

RECORD OF PROCEEDINGS
OF THE

BOARD OF TRUSTEES
OF THE
OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1930, to June 30, 1931

THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE

President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
*JULIUS F. STONE, Columbus	Mar. 17, 1925	May 13, 1937
LAWRENCE E. LAYBOURNE, Springfield	May 14, 1921	May 13, 1938
HARRY A. CATON, Coshocton	May 14, 1925	May 13, 1932
MRS. ALMA W. PATERSON, Columbus	Mar. 27, 1924	May 13, 1933
HERBERT S. ATKINSON, Columbus	Mar. 17, 1925	May 13, 1934
EGBERT H. MACK, Sandusky	Dec. 12, 1922	May 13, 1935
JOHN KAISER, Marietta	Feb. 25, 1915	May 13, 1936

CARL E. STEEB

Secretary of the Board

C. F. KETTERING

Treasurer of the Board

* Also served as Trustee May 23, 1909 to March 21, 1917.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 15, 1930.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser and Harry A. Caton. Director J. L. Clifton, of the State Department of Education, was also present.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>Philosophy</i>			
Donald Daugherty	Instructor	End Su. Qr.	1,750.00
<i>College of Education</i>			
<i>Administration</i>			
Edna M. Heller	Stenographer	June 30, 1930	1,050.00
<i>History of Education</i>			
James D. Teller	Stud. Assistant	June 10, 1930	500.00
<i>Principles of Education</i>			
L. R. Humphreys	Assistant	Au. Qr.	1,000.00
Frank Weiss	Assistant	Au. Qr.	1,000.00
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Sara E. Shaw	Stud. Stenographer	June 30, 1930	510.00
Winifred Madigan	Stud. Stenographer	June 30, 1930	450.00
<i>College of Medicine</i>			
<i>Dispensaries—Rotary</i>			
Addie Burris	Maid	June 30, 1930	300.00
<i>Physiology</i>			
Edward Allen	Asst. Storekeeper	June 30, 1930	1,200.00
<i>Starling Loving Hospital</i>			
Willie Carter	Orderly	June 30, 1930	600.00
George Griffen	Dishwasher	July 12, 1930	780.00
Gertrude McIver	Janitress	June 30, 1930	600.00
<i>Stores and Receiving Department</i>			
<i>General Store Room—Rotary</i>			
Josephine A. Lind	Typist	June 30, 1930	1,020.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences</i>				
<i>Astronomy</i>				
Roma Gaskill	Observatory Asst.	Oct. 1, 1930	Au.Wi.Sp.	345.00
<i>Chemistry</i>				
R. N. Giles	Grad. Assistant	Su. Qr.	Su.	166.67 period
E. J. Ralston	Grad. Assistant	Su. Qr.	Su.	166.67 period
Karl B. Nordstrom	Grad. Assistant	Su. Qr.	Su.	166.67 period
<i>English</i>				
Grace Haber	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
C. E. Glander	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
<i>Political Science</i>				
Ferdinand F. Stone	Assistant	Au. Qr.	Au.Wi.Sp.	250.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Margaret S. Bargar	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Gertrude N. Stanley	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John H. Sloan, Jr.	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Geography</i>				
H. E. Stewart	Reader	Su. Qr.	1st term, Su. Qr.	30.00 period
<i>Sociology</i>				
Robert H. Gerber	Assistant	Au. Qr.	Au.Wi.Sp.	800.00
Kenneth W. Miller	Assistant	Au. Qr.	Au.Wi.Sp.	800.00
<i>College of Dentistry</i>				
James D. Chessrown	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	200.00
<i>College of Education</i>				
<i>Administration</i>				
Elizabeth Flautt	Stenographer	July 1, 1930		1,050.00
<i>Adult Education</i>				
Myrtle S. Curtis	Instructor	Au. Qr.	Au.Wi.Sp.	2,000.00
(If Miss Curtis teaches in the Summer Pre-School, added to above salary)		1931, \$400.00	is to be	
Caryl Bents	Instructor	Au. Qr.	Au.Wi.Sp.	2,000.00
(If Miss Bents teaches in the Summer Pre-School, added to above salary)		1931, \$400.00	is to be	
Amalie K. Nelson	Instructor	Au. Qr.	Au.Wi.Sp.	2,750.00
(Above salaries to be paid from funds deposited with the Business Manager by the State Department of Education)				
<i>History of Education</i>				
Clara V. Nuber	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Psychology</i>				
To be named later	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
To be named later	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
(For remedial work with probation students in the division of Educational Psychology. The Junior Deans are interested).				
<i>School Administration</i>				
Lucille Keep	Typist for W. J. Osburn in High School Scholarship Contests	July 1, 1930 (12 mos.)		1,440.00

*College of Engineering**Electrical Engineering*

John Dankworth	Laborer	July 1, 1930	780.00
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Engineering Experiment Station

Frances Koons	Stenographer	July 1, 1930	960.00
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Mineralogy

Robert Schoenlaub	Grad. Assistant	Au. Qr.	Au. Wi. Sp. 500.00
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*College of Medicine**Dispensaries—Rotary*

Minnie Eddings	Maid	July 1, 1930	300.00
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Starling Loving Hospital

George E. Seifert	Orderly	July 1, 1930	600.00
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Marie L. Lesley	Janitress	July 1, 1930	600.00
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Clementine Berry	Janitress	July 1, 1930	600.00
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Graduate School

Robert E. Yoder	Barrett Manufacturing Co. Fellow	July 1, 1930	Su. Au. Wi. Sp. 1,000.00 (12 instalments)
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(Salary to be paid from funds deposited with the Business Manager by the Barrett Manufacturing Company).

Alden S. Crafts	National Research Council Fellow	July 1, 1930	Su. No sal. from Univ. funds
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(Salary to be paid direct to Mr. Crafts by the National Research Council).

Graduate Council—Research Fund

Margery K. Walker	Research Assistant	July 1, 1930 for 3 mos.	75.00 period
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Ruth Kraft	Research Assistant	July 1, 1930 for 3 mos.	180.00 period
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Leroy Marceau	Research Assistant	July 1, 1930 for 2 mos.	100.00 period
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Frank C. Croxton	Research Assistant	July 1, 1930 for 3 mos.	201.00 period
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Olga Bierbaum	Research Assistant	July 1, 1930 for 3 mos.	100.00 period
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*Physical Plant**Roads and Grounds*

John Birle	Laborer	July 1, 1930	1,260.00
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Changes in Title

Name	From	To	Effective
<i>College of Agriculture</i>			
<i>Agricultural Chemistry</i>			
Edmund D. Walter	Grad. Assistant	Assistant	Oct. 1, 1930
Maurice Rusoff	Stud. Assistant	Grad. Assistant	Au. Qr.
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Changes in Salary

Name	Title	Effective	From	To
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Edmund D. Walter	Assistant	Oct. 1, 1930	590.00	600.00
<i>Rural Economics—Farm Marketing</i>				
J. F. Sitterly	Instructor	Oct. 1, 1930	2,300.00	2,600.00
<i>Agricultural Engineering</i>				
I. P. Blausser	Secretary and Field Engineer	July 1, 1930	3,300.00	3,600.00
(Increase to be paid by East Central Division of the National Electric Light Association).				

*College of Commerce and Administration**Accounting*

Jacob B. Taylor	Assoc. Professor	July 1, 1930	4,250.00	4,500.00
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*College of Education**School Administration*

Arch O. Heck	Assoc. Professor	July 1, 1930	4,500.00	5,000.00
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*Miscellaneous
Recommendations*

That the contract hitherto existing between the United States Department of Commerce through the Bureau of Mines and the Ohio State University through the Engineering Experiment Station for investigating the utilization of fuels in the burning of bricks and other ceramic ware, be renewed for the year July 1, 1930 to June 30, 1931.

That the quarter of service of Charles R. Fay, Professor in the Department of Rural Economics, be changed from the Summer Quarter to the First Term, Summer Quarter, 1930.

That the vacation credit of J. B. Heckert, Associate Professor in the Department of Accounting, for the Summer Quarter 1928, amounting to \$1500.00 be paid to him on the customary two-thirds cash basis, the amount being \$1000.00.

That the vacation credit of D. M. Shonting, Instructor in the Department of Accounting, for the Summer Quarter of 1925 amounting to \$700.00 be paid to him on the customary two-thirds cash basis, the amount being \$466.67.

That the following contract between the State Board for Vocational Education and the Ohio State University, providing for teacher training in Agriculture and Home Economics, be approved:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1930-1931.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

Budget for Teacher Training in Agriculture

Salaries	\$23,700.00
Clerical	1,200.00
Travel	1,300.00
Research	1,000.00
Supplies	300.00
Postage and Communication	200.00
Printing	90.00
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	\$27,790.00

Budget for Teacher Training in Home Economics

Salaries	\$14,800.00
Clerical	1,440.00
Travel	1,000.00
Office Supplies	100.00
Postage and Communication	100.00
Rent of Practice House	900.00
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	\$18,340.00

In behalf of Ohio State
University
(Signed) GEORGE W. RIGHTMIRE,
President
(Signed) CARL E. STEEB,
*Secretary, Board of
Trustees*

In behalf of the State
Board for Vocational
Education
(Signed) J. L. CLIFTON,
*President and Executive
Officer*

Date: July 15, 1930.

That the following appointments in the Department of Agricultural Education and of Home Economics be approved, the salaries to be paid from the fund for Vocational Education in Agriculture and Home Economics as provided in the contract with the State Board for Vocational Education (the so-called Smith-Hughes Fund), above set forth; all appointments to be effective July 1, 1930 for the year 1930-1931, unless otherwise noted:

Department of Agricultural Education

W. F. Stewart	Professor	\$2,100.00
H. G. Kenestrick	Asst. Professor	3,500.00
L. E. Jackson	Asst. Professor	3,600.00
	(Automobile allowance—\$400)	
A. C. Kennedy	Instructor—Reynoldsburg	3,000.00
E. O. Bolender	Instructor—Hilliards	3,000.00
E. J. Ruble	Instructor—Grove City	2,900.00
Howard McClarren	Instructor—Westerville	2,800.00
L. B. Fidler	Instructor—Canal Winchester	2,400.00
Mrs. Helen Killworth	Stenographer	1,200.00

Department of Home Economics

Alice M. Donnelly	Asst. Professor	\$1,575.00
Clara M. Bancroft	Asst. Professor	2,825.00
Hazel H. Huston	Asst. Professor	2,925.00
Louise Shaner Wolfram	Instructor—Canal Winchester	2,375.00
Eather Loomis	Instructor—Reynoldsburg	2,475.00
Estelle Barton	Instructor—No. H. S., Columbus	2,175.00
Elizabeth M. Moore	Assistant, for Sp. Qr., 1931	450.00
Marie Kuglien	Stenographer	1,440.00

That the budget for the Residence Halls for the year 1930-1931 submitted herewith, be approved:

Oxley and Mack Halls

Mrs. E. E. Prout	Superintendent (1)	\$275.00 per mo.
Leola B. Flory	Dietitian (1)	190.00 per mo.
Estelle Hyer	Secretary (4)	120.00 per mo.
Minnette Cattrell	Bookkeeper (4)	110.00 per mo.
Carolyn Pollock	Chaperon (1)	115.00 per mo.
Mary Davis	Assistant (1)	50.00 per mo.
Katherine Hammell	Housekeeper (1)	94.00 per mo.

Clara Spellman	First Cook (1)	65.00 per mo.
Nettie Teguel	Second Cook (2)	74.00 per mo.
Emma Eppel	Cook (2)	68.00 per mo.
Rilla McGlade	Cook (3)	56.00 per mo.
Mrs. Mae Wagner	Cook (3)	56.00 per mo.
Gustine Gwyn	Waitress (2)	15.00 per wk.
Janie Thomas	Waitress (2)	14.75 per wk.
Della Moss	Waitress (2)	14.75 per wk.
Sarah Ragland	Waitress (2)	14.75 per wk.
Ida Evans	Waitress (2)	13.25 per wk.
Eliza Mickens	Maid (3)	14.00 per wk.
Odell Harmon	Maid (3)	14.00 per wk.
Picola Keith	Kitchen Help (2)	52.00 per mo.
Isaiah Ragland	Porter (2)	100.00 per mo.
Jesse Bull	Porter (2)	150.00 per mo.

Neil Hall

Mrs. E. E. Prout	Superintendent	\$ 90.00 per mo.
Leola B. Flory	Dietitian	35.00 per mo.
Mrs. Annis Newton	Asst. Superintendent (1)	155.00 per mo.
Katherine Seymour	Asst. Dietitian (1)	100.00 per mo.
B. Breckenridge	Chaperon (1)	85.00 per mo.
Mrs. Wingert	Assistant (1)	70.00 per mo.
Hilda Erdel	First Cook (2)	88.00 per mo.
Ruth Harrison	Second Cook (2)	70.00 per mo.
Laura Andrews	Third Cook (3)	52.00 per mo.
Elizabeth Fields	Waitress (2)	12.00 per wk.
Elizabeth Burhead	Waitress (2)	12.00 per wk.
Lillian Key	Waitress (2)	12.00 per wk.
Beatrice Phillips	Waitress (2)	11.00 per wk.
Myrtle Phillips	Waitress (2)	11.00 per wk.
Isaac Robey	Kitchen Help (2)	52.00 per mo.
Gail Phillips	Janitor (2)	90.00 per mo.
William Sparrow	Janitor (1)	90.00 per mo.
Cassie Hoskins	Upstairs Maid (2)	14.00 per wk.
Clara Ingram	Upstairs Maid (2)	12.00 per wk.
Nellie Ramsuer	Upstairs Maid (2)	12.00 per wk.
	(1) Board and Room.	
	(2) Meals.	
	(3) 2 Meals.	
	(4) Lunch.	

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The Secretary reported that in response to the request authorized at the last meeting by the Board of Trustees, the State Board of Control has taken the following action:

July 7, 1930

*Hon. Carl E. Steeb, Secretary
Ohio State University
Columbus, Ohio*

MY DEAR MR. STEEB:

The Board of Control, at its meeting July 7th, considered your request for the release of \$10,000.00 from the Emergency Fund for the making of repairs of the Aviation Laboratory and remodeling of University Hall.

It is the opinion of the Board that inasmuch as your regular maintenance appropriation has not been exhausted or encumbered, no emergency exists at present.

The Board is in hearty sympathy with your desire to make these improvements and suggests that you go ahead with them, defraying the cost from your regular maintenance fund. If, due to this expense, an emergency should later exist in your maintenance fund, the Board will be glad to entertain a request for an emergency allowance.

Yours very truly,

(Signed) HARRY D. SILVER,
President of Controlling Board.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the Cabinet was upon roll call unanimously authorized to proceed in accordance with the above letter, with the making of improvements on (1) the Aviation Laboratory, estimated cost, \$7500.00, and (2) University Hall, estimated cost, \$2500.00.

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The following extra to contract on the Pharmacy and Bacteriology Building, as presented by the University Architect, was upon motion of Mr. Atkinson, seconded by Mrs. Paterson, unanimously approved:

The W. H. Spohn Plumbing Company—July 14, 1930

Furnish all labor and materials for the complete installation of thirty-three additional A-32 hot-water bibbs on stone tops of Lecture Tables No. 1, for the sum of.....\$107.25
The original plans and specifications apply for this installation.

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Satisfactory evidence having been presented that the original diplomas had been lost, the following duplicates were upon motion of Mr. Laybourne, seconded by Mr. Atkinson, unanimously ordered:

Diploma—Dr. J. Paul Sauvageot, M.D., 1928.

Medical Certificate—Dr. George Howard Mayhugh, 1895.

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At this time, Professor Bradford presented plans, specifications, bill of materials and estimate of cost for the Caretaker's Cottage at Gibraltar Island, the same to be paid from Interest on Endowment Fund.

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the plans, specifications, bill of materials, and estimate of cost were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

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Mr. Howard Dwight Smith, University Architect, now presented the final plans, specifications, bill of materials and estimate of cost for the Home Management House for Home Economics.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above plans, specifications, bill of materials and estimate of cost for the Home Management House were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

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The University Architect, Mr. Howard Dwight Smith, presented the plans, specifications, bill of materials and estimate of cost for the Teachers' Training Building and Equipment for the College of Education.

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the above plans, specifications, bill of materials and estimate of cost for the Teachers' Training Building and Equipment were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

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The University Architect made a statement to the Trustees regarding the use of \$150,000.00 set aside for Addition to the Botany and Zoology Building, and recommended that this sum be used for the remodeling of the building by: (1) adding a full third floor and altering the roof, and (2) beginning a North Wing, including a basement and ground floor and as many of the upper three floors as funds will permit.

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the above recommendation of the University Architect was upon roll call unanimously approved.

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The Secretary now presented the following actions of the Cabinet and the University Architect relating to the bids received July 9th, 1930 for the Physical Education Building and Equipment:

CABINET MINUTES

Columbus, Ohio, July 9, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Steeb.

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The Cabinet, acting under instructions received from the Board of Trustees at its meeting on June 9th, 1930, met for the purpose of opening and reading in public the following bids received for the Physical Education Building and Equipment.

Bids received:

General Contract—Base Bids:

F. & Y. Construction Company	\$407,777.00
James I. Barnes	366,000.00
J. Nadalin & Company	399,000.00
E. Elford & Son	382,300.00
Robert H. Evans & Company	376,543.00
Boyajohn & Barr	348,330.00
Middle States Construction Company	399,855.00

Alternates and Substitutions

F. & Y. Construction Company

Alternate A, add	\$27,677.00
B, add	23,666.00
C, add	2,910.00
D, add	2,910.00
E, add	3,160.00
No. 1, add	2,200.00
No. 2, deduct	2,150.00
No. 3	
No. 4, deduct	3,216.00
No. 5, deduct	1,542.00
No. 6, deduct	240.00
No. 7, add or deduct	12,000.00
No. 8-a, add or deduct	16,000.00
No. 9, add	15,890.00
No. 10, add	7,950.00
No. 11, deduct	
No. 12, deduct	

No substitutions

James I. Barnes

Alternate A, add	\$20,907.00
B, add	14,921.00
C, add	2,550.00
D, add	2,000.00
E, add	38,400.00
No. 1, deduct	250.00
No. 2, add	560.00
No. 3	
No. 4, deduct	3,500.00
No. 5, deduct	1,500.00
No. 6, deduct	5,000.00
No. 7, add	1,500.00
No. 8-a, add	11,800.00
No. 9, add	16,750.00
No. 10, add	8,900.00
No. 11, deduct	9,900.00
No. 12, deduct	500.00

Substitutions

Hand operator for sash, deduct	\$ 800.00
1 motor and 2 hand operator, Sash, deduct	500.00
Rail Steel, deduct	1,500.00

J. Nadalin & Company

Alternate A, add	\$31,000.00
B, add	19,000.00
C, add	2,400.00
D, add	2,300.00
E, add	2,800.00
No. 1, add	2,000.00
No. 2, deduct	2,000.00
No. 3	
No. 4, deduct	3,500.00
No. 5, deduct	1,000.00
No. 6, deduct	2,000.00
No. 7	
No. 8	
No. 9, add	17,000.00
No. 10, add	8,500.00
No. 11, deduct	5,000.00
No. 12, deduct	2,000.00

No substitutions

E. Elford & Son

Alternate A, add	\$28,000.00
B, add	18,000.00
C, add	2,250.00
D, add	2,150.00
E, add	2,600.00
No. 1, add	1,800.00
No. 2, deduct	2,500.00
No. 3	
No. 4, deduct	4,700.00
No. 5, deduct	1,500.00
No. 6, deduct	2,400.00
No. 7	
No. 8-a, 1½", add	3,000.00
1", add	700.00
No. 8-b, add	5,500.00
No. 8-d, add	8,500.00
No. 9, add	16,000.00
No. 10, add	8,000.00
No. 11, deduct	6,000.00
No. 12, deduct	2,200.00

Substitutions

Alternate No. 8: 1½" Corkoustic, add	\$ 3,000.00
"B" Celotex, add	5,500.00
1" Acoustic, add	8,500.00
1" Corkoustic, add	700.00

Robert H. Evans and Company

Alternate A, add	\$24,700.00
B, add	15,795.00
C, add	2,440.00
D, add	2,320.00
E, add	3,300.00
No. 1, add	1,800.00
No. 2, deduct	1,500.00
No. 3	
No. 4, deduct	3,500.00
No. 5, deduct	1,200.00
No. 6, deduct	1,800.00
No. 7, add	5,500.00
No. 8-a, add	4,800.00
No. 9, add	21,000.00
No. 10, add	11,000.00
No. 11, deduct	6,000.00
No. 12, deduct	800.00

Substitutions

If rail steel is substituted for New Billet, deduct	\$ 1,500.00
If 1" Cork Acoustic Material is used under Gymnasium	
Roof for material specified, deduct	4,000.00
Richards-Wilcox Gymnasium doors used	No change

BoyaJohn & Barr

Alternate A, add	\$24,900.00
B, add	15,787.00
C, add	3,250.00
D, add	3,000.00
E, add	3,000.00
No. 1, add	2,842.00
No. 2, deduct	500.00
No. 3	
No. 4, deduct	2,760.00
No. 5, deduct	1,500.00
No. 6, deduct	978.00
No. 7, add	3,650.00
No. 8-a, add	4,963.00
No. 8-b, add	2,780.00
No. 8-c, Macoustic, deduct	3,500.00
No. 8-d, add	5,000.00
No. 9, add	16,360.00
No. 10, add	8,180.00
No. 11, deduct	4,000.00
No. 12, deduct	700.00

Substitutions

Re-rolled Steel for New Billet Reinf. Steel, deduct	\$ 800.00
Mahon Doors for Kinnear Doors, deduct	200.00
United Metal Products for Variety Hollow Metal Work, No change	
Bid based on use of St. Paul Stone.	
Alternate No. 9 and Base Bid are based on use of Top-	
ping Folding Doors. If Horn Folding Doors may be	
used, deduct	2,000.00
Alternate No. 8 based on Corkustic, if "B" Celotex is	
used, add	2,780.00
If Macoustic Plaster is used, deduct	3,500.00
If Acoustex is used, add	5,000.00

Middle States Construction Company

Alternate A, add	\$25,620.00
B, add	16,675.00
C, add	1,825.00
D, add	1,725.00
E, add	2,625.00
No. 1, add	1,700.00
No. 2, deduct	1,800.00
No. 3	
No. 4, deduct	3,750.00
No. 5, deduct	1,000.00
No. 6, deduct	800.00

No. 7, add	3,850.00
No. 8-a, deduct	3,200.00
No. 9, add	18,900.00
No. 10, add	9,450.00
No. 11, deduct	12,350.00
No. 12, deduct	500.00

Substitutions

Rail Steel for Billet Reinf., deduct	\$ 1,000.00
Lupton for Bayley Springfield Sash, deduct	800.00
Alt. No. 8 is based on use Macoustic.	
Alt. No. 9: if Alt. No. 8 is accepted, deduct	830.00
Alt. No. 9: if Horn partitions can be used, deduct	2,000.00
Our price based on use of Swenson Granite for steps.	

Heating and Plumbing Contract—Base Bids:

W. H. Spohn Plumbing Company	\$54,545.00
Samuel A. Esswein Htg. & Plbg. Co.	47,156.00
Huffman-Wolfe Company	46,390.00
E. M. Carmell	54,098.00
H. J. LaPlante	58,108.00
Redman Heating Company	53,194.00

*Alternates and Substitutions**W. H. Spohn Plumbing Company*

Alternate A, add	\$ 1,400.00
B, add	878.00
No. 3, add or deduct	500.00

No substitutions

Samuel A. Esswein Htg. & Plbg. Company

Alternate A, add	\$ 2,387.00
B, add	1,462.00
No. 3 add	440.00

Substitutions

Buckeye Blower Fans & Units for American Blower Fans & Units, deduct	\$ 375.00
National Regulator Co. for Johnson Service Temperature Control, deduct	145.00
To use All Standard Sanitary Mfg. Co. Plumbing fixtures for fixtures specified, deduct	500.00

Huffman Wolfe Company

Alternate A, add	\$ 1,519.00
B, add	653.00
No. 3, add	462.00

Substitutions

85% Magnesia for Spongefelt or Multiply Covering on Hot Water Heating, deduct	\$ 245.00
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E. M. Carmell

Alternate A, add	\$ 2,378.00
B, add	1,505.00
No. 3, add	686.00

Substitutions

Pierce-Butler & Pierce 200 lb. Test for U. S. or American Radiation	No change
National Regulator Co. for Johnson Service, deduct	\$ 160.00
Buckeye Blower for American Blower, deduct	\$ 268.00

H. J. LaPlante

Alternate A, add	\$ 1,700.00
B, add	1,000.00
No. 3, add	450.00

Substitutions

National Temp. Control for Johnson Service, deduct	\$ 140.00
Buckeye Blower for American Blower, deduct	200.00

Redman Heating Company

Alternate A, add	\$ 2,082.00
B, add	913.00
No. 3, add	216.00
No substitutions	

Electrical Contract—Base Bids:

Superior Elec. Eng. Co.....	\$ 9,978.00
Paul L. Gilmore Company.....	8,000.00
L. R. Kennedy	8,628.00
Electric Power Equipment Company.....	9,289.00
Harrington Electric Company.....	11,000.00
Brooke Electric Company.....	9,700.00
Elec. Construction & Maintenance Company.....	7,200.00
Henderson, Benner, Elec. Corporation.....	12,540.00

*Alternates and Substitutions**Superior Elec. Eng. Co.*

Alternate A, add	\$ 729.00
B, add	652.00
No substitutions	

Paul L. Gilmore Company

Alternate A, add	\$ 150.00
B, add	324.00
No. 8-a, deduct.....	100.00
No substitutions	

L. R. Kennedy

Alternate A, add	\$ 761.00
B, add	902.00
E, add	1,640.00

Substitutions

Superior Switchboard and Devices Co. for Westinghouse or Bulldog Panels and Switchboards, deduct.....	\$ 300.00
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Electric Power Equipment Company

Alternate A, add	\$ 299.00
B, add	298.00
E, add	233.00
No. 11, deduct	20.00

Substitutions

Bulldog Electric Co. 500-V Safety Switches for Westinghouse Wk 55 safety switches, deduct.....	\$ 77.00
Bulldog Elec. Co. Switchboards and Panels for Frank Adams Co., deduct.....	349.00
Cleveland Switchboard Co. Switchboards and Panels for Frank Adams Co., deduct.....	391.00

Harrington Electric Company

Alternate A, add	\$ 350.00
B, add	350.00
No. 11, deduct	50.00

*No substitutions**Brooke Electric Company*

Alternate A, add	\$ 359.00
B, add	211.00

Substitutions

Bulldog Elec. Prod. Co. Switchboards and Panel Boards	No change
Cleveland Switchboard Co. Sw. boards and Panel boards,	No change
Bulldog safety type switchboard, add.....	\$ 350.00
This bid based on use of Frank Adams Switchboards and Panels.	

Electric Construction & Maintenance Co.

Alternate A, add	\$ 215.00
B, add	137.00
No substitutions	

Henderson, Benner Elec. Corp.

Alternate A, add	\$ 580.00
B, add	522.00
Substitutions	
If Power lite Switchboard & Panels used, deduct.....	\$ 485.00
If 12-S No. 340.661 Westinghouse Aqualux Chromolite Projectors for Under Water lighting used, deduct.....	600.00

Upon motion, the above bids were referred to the Architects for examination and report.

CABINET MINUTES

Columbus, Ohio, July 14, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received July 9th for the Physical Education Building and Equipment:

July 14, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
The Ohio State University

DEAR SIR:

Presented herewith are tabulations of proposals opened by the Secretary, July 9th, and referred to the Architect.

Analysis of these proposals indicates that the low bids for the several branches of the work are below the filed estimates of cost, and I, therefore, recommend that contracts be executed with the low bidders, as follows:

General Contract to Boyajohn & Barr:

<i>Item</i>	<i>Bid</i>	<i>Estimate</i>
Base Proposal	\$348,330.00	\$469,048.51
Alternate for Addition "A," add	24,900.00	41,000.00
Alternate for Addition "B," add	15,787.00	28,000.00
Alternate No. 7, for special wood floor in Gymnasium, add	3,650.00	Add or deduct
Alternate No. 8, for addition of cork ceiling in Gymnasium, add	4,963.00	Add or deduct
Alternate No. 9, for addition of two folding partitions, add	16,360.00	27,000.00
	\$413,990.00	
Alternate No. 2, substitute for limestone for cast stone, deduct	\$500.00	
Substitution of rail steel for billet steel, deduct	800.00	1,300.00
Net amount, General Contract	\$412,690.00	

Heating and Plumbing to Huffman Wolfe Company:

<i>Item</i>	<i>Bid</i>	<i>Estimate</i>
Base Proposal	\$ 46,390.00	\$ 56,154.30
Alternate for Addition "A," add.....	1,519.00	Incl. in A above
Alternate for Addition "B," add.....	653.00	Incl. in B above
Alternate No. 3, for use of brass pipe, add	462.00	Add or deduct
<hr/>		
Net amount of Heating and Plumbing Contract	\$ 49,024.00	

Electric Work to Electric Construction and Maintenance Company:

<i>Items</i>	<i>Bid</i>	<i>Estimate</i>
Base Proposal	\$ 7,200.00	\$ 12,753.00
Alternate for Addition "A," add.....	215.00	Incl. in A above
Alternate for Addition "B," add.....	137.00	Incl. in B above
<hr/>		
Net amount of Electrical Contract	\$ 7,552.00	

Total of all branches—Physical Education Building,
\$469,266.00.

The Physical Education Building contains approximately 2,050,000 cubic feet and the Natatorium approximately 1,050,000 cubic feet. On the basis of the above recommended awards, the cubic foot costs are respectively 23 cents and 29.1 cents, or an average of 25.33 cents per cubic foot for the combined buildings.

Respectfully submitted,

(Signed) T. RALPH RIDLEY, (Signed) HOWARD D. SMITH,
State Architect and Engineer *University Architect*

Upon motion, the Cabinet approved the above recommendations of the State Architect and University Architect and recommended to the Board of Trustees the award of contracts for the Physical Education Building and Equipment as stated in the Architect's report.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above recommendations of the Cabinet were upon roll call unanimously approved, and the Secretary was authorized to prepare contracts for the Physical Education Building and Equipment as stated below, and submit same to the Director of Public Works for his approval:

General—Boyajohn & Barr—net amount	\$412,690.00
Heating and Plumbing—Huffman Wolfe Co.—net amount	49,024.00
Electrical—Elec. Construction & Maintenance Co. —net amount	7,552.00
* * * * *	

The Secretary presented the following report on bids received July 9th, 1930 for a Natatorium Building:

Bids received:

General Contract—Base Bids:

Middle States Construction Company	\$287,412.00
F. & Y. Construction Company	258,709.00
D. B. Hussey, Inc.	287,800.00
E. Elford & Son	276,000.00
J. Nadalin & Company	284,000.00
Robert H. Evans & Company	275,600.00
James L. Barnes	242,800.00
Boyajohn and Barr	271,680.00

*Alternates and Substitutions**Middle States Construction Company*

Alternate A, add	\$25,620.00
B, add	16,675.00
C, add	1,825.00
No. 1, add	700.00
No. 2, deduct	640.00
No. 3	
No. 4, add	4,500.00
No. 5, deduct	2,000.00
No. 6, add	1,900.00
No. 7, add	250.00
No. 8, deduct	500.00

Substitutions

Substitute Lupton sash for Bayley Springfield, deduct... \$	400.00
Substitute Rail Steel for Billet steel, deduct	700.00

F. & Y. Construction Company

Alternate A, add	\$27,671.00
B, add	23,666.00
C, add	2,910.00
No. 1, add	1,900.00
No. 2, deduct	1,400.00
No. 3	
No. 4, add	300.00
No. 5, deduct	1,800.00
No. 6, add	2,662.00
No. 7, add	350.00
No. 8, deduct	300.00

No substitutions

D. B. Hussey, Inc.

Alternate No. 1, add	\$ 975.00
No. 2, deduct	1,831.00
No. 3	
No. 4	
No. 5, deduct	3,200.00
No. 6, add	1,879.00
No. 7, add	770.00
No. 8, deduct	461.00

No substitutions

E. Elford & Son

Alternate A, add	\$28,000.00
B, add	18,000.00
C, add	2,250.00
No. 1, add	1,000.00
No. 2, deduct	1,800.00
No. 3	
No. 4	
No. 5, deduct	2,500.00
No. 6, add	2,700.00
No. 7, add	300.00
No. 8, deduct	1,000.00

No substitutions

J. Nadalin & Company

Alternate A, add	\$31,000.00
B, add	19,000.00
C, add	2,400.00
No. 1, add	1,000.00
No. 2, add or deduct	1,500.00
No. 3	
No. 4	
No. 5, deduct	2,400.00
No. 6, add	3,000.00
No. 7, add	300.00
No. 8, deduct	800.00
No substitutions	

Robert H. Evans & Company

Alternate A, add	\$24,700.00
B, add	15,795.00
C, add	2,440.00
No. 1, add	600.00
No. 2, deduct	1,000.00
No. 3	
No. 4	
No. 5, deduct	1,000.00
No. 6, add	2,000.00
No. 7, add	350.00
No. 8, deduct	400.00
Substitutions	

If rail steel is used instead of that specified, deduct . . . \$ 1,200.00

James I. Barnes

Alternate A, add	\$20,900.00
B, add	14,920.00
C, add	1,700.00
No. 1, add	535.00
No. 2, deduct	400.00
No. 3	
No. 4, add	3,000.00
No. 5, deduct	1,500.00
No. 6, add	2,000.00
No. 7, add	200.00
No. 8, deduct	400.00
Substitutions	

Mechanical operator not galvanized, deduct . . . \$ 150.00
 Special Double Window Operator, deduct . . . 900.00
 Rail Steel, deduct . . . 1,200.00

Boyajohn & Barr

Alternate A, add	\$24,900.00
B, add	15,787.00
C, add	3,250.00
No. 1, add	1,075.00
No. 2, deduct	1,340.00
No. 3	
No. 4, add	5,100.00
No. 5, deduct	2,000.00
No. 6, add	2,067.00
No. 7, add	250.00
No. 8, deduct	400.00
Substitutions	

Lupton Sash for Bayley Sash No change
 Rolled Reinf. Steel for New Billet, deduct . . . \$ 700.00
 Mahon Doors for Kinnear Doors, deduct . . . 75.00
 Bid is based on the use of "Variety" Hollow Metal
 Doors and "St. Paul" Stone.

Plumbing and Heating Contract—Base Bids:

Huffman Wolfe Company	\$63,400.00
Redman Heating Company	61,455.00
W. H. Spohn Plumbing Company	69,391.00
Samuel A. Esswein Htg. & Plumbg. Company	62,112.00
H. J. LaPlante	73,300.00
E. M. Carmell	71,715.00

*Alternates and Substitutions**Huffman Wolfe Company*

Alternate A, add	\$ 1,519.00
B, add	658.00
No. 3, add	242.00

Substitutions

85% Magnesia for Spongefelt or Multiply Covering on Hot Water Heating, deduct	\$ 320.00
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Redman Heating Company

Alternate A, add	\$ 2,082.00
B, add	913.00
No. 3, add	125.00

No substitutions

W. H. Spohn Plumbing Company

Alternate A, add	\$ 1,400.00
B, add	878.00
No. 3, add	300.00

No substitutions

Samuel A. Esswein Heating and Plumbing Company

Alternate A, add	\$ 2,387.00
B, add	1,462.00
No. 3, add	248.00

Substitutions

All Standard Sanitary Mfg. Co. Plumbing Fixtures for Fixtures specified, deduct	\$ 275.00
Buckeye Blower Fans and Units for American Blower, deduct	475.00
Jenkins Bros. for Valves as specified for both buildings, deduct	200.00
Cast Iron Screwed Pipe for Pool Supply, for Galv. W. I. Pipe, specified, deduct	30.00
National Reg. Co. for Johnson Serv., deduct	105.00

E. M. Carmell

Alternate A, add	\$ 2,378.00
B, add	1,505.00
No. 3, add	410.00

Substitutions

Pierce, Butler & Pierce 200-lb. Test for U. S. or American Radiation	No change
National Regulator Co. for Johnson Service deduct	\$ 116.00
Buckeye Blower for American Blower Corp., deduct ...	493.00

H. J. LaPlante

Alternate A, add	\$ 1,700.00
B, add	1,000.00
No. 3, add	250.00

Substitutions

National Temp. Control for Johnson Service Co., deduct \$	100.00
Buckeye Blower for American Blower, deduct	300.00

Electrical Contract—Base Bids:

Henderson, Benner Corp.	\$ 6,908.00
Elec. Construction & Maintenance Co.	5,300.00
Superior Elec. Eng. Company	6,083.00
Harrington Electric Company	8,400.00
L. R. Kennedy	6,772.00
Paul L. Gilmore Company	6,386.00
Elec. Power Equipment Company	6,689.00
Brooke Electric Company	4,917.00

Alternates and Substitutions

Henderson, Benner Corp.

Alternate A, add	\$ 580.00
B, add	522.00
Substitutions	
If Power Lite Switchboard and Panels used, deduct	\$ 485.00
If 12-S No. 340661 Westinghouse Aqualux Chromolite Projectors for Under Water Lighting used, deduct	600.00

Electric Construction & Maintenance Company

Alternate A, add	\$ 215.00
B, add	137.00
No substitutions	

Superior Elec. Eng. Company

Alternate A, add	\$ 729.00
B, add	652.00
Substitutions	
12-S No. 340661 Westinghouse Aqualux Cromelite Underwater Projectors for Everson 500 W. Type S. M. 2 Pattern No. 907-A, deduct	\$ 1,100.00

Harrington Electric Company

Alternate A, add	\$ 350.00
B, add	350.00
No substitutions	

L. R. Kennedy

Alternate A, add	\$ 761.00
B, add	902.00
Substitutions	
Superior Switchboard and Devices Co. for Westinghouse or Bulldog Cabinets Frank Adams No. S 340661 Westinghouse Aqualux Chromlite Projectors 500 W. Type C. for Everson type S. M. 2 Pattern No. 907-A, deduct	\$ 1,000.00

Paul L. Gilmore

Alternate A, add	\$ 150.00
B, add	324.00
Substitutions	
12-S No. 340661 Westinghouse Aqualux Chromelite Projectors Under Water Lights for 12 Everson type 500 W. SM-2 No. 907-A Submarine Light Units, deduct	\$ 1,240.00

Electric Power Equipment Company

Alternate A, add	\$ 299.00
B, add	298.00
Substitutions	
Bulldog Elec. Co. Safety Panels for Frank Adams Co., deduct	\$ 72.00
Cleveland Switchboard for Frank Adams Co., deduct ..	35.00
Bulldog Elec. Co. Safety switches for Westinghouse W. K. 55, deduct	72.00
Westinghouse Elec. Co. W. P. pool fixtures for Everson, deduct	1,247.00

Brooke Electric Company

Alternate A, add	\$ 359.00
B, add	211.00
Substitutions	
Bulldog Elec. Prod. Co. Panel Boards	No change
Cleveland Switchboard Co. Panel Boards	No change
This bid is based on the use of Frank Adams Panels of the standard makes specified.	

*Natatorium
if combined with
Physical Education Building*

Bids received:

General Contract:

Middle States Construction Company	\$282,633.00
F. & Y. Construction Company	
E. Elford & Son	266,000.00
J. Nadalin Company	283,000.00
Robert H. Evans Company	274,000.00
James I. Barnes	241,800.00
Boyajohn & Barr	266,680.00

Plumbing and Heating Contract:

Redman Heating Company	\$60,841.00
W. H. Spohn Plumbing Company	64,391.00
E. M. Carmell	70,590.00
Huffman Wolfe Company	62,700.00
H. F. LaPlante	68,997.00

Electrical Contract:

Henderson, Benner Company	\$18,350.00
Elec. Construction & Maintenance Company	
Superior Elec. Eng. Company	6,083.00
Harrington Electric Company	7,800.00
L. R. Kennedy	15,000.00
Paul L. Gilmore	14,300.00
Electric Power Equipment Company	15,180.00
Brooke Electric Company	4,800.00

The Secretary reported that the above bids were referred to the Architect for tabulation and report. The report of the University Architect acting as Agent for the Ohio State University Athletic Board, was herewith presented:

July 14, 1930.

*Mr. Carl E. Steeb, Secretary
Ohio State University
Columbus, Ohio*

DEAR SIR:

Presented herewith are tabulations of proposals opened by the Secretary, July 9th, and referred to the Architect.

I recommend that the Athletic Board award contracts for the Natatorium to low bidders on items as follows:

General Contract to James I. Barnes:		
Base Proposal	\$242,800.00	
Alternate No. 7, for non-slip ingredients in floor tile, add	200.00	
		\$243,000.00
Alternate No. 2, limestone for cast stone, deduct	\$ 400.00	
Substitution of rail steel for billet steel, deduct	1,200.00	1,600.00
Net amount—General Contract		\$241,400.00

Heating and Plumbing to Samuel A. Esswein Heating and Plumbing Company:

Base Proposal	\$ 62,112.00
Deduct for substitutions proposed by bidder:	
Standard Sanitary Company's Plumbing	
Fixtures	\$275.00
Screw pipe for Pool Supply Lines	30.00
Buckeye Blower Company's Fans	475.00
Jenkins Valves	200.00
	<u>980.00</u>
	\$ 61,132.00
Alternate No. 3 for brass pipe, add	248.00
Net amount of Heating and Plumbing Contract	\$ 61,380.00

Electrical Contract to the Brooke Electric Company:

Base Proposal\$ 4,917.00

Total of all branches, Natatorium, \$307,697.00.

The Physical Education Building contains approximately 2,050,000 cubic feet and the Natatorium approximately 1,050,000 cubic feet. On the basis of the above recommended awards, the cubic foot costs are respectively 23 cents and 29.1 cents, or an average of 25.33 cents per cubic foot for the combined buildings.

(Signed) T. RALPH RIDLEY,
State Architect and Engineer

(Signed) HOWARD D. SMITH,
University Architect

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above recommendations as presented by the University Architect acting as Agent for the Ohio State University Athletic Board, were upon roll call unanimously approved, and ordered made a part of the record of this meeting.

Mr. Atkinson, as the representative of the Board of Trustees on the Athletic Board, reported that at a meeting of the Athletic Board held this noon, the recommendations of the University Architect on bids received for the Natatorium were approved, and that the Athletic Board had awarded the General Contract to James I. Barnes, for the net sum of \$241,400.00, the Heating and Plumbing Contract to Samuel A. Esswein Heating and Plumbing Company for the net sum of \$61,380.00, and the Electrical Contract to The Brooke Electric Company for the net sum of \$4,917.00.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above action of the Athletic Board was approved and ordered recorded in the proceedings of this meeting.

* * * * *

Thereupon the Board adjourned to meet Friday, August 15th, 1930, at 2 P. M., at Gibraltar Island.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Gibraltar Island, Ohio, August 15, 1930.

The Board of Trustees met at Gibraltar Island, Ohio, at 2:00 P. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. W. Schroer	Asst. County Agr. Agent —Cuyahoga County	July 31, 1930	2,200.00
<i>College of Agriculture Administration</i>			
Frances S. Behymer	Stenographer	July 31, 1930	1,080.00
<i>Dairy Technology</i>			
John L. Barnhart	Grad. Assistant	Oct. 1, 1930	500.00
<i>College of Arts and Sciences</i>			
<i>Geology</i>			
H. D. Squires	Instructor	Oct. 1, 1930	2,550.00
<i>History</i>			
J. A. O. Larsen	Assoc. Professor	Oct. 1, 1930	4,000.00
C. M. Johnson	Assistant	July 18, 1930	1,000.00
<i>Philosophy</i>			
William A. Shimer	Asst. Professor	Oct. 1, 1930	3,250.00
Ralph J. Slattery	Assistant	July 1, 1930	1,000.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Mary Fodey	Stenographer	July 31, 1930	1,200.00
<i>Bureau of Business Research</i>			
Howard G. Brunsman	Research Assistant	Aug. 1, 1930	458.00 for 2 mos.
<i>Geography</i>			
Paul Morrison	Grad. Assistant	Oct. 1, 1930	150.00
Roy T. Hickman	Grad. Assistant	Oct. 1, 1930	500.00
Benjamin Lemert	Instructor	Oct. 1, 1930	1,750.00
<i>Business Organization</i>			
Morton Duff	Grad. Assistant	Oct. 1, 1930	500.00
<i>College of Education</i>			
<i>Administration</i>			
Thelma T. Radekin	Stenographer	July 31, 1930	1,080.00

<i>Bureau of Educational Research</i>			
Cella T. Ashbrook	Asst. to Director	Sept. 30, 1930	2,100.00
Marion Hemingway	Editorial Assistant	July 31, 1930	166.66 mo.
Daisy B. Grenzow	Editorial Assistant	Aug. 1, 1930	2,000.00
Helen Louise Hulbert	Stenographer	June 30, 1930	1,260.00
Edith D. Dawson	Copyholder	Aug. 31, 1930	1,200.00
<i>Music</i>			
Faun Cameron	Asst. Professor	Oct. 1, 1930	2,750.00
<i>Principles of Education</i>			
John C. Lazenby	Assistant	July 12, 1930	1,000.00
<i>Psychology</i>			
Esther M. Stubbs	Assistant	Oct. 1, 1930	500.00
<i>College of Engineering</i>			
<i>Civil Engineering</i>			
A. J. Wyatt	Instructor—Sumer Camp	Su. Qr.	300.00
<i>College of Medicine</i>			
<i>Student Medical Service</i>			
Harry E. LeFever	Assoc. Physician	Aug. 1, 1930	4,000.00
<i>Starling-Loving Hospital</i>			
John J. Ferfolin	Interne—St. Francis Hospital	July 1, 1930	200.00
<i>Physical Plant</i>			
<i>Light, Heat and Power—Generation</i>			
W. H. Kear	Pumpman	July 31, 1930	1,380.00
Robert L. Brown	Fireman	July 31, 1930	1,740.00
<i>Light, Heat and Power—Machinists</i>			
Fred Harris	Mechanics	Aug. 31, 1930	1,920.00
<i>Janitors</i>			
J. A. Von Schrilitz	Janitor	July 31, 1930	1,380.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Administration</i>				
Ruth Distelzweig	Stenographer	Aug. 5, 1930		1,020.00
<i>Agricultural Engineering</i>				
Richard C. Miller	Professor	Au. Qr.	Au. Wi. Sp.	3,400.00
	(\$1100 from Agricultural Experiment Station)			
<i>Dairy Technology</i>				
J. L. Mooney	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>Home Economics</i>				
Norma Aschbacher	Stud. Assistant	Su. Qr.	Su. (1st term)	15.00 mo.
S. Margaret Gould	Stud. Assistant	Su. Qr.	Su.	15.00 mo.
Mary Ellen Hutton	Assistant	Su. Qr.	Su. (1st term) Au. Wi. Sp.	mo.

(Salary to be paid as follows: 1st term Su. Qr.—\$75.00 period; Au. Wi. Sp. Qrs.—\$540.00 period; Oct. 1-June 30 at \$60.00 per mo.).

<i>Ohio Biological Survey</i>					
E. P. Breakey	Grad. Assistant	Oct. 1, 1930	Su. Au. Wi. Sp.	50.00	mo.
Elizabeth Davis	Office Assistant	July 1, 1930		40.00	mo.
<i>College of Arts and Sciences</i>					
<i>Classical Languages</i>					
John B. Titchner	Asst. Professor	Oct. 1, 1930	Au. Wi. Sp.	4,000.00	
<i>Geology</i>					
Elizabeth B. Mohr	Grad. Assistant	Oct. 1, 1930	Au. Wi. Sp.	500.00	
Stuart L. Schoff	Grad. Assistant	Oct. 1, 1930	Au. Wi. Sp.	500.00	
Merle V. Baker	Grad. Assistant	Oct. 1, 1930	Au. Wi. Sp.	500.00	
John P. Maharry	Grad. Assistant	Oct. 1, 1930	Au. Wi. Sp.	500.00	
<i>History</i>					
Paul I. Miller	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00	
<i>Mathematics</i>					
Richard C. Hildner	Assistant	Au. Qr.	Au. Wi. Sp.	800.00	
<i>Philosophy</i>					
Ralph J. Slattery	Instructor—part time	Au. Qr.	Au. Wi. Sp.	1,750.00	
Quinter M. Lyon	Assistant	Au. Qr.	Au. Wi. Sp.	1,000.00	
O. W. Rosenzweig	Assistant	Au. Qr.	Au. Wi. Sp.	700.00	
<i>Phonetics</i>					
Alice N. Vogt	Assistant	Au. Qr.	Au. Wi. Sp.	620.00	
Marie K. Mason	Lecturer	Au. Qr.	Au. Wi. Sp.	1,100.00	
<i>Political Science</i>					
Henry Janzen	Assistant (Special Contract)	Su. Qr.	Su.	75.00	period
<i>College of Commerce and Administration</i>					
<i>Accounting</i>					
Robert E. Walden	Assistant	Au. Qr.	Au. Wi. Sp.	1,500.00	
<i>Administration</i>					
Betty Warner	Stenographer	Aug. 1, 1930		960.00	
<i>Business Organization</i>					
R. L. Horne	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00	
J. C. Yocum	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00	
<i>Geography</i>					
Roy T. Hickman	Assistant	Au. Qr.	Au. Wi. Sp.	875.00	
Paul Morrison	Assistant	Au. Qr.	Au. Wi. Sp.	875.00	
Clarence Springer	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00	
<i>College of Education</i>					
<i>Administration</i>					
Adelaide Williams	Stenographer	Aug. 1, 1930, for 30 days		1,080.00	
<i>Adult Education</i>					
Florence M. Hornback	Instructor in Pre-School	Oct. 1, 1930	Au. Wi. Sp.	2,400.00	
(Salary to be paid from fund deposited by the State Department of Education in the office of the Business Manager).					
<i>Bureau of Educational Research</i>					
Florence Lord	Clerk	Aug. 1, 1930		1,200.00	
Merle E. Ricketts	Stenographer	Aug. 1, 1930		1,200.00	
G. Herbert Baker	Stenographer	July 1, 1930, for 30 days		1,250.00	
Theima T. Radekin	Stenographer	Aug. 1, 1930		1,200.00	
Emma Kirby	Editorial Assistant	Sept. 1, 1930 (12 mos.)		2,200.00	
Marian S. Hemingway	Editorial Assistant	Aug. 1, 1930, for 1 mo.		166.66	period
Adelaide Williams	Asst. to Director	Sept. 1, 1930 (12 mos.)		2,100.00	
*Perry W. Holaday	Research Associate	Sept. 1, 1930	Su. Au. Wi. Sp.	3,500.00	
(* Salary is provided by the Payne Fund—Rotary 61).					
<i>Music</i>					
Maude M. Slawson	Asst. Professor	Au. Qr.	Au. Wi. Sp.	3,500.00	

<i>Principles of Education</i>				
E. W. Emery	Assistant		Au. Qr.	Au.Wi.Sp. 1,000.00
<i>College of Engineering</i>				
<i>Architecture</i>				
John W. Severinghaus	Assistant		Oct. 1, 1930	Au.Wi.Sp. 750.00
<i>Electrical Engineering</i>				
Ivor St. C. Campbell	Assoc. Professor		Oct. 1, 1930	Au.Wi.Sp. 3,500.00
(A substitution, special contract to be performed in nine monthly payments).				
<i>College of Medicine</i>				
<i>Physiology</i>				
George N. Latremore	Asst. Storekeeper		July 1, 1930	Su.Au.Wi.Sp. 1,200.00
<i>Starling Loving Hospital</i>				
Herman H. Morgan	Dishwasher		July 12, 1930	720.00
<i>Student Medical Service</i>				
James M. Foley	Assoc. Physician		Aug. 1, 1930	Su.Au.Wi.Sp. 3,000.00
(Payable from Student Medical Service Rotary—Decrease—1000).				
<i>Surgery</i>				
Harry E. LeFever	Assistant		Sept. 1, 1930	Au.Wi.Sp. No salary
Paul W. Palmer	Instructor		Oct. 1, 1930	Au.Wi.Sp. No salary
<i>College of Veterinary Medicine</i>				
Bruce Kester	Asst.—Veterinary Pathology		Sept. 15, 1930	Au.Wi.Sp. 750.00
<i>Graduate School</i>				
Tilford W. Cocks	Chilean Nitrate of Soda Educational Bureau Fellow		Aug. 1, 1930	Su.Au.Wi.Sp. 600.00
(Salary to be paid from funds deposited with the Business Manager of the University by the Chilean Nitrate of Soda Educational Bureau).				
Karl Chapman Pratt	National Research Council Fellow		Sept. 15, 1930	Au.Wi.Sp. No salary from Univ. funds.
(Salary to be paid direct to student by the National Research Council).				
<i>Graduate Council—Research Fund</i>				
Ruth A. Fisher	Research Assistant		July 1, 1930 for 2 mos.	200.00 period
Earl W. Ford	Research Assistant		July 1, 1930 for 3 mos.	200.00 period
Phoebe Paine	Research Assistant		July 1, 1930 for 2 mos.	25.00 period
<i>Administrative Division</i>				
<i>Business Office</i>				
Kenneth Nagel	Asst. Inventory Clerk		July 1, 1930	1,500.00
Edna Fay	Clerk		July 28, 1930	1,200.00
<i>Registrar's Office</i>				
Ann Katharine Carr	Asst. to Registrar		Aug. 1, 1930	1,020.00
<i>Stores and Receiving—General Store Room—Rotary</i>				
Mary K. Boddy	Clerk		Aug. 1, 1930	1,020.00
<i>Physical Plant</i>				
<i>Light, Heat and Power—Machinists</i>				
Myron M. Rankin	Electrician		Sept. 1, 1930	1,920.00
<i>Light, Heat and Power—Generation</i>				
Joseph Temple	Fireman		Aug. 1, 1930	1,740.00
<i>Janitors</i>				
Benjamin F. Davis	Janitor		Aug. 4, 1930	1,380.00
*	*	*	*	*

Change in Title

Name	From	To	Effective
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Josephine Roberts	Supervising Nurse	General Duty Nurse	July 1, 1930
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
Virgil Overholt	Professor (¼ time)	July 1, 1930	1,000.00	1,100.00
<i>College of Arts and Sciences</i>				
<i>Philosophy</i>				
Thomas A. Vanatta	Assistant	July 1, 1930	1,000.00	1,200.00
<i>College of Engineering</i>				
<i>Architecture</i>				
Herbert Baumer	Professor	Oct. 1, 1930	4,750.00	6,000.00
<i>Electrical Engineering</i>				
John F. Dankworth	Laborer	Aug. 1, 1930	780.00	900.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the quarters of service of F. C. Blake, Professor in the Department of Physics, be changed from the Summer, Autumn, and Winter to the Summer, Autumn and Spring for the year 1930-1931.

That the quarters of service of C. W. Foulk, Professor in the Department of Chemistry, be changed from the Summer, Autumn and Winter to the Autumn, Winter and Spring for the year 1930-1931.

That the quarters of service of W. E. Henderson, Professor in the Department of Chemistry, be changed from the Autumn, Winter and Spring to the first term Summer, Autumn and Winter for the year 1930-1931.

That the quarters of service of Harold B. Alberty, Associate Professor in the Department of Principles of Education, be changed from the Summer, Winter and Spring to the Summer, Autumn and Winter for the year 1930-1931.

That the quarters of service of H. Gordon Hullfish, Associate Professor in the Department of Principles of Education, be changed from the Summer, Autumn and Winter to the Summer, Winter and Spring for the year 1930-1931.

That the quarters of service of Edwin P. Durrant, Assistant Professor in the Department of Physiology, be changed from the Autumn, Winter and Spring to the Autumn and Winter for the year 1929-1930; and from the Autumn, Winter and Spring to the first term Summer, Autumn, Winter and Spring for the year 1930-1931.

That the quarters of service of Glenn Ross, Instructor in the Department of English, be changed from the Summer, Autumn and Winter to the Summer, Autumn, Winter and Spring for the year 1929-1930.

That the quarters of service of Professor O. G. Brim of the Department of Principles of Education, in the College of Education, be changed from Summer, Autumn and Spring, 1930-1931 to the Summer, Winter and Spring, and that the quarters of service of Professor Laura Zirbes for the year 1930-1931, be changed from Summer and Winter to Summer and Autumn. These changes are recommended so as to meet the requirements of the Elementary School.

That the quarters of service of Herman D. Behrens, Assistant in the Department of Psychology, be changed from the Autumn, Winter and Spring to the First Term Summer, Autumn, Winter and Spring for the year 1930-1931.

That Mrs. Frances Behymer, Stenographer in the Department of Dairy Technology, be granted a leave of absence without salary for one year, effective August 1, 1930.

That Albert F. Puchstein, Associate Professor in the Department of Electrical Engineering, be granted a leave of absence without salary for one year, effective July 1, 1930.

That the diploma fee of \$10.00 paid to the University by Mr. Victor Perry on July 31, 1928, be now returned, inasmuch as Mr. Perry has not completed the requirements for graduation and now desires that his payment be refunded.

That the contract of Professor Alfred Lande, Department of Physics, be changed from the Autumn, Winter and Spring Quarters at \$7500.00 to a special contract for the Autumn and Winter Quarter at \$5000.00, payable in six installments.

That the salary of T. S. Sutton, Instructor in the Department of Animal Husbandry, amounting to \$1000.00 for Autumn and Winter Quarter services be paid in six equal installments during his period of service.

That in order to complete the payment of the salaries of Miss Florence M. Hornback, Mrs. Herman C. Miller, and Mrs. Arthur L. Pierstorff, Instructors in the Pre-School conducted by the Department of Adult Education, for services rendered in the Autumn, Winter and Spring Quarters of the school year 1929-1930, payments be made to these teachers for the months of July, August, and September of 1930 on the basis of one-twelfth of their annual salary per month; this will result in the case of Miss Hornback in the payment of \$200 per month, in the case of Mrs. Miller \$125 per month, and in the case of Mrs. Pierstorff, \$83.33 per month. These payments are to be made only from funds deposited with the Business Manager of the University by the State Department of Education.

That Professor Morgan C. Davies, Chairman of the Department of Applied Optics, who was, on the 13th of May, 1930, granted a leave of absence without salary for the Autumn Quarter of 1930, be paid for the two quarters of service, total amount \$2000, to be rendered during the school year 1930-1931 in monthly installments of \$250 in July, August, September, January, February, March, April and May; and that Edward D. Helfrich who was appointed on June 9, 1930, to carry on the work of Professor Davies through the Autumn Quarter, be paid at the rate of \$250 per month in the months of October, November and December, 1930.

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Arts and Sciences

Professor S. E. Razor, of the Department of Mathematics, to attend the meeting of the Mathematical Association at Providence, Rhode Island, September 6-12, 1930.

College of Engineering

Professor James R. Withrow, of the Department of Chemical Engineering, to attend the meeting of the American Institute of Chemical Engineers and research conference in industrial and research laboratories at New Orleans, Bogalusa and Baton Rouge, Louisiana, December 8-11, 1930.

That an appropriation be made from maintenance funds of the University amounting to \$66.45 to cover the cost of printing the booklet, "Ohio Journalism Hall of Fame," Journalism Series number eight, covering the proceedings of the second annual dinner of the Ohio Newspaper conference and the meeting of judges, newspapermen and others to honor the journalists elected to the Hall of Fame.

The College of Agriculture is changing the plan of offering the winter short-courses from a continuous course of eight weeks to a series of courses most of which are from three days to one week in length. The attendance upon the eight weeks winter courses has been declining and the reason for the waning interest is found in the conditions on the farms. Men and boys cannot leave the farms for this extended period of time, but it is expected that there will be a great interest in these short intensive courses each of which covers only a particular phase of the subject. To carry the cost of materials used in laboratory experiments and demonstrations it is proposed that a small fee be charged for each course payable in advance. The name of each course approved by the College of Agriculture, the dates between which it is to be given, and the fee proposed are herewith presented to the Board of Trustees for consideration. The fee to be received in each course is to be paid into the Laboratory Supply Store to become a rotary fund for covering the expenses of such course. Accordingly, it is hereby recommended that the courses named below and the schedule of fees be approved by the Board of Trustees for the uses stated, and that no other fees be charged.

Department of Agricultural Engineering

Dec. 15-19 Power and Power Machinery \$ 5.00

Department of Animal Husbandry

Jan. 5- 9 Swine Production

Jan. 12-16 Beef Production

Nov. 10-

Mar. 6 Short Course for Herd Improvement Association Supervisors and Dairy Cattle Herdsmen. \$22.00

Department of Dairy Technology

Feb. 9-13 Market Milk \$ 3.00

Feb. 16-20 Butter and Cheese Manufacture 3.00

Feb. 23-27 Ice Cream Manufacture 3.00

Department of Horticulture and Forestry

Dec. 9-12 Landscape School \$ 3.00

Jan. 12-16 Commercial Florists 5.00

Jan. 26-30 Nurserymen 3.00

Nov. 19-21 Potato Growers 2.00

Dec. 8-12 Commercial Vegetable Growers 2.00

Dec. 15-20 County Agents and Vocational Teachers

Jan. 26-31 Fundamental Principles and Practices of Vegetable Gardening 2.00

Feb. 17-20 Canners Short Course 2.00

Dec. 1- 6 Special Fruit Growers Course 2.00

Department of Poultry Husbandry

Jan. 19-31 Poultry Keepers\$ 4.00

Department of Rural Economics

Feb. 23-27 Farm Management Short Course.....

That in accordance with the provisions of the Ohio General Code, Section 7961-3, the Advisory Council of the Engineering Experiment Station be established for the year 1930-31 with the following membership:

For one year: Dana J. Demorest, Franklin W. Marquis.

For two years: Clyde T. Morris, James R. Withrow.

For three years: Alpheus W. Smith, Arthur S. Watts.

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The President now presented the biennium request budget for the consideration of the Board.

Upon motion of Mrs. Paterson, seconded by Mr. Kaiser, the budget of request as presented by the President and amended, was, upon roll call, unanimously approved.

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The President now presented the biennium request budget for the Division of Agricultural Extension.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the budget of request as recommended by the President, was, upon roll call, unanimously approved.

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The Secretary reported that in accordance with advertisement, bids will be received on September 5th, 1930, for the Teachers' Training Building and the Home Management House.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the Cabinet was directed and authorized for and on behalf of the Board of Trustees to publicly open and read any bids that may be presented, and to present the recommendations of the Cabinet on such bids at the meeting of the Board of Trustees to be held September 15th, 1930.

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The Secretary reported that in accordance with advertisement, bids will be received August 26th for the Caretaker's Cottage at Gibraltar Island.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the Cabinet was directed and authorized for and on behalf of the Board of Trustees to publicly open and read any bids that may be presented, and if any bids are received below the Architect's estimated cost, the Cabinet is directed to recommend to the Director of Public Works, the award of the contract to the lowest and best bidder. The complete report of the action of the Cabinet in this matter shall be presented to the Board of Trustees at its next meeting.

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The Secretary reported receipt of a communication from Mr. Julius C. Fiebel dated August 14th, 1930, relative to the acquiring of 87½ acres of land known as the Moses Hess tract at a price of \$1000.00 per acre provided that the Misses Hess (Flora Louise and Elizabeth) be given a life tenure in the homestead and the buildings used as a florist shop, and approximately five acres of ground on which these buildings are situated.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the Secretary was directed and authorized to secure an option upon this property in accordance with the above terms and to submit the same to the Board of Trustees for consideration at its next meeting.

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The Secretary reported that an Opinion from the Attorney General, No. 2224, dated August 11th, 1930, disapproved the contract at the last meeting of the Board of Trustees with the Electric Construction and Maintenance Company of Columbus for the electrical work on the Physical Education Building. This contract was rejected by the Attorney General because the sum of the base bid and the two alternates accepted by the Board of Trustees exceeded the amount of the bid bond presented by the contractor.

On motion of Mr. Mack, seconded by Mr. Laybourne, the action of the Board of Trustees taken at the last meeting in relation to this contract was rescinded and the Secretary was directed to advertise for new bids as required by law.

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On motion of Mr. Mack, seconded by Mr. Laybourne, the Cabinet was authorized and directed for and on behalf of the Board of Trustees to open any bids that may be received for the electrical contract of the Physical Education Building, and, if any bids are received below the estimate, to recommend to the Director of Public Works the award of the contract therefore. All actions by the Cabinet in this matter are to be reported to the Board of Trustees at its next meeting.

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Upon motion of Mr. Mack, seconded by Mr. Laybourne, the recommendation of the University Faculty that degrees be conferred at the Convocation on August 29th, to the following named persons is approved:

DOCTOR OF PHILOSOPHY

Alma Bernice Ackley, B.A., M.S. (University of Michigan); Oscar Fischer Boyd, B.A., B.Sc. in Agr., M.Sc.; Willis Judson Burner, B.S. (Butler University), A.M. (University of Missouri); Delmar Leroy Cottle, A.B. (Marietta College), M.Sc.; Frank Cutshaw Croxton, B.A., M.A.; Donald Hayes Daugherty, B.A. (Muskingum College), M.A.; Robert Wentz Edmiston, A.B. (Miami University), M.A.; William Alfred Everhart, A.B. (Miami University), M.S. (Lehigh University); Paul Johnson Fay, B.Sc. in Edu., A.M. (Columbia University); Paul Eldon Fields, B.A., M.A. (Ohio Wesleyan University); Edward Jerome Finan, B.E.E. (University of Dayton), M.A.; Charles Alfred Ford, B.Sc. in Soc. Adm., M.A.; James Alexander Funkhouser, B.S. in Chem. (Carnegie Institute of Technology); Robert Miller Geist, A.B. (Capitol University), M.Sc.; Roy Nathan Giles, B.Sc. in Chem. Engr. (South Dakota State School of Mines), M.Sc.; Kai Jensen, B.A., M.A. (University of Washington); Jaroslav Jan Kucera; Maurice Carson Latta, B.A. (Simpson College), M.A. (State University of Iowa); Austin Franklin Lehmann, A.B. (Bluffton College), M.Sc.; Chieh Ma, B.A., M.Sc.; William Gottlieb Meinke, B.S. in Edu. (Ohio University), M.A.; Warner Jay Merrill, B.S. (Carnegie Institute of Technology), M.Sc.; Festus Lazelle Minnear, B.S. (Muskingum College), M.S. (University of Pennsylvania); Charles Stephen Morris, A.B. (Manchester College), M.A.; George Rex Mursell, B. of Soc. Sci. (Boston University), M.A.; Garrett Stewart Nease, A.B., B.Mus.

(Otterbein College), M.A.; David Stanley Prosser, B.A., M.A.; Karl Dustin Reyer, B.Sc. in Bus. Adm., M.A.; Weems Aurelius Saucier, A.B., A.M. (University of Kentucky); Helen Florence Schick, B.A., M.A.; Clyde Quitman Sheely, B.A. (Mississippi College), M.S. (Louisiana State University); Joseph John Spengler, B.A., M.A.; Whitney Bowman Stout, B.Sc. in Agr., M.Sc.; William Hertzog Thompson, B.A. (University of Omaha), M.A. (University of Nebraska); Hiram Frederick Thut, A.B. (Bluffton College), M.A.; Brian Earle Tomlinson, B.S. in Edu. (Kansas State Teachers College of Emporia), M.A.; William Frederick Underwood, B.Ch.E., M.Sc.; Thomas Howard Winters, B.A. (Ohio Wesleyan University), M.A.; Paul McCoy Wright, B.S. (Wheaton College), M.Sc.; Wei Yang, B.A.; M.Sc.

MASTER OF ARTS

Edward Morgan Alkire, B.A.; Harry Arnott Appler, B.Sc. in Edu.; Arthur Dale Askins, B.Sc. in Edu.; Everett Augspurger, B.S. in Edu. (Miami University); Henry Hewetson Ault, B.A. (Muskingum College); Philip Edward Baird, B.S. in Edu. (Kent State College); Frank John Banning, A.B. (Hiram College); Paul Emmanuel Bierstedt, A.B. (Capital University); Melvin Russell Bixler, A.B. (Mount Union College); Harold Longman Boda, A.B. (Otterbein College); Cloyce Eugene Booher, A.B. (Defiance College); Donald Whitney Bowman, A.B. (Mount Union College); Pauline Temperance Bryant, B.Sc. in Edu.; Horatio Milo Bugby, A.B. (Oberlin College); Orin Everett Burley, B.S. in Com. (Oklahoma Agricultural and Mechanical College); Anna Agnes Cawley, A.B. (West Virginia University); Gerald Howard Chapman, B.S. in Edu. (Kent State Normal); Vera Morris Chapman, B.S. (Kent State College); Edgar Holmes Coberly, B.A. (Davis and Elkins College); Jacob Cohen, B.A.; Hibbert Dell Corey, A.B. in Edu. (University of Michigan); Otis Odell Crawford, B.A. (Ohio Wesleyan University); Leland Elias DePriest, B.Sc. in Agr.; James Monette Diley, B.Sc. (Ohio Northern University); Grant Harrison Donaldson, A.B. (Hiram College); Lyell Vernon Douthat, A.B. (Marshall College); Thomas Ireland Duncan, B.A. (University of Michigan); Donald William Dunipace, B.A.; Bernard Marcellus Durbin, B.Sc. in Agr.; Pearl Faulkner Eddy, A.B. (Meredith College); Charles Flavius Edwards, B.A.; Amos R. Eikenberry, B.S. (University of Illinois); Royal Burdick Embree, Jr., B.A. (Washington and Lee University); Elmer Friedrich Ende, B.Mus. (American Conservatory of Music); Cecil Roscoe Enoch, A.B. (Wittenberg College); Lydia Jeane Ewing, B.A. (Ohio Wesleyan University); Clyde Emerson Feuchter, A.B. (Baldwin-Wallace College); Margaret Fitzwater, B.A. (Ohio Wesleyan University); Agnes Fowler, A.B. (Miami University); Byron Lester Fox, B.A., B.Sc. in Edu.; Ina McCall Fox, B.A.; Robert Kriegbaum Fox, B.A.; Harry V. Frankfather, B.S. in Edu. (Bowling Green State Normal College); Philip Quillman Freeman, B.S. (Heidelberg College); James Edward Frew, B.Sc. in Agr.; Homer Francis Gant, B.S. in Edu. (Muskingum College); Glen Leiby Ganyard, B.A. (Hiram College); Clark Peter Garman, B.A. (Western Reserve University); Ralph Merrill Garrison, B.S. in Edu. (Ohio University); Mary Lucille Geist, B.Sc. in Edu.; Ralph Henry Getz, B.S. in Edu. (Ohio Northern University); Paul Burdette Green, A.B. (Colgate University); Frances Jessamine Hall, A.B. (Western College for Women); Paul Joseph Harris, A.B. (Otterbein College); Virginia Riddle Hathaway, A.B. (Ohio University); Albert Heil, A.B.

(Capital University); Carl A. Higley, A.B. (Marietta College); Ralph Horn, A.B. (Ashland College); Lawrence Henry Houpt, B.S. in Edu. (Ohio Northern University); Sydney Evelyn Hughes, A.B. in Edu. (Howard University); William Clarence Hunnicutt, A.B. (Ohio University); Wilbur Clay Hushour, A.B. (Baldwin-Wallace College); Herbert Howard Hutchinson, B.Sc. in Edu.; Chester Smith Hutchison, B.Sc. in Agr.; Clark Lyman Jackson, B.S. (South Dakota State College of Agriculture and Mechanic Arts); John William Jones, A.B. (Park College), B.S. in Edu. (Ohio University); Edgar Boice Kellar, A.B. (Marietta College); Edith Jane Kenestruck, B.Sc. in Edu.; Freda Mae Kennard, B.Sc. in Edu.; Frances Carol Kirkpatrick, B.A., B.Sc. in Jour.; Gladys Virginia Kirsch, B.A. (Ohio Wesleyan University); John Joseph Kleinfelter, A.B. (Heidelberg College); Ruth Florence Knopf, B.A., B.Sc. in Edu.; Frederick Jacques Kramer, B.S. in Edu. (Miami University); Samuel Aaron Kramer, B.S. in Edu. (Temple University); Harry Earl Kuntz, B.A. (North-Western College), B.D. (Evangelical Theological Seminary); John Ohlinger Lang, A.B. (Capital University); Mary Margaret Leonard, A.B. (Marietta College); William Henry Lewis, B.A. (Wilberforce University); Howard Gordon Lindemann, Ph.B. (Denison University); Edith Anna Longbon, Ph.B. (Denison University); Raymond Lewis Lorton, A.B. (Oberlin College); Oakman Hess Lowary, A.B. (Cornell University); John DeWalt Macklin, B.S. in Agr.; Debora May MacNeilan, B.A., B.Sc. in Edu.; Lewis Frederick Mayer, B.A. (The College of Wooster); Edward Earl McClellan, B.S. in Edu., A.B. (Miami University); William James Flournoy Meredith, B.A. (Fisk University); Homer Earl Mikesell, A.B. (Ohio Northern University); Joseph Randolph Miller, B.S. (Otterbein College); Laud Francis Miller, B.S. in Edu. (Ohio University); Margaret Elizabeth Monroe, B.Sc. in Edu.; Wilbert Swan Moore, B.S. (Mount Union College); Helen Lucile Morley, B.A. (The College of Wooster); William Herbert Morris, B.S. in Edu. (Ohio University); Herbert Eugene Muntz, B.A.; Robert Henry Nesbitt, B.A. (Muskingum College); Edgar Burkhardt Nixon, A.B. (Miami University); Reinhold Louis William Nordsieck, A.B. (Butler University); William Felbert Nowlin, A.B. (Howard University); Wilbur Edward Orcutt, B.S. (The College of Wooster); Ward Herald Overholt, B.S. in Edu. (Kent State College); Maude Belle Owings, A.B. (Otterbein College); Mildred Owings, A.B. (Defiance College); Harry Elmer Peck, A.B. (Hiram College); Henry H. Pfarr, B.S. (Stephen F. Austin State Teachers College); Conwell James Poling, A.B. (Ohio Northern University); Earl Clair Powell, B.Sc. in Edu.; Don Davenport Prosser, Ph.B. (University of Chicago); Paul Rees Rainey, B.A.; Mildred Robinson, B.S. (George Peabody College for Teachers); Charles Chester Romaker, A.B. (Defiance College); Florence Deborah Rosencrans, B.Edu. (Western Reserve University); Gerald Alzo Rosselot, A.B. (Otterbein College); Anna Lois Saum, B.S. in Edu. (Ohio University); Allen Joseph Schneider, B.A. (The College of Wooster); Matilda Bernice Sergeant, B.A. (Wellesley College); Arthur Benton Shaffer, A.B. (Wittenberg College); George William Shegog, B.S. in Edu. (Ohio University); Omer Earl Sibert, A.B. (Ashland College); Carl Lewis Smith, B.Sc. in Bus. Adm.; Charles Leonard Smith, B.A. (Ohio Wesleyan University); Della Fern Smith, A.B. (Defiance College); Gerald Burrell Snedeker, B.A., B.Sc. in Edu.; Gertrude Nevison Stanley, B.Sc. in Edu.; Harry Omar Stout, B.Sc. in Agr.; Esther Marguerita Stubbs, B.A.; Karl Otto Suessenguth, B.A.; Lloyd Martin Swan, B.S. (Mount Union College); Carl Vernetta

Thompson, A.B. (Ohio University); Maurice Emanuel Troyer, A.B. (Bluffton College); Gertrude Margaret Walsh, B.A.; Mack Platter Watts, B.A. (Ohio Wesleyan University); Paul Geiger Wenger, A.B. (Bluffton College); Clyde Wayland White, B.A.; Constance Helen Whiteside, A.B. (University of Cincinnati); Frank Joseph Wiess, B.Sc. in Edu.; Miriam Lucille Wolgamott, B.S. (The College of Wooster); Wilbur Spicer Wood, A.B. (Otterbein College); Cora Fern Worrell, B.Sc. in Edu.

MASTER OF SCIENCE

David William Armstrong, B.S. (Mount Union College); Harmon Jackson Bailey, B.S. in Edu. (Northeast Missouri State Teachers College); Ralph Ernest Clarridge, B.E. Physics; Arthur Charles Cole, Jr., B.A.; George Richard Constien, B.A. (Ohio Wesleyan University); Jack Chilton Cotton, B.A. (Maryville College); Irvin Harold Curie, B.S. (The College of Wooster); Raymond Lewis Dennison, B.Sc. in Agr. (West Virginia University); Frank James Dickerson, B.Arch., B.Arch.E.; Tod B. Galloway Dixon, B.Ch.E.; Jonathan Taylor Frost, B.Sc. in Agr.; Gerald Smith Harshfield, D.V.M.; Aubrey Mac Lee, D.V.M. (Kansas State Agricultural College); Liang Ching Li, B.S. (Nankai University); Helen Marie Manahan, B.Sc. in Edu.; Bryce Robbins McCrory, D.V.M. (State Agricultural College of Colorado); Marian Valora Antoinette McIlhenny, B.A.; Hubert Montagnac; Mary Winifred O'Connor, B.A., B.S. in E. (College of St. Mary's of the Springs); Richard Karl Oswald, A.B. (Findlay College); Aaron J. Pancake, B.Sc. in Agr.; L. A. Parker, B.S. in Engr. Chem. (Georgia School of Technology); John Clarence Pew, B.Ch.E.; Ralph George Rohner, B.A.; Floyd James Ruble, B.Sc. in Agr.; John Frederick Schacht, B.S. (Capital University); Howard Perry Simons, B.A.; Chia Yu Sun, B.A. (University of China); Thomas Clogg Surrarer, B.S. (Baldwin-Wallace College); Harry Levi Webster, B.S. in Agr. (University of Illinois); Dorothy Jane Woodland, B.S. (The College of Wooster).

BACHELOR OF SCIENCE IN AGRICULTURE

Hugh Wilkinson Cochran; Harold Dean Faylor; Frank Gordon; Ervin Merritt Herrick; Frank Granville Peairs; Carl Evert Pickering; Milford Eugene Schmidt; Dale Hotchkiss Scott; George Washington Sicafoose; John Wesley Thomas; Yun-Kuei Yang.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Bessie Cade; Ina May Carr, B.A. (Muskingum College); Esther Crew; Irene Elizabeth Dye; Ruth Andree Gauger (as of the Class of 1927); Ruth Pauline Heenan; Helen Higgins; Rachel Jean Inskeep; Lois Rebecca Keiser; Fay Bowman LeBeau; Alice Virginia Lentz; Ruth Palmer; Alice Alma Rannebarger; Frances Elizabeth Reading; Dorcas Emilie Schneider.

BACHELOR OF ARTS

Robert Asbury Aughinbaugh, B.Sc. in Edu.; Karl Gottlieb Bamback; John David Barricklow; Bernice May Baumgarten; John Bender; George Parker Berg; Charles Samuel Bishop; Everett George Blasberg; David Braitman; Emily Clara Brown; Milton William Carey, B.Sc. in Edu.; Dennis Franklin Davidson; John Donald Day; Anna Agnes Dehmer; Corinne Terrell Dryer; William James Evans; Guy Harmon Finley; Catherine Elizabeth Fosnaugh; Winston Rundle

Frost; Kenneth Merlyn Gaver; Mildred Stauffer George; Raefel Gonzalez-DeMaldonados; John William Griesheimer; Mary Virginia Hewitt (with Honors) (with Distinction in History); Wilbur Rosencrants Hodges; John Wood Howell; Honor Fetzer Hutchison; Harold Shriver Lee; George Oatis Makres; Marjorie Elizabeth Maxey; James Francis Munn; John Aloysius Murphy, Jr.; Frederick Andrew Murray; Ruth Dorothea Nottingham; John James O'Bell; Robert James O'Leary; Henry Clay Payne; Ellsworth Elmer Pegg; Esther Elizabeth Pike; Mary Sophie Prissinger (with Honors); Michael John Pronko; Dorothy Douthitt Raymer; Ozora Grace Reelhorn; Iona Winters Riebel; John Alan Riebel; Clarence Oran Rufenach; Bonnie Consuelo Ruff; Nathan Stanley Schlezinger; Fred Charles Schulz; Lewis Samuel Shensa; Hazel Shepard; Fred Andrew Smith; Carl Bostwick Sparks; Ruth Phillips Squires; Robert Tarr; Stockton Victor Thomas; Roy David Weinberg; Frank Edward Wilson; Charles Bzalel Zwelling.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Frank Richmond Alter, Jr.; Barnitz Gaylord Ball; Phil Martin Bidlack; George Donley Close; William Avise Curtis; Fred Tullis Dewey; Charles Reynold Ford; William Wayne Furrer; Chester Fred Glasser; Mary Ellen Hall; Martin Conner Harris; John Alfred Heenan; Floyd Gerald Helgerson; Arthur Donald Hiner; Robert Philip Hirsch; Christian Anderegg Kate; Elbert Edison Kibebe; William Pierre Kuipers; Roland Theodore LeClercq; J. Hayward Montoney; Albert Edward Narosny; Albert Allen Parker; William Frederick Planson; John Dobbbling Rockaway; Howard Joseph Schlereth; Morris Shokler; William Loomis Stoneman; Jack Kirby Taylor; George Lee Trees; Harold Milbourn Woehrl.

BACHELOR OF SCIENCE IN JOURNALISM

William Evan Francis; Robert Raison Halley; Donald Wayne Haynes; Emory William Heizer; Alice Kuney Locke; Bruce Hardy McClure; Albert Narosny.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Mary Catherine Atwood; Helen Davis; Louise Charlotte Fiand; Harriett Lucille Heller; Carroll Gillen Marchand; Mildred Van Nest.

DOCTOR OF DENTAL SURGERY

Frank Nicholas Braidech; Abraham Brown; Malcolm Hart Forbes; Walter Philip Mitchell; John Edward Theis.

BACHELOR OF SCIENCE IN EDUCATION

Willis Oxley Aleshire, B.A. (Ohio Wesleyan University); Ronald Bahmer Almack; Eleanor King Annett; Helen Brown Bayha, B.Sc. in Jour.; Marian Bannon Black; May Bonar; Fred Herman Braunlin; Margaret Mary Brennan; Jean Eloise Bright; Ruth Zelma Byers; Josephine Marguerite Callaghan; Robert Howard Carleton; Jean Cavinee; Frances Permelia Chaine; Donald Clair Davis; Hilda Elizabeth Dierker; Joseph Alan Dorff, B.A.; Clara Marie Eagle; Elizabeth Emma Emmert; John Clyde Eschliman; Frances Marie Evans, B.A.; Helen Margaret Fidler; John Edward Fintz; Alberta Giesy Gates; Edith May Gortner; Talma Mae Graves; Roy Thomas Handley; Voise

Marie Harvey; Kathleen Emily Hazard; Rebecca Hellerstein; Twila Esther Hessin; Dorothy Maria Hoeflerle; William Leonard Holliday; Laura Virginia Hollister; Robert Curtis Horn; Dorothy Marie House; Hugh M. Bole Houston; Ralph Magee Hudson, B.A.; Marian Blake Jeffries; Amy Jane Jones; William Carl Judy; Harry Marot Justus; Anna Catherine Kidd; Helen Kienzle; Dorance Rex Lowman; Helen Elizabeth Mack; Marjorie Augusta Matchette; Mary Rhea McBane; Clarence Jay Metzger; Frederick Magley Moccabee, B.E.E.; Arthur Elisha Moody; Pearl Frances Moran; Percy Edgar Nead; Dorothy Bell Patton; Phylis R. Pollock; John Edward Prass; Bonna Ruth Rader; Violet Mildred Raquet; Julia Marian Rich; Ralph Allen Ringenberg; Bonnie Consuelo Ruff; Helen Louise Sandles; John Edwin Scott; Solomon D. Shaman; Laura Caroline Sheldon; Donald Elmer Shoemaker; Irving James Smith; John Delphin Smith; Pauline Augusta Solms; Raymond Edward Spence; Frances Kathryn Stone; Hazel McFadden Suessenguth; Ray Ellis Thornton; Harriett Lawrence Thurston; James Jones Torgler; Herbert R. Troyer; Helen Faye Turney; Philip Sidener Waldeck; Agnes A. Warner; Ralph Howard Waterhouse; David John Wiens; Ellis Albert Wiley; Agnes Rose Wilhelm; Anna O'Hear Williamson; Marjorie Burns Winter; Albert Wisner; Margaret Barch Ziebold; Gwendolyn Pauline Zuber.

BACHELOR OF CHEMICAL ENGINEERING

John Louis Arns; Julius David Stone.

BACHELOR OF ELECTRICAL ENGINEERING

Milo Cullen Harsh (as of the Class of 1925).

BACHELOR OF INDUSTRIAL ENGINEERING

John James Quillen.

BACHELOR OF MECHANICAL ENGINEERING

Henry Parker Seymour.

BACHELOR OF SCIENCE IN PHARMACY

Louis Kerstein.

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Thereupon the Board adjourned to meet Monday, September 15th, at 9:00 A. M., at Wooster, Ohio.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, September 15, 1930.

The Board of Trustees met at Wooster, Ohio, at 9:00 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

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The minutes of the last meeting were approved.
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Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
E. H. Reed	Co. Agr. Agent, Wood County	Aug. 7, 1930	3,300.00
Thelma Beall	Home Dem. Agent, Wood County	Aug. 19, 1930	2,800.00
Nona Marie Wilson	Home Dem. Agent, Ashland County	Sept. 15, 1930	2,500.00
<i>College of Agriculture</i>			
<i>Farm Marketing</i>			
Hubert Montagnac	Assistant	Sept. 30, 1930	750.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Edith Altizer	Stenographer	Aug. 31, 1930	960.00
<i>English</i>			
George C. Camp	Instructor	Sept. 30, 1930	1,800.00
<i>College of Education</i>			
<i>Administration</i>			
Celia Tachauer	Stenographer	Sept. 15, 1930	1,020.00
Elizabeth Flautt	Stenographer	Sept. 15, 1930	1,050.00
<i>Psychology</i>			
Helen C. Martin	Stud. Assistant	Sept. 15, 1930	250.00
Lorenz A. Meyer	Assistant	Sept. 8, 1930	500.00
<i>School Administration</i>			
C. C. McCracken	Professor	Oct. 1, 1930	6,000.00
Byron B. Williams	Assistant	Oct. 1, 1930	900.00
<i>College of Engineering</i>			
<i>Administration</i>			
Olga D. Gaudieri	Stenographer	Aug. 31, 1930	1,000.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Gertrude Gibbons	Part-time Lab. Tech. Assistant	Aug. 31, 1930	600.00
<i>Graduate School</i>			
Lura Bell Chamblin	Stenographer	Aug. 31, 1930	1,260.00
<i>President's Division</i>			
<i>Library</i>			
Eleanor Torbert	Libr. Assistant	Aug. 31, 1930	1,200.00
Louise Hoy	Libr. Assistant	Sept. 8, 1930	900.00
Mrs. M. C. Latta	Libr. Assistant	Aug. 31, 1930	1,080.00

<i>Physical Education—Women</i>			
Ruth E. Semans	Assistant	Oct. 1, 1930	1,200.00
<i>Administrative Division</i>			
<i>Business Manager's Office</i>			
D. Lenore Kern	Comptometer Operator	Sept. 6, 1930	960.00
<i>University Press—Rotary</i>			
Charles Watts	Foreman of Press	Aug. 31, 1930	3,300.00
<i>Stores and Receiving Department</i>			
<i>General Store Room—Rotary</i>			
Gordon Walden	Laborer	Aug. 11, 1930	1,080.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Thelma Beall	Instructor in Home Econ. Ext.	Sept. 1, 1930		3,000.00
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Russell O. Hitz	Pullman Fellow	June 2, 1930	Su.Au.Wi.	250.00
James H. Constable	Pullman Fellow	June 2, 1930	Su.Au.Wi.	250.00
(These salaries to be paid by the Pullman Company through the office of the University Business Manager).				
Frank A. Giessler	Grad. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
<i>Farm Marketing</i>				
Thomas A. Cowden	Assistant	Oct. 1, 1930	Su.Au.Wi.Sp.	750.00
<i>Home Economics</i>				
Ruth Lindquist	Assoc. Professor	Jan. 1, 1931	Wi.Sp.	3,600.00
Osee Hughes	Instructor	Oct. 1, 1930	Au.Wi.Sp.	2,500.00
Doris Ufer	Instructor	Oct. 1, 1930	Au.Wi.Sp.	2,358.00
(Special Contract)				
(To be paid at rate of \$262.00 per mo. for 9 mos.)				
Minerva Harbage	Assistant	Oct. 1, 1930	Au.Wi.Sp.	675.00
Thelma W. Quigley	Assistant	Oct. 1, 1930	Au.Wi.Sp.	540.00
Marguerite Gayer	Assistant	Oct. 1, 1930	Au.Wi.Sp.	150.00
Alice V. Lentz	Assistant	Oct. 1, 1930	Au.Wi.Sp.	15.00
			for 9 mos.	mo.
Thelma Tyler	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	15.00
			for 8 mos.	mo.
Mary E. Gordon	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	15.00
			for 8 mos.	mo.
Mildred Taylor	Stud. Assistant	Oct. 1, 1930	Au.Wi.	15.00
			for 6 mos.	mo.
Ruth Beard	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	15.00
			for 8 mos.	mo.
<i>Horticulture and Forestry</i>				
E. G. Wiesehuegel	Asst. Professor of Forestry	Oct. 1, 1930	Au.Wi.Sp.	2,500.00
<i>Rural Economics</i>				
E. D. Tetreau	Assoc. Professor (part time)	Oct. 1, 1930	Au.Wi.Sp.	2,850.00
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Helen Louise Hulbert	Stenographer	Sept. 1, 1930		960.00
<i>English</i>				
Florence Chubbuck	Assistant	Oct. 1, 1930	Au.Wi.Sp.	900.00
Freda Schulz	Assistant	Oct. 1, 1930	Au.Wi.Sp.	900.00
<i>Geology</i>				
Alfred J. Holmberg	Instructor	Oct. 1, 1930	Au.Wi.Sp.	2,250.00

*College of Commerce and Administration**Bureau of Business Research*

H. S. Will	Research Associate	Nov. 1, 1930 for 2 mos.		200.00 period
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Business Organization

A. H. Chute	Assistant	Oct. 1, 1930	Au.Wi.Sp.	1,000.00
John G. Davis	Grad. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00

Economics

Maurice A. Freeman	Grad. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
David S. Prosser	Assistant	June 1, 1930 Su.		116.00 period

Sociology

Edwin Burdell	Instructor	Oct. 1, 1930	Au.Wi.Sp.	3,000.00
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*College of Education**Administration*

Catherine A. Steward	Stenographer	Sept. 1, 1930		1,080.00
Frances Newland	Stenographer	Sept. 15, 1930		1,020.00

Bureau of Educational Research

Audrey Knowlton	Bibliographical Asst.	Sept. 1, 1930		1,500.00
Mary Margaret Dodd	Copyholder	Sept. 1, 1930		1,200.00

Bureau of Special Education

Irene E. Kinley	Asst. to Director	Oct. 1, 1930		2,000.00
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Practical Arts and Vocational Education

Rudolph L. Schwanzle	Assistant	Oct. 1, 1930	Au.Wi.Sp.	750.00
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Principles of Education

Wilfred Eberhart	Assistant	Oct. 1, 1930	Au. Sp.	1,000.00
George H. McClellan	Assistant	Oct. 1, 1930	Au.Wi.Sp.	666.67

Psychology

Helen C. Martin	Assistant	Oct. 1, 1930	Au.Wi.Sp.	1,000.00
Ernest L. Welborn	Assistant	Oct. 1, 1930	Au.Wi.Sp.	1,000.00
Kai Jensen	Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
Elmer B. Royer	Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00

School Administration

Herbert R. Dieterich	Grad. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
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*College of Medicine**Medical and Surgical Research*

Annabelle McAllister	Tech. Assistant	Sept. 1, 1930 for 10 mos.		125.00 mo.
Mrs. L. E. Bush	Tech. Assistant	Aug. 25, 1930 for 10 mos.		110.00 mo.

Physiology

Hazel Shepard	Grad. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
Arthur H. Simons	Grad. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
Ruth M. Kraft	Grad. Assistant	Oct. 1, 1930	Au.Wi.	500.00
Carl S. States	Stud. Assistant	Oct. 1, 1930	Au.Wi.	120.00 period
Rhea Beard	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Dorothy Renner	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Helen Vogelsang	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Vivian Chapman	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Florabelle Fundaberg	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Elizabeth McCaughey	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Alice McRitchie	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period
Mary E. Nicholson	Stud. Assistant	Oct. 1, 1930	Au.	60.00 period

<i>Starling Loving Hospital</i>						
Margaret Reilly	Acting Superintendent	Sept. 1, 1930				3,600.00
		to June 30, '31				
Olga Bierbaum	Lab. Tech. Asst.	Sept. 1, 1930				600.00 (Rotary)
<i>Graduate School</i>						
Vergene Wolfe	Stenographer	Sept. 1, 1930				1,200.00
<i>President's Division</i>						
<i>Athletics</i>						
Walter B. Bakke	Asst. Trainer	Sept. 1, 1930	Au.Wi.Sp.			1,500.00
<i>Library</i>						
Elizabeth Heimberger	Libr. Assistant	Sept. 8, 1930				900.00
<i>Physical Education—Women</i>						
Maude Stoval Pressly	Asst. Professor	Oct. 1, 1930	Au.Wi.Sp.			2,750.00
Geneva Watson	Instructor	Oct. 1, 1930	Au.Wi.Sp.			2,500.00
<i>Student Medical Service</i>						
Maude Stoval Pressly	Asst. Medical Advisor	Oct. 1, 1930	Au.Wi.Sp.			500.00
<i>Administrative Division</i>						
<i>Registrar's Office</i>						
Betty De Bruin	Asst. to Registrar	Sept. 1, 1930				1,020.00
<i>Stores and Receiving Department</i>						
<i>General Store Room—Rotary</i>						
Floyd Allen	Laborer	Sept. 1, 1930				1,080.00
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Changes in Title

Name	From	To	Effective
<i>College of Education</i>			
<i>School Administration</i>			
Harvey H. Davis	Part-time Asst. Professor	Assoc. Professor	Oct. 1, 1930
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
George E. Large	Jr. Research Engineer	Sr. Research Engineer	Oct. 1, 1930
Samuel Shenker	Lab. Assitant	Jr. Research Engineer	Sept. 1, 1930
*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Education</i>				
<i>School Administration</i>				
Harvey H. Davis	Assoc. Professor	Oct. 1, 1930	3,000.00	5,000.00
*	*	*	*	*

Miscellaneous Recommendations

That the following requests for travel be approved, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Engineering

Professor John Younger, of the Department of Industrial Engineering, to attend the meeting of the Society of Automotive Engineering at Detroit, Michigan, October 7 and 8, 1930.

College of Medicine

Professor R. J. Seymour, of the Department of Physiology, to attend the meeting of the Association of American Medical Colleges at Denver, Colorado, from October 11 to October 16, 1930.

That the quarters of service of Harold Black, an Assistant in the Department of Farm Crops, be changed from Winter and Spring Quarters to Summer, Autumn and Spring, 1930-1931.

That the quarters of service of Harvey H. Davis, Associate Professor, School Administration, be changed from Summer and Spring, to Summer, Autumn and Spring, 1930-1931.

That J. A. Krebs, printer, be granted a leave of absence, without pay, from September 1, 1930 until December 31, 1930.

That a leave of absence, without salary, be granted to C. E. Lively, Assistant Professor in the Department of Rural Economics, for the year beginning October 1, 1930.

That certain shortages of military property in the custody of the University reported in the Property Audit of August 7, 1930, by the United States Army Auditor, amounting to \$214.05 for the year 1929-1930, be paid out of the "Commutation of Uniforms" fund.

That an additional appropriation amounting to \$1850.00 from Maintenance Funds be made to the "Journal of Higher Education" for the school year 1930-1931.

That an assignment of copyright privileges on the book "International Rivalries in Manchuria" by Professor Paul H. Clyde be authorized to certain Japanese publishers so that they may bring out this volume in the Japanese language for sale in the Orient; the University printed this volume and took out copyright registration thereon and this proposed assignment will merely give the book greater circulation among the people most interested.

The University holds copyright in a number of volumes printed by the University Press and the matter involved here is, therefore, one of policy.

That the proposal of the Payne Fund to support a program of Research in Radio Education at The Ohio State University be approved and such funds as may be awarded for this purpose be received and disbursed by the Business Manager of the University in the usual manner on the requisition of the Director of the Bureau of Educational Research.

Because of lack of room space in the University for carrying on this project in radio education, it is recommended that the proposal of the Honorable John L. Clifton, Director of Education, State of Ohio, to provide quarters for the work in the building near the corner of Seventeenth Avenue and High Street in the City of Columbus, be approved with cordial appreciation and that the Bureau of Educational Research be, hereby, authorized to prosecute this study in these quarters.

That the contract between the Broad Street Properties, Incorporated, and the University for the lease of the first floor of 47 E. Frambes Avenue, for the purposes of the Elementary Practice School to be conducted by the Department of Principles of Education, be approved, pursuant to the resolution of the Board of Trustees at the meeting held on June 2, 1930.

* * * * *

The President presented the resignation of Mr. M. S. Harvey, as elevator operator in University Hall, effective August 30, 1930. In reporting this resignation, the President stated that Mr. Harvey has completed nearly twenty-eight years of faithful service in this position; during all these years, Mr. Harvey always reported for duty on time, and was absent on sick leave only once. He is now 85 years of age, with badly impaired eye-sight and defective hearing. The President recommended that Mr. Harvey be placed on the retired list, with retirement pay of \$30.00 per month, effective September 1, 1930.

Upon motion of Mr. Atkinson, seconded by Mr. Caton, the recommendations of the President were upon roll call unanimously approved, and the Secretary was directed to convey to Mr. Harvey the appreciation of the Board of Trustees for the faithful, efficient service which he rendered continuously throughout this long period, and to extend to him also the very best wishes of the Board for the years to come.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the appointment of Dr. G. H. Reavis, as Assistant in the Department of Administration, College of Education, was unanimously approved, effective September 1, 1930 to January 1, 1931, at a salary of \$400.00 per month, to be paid from funds deposited in the office of the Business Manager by the State Department of Education.

* * * * *

In accordance with instructions received at the last meeting of the Board of Trustees, the Secretary presented the following option contract for purchase of land, signed by Flora Louise Hess and Elizabeth H. Hess:

OPTION CONTRACT FOR PURCHASE OF LAND

This Instrument, made this 27th day of August, 1930, at Columbus, Ohio, between Flora L. Hess and Elizabeth H. Hess, of Clinton Township, Franklin County, Ohio (hereinafter designated as first parties), and the Board of Trustees of Ohio State University (hereinafter designated as second party).

Witnesseth: That in consideration of One Dollar (\$1.00) and other valuable considerations paid by said second party to said first parties, the receipt whereof is hereby acknowledged, said first parties agree to sell and convey to said second party, its successors or assigns, by good title, free of all encumbrance, at any time within four (4) years from said date, the following described real estate situated in the County of Franklin, State of Ohio, and Township of Clinton:

The Hess Farm, approximately 87 (eighty-seven) acres, bounded on the south by Hess Road, on the east by Olentangy River Road, on the north by Acherman Road, and on the west by the Coe Farm (now owned by Ohio State University); excepting therefrom the small tract previously sold for Church purposes, same being on the south-east corner of Olentangy River Road and Acherman Road.

The consideration which said second party, its successors or assigns, shall pay for said land is one thousand dollars

(\$1,000.00) per acre. Amount of acreage to be determined by survey.

In consideration of the reduced purchase price which first parties have placed upon said land in this instrument, second party, if this option is exercised, agrees to grant to first parties, during their natural life, the use of the present homestead, barns, and building used as a Florist Shop, located on said premises, and a tract of land immediately surrounding said house, barns, and Florist Shop not to exceed five (5) acres in area, free of any rentals or taxes, it being a condition precedent thereto that said first parties will keep said house, barns, and Florist Shop in good repair during their use thereof, and will keep said house, barns, and Florist Shop adequately insured during said period. Said first parties further agree that they will pay all taxes and assessments due and payable upon property first described above up to the time of delivery of deed to second party.

Said first parties further agree that upon receipt of notice in writing of the exercise of this option they will, within thirty days thereafter, furnish to said second party, its successors or assigns, for examination, full abstracts showing clear title of record to all of said premises described herein.

If the said second party, its successors or assigns shall not purchase the herein described premises within said four (4) years, then neither said second party nor its successors or assigns shall have any claim whatever to said first sum above mentioned, nor to the hereinafter described premises.

Signed in triplicate, this 27th day of August, 1930.

(Signed)
JULIUS C. FEIBEL,

(Signed)
FLORA LOUISE HESS,

(Signed)
J. V. BURGOON,
Witnesses

(Signed)
ELIZABETH H. HESS,
First Party

(Signed)
KATHARINE C. TAYLOR,

THE BOARD OF TRUSTEES, OF
THE OHIO STATE UNIVERSITY

(Signed)
JUNE D. MOORE,
Witnesses

*By (Signed) Carl E. Steeb,
Secretary, Second Party*

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, this option was upon roll call unanimously approved and the Secretary was directed to execute same for and on behalf of the Board of Trustees.

The Secretary reported that upon survey, this tract was found to include 91.2 acres, which will make the total cost of this property, \$91,200.00. Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, it was upon roll call unanimously ordered that beginning January 1, 1931, the Interest from the Endowment Fund be reserved for the payment of this proposed purchase.

* * * * *

The Secretary now presented the report of the Cabinet on bids received and contract awarded for the Caretaker's Cottage, Gibraltar Island, Ohio:

CABINET MINUTES

Columbus, Ohio, August 26, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Bradford, McCracken, Smith, and Steeb.

* * * * *

In accordance with instructions received from the Board of Trustees at its meeting of August 15th, 1930, the Cabinet met for the purpose of opening and reading in public the following bids received for the Caretaker's Cottage at Gibraltar Island, August 26th:

Bids received:

Bidder's Name	Amount of Bid	Amount Allowed for Salvage
Alfred Schnurr.....	\$14,446.00	\$100.00
B. R. Schmelzer & Sons Co.....	13,100.00	75.00
William A. Stales.....	12,990.00	
William H. Norton.....	13,850.00	200.00
Steinle-Wolfe Company.....	12,121.00	200.00
Branch Construction Company.....	12,600.00	
George W. Timmons.....	11,900.00	350.00

Upon motion, the above bids were referred to the University Architect for tabulation and report.

Thereupon the Cabinet recessed to meet again at 4:00 P. M.

CABINET MINUTES

Columbus, Ohio, August 26, 1930.

The Cabinet reconvened with the same members present as were at the noon session.

* * * * *

The Cabinet met to receive the report of the Architects relative to the bids received at noon for the proposed Caretaker's Cottage:

August 26, 1930.

*Mr. Carl E. Steeb, Secretary,
Board of Trustees,
Ohio State University*

DEAR SIR:

From an examination of the bids received this date for the Caretaker's Cottage, Gibraltar Island, for the Ohio State University, the following report is presented for the consideration of the Board of Trustees:

Bids received:

Bidder's Name	Amount of Bid	Amount Allowed for Salvage
Alfred Schnurr.....	\$14,446.00	\$100.00
B. R. Schmelzer & Sons Co.....	13,100.00	75.00
William A. Stales.....	12,990.00	
William H. Norton.....	13,850.00	200.00
Steinle-Wolfe Company.....	12,121.00	200.00
Branch Construction Company.....	12,600.00	
George W. Timmons.....	11,900.00	350.00

From the above George W. Timmons is the lowest bidder. He allows for salvage material from the present building on the site the amount of \$350.00.

His Bid	\$11,900.00
Deduct Salvage Allowance.....	350.00
	<hr/>
Making his bid.....	\$11,550.00
Architect's Estimated Cost.....	\$13,000.00

His bid conforms to all requirements. Therefore, it is recommended that the contract be awarded to George W. Timmons for the sum of \$11,550.00.

Respectfully submitted,
 (Signed) HOWARD DWIGHT SMITH,
University Architect
 (Signed) JOSEPH N. BRADFORD,
Associate Architect

In accordance with the authority granted by the Board of Trustees at its meeting held August 15th, 1930, the Cabinet unanimously agreed to recommend to the Director of Public Works the award of the contract for the Caretaker's Cottage to Mr. George W. Timmons of Columbus at his net price of eleven thousand five hundred and fifty dollars (\$11,550.00), as recommended by the Architects in the above report.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of this meeting.

* * * * *

The Secretary presented the report of the Cabinet and the Architects on bids received September 2, 1930, and contract awarded for re-advertised electrical work, Physical Education Building and Equipment:

CABINET MINUTES

Columbus, Ohio, September 2, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Steeb.

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 15th, 1930, met for the purpose of opening and reading in public the following bids received for re-advertised Electrical work, Physical Education Building and Equipment:

Bids received:

Bidder	Base Bid	Alternate A (Add)	Alternate B (Add)
Electrical Construction & Maintenance Company.....	\$7,600.00	\$215.00	\$137.00
L. R. Kennedy.....	8,600.00	350.00	320.00
Paul L. Gilmore Company.....	9,000.00	250.00	250.00
Electric Power Equipment Company.....	9,200.00	299.00	298.00
Brooke Electric Company.....	9,870.00	469.00	450.00

Upon motion, the above bids were referred to the Architects for examination and report.

CABINET MINUTES

Columbus, Ohio, September 3, 1930.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. Smith, McCracken, Eckelberry and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received September 2, 1930, for re-advertised Electrical work, Physical Education Building and Equipment.

September 3, 1930.

*Mr. C. E. Steeb, Secretary
Board of Trustees,
The Ohio State University*

Re: Physical Education Building

DEAR SIR:

I am presenting herewith tabulation of re-advertised proposals for Electrical Work, for Physical Education Building and Equipment. These proposals were opened by the Secretary, September 2, 1930 and referred to the Architect.

Bidder	Base Bid	Alternate A (Add)	Alternate B (Add)
Electrical Construction & Maintenance Company.....	\$7,600.00	\$215.00	\$137.00
L. R. Kennedy.....	8,600.00	350.00	320.00
Paul L. Gilmore Company.....	9,000.00	250.00	250.00
Electric Power Equipment Company.....	9,200.00	299.00	298.00
Brooke Electric Company.....	9,870.00	469.00	450.00

Analysis of these proposals indicates that all bids for this work are below the filed estimate of cost, and I, therefore recommend that the contract be executed with the low bidder, the Electric Construction & Maintenance Company, as follows:

Base Proposal.....	\$7,600.00	\$12,753.50
Alternate for Addition A, add.....	215.00	41,000.00*
Alternate for Addition B, add.....	137.00	28,000.00*

Net amount, Electrical Contract.....\$7,952.00

* Estimates include Alternates for the General, and Heating and Plumbing Contracts, which have been awarded by a previous advertisement.

Contracts, which have already been awarded under a previous advertisement, are as follows:

Boyajohn & Barr—General Contract.....	\$412,690.00
Huffman-Wolfe Company—Heating & Plumbing Contract	49,024.00
Architect's Fee	12,000.00
Advertising	40.00
Total of all branches, including Architect's Fee and Advertising.....	\$481,706.00

Respectfully submitted,
(Signed) HOWARD DWIGHT SMITH,
University Architect
(Signed) T. RALPH RIDLEY,
State Architect & Engineer

The Cabinet, acting upon its instructions from the Board of Trustees at the meeting held August 15th, 1930, therefore recommends to the Director of Public Works the award of the Electrical Contract for the Physical Education Building and Equipment to the Electric Construction & Maintenance Company at their net total of \$7,952.00.

Upon motion of Mr. Caton, seconded by Mrs. Paterson, the above actions of the Cabinet were upon roll call unanimously approved and the proceedings ordered made a part of this meeting.

* * * * *

The Secretary presented the following actions of the Cabinet and the University Architect relating to the bids received on September 5th, 1930, for the Teachers' Training Building and Equipment.

CABINET MINUTES

Columbus, Ohio, September 5, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 15th, 1930, met for the purpose of opening and reading in public the following bids received for the Teachers' Training Building and Equipment.

Bids received:

General Contract—Base Bids:

D. W. McGrath & Sons	\$359,180.00
Melbourne Construction Co.	382,700.00
Robert H. Evans & Co.	386,131.00
Boyajohn & Barr	388,000.00
J. W. Heckart	391,556.00
J. A. Nadalin & Company	392,400.00
Clemmer-Noah Construction Co.	397,300.00
James I. Barnes	398,400.00
E. Elford & Son	402,000.00
Charles H. Shook	403,039.00
Middle States Construction Co.	408,794.00
Frank L. Matthaes	412,637.00
Danis-Hunt Company	413,000.00

Alternates and Substitutions

D. W. McGrath & Sons

Alternate No. 1, add	\$ 600.00
No. 2, Limestone—deduct	5,600.00
Cut Cast Stone—deduct	5,300.00
No. 3, deduct	1,750.00
No. 4, deduct	400.00
No. 5, deduct	2,500.00
No. 6, add	1,600.00
No. 7, deduct	4,100.00
No. 8, deduct	1,600.00
No. 9, deduct	1,700.00
No. 10, deduct	1,200.00
No. 11, deduct	1,450.00
No. 12, deduct	1,200.00

No. 13, deduct	1,800.00
No. 14, deduct	300.00
No. 15, deduct	1,900.00
No. 16, Lupton—deduct	3,000.00
Voightmann—deduct	6,000.00
16D—deduct	3,500.00
No. 17, deduct	3,500.00

Substitutions

If Pomeroy Double Hung Windows are substituted for Campbell Double Hung Windows, deduct	\$ 2,700.00
If Rail Steel Reinforcing is substituted for New Billet Reinforcing Steel, deduct	535.00
If Cull Common Brick Back-up is substituted for State Common Brick Back-up, deduct	3,000.00
If Double Common Brick Back-up is substituted for State Common Brick Back-up, deduct	6,500.00
If Tavernelle Tennessee is substituted for Tennessee Golden Vein Marble, add	400.00
If Horn Partitions are substituted for Topping Folding Partitions, deduct	1,000.00
If Circle A. Partitions are substituted for Topping Folding Partitions, deduct	180.00
If Wilson Partitions are substituted for Topping Folding Partitions	No change
If Dusulex Acoustic Treatment is substituted for Type B. Acouste Celotex, deduct	700.00
If Dusulex Acoustic Treatment is substituted for Macoustic Eng. Company's Acoustex, deduct	500.00
If Dayton Conservatory is substituted for Lord & Burnham Conservatory, deduct	500.00
If Lutton Conservatory is substituted for Lord & Burnham Conservatory, deduct	100.00
If Green or Gray Linoleum is substituted for Brown Linoleum, add	300.00
If Rez-Dl Tile or Halico Tile is substituted for Mastic Tile as specified, deduct	500.00
If Berloy Regidor Lockers are substituted for Lyon or Medart Lockers, deduct	200.00

Melbourne Construction Company

Alternate No. 1	
No. 2, Limestone—deduct	\$ 5,600.00
Cut Cast Stone—deduct	4,400.00
No. 3, deduct	950.00
No. 4, deduct	390.00
No. 5, deduct	2,400.00
No. 6, add	750.00
No. 7, deduct	3,900.00
No. 8, deduct	1,100.00
No. 9, add	250.00
No. 10, deduct	200.00
No. 11, deduct	2,000.00
No. 12, deduct	1,500.00
No. 13, deduct	1,400.00
No. 14, deduct	600.00
No. 15, deduct	1,900.00
No. 16, Voightmann—deduct	7,000.00
16D—deduct	2,750.00
No. 17, deduct	3,500.00

No Substitutions

Robert H. Evans & Company

Alternate No. 1, add	\$ 2,000.00
No. 2, Limestone—deduct	5,500.00
Cut Cast Stone—deduct	5,100.00
No. 3, deduct	1,600.00
No. 4, deduct	450.00
No. 5, deduct	2,400.00
No. 6, add	1,500.00
No. 7, deduct	4,000.00
No. 8, deduct	1,400.00
No. 9, deduct	1,000.00

No. 10, deduct	650.00
No. 11, deduct	1,675.00
No. 12, deduct	1,400.00
No. 13, deduct	2,500.00
No. 14, deduct	300.00
No. 15, deduct	1,800.00
No. 16, Truscon—deduct	2,500.00
Voightmann—deduct	3,000.00
16D—deduct	2,500.00
No. 17, deduct	3,500.00

Substitutions

If Rail Steel Reinforcing is substituted for New Billet, deduct	\$ 550.00
If Conservatory by the Dayton Greenhouse Co. is substituted for that specified, deduct	300.00
If A. C. Horn Company's Gymnasium Doors are substituted for those specified, deduct	750.00

Boyajohn and Barr

Alternate No. 1, deduct	\$ 650.00
No. 2, Limestone—deduct	5,760.00
Cut Cast Stone—deduct	5,220.00
No. 3, deduct	2,120.00
No. 4, deduct	560.00
No. 5, deduct	2,550.00
No. 6, add	1,690.00
No. 7, deduct	3,870.00
No. 8, deduct	2,150.00
No. 9, deduct	1,620.00
No. 10, deduct	830.00
No. 11, deduct	1,310.00
No. 12, deduct	1,310.00
No. 13, deduct	2,150.00
No. 14, deduct	385.00
No. 15, deduct	1,950.00
No. 16, Truscon—deduct	3,000.00
16D—deduct	3,750.00
No. 17, deduct	3,370.00

Substitutions

If Rolled Steel is substituted for New Billet Reinforcing Steel, deduct	\$ 700.00
If Reinforced Concrete Floor Facing with Rolled Steel is substituted for Structural Steel Floor Framing, deduct	2,000.00
If Commercial Common and Double Common Brick is substituted for Welfare Department Common Brick deduct	4,000.00
If "Wifco" or similar mortar cement for all common brick and partition tile is substituted for Common Brick and Partition Mortar as specified, deduct	1,000.00
If "Wifco" or similar mortar cement for all common brick and partition tile is substituted for Mortar as specified for exterior and Interior Face Brick, deduct	1,000.00
If Artex glass is substituted for Tapestry glass	No change
If Dayton Greenhouse Manufacturing Company is substituted for Greenhouse Lord & Burnham, deduct	500.00
If Metal Door & Trim Company, United Metal Products Company is substituted for Hollow Metal Doors and Frames	No change
If Richmond or Dayton is substituted for Kalamein Doors, deduct	100.00
If green or gray linoleum is substituted for Linoleum—Bid based on brown color, add	400.00
If Wood Mirror Frame is substituted for Monel Metal Mirror Frame, deduct	500.00
If all Millwork Cabinets as specified are omitted, deduct	8,797.00
If Mullions for Campbell Windows Types A, B, R, S, made 5" wide are substituted for Campbell Metal Sash as specified, deduct	3,500.00
If Ohio Elevator is substituted for Bid based on Ohio or Capital Lift Elevator, add	1,600.00

If Drodeproof is substituted for R. I. W. on Back of Stone Work, deduct	200.00
If above deductions of \$3,500.00 for 5" Campbell window mullions is used, Alternate No. 16 changes as follows:	
16A—add	500.00
16D—deduct	250.00
Bid based on Rezilite Mastic or Insulite Mastic.	
Bid based on Tile Tex Mastic Tile.	

J. W. Heckart

Alternate No. 1, add	\$ 1,000.00
No. 2, Limestone—deduct	5,470.00
Cut Cast Stone	
No. 3, deduct	1,200.00
No. 4, deduct	390.00
No. 5, deduct	2,665.00
No. 6, add	1,500.00
No. 7, deduct	3,120.00
No. 8, deduct	2,500.00
No. 9, deduct	700.00
No. 10, deduct	450.00
No. 11, deduct	2,870.00
No. 12, deduct	842.00
No. 13, deduct	2,100.00
No. 14, deduct	379.00
No. 15, deduct	1,187.00
No. 16	
No. 17, deduct	3,500.00

No Substitutions

J. A. Nadalin & Company

Alternate No. 1, add	\$ 1,000.00
No. 2, Limestone—deduct	5,800.00
Cut Cast Stone—deduct	5,600.00
No. 3, deduct	2,200.00
No. 4, deduct	600.00
No. 5, deduct	3,705.00
No. 6, add	1,500.00
No. 7, deduct	3,974.00
No. 8, deduct	1,800.00
No. 9, deduct	1,600.00
No. 10, deduct	750.00
No. 11, deduct	3,000.00
No. 12, deduct	1,000.00
No. 13, deduct	3,000.00
No. 14, deduct	150.00
No. 15, deduct	1,800.00
No. 16, Trusecon, deduct	2,700.00
16D—deduct	2,600.00
No. 17, deduct	3,511.00

Substitutions

If Other Common Brick is substituted for Prison Made Brick, deduct	\$ 3,500.00
If Berger Lockers are substituted for Lyon Metal Lockers, deduct	200.00
If Richards Wilcox Doors are substituted for Topping Folding Doors, add	150.00
If Rail Steel is substituted for New Billet Reinforcing Steel, deduct	500.00

Clemmer-Noah Construction Company

Alternate No. 1, add	\$ 560.00
No. 2, Limestone—deduct	5,589.00
Cut Cast Stone—deduct	5,045.00
No. 3, deduct	2,549.00
No. 4, deduct	395.00
No. 5, deduct	2,492.00
No. 6, add	1,052.00
No. 7, deduct	4,000.00
No. 8, deduct	1,117.00
No. 9, deduct	1,977.00
No. 10, deduct	213.00
No. 11, deduct	1,300.00
No. 12, deduct	1,104.00

No. 13, deduct	2,035.00
No. 14, deduct	314.00
No. 15, deduct	1,800.00
No. 16, Truscon—add	5,000.00
No. 17, deduct	3,512.00

Substitutions

If Rolled Rail Reinforcing Steel is substituted for New Billet Reinforcing Steel, deduct	\$ 650.00
If Wagton Green House Company Conservatory is substituted for Lord & Burnham Conservatory, deduct	505.00
If "Sealex" is substituted for Linoleum—Armstrong, etc., deduct	1,100.00
If Berger Manufacturing Co. is substituted for Lyon Manufacturing Company's Lockers, deduct	200.00
If Tennessee Travanelle is substituted for Tennessee G. V. Marble, add	400.00
If other makes are substituted for Common Brick State Manufactured, deduct	1,125.00
If Insulation Con. Co. Spray Acoustic is substituted for Acoustical Treatment, Ac. Celotex, deduct	1,400.00
If J. G. Wilson Equipment figured in bid is substituted for Topping "Easyfold" Equipment	No change
If F. A. Camp Flooring Company is substituted for Linoleum—Armstrong, etc., deduct	2,010.00

James I. Barnes

Alternate No. 1, deduct	\$ 1,000.00
No. 2, Limestone—deduct	5,500.00
Cut Cast Stone—deduct	5,000.00
No. 3, deduct	1,500.00
No. 4, deduct	400.00
No. 5, deduct	3,500.00
No. 6, add	1,500.00
No. 7, deduct	3,950.00
No. 8, deduct	1,300.00
No. 9, deduct	1,500.00
No. 10, deduct	600.00
No. 11, deduct	1,950.00
No. 12, deduct	525.00
No. 13, deduct	2,050.00
No. 14, deduct	200.00
No. 15, deduct	1,100.00
No. 16, Voightmann—deduct	5,800.00
15D—deduct	2,700.00
No. 17, deduct	3,500.00

Substitutions

If Rail Steel Reinforcing is substituted for New Billet Reinforcing Steel, deduct	\$ 500.00
If Berger Lockers are substituted for Lyon or Medart Steel Lockers, deduct	200.00
If Richmond Fireproof Doors or Moshel Edwards Company's Doors are substituted for Thorpe Kalamein Doors, deduct	100.00
If Wood Forms are substituted for Steel Tile Forms, add	1,600.00
If Spray Acoustic Treatment is substituted for "B" Celotex for Gymnasium Ceiling, deduct	800.00
If Spray Acoustic Treatment is substituted for Acoustex Ceiling, deduct	550.00

E. Elford & Son

Alternate No. 1, add	\$ 1,200.00
No. 2, Limestone—deduct	6,500.00
Cut Cast Stone	
No. 3, deduct	1,900.00
No. 4, deduct	350.00
No. 5, deduct	2,300.00
No. 6, add	1,650.00
No. 7, deduct	3,900.00
No. 8, deduct	1,800.00
No. 9, deduct	1,800.00

No. 10, deduct	1,000.00
No. 11, deduct	1,800.00
No. 12, deduct	500.00
No. 13, deduct	1,700.00
No. 14	
No. 15, deduct	1,400.00
No. 16, Truscon—deduct	4,700.00
16D—deduct	2,700.00
No. 17, deduct	3,300.00

Substitutions

If Commercial Common Brick are substituted for Prison Brick, deduct	\$ 3,000.00
If Mullions for Campbell Windows on openings A, B, R, & S are increased to 5", deduct	3,500.00

Charles H. Shook

Alternate No. 1, add	\$ 107.00
No. 2, Limestone, deduct	5,790.00
Cut Cast Stone—deduct	5,291.00
No. 3, deduct	2,481.00
No. 4, deduct	394.00
No. 5, deduct	2,365.00
No. 6, add	1,052.00
No. 7, deduct	4,074.00
No. 8, deduct	1,729.00
No. 9, deduct	1,977.00
No. 10, deduct	516.00
No. 11, deduct	1,761.00
No. 12, deduct	2,289.00
No. 13, deduct	1,569.00
No. 14, deduct	327.00
No. 15, deduct	1,187.00
No. 16, Voightmann—deduct	6,275.00
16D—deduct	2,900.00
No. 17, deduct	3,512.00

Substitutions

If Dayton Greenhouse Manufacturing Company's Conservatory is substituted for Lord & Burnham Conservatory, deduct	\$ 535.00
If Horn Folding Partition is substituted for Topping Folding Partitions in Gymnasium, deduct	1,014.00
If "Artex" Glass is substituted for Tapestry Glass, (bid based on "Artex")	No change
If 1" of Spray-Acoustic is substituted for Acousti-Celotex on Ceiling of Gymnasium, deduct	826.00
If King Block Flooring is substituted for Carter Bloxon-end Floor in Gymnasium, deduct	446.00
If 1" of Spray-Acoustic is substituted for Acoustex-Tile on Ceilings of Library, Rooms 228 and 232, deduct	816.00
If Tennessee Tavernelle is used as per Addendum in place of Tennessee Golden Vein Marble in original Specifications, add	400.00
Bid based on using Easyset Copper Construction in place of Himmel Bros. Copper Construction.	
If Rail Steel is substituted for New Billet Reinforcing Steel, deduct	650.00
If Gray or Green Linoleum is substituted for Brown Linoleum, add	306.00

Middle States Construction Company

Alternate No. 1	
No. 2, Limestone—deduct	\$ 5,000.00
Cut Cast Stone—deduct	4,800.00
No. 3, deduct	1,600.00
No. 4, deduct	400.00
No. 5, deduct	2,500.00
No. 6, add	1,500.00
No. 7, deduct	4,100.00
No. 8, deduct	1,100.00
No. 9, deduct	800.00
No. 10, deduct	400.00

No. 11, deduct	1,000.00
No. 12, deduct	1,000.00
No. 13, deduct	1,750.00
No. 14, deduct	130.00
No. 15, deduct	1,000.00
No. 16, Voightmann—deduct	4,000.00
No. 17, deduct	3,350.00

Substitutions

If Rail Steel Reinforcing is substituted for New Billet Steel, deduct	\$ 500.00
If Dayton Conservatory is substituted for Lord & Burnham Conservatory, deduct	500.00
If Horn's Partition is substituted for Topping Gymnasium Partition, deduct	1,000.00
If Taylortown Common Brick are substituted for Ohio Welfare Department Common Brick, deduct	2,500.00
If the Mullions on Campbell windows A, B, R, and S are changed to 5", deduct	3,000.00

Frank L. Mathaes

Alternate No. 1	
No. 2, Limestone—deduct	\$ 6,000.00
Cut Cast Stone—deduct	300.00
No. 3, deduct	1,500.00
No. 4, deduct	700.00
No. 5, deduct	2,500.00
No. 6, add	1,200.00
No. 7, deduct	4,000.00
No. 8, deduct	1,000.00
No. 9, deduct	1,900.00
No. 10, deduct	650.00
No. 11, deduct	1,500.00
No. 12, deduct	1,800.00
No. 13, deduct	2,500.00
No. 14, deduct	250.00
No. 15, deduct	1,900.00
No. 16, 16D—deduct	3,500.00
No. 17, deduct	3,500.00

Substitutions

If Rail Steel is substituted for New Billet Steel, deduct	.\$ 650.00
If Benedict Hone Stone No. 199 is substituted for Georgia Marble, deduct	4,000.00
If Benedict Hone Stone No. 149 is substituted for Georgia Marble, deduct	3,500.00
If Horn Folding Partitions are substituted for Topping Easy Fold Doors, deduct	1,000.00
If Berger Lockers are substituted for Lyon Lockers, deduct	150.00
If Insulex is substituted for Acousti Celotex Type B, deduct	800.00
If Insulex is substituted for Macoustic Eng. Co. Acoustex, deduct	600.00
If Hachmeister-Lind is substituted for Rezalite and Tiletex floors, deduct	450.00
If Johns Manville Mastic and Tile is substituted for Regilite and Tiletex floors, deduct	600.00
If Reg-I-I tile is substituted for Tiletex, deduct	500.00
If David E. Kennedy's Mastic Tile is substituted for Tiletex, deduct	100.00
If Gaddis-Harbrison Common Brick is substituted for Ohio State Made Common Brick, deduct	3,800.00
If Richards Wilcox Doors are substituted for Bid on Topping Doors, add	200.00

Danis-Hunt Company

Alternate No. 1, deduct	.\$ 507.00
No. 2, Limestone—deduct	5,650.00
Cut Cast Stone—deduct	5,120.00
No. 3, deduct	800.00
No. 4, deduct	760.00
No. 5, deduct	2,500.00

No. 6, add	1,100.00
No. 7, deduct	3,974.00
No. 8, deduct	850.00
No. 9, deduct	2,370.00
No. 10, deduct	700.00
No. 11, deduct	1,262.00
No. 12, deduct	1,342.00
No. 13, deduct	1,670.00
No. 14, deduct	300.00
No. 15, deduct	1,200.00
No. 16, Voightmann—deduct	6,000.00
16D—deduct	3,500.00
No. 17, deduct	3,312.00
Substitutions	
If Mullions of windows A, B, R, and S are increased to 5", deduct	\$ 3,500.00
If Tennessee Tavernelle is substituted for Tennessee Golden Vein Marble, add	400.00
If Dayton Greenhouse Manufacturing Company's Conservatory is substituted for Lord & Burnham Conservatory, deduct	500.00
If "Artex," figured in Base Bid is substituted for Tapestry Glass	No change
If Horn Partitions are substituted for Folding Partition in Gymnasium, deduct	1,000.00

Plumbing and Heating Contract—Base Bids:

Huffman-Wolfe Company	\$46,400.00
Samuel A. Esswein Htg. & Plbg. Co.	50,612.00
W. H. Spohn Plumbing Company	51,500.00
E. M. Carmell	54,850.00
W. R. Schlotterbeck & Company	56,000.00
H. J. Osterfeld Company	57,333.00
Wuellner & Theado	61,000.00
P. C. O'Neill	61,030.00
P. H. Meyer Company, Inc.	61,988.00

Substitutions

Huffman-Wolfe Company

If Down Feed Heating System is substituted for Up Feed Heating System, add	\$ 1,700.00
If 85% Magnesia is substituted for "Sponge Felt" or Multiply," deduct	500.00
If Ohio Injector Company is substituted for Luukenhimer Gate Valves, deduct	100.00
If Greene Air Filters are substituted for Reed Air Filters, deduct	500.00
If Buckeye Blower is substituted for Serocco and Ilg Fans, deduct	100.00
If Chrome Nickle Iron is substituted for Knight Acid Resisting Pipe, deduct	200.00
If W. D. Allen Cabinets and Racks are substituted for Phister Hose Racks and Cabinets, deduct	100.00
If Douglas Company's Fountains are substituted for Halsey Taylor Drinking Fountains, deduct	150.00

Samuel A. Esswein Htg. & Plbg. Company

If Black Steel Pipe is substituted for Black Wrought Iron Pipe (Heating), deduct	\$ 475.00
If National Radiator Company is substituted for Pierce, Butler & Pierce Radiation	No change
If National Regulation is substituted for Johnson Service Regulation, deduct	200.00
If Buckeye Blower Co. fans are substituted for Ilg & American Blower Company fans, deduct	105.00
If American Blower Co. fans are substituted for Ilg & American Blower Company fans, deduct	50.00
If Greene Air Filters are substituted for Reed Air Filters, deduct	500.00
Alternate for substituting chrome nickel iron pipe instead of stoneware pipe for acid waste, deduct	125.00

If H. J. M. Howard is substituted for Phister Hose Racks, deduct	60.00
If all Standard Mfg. Company's fixtures are substituted for Standard & Crane Plumbing Fixtures, deduct	330.00
If all John Douglas Company's fixtures are substituted for Standard & Crane Plumbing Fixtures, deduct	700.00
If all Love Supply Company's fixtures are substituted for Standard & Crane Plumbing Fixtures, deduct....	400.00
If Galvanized Steel Pipe is substituted for Galvanized Wrought Iron Pipe (Plumbing), deduct.....	500.00

W. H. Spohn Plumbing Company

If Overhead System of Heating is used, deduct	\$ 500.00
If Buckeye Blower Fans are substituted for American Blower and Ilg Fans	No change

E. M. Carmell

No substitutions.

W. R. Schlotterbeck & Company

If Douglas Fixtures are substituted for Standard and Crane Fixtures, deduct	\$ 850.00
If Crane Fixtures are substituted for Standard Fixtures, add	300.00
If C. N. I. Pipe and Fittings are substituted for Stoneware Acid Piping, deduct	200.00
If Howard Hose Racks are substituted for Phister Hose Racks, deduct	50.00
If Down Feed System is substituted for Up Feed System, add	340.00
If Sturtevant Fans are substituted for American Blower and Ilg Fans, add	180.00
If Buckeye Blower Company's Fans are substituted for American Blower and Ilg Fans, add	25.00
If Circular Concealed Heaters and Young Units are substituted for Modine Concealed Heaters and Unit Heaters, deduct	80.00
If National Temperature Control is substituted for Johnson Temperature Control, deduct	150.00

H. J. Osterfeld Company

No substitutions.

Wuellner & Theado

If New York Blower Company Fans are substituted for American and Ilg Fans, deduct	\$ 108.00
If Ferro Radiation is substituted for Eastwood Radiation, deduct	250.00

P. C. O'Neill

If Chrome Nickle Iron Pipe is substituted for Stoneware Pipe in Room 332, deduct	\$ 175.00
If Down Feed Heating System is substituted for Up Feed Heating System, add.....	100.00
If American Fans and Blowers are substituted for Fans as specified, deduct	220.00
If Buckeye Fans and Blowers are substituted for Fans as specified, deduct	225.00
If Green Type S. D-4 Air Filter is substituted for Reed Air Filter, deduct.....	475.00
If Ferro Radiation is substituted for Eastwood Radiation	No change

P. H. Meyer Company, Inc.

If Hot Water Heating System is changed to a down feed system instead of up feed system shown, add ...	\$ 325.00
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Plumbing Contract—Base Bids:

Redmon Heating Company	\$16,593.00
E. M. Carmell	19,754.00
W. R. Schlotterbeck & Company	19,900.00

Huffman-Wolfe Company	20,000.00
H. J. Osterfeld Company	22,756.00
Wuellner & Theado	24,842.00
P. R. Meyer Company, Inc.	25,480.00
P. C. O'Neill	25,590.00

Substitutions

Redmon Heating Company

If Standard Plumbing Fixtures are substituted for Douglas Plumbing Fixtures, add	\$ 160.00
If down feed system is substituted for up feed Hot Water System, add	200.00

E. M. Carmell

If Down-feed Heating System is substituted for Up-feed Heating System, add	\$ 1,000.00
If Buckeye Blower Co. Fans are substituted for American Blower and Ilg Fans, deduct	208.00
If E. F. Sturtevant Co. Fans are substituted for American Blower and Ilg Fans, deduct	200.00
If American Blower Exhaust Fans are substituted for Ilg Exhaust Fans, deduct	274.00
If National Regulator Company is substituted for Johnson Service Company, deduct	130.00

W. R. Schlotterbeck & Company

If Douglas Fixtures are substituted for Standard Fixtures and Crane Fixtures, deduct	\$ 850.00
If Crane Fixtures are substituted for Standard Fixtures, add	300.00
If C. N. I. Pipe & Fittings are substituted for Stoneware Acid Piping, deduct	200.00
If Howard Hose Racks are substituted for Phister Hose Racks, deduct	50.00

Huffman-Wolfe Company

No substitutions.

H. J. Osterfeld Company

No substitutions.

Wuellner & Theado

No substitutions.

P. H. Meyer Company, Inc.

No substitutions.

P. C. O'Neill

If Chrome Nickle Iron pipe is substituted for Stoneware Pipe in Room 332, deduct	\$ 175.00
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Heating and Ventilating Contract—Base Bids:

Huffman-Wolfe Company	\$33,000.00
L. M. Meyers Plbg. & Htg. Co.	33,189.00
Redmon Heating Company	33,464.00
E. M. Carmell	35,508.00
W. R. Schlotterbeck & Company	36,400.00
Wuellner & Theado	36,538.00
P. C. O'Neill	36,940.00
P. H. Meyer Company, Inc.	37,440.00
H. J. Osterfeld Company	37,555.00

Substitutions

L. M. Meyers Plumbing & Heating Company

For making a down feed system, add	\$ 225.00
If American Blower Company's fans are substituted for Ilg Fans, deduct	50.00

If Buckeye Blower Company's fans are substituted for American Blower Company and Ilg fans, deduct....	50.00
If Buckeye Blower Company's Heaters are substituted for Modine Manufacturing Company's Unit Heaters, deduct	35.00
If U. S. Radiator Company is substituted for Pierce, Butler & Pierce—Radiation, deduct.....	200.00

Redmon Heating Company

If American Blower fans are substituted for Ilg Exhaust Fans, add.....	\$ 130.00
If Buckeye Blower fans are substituted for Ilg Exhaust Fans, deduct.....	500.00

Huffman-Wolfe Company

No substitutions.

E. M. Carmell

If Down-feed Heating System is substituted for Up-feed Heating System, add.....	\$ 1,000.00
If Buckeye Blower Company's fans are substituted for American Blower and Ilg Fans, deduct.....	208.00
If B. F. Sturtevant Company's Fans are substituted for American Blower and Ilg Fans, deduct.....	200.00
If American Blower Exhaust Fans are substituted for Ilg Exhaust Fans, deduct.....	274.00
If National Regulator Company is substituted for Johnson Service Company, deduct	130.00

W. R. Schlotterbeck & Company

If Down Feed System is substituted for Up Feed System, add.....	\$ 340.00
If Sturtevant Fans are substituted for American Blower & Ilg Fans, add.....	180.00
If Buckeye Blower Company's Fans are substituted for American Blower and Ilg Fans, add.....	25.00
If Circulair Concealed Heaters and Young Units are substituted for Modine Concealed Heaters and Unit Heaters, deduct.....	80.00
If National Temperature Control is substituted for Johnson Temperature Control, deduct.....	150.00

Wuellner & Theado

If New York Blower Company's Fans are substituted for American and Ilg Fans, deduct.....	\$ 108.00
If Ferro Radiation is substituted for Eastwood Radiation, deduct.....	250.00

P. C. O'Neill

If Down feed Heating System is substituted for Up feed Heating System, add.....	\$ 100.00
If American Fans and Blowers are substituted for fans as specified, deduct.....	220.00
If Buckeye Fans and Blowers are substituted for fans as specified, deduct.....	225.00
If Green Type S D-4 Air Filter is substituted for Reed Air Filter, deduct.....	475.00
If Ferro Radiation is substituted for Eastwood Radiation	No change

P. H. Meyer Company, Inc.

If Hot Water Heating System is changed to a down feed system instead of up feed system shown, add....	\$ 325.00
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H. J. Osterfeld Company

No substitutions.

Electrical Contract—Base Bids:

Henderson-Benner Electric Corporation.....	\$13,486.00
Electric Construction & Maintenance Co.....	13,700.00
Carl J. Verhine.....	15,193.00

Electric Power and Equipment Co.	15,599.00
L. R. Kennedy.....	15,812.00
McAfee Engineering Company.....	15,993.00
M. G. Beck Electric Company.....	15,930.00
Paul L. Gilmore Company.....	16,000.00
Brooke Electric Company.....	16,790.00
Free-Hicks Electric Company.....	17,750.00
Wing Electric Company.....	18,092.00

Alternates and Substitutions

Henderson-Benner Electric Corporation

Alternate No. 18, deduct	\$ 2,400.00
Substitutions	
If dictaphones are substituted for Couch Telephone System, add.....	\$ 500.00

Electric Construction & Maintenance Co.

Alternate No. 18, deduct.....	\$ 2,103.00
Substitutions	
If Dictograph Products Company's Interphones are substituted for those specified, add.....	\$ 1,645.93
If International Time Recording Company's Clocks are substituted for those specified, deduct.....	107.00
If Standard Time Company's Clocks are substituted for those specified, deduct.....	97.00

Carl J. Verhine

Alternate No. 18, deduct.....	\$ 2,102.00
Substitutions	
If Cleveland Switch Board and Panels are substituted for Westinghouse Switch Boards and panels, deduct..	\$ 500.00
If International Clock Equipment is substituted for Telechron Clock Equipment, deduct.....	122.00
If Powerlite Panels and Powerlite Switchboard is substituted for Westinghouse Switch Board and Panels, deduct.....	510.00

Electric Power & Equipment Company

Alternate No. 18, deduct.....	\$ 2,224.00
Substitutions	
If Frank Adams Electric Company's Switchboard and Panels are substituted for General Electric Company's Switchboard and Panels, add.....	\$ 220.00
If Bulldog Electric Products Company's Deadfront Switchboard with 3 pole switches is substituted for General Electric Company's Switchboard and Panels, add	584.00
If Bulldog Electric Products Company's Deadfront Switchboard with 2 pole switches and solid neutral is substituted for General Electric Switchboard, add..	230.00
If International Time Recording Company's Master clock and program system is substituted for Warren Telechron Company's Time system, deduct.....	120.00

L. R. Kennedy

Alternate No. 18, deduct.....	\$ 2,000.00
No Substitutions	

McAfee Engineering Company

Alternate No. 18, deduct.....	\$ 1,900.00
Substitutions	
If Trumbull Switchboard and Panels are substituted for Westinghouse Switchboards and Panels, deduct..	\$ 305.00
If Powerlite Switchboards and Panels are substituted for Westinghouse, deduct.....	265.00
If Superior Switchboard is substituted for Westinghouse Switchboard and Panels, deduct.....	350.00
If Frank Adams Switchboard and Panels is substituted for Westinghouse, deduct.....	50.00

M. G. Beck Electric Company

Alternate No. 18, deduct.....\$ 2,100.00
 Substitutions
 If Trumbull Panelboard equipment is substituted for Westinghouse (type switchboard panels and cabinets), panel board equipment, deduct.....\$ 425.00
 If Frank Adams Panel Board equipment is substituted for Westinghouse panel board equipment, deduct..... 375.00

Paul L. Gilmore Company

Alternate No. 18, deduct.....\$ 3,000.00
 No Substitutions

Brooke Electric Company

Alternate No. 18, deduct.....\$ 1,375.00
 Substitutions
 If Powerlite Switchboard Company or Trumbull Panel Boards are substituted for Westinghouse.....No change
 If Dictograph Products Company's phones are substituted for Couch, add.....\$ 1,950.00
 If "International" clocks and bells are substituted for "Telechron," deduct..... 50.00

Free-Hicks Electric Company

Alternate No. 18, deduct.....\$ 1,950.00
 No Substitutions

Wing Electric Company

Alternate No. 18, deduct.....\$ 2,259.00
 Substitutions
 If Western Electric Graybar Company's Telephones are substituted for Couch Telephones, deduct.....\$ 90.00
 If Superior Panels and Switchboards are substituted for Westinghouse, deduct..... 540.00
 If Trumbull Panels and Switchboard are substituted for Westinghouse, deduct..... 530.00

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, September 9, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received September 5th, 1930 for the Teachers' Training Building and Equipment.

September 9, 1930.

Mr. Carl E. Steeb, Secretary
The Board of Trustees
Ohio State University
Columbus, Ohio

DEAR SIR:

I have examined the tabulation of bids on the Teachers' Training Building and Equipment, which was referred to this office, and wish to make the recommendations and report as listed below:

Acting under instructions received at the meeting of the Board of Trustees held August 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Board of Trustees the award of the following contracts:

General—D. W. McGrath & Sons Co.—net total.....	\$339,645.00
Plumbing, Heating & Ventilating—The Huffman-Wolfe Co.—net total.....	47,550.00
Electrical—The Henderson-Benner Elec. Corp.—net total	13,486.00

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the recommendations as made by the University Architect and State Architect were upon roll call unanimously approved, and the Secretary was directed to prepare contracts in accordance with said recommendations and submit same to the Director of Public Works.

* * * * *

The Secretary presented the following actions of the Cabinet and the University Architect relating to the bids received on September 5th, 1930, for the Home Management House:

CABINET MINUTES

Columbus, Ohio, September 5, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 15th, 1930, met for the purpose of opening and reading in public the following bids received for the Home Management House.

Bids received:

General Contract—Base Bids:

Perle Baughman	\$26,437.00
D. B. Hussey.....	25,950.00
D. W. McGrath & Sons Co.....	24,980.00
E. Elford & Son.....	29,500.00
James I. Barnes.....	28,400.00
Walter P. Shirtzinger.....	25,490.00
E. F. Washburn.....	28,200.00
E. J. Will, Inc.....	29,600.00
Anders & Anders, Inc.....	25,790.00
C. J. Wright.....	32,289.00
Herman C. Weller.....	25,446.00
Knox & Phillips.....	30,866.00
Theo. J. Shirtzinger.....	25,713.00
F. C. Hanna.....	27,349.00
Branch Construction.....	26,916.00

Alternates

Perle P. Baughman

Alternate No. 1, add.....	\$ 120.00
No. 2, deduct.....	320.00
No. 4, add.....	90.00

D. B. Hussey

Alternate No. 1, add.....	\$ 120.00
No. 2, deduct.....	75.00
No. 4, add.....	100.00

D. W. McGrath & Sons Co.

Alternate No. 1, add.....	\$	125.00
No. 2, deduct.....		300.00
No. 4, add.....		150.00

E. Elford & Sons

Alternate No. 1, add.....	\$	165.00
No. 2, deduct.....		385.00
No. 4, add or deduct.....		100.00

James I. Barnes

Alternate No. 1, add or deduct.....	\$	165.00
No. 2, deduct.....		200.00
No. 4, add or deduct.....		110.00

Walter P. Shirtzinger

Alternate No. 1, add or deduct.....	\$	125.00
No. 2, deduct.....		260.00
No. 4,

E. F. Washburn

Alternate No. 1, add.....	\$	163.00
No. 2, deduct.....		250.00
No. 4, add.....		100.00

E. J. Will, Inc.

Alternate No. 1, add or deduct.....	\$	163.00
No. 2, deduct.....		315.00
No. 3, deduct.....		350.00
No. 4, add or deduct.....		100.00

Anders & Anders, Inc.

Alternate No. 1, add or deduct.....	\$	150.00
No. 2, deduct.....		350.00

C. J. Wright

Alternate No. 1, add or deduct.....	\$	120.00
No. 2, deduct.....		395.00
No. 4, add or deduct		120.00

Herman C. Weller

Alternate No. 1, add.....	\$	120.00
No. 2, deduct.....		150.00
No. 4, add.....		90.00

Knox & Phillips

Alternate No. 1, add or deduct.....	\$	163.00
No. 2, deduct.....		445.00
No. 3, deduct.....		380.00
No. 4, add.....		125.00

Theo. J. Schirtzinger

Alternate No. 1, add or deduct.....	\$	120.00
No. 2, deduct.....		375.00
No. 4, add.....		100.00

F. C. Hanna

Alternate No. 1, add or deduct.....	\$	120.00
No. 2, deduct.....		385.00
No. 4, add.....		90.00

Branch Construction Company

Alternate No. 1, add.....	\$	120.00
No. 2, deduct.....		300.00
No. 4, add.....		100.00

Heating and Plumbing Contract—Base Bids:

W. H. Spohn Plumbing Company.....	\$4,635.00
North Side Plumbing Company.....	4,675.00
Wuellner & Theado.....	6,243.00
J. F. Oelgoetz & Company.....	5,575.00
H. J. LaPlante.....	5,271.00
E. M. Carmell.....	5,377.00

Alternates

<i>W. H. Spohn Plumbing Company</i>	
Alternate No. 3, deduct.....	\$ 400.00
No. 5, deduct.....	350.00
<i>North Side Plumbing Company</i>	
Alternate No. 3, deduct.....	\$ 285.00
No. 5, deduct.....	350.00
<i>Wuellner & Theado</i>	
Alternate No. 2, deduct.....	\$ 203.88
No. 3, deduct.....	436.00
No. 5, deduct.....	639.00
<i>J. F. Oelgoetz & Company</i>	
Alternate No. 2, deduct.....	\$ 165.00
No. 3, deduct.....	600.00
No. 5, deduct.....	345.00
<i>H. J. LaPlante</i>	
Alternate No. 2, deduct.....	\$ 185.00
No. 3, deduct.....	360.00
No. 5, deduct.....	298.00
<i>E. M. Carmell</i>	
Alternate No. 2, deduct.....	\$ 201.00
No. 3, deduct.....	730.00
No. 5, deduct.....	340.00

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, September 12, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received September 5th, 1930 for the Home Management House.

September 12, 1930.

Mr. Carl E. Steeb, Secretary
Board of Trustees
The Ohio State University

Re-Home Management House

DEAR SIR:

An inspection of the tabulation of bids referred to this office for the construction of the Home Management House indicates that the low bid for general construction exceeds the estimate filed with the Auditor of State. The low bids for heating and plumbing are below the estimate, but in my judgment it is not advisable to consider making an award on the mechanical trades before a general contract award is made.

The six lowest general contract proposals are quite close together, around \$25,000.00, indicating consistent bidding, and establishing the fact that we may not expect to build the

house from present drawings and specifications at a much lower figure. Our estimate was \$20,276.00.

We have gone over the drawings and specifications since the tabulation of bids and are prepared to make recommendations which will reduce the general contract cost by approximately \$1,500. Any further changes which we might suggest would probably affect the educational objectives set down by the Home Management Department, and in the absence of Miss Lanman I hesitate to make further suggestions for reduction of cost.

I, therefore, recommend the matter be held for further consideration.

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,
University Architect

Acting under instructions, received at the meeting of the Meeting of the Board of Trustees held August 15th, 1930, the Cabinet approved the recommendation of the University Architect, and agreed to defer action on the plans for this building until the return of Miss Lanman, Director of the School of Home Economics.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the recommendations of the University Architect and the actions of the Cabinet were unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

A committee representing the County Agents appeared before the Board and made a general statement regarding the need for additional funds for Agricultural Extension work, in order that the entire salaries of County Agents may be paid by the University.

Action on this matter was deferred until the next meeting of the Board.

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The following resolution was presented by Mr. Atkinson, and upon roll call was unanimously adopted:

"In recognition of the splendid record made by the livestock exhibited by the Department of Animal Husbandry this year at the State Fair, the Secretary was directed to express to the Staff of this department, the congratulations of the Board of Trustees for the fine showing made, and the continuing fine record which has been maintained through the years."

Thereupon the Board adjourned to meet Saturday, October 4th, 1930, 8:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 4, 1930.

The Board of Trustees met at Columbus, Ohio, at 8:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Atkinson, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Margie Hoffman	Stenographer	Aug. 31, 1930	\$ 1,200.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Ruth P. Palomo	Research Asst.	Oct. 1, 1930	1,320.00
<i>Bacteriology</i>			
George E. Helz	Instructor	Oct. 1, 1930	1,800.00
<i>Chemistry</i>			
Casimir J. Munter	Grad. Assistant	Au. Cr.	500.00
<i>College of Education</i>			
<i>Adult Education</i>			
Elizabeth Schlesinger	Assistant	Nov. 1, 1930	1,620.00
<i>Psychology</i>			
Elinor J. Barnes	Assistant	Sept. 26, 1930	1,200.00
<i>School Administration</i>			
R. W. Edmiston	Assistant	Oct. 1, 1930	700.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Wei Huang	Assistant	Sept. 30, 1930	600.00
Wei Yang	Assistant	Sept. 30, 1930	600.00
John C. Pew	Grad. Assistant	Sept. 30, 1930	500.00
Chieh Ma	Assistant	Sept. 1, 1930	600.00
<i>Engineering Experiment Station</i>			
H. C. Harrison	Sr. Research Engineer	Oct. 30, 1930	3,000.00
<i>Mechanical Engineering</i>			
John W. Burnham	Helper	Sept. 20, 1930	1,000.00
<i>College of Medicine</i>			
<i>Anatomy</i>			
William Z. Kling	Assistant	Oct. 1, 1930	900.00
<i>Starling-Loving Hospital</i>			
Leona Lamie	Nurses Aide	Aug. 31, 1930	600.00
George McCleary	Storekeeper	Sept. 30, 1930	1,200.00

<i>Graduate School</i>			
Roy C. Langford	Scholar	Oct. 1, 1930	300.00
E. H. Van Delden	Scholar	Oct. 1, 1930	300.00
Luella Wright	Stenographer	Sept. 30, 1930	1,320.00
<i>President's Division</i>			
<i>Library</i>			
Helen Giffen	Libr. Assistant	Sept. 30, 1930	1,100.00
<i>Military Science and Tactics</i>			
Major. H. McAlpine	Asst. Professor	June 30, 1930	250.00
Capt. Harold Haney	Asst. Professor	June 30, 1930	250.00
Capt. Harry Furey	Asst. Professor	June 30, 1930	250.00
Capt. Keith Jones	Asst. Professor	June 30, 1930	250.00
Capt. Carl Holmes	Asst. Professor	June 30, 1930	250.00
1st Lt. J. C. O'Dell	Asst. Professor	June 30, 1930	250.00
<i>Athletics</i>			
Annis McLaughlin	Stenographer	Sept. 1, 1930	1,080.00
<i>Administrative Division</i>			
<i>Business Manager's Office</i>			
Geraldine Owston	Bookkeeper	Sept. 30, 1930	1,200.00
<i>Registrar's Office</i>			
Marjorie Hammond	Asst. to Registrar	Sept. 30, 1930	1,080.00
<i>University Press</i>			
William Monroe, Sr.	Pressman	Sept. 26, 1930	2,808.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Frank G. Haskins	Co. Agr. Agent, Lake County	Oct. 1, 1930		3,000.00
Lloyd Kurtz	Co. Agr. Agent, Wood County	Sept. 1, 1930		2,700.00
Lloyd Barnes	Acting Co. Agr. Agent Gallia County	Sept. 19, 1930		1,800.00
Lyman F. Baker	Acting Co. Agent, Jefferson County	Sept. 1, 1930		2,400.00
James A. Naftel	Assistant (part time) Soils Dept.	Oct. 1, 1930		675.00
Van Rensselaer Sill	Asst. Agr. Editor	Oct. 1, 1930		2,400.00
Grace S. Wagner	Home Dem. Agent, Wood County	Sept. 1, 1930		2,400.00
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Elias W. Sisson	Grad Assistant	Oct. 1, 1930	Au. Wi. Sp.	500.00
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Joseph L. Quinn	Grad Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>College of Education</i>				
<i>Administration</i>				
Ruth Siegenthaler	Stenographer	Sept. 9, 1930		1,080.00
<i>Adult Education</i>				
Dallas V. Stone	Assistant (Salary to be paid from Parents' Laboratory Laboratory Supply Store)	Au. Qr.	Au. Wi. Sp.	500.00
<i>Bureau of Educational Research</i>				
Frances Kirkpatrick	Proofreader	Sept. 1, 1930		1,300.00

Fine Arts

Paul Bogatay	Research Asst.	Oct. 1, 1930	Su.Au.Wi.Sp.	2,000.00
(Salary to be paid from money deposited in the office of the Business Manager by the General Education Board).				

Practical Arts and Vocational Education

Ralph W. Sharp	Dept. Assistant	Au. Qr.	Au.Wi.	500.00 period
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Psychology

Carl Dan Killian	Assistant	Au. Qr.	Au. Sp.	800.00 period
*Eleanor I. Hyde	Payne Fund Res. Assistant	Au. Qr.	Au.Wi.Sp.	900.00 period

* Salary payable from Payne Research Fund.

School Administration

M. Earle Collins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
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College of Engineering Administration

Florence Thomas	Stenographer	Sept. 1, 1930 for 30 days		960.00
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Broadcasting Station

William E. Knepper	Assistant	Oct. 1, 1930 for 3 mos.		75.00 period
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Chemical Engineering

Robert A. Fisher	Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Owen Thompson	Assistant	Au. Qr.	Au.Wi.Sp.	400.00
Tod G. Dixon	Assistant	Au. Qr.	Au.Wi.Sp.	400.00
Alfred E. Galloway	Assistant	Au. Qr.	Au.Wi.Sp.	500.00

Engineering Drawing

Walter Czuba	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
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Mechanical Engineering

John Henry Munyan	Helper	Sept. 22, 1930		1,000.00
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Metallurgy

Lester L. Luxon	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	30.00 mo.
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Photography

F. W. Davis	Assistant	Au. Qr. (12 mos.)		750.00
(Salary to be paid from Photography Rotary Fund).				

*College of Medicine**Medical and Surgical Research*

Frank S. Coe	Laborer	Sept. 1, 1930		1,080.00
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Starting-Loving Hospital

Marie Connell	Supervisor	Sept. 1, 1930		1,500.00
Alice Rush	Supervisor	Oct. 1, 1930		1,500.00
Mary E. Bennett	Nurses Aide	Sept. 20, 1930		600.00

College of Pharmacy

Robert C. Innis	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	200.00
Marion E. Wykoff	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00
Raymond M. Royle	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00
Harry L. Hart	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00

College of Veterinary Medicine

Carl Wallen	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
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Graduate School

A. W. Bosworth	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Ira W. Moomaw	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
Vernon L. Miller	Payne Fund Res. Fellow	Oct. 1, 1930 to Oct. 1, 1931	Su.Au.Wi.Sp.	1,200.00

(Salary to be paid from money deposited with the Business Manager by the Payne Fund).

Merrill M. Darley	Kay Laboratories Fellow	Oct. 1, 1930 to June 1, 1931	Au.Wi.Sp.	800.00
(Salary to be paid from money deposited with the Business Manager by the Kay Laboratories, Inc. of New York City).				

A. McK. Greaves-Walker (Salary to be paid from money deposited with the Business Manager by the Tau Beta Pi Fraternity).	Tau Beta Pi Fellow	Nov. 1, 1930 for 8 mos.	600.00 period
<i>Graduate Council—Research Fund</i>			
Edwin M. J. Kretzmann	Research Asst.	Au. Qr.	Au.Wi.Sp. 400.00
<i>President's Division</i>			
<i>Library</i>			
Alice K. Locke	Libr. Assistant	Sept. 15, 1930	900.00
Dorothy R. Kiger	Libr. Assistant	Oct. 1, 1930	1,080.00
Nellie D. Thompson	Libr. Assistant	Oct. 1, 1930	900.00
Elmer Whitenack	Libr. Assistant	Oct. 1, 1930	1,020.00
Mariana Schaubp	Libr. Assistant	Oct. 1, 1930	1,020.00
Helen L. Sears	Libr. Assistant	Oct. 1, 1930	900.00
<i>Military Science and Tactics</i>			
Major Marion O. French	Asst. Professor	Sept. 1, 1930 (10 mos.)	250.00
Capt. Harold H. Fisher	Asst. Professor	Sept. 1, 1930 (10 mos.)	250.00
1st Lt. Edward T. Williams	Asst. Professor	Sept. 1, 1930 (10 mos.)	250.00
1st Lt. John B. Murphy	Asst. Professor	Sept. 1, 1930 (10 mos.)	250.00
1st Lt. Clarence L. King	Asst. Professor	Sept. 1, 1930 (10 mos.)	250.00
1st Lt. Ralph P. Eaton	Asst. Professor	Sept. 1, 1930 (10 mos.)	250.00
<i>Athletics</i>			
Lenore Kern	Asst. Bookkeeper	Sept. 15, 1930	1,080.00
<i>Administrative Division</i>			
<i>Business Manager's Office</i>			
Eloise E. Hetrick	Bookkeeper	Sept. 25, 1930	1,080.00
<i>Registrar's Office</i>			
Betty Bonnet	Asst. to Registrar	Oct. 1, 1930	1,020.00
<i>Hospital Stores</i>			
C. C. Lloyd	Laborer	Oct. 1, 1930	1,200.00
<i>Stores and Receiving Department</i>			
<i>Laboratory Supply Store—Rotary</i>			
James A. Shockley	Laborer	Oct. 1, 1930	1,200.00
O. R. Chrysler	Laborer	Oct. 1, 1930	1,080.00
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Changes in Title

Name	From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Erma L. Scott	Stenographer	Departmental Librarian	Sept. 15, 1930
(Change made per direction of the State Civil Service Commission).			
<i>College of Education</i>			
<i>School Administration</i>			
H. R. Dieterich	Grad. Assistant	Assistant	Oct. 1, 1930
<i>College of Engineering</i>			
<i>Broadcasting Station</i>			
Cecil S. Bidlack	Asst. Operator and Announcer	Technical Supervisor	July 1, 1930
<i>Engineering Experiment Station</i>			
Chester R. Austin	Jr. Research Engineer	Senior Engineer	Nov. 1, 1930

*College of Medicine**Anatomy*

Malcolm Hargraves	Stud. Assistant	Assistant	Oct. 1, 1930
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Starling-Loving Hospital

Ruth Perkins	Supervisor	House Mother	Oct. 1, 1930
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*Administrative Division**Business Manager's Office*

Helen L. Suck	Typist	Clerk	Sept. 15, 1930
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(Change made per direction of the State Civil Service Commission).

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Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
Walter L. Bluck	Co. Agr. Agent, Clinton County	Oct. 1, 1930	\$3,000.00	\$3,500.00
<i>College of Education</i>				
<i>School Administration</i>				
H. R. Dieterich	Assistant	Oct. 1, 1930	500.00	675.00
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
Chester R. Austin	Senior Engineer	Nov. 1, 1930	2,180.00	2,600.00
<i>College of Medicine</i>				
<i>Anatomy</i>				
Malcolm Hargraves	Assistant	Oct. 1, 1930	300.00	900.00
<i>Starling-Loving Hospital</i>				
Ruth Perkins	House Mother	Oct. 1, 1930	1,800.00	600.00

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*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Commerce and Administration

Henry F. Walradt, Professor in the Department of Economics, to attend the National Tax Association Conference, in Kansas City, Missouri, October 19-22, 1930.

College of Engineering

E. A. Hitchcock, Dean, to attend the annual meeting of the American Association of Land Grant Colleges and Universities in Washington, D. C., November 17-21, 1930.

James R. Withrow, Professor in the Department of Chemical Engineering, to attend the meeting of the American Society for Testing Materials, in Philadelphia, Pa., November 5-7, 1930.

College of Medicine

Clayton S. Smith, Professor in the Department of Physiological Chemistry, to attend the meeting of the American Association of Medical Colleges, in Denver, Colorado, October 14-16, 1930.

V. A. Dodd, Professor in the Department of Surgery, to attend the annual meeting of the American College of Surgeons, in Philadelphia, Pa., October 13-17, 1930.

That the vacation credit of R. L. Dewey, Assistant Professor in the Department of Economics, for the Summer Quarter of 1930, amounting to \$1166.67 be paid to him on the customary two-thirds cash basis, the amount being \$777.77.

That the recent contribution of Alpha Epsilon Phi Sorority amounting to One Hundred Dollars (\$100.00) be received and credited to the Alpha Epsilon Phi Student Loan Fund to be administered by the Student Loan Committee and that the President be authorized to express the appreciation of the University to the above organization for this contribution.

That the proposal of the Kay Laboratories, Inc. to establish a commercial fellowship in the Ohio State University to investigate the insecticidal properties of penetro and rotenone be approved and that the payment of \$800.00 (\$100.00 per month from October 1 to June 1) for that purpose be accepted, and that the appreciation of the Board of Trustees in this matter be appropriately expressed.

That Amy Parker, Home Demonstration Agent, Licking County, be granted a leave of absence without salary, effective September 1, 1930.

That there be authorized from the Farm Rotary Fund the expenditure of approximately \$2500.00 for a car load of feeder cattle to be utilized in a feeding project carried on under the supervision of the Department of Animal Husbandry of the Ohio Agricultural Experiment Station and the Ohio State University in accordance with the details of the project presented. It is understood that upon the resale of these cattle after the termination of the feeding project the money received shall be put in the Farm Rotary Fund and the expectation is that the amount thereof will at least replace the original expenditure herein authorized.

That the following proposed agreement between the Ohio State University and Ohio Wesleyan University with reference to the Perkins Observatory, approved by President Edmund D. Soper of Ohio Wesleyan, be approved and put into effect at the discretion of the Graduate School of the Ohio State University and the Director of the Perkins Observatory at Ohio Wesleyan University.

AGREEMENT

(1) The courses listed under the Department of Astronomy in the bulletin of the Graduate School of The Ohio State University, shall include one under the heading of "Astronomical Research." Students who are pursuing research work in those phases of Astronomy for which the Perkins Observatory is especially equipped, and the results of which they expect to embody in a dissertation for the degree of Doctor of Philosophy, will register for this course and will carry on their work at the Perkins Observatory under the guidance of its Director.

(2) The courses listed under the Department of Physics in the bulletin of the Graduate School of The Ohio State University, shall include one designated as research in Astro-

physics. Students who are pursuing research work in Astrophysics and who expect to embody the results obtained in a dissertation to be presented for the degree of Doctor of Philosophy, will register for this course and will carry on their work at the Perkins Observatory under the guidance of its Director.

(3) The Director of the Perkins Observatory shall be elected Non-Resident Lecturer at The Ohio State University without compensation. In this capacity he shall have the ordinary powers of a professor in The Ohio State University, in regard to the acceptance of the dissertations carried on under his direction and in conducting the examinations of the candidates presenting these dissertations for the degree of Doctor of Philosophy.

(4) It is agreed that the results of all research work completed at the Perkins Observatory by graduate students of The Ohio State University shall be published as contributions from the Perkins Observatory.

(5) It is agreed that the plan of cooperation between the Perkins Observatory and The Ohio State University as outlined above may be brought up for reconsideration at the pleasure of either the contracting parties and may be continued, modified, or terminated at the request of either of the parties concerned.

* * * * *

The President now presented the following recommendation:

That the biennium requests of the College of Education for the Bureau of Special Education amounting to \$95,000 for the years 1931-32 and 1932-33 be approved and presented to the Director of Finance as a special item, separate from the biennium requests already presented. This is a special activity placed in this University by Act of the last Legislature and is carried distinct from the usual educational proceedings covered by the biennium requests previously approved by the Board.

Dr. Charles S. Berry, Director of the Bureau of Special Education, appeared before the Board and made a statement as to the program for his division as developed up to this time, and the purposes for which the funds asked for in the above recommendation are to be used.

Upon motion of Mr. Atkinson, seconded by Mr. Caton, the above recommendation of the President was upon roll call unanimously approved.

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The President stated that the suggestion has been made to transfer the Bureau of Juvenile Research, now operated under the State Department of Welfare, to the University, and upon the President's request, a committee consisting of Mrs. Paterson and Mr. Atkinson was appointed to work with the President in making a study of this proposal and to report their findings to the Board at a subsequent meeting.

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The President now called the attention of the Board to the request from the Division of Agricultural Extension that an additional sum

of \$250,000.00 be added to the biennium requests for Agricultural Extension; this amount to be used to pay the total salaries of all County Agents, thereby eliminating the partial salaries paid from county funds and other sources.

Upon motion of Mr. Caton, seconded by Mrs. Paterson, the President was authorized and directed to make a request for this amount as a special item for said purpose. The roll call on this motion was as follows: Ayes, Mrs. Paterson, Messrs. Caton, Atkinson and Stone. Nays, Messrs. Kaiser, Mack, and Laybourne. The Chairman declared the motion carried.

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The Secretary presented the following extras and credits to contract, as prepared by Mr. William C. McCracken, with the Springfield Boiler Company, Springfield, Illinois, on the Steam Generating Unit for the Power Plant:

Extra—October 4, 1930

Furnish and install a Sturtevant Turbo Vane No. 1004 T. V. I. D. Induced Draft fan equipped with slotted outlet for the removal of heavy fly ash, complete with cyclone collector and all ducts including disposal pipe to ash pit, approximately as shown on Prints No. SK-1509, for the sum of\$1,630.00

Extra—October 4, 1930

Revise brick setting above water wall headers so as to include 9" No. 1 Fire Brick in first pass and 9" No. 2 Fire Brick in second and third pass above horizontal baffle and insulate same with 4½" of C22 Sil-O-Cel properly bonded to fire brick, completely steel case to top of boiler setting and provide all openings required for soot blowers and superheater headers, also provide all supporting steel and cover boxes over the side wall headers to connect with lower casing, for the sum of\$2,090.00

Extra—October 4, 1930

Eliminate brickwork on two side walls between upper and lower side water wall headers and on back wall from lower side of upper back wall header to top of rear floor incline, replace brickwork with 2½" flat tile, 1½" Superex insulation and 1½" of Gimco steel felted Rock Wool sheets laid horizontally, completely steel case two side walls and rear wall to bottom of upper water wall headers and steel case Detrick air cooled front wall above upper front water floor header, all with standard flanged and angle casting and necessary supports, for the sum of \$2,292.00

Credit—October 4, 1930

Change location of Forced and Induced draft fans and air heaters from rear of boiler to upper location, complete with supporting steel, platform, railing, stairs, and all changes in Ducts as shown on drawings No. SK-1489-2 and No. SK-1490-2, for the sum of\$ 895.00

Credit—October 4, 1930

Eliminate small D. C. Generator which was to be furnished with Riley Pulverizers for energizing Magnetic Separators, for the sum of\$ 175.00

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above extras and credits on the Steam Generating Unit for Power Plant were upon roll call unanimously approved.

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10-4-'30

The Secretary now presented the preliminary report on the Starling-Loving Hospital showing the distribution and use of space in the Hospital Building. The second report is to be presented at the next meeting of the Board.

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Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the President and Secretary were authorized to make provision for social service work in connection with the Hospital.

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Upon motion of Mrs. Paterson, seconded by Mr. Atkinson, it was upon roll call unanimously ordered that an additional amount of \$3500.00 be appropriated from Maintenance Funds and added to the appropriation already made for the construction of a Home Management House for the School of Home Economics.

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Thereupon the Board adjourned to meet at 9 A. M., Saturday, October 18th, at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 18, 1930.

The Board of Trustees met at Columbus, Ohio at 9 A. M., pursuant to adjournment.

Present: Mrs. Alma W. Paterson, Vice-Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, John Kaiser, and Harry A. Caton.

The minutes of the last meeting were approved.

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Jonathan T. Frost	Grad. Assistant	Au. Qr.	500.00
John C. Thompson	Dairy Cattle Herdsman	Sept. 30, 1930	1,800.00
<i>Poultry Husbandry</i>			
Clarence Schumacher	Laborer	Sept. 30, 1930	1,200.00
<i>Zoology and Entomology</i>			
Merrill M. Darley	Grad. Assistant	Oct. 1, 1930	500.00
<i>College of Arts and Sciences</i>			
<i>English</i>			
J. R. Royer	Grad. Assistant	July 1, 1930	1,000.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Margaret McCloud	Stenographer	Oct. 31, 1930	1,200.00
<i>Psychology</i>			
Jaffray Cameron	Grad. Assistant	Au. Qr.	500.00
<i>School Administration</i>			
J. J. Lowden	Assistant	Oct. 1, 1930	700.00
<i>College of Engineering</i>			
<i>Engineering Drawing</i>			
Eugene B. Nahuis	Stud. Assistant	Au. Qr.	300.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Rosalyn L. Myers	Nurses Aide	Sept. 30, 1930	600.00
<i>Dispensaries—Rotary</i>			
Minnie Eddings	Maid	Sept. 30, 1930	300.00
<i>President's Division</i>			
<i>Physical Education for Women</i>			
Maude S. Pressly	Asst. Professor	Oct. 31, 1930	2,750.00
<i>Administrative Division</i>			
<i>Dean of Men's Office</i>			
Ruth Blosser	Stenographer	Oct. 31, 1930	1,080.00
<i>Student Medical Service</i>			
Maude S. Pressly	Asst. Medical Advisor	Oct. 31, 1930	500.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Dorothy B. Silcott	Home Dem. Agent, Montgomery County	Oct. 13, 1930		2,400.00
Eunice Teal	Asst. State Leader of Home Dem. Work	Oct. 13, 1930		3,000.00
Ione J. Lamb	Assistant in Boys' and Girls' Club Work	Nov. 1, 1930		1,500.00
Charles R. Lee	Acting Co. Agr. Agent, Lawrence County	Oct. 1, 1930		2,000.00
Russell Hyre	Assistant in Plant Pathology-Exten.	Oct. 1, 1930 to June 30, 1931		800.00 period
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Robert O. Roth	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Roger P. Denney	Dairy Cattle Herdsman	Oct. 1, 1930		1,800.00
<i>Poultry Husbandry</i>				
H. R. Gares	Laborer	Oct. 1, 1930		1,200.00
<i>Zoology and Entomology</i>				
Paul E. Schaefer	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Vera McCoy Masters	Acting Asst. Professor	Au. Qr.	Au. Wi. Sp.	2,000.00
<i>Geology</i>				
Marcus J. Lieberman	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Robert F. Aldredge	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Ralph H. Bond	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Jean H. Woolford	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
Frances R. Schaefer	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
A. Selby Price	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	100.00
<i>German</i>				
Arnold T. Nordsieck	Reader	Au. Qr.	Au. Wi. Sp.	187.50
Emily Eilmann	Reader	Au. Qr.	Au. Wi. Sp.	187.50
Ben Rosenberg	Reader	Au. Qr.	Au. Wi. Sp.	187.50
Harold Unger	Reader	Au. Qr.	Au. Wi. Sp.	187.50
<i>History</i>				
K. Louise Miller	Reader	Au. Qr.	Au. Wi. Sp.	281.25
Jane W. Steenson	Reader	Au. Qr.	Au. Wi. Sp.	281.25
Carl L. Spicer	Reader	Au. Qr.	Au. Wi. Sp.	281.25
Edwin Mirise	Reader	Au. Qr.	Au. Wi. Sp.	281.25
<i>Administration</i>				
Margaret Koehler	Research Asst.	Oct. 1, 1930 (12 mos.)		1,320.00
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
Walter C. Burnham	Reader	Au. Qr.	Au.	100.00 period
<i>Economics</i>				
Henrietta Nichols	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>Geography</i>				
Robert G. Stone	Reader	Au. Qr.	Au. Wi. Sp.	150.00
<i>College of Education</i>				
<i>Adult Education</i>				
Ferdinand F. Stone	Research Asst.	Au. Qr.	Au. Wi.	1,000.00 period

(Salary to be paid from funds deposited with the Business Manager of the University by the Carnegie Corporation).

<i>Principles of Education</i>				
Blanche G. Kent	Instructor in 1st Grade, Elementary School	Au. Qr.	Au.Wi.Sp.	1,500.00 period
(Salary to be paid as follows: \$600.00 from the \$6,600.00 allowed last year and the balance—\$900.00—from fees received from pupils enrolled in the Elementary School).				
Margaret S. Millar	Part-time Instr. in Arts —Elementary School	Au. Qr.	Au.Wi.Sp.	200.00 period
(Salary to be paid from fees received from pupils enrolled in Elementary School)				
Catharine Williams	Instructor in 5th & 6th Grades—Elementary School	Au. Qr.	Au.Wi.Sp.	1,800.00 period
Margaret Duncan	Instructor in 3rd & 4th Grades—Elementary School	Au. Qr.	Au.Wi.Sp.	2,400.00 period
Nelle Morris	Instructor in 2nd Grade —Elementary School	Au. Qr.	Au.Wi.Sp.	1,800.00 period
<i>Psychology</i>				
Fred Brown	Grad. Assistant	Oct. 10, 1930	Au.	166.67 period
<i>School Administration</i>				
O. Floyd Nixon	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>College of Engineering</i>				
<i>Engineering Drawing</i>				
Harold G. Bailey	Stud. Assistant	Au. Qr.	Au.	100.00 period
R. L. Tussing	Stud. Assistant	Au. Qr.	Au.	100.00 period
Russell Williams	Stud. Assistant	Au. Qr.	Au.	100.00 period
<i>Engineering Experiment Station</i>				
Carl Schwartzwalder	Research Fellow	Au. Qr.	Au.Wi.Sp.	750.00
Gilbert Soler	Research Fellow	Au. Qr.	Au.Wi.Sp.	750.00
(Above salaries to be paid from Extra Labor Funds).				
<i>Mine Engineering</i>				
A. W. Seabright	Assistant	Sept. 1, 1930 for 10 mos.		25.00 mo.
R. S. Wheatley	Assistant	Sept. 1, 1930 for 10 mos.		25.00 mo.
(Salaries to be paid from Mining Extension Funds).				
<i>College of Medicine</i>				
<i>Pathology</i>				
William F. Lyons	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	350.00
Isaac W. Curtis	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00
<i>Starling-Loving Hospital</i>				
Aliff Wolbert	Nurses Aide	Oct. 1, 1930		600.00
<i>Dispensaries—Rotary</i>				
Addie Buris	Maid	Oct. 1, 1930		300.00
<i>Graduate School</i>				
Norma A. Frank	Ohio Dept. of Agriculture Fellow	Oct. 1, 1930 to Aug. 31, 1931	Su.Au.Wi.Sp.	750.00 period
(Salary to be paid from funds deposited with the Business Manager by the Ohio Dept. of Agriculture).				
<i>President's Division</i>				
<i>Athletics</i>				
Warrine Eastburn	Intramural Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	225.00
<i>Physical Education for Women</i>				
Audrey L. Bowers	Medical Examiner (Special Contract)	Oct. 6, 1930	Au.Wi.Sp.	250.00 mo.
Roberta Connolley	Assistant	Sept. 15, 1930 (12 mos.)		1,200.00
Sarabeth Shaw	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	300.00
<i>Administrative Division</i>				
<i>Dean of Men's Office</i>				
Margie Hoffman	Stenographer	Nov. 1, 1930		1,200.00

*Physical Plant**Janitors*

Clell R. Barton	Janitor	Oct. 1, 1930	1,260.00
Olaf Christianson	Elevator Operator	Oct. 1, 1930	720.00
*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Engineering</i>				
<i>Engineering Drawing</i>				
Merlin E. Rees	Stud. Assistant	Au. Qr. only	100.00	200.00
			qr.	qr.
*	*	*	*	*

*Miscellaneous
Recommendations*

That the quarters of service of Albert P. Weiss, Professor in the Department of Psychology, be changed from the Summer, Autumn, and Spring to the Summer and Spring for the year 1930-1931.

The authority of a professor to request contributions from the students for the purchase of books or maps or accessories for general class use has been questioned, and it is therefore recommended that the President be instructed to consider and adjust all such cases on the basis of the reasonableness of the requirement under the circumstances.

That the proposal of the State Department of Agriculture to establish a Fellowship in the Department of Poultry Husbandry to carry on the study of electric incubation and brooding of ring-neck pheasants, together with the nutrition and diseases of pheasants and to offer to grant Seven Hundred and Fifty Dollars (\$750.00) for the support of such Fellowship for the period from October 1, 1930 to August 31, 1931, be accepted and the Fellowship established and that the appreciation of the Board of Trustees be expressed to the State Department of Agriculture in this matter.

That the following requests for travel be approved, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Agricultural Extension

H. C. Ramsower, Director, to the annual meeting of the Land Grant College Association in Washington, D. C., November 15-20, 1930.

College of Agriculture

H. W. Nisonger, Junior Dean, and Homer C. Sampson, Professor of Botany, to the annual meeting of the Land Grant College Association in Washington, D. C., November 15-20, 1930.

Faith R. Lanman, Professor in the Department of Home Economics, to the annual meeting of the Land Grant College Association in Washington, D. C., November 15-20, 1930.

Medora B. Grandprey, Instructor in the Department of Home Economics, to the National Council of Parental Education in Washington, D. C., November 14-19, 1930.

College of Commerce and Administration

Osman C. Hooper, Professor of Journalism, to the National Convention of teachers of Journalism and of the Schools and Departments of Journalism, in Boston, Massachusetts, December 27-31, 1930.

College of Education

Thomas C. Holy, Professor, Bureau of Educational Research, to the eighth annual meeting of the Council of School House Construction, in Little Rock, Arkansas, October 22-24, 1930.

Royal D. Hughes, Professor of Music, to the annual meeting of music executives of State Universities, at Ann Arbor, Michigan, November 20-22, 1930.

College of Law

H. W. Arant, Dean, to the conference of Bar Association Cooperating Committees called by the American Law Institute, in Chicago, Illinois, October 29-November 1, 1930.

* * * * *

Mr. Howard Dwight Smith, University Architect, now presented the plans, specifications, bill of materials and estimates of cost for the following major improvements:

1. Additions to Botany and Zoology Building
2. Equipment for Botany and Zoology Building
3. Equipment for Physical Education Building
4. Equipment for Teachers' Training Building
5. Windows, Campbell Hall

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above plans, specifications, bill of materials and estimates of cost were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Secretary presented the following extras to contracts on the Physical Education Building and Equipment, as prepared by the University Architect:

Boyajohn & Barr, Inc.—October 16, 1930

Furnish all necessary labor and materials for locker bases in Rooms No. 01, No. 027, No. 1, No. 21, and No. 25, in accordance with sheets Nos. 304, 305, 306 and 307, for the sum of\$1,609.00
The original specifications apply for this installation.

Boyajohn & Barr, Inc.—October 16, 1930

Furnish all necessary labor and materials, in accordance with plans and specifications, for the following:
Folding Door to divide Room No. 036.
Rearrange office suites, as shown on drawings but not including steel partitions.
Increase thickness of floor fill throughout the floor spans involved to 3½ inches, using Haydite aggregate or 75-lb. Aerocrete, for the total sum of.....\$1,900.00

The Huffman-Wolfe Company—October 16, 1930

Furnish all necessary labor and materials to install additional plumbing fixtures, as follows:

Room No. 115-A and Room No. 210-B, one type "A" Water Closet.
 Room No. 210-B, one Vitreous China Lavatory.
 On north wall of Room No. 012, one foot bath, Standard HP-13120, modified with K-302 supply and waste fitting, and one 20"x24" Lavatory, Standard Havana F-367-G.
 The above to be complete with all piping for the sum of \$ 826.00
 The original plans and specifications apply for this installation.

Electric Construction & Maintenance Co.—October 16, 1930

Furnish all labor and materials, according to plans and specifications for (1) lighting conduit and outlets in tunnels, (2) special outlet in room No. 012, (3) add light control in Room No. 036, (4) addition of two control switches to entrance lights, east elevation, and (5) a complete underfloor duct system for convenience plugs and telephones for offices on first and second floors, for the sum of\$2,494.42

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the above extras on the Physical Education Building and Equipment were upon roll call unanimously approved.

* * * * *

The Secretary now presented the Report of Examination of Ohio State University for the year ending June 30, 1930, as made by Mr. Scott E. Hambleton, State Examiner. Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, this report was ordered filed in the records of the Board.

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The Secretary advised the Board that in accordance with action taken at the last meeting, the University Architect has revised the estimates of cost for the Home Management House for the School of Home Economics, and that the project is now ready for re-advertisement.

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the plans, specifications and addenda thereto, bill of materials and revised estimate of cost for the above improvement were upon roll call unanimously approved and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to re-advertise for bids in accordance with law.

The Cabinet was also directed and authorized for and on behalf of the Board of Trustees to publicly open and read any bids that may be presented, and if any bids are received below the Architect's estimated cost, to recommend to the Director of Public Works the award of the contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

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The Business Manager presented a further report on the survey of the Starling-Loving Hospital.

* * * * *

Thereupon the Board adjourned to meet on Saturday, November 1st, 1930, 9 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
 Secretary

(Signed) ALMA W. PATERSON,
 Vice-Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 1, 1930.

The Board of Trustees met at Columbus, Ohio, at 9:00 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

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Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>English</i>			
Florence Chubbuck	Assistant	Au. Qr.	\$ 900.00
Grace Haber	Grad. Assistant	Au. Qr.	500.00
<i>Political Science</i>			
Ferdinand F. Stone	Assistant	Au. Qr.	250.00
<i>College of Education</i>			
<i>Psychology</i>			
Jacob Cohen	Stud. Assistant	Oct. 1, 1930	240.00
Kai Jensen	Assistant	Oct. 1, 1930	500.00
<i>College of Medicine</i>			
<i>Pathology</i>			
Clinton L. Bryant	Tech. Assistant	Dec. 1, 1930	1,400.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Ross M. Work	Co. Agr. Agent, Logan County	Nov. 1, 1930		2,700.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Melvin Kennedy	Assistant	Au. Qr.	Au.	300.00 period
<i>Home Economics</i>				
Gertrude Potter	Assistant	Oct. 1, 1930	Au.Wi.Sp.	44.00 mo.

(Salary to be paid from the Home Economics Nursery Fund—Dept. 160-51)

<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Richard Ulmer	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00
Donald Hull	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00
Eldon Constance	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00
Francis M. Rickert	Grad. Assistant	Au. Qr.	Au.	166.67 period
Paul J. Flory	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00

11-1-'30

<i>English</i>					
Thelma Phlegar	Grad. Assistant	Au. Qr.	Su. '31	Au.Wi.	500.00
Charles Hazard	Grad. Assistant	Au. Qr.	Su. '31	Au.Wi.	500.00
H. S. Wilder	Grad. Assistant	Au. Qr.		Au.Wi.Sp.	500.00
<i>Political Science</i>					
John W. Barrick	Grad. Assistant	Au. Qr.		Au.Wi.Sp.	250.00
<i>College of Education</i>					
<i>Bureau of Educational Research</i>					
Jessie L. Rhulman	Assistant	Oct. 1, 1930 for 3 mos.			300.00 period
<i>Psychology</i>					
Kai Jensen	Res. Assistant	Oct. 1, 1930		Au.Wi.Sp.	2,000.00
Hyman Hanson	Stud. Assistant	Oct. 1, 1930	Su.	Au.Wi.Sp.	240.00
<i>College of Engineering</i>					
<i>Metallurgy</i>					
Fred C. Hart	Stud. Assistant	Au. Qr.		Au.Wi.Sp.	30.00 mo.
<i>Mineralogy</i>					
Richard K. Lee	Stud. Assistant	Oct. 1, 1930 to May 31, 1931		Au.Wi.Sp.	30.00 mo.
<i>College of Medicine</i>					
<i>Pathology</i>					
Tom F. Lewis	Stud. Assistant	Oct. 1, 1930		Au.Wi.Sp.	300.00
<i>Starling-Loving Hospital</i>					
Margaret G. Napier	Acting Supt. of Nurses	Nov. 1, 1930		(12 mos.)	2,100.00
<i>Graduate School</i>					
Emma L. Gonzalez	Pan-American Fellow	Oct. 1, 1930		Au.Wi.Sp.	800.00
(Salary to be paid as follows: \$1500.00—Graduate School; \$500.00—Psychology.					
Henry G. Holtz	Nathaniel W. Lord	Oct. 1, 1930		Au.Wi.Sp.	750.00
Willard E. Singer	Fellow Scholar	Oct. 1, 1930		Au.Wi.Sp.	300.00
<i>Graduate Council Research Fund</i>					
Karl B. Nordstrom	Research Asst.	Oct. 1, 1930		Au.Wi.Sp.	300.00
F. L. Riggs	Research Asst.	Nov. 1, 1930 for 6 mos		Au.Wi.Sp.	150.00 period
Olga Bierbaum	Research Asst.	Oct. 1, 1930 to June 30, 1931		Au.Wi.Sp.	300.00 period
Fred A. Smith	Research Asst.	Dec. 1, 1930		Au.Wi.Sp.	225.00 period
Ralph H. Davidson	Research Asst.	Oct. 1, 1930 to Mar. 31, 1931		Au.Wi.Sp.	300.00 period
Malcolm Benadum	Research Asst.	Nov. 1, 1930 to Feb. 28, 1931		Au.Wi.	500.00 period
Ruth A. Fisher	Research Asst.	Oct. 1, 1930 to Feb. 28, 1931		Au.Wi.	500.00 period
Charles C. Mayer	Research Asst.	Oct. 1, 1930		Au.Wi.Sp.	300.00
Claire T. Laing	Research Assistant	Oct. 1, 1930		Au.Wi.Sp.	500.00
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Change in Title

Name	From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Solomon F. Whirl	Grad. Assistant	Assistant	Au. Qr.
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
Thelma Stewart	Stenographer	Nov. 1, 1930	\$ 960.00	\$1,020.00

*College of Arts and Sciences**Chemistry*

Solomon F. Whirl	Assistant	Au. Qr. only	500.00	1,000.00
<i>English</i>				
David W. Maurer	Instructor	Au. Qr.	1,500.00	1,800.00
R. F. Schaup	Instructor	Au. Qr.	1,500.00	1,800.00
Robert M. Estrich	Instructor	Au. Qr.	1,500.00	1,800.00

*College of Engineering**Engineering Experiment Station*

Samuel Shenker	Jr. Research Engineer (half-time)	Jan. 1, 1931	2,000.00	1,300.00
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*Miscellaneous**Recommendations*

That students doubly registered in the Graduate School and the Colleges of Dentistry or Medicine may offer not to exceed 15 quarter hours of credit towards the Master's degree and a proportionate amount towards the Ph.D. degree of courses required for the professional degrees in Dentistry and Medicine. Subject to the approval of the Board of Trustees, students doubly registered in the Graduate School and the Colleges of Dentistry or Medicine, shall be included in the list of candidates for advanced degrees who are exempted from the payment of incidental fees under the action of the Board of Trustees dated August 8, 1929.

That the tuition fees for the University Elementary School conducted by the Department of Principles of Education be received by the University and placed in the Laboratory Supply Store Rotary Fund and disbursed upon the written request of the Chairman of the Department of Principles of Education and the Dean of the College of Education for the uses and purposes of said school. At the beginning of each fiscal year of said school a budget shall be submitted by the Dean of the College of Education to the President for consideration of the Board of Trustees.

That the Student Court in its efforts to enforce observance of traffic and parking regulations on the Campus and other matters of serious offense coming before it be authorized to put into effect a schedule of money fines which shall first be formulated and brought to the Board of Trustees for consideration upon recommendation of the President.

That E. J. Nutt be placed on retirement pay at the rate of \$30.00 per month effective November 1st. Mr. Nutt has been in the service of the University many years and has now reached the age when the continuance of active service is not possible.

That the quarters of service of Professor Claude E. Anibal of the Department of Romance Languages be changed from Summer, Autumn, and Winter 1930-31 to Summer and Autumn of 1930. This will bring him into service for four quarters in the year 1931-32, which will compensate for the unearned vacation quarter allowed in the year 1930-31. This arrangement is recommended to satisfy the department's requirements.

That the following request for travel be approved, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Medicine

Dr. Charles A. Doan, Department of Medical and Surgical Research, to attend the meeting of the Central Society for Clinical Investigation in Chicago, Illinois, November 20-22, 1930.

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Thereupon the Board adjourned to meet Saturday, November the 15th, 9:30 A. M. at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 15, 1930.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *
The minutes of the last meeting were approved.
* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Bernice B. Henderson	Home Dem. Agent, Lucas County	Nov. 30, 1930	\$2,800.00
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Margaret W. Spiers	Asst. Professor	Oct. 31, 1930	2,800.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
John J. O'Bell	Grad. Assistant	Nov. 1, 1930	500.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Carroll D. Tibbals	Typist	Oct. 31, 1930	1,200.00
Catherine Steward	Stenographer	Nov. 30, 1930	1,080.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Elva Z. Karnes	Waitress	Oct. 20, 1930	600.00
Dorothy Jane Messick	Waitress	Nov. 4, 1930	600.00
Marietta Engram	Diet Kitchen Helper	Nov. 5, 1930	600.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Eva May Kinsey	Home Dem. Agent, Washington County	Nov. 1, 1930		2,800.00
Hazel Smith Arnold	Stenographer —Rural Econ. Ext.	Oct. 1, 1930		1,080.00
<i>College of Agriculture</i>				
<i>Home Economics</i>				
Ernestine H. Miller	Part-time Instr.	Nov. 1, 1930 to Jan. 31, 1931		375.00 period
Helen C. Smith	Asst. Professor	Feb. 1, 1931	Wi.Sp.	3,200.00
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Louis W. Georges	Grad. Assistant	Nov. 1, 1930	Au.Wi.Sp.	500.00
<i>History</i>				
William F. McDonald	Assoc. Professor	June 17, 1931	Su.Au.Wi. (1931-32)	4,500.00

*College of Education**Administration*

Esther Horn	Stenographer	Sept. 15, 1930		1,050.00
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Bureau of Educational Research

Kathryn C. Rice	Typist	Nov. 10, 1930		1,200.00
Frances Kraesevec	Stud. Typist	Nov. 1, 1930 for 8 days		540.00
Geneva Kuntz	Stud. Typist	Nov. 1, 1930 for 8 days		540.00
Elna Lyon	Stud. Typist	Nov. 1, 1930 for 30 days		600.00
Lee Landsittel	Stud. Typist	Nov. 1, 1930 for 30 days		600.00

Adult Education

Carroll D. Tibbals	Assistant	Nov. 1, 1930		1,620.00
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Psychology

Walter W. Webb	Stud. Assistant	Wi. Qr.	Wi.	250.00 period
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*College of Engineering**Administration*

Florence Steinhauser	Stenographer	Oct. 25, 1930		960.00
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Engineering Experiment Station

Myril Shaw	Asst. Research Engineer	Nov. 1, 1930		1,800.00
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*College of Medicine**Starling-Loving Hospital*

Wanda G. Cochenour	Waitress	Oct. 21, 1930		600.00
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*Graduate School**Graduate Council—Research Fund*

C. E. Young	Research Asst.	Nov. 1, 1930 for 8 mos.		200.00 period
William B. Hudson	Research Asst.	Jan. 1, 1931 for 6 mos.		200.00 period
Virginia Scott	Research Asst.	Oct. 1, 1930	Au.Wi.Sp.	300.00
Clarence Christman	Research Asst.	Oct. 1, 1930	Au.Wi.Sp.	250.00
Phoebe A. Paine	Research Asst.	Nov. 1, 1930 for 3 mos		200.00 period
Louis Weinland, Jr.	Research Asst.	Oct. 1, 1930	Au.Wi.Sp.	300.00

*President's Division**Athletics*

Harry Geltz	Asst. Football Coach	Au. Qr.	Au.	500.00 period
Alan M. Holman	Asst. Football Coach	Au. Qr.	Au.	1,000.00 period
E. E. Kidwell	Asst. Football Coach	Au. Qr.	Au.	150.00 period
Walter Yingling	Asst. Football Coach	Au. Qr.	Au.	150.00 period
Cyril T. Surina	Asst. Football Coach	Au. Qr.	Au.	750.00 period

Physical Education—Men

Willard D. Altman	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	500.00
Joseph Ovies	Stud. Assistant	Oct. 1, 1930	Au.	50.00 period
Carl E. Hoover	Stud. Assistant	Oct. 1, 1930	Au.	50.00 period
Richard C. Rockaway	Stud. Assistant	Oct. 1, 1930	Au.	100.00 period

*Administrative Division**Business Office*

Clara Appl	Comptometer Operator	Oct. 9, 1930		960.00
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*Stores and Receiving Department**Laboratory Supply Store—Rotary*

Ruth Oldiges	Clerk	Nov. 1, 1930		1,080.00
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*Miscellaneous
Recommendations*

That the salary of Dr. Audrey L. Bowers, Assistant Professor in the Department of Physical Education, be changed from \$250.00 per month payable from Physical Education Budget to \$208.33 per month from Physical Education and \$41.67 from Student Medical Service Budget, effective October 6, 1930. (Special Contract.)

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad and pullman fare only:

College of Agriculture

George M. McClure, Assistant Professor in the Department of Soils, to the annual meeting of the American Society of Agronomy, in Washington, D. C., November 19-22, 1930.

Richard Bradfield, Professor in the Department of Soils, to the meeting of the American Soil Survey Association, in Washington, D. C., November 17-21, 1930.

College of Engineering

William T. Magruder, Professor in the Department of Mechanical Engineering, to the annual meeting of the American Society of Mechanical Engineers, in New York City, December 1-5, 1930.

Student Medical Service

James S. Wilson, Director, Student Medical Service, to the meeting of the National Student Health Association, in New York City, December 28, 1930 to January 5, 1931.

Dean of Men

Fred J. Milligan, Assistant Dean of Men, to the Twenty-second Annual Interfraternity Conference, in New York City, November 27-30, 1930.

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The President recommended that the following schedule of fines as suggested by the Student Court be approved:

That the Student Court be authorized to assess a money fine upon a student who violates the traffic or parking regulations of the University campus as follows:

1. A Violator shall not be fined upon his first appearance before the Student Court, but at that time will be given complete advice about University regulations and a warning that further violation of the traffic regulations will result in a penalty.
2. If a student should thereafter violate the traffic and parking regulations the Student Court is authorized to assess a one-dollar fine against the violator, and if the offense is further aggravated by other conduct on the part of the student or other circumstances, the money penalty may be increased.
3. If nevertheless the same student thereafter violates the traffic and parking regulations the Court shall deal with

the case according to its considered judgment, but no money fine shall exceed ten dollars.

4. For student misconduct coming to the attention of the Court outside of traffic and parking violations the Court shall be authorized to assess money penalties from one dollar minimum to ten dollars maximum, depending upon the gravity of the offense.

It is further recommended that any of the appropriate penalties now in use or which may be hereafter devised by the Court for the punishment of student offenses, shall be enforced in the well considered discretion of the Court.

It should be remembered that the Student Court in acting for the University administration in the consideration of cases of offense by students, is charged with a serious authority and responsibility, and in all matters coming before it for adjudication it is expected that the Student Court will give careful deliberation and will use a high degree of discretion in dealing with fellow students. It is further stated that the record of the Court up to the present time is such as fully to warrant the above recommendations authorizing the Court to assess money penalties.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the above schedule of fines was upon roll call unanimously approved.

* * * * *

The Secretary presented the following recommendations of the University Architect and Cabinet relating to re-advertised bids received on November 7th, 1930, for the Home Management House:

CABINET MINUTES

Columbus, Ohio, November 7, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on October 18th, 1930, met for the purpose of opening and reading in public the following re-advertised bids received for the Home Management House:

Bids received:

General Contract—Base Bids:

John J. Rotondo	\$23,875.00
E. F. Washburn	24,365.00
Walter Schirtzinger	24,900.00
M. I. Moor	25,727.00
Anders & Anders, Inc.	23,440.00
Earl P. Baughman	23,915.00
D. W. McGrath & Sons Company	22,900.00
Branch Construction Company	24,892.00
Herman C. Weller	22,386.00
D. B. Hussey, Inc.	23,150.00

Alternates

John J. Rotondo

Alternate No. 1, deduct	\$ 75.00
No. 2, add	325.00
No. 3, add	325.00
No. 9, deduct	23.00
No. 10, add	39.00
No. 10-A, add	395.00
No. 11, deduct	65.00
No. 11-A, deduct	105.00
No. 12, add	425.00

E. F. Washburn

Alternate No. 1, add	\$ 75.00
No. 2, add	270.00
No. 4, add	70.00
No. 10, add	31.00
No. 10-A, deduct	41.00
No. 11, deduct	55.00
No. 11-A, deduct	105.00
No. 12, add	120.00

Walter Schirtzinger

Alternate No. 1, add	\$ 75.00
No. 2, add	355.00
No. 3, add	400.00
No. 4, add or deduct	100.00
No. 9, add	68.00
No. 10, add	31.00
No. 10-A, deduct	117.00
No. 11, deduct	55.00
No. 11-A, deduct	115.00
No. 12, add	60.00

M. I. Moor

Alternate No. 1, add	\$ 80.00
No. 4, add	110.00
No. 9, deduct	100.00
No. 12, add	1000.00

Anders and Anders, Inc.

Alternate No. 1, add	\$150.00
No. 2, add	250.00
No. 9, add	31.00
No. 10, add	75.00
No. 11, add	150.00
No. 11-A, add	100.00

Earl P. Baughman

Alternate No. 1, add	\$ 75.00
No. 2, add	393.00
No. 9, deduct	21.00
No. 10, add	31.00
No. 10-A, deduct	34.00
No. 11, deduct	55.00
No. 11-A, deduct	115.00

D. W. McGrath & Sons Company

Alternate No. 1, add	\$ 75.00
No. 2, add	300.00
No. 4, add	150.00
No. 9, deduct	25.00
No. 10, add	30.00
No. 11, deduct	50.00
No. 11-A, deduct	60.00
No. 12, add	125.00

Branch Construction Company

Alternate No. 1, add	\$100.00
No. 4, add	100.00
No. 9, deduct	21.00

No. 10, deduct	77.00
No. 10-A, deduct	24.00
No. 11, deduct	55.00
No. 11-A, deduct	60.00
No. 12, add	120.00

Herman C. Weller

Alternate No. 1, add	\$ 90.00
No. 2, add	260.00
No. 4, add	100.00
No. 9, deduct	80.00
No. 10, add	32.00
No. 10-A, deduct	55.00
No. 11, deduct	50.00
No. 11-A, deduct	100.00
No. 12, add	150.00

D. B. Hussey, Inc.

Alternate No. 1, add	\$100.00
No. 2, add	223.00
No. 12, add or deduct	100.00

Heating and Plumbing Contract—Base Bids:

Samuel A. Esswein Htg. & Plbg. Co.	\$4,265.00
North Side Plumbing Company	3,600.00
Eastern Plumbing Company	4,200.00
H. J. LaPlante	4,383.00
E. M. Carmell	3,864.00
W. H. Spohn Plumbing Company	3,850.00
J. F. Oelgoetz	4,403.00

*Alternates**Samuel A. Esswein Htg. & Plbg. Company*

Alternate No. 2-A, add	\$210.00
No. 3, add	515.00
No. 5, add	219.00
No. 6, add	156.00
No. 7, add	58.00
No. 8, add	127.00

North Side Plumbing Company

Alternate No. 2-A, add	\$250.00
No. 3, add	300.00
No. 5, add	268.00
No. 6, add	198.00
No. 7, add or deduct	118.00
No. 8, add or deduct	260.00

Eastern Plumbing Company

Alternate No. 2-A, add	\$ 25.00
No. 3, add	330.00
No. 5, add	195.00
No. 6, add	169.00
No. 7, add	70.00
No. 8, add	60.00

H. J. LaPlante

Alternate No. 2-A, add	\$185.00
No. 3, add	360.00
No. 5, add	175.00
No. 6, add	133.00
No. 7, add	130.00
No. 8, add	250.00

E. M. Carmell

Alternate No. 2-A, add	\$187.00
No. 3, add	650.00
No. 5, add	200.00
No. 6, add	153.00
No. 7, add	71.00
No. 8, add	158.00

W. H. Spohn Plumbing Company

Alternate No. 2-A, add	\$ 95.00
No. 3, add	450.00
No. 5, add	180.00
No. 6, add	160.00
No. 7, add	65.00
No. 8, add	150.00

J. F. Oelgoetz

Alternate No. 2-A, add	\$191.00
No. 3, add	606.00
No. 5, add	214.00
No. 6, add	161.00
No. 8, add	385.00

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, November 8, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received November 7th, 1930 for the Home Management House (re-advertised).

November 8, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

Re: *Home Management House Bids.*

DEAR SIR:

After examination of the tabulation of bids for the construction of the Home Management House, received and opened by you on November 7 and referred to this office, I make the following recommendations:

A. *General Contract:*I. *Accept Alternates:*

- a. No. 1—Copper for G. I. for gutters and downspouts.
- b. No. 2—To include outside electric service line and concrete service duct.
- c. No. 4—Oak for cypress on exterior of building.
- d. No. 12—Briar Hill stone for limestone.

II. *On the basis of these Alternates, our estimate of cost is:*

Base Bid	\$24,250.00
Alternate No. 1	Add or deduct
Alternate No. 2	Add 450.00
Alternate No. 4	Add or deduct
Alternate No. 12	Add or deduct
Total Estimate	\$24,700.00

III. The low bid is that of Herman C. Weller, and the relative position of the bid is not affected by the acceptance of any alternates. It is as follows:

Base Bid	\$22,386.00
Alternate No. 1, add	90.00
Alternate No. 2, add	260.00
Alternate No. 4, add	100.00
Alternate No. 12, add	150.00
Total Bid	\$22,986.00

IV. Since the bid of Herman C. Weller, together with the four alternates, is below the amount of the estimate, I recommend the award of the contract for general construction to him, at the total figure of \$22,986.00

B. Heating and Plumbing Contract:

I. Accept Alternates:

- a. No. 2-A—To include the service lines from tunnel to building.
- b. No. 3—To include the connection from building to main sewer.
- c. No. 5—To include the additional plumbing fixtures in basement, and rooms 104 and 111.
- d. No. 6—To include the additional plumbing fixtures in rooms 210 and 212.
- e. No. 8—Brass pipe for iron pipe in hot and cold water systems.

II. On the basis of these Alternates, our estimate of cost is:

Base Bid	\$4,215.00
Alternate No. 2-A, add	325.00
Alternate No. 3, add	600.00
Alternate No. 5, add	300.00
Alternate No. 6, add	250.00
Alternate No. 8, add or deduct	
Total Estimate	\$5,690.00

III. The low bid is that of the North Side Plumbing Company, whose relative position is not affected by the acceptance of any of the alternates. It is as follows:

Base Bid	\$3,600.00
Alternate No. 2-A, add	250.00
Alternate No. 3, add	300.00
Alternate No. 5, add	268.00
Alternate No. 6, add	198.00
Alternate No. 8, add	260.00
Total Bid	\$4,876.00

IV. Since the bid of the North Side Plumbing Company, together with the alternates, is below the amount of the estimate of cost, I recommend the contract for heating and plumbing be awarded to that Company, at the total figure of \$4,876.00.

Yours very truly,
 (Signed) HOWARD DWIGHT SMITH,
University Architect
 (Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held October 18th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of the following contracts:

General—Herman C. Weller—net total, \$22,986.00

Heating and Plumbing—North Side Plumbing Co.—net total, \$4,876.00

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Chairman announced the appointment of Mrs. Paterson to represent the Board of Trustees at the meeting of the Association of Governing Boards of State Universities and Allied Institutions to be held in Chapel Hill, North Carolina, November 13, 14, and 15, 1930.

* * * * *

The Secretary now advised the Board that the bids for the following improvements would be received November 28th, 1930:

1. Additions to Botany and Zoology Building
2. Equipment for Botany and Zoology Building
3. Equipment for Physical Education Building
4. Equipment for Teachers' Training Building
5. Windows, Campbell Hall

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, the Cabinet was upon roll call unanimously authorized for and on behalf of the Board of Trustees to publicly open and read any bids that may be presented, and if any bids are received below the Architect's estimated cost, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

The Secretary presented the following extras and credit to contracts on the Physical Education Building and Equipment, as prepared by Mr. Howard Dwight Smith, University Architect:

Extra—Boyajohn & Barr, Inc.—November 13, 1930

(1) Furnish all labor and materials for construction of auxiliary tunnel, as follows:		
Excavation, 37 yds. @ \$2.00		\$ 74.00
Concrete, 7 yds. @ \$16.50		115.50
Reinforcing Steel, 950 lbs. @ \$.0045		42.75
		\$ 232.25
(2) Cove section water table:		
180 ft. @ 20c		\$36.00
170 ft. @ 50c		85.00
		121.00
(3) Additional gravel fill, 655 cu. yds. @ \$1.65		1,080.75
(4) Additional concrete in forms, due to added depth of concrete footings, 9.6 yds. @ \$16.50		158.40
		\$1,592.40
Total		\$1,592.40
The above to be in accordance with original plans and specifications.		

Credit—Boyajohn & Barr, Inc.—November 13, 1930

To allow a credit, amounting to	\$335.55
For the omission of the following excavation:	
29 yards Hand Excavation @ \$2.00	\$ 58.00
427 yards Machine Excavation @ 65c	277.55
	\$335.55

Extra—The Huffman-Wolfe Company—November 13, 1930

- (1) Furnish the two Halsey Taylor No. 625 Drinking Fountains in Room No. 100, in color instead of white. Color to be selected by the University Architect.

Fountains shall be installed according to present plans and specifications, for the sum of	\$ 82.50
(2) The undersigned proposes to furnish all labor and material necessary to install one additional 3" Josam No. 723 Drain in the northwest corner of Room No. 022, for the sum of	30.00
To be installed according to present plans and specifications.	
(3) The undersigned proposes to furnish all labor and material necessary to install two additional roof drains, for the sum of	90.00
To be installed according to present plans and specifications.	
Total	\$202.50

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the above extras and credit on the Physical Education Building and Equipment were upon roll call unanimously approved.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 8th, 1930, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 8, 1930.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser. Hon. J. L. Clifton, State Department of Education, was also present.

* * * * *
The minutes of the last meeting were approved.
* * * * *

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Frank A. Giessler	Grad. Assistant	Nov. 1, 1930	500.00
Albert Bell	Laborer	Nov. 15, 1930	1,080.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Mabel Penn	Night Supervisor	Dec. 1, 1930	1,860.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Margaret Pearce	Typist	Nov. 30, 1930	1,260.00
Eloise E. Hetrick	Bookkeeper	Nov. 30, 1930	1,080.00
<i>Stores and Receiving</i>			
<i>General Store Room—Rotary</i>			
Mary K. Boddy	Clerk	Dec. 10, 1930	1,020.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Claude Hummel	Asst. County Agr. Agent, Cuyahoga County	Nov. 1, 1930		1,800.00
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Arthur H. Walker	Grad. Assistant	Nov. 1, 1930	Au.Wi.Sp.	500.00
Clark Murray	Laborer	Nov. 17, 1930		1,080.00
<i>College of Arts and Sciences</i>				
<i>English</i>				
Grace S. Haber	Assistant	Wi. Qr.	Wi.	300.00 period

12-8-'30

<i>Romance Languages</i>				
Irwin A. Johnson	Assistant	Wi. Qr.	Wi.	333.33 period
<i>College of Education</i>				
<i>Administration</i>				
Geneva Kuntz	Stud. Stenographer	Dec. 1, 1930		540.00
Frances Krasevec	Stud. Stenographer	Dec. 1, 1930		540.00
* (To be named later)	Stenographer—School Administration	Jan. 1, 1931		1,200.00
* (For Professor A. J. Klein).				
<i>Bureau of Educational Research</i>				
Edna McLaughlin	Stenographer	Dec. 1, 1930		1,200.00
<i>College of Medicine</i>				
<i>Anatomy</i>				
Theodore W. Novak	Stud. Assistant	Oct. 1, 1930	Au.Wi.Sp.	300.00
<i>Pathology</i>				
Miriam J. Imboden	Tech. Assistant	Dec. 1, 1930 (12 mos.)		1,400.00
<i>Physiology</i>				
Doris Long	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Rhea Beard	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Helen Vogelsang	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Alice McRitchie	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Elizabeth McCaughey	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Mary Nicholson	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Dorothy Renner	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Vivian Chapman	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Florabelle Fundaberg	Stud. Assistant	Wi. Qr.	Wi.	120.00 period
<i>Starling-Loving Hospital</i>				
Lena Smith	Waitress	Nov. 5, 1930		600.00
Pollie G. Smith	Diet Kitchen Helper	Nov. 6, 1930		600.00
<i>Graduate School</i>				
<i>Graduate Council Research Fund</i>				
John W. Leech	Research Asst.	Nov. 1, 1930 for 2 mos.		100.00 period
Mary Rudolph	Research Asst.	Nov. 1, 1930 for 2 mos.		100.00 period
Marjorie Fuller	Research Asst.	Apr. 1, 1931 for 3 mos.		375.00 period
Paul J. Seyler	Research Asst.	Nov. 1, 1930 for 6 mos.		150.00 period
Ford H. Harries	Research Asst.	Nov. 1, 1930 for 8 mos.		800.00 period
<i>Stores and Receiving</i>				
<i>General Store Room—Rotary</i>				
Edith Hoisington	Clerk	Dec. 11, 1930		1,020.00
<i>Physical Plant</i>				
<i>Janitors</i>				
(To be named later)	Janitor	Jan. 1, 1931		1,440.00
*	*	*	*	*
<i>Change in Salary</i>				
Name	Title	Effective	From	To
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Hazel Gibbony	Stenographer	Dec. 1, 1930	1,080.00	1,200.00
(Increase to be paid from Payne Fund, Rotary No. 61).				
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*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Arts and Sciences

W. A. Starin, Professor in the Department of Bacteriology, to the annual meeting of the Society of American Bacteriologists, in Boston, Mass., December 28-January 1, 1931.

Marbury B. Ogle, Professor in the Department of Classical Languages, to the meeting of the American Philological Association, in Iowa City, Iowa, December 28-31, 1930.

G. M. Bolling, Professor in the Department of Classical Languages, to the meeting of the Linguistic Society of America, in Washington, D. C., December 29-January 1, 1931.

Earl W. Wiley, Professor in the Department of English, to the meeting of National Association of Teachers of Speech, in Chicago, Illinois, December 26-January 1, 1931.

Joseph V. Denney, Professor in the Department of English, to the meeting of the Modern Language Association of America, in Washington, D. C., December 26-January 1, 1931.

George H. McKnight, Professor in the Department of English, to the meeting of the Linguistic Institute of America, in Washington, D. C., December 26-January 1, 1931.

M. B. Evans or A. C. Mahr, Professors in the Department of German, to the meeting of the Modern Language Association of America, in Washington, D. C., December 28-31, 1930.

Hans Kurath, Professor in the Department of German, to the annual meeting of the Linguistic Society of America, in Washington, D. C., December 28-31, 1930.

William A. P. Graham, Assistant Professor in the Department of Geology, to the meeting of the Mineralogical Society of America, in Toronto, Canada, December 27-January 1, 1931.

E. M. Spieker, Associate Professor in the Department of Geology, to the meeting of the Geological Society of America, in Toronto, Canada, December 27-January 1, 1931.

Grace A. Stewart, Assistant Professor in the Department of Geology, to the meeting of the Paleontological Society of America, in Toronto, Canada, December 27-January 1, 1931.

Carl Wittke, Professor in the Department of History, to the meeting of the American Historical Association, in Boston, Mass., December 28-31, 1930.

W. S. Hendrix, Professor in the Department of Romance Languages, to the meeting of the Modern Language Association of America, in Washington, D. C., December 30-January 1, 1931.

College of Education

G. Leslie Lynch, Professor in the Department of Fine Arts, to the meeting of the American Society of Landscape Architects, in New York City, January 14-20, 1931.

George F. Arps, Dean of the College of Education, to the meeting of the American Psychological Association, in Iowa City, Iowa, December 27-31, 1930.

That the record of Charles D. Cooper, of the Department of Engineering Drawing, be changed cancelling credit for service during the Summer Quarter of 1928.

That Professor Jacob B. Taylor be made Chairman of the Department of Accounting, effective January 1, 1931.

That the salary of Professor Harvey Walker be increased from \$3500 to \$5000 per annum, effective at the opening of the Spring Quarter, 1931, and in order to comply with the regulations governing the four quarter system it is recommended that a special contract be entered into for the Spring Quarter on that basis, calling for the payment of \$1,666.66 in three equal installments in the months of April, May, and June, 1931. Thereafter it is expected that the salary of \$5000 will become a regular annual rate on July 1, 1931. Professor Walker will spend full time after the opening of the Spring Quarter, 1931, in connection with the duties of his professorial position in the Department of Political Science.

That certain volumes in the University Library be presented to the library at Wilberforce University; the list has been prepared by the Librarian, Mr. Manchester, and is composed of books which are desired by Wilberforce University. These books are duplicates and others in our possession which are not needed in our Library service, and the University Librarian recommends that these books be withdrawn from our shelves and presented to Wilberforce Library where they will be of immediate and continuous service.

That the statement of expenses and time spent in connection with the study of the College of Medicine and the Hospital by Doctor Otto von Huffman amounting to \$381.31, be approved and payment ordered.

That the University take membership in the American College Society of Print Collectors and that the annual membership fee of \$20.00 be paid.

That the agreement with the Ironton Chamber of Commerce for the investigation of Lawrence County Clays to be carried on by the Engineering Experiment Station be approved and that all payments thereunder be received by the Business Manager of the University and paid out on the requisition of the Director of the Station.

* * * * *

The following resolution presented by Mr. Atkinson and seconded by Mr. Laybourne, was upon roll call unanimously adopted:

"Whereas, the Department of Music under the direction of Dr. Royal D. Hughes has made unusual progress in spite of the lack of suitable facilities and equipment, and especially noteworthy has been the splendid development of the Glee Clubs and Chorus, under the personal direction of Professor Herbert Wall, and the bands and orchestra under Professor Eugene J. Weigel, therefore

"Be it Resolved, That this Board of Trustees take this occasion to recognize this fine work on the part of these men, and express to them its sincere appreciation."

* * * * *

Matters relating to the University High School were now presented to the Board for consideration by the President. After careful discussion of the views of the College of Education about the date of the opening of the School, and consideration also of the questions and the difficulties involved in opening the School at various dates mentioned, the President recommended that the School be opened in the Autumn of 1932.

The following motion made by Mr. Kaiser, and seconded by Mr. Atkinson, was upon roll call unanimously adopted:

"That the recommendation of the President be approved, and the University High School be opened for use in September, 1932."

* * * * *

The Secretary presented the following extras and credit to contracts, as prepared by Mr. Howard Dwight Smith, University Architect:

Physical Education Building and Equipment

Extra—Boyajohn & Barr, Inc.—December 6, 1930

Execute changes per drawings Nos. 314 and 320, for the sum of\$2,265.00
Original specifications shall govern.

Extra—Electric Construction & Maintenance Co.—December 5, 1930

Furnish all necessary labor and materials to provide illumination for access and control space for gymnasium ceiling lights, to consist of 16 outlets and two switches, drop cords and 100 watt R. L. M. shades located over cat-walks, for the sum of\$ 146.63
Also to furnish all necessary labor and materials to consolidate feeder lines to handball courts to effect possible

future expansion of service as may be desired, thus to change 1½" conduit feeds to 2" conduit with three No. 3/0 wires, for the sum of\$ 97.76

Total\$ 244.39
Original drawings and specifications shall apply for this installation

Teachers' Training Building and Equipment

Extra—Henderson-Benner Electric Corp.—December 6, 1930

Furnish all labor and materials necessary to install the electric work for 1-20 ampere heavy duty plug in room No. 303 and stub in an outlet in room No. 334, for the sum of\$ 26.00
The original drawings and specifications shall apply for this installation.

Extra—The Huffman-Wolfe Company—December 6, 1930

Furnish all labor and materials necessary to install drain line for Motor Test Radiators, for the sum of\$ 26.10
The original drawings and specifications shall apply for this installation.

We also propose to furnish all necessary labor and materials for reversing flow of supply line, for the sum of... 670.00

Total\$ 696.10
The original drawings and specifications shall apply for this installation.

Credit—The Huffman-Wolfe Company—December 6, 1930

Reduce the size of radiator supply valves and piping connections, allowing a credit of\$ 132.93
Original specifications and Architects' diagram of October 10, 1930 shall govern.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the above extras and credit to contracts were upon roll call unanimously approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, it was ordered that upon recommendations of the University Faculty degrees be conferred at Convocation December 19th, 1930, upon the following named persons:

DOCTOR OF PHILOSOPHY

Robert Murray Bear, B.A., M.A. (Washington and Lee University); Karl George Adolph Busch, A.B., B.Sc. (Capital University), M.A.; Paul Francis Collins, B.Cer.E., M.Sc.; Stanley Rawlings Detrick, B.S. in Chem. Engr. (Ohio Northern University), M.Sc.; Lloyd Moses Hoff, A.B., A.M. (Manchester College); Philip Gerald Horton, B.S. (Denison University), M.Sc.; George Maurice Machwart, B.S., M.Sc. (The College of Wooster); Boanerges Bonnie Malvea, B.Sc. (Ewing Christian College); M.Sc., M.A. (University of Allahabad, India); Marion Thomas Meyers, B.Sc. in Agr., M.Sc.; William Russell Pyle, B.S. in M.E. (Purdue University), M.Sc.; Elmer Frederick Schroeder, A.B. (Defiance College), M.Sc.; Louis Edwin Smart, B.A., M.A.; William Thomas Smith, Jr., B.A. (University of Virginia), M.A.

MASTER OF ARTS

William Herbert Blough, B.A. (Susquehanna University), B.D. (Wittenberg College); Michael Bogomolny, B.A.; Ada Dorris Cain, B.A. (Muskingum College); Ziloh LaVerne Daring, B.Sc. in Bus. Adm.; Urban Edward Diener, B.S. in Edu. (Miami University); Ellwood Oakley Dillie, B.Sc. in Bus. Adm.; Marie Elliott, B.A. (The College of Wooster); Harry Emmet Fast, B.A.; Maurice Freeman, B.A. (University of British Columbia); William John Hannum, B.A.; Isolde Ardinella Henninger, B.A.; Roy Tifferton Hickman, B.S. in Edu. (Ohio University); Bryant Chambers Kerr, Ph.B. (Kenyon College); Charles Edwin Lovell, B.A. (Ohio Wesleyan University); George Lester McBride, B.A.; Virginia Delph McCullough, B.Sc. in Edu.; Darrell Richard Murray, A.B. (Manchester College); Venancio Nera, A.B. (Colorado State Teachers College); Henry Conrad Ohlson, B.Sc. in Bus. Adm.; Nina Lee Reid, A.B. (Wittenberg College); Paul Vanemon Rowland, B.A. (Muskingum College); Alice Phillips Sells, B.A. (Wellesley College); Arthur William Shields, A.B. (Grove City College); Carl Lloyd Spicer, B.Sc. in Bus. Adm.; Ralph Melvin Stogdill, B.A.; Robert Burtner Strickler, A.B. (Berea College); Mary Winifred Thompson, B.A. (Muskingum College); J. Lake Vesper, B.Sc. in Edu.; Charles Chang-Ching Wan, B.Sc. in Railroad Adm. (University of Communications, Peking, China), M. Bus. Adm. (University of Pennsylvania); Theodore Weaver, B.A.; Bergson Yang, B.A. (China National Normal University).

MASTER OF SCIENCE

Mary Louise Bucher, B.Ch.E.; William Hodges Clarke, B.S. (Clemson Agricultural College); Faith Louise Common, B.A. (St. Lawrence University); Chester Daniel Firestone, B.S. (The College of Wooster); Percy Wright Ott, B.Sc. in Engr. (University of Illinois); Robert Okey Roth, B.S. in Edu. (Ohio University); Frank John Soday, B.S. in Chem. Engr. (Grove City College); Margaret Walker

Spiers, B.Sc. in H.E.; Emerson William Weber, B.Sc. in Phar.; Solomon Frederick Whirl, B.A.

BACHELOR OF SCIENCE IN AGRICULTURE

Myron Vernon Anthony; Robert William Bishop; Homer Frederick Browning; Lawrence George Brubaker; Adolph Ferdinand DeWerth; Elmer William Greve; Frank Holeski; Beryl Barbara Pierce; Griffin Latham Roberts; Charles Byron Ross; Howard Ephriam Stratton; Yoshio Takahara; Leo Burtin Tucker.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Helen Mary Blackford; Max Bogod; Joseph Chervinko, Jr.; Margaret Welker Booton; Ona Glen Butler; Zoe Butler; Osa Johnson Day; Myrtle Marie Dickson; Margaret Emeline Fleming; Esther Dissinger Lynn; Donna Virginia Shoop; Lillian Elena Sparnon; Agnes Louise Turner; Gladys Margaret Uncapher; Mary Eleanor Vaughan.

BACHELOR OF ARTS

Helen Mary Blackford; Max Bogood; Joseph Chervinko, Jr.; Margaret Ellen Crisp; Mary Elizabeth Egerton; Hannah Chandler Gallagher; Stephen Garasky, LL.B.; Irma Viola Giesen, B.Sc. in Edu.; Benjamin Goldberg; Elizabeth Lyle Hartley; Howard Joseph Heilman; Paul Leroy Hill; Wallace Dudley Hooper; Rebecca Shiras Jarvis; Irwin Albert Johnson (with Honors and with Distinction in French); Harry Samuel Kemp; Edythe Sara King; Benjamin M. Krugman; Thad G. Kuenzli; Howard Warren Lawrence; Erdine Mildred Longworth; George Levier Mann; Donald Lawrence McClure; Paul David Meyer; Ralph Emerson Nichols; Charles Lee Nunn, Jr.; Elsie Grace Paazig; John Galigher Pinkerton; Edythe May Polster; Robert Jay Rice; Ralph Stewart Richey; Bonnie Jackson Rogers; Benjamin Rosenberg (with Honors and with Distinction in German); Manuel Santiago; Charles Paul Shull; Grace Alice Stokes; John M. Thompson, Jr.; Richard Clyde Ulmer; Marlin Richard Wedemeyer; Eleanor Gertrude Weinland; Janice Margaret Work; Bergitta Emily York; Florence Martha Yurjevic.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Herbert Walter Arnold; Donald Knoedler Auck; Ralph Russell Brewer; Paul Ginter; Joseph Edgar Glass; Dean Russel Hand; Wayne Turner Helfrich; George Edgar Kellogg; Arvine Walter McElroy; Lester Byron Pepper; Lewis Beery Poling; Wellington Frank Roemer; Harold Howard Romain; George Daniel Shellabarger; William Horatio Silver; George Sidney Simpson; Robert Charles Snyder; Robert Tannehill Temple; Edgar Granville Thompson; Edwin Saunders Williams; James Carl Zink; Nicholas Paul Zink.

BACHELOR OF SCIENCE IN JOURNALISM

Clarence Carlton Hartley; William John Hinchman; Paul Leonard Insley.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Frances Allison Nesbitt.

BACHELOR OF SCIENCE IN EDUCATION

Charlotte Colborn Addison; Thomas Jackson Arnold; Ivalee Mae Behrens; Mary Irene Bennett; William James Butler; Gladys Vir-

ginia Corbett; Martha Louise Daniell; Eleanor Mae Dorn; Evelyn Frances Dorn; Sarah Nan Dusthimer, B.A.; Marian Theresa Estep; Robert Charles Fivaz; Harlin John Fry; Ada Lorraine Garrett; Edythe Grace Gruber; Bertha Jacobson; Richard Orville Knight; Lewis Harry Landsman; Nellie Moore Low; Helyn Verna McAlpine; James Benjamin Myers; Elizabeth Evans Roman; Esther Mae Schechter; Dorothy Isabel Siegfried; Ethel M. Spaller; Catherine Louise Stofer; Max Bash Tenenbaum; Julius Harold Thomas; Eleanor Gertrude Weinland; Mary Frances Winchester.

BACHELOR OF ARCHITECTURE

Charles Lamont Barber; John Folger Schaffner; Willis August Whitehead.

BACHLOR OF ARCHITECTURAL ENGINEERING

Joel William Hoge.

BACHELOR OF CERAMIC ENGINEERING

Willard Kasson Carter; Thomas Lee Falknor; Henry Newhouse.

BACHELOR OF CHEMICAL ENGINEERING

Morris Samuel Hurwitz.

BACHELOR OF CIVIL ENGINEERING

William Edward Grover; Harry Earnest Hallock; Harold Harper Hill; Embury Mortimore Hitchcock; Kenneth Andrew Lynn; George Wescott Meacham (as of the Class of 1929); Henry Bruning Sherman; Harold Herbert Slater; William Keen Taylor.

BACHELOR OF ELECTRICAL ENGINEERING

Benjamin Parker Hess, B.Sc. in Agr.; Stanley Phillip Jay; Paul Alexander Whitehead.

BACHELOR OF ENGINEERING PHYSICS

Lawrence Virgil Johnson.

BACHELOR OF INDUSTRIAL ENGINEERING

Carl Fred Degner, Jr.; Richard William Fiedler; Donald Curtis French; Norman Ray Hetzler; Richard Michael Hindman; Brice Otho Reay; Allan Howard Shumard; Dale Marshall Valentine; Kenneth Edwin Wasserman.

BACHELOR OF MECHANICAL ENGINEERING

Robert Frederick Deucher; Burritt Gray Fleming; Edward Frey Umsted.

BACHELOR OF ENGINEERING IN MINING

Carl V. Spangler; Joseph Leonard Weaver.

DOCTOR OF MEDICINE

A. Sophie Rogers, A.B., A.M., Ph.D.

BACHELOR OF SCIENCE IN PHARMACY

Alex Sandor Ansel; Carl Edward Conrad; John Mileti; John Williams Tipton.

* * * * *

The Secretary presented the following report of the Cabinet and the Architect on bids received November 28th, 1930 and contracts awarded for Additions to Botany and Zoology Building, and Equipment for Botany and Zoology Building:

CABINET MINUTES

Columbus, Ohio, November 28, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken and Eckelberry.

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 15th, 1930, met for the purpose of opening and reading in public the following bids received for Additions to Botany and Zoology Building, and Equipment for Botany and Zoology Building:

Bids received:

Additions to Botany and Zoology Building

General Contract—Base Bids:

Georgenson Cont. Company	\$ 93,294.00
Branch Construction Company	97,737.00
P. P. Bauman	99,152.00
D. W. McGrath & Sons Company	92,990.00
J. Nadalin & Company	103,000.00
George H. Moor	105,736.00
James I. Barnes	92,320.00
W. J. Paul	103,486.00
Middle States Construction Company	94,276.00

Alternates

Georgenson Cont. Company

Alternate No. 1, add	\$ 9,767.00
No. 2, deduct	9,520.00
No. 3, deduct	238.00
No. 4, deduct	2,392.00
No. 5, add	3,182.00

Branch Construction Company

Alternate No. 1, add	\$12,991.00
No. 2, deduct	12,991.00
No. 3, deduct	238.00
No. 4, deduct	2,810.00
No. 5, add	2,730.00

P. P. Bauman

Alternate No. 1, add	\$14,634.00
No. 2, deduct	13,334.00
No. 3, add	238.00
No. 4, deduct	2,000.00
No. 5, add	3,000.00

D. W. McGrath & Sons Company

Alternate No. 1, add	\$10,950.00
No. 2, deduct	10,600.00
No. 3, deduct	225.00
No. 4, deduct	2,500.00
No. 5, add	4,300.00

J. Nadalin & Company

Alternate No. 1, add	\$13,130.00
No. 2, deduct	13,130.00
No. 3, deduct	288.00
No. 4, deduct	2,370.00
No. 5, add	4,000.00

George H. Moor

Alternate No. 1, add	\$11,607.00
No. 2, deduct	10,607.00
No. 3, deduct	225.00
No. 4, deduct	2,870.00
No. 5, add	3,454.00

James I. Barnes

Alternate No. 1, add	\$11,000.00
No. 2, deduct	9,700.00
No. 3, deduct	230.00
No. 4, deduct	1,500.00
No. 5, add	3,400.00

W. J. Paul

Alternate No. 1, add	\$ 9,830.00
No. 2, deduct	9,700.00
No. 3, deduct	238.00
No. 4, deduct	1,770.00
No. 5, add	3,700.00

Middle States Construction Company

Alternate No. 1, add	\$11,376.00
No. 2, deduct	10,941.00
No. 3, deduct	250.00
No. 4, deduct	2,500.00
No. 5, add	3,075.00

Heating and Plumbing Contract—Base Bids:

Samuel A. Esswein Htg. & Plbg. Co.	\$87,175.00
Huffman-Wolfe Company	36,532.00
E. M. Carmell	39,596.00
H. J. LaPlante	41,640.00
W. H. Spohn Plumbing Company	40,883.00

*Alternates**Samuel A. Esswein Htg. & Plbg. Company*

Alternate No. 1, add	\$2,308.00
No. 2, deduct	1,997.00

Huffman-Wolfe Company

Alternate No. 1, add	\$2,316.00
No. 2, deduct	1,758.00

E. M. Carmell

Alternate No. 1, add	\$3,364.00
No. 2, deduct	1,874.00

H. J. LaPlante

Alternate No. 1, add	\$2,395.00
No. 2, deduct	1,811.00

W. H. Spohn Plumbing Company

Alternate No. 1, add	\$1,489.00
No. 2, deduct	1,340.00

Electrical Contract—Base Bids:

L. R. Kennedy	\$5,100.00
Brooke Electric Company	5,065.00

*Alternates**L. R. Kennedy*

Alternate No. 1, add	\$522.00
No. 2, deduct	522.00

Brooke Electric Company

Alternate No. 1, add	\$562.00
No. 2, deduct	500.00

- B. Heating and Plumbing, estimate \$40,338.50, to the Huffman-Wolfe Company, at their low bid of \$36,532.00.
- C. Electric Work, estimate \$7,832.00, to the Brooke Electric Company, at their low bid of \$5,065.00.

III. Equipment.

- A. Cabinet and Soapstone, estimate \$14,110.00, to W. M. Welch Mfg. Co., at their low bid of \$10,455.95.
- B. Plumbing, estimate \$6,075.00, to the S. A. Esswein Heating and Plumbing Company, at their low bid of \$2,542.00.
- C. The Electric Work, estimate \$1,395.00, to L. R. Kennedy, at his low bid of \$280.00.
- D. The Lighting Fixtures, estimate \$1,390.00, to L. R. Kennedy at his low bid of \$902.00, based on the use of the Westinghouse list of fixtures as specified.

Respectfully submitted,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of the contracts for Additions to Botany and Zoology Building, and equipment for Botany and Zoology Building, as follows:

Building

- General—James I. Barnes—net total, \$92,320.00.
Heating & Plumbing—Huffman-Wolfe Co.—net total, \$36,532.00.
Electrical—Brooke Electric Co.—net total, \$5,065.00.

Equipment

- Cabinet & Soapstone—W. M. Welch Mfg. Co.—net total, \$10,455.95.
Plumbing—Samuel A. Esswein Htg. & Plbg. Co.—net total, \$2,542.00.
Electrical—L. R. Kennedy—net total, \$280.00.
Lighting Fixtures—L. R. Kennedy—net total, \$902.00.

Upon motion of Mr. Mack, seconded by Mr. Laybourne, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were approved, and the proceedings ordered made a part of the records of this meeting.

* * * * *

The Secretary presented the following recommendations of the University and State Architects, and the Cabinet relating to bids received on November 28th, 1930 and contract awarded for Windows, Campbell Hall:

CABINET MINUTES

Columbus, Ohio, November 28, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Eckelberry.

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 15th, 1930, met for the purpose of opening and reading in public the following bids received for Windows, Campbell Hall:

Bids received:

Base Bids:

James I. Barnes (Bailey Windows)	\$29,400.00
A. W. Frank	23,000.00
P. P. Bauman	22,501.00
D. W. McGrath & Sons Co.	24,130.00
George H. Moor (Truscon Windows)	19,987.00
Standard Paving & Construction Co.	19,313.00

*Alternates**James I. Barnes*

Alternate No. 2, add\$1,200.00

A. W. Frank

Alternate No. 1, add\$1,100.00
 No. 2, add 1,894.00
 No. 3, deduct 1,757.00
 No. 4, Campbell, add 3,070.00
 Voightman, deduct 300.00

P. P. Bauman

Alternate No. 1, add\$ 265.00
 No. 2, add 2,636.00
 No. 3, deduct 1,392.00

D. W. McGrath & Sons Company

Alternate No. 1, add\$ 550.00
 No. 2, add 3,450.00
 No. 3, deduct 2,975.00
 No. 4, a, add 4,850.00
 b, add 2,055.00

George H. Moor

Alternate No. 1, add\$ 650.00
 No. 2, add 2,000.00
 No. 3, deduct 1,800.00
 No. 4, add 100.00
 No. 5, add 1,200.00

Standard Paving & Construction Company

Alternate No. 1, add\$ 473.00
 No. 2, add 2,413.00
 No. 3, deduct 700.00
 No. 5, add or deduct 1,000.00

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 8, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

12-8-'30

The Cabinet met to receive the report of the Architects on the bids received November 28th, 1930 for Windows, Campbell Hall.

December 6, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

Re: Windows, Campbell Hall.

DEAR SIR:

We have examined the proposals for remodelling Windows at Campbell Hall, and make the following recommendations:

- I. To accept Alternate No. 4—using Double-Hung Windows.
- II. The proposal of Geo. H. Moor, based on the use of Truscon windows, in the sum of \$19,987.00 for base bid, plus \$100.00 for Alternate No. 4, is the lowest bid received and is apparently regular in every respect. I, therefore, recommend the award of the contract to Geo. H. Moor, in the sum of \$20,087.00.

Our estimate of cost was \$23,720.00.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of contract for Windows, Campbell Hall, to George H. Moor for the net total of \$20,087.00.

Upon motion of Mrs. Paterson, seconded by Mr. Atkinson, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary presented the following report of the University Architect and State Architect and the Cabinet relating to bids received on November 28th, 1930, and contract awarded for Lighting Fixtures, Equipment for Physical Education Building:

CABINET MINUTES

Columbus, Ohio, November 28, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Eckelberry.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 15th, 1930,

met for the purpose of opening and reading in public the following bids received on November 28th, for Lighting Fixtures, Equipment for Physical Education Building:

Bids received:

Base Bids

Bidder	Gymnasium	Hand-Ball Courts	Interior	Exterior	Complete Bid
Brooke Elec. Co.	\$3,078.30	\$2,220.00	\$5,836.00	\$1,369.00	\$12,500.00
L. R. Kennedy	3,808.00	2,124.00	6,645.00	1,325.00	
Henderson-Benner Co. .			9,811.00	1,660.00	11,471.00
Enterprise Elec. Co. . .					11,753.00

Alternates

Brooke Electric Company

Alternate A—Gymnasium	\$ 3,466.00
Interior	5,928.00
Complete Bid	12,980.00
Alternate B—Interior	5,833.00
Exterior	4,279.00
Complete Bid	12,980.00

L. R. Kennedy

Alternate A—Gymnasium	\$ 2,960.00
Interior	6,345.00
Alternate B—Gymnasium	2,718.00

Henderson-Benner Corporation

No alternates.

Enterprise Elec. Company

No alternates.

Ornamental Bronze Mfg. Co.

Alternate B—Exterior	\$ 1,525.00
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Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 4, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received November 28th, 1930, for the Lighting Fixtures, Equipment for Physical Education Building:

December 3, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

DEAR SIR:

I have analyzed the proposals submitted for Lighting Fixtures for Physical Education Building, and wish to report as follows:

Our estimate of cost for the complete contract is \$13,958.00. The low bid of the Henderson-Benner Company is

the sum of \$11,471.00 appears to be regular in every respect and I recommend the award of the contract to them.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of the contract for Lighting Fixtures, Equipment for Physical Education Building, to the Henderson-Benner Elec. Corp. for the total sum of \$11,471.00.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary presented the following report of the University Architect and State Architect, and Cabinet relating to bids received on November 28th, 1930, and contract awarded for Steel Office Partitions, Equipment for Physical Education Building:

CABINET MINUTES

Columbus, Ohio, November 28, 1930

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Eckelberry.

* * * * *

The Cabinet, acting under instruction received from the Board of Trustees at its meeting on November 15th, 1930, met for the purpose of opening and reading in public the following bids received for Steel Office Partitions, Equipment for Physical Education Building:

Bids received:

A. F. Hedges, Inc.	\$4,986.00
Sanymetal Products Company	5,700.00
E. F. Hauserman Company	5,446.00
Snead & Company	4,989.00
Otto Nehrenst	5,677.00

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 2, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received November 28th, 1930, on Equipment for Physical Education Building Steel Office Partitions.

December 2, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

DEAR MR. STEEB:

I have examined the proposals, received November 28th, for Steel Office Partitions, for the Physical Education Building which are as follows:

A. F. Hedges, Inc.	\$4,986.00
Sanymetal Products Company	5,700.00
E. F. Hauserman Company	5,446.00
Snead & Company	4,989.00
Otto Nehrenst	5,677.00

Our estimate of cost is \$7,500.00, and I recommend the award to A. F. Hedges, Inc., whose low bid of \$4,986.00 appears to be regular in every respect.

Yours very truly,

(Signed) T. RALPH RIDLEY,
State Architect & Engineer
(Signed) HOWARD DWIGHT SMITH,
University Architect

Acting under instruction received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of contract for Steel Office Partitions for the Physical Education Building (Equipment) to A. F. Hedges, Inc., for the sum of \$4,986.00.

Upon motion of Mr. Atkinson, seconded by Mr. Mack, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary presented the following report of the University Architect and State Architect and the Cabinet relative to bids received on November 28th, 1930 and contract awarded for Lighting Fixtures, Equipment for Teachers' Training Building:

CABINET MINUTES

Columbus, Ohio, November 28, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Eckelberry.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 15th, 1930, met for the purpose of opening and reading in public the following bids received on November 28th, 1930 for Lighting Fixtures, Equipment for Teachers' Training Building:

Bids received:

Base Bids

Bidder	Interior	Exterior	Complete Bid
L. R. Kennedy.....	\$4,816.00	\$690.00	
Brooke Elec. Company.....	4,860.00	524.00	\$5,658.35
Elec. Power & Equipment Co.....			5,463.00
Henderson-Benner Elec. Corp.....	4,634.00	640.00	5,274.00
Enterprise Elec. Light & Fix. Co.....			5,218.30

Alternates

<i>L. H. Kennedy</i>			
Alternate A—Interior			\$3,808.00
Alternate B—Interior			2,964.00

<i>Brooke Elec. Company</i>			
Alternate A—Interior			\$3,977.95
Complete Bid			4,776.95
Alternate B—Interior			3,959.85
Complete Bid			4,758.85

<i>Ornamental Bronze Company</i>			
Alternate B—Exterior			\$ 525.00

Henderson-Benner Elec. Corp.
No alternates.

Elec. Power & Equipment Co.
No alternates.

<i>Enterprise Elec. Light & Fixture Co.</i>			
Alternate A—Complete Bid			\$5,472.25

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 4, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *
The Cabinet met to receive the report of the Architects on the bids received November 28th, 1930, for Lighting Fixtures, Equipment for Teachers' Training Building.

December 4, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

DEAR SIR:

I have examined the proposals submitted for Lighting Fixtures for Teachers' Training Building, and wish to make the following recommendations:

- (1) That alternate A for Interior Fixtures be accepted, and that consideration of Exterior Fixtures be deferred until some future time.
- (2) Our estimate of cost is \$6,362.00. The low bid of L. R. Kennedy, in the sum of \$3,808.00 for Alternate A is below this estimate and appears to be regular in every respect. I, therefore, recommend the award of the contract to him on this basis.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of the contract for Lighting Fixtures, Equipment for Teachers' Training Building to L. R. Kennedy in the sum of \$3,808.00.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary presented the following report of the University Architect and State Architect and the Cabinet relating to bids received on November 28th, 1930 and contract awarded for Science Room Equipment (Furniture), Equipment for Teachers' Training Building:

CABINET MINUTES

Columbus, Ohio, November 28, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Eckelberry.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 15th, 1930, met for the purpose of opening and reading in public the following bids received on November 28th, 1930 for Science Room Equipment (Furniture), Equipment for Teachers' Training Building:

Bids received:

	Items 64 to 89 inclusive
W. W. Kimball Company, total bid	\$5,659.56
Leonard Peterson Co., total bid	6,899.85
E. A. Sheldon Company, total bid	6,250.00
Kauffman Lattimer Co., total bid	6,600.00
W. M. Welch Company, total bid	5,962.50

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 4, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Architects on the bids received November 28th, 1930 for Science Room Equipment (Furniture), Equipment for Teachers' Training Building:

December 4, 1930.

*Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University*

DEAR SIR:

*Re: Teachers' Training
Building Equipment*

I have examined the proposals submitted for Science Room Equipment for Teachers' Training Building, and wish to make the following report:

I recommend that the portion of the proposal of the W. W. Kimball Company, referring to Science Room Equipment, Items 64 to 89 inclusive, be accepted, in the sum of \$5,659.56, it being the lowest bid received for these items, and appears to be regular in every respect.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of the contract for Science Room Equipment (Furniture), Equipment, Teachers' Training Building to W. W. Kimball Company for the sum of \$5,659.56.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above recommendations of the University Architect and State Architect, and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary presented the following report of the University Architect and State Architect, and the Cabinet relating to bids received on November 28th, 1930 for Lockers and Benches, Equipment for Physical Education Building:

CABINET MINUTES

Columbus, Ohio, November 28, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, and Eckelberry.

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 15th, 1930, met for the purpose of opening and reading in public the following bids received for the Lockers and Benches, Equipment for Physical Education Building:

Bids received:

Bidder	Lockers	Benches	Removing Old Lockers	Complete Bid
Lyon Metallic Products Co.				\$18,580.00
Fred Medart Mfg. Co.		\$1,795.00		19,910.00
Berger Mfg. Co.	\$16,256.90	2,186.50	\$710.00	19,103.40

Upon motion, the above bids were referred to the Architects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 1, 1930.

The Cabinet met in the Administration Building at 2 P. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

The Cabinet met to receive the report of the Architects on the bids received November 28th, 1930 for the Lockers and Benches, Equipment for Physical Education Building:

December 1, 1930.

*Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University*

DEAR SIR:

Report on Locker and Bench Bids, Physical Education Building.

The bids received for this item are as follows:

Lyon Metallic Products Company	\$18,580.00
Berger Mfg. Company	19,103.40
Fred Medart Mfg. Company	19,910.00

Our estimate of cost—\$21,464.00.

I have examined the proposals and find them all regular and in full compliance with our specifications. Therefore, I recommend for your favorable consideration the award to the Lyon Metallic Products Company.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the Board of Trustees held November 15th, 1930, the Cabinet approved the recommendations of the Architects and recommends to the Director of Public Works the award of the con-

cation Building, to the Lyon Metallic Products Company for the sum of \$18,580.00.

In view of the possibility of securing a lower price on these lockers, Mr. Mack moved that all bids received for Lockers and Benches be rejected. Mr. Atkinson seconded this motion, and the roll call resulted as follows: Ayes, Messrs. Kaiser, Mack, Atkinson, and Laybourne. Nays, Mrs. Paterson and Mr. Stone. The Chairman declared the motion agreed to.

The revised instructions to bidders and revised form of proposal as prepared by the University Architect were upon roll call unanimously approved, and the Secretary was directed for and on behalf of the Board of Trustees to sign said revised instructions to bidders and revised form of proposal, and to readvertise for new bids in accordance with law.

It was further ordered that the Cabinet be authorized to open any bids that may be received, and if there are any bids below the Architect's estimate, the Cabinet is directed for and on behalf of the Board of Trustees to recommend to the Director of Public Works the award of contract in accordance therewith.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 29th, at 9:30 A. M. for the special purpose of considering and discussing the report on the Starling-Loving Hospital.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 19, 1930.

Upon call of the Chairman, the Board of Trustees met in Columbus, Ohio, at 2 P. M., in a special session to consider the award of contract for Science Room Equipment (Furniture), Equipment for Teachers' Training Building.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, and Mrs. Alma W. Paterson.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the following recommendation of the President as presented below, was upon roll call unanimously approved:

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Department of Physical Education

Harlan G. Metcalf, to the Society of Directors of Physical Education in Colleges, in New York City, December 28, 1930.

H. S. Wood, to the Middle-West Society of Physical Education Committee on revision of constitution, in New York City, December 28, 1930.

Shirley Armstrong, representing Ohio State University, at the American Student Health Association, in New York City, December 28, 1930.

Gladys E. Palmer, to the Executive Committee meeting, National Section on Women's Athletics, American Physical Education Association, December 28, 1930, in New York City.

* * * * *

The Secretary reported that at the meeting held December 8th, 1930, the Board of Trustees approved the recommendation of the Cabinet in reference to the award of contract for Science Room Equipment (Furniture), Equipment for the Teachers' Training Building (Items 64 to 89 inclusive), to the W. W. Kimball Company, of Chicago, Illinois, at their bid of \$5,659.56.

The W. W. Kimball Company, however, declined to qualify to do business in the State of Ohio as a foreign corporation, as required in Section 2319 G. C., claiming that in furnishing the material called for, they were not doing business in Ohio; that this material was offered to the University as Interstate Commerce, and requested therefore that their bid, bid bond, and contracts be returned and they would consider the incident closed.

These matters were all laid before the Attorney General, and his conclusion was that the Board of Trustees should, on its part, consider the incident closed and award the contract to the next lowest bidder, the W. M. Welch Mfg. Company, of Chicago, at their bid of \$5,962.50.

12-19-'30

The Secretary presented the following report from the University Architect and State Architect:

December 19, 1930.

*Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University*

*Re: Teachers' Training
Building Equipment*

DEAR SIR:

Having been advised that the contract for Equipment for the Science Rooms of the Teachers' Training Building cannot be executed with W. W. Kimball, because of their failure to comply with certain statute requirements, I have examined the tabulation of bids opened November 28, 1930, and wish to recommend the award to the next higher bidder for this portion of the work, The W. M. Welch Mfg. Company.

Our estimate of cost for this work is \$9,068.00, and the Welch proposal, in the sum of \$5,962.50, appears to be regular in every respect.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the action taken by the Board of Trustees on December 8th in reference to contract with the W. W. Kimball Company, was rescinded, and the Trustees recommended to the Director of Public Works the award of contract for Science Room Equipment (Furniture), Items 64 to 89 inclusive, Equipment for Teachers' Training Building, to the W. M. Welch Mfg. Company of Chicago, Illinois, at their bid price of \$5,962.50.

* * * * *

The Secretary presented the report of the Cabinet on re-advertised bids received on Lockers and Benches, Equipment for Physical Education Building:

CABINET MINUTES

Columbus, Ohio, December 19, 1930.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, Steeb, and R. M. Royer, Secretary.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on December 8th, 1930, met for the purpose of opening and reading in public the following re-advertised bids received on December 19th, for Lockers and Benches, Equipment for Physical Education Building:

Bids received:

Bidder	Item 1	Item 2	Item 3	Complete Bid
Fred Medart Mfg. Co.	\$17,540.00	\$1,795.00	\$575.00	
Lyon Metal Products Co. ...	15,800.00	2,000.00	400.00	\$18,200.00
Berger Mfg. Company	15,318.00	2,013.00	669.00	18,000.00

Upon motion, the above bids were referred to the Architects for tabulation and report.

The Secretary now presented the following report from the University Architect on re-advertised bids on Lockers and Benches, Equipment for Physical Education Building, received this noon:

December 19, 1930.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

DEAR SIR:

Having examined the tabulation of bids for lockers and benches, Physical Education Building, received and opened by you at noon today, and having carefully examined the samples submitted by the bidders, I recommend the acceptance of the proposal of the Lyon Metal Products, Incorporated, in the sum of \$18,200.00, as the best bid submitted.

My judgment in this matter is based upon a comparison of the relative merits of the samples submitted, with particular reference to

- (1) Structure,
- (2) Construction of details,
- (3) Workmanship,
- (4) General appearance,

in all of which, in my opinion, the Lyon Metal Products, Incorporated, sample excels the others submitted.

The estimate of cost is \$21,464.00, and the Lyon bid appears to be regular in every respect.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect

(Signed) T. RALPH RIDLEY,
State Architect & Engineer

The Trustees now proceeded to the Architect's Office to examine the samples submitted.

Upon returning to the office of the Board of Trustees, the following motion made by Mr. Laybourne, seconded by Mr. Atkinson, was upon roll call unanimously passed: That the recommendation of the University Architect be approved, and the bid of the Lyon Metal Products, Incorporated, on Lockers and Benches, Equipment for Physical Education Building in the amount of \$18,200.00, be accepted. The Secretary was further directed to prepare a contract therefor, and to present same to the Director of Public Works for his approval.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 29th, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 29, 1930.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
M. P. Jones	Asst. Prof. of Entomology Extension	Jan. 4, 1931	3,100.00
Amy Parker	Home Dem. Agent, Licking County	Aug. 31, 1930	3,100.00
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Glenna S. Pryor	Assistant	Dec. 31, 1930	675.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Arlene A. Yundt	Stenographer	Dec. 31, 1930	960.00
<i>Chemistry</i>			
Arthur Miller	Stud. Assistant	Dec. 1, 1930	250.00
<i>College of Education</i>			
<i>Administration</i>			
Lydia Ann Day	Stenographer	Dec. 31, 1930	1,140.00
<i>Graduate School</i>			
William T. Smith, Jr.	Scholar	Jan. 1, 1931	300.00
<i>Physical Plant</i>			
<i>Light, Heat and Power—Generation</i>			
Thomas E. Waltz	Laborer	Dec. 19, 1930	1,344.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Ruth N. Prewitt	Home Dem. Agent, Lucas County	Dec. 1, 1930		2,300.00
Clarence E. Rowland	Asst. County Agri. Agent	Jan. 1, 1931		4,500.00
<i>College of Agriculture</i>				
<i>Dairy Technology</i>				
Frank Holeski	Assistant	Jan. 1, 1931 for 1 month		200.00 period

<i>Home Economics</i>					
Evangeline Klepinger	Assistant	Wi. Qr.	Wi.Sp.	75.00	mo.
<i>College of Arts and Sciences</i>					
<i>Chemistry</i>					
F. L. Mueller	Stud. Assistant	Dec. 1, 1930 to June 30, 1931		194.46	period
<i>English</i>					
William H. Hildreth	Grad. Assistant	Wi. Qr.	Wi.Sp.	500.00	
<i>College of Education</i>					
<i>Music</i>					
Minnie L. Nobles	Instructor (Special contract)	Jan. 1, 1931	Wi.Sp.	1,700.00	period
Mrs. I. M. Behrens	Part-time Instructor (Special contract)	Jan. 1, 1931	Wi.Sp.	300.00	period
<i>College of Engineering</i>					
<i>Engineering Drawing</i>					
James R. Williams	Stud. Assistant	Jan. 1, 1931	Wi.Sp.	200.00	period
<i>College of Medicine</i>					
<i>Starling-Loving Hospital</i>					
Judson D. Wilson	Assistant Resident (Salary to be paid from Rotary No. 27).	Dec. 1, 1930 (12 mos.)		600.00	
Oscar Hartley	Helper in Brace Shop (Salary to be paid from Rotary 921-27).	Jan. 1, 1931 (12 mos.)		900.00	
<i>Graduate School</i>					
<i>Graduate Council Research Fund</i>					
Paul T. Jeffries	Research Asst.	Dec. 1, 1930 for 4 mos.		100.00	period
<i>Administrative Division</i>					
<i>Business Office</i>					
Lurie M. Grimm	Bookkeeper	Dec. 11, 1930		1,080.00	
*	*	*	*	*	*

Change in Title

Name	From	To	Effective
<i>College of Arts and Sciences</i>			
<i>English</i>			
Wilson Dumble	Assistant	Instructor	Jan. 1, 1931
*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>English</i>				
Wilson Dumble	Instructor	Jan. 1, 1931	1,000.00	1,800.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad and pullman fare only:

College of Law

H. W. Arant, Dean of the College of Law, to the meetings of the Association of American Law Schools, in Chicago, Illinois, December 29-January 1, 1931.

