



Master Planning & Facilities Committee Charter

Purpose of Committee

The Master Planning and Facilities Committee is a standing committee of The Ohio State University Board of Trustees established to consider and make recommendations for action by the board relating to: the physical environment to advance the university's academic mission and strategic goals. The Committee will review and recommend for approval real estate matters and the planning, design and construction activity of the university, including the Wexner Medical Center, consistent with Board policy. Matters of university safety and security and emergency preparedness and response will also be considered by the committee.

Committee Authority and Responsibilities

In furtherance of its purpose set forth above, the committee shall have the following authority and responsibilities:

- Guide an integrated approach to project planning and implementation by ensuring that the strategic, physical and financial goals of the university are aligned.
- Review and recommend for approval the university's annual Capital Investment Plan.
- Review and recommend for approval Ohio State Energy Partners utility system Capital Improvement Plan and associated fiscal year projects.
- Serve as stewards of the campus master plan and district plans. Reviews and approves updates to the campus master plan and other significant plans related to transportation, open space, facilities improvements, or other matters pertaining to the physical environment.
- Review and recommend for approval any planning study (including any feasibility, technical, siting or other planning study) estimated to cost more than \$250,000.
- Review and recommend for approval the design and construction of capital projects greater than \$4M
- At each board meeting, reviews the budget and schedule status of all major capital projects over \$20M
- Review the program and design of major capital projects at appropriate phases.
- Review and recommend for approval real estate matters including any purchase or sale of real property.
- Review and recommend for approval leases of real property by the university with a present lease value of greater than \$10M.
- Review and recommend for approval easements granted to another party for use of university property for a term greater than 25 years.
- Any other matter assigned to the committee by the board or the chair of the board

Committee Meetings

The committee generally shall meet in conjunction with the regularly scheduled meetings of the full board, and at such other times and places as it deems necessary to carry out its responsibilities.

A majority of the voting members of the committee shall be present in person at any meeting of the committee in order to constitute a quorum for the transaction of business at such meeting.

Committee Membership

All members of the committee, as well as the committee chair and vice chair, shall be appointed by the chair of the board. The chair and vice chair of the committee shall be trustees or charter trustees. Trustees, student trustees, charter trustees and non-trustee committee members shall all be voting members of the committee.



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In addition to the trustees appointed to the committee, the committee shall also consist of at least one student trustee and up to three additional non-trustee committee members, with majority membership by trustees at all time. Each member of the committee shall serve for such term or terms as the chair of the board may determine or until his or her earlier resignation, removal or death.

Staff and Other Support

Primary staff support for the committee shall be provided by the Office of Administration and Planning. Further, the committee shall obtain advice and assistance as needed from internal or external consultants, legal counsel, or relevant planning, design or real estate experts.

University Bylaws

The provisions of this charter are intended to comport with the bylaws of the university. To the extent that these provisions conflict, the university bylaws shall control.