* * * * *

The Board now took up for detailed consideration the study recently made of the Starling-Loving Hospital. During the discussion, Dean Upham and Miss Reilly, Acting Superintendent of the Hospital, were called into the meeting for conference.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, it was unanimously agreed to open up for immediate use the 21 beds now available in the Hospital, and \$5,040.00 was appropriated from the general Maintenance Fund of the University to cover the additional expense. The set-up for these 21 beds as detailed on Page 21 of this report was approved, and the President was requested to recommend to the Board the names for additional personnel outlined therein.

* * * * *

President Rightmire recommended that, subject to the approval of the State Civil Service Commission, Mr. Paul C. Bovey be elected Investigator at the Starling-Loving Hospital, at a salary of \$2,400.00 per year; said salary to include expenses for operating his automobile while in the service of the Hospital.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above recommendation was upon roll call unanimously approved.

* * * * *

The general principle underlying the new methods of procedure and the proposed duties of officers at the Hospital were approved, and the Dean was requested to prepare a statement covering the new procedure and the duties of various officers. This statement is to be presented to the President for his consideration, and to be transmitted to the Board of Trustees for final approval.

* * * * *

It was unanimously agreed to request of the Legislature the passage of an Indigent Patient Law along the lines covered by the proposed bill included in this study, and the President and the Dean of the College of Medicine were requested to confer with the proper officials from the University of Cincinnati and Western Reserve University, to ascertain their opinions on the proposed bill.

* * * * *

The Secretary presented the following proposed lease of the Flora Louise Hess lands now held under option to purchase:

CONTRACT FOR LEASE OF LAND

This Contract, made this 30th day of December, 1930, at Columbus, Ohio, between FLORA LOUISE HESS and ELIZABETH H. HESS, of Clinton Township, Franklin County, Ohio, hereinafter designated as First Parties, and THE BOARD OF TRUSTEES OF OHIO STATE UNIVERSITY, hereinafter designated as the Second Party, *Witnesseth*:

That in consideration of One Thousand Dollars (\$1,000.00), to be paid within thirty days of January 1, 1931, by said Second Party to said First Parties, said First Parties agree to lease to said Second Party, its successors and assigns, for a period of one (1) year, beginning January 1, 1931, and ending December 31, 1931, the following described real estate:

Situated in the County of Franklin, Township of Clinton, and State of Ohio, and being ground known

as the Hess Farm, containing approximately ninety-two and two-fifths (92 2-5) acres; bounded on the south by Hess Road, on the east by Olentangy River Road, on the north by Acherman Road, and on the west by the Coe Farm (now owned by Ohio State University); excepting therefrom the small tract previously sold for Church purposes, same being on the south-east corner of Olentangy River Road and Acherman Road; and reserving therefrom for the use of the parties of the First Part the present Homestead, Barns, and building used as Florist Shop, located on said premises, and a tract of land immediately surrounding the present Homestead, Barns, and building used as a Florist Shop, not to exceed five acres in area, which shall be for the use and occupancy of Parties of the First Part.

Said Parties of the First Part agree that they will pay all taxes and assessments due and payable during the term of this Lease, or any renewals thereof, upon the property first described.

Said Second Party is herewith granted an option for the renewal of the above mentioned Lease for further terms of three one-year periods, on the same terms and conditions as for the first year of this Lease, it being understood that this option of renewal is to run for the same periods as the Option of Purchase under the contract mentioned below.

As a further consideration of this Agreement, Parties of the First Part agree that all of the above mentioned rentals, in excess of the annual taxes and assessments on said farm, shall be credited as payments upon the agreed purchase price of said property, according to a certain Option Contract for Purchase of Land entered into on the 27th day of August, 1930, for the property described above, to which Option Contract reference is made for further particulars as to purchase price and terms.

Signed in triplicate this 30th day of December, 1930.

(Signed) DREW C. HUNT (Signed) FLORA LOUISE HESS
(Signed) JULIUS C. FEIBEL (Signed) ELIZABETH H. HESS

First Parties

(Signed) KATHARINE C. TAYLOR
(Signed) LOUISE CABLE JONES

THE BOARD OF TRUSTEES, OF THE
OHIO STATE UNIVERSITY, by
(Signed) CARL E. STEEB, *Secty.*
Second Party

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above lease was upon roll call unanimously approved and the Secretary was directed for and on behalf of the Board of Trustees to sign said lease.

* * * * *
Thereupon the Board adjourned to meet on Monday, January 12th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 12, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
H. R. Waugh	Co. Agr. Agent, Lake County	Sept. 30, 1930	3,150.00
Wilma Bonar	Co. Club Agent, Lorain County	Dec. 31, 1930	2,500.00
<i>College of Arts and Sciences</i>			
<i>Political Science</i>			
John W. Barrick	Grad. Assistant	Jan. 1, 1931	250.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Romeo L. Horne	Grad. Assistant	Dec. 31, 1930	500.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Merle E. Ricketts	Stenographer	Dec. 31, 1930	1,200.00
<i>College of Veterinary Medicine</i>			
<i>Veterinary Anatomy</i>			
Carl J. Wallen	Assistant	Dec. 19, 1930	500.00
<i>President's Division</i>			
<i>Library</i>			
Edna E. Davis	Supervisor of Dept. Libraries	Jan. 31, 1931	3,000.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Charlotte A. Bird	Co. Club Agent, Lorain County	Jan. 1, 1931		1,800.00
Helen Gebby	Home Dem. Agent, Licking County	Jan. 1, 1931		2,400.00

*College of Arts and Sciences**Administration*

Kathleen Morrow	Stenographer	Jan. 1, 1931		960.00
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Bacteriology

Mary A. Palmer	Tech. Assistant	Jan. 1, 1931		1,080.00
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*College of Commerce and Administration**Accounting*

Frank Foster	Part-time Asst.	Wi. Qr.	Wi.Sp.	667.00 period
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Business Organization

Lawrence D. Yost	Grad. Assistant	Wi. Qr.	Wi.Sp.	500.00
Asbury L. Odebrecht	Reader	Jan. 1, 1931	Wi.	100.00 period

Jack Evans	Reader	Jan. 1, 1931	Wi.	100.00 period
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Economics

Romeo L. Horne	Assistant	Wi. Qr.	Wi.	1,000.00
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Sociology

Helen Ewing	Reader	Wi. Qr.	Wi.	50.00 period
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*College of Education**Administration*

Merle E. Ricketts	Stenographer	Jan. 1, 1931		1,200.00
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Irene Kilpatrick	Stenographer	Jan. 8, 1931		1,080.00
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Bureau of Educational Research

Phyllis Burkham	Stenographer	Jan. 5, 1931		1,200.00
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School Administration

E. E. Lewis	Professor (Special contract)	Wi. Qr.	Wi.	1,666.67 period
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*College of Engineering**Chemical Engineering*

Edwin B. Carr	Assistant	Jan. 5, 1931	Wi.Sp.	250.00 period
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Engineering Drawing

Allen McManigal	Asst. Professor (Special contract)	Wi. Qr.	Wi.	744.45 period
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R. L. Tussing	Stud. Assistant	Wi. Qr.	Wi.	50.00 period
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*College of Medicine**Starling-Loving Hospital*

Olive Laird	General Duty Nurse	Jan. 6, 1931		1,380.00
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Mollie Badertscher	General Duty Nurse	Jan. 7, 1931		1,380.00
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*College of Veterinary Medicine**Veterinary Anatomy*

Theodore Fitzgerald	Assistant	Wi. Qr.	Wi.Sp.	500.00
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Graduate School

Henry Apple	Maumee Color Co. Fellow	Jan. 5, 1931	Wi.Sp. ('30-'31) Su.Au. ('31-'32)	750.00
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(Salary to be paid from funds deposited with the Business Manager of the University by the Maumee Color Company).

Graduate Council Research Fund

Robert T. Gillis	Research Asst.	Jan. 1, 1931	Wi.Sp.	200.00 period
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Arthur Coffinberry	Research Asst.	Nov. 1, 1930 for 5 mos.	Au.Wi.	200.00 period
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*President's Division**Physical Education for Women*

Dr. Charlotte Winnemore	Asst. Professor	Jan. 1, 1931	Wi.Sp.	2,750.00
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*Administrative Division**Business Office*

Marian Evans	Typist	Jan. 1, 1931		960.00
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1-12-'31

<i>Student Medical Service</i>					
Dr. Charlotte Winnemore	Asst. Professor	Jan. 1, 1931	Wi.Sp.	500.00	
<i>Physical Plant</i>					
<i>Light, Heat and Power—Generation</i>					
Frank High	Laborer	Jan. 1, 1931		1,344.00	
<i>Janitors</i>					
Thurman W. Cann	Janitor	Jan. 1, 1931		1,440.00	
*	*	*	*	*	*

Change in Title

Name	From	To	Effective	
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Maurice Freeman	Grad. Assistant	Assistant	Wi. Qr.	
*	*	*	*	*

Changes in Salary

Name	From	To	Effective	
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Maurice Freeman	Assistant	Jan. 1, 1931 for Wi. Qr. only	500.00	1,000.00
<i>College of Education</i>				
<i>Administration</i>				
Mary K. Beanblossom	Stenographer	Jan. 5, 1931	1,080.00	1,140.00
(Increase due to transfer from Dean's Office to Dept. of Music).				
*	*	*	*	*

Miscellaneous Recommendations

That Alma C. Heiner and Daisy Davis, Instructors in the Department of Home Economics, be granted leaves of absence, without salary, for the month of January, 1931.

That the Board authorize the printing of the remaining volumes of the History of the University covering the period of the Great War and under preparation by Professor Wilbur H. Siebert for the past ten years. There will probably be three volumes. The material is all ready for the press.

A later recommendation about the number of copies will be made to the Board.

That the Board authorize a Photographic History of the University, to be prepared under the direction of Professor Joseph N. Bradford, whose general plan, herewith submitted, is an excellent working outline. The materials for such history are in very large part available on the Campus now and for obvious reasons the collection, arrangement, and utilization of the pictures at hand and obtainable should be done as soon as possible.

* * * * *

Upon recommendation of Mr. Bradford, Architect, the Caretaker's Cottage at Gibraltar Island was accepted from the contractor, Mr. George W. Timmons, with the understanding that the Architect, together with the contractor, will make a final inspection of the Cottage in the spring, at which time Mr. Timmons agrees to make any adjustments which may be directed by the Architect.

Upon motion of Mr. Caton, seconded by Mr. Kaiser, the above recommendation was upon roll call unanimously approved.

* * * * *

The Board now adjourned to attend the inauguration of Governor George White, and to meet again on Monday, February 9th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 29, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

In accordance with arrangement, the Trustees proceeded to the Governor's mansion for an interview and conference with the Governor, the Honorable George White, after which the Board assembled at the Neil House.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Albert H. Meier	Instructor	Mar. 16, 1931	1,800.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Margaret S. Bargar	Grad. Assistant	Jan. 1, 1931	500.00
<i>College of Education</i>			
<i>Psychology</i>			
Miriam Hamlin	Stud. Assistant	Jan. 1, 1931	250.00
Kai Jensen	Assistant	Feb. 1, 1931	1,500.00 gr. (500.00)
(\$1,500.00 from Graduate School; \$500.00 from Psychology).			
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Harry D. Foster	Senior Research Engineer	Jan. 2, 1931	4,000.00
<i>President's Division</i>			
<i>Physical Education for Women</i>			
Audrey Bowers	Medical Examiner	Dec. 31, 1930	2,500.00
<i>Administrative Division</i>			
<i>Student Medical Service</i>			
Audrey Bowers	Medical Examiner	Dec. 31, 1930	500.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Home Economics</i>				
Bernice Tharp	Assistant	Jan. 5, 1931 to Feb. 15, 1931		200.00 period
Margaret Beeman	Assistant	Jan. 6, 1931 to Jan. 23, 1931		90.00 period
<i>College of Arts and Sciences</i>				
<i>Political Science</i>				
Myron Mehl	Reader	Jan. 7, 1931	Wi.Sp.	250.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
James C. Dockeray	Grad. Assistant	Jan. 1, 1931	Wi.Sp.	333.34 period
Byron H. Darst	Grad. Assistant	Jan. 1, 1931	Wi.	166.67 period
Edwin A. Young	Grad. Assistant	Jan. 1, 1931	Wi.	166.67 period
<i>College of Education</i>				
<i>Psychology</i>				
Albert W. Field	Stud. Assistant	Wi. Qr.	Wi.	250.00 period
W. Jaffray Cameron	Assistant	Feb. 1, 1931	Wi.	277.80 period
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
H. D. Foster	Senior Research Engineer	Jan. 1, 1931	Wi.Sp.	2,000.00
(Salary to be paid from Rotary Fund 37, furnished by the Structural Clay Tile Association).				
Paul E. Stanley	Engr. Exp. Sta. Fellow	Jan. 1, 1931 Su.) '31)	Wi.Sp.	750.00
(Salary to be paid from Maintenance appropriation of Engineering Experiment Station and payments to be made on monthly bills against the Station's Labor order).				
Walter C. Rueckel	Junior Research Engineer	Jan. 1, 1931	Wi.Sp.	1,800.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Myrtle Ringer	General Duty Nurse	Jan. 9, 1931		1,380.00
Harriet Delaplane	General Duty Nurse	Jan. 19, 1931		1,380.00
Mary Balthaser	General Duty Nurse	Jan. 11, 1931		1,380.00
<i>Graduate School</i>				
Harlan T. Stetson	Non-Resident Lecturer	Jan. 29, 1931	Su.Au.Wi.Sp.	No sal.
Alan T. Chapman	Scholar	Apr. 1, 1931	Sp.	100.00 period
<i>Graduate Council Research Fund</i>				
Cyrus P. Brose	Res. Assistant	Jan. 1, 1931	Wi.Sp.	300.00 period
Francis M. Rickert	Res. Assistant	Jan. 1, 1931	Wi.Sp.	250.00 period
Willis C. Beasley	Res. Assistant	Sp. Qr.	Su.) '31)	Sp. 833.33 period
*	*	*	*	*

Change in Title

Name	From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
John H. Sloan	Grad. Assistant	Assistant	Wi. Qr. only
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
C. R. Arnold	Extension Specialist in Farm Management	Feb. 1, 1931	3,200.00	3,500.00
J. C. Neff	Specialist in Farm Management (Increases payable from Extension Budget).	Feb. 1, 1931	4,000.00	4,300.00
H. H. Varney	Co. Agr. Agent, Ashtabula County	Jan. 1, 1931	3,200.00	3,400.00
K. V. Battles	Co. Club Agent, Ashtabula County (Increases payable from County funds).	Jan. 1, 1931	2,700.00	2,900.00
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Bono Smit	Milker	Jan. 1, 1931	1,080.00	1,320.00
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
John H. Sloan	Assistant	Wi. Qr. only	166.67	333.33
*	*	*	*	*
			for Wi. Qr. only	*

Miscellaneous Recommendations

That the quarters of service of Ralph Horn, Assistant in the Department of Principles of Education, be changed from the Summer, Autumn and Spring to the Summer, Autumn and Winter for the year 1930-1931.

That the quarters of service of F. R. Bamforth, Assistant Professor in the Department of Mathematics, be changed from the Autumn, Winter and Spring to the Autumn, Winter and Summer, 1931.

* * * * *

Thereupon the Board adjourned to meet on Monday, February 9th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 9, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Mrs. Alma W. Paterson, Vice-Chairman, Lawrence F. Laybourne, Egbert H. Mack, Herbert S. Atkinson, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Mack, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
James F. Kendrick	Co. Agr. Agent, Champaign County	Jan. 15, 1931	2,800.00
<i>College of Agriculture Administration</i>			
Ruth Distelzweig	Stenographer	Feb. 8, 1931	1,020.00
<i>Home Economics</i>			
Marguerite T. Gayer	Assistant	Jan. 31, 1931	150.00
<i>College of Commerce and Administration</i>			
<i>Sociology</i>			
Richard Steinmetz	Assistant	Feb. 1, 1931	1,000.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Olga Bierbaum	Part-time Lab. Technical Assistant	Jan. 24, 1931	600.00
Mary Mitchell	Pastry Cook	Jan. 12, 1931	1,080.00
<i>Graduate School</i>			
Olga Bierbaum	Res. Assistant	Jan. 31, 1931	300.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Helen L. Suck	Clerk	Jan. 31, 1931	1,200.00
<i>Registrar's Office</i>			
Eleanor R. Koch	Asst. to Registrar	Jan. 31, 1931	1,080.00
<i>Physical Plant</i>			
<i>Engineer's Office</i>			
Louise Van Dorn	Stenographer	Feb. 14, 1931	1,080.00
<i>Janitors</i>			
Mary Powers (deceased)	Matron of Rest Room	Jan. 30, 1931	900.00
Arthur Stone	Janitor	Jan. 31, 1931	1,380.00
<i>University Press—Rotary</i>			
Edward L. Dumaree	Bookkeeper	Jan. 31, 1931	1,800.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
James F. Kendrick	Specialist in Marketing (Temporary)	Jan. 16, 1931		2,800.00
<i>College of Agriculture Administration</i>				
Frances S. Behymer	Stenographer	Feb. 9, 1931		1,080.00
<i>Home Economics</i>				
Mary A. Hunter	Assistant	Feb. 1, 1931	Wi.Sp.	16.67 mo.
<i>College of Arts and Sciences Physics</i>				
W. Heitler	Visiting Professor of Theoretical Physics	Sp. Qr.	Sp.	2,500.00 period
<i>College of Commerce and Administration Bureau of Business Research</i>				
H. S. Will	Research Assoc.	Feb. 1, 1931 to Mar. 18, 1931		100.00 mo.
<i>College of Education Administration</i>				
Jane Tress	Stenographer	Feb. 1, 1931 for 30 days		1,140.00
<i>Psychology</i>				
Fred Brown	Grad. Assistant	Jan. 1, 1931	Wi.Sp.	500.00
<i>School Administration</i>				
Merritt M. Chambers	Assistant	Jan. 1, 1931 (12 mos.)		1,200.00
<i>College of Medicine Medical and Surgical Research</i>				
Jerry R. Clements, Jr.	Laborer (half time)	Dec. 20, 1930		480.00
<i>Starling-Loving Hospital</i>				
Richard Pfarrer	Part-time Lab. Tech. Asst.	Jan. 25, 1931		600.00
Mary Anderson	General Duty Nurse	Jan. 26, 1931		1,380.00
Eleanor Wolf	General Duty Nurse	Jan. 23, 1931		1,380.00
Irene Arras	General Duty Nurse	Jan. 24, 1931		1,380.00
Amber Hammond	Clerk	Feb. 1, 1931		960.00
Arlice McEdwards	Pastry Cook	Jan. 14, 1931		720.00
Bettie J. Reed	Nurses Aid	Jan. 28, 1931		600.00
Mabel M. Chapman	Nurses Aid	Jan. 28, 1931		600.00
<i>Graduate School</i>				
Virginia Shedd	Asst. to the Dean	Jan. 1, 1931 (12 mos.)		1,200.00
<i>Administrative Division Business Office</i>				
Pauline Huebner	Clerk	Feb. 1, 1931		960.00
<i>Registrar's Office</i>				
Marian W. Perkins	Asst. to Registrar	Feb. 1, 1931		1,080.00
<i>Physical Plant Engineer's Office</i>				
Ruth Distelzweig	Stenographer	Feb. 9, 1931		1,080.00
<i>Janitors</i>				
William Todd	Janitor	Feb. 1, 1931		1,380.00
<i>University Press—Rotary</i>				
Richard Grimes	Bookkeeper	Feb. 1, 1931		1,500.00

Summer Quarter Appointments

Name	Title	Period of service	Rate
<i>College of Agriculture</i>			
<i>Botany</i>			
Paul J. Kramer	Assistant	Su. Qr.	250.00
Kenneth E. Wright	Assistant	Su. Qr.	200.00
Glenn W. Blaydes	Instructor	1st term, Su. Qr.	400.00
Otis F. Curtis	Professor	Su. Qr.	1,800.00
Robert B. Gordon	Instructor	Su. Qr.	500.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Harry B. Weiser	Visiting Professor	Su. Qr.	2,000.00
Melvin G. Mellon	Assoc. Professor	2nd term, Su. Qr.	750.00
<i>German</i>			
R. L. W. Nordsieck	Assistant	Su. Qr.	300.00
<i>History</i>			
Frederick S. Rodkey	Assoc. Professor	Su. Qr.	1,000.00
E. Merton Coulter	Professor	Su. Qr.	1,150.00
William T. Utter	Professor	Su. Qr.	833.00
<i>Philosophy</i>			
Paul A. Schilpp	Visiting Asst. Professor	Su. Qr.	850.00
<i>Political Science</i>			
Harold S. Quigley	Professor	Su. Qr.	800.00
<i>Physics</i>			
Raymond T. Birge	Professor	1st term, Su. Qr.	1,000.00
John S. Foster	Professor	Su. Qr.	1,750.00
<i>College of Commerce and Administration</i>			
<i>Geography</i>			
Frank E. Williams	Professor	1st term, Su. Qr.	800.00
Harold Fischer	Instructor	Su. Qr.	500.00
Gordon G. Humbert	Grad. Assistant	Su. Qr.	150.00
<i>College of Education</i>			
<i>History of Education</i>			
William Boyd	Visiting Professor	1st term, Su. Qr.	1,500.00
<i>Music</i>			
Minnie L. Nobles	Instructor	Su. Qr.	1,000.00
Olive F. Jones	Stud. Assistant	Su. Qr.	100.00
Marion W. Haynie	Assistant	1st term, Su. Qr.	250.00
Vera W. Downing	Part-time Instructor	1st term, Su. Qr.	300.00
Charlotte Gaines	Part-time Instructor	1st term, Su. Qr.	400.00
G. Raymond Hicks	Professor	1st term, Su. Qr.	700.00
Karl H. Eschman	Professor	2nd term, Su. Qr.	700.00
Olwen E. Jones	Part-time Instructor	1st term, Su. Qr.	400.00
F. J. Lehmann	Professor	1st term, Su. Qr.	800.00
Ralph E. Rush	Instructor	Su. Qr.	900.00
Marion Hall	Asst. Professor	1st term, Su. Qr.	700.00
Edith M. Keller	Asst. Professor	1st term, Su. Qr.	500.00
Harry W. Seitz	Professor	1st term, Su. Qr.	800.00
Lilla Belle Pitts	Asst. Professor	1st term, Su. Qr.	1,000.00
<i>Practical Arts and Vocational Education</i>			
Earl W. Atkinson	Assoc. Professor	1st term, Su. Qr.	750.00
F. M. Trumbull	Asst. Professor	2nd term, Su. Qr.	750.00
John E. Fintz	Instructor	2nd term, Su. Qr.	500.00
Frank C. Moore	Instructor	1st term, Su. Qr.	500.00
Harry I. Good	Asst. Professor	2nd term, Su. Qr.	700.00
William E. Caswell	Departmental Asst.	Su. Qr.	250.00
Ernest O. Sink	Asst. Professor	2nd term, Su. Qr.	500.00
DeWitt Hunt	Asst. Professor	1st term, Su. Qr.	500.00
Burl N. Osburn	Instructor	Su. Qr.	400.00
Susan G. Troxel	Assoc. Professor	Su. Qr.	1,500.00

Principles of Education

Agnes N. Day	Instructor in Demonstration School	June 22, 1931 to July 31, 1931	550.00
Imo E. Oakes	Instructor in Demonstration School	June 22, 1931 to July 31, 1931	550.00
Frank Sangster	Instructor in Fine and Indust. Arts—Dem. School	June 15, 1931 to July 31, 1931	750.00
Margaret M. Morris	Administrative Asst. —Dem. School	June 15, 1931 to July 31, 1931	500.00
Charles C. Cowell	Instructor in Phys. Educ. and Health —Dem. School	June 22, 1931 to July 31, 1931	625.00
Martha P. Porter	Instructor in 4th Grade—Dem. School	Su. Qr.	750.00
Frances K. Martin	Instructor	June 15, 1931 to July 31, 1931	600.00
Clara G. Dewsnap	Instructor of 2nd Grade—Dem. School	June 15, 1931 to July 31, 1931	625.00
Joseph K. Hart	Professor	1st term, Su. Qr.	900.00
Velorus Martz	Professor	Su. Qr.	1,500.00
Kate Kelly	Asst. Professor	2nd term, Su. Qr.	600.00
Blanche Kent	Assistant	Su. Qr.	250.00
H. G. Lull	Professor	Su. Qr.	1,500.00

Psychology

Charles E. Spearman	Professor	1st term, Su. Qr.	1,200.00
Elmer B. Royer	Assistant	Su. Qr.	250.00
Paul R. Farnsworth	Asst. Professor	Su. Qr.	1,200.00
Margaret W. Curti	Asst. Professor	1st term, Su. Qr.	800.00
Frazer Hood	Assoc. Professor	2nd term, Su. Qr.	800.00
Francis Hibler	Assistant	Su. Qr.	350.00
David Mitchell	Professor	1st term, Su. Qr.	800.00
Wm. Buford Hudson	Assistant	Su. Qr.	250.00
Hyman Hanson	Assistant	Su. Qr.	125.00

*President's Division**Physical Education for Women*

Elizabeth Thompson	Instructor	Su. Qr.	700.00
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Commerce and Administration</i>				
<i>Sociology</i>				
J. Brewton Berry	Assistant	Feb. 1, 1931	1,000.00	1,500.00
Lloyd A. Cook	Assistant	Feb. 1, 1931	1,000.00	1,500.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the quarters of service of M. B. Evans, Professor in the Department of German, be changed from the Summer, Autumn, Winter and Spring to the Summer, Autumn and Winter for the year 1930-1931.

That the quarters of service of Robert O. Roseler, Assistant Professor in the Department of German, be changed from the Summer, Autumn and Winter to the Summer, Autumn, Winter and Spring for the year 1930-1931.

That the quarters of service of Wilfred Eberhart, Assistant in the Department of Principles of Education, be changed from the Autumn and Spring to the Autumn, Winter and Spring for the year 1930-1931.

That the salaries of H. M. Faust at \$4,250.00 per year and G. A. Loomis at \$3,000.00 per year, Research Engineers in the Engineering Experiment Station, be paid from University Salary funds instead of Wages, effective February 1, 1931.

That Marbury B. Ogle, Professor in the Department of Classical Languages, be granted a leave of absence, without salary, for the academic years 1931-32 and 1932-33, in order that he may accept an invitation from the American Academy in Rome to be Professor in Charge of the School of Classical Studies for that period.

That Roderick Peattie, Professor in the Department of Geography, be granted three quarters' leave of absence for research and travel in Europe, effective October 1, 1931, with salary.

That the recommendation of the Graduate Council, under date of May 24, 1930, relating to a cooperative program of graduate work between Ohio State University and the Merrill-Palmer School of Detroit, Michigan, be approved. This program provides in substance that graduates of the Ohio State University, who have completed the requirements of the curriculum in the School of Home Economics, be allowed to obtain the Master's degree after two quarters additional study at the Merrill-Palmer School and one additional quarter at Ohio State University. Students enrolling for work at Merrill-Palmer School should also register in the Graduate School of this University but during the period of study at the Merrill-Palmer School should be exempt from all fees at Ohio State University.

That the report of the Council on Instruction covering the changes in courses and in the new courses for the year 1931-32, be approved.

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad and pullman fare only:

College of Education

George F. Arps, Dean, to the annual meeting of the Department of Superintendence of the N.E.A., Division of Individual Differences in the Elementary Schools, in Detroit, Michigan, February 22-26, 1931.

J. L. Morrill, Junior Dean, to the annual meeting of the Department of Superintendence of the N.E.A., Division of Counseling and Guidance, in Detroit, Michigan, February 19-26, 1931.

Jessie A. Charters, Professor in the Department of Adult Education, to the annual meeting of the Department of Superintendence of the N.E.A., Division of School and Social Agencies, in Detroit, Michigan, February 23-28, 1931.

Arthur E. Baggs, Professor in the Department of Fine Arts, to the annual meeting of the American Ceramic Society, in Cleveland, Ohio, February 22-28, 1931.

H. G. Good, Professor in the Department of History of Education, to the annual meeting of the Department of Superintendence of the N.E.A., Division of Secondary School Curriculum, in Detroit, Michigan, February 22-26, 1931.

Wm. H. Stone, Professor in the Department of Practical Arts and Vocational Education, to the annual meeting of the Department of Superintendence of the N.E.A., Division of the Junior College, in Detroit, Michigan, February 21-27, 1931.

Robert E. Smith, Associate Professor in the Department of Practical Arts and Vocational Education, to the National Vocational Guidance Association meeting, in Detroit, Michigan, February 18-21, 1931.

George R. Twiss, Professor in the Department of Principles of Education, to the annual meeting of the Department of Superintendence of the N.E.A., Division of Senior High School, in Detroit, Michigan, February 21-27, 1931.

Sidney L. Pressey, Professor in the Department of Psychology, to the annual meeting of the Department of Superintendence of the N.E.A., Division of Adolescent Youth, in Detroit, Michigan, February 22-26, 1931.

Ward G. Reeder, Associate Professor in the Department of School Administration, to the annual meeting of the Department of Superintendence of the N.E.A., Division of Superintendents of large Cities, in Detroit, Michigan, February 22-27, 1931.

W. W. Charters, Professor in the Bureau of Educational Research, to the American Educational Research Association meeting, General Meetings, in Detroit, Michigan, February 19-25, 1931.

Ralph W. Tyler, Associate Professor, Bureau of Educational Research, to the American Educational Research Association meeting, Division of Research in Public Schools, in Detroit, Michigan, February 21-25, 1931.

Josephine MacLatchy, Editorial Assistant, Bureau of Educational Research, to the American Educational Research Association meeting, Division of Creative Activities in Education, in Detroit, Michigan, February 20-27, 1931.

Earl W. Anderson, Associate Professor, Bureau of Educational Research, to the annual meeting of the National Association of Placement and Personnel Officers, in Detroit, Michigan, February 19-26, 1931.

College of Engineering

Jacob R. Shank, Professor in the Department of Civil Engineering, to the annual convention of the American Concrete Institute, in Milwaukee, Wisconsin, February 23-26, 1931.

College of Medicine

J. H. J. Upham, Dean, to the Federation of State Medical Boards of the U. S., in Chicago, Illinois, February 16-18, 1931.

R. J. Seymour, Professor in the Department of Physiology, to the annual Congress, on Medical Education, in Chicago, Illinois, February 16-18, 1931.

Clayton S. Smith, Professor in the Department of Physiological Chemistry, to the American Conference on Hospital Service, in Chicago, Illinois, February 16-18, 1931.

Dean of Women's Office

Esther A. Gaw, Dean of Women, to attend the meeting of the National Association of Deans of Women in Detroit, Michigan, February 18-22, 1931.

* * * * *

Satisfactory evidence having been presented that the original diploma has been lost or destroyed, it was, upon motion of Mr. Kaiser, seconded by Mr. Laybourne, unanimously ordered that a duplicate be made for John Robert Pike Bing, B.Sc. in Bus.Adm., August, 1928.

* * * * *

The invitation for the Board of Trustees to attend the annual field meeting to be held at the Washington County Experiment Farm, August 6th, 1931, was received and the Secretary was directed to advise the Superintendent, Mr. Hartman, that the Trustees will plan to hold their August meeting at that time and place.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the Secretary was granted a leave of absence for the months of June and July, 1931.

* * * * *

Thereupon the Board adjourned to meet on Monday, March 9th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) ALMA W. PATERSON
Vice-Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 9, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Mrs. Alma W. Paterson, Herbert S. Atkinson, John Kaiser and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved .

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Dairy Technology</i>			
Harold G. Albery	Assistant	Jan. 1, 1931	200.00
<i>College of Arts and Sciences</i>			
<i>Philosophy</i>			
George H. Sabine	Professor	Sept. 30, 1931	6,500.00
<i>College of Education</i>			
<i>Adult Education</i>			
Amalie K. Nelson	Instructor	Apr. 1, 1931	(250.00 (2,750.00—Rotary
<i>Fine Arts</i>			
Francis Head	Asst. Professor	Oct. 1, 1931	3,500.00
<i>Psychology</i>			
Herman A. Copeland	Grad. Assistant	Mar. 14, 1931	500.00
<i>College of Engineering</i>			
<i>Mechanical Engineering</i>			
James O. Kennedy	Assistant	Mar. 31, 1931	1,400.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Emerson M. Blake	Interne—St. Francis Hospital	Mar. 1, 1931	200.00
Oscar Hartley	Helper—Brace Shop	Feb. 1, 1931	900.00
Mollie Badertscher	General Duty Nurse	Feb. 1, 1931	1,380.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
D. D. Dowds	Co. Agr. Agent, Champaign County	Feb. 1, 1931		2,300.00
Margaret Wasem	Stenographer (part-time)	Mar. 1, 1931		700.00

*College of Agriculture**Home Economics*

Helen Peters	Assistant	Jan. 26, 1931 to Feb. 10, 1931	50.00 period
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Horticulture—Rotary

Margaret Wasem	Stenographer (part-time)	Mar. 1, 1931	320.00
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Zoology and Entomology

J. C. Hambleton	Instructor	Sp. Qr.	Sp.	No sal.
David C. Rife	Grad. Assistant	Sp. Qr.	Sp.	500.00
John C. Lotze	Assistant	Sp. Qr.	Sp.	900.00

*College of Arts and Sciences**Bacteriology*

Catherine G. Sullivan	Tech. Assistant	Mar. 1, 1931 for 2 mos.	180.00 period
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Chemistry

Claude Schmitt	Grad. Assistant	Sp. Qr.	Sp.	166.67 period
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Clayton Smucker	Grad. Assistant	Sp. Qr.	Sp.	166.67 period
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John Emrich	Tech. Assistant	Mar. 9, 1931 for 2 mos.	200.00 period
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English

Anne B. Whitmer	Assistant	Sp. Qr.	Sp.	333.33 period
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Joseph A. Ayres	Assistant	Sp. Qr.	Sp.	333.33 period
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German

Ernst A. Philippson	Lecturer	Oct. 1, 1931	Au.Wi.Sp.	4,500.00
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(Special contract—salary to be paid in nine installments beginning Oct. 1, 1931).

Phonetics

Jack Chilton Cotton	Lab. Assistant	Sp. Qr.	Sp.	200.00 period
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Elizabeth Hanauer	Lab. Assistant	Sp. Qr.	Sp.	100.00 period
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Ada Turowski	Lab. Assistant	Sp. Qr.	Sp.	100.00 period
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Edna Fuller	Lab. Assistant	Sp. Qr.	Sp.	100.00 period
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Earl Goodsell	Lab. Assistant	Sp. Qr.	Sp.	100.00 period
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John Wildermuth, Jr.	Lab. Assistant	Sp. Qr.	Sp.	50.00 period
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Paul A. Reed	Lab. Assistant	Sp. Qr.	Sp.	100.00 period
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Charles H. Voelker	Lab. Assistant	Sp. Qr.	Sp.	50.00 period
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Physics

Alfred Lande	Professor of Theoretical Physics	July 1, 1931	Su.Au.Wi.	7,500.00
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*College of Commerce and Administration**Bureau of Business Research*

Eugene Rasor	Res. Assistant	Mar. 1, 1931 to July 1, 1931	400.00 period
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John Richardson	Stud. Assistant	Mar. 1, 1931 to July 1, 1931	200.00 period
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Urban Gerdes	Stud. Assistant	Mar. 1, 1931 to June 1, 1931	180.00 period
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Mabel Ruehle	Assistant	Mar. 1, 1931 to July 1, 1931	380.00 period
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Helen Hanesworth	Mimeograph Operator	Mar. 1, 1931 to July 1, 1931	280.00 period
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Elizabeth German	Stud. Assistant	Mar. 1, 1931 to July 1, 1931	160.00 period
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Kathleen Scobie	Stud. Assistant	Mar. 1, 1931 to July 1, 1931	240.00 period
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Business Organization

Asbury L. Odebrecht	Reader	Sp. Qr.	Sp.	150.00 period
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Jack Evans	Reader	Sp. Qr.	Sp.	100.00 period
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*College of Education
Administration*

George Reavis	Assistant	Jan. 1, 1931 to June 30, 1931	400.00 mo.
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(Salary to be paid from funds deposited by the State Department of Education in the office of the Business Manager).

Bureau of Educational Research

Louis E. Raths	Res. Assistant	Oct. 1, 1931 (12 mos.)	1,200.00
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Fine Arts

Harry Thompson	Asst. Professor	Oct. 1, 1931	Au.Wi.Sp. 3,500.00
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History of Education

Dorothy E. Mason	Grad. Assistant	Sp. Qr.	Sp. 167.00 period
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Psychology

Walter W. Webb	Grad. Assistant	Sp. Qr.	Sp. 500.00
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College of Medicine

Ophthalmology

Claude S. Perry	Assistant	Mar. 1, 1931	Su.Au.Wi.Sp. No sal.
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Physiology

Rhea Beard	Stud. Assistant	Sp. Qr.	Sp. 60.00 period
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Alice McRitchie	Stud. Assistant	Sp. Qr.	Sp. 60.00 period
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Mary Nicholson	Stud. Assistant	Sp. Qr.	Sp. 60.00 period
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Doris Long	Stud. Assistant	Sp. Qr.	Sp. 60.00 period
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Starling-Loving Hospital

Edith Thomas	General Duty Nurse	Feb. 5, 1931	1,380.00
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College of Veterinary Medicine

L. Neuenschwander	Stud. Assistant	Mar. 1, 1931 to June 1, 1931	90.00 period
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Verna H. Thomas	Stud. Assistant	Mar. 1, 1931 to June 1, 1931	90.00 period
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Frances Haggard	Stud. Assistant	Mar. 1, 1931 to June 30, 1931	160.00 period
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Ellanora Hunt	Stud. Librarian	Mar. 1, 1931 to June 30, 1931	160.00 period
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Fritz Volkmar	Stud. Librarian	Mar. 1, 1931 to June 30, 1931	140.00 period
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William Reichbauer	Stud. Assistant	Mar. 1, 1931 to June 1, 1931	120.00 period
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* Salaries to be paid from Athletic Funds.

Summer Quarter Appointments

Name	Title	Period of service	Rate
<i>College of Agriculture</i>			
<i>Agricultural Education</i>			
Ray Fife	Professor	1st term, Su. Qr.	300.00
C. B. Gentry	Professor	Su. Qr.	350.00
<i>Zoology and Entomology</i>			
Samuel A. Graham	Professor of Entomology	Su. Qr.	1,500.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
B. H. Wojcik	Spec. Grad. Asst.	Su. Qr.	166.66
R. C. Fuson	Visiting Professor	Su. Qr.	1,000.00
<i>Philosophy</i>			
George H. Sabine	Professor (Special contract)	Su. Qr.	2,000.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Ray B. Westerfield	Professor	Su. Qr.	1,500.00
<i>Economics</i>			
Calvin B. Hoover	Professor	Su. Qr.	1,500.00
<i>College of Education</i>			
<i>Adult Education</i>			
Caryl Bents	Instructor	Su. Qr.	400.00
(Salary to be paid from funds deposited by the State Dept. of Education in the office of the Business Manager).			
Myrtle S. Curtis	Instructor	Su. Qr.	400.00
(Salary to be paid from funds deposited by the State Dept. of Education in the office of the Business Manager).			
<i>Fine Arts</i>			
Rosabell MacDonald	Asst. Professor	1st term, Su. Qr.	600.00
Will Rannels	Instructor	Su. Qr.	675.00
Robert Gatrell	Instructor	1st term, Su. Qr.	300.00
Edgar Littlefield	Assistant	Su. Qr.	410.00
<i>Practical Arts and Vocational Education</i>			
Elva Chamblin	Departmental Asst.	Su. Qr.	200.00
E. W. Bollinger	Departmental Asst.	2nd term, Su. Qr.	100.00
Harold J. Davison	Departmental Asst.	1st term, Su. Qr.	100.00
<i>School Administration</i>			
E. R. Wood	Professor	Su. Qr.	1,500.00
Frank P. Graves	Professor	1st term, Su. Qr.	1,500.00
T. W. Gosling	Professor	1st term, Su. Qr.	900.00
H. P. Smith	Professor	Su. Qr.	1,500.00
Ralph W. Tyler	Assoc. Professor	Su. Qr.	1,500.00
Frank P. Whitney	Asst. Professor	Su. Qr.	1,500.00
DeWitt Morgan	Asst. Professor	1st term, Su. Qr.	900.00
O. H. Williams	Asst. Professor	Su. Qr.	1,500.00
Galen Jones	Asst. Professor	Su. Qr.	1,500.00
Byron Williams	Instructor	Su. Qr.	1,200.00
H. R. Dieterich	Instructor	Su. Qr.	1,200.00
J. J. Lowden	Instructor	1st term, Su. Qr.	600.00
E. J. Bryan	Instructor	2nd term, Su. Qr.	600.00
Cecelia Krakoff	Assistant	Su. Qr.	250.00
E. L. Mahaffey	Assistant	Su. Qr.	250.00
R. H. Price	Assistant	Su. Qr.	250.00
M. L. Goetting	Assistant	Su. Qr.	250.00
(To be named later)	Assistant	Su. Qr.	250.00
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Change in Title

Name	From	To	Effective
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
John F. Harper	Assistant	Instructor	Sp. Qr.
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Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
H. N. Wilson	Co. Agr. Agent, Clermont County	Jan. 1, 1931	2,600.00	2,800.00
Carl Wetherell	Co. Agr. Agent, Pike County (Increases payable from County Funds).	Feb. 1, 1931	2,000.00	2,200.00
<i>College of Agriculture</i>				
<i>Zoology and Entomology</i>				
John F. Harper	Instructor	Sp. Qr.	900.00	1,800.00
<i>President's Division</i>				
<i>Library</i>				
Ralph Janeway	Asst. Reference Librarian	Mar. 1, 1931	183.33 per mo.	193.33 per mo.
Rita M. Buxton	Secretary to Librarian	Mar. 1, 1931	175.00 per mo.	185.00 per mo.
Gladyce Scott	Libr. Assistant	Mar. 1, 1931	130.00 per mo.	140.00 per mo.
Lillian Rose	Cataloguer	Mar. 1, 1931	158.33 per mo.	168.33 per mo.
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*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Education

F. C. Landsittel, Associate Professor, Principles of Education, to the meeting of the North Central Association of Colleges and Secondary Schools, in Chicago, Illinois, March 16-21, 1931.

Floyd C. Dockeray, Professor in the Department of Psychology, to the meeting of the Committee on the First Course in Psychology, in Charlottesville, Va., April 2-4, 1931.

Horace B. English, Professor in the Department of Psychology, to the meeting of the Mid-Western Psychological Association and meeting of Committee of Fifteen on Elementary Course, in Chicago, Illinois, May, 1931.

D. H. Eikenberry, Professor, School Administration, to the meeting of the North Central Association of Colleges and Secondary Schools—General and Special Sessions, in Chicago, Illinois, March 16-21, 1931.

College of Law

H. W. Arant, Dean, to the Ninth Annual Meeting of the American Law Institute in Washington, D. C., May 5-9, 1931.

College of Medicine

F. L. Landacre, Professor in the Department of Anatomy, to the meeting of the American Association of Anatomists, in Chicago, Illinois, April 2-4, 1931.

L. B. Nice, Professor in the Department of Physiology, to the meeting of the American Physiological Society, in Montreal, Canada, April 8-11, 1931.

J. B. Brown, Associate Professor, Department of Physiological Chemistry, to the meeting of the American Society of Biological Chemists in Montreal, Canada, April 8-11, 1931.

Dean of Men

J. A. Park, Dean of Men, to the annual meeting of the Association of Deans and Advisers of Men, in Gatlinburg, Tenn., April 15-19, 1931.

Registrar's Office

Edith D. Cockins, Registrar, to the meeting of the American Association of Collegiate Registrars, in Buffalo, New York, April 20-24, 1931.

News Bureau

James E. Pollard, Director, News Bureau, to the annual meeting of the American College Publicity Association, in Chapel Hill, North Carolina, April 22-27, 1931.

That a scholarship in Social Administration with a stipend of \$600.00 per year to be paid by the Detroit Community Fund to the Ohio State University be created and that John D. Wellman, a graduate student in the University, be elected to this scholarship for the current year. It is the understanding that payments will be made by the University to the recipient of this scholarship in two installments of \$300.00 each upon the recommendation of Dr. C. C. Stillman of the School of Social Administration.

That an operator for the passenger elevator in Hamilton Hall be authorized at a salary of \$60.00 per month, effective at once.

That Mary A. Palmer, Technical Assistant in the Department of Bacteriology, be granted a leave of absence, without salary, for the months of March and April, 1931.

That in accordance with Ohio General Code, Section 486-8-a-8, the Board of Trustees include the position of personal stenographer to the President in the list of personal exemptions permitted by this Act. At the present time the position is held by Miss Clarissa Catherine Arndt.

That Professor H. H. Maynard of the Department of Business Organization, be paid in cash on the customary two-thirds basis for his vacation credit accrued to date, amounting to \$1,111.11.

That Associate Professor Jacob Taylor of the Department of Accounting be paid in cash on the customary two-thirds basis for his vacation credit accrued to date, amounting to \$922.22.

That Associate Professor Herman Miller of the Department of Accounting be paid in cash on the customary two-thirds basis for his vacation credit accrued to date, amounting to \$911.11.

That Margaret Walker Spiers, Assistant Professor in the Department of Home Economics, be paid cash for teaching during the 1st term of Summer Quarter, 1930, at the customary two-thirds rate, amounting to \$311.11.

That the quarters of service of Professor Eugene Van Cleef of the Department of Geography, be changed from Summer, Autumn and Winter to the Summer, Autumn, Winter and Spring, 1930-1931.

That the quarters of service of Assistant Professor Clifford L. James, Department of Economics, be changed from Summer, Autumn, Winter, Spring to the Summer, Autumn, Winter 1930-1931.

That the quarters of service of Professor Frank C. Caldwell, Department of Electrical Engineering, be changed from Summer, Autumn, Winter and Spring to the Summer, Autumn and Spring, 1930-1931.

That the quarters of service of Professor Carl Gay of the Department of Animal Husbandry, be changed from leave of absence with salary during the Autumn and Winter Quarters, to service in the Autumn, Winter and Spring Quarters, 1930-1931.

That the quarters of service of Robert Gerber, Assistant in the Department of Sociology, be changed from the Autumn, Winter and Spring Quarters, to the Autumn, 1930, Winter and Summer Quarters, 1931.

That the portraits of President Canfield, President Walter Q. Scott and Dr. Mendenhall, painted by George Bellows, owned by the University and on permanent exhibition in the University Library, be loaned to the Columbus Gallery of Fine Arts for exhibition during the month of March, 1931, in the "Bellows Room," and thereafter returned to the University Library. Proper precaution for the safety of the paintings will be taken by the Gallery. This action shall not be construed as a precedent.

That Professor A. E. Avey be appointed Acting Chairman of the Department of Philosophy during the absence of Professor J. A. Leighton in the Spring and Summer Quarters, 1931.

That Volume IV of the History of the Ohio State University, being the portion thereof devoted to the University's activities in the World War, be printed in Parts I, II and III, and that the number of copies of each part be limited to five hundred.

That Professor R. C. Osburn and Professor F. H. Krecker be placed in charge of the Franz Theodore Stone Laboratory for the Summer Quarter of 1931, each with such jurisdiction and assigned duties as he carried in the Summer Quarter of 1930; that Professor Osburn make recommendations for the remainder of the staff for the summer of 1931 at his early convenience to the Board of Trustees for consideration.

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Upon motion of Mr. Laybourne, seconded by Mr. Caton, it was ordered that upon the recommendation of the University Faculty, degrees be conferred at the Convocation, March 13, 1931, upon the following named persons:

DOCTOR OF PHILOSOPHY

Stella Martin Bowers, B.A., M.A.; Margaret Estelle Hamilton, B.A., B.Sc. in Edu.; Joseph Jonathan Lowden, B.A., A.M. (Columbia University); Selma Martha Mathews, A.B. (Kansas Wesleyan University), A.M. (Columbia University); Francis Leo Meara, B.E.E., M.Sc.; Gale Francis Nadeau, B.S., M.S. (The University of the City of Toledo); Alva Thompson, B.A. (Wabash College), M.A.

MASTER OF ARTS

Stanford George Ackley, B.Sc. in Bus.Adm.; Elizabeth Ninetta Aston, A.B. (Wittenberg College); Roger Marion Bellows, B.A.; James Slade Brown, B.Sc. in Bus.Adm.; Stephen Wallace Calhoun, A.B. (Otterbein College); Wellington Jaffray Cameron, B.A.Sc. (University of Toronto); Homer L. J. Carter, B.Sc. in Edu. (Detroit Teachers College); Emerson George Clifton, A.B. (Ohio Northern

University); Margaret Elizabeth Edwards, B.A. (Mills College); Martin Luther Goetting, A.B. (Rio Grande College); William Clifton Jordan, B.Sc. in Edu.; Josephus Floyd Leist, B.A.; John Calvin Lotze, A.B. (Miami University); Ruth Dissinger Mayne, B.Sc. in Edu.; Jane Regina McDonald, B.Sc. in Edu.; Joseph Theodore Morgan, B.A.; Louis Andre Odebrecht, A.B. (Denison University); Joseph Andrew Park, B.A.; Leroy Raadell Posey, B.A. (Fisk University); Mary Sophie Prissinger, B.A.; Helen Erdean Smith, B.Sc. in Edu.; Leo Gordon Staley, B.Sc. in Edu.; Hsing Po Ting, B.S. (University of Illinois); Russell Dewey Tubaug, B.S. in Edu. (Ohio University); Ellen Todd Warner, B.Sc. in Edu.

MASTER OF SCIENCE

William Morton Barrows, Jr., B.A.; Emory Dwight Burgess, B.S. (Massachusetts Agricultural College); Edwin Bertrand Carr, B.Ch.E.; Jared Wilson Clark, B.S. (Ch.C.) (University of Wisconsin); Ralph Howard Davidson, B.Sc. in Agr.; Kenneth A. Haines, B.S. in Agr. (Purdue University); Lyle Kermit Herndon, B.Ch.E.; Bailey Breazeale Pepper, B.S. (Clemson College); Ray Pontius Sauer, B.Sc. in Agr.; Paul Everett Schaefer, A.B. (Bethany College); Austin Dever Sprague, A.B. (Miami University); William Walter Stanley, B.S. in Ent. (University of Montana); Edmund David Walter, B.S. (Pennsylvania State College).

BACHELOR OF SCIENCE IN AGRICULTURE

Thomas Kenneth Bell; John George Binnig; Gerald Elsworth Broughton, Alonzo Marshall Burdge; Harold Tambling Clift; Howard Gerlaugh; Lee Dale Glass; James McCullough Harris; Edward Wayne Johnson; Gale Raymond Kasler; Paul Edward King; Marshall Erwin McAddoo; William James Murphy; Joseph Popa; Herman Thresh Sandel; Arthur R. Schumacher; Albert Frederick Zielke.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Elizabeth Snook; Mildred Elizabeth Taylor; Sarah Catherine Trump; Olive Martina Westfall.

BACHELOR OF ARTS

Henry Batsch; Marion Henry Bertling; Henry Lee Bookwalter; Frank Anthony Catalano; George H. Chamblin; Harold Joseph Cohn; Albert Cramas; Rex Emerson Daniel; Edwin Harrison Dickey; Paul Henderson Dube; Frank Strong Felhaber; Joseph George Ferneau; Charles Samuel Fox; David Goldsmith; Samuel Myron Gurevitz; Sidney Lawrence Halperin; Dayton Eyster Heckman; Emil Mitchel Heifetz; Catherine Elizabeth Hennessey (with Honors); Zeph John Reid Hollenbeck; Margaret Kathryne Howell; Winifred Sara Johnson; Louis Joseph Katonak; Maude Elizabeth Kent; Albert Edward Lake, Luther Lalendorf; Philip Benjamin Lefkowitz; Leslie Charles Lloyd; James Bolden Love; Alfred Joseph Mateczun; Agnes Provines McGavran; Paul Robert McKain (with Honors); Helen Louise Mentzer; Isao Mikami; Dorothy Jean Painter (with Distinction in Political Science); Lucille Cornelia Pool; George Elmer Rice; John Ruskyn Richards; Bertha Sara Roberts; Samuel Henry Schwartz; Katherine Pitrat Smith; Paul Gordon Smith; Sol Lewis Smith (with Honors); James Harry Speckman; Roger Ulysses Swingle; William Wasserstrom; Richard Homer Wehr; Porter Shurr Welch (with Distinction in English); Marie Alice Williams; Denton Ernest Zesiger.

BACHELOR OF SCIENCE

Albert Kreider Howell, M.D. (as of the Class of 1923).

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

John Theodore Atkinson; Frederick Clover Backus; Robert Edward Borden; Edward Joseph Cassidy; Leo Monty Chase; Chandler Vincent Copps; Melford LeRoy Culler; Worth Finley Donaldson; Lowell Arthur Dowds; Joe Fellman; Virgil Roy Fulton; Squire Haldein Funk; Winston Aage Gould; John Carse Grey; Don Leslie Hay; Roger Willis Henderson; John Robert Jones; Charles MacGregor Kimball; Dale DeWitt Kramer; Charles Jay Kurson; Charles Frederick Luft; Walter Francis Novak; Alan Abraham Plant; Fred Eldon Rector; Joseph Andrew Roach; Richard Carman Rockaway; Norton Eugene Schickler; Jack Monroe Shapero; Albert Edward Shriver; Ezra Grogan Smith; Sara Elizabeth Stanley; Neil Emerson Taylor; Ivon William Ulrey; Joe Milton Walton; Manning Drew Webster; William Perry Wilson; Donald Clark Wolfe.

BACHELOR OF SCIENCE IN JOURNALISM

Cleland Hall Anderson; Arnold Lewis Fausz, H. Wendell Owen.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Florence Marie Dutton.

BACHELOR OF SCIENCE IN EDUCATION

Mary Grace Anderson; Eliza Armstrong; Ivan Reiner Barnhart; Luella Layton Clifton; Bessie Daugherty; Catherine Elizabeth Daugherty, B.A.; Marjorie Marie Gabriel, B.A.; Virginia Rita Gunn; Morris Hart Horwitz; Maxine Rebecca McAtee; Olive Avice Marshall; Margaret Muth; Harold Nelson; Charlotte Rochester; Doris Virginia Springer; Helen Elois Steiger, B.A.; Stella Becken Stein; Marie Rose Winkel.

BACHELOR OF ARCHITECTURAL ENGINEERING

Ralph Roosevelt Atkinson; Gordon Chambers Kyle; Russell Lee Tussing.

BACHELOR OF CERAMIC ENGINEERING

Elliott Clay Aydelott.

BACHELOR OF CIVIL ENGINEERING

John Howard Bass; Raymond C. Reeder; Earl Esty Sanderson.

BACHELOR OF ELECTRICAL ENGINEERING

Robert Frederick Zimmerman.

BACHELOR OF ENGINEERING IN MINING

Sixto Elias Ludena; Robert Earl Speer.

BACHELOR OF INDUSTRIAL ENGINEERING

George Millard Bollerer; Charles Camplan; Fred William Donley; William Ralph Jenkinson.

BACHELOR OF MECHANICAL ENGINEERING

Albert Bunyan Reese, Jr.

BACHELOR OF METALLURGICAL ENGINEERING

Earl Cassidy Kirk; Laurie John Rautio.

BACHELOR OF SCIENCE IN PHARMACY

Glenn Albert Arnold; Elsie Gallucci; Abe Robert Miller; Shaffer Delmas Norman.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

David Lee Shaffer (as of the Class of 1925).

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the Chairman of the Board and the President were directed to frame an amendment to the Engineering Experiment Station statutes providing that the University might make research project contracts with cooperators, giving to the University certain interests in patents which might result from research.

The President now presented the report of the Committee on Curriculum of the Faculty of the College of Arts and Sciences.

After careful and prolonged consideration of the curriculum report and recommendations presented by the College of Arts and Sciences, upon motion of Mr. Atkinson, seconded by Mr. Mack, the following resolution was upon roll call unanimously adopted:

"That the curriculum report and recommendations be returned to that College without action thereon, and that the College withhold enforcement of the increased point-hour ratios announced in the College Bulletin, namely, 1.9 for advancement to the Senior Division and 2.2 for graduation; and that the University Faculty be hereby requested to give consideration to the creation and organization of a two-year junior division which will underlie all the colleges of the University and which will afford appropriate preparation for the advance of the student into any of the colleges, and make report with recommendations to the Board of Trustees at the earliest practicable time."

It was recommended by Mr. William C. McCracken, Superintendent of Buildings and Grounds, that the date of completion of the contract with the Springfield Boiler Company covering the installation of a Steam Generating Unit at the Power Plant Addition be extended from February 1st to May 1st, 1931.

Upon motion of Mrs. Paterson, seconded by Mr. Mack, the above recommendation was upon roll call unanimously approved.

Specifications, forms of proposal, estimates of cost, and bills of materials covering the following improvements for the Power Plant were now presented as prepared by Mr. Charles E. Morrow, Assistant Superintendent of Buildings and Grounds:

- (a) 4,000 K.W. 80% P.F. Turbo Generator Unit
- (b) 5,000 sq.ft. Horizontal Two Pass Surface Condenser

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the above specifications, forms of proposal, estimates of costs and bills of materials were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

Thereupon the Board adjourned to meet on Monday, April 13th, 1931, 9:00 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES

THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 13, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:00 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton. Director J. L. Clifton of the State Department of Education was also present.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Laybourne, seconded by Mr. Mack, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Lawrence G. Wright	Co. Agr. Agent, Madison County	Feb. 28, 1931	2,700.00
R. L. Bazler	Co. Agr. Agent, Morrow County	Feb. 28, 1931	2,500.00
Mary C. Behymer	Home Dem. Agent, Sandusky County	Mar. 31, 1931	2,200.00
Hazel Arnold	Stenographer—Farm Management Office	Mar. 10, 1931	1,080.00
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Mildred Taylor	Stud. Assistant	Mar. 26, 1931	135.00
<i>Zoology and Entomology</i>			
Charles C. Plummer	Grad. Assistant	Mar. 25, 1931	500.00
Clayton H. Huff	Grad. Assistant	End Wi. Qr.	500.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Eva Smith Demos	Assistant to the Junior Dean	May 1, 1931	2,000.00
<i>Chemistry</i>			
R. C. Ulmer	Stud. Assistant	Mar. 23, 1931	250.00
<i>Philosophy</i>			
Lewis Mumford	Professor	Sp. Qr.	2,000.00
<i>Phonetics</i>			
Jack C. Cotton	Lab. Assistant	Mar. 9, 1931	200.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
John Richardson	Stud. Assistant	Mar. 1, 1931	200.00
<i>College of Engineering</i>			
<i>Mechanical Engineering</i>			
John P. Kramer	Laborer	Mar. 10, 1931	1,320.00
<i>College of Medicine</i>			
<i>Public Health</i>			
Emery R. Hayhurst	Professor of Hygiene	June 30, 1931	4,000.00

<i>Starling-Loving Hospital</i>			
Richard Pfarrer	Part-time Lab.	Mar. 31, 1931	600.00
Thresa Foster	Tech. Assistant	Feb. 28, 1931	600.00
Paul L. Winstead	Janitress	Feb. 28, 1931	600.00
<i>Surgery</i>			
George Shawaker	Instructor	Mar. 1, 1931	300.00
<i>Graduate School</i>			
Henry G. Holtz	Nathaniel W. Lord Fellow	Mar. 1, 1931	750.00
<i>President's Division</i>			
<i>Library</i>			
Nellie Thompson	Library Assistant	Mar. 15, 1931	900.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Louise Cable Jones	Stenographer	Apr. 21, 1931	1,380.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
H. O. Armbruster	Special Assistant	Mar. 24, 1931 for 3 mos.		450.00 period
<i>Home Economics</i>				
Helen M. Jordan	Assistant (part time)	Mar. 25, 1931 to May 1, 1931		98.00 period
Marietta Montgomery	Stud. Assistant	Mar. 26, 1931 to May 31, 1931		30.00 period
<i>Zoology and Entomology</i>				
John C. Lotze	Assistant	Su. Qr.	Su.	300.00 period
Norma C. Furtos	Grad. Assistant	Sp. Qr.		Sp. 500.00
Paul J. Seyler	Grad. Assistant	Sp. Qr.		Sp. 500.00
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Robert F. Brown	Stud. Assistant	Sp. Qr.		Sp. 83.33 period
<i>English</i>				
Mildred F. Hargraves	Grad. Assistant	Sp. Qr.		Sp. 166.00 period
Ruth H. Miller	Grad. Assistant	Sp. Qr.		Sp. 166.00 period
Grace E. Jameson	Grad. Assistant	Sp. Qr.		Sp. 166.00 period
<i>German</i>				
Hans Kurath	Acting Chairman of the Department	Sp. Qr.		Sp.
Walter Gausewitz	Acting Chairman of the Department	Su. Qr.	Su.	
<i>Phonetics</i>				
John J. Driskell	Lab. Assistant	Sp. Qr.		Sp. 100.00 period
Stephen W. Calhoun	Lab. Assistant	Sp. Qr.		Sp. 100.00 period
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Dave Lowery	Stud. Assistant	Apr. 1, 1931, to July 1, 1931		195.00 period

<i>Economics</i>					
Edwin A. Young	Grad. Assistant	Sp. Qr.	Sp.	166.67	period
R. L. Horne	Assistant	Sp. Qr.	Sp.	166.67	period
<i>Geography</i>					
John H. Garland	Instructor	Au. Qr.	Au. Wi. Sp.	2,500.00	('31-'32)
<i>College of Education</i>					
<i>Adult Education</i>					
Dallas V. Stone	Assistant	Apr. 1, 1931	Sp.	50.00	mo.
(Salary to be paid from funds deposited by the State Dept. of Education)					
<i>Bureau of Educational Research</i>					
William Papier	Stud. Assistant	Apr. 1, 1931 to July 1, 1931		75.00	period
Helen Basich	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		150.00	period
Stella Bowen	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		200.00	period
Dorothy Huysman	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		260.00	period
Elva Lyon	Assistant	Mar. 1, 1931 to July 1, 1931		260.00	period
Elva Paul	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		160.00	period
Marie Kellstadt	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		300.00	period
Margaret Waid	Stud. Assistant	Mar. 1, 1931 to May 1, 1931		80.00	period
Doris Giller	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		200.00	period
Opal Howard	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		240.00	period
James Sweeney	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		120.00	period
Lloyd Evans	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		60.00	period
Robert Dodd	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		40.00	period
Constance Loomis	Stud. Assistant	Mar. 1, 1931 to July 1, 1931		100.00	period
Mary French	Grad. Assistant	Mar. 1, 1931 to July 1, 1931		100.00	period
Mrs. Theo B. Dunn	Grad. Assistant	Mar. 1, 1931 to July 1, 1931		200.00	period
<i>Psychology</i>					
Mildred Van Nest	Stud. Assistant	Apr. 1, 1931 for 3 mos.		90.00	period
Lucile Westinghouse	Stud. Assistant	Apr. 1, 1931 for 3 mos.		105.00	period
<i>School Administration</i>					
Evelyn Billingsley	Stud. Assistant	Mar. 15, 1931 to June 30, 1931		122.50	period
<i>College of Engineering</i>					
<i>Mechanical Engineering</i>					
Paul Bucher	Acting Chairman of the department	Su. Qr.	Su.	500.00	
	(Special Contract)				
John P. Kramer	Assistant in charge of Instrument Room	Apr. 10, 1931	Su. Au. Wi. Sp.	1,400.00	
Richard M. Jones	Laborer	Apr. 10, 1931		1,320.00	
<i>College of Medicine</i>					
<i>Administration</i>					
Charles Conroy	Tech. Assistant	Feb. 1, 1931 to July 1, 1931		550.00	period
<i>Public Health and Hygiene</i>					
Dorothy Hine	Stud.-Stenographer	Apr. 1, 1931		22.22	mo.

<i>Starling-Loving Hospital</i>				
Charles Rosenquist	Helper in Brace Shop (To be paid from 921-7727 Rotary Fund)	Mar. 1, 1931		900.00
Donna Kerst	General Duty Nurse	Feb. 7, 1931		1,380.00
Franklin M. Smith	Part-time Lab. Tech. Assistant	Apr. 1, 1931		600.00
Rachel Ann Alfred	Janitress	Mar. 1, 1931		600.00
Joel R. Benjamin	Orderly (Rotary)	Mar. 1, 1931		600.00
<i>College of Veterinary Medicine</i>				
Frances Huggard	Stud. Assistant	Apr. 1, 1931 for 3 mos.		120.00 period
<i>Graduate School</i>				
Earl Cassidy Kirk	Nathaniel W. Lord Fellow	Apr. 1, 1931	Sp.	750.00
<i>Graduate Council Research Fund</i>				
Z. de Nolva	Res. Assistant	Apr. 1, 1931 for 2 mos.		100.00 period
<i>President's Division</i>				
<i>Library</i>				
Beatrice Torbert	Library Asst.	Apr. 16, 1931 to June 15, 1931		75.00 mo.
<i>Physical Plant Division</i>				
<i>Janitors</i>				
William Swisher	Elevator Operator	Mar. 20, 1931		720.00
Mabel Cornett	Janitress	Apr. 1, 1931		960.00
*	*	*	*	*

Changes in Title

Name	From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Maurice A. Freeman	Grad. Assistant	Assistant	Sp. Qr.
<i>College of Education</i>			
<i>Psychology</i>			
Margaret W. Curti	Asst. Professor	Assoc. Professor	1st term, Su. Qr.
<i>School Administration</i>			
O. H. Williams	Asst. Professor	Assoc. Professor	Su. Qr.
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Maurice A. Freeman	Assistant	Sp. Qr. only	500.00	1,000.00
<i>Sociology</i>				
J. Brewton Berry	Assistant	Sp. Qr. only	1,500.00	2,250.00
<i>College of Education</i>				
<i>Fine Arts</i>				
Harold Kramer	Assistant	Jan. 1, 1931	900.00	1,800.00 for January, February and March only
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
Winnie K. Bush	Tech. Assistant	Jan. 1, 1931	110.00 mo.	125.00 mo.
<i>Public Health and Hygiene</i>				
Clara V. Anderson	Stud.-Stenographer (part-time)	Apr. 1, 1931	66.66 mo.	44.44 mo.
<i>Administrative Division</i>				
<i>Business Manager's Office</i>				
Marian Evans	Typist	Apr. 1, 1931	960.00	1,200.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Arts and Sciences

W. J. Shepard, Dean, to the annual meeting of Deans of Arts College, in Iowa City, Iowa, April 23-24, 1931.

Homer C. Hockett, Professor in the Department of History, to the meeting of the Mississippi Valley Historical Association, in Lexington, Kentucky, May 1-4, 1931.

College of Education

George F. Arps, Dean, to the meeting of the Deans of the Colleges of Education, in Chicago, Illinois, in May, 1931.

William E. Warner, Associate Professor in the Department of Practical Arts and Vocational Education, to the meeting of the Western Arts Association, in Louisville, Kentucky, April 29-May 2, 1931.

That the quarters of service of Thelma Phlegar, Graduate Assistant in the Department of English, be changed from the Autumn, Winter and (Summer, 1931) to the Autumn, Winter and Spring Quarters for the year 1930-1931.

That the quarters of service of A. H. Vilbrandt, Instructor in the Department of Chemical Engineering, be changed from the Summer, Autumn and Winter to the Summer, Autumn, Winter and Spring for the year 1930-1931.

That Tracy E. Thompson, Assistant Professor in the Department of Business Organization, be granted a leave of absence without salary for the academic year 1931-1932, effective October 1, 1931, in order that he may accept a connection with the United States Bureau of the Census.

That Louise Cornett, Janitress, Orton Hall, be placed on the retirement list for services well performed, at a salary of \$25.00 per month, effective April 1, 1931.

That the proposal of the National Kraut Packers Association to establish a fellowship for research in the Department of Horticulture, and to provide the sum of \$1,000.00 for the support thereof, for the year June 1, 1931 to June 1, 1932, be accepted, and the fellowship established, and the appreciation of the Board of Trustees be appropriately expressed.

That approval be given to the tentative proposal of the State Highway Department to erect either an addition to the present Engineering Experiment Station, or a separate building, to be used as a laboratory for the testing of materials by the State Highway Department, space in the present Engineering Experiment Station building having been outgrown. The Board hereby authorizes the University Cabinet to cooperate with the State Highway Department in the preparation of plans and specifications for such building and requests a complete report from the University Cabinet at its convenience. It is the understanding of the Board of Trustees that the University incurs no financial obligations in reference to this matter and that all plans will be prepared by the University Architect to meet the

approval of the Advisory Council of the Engineering Experiment Station, the University Cabinet and the Board of Trustees.

That the report of the Committee on Lamme Medal Award approved by the Faculty of the College of Engineering on April 7th, 1931, be approved, and in accordance therewith one medal be granted to Charles Edward Skinner of the class of 1890 and the other to Arno Carl Fieldner of the class of 1906; these to be awarded at the Convocation on June 8th, 1931.

* * * * *

A committee consisting of Messrs. H. E. Hoagland, W. E. Kershner, Harry E. Fetsch, Clarence Laylin, and C. C. Morris appeared before the Board to discuss the proposed plan for Teachers' Retirement System and Group Insurance.

No action was taken on this matter at this meeting.

* * * * *

The Secretary reported that bids for the following improvements for the Power Plant will be received April 21st:

- (a) 4,000 K. W. 80% P.F. Turbo Generator Unit
- (b) 5,000 sq. ft. Horizontal Two Pass Surface Condenser

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Cabinet was upon roll call unanimously authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Engineer's estimate, to recommend to the Director of Public Works the award of contracts to the lowest and best bidders. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The President presented the following memorandum and recommendations concerning the University Schools:

For a year and a half the College of Education has been considering the establishment, organization, and maintenance of a system of University Schools, intended to provide a laboratory for the College of Education, and opportunities for the demonstration of the best educational procedures in such schools to the students and faculty of the College of Education, and to the school teachers and administrators of Ohio. These schools include the Pre-School, the Elementary or Lower School (only to the sixth grade); and the High School covering both the Junior and the Senior high schools, preferably styled the Middle School. These schools will cover the whole range of publicly supported education below the University and will justify their support by the State of Ohio on the above mentioned grounds, which will constitute them an educational laboratory. The purpose of the College of Education here is to organize an integrated school system capable of advancing the pupil beyond the high school accomplishments at present but in the same period of time, and so to relate the work in the Middle and Lower Schools as to give it a degree of continuity and unity not found in public school systems. It is expected that the accomplishment of the University school will demonstrate clearly that the normal period can be more productive for the child and that he can be at the same time carried to a higher stage of learning and

appreciation, and that his learning will be a more harmonious and better integrated process than has been hitherto expected from the public school system.

The University Schools are essentially a new project and the financing therefore is a new University obligation; it must be assumed in addition to other obligations so far as may be possible in the next biennium without special appropriation by the State Legislature; and the general principle must be kept in mind that the University requirements also in existence must be cared for progressively and adequately, and that a new enterprise must expect to make development to full status only over a certain period of time.

With these general thoughts, the following recommendations are submitted for the consideration of the Board of Trustees:

1. That the University Schools be hereby recognized and established comprising the Pre-School, which precedes the grades; the Lower School, which comprises grades one to six, inclusive; the Middle School, which comprises grades seven to twelve, inclusive.

2. That responsibility for the organization, operation, and proper conduct of the University Schools be entrusted to the Dean of the College of Education.

3. That there be hereby created the position of Director of the University Schools who shall be recommended for appointment by the Dean of the College of Education, and shall be immediately responsible to the Dean; that the salary of the Director be not in excess of \$8000 per annum, and that his term of service become effective July 1, 1931.

4. That the date of opening of the Middle School is hereby fixed at the beginning of the Autumn Quarter of 1932, and that in the first year of operation it shall include only grades seven, eight, nine, and ten; the eleventh grade may be added in the Autumn of 1933 and the twelfth and last grade in the Autumn of 1934.

5. That the Dean and the Director be authorized and requested to submit a budget, at their earliest convenience, for the operation of the University Middle School in its first year, distributing the budget into Administration, Teaching, Maintenance and Equipment, and setting forth such revenues as may be expected to accrue from the operation of said school.

6. That the service in said Middle School shall be of high grade and that the teaching salaries shall average not to exceed \$3500, and the salaries for the heads of departments shall average not to exceed \$5000; that the administrative staff shall be composed of persons competent in their respective fields of activity, with salaries appropriate for such posi-

tions. The maximum budget for salaries when the Middle School is in complete operation will include about \$36,000 for the full administrative staff and about \$108,000 for the full teaching staff.

7. That the tuition fee for pupils in the University Middle School be fixed at \$20.00 per Quarter for residents of the State of Ohio and for non-resident pupils an additional fee of \$35.00 per Quarter; that there shall be a registration fee, paid upon entering the School, of \$10.00; a Library book fee, payable annually, of \$5.00, and a Student Activity fee, payable annually, of \$5.00.

8. That a reasonable number of free scholarships in the University Middle School shall be established not exceeding one-fourth of the total registration in such school, thereby introducing into the body of pupils a very stimulating element and affording the opportunity of demonstrating the pace at which the unusually bright pupil may travel in his progress through the high school curriculum, and the stage of education which may be reached beyond the high school stage but in the same period of time.

9. That the present arrangements for financing the Elementary School be continued until further action by the Board of Trustees, namely, at the present time the Elementary School is operating in a building leased by the University at \$2000 for the current year, payable from the revenues of the School, and the University is, during the current year, paying teaching salaries in the Elementary School amounting to \$6600. The remaining revenues necessary to operate this school are being derived from pupil fees without further University expense for the current year.

10. That the present arrangements for financing the Pre-School be continued until further action by the Board of Trustees, so far as they affect the University, namely, the Pre-School is being operated during the current year in a building outside of the University provided by the Director of Education of the State of Ohio at State expense, and the teaching staff is likewise being provided by the Director of Education of the State of Ohio at State expense, except that Doctor Jessie A. Charters, of the University staff is supervising this School and Doctor Amalie K. Nelson is a member of the staff of this School, the University providing the entire salary of Doctor Charters and a small portion of the salary of Doctor Nelson.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above recommendations of the President were upon roll call unanimously approved.

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4-13-'31

Thereupon the Board adjourned to meet Wednesday, May 20, 1931, 9:30 A. M., at the University, with the understanding that at 4:00 P. M. the Board will attend the Military Review.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 20, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton. Director J. L. Clifton of the State Department of Education was also present.

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The minutes of the last meeting were approved.

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Upon motion of Mrs. Paterson, seconded by Mr. Mack, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
I. S. Hoddinott	Specialist in Dairy Marketing	May 16, 1931	4,000.00
<i>College of Agriculture Administration</i>			
Ruth Eckert	Stenographer	Apr. 30, 1931	1,260.00
<i>Zoology and Entomology</i>			
Bailey B. Pepper	Graduate Assistant	End Wi. Qr.	500.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Robert K. Fox	Grad. Assistant	Apr. 30, 1931	500.00
Gale F. Nadeau	Spec. Assistant	Apr. 30, 1931	1,500.00
I. J. Wernert	Assistant	Apr. 30, 1931	1,000.00
<i>Geology</i>			
Waldo S. Glock	Instructor	Oct. 1, 1931	2,600.00
<i>Political Science</i>			
Erma L. Scott	Stenographer (Departmental Librarian)	July 1, 1931	1,080.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Pauline Hall	Asst. to Chairman of Appointments Division	Sept. 8, 1931	1,800.00
Ruth Meier	Typist	May 31, 1931	1,200.00
Frances Newland	Stenographer	May 31, 1931	1,020.00
<i>College of Engineering</i>			
<i>Electrical Engineering</i>			
Albert F. Puchstein	Assoc. Professor	July 1, 1931	4,000.00
Robert C. Moser	Assistant	July 1, 1931	1,334.00
<i>College of Medicine</i>			
<i>Medical and Surgical Research</i>			
Annabelle McAllister	Tech. Assistant	July 1, 1931	1,500.00
<i>Pathology</i>			
Miriam Imboden	Tech. Assistant	May 1, 1931	1,400.00

Starling-Loving Hospital

Joel Benjamin	Orderly	Apr. 30, 1931	600.00
Mabel Chapman	Nurses' Aide	May 5, 1931	600.00
Filmore Simpson	Janitor	Apr. 30, 1931	960.00

Graduate School

Charles C. Mayer	Research Assistant	Apr. 1, 1931	300.00
Francis M. Rickert	Research Assistant	Apr. 1, 1931	250.00

*President's Division**Military Science*

Capt. Don P. Branson	Asst. Professor	June 30, 1931	250.00
Capt. Norman Minus	Asst. Professor	June 30, 1931	250.00
Capt. Earl F. Long	Asst. Professor	June 30, 1931	250.00
1st Lt. Wm. M. Mack	Asst. Professor	June 30, 1931	250.00
Maj. Alexander Sullivan	Asst. Professor	June 30, 1931	250.00
Capt. John P. Eckert	Asst. Professor	June 30, 1931	250.00
Capt. Polk J. Atkinson	Asst. Professor	June 30, 1931	250.00

Physical Education for Women

Carrie Henry	Maid	Apr. 30, 1931	720.00
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*Administrative Division**Business Manager's Office*

Pauline Huebner	Clerk	Apr. 30, 1931	960.00
Dorothea Fismer	Stenographer	May 14, 1931	1,200.00

Registrar's Office

Marian W. Perkins	Asst. to Registrar	Apr. 30, 1931	1,080.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Lyman Baker	Co. Club Agent, Madison County	May 5, 1931		2,200.00
Lloyd Barnes	Co. Agr. Agent, Gallia County	Feb. 1, 1931		2,200.00
Florence Thomas	Stenographer— Farm Management Ext.	Mar. 18, 1931		1,020.00
<i>College of Agriculture Administration</i>				
Gladys Miller	Stenographer	May 1, 1931		1,020.00
<i>Franz Theodore Stone Laboratory</i>				
Stephen R. Williams	Prof. of Zoology	Su. Qr.	1st term, Su. Qr.	500.00 period
Lewis H. Tiffany	Prof. of Botany	Su. Qr.	Su.	750.00 period
Clarence H. Kennedy	Prof. of Entomology	Su. Qr.	Su.	750.00 period
Frederick H. Kreckler	Asst. Director	Su. Qr.	Su.	750.00 period
Raymond C. Osburn	Director	Su. Qr.	Su.	750.00 period
Paul J. Seyler	Assistant	Su. Qr.	Su.	250.00 period
<i>College of Arts and Sciences Administration</i>				
Helen M. Jordan	Asst. to the Junior Dean	May 1, 1931		166.67 mo.
<i>Bacteriology</i>				
Catherine G. Sullivan	Tech. Assistant	May 1, 1931 for 1 mo.		90.00 period

<i>Chemistry</i>					
I. J. Wernert	Grad. Assistant	Su. Qr.	Su.		166.66 period
Alan Chapman	Grad. Assistant	Su. Qr.	Su.		166.66 period
E. L. Holmes	Grad. Assistant	May 1, 1931	for 2 mos.		111.10 period
John Emrich	Tech. Assistant	May 9, 1931	to June 30, 1931		174.19 period
<i>Classical Languages</i>					
John U. Hough	Instructor	Oct. 1, 1931	Au.Wi.Sp.		2,500.00
<i>College of Commerce and Administration</i>					
<i>Sociology</i>					
J. Brewton Berry	Assistant	Su. Qr.	Su.		600.00 period
<i>College of Education</i>					
<i>Bureau of Educational Research</i>					
Elizabeth McQuown	Student-Typist	June 1, 1931	for 3 mos.		600.00
Edwin R. Henry	Student-Typist	June 1, 1931	for 3 mos.		600.00
<i>History of Education</i>					
James D. Teller	Grad. Assistant	Su. Qr.	Su.		200.00 period
<i>Principles of Education</i>					
Wilfred Eberhart	Assistant	Su. Qr.	Su.		250.00 period
Paul W. Sloan	Assistant	Su. Qr.	Su.		250.00 period
Mildred E. Anderson	Instructor in Rhythms, Su. Dem. School	June 22, 1931	to July 31, 1931		450.00 period
Lois Kirkpatrick	Asst. in Intermediate Grades, Su. Dem. School	June 22, 1931	to July 31, 1931		50.00 period
Kathryn Fritz	Asst. in Primary Grades, Su. Dem. School	June 22, 1931	to July 31, 1931		150.00 period
Olive O. Harris	Instr. in Third Grade, Su. Dem. School	June 22, 1931	to July 31, 1931		350.00 period
Ruby M. Adams	Instr. in Sixth Grade, Su. Dem. School	June 22, 1931	to July 31, 1931		550.00 period
Bruce Hinman	Instr. in Science, Su. Dem. School	June 22, 1931	to July 31, 1931		550.00 period
<i>Psychology</i>					
Vernon L. Miller	Instructor	Sp. Qr.		Sp.	650.00 period
<i>University Schools</i>					
Rudolph Lindquist	Director of University Schools & Prof. of Edu. (Quarters of service to be determined later)	July 1, 1931			8,000.00
<i>College of Engineering</i>					
<i>Engineering Experiment Station</i>					
Robert Rothrock	Temporary Asst.	Apr. 15, 1931	to May 31, 1931		150.00 mo.
H. J. Hoffman	Draftsman	Apr. 15, 1931	to June 30, 1931		150.00 mo.
Roma Margraf	Editorial Asst.	May 1, 1931	to June 30, 1931		75.00 mo.
H. H. Holscher	Fellow	May 1, 1931			125.00 qr.
F. J. Williams	Fellow	May 1, 1931			125.00 qr.
Joseph W. Gill	Fellow	May 1, 1931	to June 30, 1931		125.00 qr.
Paul E. Stanley	Fellow	May 1, 1931	to June 30, 1931		750.00 for 3 qrs.
Carl Schwartzwalder	Research Fellow	May 1, 1931	to June 30, 1931		750.00 for 3 qrs.
Gilbert Soler	Research Fellow	May 1, 1931	to June 30, 1931		750.00 for 3 qrs.
*Wilder D. Foster	Research Fellow (Junior Grade)	May 1, 1931	Su.Au.Wi.Sp.		2,400.00

* Payments to cover this salary will be made in advance in monthly installments by the Calcium Chloride Publicity Committee.

5-20-'31

<i>Lamme Scholarship</i>				
Darwin S. Renner	Lamme Scholar	Sept. 1, 1931 to May 30, 1932	450.00	period
Joseph K. Walkup	Lamme Scholar	Sept. 1, 1931 to May 30, 1932	450.00	period
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
Olga Bierbaum	Tech. Assistant	June 1, 1931	125.00	mo.
<i>Oto-Laryngology</i>				
Robert S. Martin	Assistant	Apr. 1, 1931 Su.Au.Wi.Sp.	No. sal.	
<i>Pathology</i>				
Lucille Y. Jacob	Tech. Assistant	May 1, 1931	1,400.00	
<i>Starling-Loving Hospital</i>				
Leonard McDaniel	Janitor	May 1, 1931	900.00	
Thelma McCoy	Nurses' Aide	May 6, 1931	600.00	
John Francis Logue	Orderly (Rotary)	May 1, 1931	600.00	
<i>St. Francis Hospital</i>				
A. Sophie Rogers	Interne	Jan. 1, 1931	200.00	Wi.Sp.
<i>Graduate School</i>				
Harry F. Miller	Research Assistant	May 1, 1931 for 2 mos.	125.00	period
Sylvia Eiteman	Research Assistant	Apr. 1, 1931 for 2 mos.	100.00	period
Ruth M. Kraft	Research Assistant	Apr. 1, 1931 for 2 mos.	50.00	period
R. R. Starbuck	Research Assistant	Apr. 1, 1931 for 3 mos.	45.00	period
J. G. Binnig	Research Assistant	Apr. 1, 1931 for 3 mos.	120.00	period
Kenneth A. Haines	Research Assistant	Apr. 1, 1931 for 2 mos.	100.00	period
<i>President's Division</i>				
<i>Physical Education for Women</i>				
Anna Henry	Maid	May 1, 1931	720.00	
<i>Administrative Division</i>				
<i>Business Manager's Office</i>				
Lucille Stevens	Typist	May 11, 1931	960.00	
<i>Registrar's Office</i>				
Ruth W. Thompson	Asst. to Registrar	May 4, 1931	1,020.00	
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Changes in Title

Name	From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
I. J. Wernert	Assistant	Spec. Assistant	May 1, 1931
R. K. Fox	Grad. Assistant	Assistant	May 1, 1931
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Gertrude N. Stanley	Grad. Assistant	Assistant	Sp. Qr.
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Agriculture</i>				
<i>Administration</i>				
Hester Groezinger	Stenographer	May 1, 1931	1,200.00	1,260.00
Ruth Doughton	Stenographer	May 1, 1931	1,260.00	1,380.00

*College of Arts and Sciences**Chemistry*

I. J. Wernert	Spec. Assistant	May 1, 1931	1,000.00	1,500.00
R. K. Fox	Assistant	May 1, 1931	500.00	1,000.00

*College of Commerce and Administration**Economics*

Gertrude N. Stanley	Assistant	Sp. Qr.	166.66	366.66
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(To be charged to Graduate School Research Fund—\$200)

*College of Engineering**Photography*

F. W. Davis	Assistant	Mar. 1, 1931	750.00	1,500.00
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(Payable from Rotary Funds)

*College of Medicine**Pathology*

Marcella Way	Tech. Assistant	Apr. 1, 1931	1,300.00	1,600.00
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*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board:

College of Agriculture

Virgil Overholt, of the Department of Agricultural Engineering, to attend the annual convention of American Society of Agricultural Engineers, at Ames, Iowa, June 21-26, 1931; expense to the State to include railroad fare and pullman only.

H. W. Nisonger, Junior Dean, to attend the meeting of the American Dairy Science Association, in Berkeley, California, June 29-July 20, 1931, the sum of \$100.00 to be allowed toward his expenses.

That the quarters of service of Ruth Kraft, Graduate Assistant in the Department of Physiology, be changed from Autumn and Winter to Autumn, Winter, and Spring Quarters for the year 1930-1931.

That the leave of absence granted to Mary Palmer, Technical Assistant in the Department of Bacteriology, be extended one month (to June 1) and that Catherine Sullivan remain as substitute during the month of May, 1931.

That Pauline Evans, Supervising Nurse, Starling-Loving Hospital, be granted a leave of absence without salary, effective July 1 for three months.

That Helen Thomas, Maid, Starling-Loving Hospital, be granted a leave of absence without salary, effective May 1 for three months.

That Roberta Abernethy, Assistant to the Dean, College of Arts and Sciences, be granted a leave of absence without salary, effective July 1 for two months.

That the proposal of the Boiler Feedwater Studies Research Committee to provide the sum of \$1,000 for the study of boiler feedwaters, be accepted with appreciation and that the money be applied to the study under the direction of Professor C. W. Foulk under an agreement of the usual kind in such cases. Professor Foulk will later recommend the establishment of a scholarship in connection with this study and will present the name of a nominee therefor.

That the interest of the University in the Ohio Journal of Science be reaffirmed, and in order to establish a more definite plan of cooperation with the Ohio Academy of Science in the publication of the Ohio Journal of Science, the following proposals be approved:

1. That the President of the University be designated as the agent of the Board of Trustees in this connection.

2. That such agent be authorized to appoint two members, and their successors, chosen from the science departments of the University, to serve, one for a period of two years and the other for a period of three years.

3. That the Ohio Academy of Science designate two persons, and their successors, not members of the University Faculty, to serve, one for a period of two years and the other for a period of three years.

4. That the normal terms of service of such members be three years.

5. That the four members mentioned constitute a joint administrative board.

6. That the duties of such joint administrative board shall be to manage the Ohio Journal of Science under such conditions and terms as such board may establish.

7. That the right to use the name Ohio Journal of Science, and the ownership of back numbers of said journal and of all periodicals received in exchange for said journal, shall be and remain in the University, in case such cooperative plan should be terminated.

8. That the proposed cooperative arrangement may be terminated upon one year's notice by the University or by the Ohio Academy of Science.

9. That the University will continue its annual contribution for the publication of the Ohio Journal of Science.

That there be appropriated \$1,000 from the Maintenance Fund for the use of the Ohio Journal of Science, for the college year 1931-1932, in accordance with the above plan of cooperation.

That there be appropriated from the Maintenance Fund, the sum of \$4,000 for the Freshman Week activities of 1931-1932, to be expended upon the approval of the President.

That there be appropriated from the Maintenance Fund \$600 for the use of the Young Women's Christian Association of the Ohio State University for the college year 1931-1932.

That there be appropriated from the Maintenance Fund \$2,000 for the use of the Young Men's Christian Association of the Ohio State University for the college year 1931-1932.

That there be appropriated from the Maintenance Fund \$8,500 for the use of the Ohio State University Association for the college year 1931-1932.

The President now presented a letter from the Secretary of the University Faculty announcing the adoption of a report on April 9 of the Committee on Honorary Degrees, which report was referred to the Board of Trustees for appropriate action. The President stated that the said report was sent by mail to the various members of the Board of Trustees for action on April 14, 1931, and that thereafter by mail

or by telephone communication, all of the members of the Board approved the recommendation of the Faculty Committee on Honorary Degrees mentioned above. This action on the part of the Board elected Mrs. Dorothy Canfield Fisher for the degree D. Litt., Emeritus Professor William H. Scott for the degree LL.D., and Francis Carter Wood, M.D., for the degree D.Sc. Each of these persons has signified his acceptance of the honor proposed and will be glad to be present at the Commencement on June 8, 1931, to receive the honor in person.

That degrees be awarded at the June Commencement in accordance with the recommendations of the University Faculty to the following students:

DOCTOR OF PHILOSOPHY

Edward Geoffrey Bayfield, B.S. Agr. (University of Alberta), M.S. Agr. (McGill University); Lorin Earl Bixler, A.B. (Mt. Union College), A.M. (Columbia University); Helen Mae Blair, B.A. (Ohio Wesleyan University); Richard Stevens Burlington, B.A., M.A.; Merritt Madison Chambers, B.A. (Ohio Wesleyan University), M.A.; Charles Cicero Clark, B.Ch.E., M.A.; Henry LeRoy Coles, B.Sc. in Chem. Engr., M.S. (Rose Polytechnic Institute); Alfred Laurence Curl, B.S. in Edu. (Miami University), M.Sc.; Charles Gross Duncombe, B.Ch.E., M.Sc.; John Edward Eckert, B.Sc. in Agr., M.Sc.; Yun-Hao Feng, B.S. (Peking National Teachers College for Women), M.Sc.; George Albert Filingier, B.S. in Agr., M.S. (Kansas State Agricultural College); Theodore Watson Forbes, A.B., A.M. (Oberlin College); Roy Bireley Foureman, B.Sc. in Agr.; Kermit Groves, B.A. (Muskingum College), M.Sc.; Edward William Hardies, B.S. (Michigan State College), M.S. (University of Minnesota); Frederic Wengerd Heimberger, B.A., M.A.; Clyde Hissong, B.S. in Edu. (Miami University), A.M. (Columbia University); Harry Heltman Holscher, B.S. (The University of Illinois), M.Sc.; Robert Chester Kintner, B.Ch.E., M.Sc.; Harry Virgil Knorr, B.A. (Susquehanna University); Joseph Howard Koffolt, B.Ch.E., M.Sc.; Paul Jackson Kramer, A.B. (Miami University), M.Sc.; Paul Nicholas Lehoczky, B.S. in Mech. Engr. (Case School of Applied Science), M.Sc.; Frederick Hillis Lumley, B.A., M.A.; Vernon Lemont Miller, B.A., M.A.; Thirl Ernest Newland, A.B. (Wittenberg College), M.A.; Maxwell Jerome Papurt, B.Sc. in Edu., M.A.; John Roland Patty, A.B. (Wittenberg College), M.Sc.; Edward G. Punke, B.S. (Hastings College), A.M. (University of Missouri); William Harry Reither, A.B., A.M. (Oberlin College); John Christian Ringwald, A.B. (Miami University), M.A.; Wilda Mae Rosebrook, B.A. (Ohio Wesleyan University), M.A.; Claude Gordon Schmitt, B.S. (The University of the City of Toledo), M.Sc.; Iman Schurman, A.B. (Hope College), M.Sc.; David Homer Sutton, B.Sc. in Edu. (Muskingum College) M.A.; Tracy Enos Thompson, A.B. (Cornell University), A.M. (Columbia University); Robert Franklin Wallace, B.A., M.A.; Dael Lee Wolfe, B.S. in Edu., M.S. (University of Washington); Helen Morrill Wolfe, B.S., M.A. (University of Washington); Lloyd Nicoli Yepsen, A.B. (Carthage College), M.A.; George Zinzalian, B.Ch.E., M.Sc.

MASTER OF ARTS

Alma Belle Aikin, B.S. in Edu. (Muskingum College); Bernice Anne Allen, B.A.; Ray Brown Ankenbrand, B.Sc. in Edu.; Dwight Lester Arnold, A.B. (Otterbein College); Jay Gould Auville, A.B.

(Salem College); Merle Vernon Baker, B.Sc. in Bus. Adm.; Randall Todd Baldwin, B.A.; Grace Russell Batterson, A.B. (Defiance College); Ivan Ensel Beard, B.S. in Edu. (Bowling Green State Normal College); Elmer Lee Beeler, B.Sc. in Bus. Adm.; Clinton Tippy Bog-gess, B.A. (West Virginia University); Reo Don Burgoon, B.A.; Julia Luella Cable, A.B. (Ohio University); Dexter Eugene Cald-well, A.B. (Rio Grande College); Marguerite Ellen Carlin, B.A. B.Sc. in Edu.; Shou Chung Chen, B.C.S. (National Central University); Leona Belle Chidester, A.B. (The University of Kansas); Wallace Lytle Clay, B.S. (The College of Wooster); Dwight O. Conner, A.B. (Ohio University); Oliver Kelly Cornwell, A.B. (Wittenberg Col-lege); John Roth Crabbe, B.A.; Fannie Isabel Cramer, B.S. in Edu. (Ohio University); Pearl Crawford, B.Sc. in Edu.; James Walter Cummins, B.A.; Mary Coope Dickinson, B.A.; Russell Shinnick Dozer, B.A. (The College of Wooster); Robert Gaskill Earl, B.A., B.Sc. in Edu.; Wilfred James Eberhart, A.B. (John Carroll University); Mary Abry Ewan, B.Sc. in Edu.; Muriel Alice Foster, B.A. (Ohio Wesleyan University); Jeanette Frank, B.Sc. in Soc. Adm.; Samuel Christian Frank, B.Sc. in Edu., B.A.; Edna Charles Fuller, B.Sc. in Edu.; Florence Erbes Gleason, B.A.; Daisy Blossom Grenzow, B.A. in Journal-ism (University of Wisconsin); Lydia Katherine Habib, B.Sc. in Edu.; Eleonora Paulina Handschin, A.B. (Miami University); Mary Eliza-beth Hoffman, A.B. (Otterbein College); Romeo Lemuel Horne, B.A.; Stanley Evans Howell, B.A. (Oberlin College); Chi Nan Hu, B.S. (Fuh Tan University); Martha Hudson, B.Sc. in Edu.; DeWitt Tal-madge Hunt, B.Sc. in Edu. (Oklahoma Agricultural and Mechanical College); Eleanor Irene Hyde, B.A. (Ohio Wesleyan University); Edith Myrtle Keller, B.A. (Ohio Wesleyan University); Horace Francis King, B.A.; Harold Wheeler Kramer, B.A.; Edwin Martin John Kretzmann; Bernard Levitin, B.A.; Helen Lonas Leighley A.B. (Lake Erie College); Lin Lin, B.A. (Great China University); Shih Ching Lin, B.C.S. (Chi-Nan University); Dorothea Christine Loewel, B.Sc. in Edu.; Lucile Grace Long, B.S. in Edu. (Bowling Green State Nor-mal College); Gertrude Ethel Marshall, B.A. (Ohio Wesleyan Uni-versity); Dorothy Evelyn Mason, B.Sc. in Edu.; Michael Gerald Mat-tingly, B.A. (St. Vincent College); William Henry Mautz, B.A. (Ohio Wesleyan University); Lonnie L. May, B.A. (University of Missis-sissippi); Clarice Mae McAdow, A.B. (Hiram College); Charles David McMillin, B.Sc. in Agr.; Helen Louise McPhail, A.B. (Denison Uni-versity); D'Maris Terman Metzger, B.S. (Purdue University); Kath-erine Louise Miller, A.B. (Bethany College); Lawrence Wilson Mills, Ph.B. (Kenyon College); Belford Beetham Nelson, A.B. (Ohio Uni-versity); Margaret Katharine Nesbitt, B.A.; Henrietta Nichols, B.A., B.Sc. in Edu.; Mary Louene Nissly, A.B. (Wittenberg College); Ruth Dorothea Nottingham, B.A.; Clara Virginia Nuber, B.Sc. in Edu.; Arthur Don Oakley, B.S. in Edu. (Ohio University); Asbury Leonce Odebrecht, Ph.B. (Denison University); Burl Neff Osburn, B.A. in Edu. (Iowa State Teachers College); Dale Forest Poe, B.A. (Ohio Wesleyan University); Alwin John Prange, A.B. (Capital Uni-versity), B.D. (Evangelical Lutheran Theological Seminary); Elisabeth Ruth Ralph, B.A.; Faye Bartlett Reeder, A.B. (Oberlin College); Sarah Grace Rider, B.A. (Ohio Wesleyan University); David Cecil Rife, B.Sc. in Agr.; Martin Luther Routson, A.B. (Wittenberg Col-lege); Elmer Baker Royer, B.A. (Manchester College); Mary Elinor Schickedantz, B.A. (Ohio Wesleyan University); Stuart Leeson Schoff, A.B. (Oberlin College); Clayton Horn Schug, B.A.; Mary

Sophia Scovill, A.B. (University of Michigan); Paul Jacob Seyler, A.B. (Marietta College); John Howard Sloan, A.B. (Eastern Nazarene College); Robert Hamilton Snavely, A.B. (Otterbein College); Florence Enid Somers, B.A. (Cedarville College); Suzanne Grace Spearman, B.S. in Educ. (Bowling Green State Normal College); Elmer Henry Sperry, B.S. (The University of the City of Toledo); Eldon Everett Stahly, A.B. (Bluffton College); Victor Paul Staudt, B.A. (St. Xaxier College); Jessie Stephen, B.Sc. in Edu.; Richard Tulloss Stevens, B.Sc. in Bus. Adm.; John Wendell Stewart, A.B. (Ohio University); Virginia Stewart, B.A. (Wellesley College); Mary Elizabeth Stillman, A.B. (University of Michigan); Robert Granville Stone, B.A.; Elizabeth Tallichet Stout, A.B. (Western College for Women); John William Theodore Suckau, B.S. (Wheaton College); Florence Adelaide Sweet, A.B. (Hillsdale College); Dorothy LaRose Tarr, B.Sc. in Edu.; William George Thornborough, Jr., B.A.; Roy Woodford Turner, A.B. in Edu. (Fairmont State Normal School); Samuel Unger, B.A.; Vivian Oleona Walden, A.B. (Talladego College); Herbert Sherwood Warwick II, A.B. (Princeton University); Harold Monroe Whitacre, B.S. (Mount Union College); Ward Almon Whitcomb, A.B. (Denison University); Harry Sheridan Wilder, B.Sc. in Edu.; Donald Emerson Wiley, B.Sc. in Edu.; Luella Williamson, B.A. (Ohio Wesleyan University); Ruby Luella Wolfe, B.A. (The College of Wooster); Clara Margaret Zettler, B.A., B.Sc. in Edu.

MASTER OF SCIENCE

Harry Eugene Ashmead, B.E.E.; Allen Langdon Baker, B.Sc. in Agr.; Elbert Owen Bolender, B.Sc. in Agr.; Clarence Bremer, A.B. (Hope College); Henry Arthur Carlock, B.S. (Denison University); Glenn Stuart Carpenter, B.Sc. in Agr.; Alan Theodore Chapman, B.S. in Chem. (State College of Washington); Libin T. Cheng, B.S. (China National Central University); Frank Esten Cook, B.S. (Roanoke College); Howard Gilbert Cooper, B.Ch.E.; George Blair Dela, B.Sc. in Agr.; Albert Bartlett Davis, B.Sc. in Agr.; John Paul Delaplane, D.V.M.; George Robert Eastwood, B.S. in Agr. (University of Kentucky); Victor August Ekstrom, B.Sc. in Agr. (Purdue University); James Quincy Gant, Jr., B.A.; Alfred Benjamin Garrett, B.S. (Muskingum College); Arthur McKinley Greaves-Walker, B.Sc. in Engr. (North Carolina State College of Agriculture and Engineering); Paul Turner Hahn; Clyde Simpson Holland, B.S. in Agric. (University of Delaware); Edward Lawson Holmes, B.A.; Maurice Everett Hull, B.Sc. in Agr.; Elmer Clio Johnson, D.V.M.; Harry Franklin Kenworthy, B.Sc. in Edu.; David Samuel Marston, B.A. (Maryville College); Leon Albert McDowell, B.S. (The College of Wooster); William Evans McMillan, B.A.; Elizabeth Barbara Mohr, B.A.; Byron Eugene Neiswander, B.Sc., M.D.; Harry Sigfrid Olson, B.Sc. in Phar.; Joseph Anthony Orsino, B.A.; Yi Ou-Yang, B.S. (Peiping University); John Donald Piper, A.B. (Michigan State Normal College); Gertrude Elizabeth Potter, B.Sc. in H.E.; Violet Mildred Raquet, B.Sc. in Edu.; Eugene Adams Raser, B.A.; Millard Wilbur Rohrbaugh, B.Sc. in Agr.; Lloyd Roscoe Roof, B.Sc. in Agr.; Earl Florian Schaffter, B.S. (The College of Wooster); Carl Schwartzwalder, B.Cer.E.; Gilbert Ysidro Soler, B.Cer.E.; John Gustav Streifert, B.A.; Harry William Thiemecke, B.Cer.E.; Edward Glass Trigg, D.V.M.; William McIntire Tucker, B.Ch.E.; Charles Frederic Walker, B.A.; Edward Floyd Wesp, B.S. (The College of Wooster); Yun-Kuei

Yang, B.Sc. in Agr.; Irvin Frederick Young, B.S. (Capital University); Robert Ellsworth Young, B.S. in Agr. (Oklahoma Agricultural and Mechanical College).

CERAMIC ENGINEER

Edward Orton, Jr., E.M., 1884; Albert Victor Bleininger, B.Sc., 1901; John Douglas Martin, M.E., 1901; Carl Boileau Harrop, E.M., 1902; Arthur Fredrick Greaves-Walker; Joseph Bradfield Shaw, Cer. Engr., 1908; Frank Harwood Riddle; Wilber Stout, B.E., 1915; Karl Marx Kautz, B.Cer.E., 1923.

CHEMICAL ENGINEER

Mathew Michael Braidech, B.Ch.E., 1925.

CIVIL ENGINEER

Charles Howard Fenstermaker; Kiser Earhart Dumbauld, B.C.E., 1923; Richard Rayner Grant, B.C.E., 1925; George Hosken Harding, B.C.E., 1926.

MECHANICAL ENGINEER

Clarence Job Robinson, B.M.E., 1922.

JURIS DOCTOR

Dale Elmer Bennett, B.A. (Ohio Wesleyan University); Philip Calvin Ebeling, B.A. (Ohio Wesleyan University); Jack Kenneth Evans, B.A.; Fred Andrew Smith, B.A.

BACHELOR OF LAWS

Lloyd Emmett Abel; Hugo Alexander, B.A.; Roland George Allen, B.A. (Ohio Wesleyan University); William Edward Bailey; Eberhardt George Belhorn; William Randolph Bigler, B.A.; Ralph Eugene Carhart, B.A.; Vernon Elmer Carter; Arlo Leland Chatfield; John Roth Crabbe, B.A.; Frank Fernandez Cuyar; David Henry Dankworth, B.A. (Washington and Jefferson College); Emanuel Newton Deitz, B.A.; Ralph Fuller Dixon; Robert Marvin Draper; William Ervin Dunlap, Jr.; Meyer Herman Dunn; Louis David Durschnitt; Carlos Ansley Faulkner, A.B. (Hiram College); Troy A. Feibel; Leo Emmett Forquer; Irene Fuchs; Irving Ben Garber; William Baker Gibson; Gordon B. Gray, A.B. (Marietta College); Earl Nelson Gussett; Rex William Hanna; Robert Seymour Hatch; Rutherford Allen Hawley; Harold B. Hughes, B.A. (Ohio Wesleyan University); Ethel Husselman; Charles Owen Jenkins; Robert Nicholas Krier; David Kennedy Larrimer; Harry Leon Lawner; Willard Marvin Levin, B.A.; LeRoy Vincent Marceau; George Badgely Marshall, B.A.; Raymond Obediah Morgan; Morton Jacob Neipp, B.Sc. in Bus. Adm.; Austin William O'Toole; Benson Lloyd Owens, B.A.; Howard Courtland Park, Jr.; Oscar Otto Raberding, B.A.; Samuel Aaron Rubenstein; Marie Suppes Schaffter; Charles George Schnur; Damon Moore Shaw; Paul David Smith, B.A.; Dane Oatman Sprankle; John Ross Thomas, B.A.; Edwin McKay Tuttle, B.A.; Joseph Alexander Ujhelyi, B.A.; Karl Hull Weaner; Frank Witt Wiley.

DOCTOR OF MEDICINE

Maurice Clifford Archer, B.A. (Ohio Wesleyan University); Edward Arnold; Milton Frederick Axthelm, B.A. (Ohio Wesleyan University); William Vaughn Banning; Joseph E. Bausman, B.A.; J. Tracy Bennett; Ray Anderson Bohl, B.S. (University of Akron);

John Paul Bolton; Paul Clifton Bratten; Louis Henry Brooks; Simon Solomon Bunin; Alice Martina Bustin, B.Sc. (with Honors); Frank Cook; Lloyd Clifford Couchman; Jerry Owen Crist; Isaac Wilson Curtis, B.A. (Muskingum College); Hobart Lewis Donohoe, A.B. (Wittenberg College); Robert Henry Dunn; Sidney Weiss Durschlag, B.A. (Western Reserve University); Charles Wesley Edwards; Lowell Ashton Erf; John James Fahey; Robert Leslie Fullerton, B.S. (Denison University); Richard Ludwig Garster, B.A.; John David Hathaway, B.Sc.; Frank Bly Heckert; Warren Wilson Hicks; Robert Edgar Hughson, Jr., B.A.; Thelma Hutchfield; Merl Moe Jackel; Calvin Garnet Jackson, A.B. (Ohio Northern University); Jack Isadore Jaffa; Morris Kalmon, B.S. (University of Akron); Henry William Karrer, B.Sc.; Philip Katz, B.Sc. (West Virginia University); Francis Patrick Kintz, B.S. (Denison University); Philip Knies, B.S. (Capital University) (with honors); Edward Kuchlewski, B.Sc.; Abe Kuhr; Carlos Melvin Larrick, B.Sc.; Harold Levi Lawrence, B.Sc.; Robert Thomas Leever, B.A.; Emmert Carl Lentz, B.A.; Carl Anthony Lincke, B.A.; Leo Robert Markey, B.A. (Western Reserve University); Omar Joseph Massey, B.A., M.A. (University of Pittsburgh); States Donald McCoy, B.S. (University of Akron); David Wade McCreight, B.S. (Muskingum College); Andrew William Miglets; Carl Franklin Moats; Milton Caleb Oakes, B.A. (Western Reserve University); John Milton Owen, B.S. (Otterbein College); Samuel Norman Palevsky, B.A.; Lawrence George Patterson, B.A. (Bethany College); Flora Murphy Pedicord, B.Sc.; Eugene Walter Peters, B.A. (Western Reserve University); Richard Allen Pfarrer; James Garfield Powell, B.A. (Western Reserve University), B.S. (West Virginia University); Ralph Eugene Rasor, B.S. (University of Akron); Clarence Tower Risley, B.S. (Denison University); Carl Gray Rossel, D.D.S.; Gordon Edman Savage, A.B. (Marietta College); Marion Robert Scheetz; Irving Lawrence Schonberg; Robert Goodrich Smith, B.A.; Ernest James Snyder, B.S. (University of Akron); Myron Edward Speck; Ruth Harriett St. John, B.A.; George Yeagley Swickard; Berger Thomas, B.A.; Charles Wilbur Thomas; Stephen Tarnoczi Turney, Jr., B.E.E., B.A.; Adolph William Verhoff, B.A.; Peter Anthony Volpe, B.Sc.; Joseph David Wasserstein, B.A. (Western Reserve University); Herman Egbert Wilkinson; Harold Jennings Wilson, B.A. (Muskingum College).

DOCTOR OF DENTAL SURGERY

Thomas Owen Adams; James Howard Armacost; George Bent, Jr.; Cecil Harold Bondy; Carlos Moody Bowman; Erwin Louis Boye; Theodore Virgil Boylan; Robert Eugene Brawley, B.Sc.; Richard Orpheus Bridges; Harold Dana Brown; Wayne Holland Carpenter; James Daniel Chessnow; Lawrence Dewey Cleek; Kenneth Maxwell Davis; Anthony DeMarco; H. Beecher Dierdorff; William Henry Dietz; Simon Fisher; Sol Jacoby Flignor; Paul Melvin Gibbons; Louis A. Glazer; Joseph Goeller; Joseph Samuel Greenfield; Riley Lawrence Hardacre; Irvin Edmond Henry; John David Herrington; Clarence Kanter; Max Kessler; Kay Kermit Kirk; Arthur Klein; Basil Eugene Likens; Frank Cirino Liotta; John Curtis Lowmiller; Frank Edwin Manbeck, B.Sc.; Albert George Matre; Robert Frederick McCarron, B.A.; Marion Lawrence Mills; Robert Barry Moyer; Irving Lee Nafulin; LeRoy Burdette Nagel; Arthur Anthony O'Brien; Maurice D. Okum; Wilho Matias Orqvist; Alfred Julius Osolin; Aaron Peck; Ray Arleigh Phipps; Lyle Henry Pitt; Milton Rabine; Charles Everett

Richner; George Harold Rose; John Roth; George Charles Schaaf; Meyer Schneider; Oscar W. Schreiber; Dwight Smith Shumate; Garland Clifford Smith; Charles Thomas Stingley; John Diehl Sulsberger; Ward Eugene Swinehart; Harold Ellis Ulrich; August Anthony Urankar; Darrel Madden Walters; Milton Wiesenberg; Hallim Samuel Zarzour.

BACHELOR OF SCIENCE IN AGRICULTURE

Maynard Bronson Abbott; James Jackson Anderson; Frederick Dwight Bates; Robert Howard Blosser; Willard Clayton Boyer; Leland Burkhart; Edward Milton Caldwell (as of the Class of 1918); James Howard Constable; Paul Leslie Cook; Warren Cooper; Frank Sylvester Curto; Floyd Edward Davis; Roy Edward Detrich; James Paul Dorrance; Paul Eugene Eyestone; Edward Henry Feck; Wilfred Allie Fryman; Joseph Bernard Fueglein; Harold George Gibboney; Ralph Howard Grimshaw; Norman Frederick Haas; Eugene Morris Hanawalt; James Raymond Harris; Russell Ohmes Hitz; Claude B. Hoff; Clyde Roosevelt Jones; Heber Eldo Keach, A.B. (Cedarville College); Arnold Louis Keller; Robert Gladden King; Howard Nicodemus Lamb; John Henry Leonard; Verne Linscott; James Albert McKee (as of the Class of 1909); Ralph William Metz; Luther Eugene Minding; Lectrus Grosvenor Morgret; Vivian Yeazel Overturf; Frederick Heuser Perner; Thomas Walter Reed; Glenn Wade Salisbury; Gabriel Simon; Robert Mumford Smock; Harold Metzler Steiner; John Daniel Strausbaugh; Arthur John Stupka; Dwight Elisha Teegardin; Clifford Franklin Varney; Paul Phillip Wallrabenstein; Donald Adam Wasem; Ralph John Winans; Gardner Bullard Wing; Ralph James Woodin; Ralph Emerson Young.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Norma Menettie Aschbacher; Virginia Ann Bates; Mabel Elizabeth Beal; Frances Evelyn Brundige; Mildred Alice Campbell; Clara Virginia Cochran; Janice Mildred Cory; Doris Irene Daniels; Elizabeth Irene Davis; Leora Maxine Drum; Eleanor Jane Eichhorn; Mary Lucile Elliott; Genevieve Mae Fluent; Mary Alyce Gordon; Mary Elizabeth Gordon; Sarah Margaret Gould; Arline May Graff; Helen Elizabeth Grob; Dorothy Ella Hatcher; Hannah Jamieson Herd; Carrie Evelyn Hetrick; Mary Josephine Hodock; Ethel Avanelle Horn; Helen Marietta Huffman; Erma Bertha Jung; Florence Rosemary Lenahan; Katherine Taylor Leonard; Gertrude McClure Lippincott; Gertrude Therese Mahall; Mary Lucille McDonald; Helen Louise Palmer; Mildred Lorraine Peters; Ruth Margaret Reiling; Winifred Ruth Reynolds; Mildred Hazel Richards; Frances Evelyn Richmond; Rosemary Theresa Schmidt; Janet Slemmons; Doris Lucille Snook; Mildred Mary Stafford; Emma Anna Steiger; Alberta Bessie Sutton; Marion Lee Thomas; Frances Thompson; Thelma Lee Tyler; Oea Leona Wade; Gertrude Belle Weber; Dorothy Helen West; Dorothy Ellen Whitney; Dorothy Evelyn Wright.

BACHELOR OF ARTS

Charles Frederick Abell; Charlotte Louise Addison; Mary Esther Albright (with Distinction in Fine Arts); Robert Frank Aldredge; Foster Lightford Alexander; Chester Hart Allen; Howard Donald Allison; Clara Virgene Anderson; Enid Marjorie Anderson; Marcus Lovell Anderson; Wilson Robert Arnett; Mary Jane Auld; Donald Eric Babcock (with Honors); Hugh Jacob Baker, Jr. (with Distinc-

tion in Political Science); Philip Harriman Baker; Harold Jerome Barker; Harold Marcus Baron; John Paul Barrett; James Gorton Bartlett; Anne Katherine Bartram (with Distinction in English); Walter Lester Beadle; Charles Edward Bender; David Louis Bernstein; Paul Otto Boesel; John Edmund Bohlender; John Paul Bolton; Ralph Hurd Bond; Katherine Margaret Born (with Honors) (with Distinction in French); Willa Jean Bostwick; Mae Margolin Brooks; David Brown; Earl Guy Brown; Carl Raymond Bullock (with Honors); Charles Ray Burbacher; Nathan Everett Cadkin; Rita Lee Cahill; John Thomas Calder; Florence Carr Camp; Frances Emerson Campbell; Irma Marie Carr; Daniel Joseph Casey; David Beecher Chancellor; Edward Samuel Chapman; Clarence Carl Christman; Sam Chudnovsky; Paul Irven Cloud; Reid Mitchell Clutter; Arthur Robert Cohen; Solomon P. Cohen; Fred Milton Cole; Francis Hammond Connors; Mary Eleanor Cook; Genevieve Dollison Corbin; Charles Brown Crow; Ruth Helene Cunningham; William Edward Daugherty; Mel Addison Davis (with Honors); Rose Jeanne Dennis; Pauline Mary DeVitt; Pearl Jeanne Dolinsky; Kathryn Hall Duffey; Saul Harry Dulberg; Earl Lowery Dull; Nancy Tappan Duncan; Winifred Duval; George Jesse Eckhardt; Emily Eilmann (with Honors); Macin Edgar Estill; John Aloysius Ey, Jr.; Melvin Frederick Eyerman; John George Feder; Karl Henry Feistkorn; Rosemary Fetsch (with Honors); Jacob Fidelholtz; William Norman Fingerhut; Gertrude Isabel Frame; Myron Abraham Freilich; John Bernard Fried (with Honors) (with High Distinction in Chemistry); Bernard Friedman; David Lieber Friedman; Berdine Gaar; Rebecca Beatrice Garbe; David Lionel Gerstenfeld; Nathan Ginsburg; Isadore Goldberg; Pauline Elizabeth Graham; Theodore William Gregg; Julie Irene Grove; Earl Nelson Gussett; Harry Gutterman; Eleanor Martin Hall (with Honors) (with High Distinction in English); Wallace Worthy Hall, Jr.; Martha Stancliffe Hamilton; Rex William Hanna; Hyman Hanson; Mary Harbage (with Honors) (with Distinction in History); Irvin Wilbur Harper; Clarence Samuel Harris; Harold Curtis Harsh; Virginia Marion Hawkins; Andrew Hedmeg; George Aufustus Heffner; William August Hendrickson; Cecelia Herbach; Guilford Bert Houston; Dorothy Jean Hooper; Leona Gladys Rogers Hornor; Paul Irwin Hoxworth; Houston Kermit Hunter; Dena Jevas; Frederick Hoover Johnston; Paul Davis Jones; Richard Wayland Jones; Julius Joseph Kaiserman; Sam Kaufman; Martin Crittenden Kelley; Nash Adrian Kelley; Harry Bernard Ketter; Ralph Dwight King; William Edward Knepper; Clarence Samuel Koltun; Raphael Linbur Konigsberg; Cecelia Hadeline Krakoff (with Honors); Margaret Louise Kramer; Luette Helen Kuhlman, B.Sc. in Edu.; Bernard Vincent Lally; Edward Carl Lancer; Josephine Irene Lang; Nicholas Joseph LaToraca; Christine Milligan Laughlin; Benjamin Levin; Isadore Harry Levine; David Raymond Lewis; Martha Elizabeth Lindsay (with Honors) (with High Distinction in Physiology); Leon Martin Lippman; Emelia Littlefield; Mao-Te Lo; Julius William Long (with Honors); William Carl Long; Cathryn Pauline Lorenzen; Paul Herman Lorhan; Robert Emerson Lowry; Chi-Hua Lu; Barney Malbin; Clark Delmar Mantz; Eleanor Marshall; Dorothy Seville Martin; Keith Martin; Sarah Elizabeth Martin (with Honors) (with Distinction in French); Arline Lorraine Mason; Catherine Southworth Matthews; Thurman Francis McAllister; Margaret Anne McCloud; Richard LeRoy McFarland; James Holt McGavran; Florence Cockrell Melvin; Albert Curtis Miller; Cloy Miller; Margaret Carlisle Miller

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Lamon Koos; Elizabeth Ann Milholland; Edna Harriett Newman; Marianna Helen Pritchard; Lillian Richman; Mary Elora Rudolph; Jeanette Elvina Sherwood; Neil Stetelman; Winifred Alice Warner; Esther Elizabeth Wellman.

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Maple; Virginia Elizabeth Marker; Gilbert Anthony Martello; Jacob Herman Martin; Mary Catherine Martin; Nancy Jane Mason, B.A.; Herbert Umeki Matsumori; Ruth C. Maxwell; Alice Ada May; Ruth McConnell; Orin Guilford McGlone; Nancy Shotwell McLaughlin, B.A. (Lake Erie College); Cona Baldrige McNabb; Frank Swain McWhinney; Ethel May Meermans; Geraldine Emma Missback; David Patton Morrison; Aleen Kahle Mowen; Ann Lauret Nealon; Edith Frances Newell; Emma Marie Newell; Lucile Mary Nixon; Geraldine Cecelia Oberle; Marjorie Isabel Ossing; Phoebe Arnold Paine; Madeleine Isabelle Parkinson; Maude Ellen Patrick; Alice Gertrude Peck; Ann Jane Perdue; Alfred John Philby; Elizabeth Porter; Martha Ashton Postle; Marion Henrietta Press; Phyllis Mena Priore; Mary Alspaugh Racle; Mary Alice Ralston; Robert Edward Randall; Esther Ranz; Leonard Walter Reed; Rosetta Elizabeth Reese; Joseph Rubin Resnick; Carolyn Ruth Richards; Carrie Kathleen Rinehart; Fanchion Davise Robb; Mary Gretchen Roberts; Martha Dorothy Robertson, B.A.; Mylin Hatfield Ross; Sarah Louise Rothschild; Margaret Isabel Rupp; Helen Elizabeth Sandfort; Caroline Hoover Sanford; Frances Ruth Schaefer; Katherine Louise Schafer; Clara Margaret Schneider; Catharine Mitchell Schramm; Mary Jean Seabright; Harry Benjamin Sefton; Lillian Ruth Segel; Genevieve Addie Seibel; Alice Catherine Selby; Samuel Thomas Selby; Mima May Shade; Nelle Shaw; Dorothy Laurene Shoots; Blanche Gillespie Simpson; Marie Paula Skodak; Beatrice Ellen Slusser; Ada Alberta Smith; Hattie Brooks Smith; Sarah Condon Smythe; Dorothy Jane Snashall; Mary Caroline Snell; Thelma Christine Sparrow; Wilhelmina Hadley Sprenger; Jesse Arthur Stewart; Sara Eleanor Sykora; Helen Louise Tenney; Mary Ida Thomas; Marion Louise Thompson; Ruth Naomi Thompson; Zara Timmerman; Ralph Herman Trivella; Helen Rebecca Trotter; Wilma Ethel Turner; Ada Bernice Turowski; Ruth Ullery; Katherine Bartlett Usry; Marion Dorothea Vollmer; Margaret Janice Vorhees; Mildred Claire Walker; Bernard Joseph Walters; Kathleen Evelyn Warren; Charles Manville Watson; Helen Tucker Weir; Catherine Virginia Wertz; Chester Albert Wherry; David Marsh Wherry; Carolyn Jean Whitcomb; Evalyn Ruth White; Evelyn Marie Wilcox; Frances Delta Williams; Walter Rollin Williams; Edna Elizabeth Wolf; Maxwell Kingsbury Workman; Henry Bush Wright; Mildred Bertha Young; Sigmund Joseph Zarembski; Mabel Irene Zulauf; Ruth Ann Zurmehly; Bessie Louise Zwelling.

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Willard Francis Bartoe; Walter John Ely; Joseph Clement Haban; John Louis Muhleman; Brice Albert Schumacher.

BACHELOR OF INDUSTRIAL ENGINEERING

Stephen A. Bogar; Patsy Diffoure; Louis Travis Gibbs; Lewis Alexander Gray; Roy Howard Hutchison, A.B. (Marshall College); Sylvan Ellsworth Jackson; Paul Edward Jones; Joseph Edward Kiefer; Francis Joseph Markey; David McGee Maxwell; Joseph Paul

Myers; Wayne Samuel Phillips; Curtis Morey Potter; Merlin Englert Rees; Norman M. Sulzer; Ramon Wyer.

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Gerald William Downing; Andrew Michael Kazimer; Earl Frederick Kindinger; William Vischer Lashley; Frederick Charles Morrow; Archie Robert Stevenson; Ernest John Teichert; Floyd Charles Whitmer.

BACHELOR OF SCIENCE IN APPLIED OPTICS

Lloyd Douglas Dolbear; Kenneth Arthur Hoose; George Frederick Jones.

BACHELOR OF SCIENCE IN PHARMACY

Thelma Pauline Barrows; Marybodie Busey; Harold D. Cramer; Mary Rita Derda; Roger Ware Dolder; Edwin John Fellows; Harry L. Hart; James Horwitz Hartford; Virgil Thurman Jenkins; Stephen Lawrence Kalley; Nevin John Murfay Klotz; Lazar Lipson, A.B. (Western Reserve University); John Robert Long, B.Sc. in Bus. Adm.; William B. Mangano; Sidney Markowitz; William C. McKinley; Earl Irving Rosenblum; Ezra Sacks; Joseph Sacks; Harold Schottenstein; Hubert Ellsworth Schwarz; Solly Samuel Sher; John Ramon Suter; Chester Widemeyer; James Henry Wiley; Marion Ennis Wykoff; Milton Eugene Yales; Harold Ziegler; Bernard Richard Zipser; Rose Marie Zubricky.

DOCTOR OF VETERINARY MEDICINE

Howard M. Aitken; Robert Paris Armstrong, B.S. (Pennsylvania State College); Leonard Perry Bailey; Kenneth Leland Benner; Paul Clifford Bennett, B.Sc. in Agr. (West Virginia University); William Clinton Bowen; James Thomas Burriss; Kenneth Kent Burriss; Gordon Tobias Castor; Paul Markel Cellar; Glen Garold Crosbie; Harmon Walter Fenner; Walter Candel Ferrall; Charles Christian Gluhm; Amor Edward Hancock; Leo Henry Hartman; Henry Strom Magnus; John Fremont McClure; Gerard Boylan Merrick; Granville John Miars; William Karl Mueller; John Joseph Murphy; Thomas Presow Nankervis; Charles Robert Pastors; James Ralph Peters; John Lyle Putnam; Leonard Robert Richardson; James Lawrence Smith; Carl Sewell States, B.S. (Wilmington College); Fritz Volkmar; Raymond Dean Wenger; Raymond Francis Witt.

CERTIFICATE IN PUBLIC HEALTH NURSING

Dorothea Hamilton Stilwell, R.N.

CERTIFICATE OF GRADUATE NURSE

Bessie Opal Blaney; Winifred Stella Butler; Evelyn Pauline DeVore; Vera Burdette Dickerson; Martha Jane Dingess; Olwen Mary

Evans; Grace Ola Gardner; Wanda Mae Harper; Mary Christine Hummel; Helena Katherine Knicely; Mary Frances Laffin; Anna Mae LeValley; Helena Lenore McLaughlin; Esta Louise Miller; Cecelia Kathryn Noss; Maxine Leona Paxton; Dorothy Mable Porterfield; Gladys Arleen Rank; Mary Agatha Rase; Maryann Reighley; Dorothy Louise Root; Phoebe Ann Sheldon; Martha Lucille Stephens; Esther Olive Swendal; Gertrude Louise Welch.

The President now presented to the Board the actions of the University Faculty taken at its meetings of May 14 and May 19, 1931, in reference to the student petition requesting abolishment of Compulsory Military Training.

Upon motion of Mr. Atkinson, seconded by Mr. Mack, the following resolution was upon roll call unanimously adopted:

"The Ohio State University was established for the purpose of enlarging and enriching the lives of those who might avail themselves of the opportunities it offers.

"The Board of Trustees believes that it is now, as heretofore, the desire of the people of Ohio who own and support this institution that it shall be so conducted as to conserve and further all those educational activities that have stood the test of time and have proved their worth. Among these is Military Training. The Board sees no reason to change this requirement.

"The great majority of students and faculty members are earnest, hard-working, and sincere in their appreciation of the opportunities afforded them by the State of Ohio.

"The Board feels that the University should not be subjected to emotional criticism because of the unripe vociferations of a small group of students and a very few members of the faculty who were under no compulsion to come here and are under none to remain unless they can subscribe to the fundamental purposes of this University."

* * * * *

The Secretary presented the actions of the University Cabinet relating to bids received April 21, 1931 and contract awarded for a 4,000 K. W. 80% P. F. Turbo Generator Unit for its Power Plant:

CABINET MINUTES

Columbus, Ohio, April 21, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on April 13, 1931, met for the purpose of opening and reading in public the following bids received for a 4000 K. W. 80% P. F. Turbo Generator Unit for the Power Plant:

Bids received:

Bidder	Gross Bid	Allowance for 1000 K. W. Machine	Total Net Bid
Allis-Chalmers Mfg. Co.	\$65,000	\$2,000	\$63,000
Westinghouse Elec. Mfg. Co.	66,610	3,500	63,110
General Electric Company	67,150	6,400	60,750

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, April 23, 1931.

The Cabinet met in the Administration Building at 9:00 A. M.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Engineers on the bids received April 21, 1931 for a 4000 K. W., 80% P. F. Turbo Generator Unit for the Power Plant:

April 22, 1931.

Mr. Carl E. Steeb
Sec'y. of Board of Trustees
Administration Building
Campus

Dear Mr. Steeb:

I am listing below a tabulation of the bids received Tuesday, April 21 on a 4000 K. W. .8 P. F. Turbo Generator. The estimated cost of this work is as follows:

1. 1 4000 K. W., 80% P. F. Turbo Generator Set installed. Gross Estimated Cost	\$69,000.00
2. Less allowance for General Electric Co. Turbo Generator Set, Turbine Serial No. 28435; Generator Serial No. 4219073	6,000.00
	<u>\$63,000.00</u>
3. Net Estimated Cost	\$63,000.00
4. Engineering and Drafting	250.00
Total	<u>\$63,250.00</u>

Tabulation of Bids on Generating Equipment *Ohio State University, Columbus, Ohio*

Received April 21, 1931

No.	Bidder	Gross Bid	Allowance for 1000 K. W. Machine	Total Net Bid
1.	Allis-Chalmers	\$65,000	\$2,000	\$63,000
2.	Westinghouse	66,610	3,500	63,110
3.	General Electric	67,150	6,400	60,750

I am also attaching a detailed tabulation of these bids.

I recommend that the contract be placed with the lowest and best bidder, the General Electric Company in the amount of \$60,750. This bid is \$2250.00 lower than the estimated cost.

Cordially yours,

(Signed) W. C. McCracken,

*Ch. Eng. & Supt. of
Bldgs. & Grounds*

Acting under instructions received at the meeting of the meeting of the Board of Trustees held April 13, 1931, the Cabinet approved the recommendations of the Engineers and recommends to the Director of Public Works the award of the contract for a 4000 K. W. 80% P. F. Turbo Generator Unit for the Power Plant to General Electric Company for the net total of \$60,750.00.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the above actions of the Cabinet were upon roll call unanimously approved and the proceedings ordered made a part of the records of this meeting.

* * * * *

The Secretary presented the actions of the University Cabinet relating to bids received April 21, 1931 and contract awarded for a 5000 sq. ft. Horizontal Two Pass Surface Condenser for the Power Plant.

CABINET MINUTES

Columbus, Ohio, April 21, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, McCracken, Eckelberry, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on April 13, 1931, met for the purpose of opening and reading in public the following bids received for a 5000 sq. ft. Horizontal Two Pass Surface Condenser for the Power Plant.

Bids received:

Bidder	Base Bid	ALTERNATE "A"	ALTERNATE "B"	
		For Steel Shell Deduct	3'4"x6'4" Exp. Joint Add	For 42" Dia. Exp. Joint Deduct
Allis-Chalmers Mfg.	\$14,685	\$1,305	\$240+	\$80-
Ingersoll-Rand Co. . .	14,635	1,300	200+	90-
Worthington P. & M.	14,774+	1,274	77-	77-
C. H. Wheeler Mfg.	15,200	1,280	190+	55-
Ross Heater Mfg. Co.	17,100	2,820	160+	40-
Elliott Company	13,950-	-180	230+	75-
Foster-Wheeler Corp.	14,600	1,300	185+	85-
Westinghouse Elec. .	14,450	1,250	150+	75-

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, April 28, 1931.

The Cabinet met in the Administration Building at 9:00 A. M.

Present: Messrs. Smith, McCracken, Eckelberry, Steeb, and President Rightmire.

* * * * *

The Cabinet met to receive the report of the Engineers on the bids received April 21, 1931 for a 5000 sq. ft. Horizontal Two Pass Surface Condenser for the Power Plant:

April 28, 1931

Mr. Carl E. Steeb
Board of Trustees
Administration Building
Campus

Dear Mr. Steeb:

You will find listed below tabulation of bids issued April 21 on a 5000 square foot Two Pass Surface Condenser. The estimated cost of this work is as follows:

1 5000 sq. ft. Horizontal Two Pass Surface Condenser installed\$16,000.00

Tabulation of Bids on Generating Equipment
Ohio State University, Columbus, Ohio

Received April 21, 1931

Bidder	Base Bid	ALTERNATE "A"		ALTERNATE "B"	
		For Steel Shell Deduct	3'4"x6'4" Exp. Joint Add	For 42" Dia. Exp. Joint Deduct	
Allis-Chalmers Mfg.	\$14,685	\$1,305	\$240+	\$80-	
Ingersoll-Rand Co.	14,635	1,300	200+	90-	
Worthington P. & M.	14,774+	1,274	77-	77-	
C. H. Wheeler Mfg.	15,200	1,280	190+	55-	
Ross Heater Mfg. Co.	17,100	2,820	160+	40-	
Elliott Company	17,950-	1,180	230+	75-	
Foster-Wheeler Corp.	14,600	1,300	185+	85-	
Westinghouse Elec.	14,450	1,250	150+	75-	

There is also attached the detailed tabulations of these bids. We have gone over each bid carefully and have interviewed representatives of the different bidders.

We wish to respectfully recommend that the contract be placed with the lowest and best bidder, the Elliott Company on their base bid in the amount of \$13,950.00. This bid is \$2050.00 lower than the estimated cost and \$500.00 lower than the next lowest bid.

Cordially yours,

(Signed) W. C. MCCracken,
Ch. Eng. & Supt. of
Bldgs. & Grounds

(Signed) C. E. MORROW,
Asst. Ch. Engineer

Acting under instructions received at the meeting of the Board of Trustees held April 13, 1931, the Cabinet approved the recommendation of the Engineers and recommends to the Director of Public Works the award of the contract for a 5000 sq. ft. Horizontal Two Pass Surface Condenser for the Power Plant to the Elliott Company for the sum of \$13,950.00.

Upon motion of Mr. Mack, seconded by Mr. Caton, the above actions of the Cabinet were upon roll call unanimously approved and the proceedings ordered made a part of the records of this meeting.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Atkinson, it was upon roll call unanimously ordered that a Medical Certificate be granted to Dr. L. Judson Hunt, a graduate of the Pulte Medical College, in 1873.

* * * * *

The following changes in the Constitution of the Faculty Club, having regularly been approved by the Board of Control of the Faculty Club, are presented herewith:

Change Article III (Membership), Section 2, to read as follows:

2. *Active Membership* shall comprise the four following groups: (1) Members of the Board of Trustees, members of the instructional force with the rank of full professor, and administrative heads; (1-a) MEMBERS OF THE INSTRUCTIONAL FORCE WITH THE RANK OF ASSOCIATE PROFESSOR; (2) Members of the instructional force with the rank of assistant professor and other administrative officers not included under (1); (3) members of the instructional force having the rank of instructor.

The remainder of this section to remain as it is.

Change Article VII, Section 1, to read as follows:

1. Active members shall pay a membership fee as follows: (1) Members of the Board of Trustees, members of the instructional force with the rank of full professor, and administrative heads, \$100; (1-a) MEMBERS OF INSTRUCTIONAL STAFF WITH THE RANK OF ASSOCIATE PROFESSOR, \$75; (2) members of the instructional staff with the rank of assistant professor, and other administrative officers not included under (1), \$50; (3) members of the instructional force having the rank of instructor, \$25.

(The amendments proposed are printed in capital letters.)

Change Article III, Section 6, to read as follows:

6. (a) Special Membership shall be extended to the Board of Trustees of the University.
- (b) On recommendation of the Membership Committee and subject to the approval of the Board of Control, Special Membership may be extended to the following persons: widows of former members of the faculty, widows of former members of the Board of Trustees, and widows of former administrative heads.

Change Article IX to read as follows:

Bills for house accounts and dues will be mailed on the first day of the month and payment must be made on or before the fifteenth.

Names of delinquents will be posted on the sixteenth, and, if accounts are not paid on or before the last day of the month, credit will be suspended. Credit may again be established by payment of the account.

If accounts are not paid within 30 days after credit has been suspended, membership in the Club will be forfeited.

Members who have forfeited membership may be reinstated by the Board of Control after such members have paid their entire indebtedness.

Upon motion of Mrs. Paterson, seconded by Mr. Mack, the above amendments to the Constitution of the Faculty Club were upon roll call unanimously approved.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 8, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 8, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton. Director J. L. Clifton of the State Department of Education was also present.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Engineering Administration</i>			
Florence Steinhauer	Stenographer	May 31, 1931	960.00
<i>Electrical Engineering</i>			
Ralph M. Wise	Stud. Assistant	July 1, 1931	200.00
Norman J. Hoenie	Stud. Assistant	July 1, 1931	200.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Velma J. Hawver	Asst. Instructor in Nursing Procedures	June 15, 1931	1,800.00
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Betty DeBruin	Asst. to Registrar	May 31, 1931	1,020.00
<i>University Bookstore</i>			
John T. Petrie	Stock Room Clerk	May 31, 1931	1,350.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Home Economics</i>				
Beatrice Lieberman	Assistant	May 19, 1931 to June 6, 1931		42.00 period
Evangeline Klepinger	Assistant	Su. Qr.	Su	75.00 mo.
Frances Brundige	Assistant	2nd term, Su. Qr.	2nd term, Su. Qr.	90.00 period
Ruth Beard	Assistant	Su. Qr.	Su.	150.00 period
Doris Ufer	Instructor	2nd term, Su. Qr.	2nd term, Su. Qr.	393.00 period

Mary S. Dickerson	Assistant	Su. Qr.	1st term	150.00
*Gertrude Potter	Assistant	Su. Qr.	Su. Qr.	period
			1st term,	108.67
			Su. Qr.	period
* To be supplemented by \$41.33 to be paid from Home Economics Nursery Fund (Dept. 7310)				
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Donald C. Power	Asst. Professor (Special contract)	Su. Qr.	Su.	500.00 period
<i>Sociology</i>				
Leila Kinney	Asst. Professor	Su. Qr.	Su.	600.00 period
<i>College of Education</i>				
<i>Administration</i>				
Winifred Hiles	Stenographer	June 1, 1931		1,020.00
<i>Adult Education</i>				
Dallas V. Stone	Assistant	Su. Qr.	1st term, Su. Qr.	150.00 period
(Salary to be paid from State Department of Education salary fund as agreed to by Dr. John L. Clifton)				
<i>Bureau of Educational Research</i>				
Ida M. Baker	Lecturer	June 8 to June 12, 1931		25.00 period
Margaret Harrison	Lecturer	June 8 to June 12, 1931		100.00 period
Dorothy C. Mancha	Lecturer	June 8 to June 12, 1931		75.00 period
G. P. Drueck, Jr.	Lecturer	June 8 to June 12, 1931		50.00 period
C. M. Jansky, Jr.	Lecturer	June 8 to June 12, 1931		75.00 period
C. M. Koon	Lecturer	June 8 to June 12, 1931		100.00 period
William J. Cooper	Lecturer	June 8 to June 12, 1931		100.00 period
(The above salaries to be paid from \$1000, allotted to the Radio Institute by the Summer Quarter Committee)				
<i>Bureau of Special Education</i>				
Anna M. Engel	Instructor	Su. Qr.	1st term, Su. Qr.	800.00 period
<i>Psychology</i>				
Floyd C. Dockeray	Professor (Special contract)	Su. Qr.	Su.	1,277.78 period
<i>College of Engineering</i>				
<i>Administration</i>				
Frances Taylor	Stenographer	June 3, 1931		960.00
<i>Chemical Engineering</i>				
Robert C. Kintner	Acting Asst. Professor	Su. Qr.	Su.	175.00 period
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
W. C. Ault	Res. Assistant	June 1, 1931 for 2 mos.		250.00 period
<i>Starling-Loving Hospital</i>				
Ione Sundstrom	Asst. Instructor in Nursing Procedures	June 16, 1931		1,800.00
<i>Graduate School</i>				
Glenn S. Carpenter	N. V. Potash Fellow	July 1, 1931	Su. Au. Wi. Sp.	720.00
(Salary to be paid from funds deposited with the Business Manager by the Potash Export Company)				
Cecil H. Wadleigh	National Kraut Packers Fellow	June 1, 1931	Su. Au. Wi. Sp.	600.00
(Salary to be paid from funds deposited with the Business Manager by the National Kraut Packers Association)				

6-8-'31

*Administrative Division**Business Manager's Office*

Blanche Brown	Stenographer	June 1, 1931	1,080.00
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Registrar's Office

Betty Peppard	Asst. to Registrar	June 1, 1931	1,020.00
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University Bookstore

Walter C. Grauman	Stock Room Clerk	June 10, 1931	1,380.00
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Change in Salary

Name	Title	Effective	From	To
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
H. D. Foster	Senior Research Engineer	June 1, 1931	2,000.00	4,000.00
(Increase to be paid by the Structural Clay Tile Association)				

*Miscellaneous
Recommendations*

That Wilder D. Foster be made a Junior Research Engineer in the Engineering Experiment Station, at the rate of \$200 per month from funds furnished by the Calcium Chloride Publicity Committee, the employment to be effective from May 1, 1931. The Publicity Committee will forward the salary month by month to the Business Manager of the University.

That Professor Howard D. Smith, University Architect, be granted a leave of absence with salary for two months beginning June 15th, 1931. Professor Smith desires to carry on observations and study of architectural design in European countries during this period.

That the position, Assistant Auditor for Student Organizations, be created in the office of the Dean of Men, for the purpose of auditing the accounts of fraternity groups which have had difficulty with their credit rating among merchants, and that Paul Fred Strother be appointed to this new position. Certain charges satisfactory to the fraternities will be made by the Dean of Men for this service, and from this source will be derived a fund used in paying the salary of the Assistant Auditor. The salary is hereby recommended at \$150 per month. No expenditure of University funds is entailed.

That the Department of Agricultural Extension in the College of Agriculture be authorized to enter into cooperation with the President's (U. S.) Emergency Committee for Unemployment, to carry on demonstrations and to stimulate an interest in family food production in connection with industrial employment, and to direct and supervise the work, to maintain contact with the State committee on stabilization of industry or other appropriate committees or agencies, to provide such office facilities as may be needed and to make reports to the President's Committee and the College of Agriculture covering the expenditure of funds and of the work accomplished. The President's Committee is providing \$5,000 for a twelve month period, to be paid in four equal installments by quarters, for the payment of the salary and expenses of a person or persons selected by the College of Agriculture to carry on this work within the State of Ohio.

It is also recommended upon the recommendation of the College of Agriculture that Mr. Vernon H. Davis be selected to take charge of this proposed activity at a salary payable from the fund provided

by the President's Committee, to be approved by the College of Agriculture.

That the following schedule of short courses with their dates and registration fees be approved, there being only a few changes from the schedule pursued with the approval of the Board in the Autumn and Winter Quarters of 1930-31. These short courses had a very satisfactory appeal during the year, and they seem to be filling a want of the people engaged in these industries out over the State.

<i>Department of Agricultural Engineering</i>	
January 4 to 15, 1932.....	Farm Power and Farm Machinery.....\$ 2.00
<i>Department of Animal Husbandry</i>	
January 4 to 8, 1932.....	Swine Production.....No fee
January 11 to 15, 1932.....	Horse Production.....No fee
November 9, 1931 to March 5, 1932.....	Short Course for Herd Improvement Association Supervisors and Dairy Cattle Herdsmen.....\$22.00
<i>Department of Dairy Technology</i>	
January 4 to 15, 1932.....	Milk Testing.....\$ 6.00
February 8 to 12, 1932.....	Market Milk.....3.00
February 15 to 19, 1932.....	Butter Manufacture.....3.00
February 22 to 26, 1932.....	Ice Cream Manufacture.....3.00
<i>Department of Farm Crops</i>	
January 12 to 14, 1932.....	Corn Growers Short Course.....No fee
<i>Department of Horticulture and Forestry</i>	
November 30 to December 4, 1931.....	Special Fruit Growers.....\$ 2.00
December 7 to 11, 1931.....	Commercial Vegetable & Potato Growers 2.00
December 8 to 11, 1931.....	Landscape Gardening.....3.00
January 11 to 16, 1932.....	Commercial Florists.....5.00
January 26 to 30, 1932.....	Commercial Nurserymen.....3.00
February 16 to 18, 1932.....	Canners Short Course.....2.00
March 3 and 4, 1932.....	Forestry.....No fee
<i>Department of Poultry Husbandry</i>	
September 21 to 25, 1931.....	Poultry Breeders and Hatcherymen.....\$ 4.00
November 30 to December 11, 1931.....	Poultry Keepers.....4.00
January 7 and 8, 1932.....	Poultry Feed Dealers.....2.00
<i>Department of Rural Economics</i>	
February 10 to 12, 1932.....	Farm Land Appraisers.....No fee
February 22 to 26, 1932.....	Farm Management.....No fee

That the College of Agriculture, through the department of Horticulture and Forestry be authorized, in conjunction with the Central States Forestry Experiment Station, to undertake a project on the reconstruction of grazed woodlands, to be carried on over a period of years in the tract of woodland on the farm recently purchased from Charles E. Coe, in accordance with agreement dated March 10, 1931. This project has been under discussion for some months and comes to the Board with the recommendation of the Director of the Forest Experiment Station, E. F. McCarthy, the Chairman of the Department of Horticulture and Forestry, Professor J. H. Gourley, and the Dean of the College of Agriculture, Alfred Vivian.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, it was upon roll call unanimously ordered that a Medical Certificate be granted to Dr. Virgil D. Guittard, a graduate of Ohio Medical University, in 1907.

* * * * *

Satisfactory evidence having been presented that the original diploma had been destroyed, it was upon motion of Mr. Kaiser, sec-

anded by Mr. Laybourne, unanimously ordered that a duplicate diploma be granted to George Allan Poston, B.Sc. in Agr., 1921.

* * * * *

The following credit to contract was presented as prepared by the University Architect for Equipment for Botany and Zoology Building:

W. M. Welch Mfg. Co. (Cabinet and Soapstone)—June 3, 1931
Change shelving from wood to steel in all rooms except No. 85, allowing a credit in the amount of.....\$178.00

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above credit to contract was upon roll call unanimously approved.

* * * * *

The Board of Trustees now proceeded to organize for the year beginning July 1, 1931. Upon motion of Mr. Mack, seconded by Mr. Atkinson, Mr. Julius F. Stone was upon roll call elected Chairman of the Board. Upon motion of Mrs. Paterson, seconded by Mr. Mack, Mr. Harry A. Caton was upon roll call elected Vice Chairman. Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, Mr. Charles F. Kettering was elected Treasurer of the Board, and upon motion of Mr. Laybourne, seconded by Mr. Mack, Mr. Carl E. Steeb was upon roll call elected Secretary of the Board.

* * * * *

Thereupon the Board adjourned to hold a special meeting on Monday, June 15th, 1931, 10:00 A. M., at the University.

Attest:

(Signed) CHAS. A. KUNTZ,
Acting Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 15, 1931.

The Board of Trustees met at Columbus, Ohio, at 10:00 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The Board of Trustees met with a special committee of seven members of the faculty for a conference on questions relating to University policies.

Each group presented its point of view on academic and administrative questions. Upon adjournment, it was agreed to confer further at some time mutually convenient.

Members of the faculty committee were:

Dean William McPherson	Graduate School
Dean Walter C. Weidler	College of Commerce and Administration
Dean Walter J. Shepard	College of Arts and Sciences
Professor W. E. Henderson	Department of Chemistry
Professor Boyd H. Bode	Department of Principles of Education
Professor Robert E. Mathews	College of Law
Professor M. B. Hammond	Department of Economics

* * * * *

Thereupon the Board adjourned to meet on Monday, July 13th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CHAS. A. KUNTZ,
Acting Secretary.

(Signed) JULIUS F. STONE,
Chairman

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RECORD OF PROCEEDINGS
OF THE

BOARD OF TRUSTEES
OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1931, to June 30, 1932

THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE

President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
*JULIUS F. STONE, Columbus.....	Mar. 17, 1925	May 13, 1937
LAWRENCE E. LAYBOURNE, Springfield....	May 14, 1921	May 13, 1938
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1932
MRS. ALMA W. PATERSON, Columbus.....	Mar. 27, 1924	May 13, 1933
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1934
EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	May 13, 1935
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1936

CARL E. STEEB

Secretary of the Board

C. F. KETTERING

Treasurer of the Board

* Also served as Trustee May 23, 1909 to March 21, 1917.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 20, 1931.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton. Director B. O. Skinner of the State Department of Education was also present.

The minutes of the last meeting were approved.

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
*I. P. Blauser	Secretary and Field Engineer	July 1, 1931	Su.Au.Wi.Sp.	3600.00
G. W. McCuen	Project Director of Rural Electrification	July 1, 1931		No sal.
*(Salary to be paid from fund given to the University by the East Central Division of the National Electric Light Association).				
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Frederick H. Lumley	Research Associate	June 5, 1931 to Oct. 1, 1932		3600.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Payne Fund of New York City)				
<i>Psychology</i>				
Horace B. English	Professor	2nd term, Su. Qr.	2nd term, Su. Qr.	611.11 period
<i>Graduate School</i>				
Earl C. Kirk	Nathaniel W. Lord Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00
Elwood D. Shipley	Robinson Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00
Weston A. Hare	E. I. DuPont De Nemours & Co. Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00
(Salary to be paid from fund deposited in the office of the Business Manager by the E. I. DuPont de Nemours & Company of Wilmington, Delaware)				
Solomon F. Whirl	Boiler Feedwater Studies Fellow	Apr. 1, 1931 for 9 mos.		750.00 period
(Salary to be paid from funds deposited in the office of the Business Manager by the Boiler Feedwater Studies Research Committee)				
*	*	*	*	*

*Miscellaneous
Recommendations*

That the appointment of Glenn S. Carpenter, N. V. Potash Fellow, be changed to read effective June 1, 1931 instead of July 1, 1931 as previously reported.

That Professor Charles C. Stillman, of the Department of Sociology, be granted a leave of absence, without salary, for the first term of the Summer Quarter, 1931, in order that he may serve on President Hoover's Unemployment Committee.

That Professor Luella C. Pressey be given a leave of absence for the year 1931-32, effective July 1, 1931, without salary, because of impaired health.

That the amount of money payable annually to student activities out of the fund created for student medical service and student activities by the quarterly payment of \$1.00 by each student, be reduced from \$3000.00 to \$1500.00, to be allocated and accounted for in the manner set forth in the resolution of the Board of Trustees of July 16, 1928.

That the shortage in military property in the custody of the University, found by certificate of audit number 230-31, dated June 25, 1931, and reported by the Assistant Adjutant General of the Headquarters Fifth Corps Area, amounting to \$28.16 for the year 1930-1931, be paid to the United States government out of the "Commutation of Uniforms Fund."

That the proposal of the Smith Agricultural Chemical Company to provide the sum of five hundred (\$500) dollars for the establishment of a Fellowship in the Department of Horticulture of the Ohio State University for the purpose of carrying on investigations over a period beginning October 1, 1931 and ending on July 1, 1932, be accepted with appreciation, and that Mr. Frank Curto be appointed as the holder of this Fellowship. The holder of this Fellowship will devote approximately half of his time to this work and the balance to study at the University under the direction of the Department of Horticulture.

That the Board of Trustees accept the proposal of the State Highway Department to create a cooperative research fellowship to study the requirements of concrete and timber piling under the direction of Professor Clyde T. Morris and approve the appointment thereto of Karl Vernon Taylor. The State Highway Department will pay salary directly to the Fellow.

That the proposal of the Dairy and Ice Cream Machinery and Supplies Association, Inc., of New York City, to establish a scholarship in this University, for one year, and to provide for the support thereof the sum of \$750.00, be accepted with appreciation, and that said scholarship be established in the Department of Dairy Technology, and shall be carried out in that Department in accordance with the agreement entered into on the 20th day of July, 1931, between the University and said Association.

That the contract between the State Board for Vocational Education and the Ohio State University for the year 1931-32, presented herewith, be approved:

**CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY**

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University

in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1931-32.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

Budget for Teacher Training in Agriculture

Salaries	\$23,700.00
Clerical	1,200.00
Travel	1,300.00
Research	900.00
Supplies	300.00
Postage and Communication	200.00
Printing	90.00
	<hr/>
	\$27,690.00

Budget for Teacher Training in Home Economics

Salaries	\$14,800.00
Clerical	1,440.00
Travel	1,000.00
Office Supplies	100.00
Postage and Communication	100.00
	<hr/>
	\$17,440.00

In behalf of Ohio State
University
(Signed) **GEORGE W. RIGHTMIRE,**
President
(Signed) **CARL E. STEEB,**
*Secretary, Board of
Trustees*

In behalf of the State
Board for Vocational
Education
(Signed) **J. L. CLIFTON,**
*President and Executive
Officer*

Date: July 20, 1931

That the personal service budget for Vocational Agriculture and Vocational Home Economics, to be paid from the funds allowed by the State Board of Vocational Education for the training of teachers in Vocational Agriculture and Vocational Home Economics, presented herewith, be approved:

Department of Agricultural Education

W. F. Stewart	Professor (part salary)	\$ 2,100.00
H. G. Kenestrick	Asst. Professor	3,500.00
L. E. Jackson	Asst. Professor	3,600.00
A. C. Kennedy	Instructor, Reynoldsburg	3,000.00
E. O. Bolender	Instructor, Hilliards	3,000.00
F. J. Ruble	Instructor, Grove City	2,900.00
Howard McClarren	Instructor, Westerville	2,800.00
L. B. Fidler	Instructor, Canal Winchester	2,400.00
Helen V. Killworth	Clerk	1,200.00
	Total	\$24,500.00

Department of Home Economics

Alice M. DonnellyAsst. Professor (part salary)	.\$ 1,575.00
Clara M. BancroftAsst. Professor	2,825.00
Hazel H. HustonAsst. Professor	2,925.00
Louise Shaner WolframInstructor, Canal Winchester	2,375.00
Ether LoomisInstructor, Reynoldsburg	2,475.00
Estelle BartonInstructor, Columbus N. High.	2,175.00
(To be named later)Assistant, Au. Gr.	450.00
Marie KuglenClerk	1,440.00
	Total\$16,240.00

That the personal service budget of the Athletic Association for the year 1931-1932, presented herewith, be approved:

(The personal service budget of the Athletic Association was reconsidered at the August 6th meeting and final action will be found incorporated in the minutes of the October 10th meeting.)

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, President Rightmire was unanimously granted a six weeks' vacation, effective August 18th, 1931.

* * * * *

Satisfactory evidence having been presented that the original diplomas have been lost, it was, upon motion of Mr. Laybourne, seconded by Mr. Kaiser, unanimously ordered that duplicate diplomas be made up for the following persons:

Joseph Nathan Arnold, Jr.—B. Architecture, 1923

Thomas Allen Hites—B.A., 1920

* * * * *

The Acting Secretary now presented a letter from Mr. William C. McCracken, Superintendent of Buildings and Grounds, recommending that the date of completion of the contract with the General Electric Company for the delivery and installation of a 4000 K.W. Turbo Generator for the Power Plant be extended until October 5th, 1931.

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the above recommendation was upon roll call unanimously approved.

* * * * *

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the following procedure is hereby adopted:

Subject to the statutes of Ohio fixing the duties of the Board of Trustees, the Board states the following as the procedure normally followed for many years where objections have been made to the fitness of a member of the teaching or administrative staff, and announces that such procedure will be followed in the future.

Whenever objections are made to the fitness of any member of the teaching staff of the University, a statement of such objections shall be presented to such teacher, the Chairman of his Department, the Dean of his College and the President of the University.

The teacher in question shall have reasonable opportunity to make his reply to such objections supported by such evidence as he may desire to submit.

Thereupon the President, after conference with said teacher, Dean, and Chairman, shall make such disposition of the case as to him may seem just and proper and report his conclusions to the Board of Trustees.

The Board of Trustees may undertake an investigation on its own account, whenever it deems such procedure necessary. In all cases the right to a hearing before the Board shall be preserved.

* * * * *

7-20-'31

The President now presented the University budget for the fiscal year 1931-1932 for the consideration of the Board.

Upon motion of Mr. Mack, seconded by Mr. Caton, the President was upon roll call unanimously directed to revise the budget on the following basis and submit same to the Board for action on August 6th:

A reduction of 10 % on salaries from \$7,500 up.
A reduction of 7½% on salaries from \$5,000 to \$7,499.
A reduction of 5 % on salaries from \$3,000 to \$4,999.

* * * * *

The President now presented the budget covering Agricultural Extension Service as submitted by the Dean of the College of Agriculture for the year 1931-1932.

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the budget as presented was upon roll call unanimously approved.

(The Agricultural Extension budget was reconsidered at the August 6th meeting and final action will be found incorporated in the minutes of the October 10th meeting.)

* * * * *

Thereupon the Board adjourned to meet Thursday, August 6th, 1931, at Gibraltar Island, Ohio.

Attest:

(Signed) CHAS. A. KUNTZ,
Acting Secretary

(Signed) JULIUS F. STONE,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Gibraltar Island, Ohio, August 6, 1931.

The Board of Trustees met at Gibraltar Island, Ohio, at 4:00 P. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and Harry A. Caton.

* * * * *
The minutes of the last meeting were approved.
* * * * *

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

<i>Name</i>	<i>Title</i>	<i>Effective</i>	<i>Quarters</i>	<i>Annual Rate</i>
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
Fred Helm	Grad Assistant	Oct. 1, 1931	Au.Wi.Sp.	400.00
C. G. Botte	Assistant	Su. Qr.	Su.	100.00
				Period
<i>College of Education</i>				
<i>Journal of Higher Education</i>				
Florence Lord	Clerk	July 1, 1931		1,200.00
	(Salary to be paid from Rotary No. 8148)			
<i>Bureau of Educational Research</i>				
Portia Steele	Typist	July 1, 1931		1,200.00
	(Salary to be paid from Rotary No. 7620)			
* * * * *				

*Miscellaneous
Recommendations*

That the term of service of Professor Harold S. Quigley, of the Department of Political Science, be changed from the Summer Quarter to the first term of the Summer Quarter, 1931.

That the vacation credit earned by Professor Linden F. Edwards, of the Department of Anatomy, for the year 1930-1931 amounting to \$1083.33 be paid to him in cash on the customary two-thirds basis amounting to \$722.22 and that this amount be charged against the Fourth Quarter Reserve.

That the vacation credit earned by Professor F. E. Lumley, of the Department of Sociology, for the year 1930-1931 amounting to \$2000.00 be paid to him in cash on the customary two-thirds basis amounting to \$1333.33 and that this amount be charged against the Fourth Quarter Reserve.

That the University Tennis Courts be open for student play on Sundays after one o'clock under the supervision of the Department of Physical Education, during the school year.

That Mary Louise Mark, Professor in the Department of Sociology, be given a leave of absence, without salary, for the Autumn Quarter 1931, in order to make a study relating to the social factors affecting law and order and the administration of justice among the Pueblo Indians in New Mexico, under the auspices of the Institute for Government Research of the Brookings Insti-

tution, and at the same time attempt complete recovery from an illness in that favorable climate.

That the student non-resident fee be increased from \$35 per quarter to \$50 per quarter, effective at the opening of the Autumn Quarter of 1931, except that for the school year of 1931-32 the regular students in the College of Veterinary Medicine shall continue to be exempt from a non-resident fee, but beginning with the college year 1932-33 the non-resident student in the College of Veterinary Medicine shall be subject to the same fees as non-resident students in any other College of the University.

That the President be authorized to make adjustments in the individual salaries for 1931-32 obtained by making the percentage reduction, so that the adjusted salary will be divisible by 12, without remainder, in the interest of simplifying the bookkeeping and the making of vouchers and checks. This adjustment will be advantageous not only in the accounting of the University but in the State departments involved in the payment of University employees. This will increase the budget by about \$2500.

That the fee for residence in the new Home Management House of the department of Home Economics be fixed at \$32.50 for the normal period, namely, six weeks, to cover sustenance and items of maintenance.

That the proposal of Mrs. W. J. Means to present a portrait of her late husband, Dr. W. J. Means, to the University to be placed in the Hospital be accepted with deep appreciation; that a place for the portrait be chosen upon the approval of the Dean of the College of Medicine. This portrait was painted by Assistant Professor Guy B. Wiser of the department of Fine Arts of the Ohio State University. Dr. Means is one of the original promoters of the Ohio Medical College, was interested in the consolidation of that College and Starling-Medical College into the Starling-Ohio Medical College, and later promoted the consolidation of this College with the Ohio State University, thus establishing the College of Medicine in this institution.

That the framed photograph of Dean J. H. J. Upham of the College of Medicine, presented by the Graduating class in that College of 1931, be received with appreciation and given a place in Hamilton Hall approved by the Dean.

That degrees be awarded at the August Commencement in accordance with the recommendation of the University Faculty to the following persons:

DOCTOR OF PHILOSOPHY

Elinor Julia Barnes, B.Sc. in Edu., M.A.; LaVerne Kenneth Bowersox, B.A. (Willamette University), M.A. (Syracuse University), Charles Theodore Bumer, B.S. (Denison University), M.A. (Harvard University); Laurens Earle Bush, B.S. (The Citadel), M.S. (The University of North Carolina); Eva Galbreath Campbell, B.A. (Ohio Wesleyan University), M.A.; Clarence Henley Cramer, B.A., B.Sc. in Edu., M.A.; Harold Jerome Davison, B.S. (Otterbein College), M.A.; Harry Frederic Dietz, A.B. (Butler College), M.A.; Daniel Dobroslov Droba, A.M. (University of Chicago); Wilford John Eiteman, B.A., M.A. (Ohio Wesleyan University); Reuben Hamilton Eliassen, A.B. (St. Olaf College), A.M. (Columbia University); Clifton Wallace Hall, Ph.B. (Denison University), M.A.; Louis Mace Heil, B.E. Physics, M.Sc.; Edwin Ruthvan Henry, B.S. in Edu. (Kansas State Teachers

College), M.A.; Marathon Eby High, A.B. (McPherson College), M.A.; Paul Lee Huber, B.A. (Ohio Wesleyan University), M.A.; Henry Janzen, A.B. (Bluffton College), M.A.; Edwin Oswald Koch, B.A. (The College of Wooster), M.A. (University of Missouri); Cline Morgan Koon, B.S. (West Virginia University), A.M. (Columbia University); Ruth Madeline Kraft, B.S. (Michigan State College of Agriculture and Applied Science), M.Sc.; Lennie Young Lancaster, B.Sc. in Agr. (University of Kentucky), M.Sc.; Julian Maris Mavity, A.B. (Earlham College), M.A.; Ralph Michael Melaven, B.S. in Chem. Engr. (South Dakota State School of Mines), M.Sc.; William Harold Metzger, B.S. in Agr. (Purdue University), M.S. (Kansas State Agricultural College); William Daniel Overman, B.Sc. in Edu., M.A.; Frances Mabel Schmeiser, A.B. (Cornell College), M.A. (University of Wisconsin); Clarence Harry Smeltzer, B.S., A.M. (Columbia University); Benjamin Harrison Smith, B.A. (Wabash College), M.S. (George Washington University); Kenneth Ludwig Smoke, B.A., M.A.; Archie Newton Tissot, B.Sc. in Agr., M.Sc.; Oscar Wesley, B.A., (Baldwin-Wallace College), M.A.; Ralph Gault Whisler, A.B. (Findlay College), M.A.; Roland Gage Will, A.B. (Rio Grande College), M.A.; Harry Benjamin Wyman, B.Sc. in Edu., M.A.; William Lesquereux Young, A.B. (Capital University), M.A.

MASTER OF ARTS

Ella Loretta Ackerman, B.Sc. in Edu.; Howard Holston Alden, B.S. (Carnegie Institute of Technology); Arden Lacey Allyn, B.A. (Ohio Wesleyan University); Ronald Bahmer Almack, B.Sc. in Edu.; Herschel Clinton Applegate, B.S. (Miami University); Luella McFarlin Ater, B.Sc. in Edu.; Marvin Augustus Bacon, A.B. (University of Michigan); John Milton Badertscher, A.B. (Bluffton College); Mary Matilda Bailey, B.A. (Muskingum College); Arzella Agnes Baker, A.B. (Rio Grande College); Homer Kenneth Baker, B.S. in Edu. (Miami University); Cleo Livingston Bard, A.B. (Defiance College); William Walker Barndollar, A.B. (Wheaton College); George Alfred Beck, B.A. (Adrian College); Louise Thelma Bell, B.Sc. in Edu.; Clemens E. Blauch, B.S. in Edu. (Kent State College); Elroy William Bollinger, B.S. (University of Wisconsin); Charles Daniel Booher, A.B. (Wittenberg College); Philip Joseph Borofka, B. S. in Edu. (Kent State College); Elmer Larue Boyles, A.B. (Otterbein College); Wallace Hobart Braden, B.A. (The College of Wooster); George Ringwood Bryant, A.B. (Miami University); Bernice Jeannette Burrell, A.B. (Mount Union College); Richard Frederick Cain, B.S. in Edu. (Kent State College); Pera Nysa Campbell, A.B. (Defiance College); Herman Wesley Carr, B.A. (Ohio Wesleyan University); Delmas Richard Cawthorne, A.B. (Georgetown College); Aaron Hamilton Chute, A.B. (University of Michigan); Nellie Louise Clark, B.Sc. in Edu.; Richard Sherman Clark, B.A.; Eleanor Downing Converse, B.A. (Ohio Wesleyan University); Luke K. Cooperrider, B.Sc. in Agr.; Joseph Calvin Copeland, B.S., B.Com.Sc. (Ohio Northern University); Gordon Page Corbitt, A.B. (West Virginia University); Wayne Franklin Cornell, B.S. in Edu. (Bowling Green State Normal College); Bertha Lois Crilly, A.B. (Denison University); Asa William Myrle Crossman, A.B. (Marion College); Byron Holvey Darst, A.B. (University of Akron); John Cordon Davis, B.Sc. in Bus. Adm.; Mary Lou Denton, B.S. (University of Illinois); Cletus Klahr DeWitt, A.B. (Heidelberg College); John Francis Drake, A.B. (Denison University); Lawrence Truman Drennan, B.A. (Ohio Wesleyan Univer-

sity); Margaret Duncan, B.S. in Edu. (Ohio University); Helen Louise Durant, B.A. (Ohio Wesleyan University); John Oliver Eagleson, B.S. (Muskingum College); Laura Amelia Eberwine, B.A. (The College of Wooster); Howard William Eck, B. A., B.Sc. in Edu.; David Matthews Evans, B.A., B.Sc. in Edu.; Mary Farnam, B.S. (University of Wisconsin); Russell Willard Fenwick, B.S. (Otterbein College); Juanita Winifred Fitzgerald, B.Sc. in Edu.; Parley J. Foltz, A.B. (Defiance College); James Oliver Fox, B.A.; Harold Peter Frank, B.S. in Edu. (Kent State College); Paul Everett German, B.Sc. in Edu.; Harold Marion Ginsburg, B.A.; Olive Ione Givin, A.B. (Otterbein College); Robert Collacott Goldbach, B.Sc. in Agr.; Aaron Logan Griffin, B.Sc. in Edu.; Charles Rudolph Grothaus, A.B. (Bluffton College); Lester William Haering, A.B. (Oberlin College); Walter Nicholas Halbedel, A.B. (Miami University); James J. Hall, A.B. (Rio Grande College); Margaret Ellen Hall, B.A. (Emory University); Sidney Lawrence Halperin, B.A.; Beverly Henry Heard, A.B. (Atlanta University); Dayton Eyster Heckman, B.A.; Donald Summer Hecock, B.A. (Ohio Wesleyan University); Lina Baird Heffron, A.B. (University of Nebraska); William Henry Hildreth, B.Sc. in Edu.; Paul Leroy Hall, B.A.; Clara Cornelia Holtzman, B.A., B.Sc. in Edu.; Blanche Estella Hornbeck, B.S. (Western Reserve University); Ralph Aurelius Howard, B.Sc. in Agr.; Ralph Magee Hudson, B.A., B.Sc. in Edu.; William Buford Hudson, B.S. in Edu. (Kansas State Teachers College); Dale DeLoain Hutson, A.B. (Otterbein College); Glenn Bertice Jeffers, B.A. (Muskingum College); William Edwin Jones, B.S. in Edu. (Kansas State Teachers College); Riley Roosevelt Jordan, A.B. (Manchester College); Gertrude Irene Kapp, B.S. in Edu. (Miami University); Lowry Bruce Karnes, B.A. (Muskingum College); Emma Lorinda Keis, A.B. (Florida State College for Women); John Wendell Keller, A.B. (Heidelberg College); Agnes Jane Kerrigan, B.Sc. in Edu.; Thomas Caleb Knapp, B.Sc. in Edu.; Casper Christian Kraus, Jr., A.B. (West Virginia Wesleyan University); Eileen Lancaster, B.S. in Ed. (University of Missouri); Wayne Morehead Lawrence, B.S. in Edu. (Miami University); Raymond Augustine Lemmon, B.S. in Edu. (Howard University); Herbert Claude Leonard, A.B. (Mount Union College); Walter George Lezius, B.Sc. in Bus. Adm.; Paul Harold Luce, B.S. (The College of Wooster); Norval Neil Luxon, B.Sc. in Jour.; Mary Annetta Magill, B.A.; Purcell Mallett, B.S. in Edu. (Muskingum College); George Levier Mann, B.A.; Harold Ruby Maurer, B.S. (The College of Wooster); Lowell Honnald McAllister, B.A. (Muskingum College); Howard McClarren, B.Sc. in Agr.; Sara Jackson McConnell, Ph.B. (Denison University); Florence Estelle McCray, B.A. (The College of Wooster); Zora May McGlashan, B.A., B.Sc. in Edu.; Harold Jennings McIntyre, A.B. (Otterbein College); Myron Christian Mehl, A.B. (Capital University); Lydia Louise Meyer, B.A. (Ohio Wesleyan University); Helen Frances Miller, A.B. (Bethany College); Willis Shipman Mozier, B.Sc. in Agr.; Dwain Carl Murray, A.B. (Bluffton College); Ferris Wellman Myrice, A.B. (Defiance College); Wilbur Clarence Neff, A.B. (Miami University); James Cecil Nelson, B.A. (University of Washington); Richard Verne Northrup, B.S. in Edu. (Ohio Northern University); Hayden Whitney Olds, B.S. in Edu. (Bowling Green State Normal College); Velma Madeline Patterson, A.B. (Miami University); Henry Clay Payne, B.A.; Helen Martha Petroskey, Ed.B. (University of California); Verne MacDougall Pettit, B.A.; Kenneth James Pidgeon, B.A.; Marie Leona Ploog, B.A. (Kansas Wesleyan University); Thomas Herbert

Plummer, B.S. in Edu. (Ohio University); Randolph Porter, A.B. in Com. (Ohio University); Mahlon Armand Povenmire, B.Sc. in Edu. Marcy Summers Powell, B.A.; Dorothy Douthitt Raymer, B.A.; John McLean Reed, B.S. in Edu., A.B. (Ohio Northern University); Nellie Faye Rees, A.B. (Western Maryland College); Clarence Lamar Richey, B.A. (Otterbein College); Luella Mary Richey, B.L., B.A. (Ohio Wesleyan University); Robert Charles Van Riggle, B.A.; Winston Riley, Jr., A.B. (Ohio University); Grace Greenwood Roberts, B.S. in Edu. (Ohio University); Narcissus Roberts, A.B. (Marshall College); Waid Cross Roberts, B.Sc. in Edu.; Herman Boesel Romaker, A.B. (Defiance College); Benjamin Rosenberg, B.A.; Nelson Bruce Rozelle, B.S. in Edu. (Bowling Green State Normal College); Ira Clark Sayre, A.B. (Bethany College); Ralph Alfred Schaller, B.S. in Edu. (Bowling Green State Normal College); Rudolph Louis Schwanzle, B.S. (The Stout Institute); Elizabeth Lewis Sehon, B.S. (University of Wisconsin); Jacob Dugan Severs, B.S. in Edu. (Ashland College); Ralph Willis Sharp, B.S. (University of Wisconsin); Hazel Shepard, B.A.; Marie Paula Skodak, B.Sc. in Edu.; Theresa Ellene Slavosky, B.A. (Ohio Wesleyan University); Cecil Edwin Smith, B.S. in Edu. (Kansas State Teachers College); Retha Carolyn Smith, B.A. (Ohio Wesleyan University); Jane Warden Steenson, B.A.; Lawrence Charles Stingel, Ph.B. (The College of Wooster); Ferdinand Fairfax Stone, B. A.; Irving Joseph Stone, B.A., B.Sc. in Bus. Adm.; Marion Henry Struble, A.B. (Wittenberg College); Donald Forest Summers, B.Sc. in Bus. Adm.; George Durban Talbot, B.S. (University of Wisconsin); Emile Villemeur Telle; Pryor Brown Timmons, A.B. (University of New Mexico); Elbert Wesley Tischendorf, B.S. in Edu. (Kent State College); Lee Allen Toney, B.S. in Edu. (Ohio University); Ting Hsuan Tu, B.C.S. (China National Central University); Charles Ross Van Eman, B.S. (The College of Wooster); Helen Sigrid Vorman, B.Sc. in Edu.; Odell McField Washington, A.B. (Virginia Union University); Harold Dodson Weaver, A.B. in Edu. (Howard University); Cleon Earl Webb, B.A. (Ohio Wesleyan University); Mary Clerk Webster, A.B. (Cedarville College); Henry Daniel Welty, B.Sc. in Edu.; Abram Gerhard Wiens, A.B. (Bluffton College); Lloyd Wilcox, B.Sc. in Soc. Adm.; Frederick Ludwig Will, A.B. (Thiel College); Frances Emily Williams, B.A.; Mary Lee Williams, A.B. in Edu. (West Virginia Collegiate Institute); Wendell Marion Williams, B.S. (Mount Union College); Janice Margaret Work, B.A.; Florence Mougey Worrell, B.Sc. in Bus. Adm.; Joseph Hall Wortham, A.B. (Howard University); Lawrence D. Yost, B.A. (Drake University); Franklin McKinnon Young, B.S. (Otterbein College); Iola Zeckhauser, B.A.; Earl E. Zeisert, B.Sc. in Agr.; Charles Bzalel Zwilling, B.A.

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Kenneth William Miller, A.B. (Oberlin College); Herman William Rahn, B.A. (Ohio Wesleyan University); John DeForest Wellman, B.A. (Ohio Wesleyan University).

MASTER OF SCIENCE

Henry Jackson Apple, B.Sc. in Agr.; Willis Russell Arn, B.S. (Ohio Northern University); Thelma Theon Baird, B.A.; Clara Marie Bancroft, B.Sc. in H. E.; David William Barnett, B.Sc. in Phar.; Ralph M. Benard, B.S. (Findlay College); Franklin Lewis Berger, A.B. (Ohio Northern University), B.S. (University of Chicago);

Helen Lucille Chrysler, B.S. (Denison University); Paul Enoch Clark, B.A. (Muskingum College); Tilford William Cocks, B.S. (Agricultural and Mechanical College of Texas); Elmer William Cook, B.S. in Chem. Engr. (University of Arkansas); Thomas Kyle Cowden, B.Sc. in Agr.; Carlos Lowe Crum, B.S. (Wilmington College); Adolph Ferdinand DeWerth, B.Sc. in Agr.; Harold Carl Esper, B.Sc. in Agr.; Grace Althea Essex, B.Sc. in H.E.; Raymond William Fischer, B.A.; Paul John Flory, B.S. (Manchester College); Alice Isabelle Ford, B.Sc. in Edu.; Madeline Clarke Foreman, B.S. (Howard University); Roscoe Whitlock Franks, B.Sc. in Agr.; Ralph Orlando Freeland, B.S. in Edu. (Eastern Illinois State Teachers College); Harold Theodore Fullerton, B.A.; Minerva Harbage, B.A. (Ohio Wesleyan University); Ervin Merrit Herrick, B.Sc. in Agr.; Wilbur Rosencrants Hodges, B.A.; Hyman Jaffe, B.A. (Western Reserve University); Floyd Leroy Jeffries, A.B. (Ohio University); Lawrence Virgil Johnson, B.E. Physics; Bruce Kester, D.V.M.; Irwin Klein, B.Sc. in Agr.; Oscar Ray LeBeau, B.S. in Edu. (Kent State College); William James Madison, D.D.S.; Francis Joseph Markey, B.I.E., B.M.E.; Edward David Martin, D.V.M.; John Louis Mooney, B.S. (State Agricultural College of Colorado); Robert Charles Moser, B.E.E.; Ralph Nolan Pyrtle, B.S. (Syracuse University); Josephine Randall, A.B. (Cedarville College); Robert William Rothrock, B.Ch.E.; Clarence Eldo Rowland, B.Sc. in Agr.; Milton Schantz, A.B. (Bluffton College); Nellie Maude Shawver, A.B. (Defiance College); Norwood Rarason Shields, B.S. Agr. (Cornell University); Ober Carter Slotterbeck, B.A.; Karl Franklin Smith, B.S. (University of Michigan); Foster Merrill Stephens, B.E. Physics; John Christopher Thompson, B.Sc. in Agr.; Owen Albert Thompson, B.Ch.E.; Orville Louis Young, B.S. in Agr. (Purdue University).

BACHELOR OF SCIENCE IN AGRICULTURE

Franklin Robert Greeneisen; Arnauld Haspil; James Alfred Kenard; James Andrew Reed; Edward Rudolph Smith.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Helen Beatrice Basinger; Juanita Ruth Foster; Celia Harriet Greene; Ruby Marian Dort Mills; Bernice Elaine Myers; Pauline Valcenuia Schoner; Angela Barbara Seikel; Elizabeth Christina Spengler; Ruth Olus Suter; Pauline Florence Thomas; Mary Marjorie Tootle.

BACHELOR OF ARTS

Joseph Wilford Adkins; Alfred Orris Aulabaugh; William Albert Ballare; Wealtha Adelaide BeVier; John Quincy Brown; David Clifton Bryant, Jr.; Max Hyman Burstein; Bertha Eva Caldwell; Mildred Alida Cassidy; Mary Christianson; Charles Martin Cummings; Rhea Rae Davis; Robert Judson Drake; Lena Stafford Enright (with Honors); Ralph Vernon Everly; Annette Camille Farinacci; Paul Clayton Fortenbacher; Emily Frances Furniss; Justine Caroline Gehring B.Sc. in Edu.; Eleanor Veronica Givins; Genevieve Marie Givins; Frank Edward Hale; Jane Maudin Hewitt; Lola Amanda Hukill; Edwin William Jones; Paul Martin Jones; Benjamin Goodwin Katz; Ralph Wallace Kewish; Abraham Frederick Krivonos (with Honors); Marcus Jacob Lieberman; Samuel Lustig; Louis George Lytton; Julia Mae Estelle McCarty; Thomas Linn McCullough; Carl Nessler; Kathleen Overmyer; Helen Partlow; Adah Hubbard Porter; William Kouns Robinson; Frances Lenore Rocker; Ralph E. Rosenberg; Virginia Caine Rutledge; Jacob Rapheal Schwartz; Rhea Frances Smith; Paul

Frederick Strother; McKinley Taylor; Alfred Deo Troxel; Henry Turkel; George Willard Watt; George Fred Weber, Jr.; Henry Weiner; Carolyn Jean Whitcomb, B.Sc. in Edu.; David Yamshon.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Bruce Allen Alexander; Raymond Spencer Beach; Herbert Franklin Bond; Robert James Brown; Walter Child Burnham; Norman Roberts Cawein; George Wilson Condit; Robert Baker Coram; Constance Geneva Curtis; Richard Emmett Davis; George Frederick Fischer; Selma Louise Fraas; Wilbur Lloyd Gephart; Harold Leslie Griffith; Bruce Monroe Harner; Chester Elwood Heppberger; Stewart Wayland Herman; Robert Clements Houk; Opal Louise Howard; William Lloyd Howell; Andrew Christian Johnson; Jay Edward Jones; Carl Bryce Keslar; Gale Rexford King; Paul Gearhart Korn; Lee Stacy Land-sittel; Donnelly John McNutt; Paul Eugene Metz; Jane Bower Mil-holland; Glenn Leland Milner; John Paul Owen; William Willard Rush; Ulyssess Grant Sain; Martin Wesley Schryver; Florence Shapero; Edwin Hayes Shrimpton; Kermit Charles Sitterley; Frances Ruth Lenhart Smith; Roy Edwin Stone; Don Ewart Van Voorhis; Thomas Theodore Vradelis; Lawrence Virgil Weed.

BACHELOR OF SCIENCE IN JOURNALISM

Kenneth E. Ansberry; John Richard Burkhart; Solomon Gimplin; Anita Ruth Gutman; George Allen Harding; Byron Charles Wilson; Florence Lee Winkle.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Avis Myra Ansley; Freda Isabel Balo; Florence Bernice Goldman; Lillian Dora Harris; Allen Birt Osber; Ethel Rita Salman.

DOCTOR OF DENTAL SURGERY

David Roy Katz; Paul Peter Rutsky; Howard Almon Sprague; Volney English Thomson; Lowell Eugene Treece.

BACHELOR OF SCIENCE IN EDUCATION

Robert Mahlon Atkinson; Virginia Mae Axline; Anna Kathryn Baker; Sarah Ellen Barclay; John Russell Barnes; Ruth Mildred Beard; Paul Edward Beck; Raymond Anderson Bird; Lemuel Carlyle Bland; Wilber Floyd Bolen; Lawrence Marion Borst; Ruth Willson Brice; Opal Flora Cary; Gertrude Adele Chandler; Melba McLaughlin Cole; Blanche Elizabeth Copp; Sarah Florence Copp; Berne Davis, B. A.; Henrietta Kenney Davis; Mabel Irene Davis; Walter Carl Dress; Virginia Elizabeth Duffy; Mary Elizabeth Evans; Doris Hulda Fuge; Helen Gatch; Rachel Lois Gatchell; Herbert Louis German; Florence May Gifford; Marion Eleanor Gildard; Alison Adams Grubb; James Ralph Hadley; Mona Rae Hanks; Harriet Eva Harris; Mildred Hannah Hecker; Helen Marie Hennessey; Hallie Marie Herman; Helen Gertrude Hirscher; Mary Elizabeth Houser; Charles Jackson Hupp; Herbert Edmund Hutchinson; Alice May Johnson; Adah Florence Kelso; Alexander Reaves Kerr; Edgar Earl Kidwell; Frieda Marie Klingler; Jacob Rudolph Koenig; Clara Lancione; Melvin Albert Laub; Mildred Edith Lewis; Constance Loomis; Thomas Scott Lowden, Jr.; Mary Esther MacWilliam; Judith Beatrice Manheim; Helen Hartman Manly, A.B. (Southern College); Joseph Harrison Mardis; Thelma Faye Martin; Floyd Waldo Mathers; William Robert McAlpin, A.B. (Miami University); Julia Mae Estelle McCarty; Leon

William Mertz; Mabel Black Miller; Fred Kerr Mills, Jr.; Catharine Edith Mitchell; Clark Baker Morgan; Margaret Cornelia Myers; John Jay Obrien; Kathleen Overmyer; Lola Irene Overmyer; Virginia Christine Parker, B.A. (Ohio Wesleyan University); Bertha Davis Paulin; Ina Boal Peebles; Genevieve Dorothy Pettit; Frances Rall Pierce, B. A.; Ruth Elizabeth Reed; Mary Alice Wilson Rickenbacher; Thelma Louisa Ringgenberg; Margaret Lodema Roller; Sigmund Schnall; Alice Jean Scott; Kathryn Elizabeth Seybold, B.A. (Carnegie Institute of Technology); Martha Jeannette Shaw; Grace Elma Shimer; Florence Kathryn Smith, A.B. (Marshall College); Thomas Franklin Smith; Bernard Rudolph Snodgrass; Hartley Dean Snyder; Anna Elizabeth Spence; Vivian Esther Strait; Forrest Jenner Taylor; Janet Daisy Thomas; Florence Naomi Trautman; Dorothy Mary Tredway; Lena Matilda Van Dorn; Blodwen Watkins; James Arthur Wiggins; Irma Mae Wright; Mae Estella Wynkoop; Murray Alexander Young; Loretta Amelia Zettler.

BACHELOR OF ARCHITECTURE

James Howard Jacobson.

BACHELOR OF CHEMICAL ENGINEERING

William Bodine Abele; Thomas William Elslager; James Theodore Mellott; Waldron Devol Sheets; Gilbert Thomson.

BACHELOR OF CIVIL ENGINEERING

Kenneth Halterman Brust.

BACHELOR OF ELECTRICAL ENGINEERING

George Nathan Pardonner; Frederick Daniel Witmer.

BACHELOR OF MECHANICAL ENGINEERING

Joseph Ernest Trimbur.

BACHELOR OF METALLURGICAL ENGINEERING

Howard Joseph Humberstone.

BACHELOR OF SCIENCE IN APPLIED OPTICS

George Adelbert Dye.

* * * * *

The following recommendations of the President were not approved:

That A. B. Wolfe, Professor in the Department of Economics, be granted a leave of absence, without salary, effective October 1, 1931 for one year.

That the following members of the staff of Agricultural Extension Service, in accordance with the established rule of the Board of Trustees, be given leave of absence, with pay, for the periods specified below; in accordance with the practice in such cases these mentioned persons will carry on studies contributing to their efficiency in the field of Agricultural Extension work, at accredited institutions, the details of which will be submitted to the Board at a later date.

The persons recommended for such leaves of absence are as follows:

W. H. Palmer, State Leader of Boys' and Girls' Club Work, for the academic year 1931-1932.

Lelia Ogle, Assistant Professor of Home Economics, for the academic year 1931-1932.

R. Bruce Tom, Assistant Professor of Rural Sociology, for the Winter and Spring Quarters during the year 1931-1932.

L. H. Barnes, Assistant Professor of Rural Economics, for three quarters beginning January 1, 1932.

C. E. Wilson, Assistant in Agricultural Extension, for the Autumn and Spring Quarters during the year 1931-1932.

G. C. Musgrove, County Agricultural Agent, Coshocton County, for the academic year 1931-1932.

O. R. Keyser, County Agricultural Agent, Stark County, for the academic year 1931-1932.

R. W. Munger, County Agricultural Agent, Shelby County, for the academic year 1931-1932.

O. L. Cunningham, County Agricultural Agent, Montgomery County, for the academic year 1931-1932.

* * * * *

The Secretary presented the following letter from the State Director of Finance:

*Mr. Carl Steeb, Secretary
The Ohio State University
Columbus, Ohio*

Dear Mr. Steeb:

Your request of July 29th for an emergency allowance of \$5,000 for a tunnel to the physical education building and \$12,500 for service lines to the physical education building was presented to the Emergency Board at their meeting July 29th and approved with the understanding that the amount of \$17,500 will be returned to the emergency fund from the appropriation made for these two items in House Bill 624 when this bill becomes a law on September 22, 1931.

The Board also authorized the University to waive the usual thirty day advertisement law required to permit the advertisement of bids to be published once not more than ten days nor less than eight days preceding the day of the opening of the bids which is in accordance with the authority given the Board in Section 7 of House Bill 624 in case of emergency.

Yours very truly,

(Signed) HOWARD L. BEVIS,
President, Controlling Board.

In accordance with the above authority the Secretary presented the plans, specifications, bills of materials and estimates of cost for said improvements.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, said plans, specifications, bills of materials and estimates of cost were approved and the Secretary was instructed to advertise for bids in accordance with the authority granted by the Emergency Board.

Upon motion of Mr. Caton, seconded by Mr. Atkinson, the Cabinet was authorized for and on behalf of the Board of Trustees to open and read in public any bids received for the above improvements and if any bids are received below the estimated cost to recommend to the Director of Public Works the award of contracts therefor. All actions of the cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The Secretary reported a request from Mr. Julius C. Feibel, agent for Flora Louise Hess, and her sister, asking that the University if possible make a payment of \$1,000 to be applied on the purchase price for the Hess land now under option. Upon motion of Mr. Atkinson, seconded by Mr. Caton, the Secretary was authorized to make this payment from the interest on the Endowment Fund.

* * * * *

At this time the President advised the Board that the annual budget for the Athletic Department (which is payable from Athletic funds only) had been adopted and approved by the Trustees before the action was taken to reduce certain salaries by certain percentages. Upon motion of Mr. Mack, seconded by Mrs. Paterson, the President was instructed to return said budget to the Athletic Board with the request that said budget be revised in accordance with the plan adopted by the Trustees at its previous meeting. When the budget is so amended it is to be returned to the Trustees for further consideration.

The President advised the Board that the Agricultural Extension budget had also been adopted by the Trustees before the action was taken to reduce certain salaries by certain percentages. Upon motion of Mr. Atkinson, seconded by Mr. Mack, the President was instructed to return the Agricultural Extension budget to the Director with instructions to revise the budget in accordance with the action taken at the previous meeting of the Board of Trustees and return same to the Trustees for further consideration.

* * * * *

The Board of Trustees now took up the consideration of the annual budget for the University. Upon motion of Mr. Laybourne, seconded by Mr. Caton, the following budget as presented by the President, after discussion by the Board, was, upon roll call unanimously adopted:

COLLEGE OF AGRICULTURE

Administration

Alfred Vivian.....	Dean	\$ 6,756.00
H. W. Nisonger.....	Junior Dean	4,632.00
True G. Watson.....	Secy of the College.....	3,420.00
Ruth G. Doughton.....	Stenographer	1,380.00
Hester Groezinger.....	Stenographer	1,260.00
Elizabeth Nincehelter.....	Stenographer	1,140.00
Frances Behymer.....	Stenographer	1,080.00
Grace Trunick.....	Stenographer	1,080.00
Crystal Barker.....	Stenographer	1,080.00
Ruth M. Landen.....	Stenographer	1,080.00
Gladys Miller.....	Stenographer	1,080.00
Ruby Pearl Evans.....	Stenographer	1,020.00
Rose McCabe.....	Stenographer	1,020.00
Irona A. Smith.....	Stenographer	1,020.00
Bernice C. Marx.....	Stenographer	1,020.00
Edna M. Yocke.....	Stenographer	1,020.00
Flo Bailey.....	Stenographer	540.00
Irene Rodey.....	Stenographer	540.00
Hazel Monett.....	Stenographer	480.00
Veronica Ryan.....	Stenographer	480.00
	Assistant	300.00

\$ 31,428.00

Agricultural Chemistry

John F. Lyman.....	Professor	\$ 4,632.00
R. C. Burrell.....	Asst. Professor	3,420.00
E. F. Almy.....	Asst. Professor	3,240.00
	Assistant	900.00
	Assistant	600.00
	Assistant	600.00
	Graduate Assistant	150.00

\$ 13,542.00

Agricultural Education

W. F. Stewart.....	Professor (12 mos.)	\$ 2,856.00
Ray Fife.....	Professor	300.00
C. B. Gentry.....	Professor	350.00

\$ 3,506.00

Agricultural Engineering

G. W. McCuen.....	Professor	\$ 3,612.00
C. O. Reed.....	Professor	3,396.00
Richard C. Miller.....	Professor	3,240.00
Virgil Overholt.....	Professor	1,100.00
Walter Umbstaetter.....	Mechanic	1,700.00
John T. Miller.....	Mechanic	1,400.00

\$ 14,448.00

Animal Husbandry

Carl W. Gay.....	Professor	\$ 6,012.00
D. J. Kays.....	Professor	4,632.00
J. S. Coffey.....	Professor	4,284.00
S. M. Salisbury.....	Professor	4,188.00
C. S. Plumb.....	Emeritus Professor	2,000.00
	Asst. Professor	3,048.00
Edwin E. Heizer.....	Instructor	2,500.00
Thomas S. Sutton.....	Instructor (6 mos.)	1,000.00
Robert O. Roth.....	Graduate Assistant	500.00

\$ 28,164.00

Animal Husbandry—Employees

David M. Fyffe.....	Supt. of Livestock	\$ 1,800.00	(and house)
Robert Watson.....	Groom	1,800.00	(and house)
Roger P. Denney.....	Dairy Cattle Herdsman	1,800.00	
W. C. Koger.....	Swine Herdsman	1,800.00	
William Franklin.....	Shepherd	1,720.00	
George Robb.....	Laborer	1,440.00	
Ray Garrett.....	Asst. Herdsman	1,440.00	
Arthur H. Walker.....	Laborer	1,320.00	
Cecil Bayes.....	Herdsman	1,260.00	(and house)
L. B. Bowers.....	Asst. Dairy Herdsman	1,200.00	
B. L. Cunningham.....	Laborer	1,200.00	
Andrew Armstrong.....	Asst. Shepherd	1,080.00	
Rae Baker.....	Pavilion Groom	1,080.00	
Alvin McAdow.....	Laborer	1,080.00	(and house)
Clark Murray.....	Laborer	1,080.00	
Julius A. Odegard.....	Laborer	720.00	

\$ 21,820.00

Botany

E. N. Transeau.....	Professor and Director of Botanical Garden	\$ 5,556.00
J. H. Schaffner.....	Research Professor	4,284.00
H. C. Sampson.....	Professor	5,088.00
W. G. Stover.....	Professor	3,804.00
A. E. Waller.....	Assoc. Professor and Curator of Botanical Garden	3,804.00
L. H. Tiffany.....	Assoc. Professor	3,804.00
Bernard S. Meyer.....	Asst. Professor	2,856.00
Lois Lampe.....	Instructor	2,700.00
Glenn W. Blaydes.....	Instructor	2,400.00
Wendell H. Camp.....	Instructor	2,200.00
Sherman Humphrey.....	Instructor	2,200.00
Helen Brown.....	Instructor	2,000.00
C. W. Horton.....	Instructor	1,800.00
Hiram F. Thut.....	Instructor	1,800.00

Robert B. Gordon.....	Instructor	1,800.00
Lawrence E. Hicks.....	Instructor	1,800.00
Robert Findlay.....	Assistant	1,800.00
Arthur G. Chapman.....	Assistant	1,800.00
Everitt Miller.....	Assistant	800.00
Ralph O. Freeland.....	Assistant	800.00
Mary W. O'Connor.....	Graduate Assistant	500.00
Franklin G. Liming.....	Graduate Assistant	500.00
M. T. Vermillion.....	Graduate Assistant	500.00
Eben M. West.....	Graduate Assistant	500.00
Ervin M. Herrick.....	Graduate Assistant	500.00
Oliver D. Diller.....	Graduate Assistant	500.00
Alfred Watson.....	Graduate Assistant	500.00
O. F. Curtis.....	Professor	1,800.00
Robert B. Gordon.....	Instructor	500.00
Glenn W. Blaydes.....	Instructor	400.00
Paul J. Kramer.....	Assistant	250.00
Kenneth E. Wright.....	Graduate Assistant	200.00

\$ 59,746.00

Dairy Technology

Robert B. Stoltz.....	Professor	\$ 4,632.00
Oscar Erf.....	Professor	4,284.00
Lewis H. Burgwald.....	Assoc. Professor	3,804.00
J. Hoffman Erb.....	Instructor	3,336.00
	Graduate Assistant	500.00
	Assistant	200.00
J. O. Kimbrough.....	Laborer	1,080.00

\$ 17,836.00

Farm Crops

J. B. Park.....	Professor	\$ 3,240.00
C. G. Williams.....	Professor (non-resident)
C. J. Willard.....	Professor	2,440.00
H. L. Borst.....	Asst. Professor	1,575.00

\$ 7,255.00

Farm Operations

Thomas D. Phillips.....	Asst. Professor and Supt. of Farm	\$ 3,420.00 (and house)
John Dewitt.....	Mechanic	1,560.00 (and house)
Lloyd Blackburn.....	Mechanic	1,400.00
Charles Pugh.....	Head Teamster	1,320.00 (and house)
M. Peck.....	Teamster	1,200.00
Merle Day.....	Laborer	1,260.00
A. M. Farley.....	Laborer	1,200.00 (and house)
John Long.....	Laborer	1,200.00
S. N. Bell.....	Laborer	1,200.00
H. L. Bosart.....	Laborer	1,200.00
Everett Clark.....	Laborer	1,200.00
J. R. Remy.....	Laborer	1,200.00
Charles Ferguson.....	Laborer	1,160.00 (and house)
Louis Randall.....	Laborer	1,080.00

\$ 19,600.00

Franz Theodore Stone Laboratory

Raymond C. Osburn.....	Director	\$ 683.75
F. H. Kreeker.....	Asst. Director	750.00
Clarence H. Kennedy.....	Professor	712.50
L. H. Tiffany.....	Professor—Botany	712.50
S. R. Williams.....	Professor	500.00
Paul J. Seyler.....	Assistant	250.00
Ethel M. Miller.....	Librarian	500.00
Ica Dee Patton.....	Stenographer	250.00

\$ 4,358.75

Home Economics

Faith R. Lanman.....	Professor	\$ 3,708.00
Hughina McKay.....	Professor	2,800.00
Ruth Lindquist.....	Assoc. Professor	3,420.00
Helen C. Smith.....	Asst. Professor	3,048.00
June F. Kennedy.....	Asst. Professor	2,856.00

Eve E. Turnbull.....	Asst. Professor	2,700.00	
Elsie S. Minton.....	Asst. Professor	2,700.00	
Alice Donnelly.....	Asst. Professor	1,900.00	
Daisy Davis.....	Instructor	2,700.00	
Eunice Ryan.....	Instructor	2,500.00	
Alma Heiner.....	Instructor	2,500.00	
Osee Hughes.....	Instructor	2,500.00	
Medora Grandprey.....	Instructor	2,250.00	
Marion Griffith.....	Instructor	1,350.00	
Florence Osborn.....	Assistant	1,400.00	
	Assistant	500.00	
	Assistant	500.00	
	Assistant	500.00	
	Assistant	500.00	
	Assistant	320.00	
	Assistant	100.00	
	Assistant	100.00	
	Student Assistant	135.00	
	Student Assistant	135.00	
	Student Assistant	135.00	
	Student Assistant	135.00	
Doris Ufer.....	Instructor	393.00	
Evangeline Klepinger.....	Assistant	225.00	
Mary S. Dickerson.....	Assistant	150.00	
Ruth Beard.....	Assistant	150.00	
Gertrude Potter.....	Assistant	108.67	
Frances Brundage.....	Assistant	90.00	
			\$ 43,008.67
<i>Horticulture and Forestry</i>			
W. Paddock.....	Professor	\$ 3,336.00	
Joseph H. Gourley	Professor	3,336.00	
Howard D. Brown.....	Professor	3,216.00	
Alex Laurie.....	Professor	3,216.00	
E. G. Wiesehuegel.....	Asst. Professor	2,500.00	
Lewis C. Chadwick.....	Asst. Professor	2,400.00	
William Robinson.....	Foreman of Greenhouses	2,000.00	
Milton W. Austin.....	Assistant	1,800.00	(and house)
J. E. Shanck.....	Assistant	1,400.00	(and house)
Joseph Haigh.....	Laborer	1,320.00	
Bruce H. Head.....	Laborer	1,200.00	
Walter Allen.....	Laborer	1,080.00	
Freeman S. Howlett.....	Asst. Professor	1,500.00	
James S. Shoemaker.....	Asst. Professor	1,000.00	
Ira C. Hoffman.....	Asst. Professor	500.00	
	Graduate Assistant	500.00	
	Graduate Assistant	500.00	
			\$ 30,804.00
<i>Poultry Husbandry</i>			
E. L. Dakan.....	Professor	\$ 5,088.00	
Alden R. Winter.....	Asst. Professor	3,336.00	
Arthur Bayes.....	Supt. Poultry Plant	2,300.00	
C. E. Florea.....	Laborer	1,400.00	
Richard A. Gordon.....	Laborer	1,200.00	
H. R. Gares.....	Laborer	1,200.00	
			\$ 14,524.00
<i>Rural Economics</i>			
J. I. Falconer.....	Professor	\$ 2,750.00	
L. G. Foster.....	Asst. Professor	4,476.00	
C. G. McBride.....	Asst. Professor	2,850.00	
Charles E. Lively.....	Asst. Professor	2,850.00	
Raymond C. Smith.....	Asst. Professor	2,200.00	
C. R. Arnold.....	Asst. Professor	1,500.00	
John H. Sitterley.....	Instructor	2,600.00	
F. L. Morison.....	Instructor	1,750.00	
Kathleen Cooney.....	Stenographer	1,020.00	
Lillian Egbert.....	Stenographer	960.00	
Irene Rodey.....	Stenographer (part-time)	540.00	
J. F. Dowler.....	Instructor	752.50	
Thomas K. Cowden.....	Assistant	187.50	
			\$ 24,436.00

In addition to the above, the following temporary appointments were made:

Helen Elliott.....	Clerk (July, August and September only)	255.00
Dorothy Fuller.....	Clerk (July)	85.00
E. D. Tetreau.....	Assoc. Professor (Su. Qr.)	712.50

Soils

Robert M. Salter.....	Professor	\$ 3,336.00
Richard Bradfield.....	Professor	2,750.00
Guy W. Conrey.....	Assoc. Professor	1,600.00
George M. McClure.....	Asst. Professor	2,100.00
Harold W. Batchelor.....	Asst. Professor	1,250.00
Frederick J. Salter.....	Asst. Professor	1,200.00
Charles L. Thrash.....	Instructor	950.00

\$ 13,186.00

Zoology and Entomology

Raymond C. Osburn.....	Professor	\$ 5,556.00
Herbert Osborn.....	Research Professor	4,596.00
D. M. Delong.....	Professor	4,632.00
Alvah Peterson.....	Professor	4,632.00
W. M. Barrows.....	Professor	4,236.00
Laurence H. Snyder.....	Assoc. Professor	3,804.00
C. H. Kennedy.....	Assoc. Professor	3,804.00
W. J. Kostir.....	Asst. Professor	3,804.00
David F. Miller.....	Asst. Professor	3,804.00
John W. Price.....	Asst. Professor	2,856.00
W. E. Dunham.....	Instructor	2,500.00
Joseph N. Miller.....	Instructor	2,200.00
John A. Miller.....	Instructor	2,200.00
Edward N. Warner.....	Instructor	2,000.00
Wilbur M. Tidd.....	Instructor	2,000.00
Fred W. Fletcher.....	Instructor	2,000.00
Donald Borrer.....	Instructor	1,800.00
John F. Harper.....	Instructor	1,800.00
Blanche B. Montgomery.....	Instructor	1,500.00
Ernest V. Fowler.....	Technical Assistant	1,500.00
John C. Lotze.....	Assistant	1,200.00
Ralph H. Davidson.....	Assistant	900.00
Mary D. Rogick.....	Assistant	900.00
Richard E. Wolfe.....	Assistant	600.00
Gordon W. Hang.....	Assistant	600.00
Henry A. Bess.....	Assistant	600.00
William L. Hughes.....	Graduate Assistant	500.00
Harold A. Waters.....	Graduate Assistant	500.00
Myles F. Bowen.....	Graduate Assistant	500.00
William G. Tinkle.....	Graduate Assistant	500.00
Frank A. Cowan.....	Graduate Assistant	500.00
David C. Rife.....	Graduate Assistant	500.00
Norma C. Furtos.....	Graduate Assistant	500.00
Paul J. Seyler.....	Graduate Assistant	500.00
Samuel A. Graham.....	Professor	1,500.00

\$ 71,524.00

Total for the College of Agriculture.....

\$419,186.42

COLLEGE OF ARTS AND SCIENCES

Administration

Walter J. Shepard.....	Dean	\$ 8,100.00
John Huntley Dupre.....	Junior Dean	3,804.00
Joseph C. Troutman.....	Student Counselor	2,856.00
Howard L. Hamilton.....	Secy of the College	2,856.00
Roberta Abernethy.....	Assistant to Dean	2,000.00
Naomi Baker Fernelius.....	Asst. to Junior Dean	2,000.00
Esther Waddell.....	Stenographer	1,400.00
Bessie Workman.....	Stenographer	1,200.00
Margaret Smith.....	Stenographer	1,200.00
Helen L. McElhatton.....	Stenographer	1,200.00
Roxana Rader.....	Stenographer	1,120.00
Alice Kelley.....	Stenographer	1,080.00
Esther Rich.....	Stenographer	1,080.00
Annabelle Swickard.....	Stenographer	1,080.00

Geraldine Howald.....	Stenographer	1,060.00
Lois Fessler.....	Stenographer	1,020.00
Alberta Williams.....	Stenographer	1,020.00
Kathleen Morrow.....	Stenographer	960.00
Alyce Moore.....	Typist	1,080.00
Lillian Kettering.....	Typist	1,020.00
Ella McCarley.....	Student Stenographer	480.00

\$ 37,616.00

In addition to the above, the following temporary appointments were made:

Helen M. Jordan.....	Asst. to Junior Dean (July only)	166.00
Margaret Koehler.....	Assistant (July 1 to Aug. 24)	195.16
Helen L. Leydorf.....	Stenographer (July & Aug.)	160.00

Astronomy

E. S. Manson.....	Professor	\$ 3,804.00
Roma Gaskill.....	Observatory Assistant	345.00
Samuel S. Whitt.....	Observatory Assistant	115.00

\$ 4,264.00

In addition to the above, the following temporary appointment was made:

Earl L. Williams.....	Instructor (Su. Qr.)	700.00
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Bacteriology

Charles B. Morrey.....	Professor	\$ 5,556.00
William A. Starin.....	Professor	4,284.00
Fred Speer.....	Assistant Professor	3,096.00
Vera McCoy Masters.....	Acting Asst. Professor	2,000.00
Arthur W. Deem.....	Instructor	2,000.00
Harry H. Weiser.....	Instructor	1,800.00
Bernice G. Horton.....	Instructor	1,500.00
Joseph A. Taylor.....	Laboratory Assistant	1,320.00
Dudley P. Glick.....	Assistant	1,200.00
Mary A. Palmer.....	Technical Assistant	1,080.00
Arthur W. Deem.....	Assistant	150.00

\$ 23,986.00

Chemistry

W. L. Evans.....	Professor	\$ 6,756.00
William McPherson.....	Professor	See Graduate School
W. E. Henderson.....	Professor Emeritus	2,000.00
Edward Mack.....	Professor	5,088.00
Charles W. Foulk.....	Professor	4,632.00
Cecil E. Boord.....	Professor	4,632.00
Jesse E. Day.....	Assoc. Professor	4,632.00
Wesley G. France.....	Assoc. Professor	4,044.00
Wallace R. Brode.....	Asst. Professor	3,336.00
Herrick L. Johnston.....	Asst. Professor	3,336.00
Harvey V. Moyer.....	Asst. Professor	3,336.00
Melville L. Wolfrom.....	Asst. Professor	3,804.00
Marion Hollingsworth.....	Curator	3,336.00
W. Conrad Fernelius.....	Instructor	2,856.00
G. B. Bachman.....	Instructor	2,856.00
Amos Luckhaupt.....	Assistant	2,100.00
John J. Betz.....	Technical Assistant	2,100.00
Thomas C. Chadwick.....	Special Assistant	1,500.00
Edward F. Wesp.....	Special Assistant	1,500.00
John F. Whittaker.....	Special Assistant	1,500.00
Arnold A. Alberts.....	Assistant	1,000.00
Clarence Bremer.....	Assistant	1,000.00
E. W. Cook.....	Assistant	1,000.00
D. H. Dawson.....	Assistant	1,000.00
O. C. Dermer.....	Assistant	1,000.00
Edward G. Locke.....	Assistant	1,000.00
R. K. Fox.....	Assistant	1,000.00
Joseph A. Orsino.....	Assistant	1,000.00
John D. Piper.....	Assistant	1,000.00
Frank J. Soday.....	Assistant	1,000.00
Dorothy Woodland.....	Assistant	1,000.00
Alfred Garrett.....	Assistant	1,000.00
Harry R. Weimer.....	Assistant	1,000.00
Robert W. Collins.....	Part-time Assistant	500.00

Alpha J. Will.....	Part-time Assistant	500.00
George M. Strong.....	Part-time Assistant	500.00
C. O. Davis.....	Graduate Assistant	500.00
T. D. Dudderar.....	Graduate Assistant	500.00
D. R. Eberhart.....	Graduate Assistant	500.00
L. P. Eblin.....	Graduate Assistant	500.00
Paul Flory.....	Graduate Assistant	500.00
Jared W. Clark.....	Graduate Assistant	500.00
H. J. Hall.....	Graduate Assistant	500.00
C. M. Hull.....	Graduate Assistant	500.00
D. R. Jackson.....	Graduate Assistant	500.00
Harold M. Whitacre.....	Graduate Assistant	500.00
Leo B. Genung.....	Graduate Assistant	500.00
R. W. Kewish.....	Graduate Assistant	500.00
Leon A. McDowell.....	Graduate Assistant	500.00
S. B. Kuykendall.....	Graduate Assistant	500.00
D. T. McAllister.....	Graduate Assistant	500.00
Lawrence P. Biefeld.....	Graduate Assistant	500.00
Charles L. Bernier.....	Graduate Assistant	500.00
Jack Compton.....	Graduate Assistant	500.00
C. C. Christman.....	Graduate Assistant	500.00
Phoebe Paine.....	Graduate Assistant	500.00
Sherman E. Smith.....	Graduate Assistant	500.00
Kenneth D. Detling.....	Graduate Assistant	500.00
David F. Helm.....	Graduate Assistant	500.00
Earl Albert Long.....	Graduate Assistant	500.00
Mary A. McGill.....	Graduate Assistant	500.00
Clayton Smucker.....	Graduate Assistant	500.00
Vernon L. Ricketts.....	Graduate Assistant	500.00
D. L. Warrick.....	Graduate Assistant	500.00
Donald R. Swan.....	Graduate Assistant	500.00
John E. Wells.....	Graduate Assistant	500.00
Paul Winter.....	Graduate Assistant	500.00
Henry Wolthorn.....	Graduate Assistant	500.00
Joseph L. Quinn.....	Graduate Assistant	500.00
Louis W. Georges.....	Graduate Assistant	500.00
Karl Bambach.....	Graduate Assistant	500.00
J. C. Beltz.....	Graduate Assistant	500.00
Donald Hull.....	Student Assistant	250.00
Robert F. Brown.....	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
Harry B. Weiser.....	Professor	2,000.00
R. C. Fuson.....	Professor	1,000.00
Melvin G. Mellon.....	Assoc. Professor	750.00
B. H. Wojcik.....	Graduate Assistant	166.67
I. J. Wernert.....	Graduate Assistant	166.67
Alan Chapman.....	Graduate Assistant	166.67

 \$101,844.01
Classical Languages

M. B. Ogle.....	Professor	\$ 7,500.00
George M. Bolling.....	Professor	5,556.00
W. S. Elden.....	Professor	4,284.00
A. W. Hodgman.....	Professor of Latin	4,284.00
John B. Titchner.....	Asst. Professor	3,804.00
John N. Hough.....	Instructor	2,500.00

 \$ 27,928.00
English

J. V. Denney.....	Professor	\$ 6,012.00
G. H. McKnight.....	Professor	5,088.00
J. R. Taylor.....	Professor	5,088.00
W. L. Graves.....	Professor	5,088.00
E. L. Beck.....	Professor and Acting Chairman	4,632.00
C. E. Andrews.....	Professor (special)	4,632.00
Milton Percival.....	Professor	4,284.00
E. W. Wiley.....	Professor	3,804.00
V. A. Ketcham.....	Professor	1,800.00
Harold R. Walley.....	Asst. Professor	3,096.00
Harlan Hatcher.....	Asst. Professor	3,096.00
Royall H. Snow.....	Asst. Professor	3,096.00
Sada Harbarger.....	Asst. Professor	2,856.00

Herman Miller.....	Asst. Professor.....	2,856.00
William C. Frierson....	Asst. Professor.....	2,856.00
J. Harold Wilson.....	Asst. Professor.....	2,856.00
James Fullington.....	Asst. Professor.....	2,850.00
J. F. Craig.....	Asst. Professor.....	2,800.00
Robert S. Newdick.....	Instructor.....	2,800.00
Edith Sniffen.....	Instructor.....	2,800.00
Gertrude L. Robinson....	Instructor.....	2,800.00
Bert Emsley.....	Instructor.....	2,800.00
Robert J. Kane.....	Instructor.....	2,800.00
James G. Ross.....	Instructor.....	2,800.00
Tom B. Haber.....	Instructor.....	2,250.00
Clyde S. Nesbitt.....	Instructor.....	2,000.00
Miles M. Graham.....	Instructor.....	2,000.00
Florence Denton.....	Instructor.....	2,000.00
Herbert Edwards.....	Instructor.....	1,800.00
Marion H. Landis.....	Instructor.....	1,800.00
Lawrence E. Snyder....	Instructor.....	1,800.00
Bryant C. Kerr.....	Instructor.....	1,800.00
Doris P. Buck.....	Instructor.....	1,800.00
Mary A. Hitchcock.....	Instructor.....	1,800.00
Donald W. Riley.....	Instructor.....	1,800.00
Mary Ross Rhodes.....	Instructor.....	1,800.00
Robert M. Estrich.....	Instructor.....	1,800.00
David Maurer.....	Instructor.....	1,800.00
Roscoe F. Schaupp.....	Instructor.....	1,800.00
Wilson R. Dumble.....	Instructor.....	1,800.00
Ann Whitmer.....	Assistant.....	1,000.00
Robert Price.....	Assistant.....	1,000.00
Roland G. Allen.....	Assistant.....	1,000.00
C. Emory Glander.....	Assistant.....	1,000.00
Freda Schulz.....	Assistant.....	900.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	166.67
Thedma Phlegar.....	Graduate Assistant.....	166.67
Charles Hazard.....	Graduate Assistant.....	166.67
Roland G. Allen.....	Assistant.....	700.00

\$118,340.01

Geology

J. E. Carman.....	Professor and Curator.....	\$ 4,632.00
Edmund M. Spieker....	Assoc. Professor.....	4,044.00
William A. P. Graham..	Asst. Professor.....	3,336.00
P. B. Stockdale.....	Asst. Professor.....	3,336.00
Grace Stewart.....	Asst. Professor.....	2,800.00
Willard Berry.....	Instructor.....	2,600.00
W. Storrs Cole.....	Instructor.....	2,500.00
Alfred J. Holmberg....	Instructor.....	2,250.00
Wilber Stout.....	Lecturer.....	400.00
Edgar L. Stephenson..	Graduate Assistant.....	500.00
Stuart L. Schoff.....	Graduate Assistant.....	500.00
John H. Melvin.....	Graduate Assistant.....	500.00
John P. Maharry.....	Graduate Assistant.....	500.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00
	Student Assistant.....	100.00

\$ 28,498.00

German

M. B. Evans.....	Professor.....	\$ 5,088.00
August C. Mahr.....	Professor.....	4,632.00
B. A. Eisenlohr.....	Professor.....	3,804.00
Ernest A. Philippson..	Lecturer.....	4,500.00
R. O. Roseler.....	Asst. Professor.....	3,336.00
May Thomas.....	Emeritus Asst Professor.....	1,200.00
Walter Gausewitz.....	Instructor.....	2,500.00
Eugene Gottlieb.....	Assistant.....	2,200.00
R. L. W. Nordsieck....	Assistant.....	2,000.00
Frederick J. Kramer..	Assistant.....	900.00
E. M. J. Kretzmann...	Assistant.....	900.00
R. L. W. Nordsieck....	Assistant.....	300.00

\$ 31,360.00

History

Carl Wittke.....	Professor	\$ 5,556.00
G. W. Knight.....	Emeritus Professor	2,000.00
Wilbur H. Siebert.....	Research Professor	5,088.00
Edgar H. McNeal.....	Professor	5,088.00
Walter L. Dorn.....	Professor	4,632.00
H. C. Hockett.....	Professor	4,284.00
G. A. Washburne.....	Professor	4,284.00
Ferdinand Schevill.....	Professor	1,500.00
William F. McDonald.....	Associate Professor	4,500.00
Lawrence F. Hill.....	Asst. Professor	3,804.00
A. H. Noyes.....	Asst. Professor	3,804.00
Eugene Roseboom.....	Asst. Professor	3,336.00
F. P. Weisenberger.....	Asst. Professor	2,856.00
Henry H. Simms.....	Instructor	2,500.00
Herbert Wender.....	Instructor	2,500.00
Cairns K. Smith.....	Instructor	2,500.00
John S. Hare.....	Instructor	2,500.00
Harold W. Landin.....	Instructor	2,500.00
Sidney D. Terr.....	Assistant	1,000.00
Edgar B. Nixon.....	Assistant	1,000.00
A. B. Sears.....	Assistant	1,000.00
Emmett L. Harshbarger.....	Assistant	1,000.00
Allen E. Ragan.....	Assistant	1,000.00
Paul I. Miller.....	Assistant	1,000.00
	Reader	281.25
	Reader	281.25
	Reader	281.25
	Reader	281.25
E. Morton Coulter.....	Professor	1,150.00
F. S. Rodkey.....	Professor	1,000.00
William T. Utter.....	Professor	833.00
Paul I. Miller.....	Reader	125.00
Emmett L. Harshbarger.....	Reader	125.00

\$ 76,090.00

Mathematics

H. W. Kuhn.....	Professor	\$ 5,556.00
C. L. Arnold.....	Emeritus Professor	2,000.00
Tibor Rado.....	Professor	6,012.00
S. E. Rasor.....	Professor	4,476.00
Henry Blumberg.....	Professor	4,236.00
James H. Weaver.....	Professor	3,996.00
C. C. Morris.....	Professor	3,804.00
C. C. MacDuffee.....	Assoc. Professor	3,996.00
F. R. Bamforth.....	Asst. Professor	3,564.00
Lincoln LaPaz.....	Asst. Professor	3,336.00
Grace Bareis.....	Asst. Professor	2,400.00
Harry Beatty.....	Asst. Professor	2,400.00
Vaughn B. Caris.....	Asst. Professor	2,400.00
Hortense Rickard.....	Asst. Professor	2,100.00
Henry P. Thielman.....	Instructor	2,400.00
Laurens E. Bush.....	Instructor	2,250.00
Paul M. Swingle.....	Temporary Instructor	2,250.00
Margaret Jones.....	Instructor	1,800.00
Howard H. Alden.....	Assistant	833.33
Richard C. Hildner.....	Assistant	666.67
Arnold Prucha.....	Assistant	666.67
Robert F. Rinehart.....	Assistant	666.67
Warren R. Kindy.....	Assistant	666.66
Frederick A. Ficken.....	Graduate Assistant	500.00
Russell S. Geil.....	Graduate Assistant	500.00
Emerson D. Jenkins.....	Graduate Assistant	500.00
Jack T. Kent.....	Graduate Assistant	500.00
Wilbur J. Robinson.....	Graduate Assistant	500.00
Elmer H. Sperry.....	Graduate Assistant	500.00
John W. Suckau.....	Graduate Assistant	500.00
Eugene H. Hanson.....	Assistant	166.67

\$ 66,142.67

Philosophy

J. A. Leighton.....	Professor	\$ 6,756.00
A. E. Avey.....	Professor	4,860.00
A. R. Chandler.....	Professor	3,804.00
Everett W. Hall.....	Asst. Professor	3,500.00
William H. Reither.....	Instructor	1,750.00
Quinter M. Lyon.....	Assistant	1,200.00
O. W. Rosenzweig.....	Assistant	650.00
William Fennell.....	Assistant	650.00
	Assistant	500.00
Paul A. Schilpp.....	Asst. Professor	850.00
George H. Sabine.....	Professor	2,000.00

\$ 26,520.00

Phonetics Laboratory

G. Oscar Russell.....	Professor and Director of Phonetics Laboratory	\$ 6,756.00
Ralph H. Waltz.....	Instructor	2,000.00

\$ 8,756.00

Physics

Alpheus W. Smith.....	Professor	\$ 5,556.00
Alfred Lande.....	Professor	7,500.00
F. C. Blake.....	Professor	4,860.00
L. H. Thomas.....	Assoc. Professor	4,632.00
H. G. Heil.....	Asst. Professor	4,044.00
Alva W. Smith.....	Assoc. Professor	3,804.00
Robert V. Zumstein.....	Instructor	2,856.00
Jerome B. Green.....	Instructor	2,800.00
M. L. Pool.....	Instructor	2,600.00
Harold P. Knauss.....	Instructor	2,600.00
Cedric E. Hesthal.....	Instructor	2,600.00
Harold E. Nielson.....	Instructor	2,600.00
Willard H. Bennett.....	Instructor	2,600.00
Fred J. Brooks.....	Assistant	1,900.00
J. B. Sparrow.....	Assistant	1,600.00
Corvin A. Starkey.....	Assistant	1,500.00
Paul E. Shearin.....	Assistant	900.00
Gerald A. Rosselot.....	Assistant	900.00
W. B. Steward.....	Assistant	900.00
Donald W. Dunipace.....	Assistant	900.00
Arthur W. Fleming.....	Assistant	900.00
Dwight E. Gray.....	Assistant	900.00
Paul J. Steele.....	Assistant	800.00
Austin D. Sprague.....	Graduate Assistant	500.00
Herbert M. Strong.....	Graduate Assistant	500.00
F. P. Bundy.....	Graduate Assistant	500.00
H. J. Fralish.....	Graduate Assistant	500.00
C. N. Nelson.....	Graduate Assistant	500.00
S. J. Simmons.....	Graduate Assistant	500.00
A. T. Nordsieck.....	Graduate Assistant	500.00
O. P. Gard.....	Graduate Assistant	500.00
W. F. Bartoe.....	Graduate Assistant	500.00
John S. Foster.....	Professor	1,750.00
Raymond T. Birge.....	Professor	1,000.00

\$ 67,502.00

In addition to the above, the following temporary appointment was made:

R. F. Earhart.....	Professor (July & Aug.)	770.82
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Political Science

Henry R. Spencer.....	Professor	\$ 5,556.00
Peter H. Odegard.....	Professor	4,860.00
Harvey Walker.....	Asst. Professor	4,632.00
E. A. Helms.....	Asst. Professor	3,096.00
Francis R. Aumann.....	Instructor	2,750.00
H. Schuyler Foster, Jr.,	Instructor	2,250.00
	Assistant	1,000.00
	Graduate Assistant	500.00
Harold S. Quigley.....	Professor	800.00
Henry Janzen.....	Assistant	75.00

\$ 25,519.00

Romance Languages

W. S. Hendrix.....	Professor	\$ 5,088.00
George R. Havens.....	Professor	5,556.00
Robert E. Rockwood....	Professor	4,860.00
Olin H. Moore.....	Professor	4,632.00
R. E. Monroe.....	Professor	4,632.00
Claude E. Anibal.....	Assoc. Professor	4,284.00
Don L. Demorest.....	Asst. Professor	4,284.00
Santiago Gutierrez.....	Asst. Professor	3,336.00
Robert Foure.....	Asst. Professor	3,336.00
Alexander H. Schutz....	Asst. Professor	3,336.00
Theodore E. Hamilton....	Asst. Professor	2,856.00
Gertrude Walsh.....	Instructor	2,500.00
Dwight M. Brooks.....	Instructor	2,200.00
Erwin H. Price.....	Instructor	2,200.00
Bertha P. Arthur.....	Instructor	2,200.00
Marie Davis.....	Instructor	2,200.00
Jose Palomo.....	Instructor	2,200.00
Harry Rogers.....	Instructor	2,200.00
Helene Foure.....	Instructor	2,200.00
E. W. Biegler.....	Instructor	2,000.00
Girdler B. Fitch.....	Instructor	2,000.00
Dorothy P. Cummings....	Instructor	1,466.67
Stanley Howell.....	Assistant	1,500.00
Demetrio Cabarga.....	Assistant	1,500.00
Helen M. Kramer.....	Assistant	1,200.00
Isolde Henninger.....	Assistant	1,200.00
Walter E. Meiden.....	Assistant	1,200.00
G. E. Wade.....	Assistant	1,000.00
Irwin Johnson.....	Assistant	1,000.00
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Total for the College of Arts and Sciences.....		\$ 78,166.67
		\$722,032.36

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler.....	Dean	\$ 6,756.00
C. Wells Reeder.....	Junior Dean	4,632.00
Claire Harmeyer.....	Assistant to Dean	2,500.00
Nell Gainer.....	Stenographer	2,000.00
Bertha C. Caley.....	Stenographer	1,320.00
Ruth Cotterman.....	Stenographer	1,200.00
Katherine Uhrig.....	Stenographer	1,200.00
Dorothy G. Suydam....	Stenographer	1,080.00
Charlotte Huston.....	Stenographer	960.00
Alice Wolfe.....	Stenographer	960.00
Thelma Condon.....	Stenographer	960.00
Tillie B. Harmon.....	Stenographer	960.00
Betty Warner.....	Stenographer	960.00
Alice Heer.....	Telephone Operator	960.00
		<hr/>
		\$ 26,448.00

Accounting

J. B. Heckert.....	Assoc. Professor	\$ 4,512.00
J. B. Taylor.....	Assoc. Professor	4,284.00
H. C. Miller.....	Assoc. Professor	4,044.00
R. S. Willcox.....	Asst. Professor	3,336.00
Robert N. Frickey.....	Instructor	2,856.00
D. M. Shonting.....	Instructor	2,856.00
Dallas S. Bolon.....	Lecturer	2,500.00
G. Arnold Logan.....	Instructor	2,500.00
W. D. Wall.....	Lecturer	800.00
Albert Scheidt.....	Assistant	1,500.00
Walter C. Burnham....	Assistant	1,500.00
	Reader	100.00
		<hr/>
		\$ 30,788.00

Business Organization

Henry E. Hogland.....	Professor	\$ 5,088.00
Harold H. Maynard.....	Professor	5,088.00
William M. Duffus.....	Professor	4,632.00
Felix E. Held.....	Professor	4,632.00
Charles A. Dice.....	Professor	4,632.00
Willis Wissler.....	Professor	2,070.00

Ralph C. Davis.....	Assoc. Professor.....	4,632.00
H. W. Cordell.....	Assoc. Professor.....	3,804.00
Theodore N. Beckman.....	Assoc. Professor.....	4,632.00
Montgomery E. Pike.....	Assoc. Professor.....	3,420.00
Kenneth Dameron.....	Asst. Professor.....	4,284.00
Tracy E. Thompson.....	Asst. Professor (on leave)...	3,600.00
Donald C. Power.....	Asst. Professor.....	2,856.00
N. Gilbert Riddle.....	Instructor.....	3,420.00
William P. Yeager.....	Instructor.....	2,750.00
Elvin F. Donaldson.....	Instructor.....	2,500.00
O. E. Burley.....	Instructor.....	2,500.00
A. L. Odebrecht.....	Instructor.....	2,500.00
Keith Roberts.....	Instructor.....	2,500.00
A. H. Chute.....	Instructor.....	2,500.00
Cary W. Bowers.....	Lecturer.....	1,800.00
Richard C. Larkins.....	Graduate Assistant.....	500.00
Franklin G. Moore.....	Graduate Assistant.....	500.00
John Hart.....	Graduate Assistant.....	500.00
Francis Babione.....	Graduate Assistant.....	500.00
William H. Mautz.....	Graduate Assistant.....	500.00
	Reader.....	250.00
	Reader.....	200.00
	Lecturer.....	250.00
R. B. Westerfield.....	Professor.....	1,500.00
Donald C. Power.....	Asst. Professor.....	475.00

\$ 79,515.00

Economics

M. B. Hammond.....	Professor.....	\$ 5,556.00
H. G. Hayes.....	Professor.....	4,860.00
H. F. Walradt.....	Professor.....	4,284.00
L. E. Smart.....	Asst. Professor.....	4,284.00
Edison L. Bowers.....	Assistant Professor and Acting Chairman.....	4,284.00
Ralph L. Dewey.....	Asst. Professor.....	3,336.00
Clifford L. James.....	Asst. Professor.....	3,144.00
Virgil Willit.....	Asst. Professor.....	3,048.00
Robert D. Patton.....	Asst. Professor.....	2,856.00
Louise Stitt.....	Instructor.....	2,856.00
Alma Herbst.....	Instructor.....	2,856.00
H. J. Bitterman.....	Instructor.....	2,750.00
R. H. Rowntree.....	Instructor.....	2,750.00
John S. Kegg.....	Instructor.....	2,500.00
J. M. Whitsett.....	Instructor.....	2,000.00
John D. Blanchard.....	Instructor.....	2,000.00
C. J. Botte.....	Assistant.....	1,500.00
Richard T. Stevens.....	Assistant.....	1,500.00
Louis Levine.....	Assistant.....	1,000.00
Romeo L. Horne.....	Assistant.....	1,000.00
Maurice A. Freeman.....	Assistant.....	1,000.00
John H. Sloan, Jr.....	Assistant.....	1,000.00
Gertrude N. Stanley.....	Graduate Assistant.....	500.00
Roslow Sydney.....	Graduate Assistant.....	500.00
Edwin Young.....	Graduate Assistant.....	500.00
James C. Dockeray.....	Graduate Assistant.....	500.00
William H. Mautz.....	Graduate Assistant.....	500.00
Fred L. Helm.....	Graduate Assistant.....	500.00
Calvin B. Hoover.....	Professor.....	1,500.00

\$ 64,864.00

Geography

C. C. Huntington.....	Professor.....	\$ 4,632.00
Eugene Van Cleef.....	Professor.....	4,632.00
Roderick Peattie.....	Professor.....	4,284.00
Fred A. Carlson.....	Professor.....	3,804.00
Guy Harold Smith.....	Asst. Professor.....	3,336.00
Alfred J. Wright.....	Instructor.....	2,500.00
John H. Garland.....	Instructor.....	2,500.00
Carl D. Varvel.....	Instructor.....	2,000.00
N. C. Burhans.....	Instructor.....	2,000.00
Albert F. Cameron.....	Assistant.....	1,500.00
Wallace T. Buckley.....	Graduate Assistant.....	500.00

G. M. Minton.....	Graduate Assistant.....	500.00
	Reader	150.00
	Reader	150.00
Frank E. Williams.....	Professor	800.00
Harold Fischer	Instructor	500.00
Gordon J. Humbert.....	Graduate Assistant.....	150.00
Walter Lezius.....	Reader	80.00

\$ 34,018.00

School of Journalism

J. S. Myers.....	Director and Professor.....	\$ 5,088.00
Osman C. Hooper.....	Professor	4,284.00
Lester C. Getzloe	Asst. Professor.....	3,804.00
Norval N. Luxon.....	Instructor	2,856.00
Harry R. O'Brien.....	Instructor (special).....	900.00
Harvey S. Miller.....	Editor—Lantern	500.00
Paul L. Walker.....	Bus. Mgr.—Lantern	500.00
David E. Riley.....	Editor—Lantern	100.00
Paul L. Walker.....	Bus. Mgr.—Lantern	100.00
Clara Baker.....	Bookkeeper	1,380.00
Gertrude Hettinger.....	Stenographer	1,080.00

\$ 20,592.00

Sociology

J. E. Hagerty.....	Director and Professor.....	\$ 5,556.00
Charles C. Stillman.....	Professor	5,556.00
F. E. Lumley.....	Professor	5,556.00
C. C. North.....	Professor	5,088.00
Mary L. Mark.....	Professor	4,512.00
Perry P. Denune.....	Assoc. Professor.....	4,632.00
Elsie Jones.....	Asst. Professor.....	3,420.00
W. J. Blackburn.....	Instructor	2,850.00
Louise M. Spaeth.....	Instructor	2,200.00
B. S. Mason.....	Instructor	1,600.00
Lloyd A. Cook.....	Assistant	1,500.00
James T. Laing.....	Assistant	1,000.00
V. Dewey Annakin.....	Assistant	900.00
Byron L. Fox.....	Assistant	900.00
Samuel A. Kramer.....	Assistant	900.00
Bernice Allen.....	Assistant	900.00
W. L. Leap.....	Assistant	900.00
	Assistant	800.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Assistant	300.00
Leila Kinney.....	Asst. Professor.....	600.00
James B. Berry.....	Assistant	600.00
E. J. Keyes.....	Assistant	266.66

\$ 52,036.66

Total for the College of Commerce and Administration.....\$308,261.66

COLLEGE OF DENTISTRY

H. M. Semans.....	Dean	\$ 6,756.00
H. V. Cottrell.....	Professor	4,632.00
Irwin A. Bottenhorn.....	Professor	4,632.00
William C. Graham.....	Professor	4,632.00
Paul C. Kitchin.....	Asst. Professor.....	3,336.00
Clyde H. Hebble.....	Asst. Professor.....	1,700.00
R. B. Wiltberger.....	Asst. Professor.....	1,000.00
Earl G. Jones.....	Asst. Professor.....	1,000.00
Herbert S. Shumway.....	Instructor	1,800.00
Louis E. Reif.....	Instructor	1,500.00
Victor L. Steffel.....	Instructor	1,200.00
Frank C. Starr.....	Instructor	1,100.00

\$ 33,288.00

Total for the College of Dentistry.....\$33,288.00

COLLEGE OF EDUCATION

Administration

George F. Arps.....	Dean	\$ 8,100.00
J. L. Morrill.....	Junior Dean	5,832.00
R. D. Bennett.....	Secy of the College.....	3,420.00
Evelyn Brewster.....	Assistant to Dean.....	2,250.00
Martha M. Bidwell.....	Asst. to Junior Dean.....	1,500.00
Lillian S. Edwards.....	Stenographer	1,440.00
Faye M. DuBois.....	Stenographer	1,300.00
Wanda Rittenhouse.....	Stenographer	1,200.00
Rowena Richardson.....	Stenographer	1,200.00
Merle E. Ricketts.....	Stenographer	1,200.00
Pauline C. Zepp.....	Stenographer	1,140.00
Marjorie C. Renz.....	Stenographer	1,140.00
Mary Kerst Beanblossom.....	Stenographer	1,140.00
Loma Demorest.....	Stenographer	1,140.00
Irene Kilpatrick.....	Stenographer	1,140.00
Harriet Koenig.....	Stenographer	1,080.00
Olga Krill.....	Stenographer	1,080.00
Mary A. Galloway.....	Stenographer	1,080.00
Mary M. Rownd.....	Stenographer	1,080.00
Melba E. Gibbons.....	Stenographer	1,080.00
Esther Horn.....	Stenographer	1,050.00
Edith E. Lewis.....	Stenographer	1,020.00
Eleanor T. Henderson.....	Clerk	1,300.00
Anne C. Beaman.....	Clerk	1,140.00
Katherine I. Stewart.....	Typist	1,200.00

\$ 44,252.00

In addition to the above, the following temporary appointment was made:

E. Lucile Keep.....	Typist (July only).....	120.00
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Adult Education

Jessie Charters.....	Asst. Professor.....	\$ 2,000.00
Carroll D. Tibbals.....	Assistant	1,500.00

\$ 3,500.00

Bureau of Educational Research

W. W. Charters.....	Director	\$ 7,656.00
T. C. Holy.....	Professor	4,632.00
Earl W. Anderson.....	Assoc. Professor.....	4,860.00
Ralph W. Tyler.....	Assoc. Professor (special).....	3,700.00
Wm. Harold Cowley.....	Asst. Professor.....	4,632.00
Edgar Dale.....	Asst. Professor.....	3,804.00
Josephine MacLatchy.....	Editorial Assistant.....	3,096.00
Emma Kirby.....	Editorial Assistant.....	2,200.00
Adelaide Williams.....	Asst. to Director.....	2,100.00
Ruth Seeger.....	Bibliographical Asst.....	1,900.00
Audrey Knowlton.....	Bibliographical Asst.....	1,500.00
Mrs. Mary Ewan.....	Assistant	1,800.00
Frances Kirkpatrick.....	Proofreader	1,300.00
Mary Margaret Dodd.....	Copyholder	1,200.00
Fred P. Frutchey.....	Research Assistant.....	1,200.00
Louis K. Rath.....	Research Assistant.....	1,200.00
Emerson Brown.....	Research Assistant.....	1,200.00
William E. Arnold.....	Research Assistant.....	1,200.00
Kathryn Rice.....	Typist	1,200.00
Thelma Radekin.....	Typist	1,200.00
Edna McLaughlin.....	Stenographer	1,200.00
Phyllis Burkham.....	Stenographer	1,200.00
Hazel Gibbony.....	Stenographer	1,200.00
Marabel G. Root.....	Stenographer	1,020.00
	(Assistant or Assistants.....	512.50

\$ 57,912.50

In addition to the above, the following temporary appointments were made:

Pauline Hall.....	Assistant (July 1 to Sept. 8).....	340.00
Harold W. Baker.....	Research Assistant (July & Aug.).....	200.00
Reuben Eliassen.....	Research Assistant (July & Sept. 15).....	200.00
D. H. Sutton.....	Research Assistant (July 1 to Sept. 30).....	300.00

Elizabeth McQuown.....	Student Typist (July & Aug.)	100.00
E. R. Henry.....	Student Typist (July & Aug.)	100.00
Mary R. Lingenfelter...	Reference Asst. (July 3 mos.)	812.50
Clifton W. Hall.....	Res. Asst. (July & Aug.).....	200.00
Marie Kellstadt.....	Stud. Typist (July & Aug.)...	155.00
Mary Ewan.....	Stud. Typist (July & Aug.)...	100.00
Winifred Hiles.....	Stenographer (July).....	85.00
Ruth Siegenthaler.....	Stenographer (July 1 to Aug. 10)	120.00
Geneva Kuntz.....	Stud. Stenographer (July & Aug.)	90.00
Frances Krasevec.....	Stud. Stenographer (July & Aug.)	90.00

Fine Arts

James R. Hopkins.....	Professor	\$ 5,556.00
Arthur Baggs.....	Professor	5,556.00
Ralph S. Fanning.....	Professor	5,088.00
Felix Payant.....	Professor	4,632.00
G. Leslie Lynch.....	Professor	3,564.00
Alice Robinson.....	Assoc. Professor.....	3,240.00
Guy B. Wisner.....	Asst. Professor.....	2,856.00
Mabel DeBra King.....	Asst. Professor.....	2,856.00
Carlton Atherton.....	Asst. Professor.....	2,856.00
Erwin F. Frey.....	Asst. Professor.....	2,750.00
Will Rannels.....	Instructor	2,856.00
Hoyt L. Sherman.....	Instructor	2,400.00
Elisabeth Walker.....	Instructor	2,000.00
Harold A. Mitts.....	Instructor	2,000.00
Robert Gattrell.....	Instructor	1,800.00
Harry Thompson.....	Asst. Professor.....	3,500.00
Erwin Zepp.....	Assistant	1,500.00
Edgar Littlefield.....	Assistant	1,200.00
Elizabeth Landacre.....	Graduate Assistant.....	500.00
Andrew Pereny.....	Student Assistant.....	100.00
Benjamin Bowman.....	Student Assistant.....	100.00
Linn Phelan.....	Student Assistant.....	100.00
Rosabelle MacDonald...	Asst. Professor.....	600.00
Will Rannels.....	Instructor	642.25
Robert Gattrell.....	Instructor	300.00
Edgar Littlefield.....	Assistant	410.00

\$ 58,962.25

History of Education

L. F. Anderson.....	Professor	\$ 5,088.00
H. G. Good.....	Professor	4,860.00
R. H. Eckelberry.....	Asst. Professor.....	2,856.00
Paul J. Fay.....	Instructor	2,250.00
Forest L. Shoemaker...	Instructor	2,000.00
William Boyd.....	Professor	1,500.00
James D. Teller.....	Assistant	200.00

\$ 18,754.00

Music

Royal D. Hughes.....	Professor	\$ 5,556.00
Herbert H. Wall.....	Professor	4,632.00
Eugene J. Weigel.....	Professor	4,632.00
Joseph A. Leeder.....	Assoc. Professor.....	4,632.00
M. Emmett Wilson.....	Assoc. Professor.....	4,284.00
Cloea Thomas.....	Asst. Professor.....	3,336.00
Maude M. Slawson.....	Asst. Professor.....	3,336.00
M. Edith Jones.....	Asst. Professor.....	2,750.00
Lela Hardy.....	Instructor	2,000.00
Hilda Dierker.....	Instructor	2,000.00
Rachel Way.....	Instructor	2,000.00
Olive F. Jones.....	Student Assistant.....	300.00
Kathryn Wells.....	Student Assistant.....	250.00
Dorothy M. Wilson.....	Student Assistant.....	250.00
F. J. Lehmann.....	Professor	800.00
G. Raymond Hicks.....	Professor	700.00
Karl H. Eschmann.....	Professor	700.00
Lilla Belle Pitts.....	Asst. Professor.....	1,000.00
H. W. Seitz.....	Asst. Professor.....	800.00

Marion Hall.....	Asst. Professor.....	700.00
E. M. Keller.....	Asst. Professor.....	500.00
Minnie Nobles.....	Instructor.....	1,000.00
Ralph Rush.....	Instructor.....	900.00
Olwyn Jones.....	Instructor.....	400.00
Charlotte Gaines.....	Instructor.....	400.00
Vera M. Downing.....	Instructor.....	300.00
Marion W. Haynie.....	Assistant.....	250.00
Olive Jones.....	Student Assistant.....	100.00

\$ 48,508.00

Practical Arts and Vocational Education

William H. Stone.....	Professor.....	\$ 4,632.00
W. E. Warner.....	Assoc. Professor.....	4,044.00
R. E. Smith.....	Assoc. Professor.....	4,044.00
	Assistant.....	750.00
Susan Troxall.....	Assoc. Professor.....	1,500.00
Earl W. Atkinson.....	Assoc. Professor.....	750.00
F. M. Trumbull.....	Asst. Professor.....	750.00
Harry I. Good.....	Asst. Professor.....	700.00
Erneat Sink.....	Asst. Professor.....	500.00
DeWitt Hunt.....	Asst. Professor.....	500.00
John E. Fintz.....	Instructor.....	500.00
Frank C. Moore.....	Instructor.....	500.00
Burl N. Osburn.....	Instructor.....	400.00
W. E. Caswell.....	Assistant.....	250.00
Elva Chamblin.....	Assistant.....	200.00
E. W. Bollinger.....	Assistant.....	100.00
Harold J. Davison.....	Assistant.....	100.00

\$ 20,220.00

Principles of Education

Boyd H. Bode.....	Professor.....	\$ 7,200.00
Howard F. Seely.....	Professor.....	5,556.00
Orville G. Brim.....	Professor.....	4,860.00
E. W. Pahlow.....	Professor.....	4,860.00
George R. Twiss.....	Professor.....	4,044.00
H. B. Alberty.....	Assoc. Professor.....	4,632.00
Laura Zirbes.....	Assoc. Professor.....	4,632.00
F. C. Landsittel.....	Assoc. Professor.....	4,044.00
H. G. Hullfish.....	Assoc. Professor.....	3,804.00
J. B. Tharp.....	Asst. Professor.....	4,284.00
Amy Bronsky.....	Asst. Professor.....	3,804.00
Wilfred Eberhart.....	Instructor.....	2,250.00
N. B. Marple.....	Instructor.....	2,000.00
Paul Alden Toll.....	Assistant.....	1,000.00
Ralph Horn.....	Assistant.....	1,000.00
James K. Skipper.....	Assistant.....	1,000.00
Glenn S. Thompson.....	Assistant.....	1,000.00
E. E. Bayles.....	Assistant.....	1,000.00
George H. McClellan.....	Assistant.....	750.00
	Instructor.....	2,400.00
	Instructor.....	1,800.00
	Instructor.....	1,800.00
	Instructor.....	600.00
Velorus Martz.....	Professor.....	1,500.00
H. G. Lull.....	Professor.....	1,500.00
Joseph K. Hart.....	Professor.....	900.00
Kate Kelley.....	Asst. Professor.....	600.00
Paul Sloan.....	Assistant.....	250.00
Blanche Kent.....	Assistant.....	250.00
Wilfred Eberhart.....	Assistant.....	250.00

Demonstration School

Frank Sangster.....	Instructor.....	750.00
Martha Porter.....	Instructor.....	750.00
Charles C. Cowell.....	Instructor.....	625.00
Frances K. Martin.....	Instructor.....	600.00
Ruby M. Adams.....	Instructor.....	550.00
Bruce Hinman.....	Instructor.....	550.00
Clara C. Dewsnap.....	Instructor.....	625.00
Imo E. Oakes.....	Instructor.....	550.00
Agnes N. Day.....	Instructor.....	550.00
Mildred Anderson.....	Instructor.....	450.00

Olive Harris.....	Instructor	350.00
Margaret Morris.....	Administration Asst.	500.00
Kathryn Fritz.....	Assistant	150.00
Lois Kirkpatrick.....	Assistant	50.00

\$ 80,620.00

Psychology

George F. Arps.....	Professor	See Administration
H. H. Goddard.....	Professor	6,012.00
Herbert A. Toops.....	Professor	5,556.00
Francis N. Maxfield....	Professor	5,328.00
Floyd C. Dockeray.....	Professor	5,328.00
Horace B. English.....	Professor	5,088.00
Harold E. Burt.....	Professor	4,632.00
Samuel Renshaw.....	Professor	4,632.00
Sidney L. Pressey.....	Professor	3,804.00
Robert D. Williams....	Assoc. Professor	3,804.00
Mervin A. Durea.....	Asst. Professor	3,804.00
Harold A. Edgerton....	Asst. Professor	3,564.00
Willard L. Valentine..	Asst. Professor	3,336.00
A. Sophie Rogers.....	Asst. Professor	3,096.00
Albert L. Henderson....	Instructor	2,500.00
Emily L. Stogdill.....	Instructor	2,500.00
M. Kershaw Walsh.....	Instructor	2,500.00
Dael L. Wolfe.....	Instructor	2,250.00
Herman D. Behrens....	Instructor	2,000.00
Robert H. Bruce.....	Instructor	2,000.00
Kenneth Baker.....	Instructor	2,000.00
J. Curtis Newlin.....	Instructor	2,000.00
I. Lynn Hampton.....	Assistant	2,500.00
Ernest Welborn.....	Assistant	2,000.00
Seth E. Havens.....	Assistant	1,850.00
James H. Taylor.....	Assistant	1,500.00
Herman A. Copeland....	Assistant	1,500.00
J. Kenneth Little.....	Assistant	1,500.00
Dorothy R. Disher....	Assistant	1,500.00
M. C. Langhorne.....	Assistant	1,500.00
W. Jaffray Cameron...	Assistant	1,200.00
Carl Dan Killian.....	Assistant	1,200.00
David Bidwell.....	Assistant	1,000.00
John Wenrick.....	Assistant	1,000.00
William C. Schwarzbek..	Laboratory Assistant	750.00
Frank M. Stanton.....	Laboratory Assistant	750.00
G. L. Shartle.....	Laboratory Assistant	750.00
Elmer B. Royer.....	Assistant	500.00
Robert Royer.....	Assistant	500.00
Fred Brown.....	Graduate Assistant	500.00
Edward Alkire.....	Graduate Assistant	500.00
Walter W. Webb.....	Graduate Assistant	500.00
Hyman Hanson.....	Student Assistant	240.00
Lucille Russell.....	Clerk	1,200.00
Charles E. Spearman...	Professor	1,200.00
David Mitchell.....	Professor	800.00
Paul Farnsworth.....	Assoc. Professor	1,200.00
Frazer Hood.....	Assoc. Professor	800.00
Margaret W. Curti.....	Assoc. Professor	800.00
Francis Hibler.....	Assistant	350.00
Elmer Royer.....	Assistant	250.00
William B. Hudson.....	Assistant	250.00
Hyman Hanson.....	Graduate Assistant	125.00

\$105,949.00

In addition to the above, the following temporary appointments were made:

Glenn Cooper.....	Statistical Mach. Opr. (July & Aug.)	300.00
Floyd C. Dockeray.....	Professor (Su. Qr.)	1,181.95
Horace B. English.....	Professor (2nd term, Su.)	565.28

School Administration

E. E. Lewis.....	Professor	\$ 6,756.00
J. L. Clifton.....	Professor	6,012.00
Arthur J. Klein.....	Professor	6,012.00
Dan H. Eikenberry.....	Professor	5,088.00

Worth J. Osburn.....	Professor (special).....	2,856.00	
Arch O. Heck.....	Assoc. Professor.....	4,632.00	
Harvey H. Davis.....	Assoc. Professor.....	4,632.00	
W. G. Reeder.....	Assoc. Professor.....	4,234.00	
W. R. Smittle.....	Assistant.....	1,260.00	
O. Floyd Nixon.....	Assistant.....	650.00	
R. H. Price.....	Assistant.....	450.00	
M. L. Goetting.....	Assistant.....	450.00	
Frank P. Whitney.....	Professor.....	1,500.00	
H. P. Smith.....	Professor.....	1,500.00	
E. R. Wood.....	Professor.....	1,500.00	
Frank P. Graves.....	Professor.....	1,500.00	
T. W. Gosling.....	Professor.....	900.00	
Oscar H. Williams.....	Assoc. Professor.....	1,500.00	
Ralph W. Tyler.....	Assoc. Professor.....	1,387.50	
Galen Jones.....	Asst. Professor.....	1,500.00	
DeWitt Morgan.....	Asst. Professor.....	900.00	
Byron Williams.....	Instructor.....	1,200.00	
H. R. Deitrich.....	Instructor.....	1,200.00	
J. J. Lowden.....	Instructor.....	600.00	
J. J. Lowden.....	Instructor.....	600.00	
R. H. Price.....	Assistant.....	250.00	
Cecelia Krakoff.....	Assistant.....	250.00	
C. D. Washburn.....	Assistant.....	250.00	
M. L. Goetting.....	Assistant.....	250.00	
O. F. Nixon.....	Assistant.....	250.00	
	Radio Education.....	1,000.00	
			\$ 61,059.50
<i>University Schools</i>			
Rudolph Lindquist.....	Professor and Director of \$ 8,000.00 Laboratory Schools		\$ 8,000.00
Total for the College of Education.....			\$507,737.25

COLLEGE OF ENGINEERING

<i>Administration</i>			
E. A. Hitchcock.....	Dean.....	\$ 7,200.00	
W. D. Turnbull.....	Junior Dean.....	4,632.00	
Lenora Glasgow.....	Secy to Dean.....	2,500.00	
Lilyan B. Bradshaw.....	Clerk.....	1,260.00	
Annette Shugert.....	Stenographer.....	1,200.00	
Effa Harm.....	Stenographer.....	1,200.00	
Mina Kennedy.....	Stenographer.....	1,080.00	
Catherine Luff.....	Stenographer.....	1,080.00	
Verna Spicer.....	Stenographer.....	1,080.00	
Annie Fraser.....	Stenographer.....	1,080.00	
Robertine Rittinger.....	Stenographer.....	1,000.00	
Annabelle T. Tatman.....	Stenographer.....	1,000.00	
Ruth E. Brown.....	Stenographer.....	960.00	
Frances Taylor.....	Stenographer.....	960.00	
			\$ 26,232.00
<i>Applied Optics</i>			
Morgan C. Davies.....	Professor.....	\$ 2,856.00	
Clarence R. Ellis.....	Instructor.....	2,600.00	
	Assistant.....	300.00	
			\$ 5,756.00
<i>Architecture</i>			
C. S. Chubb.....	Professor.....	\$ 5,556.00	
Herbert Baumer.....	Professor.....	5,556.00	
W. C. Ronan.....	Professor.....	4,284.00	
Richard S. Buck.....	Asst. Professor.....	2,952.00	
Galen F. Oman.....	Asst. Professor.....	2,856.00	
	Assistant.....	750.00	
			\$ 21,954.00
<i>Broadcasting Station</i>			
Robert C. Higgy.....	Director.....	\$ 3,336.00	
Mrs. F. G. Charles.....	Program Manager.....	2,500.00	
David K. Larrimer.....	Announcer.....	2,250.00	

M. F. McDowell.....	Radio Operator.....	2,100.00
Cecil S. Bidlack.....	Technical Supervisor.....	2,250.00
Dorothy L. Jahn.....	Stenographer.....	1,020.00
	Assistant.....	500.00
William E. Knepper....	Assistant Announcer.....	250.00
	Assistant.....	75.00

\$ 14,281.00

Ceramics

Arthur S. Watts.....	Professor.....	\$ 4,860.00
John L. Carruthers....	Assoc. Professor.....	3,996.00
Robert M. King.....	Asst. Professor.....	3,144.00
D. J. McSwinnney.....	Lecturer.....	300.00
John C. Lysatt.....	Technician.....	1,200.00

\$ 13,500.00

Chemical Engineering

James R. Withrow.....	Professor.....	\$ 5,556.00
Albert H. Vilbrandt....	Instructor.....	2,500.00
Charles G. Duncombe....	Instructor.....	2,500.00
Joseph Koffolt.....	Instructor.....	2,500.00
Mary Wing Robb.....	Assistant.....	1,200.00
	Assistant.....	500.00
	Assistant.....	400.00
	Assistant.....	400.00
Robert C. Kintner.....	Asst. Professor.....	175.00

\$ 15,731.00

Civil Engineering

C. E. Sherman.....	Professor.....	\$ 5,556.00
C. T. Morris.....	Professor.....	5,556.00
E. F. Coddington.....	Professor.....	4,860.00
John C. Prior.....	Professor.....	4,284.00
R. C. Sloane.....	Professor.....	4,008.00
J. R. Shank.....	Professor.....	1,900.00
F. H. Eno.....	Research Professor.....	375.00
J. M. Montz.....	Assoc. Professor.....	2,736.00
C. H. Wall.....	Asst. Professor.....	2,596.00
G. E. Large.....	Asst. Professor.....	1,425.00
Oscar J. Marshall.....	Instructor.....	2,250.00
Arthur G. Wyatt.....	Instructor.....	2,250.00
Kenneth B. Woods.....	Instructor.....	1,000.00
R. C. Sloane.....	Professor.....	600.00
J. M. Montz.....	Assoc. Professor.....	400.00
C. H. Wall.....	Asst. Professor.....	350.00
Oscar J. Marshall.....	Instructor.....	300.00
Arthur G. Wyatt.....	Instructor.....	300.00
Kenneth B. Woods.....	Instructor.....	250.00
John Steele.....	Cook.....	150.00

\$ 41,145.00

Electrical Engineering

Erwin E. Dreese.....	Professor.....	\$ 9,000.00
F. C. Caldwell.....	Professor.....	5,088.00
Harold Bibber.....	Assoc. Professor.....	5,500.00
W. L. Everitt.....	Assoc. Professor.....	3,564.00
J. E. Shepardson.....	Asst. Professor.....	3,096.00
E. E. Kimberly.....	Asst. Professor.....	2,856.00
Kwan Yau Tang.....	Instructor.....	2,000.00
John F. Byrne.....	Instructor.....	2,000.00
G. F. Leydorf.....	Assistant.....	1,334.00
John D. Corley.....	Assistant.....	1,000.00
C. L. Lucal.....	Student Assistant.....	200.00
W. P. Mueller.....	Student Assistant.....	200.00
Earl B. McDowell.....	Assistant.....	1,800.00
Susannah L. Bryant....	Assistant.....	1,020.00
John Dankworth.....	Laborer.....	900.00

\$ 39,558.00

Engineering Drawing

Thomas E. French.....	Professor.....	\$ 5,556.00
Robert Meikeljohn.....	Professor.....	4,284.00
O. E. Williams.....	Professor.....	3,564.00

John M. Russ.....	Assoc. Professor.....	3,192.00
W. B. Field.....	Assoc. Professor.....	3,192.00
Ralph Paffenbarger.....	Assoc. Professor.....	3,192.00
Allen P. McManigal.....	Asst. Professor.....	3,192.00
Charles D. Cooper.....	Asst. Professor.....	2,800.00
Lawrence D. Jones.....	Asst. Professor.....	2,800.00
Louis D. Lutzenberger.....	Asst. Professor.....	2,600.00
Jay N. Edmondson.....	Instructor.....	2,250.00
Harry H. Brittingham.....	Instructor.....	2,250.00
Charles J. Vierck.....	Instructor.....	2,200.00
J. Vernon Otter.....	Instructor.....	2,200.00
Virginia H. Judy.....	Assistant.....	1,300.00
	Student Assistant.....	400.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
Walter Czuba.....	Student Assistant.....	90.00
	Student Assistant.....	40.00

\$ 47,202.00

Engineering Experiment Station

E. A. Hitchcock.....	Director.....	See Administration
John M. Weed.....	Assistant Director.....	3,063.75
Mildred Depue.....	Stenographer.....	1,260.00
Frances L. Koons.....	Stenographer.....	480.00
George A. Bole.....	Research Professor.....	5,920.00
J. R. Shank.....	Research Professor.....	2,223.00
Frank H. Eno.....	Research Professor.....	4,856.25
A. H. Dierker.....	Senior Res. Engineer.....	2,925.00
Otis J. Everhart.....	Senior Res. Engineer.....	2,570.00
C. R. Austin.....	Senior Res. Engineer.....	2,380.00
G. E. Large.....	Senior Res. Engineer.....	1,425.00
Gerald Lee.....	Junior Res. Engineer.....	600.00
Walter Carl Rueckel.....	Junior Res. Engineer.....	1,650.00
K. Van Schoick.....	Junior Res. Engineer.....	375.00
Samuel Shenker.....	Junior Res. Engineer.....	1,000.00
Myril Shaw.....	Asst. Research Engineer.....	1,500.00
Frank A. Young.....	Equipment Custodian.....	330.00

\$ 32,558.00

Industrial Engineering

John Younger.....	Professor.....	\$ 5,556.00
W. A. Knight.....	Professor.....	3,336.00
O. D. Rickly.....	Asst. Professor.....	2,500.00
Rudolph Schneider.....	Instructor.....	2,200.00
U. W. Denman.....	Instructor.....	2,200.00
J. A. Foust.....	Instructor.....	2,200.00
Harold Wright.....	Instructor.....	2,100.00
Peter Morrison.....	Instructor.....	2,200.00
Paul N. Lehoczky.....	Instructor.....	1,700.00
Ora L. Justice.....	Assistant.....	1,380.00
John F. Cooke.....	Laborer.....	1,020.00

\$ 26,392.00

Mechanical Engineering

F. W. Marquis.....	Professor.....	\$ 5,556.00
William T. Magruder.....	Professor.....	5,088.00
C. A. Norman.....	Professor.....	4,044.00
Horace Judd.....	Professor.....	3,804.00
A. I. Brown.....	Assoc. Professor.....	3,564.00
Paul Bucher.....	Assoc. Professor.....	3,300.00
Karl W. Stinson.....	Assoc. Professor.....	3,336.00
Andrew J. Fairbanks.....	Asst. Professor.....	3,336.00
George N. Moffatt.....	Asst. Professor.....	2,750.00
Samuel R. Beitler.....	Asst. Professor.....	2,500.00
C. P. Roberts.....	Asst. Professor.....	2,500.00
	Assistant.....	1,000.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00

R. L. Pratt.....	Helper & Fireman.....	2,200.00
John P. Kramer.....	Assistant.....	1,400.00
Richard M. Jones.....	Laborer.....	1,320.00
John Henry Munyan.....	Helper.....	1,000.00
Robert T. Simpson.....	Machinist.....	1,900.00
Paul Bucher.....	Acting Chairman.....	500.00

\$ 49,698.00

Mechanics

James E. Boyd.....	Professor.....	\$ 5,556.00
Percy W. Ott.....	Assoc. Professor.....	3,804.00
Samuel B. Folk.....	Asst. Professor.....	2,856.00
Ralph W. Powell.....	Asst. Professor.....	2,750.00
Edgar C. Clark.....	Instructor.....	2,500.00

\$ 17,466.00

Metallurgy

D. J. Demorest.....	Professor.....	\$ 5,088.00
W. A. Mueller.....	Professor.....	3,804.00
J. O. Lord.....	Asst. Professor.....	2,856.00
A. R. Stevenson.....	Graduate Assistant.....	500.00
Lester Lloyd Luxon.....	Student Assistant.....	270.00
	Student Assistant.....	270.00

\$ 12,788.00

Mine Engineering

H. E. Nold.....	Professor.....	\$ 4,284.00
Edward V. O'Rourke.....	Asst. Professor.....	3,420.00
Frank A. Ray.....	Emeritus Professor.....	1,000.00

\$ 8,704.00

Mineralogy

W. J. McCaughey.....	Professor.....	\$ 4,632.00
Arthur M. Brant.....	Asst. Professor.....	2,856.00
	Graduate Assistant.....	500.00
	Student Assistant.....	270.00

\$ 8,258.00

Photography

Frank H. Haskett.....	Professor.....	\$ 4,512.00
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\$ 4,512.00

Total for the College of Engineering.....\$385,735.00

COLLEGE OF LAW

Herschel W. Arant.....	Dean.....	\$ 9,000.00
John E. Hallen.....	Professor.....	6,756.00
Clarence D. Laylin.....	Professor.....	6,012.00
Alonzo H. Tuttle.....	Professor.....	6,012.00
Harry W. Vanneman.....	Professor.....	6,012.00
Lewis M. Simes.....	Professor.....	6,012.00
Silas A. Harris.....	Professor.....	6,012.00
Robert E. Mathews.....	Professor.....	5,556.00
Norman D. Lattin.....	Assoc. Professor.....	4,512.00
Robert M. Hunter.....	Asst. Professor.....	4,500.00
William H. Rose.....	Asst. Professor.....	4,044.00
Arthur T. Martin.....	Asst. Professor.....	3,804.00
Lena Howard.....	Assistant to Dean.....	1,500.00

\$ 69,732.00

In addition to the above, the following temporary appointment was made:

Dorothea Worthing.....	Stenographer (July & Aug)...	200.00
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Total for the College of Law.....\$ 69,732.00

COLLEGE OF MEDICINE

Administration

J. H. J. Upham.....	Dean.....	\$ 6,756.00
Arthur J. Linn.....	Secy. to Dean.....	2,400.00

Carl P. Effler.....	Technical Assistant.....	2,500.00
Francis Effler.....	Technical Assistant.....	2,400.00
Margaret Rose.....	Technical Assistant.....	1,800.00
Marian A. Snavely.....	Technical Assistant.....	1,500.00
Charles Conroy.....	Technical Assistant.....	1,320.00
Edythe Lynn.....	Technical Assistant.....	1,020.00
Katherine Worth.....	Technical Assistant.....	960.00

\$ 20,656.00

Anatomy

F. L. Landacre.....	Professor.....	\$ 5,556.00
Rollo C. Baker.....	Assoc. Professor.....	4,284.00
R. A. Knouff.....	Assoc. Professor.....	4,284.00
Hugh Setterfield.....	Asst. Professor.....	3,096.00
Linden F. Edwards.....	Asst. Professor.....	3,096.00
Paul B. Yates.....	Instructor.....	2,500.00
Lawton Gerlinger.....	Instructor (special).....	1,800.00
Dwight M. Palmer.....	Instructor (special).....	1,800.00
H. M. Amstutz.....	Instructor (special).....	1,800.00
Arnold Whiting.....	Technician.....	1,200.00
Thelma Baird.....	Technical Assistant.....	1,000.00
M. M. Hargraves.....	Assistant.....	1,100.00
John Gersten.....	Assistant.....	900.00
Grant O. Graves.....	Student Assistant.....	300.00
George E. Rice.....	Student Assistant.....	300.00
W. M. Garrett.....	Student Assistant.....	300.00
J. Widrich.....	Student Assistant.....	300.00

\$ 33,616.00

Medical and Surgical Research

Charles A. Doan.....	Professor.....	\$ 9,000.00
Bruce K. Wiseman.....	Assistant Director.....	3,804.00
Samuel T. Mercer.....	Assistant.....	1,800.00
Olga Bierbaum.....	Technical Assistant.....	1,500.00
Mrs. L. E. Bush.....	Technical Assistant.....	1,500.00
Frank Sheppard Coe.....	Laborer.....	540.00
Paul McManigal.....	Laborer.....	480.00

\$ 18,624.00

In addition to the above, the following temporary appointment was made:

Waldo C. Ault.....	Research Assistant (July).....	125.00
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Medicine

E. J. Gordon.....	Professor and Director of Dispensaries.....	\$ 3,804.00
Elmer G. Horton.....	Professor.....	1,700.00
Jacob J. Coons.....	Professor.....	300.00
Charles J. Shepard.....	Assoc. Professor.....	100.00
G. I. Nelson.....	Asst. Professor.....	3,048.00
S. A. Hatfield.....	Asst. Professor.....	2,000.00
Lear H. Van Buskirk.....	Asst. Professor.....	2,000.00
Samuel D. Edelman.....	Asst. Professor.....	750.00
E. H. Baxter.....	Asst. Professor.....	750.00
Franklin Wagenhals.....	Asst. Professor.....	300.00
Ralph R. Harris.....	Instructor.....	100.00
William Pritchard.....	Instructor.....	No salary
Herbert M. Platter.....	Lecturer.....	240.00
John W. Larcomb.....	Assistant.....	300.00
Mary Ann Graber.....	Assistant.....	300.00
George T. Harding.....	Assistant.....	300.00
Samuel J. Goldstein.....	Assistant.....	300.00
Carl J. Ochs.....	Assistant.....	No salary
	Assistant.....	300.00
	Assistant.....	300.00
C. C. Sherburne.....	Instructor.....	200.00

\$ 17,092.00

Obstetrics

Andrews Rogers.....	Professor.....	\$ 3,096.00
Herman Koerper.....	Asst. Professor.....	1,000.00
Francis W. Davis.....	Instructor.....	2,250.00

Edwin P. Durrant.....Assoc. Professor.....	285.00
F. A. Hitchcock.....Asst. Professor.....	327.22

\$ 36,384.72

Physiological Chemistry

Clayton S. Smith.....Professor	\$ 4,632.00
John B. Brown.....Assoc. Professor.....	3,336.00
Helen L. Wikoff.....Asst. Professor.....	2,600.00
Roscell T. Preston.....Technical Assistant.....	1,200.00
Raymond Corum.....Technical Assistant.....	1,000.00
Roland Cox.....Technical Assistant.....	750.00
Hugh C. Thompson.....Assistant	1,000.00
S. C. Ellis.....Graduate Assistant.....	500.00
Donald W. Preston.....Graduate Assistant.....	500.00
Waldo C. Ault.....Graduate Assistant.....	500.00
Samuel Rosenfeld.....Graduate Assistant.....	500.00

\$ 16,518.00

Public Health

Norma Selbert.....Asst. Professor.....	\$ 2,856.00
James S. Wilson.....Asst. Professor.....	2,500.00

\$ 5,356.00

In addition to the above, the following temporary appointments were made:

Clara V. Anderson.....Student Stenographer (July)..	44.44
Dorothy Hine.....Student Stenographer (July)..	22.22

Surgery and Gynecology

Verne A. Dodd.....Professor	\$ 4,632.00
Charles S. Hamilton....Professor	No salary
Isaac B. Harris.....Professor	No salary
Fred Fletcher.....Professor	No salary
Leslie Bigelow.....Assoc. Professor.....	2,856.00
John W. Means.....Asst. Professor.....	2,500.00
Phillip J. Reel.....Asst. Professor.....	2,200.00
Luke V. Zartman.....Asst. Professor.....	1,200.00
William N. Taylor.....Asst. Professor.....	1,200.00
Hugh J. Means.....Asst. Professor.....	900.00
Edwin A. Hamilton.....Asst. Professor.....	150.00
Paul H. Charlton.....Instructor	2,100.00
Edward H. Wilson.....Instructor	500.00
Judson D. Wilson.....Assistant	900.00
George B. Watson.....Assistant	600.00
Louis J. Roth.....Assistant	500.00
John E. Hoberg.....Assistant	400.00
E. J. Stedem.....Assistant	300.00
Donald F. Bowers.....Assistant	300.00
Huston F. Fulton.....Assistant	200.00
Grace Jordan.....Assistant	No salary
Harry E. LeFever.....Assistant	No salary
Paul W. Palmer.....Instructor	No salary
Benj. Kirkendall.....Instructor	No salary

\$ 21,438.00

Starling-Loving Hospital

Margaret Reilly.....Acting Superintendent.....	\$ 3,420.00
.....Acting Supt. of Nurses.....	2,100.00
Ruth K. Snowden.....Asst. Supt. of Nurses.....	1,900.00
Ione Sundstrom.....Asst. to Instr. Nursing Pro- cedures.....	1,800.00
Edna Moore.....Asst. Night Supervisor.....	1,500.00
Mabel Ickes.....Supervising Nurse.....	1,900.00
Annie Melvin.....Supervising Nurse.....	1,800.00
Wilhelmina Werdelmann.....Supervising Nurse.....	1,800.00
Roberta Philbrook.....Supervising Nurse.....	1,740.00
Ruth DeWolfe.....Supervising Nurse.....	1,680.00
Agnes Clouse.....Supervising Nurse.....	1,620.00
Alice McConkey.....Supervising Nurse.....	1,560.00
Pauline Evans.....Supervising Nurse.....	1,560.00
Elsie M. Johnston.....Supervising Nurse.....	1,500.00
Mabel Braucke.....Supervising Nurse.....	1,500.00
Dorothy Pfisterer.....Supervising Nurse.....	1,500.00

Helen Severns.....	Supervising Nurse.....	1,500.00
Martha Balthaser.....	Supervising Nurse.....	1,500.00
Rena White.....	Supervising Nurse.....	1,500.00
Marie Connell.....	Supervising Nurse.....	1,500.00
Alice Rush.....	Supervising Nurse.....	1,500.00
Charlotte Bennett.....	Supervising Nurse.....	1,500.00
Mary Rase.....	Supervising Nurse.....	1,380.00
Josephine Roberts.....	General Duty Nurse.....	1,500.00
Olive Laird.....	General Duty Nurse.....	1,380.00
Myrtle Ringer.....	General Duty Nurse.....	1,380.00
Esther Swendel.....	General Duty Nurse.....	1,380.00
Mary Balthaser.....	General Duty Nurse.....	1,380.00
Eleanor Wolf.....	General Duty Nurse.....	1,380.00
Mary Anderson.....	General Duty Nurse.....	1,380.00
Irene Arras.....	General Duty Nurse.....	1,380.00
Edith Thomas.....	General Duty Nurse.....	1,380.00
Donna Kerst.....	General Duty Nurse.....	1,380.00
Allan E. Lee.....	Resident Physician.....	1,200.00
Donald S. McDill.....	Resident Physician.....	1,200.00
Mary L. Bone.....	Dietitian.....	1,800.00
Nadine H. Hoffman.....	Asst. Dietitian.....	1,569.00
Bea Bustin.....	Lab. Technical Asst.....	1,500.00
Alice M. Stemen.....	Technical Assistant.....	960.00
Mary M. Koch.....	Technical Assistant.....	960.00
Franklin M. Smith.....	Part-time Lab. Tech. Asst.....	600.00
Elma Irene Stemen.....	Nurses Aide.....	600.00
Lottie Irwin.....	Nurses Aide.....	600.00
Dorothy Converse.....	Nurses Aide.....	600.00
Stella Lee.....	Nurses Aide.....	600.00
Mary E. Bennett.....	Nurses Aide.....	600.00
Edna Sadler.....	Nurses Aide.....	600.00
Aliff Wolbert.....	Nurses Aide.....	600.00
Thelma McCoy.....	Nurses Aide.....	600.00
Bettie J. Reed.....	Nurses Aide.....	600.00
Edward Kuchlewski.....	Interne.....	200.00
J. L. Bray.....	Interne.....	200.00
Abern E. Bowers.....	Interne.....	200.00
Jerry Crist.....	Interne.....	200.00
Theodore Berg.....	Interne.....	200.00
D. W. McCreight.....	Interne.....	200.00
Phillip G. Miller.....	Interne.....	200.00
Charles W. Edwards.....	Interne.....	200.00
J. D. Hathaway.....	Interne.....	200.00

\$ 70,160.00

In addition to the above, the following temporary appointments were made:

Margaret G. Napier.....	Acting Supt. of Nurses (July and August)	350.00
Anita Williams.....	Supervising Nurse (July, Aug., and Sept.)	390.00

Starling-Loving Hospital

Jessie Jasper.....	Anesthetist.....	\$ 2,600.00
Paul C. Bovey.....	Investigator.....	2,400.00
Elizabeth Simmerman.....	Chief Clerk and Bookkeeper.....	1,340.00
Ferne Shelton.....	Historian.....	1,200.00
Alice Taylor.....	Clerk.....	1,200.00
Lelia Evans.....	Cashier.....	1,140.00
Lenora M. Adams.....	Bookkeeper.....	1,140.00
Margaret Syfert.....	Admitting Clerk.....	1,080.00
Florence B. Jones.....	Admitting Clerk.....	1,080.00
Josephine Shoaf.....	Stenographer.....	1,020.00
Amber Hammond.....	Clerk.....	960.00
Anne Cronen.....	Telephone Operator.....	960.00
Dorothy Shoemaker.....	Telephone Operator.....	990.00
Bertha Dungan.....	Telephone Operator.....	990.00
Grace A. Wright.....	Housemother.....	1,020.00
Luetta Fitzer.....	Housemother.....	900.00
Ruth Perkins.....	Housemother.....	600.00
Mrs. Nora Massie.....	Housekeeper.....	960.00
Maude E. Ruth.....	Seamstress.....	720.00
Lulu F. Porter.....	Seamstress.....	720.00
Margaret Jones.....	Seamstress.....	660.00
John Long.....	Orderly.....	1,290.00

Ben Thomas.....	Orderly	1,230.00
Ernest Long.....	Orderly	1,200.00
H. D. Chamberlain.....	Orderly	600.00
Edwin F. Badertscher.....	Orderly	600.00
John Devine.....	Orderly	600.00
George F. Seifert.....	Orderly	600.00
Elmer E. Kiner.....	Elevator Man	780.00
Grant DeWitt.....	Elevator Man	720.00
Livingstone Wright.....	Night Janitor	1,080.00
Cornelius B. Clark.....	Janitor	1,080.00
W. C. Miller.....	Janitor	960.00
Lindsay Bozeman.....	Janitor	900.00
John Rowland.....	Janitor	900.00
James McIver.....	Janitor	900.00
J. W. Thomas.....	Janitor	900.00
Elijah McDavid.....	Janitor	720.00
Charlotte Thum.....	Janitress	750.00
Elizabeth Rourke.....	Janitress	750.00
Lillie Willis.....	Janitress	600.00
Martha Davis.....	Janitress	600.00
Rosalie B. Harston.....	Janitress	600.00
Clara Dalton.....	Janitress	600.00
Velma Trent.....	Janitress	600.00
Bertha M. Trombley.....	Janitress	600.00
Clementine Berry.....	Janitress	600.00
Marie Lesley Jackson.....	Janitress	600.00
Julia Ann Macklin.....	Janitress	600.00
Eunice McDavid.....	Janitress	480.00
Robert Thompson.....	Chef	1,500.00
Arlice McEdwards.....	Pastry Cook	720.00
James Daniel.....	Asst. Cook	840.00
Blanche Bower.....	Asst. Cook	780.00
Mattie Wilson.....	Asst. Cook	720.00
Margaret Rehms.....	Asst. Cook	720.00
Sarah J. Hadden.....	Asst. Cook	600.00
Gertrude Tolbert.....	Asst. Cook	600.00
Allen Gibson.....	Dishwasher	720.00
Herman Morgan.....	Dishwasher	720.00
James H. Griffin.....	Kitchen Helper	720.00
Sarah Landers.....	Diet Kitchen Helper	720.00
Robert Broady.....	Diet Kitchen Helper	720.00
William Robinson.....	Diet Kitchen Helper	720.00
Doll Carter.....	Diet Kitchen Helper	600.00
Helen Thomas.....	Diet Kitchen Helper	600.00
Christine Hamilton.....	Diet Kitchen Helper	600.00
Mollie Brown.....	Diet Kitchen Helper	600.00
Sadie Atkins.....	Diet Kitchen Helper	600.00
Mrs. E. L. Massey.....	Diet Kitchen Helper	600.00
Verna B. Singleton.....	Diet Kitchen Helper	600.00
Gussie Wright.....	Diet Kitchen Helper	600.00
Wilfia Ruth Jackson.....	Diet Kitchen Helper	600.00
Ruth Degraffenriedt.....	Diet Kitchen Helper	600.00
Pollie Smith.....	Diet Kitchen Helper	600.00
Lucy Sloan.....	Waitress	600.00
Thelma Pullins.....	Waitress	600.00
Wanda G. Cochenour.....	Waitress	600.00
Lena Smith.....	Waitress	600.00
		\$ 65,920.00
<i>St. Francis Hospital</i>		
C. G. Camero.....	Interne	\$ 200.00
Henry W. Karrer.....	Interne	200.00
Samuel A. Palevsky.....	Interne	200.00
J. L. Vinocur.....	Interne	200.00
G. A. Chapin.....	Interne	200.00
		\$ 1,000.00
Total for the College of Medicine.....		\$342,842.72

COLLEGE OF PHARMACY

Clair A. Dye.....	Dean	\$ 6,012.00
Clarence M. Brown.....	Asst. Professor	3,804.00
William S. Stevens.....	Instructor	2,856.00

Charles L. Williams....	Instructor	2,500.00
William E. Keyser.....	Instructor	2,100.00
Robert C. Innis.....	Assistant	200.00
Raymond M. Royle.....	Student Assistant.....	200.00
	Student Assistant.....	200.00
	Student Assistant.....	200.00
Mary Collins	Stenographer	1,080.00

Total for the College of Pharmacy.....\$ 19,152.00

COLLEGE OF VETERINARY MEDICINE

Oscar V. Brumley.....	Dean	\$ 6,012.00
Willard F. Guard.....	Professor	6,012.00
Arthur F. Schalk.....	Professor	5,556.00
Leonard W. Goss.....	Professor	4,632.00
James D. Grossman....	Professor	3,804.00
Walter R. Hobbs.....	Assoc. Professor.....	3,516.00
Bruce H. Edgington ..	Assoc. Professor.....	200.00
Alvin Broerman.....	Assoc. Professor.....	200.00
R. E. Rebrassier.....	Asst. Professor.....	3,564.00
John N. Shoemaker....	Asst. Professor.....	3,336.00
Walter R. Krill.....	Instructor	2,856.00
Theodore Fitzgerald...	Assistant	1,200.00
Howard M. Aitken.....	Assistant	750.00
Bruce Kester.....	Assistant	187.50
Leonard R. Richardson.	Assistant	562.50
	Graduate Assistant.....	500.00
Marie Combs.....	Secretary to Dean.....	1,200.00
Renna A. White.....	Bookkeeper	1,200.00
Mary A. Walker.....	Stenographer	1,140.00
Alice E. Moore.....	Technician	1,200.00
E. L. Clements.....	Technician	1,200.00
William H. Walker....	Groom	1,320.00
Robert Millington....	Groom	1,260.00
James Finneran.....	Groom	900.00
Irvin L. Walker.....	Groom	900.00

Total for the College of Veterinary Medicine.....\$ 53,208.00

GRADUATE SCHOOL

William McPherson.....	Dean	\$ 8,100.00
Alice A. Moran.....	Secy to Dean.....	2,250.00
Vergene Wolfe.....	Stenographer	1,200.00
Grace Lowry Moran....	Assistant to Dean.....	1,000.00
Harlan B. Stetson....	Non-resident Lecturer.....	No salary
John S. V. Allen.....	Fellow	500.00
Foster L. Brooks.....	Fellow	500.00
Alan T. Chapman.....	Fellow	500.00
Tod G. B. Dixon.....	Fellow	500.00
Gilford I. Ikenberry...	Fellow	500.00
William T. Miller.....	Fellow	500.00
Craig Wm. Eagleson...	Fellow	500.00
Herbert S. Warwick II.	Fellow	500.00
Ignatius Wernert.....	Fellow	500.00
Carroll Ely Amos.....	Scholar	300.00
Arthur B. Bankhart...	Scholar	300.00
Katharine M. Born.....	Scholar	300.00
Richard S. Clark.....	Scholar	300.00
Eugene H. Hanson.....	Scholar	300.00
Cline Morgan Koon....	Scholar	100.00
Marjorie Leffler.....	Scholar	300.00
Ralph A. Loring.....	Scholar	300.00
Mildred R. Newlin....	Scholar	300.00
Ben Rosenberg.....	Scholar	300.00
Edward C. Simmons....	Scholar	300.00
Sophia Stambaugh....	Scholar	300.00
Myron T. Sturgeon....	Scholar	300.00
Clarence E. Taft.....	Scholar	300.00
Samuel Unger.....	Scholar	300.00
Helen L. Williams....	Scholar	300.00
Bruce R. Morris.....	Scholar	300.00

Lois Marie Sproull.....Scholar	300.00
Leston Lewis Love.....Scholar	300.00
Total for Graduate School.....	\$ 22,550.00

*Graduate School Research**Temporary Appointment*

Willis C. Beasley.....Res. Asst. (Su. Qr.).....	416.67
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PRESIDENT'S DIVISION

Bibliography

Olive Jones.....Assoc. Professor.....	\$ 2,000.00
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Library

Earl N. Manchester.....Librarian	\$ 5,556.00
Rita M. Buxton.....Secy to Librarian.....	2,220.00
Gertrude Kellicott.....Accession Librarian.....	2,856.00
Anna M. Green.....Asst. Accession Lib.....	2,400.00
Maud D. Jeffrey.....Reference Librarian.....	2,856.00
Alice D. McKee.....Asst. Ref. Librarian.....	2,400.00
William R. Janeway.....Asst. Reference Librarian.....	2,320.00
Gladys Capell.....Library Ref. Assistant.....	2,000.00
Bertha Schneider.....Catalog Librarian.....	3,048.00
Ena Oertli.....Cataloging Reviser.....	2,600.00
Maud E. Avery.....Cataloger	2,400.00
B. Jeannette Burrell.....Cataloger	2,300.00
Mildred L. Dillingham.....Cataloger	1,900.00
Lillian Rose.....Cataloger	2,020.00
Katherine Frisbie.....Cataloger	1,800.00
Leah E. Brink.....Cataloger	1,500.00
Henrietta Tarlson.....Cataloger	1,500.00
Ise Wilhelmi.....Supervisor of Dept Libraries.....	2,700.00
Loa Evelyn Bailey.....Librarian—Education	2,500.00
Mildred V. Watson.....Librarian—Commerce	1,990.00
Ethel M. Miller.....Librarian—Botany	1,500.00
W. C. George.....heck Room Attendant.....	1,440.00
Gladyce Scott.....Library Assistant.....	1,680.00
Ellen Michael.....Library Assistant.....	1,660.00
Jane Kintner.....Library Assistant.....	1,560.00
Esther Stroedter.....Library Assistant.....	1,500.00
Gertrude Nesbitt.....Library Assistant.....	1,400.00
Lillian Michaelis.....Library Assistant.....	1,320.00
Marie Hopkins.....Library Assistant.....	1,300.00
Lela Sinkey.....Library Assistant.....	1,200.00
Laura Case Martin.....Library Assistant.....	1,200.00
Helen DeSelm.....Library Assistant.....	1,200.00
Eldra Hartley.....Library Assistant.....	1,200.00
Beulah A. Parrott.....Library Assistant.....	1,180.00
Georgiana Brawley.....Library Assistant.....	1,080.00
Mary Moore.....Library Assistant.....	1,080.00
Grace G. Scott.....Library Assistant.....	1,080.00
Esther V. Cartzdafner.....Library Assistant.....	1,080.00
Dorothy R. Kelley.....Library Assistant.....	1,080.00
Mildred Storck.....Library Assistant.....	1,080.00
Marjorie Cochran.....Library Assistant.....	1,020.00
Elmer Whitenack.....Library Assistant.....	1,020.00
Mariana Schaupp.....Library Assistant.....	1,020.00
Harriet E. Farrar.....Library Assistant.....	960.00
Luella K. Neuwirth.....Library Assistant.....	900.00
Alice K. Locke.....Library Assistant.....	900.00
Helen L. Sears.....Library Assistant.....	900.00
Martha Van Atta.....Library Assistant.....	900.00
Eleanor Torbert.....Library Assistant.....	900.00
Mary Stewart.....Library Assistant.....	780.00
Beatrice Torbert.....Library Assistant.....	900.00

\$ 84,886.00

In addition to the above, the following temporary appointment was made:

Adah P. Smith.....Library Assistant (July, Aug., Sept.)	285.00
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Military Science

G. L. Townsend.....	Commandant	\$ 500.00
Paul A. Barry.....	Asst. Professor.....	250.00
Clinton I. McClure.....	Asst. Professor.....	250.00
Lloyd L. Hamilton.....	Asst. Professor.....	250.00
Walter B. Cochran.....	Asst. Professor.....	250.00
Forest L. Holycross.....	Asst. Professor.....	250.00
Howard E. Camp.....	Asst. Professor.....	250.00
William H. Quarterman.....	Asst. Professor.....	250.00
Francis E. Kidwell.....	Asst. Professor.....	250.00
Samuel J. Randall.....	Asst. Professor.....	250.00
Melvin L. McCreary.....	Asst. Professor.....	250.00
Bryan L. Davis.....	Asst. Professor.....	250.00
Harry H. Van Kirk.....	Asst. Professor.....	250.00
J. M. Whayne.....	Asst. Professor.....	250.00
L. R. Forney.....	Asst. Professor.....	250.00
R. W. Winfield.....	Asst. Professor.....	250.00
John W. Middleton.....	Asst. Professor.....	250.00
Marion O. French.....	Asst. Professor.....	250.00
Harold H. Fisher.....	Asst. Professor.....	250.00
Edward T. Williams.....	Asst. Professor.....	250.00
John B. Murphy.....	Asst. Professor.....	250.00
Clarence L. King.....	Asst. Professor.....	250.00
Ralph P. Eaton.....	Asst. Professor.....	250.00
John Williams.....	Assistant	250.00
Fritz Howe.....	Assistant	250.00
Clara O. Hanna.....	Stenographer	1,200.00
Dorothy O. Smith.....	Stenographer	1,140.00
Elsie Hoover.....	Stenographer	1,080.00
Bud Blackburn.....	Laborer	180.00
Gustav Bruder.....	Band Leader.....	1,000.00
	Band Volunteers.....	540.00
	Cadet Officers.....	4,900.00

\$ 16,540.00

Physical Education—Men

L. W. St. John.....	Professor	\$ 4,608.00
F. R. Castleman.....	Professor	3,576.00
J. W. Wilce.....	Professor	1,320.00
Harlan G. Metcalf.....	Asst. Professor.....	3,804.00
Samuel H. Cobb.....	Asst. Professor.....	3,504.00
Darwin Hindman.....	Asst. Professor.....	3,336.00
Walter E. Duffee.....	Asst. Professor.....	2,280.00
H. S. Wood.....	Asst. Professor.....	2,280.00
L. N. Snyder.....	Asst. Professor.....	766.00
Leo G. Staley.....	Instructor	2,448.00
Michael Peppe.....	Instructor	2,500.00
Bernard F. Mooney.....	Instructor	2,220.00
Floyd S. Stahl.....	Instructor	336.00
	Student Assistants (3).....	700.00
Roy A. Hussey.....	Secretary	1,750.00
Gladys M. Pryor.....	Stenographer	1,140.00
June M. Wildpret.....	Stenographer	510.00
Delbert Oberteuffer.....	Professor	1,000.00
S. S. Willaman.....	Professor	300.00
Lawrence N. Snyder.....	Asst. Professor.....	500.00
E. R. Godfrey.....	Instructor	300.00

\$ 38,688.00

Physical Education—Women

Lydia C. Benedict.....	Professor	\$ 4,284.00
Shirley Armstrong.....	Professor	2,556.00
Katherine Hersey.....	Asst. Professor.....	3,336.00
Gladys Palmer.....	Asst. Professor.....	3,072.00
Charlotte Winnemore.....	Asst. Professor.....	1,848.00
Eather Gilman.....	Asst. Professor.....	2,600.00
Dorothy Sumption.....	Instructor	2,600.00
Geneva Watson.....	Instructor	2,500.00
Lenore K. Alway.....	Instructor	2,400.00
Helen B. Schleman.....	Instructor	2,200.00
Virginia Blunt.....	Instructor	2,100.00
Jeanette Stein.....	Instructor	2,000.00
	Assistant	800.00
Alma Volp.....	Pianist.....	850.00
Lucy S. Tingley.....	Stenographer	1,200.00

Mrs. Thomas Riddle.....	Matron	900.00
Louise Ortman.....	Maid	1,020.00
Anna Henry.....	Maid	720.00
Frank Vari.....	Laborer	1,000.00
Betty L. Thompson.....	Instructor	700.00
Jeanette Stein.....	Instructor	350.00

\$ 39,036.00

In addition to the above, the following temporary appointments were made:		
Elizabeth P. Scott.....	Maid (July)	60.00
Roberta Connelly.....	Assistant (July & Aug.).....	200.00

Total for the President's Division..... \$181,150.00

ADMINISTRATIVE DIVISION

President's Office

George W. Rightmire....	President	\$13,500.00
W. O. Thompson.....	President Emeritus.....	5,556.00
Katherine A. Vogel....	Executive Clerk.....	2,856.00
Clarissa Arndt.....	Stenographer	1,500.00
Naomi Schwartz.....	Typist	1,500.00
George W. Eckelberry..	Asst. to President.....	6,756.00
John E. Pryor.....	Statistician	3,420.00
Edgar C. Turney.....	Asst. Statistician.....	2,000.00
Miriam Long.....	Stenographer	1,560.00
Edward S. Drake.....	Bus. Mgr. Student Dra- matic Org.	500.00

\$ 39,148.00

In addition to the above, the following temporary appointment was made:		
Florence E. Moore.....	Stenographer (July & Aug.)..	250.00

Business Office

Carl E. Steeb.....	Secy of the Board of Trustees and Business Manager	\$6,756.00 (and house)
Katharine C. Taylor ...	Chief Clerk (Office Asst.)...	1,620.00
June D. Moore.....	Typist	1,200.00

Purchasing Department

R. M. Royer.....	Purchasing Agent.....	\$ 4,728.00
Mary E. Duffy.....	Stenographer	2,400.00
Katherine E. Mueller...	Clerk	1,500.00
Mildred Scott.....	Clerk	1,500.00
Ada Riggin.....	Stenographer	1,200.00
Blanche Brown.....	Stenographer	1,080.00
Louise Henderson.....	Typist	1,080.00

Accounting Department

Chas A. Kuntz.....	Comptroller	\$ 4,812.00
Charley F. Miller.....	Asst. Comptroller.....	3,804.00
	Stenographer	1,380.00
Mary Kraus.....	Personnel Clerk	2,400.00
Floris D. Hane.....	Cashier	2,400.00
Marian Evans.....	Typist	1,200.00
Dwight D. Guerin.....	Auditor	2,500.00
Florence M. Ford.....	Bookkeeper	1,320.00
Ruth Allers.....	Typist	1,320.00
Anna O'Rourke.....	Stenographer	1,440.00
Dorothea Tippy.....	Typist	1,020.00
Dorothy Horseman.....	Comptometer Operator.....	960.00
Clara Appl.....	Comptometer Operator.....	960.00
Lucille Stevens.....	Typist	960.00
Florence Naile.....	Bookkeeper	2,400.00
Martha Beggs.....	Bookkeeper	1,200.00
Lucy J. Cobb.....	Clerk	1,200.00
A. L. White.....	Inventory Clerk.....	1,800.00
Samuel T. Price, Jr....	Asst. Inventory Clerk.....	1,500.00
Edna Fay.....	Clerk	1,200.00
George H. Siebert.....	Manager, Print Shop, Book Store, Mailing Department	4,632.00

\$ 63,472.00

In addition to the above, the following temporary appointment was made:		
Kenneth S. Nagel.....	Asst. Inventory Clerk.....	125.00

Registrar's Office

Edith D. Cockins.....	Registrar, University Editor, Alumni Recorder and Secy of Faculty	\$ 5,088.00
Helen M. Clarke.....	Assistant Registrar.....	3,144.00
Elizabeth Pagels.....	Stenographer.....	1,200.00
Ethyl Woodbury.....	Chief Schedule Clerk.....	2,600.00
Bonnie Woodbury.....	Chief Transcript Clerk.....	1,800.00
Ruth Agler.....	Asst. to Registrar.....	1,920.00
Gertrude Horn.....	Asst. to Registrar.....	1,600.00
Josephine Richardson.....	Asst. to Registrar.....	1,400.00
Marguerite Fox.....	Asst. to Registrar.....	1,375.00
Betty Bonnett.....	Asst. to Registrar.....	1,290.00
Dorothea Buckley.....	Asst. to Registrar.....	1,155.00
Floy Core.....	Asst. to Registrar.....	1,140.00
Rosemary Bowen Widner.....	Asst. to Registrar.....	1,080.00
Doris C. Haines.....	Asst. to Registrar.....	1,080.00
Ruth Thompson.....	Asst. to Registrar.....	1,020.00
Bonnie A. Farver.....	Asst. to Registrar.....	1,020.00
Elinor Cole.....	Asst. to Registrar.....	1,020.00
Esther Packard Welling.....	Asst. to Registrar.....	1,020.00
Marjorie Fassig.....	Asst. to Registrar.....	1,020.00
Ann Carr Carter.....	Asst. to Registrar.....	1,020.00
Ruth Evans.....	Asst. to Editor.....	1,700.00
Mildred F. Orwig.....	Asst. to Editor.....	1,500.00
Dorothy Sinkey.....	Asst. to Editor.....	1,300.00
Marguerite Buchanan.....	Recorder.....	1,300.00
Margaret Bazler.....	Asst. to Registrar.....	1,020.00

\$ 38,622.00

In addition to the above, the following temporary appointments were made:

Florence Shride.....	Asst. to Registrar (July, Aug. to Dec.).....	135.00 250.00
Kathryn Edmiston.....	Asst. to Registrar (July).....	85.00
Betty Peppard.....	Asst. to Registrar (6 mos.)..	510.00

Entrance Board

Bland L. Stradley.....	University Examiner and Asst. Prof. of Education	\$ 4,632.00
Howard C. Ginn.....	Asst. University Examiner....	2,750.00
Mary E. Morris.....	Asst. Univ. Examiner.....	2,250.00
Adeline Underwood.....	Clerk.....	1,200.00
Leona Freshwater.....	Stenographer.....	1,140.00
Marie Mincks.....	Stenographer.....	1,020.00

\$ 12,992.00

News Bureau

James E. Pollard.....	Director.....	\$ 5,088.00
Josephine B. Reed.....	Clerk.....	1,380.00

\$ 6,468.00

Dean of Men

Joseph A. Park.....	Dean of Men.....	\$ 4,284.00
Fred J. Milligan.....	Asst. Dean of Men.....	2,400.00
Margie Hoffman.....	Stenographer.....	1,200.00
Agnes M. Marshall.....	Auditor Student Org.....	850.00

\$ 8,734.00

Dean of Women

Esther Allen Gaw.....	Dean of Women.....	\$ 4,284.00
Grace S. M. Zorbaugh.....	Associate Dean.....	3,612.00
Mary M. Gordon.....	Assistant to Dean.....	1,020.00
Mrs. Grace P. Weiss.....	Assistant to Dean.....	1,250.00
Helen B. Williams.....	Stenographer.....	1,050.00
Fred Patterson.....	Janitor.....	1,440.00
Freda Cox.....	Housekeeper.....	1,080.00

\$ 13,736.00

In addition to the above, the following temporary appointment was made:

Mary V. Bean.....	Asst. to Dean (July).....	150.00
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Student Medical Service

James S. Wilson.....	Director	\$ 1,776.00
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\$ 1,776.00

Stores and Receiving

F. E. Jones.....	Director	\$ 3,996.00
Blanche Sullivan.....	Clerk	1,860.00
Margaret Schureman.....	Clerk	1,200.00
Lucile Moore.....	Typist	1,020.00
James Lawson.....	Checking Clerk.....	1,800.00
Frank Langworthy.....	Laborer	1,400.00
Irwin C. Brown.....	Laborer	1,200.00
Roy Burgett.....	Laborer	1,200.00
Charles F. Reasoner.....	Tool Room Keeper.....	1,320.00

\$ 14,996.00

Hospital Stores

Lowell H. Ruff	Asst. Storekeeper and Pharmacist	\$ 2,360.00
Robert H. Bower.....	Pharmacist	1,900.00
Richard McClarren.....	Pharmacist	1,860.00
Dwight Milhone.....	Storekeeper	1,080.00
Elizabeth A. Zeier.....	Stenographer	1,140.00
John E. Swain.....	Laborer	1,200.00

\$ 9,540.00

Telephone Exchange

Katherine Napier.....	Telephone Operator.....	\$ 1,500.00
Gertrude Hammell.....	Telephone Operator.....	1,140.00
Margaret O'Neill.....	Telephone Operator.....	1,080.00
	Telephone Operator.....	1,080.00

\$ 4,800.00

Mailing Department

Winifred Emde.....	Distribution Clerk.....	\$ 1,380.00
Helen Neunherz	Clerk	840.00
G. J. Hoesch.....	Clerk	1,260.00
Ernest Ford.....	Mail Carrier.....	1,380.00

\$ 4,860.00

Total for the Administrative Division.....\$219,144.00

PHYSICAL PLANT

Engineer's Office

William C. McCracken.....	Chief Engineer.....	\$ 5,088.00
Charles E. Morrow.....	Asst. Supt Bldgs. & Grounds..	4,632.00
Earl R. Cohee.....	Clerk	2,220.00
Mary Krautner.....	Stenographer	1,320.00
Ruth Distelzweig.....	Stenographer	1,080.00
Charles Feil.....	Refrigeration Mechanic.....	2,400.00

\$ 16,740.00

In addition to the above, the following temporary appointment was made:

William D. Moody.....	General Relief Man	\$ 220.00
	(July & Aug.)	

Betterment of Buildings—Carpenters

John Kraner.....	Foreman	\$ 2,760.00
E. I. Martin.....	Carpenter	2,340.00
Charles Blesch.....	Carpenter	2,280.00
W. E. Steel.....	Carpenter	2,280.00
A. H. Sipple.....	Carpenter	2,280.00
Harry Fisher.....	Carpenter	2,280.00

\$ 14,220.00

Betterment of Buildings—Painters

Max Lehman.....	Foreman	\$ 2,160.00	(and house)
Earling Howard.....	Painter	1,800.00	
Otis Betts.....	Painter	1,800.00	

James Brain.....Painter	1,440.00
L. A. Christian.....Painter's Helper.....	1,400.00

\$ 8,600.00

In addition to the above, the following temporary appointment was made:

Albert Smith.....Painter's Helper (July & Aug.)	233.33
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Betterment of Buildings—Tinner

H. R. Johnson.....Tinner	\$ 2,100.00
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\$ 2,100.00

In addition to the above, the following temporary appointment was made:

H. C. Batey.....Tinner's Helper (July & Aug.)	220.00
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Light, Heat and Power Generation

Thomas D. Banks.....Supt. of Power Plant (Retired)	\$ 1,000.00
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W. H. Case.....Asst. Chief Engineer.....	2,220.00
Ross Smeltzer.....Maintenance Mechanic.....	2,160.00
George Nye.....Steamfitter	2,160.00
H. P. Cassaday.....Boiler Repairman Helper....	1,500.00
John O'Rourke.....Clerk and Timekeeper (Inspector of Janitors and Buildings)	1,500.00

William Anderson.....Craneman	1,980.00
Thomas Findlay.....Crane Helper.....	1,344.00
Robert Huddleston.....Engineer	1,920.00
Charles Dick.....Engineer	1,920.00
Joseph Temple.....Engineer	1,920.00
Frank Asher.....Fireman	1,740.00
Clarence Snider.....Fireman	1,740.00
William P. Reed.....Fireman	1,740.00
Joseph Dill.....Fireman	1,740.00
S. Lowery.....Fireman—Pump Man.....	1,740.00
LeRoy V. Roberts.....Pump Man.....	1,380.00
J. L. Johnston.....Pump Man.....	1,380.00
Francy McGinnis.....Fireman's Helper.....	1,344.00
C. L. Mincer.....Fireman's Helper.....	1,344.00
D. Winters.....Fireman's Helper.....	1,344.00
H. J. Roberson.....Ash Wheeler.....	1,344.00
Domonic Benedetto.....Ash Wheeler.....	1,344.00
William D. Moody.....Ash Wheeler.....	1,344.00
Frank High.....Laborer	1,344.00
Norman Thompson.....Laborer	1,320.00
Harry Glass.....Laborer	1,272.00
Charles Woodford.....Laborer	1,272.00
Karl Bambach.....Student Chemist.....	500.00
Fred Brewer.....Engineer (retired).....	720.00
J. Fredo.....Laborer (retired).....	360.00

\$ 45,936.00

In addition to the above, the following temporary appointment was made:

Jesse Johnson.....Ash Wheeler (July & Aug.)..	224.00
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Light, Heat and Power—Electricians

George Dillahunt.....Foreman Electrician.....	\$ 2,300.00
Elmer Cavender.....Electrician	2,160.00
Glenn Stoody.....Electrician	1,960.00
Etnair Lanning.....Electrician	1,920.00
C. T. Pippin.....Asst. Electrician.....	1,860.00
Earl Achey.....Asst. Electrician.....	1,780.00
Robert Murphy.....Handy Man.....	2,040.00
Electrician	1,920.00

(and house)

\$ 15,940.00

Light, Heat and Power—Machinists

John P. Covan.....Master Mechanic.....	\$ 2,400.00
Arthur Peglar.....Mechanic	1,920.00
Myron M. Rankin.....Electrician	1,920.00

B. A. LeBay.....	Machinist Helper	1,620.00
I. C. Reasoner.....	Blacksmith	1,740.00
Charles Reasoner.....	Blacksmith's Helper	1,320.00

\$ 10,920.00

Light, Heat and Power—Steamfitters and Plumbers

George E. Shepherd....	Foreman Steamfitter	\$ 2,800.00
John Schweizer.....	Night Troublemaker	2,160.00
S. R. Sher.....	Heat Regulating Man	1,920.00
Henry C. Herdt.....	Steamfitter	2,400.00
Mike Yeager.....	Steamfitter	2,040.00
C. Knoblauch.....	Steamfitter's Helper	1,500.00
Ray M. Gilmore.....	Fireman	1,680.00
William Ranney.....	Fireman	980.00
Earl Anthony.....	Plumber	2,700.00
Polk J. Tennant.....	Plumber	2,700.00
E. E. Insko.....	Plumber's Assistant	2,240.00
Ralph Bobb.....	Plumber's Assistant	1,740.00
Oriel Howells.....	Plumber's Apprentice	1,100.00

\$ 25,960.00

In addition to the above, the following temporary appointments were made:

Fred Faust.....	Steamfitter Helper (July and Aug.)	230.00
Thomas Graham.....	Foreman Plumber (July & Aug.)	475.00
Benjamin H. Oyer.....	Plumber's Assistant (July & Aug.)	270.00

Police and Watchmen

William North.....	Day Policeman	\$ 1,650.00
H. S. Brown.....	Night Policeman	1,560.00
Charles G. Kalb.....	Policeman	1,500.00
Jay J. Farrell.....	Traffic Officer	1,500.00
O. D. Conaway.....	Night Supervisor	1,500.00
Thomas Bortle.....	Night Watchman	1,440.00
H. M. Cole.....	Night Watchman	1,380.00
B. L. Johnson.....	Night Watchman	1,380.00
Elmer T. Neff.....	Night Watchman	1,380.00
Solomon D. Isennagle..	Night Watchman	1,380.00
Michael J. Durkin.....	Night Watchman	1,380.00
Harry L. Dixon.....	Night Watchman	1,380.00
Ellis Belcher.....	Night Watchman	1,380.00
Lewis J. Dale.....	Night Watchman	1,380.00

\$ 20,190.00

Roads and Grounds

Paul H. Elleman.....	Civil Engineer	\$ 2,856.00	(and house)
Robert Graham.....	Engineer's Helper	1,500.00	
John Bugna.....	Laborer	1,380.00	
Adolf Singenstreu.....	Laborer	1,380.00	
Carl Rickerson.....	Laborer	1,380.00	
Felix Coletta.....	Laborer	1,320.00	
L. Stewart.....	Laborer	1,260.00	
Paul Pinther.....	Laborer	1,260.00	
John Birle.....	Laborer	1,260.00	
A. Chesbro.....	Laborer	1,200.00	(and house)
John Rhone.....	Laborer	1,140.00	
J. Hobert.....	Laborer (retired)	360.00	

\$ 17,556.00

In addition to the above, the following temporary appointments were made:

R. A. Bowers.....	Dragline Operator (July & Aug.)	300.00	(and house)
Thomas Fraggott.....	Dragline Helper (July & Aug.)	250.00	
Earl Bilderback.....	Foreman of Campus (July & Aug.)	300.00	

Roads and Grounds—Stone Laboratory—Caretakers

Theodore Phillips.....	Caretaker	\$ 1,680.00
Ernest Miller.....	Assistant Caretaker	1,500.00

\$ 3,180.00

Roads and Grounds—Garage

Howard McDonald.....	Auto Mechanic.....	\$ 1,890.00
William J. Murray.....	Auto Painter.....	1,890.00
J. McKinley Stewart....	Laborer.....	1,590.00
Leo Moran.....	Asst. Auto Mechanic.....	1,380.00
C. D. Lowery.....	Laborer.....	1,320.00
Hilas B. Boyer.....	Car Cleaner.....	1,320.00
Pearl E. Watson.....	Bus Driver.....	1,200.00

\$ 10,590.00

In addition to the above, the following temporary appointment was made:

James F. Ruhl.....	Truck Driver (July & Aug.)..	220.00
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Roads and Grounds—Landscape Gardeners

John E. Hussey.....	Landscape Gardener.....	\$ 2,500.00
Harold Esper.....	Asst. Landscape Gardener....	1,800.00
William Lloyd.....	Laborer.....	1,320.00
Lewis J. Feiber.....	Laborer.....	1,320.00
Frank McDonald.....	Gardener.....	1,320.00

\$ 8,260.00

Janitors

A. O. Kaiser.....	Supt. Janitor Service.....	\$ 2,560.00
Cecil C. Dysart.....	Natatorium Orderly.....	1,500.00
C. M. Hicks.....	Repair and Handy Man.....	1,440.00
Forrest Spencer.....	Janitor.....	1,440.00
Thad S. Blackwood.....	Janitor.....	1,440.00
James H. Kramer.....	Janitor.....	1,440.00
Harry Chantler.....	Janitor.....	1,440.00
Charles G. Lane.....	Janitor.....	1,440.00
A. D. Grayson.....	Janitor.....	1,440.00
William Daehler.....	Janitor.....	1,440.00
M. F. Cooney.....	Janitor.....	1,440.00
Walter Penn.....	Janitor.....	1,440.00
L. F. Jordan.....	Janitor.....	1,440.00
Charles Carter.....	Janitor.....	1,440.00
W. Curry.....	Janitor.....	1,440.00
Edward J. Tyne.....	Janitor.....	1,440.00
Thurman W. Cann.....	Janitor.....	1,440.00
Fred Henkel.....	Janitor.....	1,380.00
Oliver Smith.....	Janitor.....	1,380.00
Wm. Cavanaugh.....	Janitor.....	1,380.00
W. W. Smith.....	Janitor.....	1,380.00
Dan Brock.....	Janitor.....	1,380.00
J. R. Butler.....	Janitor.....	1,380.00
C. M. Shelton.....	Janitor.....	1,380.00
C. A. Hopkins.....	Janitor.....	1,380.00
John M. Wallace.....	Janitor.....	1,380.00
Perry R. Davis.....	Janitor.....	1,380.00
Willis Abbott.....	Janitor.....	1,380.00
George Wilson.....	Janitor.....	1,380.00
Elmer E. Smith.....	Janitor.....	1,380.00
John M. Conti.....	Janitor.....	1,380.00
Lawrence McKenna.....	Janitor.....	1,380.00
John S. Long.....	Janitor.....	1,380.00
George Perkins.....	Janitor.....	1,380.00
Joe Walker.....	Janitor.....	1,380.00
Peter J. Marquette.....	Janitor.....	1,380.00
William Shelton.....	Janitor.....	1,380.00
C. A. Hoppler.....	Janitor.....	1,380.00
Robert E. Hillery.....	Janitor.....	1,380.00
George W. Newman.....	Janitor.....	1,380.00
Alexander McCall.....	Janitor.....	1,380.00
John H. Jaeger.....	Janitor.....	1,380.00
Fred Cardosi.....	Janitor.....	1,380.00
William Goff.....	Janitor.....	1,380.00
John G. McCartney.....	Janitor.....	1,380.00
Monroe F. Walters.....	Janitor.....	1,380.00
Edward J. Long.....	Janitor.....	1,380.00
Patrick J. Keenan.....	Janitor.....	1,380.00
William H. Williams.....	Janitor.....	1,380.00
Joe Forcheski.....	Janitor.....	1,380.00
Weston M. West.....	Janitor.....	1,380.00

James E. Harrington	Janitor	1,380.00
Herman Kaufman	Janitor	1,380.00
John Lepaty	Janitor	1,380.00
Harry E. Munk	Janitor	1,380.00
Joseph Schrader	Janitor	1,380.00
J. F. Then	Janitor	1,380.00
Charles E. Klinck	Janitor	1,380.00
Fred Henning	Janitor	1,380.00
Benjamin F. Davis	Janitor	1,380.00
William Todd	Janitor	1,380.00
Charles Bentz	Janitor	1,380.00
Earl Bell	Window Washer	1,380.00
L. A. Hall	Window Washer	1,380.00
Nelson Weiler	Floor Waxer	1,380.00
Edgar McGhee	Floor Waxer	1,380.00
Albert N. Tracy	Janitor	1,320.00
John Tordiff	Janitor	1,320.00
H. Clemons	Janitor	1,320.00
James Merrill	Janitor	1,320.00
Joseph H. Dickson	Janitor	1,320.00
Arch F. Thomas	Janitor	1,320.00
John B. Truitt	Janitor	1,320.00
Robert Sams	Janitor	1,320.00
Thomas Scott	Janitor	1,320.00
Clifford Gabert	Janitor	1,320.00
John Conti	Janitor	1,320.00
Joseph M. Peyton	Janitor	1,320.00
Louis E. Walters	Janitor	1,320.00
F. B. Cross	Janitor	1,320.00
Henry Renz	Janitor	1,320.00
Will G. Howard	Janitor	1,320.00
William E. Conant	Janitor	1,320.00
Fred Moore	Janitor	1,320.00
J. E. Doebele	Janitor	1,320.00
Michael J. McNamara	Janitor	1,320.00
W. J. Whalen	Janitor	1,320.00
August J. Frank	Janitor	1,320.00
George R. Grover	Janitor	1,320.00
Clell R. Barton	Janitor	1,260.00
David L. James	Janitor	1,260.00
James Gormley	Janitor	1,200.00
John Brown	Janitor (retired)	360.00
E. J. Nutt	Janitor (retired)	360.00
Clara Derfingier	Janitress	960.00
Viola Parsley	Janitress	960.00
Pearl Meadows	Janitress	960.00
Mabel Cornett	Janitress	960.00
Nellie Rhodes	Janitress	900.00
Alice Thompson	Janitress	840.00
Hettie Hampton	Janitress	840.00
Lou Cornett	Janitress (retired)	300.00
Hattie Lake	Handyman	1,500.00
R. H. McGreevy	Matron Rest Room	900.00
Olaf Christianson	Elevator Man	720.00
Frank T. Wells	Elevator Operator	720.00
M. S. Harvey	Elevator Man (retired)	360.00

\$146,260.00**Laundry**

E. B. Dickson	Laundry Foreman	\$ 1,800.00
Oscar D. Beidelman	Laundress	1,320.00
May Rees	Laundress	1,020.00
Elizabeth Westenhaver	Laundress	900.00
Clara Williams	Laundress	900.00
Rose Long	Laundress	900.00
Emma Munyan	Laundress	900.00
Mayme Becker	Laundress	900.00
Maudie Shultz	Laundress	900.00
Dora Henry	Laundress	900.00
Mrytle Faught	Laundress (retired)	360.00

\$ 10,800.00

University Architect

H. Dwight Smith.....	Prof. of Architecture.....	\$ 7,200.00
J. N. Bradford.....	Prof. of Architecture.....	5,088.00
Marion A. Carter.....	Architectural Engineer.....	3,804.00
H. F. Reichard.....	Chief Draftsman.....	3,996.00
P. E. Crider.....	Draftsman.....	2,856.00
A. H. Mickey.....	Supt of Construction.....	2,856.00
Elsie Edwards.....	Clerk.....	1,560.00

\$ 27,360.00

In addition to the above, the following temporary appointment was made:

C. F. Mayer, Jr.....	Draftsman (July-Dec.).....	1,520.00
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Total for the Physical Plant.....\$348,612.00

ROTARY BUDGETS AND SPECIAL FUNDS

Bureau of Business Research F-9

Spurgeon Bell.....	Director and Professor.....	\$ 6,756.00
Willis Wissler.....	Professor.....	2,500.00
Willis Wissler.....	Professor (Aug. & Sept.).....	740.00
L. H. Grinstead.....	Assoc. Professor.....	6,500.00
Viva B. Boothe.....	Asst. Professor.....	4,632.00
Howard Brunzman.....	Research Associate.....	2,992.50
W. D. Hooper.....	Research Assistant.....	2,000.00
Richard Smith.....	Research Assistant.....	2,000.00
Erla W. Davis.....	Stenographer.....	2,000.00
Lucile C. Hanesworth.....	Stenographer.....	1,200.00
Lillian Hacker.....	Stenographer.....	1,020.00
	Stenographer.....	720.00
	Stenographer.....	720.00
Margaret Leer.....	Typist.....	1,200.00

\$ 34,980.50

Commerce Extension F-9

Thomas L. Kibler.....	Director & Professor.....	\$ 5,556.00
Charles H. Chase.....	Asst. Professor.....	4,632.00
Milo Kimball.....	Asst. Professor.....	4,284.00
J. Weldon Jones.....	Asst. Professor.....	4,284.00
William E. Dickerson.....	Asst. Professor.....	4,092.00
J. Wayne Ley.....	Instructor.....	3,336.00
Ayma J. Sharpe.....	Stenographer.....	1,600.00
Margaret Harroun.....	Stenographer.....	1,200.00

\$ 28,984.00

Bureau of Special Education F-9

Charles Scott Berry.....	Director.....	\$ 8,100.00
Irene E. Kinley.....	Assistant to Director.....	2,000.00
Anna M. Engel.....	Instructor.....	800.00

\$ 10,900.00

Farm Rotary

Wilbur E. Baker.....	Supervisor of Rotary Accounts.....	\$ 3,420.00
Flo Bailey.....	Stenographer.....	540.00

\$ 3,960.00

Dental Clinic

C. W. Strosnider.....	Asst. Professor.....	\$ 2,400.00
D. P. Snyder.....	Asst. Professor.....	1,800.00
R. D. McFarland.....	Instructor.....	2,400.00
Wendell D. Postle.....	Instructor.....	1,500.00
Wilbur L. Marshall.....	Instructor.....	1,200.00
Joel G. Bernhard.....	Instructor.....	1,000.00
Carl O. Boucher.....	Instructor.....	800.00
O. O. Moberly.....	Supt. of Laboratories.....	3,420.00
Emma Smith.....	Technical Assistant.....	800.00
Nora Moore.....	Technical Assistant.....	800.00
Edna Wallace.....	Stenographer.....	1,200.00
Allie F. Harness.....	Clerk.....	1,000.00
Virginia Moore.....	Clerk.....	960.00
Estelle Reber Nagel.....	Clerk.....	960.00

Sue Merrill.....	Janitress	840.00
Alton D. Brashear.....	Student Assistant.....	200.00
		<hr/>
		\$ 21,280.00
<i>Photography</i>		
Frank H. Haskett.....	Professor	\$ 1,500.00
George S. Wolfram.....	Photographer	2,300.00
	Photographer	1,500.00
F. W. Davis.....	Assistant	1,500.00
Mabel K. Clum.....	Typist	1,600.00
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		\$ 8,400.00
<i>Clinic</i>		
Katherine Worth.....	Technical Assistant.....	\$ 810.00
Grace Jordan.....	Assistant	400.00
		<hr/>
		\$ 1,210.00
<i>Dispensaries</i>		
Addie Burris.....	Maid	\$ 300.00
<i>Starling-Loving Hospital</i>		
Hugh J. Means.....	Consulting Radiologist.....	\$ 1,200.00
Carl L. Spohr.....	Clinical Pathologist.....	1,000.00
Ernest Scott.....	Pathologist	500.00
Edith Miller.....	Pathologist	300.00
Emilie Kaiser.....	Anesthetist	1,800.00
Faye Irvin.....	Technician	1,800.00
Margaret Porter.....	Technical Assistant.....	1,080.00
Carl P. Effler.....	Technical Assistant.....	200.00
John Francis Logue.....	Orderly	600.00
Oscar S. Peterson.....	Mechanic	2,600.00
Charles Rosenquist.....	Helper in Brace Shop.....	900.00
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		\$ 11,980.00
<i>Stores and Receiving—General Store Room</i>		
Wilma L. Murtha.....	Stenographer	\$ 1,300.00
Barbara Seaman.....	Clerk	1,020.00
Edith Hoisington.....	Clerk	1,020.00
Charles Pugh.....	Laborer	1,560.00
Joseph Paquin.....	Laborer	1,200.00
Harry Sanders.....	Laborer	1,200.00
Arthur Thomas.....	Laborer	1,080.00
C. O. Yochum.....	Laborer	1,080.00
Floyd Allen.....	Laborer	1,080.00
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		\$ 10,540.00
In addition to the above, the following temporary appointment was made:		
Carl Morris.....	Laborer (July).....	90.00
<i>Stores and Receiving—Laboratory Supply Store</i>		
C. W. McClintock.....	Storekeeper	\$ 3,804.00
Clyde Minto.....	Bookkeeper	1,800.00
Clara Fleischer.....	Clerk	1,500.00
Stenna Hiler.....	Clerk	1,200.00
Ruth Oldiges.....	Clerk	1,080.00
L. S. Gormley.....	Pharmacist	2,700.00
H. W. Miller.....	Pharmacist	2,500.00
Frank D. Brill.....	Pharmacist	2,320.00
Leslie W. Rees.....	Pharmacist	2,260.00
Fred L. Williams.....	Pharmacist	2,200.00
Donald C. Van Dyke.....	Pharmacist	1,900.00
Aden L. Duffee.....	Pharmacist (Temporary).....	1,600.00
R. B. Leonard.....	Glassblower	2,460.00
William E. Leonard.....	Glassblower's Helper.....	1,600.00
H. L. Allison.....	Laborer	1,740.00
Amaza Sells.....	Laborer	1,260.00
James A. Shockley.....	Laborer	1,200.00
Raymond Roush.....	Laborer	1,060.00
Joseph Luckhaupt.....	Laborer	1,020.00
Donald Morgan.....	Laborer	1,020.00
Scott Dawson.....	Laborer	960.00
C. C. Lloyd.....	Laborer	1,200.00
		<hr/>
		\$ 38,384.00

Student Medical Service

James S. Wilson.....	Director..See Public Health and Student Medical Service	
M. F. Osborn.....	First Assoc. Director.....	\$ 3,804.00
James M. Foley.....	Assoc. Physician.....	2,856.00
Shirley Armstrong.....	Third Assoc. Director.....	1,250.00
Charlotte Winnemore.....	Asst. Professor.....	1,250.00
John W. Wilce.....	Assoc. Physician.....	2,100.00
James A. Beer.....	Assoc. Physician.....	2,100.00
William A. Humphrey.....	Asst. Physician.....	1,500.00
Lucille Young.....	Nurse.....	2,100.00
Dolores Stoecklein.....	Asst. Nurse.....	1,260.00
Maud M. Eckhardt.....	Clerk.....	1,440.00
Margaret Cahill.....	Stenographer.....	1,020.00

\$ 20,680.00

University Bookstore

Margaret Hoopingartner.....	Bookkeeper.....	\$ 1,800.00
Rose Hartman.....	Stenographer.....	1,440.00
Mary Bevier.....	Clerk.....	960.00
Josephine Conti.....	Clerk.....	1,020.00
Waiter C. Grauman.....	Stock Clerk.....	1,880.00

\$ 6,600.00

University Press

George H. Siebert.....	Bookstore Manager.....	See Administrative Division
Richard Grimes.....	Bookkeeper.....	1,500.00
Jeannette A. Reed.....	Proofreader.....	1,704.00
Mildred Schumacher.....	Proofreader.....	1,296.00
George M. Ginn.....	Printer.....	3,200.00
Charles W. Thompson.....	Bindery Foreman.....	2,850.00
Irwin G. Stein.....	Linotype Machinist Operator..	2,704.00
Eileen Morrissey.....	Stenographer.....	1,200.00

\$ 14,454.00

University Press

Robert W. Hodgson.....	Printer.....	\$ 2,808.00
Charles D. Kalb.....	Printer.....	2,496.00
Clyde Hodgson.....	Printer.....	2,496.00
Vinton Gerhardt.....	Printer.....	2,496.00
Frank A. Huff.....	Compositor.....	2,548.00
William R. Stephens.....	Linotype Operator.....	2,600.00
Harry H. Rule.....	Linotype Operator.....	2,704.00
William H. Ziebold.....	Linotype Operator.....	2,444.00
Tracy Burke.....	Linotype Operator.....	2,444.00
Albert P. Taylor.....	Pressmen.....	2,548.00
Charles Gerhardt.....	Pressman.....	2,444.00
Verne Osborne.....	Pressfeeder.....	2,496.00
John S. Murray.....	Folding Machine Operator.....	2,496.00
Charles E. Taylor.....	Folding Machine Operator.....	2,496.00
Clyde W. Beymer.....	Asst. Pressman.....	2,221.00
Elsie Rigby.....	Job Press Feeder.....	1,196.00
Walton O. Weaver.....	Apprentice.....	1,400.00
Lowell A. Burke.....	Apprentice.....	1,248.00
Paul J. Steinberger.....	Linotype Operator.....	2,704.00
Roy E. Campbell.....	Night Linotype Operator.....	2,808.00
Ray G. Burgoon.....	Night Linotype Operator.....	2,548.00
Fred E. Plimell.....	Night Linotype Operator.....	2,704.00

\$ 52,345.00

University Press

William Taylor.....	Bookbinder.....	\$ 2,496.00
Arthur E. Dunn.....	Bookbinder.....	2,444.00
Elmer V. English.....	Bookbinder.....	2,444.00
Clara B. Harding.....	Bindery Woman.....	1,664.00
Bertha Brown.....	Bindery Woman.....	1,196.00
Louise Bierstedt.....	Bindery Woman.....	1,196.00
Emma L. Crego.....	Bindery Woman.....	1,196.00
Florien H. Brooks.....	Bindery Woman.....	1,196.00
Gertrude H. Roehrer.....	Bindery Woman.....	1,196.00
Cecile E. Trace.....	Bindery Woman.....	1,144.00

\$ 16,172.00

Total for the University Press.....\$ 82,971.00

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Upon request the President was authorized to begin his leave of absence on the 12th of August instead of the 18th.

Thereupon the Board recessed to meet in the morning at 8:00 A. M.

The Board resumed its session with the following members present: Mr. Stone, Mr. Laybourne, Mr. Caton and Mrs. Paterson.

The President presented the following proposal concerning the rank of Professor Emeritus:

"The Board of Trustees having under consideration the position of Professor Emeritus announces the following principles which it will, so far as possible, apply thereto:

(1) A professor who has reached the age of sixty years and who has been in the service of the University for twenty years or more, may be considered for the position of Professor Emeritus. Normally the President of the University will make recommendations to the Board for election to the rank of Professor Emeritus, with a statement of the reasons therefor.

(2) Appropriate reason for retirement will be such matters as age, length of service, condition of health, reduced need for service in the department, financial conditions of the University, or any other matters which might have a proper bearing upon a further continuation of service.

(3) A Professor Emeritus shall be relieved from regular service in the University but may be called upon by the Chairman of the Department, the Dean of the College, or the President for such occasional or part-time service as may be deemed desirable, and which he may render under the Ohio retirement law.

(4) The University will pay to the Professor Emeritus a salary of two thousand dollars annually, this amount shall be independent of any sum payable by the Ohio State Teachers' Retirement System.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the above proposal was upon roll call unanimously approved.

The President now presented the annual budget for the Residence Halls for the year 1931-1932.

Mack and Oxley Halls

E. E. ProutSuperintendent (1)\$265.00 per mo.
L. B. FloryDietitian (1)190.00 per mo.
Estelle HyerSecretary (1)120.00 per mo.
Minnette CattrellBookkeeper (4)110.00 per mo.
Edith BullockChaperon (1)75.00 per mo.
Mary DavisAssistant (1)50.00 per mo.
Katherine HammellHousekeeper (1)94.00 per mo.
Clara SpellmanFirst Cook (1)69.00 per mo.
Nettie TeguelSecond Cook (2)74.00 per mo.
Mrs. Mae WagnerCook (3)49.00 per mo.
Alwina MohelCook (3)49.00 per mo.
Elmer ParksKitchen Asst. (3)95.00 per mo.
Gustina GwinnWaitress (2)15.00 per wk.
Janie ThomasWaitress (2)14.75 per wk.
Sarah RaglandWaitress (2)14.75 per wk.
Estelle McReynoldsWaitress (2)11.00 per wk.

Anna Taylor	Waitress (2)	11.00 per wk.
Odell Harmon	Maid (3)	14.25 per wk.
Eliza Mickens	Maid (3)	14.25 per wk.
Picola Keith	Kitchen Helper (3)	52.00 per mo.
Isaiah Ragland	Porter (2)	100.00 per mo.
Jesse Bull	Porter	150.00 per mo.

Neu Hall

E. E. Prout	Superintendent	82.00 per mo.
L. B. Flory	Dietitian	35.00 per mo.
Annis Newton	Asst. Supt. (1)	150.00 per mo.
Katherine Seymour	Asst. Dietitian (1)	100.00 per mo.
B. Breckenbridge	Chaperon (1)	85.00 per mo.
Mildred Wingert	Assistant (1)	70.00 per mo.
Hilda Erdel	First Cook (2)	88.00 per mo.
Ruth Harrison	Second Cook (2)	70.00 per mo.
Laura Andrews	Third Cook (3)	52.00 per mo.
Elizabeth Field	Waitress (2)	12.00 per wk.
Elizabeth Burhead	Waitress (2)	12.00 per wk.
Lillian Key	Waitress (2)	12.00 per wk.
Beatrice Phillips	Waitress (2)	11.00 per wk.
Myrtle Phillips	Waitress (2)	11.00 per wk.
Avery Gilchrist	Kitchen Helper (2)	50.00 per mo.
William Sparrow	Janitor (1)	90.00 per mo.
Gail Phillips	Janitor (2)	90.00 per mo.
Cassie Hoskins	Upstairs Maid (3)	14.00 per wk.
Clara Ingram	Upstairs Maid (3)	12.00 per wk.
Nellie Ramsower	Upstairs Maid (3)	12.00 per wk.

- (1) Board and Room
 (2) Meals
 (3) 2 meals
 (4) Lunch

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the budget as presented by the President was upon roll call unanimously adopted.

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Business Manager was ordered and directed to make a survey of the Bureau of Business Research and the Commerce Extension division in a similar manner as was used in making the survey of the University Hospital.

The Secretary now presented to the Trustees a detailed analysis of the appropriation made to the University in House Bill 624 for Maintenance and Operation. This analysis showed that due to the change in classifications as used in House Bill 624 from classifications used in previous appropriation bills that certain transfers will have to be requested of the Controlling Board in order to properly adjust the appropriations. The analysis also showed that for certain items of maintenance the appropriations will not be sufficient to carry the University through to December 31, 1931. After careful study of this statement the Trustees, upon motion of Mr. Laybourne, seconded by Mrs. Paterson, directed the Business Manager to complete said statements, and when so completed, to advise the Chairman of the Board, in order that a special meeting of the Board may be called, to consider and approve all transfers and requests for relief which are to be presented to the Director of Finance and the Emergency Board.

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 14, 1931.

The Board of Trustees met at Columbus, Ohio, pursuant to call of the Chairman to consider the financial condition of the University.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, and Mrs. Alma W. Paterson.

* * * * *

The minutes of the last meeting were approved.

* * * * *

As instructed at the last meeting of the Board of Trustees the Business Manager now presented the following detailed statement showing the present financial condition of the University:

I

OHIO STATE UNIVERSITY					
Status of H. B. 624 as of June 30, 1931					
	Appropriation House Bill No. 624	Expenditures S. B. 1	Balance June 30	Out- standing Orders June 30	Free Balance June 30
Personal Service					
A-1 Salaries	\$3,025,252	\$1,409,920.00	\$1,615,332.00		\$1,615,332.00
A-2 Wages	114,000	74,821.55	39,178.45	7,883.36	31,295.09
A-3 Unclassified	4,750		4,750.00		4,750.00
Total—Personal Service	\$3,144,002	\$1,484,741.55	\$1,659,260.45	7,883.36	\$1,651,377.09
C—Supplies					
C-1 Food	\$ 7,500	\$ 488.75	\$ 7,011.25	\$ 122.25	\$ 6,889.00
C-2 Forage	10,000	9,860.66	139.34	1,017.74	(878.40)
C-3 Fuel	90,000	36,919.46	53,080.54	10,108.21	42,972.33
C-4 Office	10,000	13,065.39	(3,065.39)	789.05	(3,854.44)
C-4a Postage	12,300	7,627.55	4,672.45	12.00	4,660.45
C-5 Medical & Surgical	5,790	189.45	5,510.55	700.00	4,810.55
C-6 Cleaning	5,700	958.16	4,741.84	142.16	4,599.68
C-7 Refrigerating ...	950	171.42	778.58	33.00	745.58
C-8 Educational	50,000	37,498.60	12,501.40	5,873.09	6,628.31
C-8a Recreational ...	1,425		1,425.00		1,425.00
C-9 Agricultural	3,325	4,365.72	(1,040.72)	202.87	(1,243.59)
C-10 Motor Vehicle ..	6,175	551.86	5,623.14	106.81	5,516.33
C-11 Other Supplies ..	9,500	6,684.87	2,815.13	481.72	2,333.41
D—Materials					
D-1 Road	\$ 1,900	\$ 152.49	\$ 1,747.51		\$ 1,747.51
D-2 Building	6,175	3,227.86	2,947.14	338.83	2,608.31
D-3 Manufacturing ...	20,000	2,899.00	17,101.00	724.96	16,376.04
D-4 Parts & Fittings ..		26,033.43	(26,033.43)	1,123.01	(27,156.44)
D-5 Other		515.44	(515.44)	13.52	(528.96)
E—Equipment					
E-1 Office	\$ 1,900	\$ 6,351.28	\$ (4,451.28)	\$ 88.78	\$ (4,540.06)
E-2 Household	1,435	1,888.91	(453.91)	206.32	(660.23)
E-3 Medical & Surgical		5,402.30	(5,402.30)	299.43	(5,701.73)
E-4 Live Stock	3,325	1,951.20	1,373.80		1,373.80
E-5 Agricultural	2,375	653.28	1,721.72		1,721.72
E-6 Motor Vehicle ..	1,900	1,459.08	440.98		440.98
E-7 Wearing Apparel ..		114.21	(114.21)	3.90	(118.11)
E-8 Educ. & Recreation	760	58,071.38	(57,311.38)	16,501.64	(73,813.02)
E-9 Tools & Machinery	9,500	5,252.98	4,247.02	75,325.44	(71,078.42)
E-10 Other		944.59	(944.59)		(944.59)
F—Contract and Open Order Service					
F-1 Building Repairs ..	\$ 75,000	\$ 4,264.74	\$ 70,735.26	\$ 866.00	\$ 69,869.26
F-1a Other Repairs ..		4,033.91	(4,033.91)	868.10	(4,902.01)
F-2 Motor Vehicle Repairs	1,425	168.22	1,256.78	179.56	1,077.22
F-3 Water	33,250	12,889.52	20,360.48	2,110.48	18,250.00
F-4 Light, Heat and Power	475	551.64	(76.64)	727.76	(804.40)

8-14-'31

F-5 Freight, Express					
Drayage	4,750	3,117.63	1,632.37	443.12	1,189.25
F-6 Traveling Expense	3,800	10,428.21	(6,628.21)	1,417.95	(8,046.16)
F-7 Communication ..	21,850	8,796.81	13,053.19	2,155.63	10,897.56
F-8 Paper, Printing and Binding ..		22,022.08	(22,022.08)	24,806.82	(46,828.90)
F-9 Other	45,000	6,142.85	38,857.15	3,045.24	35,811.91
F-9 Eng. Exp. Sta...	28,500		28,500.00		28,500.00
F-9 Bur. of Spl. Edu.	14,000		14,000.00		14,000.00
F-9 Bur. Educ. Res...	11,875		11,875.00		11,875.00
F-9 Graduate Council.	5,130		5,130.00		5,130.00
F-9 Bur. Bus. Res...	60,000		60,000.00		60,000.00
F-9 Commerce Ext'ion	47,650		47,650.00		47,650.00
F-9 Farm Marketing.	4,750		4,750.00		4,750.00
F-9 Biological Survey	2,850		2,850.00		2,850.00
F-9 Printing Bulletins	17,575		17,575.00		17,575.00
H—Fixed Charges and Contributions					
H-6 Rent	\$ 8,903	\$ 11,526.68	\$ (2,623.68)	60.00	\$ (2,683.68)
H-7 Insurance	1,200	224.85	975.15		975.15
H-8 Contributions ..	10,545	399.77	10,145.23		10,145.23
H-8 Teachers' Ret'm't	42,750	27,143.09	15,606.91		15,606.91
Bureau of Special Education					
A-1 Personal Service.	\$ 4,500.00	\$ (4,500.00)			
C-4 Office	12.57		(12.57)		
C-4a Postage	27.52		(27.52)		
C-8 Educational	90.03		(90.03)	195.22	(4,979.09)
E-1 Office	6.80		(6.80)		
E-8 Educational	6.62		(6.62)		
F-5 Freight, Express and Drayage...		2.98	(2.98)		
F-6 Traveling Expense		138.25	(138.25)		
Total					
Maintenance ..	\$ 703,123	\$ 349,794.03	\$ 353,328.97	\$ 151,090.61	\$ 202,238.36

II. Letter from the Director of Finance dated July 14, 1931, orders a 7 per cent reduction in total appropriations made for Personal Service and Maintenance carried in H. B. 624.

The appropriations carried in H. B. 624 are:

For Personal Service.....	\$3,144,002.00
For Maintenance	703,123.00
Total Appropriations	\$3,847,125.00
Seven per cent of this, amounts to....	\$ 269,298.75

It is recommended that this amount be distributed as follows:

<i>Personal Service</i>		
A-1 Salaries	\$211,768.00	
A-2 Wages	8,000.00	
A-3 Unclassified	312.00	\$220,080.00
<i>Maintenance</i>		
C-3 Fuel	\$ 4,200.00	
C-5 Medical and Surgical	4,000.00	
C-6 Cleaning	2,000.00	
C-8a Recreational	1,425.00	
C-10 Motor Vehicle	2,000.00	
F-1 Building Repairs	7,000.00	
F-9 Other	10,000.00	
F-9 Eng. Exp. Sta.....	2,000.00	
F-9 Bureau of Special Education.....	1,000.00	
F-9 Educational Research	840.00	
F-9 Graduate Council	380.00	
F-9 Business Research	4,200.00	
F-9 Commerce Extension	3,350.00	
F-9 Farm Marketing	350.00	
F-9 Ohio Biological Survey.....	200.00	
F-9 Printing Bulletins	1,275.00	
H-8 Contributions	5,000.00	\$ 49,220.00
Total		\$269,300.00

III. Senate Bill No. 1 in effect from January 1, 1931, to June 30, 1931, carried the appropriations in lump sums and expenditures were classified in accordance with classifications established by the office of the Director of Finance.

In House Bill No. 624, which superseded Senate Bill No. 1, the appropriations are classified in detail. This classification differs in certain features from that used in Senate Bill No. 1.

When H. B. 624 became effective, the expenditures made under S. B. 1 were automatically charged against the various detailed classifications carried in H. B. 624.

When this was done, naturally, overdrafts in certain classifications appeared.

It is now necessary to request from the Controlling Board, certain transfers in order to adjust these apparent overdrafts.

Pursuant to the above it is recommended that the following transfers be requested from the State Controlling Board.

<i>Transfer from</i>		
C-3 Fuel	\$ 1,000.00	
C-4a Postage	2,000.00	
C-6 Cleaning	1,000.00	
C-8 Educational	2,000.00	
C-10 Motor Vehicle	1,000.00	
C-11 Other	1,000.00	
D-2 Building	1,000.00	
D-3 Manufacturing	16,000.00	
F-1 Building Repairs	60,000.00	
F-9 Other	20,000.00	
F-9 Printing Bulletins	1,000.00	
		\$106,000.00
<i>Transfer to</i>		
C-2 Forage	\$ 1,000.00	
C-4 Office	4,500.00	
C-9 Agricultural	1,500.00	
D-4 Parts and Fittings	28,000.00	
D-5 Other	1,000.00	
F-1a Other Repairs	5,000.00	
F-4 Light, Heat and Power	1,000.00	
F-6 Travel	10,000.00	
F-8 Printing and Binding	50,000.00	
H-6 Rent	4,000.00	
		\$106,000.00

IV. In H. B. 624 under F-9 the following activities, Bureau of Business Research, Commerce Extension and the Bureau of Special Education are supposed to carry salaries and expenses of every kind from the amounts appropriated therefor.

In the same way, appropriations for the following activities, Farm Marketing, Graduate Council, Bureau of Educational Research and the Engineering Experiment Station are supposed to carry all expenses of every kind except salaries.

The following statement shows all expenditures made from S. B. 1 for the above activities.

	A-1 Salaries	A-2 Wages	Maintenance	Total
F-9 Engr. Exp. Station	\$ 6,699.98	\$ 7,689.89		\$14,389.87
F-9 Bur. Educ. Research	2,071.45	4,462.24		6,523.69
F-9 Graduate Council	2,520.00	1,127.08		3,647.08
F-9 Bur. Bus. Research	\$20,604.06	3,327.35	3,139.71	27,071.12
F-9 Commerce Extension	13,550.00	398.80	2,559.99	16,508.79
F-9 Farm Marketing		198.71	1,484.63	1,683.34
F-9 Bur. Spec. Education	1,000.00			1,000.00
Totals	\$35,154.06	\$15,216.29	\$20,463.54	\$70,823.89

In order to properly adjust the expenditures made under S. B. 1 to conform to the above plan, it is recommended that the following transfers be requested from the Controlling Board.

<i>Transfer from</i>	
F-9 Engr. Exp. Station.....	\$14,389.87
F-9 Bureau of Educ. Research.....	6,523.69
F-9 Graduate Council	3,647.08
F-9 Bur. Business Research.....	27,071.12
F-9 Commerce Extension	16,508.79
F-9 Farm Marketing	1,683.34
F-9 Bur. Special Education.....	1,000.00
	<hr/>
	\$70,823.89
<i>Transfer to</i>	
A-1 Salaries	\$35,154.06
A-2 Wages	15,216.29
C-4 Office	2,453.54
C-4a Postage	2,000.00
D-5 Other	5,000.00
F-1a Other Repairs	3,000.00
F-4 Light, Heat and Power.....	1,000.00
F-9 Other	7,000.00
	<hr/>
	\$70,823.89

V. In order to more equally adjust the present available appropriations for Maintenance, it is recommended that the following transfers be requested from the State Controlling Board.

<i>Transfer from</i>	
F-9 Bureau of Business Research.....	\$ 7,000.00
F-9 Commerce Extension	8,500.00
	<hr/>
	\$15,500.00
<i>Transfer to</i>	
C-2 Forage	\$ 2,000.00
C-4 Office	1,000.00
C-5 Medical and Surgical	1,000.00
C-8 Educational	5,000.00
C-11 Other	1,500.00
D-2 Building	2,000.00
D-3 Manufacturing	1,500.00
F-1 Building Repairs	1,500.00
	<hr/>
	\$15,500.00

VI. In S. B. 1 a special item was included to carry the Bureau of Special Education. In H. B. 624 this is carried as an item under F-9 in the regular University appropriation. Therefore, it is recommended that the Controlling Board be requested to make the following transfer.

<i>Transfer from</i>	
F-9 Bureau of Special Education.....	\$4,784.77
<i>Transfer to Bureau of Special Education</i>	
A-1 Salaries	\$4,500.00
C-4 Office	12.57
C-4a Postage	27.52
C-8 Educational	90.03
E-1 Office	6.80
E-8 Educational	6.62
F-5 Freight, express	2.98
F-6 Travel	138.25
	<hr/>
	\$4,784.77

VII. With the above requested adjustments in effect, the appropriations available at this time for Maintenance for general University purpose will be as follows and in comparison therewith will be found the expenditures made for like items from July 1, 1928, to December 31, 1928, the last period when the same classifications were in effect.

	Expenditures	Balance Available
	July-Dec. 1928	July-Dec. 1931
C-1 Food	\$ 6,750.98	\$ 6,889.00
C-2 Forage	2,420.86	2,121.60
C-4 Office	6,384.89	4,099.10
C-4a Postage	6,619.67	4,660.45
C-5 Medical	2,377.77	1,810.55
C-6 Cleaning	1,579.29	1,599.68
C-7 Refrigerating	365.42	745.58
C-8 Educational	30,322.19	9,628.31
C-8a Recreational	701.88
C-9 Agricultural	994.71	256.41
C-10 Motor Vehicle	3,494.56	2,516.33
C-11 General Plant	9,231.33	2,833.41
D-1 Road Materials	909.54	1,747.51
D-2 Building	4,616.61	3,608.31
D-3 General Plant	18,382.90	8,190.64
F-1 Repairs	18,826.98	4,369.26
F-1a Other Repairs	3,097.99
F-2 Motor Vehicle	443.13	1,077.22
F-4 Light, Heat and Power	260.24	1,195.60
F-5 Freight	1,787.79	1,189.25
F-6 Travel	986.05	1,953.84
F-8 Printing	3,171.10
F-9 General Plant	26,746.68	12,811.91
F-9 Bulletins	7,521.75	15,300.00
Totals	\$151,725.12	\$94,873.05

VIII. The following fixed charges carry balances sufficient to December 31, 1931.

C-3 Fuel	\$37,772.33
F-3 Water	18,250.00
H-6 Rent	1,316.32
H-7 Insurance	975.15
H-8 Contributions	5,145.23
H-8 Teachers Retirement	15,606.91
F-7 Communication	10,897.56

IX. With the above requested adjustments in effect, the appropriations available at this time for Maintenance F-9 Special Items will be as follows:

	Balance Available July-Dec.	Salary Obligations July-Dec.	Balance Available for Expenses
F-9 Engr. Exp. Station	\$12,110.13	\$12,110.13
F-9 Bur. Special Educ.	7,020.01	\$ 6,075.00	945.01
F-9 Educ. Research	4,511.31	4,511.31
F-9 Grad. Council	1,102.92	1,102.92
F-9 Business Research	21,728.88	17,706.87	4,022.01
F-9 Commerce Extension ..	19,291.21	13,910.00	5,381.21
F-9 Farm Marketing	2,716.66	2,716.66
F-9 Biological Survey	2,650.00	2,650.00

It is clearly apparent that the balances available for certain items, as shown on the statements presented, will not be sufficient to carry the University to December 31, 1931.

After very careful study it is felt that at the proper time it will be necessary to request from the Emergency Board the following minimum amounts to which it may be necessary later to add certain other items.

Maintenance	
C-2 Forage	\$ 1,000.00
C-4 Office	1,500.00
C-5 Medical	3,000.00
C-8 Educational	15,000.00
C-9 Agricultural	1,500.00
C-11 General Plant	5,000.00
D-5 General Plant	8,000.00

F-1 Repairs	10,000.00
F-1a Other Repairs	1,500.00
Total.....	\$46,500.00

Many necessary repairs and improvements are being deferred. Practically all campus improvements have been postponed. In fact, a general retrenchment has been made in the operation of the Physical Plant. Every effort is being made to make the best of the limited appropriations available.

The most serious situation confronting the University in its Maintenance items is that relating to the proper operation of the laboratories for instructional purposes. This is particularly emphasized because of the increased enrollment of students which will obtain this Autumn Quarter.

The Summer Quarter which closes in two weeks has 400 more students than last year and the advance enrollment for next fall is already in excess of the number registered at the same date last year.

It must be remembered that the above statements do not include a study of the appropriations made for equipment and capital improvements.

These appropriations are subject to referendum and, at the expiration of the 90-day period, the expenditure thereof must be approved by the Emergency Board.

The most serious situation is in the Library. Under the present conditions the University cannot order a single volume for use for this Autumn Quarter. This is a most serious handicap in the case of many departments of the University.

After deducting the expenditures for books in S. B. 1 from the appropriations made for the Library in H. B. 624 there will not be sufficient balance to pay for the periodicals, scientific journals, and continuations for which the Library is a regular subscriber.

Agricultural Extension

I. Letter from the Director of Finance dated July 14, 1931, orders a 7% reduction in total appropriations made for Personal Service and Maintenance carried in H. B. 624. The appropriations carried in H. B. 624 are

For Personal Service.....	\$295,691.00
For Maintenance	46,599.00
Total.....	\$342,290.00
Seven per cent of this, amounts to.....	\$ 23,960.00

It is recommended that this amount be distributed as follows:

<i>Personal Service</i>		
A-1 Salaries	\$18,557.00	
A-2 Wages	545.00	\$19,102.00
<i>Maintenance</i>		
C-4 Office	\$ 1,250.00	
C-4a Postage	100.00	
C-11 Other	10.00	
D-5 Other	40.00	
E-1 Office	35.00	
E-8 Educational	35.00	
F-1a Repairs	7.00	

F-6 Travel	2,410.00	
F-8 Printing and Binding	971.00	
		\$ 4,858.00
Total.....		\$23,960.00

II. When H. B. 624 became effective, the expenditures made under S. B. I were automatically charged against the various detailed classifications carried in H. B. 624.

When this was done, naturally, overdrafts in certain classifications appeared. It is now necessary to request from the Controlling Board the following transfers to adjust the apparent overdrafts.

<i>Transfer from</i>		
C-4a Postage	\$ 8.93	
C-11 Other	85.00	
D-5 Other	315.00	
E-1 Office	100.00	
E-8 Educational	45.00	
F-1a Other Repairs	37.00	
		\$590.93
<i>Transfer to</i>		
C-1 Food	\$ 14.70	
C-8 Educational	270.00	
C-10 Motor Vehicle60	
D-2 Building	79.78	
D-3 Manufacturing	12.29	
D-4 Parts and Fittings	62.96	
E-6 Motor Vehicle	2.30	
F-2 Motor Vehicle Repairs	1.30	
F-5 Freight, Express	65.00	
F-9 Other	82.00	
		\$590.93

Upon motion of Mr. Laybourne, seconded by Mr. Mack, the Trustees (1) approved the allocation as detailed in the statement of the 7 per cent reduction in appropriation as ordered by the Director of Finance under date of July 14, 1931, (2) approved the recommendations for various transfers as detailed in the statement, (3) directed the Business Manager to present a formal request to the Director of Finance and the State Controlling Board that said transfers be authorized by the State Controlling Board.

* * * * *

Professor A. B. Wolfe now appeared before the Board to clarify his request for leave of absence, without salary, for the coming year. This request had been declined by the Board at its last meeting, because of information that Prof. Wolfe did not intend to return to the University at the end of his leave.

With assurance given by Prof. Wolfe that he should much prefer to remain at this University, that he had no assurance whatever of an offer from another University, and that the unauthorized publicity carried in the papers gave an entirely erroneous impression, the Trustees, upon motion of Mr. Laybourne, seconded by Mr. Mack, reconsidered their vote on this matter, taken at the August 6th meeting, and approved the leave of absence as recommended by the President for Prof. A. B. Wolfe, without salary, effective October 1, 1931, for one year.

* * * * *

At this time Director Ramsower appeared before the Board to furnish additional information relative to the request for leaves of absence for four County Agents, which had been declined at the last meeting of the Board.

After hearing this statement, the Trustees, upon motion of Mrs. Paterson, seconded by Mr. Atkinson, reconsidered their vote on this

matter, taken at the August 6th meeting and approved the following leaves of absence as recommended by the President, for the following County Agents:

G. C. Musgrove, County Agricultural Agent, Coshocton County, for the academic year 1931-32.

O. R. Keyser, County Agricultural Agent, Stark County, for the academic year 1931-32.

R. W. Munger, County Agricultural Agent, Shelby County, for the academic year 1931-32.

O. L. Cunningham, County Agricultural Agent, Montgomery County, for the academic year 1931-32.

* * * * *

At the meeting of the Board held August 6th, the adoption of the annual budget, as recommended by the President, carried the title of Professor Emeritus for Dr. W. E. Henderson with a salary of \$2,000.00.

Dr. W. L. Evans, Chairman of the Department of Chemistry, now appeared before the Board and made a detailed statement of the educational program of the Department of Chemistry for the coming year. In this statement, Dr. Evans explained the insistent necessity of retaining the services of Dr. Henderson as before.

With this information not heretofore in the possession of the Board, the Trustees, upon motion of Mrs. Paterson, seconded by Mr. Atkinson, reconsidered their action of August 6th, in the case of Dr. W. E. Henderson, and re-elected Dr. Henderson for the year 1931-32 as professor of Chemistry at a salary of \$5,556.00.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, October 9, 1931.

The Board of Trustees met at Wooster, Ohio, at 7:00 P. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *
The minutes of the last meeting were approved.
* * * * *

The Secretary presented the following recommendations which were, upon motion of Mr. Laybourne, seconded by Mr. Kaiser, unanimously approved:

That a Medical Certificate be awarded to Hugh Heaton, M.D., a graduate of the Cleveland Homeopathic Medical College, on May 8, 1908.

That the request of the Columbus Railway, Power and Light Company, dated August 12, 1931, for use of vault space underneath walk in rear of the State Street Clinic Building, be approved.

That the actions of the University Cabinet relating to bids received August 17th, 1931, and a contract awarded for a Tunnel to Physical Education Buildings, be approved, and the proceedings ordered made a part of the records of this meeting:

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Morrow, Reichard, and McCracken.
* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 6th, 1931, met for the purpose of opening and reading in public the following bids received for Tunnel to Physical Education Buildings.

Bids received:

<i>Bidder</i>	<i>Amount</i>
Waugh-Hill	\$4,300.00
O. E. Luchtenburg.....	3,889.00
Geo. H. Moor.....	3,480.00
Geo. Reibel	3,990.00
Ed. T. Jenkins	3,575.00
Jas. J. Barnes	6,250.00
Std. Paving & Const. Co.....	4,785.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. Morrow, Reichard, McCracken.
* * * * *

The Cabinet met to receive the report of the Engineers on the bids received for Tunnel to Physical Education Buildings:

August 17, 1931.

Mr. Carl E. Steeb, Secretary

Board of Trustees

Dear Mr. Steeb:

I am listing below a tabulation of the bids received today covering the Tunnel from the Power Plant to the Physical Education Buildings:

<i>No.</i>	<i>Bidder</i>	<i>Price</i>
1.	Waugh-Hill	\$4,300.00
2.	O. E. Luchtenburg.....	3,889.00
3.	Geo. H. Moor.....	3,480.00
4.	Geo. Reibel	3,990.00
5.	Ed. T. Jenkins.....	3,575.00
6.	Jas. J. Barnes.....	6,250.00
7.	Std. Paving & Const. Co.....	4,785.00

I wish to respectfully recommend that the contract be awarded to the lowest bidder, Geo. H. Moor, at his bid of \$3,480.00 which is \$1,520.00 lower than the estimated cost of \$5,000.00.

The amount of the appropriation covering this work was \$5,000.00.

Very respectfully submitted,

(Signed) W. C. McCracken,
Chief Engr. & Supt. Bldgs. & Grounds

Acting under instructions received at the meeting of the Board of Trustees held August 6th, 1931, the Cabinet approved the recommendations of the Engineers and recommends to the Director of Public Works the award of the contract for Tunnel to Physical Education Buildings to Geo. H. Moor for the amount of his bid of \$3,480.00.

That the actions of the University Cabinet relating to bids received August 17th, 1931, and contract awarded for Service Lines to Physical Education Buildings, be approved, and the proceedings ordered made a part of the records of this meeting:

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Morrow, Reichard, and McCracken.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 6th, 1931, met for the purpose of opening and reading in public the following bids received for Service Lines from the Power Plant to the Physical Education Buildings:

Bids received:

<i>Bidder</i>	<i>Amount</i>
Samuel A. Esswein.....	\$7,896.00
Huffman-Wolfe Co.	7,283.00

Wm. H. Spohn Co.....	8,988.00
Lieb Power Cons. Co.....	7,642.00
H. J. Osterfeld Co.....	9,444.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, August 17, 1931.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. Morrow, Reichard, and McCracken.

The Cabinet met to receive the report of the Engineers on the bids received for Service Lines to Physical Education Buildings:

August 17, 1931.

Mr. Carl E. Steeb, Secretary
Board of Trustees
Dear Mr. Steeb:

I am listing below a tabulation of the bids received today covering the Service Lines from the Power Plant to the Physical Education Buildings:

No.	Bidder	Price
1.	Samuel A. Esswein.....	\$7,896.00
2.	Huffman-Wolfe Co.	7,283.00
3.	Wm. H. Spohn Co.....	8,988.00
4.	Lieb Power Cons. Co.....	7,642.00
5.	H. J. Osterfeld Co.....	9,444.00

I wish to respectfully recommend that the contract be awarded to the lowest bidder, The Huffman-Wolfe Company, at their bid of \$7,283.00 which is \$2,717.00 lower than the estimated cost of \$10,000.00.

The amount of the appropriation covering this work is \$10,000.00.

Very respectfully submitted,

(Signed) W. C. McCracken,
Chief Engr. & Supt. Bldgs. & Grounds.

Acting under instructions received at the meeting of the Board of Trustees held August 6th, 1931, the Cabinet approved the recommendations of the Engineers and recommends to the Director of Public Works the award of contract for Service Lines to Physical Education Buildings to The Huffman-Wolfe Company for the amount of their bid, \$7,283.00.

That the following extra to contract as prepared by Mr. W. C. McCracken, Chief Engineer, for Tunnel to Physical Education Buildings, be approved:

Geo. H. Moor—September 12, 1931.....	\$227.42
Lay 1085 additional brick @ \$40.00 per M.....	\$ 43.42
Use quick setting cement in concrete slab over Tunnel, additional cost	145.00
Excavate 4 cubic yards of earth @ \$1.00 per cu. yd.....	4.00
Furnish 2¼ cubic yards of additional concrete @ \$15.00 per cu. yd.....	85.00
Total.....	\$227.42

* * * * *

The Secretary now reported the following items:

That the State Emergency Board, under date of September 8th, 1931, released the sum of \$5,979.00 for Service Lines to the Teachers' Training Building.

That the State Emergency Board, under date of September 9th, 1931, released the sum of \$13,628.30 for Library periodicals and journals.

That Thomas D. Banks, formerly Superintendent of the Power Plant, died on September 15th, 1931. Mr. Banks had been actively engaged in the service of the University for nine and a half years, and up to the beginning of the illness which eventually caused his death, he was a capable, industrious and loyal officer of the University.

* * * * *

At this time, the Secretary presented the following list of accounts for which emergency requests should be made:

C-2 Forage	\$ 1,000.00
C-4 Office	1,500.00
C-4a Postage	500.00
C-5 Medical	3,000.00
C-6 Cleaning	1,000.00
C-8 Educational	15,000.00
C-9 Agricultural	1,500.00
C-11 General Plant	5,000.00
D-2 Building	3,600.00
D-4 Parts and Fittings.....	1,000.00
D-5 Other	3,400.00
F-1 Building Repairs	10,000.00

Total Regular Maintenance.....\$46,500.00

F-9 Engr. Exp. Station	\$ 3,400.00
F-9 Bur. Special Education	450.00
F-9 Bur. Educ. Research.....	1,900.00
F-9 Graduate Council	250.00
F-9 Farm Marketing	2,800.00

Total Special.....\$ 8,800.00

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the Secretary was upon roll call unanimously directed to present said requests to the State Emergency Board for its consideration.

* * * * *

Mr. Lawrence E. Laybourne and Mr. Herbert S. Atkinson were now appointed delegates to attend the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions to be held in Minneapolis, October 29th, 30th, and 31st, 1931.

* * * * *

Thereupon the Board recessed to meet at the University in the morning at 10:00 A. M.

Columbus, Ohio, October 10, 1931.

The Board of Trustees convened at the University at 10:00 A. M. Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Roy E. Moser	Co. Agr. Agent, Jefferson County	Sept. 15, 1931	3,500.00
P. A. Young	Co. Agr. Agent, Trumbull County	Aug. 31, 1931	3,600.00
<i>College of Agriculture Animal Husbandry</i>			
Robert O. Roth	Grad. Assistant	June 30, 1931	500.00
Arthur H. Walker	Laborer	Aug. 31, 1931	1,320.00
<i>Botany</i>			
Hiram F. Thut	Instructor	Oct. 1, 1931	1,800.00
<i>Home Economics</i>			
Louise S. Wolfram	Instructor (Smith-Hughes)	Aug. 31, 1931	2,375.00
<i>Horticulture and Forestry</i>			
I. C. Hoffman	Asst. Professor	Oct. 1, 1931	500.00
<i>Zoology and Entomology</i>			
Fred W. Fletcher	Instructor	End. Su. Qr.	2,000.00
Richard E. Wolfe	Assistant	Aug. 18, 1931	600.00
<i>College of Arts and Sciences Chemistry</i>			
D. T. McAllister	Grad. Assistant	Oct. 1, 1931	500.00
T. D. Dudderar	Grad. Assistant	Oct. 1, 1931	500.00
<i>Phonetics</i>			
R. H. Waltz	Instructor	Oct. 1, 1931	2,000.00
<i>College of Commerce and Administration Administration</i>			
Charlotte Huston	Stenographer	Aug. 15, 1931	960.00
<i>Business Organization</i>			
William P. Yeager	Instructor	Au. Qr.	2,750.00
<i>Economics</i>			
Roslow Sydney	Grad. Assistant	Au. Qr.	500.00
<i>Journalism</i>			
Paul L. Walker	Bus. Manager, Lantern	Au. Qr.	500.00
<i>College of Education Administration</i>			
Mary A. Galloway	Stenographer	Sept. 30, 1931	1,080.00
Mary M. Rownd	Stenographer	Sept. 30, 1931	1,080.00
<i>Fine Arts</i>			
Harry Thompson	Instructor	Au. Qr.	3,500.00
Benjamin Bowman	Stud. Assistant	Au. Qr.	100.00
<i>History of Education</i>			
Paul J. Fay	Instructor	Au. Qr.	2,250.00
<i>College of Engineering Civil Engineering</i>			
F. H. Eno	Research Professor	Au. Qr.	375.00
<i>Engineering Experiment Station</i>			
Frances L. Koons	Stenographer	Sept. 30, 1931	960.00
<i>College of Medicine Medical and Surgical Research</i>			
Samuel T. Mercer	Assistant	Sept. 1, 1931	1,800.00
<i>Physiology</i>			
George N. Latremore	Asst. Storekeeper	Aug. 31, 1931	1,200.00

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<i>Graduate School</i>			
Katherine Born	Scholar	Au. Qr.	300.00
Vergene Wolfe	Stenographer	Sept. 30, 1931	1,200.00
<i>President's Division</i>			
<i>Library</i>			
Eleanor Torbert	Libr. Assistant	Sept. 1, 1931	900.00
Mildred Dillingham	Cataloguer	Sept. 1, 1931	1,900.00
Adah P. Smith	Libr. Assistant	Sept. 10, 1931	1,140.00
<i>Athletics</i>			
S. H. Cobb	Asst. Cross Country Coach	Aug. 1, 1931	300.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Lucille Stevens	Typist	Aug. 31, 1931	960.00
Dorothea Tippy	Typist	Sept. 15, 1931	1,020.00
<i>Registrar's Office</i>			
Florence Shride	Asst. to Registrar	Sept. 30, 1931	600.00
<i>Physical Plant</i>			
<i>Light, Heat and Power—Generation</i>			
Thomas D. Banks	Supt. of Power Plant	Sept. 30, 1931	1,000.00
<i>Police and Watchmen</i>			
Jay J. Farrell	Traffic Officer	Sept. 30, 1931	1,500.00
<i>Laundry</i>			
Mrs. Myrtle Faught	Laundress	Sept. 30, 1931	360.00
<i>Janitors</i>			
C. A. Hopper	Janitor	Sept. 30, 1931	1,380.00
Monroe F. Walters	Janitor	Sept. 30, 1931	1,380.00
* * *	* * *	* * *	* * *

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
J. F. Johnson	Co. Agr. Agent, Paulding County	Oct. 1, 1931		2,200.00
Charles D. McGrew	Co. Agr. Agent, Trumbull County	Oct. 1, 1931		2,900.00
Francis P. Taylor	Co. Agr. Agent, Jefferson County	Sept. 16, 1931		3,500.00
Paul A. Young	Extension Specialist in Farm Marketing	Sept. 1, 1931		3,610.00
Katherine Tingley	Home Dem. Agent, Preble County	Aug. 1, 1931		2,100.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Lyman E. Jackson	Assistant in the Survey of Agriculture	Au. Qr.	Au.	300.00 period
<i>Agricultural Chemistry</i>				
Luther O. Young	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Maurice B. Rusoff	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
Edmund D. Walter	Assistant	Au. Qr.	Au.Wi.Sp.	700.00
Elias W. Sisson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Animal Husbandry</i>				
Robert O. Roth	Instructor	Au. Qr.	Au.Wi.Sp.	2,540.00
Lester M. Stone	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Lawrence G. Brubaker	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
R. R. Starbuck	Laborer	Sept. 1, 1931		1,320.00
<i>Botany</i>				
Ralph O. Freeland	Instructor	Au. Qr.	Au.Wi.Sp.	1,800.00
Donald L. Fernholz	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Franklin G. Liming	Assistant	Au. Qr.	Au.Wi.Sp.	800.00

Dairy Technology

Vincent Reeves	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Irving Seff	Freshman Scholar	Au. Qr.	Au.Wi.Sp.	100.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. Everett Antrim.)				
Harry E. Pounds	Freshman Scholar	Au. Qr.	Au.Wi.Sp.	100.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. L. A. Bletzer.)				
Russell Tipton	Freshman Scholar	Au. Qr.	Au.Wi.Sp.	100.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. Henry Page.)				
Raymond B. Kelsey	Scholar	Au. Qr.	Au.Wi.Sp.	500.00
(Salary to be paid from funds deposited in the office of the Business Manager by Mr. Joseph C. Hale.)				
J. D. Quinn	Scholar	Au. Qr.	Au.Wi.Sp.	750.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Dairy and Ice Cream Machinery and Supplies Association.)				

Farm Marketing F-9

John F. Dowler	Instructor	Au. Qr.	Au.	241.66%
(Salary payable from Farm Marketing F-9)				

Home Economics

Helen Westervelt	Instructor	Sept. 1, 1931		2,000.00
(Salary to be paid from Smith-Hughes budget—12 mos.)				
Elizabeth M. Moore	Assistant	Au. Qr.	Au. Sp.	450.00
(Salary to be paid from Smith-Hughes budget)				
Doris Ufer	Instructor	Au. Qr.	Au.Wi.Sp.	2,250.00
Helen M. Jordan	Grad. Assistant	Au. Qr.	Au.	166.67
Ruth Beard	Grad. Assistant	Wi. Qr.	Wi.Sp.	310.00
Mary E. Hutton	Grad. Assistant	Wi. Qr.	Wi.Sp.	333.33
Evangeline Klepinger	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
*Mary S. Scovill	Assistant	Au. Qr.	Au.Wi.Sp.	396.00
**Katherine L. Garver	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
*(Salaries to be paid from Rotary Fund of Home Economics Nursery School)				
**Virginia Bates	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
**Elizabeth Snook	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
**Agnes Skinner	Assistant	Au. Qr.	Au.Wi.Sp.	2,200.00
**Minerva Harbage	Assistant	Au. Qr.	Au.	600.00
period				
**(Salaries to be paid from Rotary Fund of Pomerene Hall Cafeteria)				

Horticulture

Gustave H. Poesch	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Elmer Greve	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Gerald G. Stout	Grad. Assistant	Oct. 1, 1931 for 10 mos.		500.00
Margaret Wasem	Stenographer	July 1, 1931		420.00
(Rotary)				

Ohio Biological Survey

Herbert Osborn	Director	July 1, 1931	(12 mos.)	500.00
Elizabeth Davis	Office Assistant	July 1, 1931	(12 mos.)	40.00
Edward P. Breakey	Assistant	July 1, 1931	(12 mos.)	50.00
Lee B. Walton	Specialist	July 1, 1931	for 4 mos.	400.00
period				
(Salaries to be paid from F-9)				

Zoology and Entomology

Paul E. Schaefer	Instructor	Au. Qr.	Au.Wi	2,000.00
F. B. Whittington	Assistant	Au. Qr.	Au.Wi	600.00
period				

*College of Arts and Sciences**Chemistry*

Donald E. Babcock	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Douglas L. Whitlock	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Eldon G. Constance	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00
Roy G. Bossert	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	250.00

English

Mary G. Jenkins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
William H. Hildreth	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Thelma Phlegar	Grad. Assistant	Au. Qr.	Au.	166.66 period
Florence Chubbuck	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

Geology

Helen Todhunter	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00
David T. Griggs	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00
Ralph B. Senseman	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00
Ralph H. Bond	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00
Joseph H. Burns	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00
Barbara L. Hirsch	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00

History

Carl L. Spicer	Reader	Au. Qr.	Au.Wi.Sp.	218.75
K. Louise Miller	Reader	Au. Qr.	Au.Wi.Sp.	218.75
Jay Wm. McKee	Reader	Au. Qr.	Au.Wi.Sp.	218.75
Margaret Koehler	Reader	Au. Qr.	Au.Wi.Sp.	218.75
Harlow Lindley	Instructor	Wi. Qr.	Wi.Sp.	2,500.00

Phonetics

Charles H. Voelker	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	100.00
Jack C. Cotton	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	800.00
Marie Mason	Special Lecturer	Au. Qr.	Au.Wi.Sp.	1,100.00

Political Science

Dayton E. Heckman	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Henry Janzen	Teaching Asst.	Au. Qr.	Au.Wi.Sp.	1,000.00

Physics

David R. Inglis	Instructor	Au. Qr.	Au.Wi.Sp.	2,600.00
Herman M. Roth	Assistant	Au. Qr.	Au.Wi.Sp.	750.00
Willard E. Singer	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

*College of Commerce and Administration**Administration*

Mabel Kiner	Stenographer	Aug. 17, 1931		960.00
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Bureau of Business Research

Elizabeth Garman	Stud. Asst.	Oct. 1, 1931 to June 30, 1932		40.00 mo.
Kathleen Scobie	Stud. Asst.	Oct. 1, 1931 to June 30, 1932		50.00 mo.
Helen Hanesworth	Typist	Oct. 1, 1931 to Jan. 1, 1932		70.00 mo.
George Jones	Research Asst.	Oct. 1, 1931 to June 1, 1932		750.00 period

(Salaries to be paid from F-9)

Business Organization

Gilbert Harold	Instructor	Au. Qr.	Au.Wi.Sp.	2,750.00
Richard Smith	Assistant	Au. Qr.	Au.Wi.Sp.	750.00

Economics

Enid Francis	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
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Journalism

Florence L. Edwards	Bus. Manager, Lantern	Au. Qr.	Au.Wi.Sp.	500.00
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Sociology

Anna H. Kuntz	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Mary R. Needham	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
James H. Stiffler	Assistant	Au. Qr.	Su.) Au.Wi. '32)	800.00
Edith Miller	Asst. Professor	Au. Qr.	Au.	1,500.00
George W. Harwood	Assistant	Au. Qr.	Su.) Au.Wi. '32)	800.00

*College of Education
Administration*

Winifred Hiles	Stenographer	Oct. 1, 1931 for 4 mos.		1,080.00
Frances L. Koons	Stenographer	Oct. 1, 1931		1,080.00
E. Lucille Keep	Typist	Oct. 1, 1931		1,080.00

<i>Bureau of Educational Research</i>		Su. Qr.	Su.	123.00 period
Beatrice Frutchev	Reporter			
(Salary to be paid from the sum of \$1000.00 given to Radio Institute by the Summer Quarter Committee)				
Perry W. Holaday	Res. Associate	July 1, 1931 for 2 mos.		3,500.00
(Salary to be paid from Payne Fund, Rotary 61—Account 7620)				
S. Wallace Calhoun	Res. Assistant	Oct. 1, 1931 (12 mos.)		1,200.00
(Salary to be paid from Rotary 7620)				
Mrs. Kay D. Watson	Stenographer	Sept. 1, 1931		1,200.00
<i>Fine Arts</i>				
Edwin Ziegfeld	Instructor	Au. Qr.	Au.Wi.Sp.	3,336.00
<i>History of Education</i>				
Clarke L. Foster	Assistant	Au. Qr.	Au.Wi.Sp.	1,750.00
<i>Music</i>				
Helen F. Stone	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
(\$500.00 to be transferred from the salary of Paul Fay, resigned from the Department of History of Education)				
Mary Phillips	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
Ivalee M. Behrens	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
<i>Practical Arts and Vocational Education</i>				
Burl Neff Osburn	Departmental Asst.	Au. Qr.	Au.Wi.Sp.	200.00 qr.
<i>Principles of Education O. S. U. Elementary School</i>				
Nelle Morris	Instructor, 2nd grade	Au. Qr.	Au.Wi.Sp.	1,800.00 (9 payments)
Catherine M. Williams	Instructor, 5th and 6th grades	Au. Qr.	Au.Wi.Sp.	1,800.00 (9 payments)
Lois Kirkpatrick	Instructor, 3rd and 4th grades	Au. Qr.	Au.Wi.Sp.	1,200.00 (9 payments)
Constance Loomis	Instructor, Primary Class	Au. Qr.	Au.Wi.Sp.	1,000.00 (9 payments)
*Margaret S. Miller	Part-time Instr. Arts	Au. Qr.	Au.Wi.Sp.	1,000.00 (9 payments)
*(Salary to be paid from Elementary School Fees)				
Blanche G. Kent	Instructor, 1st grade	Au. Qr.	Au.Wi.Sp.	1,500.00 (9 payments)
(Salary paid as follows: \$800.00 from budget—Dept. of Principles of Education \$700.00 from Elementary School Fees)				
<i>College of Engineering Applied Optics</i>				
William A. Sherrard	Clinical Asst.	Au. Qr.	Au.Wi.Sp.	300.00
<i>Architecture</i>				
J. K. Campbell, Jr.	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Edward J. Munter	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
<i>Broadcasting Station</i>				
Mary G. Jenkins	Assistant	Sept. 1, 1931 to July 1, 1932		500.00 period
<i>Chemical Engineering</i>				
Alfred E. Galloway	Assistant	Au. Qr.	Au.Wi.Sp.	375.00
Robert A. Fisher	Assistant	Au. Qr.	Au.Wi.Sp.	350.00
Owen Thompson	Assistant	Au. Qr.	Au.Wi.Sp.	200.00
L. A. Parker	Assistant	Au. Qr.	Au.Wi.Sp.	375.00
<i>Engineering Drawing</i>				
John E. Batterson	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Eugene B. Nahuis	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Robert L. Wehr	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Walter Czuba	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Henry F. Carroll	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
W. Don Larrick	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Ralph R. Van Atta	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
<i>Engineering Experiment Station</i>				
Ruby M. Byers	Stud. Stenographer	Oct. 1, 1931 for 6 mos.		40.00 mo.

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Mechanical Engineering

Robert G. Kilgore	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Lester M. Harlan	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Salvatore M. Marco	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00

Metallurgy

Richard D. Jenkins	Stud. Assistant	Oct. 1, 1931 for 3 mos.		30.00 mo.
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Mine Engineering

R. S. Wheatley	Night School Instructor	Sept. 1, 1931 for 10 mos.		250.00 period
(Salary to be paid from the sum of \$250.00 deposited in the office of the Business Manager by the Eastern Ohio Coal Operators Assn.)				

Mineralogy

Richard K. Lee	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	30.00 mo.
Robert A. Schoenlaub	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

College of Medicine Administration

Clara Anderson	Stud. Stenographer	Aug. 1, 1931 for 3 mos.		44.44 mo.
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Medical and Surgical Research

Donald E. Yochem	Resident and Asst.	Oct. 1, 1931	Au.Wi.Sp.	100.00 mo.
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Physiology

Ruth Kraft	Assistant	Au. Qr.	Au.Wi.Sp.	500.00
S. W. Garrett	Stud. Assistant	Au. Qr.	Au.Wi.	120.00 period
Alice McRitchie	Stud. Assistant	Au. Qr.	Au.	60.00 period
Lurette Kuhlman	Stud. Assistant	Au. Qr.	Au.	60.00 period
Roxanna Brannan	Stud. Assistant	Au. Qr.	Au.	60.00 period
Charlotte Whiteford	Stud. Assistant	Au. Qr.	Au.	60.00 period
Helen Vogelsang	Stud. Assistant	Au. Qr.	Au.	60.00 period
Elizabeth Smith	Stud. Assistant	Au. Qr.	Au.	60.00 period
Kathryn Jaklon	Stud. Assistant	Au. Qr.	Au.	60.00 period
Rosalie Johnston	Stud. Assistant	Au. Qr.	Au.	60.00 period
Glenn Scofield	Asst. Storekeeper	Sept. 1, 1931		1,200.00

Public Health

Dorothy Hine	Stud. Stenographer	Aug. 1, 1931 for 3 mos.		22.22 mo.
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Starling-Loving Hospital

Alpha L. Johnson	Superintendent of Nurses	Sept. 1, 1931	(12 mos.)	2,100.00
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College of Pharmacy

Karl L. Kauffman	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00
William E. Sovik	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00

College of Veterinary Medicine

John Millington	Groom	Sept. 22, '31 to Dec. 31, '31		100.00 mo.
Fritz Volkmar	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

Graduate School

Preston M. Harris	Alfred Lee Loomis Fellow	Au. Qr.	Au.Wi.Sp.	2,500.00
(Salary to be paid directly to Dr. Harris by Mr. Loomis)				
Robert E. Yoder	Barrett Company Fellow	July 1, '31 to Aug. 31, '31		1,000.00
Ema L. Gonzalez	Pan-American Fellow	Au. Qr.	Au.Wi.Sp.	800.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Ohio Federation of Women's Clubs)				
*Francis J. Williams	Engr. Exp. Sta.—Bur. of Standards Fellow	Au. Qr.	Au.Wi.Sp.	750.00
*Walter W. Braun	Engr. Exp. Sta.—Bur. of Standards Fellow	Au. Qr.	Au.Wi.Sp.	750.00

*Carl H. Rapp	Engr. Exp. Sta.—Bur. of Standards Fellow	Au. Qr.	Au.Wi.Sp.	750.00
* (Above salaries to be paid one-half by the University—from Engr. Exp. Sta. F-9—and the other half direct to student by Bureau of Standards)				
Charles E. Hall	Engr. Exp. Sta. Fellow (Salary to be paid from Engr. Exp. Sta. F-9)	Au. Qr.	Au.Wi.Sp.	750.00
Belden Smith Tucker	Engr. Exp. Sta. Fellow (Salary to be paid from Engr. Exp. Sta. F-9)	Au. Qr.	Au.Wi.Sp.	750.00
Margery K. Walker	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
S. Saks	Internat'l Research Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
F. Beckenbach	National Research Council Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
George Zinzalian	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
A. W. Bosworth	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Robert C. Kintner	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Yun Hao Feng	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Catherine Murphy	Stenographer	Oct. 1, 1931		1,200.00
<i>President's Division</i>				
<i>Library</i>				
Jane R. Baker	Libr. Assistant	Oct. 1, 1931		75.00 mo.
<i>Physical Education for Women</i>				
Mrs. M. Gettinger	Assistant	Sept. 15, 1931 for 10 mos.		800.00 period
<i>Athletics</i>				
Wesley E. Fesler	Asst. Football Coach	Sept. 15, 1931	Au.Wi.Sp.	1,000.00
Richard Larkins	Asst. Football Coach	Sept. 15, 1931	Au.	300.00 period
Cyril T. Surina	Asst. Football Coach	Sept. 15, 1931	Au.Wi.Sp.	500.00
H. F. L. Castle	Soccer Coach	Sept. 1, 1931	Au.Wi.Sp.	525.00
<i>Administrative Division</i>				
<i>Dean of Women's Office</i>				
Clarice L. Wadleigh	Asst. to Dean of Women	Oct. 1, 1931 for 3 mos.		80.00 mo.
<i>Telephone Exchange</i>				
Besse M. Rulman	Telephone Operator	Sept. 14, 1931		1,080.00
<i>Physical Plant Division</i>				
<i>Chief Engineer's Office</i>				
Oscar F. Lorbach	Elevator Inspector	Oct. 15, 1931		1,920.00
<i>Police and Watchmen</i>				
Monroe F. Walters	Policeman	Oct. 1, 1931		1,500.00
<i>Roads and Grounds</i>				
Thos. Fraggott	Laborer	Sept. 1, 1931		1,260.00
<i>Janitors</i>				
Earl Bilderbeck	Janitor	Sept. 17, 1931		1,440.00
C. M. Fesler	Janitor	Sept. 17, 1931		1,440.00
Lawrence Barnett	Janitor	Oct. 1, 1931		1,380.00
Ray D. Stewart	Janitor	Oct. 1, 1931		1,380.00
Elmer Buford	Janitor	Oct. 1, 1931 for 3 mos.		105.00 mo.
H. C. Batey	Towel Man	Oct. 1, 1931		1,200.00
George Morris	Towel Man	Oct. 2, 1931		1,200.00
Jay J. Farrell	Handyman	Oct. 1, 1931		1,500.00
* * * * *				

Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>Philosophy</i>				
Oscar Rosenzweig	Assistant	Oct. 1, 1931	650.00	900.00
William Fennell	Assistant	Oct. 1, 1931	650.00	900.00
<i>Physics</i>				
Paul J. Steele	Assistant	Oct. 1, 1931	800.00	900.00
W. B. Stewart	Assistant	Oct. 1, 1931	900.00	800.00

Homer C. Hockett, Professor, Department of History,
from Summer and Spring to Summer and Winter, 1932.

That the University acknowledge with appreciation the receipt of \$126.00 from the New York Women's Scholarship Society to be paid to Miss Lois Templeton as a gift. The above amount is to be disbursed by the University Business Manager in installments approved by the Dean of Women.

That the Memorandum of Agreement between the Ohio State University and Mr. Joseph C. Hale, a copy of which is hereto attached, providing for cooperative research in market milk be approved, and that upon the recommendation of the chairman of the Department of Dairy Technology, Raymond B. Kelsey be appointed for the year 1931-1932 to the scholarship created under this agreement, with a stipend of \$500.00.

Memorandum of Agreement

This Memorandum of Agreement made by and between the Ohio State University hereinafter referred to as the University and Mr. Joseph C. Hale of Akron, Ohio, hereinafter referred to as the donor, witnesseth that:

For the purpose of studying problems in connection with market milk, the donor hereby presents to the University a scholarship for one year to be known as the Joseph C. Hale scholarship, and in support thereof hereby presents to the University the sum of Five Hundred (\$500.00) Dollars; the conditions governing this scholarship shall be the following:

The object shall be to study a problem relating to market milk, the specific nature of which problem shall be determined by the chairman of the department of Dairy Technology of the University, the professor who will supervise the study, the holder of the scholarship, and the donor. The scholar shall devote such time to the study of the project agreed upon as may be determined by the chairman of the department of Dairy Technology of the University and will be exempt from fees in accordance with the rules of the University.

The person selected to the appointment of said scholarship shall be selected by the chairman of the Department of Dairy Technology of the University, and shall become effective only if and when the scholastic credits submitted by the appointee to the Department of Dairy Technology shall be sufficient to enable him, in the judgment of said department, to take up and complete the problem in the ensuing period of twelve months under normal conditions of study.

The said sum of Five Hundred (\$500.00) Dollars shall be paid by the donor to the University on or before October first of the current year and shall be paid out to the appointee in eleven monthly installments.

It is agreed that the appointee to the said scholarship shall conduct the study into the said problem with all reasonable speed and that a report of progress shall be made at any time requested by the donor, and that upon the completion of the term of the scholarship a detailed account of all work accomplished and of the deductions therefrom by the

department of Dairy Technology shall be supplied to the donor. The University shall have the right to publish the results of the study, but if it decides not to do so, said donor may publish the information furnished to him by the University.

It is agreed that the University shall provide reasonable facilities and laboratory equipment for promoting the said study under the best working conditions available.

IN WITNESS WHEREOF the said parties have hereto subscribed their names at Columbus, Ohio, on this 30th day of September, 1931.

JOSEPH C. HALE

By (Signed) JOSEPH C. HALE
THE OHIO STATE UNIVERSITY

By (Signed) GEORGE W. RIGHTMIRE
President of the University

That the Freshman Scholarship in Dairy Technology amounting to \$100.00 created by Mr. F. J. Andre be cancelled and the said \$100.00 be returned to the donor. The cancellation of this scholarship is due to the withdrawal from the University of the holder of this scholarship, Samuel Greenstein, on account of illness.

That the Department of Animal Husbandry be commended for its excellent showing in the recent State Fair in winning \$1,116.46 in Horse Prizes.

That the fee of \$1.00 per quarter be assessed against each student or other person authorized to use the Men's Natatorium and that each student be required to secure an admission card from the office of the Bursar on presentation of a certificate from the medical examiner.

* * * * *

The matter of the reduction in the salaries of those who are employed in Physical Education and Athletics, and of those who are employed in Athletics, has been under careful consideration by the Athletic Board which recommends that, for the present year, no reduction be made in the salaries of those persons who are employed in Athletics only, and makes the further recommendation that those persons who receive salaries from both the University and Athletics receipts, sustain a reduction in that portion of the salaries derived from the University, the percentage of the reduction to be determined by the amount of the total salary. These recommendations are approved by the President and recommendation is made to the Board of Trustees that they receive favorable action. The schedule follows herewith:

L. W. St. John	Univ. Prof.	\$5,500	10%	\$550	\$4,950	
	Ath. Director	3,500			3,500	
						\$9,000
F. R. Castleman	Univ. Prof.	\$4,000	7½%	\$300	\$3,700	
	Ath. Dir. Track	1,750			1,750	
						\$5,450
Floyd Stahl	Univ. Instr.	\$ 500	5%	\$ 25	\$ 475	
	Ath. Fr. Bskt. Coach.	3,000			3,000	
						\$3,475
L. N. Snyder	Univ. Asst. Prof.	\$ 500	5%	\$ 25	\$ 475	
	Ath. Asst. Tr. Coach.	3,750			3,750	
						\$4,225
W. E. Duffee	Univ. Asst. Prof.	\$2,500	5%	\$125	\$2,375	
	Ath. Team Phys.	2,000			2,000	
						\$4,375

H. S. Wood	Univ. Asst. Prof.	\$2,500	5%	\$125	\$2,375	
	Ath. Dr. Intr. Ath.	2,000			2,000	\$4,375
				\$4,500		
S. H. Cobb	Univ. Asst. Prof.	\$3,700	5%	\$185	\$3,515	
	Ath. Asst. Cr. Cty.	300			300	\$3,815
				\$4,000		
B. F. Mooney	Univ. Instr.	\$2,400	5%	\$120	\$2,280	
	Ath. Wrst. Coach	1,200			1,200	\$3,480
				\$3,600		
L. G. Staley	Univ. Instr.	\$2,600	5%	\$130	\$2,470	
	Ath. Gym. Coach	600			600	\$3,070
				\$3,200		
Michael Peppe	Univ. Instr.	\$2,500	5%	\$125	\$2,375	
	Ath. Swmg. Coach	500			500	\$2,875
				\$3,000		

The following persons are paid from Athletic Funds only:

H. G. Olsen	Director of Basketball	\$ 6,000.00
S. S. Willaman	Director of Football	7,500.00
Geo. W. Hauser	Asst. Football Coach	5,750.00
Don C. Miller	Asst. Football Coach	5,750.00
E. R. Godfrey	Asst. Football Coach	5,250.00
W. D. Griffith	Director Publicity	
	Director Football Programs	4,800.00
Henry D. Taylor	Director Ticket Sales	4,750.00
V. R. Billingsley	Asst. Director Ticket Sales	3,350.00
Oscar L. Thomas	Assistant to Director	3,200.00
H. F. Castle	Soccer Coach	250.00
Tucker P. Smith	Trainer	3,000.00
Walter B. Bakke	Asst. Trainer	1,500.00
C. E. Conway	Custodian of Property	2,100.00
Wayne B. Wright	Baseball Coach	2,100.00
Chas. W. Harley	Assistant Coach	600.00
Carrie Dudley	Secretary	1,800.00
Mildred H. Finch	Bookkeeper	1,920.00
N. Helen Pugh	Requisition Clerk	1,560.00
Georgia Mae Croner	Stenographer	1,320.00
Lenore Kern	Asst. Bookkeeper	1,080.00
Mrs. A. C. Hunter	Asst. Intramural	1,080.00
Tony Aquila	Groundkeeper	2,850.00
Dominic Capretta	Janitor (3 months)	345.00
Alex Pulsinelli	Asst. Groundkeeper	1,600.00
Patsy Moretti	Asst. Groundkeeper	1,600.00
Salvatore Leone	Asst. Groundkeeper	1,600.00
Angelo Cervi	Carpenter	1,900.00
Albert Macioce	Truck Driver	1,600.00
Herbert Foor	Watchman (8 months)	880.00
M. J. Clifford	Custodian S. E. Tower	1,380.00
J. D. Marple	Custodian S. W. Tower	1,320.00
James Doon	Caretaker of Courts	1,320.00
Wm. Jacobs	Custodian of Towels	1,200.00
Park Holcomb	Caretaker Golf Course	1,500.00
Wm. Brand	Coliseum (4 months, Dec.-Mar.)	500.00
Hugh Price	Truck Driver Coliseum (4 months, Dec. to Mar.)	400.00
D. P. Branson	Rifle Coach	350.00
Wm. E. Brown	Asst. Rifle Coach	250.00
F. A. Riebel	Fencing Coach	600.00
Willard D. Altman	Asst. Wrestling Coach	1,200.00
M. L. McCreary	Polo Coach	250.00
Gladys E. Palmer	Intramural (Women's Division)	500.00
	Intramural Assistant (Women)	500.00
	Asst. Football Coaching	2,000.00

Total Athletic Funds\$108,905.00

Total University Funds\$ 24,990.00

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above schedule of salaries as presented by the President was upon roll call unanimously approved.

The Department of Agricultural Extension has had under further consideration the reductions of salaries in accordance with the

resolution of the Board of Trustees of July 20, 1931, and has presented a budget based on this schedule of reductions which is hereby given approval and recommended to the Board for adoption. The schedule of salaries herewith presented is in entire accordance with the previous action of the Board of Trustees:

**THE OHIO STATE UNIVERSITY
AGRICULTURAL EXTENSION SERVICE**

SOURCES OF INCOME
1931-1932

State Appropriation	\$289,314.87
Smith-Lever	172,974.99
Supplementary Extension Fund.....	62,559.40
Capper-Ketcham Fund	39,797.28
Additional Cooperative Extension Fund.....	21,000.00
Regular U. S. D. A. Fund.....	10,300.00
Clark-McNary Fund	1,750.00
Institute Funds from Counties.....	15,400.00
Ohio Experiment Station (Forestry).....	1,350.00
	\$614,446.54
Total.....	231,730.00
County Agent Funds from Counties.....	
	\$846,176.54
Farm Bureau Funds.....	\$ 4,100.00
	\$850,276.54
Grand Total	

AGRICULTURAL COLLEGE EXTENSION SERVICE PROJECTS
BUDGET 1931-32

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever	Sup. Ext.	Sup. Ext.	Capper-	Not-Offsetting	County
	Federal	State	Fund	Ketcham	State	
<i>Personnel, Etc.</i>						
H. C. Ramsower, salary.....	\$ 1,000.00	\$ 4,550.00			\$ 85.00	
Expenses	615.00					
Geo. B. Crane, salary.....	2,200.00	1,980.00				
Tessa Webb, salary.....	900.00				900.00	
Mildred Young, salary.....		1,320.00				
Nelson Capell, salary.....		1,500.00				
Stenographer, part time, salary.	200.00					
J. A. Bond, salary.....					1,500.00	
Stud. Labor, Chart making, etc..	300.00					
<i>Office Supplies</i>						
Small Printing	1,500.00	345.00			1,155.00	
Stationery	650.00					
Office Supplies	500.00				1,031.54	
Postage	850.00				1,125.00	
Express, freight.....	150.00				150.00	
Communication	838.00				612.00	
Educational Supplies	50.00				250.00	
Envelopes for Counties (U.S.D.A.)*						
<i>Equipment</i>						
Office	350.00	32.99			134.51	
Educational	100.00				400.00	
Automobile	300.00					
<i>Materials</i>						
Motor Supplies	653.00				97.00	
General Plant					350.00	
Repairs	25.00				75.00	
Contingent Fund	1,693.44				2,000.00	
*U. S. D. A.			\$ 9,727.99		\$ 9,665.05	
\$2,200.00			Total for Project No. 1.....		\$34,467.48	

PROJECT No. 1-A—EDITORIAL WORK

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>									
J. E. McClintock, salary.....							\$ 1,275.00*		
Elmer Rowalt, salary.....		\$ 2,500.00							
Expenses							200.00		
Van Rensselaer Sill.....	\$ 2,400.00								
Ethel Cadley, salary.....		2,800.00							
C. E. Wilson, salary.....							2,945.00		
Dorothy Sheridan, salary.....		1,080.00							
Reva Zuravsky, salary.....	1,080.00								
	<u>\$ 3,480.00</u>	<u>\$ 6,380.00</u>					<u>\$ 4,420.00</u>		
									Total for Project No. 1-A.....\$14,280.00

* Part salary only. Balance listed under Correspondence Courses.

PROJECT No. 1-B—PUBLICATIONS

<i>Printing and Distribution of Bulletins</i>								
18	Printing Bulletins	\$ 7,000.00			\$ 2,000.00		\$ 1,000.00	\$ 1,000.00
	Cuts	1,200.00						
	Ralph Sprung, salary.....						1,560.00	
	Stanley Gordon, salary.....						1,380.00	
	Labor of Mailing.....	500.00						
		<u>\$ 8,700.00</u>			<u>\$ 2,000.00</u>		<u>\$ 3,940.00</u>	<u>\$ 1,000.00</u>
								Total for Project No. 1-B.....\$15,640.00

PROJECT No. 2—COUNTY AGENTS

	*\$600.00							
	W. W. Brownfield, salary.....	\$ 1,635.00	\$ 1,850.00					
	Expenses		800.00					
	*\$1,200.00							
	G. R. Eastwood, salary.....	2,790.00						
	Expenses		800.00					
	*\$1,200.00							
	D. S. Myer, salary.....	3,425.00						
	Expenses	561.47				\$ 197.28	\$ 41.25	
	B. B. Spohn, salary.....		4,275.00					
	Expenses	800.00						
	Julia Whitmer, salary.....	1,020.00						
	Ass't County Agents.....				3,000.00		7,275.00	
	Annual Conferences, Exp.....	800.00						

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
<i>County Agents</i>									
Alger, Horton, salary.....	83.97	1,816.03		2,100.00					
Travel in County.....				600.00					
Misc. Expenses.....							1,100.00		950.00
Alspach, C. B., salary.....		950.00		1,600.00					
Travel in County.....				600.00				800.00	
Misc. Expenses.....		950.00		900.00					950.00
Anderson, O. H., salary.....				600.00					
Travel in County.....								700.00	
Misc. Expenses.....									
Anderson, S. L., salary.....	950.00	950.00		1,700.00					
Travel in County.....				800.00					
Misc. Expenses.....								1,200.00	
Applegate, V. G., salary.....	950.00	950.00		800.00					
Travel in County.....				600.00					
Misc. Expenses.....								600.00	
Barnes, Lloyd, salary.....				300.00	1,900.00				
Travel in County.....				600.00					
Misc. Expenses.....								100.00	
Barnhart, W. S., salary.....	950.00	950.00		1,900.00					
Travel in County.....				600.00					
Misc. Expenses.....					1,900.00				500.00
Bear, L. K., salary.....				600.00					
Travel in County.....				600.00					
Misc. Expenses.....								800.00	
Bell, F. I., salary.....	950.00	950.00		900.00					
Travel in County.....				600.00					
Blair, F. K., salary.....	950.00	950.00		900.00					
Travel in County.....				600.00					
Bluck, W. L., salary.....	950.00	950.00		1,600.00					
Travel in County.....				600.00					
Misc. Expenses.....								1,100.00	
Boltz, Geo. E., salary.....	950.00	950.00		1,100.00					
Travel in County.....				600.00					
Misc. Expenses.....								1,050.00	
Bond, E. H., salary.....	950.00	950.00		1,100.00					
Travel in County.....				600.00					
Misc. Expenses.....								1,000.00	
Boyd, J. H., salary.....		950.00		1,700.00	950.00				
Travel in County.....				600.00					
Misc. Expenses.....								400.00	
Bradfute, J. E., salary.....		950.00		1,100.00	950.00				
Travel in County.....				600.00					
Misc. Expenses.....								500.00	
Burris, V. D., salary.....		950.00		1,100.00	950.00				

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	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-a- State	Setting County	Add Coop.
Travel in County.....				600.00					
Misc. Expenses								1,700.00	
Chambers, H. G., salary.....	1,100.00	1,100.00		300.00					
Travel in County.....				600.00					
Misc. Expenses								1,100.00	
Class, C. F., salary.....		950.00		1,100.00					950.00
Travel in County.....				600.00					
Misc. Expenses								700.00	
Clymer, R. R., salary.....		950.00		600.00					950.00
Travel in County.....				600.00					
Misc. Expenses								300.00	
Colville, H. H., salary.....		1,340.60	859.40	300.00					
Travel in County.....				600.00					
Misc. Expenses								600.00	
Cook, M. J., salary.....		950.00		500.00					950.00
Travel in County.....				600.00					
Misc. Expenses								900.00	
Coulson, Henri, salary.....		1,100.00		800.00					1,100.00
Travel in County.....				600.00					
Misc. Expenses								100.00	
Cunningham, O. L., salary.....		1,900.00		2,400.00					
Travel in County.....				600.00					
Misc. Expenses								1,000.00	
Dowds, D. D., salary.....		1,097.60							802.40
Drake, E. A., salary.....		1,900.00		900.00					
Travel in County.....				600.00					
Dustman, G. A., salary.....		1,900.00		1,200.00					
Travel in County.....				600.00					
Eaton, H. F., salary.....				300.00		2,200.00			
Travel in County.....				600.00					
Misc. Expenses				440.00				160.00	
Ford, W. H., salary.....				900.00		1,900.00			
Travel in County.....				600.00					
Gibboney, C. N., salary.....				824.00		1,900.00			
Travel in County.....				600.00					
Misc. Expenses								760.00	
Gilkey, J. R., salary.....				1,300.00		1,900.00			
Travel in County.....				600.00					
Misc. Expenses								1,300.00	
Haag, P. E., salary.....				600.00		2,200.00			
Travel in County.....				600.00					
Misc. Expenses								550.00	
Haskins, F. G., salary.....	1,900.00			1,100.00					
Travel in County.....				600.00					
Misc. Expenses								1,100.00	

10-9-'31

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
Hedge, J. C., salary.....	1,900.00			1,616.00					
Travel in County.....				600.00					
Misc. Expenses.....								700.00	
Henderson, Floyd, salary.....	2,200.00			600.00					
Travel in County.....								900.00	
Misc. Expenses.....									
Herrman, D. T., salary.....	1,900.00			2,000.00					
Travel in County.....				600.00					
Misc. Expenses.....								400.00	
Hummon, C. T., salary.....	1,900.00			760.00					
Travel in County.....				600.00					
Misc. Expenses.....								840.00	
Hummon, Guy, salary.....	1,900.00			900.00					
Travel in County.....				600.00					
Misc. Expenses.....								1,150.00	
Johnson, T. H., salary.....	1,900.00			900.00					
Travel in County.....				600.00					
Misc. Expenses.....								500.00	
Keeler, F. R., salary.....			1,900.00					900.00	
Travel in County.....								600.00	
Kennard, T. C., salary.....				300.00	2,200.00			600.00	
Travel in County.....								424.60	
Misc. Expenses.....				259.40				1,700.00	
Keyser, O. R., salary.....			1,900.00					600.00	
Travel in County.....								700.00	
Misc. Expenses.....								1,300.00	
Kreitler, G. W., salary.....			2,200.00					600.00	
Travel in County.....								1,100.00	
Misc. Expenses.....								340.00	
Kurtz, Lloyd, salary.....			1,900.00	460.00				600.00	
Travel in County.....								2,000.00	
Misc. Expenses.....								1,300.00	
Lang, R. W., salary.....			1,900.00					600.00	
Travel in County.....								800.00	
Misc. Expenses.....									
Lee, Charles, salary.....			2,200.00					600.00	
Travel in County.....								900.00	
Misc. Expenses.....								3,100.00	
Lewis, H. S., salary.....			1,900.00					600.00	
Travel in County.....								300.00	
Misc. Expenses.....								1,600.00	
Lower, F. I., salary.....			1,900.00					600.00	
Travel in County.....								100.00	
Misc. Expenses.....									

	Smith-Lever Federal State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	Offset C-K	State Not-Offsetting	County	Coop. Add
McEwen, C. M., salary.....		1,900.00					400.00	
Travel in County.....							600.00	
McGrew, C. D., salary.....				1,900.00			500.00	
Travel in County.....							600.00	
Misc. Expenses							200.00	
Miller, D. P., salary.....		1,900.00					1,285.00	
Travel in County.....							600.00	
Milner, A. R., salary.....		1,900.00					600.00	
Travel in County.....							600.00	
Misc. Expenses							800.00	
Montgomery, W. W., salary....		1,900.00					1,600.00	
Moser, R. E., salary.....		1,900.00					600.00	
Travel in County.....							1,720.00	
Misc. Expenses							1,400.00	
Munger, R. W., salary.....		1,900.00					600.00	
Travel in County.....							1,000.00	
Musgrove, G. C., salary.....		1,900.00					600.00	
Travel in County.....							600.00	
Phares, V. R., salary.....		1,900.00					600.00	
Travel in County.....							600.00	
Misc. Expenses							300.00	
Porter, Stanley, salary.....		1,900.00					900.00	
Travel in County.....							600.00	
Reading, B. W., salary.....		1,900.00					800.00	
Travel in County.....							600.00	
Misc. Expenses							1,200.00	
Sands, O. D., salary.....		1,900.00					1,100.00	
Travel in County.....							600.00	
Misc. Expenses							100.00	
Shriver, J. L., salary.....		1,900.00					1,600.00	
Travel in County.....							600.00	
Misc. Expenses							1,300.00	
Shilliday, N. H., salary.....		1,900.00					812.00	
Travel in County.....							600.00	
Misc. Expenses							658.00	
Smith, A. H., salary.....		1,900.00					1,700.00	
Travel in County.....							600.00	
Misc. Expenses							700.00	
Sorensen, A. L., salary.....		1,900.00					1,000.00	
Travel in County.....							600.00	
Misc. Expenses							500.00	
Taylor, Henry, salary.....		2,200.00					200.00	
Travel in County.....							600.00	
Misc. Expenses							200.00	

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	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Capper- Ketcham	C-K Offset	Not-Offsetting State	County	Add Coop.
Thayer, H. F., salary.....			1,900.00					1,300.00	
Travel in County.....								600.00	
Misc. Expenses.....								1,100.00	
Thomas, R. M., salary.....			1,900.00					1,100.00	
Travel in County.....								600.00	
Misc. Expenses.....								1,300.00	
Townsend, E. F., salary.....			1,900.00					900.00	
Travel in County.....								600.00	
Misc. Expenses.....								300.00	
Utz, E. J., salary.....	1,900.00							1,400.00	
Travel in County.....								600.00	
Misc. Expenses.....								700.00	
Varney, H. H., salary.....	1,900.00							1,500.00	
Travel in County.....								800.00	
Misc. Expenses.....								1,400.00	
Ward, H. S., salary.....	1,900.00							2,100.00	
Travel in County.....								300.00	
Misc. Expenses.....								1,250.00	
Whensettler, J. E., salary.....	1,900.00							2,100.00	
Travel in County.....								600.00	
Misc. Expenses.....								800.00	
Williams, E. O., salary.....	1,900.00							1,600.00	
Travel in County.....								600.00	
Misc. Expenses.....								1,800.00	
Wilson, H. N., salary.....	1,900.00							900.00	
Travel in County.....								600.00	
Work, Ross M., salary.....	1,900.00							800.00	
Travel in County.....								600.00	
Misc. Expenses.....								100.00	
Wright, M. R., salary.....	1,900.00							1,484.00	
Travel in County.....								600.00	
Misc. Expenses.....								100.00	
Wyckoff, W. W., salary.....	1,900.00							900.00	
Travel in County.....								600.00	
Misc. Expenses.....								1,000.00	
Young, P. A., salary.....								1,700.00	1,900.00
Travel in County.....								600.00	
Misc. Expenses.....								1,250.00	
Hummel, Claude, salary.....					1,200.00			600.00	
Travel in County.....								800.00	
Allen, Erie, Putnam, Seneca, Hardin, Marion, Noble, Port- age, Wyandot, Morrow, Madi- son Counties									
	<u>\$50,515.44</u>	<u>\$35,079.23</u>	<u>\$53,059.40</u>	<u>\$62,559.40</u>	<u>\$14,950.00</u>	<u>\$10,297.28</u>	<u>\$ 7,316.25</u>	<u>\$117,333.60</u>	<u>\$ 8,552.40</u>
*U. S. D. A. Fund \$3,000.00								\$182,770.00	
								179,893.00	
								2,500.00	
								<u>\$265,163.00</u>	

Total for Project No. 2

10-9-31

PROJECT No. 3-A—FARM CROPS

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>							
R. D. Lewis, salary.....		\$ 3,990.00					
Expenses					700.00		
Earl Jones, salary.....		3,800.00					
Expenses		444.99			255.01		
E. P. Reed, salary.....	\$ 3,800.00						
Expenses	700.00						
Veronica Ryan, salary.....					540.00		
Stenographer, ½ time.....	480.00						
	\$ 4,980.00	\$ 8,234.99			\$ 1,495.01		
Total for Project No. 3-A.....					\$14,710.00		

PROJECT No. 3-B—AGRICULTURAL ENGINEERING

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>							
Virgil Overholt, part salary....		\$ 2,280.00					
Expenses					450.00		
R. D. Barden, salary.....	\$ 3,420.00						
Expenses		700.00					
H. P. Twitchell, salary.....		3,135.00					
Expenses	500.00						
N. Robert Bear, ½ time.....		1,500.00					
Expenses	300.00						
Eleanor Beall, salary					720.00		
	\$ 4,220.00	\$ 7,615.00			\$ 1,170.00		
Total for Project No. 3-B.....					\$13,005.00		

PROJECT No. 3-C—FORESTRY

<i>Personnel, Etc.</i>							
		*\$1,750.00					
Forest W. Dean, salary.....					\$ 1,350.00		
Expenses					700.00		
		*Clark-McNary Fund, \$1,750.00			\$ 2,050.00		
Total for Project No. 3-C.....					\$3,800.00		

PROJECT No. 3-D—HORTICULTURE

<i>Personnel, Etc.</i>							
F. H. Beach, salary.....	\$ 4,180.00						
Expenses					\$ 700.00		
C. S. Holland, salary.....		\$ 3,420.00					
Expenses	700.00						

	Smith-Lever		Sup. Ext.	Capper-	Not-Offsetting	Add	
	Federal	State	Fund	Ketcham	State	County	Coop.
Victor Ries					3,325.00		
Expenses					700.00		
Irwin Klein					400.00		
Expenses					350.00		
L. C. Chadwick, $\frac{1}{4}$ salary.....					760.00		
Expenses					350.00		
Doris Reed, $\frac{3}{4}$ salary.....	900.00						
Margaret Wasem, $\frac{1}{2}$ salary.....	600.00						
	<u>\$ 6,380.00</u>	<u>\$ 3,420.00</u>			<u>\$ 6,585.00</u>		
Total for Project No. 3-D.....					\$16,385.00		

PROJECT No. 3-E—ANIMAL HUSBANDRY

<i>Personnel, Etc.</i>						
J. W. Wuichet, salary.....		\$ 3,800.00				
Expenses					\$ 700.00	
C. L. Blackman, salary.....		3,800.00				
Expenses					700.00	
L. A. Kauffman, salary.....	\$ 3,800.00					
Expenses					700.00	
L. P. McCann, salary.....	550.00	3,250.00				
Expenses	700.00					
Ivan McKellip, salary		3,610.00				
Expenses		523.71			176.29	
Helen Kindrich, salary.....		1,080.00				
Cecil Allen, salary.....	1,200.00					
	<u>\$ 6,250.00</u>	<u>\$16,063.71</u>			<u>\$ 2,276.29</u>	
Total for Project No. 3-E.....					\$24,590.00	

PROJECT No. 3-F—POULTRY HUSBANDRY

<i>Personnel, Etc.</i>						
R. E. Cray, salary.....		\$ 3,610.00				
Expenses					\$ 700.00	
Paul Zumbro, salary.....					2,800.00	
Expenses					700.00	
C. M. Ferguson, salary.....	\$ 3,420.00					
Expenses	700.00					
Lena Metzger, salary.....					1,080.00	
Georgiana Lindsey, salary	960.00					
	<u>\$ 5,080.00</u>	<u>\$ 3,610.00</u>			<u>\$ 5,280.00</u>	
Total for Project No. 3-F.....					\$13,970.00	

BACHELOR OF SCIENCE IN HOME ECONOMICS

Alma Elizabeth Boone; Margaret Louise Friebis; Lois Myers; Helen Smith Patterson; Emma Grace Walker.

BACHELOR OF ARTS

James Sherwood Borland; Samuel Brian Braunstein; Bernard Phillip Bresin; Harry Frederick Lincoln Castle; Dorothy Beedle Faulkner; Grady Cromwell Feaster; Leon Nathaniel Goldensohn; Leon Philip Goldstein; Frances Elizabeth Goll; Ruth Smith Gonzalez de Maldonados; David Tressel Griggs (cum laude); Williard Harper; William Howard Hicks; Lloyd Harold Kest; Dolly Grace Krabill; Lawrence Rudy Kumnick; Emerson Brown Laird; Jacob Lasner; James Fletcher Lorenz; Lawrence Kinsell Mahaffey; Harry Edgar Marshall; Charles Cable McManigal; Logan Elwin Myers; Helen Hilma Nissila; Ruth Lenora Owen (cum laude); Mary C. Phillips; Sidney Roseff (cum laude); Lewis Harry Roth; Elven Branch Royer; Herbert Irvin Sauer (with Distinction in Philosophy); Asa Clem Scott; Doris Elizabeth Seeds; Wayne Harold Shafer; Mildred Martha Shepard; Russell Lowell Shively; Leamore Mae Siegel; Michael William Silver; Florence Elizabeth Smith; Roland Bliss Snow; Rosamond Sterrett; William George Stover; Martha Roberts Styron; Emily Greer Sullivan; Fred Carl Trivisonno; Wayne Weidner Trout; Ralph Sears Williams.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Lucius Franklin Arner; Arthur Clement Bail; Florence Edna Baird; Wayne Bliss Barrow; Ercile Chapman Eaton; Charles Clark Evans; James Sylvester Few; Kerr Wood Glassburn; Barstow Lee Hanna; Helen Louise Hicks; Harold John Huffman; Thomas Corwin Kerlin; Owen Thomas McCloskey, Jr.; Elizabeth Harriet Miller; Florence Poston; Lloyd Elsworth Rousculp; Robert Lawrence Scheels; Ralph Daniel Shively; Fred Newell Thornborough; Harold Alanson Westervelt; Earl Frederick Williams; Eugene Robert Wilson; Thomas Dale Newton Wilson; Alan Leo Ziskin.

BACHELOR OF SCIENCE IN JOURNALISM

Anna Ruby Kline; Paul Joseph Steinberger.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Ruth Kendall Richey.

BACHELOR OF SCIENCE IN EDUCATION

Jennie Barker; Catherine Elizabeth Bitzer; Dilman Burnap Cole; Saul Harry Dulberg, B.A.; Edwin Norris Hughes; Helen Dare Hummell; Kathryn Hunter; Charles Gilbert Keck; Helen Amelia Martin; Kathryn Brown Melton; Anabel Miller; Theodore Roosevelt Nelson; Alice Catherine Nuzum; Ruth Lenora Owen; Philip Stern Persky; Robert Roosevelt Reilly; James Henry Rowland; Mildred Ruth Rudnick; Helen Marguerite Starling; Robert Russell Stillwell; Uldena Rosaleen Stowe; Wayne Weidner Trout; Ruth Sarah Truax; Mary Virginia Woodyard.

BACHELOR OF ARCHITECTURE

Elmer Ellsworth Haney; Frank Joseph Pichler; Charles Wilbur Porter; Edward Michael Toth.

BACHELOR OF ARCHITECTURAL ENGINEERING

Robert Richard Cutler, B.A. (Marietta College); Charles Leroy Fosnaugh; Ikumaro Nishimoto; Eugene Frank Poling.

BACHELOR OF CHEMICAL ENGINEERING

Carl William Lundgren.

BACHELOR OF CIVIL ENGINEERING

Lawrence Fenner BeVier; Henry Demboski; Robert Bennie Hindman (as of the Class of 1931); Curtis Emerson LeMay; William Ray Miller; Samuel Copeland Pritchard; Kenneth Brady Woods.

BACHELOR OF ELECTRICAL ENGINEERING

Norbert Emil Fuchs.

BACHELOR OF ENGINEERING PHYSICS

Eugene Mahurin Kile.

BACHELOR OF ENGINEERING IN MINING

Foster Burton Moore.

BACHELOR OF INDUSTRIAL ENGINEERING

Howard B. Jordan; Clifford Christopher Ritter; Robert Ernest Wagenhals.

BACHELOR OF METALLURGICAL ENGINEERING

James Gibson Bair; Lester Lloyd Luxon; James Merritt Ruckman, B.S. in Ch.E. (Ohio Northern University); Austin Wilbur Secoy; George Syble Stafford; Cecil Van Gundy; Gordon Ritter Worthen.

BACHELOR OF SCIENCE IN PHARMACY

Jack Stuart Grushcow; Robert Parker Racer.

* * * * *

The Secretary now presented the following credit on Remodelling Robinson Laboratory, as prepared by the University Architect, Mr. Howard Dwight Smith:

Pearl Sloop December 5, 1932
 Allow credit for substituting a 5-inch concrete floor in place of the heavier floor specified, amounting to.....\$240.00

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the above credit was upon roll call unanimously approved.

* * * * *

The Secretary presented the following actions of the Cabinet and Engineers relating to the bids received and contract awarded for the Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator:

CABINET MINUTES

Columbus, Ohio, February 19, 1932

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. McCracken, Morrow, and Smith.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on January 25, 1932, met for the purpose of opening and reading in public the following bids received for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator:

Bids received:

Bidder	Base Bid	Alternate "A" (Deduct)
Huffman-Wolfe Company	\$ 8,973.00	\$1,087.00
Brady Conveyor Company.....	10,512.50	1,200.00

United Conveyor Company.....	8,982.00	1,020.00
The Whitmore Company.....	9,247.00	1,072.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, February 25, 1932.

The Cabinet met in the Administration Building at 9:00

A. M.

Present: Messrs. McCracken, Morrow, Smith, and Steeb.

* * * * *

The Cabinet met to receive the report of the Engineers on bids received February 19th, 1932, for Ash Conveying Equipment for the New Springfield Boiler, Completion of New Steam Generator:

February 24, 1932.

Mr. Carl E. Steeb, Secretary
Board of Trustees,
Administration Building,
Campus.

DEAR MR. STEEB:

We are attaching herewith a detailed tabulation of the bids received on February 19 covering Ash Conveying Equipment for the New Springfield Boiler.

We have gone over these bids thoroughly and find that the bid offered by the Huffman-Wolfe Company, who is the low bidder, meets the specifications in every way.

We do not wish to purchase at this time Alternate "A," as this part of the equipment is not essential for the successful operation of the installation.

All the bids received were beneath the estimate which is as follows:

Ash Conveying Equipment, Intalled.....	\$9,200.00
Alternate "A," Omission of Rotary Discharge, Deduct...	1,085.00
Total, less Alternate "A," Installed.....	\$8,115.00

We, therefore, recommend that the contract be placed with the Huffman-Wolfe Company in the amount of \$7,886.00.

Yours very truly,

(Signed) W. C. McCracken,
Ch. Eng. and Supt. of Bldgs.
and Grounds.

(Signed) C. E. Morrow,
Assistant Chief Engineer.

Acting under instructions received at the meeting of the Board of Trustees held January 25th, 1932, the Cabinet approved the recommendation of the Engineers and recommends to the Director of Public Works the award of contract for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator at the Power Plant, to The Huffman-Wolfe Company for the net amount of \$7,886.00.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above actions of the Cabinet and Engineers were upon roll call unanimously approved and the proceedings ordered made a part of the records of this meeting.

* * * * *

A letter from Mr. W. C. McCracken, Chief Engineer, under date of March 5th, 1932, was now presented requesting that the completion date of the General Electric Company's contract for the delivery and installation of a 4000 K.W. Turbo Generator Unit for the Power Plant be extended to May 1st, 1932, and that the completion date of the Elliott Company's contract for the delivery and erection of a 5000 Sq. Ft. Horizontal Two-Pass Surface Condenser for the Power Plant be extended to May 1st, 1932. The piping for these units is substantially complete but it will be some time before the necessary electric work is completed.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, it was upon roll call unanimously ordered that the completion dates for these two units be extended until May 1st, 1932.

The President recommended that requests be made of the State Emergency Board for emergency appropriations for the following items:

- | | |
|---|-------------|
| (A) University Library for periodicals and continuations | \$20,500.00 |
| (B) Rural Economics, for continuing studies of an economic nature valuable to live stock, dairying and general farming activities | 11,780.00 |
| (C) WEAO, for equipment to meet operating requirements of the Federal Radio Commission by June 22, 1932 | 15,000.00 |

Upon motion of Mrs. Paterson, seconded by Mr. Mack, it was upon roll call unanimously ordered that formal requests be made of the State Emergency Board to cover the above items recommended by the President.

The President now took up for discussion the possible resources available for the 1932-1933 salary budget as submitted by the Business Manager in the following statement:

SALARY BUDGET		
1932-1933		
<i>Resources</i>		
Balance in Student Fees July 1, 1932 (estimated)	\$ 40,800.00	
Appropriation H.B. 624 July 1 to Dec. 31, 1932	1,363,014.00	
Appropriation Jan. 1 to June 30, 1933 (one-half of Appropriation for 1932 without 7%)	1,433,014.00	
Student Fees (estimated)	805,000.00	
Morrill Fund	50,000.00	
Total Resources		\$3,691,828.00
<i>Liabilities</i>		
Annual Rates for 1932-1933 (on present basis)	\$3,686,000.00	
Less Reductions by President	56,335.00	
	<u>3,629,665.00</u>	
Fourth Quarter Reserve	10,000.00	
Total Liabilities		\$3,639,665.00
Balance		<u>52,163.00</u>
Add Student Fees 1931-1932 (excess over estimate)		20,000.00
Unencumbered Balance General Budget		<u>\$ 72,163.00</u>

LABORATORY SCHOOL—COLLEGE OF EDUCATION

<i>Resources</i>	
Student Fees 200 x 20 x 3.....	\$ 12,000.00
State Funds	48,000.00
<hr/>	
Total Resources	\$ 60,000.00
<i>Liabilities</i>	
Suggested Salary Budget.....	60,000.00
<hr/>	
<i>Summary</i>	
Unencumbered Balance General Bud- get (as above).....	72,163.00
State Funds for Laboratory School...	48,000.00
Net Balance in Funds still re- maining	<hr/> \$ 24,163.00

After discussing the above items in detail, the Trustees, upon motion of Mr. Caton, seconded by Mr. Laybourne, unanimously approved the statement of resources as submitted, and authorized the President to proceed with the construction of the 1932-1933 salary budget on the basis of said resources.

* * * * *

The Board now recessed to have luncheon at the Starling-Loving Hospital, and to hear statements from members of the Hospital staff as to the work being carried on in the College of Medicine.

The Board reconvened at 2:30 P. M., with the same members present as at the morning session.

* * * * *

The President now discussed with the Board the extensive and increasing relations of the University with many groups of people in Ohio and the great outreach of the activities of the University into the life of the State through students, alumni, parents of students, and public and private groups and agencies. He pointed out that this whole area is one which has been calling more and more insistently for particular attention. He expressed the belief that it had now reached the point where it called for a realignment of the work of the President's Office.

The President recommended, therefore, that the position of Vice-President be created to coordinate these ramifying University relations and to have charge of such other matters as the President may from time to time delegate to that office.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above recommendation was upon roll call unanimously approved.

* * * * *

The President thereupon further recommended that J. L. Morrill, Junior Dean of the College of Education, be elected to the newly created office of Vice-President, effective this date.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

Mr. Atkinson presented the following motion which was seconded by Mr. Mack, that the salary for the position of Vice-President be fixed at \$8,100.00 per year. Upon roll call, this motion was unanimously adopted.

3-7-'32

* * * * *
Thereupon the Board adjourned to meet on Wednesday, March
23rd, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 23, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Edith M. Hilliker	Home Dem. Agent, Warren County	Mar. 31, 1932	2,400.00
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Harry D. Foster	Research Engineer	Mar. 1, 1932	4,000.00
<i>Metallurgy</i>			
Lester L. Luxon	Student Assistant	Mar. 31, 1932	270.00
<i>Graduate School</i>			
Margery K. Walker	Scholar	Mar. 31, 1932	300.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Nettie C. Esselbaugh	Graduate Assistant	Sp. Qr.	Sp.	No salary
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Iman Schurman	Research Assistant	Mar. 1 to Oct. 15, 1932		750.00 period
(The National Research Council has deposited with the University \$500.00 and the University by agreement is to provide \$250.00—action of Board of Trustees, December 7, 1931)				
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Geneva I. Kuntz	Student Assistant	Apr. 1, 1932, for 3 mos.		45.00 mo.
Frances E. Krasevec	Student Assistant	Apr. 1, 1932, for 3 mos.		45.00 mo.
<i>College of Engineering</i>				
<i>Broadcasting Station</i>				
Paul G. Fritschel	Assistant Operator	Mar. 15 to July 1, 1932		25.00 mo.
William F. Heimlich	Assistant Announcer	Mar. 15 to July 1, 1932		25.00 mo.
<i>Metallurgy</i>				
Edwin W. Earheart	Student Assistant	Sp. Qr.	Sp.	270.00

*College of Medicine
Starling-Loving Hospital*

Rosa Lee Jones	Janitress	Mar. 1, 1932	600.00
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Graduate School

Vernon L. Ricketts	Scholar	Sp. Qr.	Sp.	300.00
*George D. Scarseth	DuPont de Nemours Fellow in Soils Chemistry	Sept. 1, 1932 for 10 mos.		750.00 period

* (Salary to be paid from funds deposited in the office of the Business Manager by the E. I. DuPont de Nemours and Company)

Physical Plant

Light, Heat, and Power—Steamfitters and Plumbers

Michael J. Devlin	Fireman	Mar. 1, 1932	1,680.00
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Summer Quarter Appointments

Name	Title	Period	Rate for period
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*College of Agriculture
Botany*

S. S. Humphrey	Instructor	Su. Qr.	400.00
Clark W. Horton	Instructor	Su. Qr.	400.00
Lawrence E. Hicks	Instructor	1st term, Su. Qr.	200.00
Ralph O. Freeland	Instructor	Su. Qr.	400.00
Franklin G. Liming	Assistant	Su. Qr.	250.00
Clarence E. Taft	Graduate Assistant	Su. Qr.	165.00
Gifford J. Ikenberry	Graduate Assistant	Su. Qr.	165.00

College of Education

Fine Arts

Will Rannells	Assistant Professor	Su. Qr.	650.00
Hoyt Sherman	Assistant Professor	Su. Qr.	650.00
Elizabeth Walker	Instructor	2nd term, Su. Qr.	325.00
Robert Gatrell	Instructor	1st term, Su. Qr.	325.00

Changes in Salary

Name	Title		From	To
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*Agricultural Extension
Ashland County*

N. H. Shilliday	Co. Agr. Agent	Jan. 1, 1932	\$2,712.00	\$2,300.00
Grace Tresch	Home Dem. Agent	Jan. 1, 1932	2,076.00	1,900.00

Coshocton County

Carl Wetherell	Co. Agr. Agent	Jan. 1, 1932	2,200.00	2,000.00
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Mahoning County

J. C. Hedge	Co. Agr. Agent	Jan. 1, 1932	3,516.00	3,376.00
Florence Booth	Home Dem. Agent	Jan. 1, 1932	2,568.00	2,560.00

Trumbull County

C. D. McGrew	Co. Agr. Agent	Feb. 1, 1932	2,900.00	2,800.00
Helen Brown	Home Dem. Agent	Feb. 1, 1932	2,500.00	2,416.00

Auglaize County

Virginia Bear	Home Dem. Agent	Jan. 1, 1932	2,100.00	1,900.00
E. J. Utz	Co. Agr. Agent	Jan. 1, 1932	3,300.00	2,700.00

Crawford County

J. E. Bradfute	Co. Agr. Agent	Mar. 1, 1932	3,000.00	2,300.00
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Defiance County

R. R. Clymer	Co. Agr. Agent	Mar. 1, 1932	2,500.00	1,900.00
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Delaware County

C. M. McEwen	Co. Agr. Agent	Mar. 1, 1932	2,300.00	1,900.00
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Henry County

E. H. Bond	Co. Agr. Agent	Jan. 1, 1932	3,000.00	2,800.00
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Lucas County

E. O. Williams	Co. Agr. Agent	Feb. 1, 1932	3,500.00	3,300.00
Ruth Prewitt	Home Dem. Agent	Feb. 1, 1932	2,300.00	2,200.00

<i>Mercer County</i>				
O. H. Anderson	Co. Agr. Agent	Mar. 1, 1932	2,800.00	2,400.00
Lucile Eby	Home Dem. Agent	Mar. 1, 1932	2,300.00	1,900.00
<i>Ottawa County</i>				
F. K. Blair	Co. Agr. Agent	Mar. 1, 1932	2,800.00	2,600.00
<i>Sandusky County</i>				
B. W. Reading	Co. Agr. Agent	Feb. 1, 1932	2,700.00	2,600.00
Hazel Quick	Home Dem. Agent	Feb. 1, 1932	2,200.00	2,100.00
<i>Van Wert County</i>				
V. R. Phares	Co. Agr. Agent	Mar. 1, 1932	2,500.00	2,200.00
<i>Williams County</i>				
F. I. Bell	Co. Agr. Agent	Jan. 1, 1932	2,800.00	2,500.00
<i>Guernsey County</i>				
W. W. Wyckoff	Co. Agr. Agent	Mar. 1, 1932	2,800.00	2,650.00
<i>Hocking County</i>				
G. H. Chambers	Co. Agr. Agent	Feb. 1, 1932	2,500.00	2,325.00
<i>Jefferson County</i>				
F. P. Taylor	Co. Agr. Agent	Feb. 1, 1932	3,500.00	3,200.00
<i>Monroe County</i>				
W. H. Coulson	Co. Agr. Agent	Feb. 1, 1932	3,000.00	2,800.00
<i>Morgan County</i>				
H. F. Eaton	Co. Agr. Agent	Jan. 1, 1932	2,500.00	2,200.00
<i>Brown County</i>				
H. M. Taylor	Co. Agr. Agent	Jan. 1, 1932	2,400.00	2,200.00
<i>Clinton County</i>				
Walter Bluck	Co. Agr. Agent	Jan. 1, 1932	3,500.00	2,975.00
Elizabeth Master	Home Dem. Agent	Jan. 1, 1932	2,500.00	2,125.00
<i>Darke County</i>				
D. P. Miller	Co. Agr. Agent	Jan. 1, 1932	3,185.00	2,000.00
Emma Sparks	Home Dem. Agent	Jan. 1, 1932	2,655.00	1,800.00
<i>Fayette County</i>				
W. W. Montgomery	Co. Agr. Agent	Jan. 1, 1932	2,800.00	2,300.00
<i>Franklin County</i>				
J. E. Whonsettler	Co. Agr. Agent	Jan. 1, 1932	4,000.00	3,400.00
Nellie Watts	Home Dem. Agent	Jan. 1, 1932	2,800.00	2,380.00
<i>Greene County</i>				
E. A. Drake	Co. Agr. Agent	Jan. 1, 1932	2,800.00	2,660.00
Ruth Radford	Home Dem. Agent	Jan. 1, 1932	2,300.00	2,185.00
<i>Miami County</i>				
O. D. Sands	Co. Agr. Agent	Mar. 1, 1932	3,000.00	2,700.00
Ruth Minturn	Home Dem. Agent	Mar. 1, 1932	2,500.00	2,250.00
<i>Pickaway County</i>				
H. S. Lewis	Co. Agr. Agent	Mar. 1, 1932	5,000.00	4,500.00
<i>Preble County</i>				
C. N. Gibboney	Co. Agr. Agent	Jan. 1, 1932	2,724.00	2,380.00
Katherine Tingley	Home Dem. Agent	Jan. 1, 1932	2,100.00	1,785.00
<i>Shelby County</i>				
R. L. Bazler	Co. Agr. Agent	Jan. 1, 1932	2,500.00	2,050.00
<i>Warren County</i>				
C. F. Class	Co. Agr. Agent	Jan. 1, 1932	3,000.00	2,200.00
*Edith Hilliker	Home Dem. Agent	Jan. 1, 1932	2,400.00	1,900.00

* (Resigned, effective Mar. 31, 1932)

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*Miscellaneous
Recommendations*

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Arts and Sciences

W. J. Shepard, Dean, to attend the meeting of the Deans of the Colleges of Arts and Sciences, at Fayetteville, Arkansas, the latter part of April, 1932.

That William A. Knight, Professor of Industrial Engineering, be elected Professor Emeritus of Industrial Engineering, effective July 1, 1932, and that the Board express the deep appreciation of the University for his long continued and very excellent services as a teacher in this University.

That Professor Harvey Walker of the Department of Political Science, be granted a leave of absence without salary during the Autumn, Winter, and Spring Quarters of 1932-1933 in order to accept a Social Science Research Council Fellowship for studying of the Administrative System of Great Britain. Professor Walker is to receive his compensation for teaching during the Summer Quarter, 1932, amounting to \$1,544.00 in two equal installments payable August 1 and September 1.

That Professor Hans Kurath of the Department of German, be granted a further leave of absence without salary for the academic year 1932-1933 in order to continue his work in editing the Dialectic Atlas.

That Assistant Professor Luella C. Pressey of the Department of Psychology, be granted a further leave of absence without salary for the academic year 1932-1933.

That Assistant Professor Tracy E. Thompson of the Department of Business Organization, be granted a further leave of absence without salary for the Summer and Autumn Quarters, 1932-1933.

That Professor H. C. Hockett of the Department of History be credited with \$1,428.00 for extra teaching service rendered during the Winter Quarter, 1932, and that the above amount be paid to him in four equal installments of \$357.00 each during the months of July, August, September, and October, and that beginning with the Autumn Quarter, 1932, his service is to be on a three-quarter basis at which time his salary of \$5,556.00 is to become effective.

That the quarters of service of Harry W. Rogers, Instructor in the Department of Romance Languages, be changed from the Autumn, Winter, and Spring to the Autumn, Winter, and Summer, 1931-1932.

That the quarters of service of John A. Miller, Instructor in the Department of Zoology, be changed from the Autumn, Winter, and Spring to the Autumn, Winter, and Summer, 1931-1932.

* * * * *

The Secretary presented the following extra to contract as prepared by Mr. W. C. McCracken, Chief Engineer, on Floor Construction around New Springfield Boiler, Completion of New Steam Generator for the Power Plant:

Herman C. Weller—March 14, 1932—\$235.00

Furnish the following labor and material:

Excavation, 27 cu. yds. @ \$1.50.....	\$ 40.50
Concrete, 12.6 cu. yds. @ 7.50.....	94.50
Structural Steel	100.00
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	\$235.00

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the above extra was upon roll call unanimously approved.

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Upon the recommendation of Mr. Frank M. Raymund, Agent for the University, the Chairman of the Board was, upon motion of Mr. Kaiser, seconded by Mr. Caton, unanimously directed to execute the Virginia Military Land deed for the following tract:

William Yeager and Albert Meyer—20 acres in Nile Township, Scioto County, Survey No. 9059.

* * * * *

The Secretary now presented certified statements from John H. Price, Jr., to the effect that his original diploma—B.A., 1924—had been lost, and also that he is the same person as "Jack" Price who received this degree in August of 1924.

Upon motion of Mr. Kaiser, seconded by Mr. Caton, it was upon roll call unanimously ordered that a duplicate diploma be made up in the name of John H. Price, Jr.; said diploma to be dated June 10, 1924, the date of the original degree.

* * * * *

Thereupon the Board adjourned to meet on Wednesday, March 30th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 30, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignation

The following resignation was accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
<i>Principles of Education</i>			
Ralph Horn	Assistant	Mar. 19, 1932	\$1,000.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Education</i>				
<i>Principles of Education</i>				
Frederick L. Will, Jr.	Assistant	Sp. Qr.	Sp.	\$333.33 period
<i>University Schools</i>				
Virginia S. Sandersan	Assoc. Professor	July 1, 1932	Au.Wi.Sp.	4,500.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture</i>			
<i>Franz Stone Laboratory</i>			
Raymond C. Osburn	Director	Su. Qr.	693.75
Frederick H. Kreckler	Asst. Director	Su. Qr.	750.00
Clarence H. Kennedy	Professor	Su. Qr.	712.50
Lewis H. Tiffany	Professor	Su. Qr.	712.50
S. R. Williams	Professor	1st term, Su. Qr.	500.00
Ethel M. Miller	Librarian	Su. Qr.	500.00
Paul J. Seyler	Assistant	Su. Qr.	250.00
(To be appointed)	Stenographer	Su. Qr.	250.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Charles S. Tippets	Professor of Economics	1st term, Su. Qr.	850.00
Roland S. Vaile	Professor	2nd term, Su. Qr.	750.00
<i>Geography</i>			
Ray Hughes Whitbeck	Professor	1st term, Su. Qr.	1,000.00
<i>College of Education</i>			
<i>History of Education</i>			
Frederick Eby	Visiting Professor	Su. Qr.	1,400.00
Clarke L. Foster	Grad. Assistant	Su. Qr.	300.00

ginning July 1, 1932, as recommended by the President, be adopted. Upon roll call Mr. Kaiser, Mr. Caton, Mr. Laybourne, and Mr. Stone voted yes. Mrs. Paterson voted no. The Chairman declared the motion carried.

COLLEGE OF AGRICULTURE

Administration

	Dean	\$ 6,756.00
H. W. Nisonger	Junior Dean	4,632.00
True G. Watson	Secretary of the College.....	3,420.00
Ruth G. Doughton	Stenographer	1,380.00
Hester Groezinger	Stenographer	1,260.00
Elizabeth Ninceheler	Stenographer	1,140.00
Frances Behymer	Stenographer	1,080.00
Grace Trunick	Stenographer	1,080.00
Crystal Barker	Stenographer	1,080.00
Ruth M. Landen	Stenographer	1,080.00
Gladys Miller	Stenographer	1,080.00
Ruby Pearl Evans	Stenographer	1,020.00
Rose McCabe	Stenographer	1,020.00
Irona A. Smith	Stenographer	1,020.00
Bernice C. Marx	Stenographer	1,020.00
Edna M. Yocke	Stenographer	1,020.00
Flo Bailey	Stenographer	540.00
Irene Rodey	Stenographer	540.00
Hazel Monett	Stenographer	480.00
Veronica Ryan	Stenographer	480.00
	Assistant	300.00

\$ 31,428.00

Agricultural Chemistry

John F. Lyman	Professor and Chairman.....	\$ 4,632.00
R. C. Burrell	Asst. Professor	3,420.00
E. F. Almy	Asst. Professor	3,240.00
	Assistant	700.00
	Assistant	600.00
	Graduate Assistant	500.00
	Graduate Assistant	300.00
	Graduate Ass'tant	150.00

\$ 13,542.00

Agricultural Education

W. F. Stewart	Professor and Chairman	\$ 2,856.00
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\$ 2,856.00

Agricultural Engineering

G. W. McCuen	Professor and Chairman	\$ 3,612.00
C. O. Reed	Professor	3,396.00
Richard C. Miller	Professor	3,240.00
Virgil Overholt	Professor	550.00
Walter Umbstaetter	Mechanic	1,700.00
John T. Miller	Mechanic	1,400.00

\$ 13,898.00

Animal Husbandry

Carl W. Gay	Professor and Chairman	\$ 6,012.00
D. J. Kays	Professor	4,632.00
J. S. Coffey	Professor	4,284.00
S. M. Salisbury	Professor	4,188.00
C. S. Plumb	Emeritus Professor	2,000.00
Robert O. Roth	Instructor	2,500.00
Edwin E. Heizer	Instructor	2,500.00
Thomas S. Sutton	Instructor (6 mos.)	1,250.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 28,866.00

Animal Husbandry—Employees

David M. Fyffe	Superintendent of Live Stock.....	\$ 1,800.00 (and house)
Robert Watson	Groom	1,800.00 (and house)

Roger P. Denney	Dairy Cattle Herdsman	1,800.00
W. C. Koger	Swine Herdsman	1,800.00
William Franklin	Shepherd	1,720.00
George Robb	Beef Cattle Herdsman	1,670.00
Ray Garrett	Handy Man	1,440.00
Cecil Bayes	Herdsman	1,260.00 (and house)
B. L. Cunningham	Laborer	1,200.00
R. R. Starbuck	Laborer	1,080.00
L. B. Bowers	Laborer	1,080.00
Rae Baker	Laborer	1,080.00
Alvin McAdow	Laborer	1,080.00 (and house)
Clark Murray	Laborer	1,080.00
Herbert Muse	Laborer	720.00
		<hr/>
		\$ 20,610.00

Botany

E. N. Transeau	Professor, Chairman and Director	
	Botanical Garden	\$ 5,556.00
J. H. Schaffner	Research Professor	4,284.00
H. C. Sampson	Professor	5,088.00
W. G. Stover	Professor	3,804.00
L. H. Tiffany	Professor	3,804.00
A. E. Waller	Assoc. Professor and Curator	
	Botanical Garden	3,804.00
Bernard S. Meyer	Asst. Professor	2,856.00
Glenn W. Blaydes	Asst. Professor	2,400.00
Lois Lampe	Instructor	2,700.00
Wendell H. Camp	Instructor	2,200.00
Sherman Humphrey	Instructor	2,200.00
Helen Brown	Instructor	2,000.00
C. W. Horton	Instructor	1,800.00
Robert B. Gordon	Instructor	1,800.00
Lawrence E. Hicks	Instructor	1,800.00
Ralph O. Freeland	Instructor	1,800.00
Robert Findlay	Assistant	1,800.00
Arthur G. Chapman	Assistant	1,800.00
Franklin G. Liming	Assistant	800.00
Ervin M. Herrick	Graduate Assistant	500.00
Clara G. Weishaupt	Graduate Assistant	500.00
Clarence E. Taft	Graduate Assistant	500.00
Andrew G. Lang	Graduate Assistant	500.00
James F. Ferry	Graduate Assistant	500.00
Alfred Watson	Graduate Assistant	500.00
Donald L. Fernholz	Graduate Assistant	500.00
	Graduate Assistant	500.00
Floyd B. Chapman	Student Assistant	300.00
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		\$ 56,596.00

Dairy Technology

Robert B. Stoltz	Professor and Chairman	\$ 4,632.00
Oscar Erf	Professor	4,284.00
Louis H. Burgwald	Assoc. Professor	3,804.00
J. Hoffman Erb	Instructor	3,336.00
	Graduate Assistant	500.00
	Assistant	200.00
J. O. Kimbrough	Laborer	1,080.00
		<hr/>
		\$ 17,836.00

Farm Crops

J. B. Park	Professor and Chairman	\$ 3,240.00
	(Special contract)	
C. G. Williams	Professor (non-resident)	No salary
C. J. Willard	Professor (special)	2,440.00
H.L. Borst	Asst. Professor (special)	1,575.00
		<hr/>
		\$ 7,255.00

Farm Operations

Thomas D. Phillips	Asst. Professor and Superintendent	
	of Farms	\$ 3,420.00 (and house)
John DeWitt	Mechanic	1,560.00 (and house)
Lloyd Blackburn	Mechanic	1,400.00 (and house)
Charles Pugh	Head Teamster	1,320.00 (and house)

M. Peck	Teamster	1,200.00
Merle Day	Laborer	1,260.00
A. M. Farley	Laborer	1,200.00 (and house)
John Long	Laborer	1,200.00
S. N. Bell	Laborer	1,200.00
H. L. Bosart	Laborer	1,200.00
Everett Clark	Laborer	1,200.00
J. R. Remy	Laborer	1,200.00
Charles Ferguson	Laborer	1,160.00 (and house)
Louis Randall	Laborer	1,080.00

\$ 19,600.00

Home Economics

Faith Lanman	Professor and Chairman	\$ 3,708.00
Hughina McKay	Professor	2,800.00
Ruth Lindquist	Assoc. Professor	3,420.00
Helen C. Smith	Asst. Professor	3,048.00
June F. Kennedy	Asst. Professor	2,856.00
Eve E. Turnbull	Asst. Professor	2,700.00
Elsie S. Minton	Asst. Professor	2,700.00
Alice M. Donnelly	Asst. Professor	1,900.00
Daisy Davis	Instructor	2,700.00
Eunice Ryan	Instructor	2,500.00
Alma Heiner	Instructor	2,500.00
Osee Hughes	Instructor	2,500.00
Medora Grandprey	Instructor	2,250.00
Doris Ufer	Instructor	2,250.00
Marion Griffith	Instructor	1,350.00
Florence Osborn	Assistant	1,400.00
	Assistant	327.50
	Assistant	327.50
	Assistant	327.50
	Assistant	327.50

\$ 41,892.00

Horticulture and Forestry

Joseph H. Gourley	Professor and Chairman	\$ 3,336.00
W. Paddock	Professor	3,336.00
Howard D. Brown	Professor	3,216.00
Alex Laurie	Professor	3,216.00
E. G. Wieseuegel	Asst. Professor	2,500.00
Lewis C. Chadwick	Asst. Professor	2,280.00
William Robinson	Foreman of Greenhouses (Asst.)	2,000.00
Milton W. Austin	Assistant	1,800.00 (and house)
	Assistant	1,400.00 (and house)
Joseph Haigh	Laborer	1,320.00
Bruce H. Head	Laborer	1,200.00
Tilford Cocks	Laborer	1,080.00
Freeman S. Howlett	Asst. Professor	On leave
Ira C. Hoffman	Asst. Professor	500.00
James S. Shoemaker	Asst. Professor	1,000.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Assistant	600.00

\$ 30,284.00

Poultry Husbandry

E. L. Dakan	Professor and Chairman	\$ 5,088.00
Alden R. Winter	Asst. Professor	3,336.00
Arthur Bayes	Superintendent Poultry Plant	2,300.00
C. E. Florea	Laborer	1,400.00
Richard A. Gordon	Laborer	1,200.00

\$ 13,324.00

Rural Economics

J. I. Falconer	Professor and Chairman	\$ 2,750.00
L. G. Foster	Assoc. Professor	4,476.00
C. G. McBride	Assoc. Professor	2,850.00
Charles E. Lively	Assoc. Professor	2,850.00
C. R. Arnold	Assoc. Professor	1,392.00
John H. Sitterly	Instructor	2,600.00

F. L. Morison	Instructor	1,750.00
Kathleen Cooney	Stenographer	1,020.00
Lillian Egbert	Stenographer	960.00
Irene Rodgy	Stenographer (part-time)	540.00
Elzer D. Tetreau	Assoc. Professor	3,804.00

\$ 24,992.00

Soils

Robert M. Salter	Professor and Chairman	\$ 3,336.00
Richard Bradford	Professor	2,750.00
Guy W. Conrey	Assoc. Professor	1,600.00
George M. McClure	Asst. Professor	2,100.00
Frederick J. Salter	Asst. Professor	1,765.00
Harold W. Batchelor	Asst. Professor	625.00

\$ 12,176.00

Zoology and Entomology

Raymond C. Osburn	Professor and Chairman	\$ 5,556.00
Herbert Osborn	Research Professor	4,596.00
D. M. DeLong	Professor	4,632.00
Alvah Peterson	Professor	4,632.00
W. M. Barrows	Professor	4,236.00
Laurence H. Snyder	Assoc. Professor	3,804.00
C. H. Kennedy	Assoc. Professor	3,804.00
W. J. Kostir	Asst. Professor	3,804.00
David F. Miller	Asst. Professor	3,804.00
John W. Price	Asst. Professor	2,856.00
W. E. Dunham	Instructor	2,500.00
Joseph N. Miller	Instructor	2,200.00
John A. Miller	Instructor	2,200.00
Edward N. Warner	Instructor	2,000.00
Wilbur M. Tidd	Instructor	2,000.00
Paul E. Schaefer	Instructor	2,000.00
Donald Borrer	Instructor	1,800.00
Blanche B. Meyer	Instructor	1,500.00
Ernest V. Fowler	Assistant	1,500.00
John C. Lotze	Assistant	900.00
Ralph H. Davidson	Assistant	900.00
Mary D. Rogick	Assistant	900.00
	Assistant	900.00
	Assistant	600.00
	Assistant	600.00
Harold A. Waters	Graduate Assistant	500.00
Myles F. Bowen	Graduate Assistant	500.00
Paul J. Seyler	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 68,224.00

Total for the College of Agriculture.....

\$403,379.00

COLLEGE OF ARTS AND SCIENCES

Administration

Walter J. Shepard	Dean	\$ 8,100.00
John Huntley Dupre	Junior Dean	4,632.00
Joseph C. Troutman	Student Counselor	2,856.00
Howard L. Hamilton	Secy. of the College	2,856.00
Roberta Abernethy	Assistant to Dean	2,000.00
Naomi Baker Fernelius	Asst. to Junior Dean	2,000.00
Esther Waddell	Stenographer	1,400.00
Bessie Workman	Stenographer	1,200.00
Margaret Smith	Stenographer	1,200.00
Helen L. McElhatton	Stenographer	1,200.00
Roxana Rader	Stenographer	1,120.00
Alice Kelley	Stenographer	1,080.00
Esther Rich	Stenographer	1,080.00
Annabelle Swickard	Stenographer	1,080.00
Geraldine Howald	Stenographer	1,060.00

Lawrence E. Snyder	Instructor	1,800.00
Bryant C. Kerr	Instructor	1,800.00
Mary A. Hitchcock	Instructor	1,800.00
Donald W. Riley	Instructor	1,800.00
Mary Ross Rhodes	Instructor	1,800.00
Robert M. Estrich	Instructor	1,800.00
David Maurer	Instructor	1,800.00
Roscoe F. Schaupp	Instructor	1,800.00
Wilson R. Dumble	Instructor	1,800.00
Freda Schulz	Instructor (part-time)	900.00
Roland G. Allen	Assistant	1,700.00
Anne Whitmer	Assistant	1,000.00
Robert Price	Assistant	1,000.00
C. Emory Glander	Assistant	1,000.00
William H. Hildreth	Assistant	750.00
	Assistant	400.00
Mary G. Jenkins	Graduate Assistant	500.00
Thelma Phlegar	Graduate Assistant	500.00

\$116,932.00

Geology

J. E. Carman	Prof., Chairman, and Curator	\$ 4,632.00
Edmund M. Spieker	Professor	4,044.00
William A. P. Graham	Asst. Professor	3,336.00
P. B. Stockdale	Asst. Professor	3,336.00
Grace Stewart	Asst. Professor	2,800.00
Willard Berry	Instructor	2,600.00
W. Storrs Cole	Instructor	2,500.00
Alfred J. Holmberg	Instructor	2,250.00
Wilber Stout	Lecturer	400.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00

\$ 28,498.00

German

M. B. Evans	Professor and Chairman	\$ 5,088.00
August C. Mahr	Professor	4,632.00
B. A. Eisenlohr	Professor	3,804.00
H. Kurath	Professor	On leave
Ernst A. Philippson	Lecturer (special)	4,500.00
R. O. Roseler	Assoc. Professor	3,336.00
May Thomas	Emeritus Asst. Professor	1,200.00
Walter Gausewitz	Asst. Professor	2,500.00
Eugene Gottlieb	Instructor	2,200.00
R. L. W. Nordsieck	Instructor	2,000.00
Frederick J. Kramer	Assistant	900.00
E. M. J. Kretzmann	Assistant	900.00

\$ 31,060.00

History

Carl Wittke	Professor and Chairman	\$ 5,556.00
H. C. Hockett	Professor	5,556.00
Wilbur H. Siebert	Research Professor	5,088.00
Edgar H. McNeal	Professor	5,088.00
Walter L. Dorn	Professor	4,632.00
G. A. Washburne	Professor	4,284.00
William F. McDonald	Assoc. Professor	4,284.00
Lawrence F. Hill	Assoc. Professor	3,804.00
A. H. Noyes	Assoc. Professor	3,804.00
Eugene Roseboom	Asst. Professor	3,336.00
F. P. Weisenberger	Asst. Professor	2,856.00
Henry H. Simms	Asst. Professor	2,760.00
Herbert Wender	Instructor	2,500.00
Cairns K. Smith	Instructor	2,500.00
John S. Hare	Instructor	2,500.00

Harold W. Landin	Instructor	2,500.00
Sidney D. Terr	Assistant	1,000.00
Edgar G. Nixon	Assistant	1,000.00
A. B. Sears	Assistant	1,000.00
Emmett L. Harshbarger	Assistant	1,000.00
Paul I. Miller	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Reader	218.75
	Reader	218.75
	Reader	218.75
	Reader	218.75

\$ 70,923.00

Mathematics

H. W. Kuhn	Professor and Chairman	\$ 5,556.00
C. L. Arnold	Emeritus Professor	2,000.00
Tibor Rado	Professor	6,012.00
S. E. Rasor	Professor	4,476.00
Henry Blumberg	Professor	4,236.00
James H. Weaver	Professor	3,996.00
C. C. Morris	Professor	3,804.00
C. C. MacDuffee	Assoc. Professor	3,996.00
F. R. Bamforth	Asst. Professor	3,564.00
Lincoln LaPaz	Asst. Professor	3,336.00
Grace Bareis	Asst. Professor	2,400.00
Harry Beatty	Asst. Professor	2,400.00
Vaughn B. Caris	Asst. Professor	2,400.00
Hortense Rickard	Asst. Professor	2,100.00
Henry P. Thielman	Instructor	2,400.00
Laurens E. Bush	Instructor	2,250.00
Margaret Jones	Instructor	1,800.00
Rhesa L. Newlin	Assistant	666.67
Elwood D. Shipley	Assistant	666.67
	Assistant	666.67
	Assistant	666.67
	Assistant	416.67
	Assistant	166.67
Arnold Prucha	Graduate Assistant	500.00
Robert F. Rinehart	Graduate Assistant	500.00
Brandon G. Rightmire	Graduate Assistant	500.00
Emerson D. Jenkins	Graduate Assistant	500.00
Jack T. Kent	Graduate Assistant	500.00
Wilbur J. Robinson	Graduate Assistant	500.00
John W. Suckau	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 64,976.00

Philosophy

J. A. Leighton	Professor and Chairman	\$ 6,756.00
A. E. Avey	Professor	4,860.00
A. R. Chandler	Professor	3,804.00
Everett W. Hall	Asst. Professor	3,336.00
William H. Reither	Instructor	1,750.00
Quinter M. Lyon	Assistant	1,200.00
O. W. Rosenzweig	Assistant	900.00
William Fennell	Assistant	900.00

\$ 23,506.00

Phonetics Laboratory

G. Oscar Russell	Professor, Director of Phonetics Laboratory and Chairman of Division	\$ 6,756.00
Marie K. Mason	Instructor	2,000.00
	Part-time Assistant	800.00
	Part-time Assistant	100.00

\$ 9,656.00

3-30-'32

Demetrio Cabarga	Assistant	1,620.00
Helen M. Kramer	Assistant	1,200.00
Isolde Henninger	Assistant	1,200.00
Walter E. Meiden	Assistant	1,200.00
G. E. Wade	Assistant	1,000.00
Irwin Johnson	Assistant	1,000.00
	Assistant	333.33

\$ 74,540.00

Total for the College of Arts and Sciences..... \$701,779.00

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler	Dean	\$ 6,756.00
C. Wells Reeder	Junior Dean	4,632.00
Claire Harmeyer	Assistant to Dean	2,500.00
Nell Gainer	Stenographer	2,000.00
Bertha C. Caley	Stenographer	1,320.00
Ruth Cotterman	Stenographer	1,200.00
Katherine Uhrig	Stenographer	1,200.00
Dorothy G. Suydam	Stenographer	1,080.00
Alice Wolfe	Stenographer	960.00
Thelma Condon	Stenographer	960.00
Tillie B. Harmon	Stenographer	960.00
Betty Warner	Stenographer	960.00
Mabel Kiner	Stenographer	960.00
Alice Heer	Telephone Operator	960.00

\$ 26,448.00

Accounting

J. B. Taylor	Assoc. Professor and Chairman...\$	4,284.00
J. B. Heckert	Assoc. Professor	4,512.00
H. C. Miller	Assoc. Professor	4,044.00
R. S. Willcox	Asst. Professor	3,336.00
Robert N. Frickey	Instructor	2,856.00
D. M. Shonting	Instructor	2,856.00
Dallas S. Bolon	Lecturer	2,500.00
G. Arnold Logan	Instructor	2,500.00
W. D. Wall	Lecturer	800.00
Albert H. Scheidt	Assistant	1,500.00
Walter C. Burnham	Assistant	1,500.00
	Reader	100.00

\$ 30,788.00

Business Organization

Harold H. Maynard	Professor and Chairman	\$ 5,088.00
Felix E. Held	Professor and Secy. of the College.	4,632.00
Henry E. Hoagland	Professor	5,088.00
William M. Duffus	Professor	4,632.00
Charles A. Dice	Professor	4,632.00
Theodore N. Beckman	Professor	4,632.00
Willis Wissler	Professor	2,070.00
Ralph C. Davis	Assoc. Professor	4,632.00
H. W. Cordell	Assoc. Professor	3,804.00
Montgomery Pike	Assoc. Professor	3,420.00
Kenneth Dameron	Asst. Professor	4,284.00
N. Gilbert Riddle	Asst. Professor	3,420.00
Donald C. Power	Asst. Professor	2,856.00
Tracy E. Thompson	Asst. Professor	2,280.00
Gilbert Harold	Instructor	2,750.00
Elvin F. Donaldson	Instructor	2,500.00
O. E. Burley	Instructor	2,500.00
A. L. Odebrecht	Instructor	2,500.00
Keith Roberts	Instructor	2,500.00
A. H. Chute	Instructor	2,500.00
Cary W. Bowers	Lecturer	1,800.00
	Lecturer	250.00
Richard Smith	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

Graduate Assistant	500.00
Graduate Assistant	500.00
Reader	170.00

\$ 75,440.00

Economics

Albert B. Wolfe	Professor and Chairman	\$ 5,556.00
M. B. Hammond	Professor	5,556.00
H. G. Hayes	Professor	4,860.00
H. F. Walradt	Professor	4,284.00
L. E. Smart	Assoc. Professor	4,284.00
Edison L. Bowers	Asst. Professor	4,284.00
Ralph L. Dewey	Asst. Professor	3,336.00
Clifford L. James	Asst. Professor	3,144.00
Virgil Willit	Asst. Professor	3,048.00
Robert D. Patton	Asst. Professor	2,856.00
Louise Stitt	Instructor	2,856.00
Alma Herbst	Instructor	2,856.00
H. J. Bitterman	Instructor	2,750.00
R. H. Rowntree	Instructor	2,750.00
J. M. Whitsett	Instructor	2,000.00
John D. Blanchard	Instructor (part-time)	1,000.00
C. J. Botte	Assistant	2,000.00
Richard T. Stevens	Assistant	1,500.00
Louis Levine	Assistant	1,000.00
Romeo L. Horne	Assistant	1,000.00
Maurice A. Freeman	Assistant	1,000.00
John H. Sloan, Jr.	Assistant	1,000.00
William H. Mautz	Assistant	1,000.00
James C. Dockeraey	Graduate Assistant	500.00
Fred L. Helm	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 67,420.00

Geography

C. C. Huntington	Professor and Chairman	\$ 4,632.00
Eugene Van Cleef	Professor	4,632.00
Roderick Peattie	Professor	4,284.00
Fred A. Carlson	Professor	3,804.00
Guy Harold Smith	Asst. Professor	3,336.00
Alfred J. Wright	Instructor	2,500.00
John H. Gariand	Instructor	2,500.00
Carl D. Varvel	Instructor	2,000.00
N. C. Burhans	Instructor	2,000.00
Wallace T. Buckley	Graduate Assistant	500.00
Jack Small	Reader	150.00
Harold Stewart	Reader	150.00

\$ 30,488.00

Sociology

J. E. Hagerty	Professor	\$ 5,556.00
Charles C. Stillman	Professor	5,556.00
F. E. Lumley	Professor	5,556.00
C. C. North	Professor	5,088.00
Mary L. Mark	Professor	4,512.00
Perry P. Denune	Assoc. Professor	4,632.00
Elsie Jones	Asst. Professor	3,420.00
W. J. Blackburn	Instructor	2,856.00
Louise M. Spaeth	Instructor	2,200.00
Lloyd A. Cook	Instructor	2,400.00
B. S. Mason	Instructor	1,600.00
	Assistant	1,000.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Assistant	800.00
	Assistant	800.00

3-30-'32

Graduate Assistant	500.00
Graduate Assistant	500.00

\$ 50,576.00

Total for the College of Commerce and Administration..... \$281,160.00

COLLEGE OF DENTISTRY

H. M. Semans	Dean and Professor	\$ 6,756.00
H. V. Cottrell	Professor	4,632.00
Irwin A. Bottenhorn	Professor	4,632.00
William C. Graham	Professor	4,632.00
Paul C. Kitchin	Asst. Professor	3,336.00
Clyde H. Hebble	Asst. Professor	1,700.00
R. B. Wilberger	Asst. Professor	1,000.00
Earl G. Jones	Asst. Professor	1,000.00
Herbert S. Shumway	Instructor	1,800.00
Louis E. Reif	Instructor	1,500.00
Victor L. Steffel	Instructor	1,200.00
Frank C. Starr	Instructor	1,100.00

Total for the College of Dentistry..... \$ 33,288.00

COLLEGE OF EDUCATION

Administration

George F. Arps	Dean	\$ 8,100.00
	Junior Dean	4,632.00
R. D. Bennett	Secretary of the College.....	3,420.00
Evelyn Brewster	Assistant to Dean	2,250.00
Martha J. Bidwell	Asst. to Junior Dean	1,500.00
Lillian S. Edwards	Stenographer	1,440.00
Faye M. DuBois	Stenographer	1,300.00
Rowena Richardson	Stenographer	1,200.00
Pauline C. Zepp	Stenographer	1,140.00
Marjorie Renz	Stenographer	1,140.00
Mary Kerst Beanblossom	Stenographer	1,140.00
Cecelia Krakoff	Stenographer	1,140.00
Irene Kilpatrick	Stenographer	1,140.00
Harriet Koenig	Stenographer	1,080.00
Olga Krill	Stenographer	1,080.00
Melba Gibbons	Stenographer	1,080.00
Winifred Hiles	Stenographer	1,080.00
Frances L. Koons	Stenographer	1,080.00
E. Lucille Keep	Typist	1,080.00
Esther Horne	Stenographer	1,050.00
Edith E. Lewis	Stenographer	1,020.00
Eleanor T. Henderson	Clerk	1,300.00
Anne C. Beaman	Clerk	1,140.00
Katherine I. Stewart	Typist	1,200.00

\$ 41,732.00

Adult Education

Jessie Charters	Asst. Professor	\$ 2,000.00
Carroll D. Tibbals	Assistant	1,500.00

\$ 3,500.00

Bureau of Educational Research

W. W. Charters	Director	\$ 7,656.00
Ralph W. Tyler	Professor	5,556.00
T. C. Holy	Professor	4,632.00
Earl W. Anderson	Assoc. Professor	4,860.00
Wm. Harold Cowley	Asst. Professor	4,632.00
Edgar Dale	Asst. Professor	3,804.00
Josephine MacLatchy	Asst. Professor	3,096.00
Emma Kirby	Editorial Assistant	2,200.00
Adelaide Williams	Assistant to Director	2,100.00
Ruth Seeger	Bibliographical Asst.	1,900.00
Audrey Knowlton	Bibliographical Asst.	1,500.00
Mrs. Mary Ewan	Assistant	1,800.00

	Assistant	1,080.00
	Assistant	900.00
Frances Kirkpatrick	Proofreader	1,300.00
Mary Margaret Dodd	Copyholder	1,200.00
Louis E. Rath	Research Assistant	1,200.00
William E. Arnold	Research Assistant	1,200.00
	Research Assistant	1,200.00
	Research Assistant	900.00
Kathryn Rice	Typist	1,200.00
Mrs. Kay Watson	Stenographer	1,200.00
Thelma Radekin	Stenographer	1,200.00
Edna McLaughlin	Stenographer	1,200.00
Phyllis Burkham	Stenographer	1,200.00
Hazel Gibbony	Stenographer	1,200.00
Marabel G. Root	Stenographer	1,020.00
	Stenographer (3 mos.)	255.00

\$ 61,191.00

In addition to the above, the following temporary appointment was made:

Fred P. Frutchey	Research Assistant	300.00
	(July, Aug., and Sept.)	

Fine Arts

James R. Hopkins	Professor and Chairman	\$ 5,556.00
Arthur Baggs	Professor	5,556.00
Ralph S. Fanning	Professor	5,088.00
Felix Payant	Professor	4,632.00
G. Leslie Lynch	Professor	3,564.00
Alice Robinson	Assoc. Professor	3,240.00
	Asst. Professor	3,500.00
Charles R. Sutton	Asst. Professor	3,336.00
Carleton Atherton	Asst. Professor	2,856.00
Will Rannells	Asst. Professor	2,856.00
Erwin F. Frey	Asst. Professor	2,750.00
Guy E. Wiser	Asst. Professor	2,856.00
Hoyt L. Sherman	Asst. Professor	2,400.00
Elizabeth Walker	Instructor	2,000.00
Harold A. Mitts	Instructor	2,000.00
Robert Gatrell	Instructor	1,800.00
Erwin Zepp	Instructor	1,500.00
Edgar Littlefield	Assistant	1,200.00
Elizabeth Landacre	Graduate Assistant	500.00
Andrew Pereny	Student Assistant	300.00
Benjamin Bowman	Student Assistant	100.00

\$ 57,590.00

History of Education

L. F. Anderson	Professor	\$ 5,088.00
H. G. Good	Professor	4,860.00
R. H. Eckelberry	Asst. Professor	2,856.00
Forest L. Shoemaker	Instructor	2,000.00

\$ 14,804.00

Music

Royal D. Hughes	Professor	\$ 5,556.00
Herbert H. Wall	Professor	4,632.00
Eugene J. Weigel	Professor	4,632.00
Joseph A. Leeder	Professor	4,632.00
M. Emmet Wilson	Assoc. Professor	4,284.00
Cloea Thomas	Asst. Professor	3,336.00
Maude M. Slawson	Asst. Professor	3,336.00
M. Edith Jones	Asst. Professor	2,750.00
Lela Hardy	Instructor	2,000.00
Hilda Dierker	Instructor	2,000.00
Rachel Way	Instructor	2,000.00
	Part-time Instructor	500.00
	Part-time Instructor	500.00
	Part-time Instructor	500.00
	Part-time Instructor	350.00
	Student Assistant	300.00
	Student Assistant	250.00
	Student Assistant	250.00

\$ 41,808.00

Practical Arts and Vocational Education

William H. Stone	Professor and Chairman.....	\$ 4,632.00
W. E. Warner	Assoc. Professor	4,044.00
R. E. Smith	Assoc. Professor	4,044.00
	Assistant	750.00

\$ 13,470.00

Principles of Education

Boyd F. Bode	Professor and Chairman.....	\$ 7,200.00
Howard F. Seely	Professor	5,556.00
Orville G. Brim	Professor	4,860.00
E. W. Pahlow	Professor	4,860.00
H. B. Alberty	Professor	4,632.00
Laura Zirbes	Professor	4,632.00
George R. Twiss	Professor	4,044.00
H. G. Hullfish	Professor	3,804.00
F. C. Landsittel	Assoc. Professor	4,044.00
J. B. Tharp	Asst. Professor	4,284.00
Amy Bronsky	Asst. Professor	3,804.00
	Instructor	2,250.00
	Instructor	2,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	750.00
	Experimental Teaching	6,600.00

\$ 66,320.00

Psychology

George F. Arps	Professor and Chairman.....	See Administration
H. H. Goddard	Professor	6,012.00
Herbert A. Toops	Professor	5,556.00
Francis N. Maxfield	Professor	5,328.00
Floyd C. Dockeray	Professor	5,328.00
Horace B. English	Professor	5,088.00
Harold E. Burt	Professor	4,632.00
Samuel Renshaw	Professor	4,632.00
Sidney L. Pressey	Professor	3,804.00
Robert D. Williams	Assoc. Professor	3,804.00
Mervin A. Durea	Asst. Professor	3,804.00
Harold A. Edgerton	Asst. Professor	3,564.00
Willard L. Valentine	Asst. Professor	3,336.00
A. Sophie Rogers	Asst. Professor	3,096.00
Emily L. Stogdill	Instructor	2,500.00
	Instructor	2,500.00
	Instructor	2,500.00
	Instructor	2,250.00
	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	1,850.00
I. Lynn Hampton	Assistant	2,500.00
	Assistant	2,000.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,500.00
	Assistant	1,200.00
	Assistant	1,200.00
	Laboratory Assistant	750.00
	Laboratory Assistant	750.00
	Laboratory Assistant	750.00
	Assistant	500.00
	Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	240.00
Lucille Russell	Clerk	1,200.00

\$ 98,174.00

School Administration

E. E. Lewis	Professor and Chairman	\$ 6,756.00
J. L. Clifton	Professor	6,012.00
Arthur J. Klein	Professor	6,012.00
Dan H. Eikenberry	Professor	5,088.00
Arch O. Heck	Assoc. Professor	4,632.00
Harvey H. Davis	Assoc. Professor	4,632.00
W. G. Reeder	Assoc. Professor	4,284.00
W. R. Smittle	Assistant	1,200.00
O. Floyd Nixon	Assistant	650.00
R. H. Price	Assistant	450.00
M. L. Goetting	Assistant	450.00

\$ 40,166.00

University Laboratory High School

Rudolph Lindquist	Professor and Director of Laboratory Schools	\$ 7,200.00
Mrs. E. Louise Fray	Assistant to Director	2,000.00
R. J. Havighurst	Assoc. Professor	5,000.00
P. B. Diederich	Asst. Professor	3,000.00
	Additional Teachers	52,000.00

\$ 69,200.00

Total for the College of Education.....

\$507,955.00

COLLEGE OF ENGINEERING

Administration

E. A. Hitchcock	Dean	\$ 7,200.00
W. D. Turnbull	Junior Dean	4,632.00
Lenora Glasgow	Secy. to Dean (Stenog.)	2,500.00
Lilyan B. Bradshaw	Clerk	1,260.00
Annette Shugert	Stenographer	1,200.00
Effa Harm Wikoff	Stenographer	1,200.00
Mina Kennedy	Stenographer	1,080.00
Catherine Luff	Stenographer	1,080.00
Verna Spicer	Stenographer	1,080.00
Annie Fraser	Stenographer	1,080.00
Robertine Rittinger	Stenographer	1,000.00
Annabelle T. Tatman	Stenographer	1,000.00
Ruth E. Brown	Stenographer	960.00
Frances Taylor	Stenographer	960.00

\$ 26,232.00

Applied Optics

Morgan C. Davies	Professor and Chairman	\$ 2,856.00
Clarence R. Ellis	Instructor	2,600.00
	Assistant	300.00

\$ 5,756.00

Architecture

C. S. Chubb	Professor and Chairman	\$ 5,556.00
Herbert Baumer	Professor	5,556.00
W. C. Ronan	Professor	4,284.00
Richard S. Buck	Asst. Professor	2,952.00
Galen F. Oman	Asst. Professor	2,856.00
	Student Assistant	300.00
	Student Assistant	300.00

\$ 21,804.00

Broadcasting Station

Robert C. Higgy	Director	\$ 3,336.00
Mrs. F. G. Charles	Program Manager	2,500.00
David K. Larrimer	Announcer	2,250.00
Cecil S. Bidlack	Technical Supervisor	2,250.00
M. F. McDowell	Radio Operator	2,100.00
	Assistant Announcer	400.00
	Assistant Announcer	300.00
	Assistant	500.00
	Assistant Operator	300.00
Dorothy L. Jahn	Stenographer	1,020.00

\$ 14,956.00

Ceramics

Arthur S. Watts	Professor and Chairman	\$ 4,860.00
John L. Carruthers	Assoc. Professor	3,996.00
Robert M. King	Asst. Professor	3,144.00
D. J. McSwiney	Lecturer	300.00
John C. Lysatt	Technician	1,200.00

\$ 13,500.00

Chemical Engineering

James R. Withrow	Professor and Chairman	\$ 5,556.00
Charles G. Duncombe	Asst. Professor	2,500.00
Joseph Koffolt	Asst. Professor	2,500.00
Albert H. Vilbrandt	Instructor	2,500.00
Mary Wing Robb	Assistant	1,200.00
	Assistant	375.00
	Assistant	375.00
	Assistant	350.00
	Assistant	200.00

\$ 15,556.00

Civil Engineering

C. E. Sherman	Professor and Chairman	\$ 5,556.00
C. T. Morris	Professor	5,556.00
E. F. Coddington	Professor	4,860.00
John C. Prior	Professor	4,284.00
R. C. Sloane	Professor	4,008.00
J. R. Shank	Professor	1,900.00
J. M. Montz	Assoc. Professor	2,736.00
C. H. Wall	Asst. Professor	2,595.00
G. E. Large	Asst. Professor	1,425.00
Oscar J. Marshall	Asst. Professor	2,250.00
Arthur G. Wyatt	Asst. Professor	2,250.00
Kenneth Woods	Instructor	1,000.00

\$ 38,420.00

Electrical Engineering

Erwin E. Dreese	Professor and Chairman	\$ 9,000.00
F. C. Caldwell	Professor	5,088.00
Harold Bibber	Assoc. Professor	5,500.00
W. L. Everitt	Assoc. Professor	3,564.00
J. E. Shephardson	Asst. Professor	3,096.00
E. E. Kimberly	Asst. Professor	2,856.00
Kwan Yau Tang	Asst. Professor	2,000.00
John F. Byrne	Asst. Professor	2,000.00
	Assistant	550.00
	Assistant	550.00
	Assistant	550.00
	Assistant	550.00
	Assistant	550.00
Earl B. McDowell	Assistant	1,800.00
Susannah L. Bryant	Assistant	1,020.00
John Dankworth	Laborer	900.00

\$ 39,574.00

Engineering Drawing

Thomas E. French	Professor and Chairman	\$ 5,556.00
Robert Meiklejohn	Professor	4,284.00
O. E. Williams	Professor	3,564.00
W. B. Field	Assoc. Professor	3,192.00
Ralph Paffenbarger	Assoc. Professor	3,192.00
	Assoc. Professor	3,192.00
Allen P. McManigal	Asst. Professor	3,192.00
Charles D. Cooper	Asst. Professor	2,800.00
Lawrence D. Jones	Asst. Professor and Secretary of the College	2,800.00
Louis D. Lutzenberger	Asst. Professor	2,600.00
Jay N. Edmondson	Instructor	2,250.00
Harry H. Brittingham	Instructor	2,250.00
Charles J. Vierck	Instructor	2,200.00
J. Vernon Otter	Instructor	2,200.00
Virginia H. Judy	Assistant	1,300.00
	Student Assistant	450.00
	Student Assistant	300.00

Student Assistant	300.00
Student Assistant	300.00
Student Assistant	300.00
Student Assistant	300.00
Student Assistant	200.00

\$ 46,722.00

Engineering Experiment Station

E. A. Hitchcock	Director	See Administration
John M. Weed	Assistant Director	3,063.75
Mildred DePue	Stenographer	1,260.00
Ruby M. Byers	Student Stenographer (½ time) ..	360.00
George A. Bole	Research Professor	5,920.00
J. R. Shank	Research Professor	2,280.00
Frank H. Eno	Research Professor	4,856.25
A. H. Dierker	Senior Research Engr.....	2,925.00
Otis J. Everhart	Senior Research Engr.....	2,570.00
C. R. Austin	Senior Research Engr.....	2,380.00
G. E. Large	Senior Research Engr.....	1,425.00
G. A. Loomis	Senior Research Engr. (½ time) ..	1,375.00
Walter C. Rueckel	Junior Research Engr.....	1,650.00
Samuel Shenker	Junior Research Engr. (½ time) ..	885.00
Myril Shaw	Asst. Research Engineer.....	1,650.00

\$ 32,550.00

Industrial Engineering

John Younger	Professor and Chairman	\$ 5,556.00
W. A. Knight	Emeritus Professor of Industrial Engineering	2,000.00
O. D. Rickly	Asst. Professor	2,500.00
Rudolph Schneider	Instructor	2,200.00
U. W. Denman	Instructor	2,200.00
J. A. Foust	Instructor	2,200.00
Peter Morrison	Instructor	2,200.00
Paul N. Lehoczky	Instructor	1,700.00
Ora L. Justice	Assistant	1,380.00
John F. Cooke	Laborer	1,104.00

\$ 23,040.00

Mechanical Engineering

F. W. Marquis	Professor and Chairman	\$ 5,556.00
William T. Magruder	Professor	5,088.00
C. A. Norman	Professor	4,044.00
Horace Judd	Professor	3,804.00
A. I. Brown	Assoc. Professor	3,564.00
Karl W. Stinson	Assoc. Professor	3,336.00
Paul Bucher	Assoc. Professor	3,372.00
Andrew Fairbanks	Asst. Professor	3,336.00
George N. Moffatt	Asst. Professor	2,750.00
Samuel R. Beitler	Asst. Professor	2,500.00
C. P. Roberts	Asst. Professor	2,500.00
John P. Kramer	Assistant	1,400.00
Salvatore Marco	Assistant	1,200.00
R. L. Pratt	Helper and Fireman.....	2,200.00
Robert T. Simpson	Machinist	1,900.00
John Henry Munyan	Helper	1,900.00
	Student Assistants	648.00

\$ 48,193.00

Mechanics

James E. Boyd	Professor and Chairman	\$ 5,556.00
Percy W. Ott	Professor	3,804.00
Samuel B. Folk	Asst. Professor	2,856.00
Ralph W. Powell	Asst. Professor	2,750.00
Edgar C. Clark	Instructor	2,500.00

\$ 17,466.00

Metallurgy

D. J. Demorest	Professor and Chairman	\$ 5,088.00
W. A. Mueller	Professor	3,804.00
J. O. Lord	Asst. Professor	2,856.00
	Graduate Assistant	500.00

3-30-'32

Student Assistant	270.00
Student Assistant	270.00

\$ 12,788.00

Mine Engineering

H. E. Nold	Professor and Chairman.....	\$ 4,284.00
Edward V. O'Rourke	Assoc. Professor	3,420.00
Frank A. Ray	Emeritus Professor	1,000.00

\$ 8,704.00

Mineralogy

W. J. McCaughey	Professor and Chairman.....	\$ 4,632.00
Arthur M. Brant	Asst. Professor	2,856.00
	Graduate Assistant	500.00
	Student Assistant	270.00

\$ 8,258.00

Photography

Frank H. Haskett	Professor and Chairman.....	\$ 4,512.00
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\$ 4,512.00

Total for the College of Engineering.....\$378,036.00

COLLEGE OF LAW

Herschel W. Arant	Dean	\$ 9,000.00
John E. Hallen	Professor	6,756.00
Clarence D. Laylin	Professor	6,012.00
Alonzo H. Tuttle	Professor	6,012.00
Harry W. Vanneman	Professor	6,012.00
Lewis M. Simes	Professor	6,012.00
Silas A. Harris	Professor	6,012.00
Robert E. Mathews	Professor	5,556.00
Norman D. Lattin	Assoc. Professor	4,512.00
Robert M. Hunter	Asst. Professor	4,284.00
William H. Rose	Asst. Professor	4,044.00
Lena Howard	Assistant to Dean.....	1,500.00
Dorothea Worthing	Stenographer	1,200.00

Total for the College of Law.....\$ 66,912.00

COLLEGE OF MEDICINE

Administration

J. H. J. Upham	Dean	\$ 6,756.00
Arthur J. Linn	Secretary to Dean.....	2,400.00
Carl P. Effler	Technical Assistant	2,500.00
Francis Effler	Technical Assistant	2,400.00
Margaret Rose	Technical Assistant	1,800.00
Marian A. Snavelly	Technical Assistant	1,500.00
Earl Schofield	Technical Assistant	1,320.00
Edythe Lynn	Technical Assistant	1,020.00
Katherine Worth	Technical Assistant	960.00
Clara Anderson	Student Stenographer	533.28

\$ 21,189.28

Anatomy

F. L. Landacre	Professor and Chairman.....	\$ 5,556.00
Rollo C. Baker	Professor	4,284.00
R. A. Knouff	Professor	4,284.00
Hugh Setterfield	Asst. Professor	3,096.00
Linden F. Edwards	Asst. Professor	3,096.00
Paul B. Yates	Instructor	2,500.00
Lawton Gerlinger	Instructor (Special)	1,800.00
Dwight M. Palmer	Instructor (Special)	1,800.00
H. M. Amstutz	Instructor (Special)	1,800.00
Arnold Whiting	Technician	1,200.00
Thelma Baird	Technical Assistant	1,000.00
M. M. Hargraves	Assistant	1,100.00
John Gersten	Assistant	900.00

George E. Rice	Student Assistant	300.00
W. M. Garrett	Student Assistant	300.00
J. Widrich	Student Assistant	300.00
Mel A. Davis	Student Assistant	300.00

 \$ 33,616.00
Medical and Surgical Research

Charles A. Doan	Professor and Director	\$ 9,000.00
Bruce K. Wiseman	Assistant Director	4,000.00
Donald E. Yochem	Resident and Assistant	1,200.00
Olga Bierbaum	Technical Assistant	1,500.00
Mrs. L. E. Bush	Technical Assistant	1,500.00
	Laborer	1,080.00
	Laborer	960.00

 \$ 19,240.00
Medicine

E. J. Gordon	Professor and Chairman and Director of Dispensaries	\$ 3,804.00
Elmer G. Horton	Professor	1,700.00
Jacob J. Coons	Professor	300.00
Charles J. Shepard	Assoc. Professor	100.00
G. I. Nelson	Asst. Professor	3,048.00
S. A. Hatfield	Asst. Professor	2,000.00
Lear H. Van Buskirk	Asst. Professor	2,000.00
Samuel D. Edelman	Asst. Professor	750.00
E. H. Baxter	Asst. Professor	750.00
Franklin Wagenhals	Asst. Professor	300.00
Ralph R. Harris	Instructor	100.00
William Pritchard	Instructor	No salary
Herbert M. Platter	Lecturer	240.00
John W. Larcomb	Assistant	300.00
Mary Ann Graber	Assistant	300.00
George T. Harding	Assistant	300.00
Samuel J. Goldstein	Assistant	300.00
John H. Mitchell	Assistant	300.00
Richard H. Wallace	Assistant	200.00
C. C. Sherburne	Instructor	200.00
Carl J. Ochs	Assistant	100.00
Casper H. Benson	Instructor	No salary

 \$ 17,092.00
Obstetrics

Andrews Rogers	Professor and Chairman	\$ 3,096.00
Herman Koerper	Asst. Professor	1,000.00
Francis W. Davis	Instructor	2,250.00
Thomas A. Vogel	Instructor	250.00
Charles W. Pavey	Asst. and Resident Obstetrician ..	1,000.00
Rollo W. Bonnell	Assistant	No salary
Thomas E. Rardin	Assistant	No salary
Timothy Lehman, Jr.	Assistant	No salary

 \$ 7,596.00
Ophthalmology

Albert D. Frost	Assoc. Professor and Chairman	\$ 500.00
John B. Alcorn	Asst. Professor	400.00
W. A. Stoutenborough	Instructor	100.00
Harry M. Sage	Instructor	100.00
Claude S. Perry	Instructor	100.00

 \$ 1,200.00
Oto-Laryngology

Hugh Beatty	Professor and Chairman	\$ 600.00
T. Rees Williams	Asst. Professor	400.00
Russell C. Means	Instructor	300.00
Morris Goldberg	Instructor	200.00
Edward W. Harris	Instructor	200.00
Herbert D. Emmswiler	Assistant	No salary

 \$ 1,700.00

Pathology

Ernest Scott	Professor and Chairman	\$ 4,596.00
Carl L. Spohr	Professor	3,636.00
Edith Miller	Instructor	2,100.00
Mary Krise Helz	Instructor	1,700.00
John Mitchell	Instructor	1,200.00
Lester A. Hamilton	Curator	1,300.00
Horace B. Davidson	Resident Pathologist	1,100.00
Oscar Mottett	Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
Marcella Huesch Way	Technical Assistant	1,800.00
Mortimer Banks	Technical Assistant	1,400.00
Ruth Bryan Patton	Technical Assistant	1,300.00

\$ 21,332.00

Physiological Chemistry

Clayton S. Smith	Professor	\$ 4,632.00
John B. Brown	Assoc. Professor	3,336.00
Helen L. Wikoff	Asst. Professor	2,600.00
Roscell T. Preston	Technical Assistant	1,200.00
	Technical Assistant	1,000.00
	Technical Assistant	750.00
Hugh C. Thompson	Assistant	1,000.00
Donald W. Preston	Graduate Assistant	500.00
Waldo C. Ault	Graduate Assistant	500.00
A. F. Krivonos	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 16,518.00

Physiology

Leonard B. Nice	Professor	\$ 4,632.00
Raymond J. Seymour	Professor	4,284.00
A. M. Bleile	Emeritus Professor	2,000.00
Edwin P. Durrant	Assoc. Professor	2,856.00
Fred A. Hitchcock	Asst. Professor	2,952.00
	Asst. Professor	2,900.00
Clayton McPeck	Asst. Professor	2,750.00
D. W. Ashcraft	Instructor	3,096.00
R. R. Durant	Instructor	2,700.00
Ruth Kraft	Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	180.00
	Student Assistant	180.00
	Student Assistant	180.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	120.00
	Student Assistant	60.00
Mildred Stouffer	Technical Assistant	1,320.00
Hugh B. McGlade	Storekeeper	1,800.00
Glenn Scofield	Asst. Storekeeper	1,200.00

\$ 35,430.00

Public Health

Norma Selbert	Asst. Professor	\$ 2,856.00
Dorothy Hine	Student Stenographer	266.67

\$ 3,122.67

Surgery and Gynecology

Verne A. Dodd	Professor and Chairman	\$ 4,632.00
Charles S. Hamilton	Emeritus Professor	No salary
Isaac B. Harris	Professor	No salary
Fred Fletcher	Professor	No salary
Leslie Bigelow	Assoc. Professor	2,856.00
John W. Means	Assoc. Professor	2,500.00
Phillip J. Reel	Assoc. Professor of Gynecology	2,200.00

William N. Taylor	Assoc. Professor of Genito-Urinary Surgery	1,200.00
Luke V. Zartman	Asst. Professor	1,200.00
Hugh J. Means	Asst. Professor	900.00
Edwin A. Hamilton	Asst. Professor	No salary
Paul H. Charlton	Instructor	2,100.00
Edward H. Wilson	Instructor	500.00
Paul W. Palmer	Instructor	No salary
Benjamin Kirkendall	Instructor	No salary
George B. Watson	Assistant	1,200.00
Louis J. Roth	Assistant	600.00
Judson D. Wilson	Assistant	500.00
E. J. Stedem	Assistant	300.00
Wm. F. Lyons	Assistant	300.00
Huston F. Fulton	Assistant Nurse	250.00
Walter Hamilton	Assistant	200.00
Grace Jordan	Assistant	No salary
Harry E. LeFever	Assistant	No salary
John V. Horst	Assistant	No salary

\$ 21,438.00

Starling-Loving Hospital

Margaret Reilly	Superintendent	\$ 3,420.00
Alpha Louise Johnson	Acting Supt. of Nurses	2,100.00
Ione Sundstrom	Asst. Supt. of Nurses	1,800.00
Annie Melvin	Asst. to Instr. Nursing Procedures	1,800.00
Wilhelmine Werdelman	Teaching Supervisor	1,500.00
Roberta Philbrook	Supervising Nurse	1,800.00
Ruth DeWolfe	Supervising Nurse	1,800.00
Agnes Clouse	Supervising Nurse	1,740.00
Pauline Evans	Supervising Nurse	1,620.00
Mabel Brauckle	Supervising Nurse	1,620.00
Helen Severns	Supervising Nurse	1,620.00
Rena White	Supervising Nurse	1,560.00
Marie Connell	Supervising Nurse	1,500.00
Alice Rush	Supervising Nurse	1,500.00
Charlotte Bennett	Supervising Nurse	1,500.00
Mary Balthaser	Supervising Nurse	1,500.00
Donna Kerst	Supervising Nurse	1,500.00
Myrtle Ringer	Supervising Nurse	1,500.00
Bona Mayhew	Supervising Nurse	1,500.00
Mary Rase	Supervising Nurse	1,500.00
Josephine Roberts	General Duty Nurse	1,200.00
Olive Laird	General Duty Nurse	1,200.00
Esther Swendel	General Duty Nurse	1,200.00
Mary Anderson	General Duty Nurse	1,200.00
Olwen Evans	General Duty Nurse	1,200.00
Gladys Rank	General Duty Nurse	1,200.00
Anna May LeValley	General Duty Nurse	1,200.00
Helen Kniceley	General Duty Nurse	1,200.00
Phillip Knies	General Duty Nurse	1,200.00
D. Dalton Deeds	Resident Physician	1,200.00
Mary L. Bone	Resident Physician	1,200.00
Nadine H. Slade	Dietitian	1,920.00
Bea Bustin	Asst. Dietitian	1,560.00
Winifred Robinson	Laboratory Tech. Asst.	1,500.00
Lucille Jacob	Technical Assistant	1,500.00
Margaret Porter	Technical Assistant	1,400.00
Alice M. Stemen	Technical Assistant	1,080.00
Mary M. Koch	Technical Assistant	960.00
Franklin M. Smith	Technical Assistant	960.00
Charles Rosenquist	Part-time Lab. Tech. Asst.	600.00
Elma Irene Stemen	Helper in Brace Shop	900.00
Lottie Irwin	Nurses Aide	600.00
Dorothy Converse	Nurses Aide	600.00
Stella Lee	Nurses Aide	600.00
Mary E. Bennett	Nurses Aide	600.00

Edna Sadler Flesher	Nurses Aide	600.00
Aliff Wolbert	Nurses Aide	600.00
Thelma McCoy	Nurses Aide	600.00
Marjorie Ward	Nurses Aide	600.00
E. E. Rhoades	Interne	200.00
Edwin K. Provost	Interne	200.00
Ronald C. Anderson	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00
	Interne	200.00

\$ 74,040.00

Starling-Loving Hospital

Jessie Jasper	Anesthetist	\$ 2,600.00
	Clinical Patient Supervisor	2,100.00
Elizabeth Simmerman	Chief Clk. and Bookkeeper (Sten.)	1,500.00
Ferne Shelton	Historian (Stenographer)	1,200.00
Alice Taylor	Clerk	1,200.00
Lelia Evans	Cashier (Clerk)	1,170.00
Lenora M. Adams	Bookkeeper	1,170.00
Margaret Syfert	Admitting Clerk (Typist)	1,080.00
Florence B. Jones	Admitting Clerk (Stenog.)	1,080.00
Josephine Shoaf	Stenographer	1,020.00
Amber Hammond	Clerk	1,020.00
	Telephone Operator	960.00
Dorothy Shoemaker	Telephone Operator	990.00
Bertha Dungan	Telephone Operator	990.00
Grace A. Wright	Housemother	1,020.00
Lurette Fitzer	Housemother	960.00
Martha Balthaser	Housemother	480.00
Beatrice Harlow	Housekeeper	840.00
Maude E. Ruth	Seamstress	720.00
Lulu F. Porter	Seamstress	720.00
Margaret Jones	Seamstress	660.00
John Long	Orderly	1,290.00
Ben Thomas	Orderly	1,230.00
Ernest Long	Orderly	1,200.00
H. D. Chamberlain	Orderly	720.00
John Devine	Orderly	720.00
Edwin F. Badertscher	Orderly	720.00
Frank Harold Baker	Orderly	720.00
Elmer E. Kiner	Elevator Man	780.00
Grant DeWitt	Elevator Man	720.00
Livingston Wright	Night Janitor	1,080.00
Cornelius B. Clark	Janitor	1,080.00
W. C. Miller	Janitor	960.00
Lindsay Bozeman	Janitor	900.00
John Rowland	Janitor	900.00
James McIver	Janitor	900.00
J. W. Thomas	Janitor	900.00
Elijah McDavid	Janitor	720.00
Charlotte Thum	Janitress	750.00
Elizabeth Rourke	Janitress	750.00
Lillie Willis	Janitress	600.00
Martha Davis	Janitress	600.00
Rosalie B. Hairston	Janitress	600.00
Clara Dalton	Janitress	600.00
Velma Trent	Janitress	600.00
Rosa Lee Jones	Janitress	600.00
Clementine Berry	Janitress	600.00
Marie Lesley Jackson	Janitress	600.00
Julia Ann Macklin	Janitress	600.00
Eunice McDavid	Janitress	480.00
	Chef	1,200.00
Arlice McEdwards	Pastry Cook	720.00
James Daniel	Assistant Cook	900.00
Margaret Russell	Assistant Cook	780.00
Margaret Rehms	Assistant Cook	720.00
Sarah Jane Hadden	Assistant Cook	600.00
Gertrude Tolbert	Assistant Cook	600.00
	Assistant Cook	600.00

Allen Gibson	Dishwasher	720.00
Herman Morgan	Dishwasher	720.00
James H. Griffin	Kitchen Helper	720.00
Sarah Landers	Diet Kitchen Helper	720.00
Robert Broady	Diet Kitchen Helper	720.00
William Robinson	Diet Kitchen Helper	720.00
Sadie Atkins	Diet Kitchen Helper	660.00
Doll Carter	Diet Kitchen Helper	600.00
Helen Thomas	Diet Kitchen Helper	600.00
Christine Hamilton	Diet Kitchen Helper	600.00
Mollie Brown	Diet Kitchen Helper	600.00
Mrs. E. L. Massey	Diet Kitchen Helper	600.00
Gussie Wright	Diet Kitchen Helper	600.00
Wilfia Ruth Jackson	Diet Kitchen Helper	600.00
Ruth Degraffenriedt	Diet Kitchen Helper	600.00
Pollie Smith	Diet Kitchen Helper	600.00
Lucy Sloan	Waitress	600.00
Thelma Pullins Meyers	Waitress	600.00
Wanda G. Cochenour	Waitress	600.00
Lena Smith	Waitress	600.00

\$ 65,900.00

St. Francis Hospital

Theo Cutright	Interne	\$ 200.00
J. R. Alley	Interne	200.00
O. W. Jepson	Interne	200.00
B. A. Blank	Interne	200.00
E. A. Fry	Interne	200.00
Richard A. Firmin	Interne	200.00

\$ 1,200.00

Total for the College of Medicine.....\$340,613.95

COLLEGE OF PHARMACY

Clair A. Dye	Dean	\$ 6,012.00
Clarence M. Brown	Asst. Professor	3,804.00
William S. Stevens	Instructor	2,856.00
Charles L. Williams	Instructor	2,500.00
William E. Keyser	Instructor	2,100.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
Mary Collins	Stenographer	1,080.00

Total for the College of Pharmacy.....\$ 19,152.00

COLLEGE OF VETERINARY MEDICINE

Oscar V. Brumley	Dean	\$ 6,012.00
Willard F. Guard	Professor	6,012.00
Arthur F. Schalk	Professor	5,556.00
Leonard W. Goss	Professor	4,632.00
James D. Grossman	Professor	3,804.00
Walter R. Hobbs	Professor	3,516.00
R. E. Rebrassier	Assoc. Professor	3,564.00
John N. Shoemaker	Assoc. Professor	3,336.00
Bruce H. Edgington	Assoc. Professor	200.00
Alvin Broerman	Assoc. Professor	200.00
Walter R. Krill	Instructor	2,856.00
Theodore Fitzgerald	Assistant	1,200.00
	Assistant	750.00
	Assistant	750.00
	Graduate Assistant	500.00
Marie Combs	Secy. to Dean (Stenographer)	1,200.00
Mary A. Walker	Stenographer	1,140.00
Renna A. White	Bookkeeper	1,200.00
Alice E. Moore	Technician	1,200.00
E. L. Clements	Technician	1,200.00
John Millington	Groom	1,320.00

Gertrude W. Nesbitt	Library Assistant—Law	1,400.00
Lillian Michaelis	Library Assistant	1,320.00
Marie Hopkins	Library Assistant	1,300.00
Lela A. Sinkey	Library Assistant—Medicine	1,200.00
Laura Case Martin	Library Assistant	1,200.00
Helen DeSelm	Library Assistant—Geology	1,200.00
Eldra Hartley	Library Assistant	1,200.00
Beulah A. Parrott	Library Assistant—Chemistry	1,180.00
Mary E. Moore	Library Assistant	1,140.00
Georgiana Brawley	Library Assistant	1,080.00
Grace G. Scott	Library Assistant	1,080.00
Eather Cartzdafner	Library Assistant	1,080.00
Mildred M. Storck	Library Assistant—Pol. Sci	1,080.00
Harriet E. Farrar	Library Assistant	1,080.00
Marjorie Cochran	Library Assistant	1,020.00
Elmer Whitenack	Library Assistant	1,020.00
Mariana Schupp	Library Assistant	1,020.00
Alice K. Locke	Library Assistant—Pharmacy	900.00
Helen L. Sears	Library Assistant—Physics	900.00
Martha Van Atta	Library Assistant—Brown Hall	900.00
Beatrice E. Torbert	Library Assistant	900.00
Jane R. Baker	Library Assistant—Lord Hall	900.00
Anne McLaughlin	Library Assistant	900.00
Dorothy E. Krepps	Library Assistant—Education	900.00
Mary Stewart	Library Assistant	780.00
Ellanora Hunt	Library Asst. (½ time) Vet. Med.	450.00
	Check Room Attendant	1,200.00

\$ 84,721.00

Military Science

G. L. Townsend	Commandant	\$ 500.00
Paul A. Barry	Assoc. Professor	250.00
Howard E. Camp	Asst. Professor	250.00
Walter B. Cochran	Asst. Professor	250.00
Bryan L. Davis	Asst. Professor	250.00
Ralph P. Eaton	Asst. Professor	250.00
Harold H. Fisher	Asst. Professor	250.00
L. R. Forney	Asst. Professor	250.00
Marion O. French	Assoc. Professor	250.00
Lloyd L. Hamilton	Asst. Professor	250.00
Forest L. Holycross	Asst. Professor	250.00
Francis E. Kidwell	Asst. Professor	250.00
Clarence L. King	Asst. Professor	250.00
Clinton I. McClure	Asst. Professor	250.00
Melvin L. McCreary	Asst. Professor	250.00
John A. McFarland	Asst. Professor	250.00
John W. Middleton	Asst. Professor	250.00
John B. Murphy	Asst. Professor	250.00
Samuel J. Randall	Asst. Professor	250.00
Harry H. Van Kirk	Asst. Professor	250.00
J. M. Whyne	Asst. Professor	250.00
Edward T. Williams	Asst. Professor	250.00
R. W. Winfield	Asst. Professor	250.00
John Williams	Assistant	250.00
Fritz Howe	Assistant	250.00
Clara O. Hanna	Stenographer	1,200.00
Dorothy O. Smith	Stenographer	1,140.00
Elsie Hoover	Stenographer	1,080.00
Bud Blackburn	Laborer	180.00
Gustav Bruder	Band Leader	1,000.00
	Band Volunteers	540.00
	Cadet Officers	4,900.00

\$ 16,540.00

Physical Education—Men

L. W. St. John	Professor	\$ 4,950.00
F. R. Castleman	Professor	3,700.00
J. W. Wilce	Professor	1,320.00
Harlan G. Metcalf	Assoc. Professor	3,804.00
Samuel H. Cobb	Asst. Professor	3,515.00
Darwin Hindman	Asst. Professor	3,336.00
Walter E. Duffee	Asst. Professor	2,375.00
H. S. Wood	Asst. Professor	2,375.00

L. N. Snyder	Asst. Professor	475.00
Leo G. Staley	Instructor	2,470.00
Michael Peppe	Instructor	2,375.00
Bernard F. Mooney	Instructor	2,280.00
Floyd S. Stahl	Instructor	475.00
Willard D. Altman	Assistant	700.00
Roy A. Hussey	Secretary	1,750.00
Gladys M. Pryor	Stenographer	1,140.00
June M. Wildpret	Stenographer	510.00

\$ 37,550.00

Physical Education—Women

Lydia C. Benedict	Professor	\$ 4,284.00
Shirley Armstrong	Professor	2,556.00
Katharine Hersey	Asst. Professor	3,336.00
Gladys Palmer	Asst. Professor	3,072.00
Charlotte Winnemore	Asst. Professor	1,848.00
Esther Gilman	Asst. Professor	2,600.00
Dorothy Sumption	Asst. Professor	2,600.00
Geneva Watson	Instructor	2,500.00
Leonore K. Alway	Instructor	2,400.00
Helen B. Schleman	Instructor	2,200.00
Virginia Blunt	Instructor	2,100.00
Jennette Stein	Instructor	2,000.00
Margaret Gettinger	Assistant (10 mos.)	800.00
Alma Volp	Pianist (12 mos.)	850.00
Lucy S. Tingley	Stenographer	1,200.00
Mrs. Thomas Riddle	Matron	900.00
Louise Ortman	Maid	1,020.00
Anna Henry	Maid	720.00
Frank Vari	Laborer	1,000.00

\$ 37,986.00

Total for the President's Division..... \$178,797.00

ADMINISTRATIVE DIVISION

President's Office

George W. Rightmire	President	\$13,500.00
W. O. Thompson	President Emeritus	5,556.00
J. Lewis Morrill	Vice-President	8,100.00
Katherine A. Vogel	Executive Clerk	2,856.00
Clarissa Arndt	Stenographer	1,500.00
Naomi Schwartz	Typist	1,560.00
George W. Eckelberry	Asst. to President	6,756.00
John E. Pryor	Statistician	3,420.00
Edgar C. Turney	Asst. Statistician	2,000.00
Miriam Long	Stenographer	1,620.00
Edward S. Drake	Bus. Mgr. Student Dramatic Org.	500.00

\$ 47,368.00

Business Office

Carl E. Steeb	Secy. Board of Trustees and Business Manager	\$ 6,756.00 (and house)
Katharine C. Taylor	Chief Clerk (Office Asst.)	1,620.00
June D. Moore	Typist	1,200.00

Purchasing Department

R. M. Royer	Purchasing Agent	4,728.00
Mary E. Duffy	Stenographer	2,400.00
Katherine R. Mueller	Clerk	1,500.00
Mildred Scott	Clerk	1,500.00
Ada Riggan	Stenographer	1,200.00
Blanche Brown	Stenographer	1,080.00
Louise Henderson	Typist	1,080.00

Accounting Department

Charles A. Kuntz	Comptroller	4,812.00
Charley F. Miller	Asst. Comptroller	3,804.00
Mary Kraus	Personnel Clerk (Auditor)	2,400.00
Floris D. Hane	Cashier (Typist)	2,400.00
Marian Evans	Typist	1,200.00
Dwight D. Guerin	Auditor (Inventory Clerk)	2,500.00

Florence Ford	Bookkeeper	1,320.00
Ruth Allers	Typist	1,320.00
Anna O'Rourke	Stenographer	1,440.00
Dorothy Horseman	Comptometer Operator	960.00
Clara Appl	Comptometer Operator	960.00
Florence Naile	Bookkeeper	2,400.00
Martha Beggs	Bookkeeper	1,200.00
Lucey J. Cobb	Clerk	1,200.00
A. L. White	Inventory Clerk	1,800.00
Samuel T. Price, Jr.	Asst. Inventory Clerk.....	1,500.00
Edna Fay	Clerk	1,200.00
George H. Siebert	Manager—Print Shop, Bookstore, Mailing Dept. (Bookstore Mgr.)	4,632.00
		\$ 60,112.00
<i>Registrar's Office</i>		
Edith D. Cockins	Registrar, University Editor, Alumni Recorder, and Secre- tary of the Faculty.....	\$ 5,088.00
Helen M. Clarke	Assistant Registrar	3,144.00
Elizabeth Pagels	Stenographer	1,200.00
Ethyl Woodbury	Chief Schedule Clerk.....	2,500.00
Bonnie Woodbury	(Asst. to Registrar) Chief Transcript Clerk.....	1,800.00
Ruth Agler	(Asst. to Registrar) Assistant to Registrar.....	1,920.00
Gertrude Horn	Assistant to Registrar.....	1,500.00
Josephine Richardson	Assistant to Registrar.....	1,400.00
Marguerite Fox	Assistant to Registrar.....	1,375.00
Betty Bonnet	Assistant to Registrar.....	1,200.00
Dorothea Buckley	Assistant to Registrar.....	1,155.00
Floy Core	Assistant to Registrar.....	1,140.00
Rosemary Bowen Widner	Assistant to Registrar.....	1,080.00
Doris C. Haines	Assistant to Registrar.....	1,080.00
Ruth Thompson	Assistant to Registrar.....	1,020.00
Bonnie A. Driggs	Assistant to Registrar.....	1,020.00
Elinor Cole	Assistant to Registrar.....	1,020.00
Esther Packard Welling	Assistant to Registrar.....	1,020.00
Marjorie Fassig	Assistant to Registrar.....	1,020.00
Ann Carr Carter	Assistant to Registrar.....	1,020.00
Betty Peppard	Assistant to Registrar.....	1,020.00
Ruth Evans	Assistant to Editor (Stenog.)....	1,700.00
Mildred F. Orwig	Assistant to Editor.....	1,500.00
Dorothy Sinkey	(Asst. to Registrar) Assistant to Editor	1,300.00
Marguerite Buchanan	(Asst. to Registrar) Recorder (Asst. to Registrar)....	1,300.00
Margaret Bazler	Assistant to Registrar.....	1,020.00
		\$ 39,642.00
<i>Entrance Board</i>		
Bland L. Stradley	University Examineer and Asst. Prof. of Education.....	\$ 4,632.00
Howard C. Ginn	Asst. University Examiner.....	2,750.00
Mary E. Morris	Asst. University Examiner (Clerk)	2,250.00
Adeline Underwood	Clerk	1,200.00
Leona Freshwater	Stenographer	1,140.00
Marie Mincks	Stenographer	1,020.00
		\$ 12,992.00
<i>News Bureau</i>		
James E. Pollard	Director	\$ 5,088.00
Josephine B. Reed	Clerk	1,380.00
		\$ 6,468.00
<i>Dean of Men</i>		
Joseph A. Park	Dean of Men.....	\$ 4,284.00
Fred J. Milligan	Asst. Dean of Men.....	2,400.00
Margie Hoffman	Stenographer	1,200.00
Agnes M. Marshall	Auditor Student Organizations....	850.00
		\$ 8,734.00

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Dean of Women

Esther Allen Gaw	Dean of Women.....	\$ 4,284.00
Grace S. M. Zorbaugh	Associate Dean	3,612.00
Mrs. Grace P. Weiss	Assistant to Dean.....	1,500.00
Mary M. Gordon	Assistant to Dean.....	1,020.00
Fred Patterson	Janitor	1,440.00
Freda Cox	Housekeeper	1,080.00
	Stenographer	960.00

\$ 13,896.00

Stores and Receiving

F. E. Jones	Director	\$ 3,996.00
Blanche Sullivan	Clerk	1,860.00
Margaret Schureman	Clerk	1,200.00
Lucille Moore	Typist	1,020.00
James Lawson	Checking Clerk	1,800.00
Frank Langworthy	Laborer	1,400.00
Irwen C. Brown	Laborer	1,200.00
Roy Burgett	Laborer	1,200.00
Charles F. Reasoner	Tool Room Keeper.....	1,320.00

\$ 14,996.00

Hospital Stores

Lowell H. Ruff	Asst. Storekeeper and Pharmacist.	\$ 2,360.00
Robert H. Bower	Pharmacist	1,900.00
Richard McClarren	Pharmacist	1,860.00
Dwight Milhone	Storekeeper	1,080.00
Elizabeth Zeier	Stenographer	1,140.00
John E. Swain	Laborer	1,200.00

\$ 9,540.00

Telephone Exchange

Katherine Napier	Telephone Operator	\$ 1,500.00
Gertrude Hammell	Telephone Operator	1,140.00
Margaret O'Neill	Telephone Operator	1,080.00
	Telephone Operator	1,080.00

\$ 4,800.00

Mailing Department

Winifred Emde	Distribution Clerk	\$ 1,380.00
Helen Neunherz	Clerk	840.00
G. J. Hoesch	Clerk (Janitor)	1,260.00
Ernest Ford	Mail Carrier (Janitor).....	1,380.00
Glenn S. Cooper	Statistical Machine Operator.....	1,800.00

\$ 6,660.00

Total for the Administrative Division.....

\$ 225,208.00

PHYSICAL PLANT

Engineer's Office

William C. McCracken	Chief Engineer	\$ 5,088.00
Charles E. Morrow	Asst. Supt. Bldg. and Grounds...	4,632.00
Charles Feil	Refrigeration Mechanic	2,400.00
Earl R. Cohee	Clerk	2,220.00
Oscar F. Lorbach	Elevator Inspector ..	1,920.00
Mary Krautner	Stenographer	1,320.00
Ruth Distelzweig	Stenographer	1,080.00

\$ 18,660.00

Betterment of Buildings—Carpenters

John Kraner	Foreman (Carpenter)	\$ 2,760.00
E. I. Martin	Carpenter	2,280.00
Charles Blesch	Carpenter	2,280.00
W. E. Steel	Carpenter	2,280.00
A. H. Sipple	Carpenter	2,280.00
Harry Fisher	Carpenter	2,280.00

\$ 14,160.00

Betterment of Buildings—Painters

Max Lehman	Foreman (Painter)	\$ 2,160.00 (and house)
Earling Howard	Painter	1,800.00

Lillian Hacker	Stenographer	1,020.00	
Margaret Leer	Typist	1,200.00	
Helen Hanesworth	Mimeograph Operator	840.00	
			\$ 35,424.00
<i>F-9 Commerce Extension</i>			
Thomas L. Kibler	Director and Professor.....	\$ 5,556.00	
Charles H. Chase	Asst. Professor	4,632.00	
Milo Kimball	Asst. Professor	4,284.00	
J. Weldon Jones	Asst. Professor	4,284.00	
William E. Dickerson	Asst. Professor	4,092.00	
J. Wayne Ley	Instructor	3,336.00	
Ayma J. Sharpe	Stenographer	1,600.00	
Margaret Harroun	Stenographer	1,200.00	
			\$ 28,984.00
<i>F-9 Bureau of Special Education</i>			
Charles Scott Berry	Director and Prof. of Psychology..	\$ 8,100.00	
Irene E. Kinley	Assistant to Director.....	2,000.00	
	Instructor	800.00	
			\$ 10,900.00
<i>F-9 Engineering Experiment Station</i>			
	Fellow	\$ 375.00	
	Fellow	375.00	
	Fellow	375.00	
Homer M. Faust	Senior Res. Engineer (11 mos.)..	3,701.00	
George A. Loomis	Senior Res. Engineer.....	1,375.00	
	($\frac{1}{2}$ time, 11 mos.)		
Samuel Shenker	Junior Res. Engineer.....	1,000.00	
	($\frac{1}{2}$ time, 11 mos.)		
			\$ 7,201.00
<i>Farm Rotary</i>			
Flo Bailey	Stenographer	\$ 540.00	
Margaret Wasem	Stenographer	420.00	
			\$ 960.00
<i>Dental Clinic</i>			
D. P. Snyder	Professor	\$ 1,800.00	
C. W. Strosnider	Asst. Professor	2,400.00	
R. D. McFarland	Instructor	2,400.00	
Wendell D. Postle	Instructor	1,500.00	
Wilbur L. Marshall	Instructor	1,200.00	
Joel G. Bernhard	Instructor	1,000.00	
Carl O. Boucher	Instructor	800.00	
O. O. Moberly	Supt. of Laboratories.....	3,420.00	
Emma Smith	Technical Assistant	800.00	
Nora Moore	Technical Assistant	800.00	
Edna Wallace	Stenographer	1,200.00	
Allie F. Harness	Clerk	1,000.00	
Virginia Moore	Clerk	960.00	
Estelle Reber Nagel	Clerk	960.00	
Sue Merrill	Janitress	840.00	
	Student Assistant	200.00	
			\$ 21,280.00
<i>Engineering Experiment Station</i>			
F. A. Young	Equipment Custodian	\$ 1,320.00	
			\$ 1,320.00
<i>Clinic</i>			
Wm. N. Taylor	Assoc. Professor	\$ 1,500.00	
Katherine Worth	Technical Assistant	810.00	
Grace Jordan	Assistant	400.00	
George B. Watson	Assistant	400.00	
			\$ 3,110.00
<i>Dispensaries</i>			
Addie Burris	Maid	\$ 300.00	
			\$ 300.00

Starling-Loving Hospital

Harry L. Reinhart	Pathologist	\$ 3,600.00
Hugh J. Means	Consulting Radiologist	1,200.00
Carl L. Spohr	Clinical Pathologist	400.00
Emilie Kaiser	Anesthetist	1,800.00
Faye Irvin	Technician	1,800.00
Carl P. Effer	Technical Assistant	200.00
John Francis Logue	Orderly	720.00
Oscar S. Peterson	Mechanic	2,600.00
Joe Borchert	Student Relief Clerk.....	600.00
Ruth Westlake	Student Relief Clerk.....	600.00

\$ 13,520.00

Student Medical Service

James S. Wilson	Director	\$ 4,284.00
M. F. Osborn	First Assoc. Director.....	3,804.00
James M. Foley	Associate Physician	3,156.00
Shirley Armstrong	Third Assoc. Director.....	1,250.00
Charlotte Winnemore	Assistant Professor	1,250.00
John W. Wilce	Associate Physician	2,100.00
James A. Beer	Associate Physician	2,100.00
William A. Humphrey	Assistant Physician	1,500.00
Lucille Young	Nurse	2,100.00
Dolores Stoecklein	Assistant Nurse	1,260.00
Maud M. Eckhardt	Clerk	1,440.00
Margaret Cahill	Stenographer	1,020.00

\$ 25,264.00

Photography

Frank H. Haskett	Professor	\$ 1,500.00
George S. Wolfram	Photographer	2,300.00
Walter Wagner	Photographer	1,820.00
Charles Moore	Assistant	1,500.00
F. W. Davis	Assistant	1,500.00
Mabel K. Clum	Typist	1,600.00

\$ 10,220.00

Stores and Receiving—General Store Room

Wilma L. Murtha	Stenographer	\$ 1,300.00
Barbara Seaman	Clerk	1,020.00
Edith Hoisington	Clerk	1,020.00
Charles Pugh	Laborer	1,560.00
Joseph Paquin	Laborer	1,200.00
Harry Sanders	Laborer	1,200.00
Arthur Thomas	Laborer	1,080.00
C. O. Yochum	Laborer	1,080.00
Floyd Allen	Laborer	1,080.00

\$ 10,540.00

Stores and Receiving—Laboratory Supply Store

C. W. McClintock	Storekeeper	\$ 3,804.00
Clyde Minto	Bookkeeper	1,800.00
Clara Fleischer	Clerk	1,500.00
Stenna Hiler	Clerk	1,200.00
Ruth Oldiges	Clerk	1,080.00
L. S. Gormley	Pharmacist	2,700.00
H. W. Miller	Pharmacist	2,500.00
Frank D. Brill	Pharmacist	2,320.00
Leslie W. Rees	Pharmacist	2,260.00
Fred L. Williams	Pharmacist	2,200.00
Donald C. Van Dyke	Pharmacist	1,900.00
Aden L. Duffee	Pharmacist	1,600.00
R. B. Leonard	Glassblower	2,460.00
William E. Leonard	Glassblower's Helper	1,600.00
H. L. Allison	Laborer	1,740.00
Amaza Sells	Laborer	1,260.00
James A. Shockley	Laborer	1,200.00
C. C. Lloyd	Laborer	1,200.00
Raymond Roush	Laborer	1,060.00
Joseph Luckhaupt	Laborer	1,020.00
Donald Morgan	Laborer	1,020.00

Scott Dawson	Laborer	960.00
George Morris	Towel Man	1,200

\$ 39,584.00

University Bookstore

Margaret Hoopingarner	Bookkeeper	\$ 1,800.00
Rose Hartman	Stenographer	1,440.00
Walter C. Grauman	Stock Clerk	1,380.00
Josephine Conti	Clerk	1,020.00
Mary BeVier	Clerk	960.00

\$ 6,600.00

University Press

George H. Siebert	Bookstore Manager.....	See Business Office
George M. Ginn	Printer	\$ 8,400.00
Charles W. Thompson	Bindery Foreman	2,850.00
Irwin G. Stein	Linotype Machinist Operator.....	2,704.00
Richard Grimes	Bookkeeper	1,500.00
Eileen Morrissey	Stenographer	1,200.00
Jeannette A. Reed	Proofreader	1,704.00
Mildred Schumacher	Proofreader	1,296.00

\$ 14,654.00

**University Press*

Robert W. Hodgson	Printer	\$ 2,808.00
Charles D. Kalb	Printer	2,496.00
Clyde Hodgson	Printer	2,496.00
Vinton Gerhardt	Printer	2,496.00
Frank A. Huff	Compositor	2,548.00
Harry H. Rule	Linotype Operator	2,704.00
Paul J. Steinberger	Linotype Operator	2,704.00
William R. Stephens	Linotype Operator	2,600.00
William H. Ziebold	Linotype Operator	2,444.00
Tracy Burke	Linotype Operator	2,444.00
Roy E. Campbell	Night Linotype Operator.....	2,808.00
Fred E. Plimell	Night Linotype Operator.....	2,704.00
Roy G. Burgoon	Night Linotype Operator.....	2,548.00
Albert P. Taylor	Pressman	2,548.00
Charles Gerhardt	Pressman	2,444.00
Clyde W. Beymer	Asst. Pressman	2,221.00
Verne Osborne	Pressfeeder	2,496.00
Elsie Rigby	Job Pressfeeder	1,196.00
John S. Murray	Folding Machine Operator.....	2,496.00
Charles E. Taylor	Folding Machine Operator.....	2,496.00
Walton O. Weaver	Apprentice	1,768.00
Lowell A. Burke	Apprentice	1,614.00

\$ 53,079.00

**University Press*

William L. Taylor	Bookbinder	\$ 2,496.00
Arthur E. Dunn	Bookbinder	2,444.00
Elmer V. English	Bookbinder	2,444.00
Clara B. Harding	Bindery Woman	1,664.00
Bertha Brown	Bindery Woman	1,196.00
Louise Bierstedt	Bindery Woman	1,196.00
Emma L. Crego	Bindery Woman	1,196.00
Florian H. Brooks	Bindery Woman	1,196.00
Gertrude H. Roehrer	Job Press Feeder.....	1,196.00

\$ 15,028.00

*(The above employees are paid according to the number of hours worked; they are given no contracts with the University. The salary request for 1932-1933 is, in each case, a maximum amount for the year which any employee will receive.)

Total for the University Press..... \$ 82,761.00

* * * * *

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the Chairman was directed to appoint a committee of three members of the Board to make a survey of the entire matter of extension work and

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report its findings to the Board. The Chairman appointed Mr. Kaiser, Mr. Caton, and Mr. Laybourne.

* * * * *

The Secretary presented the following communications from the Director of Finance:

March 28th, 1932

*Mr. Carl E. Steeb, Secretary,
Board of Trustees,
Ohio State University,
Columbus, Ohio*

Dear Sir:

At a meeting of the Emergency Board held on the above date, the Board considered your request of March 22nd, 1932, and granted the following allowances from the appropriation made to the Emergency Board in H. B. No. 624 for the year 1932:

<i>Ohio State University</i>	
\$10,000.00 to G-31,	Electrical Engineering
\$10,000.00 to F-9,	Other, Farm Marketing

The allowance of \$10,000.00 to G-31, Electrical Engineering Equipment, is made with the understanding that this amount will be supplemented by additional funds under the control and supervision of the University, and used for the purchase of a new Radio Transmitter and Equipment for Broadcasting Station, WEAO, as ordered by the Federal Radio Commission.

Very truly yours,

(Signed) HOWARD L. BEVIS,
President, Emergency Board.

March 28th, 1932

*Mr. Carl E. Steeb, Secretary,
Board of Trustees,
Ohio State University,
Columbus, Ohio.*

Dear Sir:

At a meeting of the Controlling Board held on the above date, the Board considered your request of March 28, 1932, and granted permission for the advertisement for bids for new Radio Transmitter and Equipment for Broadcasting Station WEAO, to be published once, not more than ten days nor less than eight days preceding the day of the opening of the bids; said equipment to be purchased from an allowance of \$10,000.00 made by the Emergency Board on March 28th, 1932, to G-31, Electrical Engineering Equipment, which amount is to be supplemented by additional funds under the control and supervision of the University.

Very truly yours,

(Signed) HOWARD L. BEVIS,
President, Controlling Board.

* * * * *

The specifications, forms of proposal, estimates of cost and bill of materials for Radio Broadcast Transmitter as prepared by Mr. R. C. Higgy, Director of WEAO, were approved. Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Secretary was upon roll call unanimously directed to advertise for bids on a ten-day period, as authorized by the State Controlling Board, and the Cabinet was authorized and directed to open any bids that may be received, and if any such bids are below the estimated cost and in accordance with specifications, then the Cabinet is directed to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board at a later meeting.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Kaiser, a credit of \$201.10 from the D. W. McGrath & Sons Company, contractors for the Teachers' Training Building was, upon recommendation of the University Architect, unanimously approved.

<i>D. W. McGrath & Sons Company</i>	March 29, 1932
Difference between cash allowance for interior face brick	
and the actual cost thereof.....\$201.10

Thereupon the Board adjourned to meet on Tuesday, April 19th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 19, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

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Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Edith Holmberg	Home Dem. Agent, Columbiana County	Jan. 31, 1932	2,500.00
Lucile Eby	Home Dem. Agent, Mercer County	Mar. 31, 1932	1,900.00
<i>College of Agriculture Rural Economics F-9</i>			
Ernest J. Hopkins	Assistant	Mar. 31, 1932	1,800.00
<i>College of Arts and Sciences Geology</i>			
Ralph H. Bond	Student Assistant	Mar. 28, 1932	100.00
<i>College of Education Bureau of Educational Research</i>			
Portia Steele	Typist	May 1, 1932	1,200.00
<i>College of Medicine Starling-Loving Hospital</i>			
Ruth K. Snowden	Asst. Supt. of Nurses	Apr. 1, 1932	1,900.00
Anne Cronin	Telephone Operator	Mar. 31, 1932	960.00
Nellie Dawn Orndorf	Nurses Aide	Mar. 20, 1932	600.00
<i>Graduate School</i>			
Leston L. Love	Scholar	Apr. 1, 1932	300.00
<i>Administrative Division Dean of Women's Office</i>			
Helen B. Williams	Stenographer	Apr. 30, 1932	1,050.00
<i>Telephone Exchange</i>			
Besse M. Rulman	Telephone Operator	Mar. 31, 1932	1,080.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Marcell Martin	Stenographer (part time)	Mar. 22, 1932		1,020.00

College of Arts and Sciences

Chemistry

Arthur B. Bankhardt	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Norman N. Beil	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Roy G. Bossert	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Harold C. Brill	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John R. Caldwell	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Maurice L. Ernsberger	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
William H. Hall	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Leonard Kreider	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Howard Tanner	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Charles E. Waring	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Charles E. Welling	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Phoebe Paine	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Jared Clark	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Kenneth Detling	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
C. Max Hull	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
S. B. Kuykendall	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Earl A. Long	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00

English

Paul House	Graduate Assistant	Sp. Qr. ('33)	Sp. ('33)	400.00 period
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Geology

Robert O. Hergert	Student Assistant	Sp. Qr. ('32)	Sp. ('32)	33.33 period
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College of Education

Administration

Leston L. Love	Associate Professor	Sp. Qr.	Sp.	1,250.00 period
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Fine Arts

Horace King	Instructor	Sp. Qr.	Sp.	200.00 period
Carolyn G. Bradley	Assistant Professor	Au. Qr.	Au.Wi.Sp.	3,250.00

Music

Marjorie Jones	Student Assistant	Au. Qr.	Au.Wi.Sp.	250.00
Dorothy M. Wilson	Student Assistant	Au. Qr.	Au.Wi.Sp.	250.00
Dorothy Garver	Student Assistant	Au. Qr.	Au.Wi.Sp.	300.00

Principles of Education

Wilfred Eberhart	Instructor	Au. Qr.	Au.Wi.Sp.	2,250.00
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Psychology

Francis Hibler	Assistant	Sp. Qr.	Sp.	300.00 period
Robert Bruce	Instructor	Au. Qr.	Au.Wi.Sp.	2,500.00
Carroll L. Shartle	Instructor	July 1, 1932	Su.Au. Sp.	2,000.00
Merrick K. Walsh	Instructor	Au. Qr.	Au.Wi.Sp.	2,500.00
Kenneth H. Baker	Instructor	Au. Qr.	Au.Wi.Sp.	2,000.00
J. Kenneth Little	Instructor	July 1, 1932	Su.Au. Sp.	2,000.00
Seth E. Haven	Instructor	July 1, 1932	Su.Au. Sp.	1,850.00
James H. Taylor	Instructor	July 1, 1932	Su.Au.Wi.	2,000.00
John E. Wenrick	Assistant	Au. Qr.	Au.Wi.Sp.	2,000.00
Frank N. Stanton	Assistant	Au. Qr.	Au.Wi.Sp.	750.00
Dorothy R. Disher	Assistant	Au. Qr.	Au.Wi.Sp.	1,500.00
Fred Brown	Assistant	Au. Qr.	Au.Wi.Sp.	1,500.00
Herman A. Copeland	Assistant	July 1, 1932	Su.Au.Wi.	1,500.00
Francis Hibler	Assistant	Au. Qr.	Au.Wi.Sp.	1,200.00
Wm. C. Schwarzbek	Assistant	Au. Qr.	Au.Wi.Sp.	1,500.00
Maurice E. Troyer	Assistant	July 1, 1932	Su. Wi.Sp.	1,500.00
Dorothy Adkins	Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Robert Royer	Assistant	Au. Qr.	Au.Wi.Sp.	500.00
W. Jaffray Cameron	Assistant	Au. Qr.	Au.Wi.Sp.	1,200.00
Horace Champney	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
William M. Hinton	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Ralph M. Stogdill	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Hyman Hanson	Student Assistant	July 1, 1932	Su.Au.Wi.Sp.	240.00
Roger Bellows	Laboratory Assistant	Au. Qr.	Au.Wi.Sp.	750.00
Isabelle F. Wagner	Laboratory Assistant	Au. Qr.	Au.Wi.Sp.	750.00

College of Engineering

Engineering Experiment Station

J. R. Shank	Research Professor	May 1, 1932 for 2 mos.		437.00 period
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J. M. Weed	Assistant Director	June 1, 1932 for 1 mo.	261.25 period
M. C. Shaw	Research Engineer	May 1, 1932 for 2 mos	300.00 period
Ruby Byers	Stenographer (half time)	Apr. 1, 1932 for 3 mos.	120.00 period
<i>College of Medicine Obstetrics</i>			
J. Clyde Vanneter	Instructor	July 1, 1932 Su.Au.Wi.Sp.	No salary
<i>Pathology</i>			
Harry L. Reinhart	Assistant Professor	July 1, 1932 Su.Au.Wi.Sp.	No salary
<i>Physiological Chemistry</i>			
George H. Ruggy	Graduate Assistant	Au. Qr.	Au.Wi.Sp. 500.00
<i>Starling-Loving Hospital</i>			
Ruth Perkins	Asst. Director of Nurses and Instructor in Principles and Practices of Nursing	Apr. 1, 1932 Su.Au.Wi.Sp.	1,800.00
Marjorie Ward	Nurses Aide	Mar. 21, 1932	600.00
Edward Montgomery	Student Tele. Operator	Apr. 1, 1932	960.00
<i>Graduate School</i>			
David H. Dawson	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Howard H. Alden	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Clarence Bremer	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Donald W. Dunipace	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Gilford J. Ikenberry	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Ben Rosenberg	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Elmer B. Royer	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Richard C. Steinmetz	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Samuel Unger	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Claude C. Wakeland	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Harold M. Whitacre	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
George W. White	Fellow	Au. Qr.	Au.Wi.Sp. 500.00
Wm. M. Barrows, Jr.	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Stanley J. Carpenter	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Thomas E. Ervin	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Esther L. Grant	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
David T. Griggs	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Newton D. Holbrook	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Helmut E. L. Kohnke	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
LeFever M. Lee	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Marjorie Leffler	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Kenneth P. Miller	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Francis J. Robichaux	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Samuel M. Steward	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Seth T. Walton	Scholar	Au. Qr.	Au.Wi.Sp. 300.00
Henriette M. Jardon	Scholar	Sp. Qr. ('32)	Sp. 100.00 ('32) period
Audrey C. Sweet	Editorial Assistant	Apr. 1, 1932	1,500.00 (Rotary No. 7280)
<i>Administrative Division Telephone Exchange</i>			
Anne Cronin	Telephone Operator	Apr. 1, 1932	960.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture Agricultural Education</i>			
Ralph H. Woods	Professor	1st term, Su. Qr.	300.00
<i>Zoology and Entomology</i>			
Samuel A. Graham	Professor of Entomology	Su. Qr.	1,500.00
<i>College of Arts and Sciences Chemistry</i>			
Saul Dushman	Professor	1st term, Su. Qr.	1,500.00
Charles A. Kraus	Professor	2nd term, Su. Qr.	1,500.00

<i>Physics</i>			
Peter Debye	Professor	Aug. 1, to Aug. 28, 1932	1,000.00
William F. G. Swann	Professor	July 1, to July 28, 1932	1,000.00
<i>Political Science</i>			
Ben A. Arneson	Professor	1st term, Su. Qr.	700.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Alfred G. Buehler	Associate Professor	1st term, Su. Qr.	650.00
Charles O. Hardy	Professor	2nd term, Su. Qr.	750.00
<i>Geography</i>			
Daniel R. Bergsmark	Assistant Professor	2nd term, Su. Qr.	500.00
<i>College of Education</i>			
<i>Music</i>			
Thomas H. Hamilton	Professor	1st term, Su. Qr.	600.00
Karl H. Eschmann	Professor	2nd term, Su. Qr.	600.00
Frederick J. Lehmann	Professor	1st term, Su. Qr.	700.00
Edith M. Keller	Asst. Professor (part time)	1st term, Su. Qr.	400.00
Jacob A. Evanson	Assistant Professor	1st term, Su. Qr.	1,000.00
Alice E. Bivins	Assistant Professor	1st term, Su. Qr.	1,100.00
Faye Rees	Instructor	Su. Qr.	700.00
Helen F. Stone	Instructor (part time)	Su. Qr.	250.00
Ellis F. Snyder	Instructor	1st term, Su. Qr.	400.00
Olwen E. Jones	Instructor (part time)	1st term, Su. Qr.	400.00
Ralph E. Rush	Instructor	Su. Qr.	900.00
Vera W. Downing	Instructor (part time)	1st term, Su. Qr.	300.00
Marie Porterfield	Assistant	1st term, Su. Qr.	250.00
H. H. Barr	Assistant	Su. Qr.	350.00
Dorothy Garver	Student Assistant	Su. Qr.	100.00
<i>Principles of Education</i>			
Julius J. Oppenheimer	Professor	2nd term, Su. Qr.	700.00
George E. Axtelle	Assistant Professor	1st term, Su. Qr.	700.00
<i>Psychology</i>			
Harry W. Crane	Professor	1st term, Su. Qr.	1,000.00
John P. Nafe	Associate Professor	1st term, Su. Qr.	1,000.00
Francis Hibler	Assistant	Su. Qr.	250.00
Elmer B. Royer	Assistant	Su. Qr.	250.00
Fred Brown	Assistant	Su. Qr.	300.00
Hyman Hanson	Assistant	Su. Qr.	175.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Frank E. Cook	Instructor (part time)	Su. Qr.	400.00
L. A. Parker	Instructor (part time)	Su. Qr.	100.00
<i>Mechanical Engineering</i>			
Karl W. Stinson	Acting Chairman of Dept.	Su. Qr.	500.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Lena S. Enright	Graduate Assistant	Su. Qr.	150.00
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Samuel S. Willaman	Professor	1st term, Su. Qr.	500.00
Floyd A. Rowe	Professor	1st term, Su. Qr.	850.00
Floyd Stahl	Instructor	1st term, Su. Qr.	400.00
<i>Physical Education for Women</i>			
Katharine F. Hersey	Assistant Professor	1st term, Su. Qr.	550.00
Jennette A. Stein	Instructor	1st term, Su. Qr.	350.00
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Changes in Title

Name	Title—From	To	Effective
<i>College of Agriculture Administration</i>			
Ruth G. Doughton	Stenographer	Assistant to Dean	Apr. 1, 1932
<i>College of Commerce and Administration Economics</i>			
J. Carleton Dockeray	Graduate Assistant	Assistant	Oct. 1, 1932
Fred Helm	Graduate Assistant	Assistant	Oct. 1, 1932
<i>College of Engineering Electrical Engineering</i>			
Emerson E. Kimberly	Assistant Professor	Associate Professor	July 1, 1932
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Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
Julia Whitmer	Stenographer	Apr. 1, 1932	1,020.00	1,140.00
<i>College of Engineering Engineering Drawing</i>				
Gilbert Baechele	Student Assistant	Sp. Qr.	100.00 Qr.	145.00 Qr.
Henry F. Carroll	Student Assistant	Sp. Qr.	100.00 Qr.	145.00 Qr.
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Miscellaneous Recommendations

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Business Manager's Office

Charles A. Kuntz, Comptroller, to attend a meeting of the Association of the University and College Business Officers, at Ames, Iowa, May 10-14, 1932.

That Professor Charles C. Stillman be appointed to the Directorship of the School of Social Administration, effective July 1, 1932.

That Professor Frederick E. Lumley be appointed to the Chairmanship of the Department of Sociology, effective July 1, 1932.

That A. H. Mickey, Superintendent of Construction, University Architect's Division, be granted a leave of absence for one year without salary, effective April 1, 1932.

That M. A. Carter, Architectural Engineer, and P. E. Crider, Draftsman, University Architect's Division, be placed on half-time service, effective April 1, 1932, and that their services be continued on a half-time basis to September 30, 1932. (This will mean that one-half of the salaries from now until June 30th will be carried forward as a balance to pay the July, August, and September installments.)

That Wilder D. Foster, Research Engineer, Engineering Experiment Station, be granted a leave of absence, without salary, from March 1, 1932, to May 1, 1932.

That upon the recommendation of the University Faculty a post-humus degree of Bachelor of Chemical Engineering be granted to David Goodfriend (deceased) at the coming June Convocation, and the diploma be presented to his parents at that time. Mr. Goodfriend met an untimely death in an accident on December 29th, last.

That in pursuance of the report of the Faculty Committee on Honorary Degrees and the approval thereof by the University Faculty

on April 14, 1932, the Honorary Degree—Doctor of Science—be conferred upon Charles Frederick Marvin, M.E., 1883, and Walter Collins O'Kane, B.A., 1897; M.A., 1909.

* * * * *

The University Architect reported that bids received on March 28th, 1932 on the original plans for the Addition to Engineering Experiment Station for the use of the State Highway Department were in excess of estimate of cost. He then presented revised plans, specifications, bills of materials, and estimates of cost for the building which are in accordance with the wishes of the State Highway Department, and recommended to the Trustees that such revised plans be approved.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the above revised plans, specifications, bills of materials and estimates of cost were upon roll call unanimously approved.

* * * * *

The Secretary now presented the following letter from the University Architect:

April 18, 1932.

*Mr. C. E. Steeb, Secretary
Board of Trustees,
Administration Building.*

Re: Teachers' Training Bldg.

Dear Sir:

This will advise you that the work required by the General Contract for the Construction of the Teachers' Training Building on the University campus was satisfactorily executed on March 16, 1932, and I recommend that the building be accepted as of that date and final payment made to the Contractor.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the above recommendations of the University Architect were approved, and the President and Secretary were authorized to approve the final estimate due the contractor, D. W. McGrath & Sons Company, as prepared by the University Architect.

* * * * *

The Chairman presented a petition for the establishment of a road along the north boundary of the Ohio State University Farm; said road to be an extension of the Ackerman Road, running west from Kenny Road to the Northwest Boulevard.

Inasmuch as the approval of this petition would require that a certain strip of land belonging to the State be dedicated for this purpose, the Board, upon motion of Mr. Atkinson, seconded by Mr. Laybourne, unanimously declined to approve the petition.

* * * * *

The Secretary now presented the following actions of the Cabinet, Director of Broadcasting Station, and Engineers relating to bids received April 12th, 1932 for a 1,000-Watt Radio Broadcast Transmitter for WEAO.

CABINET MINUTES

Columbus, Ohio, April 12, 1932.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. Smith, Morrow, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on March 30, 1932, met for the purpose of opening and reading in public the following bids received for a 1,000 Watt Radio Broadcast Transmitter for WEO:

<i>Bidders</i>	<i>Amount</i>
Graybar Electric Company, Inc.....	\$13,300.00
R. C. A. Victor Company.....	14,976.00

Upon motion, the above bids were referred to the Director of the Radio Station for tabulation and report.

CABINET MINUTES

Columbus, Ohio, April 18, 1932.

The Cabinet met in the Administration Building at 9:00 A. M.

Present: Messrs. Smith, McCracken, Morrow, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Director of the Broadcasting Station WEO on bids received April 12th, 1932, for the 1,000 Watt Radio Broadcast Transmitter for WEO.

April 13, 1932.

Mr. Carl E. Steeb, Secretary
Board of Trustees
Administration Building

Dear Mr. Steeb:

I have carefully examined the bids received for a 1,000 watt radio transmitter for Broadcasting Station WEO, and herewith give you my observations and recommendations.

Two bids were received, that of the R. C. A. Victor Company being \$14,976, and that of the Graybar Electric Company being \$13,300.

The low bid of the Graybar Electric Company is under the estimated cost (\$14,030) and the equipment manufactured by the Western Electric Company and offered meets our specifications satisfactorily in every respect. Furthermore, the equipment offered is of modern design and of the best possible type for our purposes. It will meet all requirements of the Federal Radio Commission and permit a material increase in the efficiency and effectiveness of WEO programs, extending the range and improving the quality of transmission.

I, therefore, recommend the awarding of the contract to the Graybar Electric Company at \$13,300.

I have forwarded to the Federal Radio Commission an application for a construction permit which is required previous to the actual installation. This permit should be issued

in about ten days. We may proceed now in contracting for the purchase of this 1,000 watt radio transmitter, making the contract contingent upon the issuance of the construction permit by the Commission.

No difficulty is anticipated in securing the construction permit since the new radio transmitter is necessary to meet the operating requirements of the Federal Radio Commission. I have been informed unofficially by the Commission that there will be no difficulty in obtaining the permit.

I trust that whatever action is necessary can be taken without delay in order that the contract may be awarded when the construction permit is received.

Sincerely yours,

(Signed) R. C. HIGGY, *Director.*

Acting under instructions received at the meeting of the Board of Trustees held March 30th, 1932, the Cabinet approved the recommendations of the Director of Broadcasting Station WEAO and recommends to the Board of Trustees the award of the contract for a 1,000 Watt Radio Broadcast Transmitter for Station WEAO to the Graybar Electric Company, Inc., for the amount of their bid, \$13,300.00.

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the recommendations as made by the Cabinet and the Director of Broadcasting Station WEAO were upon roll call unanimously approved, and the Secretary was directed to prepare contract in accordance therewith and recommend to the Director of Public Works the award of said contract.

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Thereupon the Board adjourned to meet on Monday, May 9th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 9, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Mack, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Botany</i>			
Andrew G. Lang	Grad. Assistant	Au. Qr.	500.00
<i>Horticulture</i>			
Tilford Cocks	Laborer	Apr. 17, 1932	1,080.00
<i>College of Arts and Sciences</i>			
<i>German</i>			
Hans Kurath	Professor	July 1, 1932	4,500.00 (On leave)
<i>Physics</i>			
Donald W. Dunipace	Assistant	July 1, 1932	900.00
<i>College of Engineering</i>			
<i>Administration</i>			
Annabelle Tatman	Stenographer	May 24, 1932	1,000.00
<i>Electrical Engineering</i>			
John D. Corley	Assistant	July 1, 1932	1,000.00
William F. Mueller	Stud. Assistant	July 1, 1932	200.00
Charles L. Lucal	Stud. Assistant	July 1, 1932	200.00
George F. Leydorf	Assistant	July 1, 1932	1,334.00
<i>College of Medicine</i>			
<i>Medical and Surgical Research</i>			
Donald E. Yochem	Asst. in Department and Resident in Hospital	July 1, 1932	1,200.00
Paul McManigal	Laborer	July 1, 1932	960.00
<i>Starling-Loving Hospital</i>			
Rosa Lee Jones	Janitress	Apr. 19, 1932	600.00
<i>Graduate School</i>			
David H. Dawson	Fellow	Apr. 22, 1932	500.00
Ben Rosenberg	Fellow	Apr. 22, 1932	500.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Ruth Allers	Typist	Apr. 30, 1932	1,320.00
<i>Physical Plant</i>			
<i>Engineer's Office</i>			
Oscar Lorbach	Elevator Inspector	Apr. 30, 1932	1,920.00
<i>Steamfitters and Plumbers</i>			
William Ranney	Fireman	Apr. 30, 1932	980.00
	(Mr. Ranney died April 21, 1932)		

*Stores and Receiving Department**General Store Room—Rotary*

C. O. Yochum	Laborer	Apr. 30, 1932	1,080.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Botany</i>				
Oliver D. Diller	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Elbert H. Ahlstrom	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Horticulture</i>				
Richard H. Sudds	Assistant	Au. Qr.	Au.	600.00
J. Howard Constable	Laborer	Apr. 18, 1932		period 1,080.00
<i>Ohio Biological Survey</i>				
Herbert Osborn	Director	July 1, 1932	Su.Au.Wi.Sp.	500.00
Elizabeth A. Davis	Office Assistant	July 1, 1932	Su.Au.Wi.Sp.	40.00
L. B. Walton	Specialist	June 1, 1932	for 4 mos.	100.00
Dorothy M. Johnson	Grad. Assistant	Oct. 1, 1932	for 1 year	50.00
				mo.
(The above salaries to be paid from Ohio Biological Survey F-9)				
<i>College of Arts and Sciences</i>				
<i>Astronomy</i>				
Samuel S. Whitt	Observatory Asst.	July 1, 1932	for 12 mos.	460.00
<i>Bacteriology</i>				
D. Frank Holtman	Assistant	Au. Qr.	Au.Wi.Sp.	1,200.00
<i>History</i>				
William T. Miller	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
H. S. Warwick II	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Carl L. Spicer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Jay W. McKee	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
<i>Mathematics</i>				
Howard H. Alden	Assistant	May 2, 1932	Sp.	83.00
Harold F. Archibald	Grad. Assistant	Au. Qr.	Au.Wi.	period 500.00
Edward L. Walters	Grad. Assistant	Au. Qr.	Au.Wi.	period 500.00
Paul M. Hummel	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Francis Middleswart	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Louis D. Rodabaugh	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Physics</i>				
Martin S. Maier	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Russell W. Mebs	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Charles A. Whitmer	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Joel J. Rheins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John H. Moore	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Paul E. Stanley	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Neil Shawhan	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Willard F. Bartoe	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Volney Wilson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Hugh C. Wolfe	Instructor	Au. Qr.	Au.Wi.Sp.	2,600.00
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Francis Babione	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Earl L. Knight	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John Hart	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

*College of Education**Bureau of Educational Research*

Frederick H. Lumley	Research Associate	Oct. 1, 1932	Su.Au.Wi.Sp.	3,600.00
(Salary payable as follows: \$ 500 from A-1 3100 from Payne Fund)				

Marie Kellstadt	Stud. Stenographer	July 1, 1932		255.00
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Fine Arts

John Kemper	Assistant	May 3 to May 6, 1932 inclusive		30.00
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Journal of Higher Education

Florence Lord	Clerk (Salary to be paid from Rotary No. 8148)	July 1, 1932		1,200.00
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University Schools

Arthur H. Moehلمان	Asst. Professor in Social Science	Oct. 1, 1932	Au.Wi.Sp.	3,500.00
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Charles C. Cowell	Assoc. Professor of Health Education	July 1, 1932	Au.Wi.Sp.	4,250.00
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*College of Engineering**Electrical Engineering*

Paul F. Clement	Assistant	Oct. 1, 1932	Au.Wi.Sp.	550.00
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Thomas T. Woodson	Assistant	Oct. 1, 1932	Au.Wi.Sp.	550.00
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Charles L. Lucal	Assistant	July 1, 1932	Su.Au. Sp.	550.00
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E. C. Guptill	Assistant	Oct. 1, 1932	Au.Wi.Sp.	550.00
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Engineering Experiment Station

Thornton C. Barnes	Jr. Research Engineer	Apr. 1, 1932		150.00 mo.
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(No University funds involved. Salary to be paid directly by the joint committee of the A.G.A. and the A.S.M.E. who are cooperating in the work for which he is hired.)

*College of Medicine**Medicine*

Campbell Taylor	Assistant	July 1, 1932	Su.Au.Wi.Sp.	No sal.
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Starling-Loving Hospital

Bertha M. Trombley	Janitress	Apr. 1, 1932		600.00
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College of Veterinary Medicine

Guilford S. Elwood	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
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John H. Knapp	House Surgeon	July 1, 1932	Su.Au.Wi.Sp.	1,200.00
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George F. Delaplaine	Grad. Assistant	July 1, 1932	Su.Au.Wi.Sp.	750.00
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Fritz Volkmar	Assistant	July 1, 1932	Su.Au.Wi.Sp.	750.00
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Graduate School

Owen A. Thompson	Fellow	Au. Qr.	Au.Wi.Sp.	500.00
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Edward C. Simmons	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
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Robert G. Kilgore	Robinson Fellow	Au. Qr.	Au.Wi.Sp.	750.00
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Preston M. Harris	Res. Associate	July 1, 1932		No sal.
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David H. Dawson	E. I. DuPont de Nemours & Co. Fellow	Au. Qr.	Au.Wi.Sp.	750.00
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(Salary to be paid from funds deposited in the office of the Business Manager by the E. I. DuPont de Nemours & Company)

Cecil H. Wadleigh	National Kraut Packers Fellow	June 1, 1932	Su.Au.Wi.Sp.	1,000.00 for 12 mos.
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(Salary to be paid from funds deposited in the office of the Business Manager by the National Kraut Packers Association)

William M. Hinton	Scholar	Su. Qr.	Su. Wi.Sp.	300.00
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*Administrative Division**Dean of Women*

Henrietta Jettinghoff	Stenographer	May 1, 1932		960.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
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*College of Agriculture**Home Economics*

Osee Hughes	Instructor	1st term, Su. Qr.	300.00
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Ruth M. Beard	Assistant	Su. Qr.	166.67
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Katherine L. Garver	Assistant	1st term, Su. Qr.	100.00
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Mary E. Hutton	Assistant	Su. Qr.	166.67
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Evangeline Klepinger	Assistant	1st term, Su. Qr.	166.67
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Winifred Reynolds	Assistant	Su. Qr.	100.00
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*College of Arts and Sciences**German*

F. J. Kramer	Assistant	Su. Qr.	300.00
<i>History</i>			
William T. Utter	Professor	Su. Qr.	1,000.00
Harold M. Vinacke	Professor	2nd term, Su. Qr.	800.00
Paul Schaeffer	Asst. Professor	Su. Qr.	1,000.00

*College of Commerce and Administration**Sociology*

Leila Kinney	Asst. Professor	1st term, Su. Qr.	650.00
Lloyd Cook	Instructor	Su. Qr.	650.00

*College of Education**Bureau of Special Education*

Christine P. Ingram	Instructor	1st term, Su. Qr.	800.00
(Salary payable from F-9)			

Principles of Education

James K. Skipper	Part-time Instructor	Su. Qr.	400.00
Glenn S. Thompson	Part-time Instructor	Su. Qr.	400.00
Ernest E. Bayles	Part-time Instructor	Su. Qr.	400.00

Demonstration School

Frances K. Martin	Instructor in Kindergarten	June 27 to Aug. 5, 1932	600.00
Constance Loomis	Assistant in Kindergarten	June 27 to Aug. 5, 1932	250.00
Ruth Strickland	Instructor, 1st grade	June 27 to Aug. 5, 1932	500.00
Bertha McCollum	Instructor, 2nd grade	June 27 to Aug. 5, 1932	500.00
Blanche Kent	Instructor, 3rd grade	June 27 to Aug. 5, 1932	450.00
Pearl Merriman	Instructor, 4th grade	June 27 to Aug. 5, 1932	500.00
May Hollis Siegl	Instructor, 5th grade	June 27 to Aug. 5, 1932	500.00
Imo E. Oakes	Instructor, 6th grade	June 27 to Aug. 5, 1932	450.00
Beatrice Perham	Instructor in Music and Rhythms	June 27 to Aug. 5, 1932	450.00

Margaret S. Millar	Instructor in Art	June 27 to Aug. 5, 1932	450.00
Bruce Hinman	Instructor in Science	June 27 to Aug. 5, 1932	525.00
Cecile C. Swales	Assistant	June 27 to Aug. 5, 1932	500.00
Mae I. McCrory	Assistant in Primary Grades	June 27 to Aug. 5, 1932	250.00

School Administration

E. R. Wood	Professor	Su. Qr.	1,500.00
Carroll R. Reed	Professor	1st term, Su. Qr.	900.00
T. H. Shelby	Professor	Su. Qr.	1,500.00
Milo H. Stuart	Professor	1st term, Su. Qr.	900.00
R. W. Tyler	Professor	Su. Qr.	1,500.00
H. R. Dieterich	Asst. Professor	Su. Qr.	1,200.00
M. M. Chambers	Asst. Professor	1st term, Su. Qr.	600.00
DeWitt Morgan	Asst. Professor	Su. Qr.	1,500.00
Galen Jones	Asst. Professor	1st term, Su. Qr.	750.00
W. W. Bartlett	Instructor	1st term, Su. Qr.	600.00
Byron Williams	Instructor	Su. Qr.	1,200.00
O. Floyd Nixon	Instructor	Su. Qr.	1,200.00
R. W. Edmiston	Instructor	2nd term, Su. Qr.	600.00
J. J. Maddox	Instructor	1st term, Su. Qr.	600.00
C. D. Washburn	Instructor	Su. Qr.	500.00
J. W. Irvine	Assistant	Su. Qr.	250.00
E. L. Mahaffey	Assistant	Su. Qr.	250.00

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Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Marion Hollingsworth	Curator	Asst. Professor	May 9, 1932
<i>College of Education</i>			
<i>Psychology</i>			
Frank N. Stanton	Assistant	Lab. Assistant	Oct. 1, 1932
<i>College of Medicine</i>			
<i>Medicine</i>			
George T. Harding III	Assistant	Instructor of Neurology	July 1, 1932

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Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>Mathematics</i>				
Jack T. Kent	Grad. Assistant	May 2, 1932	166.66 qr.	249.66 qr.
<i>College of Medicine</i>				
<i>Medicine</i>				
George T. Harding III	Instructor	May 1, 1932	300.00	100.00
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*Miscellaneous
Recommendations*

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Law

H. W. Arant, Dean, to attend the Tenth Annual Meeting of the American Law Institute, in Washington, D. C., May 4-8, 1932.

Commerce Extension

Thomas L. Kibler, Director, to attend the annual meetings of the National University Extension Association and the American Association for Adult Education, in Minneapolis and Buffalo, May 9-19, 1932.

That the new home management house, under the direction of the School of Home Economics, be named the "Grace Graham Walker House" in memory of the late Professor Grace Walker, who was a member of the faculty of the School of Home Economics from 1913 until the time of her death in April, 1930.

That the report of the Committee on Lamme Medal Award approved by the Faculty of the College of Engineering on May 3, 1932, be approved, and in accordance therewith one medal be granted to Ralph Davenport Mershon of the class of 1890; and the other to Albert Victor Bleininger of the class of 1901; these to be awarded at the Convocation on June 13, 1932.

That the proposed agreement between the Engineering Experiment Station, Ohio State University, and the American Society of Mechanical Engineers and the American Gas Association Joint Research Committee on Metering, for cooperative investigation of Variation of Orifice Coefficients with Pressure Taps and Pipe Sizes, be approved.

That David R. Inglis of the Department of Physics be granted a leave of absence without salary, for the academic year, 1932-33, in order to study theoretical physics in German Universities.

That the diploma fee of \$5.00 paid by Albert E. Scheible on February 14, 1928, for his B.C.E. degree, be refunded to him. Mr. Scheible did not complete his requirements for graduation.

That the diploma fee of \$10.00 paid by Clay C. Treadway on April 3, 1930 for his M.A. degree, be refunded to him. Mr. Treadway did not complete his requirements for graduation.

That Bernard R. Higley be reimbursed to the amount of \$40.00 paid as fees by him in the Winter Quarter 1930 and the Winter Quarter 1931 through ignorance of his right to exemption from fees under the Jones Law.

That Owen Rice be reimbursed to the amount of \$105.00 paid as fees by him in the Autumn Quarter 1930 and the Winter and Spring Quarters 1931, through ignorance of his rights to exemption from fees under the Jones Law.

That the following changes in quarters of service be approved:

Ira C. Hoffman, Assistant Professor, Department of Horticulture, from Autumn, 1932 to Spring, 1933.

Robert E. Rockwood, Professor, Department of Romance Languages, from Autumn, Winter and Spring, 1932-33 to Summer, Autumn, and Winter, 1932-33.

Richard Smith, Research Assistant, Bureau of Business Research, from Summer, 1932 to Autumn, Winter, and Spring, 1932-33.

Marion Griffith, Instructor, Department of Home Economics, from Autumn, Winter, and Spring, 1932-33 to Summer, Autumn, and Winter, 1932-33.

Harold M. Whitacre, University Fellow, from Autumn, Winter, and Spring 1932-33 to Summer, Autumn, and Winter, 1932-33.

E. L. Beck, Professor, Department of English, from Autumn, Winter, and Spring, 1932-33 to Summer, Autumn, Winter, and Spring, 1932-33.

C. E. Anibal, Associate Professor, Department of Romance Languages, from Summer, Autumn, Winter, 1931-32 to Summer, Autumn, Winter and Spring, 1931-32.

Fred Speer, Assistant Professor, Department of Bacteriology, from Autumn, Winter, and Spring, 1932-33 to Summer, Autumn, and Winter, 1932-33.

Bernice Horton, Instructor, Department of Bacteriology, from Summer, Autumn, and Winter, 1932-33 to Autumn, Winter and Spring, 1932-33.

* * * * *

The President presented the following memorial to Professor George Wells Knight:

Professor George Wells Knight was born in Michigan, June 25, 1858 and was graduated from the University of Michigan in 1878. He earned at this University the degrees, Master of Arts in 1883, and Doctor of Philosophy in 1884. Meanwhile he was teaching and acting as principal in the Lansing and Ann Arbor high schools, and both the academic and practical experience was preparing him for his career as educational administrator and especially as teacher. He came to the Ohio State University in 1885 as Assistant Professor of History and English Language and Literature, and two years later was made a Professor of History and had charge of that department of instruction until 1925 and in 1928 he retired from teaching with the title Emeritus Professor of History.

He always remained a keen student and the year 1889-90 he spent in Europe at the universities of Halle, Berlin and Freiburg studying under eminent German professors. Ten years later he spent the year abroad mostly in Paris and London making stimulating contacts with men eminent in

statesmanship, education, economics. He represented the University in that year at the centennial commemoration of the birth of Charles Darwin. Later he pursued his moving interest in human affairs by travel in Egypt, Czechoslovakia and Italy, in South America and Mexico. In these travels he was a keen observer of persons and peoples and believed in travel as a means of cultivating personality and of enriching the offerings he could make to his colleagues and above all to his students.

When he came to the University in 1885 the Faculty was small and the University was still in a formative stage. He served as Secretary of the Faculty for a number of years and was a frequent and faithful member of committees. For more than forty years his name will be found in the proceedings of the University Faculty as a leader in debate, always with a clear and convincing argument. He was a trusted adviser to each of the Presidents who served after his coming to the University.

He had other educational interests aside from the department over which he presided. He assisted in the formation of the College of Law and rendered important service in integrating the law school and the University and for many years taught constitutional and international law. In 1904 and again in 1908 he was the acting Dean of this College.

In 1914 he was made Dean of the College of Education at a time when the adjustment of that college with the older colleges and the determination of its exact status in the University enterprise were difficult problems. He rendered conscientious and constructive service in this capacity for a period of six years, when he returned again to his life-long interest, the teaching of history.

He was enthusiastically interested in the stimulation of young men to graduate study; he was entirely confident of the significance of graduate work in a University; he was a leader in graduate teaching and was intensely interested in laying the foundations of what has since become the Graduate School.

His most characteristic service, however, was rendered in the interest of liberal education in the College of Arts and Sciences. In his department he gradually surrounded himself with teachers who developed their own special interests, men of great ability, and at appropriate times he facilitated the creation of separate departments. Out of his original chair developed the departments of European History, Economics, Sociology, Political Science, and American History, in the latter of which his interest was primary and continuous.

He rendered valuable service to the State outside of the University when in 1907 he was the secretary of the Ohio Commission for the Jamestown exposition. He was also a member of the Ohio Constitutional Convention of 1912 where he made a substantial contribution to its work. He was a trusted counselor in the directorate of a large savings and home building institution; he was a devoted member of the First Congregational church of Columbus and was happy in serving there under the great preacher, Washington Gladden.

His death occurred February 10, 1932 after a very short illness.

A characteristic appraisal of Professor Knight is found in the following quotations from the memorial submitted to the University Faculty on March 16, 1932, by a faculty committee composed of Professor A. H. Tuttle, Professor J. R. Taylor, Professor W. H. Siebert, and Professor H. R. Spencer:

"A great teacher, he was always investing himself in young people. They all found him interesting and stimulating. He sowed seed broadcast, which bore fruit variously, according to the ground into which it fell. Students found him exacting and later learned to thank him for insisting on high standards, on exact knowledge and precise expression. Some remember particularly his habit of throwing out a question, perhaps unanswered, perhaps unanswerable, upon which his way of putting the question compelled them to think for themselves. Some lay chief stress on the clarity with which he answered hard questions, providing the last word that needed to be said on the matter. An element of value was his breadth of view, in which the social sciences were a seamless web. Perhaps the most important thing of all was his widely attested capacity of stimulating his students' personality, re-making their mental furniture, in matters that bore not directly on history, but more broadly, on their citizenship, their manhood. Who shall measure the significance of such a service to the state and nation?"

"We remember him as he walked among us, straight as an arrow in body, straight and incisive in his thought and speech. But equally characteristic was his intense loyalty—to his friends, to his students as he followed them in their several positions in the world's work, to his department and his faculty, and to his university. Also his gentleness to intimates, his kindness to those whom he could help. A considerable number of men owed educational opportunity to his quiet assistance, by loan of money where that was the wisest way to stimulate thrift and maintain self-respect. All his life long he gave without stint, of his counsel, his time, his self. From such unmeasured giving the university has grown to be what it is. In the university's continued and increasing service to the State, and in the enlarging minds and hearts of his thousands of grateful students, George Wells Knight lives and will live."

Upon motion of Mr. Caton, seconded by Mr. Mack, said memorial was approved by unanimous vote, and it was directed that a copy of same be sent to Mrs. Knight.

* * * * *

The President presented the following memorial to Dr. Edward Orton, Jr.:

Edward Orton, Junior, a son of the first President of the Ohio State University, was born October 8, 1863; he was graduated in 1884 with the degree, Engineer of Mines.

After nine years spent in industry relating to mines and furnaces and plants in the clay industry, he returned to the University as Director of the Department of Ceramics in

1894. This was the first school of its kind in the world, and the organization thereof and the procuring of legislative help therefor were carried through by him almost entirely. He had a fixed and aggressive belief that the University should be carrying on education in ceramics. He was a pioneer in this field and was the constant inspiration in the growth of the department for many years.

He became secretary of the College of Engineering in 1895 and served as Dean from 1902 to 1906 and from 1910 to 1915. During his deanship the standards of engineering education were raised and strengthened and brought into accord with the educational movement of the times. His relations with his faculty were frank and cordial and there was always a spirit of hearty cooperation. The students had absolute confidence in the Dean's impartiality, in his determination to maintain standards and to tolerate nothing less than their best effort.

His own personal efforts were largely responsible for the authorization by the Legislature of the Engineering Experiment Station, and this important feature of higher University service was built upon state support which had been secured very largely through his personal efforts. When Edward Orton had thought through a proposal and judged it favorably, he was indefatigable in his activities to have it carried into effect, and practically everything he touched prospered. He left the service of the University at the opening of the World War and entered the United States military service in 1917. Although not thereafter officially connected with the University, practically he remained for ten years a forceful influence in the College of Engineering, and the Departments of Geology, Ceramics, and Military Science, which had always engaged his deepest interests.

He endowed the Edward Orton Memorial Library in Orton Hall which was dedicated October 15, 1920, and this stands as a noble monument to his revered father and as a permanent evidence of filial affection.

There were many interests outside of the University to which General Orton was devoted, such as the Reserve Officers Association of Ohio, of which he was president in 1922-23; the Godman Guild, to which he contributed liberally in money, and established and presented to the trustees of this Guild the splendid gift, "Camp Mary Orton" near Flint, Ohio; the Columbus Chamber of Commerce, of which he served as president for two terms with marked distinction, and the Columbus Community Chest, for which he directed a very successful campaign in 1930. His chief outside interest for many years was the manufacture of pyrometric cones. He established a factory and laboratory in 1900 and later housed it in a stately building at Eighth Avenue and Summit Street in the City of Columbus, which, under his will, is turned over to the trustees of the Edward Orton, Junior, Ceramic Foundation as the Orton Memorial Laboratory, to be operated for the benefit of the ceramic engineering profession by a Board of Trustees representing the American Ceramic Society, the Ohio State University, and the United States Bureau of Standards. Under certain contingencies mentioned

in the will it may ultimately become the property of the Ohio State University.

Honors came to General Orton unsought; the name of Mount Orton in Estes Park, the Presidency of the American Ceramic Society in 1930, the degree of Doctor of Science from Rutgers University in 1922, the degree, Doctor of Laws from Alfred University, the professional degree, Ceramic Engineer, from the Ohio State University in 1931.

His death occurred February 10, 1932, after an illness of several months, and he was accorded a public military funeral eminently proper to his high rank as Brigadier General.

The following characterization is quoted from the memorial submitted to the faculty of the Ohio State University on March 14, 1932, by a faculty committee composed of Professor J. V. Denney, Professor C. E. Sherman, Professor D. J. Demorest, and Professor William McPherson.

"The variety of his activities in life, in most of which he succeeded far beyond the majority of those engaged in them, indicates an inner urge to find a task worthy of his unusual strength. His scientific curiosity was limited only by his feeling for what was practical and capable of achievement with a reasonable expenditure of time and concentrated effort. He challenged obstacles by frontal attack in the open, with confidence and persistence. He had no indirect ways or covert ways. Long before the project method in education was named he was employing it in all of the tasks of his own life, large and small. The habit of analysis, planning, foresight, and testing before action, was ingrained in his nature and led him to distrust the impulsive and the imaginative. Hence as an organizer, manager, and executive he displayed superior qualities. The virtues most prized in family, civic, and commercial life were congenial to his nature and were practiced with reasoned understanding. His sense of personal duty was sharp and keen. He was self-exacting in the performance of all obligations and correspondingly generous to others. While a strong believer in a disciplined social order resting upon compulsion if necessary, he was even more insistent that all leadership should be high-minded, self-critical, certain of itself, impartial, honest and unafraid. These traits of character in himself produced abounding confidence in his integrity of purpose and his intellectual and moral competence to lead. His many benefactions, public and private, attest abundantly the warmth of his feeling for others, the fundamental kindness of his heart, the strength of his devotion to family and friends, the depth and breadth of his humanity."

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, said memorial was approved by unanimous vote, and it was directed that a copy of same be sent to Mrs. Orton.

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The President presented the following resolution, which was upon motion of Mrs. Paterson, seconded by Mr. Mack, unanimously approved:

"That the Chairman of the Board of Trustees be authorized to sign on behalf of the University the petition to be

presented to the Probate Court of Franklin County, Ohio, by the Board of Trustees of the Edward Orton, Jr., Ceramic Foundation, asking that the Executors of the Edward Orton, Jr., estate be continued for one year in charge of the Ceramic business carried on in the Edward Orton, Jr., Pyrometric Cone Company."

* * * * *

Mr. Stone, Chairman of the Board, now presented the following statement:

At the meeting of the Board held June 13, 1927, Mr. Laybourne very graciously resigned as Chairman of the Board, and recommended my election as Chairman, in order that I might be privileged to sign my daughter's diploma. A somewhat similar situation has again arisen. Mr. Laybourne has a son and I have another daughter who will each receive degrees at this coming commencement. As the Chairman of this Board, therefore, I should like to have the privilege of signing my daughter's diploma, and then presenting my resignation and recommending the election of Mr. Laybourne as Chairman, in order that he may have the privilege of signing his son's diploma. I, therefore, tender my resignation as Chairman of the Board of Trustees, effective as of May 16, 1932.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the resignation of Mr. Stone as Chairman of the Board effective May 16, 1932, was upon roll call unanimously approved with the privilege to be retained by him of signing his daughter's diploma and that of Walter Collins O'Kane, and Mr. Lawrence E. Laybourne was elected Chairman of the Board for the remainder of the current fiscal year.

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Upon motion of Mr. Laybourne, seconded by Mr. Mack, the Secretary was by unanimous vote granted a leave of absence for approximately thirty days, beginning in June, 1932.

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The Secretary reported that on bids received on April 29th, 1932 for Addition to Engineering Experiment Station for the use of the State Highway Department, it was possible to award contracts for the General Contract and for the Electrical Contract, but that bids for the Heating, Ventilating, and Plumbing work were in excess of the estimate of cost. It was necessary, therefore, to readvertise for bids on the Heating, Ventilating and Plumbing work on a revised estimate of cost, and upon the request of the State Highway Department, the Secretary approved said revised estimate of cost for and on behalf of the Board of Trustees.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the action of the Secretary in signing said revised estimate was upon roll call unanimously approved.

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Upon recommendation of Mr. William C. McCracken, Superintendent of Buildings and Grounds, the time of completion of the con-

tract with Herman C. Weller for Floor Construction around New
Springfield Boiler, Power Plant, was extended to May 3rd, 1932.

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Thereupon the Board adjourned to meet at the call of the Chair-
man.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

5-13-'32

Columbus, Ohio, May 13, 1932.

The Board of Trustees met in Columbus, Ohio, at 2:00 P. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Caton, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignation

The following resignation was accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
<i>Psychology</i>			
William M. Hinton	Grad. Assistant	Au. Qr.	500.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Vera McCoy Masters	Acting Asst. Professor	Su. Qr.	Su.Au.Wi.	2,000.00
<i>Chemistry</i>				
J. L. Quinn	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Elmer Cook	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
A. A. Alberts	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Otis C. Dermer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
J. A. Orsino	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Harry R. Weimer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
John D. Piper	Assistant	Su. Qr.	Su.Au.Wi.	1,000.00
Alpha J. Will	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	500.00
George M. Strong	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	500.00
Robert Collins	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	500.00
Harry F. Miller	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Karl Bambach	Grad. Assistant	Su. Qr.	Su.Au.Wi.	500.00
D. L. Whitlock	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Donald R. Swan	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Clayton Smucker	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Sherman E. Smith	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
L. A. McDowell	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Mary A. Magill	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Ralph W. Kewish	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Donald R. Jackson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
David F. Helm	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Homer J. Hall	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Louis W. Georges	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Paul Flory	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Lawrence P. Eblin	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Clyde Davis	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Jack Compton	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Clarence C. Christman	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Lawrence P. Biefeld	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
C. L. Bernier	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

J. C. Beltz	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Donald E. Babcock	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Dale R. Eberhart	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Paul K. Winter	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Henry Wolthorn	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Robert F. Brown	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00
R. F. Robey	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00
John B. Fried	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00

Geology

Allan T. Stone	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Myron T. Sturgeon	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Edgar L. Stephenson	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
John H. Melvin	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00

*College of Commerce and Administration**School of Journalism*

Joseph S. Myers	Professor and Chairman	July 1, 1932	Au. Wi. Sp.	5,088.00
Osman C. Hooper	Professor Emeritus	July 1, 1932		2,000.00
Lester C. Getzloe	Asst. Professor	July 1, 1932	Au. Wi. Sp.	3,804.00
Norval N. Luxon	Asst. Professor	Oct. 1, 1932	Au. Wi. Sp.	2,856.00
Harry R. O'Brien	Instructor (Part time)	Oct. 1, 1932	Au. Wi. Sp.	900.00
Clara Baker	Bookkeeper	July 1, 1932		1,380.00
Gertrude Hettinger	Stenographer	July 1, 1932		1,080.00
(To be named later)	Editor—Lantern	Oct. 1, 1932	Au. Wi. Sp.	500.00
(To be named later)	Bus. Mgr.—Lantern	Oct. 1, 1932	Au. Wi. Sp.	500.00
James E. Pollard	Lecturer	Oct. 1, 1932	Au. Wi. Sp.	No sal.

*Physical Plant**Engineer's Office*

Rex Hammond	Elevator Inspector	May 10, 1932		1,920.00
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Steamfitters and Plumbers

W. D. Ranney, Jr.	Fireman	May 1, 1932 for 1 mo. and 25 days		980.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
C. L. Bernier	Grad. Assistant	Su. Qr.	166.66
D. R. Eberhart	Grad. Assistant	Su. Qr.	166.67
D. L. Warrick	Grad. Assistant	Su. Qr.	166.67
(Special contracts)			

*College of Commerce and Administration**Business Organization*

Cary W. Bowers	Lecturer	Su. Qr.		470.00
*	*	*	*	*

*Miscellaneous**Recommendations*

That the quarters of service E. A. Long, Assistant in the Department of Chemistry, be changed from the Autumn, Winter and Spring to the Summer, Autumn, and Winter for the year 1932-1933.

That the quarters of service of Theodore Fitzgerald, Assistant in the Department of Veterinary Medicine, be changed from the Summer, Autumn, Winter, and Spring to the Autumn, Winter, and Spring Quarters for the year 1932-1933 and that his salary remain at \$1200.00 for three quarters' service.

That the appointment of Robert J. Havighurst, Associate Professor, University Schools, be made effective July 1, 1932 for the Autumn, Winter, and Spring Quarters instead of October 1, 1932 as previously reported.

That a diploma be issued to Mr. Jack Gilford, supplementing the one granted to him by the College of Arts and Sciences in 1928; satis-

factory evidence having been presented that his name has been changed by the Probate Court from Jack Goldfarb to Jack Gilford.

That the degree of Bachelor of Science in Education with Distinction or with High Distinction be granted properly qualified graduates of the College of Education. This recommendation of the College of Education was approved by the University Faculty at a meeting held on May 12, 1932.

That the resignation of Alfred Vivian, Dean of the College of Agriculture, be accepted and that he be retired from active service with the title of Dean Emeritus of Agriculture with a salary of \$2000 per annum. In thus recommending the acceptance and approval of Dean Vivian's wish to retire, the following brief statement of his services to the University is presented:

He came to the Ohio State University in 1902 as Associate Professor of Agricultural Chemistry and became Professor of that subject in 1905 and so continued until 1915. He was then chosen Dean of the College of Agriculture and Professor of Agricultural Chemistry, succeeding Dean Homer C. Price, who withdrew from the University at that time. For seventeen years Dean Vivian has been in charge of the College of Agriculture and in that period great material improvements have been made. The departments of Animal Husbandry and Poultry Husbandry have been moved to the farm west of the Olentangy River and for many years Dean Vivian has planned and been very active in the effort to secure a large agricultural building which would house the departments of Soils, Farm Crops, Agricultural Chemistry, and Dairy Technology, all of which are in need of greatly enlarged facilities. It was his earnest hope that this building program might be brought to completion in his administration.

Personal contact with the students and a personal interest in the teaching program and the dealings with students on the part of the members of the faculty of the College have always been of the greatest interest to Dean Vivian. He created with the hearty cooperation of the students the All-Agricultural Council, made up of students who took an interest in the student life and activities and as a group, could present to the Dean the sentiments of the student body and could discuss intelligently with the Dean all matters in which there was a mutual interest of the students and faculty. His personal relations with the members of his faculty have always been most cordial, and his appealing personality gave him a high place in their regard.

Dean Vivian was very widely known in Ohio among the rural people. He appeared very frequently for conferences or lectures or addresses and was highly esteemed by the farm people and agricultural groups in the State. For some years, he has been a lecturer of the Grange; he made a very complete study of Grange ritual and symbolism and ideals and in his lectures portrayed the fine spirit which actuated the formation of the Grange and marks that organization today. He loved the country-side and the beauty spots of Ohio and he photographed these, coloring the photographs to reproduce natural colors with his own hand, wrote poetry about them

and quoted easily the best poetry expressing the thoughts of others about out-door Ohio. He delighted to work with the boys and girls in the 4-H Clubs by whom he was regarded with a sincere affection.

He kept in mind the desires and the real interests of the rural people in the counseling with department faculties and in the construction of the educational program of the College and at the same time brought to bear upon the College problems the experience gained in his visits out over the State and in his conferences with Deans and faculty members from the Colleges of Agriculture of the country, whom he met at least annually in the national association meetings. He kept in close touch with the movements in agricultural education as they were progressively brought forward in the Association of Land Grant Colleges, and served constructively on its committees from time to time.

In the last ten years of his administration when almost all other agricultural colleges witnessed a decline in enrollment, the College here kept its numbers with remarkable uniformity and it has always been the largest or next to the largest in its student body.

Dean Vivian always placed the interests of the University supremely above any college or departmental benefits or purposes. He regarded himself as a representative of the University on public occasions and not of any particular college. His relations with the members of the University faculty were always stimulating and cordial, and his constructive influence is evident in the deliberations of the faculty, and his contributions were always marked with careful thought and proper appreciation of the dignity of a State University and its place as a powerful agency in the improvement of the public welfare.

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The President now recommended for the position of Dean of the College of Agriculture, Leland Everett Call, at the existing salary of \$6756 per annum, effective July 1st, 1932.

Upon this recommendation, the roll call resulted as follows:

Ayes: Messrs. Caton, Atkinson, Stone, and Mrs. Paterson.

Nay: Mr. Laybourne.

The Chairman declared the recommendation approved.

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The President now recommended that in accordance with the recommendation of the University Faculty, degrees be awarded at the Spring Quarter Convocation on June 13th, 1932, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Derwin Willoughby Ashcraft, D.V.M., M.Sc.; Hubert Emerson Bice, B.A., M.A.; Fred Corry Bishop, B.S., M.S. (Colorado Agricultural College); Edward Paul Breakey, B.Sc., M.A. (University of Kansas); Nathaniel Charles Burhans, B.S. (Iowa State College), M.S. (University of Wisconsin); Wendell Holmes Camp, B.S., M.Sc.; Thomas Charles Chadwick, B.Ch.E., M.Sc.; Tod B. Galloway Dixon, B.Ch.E., M.Sc.; John Huntley Dupre, B.A., LL.B., M.A.; Walter

Philip Elhardt, B.Sc. in Agr., M.A.; Robert Anderson Fisher, B.Ch.E., M.Sc.; Harry Ludwig Gui, B.S., M.S. (Kansas State Agricultural College); Weston Andrew Hare, B.S. (Municipal University of Akron); Lydia Anna Jahn, B.A., M.A.; Grace Emily Jameson, B.A. (The College of Wooster), M.A.; John Solomon Kegg, A.B., M.A. (Defiance College); Maurice Curtis Langhorne, B.A., M.A. (Washington and Lee University); Liang Ching Li, B.S. (Nankai University), M.Sc.; Edward Gibson Locke, B.S. (Oregon State Agricultural College), M.Sc.; Bernard Sterling Mason, A.B. (University of Michigan), M.A.; John Allen Miller, A.B. (Ashland College), M.Sc.; William McLennan Morgan, B.Sc. in Chem. (University of Illinois), M.Sc.; Mildred Ratliff Newlin, A.B. (Earlham College), M.Sc.; Ola Floyd Nixon, A.B. (Indiana University), A.M. (University of Chicago); L. A. Parker, B.S. in Engr Chem. (Georgia School of Technology), M.Sc.; Corliss Lloyd Parry, B.A., M.A.; Hugo Karl Polt, A.B. (New York State College for Teachers), M.A. (Syracuse University); George Thomas Rankin, B.A. (Muskingum College), M.Sc.; Robert Ray Scott, Ph.B. (Hiram College), A.M. (Columbia University); Lucile Douglas Smith, A.B. (Transylvania College), M.A. (Johns Hopkins University); Frank John Soday, B.S. in Chem. Engr. (Grove City College), M.Sc.; Ignatius John Wernert, B.A., M.S. (State University of Iowa); Francis Jesse Williams, B.S. in Cer. Engr. (Alfred College); Shou-Chen Yang, M.S. (University of Illinois).

MASTER OF ARTS

Lillian Mae Alspaugh, Ph.B. (University of Chicago); Harold Frederick Amrhein, B.A. (Ohio Wesleyan University); Carl Ludwig Anderson, B.S. in Edu. (Kansas State Teachers College of Emporia); Waldo Clifford Ault, B.A.; Lawrence Edward Baldwin, Ph.B. (Denison University); Marguerite Allen Bartlett, Ph.B. (Franklin College); Anne Katherine Bartram, B.A.; Mary Evelyn Baumgardner, B.A. (Ohio Wesleyan University); William Thomas Bean, B.S. (Allegheny College); Frederick Kenneth Berrien, A.B. (Colgate University); James Alexander Byrd, B.E.E.; Albert F. Cameron, B.S. in Edu.; Donald William Coddling, A.B. (Ohio Northern University); Charles Treber Collins, B.S. in Edu. (Miami University); Frank Stephen Cross, B.A. (Ohio Wesleyan University); Marguerite Fullerton Danner, B.Sc. in Edu.; Francis William Davis, B.E.E.; Amiel Otto Dehn, B.A. (The University of the City of Toledo); Kenneth Dwight Detling, A.B. (Miami University); Nellie May Drummond, A.B. (West Virginia Wesleyan College); Kathryn Hall Duffey, B.A., B.Sc. in Edu.; Harriet James Eaton, A.B. (Radcliffe College); Mary Elizabeth Evans, B.Sc. in Edu.; Clarke Leslie Foster, A.B. (Park College); Bernadine Allison Fouch, B.S. in Soc. Adm.; Mary Marguerite Gaal, B.Sc. in Edu.; Rebecca Beatrice Garbe, B.A.; Alma Josephine Garber, A.B. (Ashland College); Robert Hassler Gerhard, A.B. (Franklin and Marshall College); Mary Edmonds Gerlach, B.Sc. in Dom. Sci.; Dorothy Getz, B.A.; Edith Nuber Gibbs, B.A., B.Sc. in Edu.; Dora Eunice Giffen, B.A. (Muskingum College); Nathan Ginsburg, B.A.; Mildred Mary Goerlich, A.B. (Heidelberg College); Emelie Rachel Goodwin, A.B. (Capitol University); Mary Naomi Goodwin, B.A. (The College of Wooster); Esther Lucille Grant, B.A. (Ohio Wesleyan University); Frederick Tasney Greene, B.Sc. in Bus. Adm.; William Chamberlin Hale, B.S. in Com. (Milligan College); Hyman Hanson, B.A.; Alice Bockstahler Harris, B.L., B.A. (Ohio

Wesleyan University); Roy Clifford Harrison, A.B. (Central Normal College); Nellie Maude Hastings, B.A. (Muskingum College); George Elliott Hatfield, B.Sc. in Edu.; Cosette Willison Hempstead, B.A. (Wellesley College); Catherine Elizabeth Hennessey, B.A.; Robert Homer Hilliard, B.A., B.Sc. in Edu.; Theophil Fred Hotz, A.B. (Heidelberg College); Jui Yun Huang, B.Sc. in Soc. Adm.; Robert Norris Hughes, B.A.; Clair Martel Hughey, A.B. (Ohio University); Mary Gwendolyn Jenkins, B.Sc. in Edu.; Julius Joseph Kaiserman, B.A.; Louis Kaplan, B.S. (University of Chattanooga); Harry Bernard Ketter, B.A.; Earl Lawrence Knight, B.S. in Com. (Temple University); Anna Heaton Kuntz, B.A.; Claire Lenila Thomas Laing, B.A. (West Virginia University); Marjorie Leffler, A.B. (Miami University); Ralph Gleo Lenfesty, B.S. in Edu. (Arkansas State Teachers College); Martha Elizabeth Lindsay, B.A.; Emelia Littlefield, B.A. George Townsend Lodge, A.B. (Oberlin College); Robert Emerson Lowry, B.A.; Dorothy Seville Martin, B.A.; Thelma Faye Martin, B.Sc. in Edu.; Marie Katherine Mason, A.B. (Canisius College); Stanley William McClure, B.S. in Edu. (Miami University); Mae Isabella McCrory, B.S. (Western Reserve University); Christine Meek, A.B. (Marshall College); Isao Mikami, B.A.; Beatrice A. Millard, B.Sc. in Edu.; Bruce Robert Morris, B.A. (Western Reserve University); Robert Alvern Morton, A.B. (Heidelberg College); William Earl Murray, A.B. (Virginia Union University); James Earl Newsome, A.B. (Ohio University); Emory Norris, B.A.; Ernest Bayard Oberltner, B.S. (Ohio Northern University); Bertha Davis Paulin, B.Sc. in Edu.; Walter Smith Petry, B.Sc. in Edu.; Arthur Warren Phelps, B.A. (Washington and Lee University); Jeanne Bradford Phillips, B.Arch.; Emmett Delorus Preston, Jr., A.B. (Howard University); Mary Louise Ralston, Ph.B. (Denison University); Thomas Delmont Reese, B.S. in Bus Adm. (University of Southern California); Margaret Alice Riale, B.A. (The College of Wooster); Sylvia Richards, B.A. (Ohio Wesleyan University); Floyd Oliver Rittenhouse, B.A. (Emmanuel Missionary College); Carl Walter Robinson, B.S. in C.E. (Case School of Applied Science); James LeRoy Rogers, B.S. (Wittenberg College); Sam Rosenfeld, Jr., B.A.; Manuel Santiago, B.A.; Irene Bertha Schultze, B.S. in Edu. (Ohio University); Edward Christian Simmons, B.A.; Margaret Lucile Sittler, A.B. (Wittenberg College); Robert E. Smith, B.S. in Edu. (Central Missouri State Teachers College); Russell Breneman Smith, B.A. (Ohio Wesleyan University); Lois Marie Sproull, A.B. (Pennsylvania College for Women); Sophia Stambaugh, B.A. (Western Reserve University); Samuel Morris Steward, B.A.; Donald Robert Swan, B.S. (University of the City of Toledo); Mildred Aileen Thomas, A.B. (Mount Union College); Minnie Evelyn Thomas, A.B. (Ohio University); Marion Louise Thompson, B.Sc. in Edu.; Harold Voorhise Tipton, B.S. in Edu. (Ohio University); Ralph Herman Trivella, B.Sc. in Edu.; Samuel Ch'eng Hsien Tung, B.Sc. in Bus Adm.; Katherine Bartlett Usry, B.Sc. in Edu.; Philip Sidener Waldeck, B.Sc. in Edu.; Harold Nevada Waltern, A.B. (Indiana University); Frederick Alexander Waterman, B.Sc. in Edu.; Adolph David Weinberger, B.A.; Leonard Burt Wilder, A.B. (Baldwin-Wallace College); Helen Lucille Williams, A.B. (Denison University); Anna O'Hear Williamson, B.Sc. in Edu.; Robert Edgar Wilson, A.B. (Miami University); John Kirk Windle, A.B. (Denison University); Katherine Izora Wollam, B.Sc. in Edu.; Albert Ernest Wright, A.B. (Cedarville College); Earl Ott Wright, B.Edu. (University of Akron); Grace Elaine Wyman, B.A.

(Ohio Wesleyan University); James Carleton Yocum, B.Sc. in Bus. Adm.; Shui Ying Yu, B.A. (National Wu-Han University).

MASTER OF SCIENCE

William Bodine Abele, B. Ch. E.; William Harrod Adrian, B. Arch. E.; Howard M. Aitken, D.V.M.; Karl G. Bambach, B.A.; Alberta Ethel Banner, B.Sc. in Edu.; Charles Llewellyn Bernier, B.S. in Ind. Chem. (University of Montana); Ethel Bickham, B.Sc. in H.E.; Joseph Donnally Blickle, B.Sc. in Agr.; James David Bohn, B.S. (Pennsylvania State College); Marybodine Busey, B.Sc. in Phar.; Arthur Glenn Chapman, B.S. (Iowa State College of Agriculture and Mechanic Arts); John Rodgers Clifton, B.C.E.; Frank Alexander Cowan, B.A. (North Texas State Teachers College); Frank Sylvester Curto, B.Sc. in Agr.; George Leroy Dick, B.Sc. in Edu.; Samuel Clarkson Ellis, A.B. (Wittenberg College); Edwin John Fellows, B.Sc. in Phar.; Theodore Clinton Fitzgerald, D.V.M.; John Robert Forsythe, B.S. (Thiel College); Amberky Georgidse; Elmer William Greve, B.Sc. in Agr.; William James Grubbs, Jr., B.M.E.; Charles Ernest Hall, B.S. in C.E. (Rutgers University); Amor Edward Hancock, D.V.M.; John Frederick Harper, B.S. in Edu. (Miami University); Elmer Louis Hartman, B.S. in Agr. (Texas Technological College); Arnauld Haspil, B.Sc. in Agr.; Paul George Herold, B. Cer. E.; Sydney Hawtrey Holloway, B. Vet. Sc. (University of Toronto); Amos Grant Horney, A.B. (Earlham College); Stanley Philip Jay, B.E.E.; Paul Vernon Jewell, B.S. in Electrochem. Engr. (Massachusetts Institute of Technology); Paul Russell Jones, B. Cer. E.; Earl Cassidy Kirk, B. Met. E.; Evangeline Ruth Klepinger, B.Sc. in Edu.; LeFever Mackey Lee, B.A.; Eldon Paul LeGrand, B.Sc. in Agr.; Salvatore Michael Marco, B.M.E.; Albert Curtis Miller, B.A.; Grover Cleveland Musgrove, B.S. in Agr. (West Virginia University); Bernard Myron Newman, A.B. (Oberlin College); Arnold Theodore Nordsieck, B.A.; Michael Monserrate Parker, B.S. (Cornell University); Harold Everett Pinches, B.A. (Ohio Wesleyan University); Ivan Albert Planck, B. Ch. E.; William Donald Preston, A.B. (Wittenberg College); Carl Henry Rapp, B.S. (University of Illinois); Leonard Robert Richardson, D.V.M.; Reginald James Ritter, Ch.E. (Lehigh University); Herbert John Rolke, B. Cer. E.; Earl Irving Rosenblum, B.Sc. in Phar.; Howard Eugene Russell, B.A.; Alan Cartwright Secord, B.V.Sc. (Ontario Veterinary College); Waldron Devol Sheets, B. Ch. E.; Ralph Walter Sherman, B.Sc. in Bus. Adm.; Carl Edwin Smith, B.S. (Iowa State College of Agriculture and Mechanic Arts); Robert Mumford Smock, B.Sc. in Agr.; William Charles Stahl, B.S. (Virginia Polytechnic Institute); John Gordon Steels, B.S. (Pennsylvania State College); Arthur John Stupka, B.Sc. in Agr.; Claude Randolph Taylor, B.S. (Tufts College); Karl Vernon Taylor, B.C.E.; Ernest John Teichert, B. Met. E.; Belden Smith Tucker, B.C.E.; Carl Ernest Venard, B.A.; Fritz Volkmar, D.V.M.; Clifford Christian Wagner, D.V.M.; Milton Henry Waldschmidt, B. Cer. E.; Alfred Nelson Watson, B.A.; John Edward Wells, B.A. (University of Mississippi); Oliver Henry Mansfield Wilder, B.S. in Agr. (Purdue University).

ARCHITECT

Ruth Elizabeth Morris, B.Arch., 1924.

CERAMIC ENGINEER

Roy DeWitt Beck, B. Cer. E., 1926.

ELECTRICAL ENGINEER

George Warren Hoddy, B.E.E., 1926; Wirt Stanley Scott, M.E. in E.E., 1911; Harley Munhall Ward, B.E.E., 1921.

MECHANICAL ENGINEER

Samuel Reid Beitler, B.M.E., 1920; Paul Bucher, B.M.E., 1919; George William Burrell; Daniel Robert Croft, B.M.E., 1926; Eugene Field Dawson, B.M.E., 1921; Ivan Frank Zarobsky, B.M.E., 1927.

JURIS DOCTOR

John Robert Jones, B.Sc. in Bus. Adm.; Lorentz Bennett Knouff, A.B. (Otterbein College); Brandon Grey Schnorf, A.B. (The University of the City of Toledo); Louis Wexler, A.B. (The University of the City of Toledo).

BACHELOR OF LAWS

James Vincent Armogida, B.A.; Forrest Blizzard Ashcraft, B.A.; George Howey Barnard, B.Sc. in Bus. Adm.; John Bender, B.A.; William Willis Wray Bevens; Cecil Stanley Blair, B.A. (Ohio Wesleyan University); Jack Bosch, A.B. (Ohio University); Alfred Francis Brindley, Jr.; Mark Thomas Brown; William Cullen Bryant; Milton Warren Buffington, B.A.; Wendell Vaughn Butcher; Lozier Caplan, A.B. (The University of Akron); George H. Chamblin, B.A.; Forrest Edward Clifford Claypool; Francis Joseph Collopy, A.B. (Wilmington College); Arthur Bainbridge Cunningham, A.B. (Wittenberg College); John Franklin Darby, B.Sc. in Bus. Adm.; Charles Randolph Darnell, B.Sc. in Bus. Adm.; John Lodwick Davies, Jr.; Walter Russell Davis, B.A.; Harry Joseph Dworkin; Edward Long Garrett, B.A.; Noel Fisher George; Rafael Gonzalez de Maldonados, B.A.; Darold Irving Greek; Emanuel William Greenblatt; Isadore Milton Harris; Alvin Neil Haulung; Michael Harry Holliday, B.A.; William Douglas Howell; William James Hunter; James Wellor Igo; Raphael Garland Jeter; Albert Kivowitz Kaye, B.Sc. in Econ. (University of Pennsylvania); Ellis Wehrly Kerr, B.A. (Ohio Wesleyan University); Henry James Knapke; Francis Harover Lang, B.A. (Ohio Wesleyan University); James Walter Lang, Jr., B.A. (Ohio Wesleyan University); Frank Kaufman Levin; Edward Tiberio Lombardo; Harold Thomas Lutz, A.B. (Ohio University); Luke Hudson Lyman, B.Sc. in Bus. Adm.; John Merrick McElroy; James Paul McNamara; Donald Clement Miller, B.A.; Phillip Arthur Millstone, B.A.; Ellsworth Alfred Moats, B.Sc. in Bus. Adm.; Lionel Orville Moore, A.B. (Washington and Jefferson College); David Edwin Morgan, B.A. (University of Michigan); Robert Watkins Newlon, B.A.; James Robert Nichols, B.A.; Ellsworth Elmer Pegg, B.A.; John David Pincura, Jr., B.A. (Pennsylvania State College); Lawrence Albert Ramey; Robert Rutledge Richards, B.A.; Walter Denslow Sauer; Jacob Wolfe Scholnik; John Ewing Smith, B.A.; Franklyn Elwin Stearns; Vernon Lemar Stouffer, B.A.; Richard Pinkerton Swift, B.A. (Ohio Wesleyan University); Louis Tobin, B.A.; Chester Tuschman; Robert Cleland Tyler; Robert Hirst Wead, B.A.; Manning Drew Webster, B.Sc. in Bus. Adm.; Norman Leonard Weisman, B.A.; Frank Edward Wilkinson; Thomas White Young; Luella Zehner; Max Irwin Ziskind.

DOCTOR OF MEDICINE

John Rupert Alley; Temple August Baldi; Lester Dean Besecker; Byron Bennet Blank; George Peter Bohlender, B.A.; Joseph John Brumbaugh, B.A.; Howard Ray Campbell; James Heyward Carson; Stephen Philip Churchill; Chester Owen Cramer, B.A.; David Myers

Cremer, B.A. (Muskingum College); Theodore Cutright, B.A.; Stanford Seward Daw; Charles Joseph Dinardo; Rollin Ray Durant, B.A., M.Sc., Ph.D.; Robert Karl Edler, B.A. (Ohio Wesleyan University); Richard Andrews Firmin, A.B. (Oberlin College) Harold James Friedman, B.A.; Edgar Allen Fry; William Russel Gibson; Jack Gilford, B.A.; Maurice S. Goldberg; David Meyer Gordon; Grant Ostrander Graves, B.A., M.A.; John Burton Gravis; Robert Joseph Hansel, B.A.; George Wesley Hauser, B.S. (University of Minnesota); Robert Wayne Helms, B.Sc.; Laurence Marion Ihle; Joseph Paul Ingmire; Oscar Waldemar Jepson; Samuel Kamellin, B.Sc.; Ross Melville Knoble, B.A. (Western Reserve University); Conrad Andrew Kuehn, B.A. (Ohio Wesleyan University); Henry Brush Lacey, B.A.; Orville Lee Layman; Norris Edward Lenahan; Harry Herman Leuchtag, B.A.; Joseph Jacob Levin, B.A. (Western Reserve University), M.A.; Milton Auverem Levine, B.Sc.; Tom Franklin Lewis, Jr., B.Sc.; Samuel Lobe, B.A. (Western Reserve University); James William Long, B.Sc. (with Honors); William Francis Lyons, D.V.M.; Thomas Nicholas Manos; Chester Ray Markwood, B.Sc.; George Tilden Mathews; John Bernard McLaughlin; Umberto Alfred Melaragno, B.A. (Western Reserve University); Orval Jerome Miller, A.B. (Defiance College); Harold Mills; Mervin Hur Mitchell, B.Sc.; Dwight Miller Palmer, B.Sc. (with Honors); Crawford Francis Pope; Avery Dana Powell, A.B. (Ohio Northern University); Donald Ralph Printz; Morris Sol Rosenblum; Howard Harmon Schwindt; Abe Obby Shapiro, B.A.; Clara William Smith; Franklin Monnett Smith, B.A. (Ohio Wesleyan University); Harry Alva Smith; Carl Stein, B.A.; William Vincent Stephenson; Frank Howard Sweeney; Harold Oswald Tagett; Bernard Joseph Terrell; Myron Wendell Thomas, B.A. (Western Reserve University); Roy Henry Thompson; John August Topinka, B.A. (Western Reserve University); Walter Joseph Tymochko; Thomas Patrick Wangler, B.A.; Harold Wheeler Ward, A.B. (Marietta College); Jerome Irving Wertheimer, B.A.; Walter Estey Yingling.

DOCTOR OF DENTAL SURGERY

Henry Webster Arbaugh; Raymond Joseph Barry; Benjamin Bernard Bell; Alan Perry Berry; Alton Dean Brashear; Kenneth Mensing Broesamle; Emanuel Caplan; Abe Samuel Chazen; Solomon Clark; Jason Donald Damuth; Frank Emil Dettling; David Edward Eckert; Lester Lee Eichenauer; Nelson Robert Embrey; Gentry Elbert Fields, B.S. in M.E., M.E. (Virginia Polytechnic Institute); Calvin Charles Garverick; Bernard Leon Grossman; Robert Paul Hankamer; William Dickson Jacob Heintz; Clarence Richard Hien; Morris Hyman Karmasin; Melvin L. Kirchhofer, A.B. (Bluffton College); John Francis Kitchon; Albert Henry Koch; Henry Fred Albert Lange; Samuel Lavine; James Edward McGuire; William Conrade Myers; Dennis A. Nabors; Winston Baer Ocker; George William Peters; Paul Luther Schiff; Marion Arlie Schaffer; Carleton Hutchinson Shank; Robert S. Sigafos, B.A.; Henry Lloyd Smith; Lenore Sprague Stack, A.B. (Ohio University); Samuel Clancy Swerdlow; Ben Taubman; Robert Struble Taylor; George Richard Townsend; Russell Joseph Uhl; Ross Edgar Wales; Joseph William Walsh; Delbert Oliver Waud; Donald Julius Weber; Donald Herman Webster; Earl Joseph Welch; Abram Raymond Weprin; Harold O. Whitacre.

BACHELOR OF SCIENCE IN AGRICULTURE

Jose Balonquita Acebo; Truman Dewitt Arnold, B.Sc (Wilmington College); Alvan Benjamin Augsburg; Walter Robinson Baisler;

Lewis Ward Baker; Joseph Feurt Boynton; John Harold Brockschmidt; Lee M. Cleland; William Evan Davies; Harold Clyde Dickerson; Park Alexander Dimaline; Pearl Carl Drenning; Merrell Quentin Elder; Lawrence Cornelius Holtkamp; Robert Willis Kerns; Raymond Harlow King; Howard Francis Lillich; Rowe Cleland Littleton; Neal Hall Magee; Robert Hugh McCormick; Solon Franklin McQueston; Charles Earl Murphy; Robert Nelson Neill; Samuel Augustus Patterson; Raymond Edward Richmond; Percy Lehr Rider; Everett Glenwood Royer; J. Kenneth Samuels; Paul John Schlotterbeck; Alson Louis Siedel; Bernard Ellis Snider; Clarence Wayne Snyder; Charles Spitler; Elmer Dean Steiner; Edward Lloyd Truxal; Hildred Harvey Warner; Herbert Frederick Williamson; Wayne Eldrage Wilson.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Mildred Magdalene Axx; Mildred Beach; Helen Ann Bradfield; Roxanna Sanford Brannan; Vivian Lucille Chapman; Dorothy Joan Converse; Ruth Adelia Crockett; Wilma Lucile Crommer; Sybil Eldora Dally; Ruth Mary Durr; Ruth Kathryn Emmons; Mary Elizabeth Extine; Evelyn Pauline Gordon; Isabel Bertha Greunke; Ruth Henrietta Groeniger; Ellen Margaret Hachtel; Ruth Elizabeth Holmes; Kathryn Elizabeth Jaklon; Dorothy Della Kapp; Wanda Louise Leasure; Mary Alice Lyons; Esther Eustacia McCormick; Iva Charlotte Millard; Marietta Ruth Montgomery; Elva May Paul; Lucile Salome Reuthinger; Margaret Rockhold; Alma Caroline Rohe; Lois Evelyn Rumburg; Marthel Ryan; Rhoda Odora Sams; Helen Elizabeth Schleppi; Edress Eileen Schrack; Martha Ellen Shoebarger; Garnet Evelyn Slagle; Alice Pauline Southward; Genevieve Stowe; Wilhelmina Josie Styles; Mary Catherine Swint; Elizabeth Talley; Josephine Minnette Thompson; Dorothy Ethyl Trees; Helen Margaret Vogelsang; Cora Marie Wecht; Margaret Eleanor Whitney, B.S. (Otterbein College); Edith May Winans; Clara Bell Zeune; Mildred Irene Zurcher.

BACHELOR OF ARTS

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DOCTOR OF VETERINARY MEDICINE

Leo Edward Andress; Edwin Parker Barnes, Jr.; May Merton Batchelder, B.S. (University of New Hampshire); Morgan Willard Bates; Lauren Leonhardt Bechtol; James Robert Collier; George Frederick Delaplane; John Raymond Durigg; Guilford Smith Elwood, B.S. (University of New Hampshire); Leo W. Fugate; Thomas Whitby Garrett; Lyle Albert Gray; Carl William Groppe; Russell E.

Halstead; John Marshall Holmes; Robert Josephus Hoskins; John Luther Jones; James Ralph Karr; John Harold Knapp; Shefford Simpson Miller; Leroy Francis Neuenschwander; Olof Norling-Christensen; Harvey Franklin Page; Arthur Abner Rohrer; Elmer Lyle Rooks; Joseph Rudolph Skala; Charles Eugene Streeter, B.A. (Amherst College); Warren Leslie Tanner; Lester Albert Treat.

CERTIFICATE IN PUBLIC HEALTH NURSING

Clara Olive Davis; Louise Mary Ort.

CERTIFICATE OF GRADUATE NURSE

Madonna E. Baker; Lois Rose Biddle; Bernice Bernidean Billingsley; Mary Frances Boone; Marylu C. Castor; Pauline Edna Davis, B.S. (Michigan State Normal College); Clara Elizabeth Devallon; Doris Elizabeth Fenner; Marian Elizabeth Fuller; Margaret Edna Gresheimer; Grace Hafford Griswold; Rose Mary Grove; Alice Elizabeth Haines; Maude Florence Hill; Alma Marie Hutchins; Louise Stuart Kagay; Lucile C. Kester; Rose Barbara Keiner; Velma Dorothy Moury; Andree Jeanne Peyraud; Geraldine Jessie Pierce; Lillian Beverly Preston; Freeda Strait Pritchard; Louise Heflyn Roane; Elizabeth Annettie Robinson; Eliza S. Rodgers; Corrinne A. Scott; J. Lucille Sherwood; Catherine L. Simmons; Dorothy E. Spangler; Jane Campbell Stuart; Margaret Nathalie Thayer; Alberta A. Thompson; Frances Elizabeth Weiss; Wilma Kathleen Wolfe.

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above recommendation was approved by unanimous vote.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 13th, 1932, 9:00 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 23, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Lawrence E. Laybourne, Chairman, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Kaiser, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>German</i>			
E. M. J. Kretzmann	Assistant	Au. Qr.	900.00
<i>College of Education</i>			
<i>Principles of Education</i>			
Ernest E. Bayles	Instructor (part time)	June 21, 1932	400.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Eleanor Wolf	General Duty Nurse	May 13, 1932	1,380.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Franz Theodore Stone Laboratory</i>				
Marie E. Todd	Stud. Stenographer	June 20, 1932 for 85 days		250.00 period
<i>Horticulture and Forestry</i>				
Gustav H. Poesch	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Samuel I. Watson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Harold Robertson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Pearl C. Drenning	Assistant	July 1, 1932	(12 mos.)	1,400.00
<i>Zoology and Entomology</i>				
James G. Haub	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
(\$250.00 of the above salary to be provided by Graduate Council)				
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Frederick T. Greene	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
<i>Geography</i>				
Albert F. Cameron	Assistant	Au. Qr.	Au.Wi.Sp.	1,500.00
<i>College of Education</i>				
<i>Administration</i>				
Merle E. Ricketts	Stenographer	July 1, 1932		1,200.00
<i>Bureau of Educational Research</i>				
Wanda Rittenhouse	Stenographer	July 1, 1932		1,200.00

<i>Principles of Education</i>				
N. B. Marple, Jr.	Instructor	Au. Qr.	Au.Wi.Sp.	2,000.00
<i>School Administration</i>				
Worth J. Osburn	Professor (Special contract)	Su. Qr.	Su.Au.	2,856.00 period
(\$1500.00 of the above sum to be charged against the amount allotted the Department of School Administration for Special Summer Contracts)				
<i>College of Engineering Administration</i>				
Dorothea Fismer	Stenographer	May 16, 1932		1,080.00
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
Lowell A. Erf	Resident in Hospital and Asst. in Med. and Surg. Research	July 1, 1932	(12 mos.)	1,200.00
Frank S. Coe	Laborer	July 1, 1932		1,080.00
Bruce Shepard	Laborer	July 1, 1932		960.00
<i>Physiological Chemistry</i>				
Lelah C. Corcoran	Tech. Assistant	July 1, 1932		750.00
<i>Starling-Loving Hospital</i>				
Pauline Davis	General Duty Nurse	May 13 to July 1, 1932		115.00 mo.
<i>Surgery</i>				
George M. Curtis	Professor of Surgery and Surgical Research	July 1, 1932	Su.Au.Wi.Sp.	6,000.00
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Delbert Oberteuffer	Professor	Oct. 1, 1932	Su.) Au.Wi. '33)	4,752.00
<i>Administrative Division</i>				
<i>Registrar's Office</i>				
Betty deBruin Shelton	Asst. to Registrar	May 16, 1932		1,020.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Education</i>			
<i>Principles of Education</i>			
Paul A. Toll	Instructor (part time)	Su. Qr.	400.00
James V. Melton	Assistant	Su. Qr.	250.00
Frederick L. Will	Assistant	Su. Qr.	200.00
Gaile A. Carbaugh	Assistant	Su. Qr.	200.00
David M. Evans	Assistant	Su. Qr.	200.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Fred A. Hitchcock	Asst. Professor	1st term, Su.Qr.	327.22
R. J. Seymour	Professor	2nd term, Su.Qr.	150.00
*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>English</i>			
Robert S. Newdick	Instructor	Asst. Professor	July 1, 1932
*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Howard L. Hamilton	Secretary	July 1, 1932	2,856.00	3,252.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following request for travel be authorized, subject to the approval of the State Emergency Board, expense to the State not to exceed \$25.00; this trip is to be made by automobile:

College of Agriculture

Robert B. Stoltz, Department of Dairy Technology, to attend the annual meeting of the American Dairy Science Association, at Lexington, Kentucky, June 27-30, 1932.

That the cordial appreciation of the Board of Trustees be expressed to Mrs. George Wells Knight who has given out of the late Professor Knight's estate 469 volumes and pamphlets to the University Library. These titles are widely distributed in the fields of the humanistic studies and especially in the field of history. All of these volumes will make a very valuable addition to the University and express significantly the deep interest of Professor and Mrs. Knight in the University's welfare.

That the salary of James E. Pollard, Director of the News Bureau, be divided for the school year 1932-1933 as follows: to the position of Lecturer in Journalism \$3000; to the position of Director of News Bureau \$2088. This will represent closely the comparative amount of service in each of these activities.

That the salary of \$1,000 for Cecil H. Wadleigh, National Kraut Packers Association Fellow, elected by the Board of Trustees on May 9, 1932, be reduced from \$1000 to \$600, the latter being the amount which the National Kraut Packers Association will pay for the next year.

That the quarters of service for the school year 1932-1933 of Charles L. Lucal, Assistant in the Department of Electrical Engineering, be changed from Summer, Autumn, and Spring to Autumn, Winter, and Spring.

That Miss Mabel M. Brauckle, Supervising Nurse, be given leave of absence without salary from June 20 to September 2, 1932.

That Miss Agnes Clouse, Supervising Nurse, be given leave of absence without salary from July 1 to September 1, 1932.

That the following vacation credits be commuted on the customary two-thirds basis; the purpose is to liquidate the University's obligations which at the time when they were incurred could have been met either by vacation or by payment. There may be a few other cases for commutation but the policy will be to require such vacation credits earned in the future to be compensated by vacation, thereby requiring each department to plan to carry its load with the regular staff or to make special contracts when it is necessary to call for extra work:

<i>Name</i>	<i>Department</i>	<i>Term of Service</i>	<i>Gross Value</i>	<i>Cash Value</i>
Prof. C. A. Dice	Bus. Org.	Summer, '22....	\$ 583.33	\$ 388.89
		(1st term)		
Prof. F. E. Held	Bus. Org.	Summer, '30....	1,666.67	1,111.11
Assoc. Prof. H. W. Cordell	Bus. Org.	Summer, '31....	1,333.33	888.89
Prof. H. E. Hoagland	Bus. Org.	Summer, '30....	1,833.33	1,222.22
Prof. Eugene Van Cleef	Geography	Summer, '30....	1,666.67	1,111.11
Prof. Fred A. Carlson	Geography	Spring, '28....	1,166.00	777.77
Prof. Cecil C. North	Sociology	Summer, '31....	1,696.00	1,130.66
Instr. Paul B. Yates	Anatomy	Summer, '31....	833.33	555.55
				\$7,186.20

That the tuition fees of \$20.00 per quarter be waived on behalf of certain students who are in charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Honorable B. O. Skinner, Director of the State Department of Education, effective at the opening of the Autumn Quarter 1932 for the school year 1932-1933. If the State Department of Education feels the necessity of recommending such waiver thereafter, the Board of Trustees will take up the matter again at that time.

That \$600.00 be transferred from the balance in the Student Medical Service Fund to Student Activities for the use of the Student Senate upon requisition signed by the President of the Student Senate and the Dean of Men.

That the following schedule of fees for short courses to be offered in the College of Agriculture in 1932-1933 be approved. This is practically identical with the schedule which has been in effect in that College for two years, there being slight changes in the course offerings only:

<i>Department of Agricultural Engineering</i>	
January 2-6, 1933	Farm Power and Field Machinery \$ 1.00
<i>Department of Animal Husbandry</i>	
December 12-16, 1932	Meats \$ 3.00
January 2-6, 1933	Swine Production 2.00
January 9-16, 1933	Horse Production 2.00
November 7, 1932 to March 3, 1933	Short Course for Herd Improvement Association Supervisors and Dairy Cattle Herdsmen 22.00
<i>Department of Dairy Technology</i>	
January 2-13, 1933	Milk Testing \$ 6.00
February 6-10, 1933	Market Milk 3.00
February 13-17, 1933	Butter Manufacture 3.00
February 20-24, 1933	Ice Cream Manufacture 3.00
March 1-3, 1933	Cheese Manufacture 2.00
<i>Department of Horticulture and Forestry</i>	
November 29-December 1, 1932	Landscape School \$ 3.00
December 6-8, 1932	Fruit Growers' School 2.00
December 13-14, 1932	Potato Growers' School 2.00
January 9-13, 1933	Florists' School 5.00
January 23-25, 1933	Nurserymen's School 3.00
February 14-15-16, 1933	Canners' School 2.00
March 9-10, 1933	Forestry Short Course 2.00
March 16-17, 1933	Small Fruit Growers' School 2.00
<i>Department of Poultry Husbandry</i>	
September 26-30, 1932	Poultry Breeders and Hatcherymen \$ 4.00
January 5-6, 1933	Poultry Feed Dealers 2.00
January 23-February 3, 1933	Poultry Keepers 4.00
February 9-10, 1933	Poultry Sanitation School 2.00
<i>Department of Rural Economics</i>	
February 15-16, 1933	Farm Land Appraisers' Short Course
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*	*

The President now stated that Dean L. E. Call of the Kansas State Agricultural College had declined the election to the deanship of the College of Agriculture and after some discussion of the situation, recommended the election of Mr. John F. Cunningham to the deanship of the College of Agriculture, effective July 1, 1932 at the present salary of \$6756 per annum.

It was moved by Mr. Kaiser, seconded by Mr. Atkinson, that the above recommendation be approved. The roll call on this motion resulted as follows: Ayes, Messrs. Kaiser, Caton, Atkinson and Lay-

bourne. Nay, Mrs. Paterson. The Chairman declared the motion passed.

* * * * *

The Secretary presented a letter from Robert A. Shapiro requesting that a new diploma be issued to him under the above name to take the place of the Bachelor of Arts degree granted to him in August, 1928 under the name of Abe Shapiro.

Mr. Shapiro stated that in the Summer of 1928 he changed his name to Robert A., and that his Law degree received from Ohio Northern University and his Certificates of Admission to the Supreme Court of Ohio and the Federal Court all bear the name of Robert A. Shapiro.

Upon motion of Mr. Caton, seconded by Mrs. Paterson, it was ordered by unanimous vote that the above request of Mr. Shapiro be approved and a new diploma be made up for him in accordance with the usual procedure.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 13th, 1932, 9:00 A. M., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) LAWRENCE E. LAYBOURNE,
Secretary *Chairman*

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 13, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:00 A. M., pursuant to adjournment.

Present: Lawrence E. Laybourne, Chairman, Julius F. Stone, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Mack, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
C. M. McEwen	County Agr. Agent, Delaware County	Mar. 31, 1932	1,900.00
Charles F. Class	County Agr. Agent, Warren County	Apr. 30, 1932	2,200.00
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Katherine L. Garver	Assistant	1st term, Su.Qr.	100.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Kathleen Scobie	Stud. Assistant	June 1, 1932	600.00
Elizabeth Garman	Stud. Assistant	July 1, 1932	480.00
<i>College of Education</i>			
<i>Fine Arts</i>			
Elizabeth Landaere	Grad. Assistant	End Sp.Qr.	500.00
<i>Psychology</i>			
Frank N. Stanton	Lab. Assistant	Oct. 1, 1932	750.00
Horace Champney	Grad. Assistant	Oct. 1, 1932	500.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Mabel Ickes	Supervising Nurse	May 1, 1932	1,900.00
<i>College of Veterinary Medicine</i>			
Irvin L. Walker	Groom	May 31, 1932	900.00
<i>President's Division</i>			
<i>Library</i>			
Martha Van Atta	Libr. Assistant	June 30, 1932	900.00
<i>Physical Education for Women</i>			
Leonore Alway	Instructor	Oct. 1, 1932	2,400.00
<i>Physical Plant</i>			
<i>Janitors</i>			
David L. James	Janitor	May 31, 1932	1,260.00
<i>Laundry</i>			
Edward B. Dickson	Laundry Foreman	May 31, 1932	1,800.00
<i>University Press</i>			
Tracy A. Burke	Linotype Operator	May 28, 1932	2,444.00

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
R. L. Bazler	Acting Co. Agr. Agent, Shelby County	Oct. 1, 1931		2,500.00
Carl Wetherell	Acting Co. Agr. Agent, Coshocton County	Oct. 1, 1931		2,200.00
Elizabeth Graddy	Home Dem. Agent, Warren County	Apr. 1, 1932		1,900.00
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
G. W. McCuen	Project Director of Rural Electrification	July 1, 1932		No salary
I. P. Blausler	Secretary and Field Engineer	July 1, 1932		3,600.00
(Salary to be paid by the East Central Division of the National Electric Light Association)				
<i>Dairy Technology</i>				
Thomas A. McMaster	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00
<i>Farm Marketing F-9</i>				
George F. Henning	Asst. Professor	July 1, 1932		750.00
R. C. Smith	Asst. Professor	July 1, 1932		2,090.00
John F. Dowler	Instructor	July 1, 1932		2,900.00
Floyd E. Davis	Assistant	July 1, 1932		1,800.00
James J. Anderson	Assistant	July 1, 1932		1,800.00
Hayes M. Herschler	Grad. Assistant	July 1, 1932		750.00
Helen Elliott	Clerk	July 1, 1932		1,020.00
Elsie E. Long	Statistician	July 1, 1932		960.00
(Above appointments effective July 1, 1932 to December 31, 1932 only)				
These positions are carried by a particular appropriation made by the last Legislature—F-9 Farm Marketing—supplemented by an appropriation by the Board of Control to carry to December 31, 1931, supplemented by a second appropriation to carry to December 31, 1932.				
<i>Zoology and Entomology</i>				
Arthur C. Cole, Jr.	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00
Myron V. Anthony	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00
Wilbur W. Grimm	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00
William L. Hughes	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00
Forrest B. Whittington	Grad. Assistant	Oct. 1, 1932	Au.Wi.Sp.	500.00
David C. Rife	Assistant	Oct. 1, 1932	Au.Wi.Sp.	900.00
Henry A. Bess	Assistant	Oct. 1, 1932	Au.Wi.	600.00
Gordon W. Hang	Assistant	Oct. 1, 1932	Au.Wi.	period 600.00 period
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
(To be named later)	Instructor and Asst. Director of Labora- tories (full time)	Sept. 1, 1932	(12 mos.)	2,250.00
<i>Physics</i>				
(To be named later)	Assistant (half time)	Sept. 1, 1932	(12 mos.)	1,200.00
<i>Political Science</i>				
Raymond C. Atkinson	Acting Assoc. Professor (half time)	Oct. 1, 1932	Au.Wi.Sp.	2,000.00
Earl E. Warner	Assistant	Oct. 1, 1932	Au.Wi.Sp.	1,000.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Helen Leydorf	Stenographer	June 1, 1932		960.00

<i>Economics</i>					
Gertrude Stanley	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00	
E. C. Welsh	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00	
Leslie Lovass	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00	
Bruce Morris	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00	
William Papier	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	400.00	
<i>College of Education</i>					
<i>Bureau of Educational Research</i>					
Geneva I. Kuntz	Stud. Assistant	July 1, 1932 for 2 mos.		45.00	mo.
Frances E. Krasevec	Stud. Assistant	July 1, 1932 for 2 mos.		45.00	mo.
<i>Fine Arts</i>					
John Kemper	Assistant	May 23 to June 8, 1932		50.00	period
<i>Principles of Education</i>					
Glenn S. Thompson	Part-time Instructor	Au. Qr.	Au. Wi. Sp.	800.00	
James K. Skipper	Part-time Instructor	Au. Qr.	Au. Wi. Sp.	800.00	
Paul A. Toll	Assistant	Au. Qr.	Au. Wi. Sp.	800.00	
George H. McClellan	Assistant	Su. Qr.	Su. Au. Sp.	750.00	
<i>Elementary School</i>					
Catharine M. Williams	Instructor in 5th and 6th grades	Oct. 1, 1932	Au. Wi. Sp.	2,400.00	
Nelle Morris	Instructor in 2nd grade	Oct. 1, 1932	Au. Wi. Sp.	2,000.00	
Blanche G. Kent	Instructor in 1st grade	Oct. 1, 1932	Au. Wi. Sp.	2,000.00	
Constance Loomis	Instructor in Kindergarten	Oct. 1, 1932	Au. Wi. Sp.	1,200.00	
(Salary payable from Rotary fund derived from Elementary School fees)					
Lois Kirkpatrick	Instructor in 4th and 5th grades	Oct. 1, 1932	Au. Wi. Sp.	1,400.00	
(Salary to be paid as follows: \$ 200.00 from Principles of Education 1,200.00 from Rotary fund derived from Elementary School fees)					
(The above Elementary School salaries payable in 9 monthly payments)					
<i>Psychology</i>					
Herman D. Behrens	Instructor	Oct. 1, 1932	Au. Wi. Sp.	2,250.00	
Walter Buck	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00	
Ruth Nottingham	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00	
Horace Champney	Lab. Assistant	Oct. 1, 1932	Au. Wi. Sp.	750.00	
<i>University School</i>					
Lou L. LaBrant	Assoc. Professor in English	July 1, 1932	Au. Wi. Sp.	4,000.00	
Harold Fawcett	Asst. Professor	Oct. 1, 1932	Au. Wi. Sp.	3,500.00	
C. Warren Moore	Asst. Professor	July 1, 1932	Au. Wi. Sp.	4,000.00	
Virginia H. Blunt	Instructor in Physical Education	Oct. 1, 1932	Au. Wi. Sp.	2,500.00	
Margaret Willis	Instructor	Oct. 1, 1932	Au. Wi. Sp.	3,500.00	
Reuben H. Price	Assistant in charge of Observation and Instructor	Oct. 1, 1932	Au. Wi. Sp.	1,800.00	
(Salary to be paid as follows: \$ 600.00 from Principles of Education 1,200.00 from University School)					
Frieda M. Heller	Librarian	July 1, 1932	(12 mos.)	2,750.00	
<i>College of Engineering</i>					
<i>Electrical Engineering</i>					
G. F. Leydorf	Assistant	July 1, 1932	Su. Au. Wi.	550.00	
<i>Lamme Scholarship</i>					
Gilbert R. Kuhner	Lamme Scholar	Sept. 1, 1932 to May 31, 1933		450.00	period
George O. Manifold	Lamme Scholar	Sept. 1, 1932 to May 31, 1933		450.00	period
(Salaries to be paid from Lamme Scholarship fund)					
<i>Mechanical Engineering</i>					
Edmon S. Freshwater	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	300.00	
C. Addison Hempstead	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	300.00	
<i>College of Medicine</i>					
<i>Physiology</i>					
Howard E. Hamlin	Asst. Professor	July 1, 1932	Au. Wi. Sp.	2,900.00	

Public Health and Hygiene

James S. Wilson	Asst. Professor	July 1, 1932	Au.Wi.Sp. No salary
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Starling-Loving Hospital

Ann Butterfield	Obstetrical Supervisor	June 15, 1932	1,620.00
Wanda Harper	General Duty Nurse	July 1, 1932	1,200.00
Grace Mason	Teaching Supervisor	July 1, 1932	1,500.00

and maintenance

College of Veterinary Medicine

William Mollard	Asst. Groom	June 1 to June 15, 1932	50.00 period
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*President's Division**Physical Education for Women*

Emma F. Waterman	Asst. Professor	Au. Qr.	Au.Wi.Sp. 2,400.00
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Library

Eleanor Torbert	Library Asst.	July 1 to Aug. 31, 1932	75.00 mo.
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*Administrative Division**News Bureau*

Harold K. Schellenger	Editorial Asst.	Sept. 1, 1932 for 10 mos.	150.00 mo.
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*Physical Plant**Janitors*

Irvin L. Walker	Janitor	June 1, 1932	1,260.00
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Laundry

Frank Carpenter	Laundry Foreman	June 1, 1932	1,800.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Mary Mumford	Assistant	1st term, Su. Qr.	100.00
<i>College of Arts and Sciences</i>			
<i>History</i>			
E. L. Harshbarger	Reader	Su. Qr.	125.00
Louis Kaplan	Reader	Su. Qr.	125.00
Paul I. Miller	Reader	Su. Qr.	125.00
<i>Political Science</i>			
Henry Janzen	Assistant (Special contract)	Su. Qr.	125.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Willis Wissler	Professor	July 1 to Sept. 30, 1932	1,015.55
Richard Smith	Research Asst.	July 1 to Sept. 30, 1932	125.00 mo.
J. C. Yocum	Research Asst.	July 1 to Sept. 1, 1932	100.00 mo.
(Salaries payable from F-9)			
<i>Economics</i>			
Camille J. Botte	Reader and Lab. Asst.	Su. Qr.	100.00
<i>College of Education</i>			
<i>Principles of Education</i>			
Reuben H. Price	Instructor	Su. Qr.	1,200.00
<i>Demonstration School</i>			
Jane Steenson	Asst. in Intermediate grades	June 27 to Aug. 5, 1932	100.00
Jane Aubrey	General Asst.	June 27 to Aug. 5, 1932	200.00
Alfred L. Lorenz	Instructor in Physical Education	June 27 to Aug. 5, 1932	625.00

*College of Engineering**Broadcasting Station*

Paul G. Fritschel	Ast. Operator	July 1 to Sept. 1, 1932	200.00
William F. Heimlich	Ast. Announcer	Aug. 1 to Sept. 1, 1932	100.00
C. Wilbert Pettegrew	Ast. Announcer	July 1 to Sept. 1, 1932	125.00

Civil Engineering—Summer Camp

Roscoe C. Sloane	Director	Su. Qr.	600.00
John M. Montz	First Assistant	Su. Qr.	400.00
Claude H. Wall	Second Assistant	Su. Qr.	350.00
Arthur G. Wyatt	Instructor	Su. Qr.	300.00
Oscar J. Marshall	Instructor	Su. Qr.	300.00
John Steele	Cook	Su. Qr.	150.00

Engineering Drawing

F. Gilbert Baechle	Stud. Assistant	Su. Qr.	90.00
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Changes in Title

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
David R. Dodd	Ast. Professor, Soils and Farm Crops	Assoc. Professor	July 1, 1932
Chauncey E. Wilson	Instructor, Exten. Publications	Ast. Professor	July 1, 1932
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Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
V. D. Burris	Co. Agr. Agent, Medina County	Apr. 1, 1932	3,000.00	2,850.00
S. N. McIntosh	Co. Club Agent, Medina County	Apr. 1, 1932	2,400.00	2,280.00
A. H. Smith	Co. Agr. Agent, Washington County	Jan. 1, 1932	3,600.00	2,800.00
Eva M. Kinsey	Home Dem. Agent, Washington County	Jan. 1, 1932	2,800.00	2,400.00

*College of Arts and Sciences**English*

W. H. Hildreth	Assistant (To assist in Agricultural English)	Oct. 1, 1932	750.00 (half time)	1,500.00 (full time)
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*Administrative Division**Business Office*

Blanche Brown	Stenographer	July 1, 1932	1,080.00	960.00
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*Miscellaneous
Recommendations*

That the quarters of service of Clarence E. Andrews, Professor in the Department of English, be changed from the Summer and Autumn to the Summer and Spring for the year 1932-1933.

That the quarters of service of Albert E. Avey, Professor in the Department of Philosophy, be changed from the Autumn, Winter, and Spring to the Winter and Spring for the year 1932-1933.

That the quarters of service of William H. Reither, Instructor in the Department of Philosophy, be changed from the Summer, Autumn, Winter, and Spring to the Summer, Winter and Spring for the year 1932-1933.

That the quarters of service of James G. Haub, Graduate Assistant in the Department of Zoology, be changed from the Autumn, Winter and Spring to the Summer, Autumn and Winter Quarters for the year 1932-1933.

That a leave of absence without salary be granted to Miss Gertrude S. Kellicott, Accession Librarian, for the months of July and August, 1932, in order that she may travel abroad and renew library contacts with book dealers and publishers.

That the leave of absence granted to A. H. Mickey of the University Architect's Office, at the meeting of the Board of Trustees on April 19, 1932, be terminated as of April 1, 1932 as Mr. Mickey has been transferred by the State Civil Service Commission to the Highway Department.

That the salary of F. W. Davis, Assistant in the Department of Photography be paid as follows, effective July 1st, 1932: \$1000.00 from A-1, and \$500.00 from Rotary.

That an appropriation of \$4000 for the half year July 1st to December 31st, 1932, be made to the Ohio State University Association.

That the new courses and changes in courses authorized by the Council on Instruction on May 20, 1932, be approved.

That Edward Tiberio Lombardo, a senior in the College of Law, who has met all the requirements for graduation but whose fees for the Spring Quarter were paid very late because of a misunderstanding, be granted the degree of Bachelor of Law and that his name appear on the program in the usual course at commencement.

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The President now presented for the attention of the Board the annual budget of the Department of Agricultural Extension for the year 1932-1933. After discussion, this budget was referred to a committee consisting of Messrs. Laybourne, Kaiser, and Caton for examination and study; said committee to report back to the Board at its next meeting.

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Upon motion of Mr. Mack, seconded by Mr. Stone, it was ordered by unanimous vote that a committee be appointed to consist of the President, the Vice-President, Mr. Stone, and the Business Manager, to evaluate work and pay of all employees on the campus with the exception of those on the academic staff.

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Mr. Stone now presented the following report on the option now held by the University on the Hess lands:

At the meeting of the Board of Trustees held September 15, 1930, approval was given to an option to purchase 91.2 acres of land owned by Flora Louise and Elizabeth Hess, at \$1000 per acre. There was a provision in the option granting to the Hess sisters possession and use of the house and approximately five acres of land adjacent thereto during their life-time.

Some weeks ago, Mr. Feibel, agent for the Hess sisters, was advised that, due to the tremendous fall in real estate values, the University could not, under present conditions, pay the price stipulated.

Under date of May 27th, a letter was received from Mr. Julius C. Feibel, agent, in which a proposal was made to reduce the price per acre, to \$750.

Mr. Feibel was advised that this price, at this time, was still high.

An appraisal by three persons selected by Mr. Feibel fixes a price of approximately \$740 per acre.

A conference was held with the State Emergency Board, to secure its advice and opinion on offering a flat price of \$50,000 for the property, with the understanding that all other conditions mentioned in the option be carried out and that the sums already paid on the purchase price be deducted from the \$50,000. The members of the Emergency Board expressed themselves as favorable to such a proposal.

The financial situation will be as follows:

Original option91.2 acres @ \$1,000.00\$91,200.00
Proposed offer91.2 acres @ 548.00+ 50,000.00
Less than original option	\$41,200.00
Appraisal estimate\$68,260.00
Proposed offer 50,000.00
Less than appraisal	\$18,260.00

It is recommended that the Secretary advise Mr. Feibel, agent, that the Board of Trustees is willing and ready to exercise the option on said Hess land, provided the price of \$50,000 for the entire property is substituted for the present named terms of \$1000 per acre. All other conditions of the option are to remain as at present, and payments already made shall be deducted from the total of \$50,000.

If this proposal is accepted by the owners, then the Secretary is authorized and directed to complete the purchase, provided the title and deed receive the approval of the Attorney General. Said sum is to be paid from the Interest on the Endowment Fund.

Upon motion of Mrs. Paterson, seconded by Mr. Stone, the recommendations contained in the above report were upon roll call unanimously approved, and the Secretary was directed to proceed in accordance therewith.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Atkinson, it was ordered by unanimous vote that \$500.00 be transferred from F-1, Building Repairs, to F-6, Travel, to cover various travel expenses which have been authorized by the President and the Board.

* * * * *

The President now presented the following list of persons with titles and salaries, already on the budget of the University for the year 1932-1933 through a mistaken procedure, and recommended that they be now elected formally, to have the same force and effect as if they had been carried individually by the original budget for the year 1932-1933, adopted by the Board of Trustees on March 30, 1932:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
R. R. Starbuck	Laborer	July 1, 1932		1,080.00
<i>College of Arts and Sciences</i>				
<i>History</i>				
Sidney D. Terr	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
E. L. Harshbarger	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Paul I. Miller	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Edgar Nixon	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Alfred B. Sears	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00

Mathematics

Arnold A. Prucha	Assistant	Su. Qr.	Su.	166.67 period
Rhesa L. Newlin	Assistant	Au. Qr.	Au.Wi.Sp.	666.67
Elwood D. Shipley	Assistant	Au. Qr.	Au.Wi.Sp.	666.67
Emerson D. Jenkins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Jack T. Kent	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Robert F. Rinehart	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Wilbur J. Robinson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
John W. T. Sukau	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Brandon G. Rightmire	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	No salary

Physics

Arthur W. Fleming	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Gerald A. Rosselot	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Paul E. Shearin	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Paul J. Steele	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
Wendell B. Steward	Assistant	Au. Qr.	Au.Wi.Sp.	800.00
Clarence N. Nelson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Arnold T. Nordsieck	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Samuel T. Simmons	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Austin D. Sprague	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Herbert M. Strong	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Howard J. Fralish	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00

*College of Commerce and Administration**Geography*

Jack Small	Reader	Au. Qr.	Au.Wi.Sp.	150.00
Harold Stewart	Reader	Au. Qr.	Au.Wi.Sp.	150.00

*College of Education**Fine Arts*

Andrew Pereny	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Benjamin Bowman	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	100.00

*College of Medicine**Anatomy*

George E. Rice	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
William M. Garrett	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Jack Widrich	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Mel A. Davis	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00

Physiology

Ruth Kraft	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
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Starling-Loving Hospital

Mary Rase	General Duty Nurse	July 1, 1932		1,200.00
Olive Laird	General Duty Nurse	July 1, 1932		1,200.00
Helen Knicely	General Duty Nurse	July 1, 1932		1,200.00
Anna May LeValley	General Duty Nurse	July 1, 1932		1,200.00
Esther Swendel	General Duty Nurse	July 1, 1932		1,200.00
Olwen Evans	General Duty Nurse	July 1, 1932		1,200.00
Mary Anderson	General Duty Nurse	July 1, 1932		1,200.00
Gladys Rank	General Duty Nurse	July 1, 1932		1,200.00
Mary Bennett	Nurses Aide	July 1, 1932		600.00
Dorothy Converse	Nurses Aide	July 1, 1932		600.00
Lottie Irwin	Nurses Aide	July 1, 1932		600.00
Thelma McCoy	Nurses Aide	July 1, 1932		600.00
Edna S. Flesher	Nurses Aide	July 1, 1932		600.00
Elma Stemen	Nurses Aide	July 1, 1932		600.00
Aliff Wolbert	Nurses Aide	July 1, 1932		600.00
Stella Lee	Nurses Aide	July 1, 1932		600.00
Marjorie Ward	Nurses Aide	July 1, 1932		600.00
Maude Ruth	Seamstress	July 1, 1932		720.00
Lulu Porter	Seamstress	July 1, 1932		720.00
Margaret Jones	Seamstress	July 1, 1932		660.00
Elizabeth O'Rourke	Janitress	July 1, 1932		750.00
Charlotte Thum	Janitress	July 1, 1932		750.00
Martha Davis	Janitress	July 1, 1932		600.00
Marie Jackson	Janitress	July 1, 1932		600.00
Julia Macklin	Janitress	July 1, 1932		600.00
Clementine Berry	Janitress	July 1, 1932		600.00
Velma Trent	Janitress	July 1, 1932		600.00

Rosalie Hairston	Janitress	July 1, 1932	600.00
Clara Dalton	Janitress	July 1, 1932	600.00
Lillie Willis	Janitress	July 1, 1932	600.00
Lindsay Bozeman	Janitor	July 1, 1932	900.00
James McIver	Janitor	July 1, 1932	900.00
John Rowland	Janitor	July 1, 1932	900.00
H. W. Thomas	Janitor	July 1, 1932	900.00
Herman Morgan	Dishwasher	July 1, 1932	720.00
Gertrude Tolbert	Assistant Cook	July 1, 1932	600.00
Sarah Jane Hadden	Assistant Cook	July 1, 1932	600.00
William Robinson	Diet Kitchen Helper	July 1, 1932	720.00
James Griffen	Diet Kitchen Helper	July 1, 1932	720.00
Doll Carter	Diet Kitchen Helper	July 1, 1932	600.00
Wilfia Jackson	Diet Kitchen Helper	July 1, 1932	600.00
Helen Thomas	Diet Kitchen Helper	July 1, 1932	600.00
Christine Hamilton	Diet Kitchen Helper	July 1, 1932	600.00
Mrs. Eddie L. Massey	Diet Kitchen Helper	July 1, 1932	600.00
Ruth Degraffenriedt	Diet Kitchen Helper	July 1, 1932	600.00
Pollie Smith	Diet Kitchen Helper	July 1, 1932	600.00
Mollie Brown	Diet Kitchen Helper	July 1, 1932	600.00
Sadie Adkins	Diet Kitchen Helper	July 1, 1932	660.00
Gussie Wright	Diet Kitchen Helper	July 1, 1932	600.00
Lucy Sloan	Waitress	July 1, 1932	600.00
Thelma P. Meyers	Waitress	July 1, 1932	600.00
Lena Smith	Waitress	July 1, 1932	600.00
Wanda Cochenour	Waitress	July 1, 1932	600.00
E. E. Rhoades	Interne	July 1, 1932	200.00
Edwin K. Provost	Interne	July 1, 1932	200.00
Ronald C. Anderson	Interne	July 1, 1932	200.00

St. Francis Hospital

Theodore Cutright	Interne	July 1, 1932	200.00
J. R. Alley	Interne	July 1, 1932	200.00
O. W. Jepson	Interne	July 1, 1932	200.00
B. A. Blank	Interne	July 1, 1932	200.00
E. A. Fry	Interne	July 1, 1932	200.00
Richard A. Firmin	Interne	July 1, 1932	200.00

*Physical Plant**Janitors*

C. M. Hicks	Repair and Handyman	July 1, 1932	1,440.00
Forrest Spencer	Janitor	July 1, 1932	1,440.00
Thad S. Blackwood	Janitor	July 1, 1932	1,440.00
James H. Kramer	Janitor	July 1, 1932	1,440.00
Harry Chantler	Janitor	July 1, 1932	1,440.00
Charles G. Lane	Janitor	July 1, 1932	1,440.00
A. D. Grayson	Janitor	July 1, 1932	1,440.00
William Daehler	Janitor	July 1, 1932	1,440.00
M. F. Cooney	Janitor	July 1, 1932	1,440.00
Walter Penn	Janitor	July 1, 1932	1,440.00
L. F. Jordan	Janitor	July 1, 1932	1,440.00
Charles Carter	Janitor	July 1, 1932	1,440.00
Edward C. Tyne	Janitor	July 1, 1932	1,440.00
Thurman W. Cann	Janitor	July 1, 1932	1,440.00
C. M. Fesler	Janitor	July 1, 1932	1,440.00
Earl Bilderback	Janitor	July 1, 1932	1,440.00
Fred Henkel	Janitor	July 1, 1932	1,380.00
Oliver Smith	Janitor	July 1, 1932	1,380.00
Wm. Cavanaugh	Janitor	July 1, 1932	1,380.00
W. W. Smith	Janitor	July 1, 1932	1,380.00
Dan Brock	Janitor	July 1, 1932	1,380.00
J. R. Butler	Janitor	July 1, 1932	1,380.00
C. M. Shelton	Janitor	July 1, 1932	1,380.00
C. A. Hopkins	Janitor	July 1, 1932	1,380.00
John M. Wallace	Janitor	July 1, 1932	1,380.00
Perry R. Davis	Janitor	July 1, 1932	1,380.00
Willis Abbott	Janitor	July 1, 1932	1,380.00
Elmer E. Smith	Janitor	July 1, 1932	1,380.00
John M. Conti	Janitor	July 1, 1932	1,380.00
Lawrence J. McKenna	Janitor	July 1, 1932	1,380.00
John S. Long	Janitor	July 1, 1932	1,380.00
George Perkins	Janitor	July 1, 1932	1,380.00
Joe Walker	Janitor	July 1, 1932	1,380.00
Peter J. Marquette	Janitor	July 1, 1932	1,380.00

William Shelton	Janitor	July 1, 1932	1,380.00
Albert E. Hillery	Janitor	July 1, 1932	1,380.00
George W. Newman	Janitor	July 1, 1932	1,380.00
Alexander McCall	Janitor	July 1, 1932	1,380.00
John H. Jaeger	Janitor	July 1, 1932	1,380.00
Fred Cardosi	Janitor	July 1, 1932	1,380.00
William Goff	Janitor	July 1, 1932	1,380.00
John G. McCartney	Janitor	July 1, 1932	1,380.00
Edward J. Long	Janitor	July 1, 1932	1,380.00
Patrick Keenan	Janitor	July 1, 1932	1,380.00
Wm. H. Williams	Janitor	July 1, 1932	1,380.00
Joe Forcheski	Janitor	July 1, 1932	1,380.00
Weston W. West	Janitor	July 1, 1932	1,380.00
James E. Harrington	Janitor	July 1, 1932	1,380.00
Herman Kauffman	Janitor	July 1, 1932	1,380.00
John Lapaty	Janitor	July 1, 1932	1,380.00
Harry E. Munk	Janitor	July 1, 1932	1,380.00
Joseph Schrader	Janitor	July 1, 1932	1,380.00
J. F. Then	Janitor	July 1, 1932	1,380.00
Charles E. Klinck	Janitor	July 1, 1932	1,380.00
Fred Henning	Janitor	July 1, 1932	1,380.00
Benjamin F. Davis	Janitor	July 1, 1932	1,380.00
William Todd	Janitor	July 1, 1932	1,380.00
Charles Bentz	Janitor	July 1, 1932	1,380.00
Lawrence Barnett	Janitor	July 1, 1932	1,380.00
Ray D. Stewart	Janitor	July 1, 1932	1,380.00
Dominick Capretta	Janitor	July 1, 1932	1,380.00
George N. Latremore	Janitor	July 1, 1932	1,380.00
Earl Bell	Window Washer	July 1, 1932	1,380.00
L. A. Hall	Window Washer	July 1, 1932	1,380.00
Nelson Weiler	Floor Waxer	July 1, 1932	1,380.00
Edgar McGhee	Floor Waxer	July 1, 1932	1,380.00
Albert N. Tracy	Janitor	July 1, 1932	1,320.00
John Tordiff	Janitor	July 1, 1932	1,320.00
H. Clemons	Janitor	July 1, 1932	1,320.00
James Merrill	Janitor	July 1, 1932	1,320.00
Joseph H. Dickson	Janitor	July 1, 1932	1,320.00
Arch F. Thomas	Janitor	July 1, 1932	1,320.00
John B. Truitt	Janitor	July 1, 1932	1,320.00
Robert Sams	Janitor	July 1, 1932	1,320.00
Thomas Scott	Janitor	July 1, 1932	1,320.00
Clifford Gabbert	Janitor	July 1, 1932	1,320.00
John Conti	Janitor	July 1, 1932	1,320.00
Joseph M. Peyton	Janitor	July 1, 1932	1,320.00
Louis E. Walters	Janitor	July 1, 1932	1,320.00
F. B. Cross	Janitor	July 1, 1932	1,320.00
Henry Renz	Janitor	July 1, 1932	1,320.00
Will G. Howard	Janitor	July 1, 1932	1,320.00
William E. Conant	Janitor	July 1, 1932	1,320.00
Fred Moore	Janitor	July 1, 1932	1,320.00
J. E. Doebele	Janitor	July 1, 1932	1,320.00
Michael J. McNamara	Janitor	July 1, 1932	1,320.00
W. J. Whalen	Janitor	July 1, 1932	1,320.00
August J. Frank	Janitor	July 1, 1932	1,320.00
George R. Grover	Janitor	July 1, 1932	1,320.00
John A. McLain	Janitor	July 1, 1932	1,320.00
Clell R. Barton	Janitor	July 1, 1932	1,260.00
David F. James	Janitor	July 1, 1932	1,260.00
James Gormley	Janitor	July 1, 1932	1,200.00
Job B. Woodley	Janitor	July 1, 1932	1,200.00
Homer C. Batey	Towel Man	July 1, 1932	1,200.00
John Brown	Janitor (retired)	July 1, 1932	360.00
E. J. Nutt	Janitor (retired)	July 1, 1932	360.00
W. Curry	Janitor	July 1, 1932	480.00
Clara Derfingier	Janitress	July 1, 1932	960.00
Viola Parsley	Janitress	July 1, 1932	960.00
Mabel Cornett	Janitress	July 1, 1932	960.00
Grace Nickens	Janitress	July 1, 1932	960.00
Nellie A. Rhoades	Janitress	July 1, 1932	900.00
Alice Thompson	Janitress	July 1, 1932	840.00
Nettie Hampton	Janitress	July 1, 1932	840.00
Lou Cornett	Janitress (retired)	July 1, 1932	300.00
Hattie Lake	Matron Rest Room	July 1, 1932	900.00
Olaf Christianson	Elevator Operator	July 1, 1932	720.00

Frank T. Wells	Elevator Operator	July 1, 1932	720.00
Francis M. Sedgwick	Elevator Operator	July 1, 1932	720.00
M. S. Harvey	Elevator Man (retired)	July 1, 1932	360.00

Laundry

Elizabeth Westenhaver	Laundress	July 1, 1932	900.00
Clara Williams	Laundress	July 1, 1932	900.00
Rose Long	Laundress	July 1, 1932	900.00
Emma Munyan	Laundress	July 1, 1932	900.00
Mayme Becker	Laundress	July 1, 1932	900.00
Maudie Shultz	Laundress	July 1, 1932	900.00
Dora Henry	Laundress	July 1, 1932	900.00

Laboratory Supply Store—Rotary

James A. Shockley	Laborer	July 1, 1932	1,200.00
C. C. Lloyd	Laborer	July 1, 1932	1,200.00
Joseph Luckhaupt	Laborer	July 1, 1932	1,020.00
Donald Morgan	Laborer	July 1, 1932	1,020.00

Upon motion of Mr. Stone, seconded by Mrs. Paterson, the above appointments as recommended by the President were upon roll call unanimously approved.

* * * * *

The Board now proceeded to organize for the year beginning July 1, 1932. Upon motion of Mrs. Paterson, seconded by Mr. Stone, Mr. Egbert H. Mack was unanimously elected Chairman of the Board. Upon motion of Mr. Stone, seconded by Mrs. Paterson, Mr. Herbert S. Atkinson was unanimously elected Vice-Chairman. Upon motion of Mr. Stone, seconded by Mr. Atkinson, Mr. Charles F. Kettering was unanimously elected Treasurer, and upon motion of Mr. Stone, seconded by Mr. Kaiser, Mr. Carl E. Steeb was unanimously elected Secretary of the Board.

* * * * *

Thereupon the Board adjourned to meet on Monday, July 11th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CHAS. A. KUNTZ, (Signed) LAWRENCE E. LAYBOURNE,
Acting Secretary *Chairman*

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a.s. u. Pub. V. C. S.
 C O P Y S T A S H C A

PROJECT No. 3-G—VEGETABLE GARDENING

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County	Add Coop.
<i>Personnel, Etc.</i>							
E. B. Tussing, salary.....		\$ 3,325.00			\$ 700.00		
Expenses							
E. R. Lancashire, salary.....		3,325.00					
Expenses	700.00						
A. W. Marion, salary.....		2,850.00					
Expenses					700.00		
Kathryn Prushing, salary.....	720.00						
	<u>\$ 1,420.00</u>	<u>\$ 9,500.00</u>			<u>\$ 1,400.00</u>		
Total for Project No. 3-G.....					\$12,320.00		

PROJECT No. 3-H—SOILS

<i>Personnel, Etc.</i>							
D. R. Dodd, salary.....	\$ 3,990.00						
Expenses	700.00						
J. A. Slipher, salary.....		\$ 3,990.00			\$ 700.00		
Expenses							
F. J. Salter, $\frac{3}{4}$ time.....		2,470.00					
Expenses					500.00		
Assistant in Soils, $\frac{3}{4}$ time.....					700.00		
Hazel Monett, part salary.....					600.00		
Evlyn Ball, salary.....					1,200.00		
	<u>\$ 4,690.00</u>	<u>\$ 6,460.00</u>			<u>\$ 3,700.00</u>		
Total for Project No. 3-H.....					\$14,850.00		

PROJECT No. 3-I—ENTOMOLOGY

<i>Personnel, Etc.</i>							
T. H. Parks, salary.....	\$ 4,180.00						
Expenses	700.00						
Virgil Argo, salary.....					\$ 3,040.00		
Expenses					700.00		
Margie Jones, $\frac{1}{2}$ salary.....	600.00						
	<u>\$ 5,480.00</u>				<u>\$ 3,740.00</u>		
Total for Project No. 3-I.....					\$9,220.00		

PROJECT No. 3-K—PLANT PATHOLOGY

<i>Personnel, Etc.</i>							
A. L. Pierstorff, salary.....	\$ 3,800.00						
Expenses	700.00						
Spray Service, salary.....	300.00	\$ 300.00					
Communication					\$ 200.00		
Margie Jones, $\frac{1}{2}$ salary.....	600.00						
	<u>\$ 5,400.00</u>	<u>\$ 300.00</u>				<u>\$ 200.00</u>	
Total for Project No. 3-K.....					\$5,900.00		

March 18, 1932, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Willis Carter Beasley, A.B., M.A. (University of Missouri); John Edward Gran, B.S., M.A. (Wesleyan University); George Franklin Knowlton, B.S., M.A. (Agricultural College of Utah); Herman Moe Roth, B.S. in Engr., M.S. (University of Virginia); Floyd Orvill Russell, B.A. (Defiance College), M.A.; Marjorie Knowlton Snively, B.A., M.A.; Margery Katherine Walker, B.A., M.S. (University of Washington); Carl DeWitt Washburn, B.A., M.A.

MASTER OF ARTS

Ruth Elizabeth Burkey, B.A.; Arthur Melton Chavous, B.Sc. (University of Illinois); Kathryn Virginia Comstock, B.Sc. in Edu.; John William Davis, B.Arch.; Weldon Elroy Diller, A.B. (Bluffton College); Cecil Oren Dudley, B.Sc. in Bus. Adm.; Ward Campbell Halstead, A.B. (Ohio University); Helen Williams Harmon, B.Sc. in Edu.; Frances Catherine Henning, B.Sc. in Edu.; John Frederick Hussell, A.B. (Marshall College); Hazel Tice Johnson, B.Sc. in Edu.; Harold William Kennedy, B.Sc. in Agr.; Ira Helser Latimer, B.A.; Rhea Dawn Logan, B.A.; Mary Ripple Needham, A.B. (Otterbein College); Horatia Dodson Nelson, B.Sc. in Edu.; Martin Newell Ramsay, B.S. in Edu. (Ohio University); Helen Mary Rice, A.B. (Oberlin College); Robert Fross Rinehart, A.B. (Wittenberg College); Homer Sims, A.B. (Muskingum College); Roland Beatcher Smith, B.Sc. in Bus. Adm.; Mary Campbell Speaker, A.B. (University of Louisville); Louise Neely Stewart, A.B. (Denison University); Marion Amy Thomas, B.Sc. in H.E., B.Sc. in Edu.; Malcolm Roderick Turner, A.B. (Cedarville College); Julius Rudolph Weinberg, B.A.

MASTER OF SCIENCE

Myron Vernon Anthony, B.Sc. in Agr.; Eber Cecil Barr, B.A. (Mississippi Agricultural and Mechanical College); John McLaughlin Boyd, B.S. (Mount Union College); Alvin Broerman, D.V.M.; Ross Webster Brubaker, B.Sc. in Agr.; Gladys Scott Cook, B.Sc. in Edu.; Ralph Willard Dean, B.Sc. in Agr.; La Vaughn Dennison, B.S. (Bethany College); Oliver Daniel Diller, A.B. (Bluffton College); Hannah Chandler Gallagher, B.A.; Theodore Charles Green, B.S. (Pennsylvania State College); Mary Krise Helz, B.A. (Ohio Wesleyan University); Clayton Henry Huff, B.A., B.Sc. in Edu.; Robert Charles Innis, B.Sc. in Phar.; Franklin Glenn Liming, B.A.; Mildred Alverna Miller, B.S. in Edu. (Kent State College); Gustav Henry Poesch, B.S. in Agr. (Michigan State College of Agriculture and Applied Science); John Haas Sitterley, B.Sc. in Agr.; John Daniel Strausbaugh, B.Sc. in Agr.; Matthew Andrew Vogel, B.S. in Agri. (University of Illinois); Carl Joseph Wallen, D.V.M.; Clara Gertrude Weishaupt, B.Sc. in H.E.; Edward Howell Windle, B.M.E.

BACHELOR OF SCIENCE IN AGRICULTURE

James Rudolf Bachman; Seymour Edison Bailey; Robert Clay Barre; James William Carrell; Ralph McWilliams Crooks; Edward Thomas Deam; Stanley Howard Diefenbacher; Walter Wolfe Finlay; Charles Kermit Good; Robert Edward Homberger; Loyal Hostetler; Ralph William Hostetler; Donald Truman Hover; Jackson Eugene Hufford; Joe S. Kersey; Philip Mark Kohankie; Lawrence Edward Kunkle; Frank Gerald Leeper; Julius Andrew Odegard; Raymond Samuel Rickly; Frederic Ford Zehring.

*Miscellaneous
Recommendations*

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Commerce and Administration

Walter C. Weidler, Dean, to attend the annual meeting of the American Association of Collegiate Schools of Business, in Buffalo, New York, April 27-30, 1932.

That the quarters of service of Professor H. Gordon Hayes of the Department of Economics, be changed from the Summer, Autumn, Winter and Spring, to the Summer, Autumn, and Winter for the year 1931-1932.

That the quarters of service of Miss Leonore Alway, of the Department of Physical Education, be changed from the Autumn, Winter, and Spring, 1931-1932 to the Autumn and Winter, 1931-1932.

That the quarters of service of Joseph A. Leeder, Professor in the Department of Music, be changed from the Summer, Autumn, Spring to the Summer, Autumn, Winter one-half, and Spring, for the year 1931-1932.

That Carl Mayer, Draftsman in the University Architect's Office, be continued in the service of the University through the months of February and March, 1932, at a salary of \$253.33 per month.

That the title of Willard D. Altman in the Department of Physical Education, be changed from Student Assistant to Graduate Assistant, effective October 1, 1931.

That Doris P. Buck, Instructor in the Department of English, be granted a leave of absence without salary, effective February 1 for the remainder of the Winter Quarter, 1932.

That the gift of \$500.00 offered by the National Research Council for research to be carried on in Educational Psychology under the direction of Professor S. L. Pressey be accepted, and the appreciation of the Board of Trustees be cordially expressed therefor.

That the proposal of the Phi Eta Sigma Society to establish a fund to be set up in the Bookstore Rotary Fund for the purchase of books and the rental therefor to students, be approved. This fund starts with a contribution of \$100.00 by the Phi Eta Sigma Society, and will be used in the purchase of books and the rental derived from the books will be placed in the same fund and used for the purchase of more books. The fund will be handled under the auspices of the Bookstore in cooperation with the University Library.

That a laboratory fee of \$5.00 be authorized for the Summer Field Course in Geology 627, and that students in the course be excused from Ohio Union and Student Health fees.

That the recommendation of the College of Arts and Sciences that certain honor students in that College be given a degree "Cum Laude" or "Summa Cum Laude" instead of the degree "with Honors," approved by the University Faculty on February 11, 1932, be approved.

That the report of the Council on Instruction on new courses and changes in courses for the academic year, 1932-1933, be approved.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Quarter Convocation on

PROJECT No. 5—FARMERS' WEEK

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Farmers' Week Speakers						
Per Diem					\$ 1,000.00	
Expenses					1,000.00	
Assistants—Labor					300.00	
					\$ 2,300.00	
Total for Project No. 5.....					\$2,300.00	

PROJECT No. 6-A—HOME ECONOMICS—CLOTHING

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Edna Callahan, salary		\$ 3,325.00				
Expenses	\$ 250.00				\$ 260.00	
Bertha Baker, salary	2,400.00					
Expenses					700.00	
	\$ 2,650.00	\$ 3,325.00			\$ 960.00	
Total for Project No. 6-A.....					\$6,935.00	

PROJECT No. 6-B—HOME ECONOMICS—HOME MANAGEMENT

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Thelma Beall, salary		\$ 2,850.00				
Expenses					\$ 700.00	
Anne Biebricker, salary		\$ 3,135.00				
Expenses	\$ 700.00					
Thelma Stewart, salary	1,020.00					
	\$ 1,720.00	\$ 5,985.00			\$ 700.00	
Total for Project No. 6-B.....					\$8,405.00	

PROJECT No. 6-C—HOME ECONOMICS—NUTRITION

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Alma Garvin, salary		\$ 3,135.00				
Expenses	\$ 700.00					
Lelia Ogle, salary					\$ 3,040.00	
Expenses	700.00					
	\$ 1,400.00	\$ 3,135.00			\$ 3,040.00	
Total for Project No. 6-C.....					\$7,575.00	

PROJECT No. 6-D—HOME ECONOMICS—HEALTH

	Smith-Lever Federal	State	Sup. Ext. Fund	Sup. Ext. Offset	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Wanda Przyluska, salary	\$ 3,135.00					
Expenses	700.00					
	\$ 3,835.00					
Total for Project No. 6-D.....					\$3,835.00	

<i>Sociology</i>				
Edwin S. Burdell	Instructor	Apr. 1, 1932	Sp.	400.00 period
<i>College of Education</i>				
<i>Fine Arts</i>				
Ray Faulkner	Part-time Instructor	Sp. Qr.	Sp.	350.00 period
Jeanne B. Phillips	Part-time Instructor	Sp. Qr.	Sp.	300.00 period
Mary E. Albright	Assistant	Feb. 24, 1932 to Mar. 19, 1932		75.00 period
Harold W. Kramer	Special Assistant	Mar. 29, 1932 to Apr. 1, 1932		50.00 period
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
John L. Bowers	Grad. Assistant	Jan. 1, 1932	Wi.Sp.	No sal.
<i>Engineering Drawing</i>				
Henry Wolf	Stud. Assistant	Feb. 1, 1932	Wi.Sp.	167.00 period
<i>College of Medicine</i>				
<i>Dispensaries</i>				
George B. Watson	Asst. in Surgery	Jan. 1, 1932	Wi.Sp.	400.00 (payable quarterly)
William N. Taylor	Asst. Professor of Surgery	Jan. 1, 1932	Wi.Sp.	1,500.00 (payable monthly)
(The above salaries to be paid from Rotary No. 7140)				
<i>Physiological Chemistry</i>				
Samuel B. Braunstein	Grad. Assistant	Sp. Qr.	Sp.	No sal.
<i>Physiology</i>				
Alice McRitchie	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
Samuel Garrett	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
Lurette Kuhlman	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
Charlotte Whiteford	Stud. Assistant	Sp. Qr.	Sp.	60.00 period
<i>Graduate School</i>				
John E. Harris	Timken Fellow	Mar. 1, 1932 to Oct. 31, 1932		125.00 mo.
(Salary to be paid from funds deposited in the office of the Business Manager by the Timken Steel and Tube Company, of Canton, Ohio)				
Solomon F. Whirl	Boiler Feedwater Studies Fellow	Jan. 1, 1932 Su., for 9 mos. '32)	Wi.Sp.	85.00 mo.
(Salary to be paid from funds deposited in the office of the Business Manager by the Boiler Feedwater Studies Committee)				
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Richard Larkins	Assistant	Wi. Qr.	Wi.	75.00 period
Cyril T. Surina	Assistant	Wi. Qr.	Wi.	75.00 period
Harry F. L. Castle	Instructor	Wi. Qr.	Wi.	400.00 period
<i>Physical Plant</i>				
<i>Janitors</i>				
Grace Nickens	Janitress	Feb. 1, 1932		960.00
John A. McLain	Janitor	Feb. 15, 1932		1,320.00
Pasquale Caldararo	Janitor	Feb. 25, 1932		1,320.00
*	*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Medicine</i>				
<i>Stirling-Loving Hospital</i>				
Mary Louise Bone	Dietitian	Feb. 1, 1932	1,800.00	2,100.00
*	*	*	*	*
(Increase to be paid from Hospital Rotary fund)				

PROJECT No. 7—DAIRY TECHNOLOGY

<i>Personnel, Etc.</i>	
D. S. Kochheiser, salary.....	\$ 3,420.00
Expenses	700.00
<i>Advanced Registry Work</i>	
Alice Gillam, salary.....	960.00
Stenographic Service	600.00
Supplies	500.00
Traveling Expense	500.00
	<hr/>
	\$ 6,680.00
Total for Project No. 7.....	\$6,680.00

PROJECT No. 8—FARM MANAGEMENT

<i>Personnel, Etc.</i>	
C. R. Arnold, $\frac{3}{4}$ salary (Feb. 15- July 1, 1932)	\$ 1,214.06
Expenses	\$ 500.00
*\$1,200.00	
Guy W. Miller, salary.....	2,600.00
Expenses	700.00
L. H. Barnes, salary.....	\$ 3,420.00
Expenses	700.00
*\$1,200.00	
J. C. Neff, salary.....	2,205.00
Expenses	680.00
Paul Fankhauser, salary.....	3,420.00
Expenses	700.00
Assistants—Farm Management	
Records	1,000.00
Margaret McDonald, salary.....	1,320.00
Margaret Judd, salary.....	660.00
Florence Thomas, salary.....	1,020.00
	<hr/>
	\$ 9,099.06
*U. S. D. A. Fund	\$ 7,520.00
\$2,400.00	
Total for Project No. 8.....	\$ 4,220.00
	\$23,899.06
	\$ 660.00

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 7, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Margaret L. Goulding	Assistant, Home Econ. Extension	Mar. 31, 1932	1,500.00
Mildred Mae Young	Stenographer, Director's Office	Mar. 31, 1932	1,320.00
<i>College of Education</i>			
<i>Fine Arts</i>			
Mabel DeBra King	Asst. Professor	Feb. 29, 1932	2,856.00
<i>College of Engineering</i>			
<i>Engineering Drawing</i>			
Walter Czuba	Stud. Assistant	Feb. 1, 1932	300.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Bertha Mae Trombley	Janitress	Feb. 29, 1932	600.00
<i>Physical Plant</i>			
<i>Light, Heat and Power</i>			
J. W. Buehler	Fireman	Feb. 26, 1932	1,680.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Mildred Mae Young	Assistant, Home Econ. Extension	Apr. 1, 1932		1,500.00
<i>College of Agriculture</i>				
<i>Rural Economics (F-9 Farm Marketing)</i>				
Elsie E. Long	Statistician	Jan. 1, 1932		960.00
<i>College of Arts and Sciences</i>				
<i>English</i>				
J. Harold Wilson	Asst. Professor (Special contract)	Feb. 1, 1932	Wi.	300.00 period
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
James C. Yocum	Research Asst.	Feb. 1, 1932 to July 1, 1932		100.00 mo.

PROJECT No. 8-A—RURAL SOCIOLOGY

<i>Personnel, Etc.</i>			
R. B. Tom, salary.....		\$ 3,040.00	
Expenses		700.00	
R. C. Smith, part time.....		1,900.00	
Expenses		350.00	
		<hr/>	
		\$ 5,990.00	
	Total for Project No. 8-A.....		\$5,990.00

PROJECT No. 9—CORRESPONDENCE COURSES

<i>Personnel, Etc.</i>			
J. E. McClintock, salary.....		\$ 3,000.00	
Expenses		100.00	
Edith Kindrich, salary.....		1,200.00	
Grading & Mailing C. C. Lessons		500.00	
		<hr/>	
		\$ 4,800.00	
	Total for Project No. 8-A.....		\$4,800.00

PROJECT No. 10—FARMERS' INSTITUTES

<i>Personnel, Etc.</i>			
J. P. Schmidt, salary.....		\$ 3,990.00	
Expenses		800.00	
Margaret Huffman, salary.....		1,800.00	
County Institute Speakers			
Per Diem		4,700.00	\$ 9,000.00
Expenses		3,800.00	3,700.00
Supplementary Institutes			1,100.00
Institute Printing			1,600.00
Annual Conference		400.00	
H. E. Eswine, salary.....		2,400.00	
Expenses		600.00	
		<hr/>	
		\$18,490.00	\$15,400.00
	Total for Project No. 10.....		\$33,890.00

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 3, 1932.

The Board of Trustees met in Columbus, Ohio, at 3:00 P. M., at a special session in accordance with call of the Chairman, to consider the plans for Addition to Engineering Experiment Station Building.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, and Mrs. Alma W. Paterson.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The University Architect presented plans, specifications, bill of materials, and estimate of cost for Addition to Engineering Experiment Station Building; this construction to be paid for by the State Highway Department out of Highway funds.

The following letter from Mr. Litehiser, Chief Engineer, was read to the Board:

February 3, 1932.

*Mr. Carl E. Steeb, Secretary
The Ohio State University
Columbus, Ohio.*

Dear Sir:

Acting for the Ohio Department of Highways, I wish to report that I have inspected the plans prepared by the University Architect for the addition to the Engineering Experiment Station Building to house the State Highway Testing Laboratory and have found them satisfactory. The cooperation of the University Architect and his organization was excellent and I am more than pleased with the results. May I request that the plans have the approval of the Board of Trustees?

Very truly yours,

(Signed) R. R. LITEHISER,
Chief Engineer, Bureau of Tests

The Secretary reported that the University Cabinet has gone over these plans and specifications, and has approved same.

In accordance with action taken by the Board at its meeting held April 13th, 1931, the above plans, specifications, bill of materials, and estimate of cost for the proposed Addition to Engineering Experiment Station Building were, upon motion of Mr. Atkinson, seconded by Mr. Mack, unanimously approved, and the Secretary was directed to advise the Director of Highways of this action.

* * * * *

Thereupon the Board adjourned to meet on Monday, March 14th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

PROJECT No. 11—HOME DEMONSTRATION WORK

	Smith-Lever Federal	State	Sup. Ext. Fund	Capper- Ketcham	C-K Offset	Not-Offsetting State County	Add Coop.	Add Coop. Offset
<i>Personnel, Etc.</i>								
*\$1,500.00								
Minnie Price, salary.....	\$ 2,490.00							
Expenses	700.00							
Blanche Bowers, salary.....		\$ 3,610.00						
Expenses		241.39					\$ 458.61	
Adele Koch, salary.....		3,610.00						
Expenses	520.00	180.00						
Eunice Teal, salary.....	2,850.00							
Expenses	700.00							
Margaret Lyons, salary.....	1,500.00							
Farm Women's Camps.....	300.00							
Ass't Home Agents.....		3,000.00		\$ 2,750.00				
Annual Conference—Exp.	\$ 200.00							
<i>Home Dem. Agents</i>								
Barthelmeh, Addis, salary					\$ 1,900.00			\$ 850.00
Travel in County.....								600.00
Misc. Expenses						\$ 1,500.00		
Bear, Virginia, salary.....				1,900.00				200.00
Travel in County.....								600.00
Berry, Edith, salary.....				1,900.00				400.00
Travel in County.....								600.00
Booth, Florence, salary					1,900.00			668.00
Travel in County.....								600.00
Misc. Expenses						500.00		
Brown, Helen D., salary.....					1,900.00			600.00
Travel in County.....								600.00
Childs, Edith, salary	1,900.00							638.00
Travel in County.....								600.00
Eby, Lucile, salary.....				1,900.00				400.00
Travel in County.....								600.00
Fernald, Mabel, salary.....					1,900.00			800.00
Travel in County.....								600.00
Gebby, Helen, salary					1,900.00			500.00
Travel in County.....								600.00
Greer, Rossie, salary.....		950.00					950.00	850.00
Travel in County.....								600.00
Hedge, Isabel, salary.....		1,234.96					665.04	900.00
Travel in County.....								600.00
Misc. Expenses						300.00		
Hilliker, Edith, salary.....		1,002.72		897.28				500.00
Travel in County.....								600.00

1-25-'32

* * * * *

Thereupon the Board adjourned to meet on Monday, March 14th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

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	Smith-Lever		Sup. Ext.	Capper-	C-K	Not-Offsetting		Add	Add
	Federal	State	Fund	Ketcham	Offset	State	County	Coop.	Coop.
				1,900.00					Offset
Holmberg, Edith, salary.....				1,900.00					600.00
Travel in County.....									600.00
Kinsey, Eva M., salary.....				1,900.00					900.00
Travel in County.....									600.00
Master, Elizabeth, salary.....		950.00						950.00	600.00
Travel in County.....									600.00
Minturn, Ruth, salary.....		950.00						950.00	600.00
Travel in County.....									600.00
Prewitt, Ruth, salary.....	1,900.00						400.00		
Travel in County.....							600.00		
Quick, Hazel, salary.....				1,900.00			300.00		
Travel in County.....							600.00		
Radford, Ruth, salary.....	1,900.00						106.00		294.00
Travel in County.....							600.00		
Sparks, Emma, salary.....	1,900.00						755.00		
Travel in County.....									
Silcott, Dorothy, salary.....	1,900.00						400.00		
Travel in County.....							600.00		
Tresch, Grace, salary.....			1,900.00				176.00		
Travel in County.....							600.00		
Wagner, Grace, salary.....			1,900.00						500.00
Travel in County.....									600.00
Watts, Nellie, salary.....			1,900.00				900.00		
Travel in County.....							600.00		
	<u>\$18,760.00</u>	<u>\$15,729.07</u>	<u>\$ 5,700.00</u>	<u>\$15,047.28</u>	<u>\$ 9,500.00</u>		<u>\$ 8,987.00</u>	<u>\$ 3,973.65</u>	<u>\$21,000.00</u>
Farm Bureau Funds			Total for	Project No. 11.....			\$101,097.00		
\$900.00									
*U. S. D. A. Fund									
\$1,500.00									

PROJECT No. 12—FARM MARKETING

<i>Personnel, Etc.</i>									
B. A. Wallace, salary.....		\$ 3,610.00							
Expenses	\$ 700.00								
C. W. Hammans, salary.....	3,610.00							\$ 413.95	
Expenses	286.05							3,600.00	
Specialist, salary								700.00	
Expenses									
Rose Forquer, salary.....	1,020.00								
	<u>\$ 5,616.05</u>	<u>\$ 3,610.00</u>						<u>\$ 4,713.95</u>	
			Total for Project No. 12.....				\$13,940.00		

10-9-31

The Secretary now reported that bids for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator, will be received February 19th, 1932.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, the Cabinet was upon roll call unanimously authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The Secretary reported that he has advised Mr. Harry V. Anderson, President of the Mid-State Realty Company, of the action of the Board of Trustees taken this morning, and that Mr. Anderson indicated that a reply from the company would be received early this afternoon.

* * * * *

Director Williams of the Ohio Agricultural Experiment Station now appeared and the Board recessed to meet after luncheon in order that they might discuss with the Director the financial policy to be followed at the Station during the coming year.

The Board of Trustees resumed its meeting at 1:30 P. M., with the same members present as at the morning session.

* * * * *

Mr. Harry V. Anderson, President of the Mid-State Realty Company, now appeared before the Board and presented the following action taken by the Board of Directors of said company:

January 25, 1932.

*Board of Trustees
Ohio State University
Columbus, Ohio
Gentlemen:*

Your proposal to reduce the annual rental stipulated in your lease of the Neil Hall property owned by this company to a sum of Thirty Thousand Dollars per annum, due to necessity brought about by the declining dormitory rental values, has been considered by the Board of Directors of this Company today, and accepted. The writer has been instructed to advise you to this effect, change to be made effective October 1st, 1932.

Yours very truly,

THE MID-STATE REALTY COMPANY
By (Signed) HARRY V. ANDERSON, *President*

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the Chairman and Secretary of the Board of Trustees were upon roll call directed for and on behalf of the Board of Trustees to execute an agreement with the Mid-State Realty Company for the rental of Neil Hall on the basis of a maximum rental of \$30,000.00 per year and for a period of 12 years dated from October 1, 1932; all other conditions in the agreement to be the same as in the former agreement.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the budget for Agricultural Extension for the year 1931-1932 as presented by the President was upon roll call unanimously adopted.

* * * * *

Thereupon the Board adjourned to meet on Saturday, October 24th, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

call unanimously approved, and the Chairman appointed Messrs. Atkinson, Laybourne, and Mack to serve on this committee.

Report and Recommendations of Committee

1. We find the rates charged in Oxley and Mack Halls and Neil Hall as set forth on page 1 of Exhibit A, hereto attached.
2. We find that Oxley and Mack Halls have been operated for the school year ending June 30, 1931, and for the Autumn Quarter, 1931, as set forth on pages 2 and 3, and that the rates charged now produce a net income in excess of that required for safe operation. We, therefore, recommend a revised schedule of charges, set forth on page 4, namely:

28 rooms @	\$100.00
61 rooms @	105.00
40 rooms @	107.00
57 rooms @	110.00

3. We find that Neil Hall has been operated for the school year ending June 30, 1931, as set forth on page 4a.
4. We are of the opinion that rates for Neil Hall should be in accord with those fixed for Mack and Oxley Halls, except for a slight increase in the rates for certain rooms because of additional facilities therein, and we, therefore, recommend a revised schedule of charges, set forth on page 5, namely:

7 rooms @	\$105.00
14 rooms @	110.00
165 rooms @	115.00
30 rooms @	120.00
28 rooms @	140.00
6 rooms @	145.00

5. We recommend that the revised rates become effective with the beginning of the Summer Quarter, 1932.
6. We further find that the recommended schedule of rates for Neil Hall will produce insufficient net revenue to pay the present rental, and we, therefore, recommend that the Mid-State Realty Company be notified that on and after October 1, 1932, the annual rental be reduced to a maximum charge of \$30,000.00, and that if this adjustment does not meet the approval of the owners, the University will find further operation of Neil Hall impossible.

(Signed) H. S. ATKINSON, *Chairman*
LAWRENCE E. LAYBOURNE
EGBERT H. MACK.

Upon motion of Mr. Atkinson, seconded by Mrs. Paterson, the above report was approved and the Secretary was upon roll call unanimously directed to notify immediately the officers of the Mid-State Realty Company of said action insofar as it relates to Neil Hall, and to request from said company its approval or rejection of the proposal fixing the maximum rental at \$30,000, per annum, effective October 1, 1932.

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 24, 1931.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, Harry A. Caton, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Dorothy Pfisterer	Asst. Operating Room Supervisor	Oct. 1, 1931	1,500.00
Alice McConkey	Asst. Operating Room Supervisor	Nov. 1, 1931	1,560.00
<i>President's Division</i>			
<i>Military Science</i>			
Capt. W. Quarterman	Asst. Professor	Sept. 1, 1931	250.00
* * *	* * *	* * *	* * *

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Robert Yoder	Asst. in Soils	Oct. 1, 1931 to Dec. 31, 1931		50.00 mo.
<i>College of Agriculture</i>				
<i>Rural Economics</i>				
Elzer D. Tetreau	Assoc. Professor	Nov. 1, 1931	Au.Wi.Sp.	4,000.00
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Frances E. Krasevec	Stud. Assistant	Oct. 1, 1931, for 3 mos.		45.00 mo.
Geneva I. Kuntz	Stud. Assistant	Oct. 1, 1931, for 3 mos.		45.00 mo.
<i>College of Medicine</i>				
<i>Medicine</i>				
John H. Mitchell	Assistant	Au. Qr.	Au.Wi.Sp.	300.00
Richard H. Wallace	Assistant	Au. Qr.	Au.Wi.Sp.	200.00
<i>Obstetrics</i>				
Rollo W. Bonnell	Assistant	Oct. 1, 1931	Su.Au.Wi.Sp.	No sal.
Thomas E. Rardin	Assistant	Oct. 1, 1931	Su.Au.Wi.Sp.	No sal.
Timothy Lehman, Jr.	Assistant	Oct. 1, 1931	Su.Au.Wi.Sp.	No sal.
<i>Starling-Loving Hospital</i>				
Olwyn Evans	General Duty Nurse	Oct. 1, 1931		1,380.00
Gladys Rank	General Duty Nurse	Nov. 1, 1931		1,380.00
<i>President's Division</i>				
<i>Military Science</i>				
2nd Lt. J. McFarland	Asst. Professor	Oct. 15, 1931		250.00

reduction as detailed above and as recommended by the President be approved, and the Secretary was directed to so advise the Director of Finance.

* * * * *

The President called to the attention of the Board the fact that certain classifications in the Appropriation Bill for 1932 carried insufficient amounts or else were omitted entirely, and in order to care for these omissions and decreased amounts, the President recommended that the following transfers be requested from the State Controlling Board.

Transfer from—

Maintenance

D-3 Manufacturing	\$ 8,000.00
F-1 Building Repairs.....	2,000.00
F-9 Other	9,000.00
Printing Bulletins.....	3,000.00
	\$22,000.00

\$22,000.00

Transfer to—

Maintenance

D-4 Parts and Fittings.....	\$ 5,000.00
D-5 Other	1,000.00
E-7 Wearing Apparel	250.00
F-1a Other Repairs	2,750.00
F-8 Printing and Binding	10,000.00
H-6 Rent	3,000.00
	\$22,000.00

\$22,000.00

Upon motion of Mrs. Paterson, seconded by Mr. Caton, the Secretary was upon roll call directed to present the proper request to the State Controlling Board, asking that transfers as recommended by the President be authorized.

* * * * *

At this time Mr. Atkinson, Chairman of the Special Committee appointed at the last meeting to investigate dormitory rates, submitted the following report:

To the Board of Trustees—

Your committee appointed in pursuance of the following resolution adopted by the Board of Trustees at its meeting held January 11th, 1932, submits the following report and recommendations:

Resolution of Board

That, in view of declining realty values and consequent lowering of rents, and in view of declining commodity prices and the general decline in the cost of living, and further, in view of the policy of the University to maintain such rates for room and board in its dormitories as to fix a reasonable standard by which outside rates for its students may be measured and kept to a minimum—

A committee of the Board of Trustees be appointed to study the University dormitory rates and to submit a report showing the possibility and desirability of making reductions therein, which will reflect the trend of living costs and consequently lighten as much as possible the expenditures borne by parents for the education of students in this University.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the above recommendation of the President was upon roll

<i>Athletics</i>					
Capt. Harold Fisher	Rifle Coach	*	Sept. 1, 1931	Au. Wi. Sp.	350.00
*	*	*	*	*	*

Changes in Title

Name	Title	To	Effective
<i>College of Arts and Sciences</i>			
<i>Political Science</i>			
Harvey Walker	Asst. Professor	Assoc. Professor	Oct. 24, 1931
<i>Romance Languages</i>			
Don L. Demorest	Asst. Professor	Assoc. Professor	Oct. 24, 1931
<i>College of Engineering</i>			
<i>Mechanical Engineering</i>			
Salvatore M. Marco	Grad. Assistant	Assistant	Au. Qr.
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Mary Balthaser	General Duty Nurse	Asst. Operating Room Supervisor	Oct. 1, 1931
Donna Kerst	General Duty Nurse	Asst. Operating Room Supervisor	Nov. 1, 1931
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>English</i>				
Roland G. Allen	Assistant	Au. Qr.	1,000.00	1,700.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Mary Balthaser	Asst. Operating Room Supervisor	Oct. 1, 1931	1,380.00	1,500.00
Donna Kerst	Asst. Operating Room Supervisor	Nov. 1, 1931	1,380.00	1,500.00
*	*	*	*	*

Miscellaneous Recommendations

That the following changes in quarters of service be approved:

Carl W. Gay, Professor, Department of Animal Husbandry, from Spring, 1932, to Autumn, Winter and Spring, 1931-1932.

Ralph H. Davidson, Assistant, Department of Zoology and Entomology, from Summer, Autumn and Winter to the Autumn, Winter and Spring, 1931-1932.

R. O. Roseler, Assistant Professor, Department of German, from Autumn, Winter, and Spring, 1931-1932 to the Autumn, 1931.

H. C. Hockett, Professor, Department of History, from Winter and Summer, 1932, to Winter and Spring, 1932.

Paul J. Fay, Instructor, Department of History of Education, from no quarters to Summer, 1931.

H. Gordon Hullfish, Associate Professor, Department of Principles of Education, from Summer, Autumn, Winter to Summer, Autumn, Winter and Spring for the year 1931-1932.

That Nadine Hoffman, Assistant Dietitian, Starling-Loving Hospital, be granted a leave of absence without salary, effective November 1, for one month.

That Elzer D. Tetreau, Associate Professor of Rural Economics, be granted a leave of absence without salary, effective November 1, 1931, for six months, to carry on a special piece of research for the

Starling-Loving Hospital

Anita Williams	Supervisor	Jan. 1, 1932	115.00 mo.
Martha Dingess	General Duty Nurse	Jan. 11, 1932	150.00 mo.

(Miss Williams and Miss Dingess are temporarily replacing Miss Charlotte Bennett and Miss Eleanor Wolfe, respectively; Miss Bennett and Miss Wolfe were injured while on duty and have become Industrial cases. It is recommended that they be removed from the salary roll temporarily, January 1, until such time as they will be able to go back on duty.)

Starling-Loving Hospital (Rotary)

Joe Ingmire	Student Relief Clerk	Jan. 1, 1932	720.00
Ruth Westlake	Student Relief Clerk	Jan. 1, 1932	600.00

*Physical Plant**University Architect's Office*

Carl F. Mayer	Draftsman	Jan. 1, 1932 for 1 month	253.33 period
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* * * * *

The President presented the following proposal of reductions in State Appropriations for 1932 to comply with the order of the Director of Finance under date of January 8th, 1932, that a 7 per cent reduction in State Appropriations for the year 1932 be made:

*7Per Cent Reduction**Personal Service*

A-1 Salaries	\$140,000.00
A-2 Wages	37,000.00
A-3 Unclassified	500.00

Total Personal Service.... \$177,500.00

Maintenance

C-2 Forage	\$ 2,000.00
C-3 Fuel	6,300.00
C-5 Medical	400.00
C-9 Agricultural	150.00

Total Supplies

\$ 8,850.00

D-2 Building	\$ 350.00
D-3 Manufacturing	2,000.00

Total Materials

\$ 2,350.00

E-2 Household	\$ 350.00
E-4 Livestock	650.00
E-5 Agricultural	250.00
E-6 Motor Vehicle	1,800.00
E-9 Tools and Machinery...	5,000.00

Total Equipment

\$ 8,050.00

F-1 Building Repairs	\$ 34,268.00
F-9 Engr. Exp. Station	1,900.00
Bur. Special Education	1,000.00
Bur. Edu. Research	800.00
Printing Bulletins	1,650.00
Graduate Council	360.00
Bur. Bus. Research	5,400.00
Commerce Extension	11,850.00
Farm Marketing	300.00
Ohio Biol. Survey	200.00

Total Contract Service.... \$57,728.00

H-8 Teachers Retirement...\$ 2,835.00 \$ 2,835.00

Total Maintenance..... \$ 79,813.00

Grand Total..... \$257,313.00

Upon motion of Mr. Kaiser, seconded by Mr. Caton, it was upon roll call unanimously ordered that the allocation of the 7 per cent

University of California; whereupon he will return to this University for service in the field meeting farm groups.

That commutation in cash be made to the following members of the faculty for extra quarter teaching in the place of vacation credit, in accordance with the rule of the University, namely, the cash payment being two-thirds of the normal salary for the extra service rendered:

Professor Eugene J. Weigel.....	\$ 555.55
Professor Henry E. Hoagland.....	2,333.33
Professor Hermann C. Miller.....	944.44
Asst. Professor Russell S. Willcox.....	777.78
Professor Henry F. Walradt.....	777.78
Assoc. Professor Ralph C. Davis.....	1,111.11
Instructor Herbert J. Edwards.....	400.00

Due to ill health, it is recommended that the salary of Instructor Glenn Ross of the Department of English be reduced from \$2,300.00 to \$1,500.00 subject to such further action by the Board of Trustees as conditions might warrant.

That the appropriations from Maintenance Fund for the Y. M. C. A., Y. W. C. A., and the Ohio State University Association, which were approved by the Board of Trustees on May 20, 1931, be changed as follows, in view of straitened financial conditions:

Y. M. C. A.	from \$2,000.00 to \$1,500.00
Y. W. C. A.	from 600.00 to 500.00
O. S. U. Association	from 8,500.00 to 8,000.00

That the proposal of the Battelle Memorial Institute to establish a fellowship in the Ohio State University, to be known as the Battelle Memorial Institute Research Fellowship, with an honorarium of \$60.00 per month for ten months, September to June inclusive, be accepted and the fellowship established and the appreciation of the Board of Trustees be appropriately expressed. (The honorarium is to be paid directly to the Fellow by the Board of Trustees of the Battelle Memorial Institute in ten monthly installments.)

That two members of the Department of Chemistry be authorized to visit the Philadelphia and Brooklyn Navy Yards for the purpose of inspecting machinery and electrical equipment, which the U. S. Navy is willing to donate to educational and other institutions without cost except packing and freight, and that their railroad fare and pullman expenses be paid by the University.

That the Advisory Council of the Engineering Experiment Station for the year 1931-1932 be constituted as follows:

E. A. Hitchcock, *Director*

For one year..... Professor C. T. Morris
Professor J. R. Withrow

For two years..... Professor Alpheus W. Smith
Professor A. S. Watts

For three years..... Professor F. W. Marquis
Professor E. E. Dreese

That the practice of the University of paying for room, board, laundry and laboratory fees for beginning students in the course of Nursing be discontinued during the period of preliminary study, which is the first six months; at the end of that period such students will be either admitted as students qualified to continue the course and capped and placed into service along with their study or they will be found ineligible and dismissed. In this preliminary period, no

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 25, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

<i>Agricultural Extension</i>				
James A. Naftel	Assistant in Soils	Dec. 31, 1931		675.00
<i>College of Education Administration</i>				
Loma Demorest	Stenographer	Jan. 19, 1932		1,140.00
<i>College of Medicine Anatomy</i>				
Grant Graves	Stud. Assistant	Jan. 1, 1932		300.00
<i>Physical Plant Janitors</i>				
Pearl Meadows	Janitress	Jan. 22, 1932		960.00
*	*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

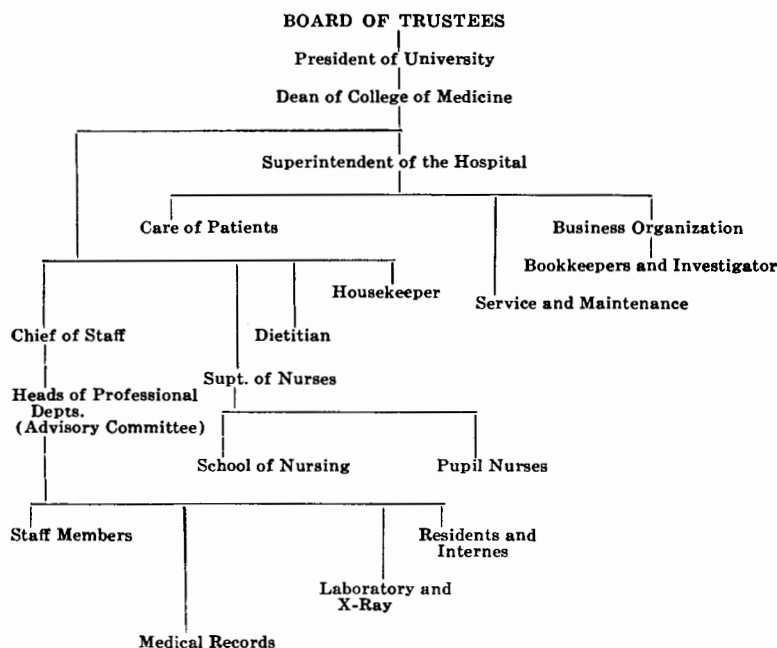
Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Paul Zwerman	Assistant in Soils	Jan. 1, 1932 to June 30, 1932		
	Salary to be paid as follows:			
		\$10.00 per mo. from Jan. 1, 1932 to Feb. 29, 1932		
		\$50.00 per mo. from Mar. 1, 1932 to June 30, 1932		
<i>College of Agriculture Agricultural Engineering</i>				
Joseph D. Blickle	Grad. Assistant	Jan. 1, 1932	Wi.	150.00 period
<i>College of Arts and Sciences Bacteriology</i>				
Hannah C. Gallagher	Grad. Assistant	Wi. Qr.	Wi.	No sal.
Frank S. Cross	Grad. Assistant	Wi. Qr.	Wi.	No sal.
John R. Forsythe	Grad. Assistant	Wi. Qr.	Wi.	No sal.
Mary L. Taylor	Grad. Assistant	Wi. Qr.	Wi.	No sal.
Edwin J. Fellows	Grad. Assistant	Wi. Qr.	Wi.	No sal.
<i>College of Education Administration</i>				
Cecelia Krakoff	Stenographer	Jan. 20, 1932		1,140.00
Winifred Hiles	Stenographer	Feb. 1, 1932		1,080.00
<i>College of Medicine Anatomy</i>				
Mel A. Davis	Stud. Assistant	Jan. 1, 1932	Wi.Sp.	300.00

service is rendered by these students and it is recommended that the University be relieved of these expenses during that time.

The President made a report on the legal phases of the right of the University and cooperators to patentable discoveries coming out of cooperative research work in the Engineering Experiment Station, from which it appeared that according to the Opinion of the Attorney General of the State of Ohio, the University may undertake certain agreements with cooperators concerning the discoveries or patents growing out of them. The President therefore recommends a conference between the cooperators and the University officials, including the chairman of the Board of Trustees, the Dean of the College of Engineering, and other members of the Advisory Council, and the President, and report back to the Board of Trustees.

That the Plan of Organization and the Rules and Regulations of Starling-Loving Hospital, attached hereto, be approved, effective at once.

PLAN OF ORGANIZATION



STARLING-LOVING HOSPITAL

The Starling-Loving Hospital is established by the Board of Trustees of The Ohio State University as a department in the College of Medicine.

The underlying purpose of the Hospital is to provide the students and Faculty of the College of Medicine with clinical material for use in studying and teaching medicine.

1-11-'32

The Secretary presented a letter from the State Director of Finance under date of January 8, 1932, enclosing a blank upon which the University is to indicate the reductions in appropriations which it desires to make due to the order of the Governor that a 7 per cent reduction made on the 1932 appropriations shall be in effect.

Upon motion of Mr. Laybourne, seconded by Mr. Mack, the President and Secretary were upon roll call unanimously directed to prepare such a statement for submission to the Board of Trustees for its consideration and approval.

* * * * *

Inasmuch as the Director of Finance in his letter of January 8th, 1932, requested a prompt report on the appropriations for 1932, the Board adjourned to meet on Monday, January 25th, 1932, 9:30 A. M., at the University, to receive and consider the financial report ordered prepared by the President and Secretary, and to transact such other business as may be brought to the attention of the Board.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

The two major functions of the Hospital are

1. Affording the best medical and surgical care of the sick
2. Utilization of its opportunities to the best advantage for teaching purposes.

The following Plan of Organization and Rules and Regulations are herewith submitted.

RULES AND REGULATIONS

DUTIES OF OFFICERS

THE DEAN

The Dean of the College of Medicine shall have general supervision and authority over the Starling-Loving Hospital, and shall at all times keep in close touch with the hospital, its management and operations.

All recommendations for appointments of personnel shall be submitted by the Superintendent of the Hospital for his approval.

All requisitions for supplies, equipment and services shall be submitted by the Superintendent of the Hospital for his approval.

All proposed changes in rules and regulations and rates shall be submitted by the Superintendent of the Hospital for his approval.

After approval, the regular University procedure is followed.

The Dean shall endeavor to make arrangements with the adjacent counties or cities for the care of their indigent sick and for payment for this service.

THE SUPERINTENDENT

The Superintendent shall be the executive head of the Starling-Loving Hospital and shall be responsible to the Dean of the College of Medicine.

It shall be the duty of the Superintendent to enforce the rules and regulations approved by the Board of Trustees for the operation of the hospital.

The Superintendent shall submit to the Dean of the College of Medicine recommendations for appointments of personnel, requisitions for supplies, equipment and services and proposed changes in rules and regulations of the Hospital.

The Superintendent shall be responsible for the efficient operation of all Hospital departments as outlined below:

- Care of Patients
 - Nursing
 - Dietary
 - Housing
- School of Nursing
- Service and Maintenance
- Business Administration

The Superintendent shall cooperate with the Professional Staff in providing efficient nursing service for the care of patients.

The Superintendent shall be charged with the duty of seeing that the members of the Professional Staff, record

December 29, 1931.

Mr. Carl E. Steeb, Secretary
 Board of Trustees
 Business Manager's Office
 Administration Building, Campus
 Dear Mr. Steeb:

I am listing below tabulation of the bids received for the Floor Construction around the New Boiler Unit at the Power Plant, received on December 29th.

Bidder	Amount	Alternate
Branch Construction Co.....	\$4,700.00	A-\$200.00
Pearl Sloop	6,743.00	A- 220.00
Geo. W. Timmons.....	3,975.00	A- 200.00
Standard Paving and Construction Co....	4,000.00	A- 196.00
Herman C. Weller.....	3,674.00	A- 200.00
Middle States Construction Co.....	4,355.00	A- 190.00
Geo. H. Moore.....	3,843.00	A- 250.00

We have gone over these bids carefully and wish to respectfully recommend that the contract be placed with Herman C. Weller in the amount of \$3,674.00.

The estimate on this work was \$7,127.90.

Yours very truly,

(Signed) W. C. McCracken,
 Chief Eng. & Supt. Bldgs. & Grounds
 (Signed) C. E. Morrow,
 Assistant Chief Engineer

Acting under instructions received at the meeting of the Board of Trustees held December 7th, 1931, the Cabinet approved the recommendation of the Engineers and recommends to the Director of Public Works the award of contract for Floor Construction around the New Springfield Boiler Unit, Completion of New Steam Generator at the Power Plant to Herman C. Weller for the amount of his base bid, \$3,674.00.

Upon motion of Mrs. Paterson, seconded by Mr. Mack, the above actions of the Cabinet and Engineers were upon roll call unanimously approved and the proceedings ordered made a part of the records of this meeting.

* * * * *

The Secretary reported that the University Cabinet has for some time had under consideration the installation of lockers in the Armory in order to safely house the rifles which are the property of the United States Government.

Upon plans and specifications prepared by the University Architect and approved by the Military Department, bids were received from four locker contractors, and upon recommendation of the University Architect, the Cabinet recommends to the Board of Trustees the placing of an order with the Lyon Metallic Products Company, Inc. (the lowest bidder), for 1,600 lockers at a unit cost of \$2.15½ each.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the Purchasing Agent was directed to place an order for lockers as recommended by the Cabinet, the cost of said lockers to be paid from the balance remaining in the fund styled "Commutation of Uniforms."

* * * * *

room clerks, laboratory and X-Ray technicians, residents and internes observe the various rules and regulations of the Hospital.

The Superintendent shall be a member of the Advisory Committee, but shall not be bound by any action of that committee.

The Superintendent shall perform such other duties as may be assigned by the Dean of the College of Medicine.

THE DIETITIAN

The Dietitian shall be responsible to the Superintendent of the Hospital.

The Dietitian shall have charge of supplying the food demands of the Hospital and Nurses' Home.

The Dietitian may, upon authority from the Purchasing Agent of the University, act as his agent in the purchase of such food supplies as the Purchasing Agent may designate for the hospital.

The Dietitian shall prepare special diets on orders from the Professional Staff and give instructions to pupil nurses in dietary subjects as provided in the curriculum of the School of Nursing.

The Dietitian shall perform such other duties as may be assigned by the Superintendent of the Hospital.

SUPERINTENDENT OF NURSES

The Superintendent of Nurses is responsible to the Superintendent of the Hospital.

The Superintendent of Nurses shall have direct supervision over the Nursing Staff and shall be responsible for the efficient care of all patients.

The Superintendent of Nurses shall also be the Director of the School of Nursing.

The Director of the School of Nursing shall

1. prepare a curriculum for the School of Nursing in accordance with rules of the University.
2. have supervision of the teachers in the School of Nursing
3. have supervision of the Courses of Instruction in the School of Nursing
4. have supervision of the class room and other work of the pupil nurses
5. enforce disciplinary measures as needed
6. teach such courses as may be required.

The Superintendent of Nurses and the Director of the School of Nursing shall perform such other duties as may be assigned by the Superintendent of the Hospital.

THE HOUSEKEEPER

The Housekeeper shall be responsible to the Superintendent of the Hospital.

The Housekeeper shall see that all rooms, offices, corridors and windows are kept in a clean and sanitary condition.

The Housekeeper shall see that all linens, gowns and other housekeeping supplies are kept in proper condition for use.

The Secretary presented the plans, specifications, form of proposal, estimate of cost and bill of materials for Ash Conveying Equipment for New Springfield Boiler, Completion of New Steam Generator, as prepared by C. E. Morrow, Assistant Chief Engineer.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above plans, specifications, form of proposal, estimate of cost and bill of materials were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Secretary presented the following actions of the Cabinet and Engineers relating to the bids received and contract awarded for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator:

CABINET MINUTES

Columbus, Ohio, December 29, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. McCracken, Morrow, Reichard, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on December 7th, 1931, met for the purpose of opening and reading in public the following bids received for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator:

Bids received:

Bidder	Base Bid	Alternate A (Deduct)
Branch Construction Co.....	\$4,700.00	\$200.00
Pearl Sloop	6,743.00	220.00
Geo. W. Timmons.....	3,975.00	200.00
Standard Paving & Construction Co.....	4,000.00	196.00
Herman C. Weller.....	3,674.00	200.00
Middle States Construction Co.....	4,355.00	190.00
George H. Moor.....	3,843.00	250.00

Upon motion, the above bids were referred to the Engineers for tabulation and report.

CABINET MINUTES

Columbus, Ohio, December 30, 1931.

The Cabinet met in the Administration Building at 2:00 P. M.

Present: Messrs. McCracken, Morrow, Reichard, Eckelberry, and Steeb.

* * * * *

The Cabinet met to receive the report of the Engineers on bids received December 29th, 1931, for Floor Construction around the New Springfield Boiler Unit, Completion of New Steam Generator:

The Housekeeper shall keep an accurate record of all linens, gowns and other housekeeping supplies.

The Housekeeper shall have charge of the Sewing Room.

The Housekeeper shall perform such other duties as may be assigned by the Superintendent of the Hospital.

CHIEF CLERK

The Chief Clerk shall be responsible to the Superintendent of the Hospital.

The Chief Clerk shall have supervision of the Hospital Business Office.

The Chief Clerk shall make periodic reports as required by the Superintendent of the Hospital.

The Chief Clerk shall perform such other duties as may be assigned by the Superintendent of the Hospital.

THE INVESTIGATOR

The Investigator shall be responsible to the Superintendent of the Hospital.

The Investigator shall investigate the financial status of all In-Patients and all Out-Patients and shall determine the ability of such patients to pay hospital charges.

The Investigator shall classify all patients as Private, Part-pay, Clinical or Doctors' Patients.

The Investigator shall make contacts with various charitable organizations for the purpose of providing necessary care for such clinical patients who no longer need hospitalization but are not sufficiently restored to be able fully to care for themselves.

The Investigator shall be responsible for the collection of all outstanding accounts.

The Investigator shall be responsible for the collection of all outstanding accounts.

The Investigator shall make periodic reports as required by the Superintendent of the Hospital.

The Investigator shall perform such other duties as may be assigned by the Superintendent of the Hospital.

THE MEDICAL STAFF

The Medical Staff shall be composed of those physicians who engage in the professional care of the patients of the Hospital.

The Medical Staff shall be composed of active members and courtesy members.

The Active Staff shall be made up of those members of the Faculty of the College of Medicine who are engaged in clinical teaching in the Hospital.

The Courtesy Staff shall be composed of members of the Faculty of the College of Medicine who may wish to treat private patients in the hospital, as well as such other physicians of the community in good standing as members of staffs of other hospitals nominated by the active staff, recommended by the Advisory Committee and approved by the Superintendent and the Dean.

Members of the Courtesy Staff shall have the privilege of treating private patients in the Hospital subject to all the rules and regulations of the Hospital.

Name	Address	Loan No.	Balance
A. P. Brown	Belmont Rd.	2036	\$ 6,110.00
Mary Brown	327 S. Grant Ave.	1412	2,245.24
S. Brown	N. E. Cor. Wheatland-Logan	946	1,655.24
M. I. Bush	28 S. Wheatland	2880	1,959.90
S. E. Campbell	2417-19 N. High St.	2588	9,109.02
Congregational Church	Washington and Fulton	446	1,431.49
J. E. Conley	.680 City Park Ave.	2338	2,820.11
E. G. Cook	764 W. State St.	2993	3,338.82
B. Cooperider	1516 Genessee Ave.	3043	2,550.12
D. D. Corbet	1056 S. High St.	2385	8,456.16
S. M. Coverdale	550 Carpenter St.	1964	3,339.00
C. U. Coultrap	1190 Elmwood Ave.	1203	6,995.21
J. G. Cramer	1558-62 Cleveland Ave.	2528	8,194.84
C. A. Cruea	154 N. Hague Ave.	2925	3,758.04
M. M. Daniels	1567 Richmond Ave.	2597	5,307.18
D. M. Davis	240 Maplewood Ave.	2374	1,343.54
J. F. Demaris	.61 S. Terrace Ave.	2418	1,324.07
Marea Denton	579 W. Chapel St.	2660	1,227.08
V. W. Downing	2112 Iuka Ave.	2352	7,746.94
L. Earls	324 N. Burgess Ave.	2613	2,790.14
C. H. Ellis	1630 Manchester Ave.	3013	2,190.39
R. M. Fairchild	1853 W. Fifth Ave.	2867	4,053.36
B. B. Finley	1446 Maynard Ave.	1520	1,995.86
R. B. Foureman	1374 Hollywood Court	8088	3,083.16
L. J. France	.61 Sherman Ave.	2824	4,867.96
K. M. Freeman	26 W. California Ave.	2389	3,646.05
E. L. Fries	45 Stevens Ave.	738	1,491.79
E. Green	164 Winner Ave.	2649	2,479.51
L. A. Griffin	316 Linwood Ave.	3101	1,170.23
S. T. Guide	1031 Hudson St.	2967	1,534.88
Geo. Hegg	1446 Clifton Ave.	691	2,021.43
B. T. Hirst	515 Melrose Ave.	2790	3,249.17
F. A. Hively	Cor. 4th St.-4th Ave.	600	1,486.87
H. B. Holmes	1418 Eastwood Ave.	2599	2,093.98
F. O. Howell	2503 Cleveland Ave.	1844	6,275.16
E. D. Humphrey	84 W. Frambes	2991	2,225.17
R. H. Hunter	2342 Indianola Ave.	2748	4,000.00
M. Kemelhor	1922-4 Cleveland Ave.	1718	3,830.96
Robert Kinhead	1980 N. High St.	2833	4,583.80
Total			\$137,981.87

Upon motion of Mr. Mack, seconded by Mr. Laybourne, the acts of the Secretary as outlined above were approved and the said resolution of the Board of Directors of the Ohio National Bank, letter of transmittal, Assignment of Mortgages, and report of Mr. Kohr were ordered incorporated in the proceedings of this meeting.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the bill in amount of \$100.00 from Mr. Paul H. Kohr, for appraising properties covered by the mortgages submitted by the Ohio National Bank, was upon roll call unanimously approved and ordered paid.

As directed at the last meeting of the Board of Trustees, the Business Manager reported in reference to the contract with the D. W. McGrath & Sons Company covering Teachers' Training Building, that conferences had been held with the contractor, his attorney, representatives from the Bonding Company, and the Attorney General, and that as a result of these conferences no changes in the status of the contract have been recommended. The D. W. McGrath & Sons Company are to complete the contract, and all monies paid on estimates are to be disbursed through a trust fund which D. W. McGrath and John A. Connor, Attorney for Mr. McGrath, are Trustees. These disbursements are to be made for labor and material, and to subcontractors as agreed to by representatives of the Bonding Company and approved by the University Architect.

The Active Staff shall hold monthly meetings during the teaching year for the discussion of scientific matters, presentation of cases, discussing of professional questions of policy, and suggestions for betterment of hospital service to be presented through the Advisory Committee to the Superintendent and the Dean.

It shall provide a plan of organization which, on approval of the Dean, becomes its Constitution and By-Laws.

THE ADVISORY COMMITTEE

The Advisory Committee shall be composed of the heads of the departments of the professional staff, the Chief of Staff, the Superintendent and the Dean of the College of Medicine.

It may meet on the call of the Dean, the Superintendent or the Chief of Staff for the purpose of discussing matters of professional policy or recommendations for the betterment of the hospital service.

It shall advise with the Superintendent in the selection of residents and internes and recommend the appropriate divisions of service.

It shall have no legislative or executive powers.

THE CHIEF OF STAFF

The Chief of Staff shall be responsible to the Dean of the College of Medicine for the proper performance of his duties.

The Chief of Staff shall be the executive head of the professional staff and have supervision over the medical and surgical care of patients and the carrying out of the clinical teaching in the Hospital as a part of the curriculum of the College of Medicine.

The Chief of Staff shall preside at all meetings of the staff, appoint necessary committees, correlate the scientific functions of the staff, and enforce the rules and regulations for professional conduct of the staff members.

As a representative of the staff, he may submit recommendations for the betterment of hospital service to the Superintendent and Dean for their approval.

He shall cooperate with the Superintendent of the Hospital in all matters pertaining to the efficient operation of the Hospital.

POLICIES

IN-PATIENTS

In-Patients shall be classified by the Investigator in accordance with their ability to pay the hospital charges.

Private Patients

Any patient coming to the Hospital for treatment who is financially able to pay all charges shall be considered a Private Patient.

Part-Pay Patients

Any patient coming to the Hospital for treatment who is not financially able to pay all charges shall be considered a Part-Pay Patient.

IN WITNESS WHEREOF, the said The Ohio National Bank of Columbus has caused its name to be subscribed and its seal to be affixed to this instrument by its officers duly authorized in the premises by a resolution of the Board of Directors, this 8th day of December, 1931.

THE OHIO NATIONAL BANK OF COLUMBUS
By (Signed) EDWIN BUCHANAN,
President
and (Signed) R. E. DRAYER,
Cashier

Witnesses:

(Signed) WILL J. THOMPSON, JR.
(Signed) EWING T. BOLES

STATE OF OHIO, }
COUNTY OF FRANKLIN } ss

BEFORE ME, a Notary Public in and for said county, personally appeared Edwin Buchanan, the President and Raymond E. Drayer, the Cashier, of The Ohio National Bank of Columbus, the corporation which executed the foregoing instrument, who acknowledged that the seal affixed to said instrument is the corporate seal of said corporation; that they did sign and seal said instrument as such President and Cashier on behalf of said corporation and by authority of its Board of Directors; and that said instrument is their free act and deed individually and as such officers and the free and voluntary act and deed of such corporation.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Columbus, Ohio, this 16th day of December, 1931.

(Signed) MARGARET KELLER,
Notary Public, Franklin County, Ohio.
Certificate of Paul H. Kohr, Appraiser

January 8, 1932.

Mr. Carl E. Steeb,
Secretary Board of Trustees
Ohio State University,
Columbus, Ohio.

My Dear Sir:

At your request I have personally viewed the premises described upon the attached sheet (upon which the Ohio National Bank holds mortgages), and I am of the opinion that the present market value of each parcel thereon listed is in excess of the balance due on each mortgage.

The attached sheet also gives location of property and mortgage balance due on each parcel as of January 1, 1932.

Very truly yours,

(Signed) PAUL H. KOHR

Clinical Patients

Any patient who comes to the Hospital for treatment and is unable to pay any of the charges shall, after being accepted by the admitting resident physician, be considered a Clinical Patient.

Clinical In-Patient shall be limited to cases selected by the resident physician in charge of admittances. Clinical cases are to be selected on the basis of teaching value.

PROFESSIONAL FEES

It is understood that the attending physician may make a charge for professional services in the case of Private Patients.

Part-Pay Patients, who are found able to pay the minimum of \$3.00 per day with the additional laboratory and other charges, may be charged a reduced medical or surgical fee by the attending staff member.

In the case of other Part-Pay Patients and Clinical Patients, the attending physician will not be permitted to make a charge for professional services.

CHOICE OF STAFF MEMBER

All unattached medical and surgical cases coming into the Hospital which need hospitalization shall be given a list of the members of the staff and the patient will select the particular staff member under whose care he desires to be placed.

In case the patient has no choice, he will be assigned to the staff member who is on service at that time.

OUT-PATIENTS

Out-Patient work may be done in the Emergency Room, X-Ray Laboratory, Urology Laboratory, Pathological Laboratory and Physio Therapy.

All ambulatory patients coming to the Hospital for examination or treatment, either by the Resident Physician, Interne or Staff Member, are Out-Patients.

All Out-Patients shall be interviewed by the Investigator who will determine whether they are able to pay the hospital charges. The Investigator will then classify the patients as Pay, Part-Pay, Clinical or Doctors Personal.

Clinical Out-Patient work shall be limited to special treatments which are not given at the State Street Dispensary and to former Hospital Patients who have returned for further examination or treatment.

Unreferred Out-Patients coming to the Emergency Room shall be cared for by the Internes and the Chief Resident Physician shall be responsible for the character of the work done by the Internes. The entire charge will be collected by the Hospital.

Doctors Out-Patients

A patient may be referred by an outside physician to a member of the staff. In such instances, the patient must present to the investigator a letter or card from the referring physician. The charge will be made against the staff member in accordance with the schedule of rates.

We herewith certify to the balances listed as of December 31, 1931; at the end of each two-month period, the new balances will be listed and certified to you.

Very truly yours,

(Signed) RAY E. DRAYER, *Cashier*

Assignment of Mortgages

WHEREAS, the Board of Trustees of the Ohio State University have deposited and/or are about to deposit certain funds of the Ohio State University with The Ohio National Bank of Columbus, a national banking corporation with its main office and principal place of business at the southwest corner of Town and High Streets, Columbus, Ohio, and

WHEREAS, The Ohio National Bank of Columbus is desirous of serving as a depository for the funds of the Ohio State University and in consideration of said funds being so deposited is willing to secure such funds by the assignment of certain mortgages on real estate and the endorsement and delivery of certain notes secured thereby; all to be delivered over to the said Board of Trustees of Ohio State University as security for the funds deposited or to be deposited as aforesaid.

NOW THEREFORE, KNOW ALL MEN BY THESE PRESENTS that The Ohio National Bank of Columbus, acting under and pursuant to the authority created by resolution of its Board of Directors, does hereby SELL, ASSIGN, TRANSFER and SET OVER unto the Board of Trustees of the Ohio State University certain mortgages as described and set out in Schedule "A" attached hereto and made a part hereof, all of record in the Recorder's Office of Franklin County, Ohio; together with the promissory notes secured thereby, and referred to therein; and all sums of money due and to become due thereon, also all its right, title and interest in and to the premises described in said mortgages and each of them.

This assignment is made to secure the receipt, safekeeping and re-payment of deposits made or to be made by the Ohio State University, or the Board of Trustees of Ohio State University, in The Ohio National Bank of Columbus, and to secure the faithful performance by the said bank of all the duties required of it by law as such depository.

The Ohio National Bank agrees to certify the balances due on said mortgages each 120 days from date and to assign additional collateral to offset the amortization; further, should amortization at any time equal ten per cent of the last certification, to immediately assign additional collateral.

In case of any default on the part of the said The Ohio National Bank as such depository, the Board of Trustees of the Ohio State University, may at its option sell said notes and mortgages or either, at private sale, and without public notice, for the best price the Board is able to secure therefor; PROVIDED, that at least thirty (30) days written notice shall be given by the Board to the Bank of its intention so to sell.

Patients may be industrial cases with or without contract with members of the staff.

If the patient is connected with a company having a contract with a member of the staff, the case will be referred to the indicated member, in such cases, the charge will be made against the staff member in accordance with the schedule of rates.

A list of the industries having contracts with staff members shall be posted in the Emergency Room.

If the patient is connected with a company not having a contract with a staff member, the patient shall be treated by the appropriate Resident Physician and the entire charge will be collected by the Hospital.

No work shall be done in any of the Out-Patient Departments until a special service order blank has been issued, authorizing the work to be done.

The only exception to this rule will be in the case of Emergency where it is necessary that the patient have immediate attention. The special service order blank may then be issued when the opportunity presents itself.

PROCEDURES

ADMISSION OF PATIENTS

Private—Private patients seeking admission to the Hospital are referred to the admitting clerk who submits a list of available rooms, allows their inspection if desired, explains the schedule of charges, records the name and address of the patient, nearest relative and party responsible for the charges and confers with the investigator.

When the status of the patient is established as a private pay-patient, he or she is admitted to the Hospital.

Part-pay—Patients seeking admission to the Hospital who claim to be able only to pay part of the hospital charges, are referred to the admitting office. The Investigator interviews the patient, members of the family, investigates the home conditions, if necessary, in the endeavor to fix a just rate of charges for the hospital services.

His recommendations to the Superintendent of the Hospital are made the basis of the patient's admission as a part-pay patient.

Clinical—Clinical patients seeking to enter the hospital are referred to the admitting office and interviewed by the investigator, who shall establish: First, that they are unable to pay for the necessary hospital charges. Second, their availability as teaching cases. For assistance in determining the latter, the Investigator may call upon the appropriate hospital resident physician.

X-RAY DEPARTMENT

I. Private Patients—

- A. Private patients of the Consulting Radiologist
 1. Private patients brought by the radiologist
 2. Private patients referred directly to the radiologist by physicians. In such instances the

granted to Solomon Gimplin who was awarded the degree of B.Sc. in Journalism in August, 1931.

* * * * *
 The Secretary reported that in accordance with action taken at the December meeting of the Board of Trustees, he has receipted for and has in his keeping 39 first mortgage real estate loans amounting at this date to \$137,981.87, as hypothecated by the Ohio National Bank as security for funds of the University on deposit in said bank.

The Secretary now presented the following documents:

Resolution

This is to certify that at the regular meeting of the Board of Directors of The Ohio National Bank of Columbus, Ohio, held on December 8th, 1931, the following resolution was duly adopted:

WHEREAS the Ohio State University has certain funds on deposit in the University Office of The Ohio National Bank of Columbus, and

WHEREAS inquiry was made by the Ohio State University through its representatives, Mr. Steeb and Mr. Kuntz, and The Ohio National Bank of Columbus, at the office of the Attorney General of the State of Ohio, through Mr. Ohl of said office, concerning the character of such deposits, and

WHEREAS the office of the Attorney General of Ohio was of the opinion that said deposits of a public nature and therefore may properly, under the law, be secured by the depositary through the deposit with the depositor of securities contemplated by law,

NOW, THEREFORE, BE IT RESOLVED by the Directors of The Ohio National Bank of Columbus, Ohio, that they do hereby ratify and approve the acts of the officers of this bank in assigning in favor of the Ohio State University certain first mortgage real estate loans to secure said deposits.

(Signed) R. E. DRAYER,
*Secretary of the Board of Directors
 of The Ohio National Bank of
 Columbus, Ohio.*

Letter of Transmittal

January 8, 1932.

*Mr. Carl Steeb, Business Manager,
 The Ohio State University
 Columbus, Ohio,
 Dear Mr. Steeb:*

Enclosed, please find our Assignment of Mortgage Form covering the revised list of mortgages attached which we are hypothecating as security for your funds on deposit with this bank.

You will note that the total has been increased so that it will not be necessary to pledge additional mortgage quite so soon in order to offset amortization. You will also find description blank for loan No. 3088, which had been left out of the folder.

patient must present to the Investigator a letter or card from the referring physician.

- B. Private Out-Patients of members of the Staff
- C. Private In-Patients of the Hospital
- D. Private patients coming to the Hospital for X-Ray service, and not sent directly to the Consulting Radiologist.

II. Part Pay Patients—

Out-Patients unable to pay the full rate are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients after being interviewed by the Investigator and found unable to pay for X-Ray Service are designated as clinical patients.

UROLOGY DEPARTMENT

I. Private Patients—

- A. Private patients of the urologist
 - 1. Private patients brought by the urologist
 - 2. Private patients referred to the urologist by physicians. In such instances, the patient must present to the Investigator a letter or card from the referring physician.
- B. Private In-Patients of the Hospital
- C. Private Out-Patients coming to the Hospital for urological treatment and not directly to the urologist.

II. Part Pay Patients—

Out Patients, unable to pay the full rate, are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients, after being interviewed by the Investigator and found unable to pay for urological service, are designated as clinical patients.

EMERGENCY DEPARTMENT

I. Private Patients—

- A. Private patients referred to members of the staff
- B. Private Out-Patients of the Emergency Department

II. Part Pay Patients—

Out-Patients unable to pay the full rate are charged according to their ability after being interviewed by the Investigator.

III. Clinical Patients—

All such patients after being interviewed by the Investigator and found unable to pay for the services of the Emergency Department are designated clinical patients.

LABORATORY AND PHYSIOTHERAPY DEPARTMENT

I. Private Patients—

- A. Private Out-Patients
 - 1. Private Out-Patients of members of the staff

for the renewal of the lease of the Hess Farm for the year 1932 on the same terms as of last year, namely, \$1,000.00. From this amount the taxes are to be paid and any balance remaining is to be credited to the purchase price on the option covering said land.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, it was upon roll call unanimously agreed to continue the lease on the Hess lands for the year 1932 on the same terms as heretofore.

* * * * *

With reference to the option on the Hess Farm, the Secretary reported that during the conference with Mr. Feibel in regard to renewal of the lease on this land, a suggestion was made to Mr. Feibel of the possibility of closing the option at this time provided that it could be done on the present-day value of the option.

In a letter received this morning from Mr. Louis Feibel, he states that after conference with Mr. John A. Connor, Attorney for Flora Louise and Elizabeth H. Hess, he finds that they are ready to accept the suggestion for the immediate closing of this option in accordance with the above proposal, the final price to be determined as follows: the purchase price of \$91,200.00 to be reduced by the amount already paid and the balance to be discounted on a basis of 5 per cent compounded semi-annually up to termination of option of purchase.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the Business Manager was directed to proceed further with his negotiations with Mr. Feibel, to advise with the Director of Finance and Auditor of State, and to report his findings to the Board at its next meeting.

* * * * *

The Secretary reported that the Student Body, by vote taken at the close of last quarter, authorized the collection of a \$1.00 contribution from each student, to be paid during the registration for the Winter Quarter. This fund is now somewhat in excess of \$7,500.00, and by action of the Student Body, this gift, to be known as the Emergency Student Library Fund, is given for the use of the University Libraries and is to be administered by the Library Council.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, said gift was upon roll call unanimously accepted and the following resolution was adopted:

"Whereas, the Student Body, recognizing the serious situation confronting the University Library, generously volunteered, upon the initiative of the Student Senate, to contribute to the support of the Library during the Winter Quarter, and

"Whereas, this contribution amounts to about \$7,500.00 which will afford relief to the Library for the direct benefit of the students themselves, and will enable it to resume services to the general Student Body, which it had been forced to abandon for lack of funds, now therefore,

"Be It Resolved, that the Board of Trustees express to the Student Body its sincere appreciation for the generous action of the students, and also voice its gratification to the Student Senate for its interest and assistance in the problems confronting the University in these times."

* * * * *

Satisfactory evidence having been presented that the original diploma has been lost, it was, upon motion of Mrs. Paterson, seconded by Mr. Kaiser, unanimously ordered that a duplicate diploma be

2. Private Out-Patients desiring laboratory or physiotherapy service.
- II. Part Pay Patients—
Out-Patients unable to pay the full rates are charged according to their ability after being interviewed by the Investigator.
- III. Clinical Patients—
All such patients after being interviewed by the Investigator and found unable to pay for the services of these departments are designated clinical patients.

HOSPITAL IN-PATIENTS

- I. Private Patients—Such patients pay the full hospital charges and in addition the regular personal charge is rendered independently by the attending staff member.
- II. Part Pay Patients—
- A. Such patients that after an interview with the Investigator are found able to pay the minimum \$3.00 per day rate *with* the additional laboratory and other charges, may be charged a reduced medical or surgical fee by the attending staff member.
- B. Such patients that after an interview with the Investigator are found able to pay only a flat rate of \$3.00 per day or less for all hospital charges, may not be charged a medical or surgical fee by the attending staff member.
- III. Clinical Patients—
Such patients found by the Investigator to be unable to pay any hospital charges may not be charged a fee for medical or surgical service by staff members.

SCHEDULE OF RATES AND CHARGES

for

STARLING-LOVING HOSPITAL

ROOM CHARGES

Private Rooms

Private Room with bath (depending on location) ..	\$7.00-\$10.00
Private Room without bath (depending on location)	4.00- 6.00
Semi-Private room (depending on location)	4.00- 5.00

Wards

Ward bed.....	\$3.00
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Maternity

Private room with bath (depending on location) ..	\$7.50-\$10.50
Private room without bath (depending on location)	5.50- 6.50
Semi-private room (depending on location)	4.50- 5.50
Ward bed.....	3.50
Solarium bed.....	3.00

Operating Rooms—Delivery Rooms *Anesthetic Fees, Etc.*

Use of operating room for major surgical procedure.	\$10.00
Use of operating room for minor surgical procedure.	5.00
Use of Cystoscopy room.....	3.00
Use of plaster room.....	5.00- 10.00
Use of delivery room.....	10.00

of the University to maintain such rates for room and board in its dormitories as to fix a reasonable standard by which outside rates for its students may be measured and kept to a minimum.

A committee of the Board of Trustees be appointed to study the University dormitory rates and to submit a report showing the possibility and desirability of making reductions therein, which will reflect the trend of living costs and consequently lighten as much as possible the expenditures borne by parents for the education of students in this University.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the above recommendation of the President was upon roll call unanimously approved, and the Chairman appointed Messrs. Atkinson, Laybourne, and Mack to serve on this committee.

* * * * *

The Secretary now presented the plans and specifications covering Electric Service Lines from the Power House to Physical Education Buildings as prepared by Mr. W. C. McCracken, Chief Engineer. Extension of these electric Service Lines has been regularly authorized by the Cabinet and the work has now been satisfactorily completed. The Auditor of State's Office is requesting that a copy of the plans and specifications approved by the Board of Trustees be placed on file in that office.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above plans and specifications were upon roll call unanimously approved and a copy of same was ordered filed in the office of the Auditor of State.

* * * * *

A letter from Mr. W. C. McCracken, Chief Engineer, under date of January 8th, 1932, was now presented requesting that the completion date of the General Electric Company's contract for the delivery and installation of a 4000 K. W. Turbo Generator Unit for the Power Plant be extended to March 1st, 1932. This delay is due to the fact that although the General Electric Company has completed all installation work required of them, it will not be possible to run an acceptance test of the unit until the piping and electric work necessary in connection with the installation, has been completed.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, it was upon roll call unanimously ordered that the completion date of the 4000 K. W. Turbo Generator Unit contract be extended to March 1, 1932.

* * * * *

A letter from Mr. W. C. McCracken, Chief Engineer, under date of January 8th, 1932, was now presented requesting that the completion date of the Elliott Company's contract for the delivery and erection of a 5000 Sq. Ft. Horizontal Two Pass Surface Condenser for the Power Plant be extended to March 1st, 1932. The Elliott Company has completed all the installation work, but the acceptance test cannot be run until the piping incidental to the installation has been completed.

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, it was upon roll call unanimously ordered that the completion date of the 5000 Sq. Ft. Horizontal Two Pass Surface Condenser contract be extended to March 1, 1932.

* * * * *

The Secretary presented a request from the Feibel Brothers Realty Company, agents for Flora Louise and Elizabeth H. Hess,

General Anesthetic (depending on anesthetic used) ..	5.00- 20.00
Local Anesthetic (depending upon type of operative procedure)	1.00- 5.00
Spinal Anesthetic.....	10.00

Laboratory Charges

Clinical-Pathology Laboratory

Urine

Clinical and microscopical including sp.gr. reaction, albumin, sugar, blood acetone, (bile and indical on request).....	\$ 2.00
Examination for TBC.....	2.00
Quantitative Dextrose or Lactose.....	1.00
Quantitative Chlorides.....	1.00
Phenolsulphonephthalein, samples furnished.....	1.50
Phenolsulphonephthalein, complete	3.00
Animal inoculation	10.00

Blood

Red, white and differential count and hemoglobin.....	\$3.00
One separate item of above.....	1.00
Malaria examination	2.00
Widal Test for Typhoid.....	3.00
Blood Culture.....	3.00
Coagulation time	1.00
Sedimentation time	2.00
Wasserman Test	3.00
Kahn Test	3.00
Bleeding time	1.00
Blood grouping and matching recipient and donor.....	5.00
Each additional donor.....	1.00
Blood chemical determinations	
One substance	3.00
Each additional substance in same sample.....	1.00
Sugar Tolerance Test.....	5.00

Cerebrospinal Fluid

Cell count, globulin, sugar, straining of sediment and colloidal gold.....	\$5.00
Mastic Test	2.00
Culture	2.00
Wasserman test	5.00
Complete (all of above on same sample).....	7.50

Sputum

Smear for TBC.....	\$ 1.00
Smear by Cram's method.....	1.00
Examination for albumin.....	1.50
Pneumococcus typing	5.00
Animal inoculation	10.00

Gastric

Free and total HCL, lactic acid, blood and microscopic examination of a single sample.....	\$2.50
Fractional analysis	5.00

Liver Function

Rosenthal	\$3.00
Widal Hemoclastic Crisis.....	5.00

Feces

Microscopic for Ova, etc.....	2.00
For occult blood.....	1.00

Milk

Fat content	\$1.00
Protein content	1.00
Lactose content	1.00

Bacteriological

Pus smears, Gram Stain.....	\$ 1.00
Transudates and exudates smears.....	1.00
Cultures from above material.....	3.00

Tile Association, as the assignee of the entire right, title and interest in and to the same for the sole use and behoof of the said Structural Clay Tile Association and its successors or assigns.

THE OHIO STATE UNIVERSITY
 (Signed) JULIUS F. STONE,
Acting for the Board of Trustees
 (Signed) GEORGE W. RIGHTMIRE,
President.

Witnesses:

(Signed) JUNE MOORE
 (Signed) KATHARINE C. TAYLOR

STATE OF OHIO, }
 COUNTY OF FRANKLIN. } ss

This 13th day of January, 1932, personally appeared before me, George W. Rightmire of Columbus, Ohio, to me personally known, and acknowledged that as President of Ohio State University and with due authority, he executed the foregoing assignment in behalf of Ohio State University, as its free and voluntary act and deed.

(Signed) CHAS. A. KUNTZ,
Notary Public

It was moved by Mrs. Paterson, seconded by Mr. Atkinson, that the agreement with the Structural Clay Tile Association, as set forth above, be approved. The roll call resulted as follows: Ayes—Messrs. Kaiser, Atkinson, Laybourne, Stone, and Mrs. Paterson. Nays—Mr. Mack.

The Chairman declared the motion passed.

* * * * *

The President presented a proposed agreement for cooperative fellowship with the Timken Steel and Tube Company, of Canton, Ohio, covering a period of eight months beginning January 1, 1932, and providing for x-ray investigation for the solution of chemical problems, and recommended that this agreement be approved except with reference to Article 10 thereof, which is recommended as follows:

If patentable discoveries should grow out of this research, the right and title thereto shall be in the Ohio State University, which may make disposition thereof to the cooperator or some other person or firm in accordance with any agreement which may be entered into at that time.

This form of Article 10 is proposed to bring this provision into conformity with the opinion of the Attorney General of Ohio in reference to the authority of the University in dealing with patentable matters growing out of research carried on in the Engineering Experiment Station.

Upon motion of Mr. Mack, seconded by Mr. Atkinson, the proposed agreement with the Timken Steel and Tube Company, as recommended by the President, was upon roll call unanimously approved.

* * * * *

The following matter was now presented by the President for the consideration of the Board, and recommendation was made as follows:

That, in view of declining realty values and subsequent lowering of rents, and in view of declining commodity prices and the consequent general decline in the cost of living, and further, in view of the policy

Blood Cultures	3.00
Throat cultures	2.00
Dark field	5.00
Animal inoculation	10.00
Autogenous vaccines	5.00

Tissues

Tissue examination	\$2.00
Frozen sections	5.00
Complete cystoscopic laboratory examination.....	5.00

A routine laboratory charge of \$3.00 will be made by the Hospital on all patients admitted. This to cover urinalyses, one blood count, red, white, hemoglobin, differential and coagulation time of blood if desired.

In the instance of repeated clinical-pathological examinations of patients in the hospital, 50 per cent of the scheduled rate for single examinations will be charged.

Medicines—Dressings—Enemas

A flat rate of \$2.00 per week (\$1.00 for less than four days) will be charged all patients for ordinary medicines, dressings and enemas.

In the case of unusually costly medicines, serums and vaccines, patients will be charged the cost.

For the use of oxygen therapy apparatus, the charge shall be \$8.00 to \$10.00 depending upon amount of oxygen used.

*Diagnosis**X-Ray and Deep Therapy Laboratory*

X-Rays of Out-Patients of members of the Active Staff shall be charged according to the rule governing charges for hospital facilities.

Radiographic examination, depending upon number of pictures taken (pictures to be retaken without cost on request of attending physician if first pictures are unsatisfactory).....	\$5.00-\$20.00
Fluoroscopic examination, depending upon number of studies made and time occupied.....	5.00- 15.00
Use of fluoroscope for surgical cases.....	2.00- 5.00
X-Ray Therapy—per treatment.....	5.00- 10.00
Quartz Light Therapy treatment.....	2.00
Subsequent retakes	1.50

*Diagnosis**Other Special Laboratories**Cardiology Laboratory*

Electro-cardiograph and polygraph studies of heart.....\$5.00

Basal Metabolism Laboratory

Basal Metabolic studies..... 5.00

Dining Room Service

Board for special nurses—per day.....	\$1.00
Board for relatives of patients—per meal.....	1.00
Board for members of the staff—per meal.....	.50
Special diets—patients will be charged the cost.....	
Board for police officers on duty in hospital—per day.....	1.25

Emergency Room Charges

Use of Emergency Room for private operative cases...	\$3.00-5.00
Repeated emergency dressings.....	.50-1.00
First attention and dressing (not including anesthetic)	1.00-1.50
Use of anesthetics (depending upon anesthetic used and type of operative procedure).....	.50-5.00
Medical cases receiving medicines.....	.75-1.00

IN WITNESS WHEREOF, we have hereunto set our seals this 8th of January, 1932.

(Signed) TAJAMUL HUSAIN
(Signed) GEORGE A. BOLE

Witnesses:

(Signed) CLARISSA ARNDT
(Signed) KATHERINE A. VOGEL

STATE OF OHIO }
COUNTY OF FRANKLIN. } ss.

This 13th day of January, 1932, appeared before me, a Notary Public in and for the county aforesaid, Tajamul Husain and George A. Bole, personally known to me to be the persons described in and who executed the foregoing assignment, and acknowledged the same to be their voluntary acts and deeds and that they executed the same for the uses and purposes therein set forth.

(Signed) CHAS. A. KUNTZ,
Notary Public

ASSIGNMENT

WHEREAS, Ohio State University, an educational institution existing under and by virtue of the laws of the State of Ohio, domiciled in the City of Columbus, Franklin County, Ohio, is the legal owner of and possesses legal title to certain applications for United States Letters Patents filed in the names of Tajamul Husain and George A. Bole, joint inventors covering METHOD OF PRODUCING A CELLULAR CLAY BODY, Serial No. 453,395 filed May 17, 1930, and A CELLULAR CLAY PRODUCT, Serial No. 454,796, filed May 22, 1930, as evidenced by duly executed and recorded assignments appearing in Liber....., Volume....., of the assignment records of the United States Patent Office; and

WHEREAS Structural Clay Tile Association, having its headquarters in Chicago, County of Cook and State of Illinois, is desirous of acquiring the entire right, title and interest in and to the said inventions in and throughout the United States of America, its territories and all countries foreign thereto and in and to the said applications for Letters Patents, and in and to any and all Letters Patents of the United States of America and countries foreign thereto, which have been or may be granted on the said invention or inventions or any part thereof;

NOW, THEREFORE, for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable considerations, the receipt of which is hereby acknowledged, the said Ohio State University, acting through its Board of Trustees and duly authorized officers have sold, assigned and transferred and by these presents do sell, assign and transfer unto the said Structural Clay Tile Association, the entire right, title and interest in and to the invention shown, described or claimed in said applications for Letters Patent of the United States, and in and to any extensions, divisions, reissues or renewals thereof; and do hereby authorize and request the Commissioner of Patents, or other proper officer to issue such Letters Patent or any of them to the said Structural Clay

Vaccines and serums-treatments at cost plus 50c for inoculations.

Out-patients shall be charged the fees as scheduled, to be paid before leaving the hospital, unless otherwise arranged for.

Discounts on Charges

Charges for use of hospital facilities by members of attending staff on Out-Patients shall be 50 per cent of the scheduled rate.

All members of the Board of Trustees, faculty, employees and their immediate families, graduates of the Starling-Loving University Hospital Training School and students of the University are entitled to a discount of 25 per cent on their hospital and professional bills.

All physicians and dentists, not members of the staff, and their immediate families are entitled to a discount of 10 per cent on their hospital and professional bills.

All other graduate nurses are entitled to a discount of 10 per cent on their hospital and professional bills.

All ministers are entitled to a discount of 10 per cent on their hospital and professional bills.

Charges for X-Rays of those connected with the Hospital shall be as follows:

1. The general faculty of the University be charged the regular charge less 25 per cent.

2. Members of the Faculty of the College of Medicine, non-medical themselves, be charged a minimum fee less 25 per cent.

3. Members of the Faculty of the College of Medicine be charged the cost price, which has been established as \$2.00.

4. Members of the Active Staff of Hospital and employees shall be charged the actual cost of the plates used.

5. Medical students the standard fee of \$2.00.

6. In case of dependents, they are included in the above schedule with exception of dependents of employees, who shall be charged the minimum fee less 25 per cent.

* * * * *

The President now presented a financial statement concerning Library funds showing the need for additional funds for the year beginning January 1, 1932. This statement was referred to the President and Secretary to be given consideration along with the general University finances.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, a Medical Certificate was upon roll call unanimously awarded to John Hugh Williams, M.D., a graduate of Starling Medical College, May 9, 1907.

* * * * *

The Secretary now presented the following request from the State Department of Highways:

October 9, 1931.

*Mr. E. A. Hitchcock, Director
Engineering Experiment Station
Ohio State University
Columbus, Ohio*

DEAR SIR:

Since the action of the Board of Trustees at its April 13th meeting at which time the Board expressed itself as

(Signed) GEORGE W. RIGHTMIRE,
President

(Signed) JULIUS F. STONE,
*Acting for the Board
of Trustees*

THE STRUCTURAL CLAY TILE ASSOCIATION

By (Signed) H. C. HECKERT,
President

(Signed) EDWARD C. KERTH,
Secretary.

ASSIGNMENT

WHEREAS, we Tajamul Husain and George A. Bole, of Columbus, in the County of Franklin and State of Ohio, have made certain inventions in METHOD OF PRODUCING A CELLULAR CLAY BODY and A CELLULAR CLAY PRODUCT, for which we have made applications for Letters Patents of the United States, which respectively bear Serial Numbers 453, 395 and 454,796 and filing dates respectively May 17, 1930 and May 22, 1930; and

WHEREAS Ohio State University, an educational institution existing under and by virtue of the laws of the State of Ohio, domiciled in the City of Columbus, Franklin County, Ohio, is desirous of acquiring said inventions and any patent or patents to be obtained therefor;

NOW, THEREFORE, TO ALL WHOM IT MAY CONCERN, be it known that for and in consideration of the sum of One (\$1.00) Dollar and other good and valuable considerations, the receipt of which is hereby acknowledged, we, the said Tajamul Husain and George A. Bole have sold, assigned and transferred and by these presents do sell, assign and transfer unto the said Ohio State University, the entire right, title and interest in and throughout the United States of America, its territories, and all countries foreign thereto in and to said Letters Patents, said applications for Letters Patents and in and to all Letters Patents and extensions thereof, of the United States of America and countries foreign thereto, which have been or may be granted on said invention or inventions or any part thereof, or on said applications or any divisional, continuing, renewal, reissue or other application, based in whole or in part thereon, or based upon said invention or inventions.

To be held and enjoyed by said Ohio State University, its successors and assigns, to the full ends of the terms for which said Letters Patents or any of them have been granted or may be granted, as fully and entirely as the same would have been held and enjoyed by us had no sale and assignment of said interest been made; and we do hereby authorize and request the Commissioner of Patents of the United States of America to issue any and all Letters Patent of the United States of America which may be granted upon said applications above referred to, or any of them, or upon said invention or inventions or any part thereof, to Ohio State University aforesaid.

favorable to the construction of an addition to the Engineering Experiment Station Building to house the State Highway Testing Laboratory, it has developed that the Highway Department, in allotting \$85,000.00 to finance the construction would like to have the Administrative Offices of Division 6 occupy the space which is being provided for the future expansion of the Laboratory until such time as the activities of the Laboratory will require this additional space. I have accordingly been instructed by Mr. H. P. Chapman, First Assistant Director and Chief Engineer for the Department, to request that you ask the approval of the Trustees to house the Administrative Offices of Division 6 in the proposed addition. Their Administrative Offices will require about 5000 square feet.

Very truly yours,

(Signed) R. R. LITEHISER,
Chief Engineer, Bureau of Tests.

At this time, Mr. O. W. Merrell, Director of the State Department of Highways, and Mr. R. R. Litehiser, Chief Engineer of the Bureau of Tests, appeared before the Board to make a statement with reference to the request of the State Highway Department that the Board grant permission to temporarily house the office staff of Division 6 in the proposed addition to the Engineering Experiment Station which the State Highway Department has agreed to construct out of its funds.

Director Merrell explained to the Board that by "temporarily" he meant not to exceed five years. He also agreed to a proposal that if, at any time during the five year period it should develop that the housing of the staff of Division 6 of the State Highway Department was not entirely agreeable to the University, such permission will be terminated upon 90 days' notice.

Upon motion of Mr. Atkinson, seconded by Mr. Mack, the Secretary was upon roll call unanimously directed to have the proposed contract prepared containing all the provisions agreed to at this conference, and to present same to the Board of Trustees at its next meeting for approval.

* * * * *

The following extra to contract as prepared by Mr. W. C. McCracken, Chief Engineer, on the 4000 K.W. Turbo Generator Unit for the Power Plant was upon motion of Mr. Laybourne, seconded by Mr. Atkinson, unanimously approved:

General Electric Company—October 19, 1931.....	\$275.00
Changes to extraction limiting valve.....	\$275.00

* * * * *

The Secretary now presented requests from Mr. W. C. McCracken, Chief Engineer, that the dates of completion on the following contracts be extended until December 1st, 1931:

4000 K.W. Turbo Generator	
Unit for Power Plant.....	General Electric Company
5000 Sq. Ft Horizontal Two	
Pass Surface Condenser for Power Plant..	The Elliott Company

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, extension of the dates of completion on the above contracts was upon roll call unanimously approved.

* * * * *

WHEREAS in the course of such investigations certain members of the personnel of the Engineering Experiment Station, hereinafter defined, have applied for Letters Patent upon certain improvements in clay building material and methods for producing the same as defined in the following applications for United States Letters Patent, namely:

Tajamul Husain and George A. Bole, Method of Producing a Cellular Clay Body, Filed May 17, 1930, Serial No. 453,395 and

Tajamul Husain and George A. Bole, A Cellular Clay Product, Filed May 22, 1930, Serial No. 454,796 and

WHEREAS Association is desirous of acquiring said applications and patents and the legal titles thereto,

NOW, THEREFORE, in consideration of the sum of \$1.00 and other good and valuable consideration to each of the parties in hand paid by the other, the receipt whereof is hereby acknowledged, it is agreed as follows:

First. University agrees to take all necessary steps to vest in Association full and complete title in and to the above identified applications and, at the expense of Association, to immediately execute, through properly authorized officers, all assignments and other documents necessary to vest such title in Association.

Second. Association agrees that it will, in addition to payments already made in defraying the costs of researches and investigations which have led to the development of said inventions, contribute to University the sum of Fifteen Thousand (\$15,000.00) Dollars, to be paid in five (5) years, at the rate of Seven Hundred Fifty (\$750.00) Dollars quarterly, due on the first days of January, April, July and October, said payments to be made directly to the Comptroller of University beginning January 1, 1932, providing that the necessary documents vesting title in Association in the matter of said patent applications have been executed by University and recorded in the assignments records of the United States Patent Office. In the event that title has not been so transferred and vested, then the first of the installments provided for in this paragraph shall not be due until thirty (30) days following the proposed transfer and recording of title in the Patent Office with respect to said applications.

Third. It is expressly understood and agreed between the parties hereto that the moneys to be contributed by Association, as provided for in Section 2 of this agreement, shall be employed for research work in research programs carried on under the control of the Director of the Engineering Experiment Station of University.

IN WITNESS THEREOF the parties hereto have caused these presents to be signed and sealed the day and year first above written.

THE OHIO STATE UNIVERSITY.

By (Signed) E. A. HITCHCOCK,
Director of the Engineering Experiment Station

The Secretary reported for the records the following action of the State Emergency Board:

October 15, 1931

Mr. Carl E. Steeb
Business Manager
Ohio State University
Columbus, Ohio

DEAR MR. STEEB:

Your letter of October 9th, requesting an allowance from the Emergency Fund, appropriated in H. B. 624, was presented to the Emergency Board at its meeting of October 15, 1931, and allowance made as follows:

\$46,500.00	to C-2 Forage	\$ 1,000.00
	C-4 Office	1,500.00
	C-4a Postage	500.00
	C-5 Medical	3,000.00
	C-6 Cleaning	1,000.00
	C-8 Educational	15,000.00
	C-9 Agricultural	1,500.00
	C-11 General Plant	5,000.00
	D-2 Building	3,600.00
	D-4 Parts & Fittings.....	1,000.00
	D-5 Other	3,400.00
	F-1 Building Repairs	10,000.00
		<hr/>
		\$46,500.00
\$ 8,800.00	to F-9 Engr. Exp. Station	\$ 3,400.00
	F-9 Bur. Spec. Educ.....	450.00
	F-9 Bur. Educ. Research.....	1,900.00
	F-9 Graduate Council	250.00
	F-9 Farm Marketing	2,800.00
		<hr/>
		\$ 8,800.00

Yours very truly,

(Signed) HOWARD L. BEVIS,
President, Emergency Board.

* * * * *

Thereupon the Board adjourned to meet on Saturday, November 7th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

activities, but will enable each activity to make progress in its own field and will render possible a higher development of interests and service of each.

* * * * *

The President now presented the proposals of the Colleges of Arts and Sciences, Commerce and Administration, and Education relative to curriculum and new requirements for students in said colleges, and recommends as follows:

That the proposal of the Arts College to create a junior and senior division therein and to provide for the progress of the student as set forth in the attached curriculum proposal and recommended by the Council on Instruction and the Administrative Council be approved.

That the proposal of the College of Commerce and Administration herewith set forth providing certain requirements for taking up the advanced courses therein, recommended by the Council on Instruction and the Administrative Council, be approved.

That the proposal of the College of Education herewith set forth setting up certain requirements for admission to advanced courses therein recommended by the Council on Instruction and the Administrative Council, be approved.

The above proposals bring into harmony the three colleges in their requirements for admission to advanced courses, for successful completion of their courses in which the student is majoring and for graduation and will thereby greatly improve the relations among these colleges and their interadministration. The detailed proposals which the President presented for the consideration of the Board will be found in the records of the Council on Instruction, on file in the office of the University Editor.

Upon motion of Mr. Laybourne, seconded by Mr. Mack, the recommendations of the President as stated above were, upon roll call, unanimously approved, and the following resolution was unanimously adopted:

"In approving the above recommendations, the Board of Trustees desires to record its belief that the foregoing proposals constitute a distinct advance in the educational procedure of the University, and expresses commendation and appreciation of the united action in this respect, of the Faculties of the Colleges of Arts, Commerce, and Education."

* * * * *

The President recommended that the proposed agreement with the Structural Clay Tile Association, calling for certain payments and for the assignment of patent applications, all as set forth in the agreement herewith, be approved:

AGREEMENT

AGREEMENT made this 19th day of November, 1931, between the Ohio State University, party of the first part, hereinafter called University, and the Structural Clay Tile Association, party of the second part, hereinafter called Association, witnesseth:

WHEREAS University through its Engineering Experiment Station, a division of University, for the past three years has been carrying on a research and investigation program for Association, largely at the expense of Association, in the development of a light weight clay building material; and

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 7, 1931

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Julius A. Odegard	Laborer	Sept. 30, 1931	720.00
<i>Horticulture</i>			
Walter Allen	Laborer	Sept. 30, 1931	1,080.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Helen Hanesworth	Typist	Oct. 1, 1931	70.00 mo.
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Emerson Brown	Research Asst.	Sept. 15, 1931	1,200.00
<i>College of Medicine</i>			
<i>Administration</i>			
Charles Conroy	Tech. Assistant	Oct. 31, 1931	1,320.00
<i>Starling-Loving Hospital</i>			
Bettie J. Reed	Nurses Aide	Sept. 30, 1931	600.00
Blanche Bower	Assistant Cook	Oct. 31, 1931	780.00
*Nora L. Massie	Housekeeper	Oct. 29, 1931	960.00
* (Died October 29, 1931)			
<i>President's Division</i>			
<i>Library</i>			
B. Jeannette Burrell	Cataloguer	Nov. 1, 1931	2,300.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Raub H. Simon	Instructor in Soils	Sept. 1, 1931 to June 30, '32		360.00 period
David R. Dodd	Asst. Professor in Soils	Sept. 1, 1931 to June 30, '32		2,965.00 period
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Maude Powell	Assistant	Au. Qr.	Au.Wi.Sp.	600.00
<i>Animal Husbandry</i>				
Herbert Muse	Laborer	Oct. 1, 1931		720.00

1-11-'32

Changes in Title

Name	Title—From	To	Effective
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Martha Balthaser	Ast. Operating Room Supervisor	Housemother	Jan. 1, 1932
Myrtle Ringer	General Duty Nurse	Supervising Nurse	Jan. 1, 1932
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Medicine</i>				
<i>Medicine</i>				
Carl J. Ochs	Assistant	Jan. 5, 1932	No sal.	100.00 for Wi. and Spr. Qrs.
<i>Starling-Loving Hospital</i>				
Myrtle Ringer	Supervising Nurse	Jan. 1, 1932	1,380.00	1,500.00
Martha Balthaser	Housemother	Jan. 1, 1932	1,500.00	600.00
<i>Graduate School</i>				
Belden Smith Tucker	Engr. Exp. Sta. Fellow	Oct. 1, 1931	750.00 from Engr. Exp. Sta. F-9	No sal. from Uni- versity

(Above salary to be paid direct by the U. S. Bureau of Public Roads)

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*Miscellaneous
Recommendations*

That Archie M. Holland be reimbursed to the amount of \$116.00 paid as fees by him in the Spring and Summer Quarters of 1926 and the Summer Quarter of 1927, through ignorance of his right to exemption from fees under the Jones Law.

That Robert H. Owen be reimbursed to the amount of \$60.00 paid as fees by him in the Autumn Quarter of 1930 and the Winter and Spring Quarters of 1931, through ignorance of his right to exemption from fees under the Jones Law.

That five graduate assistantships be established in the Department of Bacteriology in the Winter Quarter 1932 because of the laboratory assistance needed, due to the large enrollments, and that the persons appointed to these assistantships be relieved from the payment of the tuition fee for the Winter Quarter, there being no direct compensation proposed.

That the recommendation of the College of Medicine that five internes be dismissed for misconduct, be approved.

That the quarters of service of Thomas C. Holy, Professor in the Bureau of Educational Research, be changed from the Autumn, Winter and Spring Quarters to the Autumn, 1931, Spring, and Summer, 1932.

That the quarters of service of Ruth Lindquist, Associate Professor of Home Economics, be changed from the Autumn, 1931, Winter and Spring, 1932 to the Autumn, 1931, Spring and Summer, 1932.

That the Department of Sociology and the School of Social Administration in the College of Commerce and Administration, for many years under the chairmanship of Professor James E. Hagerty, be now divided into a Department of Sociology with a chairman and a School of Social Administration with a separate chairman, recommendations for such chairmanships to be subsequently presented to the Board of Trustees in due course. This separation with separate chairmen will not entail any addition expense in the operation of these

<i>Horticulture</i>				
Tilford W. Cocks	Laborer	Oct. 1, 1931		1,080.00
<i>Rural Economics—Farm Marketing</i>				
George F. Henning	Asst. Professor	Nov. 1, 1931	Su.Au.Wi.Sp.	750.00
Ernest J. Hopkins	Assistant	Nov. 1, 1931	Su.Au.Wi.Sp.	1,800.00
Floyd E. Davis	Assistant	Nov. 1, 1931	Su.Au.Wi.Sp.	1,800.00
James J. Anderson	Assistant	Nov. 1, 1931	Su.Au.Wi.Sp.	1,800.00
Helen Elliott	Clerk	Oct. 1, 1931		1,020.00
(Above salaries payable from Farm Marketing F-9)				
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Leonard C. Kreider	Stud. Assistant	Oct. 1, 1931	Au.Wi.Sp.	250.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Helen Hanesworth	Mimeograph Operator	Oct. 1, 1931		840.00
<i>Geography</i>				
Harold E. Stewart	Reader	Au. Qr.	Au.Wi.Sp.	150.00
Jack Small	Reader	Au. Qr.	Au.Wi.Sp.	150.00
<i>College of Education</i>				
<i>Fine Arts</i>				
Paul Bogatay	Res. Assistant	Oct. 1, 1931	Au.Wi.Sp.	2,000.00
(Salary to be paid from funds deposited in the office of the Business Manager by the General Education Board.)				
<i>University Schools</i>				
Mrs. E. Louise Fray	Asst. to the Director	Oct. 26, 1931	(12 mos.)	2,000.00
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
Homer M. Faust	Sr. Research Engineer	Nov. 1, 1931	Su.Au.Wi.Sp.	4,037.50
George A. Loomis	Sr. Research Engineer	Nov. 1, 1931	Su.Au.Wi.Sp.	2,760.00
for 11 mos.				
(Salaries payable from Engineering Experiment Station F-9)				
<i>Mine Engineering</i>				
Albert W. Seabright	Night School Instr.	Sept. 1, 1931	Au.Wi.Sp.	220.00
(Salary to be paid in ten monthly installments of \$22.00 each from funds donated for this purpose by coal operators of Ohio and deposited in the office of the Business Manager.)				
<i>College of Medicine</i>				
<i>Administration</i>				
Earl Schofield	Tech. Assistant	Nov. 1, 1931	Su.Au.Wi.Sp.	1,320.00
Clara V. Anderson	Stud. Stenographer	Nov. 1, 1931		44.44
mo.				
<i>Public Health</i>				
Dorothy Hine	Stud. Stenographer	Nov. 1, 1931		22.22
mo.				
<i>Starling-Loving Hospital</i>				
Nellie Dawn Orndorf	Nurses Aide	Oct. 1, 1931		600.00
Margaret Russell	Assistant Cook	Oct. 16, 1931		780.00
<i>Graduate School</i>				
Paul G. Herold	Edgar Plastic Kaolin Company Fellow	Oct. 1, 1931	Au.Wi.Sp.	750.00
(Salary to be paid from funds deposited in the office of the Business Manager by the Edgar Plastic Kaolin Company)				
Hubert A. Grove	Battelle Memorial Institute Fellow	Nov. 1, 1931	for 10 mos.	600.00
period				
(Salary to be paid direct to Mr. Grove by the Battelle Memorial Institute)				
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Willard D. Altman	Stud. Assistant	Oct. 1, 1931	Au.Wi.Sp.	500.00
*	*	*	*	*

Change in Salary

Name	Title	Effective	From	To
David T. Herrman	Co. Agr. Agent, Butler County	Nov. 1, 1931	3,900.00	3,510.00

*College of Education**Bureau of Educational Research*

Frances E. Krasevec	Stud. Assistant	Jan. 1, 1932 for 3 mos.		45.00 mo.
Geneva I. Kuntz	Stud. Assistant	Jan. 1, 1932 for 3 mos.		45.00 mo.

Fine Arts

John G. Kemper	Assistant	Jan. 5, 1932	Wi.	100.00 period
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Music

Olwen E. Jones	Part-time Instructor	Jan. 1, 1932	Wi.Sp.	350.00 period
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Practical Arts and Vocational Education

Hoyt H. London	Assistant	Wi. Qr.	Wi.Sp.	500.00 period
Walter S. Petry	Assistant	Wi. Qr.	Wi.	200.00 period
Ellen Todd Warner	Assistant	Wi. Qr.	Wi.	200.00 period

*College of Engineering**Broadcasting Station*

C. Wilbert Pettegrew	Assistant	Jan. 1, 1932 to July 1, 1932		150.00 period
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Engineering Drawing

Francis G. Baechle	Stud. Assistant	Wi. Qr.	Wi.Sp.	200.00 period
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Engineering Experiment Station

Frank A. Young	Equipment Custodian	Jan. 1, 1932	Wi.Sp.	1,320.00
Samuel Shenker	Jr. Research Engineer	Jan. 1, 1932	Wi.Sp.	2,000.00

(Salary to be paid from Rotary Fund No. 7230)
(Salary to be paid from F-9 Funds)

Metallurgy

Richard D. Jenkins	Stud. Assistant	Jan. 5, 1932	Wi.Sp.	30.00 mo.
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*College of Medicine**Medical and Surgical Research*

Paul McManigal	Laborer	Jan. 1, 1932	Wi.Sp.	80.00 mo.
Frank S. Coe	Laborer	Jan. 1, 1932	Wi.Sp.	90.00 mo.

Physiology

Miriam Wood	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Doris Long	Stud. Assistant	Wi. Qr.	Wi.	60.00 period

Starling-Loving Hospital

Bona Mayhew	Supervising Nurse	Jan. 1, 1932		1,500.00
Helen Knicely	General Duty Nurse	Jan. 1, 1932		1,380.00
Frank Harold Baker	Orderly	Dec. 14, 1931		600.00

Surgery

John V. Horst	Assistant	Wi. Qr.	Wi.Sp.	No sal.
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College of Veterinary Medicine

G. Allan C. Secord	Grad. Assistant	Wi. Qr.	Wi.Sp.	No sal.
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*President's Division**Library*

Margaret Oldfather	Cataloguer	Feb. 1, 1932		1,900.00
Dorothy Krepps	Libr. Assistant	Jan. 1, 1932		900.00

*Administrative Division**Registrar's Office*

Betty Peppard	Asst. to Registrar	Jan. 1, 1932		1,020.00
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Photography (Rotary)

Walter G. Wagner	Photographer	Jan. 1, 1932		1,820.00
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*Physical Plant**Janitors*

Job B. Woodley	Janitor	Dec. 1, 1931		1,200.00
Francis M. Sedgwick	Elevator Operator	Dec. 7, 1931		720.00

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*Miscellaneous
Recommendations*

That the following requests for travel be approved, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Dean E. A. Hitchcock, College of Engineering, H. W. Nisonger, Junior Dean, College of Agriculture, H. C. Ramsower, Director, Agricultural Extension, Faith R. Lanman, Chairman of the Dept. of Home Economics, to attend the annual meeting of the Association of Land Grant Colleges in Chicago, Illinois, November 16-18, 1931.

(The railroad fare and pullman expenses of Director Ramsower are to be paid from Agricultural Extension funds.)

That the salary of John E. Hallen, Professor in the College of Law, be not reduced for the current year in accordance with the general resolution reducing salaries, because of the condition under which he came to the University in the Autumn of 1930; his annual salary therefore remaining \$7500 for the year 1931-1932.

That the quarters of service of Earl C. Kirk, Nathaniel W. Lord Fellow, be changed from the Autumn, Winter, and Spring 1931-1932, to the Winter, Spring and Summer, 1932.

That the proposal of the Edgar Plastic Kaolin Company to establish a fellowship in the Ohio State University, for a cooperative investigation of "Control of the Physical Properties of Ceramic Casting Slips" with an honorarium of \$750.00 (payable in ten months, October, 1931, to July, 1932) be accepted and the fellowship established and the appreciation of the Board of Trustees be appropriately expressed.

That the grant of \$350.00 recently made by the National Research Council to Professor Richard Bradfield of the Department of Soils and Professor W. G. France of the Department of Chemistry, for the construction of an ultra-centrifuge to be used in connection with their study of size distribution in soil particles, be accepted and the appreciation of the Board of Trustees be appropriately expressed. The grant is to be administered through the office of the Business Manager.

That the tuition fee of \$20.00 per quarter be waived on behalf of certain students who are the charge of the Ohio State Bureau of Vocational Rehabilitation, upon the certification of the list of such students by the Honorable B. O. Skinner, Director of the Department of Education of the State of Ohio, and further that this waiver be made effective at the opening of the Winter Quarter, 1932, for the current school year. If the State Department of Education feels the necessity of recommending such waiver thereafter, the Board of Trustees will take up the matter again at that time.

That a locker charge of \$3.00 per year be fixed for members of the faculty to whom lockers may be assigned in the locker room set aside for the use of the faculty in the New Physical Education Building, and that the money received from this source be set up in a special account in the Laboratory Supply Department and that such funds be disbursed upon the order of the Department of Physical Education for special instruction, equipment, and miscellaneous items called for in rendering this service to the said members of the faculty paying this fee.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 11, 1932.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser.

* * * * *
The minutes of the last meeting were approved:
* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Mack, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
John L. Shriver	Co. Agr. Agent, Clark County	Dec. 15, 1931	3,500.00
<i>College of Arts and Sciences Administration</i>			
Ella McCarley	Stud. Stenographer	Dec. 31, 1931	480.00
<i>College of Education Practical Arts and Vocational Education</i>			
Burl N. Osburn	Assistant	Wi. Qr.	600.00
<i>College of Medicine Starling-Loving Hospital</i>			
Edna Moore	Asst. Night Supervisor	Jan. 1, 1932	1,500.00
George E. Seifert	Orderly	Nov. 30, 1931	600.00
Ruth Alice Perkins	Housemother	Dec. 31, 1931	600.00
<i>President's Division Library</i>			
Luella K. Neuwirth	Libr. Assistant	Dec. 31, 1931	900.00

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Clarence E. Rowland	Co. Agr. Agent, Clark County	Jan. 1, 1932		3,500.00
Howard N. Lamb	Assistant in Plant Pathology (part time)	Oct. 1, 1931		600.00
<i>College of Agriculture Dairy Technology</i>				
Henry J. Apple	Assistant for Short Courses	Jan. 4, 1932	Wi.	200.00 period
<i>College of Arts and Sciences Administration</i>				
Katharine B. Kuhn	Stenographer (half time)	Jan. 1, 1932		480.00
<i>College of Commerce and Administration Accounting</i>				
Melvin H. Maurer	Reader	Wi. Qr.	Wi.Sp.	100.00 period

The accommodations for members of the faculty in the new building are very pleasing to all concerned and the men of the faculty will have a splendid opportunity for physical activity in these new quarters and since the University funds will not provide the service called for in that connection this recommendation is submitted.

The Secretary was authorized to pay to Julius C. Feibel, agent for Flora Louise Hess and Elizabeth Hess, \$2,000.00, said amount to be applied on the purchase price as covered by the option for the Hess farm.

The Secretary now presented the plans, specifications, bill of materials, and estimate of cost for Remodelling of Robinson Laboratory, Electrical Engineering Division, as prepared by the University Architect, Mr. Howard Dwight Smith.

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above plans, specifications, bill of materials and estimate of cost were upon roll call unanimously approved, and the Secretary was directed to advertise for bids over a ten-day period as approved by the State Emergency Board under date of November 6th.

The Cabinet was also authorized for and on behalf of the Board of Trustees to open and read in public any bids received for said improvement, and if any bids are received below the estimated cost, to recommend to the Director of Public Works the award of contracts therefor. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

The Secretary reported that the State Emergency Board, at its meeting held November 6th, 1931, took the following actions:

- | | |
|---|-------------|
| (1) Authorized the transfer of expenditures from E-Equipment to G-31 Capital Equipment..... | \$90,435.14 |
| (2) Authorized the transfer of Outstanding Orders from E-Equipment to G-31 Capital Equipment..... | \$76,241.50 |
| (3) Released from the appropriation for Capital Equipment | \$30,000.00 |
| (4) Released for the completion of 4000 K.W. Turbine Generator | \$12,027.00 |
| (5) Released for the completion of New Steam Generator | \$13,100.40 |

The Board deferred action on the request to release \$12,000.00 for the construction of a 36" Relief Sewer from the N. E. corner of Physical Education Building to the Olentangy River.

Thereupon the Board adjourned to meet on Saturday, November 21st 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

Furnish all labor and material for supplementary Concrete work, Millwork, Lightning Protection, Electric work and Plaster Models, as detailed below:

(1) Masonry—Concrete steps at west door and outlet at tunnel entrance.....	\$233.00	
(2) Millwork—		
(a) Shelf over mantel in Room 228	\$ 20.00	
(b) Oak for pine trim—Room 104	59.00	
(c) Changes in Cabinet X, Door 23 Y, and door between Rooms 130 and 136.....	262.00	
(d) Changes and additions in Cabinet "G"	276.00	
(e) Acoustex ceiling—Room 501	250.00	867.00
(3) Lightning rod on tower.....		56.00
(4) Conduit, wiring, 1 light, 2 switches in attic		38.00
(5) Models for Copper cresting.....		80.00
		<hr/>
	Net Credit.....	\$1,274.00
		\$ 711.00

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Thereupon the Board adjourned to meet on Monday, January 11, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) JULIUS F. STONE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 21, 1931.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Lawrence E. Laybourne, Egbert H. Mack, Herbert S. Atkinson, Mrs. Alma W. Paterson, and John Kaiser. Upon motion, Mr. Atkinson was selected to act as Chairman Pro Tem.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
M. J. Cook	Co. Agr. Agent, Hancock County	Nov. 30, 1931	2,400.00
<i>President's Division</i>			
<i>Library</i>			
Ruth K. Kelley	Libr. Assistant	Dec. 15, 1931	1,080.00
<i>Physical Plant Division</i>			
<i>Police and Watchmen</i>			
*B. L. Johnson	Nightwatchman *(Died October 24, 1931)	Oct. 31, 1931	1,380.00
<i>Janitors</i>			
George E. Morris	Towel Man	Nov. 15, 1931	1,200.00
<i>Light, Heat and Power—Steamfitters and Plumbers</i>			
Ray M. Gilmore	Fireman	Nov. 30, 1931	1,680.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Earl L. Knight	Reader	Jan. 1, 1932	Wi.Sp.	200.00 period
<i>College of Law</i>				
Dorothea Worthing	Stenographer	Sept. 1, 1931		1,200.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Myrtle Thornton	Asst. Dietitian	Nov. 1, 1931 for 1 mo.		125.00 period
Beatrice M. Harlow	Housekeeper	Nov. 2, 1931		840.00
<i>Graduate School</i>				
Jerome N. Miller	Herbert Lang Fellow	Nov. 1, 1931 for 8 mos.		1,000.00 period

(Salary to be paid from funds deposited in the office of the Business Manager
by Herbert Lang and Associates)

President's Division
Library

Agnes B. Flanagan	Cataloguer	Dec. 1, 1931	(12 mos.)	2,300.00
Anne McLaughlin	Libr. Assistant	Dec. 16, 1931	(12 mos.)	75.00 mo.

the Attorney General as to the proper form of assignment of mortgages, and that such form was now being prepared.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the Secretary was upon roll call unanimously directed for and on behalf of the Board of Trustees to receive such mortgages and notes as shall be presented by the Ohio National Bank and to execute all necessary papers incident thereto.

The Secretary was also directed to present the final form of assignment of mortgages to the Board of Trustees at its next meeting in order that it may be incorporated in the records.

* * * * *

The University Architect, Mr. Howard Dwight Smith, appeared before the Board and made a statement in reference to the contract with the D. W. McGrath & Sons Company covering the Teachers' Training Building; whereupon the following motion, presented by Mr. Mack, and seconded by Mr. Laybourne, was upon roll call unanimously adopted:

"The Business Manager and the Architect are directed to advise with the Attorney General as to the rights and duties of the Board of Trustees as covered by the terms of said contract, and the Business Manager and Architect are hereby directed and authorized for and on behalf of the Board of Trustees to carry out such counsel and advice as the Attorney General may give.

"It is further directed that a complete report on said matter shall be presented to the Board at its next meeting for purposes of record."

* * * * *

The Secretary now presented the following credit and extra on the Teachers' Training Building as prepared by the University Architect, Mr. Howard Dwight Smith. Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following credit and extra were upon roll call unanimously approved:

The D. W. McGrath & Sons Company December 4, 1931

Allow a credit for the substitution and changes in certain items under Millwork, Flooring and Concrete Work, as detailed below:

(1) For Conservatory; Dayton Greenhouse; construction for Lord & Burnham.....	\$500.00
(2) Wilson Folding Partitions.....	500.00
(3) Hackmeister Lind tile (Mastic).....	500.00
(4) Masonry—Omit concrete on steel beams over library and omit areaway S. W. of building	71.00
(5) Millwork—	
(a) Changes in cabinets, Room 323	\$ 43.00
(b) Use Stock mould on metal doors	90.00
(c) Wood for plaster picture mould on cafeteria columns	9.00
(d) Padlock eyes for locks on Ind. Arts Cabinets (Locks in equip.)	172.00
	<hr/>
	314.00
(6) Mastic tile for linoleum Rooms 324 and 325	100.00
	<hr/>

\$1,985.00

Athletics

Sarabeth Shaw	Stud. Asst. for Doctors	Oct. 1, 1931	Au.Wi.Sp.	300.00
Warrine Eastburn	Intramural Stud. Asst.	Oct. 1, 1931	Au.Wi.Sp.	200.00

Physical Education for Men

Harry F. Castle	Instructor	Oct. 1, 1931	Au.Wi.Sp.	500.00
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*Physical Plant Division**Police and Watchmen*

Milton C. Rainier	Nightwatchman	Nov. 7, 1931		1,380.00
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Janitors

Domonick Capretta	Janitor	Nov. 15, 1931		1,380.00
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Light, Heat and Power—Steamfitters and Plumbers

J. W. Buehler	Fireman	Dec. 1, 1931		1,680.00
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*Stores and Receiving**Laboratory Supply Store—Rotary*

George E. Morris	Towel Man	Nov. 16, 1931		1,200.00
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Changes in Salary

Name	Title	Effective	From	To
<i>President's Division</i>				
<i>Library</i>				
Mary Moore	Libr. Assistant	Dec. 16, 1931	90.00 mo.	95.00 mo.
Harriet Farrar	Libr. Assistant	Dec. 16, 1931	80.00 mo.	90.00 mo.
* * * * *				

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the following miscellaneous recommendations of the President were upon roll call unanimously approved:

That the following requests for travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Law

H. W. Arant, Dean, to the annual meeting of the Association of American Law Schools, in Chicago, Illinois, December 28-31, 1931.

College of Medicine

Clayton S. Smith, Professor of Physiological Chemistry, to the meeting of the Association of American Medical Colleges in New Orleans, Louisiana, November 30—December 2, 1931.

College of Veterinary Medicine

B. H. Edgington, Associate Professor, and R. E. Rebrasier, Assistant Professor, Veterinary Medicine, to the United States Live Stock Sanitary Association meeting, in Chicago, Illinois, December 1-5, 1931.

That the contract of George E. Large, Senior Research Engineer, Engineering Experiment Station, be interpreted to mean that he is liable for service in the Experiment Station during the Autumn, Winter and Spring Quarters, but the salary payments are to be distributed over twelve months and that the salary payments made during July, August and September, 1931, be regarded as due him for service under the 1930-1931 contract.

That Harlan G. Metcalf, Assistant Professor of Physical Education, be granted a leave of absence without salary, for the Winter

BACHELOR OF ARCHITECTURE

Ernest Wildermoth Steuart.

BACHELOR OF ARCHITECTURAL ENGINEERING

Austin Eldon Knowlton.

BACHELOR OF CERAMIC ENGINEERING

Joseph Hilary Chilcote; Clarence Leroy Evans; William Odo Hug; Joseph Reese Safford; Robert Thomas Weiser.

BACHELOR OF CHEMICAL ENGINEERING

Robert Aloysius Glasser; Warren Ernest Mehnert; John Emit Toppari.

BACHELOR OF CIVIL ENGINEERING

William Balderston Stockton.

BACHELOR OF ELECTRICAL ENGINEERING

Russell Wilson Steenrod.

BACHELOR OF ENGINEERING IN MINING

Edward Woodrow Waller.

BACHELOR OF INDUSTRIAL ENGINEERING

Elwood Winton Geyer; Albert Holland Kelso; Donald Masson; Harold Lee McKee; Lancelot Allen McKnight; Walter B. Olmhausen; Theodore Edman Smith.

BACHELOR OF MECHANICAL ENGINEERING

William Bernard Burlingame; Hal Boyer McNichols.

BACHELOR OF METALLURGICAL ENGINEERING

James Robert Blanchard; Fred Clinton Hart.

BACHELOR OF SCIENCE IN PHARMACY

Benjamin Cohen; Carl Edward Windisch.

DOCTOR OF VETERINARY MEDICINE

Edward Carl Heinsen.

* * * * *

The Secretary reported that bids for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator will be received on December 29th, 1931.

Upon motion of Mr. Caton, seconded by Mrs. Paterson, the Cabinet was upon roll call unanimously authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Engineer's estimate, to recommend to the Director of Public Works the award of contract to the lowest and best bidder. All actions of the Cabinet on this matter are to be reported to the Board of Trustees at a later meeting.

* * * * *

The Secretary reported that the Ohio National Bank has offered to assign in favor of the Ohio State University certain first mortgage real estate loans, to secure deposits made by the University in said bank.

The Secretary reported further that he had taken counsel with

Quarter, 1932, to enable him to complete the work for his Doctor's degree at New York University, School of Education.

That John Millington be assigned permanently to the position of Groom in the Veterinary Clinic, effective December 1, 1931, to take the place of William H. Walker, who died on November 6, 1931.

That the quarters of service of H. G. Good, Professor in the Department of History of Education, be changed from Summer, Autumn and Spring to Autumn and Spring for the year 1931-1932.

That the memorandum of agreement between the Engineering Experiment Station, the Department of Chemistry, and Herbert Lang and Associates for Cooperative Fellowship in Investigation of Problems of the Dry Cleaning Industry, be approved.

* * * * *

The Secretary presented the plans, specifications, bill of materials, and estimate of cost for Floor Construction around New Springfield Boiler Unit, Completion of New Steam Generator, as prepared by Howard Dwight Smith, University Architect, and Paul H. Elleman, Maintenance Engineer.

Upon motion of Mr. Mack, seconded by Mrs. Paterson, the above plans, specifications, bill of materials, and estimate of cost were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Secretary now presented the report of the annual audit of the University as made by the Bureau of Inspection and Supervision of Public Offices for the period from July 1, 1930, to June 30, 1931. This report was received and ordered filed.

* * * * *

The Secretary presented the following actions of the Cabinet and University Architect relating to the bids received on November 20th, 1931, for Remodelling Robinson Laboratory:

CABINET MINUTES

Columbus, Ohio, November 20, 1931.

The Cabinet met in the Administration Building at 12 noon.

Present: Messrs. McCracken, Smith, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on November 7th, 1931, met for the purpose of opening and reading in public the following bids received November 20th, 1931, for Remodelling Robinson Laboratory:

Bidder	Amount
Pearl Sloop	\$3,298.00
L. R. Moor	3,940.00
Branch Construction Company.....	5,544.00
George H. Moor	3,477.00
George W. Timmons.....	3,400.00

Alternates and Substitutions

Pearl Sloop

L. R. Moor ..

For the use of a 5" floor as per your letter of Nov. 19,
deduct

\$250.00

BACHELOR OF SCIENCE IN HOME ECONOMICS

Juanita Vernadine Becker; Sara Colville; Alice B. Conway; Hortense Hedges Gaskell; Doris Louise Long; Mary Estelle Monger; Dorothy Evelyn Renner; Mary Maxine Walser; Maybelle Wise.

BACHELOR OF ARTS

Paul Raymond Adams; Robert Douglas Cameron; Mary Lucille Caudill; Sara Jane Deyo; Frank Joseph Drabek; Leonard Otto Duhn; Andre Gleyzal; Alison Adams Grubb, B.Sc. in Edu.; Paul Matthew Hummel; Marion Fredericka Jaeger; Richard Paul Jones; Robert Palmer Kelly; Louis Al Lame; LeFever Mackey Lee; Babette Harris Levy; Grace Jo Ann MacDonald; Alexander Stanislaus Mack; Clarid Fee McNeil; Celia Esther Mooers; James Richard Moscato; George Edward Nye; June Burrill Pankhurst; Mabel Lee Price; Gladys Marie Pryor; Anna Pauline Scott (with Honors and with Distinction in English); Martin Andrew Sheetz; Sara Elizabeth Slesnick; Max M. Soiffer; David Lorn Taylor; John Augustus Vargo; John Nelson Von Derau; Oscar Charles Wagner; Charles Vincent Weinberg; Charlotte Louise Whiteford (with Honors); Robert Archibald Wilkins; George Virgil Wing.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Margaret Jane Andrew; John Leonard Arnold; Gilbert Victor Blaquart; Margaret Schille Bobb; Russell Henry Bruot; Richard Walker Caslow; Nicholas DeJoy; LeRoy Christian Dubs; Jerome Francis Enright; Harry Conner Ernst; William Jacob Fitting; Henrietta Foster; Ellen Fulmer; Leonard Sanford Garrard; Harold Stanley Goldman; Chester Earl Hanover; Harold Dolby Harroun; Sumner Lewis Henderson; William Montgomery Hicks; Edward Walton Holbrook; Ralph Hugo Idle; Harry Leonard Jacobson; David Taylor Lee; David Lowery; James Clifford Lucas; Ella Allen McCarley; Russell Bernard Mechling; George Edward Murray; Thomas Noel Osborn; Nelson Crandall Pabst; Charles Louis Sattler; Paul Frederick Scheiderer; Ida Schlansky; Carl George Schwenkmeyer; George Leonard Shai; Donald Joseph Smith; John Arnett Smith; John Mike Snyder; Sylvester Sheldon Stiverson; Robert Lerton Young.

BACHELOR OF SCIENCE IN JOURNALISM

Eloise Johnson Crawmer; Arthur Giles Cummings; Curtiss Welt Oakes; Theodore George Thress; Eleanor Benbow Willcox.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Dorothy Lucille Bentz, Helen Virginia Beck; Ruth Helen Gordon; Faith Miriam Tomlinson.

BACHELOR OF SCIENCE IN EDUCATION

Dorothy Christina Adkins; Sylvia Lee Bogatin; Ruth Reay Dolezal; Marie Fischer; Marcella Rosaline Gaeb; William Howard Ketcham; William Gerald Lange; Lillian Wilhelmina Luthanen; Irene Ellen Matthews; Kathryn McGuire; Agnes Caroline McQuigg; Una Purdue Miller; Ruth Evelyn Millisor; Charlotte Suzanne Patenaude; Ruth Alice Perkins; Maceo Virginia Pollard; Jean Elizabeth Reed; Ida Marian Sandstrom; Jeannette Ann Sculler; Dorothy Elizabeth Wells, B.A.; Earle Eugene Wilson; William Dunn Wing, B.A.

BACHELOR OF FINE ARTS

John Garner Kemper.

Branch Construction Company.....None
George H. Moor
 Alternate—If 5" uniform thickness floor on tamped
 gravel fill is substituted, deduct.....\$225.00
 Substitution—Carey's elastic rubber expansion joint for
 Ohio Center Core Expansion joint, deduct.....\$ 40.00

George W. Timmons
 Alternate No. 1—If a 5" floor is placed over tamped
 aggregate fill in place of the 8" floor figured above,
 deduct\$303.60
 Alternate No. 2—If reinforcing rods are omitted from
 floors on fill and 6x6 No. 10—No. 10 mesh only is used,
 deduct\$ 88.25

Upon motion, the above bids were referred to the Archi-
 tects for tabulation and report.

CABINET MINUTES

Columbus, Ohio, November 21, 1931.

The Cabinet met in the Administration Building at
 9:00 A. M.

Present: Messrs. Smith, McCracken, Eckelberry, and
 Steeb.

* * * * *

The Cabinet met to receive the report of the Architects
 on bids received November 20th, 1931, for Remodelling Robin-
 son Laboratory:

November 21, 1931.

Mr. C. E. Steeb, Secretary
Board of Trustees
Ohio State University

Re: Remodelling Robinson Laboratory

DEAR SIR:

We have examined the proposals submitted for
 Remodelling Robinson Laboratory, opened by the
 Cabinet Friday, November 20, and referred to this
 office.

We find the low bid of Pearl Sloop regular in
 every respect, and recommend that the contract be
 awarded to him at his proposal of \$3,298.00. The
 estimate of cost filed with the State Auditor was
 \$5,520.91.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect
 (Signed) JOHN P. SCHOOLEY,
State Architect & Engineer

Acting under instructions received at the meeting of the
 Board of Trustees held November 7th, 1931, the Cabinet
 approved the recommendation of the Architects, and recom-
 mends to the Board of Trustees the award of General Con-
 tract for Remodelling Robinson Laboratory to Pearl Sloop
 in the amount of his bid, \$3,298.00.

Upon motion of Mr. Kaiser, seconded by Mr. Mack, the recom-
 mendation of the University Architect and State Architect was upon
 roll call unanimously approved, and the Secretary was directed to pre-
 pare contract in accordance with said recommendation, and recom-

MASTER OF ARTS

Edward Lehr Bailey, B.S. in Edu. (Ohio Northern University); Grace Ballenger, B.S. in Edu. (Muskingum College); Dorothy Beise, B. Sc. in Edu. (University of Minnesota); Virginia Stevens Britton, A.B. (Capital University); Mildred Hooker Brode, Ph.B. (University of Vermont); Jean Turner Camp, A.B. (Otterbein College); John Cortez Cooper, A.B. (Lincoln University); Robert Bradley Craig B.Sc. in Edu.; James Carlton Dockeray, B.A. (Ohio Wesleyan University); Anthony Dolezal, B.Sc. in Edu.; Ray Evans Dyer, A.B. (Rio Grande College); George Leist Ebenhack, B.A. (Ohio Wesleyan University); Louis William Georges, B.Sc. in Phar. (University of Notre Dame); Paul Staley Goodell, B.Sc. in Edu.; Virginia Rita Gunn, B.Sc. in Edu.; William Arthur Hackett, A. B. (Cornell College); George Burrell Hammond, Ph.B. (Kenyon College); William Floyd Hughes, A. B. (Marietta College); Shui-Chien Hung, B.A. (Shanghai College of Law); Francis Zen Tshang Koo, B.S. in Com. (Northwestern University); Ray Lambert, B.S. (Mount Union College); Melvin Parsons Loy, A.B. (Marshall College); Paul Henry Masoner, B.A.; Ray Leroy McCleary, A.B. (Ohio Northern University); Olive Wallace McGinnis, B.S. in Edu. (Muskingum College); Jay William McKee, A.B. (University of the City of Toledo); Robert James O'Leary, B.A.; Siang O'Yang, B.A. (Peiping National Normal University); Louise Mary Paulman, B.S. in Edu. (Kent State College); Derrill Raymond Place, A.B. (Wabash College); Stuart Croft Powers, B.Sc. in Agr.; John Alden Purinton, Jr., Sc.B. in Chem. (Brown University); Marie Ropeter, A.B. in Edu. (Rio Grande College); Samuel Henry Schwartz, B.A.; William Christian Schwarzbeke, A.B. (Wittenberg College); Lester Earl Seitz, B.Sc. in Edu.; Richard Herman Smith, B.Sc. in Bus. Adm.; John Calvin Stanley, A.B. in Edu. (Marshall College); Dwight Lyman Strausbaugh, A.B. (Rio Grande College); Roger Barton Warner, B.Sc. in Agr.; Joseph McNary Welch, B.A. (Muskingum College); Piao Yun Yao, LL.B. (China National Central University); I-Ho Zee, B. of Com. Sc. (Chinan University, China); Esther Rosetta Zurcher, B.A., B.Sc. in Edu.

MASTER OF SCIENCE

Paul Franklin Bechberger, B.E.E.; Jack Compton, B.S. (Howard College); David Haigh Dawson, B.S. in Chem. Engr. (Drexel Institute of Arts, Science and Industry); Walter David Ford, B.Cer.E.; William Rau Haden, B.S. (Agr.) (University of Delaware); James Godfrey Haub, B.S. (Capital University); George David Johnston, B.A. (Ohio Wesleyan University); Joseph Adelbert Martz, B.Cer.E.; Margaret Anne McCloud, B.A.; Louise Salisbury, B.A.; George Henry Spencer-Strong, B.Cer.E.; Helen Ann Strow, B.Sc. in H.E.; Monroe Thomas Vermillion, B.S. in Edu. (Ohio University); Harry Raymond Weimer, A.B. (Manchester College); Richard Edward Wolfe, B.E.

BACHELOR OF SCIENCE IN AGRICULTURE

Ervin Francis Coleman; Herman Henry Harrison; Hayes Matchett Herschler; Melvin Otho Kennedy; John Robert McKinnie; Charles Jacob Peterson; Theron Joseph Repp; Hutson Sterling Smith; Harriet Wright Smythe; Ralph Van Buren; Frederick Woods Wing; Sam Leon Yablok; Paul Joseph Zwerman.

mend to the Director of Public Works the award of contract there-with.

* * * * *

In accordance with instructions received at the October 24th meeting of the Board of Trustees, the Secretary presented the following contract by and between the Board of Trustees of the University and the State Director of Highways relative to the proposed Addition to be constructed to the Engineering Experiment Station Building for the use of the State Highway Department. The Secretary reported that this proposed contract had already been approved by Mr. O. W. Merrell, Director of Highways:

MEMORANDUM ON AGREEMENT

Between

THE "BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY,"

First Party,

and

THE STATE OF OHIO, BY O. W. MERRELL, AS DIRECTOR OF HIGHWAYS

Second Party.

WHEREAS, the Department of State Highways of the State of Ohio is desirous of having a suitable building and accommodations on the campus of Ohio State University as a Testing Laboratory and for the housing of headquarters of Division 6, temporarily, and

WHEREAS, the Board of Trustees of Ohio State University has given its approval on April 13, 1931, to the State Highway Department to erect an addition to the present Engineering Experiment Station on the campus for such purpose, and

WHEREAS, pursuant to said resolution and proposal of said Board of Trustees of Ohio State University, the State Highway Department has agreed to pay the cost of the erection of said addition to the said Engineering Experiment Station and allotted and set aside the sum of Eighty-five Thousand Dollars (\$85,000.00) to finance the construction of said Highway Testing Laboratory, pursuant to certain plans to be prepared by the University architect;

NOW, THEREFORE, for and in consideration of the payment of the cost of construction of the Highway Testing Laboratory in a sum not to exceed Eighty-five Thousand Dollars (\$85,000.00); and of the covenants hereinafter stipulated to be kept and performed and the benefits which shall inure to each of said parties and to the public,

IT IS AGREED BETWEEN THE PARTIES as follows:

1. In reference to the housing of headquarters of Division 6, it is understood that the word "temporarily" means, not to exceed five (5) years.

2. If at any time during the five year period, it appears to the Board of Trustees of the University that it is not desirable that Division 6 be housed in said building on the campus, then upon ninety (90) days' notice, the State High-

full-time teaching service in the public schools of Columbus, Ohio, assigned to active teaching duty at the time, but the exemption in this case shall not apply to such teachers who register for work in the professional Colleges of Law, Medicine, and Dentistry."

The amended rule will therefore read as follows:

That the following persons be exempt from all fees except a diploma fee of \$10.00 payable upon graduation, and a matriculation fee of \$10.00, unless this fee has already been paid as an undergraduate fee, and the exemption shall include laboratory supplies, which shall, however, be paid by the department in which the student is registered.

- (a) All members of the instructional force of the University who are registered in the Graduate School;
- (b) All Graduate Assistants, and Research Assistants in the Research Bureau, who are registered in the Graduate School;
- (c) All persons appointed Fellows or Scholars by the Board of Trustees and registered in the Graduate School;
- (d) Members of the Library Staff who are registered in the Graduate School, in cases recommended by the University Librarian;
- (e) Teachers employed in full time teaching service in the public schools of Columbus, Ohio, assigned to active teaching duty at the time, but the exemption in this case shall not apply to such teachers who registered for work in the professional colleges of Law, Medicine, and Dentistry;
- (f) Members of the staff of the Ohio Agricultural Experiment Station;
- (g) Members of the instructional force of other Ohio Universities and Colleges when registered in the Graduate School.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Autumn Quarter Convocation on December 18, 1931, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Clarence Jay Black, B.S., M.A. (Kenyon College); Glenn William Blaydes, A.B. (Indiana University), M.A.; Albert Wade Elliott, B.A. (Ohio Wesleyan University), A.M. (University of Chicago); Joseph Wheaton Gill, B.A., B.Cer.E.; Robert Benson Gordon, B.Sc. in App.Opt., M.Sc.; Roy Edwin Graves, B.S. (Vanderbilt University), M.S. (Louisiana State University); Joe Wiseman Howland, B.S. (Denison University), M.Sc.; Lucian Francis Hunt, B.S. (Coe College), M.A.; James Lloyd Hupp, B.Sc. in Edu., A.M. (Columbia University); Eugene Gillespie Kelsheimer, B.S. (University of Illinois), M.S. in Ent. (Iowa State College of Agriculture and Mechanic Arts); Ancil Earl Moody, B.A., M.A., A.M. (Columbia University); Lester Henry Munzenmayer, A.B. (Hanover College), M.A.; Herbert Tirrill Osborn, B.A., M.A. (University of Illinois); Carolyn Grace Shover, B.A., B.Sc. in Edu., M.A.; Lorene Teegarden, B.Sc. in Edu., M.A.; Negley King Teeters, A.B. (Oberlin College), M.A.

way Department will move said Division 6 headquarters from the campus.

3. The use and care of the proposed building and grounds about it shall be under the same University rules as all other buildings on the campus, and shall be subject to inspection by the Superintendent of Buildings and Grounds or his representatives.

4. All repairs and upkeep of this building shall be made and paid for by the State Highway Department, except painting of the exterior of the building. It is understood that the exterior painting shall be done by the University at the same time as the major portion of the Engineering Experiment Station is painted, and that the actual cost of painting of exterior of building belonging to the State Highway Department shall be paid by the State Highway Department.

5. The janitor service for this building shall be provided for and paid for by the State Highway Department.

6. All extensions and changes of service lines within the building shall be done by the University and charged to the State Highway Department at actual cost.

It is further stipulated and agreed that the Board of Trustees of the Ohio State University will furnish free of charge, light, heat, power, water, and gas, to the Highway Testing Laboratory and in consideration therefore, said State Highway Department agrees as follows:

7. To remove daily from both the Highway Testing Laboratory and the Engineering Experiment Station all rubbish and refuse.

8. To loan to the University without charge such equipment as the Division 6 may have available for the use of the University, in grading, road and walk construction on the University property.

9. To permit the University to occupy for University purposes any portions of this building not actually needed by the Highway Testing Laboratory, and during its incumbency, headquarters for Division 6.

It is mutually agreed between the parties hereto that there shall be complete cooperation and reciprocity at all times in carrying out the terms of this contract, especially as follows, to-wit:

(a) In the use of testing equipment belonging to the Highway Testing Laboratory and to the Engineering Experiment Station by the staffs of the Highway Testing Laboratory and the University.

(b) In the conducting of research work on Highway materials.

(c) In the use of handling equipment including elevators, crane and hand trucks.

It is further understood and agreed by and between the parties hereto that the Highway Testing Laboratory will make available to instructors and students of the University demonstrations of equipment and processes of testing at such times as may be mutually agreed upon.

*College of Medicine
Physiology*

Charlotte Lanman	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Elizabeth Smith	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Rosalie Johnston	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Roxanna Brannan	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Alice McRitchie	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Lurette Kuhlman	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Kathryn Jaklon	Stud. Assistant	Wi. Qr.	Wi.	60.00 period
Charlotte Whiteford	Stud. Assistant	Wi. Qr.	Wi.	60.00 period

Starling-Loving Hospital

Anna May LeValley	General Duty Nurse	Nov. 17, 1931		1,380.00
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*Administrative Division
Mailing Department*

Glenn S. Cooper	Statistical Machine Operator	Dec. 1, 1931		1,800.00
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*Physical Plant
Janitors*

George N. Latremore	Janitor	Dec. 1, 1931		1,380.00
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*Miscellaneous
Recommendations*

That Doris P. Buck, Instructor in English, be granted a leave of absence without salary for the Spring Quarter, 1932.

That the quarters of service of Erwin Price, Instructor in the Department of Romance Languages, be changed from Autumn, 1931, Winter and Spring, 1932 to Autumn, 1931, Spring and Summer, 1932.

That the service record of Louise Stitt, Instructor in the Department of Economics, be corrected for the year 1927-1928 as follows: From Autumn, Winter, and Spring to Autumn and Winter Quarters.

That Kenneth Dameron, Assistant Professor in the Department of Business Organization, be granted a leave of absence without salary for the Winter Quarter, 1932; and that Associate Professor Lawrence Grinstead of the staff of the Bureau of Business Research be assigned to carry the major part of Mr. Dameron's teaching for the Winter Quarter at a salary of \$400.00 per month payable from the Department of Business Organization budget and that for services to be rendered during the Winter Quarter in the Bureau of Business Research he be paid from the budget of the Bureau \$141.66 per month, thereby continuing his total salary as at present.

That certain shortages of military property in the custody of the University, reported in the Property Audit of July 1, 1931, by the United States Army Auditor, amounting to \$351.74 for the year 1930-1931, be paid out of "Commutation of Uniforms" fund.

That the sum of \$250.00 be appropriated to complete the National Research Council Fellowship; the Council tenders \$750.00 only for such Fellowship but \$1,000.00 is deemed essential to make the Fellowship possible for students of the desired quality.

That the rule adopted August 8, 1929, exempting certain students from fees be amended as follows, effective at the opening of the Winter Quarter, 1932, namely, "be paid by the department in which the supplies are used" be altered to read "be paid by the department in which the student is registered."

Amend Section (e) to read as follows: "Teachers employed in

IN WITNESS WHEREOF, the parties have caused this agreement to be executed in triplicate this 21st day of November, 1931.

BOARD OF TRUSTEES OF THE
OHIO STATE UNIVERSITY

By (Signed) JULIUS F. STONE, *Chairman* and
By (Signed) CARL E. STEEB, *Secretary*

STATE OF OHIO

By (Signed) O. W. MERRELL,
Director of Highways

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, the above contract was upon roll call unanimously approved, and the Chairman and Secretary of the Board were directed to sign said contract for and on behalf of the Board of Trustees.

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Thereupon the Board adjourned to meet on Monday, December 7th, 1931, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HERBERT S. ATKINSON,
Chairman Pro Tem.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 7, 1931.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Julius F. Stone, Chairman, Lawrence E. Laybourne, Egbert H. Mack, Mrs. Alma W. Paterson, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mrs. Paterson, seconded by Mr. Caton, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>Astronomy</i>			
Roma M. Gaskill	Observatory Asst.	Nov. 30, 1931	345.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Edith Thomas	General Duty Nurse	Nov. 16, 1931	1,380.00
<i>Physical Plant</i>			
<i>Janitors</i>			
George Wilson	Janitor	Nov. 30, 1931	1,380.00
*R. H. McGreevy	Elevator Man	Nov. 30, 1931	720.00
	*(Died November 22, 1931)		
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Rural Economics—Farm Marketing</i>				
Hayes M. Herschler	Grad. Assistant	Jan. 1, 1932	Su.Au.Wi.Sp.	750.00
John F. Dowler	Instructor	Jan. 1, 1932	Su.Au.Wi.Sp.	2,900.00
	(Above salaries payable from F-9)			
<i>College of Arts and Sciences</i>				
<i>Astronomy</i>				
Samuel S. Whitt	Observatory Asst.	Dec. 1, 1931 to June 30, 1932		269.00 period
<i>English</i>				
Thelma Phlegar	Grad. Assistant	Wi. Qr.	Wi.Sp.	300.00 period
Ann B. Whitmer	Assistant	Wi. Qr.	Wi.	300.00 period
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Thomas L. Easterling	Res. Assistant	Nov. 25, 1931	Au.Wi.Sp.	No sal.
<i>Business Organization</i>				
Edwin C. Blair	Lecturer	Wi. Qr.	Wi.	250.00 period

RECORD OF PROCEEDINGS
OF THE

BOARD OF TRUSTEES
OF THE
OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1932, to June 30, 1933

THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
*EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	Dec. 20, 1932
MRS. ALMA W. PATERSON, Columbus...	Mar. 27, 1924	June 8, 1933
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1934
**NEWTON D. BAKER, Cleveland.....	Dec. 21, 1932	May 13, 1935
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1936
†JULIUS F. STONE, Columbus.....	Mar. 17, 1925	May 13, 1937
LAWRENCE E. LAYBOURNE, Springfield..	May 14, 1921	May 13, 1938
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1939
§M. EDITH CAMPBELL, Cincinnati.....	June 9, 1933	May 13, 1940

CARL E. STEEB
Secretary of the Board

C. F. KETTERING
Treasurer of the Board

* Resigned as of December 20, 1932 Deceased, February 23, 1933.

** Succeeded Egbert H. Mack.

† Also served as Trustee May 23, 1909 to March 21, 1917.

§ Succeeded Mrs. Alma W. Paterson.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 11, 1932.

The Board of Trustees met in Columbus, Ohio, at 10:00 a. m., pursuant to adjournment.

Present: Egbert H. Mack, Chairman, Julius F. Stone, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * * *

The minutes of the last meeting were approved.

* * * * * *

Upon motion of Mr. Atkinson, seconded by Mr. Stone, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
J. C. Neff	Asst. Professor of Rural Economics	July 22, 1932	4,085.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Karl Bambach	Grad. Assistant	June 22, 1932	500.00
John Whittaker	Special Assistant	June 22, 1932	1,500.00
<i>German</i>			
Frederic J. Kramer	Assistant	Sept. 2, 1932	900.00
<i>History</i>			
Allen E. Ragan	Assistant	Oct. 1, 1932	1,000.00
Alfred B. Sears	Assistant	Oct. 1, 1932	1,000.00
<i>College of Education</i>			
<i>School Administration</i>			
R. H. Price	Assistant	Oct. 1, 1932	450.00
<i>College of Engineering</i>			
<i>Civil Engineering—Summer Camp</i>			
John M. Montz	First Assistant	Su. Qr.	400.00
<i>College of Law</i>			
Lewis M. Simes	Professor	Oct. 1, 1932	6,012.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Ruth Kraft	Assistant	July 1, 1932	500.00
<i>Starling-Loving Hospital</i>			
D. Dalton Deeds	Resident Physician	July 1, 1932	1,200.00
Pauline Davis	General Duty Nurse	July 1, 1932	1,380.00
<i>Graduate School</i>			
Thomas E. Ervin	Scholar	June 24, 1932	300.00

*President's Division
Military Science*

Maj. Samuel Randall	Asst. Professor	June 30, 1932	250.00
Lt. Col. Harry H. Van Kirk	Asst. Professor	June 30, 1932	250.00
Capt. Melvin L. McCreary	Asst. Professor	June 30, 1932	250.00

Physical Education for Women

Helen Schleman	Instructor	Oct. 1, 1932	2,200.00
Virginia Blunt	Instructor	Oct. 1, 1932	2,100.00

Physical Plant

Light, Heat and Power—Generation

Karl Bambach	Student Chemist	June 30, 1932	500.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
J. C. Neff	Asst. Professor of Rural Economics	July 1 to July 22, 1932		4,085.00
Howard Lamb	Assistant in Plant Pathology	July 1, 1932		600.00
Willis Kerns	Co. Agr. Agent, Warren County	July 1 to Sept. 30, 1932		2,100.00
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Maurice B. Rusoff	Grad. Assistant	Sp. Qr. ('33)	Sp.	150.00 period
Elias W. Sisson	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Luther O. Young	Assistant	Au. Qr.	Au. Wi. Sp.	300.00
Maude Powell	Assistant	Au. Qr.	Au. Wi. Sp.	600.00
Edmund D. Walter	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
<i>Animal Husbandry</i>				
Lawrence E. Kunkle	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Lawrence G. Brubaker	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
James D. Bohn	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>Home Economics</i>				
Evangeline Klepinger	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Mary Ellen Hutton	Grad. Assistant	Wi. Qr.	Wi. Sp.	327.50 period
Ruth Beard	Grad. Assistant	Wi. Qr.	Wi. Sp.	327.50 period
<i>Ohio Biological Survey—F-9</i>				
Edward P. Breakey	Tech. Grad. Asst.	July 1, 1932 for 3 mos.		50.00 mo.
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Arthur W. Deem	Instructor	Su. Qr.	1st term, Su. Qr.	150.00 period
<i>Chemistry</i>				
Ray McCleary	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Harry Gehman	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Eldon G. Constance	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	250.00
<i>Classical Languages</i>				
John P. Cooke	Instructor	Su. Qr.	Su.	500.00 period
<i>German</i>				
Virginia Krumm	Assistant	Au. Qr.	Au. Wi. Sp.	600.00
Wolfgang Fleischauer	Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Abram G. Wiens	Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Adolph D. Weinberger	Assistant	Au. Qr.	Au. Wi. Sp.	200.00

<i>History</i>				
Duane D. Smith	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
<i>Physics</i>				
J. S. V. Allen	Assistant to Chairman	Sept. 1, 1932	(12 mos.)	1,200.00
<i>College of Commerce and Administration</i>				
<i>Journalism</i>				
William M. Ware	Editor—Lantern	Au. Qr.	Au.Wi.Sp.	500.00
Robert M. Sherwood	Bus. Manager—Lantern	Au. Qr.	Au.Wi.Sp.	300.00 plus 2% commission on adv. collections
<i>Sociology</i>				
Edwin S. Burdell	Instructor (part time)	Au. Qr.	Au.Wi.Sp.	900.00
William L. Leap	Assistant	Au. Qr.	Au.Wi.Sp.	900.00
V. Dewey Annakin	Assistant	Wi. Qr.	Wi.Sp.	600.00 period
Samuel A. Kramer	Assistant	Au. Qr.	Au.	300.00 period
James T. Laing	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
<i>College of Education</i>				
<i>Fine Arts</i>				
Paul Bogatay	Research Asst.	Oct. 1, 1932 to July 1, 1933		175.00 mo.
(Salary to be paid from General Education Board fund)				
<i>Music</i>				
Mary Phillips	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
Ivatee M. Behrens	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
Helen F. Stone	Part-time Instr.	Au. Qr.	Au.Wi.Sp.	500.00
Olwen E. Jones	Part-time Instr.	Au. Qr.	Au.Wi.	350.00 period
<i>Psychology</i>				
Marie Skodak	Assistant	Au. Qr.	Au.Wi.Sp.	1,500.00
Frank N. Stanton	Assistant	Au. Qr.	Au.Wi.Sp.	2,000.00
<i>School Administration</i>				
Florence Foye	Assistant	Su. Qr.	Su.	250.00 period
L. L. May	Assistant	Su. Qr.	Su.	250.00 period
Charles S. Foster	Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>University School</i>				
Caldwell Johnson	Instructor	Oct. 1, 1932	Au.Wi.Sp.	2,750.00
Oliver S. Loud	Instructor in Science Education	Oct. 1, 1932	Au.Wi.Sp.	3,000.00
Marguerite C. Reich- enburg	Instructor in Modern Language Education	Oct. 1, 1932	Au.Wi.Sp.	2,880.00
Norma Albright	Asst. Professor in Home Econ. Education	Oct. 1, 1932	Au.Wi.Sp.	3,000.00
Laura Zirbes	Director of Research	July 1, 1932	Su.Au. Sp.	No sal.
Jessie L. Ruhlman	Registrar and Editor	July 1, 1932	(12 mos.)	1,500.00
<i>College of Engineering</i>				
<i>Broadcasting Station</i>				
Mary G. Jenkins	Dramatic Asst.	July 1, 1932	Su.Au.Wi.Sp.	500.00
<i>Engineering Experiment Station—F-9</i>				
G. E. Large	Sr. Research Engineer	July 1, 1932 for 1 mo.		316.50 period
<i>Mineralogy</i>				
Robert A. Schoenlaub	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
Richard K. Lee	Stud. Assistant	Oct. 1, 1932 to June 1, 1933		30.00 mo.
<i>College of Law</i>				
Arthur T. Martin	Asst. Professor	Oct. 1, 1932	Au.Wi.Sp.	4,000.00
<i>College of Medicine</i>				
<i>Pathology</i>				
Joseph E. Horton	Stud. Assistant	July 1, 1932	Su.Au.Wi.Sp.	300.00
C. J. Delor	Stud. Assistant	July 1, 1932	Su.Au.Wi.Sp.	300.00
Charles R. Burbacher	Stud. Assistant	July 1, 1932	Su.Au.Wi.Sp.	300.00

<i>Physiological Chemistry and Pharmacology</i>				
Sylvanus Conley	Tech. Assistant	July 1, 1932	Su.Au.Wi.Sp.	1,000.00
<i>Surgery</i>				
Orville M. Wright	Assistant	July 1, 1932	Su.Au.Wi.Sp.	1,200.00
<i>Starling-Loving Hospital</i>				
Calvin Jackson	Resident Physician	July 1, 1932	Su.Au.Wi.Sp.	1,200.00
Blanche Skinner	Supervisor	July 1, 1932 for 2 mos.		125.00 mo.
Eva Rose	General Duty Nurse	July 1, 1932		1,200.00 mo.
Corrine Scott	General Duty Nurse	July 1, 1932 for 2 mos.		100.00 mo.
Rose Keiner	General Duty Nurse	July 10, 1932		1,200.00 mo.
Bessie Shank	Asst. Cook	July 1, 1932		600.00
<i>St. Francis Hospital</i>				
J. J. Brumbaugh	Interne	July 1, 1932	Su.Au.Wi.Sp.	200.00
Lawrence Ihle	Interne	July 1, 1932	Su.Au.Wi.Sp.	200.00
Joseph Ingmire	Interne	July 1, 1932	Su.Au.Wi.Sp.	200.00
George Mathews	Interne	July 1, 1932	Su.Au.Wi.Sp.	200.00
Avery Powell	Interne	July 1, 1932	Su.Au.Wi.Sp.	200.00
Franklin Smith	Interne	July 1, 1932	Su.Au.Wi.Sp.	200.00
Rollin Durant	Interne	July 1, 1932	Su.Au.Wi.Sp.	No sal.
(Above salaries payable in quarterly installments)				
<i>Graduate School</i>				
Rodger L. Schaefer	Nathaniel Wright Lord Fellow		Au. Qr. Au.Wi.Sp.	750.00
<i>President's Division</i>				
<i>Library</i>				
Charles W. Thompson	Bindery Foreman	July 16, 1932		2,850.00
<i>Military Science</i>				
Maj. Edwin F. Shaffer	Asst. Professor	Sept. 1, 1932	(10 mos.)	250.00 period
Maj. Lowell B. Wright	Asst. Professor	Sept. 1, 1932	(10 mos.)	250.00 period
1st Lt. G. D. Adamson	Asst. Professor	Sept. 1, 1932	(10 mos.)	250.00 period
<i>Physical Education for Women</i>				
Louise Schutz	Instructor	Au. Qr.	Au.Wi.Sp.	1,800.00
Hermine Sauthoff	Instructor	Au. Qr.	Au.Wi.Sp.	1,700.00
<i>Physical Plant</i>				
<i>Light, Heat and Power—Generation</i>				
Malcolm Wolfe	Stud. Chemist	July 1, 1932 for 10 mos.		500.00
*	*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Jack Compton	Grad. Assistant	Assistant	Au. Qr.
John Piper	Assistant	Special Assistant	Au. Qr.
L. A. McDowell	Grad. Assistant	Assistant	Au. Qr.
H. R. Weimer	Assistant	Special Assistant	Au. Qr.
Edward Wesp	Special Assistant	Instructor	Sept. 1, 1932
<i>College of Education</i>			
<i>Psychology</i>			
John P. Nafe	Professor	1st term, Su. Qr. Assoc. Professor	
Willard L. Valentine	Asst. Professor	Assoc. Professor	Oct. 1, 1932
<i>College of Medicine</i>			
<i>Surgery</i>			
Edward H. Wilson	Instructor	Asst. Professor of Orthopedic Surgery	July 1, 1932
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Darwin Hindman	Asst. Professor	Assoc. Professor	Oct. 1, 1932
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Jack Compton	Assistant	Au. Qr.	500.00	1,000.00
L. A. McDowell	Assistant	Au. Qr.	500.00	1,000.00
John Piper	Special Assistant	Au. Qr.	1,000.00	1,500.00
H. R. Weimer	Special Assistant	Au. Qr.	1,000.00	1,500.00
Edward Wesp	Instructor	Sept. 1, 1932 for 12 mos.	1,500.00	2,250.00
<i>College of Education</i>				
<i>Psychology</i>				
Willard L. Valentine	Assoc. Professor	Oct. 1, 1932	3,386.00	3,500.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the quarters of service of Robert F. Rinehart, Graduate Assistant in the Department of Mathematics, be changed from Autumn, Winter and Spring, to Summer, Autumn and Winter, 1932-1933, so that he may take charge of an over-flow class in the present Summer Quarter.

That the quarters of service of Henry Wolthorn, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring, to Summer, Autumn and Winter, 1932-1933, to give assistance in the present Summer Quarter, called for by a large freshman enrollment.

That the quarters of service of Donald Babcock, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring to Summer, Autumn and Winter, 1932-1933, to give assistance in the present Summer Quarter, called for by a large freshman enrollment.

That the quarters of service of Otis Dermer, Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring, to Summer, Autumn and Winter, 1932-1933, so that he may render assistance in the Summer Quarter called for by the large enrollment of freshmen.

That the quarters of service of Paul Flory, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring, to Summer, Autumn and Winter, 1932-1933, so that he may render assistance in the Summer Quarter, called for by the large enrollment of freshmen.

That the quarters of service of Miss Medora Grandprey, Instructor in the Department of Home Economics, be changed from Autumn, Winter and Spring, to Winter and Spring, 1932-1933, and that a leave of absence without salary be granted to her for the month of January, 1933. Miss Grandprey is taking earned vacation in the Summer and Autumn Quarters of 1932 and will return to service in February, 1933.

That the quarters of service of Paul Winter, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring, to Summer, Autumn, and Spring, to take the place this Summer Quarter of a Graduate Assistant who has resigned.

That the record of Associate Professor John M. Russ of the Department of Engineering Drawing be credited for teaching service rendered during the Spring Quarter of 1929 which, through failure of the Department to report, was not placed upon his record at that time. This will merely balance his account with the University.

That the teaching service rendered by Professor Perry P. Denune of the Department of Sociology during the Summer of 1930 be recognized as extra teaching, in accordance with the understanding verbally entered into at the time, and that this service be credited in accordance with his annual rating of the fiscal year 1930-1931.

That the effective date of the contract of Assistant Professor Howard E. Hamlin of the Department of Physiology for the year 1932-1933, be changed from July 1, 1932 to October 1, 1932, because of a mistake in the previous recommendation.

That the teaching contract of Robert O. Roseler, Assistant Professor in Department of German, be made effective July 1 instead of October 1 for the year 1932-1933.

That the quarters of service of George R. Havens, Professor in the Department of Romance Languages, be changed from the Summer, Autumn and Winter to the Autumn, Winter and Spring for the year 1932-1933.

That the following internes be assigned to the University Hospital instead of St. Francis Hospital, namely: Theodore Cutright, John R. Alley, Oscar W. Jepsen, Byron B. Blank, Edgar A. Fry, and Richard A. Firmin.

That there be appropriated from the Maintenance Funds of the University the sum of \$250.00 for the use of the Y.W.C.A. of the Ohio State University for the period July 1 to December 31, 1932; and that there be appropriated also from the Maintenance Funds the sum of \$750.00 for the use of the Y.M.C.A. of the Ohio State University for the period July 1 to December 31, 1932.

That \$800.00 be appropriated from Maintenance Funds for the use of the Journal of Higher Education for the period ending December 31, 1932.

That the amount of \$55.00 paid as fees for attending the University in the Winter, Spring and Summer Quarters of 1927 by Harry A. Ballou, be repaid to him in accordance with the terms of the Jones Law of Ohio; Mr. Ballou did not know at the time of his rights under this statute.

That repayment be made to Hiram R. Mason in the amount of \$70.00 paid as fees by him in the Spring Quarter of 1926, Summer Quarter, 1926, Summer Quarter 1928, and Summer Quarter 1929, in accordance with the privilege extended to him by the Jones Law; he did not know of his rights under this act when he was a student.

That the various units of the laboratory schools operated or to be operated by the College of Education be comprehended under the one term "The University School."

That the Budget of the Elementary School now carried in the Department of Principles of Education be transferred to the University School, and that the laboratory fees received from pupils be accounted for in accordance with the present procedure and used for the maintenance of the Elementary School under the administration of the Director of the University School.

That the administration of the Summer Quarter Demonstration School be transferred from the Department of Principles of Education to the University School, and that the laboratory fees received from pupils be accounted for in accordance with the present procedure and used for the maintenance of the Demonstration School under the administration of the Director of the University School.

That Professor Laura Zirbes, who has been up to the present

time in charge of the Elementary School, be made Director of Research in the University School.

That the contract between the State Board for Vocational Education and the Ohio State University for the year 1932-1933 presented herewith be approved:

**CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL
EDUCATION AND THE OHIO STATE UNIVERSITY**

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1932-1933.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

*Budget for Teacher Training in
Agriculture*

Salaries	\$23,700.00
Stenographer	1,200.00
Travel	1,300.00
Research	900.00
Supplies	300.00
Postage and Communication	200.00
Printing	90.00
	\$27,690.00

*Budget for Teacher Training in Home
Economics*

Salaries	\$14,800.00
Clerical (Grade 1, Rate C)	1,440.00
Travel	1,000.00
Supplies	100.00
Postage and Communication	100.00
	\$17,440.00

In behalf of Ohio State
University
(Signed) GEORGE W. RIGHTMIRE
President
(Signed) CARL E. STEEB
Secretary, Board of Trustees

Date: July 11, 1932

In behalf of the State
Board for Vocational
Education
(Signed) B. O. SKINNER
*President and Executive
Officer*

That the personal service budget for Vocational Agriculture and Vocational Home Economics, to be paid from funds allowed by the State Board of Education for the training of teachers in Vocational

Agriculture and Vocational Home Economics, presented herewith, be approved:

Department of Agricultural Education

Wilbur F. Stewart.....	Professor (part salary).....	\$ 2,100.00
H. G. Kenestruck.....	Asst. Professor	3,500.00
L. E. Jackson.....	Asst. Professor	3,600.00
A. C. Kennedy.....	Instructor, Reynoldsburg.....	2,900.00
E. O. Bolender.....	Instructor, Hilliards	2,900.00
F. J. Ruble.....	Instructor, Grove City.....	2,800.00
Howard McClarren.....	Instructor, Westerville.....	2,800.00
L. B. Fidler.....	Instructor, Canal Winchester..	2,700.00
Helen V. Killworth.....	Clerk	1,200.00

\$ 24,500.00

Department of Home Economics

Alice M. Donnelly.....	Asst. Professor (part salary).....	\$ 1,575.00
Clara M. Bancroft.....	Asst. Professor	2,825.00
Hazel H. Huston.....	Asst. Professor	2,925.00
Helen Westervelt.....	Instructor, Canal Winchester..	2,000.00
Esther Loomis.....	Instructor, Reynoldsburg.....	2,475.00
Estelle Barton.....	Instructor, Columbus North	2,175.00
	High	
Elizabeth Moore....	Assistant, Au. & Sp. Qrs.....	825.00
Marie Kuglen.....	Clerk	1,440.00

\$ 16,240.00

* * * * *

The President now presented the following minute concerning the death of Miss Gertrude Kellicott:

Miss Gertrude S. Kellicott died after a brief illness on June 26, 1932. She came into the service of the University as a member of the library staff in November 1896 and has served continuously for a period of almost thirty-six years in the University Library. For many years she was in charge of all accessions to the library and made all orders for books and conducted the very large domestic and foreign correspondence necessary to obtain books, with signal success. She had the highest respect of the entire library staff and University community, and was always enthusiastic and effective in caring for her section of the library.

Miss Kellicott furnished a complete illustration of the type of University staff member who is conscientious, enthusiastic, and devoted to the up-building of the institution. This minute is presented in recognition of her high character and her unselfish and cooperative service.

Upon motion of Mr. Stone, seconded by Mrs. Paterson, the above minute was approved by unanimous vote and was ordered made a part of the records of this meeting.

* * * * *

The President presented the revised Rules and Regulations of the Board of Trustees pertaining to the business organization of the University.

Upon motion of Mr. Kaiser, seconded by Mr. Stone, said revised Rules and Regulations were upon roll call unanimously adopted, and the Secretary was directed to have same printed for distribution.

FUNCTIONS (Duties and Responsibilities)

THE BUSINESS ORGANIZATION

The Business Organization of The Ohio State University shall consist of the Administrative and Physical Plant Divisions as shown on the Business Organization Chart of the University, which chart is made a part of these rules and regulations.

The Administrative Division shall consist of:

- A. The Business Office
- B. Service Enterprises

The Physical Plant Division shall consist of the Departments of:

- A. Architecture and New Construction
- B. Operation and Maintenance

SECRETARY AND BUSINESS MANAGER

As Secretary, he shall be responsible to the Board of Trustees, and his duties shall be as prescribed below:

He shall

- be custodian of the books and papers of the Trustees and of the University Seal
- in all proper cases authenticate the acts of the Board of Trustees by affixing said seal
- conduct the ordinary correspondence of the Board of Trustees
- attend all meetings of the Board and all meetings of the Committees of the Board (except when excused) and keep a correct record of the proceedings
- sign all diplomas and certificates

As Business Manager, he shall be responsible to the Board of Trustees through the President of the University, and his duties shall be as prescribed below:

He shall

- be the financial officer of the University
- receive all moneys due the University and shall pay the same over to the State Treasurer or to the Treasurer of the University in accordance with the law
- approve vouchers on the Auditor of State or the Treasurer of the University for the monthly salary installments as they fall due, and for all expenditures for wages, current expenses, equipment, improvements and new construction
- maintain such systems of accounting as shall conform to the fiscal policy of the State and to the needs of the University
- furnish to the President, for his use in the preparation of the annual salary budget, a careful estimate of the income available for such purpose

furnish to each member of the Board and to the President reports showing the financial condition of the University act as appointing officer of the University in all positions covered by the State Civil Service Law
 keep such records as will give a complete history of the operation of the Civil Service Laws and Regulations in the University
 have executive authority over the business administration of the Residence Halls
 have general supervision over the officers and employees of the Administrative and Physical Plant Divisions
 perform such other duties as may be ordered by the Board of Trustees
 give bond to the State of Ohio for the use of the University in the sum of twenty thousand dollars, and conditioned upon the faithful performance of his duties and for the payment to the State Treasurer and Treasurer of the University of all moneys coming into his hands as such officer; said bond shall be signed by a surety company authorized to do business in the State of Ohio, and the premium thereon shall be paid by the University; said bond shall be filed with the Treasurer of the University

ADMINISTRATIVE DIVISION THE BUSINESS OFFICE

The Business Office shall consist of the General Department, Purchasing Department, the Receiving Department and the Accounting Department and shall be under the direct control and supervision of the Business Manager.

PURCHASING DEPARTMENT The Purchasing Agent

The Purchasing Agent shall
 be responsible to the Business Manager
 be responsible for and have general supervision over the Purchasing Department in the Business Office
 receive all properly approved requisitions
 promptly acknowledge the receipt of each requisition and shall advise the sender thereof as to the approximate date of delivery of articles requisitioned
 secure, if possible, competitive prices on all proposed purchases and such competitive prices shall be attached to the proper requisition
 make purchases of all supplies, food, materials, books and equipment for all Divisions and Departments of the University

sign all purchase orders
 receive all complaints on articles delivered and shall, at once,
 take the matter up with the proper firm
 approve all invoices where definite quantities and definite prices
 are not indicated on the purchase order
 be responsible for the proper recording of all transactions per-
 taining to the Purchasing Department
 perform such other duties as may be assigned by the Business
 Manager
 give bond to the State of Ohio for the use of the University in
 the sum of five thousand dollars, and conditioned upon the
 faithful performance of his duties; said bond shall be signed
 by a surety company authorized to do business in the State
 of Ohio, and the premium thereon shall be paid by the Uni-
 versity; said bond shall be filed with the Treasurer of the
 University

RECEIVING DEPARTMENT

Director of Stores and Receiving

The Director of Stores and Receiving shall
 be responsible to the Business Manager
 be responsible for and have general supervision over the Receiv-
 ing Department in the Business Office
 be responsible for receiving, checking as to quantity and quality
 and delivery to the proper department, of all supplies, food,
 materials, books and equipment for all Divisions and De-
 partments of the University
 be responsible for the approval as to quantity and quality of all
 invoices for supplies, food, materials, books and equipment
 for all Divisions and Departments of the University
 be responsible for the proper recording of all transactions per-
 taining to the Receiving Department
 be responsible for the proper packing and shipping of all items
 of University business going out from the Receiving De-
 partment
 be responsible for filing claims against the proper transportation
 company for loss or damage of all University property
 be responsible for depositing in the Business Office all cash in
 connection with the Receiving Department
 be responsible for the delivery and accounting for all military
 property owned or controlled by The Ohio State University
 make such reports as may be required by the Business Manager
 perform such other duties as may be assigned by the Business
 Manager

Assistant Director of Stores and Receiving

The Assistant Director of Stores and Receiving shall be responsible to the Director of Stores and Receiving perform such duties as may be assigned by the Director of Stores and Receiving in the absence of the Director of Stores and Receiving assume the duties of the Director as outlined above

ACCOUNTING DEPARTMENT

Comptroller

Assistant Comptroller

Internal Audit Section	Auditing Section
Cashier Section	Bookkeeping Section
Personnel Section	Inventory Section

The Comptroller

The Comptroller shall be responsible to the Business Manager be responsible for and have general supervision over the Accounting Department in the Business Office audit the accounts of all commercial or rotary departments in the University make such changes in the accounting procedure of any commercial or rotary department as he shall deem advisable endorse on each requisition received by the Purchasing Department, the classification and account to which such requisition shall be charged make regular reports to the Business Manager covering the financial affairs of the University perform such other duties as may be assigned by the Business Manager in the absence of the Secretary and Business Manager, assume the duties of the Secretary and Business Manager as outlined above give bond to the State of Ohio for the use of the University in the sum of ten thousand dollars, and conditioned upon the faithful performance of his duties; said bond shall be signed by a surety company authorized to do business in the State of Ohio, and the premium thereon shall be paid by the University; said bond shall be filed with the Treasurer of the University

The Assistant Comptroller

The Assistant Comptroller shall be responsible to the Comptroller

perform such duties as may be assigned by the Comptroller
in the absence of the Comptroller, assume the duties of the
Comptroller as outlined above

Cashier Section

The Cashier shall

be responsible to the Comptroller
be responsible for the proper operation of the Cashier's Section
be responsible for all cash received from students for fees and
deposits and all moneys deposited by the various depart-
ments
be responsible for properly depositing all cash received
be responsible for the proper recording of all transactions per-
taining to the Cashier's Section
perform such other duties as may be assigned by the Comptroller
give bond to the State of Ohio for the use of the University in
the sum of ten thousand dollars, and conditioned upon the
faithful performance of his duties; said bond shall be signed
by a surety company authorized to do business in the State
of Ohio, and the premium thereon shall be paid by the Uni-
versity; said bond shall be filed with the Treasurer of the
University

The Assistant Cashier shall

be responsible to the Cashier
perform such duties as may be assigned by the Cashier
in the absence of the Cashier, assume the duties of the Cashier,
as outlined above
give bond to the State of Ohio for the use of the University in
the sum of five thousand dollars, and conditioned upon the
faithful performance of his duties; said bond shall be signed
by a surety company authorized to do business in the State
of Ohio, and the premium thereon shall be paid by the Uni-
versity; said bond shall be filed with the Treasurer of the
University

Personnel Section

The Personnel Clerk shall

be responsible to the Comptroller
be responsible for the proper recording of the actions of the
Board of Trustees relating to the regular instructional staff
and employees
see that the appointments of the Civil Service employees are
made in conformity with the provisions of the State Civil
Service Laws and Regulations
be responsible for the proper recording of all transactions per-
taining to the Salary Budget and Salary Pay Roll
perform such other duties as may be assigned by the Comptroller

Auditing Section

The Auditor shall

- be responsible to the Comptroller
- be responsible for the proper operation of the Auditing Section
- receive copies of all orders issued by the Purchasing Department
- receive copies of all corrections on orders issued by the Purchasing Department
- receive all invoices and bills and, after proper approval, prepare vouchers in payment thereof
- be responsible for the proper recording of all transactions pertaining to the payment of invoices and bills
- be responsible for the distribution of all warrants and checks issued in payment of the vouchers prepared
- keep a record of all leases, rentals, and other special contracts acted upon by the Board of Trustees so that payments may be made in accordance with that action
- perform such other duties as may be assigned by the Comptroller

Bookkeeping Section

The Head Bookkeeper shall

- be responsible to the Comptroller
- be responsible for the proper operation of the Bookkeeping Section
- be responsible for the proper recording of all transactions pertaining to State Appropriations, Federal Funds, cash receipts, orders and vouchers
- be responsible for the balancing of all books of account and the preparation of monthly and annual financial statements
- be responsible for the proper recording of all transactions in connection with loans to students
- perform such other duties as may be assigned by the Comptroller

Inventory Section

The Inventory Clerk shall

- be responsible to the Comptroller
- be responsible for the proper operation of the Inventory Section
- be responsible for the proper recording of all transactions pertaining to permanent equipment, including purchases, transfers, gifts, equipment made and dispositions
- furnish to the chairman of each department a duplicate of his departmental inventory
- properly mark with a serial number all equipment which is added to the inventory
- make periodic verification of the actual equipment with the record as carried in the Business Office
- perform such other duties as may be assigned by the Comptroller

SERVICE ENTERPRISES

The Service Enterprises shall consist of General Service, Telephone Exchange, Photographic Service, Stores, Tool Room and Residence Halls.

The General Service, Telephone Exchange, Photographic Service, Stores and Tool Room shall be under the direct control and supervision of the Business Manager.

The Residence Halls shall be under the executive authority of the Business Manager in all matters pertaining to the business administration.

GENERAL SERVICE ENTERPRISES

Director

Mailing Room
Tabulating Service
Print Shop
Book Store

The Director

The Director shall

be responsible to the Business Manager
be responsible for and have general supervision over the General Service Enterprises
make such reports as are necessary covering the affairs and transactions of said Enterprises
perform such other duties as may be assigned by the Business Manager

MAILING ROOM

The Distribution Clerk shall

be responsible to the Director of General Service Enterprises
be responsible for the proper operation of the Mailing Room
be responsible for the collection and distribution of Campus Mail
be responsible for the distribution of bulletins, catalogs and other publications issued by the University
be responsible for all cash received from the sale of any publication which bears a selling price
be responsible for the collection of all accounts receivable
be responsible for depositing all cash receipts in the Business Office
be responsible for the proper recording of all transactions pertaining to the Mailing Room
perform such other duties as may be assigned by the Director of General Service Enterprises

TABULATING SERVICE

The Tabulating Machine Operator shall

be responsible to the Director of General Service Enterprises

be responsible for the proper operation of the Tabulating Service
perform such other duties as may be assigned by the Director of
General Service Enterprises

PRINT SHOP

The Director of General Service Enterprises shall
be responsible for the proper operation of the Print Shop
be responsible for all cash received by the Print Shop
be responsible for the collection of all accounts receivable
be responsible for depositing all cash receipts in the Business
Office
be responsible for the proper recording of all transactions per-
taining to the Print Shop
be responsible for the preparation of financial statements of the
Print Shop

BOOK STORE

The Head Bookkeeper shall
be responsible to the Director of General Service Enterprises
be responsible for the proper operation of the Book Store
be responsible for all cash received by the Book Store
be responsible for the collection of all accounts receivable
be responsible for depositing all cash receipts in the Business
Office
be responsible for the proper recording of all transactions per-
taining to the Book Store
prepare financial statements of the Book Store
perform such other duties as may be assigned by the Director
of General Service Enterprises

TELEPHONE EXCHANGE

The Chief Operator shall
be responsible to the Comptroller
be responsible for the proper operation of the Telephone Ex-
change
be responsible for all cash received by the Telephone Exchange
be responsible for the collection of all accounts receivable
be responsible for depositing all cash receipts in the Business
Office
be responsible for the proper recording of all transactions per-
taining to the Telephone Exchange
perform such other duties as may be assigned by the Comptroller

PHOTOGRAPHIC SERVICE

The Chairman of the Department of Photography shall
be responsible for and have general supervision over the Photo-

graphic Service in the Department of Photography and in such position shall be responsible to the Business Manager be responsible for the proper operation of the Photographic Service

be responsible for all cash received by the Photographic Service be responsible for the collection of all accounts receivable be responsible for depositing all cash receipts in the Business Office

be responsible for the proper recording of all transactions pertaining to the Photographic Service

make such reports as may be required by the Business Manager perform such other duties, pertaining to the Photographic Service, as may be assigned by the Business Manager

STORES

Director of Stores and Receiving

The Director of Stores and Receiving shall

be responsible to the Business Manager

be responsible for the proper operation of the Stores System

be responsible for all cash received by the Stores

be responsible for the collection of all accounts receivable

be responsible for depositing all cash receipts in the Business Office

be responsible for the proper recording of all transactions pertaining to the Stores System

be responsible for the preparation of financial statements of the Stores System

be responsible for the stock of merchandise carried in the Stores

be responsible for taking the proper inventories of stock carried in the Stores

make such reports as may be required by the Business Manager perform such other duties as may be assigned by the Business Manager

Assistant Director of Stores and Receiving

The Assistant Director of Stores and Receiving shall

be responsible to the Director of Stores and Receiving

be directly responsible for the proper operation of the Stores System

maintain such records as are necessary for the proper operation of the Stores System

perform such other duties as may be assigned by the Director of Stores and Receiving

in the absence of the Director of Stores and Receiving, assume the duties of the Director as outlined above

TOOL ROOM

The Director of Stores and Receiving shall
 be responsible to the Business Manager
 be responsible for the proper operation of the Tool Room located
 in the Service Building
 perform such other duties as may be assigned by the Business
 Manager

RESIDENCE HALLS

The Superintendent shall
 be responsible to the Business Manager for the business admin-
 istration of the Residence Halls
 be responsible for all cash received by the Residence Halls
 be responsible for the collection of accounts receivable
 be responsible for depositing all cash receipts in the Business
 Office
 be responsible for the proper recording of all transactions per-
 taining to the Residence Halls
 be responsible for the preparation of financial statements of the
 Residence Halls
 perform such other duties as may be assigned by the Business
 Manager in connection with the business administration of
 the Residence Halls

Superintendent of Dormitories

(Note) "In all matters pertaining to policies and regulations, the
 house superintendent shall be responsible to the President. In all mat-
 ters pertaining to the business administration of the dormitories she shall
 be responsible to the Business Manager."—By-Laws of the Board of
 Trustees.

PHYSICAL PLANT DIVISION

DEPARTMENT OF ARCHITECTURE AND NEW CONSTRUCTION
 UNIVERSITY ARCHITECT'S OFFICE

University Architect

The University Architect shall
 be responsible to the Business Manager
 be responsible for and have general supervision over the Univer-
 sity Architect's Office
 be responsible for the preparation of campus diagrams to show
 proper location of new buildings and group arrangements
 and all major improvements affecting the physical appear-
 ance of the campus
 be responsible for the preparation of drawings, specifications
 and estimates of cost of all new buildings and the super-
 vision of the construction of the same

be responsible for a new building until it has been completed and accepted by the Board of Trustees

be responsible for the preparation of drawings, specifications and estimates of cost of all repairs, betterments or alterations which shall need drawings and specifications to intelligently and efficiently carry them out, and shall have supervision of all work coming under this head which shall have been let by contract

be responsible for the preparation of drawings, specifications and estimates of cost of all furniture and equipment which may be ordered by the Business Manager

inspect the execution of all work in process of construction for which he has prepared the drawings and specifications and shall make the proper reports thereon

advise with the Superintendent of Buildings and Grounds in regard to the repairs, betterments or safety of any building

shall consult with the Superintendent of Buildings and Grounds prior to and during the preparation of drawings and specifications for mechanical equipment including plumbing, heating, electrical work, and all other services which the Department of Operation and Maintenance will maintain after the building has been accepted by the Board of Trustees. In case an agreement cannot be reached the matter shall be referred to the Business Manager for adjustment

shall present such drawings and specifications to the Superintendent of Buildings and Grounds for approval before they are presented to the Board of Trustees

prepare such planting schemes for the campus as may be regularly ordered

make such reports as may be required by the Business Manager

perform such other duties as may be assigned by the Business Manager

DEPARTMENT OF OPERATION AND MAINTENANCE (Service Department)

The Department of Operation and Maintenance shall consist of the following sections:

Office, Buildings, Light, Heat and Power, Machine Shop
 Roads and Grounds, Landscape Gardener
 Police and Watchmen
 Janitors, Laundry, Garage, Refrigeration
 Elevators, Fire Protection
 Superintendent of Buildings and Grounds

Assistant Superintendent of Buildings and Grounds
 Office
 Buildings
 Carpenters
 Painters
 Tinner
 Light, Heat and Power
 Generation
 Chief Operating Engineer
 Boiler Room Foreman
 Electrician
 Maintenance Mechanic
 Distribution
 Electrician
 Steamfitter and Plumbers
 Machine Shop
 Roads and Grounds
 Landscape Gardener
 Police and Watchmen
 Janitors
 Laundry
 Garage
 Refrigeration
 Elevators
 Fire Protection

DEPARTMENT OF OPERATION AND MAINTENANCE

Superintendent of Buildings and Grounds

The Superintendent of Buildings and Grounds shall
 be responsible to the Business Manager
 be responsible for and have general supervision over the Department of Operation and Maintenance
 be responsible for the execution of betterments, alterations, repairs and the construction of equipment upon regular University order issued by the Purchasing Department
 shall consult with the University Architect prior to and during the preparation of drawings and specifications for mechanical equipment including plumbing, heating, electrical work, and all other services which the Department of Operation and Maintenance will maintain after the building has been accepted by the Board of Trustees. In case an agreement cannot be reached the matter shall be referred to the Business Manager
 shall approve such drawings and specifications before they are presented to the Board of Trustees

be responsible for the proper working condition of all fire protection equipment
 be the custodian of all keys for University buildings
 perform such other duties as may be assigned by the Business Manager

Assistant Superintendent of Buildings and Grounds

The Assistant Superintendent of Buildings and Grounds shall be responsible to the Superintendent of Buildings and Grounds prepare, subject to the approval of the Superintendent of Buildings and Grounds, all plans and specifications covering equipment of a mechanical nature which is operated by the Department of Operation and Maintenance (Service Department)
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds
 in the absence of the Superintendent of Buildings and Grounds, assume the duties of the Superintendent of Buildings and Grounds

OFFICE SECTION

The Chief Clerk shall

be responsible to the Superintendent of Buildings and Grounds
 be responsible for and have general supervision over the records in the office section
 be responsible for the correspondence of the division
 be responsible for making up of all reports, requisitions and orders
 be responsible for keeping the time of employees
 be responsible for the job cost records
 see that all orders issued to the several foremen by the Superintendent of Buildings and Grounds are being promptly and properly executed and report thereon to the Superintendent of Buildings and Grounds
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

BUILDING SECTION

Foreman of Carpenters

The Foreman of Carpenters shall

be responsible to the Superintendent of Buildings and Grounds
 have charge of and be responsible for all carpenters and helpers
 be responsible for all carpenters' repairs and maintenance work in and about buildings
 be responsible for the building of all furniture and equipment as may be ordered by the Purchasing Department

be responsible for the erection of platforms and stages for commencements and other functions held in buildings and on the campus
 be responsible for the making of all extra keys and the repair of locks in buildings
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

Foreman of Painters

The Foreman of Painters shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for all painters, helpers and plasterers
 be responsible for the painting of the interior and exterior of buildings and for the papering and decoration required in said buildings
 be responsible for the glazing, lettering and numbering as may be required in buildings or departments
 be responsible for repairing plaster in all buildings
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

Foreman of Tinnners

The Foreman of Tinnners shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for all tinnners and helpers
 be responsible for all roof, gutter and downspout repairs
 be responsible for all other repair work which may come under his trade
 build such new equipment or apparatus as may be regularly ordered by the Purchasing Department
 regularly inspect the roofs on all buildings for safety and tightness
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

LIGHT, HEAT AND POWER SECTION

Assistant Superintendent of Buildings and Grounds

The Assistant Superintendent of Buildings and Grounds shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for the proper operation of the Light, Heat and Power section including the Power Plant
 keep the Superintendent of Buildings and Grounds fully informed as to the condition of the Power Plant

make bi-monthly statements of the operation of the Power Plant to the Superintendent of Buildings and Grounds perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

GENERATION

Chief Operating Engineer

The Chief Operating Engineer shall be responsible to the Assistant Superintendent of Buildings and Grounds be responsible for the proper operation and maintenance of the following:

Turbines	Dom. Water Pumps	All steam mains & pipe lines in engine room & basement. Except: Boiler feed mains Minor Maintenance Work on all equipment for which he has operating responsibility
Generators	Stadium Water	
Condensers	Heaters	
Aux. Equipment	Air Compressors	
Exhaust heaters	Stadium Water	
Five Steam Heaters	Pumps	
Circulating Pumps	Oil Filter	
Plant Cleanliness	Oil Pump	
Exciters	Air Filters	
Dom. Water Heaters		

be responsible for the proper operation of the switchboard perform such other duties as may be assigned by the Assistant Superintendent of Buildings and Grounds

Boiler Room Foreman

The Steam Fitter and Boiler Room Foreman shall be responsible to the Chief Operating Engineer be responsible for the proper operation and maintenance of the following:

Boiler	Coal Crusher	Water Softener
Stokers	Coal Elevator	Recording Instrument
Feed Water Heaters	Loco-Crane	Steam & Pipe lines in boiler room
Feed Water Pumps	Coal Belts	
Forced Draft Fans	Coal Bins	Boiler feed mains
	Coal Larries	

perform such other duties as may be assigned by the Chief Operating Engineer

Electrician

The Electrician shall be responsible to the Assistant Superintendent of Buildings and Grounds

be responsible for the maintenance of the switchboard and all other electrical equipment in the Power Plant
 be responsible for the installation and maintenance of all underground distribution lines from the Power Plant to and including the transformers in the various buildings
 perform such other duties as may be assigned by the Assistant Superintendent of Buildings and Grounds

Maintenance Mechanic

The Maintenance Mechanic shall
 be responsible to the Chief Operating Engineer
 be responsible for and have general supervision over the following:
 Pipe Machines
 Machine Tools
 Power Driver Tools
 Steam Traps
 Major maintenance work on all equipment for which the chief operating engineer has operating responsibility
 All Steam or other fluid leaks in threads, gaskets or joints
 Pump House equipment
 Periodic Inspection Service
 Construction Work
 perform such other duties as may be assigned by the Chief Operating Engineer

DISTRIBUTION

Foreman of Electricians

The Foreman of Electricians shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for all electricians and helpers
 be responsible for the distribution of electric current for light and power throughout all buildings beginning at the building transformers
 be responsible for the overhead lines to buildings and for lighting the campus
 be responsible for repair and maintenance of all electrical circuits, switches, transformers, motors, lightning arresters, house telephones and switchboards on the campus
 be responsible for the construction of such new electrical work as may be ordered by the Purchasing Department
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

Foreman of Steam Fitters and Plumbers

The Foreman of Steam Fitters and Plumbers shall

- be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for all steam fitters, plumbers, heat regulation man, night trouble man, welders, helpers and the engineer and fireman at the Animal Husbandry Building
- be responsible for the distribution of steam for power and heating, hot water for heating buildings and domestic hot water. The distribution of service for steam for power covers all main lines from the outside wall of the Power House to and including the terminals in the various buildings, except in the Mechanical Laboratory where it stops just inside the building. The distribution of service for steam and hot water for heating covers all main lines from the outside wall of the Power House to and including the terminals in the various buildings, which terminals are understood to be radiators or hot blast coils. The distribution of service for domestic hot water covers all main lines from the outside wall of the Power House to and including the faucets and fixtures in the various buildings
- be responsible for all repairs and maintenance on distributing mains, valves, heating apparatus, heat regulation, air washers and domestic hot water apparatus
- be responsible for the repair and maintenance of all plumbing in the buildings
- be responsible for the repair and extension of all cold water mains in the ground and in the tunnels
- be responsible for the distribution of compressed air in the tunnels and through the buildings
- be responsible for the distribution of gas from the Regulator House through the tunnels and conduits to all services of whatever kind on the campus or in the various buildings
- be responsible for the inspection, repair and maintenance of the fire protection system and make such reports on the condition of the equipment as may be required
- perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

MACHINE SHOPS

The Master Mechanic shall

- be responsible to the Superintendent of Buildings and Grounds be responsible for the proper operation of the Machine and Blacksmith shops
- be responsible for all maintenance repairs which are regularly ordered

be responsible for the erection of new machinery and shafting
 be responsible for the moving of old machinery
 be responsible for the building of such equipment as regularly
 ordered
 perform such other duties as may be assigned by the Superin-
 tendent of Buildings and Grounds

ROADS AND GROUNDS

Maintenance Engineer

The Maintenance Engineer shall
 be responsible to the Superintendent of Buildings and Grounds
 have charge of and be responsible for the proper operation of
 Roads and Grounds section
 be responsible for the following:

1. New Work
 - A. Construction of new roads and walks
 - B. Sewers and tunnels
 - C. Concrete and brickwork
2. Maintenance Work
 - A. Repair of roads and walks
 - B. Sewers and tunnels
 - C. Concrete and brickwork
 - D. Railway spur and sidings
 - E. Mowing grass, disposing of leaves and care of woods
 - F. Collection of and disposal of rubbish and other refuse
 which may accumulate on the campus or in buildings
 - G. Grading and seeding

3. Drag Line

establish grades and levels as required by the University Archi-
 tect
 make necessary drawings and specifications of work to be ex-
 ecuted
 perform such other duties as may be assigned by the Superin-
 tendent of Buildings and Grounds

LANDSCAPE GARDENER

The Landscape Gardener shall
 be responsible to the Superintendent of Buildings and Grounds
 execute all planting schemes which have been approved by the
 University cabinet
 be responsible for the following:
 Trimming of shrubbery
 Mulching shrubbery
 Propagation
 Planting and care of flowers on the campus

Trimming Trees**Nursery development**

perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

POLICE AND WATCHMEN

The Police and Watchmen shall

be responsible to the Superintendent of Buildings and Grounds report on all matters to the Superintendent of Buildings and Grounds except in case of emergency, requiring immediate action, report should be made to the quickest available officer of the University

patrol the grounds and buildings in accordance with the schedule prescribed by the Superintendent of Buildings and Grounds

arrest and take into custody any persons or person violating any of the Rules of the Board of Trustees, City Ordinances, or the State Laws

make such reports to the Superintendent of Buildings and Grounds as may be required

in case of fire, notify the campus operator

pay particular attention to traffic on the campus

perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

The Night Supervisor shall

be responsible to the Superintendent of Buildings and Grounds be responsible for the Night Watchmen

receive all station calls made by the night watchmen and make record of same

transmit to the night watchmen such orders and instructions as may be necessary

in case of fire, notify the City Fire Department, the engineer on duty at the Power House and the proper officers of the University

perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

JANITORS

The Superintendent of Janitors shall

be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for all janitor service and the operation of elevators, except in the Hospital, Nurses Home and Residence Halls

in his weekly inspection of each building, see that all fire extinguishers are in place and that all fire hose is properly racked or reeled

make such reports as may be required by the Superintendent of Buildings and Grounds
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

LAUNDRY

Foreman of Laundry

The Foreman of Laundry shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for the proper operation of the laundry
 make such reports as may be required by the Superintendent of Buildings and Grounds
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

GARAGE

Foreman of the Garage

The Foreman of the Garage shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for the proper operation of the garage
 regularly inspect all automobiles and trucks
 be responsible for the maintenance and repair of all automobiles and trucks of the University excepting those belonging to the Farm Crops Department
 see that the bus is operated on the regular schedule
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

REFRIGERATION MECHANIC

The Refrigeration Mechanic shall
 be responsible to the Superintendent of Buildings and Grounds inspect each machine as frequently as may be ordered by the Superintendent of Buildings and Grounds
 be responsible for the proper maintenance and repair of all Refrigeration and Ice Making Machinery in the various buildings
 make such reports as may be required
 perform such other duties as may be assigned by the Superintendent of Buildings and Grounds

ELEVATOR INSPECTOR

The Elevator Inspector shall
 be responsible to the Superintendent of Buildings and Grounds have charge of and be responsible for the inspection, care and

maintenance of all passenger elevators, freight elevators,
 lifts and dumb waiters in the various buildings
 inspect passenger elevators at least once each week
 inspect freight elevators and lifts at least once each two weeks
 inspect dumb waiters at least once each month
 make such reports as may be required
 perform such other special duties as may be assigned by the
 Superintendent of Buildings and Grounds

FIRE PROTECTION

The various employees of the Department of Operation and Maintenance shall be responsible for the Fire Protection equipment as indicated in the preceding Rules and Regulations and repeated below.

Superintendent of Buildings and Grounds shall be responsible for the proper working condition of all fire protection equipment

Foreman of Steam Fitters and Plumbers shall be responsible for the inspection, repair and maintenance of the fire protection system and make such reports on the condition of the equipment as may be required

Superintendent of Janitors shall in his weekly inspection of each building see that all fire extinguishers are in place and that all fire hose is properly racked or reeled.

* * * * *

Upon motion of Mr. Atkinson, seconded by Mr. Caton, \$20,000 was appropriated, by unanimous vote, from the Interest on Endowment Fund to be expended for apparatus and equipment for the University School.

* * * * *

The following extra to contract was now presented as prepared by Mr. William C. McCracken, Chief Engineer, for work done on the Ash Conveying Equipment for the New Springfield Boiler, Power Plant:

<i>The Huffman-Wolfe Company—June 27, 1932</i>	
2½ Yds. Additional Excavation @ \$3.50	\$ 8.75
2 Yds. Additional Concrete Work @ \$9.50	19.00
One Additional Outlet in 8" Ash Lime	48.00
Total	<u>\$75.75</u>

Upon motion of Mr. Stone, seconded by Mrs. Paterson, the above extra to contract was upon roll call unanimously approved.

* * * * *

The President now presented the following recommendation:
 That Captain Paul A. Barry who is to be relieved from active service by the War Department, be retained in the service of the University at a salary of \$2500 per annum, effective July 1, 1932, with such duties as will be assigned by Colonel G. L. Townsend, the PMS and T. This salary is provided by reducing cadet officers' pay from \$4900 to \$2900, by abolishing the position held by Fritz Howe, Assistant at \$250, and by continuing the salary of \$250 hitherto paid to Captain Barry by the University. There is therefore no additional

unbudgeted money to be used; it is merely an adjustment within present budget limits.

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above recommendation as presented by the President was upon roll call unanimously approved.

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Thereupon the Board adjourned to meet at Gibraltar Island upon call of the Chairman.

(Signed) CARL E. STEEB,
Secretary.

(Signed) EGBERT H. MACK,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Gibraltar Island, Ohio, August 18, 1932.

The Board of Trustees met at Gibraltar Island, Ohio, at 3:00 p. m., pursuant to call of the Chairman.

Present: Egbert H. Mack, Chairman, Lawrence E. Laybourne, Herbert S. Atkinson, and Mrs. Alma W. Paterson.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Bernice T. Horton	Instructor	Oct. 1, 1932	1,500.00
<i>Mathematics</i>			
Brandon G. Rightmire	Grad. Assistant	Au. Qr.	No sal.
<i>Romance Languages</i>			
G. E. Wade	Assistant	July 22, 1932	1,000.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Thelma T. Radekin	Stenographer	July 31, 1932	1,200.00
Mrs. Kay D. Watson	Stenographer	Aug. 31, 1932	1,200.00
<i>College of Medicine</i>			
<i>Obstetrics</i>			
Thomas A. Vogel	Instructor	July 1, 1932	250.00
<i>Starling-Loving Hospital</i>			
Franklin Smith	Part-time Lab. Technician	July 1, 1932	600.00
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Gladys P. Stingley	Stenographer	Aug. 1, 1932	1,140.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Lucy J. Cobb	Clerk	July 15, 1932	1,200.00
<i>Dean of Women's Office</i>			
Henrietta Jettinghoff	Stenographer	July 31, 1932	960.00
<i>Physical Plant</i>			
<i>Engineer's Office</i>			
Rex Hammond	Elevator Inspector	Aug. 7, 1932	1,920.00
<i>Light Heat & Power—Generation</i>			
Fred Brewer	Engineer (retired) (died July 31, 1932)	July 31, 1932	720.00
<i>Police & Watchmen</i>			
Harry L. Dixon	Nightwatchman	May 31, 1932	1,380.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
John R. Dick	Instructor	Au. Qr.	Au.	375.00 period
<i>Chemistry</i>				
LeRoy M. Dearing	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>College of Commerce and Administration</i>				
<i>Social Administration</i>				
Mrs. Bernadine A. Fouch	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Mrs. Anna H. Kuntz	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
<i>College of Education</i>				
<i>Administration</i>				
Leston L. Love	Acting Junior Dean	Au. Qr.	Au. Wi. Sp.	3,750.00
(Special contract which will require the payment of \$3750 in nine equal installments, beginning with October, 1932)				
<i>Bureau of Educational Research</i>				
Vivian F. Wheedon	Research Asst.	Oct. 1, 1932	Su. Au. Wi. Sp.	1,200.00
Edith Richards	Assistant	Aug. 1, 1932 for 1 mo.		100.00 period
Mrs. Mary Howe	Stenographer	Sept. 1, 1932		1,200.00
<i>University School</i>				
Jane Aubrey	Part-time Instr., English	Oct. 1, 1932	Au. Wi. Sp.	900.00
Louise M. Ort	Half-time Nurse	Oct. 1, 1932	Au. Wi. Sp.	750.00
Beatrice Ferham	Accompanist & Assistant	Oct. 1, 1932	Au. Wi. Sp.	270.00
Margaret S. Millar	Head Teacher, Frambes Avenue Building	Oct. 1, 1932	Au. Wi. Sp.	1,500.00
Lucille Yeager	Stenographer	July 12, 1932		1,020.00
<i>College of Engineering</i>				
<i>Architecture</i>				
C. Ralph Fletcher	Assistant	Au. Qr.	Au. Wi. Sp.	600.00
<i>Ceramic Engineering</i>				
George H. Spencer-Strong	Stud. Asst.	Au. Qr.	Au. Wi. Sp.	250.00
<i>Chemical Engineering</i>				
Wei Chieh Hsieh	Assistant	Au. Qr.	Au. Wi. Sp.	300.00
<i>College of Medicine</i>				
<i>Physiology</i>				
Donald E. Yochem	Assistant	Au. Qr.	Au. Sp.	480.00 period
Harry L. Katz	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
James R. Matson	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Flora Scherer	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	500.00
Samuel Garrett	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	360.00
Robert C. Grubbs	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	360.00
Lena Enright	Stud. Assistant	Au. Qr.	Au. Wi.	120.00 period
Luette Kuhlman	Stud. Assistant	Au. Qr.	Au. Wi.	120.00 period
<i>Starling-Loving Hospital</i>				
Corinne Lyons	Part-time Lab. Tech. Asst.	July 1, 1932	Su. Au. Wi. Sp.	600.00
Ada Lorraine Garrett	Diet Kitchen Helper	July 3, 1932		600.00
H. R. Billington	Cook	July 18, 1932		1,200.00
<i>College of Veterinary Medicine</i>				
William A. Mollard	Groom	Sept. 15, 1932 for 9 mos.		900.00
<i>Graduate School</i>				
Sandy Crisafulli	Scholar	Au. Qr.	Au. Wi. Sp.	300.00

*President's Division
Library*

W. C. George	Check Room Attendant	July 1 to Dec. 31, 1932	100.00 mo.
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*Administrative Division
Dean of Women's Office*

Mary Hinchey	Stenographer	Aug. 1, 1932	960.00
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*Physical Plant
Police and Watchmen*

Cary M. Huston	Nightwatchman	July 1, 1932	1,380.00
*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Commerce and Administration Economics</i>			
Edison L. Bowers	Asst. Professor	Assoc. Professor	Oct. 1, 1932

*College of Medicine
Obstetrics*

Charles W. Pavey	Assistant and Resident Obstetrician	Instructor and Resident Obstetrician	July 1, 1932
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>Agricultural Extension</i>				
F. I. Bell	Co. Agr. Agent, Williams County	July 1, 1932	2,500.00	2,400.00
Ross M. Work	Co. Agr. Agent, Logan County	July 1, 1932	2,700.00	2,430.00
Stanley Porter	Co. Agr. Agent, Lawrence County	July 1, 1932	2,800.00	2,700.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That the quarters of service of Stanley J. Carpenter, University Scholar, be changed from Autumn, Winter and Spring, to Summer, Autumn and Winter for the year 1932-1933.

That the teaching contract of Dr. George M. Curtis of the Department of Surgery, be made effective October 1, 1932 instead of July 1, 1932 as previously reported.

That owing to an adjustment of the teaching program during the Summer Quarter, 1932, in the Department of Economics, the quarters of service of Professor H. Gordon Hayes be changed from Autumn, Winter, Spring to Summer, Autumn, Winter, and Spring, 1932-1933; and those of Assistant Professor Edison L. Bowers be changed from Summer, Autumn, Winter and Spring to Autumn, Winter, Spring, 1932-1933.

That due to a revision of the program in the Department of Psychology during the Summer Quarter 1932, the quarters of service of Associate Professor W. L. Valentine be changed from Summer, Autumn, and Spring to Autumn, Winter and Spring, 1932-1933.

That Mrs. Mariana Schaupp, Library Assistant, be granted a leave of absence, without salary, effective August 1, 1932 for one month.

That the sum of \$417.00 be appropriated to complete payment of salary to Harlow Lindley, Instructor in History. Mr. Lindley was appointed for the Winter and Spring Quarters, 1932, at an annual salary of \$2500.00. In making the recommendation this was figured as two-thirds of a year making his total salary \$1667.00. He has

received \$1250.00 up to the present time and in accordance with the President's recommendation is still entitled to \$417.00.

That the position of assistant for Dr. George M. Curtis be created in the Department of Medical and Surgical Research, at a salary of \$1500 per annum, effective October 1, 1932.

That a refund of Thirty (\$30.00) Dollars for incidental fees paid during the Spring Quarter, 1931, be made to H. E. Wetzel. Mr. Wetzel qualifies under the Ohio statute for exemption from the incidental fees, having been in active service in the United States Army during the World War and being a resident of Ohio during the year prior to his enlistment. The above fees were paid without knowledge of the existence of said statute.

That a refund of Twenty (\$20.00) Dollars for incidental fees paid during the Summer Quarter, 1931, be made to Edward M. Caldwell. Mr. Caldwell qualifies under the Ohio statute for exemption from the incidental fees having been in active service in the United States Navy during the World War and being a resident of Ohio during the year prior to his enlistment. The above fees were paid without knowledge of the existence of said statute.

That a refund of Thirty-seven (\$37.00) Dollars for fees in the College of Law, paid during the Spring Quarter, 1931, be made to Herbert J. Horner. Mr. Horner withdrew from the University on April 3, 1931, having attended no classes and at that time President Rightmire agreed to transfer his fees to a later quarter. He now finds that it will be impossible to return to the University.

That there be appropriated from the Maintenance Fund for the use of the Ohio Journal of Science for the period July 1, 1932 to December 31, 1932, the sum of \$400.00, in accordance with the plan of cooperation agreed to by the Board of Trustees at the meeting on May 20, 1931.

That the Engineering Experiment Station Council for the year 1932-1933 be constituted as follows:

- For one year Professor Alpheus W. Smith
Professor Arthur S. Watts
- For two years Professor Franklin W. Marquis
Professor Erwin E. Dreese
- For three years Professor Clyde T. Morris
Professor William J. McCaughey

That Section 7 of the resolution of the Board of Trustees dated April 13, 1931 concerning the fees for pupils in the University School be revoked, and the following resolution be made effective for the school year 1932-1933, namely:

That the tuition fee for each pupil in the University High School be fixed at \$10.00 for the Autumn Quarter and \$20.00 for each subsequent quarter in the year 1932-1933; that the matriculation fee for each pupil be fixed at \$10.00 for the Autumn Quarter and at \$10.00 for each new pupil admitted in each subsequent quarter of the year 1932-1933; and that a laboratory deposit fee for each pupil be fixed at \$20.00 for the Autumn Quarter and in case of new pupils entering in the subsequent quarters of the year 1932-1933 the laboratory deposit fee shall be fixed at \$10.00. The laboratory deposit fee, the tuition fee, and the matriculation fee shall be non-returnable in case of the withdrawal of the pupil after he has begun his class activities.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Summer Quarter Convocation on September 2nd, 1932, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Arthur Anderson, B.Sc. in Agr., M.S. (University of Nebraska); William Edwin Arnold, A.B. (Kentucky Wesleyan College), A.M. (Columbia University); Ernest Edward Bayles, A.B., M.A. (University of Kansas); Herman Daniel Behrens, B.Sc. in Edu. (Kansas State Teachers College of Emporia), M.A.; Ernest Lavern Bowman, B.S. (Pennsylvania State College), A.M. (Columbia University); Jay Lea Chambers, A.B., M.A. (University of Kentucky); Alan Theodore Chapman, B.S. in Chem. (State College of Washington), M.Sc.; Lloyd Allen Cook, A.B. (Franklin College); Craig William Eagleson, B.S. (Iowa State College of Agriculture and Mechanic Arts), M.Sc.; George Wilbur Eddy, A.B., A.M. (Brown University), M.A. (Harvard University); James Ozro Engleman, A.B. (Indiana University), A.M. (University of Chicago); Robert Kriegbaum Fox, B.A., M.A.; Frederick Paxton Frutchev, B.A. (Ursinus College), A.M. (Colorado State Teachers College); Norma Catherine Furtos, B.A., M.A. (Western Reserve University); Alfred Earl Galloway, B.A., M.Sc.; Alfred Benjamin Garrett, B.S. (Muskingum College), M.Sc.; Martin Luther Goetting, A.B. (Rio Grande College), M.A.; Dwight Elder Gray, B.A. (Muskingum College), M.Sc.; Harold John Grimm, A.B. (Capital University), M.A.; Ralph Horn, A.B. (Ashland College), M.A.; Ralph Alden Loring, B.S. (Dartmouth College), M.A. (Harvard University); Leston Lewis Love, B.S., M.S. (Oregon State College); Berthus Boston McInteer, B.S. in Agr., M.Sc. (University of Kentucky); Franklin Holbrook McNutt, A.B., M.A. (Wittenberg College); Albert Henry Meier, A.B. (Illinois College), M.A. (Northwestern University); James Vard Melton, B.S. (Stephen F. Austin State Teachers College), M.A.; James Archibald Naftel, B.S., M.S. (Alabama Polytechnic Institute); James Curtis Newlin, A.B. (Guilford College), A.M. (Haverford College); Allen Edgar Ragan, A.B. (Miami University), A.M. (University of Chicago); Vernon Leslie Ricketts, B.Sc. in Chem., M.S. (State College of Washington); Alfred Byron Sears, B.A. (The College of Wooster), M.A. (University of Wisconsin); Victor Solberg, Ph.B. (University of Wisconsin), M.A. (University of Kansas); William John Tinkle, A.B. (Manchester College), M.A.; Logan Abner Waits, Ph.B. (University of Chicago), A.M. (Columbia University); Dwight Lester Warrick, A.B. (Otterbein College), M.A.; Ernest Lester Welborn, B.S., A.M. (Columbia University); Dorothy Jane Woodland, B.S. (The College of Wooster), M.Sc.; Robert Earl Yoder, B.Sc. in Agr.

MASTER OF ARTS

Henry Preston Adams, B.S. in Edu. (Oklahoma Agricultural and Mechanical College); Leonore Katherine Alway, B.S. (University of Minnesota); Anna Eleanor Anderson, B.A. (Muskingum College); Luro Anderson, B.A. (Illinois Woman's College); William Frank Asman, A.B. (Capital University); Kathryn Lawrence Augspurger, A.B. (Bluffton College); Francis Augustus Babione, B.S. in Bus. (Miami University); Basil A. Bailey, B.S. in Edu. (Ohio Northern University); Margaret Elinor Ballantyne, B.A. (Muskingum College); Clayton Merrel Barden, B.Ch.E.; Jesse Leonard Barnhart,

B.Sc. in Agr.; John Samuel Barrington, B.Sc. (Denison University); Mary Rosabelle Barron, A.B. (Miami University); Harry Clyde Bauman, B.S. in Edu. (Kent State College); Smyres Leonard Beaty, B.S. in Agr. (Purdue University); Byron Coleman Biggs, Ph.B. (Kenyon College); Dorothy Virginia Billman, B.A. (Western Reserve University); Lewis Edgar Bly, B.S. in Edu. (Mansfield State Normal School); Orville Abrim Bowman, B.S. in Edu. (Bowling Green State Normal College); Lucile May Boyd, B.S. in Edu. (Ohio University); Ellen Fessenden Boyer, Ph.B. (The College of Wooster); Harriet Evelyn Brate, B.S. in Edu. (Miami University); William John Brown, B.Sc. in Edu.; Edith Roberta Bruehlman, B.Sc. in Edu.; Willard Combs Bryan, B.S. in Edu. (Kent State College); Carleton Eugene Buell, A.B. (Oberlin College); Max Hyman Burstein, B.A.; Martha Florence Burwell, B.S. in Edu. (Bowling Green State Normal College); Wilbur Carl, B.S. (Carnegie Institute of Technology); James Donivan Carson, B.S. (Muskingum College); William Earnest Caswell, B.S. in Edu. (Mansfield State Teachers College); Alice Eliza Clemson, B.Sc. in Edu.; Clair D. Cocanower, A.B. (Manchester College); Paul Oscar Cochran, B.S. (Muskingum College); Morton Victor Collen, B.S. in E.E. (Purdue University); Edna Marie Cope, B.A. (Ohio Wesleyan University); Harold Umphrey Cope, B.S. in Edu. (Bowling Green State Normal College); Rebecca Lucile Cornetet, B.A., B.Sc. in Edu.; William Morton Curphey, B.Sc. in Bus. Adm.; Kathleen Kinney Davis, B.Sc. in Edu.; Ward Wendell Davis, B.S. in Edu. (Kent State College); Gordon Morgan DeWitt, B.S. in Edu. (Kent State College); Hilmer Christian Dickman, B.A. (Ohio Wesleyan University); John Carl Dorsey, B.S. in C.E. (Georgia School of Technology); William Jacob Durling, B.S. (Mount Union College); Harold H. Eiblich, B.S. in Edu. (Ohio Northern University); Theodore Roger Eley, A.B. (Manchester College); Howard Agnue Emmons, A.B. (Ashland College); Leon Ernest Falgren, B.S. in Edu. (Kansas State Teachers College); Frederick Arthur Ficken, A.B. (Oberlin College); Lyle Rexford Fletcher, A.B. (Ohio University); Daniel Wetzal Fox, Jr., A.B. (Marshall College); Mary Frances Fox, B.Sc. in Edu.; Maurice Arthur Fox, A.B. (Hiram College); Aleen Mowen Froehlich, B.Sc. in Edu.; Enno George Fruewald, B.Sc. in Edu.; Russell Spencer Geil, A.B. (Denison University); Ruth Evelyn Gilley, A.B. (Olivet College); John Forsythe Glandon, B.S. in Edu. (Ohio University); Dudley Peters Glick, B.A.; Lauren Avery Glosser, B.A.; Mary Ruth Gorsuch, A.B. (Ohio University); Forest McKinley Guthrie, A.B. (Ohio University); Frank Edward Hale, B.A.; Robert Howard Hall, B.Sc. in Agr.; George Allen Hawkins, B.A. (West Virginia University); Robert Washington Haws, B.S. in Edu. (Ohio University); Josephine Ollire Henders, B.A. (Ohio Wesleyan University); Leonard Luther Henninger, A.B. (Ohio University); Otter Jesse Hill, B.Sc. in Edu.; Paul Stettler Hochstettler, A.B. (Bluffton College); Ivan Hostetler, A.B. (Bluffton College); Thomas Jefferson Huffman, A.B. (Marshall College); Thomas David Hughes, B.Sc. in Bus. Adm.; Jack Fein Isakoff, B.A. (Western Reserve University); Henriette Marta Jardon, B.S. (The College of the City of Detroit); Lawrence Lee Jarvie, B.S. in Edu. (Ohio University); Richard Reid Jefferson, A.B. (West Virginia State College); Dana Howard Johnson, A.B. (Wittenberg College); John Mason Jones, A.B. (Rio Grande College); Vernon David Keeler, A.B. (Rio Grande College); Jesse Alexander Keyser, B.Sc. in Edu., B.Sc. in Agr.; Lena R. Kiefer, B.A. (Western Reserve University); Warren Royal Kindy, A.B. (Man-

chester College); Richard Novel Knapp, B.A.; Carl F. Koontz, B.S. (Kent State College); Duncan Huey Kyle, B.S. in Edu. (Wilberforce University); Gottlieb Johann Lampl, A.B. (Capital University); Ralph Hoover Lane, A.B. (Capital University); Goldie Darline Lesser, B.A., B.Sc. in Edu.; Sherman Orno Liming, A.B. (Cedarville College); Francis Fulton Little, B.Sc. in Edu.; Ruth May Madden, A.B. (Bethany College); Harry Clifton Mahan, A.B. in Com. (Ohio University); Hugh Orlando Mallett, B.Sc. in Edu. (Muskingum College); Lawrence Thompson Mann, B.S. (Ashland College); Vernal Seale Mann, A.B. (Ashland College); Gilbert Anthony Martello, B.Sc. in Edu.; Albert Larue Mattoon, A.B. (Otterbein College); Walter Neri Matz, B.S. (Capital University); Mayme Estill McCall, B.A. (Antioch College); Ruth Elizabeth McClarren, B.A., B.Sc. in Edu.; Leo Eldridge McCoy, B.A., B.Sc. in Edu.; Susie McCreery, A.B. (Oberlin College); Gwendolen Benedict McDowell, A.B. (Wilson College); Otto Carl Meyer, A.B. (Capital University), B.Sc. in Edu. (Bowling Green State Normal College); Clarence David Miller, B.A. (University of Iowa); Gordon Melville Minton, A.B. (The College of the City of Detroit); Franklin Given Moore, B.Sc. in Bus. Adm.; Bernice Amelia Moran, B.A. (Ohio Wesleyan University); Margaret Martina Morris, B.S. (Columbia University); James Frederick Murphy, A.B. (University of Illinois); Marbury Bladen Ogle, Jr., B.A.; Arthur Turner Orner, A.B. (Leland Stanford University); Harold Wilton Overman, B.A.; Gail Rinehart Patton, B.S. in Edu. (Ohio Northern University); Alpha Cleveland Pence, B.A. (Ohio Wesleyan University); Fred Bradford Pettay, B.A. (Muskingum College); Harold Auburn Pieffer, B.S. (Denison University); Arthur Martin Pikor, B.Sc. in Edu.; Layton Charles Pollock, A.B. (Defiance College); Leland T. Powell, B.S. (Denison University); Ernestine Evelyn Price, A.B. (Randolph-Macon Women's College); Raymond Wilbert Pringle, A.B. (Oberlin College); Edward Lawrence Pross, B.Sc. in Edu., B.A.; Orville Ralph Raberding, B.S. in Edu. (Bowling Green State Normal College); Lloyd Louis Ramseyer, A.B. (Bluffton College); Ayden Arbert Remy, Ph.B. (Kenyon College); George Rilling, A.B. (Capital University); William Kouns Robinson, B.A.; Margaret Roling, B.A., B.Sc. in Edu.; Allyn Stage Rose, B.Sc. in Edu.; Charles Robert Ross, A.B. (Michigan State Normal College); Rebecca Ann Ross, A.B. (Denison University); Donald Franklin Sattler, A.B. (Kenyon College); Warren Edward Schaefer, A.B. (Wittenberg College); Howard Walter Scheuerman, A.B. (Defiance College); Mabel Mary Schramm, A.B. (Marietta College); Arthur B. Shibler, B.Sc. in Edu.; Herman Leroy Shibler, B.Sc. in Edu.; Samuel Shimp, B.S. (Mount Union College); William Henry Shupe, B.I.E.; Curtis Paul Smith, A.B. (Marshall College); Clara Berkley Snodgrass, B.Sc. in Edu.; Leonard Franklin Snyder, B.S. (Heidelberg College); Milton Francis Sprunger, A.B. (Bluffton College); Mary Elizabeth Staley, B.A. (Wells College); Frank Nicholas Stanton, B.A. (Ohio Wesleyan University); Doris Cathrine Stout, A.B. (Ashland College); Lillian Virginia Stover, B.A. (Ohio Wesleyan University); Mary Jane Strayer, B.A.; Paul Edman Strube, B.S. in Edu. (Kansas State Teachers College); Mary Ivory Strubel, B.A. (The College of Wooster); Merle Richard Sumption, A.B. (Capital University); Elvin Warnock Swander, B.A. (Earlham College); Wilbur William Swartz, B.S. in Edu. (Bowling Green State Normal College); Neil Emerson Taylor, B.Sc. in Bus. Adm.; Pearl William Thomas, B.S. in Edu. (Ohio Northern University); Helena Schwall Tubaugh, A. B. (Ohio University); John Wynne Vernon,

A.B. (Ohio University); Harold Sellev Vincent, A.B. (Greenville College); Isabelle Florence Wagner, B.S. in Edu. (Bowling Green State Normal College); Ray Osburn Walker, B.Sc. in Edu.; Walter Bogart Wedge, B.A. (Ohio Wesleyan University); Lawrence Virgil Weed, B.Sc. in Bus. Adm.; Roy Jacob Wertheim, B.A.; Foster Elijah Whitacre, A.B. (Ohio University); Lena May Wilson, B.A. (The College of Wooster); Zane Allen Wilson, A.B. (Otterbein College); William Dunn Wing, B.A.; Paul Kenneth Winter, B.S., B.A. (Muskingum College); Raymond A. Witchey, A.B. (Bucknell University); Hobart William Witte, B.A. (The University of the City of Toledo); Charles Floyd Wolfe, B.Sc. in Bus. Adm.; Homer Baldwin Wood, B.S. in Edu. (Ohio University); Eleanor Morgan Woolman, B.S. in Edu. (Kent State College); Russell Joseph Woolman, B.S. in Edu. (Muskingum College); Edwin Arthur Young, B.A. (University of Akron); Cecilia Helen Zarembski, B.A., B.Sc. in Edu.; Gertrude Nothstine Zeller, B.Sc. in Edu.; Glenn W. Zeller, B.Sc. in Agr.

MASTER OF SCIENCE

Herbert Joyce Barrett, B.A. (Ohio Wesleyan University); John Paul Barrett, B.A.; Lawrence George Brubaker, B.Sc. in Agr.; Francis Pettit Bundy, B.S. (Otterbein College); Robert Douglas Cameron, B.A.; Ralph Keith Child, B.Ch.E.; Charles Edwin Cusic, A.B. (Otterbein College); William Merrill Davis, B.S. (Rio Grande College); Ivy William Duggan, B.S. (Clemson Agricultural College); John Frederick Eichelberger, B.S. in Physics (Case School of Applied Science); James Kenneth Farrell, B.A.; Gertrude Ollie Fleeman, A.B. (Wittenberg College), B.Sc. in H.E.; Orin Peneton Gard, A.B. (Wittenberg College); Ralph Nelson Gibbs, B.Sc. in Edu.; Hubert Arthur Grove, B.Met.E.; Homer James Hall, A.B. (Marietta College); Herman Henry Harrison, B.Sc. in Ag.; Leon Havis, B.S. in Agr. (Texas Technological College); Harold Bruce Hill, B.Sc. in Edu.; Doris Merrill Horch, B.Sc. in H.E.; Raymond Baldwin Kelsey, B.S. (Connecticut Agricultural College); Claude Clayton Kiplinger, A.B. (Western Reserve University); Lehr Flynn Kissling, B.Ch.E.; William Peter Koontz, B.Ch.E.; Lillian Katharine Krueger, B.Sc. in Edu.; Sol Levy, B.S. (Carnegie Institute of Technology); Earl Albert Long, A.B. (Catawba College); Don D. Martin, A.B. (Manchester College); Sylvan Cuyler Martin, B.C.E.; Merle Gano McFadden, B.S. in Edu. (Indiana State Teachers College); Gordon F. Moore, B.S. (Wilmington College); William I. Mutchmore, B.A. (Ohio University); William Carl Nettles, B.S. (Clemson Agricultural College); Rene Oehler, B.A. (University of Illinois); John Templeton Poffenberger, A.B. in Edu. (Ball State Teachers College); Homer Skilton Powley, B.S. (Kenyon College); J. D. Quinn, B.Sc. (Mississippi Agricultural and Mechanical College); Ruth Veth Rinear, B.A., B.Sc. in Edu.; Brice Albert Schumacher, B.E. Physics; William Clifton Sears, B.A. (Ohio Wesleyan University); Raymond Russel Starbuck, B.S. (Wilmington College); Archie Robert Stevenson, B.Met.E.; Lester Marion Stone, B.Sc. in Agr.; Clair Olen Throne, B.S. (Manchester College); James Edward Trotman, B.S. (Wilberforce University); Ralph Burdellas Vogel, B.Sc. in Edu.; Cecil Herbert Wadleigh, B.S. (Massachusetts State College); Kenneth Jackson Weir, A.B. (Ohio Northern University); Sigmund Joseph Zarembski, B.Sc. in Edu.

MASTER OF ARTS IN SOCIAL ADMINISTRATION

John Aloysius Ey, Jr., B.A.; Andrew Roy Truelson, B.Sc. in Bus. Adm.

BACHELOR OF SCIENCE IN AGRICULTURE

William Wayne Balliet; Elmer Forrest Felton; Robert Leslie Fletcher.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Naomi Ethel Adrian; Mary Luella Bargmann; Erma Loree Blackburn; Margaret Esther Cram; Florence Dorothy Geese; Erma Leone Henderson; Vera Bauman Hill; Ella Louise Hoffman; Wilma L. Kirkbride; Charlotte Elizabeth Lanman; Lucille Mary Link; Doris Imogene McDonald; Marian Katherine Morris; Mary Elizabeth Nicholson; Helen Elizabeth Reid; Shirley Mary Scherer; Minnie May Sesser; Katharine Myers Sheckler; Madalene Cornelia Sparrow; Vivian Rosella Stern; Madge Fluette Straw; Harriet Aurilla Tulloss; Ruth Elizabeth Winland.

BACHELOR OF ARTS

Helen Lucile Adcock; Aloysius Carleton Allen, Jerome Joseph Alt; Joseph James Borchert; Henry Joseph Caren; Nunzio Cerasa; Dorothy Childs; Clifford Harry Coles; Viola Frances Crawford; John Richard Desiderio; Elizabeth Louise Drum; Edgar Elliott Findlay; Wilbur Graham Fisher; Helen Baldwin Gray; William LeRoy Halfaker; Robert Browning Harness; Ernest Kaim Hatton; James Arther Helm; Mary Josephine Keegan; John Harold Kegg; Charles Kenneth Kincaid; Helen Fern Lawson; Leslie Lovass (cum laude and with High Distinction in Economics); Mary Jeannette Nichols, B.S. in Edu. (Ohio University); Helen Norma Nupuf; George L. Pelton; Robert George Pike; Joseph William Pound; Louis Ravin; Herbert Blough Rieth; Joseph Ramos Sanchez; Robert Lister Scott; Eleanor Ruth Shultzman (with High Distinction in English); Mabel Elizabeth Sims; Helen Marilena Spear; Robert Clarence Taylor; Mary Grace Texton; Cecil Bates Twine; George Ernest Tyack; John Plato Walsh; John Larimer Wilson.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

James Richard Argo; Lyle John Babbitt, Jr.; Thomas Schaad Bachman; Doyt Eugene Bell; Seyford Lowell Betz; Lester George Brailey; Earl Homer Bugbee; Fred Russell Cashner; Robert William Cassil; Theodore Christopher Chang; Charles Edward Davis; Gilbert Harris Durbin; Earl Daniel Durr; John Donald Fort; Lawrence Shedrick Gable; Bruce Osborn Gebhardt; Charles Goettemoeller; Nathan Louis Kazdin; Matilda Kline; Dale Frederick Krebs; Ford Franklin Linzee; Harold Wayne Loomis; Charles John Lopes; Robert Dallas Marshall, A.B. (Cedarville College); Robert Dale Musson; Harvey Edward Rodgers; Michael Albert Roth; Bernard Sperber; David Stein; Harold Allen Stewart; Verna Helen Thomas; Charles Oscar Tracy; Robert Alexander Wahl; Kathryn Mae Williams; J. Milton Zeckhauser.

BACHELOR OF SCIENCE IN JOURNALISM

Richard Joseph Beard; Ethel Minnie Cadley; Llewellyn Anderson Coles; Vincent James Donahue; Helen Mae Westerman.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Alice Gertrude Bell; Virginia Elizabeth Hartman; Elizabeth Mae Neiswonger.

BACHELOR OF SCIENCE IN EDUCATION

Clara Hardway Barnett; Ellsworth Carl Bartlett; Rhea Elizabeth Beard; Rupert Rennison Beetham; Dorothy Jane Boyd; Glendon Ken-

neth Bradford; Selma Marcelle Brown; David Clifton Bryant, Jr., B.A.; Inez Pickering Bryant; Vera Anne Candon; Violet McCune Cash; Dorothy Childs; Charles Ernest Cobb; Edna Elizabeth Cochran; Grace Colvin; Bertha Creswell; Joseph John Crifasi; Hiram Wayne Cummings; Irene Curless; Ernest Clifford Dilger; Roger Winferd Easley; Marlin Kelton Farmer; Carrie Isabelle Fischer; James Theodore Flood, B.A. (Gallaudet College); Gertrude Marie Fox; George Frederick Francis; Mabel Fudge; John Wilford Gahn; Henrietta McCarty Gillespie; Muriel Carrie Goen; Sadabelle Grimm; B. Harry Gunderson; Adalma Leona Henschen; Eunice Dissinger Hercher; Marjorie Brown Hilkert; Allein Yant Holden; Marian Priscilla Holfelner; Martha Marguerite Howser; Mahala Edna Ingram; Della Greek Knotts; Margaret McNabb Koehler; Frances Elaine Krasevec; Franklin Myron Krause; Elsie Ethel Krumbein; James Cecil Lawson; Benjamin B. Levenson; Benjamin Lampson Lewis, II, B.A. (Washington and Lee University); John Siegbert Lorr; David Robert Lyons; Jessie Turner Mahn; Robert Chase McCafferty; Janet Winifred McCluer; John Wilson McNeill; Elizabeth Smith McQuown; Francis Leo Meara, B.E.E., M.A., Ph.D.; Ruth Martha Metzger; Lavonne June Middlesworth; Rose Eloise Miller; Duffrin Alexis Morris; Esther Marian Nelson; Bertha Mae Orr; Louise Mary Ort; Martin Edward Peck; Dorothy Marie Penman; Dale Curtis Powell; Kenneth DeWitt Powers; Irene Edris Reynolds; George Arthur Rigrish; Herbert Alva Rogers; Lucile Row; Mildred Iona Sampson; Sarah Sampson; Herbert Harvey Sanders; Sadybelle Scott; Edna Ruth Shuster; Allen Alexander Staub; Gaylord B. Stephenson; Chester Kenneth Stichweh; Jacob Lehr Swihart; Dorothy Grace Swisher, B.A. (Smith College); Robert Clarence Taylor; Richard Ernest Teichert; Elizabeth Floretta Terrill; Dorothy Doris Tice; Eva Anita Tolan; William Howell Ward; Leland Homer Whitacre; Essa Vera Willison; Lewis John Wiragos; Olive Woodruff; Myrtie Florence York; Mary Marceline Yost; Louis Anthony Zarembski.

BACHELOR OF FINE ARTS

Julian Arba Wheelock.

BACHELOR OF ARCHITECTURE

Harold LeRoy Henderson; Armand Herald Innocenzi.

BACHELOR OF ARCHITECTURAL ENGINEERING

Robert Joseph Schomer.

BACHELOR OF CERAMIC ENGINEERING

Haven Max Zimmerman.

BACHELOR OF CHEMICAL ENGINEERING

Homer Robert Gill; Elmer Charles Piotter; Cyril Routledge Porthouse; Harold Wright Quigley; Charles Eugene Roth; Hyman Hirsch Weinberg.

BACHELOR OF CIVIL ENGINEERING

James Frank Baxa; Clyde Smythe Jenkins; Clarence Leslie Rice; Robert Leslie Wehr.

BACHELOR OF MECHANICAL ENGINEERING

Clifford Alden Bough; Frank Louis Prachar.

BACHELOR OF METALLURGICAL ENGINEERING

George Thomas Motok.

BACHELOR OF SCIENCE IN APPLIED OPTICS

Howard Fenimore Haines, B.Sc. in Bus. Adm.; Aram Tootikian.

BACHELOR OF SCIENCE IN PHARMACY

Raymond Mitchell Royle.

DOCTOR OF VETERINARY MEDICINE

Donald Eckert Simes.

CERTIFICATE OF PUBLIC HEALTH NURSING

Eugenia Cornea Motok, R.N.; Ada Elizabeth Galloway, R.N.

* * * * *

The President now presented the budget for the Department of Agricultural Extension for the year 1932-1933, and reported that by telephone conversation he had learned that the Committee of the Board on the Agricultural Extension budget for 1932-1933, after a study of the situation, had decided to recommend to the Board that the budget be approved as submitted. Thereupon the President called by telephone all members of the Board and notified them of this recommendation by the Committee, and thereupon six members of the Board voted to approve the Committee's recommendation in favor of the budget; Trustee Egbert H. Mack voted "No." This method was pursued in soliciting Board action because the Director of Agricultural Extension found it necessary to make adjustments called for by the budget out in the counties and quick action was needed.

The Agricultural Extension budget for the year 1932-1933 is therefore approved as submitted, the vote being as follows:

Ayes: Messrs. Stone, Caton, Laybourne, Kaiser, Atkinson, and Mrs. Paterson.

Nay: Mr. Mack.

THE OHIO STATE UNIVERSITY

AGRICULTURAL EXTENSION SERVICE

SOURCES OF INCOME

1932-1933

State Appropriation	\$301,600.86
Smith-Lever Fund	172,972.88
Supplementary Extension Fund.....	62,558.59
Capper-Ketcham Fund	39,797.02
Additional Cooperative Extension Fund.....	21,000.00
Regular U. S. D. A. Fund.....	9,750.00
Clark-McNary Fund	1,750.00
Institute Funds from Counties.....	15,400.00
Ohio Experiment Station (Forestry).....	1,350.00
Total	\$626,179.35
County Agent Funds from Counties.....	184,462.00
	<hr/>
Other Funds (Private).....	\$810,641.35
	6,450.00
Grand Total	\$817,091.35

AGRICULTURAL COLLEGE EXTENSION SERVICE PROJECTS
BUDGET 1932-1933

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp Ext. Offset	Capper- Ketchem	Not-Offsetting State County
<i>Personnel, Etc.</i>						
H. C. Ramsower, salary.....	\$ 1,000.00					\$ 4,550.00
Expenses						500.00
Geo. B. Crane, salary.....	2,090.00	2,090.00				
Tessa Webb, salary.....	900.00	900.00				
Julia Whitmer, salary.....						1,140.00
Nelson Capell, salary.....						1,500.00
J. A. Bond, salary.....						1,500.00
Stud. Labor, Chart making, etc..	300.00					
<i>Office Supplies</i>						
Small Printing	1,500.00					1,500.00
Stationery	357.50					292.50
Office Supplies	31.54					1,500.00
Postage	625.00					1,350.00
Express, freight	150.00					150.00
Communication	1,125.00					675.00
Educational Supplies	17.85					282.15
Envelopes for Counties (U. S. D. A.)*						
<i>Equipment</i>						
Office	350.00					
Educational	35.00					465.00
Automobile	300.00					
<i>Materials</i>						
Motor Supplies	597.80					152.20
General Plant						350.00
Repairs	40.00					60.00
<i>Contingent Fund</i>	3,075.31					
	\$12,495.00	\$ 2,990.00				\$15,966.85
* U. S. D. A. \$1,600.00						\$33,051.85
			Total for Project No. 1.....			

PROJECT No. 1-A—EDITORIAL WORK

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketchem	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>							
J. E. McClintock, salary.....					\$ 1,275.00		
Elmer Rowalt, salary.....		\$ 2,500.00					
Expenses					200.00		
Van Rensselaer Sill, salary.....	\$ 2,400.00						
Ethel Cadley, salary.....		2,800.00					
C. E. Wilson, salary.....		2,945.00					
Dorothy Sheridan, salary.....		1,080.00					
Reva Zuravsky, salary.....	1,080.00						
	\$ 3,480.00	\$ 9,325.00			\$ 1,475.00		
							Total for Project No. 1-A.....\$14,280.00

PROJECT No. 1-B—PUBLICATIONS

*Printing and Distribution
of Bulletins*

Printing Bulletins	\$ 6,069.66			\$ 2,000.00	\$ 2,260.34		\$ 670.00
Cuts	1,200.00						
Ralph Sprung, salary.....					1,560.00		
Stanley Gordon, salary.....					1,380.00		
Labor of Mailing.....	130.00				370.00		
	\$ 7,399.66			\$ 2,000.00	\$ 5,570.34		\$ 670.00
							Total for Project No. 1-B.....\$15,640.00

PROJECT No. 1-C—CORRESPONDENCE COURSES

J. E. McClintock, salary.....					\$ 3,000.00		
Expenses					100.00		
Edith Kindrich, salary.....					1,200.00		
Grading and Mailing.....							
C. C. Lessons.....					500.00		
					\$ 4,800.00		
							Total for Project No. 1-C.....\$ 4,800.00

PROJECT No. 2—COUNTY AGENTS

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Not-Offsetting State County	Add. Coop. Ext.	Private Funds
*\$650.00								
W. W. Brownfield, sal..		\$ 3,435.00						
Expenses	\$ 191.41		\$ 608.59					
*\$1200.00								
G. R. Eastwood, sal.....		2,790.00						
Expenses						\$ 800.00		
*\$1200.00								
D. S. Myer, salary.....	3,425.00							
Expenses						800.00		
B. B. Spohn, salary....		4,275.00						
Expenses						800.00		
Susanne Macino, salary.	1,080.00							
Ass't. County Agents...	600.00					2,400.00		
Fund for cooperation with counties now vac- ant which may re- establish work	1,000.00			\$ 2,800.00		3,000.00		
Funds for emergency aid to counties	2,200.00					4,800.00		
Annual Conference Exp.	1,800.00							
<i>County Agents</i>								
Alger, Horton, salary...		\$ 1,900.00		\$ 2,100.00				
Travel in County.....				600.00				
Misc. Expenses.....						\$ 2,700.00		
Alsopach, C. B., salary..		950.00		1,600.00			950.00	
Travel in County.....				600.00				
Misc. Expenses.....						700.00		
Anderson, O. H., salary.		1,100.00		200.00			1,100.00	
Travel in County.....				600.00				
Misc. Expenses.....						700.00		
Anderson, S. L., salary.		2,200.00		1,400.00				
Travel in County.....				800.00				
Misc. Expenses.....						1,120.00		
Applegate, V. G., salary		2,300.00		400.00				
Travel in County.....				600.00				
Misc. Expenses.....						1,000.00		
Barnes, Lloyd, salary...				2,200.00				
Travel in County.....								600.00
Barnhart, W. S., salary.		1,900.00		1,900.00				
Travel in County.....				600.00				
Misc. Expenses.....						1,420.00		

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Not-Offsetting State County	Add. Coop. Ext.	Private Funds
Bear, L. K., salary.....			200.00	2,300.00				
Travel in County.....			600.00					
Misc. Expenses.....						700.00		
Bell, F. I., salary.....	2,200.00		300.00					
Travel in County.....			600.00					
Misc. Expenses.....						300.00		
Blair, F. K., salary.....	2,100.00		500.00					
Travel in County.....			600.00					
Misc. Expenses.....						400.00		
Buck, W. L., salary.....	2,300.00		675.00					
Travel in County.....			600.00					
Misc. Expenses.....						1,125.00		
Boltz, George E., salary	1,900.00		1,100.00					
Travel in County.....			600.00					
Misc. Expenses.....						340.00		
Bond, E. H., salary.....	2,200.00		600.00					
Travel in County.....			600.00					
Misc. Expenses.....						1,500.00		
Boyd, Joseph H., salary	950.00		1,700.00	950.00				
Travel in County.....			600.00					
Misc. Expenses.....						400.00		
Bradfute, J. E., salary..	1,150.00			1,150.00				
Travel in County.....								500.00
Burris, V. D., salary...	1,050.00		750.00	1,050.00				
Travel in County.....			420.00					
Misc. Expenses.....						1,230.00		
Chambers, G. H., salary	2,300.00		25.00					
Travel in County.....			600.00					
Misc. Expenses.....						875.00		
Warren County, salary.	1,100.00						1,100.00	
Travel in County.....			600.00					
Misc. Expenses.....						900.00		
Clymer, R. R., salary...	1,100.00						1,100.00	
Travel in County.....								500.00
Colville, H. M., salary..	1,150.00	1,150.00	200.00					
Travel in County.....			600.00					
Misc. Expenses.....						700.00		
Coulson, Henri, salary..	1,250.00		300.00				1,250.00	
Travel in County.....			500.00					100.00
Cunningham, O. L., sal.	1,900.00		2,300.00					100.00
Travel in County.....			600.00					100.00
Dowds, D. D., salary...	1,100.00						1,100.00	100.00
Travel in County.....								600.00

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	Smith-Lever		Supp. Ext.	Supp. Ext.	Capper-	C.-K.	Not-Offsetting	Add. Coop.	Private
	Federal	State	Fund	Offset	Ketcham	Offset	State	Ext.	Funds
Drake, E. A., salary....				560.00					
Travel in County.....				600.00					
Misc. Expenses.....									
Dustman, G. A., salary.	1,900.00			1,200.00			155.00		
Travel in County.....				600.00					
Misc. Expenses.....									
Eaton, H. F., salary....		2,500.00							
Travel in County.....									
Ford, W. H., salary....		2,800.00							200.00
Travel in County.....				600.00					
Misc. Expenses.....							400.00		
Gibboney, C. N., salary.		2,200.00		180.00					
Travel in County.....				600.00					
Misc. Expenses.....							1,195.00		
Gilkey, J. R., salary....		1,900.00		1,300.00					
Travel in County.....				600.00					
Misc. Expenses.....							800.00		
Haag, P. E., salary....		2,300.00		500.00					
Travel in County.....				600.00					
Misc. Expenses.....							700.00		
Haskins, F. G., salary..		1,900.00		1,100.00					
Travel in County.....				600.00					
Misc. Expenses.....							675.00		
Hedge, J. C., salary....		1,900.00		1,476.00					
Travel in County.....				450.00					
Misc. Expenses.....							1,264.00		
Henderson, Floyd, salary						2,200.00			
Travel in County.....				500.00			500.00		
Misc. Expenses.....									
Herrman, D. T., salary.				1,610.00		1,900.00			
Travel in County.....				600.00					
Misc. Expenses.....							790.00		
Hummon, C. T., salary.				460.00		2,200.00			
Travel in County.....				600.00					
Misc. Expenses.....							940.00		
Hummon, Guy, salary..				700.00		2,100.00			
Travel in County.....				600.00					
Misc. Expenses.....							1,100.00		
Johnson, J. F., salary..						2,200.00			
Travel in County.....				600.00					
Misc. Expenses.....							650.00		
Johnson, T. H., salary.	2,200.00			600.00					
Travel in County.....				600.00					
Misc. Expenses.....							800.00		

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Not-Offsetting State County	Add. Coop. Ext.	Private Funds
Keeler, F. R., salary....	1,900.00		900.00					
Travel in County.....			600.00					
Kennard, T. C., salary....			200.00	2,300.00				
Travel in County.....			600.00					
Misc. Expenses.....						784.00		
Keyser, O. R., salary....		1,900.00	1,340.00					
Travel in County.....			600.00					
Misc. Expenses.....						885.00		
Kreitler, G. W., salary....		2,300.00	1,200.00					
Travel in County.....			600.00					
Misc. Expenses.....						1,200.00		
Kurtz, Lloyd, salary....		1,900.00	800.00					
Travel in County.....			600.00					
Misc. Expenses.....						1,500.00		
Lang, R. W., salary....		1,900.00	1,300.00					
Travel in County.....			600.00					
Misc. Expenses.....						600.00		
Lee, Charles, salary....		2,200.00						
Travel in County.....			600.00					
Misc. Expenses.....						900.00		
Lewis, H. S., salary....		2,100.00	2,400.00					
Travel in County.....			600.00					
Lower, F. I., salary....		1,900.00	1,600.00					
Travel in County.....			600.00					
Misc. Expenses.....						1,300.00		
McGrew, C. D., salary..			900.00	1,900.00				
Travel in County.....			600.00					
Misc. Expenses.....			512.59			921.41		
Miller, D. P., salary....		2,400.00				100.00		
Travel in County.....						600.00		
Misc. Expenses.....						800.00		
Milner, A. R., salary....		2,300.00				75.00		
Travel in County.....						600.00		
Misc. Expenses.....						825.00		
Montgomery, W. W., sal		2,300.00						
Travel in County.....								600.00
Munger, R. W., salary..		2,200.00						
Travel in County.....						600.00		
Misc. Expenses.....						150.00		
Phares, V. R., salary....		2,200.00						
Travel in County.....						600.00		
Misc. Expenses.....						600.00		
Porter, Stanley, salary..		2,200.00						
Travel in County.....						600.00		
Misc. Expenses.....						800.00		

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	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Not-Offsetting State County	Add. Coop. Ext.	Private Funds
Reading, B. W., salary.		1,900.00				700.00		
Travel in County.....						600.00		
Misc. Expenses.....						900.00		
Rowland, C. E., salary.		1,900.00				1,600.00		
Travel in County.....						600.00		
Misc. Expenses.....						1,300.00		
Sands, O. D., salary...		2,200.00				500.00		
Travel in County.....						600.00		
Misc. Expenses.....						650.00		
Shilliday, N. H., salary.		2,500.00						400.00
Travel in County.....								600.00
Smith, A. H., salary...		2,200.00						400.00
Misc. Expenses.....								
Sorensen, A. L., salary.		2,300.00				600.00		
Travel in County.....						600.00		
Misc. Expenses.....						300.00		
Taylor, F. P., salary...		1,900.00				1,300.00		
Travel in County.....						600.00		
Misc. Expenses.....						1,628.00		
Taylor, Henry, salary..		2,200.00						
Travel in County.....						600.00		
Misc. Expenses.....						200.00		
Thayer, H. F., salary..		1,900.00				1,300.00		
Travel in County.....						600.00		
Misc. Expenses.....						100.00		
Thomas, R. M., salary..		1,900.00				1,100.00		
Travel in County.....						600.00		
Misc. Expenses.....						1,000.00		
Townsend, E. F., salary		2,300.00				500.00		
Travel in County.....						600.00		
Misc. Expenses.....						1,195.00		
Utz, E. J., salary.....	2,200.00					500.00		
Travel in County.....						600.00		
Misc. Expenses.....						750.00		
Varney, H. H., salary..	1,900.00					1,500.00		
Travel in County.....						800.00		
Misc. Expenses.....						1,100.00		
Ward, H. S., salary....	1,900.00					1,890.00		
Travel in County.....						800.00		
Misc. Expenses.....						2,750.00		
Wetherell, Carl, salary..	2,000.00							
Travel in County.....								500.00
Whonsetler, J. E., sal..	1,900.00					1,500.00		
Travel in County.....						600.00		
Misc. Expenses.....						320.00		

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	Smith-Lever Federal	Smith-Lever State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Not-Offsetting State	Not-Offsetting County	Add. Coop. Ext.	Private Funds
Williams, E. O., salary.	1,900.00							1,400.00		
Travel in County.....								600.00		
Misc. Expenses.....								100.00		
Wilson, H. N., salary..	2,300.00							500.00		
Travel in County.....								600.00		
Misc. Expenses.....								400.00		
Work, Ross, salary.....	2,200.00							500.00		
Travel in County.....								600.00		
Misc. Expenses.....								400.00		
Wright, M. R., salary..	1,900.00							1,484.00		
Travel in County.....								600.00		
Misc. Expenses.....								478.00		
Wyckoff, W. W., salary	2,200.00							450.00		
Travel in County.....								600.00		
Misc. Expenses.....								950.00		
Hummel, Claude, salary					1,200.00			600.00		
Travel in County.....								800.00		
Allen, Hancock, Hardin, Marion, Morrow, Put- nam, Seneca, Wyan, dot, Noble, Erie, Dela- ware, Portage, Madi- son Counties.										
	\$36,696.41	\$59,600.00	\$52,758.59	\$62,558.59	\$15,850.00	\$10,600.00	\$12,600.00	\$86,694.41	\$ 8,700.00	\$5,200.00

*U.S.D.A.
\$3,050.00

University Funds	\$199,855.00
County Funds	149,253.00
Farm Bureau Funds	5,200.00

Total for Project No. 2.....\$354,308.00

PROJECT No. 3--BOYS' AND GIRLS' CLUB WORK

	Smith-Lever Federal	Smith-Lever State	Supp. Ext. Fund	Capper- Ketcham	C.-K. Offset	Not-Offsetting State	Not-Offsetting County	Add. Coop. Ext.	Add. Coop. Offset	Private Funds
<i>Personnel, Etc.</i> *\$1200.00										
W. H. Palmer, sal.....		\$ 3,075.00								
Expenses						\$ 700.00				
O. C. Croy, salary.....	\$ 3,800.00									
Expenses						700.00				
Guy Dowdy, salary.....		3,800.00								
Expenses						700.00				

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	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	C.-K. Offset	Not-Offsetting State County	Add. Coop. Ext.	Add. Coop. Offset	Private Funds
Hulda Horst, salary....	3,325.00								
Expenses	600.00								
C. C. Lang, salary.....		3,800.00							
Expenses	700.00								
Stenographer—½ time..						510.00			
Ione J. Lamb, salary...						1,500.00			
Instructors in Boys' and Girls' Club Work. For Camps and Co. Fairs				\$ 2,200.00		1,300.00			
State Camp Director									
2 mo. salary.....						400.00			
Expenses						100.00			
Annual Conf.—Exp....	250.00								
Club Agents									
Baker, Lyman, salary..							\$ 2,200.00		
Travel in County....						\$ 200.00			\$ 400.00
Misc Expenses									250.00
Battles, Kenneth, sal..			\$ 1,900.00					\$ 1,000.00	
Travel in County....								800.00	
Bibbee, C. R., salary...			1,900.00					1,700.00	
Travel in County....								600.00	
Bird, C. Alice, salary..				1,800.00					
Travel in County....						600.00			
Black, Sanna, salary....				1,900.00				700.00	
Travel in County....								600.00	
Caldwell, C. C., salary..		1,900.00						1,500.00	
Travel in County....								600.00	
Everhart, G. G., salary.		2,200.00				200.00			
Travel in County....						800.00			
Harshfield, H. W., sal..		1,900.00				1,350.00			
Travel in County....						800.00			
Lowther, Wm. A., sal..				1,900.00		200.00			
Travel in County....						600.00			
Maxwell, J. N., salary..	1,900.00					600.00			
Travel in County....						600.00			
Misc. Expenses						1,220.00			
McIntosh, S. N., salary	2,100.00					180.00			
Travel in County....						420.00			
	\$12,675.00	\$16,675.00	\$ 3,800.00	\$ 7,800.00		\$ 5,910.00	\$ 7,770.00	\$ 2,200.00	\$ 7,500.00
*U. S. D. A. Fund	\$1200.00								\$ 650.00
Total University Funds.....									\$50,260.00
Total County Funds.....									15,270.00
Private Funds									650.00
Total for Project No. 3.....									\$66,180.00

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PROJECT No. 4—HOME DEMONSTRATION WORK

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	C.-K. Offset	Not-Offsetting State County	Add. Coop. Ext.	Add. Coop. Offset	Private Funds
<i>Personnel, Etc.</i>									
*\$1500.00									
Minnie Price, salary... \$	2,490.00								
Expenses	700.00								
Blanche Bowers, salary.		\$ 3,610.00							
Expenses						\$ 700.00			
Adele Koch, salary.....					\$ 3,610.00				
Expenses						700.00			
Eunice Teal, salary....	2,850.00								
Expenses	700.00								
Mildred Young, salary..	1,500.00								
Farm Women's Camps.						150.00			
Asst. Home Agents....				\$ 2,800.00					
Funds for Emergency									
Aid to Counties.....					837.02	662.98			
Annual Conf.—Exp....	550.00								
<i>Home Agents</i>									
Barthelmeh. Addis, sal.	1,900.00							\$ 575.00	
Travel in County.....								600.00	
Bear, Virginia, salary..				1,900.00					
Travel in County.....								450.00	
Berry, Edith, salary....				1,900.00				400.00	
Travel in County.....								600.00	
Booth, Florence, salary.	1,302.98			597.02				560.00	
Travel in County.....								450.00	
Brown, Helen D., salary	1,900.00					\$ 516.00			
Travel in County.....								600.00	
Childs, Edith, salary... 1,900.00						638.00			
Travel in County.....								600.00	
Fernald, Mabel, salary.. 2,100.00								600.00	
Travel in County.....								600.00	
Gebby, Helen, salary... 1,900.00								500.00	
Travel in County.....						600.00			
Graddy, Elizabeth, salary				950.00	950.00				
Travel in County.....								600.00	
Greer, Rossie, salary... 950.00					950.00		\$ 950.00	850.00	
Travel in County.....								600.00	
Hedge, Isabel, salary.. 950.00					950.00		950.00	900.00	
Travel in County.....								600.00	
Kinsey, Eva M., salary.				2,200.00					\$ 200.00
Master, Elizabeth, sal... 2,125.00									
Travel in County.....								600.00	

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	Smith-Lever		Supp. Ext.	Capper-	C.-K.	Not-Offsetting		Add. Coop.	Add. Coop.	Private
	Federal	State	Fund	Ketcham	Offset	State	County	Ext.	Offset	Funds
Minturn, Ruth, salary..					950.00			950.00	350.00	
Travel in County.....									600.00	
Prewitt, Ruth, salary..					950.00			950.00	300.00	
Travel in County.....							600.00			
Quick, Hazel, salary....				1,900.00			200.00			
Travel in County.....							600.00			
Radford, Ruth, salary..	2,100.00								85.00	
Travel in County.....							600.00			
Silcott, Dorothy, salary.	1,900.00						400.00			
Travel in County.....							600.00			
Sparks, Emma, salary..	2,400.00									
Travel in County.....									500.00	
Tingley, Katherine, sal.				1,900.00						
Travel in County.....							485.00			
Tresch, Grace, salary...			\$ 2,200.00							
Travel in County.....										400.00
Wagner, Grace, salary.			1,900.00						500.00	
Travel in County.....							600.00			
Watts, Nellie, salary...			1,900.00						480.00	
Travel in County.....							600.00			
	<u>\$28,317.98</u>	<u>\$ 3,610.00</u>	<u>\$ 6,000.00</u>	<u>\$14,147.02</u>	<u>\$ 9,197.02</u>	<u>\$ 2,212.98</u>	<u>\$ 6,439.00</u>	<u>\$ 3,800.00</u>	<u>\$13,500.00</u>	<u>\$ 600.00</u>
*U. S. D. A. Fund									\$68,785.00	
\$1500.00									19,939.00	
									600.00	
									<u>\$89,324.00</u>	
										Total for Project No. 4.....

	PROJECT No. 4-A—CLOTHING					
	Smith-Lever		Supp. Ext.	Not-Offsetting		Add. Coop.
	Federal	State	Fund	State	County	Ext.
<i>Personnel, Etc.</i>						
Edna Callahan, salary.....		\$ 3,325.00				
Expenses	\$ 700.00					
Bertha Baker, salary.....	2,400.00					
Expenses				\$ 700.00		
	\$ 3,100.00	\$ 3,325.00		\$ 700.00		
Total for Project No. 4-A.....						\$7,125.00
 PROJECT No. 4-B—HOME MANAGEMENT						
<i>Personnel, Etc.</i>						
Thelma Beall, salary.....		\$ 2,850.00				
Expenses				\$ 700.00		
Thelma Stewart, salary.....	1,020.00					
	\$ 1,020.00	\$ 2,850.00		\$ 700.00		
Total for Project No. 4-B.....						\$4,570.00
 PROJECT No. 4-C—NUTRITION						
<i>Personnel, Etc.</i>						
Alma Garvin, salary.....		\$ 3,135.00				
Expenses	\$ 700.00					
Lelia Ogle, salary.....		3,040.00				
Expenses				\$ 700.00		
	\$ 700.00	\$ 6,175.00		\$ 700.00		
Total for Project No. 4-C.....						\$7,575.00
 PROJECT No. 4-D—HEALTH						
<i>Personnel, Etc.</i>						
Wanda Przyluska, salary....	\$ 3,135.00					
Expenses	700.00					
	\$ 3,835.00					
Total for Project No. 4-D.....						\$3,835.00
 PROJECT No. 4-E—HOME FURNISHINGS						
<i>Personnel, Etc.</i>						
Anne Biebricher, salary....		\$ 3,135.00				
Expenses	\$ 700.00					
	\$ 700.00	\$ 3,135.00				
Total for Project No. 4-E.....						\$3,835.00

PROJECT No. 5—SOILS AND CROPS

<i>Personnel, Etc.</i>	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
R. D. Lewis, salary.....		\$ 3,990.00				
Expenses				\$ 700.00		
Earl Jones, salary.....		3,800.00				
Expenses				700.00		
E. P. Reed, salary.....	\$ 3,800.00					
Expenses	700.00					
D. R. Dodd (1/12 time)						
Exp. Sta., salary.....	3,630.00					
Expenses	700.00					
J. A. Slipher, salary.....		3,990.00				
Expenses				700.00		
F. J. Salter, salary.....				1,845.00		
Expenses				350.00		
Veronica Ryan, Pt. salary..				540.00		
Hazel Monett, Pt. salary...				600.00		
Evelyn Ball, salary.....				1,200.00		
Stenographer, 1/2 time.....	407.64			72.36		
Asst. in Soils, salary.....				1,060.00		
Labor, Corn Show, etc.....				100.00		
	<u>\$ 9,237.64</u>	<u>\$11,780.00</u>		<u>\$ 7,867.36</u>		
Total for Project No. 5.....						<u>\$28,885.00</u>

PROJECT No. 6-A—HORTICULTURE-POMOLOGY

<i>Personnel, Etc.</i>	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
F. H. Beach, salary.....	\$ 4,180.00					
Expenses				\$ 700.00		
C. S. Holland, salary.....		\$ 3,420.00				
Expenses	700.00					
Doris Reed, 3/4 time.....	900.00					
	<u>\$ 5,780.00</u>	<u>\$ 3,420.00</u>		<u>\$ 700.00</u>		
Total for Project No. 6-A.....						<u>\$9,900.00</u>

PROJECT No. 6-B—VEGETABLE GARDENING

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
E. B. Tussing, salary.....		\$ 3,325.00				
Expenses				\$ 700.00		
E. R. Lancashire, salary....		3,325.00				
Expenses	\$ 700.00					
A. W. Marion, salary.....		2,850.00				
Expenses				700.00		
Kathryn Prushing, ¼ time..	720.00					
	\$ 1,420.00	\$ 9,500.00		\$ 1,400.00		
Total for Project No. 6-B.....						\$12,320.00

PROJECT No. 6-C—FORESTRY

*\$1750.00						
<i>Personnel, Etc.</i>						
Forest Dean, salary.....				\$ 1,350.00		
Expenses				700.00		
				\$ 2,050.00		
*\$1750.00 Clark-McNary						
Total for Project No. 6-C.....						\$3,800.00

PROJECT No. 6-D—HOME BEAUTIFICATION

<i>Personnel, Etc.</i>						
Victor Ries, salary.....				\$ 3,325.00		
Expenses				700.00		
L. C. Chadwick, ¼ time....				760.00		
Expenses				850.00		
Margaret Wasem, salary....				600.00		
				\$ 5,735.00		
Total for Project No. 6-D.....						\$5,735.00

PROJECT No. 7-A—FARM MANAGEMENT

	Smith-Lever		Supp. Ext. Fund	Not-Offsetting		Add. Coop. Ext.
	Federal	State		State	County	
<i>Personnel, Etc.</i>						
C. R. Arnold, $\frac{3}{4}$ time.....				\$ 3,237.50		
Expenses				500.00		
*\$1200						
Guy W. Miller, salary.....	\$ 2,600.00					
Expenses				700.00		
*\$1200						
L. H. Barnes, salary.....	2,220.00					
Expenses				700.00		
Paul Fankhauser, salary....		\$ 3,420.00				
Expenses	700.00					
Assistants—Farm						
Management Records ..				1,000.00		
Margaret McDonald, salary.		1,292.88		27.12		
Margaret Judd, salary.....						\$ 1,320.00
Florence Thomas, salary....				1,020.00		
*U. S. D. A.	\$ 5,520.00	\$ 4,712.88		\$ 7,184.62		\$ 1,320.00
\$2400.00						
Total for Project No. 7-A.....				\$21,137.50		

PROJECT No. 7-B—MARKETING

<i>Personnel, Etc.</i>						
B. A. Wallace, salary.....		\$ 3,610.00				
Expenses	\$ 700.00					
C. W. Hammans, salary....	3,610.00					
Expenses	700.00					
Paul A. Young, salary.....						\$ 3,610.00
Expenses						700.00
Rose Forquer, salary.....	1,020.00					
	\$ 6,030.00	\$ 3,610.00				\$ 4,310.00
Total for Project No. 7-B.....				\$13,950.00		

PROJECT No. 7-C—RURAL SOCIOLOGY

<i>Personnel, Etc.</i>						
R. B. Tom, salary.....				\$ 3,040.00		
Expenses				700.00		
R. C. Smith, Pt. time, salary				1,900.00		
Expenses				350.00		
				\$ 5,990.00		
Total for Project No. 7-C.....				\$5,990.00		

PROJECT No. 8-A—ENTOMOLOGY

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
T. H. Parks, salary.....	\$ 4,180.00					
Expenses	700.00					
Virgil Argo, salary.....		\$ 3,040.00				
Expenses				\$ 700.00		
Spray Service, salary.....	1,050.00					
Expenses	150.00					
Margie Jones, ½ time, sal..	600.00					
	<u>\$ 6,680.00</u>	<u>\$ 3,040.00</u>		<u>\$ 700.00</u>		
Total for Project No. 8-A.....						\$10,420.00

PROJECT No. 8-B—PLANT PATHOLOGY

<i>Personnel, Etc.</i>						
A. L. Pierstorff, salary....	\$ 3,800.00					
Expenses	700.00					
Spray Service, salary.....				\$ 600.00		
Margie Jones, ½ time, sal..	600.00					
	<u>\$ 5,100.00</u>			<u>\$ 600.00</u>		
Total for Project No. 8-B.....						\$5,700.00

PROJECT No. 9—AGRICULTURAL ENGINEERING

<i>Personnel, Etc.</i>	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
Virgil Overholt, part time....				\$ 2,775.00		
Expenses				450.00		
R. D. Barden, salary.....	\$ 3,420.00					
Expenses				700.00		
H. P. Twitchell, salary.....		\$ 3,135.00				
Expenses	500.00					
N. Robert Bear, ½ time....				1,500.00		
Expenses	300.00					
Eleanor Beall, part time....				720.00		
	\$ 4,220.00	\$ 3,135.00		\$ 6,145.00		
Total for Project No. 9.....						\$13,500.00

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PROJECT No. 10—ANIMAL HUSBANDRY

<i>Personnel, Etc.</i>					
J. W. Wuichet, salary.....		\$ 3,800.00			
Expenses				\$ 700.00	
C. L. Blackman, salary.....		3,800.00			
Expenses				700.00	
I. A. Kauffman, salary.....	\$ 3,800.00				
Expenses				700.00	
L. P. McCann, salary.....		3,800.00			
Expenses	700.00				
Ivan McKellip, salary.....	3,610.00				
Expenses	296.19			403.81	
Helen Krebs, salary.....		1,080.00			
Cecil Allen, salary.....	1,200.00				
	\$ 9,606.19	\$12,480.00		\$ 2,503.81	
Total for Project No. 10.....					\$24,590.00

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PROJECT No. 11—POULTRY HUSBANDRY

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
R. E. Cray, salary.....		\$ 3,610.00				
Expenses				\$ 700.00		
Paul Zumbro, salary.....	\$ 2,800.00					
Expenses				700.00		
C. M. Ferguson, salary.....	3,420.00					
Expenses		700.00				
Lena Metzger, salary.....	1,080.00					
Georgiana Lindsay, salary....	960.00					
	<u>\$ 8,960.00</u>	<u>\$ 3,610.00</u>		<u>\$ 1,400.00</u>		
Total for Project No. 11.....						\$13,970.00

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PROJECT No. 12—DAIRY TECHNOLOGY

<i>Personnel, Etc.</i>						
D. S. Kochheiser, salary.....				\$ 3,420.00		
Expenses				700.00		
<i>Advanced Registry Work</i>						
Alice Gillam, salary.....				960.00		
Stenographic Service.....				600.00		
Supplies				300.00		
Traveling Expenses.....				500.00		
				<u>\$ 6,480.00</u>		
Total for Project No. 12.....						\$ 6,480.00

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PROJECT No. 13—FARMERS' INSTITUTES

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
J. P. Schmidt, salary.....				\$ 3,990.00		
Expenses				800.00		
Margaret Huffman, salary....				1,800.00		
County Institute Speakers,						
Salaries				5,100.00	\$ 8,600.00	
Expenses				3,800.00	3,700.00	
Supplementary Institutes.....					1,100.00	
Institute Printing					1,600.00	
Annual Conference					400.00	
H. E. Eswine, salary.....				2,400.00		
Expenses				600.00		
				<u>\$18,490.00</u>	<u>\$15,400.00</u>	
Total for Project No. 13.....						\$33,890.00

PROJECT No. 14—FARMERS' WEEK

Farmers' Week Speakers,						
Per Diem				\$ 1,000.00		
Expenses				1,000.00		
Assistants—Labor				300.00		
				<u>\$ 2,300.00</u>		
Total for Project No. 14.....						\$ 2,300.00
TOTAL FOR ALL PROJECTS.....						\$817,091.35

* * * * *

Thereupon the Board recessed to meet at 8:30 P. M.

The Board resumed its session at 8:00 P. M., with the same members present as at the afternoon session.

* * * * *

The President now presented Dr. Arthur J. Klein, Chairman of the Special Committee appointed by the President to study the nature and extent of the University courses and activities and the educational functions of the University in general.

In presenting Dr. Klein, the President stated that the need for such study had been considered by the Administrative Council, and that the conclusion reached was that this study could best be undertaken by a special faculty committee appointed for that purpose.

At a meeting of the University Faculty held July 19th, this matter was brought to the attention of the faculty, and at this meeting the faculty gave cordial approval to the recommendation of the President, and provided for the appointment of a special committee by the President to do this work.

The President stated further that he had appointed as members of said committee, Professor Arthur J. Klein, Chairman, Professor Alpheus W. Smith, and Professor Carl Wittke. This committee had held several meetings and he had asked Professor Klein to come to this meeting to present to the Board the preliminary proposals which the committee felt should guide the study.

Professor Klein thereupon presented the principles upon which the committee felt it should proceed and the members of the Board joined in the discussion at length. The purposes of such study, the procedures and the results to be accomplished were given careful consideration and discussion. The members of the Board cordially expressed themselves as deeply interested in the purposes of the University Faculty in making this study, and in the intelligent and aggressive manner in which the committee was proceeding.

* * * * *

Thereupon the Board adjourned to meet in the morning at 9:00 o'clock.

August 19, 1932.

The Board came together at 9:00 A. M., with the same members present as at yesterday's session.

* * * * *

President Rightmire presented Vice-President J. L. Morrill. Mr. Morrill submitted a detailed report covering his activities and indicating the progress which has been made in his special field.

* * * * *

The Board now considered the order of the Director of Finance reducing the appropriations made for Personal Service and Maintenance for 1932, 5 per cent; this means a reduction of \$183,000.00 in the appropriation made for Operation and Maintenance for the period ending December 31, 1932.

After a careful study of the present financial status of the University, the Board directed the Secretary to advise the Director of Finance that \$63,000.00 of the appropriation for Maintenance is released at this time, and that the Trustees, after making a further

study, will advise the Director of Finance of the allocation of the balance requested.

* * * * *

The Secretary read to the Board a communication from the Feibel Bros. Realty Company under date of August 12th, concerning a proposal to lease to the University a building known as the Neil-Wood Gables.

It was the unanimous opinion of the Board that no consideration could be given to such a proposal at this time.

* * * * *

The Secretary reported that on July 29, 1932, the property under option of purchase from Flora Louise and Elizabeth H. Hess consisting of 91.2 acres, was purchased for the sum of \$50,000.00 and the transaction closed. The deed for this property has been duly recorded and filed in the office of the Auditor of State.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, it was ordered by unanimous vote that the position of Elevator Inspector be abolished, effective August 7, 1932.

* * * * *

Thereupon the Board adjourned to meet on Monday, September 12th, 1932, 12:30 P. M., at Wooster, Ohio.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) EGBERT H. MACK,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, September 12, 1932.

The Board of Trustees met at Wooster, Ohio, at 12:30 P. M., pursuant to adjournment.

Present: Julius F. Stone, Lawrence E. Laybourne, Mrs. Alma W. Paterson, and Harry Caton. Due to the absence of the Chairman and the Vice Chairman, Mr. Caton was selected as Acting Chairman for the meeting.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mrs. Paterson, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Mary Ellen Hutton	Grad. Assistant	July 27, 1932 for Su. Qr. only	166.67 period
<i>College of Education</i>			
<i>Administration</i>			
Cecelia Krakoff	Stenographer	Sept. 11, 1932	1,140.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Mrs. Eva Rose	General Duty Nurse	Sept. 14, 1932	1,200.00
Ada Lorraine Garrett	Diet Kitchen Helper	Aug. 12, 1932	600.00
<i>Graduate School</i>			
Owen A. Thompson	Fellow	Aug. 9, 1932	500.00
Audrey Sweet	Editorial Asst.	Oct. 15, 1932	1,500.00 (Rotary)
<i>President's Division</i>			
<i>Library</i>			
Helen L. Sears	Library Assistant	Sept. 12, 1932	900.00
Eleanor Torbert	Library Assistant	Aug. 31, 1932	75.00 mo.
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Gertrude Horn	Asst. to Alumni Recorder	Sept. 1, 1932	1,500.00
<i>University Bookstore—Rotary</i>			
Rose Hartman	Stenographer	Aug. 1, 1932	1,440.00
<i>University Press—Rotary</i>			
Eileen Morrissey	Stenographer	Aug. 31, 1932	1,200.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Administration—Rotary</i>				
Ruth L. Smith	Stenographer	Sept. 6, 1932		1,020.00

<i>Animal Husbandry</i>				
Lester M. Stone	Assistant	Au. Qr.	Au.Wi.Sp.	500.00
(Salary to be paid from Rotary Fund—Income from meat sales.)				
<i>Home Economics</i>				
Agnes Skinner	Assistant	Au. Qr.	Au.Wi.Sp.	2,000.00
Mary E. Nicholson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
(Salaries to be paid from Rotary Fund of Pomerene Hall Cafeteria.)				
Mary S. Seovill	Assistant	Au. Qr.	Au.Wi.Sp.	396.00
Ruth F. Steidinger	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	500.00
(Salaries to be paid from Rotary Fund of Home Economics Nursery School.)				
Gladys Scott Cook	Grad. Assistant	2nd term, Su.Qr. only		83.33 period
<i>College of Arts and Sciences</i>				
<i>Physics</i>				
Carl McWhirt	Technical Asst.	Sept. 1, 1932 for 4 mos.		158.25 mo.
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
James C. Yocum	Research Asst.	Sept. 1, 1932	Au.Wi.Sp.	150.00 mo.
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Evelyn Billingsley	Stenographer	Aug. 1, 1932 for 30 days		100.00 mo.
Ruth Snyder	Stenographer	Sept. 1, 1932		1,020.00
Cecelia Krakoff	Stenographer	Sept. 12, 1932		1,200.00
<i>Practical Arts and Vocational Education</i>				
Alice Buehrer	Departmental Asst.	Au. Qr.	Au.Wi.	200.00 period
Herbert H. Sanders	Departmental Asst.	Au. Qr.	Au.	150.00 period
<i>University School</i>				
Elma A. Whitney	Asst. Librarian (Cataloguer)	Aug. 15, 1932, for 4 mos.		100.00 mo.
*Alice V. Lentz	Asst. Manager and Cook, Univ. School Dining- room	Oct. 1, 1932	Au.Wi.Sp.	85.00 mo.
*(Salary to be paid from income of Dining-room.)				
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Hsu Yung Chao	Assistant	Au. Qr.	Au.Wi.Sp.	100.00
<i>Metallurgy</i>				
Arch R. Stevenson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	290.00 for 8 mos.
Edwin W. Earhart	Student Assistant	Au. Qr.	Au.Wi.Sp.	240.00 for 8 mos.
Robert A. Blackburn	Student Assistant	Au. Qr.	Au.Wi.Sp.	240.00 for 8 mos.
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
Francis J. Phillips	Tech. Assistant	Oct. 1, 1932	Su.Au.Wi.Sp.	1,500.00
Versa Cole	Research Asst. in Surgery	Jan. 1, 1933	Wi.Sp.	No sal.
<i>Starling-Loving Hospital</i>				
Geraldine Pierce	Gen. Duty Nurse	Oct. 1, 1932		1,200.00
Thelma Marteena	Diet Kitchen Helper	Aug. 18, 1932		600.00
<i>College of Pharmacy</i>				
Ewen Gillis	Instructor	Au. Qr.	Au.Wi.Sp.	2,100.00
<i>Graduate School</i>				
Merritt M. Chambers	Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No sal.
Raymond Hsien Tseng	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
Andrew Barta	Scholar	Au. Qr.	Au.Wi.Sp.	300.00
(Mr. Barta's salary is to be paid as follows: \$200.00 from A-1 100.00 from Graduate School Fund)				

9-12-'32

George T. Motok	Battelle Memorial Institute Fellow	Sept. 1, 1932 for Au.Wi.Sp. 10 mos.	600.00 period
(Mr. Motok's salary will be paid directly to him by the Institute)			
Arthur Weller	Editorial Asst.	Aug. 31, 1932	1,500.00 (Rotary)
<i>President's Division</i>			
<i>Library</i>			
Ruth H. Miller	Library Assistant	Oct. 1, 1932	75.00 mo.
Ruth E. Morris	Library Assistant	Oct. 1, 1932	75.00 mo.
<i>University Bookstore—Rotary</i>			
Eileen Morrissey	Stenographer	Sept. 1, 1932	1,200.00
*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>Administrative Division</i>			
<i>News Bureau</i>			
Harold K. Schellenger	Editorial Assistant	Asst. Director	Sept. 1, 1932
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Education</i>				
<i>University School</i>				
Lucille Yeager	Stenographer	July 12, 1932	1,020.00	1,080.00
<i>President's Division</i>				
<i>Physical Education for Men</i>				
June W. Bowman	Stenographer	Sept. 1, 1932	510.00 half time	960.00 full time
<i>Administrative Division</i>				
<i>Registrar's Office</i>				
Betty Bonnet	Asst. to Registrar	Sept. 1, 1932	1,200.00	1,500.00
Betty Peppard	Asst. to Registrar	Sept. 1, 1932	1,020.00	1,200.00
(Transferred from Registrar's Office, work on students' records, to the office of Alumni Recorder, to have charge of work on Alumni Records, to fill positions there recently vacated, at established salaries.)				

Physical Plant Division
Janitors

Wilfred Curry	Janitor	Sept. 1, 1932	480.00	360.00
(Mr. Curry is ill and will not be able to return to work. It is recommended that he be retired as of August 31, 1932.)				
*	*	*	*	*

Miscellaneous
Recommendations

That the quarters of service of Louise M. Spaeth, Instructor in the Department of Sociology, be changed from Summer, Autumn, Winter, and Spring to Summer, Winter, and Spring for the year 1932-1933.

That Fred J. Brooks, Technical Assistant in the Department of Physics, be granted a leave of absence without salary from September 1, 1932 to January 1, 1933.

That the proposal of the Italian Club of Ohio State University be accepted to present to the University Library \$15.81, to be expended for Italian books to be placed in the University Library and that due appreciation be expressed to the Club for their generous thought about the needs of the University.

That there be appropriated from "Student Activities and Medical Service Laboratory Fees" the sum of \$445.00 to be used in the co-operation of the University with the High School Debating League; this is a service which the University has been rendering to the High

Schools for a number of years and which falls within the scope of the Student Activities of the University as they are related to the High Schools of the State.

* * * * *

The President now presented the Rules and Regulations of the University Faculty recently revised by the Faculty, for the consideration and approval of the Board of Trustees.

Rule No. 160 was amended as follows:

Add at the end of paragraph (a) the following:

“and receiving a salary of less than \$1000 per annum.”

Make the same addition to paragraphs (d) and (f).

Strike out paragraph (g).

Amend paragraph (b) so as to read as follows:

“All graduate assistants, and research assistants in the Research Bureaus receiving a salary of less than \$1000 per annum, who are registered in the Graduate School.”

Amend the first long paragraph of Rule No. 160 by striking out the words following “department” in next to last line and substitute therefor the following:

“in which such person is or is expecting to be a candidate for a graduate degree.”

At the end of the rule, just after paragraph (f) insert—

“The limitation mentioned in paragraphs (a), (b), (d), and (f) above will become effective January 1, 1933.”

RULES AND REGULATIONS OF THE UNIVERSITY FACULTY

I. THE PRESIDENT

2. *Duties of the President.** The duties of the President shall be as follows: (1) The President shall be the executive head of the University. It shall be his duty to enforce all rules and regulations of the Board, and he is hereby clothed with all authority requisite to that end.

(2) He shall be the presiding officer of the University Faculty; he shall be a voting member of the University Faculty and of all colleges faculties. He shall be the representative and general executive of the Board of Trustees in all University affairs except as otherwise directed by the Board.

(3) All professors shall be responsible to him through their deans for the faithful and efficient performance of their duties. All other members of the departments shall be responsible to the chairmen of their several departments and through them to the Dean and President.

(4) He shall be *ex officio* a member of all the Faculties, Councils, Boards, and Standing Committees of the University with the exception of the Committee on Honorary Degrees and shall be notified in advance of all meetings.

(5) He shall appoint all Councils, Boards, and Standing Committees of the University Faculty unless the membership has been desig-

NOTE: * indicates Rule of Board of Trustees.

nated by rule. The announcements of the memberships for the year shall be made through the Official Daily Bulletin in October.

(6) He shall have charge of the assignment of rooms for the use of the several departments of instruction. His approval must be secured for any meetings held in the University Chapel, or in any other room in the University buildings, other than those instructional meetings for which provision is regularly made in the curriculum or the schedule.

(7) In case of the absence or disability of a professor or teacher, the chairman of the Department, or Dean of the College, or, if necessary, the President shall provide for his work by a temporary assignment from the existing Faculty, or by the employment of additional help—reporting all such action to the Board at its next meeting.

(8) At least one week before the meeting at which the budget is to be considered by the Trustees, the President shall present to each member of the Board the annual budget, or a summary thereof, for the fiscal year beginning July 1, following. The budget shall be based upon a careful estimate of the available income for the year, to be furnished him by the business manager and the said budget shall leave unappropriated a balance of not less than \$25,000.00.

4. *Communication with the Board of Trustees.** The ordinary method of communication between the Faculty, members of the instructional force, or other officers of the University, and the Board of Trustees, shall be in writing, and shall be presented through the President of the University; provided, however, that this rule shall not be interpreted as in any way limiting the right of communication between the Faculty or other officers of the University and the Trustees, or as in any way limiting the manner in which the Trustees may gain information as to the work of the University. All business to be presented to the Trustees shall be in the hands of the President not later than one week prior to the day of the meeting at which such business is to be considered.

6. *Reports to the President.* The deans, chairmen of departments and administrative officers of the University shall submit to the President, official reports on the work in their respective departments or divisions, whenever called upon so to do by the President.

II. THE ADVISORY STAFF OF THE PRESIDENT

8. *Assistant to the President.** The Assistant to the President shall be under the direction of the President and render such service as the President may require. Among these services he shall make a study of the educational and administrative efficiency of the University and report thereon to the President. He shall serve as assistant in the preparation of the annual budget and perform such other duties as may from time to time be assigned. He shall be a voting member of the University Faculty, the Chairman of the Council on Instruction, Secretary of the Administrative Council, a member of the University Press, and of the Committee on Student Standing.

10. *Vice President.** The Vice President shall have charge of University relations under the general supervision of the President and of such other matters as the President may from time to time delegate to his office.

12. *The Administrative Council.** The President of the University, the Vice President, the Deans of Colleges, and the Dean of the Graduate School shall comprise the Administrative Council of the

University. The Assistant to the President shall be the secretary of the Administrative Council. The Administrative Council shall meet every two weeks during the academic year and upon call by the President. In the temporary absence of the President, the Dean of the Graduate School shall be the presiding officer.

The Administrative Council shall serve as an advisory council to the President.

14. *The Junior Council.** The Junior Council, organized under the chairmanship of the President, shall consist of the Junior Deans and additional members selected from the University Faculty at large by the President. It shall study all matters common, or which might be common, to the several colleges pertaining to the instruction and the guidance of freshman and sophomore students and report its findings and recommendations to the appropriate authorities.

III. THE UNIVERSITY FACULTY

16. *Membership.** The President of the University shall be the presiding officer of the University Faculty. In his absence, the Dean of the Graduate School shall preside.

The University Faculty shall be constituted of voting members and corresponding members as follows:

(1) The voting members shall be the President, the Vice President, the Assistant to the President, the Dean of the Graduate School, the Deans of the Colleges, the Junior Deans of the Colleges, all members of the staff with the rank of Professor, Professor Emeritus, or Associate Professor, and other members of the staff while in charge of departments, the Dean of Women, the Dean of Men, the Librarian, the Registrar, the University Examiner.

(2) Unless they are already members of the Faculty by virtue of their rank, the corresponding members shall be the Secretary of the Faculty, the Secretaries of the Colleges, and such other persons as may from time to time be so designated. Corresponding members shall have the privilege of participating in the discussions of the Faculty, but shall not have the right to vote.

18. *Regular Meetings.** The regular meetings of the University Faculty shall be held on the second Thursday of each month during the academic sessions. A meeting to pass upon candidates for degrees shall be held by special announcement preceding each Quarterly Convocation. Special meetings shall be held on call of the President.

20. *Quorum.* Forty voting members shall constitute a quorum of the Faculty.

22. *Order of Business.* Except as otherwise provided by the Faculty, its meetings shall be conducted in accordance with Robert's Rules of Order.

The Order of Business shall be:

- (1) Call to Order
- (2) Reading and approval of the Minutes
- (3) Announcements
- (4) Special Orders
- (5) Reports from the Colleges
- (6) Reports of Councils, Boards, and Standing Committees
- (7) Reports of Special Committees
- (8) Unfinished Business
- (9) New Business
- (10) Adjournment

24. *New Rules.** The legislative authority to establish rules and regulations for the immediate government of the University and students in all that relates to the order and discipline therein, and to affix penalties for the violation thereof, the times of recitation and other matters relating to the internal policy of the University, is vested in the University Faculty, subject to the approval of the Board of Trustees.

All rules and regulations made by the Faculty or any board or committee appointed by it, shall be subject to the approval of, and may be, from time to time, reviewed, modified or annulled by the Board of Trustees.

26. *Change in Rules.* All motions to change the rules and regulations of the University Faculty shall be submitted in writing at a regular meeting of the Faculty, and shall be referred to the Committee on Rules for consideration and subsequent report to the University Faculty.

An affirmative vote of three-fourths of all the voting members of the Faculty present at a meeting thereof shall be required for the adoption of a change in these rules and regulations.

The report of the Committee on Rules on all matters referred to it shall be published in the Official Daily Bulletin in advance of its presentation to the University Faculty.

28. *The Records of the Faculty.* The records of the Faculty shall be kept by the Secretary for the exclusive use of the President, the members of the Faculty, and the Board of Trustees. No person not an official of the University shall have access to them. They shall not be made public except by order of the Faculty, but appropriate announcements of Faculty action may be made through the Secretary upon authorization of the President.

IV. THE COLLEGE FACULTIES AND GRADUATE COUNCIL

30. *The Colleges.* For educational administration the University shall be organized into the Graduate School and the Colleges, as follows: The Graduate School, the College of Agriculture, the College of Arts and Sciences, the College of Commerce and Administration, the College of Dentistry, the College of Education, the College of Engineering, the College of Law, the College of Medicine, the College of Pharmacy, and the College of Veterinary Medicine.

32. *Membership.* The assignment to membership in the several college faculties shall be made by the President of the University on recommendation of the Deans concerned from the list of professors, associate professors, assistant professors, and those instructors who have served the University for at least six Quarters, and shall be reported annually to the University Faculty.

34. *Powers of College Faculties.** The several college faculties shall have the following general powers:

(1) To adopt requirements for admission subject to the approval of the University Faculty.

(2) To adopt and abolish courses and curricula subject to the approval of the Council on Instruction (or the Graduate Council) in conformity to the prescribed rules of procedure.

(3) To adopt new degrees or abolish old ones subject to the approval of the Council on Instruction, the University Faculty, and the Board of Trustees.

(4) To recommend to the University Faculty and through the President to the Board of Trustees candidates for degrees.

36. *Executive Committee.* Each College of the University (as well as the Graduate Council) shall have the power to designate an Executive Committee to which it may delegate authority to transact the business of the College as provided by the rules or by the established precedents of the College. Unless otherwise provided by the College Faculty, this committee shall receive and act upon student petitions relative to courses of study and reinstatement; shall certify to the College Faculty at the end of each Quarter lists of students who have fulfilled the requirements for a degree, or for whom special recommendation is made; and shall bring before the College Faculty any matter coming within its knowledge that needs the consideration or action of the Faculty. The Dean of the College shall act as chairman of the committee.

V. FACULTY OFFICIALS

38. *The Dean of the Graduate School.** The Dean of the Graduate School shall be appointed by the Board of Trustees upon recommendation of the President, acting with the advice of the Graduate Council. The Dean shall be the administrative head of the Graduate School, shall preside at the meetings of the Graduate Council and of its Executive Committee, and shall make recommendations to the Council concerning all such matters as are of primary interest in the development of the graduate work of the University. He will also serve *ex officio* as a member of the Administrative Council and, in the absence of the President shall preside at its meetings. He shall present candidates for graduate degrees to the President of the University and shall officially report to the President upon the condition and progress of the Graduate School whenever called upon to do so by the President. He shall provide the University Editor with the material for the Graduate Bulletin and for any other publications the Graduate School may be authorized to issue.

40. *The Dean of the College.* (1) In each college, there shall be a dean who shall be the administrative head of the College and who shall be appointed by the Board of Trustees upon nomination of the President of the University. The President will confer with members of the College Faculty before making his nomination. The chairmen of departments in the College shall make recommendations to the President of the University, who shall make nominations to the Board of Trustees.

(2) The Dean shall be the administrative head of the College, and in this capacity shall preside at the meetings of the College Faculty, make recommendations concerning the college budget for the consideration of the President, recommend appointments to the staff in the departments under his charge, and to membership in the College Faculty. The Dean shall be a member of the Faculty of each department.

(3) He shall present candidates for degrees to the President of the University, serve as a member of the Administrative Council, and, in general, be responsible for the progress of educational policies and well-being of the college. He shall officially report to the President upon the condition and progress of the College whenever called upon to do so by the President. He shall provide the University Editor with the material for the bulletin of the college and for any other publications the college may be authorized to issue, on or before a date pre-

scribed by the President. He shall approve courses of study for students (or delegate this duty to responsible persons), place students delinquent in their studies on probation, and recommend any other disciplinary action to the President of the University.

42. *The Junior Dean of the College.** The Junior Dean of a College shall be a member of its staff authorized to act as a personnel officer to counsel with freshman and sophomore students concerning their personal and their scholastic welfare and progress, and to render such assistance and cooperation as may be possible to teachers and college officers in progressively improving the teaching and personnel procedures for such students. To accomplish the aforementioned purposes, he will be expected to initiate and promote advisable projects and procedures.

44. *The Dean of Women.** The Board of Trustees upon nomination of the President shall elect annually a Dean of Women, who shall be responsible to the President and who shall perform such duties and shall exercise such authority as may from time to time be delegated to her office by the President. She shall administer the rules of the faculty relating to extra-curricular activities as they apply to individual women students. It shall be the duty of the Dean of Women to inspect all quarters in which women students in the University may reside and no woman student may reside in any place which she disapproves.

46. *The Dean of Men.** The Board of Trustees, upon nomination by the President, shall elect annually a Dean of Men, who shall be responsible to the President and shall perform such duties and exercise such authority as may from time to time be delegated to his office by the President. He shall administer the rules of the Faculty relating to extra-curricular activities as they apply to individual men students. It shall be the duty of the Dean of Men to inspect all quarters in which men students in the University may reside and no man student may reside in any place which he disapproves.

48. *The Secretary of the University Faculty.* The Secretary of the University Faculty shall be chosen by the vote of the Faculty, either from its own number or by designation of some person holding an official position in the University. The Secretary shall keep the records of the meetings of the University Faculty in accordance with Rule 28 and shall furnish to the President for report to the Board of Trustees for its consideration all actions and rules of a general nature passed by the Faculty, requiring the approval or action of the Trustees.

50. *The Secretary of the College.* Each College shall have a Secretary appointed by the Dean. He shall keep the minutes of the meetings of the College Faculty, together with a record of attendance, and of all actions taken, and forthwith furnish copies of such minutes to the Dean and to the President of the University and shall certify to the Council on Instruction and to the Graduate Council all changes in courses and curricula which have been so acted upon and approved as to be proper for their consideration. He shall keep the minutes of the Executive Committee, transmit all communications from his Faculty to the University Faculty, certify to the Executive Committee the list of students eligible for a degree, receive all student petitions, and present them to the executive Committee, and act as assistant to the Dean in any way that the Dean may desire.

52. *The Librarian.** The Librarian shall be appointed by the Board of Trustees upon recommendation of the President and shall be

directly responsible to him. The Librarian shall preside at meetings of the Library Council and shall be responsible for the proper administration of the University Library. He shall make nominations and recommendations to the President as to appointment and salaries of the Library Staff. He shall report to the President upon the condition and progress of the Library whenever called upon to do so by the President.

54. *The Registrar.** The Registrar shall be appointed by the Board of Trustees upon recommendation of the President and shall be directly responsible to the President. The duties of the Registrar shall be as follows: (1) the maintenance and custody of all the student records of the University; (2) the maintenance of a complete file of the local and home addresses of all students; (3) the supervision of the details of registration; (4) the supervision of the details of the time schedule; and (5) the assignment of rooms for classes and for other meetings, occurring during the hours of 8:00 a. m. to 5:00 p. m.

56. *The University Editor.** The University Editor shall be appointed by the Board of Trustees upon recommendation of the President and shall be directly responsible to him. The duty of the Editor shall be to edit and harmonize the catalogues, bulletins, announcements, and all usual informational and advertising matter relating to the University and its several colleges, schools, and departments.

58. *The University Examiner.* The University Examiner shall be appointed by the Board of Trustees upon recommendation of the President and shall hold a professorial title as a member of the teaching staff. He shall be chairman of the Entrance Board and its executive officer, and as such shall have the following duties:

(1) He shall conduct the correspondence of the University on all matters connected with the admission of students to any division of its work.

(2) By consultation with Boards of a similar character in other institutions, with departments and instructors in this University, and by visits to Ohio institutions whose academic standing is not well known to him, he shall keep informed upon the value of credit presented for his consideration from other institutions.

(3) He shall receive and evaluate all certificates presented for admission to the University, or for advanced standing in any College or University course, certify to the Registrar all credits granted, and issue all cards for admission.

(4) He shall have charge of transfers from one College of the University to another but, in any case where a College objects to receiving a student, final decision shall lie with the Entrance Board.

(5) With the consent of the Dean of the College concerned, he shall pass upon the admission of all special students.

(6) He shall have the custody of all certificates offered for admission or for advanced standing.

(7) He shall submit an annual report to the Faculty at the regular December meeting.

VI. THE DEPARTMENTS

60. *The Department.** The department is the unit of university organization for instruction, research, and extension in a defined field of learning.

62. *The Chairman.** There shall be a chairman of each department, who shall be its administrative head, and who, subject to the

approval of the Dean of the College, shall be responsible for the educational policies and practices of the department. The chairman shall be elected by the Board of Trustees on nomination of the Dean of the College and recommendation by the President of the University. The Dean will confer with the Faculty members of the department before making his nomination.

64. *The Faculty.* The Faculty of the department shall comprise all members of the department who are members of the College Faculty and such other members of the department as the chairman may from time to time designate. The chairman of the department shall be chairman of the Faculty of the department. The Faculty of the department shall make recommendations on educational policies to the Faculty of the College. The President of the University and the Dean of the College are members of the Faculty of each department.

66. *Meetings.** The Faculty of the department shall meet upon call of the chairman of the department and not less frequently than once each Quarter of the academic years.

68. *The Budget.** The chairman of the department shall prepare the annual budget recommendations of the department for the consideration of the Dean of the College, after consulting with the Professors and Associate Professors of the department.

70. *Absence from Duty.* Absence of any professor or instructor from ordinary service in the University, for any cause other than sickness, must be with the knowledge and approval of the Chairman of the Department and of the Dean of the College and, if for longer than ten days, with the approval of the President of the University.

All cases of protracted sickness causing absence from classes by members of the Faculty shall be reported by the chairman of the department to the Dean and the President.

72. *Communication with Dean and President.* Each instructor in any department shall have the right to transmit, through the chairman of the department, to the Dean of his College, and to the President any communication bearing upon the work in which he is personally engaged, and the chairman of the department shall promptly transmit to the Dean and to the President any communication so received.

VII. UNIVERSITY COUNCILS, BOARDS, AND STANDING COMMITTEES

74. *The President an ex officio member.* With the exception of the Committee on Honorary Degrees, the President of the University shall be *ex officio* a member of all the Faculties, Councils, Boards, and Standing Committees of the University, and shall be notified in advance of all meetings.

76. *Appointment.* All Councils, Boards, and Standing Committees of the University Faculty shall be appointed by the President unless the membership has been designated by rule.

The announcements of the memberships for the year shall be made through the Official Daily Bulletin in October.

Each Council, Board, and Standing Committee shall effect its own organization unless a chairman has been designated by rule.

UNIVERSITY COUNCILS

The Administrative Council. (See Rule 12)

The Junior Council. (See Rule 14)

78. *The Graduate Council.* The Dean of the Graduate School shall be chairman of the Council. The Council shall be constituted as

follows: The Dean of the Graduate School, the Director of the Bureau of Educational Research, the Director of the Bureau of Business Research, the Director of the Engineering Experiment Station, the Director of the Agricultural Experiment Station (or some member of the staff designated by him) and the University Librarian shall be *ex officio* members of the Council. It shall include one or more members of the Faculty of professorial rank representing each of the following groups: (1) Accounting, Business Organization, Bureau of Business Research, Journalism; (2) Economics, Geography, History, Law, Philosophy, Political Science, Sociology; (3) Agricultural Chemistry, Botany, Psychology, Physiology, Zoology and Entomology; (4) Astronomy, Chemistry, Geology, Mathematics, Mineralogy, Physics; (5) Bureau of Educational Research, History of Education, Principles and Practice of Education, School Administration; (6) Fine Arts, Music, Practical Arts and Vocational Education; (7) Classical Languages and Literature, English, German, Romance Languages and Literature; (8) Architecture, Architectural Engineering, Ceramic Engineering, Chemical Engineering, Civil Engineering, Electrical Engineering, Industrial Engineering, Mechanical Engineering, Mechanics, Metallurgy, and Mine Engineering; (9) Agricultural Education, Agricultural Engineering, Animal Husbandry, Dairy Technology, Farm Crops, Home Economics, Horticulture and Forestry, Rural Economics, Soils, Poultry Husbandry; (10) Anatomy, Bacteriology, Pathology, Physiological Chemistry, Veterinary Medicine, Public Health.

Each of the foregoing groups shall have not less than one nor more than three representatives on the Council, the number depending upon the prominence of the group in graduate work.

Appointments shall be made by the President and shall be for a term of three years. No member of the Faculty shall be eligible for re-appointment to the Council until one year after the expiration of his membership.

The Graduate Council shall have charge of the graduate work of the University, subject to the regulations of the Board of Trustees and of the University Faculty. It shall formulate and announce a procedure to be followed in the introduction of new courses and in the making of changes in existing courses open to graduate students. Its approval shall be necessary to the authorization of any such course or change. It shall recommend all successful candidates for the advanced degrees to the University Faculty for recommendation to the Board of Trustees. It shall have the sole supervision of the publication of the monographs under the heading "Graduate School Series of the Ohio State University."

The functions of the representatives of the above specified groups shall be as follows: (1) to recommend to the Graduate Council degree requirements or amendments thereto for the groups which they respectively represent; (2) to act as an advisory committee to the Dean of the Graduate School on degree programs for individual candidates for the groups which they respectively represent; (3) to make suggestions to the Council concerning the promotion and improvement in graduate work in their respective groups.

80. *The Council on Instruction.* The Council on Instruction shall consist of nine members of the University Faculty appointed by the President, three to be appointed each year. The Assistant to the President shall be chairman of the Council. This Council shall have the following duties:

- (1) It shall make recommendations to the Administrative Council

on all proposals for the establishment or the abolition of colleges, schools, departments of instruction, bureaus, curricula, courses, and degrees.

(2) It shall formulate and announce a procedure to be followed in the introduction of new courses and in the making of changes in existing courses open to undergraduate students. Its approval shall be necessary to the authorization of any such course or change, as provided in Rule 136.

(3) It shall receive from the various colleges and the Summer-Quarter Council proposals for the establishment, abolition, and change in courses and curricula affecting undergraduates and pass on them.

(4) It shall permanently withdraw any course not deemed desirable or justifiable or require it to be given in alternate years after investigation and consultation with the colleges and departments concerned.

(5) It shall make recommendations to the appropriate University authorities concerning any matters dealing with the educational policies of the University.

(6) Decisions of the Council may be brought to the University Faculty for review.

(7) All recommendations on proposals referred to in sections (1) and (3) shall be published (at least in abbreviated form) in The Official Daily Bulletin before final action is taken.

82. *The Summer-Quarter Council.* The Summer-Quarter Council shall be composed of three members of the Administrative Council, appointed by the President. This Council shall be charged with the responsibility of planning the work for the Summer Quarter, subject to the approval of the President, but all new courses recommended by it for the Summer Quarter must be approved by the Council on Instruction or the Graduate Council. During the Summer Quarter, it shall constitute the administrative body in charge.

84. *The Library Council.** The Library Council shall consist of the Librarian and four members of the Faculty appointed by the President annually. It shall meet upon call of the Librarian, who shall preside at all its meetings. Its duty shall be to advise the Librarian upon matters of general university policy respecting the libraries of the University.

86. *Council on Student Affairs.* The Council on Student Affairs shall consist of three members of the University Faculty, appointed annually by the President, one to retire each year, the Dean of Men and the Dean of Women *ex officio*, and three student members appointed annually. Two of the student members shall be the President of the Student Senate and one other man appointed by the Student Senate. The third student member shall be the President of the Women's Self-Government Association.

The Council shall consider and advise the Dean of Women or the Dean of Men on any matters upon which its advice or opinion is desired. It shall control the publications of all student organizations.

88. *The Entrance Board.* The Entrance Board shall consist of the University Examiner and six members of the teaching staff, two to retire each year. The University Examiner shall be chairman of the Board and its executive officer.

It shall be the duty of the Entrance Board to carry into effect the rules of the University Faculty and of the College Faculties relating to the admission of students to all Colleges and Schools of the University, to decide, in disputed cases, whether students shall be

transferred from one college to another, to inform the Faculty of any needed changes in these rules, and to act as an advisory council to the University Examiner upon all problems arising in connection with his duties.

90. *The Publication Board (University Press).* The Publication Board, constituting the University Press, shall consist of the Vice President, the Assistant to the President, and the University Editor, as permanent members, and three members of the University Faculty appointed by the President, one to retire each year. The duties of the Board shall be as follows:

(1) It shall have the sole supervision of the publication of the catalogues, bulletins, circulars, announcements, extension literature, and all other University publications except the "Graduate School Series of the Ohio State University."

(2) It shall determine the number of each publication to be printed, authorize publications other than those regarded as established necessities, fix the date of each issue authorized, its sale price (if any), and supervise the details of materials, style, typography, binding, and illustrations.

(3) It shall reserve such a number of copies of each publication as may be needed to provide for the files of the Library and for exchange lists of the Librarian. It shall also reserve one copy for the office of the President and one for the office of the University Editor.

92. *The Athletic Board.* The Athletic Board shall consist of eleven members and shall be responsible to the President. Six of these shall be members of the University Faculty, appointed by the President annually. They shall constitute the Faculty Committee on Athletics and Athletic Eligibility. One member shall be a member of the Board of Trustees. Two members shall be Alumni of the University and shall be elected by the Ohio State University Association for a term of two years, one to retire each year. Two members shall be students of the University, elected by the Student Senate, for a term of two years, one to retire each year.

The Athletic Board shall be charged with the duty of control of intercollegiate and intramural athletics. It shall recommend to the President the appointment of the Director of Athletics, and shall employ all coaches, trainers, student managers, and other assistants not provided for in the University budget. It shall approve all schedules and expenditures of the Athletic Association. It shall make an annual report to the University Faculty.

The Director of Athletics shall have immediate direction of intercollegiate athletics and shall be responsible to the Athletic Board. It shall be the duty of the Director to arrange the schedules of intercollegiate and intramural contests, subject to the approval of the Athletic Board. He shall supervise all trips and make all arrangements for the carrying on of intercollegiate and intramural contests.

94. *The Committee on Rules.* The Committee on Rules shall consist of three members of the Faculty appointed by the President. This committee shall receive by reference all new rules and changes in rules proposed in the University Faculty, and shall report their recommendations to the Faculty as promptly as possible. The Committee shall have the power to initiate rules not proposed by the Faculty and recommend them to the Faculty for action. It shall also be the duty of the Committee to keep the University rules up to date and plan the publication of the rules at such intervals as may appear to be desirable. The recommendations of the Committee shall be printed

in The Official Daily Bulletin, or as a special circular, in advance of presentation to the Faculty, and notice shall be given of the meeting at which the recommendation is to be reported for action.

96. *The Committee on Intelligence Tests.* The Committee on Intelligence Tests shall consist of five members of the University Faculty appointed annually by the President. It shall formulate and administer intelligence tests to all students entering the University, except such as present intelligence ratings satisfactory to the Committee.

98. *The Committee on Conduct in Examinations.* The Committee on Conduct in Examinations shall consist of three members of the Faculty. It shall be the duty of this committee to investigate all cases of dishonesty in the endeavor to secure credit for a course reported to it by members of the teaching staff and make recommendations of suitable disciplinary action to the President. It shall be the further duty of the committee to investigate any cases of lax or irregular methods of conducting examinations, tending to promote dishonest practices on the part of students and to make report of its findings to the President. Each instructor shall report all cases of dishonest practice in his classes to the Committee.

100. *The Committee on Student Standing.* The Committee on Student Standing shall consist of the Assistant to the President and six other members of the University Faculty appointed for a term of three years, two to retire each year. This committee shall act as a board of review in certain cases in which a student's record of failure during his course puts him so far behind in points as to render his graduation extremely difficult if not impossible.

The Committee shall inquire into the merits of any such cases recommended to it by the Executive Committee of a College, provided the student has a record of 1.8 points per hours undertaken for at least three Quarters in succession subsequent to the period of failure. In case the Committee is convinced that the student suffers a needless penalty by being held for points on such failure, it may allow the omission of specified failures by the Secretary of the College to which the student belongs in computing the eligibility of the student for a degree. If the Committee acts favorably on such a recommendation it shall so notify the Registrar, and the Registrar shall note the action on the student's record card.

102. *The Committee on Diplomas.* The Committee on Diplomas shall consist of the Chairman of the Department of Engineering Drawing or other person appointed by the President. He shall be responsible for the procuring, preparing, and proper signing of all diplomas and certificates granted by the Board of Trustees.

104. *Committee on Honorary Degrees.* The Committee on Honorary Degrees shall consist of five members of the University Faculty elected by the Faculty by secret ballot. Nominations shall be made from the floor and a majority of those voting shall be necessary to election. The term of office shall be five years with one member retiring each year, and the annual election shall occur at the first regular meeting of the Faculty in the autumn. A retiring member shall not be eligible for immediate reelection.

It shall be the duty of the committee (a) to organize definite standards of scholarly attainment or of the distinctive application of such attainment in the service of society by which to judge the qualifications for this honor; (b) to receive suggestions concerning persons who might be considered for an honorary degree; (c) to canvass

thoroughly the achievements and qualifications of all persons so suggested; (d) to report to the Faculty for their consideration and action such persons as have received the unanimous endorsement of the committee; (e) and to keep all deliberations and votes secret.

The Faculty shall be advised in advance through the general bulletin that the committee on honorary degrees proposes to submit a report of nominations at any particular meeting of the Faculty.

The report of the committee shall be accompanied with full details concerning the qualifications of each candidate proposed, and opportunity shall be given for adequate discussion of the nominations.

There shall be no recommendation by the Faculty to the Board of Trustees of any person recommended by the committee on honorary degrees unless such person is approved by a two-thirds vote of the Faculty upon a secret ballot.

Complete secrecy shall be maintained with regard to the deliberations and actions of the Faculty.

106. Committee on Commencement Convocations. The Committee on Commencement Convocations shall be appointed by the President and shall consist of three members of the teaching staff, one to be appointed each year, the Assistant to the President and the Business Manager of the University.

The duty of this committee shall be to make all necessary arrangements for Commencement Convocations, with the exception of the provision of speakers.

VIII. THE UNIVERSITY YEAR

108. Quarters. The University year shall be divided into four Quarters. The Autumn, Winter, and Spring Quarters shall total not less than thirty-four weeks. The Summer Quarter shall be the first Quarter in the University year and shall be divided into two terms of equal length.

The University calendar, including the dates of the beginning and ending of each Quarter and of the several vacations and recesses within the year, shall be submitted annually by the University Editor to the Administrative Council for adoption and publication in the University Bulletins.

110. Commencement Convocations. A Convocation shall be held at the close of each Quarter for the conferring of degrees and certificates.

112. Thanksgiving Recess. The Thanksgiving recess shall begin at 6:00 p. m. the Wednesday before Thanksgiving Day, and shall terminate at 8:00 a. m. the following Monday.

114. Vacation Days. Washington's Birthday (February 22) Memorial Day (May 30), Independence Day (July 4), and the afternoon of Armistice Day (November 11) shall be observed as holidays by the University.

IX. ORGANIZATION OF WORK

116. Reporting for Duty. All members of the Teaching Staff on duty during a given Quarter are expected to report for duty and to be available for consultation and department organization at least one day preceding the day designated in the Calendar as the day for classes to begin. They are also expected to remain on duty through the Convocation and examinations which conclude the work of that Quarter.

118. *Interval between Classes.* The interval between the close of one class period and the beginning of the next shall be ten minutes.

120. *Class Rolls.* Instructors shall make their class rolls solely from the official roll cards issued by the Registrar's office, both in respect to names and time schedules.

122. *Approval of Student Programs.* The Deans or Secretaries of the several colleges shall approve the programs of students in their colleges but the assignment to sections and all changes in such assignment shall be made by the Registrar.

A student shall not change from one section of a course to another without the permission of the Registrar.

124. *Change of Schedules.* No instructor shall change the hour, section or place of meeting of any class to which a student has been assigned except with the approval of the Registrar.

126. *Cancellation of Elective Courses.* As promptly as possible after the filing of election cards, the Registrar shall report to the Dean of the College having charge of the department concerned all elementary elective courses (numbered below 600) in which less than six students are enrolled and all elective advanced undergraduate courses (600 and above) in which less than four students are enrolled. The Dean shall cancel every such course unless the department can show adequate reason why it should be given. When such a course is cancelled, the Dean shall notify the Registrar, who shall insert in the Official Daily Bulletin a notice of its cancellation.

128. *Precedence of Scheduled Hours.* Regularly scheduled class appointments shall have precedence over any special examinations or exercises not provided for on the Calendar or by Faculty action.

130. *Change in Credit Hours for Courses.* Change in the credit hours of a course can be made only upon recommendation by the Department and the College Faculty, approved by the Council on Instruction or by the Graduate Council, as provided in Rule 136.

X. COURSES AND CURRICULA

132. *Courses.* A course is a unit of instruction or research embodied in the program offered by a department. Courses numbered below 500 are primarily designed for Freshmen and Sophomores and do not carry credit for graduate students. Courses numbered from 500 to 599 are not open to Freshmen and do not carry credit for graduate students. Courses numbered from 600 to 799 are designed for upper-classmen and graduate students and are not open to Freshmen and Sophomores, except with the consent of the Dean of the Graduate School. Courses numbered above 800 are designed for graduate students and are open to undergraduates only with the consent of the Dean of the Graduate School.

134. *Curriculum.* A curriculum is a program of courses leading to a certificate or a diploma. A required curriculum is one which is definitely prescribed and must be completed as prescribed in order to obtain the degree, but the College Faculty may provide for substitutions or exceptions with regard to particular courses in individual cases. A suggested curriculum is one presented by a department or departments as representing the usually desirable program for a student majoring in a particular field. It is advisory in character.

136. *Authorization of Courses.* New courses or curricula or changes in or abolition of existing courses or curricula open to undergraduates must be approved by the Council on Instruction. New

courses or curricula or changes in or abolition of existing courses or curricula open to graduate students only must be approved by the Graduate Council. New courses or curricula or changes in or abolition of existing courses or curricula open to both undergraduate and graduate students must be approved by both the Council on Instruction and the Graduate Council. Courses for the Summer Quarter shall be recommended by the Summer Quarter Council in accordance with the provisions of Rule 82.

If any change requires an addition to the teaching staff, it shall not be authorized until approved in writing by the President.

138. Procedure Required. Proposals of new courses or curricula or changes in existing courses or curricula that concern undergraduate students only shall originate in the departments and, after approval by the appropriate College Faculty, shall be sent to the Council on Instruction for consideration. In the case of courses or curricula that concern both graduate and undergraduate students, the procedure shall be the same as above, except that, after approval by the appropriate College Faculty and the Council on Instruction, the proposals shall be sent to the Graduate Council. Proposals that concern graduate students only shall originate in the departments and shall be forwarded through the Dean of the College in which the department is budgeted to the Dean of the Graduate School with a statement as to whether or not the proposed new courses or changes in courses are within the budgetary allotments. They may then receive the approval of the Graduate Council requisite for graduate credit.

140. Publication of Courses. All official bulletins of the University shall be published from the copy furnished by the Council on Instruction or the Graduate Council, but mere editorial changes, such as a change of the Quarter in which a course is given, a change in the instructor's name or a minor verbal change in the description of a course, may be made in such copy by the editor with the approval of the department.

XI. ADMISSION

*142. Adoption of Requirements for Admission.** Entrance requirements to the several Colleges of the University shall be adopted by the Board of Trustees upon recommendation of the College Faculties and approval of the University Faculty.

144. Requirements for Admission.

(1) FOR ADMISSION AS A GRADUATE STUDENT.

A candidate must be a graduate of an educational institution approved by the Entrance Board and must have an undergraduate record satisfactory to the Entrance Board and to the Graduate Council.

(2) FOR ADMISSION AS A REGULAR UNDERGRADUATE STUDENT.

A candidate must be a graduate of a first-grade high school (or equivalent preparatory school), or he must pass equivalent entrance examinations. He must present a minimum of 15 units, and must meet the special requirements of the College he desires to enter, subject to such deficiencies (conditions) as the College may permit.

(3) FOR ADMISSION AS A SPECIAL STUDENT.

A candidate must be of mature years, and must be able to convince the University Examiner and the Dean of the College that he is qualified to undertake the special courses he desires.

(4) ADMISSION AS A TRANSIENT STUDENT.

To be considered for admission as a transient student, the candidate must present a brief, definite program, endorsed by the President or Dean of his college. Where this and all other pertinent matters are satisfactory to the University Examiner, the candidate may be admitted unless there is objection by the College to which he seeks admission, in which case the question of his admission shall be determined by the Entrance Board.

(5) ADMISSION AS AN AUDITOR.

A student in the University may audit a course without additional fee, upon the written approval of the professor in charge, the department chairman, and the Dean of the College.

One not a student in the University may be admitted as an auditor by the University Examiner after satisfying all entrance requirements and subsequently paying the fees required in the College in which he desires mainly to audit.

146. Admission to Advanced Standing. An applicant presenting credentials for admission to advanced standing will in general be refused admission unless his record is at least "C" as an average of all courses undertaken.

The University Examiner may admit an applicant who does not fully meet this standard provided his record is one that shows progressive improvement, and provided the total credits allowed shall not be more than one-half the credit points counted on the applicant's complete record.

148. Removal of Entrance Conditions. Entrance conditions assessed against students at the time of admission or transfer to a College, may be removed by the Entrance Board, when the Dean of a College, in which the conditioned student is registered, has certified to the Entrance Board that the deficiencies have been made up. The methods to be followed in making up entrance conditions shall have the joint approval of the Entrance Board and the Dean of the College concerned. The removal of entrance conditions shall take precedence over the regular college schedule. If credits earned in the University are to be substituted for such deficiencies, five Quarter hours and nine points shall be added to the graduation requirements of the conditioned student for each unit of entrance condition to be removed by this method.

Suggested methods are as follows:

- (1) By certificate from an approved secondary school.
- (2) By examination conducted by the Entrance Board.
- (3) By the substitution by the Entrance Board of excess work in subjects approved by the particular college to which the student seeks admission.
- (4) By the substitution by the Entrance Board, with the approval of the college concerned, of credits of equivalent amount secured at the University. In the latter case no definite course shall be designated as one offered in substitution, save in the case of a fixed requirement, but the requirements for graduation shall be increased by five Quarter hours and nine points for each unit of condition; and the fact shall be noted on the record card.
- (5) By passing a non-credit University course, such as Mathematics 400 and 401.
- (6) By attending a non-credit tutorial class and passing an Entrance Board examination.

150. *Admission of a Special Student to Regular Standing.* A special student who has completed two full years of college work and who desires to become a candidate for a degree may be transferred by the University Examiner to the standing of a regular student: (1) By meeting the entrance requirements of the College in which he desires to attain regular standing; or (2) by assuming an addition of 45 hours and 81 points to the requirements of his curriculum; or (3) by such other adjustments as may be approved by the Entrance Board or the Executive Committee of the College concerned.

XII. REGULATIONS RELATING TO REGISTRATION

152. *Registration and Payment of Fees.* Registration and payment of fees by the close of the business day preceding the first day of recitations of each Quarter are required of all students. For failure to comply with this requirement a penalty of \$5.00 for each succeeding day or fraction thereof will be imposed, except where the Dean of the college permits late registration and waives the penalty, but a penalty of \$5.00 for nonpayment of fees will be imposed on such students if their fees are not paid by the close of the business day following registration.

154. *Filing and Changing of Election Cards.* Students who are in residence at the University during the Spring and Summer Quarter must present their study-programs for the Autumn Quarter before September 1. Students who are in residence during the Autumn or Winter Quarter are required to present their study-programs for the following Quarter at dates announced during these Quarters. Students who fail to comply with this rule will be assessed a fee of \$1.00 for each day of delay, the maximum fine being \$5.00.

Changes in approved election cards will be made only upon the approval of the Dean and payment of one dollar for each change involved, unless such payment is waived by the Dean approving the change.

Changes in approved schedule assignments will be made only upon the approval of the Registrar and the payment of one dollar for each change involved, unless such payment is waived by the Registrar.

156. *Payment of Fees.** All bills for the Quarter, laboratory deposits, and fees required from students must be paid to the Bursar each Quarter previous to and as a condition of registration. Instructors shall not permit students to enter classes in their respective departments unless notified by the Registrar. Instructors shall not permit students to engage in laboratory work unless first shown a receipt from the Bursar for deposits paid.

158. *Return of Fees.** Fees are returnable in case a student withdraws on account of sickness or for other causes entirely beyond his control, if such withdrawal is made during the first thirty days of the Quarter. Students withdrawing under request from the University are not entitled to any return of fees. Permission to withdraw, given in writing by the Dean of the College, must be presented to the Bursar within this thirty-day period. Ordinarily no more than one-half of the fees paid will be refunded; if the case has exceptional circumstances it should be referred to the President for his judgment.

No fees will be returned in case of withdrawal of students until thirty days have elapsed from the date of withdrawal.

If fees are paid under mistake of law or fact they are returnable in full.

Fees are not returnable except as provided in this rule.

160. Fees for Instructors, Graduate Assistants, Fellows and Scholars. The following persons shall be exempt from fees with the following exceptions: (1) the matriculation fee, \$10.00, unless it has already been paid as an undergraduate fee; (2) the diploma fee of \$10.00 for graduate degrees and \$5.00 for baccalaureate degrees payable upon graduation; (3) the fee of \$51.50 required of each candidate for the degree of Doctor of Philosophy for binding dissertation and printing abstract payable upon graduation; (4) the fee of \$7.50 required of each candidate for the Master's degree for binding thesis and printing abstract payable upon graduation. This exemption shall include laboratory supplies, which shall, however, be paid for by the department in which such person is or is expecting to be a candidate for a graduate degree.

* (a) All members of the instructional force of the University who are registered in the Graduate School and receiving a salary of less than \$1000 per annum.

* (b) All Graduate Assistants, and Research Assistants in the Research Bureaus receiving a salary of less than \$1000 per annum who are registered in the Graduate School.

(c) All persons appointed Fellows or Scholars by the Board of Trustees and registered in the Graduate School.

† (d) Members of the Library Staff who are registered in the Graduate School, in cases recommended by the University Librarian, and receiving a salary of less than \$1000 per annum.

(e) Teachers employed in full time teaching service in the Public Schools of Columbus, Ohio, assigned to active teaching duty at the time, but the exemption in this case shall not apply to such teachers as register for work in the professional Colleges of Law, Medicine, and Dentistry.

† (f) Members of the staff of the Ohio Agricultural Experiment Station receiving a salary of less than \$1000 per annum.

In all cases where construction and application of this rule are required, the question shall be referred to the President of the University.

It is deemed inadvisable to exempt from fees any member of the administrative or clerical staff of the University who may register as a student and, as a general principle, such employees of the University should not be permitted to carry University courses except outside of the prescribed office hours.

162. Improper Registration. It shall be the duty of the Registrar to notify the Entrance Board and the Secretary of the appropriate College of each case of improper or fraudulent registration found. No credits earned by a student who is so registered subsequent to such notification and prior to proper registration shall be entered upon the record card of the student except by express consent of the University Faculty.

164. A Student's Address. Upon entering the University, each student shall give in writing his local address and his home address to the Registrar, and shall promptly report all subsequent changes in either address to the Registrar's office and the College office as long as he is connected with the University.

†NOTE.—The limitation mentioned in (a), (b), (d), and (f) above will become effective January 1, 1933.

XIII. GENERAL REQUIREMENTS

166. *Requirements in Military Science.* All male students, except those registered in the Colleges of Dentistry, Law, and Medicine and those registered in the curriculum of Applied Optics, unless excused in accordance with the provisions of the next rule, shall be required to pursue the study of Military Science during the first six Quarters of residence, exclusive of the Summer Quarter, or until the end of the Quarter in which he reaches the age of twenty-five years and shall be required to obtain one hour of credit for each Quarter in which he is required to pursue the study of Military Science as a prerequisite for an undergraduate degree.

168. *Excuse from Military Science.* The Department of Military Science and Tactics may permanently relieve a student from all, or any part, of the requirements of Military Science.

When a student enters the University from another College with advanced credit, and has acquired credit amounting to ninety hours including his advanced credit at entrance and exclusive of Military Science, Physical Education, and Hygiene, and has passed a Military Science course each Quarter he has been in residence (excepting Summer Quarter), he may be excused from any remaining part of the Military Science requirement but he shall be required to complete the full number of hours required for graduation in his curriculum.

It shall be the duty of the University Examiner to enter the words "Excused from Military Science" on the census card of every male student who enters with a minimum of ninety hours of credit, exclusive of Physical Education and Military Science.

170. *Requirements in Physical Education for Men and Women.* Physical Education and Hygiene are required of all men during the first year, and of all women during the first and second years.

172. *Requirement for Men.* The total requirement in Physical Education and Hygiene for men is four credit hours as follows: Physical activities, two hours each week, carrying one credit hour each Quarter, are required during the three Quarters of the first year; Hygiene, one hour each week carrying one credit hour, is required during one Quarter of the first year.

174. *Requirement for Women.* The total requirement in Physical Education and Hygiene for women is seven credit hours as follows: Physical activities, two hours each week, carrying one credit hour for three Quarters, and Hygiene, one hour each week, carrying one credit hour for one Quarter, are required during the first year; physical activities, three hours each week, carrying one credit hour for three Quarters, are required during the second year.

176. *Excuse from Physical Education.* The Department of Physical Education may permanently relieve a student from all or any part of the requirement in Physical Education.

When a student enters the University from another College with advanced credit, and has acquired credit amounting to ninety hours including his advanced credit at entrance and exclusive of Military Science, Physical Education, and Hygiene, and has passed a course in Physical Education each Quarter he has been in residence (excepting Summer Quarters), he may be excused from any remaining part of the requirement in physical education, but he shall be required to complete the full number of hours required for graduation in his curriculum.

It shall be the duty of the University Examiner to enter the words "Excused from Physical Education" or "Excused from Hy-

giene" (or both) on the census card of every student who enters with a minimum of ninety hours of credit, exclusive of Physical Education and Military Science.

178. *Physical Examination.* Every entering student must report for a physical examination upon the dates appointed in the Calendar of the University.

The University reserves the right to require a student to submit to such a physical examination as there is reasonable ground to believe that the protection of the University community requires and it reserves the right to dismiss a student if he refuses to submit to such an examination or if the examination indicates that the protection of the University community requires dismissal.

180. *Intelligence Test.* Every new student entering the University shall take an intelligence test under the direction of the Committee on Intelligence Tests, unless he presents an intelligence rating that is satisfactory to the Committee.

XIV. CLASSIFICATION OF STUDENTS

182. *Classification of Students.* Students shall be classified as follows: (1) Graduate Students, (2) Regular Undergraduates, (3) Special Undergraduates, (4) Transient Students, (5) Auditors.

The first division shall include graduates of this or other approved Colleges or Universities who are continuing courses for graduate degrees; the second shall include regular students in the curricula leading to a collegiate degree; the third shall include students who are admitted to pursue special lines of work, not conforming to a curriculum. The fourth shall include students enrolled in other institutions, entering the University with the recommendation of their college authorities for a brief residence (usually one Quarter) without transfer of credits. The fifth shall include persons who desire to attend lectures or classes without receiving credit for the course.

184. *Auditors.* A student who registers in a course as an auditor shall not receive any credit for such a course.

A student in this University may audit a course without additional fee, upon the written approval of the professor in charge, the Department chairman and the Dean of the college. Rule 144 (5).

One not a student may be admitted as an auditor by the University Examiner, after satisfying all entrance requirements and subsequently paying the fees required in the College in which he desires mainly to audit. Rule 144 (5).

A student who is permitted by his Dean to repeat a course for which he has received credit must register as an auditor. Rule 186.

XV. RESPONSIBILITY FOR COURSES

186. *Repetition of Course.* A student may not repeat a course in which he has received collegiate credit at this university or elsewhere except by permission of his dean. A student permitted to repeat such a course must register as an auditor.

188. *Repetition of High School Work.* If a student enters a course that presupposes a unit in the High School in the same subject (a course in foreign language or Chemistry 411) and finds himself unable to carry this course, the Dean on his own initiative, or upon request of the instructor concerned, may transfer the student to a more elementary course. Upon completion of this course, the student will receive three hours credit for each five hours of normal credit in the course.

190. *Withdrawal from Courses.* A student who withdraws from a course after the beginning of the Quarter must be given a failure in the course unless his withdrawal is approved by the Dean of his college.

If a student requests his dean's permission to withdraw from a course after the first four weeks of the Quarter, the Dean shall not act until he has considered the instructor's report upon the student's standing in the course and any other relevant information that the instructor may be able to furnish.

XVI. RECORDS, CREDIT HOURS, GRADES, POINTS

192. *Records of Students.* The records of the standing of students shall be kept by the Registrar primarily in the interests of the students and for the use of the President, the Deans, and the members of the Faculty. No person not connected with the University shall have access to these records. A student shall not have direct access to these records, but on request shall be furnished with a statement of his standing to date. Any student leaving the University shall, upon request, be furnished with a complete copy of his record. Duplicate copies, and copies requested at other times to be sent to designated persons may be secured by payment of a fee of \$1.00 each.

194. *The Credit Hour.* Not more than three hours per week of the average student's time, including class hours, shall be required for each credit hour. Two consecutive hours of practical or experimental work in any department shall be regarded as a credit hour; but when no outside work is required in addition to the laboratory work, the Faculty may assign three hours of laboratory work for one credit hour.

196. *Official Marks.* The standing of every student in each of his courses shall be reported at the end of each Quarter.

In the College of Law, where a course is continuous over two or more Quarters, a grade may be given at the end of the course, which grade shall be the grade for the entire course.

The official marks are as follows:

A (Excellent); B (Good); C (Average); D (Poor); E (Failed).

Mark E. Credit for a course in which the mark "E" has been received can be obtained only by repeating and passing the work in class.

In addition the following marks are authorized:

Prog. (Progress) may be used to indicate satisfactory progress in courses that are individual in character or extend over more than one Quarter.

Inc. (Incomplete) indicates either that a fraction of the work assigned in the course, for legitimate reasons, has not been completed or that the student did not take the final examination. Every grade of "Incomplete" shall be reported in triplicate on blanks furnished all instructors for the purpose and shall show the college in which the student is enrolled, the reason why the grade is given, the fraction of the work that is incomplete, a probable grade, if possible, on the work already done, the nature of the work yet to be done and the grade that will be given if the work is not completed within the time required by the rules of the University. A copy of each report of "Incomplete" shall be sent to the offices of the chairman of the department in which the course is given, the Dean of the College in which the student is enrolled, and the Registrar.

After the beginning of the fourth week of any Quarter of residence the mark "Inc." incurred during the preceding Quarter of residence shall be counted as a failure (E) in all matters of probation, dismissal, and eligibility. At the end of the second Quarter in residence it shall automatically lapse into a failure, except in the College of Law.

K (Credit) shall be used for work credited from other institutions and by the University Examiner only. "K" credit shall be counted as hours only and shall not be considered in determining point ratio.

Em. (Examination) shall be used to indicate that the credit given is for work not done in residence. By joint action of the department concerned, the appropriate Executive Committee and the Entrance Board, an applicant may receive credit by examination for work done in any field represented by an authorized course offering. In no case shall the total amount of credit given for such work exceed thirty Quarter-credit hours. No credit shall be given for such work unless it is passed with a grade of at least "C." No credit shall be given under the authority of this rule for a subject in which the applicant has failed an examination.

198. Points and Grades. For each hour of A grade, 4 credit points shall be allowed.

For each hour of B grade, 3 credit points shall be allowed.

For each hour of C grade, 2 credit points shall be allowed.

For each hour of D grade, 1 credit point shall be allowed.

For each hour of E grade no credit points shall be allowed.

200. Method of Computing Point Hour Ratio. In computing the point hour ratio for a student all work undertaken by him shall be counted. A student's point hour ratio for a Quarter shall be computed by dividing the sum of the credit hours for which he is scheduled that Quarter into the sum of the credit points allowed for such hours. The cumulative point hour ratio shall be computed by dividing the sum of the total number of credit hours undertaken at this University into the sum of the total number of credit points allowed for such hours.

"K" and "Em" credits shall be counted as hours only and shall not be considered in computing the cumulative point hour ratio.

202. Points Required for Graduation. The number of credit points required for graduation shall amount to not less than 1.8 times the number of credit hours undertaken at this institution.

204. Time Due. All grades for a given class are due and shall be reported to the office of the Registrar within forty-eight hours of the conclusion of the final examination.

206. Changing of Grades. A grade filed in the Registrar's office is a part of the official records of the University, and is not subject to change except upon official authorization of the chairman of the department and the Dean of the College.

XVII. LOW STANDING

208. Probation and Dismissal for Low Standing. At the end of each Quarter, any student who has failed to earn a point hour ratio of at least .65 on the number of credit hours for which he was scheduled shall be dismissed from the University. Any student, not dismissed under the above rule, who has failed to earn a point hour ratio of at least 1.30 on the number of credit hours for which he was scheduled that Quarter shall be placed on probation.

The period of probation shall extend through one Quarter of residence. If a student has been placed on probation twice, he shall not be

placed on probation again but instead shall be dismissed from the University.

The Dean or the Executive Committee of a College shall have power to place a student on probation at any time for a definite period when in their judgment his scholastic standing is unsatisfactory. In every case of probation the Dean of the College shall notify both the student and his parents or guardian.

These rules do not apply to students registered in the Colleges of Dentistry, Law, and Medicine. The faculties of these colleges are empowered to enact appropriate rules regulating this matter.

210. *Dismissal of Students on Probation.* At the end of any Quarter, any student who is on probation shall be dismissed from the University if he has failed to earn a point hour ratio of at least 1.30 on the number of credit hours for which he was scheduled. Notice of such dismissal shall be sent by the Dean both to the student and to his parents or guardian.

212. *Dismissal for Deficiency in Points.* Any student who has been registered in this University for six Quarters and has not earned a cumulative point hour ratio of at least 1.7 on the number of credit hours for which he has been scheduled shall be dismissed from the University. Moreover, a cumulative ratio of at least 1.7 shall be maintained throughout subsequent Quarters unless there is a transfer to another college. These rules shall not apply to students registered in the Colleges of Dentistry, Law, and Medicine. The faculties of these colleges are empowered to enact appropriate rules regulating this matter.

A student entering this University from another institution, as far as the applicability of this rule is concerned, will be considered as if his entire residence had been at this University but his point hour ratio will be computed upon the work done at this University.

214. *Dismissal by Special Action.* In cases not covered by the foregoing rules, if at any time the preparation, progress, or success of a student in his assigned work is deemed unsatisfactory, the Executive Committee of the College shall have power to dismiss him from the University.

XVIII. REMOVAL OF FAILURES

216. *Failure in a Required Course.* At his first opportunity a student must repeat in class a required course in which he has failed, unless the Executive Committee of the College authorizes a substitute course.

XIX. EXAMINATIONS

218. *Written Examinations.* At the close of each Quarter a written examination shall be given except in courses that are purely laboratory in character or are conducted as a seminar. In these latter courses a final examination shall be optional with the instructor concerned.

220. *Examination Schedule.* At the close of each Quarter not to exceed three and one-half days shall be set aside for examinations, but the examinations in the survey courses in charge of the Deans of the several colleges shall be held during the last scheduled hour of the course. The examination in any course shall not be more than two hours in duration, and shall be held in conformity with a schedule announced by the Registrar after approval by the Administrative Council. This schedule shall be strictly adhered to by all instructors.

The foregoing rule shall not apply to the College of Law. The Faculty of that College shall have sole jurisdiction in the matter of examinations for its students.

222. Examinations for Seniors. At the close of his final Quarter of residence a senior shall be examined in advance of the regular schedule and his grades shall be reported to the Registrar at a date announced in The Official Daily Bulletin. Each instructor may arrange for the time and mode of these examinations in accordance with his own judgment.

226. Penalty for Cheating in an Examination. A student found guilty of cheating in an examination shall be suspended from the University (Rule 98). He shall further be ineligible for participation in any student activity for the three Quarters of his residence at the University following his reinstatement. The possession of a crib during an examination shall be considered sufficient evidence of guilt. Any communication between students during an examination shall be considered presumptive evidence of cheating. A student who submits work to an instructor as his own, but which was prepared by someone else, such as themes, reports, drawings, laboratory notes or products; or one who knowingly assists in such a practice, shall be considered guilty of cheating.

NOTE.—if the student is guilty of cheating during the Quarter, he shall be suspended without credit for the remainder of the Quarter; if his offense occurs during final examinations, he will be allowed to complete his remaining examinations, but will be suspended for the following Quarter.

XX. GRADUATION

*228. Degrees and Certificates.** Degrees and certificates shall be awarded by vote of the Board of Trustees upon recommendation of the College and University Faculties transmitted by the President.

230. Graduation Fee. A special graduation fee is required of each person receiving a diploma from the University. This fee is \$5.00 for baccalaureate degrees and \$10.00 for graduate degrees.

232. Residence Requirement for a Degree. A candidate for a degree must secure credit by regular class enrollment for the full work of three Quarters. This work must be in courses offered by the College recommending the degree, and must be secured while in residence at this University.

Ordinarily the student must be enrolled in the college recommending the degree while completing the last two Quarters required of him, but the Executive Committee of that college may, for sufficient reason, waive compliance with this requirement to the extent of not more than one Quarter's work in favor of a student who has done six full Quarters of satisfactory residence work at this University, including forty-five Quarter credit hours completed during the junior and senior years.

234. Application for a Degree. A candidate for a degree must file an application for the degree with the Secretary of his College or the Dean of the Graduate School in accordance with the rules prescribed by his College or the Graduate School.

236. Attendance at Convocation Exercises. All candidates for degrees are required to be present at their graduation convocation unless excused by the President.

XXI. ABSENCES

238. Absences. Each department may frame its own rules relative to occasional absences by students from scheduled activities. If,

however, a student is absent from a course to such an extent as to imperil his credit, or is notably irregular in attendance, it shall be the duty of the instructor concerned to report the facts promptly to the Dean of the College in which the student is enrolled, and the Dean shall deal with the matter as a case of discipline.

240. *Absences Before or After a Mid-Quarter Vacation.* A student absent without excuse from a scheduled hour of work on a day immediately preceding or following a mid-quarter vacation (such as Thanksgiving, Washington's Birthday, Memorial Day, Independence Day) shall have a penalty of three hours (and 5.4 points) added to the requirements for his graduation. It shall be the duty of each instructor to report all such absences to the Dean of the College within five days following the vacation. For legitimate reason the Dean may excuse such absences, and he shall certify to the Registrar the list of all persons upon whom the penalty is to be imposed. The Registrar shall enter the penalty upon the student's record card.

242. *Group and Concerted Absences.* Permission for absence from classes of a group of students must be secured in advance from the Dean of Women or the Dean of Men. Requests for such permission must include the names of all students concerned and must be endorsed by the instructor or other responsible person or committee at whose instance the absence is desired. A list of all students so excused, together with the dates of their legitimate absence, shall be printed in The Official Daily Bulletin for the information of the teaching staff.

Concerted, unauthorized absence of a group of students shall render the individual students liable to suspension from the University.

XXII. WITHDRAWAL FROM THE UNIVERSITY

244. *Withdrawal.* A student who desires to withdraw from the University must apply to the Dean of the College for permission to withdraw. If the student leaves the University at any time during the Quarter without communicating with the Dean of his College, he will be marked as having failed in all his courses for the Quarter.

No student may withdraw from the University within two weeks of the beginning of examinations unless the reports of his instructors show that his record to date is satisfactory.

When a student withdraws from the University during a Quarter his parent or guardian shall be notified of the fact by the Secretary of the College.

XXIII. DISCIPLINE

246. *General Discipline.** The President of the University is responsible for the discipline of the students of the University and shall have final authority in all such matters.

248. *Discipline in College and Department Activities.** The Deans of Colleges and chairmen of departments, respectively, are responsible to the President for the discipline of all students in the activities of the Colleges and departments.

XXIV. MISCELLANEOUS REGULATIONS

250. *Use of Tobacco.* The use of tobacco in any form in the lecture rooms, halls, corridors, stairways, laboratories, and libraries of the University is prohibited.

252. *Non-payment by Students of Debts for Lodging or for Meals.* At the discretion of the President, registration may be cancelled or graduation denied, when it appears that any student has contracted a legitimate debt for lodging or for meals or both and has failed to pay for the same, under the following conditions:

(a) That the debt specified above is owed to a landlord or landlady whose house is registered and is in good standing with the office of the Dean of Women or Dean of Men, or that the debt is owed to a fraternity, sorority, or an organized student boarding club, or a Residence Hall, recognized by and in good standing with the University at the time such indebtedness was incurred.

(b) That the creditor has used every reasonable means at his disposal to collect the same.

(c) That the creditor has presented to the University satisfactory evidence of such indebtedness within a reasonable time.

254. *Use of University Buildings.* The rooms of any University student organizations which are located in the University buildings shall not be used for purposes other than the usual exercises of such organizations unless the permission of the President has been obtained in advance.

No student or group of students shall arrange for or announce a meeting of any kind to be held on the campus or in any of the University buildings unless permission has been obtained in advance from the President of the University or from persons to whom he has delegated this authority.

256. *Drives, Canvassing, Tickets.* Drives for funds, tag days, canvassing for sales or subscriptions, or sale of tickets for student projects shall not be permitted on the campus or in University buildings without permission from the President or from persons to whom he may delegate this authority.

XXV. INTERCOLLEGIATE ATHLETIC ELIGIBILITY

258. *Athletic Eligibility.* Eligibility for participation in intercollegiate athletic events is governed by the Rules of the Western Intercollegiate Conference.

XXVI. STUDENT ACTIVITIES

260. *Eligibility.* (1) To be eligible for participation in student activities a student must be enrolled in the University. In this and in the following regulations definite practice or preparation for an activity is to be construed as taking part in such activity. Eligibility for intercollegiate athletics is governed by the rules of the Western Conference and not by this rule.

(2) A student on probation or a student not carrying a full schedule may participate in activities only upon the approval of the Dean of the college in which the student is enrolled.

(3) At any time the Dean of the College in which a student is enrolled may declare the student ineligible because of failure in current class work. Such action shall be reported to the Dean of Women or the Dean of Men. At any time the Dean of Women or the Dean of Men may declare a student ineligible whose participation in an activity is judged to be detrimental to the student, the organization, or the University.

(4) The president of an organization shall file at the office of the Dean of Women or the Dean of Men a complete list of those who expect to participate in a public performance or publication in advance of the actual preparation and such lists shall be kept corrected. Both the president of the organization and the student himself shall be held responsible for participation while ineligible.

262. Participation. Participation in an activity is to be interpreted as including any specific preparation for any of its performances or duties.

In addition to the cast, dramatic and musical organizations shall be considered to include all those who accompany the organization on a trip or who take part actively in the production, e.g., an orchestra or stage hands.

Upon granting a petition for a performance that will result in the absence of a group of students from class appointments, the Dean of Women or the Dean of Men shall print in the Official Daily Bulletin a list of students excused together with the dates of authorized absence.

264. New Student Activities. Any group of students desiring to organize and be known as a University organization other than a fraternity or sorority shall comply with the following regulations:

(1) They shall present a written petition to the Dean of Women or the Dean of Men setting forth the object of the organization and carrying the names of all charter members, and shall receive the approval of the Dean of Women or the Dean of Men before proceeding with formal organization.

(2) The petitioners shall agree to submit the financial affairs of the organization annually to the Student Auditor and to comply with all regulations relative to student organizations and activities.

(3) The petitioners shall agree to maintain an accurate roll of its officers and members in the files of the Dean of Women or the Dean of Men.

XXVII. FRATERNITIES AND SORORITIES

268. Local Fraternities and Sororities. Any group of students desiring to organize and be known as a local fraternity or sorority shall comply with the following regulations.

(1) They shall present a written petition to the Dean of Women or the Dean of Men setting forth the character and object of the organization, signed by those who are to be regarded as charter members.

(2) They shall agree to maintain an accurate roll of officers and members in the files of the Dean of Women or the Dean of Men.

(3) If at any time such a fraternity or sorority should contemplate petitioning an intercollegiate society for a charter to establish a chapter at this University, it shall first obtain the consent of the Dean of Women or the Dean of Men.

270. Regulations. The following regulations apply to all fraternities and sororities of the University, whether local or intercollegiate:

1. *Membership Lists.* A correct list of all active and pledged members together with chapter-house residents shall at all times be kept in the files of the Dean of Women or the Dean of Men.

2. *Initiations.* No student of this University may be initiated by a fraternity or sorority, until an eligibility certificate shall have been obtained from the Registrar by the proper official of the society. The Registrar shall preserve a file of all rulings.

No fraternity or sorority may initiate any student until the candidate has fulfilled the following requirements:

(a) He shall have been in residence at the University for two Quarters and registered for the third. He shall have credit for at least thirty hours of academic work with a point hour ratio of at least 2.3. If he cannot meet this requirement, he may be initiated during his fourth Quarter of residence upon receiving credit for forty hours of academic work, if he is not on probation.

(b) No student may be initiated during the Summer Quarter.

(c) For a student entering the University with advanced standing, the requirements for initiation shall be at least 40 hours college credit of which fifteen or more shall have been attained in this University with a 2-point average, residence for one Quarter, and registration for the second Quarter.

3. *Pledging.* A fraternity or sorority shall not pledge a student to membership until the requirements for registration in the University shall have been fulfilled.

4. *Residence in Fraternity Houses.* During any academic session, except the Summer Quarter, only those students who are members of the organization in question and enrolled during the current Quarter may room in the chapter house. Chapters whose members during the preceding year have maintained a scholarship of not less than 2 points per hour on all work recorded on their record cards may have pledged freshmen or other pledged members room in the chapter house.

5. *Residence in Sorority Houses.* During any academic session, except the Summer Quarter, only women students who are members of the organization and enrolled during the current Quarter, are allowed to room in the chapter houses.

Upon petition, the dean of Women may permit upper division pledges to live in any chapter house during the Autumn Quarter preceding initiation.

XXVIII. STUDENT SOCIAL FUNCTIONS AND SOCIAL ENTERTAINMENTS

272. *Student Social Functions.* The Dean of Women or the Dean of Men shall have supervision of student social functions and entertainments.

No student organization shall arrange for, hold, or be included in any social entertainment either on or off the Campus, without having obtained permission of the Dean of Women or the Dean of Men. All such functions shall conform to the regulations established by the Council on Student Affairs, and shall be held only with the approval of the Dean of Women or the Dean of Men. This rule shall also apply to informal dances and entertainments held in fraternity houses or private residences.

Meetings of department clubs and similar organizations, recognized as such by the Dean of Women or the Dean of Men, which do not hold later than 9:30 p. m., shall not rank as social functions.

Social functions and amusements shall be held on Friday or Saturday nights only, or on the night preceding a holiday (not a half holiday) and shall close not later than 1:00 a. m. on Friday, and 11:55 p. m. on Saturday, unless permission to close at a later specified hour has been granted by the Council on Student Affairs. No parties are to be held on Friday of examination week. The time for serving refreshments must be included within the hours specified.

All such functions at which both men and women are present must be chaperoned during the entire evening, and the names and addresses of the chaperons must be registered with the Dean of Men and approved by him. Married persons who are still students, or persons who have been students very recently will not be approved as chaperons.

Social affairs during recesses must be registered in the usual way.

The appointment of chairmen of class social committees shall be subject to the approval of the Dean of Men.

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Upon motion of Mr. Stone, seconded by Mr. Laybourne, the revised Rules and Regulations of the University Faculty as amended above were unanimously approved, effective at the opening of the Autumn Quarter except as specifically noted in the rules.

* * * * *

The President presented the following recommendation:

That a committee consisting of the chairman of the Board of Trustees, Egbert H. Mack, the Vice-President, J. L. Morrill, the Director of the News Bureau, J. E. Pollard, and the President, be authorized to study the financial conditions and management of the University daily paper—The Lantern—and to reorganize the business and the control so as to put it on a paying basis so far as possible, and that the committee be given power to act and to report their action to the Board of Trustees at the October meeting for information and record.

Upon motion of Mr. Laybourne, seconded by Mrs. Paterson, the above recommendation of the President was upon roll call unanimously approved.

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The Secretary presented the report of annual examination of Ohio State University as prepared by the Bureau of Inspection and Supervision of Public Offices for the year ending June 30, 1932.

This report was received and ordered filed.

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The Secretary presented to the Board a letter from the Attorney General under date of August 17, 1932, in re the examination of abstract of title and deed to Lot No. 41 in R. P. Woodruff's Sub-division, which the University proposes to purchase from Mr. Samuel F. Smith.

After considering the opinion offered by the Attorney General, the Secretary was, upon motion of Mrs. Paterson, seconded by Mr. Laybourne, unanimously instructed to advise the Auditor of State that the Board of Trustees of the University directs that the purchase be concluded.

* * * * *

The Secretary reported that in accordance with the action taken by the Board on August 6, 1931, the Business Manager has proceeded with the study of the Bureau of Business Research and the Commerce Extension Division. After repeated conferences, the preliminary reports from each have now been prepared.

In view of the approval by the Board of Trustees at its meeting held August 18th, 1932, of a special committee of the faculty to study the University curricula, etc., and in view of the fact that this committee feels that the Bureau and the Extension work in the College of Commerce fall directly within its field of study, the Secretary

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asked that he be relieved of further work and that the results obtained up to date be turned over to the special faculty committee and that the study be concluded by them.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the request of the Secretary was upon roll call unanimously approved and he was directed to turn over to the special faculty committee all material which he has accumulated in making the above study.

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Thereupon the Board adjourned to meet on Monday, October 10th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HARRY A. CATON,
Acting Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 14, 1932.

The Board of Trustees met at Columbus, Ohio, at 3:00 P. M., pursuant to call of the Chairman.

Present: Egbert H. Mack, Chairman, Julius F. Stone, Lawrence E. Laybourne, Herbert S. Atkinson, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton. Mr. B. O. Skinner, Director of the State Department of Education, was also present.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Atkinson, seconded by Mr. Laybourne, the following recommendations of the President as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Wanda Przuluska	Asst. Professor, Home Econ. Exten.	Sept. 6, 1932	3,135.00
Lloyd W. Barnes	Co. Agr. Agent, Gallia County	July 15, 1932	2,200.00
<i>College of Agriculture</i>			
<i>Ohio Biological Survey</i>			
E. P. Breakey	Assistant	July 1, 1932	150.00
<i>Zoology and Entomology</i>			
Arthur C. Cole, Jr.	Grad. Assistant	Oct. 1, 1932	500.00
Gordon W. Hang	Assistant	Oct. 1, 1932	600.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Katharine B. Kuhn	Stenographer (half time)	Sept. 30, 1932	480.00
<i>Physics</i>			
Joel J. Rheins	Grad. Assistant	Oct. 1, 1932	500.00
<i>College of Education</i>			
<i>School Administration</i>			
M. L. Goetting	Assistant	Oct. 1, 1932	450.00
<i>College of Medicine</i>			
<i>Anatomy</i>			
George Rice	Stud. Assistant	Oct. 1, 1932	300.00
<i>Medicine</i>			
John H. Mitchell	Assistant	July 1, 1932	300.00
Carl J. Ochs	Assistant	July 1, 1932	100.00
<i>Physiological Chemistry</i>			
Hugh C. Thompson	Assistant	Oct. 1, 1932	1,000.00
<i>Starling-Loving Hospital</i>			
Helen Knicely	General Duty Nurse	Sept. 15, 1932	1,200.00
Margaret L. Porter	Technical Assistant	Oct. 1, 1932	1,080.00
Florence B. Jones	Stenographer	Sept. 30, 1932	1,080.00
William Robinson	Diet Kitchen Helper	Aug. 31, 1932	720.00
Arlice McEdwards	Pastry Cook	Sept. 10, 1932	720.00
<i>President's Division</i>			
<i>Military Science</i>			
Capt. Bryan L. Davis	Asst. Professor	Oct. 1, 1932	250.00
Capt. John M. Wayne	Asst. Professor	Oct. 1, 1932	250.00

*Administrative Division
Stores & Receiving*

Edith Hoisington	Clerk	Sept. 15, 1932	1,020.00
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*Physical Plant
Police & Watchmen*

Thomas Bortle	Nightwatchman (retired)	Sept. 30, 1932	360.00
(Mr. Bortle died September 9, 1932)			

Janitors

M. S. Harvey	Elevator Operator (retired)	Sept. 30, 1932	360.00
(Mr. Harvey died September 22, 1932)			
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Raub H. Simon	Instructor in Soils— Extension	Sept. 1, 1932		360.00 for 10 mos.
Paul Zwerman	Assistant in Soils- Extension	Sept. 1, 1932		600.00
Lester J. Miller	County Agr. Agent Warren County	Oct. 1, 1932		2,400.00
<i>College of Agriculture Administration</i>				
Lyman E. Jackson	Assistant in Survey Course	Au. Qr.	Au.	300.00 period
<i>Home Economics</i>				
Cora Wecht	Grad. Assistant (Salary to be paid from Rotary Fund of Pomerene Hall Cafeteria)	Au. Qr.	Au. Wi. Sp.	500.00
Mary Mumford	Instructor (part time)	Oct. 1, 1932	for 4 mos.	600.00 period
(Salary to be paid as follows: \$ 46.88 per mo. for four months—University salary budget 103.12 per mo. for four months from Rotary Fund of Home Economics Nursery School)				

Zoology and Entomology

Hubert G. Guy	Assistant	Oct. 1, 1932	Au. Wi.	600.00 period
Carl E. Venard	Grad. Assistant	Oct. 1, 1932	Au. Wi. Sp.	500.00

*College of Arts and Sciences
Administration*

Dorothy MacWatters	Stud.—Stenographer	Oct. 1, 1932		480.00
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Geology

Robert O. Hergert	Stud. Assistant	Oct. 1, 1932	Au. Wi. Sp.	100.00
Ralph B. Senseman	Stud. Assistant	Oct. 1, 1932	Au. Wi. Sp.	100.00

History

Bernard Levitin	Reader	Oct. 1, 1932	Au. Wi. Sp.	218.75
Louis Kaplan	Reader	Oct. 1, 1932	Au. Wi. Sp.	218.75
E. O. Purtee	Reader	Oct. 1, 1932	Au. Wi. Sp.	218.75
Katherine Aikin	Reader	Oct. 1, 1932	Au. Wi. Sp.	218.75

Phonetics

Jack C. Cotton	Part-time Asst.	Au. Qr.	Au. Wi. Sp.	800.00
Charles H. Voelker	Part-time Asst.	Au. Qr.	Au. Wi. Sp.	100.00

*College of Commerce and Administration
Sociology*

John S. Kegg	Assistant	Oct. 1, 1932	Au. Wi. Sp.	900.00
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*College of Education
Administration*

Janet Wood	Stenographer	Sept. 12, 1932		1,140.00
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<i>Bureau of Educational Research</i>				
Fred Frutchey	Research Assoc.	Nov. 1, 1932	Su.Au.Wi.Sp.	No sal.
<i>Fine Arts</i>				
Anita Landacre	Grad. Assistant	Oct. 4, 1932	Au.Wi.Sp.	500.00
Ray Faulkner	Part-time Instr.	Oct. 1, 1932	Au.Wi.Sp.	No sal.
Mary E. Albright	Assistant	Oct. 1, 1932	Au.Wi.Sp.	No sal.
<i>School Administration</i>				
James W. Irvine	Assistant	Oct. 1, 1932	Au.Wi.Sp.	450.00
<i>University School</i>				
Robert O. Roseler	Assoc. Professor (part time)	Oct. 1, 1932	Au.Wi.Sp.	750.00
John W. Wilce	Part-time School Physician	Oct. 1, 1932	Au. Sp.	250.00 period
A. Sophie Rogers	Part-time School Physician	Oct. 1, 1932	Au.Wi.	270.00 period
<i>College of Engineering</i>				
<i>Applied Optics</i>				
S. M. Steele	Superintendent of Optical Dispensary	Oct. 1, 1932	Au.Wi.Sp.	1,000.00
William A. Sherrard	Assistant	Jan. 1, 1933	Wi.Sp.	600.00 period
(The above salaries are to be paid from Rotary No. 7080)				
H. F. Haines	Clinical Asst.	Oct. 1, 1932	Au.Wi.Sp.	900.00
(Salary to be paid as follows: \$300.00 from A-1, balance from Rotary No. 7030)				
<i>Broadcasting Station</i>				
Paul G. Fritschel	Asst. Operator	Oct. 1, 1932, to July 1, 1933		450.00 period
C. Wilbert Pettegrew	Asst. Announcer	Oct. 1, 1932, to July 1, 1933		450.00 period
<i>Chemical Engineering</i>				
Paul L. Patton	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
Charles Choi	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
Joseph D. Parent	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
H. L. Sittler	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
Edward G. Yee	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
Ralph N. Gibbs	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
Ivan Planck	Assistant	Oct. 1, 1932	Au.Wi.Sp.	100.00
<i>Engineering Drawing</i>				
John M. Russ	Assoc. Professor		Au. Qr.	Au.Wi.Sp. 3,192.00
Roy E. Smith	Stud. Assistant		Au. Qr.	Au.Wi.Sp. 300.00
John E. Batterson	Stud. Assistant		Au. Qr.	Au.Wi.Sp. 300.00
Paul E. Machovina	Stud. Assistant		Au. Qr.	Au.Wi.Sp. 250.00
F. Gilbert Baechle	Stud. Assistant		Au. Qr.	Au.Wi.Sp. 300.00
Eugene B. Nahuis	Stud. Assistant		Au. Qr.	Au.Wi.Sp. 300.00
<i>College of Medicine</i>				
<i>Anatomy</i>				
Morris B. Guthrie	Stud. Assistant	Oct. 1, 1932	Au.Wi.Sp.	300.00
<i>Medicine</i>				
Oscar L. Coddington	Assistant	July 1, 1932	Su.Au.Wi.Sp.	100.00
Thomas E. Rardin	Assistant	July 1, 1932	Su.Au.Wi.Sp.	200.00
Timothy Lehman, Jr.	Assistant	July 1, 1932	Su.Au.Wi.Sp.	200.00
(The above salaries to be payable quarterly)				
<i>Physiological Chemistry</i>				
Sam Rosenfeld, Jr.	Grad. Assistant		Au. Qr.	Au.Wi.Sp. 500.00
Edwin J. Fellows	Grad. Assistant		Au. Qr.	Au.Wi.Sp. 500.00
<i>Starling-Loving Hospital</i>				
Verna Bowyer	Follow-up Nurse and Clinical Patient Supervisor	Oct. 1, 1932		1,800.00
Lucille Kester	Gen. Duty Nurse	Sept. 16, 1932		840.00 and maintenance
Hazel Ryan	Stenographer	Oct. 1, 1932		960.00
William Harold Rauch	Diet Kitchen Helper	Sept. 7, 1932		720.00

College of Pharmacy

Robert C. Innis	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	200.00
Raymond M. Royle	Part-time Asst.	Au. Qr.	Au.Wi.Sp.	200.00
Karl L. Kauffman	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00
Harry P. Ulicny	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	200.00

Graduate School

Emma Gonzalez	Pan-American Scholar	Oct. 1, 1932	Au.Wi.Sp.	800.00
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(Salary to be paid from money deposited in the office of the Business Manager by the Ohio Federation of Women's Clubs)

Ralph Alden Loring	Honorary Fellow	Oct. 1, 1932	Au.Wi.Sp.	No sal.
L. A. Parker	Honorary Fellow	Oct. 1, 1932	Au.Wi.Sp.	No sal.
Joe W. Howland	Honorary Fellow	Oct. 5, 1932	Au.Wi.Sp.	No sal.
Ernest L. Bowman	Honorary Fellow	Oct. 1, 1932	Au.Wi.Sp.	No sal.
Lucile D. Smith	Honorary Fellow	Oct. 1, 1932	Au.Wi.Sp.	No sal.
A. W. Bosworth	Honorary Fellow	Oct. 1, 1932	Au.Wi.Sp.	No sal.
George Zinzalian	Honorary Fellow	Oct. 1, 1932	Au.Wi.Sp.	No sal.
Walter W. Braun	Engr. Exp. Sta. Fellow	Oct. 1, 1932	Au.	125.00 period

(Salary to be paid from Engr. Exp. Station Fund F-9)

Solomon F. Whirl	Boiler Feedwater Fellow	Oct. 1, 1932	Au.	255.00 period
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(Salary to be paid by the American Society of Mechanical Engineering Fund 7028) Rotary

President's Division

Athletics

Mrs. Wanda Knox	Stenographer	Sept. 24, 1932		960.00
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Administrative Division

President's Office

Mary E. Frame	Temp. Assistant	Oct. 10, 1932		110.00 mo.
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(To assist the Committee on University Courses, Activities and Program)

Dean of Men's Office

Leota Gibson	Stenographer	Oct. 1, 1932 for 9 mos.		1,080.00
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Physical Plant

Janitors

Philip W. Gordon	Janitor	Sept. 1, 1932		1,320.00
*	*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>College of Engineering</i>			
<i>Metallurgy</i>			
Edwin W. Earhart	Stud. Assistant	Grad. Assistant	Oct. 1, 1932
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Grace Mason	Teaching Supervisor	Oct. 1, 1932	1,500.00 and maintenance	1,800.00
Mary Louise Bone	Dietitian	July 1, 1932	1,920.00	2,220.00
(Increases in salary to be paid from University Hospital Rotary Fund)				
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Leo G. Staley	Instructor	Oct. 1, 1932	2,470.00	2,970.00
<i>Athletics</i>				
Leo G. Staley	Instructor	Oct. 1, 1932	500.00	No sal.
<i>University Press</i>				
Irwin G. Stein	Linotype Machinist-Operator	Oct. 1, 1932	225.83 mo.	1.08 hr.
*	*	*	*	*

*Miscellaneous
Recommendations*

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Agricultural Extension

H. C. Ramsower, Director, to attend the annual meeting of the Land Grant College Association in Washington, D. C., November 13-16, 1932. (Railroad and pullman expenses to be paid from Agricultural Extension funds.)

That the quarters of service of Laura Zirbes, Professor in the Department of Principles of Education, be changed from Summer, Autumn, and Spring to First term Summer, Autumn, and Spring for the year 1932-1933.

That the quarters of service of Daniel M. Shonting, Instructor in the Department of Accounting, be changed from the Autumn, Winter, and Spring to the Winter and Spring 1932-1933 and Summer of 1933.

That the quarters of service of Charles Scott Berry, Director of the Bureau of Special Education, be changed from Summer, Autumn, Winter, and Spring to Summer, Winter, and Spring for the year 1932-1933.

That the quarters of service of Richard T. Stevens, Assistant in the Department of Economics, be changed from the Autumn, Winter, and Spring to the Autumn and Spring for the year 1932-1933.

That the quarters of service of John D. Blanchard, part-time Instructor in the Department of Economics, be changed from Autumn, Winter, and Spring to the Autumn and Spring for the year 1932-1933.

That Margie Hoffman, Stenographer in the office of the Dean of Men, be granted a leave of absence without salary, effective October 1, 1932, for nine months.

That the salary of Margaret Smith Millar, Head Teacher (Frambes Avenue Building), University School, amounting to \$1500.00 be paid as follows: \$1000.00 from fees received from children in elementary grades; the balance—\$500.00— to be paid from the High School salary budget.

That Michael F. Cooney, Janitor, be granted part-time salary of Thirty (\$30.00) Dollars per month from October 1, 1932, to July 1, 1933, same to be paid out of the unused balance of the retirement pay as set up in the budget for Thomas Bortle, deceased.

That One Hundred Dollars be appropriated from A-1 funds for clerical service required by the Committee created by the Board of Trustees for the study of the non-academic personal service of the University.

That there be appropriated from the Student Medical Service and Student Activities Fund \$126.00 to provide gates, tables, and other facilities at the new Physical Education Building for student activities which will be carried on in that place from time to time through the year.

That the list of Short Courses in the College of Agriculture authorized with fees on May 23, 1932, be changed to permit the Cannery School to be held for one day only instead of the three days, February 14, 15, and 16, previously approved, and that the fee of \$2.00 be cancelled. This change is proposed to permit the cannery to come and go in one day and since the College will furnish the leaders for the session there will be no need for the fee.

That there be cancelled the following budget items previously authorized for the college year 1932-1933:

Department of Chemistry—student assistant.....	\$ 250.00
Department of Geology—4 student assistants.....	400.00
Department of Mathematics—assistants.....	750.00
Department of Accounting—one reader.....	100.00
Department of Business Organization—Lecturer.....	250.00
School of Social Administration—2 assistants.....	1,600.00
Bureau of Educational Research—assistant.....	500.00
Department of Chemical Engineering—assistant.....	200.00
Department of Engineering Drawing—assistants.....	600.00
Department of Metallurgy—assistant.....	270.00
Department of Military Science—cadet officers.....	2,900.00
Department of Romance Languages—assistant.....	1,000.00
Department of Physics—graduate assistant.....	500.00
Dental Clinic—Rotary—technical assistant.....	200.00
	<u>\$9,520.00</u>

Each department has signified its ability and entire willingness to dispense with the assistants and funds noted during the current college year. The cordial cooperation of the departments is deeply appreciated.

That the Athletic Board be designated as agent of the Board of Trustees for making financial arrangements with broadcasting stations outside of the University to broadcast football games and to arrange with such stations for the necessary expense of such broadcasts, and that the Athletic Board handle the accounting for any monies involved in the transaction. This arrangement is recommended as the most effective plan to continue for this year the broadcasting of football games.

In accordance with the action of the Board of Trustees of August 18, 1932, a further study has been made to determine the allocation of the balance of \$120,000.00 reduction in the appropriation, ordered by the Director of Finance.

It is recommended that the following amounts be released in Personal Service:

A-1 Salaries	\$66,540.25
A-2 Wages	8,000.00
Total.....	<u>\$74,540.25</u>

The status at the present time is as follows:

5 per cent Reduction.....		\$183,000.00
Amount already certified from Maintenance	\$63,000.00	
Above proposal	<u>74,540.25</u>	<u>137,540.25</u>
Still lacking.....		\$ 45,459.75

In order to carry out the above proposal with respect to A-1 Salaries, it is recommended that certain salaries which are now paid from A-1 be transferred for the months of October, November, and December to Rotary Funds as detailed below. These salaries amount to \$44,540.25.

It is further recommended that \$22,000.00 be set aside from the Interest on Endowment to pay salaries to December 31, 1932.

Detail of Salaries to be transferred from A-1 Salaries to Rotary Funds

Summary

Animal Husbandry	\$ 975.00
Dairy Technology	3,213.00
Dentistry	8,322.00
Applied Optics	650.00

Starling-Loving Hospital				2,400.00		
Veterinary Medicine				3,417.00		
Graduate School				4,237.50		
Student Activities and Medical Service.....				13,526.75		
Mailing Department				1,665.00		
Stores and Receiving				3,749.00		
Hospital Stores				2,385.00		
Total				\$44,540.25		
		October	November	December	Total	
<i>Animal Husbandry—Farm Rotary</i>						
Ray Garrett	\$	120.00	\$	120.00	\$	120.00
Cecil Bayes		105.00		105.00		105.00
B. L. Cunningham		100.00		100.00		100.00
	\$	325.00	\$	325.00	\$	325.00
					\$	975.00
<i>Dairy Technology—Farm Rotary</i>						
R. B. Stoltz	\$	386.00	\$	386.00	\$	386.00
L. H. Burgwald		317.00		317.00		317.00
J. H. Erb		278.00		278.00		278.00
J. O. Kimbrough		90.00		90.00		90.00
	\$	1,071.00	\$	1,071.00	\$	1,071.00
					\$	3,213.00
<i>Dentistry—Dental Clinic</i>						
H. M. Semans	\$	563.00	\$	563.00	\$	563.00
H. V. Cottrell		386.00		386.00		386.00
Irwin A. Bottenhorn.....		386.00		386.00		386.00
William C. Graham		386.00		386.00		386.00
Paul C. Kitchen		278.00		278.00		278.00
Clyde H. Hebble		141.00		141.00		143.00
R. B. Wiltberger		83.00		83.00		84.00
Earl G. Jones		83.00		83.00		84.00
Herbert S. Shumway		150.00		150.00		150.00
Louis E. Reif		125.00		125.00		125.00
Victor L. Steffel		100.00		100.00		100.00
Frank C. Starr		91.00		91.00		93.00
	\$	2,772.00	\$	2,772.00	\$	2,778.00
					\$	8,322.00
<i>Applied Optics</i>						
Clarence R. Ellis	\$	216.00	\$	216.00	\$	218.00
					\$	650.00
<i>Starling-Loving Hospital</i>						
Olive Laird	\$	100.00	\$	100.00	\$	100.00
Esther Swendel		100.00		100.00		100.00
Mary Anderson		100.00		100.00		100.00
Olwen Evans		100.00		100.00		100.00
Gladys Rank		100.00		100.00		100.00
Anna May LeValley		100.00		100.00		100.00
Wanda Harper		100.00		100.00		100.00
Rose Kiener		100.00		100.00		100.00
	\$	800.00	\$	800.00	\$	800.00
					\$	2,400.00
<i>Veterinary Medicine—Veterinary Clinic</i>						
W. F. Guard	\$	501.00	\$	501.00	\$	501.00
Walter R. Krill		238.00		238.00		238.00
Renna White		100.00		100.00		100.00
Alice Moore		100.00		100.00		100.00
E. L. Clements		100.00		100.00		100.00
John H. Knapp		100.00		100.00		100.00
	\$	1,139.00	\$	1,139.00	\$	1,139.00
					\$	3,417.00
<i>Graduate School</i>						
William McPherson	\$	675.00	\$	675.00	\$	675.00
Alice Moran		187.00		187.00		188.50
Catherine Murphy		100.00		100.00		100.00
Grace Moran		83.00		83.00		84.00
William M. Barrows, Jr....		33.00		33.00		34.00
Stanley J. Carpenter		33.00		33.00		34.00
Esther L. Grant		33.00		33.00		34.00
David T. Griggs		33.00		33.00		34.00

Newton D. Holbrook.....	33.00	33.00	34.00	
Helmuth E. L. Kohnke.....	33.00	33.00	34.00	
LeFever M. Lee	33.00	33.00	34.00	
Marjorie Leffler	33.00	33.00	34.00	
Kenneth P. Miller	33.00	33.00	34.00	
Francis J. Robichaux	33.00	33.00	34.00	
Samuel M. Steward	33.00	33.00	34.00	
	<u>33.00</u>	<u>33.00</u>	<u>34.00</u>	
	\$ 1,408.00	\$ 1,408.00	\$ 1,421.50	\$ 4,237.50
<i>Student Activities and Medical Service</i>				
J. W. Wilce	\$ 110.00	\$ 110.00	\$ 110.00	
Harlan G. Metcalf	317.00	317.00	317.00	
Samuel H. Cobb	292.00	292.00	294.75	
Darwin Hindman	278.00	278.00	278.00	
Walter E. Duffee	197.00	197.00	199.75	
H. S. Wood	197.00	197.00	199.75	
Shirley Armstrong	213.00	213.00	213.00	
Katharine Hersey	278.00	278.00	278.00	
Gladys Palmer	256.00	256.00	256.00	
Charlotte Winnemore	154.00	154.00	154.00	
Esther Gilman	216.00	216.00	218.00	
Margaret Gettinger	80.00	80.00	80.00	
Edward S. Drake	41.00	41.00	43.00	
Joseph A. Park	357.00	357.00	357.00	
Fred J. Milligan	200.00	200.00	200.00	
Leota Gibson	90.00	90.00	90.00	
Agnes Marshall	70.00	70.00	72.50	
Esther Allen Gaw	357.00	357.00	357.00	
Grace S. M. Zorbaugh.....	301.00	301.00	301.00	
Grace P. Weiss	125.00	125.00	125.00	
Mary M. Gordon	85.00	85.00	85.00	
Fred Patterson	120.00	120.00	120.00	
Freda Cox	90.00	90.00	90.00	
Mary Hinchey	80.00	80.00	80.00	
	<u>357.00</u>	<u>357.00</u>	<u>357.00</u>	
	\$ 4,504.00	\$ 4,504.00	\$ 4,518.75	\$13,526.75
<i>Mailing Department—University Publications Rotary</i>				
Winifred Emde	\$ 115.00	\$ 115.00	\$ 115.00	
Helen Neunherz	70.00	70.00	70.00	
G. J. Hoesch	105.00	105.00	105.00	
Ernest Ford	115.00	115.00	115.00	
Glenn S. Cooper	150.00	150.00	150.00	
	<u>115.00</u>	<u>115.00</u>	<u>115.00</u>	
	\$ 555.00	\$ 555.00	\$ 555.00	\$ 1,665.00
<i>Stores and Receiving—Warehouse Rotary</i>				
F. E. Jones	\$ 333.00	\$ 333.00	\$ 333.00	
Blanche Sullivan	155.00	155.00	155.00	
Margaret Schureman	100.00	100.00	100.00	
Lucille Moore	85.00	85.00	85.00	
James Lawson	150.00	150.00	150.00	
Frank Langworthy	116.00	116.00	118.00	
Irwen C. Brown	100.00	100.00	100.00	
Roy Burgett	100.00	100.00	100.00	
Charles F. Reasoner	110.00	110.00	110.00	
	<u>333.00</u>	<u>333.00</u>	<u>333.00</u>	
	\$ 1,249.00	\$ 1,249.00	\$ 1,251.00	\$ 3,749.00
<i>Hospital Stores—Laboratory Supply Rotary</i>				
Lowell H. Ruff	\$ 196.00	\$ 196.00	\$ 198.00	
Robert H. Bower	158.00	158.00	158.00	
Richard McClarren	155.00	155.00	155.00	
Dwight Milhone	90.00	90.00	90.00	
Elizabeth Zeier	95.00	95.00	95.00	
John E. Swain	100.00	100.00	100.00	
	<u>196.00</u>	<u>196.00</u>	<u>198.00</u>	
	\$ 794.00	\$ 794.00	\$ 797.00	\$ 2,885.00
GRAND TOTALS.....	\$14,838.00	\$14,838.00	\$14,874.25	\$44,540.25

The sums thus used for Personal Service from the Rotary Funds mentioned shall be regarded as a loan to the University by said Rotary Funds for the purpose indicated, and shall be restored to the credit of these Rotary Funds whenever the legislative appropriations to the University will permit; the University Comptroller shall keep a strict accounting of the transactions relating to these Rotary Funds so that the condition of credit and debit for this purpose may be readily obtained at any time.

The Board of Trustees further expresses its appreciation of the cordial cooperation of the departments concerned in making these Rotary Funds available in the present financial difficulties of the University.

* * * * *

The Chairman now appointed Mr. Atkinson and Mr. Stone to represent the Board of Trustees at the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions to be held in Michigan, November 16-19, 1932.

* * * * *

At this time the following group of ministers appeared before the Board of Trustees to protest the form of application suggested by President Rightmire for the exemption of students from Compulsory Military Training on the grounds of conscientious objection: Rev. Floyd Faust, E. F. Chauncey, G. Siegenthaler, L. P. Speaker, F. G. Coffin, E. Herbert Dutton, Rufus E. Wicker, and George Willets. Others in the group were: Rabbi Lee J. Levinger, Carl Patterson, George Smith, and Howard D. Willits.

The Board took the protest under consideration but took no action at this meeting.

* * * * *

Thereupon the Board adjourned to meet in the morning at 10:30.

October 15, 1932.

The Board came together at 10:30 A. M., with the same members present as at yesterday's session except Mr. B. O. Skinner of the State Department of Education.

The Secretary reported for purposes of record that in accordance with action of the Board taken at its meeting held January 25, 1932, the Chairman and Secretary of the Board have executed a new lease with the Mid-State Realty Company for the rental of Neil Hall on the basis of a maximum rental of \$30,000.00 per year and for a period of twelve years dated from October 1, 1932; all other conditions in the agreement are the same as in the former agreement.

Upon motion of Mr. Kaiser seconded by Mrs. Paterson, the above reported action of the Chairman and Secretary was upon roll call approved, and the new lease was ordered made a part of the records of this meeting.

LEASE

THIS LEASE, Made this first day of October, 1932, between THE MID-STATE REALTY COMPANY, a corporation of the City of Columbus, County of Franklin and State of Ohio, Lessor, and THE BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY of the City of Columbus, County of Franklin and State of Ohio, Lessee,

WITNESSETH: That said Lessor, inconsideration of the rents and covenants hereinafter contained, and by said

Lessee to be paid and performed, hereby Leases to the said Lessee the following described premises situated in the City of Columbus, County of Franklin and State of Ohio, known as "Neil Hall" located at 1634 Neil Avenue, and comprising Lots 5, 6, and 7 of Rhoades University Heights Addition to the City of Columbus; together with all equipment, dishes, furniture and furnishings belonging to said Mid-State Realty Company, which were in said Hall on August 10, 1928, and which are detailed in inventory record dated August 16, 1928; it being understood and agreed that all equipment, dishes, furniture and furnishings therein as shown in the inventory under date of August 16, 1928 above referred to, are to be and remain the property of the lessor and all replacements and substitutions therefor shall become and be the property of the lessor.

TO HAVE AND TO HOLD the same, with the ap-
 purtenances, unto the said Lessee, from the first day of
 October, 1932, for and during the full term of twelve years
 (12 years) next ensuing, and fully to be completed and ended
 on the thirtieth day of September, 1944, yielding and paying
 therefor, during said term the sum of Three Hundred and
 Sixty Thousand and No/100 Dollars (\$360,000.00) payable
 as follows: Thirty Thousand Dollars (\$30,000.00) per year,
 payable Ten Thousand Dollars (\$10,000.00) on the 10th day
 of October, January, and April of each and every year during
 the continuance of this lease.

PROVIDED, however, that if said rent, or any part
 thereof, shall remain unpaid for sixty (60) days after it shall
 become due, and without demand made therefore; or if said
 Lessee shall fail to keep and perform any of the terms, agree-
 ments and covenants in this Lease on Lessee's part to be kept
 and performed; it shall be lawful for said Lessor into said
 premises to re-enter, and the same to have again and re-
 possess as in Lessor's first and former estate; and thereupon
 this Lease, and everything therein contained on the said
 Lessor's behalf to be done and performed, shall cease, termi-
 nate and be void.

And said Lessee covenants and agrees with said Lessor as
 follows:

That said Lessee will:

Pay said rents in manner aforesaid, except said premises
 shall be destroyed or rendered untenable by fire or un-
 avoidable casualty;

Use and occupy said premises in a careful, safe, lawful
 and proper manner, without waste;

Keep the interior of said premises, and all equipment,
 dishes, furniture and furnishings therein parts thereof, in as
 good order, condition and repair as the same now are or may
 be put, and will so deliver up the same at the termination
 of this Lease, reasonable use and ordinary wear and tear
 thereof, and damage by fire and other unavoidable casualty
 excepted.

Not assign this Lease or underlet said premises or any
 part thereof, without the written consent of said Lessor;

And said Lessor covenants and agrees with said Lessee
 as follows:

That said Lessor will assume and pay during the continuance of the lease

1. all taxes and assessments against said property
2. all insurance charges
3. all outside repairs required to keep the property in good condition.

This lease supercedes the lease between the said lessor and lessee dated October 4, 1929.

And said Lessor covenants and agrees with said Lessee, that said Lessee, paying the rents and observing and keeping the covenants of this Lease on Lessee's part to be kept, shall lawfully, peaceably and quietly hold and occupy said premises during said term, without any hindrance or molestation by said Lessor.

The words "Lessor" and "Lessee" wherever used in this Lease shall include the heirs, executors, administrators, successors and assigns of the Lessor and Lessee respectively.

IN WITNESS WHEREOF, The said Lessor and Lessee have hereunto set their hands on the day and year first above written.

Signed and acknowledged in presence of

THE MID-STATE REALTY COMPANY

By (Signed) HARRY V. ANDERSON, *Pres.*

By (Signed) E. S. NOLAND, *Sec'y-Treas.*

(Signed) H. J. HOLLIDAY

(Signed) GERTRUDE L. ACKER

THE BOARD OF TRUSTEES OF
THE OHIO STATE UNIVERSITY

By (Signed) EGBERT H. MACK, *Chairman*

By (Signed) CARL E. STEEB, *Secretary.*

(Signed) JUNE MOORE

(Signed) KATHARINE C. TAYLOR

The State of Ohio, Franklin County, ss.

BE IT REMEMBERED, That on this first day of October, 1932, before me, the subscriber, a Notary Public in and for said County, personally came the above named The Mid-State Realty Company, by Harry V. Anderson and E. S. Noland, and the Board of Trustees of the Ohio State University, by Egbert H. Mack, and Carl E. Steeb, their respective officers, duly authorized by resolutions adopted by the Board of Directors of said Mid-State Realty Company and the Board of Trustees of said Ohio State University, the parties named in the foregoing Lease, and acknowledged the signing of the same to be their voluntary act and deed, for and as the act and deed of said respective corporations for the uses and purposes therein mentioned.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

(Signed) R. M. ROYER,

Notary Public, Franklin County, Ohio.

* * * * *

The President now presented for information and record the following plan for the control and operation of *The Lantern* for 1932-

1933, prepared by the Committee in accordance with previous Board action:

The special committee appointed by the Board of Trustees to study the financial condition and management of the University daily paper, *The Lantern*, with power to reorganize the business and the control so as to put it on a paying basis so far as possible, met September 15th, and took the following actions with the approval of the Dean of the College of Commerce and Administration:

1. That the control of and responsibility for the management of *The Lantern* be fixed in James E. Pollard, of the Journalism faculty, with full authority to select such assistants as he may need and to establish such procedures from time to time as may be desirable or necessary.

The provisions of this paragraph will not affect salary contracts for the school year 1932-1933 between the University and the editor and business manager of *The Lantern*, nor will this paragraph authorize any expenditure of University funds appropriated by the Legislature in excess of existing obligations.

2. That the Official Daily Bulletin be combined with *The Lantern* during the Autumn, Winter and Spring quarters.

That copies of *The Lantern* be distributed free through the University Mailing Room by departments to members of the teaching staff through the grade of instructor, and to administrative officers.

That the University, in return, shall pay *The Lantern* to the extent of the previous average outlay for the Bulletin during the Autumn, Winter and Spring quarters, or at the rate of \$150 a month for nine months, beginning with October, 1932.

3. That a general non-returnable laboratory deposit be added for each student registered in one or more courses in Journalism in the amount of \$1 per quarter per student.

That an additional non-returnable laboratory deposit of \$3 per quarter be added for Journalism laboratory courses Nos. 401, 402, 501, 502, 607 and 608.

That these deposits be placed in the Laboratory Supply Store to the credit of *The Lantern*.

That each student in Journalism be supplied with one free copy of each issue of *The Lantern*.

4. That the summer *Lantern* be omitted for the present.

5. That regular reports, as may be necessary or desirable, be supplied to the faculty member in charge of *The Lantern* and through him, at intervals, to the Dean of the College of Commerce and Administration, to the Business Manager of the University, and to the President.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the above action of the special committee was upon roll call unanimously approved and ordered made a part of the records of this meeting.

The Secretary now presented the following letter:

October 4, 1932.

Mr. Carl E. Steeb, Sec'y.
Board of Trustees
Ohio State University
Columbus, Ohio.

Dear Sir:

The mortgage loan for \$17,000.00 bearing 6% interest on property 1704-1712 North High Street, payable to The Ohio State University, was due on September 30, 1932. We would like to have an extension of this loan for a period of two years at the same rate of interest, 6%. We are writing you regarding this so that you may present it before the proper authorities for their action.

Yours very truly,

CHEEK BROTHERS

By (Signed) R. W. CHEEK.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above request was upon roll call unanimously approved, and the Secretary was directed to have proper papers executed to extend this loan for a period of two years at the same rate of interest, 6%.

The Secretary reported that on March 7, 1932, the Board authorized a request to be made of the State Emergency Board for periodicals and continuations at the University Library, in amount of \$20,500.00. The Emergency Board at its meeting held March 15th granted an emergency allowance of \$8,000.00 to cover subscriptions and continuations falling due May 1st to July 1st. This allowance was granted with the understanding that the University would request an additional allowance in October to cover subscriptions due at that time.

Upon motion of Mr. Stone, seconded by Mrs. Paterson, the Secretary was unanimously directed to request of the State Emergency Board an allowance of \$7,500.00 to cover payments due October 1st.

Thereupon the Board adjourned to meet on Saturday, October 29th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) EGBERT H. MACK,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 29, 1932.

The Board of Trustees met at Columbus, Ohio at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Vice-Chairman, Lawrence E. Laybourne, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President, as presented by Mr. G. W. Eckelberry, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
H. S. Lewis	Co. Agr. Agent, Pickaway County	Oct. 15, 1932	4,500.00
<i>College of Commerce and Administration Bureau of Business Research</i>			
Helen Leydorf	Stenographer	Oct. 11, 1932	960.00
<i>Geography</i>			
Harold E. Stewart	Reader	Oct. 1, 1932	150.00
<i>College of Medicine Starling-Loving Hospital</i>			
Julia Ann Macklin	Janitress	Aug. 15, 1932	600.00
Sadie Atkins	Diet Kitchen Helper	Sept. 30, 1932	660.00
Frank H. Baker	Orderly	Oct. 31, 1932	720.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences Bacteriology</i>				
Paul White	Assistant	Au. Qr.	Au.	100.00 period
Louis J. Katonak	Assistant	Au. Qr.	Au.	100.00 period
<i>College of Commerce and Administration Geography</i>				
Robert N. Nelson	Reader	Au. Qr.	Au.Wi.Sp.	150.00
<i>College of Education University School</i>				
Beatrice Perham	Accompanist and Asst., Music and Physical Education	Au. Qr.	Au.Wi.Sp.	279.00 period

(Payable in nine monthly installments from Elementary School Fees)

<i>College of Medicine Starling-Loving Hospital</i>				
Ivala Bailey	Janitress	Oct. 1, 1932		600.00
Edward Martin	Diet Kitchen Helper	Oct. 10, 1932		660.00
Sadie Atkins	Pastry Cook	Oct. 1, 1932		720.00

<i>Graduate School</i>					
Edward G. Punke		Honorary Fellow	Au. Qr.	Au.Wi.Sp.	No salary
*	*	*	*	*	*

*Miscellaneous
Recommendation*

That the Crop Protection Institute Fellowship established through the National Research Council and endorsed by the Department of Zoology and Entomology and the Graduate School be recognized and approved, and that Edward Paul Breakey be appointed to said Fellowship at a stipend of \$1350.00 for nine months beginning October 1, 1932, to be paid directly by the Crop Protection Institute to Mr. Breakey.

This Fellowship is created for the purpose of conducting research experiments with insecticides under the direction of Professor Dwight M. DeLong of the Department of Zoology and Entomology.

* * * * *

Satisfactory evidence having been presented that the original diploma had been destroyed by fire, it was, upon motion of Mr. Laybourne, seconded by Mr. Caton, ordered by unanimous vote that a duplicate diploma be granted to Frank John Hodoski, M.D., June 12, 1928.

* * * * *

The Secretary presented for record the following letter received from the Director of Finance:

October 19, 1932.

Mr. Carl E. Steeb, Secretary
The Ohio State University
Columbus, Ohio

Dear Sir:

At a meeting of the Emergency Board held on the above date, the Board considered your request of October 15, 1932, and granted the following allowance from the funds appropriated to the Emergency Board in H. B. No. 624 for the year 1932:

Ohio State University

\$7,500 to G-31, Capital Equipment, Library Books

Very truly yours,

(Signed) HOWARD L. BEVIS,
President, Emergency Board.

* * * * *

Thereupon the Board adjourned to meet on Friday, November 11th, 1932, 2:30 P. M., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) HERBERT S. ATKINSON,
Secretary. *Vice-Chairman.*

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 11, 1932.

The Board of Trustees met at Columbus, Ohio, at 2:30 P. M., pursuant to adjournment.

Present: Egbert H. Mack, Chairman, Julius F. Stone, Lawrence E. Laybourne, Herbert S. Atkinson, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Kaiser, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Engineering</i>			
<i>Photography</i>			
Charles T. Moore	Assistant	Oct. 31, 1932	1,500.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Sarah Landers	Diet Kitchen Helper	Oct. 28, 1932	720.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Horticulture and Forestry</i>				
R. B. Thornton	Assistant	Nov. 1 to Dec. 13, 1932		55.00 month
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Elizabeth Watson	Res. Associate (Salary payable from Payne Fund)	Nov. 1, 1932		2,875.00
<i>Practical Arts and Vocational Education</i>				
Lloyd L. Jones	Asst. Professor	Sp. Qr.	Sp.	400.00 period
Ernest L. Bowman	Asst. Professor	Sp. Qr.	Sp.	250.00 period
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Alice M. McCarty	Asst. Operating Room Supervisor	Nov. 1, to Nov. 20, 1932 inclusive		125.00 month
<i>Graduate School</i>				
James L. Hupp	Honorary Fellow	Nov. 1, 1932	Au.Wi.Sp.	No salary
<i>Physical Plant</i>				
<i>Janitors</i>				
William Distelzweig	Janitor	Nov. 2, 1932, for 2 months		110.00 month
*	*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>Physical Plant</i>			
<i>Light, Heat, and Power—Generation</i>			
Joseph F. Dill	Fireman	Engineer	Nov. 3, 1932
(Title changed per order of the State Civil Service Commission)			
*	*	*	*

*Miscellaneous
Recommendations*

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

College of Agriculture

John F. Cunningham, Dean, to attend the annual meeting of the Association of Land Grant Colleges and Universities, in Washington, D. C., November 14-16, 1932.

E. L. Dakan, Professor in the Department of Poultry Husbandry, to attend the Student Poultry Judging Contest, in Chicago, Illinois, November 23-26, 1932. (To be paid from Farm Rotary).

That the quarters of service of Gertrude Robinson, Instructor in the Department of English, be changed from Autumn, Winter, and Spring to Winter, Spring, and Summer, 1933.

That the quarters of service of Donald W. Riley, Instructor in the Department of English, be changed from Summer, Autumn, Winter, and Spring to the Summer, Autumn, and Winter for the year 1932-1933.

That the title of Captain Paul A. Barry, Department of Military Science, be changed from Associate Professor, Supply Officer and Adjutant, to Associate Professor, Custodian of Military Property and Adjutant, effective at once.

That Irving Seff be appointed to a scholarship in Dairy Technology, with a stipend of \$100.00, for the Autumn, Winter, and Spring Quarters of the year 1932-1933, to be paid from funds deposited in the office of the Business Manager by Mr. Everitt Antrim.

That Ralph L. Dewey, Assistant Professor in the Department of Economics, be granted a leave of absence, without salary, for the second half of the Autumn Quarter, 1932, for service in the transportation study under the direction of the National Transportation Committee in Washington, D. C. (Mr. Dewey has an October contract and has received one month's pay under this contract. Since he will teach in the Winter and Spring Quarters and will have rendered one-half quarter of service this Autumn, he will be entitled to ten months' pay between October 1, 1932, and October 1, 1933.)

That Donna Kerst, Assistant Operating Room Supervisor, Starling-Loving Hospital, be granted a leave of absence, without salary, from October 31, 1932, to November 20, 1932, inclusive, for the purpose of taking a post-graduate course in Eye, Ear, Nose, and Throat work at the Jackson Clinic in Philadelphia.

That Arch. F. Thomas, Janitor, Physical Plant, be granted a leave of absence, without salary, from November 1, 1932, to January 1, 1933.

That Joseph Haigh, Laborer in the Department of Horticulture and Forestry, be placed on sick leave for six weeks from November 1 to December 13, 1932, with half salary.

For information and record the death of W. C. George, Check Room Attendant in the University Library for many years, is re-

ported and the removal of his name from the University budget, effective October 31, 1932, is recommended.

* * * * *

The President now presented the Annual Financial Report of the Faculty Club, for information and record, in accordance with the regulations of the Board of Trustees.

* * * * *

At this time Professor Arthur J. Klein and Professor Alpheus W. Smith, members of the special faculty committee appointed to study University Courses, Activities, and Program now appeared before the Board and presented report on the progress of the work of this committee. Professor Carl Wittke, the third member of the committee, was out of the city and so was not able to be present.

* * * * *

President Rightmire presented a report of progress from the special committee appointed by the Board to study the non-academic staff.

* * * * *

The Board, by unanimous action, adopted the following minute which was presented by Mr. Mack, as a testimonial to Dr. William Oxley Thompson, President Emeritus of the University:

The Board of Trustees of the Ohio State University remembers Dr. Thompson's seventy-seventh birthday anniversary on November 5, and is moved to send warmest greetings and most cordial good wishes.

His continuing active interest in public affairs and social welfare and his readiness to carry large responsibilities for the comfort and security of many families endear him to the commonwealth in increasing degree as the years pass. An abiding interest in his life and activities will always be keenly felt by the University community and the members of the Board.

The Board sends felicitations upon the happy occasion and expressions of sincerest goodwill and esteem.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 12th, 1932, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) EGBERT H. MACK,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 12, 1932.

The Board of Trustees met at Columbus, Ohio, at 9:30 A.M., pursuant to adjournment.

Present: Herbert S. Atkinson, Vice-Chairman, Julius F. Stone, Lawrence E. Laybourne, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Ferne B. Shelton	Stenographer	Nov. 30, 1932	1,200.00
<i>Graduate School</i>			
Arthur Weller	Editorial Assistant	Nov. 30, 1932	1,500.00
<i>President's Division</i>			
<i>Library</i>			
Harriet Farrar	Library Assistant	Nov. 19, 1932	1,080.00
*Loa E. Bailey	Librarian—Edu. Lib.	Nov. 30, 1932	2,500.00
<i>Military Science</i>			
1st Lt. Ralph P. Eaton	Assistant Professor	Nov. 1, 1932	250.00
<i>Physical Plant</i>			
<i>Janitors</i>			
Joe Walker	Janitor	Oct. 31, 1932	1,380.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

<i>College of Agriculture</i>			
<i>Dairy Technology</i>			
Willard C. Boyer	Instructor, Winter Shirt Course	Feb. 1, 1933 for 1 month	200.00 period
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
John R. Dick	Assistant	Wi. Qr.	Wi.Sp. 750.00 period
Louis J. Katonak	Grad. Assistant	Wi. Qr.	Wi. 100.00 period
Paul White	Stud. Assistant	Wi. Qr.	Wi. 100.00 period
<i>College of Education</i>			
<i>History of Education</i>			
Clarke L. Foster	Instructor	Wi. Qr.	Su.Wi.Sp. 1,800.00 ('33)

(To be paid from appropriation to Professor Anderson, deceased.)

* (Died November 8, 1932.)

<i>Music</i>					
Dale Haven	Part-time Instructor	Wi. Qr.	Wi.Sp.	500.00	period
<i>Practical Arts and Vocational Education</i>					
Hoyt H. London	Departmental Assistant	Wi. Qr.	Wi.Sp.	150.00	period
<i>College of Medicine</i>					
<i>Pathology</i>					
Roswell S. Fidler	Instructor	Dec. 1, 1932	Su.Au.Wi.Sp.	No Sal.	
<i>Starling-Loving Hospital</i>					
John Puppel	Orderly	Nov. 1, 1932		720.00	
Edythe B. Shelton	Historian	Dec. 1, 1932		960.00	
Marie Richard	Diet Kitchen Helper	Nov. 16, 1932		600.00	
<i>Graduate School</i>					
Reuben H. Eliassen	Honorary Fellow	Nov. 1, 1932	Au.Wi.Sp.	No Sal.	
<i>Physical Plant</i>					
<i>Light, Heat and Power—Generation</i>					
Harry Wells	Laborer	Nov. 14, 1932 for 7 mos.		1,272.00	
<i>Janitors</i>					
William Wolfe	Janitor	Nov. 14, 1932		1,320.00	
Wilson A. Ormes	Janitor	Dec. 1, 1932		1,380.00	
*	*	*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>Physical Plant</i>			
<i>Light, Heat and Power—Generation</i>			
Charles Woodford	Laborer	Fireman (for 7 mos.)	Nov. 14, 1932
(For transfer from Generation to Steamfitters and Plumbers Division.)			
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Education</i>				
<i>History of Education</i>				
Roscoe H. Eckelberry	Assistant Professor	Wi. Qr.	2,856.00	3,600.00
(Increase to be paid from appropriation to Professor Anderson, deceased.)				
<i>Physical Plant</i>				
<i>Light, Heat and Power—Generation</i>				
J. L. Johnston	Pumpman	Jan. 1, 1933	1,380.00	1,488.00
Harry Wells	Laborer	Jan. 1, 1933	1,272.00	1,380.00
<i>Light, Heat and Power—Steamfitters and Plumbers</i>				
Charles Woodford	Fireman	Nov. 14, 1932	1,272.00	980.00
William Wolfe	Janitor	Jan. 1, 1933	1,320.00	1,844.00
per annum for 7 mos.				

Decreases in salaries, effective January 1, 1933:

<i>Physical Plant</i>				
<i>Engineer's Office</i>				
Charles Feil	Refrigeration Mechanic	2,400.00	2,220.00
<i>Betterment of Buildings—Carpenters</i>				
John Kraner	Foreman (Carpenter)	2,760.00	2,544.00
E. I. Martin	Carpenter	2,280.00	2,100.00
Charles Blesch	Carpenter	2,280.00	2,100.00
W. E. Steel	Carpenter	2,280.00	2,100.00
A. H. Sipple	Carpenter	2,280.00	2,100.00
Harry Fisher	Carpenter	2,280.00	2,100.00
<i>Betterment of Buildings—Painters</i>				
Max Lehman	Foreman (Painter)	2,160.00	2,040.00
Earling Howard	Painter	1,800.00	1,716.00

Otis Betts	Painter	1,800.00	1,716.00
James Brain	Painter	1,440.00	1,368.00
L. A. Christian	Painter's Helper	1,400.00	1,332.00
<i>Betterment of Buildings—Tinner</i>			
H. R. Johnson	Tinner	2,100.00	1,992.00
<i>Light, Heat and Power—Generation</i>			
W. H. Case	Assistant Chief Engineer	2,220.00	2,124.00
Ross Smetzer	Maintenance Mechanic	2,160.00	1,800.00
George Nye	Steamfitter-Boilerman	2,160.00	1,992.00
H. P. Cassidy	Boiler Repairman Helper	1,600.00	1,428.00
John O'Rourke	Clerk and Timekeeper (Inspr. of Janitors and Buildings)	1,500.00	1,380.00
William Anderson	Craneman	1,980.00	1,884.00
Thomas Findlay	Crane Helper	1,344.00	1,272.00
Robert Huddleston	Engineer	1,920.00	1,824.00
Charles Dick	Engineer	1,920.00	1,824.00
Joseph Temple	Engineer	1,920.00	1,824.00
Frank Asher	Fireman	1,740.00	1,650.00
Clarence Snider	Fireman	1,740.00	1,650.00
William P. Reed	Fireman	1,740.00	1,650.00
S. Lowery	Fireman-Pumpman	1,740.00	1,650.00
LeRoy V. Roberts	Pumpman	1,380.00	1,272.00
Francy McGinnis	Fireman's Helper	1,344.00	1,272.00
C. L. Mincer	Fireman's Helper	1,344.00	1,272.00
D. Winters	Fireman's Helper	1,344.00	1,272.00
H. J. Roberson	Ashwheeler	1,344.00	1,272.00
Domonic Bennedetto	Ashwheeler	1,344.00	1,272.00
William D. Moody	Ashwheeler	1,344.00	1,272.00
Frank High	Laborer	1,344.00	1,272.00
Norman Thompson	Laborer	1,320.00	1,248.00
Harry Glass	Laborer	1,272.00	1,212.00
<i>Light, Heat and Power—Electricians</i>			
George Dillahunt	Foreman (Electrician)	2,300.00	2,160.00
Elmer Cavender	Electrician	2,160.00	1,992.00
Glenn Stoodly	Electrician	1,960.00	1,836.00
Etnair Lanning	Electrician	1,920.00	1,836.00
C. T. Fippin	Asst. Electrician	1,860.00	1,836.00
Earl Achey	Asst. Electrician	1,780.00	1,692.00
Robert Murphy	Handy Man	2,040.00	1,944.00
<i>Light, Heat and Power—Machinists</i>			
John P. Covan	Master Mechanic	2,400.00	2,320.00
Arthur Peglar	Mechanic	1,920.00	1,824.00
Myron M. Rankin	Electrician	1,920.00	1,836.00
B. A. LeBay	Machinist Helper (steamfitter)	1,620.00	1,600.00
I. C. Reasoner	Blacksmith	1,740.00	1,644.00
Charles Reasoner	Blacksmith's Helper	1,320.00	1,254.00
<i>Light, Heat and Power—Steamfitters and Plumbers</i>			
George E. Shepherd	Foreman (Steamfitter)	2,800.00	2,592.00
John Schweizer	Night Troubleman	2,160.00	2,040.00
S. R. Sher	Heat Regulating Man	1,920.00	1,824.00
Henry C. Herdt	Steamfitter	2,400.00	2,220.00
Mike Yeager	Steamfitter	2,040.00	1,944.00
Michael J. Devlin	Engineman—Power and Refrigeration	1,680.00	1,620.00
Earl Anthony	Plumber	2,700.00	2,220.00
Polk J. Tennant	Plumber	2,700.00	2,220.00
E. E. Insocho	Plumber's Assistant	2,240.00	1,987.00
Ralph Bobb	Plumber's Assistant	1,740.00	1,728.00
Charles Woodford	Fireman (7 mos.)	980.00	945.00
<i>Police and Watchmen</i>			
William North	Day Policeman	1,650.00	1,660.00
H. S. Brown	Night Policeman	1,500.00	1,425.00
Charles G. Kalb	Policeman	1,500.00	1,425.00
Monroe Walters	Policeman	1,500.00	1,425.00
O. D. Conaway	Night Supervisor	1,500.00	1,425.00
H. M. Cole	Night Watchman	1,380.00	1,311.00
Elmer T. Neff	Night Watchman	1,380.00	1,311.00
Solomon D. Isennagle	Night Watchman	1,380.00	1,311.00
Michael J. Durkin	Night Watchman	1,380.00	1,311.00

Cary M. Huston	Night Watchman	1,380.00	1,311.00
Ellis Belcher	Night Watchman	1,380.00	1,311.00
Lewis J. Dale	Night Watchman	1,380.00	1,311.00
Milton C. Rainier	Night Watchman	1,380.00	1,311.00

Roads and Grounds

Robert Graham	Engineer's Helper	1,500.00	1,425.00
Adolf Singenstreu	Laborer	1,380.00	1,311.00
John Bugna	Laborer	1,380.00	1,311.00
Carl Rickerson	Laborer	1,380.00	1,311.00
Felix Coletta	Laborer	1,320.00	1,254.00
L. Stewart	Laborer	1,260.00	1,140.00
Paul Pinther	Laborer	1,260.00	1,197.00
John Birle	Laborer	1,260.00	1,197.00
Thomas E. Fraggott	Laborer	1,260.00	1,197.00
A. Chesbro	Laborer	1,200.00	1,197.00
John Rhone	Laborer	1,140.00	1,088.00

Roads and Grounds—Stone Laboratory Caretakers

Theodore Phillips	Caretaker	1,680.00	1,560.00
Ernest Miller	Assistant Caretaker	1,500.00	1,440.00

Roads and Grounds—Garage

Howard McDonald	Auto Mechanic	1,890.00	1,794.00
William J. Murray	Auto Painter	1,890.00	1,794.00
J. McKinley Stewart	Laborer	1,590.00	1,440.00
Leo Moran	Asst. Auto Mechanic (Truck Driver)	1,380.00	1,311.00
C. D. Lowery	Laborer	1,320.00	1,254.00
Hilas B. Boyer	Car Cleaner	1,320.00	1,254.00
Pearl E. Watson	Bus Driver	1,200.00	1,140.00

Roads and Grounds—Landscape Gardeners

John E. Hussey	Landscape Gardener	2,500.00	2,400.00
Harold Esper	Asst. Landscape Gardener	1,800.00	1,710.00
Frank McDonald	Gardener	1,320.00	1,254.00
William Lloyd	Laborer	1,320.00	1,254.00
Lewis J. Feiber	Laborer	1,320.00	1,254.00

Janitors

A. O. Kaiser	Superintendent, Janitor Service	2,560.00	2,400.00
Cecil C. Dysart	Natorium Orderly	1,500.00	1,425.00
Jay J. Farrell	Handyman	1,500.00	1,425.00
C. M. Hicks	Repair and Handyman	1,440.00	1,380.00
Earl Bilderback	Janitor	1,440.00	1,344.00
Thad S. Blackwood	Janitor	1,440.00	1,344.00
Charles Carter	Janitor	1,440.00	1,344.00
Harry Chantler	Janitor	1,440.00	1,344.00
William Daehler	Janitor	1,440.00	1,344.00
C. M. Fesler	Janitor	1,440.00	1,344.00
A. D. Grayson	Janitor	1,440.00	1,344.00
L. F. Jordan	Janitor	1,440.00	1,344.00
James H. Kramer	Janitor	1,440.00	1,344.00
Charles G. Lane	Janitor	1,440.00	1,344.00
Walter Penn	Janitor	1,440.00	1,344.00
Forrest Spencer	Janitor	1,440.00	1,344.00
Edward J. Tyne	Janitor	1,440.00	1,344.00
Willis Abbott	Janitor	1,380.00	1,260.00
Lawrence Barnett	Janitor	1,380.00	1,260.00
Charles Bentz	Janitor	1,380.00	1,260.00
Dan Brock	Janitor	1,380.00	1,260.00
J. R. Butler	Janitor	1,380.00	1,260.00
Domonick Capretta	Janitor	1,380.00	1,260.00
Fred Cardosi	Janitor	1,380.00	1,260.00
Wm. Cavanaugh	Janitor	1,380.00	1,260.00
John M. Conti	Janitor	1,380.00	1,260.00
Benjamin F. Davis	Janitor	1,380.00	1,260.00
Perry R. Davis	Janitor	1,380.00	1,260.00
Joe Forcheski	Janitor	1,380.00	1,260.00
William Goff	Janitor	1,380.00	1,260.00
James E. Harrington	Janitor	1,380.00	1,260.00
Fred Henkel	Janitor	1,380.00	1,260.00
Fred Henning	Janitor	1,380.00	1,260.00
Robert E. Hillery	Janitor	1,380.00	1,260.00
C. A. Hopkins	Janitor	1,380.00	1,260.00

John H. Jaeger	Janitor	1,380.00	1,260.00
Herman Kaufman	Janitor	1,380.00	1,260.00
Patrick J. Keenan	Janitor	1,380.00	1,260.00
Charles E. Klinck	Janitor	1,380.00	1,260.00
George N. Latremore	Janitor	1,380.00	1,260.00
John Lapaty	Janitor	1,380.00	1,260.00
Edward J. Long	Janitor	1,380.00	1,260.00
John S. Long	Janitor	1,380.00	1,260.00
Alexander McCall	Janitor	1,380.00	1,260.00
John G. McCartney	Janitor	1,380.00	1,260.00
Lawrence J. McKenna	Janitor	1,380.00	1,260.00
Peter J. Marquette	Janitor	1,380.00	1,260.00
Harry E. Munk	Janitor	1,380.00	1,260.00
George W. Newman	Janitor	1,380.00	1,260.00
George Perkins	Janitor	1,380.00	1,260.00
Joseph Schrader	Janitor	1,380.00	1,260.00
C. M. Shelton	Janitor	1,380.00	1,260.00
William Shelton	Janitor	1,380.00	1,260.00
Elmer E. Smith	Janitor	1,380.00	1,260.00
Oliver Smith	Janitor	1,380.00	1,260.00
W. W. Smith	Janitor	1,380.00	1,260.00
Ray D. Stewart	Janitor	1,380.00	1,260.00
J. F. Then	Janitor	1,380.00	1,260.00
William Todd	Janitor	1,380.00	1,260.00
Wilson A. Ormes	Janitor	1,380.00	1,260.00
John M. Wallace	Janitor	1,380.00	1,260.00
Weston W. West	Janitor	1,380.00	1,260.00
William H. Williams	Janitor	1,380.00	1,260.00
Earl Bell	Window Washer	1,380.00	1,260.00
L. A. Hall	Window Washer	1,380.00	1,260.00
Nelson Weiler	Floor Waxer	1,380.00	1,260.00
Edgar McGhee	Floor Waxer	1,380.00	1,260.00
Pasquale Caldararo	Janitor	1,320.00	1,260.00
H. Clemons	Janitor	1,320.00	1,260.00
William E. Conant	Janitor	1,320.00	1,260.00
John Conti	Janitor	1,320.00	1,260.00
F. B. Cross	Janitor	1,320.00	1,260.00
Joseph H. Dickson	Janitor	1,320.00	1,260.00
J. E. Doebele	Janitor	1,320.00	1,260.00
August J. Frank	Janitor	1,320.00	1,260.00
Clifford Gabert	Janitor	1,320.00	1,260.00
George R. Grover	Janitor	1,320.00	1,260.00
Will G. Howard	Janitor	1,320.00	1,260.00
John A. McLain	Janitor	1,320.00	1,260.00
Michael J. McNamara	Janitor	1,320.00	1,260.00
James Merrill	Janitor	1,320.00	1,260.00
Fred Moore	Janitor	1,320.00	1,260.00
Joseph M. Peyton	Janitor	1,320.00	1,260.00
Henry Renz	Janitor	1,320.00	1,260.00
Robert Sams	Janitor	1,320.00	1,260.00
Thomas Scott	Janitor	1,320.00	1,260.00
Arch F. Thomas	Janitor	1,320.00	1,260.00
John Tordiff	Janitor	1,320.00	1,260.00
Albert N. Tracy	Janitor	1,320.00	1,260.00
John B. Truitt	Janitor	1,320.00	1,260.00
Louis E. Walters	Janitor	1,320.00	1,260.00
W. J. Whalen	Janitor	1,320.00	1,260.00
Philip W. Gordon	Janitor	1,320.00	1,260.00
James Gormley	Janitor	1,200.00	1,140.00
Job B. Woodley	Janitor	1,200.00	1,140.00
Homer C. Batey	Towel Man	1,200.00	1,140.00
<i>Laundry</i>			
Frank Carpenter	Laundry Foreman	1,800.00	1,710.00
Oscar O. Beidelman	Laundress	1,320.00	1,248.00
May Rees	Laundress	900.00	804.00
Eliz. Westenhaver	Laundress	900.00	804.00
Clara Williams	Laundress	900.00	804.00
Rose Long	Laundress	900.00	804.00
Emma Munyan	Laundress	900.00	804.00
Mayme Becker	Laundress	900.00	804.00
Maudie Shultz	Laundress	900.00	804.00
Dora Henry	Laundress	900.00	804.00
		812,544.00	292,004.00

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*Miscellaneous
Recommendations*

That the quarters of service of Professor E. W. Pahlow, Department of Principles of Education, be changed from Summer, Autumn, Winter, and Spring to Summer, Autumn, and Spring, 1932-1933.

That the quarters of service of Professor F. C. Landsittel, Department of Principles of Education, be changed from Summer, Autumn, and Spring to Summer, Autumn, and Winter, 1932-1933.

That the contract of Assistant Professor Tracy E. Thompson of the Department of Business Organization be changed to read: "For service during Spring and Summer Quarters, 1933, salary payable in nine equal installments from January to September, inclusive." This change is made in the interest of economy and will transfer Mr. Thompson's services from the Winter to the Summer Quarter.

That the quarters of service of W. M. Barrows, Professor in the Department of Zoology, be changed from Summer, Autumn, and Winter to Summer, Autumn, and Spring, 1932-1933.

That there be appropriated to the Ohio State University Association from the Interest on the Endowment Fund the sum of Four Thousand (\$4000) Dollars as the University's contribution to the Association for the second half of the current school year; it is proposed that repayment be made from the Legislative appropriation for "Contributions" expected as usual from the incoming Legislature.

That there be appropriated from the Interest on the Endowment Fund the sum of Two Thousand (\$2000) Dollars for the support of the Journal of Higher Education. This is regarded as an advance to this publication, to be repaid from expected Legislative appropriation under the head of "Contributions" requested of the incoming Legislature.

That in view of the urgent need for radium in the Starling-Loving Hospital presented by the Dean and members of the Surgical Staff, the Board authorize the purchase of a unit of 150 milligrams of radium to be paid for out of the Interest on the Endowment Fund of the University.

That the fee of \$4.00 for the Poultry Keepers' Short Course to be given January 25 to February 3, 1933, be reduced to \$2.00; and that the fee of the Fruit Growers' School, held from December 6 to December 8, 1932, be reduced from \$2.00 to \$1.00; and that the fee for the Florists' School to be held January 9 to January 13, 1933, be reduced from \$5.00 to \$3.00; and that the fee for the Landscape and Nursery School to be held January 23 to January 25, 1933, be reduced from \$3.00 to \$2.00. (These reductions are recommended in view of the current economic conditions.)

That the proposed agreement with the Tobacco By-Products and Chemical Corporation be approved; this is for the purpose of studying problems in connection with parasite control, wherein the Corporation seeks to establish a scholarship, to be supported by the payment of Six Hundred (\$600) Dollars in twelve monthly installments, and a further sum of Three Hundred (\$300) Dollars to be paid as may be necessary from time to time for supplies in carrying on the study to extend through the year beginning January 1, 1933.

That the agreement for cooperative fellowship with the Timken Steel and Tube Company entered into January 23, 1932, with the provision therein for extension, be extended for one year from November 1, 1932, with the following changes, namely:

That Article 9-a be cancelled and the following be substituted therefor, namely:

"The Fellow's salary of Fifteen Hundred (\$1500) Dollars for the period of twelve consecutive months beginning November 1, 1932; the sum of Two Hundred and Fifty (\$250) Dollars to be paid on or before November 30, 1932, and the remaining amount of One Thousand Two Hundred and Fifty (\$1250) Dollars to be paid in equal installments at intervals of two months."

That Article 9-b be cancelled.

That Article 9-c be cancelled and the following substituted therefor, namely:

"A sum of Two Thousand (\$2000) Dollars to be available for supplies; Five Hundred (\$500) Dollars to be paid on or before November 30, 1932, and the remainder to be paid in amounts of Five Hundred (\$500) Dollars each when designated by the Department of Chemistry acting through Professor Edward Mack."

That the degrees named be awarded to the following students, in accordance with the recommendation of the University Faculty, the degrees to be conferred at the Quarterly Convocation in December, 1932:

DOCTOR OF PHILOSOPHY

Carroll Ely Amos, B.S. (Denison University); Raymond Durling Bennett, A.B. (Otterbein College), A.M. (Columbia University); Lawrence Guy Brown, A.B. (Dakota Wesleyan University); Robert Hall Bruce, B.A., M.A. (University of California); Carl Dan Killian, B.S. (North Carolina State College of Agriculture and Engineering), A.M. (Columbia University); Robert Nathaniel McCormick, B.A. (Muskingum College), M.Sc.; Lien Chung Wen, B.Sc. in Edu., M.A.; Edward Floyd Wesp, B.S. (The College of Wooster), M.Sc.

MASTER OF ARTS

Norman DeWitt Alexander, B.A. (Ohio Wesleyan University); Claude Alvin Bruner, A.B. (Wittenberg College); Clyde Brady Cochran, B.A.; Paul Weimer Davidson, A.B. (Otterbein College); Viva Agnes Foster, B.S. in Edu. (Drake University); Naomi Estelle Frech, A.B. (University of Cincinnati); George Thomas Wayne Galladay, B.S. in Edu. (Ohio Northern University); John Nathaniel Hart, B.Sc. in Bus. Adm.; William Candel Hartmann, A.B. (Colorado State Teachers College); Sumner Lewis Henderson, B.Sc. in Bus. Adm.; Emerson Daniel Jenkins, A.B. (Colgate University); Harry Samuel Kemp, B.A.; Wendell Reuben Koch, B.A.; Margaret Louise Kramer, B.A.; Avis Maud Lamb, B.A. (Vanderbilt University); Oscar Lawrence, B.A., B.Sc. in Edu.; Alice Louise Lewis, B.A. (Berea College); Guy Edison McFarland, B.S. (Otterbein College); Raymond Fay McMullen, B.A.; Chester Lee Messmore, B.A. (The University of Toledo); Robert Demming Myers, B.A.; Raymond Walter Onsted, A.B. (Defiance College); Willis Von Pond, A.B. (Wittenberg College); Ruth Romaine Prior, B.A. (Ohio Wesleyan University); Thurlow Scott Robe, B.A. (Muskingum College); Argra Etta Ruffer, B.S. in Edu. (Kent State College); Hazel Eleanor Rugg, A.B. (Western Reserve University); Carl Milton Senn, B.Sc. in Agr., B.Sc. in Edu.; Hyman Harry Silverman, B.S. in M.E., B.S. in Edu. (Ohio Northern University);

Ethel Margaret Templeton, B.S. in Edu. (Ohio University); James Otha Tressler, B.Sc. in Agr.; Wildah Mae Turnbull, B.A.; Ruth Evelyn Vorce, B.A.; Mildred Ozilla Wertman, B.Sc. in Edu.

MASTER OF SCIENCE

James Robert Blanchard, B.Met.E.; Lynes Harold Booher, B.A. (Muskingum College); Leslie Canup, A.B. (Wilmington College); Chung Hsin Chung, A.B. (University of Southern California); James Alton Cox, B.Sc. in Agr.; Clarence Harold Culler, B.M.E.; Clarence Leroy Evans, B.Cer.E.; Elsie Maybelle Friebel, B.A., B.Sc. in H.E.; Harry Gehman, B.S. (Ashland College); Lawton Carl Gerlinger, B.A. (Capital University); Glenn Earl Haney, B.M.E.; Hayes Matchett Herschler, B.Sc. in Agr.; Carl William Lundgren, B.Ch.E.; Russell William Mebs, B.E.E.; Charles Vincent Reeves, B.S. (Agricultural College of Utah); Samuel James Simmons, B.A.; Arthur Abraham Slobod, B.S. (Rensselaer Polytechnic Institute); Herbert Maxwell Strong, B.S. (University of Toledo); Edna Mae Tucker, B.Sc. in H.E.; Ruth Lillian Wheatcraft, B.Sc. in Edu.; Forrest Brooks Whittington, B.S. (Clemson Agricultural College).

BACHELOR OF SCIENCE IN AGRICULTURE

Carl Clifton Deeds; Dale Thompson Friday; Bernard Francis Glenn; John Armstrong Lindsay; Orpha Glenn Pettijohn; James Myron Runyan; Paul Edward Schepflin.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Elizabeth Brown; Lois Virginia Hale; Eleanore Elizabeth Murbach; Edithe Irene Tipton, A.B. (Western College for Women).

BACHELOR OF ARTS

Gaylord Pierce Albaugh; Richard Sandoe Bachman; Mary Benson Baltzell; Ralph Stancliff Edwards (Summa cum Laude); Dan Chayne Ferguson; Mary Isabelle Hall, B.Sc. in Edu.; Mary Esther Hambleton; Frank Henry Harris; Robert Carl Haubrich; Edward William Heine; Margaret McKay Henking; Walter Jennings; Edmund Burke Jones; George Jacob Kienzle; Louis Samuel Lebo; Francisco Alvarez Mariani; James Gordon McCurry; Chester Miller; Gilbert Paul Miller; Jacob Gordon Morton; Ruth Elizabeth Moss; Robert Othmar Otto; Frank Eddie Owczarzak; Clarence Glenn Paisley; Justin Edward Polen; Sam Jack Rich; Ferdinand Alois Riss; Mary Ellen Schwartz; Grace Maribelle Snyder; Eliza Ann Stewart; Ted Carl Wilson; George Sausser Yingling.

BACHELOR OF SCIENCE

Italo Darin Puppel.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Charles Herman Annala; Joseph John Bauer; Frank Arden Berlien; Jim Vance Burton; George Herbert Carroll; Vernon Earle Cordell; Wilmer Donald Cowgill; Merle Elrick; Edwin Craig English; Wayne Kinsley Flick; Ralph Benjamin Goodsell; John Edwin Hall; Howard Nelson Henderson; Lot Earle Jenkins; Raymond Luther Johnson; Sidney Katz; John Stanley Knotts; John Boynton Lininger; Theodore Mahaffey; William Henry McGovern, Jr.; Robert Harold McIntire; Louis Ernest Molnar; Allen Walker Murray; John Ludlow

Pendery, Jr.; Iry Nelson Potts; LaVerne Bernard Reboulet; Roy Neumeister Redlin; Eugene Phillip Rouge; Roy Ellsworth Shroyer; Eloise Elizabeth Spacht; Ruth Littleton Sparks; Robert Lewis Spurrier; George Hopple Thomas, Jr.; Mildred Bell Tilbrook; Thomas Sharp Tilbrook; Elizabeth Toth; Everette Waldo Travis; Arthur Allan Weisheimer; Lloyd Shounn Wise.

BACHELOR OF SCIENCE IN JOURNALISM

Richard Joseph; John Emil Lucks; Kathryn Auvetta Shy; Frank Joseph Walinski; Harold Franklin Wellman.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Lucille Bauman Friend; Doris Jean Giller.

BACHELOR OF SCIENCE IN EDUCATION

Dwight Marvin Barney; Joan Good Boose; Olive Clevenger; Mary Frances Focke; Iretha Mae Frettinger; Edna Wahlers Fuller; Robert John Grady; Kenneth Everett Grove; Patricia Ruth Helm; Marie Bonita Hobensack; Mary Elizabeth Innis; Margaret Barbara Kappler; Charles Mordecai Kollin; Harry Wade Kraner; Elizabeth Burnett Lewis; Frank Matthew Ludewig; Margaret Julia Lunsford; Julia Rebecca Meiser; James Richard Moscato, B.A.; Karene Esther Randall; Richard Adam Sauerbrun; Leona Gertrude Saylor; Charles Edwards Seddon; Robert Widney Wells; Lowell Ashley Wrigley.

BACHELOR OF ARCHITECTURE

Herman Charles Light.

BACHELOR OF ARCHITECTURAL ENGINEERING

Frank Ernest Wesley, Jr.

BACHELOR OF CERAMIC ENGINEERING

Adrian Guy Allison; Kenneth William Balsizer; Vernon Harrison Kidner; Horace LaVerne Latimer; Wilbur Jackson McKinney.

BACHELOR OF CHEMICAL ENGINEERING

John Poast.

BACHELOR OF CIVIL ENGINEERING

John Kenneth Dumbauld; Robert Dinsmore McKinley; Floyd Carl Redick; John Julius Ricker; Franklin Farison Snyder; Eugene Bingham Sullivan; William Louis Traxel.

BACHELOR OF ELECTRICAL ENGINEERING

Frank Hagan Milliken; Daniel Frederick Streib.

BACHELOR OF ENGINEERING IN MINING

Joseph Michael Cannon; Lloyd Klintworth Schultheis.

BACHELOR OF INDUSTRIAL ENGINEERING

Arthur Loope Bowers, Jr.; John Andrews Buckley.

BACHELOR OF MECHANICAL ENGINEERING

Howard Frank Spillner.

BACHELOR OF METALLURGICAL ENGINEERING

Emil Milton Galbreath; Clyde Arlington Rodgers.

CERTIFICATE IN PUBLIC HEALTH NURSING

Esther Rose Hauptli, R.N.

* * * * *

The President presented the following reductions from balances remaining in the appropriations for Agricultural Extension, and recommended that these reductions be approved in order to comply with the Executive order for the further deduction of five per cent in appropriations:

Personal Service

A-1 Salaries	\$10,931.82
A-2 Wages	800.00
Total Personal Service.....	<u>\$11,731.82</u>

Maintenance

C-4 Office Supplies	\$ 200.00
D-5 Materials	200.00
E-8 Educational Equipment	100.00
F-6 Travel Expense	1,800.00
F-8 Printing	600.00
Total Maintenance	<u>2,900.00</u>
Total to be Deducted.....	<u>\$14,631.82</u>

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the above amounts were, by unanimous vote, ordered deducted from the balances remaining in the appropriations for Agricultural Extension.

* * * * *

At this time the President presented the biennium requests for the University and for the Agricultural Extension Division.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the budget of requests as presented by the President was upon roll call unanimously approved and same was ordered filed with the Director of Finance.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Stone, the completion date on the contract with the General Electric Company for a 4,000 K.W. Turbo Generator Unit for the Power Plant was upon roll call unanimously extended until March 1, 1933.

* * * * *

The Secretary now presented the following option signed by Adelaide R. Burdge, in which an offer is made to sell to the State of Ohio Lots No. 65 and No. 66 of the Woodbrown Place Addition, Clinton Township, Franklin County, Ohio, for the sum of \$1,000.00:

OPTION

For the consideration of the sum of One Dollar to me in hand paid, the receipt of which is hereby acknowledged, I hereby give and grant unto the State of Ohio (Ohio State University) the exclusive right and option of purchase at any time within thirty days from the date thereof (it being understood that the matter of this option will be at once presented to the Board of Trustees of Ohio State University for its action at its meeting December 12, 1932), the following described property:

Being Lots Nos. 65 and 66, Woodbrown Place Addition, Clinton Township, Franklin County, Ohio.

The price of said property to be \$1,000.00.

Grantor to pay all taxes and assessments due and payable up to and including the December, 1932, payment.

I further agree, after proper and legal action of said Board approving this purchase and the availability of the money for the purchase to furnish an abstract of title to the same, showing a good merchantable title thereto, and to deliver a good and sufficient warranty deed for the said premises, free from all encumbrances and liens, subject to restriction recited in former deeds, if any.

I further represent that there is no lease, hold or other tenure.

Dated this 5th day of December, 1932.

Signed in the presence of

(Signed) PAUL H. KOHR.

(Signed) ADELAIDE R. BURDGE.

Upon motion of Mr. Laybourne, seconded by Mr. Stone, the Secretary was directed by unanimous vote to accept said option for and on behalf of the Board of Trustees and to instruct Mr. Paul H. Kohr, agent, to have the necessary papers prepared; the payment of said lands to be made out of the Interest on the Endowment Fund.

* * * * *

Thereupon the Board adjourned to meet on Monday, January 9th, 1933, 9:30 A. M., at the University.

(Signed) CARL E. STEEB,

(Signed) HERBERT S. ATKINSON,

Secretary.

Vice Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 9, 1933.

The Board of Trustees met pursuant to adjournment at 9:30 A. M., at the home of Mrs. Alma W. Paterson, Columbus, Ohio.

Present: Herbert S. Atkinson, Vice-Chairman, Julius F. Stone, Lawrence E. Laybourne, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Laybourne, Mr. Herbert S. Atkinson was upon roll call unanimously elected Chairman of the Board to succeed Mr. Egbert H. Mack, resigned.

Upon motion of Mr. Laybourne, seconded by Mr. Stone, Mr. Harry A. Caton was upon roll call unanimously elected Vice-Chairman of the Board to succeed Mr. Herbert S. Atkinson.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Stone, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Farm Operations</i>			
Louis Randall	Laborer (Mr. Randall died December 3, 1932)	Dec. 31, 1932	1,080.00
<i>Horticulture and Forestry</i>			
Joseph Haigh	Laborer	Dec. 13, 1932	1,320.00
<i>College of Arts and Sciences</i>			
<i>Physics</i>			
F. J. Brooks	Tech. Assistant (Mr. Brooks died October 22, 1932)	Oct. 22, 1932	1,900.00
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Richard H. Smith	Grad. Assistant	Jan. 1, 1933	500.00
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Frances Kirkpatrick	Proofreader	Dec. 31, 1932	1,300.00
<i>Fine Arts</i>			
Ray Faulkner	Part-time Instr.	End Au. Qr.	No. sal.
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Edward G. Yee	Assistant	Jan. 1, 1933	100.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Hazel Ryan	Stenographer	Dec. 31, 1932	960.00
<i>President's Division</i>			
<i>Library</i>			
Laura C. Martin	Library Assistant	Dec. 31, 1932	1,200.00

*Physical Plant**Janitors*

John W. Brown	Janitor (retired)	Dec. 31, 1932	860.00
	(Mr. Brown died December 10, 1932)		

Laboratory Supply Store—Rotary

Ruth Oldiges	Clerk	Dec. 31, 1932	1,080.00
Joseph Luckhaupt	Laborer	Dec. 31, 1932	1,020.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Farm Marketing F-9</i>				
George F. Henning	Asst. Professor (part time)	Jan. 1, 1933	Wi.Sp.	750.00
Raymond C. Smith	Asst. Professor (part time)	Jan. 1, 1933	Wi.Sp.	2,090.00
John F. Dowler	Instructor	Jan. 1, 1933	Wi.Sp.	2,900.00
Floyd E. Davis	Assistant	Jan. 1, 1933	Wi.Sp.	1,800.00
James J. Anderson ¹	Assistant	Jan. 1, 1933	Wi.Sp.	1,800.00
Hayes Herschler	Grad. Assistant	Jan. 1, 1933	Wi.Sp.	750.00
Helen Elliott	Clerk	Jan. 1, 1933	Wi.Sp.	1,020.00
Elsie Long	Statistician	Jan. 1, 1933	Wi.Sp.	950.00
(The above appointments are to be financed from the Legislative appropriation "F-9—Farm Marketing." They are to be in effect only during such period as the funds appropriated by the Legislature for this purpose will permit.)				
<i>Home Economics</i>				
Viola M. Bell	Instructor (part time)	Jan. 1, 1933	Wi.	150.00 mo.
<i>Horticulture and Forestry</i>				
R. B. Thornton	Assistant	Dec. 13, 1932 to June 15, 1933		55.00 mo.
Leslie Charles Petri	Assistant	Dec. 13, 1932 to June 15, 1933		55.00 mo.
<i>College of Arts and Sciences</i>				
<i>English</i>				
Harold R. Walley	Asst. Professor (Special contract)	Sp. Qr.	Sp.	1,032.00 period
<i>Physics</i>				
Carl McWhirt	Assistant	Wi. Qr.	Wi.Sp.	950.00 period
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Theodore Smith	Grad. Assistant	Wi. Qr.	Wi.Sp.	366.66 period
<i>Sociology</i>				
Samuel A. Kramer	Assistant	Wi. Qr.	Wi.	300.00 period
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Kathryn Morris	Proofreader	Jan. 1, 1933		1,200.00
*Helen Pryor	Stenographer	Jan. 1, 1933		1,200.00
*(Salary to be paid from Payne Fund—Rotary No. 7620)				
<i>Fine Arts</i>				
Anthony Anderla	Instructor (part time)	Wi. Qr.	Wi.Sp.	No sal.
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Paul W. Blume	Assistant	Wi. Qr.	Wi.Sp.	100.00
<i>College of Medicine</i>				
<i>Ophthalmology</i>				
Emerson M. Blake	Assistant	Jan. 3, 1933	Su.Au.Wi.Sp.	No sal.

Graduate School

Ray M. Batchelder	Tobacco By-Products & Chemical Corporation Fellow	Jan. 1, 1933 for 12 mos.	Su.Au.Wi.Sp.	600.00 period
(Salary to be paid from funds deposited in the office of the Business Manager by the Tobacco By-Products and Chemical Corporation)				
John E. Harris	Timken Fellow	Nov. 1, 1932 to Nov. 1, 1933		1,500.00 period
(Salary to be paid from funds deposited in the office of the Business Manager by the Timken Steel & Tube Company)				
Henry W. Olson	Honorary Fellow	Jan. 1, 1933	Wi.Sp.	No sal.
*Roma Margraf	Editorial Assistant	Dec. 12, 1932		1,200.00
* (Salary to be paid from Rotary No. 7280)				

*President's Division**Library*

Marian Estep	Library Assistant	Jan. 1, 1933		80.00 mo.
*	*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Agriculture</i>				
<i>Home Economics</i>				
Agnes Skinner	Assistant (Salary payable from Pomerene Hall Cafeteria)	Jan. 1, 1933	2,000.00	1,820.00
<i>College of Commerce and Administration</i>				
<i>Sociology</i>				
James T. Laing	Assistant	Oct. 1, 1932	1,000.00 for Au.Wi.Sp. Qrs.	666.67 for Au. & Sp. Qrs.
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Willard Altman	Assistant	Jan. 1, 1933 for 6 mos.	700.00 per annum	127.77 mo.
*	*	*	*	*

Miscellaneous Recommendations

That the quarters of service of Laura Zirbes, Professor in the Department of Principles of Education, be changed from 1st term Summer, Autumn and Spring Quarters to 1st term Summer, Autumn, one-half Winter Quarter and Spring Quarter for the year 1932-1933. (This change is for the purpose of utilizing Professor Zirbes' services in connection with the University School during the Winter Quarter.)

That the quarters of service of Gladys Palmer, Assistant Professor in the Department of Physical Education, be changed from the 1st term Summer, Autumn and Spring Quarters to the 1st term Summer, Autumn, Winter and Spring Quarters for the year 1932-1933.

That the quarters of service of George H. McKnight, Professor in the Department of English, be changed from the Autumn, Winter and Spring Quarters 1932-1933 to the Autumn and Winter Quarters 1932-1933 and the Summer Quarter 1933.

That the quarters of service of Richard T. Stevens, part-time Assistant in the Department of Economics, be changed from the Autumn and Spring Quarters to the Autumn, Winter and Spring Quarters for the year 1932-1933.

That Paul W. Palmer, Instructor in the Department of Surgery, be granted a leave of absence without salary for twelve months beginning January 1, 1933.

That under a special contract Professor Arthur J. Klein be paid One Thousand (\$1000) Dollars for extra services during the Winter Quarter 1933, in connection with the work of the University Committee on Courses, Activities and Program and the conducting of a course in School Administration through the Winter Quarter 1933 which was postponed in the Autumn Quarter, 1932, on account of Professor Klein's services on the said Committee. This payment will constitute compensation for the months of January and March; Professor Klein will be away from the University on vacation during the month of February, this Winter Quarter being Professor Klein's regular vacation quarter.

That repayment be made to Tyler L. Brightman, in the amount of \$160.00 paid as fees by him in the Autumn Quarter, 1930, Winter, 1931, Spring, 1931, Summer, 1931, Autumn, 1931, Winter, 1932, Spring, 1932, Autumn, 1932 in accordance with the privilege extended to him by the Jones Law; he did not know of his rights under this Act when he was a student.

That the agreement of November 15, 1930 which expires June 30, 1933, between the East Central Division of the National Electric Light Association and The Ohio State University, for the study of the practicability of the use of electricity in agriculture and in farm life, be continued for a period of one year beginning on July 1, 1933 with the following changes, namely, that the total amount of money paid by the Electric Light Association for the carrying on of the study be not more than \$5000 and that the payments accrue as follows, namely:

July 1, 1933, such balance as may be left from the present funds, estimated at about.....	\$1,200.00
October 1, 1933.....	1,250.00
January 1, 1934.....	1,250.00
April 1, 1934.....	1,250.00

In all other respects the terms of the agreement mentioned above shall continue in force.

* * * * *

The Secretary presented for record the following letter received from the Director of Finance:

December 19, 1932.

*Mr. Carl E. Steeb, Secretary
Ohio State University
Columbus, Ohio*

Dear Sir:

At a meeting of the Emergency Board held on the above date, the Board considered your request of December 14th, 1932 and granted the following allowance from the funds appropriated to the Emergency Board in H. B. No. 624 for the year 1932:

Ohio State University
\$5,000.00 to G-31, Capital Equipment—Library
Books

Very truly yours,

(Signed) HOWARD L. BEVIS,
President, Emergency Board

The release of this \$5,000.00 by the State Emergency Board will complete the request for \$20,500.00 for periodicals and continuations

at the University Library which was authorized by the Board of Trustees at its meeting on March 7, 1932.

* * * * *

The Secretary reported that on December 15th, 1932 a certified check on the Cleveland Trust Company, signed by E. Hope Turner and made payable to Charles E. Turner, was presented for payment of fees for the Winter Quarter. The amount of the check was \$75.00, the fees amounted to \$35.00, and \$40.00 change was given to the presenter of the check. It developed later that this certified check was fraudulent.

Upon motion of Mr. Kaiser, seconded by Mr. Stone, the registration of the individual was cancelled and the Business Manager was directed to make proper entries in the record of Student Fees to charge off the \$40.00 paid out in change.

* * * * *

Thereupon the Board recessed to meet on Wednesday, January 11th, 1933, 9:30 A. M., at the University.

January 11, 1933.

The Board resumed its session at 9:30 A. M., with the same members present.

* * * * *

The President discussed the financial condition of the University and the prospects for appropriations by the present Legislature, and stated that a substantial decrease in Legislative appropriations was imminent; and in pursuance of the approval of the Administrative Council and the University Faculty, expressed by votes in meetings called especially to consider the financial situation, he made the following recommendation, namely:

That reductions be made, effective as of January 1st, 1933, in the salaries of the members of the teaching staff, of the stenographic and the clerical staff, of fellows and scholars paid from University funds, and of the administrative officers of the University, in accordance with the following schedule, namely:

(a) In the case of all such employees having a salary rate of less than three thousand dollars per annum, whose salary has not previously been reduced by the Board of Trustees in accordance with the resolution of July 20th, 1931, a reduction shall be made in pursuance of the act of the Legislature of Ohio known as amended Senate Bill No. 5, passed on the 30th day of September, 1932, which requires a reduction of five per centum of the first thousand dollars or part thereof, an additional ten per centum of the second thousand dollars or part thereof, and an additional twelve and one-half per centum of the third thousand dollars or part thereof.

(b) In the case of all other such employees, the salaries of almost all of whom have been previously reduced by resolution of the Board of Trustees on July 20th, 1931, a reduction of four per centum of the present salary shall be made, which will bring the University salary pay roll slightly below the level required by the application of said legislative act.

(c) The reductions herein recommended shall also apply appropriately to the pay roll in Agricultural Extension Service and to pay rolls supported by University Rotary Funds.

(d) It is further recommended that because of the severe reductions effected by the Department of Athletics in the salaries of all members of the teaching staff who are paid from both athletic and University funds, there be no reduction at the present time in the portion of such salaries paid from the Personal Service funds of the University.

(e) It is further recommended that the President be authorized to make adjustments in the individual salaries obtained by making the percentage reduction, effective January 1st, 1933, so that the adjusted salary will be divisible by 12, without remainder, in the interest of simplifying the book-keeping and the making of vouchers and checks.

The Ohio State University was the first State activity to effect a reduction in its salary scale during the past biennium, and the present recommendation is made in further sympathetic cooperation with the State administration in its purpose to maintain the most effective operation of State enterprises within the limits of general revenues which can reasonably be expected for the biennium.

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above recommendation of the President was, by unanimous vote, approved.

* * * * *

The President also recommended that the following reductions of salary, effective January 1st, 1933, be approved, the same being in excess of the reductions above recommended, namely:

George W. Rightmire, President, from \$13,500 to \$11,250;

James L. Morrill, Vice-President, from \$8,100 to \$7,600;

Carl E. Steeb, Business Manager, from \$6,756 to \$6,400.

Upon motion of Mrs. Paterson, seconded by Mr. Stone, the above recommendation of the President was, by unanimous vote, approved.

* * * * *

Thereupon the Board adjourned to meet Monday, February 13, 1933, 9:30 A. M. at the University.

Attest:

(Signed) CARL E. STEEB,

Secretary.

(Signed) HERBERT S. ATKINSON,

Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 30, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Julius F. Stone, Lawrence E. Laybourne, John Kaiser, and Harry A. Caton.

* * * * *
The minutes of the last meeting were approved.
* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
L. A. Kauffman	Extension Specialist in Animal Husbandry	Dec. 31, 1932	3,800.00
<i>College of Agriculture</i>			
<i>Farm Marketing F-9</i>			
Hayes Herschler	Grad Assistant	Jan. 1, 1933	720.00
<i>Home Economics</i>			
Cora Wecht	Grad Assistant	Jan. 7, 1933	477.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Richard Smith	Res. Assistant	Jan. 1, 1933	477.00
<i>College of Medicine</i>			
<i>Physiology</i>			
Samuel Garrett	Assistant (Mr. Garrett died January 19, 1933)	Jan. 31, 1933	342.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Education</i>				
<i>University School</i>				
Florence E. Moore	Part-time Secretary, Elementary School	Jan. 1, 1933	Wi.Sp.	72.00 mo.
Mae McCrory	Part-time Instructor, Kindergarten, Elementary School	Jan. 1, 1933	Wi.Sp.	81.00 mo.
(Above salaries payable from Pro-rata funds from fees)				
<i>College of Medicine</i>				
<i>Physiology</i>				
Donald E. Yochem	Assistant (Special contract)	Feb. 1, 1933	Wi.	38.00 mo. for 2 mos.
<i>Starling-Loving Hospital</i>				
Mary C. Green	Gen. Duty Nurse (part-time)	Jan. 1 to July 1, 1933		25.00 mo. and maintenance

1-30-'33

Italia Sears	Gen. Duty Nurse (part-time)	Jan. 1 to July 1, 1933	25.00 mo. and maintenance
Marybelle Shoemaker	Gen. Duty Nurse (part-time)	Jan. 1 to July 1, 1933	25.00 mo. and maintenance
Catherine Simmons	Gen. Duty Nurse (part-time)	Jan. 1 to July 1, 1933	25.00 mo. and maintenance
Annabelle Thomas	Gen. Duty Nurse (part-time)	Jan. 1 to July 1, 1933	25.00 mo. and maintenance
Maxine Warner	Gen. Duty Nurse (part-time)	Jan. 1 to July 1, 1933	25.00 mo. and maintenance
Mary Gearing	Gen. Duty Nurse (part-time)	Jan. 1 to Feb. 1, 1933	25.00 mo. and maintenance
Alberta Thompson	Gen. Duty Nurse (part-time)	Jan. 1 to Feb. 1, 1933	25.00 mo. and maintenance
Eleanor Brown	Gen. Duty Nurse (part-time)	Jan. 1 to Feb. 1, 1933	25.00 mo. and maintenance
Helen Watt	Gen. Duty Nurse (part-time)	Jan. 14 to Feb. 1, 1933	25.00 mo. and maintenance
<i>St. Francis Hospital</i>			
Aaron S. Canowitz	Anesthetist	Feb. 1, 1933 Su.Au.Wi.Sp.	No sal.
<i>Graduate School</i>			
Mildred R. Newlin	Res. Associate	Wi. Qr.	Wi. 100.00 mo. for 3 mos.
(Salary to be paid from funds deposited in the office of the Business Manager by the American Academy of Arts and Sciences—this to be known as the Cyrus M. Warren Fund)			
Iman Schurman	Res. Associate	Wi. Qr.	Wi.Sp. 100.00 mo. for 6½ mos.
(Salary to be paid from funds deposited in the office of the Business Manager by the National Research Council)			
A. A. Hendrickson	Research Fellow	Wi. Qr.	Wi.Sp. No sal.
*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Theodore Smith	Grad. Assistant	Jan. 1, 1933	366.66 for 2 qrs.	318.00 for 2 qrs.
*	*	*	*	*

Miscellaneous Recommendations

That the quarters of service of August C. Mahr, Professor in the Department of German, be changed from Autumn, Winter, and Spring to Autumn and Winter for the year 1932-1933.

That the quarters of service of Michael Peppe, Instructor in the Department of Physical Education, be changed from Autumn, Winter, and Spring to Autumn and Winter for the year 1932-1933.

That Ruth Lindquist, Associate Professor in the School of Home Economics, be granted a leave of absence, without salary, for the Winter Quarter, 1933, on account of illness.

That a refund of \$150.00 be made to Edwin S. Burdell, consisting of Incidental Fees paid during the following seven quarters and the Matriculation Fee paid during the Autumn Quarter, 1928: Autumn, Winter and Spring Quarters 1928-1929, Summer and Autumn Quar-

ters 1929-1930, Autumn and Winter Quarters 1931-1932. Mr. Burdell has presented satisfactory evidence that he was in active service in the United States Army during the World War and was a legal resident of Ohio prior to his enlistment. He made the above payments without knowledge of the provision of the Jones Act.

That, upon the recommendation of B. O. Skinner, Director of the State Department of Education, and John F. Cunningham, Dean of the College of Agriculture, the following revised budget in Agricultural Education and Home Economics (Smith-Hughes) be authorized, effective January 1, 1933:

Agricultural Education

	<i>Annual Salary</i>	<i>Revised Salary</i>
W. F. Stewart.....	\$ 2,100.00	\$ 1,844.71
H. G. Kenestruck.....	3,500.00	3,150.00
L. E. Jackson.....	3,600.00	3,235.00
A. C. Kennedy, Reynoldsburg.....	2,900.00	2,637.50
E. O. Bolender, Hilliards.....	2,900.00	2,637.50
F. J. Ruble, Grove City.....	2,800.00	2,550.00
Howard McClarren, Westerville.....	2,800.00	2,550.00
L. B. Fidler, Canal Winchester.....	2,700.00	2,462.50
	\$23,300.00	\$21,067.21
Helen Killworth (clerical).....	1,200.00	1,130.00

Home Economics

Alice M. Donnelly.....	\$ 1,575.00	\$ 1,467.50
Clara M. Bancroft.....	2,825.00	2,571.87
Hazel H. Huston.....	2,925.00	2,659.87
Esther Loomis.....	2,475.00	2,265.62
Helen Westervelt.....	2,000.00	1,850.00
Estelle Barton.....	2,175.00	2,003.12
Elizabeth M. Moore (Au. & Sp. Qrs.)..	825.00	783.75
	\$14,800.00	\$13,601.23
Marie Kuglen (clerical).....	1,440.00	1,346.00

* * * * *

The President informed the Trustees that the Director of Finance has indicated that the total amount which will be carried in the Governor's recommended budget for the University for Personal Service and Maintenance for the current biennium will be \$5,716,900. This amount is \$1,212,134 less than the requirements as heretofore determined by the Board.

The President stated further that the Director of Finance has requested the University to allocate this total sum of \$5,716,900 into the various budgetary classifications.

President Rightmire then presented a proposed allocation which, after due consideration, was upon motion of Mr. Stone, seconded by Mr. Kaiser, approved by unanimous vote.

* * * * *

The President presented the allocation into classifications of the amount of \$287,852 which the Director of Finance has suggested for the Division of Agricultural Extension. This allocation was prepared by Dean Cunningham and Director Ramsower.

The President called to the attention of the Board the fact that this amount proposed for Agricultural Extension was just 50 per cent of the requirements as heretofore approved by the Board.

Upon motion of Mr. Laybourne, seconded by Mr. Stone, the allo-

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Sandusky, Ohio, February 25, 1933.

The Board of Trustees met pursuant to call of the Chairman at the Hotel Sloane, Sandusky, Ohio, at 12 o'clock noon, for the purpose of attending the funeral of the Honorable Egbert H. Mack, a trustee of Ohio State University from December 12, 1922 until December 20, 1932.

Present: Herbert S. Atkinson, Chairman, Julius F. Stone, Lawrence E. Laybourne, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Mr. Stone presented the following resolution:

The Board of Trustees records its deep sorrow for the death of Egbert H. Mack. As one of its members over a period of ten years, he brought to its deliberations great knowledge of the University, a life-long interest in its activities and constructive thinking about the vital contribution which it might make to the life of the commonwealth. He regarded the University as a fundamental agency of the State, laboring for the steady and effective development of its industry, its government, its educational program and its enduring culture.

His associations with the other members of the Board were always congenial, he was ever ready to listen to arguments advanced and came finally to his own conclusions which he supported with logic and conviction. The members of the Board feel a heavy personal loss in his untimely death.

The Board is familiar with his intimate participation in the community life of Sandusky, his home city, with his constant promotion of its welfare through the columns of his newspapers and through his personal activities, and expresses gratification in the high place he held in the esteem of his fellow townsmen. This was richly deserved and modestly borne.

The Board tenders the deepest sympathy to Mrs. Mack and the children, who suffer in their bereavement of a husband and father, and sends to them this testimonial of its own keen sense of loss in the death of a beloved fellow worker, a conscientious citizen and a true friend.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the above resolution was upon roll call unanimously adopted.

* * * * *

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 13, 1933.

The Board of Trustees met pursuant to call of the Chairman at 9:30 A. M., at the home of Mrs. Alma W. Paterson, Columbus, Ohio.

Present: Herbert S. Atkinson, Chairman, Lawrence E. Laybourne, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mrs. Paterson, seconded by Mr. Kaiser, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
J. E. Bradfute	Co. Agr. Agent, Crawford County	Feb. 28, 1933	2,300.00
Elizabeth Master	Home Dem. Agent, Clinton County	Feb. 28, 1933	2,125.00
Harold F. Eaton	Co. Agr. Agent, Morgan County	Feb. 10, 1933	2,500.00
Helen Gebby	Home Dem. Agent, Licking County	Jan. 21, 1933	2,400.00
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Mary Scovill	Assistant, Nursery School	Jan. 31, 1933	378.00
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
E. C. Welsh	Grad. Assistant	Feb. 1, 1933	477.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Edythe B. Shelton	Historian	Jan. 31, 1933	912.00
Marie Richard	Diet Kitchen Helper	Jan. 12, 1933	576.00
Mary E. Bennett	Nurses Aide	Feb. 31, 1933	576.00
Herbert Chamberlain	Orderly	Mar. 17, 1933	684.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Blanche A. Brown	Stenographer	Feb. 28, 1933	912.00
<i>Physical Plant</i>			
<i>Janitors</i>			
William H. Shelton	Janitor	Feb. 28, 1933	1,260.00
	(Mr. Shelton died February 8, 1933)		
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Farm Operations</i>				
Kenneth Vaught	Laborer	Jan. 1, 1933		1,032.00

*College of Arts and Sciences**Bacteriology*

Paul White	Stud. Assistant	Sp. Qr.	Sp.	99.00 period
Louis J. Katonak	Grad. Assistant	Sp. Qr.	Sp.	99.00 period

*College of Commerce and Administration**Economics*

Lyder L. Unstad	Grad. Assistant	Feb. 1, 1933	Wi.Sp.	477.00
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*College of Education**Administration*

Lester T. Nicholas	Asst. to Dean	Mar. 1, 1933 (12 mos.)		2,076.00
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*College of Medicine**Physiology*

Lena Enright	Stud. Assistant	Sp. Qr.	Sp.	57.00 period
Luette Kuhlman	Stud. Assistant	Sp. Qr.	Sp.	57.00 period

Starling-Loving Hospital

Mary Gearing	Part-time Gen. Duty Nurse	Feb. 1 to Apr. 1, 1933		25.00 mo. and maintenance
Helen Watt	Part-time Gen. Duty Nurse	Feb. 1 to Apr. 1, 1933		25.00 mo. and maintenance
Martha Thomas	Part-time Gen. Duty Nurse	Mar. 1 to July 1, 1933		25.00 mo. and maintenance
Pauline Watt	Part-time Gen. Duty Nurse	Mar. 1 to July 1, 1933		25.00 mo. and maintenance
Eleanor Brown	Part-time Gen. Duty Nurse	Feb. 1 to Mar. 1, 1933		25.00 mo. and maintenance
Blanche Skinner	Part-time Gen. Duty Nurse	Mar. 1 to July 1, 1933		25.00 mo. and maintenance
Dorothy Leupp	Part-time Gen. Duty Nurse	Mar. 1 to July 1, 1933		20.00 mo. and maintenance
Doris Fenner	Gen. Duty Nurse	Mar. 1 to Apr. 1, 1933		95.00 mo.
Alberta Thompson	Part-time Gen. Duty Nurse	Feb. 1 to Mar. 1, 1933		25.00 mo. and maintenance
Harriett Mather	Part-time Gen. Duty Nurse	Mar. 1 to Apr. 1, 1933		25.00 mo. and maintenance
Frances Welker	Part-time Gen. Duty Nurse	Mar. 1 to Apr. 1, 1933		25.00 mo. and maintenance
Ruth Oldiges	Clerk (Admitting)	Jan. 23, 1933		912.00
Wanda Knox	Historian	Feb. 1, 1933		1,080.00
Rose Romeo	Nurses Aide	Feb. 1, 1933		576.00
Attilio D. Puppel	Orderly	Mar. 17, 1933		684.00

Graduate School

Carroll Ely Amos	Honorary Fellow	Jan. 1, 1933	Wi.Sp.	No sal.
*Solomon F. Whirl	Boiler Feedwater Studies Fellow	Jan. 1, 1933	Wi.	50.00 mo.

*(Salary to be paid from funds deposited in the office of the Business Manager by the American Society of Mechanical Engineers, Rotary Fund No. 7028)

*President's Division**Library*

H. Louise Edmondson	Librarian, College of Education	Mar. 1, 1933		2,292.00
Harriet Elliott	Library Asst.	Feb. 1, 1933		86.00 mo.
Beatrice White	Stenographer	Mar. 1, 1933		1,032.00

* * * * *

Changes in Title

Name	Title—From	To	Effective
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Myrtle Ringer	Asst. Night Supervisor	Night Supervisor	Mar. 1, 1933
Wanda Harper	Gen. Duty Nurse	Asst. Night Supervisor	Mar. 1, 1933
*	*	*	*

Changes in Salary

Name	Title	Effective	From	To
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Myrtle Ringer	Night Supervisor	Mar. 1, 1933	117.00 mo.	140.00 mo.
Wanda Harper	Asst. Night Supervisor	Mar. 1, 1933	95.00 mo.	117.00 mo.
<i>Administrative Division</i>				
<i>President's Office</i>				
Mary E. Frame	Temporary Assistant	Feb. 1, 1933	104.00 for full time	52.00 for half time
*	*	*	*	*

Miscellaneous Recommendations

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman only:

Edith D. Cockins, Registrar, to attend the meeting of the American Association of Collegiate Registrars, in Chicago, Illinois, April 17-21.

That the quarters of service of Forrest L. Shoemaker, Instructor in the Department of History of Education, be changed from Summer, Autumn and Winter to the Summer, Autumn, Winter and Spring for the year 1932-1933.

That the quarters of service of Frederick Landsittel, Associate Professor in the Department of Principles of Education, be changed from Summer, Autumn and Winter to Summer, Autumn, Winter and Spring for the year 1932-1933.

That the quarters of service of Aaron H. Chute, Instructor in the Department of Business Organization, be changed from Autumn, Winter and Spring to Autumn, 1932, Winter and Summer, 1933.

That the quarters of service of Darwin A. Hindman, Associate Professor in the Department of Physical Education, be changed from Summer, Autumn and Winter to Summer, Autumn, Winter and Spring for the year 1932-1933 with the understanding that his quarters of service for the year 1933-1934 are to be Autumn and Winter.

That the quarters of service of Delbert Oberteuffer, Professor in the Department of Physical Education, be changed from the Autumn, Winter and Summer, 1933 to the Autumn, Spring and Summer, 1933.

That the quarters of service of Melville L. Wolfram, Assistant Professor in the Department of Chemistry, be changed from Autumn, Winter and Spring to Autumn, Winter and Summer, 1933.

That there be appropriated from the Maintenance Funds of the University the sum of \$250.00 for the use of the Y. W. C. A. of Ohio State University for the period January 1 to June 30, 1933; and that

there be appropriated also from the Maintenance Funds the sum of \$750.00 for the use of the Y. M. C. A. of Ohio State University for the period January 1 to June 30, 1933.

That the agreement between the East Central Division of the National Electric Light Association and the Ohio State University for the study of the practicability of the use of electricity in agriculture and in farm life, for a period of one year beginning July 1, 1933, be cancelled. (Inasmuch as the N. E. L. A. has been dissolved, the East Central Division automatically is dissolved.)

That, for the Spring Quarter, 1933, the fee for residence in the Grace Graham Walker Home Management House be reduced from \$32.50 to \$27.50 in the interest of permissible economy.

That the following revised annual salaries of County Agricultural Agents, Club Agents and Home Demonstration Agents, be approved namely:

AGRICULTURAL EXTENSION

CHANGES IN SALARIES OF COUNTY EXTENSION AGENTS COUNTY AGRICULTURAL AGENTS

Name	County	Maximum Salary July 1, 1931	Reduced Salary	Date Effective	Amount of Decrease	Per Cent Decrease
Alspach, C. B.	Licking	\$3,500.00	\$3,000.00	Feb. 1, '33	\$ 500.00	14.3
Anderson, O. H.	Mercer	2,800.00	2,400.00	Mar. 1, '32	400.00	14.3
Anderson, S. L.	Knox	3,600.00	3,235.00	Jan. 1, '33	365.00	10.1
			2,200.00	Mar. 1, '33	1,400.00	38.8
Applegate, V. G.	Harrison	2,700.00	2,300.00	Feb. 1, '33	400.00	14.8
Barnhart, W. S.	Muskingum	3,800.00	3,405.00	Feb. 1, '33	395.00	10.4
Bear, L. K.	Union	2,500.00	2,287.50	Jan. 1, '33	212.50	8.5
Bell, F. I.	Williams	2,800.00	2,400.00	July 1, '32	400.00	14.3
Blair, F. K.	Ottawa	2,800.00	2,200.00	Feb. 1, '33	600.00	21.4
Bluck, W. L.	Clinton	3,500.00	2,300.00	Jan. 1, '33	1,200.00	34.3
Boltz, Geo. E.	Tuscarawas	3,000.00	2,725.00	Jan. 1, '33	275.00	9.2
Bond, E. H.	Henry	3,000.00	2,725.00	Mar. 1, '33	275.00	9.2
Boyd, Jos. H.	Hamilton	3,600.00	3,235.00	Jan. 1, '33	365.00	10.1
Burris, V. D.	Medina	3,000.00	2,725.00	Jan. 1, '33	275.00	9.2
Chambers, G. H.	Hocking	2,500.00	2,287.50	Jan. 1, '33	212.50	8.5
Miller, Lester	Warren	2,400.00	2,200.00	Jan. 1, '33	200.00	8.3
		(eff. 10/1/32)				
Clymer, R. R.	Defiance	2,500.00	2,200.00	July 1, '32	300.00	12
Colville, H. M.	Carroll	2,500.00	2,287.50	Feb. 1, '33	212.50	8.5
Coulson, Henri	Monroe	3,000.00	2,725.00	Jan. 1, '33	275.00	9.2
Cunningham, O. L.	Montgomery	4,300.00	3,300.00	Jan. 1, '33	1,000.00	23.2
Dowds, D. D.	Champaign	2,300.00	2,200.00	July 1, '32	100.00	4.2
Drake, E. A.	Greene	2,800.00	2,400.00	Jan. 1, '33	400.00	14.2
Dustman, G. A.	Wayne	3,100.00	2,800.00	Jan. 1, '33	300.00	9.7
Ford, W. H.	Highland	2,800.00	2,300.00	July 1, '32	500.00	17.9
Gibboney, C. N.	Preble	3,000.00	2,300.00	Jan. 1, '33	700.00	23.3
Gilkey, J. R.	Richland	3,200.00	2,895.00	Jan. 1, '33	305.00	9.5
Haag, P. E.	Adams	2,800.00	2,550.00	Feb. 1, '33	250.00	8.9
Haskins, F. G.	Lake	3,000.00	2,725.00	Jan. 1, '33	275.00	9.1
Hedge, J. C.	Mahoning	3,700.00	3,320.00	Jan. 1, '33	380.00	10.3
Henderson, Floyd	Jackson	2,200.00	2,025.00	Jan. 1, '33	175.00	7.9
Herrman, D. T.	Butler	3,900.00	3,000.00	Nov. 1, '32	900.00	23
Hummon, C. T.	Fulton	2,660.00	2,500.00	Mar. 1, '33	160.00	6
Hummon, Guy	Huron	2,800.00	2,550.00	Jan. 1, '33	250.00	8.9
Johnson, J. F.	Paulding	2,200.00	2,200.00	Oct. 1, '31		
Johnson, T. H.	Athens	2,800.00	2,550.00	Feb. 1, '33	250.00	8.9
Keeler, F. R.	Ross	2,800.00	2,550.00	Jan. 1, '33	250.00	8.9
Kennard, T. C.	Vinton	2,500.00	2,287.50	Feb. 1, '33	212.50	8.5
Keyser, O. R.	Stark	3,600.00	3,235.00	Jan. 1, '33	365.00	10.1
Kreitler, G. W.	Meigs	3,500.00	3,150.00	Jan. 1, '33	350.00	10
Kurtz, Lloyd	Wood	2,700.00	2,464.50	Jan. 1, '33	235.50	8.7
Lang, R. W.	Belmont	3,200.00	2,720.00	Jan. 1, '33	480.00	15
Lee, Charles	Pike	2,200.00	2,025.00	Jan. 1, '33	175.00	7.9
Lower, F. I.	Columbiana	3,500.00	2,800.00	Feb. 1, '33	700.00	20
McGrew, C. D.	Trumbull	2,900.00	2,400.00	Feb. 1, '33	500.00	17.2
		(eff. 10/1/31)				

Names	County	Maximum Salary July 1, 1931	Reduced Salary	Date Effective	Amount of De-crease	Per Cent De-crease
Miller, D. P.	Darke	3,185.00	2,475.00	Jan. 1, '33	710.00	22.3
Milner, A. R.	Geauga	2,500.00	2,287.50	Feb. 1, '33	212.50	8.5
Montgomery, W. W.	Fayette	2,800.00	2,300.00	Jan. 1, '32	500.00	17.8
Munger, R. W.	Shelby	3,800.00	2,200.00	July 1, '32	1,100.00	33.3
Phares, V. R.	Van Wert	2,500.00	2,200.00	Mar. 1, '32	300.00	12
Porter, Stanley	Lawrence	2,800.00	2,550.00	Jan. 1, '33	250.00	8.9
Reading, B. W.	Sandusky	2,700.00	2,462.50	Jan. 1, '33	237.50	8.7
Rowland, C. E.	Clark	3,500.00	3,150.00	Jan. 1, '33	350.00	10
		(eff. 1/1/32)				
Sands, O. D.	Miami	3,000.00	2,400.00	Mar. 1, '33	600.00	20
Shilliday, N. H.	Ashland	2,888.00	2,500.00	July 1, '32	388.00	13.5
Smith, A. H.	Washington	3,600.00	2,360.00	Jan. 1, '33	1,240.00	34.4
Sorensen, A. L.	Holmes	2,900.00	2,300.00	Mar. 1, '33	600.00	20.6
Taylor, F. P.	Jefferson	3,500.00	3,000.00	Jan. 1, '33	500.00	14.3
Thayer, H. F.	Fairfield	3,200.00	2,800.00	Jan. 1, '33	400.00	12.5
Thomas, R. M.	Scioto	3,000.00	2,700.00	Feb. 1, '33	300.00	10
Townsend, E. F.	Perry	2,800.00	2,550.00	Feb. 1, '33	250.00	8.9
Utz, E. J.	Auglaize	3,300.00	2,200.00	Jan. 1, '33	1,100.00	33.3
Varney, H. H.	Ashtabula	3,400.00	3,065.00	Jan. 1, '33	335.00	9.8
Ward, H. S.	Cuyahoga	4,000.00	3,575.00	Jan. 1, '33	425.00	10.6
Wetherell, Carl	Coshocton	2,200.00	1,850.00	Jan. 1, '33	350.00	15.9
Whonsetler, J. E.	Franklin	4,000.00	3,400.00	Jan. 1, '32	600.00	15
Williams, E. O.	Lucas	3,500.00	2,800.00	Mar. 1, '33	700.00	20
Wilson, H. N.	Clermont	2,800.00	2,550.00	Jan. 1, '33	250.00	8.9
Work, Ross	Logan	2,700.00	2,200.00	Jan. 1, '33	500.00	18.5
Wright, M. R.	Summit	3,600.00	2,784.00	Jan. 1, '33	816.00	22.6
Wyckoff, W. W.	Guernsey	2,800.00	2,200.00	Jan. 1, '33	600.00	21.4
COUNTY CLUB AGENTS						
Baker, Lyman	Madison	2,200.00	2,025.00	Jan. 1, '33	175.00	7.9
Battles, Kenneth	Ashtabula	2,900.00	2,637.50	Jan. 1, '33	262.50	9
Bibbee, C. R.	Hamilton	3,600.00	3,235.00	Jan. 1, '33	365.00	10.1
Bird, C. Alice	Lorain	1,900.00	1,900.00	July 1, '32		
Black, Sanna	Muskingum	2,600.00	2,375.00	Feb. 1, '33	225.00	8.6
Caldwell, C. C.	Montgomery	3,400.00	2,700.00	Jan. 1, '33	700.00	20
Everhart, G. G.	Knox	2,400.00	2,200.00	Jan. 1, '33	200.00	8.3
Harshfield, H. W.	Cuyahoga	3,400.00	3,065.00	Jan. 1, '33	335.00	9.8
Lowther, Wm. A.	Tuscarawas	2,100.00	1,937.50	Jan. 1, '33	162.50	7.7
Maxwell, J. N.	Portage	2,500.00	2,287.50	Jan. 1, '33	212.50	8.5
McIntosh, S. N.	Medina	2,400.00	2,200.00	Jan. 1, '33	200.00	8.3
HOME DEMONSTRATION AGENTS						
Barthelmeh, Addis	Stark	2,750.00	2,475.00	July 1, '32	275.00	10
Ear, Virginia	Auglaize	2,100.00	1,700.00	Mar. 1, '33	400.00	19
Berry, Edith	Fairfield	2,300.00	1,900.00	Jan. 1, '33	400.00	17.3
Booth, Florence	Mahoning	2,700.00	2,460.00	July 1, '32	240.00	8.8
Brown, Helen D.	Trumbull	2,500.00	2,050.00	Feb. 1, '33	450.00	18
Childs, Edith	Summit	2,700.00	2,102.00	Jan. 1, '33	598.00	22
Fernald, Mabel	Huron	2,700.00	2,442.50	Jan. 1, '33	257.50	9.5
Graddy, Elizabeth	Warren	1,900.00	1,850.00	Jan. 1, '33	50.00	2.6
Greer, Rossie	Lake	2,750.00	2,506.75	Jan. 1, '33	243.25	8.8
Hedge, Isabel	Belmont	2,800.00	2,320.00	Jan. 1, '33	480.00	17.1
Kinsey, Eva M.	Washington	2,800.00	2,200.00	Jan. 1, '33	600.00	21.4
Minturn, Ruth	Miami	2,500.00	1,900.00	Mar. 1, '33	600.00	21.5
Frewitt, Ruth	Lucas	2,300.00	1,900.00	Mar. 1, '33	400.00	17.3
Hughes, Hazel Q.	Sandusky	2,200.00	1,900.00	Mar. 1, '33	300.00	13.6
Radford, Ruth	Greene	2,300.00	2,100.00	Jan. 1, '33	200.00	8.6
Silcott, Dorothy	Montgomery	2,300.00	2,100.00	Jan. 1, '33	200.00	8.7
Sparks, Emma	Darke	2,655.00	2,400.00	July 1, '32	255.00	9.2
Tingley, Katherine	Poble	2,100.00	1,900.00	July 1, '32	200.00	9.5
Tresch, Grace	Ashland	2,204.00	2,200.00	July 1, '32	4.00	.018
Wagner, Grace	Wood	2,400.00	2,200.00	Jan. 1, '33	200.00	8.3
Watts, Nellie	Franklin	2,800.00	2,380.00	Jan. 1, '32	420.00	15

That, upon the recommendation of the University Faculty, degrees be awarded to the following students, namely:

DOCTOR OF PHILOSOPHY

Arthur Glenn Chapman, B.S. (Iowa State College of Agriculture and Mechanic Arts, M.Sc.; Arthur Charles Cole, Jr., B.A., M.Sc.;

Marion Earle Collins, A.B. (Cedarville College), M.A.; Ralph Waldo Cordier, A.B. (Manchester College), M.A.; Dorothy Rose Disher, B.A. (Ohio Wesleyan University), M.A.; Edwin Elbert Heizer, B.Sc. in Agr., M.Sc.; Edward O'Connor Purtee, A.B. (Wittenberg College), A.M. (Columbia University); David Cecil Rife, B.Sc. in Agr., M.A.; Solomon Frederick Whirl, B.A., M.Sc.; Harold Monroe Whitacre, B.S. (Mount Union College), M.A.

MASTER OF ARTS

Kathryn Ruth Aikin, B.A. (Muskingum College); Rudolph Edward Augspurger, A.B. (Bluffton College); Kenneth William Bunce, A.B. (Otterbein College); Demetrio Agustín Cabarga, B.A.; Glenn Dell Duckwall, A.B. (Otterbein College); James Sylvester Few, B.Sc. in Bus. Adm.; Leon Philip Goldstein, B.A.; Addie Celestia Holcomb, B.S. in Edu. (Bowling Green State Normal College); George Lee Johnson, A.B. (Bradley Polytechnic Institute); Alice Ada May, B.Sc. in Edu.; Paul Robert McKain, B.A.; Wilma McCune Mintier, B.A. (Muskingum College); Paul Cross Morrison, B.Sc. in Bus. Adm.; Allen Eugene Rupp, B.A. (Ohio Wesleyan University); Sallie Monnett Sears, B.A. (Ohio Wesleyan University); Elizabeth Shaull, B.A.; Edward Leroy Starr, B.S. (Capital University); Henry T. Weiner, B.A.; James Edwin Wert, B.S. (Adrian College); Joy Lillian Wood, B.Sc. in Edu.

MASTER OF SCIENCE

John Starbuck Alden, B.S. (Davidson College); Ruth Mildred Beard, B.Sc. in Edu.; John Carl Beltz, A.B. (Marietta College); Edith Thoren Channel, Ph.B. (University of Chicago); Joseph Hilary Chilcote, B.Cer.E.; Clyde Oliver Davis, A.B. (Hiram College); Dale Raymond Eberhart, B.A.; Thomas Thurman Folger, B.Sc. in Agr. (Berea College); Howard Joseph Fralish, A.B. (Ripon College); Hubert Graham Guy, B.S.A. (University of Florida); Clarence Samuel Harris, B.A.; Paul Edward King, B.Sc. in Agr.; George Fredric Leydorf, B.E.E.; Dwight Miller Palmer, B.Sc., M.D.; Thomas Walter Reed, B.Sc. in Agr.; Austin Wilbur Secoy, B.Met.E.; Harold Metzler Steiner, B.Sc. in Agr.; Yao Fang Tsou, B.A.; Charlotte Louise Whiteford, B.A.; Anna Caroline Wintzer, A.B. (Mount Union College); Henry Johnson Wolthorn, A.B. (Hope College).

MASTER OF ARTS IN SOCIAL ADMINISTRATION

James Henry Stiffler, A.B. (Hiram College).

BACHELOR OF SCIENCE IN AGRICULTURE

Edward Ralph Amiet; Ralph Edward Bender; Dean Randolph Brant; Donald Audason Charles; Ross Issel Churchward; Blair Maxwell Drake; Charles Adam Haas; Meredith Hall; Herschel Earl Hecker; George Hostetler; Carl Lohmeyer; Cloyd Ellsworth Marshall; Allen William Martin; George Edward McConnell; Dale Frederick Miller; Tom Reed Moorhead; Lloyd Austin Morningstar; Leslie Charles Petri; Claude Elton Rhoad; James Tallman Smith; Ray Emmett Starlin; Wilbur Edward Stucke; Charles Byron Weaver.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Martha Eleanor Beal; Sarah Frances DeWees; Jeannette Gantz; Kathleen Scobie; Ruth Myrl Trout; Hermene Martha Vogel; Doris Lucille Weaver.

BACHELOR OF ARTS

Dorothea Louise Anderson; William John Barker (cum laude); Floyd Barton Chapman; Harold Gibson Davidson; Emma Hamill Edwards; Mark Abraham Freedman; Alice Elsie Garlen; Maurice Fackler Garwood; Marcella Gatterdam; Richard Sheridan Gould; Marian Pellow Handley; Hannibal Hampton Hubble; Herbert Morton Jacobs; Hazel Dell Kefauver (with Distinction in Economics); Harold LeRoy Keiser; Margaret Isabel Kelso; Willis Joseph Kirkbride; Daniel Baxter Krumm; Thornton Lake; Clark Clayton Lashaw; Richard Walter Lindsay; Elizabeth Adair Miles; Elizabeth Caroline Noe; Matthew Anthony Norcia; Paul Albert Oelgoetz; Lewis Kirts Osborne; Andrew Lawrence Petrillo; Lillian Marie Posch; Elizabeth Morrow Reeder (cum laude and with High Distinction in Zoology); Sieghardt Michael Riegel (cum laude and with Distinction in German); Ruth Woods Smith; Douglas Harold Stanton; Charles Leonard Stiers; William Onslow Sweet; Carl Herman Tangeman; John David Workman (summa cum laude and with High Distinction in German).

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Robert Louis Anderson; Wilbur Ronald Ansley; Gerald Robert Aronson; Louis Barrett Baldwin; Samuel Boyer Berwald; Leon Henry Best; Lloyd William Bogart; Daniel Charles Bonbright; Herbert St. Clair Boring, Jr.; Donald Harper Fisher; Carrie Elizabeth Fleming; Albert Geller Gilsdorf; Albert Boyd Henry; Orland Melvin Hooek; Joseph Santford Huffer; Harold Harris Jacobs; William Louis Jonas; Clara Frances Ketner; Thorald Strock Klinedinst; John Frederick Konnerth; Herman William Lackman; Kenneth Ashley Manring; Jay Fleming Merchant; James Ernest Otto; Laura Phillips Rawn; Albert Robert Schneider; James Joseph Sexton, Jr.; James Emory Shields; Mildred Lucille Spring; Bernard Parnell Sweeney; Joseph William Thomas; Earl Fredrick Thurn; Ronald Dalton Williams; Franklin Eugene Wilson; Hunter Dent Young.

BACHELOR OF SCIENCE IN JOURNALISM

Richard Maximilian Hettinger; David Ellsworth Riley; Clarence Gordon Spirakus.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Odessa Nason.

BACHELOR OF SCIENCE IN EDUCATION

Philip Atkins; Martha Leonard Corrodi; Vera Burdette Dickerson; Katharyn Elizabeth Distelrath; William Richard Fiedler, B.I.E.; Emma Mae Force; Christine Olive Fortin, B.A. (Smith College); Robert Lee Hart; Juanita Bernadine Hummell; Lucile Elizabeth Hunt; Arthur Walter Lee, B.A.; Edith Naomi Lehman; Eleanor Marshall, B.A.; Homer John McCandless; Harold Arthur Mitts; Paul Merle Moyer; Anna Harriet Mura; Louis Joseph Peppe; Bessie Phillips; Wilbur Warner Phillips; Leland Stanford Purdy; Bernice Elizabeth Rowles; Augusta Caroline Schmandt; John Jackson Slaughter; Faye Hulshizer Smith; Harvey Clinton Tucker; Margaret Rosamond Williams.

BACHELOR OF FINE ARTS

Maynard Stephen Warner; William Widney Wells.

BACHELOR OF ARCHITECTURE

Melvin Theodore Werner.

BACHELOR OF ARCHITECTURAL ENGINEERING

Willard Lindley Bundy; William Thomas Halligan; John William Koenig; Richard Melvin Larimer; Wilbert Nelson Welty.

BACHELOR OF CERAMIC ENGINEERING

James Allen Eagleson.

BACHELOR OF CHEMICAL ENGINEERING

Ralph Everett Cramer.

BACHELOR OF CIVIL ENGINEERING

David Warren Force; Philip Gutter; Stephen Eugene Kaliher; John Franklin Piper; Carl Dilts Walker.

BACHELOR OF ELECTRICAL ENGINEERING

Francis Marion Hageman; Francis Albert Liedel; Emanuel Matthews.

BACHELOR OF ENGINEERING IN MINING

Clyde Clinton Tiffany.

BACHELOR OF INDUSTRIAL ENGINEERING

James William Gwyn; Harold Chester Miller; Lyle A. Sanders; Norman M. Sullivan; Roger Leroy Weider.

BACHELOR OF METALLURGICAL ENGINEERING

Charles William Alesch; Robert Alfred Blackburn; Henry Whitney Warner; Laurence A. Weaver.

BACHELOR OF SCIENCE IN PHARMACY

Otto Kenneth Michaelis, Jr.

DOCTOR OF VETERINARY MEDICINE

Walter Leo Dunlap.

* * * * *

The President announced to the Board that at the opening of the coming Spring Quarter there will probably be many students requesting permission to defer payment of fees. By general agreement, this matter was referred to a committee consisting of the President, the Vice-President and the Secretary, with full power to act.

* * * * *

The President now brought to the attention of the Board various matters following which grew out of the activity of the University Faculty Committee on Courses, Activities and Program, in accordance with the action of the University Faculty on December 15, 1932, which reads as follows:

"Moved that the Committee on the Reorganization of Courses be requested to file 100 numbered mimeographed copies of their report in the office of the President, or in such place or places as the President shall direct, for the use of this faculty; that these copies remain available for faculty use for ten days; that members of the faculty be permitted to

take out copies by signing a receipt and a pledge to recognize and preserve the confidential character of the document.”,

and the earlier action of the University Faculty dated July 19, 1932, which provides that during this period of ten days departments and colleges should file exceptions to be submitted to the Board of Trustees with the report.

As a matter of history it should be stated that on January 21, 1933, the Committee made a partial report of its work which was distributed in accordance with the faculty action of December 15th. Departments and members of the faculty interested sent communications to the President's Office containing their commendations, their objections and exceptions to the report of the Committee. These were considered by the President and were then handed complete to the University Faculty Committee which gave careful consideration to them and held conferences with members of the University faculty in regard to them. Out of this consideration have grown the recommendations which are herewith submitted by the President of the Board of Trustees.

In presenting these recommendations the President referred to the history and activities of the Committee, and stated the types of objections that had been made to its report so that the Board of Trustees was well advised in accordance with the faculty action on July 19, 1932. The following recommendations were thereupon submitted by the President.

1. That beginning with the school year 1933-34 all persons appointed as Graduate Assistants shall hold a Master's degree or shall have had at least one year of graduate study or professional experience in the field in which the graduate assistantship is granted. In exceptional cases, first-year appointments of graduate assistants of outstanding ability may be made although the appointee holds the B.A. degree only. Service shall be rendered for three quarters of the year and compensation shall be fixed at \$450 with exemption from fees as provided by the Board of Trustees and expressed in Rule 160 of the Rules and Regulations of the University Faculty. Services required shall be limited to five hours of teaching or ten hours of laboratory assistance each quarter, or to approximately one-third of full-time work.

All persons appointed as Assistants shall have completed course work for the Ph.D. degree or at least two years of graduate study or professional experience in the field in which the assistantship is granted. Compensation for three quarters of service shall be fixed within the range from \$700 to \$1000 with exemption from fees as provided by the Board of Trustees and expressed in Rule 160 of the Rules and Regulations of the University Faculty. Services required shall be limited to the equivalent of ten hours of teaching or twenty hours of laboratory assistance each quarter, or to approximately two-thirds of full-time work. Graduate students who now hold assistantships but who cannot satisfy these requirements shall be reduced to the rank and compensation of Graduate Assistants. Assistants who complete the work for the degrees for which they are now registered should be replaced by Graduate

Assistants, unless particular conditions warrant the retention.

The minimum salary of instructors shall be fixed at \$1800. No academic titles other than Graduate Assistant, Assistant and Instructor shall be recognized below the rank of Assistant Professor.

2. That the following regulations be adopted for the control of class sizes, effective at the beginning of the Autumn Quarter 1933:

A. Rules applicable to classes in the 400-500 group.

- a. A course offered only once during the three quarters of the regular academic year which has failed to secure an average enrollment of fifteen during the two preceding years shall be withdrawn from the catalog or limited to alternate years.
- b. A course offered during two quarters of the regular academic year which has failed during the preceding year to secure a total enrollment of 40 shall be offered during one quarter only.
- c. A course offered during three quarters of the regular academic year which has failed during the preceding year to secure a total enrollment of 75 shall be withdrawn for one quarter, and, if the total enrollment is less than 40, it shall be withdrawn for two quarters.
- d. In case an elective course during a current quarter fails to secure an enrollment of 12, it shall be withdrawn for that quarter despite the fact that its record of enrollment during the preceding year permits its listing under rules a, b, or c.

B. Rules applicable to classes in the 600-700 group:

- e. A course offered only once during the three quarters of the regular academic year which has failed to secure an average enrollment of 10 for the last two times that it was given, shall be withdrawn from the catalog or limited to alternate years.
- f. A course offered during two quarters of the regular academic year which has failed during the preceding year to secure a total enrollment of 25 shall be offered during one quarter only.
- g. A course offered during three quarters of the regular academic year which has failed during the preceding year to secure a total enrollment of 45 shall be withdrawn for one quarter, and if the total enrollment is less than 25 it shall be withdrawn for two quarters.
- h. In case an elective course during a current quarter fails to secure an enrollment of 8, it shall be withdrawn for that quarter despite the fact that its record of enrollment permits its listing under rules e, f, or g.

C. A course withdrawn or suspended under these rules

may be restored by following the procedure for introduction of new courses.

- D. These regulations do not apply to minor and major research problem courses, or to honors courses, or to courses in which special types of instruction or equipment, or limited laboratory facilities, require that, without reference to expense, classes be smaller than those provided for by these regulations. All exceptions of these types must be authorized by the Council on Instruction each year.
 - E. Courses for which there is inherently a limited demand but which are essential to the University's program, may be exempted from these regulations in whole or in part, by the Council on Instruction. Each such course shall be considered annually upon its individual merits by the Council on Instruction.
3. That the following standards be applied to the formation of class sections in a course:
 - A. When the registration in a course for a particular quarter is less than 25 students, it shall be taught in one section only.
 - B. When the registration in a course for a particular quarter is less than 50 and more than 25 students, it shall be taught in not more than two sections.
 - C. When the registration in a course for a particular quarter exceeds 50 students, the sections into which it is divided must be so formed that no section has less than 20 students.
 - D. Where specialized methods of instruction are employed or where there are peculiar difficulties in the student's schedule, the application of these rules may be modified by the chairman of the department and the Dean of the college upon approval of the President.
 4. That the following requirements relating to certain courses be approved:
 - A. In order that a course may be classified as a 600 or 700 course for credit in the Graduate School, it must require at least Junior standing for admission, and have, in addition, prerequisites which amount to twenty quarter hours in the same and allied subjects of which a minimum of at least ten quarter hours must be in the same subjects, or thirty quarter hours in not more than two allied subjects.
 - B. In order that a course may be classified as an 800 course for credit in the Graduate School, it must be open only to students in the Graduate School and have prerequisites which amount to thirty quarter hours in the same subject and allied subjects of which a minimum of fifteen quarter hours must be in the same subject.
 - C. Departments will submit to the Graduate School for approval a statement for each course in the 600 and 800 groups showing the prerequisites for each course

offered by the department in terms that designate the prerequisites that are to be regarded as belonging to the same subject and those that are regarded as allied subjects.

5. That the College of Arts and Sciences be authorized to provide for the transfer of all courses and work in Astronomy to the Department of Physics, and to reshape the courses in this subject or to formulate new courses in accordance with University procedure, and that the separate Department of Astronomy be accordingly discontinued.

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the above recommendations of the President were upon roll call unani-
mously approved.

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At this time the President presented for the information of the Board a report on the progress of the development of the University Botanic Garden, containing a list of the plants and a map of the Garden. This report was ordered filed.

* * * * *

The President brought to the attention of the Board the following actions of the University Faculty, under date of December 15, 1932, relating to credits in the Graduate School and the requirements for advanced degrees, which were approved:

- I. That the recommendation of the University Faculty of December 15, 1932, with reference to granting certain credit for the master's degree be approved, namely,

"That a graduate student may earn fifteen hours of credit towards the Master's degree by ad interim and Em work, of which not more than five hours shall be by the Em method. However, Em credit shall not be granted until the student has been in residence and satisfactorily completed one Quarter's work in the Graduate School."

- II. That the recommendation of the University Faculty to establish the degree of Master of Business Administration setting forth the general requirements for such degree, dated December 15, 1932, be approved.
- III. That the recommendation of the University Faculty of December 15, 1932, establishing a combination curriculum of the College of Arts and Sciences and the Graduate School, in pursuance of which a student may earn the degree of Bachelor of Arts and of Master of Arts at the same time be approved.

* * * * *

Thereupon the Board adjourned to meet on Monday, April 10th, 1933, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 10, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Lawrence E. Laybourne, Mrs. Alma W. Paterson, John Kaiser, Harry A. Caton, and the Honorable Newton D. Baker, appointed by Governor White on December 21, 1932 to succeed the Honorable Egbert H. Mack, resigned as of December 20, 1932. Director B. O. Skinner of the State Department of Education was also present.

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The minutes of the last meeting were approved.

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President Rightmire called to the attention of the Board the financial situation facing the University during the coming biennium, and explained the steps now being taken to meet the greatly reduced revenues as carried in the Executive budget.

Vice-President Morrill advised the Board of the present status of legislative procedure insofar as appropriation bills are concerned.

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Mr. Abernathy of the State School for the Deaf, presented to the Board by Director Skinner, made a statement concerning the Department of Phonetics and the relations of that department to the work with the deaf.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Henry Taylor	Co. Agr. Agent, Brown County	July 31, 1933	2,200.00
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Lawrence G. Brubaker	Grad. Assistant	Mar. 28, 1933	477.00
<i>Farm Marketing</i>			
Floyd E. Davis	Assistant	Mar. 31, 1933	1,680.00
<i>College of Arts and Sciences</i>			
<i>Geology</i>			
Ralph B. Senseman	Stud. Assistant	Mar. 27, 1933	99.00
<i>College of Education</i>			
<i>Fine Arts</i>			
Benjamin Bowman	Stud. Assistant	Mar. 27, 1933	99.00
<i>College of Engineering</i>			
<i>Administration</i>			
Effa Harm Wikoff	Stenographer	Mar. 31, 1933	1,140.00
<i>College of Medicine</i>			
<i>Medicine</i>			
Richard H. Wallace	Assitant	Jan. 1, 1933	192.00

<i>Starling-Loving Hospital</i>			
Cornelius Clark	Janitor	Mar. 31, 1933	1,032.00
(Mr. Clark died March 23, 1933)			
<i>Graduate School</i>			
Edward C. Simmons	Scholar	Apr. 1, 1933	288.00
<i>Administrative Division</i>			
<i>Mailing Department</i>			
Glenn S. Cooper	Statistical Machine Operator (Position abolished)	Mar. 31, 1933	1,680.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
G. W. McCuen	Project Director of Rural Electrification	July 1, 1933		No sal.
I. P. Blausler	Secretary and Field Engineer	July 1, 1933		3,600.00
(Salary to be paid by East Central Division of the National Electric Light Association as long as funds are available)				
<i>Franz Theodore Stone Laboratory</i>				
Raymond C. Osburn	Director	Su. Qr.	Su.	600.00 period
Frederick H. Krecker	Asst. Director	Su. Qr.	Su.	600.00 period
Clarence H. Kennedy	Prof. of Entomology	Su. Qr.	Su.	600.00 period
Lewis H. Tiffany	Prof. of Botany	Su. Qr.	Su.	600.00 period
Stephen R. Williams	Prof. of Zoology	Su. Qr.	Su.	450.00 period
Mrs. Ethel M. Miller	Librarian	Su. Qr.	Su.	450.00 period
(To be named later)	Assistant	Su. Qr.	Su.	200.00 period
(To be named later)	Stenographer	Su. Qr.	Su.	200.00 period
<i>College of Arts and Sciences</i>				
<i>Geology</i>				
Jean M. Walker	Stud. Assistant	Sp. Qr.	Sp.	99.00
<i>Mathematics</i>				
Robert F. Rinehart	Grad. Assistant	Sp. Qr.	Sp.	159.00 period
<i>College of Commerce and Administration</i>				
<i>Sociology</i>				
Ronald B. Almack	Assistant	Sp. Qr.	Sp.	159.00 period
<i>College of Education</i>				
<i>Fine Arts</i>				
Herbert Saunders	Stud. Assistant	Sp. Qr.	Sp.	99.00
<i>Music</i>				
Olwen E. Jones	Part-time Instr.	Sp. Qr.	Sp.	141.00 period
<i>College of Engineering</i>				
<i>Administration</i>				
Helen Vogel	Clerk	Apr. 1, 1933		1,080.00

*College of Medicine**Starling-Loving Hospital*

Jess Coles	Janitor	Apr. 1, 1933	864.00
Landon Reed	Janitor	Apr. 1, 1933	684.00
Norman Earl Lust	Orderly	Mar. 23, 1933	684.00

Graduate School

Solomon F. Whirl	Honorary Fellow	Apr. 1, 1933	Sp.	No sal.
Dorothy R. Disher	Honorary Fellow	Apr. 1, 1933	Sp.	No sal.
Cyril Donaldson	Delco Appliance of the Department	Apr. 1, 1933	Su.) Sp. '33)	250.00 qr.

(Mr. Donaldson's salary to be paid from funds deposited in the office of the Business Manager by the Delco Appliance Corporation of Rochester, New York)

*President's Division**Physical Education for Women*

Warrine Eastburn	Instructor	Sp. Qr.	Sp.	300.00 period
Gladys E. Palmer	Acting Chairman of the Department	At once for the balance of the current year.		
*	*	*	*	*

Change in Salary

Name	Title	Effective	From	To
<i>College of Commerce and Administration</i>				
<i>Sociology</i>				
James T. Laing	Assistant	Sp. Qr.	318.00 qr.	159.00 qr.
*	*	*	*	*

*Miscellaneous
Recommendations*

That the quarters of service of Norman N. Beil, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring 1932-1933 to Autumn, 1932, Winter and Summer, 1933 with salary payments to continue through the Spring Quarter instead of the Summer Quarter.

That the quarters of service of Clyde Davis, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring 1932-1933 to Autumn, 1932, Winter and Summer, 1933 with salary payments to continue through the Spring Quarter instead of the Summer Quarter.

That the quarters of service of Harry Gehman, Graduate Assistant in the Department of Chemistry, be changed from Autumn, Winter and Spring 1932-1933 to Autumn, 1932, Winter and Summer 1933.

That the quarters of service of G. B. Fitch, Instructor in the Department of Romance Languages, be changed from Autumn, Winter and Spring 1932-1933 to Autumn, 1932, Winter and Summer 1933.

That the quarters of service of E. H. Price, Instructor in the Department of Romance Languages, be changed from Summer, Autumn, Winter and Spring 1932-1933 to Summer, Autumn and Winter 1932-1933.

That the quarters of service of H. Schuyler Foster, Jr., Instructor in the Department of Political Science, be changed from Summer, Autumn and Winter 1932-1933 to Summer, Autumn, Winter and Spring 1932-1933 with the understanding that he is to be scheduled for only two quarters during 1933-1934 (Winter and Spring).

That the quarters of service of Donald L. Fernholz, Graduate Assistant in the Department of Botany, be changed from Autumn, Winter and Spring 1932-1933 to Autumn, 1932, Winter and Summer, 1933.

That Samuel Shenker, Research Engineer, Engineering Experiment Station, be given a month's leave of absence without salary during March 1933, and that payments be made to him during April, May and June 1933 in accordance with his eleven months contract.

That Lillian Hacker, Stenographer, Bureau of Business Research, be granted a leave of absence, without salary, for three months, effective February 16, 1933.

That the study of the practicability of the use of electricity in agriculture and in farm life be continued after July 1, 1933, for such time as the balance of funds paid in by the National Electric Light Association will cover; this will provide for the continuance of the work now carried on by the engineer, Mr. I. P. Blauser, on the salary being paid to him at present, and also for the continuance of the direction of the project by Professor G. W. McCuen, without salary, of the Department of Agricultural Engineering. These funds have come from the National Electric Light Association under an agreement which extends to June 30, 1933, and by action of the executive committee of the East Central Division of that Association, any balance unexpended at that date shall be used to continue the project. Mr. Blauser's salary is \$3600.00.

That the proposal of the Delco Appliance Corporation of Rochester, New York, to establish a fellowship for investigation of the combustion chambers of small gasoline engines, be accepted and that Cyril Donaldson be appointed to this Fellowship at a salary of \$250.00 per quarter, working under the direction of Mr. A. H. Dierker, Research Engineer, Engineering Experiment Station.

That the proposal of the alumnae of the Nursing School of the Ohio State University to establish an endowment for a room in the Starling-Loving Hospital for sick members of the organization be accepted with appreciation; payments received for this purpose will be handled as usual by the Bursar of the University.

That a refund of \$70.00 be made to Earl E. Keller, consisting of incidental fees paid during the Summer Quarter 1931 and the Spring and Summer Quarters of 1932, and the matriculation fee. Mr. Keller has presented satisfactory evidence that he was in active service in the United States Army during the World War and was a legal resident of Ohio prior to his enlistment. He made the above payments without knowledge of the provisions of the Jones Act.

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Upon motion of Mr. Baker, seconded by Mr. Kaiser, the matter of granting a leave of absence of one month to the Business Manager for the purpose of visiting seven District Conferences of Rotary International was referred to the President with power to act.

* * * * *

The President now brought to the attention of the Board further matters growing out of the first and second partial advance reports, dated respectively January 21 and March 31, 1933, of the University Faculty Committee on Courses, Activities and Program, in accordance with the action of the University Faculty and the approval of the Board of Trustees setting up the said Committee.

The procedure to be followed in reference to a report of this Committee has been observed and all members of the Faculty having objections to any part of the report have been given the opportunity to file the same with the President and to confer about them. These objections and comments have also been brought to the attention of

the University Faculty Committee and it has likewise given them consideration.

In connection with each of the matters following the President presented to the Board of Trustees the recommendation of the University Faculty Committee, the criticism and comments thereon by interested members of the Faculty both in favor of and against the proposal, and after reviewing these matters made the recommendations which follow. These do not always conform exactly to the recommendation made by the University Faculty Committee, but the alterations found therein are the result of extended conferences and inquiries through which a very complete statement of views was possible.

It is hereby recommended for the consideration of the Board:

1. That the College of Agriculture be authorized to organize and put into effect a Junior School of Agriculture, for the purpose of providing two years of training for students who cannot continue through a four-year course in agriculture; this School will provide for the student a body of knowledge which he may take back to farming operations as well as some cultural study, and will also furnish the foundation for going forward with a four-year course. Completion of the Junior School of Agriculture would entitle the student to a certificate but not a degree. This action is to be effective July 1, 1933.
2. That the Department of Soils be united with the Department of Farm Crops into a single department to be called the Department of Agronomy; this action to become effective July 1, 1933.
3. That the Department of Public Health and Hygiene be abolished, and that the present personnel, so far as possible and necessary, be assigned to service in the next annual operating budget; said action to become effective July 1, 1933.
4. That the Department of Bibliography be abolished, effective at the opening of the Spring Quarter, 1933.
5. That there be appropriated \$13,250 for the Summer Quarter session of the University in 1933, to be expended upon special contracts with certain members of the teaching staff who will not be teaching in the Summer Quarter as a part of their annual obligation. The proposed program for this Summer Quarter is considerably less than the Summer Quarter offerings for the last few years, but it will represent what is regarded as a minimum offering even under the present financial conditions; however, its importance to the public school teachers and administrators, and to college teachers and many others students renders it impossible to provide a sufficient program without the additional money herein recommended. The allocation of this sum to individual items shall be made by the Summer Quarter Council subject to the approval of the President.
6. That the following departments of the College of Education be merged into one department to be entitled the Department of Education, namely, School Administration,

Principles and Practice of Education, History of Education, Adult Education, and Practical Arts and Vocational Education, and that the faculty of the new department also include representatives from other departments in the College of Education which are devoted in part only to professional education.

That in accordance with the University custom, said Department of Education shall have a chairman to be nominated by the Dean of the College to the President for recommendation to the Board of Trustees.

That the Faculty of the said Department of Education elect an executive committee for the year 1933-34 composed of three members of the departmental staff, to advise and assist in the solution of questions arising out of the consolidation of departments and the formulation of the future program of the department.

That the said Department of Education come into existence and the said organization thereof begin to function on July 1, 1933.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the above recommendations of the President were upon roll call unanimously approved.

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The President presented the following recommendation:

That expenditures from Interest on Endowment or University appropriations, as the Business Manager may determine, be authorized in the following total amounts for the balance of the year up to July 1, 1933, in payment for necessary personal service, labor, supplies, etc., required by the Department of Physical Education for the conduct of intramural and intercollegiate activities.

A-1 Salaries.....	\$14,184.00
A-2 Wages	500.00
C-4 Office supplies	50.00
C-4a Office postage	25.00
C-5 Medical and surgical supplies.....	25.00
C-8 Educational and recreational supply.....	500.00
F-7 Communication	150.00
Total.....	\$15,484.00

Upon motion of Mr. Kaiser, seconded by Mrs. Paterson, the above recommendation of the President was upon roll call unanimously approved.

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Thereupon the Board adjourned to meet on Monday, May 8th, 1933, 9:30 A.M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 17, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Julius F. Stone, Lawrence E. Laybourne, Mrs. Alma W. Paterson, John Kaiser, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Laybourne, seconded by Mr. Stone, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
H. P. Twitchell	Asst. Professor of Agrl. Engineering	Mar. 31, 1933	3,009.60
C. S. Holland	Asst. Professor of Horticulture	Mar. 31, 1933	3,283.20
E. R. Lancashire	Asst. Professor in Vegetable Gardening	Mar. 31, 1933	3,192.00
Don S. Kochheiser	Asst. Professor in Dairy Technology	Mar. 31, 1933	3,283.20
R. C. Smith	Asst. Professor of Rural Sociology	Mar. 31, 1933	1,824.00
E. P. Reed	Asst. Professor in Farm Crops	Mar. 31, 1933	3,648.00
H. E. Eswine	Asst. Professor of Agrl. Education	Mar. 31, 1933	2,200.00
Bertha B. Everhart	Instructor in Home Economics	Mar. 31, 1933	2,200.00
V. R. Sill	Asst. Agrl. Editor	Mar. 31, 1933	2,200.00
Blanche B. Bowers	Asst. State Leader, Home Dem. Work	Mar. 31, 1933	3,465.60
Hazel Q. Hughes	Home Dem. Agent, Sandusky County	Apr. 30, 1933	1,900.00
<i>College of Arts and Sciences</i>			
<i>Physics</i>			
C. N. Nelson	Grad. Assistant	Apr. 10, 1933	477.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Corinne Lyons	Part-time Lab. Technician	May 1, 1933	576.00
Maxine Warner	Part-time Gen. Duty Nurse	May 1, 1933	300.00
Norman Earl Lust	Orderly	Apr. 30, 1933	684.00
<i>Physical Plant Division</i>			
<i>Roads and Grounds—Landscape Gardeners</i>			
William Lloyd	Laborer	Apr. 30, 1933	1,254.00
<i>Stores and Receiving</i>			
<i>General Store Room—Rotary</i>			
Arthur R. Thomas	Laborer	Apr. 22, 1933	1,032.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
George A. Young	Assistant	Sp. Qr.	Sp.	159.00 period
<i>Dairy Technology</i>				
Harry E. Pounds	Sophomore Scholar	Au. Qr. (1932)	Au. Wi. Sp.	100.00
(Salary to be paid from money deposited in the office of the Business Manager by the Noaker Ice Cream Company)				
<i>College of Education</i>				
<i>Fine Arts</i>				
Marjorie Campbell	Asst. Instructor	Apr. 18, 1933	Sp.	75.00 period
Richard Teichert	Assistant	Apr. 18, 1933	Sp.	40.00 period
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Gladys Hanes	Operating Room Supervisor	Apr. 1, 1933		140.00 mo.
Reva Gardner	Asst. Operating Room Supervisor	Apr. 1, 1933		1,200.00
Frances A. Welker	Part-time Genl. Duty Nurse	May 1 to July 1, 1933	mo. and maintenance	25.00
John R. Forsythe	Part-time Lab. Technician	May 1, 1933		48.00 mo.
Harlan P. McGregor	Orderly	May 1, 1933		684.00
Maxine Cole	Student Relief Clerk	May 1, 1933 for 6 weeks		420.00 (Rotary)
<i>Graduate School</i>				
David Homer Sutton	Honorary Fellow	Apr. 1, 1933	Sp.	No salary
<i>President's Office</i>				
<i>Emergency School</i>				
John Harold Kegg	Asst. to Director	May 10, 1933 for remainder of Spring Quarter		70.00 mo.
<i>Physical Plant Division</i>				
<i>Roads and Grounds—Landscape Gardeners</i>				
Joseph McGuire	Laborer	May 1, 1933		1,254.00
<i>Stores and Receiving</i>				
<i>General Store Room—Rotary</i>				
J. Carl Adair	Laborer	Apr. 15, 1933		1,032.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Education</i>			
<i>Fine Arts</i>			
Felix Payant	Professor	1st term, Su. Qr.	300.00
Will Rannels	Asst. Professor	Su. Qr.	450.00
Guy Brown Wiser	Asst. Professor and Acting Chairman	Su. Qr.	450.00
Robert M. Gatrell	Instructor	1st term, Su. Qr.	150.00
Erwin C. Zepp	Assistant	2nd term, Su. Qr.	150.00
<i>Music</i>			
Royal D. Hughes	Professor	1st term, Su. Qr.	600.00
Eugene J. Weigel	Professor	1st term, Su. Qr.	500.00
Hilda E. Dierker	Instructor	1st term, Su. Qr.	350.00
Helen F. Stone	Instructor (part-time)	Su. Qr.	275.00
Dale Haven	Instructor (part-time)	Su. Qr.	275.00
Herbert German	Stud. Assistant	1st term, Su. Qr.	100.00
A. Jerd Bayless	Stud. Assistant	1st term, Su. Qr.	100.00
Dorothy Garver	Stud. Assistant	1st term, Su. Qr.	50.00

Practical Arts and Vocational Education

Burl N. Osburn	Asst. Professor	2nd term, Su. Qr.	400.00
Leslie J. Whale	Asst. Professor	1st term, Su. Qr.	150.00
Leston L. Love	Asst. Professor	1st term, Su. Qr.	300.00
Lloyd L. Jones	Asst. Professor	2nd term, Su. Qr.	450.00
Ernest L. Bowman	Asst. Professor	1st term, Su. Qr.	200.00
Hoyt H. London	Assistant	Su. Qr.	300.00
Herbert H. Sanders	Dept. Assistant	Su. Qr.	200.00

Principles of Education

Reuben H. Price	Instructor	1st term, Su. Qr.	400.00
George H. McClellan	Assistant	1st term, Su. Qr.	100.00
Paul A. Toll	Assistant	1st term, Su. Qr.	100.00
James K. Skipper	Part-time Instructor	Su. Qr.	300.00
Glenn S. Thompson	Part-time Instructor	Su. Qr.	300.00
Gaile A. Carbaugh	Part-time Instructor	Su. Qr.	300.00

School Administration

Worth J. Osburn	Professor	Su. Qr.	1,200.00
J. O. Marberry	Professor	Su. Qr.	1,000.00
Willard W. Bartlett	Instructor	Su. Qr.	400.00
Charles S. Foster	Instructor	1st term, Su. Qr.	400.00
O. Floyd Nixon	Instructor	1st term, Su. Qr.	400.00
Merritt M. Chambers	Instructor	1st term, Su. Qr.	400.00
M. L. Goetting	Instructor	Su. Qr.	400.00
J. E. Wert	Assistant	Su. Qr.	75.00
James L. Hupp	Assistant	Su. Qr.	75.00
James W. Irvine	Assistant	Su. Qr.	150.00
* * *			

*Miscellaneous**Recommendations*

That the following travel be authorized, subject to the approval of the State Emergency Board, expense to the State to include railroad fare and pullman in the amount of \$50.00;

Robert C. Higgy, Director of the Broadcasting Station, to attend the annual assembly of the National Advisory Council on Education by Radio, in New York City, May 18-20, 1933.

That Phillip T. Knies, Resident Physician, Starling-Loving Hospital be granted a leave of absence, without salary, from May 15 to June 21, 1933, to attend the session of the Trudeau School of Tuberculosis, at Saranac Lake, New York.

That George Jones of the Bureau of Business Research, be granted a leave of absence, without salary, from April 2 to April 18, 1933, inclusive.

That the appointment of Earl Albert Long and C. Irving Bradford to the Charles A. Coffin Fellowships and their choice of Ohio State University as the institution in which to carry on their research work as graduate students be approved.

The Charles A. Coffin Foundation was established by the General Electric Company and makes provision for annual awards to selected Fellows for research work. Each of the Fellows thereupon chooses the University in which he desires to carry forward his study.

Mr. Long is this year an assistant in the Department of Chemistry of this University and desires to go on with his research work here in that department.

Mr. Bradford is a graduate of Rutgers University and has chosen to continue research work in the Department of Electrical Engineering of this University.

These fellowships are very limited in number and the selection of these departments by the Fellows is a distinct recognition of the University.

That the proposal of the Dairy and Ice Cream Machinery and Supplies Association, Inc., for the continuance of the scholarship in the Department of Dairy Technology be approved. The proposal provides for the payment of Seven hundred and fifty (\$750) Dollars for the support of the scholarship devoted to the study of assigned problems relating to the dairy products industry.

That the recommendation of the University Faculty that honorary degrees noted below be conferred upon the following persons at the June Commencement, 1933, be approved:

- (1) Edward Francis, M. D., Ohio State University, 1894, for the degree of Doctor of Science.
- (2) Paul Martyn Lincoln, Ohio State University, 1892, Director of the School of Electrical Engineering at Cornell University, for the degree of Doctor of Engineering.
- (3) Reverend Gaius Glenn Atkins, Ohio State University, 1888, Professor of Homiletics and Sociology at Auburn Theological Seminary, for the degree of Doctor of Letters.

That the action of the University Faculty on April 13, 1933, amending the Rule of the University Faculty No. 270 relating to the approval of fraternity and sorority houses for residence purposes and Rule 270-c, relating to the requirements for fraternity initiation of a student entering the University with advance standing, be approved.

That, upon the recommendation of the University Faculty, degrees be awarded to the following students at the Spring Convocation to be held June 12th, 1933:

DOCTOR OF PHILOSOPHY

Howard Holsten Alden, B.S. (Carnegie Institute of Technology), M.A.; Clarence Bremer, A.B. (Hope College), M.Sc.; Fred Brown, B.A., M.A.; Elmer William Cook, B.S. in Chem. Engr. (University of Arkansas), M.Sc.; Dorothy Porter Cummings, B.A., B.Sc. in Edu., M.A.; David Haigh Dawson, B.S. in Chem. Engr. (Drexel Institute of Arts, Science, and Industry), M.Sc.; Elvin Frank Donaldson, B.Sc. in Bus. Adm., M.A.; John Solomon Hare, B.A., M.A.; Ford Howell Harries, A.B., M.A. (University of Utah); Marquis LaFayette Harris, B.S. (Clark University), B.D. (Gammon Theological Seminary), S.T.M. (Boston University); Emmett Leroy Harshbarger, A.B. (Bluffton College), M.A.; Seth Edson Haven, B.S. in Edu. (Ohio University), M.A.; George Frederick Henning, B.Sc. in Agr., M.Sc.; Gilford John Ikenberry, B.S. in Agr., M.S. (Kansas State Agricultural College); James Tamplin Laing, A.B. (West Virginia University), M.A.; William Lester Leap, B.S. in Chem. (Washington and Lee University), M.S. (University of Virginia); Quinter Marcellus Lyon, A.B. (George Washington University), M.A. (Princeton University); Mary Annetta Magill, B.A., M.A.; Joseph Adelbert Martz, B.Cer.E., M.Sc.; Ray Leroy McCleary, A.B. (Ohio Northern University), M.A.; Ruth Ella Moore, B.A., M.A.; Doyle Fountain Osborne, B.A., M.A. (Southern Methodist University); John Donald Piper, A.B. (Michigan State Normal College), M.Sc.; Reuben Holleman Price, A.B. (Western Reserve University); John Alden Purinton, Jr., Sc.B. in Chem. (Brown University), M.A.; James Glenn Ross, B.A., M.A.; Alzo Pierre Rosselot, A.B. (Otterbein University), M.A. (University of Wisconsin); Robert William Rothrock, B.Ch.E., M.Sc.; Walter Clarence Rueckel, B.Cer.E., M.Sc.; Paul W. Sloan, A.B. (Defiance

College), M.A.; James Green Steed, B.S. (Ohio University), M.Sc.; James Henry Taylor, B.A., M.A. (Ohio Wesleyan University); William Keith Wilson, A.B. (Rio Grande College), M.A.; Yun-Kuei Yang, B.Sc. in Agr., M.Sc.

MASTER OF ARTS

Allison Albert Abel, B.Sc. in Edu.; Elbert Halvor Ahlstrom, A.B. (Marietta College); Mary Esther Albright, B.A.; Naomi Bourner Alspach, A.B. (Denison University); Aida Mae Artuso, B. School Music (Capital University); Lawrence Floyd Ashley, B.Sc. in Ind. Edu. (The Stout Institute); Donald Eric Babcock, B.A.; Philip Harri- man Baker, B.A.; Melvin Garfield Barclay, B.A.; Delbert Ray Bend- ure, B.S. in Edu. (Ohio Northern University); Merwin Russell Blanden, B.S. (Allegheny College); Willa Jean Bostwick, B.A.; Norma Gertrude Bown, A.B. (Denison University); Irvin Henry Brune, B.S. (The College of Wooster); Henry Bruce Bullard, B.Sc. in Edu.; Walter Child Burnham, B.Sc. in Bus. Adm.; Glenn Camp, B.A.; Marjorie Dunn Campbell, B.Sc. in Edu.; John Paul Capretto, B.Sc. in Edu.; Henry Joseph Caren, B.A.; Gertrude Adele Chandler, B.Sc. in Edu.; Sherman Chau, B.A. (Lingnan University); James Russell Coffey, B.A.; Clifford Harry Coles, B.A.; Violet Surface Cook, B.A. (Susquehanna University); Walter Atlee Cope, B.Sc. in Edu. (Kansas State Teachers College); Sandy Crisafulli, B.A., B.Sc. in Edu.; Charles Martin Cummings, B.A.; Homer Paul Curry, B.S. in Edu. (Ohio Northern University); Adaline Catharine Deafen- baugh, B.S. in Edu. (Wilmington College); Jack Francis DePietro, B.Sc. in Edu.; Sara Jane Deyo, B.A.; Henry Claude Dieterich, B.A.; Edwin Eldon Digby, B.S. in Edu. (Bowling Green State Normal College); Clarence Bertram Dillon, B.S. in Edu. (Ohio University); Martha Greenwood Dunnick, B.A. (Wellesley College); Paul Jacob Fink, B.A.; John Edward Fintz, B.Sc. in Edu.; David Fishman, B.A. (Western Reserve University); Jean Lampenfeld Forsythe, B.A. (Muskingum College); Orian Clarence Frey, A.B. (Ripon College); David Lieber Friedman, B.A.; Richard Hanna Frizzell, B.A. (Yale University); Mary Scott Gale, B.Sc. in Edu.; J. Harvey Gallant, A.B. (Ohio Northern University); Robert Morris Gatrell, B.Sc. in Edu.; Dorothy May Green, A.B. (Hiram College); David Tressel Griggs, B.A.; John Bradfield Harrison, A.B. (Dartmouth College); Milo Cullen Harsh, B.E.E.; Leo Oscar High, B.A. (Antioch College); Rachel High, B.Sc. in Edu.; George Reuben Hiskey, B.A.; Ethel Virginia Hodson, B.A. (Wellesley College); Myrth Edna Hosler, B.Sc. in Edu.; Frances Elinor Huggard, B.A.; Paul Matthew Hum- mel, B.A.; Irwin Albert Johnson, B.A.; Margaret Kantzer, A.B. (Wittenberg College); Louis Joseph Katonak, B.A.; Lewis Edwards Keck, A.B. (Otterbein College); Paul Denver Keenan, B.S. (West- minster College); Dorothy Donahey King, B.Sc. in Edu.; Mary Waugh King, B.A. (Carnegie Institute of Technology); Dorothy Bothwell Kohlmetz, A.B. (Oberlin College); Frances Marcella Krumm, A.B. (St. Marys of the Springs College), B.Sc. in Edu.; William Peter Lamale, B. Music (Oberlin Conservatory of Music); Dorothy Ledman, A.B. (Muskingum College); Ruth Viola Lee, B.Sc. in Edu.; Richard Frederick Leitch, B.Sc. in Edu.; Effie Hill Lenfesty, B.S. in Edu. (Arkansas State Teachers College); John Siegbert Lorr, B.Sc. in Edu.; Roy Nelson Lovett, B.Sc. in Agr.; William Harris Martin, B.S., B.S. in Edu. (Wilberforce University); James Ruther- ford Matson, Jr., B.A.; Elizabeth Landacre Matthay, B.A.; Dwight Elden McDonel, A.B. (Adrian College); Ralph J. McGinnis, A.B.

(Miami University); Walter Elmer Meiden, A.B.Ed. (University of Michigan); John Harper Melvin, B.A. (Ohio Wesleyan University); Ersie Emery Miller, A.B. (Wittenberg College); Vera Alice Miller, B.S. (Denison University); Mary Margaret Mills, B.A. (Ohio Wesleyan University); Mary Elizabeth Moler, B.Sc. in Edu.; Benjamin Arthur Moore, B.S. in Edu. (Ohio Northern University); Genevieve Hellene Morris, A.B. (Miami University); Clarence Norman Nelson, B.A. (St. Olaf College); Arthur Joseph Olson, B.A. (Union College); Helen Orr Olson, B.A. (Union College); William Bernard Papier, B.Sc. in Bus. Adm.; Helen Hoff Peterson, Ph.B. (Brown University); Charles August Reichle, Jr., B.S. in Edu. (Central Missouri State Teachers College); Brandon Garner Rightmire, B.A.; Aaron Wade Roberts, A.B. (University of Cincinnati); Clara Haerberle Robinson, A.B. (Marshall College); Erwin Arthur Robinson, B.A. (Ohio Wesleyan University); Charles Francis Rosen, B.A.; Robert Delnar Royer, A.B. (Mount Union College); Elizabeth Hert Rush, A.B. (Adrian College); William Albert Rush, A.B. (Adrian College); Robert Lawrence Scheels, B.Sc. in Bus. Adm.; Elsie Florence Schneider, B.Sc. in Edu.; Catherine Berg Semans, B.A.; Bernice Clara Setterlin, B.Sc. in Edu.; Zelma Katherine Seyler, A.B. (Marietta College); Hyman Albert Shecket, B.A. (Western Reserve University); John Edward Sheehan, B.Sc. in Bus. Adm.; Michael William Silver, B.A.; Clayton A. Smucker, A.B. (Bluffton College); Samuel Bernard Sonkin, B.A.; Mary Helen Southwick, B.A., B.Sc. in Edu.; Paul Elwood Stanley, B.A. (Manchester College); Harold Glendon Steele, B.A. (Northwestern University); Edgar Lee Stephenson, B.S. (Mount Union College); Sara Elizabeth Stewart, B.Sc. in Edu.; Judd Thomas Stinchcomb, B.S. (Ohio University); Myron Thomas Sturgeon, A.B. (Mount Union College); Forrest Jenner Taylor, B.Sc. in Edu.; Adam Webster Tenney, B.S. in Agr. Edu. (University of Florida); Kathryn Lucile Van Horn, B.S. (Baldwin-Wallace College); Maurice Hart Van Horn, A.B. (Oberlin College); Charles Henry Voelker, B.A.; Mary Brightmore Walker, B.S. in Edu. (Kent State College); Lawrence Medberry Walters, B.Sc. in Bus. Adm.; John William Wargo, B.A.; Earl Clayton Weygandt, Ph.B. (The College of Wooster); Donald Sharpe Wickerham, A.B. (Cedarville College); Chester Paul Widmeyer, B.Sc. in Phar.; Charles Leonard Williams, Ph.B. (Purdue University), B.Sc. in Phar.; George Virgil Wing, B.A.; William Vergil Winters, B.A. (University of Iowa); Harold Sanford Wood, A.B. (Oberlin College); Howard Emery Wright, A.B. (Lincoln University).

MASTER OF SCIENCE

Clifford Reese Augden, B.S. in Met. E. (Case School of Applied Science); Jack Ball, B.E. Physics; Willard Francis Bartoe, B.E. Physics; Elizabeth Hope Basom, B.S. in Edu. (Ohio University); Perry H. Blickenstaff, B.S. in V.S., D.V.M. (Washington State College); Paul Wilson Blume, B.Ch.E.; Roy Garner Bossert, B.S. (The College of Wooster); Jimsiana Brassfield, B.Sc. in H.E.; Harold Clifford Brill, B.S. (Muskingum College); Robert Lee Clark, A.B. (Marietta College); Isaac Scott Cook, Jr., B.Sc. in Agr.; George Frederick Delaplane, D.V.M.; Earl Henry Dick, B.Met.E.; Guilford Smith Elwood, B.S. (University of New Hampshire), D.V.M.; Harold Taft Emery, B.Arch.E.; Russell Rader Fling, B.Arch.E.; John Bernard Fried, B.A.; Frank James Gordon, B.Sc. in Agr.; Norval Henry Green, B.S. in E.E. (Ohio University); Victor August Greulach, A.B. (DePauw University); Robert Custis Grubbs, B.A.; James Arthur Her-

rick, B.Sc. in Edu.; Mary Ellen Hutton, B.Sc. in H.E.; Harriet Sylvia Hyman, B.A.; George Dewey Jelen, D.V.M.; Robert Sherman Justice, B.Sc. in Phar.; Karl Mark Kautz, B.Cer.E.; Lewis Henry Keller, B.Cer.E.; Burnham William King, Jr., B.S. in M.E. (Carnegie Institute of Technology); Charles Jacob Koenig, B.Cer.E.; Karl Kramer, B.E.E.; Leonard Cale Kreider, B.A. (Goshen College); Emmett Karl LeDune, D.V.M.; Arthur Thomas Loew, B.M.E.; Frederick Kenneth Mayer, B.FineArts; Robert Hugh McCormick, B.Sc. in Agr.; George Louis Meyer, A.B. (Marietta College); George Henry Mitten-dorf, B.S. in C.E. (Virginia Military Institute); Robert Ignatius Modica, III, B.A.; Paul Eugene Mong, B.Ch.E.; Elizabeth Minter Moore, B.S. (Muskingum College); John Houston Moore, B.S. in E.E. (Tri-State College); George Thomas Motok, B.Met.E.; Theodore Earl Nichols, D.V.M.; Phoebe Arnold Paine, B.A., B.Sc. in Edu.; Cyril Routledge Porthouse, B.Ch.E.; Ernest Alfred Remesch, B.S. in C.E. (Case School of Applied Science); Darwin Sprathard Renner, B.E.E.; Ralston Russell, Jr., B.Cer.E.; Loy Luther Sammet, B.C.E.; Paul Gerhardt Sammet, B.C.E.; Rodger Lewis Schaefer, B.E.M.; Dorothy Marie Siegert, A.B. in Edu. (Valparaiso University); Howard Leroy Sittler, B.S. (Purdue University); Agnes Mae Skinner, B.Sc. in H.E.; Roy Edward Smith, B.Ch.E.; Alfred Worthington Snider, B.Sc. in Phar.; Roland Bliss Snow, B.A.; Stephen Kleder Stimson, B.M.E.; John Andrew Stritmatter, B.Arch.E.; John Ardan Sullivan, B.I.E.; Charles Richard Taylor, B.A.; Mary Lucille Taylor, A.B. (Lake Erie College); Robert Bryant Thornton, B.S. (Pennsylvania State College); Mark Ellsworth Ward, B.E. Physics; Charles Emmett Waring, B.S. (Muskingum College); George William Wassmer, M.E. (Stevens Institute); Harold Arthur Waters, B.S. in Agr. (University of Idaho); George Willard Watt, B.A.; Harry Elwood Weidenhamer, B.S. (Ashland College); Gordon Ritter Worthen, B.Met.E.; David Hyman Yospur, B.A.

MASTER OF SCIENCE IN PUBLIC ADMINISTRATION

Robert Miller Nelson, B.Sc. in Bus. Adm.

CERAMIC ENGINEER

Lawrence Eugene Barringer, E.M. in Cer., 1902; George Herbert Brown, Cer.E., 1908; Charles Mitchener Dodd, B.Cer.E., 1927; Walter Austin Hull, E.M. in Cer., 1902; Samuel John McDowell, B.Cer.E., 1917; Earle Towse Montgomery, E.M. in Cer., 1907; George D. Morris, Cer.E., 1908.

CHEMICAL ENGINEER

Frank Rankin Porter, B.Ch.E., 1916; James Thomas Robson, B.Ch.E., 1919, M.Sc., 1920, Ph.D., 1923; Harold Eugene Wright, B.Ch.E., 1928.

CIVIL ENGINEER

Joseph Herbert Davies, B.C.E., 1926; Charles Emerson Pettis, B.C.E., 1923; Charles Stewart Roach, B.C.E., 1924; John Allen Rousculp, B.C.E., 1924; Elmer Knowles Timby, B.C.E., 1928.

ELECTRICAL ENGINEER

Eugene Caldwell, B.E.E., 1922.

INDUSTRIAL ENGINEER

Earl Bert Candell, B.E.E., 1921; William Bernard Gillen, B.I.E., 1927.

MECHANICAL ENGINEER

Orville Edward Henning, B.M.E., 1928; Frederick William Seybold, B.M.E., 1921.

JURIS DOCTOR

William Elmer Didelius, B.Sc. in Bus. Adm.; Sherman Kay Levine, B.S. (University of Pittsburgh); Elizabeth Stella Wellman, A.B. (University of Michigan).

BACHELOR OF LAWS

John Rutter Allen; George Maylone Austin, B.A. (Ohio Wesleyan Univ.); John Henry Baker, A.B. (Otterbein College); Harold Marcus Baron, B.A.; Lawrence A. Bennett; James William Blair, B.A. (Ohio Wesleyan University); Raymond Ellsworth Boller, Jr.; Arthur Melton Boyd, B.A. (Muskingum College); Max Britz; Lawrence Burns, Jr.; Marshall M. Carlisle; John Persinger Case, A.B. (Denison University); George William Collier, B.A. (Ohio Wesleyan University); Margaret Lydia Daehler, B.A.; Dwain McQueen Ewing, A.B. (Indiana University); Frank Henry Foster, Jr.; Murray Friedman, A.B. (University of Toledo); Floyd Brice Garrison, B.S. (Clemson College); Theodore William Gregg; Fred Cartmell Hauck, B.A.; William Thomas Hayes, B.A.; Max Albert Henkin; Charles Edward Hoffman, B.A. (Antioch College); Francis Patrick Howard, B.A. (St. Xavier College); William Lloyd Howell, B.Sc. in Bus. Adm.; Charles Merle Igo; Andrew Christian Johnson, B.Sc. in Bus. Adm.; Frederick Hoover Johnston, B.A.; Horace Wright Jones, B.A.; Paul Martin Jones, B.A.; Gale Rexford King, B.Sc. in Bus. Adm.; Carlyle Clinton Leist, A.B. (Capital University); Sidney Liss; Alan Bevington Loop, B.A.; James Judge MacBride, B.A.; Keith Martin, B.A.; Elliott Elmer Meyers, A.B. (Marshall College); Richard Bailey Middleton; Harvey Winfield Miller, Jr.; Virgil Foster Mills, Ph.D. (The University of Chicago); William Huston Natcher, A.B. (Western Kentucky State Teachers College); Hubert Leland Nichol, Jr., B.A.; Frederic Clayton Parcher, B.Sc. in Bus. Adm.; Wesley Ralph Pence, Ph.B. (Denison University); Franklin Thomas Phillips, B.A.; John Richard Py; Raglan Russell Reid, B.A. (Wilberforce University); Oney Owen Rice, A.B. (Defiance College); Oral Boyd Robuck, A.B. (Denison University); James Roumeliote; William Henry Roy, Jr.; Ulysses Grant Sain, B.Sc. in Bus. Adm.; Maurice Lee Schellenger; Sara Horwitz Schwartz; Kermit Charles Sitterley, B.Sc. in Bus. Adm.; Stephanie Julia Skodak; Ralph Gibson Smith, B.Sc. in Bus. Adm.; Warren Allan Smith, B.A.; Livingston Lodge Taylor; Thomas Theodore Vradelis, B.Sc. in Bus. Adm.; John Harbaugh Wagnitz; John Plato Walsh, B.A.; James Jacob Weaver, B.A.; Wilbur Laufer Weaver, A.B. (Wittenberg College); Robert Meck Weston, B.A.; Clyde Harrison Wright; Harold Philip Zelko.

DOCTOR OF MEDICINE—WITH HONORS

Henry Albert Burstein, B.Sc.; Theodore Pearl Day; Arthur Dobkin, B.S. (University of Akron); Lawton Carl Gerlinger, A.B. (Capital University); George Elmer Rice, B.A.; William Lewis Wead.

DOCTOR OF MEDICINE

Louis Ira Adelman, B.A.; Theodore Clarence Allenbach, B.A.; Donald Judson Alspaugh, B.Sc.; Abraham Arons, B.A.; J. Herbert Bain, B.A. (Muskingum College); Morris Harry Belinky, B.A.; Dar-

rel Dwight Bibler, B.A. (Ohio Wesleyan University); Charles S. Bishop, Jr., B.A.; James Alfred Black, B.Sc.; Clara Grace Bonner; Donald Richard Brumley, B.S. (Ohio Northern University); Ovid Owen Burt; William Warrick Cardozo, B.A.; Herbert Denison Chamberlin; Ben Chapsky, B.A.; John Lestern Clifton, Jr.; Manning Emanuel Cohn, B.A.; George Frederick Collins, B.A.; Kenneth Willis Cook; Alfred Robins Cukerman, B.A.; Amanto Primo D'Amore; Corrinne Terrel Dryer, B.A.; Alexander Fisher, B.A., B.Sc. (West Virginia University); Pauline Biggs Freeman; Edward Bernard Gall; John Joseph Gallen; Guy Augustus Ginn, B.S. (Wilberforce University); Milton Mitchel Gottlieb, B.A.; Anita Vasti Green; Francis Robert Grogan; Clyde William Hall, B.A.; James Joseph Hamill, B.Sc. in Phar.; John Alexander Cassidy Hamill, B.A., M.Sc.; Jack Herman Handelman, B.A.; Malcolm McCallum Hargraves, B.A.; Adrian Joseph Hartzler, B.S. (The College of Wooster), M.Sc.; David William James; Maurice M. Kane, B.A.; Benjamin Myron Kohrman, B.A. (Western Reserve University); Albert Kostoff, B.A.; Donald Francis Kyle; Kent Gardner Latham, A.B. (Wittenberg College); Louis Black Lee; Arthur Deane Lewis; Sanford Alvin Luria, B.Sc.; William Lawrence Mahaffey; Paul James Mahar, B.A.; James Rutherford Matson, Jr., B.A.; James Edward McCormick; Robert Harrison McKelvey, B.A. (Muskingum College), B.Sc. (West Virginia University); Thomas Stephenson Miller; Wallace Dale Miller; Warren Franklin Mills, B.Sc.; Leo Moskowitz, B.Sc.; Clarence Edgar Northrup, B.A., M.A.; Theodore Williams Novak, B.A.; Ray Clayton Novatney; Gwyn A. Parry, B.A.; Sam Joseph Pastorella, B.A.; Arnold David Piatt; William Landacre Pritchard, B.A.; Willis Law Pugh; Maurice Rusoff, B.A.; Thomas Albert Shehan, B.A.; Martin Lazert Sherman, B.A.; Paul Robert Siegel, B.A.; Howard Clark Sparks, A.B. (Oberlin College); Douglas Garrett Sroufe, B.A.; Byron Ludwig Steger, B.Sc.; Wilbur Stoughton, B.S. (Otterbein College); John Raymond Swan, B.S. (West Virginia University); Roger Louis Tecklenberg; Francis Merwin Wadsworth, B.Sc.; Russell Rothenburger Wahl, A.B. (Defiance College); Marlin Richard Wedemeyer; Lawrence Mitchell Weinberger; Robert Joseph Weinrich; Ralph Earl Wetzel, B.S. (University of Akron); Plinny Scott Whiteleather; LaVerne Campbell Ziegler, B.A.

DOCTOR OF DENTAL SURGERY

Robert Eugene Applegate; Maximilian Auerbach; Milton Max Berger; Sanford Atwell Berman; Harry Edward Bieber; Charles Otis Brokaw, Jr.; Lowell Edward Burnell, A.B. (Ohio University); John Joseph Chlosta; William Joseph Christie; James DiSalvo, B.Sc.; Guy Benton Ellis; Jack Samuel Engelman; Carl John Ericsson; Leonard Harold Finn; Albert Elijah Gregory; Mannie Bernard Grossman; Vance Wesley Hartley; John Sinclair Jubin; Barnett Austin Kaplan; Walter Otto Kirsten; Samuel William Kleinman; Lawrence Amos Larrimer; Arthur Bedward Lewis; Albert Owen Linscott; Charles Tweed Ludy; Samuel Louis Marsh; George Jarvis McLeod, B.S. (Wilberforce University); Simon Louis Mintz; John Morgan Mulvey; Frank Earl Nicklaus; Kenneth John Nogal; Joseph Jay Olson, B.S. (University of Toledo); Ray Mitchell Orley; John Anthony Parillo; Bernard Morton Pevow; Andrew Edward Plahy; Manuel Mike Sacks; Joe Frederick Schmid; Cecil Shustick; Leo Konrad Siegel; George Walter Smith; Harold S. Sweet; Alden Jerome Wadsworth; Emanuel Harry Weingarten.

BACHELOR OF SCIENCE IN AGRICULTURE

Norman Conrad Arnold; Leland Zeldon Arthur; Edwin Arthur Augspurger; Ralph Thurman Bachtel; William Andrew Beyer; Alva Hanscom Brichford; Mott Oakley Bryan; Kenneth Lee Burris; John Stein Caldwell; David Harrod Carr; Richard Lambert Carr; Velorous Rennel Chaney; Clifford Henry Clary; William Lloyd Cook, B.S. (The College of Wooster); Henry Dewey Croy; Philemon Jean Dill; Donald Delos Dodd; Paul Arthur Eshler; Clarence Roger Fridline; Leo Verl barger; Alexander Louis Goldman; Morton Humphrey Hamilton; John Vernon Henderson; Elmer William Henry; Gaylord Owen Jones; Cary Miller Karnes; Dayton Kennedy; Delber Evert Kinsel; Robert Morris Kirkbride; Randall Cyrus Liming; Conrad Barnett Link; Leland Ovid Mann; John Leslie McKittrick; William McKinley Mealy; Frederic Edward Merriman; Robert Allan Newcomb; Thomas Clancy Porter; Dorris Ray Purkey; Layel Conway Ridenour; Joseph James Schubach; Ralph Kenneth Schwartzberg; Howard Franklin Shambarger; Edward Philip Sidner; Carleton Meredith Smith; Victor Poet Snyder; Hobart Sterle Sockman; Dalton Vaughn Stoneburner; Joseph Paul Taber; Charles Clayton Terrell, B.S. (Haverford College); Kenneth Wesley Throcmorton; William James Tudor; William S. Ufer; Frank Valerius Rhodes Veirs, Jr.; Earl John Waters; Marshall Kenneth Whisler; James Howard Wilson; Herschel Lee Zehner.

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BACHELOR OF ARTS—WITH HONORS

Elizabeth Ellis Barr (cum laude); Anne Jeannette Blackmore (cum laude); Ruth Adele Cook (Cum laude and with Distinction in Bacteriology); Ruth Henrietta Ebeling (cum laude); Marcel Gerard Eye (cum laude); Herman Martin Goldberg (cum laude); William Arthur Gumberts (with Distinction in English); Dixie Roach Harris (cum laude); Pauline Agnes Hendershott (cum laude); Donald Robert Husted (Summa cum laude and with Distinction in Chemistry); Mary Edna Jones (cum laude and with Distinction in English); John Robert Kahler (cum laude); Philip Lifshitz (Summa cum laude); Harold James Miller (with Distinction in Botany); Sylvain Sydney Minault (with Distinction in French); Samuel Allen Nathanson (cum laude); George Fisher Newmark (cum laude); Marjorie Duncan Nice

(cum laude); Alma Alice Palmer (Summa cum laude); Howard Hicks Patrick (cum laude); Richard Forester Robey (with High Distinction in Chemistry); Ruth Fay Schumacher (cum laude); Clara Myers Smith (Summa cum laude); Ruth Eleanor Tice (with Distinction in English); Marie Eloise Todd (Summa cum laude and with Distinction in Zoology and Entomology); Elizabeth Cleland Wagner (cum laude and with Distinction in Botany); Harry Richard Washburn (cum laude); Louis Anthony Zarembski, B.Sc. in Edu. (cum laude).

BACHELOR OF ARTS

Manfert Alter; Marcellus Jack Anderson; George Louis Arm-brecht; Leo Atomon; Richard Thompson Austin; James Fairchild Baldwin, II; Robert Whitney Bauter; Dora Virginia Benedict; William Jay Bennett; Ethel Berliner; Milton Berman; Walter Leroy Bethel; Lois Elizabeth Binns; Orvin Victor Blumenstiel; Frances Emma Bodfish; Kenneth Stone Boessel; Paul Gerhard Boesel; Harry Eaton Bonaparte; Anna Palmer Bonner; Mary Loretta Born; Justinian Boyer; William Henry Brooks; Michael Paul Bruick; Floyd Russel Buhrmaster; Margaret Mae Burkley; Grace Violet Cameron; Leslie Caplan; Dante John Cherubini; Alice Jane Christopher; Paul Chambers Clark; Milton Irving Clowers; William Ebbert Coleman; Max Baer Cooper; Herbert August Crandell; David Edgar Crenshaw; Rexford Kettering Culler; Julius Theodore Dargusch; Arthur Odell Diggs; David George Dillahunt; Frederick William Dixon; Matthew Charles Dodd; Mary Harriet Doud; Paul Goulding Drake; John Joseph Driskell; Robert William Duncan; Roger Wendell Edmonson; Jess Albert Ellis; Lois Ellman; Martin Endich; Lloyd Roberts Evans; Harry Eastman Ewing, Jr.; Arthur John Fallen; Doyt Ellis Farling; David Feldman; Edward John Filipkowski; Allen Irving Finkelstein; Robert Finkelstein; Kathryn Elizabeth Flocken; Evan Charles Fowler; Gerson Elliot Friedlander; John Joseph Gallen; Frank Paul Gallo; Jane Gray Gibbs; Philip Benjamin Giber; Joseph M. Goldberg; Jacob George Goldfarb; Harry S. Goldstein; Dorothy Emma Good; Geneva Louise Gordon; Mary Claudine Graves; Anita Vasti Green; Fanette Greenfield; Francis Robert Grogan; Marjorie Lucille Groves; Morton David Gumble; Luther Emanuel Gunsett; Eliza Joyce Hagerty; Paul Darwin Hahn; George Alfred Hampton; Arthur McCann Harrison; Herschel Kelley Headley, B.Sc. in Bus. Adm.; Doris Cadley Herbert; Edwin Albion Hess; Edna Jacqueline Hilberg; John Roger Hill; Beatrice Hirsh; Angus MacIvor Holmes; Irene Lois Hooker; J. Robert Hudson; Nell Ann Humphrey; Eugene Payne Hutchins, Jr.; Jane Eleanore Jacobs; Ruth Carey Johnson; Helen Marie Jones; Walter Howard Juniper; Edward Carroll Kasper; Margery Keith; Janice Clare Kirk; Lysle Raymond Kirk; Joseph Klein; Walter Joseph Knapp; Mary Leah Kunkle; Donald Francis Kyle; Ben Lake; Anson Waldo Lazarus; Milton Leibenhaut; Elizabeth Leshner; Arthur Deane Lewis; Benjamin Franklin Lewis; Arnold Harry Lief; Robert Frederick Linn; Stanley Maurice Linzell; Emanuel Clarence Liss; Charles Clifton Lloyd; Betty MacLaughlin; Carl Robert Mahder; Herbert Abraham Markowitz; Theresa Marshall; Bernice Eugenia Martin; Eugene Beyer Masselink; Herbert Case Mathews; Elizabeth Francis McClure; Robert Clifton McElroy; Betty Josephine McGuire; Charles Frederick Medbery; Jerome Herbert Meyer; Richard Bailey Middleton; Jacque Eugene Miller; Edward Raymond Morehart; Doris Peggy Muslow; Paul Wilmer Oakes; Miriam Cyril Ozan; John Nichols Patchen; Hugh Brown Pavey; George

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BACHELOR OF SCIENCE

Clara Grace Bonner; Ovid Owen Burt; John Lester Clifton, Jr.; Kenneth Willis Cook; Amanto Primo D'Amore; Wallace Dale Miller; Willis Law Pugh; Roger Louis Tecklenberg; Ray Maurice Turner; William Lewis Wead.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION—WITH HONORS

Evelyn Juanita Davis (with Honors); Lois Rachel Dumenil (with Honors and with Distinction in Marketing); Lois Ellen Goldsmith (with Honors and with Distinction in Accounting); John Fenton Hummel (with Honors); John Bland McCormick (with Honors and with High Distinction in Finance); Donald William Rule (with Honors and with Distinction in Accounting).

BACHELOR OF SCIENCE IN JOURNALISM—WITH HONORS

William Morton Ware (with Honors and with Distinction in Journalism).

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DOCTOR OF VETERINARY MEDICINE

James William Armstrong, B.S. (Rhode Island State College); David Henry Bachtel; Maurice Frank Belden; Thomas Alfred Berry; Melvin James Bramley; Bertram Novell Cameron; Max Sibley Coates; J. Lavere Davidson; James Bruce Davison, B.Sc. in Agr.; Howard James Dixon; Robert Nixon Earhart; Matthew J. Eggert; Frank Joseph Elberson; Walter Gilmore Galloway, B.S.A. (Purdue University); Charles Albert Goldsmith; Gilbert Neal Haigler; William Richard Henson; James Scott Landis; Arthur Albert Maike; Forrest Mc-

Clead; Graydon Smith McKee; Carl Van McKenzie; John Leslie McKitrick; Byron Russell Moore; Rudolph Oscar Omdalen; Edwin Robert Pierce; Harry Ben Roberts, Jr.; James Ewing Scatterday; Marion Woolever Scothorn; Kenneth Frost Smith, B.Sc. in Agr.; Aaron Isaac Stern; Joseph Henry Straker; Newton Bridgewater Tenille; Edwin King Treat; Martin Lyon Tuttle; Paul T. White.

CERTIFICATE IN PUBLIC HEALTH NURSING

Flossie Marie Bechdolt, B.N.; Catherine Alice Tripp, R.N.

CERTIFICATE OF GRADUATE NURSE

Emma Mary Alibrando; Mildred Mary Badertscher; Etta Jane Basiger; Marjorie Janis Beckett; Edna Ruth Blackburn; Marjorie Maybelle Davidson; Irene May Doak; Ellen Catherine Everitt; Amanda Clara Gesell; Mary Catherine Green; Frances Freeman Hann; Wilhelmina Maxine Howard; Ellen Thankful Jenkins; Dorothy Bertha Leupp; Harriett Christina McClelland; Genevieve Goodwin Mead; Rosalys Case Myers; Rachel Eliza Pattison; Elizabeth Italia Sears; Marybelle Shoemaker; Martha Marjorie Thomas; Mildred Alta Thompson; Jeanne Evelyn Tipton; Maxine Elizabeth Warner; Pauline Rebecca Watt; Romaine Louise Webber; Frances Esther Zollinger.

* * * * *

Mr. Edwin S. Burdell, Director of the University Emergency School recently established for the benefit of the Unemployed, appeared before the Board and presented a very interesting report concerning the qualifications and status of persons enrolled, and the variety of courses offered. Mr. Burdell also referred to the splendid service which has been rendered voluntarily by members of the University Faculty in carrying on the School.

Upon motion of Mr. Caton, seconded by Mr. Stone, the President was requested to express the thanks and appreciation of the Board of Trustees to Director Burdell and to those employees and members of the Faculty who have been connected with the Emergency School for the fine contribution which they are making.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 12th, 1933, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 12, 1933.

The Board of Trustees met at Columbus, Ohio at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Lawrence E. Laybourne, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Vice-President Morrill read the following statement from President Rightmire:

"I regret that an infection overtook me just in time to prevent all participation in Commencement festivities and is keeping me from the Board meeting today. The trouble promises to be temporary.

"The volume of business for your attention is slight. The annual budget and other important arrangements for the next year wait upon the action of the Legislature. Mr. Atkinson, Mr. Steeb and Mr. Morrill have been maintaining the closest working relations concerning the University appropriation with proper members of the Legislature and of the State administration. They will be eminently prepared to describe the situation to the Board.

"Meanwhile all the studies inside the University required for adjustment to a sounder educational program and a lower financial support are going vigorously forward and soon after the Legislature speaks I can present to the Board next year's financial program covering the educational, the administrative, and the physical plant activities.

"Since it is uncertain when the Legislative appropriation will be made, I beg to suggest that the next meeting of the Board be left subject to the call of your chairman, Mr. Atkinson. I am hoping that this meeting may be held near the end of June.

"Appreciating the unfailing cordiality of the Board and expressing deep regret for my very unwilling absence,

Sincerely,

(Signed) GEORGE W. RIGHTMIRE,

President."

* * * * *

Vice-President Morrill now presented the following recommendations as prepared by President Rightmire. Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, these recommendations were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
O. H. Anderson	County Agr. Agent, Mercer County	Mar. 31, 1933	2,400.00

*College of Education**Adult Education*

Carroll Day Tibbals	Assistant to Chairman	June 1, 1933	1,404.00
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*College of Medicine**Starling-Loving Hospital*

Annie Melvin	Operating Room Supervisor	Apr. 1, 1933	1,680.00
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Pauline Watt	Part-time General Duty Nurse	May 18, 1933	300.00
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Allen Gibson	Dishwasher	May 31, 1933	684.00
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St. Francis Hospital

Joseph P. Ingmire	Interne	Apr. 1, 1933	192.00
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J. J. Brumbaugh	Interne	Apr. 1, 1933	192.00
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*President's Division**Library*

Ruth Miller	Library Assistant	May 31, 1933	864.00
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University Bookstore—Rotary

Josephine I. Conti	Clerk	June 30, 1933	972.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Norma M. Aschbacher	Home Dem. Agent, Auglaize County	May 1, 1933		1,600.00
<i>College of Agriculture</i>				
<i>Franz Theodore Stone Laboratory</i>				
Wilbur W. Grimm	Assistant	Su. Qr.	Su.	200.00 period
Marie E. Todd	Stenographer	June 19, 1933	for 90 days	200.00 period
<i>College of Engineering</i>				
<i>Civil Engineering</i>				
Roscoe C. Sloane	Camp Director	Su. Qr.	Su.	600.00 period
John M. Montz	Associate Professor	Su. Qr.	Su.	400.00 period
Claude H. Wall	Assistant Professor	Su. Qr.	Su.	350.00 period
John Steele	Cook	Su. Qr.	Su.	120.00 period
<i>Lamme Scholarship</i>				
Roderick A. Frankenberg	Lamme Scholar	Sept. 1, 1933 to May 31, 1934		450.00 period
Richard Kilgore	Lamme Scholar	Sept. 1, 1933 to May 31, 1934		450.00 period
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Lucille Sherwood	General Duty Nurse	May 19, 1933		75.00 mo.
	(Salary to be paid from Rotary No. 921-7727)			
Edna Blackburn	Part-time Gen. Duty Nurse	May 18, 1933		25.00 mo. and maintenance
Hazel Kashner	Part-time Gen. Duty Nurse	June 1, 1933		25.00 mo. and maintenance
Eileen Durr	Part-time Gen. Duty Nurse	June 1, 1933		25.00 mo. and maintenance
Gwen Jones	Part-time Gen. Duty Nurse	June 1, 1933		25.00 mo. and maintenance
Alice Haines	Part-time Gen. Duty Nurse	June 1, 1933		25.00 mo. and maintenance

*Etta Basiger	Part-time Gen. Duty Nurse	May 26, 1933			25.00
*Esther Zollinger	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Mollie Badertscher	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Wilma Wolfe	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Corrine Scott	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Doris Fenner	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Rose Grove	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Irene Koons	Part-time Gen. Duty Nurse	May 26, 1933		mo. and maintenance	25.00
*Frances Hann	Part-time Gen. Duty Nurse	June 1, 1933		mo. and maintenance	25.00
*Flossie Bechdolt	Part-time Gen. Duty Nurse	June 1, 1933		mo. and maintenance	25.00
*Beverly Preston	Part-time Gen. Duty Nurse	June 1, 1933		mo. and maintenance	25.00

* (Salaries to be paid from Rotary out of allotment set aside for Nurses for Medical and Surgical Research Department)

Graduate School

Alva Thompson	Honorary Fellow	June 1, 1933	Su. Au.	No salary
Marjorie P. Benoy	Honorary Fellow	June 1, 1933	Su. Au.	No salary

President's Division

Library

Gwendolen Spencer	Library Asst.	June 1, 1933			72.00
*	*	*	*	*	mo.

Changes in Title

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
George Everhart	Co. Club Agent, Knox County	Co. Club Agent, Morgan County	Apr. 17, 1933
Virginia Bear	Home Dem. Agent, Auglaize County	Home Dem. Agent, Licking County	May 1, 1933
*	*	*	*

Miscellaneous Recommendations

That the Emergency School continue in operation during the first six weeks of the Summer Quarter, offering only such courses as shall be volunteered by University instructional departments.

That the Emergency School Committee be authorized to organize a fall session of the School in the light of its experience and with due regard to the University budget and program, full report of the plans for the fall session to be presented to the Board for consideration.

* * * * *

Vice-President Morrill brought to the attention of the Board the report of the Committee on Lamme Medal Award approved by the Faculty of the College of Engineering on May 2nd, 1933.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, this report was upon roll call unanimously approved and in accordance therewith it was ordered that a medal be presented at the Convocation on June 12th to Norman Wilson Storer of the Class of 1891.

* * * * *

The Secretary presented a financial statement concerning the operation of Neil Hall and the proposed operation for the next fiscal year.

6-12-'33

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the suggested revised rates for the year 1933-1934, ranging from \$90.00 to \$135.00 per quarter for room and board (3 meals per day), were approved by unanimous vote.

* * * * *

The Board of Trustees now proceeded to elect its officers for the coming year. Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the following officers were elected by unanimous vote to serve during the fiscal year beginning July 1st, 1933:

Herbert S. Atkinson—Chairman.

Harry A. Caton—Vice-Chairman.

Carl E. Steeb—Secretary.

Charles F. Kettering—Treasurer.

* * * * *

Thereupon the Board adjourned to meet on Monday, July 10th, 1933, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

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RECORD OF PROCEEDINGS
OF THE
BOARD OF TRUSTEES
OF THE
OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1933, to June 30, 1934

THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
NEWTON D. BAKER, Cleveland.....	Dec. 21, 1932	May 13, 1935
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1936
*JULIUS F. STONE, Columbus.....	Mar. 17, 1925	May 13, 1937
LAWRENCE E. LAYBOURNE, Springfield..	May 14, 1921	May 13, 1938
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1939
M. EDITH CAMPBELL, Cincinnati.....	June 9, 1933	May 13, 1940
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1941

CARL E. STEEB
Secretary of the Board

C. F. KETTERING
Treasurer of the Board

* Also served as Trustee May 23, 1909 to March 21, 1917.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 10, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Lawrence E. Laybourne, Newton D. Baker, John Kaiser, and Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Baker, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education Administration</i>			
Marjorie C. Renz	Stenographer	June 30, 1933	\$ 1,080.00
<i>College of Medicine Starting-Loving Hospital</i>			
Landon Reed	Janitor	May 31, 1933	684.00
John T. Devine	Orderly	June 15, 1933	684.00
Edward Montgomery	Stud. Telephone Operator	June 15, 1933	912.00
Harlan P. McGregor	Orderly	June 15, 1933	684.00
Joe Borchert	Stud. Relief Clerk	June 15, 1933	576.00
(Rotary)			
<i>Administrative Division President's Office</i>			
J. Harold Kegg	Asst. to Director, Emergency School	June 10, 1933	70.00 mo.
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences Bacteriology</i>				
Louis J. Katonak	Grad. Assistant	July 1, 1933 for 2 mos.		86.00 period

7-10-'33

<i>English</i>					
Anne B. Whitmer	Assistant	Su. Qr.	Su.		318.00 period
<i>History</i>					
Helen H. Peterson	Reader	Su. Qr.	Su.		75.00 period
<i>College of Education Administration</i>					
Mrs. Mary E. Frame	Stenographer	July 1, 1933			1,080.00
<i>Education</i>					
Frances E. Jones	Res. Assistant	Oct. 1, 1933	Au.Wi.Sp.		900.00
(Salary to be paid from funds deposited with The Ohio State University by the Carnegie Corporation for the purpose of making a study of alumni education.)					
<i>Fine Arts</i>					
Elizabeth Walker	Instructor	June 20, 1933 for 4 weeks			100.00 period
<i>University School Summer Demonstration School</i>					
Catharine Williams	Instructor, 5th and 6th grades	1st term, Su. Qr. only			245.00 period
Nelle Morris	Instructor, 1st and 2nd grades	1st term, Su. Qr. only			206.00 period
Blanche Kent	Instructor, 3rd and 4th grades	1st term, Su. Qr. only			206.00 period
Constance Loomis	Instructor, Kindergarten	1st term, Su. Qr. only			126.00 period
Margaret S. Millar	Instructor, Art	1st term, Su. Qr. only			156.00 period
Beatrice Perham	Instructor, Music and Rhythms	1st term, Su. Qr. only			58.00 period
Mae McCrory	Assistant, Kindergarten	1st term, Su. Qr. only			81.00 period
Florence E. Moore	Part-time Secretary	1st term, Su. Qr. only			72.00 period
(Salaries to be paid from Rotary Fund of Summer Demonstration School)					
<i>College of Engineering Broadcasting Station</i>					
C. Wilbert Pettegrew	Asst. Announcer	July 1, 1933 for 2 mos.			150.00 period
Paul G. Fritschel	Asst. Operator	July 1, 1933 for 2 mos.			150.00 period
<i>College of Medicine Starling-Loving Hospital</i>					
Hazel Preston	Janitress (temp.)	June 1, 1933			576.00
Landon Reed	Dishwasher	June 8, 1933			600.00
Allen O. Fisher	Orderly	June 15, 1933			600.00
Harlan P. McGregor	Stud. Telephone Operator	June 16, 1933			912.00
Dorothy May Green	Nurses Aide	July 1, 1933			429.00
John T. Devine	Stud. Relief Clerk	June 16, 1933			576.00
(Rotary)					
<i>Graduate School</i>					
Hyman M. Feldman	Honorary Fellow	Su. Qr.	Su.	No Sal.	
Charles A. Barrell	Bennett Wood Green Traveling Fellow	Oct. 1, 1933	Au.Wi.Sp.	No Sal.	
Helmut E. L. Kohnke	Honorary Fellow	June 1, 1933	Su.Au.Wi.Sp.	No Sal.	
Robert W. Rothrock	Honorary Fellow	June 1, 1933	Su.Au.Wi.Sp.	No Sal.	
<i>Administrative Division President's Office</i>					
Margaret Harroun	Asst. to Director, Emergency School	July 1, 1933 for 1 mo.			90.00 period
*	*	*	*	*	*

Miscellaneous Recommendations

That Mary A. Palmer, Technical Assistant in the Department of Bacteriology, be placed on half-time for the months of July and August, 1933 and that she receive half salary during this period.

7-10-'33

That the June, 1933 salaries for the following staff members of the Engineering Experiment Station be authorized, payable from Rotary Funds:

J. O. Everhart	\$225.00
C. R. Austin	208.00
W. C. Rueckel	144.00
(The above three payments to be made from Rotary No. 7898)	
H. M. Faust	\$323.00
(The salary of H. M. Faust to be paid from Rotary No. 7555)	

That Winifred Emde, Distribution Clerk, Mailing Room, be granted a leave of absence, without salary, for the month of September, 1933.

That due to the union of the Departments of Physics and Astronomy, approved by the Board of Trustees on March 13, 1933, the title of the department be changed to "Physics and Astronomy."

That repayment be made to Albert W. Field in the amount of \$95.00, paid as fees by him in the Summer Quarter 1924, Autumn Quarter 1930, Winter Quarter 1931, Spring Quarter 1931, and Summer Quarter 1932, in accordance with the privilege extended to him by the Jones Law; he did not know at the time of his rights under this statute.

That repayment be made to Willard B. Hafford in the amount of \$20.00, paid as fees by him in the Summer Quarter 1930, in accordance with the privilege extended to him by the Jones Law; he did not know at the time of his rights under this statute.

That the following short courses, to be offered in the College of Agriculture for the year 1933-1934, be approved:

Department of Animal Husbandry

Oct. 3- 5	Housewives' Meats Course	\$ 3.00
Dec. 4- 8	Livestock Breeding	2.00
Dec. 11-15	Meats	3.00
Jan. 2-Mar. 3	Short Course for Herd Improvement Association Supervisors and Dairy Cattle Herdsmen	14.00

Department of Dairy Technology

Jan. 2-13	Milk Testing	6.00
Feb. 13-17	Short Course in Dairy Technology	3.00

Department of Horticulture and Forestry

Oct. 27-28	Forestry School	No fee
Nov. 21-22	Commercial Vegetable Growers' Course	No fee
Dec. 12-15	Fruit Growers' School	1.00
Jan. 8-13	Commercial Florists' School	No fee
Jan. 23-24	Nurserymen's Short Course	No fee
Feb. 20-21	Canners' Short Course	No fee

Department of Poultry Husbandry

Sept. 18-22	Poultry Breeders and Hatcherymen	2.00
Sept. 28-29	Poultry and Egg Marketing	2.00
Jan. 2-3	Poultry Feed Dealers	2.00
Jan. 4-5	Poultry Sanitation School	2.00
Jan. 22-Feb. 2	Poultry Keepers	2.00

Department of Rural Economics

Feb. 14-15	Farm Land Appraisers' Short Course	No fee
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* * * * *

The President now presented for the consideration of the Board a memorandum showing the procedure which is being followed in the preparation of the annual salary budget.

The President explained that due to greatly reduced appropriations made by the 90th General Assembly, it will be necessary to reduce the annual payroll of the University, beginning as of July 1, 1933, \$652,057.00.

After carefully considering each of the steps which are being followed in the building of the budget, the Board, upon motion of Mr. Baker, seconded by Mr. Laybourne, expressed its approval of the procedures outlined by the President and directed the President to complete the budget along the lines suggested.

* * * * *

Upon motion of Mr. Baker, seconded by Mr. Kaiser, President Rightmire was given leave of absence from August 15th to September 30th.

* * * * *

The Board agreed to hold its annual meeting at Gibraltar Island on August 18th, 19th, and 20th.

* * * * *

Thereupon the Board adjourned to meet on Monday, July 24th, 1933, 9:30 A. M., at the University, in a special meeting for the purpose of considering the annual budget in detail.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 24, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Lawrence E. Laybourne, Harry A. Caton, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
<i>University School</i>			
Lucille Yeager	Stenographer	July 12, 1933	1,032.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Rose Romeo	Nurses Aide	June 30, 1933	576.00
J. W. Thomas	Janitor	June 30, 1933	864.00
Marie Lesley Jackson	Janitress	June 1, 1933	576.00
<i>Physical Plant Division</i>			
<i>Light, Heat and Power—Generation</i>			
Francy McGinnis	Fireman's Helper	June 30, 1933	1,272.00
* * *	* * *	* * *	* * *

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Alberta Williams	Stenographer	July 1, 1933 for 2 mos.		81.00 mo.
Lillian K. Dinsch	Typist	July 1, 1933 for 1 mo.		81.00 mo.
<i>College of Education</i>				
<i>Administration</i>				
Mary E. Frame	Stenographer	July 1, 1933 for 1 mo.		90.00 mo.
Harriet Koenig	Stenographer	July 1, 1933 for 1 mo.		86.00 mo.
<i>College of Medicine</i>				
<i>Physiology</i>				
Mildred Stouffer	Technical Assistant	July 1, 1933 for 1 mo.		104.00 mo.
<i>Starling-Loving Hospital</i>				
John Thomas	Janitor	July 1, 1933		720.00
<i>Physical Plant Division</i>				
<i>Light, Heat and Power—Generation</i>				
Burritt G. Fleming	Fireman's Helper	July 10, 1933		1,224.00
Malcolm Wolfe	Student Chemist	July 1, 1933 for 10 mos.		480.00
* * *	* * *	* * *	* * *	* * *

*Miscellaneous
Recommendations*

That the following short courses, to be offered in the College of Agriculture for the year 1933-34 be approved. (These are in addition to the program approved by the Board on July 10, 1933).

Nov. 23-25	Short Course for Rural Service Men of Electrical Power Companies	No fee
Dec. 12-13	Short Course for Implement Dealers	No fee

That the rule relieving students in the professional colleges of Medicine, Dentistry, and Law from the payment of fees after fees have been paid for twelve quarters in Medicine and Dentistry and nine quarters in Law, be repealed, so that hereafter students who require more than the normal number of quarters for graduation in those colleges will be required to pay the usual fees for such additional quarters as they may be in attendance.

That the reports of the Council on Instruction dated July 8th and 17th, 1933, approving certain courses and changes in courses offered in the College of Education, made to the University Editor for printing in the college bulletin, be approved.

That the report of the Council on Instruction dated July 20th, 1933, approving certain courses and changes in courses offered in the College of Pharmacy, made to the University Editor for printing in the college bulletin, be approved.

That the report of the Council on Instruction dated June 6th, 1933, approving certain courses and changes in courses offered in the College of Arts and Sciences, made to the University Editor for printing in the college bulletin, be approved.

That the report of the Council on Instruction dated June 19th, 1933, approving certain courses and changes in courses offered in the College of Agriculture and the College of Engineering, made to the University Editor for printing in the college bulletin, be approved.

That the new Five Year curriculum in the College of Veterinary Medicine approved by the Council on Instruction on February 28, 1933 be approved.

That the Three Year curriculum in Pre-Medical work approved by the Council on Instruction on July 12, 1933 be approved.

That the reorganization of curricula in the College of Agriculture approved by the Council on Instruction on June 23, 1933, be approved.

That the changes in courses and curricula in the College of Commerce approved by the Council on Instruction on May 5, 1933 be approved.

That the changes in courses and curricula in the College of Dentistry approved by the Council on Instruction, be approved.

That the changes in courses and curricula in the Department of Music in the College of Education approved by the Council on Instruction on June 24, 1933 be approved.

That the changes in courses and curricula in the Department of Psychology in the College of Education approved by the Council on Instruction on June 23, 1933, be approved.

That the report of the Graduate Council on the Graduate Courses numbered in the 800 group, on July 21, 1933, be approved.

That the Librarian of the University be authorized to select from duplicate copies of books in storage in the Library, books for presentation to the Florida Agricultural and Mechanical College. These duplicates are of little or no use to the University and the institution

in Florida will be greatly benefited by receiving them and will pay all expenses connected with their packing and transportation.

The Librarian of the University recommends that this be done since the clear space obtained is of greater value to the University than the duplicate books. The Legislature has made an appropriation for the purchase of books and periodicals during the current biennium and some needed shelving space will be obtained by this transaction. The Florida college is a land grant college for colored people. The Librarian will report a list of the books forwarded.

That the appreciation of the Board of Trustees is hereby cordially tendered to Professor Arthur J. Klein, Professor Carl Wittke, and Professor Alpheus W. Smith for their service as the University Faculty Committee on Courses, Activities and Program; the study of the University made by this Committee has been thorough and constructive; many of its recommendations have already been put into effect, and the others will have careful administrative and faculty attention during the coming year. The work of the Committee is notable.

That the President be authorized to undertake during the next school year, a study of the individual salaries in the academic ranks of the University, with a view to more equitable adjustment of such salaries in comparison with each other. In the ranks of the faculty there is a substantial degree of sentiment in favor of some re-rating. After thorough study of the present situation a report could be brought to the Board of Trustees setting forth the findings and recommendations.

* * * * *

The President now presented the budget for the Agricultural Extension Service for the fiscal year 1933-1934:

**THE OHIO STATE UNIVERSITY
AGRICULTURAL EXTENSION SERVICE**

SOURCES OF INCOME
1933-1934

State Appropriation (H.B. No. 699).....	\$200,000.00
Smith-Lever Fund	172,972.88
Supplementary Extension Fund.....	62,558.59
Capper-Ketcham Fund	39,797.02
Additional Cooperative Extension Fund.....	21,000.00
Regular U. S. D. A. Fund (\$8300 less 15%).....	7,055.00
Clark-McNary Fund (\$1440 less 15%).....	1,224.00
Institute Funds from Counties.....	15,400.00
Ohio Experiment Station (Forestry).....	1,050.00
Total.....	<u>\$521,057.49</u>
County Agent Funds from Counties.....	\$139,099.00
Total.....	<u>\$660,156.49</u>
Rotary Fund from Counties.....	1,180.00
Grand Total.....	<u>\$661,336.49</u>

AGRICULTURAL EXTENSION SERVICE
BUDGET 1933-1934

PROJECT No. 1—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Copper- Ketcham Fund	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
H. C. Ramsower, salary.....	\$ 1,000.00	\$ 4,114.83				
Expenses	300.00	200.00				
George B. Crane, salary.....	1,946.21	1,946.21				
Tessa Webb, salary.....	835.00	835.00				
Julia Whitmer, salary.....	1,076.00					
Nelson Capell, salary.....		1,400.00				
J. A. Bond, salary.....		1,400.00				
Student Labor, salary.....	300.00					
<i>Office Supplies, Etc.</i>						
Small Printing	2,000.00	500.00			500.00	
Office Supplies	1,281.54	900.00				
Postage	975.00	1,000.00				
Express and freight.....	150.00	150.00				
Communication	1,100.00	200.00			500.00	
Educational Supplies	200.00	100.00				
Envelopes for Counties (U. S. D. A.)*.....	202.50					
<i>Equipment</i>						
Office	350.00					
Educational	300.00	100.00				
Automobile	300.00					
<i>Materials</i>						
Motor Supplies	750.00					
General Plant	150.00	200.00				
Repairs	100.00					
<i>Contingent Fund</i>						
Reserve Fund for Transfers.....	3,075.31					
	\$16,391.56	\$13,046.09		\$ 1,000.00		

Total for Project No. 1.....\$31,585.15

*U. S. D. A.
\$1,147.50

PROJECT No. 1-A—EDITORIAL WORK

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham Fund	Not-Offsetting State County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
J. E. McClintock, salary.....	\$ 1,580.88					
Elmer Rowalt, salary.....		2,287.50				
Expenses		200.00				
Ethel Cadley, salary.....		2,550.00				
C. E. Wilson, salary.....	2,827.20					
Dorothy Sheridan, salary.....		1,022.00				
Reva Zuravsky, salary.....		1,022.00				
	<u>\$ 4,408.08</u>	<u>\$ 7,081.50</u>				
Total for Project No. 1-A.....						\$11,489.58

PROJECT No. 1-B—PUBLICATIONS

<i>Printing and Distribution of Bulletins</i>					
Printing Bulletins	\$ 7,121.60	\$ 1,100.00		\$ 2,000.00	\$ 778.40
Cuts	1,200.00				
D. S. Gordon.....				\$ 1,292.00	
Ralph Sprung				1,454.00	
Labor of Mailing.....	500.00				
	<u>\$ 8,821.60</u>	<u>\$ 1,100.00</u>		<u>\$ 2,000.00</u>	<u>\$ 2,746.00</u>
Total for Project No. 1-B.....					\$15,446.00

PROJECT No. 1-C—CORRESPONDENCE COURSES

J. E. McClintock, salary.....				\$ 2,400.00	
Expenses				100.00	
Edith Kindrich, salary.....				1,130.00	
Grading and Mailing Corre- spondence Courses				300.00	
				<u>\$ 3,930.00</u>	
Total for Project No. 1-C.....					\$ 3,930.00

PROJECT No. 2—COUNTY AGENTS

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Offset	Copper- Ketcham	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>								
*\$552.50								
W. W. Brownfield, salary.....		\$ 3,290.67						
Expenses	\$ 161.41		\$ 638.59					
*\$765.00								
G. R. Eastwood, salary.....	2,988.79							
Expenses	800.00							
*\$510.00								
B. B. Spohn, salary.....		3,470.88						
Expenses		800.00						
Susanne Macino, salary.....	1,022.00							
Annual Conference Expenses...	1,800.00							
Fund for cooperation with vacant counties	4,976.94							
<i>County Agents</i>								
Alspach, C. B., salary.....		\$ 1,900.00		\$ 1,100.00				
Travel in County				600.00				
Misc. Expenses.....						\$ 1,350.00		
Anderson, S. L., salary.....		2,200.00						
Travel in County								
Applegate, V. G., salary.....		2,800.00						
Travel in County				600.00				
Misc. Expenses.....						600.00		
Baruhart, W. S., salary.....		1,900.00		1,508.00				
Travel in County				600.00				
Misc. Expenses.....						1,316.00		
Bear, L. K., salary.....					\$ 2,292.00			
Travel in County				600.00				
Misc. Expenses.....						400.00		
Bell, F. I., salary.....		2,200.00		200.00				
Travel in County				600.00				
Misc. Expenses.....						280.00		
Blair, F. K., salary.....		2,100.00		100.00				
Travel in County				600.00				
Misc. Expenses.....						300.00		
Bluck, W. L., salary.....		2,300.00						
Travel in County				600.00				
Misc. Expenses.....						910.00		
Boltz, George E., salary.....		1,900.00		824.00				
Travel in County				600.00				
Misc. Expenses.....						544.00		

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	Not-Offsetting State	County	Add. Coop. Ext.
Bond, E. H., salary.....		2,200.00		300.00				
Travel in County.....				600.00				
Misc. Expenses.....							1,300.00	
Boyd, Joseph H., salary.....		1,900.00		1,340.00				
Travel in County.....				600.00				
Misc. Expenses.....							1,120.00	
Burris, V. D., salary.....		2,100.00		300.00				
Travel in County.....				420.00				
Misc. Expenses.....							860.00	
Chambers, G. H., salary.....		2,292.00						
Travel in County.....				600.00				
Misc. Expenses.....							620.00	
Clymer, R. R., salary.....		2,200.00						
Travel in County.....				204.00				
Misc. Expenses.....							411.00	
Colville, H. M., salary.....		2,292.00						
Travel in County.....				600.00				
Misc. Expenses.....							400.00	
Coulson, Henri, salary.....		2,300.00		424.00				
Travel in County.....				600.00				
Misc. Expenses.....							476.00	
Cunningham, O. L., salary.....		1,900.00		1,400.00				
Travel in County.....				600.00				
Misc. Expenses.....							1,300.00	
Dowds, D. D., salary.....		2,200.00						
Travel in County.....				600.00				
Misc. Expenses.....							150.00	
Drake, E. A., salary.....				200.00				2,200.00
Travel in County.....				500.00				
Misc. Expenses.....							600.00	
Dustman, G. A., salary.....		1,900.00		900.00				
Travel in County.....				600.00				
Misc. Expenses.....							920.00	
Ford, W. H., salary.....		2,300.00						
Travel in County.....				600.00				
Misc. Expenses.....							400.00	
Gibboney, C. N., salary.....		2,300.00						
Travel in County.....				600.00				
Misc. Expenses.....							980.00	
Gilkey, J. R., salary.....		1,900.00						
Haag, P. E., salary.....	2,300.00			250.00				
Travel in County.....				600.00				
Misc. Expenses.....							750.00	

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	Not-Offsetting State County	Add. Coop. Ext.
Haskins, F. G., salary.....	1,900.00		500.00			
Travel in County.....			600.00			
Hedge, F. G., salary.....	1,900.00		600.00			
Travel in County.....			300.00			
Misc. Expenses.....					730.00	
Henderson, Floyd, salary.....						2,028.00
Travel in County.....			500.00			
Misc. Expenses.....					500.00	
Herrman, D. T., salary.....			1,100.00			1,900.00
Travel in County.....			600.00			
Misc. Expenses.....					1,000.00	
Hummon, C. T., salary.....			300.00			2,200.00
Travel in County.....			600.00			
Misc. Expenses.....					700.00	
Hummon, Guy, salary.....	2,100.00		400.00			
Travel in County.....			600.00			
Misc. Expenses.....					1,100.00	
Johnson, J. F., salary.....	2,200.00					
Travel in County.....			600.00			
Misc. Expenses.....					500.00	
Johnson, T. H., salary.....	2,200.00					
Travel in County.....					500.00	
Keeler, F. R., salary.....	2,100.00		450.00			
Travel in County.....			600.00			
Misc. Expenses.....					350.00	
Kennard, T. C., salary.....				2,292.00		
Travel in County.....			600.00			
Misc. Expenses.....					984.00	
Keyser, O. R., salary.....		1,900.00	692.00			
Travel in County.....			600.00			
Misc. Expenses.....					28.00	
Kreitler, G. W., salary.....		2,300.00	850.00			
Travel in County.....			600.00			
Misc. Expenses.....					350.00	
Kurtz, Lloyd, salary.....		1,900.00	572.00			
Travel in County.....			600.00			
Misc. Expenses.....					1,428.00	
Lang, R. W., salary.....		1,900.00	824.00			
Travel in County.....			600.00			
Misc. Expenses.....					1,048.00	
Lee, Charles, salary.....		2,028.00				
Travel in County.....			600.00			
Misc. Expenses.....					900.00	

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	Not-Offsetting State County	Add. Coop. Ext.	Rotary
Lower, F. I., salary.....		1,900.00	900.00				
Travel in County.....			400.00				
Misc. Expenses.....					1,500.00		
Maxwell, J. N., salary.....	2,292.00						
Travel in County.....			600.00				
Misc. Expenses.....					1,720.00		
McGrew, C. D., salary.....			500.00	1,900.00			
Travel in County.....			400.00				
Misc. Expenses.....					550.00		
Miller, D. P., salary.....		2,100.00	84.00				
Travel in County.....			445.00				
Misc. Expenses.....					601.00		
Miller, Lester J., salary.....				2,200.00			
Travel in County.....			600.00				
Misc. Expenses.....					900.00		
Milner, Ross, salary.....		2,292.00					
Travel in County.....			600.00				
Misc. Expenses.....					900.00		
Montgomery, W. W., salary.....		2,300.00					
Travel in County.....							600.00
Munger, R. W., salary.....		2,200.00					
Travel in County.....			350.00				
Misc. Expenses.....					300.00		
Phares, V. R., salary.....		2,200.00					
Travel in County.....			600.00				
Porter, Stanley, salary.....		2,200.00					
Travel in County.....			350.00				
Misc. Expenses.....			600.00				
Reading, B. W., salary.....		1,900.00					
Travel in County.....							480.00
Rowland, C. E., salary.....		1,900.00	1,250.00				
Travel in County.....			600.00				
Misc. Expenses.....					1,300.00		
Sands, O. D., salary.....		1,900.00	500.00				
Travel in County.....			600.00				
Misc. Expenses.....					100.00		
Shilliday, N. H., salary.....		2,100.00					
Travel in County.....			300.00				
Misc. Expenses.....					700.00		
Smith, A. H., salary.....		2,200.00	164.00				
Travel in County.....			600.00				
Misc. Expenses.....					896.00		
Sorensen, A. L., salary.....		2,300.00					
Travel in County.....			500.00				100.00

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	Not-Offsetting State County	Add. Coop. Ext.	Rotary
Taylor, F. P., salary.....		1,900.00	1,100.00				
Travel in County.....			600.00				
Misc. Expenses.....					600.00		
Thayer, H. F., salary.....		1,900.00	900.00				
Travel in County.....			600.00				
Misc. Expenses.....					700.00		
Thomas, R. M., salary.....		1,900.00	800.00				
Travel in County.....			600.00				
Misc. Expenses.....					700.00		
Townsend, E. F., salary.....		2,300.00	250.00				
Travel in County.....			600.00				
Misc. Expenses.....					1,445.00		
Utz, E. J., salary.....		2,200.00	500.00				
Travel in County.....							
Misc. Expenses.....					550.00		
Varney, H. H., salary.....	1,900.00		1,000.00				
Travel in County.....			800.00				
Misc. Expenses.....					1,328.00		
Ward, H. S., salary.....	1,900.00		1,678.00				
Travel in County.....			800.00				
Misc. Expenses.....					1,564.00		
Wetherell, Carl, salary.....	1,850.00						
Travel in County.....			500.00				
Whonsetler, J. E., salary.....	1,900.00		1,500.00				
Travel in County.....			600.00				
Misc. Expenses.....					1,062.00		
Williams, E. O., salary.....	1,900.00		900.00				
Travel in County.....			600.00				
Misc. Expenses.....					725.00		
Wilson, H. N., salary.....		2,300.00	250.00				
Travel in County.....			600.00				
Misc. Expenses.....					550.00		
Work. Ross, salary.....				2,200.00			
Travel in County.....			400.00				
Misc. Expenses.....					600.00		
Wright, M. R., salary.....				1,900.00			
Travel in County.....					884.00		
Misc. Expenses.....					600.00		
Wyckoff, W. W., salary.....			281.59				
Travel in County.....				2,200.00			
Misc. Expenses.....					600.00		
Hummel, C. I., salary.....				1,900.00			
Travel in County.....					400.00		
Misc. Expenses.....					700.00		
					3,200.00		

Counties without Agricultural Agents	Smith-Lever		Supp. Ext.	Supp. Ext.	Capper-	Not-Offsetting	Add. Coop.	Rotary	
	Federal	State	Fund	Offset	Ketcham	State	County	Ext.	
Allen, Brown, Crawford, Delaware, Erie, Gallia, Hancock, Hardin, Marion, Mercer, Morrow, Noble, Pickaway, Putnam, Seneca, Morgan, Wyandot, Madison									
*U. S. D. A. \$1,827.50	\$36,291.14	\$54,045.55	\$50,658.59	\$62,558.59	\$16,884.00	\$52,764.41	\$ 8,328.00	\$ 1,180.00	
			University Funds				\$166,207.28		
			County Funds				115,823.00		
			Farm Bureau (Rotary)				1,180.00		
			U. S. D. A.				1,827.50		
			Total for Project No. 2					\$284,537.78	

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PROJECT No. 3—BOYS' AND GIRLS' CLUB WORK

Personnel, Etc.	Smith-Lever		Supp. Ext.	Capper-	C.-K.	Not-Offsetting	Add. Coop.
	Federal	State	Fund	Ketcham	Offset	State	County
*\$765.00							
W. H. Palmer, salary		\$ 3,215.88					
Expenses		700.00					
*510.00							
O. C. Croy, salary		3,065.04					
Expenses	700.00						
Hulda Horst, salary	3,128.16						
Expenses		600.00					
C. C. Lang, salary	3,575.04						
Expenses	700.00						
Marcel Martin, salary	484.50						
Ione J. Lamb, salary		1,400.00					
Instructors in Boys' and Girls' Club Work. For Camps and County Fairs	616.59			\$ 1,463.02		\$ 1,420.39	
State Camp Director						400.00	
Salary						100.00	
Expenses							
Annual Conference—Expenses ..	250.00						

7-24-'33

PROJECT No. 4-A—CLOTHING

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Edna Callahan, salary.....		\$ 3,128.16				
Expenses	700.00					
Eunice Teal, salary.....	2,736.00					
Expenses	700.00					
	\$ 4,136.00	\$ 3,128.16				
Total for Project No. 4-A.....						\$ 7,264.16

PROJECT No. 4-B—HOME MANAGEMENT

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Thelma Beall, salary.....		\$ 2,736.00				
Expenses	\$ 700.00					
Thelma Stewart, salary.....	968.00					
	\$ 1,668.00	\$ 2,736.00				
Total for Project No. 4-B.....						\$ 4,404.00

PROJECT No. 4-C NUTRITION

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Alma Garvin, salary.....		\$ 2,949.41				
Expenses		700.00				
Lelia Ogle, $\frac{1}{2}$ salary.....		1,459.20				
Specialist, part time salary.....		1,459.20				
Expenses	700.00					
	\$ 700.00	\$ 6,567.81				
Total for Project No. 4-C.....						\$ 7,267.81

PROJECT No. 4-E HOME FURNISHINGS

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
Anne Biebricher, salary.....	\$ 2,949.41					
Expenses	700.00					
	\$ 3,649.41					
Total for Project No. 4-E.....						\$ 3,649.41

PROJECT No. 5—SOILS AND CROPS

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County
<i>Personnel, Etc.</i>						
R. D. Lewis, $\frac{1}{2}$ time.....			\$ 2,823.32			
Expenses			400.00			
Earl Jones, salary.....			3,575.04			
Expenses	700.00					
D. R. Dodd, salary.....	3,415.10					
Expenses		700.00				
J. A. Slipher, salary.....	3,753.79					
Expenses		700.00				
F. J. Salter, $\frac{1}{2}$ salary.....			1,735.83			
Expenses	300.00		50.00			
Veronica Ryan, salary.....			511.00			
Hazel Monnett, salary.....			565.00			
Evlyn Ball, salary.....			1,130.00			
Stenographer, $\frac{1}{2}$ time.....	480.00					
Labor—Corn Show.....					\$ 100.00	
Assistant in Soils.....	316.80					
	<u>\$10,365.69</u>	<u>\$10,790.19</u>			<u>\$ 100.00</u>	
Total for Project No. 5.....						\$21,255.88

PROJECT No. 6-A—HORTICULTURE

<i>Personnel, Etc.</i>						
F. H. Beach, salary.....			\$ 3,892.42			
Expenses	\$ 700.00					
Doris Birkhead, salary.....			855.00			
	<u>\$ 700.00</u>	<u>\$ 4,747.42</u>				
Total for Project No. 6-A.....						\$ 5,447.42

PROJECT No. 6-B VEGETABLE GARDENING

<i>Personnel, Etc.</i>						
E. B. Tussing, salary.....			\$ 3,128.16			
Expenses			700.00			
A. W. Marion, salary.....	\$ 2,736.00					
Expenses		700.00				
Kathryn Prushing, salary.....			684.00			
	<u>\$ 3,436.00</u>	<u>\$ 4,512.16</u>				
Total for Project No. 6-B.....						\$ 7,948.16

PROJECT No. 6-C—FORESTRY

	Smith-Lever Federal	State	Supp. Ext. Fund	Capper- Ketcham	Not-Offsetting State	County	Clark McNary	Clark-McNary Offsetting
<i>Personnel, Etc.</i>								
Forest W. Dean, salary.....	\$ 216.00				\$ 337.20		\$ 1,224.00	\$ 1,050.00
Expenses					700.00			
	\$ 216.00				\$ 1,037.20		\$ 1,224.00	\$ 1,050.00
Total for Project No. 6-C.....								\$ 3,527.20

PROJECT No. 6-D—HOME BEAUTIFICATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
Victor Ries, salary.....				\$ 3,128.16		
Expenses		\$ 700.00				
L. C. Chadwick, $\frac{1}{4}$ time.....				729.60		
Expenses				350.00		
Margaret Wasem, salary.....				565.00		
			\$ 700.00	\$ 4,772.76		
Total for Project No. 6-D.....						\$ 5,472.76

PROJECT No. 7-A—FARM MANAGEMENT

<i>Personnel, Etc.</i>			
C. R. Arnold, $\frac{3}{4}$ salary.....		\$ 3,016.70	
Expenses		500.00	
*807.50			
Guy W. Miller, salary.....	\$ 2,767.54		
Expenses		700.00	
*807.50			
L. H. Barnes, salary.....	2,410.04		
Expenses		700.00	
*425.00			
Paul Fankhauser, salary.....		2,792.54	
Expenses		700.00	
Assistants—Farm Manage- ment Records	1,000.00		
Margaret McDonald, salary..	1,238.00		
Margaret Judd, salary.....	1,238.00		
Florence Thomas, salary.....		968.00	
*U. S. D. A.	\$10,053.58	\$ 7,977.24	
\$2,040.00			
Total for Project No. 7-A.....			\$20,070.82

PROJECT No. 7-B—MARKETING

	Smith-Lever Federal	Lever State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
B. A. Wallace, salary.....	\$ 3,396.29					
Expenses	680.69					\$ 69.31
C. W. Hammans, salary.....	3,396.29					
Expenses		\$ 700.00				
Paul A. Young, salary.....						3,396.29
Expenses						700.00
Rose Forquer, salary.....	968.00					
	\$ 8,391.27	\$ 700.00				\$ 4,165.60
Total for Project No. 7-B.....					\$13,256.87	

PROJECT No. 7-C—RURAL SOCIOLOGY

<i>Personnel, Etc.</i>						
R. B. Tom, salary.....				\$ 2,918.40		
Expenses				700.00		
				\$ 3,618.40		
Total for Project No. 7-C.....						\$ 3,618.40

PROJECT No. 8-A—ENTOMOLOGY

<i>Personnel, Etc.</i>						
T. H. Parks, salary.....	\$ 3,892.42					
Expenses	700.00					
Virgil Argo, $\frac{1}{2}$ time.....		\$ 1,459.20				
Expenses	350.00					
Spray Service—						
Salary and Expenses.....	286.80					
Margie Jones, $\frac{1}{2}$ time.....	565.00					
	\$ 5,794.22	\$ 1,459.20				
Total for Project No. 8-A.....						\$ 7,253.42

PROJECT No. 8-B—PLANT PATHOLOGY

<i>Personnel, Etc.</i>						
A. L. Pierstorff, salary.....	\$ 3,575.04					
Expenses	680.00			\$ 20.00		
Spray Service	300.00					
Margie Jones, $\frac{1}{2}$ time.....	565.00					
	\$ 5,120.04			\$ 20.00		
Total for Project No. 8-B.....						\$ 5,140.04

PROJECT No. 9—AGRICULTURAL ENGINEERING

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
Virgil Overholt, $\frac{3}{4}$ time.....		\$ 3,132.86				
Expenses		414.42		\$ 110.58		
R. D. Barden, salary.....	\$ 3,217.54					
Expenses	700.00					
Specialist, part time.....		879.70				
Expenses		175.00				
Eleanor Beall, salary.....		684.00				
	<u>\$ 3,917.54</u>	<u>\$ 5,285.98</u>		<u>\$ 110.58</u>		
Total for Project No. 9.....						\$ 9,314.10

PROJECT No. 10—ANIMAL HUSBANDRY

<i>Personnel, Etc.</i>						
J. W. Wuichet, salary.....		\$ 3,575.04				
Expenses		700.00				
C. L. Blackman, salary.....		3,575.04				
Expenses	\$ 700.00					
L. P. McCann, salary.....	3,575.04					
Expenses	700.00					
Ivan McKellip, salary.....	3,396.29					
Expenses	700.00					
Helen Krebs, salary.....		1,022.00				
Cecil Allen, salary.....	1,130.00					
	<u>\$10,201.33</u>	<u>\$ 8,872.08</u>				
Total for Project No. 10.....						\$19,073.41

PROJECT No. 11—POULTRY HUSBANDRY

<i>Personnel, Etc.</i>						
R. E. Cray, salary.....		\$ 3,396.29				
Expenses		700.00				
Paul Zumbro, salary.....		2,550.00				
Expenses	700.00					
C. M. Ferguson, salary.....	3,217.54					
Expenses	700.00					
Lena Metzger, salary.....	1,022.00					
Georgiana Lindsay	912.00					
	<u>\$ 6,551.54</u>	<u>\$ 6,646.29</u>				
Total for Project No. 11.....						\$13,197.83

PROJECT No. 12—DAIRY TECHNOLOGY

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
Alice Gillam, salary.....				\$ 912.00		
Anna Zwerman, salary.....				456.00		
Supplies				300.00		
Travel Exp. Oscar Erf.....				500.00		
Travel Exp. Members of Dept.				800.00		
				\$ 2,468.00		
Total for Project No. 12.....						\$ 2,468.00

PROJECT No. 13—FARMERS' INSTITUTES

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
J. P. Schmidt, salary.....				\$ 3,753.79		
Expenses				800.00		
Margaret Huffman, salary...				1,670.00		
County Institute Speakers—						
Salary				2,900.00	\$ 9,430.00	
Expenses				3,480.00	3,270.00	
Supplementary Institutes.....					1,100.00	
Institute Printing					1,600.00	
Annual Conference.....				400.00		
				\$13,003.79	\$15,400.00	
Total for Project No. 13.....						\$28,403.79

PROJECT No. 14—FARMERS' WEEK

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
Farmers' Week Speakers—						
Per Diem				\$ 1,000.00		
Expenses				1,000.00		
Assistants—Labor				800.00		
				\$ 2,800.00		
Total for Project No. 14.....						\$ 2,800.00

PROJECT No. 15—EMERGENCY AGRICULTURAL ADJUSTMENT ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Not-Offsetting State	County	Add. Coop. Ext.
<i>Personnel, Etc.</i>						
D. S. Myer, salary.....	\$ 4,306.80					
Expenses		\$ 800.00				
R. C. Smith, $\frac{1}{2}$ salary.....	1,100.00					
	\$ 5,406.80	\$ 800.00				
Total for Project 15.....						\$ 6,206.80
TOTAL FOR ALL PROJECTS.....						\$661,336.49

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the budget as presented was upon roll call unanimously approved.

The President now presented the budget of the Athletic Department as approved by the Athletic Board on July 14th, 1933, for the fiscal year 1933-1934:

Name	Title	Annual Rate
L. W. St. John	Director of Athletics.....	\$2,400.00
F. R. Castleman	Director of Track.....	750.00
H. G. Olsen	Director of Basketball.....	4,800.00
S. S. Willaman	Director of Football.....	6,000.00
Floyd S. Stahl	Assistant Coach.....	3,000.00
Richard Larkins	Assistant Football Coach.....	2,000.00
L. N. Snyder	Track Coach.....	5,000.00
Walter E. Duffee	Team Physician.....	1,500.00
H. S. Wood	Director Intramural Athletics.....	1,500.00
E. R. Godfrey	Assistant Football Coach.....	4,800.00
B. F. Mooney	Wrestling Coach.....	600.00
	News Bureau Assistant.....	500.00
Henry D. Taylor	Director Ticket Sales.....	3,600.00
V. R. Billingsley	Assistant Director Ticket Sales.....	1,500.00
Oscar L. Thomas	Assistant to the Director.....	2,700.00
M. chael Peppe	Swimming Coach.....	600.00
Tucker P. Smith	Trainer.....	3,000.00
Walter B. Bakke	Assistant Trainer.....	1,500.00
Carrie Dudley	Secretary.....	1,380.00
Mildred H. Finch	Bookkeeper.....	1,650.00
M. Helen Pugh	Requisition Clerk.....	1,320.00
Georgia May Croner	Stenographer.....	450.00
Mrs. A. C. Hunter	Intramural Assistant.....	(900.00)*
Tony Aquila	Groundkeeper.....	2,400.00
Alex Pulsinelli	Assistant Groundkeeper.....	1,260.00
Salvatore Leone	Assistant Groundkeeper.....	1,260.00
Angelo Cervi	Carpenter.....	1,500.00
Albert Macioce	Truck Driver.....	1,320.00
M. J. Clifford	Custodian, S. E. Tower Stadium (3 months).....	225.00
J. D. Marple	Custodian, S. W. Tower Stadium (10 months).....	750.00
James Doon	Caretaker of Tennis Courts.....	1,200.00
Park Holcomb	Caretaker of Golf Course.....	900.00
William Brand	Coliseum (December to March).....	250.00
Cyril T. Surington	Assistant Football Coach.....	300.00
	Women's Intramural.....	(500.00)*
	Tennis Coach.....	800.00
		<u>\$62,215.00</u>

* Budget set up on basis of caring for items starred from \$1.00 Student Fee account.

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the budget for the Athletic Department was upon roll call unanimously approved except with reference to the items proposed to be paid out of an additional student fee of \$1.00 per quarter. This fee has not yet been acted upon by the Board of Trustees and further study is necessary before a recommendation about it can be made.

The President presented the following budgets for Agricultural Education (Smith-Hughes) and Home Economics (Smith-Hughes) for the fiscal year 1933-1934:

Department of Agricultural Education

W. F. Stewart	Professor (part salary).....	\$ 1,844.71
H. G. Kenestrick	Asst. Professor.....	3,235.00
L. E. Jackson	Asst. Professor.....	3,200.00
E. O. Bolender	Instructor, Hilliards.....	2,637.50
A. C. Kennedy	Instructor, Reynoldsburg.....	2,537.50
F. J. Ruble	Instructor, Grove City.....	2,550.00
Howard McClarren	Instructor, Westerville.....	2,550.00
L. B. Fidler	Instructor, Canal Winchester.....	2,512.50
		<u>\$21,067.21</u>
Helen Killworth	Stenographer.....	1,130.00

Department of Home Economics

Alice M. Donnelly	Asst. Professor (part salary)	\$ 1,467.50
Clara M. Bancroft	Asst. Professor	2,571.87
Hazel H. Huston	Asst. Professor	2,659.37
Ether L. Gordon	Instructor, Reynoldsburg	2,265.62
Helen Westervelt	Instructor, Canal Winchester	1,850.00
Estelle Barton	Instructor, Cols. North High.	2,003.12
Assistant	(to be named later)	783.75
		<hr/>
		\$18,601.23
Marie Kuglen	Clerk	1,846.00

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the above budgets were upon roll call unanimously approved subject to their approval by the State Board for Vocational Education, and the Secretary was authorized to issue warrants as soon as properly signed contract is received from the State Board of Vocational Education.

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The President now presented the detailed Salary Budget for the Ohio State University for the fiscal year beginning July 1, 1933. Upon motion of Mr. Laybourne, seconded by Mr. Caton, the budget as recommended by the President, was upon roll call unanimously approved with the following amendments:

Department of Horticulture and Forestry

Restore the name of E. G. Wieschuegel, Asst. Professor, Au.Wi.Sp., with an annual salary of \$2,172.00, effective October 1st.

Department of English

Add the words "Acting Chairman" to the title of E. L. Beck. Delete the title of "Chairman" as recommended for Harlan H. Hatcher.

Bureau of Special Education

Delete the name of Jessie A. Charters, Asst. Professor with an annual salary of \$1,500.00.

The annual budget as so amended here follows:

COLLEGE OF AGRICULTURE

Administration

John F. Cunningham	Dean	\$ 5,844.00
H. W. Nisonger	Junior Dean	4,092.00
Alfred Vivian	Dean Emeritus of Agriculture	1,860.00
True G. Watson	Sec'y of the College	3,060.00
Ruth G. Doughton	Assistant to Dean	1,248.00
Hester Groezinger	Stenographer	1,152.00
Elizabeth Nincchelser	Stenographer	1,044.00
Crystal Barker	Stenographer	996.00
Ruth M. Landen	Stenographer	996.00
Gladys Miller	Stenographer	996.00
Ruby Pearl Evans	Stenographer	972.00
Rose McCabe	Stenographer	972.00
Irona A. Smith	Stenographer	972.00
Bernice C. Marx	Stenographer	972.00
Frances Behymer	Stenographer (half-time)	498.00
Edna M. Yocke	Stenographer (half-time)	486.00
Flo Bailey	Stenographer (half-time)	498.00
Irene Rodey	Stenographer (half-time)	498.00
Hazel Monett	Stenographer (half-time)	456.00

\$ 27,612.00

Agricultural Chemistry

John F. Lyman	Professor and Chairman	\$ 4,092.00
R. C. Burrell	Asst. Professor	3,060.00
E. F. Almy	Asst. Professor	2,904.00
Edmund D. Walter	Assistant	700.00
Maude Powell	Graduate Assistant	450.00
Luther O. Young	Graduate Assistant	450.00

\$ 11,656.00

Agricultural Education

W. F. Stewart.....	Professor and Chairman.....	\$ 2,616.00
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\$ 2,616.00

Agricultural Engineering

G. W. McCuen.....	Professor and Chairman.....	\$ 3,228.00
C. O. Reed.....	Professor	3,036.00
Richard C. Miller.....	Professor	1,980.00
Walter Umbstaetter.....	Mechanic	1,536.00

\$ 9,780.00

Agronomy

Robert M. Salter.....	Professor and Chairman.....	\$ 2,928.00
Richard Bradfield.....	Professor	2,376.00
J. B. Park.....	Professor	1,500.00
Charles J. Willard.....	Professor	1,452.00
Guy W. Conrey.....	Assoc. Professor	1,452.00
R. D. Lewis.....	Assoc. Professor	1,068.00
Frederick J. Salter.....	Asst. Professor	1,776.00
George M. McClure.....	Asst. Professor	1,536.00
H. L. Borst.....	Asst. Professor	1,428.00
H. W. Batchelor.....	Asst. Professor	600.00

\$ 16,116.00

Animal Husbandry

Carl W. Gay.....	Professor and Chairman.....	\$ 5,256.00
D. J. Kays.....	Professor	4,092.00
J. S. Coffey.....	Professor	3,792.00
S. M. Salisbury.....	Professor	3,696.00
C. S. Plumb.....	Emeritus Professor	1,860.00
Edwin E. Heizer.....	Instructor	2,172.00
	Graduate Assistant	450.00

\$ 21,318.00

Animal Husbandry—Employees

David M. Fyffe.....	Supt. of Live Stock.....	\$ 1,632.00 and house
Robert Watson.....	Groom	1,632.00 and house
Roger P. Denney.....	Dairy Cattle Herdsman	1,632.00
W. C. Koger.....	Swine Herdsman	1,632.00
William Franklin.....	Shepherd	1,560.00
George Robb.....	Beef Cattle Herdsman	1,512.00
Ray Garrett.....	Handy Man	1,320.00
Cecil Bayes.....	Herdsman	1,152.00 and house
B. L. Cunningham.....	Laborer	1,104.00
R. R. Starbuck.....	Laborer	996.00
L. B. Bowers.....	Laborer	996.00
Rae Baker.....	Laborer	996.00
Alvin McAdow.....	Laborer	996.00 and house
Clark Murray.....	Laborer	996.00
Hubert Muse.....	Laborer	684.00

\$ 18,840.00

Botany

E. N. Transeau.....	Professor, Chairman and Director Botanical Garden.....	\$ 4,860.00
J. H. Schaffner.....	Research Professor	3,792.00
H. C. Sampson.....	Professor	4,488.00
W. G. Stover.....	Professor	3,408.00
L. H. Tiffany.....	Professor	3,408.00
A. E. Waller.....	Assoc. Professor and Curator Botanical Garden.....	3,408.00
Bernard S. Meyer.....	Asst. Professor	2,616.00
Glenn W. Blaydes.....	Asst. Professor	2,100.00
Lois Lampe.....	Instructor	2,352.00
Wendell H. Camp.....	Instructor	1,932.00
Helen Brown.....	Instructor	1,800.00
Robert B. Gordon.....	Instructor	1,740.00
Lawrence E. Hicks.....	Instructor	1,740.00
Ralph O. Freeland.....	Instructor	1,740.00
Robert Findlay.....	Assistant	1,632.00
Arthur G. Chapman.....	Assistant	1,632.00
Franklin G. Liming.....	Graduate Assistant	450.00
Clarence E. Taft.....	Graduate Assistant	450.00

James F. Ferry.....	Graduate Assistant	450.00
Alfred Watson.....	Graduate Assistant	450.00
Elbert H. Ahlstrom.....	Graduate Assistant	450.00
Oliver D. Diller.....	Graduate Assistant	450.00
Donald L. Fernholz.....	Graduate Assistant	450.00
Donald Fernholz.....	Graduate Assistant (Su.Qr.)..	150.00

\$ 45,948.00

Dairy Technology

Robert B. Stoltz.....	Professor and Chairman.....	\$ 4,092.00
Oscar Erf.....	Professor	3,792.00
Louis H. Burgwald.....	Assoc. Professor	3,408.00
J. Hoffman Erb.....	Instructor	2,976.00
Thomas A. McMaster.....	Graduate Assistant	450.00
J. O. Kimbrough.....	Laborer	996.00

\$ 15,714.00

Farm Operations

Thomas D. Phillips.....	Asst. Professor and Supt. of Farms.....	\$ 3,060.00 and house
John DeWitt.....	Mechanic	1,416.00 and house
Lloyd Blackburn.....	Mechanic	1,284.00 and house
Charles H. Pugh.....	Head Teamster	1,212.00 and house
M. Peck.....	Teamster	1,104.00
Merle Day.....	Laborer	1,152.00
A. M. Farley.....	Laborer	1,104.00 and house
John Long.....	Laborer	1,104.00
S. N. Bell.....	Laborer	1,104.00
H. L. Bosart.....	Laborer	1,104.00
Everett Clark.....	Laborer	1,104.00
J. R. Remy.....	Laborer	1,104.00
Charles Ferguson.....	Laborer	1,068.00 and house
Kenneth Vaught.....	Laborer	996.00

\$ 17,916.00

Franz Stone Laboratory

Raymond C. Osburn.....	Director	\$ 600.00
Frederick H. Kreckler.....	Asst. Director	600.00
Clarence H. Kennedy.....	Professor	600.00
Lewis H. Tiffany.....	Professor	600.00
S. R. Williams.....	Professor	450.00
Ethel M. Miller.....	Librarian	450.00
Marie E. Todd.....	Student Stenographer	200.00
Wilbur W. Grimm.....	Assistant	200.00

\$ 3,700.00

Home Economics

Faith Lanman Gorrell...	Professor and Chairman.....	\$ 3,312.00
Hughina McKay.....	Professor	2,424.00
Helen C. Smith.....	Asst. Professor	2,784.00
Elsie S. Minton.....	Asst. Professor	2,352.00
June F. Kennedy.....	Asst. Professor	1,776.00
Alice M. Donnelly.....	Asst. Professor	1,716.00
Eve E. Turnbull.....	Asst. Professor	1,596.00
Daisy Davis.....	Instructor	2,352.00
Eunice Ryan.....	Instructor	2,172.00
Alma C. Heiner.....	Instructor	2,172.00
Osee Hughes.....	Instructor	2,172.00
Doris M. Ufer.....	Instructor	1,968.00
Marion Griffith.....	Instructor	848.00
Florence M. Osborn.....	Instructor (part-time)	1,164.00
	Assistant	1,234.00
Evangeline K. Evans.....	Graduate Assistant	450.00
Ruth Beard.....	Graduate Assistant	450.00
	Graduate Assistant	450.00

\$ 31,442.00

Horticulture and Forestry

Joseph H. Gourley.....	Professor and Chairman.....	\$ 2,976.00
W. Paddock.....	Professor	2,976.00
Howard D. Brown.....	Professor	2,880.00
Alex Laurie.....	Professor	2,880.00
Lewis C. Chadwick.....	Asst. Professor	1,992.00

William Robinson.....	Foreman of Greenhouses (Asst.)	1,356.00	and house
Milton W. Austin.....	Assistant	1,632.00	and house
J. Howard Constable....	Laborer	996.00	
	Laborer	900.00	
	Laborer	900.00	
Freeman S. Howlett.....	Asst. Professor	954.00	
	Graduate Assistant	450.00	
E. G. Wieschuegel.....	Asst. Professor	2,172.00	
			\$ 23,064.00
<i>Poultry Husbandry</i>			
E. L. Dakan.....	Professor and Chairman.....	\$ 4,488.00	
Alden R. Winter.....	Asst. Professor	2,976.00	
Arthur T. Bayes.....	Supt. Poultry Plant.....	2,016.00	
C. E. Florea.....	Laborer	1,284.00	
Richard A. Gordon.....	Laborer	1,104.00	
			\$ 11,868.00
<i>Rural Economics</i>			
J. I. Falconer.....	Professor and Chairman.....	\$ 2,388.00	
L. G. Foster.....	Assoc. Professor	3,948.00	
Charles E. Lively.....	Assoc. Professor	2,472.00	
F. L. Morison.....	Instructor	1,584.00	
Paul P. Wallrabenstein..	Assistant	500.00	
Lillian Egbert.....	Stenographer	912.00	
Irene Rodey.....	Stenographer, half-time	498.00	
C. G. McBride.....	Assoc. Professor	500.00	
			\$ 12,802.00
<i>Zoology and Entomology</i>			
Raymond C. Osburn....	Professor and Chairman.....	\$ 4,860.00	
Herbert Osborn.....	Emeritus Professor	1,860.00	
D. M. DeLong.....	Professor	4,092.00	
Alvah Peterson.....	Professor	4,092.00	
W. M. Barrows.....	Professor	3,744.00	
Laurence H. Snyder.....	Assoc. Professor	3,408.00	
Clarence H. Kennedy....	Assoc. Professor	3,408.00	
W. J. Kostir.....	Asst. Professor	3,408.00	
David F. Miller.....	Asst. Professor	3,408.00	
John W. Price.....	Asst. Professor	2,616.00	
Joseph N. Miller.....	Instructor	1,932.00	
John A. Miller.....	Instructor	1,932.00	
Edward N. Warner.....	Instructor	1,800.00	
Wilbur M. Tidd.....	Instructor	1,800.00	
Paul E. Schaefer.....	Instructor	1,800.00	
Donald Borrer.....	Instructor	1,740.00	
Ernest V. Fowler.....	Assistant	1,000.00	
John C. Lotze.....	Assistant	855.00	
Ralph H. Davidson.....	Assistant	855.00	
Mary D. Rogick.....	Assistant	855.00	
Harold A. Waters.....	Graduate Assistant	450.00	
Paul J. Seyler.....	Graduate Assistant	450.00	
Wilbur W. Grimm.....	Graduate Assistant	450.00	
Carl E. Venard.....	Graduate Assistant	450.00	
Harriet L. Hyman.....	Graduate Assistant	450.00	
James G. Haub.....	Graduate Assistant	450.00	
	Graduate Assistant	225.00	
Blanche B. Meyer.....	Instructor	468.00	
			\$ 52,858.00
			\$323,250.00
Total for the College of Agriculture.....			
COLLEGE OF ARTS AND SCIENCES			
<i>Administration</i>			
Walter J. Shepard.....	Dean	\$ 7,008.00	
John Huntley Dupre....	Junior Dean	4,092.00	
Joseph C. Troutman....	Student Counselor	2,616.00	
Howard L. Hamilton....	Sec'y of the College.....	2,916.00	
Roberta Abernethy.....	Assistant to Dean.....	1,800.00	
Esther Waddell.....	Stenographer	1,284.00	
Bessie Workman.....	Stenographer	1,104.00	

Margaret Smith	Stenographer	1,104.00
Helen L. McElhatton	Stenographer	1,104.00
Roxana Rader	Stenographer	1,032.00
Alice Kelley Schaber	Stenographer	996.00
Esther Rich	Stenographer	996.00
Annabelle Swickard	Stenographer	996.00
Geraldine Howald	Stenographer	972.00
Lois Fessler	Stenographer	972.00
Kathleen Morrow	Stenographer	912.00
Dorothy MacWatters	Student Stenographer	456.00
Alyce Moore	Typist	996.00

\$ 31,356.00

Bacteriology

Charles B. Morrey	Professor and Chairman	\$ 4,860.00
William A. Starin	Professor	3,792.00
Fred Speer	Assistant Professor	2,820.00
Arthur W. Deem	Instructor	1,800.00
Harry H. Weiser	Instructor	1,740.00
Joseph A. Taylor	Laboratory Assistant	1,212.00
D. Frank Holtman	Assistant	1,000.00
	Assistant	1,000.00
Mary A. Palmer	Technical Assistant	996.00
Louis J. Katonak	Graduate Assistant (Su.Qr.)	86.00

\$ 19,306.00

Chemistry

W. L. Evans	Professor and Chairman	\$ 5,844.00
William McPherson	Professor	See Graduate School
Edward Mack, Jr.	Professor	4,884.00
W. E. Henderson	Professor	4,860.00
Charles W. Foulk	Professor	4,092.00
Cecil E. Boord	Professor	4,092.00
Jesse E. Day	Professor	4,092.00
Wesley G. France	Professor	3,612.00
Wallace R. Brode	Assoc. Professor	2,976.00
Melville L. Wolfrom	Asst. Professor	3,408.00
Herrick L. Johnston	Asst. Professor	2,976.00
Harvey V. Moyer	Asst. Professor	2,976.00
Marion Hollingsworth	Asst. Professor	2,976.00
W. Conard Fernelius	Asst. Professor	2,616.00
G. B. Bachman	Instructor	2,616.00
John F. Betz	Technical Assistant	1,884.00
J. L. Quinn	Assistant	950.00
Kenneth Detling	Assistant	950.00
Phoebe Paine	Assistant	850.00
C. Max Hull	Assistant	850.00
S. B. Kuykendall	Assistant	850.00
A. A. Alberts	Assistant	850.00
Roy G. Bossert	Assistant	750.00
Sherman E. Smith	Assistant	750.00
Homer J. Hall	Assistant	750.00
Clyde O. Davis	Assistant	750.00
C. L. Bernier	Assistant	750.00
Donald E. Babcock	Assistant	750.00
Dale R. Eberhart	Assistant	750.00
Paul K. Winter	Assistant	750.00
Norman N. Beil	Graduate Assistant	450.00
Harold C. Brill	Graduate Assistant	450.00
John R. Caldwell	Graduate Assistant	450.00
Maurice L. Ernsberger	Graduate Assistant	450.00
William H. Hall	Graduate Assistant	450.00
Leonard Kreider	Graduate Assistant	450.00
Howard Tanner	Graduate Assistant	450.00
Charles E. Waring	Graduate Assistant	450.00
Charles E. Welling	Graduate Assistant	450.00
Harry F. Miller	Graduate Assistant	450.00
D. L. Whitlock	Graduate Assistant	450.00
Donald R. Swan	Graduate Assistant	450.00
Clayton Smucker	Graduate Assistant	450.00
Ralph W. Kewish	Graduate Assistant	450.00
Donald R. Jackson	Graduate Assistant	450.00
Lawrence P. Eblin	Graduate Assistant	450.00

Clarence C. Christman..	Graduate Assistant	450.00
Lawrence P. Biefeld...	Graduate Assistant	450.00
J. C. Beltz.....	Graduate Assistant	450.00
Henry Wolthorn.....	Graduate Assistant	450.00
LeRoy M. Dearing.....	Graduate Assistant	450.00
Harry Gehman.....	Graduate Assistant	450.00
R. F. Robey.....	Graduate Assistant	450.00
H. W. Arnold.....	Graduate Assistant	450.00
Donald H. Wingert.....	Graduate Assistant	450.00
Wm. G. Myers.....	Graduate Assistant	450.00
Elizabeth LaRue.....	Graduate Assistant	450.00
O. F. Grummitt.....	Graduate Assistant	450.00
G. W. Vogelgesang.....	Graduate Assistant	450.00
Warren C. Woelfel.....	Graduate Assistant	450.00
George W. Watt.....	Graduate Assistant	450.00
M. D. Riegerink.....	Graduate Assistant	450.00
B. M. Sturgis.....	Graduate Assistant	450.00
John R. Long.....	Graduate Assistant	450.00
D. H. Grangaard.....	Graduate Assistant	450.00
R. J. Plunkett.....	Graduate Assistant	450.00
Harry Gehman.....	Graduate Assistant	150.00

\$ 81,554.00

Classical Languages

M. B. Ogle.....	Professor	On leave
George M. Bolling.....	Professor	\$ 4,860.00
W. S. Elden.....	Professor	3,792.00
A. W. Hodgman.....	Emeritus Professor of Latin	1,860.00
John B. Titchener.....	Asst. Professor and Acting Chairman	3,408.00
John N. Hough.....	Instructor	2,172.00

\$ 16,092.00

English

E. L. Beck.....	Professor and Acting Chairman	\$ 4,092.00
J. V. Denney.....	Emeritus Professor	1,860.00
G. H. McKnight.....	Professor	4,488.00
W. L. Graves.....	Professor	4,488.00
Harlan Hatcher.....	Professor	4,092.00
Milton Percival.....	Professor	3,792.00
E. W. Wiley.....	Professor	3,408.00
V. A. Ketcham.....	Professor	1,620.00
	Asst. Professor	4,000.00
Harold R. Walley.....	Asst. Professor	2,820.00
Royall H. Snow.....	Asst. Professor	2,820.00
Sada Harbarger.....	Asst. Professor	2,616.00
Herman A. Miller.....	Asst. Professor	2,616.00
J. Harold Wilson.....	Asst. Professor	2,616.00
James F. Fullington.....	Asst. Professor	2,616.00
J. F. Craig.....	Asst. Professor	2,424.00
Robert S. Newdick.....	Asst. Professor	2,424.00
Edith Sniffen.....	Instructor	2,172.00
Bert Emsley.....	Instructor	2,172.00
Robert J. Kane.....	Instructor	2,172.00
Tom B. Haber.....	Instructor	1,968.00
Miles M. Graham.....	Instructor	1,800.00
Florence Denton.....	Instructor	1,800.00
Herbert Edwards.....	Instructor	1,740.00
Lawrence E. Snyder.....	Instructor	1,740.00
Donald W. Riley.....	Instructor	1,740.00
Robert M. Estrich.....	Instructor	1,740.00
David Maurer.....	Instructor	1,740.00
Wilson R. Dumble.....	Instructor	1,740.00
Bryant C. Kerr.....	Assistant	1,000.00
Roscoe F. Schaupp.....	Assistant	1,000.00
Freda A. Schulz.....	Assistant	855.00
Anne Whitmer.....	Assistant	954.00
C. Emory Glander.....	Assistant	954.00
Thelma Phlegar.....	Assistant	700.00
William H. Hildreth.....	Asst. in Agrl. English	1,000.00
Mary G. Jenkins.....	Graduate Assistant	450.00
Anne B. Whitmer.....	Assistant	318.00

\$ 82,547.00

Geology

J. E. Carman.....	Professor, Chairman and Curator	\$ 4,092.00
Edmund M. Spieker.....	Professor	3,612.00
William A. P. Graham.....	Asst. Professor	2,960.00
P. B. Stockdale.....	Asst. Professor	2,960.00
Grace Stewart.....	Asst. Professor	2,424.00
Willard Berry.....	Instructor	2,256.00
W. Storrs Cole.....	Instructor	2,112.00
Wilber Stout.....	Lecturer	381.00
Myron T. Sturgeon.....	Graduate Assistant	450.00
Edgar L. Stephenson.....	Graduate Assistant	450.00
John H. Melvin.....	Graduate Assistant	450.00

\$ 22,239.00

German

M. B. Evans.....	Professor and Chairman.....	\$ 4,488.00
August C. Mahr.....	Professor	4,092.00
B. A. Eisenlohr.....	Emeritus Professor	1,860.00
R. O. Roseler.....	Assoc. Professor	2,960.00
May Thomas.....	Emeritus Asst. Professor.....	1,140.00
Walter Gausewitz.....	Asst. Professor	2,172.00
R. L. W. Nordsieck.....	Instructor	1,800.00
	Instructor	1,740.00
	Lecturer	3,000.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00

\$ 24,618.00

History

Carl Wittke.....	Professor and Chairman.....	\$ 4,860.00
H. C. Hockett.....	Professor	4,860.00
Wilbur H. Siebert.....	Research Professor	4,488.00
Edgar H. McNeal.....	Professor	4,488.00
Walter L. Dorn.....	Professor	4,092.00
G. A. Washburne.....	Professor	3,192.00
William F. McDonald.....	Assoc. Professor	3,192.00
Lawrence F. Hill.....	Assoc. Professor	3,408.00
A. H. Noyes.....	Assoc. Professor	3,408.00
Eugene Roseboom.....	Asst. Professor	2,960.00
F. P. Weisenberger.....	Asst. Professor	2,616.00
Henry H. Simms.....	Asst. Professor	2,388.00
Herbert Wender.....	Instructor	2,112.00
Cairns K. Smith.....	Instructor	2,172.00
John S. Hare.....	Instructor	2,172.00
Harold W. Landin.....	Instructor	2,172.00
	Assistant	950.00
	Assistant	950.00
	Assistant	950.00
Helen Peterson.....	Reader	75.00

\$ 56,781.00

Mathematics

H. W. Kuhn.....	Professor and Chairman.....	\$ 4,860.00
C. L. Arnold.....	Emeritus Professor	1,860.00
Tibor Rado.....	Professor	5,256.00
S. E. Razor.....	Professor	3,948.00
Henry Blumberg.....	Professor	3,714.00
James H. Weaver.....	Professor	3,576.00
C. C. Morris.....	Professor	3,008.00
C. C. MacDuffee.....	Assoc. Professor	3,576.00
F. R. Bamforth.....	Asst. Professor	3,192.00
Lincoln LaPaz.....	Asst. Professor	2,960.00
Grace Bareis.....	Asst. Professor	2,100.00
Harry Beatty.....	Asst. Professor	2,100.00
Vaughn B. Caris.....	Asst. Professor	2,100.00
Hortense Rickard.....	Asst. Professor	1,884.00
Margaret E. Jones.....	Instructor	1,740.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00

Romance Languages

W. S. Hendrix.....	Professor and Chairman.....	\$ 4,488.00
George R. Havens.....	Professor	4,860.00
Robert E. Rockwood....	Professor	4,296.00
Olin H. Moore.....	Professor	4,092.00
R. E. Monroe.....	Professor	4,092.00
Claude E. Anibal.....	Assoc. Professor	3,792.00
Don L. Demorest.....	Assoc. Professor	3,792.00
Santiago Gutierrez.....	Asst. Professor	2,028.00
Robert Fouré.....	Asst. Professor	2,976.00
Alexander H. Schutz....	Asst. Professor	2,976.00
Theodore E. Hamilton..	Asst. Professor	2,616.00
Erwin H. Price.....	Instructor	1,932.00
Girdler B. Fitch.....	Instructor	1,932.00
Gertrude Walsh.....	Instructor	1,476.00
Jose Palomo.....	Instructor	1,308.00
Helene Fouré.....	Instructor	1,308.00
E. W. Bieghler.....	Instructor	1,200.00
Stanley Howell.....	Instructor	1,164.00
Demetrio Cabarga.....	Instructor	1,164.00
Walter E. Meiden.....	Assistant	667.00
Irwin A. Johnson.....	Assistant	636.00
Harry Rogers.....	Instructor	676.00
		<hr/>
Total for the College of Arts and Sciences.....		\$ 53,471.00
		\$544,770.00

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler.....	Dean	\$ 5,844.00
C. Wells Reeder.....	Junior Dean	4,092.00
Claire Harmeyer.....	Assistant to Dean.....	2,172.00
Nell Gainer.....	Stenographer	1,800.00
Bertha C. Caley.....	Stenographer	1,212.00
Ruth Cotterman.....	Stenographer	1,104.00
Katherine Uhrig.....	Stenographer	1,104.00
Dorothy G. Suydam....	Stenographer	996.00
Alice Wolfe.....	Stenographer	912.00
Thelma Condon.....	Stenographer	912.00
Tillie B. Harmon.....	Stenographer	912.00
Betty Warner.....	Stenographer	912.00
Mabel Kiner.....	Stenographer	912.00
Alice Heer.....	Telephone Operator.....	912.00
		<hr/>
		\$ 23,796.00

Accounting

J. B. Taylor.....	Assoc. Professor and Chairman.	\$ 3,792.00
J. B. Heckert.....	Assoc. Professor	3,984.00
H. C. Miller.....	Assoc. Professor	3,612.00
R. S. Willcox.....	Asst. Professor	2,976.00
J. W. Jones.....	Asst. Professor	2,496.00
Robert N. Frickey.....	Instructor	1,776.00
G. Arnold Logan.....	Instructor	1,476.00
Dallas S. Bolon.....	Lecturer	2,172.00
W. D. Wall.....	Lecturer	765.00
D. M. Shonting.....	Instructor	On leave
		<hr/>
		\$ 23,049.00

Business Organization

Harold H. Maynard.....	Professor and Chairman.....	\$ 4,488.00
Felix E. Held.....	Professor and Secretary of the College	4,092.00
Henry E. Hoagland....	Professor	4,488.00
William M. Duffus.....	Professor	4,092.00
Charles A. Dice.....	Professor	4,092.00
Theodore N. Beckman..	Professor	4,092.00
Willis Wissler.....	Professor	1,944.00
Ralph C. Davis.....	Assoc. Professor	4,092.00
H. W. Cordell.....	Assoc. Professor	3,408.00
Montgomery Pike.....	Assoc. Professor	3,060.00
Kenneth Dameron.....	Asst. Professor	3,792.00
N. Gilbert Riddle.....	Asst. Professor	3,060.00
Donald C. Power.....	Asst. Professor	2,616.00

Tracy E. Thompson	Asst. Professor	3,060.00
Elvin F. Donaldson	Instructor	2,172.00
O. E. Burley	Instructor	1,476.00
A. L. Odebrecht	Instructor	1,476.00
Keith Roberts	Instructor	1,476.00
A. H. Chute	Instructor	1,476.00
J. Wayne Ley	Instructor	764.00
Cary W. Bowers	Lecturer	1,632.00

\$ 60,848.00

Economics

Albert B. Wolfe	Professor and Chairman	\$ 4,860.00
M. B. Hammond	Professor	4,860.00
H. G. Hayes	Professor	4,296.00
H. F. Walradt	Professor	3,792.00
L. E. Smart	Assoc. Professor	3,792.00
Edison L. Bowers	Assoc. Professor	3,792.00
Ralph L. Dewey	Asst. Professor	2,976.00
Clifford L. James	Asst. Professor	2,820.00
Virgil Willit	Asst. Professor	2,784.00
Robert D. Patton	Asst. Professor	2,616.00
Louise Stitt	Instructor	2,616.00
Alma Herbst	Instructor	2,616.00
H. J. Bitterman	Instructor	2,888.00
R. H. Rowntree	Instructor	2,888.00
J. M. Whitsett	Instructor	1,800.00
C. J. Botte	Instructor	1,800.00
John D. Blanchard	Instructor, part-time	960.00
Richard T. Stevens	Assistant	1,000.00
Louis Levine	Assistant	954.00
Romeo L. Horne	Graduate Assistant	450.00
Maurice A. Freeman	Graduate Assistant	450.00

\$ 54,010.00

Geography

C. C. Huntington	Professor and Chairman	\$ 4,092.00
Eugene Van Cleef	Professor	4,092.00
Roderick Peattie	Professor	3,792.00
Fred A. Carlson	Professor	3,408.00
Guy Harold Smith	Asst. Professor	2,976.00
Alfred J. Wright	Instructor	1,476.00
John H. Garland	Instructor	1,476.00
Carl D. Varvel	Instructor	620.00
N. C. Burhans	Instructor	620.00

\$ 22,552.00

School of Journalism

Joseph S. Myers	Professor and Chairman	\$ 4,488.00
Osman C. Hooper	Professor Emeritus	1,860.00
James E. Pollard	Assoc. Professor	4,488.00
Lester C. Getzloe	Asst. Professor	3,408.00
Norval N. Luxon	Asst. Professor	2,616.00
*James L. Morris, Jr.	Bus. Mgr. <i>Lantern</i>	300.00
Robert K. Richards	Editor of <i>Lantern</i>	300.00
Clara Baker	Bookkeeper	1,248.00
Gertrude Hettinger	Stenographer	996.00

\$ 19,704.00

School of Social Administration

Charles C. Stillman	Professor and Director	\$ 4,860.00
J. E. Hagerty	Professor	4,860.00
Mary L. Mark	Professor	3,984.00
Elsie V. Jones	Asst. Professor	3,060.00
Wm. J. Blackburn	Instructor	2,616.00
Robert G. Paterson	Professor, part-time	804.00

\$ 20,184.00

Sociology

F. E. Lumley	Professor and Chairman	\$ 4,860.00
C. C. North	Professor	4,488.00
Perry P. Denune	Assoc. Professor	4,092.00

* To include commissions on advertising.

Louise M. Spaeth.....	Instructor	1,982.00
Lloyd A. Cook.....	Instructor	2,100.00
Edwin S. Burdell.....	Instructor, part-time.....	2,004.00
	Assistant	855.00

\$ 20,331.00

Total for the College of Commerce and
Administration

\$244,474.00

COLLEGE OF DENTISTRY

H. M. Semans.....	Dean and Professor.....	\$ 5,844.00
H. V. Cottrell.....	Professor	4,092.00
Irwin A. Bottenhorn.....	Professor	4,092.00
William C. Graham.....	Professor	4,092.00
Paul C. Kitchin.....	Asst. Professor	2,976.00
Clyde H. Hebble.....	Asst. Professor	1,536.00
R. B. Wiltberger.....	Asst. Professor	960.00
Earl G. Jones.....	Asst. Professor	960.00
Herbert S. Shumway.....	Instructor	1,632.00
Louis E. Reif.....	Instructor	1,356.00
Victor L. Steffel.....	Instructor	1,104.00
Frank C. Starr.....	Instructor	1,008.00

Total for the College of Dentistry.....

\$ 29,652.00

COLLEGE OF EDUCATION

Administration

George F. Arps.....	Dean	\$ 7,008.00
Leston L. Love.....	Acting Junior Dean.....	3,848.00
R. D. Bennett.....	Secretary of the College.....	3,060.00
Lester T. Nicholas.....	Assistant to Dean.....	1,968.00
Martha M. Bidwell.....	Asst. to Junior Dean.....	1,356.00
Lillian S. Edwards.....	Stenographer	1,320.00
Faye M. DuBois.....	Stenographer	1,188.00
Rowena Richardson.....	Stenographer	1,104.00
Merle E. Ricketts.....	Stenographer	1,104.00
Pauline C. Zepp.....	Stenographer	1,044.00
Mary Kerst.....	Stenographer	1,044.00
Irene Kilpatrick.....	Stenographer	1,044.00
Olga Krill.....	Stenographer	996.00
Meiba Gibbons.....	Stenographer	996.00
Frances L. Koons.....	Stenographer	996.00
Esther Horne.....	Stenographer	996.00
Edith E. Corbin.....	Stenographer	972.00
Janet Wood.....	Stenographer, half-time	540.00
Winifred Hiles.....	Stenographer, half-time	516.00
Eleanor T. Henderson.....	Clerk	1,188.00
Anne C. Beaman.....	Clerk	1,044.00
E. Lucille Keep.....	Typist	996.00
Katherine I. Stewart.....	Typist	1,104.00

\$ 34,932.00

Bureau of Educational Research

W. W. Charters.....	Director and Professor.....	\$ 6,624.00
Ralph W. Tyler.....	Professor	4,860.00
T. C. Holy.....	Professor	4,092.00
Earl W. Anderson.....	Assoc. Professor	4,296.00
Wm. Harold Cowley.....	Asst. Professor	4,092.00
Josephine MacLatchy.....	Asst. Professor	2,820.00
Adelaide Williams.....	Assistant to Director.....	1,884.00
Ruth Seeger.....	Bibliographical Assistant	1,716.00
Audrey Knowlton.....	Bibliographical Ass. stant	702.00
Mrs. Mary Ewan.....	Assistant	1,200.00
Mary Margaret Dodd.....	Copyholder	1,104.00
Kathryn C. Hammond.....	Typist	1,104.00
Edna McLaughlin.....	Stenographer	1,104.00
Mrs. Mary Howe.....	Stenographer	1,104.00
Ruth Snyder.....	Stenographer	720.00
Wanda Rittenhouse.....	Stenographer, half-time	624.00
Cecelia Krakoff.....	Stenographer, half-time	624.00
Marabel Root.....	Stenographer, half-time	527.00

\$ 40,108.00

Education

Boyd H. Bode.....	Professor	\$ 6,216.00
E. E. Lewis.....	Professor	5,844.00
John L. Clifton.....	Professor	5,256.00
Arthur J. Klein.....	Professor	5,256.00
Howard F. Seely.....	Professor	4,860.00
O. G. Brim.....	Professor	4,296.00
Harry G. Good.....	Professor	4,296.00
Dan H. Eikenberry.....	Professor	4,488.00
*Edwin W. Pahlow.....	Professor	4,296.00
Wm. H. Stone.....	Professor	4,092.00
Laura Zirbes.....	Professor	4,092.00
H. B. Alberty.....	Professor	4,092.00
George R. Twiss.....	Professor	3,612.00
*H. Gordon Hullfish.....	Professor	3,408.00
H. H. Davis.....	Assoc. Professor	4,092.00
Arch O. Heck.....	Assoc. Professor	4,092.00
Ward G. Reeder.....	Assoc. Professor	3,792.00
Frederick C. Landsittel.....	Assoc. Professor	3,612.00
Robert E. Smith.....	Assoc. Professor	3,612.00
Wm. E. Warner.....	Assoc. Professor	3,612.00
J. B. Tharp.....	Asst. Professor	3,792.00
Amy Bronsky.....	Asst. Professor	3,408.00
Roscoe H. Eckelberry.....	Asst. Professor	3,216.00
Wilfred Eberhart.....	Instructor	1,968.00
Nathan B. Marple.....	Instructor	1,800.00
F. L. Shoemaker.....	Instructor	1,800.00
Paul A. Toll.....	Instructor	1,740.00
	Assistant	700.00
	Assistant	700.00
	Assistant	700.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
Leslie J. Whale.....	Assistant Professor	150.00
Lloyd L. Jones.....	Assistant Professor	450.00
Leston L. Love.....	Assistant Professor	300.00
Ernest L. Bowman.....	Assistant Professor	200.00
Worth J. Osburn.....	Professor	1,200.00
J. O. Marberry.....	Professor	1,000.00
Hurl N. Osburn.....	Asst. Professor	400.00
M. M. Chambers.....	Instructor	400.00
W. W. Bartlett.....	Instructor	400.00
O. Floyd Nixon.....	Instructor	400.00
Charles F. Foster.....	Instructor	400.00
M. L. Goetting.....	Instructor	400.00
Reuben H. Price.....	Instructor	400.00
Gaile A. Carbaugh.....	Instructor	300.00
Glenn S. Thompson.....	Instructor	300.00
James K. Skupper.....	Instructor	300.00
Hoyt H. London.....	Assistant	300.00
Herbert H. Sanders.....	Assistant	200.00
James W. Irvine.....	Assistant	150.00
Paul A. Toll.....	Assistant	100.00
George H. McClellan.....	Assistant	100.00
J. E. Wert.....	Assistant	75.00
James L. Hupp.....	Assistant	75.00
E. W. Pahlow.....	Professor	1,432.00

\$118,422.00

Fine Arts

James R. Hopkins.....	Professor and Chairman	\$ 4,860.00
Arthur Baggs.....	Professor	4,860.00
Ralph S. Fanning.....	Professor	4,488.00
Felix Payant.....	Professor	4,092.00
G. Leslie Lynch.....	Professor	3,192.00
Alice R. Robinson.....	Assoc. Professor	2,904.00
Charles R. Sutton.....	Asst. Professor	2,976.00
Carolyn G. Bradley.....	Asst. Professor	2,904.00
Carleton Atherton.....	Asst. Professor	2,616.00
Will Rannells.....	Asst. Professor	2,616.00

* Pahlow and Hullfish on leave 10-1-33 to 10-1-34 without salary.

Guy B. Wiser.....	Asst. Professor	2,616.00
Erwin F. Frey.....	Asst. Professor	2,388.00
Hoyt Leon Sherman.....	Asst. Professor	2,100.00
Elizabeth Walker.....	Instructor	1,800.00
Harold A. Mitts.....	Instructor	1,800.00
Robert Gatrell.....	Instructor	1,740.00
Erwin C. Zepp.....	Instructor	1,740.00
Edgar Littlefield.....	Assistant	1,000.00
Anita Landacre.....	Graduate Assistant	450.00
Felix Payant.....	Professor	300.00
Will Rannels.....	Asst. Professor	450.00
Guy B. Wiser.....	Asst. Professor	450.00
Robert Gatrell.....	Instructor	150.00
Elizabeth Walker.....	Instructor	100.00
Erwin Zepp.....	Assistant	150.00

\$ 52,742.00

Music

Royal D. Hughes.....	Assistant	1,000.00
Herbert H. Wall.....	Professor	4,092.00
Eugene J. Weigel.....	Professor	4,092.00
Joseph A. Leeder.....	Professor	4,092.00
M. Emmett Wilson.....	Assoc. Professor	3,792.00
Cloea Thomas.....	Asst. Professor	2,976.00
Maude M. Slawson.....	Asst. Professor	2,976.00
M. Edith Jones.....	Asst. Professor	2,388.00
Lela Hardy.....	Instructor	1,800.00
Hilda Dierker.....	Instructor	1,800.00
Rachel Way Sherman.....	Instructor	1,800.00
Mary Phillips.....	Part-time Instructor	450.00
Ivaley M. Behrens.....	Part-time Instructor	450.00
Helen F. Stone.....	Part-time Instructor	450.00
Olwen E. Jones.....	Part-time Instructor	450.00
Dale Haven.....	Part-time Instructor	450.00
Royal D. Hughes.....	Professor	600.00
Eugene J. Weigel.....	Professor	500.00
Hilda E. Dierker.....	Instructor	350.00
Helen F. Stone.....	Instructor part-time	275.00
Dale Haven.....	Instructor part-time	275.00
Herbert German.....	Student Assistant	100.00
A. Jerd Bayless.....	Student Assistant	100.00
Dorothy Garver.....	Student Assistant	50.00

\$ 39,168.00

Psychology

George F. Arps.....	Professor and Chairman	See Administration
H. H. Goddard.....	Professor	\$ 5,256.00
Herbert A. Toops.....	Professor	4,860.00
Francis N. Maxfield.....	Professor	4,668.00
Floyd C. Dockeray.....	Professor	4,668.00
Horace B. English.....	Professor	4,488.00
Harold E. Burtt.....	Professor	4,092.00
Samuel Renshaw.....	Professor	4,092.00
Sidney L. Pressey.....	Professor	3,408.00
Robert D. Williams.....	Professor	3,408.00
Mervin A. Durea.....	Asst. Professor	3,408.00
Harold A. Edgerton.....	Asst. Professor	3,192.00
A. Sophie Rogers.....	Asst. Professor	2,820.00
Willard L. Valentine.....	Assoc. Professor	3,120.00
Emily L. Stogdill.....	Instructor	2,172.00
I. Lynn Hampton.....	Assistant	2,172.00
Marie Skodak.....	Assistant	1,000.00
Lucille Russell.....	Clerk	1,000.00
Elmer B. Royer.....	Assistant	250.00
	Instructor	1,740.00
	Instructor	1,740.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00

Assistant	1,000.00
Assistant	1,000.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Graduate Assistant	450.00
Student Assistant	228.00

\$ 73,182.00

University School

Rudolph D. Lindquist... Director of Laboratory Schools and Professor	\$ 6,500.00
R. J. Havighurst..... Assoc. Professor	4,200.00
Virginia S. Sanderson... Assoc. Professor	4,000.00
Charles C. Cowell..... Assoc. Professor	3,700.00
Lou L. LaBrant..... Assoc. Professor	3,500.00
C. Warren Moore..... Asst. Professor	3,000.00
Arthur H. Moehlman... Asst. Professor	3,000.00
Harold Fawcett..... Asst. Professor	3,200.00
Norma Albright..... Asst. Professor	2,700.00
P. B. Diederich..... Asst. Professor	2,500.00
Margaret Willis..... Instructor	3,000.00
Oliver S. Loud..... Instructor	2,700.00
Marguerite Reichenberg... Instructor	2,700.00
Instructor	2,400.00
Instructor	2,400.00
Instructor	2,400.00
Virginia H. Blunt..... Instructor	2,200.00
Caldwell Johnson..... Instructor	2,000.00
Jane Aubrey..... Instructor, part-time	1,200.00
Beatrice Perham..... Instructor, part-time	1,200.00
Instructor	1,000.00
Frieda M. Heller..... Librarian	2,500.00
Louise M. Ort..... N.E.S. 4/5 time	1,200.00
Margaret S. Millar..... Head Teacher Frambes Bldg...	477.00
Jessie L. Ruhlman..... Registrar and Editor.....	1,950.00
Mrs. E. Louise Gray..... Stenographer	1,150.00
Catherine E. Hennessey... Stenographer	1,032.00
Physician	500.00

Elementary School

Catharine M. Williams... Instructor	2,205.00
Nelle Morris..... Instructor	1,854.00
Blanche G. Kent..... Instructor	1,854.00
Lois Kirkpatrick..... Instructor	180.00

\$ 73,802.00

\$482,306.00

Total for the College of Education.....

COLLEGE OF ENGINEERING

Administration

E. A. Hitchcock..... Dean and Director, Engineering Experiment Station	\$ 6,216.00
W. D. Turnbull..... Junior Dean	4,092.00
Lenora Glasgow..... Secy to Dean (Stenographer) ..	2,172.00
Lilyan B. Bradshaw.... Clerk	1,152.00
Annette Shugert..... Stenographer	1,104.00
Mina Kennedy..... Stenographer	996.00
Catherine Luff..... Stenographer	996.00
Verna Spicer..... Stenographer	996.00
Annie Fraser..... Stenographer	996.00
Dorothea Fisser..... Stenographer	996.00
Robertine Rittinger... Stenog., half-time (9 mos.)	360.00
Ruth E. Brown..... Stenographer, half-time	456.00
Helen M. Vogel..... Clerk	1,044.00

\$ 21,576.00

Applied Optics

Clarence R. Ellis..... Asst. Professor and Chairman..	\$ 2,508.00
Wm. A. Sherard..... Assistant	700.00
Howard F. Haines..... Assistant	700.00
E. E. Reese..... Assistant	700.00

\$ 4,608.00

Architecture

C. S. Chubb.....	Professor and Chairman.....	\$ 4,860.00
Herbert Baumer.....	Professor	4,860.00
W. C. Ronan.....	Professor	3,792.00
Richard S. Buck, Jr.....	Asst. Professor	2,700.00
Galen F. Oman.....	Asst. Professor	2,616.00
Joseph N. Bradford.....	Emeritus Professor of Architecture	<u>1,860.00</u>

\$ 20,688.00

Broadcasting Station

Robert C. Higgy.....	Director	\$ 2,976.00
Mrs. Ann Charles.....	Program Manager	1,740.00
David K. Larrimer.....	Announcer	1,968.00
Cecil S. Bidlack.....	Tech. Supervisor	1,968.00
M. F. McDowell.....	Radio Operator	1,392.00
Paul G. Fritschel.....	Asst. Operator	480.00
C. Wilbert Pettegrew.....	Asst. Announcer	480.00
Mary G. Jenkins.....	Dramatic Assistant	480.00
Dorothy L. Jahn.....	Stenographer	972.00
Paul G. Fritschel.....	Asst. Operator	150.00
C. Wilbert Pettegrew.....	Asst. Announcer	<u>150.00</u>

\$ 12,756.00

Ceramics

Arthur S. Watts.....	Professor and Chairman.....	\$ 4,296.00
John L. Carruthers.....	Assoc. Professor	3,576.00
Robert M. King.....	Asst. Professor	2,820.00
D. J. McSwinnney.....	Lecturer	300.00
John C. Lysatt.....	Technician, half-time	<u>570.00</u>

\$ 11,562.00

Chemical Engineering

James R. Withrow.....	Professor and Chairman.....	\$ 4,860.00
Charles G. Duncombe.....	Asst. Professor	2,172.00
Joseph Koffolt.....	Asst. Professor	2,172.00
Albert H. Vilbrandt.....	Instructor	2,172.00
Mary Wing Robb.....	Assistant	1,000.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	<u>450.00</u>

\$ 13,726.00

Civil Engineering

C. E. Sherman.....	Professor and Chairman.....	\$ 4,860.00
C. T. Morris.....	Professor	4,860.00
E. F. Coddington.....	Professor	4,296.00
John C. Prior.....	Professor	3,792.00
R. C. Sloane.....	Professor	3,576.00
J. R. Shank.....	Professor	1,764.00
J. M. Montz.....	Assoc. Professor	2,496.00
C. H. Wall.....	Asst. Professor	2,376.00
G. E. Large.....	Asst. Professor	1,308.00
Oscar J. Marshall.....	Asst. Professor	1,968.00
Arthur G. Wyatt.....	Asst. Professor	1,968.00
Roscoe G. Sloane.....	Camp Director	600.00
John M. Montz.....	Assoc. Professor	400.00
Claude H. Wall.....	Asst. Professor	350.00
John Steele.....	Cook	<u>120.00</u>

\$ 84,734.00

Electrical Engineering

Erwin E. Dreese.....	Professor and Chairman.....	\$ 7,776.00
F. C. Caldwell.....	Professor	4,488.00
Harold Bibber.....	Assoc. Professor	4,800.00
W. L. Everitt.....	Assoc. Professor	3,192.00
E. E. Kimberly.....	Assoc. Professor	2,616.00
Kwan Yau Tang.....	Asst. Professor	1,800.00
John F. Byrne.....	Asst. Professor	1,800.00
Earl B. McDowell.....	Assistant	1,632.00
Susannah L. Bryant.....	Assistant	972.00
John Dankworth.....	Laborer	864.00
	Graduate Assistant	450.00
	Graduate Assistant	450.00
	Graduate Assistant	<u>450.00</u>

\$ 31,290.00

Engineering Drawing

Thomas E. French.....	Professor and Chairman.....	\$ 4,860.00
Robert Meikle_ohn.....	Professor	3,792.00
O. E. Williams.....	Professor	3,192.00
W. B. Field.....	Assoc. Professor	2,856.00
Ralph Paffenbarger.....	Assoc. Professor	2,856.00
Allen P. McManigal.....	Asst. Professor	2,856.00
Charles D. Cooper.....	Asst. Professor	2,424.00
Lawrence D. Jones.....	Asst. Professor and Secy. of the College.....	2,424.00
Louis D. Lutzberger.....	Asst. Professor	792.00
Jay N. Edmondson.....	Instructor	1,968.00
Harry H. Brittingham.....	Instructor	1,968.00
Charles J. Vierck.....	Instructor	1,932.00
J. Vernon Otter.....	Instructor	1,932.00
Virginia H. Judy.....	Assistant	1,000.00

\$ 34,852.00

Engineering Experiment Station

E. A. Hitchcock.....	Director	See Administration
John M. Weed.....	Assistant Director	\$ 2,328.00
Mildred DePue.....	Stenographer	1,092.00
George A. Bole.....	Research Professor	5,150.00
J. R. Shank.....	Research Professor	1,836.00
Frank H. Eno.....	Research Professor	2,088.00
A. H. Dierker.....	Senior Research Engineer.....	1,524.00
J. Otis Everhart.....	Senior Research Engineer.....	1,956.00
G. E. Large.....	Senior Research Engineer.....	1,308.00
G. A. Loomis.....	Senior Research Engr. half-time	1,308.00
Walter C. Rueckel.....	Junior Research Engineer.....	1,452.00
Myril Shaw.....	Asst. Research Engineer.....	1,284.00

\$ 21,326.00

Industrial Engineering

John Younger.....	Professor and Chairman.....	\$ 4,860.00
W. A. Knight.....	Emeritus Professor of Industrial Engineering	1,860.00
O. D. Rickly.....	Asst. Professor	2,172.00
Rudolph Schneider.....	Instructor	1,932.00
U. W. Denman.....	Instructor	1,932.00
J. A. Foust.....	Instructor	1,932.00
Peter Morrison.....	Instructor	1,932.00
Paul N. Lehoczky.....	Instructor	1,740.00
Ora L. Justice.....	Assistant	1,248.00
John F. Cooke.....	Laborer, half-time	522.00

\$ 20,130.00

Mechanical Engineering

F. W. Marquis.....	Professor and Chairman.....	\$ 4,860.00
Wm. T. Magruder.....	Professor Emeritus	1,860.00
C. A. Norman.....	Professor	3,612.00
Horace Judd.....	Professor	3,408.00
A. I. Brown.....	Assoc. Professor	3,192.00
Paul Bucher.....	Assoc. Professor	3,012.00
Karl W. Stinson.....	Assoc. Professor	2,976.00
George N. Moffatt.....	Asst. Professor	2,388.00
Samuel R. Beitler.....	Asst. Professor	2,172.00
C. P. Roberts.....	Asst. Professor	2,172.00
John P. Kramer.....	Assistant	1,284.00
R. L. Pratt.....	Helper and Fireman.....	1,932.00
Robert T. Simpson.....	Machinist	1,716.00
John Henry Munyan.....	Helper, half-time	480.00

\$ 35,064.00

Mechanics

James E. Boyd.....	Professor and Chairman.....	\$ 4,860.00
Percy W. Ott.....	Professor	3,408.00
Samuel B. Folk.....	Asst. Professor	2,616.00
Ralph W. Powell.....	Asst. Professor	2,388.00
Edgar C. Clark.....	Instructor	2,172.00

\$ 15,444.00

Metallurgy

D. J. Demorest.....	Professor and Chairman.....	\$ 4,488.00
W. A. Mueller.....	Professor	3,408.00
J. O. Lord.....	Asst. Professor	2,616.00
	Graduate Assistant	450.00

\$ 10,962.00

Mine Engineering

H. E. Nold.....	Professor and Chairman.....	\$ 3,792.00
Edward V. O'Rourke.....	Assoc. Professor	3,060.00
Frank A. Ray.....	Emeritus Professor	960.00

\$ 7,812.00

Mineralogy

W. J. McCaughey.....	Professor and Chairman.....	\$ 4,092.00
Arthur M. Brant.....	Asst. Professor	2,616.00
	Graduate Assistant	450.00

\$ 7,158.00

Photography

Frank H. Haskett.....	Professor and Chairman.....	\$ 3,984.00
F. W. Davis.....	Instructor	1,512.00

\$ 5,496.00

Total for the College of Engineering.....

\$809,184.00

COLLEGE OF LAW

Herschel W. Arant.....	Dean	\$ 7,776.00
John E. Hallen.....	Professor	5,844.00
Harry W. Vanneman.....	Professor	5,256.00
Silas A. Harris.....	Professor	5,256.00
Robert E. Matthews.....	Professor	4,860.00
Clarence D. Laylin.....	Professor part-time	2,508.00
Alonzo H. Tuttle.....	Professor part-time	2,508.00
Norman D. Lattin.....	Assoc. Professor	3,984.00
Robert M. Hunter.....	Asst. Professor	3,792.00
William H. Rose.....	Asst. Professor	3,612.00
Arthur T. Martin.....	Asst. Professor	3,576.00
Lena Howard.....	Assistant to Dean.....	1,356.00
Dorothea Worthing.....	Stenographer	1,104.00

Total for the College of Law.....

\$ 51,432.00

COLLEGE OF MEDICINE

Administration

J. H. J. Upham.....	Dean	\$ 5,844.00
Arthur J. Linn.....	Secy to Dean.....	2,100.00
Carl P. Effler.....	Technical Assistant	2,172.00
Francis Effler.....	Technical Assistant	2,100.00
Margaret Rose.....	Technical Assistant	1.60
Marian A. Snavelly.....	Technical Assistant	1,356.00
Earl Schofield.....	Technical Assistant	1,212.00
Edythe Lynn.....	Technical Assistant	972.00
Katherine Worth.....	Technical Assistant	888.00
Clara V. Anderson.....	Student Stenographer	516.00

\$ 18,792.00

Anatomy

F. L. Landacre.....	Professor and Chairman.....	\$ 4,860.00
Rollo C. Baker.....	Professor	3,792.00
R. A. Knouff.....	Professor	3,792.00
Hugh Setterfield.....	Asst. Professor	2,820.00
Linden F. Edwards.....	Asst. Professor	2,820.00
Paul B. Yates.....	Instructor	2,172.00
Dwight M. Palmer.....	Instructor	1,620.00
H. M. Amstutz.....	Instructor	1,620.00
John Gersten.....	Graduate Assistant	450.00
William Garrett.....	Graduate Assistant	450.00

Morris B. Guthrie.....	Graduate Assistant	450.00
	Student Assistant	288.00
Arnold Whiting.....	Technician	1,104.00
	Assistant	1,008.00
Thelma Baird.....	Technical Assistant	960.00

\$ 28,206.00

Medical and Surgical Research

Charles A. Doan.....	Professor and Director.....	\$ 7,776.00
George M. Curtis.....	Professor	5,244.00
Bruce K. Wiseman.....	Assistant Director	3,576.00
Lowell A. Erf.....	sd an Assistant.....	1
Francis J. Phillips.....	Technical Assistant	1,356.00
Olga Bierbaum.....	Technical Assistant	1,356.00
Mrs. L. E. Bush.....	Technical Assistant	1,356.00
	Technical Assistant	1,356.00
Frank S. Coe.....	Laborer	996.00
Bruce A. Shepard.....	Laborer	912.00

\$ 25,032.00

Medicine

E. J. Gordon.....	Professor, Chairman and Director of Dispensaries.....	\$ 3,408.00
Elmer G. Horton.....	Professor	1,536.00
Jacob J. Coons.....	Professor	288.00
Charles J. Shepard.....	Assoc. Professor	96.00
G. I. Nelson.....	Asst. Professor	2,784.00
S. A. Hatfield.....	Asst. Professor	1,800.00
Lear H. Van Buskirk.....	Asst. Professor	1,800.00
Samuel D. Edelman.....	Asst. Professor	716.00
E. H. Baxter.....	Asst. Professor	716.00
Franklin Wagenhals.....	Asst. Professor	288.00
C. C. Sherburne.....	Instructor	192.00
Ralph R. Harris.....	Instructor	96.00
William Pritchard.....	Instructor	No salary
Casper H. Benson.....	Instructor	No salary
George T. Harding III.....	Instructor of Neurology.....	96.00
Herbert M. Platter.....	Lecturer	228.00
Mary Ann Graber.....	Assistant	288.00
Samuel J. Goldstein.....	Assistant	288.00
	Assistant	96.00
Campbell Taylor.....	Assistant	No salary
Oscar L. Coddington.....	Assistant	96.00
Thomas E. Rardin.....	Assistant	192.00
Timothy Lehmann, Jr.....	Assistant	192.00
	Assistant	288.00

\$ 15,484.00

Obstetrics

Andrews Rogers.....	Professor and Chairman.....	\$ 2,820.00
Herman Koerper.....	Asst. Professor	960.00
Francis W. Davis.....	Instructor	1,968.00
Charles W. Pavey.....	Instructor and Resident Obstetrician	960.00
J. Clyde Vanneter.....	Instructor	No salary
Rollo W. Bonnell.....	Assistant	No salary
Thomas E. Rardin.....	Assistant	No salary
Timothy Lehmann, Jr.....	Assistant	No salary

\$ 6,708.00

Ophthalmology

Albert D. Frost.....	Assoc. Professor and Chairman \$	476.00
John B. Alcorn.....	Asst. Professor	380.00
W. A. Stoutenborough.....	Instructor	96.00
Harry M. Sage.....	Instructor	96.00
Claude S. Perry.....	Instructor	96.00
Emerson M. Blake.....	Assistant	No salary
Harold V. Postle.....	Assistant	No salary

\$ 1,144.00

Oto-Laryngology

Hugh Beatty.....	Professor and Chairman.....	\$ 572.00
T. Rees Williams.....	Asst. Professor.....	380.00
Russell G. Means.....	Instructor.....	288.00
Morris Goldberg.....	Instructor.....	192.00
Edward W. Harris.....	Instructor.....	192.00
Herbert D. Emswiler.....	Assistant.....	No salary

\$ 1,624.00

Pathology

Ernest Scott.....	Professor and Chairman.....	\$ 4,068.00
Carl L. Spohr.....	Professor.....	3,252.00
Harry L. Reinhart.....	Asst. Professor.....	No salary
Roswell S. Fidler.....	Instructor.....	No salary
Edith Miller.....	Instructor.....	1,884.00
Mary Krise Helz.....	Instructor.....	1,632.00
John H. Mitchell.....	Instructor.....	1,104.00
Lester A. Hamilton.....	Curator.....	1,092.00
Horace B. Davidson.....	Resident Pathologist.....	1,008.00
Oscar Mottett.....	Assistant.....	288.00
Joseph E. Horton.....	Student Assistant.....	288.00
Marcella Huesch Way.....	Technical Assistant.....	1,356.00
Winifred Robinson.....	Technical Assistant.....	1,356.00
Mortimer Banks.....	Technical Assistant.....	1,284.00
C. J. Delor.....	Student Assistant.....	276.00

\$ 18,888.00

Physiological Chemistry

Clayton S. Smith.....	Professor and Chairman.....	\$ 4,092.00
John B. Brown.....	Assoc. Professor.....	2,976.00
Helen L. Wikoff.....	Asst. Professor.....	2,256.00
Roscell T. Preston.....	Technical Assistant.....	1,104.00
Sylvanus Conley.....	Technical Assistant.....	960.00
Lelah C. Corcoran.....	Technical Assistant.....	720.00
	Graduate Assistant.....	450.00
	Graduate Assistant.....	450.00
	Graduate Assistant.....	450.00
	Graduate Assistant.....	450.00
	Graduate Assistant.....	450.00

\$ 14,358.00

Physiology

Leonard B. Nice.....	Professor.....	\$ 4,092.00
Raymond J. Seymour.....	Professor.....	3,792.00
A. M. Beile.....	Emeritus Professor.....	1,860.00
Edwin P. Durrant.....	Emeritus Assoc. Professor.....	1,860.00
Fred A. Hitchcock.....	Asst. Professor.....	2,700.00
Howard E. Hamlin.....	Asst. Professor.....	2,508.00
Clayton McPeck.....	Asst. Professor.....	2,388.00
D. W. Ashcraft.....	Instructor.....	2,820.00
R. R. Durant.....	Instructor.....	2,352.00
	Assistant.....	456.00
	Assistant.....	342.00
	Graduate Assistant.....	450.00
	Graduate Assistant.....	450.00
	Student Assistant.....	342.00
	Student Assistant.....	114.00
	Student Assistant.....	114.00
Ruth Stouffer.....	Technical Assistant.....	960.00
Hugh B. McGlade.....	Storekeeper.....	1,632.00
Glenn Scofield.....	Asst. Storekeeper.....	1,104.00

\$ 30,336.00

Surgery and Gynecology

Verne A. Dodd.....	Professor and Chairman.....	\$ 4,092.00
Charles S. Hamilton.....	Emeritus Professor.....	No salary
Fred Fletcher.....	Professor.....	No salary
Isaac B. Harris.....	Professor.....	No salary
Lealie L. Bigelow.....	Assoc. Professor.....	2,616.00
John W. Means.....	Assoc. Professor.....	2,172.00
Phillip J. Reel.....	Assoc. Professor of Gynecology.....	1,932.00
William N. Taylor.....	Assoc. Professor of Genito- Urinary Surgery.....	1,032.00
Luke V. Zartman.....	Asst. Professor.....	1,104.00

Hugh J. Means	Asst. Professor	840.00
Edwin A. Hamilton	Asst. Professor	No salary
Paul H. Charlton	Instructor	1,884.00
Edward H. Wilson	Asst. Professor	476.00
Benjamin Kirkendall	Instructor	300.00
George B. Watson	Assistant	576.00
Louis J. Roth	Assistant	476.00
Judson D. Wilson	Assistant	288.00
E. J. Stedem	Assistant	288.00
Huston F. Fulton	Assistant	192.00
Walter Hamilton	Assistant	180.00
Grace Jordan	Assistant	No salary
Harry E. LeFever	Assistant	600.00
John V. Horst	Assistant	300.00

\$ 19,848.00

Starling-Loving Hospital

Margaret Reilly	Superintendent	\$ 3,060.00
Ruth Perkins	Asst. Director of Nurses and Instructor in Prin. and Prac. of Nursing	1,740.00
Lois Austin	Instructor	1,512.00
	Instructor, part-time	900.00
Gladys Hanes	Operating Room Supervisor	1,392.00
Reva Gardner	Asst. Oper. Room Supervisor	1,224.00
Myrtle Ringer	Night Supervisor	1,452.00
Mary Rase	Asst. Night Supervisor	1,164.00
Roberta Philbrook	Head Nurse	1,392.00
Pauline Evans	Head Nurse	1,344.00
	Head Nurse (3rd ward)	1,344.00
Ruth DeWolfe	Head Nurse	1,224.00
Helen Severns	Head Nurse	1,224.00
Rena White	Head Nurse	1,224.00
Marie Connell	Head Nurse	1,224.00
Charlotte Bennett	Head Nurse	1,224.00
Donna Kerst	Head Nurse	1,224.00
Bona Mayhew	Head Nurse	1,224.00
Ione Sundstrom	Head Nurse	1,164.00
Blanche Skinner	Head Nurse	1,104.00
Anita Williams	Assistant Head Nurse	1,104.00
Josephine Roberts	General Duty Nurse	1,224.00
Mary Anderson	General Duty Nurse	1,164.00
Geraldine Pierce	General Duty Nurse	1,104.00
Wanda Harper	General Duty Nurse	900.00
Lucille Sherwood	General Duty Nurse	900.00
Esther Swendel	General Duty Nurse	900.00
Olwen Evans	General Duty Nurse	900.00
Gladys Rank	General Duty Nurse	900.00
Anna May LeValley	General Duty Nurse	900.00
Freda Prichard	General Duty Nurse	900.00
Nina Bargdill	General Duty Nurse	900.00
Italia Sears	General Duty Nurse	900.00
Louise Kagay	General Duty Nurse	900.00
Doris Fenner	General Duty Nurse	900.00
	Head Nurse	1,344.00
Phillip Knies	Resident Physician	1,000.00
Orville Wright	Resident Physician	1,000.00
Mary L. Bone	Dietitian	1,728.00
Nadine H. Slade	Assistant Dietitian	1,416.00
Bea Bustin	Laboratory Tech. Assistant	1,356.00
Lucille Y. Jacob	Technical Assistant	1,284.00
Ruth Bryan Patton	Technical Assistant	1,188.00
Alice M. Stemen	Technical Assistant	912.00
Mary M. Koch	Technical Assistant	912.00
John R. Forsythe	Part-time Lab. Technician	576.00
Charles Rosenquist	Helper in Brace Shop	864.00
Elma Irene Stemen	Nurses Aide	420.00
Lottie Irwin	Nurses Aide	420.00
Dorothy Converse	Nurses Aide	420.00
Stella Lee	Nurses Aide	420.00
Edna Sadler Flesher	Nurses Aide	420.00
Aliff Wolbert	Nurses Aide	420.00
Thelma McCoy	Nurses Aide	420.00
Marjorie Ward	Nurses Aide	420.00
Mabel Rowe	Nurses Aide	420.00

Dorothy Green	Nurses Aide	420.00
Anna Kline	Nurses Aide	420.00
Patricia Sears	Nurses Aide	420.00
	Nurses Aide	420.00
J. R. Alley	Assistant Resident	300.00
James W. Long	Assistant Resident	300.00
Grant Graves	Assistant Resident	300.00
Tom Lewis	Assistant Resident	300.00
Conrad Kuehn	Assistant Resident	300.00
Charles Bishop	Interne	50.00
P. S. Whiteleather	Interne	50.00
Warren F. Mills	Interne	50.00
F. W. Buoca	Interne	50.00
C. E. Northrup	Interne	50.00
Ervin S. Ross	Interne	50.00
W. S. Flythe	Interne	50.00
Paul W. Hogan	Interne	50.00
Frances Wyne	Interne	50.00
Norma Selbert	Asst. Professor	2,280.00
Jessie Jasper	Anesthetist	2,256.00
Verna Bowyer	Follow-up Nurse and Clinical Patient Supervisor	1,682.00
Elizabeth Simmerman	Chief Clerk and Bookkeeper	1,366.00
Wanda Knox	Historian	1,044.00
Alice Taylor	Clerk	1,104.00
Lelia Evans	Cashier	1,068.00
Lenore M. Adams	Bookkeeper	1,068.00
Margaret Syfert	Admitting Clerk	996.00
Ruth Oldiges	Admitting Clerk	912.00
Josephine Shoaf	Stenographer	972.00
Amber Hammond	Clerk	972.00
Dorothy Young	Telephone Operator	948.00
Bertha Dillon	Telephone Operator	948.00
Harlan McGregor	Student Telephone Operator	912.00
Grace A. Wright	Housemother	912.00
Luretta B. Fitzer	Housemother	912.00
Beatrice Harlow	Housekeeper	804.00
Maude E. Ruth	Seamstress	684.00
Lula F. Porter	Seamstress	684.00
Margaret Jones	Seamstress	636.00
John Long	Orderly	1,176.00
Ben Thomas	Orderly	1,128.00
Ernest Long	Orderly	1,104.00
John D. Puppel	Orderly	684.00
Attilio D. Puppel	Orderly	684.00
Edwin F. Badertscher	Orderly	684.00
Allen Fisher	Orderly	600.00
Elmer M. Kiner	Elevator Operator	744.00
Grant DeWitt	Elevator Operator	684.00
Livingston Wright	Night Janitor	996.00
Jess Coles	Janitor	864.00
W. C. Miller	Janitor	912.00
Lindsay Bozeman	Janitor	864.00
John Rowland	Janitor	864.00
James McIver	Janitor	864.00
J. W. Thomas	Janitor	840.00
Elijah McDavid	Janitor	684.00
Charlotte Thum	Janitress	720.00
Elizabeth Rourke	Janitress	720.00
Lillie Willis	Janitress	576.00
Martha Davis	Janitress	576.00
Rosalie B. Hairston	Janitress	576.00
Clara Dalton	Janitress	576.00
Velma Trent	Janitress	576.00
Clementine Berry	Janitress	576.00
Bertha Mae Trombley	Janitress	576.00
Ivala Bailey	Janitress	576.00
Hazel Preston	Janitress	576.00
Eunice McDavid	Janitress	456.00
H. R. Billington	Cook	1,104.00
James Daniel	Assistant Cook	864.00
Margaret Russell	Assistant Cook	744.00
Margaret Rehms	Assistant Cook	576.00
Sadie Atkins	Pastry Cook	684.00
Sarah Jane Hadden	Assistant Cook	576.00
Gertrude Tolbert	Assistant Cook	576.00

Bessie Shank	Assistant Cook	576.00
Herman H. Morgan	Dishwasher	684.00
Landon Reed	Dishwasher	600.00
James H. Griffin	Kitchen Helper	684.00
Robert Broady	Diet Kitchen Helper	684.00
William Harold Rauch	Diet Kitchen Helper	684.00
Edw. Pence Martin, Jr.	Diet Kitchen Helper	686.00
Thelma Martena	Diet Kitchen Helper	576.00
Doll Carter	Diet Kitchen Helper	576.00
Helen Thomas	Diet Kitchen Helper	576.00
Christine Hamilton	Diet Kitchen Helper	576.00
Mollie Brown	Diet Kitchen Helper	576.00
Mrs. E. L. Brock	Diet Kitchen Helper	576.00
Gussie Wright	Diet Kitchen Helper	576.00
Wilfa Ruth Jackson	Diet Kitchen Helper	576.00
Ruth Degraffenriedt	Diet Kitchen Helper	576.00
Pollie Smith	Diet Kitchen Helper	576.00
Lucy Sloan	Waitress	576.00
Thelma Pullins Meyers	Waitress	576.00
Wanda G. Cochenour	Waitress	576.00
Lena Smith	Waitress	576.00

\$125,138.00

St. Francis Hospital

Theo. C. Allenbach	Interne	\$ 125.00
Morris H. Belinky	Interne	125.00
Darrel D. Bibler	Interne	125.00
John L. Clifton	Interne	125.00
James J. Hamill	Interne	125.00
Albert Kostoff	Interne	125.00
W. H. Pritchard	Interne	125.00
Martin L. Sherman	Interne	125.00
Aaron S. Canowitz	Anesthetist	No salary

\$ 1,000.00
\$306,058.00

Total for the College of Medicine

COLLEGE OF PHARMACY

Clair A. Dye	Dean	\$ 5,256.00
Clarence M. Brown	Asst. Professor	3,408.00
William S. Stevens	Instructor	2,616.00
Charles L. Williams	Instructor	2,112.00
Ewen Gillis	Instructor	1,884.00
	Student Assistant	198.00
	Student Assistant	198.00
	Student Assistant	198.00
	Student Assistant	198.00
Mary Collins	Stenographer	996.00

Total for the College of Pharmacy

\$ 17,124.00

COLLEGE OF VETERINARY MEDICINE

Oscar V. Brumley	Dean	\$ 5,256.00
Willard F. Guard	Professor	5,256.00
Arthur F. Schalk	Professor	4,860.00
Leonard B. Goss	Professor	4,092.00
James D. Grossman	Professor	3,400.00
Walter R. Hobbs	Professor	3,144.00
R. E. Rebrassier	Assoc. Professor	3,192.00
John N. Shoemaker	Assoc. Professor	2,916.00
Walter R. Krill	Instructor	2,616.00
Theodore Fitzgerald	Assistant	1,000.00
Fritz Volkmar	Graduate Assistant	450.00
Kenneth F. Smith	Graduate Assistant	450.00
Marie Combs	Secy. to Dean	1,104.00
Mary A. Walker	Stenographer	1,044.00
Renna A. White	Bookkeeper	1,104.00
E. L. Clements	Technician	1,104.00
William Mollard	Groom	1,212.00
Robert Millington	Groom	1,152.00
Clarence Lester	Groom (9 mos.)	855.00
John H. Knapp	House Surgeon	1,104.00

Total for the College of Veterinary Medicine

\$ 45,379.00

GRADUATE SCHOOL

William McPherson.....	Dean	\$ 7,008.00
Alice A. Moran.....	Secy. to Dean	1,968.00
Catherine Murphy.....	Stenographer	1,104.00
Grace Lowry Moran.....	Assistant to Dean	960.00
Otis C. Dermer.....	Fellow	400.00
Arthur W. Fleming.....	Fellow	400.00
Paul J. Flory.....	Fellow	400.00
Marie Leffer.....	Fellow	400.00
Stuart L. Schoff.....	Fellow	400.00
Oscar W. Rosenzweig.....	Fellow	400.00
Edward C. Simmons.....	Fellow	400.00
Samuel M. Steward.....	Fellow	400.00
Owen A. Thompson.....	Fellow	400.00
Myron V. Anthony.....	Scholar	250.00
Wm. E. F. Conrad.....	Scholar	250.00
Alessandro S. Cr.safulli.....	Scholar	250.00
Ralph W. Cummins.....	Scholar	250.00
Edwin W. Earhart.....	Scholar	250.00
Virgil G. Fulmer.....	Scholar	250.00
Andre Gleyzal.....	Scholar	250.00
Esther L. Grant.....	Scholar	250.00
Leonard L. Henninger.....	Scholar	250.00
Alfred E. Hirschler.....	Scholar	250.00
Helmuth E. L. Kohnke.....	Scholar	250.00
Leslie Lovass.....	Scholar	250.00
George O. Manifold.....	Scholar	250.00
Arthur J. Metzger.....	Scholar	250.00
Paul Laverne Rice.....	Scholar	250.00
Bernard J. Rose.....	Scholar	250.00
John W. T. Suckau.....	Scholar	250.00
Thomas B. Waters.....	Scholar	250.00
James G. Wiegerink.....	Scholar	250.00

Total for the Graduate School.....

\$ 19,390.00

PRESIDENT'S DIVISION

Library

Earl N. Manchester.....	Librarian	\$ 4,860.00
Rita M. Buxton.....	Secy. to the Librarian	1,944.00
Anna M. Green.....	Asst. Accession Librarian	2,100.00
Maud D. Jeffrey.....	Reference Librarian	2,616.00
Alice D. McKee.....	Asst. Reference Librarian	2,100.00
William R. Janeway.....	Asst. Reference Librarian	2,028.00
Gladys J. Capell.....	Librarian Reference Assistant	1,800.00
Bertha M. Schneider.....	Catalog Librarian	2,784.00
Ena Oertli.....	Cataloging Reviser	2,256.00
Maude E. Avery.....	Cataloger	2,100.00
Lillian H. Rose.....	Cataloger	1,812.00
Margaret Oldfather.....	Cataloger	1,116.00
Leah E. Brink.....	Cataloger	1,356.00
Henrietta Tarlson.....	Cataloger	1,356.00
Agnes B. Flanagan.....	Cataloger	1,062.00
Ilse Wilhelmi.....	Supervisor Dept. Libraries	2,352.00
Helen L. Edmondson.....	Librarian—Education	2,172.00
Mildred V. Watson.....	Librarian—Commerce	1,788.00
Ethel M. Miller.....	Librarian—Botany	1,020.00
Gladyce Scott.....	Library Assistant	1,524.00
Ellen Michael.....	Library Assistant	1,500.00
Jane Kintner.....	Library Assistant	1,416.00
Esther Stroedter.....	Library Assistant	1,356.00
Gertrude W. Nesbitt.....	Library Assistant—Law	1,284.00
Lillian Michaelis.....	Library Assistant	1,212.00
Marie Hopkins.....	Library Assistant	1,188.00
Lela A. Sinkey.....	Library Assistant—Medicine	1,104.00
Helen DeSelm.....	Library Assistant—Geology	1,104.00
Eldra Hartley.....	Library Assistant	1,104.00
Beulah A. Parrott.....	Library Assistant—Chemistry	1,080.00
Mary E. Moore.....	Library Assistant	1,044.00
Georgiana Brawley.....	Library Assistant	996.00
Grace G. Scott.....	Library Assistant	996.00
Esther Cartzdafner.....	Library Assistant	996.00

Mildred M. Storck.....	Library Assistant—Pol. Sci..	996.00
Harriet Elliott.....	Library Assistant.....	996.00
Marjorie Cochran.....	Library Assistant.....	972.00
Mariana Schupp.....	Library Assistant.....	972.00
Marian Estep.....	Library Assistant.....	912.00
Beatrice Torbert.....	Library Assistant.....	864.00
Anne McLaughlin.....	Library Assistant.....	864.00
Dorothy E. Krepps.....	Library Assistant—Education.	864.00
Mary Stewart.....	Librarian Assistant.....	744.00
Ellanora Hunt.....	Library Assistant—half time Vet. Med.	432.00
Elmer Whitenack.....	Library Assistant.....	486.00
Jane R. Baker.....	Library Assistant—Lord Hall	432.00
Charles W. Thompson..	Bindery Foreman.....	2,472.00

\$ 69,132.00

Military Science

G. L. Townsend.....	Commandant.....	\$ 480.00
Paul A. Barry.....	Assoc. Professor, Custodian of Military Property and Ad- jutant.....	2,172.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
	Asst. Professor.....	240.00
John Williams.....	Assistant.....	240.00
Dorothy O. Smith.....	Stenographer.....	1,044.00
Elsie Hoover.....	Stenographer.....	996.00
Gustav Bruder.....	Band Leader.....	504.00

\$ 9,516.00

Physical Education—Men

L. W. St. John.....	Professor.....	\$ 4,460.00
Delbert Oberteuffer.....	Professor.....	4,200.00
F. R. Castleman.....	Professor.....	3,408.00
J. W. Wilce.....	Professor.....	1,188.00
Harlan G. Metcalf.....	Assoc. Professor.....	3,408.00
Darwin Hindman.....	Assoc. Professor.....	2,976.00
Samuel H. Cobb.....	Asst. Professor.....	3,144.00
Walter E. Duffee.....	Asst. Professor.....	2,244.00
H. S. Wood.....	Asst. Professor.....	2,244.00
Leo G. Staley.....	Instructor.....	2,568.00
Michael Peppe.....	Instructor.....	2,256.00
Bernard F. Mooney.....	Instructor.....	2,160.00
V. R. Billingsley.....	Assistant.....	1,500.00
Georgia May Croner.....	Stenographer.....	684.00

\$ 36,440.00

Physical Education—Women

Gladys Palmer.....	Asst. Professor and Acting Chairman.....	\$ 2,880.00
Shirley Armstrong.....	Professor.....	2,292.00
Katherine Hersey.....	Asst. Professor.....	2,976.00
Charlotte Winnemore.....	Asst. Professor.....	1,692.00
Esther Gilman.....	Asst. Professor.....	2,256.00
Dorothy Sumption.....	Asst. Professor.....	2,256.00
Emma F. Waterman.....	Asst. Professor.....	2,100.00
Geneva Watson.....	Instructor.....	2,172.00
Jennette A. Stein.....	Instructor.....	1,800.00
Louise Schutz.....	Instructor.....	1,632.00
Hermine Sauthoff.....	Instructor.....	1,536.00

Margaret Gettinger	Assistant	760.00
Alma Volp	Pianist	816.00
Lucy S. Tingley	Stenographer	1,104.00
Mrs. Thomas Riddle	Matron	864.00
Louise Ortman	Maid	972.00
Anna Henry	Maid	684.00
Frank Vari	Laborer	960.00

Total for the President's Division..... \$ 29,752.00
\$144,840.00

ADMINISTRATIVE DIVISION

President's Office

George W. Rightmire	President	\$10,128.00 and house
W. O. Thompson	President Emeritus	4,860.00
J. Lewis Morrill	Vice President	6,840.00
Katherine A. Vogel	Executive Clerk	2,616.00
Clarissa Arndt	Stenographer	1,356.00
Naomi Schwartz	Typist	1,416.00
George W. Eckelberry	Assistant to President	5,844.00
John E. Pryor	Statistician	3,060.00
Miriam Long	Stenographer	1,464.00

\$ 37,584.00

Business Office

Carl E. Steeb	Secy. Board of Trustees and Business Manager	\$ 5,760.00 and house
Katharine C. Taylor	Chief Clerk	1,464.00
June D. Moore	Typist	1,104.00

Purchasing Department

R. M. Royer	Purchasing Agent	\$ 4,188.00
Mary E. Duffy	Stenographer	2,172.00
Katherine R. Mueller	Clerk	1,356.00
Adah Riggins	Stenographer	1,104.00

Accounting Department

Charles A. Kuntz	Comptroller	\$ 4,248.00
Charley F. Miller	Asst. Comptroller	3,408.00
Mary Kraus	Personnel Clerk	2,172.00
Floris D. Hane	Cashier	2,172.00
Marian Evans	Typist	1,104.00
Dwight D. Guerin	Auditor	2,172.00
Florence M. Ford	Bookkeeper	1,212.00
Anna O'Rourke	Stenographer	1,320.00
Clara Appl	Comptometer Operator	912.00
Florence Naile	Bookkeeper	2,172.00
Mildred Scott	Clerk	1,356.00
Martha M. Beggs	Bookkeeper	1,104.00
A. L. White	Inventory Clerk	1,632.00
Samuel T. Price, Jr.	Asst. Inventory Clerk	1,356.00
Edna Fay	Clerk	1,104.00
George H. Siebert	Manager—Print Shop, Book- store, Mailing Department...	4,092.00

\$ 48,684.00

Registrar's Office

Edith D. Cockins	Registrar, University Editor, Alumni Recorder and Secre- tary of the Faculty	\$ 4,488.00
Helen M. Clarke	Assistant Registrar	2,820.00
Elizabeth Pagels	Stenographer	1,104.00
Ethyl Woodbury	Chief Schedule Clerk	2,256.00
Bonnie Woodbury	Chief Transcript Clerk	1,632.00
Ruth Agler	Assistant to Registrar	1,728.00
Betty Bonnet	Assistant to Registrar	1,356.00
Josephine Richardson	Assistant to Registrar	1,284.00
Marguerite Fox	Assistant to Registrar	1,248.00
Betty Peppard	Assistant to Registrar	1,104.00
Dorothea Buckley	Assistant to Registrar	1,056.00
Floy Core	Assistant to Registrar	1,044.00
Rosemary Bowen Widner	Assistant to Registrar	996.00

Doris C. Haines.....	Assistant to Registrar.....	996.00	
Bonnie A. Driggs.....	Assistant to Registrar.....	972.00	
Elinor Cole.....	Assistant to Registrar.....	972.00	
Marjorie Fassig.....	Assistant to Registrar.....	972.00	
Ann Carr Carter.....	Assistant to Registrar.....	972.00	
Margaret Bazler.....	Assistant to Registrar.....	972.00	
Betty deBruin Shelton.....	Assistant to Registrar.....	972.00	
Ruth Evans.....	Assistant to Editor.....	1,536.00	
Mildred F. Orwig.....	Assistant to Editor.....	1,856.00	
Dorothy Sinky.....	Assistant to Editor.....	1,188.00	
Marguerite Buchanan.....	Recorder.....	1,188.00	
			\$ 34,212.00
<i>Entrance Board</i>			
Bland L. Stradley.....	University Examiner and Asst. Professor of Education.....	\$ 4,092.00	
Howard C. Ginn.....	Asst. University Examiner.....	2,388.00	
Mary E. Morris.....	Asst. University Examiner.....	1,968.00	
Adeline Underwood.....	Clerk.....	1,104.00	
Leona Freshwater.....	Stenographer.....	1,044.00	
Marie Mincks.....	Stenographer.....	972.00	
			\$ 11,568.00
<i>News Bureau</i>			
Harold K. Schellenger.....	Director.....	\$ 2,100.00	
Josephine B. Reed.....	Clerk.....	1,248.00	
			\$ 3,348.00
<i>Dean of Men</i>			
Joseph A. Park.....	Dean of Men.....	\$ 3,792.00	
Fred J. Milligan.....	Asst. Dean of Men.....	2,208.00	
Margie Hoffman.....	Stenographer.....	1,104.00	
Agnes M. Gordon.....	Auditor Student Organizations.....	792.00	
			\$ 7,896.00
<i>Dean of Women</i>			
Ether Allen Gaw.....	Dean of Women.....	\$ 3,792.00	
Grace S. M. Zorbaugh.....	Associate Dean.....	3,228.00	
Mrs. Grace P. Weiss.....	Assistant to Dean.....	1,856.00	
Mary M. Gordon.....	Assistant to Dean.....	972.00	
Mary Hinchey.....	Stenographer.....	912.00	
			\$ 10,260.00
<i>Stores and Receiving</i>			
F. E. Jones.....	Director.....	\$ 3,576.00	
Blanche Sullivan.....	Clerk.....	1,680.00	
Margaret Schureman.....	Clerk.....	1,104.00	
Lucille Moore.....	Typist.....	972.00	
Dwight Milhone.....	Storekeeper.....	996.00	
James Lawson.....	Checking Clerk.....	1,632.00	
Frank Langworthy.....	Laborer.....	1,284.00	
Irven C. Brown.....	Laborer.....	1,104.00	
Roy Burgett.....	Laborer.....	1,104.00	
Charles F. Reasoner.....	Tool Room Keeper.....	1,212.00	
			\$ 14,664.00
<i>Hospital Stores</i>			
Lowell H. Ruff.....	Asst Storekeeper and Pharmacist.....	\$ 2,064.00	
Robert H. Bower.....	Pharmacist.....	1,718.00	
Richard McClarren.....	Pharmacist.....	1,680.00	
Elizabeth Zeier.....	Stenographer.....	1,044.00	
John E. Swain.....	Laborer.....	1,104.00	
			\$ 7,608.00
<i>Telephone Exchange</i>			
Katherine Napier.....	Telephone Operator.....	1,856.00	
Gertrude Hammell.....	Telephone Operator.....	1,044.00	
Margaret O'Neill.....	Telephone Operator.....	996.00	
Anne Cronin.....	Telephone Operator.....	912.00	
			\$ 4,808.00

Mailing Department

Winifred Emde	Distribution Clerk	\$ 1,248.00
G. J. Hoesch.....	Clerk	1,152.00
Ernest Ford	Mail Carrier	1,248.00

\$ 3,648.00
\$183,780.00

Total for the Administrative Division.....

PHYSICAL PLANT

Engineer's Office

William C. McCracken..	Chief Engineer	\$ 4,860.00
Charles E. Morrow.....	Asst. Supt. Bldgs. and Grounds.	4,440.00
Charles Feil	Refrigeration Mechanic	2,004.00
Earl R. Cohee.....	Clerk	2,040.00
Mary Krautner	Stenographer	1,286.00
Ruth Distelzweig.....	Stenographer	1,020.00

\$ 15,600.00

Betterment of Buildings—Carpenters

John Kraner	Foreman	\$ 2,486.00
E. I. Martin.....	Carpenter	1,944.00
Charles Bleach	Carpenter	1,944.00
W. E. Steel.....	Carpenter	1,944.00
A. H. Sipple.....	Carpenter	1,944.00

\$ 10,212.00

Betterment of Buildings—Painters

Max Lehman	Foreman	\$ 1,944.00	and house
Earling Howard.....	Painter	1,716.00	
Otis Betts	Painter	1,716.00	
James Brain	Painter	660.00	

\$ 6,086.00

Betterment of Buildings—Tinner's

H. R. Johnson.....	Tinner	\$ 1,932.00
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\$ 1,932.00

Light, Heat and Power—Generation

W. H. Case.....	Asst. Chief Engineer.....	\$ 2,088.00
Ross Smeltzer	Maintenance Mechanic	1,752.00
George Nye	Steamfitter—Boilerman	1,800.00
H. P. Cassidy.....	Boiler Repairman Helper.....	1,284.00
John O'Rourke	Clerk and Timekeeper.....	1,856.00
William Anderson	Craneman	1,764.00
Thomas Finley	Crane Helper	1,248.00
Robert Huddleston	Engineer	1,764.00
Charles Dick	Engineer	1,764.00
Joseph Temple	Engineer	1,764.00
Joseph Dill	Stationary Engineer	1,728.00
Frank Asher	Fireman	1,464.00
Clarence Snider	Fireman	1,464.00
William P. Reed.....	Fireman	1,464.00
S. Lowery	Fireman—Pumpman	1,464.00
J. L. Johnston.....	Pumpman	1,440.00
LeRoy V. Roberts.....	Pumpman	1,224.00
	Fireman's Helper	1,224.00
C. L. Mincer.....	Fireman's Helper	1,224.00
D. Winters	Fireman's Helper	1,224.00
H. J. Roberson.....	Ashwheeler	1,224.00
Domonic Bennedetto.....	Ashwheeler	1,224.00
William D. Moody.....	Ashwheeler	1,224.00
Charles Woodford.....	Laborer	1,368.00
Frank High	Laborer	1,224.00
Norman Thompson.....	Laborer	1,212.00
Harry Glass.....	Laborer	1,200.00
	Student Chemist	480.00
J. Fredo	Laborer (retired)	360.00

\$ 40,020.00

Light, Heat and Power—Electricians

George Dillahunt.....	Foreman	\$ 1,956.00	
Elmer Cavender	Electrician	1,848.00	
Glenn Stoodly	Electrician	1,752.00	
Etnair Lanning	Electrician	1,752.00	
C. T. Fippin	Asst. Electrician	1,752.00	
Earl Achey	Asst. Electrician	1,596.00	and house
Robert Murphy	Handy Man	1,824.00	
			\$ 12,480.00

Light, Heat and Power—Machinists

John P. Covan.....	Master Mechanic	\$ 2,160.00	
Arthur Peglar	Mechanic	1,536.00	
Myron M. Rankin.....	Electrician	1,752.00	
B. A. LeBay.....	Machinist Helper	1,296.00	
I. C. Reasoner.....	Blacksmith	1,404.00	
Charles Reasoner	Blacksmith's Helper	1,212.00	
			\$ 9,360.00

Light, Heat and Power—Steamfitters and Plumbers

George E. Shepherd....	Foreman	\$ 2,448.00	
John Schweizer	Night Troublemaker	1,932.00	
S. R. Sher	Heat Regulating Man.....	1,728.00	
Henry C. Herdt.....	Steamfitter	2,004.00	
Mike Yeager	Steamfitter	1,848.00	
C. Knoblauch	Steamfitter Helper	1,500.00	
Michael J. Devlin.....	Engineman—Power and Refrig.	1,620.00	
	Fireman (7 mos.)	840.00	
Earl Anthony	Plumber	2,004.00	
Polk J. Tennant.....	Plumber	2,004.00	
E. E. Insko.....	Plumber's Assistant	1,884.00	and house
Ralph Bobb	Plumber's Assistant	1,644.00	
Oriell Howells	Plumber's Apprentice	1,080.00	
			\$ 22,536.00

Police and Watchmen

William North	Day Policeman	\$ 1,452.00	
H. S. Brown	Night Policeman	1,344.00	
Charles G. Kalb.....	Policeman	1,344.00	
O. D. Conaway.....	Night Supervisor	1,344.00	
Monroe Walters	Police and Watchman.....	1,200.00	
H. M. Cole.....	Night Watchman	1,200.00	
Solomon D. Isennagle...	Night Watchman	1,200.00	
Michael J. Durkin.....	Night Watchman	1,200.00	
Ellis Belcher	Night Watchman	1,200.00	
Lewis J. Dale.....	Night Watchman	1,200.00	
Milton C. Rainier.....	Night Watchman	1,200.00	
Cary M. Huston.....	Night Watchman	1,200.00	
			\$ 15,084.00

Roads and Grounds

Paul H. Elleman.....	Civil Engineer	\$ 2,700.00	and house
Robert Graham.....	Engineer's Helper	1,296.00	and house
Adolf Singenstreu	Laborer	1,200.00	and house
John Bugna	Laborer	1,200.00	
Carl Rickerson	Laborer	1,248.00	
Felix Coletta	Laborer	1,200.00	
Paul Pinther	Laborer	1,140.00	
John Birle	Laborer	1,140.00	
Thomas E. Fraggott....	Laborer	1,140.00	
A. Chesbro	Laborer	1,140.00	and house
L. Stewart	Laborer	1,068.00	
John Rhone	Laborer	1,068.00	
J. Hobart	Laborer (retired)	360.00	
			\$ 15,900.00

Roads and Grounds—Stone Laboratory—Caretakers

Theodore Phillips	Caretaker	\$ 1,500.00	and house
Ernest Miller	Assistant Caretaker	1,380.00	
			\$ 2,880.00

Roads and Grounds—Garage

Howard McDonald.....	Auto Mechanic	\$ 1,608.00
William J. Murray.....	Auto Painter	1,716.00
J. McKinley Stewart.....	Laborer	1,440.00
Leo Moran	Asst. Auto Mechanic.....	1,260.00
C. D. Lowery.....	Laborer	1,200.00
Pearl E. Watson.....	Bus Driver	1,080.00

\$ 8,304.00

Roads and Grounds—Landscape Gardeners

John E. Hussey.....	Landscape Gardener	\$ 2,100.00
Harold Esper	Asst. Landscape Gardener.....	1,800.00
Frank McDonald	Gardener	1,140.00
Lewis J. Feiber.....	Laborer	1,140.00
Joseph McGuire	Laborer	1,140.00

\$ 7,320.00

Janitors

A. O. Kaiser.....	Supt. Janitor Service	\$ 2,364.00
Cecil C. Dysart.....	Natatorium Orderly	1,392.00
Jay J. Farrell.....	Handyman	1,392.00
C. M. Hicks.....	Repairman and Handyman.....	1,344.00
Thurman W. Cann.....	Janitor	1,440.00
W. J. Whalen.....	Janitor	1,260.00
Willis Abbott.....	Janitor	1,200.00
Lawrence Barnett	Janitor	1,200.00
Clell R. Barton.....	Janitor	1,200.00
Charles Bentz.....	Janitor	1,200.00
Earl M. Bilderback.....	Janitor	1,200.00
Thad S. Blackwood.....	Janitor	1,200.00
Dan Brock.....	Janitor	1,200.00
J. R. Butler.....	Janitor	1,200.00
Pasquale Caldararo.....	Janitor	1,200.00
Domonick Capretta.....	Janitor	1,200.00
Fred Cardosi.....	Janitor	1,200.00
Charles Carter.....	Janitor	1,200.00
William Cavanaugh.....	Janitor	1,200.00
Harry Chantler.....	Janitor	1,200.00
H. Clemons.....	Janitor	1,200.00
William E. Conant.....	Janitor	1,200.00
John Conti.....	Janitor	1,200.00
John M. Conti.....	Janitor	1,200.00
F. B. Cross.....	Janitor	1,200.00
William Daehler.....	Janitor	1,200.00
Benjamin F. Davis.....	Janitor	1,200.00
Perry R. Davis.....	Janitor	1,200.00
Joseph H. Dickson.....	Janitor	1,200.00
J. E. Doebele.....	Janitor	1,200.00
C. M. Fesler.....	Janitor	1,200.00
Joe Forcheski.....	Janitor	1,200.00
August J. Frank.....	Janitor	1,200.00
Clifford Gabert.....	Janitor	1,200.00
William Goff.....	Janitor	1,200.00
Philip W. Gordon.....	Janitor	1,200.00
A. D. Grayson.....	Janitor	1,200.00
George R. Grover.....	Janitor	1,200.00
James E. Harrington.....	Janitor	1,200.00
Fred Henkel.....	Janitor	1,200.00
Fred Henning.....	Janitor	1,200.00
Robert E. Hillery.....	Janitor	1,200.00
C. A. Hopkins.....	Janitor	1,200.00
Will G. Howard.....	Janitor	1,200.00
John H. Jaeger.....	Janitor	1,200.00
L. F. Jordan.....	Janitor	1,200.00
Herman Kaufman.....	Janitor	1,200.00
Patrick J. Keenan.....	Janitor	1,200.00
Charles E. Klinck.....	Janitor	1,200.00
James H. Kramer.....	Janitor	1,200.00
Charles G. Lane.....	Janitor	1,200.00
John Lapaty.....	Janitor	1,200.00
George N. Latremore.....	Janitor	1,200.00
Edward J. Long.....	Janitor	1,200.00
John S. Long.....	Janitor	1,200.00
Alexander McCall.....	Janitor	1,200.00

John G. McCartney.....	Janitor	1,200.00	
Lawrence J. McKenna.....	Janitor	1,200.00	
John A. McLain.....	Janitor	1,200.00	
Michael J. McNamara.....	Janitor	1,200.00	
Peter J. Marquette.....	Janitor	1,200.00	
James Merrill	Janitor	1,200.00	
Fred Moore	Janitor	1,200.00	
Harry E. Munk.....	Janitor	1,200.00	
George W. Newman.....	Janitor	1,200.00	
Walter Penn	Janitor	1,200.00	
George Perkins	Janitor	1,200.00	
Joseph M. Peyton.....	Janitor	1,200.00	
Henry Renz	Janitor	1,200.00	
Joseph Schrader	Janitor	1,200.00	
C. M. Shelton.....	Janitor	1,200.00	
Thomas Scott	Janitor	1,200.00	
Elmer E. Smith.....	Janitor	1,200.00	
Oliver Smith	Janitor	1,200.00	
W. W. Smith.....	Janitor	1,200.00	
Forrest Spencer.....	Janitor	1,200.00	
Ray D. Stewart	Janitor	1,200.00	
J. F. Then	Janitor	1,200.00	
Arch F. Thomas	Janitor	1,200.00	
William Todd	Janitor	1,200.00	
John Tordiff	Janitor	1,200.00	
Albert N. Tracy	Janitor	1,200.00	
John B. Truitt.....	Janitor	1,200.00	
Edward J. Tyne.....	Janitor	1,200.00	
Irvin L. Walker	Janitor	1,200.00	
John M. Wallace	Janitor	1,200.00	
Louis E. Walters.....	Janitor	1,200.00	
Weston W. West.....	Janitor	1,200.00	
William H. Williams.....	Janitor	1,200.00	
William Wolfe	Janitor	1,200.00	
James Gormley	Janitor	1,140.00	
Job B. Woodley.....	Janitor	1,140.00	
Robert Sams	Janitor	480.00	
Earl Bell	Window Washer	1,200.00	
L. A. Hall.....	Window Washer	1,200.00	
Nelson Weiler	Floor Waxer	1,200.00	
Edgar McGhee.....	Floor Waxer	1,200.00	
Homer C. Batey.....	Towel Man	1,140.00	and house
W. Curry	Janitor (retired)	360.00	
E. J. Nutt.....	Janitor (retired)	360.00	
M. F. Cooney.....	Janitor (retired)	360.00	
Grace Nickens	Janitress	960.00	
Clara Derflinger	Janitress	912.00	
Viola Parsley	Janitress	912.00	
Mabel Cornett	Janitress	912.00	
Nellie A. Rhoades.....	Janitress	852.00	
Alice Thompson	Janitress	840.00	
Hettie Hampton	Janitress	840.00	
Lou Cornett	Janitress (retired)	300.00	
Hattie Lake	Matron Rest Room	900.00	
Olaf Christianson	Elevator Operator	720.00	
Frank T. Wells.....	Elevator Operator	720.00	
Francis M. Sedgwick.....	Elevator Operator	720.00	
			\$129,360.00

Laundry

Frank Carpenter	Laudry Foreman	\$ 1,596.00	
Oscar O. Beidelman.....	Laudrerer	1,248.00	
Clara Williams	Laundress	840.00	
Dora Henry	Laundress	840.00	
May Rees	Laundress	840.00	
Elizabeth Westenhaver.....	Laundress	804.00	
Mayme Becker	Laundress	804.00	
Maudie Norris	Laundress	804.00	
			\$ 7,740.00

University Architect

H. Dwight Smith.....	Professor of Architecture.....	\$ 6,216.00	
H. F. Reichard.....	Chief Draftsman	2,400.00	
			\$ 8,616.00
Total for the Physical Plant.....			\$313,380.00

MISCELLANEOUS AND ROTARY BUDGETS

F-9 Farm Marketing

C. R. Arnold.....	Assoc. Professor	\$ 1,308.00
George F. Henning.....	Asst. Professor	720.00
John H. Sitterley.....	Instructor	2,250.00
Elsie E. Long.....	Statistician	912.00
Kathleen Cooney.....	Stenographer	972.00

\$ 6,168.00

F-9 Bureau of Business Research

Spurgeon Bell.....	Director and Professor.....	\$ 5,844.00
Willis Wissler.....	Professor	2,220.00
L. H. Grinstead.....	Professor	5,616.00
Viva B. Boothe.....	Assoc. Professor	4,092.00
Howard Brunzman.....	Asst. Professor	3,516.00
W. D. Hooper.....	Research Associate	1,800.00
George Jones.....	Research Assistant	1,104.00
James C. Yocum.....	Research Assistant	1,632.00
Erla Wombold.....	Stenographer	1,800.00
Lucille C. Hanesworth.....	Stenographer	1,104.00
Lillian Hacker.....	Stenographer	972.00
Margaret Leer.....	Typist	1,104.00
Helen Hanesworth.....	Mimeograph Operator	804.00

\$ 31,668.00

Contracts to be made at the above annual rates for the period July 1, 1933 to December 31, 1933 only.

F-9 Commerce Extension

Thomas L. Kibler.....	Director and Professor.....	\$ 4,860.00
Charles H. Chase.....	Asst. Professor	4,092.00
Milo Kimball.....	Asst. Professor	3,792.00
J. Weldon Jones.....	Asst. Professor	1,332.00
William E. Dickerson.....	Asst. Professor	3,624.00

\$ 17,700.00

F-9 Bureau of Special Education

Charles Scott Berry.....	Director and Professor of Psychology	\$ 7,008.00
Irene E. Kinley.....	Assistant to Director.....	1,800.00

\$ 8,808.00

F-9 Engineering Experiment Station

Homer M. Faust.....	Senior Research Engineer....	\$ 1,908.00
George A. Loomis.....	Sen. Res. Engineer, half time.	850.00
F. A. Young.....	Equipment Custodian	1,104.00

\$ 3,862.00

Farm Rotary

Flo Bailey.....	Stenographer half-time	\$ 498.00
Margaret Wassem.....	Stenographer part-time	408.00
Ruth L. Smith.....	Stenographer	972.00
Edna M. Yocke.....	Stenographer half-time	486.00
Frances Behymer.....	Stenographer half-time	498.00

\$ 2,862.00

Dental Clinic

D. P. Snyder.....	Professor	\$ 1,632.00
C. W. Strosnider.....	Asst. Professor	2,100.00
R. D. McFarland.....	Instructor	2,100.00
Wendell D. Postle.....	Instructor	1,356.00
Wilbur L. Marshall.....	Instructor	1,104.00
Joel G. Bernhard.....	Instructor	960.00
Carl O. Boucher.....	Instructor	768.00
O. O. Mobberly.....	Supt. of Laboratories	3,060.00
Emma Smith.....	Technical Assistant	768.00
Nora Moore.....	Technical Assistant	768.00
Edna Wallace.....	Stenographer	1,104.00
Allie F. Harness.....	Clerk	960.00
Virginia Moore.....	Clerk	912.00
Estelle Reber Nagel.....	Clerk	912.00
Sue Merrill.....	Janitress	804.00

\$ 19,308.00

Photography

F. W. Davis.....	Instructor	\$ 240.00
George S. Wolfram.....	Photographer	450.00

\$ 690.00

Clinic

Wm. N. Taylor.....	Assoc. Professor	\$ 1,320.00
Katherine Worth.....	Technical Assistant	720.00
Grace Jordan.....	Assistant	380.00
George B. Watson.....	Assistant	380.00

\$ 2,800.00

Dispensaries

Addie Burris.....	Maid	\$ 288.00
Mary Worth.....	Assistant	240.00

\$ 528.00

Starling-Loving Hospital

Harry L. Reinhart.....	Pathologist	\$ 3,216.00
Hugh J. Means.....	Consulting Radiologist	1,032.00
Carl L. Spohr.....	Clinical Pathologist	360.00
Emilie Kaiser.....	Anesthetist	1,632.00
Faye Irvin.....	Technician	1,632.00
Carl P. Efler.....	Technical Assistant	180.00
John Francis Logue.....	Orderly	684.00
Oscar S. Peterson.....	Mechanic	2,256.00
Ruth Westlake.....	Student Relief Clerk.....	576.00
John T. Devine.....	Student Relief Clerk.....	576.00
Mary Williams.....	Clerk	300.00

\$ 12,444.00

Student Medical Service

	Director	\$ 3,792.00
M. F. Osborn.....	First Assoc. Director.....	3,408.00
James M. Foley.....	Associate Physician.....	2,832.00
Shirley Armstrong.....	Third Assoc. Director.....	1,116.00
Charlotte Winnemore.....	Asst. Professor.....	1,140.00
John W. Wilce.....	Assoc. Professor.....	1,884.00
James A. Beer.....	Assoc. Physician.....	1,884.00
William A. Humphrey.....	Assistant Physician.....	1,356.00
Lucille Young.....	Nurse	1,884.00
Dolores Stoecklein.....	Assistant Nurse.....	1,152.00
Maud M. Eckhardt.....	Clerk	1,320.00
Margaret Cahill.....	Stenographer	972.00

\$ 22,740.00

Stores and Receiving—General Store Room

Wilma L. Murtha.....	Stenographer	\$ 1,188.00
Barbara Seaman.....	Clerk	972.00
Charles Pugh.....	Laborer	1,416.00
Joseph Paquin.....	Laborer	1,104.00
Harry Sanders.....	Laborer	1,104.00
Floyd Allen.....	Laborer	996.00
J. Carl Adair.....	Laborer	996.00
Beatrice White.....	Stenographer	996.00

\$ 8,772.00

Stores and Receiving—Laboratory Supply Store

C. W. McClintock.....	Storekeeper	\$ 3,408.00
Clyde Minto.....	Bookkeeper	1,632.00
Clara Fleischer.....	Clerk	1,356.00
Stenna A. Hiler.....	Clerk	1,104.00
L. S. Gormley.....	Pharmacist	2,352.00
H. W. Miller.....	Pharmacist	2,172.00
Frank D. Brill.....	Pharmacist	2,028.00
Leslie W. Rees.....	Pharmacist	1,992.00
Fred L. Williams.....	Pharmacist	1,932.00
Donald C. Van Dyke.....	Pharmacist	1,716.00
Aden L. Duffee.....	Pharmacist	1,452.00
R. B. Leonard.....	Glassblower	2,148.00
William E. Leonard.....	Glassblower's Helper	1,452.00
H. L. Allison.....	Laborer	1,572.00
Amaza Sells.....	Laborer	1,152.00

James A. Shockley.....	Laborer	1,104.00
C. C. Lloyd.....	Laborer	1,104.00
Raymond Roush.....	Laborer	972.00
Donald Morgan.....	Laborer	972.00
Scott Dawson.....	Laborer	912.00
George Morris.....	Towel Man	1,104.00
Amos Luckhaupt.....	Apparatus Custodian	1,884.00

\$ 35,520.00

University Bookstore

Marguerite		
Hoopingartner	Bookkeeper	\$ 1,632.00
Walter C. Grauman.....	Stock Clerk	1,248.00
Eileen Morrissey	Stenographer	1,104.00
Mary BeVier	Clerk	912.00
Helen Neunherz	Clerk	804.00

\$ 5,700.00

University Press

George H. Siebert.....	Bookstore Manager (See Business Office)	
George M. Ginn.....	Printer	\$ 3,036.00
Richard Grimes	Bookkeeper	1,356.00

\$ 4,392.00

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Upon motion of Mr. Caton, seconded by Mr. Laybourne, the President was authorized to make such minor adjustments in the budget as may be found necessary due to typographical errors or other omissions.

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Thereupon the Board adjourned to meet August 18th, 19th, and 20th, 1933, at Gibraltar Island, Ohio.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Gibraltar Island, August 18, 1933.

The Board of Trustees met at Gibraltar Island, Ohio, at 4:00 p. m., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Julius F. Stone, Lawrence E. Laybourne, and Harry A. Caton.

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The minutes of the last meeting were approved.

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Vice-President Morrill presented the following recommendations as prepared by President Rightmire, which, upon motion of Mr. Stone, seconded by Mr. Caton, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Agronomy</i>			
H. L. Borst	Professor	July 1, 1933	\$ 1,428.00
<i>Animal Husbandry</i>			
R. R. Starbuck	Laborer	July 31, 1933	996.00
<i>Dairy Technology</i>			
Thomas A. McMaster	Grad. Assistant	Au Qr.	450.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
B. M. Sturgis	Grad. Assistant	Au Qr.	450.00
O. F. Grummitt	Grad. Assistant	Au Qr.	450.00
Elizabeth LaRue	Grad. Assistant	Au Qr.	450.00
G. W. Vogelgesang	Grad. Assistant	Au Qr.	450.00
<i>Geology</i>			
Edgar L. Stephenson	Grad. Assistant	Au Qr.	450.00
<i>College of Education</i>			
<i>Administration</i>			
Eleanor T. Henderson	Clerk	Aug. 15, 1933	1,188.00
<i>Music</i>			
Helen F. Stone	Instructor (part-time)	Oct. 1, 1933	450.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Louise Kagay	Gen. Duty Nurse	July 1, 1933	900.00
Mary Anderson	Gen. Duty Nurse	Aug. 1, 1933	1,164.00
J. R. Alley	Asst. Resident	Aug. 1, 1933	300.00
<i>Surgery</i>			
Benj. R. Kirkendall	Instructor	July 1, 1933	300.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
David Bailey	Laborer	Aug. 1, 1933		\$ 996.00

<i>Dairy Technology</i>				
Lawrence A. Little	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>Horticulture and Forestry</i>				
Leon Havie	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Bruce H. Head	Laborer	July 1 to Sept. 1, 1933		37.50 mo.
Leslie Petri	Laborer	July 1 to Oct. 1, 1933		37.50 mo.
Conrad Link	Laborer	July 1, 1933		37.50 mo.
Harold Robertson	Laborer	Sept. 1, 1933		37.50 mo.
E. W. McElwee	Laborer	Oct. 1, 1933		37.50 mo.
Wilfred Purdy	Laborer	Oct. 1, 1933		37.50 mo.
<i>Rural Economics</i>				
Elzer D. Tetreau	Assoc. Professor	July 1, 1933, for 1 mo.		284.00 period
Elzer D. Tetreau	Assoc. Professor	Aug. 1 to Dec. 31, 1933		No salary
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
John R. Dick	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Arthur W. Deem	Instructor	Su. Qr.	1st term, Su. Qr.	150.00 for 1st term
<i>Chemistry</i>				
William M. Dix	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Ronald A. Spacht	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Ernest Bowerman	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
T. B. Douglas	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>English</i>				
Marion Landis	Instructor	Au. Qr.	Au.Wi.Sp.	No salary
<i>Mathematics</i>				
William E. Cox, Jr.	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Paul M. Hummel	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Louis D. Rodabaugh	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Wilbur J. Robinson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Emerson D. Jenkins	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Edward L. Walters	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Elson H. Bailey	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
William A. Patterson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
William A. Palm	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>Philosophy</i>				
Quinter M. Lyon	Assistant	Au. Qr.	Au.Wi.Sp.	855.00
<i>Phonetics</i>				
Jack C. Cotton	Assistant	Au. Qr.	Au.Wi.Sp.	765.00
<i>Physics and Astronomy</i>				
Austin D. Sprague	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
John H. Moore	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Russell W. Mebs	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Martin S. Maier	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
G. A. Rosselot	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Howard J. Fralish	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Paul E. Shearin	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Herbert M. Strong	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Samuel J. Simmons	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Wendell B. Steward	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Neil Shawhan	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Paul E. Stanley	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Charles A. Whitmer	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Volney Wilson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
William C. Sears	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Howard Maxwell	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
John S. V. Allen	Asst. to Chairman	July 1, 1933, for 1 mo.		95.00 period
Roma Gaskill Curry	Observatory Asst.	July 1, to Aug. 31, 1933		74.00 period
William H. Otto	Observatory Asst.	Sept. 1, 1933	Au.Wi.Sp.	370.00 period

<i>Political Science</i>				
Dayton E. Heckman	Assistant	Au. Qr.	Au.Wi.Sp.	954.00
Henry Janzen	Assistant	Au. Qr.	Au.Wi.Sp.	954.00
<i>College of Commerce and Administration</i>				
<i>Social Administration</i>				
Richard Steinmetz	Instructor	July 1, 1933	Su.Au.Wi.Sp.	No salary
<i>College of Education</i>				
<i>Administration</i>				
Eleanor T. Ludeman	Clerk	Aug. 15, 1933		1,188.00
<i>Bureau of Educational Research</i>				
Edgar Dale	Asst. Professor	Oct. 1, 1933	Au.Wi.Sp.	3,408.00
F. Hillis Lumley	Research Assoc.	July 1, 1933		3,216.00
Elizabeth Watson	Research Assoc.	July 1 to Nov. 1, 1933		958.32 period
Hazel Gibbony	Stenographer	July 1, 1933		1,104.00 period
Helen S. Pryor	Stenographer	July 1 to Nov. 1, 1933		368.00 period
(Above salaries to be paid from Payne Fund—Rotary No. 7620)				
Florence Lord	Clerk	July 1, 1933		1,104.00
(Salary to be paid from Rotary No. 8148—Journal of Higher Education)				
<i>Education</i>				
Clarke L. Foster	Instructor	Su. Qr.	Su.	1,680.00
(This is a continuation of the contract in accordance with action of December 12, 1932. No provision was made on the original budget for 1933-1934.)				
<i>Music</i>				
Maxine Powell	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>Psychology</i>				
Robert H. Bruce	Instructor	Au. Qr.	Au.Wi.Sp.	1,740.00
Maurice E. Troyer	Instructor	Su. Qr.	Su. Wi.Sp.	1,740.00
Frank N. Stanton	Assistant	Su. Qr.	Su.Au. Sp.	1,000.00
Elmer B. Royer	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Horace Champney	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
William Schwarzbek	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Dorothy Adkins	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Francis Hibler	Assistant	Su. Qr.	Su.Au.Wi.	1,000.00
J. Kenneth Little	Assistant	Su. Qr.	Su.Au.Wi.	975.00
John E. Wenrick	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Kenneth H. Baker	Assistant	Au. Qr.	Au.Wi.Sp.	1,000.00
Carroll L. Shartle	Assistant	Au. Qr.	Au.Wi.Sp.	975.00
W. Jaffray Cameron	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Isabelle Wagner	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Roger Bellows	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Solomon D. Evans	Student Assistant	Su. Qr.	Su.Au.Wi.Sp.	228.00
<i>University School</i>				
Harry H. Giles	Asst. Professor English Education	Au. Qr.	Au.Wi.Sp.	2,700.00
Mary E. Albright	Instructor Fine Arts Education	Au. Qr.	Au.Wi.Sp.	2,000.00
<i>Elementary School</i>				
*Catharine M. Williams	Instructor in sixth grade	Au. Qr.	Au.Wi.Sp.	2,052.00 payable in 9 installments
*Blanche Kent	Instructor in first grade	Au. Qr.	Au.Wi.Sp.	1,854.00 payable in 9 installments
*Nelle Morris	Instructor in second and third grades	Au. Qr.	Au.Wi.Sp.	1,854.00 payable in 9 installments
(Above salaries payable from A-1 appropriation for the Elementary School)				
*Lois Kirkpatrick	Part-time Instructor in 4th and 5th grades	Au. Qr.	Au.Wi.Sp.	1,368.00 payable in 9 installments
(\$230 to be paid from A-1 appropriation for Elementary School and the balance \$1138 from that portion of fees set aside for salary purposes.)				
*(Above appointments to be substituted for those recommended at the meeting of the Board on July 24, 1933.)				
Constance Loomis	Part-time instructor in Kindergarten	Au. Qr.	Au.Wi.Sp.	1,233.00 payable in 9 installments
(\$100 to be paid from A-1 appropriation for Elementary School and the balance, \$1133 from that portion of fees set aside for salary purposes.)				

Margaret S. Millar	Instructor in Fine and Ind. Arts in the Elementary grades	Au. Qr.	Au.Wi.Sp.	1,800.00 payable in 9 installments
(Salary to be paid from elementary school fees set aside for salary purposes.)				
Florence E. Moore	Part-time Secretary	Au. Qr.	Au.Wi.Sp.	75.00 mo. for 9 mos.
(Salary to be paid from elementary school fees set aside for salary purposes.)				
<i>College of Engineering Administration</i>				
Robertine Rittinger	Stenographer	July 1, 1933, for 1 mo.		80.00 period
<i>Engineering Drawing</i>				
John M. Russ	Assoc. Professor	Au. Qr.	Au.Wi.Sp.	No salary
<i>College of Medicine Medical and Surgical Research</i>				
Malcolm M. Hargraves	Asst. Resident	July 1, 1933		300.00
Louis E. Barron	Asst. Resident	July 1, 1933		300.00
Florence Melvin	Medical Illustrator	July 1, 1933		400.00
Versa V. Cole	Research Assistant	Sept. 1, 1933		1,800.00
Mary E. Frame	Stenographer	Aug. 21, 1933		1,104.00
<i>Pathology</i>				
Mary H. Oliver	Research Assistant	July 1, 1933		1,000.00
<i>Surgery</i>				
Edward T. Kirkendall	Instructor	July 1, 1933	Su.Au.Wi.Sp.	300.00
<i>Starling-Loving Hospital</i>				
Frances Welker	Assistant Operating Room Supervisor	July 1, 1933 for 1 mo.		100.00 period
Martha Balthaser	Part-Time Instructor	Aug. 1, 1933	Su.Au.Wi.Sp.	900.00
Lucille Keater	General Duty Nurse	July 1, 1933		900.00
Mollie Kloth	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Hazel Kashner	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Alma Hutchins	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Frances Hann	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Mary Green	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Jennie Evans	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Eilleen Duer	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Ruth Dowler	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Anne Besse	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Flossie Bechdolt	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Etta Basiger	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Corrinne Scott	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Edna Blackburn	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Josephine Reith	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Irene Koons	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Eliza Rodgers	Part-time General Duty Nurse	July 1 to Sept. 1, 1933		25.00 for July 15.00 for Aug.
Rose Grove	Part-time General Duty Nurse	July 1, 1933, for 1 mo.		25.00 period
Mary Meredith	Part-time General Duty Nurse	July 1, 1933, for 1 mo.		25.00 period
Luette Kuhlman	Part-time General Duty Nurse	July 1, 1933, for 1 mo.		25.00 period
Louise Roane	Part-time General Duty Nurse	Aug. 1, 1933, for 1 mo.		15.00 period

Velma Seits	Part-time General Duty Nurse	Aug. 1, 1933, for 1 mo.	15.00	period
Annabelle Thomas	Part-time General Duty Nurse	Aug. 1, 1933, for 1 mo.	15.00	period
Martha Thomas	Part-time General Duty Nurse	Aug. 1, 1933, for 1 mo.	15.00	period
Catherine Simmons	Part-time General Duty Nurse	Aug. 1, 1933, for 1 mo.	15.00	period
O. W. Jepson	Assistant Resident Nurses Aide	Aug. 1, 1933, for 1 mo.	25.00	period
Laura West		July 1, 1933		420.00
<i>College of Veterinary Medicine</i>				
Bruce H. Edgington	Assoc. Professor	July 1, 1933	Su.Au.Wi.Sp.	192.00
John Millington	Groom	July 1, 1933, for 1 mo.		101.00 period
<i>Graduate School</i>				
Roma Margraff	Editorial Assistant (Salary to be paid from Rotary Fund No. 7280.)	July 1, 1933		1,104.00
Robert G. Kilgore	Robinson Fellow	Au. Qr.	Au.Wi.Sp.	750.00
John G. Steele	E. I. duPont de Nemours & Co. Fellow	Au. Qr.	Au.Wi.Sp.	750.00
(Salary to be paid from money deposited in the office of the Business Manager by the E. I. duPont de Nemours & Co.)				
James R. Blanchard	Battelle Memorial Institute Fellow	Sept. 1, 1933, for 10 mos.		600.00 period
(Salary to be paid directly to the holder of the fellowship by the Institute.)				
Earl Albert Long	Charles A. Coffin Foundation Fellow	Au. Qr.	Au.Wi.Sp.	No salary
C. Irving Bradford	Charles A. Coffin Foundation Fellow	Au. Qr.	Au.Wi.Sp.	No salary
<i>President's Division Military Science</i>				
Clara Hanna	Stenographer	July 1, 1933, for 1 mo.		95.00 period
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Changes in Title

Name	Title—From	To	Effective
<i>College of Agriculture Zoology and Entomology</i>			
Laurence H. Snyder	Assoc. Professor	Professor	Aug. 18, 1933
Clarence H. Kennedy	Assoc. Professor	Professor	Aug. 18, 1933
David F. Miller	Asst. Professor	Assoc. Professor	Aug. 18, 1933
<i>Agricultural Chemistry</i>			
Emory F. Almy	Asst. Professor	Assoc. Professor	Aug. 18, 1933
Robin Charles Burrell	Asst. Professor	Assoc. Professor	Aug. 18, 1933
<i>College of Arts and Sciences Classical Languages</i>			
John B. Tichener	Asst. Professor	Assoc. Professor	Aug. 18, 1933
<i>English</i>			
Harold R. Walley	Asst. Professor	Assoc. Professor	Aug. 18, 1933
William Hildreth	Assistant	Instructor	Oct. 1, 1933
<i>Geology</i>			
Par's B. Stockdale	Asst. Professor	Assoc. Professor	Aug. 18, 1933
William A. P. Graham	Asst. Professor	Assoc. Professor	Aug. 18, 1933
<i>History</i>			
Lawrence F. Hill	Assoc. Professor	Professor	Aug. 18, 1933
<i>Physics</i>			
Willard H. Bennett	Instructor	Asst. Professor	Aug. 18, 1933
Harold H. Nielsen	Instructor	Asst. Professor	Aug. 18, 1933
<i>Political Science</i>			
E. Allen Helms	Asst. Professor	Assoc. Professor	Aug. 18, 1933
Francis R. Aumann	Instructor	Asst. Professor	Aug. 18, 1933

8-18-'33

Romance Languages

Alexander H. Schutz	Asst. Professor	Assoc. Professor	Aug. 18, 1933
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*College of Commerce and Administration
Accounting*

Jacob B. Taylor	Assoc. Professor	Professor	Aug. 18, 1933
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Business Organization

Kenneth Dameron	Asst. Professor	Assoc. Professor	Aug. 18, 1933
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Elvin F. Donaldson	Instructor	Asst. Professor	Aug. 18, 1933
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Economics

Alma Herbst	Instructor	Asst. Professor	Aug. 18, 1933
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College of Dentistry

Frank C. Starr	Instructor	Asst. Professor	Aug. 18, 1933
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*College of Education**Bur. of Educ. Research*

Earl W. Anderson	Assoc. Professor	Professor	Aug. 18, 1933
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Education

Ward G. Reeder	Assoc. Professor	Professor	Aug. 18, 1933
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Arch O. Heck	Assoc. Professor	Professor	Aug. 18, 1933
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Roscoe H. Eckelberry	Asst. Professor	Assoc. Professor	Aug. 18, 1933
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University School

E. Louise Fray	Stenographer	Asst. to Director	July 1, 1933
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*College of Medicine**Med. cal and Surgical Research*

Francis J. Phillips	Tech. Assistant	Research Assistant	Aug. 18, 1933
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Ophthalmology

Albert D. Frost	Assoc. Professor	Professor	Aug. 18, 1933
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Oto-Laryngology

Herbert D. Emswiler	Assistant	Instructor	Aug. 18, 1933
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Surgery

Harry E. LeFever	Assistant	Instructor	Aug. 18, 1933
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Louis J. Roth	Assistant	Instructor	Aug. 18, 1933
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Edwin J. Stedem	Assistant	Instructor	Aug. 18, 1933
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Edward H. Wilson	Asst. Professor of	Asst. Professor of	July 1, 1933
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Judson D. Wilson	Instructor in	Instructor in Ortho-	July 1, 1933
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	Surgery & Gynecology	pedic Surgery	
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*President's Division**Physical Education*

Gladys Palmer	Asst. Professor	Assoc. Professor	Aug. 18, 1933
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Changes in Salary

Name	Title	From	To	Effective
<i>College of Agriculture</i>				
<i>Agronomy</i>				
C. J. Willard	Professor	1,452.00	1,740.00	July 1, 1933
G. M. McClure	Asst. Professor	1,536.00	1,848.00	July 1, 1933
F. J. Salter	Asst. Professor	1,776.00	1,656.00	July 1, 1933
<i>Zoology and Entomology</i>				
Ernest Fowler	Assistant	1,000.00	1,225.00	July 1, 1933
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Edward Mack	Professor	4,884.00	4,488.00	July 1, 1933
Harry Gehman	Grad. Assistant	150.00	159.00	Su. Qr.
		(Su. Qr.)	(Su. Qr.)	
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Donald C. Power	Asst. Professor	2,616.00	1,904.00	Oct. 1, 1933
	(part-time)			
J. Wayne Ley	Instructor	764.00	1,476.00	Oct. 1, 1933
	(part-time)			

<i>College of Education</i>					
<i>Music</i>					
Herbert H. Wall	Professor	4,092.00	No. sal.	July 1, 1933	
<i>College of Medicine</i>					
<i>Medical and Surgical Research</i>					
Lowell A. Erf	Resident and Assistant	1,104.00	900.00	July 1, 1933	
<i>Pathology</i>					
Winifred Robinson	Tech. Assistant	1,356.00	1,188.00	July 1, 1933	
<i>Starling-Loving Hospital</i>					
Doris Fenner	Gen. Duty Nurse	75.00	25.00	July 1, 1933	
Ruth Bryan Patton	Tech. Assistant	1,188.00	1,356.00	July 1, 1933	
<i>Stores and Receiving Department</i>					
<i>Laboratory Supply Division</i>					
Lowell H. Ruff	Pharmacist	2,064.00	1,800.00	July 1, 1933	
Robert H. Bower	Pharmacist	1,716.00	1,848.00	July 1, 1933	
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The following miscellaneous recommendations as prepared by President Rightmire and presented by Vice-President Morrill were upon motion of Mr. Stone, seconded by Mr. Caton, unanimously approved:

That for the year 1933-1934 the Engineering Experiment Station Council be constituted as follows:

For one year..... Professor F. W. Marquis
 Professor E. E. Dresse
 For two years..... Professor C. T. Morris
 Professor W. J. McCaughey
 For three years..... Professor D. J. Demorest
 Professor G. A. Bole
 Director E. A. Hitchcock—Chairman.

That there be appropriated to the Ohio State University Association from H-8 Contributions the sum of \$4,000.00 as the University's contributions to the Association for the period ending December 31, 1933.

That there be appropriated from H-8 Contributions the sum of \$250.00 for the use of the Y. W. C. A. of the Ohio State University for the period ending December 31, 1933; and that there be appropriated also from H-8 Contributions the sum of \$700.00 for the use of the Y. M. C. A. of the Ohio State University for the period ending December 31, 1933.

That the quarters of service of Fritz Volkmar, Graduate Assistant in the College of Veterinary Medicine, be changed from Autumn, Winter and Spring to Summer, Autumn, Winter and Spring for the year 1933-1934, the salary to be paid in twelve monthly payments.

That the quarters of service of Katherine Hersey, Assistant Professor in the Department of Physical Education, be changed from Summer, Autumn, Winter and Spring to First term Summer, Autumn, Winter and Spring for the year 1933-1934.

That the quarters of service of Hermine Sauthoff, Instructor in the Department of Physical Education, be changed from Summer, Autumn, Winter and Spring to First term Summer, Autumn, Winter and Spring for the year 1933-1934.

That Lois Austin, Instructor in the University Hospital be granted a leave of absence, without salary, for the month of July, 1933.

That Bona Mayhew, Operating Room Supervisor, University Hos-

pital, be granted a leave of absence, without salary, from June 4 to August 1, 1933.

That W. D. Hooper, Research Associate, Bureau of Business Research, be granted a leave of absence, without salary, from September 1, 1933 to July 1, 1934. (The Bureau of Business Research is to make provision in F-9 budget for Mr. Hooper's return.)

That Marion Landis, Instructor in the Department of English, be granted a leave of absence, without salary, for the year 1933-1934 and without obligation to restore him to the budget thereafter.

That Peter H. Odegard, Professor in the Department of Political Science, be granted a leave of absence, without salary, during the Spring Quarter of the year 1933-1934.

That Elzer D. Tetreau, Associate Professor in the Department of Rural Economics, be granted a leave of absence without salary from August 1 to December 31, 1933, whereupon his connection with the University will cease.

That Carl R. Arnold, Associate Professor of Rural Economics and employed also three-fourths of his time in the Department of Agricultural Extension, be granted a leave of absence, without salary, from September 1, 1933 to June 30, 1934, in order to work with the Farm Credit Administration in Washington, D. C.

That Professor Herbert H. Wall of the Department of Music, be granted a leave of absence for the school year 1933-1934 without salary, and that he be paid in cash on the usual two-thirds basis the amount found to his credit for an extra quarter of teaching, and that this amount be paid in four equal monthly installments beginning August 1, 1933. It is understood that Professor Wall will not return to the University after the expiration of this leave of absence.

That the resignation of Francis L. Landacre, Professor of Anatomy, on August 1, 1933 be approved and that he be elected Professor Emeritus of Anatomy, effective the same date, at a salary of \$1,860.00 per annum and that the Board express the deep appreciation of the University for his devoted and outstanding service extending over a period of almost forty years.

That John M. Russ, Associate Professor of Engineering Drawing be granted a leave of absence, without salary, for the year 1933-1934, with the understanding that the University will not be obligated to provide for his return.

That the contract of Mary Ewan, Assistant in the Bureau of Educational Research, be changed to read "at a salary of \$1224.00 to be paid in nine monthly installments, omitting payment for the months of October, November and December."

That the contract of Ruth Snyder, Stenographer in the Bureau of Educational Research, be changed to read "with compensation of \$720.00 for the year, to be paid in nine monthly installments, with no salary for the months of October, November and December."

That the contract of William Mollard, Groom in the College of Veterinary Medicine be changed to read "effective August 1 instead of July 1" at a salary of \$1212.00 per annum.

That Ruth E. Brown, Stenographer in the Department of Civil Engineering, be recommended for election for the month of July at \$76.00 and half time from August 1 to August 15, earned vacation from August 15 to September 15, and half time from September 15 to June 30, 1934 at \$38.00 per month.

That the tuition fees of \$20.00 per quarter be waived on behalf of certain students who are in charge of the Ohio State Bureau of

Vocational Rehabilitation, upon the certification of the list of such students by the Honorable B. O. Skinner, Director of the State Department of Education, effective at the opening of the Autumn Quarter 1933 for the school year 1933-1934. If the State Department of Education feels the necessity of recommending such waiver thereafter, the Board of Trustees will take up the matter again at that time.

That the President and the Business Manager be authorized, jointly, on behalf of the Board to request the State Board of Control to transfer \$4,200.00 or any part thereof, from the University appropriation for the current biennium when, and if necessary, from budget item C-8, or such other budget items as the President and the Business Manager may decide, for the following purposes:

- (a) To enable the Bureau of Educational Research to carry on a minimum program to the end of the biennium, \$2000.00.
- (b) To enable the Bureau of Special Education to carry on a minimum program to the end of the biennium, \$1200.00.
- (c) To enable the Ohio Biological Survey to continue its biological study of the State of Ohio to the end of the biennium, \$1000.00.

That there be appropriated from the Interest on Endowment Fund \$5000.00 for the purchase of needed additional equipment for the University High School.

That fees payable by students in the College of Medicine be increased as follows: (a) \$10.00 per quarter for tuition purposes applicable to the payment of salaries only, and (b) \$3.00 per quarter as non-returnable laboratory fee, applicable only to the purchase of supplies and equipment and general maintenance.

That the fee for pupils enrolled in the University High School for the year 1933-1934 be fixed at a total of \$30.00 per quarter, divided as follows:

Tuition.....	\$22.00
Laboratory Fee.....	8.00

New students will, as usual, pay an additional sum of \$10.00 for matriculation.

That the fee for pupils enrolled in the University Elementary School for the year 1933-1934 be fixed at a total of \$70.00 per year, divided as follows:

	<i>Tuition</i>	<i>Laboratory</i>	<i>Total</i>
Autumn Quarter.....	\$15.00	\$15.00	\$30.00
Winter Quarter.....	15.00	5.00	20.00
Spring Quarter.....	15.00	5.00	20.00
Total.....	\$45.00	\$25.00	\$70.00

That the following contract between the Ohio State University and the State Board for Vocational Education for the year 1933-1934 be approved, the purpose of which is to provide for the teacher training in the University at the expense of the State Board for Vocational Education in Agriculture and in Home Economics. The amount agreed upon for Agriculture is \$24,987.21 and for Home Economics \$16,147.23:

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the Uni-

versity in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational Agriculture, and a course for the training of teachers in vocational Home Economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1933-1934.

These courses for the training of teachers in vocational Agriculture and in vocational Home Economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

Budget for Teacher Training in Agriculture

Salaries	\$21,067.21
Stenographer	1,130.00
Travel	1,300.00
Research	900.00
Supplies	300.00
Postage and Communication.....	200.00
Printing	90.00
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	\$24,987.21

Budget for Teacher Training in Home Economics

Salaries	\$13,601.23
Clerical (Grade I, Rate C).....	1,345.00
Travel	1,000.00
Supplies	100.00
Postage and Communication.....	100.00
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	\$16,147.23

In behalf of Ohio State University:

(Signed) GEORGE W. RIGHTMIRE, *President.*

(Signed) CARL E. STEEB, *Secretary, Board of Trustees.*

In behalf of the State Board for Vocational Education:

(Signed) B. O. SKINNER,

President and Executive Officer.

August 18, 1933.

That one-half of the interest accruing annually on the Seth Adams Memorial Fund be devoted to increasing the principal of the fund and the other half of the said annual interest be used for the support of a scholarship in Animal Husbandry, set up under the following regulations:

There is hereby established a scholarship in Animal Husbandry, known as the Seth Adams Sheep Husbandry Scholarship, the holder of which shall enjoy the same for one year and shall be a senior student in the four-year course specializing in Animal Husbandry. The student selected for this scholarship must have a good scholastic record and must show distinct ability and aptitude for sheep husbandry in his class work. While holding the scholarship he shall in conference with the instructional staff plan and carry out

a trip in the State of Ohio in which he shall visit and study carefully ten farms in which sheep husbandry is a specialty. This will constitute a field trip and the holder of the scholarship shall make observation on the methods of breeding, of the care and management of the flock, and secure and record such information as may be possible. At least two of these farms must breed Merino sheep. A report of this inspection and study trip is to be submitted to the Department of Animal Husbandry, under such conditions as that department may prescribe.

When the said Seth Adams Fund has been increased to \$5000 by the addition of the interest annually, as above noted, the entire income therefrom shall be devoted to a scholarship under such conditions as may be recommended by the Department of Animal Husbandry at that time and as may be approved by the Board of Trustees.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Summer Convocation on September 1, 1933 to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Mary Auten, A.B. (Bluffton College), M.A.; Willard William Bartlett, B.S. (Colgate University), A.M. (Columbia University); Charles Eaton Burch, A.B. (Wilberforce University), A.M. (Columbia University); Jack Compton, B.S. (Howard College), M.Sc.; Llewelyn Archibald Cramer, B.Sc. in Agr., M.Sc.; Charles Smalley Foster, A.B. (Antioch College), A.M. (University of Michigan); John Joseph Fuller, B.S. in Edu. (Bowling Green State College), A.M. (Columbia University); Howard Emerson Gayley, A.B. (Franklin and Marshall College), M.S. (Pennsylvania State College); Leo Blunt Genung, B.A. (Cornell College), M.S. (Brown University); Jesse Raymond Harrod, B.S. in Edu., B.S. (Ohio Northern University), M.Sc.; Lawrence Emerson Hicks, B.S. (Otterbein College), M.Sc.; Michael Gerald Mattingly, B.A. (St. Vincent College), M.A.; Paul Ingersoll Miller, A.B. (Huntington College), A.M. (University of Michigan); William Timothy Miller, B.S. in Edu. (Central Missouri State Teachers College), A.M. (University of Missouri); Stewart Samuel Morgan, A.B. (University of Cincinnati), M.A.; Edgar Burkhardt Nixon, A.B. (Miami University), M.A.; Joseph Anthony Orsino, B.A., M.Sc.; Yi Ou-Yang, B.S. (Peiping University), M.Sc.; Joseph Dominic Parent, B.S. in Ch.E. (Catholic University of America), M.S. (Rensselaer Polytechnic Institute); Louis Edward Rath, A.B. (Antioch College), A.M. (University of Chicago); Henry Herbert Reighley, A.B. (Miami University), M.A.; William Raymond Smittle, A.B. (Ohio University), M.A.; Richard Carlton Steinmetz, A.B. (Muhlenberg College), A.M. (Indiana University); Glenn Stewart Thompson, A.B. (Baldwin-Wallace College); Claude Carl Wakefield, B.S., M.S. (Colorado Agricultural College); Seth Thomas Walton, B.S. (North Carolina State College), D.V.M., M.Sc.; Jesse Lynn Ward, A.B. (Indiana University), M.A.; Harry Raymond Weimer, A.G. (Manchester College), M.Sc.; George Willard White, A.B. (Otterbein College), M.A.

MASTER OF ARTS

Dana William Allen, B.S. in Edu. (Ohio University); Charles Ellis Aplin, B.A. (Muskingum College); Clarence Price Austin, B.A. (Alabama Polytechnic Institute); Harold Henry Bach, B.S. in Edu. (Ohio University); Margaret Ellen Bair, A.B. (Denison University); Courtland Warfield Baker, A.B. (Otterbein College); Roscoe Patrick Baker, B.A. (Berea College); Gale Wyeth Baldwin, B.S. (Dennison University); Ray Ballou, A.B. (Ashland College); Arthur Barnett, B.S. in Edu. (Ohio University); Andrew Barta, B.A.; Mary Frances Baskett, A.B. (Central College); Dale J. Baughman, A.B. (Adrian College); Erick Bernard Berglund, B.S. in E.E. (University of Minnesota); Norris Dwight Blackburn, B.Sc. in Edu.; Clyde Othey Borror, B.Sc. in Edu.; Helen Mae Boss, A.B. (Denison University); Sidney Robert Boyd, B.A. (Muskingum College); Clarence C. Brackney, A.B. (Miami University); Bertha Blanche Bradford, B.A. (Ohio Wesleyan University); Martin Ernst Brauer; Charles Eugene Bryenton, A.B. (Baldwin-Wallace College); Flonnie Odessa Chambers, A.B. (Carson and Newman College); Horace Champney, A.B. (Antioch College); Ralph Charles Clark, B.S. (Denison University); John Edward Comer, B.S. in C.E. (Case School of Applied Science); Wilbur Dewey Coon, A.B. (Otterbein College); Chester Alton Cornell, B.S. in Edu. (Bowling Green State College); Helen Ethel Cornwell, B.S. (Montana State College); Mary Angela Costigan, B.Sc. in Edu.; Sarah Helen Craig, B.A. (Ohio Wesleyan University); Goldie Luella Curry, B.S., B.Ped. (Ohio Northern University); Pauline Edna Davis, B.S. (Michigan State Normal College); George Claire Decker, B.S. in Ind. Edu. (Stout Institute); Vern Lewis Deckrosh, A.B. (Defiance College); Floyd Ohmer Denlinger, A.B. (Manchester College); Glenn Eugene Detling, B.A.; John Russell Dick, B.A.; Richard Dresher, B.Sc. in Edu. (University of Toledo); Aileen Mary Duffy, A.B., B.S. in Edu. (St. Marys of the Springs College); Cleo Lewis DuMaree, B.Sc. in Edu.; Clark B. Durbin, S.Sc. in Agr.; Ralph Stancliff Edwards, B.A.; Emily Eilmann, B.A., B.Sc. in Edu.; John Wendell Evans, A.B. (Rio Grande College); *Lucy Belle Evans, B.S. in Edu. (Ohio University); Leona Wise Felsted, B.Sc. in Edu.; Homer Robert Fisher, B.Sc. in Agr.; Wellington Guild Fordyce, B.A.; John William Forshey, B.S. in Edu. (Muskingum College); Robert McKinley Fosnight, B.S. in Edu. (Kent State College); Margaret Jean Foster, B.A. (Muskingum College); Charles Delano Fox, B.S. in Edu. (Bowling Green State College); Lester Newton Geiger, B.Sc. in Agr.; Harry Geltz, B.Sc. in Edu.; Chester Jonas George, B.Sc. in Agr.; Paul Rudolph Glenn, A.B. (Rio Grande College); Ema Lastenia Gonzalez, B. en Humanidades Universidad de Chili; Mary Louise Goodman, B.A. (Michigan State College); William Parks Grant, B.Music (Capital University); Harry Cornelius Graves, B.S. (Michigan State College); Clarence Edwin Gray, B.S. (Ohio Northern University); Theodore Milton Gray, A.B. (Wittenberg College); Forest Truman Groves, A.B. (Heidelberg College); Charles Wilbur Hall, B.A. (Ohio Wesleyan University); John Louis Hall, B.S. (International Y. M. C. A. College); Eugene Harold Hanson, B.S. (Denison University); Emma Wilhelmina Ruth Harrel, B.S. in Edu. (Ohio University); Ellsworth Green Harris, B.A.; Caton Nelson Hill, A.B. (Fairmont State Normal School); Roy Victor Hilty, A.B. (Bluffton College); Andrew Joseph Hooley, A.B. (Ohio Northern University); Amos Grant Hor-

* Died, May 5, 1933.

ney, A.B. (Earlham College), M.Sc.; Ada Emily Mary Horst, B.Sc. in Edu.; Lester Lomin Hurley, A.B. (Defiance College); Harold Samuel Irons, B.S. in Edu. (Ohio University); James Wilson Irvine, B.B.A. (University of Texas); Edward Theodore Johnson, B.Sc. in Edu.; Lawrence Edward Johnson, A.B. (Otterbein College); Glenn Simeon Jones, B.S. in E.E. (Ohio University); Esther Elizabeth Joseph, B.A. (Ohio Wesleyan University); John Harold Kegg, B.A.; Arthur Samuel Kiefer, B.Sc. in Hort.; Richard Morecraft Kirby, A.B. (Berea College); Bernard Vincent Lally, B.A.; Howard Nicodemus Lamb, B.Sc. in Agr.; Grant Howard Larned, B.B.A. (University of Washington); Olan Jesse LaRue, B.S. in Edu. (Ohio Northern University); Willis Edward Laws, B.S. (Denison University); James Cecil Lawson, B.Sc. in Edu.; Helen Marguerite Lintner, B.A., B.Sc. in Edu.; Marcia Loomis, B.S. (Battle Creek College); Kenneth Verne Lottick, A.B. (Hanover College); Leslie Lovass, B.A.; James Bolden Love, B.A., B.S. in Edu. (Wilberforce University); Carlyle Carpenter Lovewell, B.A. (Michigan State College); Eleanor Taylor Ludeman, B.S. (University of Toledo); Herbert Roland Lundgren, B.Sc. in Edu. (Kansas State Teachers College of Emporia); Frederick Charles Mackey, B.Sc. in Bus. Adm.; Carlos Welcome Mallett, B.Sc. in Edu. (Kent State College); Gertrude Ellen Mann, B.Sc. in Edu.; Dale Elliott Mansperger, B.S. in Edu. (Ohio University); Edward Masonbrink, B.Sc. in Edu.; Calvin Dale McDaniel, B.S. in Edu. (Bowling Green State College); Corwin LeRoy McMahan, A.B. (Marietta College); Christine Louise Meyer, B.A., B.Sc. in Edu.; William George Meyer, A.B. (Marietta College); Francis Fulton Middleswart, A.B. (Marietta College); John Albert Miller, A.B. (Rio Grande College); Alice Ruth Moore, A.B. (Otterbein College); Allen Alexander Nellis, Jr., B.S. (Alfred University); Mary Adelia Nolan, B.A. (Notre Dame College); Dwight Wilson North, B.Sc. in Edu.; Blanche Haven Oney, B.A. (Concord State Teachers College); Louise Mary Ort, B.Sc. in Edu.; Glenn Oren Outland, A.B. (Wittenberg College); Louise Virginia Palmer, B.A. (The College of Wooster); Franklin Hayes Paterson, A.B. (Oberlin College); Virgie Willard Peecher, B.S. in Edu. (Ohio University); Josiah Parker Pennington, A.B. (Ohio Northern University); Freda Inez Pettit, A.B. (Mt. Union College); Pearl Jemima Phillips, B.S. in Edu. (Kent State College); James Evans Pierce, B.A. (University of Toledo); Dorothy Marie Post, B.A. (The College of the City of Detroit); Roy Monroe Pugh, B.S. (Ohio Northern University); Arthur Lloyd Reber, Jr., B.A.; William Henry Redkey, A.B. (George Washington University); George Washington Reed, B.A. (Indiana State University); Carl Richard Reese, B.Sc. in Edu.; Walter Glenn Rhoten, B.S. in Edu. (Wilmington College); Nelle Richards, A.B. in Com. (Ohio University); John Oswald Roach, B.S. (West Virginia Wesleyan University); James Therin Rogers, B.S. in Edu. (Ohio Northern University); Chaney Hudson Ross, B.Sc. in Agr.; Kenneth Paul Ross, A.B. (Manchester College); Clarence Frederick Rost, A.B. (Defiance College); Marie Elizabeth Rueff, A.B. (Hanover College); Kathleen Woodard Saltz, B.A. (The College of Wooster); Herbert Harvey Sanders, B.Sc. in Edu.; Joseph Elbert Schickedantz, B.Sc. in Agr.; Marion Green Scott, A.B. (Hillsdale College); Izora Catherine May Shumaker, B.A. (Ohio Wesleyan University); Grace Sisson, A.B. (Rio Grande College); Howard Park Smith, B.S. (Mt. Union College); Harold Leroy Snyder, B.S. in Edu. (Ohio University); Thomas Hollister Southard, B.A.; Merhyle Franklin Spotts, B.S. in M.E. (Ohio

Northern University); Haydn Leonard Steiner, A.B. (Bluffton College); Ceph Leroy Stephens, B.Sc. in Edu.; Ethel Marie Straw, B.A., B.Sc. in Edu.; William Landon Swick, B.S. in Edu. (Ohio University); Alice Swisher, B.Sc. in Edu.; Marvin Frank Tarpley, B.S. (Wilberforce University); Melbra Thornton, A.B. (Rio Grande College); Eleanor Loretta Tobin, A.B. (University of Toledo); Herbert R. Troyer, B.Sc. in Edu.; James William Uebelhart, A.B. (Denison University); Robert Peter Ulrich, B.A. (Ohio Wesleyan University); Mary Evans Van Hook, B.Sc. in Edu.; Clyde DeWitt Van Tassell, B.S. in Edu. (Bowling Green State College); Natalie Simmerman Wahl, A.B. (West Virginia Wesleyan University); Harry Bliss Waldorf, B.S. (Muskingum College); Leo Asbury Walker, B.S. in Edu. (Ohio Northern University); Ennis Champ Warrick, B.A. (University of Wisconsin); Clyde Horace Weasner, B.S. in Edu. (Kent State College); William Ralph Weaver, B.S. in Education. (Ohio University); Kenneth Davis Weber, B.Sc. in Edu.; Vivian Faye Weedon, A.B. (University of Illinois); Kenneth M. Whaley, B.S. in Edu. (Bowling Green State College); Willis August Whitehead, B.Arch.; William Alvin Wickline, A.B. (Rio Grande College); Edith May Wigal, A.B. (Cedarville College); Harold Millard Williams, B.A. (Ohio Wesleyan University); Walter Rollin Williams, Jr., B.Sc. in Edu.; Gertrude Holmes Wilson, A.B. (Wittenberg College); Charles Sumner Wiseman, B.Sc. in Edu.; Paulinebelle Wyss, A.B. (Bethany College); Blooma Ziegler, B.R.E. (Boston University).

MASTER OF SCIENCE

Carl Henry Albrecht, B.S. (Capital University); *Arthur Bruce Bankhardt, B.S. (Baldwin-Wallace College); Joseph Riley Beckenbach, A.B. (Antioch College); Andrew Carnegie Bowling, B.S. in E.E. (Bucknell University); Fred Harold Brown, B.M.E.; Floyd Edward Davis, B.Sc. in Agr.; Jess Harrison Davis, B.M.E.; Richard Eugene Downing, B.S. in E.E. (Massachusetts Institute of Technology); Edward Harold Fournier, B.Sc. in Edu.; Mary Eloise Green, B.Sc. in Edu.; Dillard Wister Grimes, B. of Agr. (Mississippi Agricultural and Mechanical College); Margaret Abigail Judd, B.A.; Gaylord Adelbert Kanavel, A.B. (Miami University); Abraham Morton Kaplan, B.A. (Western Reserve University); Lawrence Edward Kunkle, B.Sc. in Agr.; James Bennett Lesh, B.S. (Otterbein College); Edwin Wade Mann, B.Ch.E.; George Horace McFadden, B.S. (Muskingum College), B.Sc. in Phar.; Peter Morrison, B.E.E.; Oscar Warren Prasuhn, B.S. (Capital University); Ralph Richard Rhodes, B.Cer.E.; Oscar DeWitt Rickly, B.M.E.; Henrietta Margaret Robertson, B.S. in Edu. (Bowling Green State College); Paul Thomas Ruckman, B.S. in Edu. (Kent State College); Joseph Robert Smart, B.C.E.; Milton Philip Solomon, B.S. (University of Arkansas); Alvin Barber Stiles, B.Ch.E.; Lawrence E. Trishman, B.Met.E.; John Gordon Watts, B.S. (Clemson College); Douglas Leitch Whitlock, B.A. (The College of Wooster).

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Alice Louise Toops, B.Sc. in Soc. Adm.

BACHELOR OF SCIENCE IN AGRICULTURE

Harry Rudolph Anderson; Thomas Benjamin Clark; Russel Wade Guinther; Clarence Lee Haines; Harland Taylor Martin; Russell Allen Rhoades.

* Died, July 3, 1933.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Margaret Ann Ahrens; Helen Geraldine Bone; Dessie Charlotte Brandt; Virginia Mae Crump; Flora Gertrude Dowler; Evelyn Elizabeth Filiatrault; Jean Margaret Gayer; Dorothy Lee Ingles; Ruth Jones; Lora Viola Lane; Glenna Lucille Mannon; Doris May Morrison; Catherine Virginia Roberts; Alice Margaret Roscoe; Mary Catherine Wiseman.

BACHELOR OF ARTS—WITH HONORS

Elizabeth Riley DeWees (cum laude and with High Distinction in English); Eddie Lou Howery (cum laude); Helen Leshar (cum laude and with High Distinction in English); Charles Albert Parker (cum laude).

BACHELOR OF ARTS

Morton Cote Anderson; Arthur Morgan Bennett; Mary Louise Clements; Oliver Abbott Cooper; Thurman Thomas Courtright; Manuel Abraham Davidoff; Lillian Alberta Davis; Leslie Wayne Donaldson; Eva Rose Goldberg; Robert McQuilkin Harrison; Natalie Ruth Hinz; Robert Alfred Keating; John Carver Kennedy; Ralph Edward Knox; Eldred Doten Kuppinger; Harry Heichel Landes; Arthur Howard Long; Harry Ralph Lowenthal; Ruth M. Muething; Fred Andrew Murphy; Joseph Elhana Musgrove; Tom Spiro Mustric; William Graydon Myers; Myron Drake Oliver; Aaron Julius Reiches; Daniel Johnson Riedel; James Guy Shellman; Rea Newton Sherman; Stewart Boger Steiner.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Gilbert Rothgeb Botteron; Karl Norman Carter; Charles Edward Crone, Jr.; Frederick Ralph Didelius; Edwin Baker Dietrich; Ruth Elsie Drayer; Laval Todd Duncan; Robert Ballard Hamilton; James Powell Hayes; John E. Howell; Elias Al Jacobs; Howard Whitehouse Knapp; Howard William Kraft; Jack Lerner; James Forrest Light; James Aden Lingo; Don Miles Lowrie; Ralph Ellsworth Lucas; Evelyn Therese McDonald; John Russell Messerly; Edward Archer Mowerson; Charles Eugene Rogers; Earl Harren Ruckman; Paul Stender Schantz; James Addison Smith; Philip Soppel; Arthur Edwin Ury; Henry Arthur Young.

BACHELOR OF SCIENCE IN JOURNALISM

Forrest Greer Parkinson; Charles Wilbert Pettegrew; Arthur Sohn.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Ruth Elizabeth Buxton; Ruth Frances George; Leah Nason; Helen Sara Sherman; Gertrude Sole; Emerson Cletus Wollam.

BACHELOR OF SCIENCE IN EDUCATION

Lincoln Dewitt Agler, B.A.; Albion Davis Allen; Keith V. Arnold; Gertrude Askey; Delmore Watson Bailey; Allen Henry Bauer, B.S. (Otterbein College), M.Sc.; Clyde Helser Beck; Arthur Morgan Bennett; Edward Angelo Billy; Homer S. Bodley; Helen Josephine Bogart; Dorothy Carrol Bush; John Cicanese; Howard Arthur Cochran; Oliver Abbott Cooper; Dwight Warren Curtiss; Lillian Alberta

Davis; Edna Aldine DeBolt; Lucille Craighead DeLoache; Elizabeth Riley DeWees; Lawrence Edward DeWees; Martha Adaline Dove; Mary Elizabeth Elder; Roland Jacob Esper; Gail Harper Finch; Mary Thelma Fox; Dortha Wallace Frazier; Florence Ida Fritz; Leah Ulnah Funck; Ivan Joe Geiger, A.B. (Bluffton College); Leo Francis Gerber; Lenabelle Goldberg; Francis Marion Gordon; Russell Francis Grauer; Sidney Webster Hale; Rovilla Bessie Hanna; Wayne Levere Hays; Margaret Virginia Heffner; Herald Herman Higgins; Eddie Lou Howery; Peggy Eleanor Hunter; Martha Keziah Hutt; Patricia Jayne Jackson; Sara Adell Jackson; David Johnston; Mabel Irene Klein; Donna Orella Klink; Julia Ellen Kromer; Judson Harmon Lanman; John Frederick Lantz; Helen Lesher; Dorothy Lee Martin, B.A. (Ohio Wesleyan University); Evaleen McGriff; Robert Lyle McKinnon; Genevieve Goodwin Mead; Anne Groce Medley; Beatrice Eloise Merkhofer; William Harvey Miller, B.S. in E.E. (Ohio University); Chester Otto Mills; Sarah Margaret Moore; Joseph Elhanan Musgrove; Tom Spiro Mustric; Tressie Marie Myers; Alice Margaret Neal; Robert Adams Nethers; Dorothy Elizabeth Padgett; Dorothy Jane Pancake; Joseph Allen Pecsok; Erma Virginia Pierpont; Bernice Coutts Piper; William Rufus Piper; Glenn H. Pittenger; Merton Baseler Porter; Robert Max Reese; William Reichbauer; Marian Richey; Anna Elizabeth Roberts; Jay Porter Roberts; Amy Cleora Ross; Eleanor Virginia Sandles; Heber Lowell Schellenger; Edward Harold Scofield; Lucius Lee Shackson; Mary Esther Smart; Edna Ethel Smith; Henry Holmes Smith; Kathleen Elizabeth Smith; Gladys Belle Stackhouse; Katharine Sweyer; Robert Horton Terhune; Russell Aloysius Thomas; Milton Raymond Watson; Ruth Wenger; Emmett Earl White; Ruth Elizabeth Wildermuth; Edward Howell Windle, B.M.E., M.Sc.; Pansy Gertrude Wolcott; Malcolm Nicholson Wolfe, B.A.; Gregory William Wotschak; Phyllis Young; Edwin Henry Ziegfeld, B.Sc. in Land.Arch., M.L.A. (Harvard University).

BACHELOR OF FINE ARTS

Margaret Elizabeth Clymer; David Weston Hunter; Richard Marshall Livingston; Clarence Wright Richell.

BACHELOR OF CHEMICAL ENGINEERING

Benjamin Finer; Kermith Kenneth Fligor; Leon Kepler Grove.

BACHELOR OF CIVIL ENGINEERING

John Harold Meincer.

BACHELOR OF ELECTRICAL ENGINEERING

DeVon Brown; Merrill Lovering Emmens; Sam Barnett Garwood, Jr.

BACHELOR OF ENGINEERING PHYSICS

Arthur Laurice Bryan.

BACHELOR OF INDUSTRIAL ENGINEERING

Alton Reynold Anderson.

BACHELOR OF METALLURGICAL ENGINEERING

William Philip Biggs; Louis William Kaufman.

BACHELOR OF SCIENCE IN APPLIED OPTICS

Abe Same Kohn, B.A.

DOCTOR OF MEDICINE

Horace Blessing Davidson, B.Sc.

BACHELOR OF SCIENCE IN PHARMACY

Max Klein; Stephen Blaine Raynes; James Ivan Rhiel; Paul Francis Riggle; Samuel Earl Solomon; Homer Fremont Young.

* * * * *

The following recommendation as prepared by President Rightmire and presented by Vice-President Morrill was not approved:

That the resolution of the Board of Trustees dated July 16, 1928, prescribing a student fee of one dollar for student activities and student medical service and providing for its distribution, be repealed and the following be substituted therefore, effective at the opening of the Autumn Quarter, 1933, namely:

That each student shall pay a fee of one dollar and fifty cents per quarter and that this shall be designated "Student Activities and Medical Service Laboratory Fee," and the fund arising therefrom shall be allocated as follows in accordance with budgets approved by the President:—sixty per centum for the Student Medical Service upon recommendation of the Dean of the College of Medicine; four per centum for student government activities upon the recommendation of the Dean of Men; and thirty-six per centum thereof for student intramural games and sports upon the recommendation of the Director of Physical Education.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following action concerning activities fee was, upon roll call, unanimously adopted:

That the resolution of the Board of Trustees dated July 16, 1928, prescribing a student fee of one dollar for student activities and student medical service and providing for its distribution, be repealed and the following be substituted therefor, effective at the opening of the Autumn Quarter, 1933, namely:

That each student shall pay a fee of two dollars per quarter and that this shall be designated "Student Activities and Medical Service Laboratory Fee" and the fund arising therefrom shall be allocated in accordance with budgets approved by the President.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the Gymnasium Fee was fixed as follows:

That the present Gymnasium Fee of \$1.00 per quarter be eliminated and that there be substituted therefor a Physical Education Laboratory Fee of \$2.00 per quarter and the fund arising therefrom shall be allocated by the President.

* * * * *

Vice-President Morrill presented the following action taken by the Board of Trustees of the Ohio Soldiers' and Sailors' Orphans' Home:

"The Board feels that there is no question as to the value of the fine work done by the Bureau of Educational Research

of Ohio State University in the survey made at the Home. Therefore, on motion by Pond and seconded by Fenerty, the Secretary was instructed to draw up a suitable resolution asking that the contact be maintained and that a copy of that resolution be sent by the superintendent to the Bureau of Educational Research and to the Board of Trustees of the Ohio State University.

The following resolution was adopted:

"Whereas, the Bureau of Educational Research of the Ohio State University has completed the survey of the various activities at the Home and made recommendations to the Board of Trustees that are of the highest value and which are the means for a better life and education of the children who live in the Home, and to those who will in the future come into the Home, and

"Whereas, many conditions will arise in the future in which there will be questions and problems in the solving of which the Bureau of Educational Research will be of great assistance,

Therefore, be it resolved:

"First, that the Board of Trustees of the Ohio Soldiers' and Sailors' Orphans' Home does herewith express to the Bureau of Educational Research and to the Ohio State University sincere gratitude for the wonderful work done by those connected with this survey and pledges to them that their efforts will not be in vain,

"Second, that the Board of Trustees of the Ohio Soldiers' and Sailors' Orphans' Home requests that the Bureau of Educational Research and The Ohio State University maintain a contact with the Home from this time on and into the future that it may be possible to make many new and now unthought of improvements in the Home and the care of the children who are now or who may in the future become residents of this Home.

"And be it further resolved that a copy of this resolution be sent to the Board of Trustees of the Ohio State University and a copy to the Director of the Bureau of Educational Research of that University."

This resolution was ordered placed in the record and the Vice-President was directed to make suitable acknowledgment on behalf of the Board of Trustees of the University.

* * * * *

The Secretary reported that effective as of July 1, 1933 the President had transferred the supervision and control of the commercial division of the Department of Photography from the Business Manager to the Dean of the College of Engineering. Upon motion, this action of the President was approved.

* * * * *

Satisfactory evidence having been presented that the original diploma had been lost, it was, upon motion of Mr. Caton, seconded by Mr. Stone, ordered by unanimous vote that a duplicate certificate of Pharmacy, 1924, be granted to J. H. Donovan.

* * * * *

The Secretary read to the Board a report of July 17, 1933, prepared by Professor C. T. Morris concerning Perry's Lookout on Gibraltar Island. In the report Professor Morris recommends that blocks of stone which have fallen from the cliff be arranged to form a break-water in front of the cavern which the waves have formed under the Lookout point.

The Secretary reported that he had received a proposal from Mr. Miller of Put-in-Bay to do this work and also to build a break-water at the west end of the Island where a wash-out is now being formed, all for the sum of \$350.00, the work to be done to the satisfaction of the University authorities.

Upon motion of Mr. Stone, seconded by Mr. Caton, the Secretary was directed to arrange with Mr. Miller to do this work and he was also requested to arrange with Professor Morris to give such direction and supervision to the work as may be necessary.

* * * * *

The Secretary submitted the following report of actions taken by the University Cabinet to establish a cooperative dormitory on the campus for men students of limited financial resources, where room and board may be obtained at a very low cost.

A careful survey was made by the Cabinet of all buildings on the campus, which might contain space available for dormitory purposes. The southwest tower of the Stadium was found to contain four floors which could easily be converted over for such use. This space will provide sleeping quarters for 75 men, a study room, and a dining room and kitchen. The estimate of cost to do this work was \$1,500.00.

The Cabinet approved the sketches prepared by the University Architect and ordered the work to proceed.

To provide the necessary beds, furniture and kitchen equipment, the Cabinet recommends to the Board that such furniture as may be needed, which is now in use in Oxley Hall, be transferred to the Stadium Dormitory, and that new furniture be purchased for Oxley Hall, payable from the earnings from the Residence Halls.

President Rightmire has set up a Dormitory Committee to work out the procedure to be followed concerning operation and management, meals, house rules, etc.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the actions of the Cabinet were approved, and the Business Manager was authorized and directed to purchase new furniture and equipment for Oxley Hall to replace such furniture and equipment as may be transferred to the Stadium Dormitory and to do such other things as may be necessary to carry the project through to completion. The cost of such new furniture and equipment shall be paid out of the Residence Halls Fund.

* * * * *

The following budget for Residence Halls was approved for 1933-1934:

<i>Name</i>	<i>Title</i>	<i>Oxley</i>	<i>Neil</i>	<i>Total</i>	<i>Code</i>
Emma E. Prout	Superintendent	\$2,832.00	\$ 720.00	\$3,552.00	1
Minnette Cattrell	Secy.-Bookkeeper	732.00	660.00	1,392.00	3
Leola B. Flory	Dietitian	2,004.00	240.00	2,244.00	1
Edith Bullock	Chaperon	840.00		840.00	1
Mary Davis	Assistant	600.00		600.00	1
Clara Spellman	Cook	828.00		828.00	1
Katherine Hammell	Housekeeper	996.00		996.00	1
Odell Harmon	Maid	696.00		696.00	3
Elmer Parks	Cook	1,104.00		1,104.00	4

Isaiah Ragland	Porter	1,068.00	1,068.00	1
Nettie Teguel	Maid	420.00	420.00	4
Jesse Bull	Porter	1,596.00	1,596.00	
Mae Wagner	Cook	11.00 wk.	11.00 wk.	
Alwina Moehl	Cook	10.00 wk.	10.00 wk.	
Gustina Gwyn	Maid	14.00 wk.	14.00 wk.	
Sarah Ragland	Maid	13.75 wk.	13.75 wk.	
Janie Thomas	Maid	13.75 wk.	13.75 wk.	
Carolyn Pollock	Asst. Supt.	1,380.00	1,380.00	1
Mildred Wingert	Chaperon	780.00	780.00	1
Katherine Seymour	Dietitian	1,080.00	1,080.00	1
Gail Phillips	Porter	1,044.00	1,044.00	1
Wm. Sparrow	Porter	1,044.00	1,044.00	2

Additional requirements for Neil Hall beginning the Autumn Quarter:

Cook	80.00 mo.
Cook	75.00 mo.
Helper	50.00 mo.
Maid	50.00 mo.
Upstairs Maid	13.00 wk.
Upstairs Maid	2 @ 12.00 wk.

Code:

- No. 1. Board and Room
- No. 2. Meals
- No. 3. Lunch
- No. 4. 2 meals

* * * * *

Vice-President Morrill presented the following resolution concerning Dr. A. M. Bleile who died August 17th, 1933. Upon motion, this resolution was ordered made a part of the record of this meeting and a copy sent to the family.

"The Board tenders to the family of Professor Bleile the of Albert Martin Bleile, Emeritus Professor of Physiology. The Board recalls with appreciation Professor Bleile's long period of service, dating from 1891 in this University, and his earlier teaching in the Starling Medical College, whose graduates are now accredited alumni of this institution. The Board and all interested in the welfare of the Ohio State University are conscious of an enduring obligation to that group of the older, pioneer professors who by their life-work helped to shape the greatness of the institution. Among these the name of Professor Bleile is recorded with distinction.

"The Board tenders to the family of Professor Bleile the sympathies of the University."

* * * * *

Thereupon the Board adjourned to meet Monday, September 11th, 1933, at 10:00 a. m., at Wooster, Ohio.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, September 11, 1933.

The Board of Trustees met at Wooster, Ohio, at 10:00 a. m., pursuant to adjournment.

Present: Harry A. Caton, Vice-Chairman, Julius F. Stone, Lawrence E. Laybourne, and John Kaiser.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Stone, the following recommendations presented by Vice-President Morrill were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Virgil Argo	Asst. Professor of Apiculture (½ time)	Oct. 1, 1933	1,459.20
H. N. Wilson	Co. Agr. Agent, Clermont County	Sept. 15, 1933	2,550.00
<i>College of Arts and Sciences Administration</i>			
Roxana Rader	Stenographer	Aug. 21, 1933	1,032.00
<i>Chemistry</i>			
John C. Beltz	Grad. Assistant	Oct. 1, 1933	450.00
<i>Physics and Astronomy</i>			
M. S. Maier	Grad. Assistant	Oct. 1, 1933	450.00
<i>College of Medicine Medicine</i>			
John W. Larcomb	Assistant	June 30, 1933	288.00
<i>Graduate School</i>			
Virgil G. Fulmer	Scholar	Au. Qr.	250.00
L. L. Henninger	Scholar	Au. Qr.	250.00
<i>President's Division Physical Education for Men</i>			
Georgia May Croner	Stenographer	Oct. 1, 1933	684.00
<i>Physical Education for Women</i>			
Margaret E. Gettinger	Assistant	Sept. 1, 1933	760.00
Louise Ortman	Maid	Aug. 31, 1933	972.00
<i>Administrative Division Dean of Men's Office</i>			
Frederick J. Milligan	Asst. Dean of Men	Sept. 15, 1933	2,208.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Winston E. Dunham	Asst. Professor of Apiculture (½ time)	Oct. 1, 1933		1,400.00
Etheridge B. Baugh	Co. Agr. Agent, Clermont County	Sept. 16, 1933		2,400.00

*College of Agriculture
Dairy Technology*

R. J. May	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Frank V. Lee	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
(The above salaries to be paid from Rotary Fund of the Department of Dairy Technology)				

Home Economics

Marian M. Jones	Instructor (part time)	Au. Qr.	Au. Wi. Sp.	1,164.00
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*College of Arts and Sciences
Administration*

Leota Gibson	Stenographer	Aug. 28, 1933		972.00
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Chemistry

L. W. Georges	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
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English

Thomas C. Pollock	Asst. Professor	Au. Qr.	Au. Wi. Sp.	3,500.00
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German

F. J. Kramer	Instructor	Au. Qr.	Au. Wi. Sp.	1,740.00
Adolph D. Weinberger	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Richard L. Nixon	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Abram G. Wiens	Grad. Ass. tant	Au. Qr.	Au. Wi. Sp.	450.00
Virginia Krumm	Grad. Assistant	Sp. Qr.	Sp.	No sal.

History

Jay W. McKee	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Sidney D. Terr	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
H. Sherwood Warwick	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Carl Lloyd Spicer	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Duane D. Smith	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00

Physics and Astronomy

Frank Morgan	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
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*College of Commerce and Administration
Commerce Extension (F-9)*

Ayma Jean Sharpe	Stenographer (part time)	Oct. 1, 1933		726.00
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*College of Education
Education*

George H. McClellan	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
Gaile A. Carbaugh	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
Gladys A. Risden	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
James E. Wert	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Mary V. Bean	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Hoyt H. London	Grad. Assistant	Wi. Qr.	Su.) '34) Wi. Sp.	450.00

Herbert H. Sanders	Grad. Assistant	Au. Qr.	Su.) '34) Au. Wi.	450.00
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*College of Engineering
Applied Optics*

S. M. Steele	Supt. of Dispensary	Au. Qr.	Au. Wi. Sp.	900.00
(Salary to be paid from Applied Optics Rotary Fund)				

*College of Medicine
Medicine*

John E. Brown, Jr.	Assistant	Oct. 1, 1933	Su. Au. Wi. Sp.	288.00
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Physiology

Harry L. Katz	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Robert C. Grubbs	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Flora Scherer	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Robert H. Schoene	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	360.00
Lena Enright	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	180.00
B. Frank Corbin	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	180.00
Lurette Kuhlman	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	180.00

Graduate School

Merritt M. Chambers	Honorary Fellow	Au. Qr.	Au. Wi. Sp.	No sal.
Wei Chieh Hsieh	China Foundation Fellow	Au. Qr.	Au. Wi. Sp.	No sal.
George D. Wilson	Scholar	Au. Qr.	Au. Wi. Sp.	250.00
Perry W. Meredith	Dairy Industrial Research Fellow	Oct. 1, 1933	Su. Au. Wi. Sp.	750.00

(Salary to be paid from funds furnished by the Dairy and Ice Cream Machinery and Supplies Association, Inc.)

President's Division

<i>Physical Education for Men</i>				
Loma Demorest	Stenographer	Sept. 15, 1933 to June 15, 1934	684.00	period
<i>Physical Education for Women</i>				
Roberta Connolley	Assistant	Sept. 1, 1933 for 10 mos.	760.00	period
<i>Administrative Division</i>				
<i>Dean of Men's Office</i>				
Paul F. Strother	Asst. Dean of Men	Sept. 15, 1933	1,800.00	
<i>Stores and Receiving</i>				
<i>Laboratory Supply Store—Rotary</i>				
Louise Ortman	Maid	Sept. 1, 1933	972.00	
(To be named later)	Laborer		960.00	
(To be named later)	Laborer		960.00	
<i>Student Medical Service (Rotary)</i>				
James S. Wilson	Director	July 1, 1933 for 2 mos.	3,792.00	

Changes in Salary

Name	Title	Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
<i>Horticulture</i>				
Bruce H. Head	Laborer	July 1, 1933 to Aug. 31, 1933	37.50 mo.	75.00 mo.
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Geraldine Howald	Stenographer	Aug. 21, 1933	972.00	1,032.00
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Aaron H. Chute	Instructor	Au. Qr.	1,476.00 for 2 qrs.	2,214.00 for 3 qrs.
(Mr. Chute is to replace Mr. Dameron who is on leave for the Autumn Quarter, 1933)				
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Marabel G. Root	Stenographer (½ time)	Aug. 1, 1933	527.00	486.00
Cecelia Krakoff	Stenographer (½ time)	Aug. 1, 1933	624.00	570.00
Wanda Rittenhouse	Stenographer (½ time)	Aug. 1, 1933	624.00	570.00
<i>Stores and Receiving</i>				
<i>Laboratory Supply Store—Rotary</i>				
George E. Morris	Towel Man	Sept. 1, 1933	1,104.00	1,200.00
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*Miscellaneous
Recommendations*

That the quarters of service of Paul Hummell, Graduate Assistant in the Department of Mathematics, be changed from Autumn, Winter and Spring to Summer, Autumn and Winter for the year 1933-1934.

That the quarters of service of Sidney L. Pressey, Professor in the Department of Psychology, be changed from Summer, Autumn and Winter to Summer, Autumn and Spring for the year 1933-1934.

That the quarters of service of Thomas L. Kibler, Director of the Department of Commerce Extension, be changed from Autumn, Winter and Spring to Summer, Autumn and Winter for the year 1933-1934.

That Kenneth Dameron, Associate Professor in the Department of Business Organization, be granted a leave of absence, without salary, for the Autumn Quarter, 1933. Professor Dameron has been

appointed Assistant to the Deputy in charge of Codes for the Retail Industry under the National Recovery Act.

That Viva Boothe, Associate Professor in the Bureau of Business Research, be granted a leave of absence, without salary, for the period from September 1, 1933 to January 1, 1934. Professor Boothe will be a member of the Joint Committee on Government Statistics of the National Social Research Council.

That the payment of salaries of the following persons in the Engineering Experiment Station be made in ten installments, beginning in September 1933 and ending in June 1934, instead of nine as set up on the original budget:

John M. Weed	Assistant Director
George A. Bole	Research Professor
J. R. Shank	Research Professor
A. H. Dierker	Senior Research Engineer
J. Otis Everhart	Senior Research Engineer
G. E. Large	Senior Research Engineer
G. A. Loomis	Senior Research Engineer
Walter C. Rueckel	Junior Research Engineer
Myril Shaw	Asst. Research Engineer

That the following extra vacation credits be paid in full instead of at the customary two-thirds rate, as in preparing the 1933-1934 salary budget it was necessary to cancel these positions and the Board rule authorizing payments of two-thirds of extra vacation credit in cases of resignations should not apply:

Medora Grandprey	Instructor in the Department of Home Economics.....	\$360.50
Winston Dunham	Instructor in the Department of Zoology and Entomology.....	300.00
Everett Hall	Asst. Professor in the Department of Philosophy	899.66

That the action of the Board of Trustees on August 18, 1933 in regard to the Gymnasium Fee and the Physical Education Laboratory Fee be rescinded; that the present Gymnasium Fee of \$1.00 per quarter be eliminated; and that the fee of \$1.00 per quarter for the use of the Natatorium be eliminated.

That the following action be taken in regard to fees for the use of the Gymnasium and Physical Education facilities:

For all students who are registered in one or more courses in Physical Education there shall be assessed a Physical Education Laboratory Fee of \$2.00 per quarter.

For all other students, who are not registered in a course in Physical Education, but who desire to use the Gymnasium and the Physical Education facilities there shall be assessed a Physical Education Fee of \$1.00 per quarter.

Upon payment of the proper fee the student will be entitled to the use of a locker, lock and towel; the use of the Natatorium, Tennis Courts and all the facilities in the Gymnasium.

The President is hereby authorized to allocate the funds arising from the assessment of the above fees.

That there be established a fee of \$5.00 per quarter for the following Tutorial Courses: Solid Geometry, Plane Geometry, Beginning Algebra, Advanced Algebra, Review Algebra and Review English.

The above fee will be assessed and collected in the regular way. The funds arising from the above fee shall be deposited in the State

Treasury to the credit of the Tutorial Fee Account. Disbursements from the above fund will be upon order of the President.

* * * * *

The Secretary now read to the Board a communication from the Librarian, Mr. Manchester, under date of September 7th, 1933 in which Mr. Manchester called attention to the accumulation of files of newspapers and the need of the Library for the space now occupied by these files.

The Librarian recommended that the files be transferred to the custody of the Archaeological and Historical Society and that the Director of the Archaeological and Historical Society and the University Librarian work out an agreement concerning the maintenance, future binding, and preservation of these files, the disposal of duplicate numbers, and the conditions of access to the collections.

The Librarian recommended further that it be the general policy of the University Library in the future to turn over the newspaper files to the Archaeological and Historical Society in the interests of more effective public service.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the above recommendations of the University Librarian were upon roll call unanimously approved, and the Secretary was authorized to see that the transfer of the newspaper files was made.

* * * * *

The Secretary presented the report of annual examination of Ohio State University as prepared by the Bureau of Inspection and Supervision of Public Offices for the year ending June 30, 1933. This report was received and ordered filed.

* * * * *

Thereupon the Board adjourned to meet on Monday, October 9th, 1933, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HARRY A. CATON
Vice-Chairman.

**OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY**

Columbus, Ohio, October 9, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 a. m., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Julius F. Stone, Lawrence E. Laybourne, and John Kaiser.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Stone, seconded by Mr. Laybourne, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
A. L. Sorensen	Co. Agr. Agent, Holmes County	Oct. 7, 1933	2,800.00
<i>College of Agriculture</i>			
<i>Botany</i>			
Franklin G. Liming	Grad. Assistant	Au. Qr.	450.00
<i>Farm Operations</i>			
John Long	Laborer	Aug. 31, 1933	1,104.00
<i>Home Economics</i>			
Mary Ellen Hutton	Grad. Assistant	June 30, 1933	312.00
Mary E. Nicholson	Grad. Assistant	June 30, 1933	477.00
Ether L. Gordon	Instructor	Aug. 31, 1933	2,265.62
<i>College of Arts and Sciences</i>			
<i>Bacteriology</i>			
Mary A. Palmer	Tech. Assistant	Oct. 1, 1933	996.00
<i>Geology</i>			
John H. Melvin	Grad. Assistant	Au. Qr.	450.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Margaret Leer	Typist	Sept. 30, 1933	1,104.00
Lucille C. Armentrout	Stenographer	Sept. 30, 1933	1,104.00
<i>College of Education</i>			
<i>Administration</i>			
Edith Lewis Corbin	Stenographer	Sept. 30, 1933	972.00
<i>Bureau of Educational Research—Payne Fund</i>			
Helen S. Pryor	Stenographer	Sept. 30, 1933	1,104.00
<i>Music</i>			
Ivalee M. Behrens	Part-time Instructor	Au. Qr.	450.00
Maxine Powell	Grad. Assistant	Au. Qr.	450.00
<i>Psychology</i>			
Robert H. Bruce	Instructor	Sept. 11, 1933	1,740.00
C. L. Shartle	Assistant	Oct. 1, 1933	975.00
W. Jaffray Cameron	Grad. Assistant	Oct. 1, 1933	450.00
<i>College of Engineering</i>			
<i>Civil Engineering</i>			
Arthur G. Wyatt	Asst. Professor	Oct. 1, 1933	1,968.00
<i>Engineering Drawing</i>			
Virginia H. Judy	Assistant	June 30, 1933	1,000.00

<i>Mechanical Engineering</i>						
Andrew J. Fairbanks	Asst. Professor of Aero-nautical Engineering	Sept. 1, 1933				3,204.00
<i>College of Medicine Administration</i>						
Clara V. Anderson	Stud. Stenographer	Oct. 7, 1933				516.00
<i>Medical and Surgical Research</i>						
Winnie K. Bush	Tech. Assistant	Oct. 1, 1933				1,356.00
<i>Medicine</i>						
Oscar L. Coddington	Assistant	Oct. 1, 1933				96.00
<i>Starling-Loving Hospital</i>						
Gladys Hanes	Operating Room Supervisor	Oct. 16, 1933				1,392.00
O. W. Jepson	Asst. Resident	Sept. 1, 1933				300.00
Italia Sears	Gen. Duty Nurse	Sept. 1, 1933				900.00
Patricia Sears	Nurses Aide	Aug. 31, 1933				420.00
<i>Surgery</i>						
John V. Horst	Assistant	Oct. 1, 1933				300.00
<i>Graduate School</i>						
Stuart L. Schoff	Fellow	Oct. 1, 1933				400.00
Edwin W. Earhart	Scholar	Oct. 1, 1933				250.00
George O. Manifold	Scholar	Oct. 1, 1933				250.00
<i>Administrative Division</i>						
<i>Dean of Men's Office</i>						
Paul F. Strother	Fraternity Auditor	Sept. 20, 1933				1,800.00
<i>Physical Plant</i>						
<i>Janitors</i>						
William Goff	Janitor	Sept. 30, 1933 (Mr. Goff died September 29, 1933)				1,200.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Virgil R. Wertz	Professor, Rural Ec.	Oct. 1, 1933		3,245.00
Veronica Ryan	Stenographer	Sept. 1, 1933		1,022.00
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
R. O. Roth	Assistant	Oct. 1, 1933	Au.Wi.Sp.	975.00
(Salary paid from Rotary No. 2730—Income from meat sales)				
Lawrence E. Kunkle	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
Thomas S. Sutton	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
(Salary to be paid as follows: \$200.00 from Graduate School F-9 \$250.00 from Rotary No. 2730—Income from meat sales)				
<i>Botany</i>				
Clara G. Weishaupt	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
<i>Farm Marketing (F-9)</i>				
Virgil R. Wertz	Assoc. Professor	Oct. 1, 1933	Su.Au.Wi.Sp.	648.00
<i>Farm Operations</i>				
Pearl C. Drenning	Laborer	Sept. 1, 1933		1,104.00
<i>Home Economics</i>				
Winifred Reynolds	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
Elizabeth M. Moore	Instructor	Sept. 1, 1933	Au.Wi.Sp.	2,265.62
(Salary to be paid from Smith-Hughes budget)				
*Agnes Skinner	Assistant	Oct. 1, 1933	Au.Wi.Sp.	1,800.00 period

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*Doris M. Morrison	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
*Wayne K. Rife	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
*(Salaries to be paid from Pomerene Rotary Fund No. 2612)				
Ruth Steidinger	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
(Salary to be paid from Home Economics Nursery School—Rotary No. 7310)				
<i>Ohio Biological Survey</i>				
Dorothy M. Johnson	Grad. Assistant	July 1, 1933		50.00 mo.
<i>Zoology and Entomology</i>				
Henry A. Bess	Grad. Assistant	Au. Qr.	Au.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Alice E. Moore	Tech. Assistant	Oct. 1, 1933		996.00
Louis J. Katonak	Grad. Assistant	Oct. 1, 1933	Au.	150.00 period
Carroll K. Mingle	Grad. Assistant	Oct. 1, 1933	Au.	150.00 period
<i>Classical Languages</i>				
Walter Juniper	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>Geology</i>				
Edgar L. Stephenson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Wilbur C. Holland	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>German</i>				
Hans Sperber	Lecturer	Oct. 1, 1933	Au.Wi.Sp.	3,000.00
Elinor Rossbach	Grad. Assistant	Au. Qr.	Au.	150.00 period
Sieghardt Riegel	Grad. Assistant	Au. Qr.	Au.	150.00 period
William Aldwell	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	No sal.
<i>Political Science</i>				
Howard L. Hamilton	Instructor	Oct. 1, 1933	Au.Wi.Sp.	No sal.
<i>College of Commerce and Administration</i>				
<i>Social Administration</i>				
Ruth Hazlet	Lecturer	Oct. 1, 1933	Au.	100.00 period
<i>Sociology</i>				
Ronald B. Almack	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
Andrew Barta	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
<i>College of Education</i>				
<i>Administration</i>				
Helen S. Pryor	Stenographer	Oct. 1, 1933		972.00
<i>Bureau of Educational Research</i>				
Vivian F. Weedon	Res. Assistant	Oct. 1, 1933	Su.Au.Wi.Sp.	No sal.
<i>Education</i>				
Gertrude C. Ford	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
<i>Fine Arts</i>				
Donald Torbert	Grad. Assistant	Oct. 1, 1933	Au.	No sal.
Anthony Anderla	Grad. Assistant	Oct. 1, 1933	Au.	No sal.
<i>Music</i>				
Louis H. Diercks	Professor	Oct. 1, 1933	Au.Wi.Sp.	4,092.00
Samuel L. Flueckiger	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
Dorothy Lord	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
<i>Psychology</i>				
James H. Taylor	Instructor	Oct. 1, 1933	Au.Wi.Sp.	1,740.00
W. Jaffray Cameron	Assistant	Oct. 1, 1933	Au.Wi.Sp.	975.00
Walter Buck	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp.	450.00
<i>University School</i>				
Cecile C. Swales	Part-time Instructor	Oct. 1, 1933	Au.Wi.Sp.	2,000.00
	Math. Education			
Elma Whitney	Asst. Librarian	Oct. 1, 1933	Au.Wi.Sp.	500.00

Alice V. Lentz	Asst. Manager and Cook, Univ. School Dining Room	Oct. 1, 1933 for 9 mos.	729.00 period
(Salary to be paid from income from Dining Room)			
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Charles W. Choi	Grad. Assistant	Au. Qr.	Au.Wi.Sp. 450.00
Hsu Yung Chao	Grad. Assistant	Au. Qr.	Au.Wi.Sp. 450.00
<i>Civil Engineering</i>			
Samuel T. Carpenter	Assistant	Au. Qr.	Au.Wi.Sp. 700.00
<i>Electrical Engineering</i>			
L. Morgan Craft	Grad. Assistant	Au. Qr.	Au.Wi.Sp. 450.00
Harris Reinhardt	Grad. Assistant	Au. Qr.	Au.Wi.Sp. 450.00
Gilbert R. Kuhner	Grad. Assistant	Au. Qr.	Au.Wi.Sp. 450.00
<i>Engineering Drawing</i>			
S. William Riley	Assistant	Oct. 1, 1933	Au.Wi.Sp. 1,000.00
Paul E. Machovina	Stud. Assistant	Oct. 1, 1933	Au.Wi.Sp. 300.00
Howard R. Limbacher	Stud. Assistant	Oct. 1, 1933	Au.Wi.Sp. 300.00
<i>Mechanical Engineering</i>			
C. Addison Hempstead	Stud. Assistant	Oct. 1, 1933	Au.Wi.Sp. 300.00
Edmon S. Freshwater	Stud. Assistant	Oct. 1, 1933	Au.Wi.Sp. 300.00
<i>Metallurgy</i>			
Lawrence Trishman	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
<i>Mineralogy</i>			
Earl H. Dick	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
<i>College of Medicine</i>			
<i>Dispensary</i>			
Earl H. Baxter	Asst. Professor	Oct. 1, 1933	Au.Wi.Sp. 284.00
Samuel D. Edelman	Asst. Professor	Oct. 1, 1933	Au.Wi.Sp. 284.00
Wilmer M. Stevenson	Instructor	Oct. 1, 1933	Au.Wi.Sp. 1,000.00
John V. Horst	Instructor	Oct. 1, 1933	Au.Wi.Sp. 1,000.00
Herbert D. Emswiler	Instructor	Oct. 1, 1933	Au.Wi.Sp. 96.00
J. Clyde Vanneter	Instructor	Oct. 1, 1933	Au.Wi.Sp. 96.00
Mary A. Graber	Assistant	Oct. 1, 1933	Au.Wi.Sp. 312.00
John P. Farson	Assistant	Oct. 1, 1933	Au.Wi.Sp. 300.00
Howard R. Mitchell	Assistant	Oct. 1, 1933	Au.Wi.Sp. 200.00
Oscar L. Coddington	Assistant	Oct. 1, 1933	Au.Wi.Sp. 192.00
Robert R. Dunn	Assistant	Oct. 1, 1933	Au.Wi.Sp. 96.00
Emerson M. Blake	Assistant	Oct. 1, 1933	Au.Wi.Sp. 96.00
Harold V. Postle	Assistant	Oct. 1, 1933	Au.Wi.Sp. 96.00
Rollo W. Bonnell	Assistant	Oct. 1, 1933	Au.Wi.Sp. 96.00
Thomas E. Rardin	Assistant	Oct. 1, 1933	Au.Wi.Sp. 96.00
Edgar A. Fry	Assistant	Oct. 1, 1933	Au.Wi.Sp. 96.00
Virgene Anderson	Tech. Assistant	Oct. 9, 1933	1,020.00
<i>Medical and Surgical Research</i>			
Italo D. Puppel	Tech. Assistant	Sept. 1, 1933 for 10 mos.	750.00 period
Melba E. Jackson	Tech. Assistant	Oct. 1, 1933	90.00 mo.
<i>Medicine</i>			
Jonathan Forman	Lecturer on Allergy	Oct. 1, 1933	Sp. 100.00 period
R. W. Kissane	Lecturer on Cardiology	Oct. 1, 1933	Sp. 100.00 period
<i>Pathology</i>			
Wilmer M. Stevenson	Instructor (\$1400 to be transferred from Anatomy budget)	Oct. 1, 1933	Au.Wi.Sp. 1,400.00
<i>Physiological Chemistry</i>			
Nathan W. Manow	Res. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
George H. Ruggy	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
John R. Forsythe	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
Abraham F. Krivonos	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
Edwin J. Fellows	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00
Waldo C. Ault	Grad. Assistant	Oct. 1, 1933	Au.Wi.Sp. 450.00

Starling-Loving Hospital

Katherine Wallenfelsz	Operating Room Supervisor	Oct. 16, 1933		1,392.00
Martha Balthaser	Head Nurse	Sept. 15, 1933		1,844.00
Marie Showalter	Head Nurse	Sept. 1, 1933		1,164.00
Carrie M. Logan	Pediatric Supervising Nurse (Head Nurse)	Oct. 1, 1933		1,344.00
Genevieve Mead	Part-time Instructor	Sept. 15, 1933		900.00
John Gravis	Asst. Resident	Sept. 1, 1933		300.00
Louise Kagay	Gen. Duty Nurse	Sept. 1, 1933		900.00
Rose Kiener	Gen. Duty Nurse	Sept. 1, 1933		900.00
(Salary for September paid from A-1; effective October from Rotary)				
Cora Lee Thorne	Nurses Aide	Sept. 1, 1933		420.00

Surgery

Rollo W. Bonnell	Assistant	Oct. 1, 1933	Au. Wi. Sp.	300.00
H. P. Worstell	Assistant in Orthopedic Surgery	Oct. 1, 1933	Au. Wi. Sp.	No sal.

College of Pharmacy

Harry P. Ulicny	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	198.00
James I. Rhiel	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	198.00
Harold H. Nason	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	198.00
John K. Williams	Stud. Assistant	Au. Qr.	Au. Wi. Sp.	198.00

Graduate School

Emily E. Farnham	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
Herman A. Copeland	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
Olive H. Scott	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
David H. Davis	Nathaniel Wright Lord Fellow	Oct. 1, 1933	Au. Wi. Sp.	750.00
Isabel do Prado	Pan-American Fellow	Oct. 1, 1933	Au. Wi. Sp.	800.00

(Salary to be paid from money deposited in the office of the Business Manager by the Ohio Federation of Women's Clubs)

*President's Division**Military Science*

Lt. Col. Marion O. French	Assoc. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Maj. Edwin F. Shaffer	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Maj. Clinton McClure	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Maj. Richard Winfield	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Maj. Forest Holycross	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Capt. Howard Camp	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Capt. Lloyd Hamilton	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Capt. Robert G. St. James	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Capt. Harold Fisher	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
Capt. Walter Cochran	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. J. W. Middleton	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. Clarence King	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. John Murphy	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. G. D. Adamson	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. E. T. Williams	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. F. E. Kidwell	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period
1st Lt. John A. McFarland	Asst. Professor	Sept. 1, 1933 for 10 mos.		240.00 period

*Administrative Division
Dean of Men's Office*

Delber Kinsel	Fraternity Auditor	Sept. 20, 1933	125.00
(Salary to be paid through contributions of fraternities whose accounts are audited)			

*Physical Plant
Janitors*

Francy McGinnis	Janitor	Oct. 1, 1933	1,200.00
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*Stores and Receiving
Laboratory Supply Store—Rotary No. 7991*

Joseph Luckhaupt	Laborer	Oct. 1, 1933	912.00
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Changes in Title

Name	Title—From	To	Effective
<i>President's Division Library</i>			
Anna Green	Asst. Accession Librarian	Accession Librarian	Oct. 9, 1933
<i>Stores and Receiving Laboratory Supply Store—Rotary</i>			
Amos E. Luckhaupt	Equipment Custodian	Lecture Assistant	Sept. 13, 1933
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Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture Dairy Technology</i>				
John O. Kimbrough	Laborer (Increase to be paid from Dairy Rotary)	Sept. 1, 1933	996.00	1,395.00
Frances Behymer	Stenographer (Increase to be paid from Dairy Rotary)	July 1, 1933	996.00	1,110.00
<i>College of Engineering Administration</i>				
Ruth Brown	Stenographer	Oct. 1, 1933	456.00 for half time	912.00 for full time
<i>College of Medicine Medical and Surgical Research</i>				
Florence Melvin	Medical Illustrator	Sept. 1, 1933	400.00	900.00
<i>Medicine</i>				
Campbell Taylor	Assistant	Oct. 1, 1933	No sal.	192.00
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*Miscellaneous
Recommendations*

That John V. Otter, Instructor in the Department of Engineering Drawing, be granted a leave of absence, without salary, for the Autumn and Winter Quarters of the year 1933-1934 in order to accept the position of Engineer Examiner with the Federal Emergency Board of the State of Idaho, and to assist the Government in the reconstruction program.

That Tracy Thompson, Assistant Professor in the Department of Business Organization, be granted a leave of absence, without salary, for the Autumn Quarter, 1933, in order to do special work with the Bureau of Census, the Bureau of Labor Statistics and the N. R. A. program.

That R. C. Smith, District Tobacco Agent, Department of Agricultural Extension, be granted a leave of absence, without salary, for

one year, effective July 1, 1933, to do special work with the Tobacco Control Campaign in the Miami Valley.

That Charles G. McBride, Associate Professor in the Department of Rural Economics, be granted a leave of absence, without salary, for one year, effective July 1, 1933, with the exception of the Winter Quarter, 1934, when he will be on duty at the University, at a salary of \$500.00 for the quarter. Professor McBride is partially released in order to serve the Ohio Milk Commission as Executive Secretary.

That Lawrence H. Grinstead, Professor in Bureau of Business Research, be granted a leave of absence, without salary, from November 1, 1933 to July 1, 1934, in order to undertake a research project by Armour and Company, meat packers.

That the quarters of service of Professor C. C. Huntington, Department of Geography, be changed from the Summer, Autumn, and Spring to the Summer, Winter, and Spring for the year 1933-1934.

That the quarters of service of Keith Roberts, Instructor in the Department of Business Organization, be changed from the Winter and Spring Quarters at \$1476.00 to the Autumn, Winter and Spring Quarters at \$2214.00 for the year 1933-1934.

That the quarters of service of Professor Samuel R. Beitler of the Department of Mechanical Engineering, be changed from Autumn, Winter and Spring to one-half Autumn, Winter and Spring for the year 1933-1934.

That the quarter of service of Wilbur Stout, Lecturer in the Department of Geology, be changed from Autumn 1933 to Winter 1934.

That the gift of \$125.00 received from Mrs. R. H. Simpson be accepted and set up in the permanent records as "The Robert H. Simpson Memorial Fund" and that due appreciation be expressed to Mrs. Simpson for her generous thought about the needs of the University. The gift of \$125.00 is to be paid in five yearly payments to the senior student in Civil Engineering who presents the most creditable thesis, upon the recommendation of the Department of Civil Engineering.

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Satisfactory evidence having been presented that the original diploma had been destroyed by fire, it was, upon motion of Mr. Stone, seconded by Mr. Kaiser, ordered by unanimous vote that a duplicate diploma be granted to Lillian Genevieve Parmer, B.Sc. in Education, June 1933.

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Upon motion of Mr. Stone, seconded by Mr. Kaiser, the following Medical Certificates were awarded, by unanimous vote:

Earl Bishop Downer, M.D., a graduate of the Ohio Medical University with the class of 1907.

Ralph Miller Chambers, M.D., a graduate of the Cleveland-Pulte Medical College on May 29, 1914.

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Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

**OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY**

Columbus, Ohio, October 28, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 a. m., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, Chairman, Harry A. Caton, Newton D. Baker, John Kaiser, Lawrence E. Laybourne, Julius F. Stone, and M. Edith Campbell who was appointed by Governor White on June 9th, 1933 to succeed Mrs. Alma W. Paterson whose term expired June 8th, 1933.

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The minutes of the last meeting were approved.

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Mr. James F. Lincoln, E.E. 1926, of Cleveland, appeared before the Board and presented a proposal looking to the organization within the University of an Industrial Research Division as an aid to industry.

Mr. Lincoln's proposal as presented was a further development of the organization of an Alumni Research Council plan hitherto discussed by the Board of Trustees.

Upon motion of Mr. Laybourne, seconded by Mr. Baker, the proposal was upon roll call unanimously referred to the President and Vice-President for consideration and study. The results of the study, together with recommendations, are to be reported to the Board at a future meeting.

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Upon motion of Mr. Kaiser, seconded by Mr. Stone, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
David Balley	Laborer	Sept. 30, 1933	996.00
Lawrence Bowers	Laborer	Sept. 30, 1933	996.00
Rae Baker	Laborer	Sept. 30, 1933	996.00
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Harold C. Brill	Grad. Assistant	Nov. 1, 1933	450.00
<i>German</i>			
Hans Sperber	Lecturer	Au. Qr.	3,000.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
George Jones	Research Assistant	Oct. 1, 1933	1,104.00
<i>College of Education</i>			
<i>Bureau of Special Education</i>			
Irene E. Kinley	Ast. to Director	Aug. 1, 1933	1,800.00
<i>College of Engineering</i>			
<i>Broadcasting Station</i>			
C. Wilbert Pettegrew	Ast. Announcer	Oct. 1, 1933	480.00

*College of Medicine
Anatomy*

Morris B. Guthrie	Instructor	Oct. 1, 1933	Au. Wi. Sp.	1,740.00
William D. Preston	Assistant	Oct. 1, 1933	Au. Wi. Sp.	1,008.00
Mel A. Iavis	Grad. Assistant	Oct. 1, 1933	Au. Wi. Sp.	450.00
Andrew Hedmeg	Stud. Assistant	Oct. 1, 1933	Au. Wi. Sp.	288.00

Starling-Loving Hospital

Mildred Rowe	Nurses Aide	Oct. 1, 1933		420.00
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Graduate School

Ralph A. Loring	Honorary Fellow	Oct. 1, 1933	Au. Wi. Sp.	No sal.
A. W. Bosworth	Honorary Fellow	Oct. 1, 1933	Au. Wi. Sp.	No sal.
Catherine A. Brennan	Hoover Company Fellow	Oct. 1, 1933 for 8 mos.		600.00 period

(Salary to be paid from the Hoover Company Fellowship Fund)				
Harold C. Brill	National Aluminate Corporation Fellow in Boiler Feedwater Studies	Nov. 1, 1933 for 9 mos.		675.00 period

(Salary to be paid from National Aluminate Corporation Fellowship Fund)

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Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Herrick L. Johnston	Asst. Professor	Assoc. Professor	Au. Qr.
G. Bryant Bachman	Instructor	Asst. Professor	Au. Qr.
<i>College of Education</i>			
<i>University School</i>			
Cecile C. Swales	Part-time Instructor	Assistant	Oct. 1, 1933
<i>College of Medicine</i>			
<i>Anatomy</i>			
Rollo C. Baker	Professor	Prof. and Chairman	Oct. 1, 1933
* * * * *			

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>College of Education</i>				
<i>University School</i>				
Cecile C. Swales	Assistant	Oct. 1, 1933	2,000.00	1,000.00
<i>College of Medicine</i>				
<i>Anatomy</i>				
Rollo C. Baker	Professor and Chairman	Oct. 1, 1933	3,792.00	4,000.00
Dwight Palmer	Instructor	Oct. 1, 1933	1,620.00	1,740.00
Hubert M. Amstutz	Instructor	Oct. 1, 1933	1,620.00	1,740.00
* * * * *				

*Miscellaneous
Recommendations*

That the leave of absence granted to R. C. Smith, of the Departments of Agricultural Extension and Rural Economics, by the Board of Trustees at a meeting on October 9, 1933 be amended to read as follows:

That R. C. Smith of the Departments of Agricultural Extension and Rural Economics, be granted a leave of absence, without salary, for one year effective July 1, 1933 from the Rural Economic teaching staff but that he remain on duty in the Department of Agricultural Extension on one-fourth time, the rest of his time being devoted to the Emer-

gency Agricultural Adjustment Administration work in the Miami Valley tobacco region.

That the leave of absence granted to Professor C. G. McBride of the Department of Rural Economics by the Board of Trustees at the meeting of October 9, 1933, be amended to read as follows:

That Associate Professor C. G. McBride of the Department of Rural Economics, be granted a leave of absence without salary for one year, effective August 1, 1933, with the exception of the Winter Quarter 1934, when he will be on duty at the University at a salary of \$500.00 for said quarter.

That Professor Spurgeon Bell, of the Bureau of Business Research, be placed on one-half time service at one-half salary for the period November 1, 1933 to July 1, 1934, in order to do an important piece of Statistical and Accounting research for the National Recovery Administration at Washington, D. C.

That the quarters of service of F. L. Shoemaker, Instructor in the Department of Education, be changed from the Summer and Autumn 1933 and Spring 1934 to the Autumn 1933, Spring and Summer 1934.

That for the current year Mrs. Norman Selbert, Assistant Professor, be transferred from the roster of the Starling-Loving Hospital to "Administration" in the College of Medicine.

That the salary of Virginia Krumm, Graduate Assistant in the Department of German, be changed from "No salary" to \$150.00 for the Autumn Quarter 1933.

That the title of Adolph D. Weinberger of the Department of German, be changed from Graduate Assistant to Assistant during the Autumn Quarter only, salary during the Autumn Quarter to be \$300.00. During the Winter and Spring Quarters the title is to become Graduate Assistant at a salary of \$150.00 per quarter.

That the contract of Edwin S. Burdell, Instructor in the Department of Sociology, be changed from Summer, Autumn and Spring at a salary of \$2004.00 to Summer and Spring Quarters, with a salary of \$1336.00 for the two quarters. This will permit Mr. Burdell to go on leave of absence for the Autumn Quarter in order to undertake the organization of an educational program for the unemployed of Ohio at the request of the State Relief Commission.

That Gertrude C. Ford of the Department of Education, be advanced from Graduate Assistant at a salary of \$450.00 for services during the Autumn, Winter and Spring Quarters to an Assistant with services during the Autumn 1933, Winter, Spring and Summer 1934, at a total salary for four quarters teaching of \$900.00, the additional \$450.00 payable from the fees of the Elementary School. The above change is to become effective October 1, 1933.

That in accordance with the Board resolution under date of November 21, 1931, \$342.00 be paid to George E. Large, Senior Research Engineer, Engineering Experiment Station, the above amount representing the total of July, August and September salary checks due to him for services during Autumn, Winter and Spring Quarters of the academic year 1932-1933.

That the Business Manager of the University be authorized to make payment in full to the Co-executors of the estate of the late Professor M. B. Hammond, in the amount of \$2,185.00 consisting of extra vacation credit earned during the Spring of 1933 amounting to

\$1,780.00 and the final payment for services during the Summer of 1933 amounting to \$405.00.

That upon the nomination of the Woman's Relief Corps of Ohio, Wilfred Heaton be elected to the Woman's Relief Corps Scholarship for the school year 1933-1934. This scholarship carries with it exemption from student fees, but since Mr. Heaton has already paid for the Autumn Quarter 1933, his exemption will take effect at the opening of the Winter Quarter 1934.

That the creation of the position of curator in the Department of Zoology and Entomology be approved at a salary of \$2400.00 per annum, effective January 1, 1934.

That the proposal of the Ohio Public Health Association to establish a fellowship in the School of Social Administration be accepted and the appreciation of the Board of Trustees be expressed to the Association for its interest in the University.

The Association has appropriated \$225.00 and desires that this sum be payable at \$75.00 per quarter and that if it seems desirable a different Fellow may be designated for each quarter of the year, payable at the rate of \$75.00 per quarter. The Fellow designated for the Autumn Quarter 1933 is Robert William DePuy. These conditions are approved by the School of Social Administration.

That the proposed agreement with the National Aluminate Corporation of the State of Delaware, be approved; this is for the purpose of a cooperative investigation of the behavior of water in steam boilers by the University, wherein the Corporation seeks to establish a fellowship, to be supported by the payment of \$675.00 in nine monthly installments and a further sum of \$225.00 for expenses as may be necessary from time to time in carrying on the study through the year beginning November 1, 1933.

That the proposed agreement with the Hoover Company at North Canton, Ohio, be approved; this is for the purpose of an investigation under the partial direction of the Hoover Company of bacteriological contents of dirt found in carpets and rugs, wherein the Hoover Company seeks to establish a fellowship to be supported by the payment of \$600.00 in eight equal installments and \$150.00 to be deposited with the Bursar of the Ohio State University for the use of Dr. Charles B. Morrey of the Department of Bacteriology, in defraying necessary expenses in connection with the investigation, with the understanding that any unexpended part thereof shall be returned to the Hoover Company.

* * * * *

The President presented the following communication:

October 10, 1933.

To the Board of Trustees
Ohio State University

Dear Sirs:

We, the undersigned members of a Committee formed to commemorate the memory and work of Mrs. Alice M. Arps, have accumulated a fund in the amount of \$5259.67 which is herewith presented to the University, subject to the following conditions:

First: That the fund be officially designated as the Alice Mary Arps Foundation;

Second: That the fund be permitted to accumulate until the principal sum amounts to \$7500 and that thereafter only the interest be expended;

Third: That the interest on the principal sum be expended for the purchase of children's literature, juvenile periodicals or books pertaining to the welfare of children;

Fourth: That the books, literature and periodicals be deposited in the library of the University's secondary and elementary schools;

Fifth: That the expenditure of the income from the fund be subject to the approval of the Dean of the College of Education and the Director of the University Schools.

The Committee hopes that the above will meet with the approval of the Trustees, and feels that the fund, when the principal sum is attained, will constitute a nucleus for the establishment of a substantial children's library.

Respectfully presented,

(Signed) GENEVA GRIGSBY CASTLEMAN,
ELIZABETH HOLCOMBE NORMAN,
CAROLINE MAY BREYFOGLE,
THERESE E. POSTON.

Upon recommendation of the President, the gift of this fund was accepted under the terms and conditions stated above, and the President was directed to express the appreciation of the Board of Trustees to the Committee for its interest and service in this matter.

* * * * *

Thereupon the Board adjourned to meet on Monday, November 13th, 1933, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,

Secretary.

(Signed) H. S. ATKINSON,

Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 13, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 a. m., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Stone, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Commerce and Administration</i>			
<i>Bureau of Educational Research</i>			
James C. Yokum	Research Assistant	Oct. 10, 1933	1,632.00
<i>College of Education</i>			
<i>Fine Arts</i>			
Marjorie Campbell	Grad. Assistant	Oct. 10, 1933	No sal.
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Wilfia Ruth Jackson	Diet Kitchen Helper	Sept. 15, 1933	576.00
<i>College of Veterinary Medicine</i>			
Clarence Lester	Groom	Oct. 31, 1933	855.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
R. C. Miller	Professor, Agr. Engr. Extension	Oct. 1, 1933		990.00
<i>College of Agriculture</i>				
<i>Zoology and Entomology</i>				
Josef N. Knull	Curator of Insects (Assistant Professor)	Jan. 1, 1934		2,400.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research (F-9)</i>				
Willis Wissler	Professor	Jan. 1, 1934	(9 mos' basis)	2,220.00
Viva Boothe	Assoc. Professor	Jan. 1, 1934		4,092.00
Howard G. Brunzman	Asst. Professor	Jan. 1, 1934		3,576.00
Dave Lowery	Research Assistant	Jan. 1, 1934		1,500.00
Erla Wombold	Stenographer	Jan. 1, 1934		1,800.00
Lillian Hacker	Stenographer	Jan. 1, 1934		972.00
Helen Hanesworth	Mimeograph Operator	Jan. 1, 1934		804.00
<i>College of Engineering</i>				
<i>Broadcasting Station</i>				
William F. Heimlich	Asst. Announcer	Nov. 1, 1933		300.00
<i>Chemical Engineering</i>				
Ivan A. Planck	Grad. Assistant	Oct. 1, 1933	Au. Wi. Sp.	450.00

College of Medicine
Student Medical Service

Martha Harris	Tech. Assistant	Nov. 15, 1933	1,200.00
<i>Starling-Loving Hospital</i>			
Vera Dickerson	Gen. Duty Nurse (temporary)	Oct. 10, 1933	75.00 mo.
Marian Alexander	Diet Kitchen Helper	Nov. 1, 1933	576.00

College of Veterinary Medicine

John W. Millington	Groom	Oct. 23, 1933 to June 15, 1934	855.00
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Graduate School

Lucile D. Smith	Honorary Fellow	Nov. 1, 1933	Au. Wi. Sp.	No sal.
William B. Papier	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
Grafton R. Owens	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
George F. Kuder	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
Louis Kaplan	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00
Wm. M. Barrows, Jr.	Scholar	Oct. 1, 1933	Au. Wi. Sp.	250.00

(Salary to be paid as follows: \$200.00 from A-1
50.00 from F-9)

Carl V. Moore, Jr.	National Research Council Fellow	Oct. 1, 1933	Au. Wi. Sp.	No sal.
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(Salary to be paid direct to Mr. Moore by the National Research Council)

Jonathan Biscoe	Timken Fellow	Nov. 1, 1933 for 12 mos.	1,800.00	period
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(Salary to be paid from the Timken Steel & Tube Company Fellowship Fund)

Physical Plant

<i>Light, Heat & Power—Generation</i>				
Wm. Bischoff	Laborer	Nov. 1, 1933 for 7 mos.	798.00	period
*	*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
John W. Price	Asst. Professor	Assoc. Professor	Nov. 13, 1933
John A. Miller	Instructor	Asst. Professor	Nov. 13, 1933
<i>College of Arts and Sciences</i>			
<i>Political Science</i>			
Harvey Walker	Assoc. Professor	Professor	Nov. 13, 1933
<i>College of Education</i>			
<i>Fine Arts</i>			
Alice Robinson	Assoc. Professor	Professor	Nov. 13, 1933
Erwin F. Frey	Asst. Professor	Assoc. Professor	Nov. 13, 1933
Guy Brown Wiser	Asst. Professor	Assoc. Professor	Nov. 13, 1933
<i>Psychology</i>			
A. Sophie Rogers	Asst. Professor	Assoc. Professor	Nov. 13, 1933
<i>College of Engineering</i>			
<i>Industrial Engineering</i>			
Paul N. Lehoczyk	Instructor	Asst. Professor	Nov. 13, 1933
Peter Morrison	Instructor	Asst. Professor	Nov. 13, 1933
<i>Mechanical Engineering</i>			
Aubrey I. Brown	Assoc. Professor	Professor	Nov. 13, 1933
*	*	*	*

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>President's Division</i>				
<i>Physical Education for Women</i>				
Gladys E. Palmer	Assoc. Professor	Jan. 1, 1934	2,880.00	3,240.00
<i>Student Medical Service</i>				
James A. Beer	Assoc. Professor	Nov. 15, 1933	1,884.00	2,784.00
James M. Foley	Assoc. Professor	Nov. 15, 1933	2,832.00	3,240.00
*	*	*	*	*

Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Eve E. Turnbull	Asst. Professor	Au. Sp.	Au. Wi. Sp.
Marion Griffith	Instructor	Su. Wi.	Su. Sp.
<i>College of Medicine</i>			
<i>Anatomy</i>			
William D. Preston	Assistant	Au. Wi. Sp.	12 mos. basis, eff. Oct. 1, 1933
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Darwin A. Hindman	Assoc. Professor	Au. Wi.	Au. Sp.
Harlan G. Metcalf	Assoc. Professor	Su. Au. Wi. Sp.	Su. Au. Wi.
*	*	*	*

Miscellaneous Recommendations

That the President be authorized to work out a plan of cooperation between the School of Social Administration and the Ohio Relief Commission for the intensive training of investigators for County Relief Committees in Ohio, which plan will be completely financed by the Ohio Relief Commission and will call for such services only by the School of Social Administration as can be rendered without invasion of the present educational program of the school. If authorized the plan set up will be duly reported to the Board for record.

* * * * *

The President recommended the appointment of Mrs. Jessie A. Charters as Assistant Professor of Education, effective as of November 8th, 1933, without salary.

Mr. Stone moved that the recommendation of the President be approved. The motion was seconded by Mr. Atkinson. Roll call resulted as follows:

Ayes, Messrs. Stone and Atkinson.
Nays, Messrs. Laybourne and Kaiser.

The recommendation was therefore not approved.

* * * * *

The President presented a financial statement covering the appropriations available for Personal Service for the period ending December 31, 1933.

In order to meet the Personal Service account for said period, the President made the following recommendations:

- (1) That \$35,000.00 be appropriated from the Interest on Endowment Fund;
- (2) That the Business Manager be directed to request from the State Controlling Board the transfer of \$15,000.00 from A-2 to A-1;
- (3) That the Business Manager be authorized to use as a loan \$12,500.00 from the Laboratory Supply Store Deposit balance.

Upon motion of Mr. Laybourne, seconded by Mr. Stone, the above recommendations of the President were upon roll call unanimously approved.

* * * * *

The President reported the death on August 23, 1933 of Francis L. Landacre, Emeritus Professor of Anatomy, and submitted the following statement for record:

Professor Landacre entered upon his long period of service as an assistant in Zoology in 1895 and at once became known as an able teacher and an indefatigable investigator. His studies carried him into the field of Anatomy and he won the doctorate at the University of Chicago with his brilliant study and experimentation in Neurology. For eighteen years he was at the head of the work in Anatomy in the College of Medicine, and maintained the highest standards of performance both by teaching staff and students. He fostered the research activities of the teacher and firmly believed, and acted upon the belief, that the quality of the teaching is advanced by research, and that the true University teacher is inevitably a perennial student.

He interested himself deeply in the general education of the student and took an aggressive part in the deliberations of the faculty of the College of Arts, where he had opportunity to keep stressing the importance of pre-professional training.

As we contemplate the University today, it is not possible to detach and identify the contribution of any one teacher; his efforts and ideals mingle with others in the current of University spirit and aspirations and this is always the result of a composition of forces and influences.

Professor Landacre's contribution is deeply felt by his colleagues and they wish to record this brief memorial of respect and honor.

* * * * *

The President reported the death of Matthew B. Hammond, Professor of Economics, on September 28, 1933, and submitted the following statement for record:

Professor Hammond came into the services of the University as assistant professor of Economics and Sociology on August 13, 1904 and four years later was promoted to the rank of professor. In 1922 he was made the chairman of the Department of Economics and continued in that capacity until 1928 when he asked to be relieved of the duties of the chairmanship. He has therefore been continuously in the University teaching in the field of Economics for a period of twenty-nine years, and became thoroughly identified with the expansion and the stimulating program development in the Department of Economics.

Because of his reputation as an economist, especially in the field of the economics of labor, he was selected as a member of the first Industrial Commission of the State of Ohio in 1913 and helped establish in a most beneficial way that important activity of the State which has since developed into a major function of the state government. He approached these questions relating to labor and the proper place of labor in our industrial system in a scholarly and unbiased fashion and had in a very high degree the ability to hear what was said by contending advocates, and in a

quiet and yet effective manner, render a judgment which appealed to the sense of fairness of all parties concerned.

When the United States entered the Great War the mobilization and organization of labor for the heavy demands made upon industry of all sorts became a primary object of the government and because of his well-known sense of equity and appreciation for both the employer and employee, Professor Hammond was invited down to Washington to take a very important part in the War Industrial Board. His contribution here was notable.

Later he was called in to give expert counsel in a great anthracite coal strike, and carried successfully the reputation which he had built up through the years.

In the University he was deeply interested in the organization and the educational procedures of the College of Commerce, and earlier in the College of Arts, and gave generously of his time and talents to the consideration of University matters; he was in all respects a broad-minded University professor who could appreciate the place and the problems of the other colleges as well as the particular college in which his department was located. His counsel was frequently sought on general University affairs. He left an inspiring record as a teacher, as a writer and as a public official, and his colleagues in the University enterprise present this brief testimonial of their honor and respect, for the permanent records of the institution.

* * * * *

Thereupon the Board adjourned to meet on Saturday, November 25th, 1933, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 25, 1933.

The Board of Trustees met at Columbus, Ohio, at 9:30 a. m., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Kaiser, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Grace Tresch	Home Dem. Agent, Ashland County	Nov. 22, 1933	2,100.00
<i>College of Arts and Sciences</i>			
<i>German</i>			
William Aldwell	Grad. Assistant	Nov. 22, 1933	No sal.
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
J. Weldon Jones	Asst. Professor	Nov. 15, 1933	2,496.00
<i>Business Organization</i>			
A. H. Chute	Instructor	End Au. Qr.	2,214.00
<i>Commerce Extension</i>			
J. Weldon Jones	Asst. Professor	Nov. 15, 1933	1,332.00
<i>College of Medicine</i>			
<i>Dispensary</i>			
Emerson M. Blake	Assistant	Oct. 1, 1933	96.00
<i>Ophthalmology</i>			
Emerson M. Blake	Assistant	Oct. 1, 1933	No sal.
<i>Starling-Loving Hospital</i>			
Vera Dickerson	Gen. Duty Nurse	Nov. 15, 1933	75.00
John T. Devine	Stud. Relief Clerk	Oct. 31, 1933	576.00
			(Rotary)
<i>President's Division</i>			
<i>Physical Education for Women</i>			
Alma Volp	Pianist	Oct. 1, 1933	816.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Gilbert Harold	Instructor	Jan. 1, 1934		Wi.Sp. 1,476.00 period

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<i>Commerce Extension</i>			
Russell S. Wilcox	Asst. Professor	Nov. 15, 1933 for 6 wks.	150.00 period
Robert N. Frickey	Instructor	Nov. 15, 1933 for 6 wks.	100.00 period
Walter D. Wall	Lecturer	Nov. 15, 1933 for 6 wks.	75.00 period
<i>Social Administration</i>			
Ruth Hazlet	Lecturer	Jan. 1, 1934	Wi. No sal.
<i>College of Engineering Administration</i>			
Elsie Edwards	Clerk	Nov. 1, 1933 for 2 mos.	166.00 period
<i>Electrical Engineering</i>			
C. E. Morrow	Asst. Professor	Jan. 1, 1934	Wi.Sp. No sal.
<i>College of Medicine Starling-Loving Hospital—Rotary</i>			
William Haverfield	Stud. Relief Clerk	Nov. 1, 1933	576.00
<i>Graduate School</i>			
Ola Floyd Nixon	Honorary Fellow	Nov. 1, 1933	Au.Wi.Sp. No sal.
James Lloyd Hupp	Honorary Fellow	Nov. 1, 1933	Au.Wi.Sp. No sal.
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Mrs. A. C. Hunter	Intramural Asst.	Nov. 1, 1933 (10 mos. basis)	900.00
Alex Pulsinelli	Caretaker of Tennis Courts	Nov. 1, 1933 (12 mos. basis)	1,260.00
(Above positions transferred from Athletic Budget to Student Activities Fees Budget)			
Eleanor Anawalt	Pianist	Oct. 1, 1933	816.00
Warrine Eastburn	Intramural Asst.	Sept. 1, 1933 to June 30, 1934	1,000.00
(Salary to be paid from Student Activities Fee Fund)			
<i>Administrative Division</i>			
<i>Dean of Men's Office</i>			
William D. Griffith	Advisory Manager	Nov. 1, 1933 to June 1, 1934	850.00 period
(Salary to be paid from Student Medical and Activities Fees Budget)			
*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Law</i>			
Robert M. Hunter	Asst. Professor	Assoc. Professor	Nov. 25, 1933
William H. Rose	Asst. Professor	Assoc. Professor	Nov. 25, 1933
*	*	*	*

Changes in Quarters of Service

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
C. E. Boord	Professor	Au.Wi.Sp.	Su.) Au.Wi. '34)
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Asbury L. Odebrecht	Instructor	Au. Sp. at a sal. of \$1,476	Au.Wi.Sp. at a sal. of \$2,172
O. E. Burley	Instructor	Au. Sp. at a sal. of \$1,476	Au.Wi.Sp. at a sal. of \$2,172
*	*	*	*

*Miscellaneous
Recommendations*

That the salary (\$960.00 for 12 months) of Frank Vari, Laborer, Women's Division, Department of Physical Education, be transferred from the A-1 Budget to the Student Activities Fee Budget, effective November 1, 1933.

That Nina Bargdill, General Duty Nurse, Starling-Loving Hospital, be granted a leave of absence, without salary, from October 10 to November 15, 1933, on account of illness.

That Professor Kenneth Dameron of the Department of Business Organization, be given a leave of absence, without salary, for the Winter Quarter 1934 in order to continue in the service of the United States as a Deputy Administrator under the National Recovery Act.

That Assistant Professor Tracy E. Thompson of the Department of Business Organization, be given a leave of absence, without salary, during the Winter Quarter 1934 in order to continue his work with the Central Committee for the Collection of Economic Statistics in Washington.

That A. H. Chute, Instructor in the Department of Business Organization, be appointed to the Bureau of Business Research for service during the Winter and Spring Quarters at a salary of \$1476.00 for the period. Total salary payable to Mr. Chute from the Bureau of Business Research and Department of Business Organization amounts to \$2214.00, payable in twelve installments.

That the contract of Homer M. Faust, Senior Research Engineer in the Engineering Experiment Station, be changed from "nine months part time" to full time during the Spring Quarter 1934," at a compensation of \$954.00 for said period of service, payable from F-9 Budget.

* * * * *

The President brought to the attention of the Board the following matter, and upon his recommendation the resolution as presented was unanimously adopted:

WHEREAS, in his last Will and Testament Edward Orton, Jr., created the Edward Orton Jr. Ceramic Foundation to carry on his cone manufacturing business and in his said Will provided that the Trustees of said Foundation might in a certain contingency cause the trust to be dissolved and turn over the assets to the Ohio State University, and

WHEREAS, in carrying out the provisions of said Will it becomes necessary for said Foundation to apply to the Probate Court of Franklin County, Ohio, for instructions and authority to enter into a certain contract with M. Althea Orton, spouse relict, and also to request authority to borrow money and to execute a mortgage upon the real estate of the said Foundation as security therefor, and in making said application to the said Probate Court it is necessary to make the Board of Trustees of the Ohio State University a defendant,

NOW, THEREFORE, the said Board of Trustees of the Ohio State University hereby authorizes its Chairman, Herbert S. Atkinson, to enter its appearance in said proceeding and to certify and cause to be filed therein one answer consenting that the said Foundation may be authorized and

directed to enter into the said contract with the said M. Althea Orton, and a second answer consenting that said Foundation may be authorized to effect the loan above mentioned. Said answers will be prepared by the Attorney General of Ohio, attorney for the Board of Trustees of the Ohio State University.

* * * * *

The Secretary reported that, acting upon informal instructions from the Board at the last meeting, he had interviewed the officials of the Mid-State Realty Company relative to a reduction of the rental for Neil Hall.

As reported at the last meeting, this situation has been brought about by the falling off of occupancy of the University Residence Halls.

As a result of these conferences the following proposal has been received from the Mid-State Realty Company:

Columbus, Ohio, November 24, 1933.

Mr. Carl E. Steeb
Business Manager,
Board of Trustees,
Ohio State University
Columbus, Ohio

Dear Sir:

Please be advised that the rental for Neil Hall for the calendar year 1934 is hereby reduced to the sum of \$18,000.00, payable in installments as heretofore.

This rental reduction from the sum of \$30,000.00 per year as provided for in the lease, is for the year 1934 only, and is made in view of the emergency created by the loss now being incurred in the operation of Neil Hall as revealed by the current operating statements.

It is expressly stipulated and provided, however, that this temporary rental reduction for the year 1934 shall in no way alter or affect the existing lease for the Neil Hall property, except as hereinbefore specifically set out.

Respectfully submitted,

THE MID-STATE REALTY COMPANY,
By (Signed) F. J. DAVIS, *President*.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the above proposal as submitted by the Mid-State Realty Company, in which the rental for Neil Hall for the calendar year 1934 is fixed at \$18,000.00, was upon roll call unanimously accepted.

* * * * *

The University Architect presented preliminary sketches of a proposed Addition to Mack Hall, and a proposal for additional space in the Stadium to increase the facilities of the Tower Club.

These projects have been considered by the Cabinet as affording needed space for the housing of nurses in Mack Hall and providing additional room for needy men students in the Tower Club. It was pointed out that these projects might receive aid from the Federal Government through the Federal Emergency Administration of Pub-

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lic Work to supplement the amount which can be appropriated by the Board of Trustees from the Residence Halls surplus fund.

After due consideration, the general principle was approved by the Board and the Secretary was directed to confer with the proper State and Federal officials concerning these projects and to submit a report to the Board at its next meeting.

* * * * *

The Secretary reported that the lease for the Nurses' Home, known as South Hall and the Cockell House, will expire August 31st, 1934, and that a decision should be reached at this date as to whether or not this lease is to be renewed at the expiration date.

Inasmuch as it has been determined to house the nurses, after September 1st, 1934, in Mack Hall, a motion was made by Mr. Laybourne, seconded by Mr. Stone, and passed by a unanimous vote that the Secretary advise the owner, Mr. Charles E. Merkel, that the University will not renew the lease after August 31st, 1934.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 11th, 1933, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 11, 1933.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Newton D. Baker, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Baker, the Secretary was authorized to affix the seal of the Ohio State University to the official contracts for wheat allotment on the Ohio State University Farm which Dean Cunningham has prepared for submission to the United States Department of Agriculture.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Baker, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
R. O. Roth	Assistant	Dec. 1, 1933	975.00
<i>Poultry Husbandry</i>			
C. E. Florea	Laborer	Dec. 31, 1933	1,284.00
<i>College of Medicine</i>			
<i>Medical and Surgical Research</i>			
Francis J. Phillips	Research Assistant	Jan. 1, 1934	1,356.00
<i>Graduate School</i>			
Oscar Rosenzweig	Fellow	Oct. 1, 1933	400.00

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Poultry Husbandry</i>				
Donald Coffman	Student Laborer	Jan. 1, 1934		150.00 period
George A. Clark	Student Laborer	Jan. 1, 1934		150.00 period
Robert W. Millisor	Student Laborer	Jan. 1, 1934		150.00 period
Wayne Alleshouse	Student Laborer	Jan. 1, 1934		150.00 period
<i>College of Arts and Sciences</i>				
<i>Political Science</i>				
Marbury B. Ogle, Jr.	Assistant	Jan. 1, 1934	Wi.	200.00 period
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Tom L. Wheeler	Lecturer	Jan. 1, 1934	Wi.	300.00 period
H. C. Nolen	Stud. Assistant	Jan. 1, 1934	Wi.	99.00 period

*College of Medicine
Medical and Surgical Research*

Norman L. Matthews	Research Asst. in Experimental Surgery	Jan. 1, 1934		1,356.00
<i>Graduate School</i>				
Earl E. Warner	Fellow	Oct. 1, 1933	Au.Wi.Sp.	400.00
John J. Fuller	Honorary Fellow	Nov. 28, 1933	Au.Wi.Sp.	No sal.
*	*	*	*	*

Change in Salary

Name	Title	Effective	From	Annual Rate To
<i>College of Agriculture Poultry Husbandry</i>				
Richard A. Gordon	Laborer	Jan. 1, 1934	1,104.00	1,188.00
*	*	*	*	*

Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture Dairy Technology</i>			
J. Hoffman Erb	Instructor	Su.Au.Wi.	Su.Au. Sp.
<i>College of Arts and Sciences English</i>			
James F. Fullington	Asst. Professor	Au.Wi.Sp.	Au.Wi.
Robert S. Newdick	Asst. Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
David W. Maurer	Instructor	Au.Wi.Sp.	Au. Sp.
<i>College of Commerce and Administration Accounting</i>			
G. A. Logan	Instructor	Au. Sp. at \$1,476.00 period	Au.Wi.Sp. at \$2,172.00 per annum
R. N. Frickey	Instructor	Au. Sp. at \$1,776.00 period	Au.Wi.Sp. at \$2,616.00 per annum
*	*	*	*

*Miscellaneous
Recommendation*

That the effective date of the leave of absence granted to Associate Professor C. G. McBride of the Department of Rural Economics by the Board of Trustees under date of October 28, 1933, be changed from August 1, 1933 to October 1, 1933.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Atkinson, the proposed research agreement with the Metropolitan Paving Brick Company was approved, subject to such provision concerning "Patents" as the Board might ultimately approve in the determination of its general policy towards patentable subject matter discovered in the prosecution of cooperative research projects.

* * * * *

The Secretary reported that in accordance with action taken at the last meeting of the Board, conferences have been held with the proper State and Federal authorities concerning the construction of an Addition to the Women's Dormitory Quadrangle (Mack Hall) and to the Stadium Dormitory (Tower Club).

The University Architect's estimate of cost for this project is as follows:

Stadium Dormitory (Tower Club).....	\$ 43,000.00
Women's Dormitory Quadrangle (Mack Hall).....	92,000.00
Furniture and Equipment	22,000.00
Engineering charges	3,000.00
Total.....	\$160,000.00

This project falls within the kind of improvements which can be assisted by the Federal Emergency Administration of Public Works.

The Auditor of State has furnished an official statement that the Board of Trustees has in its possession, in the form of United States securities, sufficient funds for the University's portion of the costs. These securities are in the amount of \$125,000.00, and it is suggested that this sum be allocated as follows:

To apply on construction of Dormitory Additions..	\$100,000.00
To apply on Furniture and Equipment costs.....	22,000.00
For Engineering charges	3,000.00
Total.....	\$125,000.00

The Attorney General has furnished an official certificate that said funds are under the control of the Board of Trustees and can be used for such construction work.

The Director of Public Works has approved the proposed project by formal statement and has authorized the University Architect to proceed with the preparation of completed drawings, plans, specifications, and bills of materials as required by law.

As a result of the above report, the following motion presented by Mr. Stone, and seconded by Mr. Kaiser, was upon roll call unanimously adopted:

- A. That the drawings for the construction of additional units to the Stadium Dormitory (Tower Club) and to the Women's Dormitory Quadrangle (Mack Hall), dated November 23, 1933, submitted by the University Architect, together with his report of costs and capacities of this project, be hereby approved, and the Secretary be authorized and directed to perfect an application for a money grant from the United States to apply on the payment of the cost of the construction of these units, for such sum as may be approved by the Federal Administration of Public Works in the manner prescribed in their Circular No. 2, dated August 1, 1933.
- B. That the allocation of the funds for Dormitory purposes in the hands of the Board of Trustees, be made as follows:

To apply on construction of Dormitory Additions..	\$100,000.00
To apply on Furniture and Equipment costs.....	22,000.00
For Engineering charges	3,000.00
Total.....	\$125,000.00

* * * * *

The Secretary now reported that the following projects have been authorized by the State Civil Works Administration:

- A—50 Laborers, and materials for washing and cleaning interior of buildings on campus, Ohio State University.

B—76 Laborers and 3 semi-skilled workmen, and materials for repairs on railroad, grading, landscaping, general cleaning up of farm, river banks, and campus, Ohio State University.

C—10 Laborers and 12 skilled workmen, and materials for excavating transformer pit and installing Service Lines and Equipment on campus, Ohio State University.

D—20 Skilled workmen, and materials for painting buildings, room repairing, plaster repairing on buildings, Ohio State University.

Upon motion of Mr. Baker, seconded by Mr. Stone, the action taken by the Secretary in securing the authorization of the above projects was upon roll call unanimously approved.

* * * * *

The Chairman presented the following communication from the Mayor of the City of Columbus:

December 1, 1933.

H. S. Atkinson, Chairman,
O. S. U. Board of Trustees,
21 E. State Street,
Columbus, Ohio.

My dear Sir:

There has been a discussion of the possibility of building a boulevard from King Avenue to Dodridge Street by the City of Columbus on the east side of the Olentangy River. To accomplish such a project, it would be necessary for the University to dedicate the right of way through the grounds owned and controlled by that organization.

The purpose of this communication is to ascertain whether or not, should the City decide to build such a road project or boulevard, would the University cooperate by furnishing the right of way. Should the Trustees of the University be interested in this improvement and will so indicate, the proposition will immediately be submitted to the Council of the City of Columbus. It will take the cooperation of both the City and the University to accomplish this improvement and I trust that it may be considered at the first meeting of the Board and the attitude of the Trustees be conveyed in such a manner that the proposition may be submitted to the Council of the City of Columbus.

Trusting that you will submit this proposition and advise me of the situation at your earliest convenience, I am,

Very respectfully your,

(Signed) HENRY W. WORLEY, Mayor,
City of Columbus, Ohio.

Upon motion of Mr. Laybourne, seconded by Mr. Baker, the Chairman and Secretary of the Board were appointed a special committee to advise Mayor Worley that the construction of a boulevard by the City on the east side of the Olentangy River from King Avenue to Lane Avenue would interfere seriously with plans already approved by the University for the future development of this area.

The committee was also directed to advise the Mayor that, inasmuch as that part of the boulevard which has been constructed is

now on the west side of the Olentangy River and reaches Fifth Avenue, and inasmuch as much of the land from King Avenue to Dodridge Street lying on the east and west sides of the present River Road is owned by the State and is under the control of the Board of Trustees of the University, the Trustees would look with favor upon the construction of a boulevard on the west side of the Olentangy River, and expresses its desire and willingness to cooperate with the City of Columbus in bringing this about.

* * * * *

The President reported the death of President Emeritus William Oxley Thompson, which occurred Saturday, December 9th, 1933.

Upon motion of Mr. Baker, seconded by Mr. Kaiser, the Chairman was directed to appoint a special committee to prepare a suitable resolution and to present same to the Board at its next meeting for action. The Chairman appointed Mr. Stone as Chairman, Mr. Laybourne and Mr. Baker to serve on this committee.

This committee was also authorized to serve with a Faculty Committee to prepare for memorial exercises which will be held at a later date.

* * * * *

Upon motion of Mr. Baker, seconded by Mr. Stone, the President was requested to express the gratitude of the Board of Trustees to Professor Donald J. Kays and to the Livestock Judging Team upon its recent achievement at the American Royal in Kansas City and at the International Livestock Exposition in Chicago.

* * * * *

In accordance with the recommendation of the University Faculty degrees were approved, to be awarded at the Autumn Convocation on December 22, 1933 to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Jared Wilson Clark, B.S.(Ch.C.) (University of Wisconsin), M.Sc.; Melvin Adam Dietrich, A.B. (Oberlin College), A.M. (Princeton University); William Littell Everett, E.E. (Cornell University), M.S. (University of Michigan); Earl William Ford, B.A. (Muskingum College), M.Sc.; Ervin Merritt Herrick, B.Sc. in Agr., M.Sc.; Richard Charles Hildner, B.S. (The College of Wooster), M.A.; Rex Marvin Johnson, B.A. (Muskingum College), M.A.; Gonzalo Merino, B.Agr. (University of the Philippines), B.S., M.S. (University of California); Michael Peech, B.Sc. in Agr. (University of Saskatchewan); Robert Arnold Schoenlaub, B.Cer. E.; Frank Merrick Semans, B.A., M.A.; Carroll Leonard Shartle, B.A. in Edu. (Iowa State Teachers College), A.M. (Columbia University); Samuel Unger, B.A., M.A.

MASTER OF ARTS

William John Awty, B.A.; Ellen Mary Benbow, B.Sc. in Edu.; Charles Everett Boyer, A.B. (Otterbein College); Arthur Morse Burlington, B.Sc. in Edu.; Clarence Carl Christman, B.A.; William Marshall Coursen, B.S. in Edu. (Ohio University); Clifford Rankin Crawford, A.B. (Davidson College); Ethel Crawford Edge, B.S. in Edu. (Bowling Green State College); James Herman Fley, B.A.; Emma Mae Force, B.Sc. in Edu.; Arthur Glenn Frederick, A.B. (Clafin College); Wenner Ahl Funk, B.S. (Heidelberg College); Albert James

Griffith, B.A.; Miriam Truax Hamlin, B.Sc. in Edu.; Fred Louis Helm, B.Sc. in Agr.; Edwin Norris Hughes, B.Sc. in Edu.; Blanche Gladys Kent, B.Sc. in Edu. (Kansas State Teachers College of Emporia); Firmin Joseph Krieger, A.B. (St. John's University); Virginia Krumm, B.Sc. in Edu.; Lester Wells Long, B.A. (Ohio Wesleyan University); Walter Minoru Ozawa, B.A.; William Anderson Patterson, A.B. (Wittenberg College); William Crittenden Peck, A.B. (Rio Grande College); Hazel Edith Pope, B.A.; Kenneth Willet Povenmire, B.Sc. in Edu.; Clarence Okey Reef, B.S. in Edu. (Ohio University); Louis Dale Rodabaugh, A.B. (Miami University); John Thomas Saltz, B.Sc. in Jour.; Mary Esther Schatzman, B.A. (Ohio Wesleyan University); Jennette Alma Stein, B.Sc. in Edu.; Mary Burnham Thomas, A.B. (Otterbein College).

MASTER OF SCIENCE

Ray Merton Batchelder, B.S. (University of New Hampshire), D.V.M.; Richard Miller Beer, B.Sc. in Bus. Adm., B.E.E.; Russell Lewis Cornet, A.B. (Otterbein College); Mary Esther Hambleton, B.A.; Herman Richard Heil, B.E.E.; Raymond Harlow King, B.Sc. in Agr.; Horace LaVerne Latimer, B.Cer.E.; Robert James Lucas; Thomas Augustus McMaster, B.S. in Dy. Ind. (Montana State College); Harry Fullerton Miller, B.A.; Roy Joseph Plunkett, A.B. (Manchester College); Edwin Oliver Price, B.A. (University of Colorado); Marie Stanbro Price, B.S. (Cornell University); Harold Robertson, B.S. (Massachusetts State College); Joseph Emerson Rose, B.I.E.; Robert Kenneth Salisbury, B.A.; Paul Zibpfer, B.S. (Capital University).

BACHELOR OF SCIENCE IN AGRICULTURE

Elmer Ellsworth Briner; Ralph Leonard Dailey; Byron Eugene Gamble; Joseph R. Gross; James Arthur Hambleton; Paul Harvard Smart, B.E.E.; Carey Lester Steiner; Leo Albert Stroyne; Wendell Tolbert; Walter Scott Tucker; Frederick Bertrum Watson.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Grace Amelia Deibig; Rose Mary Fallon; Josephine Bonaparte Fell; Kathryn Duain Sharp; Frances May Stephenson; Rose Fisher Stroup.

BACHELOR OF ARTS—WITH HONORS

Catherine Lucile Campbell (cum laude); Sol A. Danchik (cum laude); Jean Frances Humphreys (summa cum laude and with high distinction in Mathematics); Blair Lytle (with distinction in Sociology); James Victor Williams (cum laude).

BACHELOR OF ARTS

Jane Welch Ames; Carl Joseph Baum; Bruce Charles Behmer; Bernard Garner Bornstein; Louis Joseph Cracas; James Robert Egan; Robert James Farley; Theodore Richard Hart; William Friel Heimlich; J. E. Holmes, Jr.; George Nathan Kaufman; Lester Lind; Robert James Lucas; Muriel Morris; Eleanor Helen Narosny; John Charles Schnorr, Jr.; Huldah Anne Stillman; William Harold Stuart; Janet Sylvester; Benjamin Joseph Tepletsky; Frances Helen Willard; John Nicholas Wolfe.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Paul Eugene Baker; Louis Judson Blanchard; James Morrison Conner; Alan Dale Crowley; John Murray Fitzpatrick; Harold Lem-

erle Gebike; Levern Harold Hjalmarson; Frank William Howard; Robert Morris Hughes; Cyrus Lafkowitz; John Robert Lively; Ralph Cowgill Lynn; Chauncey Virgil Mattison; Samuel Jesse Miller; Lowell Emerson Osbourne; Louis Howard Schuster; Frank William Seryak; Richard William Shelton; Simon Charles Shifman; Derwin Bell Smith; Donald James Thompson; Alvin Clayton Tschantz; Carl William Westling; Raymond Robert White; James Edward Wise.

BACHELOR OF SCIENCE IN JOURNALISM

George Arthur Leroy Griffin; Henson Perrin Hazelton; Lewis George Hinchman; Richard Henry Mensel; Roger Thomas Sharp; Irving Alexander Williamson.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Florence Goldman.

BACHELOR OF SCIENCE IN EDUCATION

William Albert Ballare, B.A.; Martha Therese Balthaser; William John Barker, B.A.; William Randolph Bigler, B.A., LL.B.; Catharine Lucile Campbell; Helen Mae Culp; Wiatt Walter Darrow; Elsie Dorey; Mildred Elizabeth Eger; Dorothy Jane Fischer, B.A. (Northwestern University); Joseph Jeffrey Horst, B.Sc. in Bus. Adm.; Harold Edward Kimball; Clark Clayton Latshaw, B.A.; Donald Austin Lee; Theresa Marshall, B.A.; Margaret Louise Maxwell; Grace Naomi Miller; Marjorie Ruth Moore; Rachel Marian Moore; Marjorie Mosier Moulton, B.A. (Ohio Wesleyan University); Hannah Neustadt; Robert Henry Owen; Frederick Howald Pickering, B.A.; Ralph Stewart Richey, B.A.; Vondale Ruby Smith; Marjorie Louise Stork; Ann Mae Tyler; Mary Elizabeth Wallsmith; Kenneth Clarence Wible; James Victor Williams; Reid Ashmore Yoakam.

BACHELOR OF CERAMIC ENGINEERING

Julius Baker; Joseph John Boehler; Paul Sylvester Cecil; Edmund Aloyious Durbin; Lincoln Kilbourne; Edgar David Riebel; Charles Franklin Spence; Cecil Herbert Turner.

BACHELOR OF CHEMICAL ENGINEERING

Elmore Alvah Faine; Albert Lee Fishback; Elden Detalau Hal-ler; Benjamin Franklin Keifer.

BACHELOR OF CIVIL ENGINEERING

John Franklin Garvin; William Levy; William Henry Liggett; David Daniel Macklin; Dale Stone Owen; Frederick Merrick Sayre, Jr.; Rafael Suarez.

BACHELOR OF ELECTRICAL ENGINEERING

Malcolm Samuel Freidenberg; Charles Carl McCarty, Jr.; Robert Tudor Myers, B.S. (Otterbein College); Fred Hoffman Trimmer.

BACHELOR ENGINEERING IN MINING

Wayne Gerber.

BACHELOR OF ENGINEERING PHYSICS

Robert Milton Parrette.

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BACHELOR OF INDUSTRIAL ENGINEERING

Ernest Franklin Brownstead; Harry Alfred Dorsey; Albert Andrew Maynard; Erwin Eugene Miller; Robert Standish Norris; Paul Winfield Shapter; Raymond Jacob Stewart.

BACHELOR OF MECHANICAL ENGINEERING

Walter Thomas Czuba; Francis Nicholas Gohdes; Charles Addison Hempstead.

BACHELOR OF METALLURGICAL ENGINEERING

Kenneth M. Haley.

DOCTOR OF MEDICINE

John Gersten, B.A. (University of Pennsylvania).

BACHELOR OF SCIENCE IN PHARMACY

Russell Harold Miesse; Ben Alvin Stillman, B.A.

* * * * *

Thereupon the Board adjourned to meet on Monday, January 8th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

**OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY**

Columbus, Ohio, January 8, 1934.

The Board of Trustees met in Columbus, Ohio at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Newton D. Baker, M. Edith Campbell, Harry A. Caton, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

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Upon motion of Mr. Stone, seconded by Mr. Kaiser, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Sherman L. Anderson	County Agr. Agent, Knox County	Dec. 31, 1933	2,200.00
<i>College of Agriculture Animal Husbandry</i>			
Lawrence E. Kunkle	Grad. Assistant	Dec. 1, 1933	450.00
<i>College of Commerce and Administration Sociology</i>			
Andrew Barta	Grad. Assistant	Oct. 1, 1933	450.00
<i>College of Medicine Dispensary</i>			
Virgene Anderson	Tech. Assistant	Dec. 31, 1933	1,020.00
<i>President's Division Military Science</i>			
Capt. H. H. Fisher	Asst. Professor	Dec. 1, 1933	240.00
<i>Physical Plant Division Roads and Grounds</i>			
Carl Rickerson	Laborer	Oct. 1, 1933	1,248.00
<i>Janitors</i>			
Clell R. Barton	Janitor	Jan. 2, 1934	1,200.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture Agricultural Engineering</i>				
G. W. McCuen	Project Director	Jan. 1, 1934		No salary
I. P. Blauser	Secretary and Field Engineer	Jan. 1, 1934		3,300.00

(Salary to be paid from Rural Electrification fund furnished by the Liquidating Committee of East Central Division of National Electric Light Association—Rotary No. 7490.)

1-8-'34

<i>Animal Husbandry</i>				
Thomas S. Sutton	Special Instructor Short Course for Herd Improvement (Special Contract)	Jan. 2 to Mar. 3, 1934		320.00 period
Lawrence E. Kunkle	Assistant	Dec. 1, 1933	Au.Wi.Sp.	972.00
(Salary to be paid as follows: \$450.00 from A-1; \$522.00 from Rotary.)				
<i>Home Economics</i>				
Ruth L. Godfrey	Grad. Assistant	Wi. Qr.	Wi.	150.00 period
(Salary to be paid from Smith-Hughes Funds.)				
Mary Ann B. Patton	Assistant (part time)	Nov. 1, 1933	Au.Wi.Sp.	280.00 period
(Salary to be paid from Home Economics Nursery School—Rotary No. 7310)				
<i>College of Arts and Sciences</i>				
<i>Bacteriology</i>				
Carroll K. Mingle	Grad. Assistant	Wi. Qr.	Wi.	150.00 period
Louis J. Katonak	Grad. Assistant	Wi. Qr.	Wi.	150.00 period
<i>German</i>				
Sieghardt M. Riegel	Grad. Assistant	Wi. Qr.	Wi.	150.00 period
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
Paul J. Graber	Assistant	Jan. 1, 1934	Wi.Sp.	636.00 period
<i>Sociology</i>				
John S. Kegg	Instructor	Jan. 1, 1934	Wi.	450.00 period
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Marie Kellstadt	Stenographer (half time)	Jan. 1, 1934 for 30 days		40.00 period
Lois Hostetler	Stenographer (half time)	Jan. 1, 1934 for 30 days		40.00 period
<i>Fine Arts</i>				
Dudley T. Fisher, Jr.	Instructor	Wi. Qr.	Wi.	450.00 period
Lloyd Reber	Instructor	Wi. Qr.	Wi.	50.00 period
Anthony Anderla	Grad. Assistant	Wi. Qr.	Wi.	No salary
Donald Torbert	Grad. Assistant	Wi. Qr.	Wi.	No salary
<i>College of Engineering</i>				
<i>Administration</i>				
Elsie Edwards	Clerk	Jan. 1, 1934 for 90 days		249.00 period
<i>College of Medicine</i>				
<i>Dispensary</i>				
Ruth Read	Tech. Assistant	Jan. 1, 1934		1,020.00
<i>Graduate School</i>				
John P. Conrad	Honorary Fellow	Wi. Qr.	Wi.Sp.	No salary
<i>President's Division</i>				
<i>Military Science</i>				
Capt. John J. Gahan	Asst. Professor	Dec. 1, 1933		240.00
<i>Physical Plant Division</i>				
<i>Roads and Grounds</i>				
Roland Johnson	Laborer	Nov. 13, 1933 for 30 days		95.00 period
Luther F. Ealy	Laborer	Dec. 14, 1933		1,248.00
*	*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Agriculture</i>			
<i>Poultry Husbandry</i>			
Alden R. Winter	Asst. Professor	Assoc. Professor	Jan. 1, 1934
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Maurice Freeman	Grad. Assistant	Assistant	Wi. Qr. only
R. Lemuel Horne	Grad. Assistant	Assistant	Wi. Qr. only
*	*	*	*

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>College of Commerce and Administration</i>				
<i>Economics</i>				
R. Lemuel Horne	Assistant	Wi. Qr. only	450.00	1,350.00
Maurice Freeman	Assistant	Wi. Qr. only	450.00	900.00
<i>College of Engineering</i>				
<i>Administration</i>				
Robertine R. Rit-tinger	Stenographer	Jan. 1, to June 30, 1934	240.00 period (half-time service)	480.00 period (full time service)
*	*	*	*	*

Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Eunice Ryan	Instructor	Au. Wi. Sp.	Su. } Au. Sp. '34 }
<i>College of Commerce and Administration</i>			
<i>Sociology</i>			
Cecil C. North	Professor	Au. Sp.	Au. Wi. Sp.
<i>College of Medicine</i>			
<i>Anatomy</i>			
Paul B. Yates	Instructor	Au. Wi. Sp.	Au. Sp.
<i>Graduate School</i>			
Carl V. Moore, Jr.	National Research Council Fellow	Au. Wi. Sp.	12 mos. basis, eff. Jan. 1, 1934
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*Miscellaneous
Recommendations*

That Louise Stitt, Instructor in the Department of Economics, be granted a leave of absence, without salary, during the Winter Quarter, 1934, in order to continue her services in the State Division of Minimum Wages.

That Assistant Professor Guy Brown Wiser, of the Department of Fine Arts, be granted a leave of absence, without salary, for the Winter Quarter, 1934.

That the Board of Trustees accept with appreciation the gift to the University of the professional library of the late Lydia Clark Benedict, Professor of Physical Education, made by the Administratrix of her estate, Professor Gladys E. Palmer.

That the Board of Trustees accept with appreciation the gift to the University of a large number of volumes from his private library by Berthold A. Eisenlohr, Professor Emeritus of German.

The special committee, consisting of Mr. Stone, Chairman, Mr. Laybourne, and Mr. Baker presented the following resolution on the death of President Emeritus William Oxley Thompson:

"The Trustees here formally record the passing of a great figure in the history of this University. Yesterday it was his laboratory; today it is his monument.

"Always cherishing high ideals of rectitude, Dr. Thompson in his daily life translated them into reality and undeterred by criticism as well as unconfused by praise, he gave the world the best he had to give in every time and place.

"There was, there is, no finer, braver man."

Upon motion of Mr. Kaiser, seconded by Miss Campbell, the resolution as presented was upon roll call unanimously adopted, and the Secretary was directed to have a copy properly engrossed and sent to the family.

The President recommended that the Non-Resident Rule be amended to read as follows:

No person shall be considered eligible to register in the University as a resident of the State of Ohio unless he has been a bona fide resident in the State twelve consecutive months next preceding the date of his original enrollment, and no person shall be considered to have gained or lost a residence in this State for the purpose of registering in the University by any conduct of his own while he is a student in the University, *unless after attendance at the University for one year it can be clearly established by the student that his previous legal residence has been abandoned and a new one established in Ohio for purposes other than merely attending the University*; but persons whose legal residence follows that of other persons, as hereinafter provided, shall be considered to have gained or lost legal residence in this State for such purposes while students in the University according to changes of legal residence of such other persons, except that such legal residence shall not be considered to be so gained until twelve months after such other person becomes a legal resident of this State.

MINORS: The residence of minors shall follow that of the legal guardian, regardless of emancipation; but in case a resident of Ohio is appointed guardian of a non-resident minor, the legal residence of such minor for the purpose of this rule shall not be considered to be established in the State of Ohio until the expiration of twelve months after such appointment.

WIVES: The residence of wives shall follow that of husbands.

ALIENS: Aliens who have taken out their first citizenship papers and who have been residents of Ohio for twelve

*Italicized sections new.

months next preceding the date of their *original* enrollment in the University, shall be regarded as eligible for registration as residents of Ohio.

Upon motion of Mr. Kaiser, seconded by Mr. Baker, the recommendation of the President was upon roll call unanimously approved, to be effective at the opening of the Summer Quarter, 1934.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Stone, the Board unanimously approved the following provision concerning patents for insertion in the contract with the Metropolitan Paving Brick Company in accordance with action taken at the meeting held December 11th, 1933:

Should this investigation result in patentable discoveries a full disclosure will be made at once to the cooperator, and if patent protection seems advisable to the cooperator application for patent will be made with funds provided by the cooperator and assignment of the entire right, title and interest in such application will be made to the cooperator. In consideration thereof the cooperator shall pay to the University twenty-five (25) per cent of the money income from the use of patents so obtained or from royalties or license fees therefrom. The University may provide for paying a part of its portion of said income to the inventor, and shall devote the remainder thereof to non-cooperative research.

If at any time either party hereto desires to transmute said royalty payments into a sum of money in lieu thereof, said sum shall be determined by a committee of three, one to be chosen by the cooperator, one by the University and one by these two. The cooperator shall thereupon pay the sum so determined and be freed from further financial obligation herein.

Should this investigation result in valuable industrial procedures or techniques not patentable but in which the cooperator desires the exclusive right, he shall undertake to pay therefore such sum as may be fixed by a committee of three persons, one to be selected by the cooperator, one by the University, and the third by these two.

The University may pay to the discoverer of such procedures or techniques a portion of the sum of money so received, and shall devote the remainder thereof to non-cooperative research.

* * * * *

Thereupon the Board adjourned to meet on Monday, February 12th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 12, 1934.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, W. Edith Campbell, Harry A. Caton, John Kaiser, and Lawrence E. Laybourne.

* * * * *
The minutes of the last meeting were approved.

* * * * *

The President presented the program of the Federal Emergency Relief Administration for federal aid to college students throughout the nation who could not, without this aid, attend college during the remainder of the college year, 1933-1934. This program, in brief, is as follows:

The government will allot \$15.00 per month per student to be aided, up to 10 per cent of the October enrollment. These students will be paid from \$10.00 to \$20.00 monthly, at the prevailing rates for student work, in return for work on projects to be devised by the college.

Not more than 75 per cent of the money allotted can be used to assist students who were in college in January, 1934. The ratio of boys to girls aided must be proportionate to the number of each registered in October.

The program is to begin, presumably, at once and will terminate with the month of June, 1934.

The President recommended the adoption of the following resolution:

"WHEREAS, the United States Government, through the Federal Emergency Relief Administration, has made available certain funds to aid college students and prospective students whose financial status is such as to make impossible their attendance at college without this aid, and

"WHEREAS, the Ohio State University has been requested by the State Relief Commission of Ohio to indicate whether the University desires to participate in the federal program, therefore,

"Be It Resolved, that the Ohio State University hereby makes application to participate in said Federal Program for 'Part-time Jobs for College Students' under terms and stipulations announced by Federal Emergency Relief Administration and the State Relief Commission of Ohio, and

"Be It Further Resolved, that the President be and is hereby authorized to execute in the name of the Ohio State University such documents as may be necessary for that purpose."

Upon motion of Mr. Laybourne, seconded by Miss Campbell, the above program of the Federal Emergency Relief Administration and the resolution thereon presented by the President, were upon roll call unanimously adopted.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
John R. Gilkey	Co. Agr. Agent, Richland County	Aug. 13, 1933	\$1,900.00
S. N. McIntosh	Co. Agr. Agent, Medina County	Dec. 31, 1933	2,100.00
<i>College of Agriculture Administration</i>			
Edna M. Yocke	Stenographer	Jan. 12, 1934	972.00
<i>Animal Husbandry</i>			
John Allen	Stud. Laborer	Jan. 1, 1934	240.00
David Telfair	Stud. Laborer	Jan. 17, 1934	216.00
David M. Fyffe	Supt. of Live Stock (Mr. Fyffe died January 29, 1934)	Jan. 31, 1934	1,632.00
<i>College of Arts and Sciences Administration</i>			
Alice K. Schaber	Stenographer	Jan. 31, 1934	996.00
<i>College of Education Psychology</i>			
Marie Skodak	Assistant	Feb. 1, 1934	1,000.00
<i>College of Engineering Broadcasting Station</i>			
William F. Heimlich	Asst. Announcer	Jan. 22, 1934	300.00
<i>College of Medicine Anatomy</i>			
John Gersten	Grad. Assistant	Jan. 3, 1934	450.00
<i>Starling-Loving Hospital</i>			
Lucy M. Sloan	Waitress	Jan. 1, 1934	576.00
<i>Graduate School</i>			
Earl E. Warner	Fellow	Jan. 1, 1934	400.00
Myron V. Anthony	Scholar	Jan. 1, 1934	250.00
<i>Physical Plant Police and Watchmen</i>			
H. M. Cole	Nightwatchman	Jan. 5, 1934	1,200.00
<i>Janitors</i>			
Robert E. Hillery	Janitor	Jan. 19, 1934	1,200.00
Lou Cornet	Janitress (retired) (Mrs. Cornett died January 6, 1934)	Jan. 31, 1934	300.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Lucille E. Smith	Home Dem. Agent, Ashland County	Jan. 1, 1934		1,900 00
S. N. McIntosh	Co. Agr. Agent, Holmes County	Jan. 1, 1934		2,300.00
*George E. Wood	Co. Agr. Agent, Brown County	Jan. 1, 1934		2,000.00
*E. H. Reed	Co. Agr. Agent, Gallia County	Jan. 1, 1934		2,300.00
*Martin L. Howell	Co. Agr. Agent, Seneca County	Jan. 1, 1934		1,900.00

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*Guy Dowdy	Co. Agr. Agent, Pickaway County	Jan. 1, 1934	2,000.00
*Ray F. Donnan	Co. Agr. Agent, Putnam County	Jan. 1, 1934	2,200.00
*Floyd S. DeLashmutt	Co. Agr. Agent, Richland County	Jan. 1, 1934	1,900.00
*Carlton F. Christian	Co. Agr. Agent, Wyandot County	Jan. 15, 1934	2,200.00
*Carl S. Bittner	Co. Agr. Agent, Mercer County	Jan. 5, 1934	2,200.00

*(\$1,530.00 of each of the above salaries to be paid from Agricultural Adjustment Administration Funds. Balance to be paid from Agricultural Extension Funds)

Thelma M. White	Assistant	Jan. 1, 1934	1,125.00
(\$765.00 of above salary to be paid from Agricultural Adjustment Administration Funds)			
Lois M. Kibler	Assistant	Jan. 1, 1934	1,020.00
(\$714.00 of above salary to be paid from Agricultural Adjustment Administration Funds)			

*College of Agriculture
Agricultural Chemistry*

Glenn O. Pettijohn	Grad. Assistant	Jan. 3, 1934	Wi. 150.00 period
<i>Animal Husbandry</i>			
Mathias Dietrick	Stud. Laborer	Jan. 1, 1934	240.00
Graydon Brandt	Stud. Laborer	Jan. 17, 1934	216.00

*College of Arts and Sciences
Administration*

Myrtle Snow	Stenographer	Feb. 1, 1934 for 30 days	83.00 period
<i>German</i>			
Elinor Rossbach	Grad. Assistant	Wi. Qr.	Wi. 150.00 period

*College of Education
Bureau of Educational Research*

Alice L. Richards	Assistant	Mar. 1, 1934 (12 mos. basis)	1,104.00
(Salary to be paid from Rotary Fund No. 7620)			
Marie Kellstadt	Stud. Stenographer	Feb. 1, 1934 for one month	40.00 period
Lois Hostetler	Stud. Stenographer	Feb. 1, 1934 for one month	40.00 period

Fine Arts

H. Leslie Moody	Grad. Assistant	Wi. Qr.	Wi. No sal.
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Psychology

Ramona Messerschmidt	Assistant	Feb. 1, 1934	Wi.Sp. 1,000.00
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University School

Guybert P. Cahoon	Asst. Professor	Feb. 21 to June 30, 1934	1,500.00 period
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*College of Engineering
Broadcasting Station*

Howard S. Neipp	Asst. Operator	Feb. 6, 1934	300.00
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*College of Medicine
Anatomy*

Charles R. Allen	Grad. Assistant	Wi. Qr.	Wi.Sp. 300.00 period
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Starling-Loving Hospital

Ruby C. Willis	Waitress	Jan. 1, 1934	576.00
Margaret L. Thorne	Nurses Aide	Feb. 1, 1934	420.00
			(Rotary)

Graduate School

Henry Alver Bess	Scholar	Sp. Qr.	Sp. 100.00 period
Helen Leshar	Scholar	Wi. Qr.	Wi.Sp. 250.00

Robert F. Rinehart	Scholar	Wi. Qr.	Wi.Sp.	250.00
Charles A. Coburn	Honorary Fellow	Wi. Qr.	Wi.Sp.	No sal.
Robert W. DePuy	Ohio Public Health Assn. Fellow	Wi. Qr.	Wi.	75.00 period

(Salary to be paid from the Ohio Public Health Association Fund)

Physical Plant

<i>Police and Watchmen</i>				
Walter H. Bailey	Nightwatchman and Troublemán	Jan. 6, 1934		1,200.00
<i>Janitors</i>				
Herbert M. Cole	Janitor	Jan. 6, 1934		1,200.00
L. A. Christian	Janitor	Jan. 8, 1934		1,200.00
*	*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>German</i>			
Abram G. Wiens	Grad. Assistant	Assistant	Wi. Qr. only
*	*	*	*

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
Walter L. Bluck	Co. Agr. Agent, Clinton County	Jan. 1, 1934	2,300.00	2,400.00
	(Increase to be paid from County funds)			
<i>College of Arts and Sciences</i>				
<i>German</i>				
Abram G. Wiens	Assistant	Wi. Qr. only	450.00	900.00
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
Walter C. Rueckel	Jr. Research Engineer	Dec. 1, 1933 to June 30, 1934	145.20 per mo.	205.20 per mo.
	(Increase to be paid from the Metropolitan Paving Brick Company Fund—Rotary No. 7615)			
*	*	*	*	*

Miscellaneous Recommendations

That Luther O. Young, Graduate Assistant in the Department of Agricultural Chemistry, be granted a leave of absence, without salary, for the Winter Quarter, 1934.

That the title of Samuel T. Carpenter, as Assistant in the Department of Civil Engineering, be continued, and that his salary be changed from \$700.00 to \$1000.00, effective January 1, 1934, the \$300.00 additional to be paid from Engineering Experiment Station F-9.

That Robert J. Havighurst, Associate Professor, University School, be granted a leave of absence, without salary, effective February 1, 1934, but that he remain in teaching service until February 21, 1934.

That the following appropriations be made from H-8, Contributions, for the period January 1, 1934 to June 30, 1934:

Ohio State University Association.....	\$4,000.00
Y. M. C. A.....	750.00
Y. W. C. A.....	250.00
Ohio Journal of Science.....	250.00

That due appreciation be expressed to R. Tom Sawyer, of the General Electric Company, a graduate in Engineering of the Ohio State University in 1923 and 1930, for the gift of a gas-electric automobile to the Department of Mechanical Engineering.

That the proposal of William R. Keenan, Jr., to establish a scholarship for the study of the nutritive value of milk, and his grant of \$300.00 for that purpose be accepted with appreciation, and that the scholarship be created in due course.

That the recommendation of the University Faculty, that the honorary degree, Doctor of Science, be conferred upon the following persons at the One-hundredth Anniversary Celebration of the College of Medicine of the Ohio State University, to be held March 1, 2, and 3, 1934, be approved:

Dr. Henry Spencer Houghton
 Dr. William Sharp McCann
 Dr. Torald Hermann Sollmann

That in accordance with the recommendation of the University Faculty Committee on Courses, Activities and Program, there be appointed a committee to study the program and the possibilities of the Franz Theodore Stone Laboratory on Gibraltar Island, and to make report and recommendation concerning the same, such committee to consist of Dr. Henry S. Houghton, Director of University Clinics, University of Chicago; Walter C. O'Kane, Professor of Entomology of the University of New Hampshire; Dr. J. Paul Visscher of the Biological Laboratory of Western Reserve University, Cleveland, Ohio; Dr. Chancey Juday, Professor of Limnology, of the University of Wisconsin; and Honorable Julius F. Stone, member of the Board of Trustees of the Ohio State University, as honorary member, ex-officio, of this committee.

* * * * *

The Secretary reported that the car purchased in 1925 and assigned to the President has reached the age where it has been deemed unwise to continue further repairs and remodeling in order to keep the car in condition for passenger service. The Secretary reported further that in accordance with the new automobile code, the trade-in allowance on this car is only \$68.00.

The Secretary recommended that a new passenger car be purchased for the use of the President and that the old car be retained for use in the Physical Plant or in the Mechanical Engineering Automotive Laboratory.

Upon motion of Mr. Kaiser, seconded by Mr. Caton, it was ordered that a new Buick five-passenger car be purchased, and that the old car be retained for use as suggested by the Secretary. This motion was unanimously approved.

* * * * *

Upon motion of Miss Campbell, seconded by Mr. Kaiser, Medical Certificates were awarded to Dr. Dan Moore McDonald, and Dr. Henry Bay Kistler, both of whom graduated from Starling Medical College in 1902.

* * * * *

The Secretary reported that the C. W. A. projects which were approved by the Board of Trustees at its meeting held December 11th, 1933, will expire on February 15th, 1934. None of these projects

have been completed, and upon the suggestion of the C. W. A. officials, renewals are to be presented in order that the work may continue after February 15th.

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the Business Manager was, by unanimous vote, authorized to present on behalf of the Ohio State University such documents as may be necessary to renew said projects.

* * * * *

The following new projects for C. W. A. assistance, which have been approved by the Cabinet, were now presented:

- (1) Repairing railroad and highway bridge.
- (2) Constructing floors and partitions in north end of Power Plant Building.

Upon motion of Mr. Caton, seconded by Mr. Laybourne, the above projects were upon roll call unanimously approved, and the Business Manager was directed on behalf of the University to prepare and file the necessary papers with the C. W. A. officials.

* * * * *

Vice President Morrill presented a C. W. A. project covering research work to be done at the Engineering Experiment Station, which has been approved by President Rightmire.

Upon motion of Mr. Caton, seconded by Mr. Laybourne, this project was upon roll call unanimously approved.

* * * * *

The Secretary reported that through the Military Department, the Cabinet has learned of the possibility of securing from the P. W. A. funds allotted to the Army, under the direction of the 5th Corps Area, a grant for a building to be used for military and other University purposes.

Upon the basis of this information, the Cabinet asked the University Architect to prepare preliminary sketches of such a building for presentation to the Board of Trustees.

At this time the University Architect presented to the Board preliminary sketches covering the building and the proposed site north of Woodruff Avenue.

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the Board of Trustees gave approval to the general plan, if and when funds are made available, and the Architect was authorized to complete the preliminary drawings for the use of the officials of the 5th Corps Area, U. S. A.

* * * * *

Thereupon the Board adjourned to meet on Monday, March 12th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 12, 1934.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Newton D. Baker, Harry A. Caton, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

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Upon motion of Mr. Caton, seconded by Mr. Baker, Medical Certificates were by unanimous vote authorized for the following persons:

Dr. William Harper Martin, a graduate of Starling Medical College, March 25, 1897.

Dr. William Albert Yinger, a graduate of Starling Medical College, May 3, 1904.

Dr. Wilfrid Dooris Sharp, a graduate of Starling Medical College, May 3, 1904.

Dr. Floyd Edwin Ginder, a graduate of Starling Medical College, May 3, 1904.

Dr. Ellis Dyson Kackley, a graduate of Starling Ohio Medical College, May 24, 1911.

* * * * *

Satisfactory evidence having been presented that the original diploma had been lost, it was ordered upon motion of Mr. Caton, seconded by Mr. Baker, that a duplicate diploma be granted to Russell Albert Summers who graduated with the degree of B.Sc. in Bus. Adm. in 1924.

* * * * *

Director O. W. Merrell, of the State Department of Highways, appeared before the Board and requested the use of a certain portion of the University's land at the corner of the Olentangy River Road and Ackerman Road for the purpose of locating thereon a central broadcasting station for the newly created Road Patrol.

Director Merrell stated further that the State Highway Department also desires to erect on this site a building or buildings to house the general offices and the training school of the Road Patrol.

Upon motion of Mr. Baker, seconded by Mr. Stone, the Board by unanimous vote agreed to give the State Highway Department a revocable permit to construct at once on said site a central broadcasting station as outlined to the Trustees by Director Merrell, and the Chairman was directed to appoint a special committee to study the entire request of the Director and to present a report thereon to the Board at a subsequent meeting. Messrs. Stone, Atkinson and Steeb were named on this committee.

* * * * *

At this point, Vice President Morrill reported the progress made by the University in administering the federal aid program of part-time work for students in financial need, explaining that during the current Winter Quarter approximately 699 students have been put to work on approximately 382 projects, widely distributed through the University. During the Spring Quarter at least 930 students will be thus aided, he said.

Members of the University faculty and administrative staffs serving on committees administering the program were commended by the President and by Mr. Morrill for their voluntary, time-taking and effective service.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Ruth Minturn	Home Dem. Agent, Miami County	Mar. 31, 1934	1,900.00
Raymond C. Smith	District Tobacco Agent	Jan. 21, 1934	1,100.00
<i>College of Agriculture Farm Marketing F-9</i>			
George F. Henning	Asst. Professor	Mar. 1, 1934	720.00
<i>College of Arts and Sciences Geology</i>			
Edgar L. Stephenson	Asst. Professor	Feb. 5, 1934	450.00
Myron T. Sturgeon	Asst. Professor	Feb. 5, 1934	450.00
<i>College of Education Administration</i>			
Eather Horne	Stenographer	Feb. 17, 1934	996.00
<i>College of Medicine Medical and Surgical Research</i>			
Melba E. Jackson	Tech. Assistant	Mar. 1, 1934	1,080.00
<i>President's Division Library</i>			
Harriet Elliott	Library Asst.	Feb. 28, 1934	996.00
<i>Athletics</i>			
Sam S. Willaman	Director of Football	June 30, 1934	6,000.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture Administration</i>				
Frances Taylor	Stenographer	Feb. 7, 1934		972.00
	(Salary to be paid half from A-1 and half from Rotary No. 7250)			
<i>Rural Economics</i>				
George F. Henning	Asst. Professor	Mar. 1, 1934	Su.Au.Wi.Sp.	3,200.00
Charles W. Hauck	Asst. Professor	Apr. 1, 1934	Su.Au.Wi.Sp.	720.00
<i>College of Arts and Sciences Administration</i>				
Myrtle W. Snow	Stenographer	Mar. 1, 1934		996.00
<i>Geology</i>				
Richard D. Holt	Grad. Assistant	Feb. 9, 1934	Wi.Sp.	450.00
Harry J. Klepser	Grad. Assistant	Feb. 5, 1934	Wi.Sp.	450.00

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German

Hans Sperber	Lecturer	Sp. Qr.	Sp.	1,200.00 period
Sieghardt M. Riegel	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
<i>College of Commerce and Administration</i>				
<i>Social Administration</i>				
Ruth Hazlet	Instructor	Sp. Qr.		No sal.
<i>Colleges of Education</i>				
<i>Administration</i>				
Virginia Caldwell	Stenographer	Mar. 5, 1934		996.00
<i>Fine Arts</i>				
Dudley T. Fisher, Jr.	Instructor	Sp. Qr.	Sp.	450.00 period
Eugene DeSilets	Assistant	Feb. 1, 1934 for 5 months		200.00 period
<i>College of Medicine</i>				
<i>Medical and Surgical Research</i>				
Mabel M. Haverfield	Tech. Assitant	Mar. 1, 1934		1,080.00
<i>President's Division</i>				
<i>Library</i>				
Elmer English	Bindery Asst.	Feb. 1, 1934 for 1 month		143.00 period
Mary E. Cowles	Library Asst.	Mar. 1, 1934		996.00
<i>Administration Division</i>				
<i>President's Office</i>				
Eleanor Smith	Special F.E.R.A. Assistant	Mar. 19 to June 30, 1934		273.55 period

Summer Quarter Appointments

Name	Title	Period		Rate for Period
<i>College of Agriculture</i>				
<i>Franz Theodore Stone Laboratory</i>				
Raymond C. Osburn	Director	Su. Qr.		600.00
Frederick H. Kreeker	Asst. Director	Su. Qr.		600.00
Clarence R. Kennedy	Professor of Entomology	Su. Qr.		600.00
Samuel O. Mast	Professor of Zoology	1st term, Su. Qr.		600.00
Stephen R. Williams	Professor of Zoology	1st term, Su. Qr.		450.00
Mrs. Ethel Miller	Librarian	Su. Qr.		450.00
Wilbur W. Grimm	Assistant	Su. Qr.		200.00
(To be named)	Stenographer	Su. Qr.		200.00
<i>College of Education</i>				
<i>Education</i>				
Lester L. Love	Assoc. Professor	1st term, Su. Qr.		200.00
Lloyd L. Jones	Assoc. Professor	1st term, Su. Qr.		400.00
Burl N. Osburn	Asst. Professor	2nd term, Su. Qr.		400.00
Orpha MacPherson	Asst. Professor	1st term, Su. Qr.		250.00
William E. Arnold	Asst. Professor	1st term, Su. Qr.		300.00
Hoyt H. London	Instructor	Su. Qr.		300.00
Frances K. Martin	Instructor	2nd term, Su. Qr.		350.00
Blooma Ziegler	Assistant	Su. Qr.		100.00
<i>Demonstration School</i>				
Blanche G. Kent	Instructor	1st term, Su. Qr.		180.00
Lois Kirkpatrick	Instructor	1st term, Su. Qr.		140.00
Constance Loomis	Instructor	1st term, Su. Qr.		140.00
Catharine M. Williams	Instructor	1st term, Su. Qr.		180.00
Cecile C. Swales	Instructor	1st term, Su. Qr.		160.00
Nelle Morris	Instructor	1st term, Su. Qr.		150.00
Margaret S. Millar	Instructor	1st term, Su. Qr.		180.00
Beatrice Perham	Instructor (part time)	1st term, Su. Qr.		120.00
<i>Fine Arts</i>				
Felix Payant	Professor	1st term, Su. Qr.		455.00
Will Rannells	Asst. Professor	Su. Qr.		581.00
Robert Gatrell	Instructor	1st term, Su. Qr.		193.00
<i>Psychology</i>				
James E. Wert	Assistant	Su. Qr.		600.00
*	*	*	*	*

<i>Changes in Title</i>				Effective
Name	Title—From	To		
<i>College of Arts and Sciences</i>				
<i>German</i>				
R. L. Nixon	Grad. Assistant	Assistant		Sp. Qr.
Adolph D. Weinberger	Grad. Assistant	Assistant		Sp. Qr.
<i>Physical Plant</i>				
<i>Police and Watchmen</i>				
Walter Bailey	Nightwatchman and Troubleman	Utility Man		Feb. 20, 1934
*	*	*	*	*
(Per direction of State Civil Service Commission)				

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
Elizabeth Graddy	Home Dem. Agent, Warren County	Mar. 1, 1934	1,850.00	1,900.00
Lester J. Miller	Co. Agr. Agent, Warren County	Mar. 1, 1934	2,200.00	2,300.00
John A. Slipher	Asst. Professor of Agronomy—Extension	Mar. 1, 1934	3,753.00	3,905.00
(Salary to be paid as follows:				
			Agricultural Adjustment Administration.....	\$ 2,805.00
			Smith-Lever Funds	1,100.00
			\$ 3,905.00	
Carl N. Gibboney	Co. Agr. Agent, Preble County	Jan. 1, 1934	2,300.00	2,500.00
(Salary to be paid as follows:				
			State A-1 Salaries.....	\$ 2,300.00
			Preble County Funds.....	200.00
			\$ 2,500.00	
W. H. Ford	Co. Agr. Agent, Highland County	Jan. 1, 1934	2,300.00	2,800.00
(Salary to be paid as follows:				
			State A-1 Salaries.....	\$ 2,300.00
			Highland County Funds.....	500.00
			\$ 2,800.00	
<i>College of Arts and Sciences</i>				
<i>German</i>				
Virginia Krumm	Grad. Assistant	Sp. Qr.	No Salary	150.00 period
R. L. Nixon	Assistant	Sp. Qr.	450.00	900.00
Adolph D. Weinberger	Assistant	Sp. Qr.	450.00	900.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Spurgeon Bell	Professor and Director	Mar. 1, 1934	2,922.00 (half time)	5,844.00 (full time)
Howard G. Brunzman	Asst. Professor	Mar. 1, 1934 for 2 months	298.00 per mo.	149.00 per mo. (half time)
<i>College of Education</i>				
<i>Fine Arts</i>				
Lloyd Reber	Instructor	Feb. 1, 1934 for Wi. and Sp. Qrs.	50.00 per qr.	150.00 per qr.
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
J. Otis Everhart	Sr. Research Engineer (Increase in salary payable from F-9)	Feb. 1, 1934	195.60 per mo.	205.00 per mo.
<i>Physical Plant</i>				
<i>University Architect's Office</i>				
H. F. Reichard	Chief Draftsman (Increase in salary payable from Rotary No. 8444-No.8445)	Feb. 1, 1934	2,400.00	3,600.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That Louise Stitt, Instructor in the Department of Economics, be granted a leave of absence, without salary, during the Spring Quarter 1934, in order to continue her services with the Department of Industrial Relations.

That Professor Willis Wissler of the Department of Business Organization and the Bureau of Business Research, be granted a leave of absence, without salary, from the Bureau of Business Research for the months of March and April, but that he be continued on the budget of Business Organization.

That Professor H. Gordon Hayes of the Department of Economics, be granted a leave of absence, without salary, for the Spring Quarter 1934, in order to serve as Chief of the Division of Economic Research of the United States Department of Commerce.

That Assistant Professor O. J. Marshall of the Department of Civil Engineering, be granted a leave of absence, with salary, for the Spring Quarter 1934, in order to assist the U. S. Coast and Geodetic Survey in its project of Local Control Surveys for Ohio.

That Guy B. Wiser, Associate Professor in the Department of Fine Arts, be granted a leave of absence, without salary, for the Spring Quarter 1934.

That Erwin C. Zepp, Instructor in the Department of Fine Arts, be granted a leave of absence, without salary, from February 1, 1934 to June 30, 1934 and that he be paid \$145.00 in full settlement for his teaching services to February 1, 1934.

That Margaret Oldfather, Cataloguer, University Library, be granted a leave of absence, without salary, for the month of February 1934.

That L. G. Foster, Associate Professor of Rural Economics, be granted a leave of absence, without salary, from March 1 to June 30, 1934.

That the salary of Samuel T. Carpenter, Assistant in the Department of Civil Engineering, be changed from \$700.00 to \$1150.00 per annum, effective January 1 for 5 months, the \$450.00 additional to be paid from Engineering Experiment Station F-9. (This supersedes the Board action of February 12, 1934.)

That the accrued salary of Assistant Professor Walter Gausewitz, of the Department of German, amounting to \$764.00 for extra teaching in the Summer Quarter of 1933 be paid in monthly installments of \$191.00 each during the months of June, July, August and September 1934, which will make his payment for each of the months June and July \$424.33 and in each of the months August and September \$191.00.

That the grant of \$2500.00 from the Brookings Institute of Washington, D. C., for the use of the Bureau of Business Research in making a study in cooperation with that institution on the effects of the NRA on business according to size in Ohio, be accepted and the appreciation of the Board of Trustees be appropriately expressed.

That the death on March 6, 1934, of Ernest Scott, Professor and Chairman of the Department of Pathology, be reported for record.

* * * * *

The President now recommended that Francis A. Schmidt be appointed Professor and Director of Football, in the Department of Physical Education, effective July 1, 1934 for the Autumn, Winter and Spring Quarters, at an annual salary of \$7500.00, \$1000.00 of

which is to be paid from University funds and \$6500.00 to be paid from Athletic funds.

Upon motion of Mr. Baker, seconded by Mr. Caton, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

The President discussed the forms of research contracts between the Engineering Experiment Station and a cooperator, and presented the following form, recommending its approval by the Board:

ENGINEERING EXPERIMENT STATION, THE OHIO STATE UNIVERSITY

Agreement for Cooperative Investigation

Columbus, Ohio....., 1934

This agreement between the Engineering Experiment Station of The Ohio State University, hereinafter called the Station, and _____, hereinafter called the Cooperator, is made under the following terms:

1. The Station will undertake and conduct an investigation of _____
2. For this investigation, the Station will furnish its facilities of space, laboratory equipment, and supervisory staff, employing with funds to be provided by the Cooperator such additional personnel and purchasing such special equipment as will be needed.
3. The Cooperator will pay to The Ohio State University, the actual cost of direct labor and special supervision for the investigation and for the purchase of special equipment and supplies. The sum required is estimated at _____, but this is an estimate only and not a guarantee of cost. It is understood that expenses will not be incurred on this project in excess of this sum without written approval of the Cooperator. Payment will be _____ in advance of beginning the work, and monthly remittances of _____, so as to maintain in the cooperative fund a balance sufficient to pay bills on the project as they become due. At the conclusion of the contract, and at intervals as may be desired, the Station will account to the Cooperator for funds received and expended. At the conclusion of the contract any money remaining in the fund will be returned to the Cooperator.
4. All records of the investigation are to be kept at the Station and are to be available to representatives of the Cooperator. From time to time the Station will render progress reports to the Cooperator. The Station may publish progress and final reports, presenting discoveries made during the investigation, except as hereinafter provided for, giving credit to the Cooperator in all publications.

5. The Station will undertake to prevent the disclosure of material of a confidential nature furnished to the investigator by the Cooperator.
6. This investigation may result in the discovery of valuable industrial procedures or techniques of patentable subject matter to which the Cooperator desires the exclusive right. In such case the University will refrain from disclosing to anyone except the Cooperator any information obtained as a result of the investigation, for consideration of which privilege the Cooperator agrees to pay, in addition to the sums covered in paragraph three, the sum of _____ of the direct cost to the Cooperator for the items covered in paragraph three, within sixty days after the termination of this contract.
7. Should any of the discoveries, to which the Cooperator has obtained exclusive right by payment of the foregoing amount, be of a patentable nature, and if patent protection seems to be advisable to the Cooperator, application for patent will be made with funds provided by the Cooperator and assignment of the entire right, title and interest in such application will be made to the Cooperator. The University will pay to its research agent who discovers such procedures or techniques or patentable subject matter a portion of the sum of money so received, and shall devote the remainder thereof to non-cooperative research.
8. This contract is for the period of _____ from date of signing.

In witness of this agreement, the authorized officers of the contracting parties hereto attach their signatures this _____ day of _____, 1934.

Approved _____ for the Ohio State University	(Signed) _____ Director, Engineering Experiment Station
(Signed) _____ President	(Signed) _____ Name and title of officer of Cooperator
(Signed) _____ Secretary, Board of Trustees	

Mr. Stone moved that the form of contract as presented above be approved. This motion was seconded by Mr. Caton, and upon roll call the vote resulted as follows:

Ayes: Messrs. Caton, Atkinson, Laybourne and Stone.
Nay: Mr. Baker.

The Chairman declared the motion carried.

* * * * *

The Secretary reported that in response to the request of the Trustees for a money grant from the United States to apply on the payment of costs of construction of Dormitory units (December 11, 1933), the following communication has been received from the Federal Emergency Administration of Public Works:

Columbus, Ohio, March 9, 1934.

Mr. Carl E. Steeb, Secretary
Board of Trustees,
Ohio State University,
Columbus, Ohio.

Subject: Docket No. 4960—
Dormitories at Ohio State
University.

Dear Mr. Steeb:

We are in receipt of telegraphic information from Washington notifying us that under date of March 8th, 1934, the President approved the application of the Board of Trustees, Ohio State University, for a grant only in connection with its project for Dormitories. The amount allowed is \$48,000.

Please consider this letter an official notification of the approval of your project by the Administration. In all future communications either with this office or Headquarters in Washington, refer to this particular project by Docket No. 4960.

The necessary legislation in connection with your project shall be prepared by an approved bond counsel. Plans, specifications and contract form shall be prepared and forwarded to the State Engineer for approval. All of the above shall conform to provisions of the contract, which will be sent to you direct from Washington.

The methods of procedure and requirements are explained in State Engineer's P.W.A. Bulletin No. 4 (Revised) enclosed herewith.

Bulletin No. 2, "General Information and Instructions," is being sent to your engineer for his information and guidance.

Very truly yours,
(Signed) L. A. BOULAY,
State Engineer, P.W.A.

* * * * *

Inasmuch as the amount of the grant authorized is \$48,000.00 instead of the estimated amount of \$34,500.00, the Cabinet instructed the University Architect to revise his estimates of cost for the two projects accordingly.

Therefore upon the basis of further study, the University Cabinet recommends that the estimates as approved by the Board at its meeting on December 11, 1933, be revised to read as follows:

Stadium Dormitory (Tower Club).....	\$ 46,000.00
Women's Dormitory Quadrangle (Mack Hall).....	100,000.00
Equipment and Furniture.....	22,000.00
Engineering charges	5,000.00
Total	\$173,000.00

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the revised estimates as recommended by the University Cabinet were upon roll call unanimously approved.

* * * * *

The Secretary reported that the plans, specifications, bill of materials and estimates of cost for the Stadium Dormitory (Tower Club) were now ready for the approval of the Board. The plans, specifications, etc., for Addition to Mack Hall will be ready for the approval of the Board at its April meeting.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the above plans, specifications, bill of materials and estimates of cost for the Stadium Dormitory (Tower Club) were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

* * * * *

The Secretary reported that under P.W.A. regulations, it is necessary to carry two insertions of a public advertisement. He reported further that the State Controlling Board has authorized the Trustees to use the short time advertising of one insertion for the Stadium Dormitory (Tower Club).

In order therefore to comply with the regulations of the State as well as of the P.W.A., it was moved by Mr. Stone, and seconded by Mr. Laybourne, that the Secretary be directed to have the advertisement inserted on March 19th and March 26th, stating that bids would be received on April 4th, 1934.

It was further ordered that the Cabinet be authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and to submit a report thereon to the Board at its meeting on April 6th.

* * * * *

The Secretary presented a form of agreement prepared by the Engineers of the City of Columbus and of the Ohio State University covering the construction, repairs and maintenance of an intercepting sewer to be constructed by the City of Columbus across the lands of the Ohio State University (authorized by House Bill No. 305, passed April 1, 1929).

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the form of agreement as submitted was approved subject to the approval of the Attorney General of Ohio, and the Secretary was directed to present said agreement to the Attorney General for examination and approval, and if approved by him, the Chairman and Secretary of the Board of Trustees are hereby authorized and directed to execute said agreement for and on behalf of the Board of Trustees.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Laybourne, Dean John F. Cunningham of the College of Agriculture was upon roll call unanimously authorized to sign and execute a Corn-Hog Reduction contract for the Ohio State University.

* * * * *

The President reported briefly upon the celebration of the One Hundredth Anniversary of the College of Medicine which was observed March 1, 2, and 3, 1934. He stated that the program consisted of lectures, clinical demonstrations, discussions of techniques and procedures, all of which were enthusiastically attended by the returning alumni of the various underlying medical colleges and many visitors. There were luncheons and get-together occasions for classes and notable figures in the medical world were present.

A feature of the program was a Convocation on March 2 for conferring the honorary degree of Doctor of Science upon certain members of the profession, selected in accordance with the University requirements, and warmly greeted by the largely attended Convocation and the University community. The recipients of this honorary

degree were Dr. Henry S. Houghton of the Medical School of the University of Chicago, Dr. William S. McCann of the College of Medicine of the University of Rochester, and Dr. Torald H. Sollmann, Dean of the College of Medicine of Western Reserve University. Dr. Houghton and Dr. McCann are graduates of the College of Arts of the Ohio State University.

Dr. Houghton gave a most stimulating address on the future of medicine, which was enthusiastically received by the audience.

The attendance at this centennial celebration was about seven hundred, very many of whom were graduates of one or another of the various colleges of medicine out of which our own College of Medicine grew; the general opinion among them seemed to be that their understanding and appreciation of the activities of our College of Medicine were greatly increased through the fine program which had been carried out, and their interest in the College was given a new emphasis.

It seems clear that an excellent sentiment of interest and cooperative support for the College was stirred by this event. This occasion gave the College faculty and the entire University community an opportunity to welcome these hundreds of physicians, and to emphasize that not only the College of Medicine, but the University as well, has deep interest in their professional and personal welfare. The committee in charge of the program and arrangements did a notable piece of work and they were enthusiastically supported by the medical faculty; all deserve the greatest commendation.

It is very sad that this inspiring celebration had to be followed by the great tragedy of the death of Dr. Ernest Scott, one of the prime movers in this celebration, on Tuesday morning March 6th. Virtually his last hours had been given to this occasion, in the preparation of which he had literally spent himself and the success of which gave him an exalted happiness.

* * * * *

In accordance with the recommendation of the University Faculty, degrees were approved to be awarded at the Winter Convocation on March 16, 1934 to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Stanley Willard Bromley, B.Sc., M.Sc. (Massachusetts Agricultural College); Hsu-Yung Chao, B.S. (Tsing Hua University), M.Sc. (University of Illinois); Oliver Daniel Diller, A.B. (Bluffton College), M.Sc.; Roy Eugene Geeting, B.S. (Miami University), A.M. (University of Michigan); David Farrow Helm, A.B. (Denison University), M.S. (Michigan State College); John Calvin Lotze, A.B. (Miami University), M.A.; Leon Albert McDowell, B.S. (The College of Wooster), M.Sc.; Ralph Blosser Neiswander, B.Sc. in Agr., M.Sc.; Francis Joseph Robichaux, B.S., M.S. (Louisiana State College); George Henry Spencer-Strong, B.Cer.E., M.Sc.; James Edwin Wert, B.S. (Adrian College), M.A.

MASTER OF ARTS

Edmond Lower Bigelow, B.A. (Ohio Wesleyan University); Floyd Barton Chapman, B.A.; Mary Estaline Dunbar, B.A. (Ohio Wesleyan University); Harry Verle Edwards, A.B. (Cornell College); Maurice Leon Ernsberger, B.S. (University of Toledo); Wini-

fred Estrich, B.A.; Andre Gleyzal, B.A.; Alfred August Herzberger, A.B. (Heidelberg University); Wilhelmina Slaymaker Kinsey, B.A., B.Sc. in Edu.; Abraham Frederick Krivonos, B.A.; Margaret Julia Lunsford, B.Sc. in Edu.; Glenn Lowery McConagha, B.A. (Muskingum College); William Herzer Otto, A.B. (Wabash College); William Earl Pursley, A.B. (Marion College); Robert R. Robbins, B.A.; James Henry Rowland, B.Sc. in Edu.; George Harris Ruggy, B.A. (The College of Wooster); Ronald Burns Spacht, B.S. in Edu. (Kent State College); Natalia Sydow Stone, B.A.

MASTER OF SCIENCE

Clarence Julian Clarke, C.E.; Donald Richard Jackson, B.S. (The College of Wooster); Clyde Roosevelt Jones, B.Sc. in Agr.; Ralph Wallace Kewish, B.A.; Homer Charles Knauss, B.Sc. (Muhlenberg College); Henry Edmund Kretchmer, B.A. (Western Reserve University); Benjamin Franklin Lee, B.S. (Wilberforce University); Kenneth Emory McCloskey, A.B. (Oberlin College); Djelal Moustafa, B.S. in C.E. (University of Illinois); Wilfred George Purdy, B.S. (Massachusetts Agricultural College); Leon J. Sacks, B.S. (University of Akron); Betty Jane Skinner, B.S. in Edu. (Miami University); Mae Smeltzer, A.B. (Rio Grande College); Laurence A. Weaver, B.Met.E.; Luther Oman Young, B.A.

BACHELOR OF SCIENCE IN AGRICULTURE

Walter Lynn Allen; Stark Ranald Beard; Dale Kermit Bee; Lawrence Herman Biddle; Merwin Webster Bidwell; Richard Frederick Buehler; Herschel Boehm Drake; George Neill Harkness; Jay Ralph Harner; Valentine Holeski; Leland Leroy Hoover; Russell Bailey Kline; John Winter MacQueen; George Reginald Mapp; David Alfred Meyer; Paul P. Mohr; Daris Daniel Moyer; Karl Eldon Obrecht; Joseph Chester Peters; Raymond Woodrow Pifer; Wayne Copham Powell; Paul William Rodeheffer; Walter Haldon Sabroske; Kern Kermit Schellenger; Farrell McCorkle Shultz; David Splaver; Curtiss Oliver Steele; Benjamin Aubrey Tomb; William Arthur Wagner; G. Melvin Wilkinson.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Azeale Lorene Graves; Marian Elizabeth Janes; Freda Pauline Koehler; Mary Martha Lewis, B.A. (Wilmington College); Margery Kinkead McGarraugh; Kathryn Alice Paxton; Alice Pauline Shaw; Josephine Brandon Snypp; Margaret Louise Waite.

BACHELOR OF ARTS—WITH HONORS

Benjamin Edward Carroll (cum laude); Jacqueline Helene Berthe Foure (cum laude); Neville Kirsch (cum laude); John Laughlin McClintock (cum laude); Norman Ossip Shaftel (cum laude); Lillian Nippert Wittke (Summa cum laude).

BACHELOR OF ARTS

Robert Lloyd Bebb; Jack Jerome Berry; Eugene Bifulco; Sanford Karl Billstein; Sylvia Sarah Bornstein; William Newell Collingwood; William Goldman; Edward Foy Heekin; Aileen Maud Herbig; Alice Frances Janca; Edward Nicholas Kerola; Kenneth Robert Kidd; Robert Roy Lacher; David Williams Lattimer; Clarence Err Led-

yard; Elizabeth Hoffmann McManigal; Leon Novendstern; Beatrice Frances Oakes; Morris Paine; Rachel Naomi Prince; William Shapero; Emanuel Arnold Singer; Samuel Leonard Vinci; Abraham Harvey Weingarten; Thomas Charles White; Margaret Western Wilson; Harry Wishnie; Emily Ernestine Young; Mary Lucretia Ziebold.

BACHELOR OF SCIENCE

Nancy Safford Whitticar.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Michael Carl Ansinelli; Richard Sheridan Baldwin; James Elbert Blower; Harold Emerson Cameron; Ralph Maxwell Davis; William Ross Diehl, Jr.; Howard William Dye; Robert Harmon Finke; John Killits Gardner; Glen Max Haas; John Edward Keevert; Roy Stephenson Kohlhausen, Jr.; Howard Wilmer Pontius; Paul Joseph Remaklus; Wellington Joseph Schaal; Arthur Frederick Schalk, Jr.; Thomas Frederick Smith; James Taylor Walden.

BACHELOR OF SCIENCE IN JOURNALISM

Barbara Louise Baker; Leon Edward Mathews; Morris Martin Shaffer.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Charles Ronald Cohen; Myrtie Laura Dunbar; Elizabeth Ravella Herbert.

BACHELOR OF SCIENCE IN EDUCATION

Ormond Sloan Adams; Marjorie Maybelle Davidson; Dorothy Elizabeth Evans; Maurice Erwin Goldberg; Oliver Wendell Holmes; Roy Jenkins; Walter Jennings, B.A.; Ellsworth Hall Ketner; James Joseph Masek; Isadore Solomon Melamed; Dorothy Catherine Morris; Harley Award Roberts; Samuel James Smith; Paul Raymond Temple; Opal Foreman Thompson; Martin Dale Varner; Elda Mary Volpe; Thomas Charles White.

BACHELOR OF FINE ARTS

George William Fetzer; Louella M. Sherrington, A.B. (Otterbein College).

BACHELOR OF ARCHITECTURE

Paul Edwin Brooke.

BACHELOR OF ARCHITECTURAL ENGINEERING

George Marsch, Jr.

BACHELOR OF CHEMICAL ENGINEERING

William Albright Menges; Howard Leroy Millisor; William Frederick Swink; Sylvester John Weiskircher.

BACHELOR OF ELECTRICAL ENGINEERING

Alexander Roland Cawolsky.

BACHELOR OF ENGINEERING IN MINING

Charles Joseph Marchis.

BACHELOR OF ENGINEERING PHYSICS

Herbert William DeWeese; Harry Louis Schoy, Jr.; Michael Louis Valentino.

BACHELOR OF INDUSTRIAL ENGINEERING

Truman Hutchins; Robert Frederic Nicolaus; Joseph Raymond Pichler; Willis William Richards; Elmer White.

BACHELOR OF MECHANICAL ENGINEERING

Edmon Stephen Freshwater.

BACHELOR OF SCIENCE IN PHARMACY

Russell Leon Jefferson.

CERTIFICATE OF GRADUATE NURSE

Thelma Claire Boughner; Edna Mae Chambers, B.Sc. in Edu.; Neva Jeanette Lauer; Katherine Gent Smith.

* * * * *

Mr. Atkinson, Chairman of the Board, now presented the following statement:

In the past it has been the custom, by courtesy of this Board, to permit a member, whose son or daughter is to receive a degree from the University, to sign the diploma as the Chairman of the Board.

At the March 16th Convocation, Miss Natalia Sydow Stone will receive the degree of Master of Arts. I therefore suggest to the Board that Mr. Stone be authorized to sign his daughter's diploma, as the Chairman of this Board.

Upon motion of Mr. Laybourne, seconded by Mr. Caton, Mr. Julius F. Stone was authorized to sign his daughter's diploma, as the Chairman of the Board of Trustees.

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Thereupon the Board adjourned to meet on Friday, April 6th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 6, 1934.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Newton D. Baker, M. Edith Campbell, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Baker, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Paul Fankhauser	Asst. Professor Rural Economics—Ext.	Mar. 31, 1934	\$3,217.54
<i>College of Agriculture Administration</i>			
Irene Rodey	Stenographer	Mar. 31, 1934	498.00
<i>Animal Husbandry</i>			
John Greene	Stud. Laborer	Feb. 28, 1934	276.00
Russell Banner	Stud. Laborer	Mar. 31, 1934	276.00
<i>Botany</i>			
Arthur G. Chapman	Assistant	Apr. 1, 1934	1,632.00
Oliver D. Diller	Grad Assistant	Apr. 1, 1934	450.00
Clarence E. Taft	Grad Assistant	Sp. Qr.	450.00
<i>Rural Economics</i>			
Carl R. Arnold	Assoc. Professor	June 30, 1934	1,308.00
Irene Rodey	Stenographer	Mar. 31, 1934	498.00
<i>College of Arts and Sciences Administration</i>			
Myrtle W. Snow	Stenographer	Mar. 31, 1934	996.00
<i>College of Commerce and Administration Business Organization</i>			
J. Wayne Ley	Instructor	Apr. 1, 1934	1,476.00
<i>College of Education Education</i>			
Orpha MacPherson	Asst. Professor	1st term, Su. Qr.	250.00 period
<i>College of Medicine Starting-Loving Hospital</i>			
Rose Kiener	Gen. Duty Nurse	Mar. 14, 1934	900.00
<i>Graduate School</i>			
Emily Farnham	Scholar	Apr. 1, 1934	250.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Russell L. Miller	Co. Agr Agent, Crawford County	Apr. 1, 1934		2,100.00
<i>College of Agriculture</i>				
<i>Administration and Rural Economics</i>				
Marjorie Moore	Stenographer (half time in each office)	Apr. 1, 1934		996.00
<i>Animal Husbandry</i>				
Evert Denney	Stud. Laborer	Mar. 1, 1934		276.00
Cornelius Grinnell	Stud. Laborer	Apr. 1, 1934		276.00
<i>Botany</i>				
Clarence E. Taft	Assistant	Sp. Qr.	Sp.	1,632.00
Paul Zimpfer	Grad. Assistant	Sp. Qr.	Sp.	450.00
Floyd B. Chapman	Grad. Assistant	Sp. Qr.	Sp.	450.00
<i>Home Economics</i>				
Ruth L. Godfrey	Grad. Assistant (Salary to be paid from Smith-Hughes funds)	Sp. Qr.	Sp.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Bernice Eippert	Stenographer	Apr. 1, 1934		996.00
<i>Bacteriology</i>				
Louis J. Katonak	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
Carroll K. Mingle	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
<i>Mathematics</i>				
Paul M. Hummel	Grad. Assistant	Sp. Qr.		150.00 period
Henry P. Thielman	Assistant	Sp. Qr.	Sp.	300.00 period
<i>Romance Languages</i>				
Walter Meiden	Assistant (part time)	Sp. Qr.	Sp.	166.66 period
Stanley Howell	Instructor (part time)	Sp. Qr.	Sp.	194.00 period
<i>College of Commerce and Administration</i>				
<i>Accounting</i>				
Hermann Miller	Assoc. Professor (Special contract)	Sp. Qr.	Sp.	804.00 period
<i>Business Organization</i>				
Franklin Moore	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
John Lucas	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
H. C. Nolen	Assistant	Sp. Qr.	Sp.	300.00 period
H. H. Benecke	Lecturer	Sp. Qr.	Sp.	250.00 period
F. L. Rush	Reader	Sp. Qr.	Sp.	50.00 period
<i>Economics</i>				
Maurice Freeman	Assistant	Sp. Qr.	Sp.	300.00 period
James Dockeray	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
Roy Geeting	Grad. Assistant	Sp. Qr.	Sp.	150.00 period
<i>Sociology</i>				
John S. Kegg	Instructor (Special contract)	Sp. Qr.	Sp.	450.00 period

*College of Education
Fine Arts*

Emily Farnham	Assistant	Sp. Qr.	Sp.	300.00 period
George Fetzger	Assistant	Sp. Qr.	Sp.	No sal.
Donald Torbert	Grad. Assistant	Sp. Qr.	Sp.	No sal.
Anthony Anderla	Grad. Assistant	Sp. Qr.	Sp.	No sal.

Psychology

Francis W. Hibler	Assistant (half time)	Sp. Qr.	Sp.	166.66 period
J. Kenneth Little	Assistant (half time)	Sp. Qr.	Sp.	166.67 period

*College of Engineering
Administration*

Elsie Edwards	Clerk	Apr. 1, 1934 for 3 mos.		300.00 period
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*College of Medicine
Medicine*

C. C. Landen	Assistant (Salary to be paid quarterly)	Sp. Qr.	Su.Au.Wi.Sp.	96.00
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Physiology

Rollin R. Durant	Instructor (Special contract)	Sp. Qr.	Sp.	201.00 period
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Starling-Loving Hospital—Rotary

Marjorie Davidson	Gen. Duty Nurse	Mar. 21, 1934		900.00
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Graduate School

Elizabeth R. DeWees	Scholar	Apr. 1, 1934	Sp.	250.00
Cyril Donaldson	Delco Appliance Corporation Fellow	Sp. Qr.	Sp.	250.00 period

Delmar Spicer	(Salary to be paid from Delco Appliance Corporation Fund—Rotary 7158) Dairy and Ice Cream Machinery and Supplies Assn. Fellow	Oct. 1, 1934	Au.Wi.Sp.	600.00
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(Salary to be paid in nine monthly installments from the Dairy and Ice Cream Machinery and Supplies Association Fund)

*Administrative Division
Business Office*

Margaret L. Evans	Typist	Mar. 7 to June 30, 1934		960.00
Bernice Jacoby	Typist	Mar. 17 to June 30, 1934		960.00
Ina Skeels	Typist	Apr. 4 to June 30, 1934		960.00

Stores and Receiving—Rotary

Mary Henderson	Clerk	Mar. 19, 1934		912.00
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Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Education</i>			
<i>Music</i>			
Royal D. Hughes	Professor	1st term, Su. Qr.	540.00
Eugene J. Weigel	Professor	1st term, Su. Qr.	455.00
M. Edith Jones	Asst. Professor (part time)	1st term, Su. Qr.	265.00
Hilda E. Dierker	Instructor	1st term, Su. Qr.	250.00
Dale Haven	Instructor (part time)	Su. Qr.	180.00
Richard Sherman	Stud. Assistant	1st term, Su. Qr.	100.00
A. Jerd Bayless	Stud. Assistant	1st term, Su. Qr.	100.00
Dorothy Garver	Stud. Assistant	1st term, Su. Qr.	50.00
*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Agriculture Zoology and Entomology</i>			
James G. Haub	Grad. Assistant	Assistant	Sp. Qr.

4-6-'34

*College of Commerce and Administration
Economics*

Richard T. Stevens Assistant Instructor Sp. Qr.

Sociology

Ronald Almack Grad. Assistant Assistant Sp. Qr.

* * * * *

Changes in Salary

Name	Title	Date Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
Walter W. Wyckoff	Co. Agr. Agent, Guernsey County	Jan. 1, 1934	2,200.00	2,500.00
(Increase in salary payable from County funds)				
<i>College of Agriculture Zoology and Entomology</i>				
James G. Haub	Assistant	Sp. Qr. only	450.00	825.00
<i>College of Commerce and Administration Economics</i>				
Richard T. Stevens	Instructor	Sp. Qr. only	334.00 period	915.00 period
<i>Geography</i>				
Alfred J. Wright	Instructor	Sp. Qr. only	1,476.00 ($\frac{2}{3}$ time)	1,926.00 (full time)
<i>Sociology</i>				
Edwin S. Burdell	Instructor	Sp. Qr. only	2,004.00	669.00
Ronald Almack	Assistant	Sp. Qr. only	450.00	900.00
* * *		* *		*

Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture Zoology and Entomology</i>			
Alvah Peterson	Professor	Au. Wi. Sp.	Su.) Au. Wi. '34)
<i>College of Arts and Sciences Chemistry</i>			
Norman N. Bell	Grad. Assistant	Au. Wi. Sp.	Su.) Au. Wi. '34)
<i>College of Medicine Physiology</i>			
Rollin R. Durant	Instructor	Su. Au. Sp.	Su. Au. Wi.
* * *		* *	*

*Miscellaneous
Recommendations*

That the action of the Board of Trustees under date of March 12th, 1934 granting a leave of absence to Professor Willis Wissler from the Bureau of Business Research for the months of March and April be rescinded and that he be granted a leave of absence, without salary, from the Bureau of Business Research and the Department of Business Organization for the Spring Quarter 1934.

That the resignation of Robert N. Frickey, Instructor in the Department of Accounting, be accepted and that he be paid \$218.00 per month during April and May, 1934, for services rendered during the Autumn and Winter Quarters.

That the Business Manager be authorized to make a refund of \$70.00 to James J. Weaver, 1347 Highland Street, Columbus, Ohio. Mr. Weaver completed his work in the College of Law in the Spring

Quarter 1933 and paid fees for eleven quarters unaware of the rule of the Board of Trustees in effect at that time requiring students in the College of Law to pay fees for only nine quarters. The above amount represents fees paid for the two extra quarters.

That the proposal of the Dairy and Ice Cream Machinery and Supplies Association, Inc., for the continuance of the scholarship in the Department of Dairy Technology be approved. The proposal provides for the payment of \$600.00 for the support of the scholarship devoted to the study of a problem relating to the dairy products industries.

That, upon the recommendation of the Faculty of the College of Engineering, the Lamme Medal be awarded at the June Convocation to Lewis Warrington Chubb, a graduate in the class of 1905 with the degree of Mechanical Engineer in Electrical Engineering.

* * * * *

The President now presented to the Board an estimate of the available income for the 1934-1935 Salary Budget as prepared by the Business Manager. This estimate indicates a shortage on June 30, 1935 of approximately \$135,000.00, if the budget for the next year is built upon the same salary rates as are in effect now.

In order to increase the available income, the President recommended the following:

Transfer from A-2 Wages to A-1 Salaries.....	\$ 30,000.00
Appropriate from Interest on Endowment Fund.....	50,000.00
Increase Matriculation Fee from \$10.00 to \$15.00, making a total of.....	20,000.00
Establish a Library Laboratory Fee of \$1.00 per student per quarter	30,000.00
Abolish all Diploma fees.....	15,000.00
The above will add approximately \$115,000.00 to the available resources for salaries.	

After due consideration, and upon motion of Mr. Baker, seconded by Mr. Laybourne, the above recommendations of the President were upon roll call unanimously agreed to, and it was ordered:

- (1) that the Secretary make formal request, at the proper time, of the State Controlling Board for the transfer of \$30,000.00 from A-2 Wages to A-1 Salaries;
- (2) that \$50,000.00 from the Interest on Endowment Fund for the year 1934-1935 be appropriated for salaries;
- (3) that the Matriculation Fee be increased from \$10.00 to \$15.00, effective September 1, 1934;
- (4) that a Library Laboratory Fee be established, of \$1.00 per student per quarter, effective at the opening of the Summer Quarter, 1934;
- (5) that the Diploma Fee be abolished, effective with the Autumn Convocation, 1934.

* * * * *

The Secretary reported that the Form of Agreement between the Ohio State University and the City of Columbus relative to the construction of the Olentangy-Scioto Intercepting Sewer through the property of the Ohio State University has been approved by the Attorney General of Ohio, and, in accordance with the action of this Board taken at its meeting on March 12th, 1934, the Chairman and Secretary have executed the Agreement.

* * * * *

The Secretary now presented the Grant Agreement prepared by the Federal Emergency Administration of Public Works, covering the grant of not to exceed \$48,000.00 which has been approved for Ohio State University—Dormitories—Docket No. 4960.

The Secretary reported that upon instructions from the University Cabinet, the University Architect and the Secretary had carefully considered this Agreement in all its details. All provisions stipulated in the Agreement were found to be reasonable, many of them have already been carried out, and the remainder can be easily followed.

The Cabinet therefore recommends to the Board of Trustees that the Agreement as written be approved.

Upon motion of Miss Campbell, seconded by Mr. Stone, the Grant Agreement prepared by the Federal Emergency Administration of Public Works covering the grant of not to exceed \$48,000.00 approved by the Federal Emergency Administrator, for Ohio State University—Dormitories—Docket No. 4960, was upon roll call unanimously approved, and the Chairman and Secretary were authorized and directed to execute and deliver said Agreement for and on behalf of the Board of Trustees of the Ohio State University.

* * * * *

The Secretary reported that in accordance with action taken by the Board at its meeting on March 12th, 1934, bids were opened by the University Cabinet on April 4th, 1934 for the Expansion of the Stadium Dormitory (Tower Club).

The following bids were received and read in public:

General Contract—

E. Elford & Son.....	\$ 25,495.00
Robert H. Evans & Company.....	26,500.00
Trapp-Carroll Company.....	23,890.00
Heckart Construction Company.....	25,000.00
Frank L. Matthaes.....	23,789.00
John S. Cole.....	30,371.00
Boyajohn & Barr, Inc.....	24,670.00

Plumbing Contract—

Huffman-Wolfe Company.....	\$ 7,947.00
Wuellner & Theado.....	9,821.00
W. H. Spohn Plumbing Company.....	7,760.00

Heating and Ventilating Contract—

Huffman-Wolfe Company.....	\$ 4,442.00
Wuellner & Theado.....	5,127.00
W. H. Spohn Plumbing Company.....	4,952.00

Electrical Contract—

L. R. Kennedy.....	\$ 1,895.00
Paul L. Gilmore Company.....	2,692.00
Electric Power and Equipment Company.....	1,925.00
Brooke Electric Company.....	2,190.00

The above bids were referred to the University Architect for tabulation and report.

* * * * *

The Secretary now presented the following report from the University Architect concerning the bids received on April 4th for Expansion of Stadium Dormitory (Tower Club). This report has been approved by the University Cabinet:

April 5, 1934.

After having carefully examined the tabulation of bids opened at the special Cabinet meeting held at noon April 4, together with the substitutions proposed, I wish to make the following recommendations:

(1) That the General Contract be awarded to the Trapp-Carroll Company on the basis of their low bid of \$23,890.00, (Architect's estimate, \$26,393.69), accepting the following substitutions:

No. 1—Kalman Expanded Steel joists for Berger Pressed Steel joists	No change in price
No. 3—Gray Portland cement base coat for white cement base coat, deduct.....	\$ 300.00
No. 4—Gray marble for slate in all toilet room partitions add	100.00
These three substitutions make a net deduction of \$200.00 and a net contract price of \$23,690.00.	

(2) That the contract for Heating and Ventilating, Item 12, be awarded to the Huffman-Wolfe Company, at their low bid of \$4,442.00, (Architect's estimate, \$9,812.49), with the acceptance of no substitutions.

(3) That the Electrical Contract be awarded to L. R. Kennedy, at his low bid of \$1,850.00, (Architect's estimate, \$2,070.20), with the acceptance of no substitutions.

(4) That all bids for Item 11, Plumbing, be rejected, and readvertisement be made for new proposals in accordance with the requirements of the State and the P. W. A.

The first three of the above recommendations are for amounts below the estimated cost as filed with the Auditor of State.

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, the above recommendations of the University Architect were upon roll call unanimously approved, and subject to the approval of the Federal Emergency Administration of Public Works, it was ordered that the following contracts be prepared and presented to the Director of Public Works for his execution:

(1) General Contract to the Trapp-Carroll Company, on the basis of their low bid of \$23,890.00, accepting the following substitutions:

No. 1—Kalman Expanded Steel joists for Berger Pressed Steel joists	No change in price
No. 3—Gray Portland cement base coat for white cement base coat, deduct.....	\$ 300.00
No. 4—Gray marble for slate in all toilet room partitions, add	100.00
These three substitutions make a net deduction of \$200.00 and a net contract price of \$23,690.00.	

(2) Heating and Ventilating Contract to the Huffman-Wolfe Company at their low bid of \$4,442.00, with the acceptance of no substitutions.

- (3) Electrical Contract to L. R. Kennedy at his low bid of \$1,895.00, with the acceptance of no substitutions.

It was further ordered that all bids for the Plumbing contract be rejected inasmuch as no bids were received below the Architect's estimate of \$5,473.62.

* * * * *

The revised specifications, bill of materials and estimate of cost for Plumbing, Expansion of Stadium Dormitory (Tower Club) were now presented as prepared by the University Architect, and upon motion of Mr. Stone, seconded by Mr. Laybourne, were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to insert a two-weeks advertisement for bids in accordance with law.

It was further ordered that the Cabinet be authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Architect's estimated cost, the Cabinet is directed to recommend to the Director of Public Works, the award of contract to the lowest and best bidder. The complete report of the actions of the Cabinet in this matter shall be presented to the Board of Trustees at its next meeting.

* * * * *

The University Architect now presented the preliminary plans and specifications for the Addition to Mack Hall (Women's Dormitory Quadrangle), and by general agreement, the Architect was directed to complete the detailed drawings, plans, and specifications for final approval by the Board at a special meeting to be called for that purpose only on Monday, April 30th, 1934.

* * * * *

Satisfactory evidence having been presented that the original diploma had been destroyed by fire, it was ordered upon motion of Miss Campbell, seconded by Mr. Baker, that a duplicate diploma be granted to Thomas Noel Osborn who graduated with the degree of B.Sc. in Bus. Adm., December 1931.

It was also authorized that a Medical Certificate be awarded to Jane Gill Roney Husted who graduated under the name of Jane Gill Roney from the Ohio Medical University, April 16, 1901.

* * * * *

Thereupon the Board adjourned to meet on Monday, May 14th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 30, 1934.

The Board of Trustees met in Columbus, Ohio, at 2:00 P. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Harry A. Caton, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The University Architect now presented the drawings, specifications, form of proposal, estimated cost, and bill of materials for the Addition to Mack Hall (Women's Dormitory Quadrangle).

Upon motion of Mr. Laybourne, seconded by Mr. Caton, the above drawings, specifications, form of proposal, estimated cost, and bill of materials for the Addition to Mack Hall were upon roll call unanimously approved, and the Secretary was directed to present same to the Director of Public Works for his approval, and if approved by him, to advertise for bids in accordance with law.

* * * * *

Thereupon the Board adjourned to meet on Monday, May 14th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 14, 1934.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, M. Edith Campbell, Harry A. Caton, John Kaiser, and Lawrence E. Laybourne.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
E. J. Utz	Co. Agr. Agent, Auglaize County	May 31, 1934	\$2,200.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Alice Wolfe	Stenographer	Apr. 14, 1934	912.00
<i>College of Education</i>			
<i>Education</i>			
Gladys Ridsen	Assistant	Apr. 1, 1934	700.00
<i>College of Engineering</i>			
<i>Broadcasting Station</i>			
David K. Larrimer	Announcer	May 1, 1934	1,968.00
<i>College of Medicine</i>			
<i>Medicine</i>			
Ralph R. Harris	Instructor	Jan. 1, 1934	96.00
Timothy Lehmann, Jr.	Assistant	Apr. 1, 1934	192.00
<i>Starling-Loving Hospital</i>			
John Gravis	Assistant Resident	May 1, 1934	300.00
John R. Forsythe	Part-time Lab. Technician	Apr. 1, 1934	576.00
Marjorie Davidson	Gen. Duty Nurse	Apr. 1, 1934	900.00
Lena Smith	Waitress	Apr. 1, 1934	576.00
<i>Graduate School</i>			
Paul LaVerne Rice	Scholar	Apr. 1, 1934	250.00
<i>President's Division</i>			
<i>Physical Education for Women</i>			
Roberta Connolley	Assistant	May 1, 1934	760.00
<i>Administrative Division</i>			
<i>President's Office</i>			
Eleanor Smith	Special F.E.R.A. Assistant	May 1, 1934	960.00
<i>Registrar's Office</i>			
Betty DeBruin Shelton	Asst. to Registrar	June 1, 1934	972.00
<i>Physical Plant</i>			
<i>Roads and Grounds</i>			
J. Hobart	Laborer (retired) (Mr. Hobart died March 28, 1934)	Apr. 1, 1934	360.00

<i>Janitors</i>				
Robert Sams	Janitor (part time)	May 1, 1934		480.00
	(Mr. Sams died April 13, 1934)			
*	*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Max Drake	Co. Club Agent, Medina County	Apr. 16, 1934		1,900.00
Sherman L. Anderson	Co. Club Agent, Marion County	Apr. 16, 1934		2,400.00
Goldie E. Wilson	Home Dem. Agent, Miami County	May 1, 1934		1,600.00
Mary Wilkinson	Stenographer	Apr. 1, 1934		180.00
	(Miss Wilkinson will also be paid at the rate of \$900.00 per annum by the Ohio Agricultural Experiment Station)			
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
G. Bryant Bachman	Asst. Professor (Special contract)	Apr. 15 to June 15, 1934		486.00 period
Walter A. Lawrence	Helper	Apr. 1 to June 30, 1934		180.00 period
<i>Physics and Astronomy</i>				
James A. Peoples, Jr.	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Arthur L. Bryan	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Donald M. Cameron	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Vincent C. Whiting	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Anna L. Peckham	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Myron S. McCay	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Walter E. Jordan	Grad. Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Frank K. Harman	Observatory Assistant	July 1, 1934		444.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Beryl Jones	Stenographer	Apr. 25, 1934		912.00
<i>Economics</i>				
Louis Levine	Assistant	Sp. Qr.	Su. '34 Sp. '34	800.00 period
	(Salary to be paid from the Social Science Research Council Fund)			
R. Lemuel Horne	Assistant	Sp. Qr.	Sp.	900.00
<i>Social Administration</i>				
John Hall	Lecturer	Sp. Qr.	Sp.	No sal.
<i>College of Education</i>				
<i>Education</i>				
Mae I. McCrory	Assistant	Apr. 1, 1934	Sp.	700.00
<i>College of Engineering</i>				
<i>Broadcasting Station</i>				
John King	Announcer	May 7 to June 30, 1934		1,500.00
<i>College of Medicine</i>				
<i>Medicine</i>				
M. P. Kanter	Instructor	Sp. Qr.	Sp.	144.00
Aaron S. Canowitz	Assistant	Sp. Qr.	Sp.	144.00
	(Above salaries to be payable quarterly)			
<i>Starling-Loving Hospital</i>				
Neva Lauer	Gen. Duty Nurse	Apr. 11, 1934		900.00
Gladys Steenrod	Gen. Duty Nurse, Research Dept.	Mar. 21, 1934		900.00
Julia Jennings	Gen. Duty Nurse, Radium	Apr. 1, 1934		1,200.00
	(Above salaries to be paid from Rotary funds)			

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Zeph Hollenbeck	Assistant Resident	May 1 to June 30, 1934	300.00
Henri LeClair	Part-time Lab. Technician	Apr. 1, 1934	576.00
Ella Steenrod	Waitress	Apr. 1, 1934	576.00

Graduate School

Robert W. DePuy	Ohio Public Health Assn. Fellow	Su. Qr.	Su.	75.00
	(Salary to be paid from Ohio Public Health Association Fund)			period
Adrian G. Allison	Charles Taylor Sons Company Fellow	Sp. Qr.	Au.Wi. ('34)	750.00
	(Salary to be paid from the Charles Taylor Sons Company Fund)			

*President's Division**Physical Education for Men*

Harold S. Wood	Assoc. Professor	Au. Qr.	Au.Wi. Sp.	2,244.00
Mrs. A. C. Hunter	Intramural Asst.	Sept. 1, 1934 for 10 mos.		900.00
				period
Alex Pulsinelli	Caretaker, Tennis Courts	July 1, 1934		1,260.00
	(Above salaries to be paid from Student Activities Fee Fund)			

Physical Education for Women

Warrine Eastburn	Intramural Asst.	Sept. 1, 1934 for 10 mos.		1,000.00
				period
Frank Vari	Laborer	July 1, 1934		960.00
	(Above salaries to be paid from Student Activities Fee Fund)			
Margaret E. Gettinger	Assistant	May 1, 1934 for 2 mos.		152.00
				period

*Administrative Division**President's Office*

Kay D. Watson	Special F.E.R.A. Assistant	May 1 to June 30, 1934		100.00
				period

*Physical Plant**Janitors*

Eugene R. Dickinson	Janitor	Apr. 16 to Sept. 1, 1934		1,200.00
*	*	*	*	*

Change in Quarters of Service

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
George Watt	Assistant	Au.Wi.Sp. ('34-'35)	Su.Au.Wi. ('34-'35)
*	*	*	*

Miscellaneous Recommendations

That Arthur Salz, formerly Professor of Economics in the University of Heidelberg, Germany, be appointed Visiting Professor of Economics for the academic year 1934-1935, at a salary of Four Thousand (\$4,000.00) Dollars, said amount to be contributed equally by the Rockefeller Foundation and the Emergency Committee in Aid of Displaced German Scholars, paid to the Business Manager of the University and by him paid over to Professor Salz in nine equal monthly installments, the first payable at the end of October, 1934.

That Irving Seff be appointed to a scholarship in Dairy Technology, with a stipend of \$100.00 for the Autumn, Winter and Spring Quarters of the year 1933-1934, to be paid from funds deposited in the office of the Business Manager by Mr. Everitt Antrim.

That the resignation of Charles E. Morrow, Assistant Superintendent of Buildings and Grounds, and Assistant Professor of Electrical Engineering, be accepted, effective May 31, 1934.

That D. S. Myer, State Agent in charge of the Agricultural Adjustment Administration work in Ohio, be granted a three months' leave of absence, without salary, effective April 23, 1934.

That Tessa Webb, Assistant in the office of the Agricultural Extension Service, be given permission to be absent from service on

Saturday mornings during the period May 1 to August 31, 1934, with a corresponding reduction in salary amounting to a reduction from \$140.00 per month to \$127.50 per month.

That Howard G. Brunsman, Assistant Professor in the Bureau of Business Research, be granted a leave of absence, without salary, for the months of May and June, 1934, in order that he may continue his work with the Committee on Government Statistics.

That J. V. Otter, Instructor in the Department of Engineering Drawing, be paid \$676.00 in four monthly installments during April, May, June and July, 1934, for teaching services during the Summer Quarter, 1933.

That four-year scholarship in the College of Agriculture be awarded to Robert Jones of Radnor, Ohio, effective at the opening of the Autumn Quarter 1934.

That the check for \$300.00 from the Social Science Research Council, Inc., in favor of Professor Edison L. Bowers, to enable him to go forward with the completion of a report of the study which he made several years ago in England on Unemployment, be accepted and that the appreciation of the Board of Trustees be appropriately expressed.

That the proposed agreement with the Charles Taylor Sons Company be approved; this is for the purpose of a study of glass bonds in mullite refractories, wherein the Charles Taylor Sons Company seeks to establish a fellowship to be supported by the payment of \$750.00 in three quarterly installments and a further sum of \$250.00 for incidental expenses covering a three-quarter term.

That the following checks be accepted and credited to Rotary No. 7723, to be used for the purchase of a spectrograph, loaned to the department of Chemistry by the Bausch and Lomb Company, and that the appreciation of the Board of Trustees be appropriately expressed:

Thomas Midgley, Jr.....	\$ 300.00
Ohio Academy of Science.....	100.00
Eli Lilly & Company.....	1,000.00
	\$1,400.00

That in accordance with the recommendation of the Committee on Honorary Degrees, approved by the University Faculty on May 10th, the honorary degree Doctor of Laws be conferred upon Charles H. Lake, B.A. 1909, M.A. 1910 (Ohio State University), and that the honorary degree Doctor of Engineering be conferred upon Daniel J. Brumley, C.E. 1895 (Ohio State University), at the commencement on June 11, 1934.

That the recommendation of the College of Pharmacy, approved by the University Faculty on April 12, 1934, that students of the College of Pharmacy with an average at graduation of 3.5 be awarded the degree "Cum laude," and that students with an average at graduation of 3.8 be awarded the degree "Summa cum laude," be approved.

That the following students who performed services for the University under the F.E.R.A. in the month of April but who cannot now be paid from that fund, be compensated from A-3, Personal Service, as follows:

Paul White	\$ 17.50
Mary E. Taylor.....	15.20
Oscar Tinker	5.52
Harold L. Fillmore.....	4.48
Frieda Cohen	3.57
Maxine Cole	3.00
	\$ 49.27

The University contribution to the administration of this fund has been reduced by an equivalent amount.

That the report on the naming of roadways on the Campus, submitted by a committee representing the Student Senate, the Ohio State University Association, the University Faculty and the Administration, and considered and given approval by the University Cabinet, be approved and made effective at once, as follows:

- (1) That all principal east-west thoroughfares be designated "drives" and all principal north-south thoroughfares be designated "roads."
- (2) That the following designations be made at this time:
 - a. Neil Road—continuing Neil Avenue through the Campus.
 - b. University Plaza—the Fifteenth Avenue entrance from High Street to the Oval.
 - c. North Oval and South Oval Drive.
 - d. Eleventh Avenue Drive—west from Neil Avenue at the Medical Group.
 - e. Twelfth Avenue Drive—opposite Twelfth Avenue, High to Neil.
 - f. Seventeenth Avenue Drive—opposite Seventeenth Avenue, High to Neil.
 - g. College Road North and College Road South—the first north-south thoroughfare inside the Campus, west of High Street, extending from the Oval, north to Nineteenth and south to Twelfth.
 - h. Eighteenth Avenue Drive—extending from College Road to Neil.
 - i. Nineteenth Avenue Drive—from College to Neil (later to the Stadium).
 - j. Stadium Drive—from Neil to the Stadium.
 - k. University Drive—west from Neil, north of the Stadium, extending across the river through the University farms.

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Vice President Morrill presented a verbal report of a recent study of the Purdue Research Corporation made at Purdue University by Dean Hitchcock, the Business Manager and himself, together with Dr. F. O. Clements of the General Motors Research Corporation.

At the conclusion of this report, a motion was made by Mr. Laybourne and seconded by Miss Campbell that the Chairman be directed to appoint a committee of the Board of Trustees to visit Purdue University for the purpose of studying the Purdue Research Corporation, and that a report of their findings and recommendations be made to the Board. The Chairman appointed as members of this committee, Messrs. Stone, Baker, and Laybourne.

The Board expressed the desirability of having Mr. J. F. Lincoln and Mr. C. F. Kettering present with the committee at the time the study is made, and the President was requested to arrange for their presence, if possible.

* * * * *

The President now presented for the consideration of the Board the annual Salary Budget for the fiscal year beginning July 1, 1934:

COLLEGE OF AGRICULTURE

Administration

John F. Cunningham.....	Dean	\$ 5,844.00
H. W. Nisonger.....	Junior Dean	4,092.00
Alfred Vivian.....	Dean Emeritus of Agriculture	1,860.00
True G. Watson.....	Secretary of the College.....	3,060.00
Ruth G. Doughton.....	Assistant to Dean.....	1,248.00
Hester Groezinger.....	Stenographer	1,152.00
Elizabeth Nincehiser.....	Stenographer	1,044.00
Crystal Barker.....	Stenographer	996.00
Ruth M. Landen.....	Stenographer	996.00
Gladys Miller.....	Stenographer	996.00
Ruby Pearl Evans.....	Stenographer	972.00
Rose McCabe.....	Stenographer	972.00
Irona A. Smith.....	Stenographer	972.00
Bernice C. Hum.....	Stenographer	972.00
Frances Behymer.....	Stenographer (part-time)....	498.00
Flo Bailey.....	Stenographer (half-time)....	498.00
Mar'orie Moore.....	Stenographer (half-time)....	498.00
Frances Taylor.....	Stenographer (half-time)....	486.00
Hazel Monett.....	Stenographer (half-time)....	486.00

\$ 27,612.00

Agricultural Chemistry

John F. Lyman.....	Professor and Chairman.....	\$ 4,092.00
R. C. Burrell.....	Assoc. Professor	3,060.00
E. F. Almy.....	Assoc. Professor	2,904.00
Edmund D. Walter.....	Assistant	700.00
Maude Powell.....	Grad. Assistant	450.00
Luther O. Young.....	Grad. Assistant	300.00
Glenn O. Pettijohn.....	Grad. Assistant	150.00

\$ 11,656.00

Agricultural Education

W. F. Stewart.....	Professor and Chairman.....	\$ 2,616.00
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\$ 2,616.00

Agricultural Engineering

G. W. McCuen.....	Professor and Chairman.....	\$ 3,228.00
C. O. Reed.....	Professor	3,036.00
Richard C. Miller.....	Professor	1,980.00
Walter Umbstaetter.....	Mechanic	1,536.00

\$ 9,780.00

Agronomy

Robert M. Salter.....	Professor and Chairman.....	\$ 2,928.00
Richard Bradfield.....	Professor	2,376.00
Charles J. Willard.....	Professor	1,740.00
J. B. Park.....	Professor	600.00
Guy W. Conrey.....	Assoc. Professor	1,452.00
R. D. Lewis.....	Assoc. Professor	1,068.00
George M. McClure.....	Asst. Professor	1,848.00
Frederick J. Salter.....	Asst. Professor	1,156.00
H. W. Batchelor.....	Asst. Professor	600.00

\$ 13,668.00

Animal Husbandry

Carl W. Gay.....	Professor and Chairman.....	\$ 5,256.00
D. J. Kays.....	Professor	4,092.00
J. S. Coffey.....	Professor	3,792.00
S. M. Salisbury.....	Professor	3,696.00
C. S. Plumb.....	Emeritus Professor	1,860.00
Edwin E. Reizer.....	Instructor	2,172.00
Thomas S. Sutton.....	Special Instructor	520.00
Lawrence E. Kunkle.....	Assistant	450.00

\$ 21,838.00

Animal Husbandry—Employees

Robert Watson.....	Groom	\$ 1,632.00 and house
Roger P. Denney.....	Dairy Cattle Herdsman.....	1,632.00 and house
W. C. Koger.....	Swine Herdsman.....	1,452.00 and house
William Franklin.....	Shepherd	1,560.00
George D. Robb.....	Beef Cattle Herdsman.....	1,512.00

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Ray Garrett.....	Handy Man	1,320.00	
Cecil Bayes.....	Herdsmen	1,162.00	and house
B. L. Cunningham.....	Laborer	1,104.00	
Alvin McAdow.....	Laborer	996.00	and house
Clark Murray.....	Laborer	996.00	
Hubert J. Muse.....	Laborer	684.00	
	Student Laborers	2,788.00	
			\$ 16,828.00

Botany

E. N. Transeau.....	Professor, Chairman and Di- rector Botanical Garden....	\$ 4,860.00	
J. H. Schaffner.....	Research Professor	3,792.00	
H. C. Sampson.....	Professor	4,488.00	
W. G. Stover.....	Professor	3,408.00	
L. H. Tiffany.....	Professor	3,408.00	
A. E. Waller.....	Assoc. Professor and Curator Botanical Garden	3,408.00	
Bernard S. Meyer.....	Assoc. Professor	2,616.00	
Glenn W. Baydes.....	Asst. Professor	2,100.00	
Lois Lampe.....	Instructor	2,852.00	
Wendell H. Camp.....	Instructor	1,932.00	
Helen Brown.....	Instructor	1,800.00	
Robert B. Gordon.....	Instructor	1,740.00	
Lawrence E. Hicks.....	Instructor	1,740.00	
Ralph O. Freeland.....	Instructor	1,740.00	
Robert Findlay.....	Assistant	1,632.00	
Clarence E. Taft.....	Assistant	1,632.00	
Paul Zimpfer.....	Grad. Assistant	450.00	
James F. Ferry.....	Grad. Assistant	450.00	
Alfred Watson.....	Grad. Assistant	450.00	
Elbert H. Ahlstrom.....	Grad. Assistant	450.00	
Floyd B. Chapman.....	Grad. Assistant	450.00	
Clara G. Weishaupt.....	Grad. Assistant	450.00	
			\$ 45,798.00

Dairy Technology

Robert B. Stoltz.....	Professor and Chairman....	\$ 4,092.00	
Oscar Erf.....	Professor	3,792.00	
Louis H. Burgwald.....	Assoc. Professor	3,408.00	
J. Hoffman Erb.....	Asst. Professor	2,976.00	
	Grad. Assistant	450.00	
J. O. Kimbrough.....	Laborer	996.00	
			\$ 15,714.00

Farm Operations

Thomas D. Phillips.....	Asst. Professor and Superin- tendent of Farms.....	\$ 3,060.00	and house
John DeWitt.....	Mechanic	1,416.00	and house
Lloyd Blackburn.....	Mechanic	1,284.00	and house
Charles H. Pugh.....	Laborer	1,212.00	and house
M. Peck.....	Teamster	1,104.00	
Merle Day.....	Laborer	1,152.00	
A. M. Farley.....	Laborer	1,104.00	and house
S. N. Bell.....	Laborer	1,104.00	
H. L. Bosart.....	Laborer	1,104.00	
Everett Clark.....	Laborer	1,104.00	
J. R. Remy.....	Laborer	1,104.00	
Pearl C. Drenning.....	Laborer	1,104.00	
C. C. Harvey.....	Laborer	1,068.00	and house
Kenneth Vaught.....	Laborer	996.00	
			\$ 17,916.00

Franz Stone Laboratory

Raymond C Osburn.....	Director	\$ 600.00	
Frederick H. Krecker.....	Asst. Director	600.00	
Clarence H. Kennedy.....	Professor of Entomology....	600.00	
Samuel O. Mast.....	Professor of Zoology	600.00	
S. R. Williams.....	Professor	450.00	
Ethel M. Miller.....	Librarian	450.00	
Wilbur W. Grimm.....	Assistant	200.00	
	Stenographer	200.00	
			\$ 3,700.00

Home Economics

Faith Lanman Gorrell...	Professor and Chairman	\$ 3,312.00
Hughina McKay.....	Professor	2,424.00
Helen C. Smith.....	Asst. Professor	2,784.00
Elsie S. Minton.....	Asst. Professor	2,852.00
Daisy Davis.....	Asst. Professor	2,852.00
June F. Kennedy.....	Asst. Professor	1,776.00
Alice Donnelly Pressey..	Asst. Professor	1,716.00
Eve E. Turnbull.....	Asst. Professor	1,596.00
Eunice Ryan.....	Instructor	2,172.00
Alma C. Heiner.....	Instructor	2,172.00
Osee Hughes.....	Instructor	2,172.00
Doris Ufer.....	Instructor	1,968.00
Marion Griffith.....	Instructor	848.00
Marian M. Jones.....	Instructor (part-time)	1,164.00
Florence M. Osborn.....	Assistant	1,284.00
Evangeline K. Evans...	Grad. Assistant	450.00
Ruth Beard.....	Grad. Assistant	450.00
	Grad. Assistant	450.00

\$ 31,442.00

Horticulture and Forestry

Joseph H. Gourley.....	Professor and Chairman	\$ 2,976.00
W. Paddock.....	Professor	2,976.00
Howard D. Brown.....	Professor	2,880.00
Alex Laurie.....	Professor	2,880.00
Lewis C. Chadwick.....	Asst. Professor	1,992.00
E. G. Wieschuegel.....	Asst. Professor	2,172.00
Freeman S. Howlett.....	Asst. Professor	954.00
William Robinson.....	Foreman of Greenhouses (Assistant)	1,856.00 and house
Milton W. Austin.....	Assistant	1,632.00 and house
Leon Havis.....	Grad. Assistant	450.00
J. Howard Constable....	Laborer	996.00
Harold Robertson.....	Laborer	450.00
E. W. McElwee.....	Laborer	450.00
Conrad Link.....	Laborer	450.00
Wilfred Purdy.....	Laborer	450.00

\$ 23,064.00

Poultry Husbandry

E. L. Dakan.....	Professor and Chairman	\$ 4,488.00
Alden R. Winter.....	Assoc. Professor	2,976.00
Arthur T. Bayes.....	Supt. of Poultry Plant	2,016.00
Richard A. Gordon.....	Laborer	1,188.00
Donald Coffman.....	Student Laborer	300.00
George A. Clark.....	Student Laborer	300.00
Robert W. Millisor.....	Student Laborer	300.00
Wayne Alleshouse.....	Student Laborer	300.00

\$ 11,868.00

Rural Economics

J. I. Falconer.....	Professor and Chairman	\$ 2,388.00
L. G. Foster.....	Assoc. Professor	On leave
George F. Henning.....	Assoc. Professor	3,200.00
Charles E. Lively.....	Assoc. Professor	2,472.00
F. L. Morison.....	Asst. Professor	1,584.00
Charles W. Hauck.....	Asst. Professor	720.00
Paul P. Wallrabenstein..	Assistant	500.00
Lillian Egbert.....	Stenographer	912.00
Marjorie Moore.....	Stenographer (half-time)	498.00
C. G. McBride.....	Assoc. Professor	500.00

\$ 12,774.00

Zoology and Entomology

Raymond C. Osburn.....	Professor and Chairman	\$ 4,860.00
Herbert Osborn.....	Emeritus Professor	1,860.00
D. M. DeLong.....	Professor	4,092.00
Alvah Peterson.....	Professor	4,092.00
W. M. Barrows.....	Professor	3,744.00
Laurence H. Snyder.....	Professor	3,408.00
Clarence H. Kennedy.....	Professor	3,408.00
David F. Miller.....	Assoc. Professor	3,408.00
John W. Price.....	Assoc. Professor	2,616.00

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W. J. Kostir.....	Asst. Professor	3,408.00
John A. Miller.....	Asst. Professor	1,932.00
Joseph N. Miller.....	Instructor	1,932.00
Edward N. Warner.....	Instructor	1,800.00
Wilbur M. Tidd.....	Instructor	1,800.00
Paul E. Schaefer.....	Instructor	1,800.00
Donald Borrer.....	Instructor	1,740.00
	Instructor	1,740.00
	Instructor	1,740.00
Josef N. Knull.....	Curator of Insects (Asst. Professor)	2,400.00
Ernest V. Fowler.....	Assistant	1,225.00
Ralph H. Davidson.....	Assistant	855.00
Paul J. Seyler.....	Assistant	855.00
Harold A. Waters.....	Grad. Assistant	450.00
Wilbur W. Grimm.....	Grad. Assistant	450.00
Carl E. Venard.....	Grad. Assistant	450.00
Harriet S. Hyman.....	Grad. Assistant	450.00
James G. Haub.....	Grad. Assistant	450.00
J. Arthur Herrick.....	Grad. Assistant	450.00
		<hr/>
Total for the College of Agriculture.....		\$ 57,415.00
		\$223,689.00

COLLEGE OF ARTS AND SCIENCES

Administration

Walter J. Shepard.....	Dean	\$ 7,008.00
John Huntley Dupre.....	Junior Dean	4,092.00
Joseph C. Troutman.....	Student Counselor	2,616.00
Howard L. Hamilton.....	Secretary of the College.....	2,916.00
Robert A. Abernethy.....	Assistant to the Dean.....	1,800.00
Esther Waddell.....	Stenographer	1,284.00
Bessie Workman.....	Stenographer	1,104.00
Margaret Smith.....	Stenographer	1,104.00
Helen L. McElhatton.....	Stenographer	1,104.00
Geraldine Howald.....	Stenographer	1,032.00
Esther Rich.....	Stenographer	996.00
Annabelle Swickard.....	Stenographer	996.00
Bernice Eippert.....	Stenographer	996.00
Lois Fessler.....	Stenographer	972.00
Leota Gibson.....	Stenographer	972.00
Kathleen Morrow.....	Stenographer	912.00
Dorothy MacWatters.....	Student Stenographer	456.00
Alyce Moore.....	Typist	996.00
		<hr/>

\$ 31,356.00

Bacteriology

Charles B. Morrey.....	Professor and Chairman.....	\$ 4,860.00
William A. Starin.....	Professor	3,792.00
Fred Speer.....	Asst. Professor	2,820.00
Arthur W. Deem.....	Instructor	1,800.00
Harry H. Weiser.....	Instructor	1,740.00
Joseph A. Taylor.....	Laboratory Assistant	1,212.00
D. Frank Holtman.....	Assistant	1,000.00
John R. Dick.....	Assistant	1,000.00
Alice E. Moore.....	Technical Assistant	996.00
Louis J. Katonak.....	Grad. Assistant	450.00
Carroll K. Mingle.....	Grad. Assistant	450.00
Harry H. Weiser.....	Instructor	150.00
		<hr/>

\$ 20,270.00

Chemistry

W. L. Evans.....	Professor and Chairman.....	\$ 5,844.00
William McPherson.....	Professor	See Graduate School
W. E. Henderson.....	Professor	4,860.00
Edward Mack, Jr.....	Professor	4,488.00
Charles W. Foulk.....	Professor	4,092.00
Cecil E. Boord.....	Professor	4,092.00
Jesse E. Day.....	Professor	4,092.00
Wesley G. France.....	Professor	3,612.00
Wallace R. Brode.....	Assoc. Professor	2,976.00
Herrick L. Johnston.....	Assoc. Professor	2,976.00

Harvey V. Moyer.....	Assoc. Professor	2,976.00
Melville L. Wolfrom....	Asst. Professor	3,408.00
Marion Hollingsworth...	Asst. Professor	2,976.00
W. Conard Fernelius....	Asst. Professor	2,616.00
G. B. Bachman.....	Asst. Professor	2,616.00
John F. Betz.....	Technical Assistant	1,884.00
Harry Gehman.....	Technical Assistant	1,884.00
Sherman E. Smith.....	Assistant	950.00
C. Max Hull.....	Assistant	850.00
Homer J. Hall.....	Assistant	850.00
Donald E. Babcock.....	Assistant	850.00
Dale H. Eberhart.....	Assistant	850.00
Roy G. Bossert.....	Assistant	750.00
Maurice L. Ernsberger..	Assistant	750.00
D. L. Whitlock.....	Assistant	750.00
Clayton Smucker.....	Assistant	750.00
Ralph W. Kewish.....	Assistant	750.00
Donald R. Jackson.....	Assistant	750.00
Lawrence P. Eblin.....	Assistant	750.00
H. W. Arnold.....	Assistant	750.00
George W. Watt.....	Assistant	750.00
Ernest Bowerman.....	Assistant	750.00
Norman N. Bell.....	Grad. Assistant	450.00
John R. Caldwell.....	Grad. Assistant	450.00
William H. Hall.....	Grad. Assistant	450.00
Leonard Kreider.....	Grad. Assistant	450.00
Howard Tanner.....	Grad. Assistant	450.00
Charles E. Waring.....	Grad. Assistant	450.00
Charles E. Welling.....	Grad. Assistant	450.00
Harry F. Miller.....	Grad. Assistant	450.00
Clarence C. Christman..	Grad. Assistant	450.00
R. F. Robey.....	Grad. Assistant	450.00
Donald H. Wingert.....	Grad. Assistant	450.00
Wm. G. Myers.....	Grad. Assistant	450.00
Warren C. Woelfel.....	Grad. Assistant	450.00
M. D. Riggerink.....	Grad. Assistant	450.00
John R. Long.....	Grad. Assistant	450.00
D. H. Grangaard.....	Grad. Assistant	450.00
E. J. Plunkett.....	Grad. Assistant	450.00
Wm. M. Dix.....	Grad. Assistant	450.00
Ronald B. Spacht.....	Grad. Assistant	450.00
T. B. Douglas.....	Grad. Assistant	450.00
Ward J. Remington.....	Grad. Assistant	450.00
Grafton R. Owens.....	Grad. Assistant	450.00
Alfred E. Hirschler.....	Grad. Assistant	450.00
James G. Wiegierink....	Grad. Assistant	450.00
John W. Wellman.....	Grad. Assistant	450.00
Lloyd Herdle.....	Grad. Assistant	450.00
William J. Burke.....	Grad. Assistant	450.00
Clyde Hutchison.....	Grad. Assistant	450.00
John S. Brod.....	Grad. Assistant	450.00
Wallace Copeland.....	Grad. Assistant	450.00
Kenneth E. McCloskey..	Grad. Assistant	450.00
Harold C. Brill.....	Grad. Assistant	450.00
Robert J. Reid.....	Grad. Assistant	450.00
Norman N. Beil.....	Grad. Assistant	150.00

\$ 81,308.00

Classical Languages

M. B. Ogle.....	Professor and Chairman	\$ 5,844.00
George M. Bolling.....	Professor	4,860.00
W. S. Elden.....	Emeritus Professor	1,860.00
A. W. Hodgman.....	Emeritus Professor	1,860.00
John B. Titchener.....	Assoc. Professor	3,408.00
John N. Hough.....	Instructor	2,172.00

\$ 20,004.00

English

E. L. Beck.....	Professor	\$ 4,092.00
J. V. Denney.....	Emeritus Professor	1,860.00
G. H. McKnight.....	Professor	4,488.00
W. L. Graves.....	Professor	4,488.00
Harlan Hatcher.....	Professor	4,092.00
Milton Percival.....	Professor	3,792.00

E. W. Wiley.....	Professor	3,408.00
V. A. Ketcham.....	Professor	1,620.00
Harold R. Walley.....	Assoc. Professor	2,820.00
Royall H. Snow.....	Assoc. Professor	2,820.00
Sada Harbarger.....	Assoc. Professor	2,616.00
J. Harold Wilson.....	Assoc. Professor	2,616.00
James F. Fullington.....	Assoc. Professor	2,616.00
Thomas C. Pollock.....	Asst. Professor	3,500.00
Herman A. Miller.....	Asst. Professor	2,616.00
J. F. Craig.....	Asst. Professor	2,424.00
Robert S. Newdick.....	Asst. Professor	2,424.00
Edith Sniffen.....	Instructor	2,172.00
Bert Emsley.....	Instructor	2,172.00
Robert J. Kane.....	Instructor	2,172.00
Tom B. Haber.....	Instructor	1,968.00
Miles M. Graham.....	Instructor	1,800.00
Florence Denton.....	Instructor	1,800.00
Herbert Edwards.....	Instructor	1,740.00
Lawrence E. Snyder.....	Instructor	1,740.00
Donald W. Riley.....	Instructor	1,740.00
Robert M. Estrich.....	Instructor	1,740.00
David Maurer.....	Instructor	1,740.00
Wilson R. Dumble.....	Instructor	1,740.00
William H. Hildreth.....	Instructor	1,740.00
Bryant C. Kerr.....	Assistant	1,000.00
Roscoe F. Schaupp.....	Assistant	1,000.00
Anne Whitmer.....	Assistant	954.00
C. Emory Glander.....	Assistant	954.00
Freda Schulz.....	Assistant	855.00
Thelma Phlegar.....	Assistant	700.00
Charles Rowan.....	Grad. Assistant	450.00

\$ 82,469.00

Geology

J. E. Carman.....	Professor, Chairman and Curator	\$ 4,092.00
Edmund M. Spieker.....	Professor	3,612.00
William A. P. Graham.....	Assoc. Professor	2,976.00
P. B. Stockdale.....	Assoc. Professor	2,976.00
Grace Stewart.....	Asst. Professor	2,424.00
Willard Berry.....	Instructor	2,256.00
W. Storrs Cole.....	Instructor	2,172.00
Wilber Stout.....	Lecturer	381.00
Wilbur C. Holland.....	Grad. Assistant	450.00
Richard D. Holt.....	Grad. Assistant	450.00
Harry J. Klepser.....	Grad. Assistant	450.00

\$ 22,239.00

German

M. B. Evans.....	Professor and Chairman.....	\$ 4,488.00
August C. Mahr.....	Professor	4,092.00
B. A. Eisenlohr.....	Emeritus Professor	1,860.00
May Thomas.....	Emeritus Asst. Professor.....	1,140.00
Walter Gausewitz.....	Asst. Professor	2,172.00
Peter Epp.....	Instructor	2,004.00
R. L. W. Nordsieck.....	Instructor	1,800.00
F. J. Kramer.....	Instructor	1,740.00
Hans Sperber.....	Lecturer	3,000.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00

\$ 24,546.00

History

Carl Wittke.....	Professor and Chairman.....	\$ 4,860.00
H. C. Hockett.....	Professor	4,860.00
Wilbur H. Siebert.....	Research Professor	4,488.00
Edgar H. McNeal.....	Professor	4,488.00
Walter L. Dorn.....	Professor	4,092.00
G. A. Washburne.....	Professor	3,792.00
Lawrence F. Hill.....	Professor	3,408.00
William F. McDonald.....	Assoc. Professor	3,792.00

A. H. Noyes.....	Assoc. Professor	3,408.00
Eugene Roseboom.....	Asst. Professor	2,978.00
F. P. Weisenburger.....	Asst. Professor	2,618.00
Henry H. Simms.....	Asst. Professor	2,388.00
John S. Hare.....	Instructor	2,172.00
Harold W. Landin.....	Instructor	2,172.00
Joseph C. Robert.....	Instructor	2,172.00
William P. Hotchkiss.....	Instructor	2,172.00
Louis Kaplan.....	Grad. Assistant	450.00
Kenneth Bunce.....	Grad. Assistant	450.00
Harvey Rice.....	Grad. Assistant	450.00
Henry J. Caren.....	Grad. Assistant	450.00
Russell Seibert.....	Grad. Assistant	450.00
	Reader	150.00

\$ 56,256.00

Mathematics

H. W. Kuhn.....	Professor and Chairman.....	\$ 4,860.00
C. L. Arnold.....	Emeritus Professor	1,860.00
Tibor Rado.....	Professor	5,256.00
S. E. Rasor.....	Professor	3,948.00
Henry Blumberg.....	Professor	3,744.00
James H. Weaver.....	Professor	3,576.00
C. C. Morris.....	Professor	3,408.00
C. C. MacDuffee.....	Professor	3,576.00
F. R. Bamforth.....	Asst. Professor	3,192.00
Lincoln LaPaz.....	Asst. Professor	2,976.00
Grace Bareis.....	Asst. Professor	2,100.00
Harry Beatty.....	Asst. Professor	2,100.00
Vaughn B. Caris.....	Asst. Professor	2,100.00
Hortense Rickard.....	Asst. Professor	1,884.00
Margaret Jones.....	Instructor	1,740.00
William E. Cox, Jr.....	Grad. Assistant	450.00
Louis D. Rodabaugh.....	Grad. Assistant	450.00
Alson H. Bailey.....	Grad. Assistant	450.00
William A. Patterson.....	Grad. Assistant	450.00
William A. Palm.....	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00

\$ 50,820.00

Philosophy

J. A. Leighton.....	Professor and Chairman.....	\$ 5,844.00
A. E. Avey.....	Professor	4,296.00
A. R. Chandler.....	Professor	3,408.00
William H. Reither.....	Instructor	2,000.00
Quinter M. Lyon.....	Assistant	1,200.00

\$ 16,748.00

Phonetics Laboratories

G. Oscar Russell.....	Professor, Director of Phonetics Laboratory and Chairman of Division	\$ 4,500.00
Marie K. Mason.....	Asst. Professor	1,800.00
Jack C. Cotton.....	Assistant	765.00

\$ 7,065.00

Physics and Astronomy

Alpheus W. Smith.....	Professor and Chairman.....	\$ 4,860.00
Alfred Lande.....	Professor	6,480.00
F. C. Blake.....	Professor	4,296.00
E. S. Manson.....	Professor	3,408.00
L. H. Thomas.....	Assoc. Professor	4,092.00
Alva W. Smith.....	Assoc. Professor	3,408.00
H. G. Heil.....	Asst. Professor	3,612.00
Robert V. Zumstein.....	Asst. Professor	2,616.00
Jerome B. Green.....	Asst. Professor	2,424.00
M. L. Pool.....	Asst. Professor	2,388.00
Harold P. Knauss.....	Asst. Professor	2,388.00
Harold H. Nielsen.....	Asst. Professor	2,256.00
Willard H. Bennett.....	Asst. Professor	2,256.00

Cedric E. Hesthal.....	Asst. Professor	2,256.00
David R. Inglis.....	Asst. Professor	2,256.00
Carl McWhirt.....	Assistant	1,716.00
Corvin A. Starkey.....	Assistant	1,356.00
J. B. Sparrow.....	Assistant (¾ time)	1,125.00
	Observatory Assistant	444.00
William C. Sears.....	Grad. Assistant	450.00
Howard Maxwell.....	Grad. Assistant	450.00
Russell W. Mebs.....	Grad. Assistant	450.00
Howard J. Fralish.....	Grad. Assistant	450.00
Herbert M. Strong.....	Grad. Assistant	450.00
Neil Shawhan.....	Grad. Assistant	450.00
Paul E. Stanley.....	Grad. Assistant	450.00
Frank Morgan.....	Grad. Assistant	450.00
Francis P. Bundy.....	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00

\$ 60,837.00

Political Science

Henry R. Spencer.....	Professor and Chairman.....	\$ 4,860.00
Peter H. Odegard.....	Professor	4,296.00
Harvey Walker.....	Professor	4,092.00
E. A. Helms.....	Assoc. Professor	2,820.00
Francis R. Aumann.....	Asst. Professor	2,888.00
H. Schuyled Foster, Jr.....	Instructor	1,968.00
Howard Hamilton.....	Instructor	No salary
Dayton E. Heckman.....	Assistant	954.00

\$ 21,378.00

Romance Languages

W. S. Hendrix.....	Professor and Chairman.....	\$ 4,488.00
George R. Havens.....	Professor	4,860.00
Robert E. Rockwood.....	Professor	4,296.00
Olin H. Moore.....	Professor	4,092.00
R. E. Monroe.....	Professor	4,092.00
Claude E. Anibal.....	Assoc. Professor	3,792.00
Don L. Demorest.....	Assoc. Professor	3,792.00
Alexander H. Schutz.....	Assoc. Professor	2,976.00
Robert Foure.....	Asst. Professor	2,976.00
Theodore E. Hamilton.....	Asst. Professor	2,616.00
Santiago Gutierrez.....	Asst. Professor	2,028.00
Erwin H. Price.....	Instructor	1,932.00
Girdler B. Fitch.....	Instructor	1,932.00
Gertrude Walsh.....	Instructor	1,476.00
Jose Palomo.....	Instructor	1,808.00
E. W. Bieghler.....	Instructor	1,200.00
Stanley Howell.....	Instructor	1,164.00
Demetrio Cabarga.....	Instructor	1,164.00
Helene Foure.....	Instructor	654.00
Harry Rogers.....	Instructor	1,330.00
Walter E. Meiden.....	Assistant	667.00
Irwin A. Johnson.....	Assistant	636.00

\$ 53,471.00

Total for the College of Arts and Sciences.....

\$548,767.00

COLLEGE OF COMMERCE AND ADMINISTRATION

Administration

Walter C. Weidler.....	Dean	\$ 5,844.00
C. Wells Reeder.....	Junior Dean	4,092.00
Claire Harmeyer.....	Assistant to Dean	2,172.00
Nell Gainer.....	Stenographer	1,800.00
Bertha C. Caley.....	Stenographer	1,212.00
Ruth Cotterman.....	Stenographer	1,104.00
Kathryn L. Uhrig.....	Stenographer	1,104.00
Dorothy G. Suydam.....	Stenographer	996.00
Thelma Condon.....	Stenographer	912.00

Tillie B. Harmon.....	Stenographer	912.00
Betty Warner.....	Stenographer	912.00
Mabel Kiner.....	Stenographer	912.00
Beryl Jones.....	Stenographer	912.00
Alice Heer.....	Telephone Operator	912.00

\$ 23,796.00

Accounting

J. B. Taylor.....	Professor and Chairman....	\$ 3,792.00
H. C. Miller.....	Professor	3,612.00
J. B. Heckert.....	Assoc. Professor	3,984.00
R. S. Willcox.....	Asst. Professor	2,976.00
D. M. Shonting.....	Asst. Professor	2,616.00
G. Arnold Logan.....	Instructor	2,172.00
Dallas S. Bolon.....	Lecturer	2,172.00
W. D. Wall.....	Lecturer	765.00
Paul J. Graber.....	Assistant	636.00

\$ 22,725.00

Business Organization

Harold H. Maynard.....	Professor and Chairman....	\$ 4,488.00
Felix E. Held.....	Professor and Secretary of the College	4,092.00
Henry E. Hoagland.....	Professor	4,488.00
William M. Duffus.....	Professor	4,092.00
Charles A. Dice.....	Professor	4,092.00
Theodore N. Beckman.....	Professor	4,092.00
Ralph C. Davis.....	Assoc. Professor	4,092.00
Kenneth Dameron.....	Assoc. Professor	3,792.00
H. W. Cordell.....	Assoc. Professor	3,408.00
Montgomery Pike.....	Assoc. Professor	3,060.00
Donald C. Power.....	Assoc. Professor (part-time)	1,904.00
N. Gilbert Riddle.....	Asst. Professor	3,060.00
Tracy E. Thompson.....	Asst. Professor	3,060.00
Elvin F. Donaldson.....	Asst. Professor	2,172.00
A. L. Odebrecht.....	Instructor	2,172.00
Keith Roberts.....	Instructor	1,476.00
O. E. Burley.....	Instructor	1,476.00
Gilbert Harold.....	Instructor	1,476.00
Cary W. Bowers.....	Lecturer	1,632.00
	Grad. Assistant	450.00

\$ 58,574.00

Economics

Albert B. Wolfe.....	Professor and Chairman....	\$ 4,860.00
*H. G. Hayes.....	Professor (on leave).....	4,296.00
H. F. Walradt.....	Professor	3,792.00
L. E. Smart.....	Assoc. Professor	3,792.00
Edison L. Bowers.....	Assoc. Professor	3,792.00
Ralph L. Dewey.....	Assoc. Professor	2,976.00
Clifford L. James.....	Assoc. Professor	2,820.00
Virgil Willit.....	Asst. Professor	2,784.00
Robert D. Patton.....	Asst. Professor	2,616.00
Alma Herbst.....	Asst. Professor	2,616.00
H. J. Bitterman.....	Asst. Professor	2,388.00
**Louise Stitt.....	Instructor	2,616.00
R. H. Rowntree.....	Instructor	2,388.00
J. M. Whitsett.....	Instructor	1,800.00
C. J. Botte.....	Instructor	1,800.00
Richard T. Stevens.....	Instructor	1,740.00
John D. Blanchard.....	Instructor (part-time)	960.00
Louis Levine.....	Assistant	954.00
R. Lemuel Horne.....	Assistant	954.00
Maurice A. Freeman.....	Assistant	900.00
	Assistant	900.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00

* On leave without salary

** On leave Autumn 1934 without salary

\$ 52,644.00

Geography

C. C. Huntington.....	Professor	\$ 4,092.00
Eugene Van Cleef.....	Professor	4,092.00
Roderick Peattie.....	Professor	3,792.00

Fred A. Carlson.....	Professor	3,408.00
Guy Harold Smith.....	Assoc. Professor	3,408.00
Alfred J. Wright.....	Instructor	2,214.00
John H. Garland.....	Instructor	2,214.00

\$ 23,220.00

School of Journalism

Joseph S. Myers.....	Emeritus Professor	\$ 1,860.00
Osman C. Hooper.....	Emeritus Professor	1,860.00
James E. Pollard.....	Assoc. Professor	4,488.00
Lester C. Getzloe.....	Asst. Professor	3,408.00
Norval N. Luxon.....	Asst. Professor	2,616.00
Clara Baker.....	Bookkeeper	1,248.00
Gertrude Hettinger.....	Stenographer	996.00
	Business Manager—Lantern..	300.00
	Editor—Lantern	300.00

\$ 17,076.00

School of Social Administration

Charles C. Stillman.....	Professor and Chairman....	\$ 4,860.00
J. E. Hagerty.....	Professor	4,860.00
Mary L. Mark.....	Professor	3,984.00
Elsie V. Jones.....	Asst. Professor	3,060.00
William J. Blackburn.....	Instructor	2,616.00
Robert G. Paterson.....	Professor (part-time)	804.00
	Lecturer	100.00

\$ 20,284.00

Sociology

F. E. Lumley.....	Professor and Chairman....	\$ 4,860.00
C. C. North.....	Professor	4,488.00
Perry P. Denune.....	Assoc. Professor	4,092.00
Lloyd A. Cook.....	Asst. Professor	2,100.00
Louise M. Spaeth.....	Instructor	1,932.00
	Instructor	1,740.00
	Assistant	855.00
Ronald B. Almack.....	Assistant	600.00
	Grad. Assistant	450.00

\$ 21,117.00

Total for College of Commerce and Administration

\$239,436.00

COLLEGE OF DENTISTRY

H. B. Semans.....	Dean and Professor	\$ 5,844.00
H. V. Cottrell.....	Professor	4,092.00
Irwin A. Bottenhorn.....	Professor	4,092.00
William C. Graham.....	Professor	4,092.00
Paul C. Kitchin.....	Assoc. Professor	2,976.00
Earl G. Jones.....	Assoc. Professor	960.00
Clyde H. Hebble.....	Asst. Professor	1,536.00
Frank C. Starr.....	Asst. Professor	1,008.00
R. B. Wiltberger.....	Asst. Professor	960.00
Herbert S. Shumway.....	Instructor	1,632.00
Louis E. Reif.....	Instructor	1,356.00
Victor L. Steffel.....	Instructor	1,104.00

Total for College of Dentistry.....

\$ 29,652.00

COLLEGE OF EDUCATION

Administration

George F. Arps.....	Dean	\$ 7,008.00
Leslon L. Love.....	Acting Junior Dean.....	3,348.00
R. D. Bennett.....	Secretary of the College and Assoc. Professor	3,060.00
Lester T. Nicholas.....	Assitant to Dean.....	1,968.00
Martha M. Bidwell.....	Asst. to Junior Dean.....	1,356.00
Lillian S. Edwards.....	Stenographer	1,320.00
Faye M. DuBois.....	Stenographer	1,188.00
Rowena Richardson.....	Stenographer	1,104.00
Merle E. Ricketts.....	Stenographer	1,104.00

Pauline C. Zepp.....	Stenographer	1,044.00
Mary Kerst.....	Stenographer	1,044.00
Irene Kilpatrick.....	Stenographer	1,044.00
Olga Krill.....	Stenographer	996.00
Melba Gibbons.....	Stenographer	996.00
Frances L. Koons.....	Stenographer	996.00
Virginia Caldwell.....	Stenographer	996.00
Helen S. Pryor.....	Stenographer	972.00
Janet Wood.....	Stenographer (half-time)	540.00
Winifred Hiles.....	Stenographer (half-time)	516.00
Eleanor T. Ludeman.....	Clerk	1,188.00
Anne C. Beaman.....	Clerk	1,044.00
E. Lucille Keep.....	Typist	996.00
Katherine I. Stewart.....	Typist	1,104.00

\$ 34,932.00

Bureau of Educational Research

W. W. Charters.....	Director and Professor	\$ 6,624.00
Ralph W. Tyler.....	Professor	5,608.00
T. C. Holy.....	Professor	4,092.00
Earl W. Anderson.....	Professor	4,500.00
William Harold Cowley.....	Assoc. Professor	4,092.00
Josephine McLatchy.....	Asst. Professor	2,220.00
Adelaide Williams.....	Assistant to Director	1,884.00
Ruth Seeger.....	Bibliographical Assistant	1,716.00
Audrey Knowlton.....	Bibliographical Assistant	702.00
Mrs. Mary Ewan.....	Assistant	1,632.00
Mary Margaret Dodd.....	Copyholder	1,104.00
Kathryn C. Hammond.....	Typist	1,104.00
Edna McLaughlin.....	Stenographer	1,104.00
Mrs. Mary Howe.....	Stenographer	1,104.00
Ruth Snyder Keller.....	Stenographer (4 mos.)	320.00
Wanda Rittenhouse.....	Stenographer (half-time)	570.00
Cecelia Krakoff.....	Stenographer (half-time)	570.00
Marabel Root Harold.....	Stenographer (half-time)	486.00
	Assistants	1,890.00

\$ 41,882.00

Bureau of Special Education

Irene E. Kinley.....	Assistant to Director (part-time)	\$ 456.00
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\$ 456.00

Education

Boyd H. Bode.....	Professor	\$ 6,216.00
E. E. Lewis.....	Professor	5,844.00
John L. Clifton.....	Professor	5,256.00
Arthur J. Klein.....	Professor	5,256.00
Howard F. Seely.....	Professor	4,860.00
Dan H. Eikenberry.....	Professor	4,488.00
O. G. Brim.....	Professor	4,296.00
Harry G. Good.....	Professor	4,296.00
Edwin W. Pahlow.....	Professor	4,296.00
Wm. H. Stone.....	Professor	4,092.00
Laura Zirbes.....	Professor	4,092.00
H. B. Alberty.....	Professor	4,092.00
Arch O. Heck.....	Professor	4,092.00
Ward G. Reeder.....	Professor	3,792.00
H. Gordon Hullfish.....	Professor	3,408.00
George R. Twiss.....	Emeritus Professor	1,860.00
H. H. Davis.....	Assoc. Professor	4,092.00
Frederick C. Landsittel.....	Assoc. Professor	3,612.00
Robert E. Smith.....	Assoc. Professor	3,612.00
Wm. E. Warner.....	Assoc. Professor	3,612.00
Roscoe H. Eckelberry.....	Assoc. Professor	3,216.00
J. B. Tharp.....	Assoc. Professor	3,792.00
Amy Bronsky.....	Asst. Professor	3,408.00
Wilfred Eberhart.....	Instructor	1,968.00
F. L. Shoemaker.....	Instructor	1,800.00
	Instructor	1,800.00
	Assistant	700.00
	Assistant	700.00
	Assistant	700.00
	Assistant	700.00
Gertrude C. Ford.....	Grad. Assistant	450.00

	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
Lloyd L. Jones	Assoc. Professor	400.00
Leston L. Love	Assoc. Professor	200.00
Burl N. Osburn	Asst. Professor	400.00
William E. Arnold	Asst. Professor	300.00
Vesta Shimel	Asst. Professor	250.00
Nathan B. Marple	Instructor	600.00
Paul A. Toll	Instructor	435.00
Hoyt H. London	Instructor	300.00
Blanche Kent	Instructor	180.00
Lois Kirkpatrick	Instructor	140.00
Constance Loomis	Instructor	140.00
Frances K. Martin	Instructor	350.00
Margaret Millar	Instructor	180.00
Nelle Morris	Instructor	150.00
Beatrice Perham	Instructor	120.00
Cecile C. Swales	Instructor	160.00
Catharine Williams	Instructor	180.00
Blooma Ziegler	Assistant	100.00
Gaile A. Carbaugh	Grad. Assistant	100.00
James Teller	Grad. Assistant	100.00
	Grad. Assistant	150.00
	Grad. Assistant	100.00
	Grad. Assistant	50.00
	Grad. Assistant	450.00

\$111,733.00

Fine Arts

James R. Hopkins	Professor and Chairman	\$ 4,860.00
Arthur Baggs	Professor	4,860.00
Ralph S. Fanning	Professor	4,488.00
Felix Payant	Professor	4,092.00
G. Leslie Lynch	Professor	3,192.00
Alice R. Robinson	Professor	2,904.00
Guy B. Wisner	Assoc. Professor	2,616.00
Erwin F. Frey	Assoc. Professor	2,388.00
Charles R. Sutton	Asst. Professor	2,976.00
Carolyn G. Bradley	Asst. Professor	2,904.00
Carleton Atherton	Asst. Professor	2,616.00
Will Rannels	Asst. Professor	2,616.00
Hoyt Leon Sherman	Asst. Professor	2,100.00
Elizabeth W. Pruitt	Instructor	1,800.00
Harold A. Mitts	Instructor	1,800.00
Robert Gatrell	Instructor	1,740.00
Erwin C. Zepp	Instructor	1,740.00
Edgar Littlefield	Assistant	1,000.00
Anita Landacre	Grad. Assistant	450.00
Felix Payant	Professor	455.00
Will Rannels	Asst. Professor	581.00
Robert Gatrell	Instructor	193.00

\$ 52,371.00

Music

Royal D. Hughes	Professor and Chairman	\$ 4,860.00
Eugene J. Weigel	Professor	4,092.00
Joseph A. Leeder	Professor	4,092.00
Louis H. Diercks	Professor	4,092.00
M. Emmett Wilson	professor	3,792.00
Cloea Thomas	Asst. Professor	2,976.00
Maude M. Slawson	Asst. Professor	2,976.00
M. Edith Jones	Asst. Professor	2,388.00
Lela Hardy	Asst. Professor	1,800.00
Hilda Dierker	Asst. Professor	1,800.00
Rachel Way Sherman	Instructor	1,800.00
Mary Phillips	Instructor (part-time)	450.00
Olwen E. Jones	Instructor (part-time)	450.00
Dale Haven	Instructor (part-time)	450.00
Samuel L. Flueckiger	Grad. Assistant	450.00
Dorothy Lord	Grad. Assistant	450.00
Royal D. Hughes	Professor	540.00
Eugene J. Weigel	Professor	455.00
M. Emmett Wilson	Assoc. Professor	310.00

M. Edith Jones.....	Asst. Professor	265.00
Hilda Dierker.....	Instructor	250.00
Dale Haven.....	Instructor (part-time).....	180.00
A. Jerd Bayless.....	Student Assistant	100.00
Richard Sherman.....	Student Assistant	100.00
Dorothy Garver.....	Student Assistant	50.00

\$ 39,168.00

Psychology

George F. Arps.....	Professor and Chairman.....	See Administration
H. H. Goddard.....	Professor	\$ 5,256.00
Herbert A. Toops.....	Professor	4,860.00
Francis N. Maxfield....	Professor	4,668.00
Floyd C. Dockeray.....	Professor	4,668.00
Horace B. English.....	Professor	4,488.00
Harold E. Burt.....	Professor	4,092.00
Samuel Renshaw.....	Professor	4,092.00
Sidney L. Pressey.....	Professor	3,408.00
Robert D. Williams.....	Professor	3,408.00
A. Sophie Rogers.....	Assoc. Professor	2,820.00
Willard L. Valentine....	Assoc. Professor	3,120.00
Mervin A. Durea.....	Asst. Professor	3,408.00
Harold A. Edgerton.....	Asst. Professor	3,192.00
Emily L. Stogdill.....	Asst. Professor	2,172.00
Maurice E. Troyer.....	Instructor	1,740.00
Kenneth H. Baker.....	Instructor	1,740.00
I. Lynn Hampson.....	Assistant	2,172.00
Lucille Russell.....	Clerk	1,000.00
Frank N. Stanton.....	Assistant	1,000.00
Francis Kibler.....	Assistant	1,000.00
Horace Champney.....	Assistant	1,000.00
Wm. C. Schwarzbek.....	Assistant	1,000.00
Dorothy C. Adkins.....	Assistant	1,000.00
John E. Wenrick.....	Assistant	1,000.00
Ramona Messerschmidt..	Assistant	1,000.00
Isabelle Wagner.....	Assistant	1,000.00
Roger Bellows.....	Assistant	1,000.00
Ralph A. Irwin.....	Assistant	975.00
G. Frederic Kuder.....	Assistant	975.00
Lynde C. Steckle.....	Grad. Assistant	450.00
J. Elliott Janney.....	Grad. Assistant	450.00
Robert Royer.....	Grad. Assistant	450.00
James E. Wert.....	Assistant	600.00
Solomon D. Evans.....	Student Assistant	228.00

\$ 73,432.00

University School

Rudolph D. Lindquist...	Director of Laboratory Schools and Professor.....	\$ 6,500.00
Virginia S. Sanderson..	Assoc. Professor and Assis- tant Director	4,000.00
R. J. Havinghurst.....	Assoc. Professor	On leave
Guybert P. Cahoon.....	Assoc. Professor	4,200.00
Charles C. Cowell.....	Assoc. Professor	3,700.00
Lou L. LaBrant.....	Assoc. Professor	3,500.00
Harold Fawcett.....	Asst. Professor	3,200.00
C. Warren Moore.....	Asst. Professor	3,000.00
Arthur H. Moehlman....	Asst. Professor	3,000.00
Norma Albright.....	Asst. Professor	2,700.00
Harry H. Giles.....	Asst. Professor	2,700.00
F. B. Diederich.....	Asst. Professor	2,500.00
Margaret Willis.....	Instructor	3,000.00
Oliver S. Loud.....	Instructor	2,700.00
Marguerite C. Reichenberg.....	Instructor	2,700.00
Beatrice Perham.....	Instructor	3,000.00
	Instructor	2,500.00
	Instructor	2,500.00
	Instructor	2,500.00
	Instructor	2,500.00
Virginia H. Blunt.....	Instructor	2,200.00
Mary E. Albright.....	Instructor	2,000.00
Cecile C. Swales.....	Instructor (2/3 time).....	2,000.00
	Instructor (part-time).....	1,200.00
Frieda M. Heller.....	Librarian and Assoc. Prof....	2,500.00

Elma Whitney.....	Asst. Librarian (4/5 time) ..	1,200.00
Louise M. Ort.....	Nurst (4/5 time) ..	1,200.00
Jessie L. Rhulman.....	Registrar and Editor ..	1,350.00
Mrs. E. Louise Fray.....	Assistant and Director ..	1,150.00
Catherine E. Hennessey.....	Stenographer ..	1,032.00
	Physician ..	500.00
	Assistant ..	500.00

Elementary School

Catharine M. Williams.....	Instructor ..	2,052.00
Nelle Morris.....	Instructor ..	1,854.00
Blanche G. Kent.....	Instructor ..	1,854.00
Margaret S. Millar.....	Instructor ..	1,800.00
Lois Kirkpatrick.....	Instructor ..	1,368.00
Constance Loomis.....	Instructor (part-time) ..	1,233.00
Florence E. Moore.....	Secretary (part-time) ..	675.00

\$ 88,068.00
\$441,982.00

Total for the College of Education.....

COLLEGE OF ENGINEERING

Administration

E. A. Hitchcock.....	Dean ..	\$ 6,216.00
W. D. Turnbull.....	Junior Dean ..	4,092.00
Lenora Glasgow.....	Sec'y to Dean (Stenographer) ..	2,172.00
Lilyan B. Bradshaw.....	Clerk ..	1,152.00
Helen M. Vogel.....	Clerk ..	1,044.00
Annette Shugert.....	Clerk ..	996.00
Mina Kennedy.....	Stenographer ..	996.00
Catherine Luff Liddil.....	Stenographer ..	996.00
Verna Spicer.....	Stenographer ..	996.00
Annie Fraser.....	Stenographer ..	996.00
Dorothea Fismer.....	Stenographer ..	996.00
Robertine Rittinger.....	Stenographer ..	960.00
Ruth E. Brown.....	Stenographer ..	912.00
Elsie Edwards.....	Clerk (6 mos.) ..	498.00

\$ 22,524.00

Applied Optics

Clarence R. Ellis.....	Asst. Professor and Chairman ..	\$ 2,508.00
William A. Sherrard.....	Assistant ..	700.00
Howard F. Haines.....	Assistant ..	700.00
E. E. Reese.....	Assistant ..	700.00

\$ 4,608.00

Architecture

C. S. Chubb.....	Professor and Chairman ..	\$ 4,860.00
Herbert Baumer.....	Professor ..	4,860.00
W. C. Ronan.....	Professor ..	3,792.00
Richard S. Buck, Jr.....	Asst. Professor ..	2,700.00
Galen F. Oman.....	Asst. Professor ..	2,616.00
Joseph N. Bradford.....	Emeritus Professor of Archi- tecture ..	1,860.00

\$ 20,688.00

Broadcasting Station

Robert C. Higgy.....	Director ..	\$ 2,976.00
Mrs. Ann Charles.....	Program Manager ..	1,740.00
Cecil S. Bidlack.....	Technical Supervisor ..	1,968.00
	Announcer ..	1,680.00
	Assistant Announcer ..	1,064.00
M. F. McDowell.....	Radio Operator ..	1,392.00
Paul G. Fritschel.....	Assistant Operator ..	480.00
	Assistant Operator ..	300.00
Paul G. Fritschel.....	Assistant operator ..	220.00
Dorothy L. Jahn.....	Stenographer ..	972.00

\$ 12,792.00

Ceramics

Arthur S. Watts.....	Professor and Chairman ..	\$ 4,296.00
John L. Carruthers.....	Assoc. Professor ..	3,576.00

Robert M. King.....	Asst. Professor	2,820.00
D. J. McSwiney.....	Lecturer	300.00
John C. Lysatt.....	Technician (half-time)	270.00
	Grad. Assistant	300.00

\$ 11,562.00

Chemical Engineering

James R. Withrow.....	Professor and Chairman.....	\$ 4,860.00
Charles G. Duncombe.....	Asst. Professor	2,172.00
Joseph Koffolt.....	Asst. Professor	2,172.00
Albert H. Vilbrandt.....	Instructor	2,172.00
Mary Wing Robb.....	Assistant	1,000.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00

\$ 13,726.00

Civil Engineering

C. E. Sherman.....	Professor and Chairman.....	\$ 4,860.00
C. T. Morris.....	Professor	4,860.00
E. F. Coddington.....	Professor	4,296.00
John C. Prior.....	Professor	3,792.00
R. C. Sloane.....	Professor	3,576.00
J. R. Shank.....	Professor	1,764.00
J. M. Montz.....	Assoc. Professor	2,496.00
C. H. Wall.....	Assoc. Professor	2,376.00
G. E. Large.....	Assoc. Professor	1,308.00
Oscar J. Marshall.....	Asst. Professor	1,968.00
Samuel T. Carpenter.....	Assistant	600.00
<i>Civil Engineering Summer Camp</i>		
Roscoe C. Sloane.....	Camp Director	600.00
John M. Montz.....	Assoc. Professor	400.00
Claude H. Wall.....	Asst. Professor	350.00
John Steele.....	Cook	120.00

\$ 33,866.00

Electrical Engineering

Erwin E. Dreese.....	Professor and Chairman.....	\$ 7,776.00
F. C. Caldwell.....	Professor	4,488.00
Harold Bibber.....	Professor	4,800.00
W. L. Everitt.....	Professor	3,192.00
E. E. Kimberly.....	Assoc. Professor	2,616.00
Kwan Yau Tang.....	Asst. Professor	1,800.00
John F. Byrne.....	Asst. Professor	1,800.00
Earl B. McDowell.....	Assistant	1,632.00
Susannah L. Bryant.....	Assistant	972.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
John Dankworth.....	Laborer	864.00

\$ 31,290.00

Engineering Drawing

Thomas E. French.....	Professor and Chairman.....	\$ 4,860.00
Robert Meiklejohn.....	Professor	3,792.00
O. E. Williams.....	Professor	3,192.00
W. B. Field.....	Assoc. Professor	2,856.00
Ralph Paffenbarger.....	Assoc. Professor	2,856.00
Lawrence D. Jones.....	Assoc. Professor and Secy. of the College.....	2,424.00
Allen P. McManigal.....	Asst. Professor	2,856.00
Charles D. Cooper.....	Asst. Professor	2,424.00
Jay N. Edmondson.....	Instructor	1,968.00
Harry H. Brittingham.....	Instructor	1,968.00
Charles J. Vierck.....	Instructor	1,932.00
J. Vernon Otter.....	Instructor	644.00
S. William Riley.....	Assistant	1,000.00
Paul E. Machovina.....	Student Assistant	240.00
Howard R. Limbacher.....	Student Assistant	240.00

\$ 33,252.00

Engineering Experiment Station

E. A. Hitchcock.....	Director	See Administration
John M. Weed.....	Assistant Director	\$ 2,328.00

Mildred DePue.....	Stenographer	1,092.00
George A. Bole.....	Research Professor	3,600.00
J. R. Shank.....	Research Professor	1,836.00
Frank H. Eno.....	Research Professor	2,928.00
A. H. Dierker.....	Senior Research Engineer.....	1,524.00
J. Otis Everhart.....	Senior Research Engineer.....	1,956.00
G. E. Large.....	Senior Research Engineer.....	1,480.00
G. A. Loomis.....	Senior Research Engineer.....	354.00
Walter C. Rueckel.....	Junior Research Engineer.....	1,452.00
Myril Shaw.....	Asst. Research Engineer.....	1,284.00

\$ 19,834.00

Industrial Engineering

John Younger.....	Professor and Chairman.....	\$ 4,860.00
W. A. Knight.....	Emeritus Professor of Industrial Engineering	1,860.00
O. D. Rickly.....	Asst. Professor	2,172.00
Peter Morrison.....	Asst. Professor	1,932.00
Rudolph Schneider.....	Asst. Professor	1,932.00
Paul N. Lehoczky.....	Asst. Professor	1,740.00
U. W. Denman.....	Instructor	1,932.00
J. A. Foust.....	Instructor	1,932.00
Ora L. Justice.....	Assistant	1,248.00
John F. Cooke.....	Laborer (3/4 time).....	804.00

\$ 20,412.00

Mechanical Engineering

F. W. Marquis.....	Professor and Chairman.....	\$ 4,860.00
William T. Magruder.....	Emeritus Professor	1,860.00
C. A. Norman.....	Professor	3,612.00
Horace Judd.....	Professor	3,408.00
A. I. Brown.....	Professor	3,192.00
Paul Bucher.....	Professor	3,012.00
Karl W. Stinson.....	Professor	2,976.00
George N. Moffatt.....	Asst. Professor	2,388.00
Samuel R. Bettler.....	Asst. Professor	2,172.00
C. P. Roberts.....	Asst. Professor	2,172.00
C. Addison Hempstead.....	Student Assistant	300.00
Edmon S. Freshwater.....	Student Assistant	300.00
John P. Kramer.....	Assistant	1,284.00
R. L. Pratt.....	Helper and Fireman.....	1,932.00
Robert T. Simpson.....	Machinist	1,716.00
John Henry Munyan.....	Helper (half-time)	480.00

\$ 35,664.00

Mechanics

Percy W. Ott.....	Professor and Chairman.....	\$ 3,600.00
James E. Boyd.....	Professor	4,860.00
Samuel B. Folk.....	Assoc. Professor	2,616.00
Ralph W. Powell.....	Assoc. Professor	2,388.00
Edgar C. Clark.....	Asst. Professor	2,172.00

\$ 15,636.00

Metallurgy

D. J. Demorest.....	Professor and Chairman.....	\$ 4,488.00
W. A. Mueller.....	Professor	3,408.00
J. O. Lord.....	Assoc. Professor	2,616.00
Lawrence E. Trishman.....	Grad. Assistant	450.00

\$ 10,962.00

Mine Engineering

H. E. Nold.....	Professor and Chairman.....	\$ 3,792.00
Edward V. O'Rourke.....	Assoc. Professor	3,060.00
Frank A. Ray.....	Emeritus Professor	960.00

\$ 7,812.00

Mineralogy

W. J. McCaughey.....	Professor and Chairman.....	\$ 4,092.00
Arthur M. Brant.....	Assoc. Professor	2,616.00
Earl H. Dick.....	Grad. Assistant	450.00

\$ 7,158.00

Photography

Frank H. Haskett.....	Professor	\$ 1,860.00
F. W. Davis.....	Instructor and Acting Chair- man	1,512.00

Total for the College of Engineering..... \$ 3,372.00
\$304,658.00

COLLEGE OF LAW

Herschel W. Arant.....	Dean	\$ 7,776.00
John E. Hallen.....	Professor	5,844.00
Harry W. Vanneman.....	Professor	5,256.00
Silas A. Harris.....	Professor	5,256.00
Robert E. Mathews.....	Professor	4,860.00
Norman D. Lattin.....	Professor	3,984.00
Clarence D. Laylin.....	Professor (part-time)	2,508.00
Alonzo H. Tuttle.....	Professor (part-time)	2,508.00
Robert M. Hunter.....	Assoc. Professor	3,792.00
William H. Rose.....	Assoc. Professor	3,612.00
Arthur T. Martin.....	Assoc. Professor	3,576.00
Lena Howard.....	Assistant to Dean.....	1,356.00
Dorothea Worthing.....	Stenographer	1,104.00

Total for the College of Law..... \$ 51,432.00

COLLEGE OF MEDICINE

Administration

J. H. J. Upham.....	Dean	\$ 5,844.00
Arthur J. Linn.....	Secretary to Dean.....	2,100.00
Carl P. Effer.....	Technical Assistant	2,172.00
Francis Effer.....	Technical Assistant	2,100.00
Margaret Rose Colburn.....	Technical Assistant	1,632.00
Marian A. Snavelly.....	Technical Assistant	1,856.00
Earl Schofield.....	Technical Assistant	1,212.00
Edythe Lynn.....	Technical Assistant	972.00
Katherine Worth.....	Technical Assistant	888.00

\$ 18,276.00

Anatomy

Rollo C. Baker.....	Professor and Chairman.....	\$ 4,000.00
R. A. Knouff.....	Professor	3,792.00
Linden F. Edwards.....	Assoc. Professor	2,820.00
Hugh Setterfield.....	Asst. Professor	2,820.00
Dwight M. Palmer.....	Asst. Professor	2,172.00
Paul B. Yates.....	Instructor	2,172.00
H. M. Amstutz.....	Instructor (part-time)	900.00
Morris B. Guthrie.....	Assistant	1,008.00
Charles R. Allen.....	Grad. Assistant	450.00
Andrew Hedmeg.....	Grad. Assistant	450.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00
Arnold Whiting.....	Technician	1,104.00
William D. Preston.....	Assistant	1,008.00
Thelma Baird.....	Technical Assistant	960.00

\$ 24,556.00

Dispensaries

Earl H. Baxter.....	Asst. Professor	\$ 284.00
Samuel D. Edelman.....	Asst. Professor	284.00
Wilmer M. Stevenson.....	Instructor	1,000.00
John V. Horst.....	Instructor	1,000.00
Mary A. Graber.....	Instructor	312.00
John P. Farson.....	Instructor	300.00
Herbert D. Emswiler.....	Instructor	96.00
J. Clyde Vanneter.....	Instructor	96.00
Howard R. Mitchell.....	Assistant	200.00
Oscar L. Coddington.....	Assistant	192.00
Robert H. Dunn.....	Assistant	96.00
Harold V. Postle.....	Assistant	96.00
Rollo W. Bonnell.....	Assistant	96.00

Thomas E. Rardin.....Assistant	96.00
Edgar A. Fry.....Assistant	96.00
Ruth Read.....Technical Assistant	1,020.00

\$ 5,264.00

Medical and Surgical Research

Charles A. Doan.....Professor and Director.....	\$ 7,776.00
George M. Curtis.....Professor	5,244.00
Bruce K. Wiseman.....Assoc. Professor of Medical and Surgical Research.....	3,576.00
Versa V. Cole.....Research Assistant	1,800.00
Norman L. Matthews...Research Assistant in Experi- mental Surgery	1,356.00
Olga Bierbaum.....Research Assistant	1,356.00
Mabel M. Haverfield....Technical Assistant	1,080.00
Italo D. Puppel.....Technical Assistant	750.00
Florence Melvin.....Medical Illustrator	900.00
Malcolm M. Hargraves..Resident and Assistant.....	900.00
Lewis Lowenstein.....Assistant Resident	300.00
Mary E. Frame.....Stenographer	1,104.00
Frank S. Coe.....Leborer	996.00
Bruce A. Shepard.....Laborer	912.00

\$ 28,050.00

Medicine

E. J. Gordon.....Professor, Chairman and Direc- tor of Dispensaries.....	\$ 3,408.00
Elmer G. Horton.....Professor	1,536.00
Jacob J. Coons.....Professor	288.00
Charles J. Shepard.....Professor	96.00
Franklin Wagenhals...Assoc. Professor	288.00
G. I. Nelson.....Asst. Professor	2,784.00
S. A. Hatfield.....Asst. Professor	1,800.00
Lear H. Van Buskirk...Asst. Professor	1,800.00
Samuel D. Edelman....Asst. Professor	716.00
E. H. Baxter.....Asst. Professor	716.00
Casper H. Benson.....Asst. Professor	No salary
C. C. Sherburne.....Instructor	192.00
Max P. Kanter.....Instructor	144.00
Mary Ann Graber.....Instructor	288.00
George T. Harding....Instructor of Neurology.....	96.00
William Pritchard....Instructor	No salary
Herbert M. Platter....Lecturer	228.00
Jonathan Forman....Lecturer on Allergy.....	100.00
R. W. Kissane.....Lecturer on Cardiology.....	100.00
Samuel J. Goldstein...Assistant	288.00
Campbell Taylor.....Assistant	192.00
Thomas E. Rardin.....Assistant	192.00
John E. Brown, Jr....Assistant	288.00
Aaron S. Canowitz....Assistant	144.00
C. C. Landen.....Assistant	96.00

\$ 15,780.00

Obstetrics

Andrews Rogers.....Professor and Chairman.....	\$ 2,820.00
Francis W. Davis.....Asst. Professor	1,968.00
Herman Koerper.....Asst. Professor	960.00
Charles W. Pavey.....Instructor and Resident Ob- stetrician	960.00
J. Clyde Vanneter....Instructor	No salary
Rollo W. Bonnell.....Assistant	No salary
Thomas E. Rardin.....Assistant	No salary
Edgar A. Fry.....Assistant	No salary

\$ 6,708.00

Ophthalmology

Albert D. Frost.....Professor and Chairman.....	\$ 476.00
John B. Alcorn.....Asst. Professor	380.00
W. A. Stoutenborough..Instructor	96.00
Harry M. Sage.....Instructor	96.00
Claude S. Perry.....Instructor	96.00
Harold V. Postle.....Assistant	No salary

\$ 1,144.00

Oto-Laryngology

Hugh Beatty.....	Professor and Chairman.....	\$ 572.00
T. Rees Williams.....	Asst. Professor.....	380.00
Russell G. Means.....	Instructor.....	288.00
Morris Goldberg.....	Instructor.....	192.00
Edward W. Harris.....	Instructor.....	192.00
Herbert D. Emswiler.....	Instructor.....	No salary

\$ 1,624.00

Pathology

Carl L. Spohr.....	Professor.....	\$ 4,068.00
Harry L. Reinhart.....	Asst. Professor.....	3,252.00
Roswell S. Fidler.....	Instructor.....	No salary
Edith Miller.....	Instructor.....	1,884.00
Wilmer M. Stevenson.....	Instructor.....	1,400.00
Lester A. Hamilton.....	Curator.....	1,092.00
Horace B. Davidson.....	Resident Pathologist.....	1,008.00
Oscar J. Mottett.....	Assistant.....	288.00
Joseph E. Horton.....	Student Assistant.....	276.00
Z. J. R. Hollenbeck.....	Student Assistant.....	276.00
Marcella Huesch Way.....	Technical Assistant.....	1,366.00
Mortimer Banks.....	Technical Assistant.....	1,284.00
Winifred Robinson.....	Technical Assistant.....	1,188.00
Mary H. Oliver.....	Research Assistant.....	1,000.00

\$ 18,372.00

Physiological Chemistry

Clayton S. Smith.....	Professor and Chairman.....	\$ 4,092.00
John B. Brown.....	Assoc. Professor.....	2,976.00
Helen L. Wikoff.....	Asst. Professor.....	2,286.00
Roscell T. Preston.....	Technical Assistant.....	1,104.00
Sylvanus Conley.....	Technical Assistant.....	960.00
Lelah C. Corcoran.....	Technical Assistant.....	720.00
	Grad. Assistant.....	450.00
	Grad. Assistant.....	450.00
	Grad. Assistant.....	450.00

\$ 13,458.00

Physiology

Leonard B. Nice.....	Professor.....	\$ 4,092.00
Raymond J. Seymour.....	Professor and Chairman.....	3,792.00
Edwin P. Durrant.....	Emeritus Assoc. Professor.....	1,860.00
Fred A. Hitchcock.....	Asst. Professor.....	2,700.00
Howard E. Hamlin.....	Asst. Professor.....	2,508.00
Clayton McPeck.....	Asst. Professor.....	2,388.00
D. W. Ashcraft.....	Instructor.....	2,820.00
R. R. Durant.....	Instructor.....	2,352.00
Flora Scherer.....	Grad. Assistant.....	450.00
Harry L. Katz.....	Grad. Assistant.....	450.00
Robert C. Grubbs.....	Grad. Assistant.....	450.00
Robert H. Schoene.....	Student Assistant.....	360.00
	Student Assistant.....	180.00
	Student Assistant.....	180.00
	Student Assistant.....	180.00
Ruth Stouffer.....	Technical Assistant.....	960.00
Hugh B. McGlade.....	Storekeeper.....	1,632.00
Glenn Scofield.....	Assistant Storekeeper.....	1,104.00

\$ 28,458.00

Surgery and Gynecology

Verne A. Dodd.....	Professor and Chairman.....	\$ 4,092.00
Charles S. Hamilton.....	Emeritus Professor.....	No salary
Fred Fletcher.....	Professor.....	No salary
Isaac B. Harris.....	Professor.....	No salary
Leslie L. Bigelow.....	Assoc. Professor.....	2,616.00
John W. Means.....	Assoc. Professor.....	2,172.00
Philip J. Reel.....	Assoc. Professor of Gynecology.....	1,932.00
William N. Taylor.....	Assoc. Professor of Genito- Urinary Surgery.....	1,032.00
Luke V. Zartman.....	Asst. Professor.....	1,104.00
Hugh J. Means.....	Asst. Professor.....	840.00
Edwin A. Hamilton.....	Asst. Professor.....	No salary

Edward H. Wilson.....	Asst. Professor of Orthopedic Surgery	476.00
Paul H. Charlton.....	Instructor	1,884.00
Louis J. Roth.....	Instructor	476.00
Edward T. Kirkendall.....	Instructor	300.00
Judson D. Wilson.....	Instructor in Orthopedic Surgery	288.00
E. J. Stedem.....	Instructor	288.00
Harry E. LeFever.....	Instructor	600.00
George B. Watson.....	Assistant	576.00
Rollo W. Bonnell.....	Assistant	300.00
H. P. Worstell.....	Assistant in Orthopedic Surgery	No salary
Huston F. Fulton.....	Assistant	192.00
Walter Hamilton.....	Assistant	180.00
Grace Jordan.....	Assistant	No salary

\$ 19,348.00

Starling-Loving Hospital

Margaret Reilly.....	Superintendent	\$ 3,060.00
Ruth Perkins.....	Asst. Director of Nurses and Instructor in Prin. and Prac. of Nursing.....	1,740.00
Lois Austin.....	Instructor	1,512.00
Genevieve Mead.....	Instructor (part-time).....	900.00
Katharine Wallenfels.....	Operating Room Supervisor..	1,392.00
Reva Gardner.....	Asst. Opr. Room Supervisor..	1,224.00
	Night Supervisor	1,452.00
	Asst. Night Supervisor	1,164.00
Roberta Philbrook.....	Head Nurse	1,392.00
Pauline Evans.....	Head Nurse	1,344.00
Martha Balthaser.....	Head Nurse (3rd award)....	1,344.00
	Head Nurse	1,344.00
Ruth DeWolfe.....	Head Nurse	1,224.00
Helen Severns.....	Head Nurse	1,224.00
Rena White.....	Head Nurse	1,224.00
Marie Connell.....	Head Nurse	1,224.00
Charlotte Bennett.....	Head Nurse	1,224.00
Donna Kerst.....	Head Nurse	1,224.00
Bona Mayhew.....	Head Nurse	1,224.00
Ione Sundstrom.....	Head Nurse	1,164.00
	Head Nurse	1,164.00
Blanche Skinner.....	Head Nurse	1,104.00
Anita Williams.....	Assistant Head Nurse	1,104.00
Josephine Roberts.....	General Duty Nurse.....	1,224.00
Geraldine Pierce.....	General Duty Nurse.....	1,104.00
Wanda Harper.....	General Duty Nurse.....	900.00
Lucille Sherwood.....	General Duty Nurse.....	900.00
Esther Swendel.....	General Duty Nurse.....	900.00
Olwen Evans.....	General Duty Nurse.....	900.00
Anna May LeValley.....	General Duty Nurse.....	900.00
Freedra Pritchard.....	General Duty Nurse.....	900.00
Nina Bargdill.....	General Duty Nurse.....	900.00
Doris Fenner.....	General Duty Nurse.....	900.00
Lucile Kester.....	General Duty Nurse.....	900.00
Louise Kagay.....	General Duty Nurse.....	900.00
	General Duty Nurse.....	900.00
Nadine H. Slade.....	Assistant Dietitian	1,416.00
Bea Bustin.....	Lab. Technical Assistant.....	1,356.00
Lucille Y. Jacob.....	Technical Assistant	1,284.00
Ruth Bryan Patton.....	Technical Assistant	1,356.00
Alice M. Stemen.....	Technical Assistant	912.00
Mary M. Koch.....	Technical Assistant	912.00
Henri LeClaire.....	Lab. Technician (part-time).....	576.00
Charles Rosenquist.....	Helper in Brace Shop.....	864.00
Elma Irene Stemen.....	Nurses Aide	420.00
Lottie Irwin.....	Nurses Aide	420.00
Stella Lee.....	Nurses Aide	420.00
Edna Sadler Flesher.....	Nurses Aide	420.00
Aliff Wolbert.....	Nurses Aide	420.00
Thelma McCoy.....	Nurses Aide	420.00
Marjorie Ward.....	Nurses Aide	420.00
Mabel Rowe.....	Nurses Aide	420.00
Dorothy Green.....	Nurses Aide	420.00
Anna M. Kline.....	Nurses Aide	420.00

Laura West.....	Nurses Aide	420.00
Cora Lee Thorne.....	Nurses Aide	420.00
Mildred Rowe.....	Nurses Aide	420.00
Grant Graves.....	Resident	900.00
Tom Lewis.....	Resident	900.00
Conrad Kuehn.....	Resident	500.00
F. W. Buoca.....	Assistant Resident	300.00
W. H. Flythe.....	Assistant Resident	300.00
Henry Lacey.....	Assistant Resident	300.00
Richard C Wenrick.....	Assistant Resident	300.00
Gilman D. Kirk.....	Interne	50.00
Hubert M. Amstutz.....	Interne	50.00
J. Robert Tyner.....	Interne	50.00
Robert B. Lewis.....	Interne	50.00
Mel A. Davis.....	Interne	50.00
Earl E. Smith.....	Interne	50.00
William Garrett.....	Interne	50.00
John T. Sprague.....	Interne	50.00
Arthur J. Sutherland.....	Interne	50.00
Jessie Jasper.....	Anesthetist	2,256.00
Verna Bowyer.....	Follow-up Nurse and Clinical Patient Supervisor	1,632.00
Elizabeth Simmerman.....	Chief Clerk and Bookkeeper (Stenographer)	1,356.00
Wanda Knox.....	Historian	1,044.00
Alice Taylor.....	Clerk	1,104.00
Lelia Evans.....	Cashier (Clerk)	1,068.00
Leonora M. Adams.....	Bookkeeper	1,068.00
Margaret Syfert.....	Admitting Clerk (Typist).....	996.00
Ruth Oldiges.....	Admitting Clerk (Clerk).....	912.00
Josephine Shoaf.....	Stenographer	972.00
Amber Hammond.....	Clerk	972.00
Dorothy Young.....	Telephone Operator	948.00
Bertha Dillon.....	Telephone Operator	948.00
Kenneth Kincaid.....	Student Telephone Operator..	912.00
	Housemother	912.00
	Housemother	912.00
Beatrice Harlow.....	Housekeeper	804.00
Maude E. Ruth.....	Seamstress	684.00
Lula F. Porter.....	Seamstress	684.00
Margaret Jones.....	Seamstress	636.00
John Long.....	Orderly	1,176.00
Ben Thomas.....	Orderly	1,128.00
Ernest Long.....	Orderly	1,128.00
John D. Puppel.....	Orderly	684.00
Attilio D. Puppel.....	Orderly	684.00
Edwin F. Badertscher.....	Orderly	684.00
Allen Fisher.....	Orderly	600.00
Elmer M. Kiner.....	Elevator Operator	744.00
Grant DeWitt.....	Elevator Operator	684.00
Livingston Wright.....	Night Janitor	996.00
Jesse Coles.....	Janitor	864.00
W. C. Miller.....	Janitor	912.00
Lindsay Bozeman.....	Janitor	864.00
John H. Rowland.....	Janitor	864.00
James McIver.....	Janitor	864.00
Elijah McDavid.....	Janitor	684.00
	Janitor	720.00
Charlotte Thum.....	Janitress	720.00
	Janitress	720.00
Martha Davis.....	Janitress	576.00
Rosalie B. Hairston.....	Janitress	576.00
Clara Dalton.....	Janitress	576.00
Velma Trent.....	Janitress	576.00
Clementine Berry.....	Janitress	576.00
Bertha Mae Trombley.....	Janitress	576.00
Ivala Warren.....	Janitress	576.00
Hazel Preston.....	Janitress	576.00
	Janitress	576.00
	Janitress	456.00
H. R. Billington.....	Cook	1,104.00
James Daniel.....	Assistant Cook	864.00
Margaret Russell.....	Assistant Cook	744.00
Margaret Rehms.....	Assistant Cook	576.00
Sarah Jane Hadden.....	Assistant Cook	576.00

Gertrude Tolbert.....	Assistant Cook	576.00
Bessie Shank.....	Assistant Cook	576.00
Sadie Adkins.....	Pastry Cook	684.00
Herman H. Morgan.....	Dishwasher	684.00
Landon Reed.....	Dishwasher	600.00
James H. Griffin.....	Kitchen Helper	684.00
Robert Broady.....	Diet Kitchen Helper.....	684.00
William Harold Rauch.....	Diet Kitchen Helper.....	684.00
Edward P. Martin, Jr.....	Diet Kitchen Helper.....	636.00
Thelma Marteena.....	Diet Kitchen Helper.....	576.00
Doll Carter.....	Diet Kitchen Helper.....	576.00
Helen Thomas.....	Diet Kitchen Helper.....	576.00
Christine Hamilton.....	Diet Kitchen Helper.....	576.00
Mollie Brown.....	Diet Kitchen Helper.....	576.00
Mrs. E. L. Brock.....	Diet Kitchen Helper.....	576.00
Gussie Wright.....	Diet Kitchen Helper.....	576.00
Ruth Benton.....	Diet Kitchen Helper.....	576.00
Pollie Smith.....	Diet Kitchen Helper.....	576.00
Marian Alexander.....	Diet Kitchen Helper.....	576.00
Thelma Pullins Meyers.....	Waitress	576.00
Wanda G. Cochenour.....	Waitress	576.00
Ruby Willis.....	Waitress	576.00
Ella Steenrod.....	Waitress	576.00
Grace A. Wright.....	Housemother (July & August)	152.00
Loretta B. Fitzer.....	Housemother (July & August)	152.00
John Thomas.....	Janitor (July & August).....	120.00
Elizabeth Rourke.....	Janitress (July & August).....	120.00
Lillie Willis.....	Janitress (July & August).....	96.00
Eunice McDavid.....	Janitress (July & August).....	76.00

\$121,178.00

St. Francis Hospital

Aaron S. Canowitz.....	Anesthetist	No salary
C. Joseph Delor.....	Interne	125.00
John A. Murphy.....	Interne	125.00
George E. Gardner.....	Interne	125.00
T. Victor Kolb.....	Interne	125.00
Elmer M. Kilpatrick.....	Interne	125.00
George R. Roberts.....	Interne	125.00
Carl J. Mankinen.....	Interne	125.00
Myron M. Steinberg.....	Interne	125.00

\$ 1,000.00
\$303,216.00

Total for the College of Medicine.....

COLLEGE OF PHARMACY

Clair A. Dye.....	Dean	\$ 5,256.00
Clarence M. Brown.....	Asst. Professor	3,408.00
Charles L. Williams.....	Asst. Professor	2,172.00
Ewen Gillis.....	Asst. Professor	1,884.00
William S. Stevens.....	Instructor	2,616.00
Harry P. Ulicny.....	Student Assistant	198.00
James I. Rhjel.....	Student Assistant	198.00
Harold H. Nason.....	Student Assistant	198.00
John K. Williams.....	Student Assistant	198.00
Mary Collins.....	Stenographer	996.00

Total for the College of Pharmacy.....

\$ 17,124.00

COLLEGE OF VETERINARY MEDICINE

Oscar V. Brumley.....	Dean	\$ 5,256.00
Willard F. Guard.....	Professor	5,256.00
Arthur F. Schalk.....	Professor	4,860.00
Leonard W. Goss.....	Professor	4,092.00
James D. Grossman.....	Professor	3,408.00
Walter R. Hobbs.....	Professor	3,144.00
R. E. Rebrassier.....	Assoc. Professor	3,192.00
John N. Shoemaker.....	Assoc. Professor	2,976.00
Bruce H. Edington.....	Assoc. Professor	192.00
Walter R. Krill.....	Asst. Professor	2,616.00

John H. Knapp.....	House Surgeon	1,104.00
Theodore Fitzgerald.....	Assistant	1,000.00
Fritz Volkmar.....	Grad. Assistant	450.00
	Grad. Assistant	450.00
Marie Combs.....	Secy. to Dean (Stenographer)	1,104.00
Mary A. Walker.....	Stenographer	1,044.00
Renna A. White.....	Bookkeeper	1,104.00
E. L. Clements.....	Technician	1,104.00
William Mollard.....	Groom	1,212.00
Robert Millington.....	Groom	1,162.00
John Millington.....	Groom (9 mos.).....	855.00

Total for the College of Veterinary Medicine..... \$ 45,571.00

GRADUATE SCHOOL

William McPherson.....	Dean	\$ 7,008.00
Alice A. Moran.....	Secy. to Dean (Stenographer)	1,968.00
Catherine Murphy.....	Stenographer	1,104.00
Grace Lowry Moran.....	Assistant to Dean.....	960.00
Leslie Lovass.....	Fellow	500.00
Leroy M. Dearing.....	Fellow	400.00
Myron T. Sturgeon.....	Fellow	400.00
Charles A. Whitmer.....	Fellow	400.00
Herbert A. Crandell.....	Scholar	250.00
Joseph P. Creagh.....	Scholar	250.00
Ralph W. Cummings.....	Scholar	250.00
Dorothy M. Dicken.....	Scholar	250.00
Frederick C. Dommeyer.....	Scholar	250.00
Emily E. Farnham.....	Scholar	250.00
Paul J. Graber.....	Scholar	250.00
Andre Gleyzal.....	Scholar	250.00
George Ernst Helz.....	Scholar	250.00
Paul M. Hummel.....	Scholar	250.00
Jack Fein Isakoff.....	Scholar	250.00
Monika G. Kehoe.....	Scholar	250.00
John G. McNeely.....	Scholar	250.00
Arthur J. Metzger.....	Scholar	250.00
Laura Ann Mick.....	Scholar	250.00
Samuel D. Mock.....	Scholar	250.00
Marbury B. Ogle, Jr.....	Scholar	250.00
William B. Papier.....	Scholar	250.00
Paul Laverne Rice.....	Scholar	250.00
Leonard I. Schiff.....	Scholar	250.00
Olive Scott.....	Scholar	250.00
Karl R. Spangenberg.....	Scholar	250.00
Elizabeth C. Wagner.....	Scholar	250.00
Gene Alan Waller.....	Scholar	250.00
Thomas B. Waters.....	Scholar	250.00
Lawrence A. Weaver.....	Scholar	250.00
Robert E. Wilson.....	Scholar	250.00

Total for the Graduate School..... \$ 19,490.00

PRESIDENT'S DIVISION

Library

Earl N. Manchester.....	Librarian	\$ 4,860.00
Rita M. Buxton.....	Secy. to Librarian	1,944.00
Anna M. Green.....	Accession Librarian	2,100.00
Maud D. Jeffrey.....	Reference Librarian.....	2,616.00
Alice D. McKee.....	Asst. Reference Librarian.....	2,100.00
William R. Janeway.....	Asst. Reference Librarian.....	2,028.00
Gladys J. Capell.....	Library Reference Assistant..	1,800.00
Bertha M. Schneider.....	Catalog Librarian	2,784.00
Eva Oertli.....	Cataloging Reviser	2,256.00
Maude E. Avery.....	Cataloger	2,100.00
Lillian H. Rose.....	Cataloger	1,812.00
Margaret Oldfather.....	Cataloger	1,716.00
Leah E. Brink.....	Cataloger	1,356.00
Henrietta Tarlson.....	Cataloger	1,356.00
Agnes B. Flanagan.....	Cataloger (half-time).....	1,062.00
Ilse Wilhelmi.....	Supervisor Dept. Libraries..	2,362.00

Helen L. Edmondson	Librarian—Education	2,172.00
Mildred V. Watson	Librarian—Commerce	1,788.00
Ethel M. Miller	Librarian—Botany	1,020.00
Gladyce Scott	Librarian Assistant	1,524.00
Ellen Michael	Library Assistant	1,500.00
Jane Kintner	Library Assistant	1,416.00
Eather Stroedter	Library Assistant	1,356.00
Gertrude W. Nesbitt	Library Assistant—Law	1,284.00
Lillian Michaelis	Library Assistant	1,212.00
Marie Hopkins	Library Assistant	1,188.00
Lela A. Sinkey	Library Assistant—Medicine	1,104.00
Helen DeSelm	Library Assistant—Geology	1,104.00
Eldra Hartley	Library Assistant	1,104.00
Beulah A. Parrott	Library Assistant—Chemistry	1,080.00
Mary E. Moore	Library Assistant	1,044.00
Georgiana Brawley	Library Assistant	996.00
Grace G. Scott	Library Assistant	996.00
Esther Cartzdafner	Library Assistant	996.00
Mildred M. Storck	Library Assistant—Polit. Sci.	996.00
Mary E. Cowles	Library Assistant	996.00
Marjorie Cochran	Library Assistant	972.00
Mariana Schaupp	Library Assistant	972.00
Marian Estep	Library Assistant	912.00
Beatrice Torbert	Library Assistant	864.00
Anne McLaughlin	Library Assistant	864.00
Dorothy Westwater	Library Assistant—Education	864.00
Mary Stewart	Library Assistant	744.00
Ellanora Hunt	Library Assistant (half-time)—Vet. Med.	482.00
Arthur E. Whitenack	Library Assistant (half-time)	486.00
Eleanor Olney	Library Assistant (half-time)	482.00
Charles W. Thompson	Bindery Foreman	2,472.00

\$ 69,132.00

Military Science

G. L. Townsend	Commandant	\$ 480.00
Paul A. Barry	Assoc. Professor, Custodian of Military Property and Ad- jutant	2,172.00
Godfrey D. Adamson	Asst. Professor	240.00
Howard E. Camp	Asst. Professor	240.00
Walter B. Cochran	Asst. Professor	240.00
Marion O. French	Assoc. Professor	240.00
John J. Gahan	Asst. Professor	240.00
Lloyd L. Hamilton	Asst. Professor	240.00
Forest L. Holycross	Asst. Professor	240.00
Francis E. Kidwell	Asst. Professor	240.00
Clarence L. King	Asst. Professor	240.00
John A. McFarland	Asst. Professor	240.00
Clinton I. McClure	Asst. Professor	240.00
John W. Middleton	Asst. Professor	240.00
John B. Murphy	Asst. Professor	240.00
Edwin F. Shaffer	Asst. Professor	240.00
Robert G. St. James	Asst. Professor	240.00
Edward T. Williams	Asst. Professor	240.00
R. M. Winfield	Asst. Professor	240.00
John Williams	Asst. Professor	240.00
Gustav Bruder	Band Leader	604.00
Dorothy O. Smith	Stenographer	1,044.00
Elsie Hoover	Stenographer	996.00

\$ 9,516.00

Physical Education—Men

L. W. St. John	Professor	\$ 4,460.00
Delbert Oberteuffer	Professor	4,200.00
F. R. Castleman	Professor	3,408.00
Francis A. Schmidt	Professor	1,000.00
Harlan G. Metcalf	Assoc. Professor	3,408.00
Darwin Hindman	Assoc. Professor	2,976.00
Samuel H. Cobb	Asst. Professor	3,144.00
Walter E. Duffee	Asst. Professor	2,244.00
Leo G. Staley	Instructor	2,568.00
Michael Peppe	Instructor	2,256.00
Bernard F. Mooney	Instructor	2,160.00

V. R. Billingsley.....Assistant	1,500.00
Loma Demorest.....Stenographer	912.00

\$ 84,236.00

Physical Education—Women

Gladys Palmer.....Assoc. Professor and Acting Chairman	\$ 3,240.00
Shirley Armstrong.....Professor	1,704.00
Katharine Hersey.....Assoc. Professor	2,976.00
Esther Gilman.....Asst. Professor	2,256.00
Dorothy Sumption.....Asst. Professor	2,256.00
Emma F. Waterman.....Asst. Professor	2,100.00
Charlotte Winnemore.....Asst. Professor	1,416.00
Geneva Watson.....Instructor	2,172.00
Jennette A. Stein.....Instructor	1,800.00
Louise Schutz.....Instructor	1,632.00
Hermine Sauthoff.....Instructor	1,536.00
.....Assistant	760.00
Eleanor Anawalt.....Pianist	816.00
Lucy S. Tingley.....Stenographer	1,104.00
Mrs. Thomas Riddle.....Matron	864.00
Anna Henry.....Maid	684.00

\$ 27,316.00

Total for the President's Division.....

\$140,200.00

ADMINISTRATIVE DIVISION

President's Office

George W. Rightmire...President	\$ 10,128.00	and house
J. L. Morrill.....Vice President	6,840.00	
Katherine A. Vogel.....Executive Clerk	2,616.00	
Naomi Schwartz.....Typist	1,416.00	
.....Stenographer	1,856.00	
George W. Eckelberry..Assistant to President.....	5,844.00	
John E. Pryor.....Statistician	3,060.00	
Miriam Long.....Stenographer	1,464.00	

\$ 32,724.00

Business Office

Carl E. Steeb.....Secy. Board of Trustees and Business Manager	\$ 5,760.00	and house
Katharine C. Taylor...Chief Clerk (Office Asst.)...	1,464.00	
June D. Moore.....Typist	1,104.00	
<i>Purchasing Department</i>		
R. M. Royer.....Purchasing Agent	4,188.00	
Mary E. Duffy.....Stenographer	2,172.00	
Katherine R. Mueller..Clerk	1,856.00	
Adah Riggins.....Stenographer	1,104.00	
<i>Accounting Department</i>		
Charles A. Kuntz.....Comptroller	4,248.00	
Charley F. Miller.....Asst. Comptroller	3,408.00	
Mary Kraus.....Personal Clerk (Auditor).....	2,172.00	
Floris D. Hane.....Cashier (Typist)	2,172.00	
Marian Evans.....Typist	1,104.00	
Dwight D. Guerin.....Auditor (Inventory) Clerk) ..	2,172.00	
Florence M. Ford.....Bookkeeper	1,212.00	
Anna O'Rourke.....Stenographer	1,320.00	
Clara Appl.....Comptometer Operator	912.00	
Florence Naile.....Bookkeeper	2,172.00	
Mildred Scott.....Clerk	1,856.00	
Martha M. Beggs.....Bookkeeper	1,104.00	
A. L. White.....Inventory Clerk	1,632.00	
Samuel T. Price, Jr....Asst. Inventory Clerk.....	1,856.00	
Edna Fay.....Clerk	1,104.00	
George H. Siebert.....Manager—Print Shop, Book- store, Mailing Department (Bookstore Manager)	4,092.00	

\$ 48,684.00

Registrar's Office

Edith D. Cockins..... Registrar, University Editor, Alumni Recorder and Secre- tary of the Faculty.....	\$ 4,488.00
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Helen M. Clarke.....	Assistant Registrar	2,820.00
Elizabeth Pagels.....	Stenographer	1,104.00
Ethyl Woodbury.....	Chief Schedule Clerk (Asst. to Registrar)	2,256.00
Bonnie Woodbury.....	Chief Transcript Clerk (Asst. to Registrar)	1,632.00
Ruth Agler.....	Assistant to Registrar.....	1,728.00
Betty Bonnet.....	Assistant to Registrar.....	1,366.00
Josephine Richardson.....	Assistant to Registrar.....	1,284.00
Marguerite Fox.....	Assistant to Registrar.....	1,284.00
Betty Peppard.....	Assistant to Registrar.....	1,104.00
Dorotha Buckley.....	Assistant to Registrar.....	1,056.00
Floy Core.....	Assistant to Registrar.....	1,044.00
Rosemary B. Widner.....	Assistant to Registrar.....	996.00
Doris C. Haines.....	Assistant to Registrar.....	996.00
Bonnie A. Driggs.....	Assistant to Registrar.....	972.00
Elinor Cole.....	Assistant to Registrar.....	972.00
Marjorie Fassang.....	Assistant to Registrar.....	972.00
Ann Katherine Carter.....	Assistant to Registrar.....	972.00
Margaret Bazler.....	Assistant to Registrar.....	972.00
Ruth Evans.....	Assistant to Editor (Stenog.)	1,536.00
Mildred F. Orwig.....	Assistant to Editor (Asst. to Registrar).....	1,356.00
Dorothy Sinkey.....	Assistant to Editor (Asst. to Registrar).....	1,356.00
Marguerite Buchanan.....	Recorder (Asst. to Registrar)	1,188.00

\$ 33,240.00

Entrance Board

Bland L. Stradley.....	University Examiner and Asst. Professor of Educa- tion	\$ 4,092.00
Howard C. Ginn.....	Asst. University Examiner...	2,388.00
Mary E. Morris.....	Asst. University Examiner (Clerk)	1,968.00
Adeline Underwood.....	Clerk	1,104.00
Leona Freshwater.....	Stenographer	1,044.00
Marie Mincks.....	Stenographer	972.00

\$ 11,568.00

News Bureau

Harold K. Schellenger.....	Director	\$ 2,700.00
Josephine B. Reed.....	Clerk	1,248.00

\$ 3,948.00

Dean of Men

Joseph A. Park.....	Dean of Men.....	\$ 3,792.00
Paul F. Strother.....	Asst. Dean of Men.....	1,800.00
Margie Hoffman.....	Stenographer	1,104.00
Agnes M. Gordon.....	Auditor Student Organizations	792.00

\$ 7,488.00

Dean of Women

Esther Allen Gaw.....	Dean of Women.....	\$ 3,792.00
Grace S. M. Zorbaugh.....	Associate Dean	3,228.00
Mrs. Grace P. Weiss.....	Assistant to Dean	1,356.00
Mary M. Gordon.....	Assistant to Dean	972.00
Mary Hinchey.....	Stenographer	912.00

\$ 10,260.00

Stores and Receiving

F. E. Jones.....	Director	\$ 3,576.00
Blanche Sullivan.....	Clerk	1,680.00
Margaret Schureman.....	Clerk	1,104.00
Lucille O'Mahoney.....	Typist	972.00
Dwight Milhone.....	Storekeeper	996.00
James Lawson.....	Checking Clerk	1,632.00
Frank Langworthy.....	Laborer	1,284.00
Irven C. Brown.....	Laborer	1,104.00
Roy Burgett.....	Laborer	1,104.00
Charles F. Reasoner.....	Tool Room Keeper.....	1,212.00

\$ 14,664.00

Hospital Stores

Robert H. Bower.....	Pharmacist	\$ 1,848.00
Lowell H. Ruff.....	Pharmacist	1,800.00
Richard McClarren.....	Pharmacist	1,680.00
Elizabeth Zeier.....	Stenographer	1,044.00
John E. Swain.....	Laborer	1,104.00

\$ 7,476.00

Telephone Exchange

Katherine Napier.....	Telephone Operator	\$ 1,356.00
Gertrude Hammell.....	Telephone Operator	1,044.00
Margaret O'Neill.....	Telephone Operator	996.00
Anne Cronin.....	Telephone Operator	912.00

\$ 4,308.00

Mailing Department

Winifred Emde.....	Distribution Clerk	\$ 1,248.00
G. J. Hoesch.....	Clerk (Janitor)	1,152.00
Ernest Ford.....	Mail Carrier (Janitor).....	1,248.00

\$ 3,648.00

Total for the Administrative Division.....

\$178,008.00

PHYSICAL PLANT

Superintendent's Office

Wm. C. McCracken.....	Chief Engineer	\$ 4,860.00
	Asst. Supt. Bldgs and Grounds	4,440.00
Charles Feil.....	Refrigeration Mechanic.....	2,004.00
Earl R. Cohee.....	Clerk	2,040.00
Mary Krautner.....	Stenographer	1,286.00
Ruth Shillingburg.....	Stenographer	1,020.00

\$ 15,600.00

Betterment of Buildings—Carpenters

John Kraner.....	Foreman (Carpenter)	\$ 2,436.00
E. I. Martin.....	Carpenter	1,944.00
Charles Blesch.....	Carpenter	1,944.00
W. E. Steel.....	Carpenter	1,944.00
A. H. Sipple.....	Carpenter	1,944.00

\$ 10,212.00

Betterment of Buildings—Painters

Max Lehman.....	Foreman (Painter)	\$ 1,944.00	and house
Earling Howard.....	Painter	1,716.00	
Otis Betts.....	Painter	1,716.00	
James Brain.....	Painter (part-time)	660.00	

\$ 6,036.00

Betterment of Buildings—Tinner

H. R. Johnson.....	Tinner	\$ 1,932.00
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\$ 1,932.00

Light, Heat and Power—Generation

W. H. Case.....	Asst. Chief Engineer.....	\$ 2,088.00
Ross Smeltzer.....	Maintenance Mechanic	1,752.00
George Nye.....	Steamfitter—Boilerman	1,800.00
H. P. Cassidy.....	Boiler Repairman Helper.....	1,284.00
John O'Rourke.....	Clerk and Timekeeper (Inspector of Janitors and Buildings)	1,356.00
William Anderson.....	Craneman	1,764.00
Thomas Finley.....	Crane Helper	1,248.00
Robert Huddleston.....	Engineer	1,764.00
Charles Dick.....	Engineer	1,764.00
Joseph Temple.....	Engineer	1,764.00
Joseph Dill.....	Stationary Engineer	1,728.00
Frank Asher.....	Fireman	1,464.00
Clarence Snider.....	Fireman	1,464.00
William P. Reed.....	Fireman	1,464.00
S. Lowery.....	Fireman—Pumpman	1,464.00

J. L. Johnston.....	Pumpman	1,440.00
LeRoy V. Roberts.....	Pumpman	1,224.00
Burritt G. Fleming.....	Fireman's Helper	1,224.00
D. Winters.....	Fireman's Helper	1,224.00
C. L. Mincer.....	Fireman's Helper	1,224.00
H. J. Roberson.....	Ashwheeler	1,224.00
Domonic Benedetto.....	Ashwheeler	1,224.00
William D. Moody.....	Ashwheeler	1,224.00
Charles Woodford.....	Laborer	1,368.00
Frank High.....	Laborer	1,224.00
Norman Thompson.....	Laborer	1,212.00
Harry Glass.....	Laborer	1,212.00
Malcolm Wolfe.....	Student Chemist	480.00
J. Fredo.....	Laborer (retired)	360.00

\$ 40,020.00

Light, Heat and Power—Electricians

George Dillahunt.....	Foreman (Electrician)	\$ 1,956.00
Elmer Cavender.....	Electrician	1,848.00
Glenn Stoody.....	Electrician	1,752.00
Etnair Lanning.....	Electrician	1,752.00
C. T. Fippin.....	Asst. Electrician	1,752.00
Earl Achey.....	Asst. Electrician	1,596.00 and house
Robert Murphy.....	Handyman	1,824.00

\$ 12,480.00

Light, Heat and Power—Machinists

John P. Covan.....	Master Mechanic	\$ 2,160.00
Arthur Peglar.....	Mechanic	1,536.00
Myron M. Rankin.....	Electrician	1,752.00
B. A. LeBay.....	Machinist Helper (Steamfitter)	1,296.00
I. C. Reasoner.....	Blacksmith	1,404.00
Charles Reasoner.....	Blacksmith's Helper	1,212.00

\$ 9,360.00

Light, Heat and Power—Steamfitters and Plumbers

George E. Shephard.....	Foreman (Steamfitter)	\$ 2,448.00
John Schweizer.....	Night Troubleman	1,932.00
S. R. Sher.....	Heat Regulating Man	1,728.00
Henry C. Herdt.....	Steamfitter	2,004.00
Mike Yeager.....	Steamfitter	1,848.00
C. Knoblauch.....	Steamfitter's Helper	1,500.00
Michael J. Devlin.....	Engineman—Power and Refrigeration	1,620.00
	Fireman (7 mos.)	840.00
Earl Anthony.....	Plumber	2,004.00
Polk J. Tennant.....	Plumber	2,004.00
E. E. Inscho.....	Plumber's Assistant	1,884.00 and house
Ralph Bobb.....	Plumber's Assistant	1,644.00
Oriell Howells.....	Plumber's Apprentice	1,080.00

\$ 22,536.00

Police and Watchmen

William North.....	Day Policeman	\$ 1,452.00
H. S. Brown.....	Night Policeman	1,344.00
Charles G. Kalb.....	Policeman	1,344.00
O. D. Conaway.....	Night Supervisor	1,344.00
Monroe Walters.....	Police and Watchman	1,200.00
Solomon D. Isennagle.....	Night Watchman	1,200.00
Michael J. Durkin.....	Night Watchman	1,200.00
Ellis Belcher.....	Night Watchman	1,200.00
Lewis J. Dale.....	Night Watchman	1,200.00
Milton C. Rainier.....	Night Watchman	1,200.00
Cary M. Huston.....	Night Watchman	1,200.00
Walter Bailey.....	Utility Man	1,200.00

\$ 15,084.00

Roads and Grounds

Paul H. Elleman.....	Maintenance Engineer	\$ 2,700.00 and house
Robert Graham.....	Engineer's Helper	1,296.00 and house
Luther F. Ealy.....	Laborer	1,248.00
Adolf Singenstreu.....	Laborer	1,200.00 and house
John Bugna.....	Laborer	1,200.00

Felix Coletta.....	Laborer	1,200.00	
Paul Pinther.....	Laborer	1,140.00	
John Birle.....	Laborer	1,140.00	
Thomas E. Fraggott.....	Laborer	1,140.00	
A. Chesbro.....	Laborer	1,140.00	and house
L. Stewart.....	Laborer	1,068.00	
John Rhone.....	Laborer	1,068.00	
			\$ 15,540.00
<i>Roads and Grounds—Stone Laboratory—Caretakers</i>			
Theodore Phillips.....	Caretaker	\$ 1,500.00	and house
Ernest Miller.....	Asst. Caretaker	\$ 1,380.00	
			\$ 2,880.00
<i>Roads and Grounds—Garage</i>			
Howard McDonald.....	Auto Mechanic	\$ 1,608.00	
William J. Murray.....	Auto Painter	1,716.00	
J. McKinley Stewart.....	Laborer	1,440.00	
Leo Moran.....	Asst. Auto Mechanic (Truck Driver)	1,260.00	
C. D. Lowery.....	Laborer	1,200.00	
Pearl E. Watson.....	Bus Driver	1,080.00	
			\$ 8,304.00
<i>Roads and Grounds—Landscape Gardeners</i>			
John E. Hussey.....	Landscape Gardener	\$ 2,100.00	
Harold Esper.....	Asst. Landscape Gardener....	1,800.00	
Frank McDonald.....	Gardener	1,140.00	
Lewis J. Feiber.....	Laborer	1,140.00	
Joseph McGuire.....	Laborer	1,140.00	
			\$ 7,320.00
<i>Janitors</i>			
A. O. Kaiser.....	Supt. Janitor Service.....	\$ 2,864.00	
Cecil C. Dysart.....	Natorium Orderly	1,392.00	
Jay J. Farrell.....	Handyman	1,392.00	
C. M. Hicks.....	Repair and Handyman	1,344.00	
Thurman W. Cann.....	Janitor	1,440.00	
W. J. Whalen.....	Janitor	1,260.00	
Willis Abbott.....	Janitor	1,200.00	
Lawrence Barnett.....	Janitor	1,200.00	
Charles Bentz.....	Janitor	1,200.00	
Earl M. Bilderback.....	Janitor	1,200.00	
Thad S. Blackwood.....	Janitor	1,200.00	
Dan Brock.....	Janitor	1,200.00	
J. R. Butler.....	Janitor	1,200.00	
Pasquale Caldararo.....	Janitor	1,200.00	
Dominick Capretta.....	Janitor	1,200.00	
Fred Cardosi.....	Janitor	1,200.00	
Charles Carter.....	Janitor	1,200.00	
William Cavanaugh.....	Janitor	1,200.00	
Harry Chantler.....	Janitor	1,200.00	
L. A. Christian.....	Janitor	1,200.00	
H. Clemons.....	Janitor	1,200.00	
Herbert M. Cole.....	Janitor	1,200.00	
William E. Conant.....	Janitor	1,200.00	
John Conti.....	Janitor	1,200.00	
John M. Conti.....	Janitor	1,200.00	
F. B. Cross.....	Janitor	1,200.00	
William Daehler.....	Janitor	1,200.00	
Benjamin F. Davis.....	Janitor	1,200.00	
Perry R. Davis.....	Janitor	1,200.00	
Joseph H. Dickson.....	Janitor	1,200.00	
J. E. Doebele.....	Janitor	1,200.00	
C. M. Fesler.....	Janitor	1,200.00	
Joe Forcheski.....	Janitor	1,200.00	
August J. Frank.....	Janitor	1,200.00	
Philip W. Gordon.....	Janitor	1,200.00	
Clifford Gabert.....	Janitor	1,200.00	
A. D. Grayson.....	Janitor	1,200.00	
George R. Grover.....	Janitor	1,200.00	
James E. Harrington.....	Janitor	1,200.00	
Fred Henkel.....	Janitor	1,200.00	
Fred Henning.....	Janitor	1,200.00	

C. A. Hopkins.....	Janitor	1,200.00
Will G. Howard.....	Janitor	1,200.00
John H. Jaeger.....	Janitor	1,200.00
L. F. Jordan.....	Janitor	1,200.00
Herman Kaufman.....	Janitor	1,200.00
Patrick J. Keenan.....	Janitor	1,200.00
Charles E. Klinck.....	Janitor	1,200.00
James E. Kramer.....	Janitor	1,200.00
Charles G. Lane.....	Janitor	1,200.00
John Lapaty.....	Janitor	1,200.00
George N. Latremore.....	Janitor	1,200.00
Edward J. Long.....	Janitor	1,200.00
John S. Long.....	Janitor	1,200.00
Alexander McCall.....	Janitor	1,200.00
John G. McCartney.....	Janitor	1,200.00
Francy McGinnis.....	Janitor	1,200.00
Lawrence J. McKenna.....	Janitor	1,200.00
John A. McLain.....	Janitor	1,200.00
Michael J. McNamara.....	Janitor	1,200.00
Peter J. Marquette.....	Janitor	1,200.00
James Merrill.....	Janitor	1,200.00
Fred Moore.....	Janitor	1,200.00
Harry E. Munk.....	Janitor	1,200.00
George W. Newman.....	Janitor	1,200.00
Walter Penn.....	Janitor	1,200.00
George Perkins.....	Janitor	1,200.00
Joseph M. Peyton.....	Janitor	1,200.00
Henry Renz.....	Janitor	1,200.00
Joseph Schrader.....	Janitor	1,200.00
C. M. Shelton.....	Janitor	1,200.00
Thomas Scott.....	Janitor	1,200.00
Elmer E. Smith.....	Janitor	1,200.00
Oliver Smith.....	Janitor	1,200.00
W. W. Smith.....	Janitor	1,200.00
Forest Spencer.....	Janitor	1,200.00
Ray D. Stewart.....	Janitor	1,200.00
J. F. Then.....	Janitor	1,200.00
Arch F. Thomas.....	Janitor	1,200.00
William Todd.....	Janitor	1,200.00
John Tordiff.....	Janitor	1,200.00
Albert N. Tracy.....	Janitor	1,200.00
John B. Truitt.....	Janitor	1,200.00
Edward J. Tyne.....	Janitor	1,200.00
Irvin L. Walker.....	Janitor	1,200.00
John M. Wallace.....	Janitor	1,200.00
Louis E. Walters.....	Janitor	1,200.00
Weston W. West.....	Janitor	1,200.00
William H. Williams.....	Janitor	1,200.00
William Wolfe.....	Janitor	1,200.00
James Gormley.....	Janitor	1,140.00
Job B. Woodley.....	Janitor	1,140.00
Earl Bell.....	Window Washer	1,200.00
L. A. Hall.....	Window Washer	1,200.00
Nelson Weiler.....	Floor Waxer	1,200.00
Edgar McGhee.....	Floor Waxer	1,200.00
Homer C. Batey.....	Towel Man	1,140.00 and house
W. Curry.....	Janitor (retired)	360.00
E. J. Nutt.....	Janitor (retired)	360.00
M. F. Cooney.....	Janitor (retired)	360.00
Grace Nickens.....	Janitress	960.00
Clara Derflinger.....	Janitress	912.00
Viola Parsley.....	Janitress	912.00
Mabel Cornett.....	Janitress	912.00
Nellie A. Rhoades.....	Janitress	852.00
Alice Thompson.....	Janitress	840.00
Hettie Hampton.....	Janitress	840.00
Hattie Lake.....	Matron Rest Room	900.00
Olaf Christianson.....	Elevator Operator	720.00
Frank T. Wells.....	Elevator Operator	720.00
Francis M. Sedgwick.....	Elevator Operator	720.00

\$128,580.00**Laundry**

Frank Carpenter.....	Laundry Foreman	\$ 1,596.00
Oliver O. Beidelman.....	Lauderer	1,248.00
Clara Williams.....	Laundress	840.00

Dora Henry.....	Laundress	840.00
May Rees.....	Laundress	804.00
Elizabeth Westenhaver.....	Laundress	804.00
Mayme Becker.....	Laundress	804.00
Maudie Norris.....	Laundress	804.00

\$ 7,740.00

University Architect

H. Dwight Smith.....	Professor of Architecture.....	\$ 6,216.00
H. F. Reichard.....	Chief Draftsman	2,400.00

\$ 8,616.00

Total for the Physical Plant..... \$312,240.00

MISCELLANEOUS AND ROTARY BUDGETS

F-9 Farm Marketing

Virgil R. Wertz.....	Assoc. Professor	\$ 648.00
John R. Sitterly.....	Instructor	3,000.00
Elsie Long.....	Statistician	912.00
Kathleen Cooney.....	Stenographer	972.00

\$ 5,532.00

F-9—Bureau of Business Research

Spurgeon Bell.....	Director and Professor.....	\$ 5,844.00
Willis Wissler.....	Professor	1,465.00
Viva B. Boothe.....	Professor	4,092.00
Howard Brunsman.....	Asst. Professor	3,576.00
A. H. Chute.....	Instructor	2,214.00
Dave Lowery.....	Research Assistant	1,500.00
Erla Wombold.....	Stenographer	1,800.00
Lillian Hacker.....	Stenographer	972.00
Helen Hanesworth.....	Mimeograph Operator	804.00
A. H. Chute.....	Instructor	492.00

\$ 22,759.00

Commerce Extension

Thomas L. Kibler.....	Director and Professor.....	\$ 4,860.00
Charles H. Chase.....	Asst. Professor	4,092.00
Milo Kimball.....	Asst. Professor	3,792.00
William E. Dickerson.....	Assoc. Professor	3,624.00
Ayma J. Sharpe.....	Stenographer	1,452.00

\$ 17,820.00

F-9—Bureau of Special Education

Charles Scott Berry.....	Director and Professor of Psychology	\$ 7,008.00
Irene E. Kinley.....	Assistant to Director (part-time)	900.00

\$ 7,908.00

F-9—Engineering Experiment Station

Homer M. Faust.....	Senior Research Engineer (on leave)	No salary
George A. Loomis.....	Senior Research Engineer (half-time)	1,804.00
F. A. Young.....	Equipment Custodian	1,104.00
Samuel T. Carpenter.....	Assistant	300.00
A. H. Dierker.....	Senior Research Engineer.....	762.00
Ruby M. Byers.....	Student Stenographer (half-time)	360.00

\$ 4,330.00

Farm Rotary

Ruth L. Smith.....	Stenographer	\$ 972.00
Frances Behymer.....	Stenographer (part-time)	612.00
Margaret Wasem.....	Stenographer (part-time)	408.00
Flo Bailey.....	Stenographer (half-time)	498.00
Frances Taylor.....	Stenographer (half-time)	486.00

Dairy Technology

John O. Kimbrough.....	Laborer (part-time)	399.00
	Grad. Assistant	450.00
	Grad. Assistant	450.00

Income from Meat Sales

Lawrence E. Kunkle.....	Assistant	522.00
Thomas S. Sutton.....	Grad. Assistant	250.00

\$ 5,047.00

Dental Clinic

D. P. Snyder.....	Professor	\$ 1,632.00
C. W. Strosnider.....	Asst. Professor	2,100.00
R. D. McFarland.....	Instructor	2,100.00
Wendell D. Postle.....	Instructor	1,356.00
Wilbur L. Marshall.....	Instructor	1,104.00
Joel G. Bernard.....	Instructor	980.00
Carl O. Boucher.....	Instructor	768.00
O. O. Moberly.....	Supt. of Laboratories.....	3,060.00
Emma Smith.....	Technical Assistant	768.00
Nora Moore.....	Technical Assistant	768.00
Edna Wallace.....	Stenographer	1,104.00
Allie F. Harness.....	Clerk	960.00
Virginia Moore.....	Clerk	912.00
Estelle Reber Nagel.....	Clerk	912.00
Sue Merrill.....	Janitress	804.00

\$ 19,808.00

Payne Research Fund

Edgar Dale.....	Assoc. Professor	\$ 3,408.00
Frederick H. Lumley.....	Research Associate	3,216.00
Alice Richards.....	Assistant	1,104.00
Hazel Gibbony.....	Stenographer	1,104.00

\$ 8,832.00

Applied Optics

S. M. Steel.....	Supt. of Dispensaries.....	\$ 900.00
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\$ 900.00

Photography

F. W. Davis.....	Instructor	\$ 240.00
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\$ 240.00

Clinic

Wm. N. Taylor.....	Assoc. Professor	\$ 1,320.00
Katherine Worth.....	Technical Assistant	720.00
Grace Jordan.....	Assistant	380.00
George B. Watson.....	Assistant	380.00

\$ 2,800.00

Dispensaries

Addie Burris.....	Maid	\$ 288.00
Mary Worth.....	Assistant	240.00

\$ 588.00

Starling-Loving Hospital

Harry L. Reinhart.....	Pathologist	\$ 3,216.00
Hugh J. Means.....	Consulting Radiologist	1,032.00
Carl L. Spohr.....	Clinical Pathologist	860.00
Emilie Kaiser.....	Anesthetist	1,632.00
Faye Irvin.....	Technician	1,632.00
Carl P. Effler.....	Technical Assistant	180.00
	General Duty Nurse.....	900.00
Gladys Steenrod.....	General Duty Nurse.....	900.00
Louis E. Barron.....	Resident in Medical and Surgical Research	900.00
Mary L. Bone.....	Dietitian	1,968.00
Margaret L. Thorne.....	Nurses Aide	420.00
John Francis Logue.....	Orderly	684.00
Oscar S. Peterson.....	Mechanic	2,256.00
Ruth Westlake.....	Student Relief Clerk.....	576.00
Wm. Haverfield.....	Student Relief Clerk.....	576.00
Mary Williams.....	Student Clerk	300.00

\$ 17,532.00

Veterinary Medicine

John H. Knapp.....	House Surgeon	\$ 492.00
Theodore Fitzgerald.....	Assistant	200.00
Roy E. Nichols.....	Grad. Assistant	450.00

\$ 1,142.00

Graduate School

Roma Margraf.....	Editorial Assistant	\$ 1,104.00
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\$ 1,104.00

Graduate School Fellowships

Franklin Dixon Cooper..	Robinson Fellow	\$ 750.00
Gerald Mathiot Cover...	Battelle Memorial Institute Fellow	\$ 600.00

\$ 1,350.00

Student Medical Service

	Director	\$ 5,004.00
M. F. Osborn.....	First Assoc. Director.....	3,756.00
Shirley Armstrong.....	Third Assoc. Director.....	1,704.00
Charlotte Winnemore...	Asst. Professor	1,416.00
James M. Foley.....	Assoc. Physician	3,240.00
John W. Wilce.....	Assoc. Physician	3,072.00
James A. Beer.....	Assoc. Physician	2,784.00
William A. Humphrey..	Asst. Physician	1,356.00
Lucille Young.....	Nurse	1,854.00
Dolores Stoeklein.....	Asst. Nurse	1,152.00
Martha Harris.....	Technical Assistant	1,200.00
Maud M. Eckhardt.....	Clerk	1,320.00
Margaret Cahill.....	Stenographer	972.00

\$ 28,860.00

University Bookstore

Marguerite		
Hoopingartner	Bookkeeper	\$ 1,632.00
Walter C. Grauman.....	Stock Clerk	1,248.00
Eileen Morrissey.....	Stenographer	1,104.00
Mary Bevier.....	Clerk	912.00
Helen Neunherz.....	Clerk	804.00

\$ 5,700.00

University Print Shop

George H. Siebert.....	Bookstore Manager	See Business Office
George M. Ginn.....	Printer	\$ 3,300.00
Richard Grimes.....	Bookkeeper	1,356.00

\$ 4,656.00

Stores and Receiving—General Store Room

Wilma L. Murtha.....	Stenographer	\$ 1,188.00
Barbara Seaman.....	Clerk	972.00
Charles Pugh.....	Laborer	1,416.00
Joseph Paquin.....	Laborer	1,104.00
Harry Sanders.....	Laborer	1,104.00
Floyd Allen.....	Laborer	996.00
J. Carl Adair.....	Laborer	996.00
Mary Henderson.....	Clerk	912.00

\$ 8,688.00

Stores and Receiving—Laboratory Supply Store

C. W. McClintock.....	Storekeeper	\$ 3,408.00
Clyde Minto.....	Bookkeeper	1,632.00
Clara Fleischer.....	Clerk	1,356.00
Stenna A. Hiler.....	Clerk	1,104.00
Beatrice White.....	Stenographer	996.00
L. S. Gormley.....	Pharmacist	2,352.00
H. W. Miller.....	Pharmacist	2,172.00
Frank D. Brill.....	Pharmacist	2,028.00
Leslie W. Rees.....	Pharmacist	1,992.00
Fred L. Williams.....	Pharmacist	1,932.00
Donald C. Van Dyke...	Pharmacist	1,716.00
Aden L. Duffee.....	Pharmacist	1,452.00
R. B. Leonard.....	Glassblower	2,148.00
William E. Leonard...	Glassblower's Helper	1,452.00

H. L. Allison.....	Laborer	1,572.00
Amaza H. Sells.....	Laborer	1,152.00
James A. Shockley.....	Laborer	1,104.00
C. C. Lloyd.....	Laborer	1,104.00
Raymond Roush.....	Laborer	972.00
Donald Morgan.....	Laborer	972.00
	Laborer	960.00
Scott Dawson.....	Laborer	912.00
Joseph Luckhaupt.....	Laborer	912.00
George Morris.....	Towel Man	1,200.00
Louise Ortman.....	Maid	972.00

\$ 37,572.00

*Stores and Receiving—Lab. Supply Store Pro Rata
University School*

Lois Kirkpatrick.....	Instructor	\$ 432.00
Constance Loomis.....	Instructor (part-time)	567.00

Chemistry

Amos Luckhaupt.....	Lecture Assistant	1,884.00
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\$ 2,888.00

After due consideration, the Salary Budget as presented was, upon motion of Mr. Laybourne, seconded by Mr. Caton, unanimously approved.

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The Secretary now presented the following report of the University Architect and Cabinet relating to bids received on April 23, 1934, and contract awarded for Plumbing, Expansion of Stadium Dormitory (Tower Club):

CABINET MINUTES

Columbus, Ohio, April 23, 1934.

The Cabinet met in the office of the Secretary at 12 noon. Present: Messrs. McCracken, and Morrow.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on April 6th, 1934, met for the purpose of opening and reading in public the following bids received April 23rd, 1934, for Plumbing, Expansion of Stadium Dormitory (Tower Club):

Bids received:

Eastern Plumbing Company.....	\$ 7,000.00
Huffman-Wolfe Company	7,740.00
W. H. Spohn Plumbing Company.....	7,300.00

The above bids were referred to the University Architect for tabulation and report.

CABINET MINUTES

Columbus, Ohio, April 24, 1934.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: President Rightmire, Messrs. Smith, McCracken and Morrow.

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The Cabinet met to receive the report of the University Architect on the bids received April 23rd, 1934, for Plumbing, Expansion of Stadium Dormitory for men (Tower Club):

April 23, 1934.

To the University Cabinet:

After canvassing the bids for Plumbing on the Stadium Dormitory, opened at the special Cabinet meeting at noon today and referred to this office, I wish to recommend that the award be made to the Eastern Plumbing Company, whose low bid of \$7,000.00 is below the Architect's estimate of \$8,289.95.

Very truly yours,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

The Cabinet, acting upon instructions received from the Board of Trustees, at its meeting April 16th, 1934, therefore recommends to the Director of Public Works that, subject to the approval of the Federal Emergency Administration of Public Works, contract for the Plumbing, Expansion of Stadium Dormitory for Men (Tower Club), be awarded to the Eastern Plumbing Company for the sum of their bid, \$7,000.00.

Upon motion of Miss Campbell, seconded by Mr. Kaiser, the above recommendation of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

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The Secretary reported that bids for the Addition to Mack Hall will be received at noon on June 6th, 1934.

Upon motion of Miss Campbell, seconded by Mr. Kaiser, it was, by unanimous vote, ordered that the Cabinet be authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and to submit a report thereon to the Board at its meeting on June 11th.

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Satisfactory evidence having been presented that the original diploma had been lost, it was ordered upon motion of Miss Campbell, seconded by Mr. Kaiser, that a duplicate diploma be granted to Norman Charles Ervin, who graduated with the degree of LL.B. in June 1924.

It was also authorized that a Medical Certificate be awarded to Herbert H. Fisher, who received the degree of Doctor of Medicine from the Starling Medical College, April 13, 1898.

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The Chairman announced that, by courtesy of this Board, it has been the custom in the past to permit a member, whose son or daughter is to receive a degree from the University, to sign the diploma as Chairman of the Board.

Inasmuch as Mr. Laybourne's son, Lawrence E. Laybourne, Jr., will receive the degree of Bachelor of Arts at the June commencement,

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it is suggested to the Board that Mr. Laybourne be authorized to sign his son's diploma as the Chairman of this Board.

Upon motion of Mr. Caton, seconded by Mr. Kaiser, Mr. Lawrence E. Laybourne was authorized to sign his son's diploma as the Chairman of the Board of Trustees.

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Thereupon the Board adjourned to meet on Monday, June 11th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 11, 1934.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M. pursuant to adjournment.

Present: Herbert S. Atkinson, Chairman, Newton D. Baker, M. Edith Campbell, Harry A. Caton, John Kaiser, Lawrence E. Laybourn, and Julius F. Stone.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Stone, seconded by Mr. Baker, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
C. R. Arnold	Assoc. Professor of Rural Economics	June 30, 1934	\$ 3,016.70
<i>College of Agriculture Administration</i>			
Frances Taylor	Stenographer	May 31, 1934	996.00
<i>Animal Husbandry</i>			
Hubert J. Muse	Laborer	June 30, 1934	684.00
<i>Botany</i>			
James F. Ferry	Grad. Assistant	Au. Qr.	450.00
Alfred Watson	Grad. Assistant	Su. Qr.	450.00
<i>Farm Rotary</i>			
Thomas S. Sutton	Grad. Assistant	July 1, 1934	250.00
<i>Zoology and Entomology</i>			
Cancel Instructorship		July 1, 1934	1,740.00
<i>College of Arts and Sciences</i>			
<i>Geology</i>			
Harry J. Klepser	Grad. Assistant	Au. Qr.	450.00
<i>German</i>			
R. O. Roseler	Assoc. Professor	July 1, 1934	2,976.00
<i>College of Commerce and Administration Administration</i>			
Kathryne Uhrig	Stenographer	June 10, 1934	1,104.00
<i>Economics</i>			
R. Lemuel Horne	Grad. Assistant	Apr. 1, 1934	450.00
<i>College of Education</i>			
<i>Fine Arts</i>			
Elizabeth W. Pruitt	Instructor	Oct. 1, 1934	1,800.00
<i>College of Engineering</i>			
<i>Mechanical Engineering</i>			
C. Addison Hempstead	Stud. Assistant	July 1, 1934	300.00
Edmon Freshwater	Stud. Assistant	July 1, 1934	300.00
<i>College of Medicine</i>			
<i>Dispensary</i>			
Ruth Reed	Tech. Assistant	June 30, 1934	1,020.00

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Starling-Loving Hospital

Carrie Logan	Head Nurse	May 17, 1934	1,344.00
Marie Showalter	Head Nurse	July 1, 1934	1,164.00
Neva Lauer	Gen. Duty Nurse	July 1, 1934	900.00
Gladys Rank	Gen. Duty Nurse	July 1, 1934	900.00

College of Veterinary Medicine

William A. Mollard	Groom	May 31, 1934	1,212.00
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*Administrative Division**President's Office*

Clarissa Arndt	Stenographer	June 30, 1934	1,356.00
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Business Office

June D. Moore	Typist	May 27, 1934	1,104.00
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Mailing Department

Winifred Ernde	Distribution Clerk	June 30, 1934	1,248.00
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*Physical Plant**Janitors*

Peter Marquette	Janitor	June 30, 1934	1,200.00
	(Mr. Marquette died June 5, 1934)		

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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture Administration</i>				
Ina Skeels	Stenographer	June 16, 1934		972.00
	(Payable from Rotary 7250 and A-1)			
<i>Animal Husbandry</i>				
Willis Bash	Laborer	July 1, 1934		684.00
<i>Botany</i>				
Donald L. Fernholz	Grad. Assistant	Su. Qr.	Su.Au.Wi.	450.00
Clyde H. Jones	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
R. T. Wareham	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Franklin G. Liming	Instructor	Au. Qr.	Au.Wi.Sp.	1,740.00
<i>Zoology and Entomology</i>				
David C. Rife	Instructor	Oct. 1, 1934	Au.Wi.Sp.	1,740.00
(To be named later)	Grad. Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
<i>College of Arts and Sciences</i>				
<i>Geology</i>				
Willard B. Phelps	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>German</i>				
J. Dietrich Vollbrecht	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Homer D. Blanchard	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>Mathematics</i>				
Firmin J. Krieger	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Thomas H. Southard	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Walter Jennings	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>College of Commerce and Administration</i>				
<i>Social Administration</i>				
Stockton Raymond	Professor	Su. Qr.	Su.Au.	2,500.00 period
Major E. O. Braught	Professor	Su. Qr.	Su.Au.	700.00 period
<i>Sociology</i>				
John S. Kegg	Instructor	Au. Qr.	Au.Wi.Sp.	1,740.00
S. C. Newman	Assistant	Au. Qr.	Au.Wi.Sp.	855.00

*College of Education**Bureau of Educational Research*

Florence Lord	Clerk	July 1, 1934	1,104.00
(Salary to be paid from Rotary No. 8148—Journal of Higher Education)			
James E. Wert	Res. Associate (Special Contract)	Oct. 1, 1934 for 9 mos.	1,890.00 period

Education

Lawrence L. Jarvie	Assistant	Au. Qr.	Au.Wi.Sp.	700.00
Gertrude C. Ford	Assistant (Special Contract)	Su. Qr.	Su.	225.00 period
Mae I. McCrory	Grad. Assistant	Su. Qr.	Su.	150.00 period
Harold H. Root	Grad. Assistant	Su. Qr.	Su.	50.00 period
H. H. Sanders	Grad. Assistant (Special Contract)	Su. Qr.	Su.	150.00 period

Fine Arts

Marjorie Batchelder	Asst. Professor	Au. Qr.	Au.Wi.Sp.	1,800.00
James W. Grimes, Jr.	Asst. Professor	Au. Qr.	Au.Wi.Sp.	2,616.00

*College of Engineering**Electrical Engineering*

L. Morgan Craft	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Harris Reinhardt	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00
T. T. Woodson	Grad. Assistant	Au. Qr.	Au.Wi.Sp.	450.00

Engineering Experiment Station

Ralph R. Rhodes	Junior Engineer	Sept. 1, 1934 for 10 mos.	1,200.00 period
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Lamme Scholarship

Homer E. Allspatch	Lamme Scholar	Sept. 1, 1934 to May 30, 1935	450.00 period
Shirley B. Cutlip	Lamme Scholar	Sept. 1, 1934 to May 30, 1935	450.00 period

Mechanical Engineering

Gordon E. DeHond	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00
James A. Lucas	Stud. Assistant	Au. Qr.	Au.Wi.Sp.	300.00

College of Law

George F. James, Jr.	Acting Asst. Professor	Au. Qr.	Au.Wi.Sp.	3,000.00
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*College of Medicine
Administration*

Norma Selbert	Asst. Professor	July 1, 1934 for 3 mos.	570.00 period
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Dispensary

Eva Ponsler	Tech. Assistant	July 1, 1934	1,020.00
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Starling-Loving Hospital

Mary Rase	Asst. Night Supervisor	July 1, 1934	1,164.00
Myrtle Ringer	Night Supervisor	July 1, 1934	1,452.00
Mary A. Reighley	Head Nurse	July 1, 1934	1,164.00
*Frances Ward	Asst. Head Nurse	July 1, 1934	900.00
*(Salary to be paid from Rotary No. 7727)			
Clarabelle Brown	Gen. Duty Nurse	July 1, 1934	900.00
**Julia Jennings	Gen. Duty Nurse, Radium	July 1, 1934	1,200.00
**(Salary to be paid from Rotary Fund)			

College of Veterinary Medicine

M. L. Stapleton	Groom	June 1, 1934 for 30 days	101.00 period
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Graduate School

Bernard J. Rose	Scholar	Su. Qr.	Su.Au.Wi.	250.00
C. Irving Bradford	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
Charles A. Barrell	Bennett Wood Green Traveling Fellow	Oct. 1, 1934	Au.Wi.Sp.	No Sal.
*Howard J. Fralish	Battelle Memorial Institute Fellow	Sept. 1, 1934 for 10 mos.		600.00 period
*Edward E. Slowter	Battelle Memorial Institute Fellow	Sept. 1, 1934 for 10 mos.		600.00 period

*(Salary payable by the Battelle Memorial Institute)

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*Administrative Division
President's Office*

June D. Moore	Typist	May 28, 1934	1,356.00
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Mailing Department

Robert M. Ewing	Distribution Clerk	July 1, 1934	1,200.00
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*Physical Plant**Superintendent's Office*

Glenn E. Haney	Acting Superintendent of Power Plant	June 1, 1934	2,760.00
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(To be named later)	Utility Man	July 1, 1934	1,500.00
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Roads and Grounds

(To be named later)	Laborer	July 1, 1934	1,140.00
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Changes in Title

Name	Title—From	To	Effective
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*College of Education
Administration*

Mrs. Eleanor T. Ludeman	Clerk (Per instruction of State Civil Service Commission)	Student Adviser	May 11, 1934
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*College of Engineering
Engineering Drawing*

Allen McManigal	Asst. Professor	Assoc. Professor	July 1, 1934
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*President's Division
Physical Education for Men*

Leo G. Staley	Instructor	Asst. Professor	Oct. 1, 1934
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Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>College of Agriculture Animal Husbandry</i>				
Thomas S. Sutton	Instructor	Au. Qr.	520.00 for Wi. Qr.	1,176.00 for Au.Wi.Qrs.

*College of Education
Education*

Mae I. McCrory	Assistant	Sp. Qr. '34	700.00 per annum	350.00 for Sp. Qr.
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*College of Engineering
Engineering Drawing*

Paul E. Machovina	Stud. Assistant	Au. Qr.	240.00	300.00
Howard R. Limbacher	Stud. Assistant	Au. Qr.	240.00	300.00

*College of Medicine
Starling-Loving Hospital*

Ruth Alice Perkins	Asst. Director of Nurses and Instructor of Principles and Prac- tice of Nursing (Increase to be paid from Rotary Fund)	July 1, 1934	1,740.00	2,040.00
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*Physical Plant
Roads and Grounds*

Paul H. Elleman	Maintenance Engineer (In charge of Roads and Grounds)	June 1, 1934	2,700.00	3,000.00
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(Mr. Elleman is being given added responsibility for care of buildings, including supervision of various craftsmen and laborers)

A. Chesbro	Laborer	July 1, 1934	1,140.00	630.00
L. Stewart	Laborer	July 1, 1934	1,068.00	630.00
John Rhone	Laborer	July 1, 1934	1,068.00	630.00

(The above three Laborers have been reduced from 12 months' service to 7 months' service and will be on duty during July, August, September and October, 1934, and April, May and June, 1935)

Landscape Gardeners

John E. Hussey	Landscape Gardener	July 1, 1934	2,100.00	1,800.00
(Mr. Hussey is to be relieved of certain responsibilities)				
Harold E. Eaper	Asst. Landscape Gardener	June 1, 1934	1,800.00	2,100.00
(Mr. Eaper is to be assigned duties of General Foreman of Campus)				

Janitors

Joseph Dickson	Janitor	July 1, 1934	1,200.00	1,000.00
(Mr. Dickson to be on duty from September 1, 1934 to June 30, 1935)				
James Gormley	Janitor	July 1, 1934	1,140.00	950.00
(Mr. Gormley to be on duty from July 1, 1934 to June 30, 1935, except August and September)				

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Changes in Quarters of Service

Name	Title	From	To
<i>College of Education</i>			
<i>Bureau of Educational Research</i>			
Thomas C. Holy	Professor	Su. Au. Sp.	Au. Wi. Sp.
<i>Education</i>			
Gertrude Ford	Grad. Assistant	Su. Au. Sp.	Au. Wi. Sp.
<i>Graduate School</i>			
Laura A. Mick	Scholar	Au. Wi. Sp.	Su. Au. Wi.
Delmar Spicer	Dairy and Ice Cream Machinery and Supplies Association Fellow	Au. Wi. Sp.	Su. Au. Wi. Sp.

(Mr. Spicer's appointment to be effective June 1, 1934 instead of October 1, 1934)

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Miscellaneous Recommendations

That E. W. Pahlow, Professor of Education, be granted a leave of absence, without salary, effective October 1, 1934 for the year 1934-1935.

That Professor C. C. Stillman, of the School of Social Administration, be granted a leave of absence, without salary, for the Summer and Autumn Quarters of the year 1934-1935 to take up the general field work for the F.E.R.A.

That Professor Guy Brown Wiser, of the Department of Fine Arts, be granted a leave of absence, without salary, effective October 1 for the year 1934-1935.

That Lawrence E. Hicks, Instructor in the Department of Botany, be granted a leave of absence, without salary, effective October 1 for the year 1934-1935 in order to accept a federal appointment for research in wild life relationships of the Muskingum Valley Project.

That Arthur T. Martin, Associate Professor of Law, be granted a leave of absence, without salary, effective October 1 for the year 1934-1935 to assist in a legal advisory capacity in some phase of the New Deal activities in Washington, D. C.

That Homer M. Faust, Senior Research Engineer, Engineering Experiment Station, be granted a leave of absence, without salary, effective May 1, 1934, for the months of May and June.

That the position of Assistant Superintendent of Buildings and Grounds be abolished as of May 31, 1934.

That the regular monthly salary of \$316.00 be continued to Emeritus Professor Wallace S. Elden during the months of July and

August, 1934, and the monthly payments as Emeritus Professor of Classical Languages begin as of September 1st, 1934.

That the Committee form of administration be continued in the Department of Education during the college year 1934-1935.

That the degree of Doctor of Medicine be awarded to Iona Winters Riebel, deceased student, as of the Class of 1934.

That the annual operating budget for the Residence Halls for the year 1934-1935, as presented herewith, be approved:

Name	Title	Oxley	Neil	Total	Code
Mrs. E. E. Prout	Superintendent	\$2,832.00	\$ 720.00	\$3,552.00	1
Mrs. Minnette Cattrell	Secy. Bookkeeper	732.00	720.00	1,452.00	2
Miss Leola Flory	Dietitian	2,004.00	240.00	2,244.00	1
Mrs. Edith Bullock	Chaperon	840.00	840.00	1
Miss Mary J. P. Davis	Assistant	600.00	600.00	1
Mrs. Katherine Hammell	Housekeeper	996.00	996.00	1
Elmer Parks	Cook	1,104.00	1,104.00	3
Clara Spellman	Cook	828.00	828.00	1
Mae Wagner	Cook	540.00	540.00	2
Nettie Teguel	Maid	420.00	420.00	4
Odell Harmon	Maid	696.00	696.00	2
(To be named later)	Maid	540.00	540.00	2
Gustina Gwyn	Maid	14.00 wk.	14.00 wk.	3
Janie T. Samuels	Maid	14.00 wk.	14.00 wk.	3
Jesse Bull	Porter	1,596.00	1,596.00	3
Isaiah Ragland	Porter	1,068.00	1,068.00	1
Miss Carolyn Pollock	Asst. Supt.	1,440.00	1,440.00	1
Mrs. Mildred Wingert	Chaperon	840.00	840.00	1
Miss Katherine Seymour	Dietitian	1,200.00	1,200.00	1
Gail Phillips	Porter	1,044.00	1,044.00	1
William Sparrow	Porter	1,044.00	1,044.00	3
Hilda Brecker	Cook	960.00	960.00	3
Ruth Stewart	Cook	900.00	900.00	3
Nellie Ramsuer	Maid	12.00 wk.	12.00 wk.	4
Clara Ingram	Maid	12.00 wk.	12.00 wk.	4
Cuba Wells	Maid	12.00 wk.	12.00 wk.	4
Lillian Keyes	Maid	12.00 wk.	12.00 wk.	3
Elizabeth Burkhead	Maid	12.00 wk.	12.00 wk.	3
Avery Gilcrest	Helper	600.00	600.00	3

Code: No. 1 Board and Room No. 3 All meals
No. 2 Lunch No. 4 Two meals

That the annual operating budget for the Department of Agricultural Extension for the year 1934-1935, as presented herewith, be approved:

THE OHIO STATE UNIVERSITY
AGRICULTURAL EXTENSION SERVICE
SOURCES OF INCOME
1934-1935

State Appropriation	\$200,000.00
Smith-Lever Fund	172,972.88
Supplementary Extension Fund.....	62,558.59
Capper-Ketcham Fund	39,797.02
Additional Cooperative Extension Fund.....	21,000.00
Regular U. S. D. A. Fund (\$2,500.00 less 5 per cent) ..	2,375.00
Clark-McNary Fund (\$1,440.00 less 5 per cent).....	1,368.00
Institute Funds from Counties.....	15,400.00
Ohio Experiment Station (Forestry).....	1,050.00
Total.....	\$516,521.49
County Agent Funds from Counties	169,509.00
	\$686,030.49
Rotary Funds from Counties.....	800.00
Total—Regular Extension Funds.....	\$686,830.49
Total—Emergency Agricultural Adjustment Administration Funds.....	195,400.00
Grand Total.....	\$882,230.49

**THE OHIO STATE UNIVERSITY
AGRICULTURAL EXTENSION SERVICE**

BUDGET—1934-35

Showing Distribution of State, Federal and County Funds by Projects

PROJECT No. 1—ADMINISTRATION

	Smith-Lever		Not-Offsetting		A.A.A.
	Federal	State	State	County	Funds
<i>Personnel, Etc.</i>					
H. C. Ramsower, salary	\$ 1,008.00	\$ 4,116.00			
Expenses	300.00	200.00			
George B. Crane, salary	1,950.00	1,950.00			
Tessa Webb, salary	840.00	840.00			
Julia Whitmer, salary	1,080.00				
Nelson Capell, salary		1,404.00			
J. A. Bond, salary		1,404.00			
Student Labor, salary	300.00				
<i>Supervision—</i>					
Agricultural Adjustment Admin- istration—Part Salaries					\$ 2,280.00
<i>Office Supplies, Etc.</i>					
Small Printing	\$ 2,000.00		\$ 1,000.00		
Office Supplies	2,100.00	900.00			
Postage	1,000.00	1,000.00			
Express and freight	150.00		150.00		
Communication	1,100.00	300.00	400.00		
Educational Supplies	200.00		100.00		
<i>Equipment</i>					
Office	\$ 350.00				
Educational	300.00		100.00		
Automobile	300.00				
<i>Materials</i>					
Motor Supplies	\$ 750.00				
General Plant	150.00		200.00		
Repairs	100.00				
<i>Contingent Fund</i>					
Reserve Fund for Transfers	\$ 1,813.49				
	\$15,791.49	\$12,114.00	\$ 1,950.00		\$ 2,280.00
Total regular funds					\$29,855.49
Total A.A.A. Emergency Funds					\$ 2,280.00
Total for Project No. 1					\$32,135.49

PROJECT No. 1-A—EDITORIAL WORK

<i>Personnel, Etc.</i>	Smith-Lever	Capper-	Add Coop.	Not-Off-	Setting
	Federal	State	Ketcham	Ext.	State County
J. E. McClintock, salary.....	\$ 1,584.00				
Elmer Rowalt, salary	276.00	\$ 2,556.00			
Expenses		200.00			
Ethel Cadley, salary.....		2,556.00			
C. E. Wilson, salary.....	2,832.00				
Dorothy Sheridan, salary.....		1,032.00			
Reva Zuravsky, salary		1,032.00			
	<u>\$ 4,692.00</u>	<u>\$ 7,876.00</u>			
Total for Project No. 1-A.....					\$12,068.00

PROJECT No. 1-B—PUBLICATIONS

<i>Printing and Distribution of Bulletins</i>					
Printing Bulletins	\$ 7,500.00	\$ 1,000.00	\$ 1,600.00	\$ 800.00	\$ 100.00
Cuts	1,200.00				
Ralph Sprung, salary.....					1,464.00
D. S. Gordon, salary.....					1,296.00
Labor of Mailing, salary.....	500.00				
	<u>\$ 9,200.00</u>	<u>\$ 1,000.00</u>	<u>\$ 1,600.00</u>	<u>\$ 800.00</u>	<u>\$ 2,860.00</u>
Total for Project No. 1-B					\$15,460.00

PROJECT No. 1-C—CORRESPONDENCE COURSES

J. E. McClintock, salary.....	\$ 2,400.00
Expenses	100.00
Edith Kindrich, salary.....	1,140.00
Grading and Mailing Correspondence Courses	800.00
	<u>\$ 3,940.00</u>
Total for Project No. 1-C.....	
	\$ 3,940.00

PROJECT No. 2—COUNTY AGENTS

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Offset	Capper-Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting State County	A.A.A. Funds	Rotary Funds
	Federal	State								
<i>Personnel, Etc.</i>										
W. W. Brownfield, salary		\$ 3,852.00								
Expenses	\$ 5.41		\$ 794.59							
G. R. Eastwood, salary	3,756.00									
Expenses	800.00									
B. B. Spohn, salary		3,984.00								
Expenses		800.00								
D. S. Myer, salary	3,168.00								\$ 1,140.00	
Expenses		800.00								
J. A. Slipher, salary	777.00								3,135.00	
Expenses	800.00									
Lois M. Kibler, salary	222.00								798.00	
Thelma M. White, salary	273.00								855.00	
Susanne Macino, salary	1,032.00									
Annual Conference, Expenses	1,800.00									
Fund for cooperation with vacant counties	4,000.00									
<i>Additional Agricultural Adjustment Work</i>										
Supervision									6,935.00	
Additional county agents and assistants									54,150.00	
<i>Clerical Help—</i>										
State									4,997.00	
County									80,750.00	
Express and Freight									1,000.00	
Excess over Normal Travel									12,000.00	
<i>County Agents</i>										
Alspach, C. B., salary		\$ 1,900.00		\$ 1,100.00						
Travel in County				600.00						
Misc. Expenses								\$ 1,850.00		
Anderson, S. L., salary	190.00			500.00					1,710.00	
Travel in County				600.00						
Misc. Expenses								1,400.00		
Applegate, V. G., salary		2,304.00								
Travel in County				600.00						
Misc. Expenses				600.00						
Barnhart, W. S., salary		1,900.00		1,508.00						
Travel in County				600.00						
Misc. Expenses								1,316.00		

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	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting State County	A.A.A. Funds	Rotary Funds
Baugh, E. B., salary.....	2,300.00								
Travel in County			100.00						
Misc. Expenses			600.00						
Bear, L. K., salary.....				\$ 2,304.00			700.00		
Travel in County			600.00						
Misc. Expenses							400.00		
Bell, F. I., salary.....		2,200.00							
Travel in County			200.00						
Misc. Expenses			600.00						
Bittner, Carl S., salary.....	498.00								
Travel in County			600.00					1,710.00	
Misc. Expenses							1,175.00		
Blair, F. K., salary.....		2,100.00							
Travel in County			100.00						
Misc. Expenses			600.00						
Bluck, W. L., salary.....		2,300.00							
Travel in County			100.00						
Misc. Expenses			624.00						
Boltz, George E., salary.....		1,900.00							
Travel in County			824.00						
Misc. Expenses			600.00						
Bond, E. H., salary.....		2,200.00							
Travel in County			300.00						
Misc. Expenses			600.00						
Boyd, Joseph H., salary.....		1,900.00							
Travel in County			1,340.00						
Misc. Expenses			600.00						
Burris, V. D., salary.....		2,100.00							
Travel in County			300.00						
Misc. Expenses			420.00						
Chambers, G. H., salary.....		2,304.00							
Misc. Expenses									
Travel in County			600.00						
Christian, C. F., salary.....	498.00								
Travel in County			500.00					1,710.00	
Misc. Expenses							1,000.00		
Clymer, R. R., salary.....		2,208.00							
Travel in County			600.00						
Misc. Expenses							900.00		

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting State	County	A.A.A. Funds	Rotary Funds
Colville, H. M., salary.....		2,304.00									
Travel in County				600.00							
Misc. Expenses									400.00		
Coulson, W. H., salary.....		2,300.00		424.00							
Travel in County				600.00							
Misc. Expenses									476.00		
Cunningham, O. L., salary...		1,900.00		1,400.00							
Travel in County				600.00							
Misc. Expenses									1,300.00		
DeLashmutt, F. S., salary....	198.00									1,710.00	
Travel in County				500.00							
Misc. Expenses									1,000.00		
Donnan, R. F., salary.....	498.00									1,710.00	
Travel in County				600.00							
Misc. Expenses									900.00		
Dowds, D. D., salary.....		2,208.00									
Travel in County				600.00							
Misc. Expenses									900.00		
Dowdy, Guy, salary.....	294.00									1,710.00	
Travel in County				600.00							
Misc. Expenses									200.00		
Drake, E. A., salary.....				200.00			\$ 2,200.00				
Travel in County				600.00							
Misc. Expenses									600.00		
Dustman, G. A., salary.....		1,900.00		900.00							
Travel in County				600.00							
Misc. Expenses									900.00		
Ford, W. H., salary.....		2,300.00		500.00							
Travel in County				600.00							
Misc. Expenses									900.00		
Gibboney, C. N., salary.....		2,300.00		200.00							
Travel in County				600.00							
Misc. Expenses									1,160.00		
Haag, P. E., salary.....	2,300.00			250.00							
Travel in County				600.00							
Misc. Expenses									650.00		
Haskins, F. G., salary.....		1,900.00		500.00							
Travel in County				600.00							

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting State	County	A.A.A. Funds	Rotary Funds
Hedge, J. C., salary.....	1,900.00			600.00							
Travel in County.....				300.00							
Misc. Expenses.....									780.00		
Henderson, Floyd, salary.....							2,028.00				
Travel in County.....				500.00							
Misc. Expenses.....									500.00		
Herrman, D. T., salary.....				1,100.00			1,900.00				
Travel in County.....				600.00							
Misc. Expenses.....									1,000.00		
Howell, M. L., salary.....	190.00			500.00						1,710.00	
Travel in County.....				500.00							
Misc. Expenses.....									500.00		
Hummel, C. I., salary.....					1,908.00						
Travel in County.....				700.00							
Misc. Expenses.....									3,200.00		
Hummon, C. T., salary.....				300.00			2,200.00				
Travel in County.....				600.00							
Misc. Expenses.....									1,070.00		
199 Hummon, G. A., salary.....	2,100.00			400.00							
Travel in County.....				600.00							
Misc. Expenses.....									1,100.00		
Johnson, J. F., salary.....	2,304.00										
Travel in County.....				600.00							
Misc. Expenses.....									900.00		
Johnson, T. H., salary.....	2,208.00										
Travel in County.....											\$ 600.00
Misc. Expenses.....											200.00
Keeler, F. R., salary.....	2,100.00			450.00							
Travel in County.....				600.00							
Misc. Expenses.....									350.00		
Kennard, T. C., salary.....					2,304.00						
Travel in County.....				600.00							
Misc. Expenses.....									984.00		
Keyser, O. R., salary.....			\$ 1,900.00	500.00							
Travel in County.....				400.00							
Misc. Expenses.....									620.00		
Kreitler, G. W., salary.....			2,300.00	850.00							
Travel in County.....				600.00							
Misc. Expenses.....									950.00		

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting		A.A.A. Funds	Rotary Funds
	Federal	State						State	County		
Kurtz, Lloyd, salary.....			1,900.00	572.00							
Travel in County.....				600.00							
Misc. Expenses.....								1,428.00			
Lang, R. W., salary.....			1,900.00	824.00							
Travel in County.....				600.00							
Misc. Expenses.....								1,048.00			
Lee, Charles, salary.....			2,028.00								
Travel in County.....				600.00							
Misc. Expenses.....								900.00			
Lower, F. I., salary.....			1,900.00	900.00							
Travel in County.....				400.00							
Misc. Expenses.....								1,500.00			
Maxwell, J. N., salary.....		2,304.00									
Travel in County.....				600.00							
Misc. Expenses.....								1,720.00			
McGrew, C. D., salary.....				500.00	1,900.00						
Travel in County.....				600.00							
Misc. Expenses.....								1,150.00			
McIntosh, S. N., salary.....			2,304.00								
Travel in County.....				400.00							
Misc. Expenses.....								810.00			
Miller, D. P., salary.....			2,100.00	84.00							
Travel in County.....				600.00							
Misc. Expenses.....								816.00			
Miller, Lester J., salary.....					2,304.00						
Travel in County.....				600.00							
Misc. Expenses.....								1,000.00			
Miller, Russell L., salary.....		390.00								1,710.00	
Travel in County.....				600.00							
Misc. Expenses.....								1,400.00			
Milner, A. R., salary.....			2,304.00								
Travel in County.....				600.00							
Misc. Expenses.....								900.00			
Montgomery, W. W., salary..			2,304.00								
Travel in County.....				600.00							
Misc. Expenses.....								980.00			
Munger, R. W., salary.....			2,304.00								
Travel in County.....				600.00							
Misc. Expenses.....								900.00			

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting State County	A.A.A. Funds	Rotary Funds
		2,208.00							
			600.00						
							900.00		
		2,200.00							
			350.00						
			600.00						
							790.00		
		1,900.00							
			500.00						
			600.00						
							250.00		
	594.00							1,710.00	
			600.00						
							400.00		
		1,900.00							
			1,250.00						
			600.00						
							1,300.00		
		1,900.00							
			500.00						
			600.00						
							800.00		
201		2,100.00							
			300.00						
							700.00		
		2,200.00							
			164.00						
			600.00						
							896.00		
		1,900.00							
			1,100.00						
							1,200.00		
		1,900.00							
			900.00						
			600.00						
							700.00		
		1,900.00							
			800.00						
			600.00						
							700.00		
		2,300.00							
							250.00		
			600.00						
							1,035.00		
		2,208.00							
							600.00		
							475.41		
							1,000.00		
			124.59				800.00		
		1,900.00							
							1,328.00		

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	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Offset	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not-Offsetting State County	A.A.A. Funds	Rotary Funds
Ward, H. S., salary.....	1,900.00						1,676.00		
Travel in County.....							800.00		
Misc. Expenses.....							1,564.00		
Wetherell, Carl, salary.....	2,100.00								
Travel in County.....							600.00		
Misc. Expenses.....							970.00		
Whonsetler, J. E., salary.....	1,900.00						1,500.00		
Travel in County.....							600.00		
Misc. Expenses.....							1,062.00		
Williams, E. O., salary.....	1,900.00						900.00		
Travel in County.....							600.00		
Misc. Expenses.....							725.00		
Wood, G. E., salary.....	294.00							1,710.00	
Travel in County.....							600.00		
Misc. Expenses.....							1,000.00		
Work, Ross, salary.....				2,208.00					
Travel in County.....							400.00		
Misc. Expenses.....							600.00		
Wright, M. R., salary.....				1,900.00			884.00		
Travel in County.....							600.00		
Misc. Expenses.....							716.00		
Wyckoff, W. F., salary.....				2,200.00			300.00		
Travel in County.....							600.00		
Misc. Expenses.....							1,250.00		
<i>Counties without Agricultural Agents</i>									
Allen, Delaware, Erie, Hancock, Hardin, Knox, Morrow, Noble, Morgan, Madison.....									
	\$43,693.41	\$53,764.00	\$50,554.59	\$62,553.59	\$17,023.00	\$ 8,328.00	\$83,494.41	\$182,860.00	\$ 800.00

Total regular funds\$173,368.00
 Total county funds 145,253.00
 Total rotary funds 800.00
 Total Emergency Agricultural Adjustment Administration Funds. 182,860.00

Total for Project No. 2.....\$502,281.00

6-11-'34

PROJECT No. 2—BOYS' AND GIRLS' CLUB WORK

<i>Personnel, Etc.</i>	Smith-Lever		Supp. Ext. Fund	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not Offsetting	
	Federal	State					State	County
*\$684.00								
W. H. Palmer, salary....		\$ 3,800.00						
Expenses		700.00						
*\$684.00								
O. C. Croy, salary.....		2,904.00						
Expenses	\$ 380.00	320.00						
Hulda Horst, salary.....	\$ 8,132.00							
Expenses	586.98		\$ 13.02					
C. C. Lang, salary.....	\$ 3,588.00							
Expenses	700.00							
Marcel Martin, salary...	972.00							
Ione J. Lamb, salary....		1,404.00						
Instructors in Boys' and Girls' Club Work for Camps & County Fairs	1,108.00	110.88				\$ 781.12		
State Camp Director— Salary						400.00		
Expenses						100.00		
Annual Conference— Expenses	250.00							
<i>Club Agents</i>								
Baker, L. F., salary.....						\$ 2,028.00		
Travel in County.....					\$ 600.00			
Misc. Expenses.....					153.02		\$ 646.98	
Battles, Kenneth, salary.		1,900.00			572.00			
Travel in County.....					800.00			
Bibbee, C. R., salary.....		1,900.00			1,340.00			
Travel in County.....					600.00			
Bird, Alice, salary.....				1,908.00		600.00		
Travel in County.....								
Black, Sanna, salary.....				1,900.00		476.00		
Travel in County.....						600.00		
Caldwell, C. C., salary...			1,900.00			800.00		
Travel in County.....							600.00	
Drake, Max, salary.....	1,908.00							
Travel in County.....							420.00	
Everhart, G. G., salary..			2,304.00					
Travel in County.....							600.00	
Misc. Expenses.....							400.00	

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<i>Personnel, Etc.</i>	Smith-Lever		Supp. Ext. Fund	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not Offsetting	
	Federal	State					State	County
Harshfield, H. W., salary			1,900.00					1,160.00
Travel in County					800.00			
Lowther, Wm. A., salary				1,900.00				32.00
Travel in County								600.00
	<u>\$12,624.98</u>	<u>\$12,538.88</u>	<u>\$ 6,104.00</u>	<u>\$ 5,721.02</u>	<u>\$ 7,341.02</u>	<u>\$ 2,028.00</u>	<u>\$ 1,281.12</u>	<u>\$ 4,458.98</u>
*U.S.D.A.								
\$1,368.00								
								Totals—State and Federal Funds
								\$ 41,666.00
								County Funds
								11,800.00
								<u>Total for Project No. 3.....\$ 53,466.00</u>

PROJECT No. 4—HOME DEMONSTRATION WORK

<i>Personnel, Etc.</i>	
*\$1,007.00	
Minnie Price, salary.....	\$ 2,749.00
Expenses	\$ 700.00
Adele Koch, salary.....	3,408.00
Expenses	700.00
Mildred Dennis, salary...	1,404.00
Farm Women's Camp—	
Salary	150.00
Annual Conference—	
Expenses	560.00
<i>Home Agents</i>	
Aschbacher, Norma, sal..	1,608.00
Travel in County	
	\$ 400.00
Barthelmeh, Addis, sal..	1,900.00
Travel in County	
	80.00
	400.00
Bear, Virginia, salary...	
Travel in County	\$ 1,900.00
	350.00
	600.00
Berry, Edith, salary.....	
Travel in County	1,908.00
	600.00
Booth, Florence, salary..	
Travel in County	1,908.00
	300.00
Brown, Helen, salary....	
Travel in County	1,900.00
	150.00
	600.00
Childs, Edith, salary....	
Travel in County	1,900.00
	200.00
	600.00

	Smith-Lever Federal State	Supp. Ext. Fund	Capper- Ketcham	C.-K. Offset	Add. Coop. Ext.	Not Offsetting State County
Fernald, Mabel, salary...	2,100.00					
Travel in County				400.00		
Graddy, Elizabeth, salary			1,908.00			
Travel in County				500.00		
Greer, Rossie, salary....				300.00	\$ 1,900.00	
Travel in County				600.00		
Hedge, Isabel, salary....				428.00	1,900.00	
Travel in County				600.00		
Kinsey, Eva M., salary...			2,208.00			
Travel in County				340.00		
Prewitt, Ruth, salary....					1,908.00	
Travel in County				400.00		
Radford, Ruth, salary....			2,100.00			
Travel in County				500.00		
Silcott, Dorothy, salary..	1,900.00			200.00		
Travel in County				600.00		
Smith, Lucile, salary....	1,908.00					
Travel in County				300.00		
Sparks, Emma, salary....		2,100.00				
Travel in County				500.00		
Tingley, Katherine, sal..			1,908.00			
Travel in County				420.00		
Wagner, Grace, salary....		1,900.00		300.00		
Travel in County				600.00		
Watts, Nellie, salary....		1,900.00		488.00		
Travel in County				600.00		
Wilson, Goldie, salary....			1,608.00			
Travel in County	300.00			100.00		
	<u>\$11,271.00</u>	<u>\$11,916.00</u>	<u>\$ 5,900.00</u>	<u>\$15,448.00</u>	<u>\$12,456.00</u>	<u>\$ 5,708.00</u>
*U.S.D.A.						Totals—State and Federal Funds
\$1,007.00						\$ 51,250.00
						County Funds
						12,456.00
						Total for Project No. 4
						\$ 63,706.00

PROJECT No. 4-A—CLOTHING

<i>Personnel, Etc.</i>	Smith-Lever Federal	State	A.A.A. Funds	Add. Coop. Ext.	Not Offsetting State	County
Edna Callahan, salary.....		\$ 3,132.00				
Expenses	\$ 700.00					
Eunice Teal, salary.....	2,776.00					
Expenses	700.00					
	\$ 4,136.00	\$ 3,132.00				
	Total for Project No. 4-A.....\$ 7,268.00					

PROJECT No. 4-B—HOME MANAGEMENT

<i>Personnel, Etc.</i>						
Thelma Beall, salary.....		\$ 2,736.00				
Expenses	\$ 700.00					
Thelma Stewart, salary...	972.00					
	\$ 1,672.00	\$ 2,736.00				
	Total for Project No. 4-B.....\$ 4,408.00					

PROJECT No. 4-C—NUTRITION

<i>Personnel, Etc.</i>						
Alma Garvin, salary.....		\$ 2,952.00				
Expenses		700.00				
Lelia Ogle, 6 mos. salary..	\$ 1,464.00					
Expenses	350.00					
Mary Gerlaugh, 6 mos. sal.		1,200.00				
Expenses	614.00					
	\$ 2,428.00	\$ 4,852.00				
	Total for Project No. 4-C.....\$ 7,280.00					

PROJECT No. 4-E—HOME FURNISHINGS

<i>Personnel, Etc.</i>						
Anne Biebricher, salary...	\$ 2,952.00					
Expenses	700.00					
	\$ 3,652.00					
	Total for Project No.4-E.....\$ 3,652.00					

PROJECT No. 5—SOILS AND CROPS

<i>Personnel, Etc.</i>	Smith-Lever		A.A.A. Funds	Add. Coop. Ext.	Not Offsetting	
	Federal	State			State	County
R. D. Lewis, salary..... ($\frac{1}{2}$ time)		\$ 2,832.00				
Expenses		400.00				
Earl Jones, salary.....		3,588.00				
Expenses	\$ 700.00					
D. R. Dodd, salary..... ($\frac{11}{12}$ time)	3,420.00					
Expenses	700.00					
J. B. Park, salary..... (part time)	1,000.00					
F. J. Salter, salary..... ($\frac{2}{3}$ time)		2,292.00				
Expenses		350.00				
Veronica Ryan, salary...		1,032.00				
Hazel Monett, salary..... ($\frac{1}{2}$ time)		570.00				
Evlyn Ball, salary.....	1,140.00					
Labor—Corn Show.....					\$ 100.00	
Assistant in Soils.....	324.00					
Supervision— Agricultural Adjustment Administration Part salaries.....			\$ 3,420.00			
	\$ 7,284.00	\$ 11,064.00	\$ 3,420.00		\$ 100.00	
			Total regular funds			\$ 18,448.00
			Total A.A.A. Emergency Funds			3,420.00
			Total for Project No. 5.....			\$ 21,868.00

PROJECT No. 6-A—HORTICULTURE

<i>Personnel, Etc.</i>					
F. H. Beach, salary.....		\$ 3,900.00			
Expenses	\$ 700.00				
Doris Birkhead, salary.... ($\frac{1}{2}$ time)		864.00			
	\$ 700.00	\$ 4,764.00			
		Total for Project No. 6-A			\$ 5,464.00

PROJECT No. 6-B—VEGETABLE GARDENING

<i>Personnel, Etc.</i>	Smith-Lever		A.A.A. Funds	Add. Coop. Ext.	Not Offsetting	
	Federal	State			State	County
E. B. Tussing, salary.....		\$ 3,132.00				
Expenses		700.00				
Specialist, salary	\$ 2,736.00					
Expenses	700.00					
Kathryn Prushing, salary. (part time)		684.00				
	<u>\$ 3,436.00</u>	<u>\$ 4,516.00</u>				
Total for Project No. 6-B.....						\$ 7,952.00

PROJECT No. 6-C—FORESTRY

<i>Personnel, Etc.</i>	Smith-Lever		A.A.A. Funds	Not Offsetting		Clark- McNary	Clark-McNary Offsetting
	Federal	State		State	County		
Forest W. Dean, Salary	\$ 414.00					\$ 1,368.00	\$ 1,050.00
Expenses				\$ 310.00			390.00
Mary Wilkinson, part salary.....	180.00						
	<u>\$ 594.00</u>			<u>\$ 310.00</u>		<u>\$ 1,368.00</u>	<u>\$ 1,440.00</u>
Total for Project No. 6-C.....						\$ 3,712.00	

PROJECT No. 6-D—HOME BEAUTIFICATION

<i>Personnel, Etc.</i>	Smith-Lever		A.A.A. Funds	Add. Coop. Ext.	Not Offsetting	
	Federal	State			State	County
Victor Ries, salary.....					\$ 3,132.00	
Expenses		\$ 700.00				
L. C. Chadwick, salary... ($\frac{1}{2}$ time)					732.00	
Expenses					350.00	
Margaret Wasem, salary.. ($\frac{1}{2}$ time)					570.00	
		<u>\$ 700.00</u>			<u>\$4,784.00</u>	
Total for Project No. 6-D.....						\$ 5,484.00

PROJECT No. 7-A—FARM MANAGEMENT

<i>Personnel, Etc.</i>	Smith-Lever		A.A.A. Funds	Add. Coop. Ext.	Not Offsetting	
	Federal	State			State	County
V. R. Wertz, salary..... ($\frac{1}{2}$ time)		\$ 3,252.00				
Expenses		500.00				
Guy W. Miller, salary....		3,588.00				
Expenses		700.00				
L. H. Barnes, salary.....	\$ 3,228.00					
Expenses	700.00					
Specialist, salary	3,228.00					
Expenses	700.00					
Assistants—Farm Man- agement Records.....	1,000.00					
Margaret McDonald, sal..	1,248.00					
Margaret Judd, salary....	1,248.00					
Florence Thomas, salary..		972.00				
Supervision— Agricultural Adjustment Administration Part salaries.....			\$ 3,420.00			
	\$11,853.00	\$ 9,012.00	\$ 3,420.00			
			Total regular funds		\$ 20,864.00	
			Total A.A.A. Emergency Funds		3,420.00	
			Total for Project No. 7-A.....		\$ 23,784.00	

PROJECT No. 7-B—MARKETING

<i>Personnel, Etc.</i>					
B. A. Wallace, salary.....	\$ 3,408.00				
Expenses	672.00		\$ 28.00		
C. W. Hammans, salary..	3,408.00				
Expenses		\$ 700.00			
Paul A. Young, salary....			3,408.00		
Expenses			700.00		
Rose Forquer, salary.....	972.00				
	\$ 8,460.00	\$ 700.00	\$ 4,136.00		
			Total for Project No. 7-B.....		\$ 13,296.00

PROJECT No. 7-C—RURAL SOCIOLOGY

<i>Personnel, Etc.</i>	Smith-Lever Federal State	A. A. A. Funds	Add. Coop. Ext.	Not Offsetting State County	
R. B. Tom, salary.....					\$ 2,928.00
Expenses					700.00
					\$ 3,628.00
Total for Project No. 7-C.....					\$ 3,628.00

PROJECT No. 8-A—ENTOMOLOGY

<i>Personnel, Etc.</i>					
T. H. Parks, salary.....	\$ 3,900.00				
Expenses	700.00				
W. E. Dunham, 1/2 salary		\$ 1,404.00			
Expenses	350.00				
Spray Service—					
Salary and expense.....	300.00				
Margie Jones, salary.....	570.00				
(1/2 time)					
	\$ 5,820.00	\$ 1,404.00			
Total for Project No. 8-A.....					\$ 7,224.00

PROJECT No. 8-B—PLANT PATHOLOGY

<i>Personnel, Etc.</i>					
A. L. Pierstorff, salary...	\$ 3,588.00				
Expenses	700.00				
Spray Service	300.00				
Margie Jones, salary.....	570.00				
(1/2 time)					
	\$ 5,158.00				
Total for Project No. 8-B.....					\$ 5,158.00

PROJECT No. 9—AGRICULTURAL ENGINEERING

<i>Personnel, Etc.</i>	Smith-Lever		A. A. A. Funds	Add. Coop. Ext.	Not Offsetting	
	Federal	State			State	County
Virgil Overholt, salary.... (\$ time)		\$ 3,144.00				
Expenses		525.00				
R. D. Barden, salary.....	\$ 3,500.00					
Expenses	700.00					
R. C. Miller, salary..... (\$ time)		996.00				
Expenses		175.00				
Eleanor Beall, salary.....		972.00				
	<u>\$ 4,200.00</u>	<u>\$ 5,812.00</u>				
Total for Project No. 9.....					\$ 10,012.00	

PROJECT No. 10—ANIMAL HUSBANDRY

<i>Personnel, Etc.</i>						
J. W. Wuichet, salary....		\$ 3,588.00				
Expenses		700.00				
C. L. Blackman, salary....		3,588.00				
Expenses	\$ 700.00					
L. P. McCann, salary.....	3,588.00					
Expenses	700.00					
Ivan McKellip, salary.....	3,408.00					
Expenses	700.00					
Helen Krebs, salary.....		1,082.00				
Cecil Allen, salary.....	1,140.00					
Supervision— Agricultural Adjustment Administration						
Part salaries.....			\$ 3,420.00			
	<u>\$10,286.00</u>	<u>\$ 8,908.00</u>	<u>\$ 3,420.00</u>			
Total regular funds					\$ 19,144.00	
Total A.A.A. Emergency Funds.....					3,420.00	
Total for Project No. 10.....					<u>\$ 22,564.00</u>	

PROJECT No. 11—POULTRY HUSBANDRY

<i>Personnel, Etc.</i>	Smith-Lever Federal	State	A.A.A. Funds	Add. Coop. Ext.	Not Offsetting State	County
R. E. Cray, salary		\$ 3,408.00				
Expenses		700.00				
Paul Zumbro, salary		2,556.00				
Expenses	\$ 700.00					
C. M. Ferguson, salary	3,228.00					
Expenses		700.00				
Lena Metzger, salary	1,032.00					
Georgianna Lindsay, sal..	912.00					
	\$ 6,572.00	\$ 6,664.00				
	Total for Project No. 11.....					\$ 13,236.00

PROJECT No. 12—DAIRY TECHNOLOGY

<i>Personnel, Etc.</i>		
Alice Gillam, salary	\$ 912.00	
Anna Zwerman, salary... ($\frac{1}{2}$ time)	466.00	
Supplies		300.00
Travel Expense— O. Erf		500.00
Members of Dept.		300.00
		\$ 2,468.00
	Total for Project No. 12.....	
		\$ 2,468.00

PROJECT No. 13—FARMERS' INSTITUTES

<i>Personnel, Etc.</i>		
J. P. Schmidt, salary	\$ 3,756.00	
Expenses	800.00	
Margaret Huffman, salary	1,680.00	
County Institute Speakers, Salary	2,900.00	\$ 9,430.00
Expenses	3,480.00	3,270.00
Supplementary Institutes.		1,100.00
Institute Printing		1,600.00
Annual Conference	400.00	
	\$18,016.00	\$15,400.00
	Total for Project No. 13.....	
		\$ 28,416.00

PROJECT No. 14—FARMERS' WEEK

<i>Personnel, Etc.</i>	Smith-Lever		A. A. A.	Add. Coop.	Not Offsetting	
	Federal	State	Funds	Ext.	State	County
Farmers' Week Speakers,						
Per Diem					\$ 1,000.00	
Expenses					1,000.00	
Labor					300.00	
					<u>\$ 2,300.00</u>	
Total for Project No. 14.....					\$ 2,300.00	
TOTAL FOR ALL PROJECTS						\$882,230.49

That in accordance with the recommendation of the University Faculty degrees be awarded at the Spring Convocation on June 11, 1934, to the following named students who have completed their requirements therefor:

DOCTOR OF PHILOSOPHY

Ella Lauretta Ackerman, B.Sc. in Edu., M.A.; Waldo Clifford Ault, B.A., M.A.; Lawrence Paul Biefeld, A.B. (Denison University); William James Blackburn, Jr., B.Sc. in Soc.Ser., M.A.; Phil Walter Buck, B.S. in Edu., M.S. (Kansas State Teachers College of Emporia); Charles Whang Choi, B.S. (Keijo Technical College), B.Sc. in Chem.Engr., M.Sc. in Chem.Engr. (Syracuse University); Otis Clifford Dermer, B.S. in Edu. (Bowling Green State College); Paul John Flory, B.S. (Manchester College), M.Sc.; Louis William Georges, B.Sc. in Phar. (University of Notre Dame), M.A.; Esther Lucille Grant, B. A. (Ohio Wesleyan University), M.A.; Paul George Herold, B.Cer.E., M.Sc.; Wei Chieh Hsieh, B.S., M.S. (Yenching University); Harry Leon Katz, B.A. (Western Reserve University); Helmut Ernst Ludwig Kohnke, D.Sc. of Agr. (Prussian Agricultural University of Berlin), B.Sc. in Arts, M.Sc. (University of Alberta); Julian Lawrence Maline, A.B., M.A. (Gonzaga University); Walter C. McNelly, B.S. in Edu. (Miami University), M.Sc.; Mary Dora Rogick, A.B. in Edu., A.M. (University of Nebraska); Richardson Henry Rowntree, B.B.A., M.B.A. (University of Washington); Roscoe Frederick Schaupp, A.B. (University of Nebraska), M.A.; Myril Clement Shaw, B.S., M.S. (Pennsylvania State College); Paul Edmondson Shearin, A.B. in Edu., A.M. (University of North Carolina); John Gordon Steele, B.S. (Pennsylvania State College), M.Sc.; Samuel Morris, Steward, B.A., M.A.; Gerald John Stout, B. S. (Michigan Agricultural College), M.S. (Michigan State College); John William Theodore Suckau, B.S. (Wheaton College), M.A.; Thomas Scott Sutton, B.Sc. in Agr., M.Sc.; Raymond Hsien Tseng, A.B. (Grinnell College), A.M. (Oberlin College); Edmund David Walter, B.S. (Pennsylvania State College), M.Sc.; Shu-Pan Wu, A.B., A.M. (Leland Stanford University).

MASTER OF ARTS

Fred Horn Allen, B.A. (Muskingum College); Anthony George Anderla, B.Fine Arts; Morton Cote Anderson, B.A.; Jesse Leroy Baker, A.B. (Manchester College); Beatrice Louise Barker, B.Sc. in Edu.; Marjorie Hope Batchelder, B.A. (Florida State College for Women); Clarence Frederick Bateman, B.S. in Edu. (Miami University); Herbert Wycliffe Baumgardner, A.B. (Lincoln University); E. Beryl Bishop, B.S. in Edu. (Bowling Green State College); Homer Disbro Blanchard, B.A. (Ohio Wesleyan University); Catherine Ann Brennan, B.A.; Robert Fulton Brown; Bernice Prince Cain, A.B. (Wittenberg College); Elsa Jane Carroll, B.Sc. in Jour.; George Howard Connaughton, A.B. (Cornell University); Aaron Davis, S.B. (The University of Chicago); Elton Francis Drake, B.S. (Western State Teachers College); Dorothy Dumble, B.A.; Charles Odard Dutton, A.B. (Drake University); Lena Stafford Enright, B.A.; Margaret Foster, B.A. (Ohio Wesleyan University); Minerva Jane France, B.A. (West Virginia Collegiate Institute); Walter Frederick Gauggel, B.Sc.; William Allen Higgins, B.A.; Elsie Marie Holladay, B.Sc. in Edu.; Lyle James Holverstott, B.A. (Ohio Wesleyan University); Reid Ethelbert Jackson, B.S. (Wilberforce University); Marjorie

Augusta Johnson, A.B. (Oberlin College); Howard Ernest Kirk, B.S. in Edu. (Ohio University); Lucille Dorothea Lamkin, B.Sc. in Edu.; Byron Oscar Leeper, B.S. in Edu. (Kent State College); John Neal Lewis, B.S. (Massachusetts Agricultural College); Frank Alexander Livingston, B.Fine Arts; Wayne Taylor Matthews, A.B. (Ohio University); Elizabeth Elliott McCaughey, B.A.; Robert Stowers McCleery; Herbert William McKelvey, A.B. (Ohio University); Mary Elizabeth McNutt, B.S. (University of New Hampshire); Mabel Leota McOwen, B.Sc. in Edu.; Margaret Smith Millar, B.Sc. in Edu.; Doris Reed Miller, A.B. (Mount Union College); Sylvain Sydney Minault, B.A.; Robert Turnbull Morrison, B.A. (Ohio Wesleyan University); Richard Lessing Nixon, A.B. (Miami University); John Nicholas Patchen, B.A.; Mildred Ruth Ravenstine, A.B. (Mount Union College); Loma Theresa Richardson, A.B. (West Virginia State College); Bernard Jerome Rose, B.Sc. in Edu.; Cyrus Turner Russell, B.S. in Edu. (Wilberforce University); Edward Harold Scofield, B.Sc. in Edu.; Clifford Elza Scott, B.A.; Olive Henrietta Scott, B.Sc. in Edu.; Charles Walter Secoy, Jr., B.A. (Ohio Wesleyan University); Ellwood Wesley Senderling, B.S. in Edu. (Temple University); Annie Bell Sibley, A.B. (Western State Teachers College); Cecil Franklin Siders, A.B. (Ohio University); Elias Wetherholt Sisson, B.A.; Laura Belle Smith, B.A.; Douglas Harold Stanton, B.A.; Lynde Charles Steckle, A.B. (Miami University); Margaret Pauline Steenrod, B.Fine Arts; Frances Catherine Stinebring, B.S. in Edu. (Kent State College); Norman McKinley Taylor, B.Sc. in Edu.; Irwin Norman Ulevitch, B.A. (Western Reserve University); Richard Karl Van Deusen, B.A. (Ohio Wesleyan University); Elizabeth Cleland Wagner, B.A.; Harry Leighton Zulauf, B.Sc. in Edu.

MASTER OF BUSINESS ADMINISTRATION

George Clarence Hindall, A.B. (Ohio Northern University); Theodore Mahaffey, B.Sc. in Bus.. Adm.

MASTER OF SCIENCE

Ferris Summer Batson, B.S. (Mississippi State College); Hilda Marie Berglund, B.S. (University of Minnesota); C. Irving Bradford, B. S. in E.E. (Rutgers University); John Richard Caldwell, B.S. (University of Akron); John Stein Caldwell, B.Sc. in Agr; Herbert August Crandell, B.A.; Richard Mumper Cunningham, A.B. (Dartmouth College); David Herbert Davis, B.E.M.; Camille Joseph DeLor, A.B. (University of Michigan); Cyril Donaldson, B.S. in M.E. (University of Texas); Oliver Nelson Fellowes, Jr., B.S. (Mount Union College); Ellen Kathryn Gloyd, B.Sc. in Edu.; Herbert Morton Jacobs, B.A.; Robert Garland Kilgore, B.M.E.; John Harold Knapp, D.V.M.; Charles Enos Knoop, B.Sc. in Agr.; Luette Helen Kuhlman, B.Sc. in Edu., B.A.; Conrad Barnett Link, B.Sc. in Agr.; John Irving Locke, B.S., B.S. in Edu. (Wilmington College); Frank Glade Loughry, B.S. (Pennsylvania State College); Esther Dissinger Lynn, B.Sc. in H.E.; William Davis Martin, B.S. (Wilberforce University); Luis Felipe Martorell Davila, B.S. in Agr. (University of Porto Rico); Herbert Umeki Matsumori, B.Sc. in Edu.; Vina Belle McFarland, B.Sc. in H.E.; Carroll Kirkman Mingle, D.V.M.; Masura Nakayama, A.B. (Leland Stanford University); Roy Elwyn Nichols, B.V.Sc. (University of Toronto); Orpha Glenn Pettijohn, B.Sc. in Agr.; Herbert John Raths, B.S. (Michigan State College); Alexander Redniss, B.S. in Ch.E. (University of Michigan); Winifred Ruth Reynolds,

B.Sc. in H.E.; James Merritt Ruckman, B.S. in Ch.E. (Ohio Northern University), M.Met.E.; Edward Martin Schoenborn, Jr., B.Ch.E.; Maurice Vernon Sheets, B.A.; Kenneth Frost Smith, B.Sc. in Agr., D.V.M.; Joseph George Svehla, B.E.E., B.M.E.; Griffen Edward Terry, B.Cer.E.; Hyman Hirsch Weinberg, B.Ch.E.; Homer Adolph Wilson, A.B. (Manchester College); Volney Colvin Wilson, B.S. (Northwestern University).

CERAMIC ENGINEER

Harry Dennis Callahan, B.Cer.E., 1919; John Litster Carruthers, B.Cer.E., 1921; John Otis Everhart, B.Cer.E., 1928; Arthur Theodore Malm, Cer.E., 1908; Ralph Miller Schory, Cer.E., 1909.

CHEMICAL ENGINEER

Lawrence Edward Stout, A.B. (Depauw University), 1919, M.Sc., 1921, Ph.D., 1923.

MECHANICAL ENGINEER

Ray Ellis, B.M.E., 1916; John Clifford Reed, B.M.E., 1928; Charles Porter Roberts, B.M.E., 1920; Ellwood Glenn Soash, B.M.E., 1929.

JURIS DOCTOR

Charles Clifford Callahan, B.Sc. in Bus. Adm.; Carl Craddock Tucker, B.A.

BACHELOR OF LAWS

Warren Carmack Armstrong, B.A. (Ohio Wesleyan University); Richard Backus; Henry Sparling Ballard, Jr., A.B. (Denison University); Clyde Charles Beery, B.A.; John Thomas Calder, B.A.; Nicholas William Catri; Robert Clifton Coleman; Laurence Eugene Degner, B.S. in Econ. (University of Pennsylvania); George Eaton, A.B. (Harvard University); Wilmer Chester Egelhoff, B.Sc. in Bus. Adm.; Jack Griffith Evans, B.Sc. in Bus. Adm.; Walter Bruce Ferguson, Harry Carlton Fink; Edward Friedlob; Harry Gutterman, B.A.; Glen Max Haas, B.Sc. in Bus. Adm.; Martin Lester Hanna, B.Sc. in Bus. Adm.; John Theodore Haswell, B.A.; Howard Joseph Heilman, B.A.; Eugenia Pearle Herold, A.B. (University of Southern California); Martin Edward Hoeffel; Hugh Wesley Kaylor; Marvyn Lachinsky, B.A.; Charles Edward LaPorte, B.A. (Ohio Wesleyan University); Albert Arthur Levin; Arnold Sampson Levin; Harry Jack London; Richard Henry MacCracken, B.A.; Guilbert Wooster Martin, Ph.B. (Kenyon College); Albert Guy Mayer, B.A.; William Harold McClellan; Donald Saylor McNamara; Frederick Andrew Murray, B.A.; George Cunningham Neal; Clarence Spencer Prosser; Morton Young Reeves, B.A.; Louis Morton Rosenthal; Clarence Charles Rufin, B.Sc. in Bus. Adm.; Charles Edward Ryan; Stanley Richard Scholz, B.Sc. in Bus. Adm.; Edward Lyman Snider; Thomas Barbee Talbot, Jr., A.B. (Centre College); Webb Dimick Tomb; Horace William Troop, A.B. (Otterbein College), M.A.; John Thomas Walker; Stanley Vernon Wilder, B.A. (Wittenberg College); Robert Lee Wills, B.A.; Richard Adam Woolery, B.Sc. in Bus. Adm.; Frank Ernest Zimmer, B.A.

DOCTOR OF MEDICINE—WITH HONORS

Hubert Menno Amstutz, B.A., B.Sc. in Edu., M.A.; Charles Ray Burbacher, B.A.; Mel Addison Davis, B.A.; Camille Joseph DeLor, A.B. (University of Michigan); Lena Stafford Enright, B.A.; George

Edward Gardner; William McMaster Garrett, B.S. (Muskingum College); Arvine Wilson Harrold, B.A.; Paul Irvin Hoxworth, B.A.; Gilman Deering Kirk, B.S. (Yale University); Robert Chester Kirk, B.S. (Yale University); William Marshall Mewborn; Reubin Robert Pliskin, B.Sc. (University of Akron), M.A.; Clark Poston Pritchett, B. A.; Marion Russell Shafer, B.A.; Clifford Clinton Sheldon, B.A.; Jack Widrich, B.Sc.

DOCTOR OF MEDICINE

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High Distinction in Physics); Marice Ann Kersey, B.Sc. in Edu. (cum laude); Lawrence Eugene Laybourne, Jr. (cum laude); Jeanne Levine (cum laude and with Distinction in Sociology); John Hendrix Machledt (cum laude); Francis Virginia Maddox (cum laude); Robert Stowers McCleery (summa cum laude and with High Distinction in Anatomy); Dwight Hoyt Morehead (cum laude); William Donald Murray (with Distinction in Zoology and Entomology); Robert John Reid (cum laude and with Distinction in Chemistry); Gertrude Evangeline Scott (cum laude and with Distinction in French); Aaron Samuel Weinstein (cum laude); Carlos Rugg Weiss (with Distinction in Economics); Esther Cristin Wolf (cum laude); John Sohn Wolfe (cum laude).

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BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION—WITH HONORS

Marion Amy Barnebey (with Honors).

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

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Cletus Edward Gardner; Louis Wharton Gehring; Louis Greenblatt; James C. Blaine Handley; Day Hogue; Harold Winston Howe; Floride Lindley Hyatt; Kenneth Lee James; Robert Alexander Jennings; Philip Lucas Johnson; Eugene Vern Johnston; Carleton Allen Jones, Jr.; Edward Stanley Jones; Arthur Katz; Fred Orin Kelly; Howard Arthur Kent; Guy Wilbur Kramer; George Hegner Kuipers; Amanda Alleen Lanthorne; Edwin Charles Larry, Jr.; Eleanor Curtis Laughlin; Harold Ziskind Levy; William Sutherland Lindsay, Jr.; Lawrence Irving Long; Marden Long; William David Long; Esther Mildred Lotz; Ruth Elizabeth Lotz; William Meade Mark; Fred Paul Mastriani; Robert Erman McCready; Dwight Everett McLean; Ellen Wiley McMurray; Janis Hope Millar; George Rolla Miller; Ted George Miller; Walter Lee Miller; Norman Gilbert Moody; Charles Walter Nutt; Robert Burr Pelton; Joseph Cyril Pillion; Ruth Plaine; Leon Joseph Pollak; Kenneth Newton Probasco; Edward Van Rawn, Jr.; Paul Oliver Redlin; Theodore Regenstreich; Fenton James Reighley; Walter Carl Rensch; Anna Marie Ridenour; Kenneth Melvin Root; William Harold Rose; Ray Donald Ruehrmund; James Gordon Bennett Russell; Ralph Sachs; Carl Frederick Scarbrough; Helen Margaret Schoenborn; Jean Percival Shute; James Earl Skidmore; Ralph Edward Smiley; Florence McLean Smith; Harold Hiatt Smith; Murray Gustave Snyder; Harriet Ebert Steele; Wilson Algernon Stephenson; Edwin Dawson Stone; Harry G. Sulsberger; Mary Elizabeth Taylor; Reginald Willis Testement; Maurice Topolosky; Sam Topolosky; Charles Mitchell Torrance; Harry Norman Tracy; John Edgar Trout; Glenn Willis Walker; Trevor Thomas Walton; Glen Clay Warman; Carl Henry Weber; Margaret Anna Welch; Edgar Paul White; Jess Austin White; Cecil Laing Williamson; Thomas Carl Williamson; Paul Howard Wolfe; Brenard Bernard Wolson; John Weller Wuichet, Jr.; Charles Bertram Yardley; Emily Roberta Youmans; George Killworth Young; Wesley Junior Zaugg.

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ward Chauncey Phipps; Calvin Max Rodgers, B.A.; (Monmouth College); Andrew Jessie Sirilo; Matt Jack Skala; Kenneth William Smith; Robert Markwood Smith; Clark Alberton Weaver.

CERTIFICATE OF GRADUATE NURSE

Mary Louise Merrick; Esther Eleanor Snell; Frances Elizabeth Ward.

* * * * *

The Secretary reported that in accordance with action taken by the Board at its meeting on May 14th, bids were opened by the University Cabinet on June 6th, 1934, for the Addition to Mack Hall (Women's Dormitory Quadrangle).

The following bids were received and read in public:

<i>General Contract—Base Bids:</i>	<i>Amount</i>
Simon Small & Sons Company.....	\$109,140.00
Trapp-Carroll Company	86,970.00
Boyajohn & Barr, Inc.....	87,720.00
Robert H. Evans & Company.....	84,621.00
H. R. Blagg Company.....	79,687.00

ALTERNATES

Alternate No. 1

Simon Small & Sons Company, add.....	\$ 7,321.00
Trapp-Carroll Company, add.....	6,830.00
Robert H. Evans & Company, add.....	6,500.00
H. R. Blagg Company, add.....	5,555.00
Boyajohn & Barr, Inc., add.....	4,953.00

Alternate No. 2

Simon Small & Sons Company, add.....	\$ 4,018.00
Trapp-Carroll Company, add.....	4,400.00
Robert H. Evans & Company, add.....	4,418.00
H. R. Blagg Company, add.....	4,000.00
Boyajohn & Barr, Inc., add.....	4,340.00

Alternate No. 3

Simon Small & Sons Company, deduct.....	\$ 1,119.00
Trapp-Carroll Company, deduct	725.00
Robert H. Evans & Company, deduct.....	775.00
H. R. Blagg Company, deduct.....	743.00
Boyajohn & Barr, Inc., deduct.....	900.00

Alternate No. 4

Simon Small & Sons Company, deduct.....	\$ 7,553.00
Trapp-Carroll Company, deduct.....	7,100.00
Robert H. Evans & Company, deduct.....	6,779.00
H. R. Blagg Company, deduct.....	6,539.00
Boyajohn & Barr, Inc., deduct.....	8,000.00

Alternate No. 5

Simon Small & Sons Company, add.....	\$ 6,818.00
Trapp-Carroll Company, add.....	5,675.00
Robert H. Evans & Company, add.....	5,422.00
H. R. Blagg Company, add.....	4,754.00
Boyajohn & Barr, Inc., add.....	4,600.00

Alternate A

Simon Small & Sons Company, add.....	\$ 2,372.00
Trapp-Carroll Company, add.....	2,450.00
Robert H. Evans & Company, add.....	2,800.00
H. R. Blagg Company, add.....	2,257.00
Boyajohn & Barr, Inc., add.....	2,600.00

Alternate B

Simon Small & Sons Company, add.....	\$ 494.00
Trapp-Carroll Company, add.....	550.00
Robert H. Evans & Company, add.....	600.00
H. R. Blagg Company, add.....	536.00
Boyajohn & Barr, Inc., add.....	300.00

Alternate C

Simon Small & Sons Company, add.....	\$ 608.00
Trapp-Carroll Company, add.....	550.00
Robert H. Evans & Company, add.....	647.00
H. R. Blagg Company, add.....	649.00
Boyajohn & Barr, Inc., add.....	625.00

Alternate D

Simon Small & Sons Company, add.....	\$ 102.00
Trapp-Carroll Company, add.....	115.00
Robert H. Evans & Company, add.....	400.00
H. R. Blagg Company, add.....	153.00
Boyajohn & Barr, Inc., add.....	110.00

Alternate 4-A

Simon Small & Sons Company.....	\$
Trapp-Carroll Company, add.....	2,500.00
Robert H. Evans & Company, add.....	2,327.00
H. R. Blagg Company, add.....	2,015.00
Boyajohn & Barr, Inc., add.....	2,470.00

Alternate 4-B

Simon Small & Sons Company.....	\$
Trapp-Carroll Company, add.....	550.00
Robert H. Evans & Company.....
H. R. Blagg Company, add.....	492.00
Boyajohn & Barr, Inc.....

Alternate 4-C

Simon Small & Sons Company, deduct.....	\$ 148.00
Trapp-Carroll Company, add.....	540.00
Robert H. Evans & Company, add.....	506.00
H. R. Blagg Company, add.....	268.00
Boyajohn & Barr, Inc., add.....	480.00

Alternate 4-D

Simon Small & Sons Company, add.....	\$ 51.00
Trapp-Carroll Company, add.....	85.00
Robert H. Evans Company.....
H. R. Blagg Company, add.....	136.00
Boyajohn & Barr, Inc., add.....	80.00

Heating and Ventilating Contract—Base Bids:

	<i>Amount</i>
W. H. Spohn Plumbing Company.....	\$ 4,060.00
W. F. Schmidt.....	4,111.00
Huffman-Wolfe Company	4,190.00

ALTERNATES

Alternate No. 1

W. H. Spohn Plumbing Company, add.....	\$ 450.00
W. F. Schmidt, add.....	460.00
Huffman-Wolfe Company, add.....	600.00

Alternate No. 4

W. H. Spohn Plumbing Company, deduct.....	\$ 244.00
W. F. Schmidt, deduct.....	240.00
Huffman-Wolfe Company, deduct.....	350.00

Alternate No. 5

W. H. Spohn Plumbing Company, add.....	\$ 364.00
W. F. Schmidt, add.....	427.00
Huffman-Wolfe Company, add.....	490.00

<i>Plumbing Contract—Base Bids:</i>	<i>Amount</i>
Eastern Plumbing Company.....	\$ 9,800.00
W. H. Spohn Plumbing Company.....	8,870.00
Huffman-Wolfe Company	9,230.00

ALTERNATES

<i>Alternate No. 1</i>	
Eastern Plumbing Company, add.....	\$ 725.00
W. H. Spohn Plumbing Company, add.....	873.00
Huffman-Wolfe Company, add.....	800.00
<i>Alternate No. 4</i>	
Eastern Plumbing Company, deduct.....	\$ 250.00
W. H. Spohn Plumbing Company, deduct.....	252.00
Huffman-Wolfe Company, deduct.....	200.00
<i>Alternate No. 5</i>	
Eastern Plumbing Company, add.....	\$ 665.00
W. H. Spohn Plumbing Company, add.....	800.00
Huffman-Wolfe Company, add.....	720.00

<i>Electrical Contract—Base Bids:</i>	<i>Amount</i>
Electric Power Equipment Company.....	\$ 3,856.00
L. R. Kennedy.....	4,517.00
Brooke Electric Company.....	5,550.00
Superior Electric Engineering Company.....	4,143.00
Paul L. Gilmore Company.....	4,585.00

ALTERNATES

<i>Alternate No. 1</i>	
Electric Power Equipment Company, add.....	\$ 278.00
L. R. Kennedy, add.....	160.00
Brooke Electric Company, add.....	300.00
Superior Elec. Eng. Company, add.....	272.00
Paul L. Gilmore Company, add.....	346.00
<i>Alternate No. 4</i>	
Electric Power Equipment Company, deduct.....	\$ 369.00
L. R. Kennedy, deduct.....	235.00
Brooke Electric Company, deduct.....	350.00
Superior Elec. Eng. Company, deduct.....	421.00
Paul L. Gilmore Company, deduct.....	300.00
<i>Alternate No. 5</i>	
Electric Power Equipment Company, add.....	\$ 243.00
L. R. Kennedy, add.....	136.00
Brooke Electric Company, add.....	250.00
Superior Elec. Eng. Company, add.....	236.00
Paul L. Gilmore Company, add.....	280.00

The above bids were referred to the University Architect for tabulation and report.

* * * * *

The Secretary now presented the following report from the University Architect concerning the bids received on June 6th for Addition to Mack Hall (Women's Dormitory Quadrangle). This report has been approved by the University Cabinet:

June 7, 1934.

I have examined the tabulation of bids for the Addition to Mack Hall, which were opened at noon, June 6th, and present the following recommendations:

- I. That the following alternates be accepted:
- No. 1. To include the partitions and finish to complete the fourth floor.
- No. 2. To include the elevator.
- No. C. To include window ventilators.
- No. D. To use cork tile in corridor floors.

- II. That the contracts be awarded to low bidders, as follows:

<i>General Contract</i> to The H. R. Blagg Company, Dayton, Ohio		
		<i>Estimate filed with Auditor</i>
<i>Bid</i>		
Base Bid	\$79,687.00	\$94,752.00
Alt. 1, add	5,565.00	8,500.00
Alt. 2, add	4,000.00	5,500.00
Alt. C, add	649.00	Add or Deduct
Alt. D, add	153.00	Add or Deduct
<i>Heating and Ventilating Contract</i> to the W. H. Spohn Plumbing Company, Columbus, Ohio		
Base Bid	\$ 4,060.00	\$ 4,572.00
Alt. 1, add	450.00	900.00
<i>Plumbing Contract</i> to the W. H. Spohn Plumbing Company, Columbus, Ohio.		
Base Bid	\$8,870.00	\$14,850.00
Alt. 1, add	873.00	1,800.00
<i>Electrical Contract</i> to the Electric Power Equipment Company, Columbus, Ohio		
Base Bid	\$ 3,856.00	\$ 5,646.00
Alt. 1, add	278.00	1,100.00

- III. That the following substitutions offered by the several contractors be accepted:

<i>H. R. Blagg Company—(General Contract)</i>	
Celotex for Acoustex and J. M. Board, deduct	\$ 848.00
Rail steel for billet steel, deduct....	104.00
<i>W. H. Spohn Plumbing Company (Heating and Ventilating Contract)</i>	
Keasby-Mattison pipe insulation, deduct	\$ 50.00

- IV. On the basis of the above items, the net amounts of the recommended awards are as follows, all of which are below the estimates filed with the Auditor of State:

<i>General Contract—</i>	
H. R. Blagg Company.....	\$89,092.00
<i>Heating and Ventilating Contract—</i>	
W. H. Spohn Plumbing Company..	4,460.00
<i>Plumbing Contract—</i>	
W. H. Spohn Plumbing Company..	9,743.00
<i>Electrical Contract—</i>	
Electric Power Equipment Company	4,134.00

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Baker, seconded by Mr. Stone, the above recommendations of the University Architect which have been approved by the University Cabinet, were upon roll call unanimously approved, and subject to the approval of the Federal Emergency Administration of Public Works, it was ordered that the Secretary prepare and execute the above contracts for and on behalf of the Board of Trustees and present same to the Director of Public Works for his execution.

* * * * *

The Secretary now presented the drawings, specifications, form of proposal, estimate of cost and bill of materials for the Structural Steel work for Completion of Boiler Room in Power Plant, as prepared by the University Architect and approved by the University Cabinet. In presenting these papers, the Secretary stated that there is a possibility of securing through the F.E.R.A. funds, sufficient labor to construct the various floors and partitions, if the structural steel work is first erected. He stated further that if this project meets with approval of the Board, request will be made of the Director of Finance for authority to use, from the F-1 appropriation for the Ohio State University, a sufficient amount of money to pay for the structural steel contract.

Upon motion of Mr. Baker, seconded by Mr. Stone, the above drawings, specifications, form of proposal, estimate of cost and bill of materials were upon roll call unanimously approved, and the Secretary was authorized to make proper request from the Director of Finance for the necessary authority, and if this authority is granted to advertise for bids in accordance with law.

It was further ordered that the Cabinet be authorized, for and on behalf of the Board of Trustees, to open and read in public any bids that may be received, and to recommend the award of contract to the Director of Public Works for his execution. A complete report of the actions of the Cabinet in this matter shall be made to the Board of Trustees at its next meeting.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Caton, a Medical Certificate was authorized for Dr. H. H. Stallard, who graduated from the Columbus Medical College on March 4, 1890.

* * * * *

The Board of Trustees now proceeded to organize for the fiscal year beginning July 1, 1934.

Upon motion of Mr. Laybourne, seconded by Mr. Stone, Mr. Newton D. Baker was upon roll call elected Chairman of the Board.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, Mr. Harry A. Caton was upon roll call elected Vice-Chairman of the Board, and Mr. Charles F. Kettering was elected Treasurer of the Board.

Upon motion of Mr. Kaiser, seconded by Mr. Baker, Mr. Carl E. Steeb was upon roll call elected Secretary of the Board.

* * * * *

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) H. S. ATKINSON,
Chairman.

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RECORD OF PROCEEDINGS
OF THE
BOARD OF TRUSTEES
OF THE
OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1934, to June 30, 1935

THE OHIO STATE UNIVERSITY

GEORGE W. RIGHTMIRE
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1936
*JULIUS F. STONE, Columbus.....	Mar. 17, 1925	May 13, 1937
LAWRENCE E. LAYBOURNE, Springfield..	May 14, 1921	May 13, 1938
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1939
M. EDITH CAMPBELL, Cincinnati.....	June 9, 1933	May 13, 1940
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1941
NEWTON D. BAKER, Cleveland.....	Dec. 21, 1932	May 13, 1942

CARL E. STEEB
Secretary of the Board

C. F. KETTERING
Treasurer of the Board

* Also served as Trustee May 23, 1909 to March 21, 1917.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Gibraltar Island, Ohio, August 24, 1934.

The Board of Trustees met at Gibraltar Island, Ohio, at 9:30 A. M., pursuant to call of the Chairman.

Present: Herbert S. Atkinson, John Kaiser, Lawrence E. Laybourne and Julius F. Stone. In the absence of the Chairman and the Vice-Chairman, Mr. Laybourne was selected to act as Chairman of the meeting.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Atkinson, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Lloyd Kurtz	County Agr. Agent, Wood County	July 15, 1934	2,472.00
Alonzo W. Marion	Extension Specialist in Vegetable Gardening	June 30, 1934	2,736.00
T. C. Kennard	County Agr. Agent, Vinton County	June 30, 1934	2,304.00
<i>College of Agriculture Administration</i>			
Frances S. Behymer	Stenographer	Sept. 15, 1934	1,110.00
<i>Animal Husbandry</i>			
Graydon Brandt	Student Laborer	May 31, 1934	216.00
Kenneth Eby	Student Laborer	May 31, 1934	300.00
Cornelius Grinnell	Student Laborer	May 31, 1934	276.00
Roy Miller	Student Laborer	May 31, 1934	216.00
<i>Home Economics</i>			
Evangeline K. Evans	Graduate Assistant	June 30, 1934	450.00
<i>Poultry Husbandry</i>			
Robert W. Millisor	Student Laborer	June 9, 1934	300.00
<i>Zoology and Entomology</i>			
Carl E. Venard	Graduate Assistant	June 30, 1934	450.00
<i>College of Arts and Sciences Administration</i>			
Esther Rich	Stenographer	June 30, 1934	996.00
Dorothy MacWatters	Student Stenographer	July 31, 1934	466.00

<i>Classical Languages</i>			
Marbury E. Ogle	Professor and Chairman	June 30, 1934	5,844.00
<i>German</i>			
J. Dietrich Vollbrecht	Graduate Assistant	Oct. 1, 1934	450.00
<i>Philosophy</i>			
Quinter M. Lyon	Assistant	Sept. 30, 1934	1,200.00
<i>Physics and Astronomy</i>			
Howard J. Fralish	Graduate Assistant	Oct. 1, 1934	450.00
<i>College of Commerce and Administration</i>			
<i>Accounting</i>			
G. Arnold Logan	Instructor	Oct. 1, 1934	2,172.00
Paul J. Graber	Assistant	Oct. 1, 1934	686.00
<i>College of Education</i>			
<i>Administration</i>			
Mrs. Helen Pryor	Stenographer	Aug. 31, 1934	972.00
<i>Education</i>			
Vesta Shimel	Asst. Professor	1st term, Su.Qr.	250.00
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
Myril Shaw	Asst. Research Engineer	Sept. 1, 1934	1,284.00
<i>College of Medicine</i>			
<i>Dispensary</i>			
Wilmer M. Stevenson	Instructor	July 31, 1934	1,000.00
<i>Medical and Surgical Research</i>			
Bruce A. Shepard	Laborer	June 30, 1934	912.00
<i>Pathology</i>			
Cancel Professorship		July 1, 1934	4,068.00
Wilmer M. Stevenson	Instructor	July 31, 1934	1,400.00
<i>Physiology</i>			
Raymond J. Seymour	Chairman of Department only	July 1, 1934	
<i>Starling-Loving Hospital</i>			
Corrinne Scott	Gen. Duty Nurse	July 20, 1934	900.00
Harlan P. McGregor	Stud. Telephone Operator	June 15, 1934	912.00
Thelma F. Meyers	Waitress	June 30, 1934	576.00
Margaret L. Thorne	Nurses Aide	July 23, 1934	420.00
John Thomas	Janitor	July 31, 1934	720.00
Herman Morgan	Dishwasher	June 15, 1934	684.00
<i>St. Francis Hospital</i>			
T. Victor Kolb	Interne	July 1, 1934	125.00
<i>Graduate School</i>			
Arthur J. Metzger	Scholar	July 12, 1934	250.00
<i>President's Division</i>			
<i>Library</i>			
Esther Cartzdafner	Library Assistant	June 18, 1934	996.00
Charles W. Thompson	Bindery Foreman	July 31, 1934	2,472.00
<i>Physical Education for Men</i>			
Loma Demorest	Stenographer	July 31, 1934	912.00
<i>Administrative Division</i>			
<i>Registrar's Office</i>			
Doris Haines	Asst. to Registrar	July 31, 1934	996.00
Bonnie A. Driggs	Asst. to Registrar	July 31, 1934	972.00
Elizabeth Pagels	Stenographer	July 31, 1934	1,104.00
<i>Dean of Women's Office</i>			
Mary M. Gordon	Assistant to Dean	Aug. 1, 1934	972.00
Grace P. Weiss	Assistant to Dean	Aug. 1, 1934	1,856.00
Mary A. Hinchey	Stenographer	Sept. 1, 1934	912.00

Mailing Department

George J. Hoesch	Clerk	July 1, 1934	1,152.00
(Absent on leave without salary for indefinite period, not to exceed one year, effective July 1, 1934.)			

*Physical Plant**Light, Heat and Power—Generation*

Malcolm Wolfe	Student Chemist	June 30, 1934	480.00
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Athletics

Georgia May Croner	Stenographer	July 1, 1934	1,260.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Wesley S. Green	County Agr. Agent, Vinton County	July 1, 1934		2,100.00
Clarence D. Brown	County Agr. Agent, Auglaize County	June 16, 1934		2,200.00
Amy Parker	Home Dem. Agent, Ashtabula County	July 1, 1934		1,900.00
Cyrus B. Stewart	County Agr. Agent, Wood County	July 1, 1934		2,200.00
A. E. Halterman	County Agr. Agent, Knox County	July 1, 1934		2,200.00
<i>College of Agriculture Administration</i>				
Evelyn B. Larrimer	Stenographer	Sept. 17, 1934		1,104.00
(Salary to be paid as follows: \$504.00 from A-1, \$600.00 from Rotary)				
<i>Agricultural Engineering</i>				
G. W. McCuen	Project Director of Rural Electrification	July 1, 1934		No sal.
I. P. Blausier	Secy. and Field Engineer	July 1, 1934		3,600.00
(Mr. Blausier's salary is to be paid from the East Central Division of the National Electric Light Association Fund)				
<i>Animal Husbandry</i>				
Clair Bingham	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
Richard Kellogg	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
Mathias Dietrick	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
Edward McKibben	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
Garland Alderman	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
Evert Denney	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
George Boyer	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
Stanley Elliott	Student Laborer	June 1 to Oct. 1, 1934		124.52 period
*Lawrence E. Kunkle	Assistant	July 1, 1934 for 3 mos.		250.00 period
*(Salary to be paid from Meats Rotary.)				
<i>Dairy Technology</i>				
David B. Falconer	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
*Donald A. Charles	Creamery Manager	Oct. 1, 1934 (12 mos.)	(basis)	1,250.00
*(Salary to be paid from Dairy Rotary Fund.)				
<i>Franz Theodore Stone Laboratory</i>				
Florence Goddard	Stenographer	Su. Qu.	Su.	200.00 period

<i>Home Economics</i>				
June F. Kennedy	Asst. Professor (Part-time)	Su. Qr.	1st term, Su. Qr.	300.00 period
(Salary to be paid from Pomerene Refectory Rotary Fund.)				
Winifred Reynolds	Assistant	Au. Qr.	Au. Wi. Sp.	900.00
(Half of this salary is to be paid from the Nursery School Rotary Fund and the remaining half from the University budget.)				
<i>Ohio Biological Survey</i>				
Dorothy M. Johnson	Graduate Assistant	July 1, 1934 for 6 moe.		300.00 period
(Salary to be paid from Ohio Biological Survey Rotary Fund)				
<i>Zoology and Entomology</i>				
Gordon W. Haug	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Malavon J. Dennis	Stenographer	July 1, 1934		996.00
Irene Dresner	Student Stenographer	Aug. 1, 1934		456.00
<i>Classical Languages</i>				
Marbury B. Ogle	Professor and Chairman (Special contract)	Su. Qr.	Su.	1,500.00 period
<i>German</i>				
Adolph D. Weinberger	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Abram G. Wiens	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Richard L. Nixon	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>History</i>				
J. W. McKee	Reader	Su. Qr.	Su.	75.00 period
Harry C. Bauman	Reader	Su. Qr.	Su.	75.00 period
<i>Mathematics</i>				
Clarence R. Wylie, Jr.	Assistant	Au. Qr.	Au. Wi. Sp.	900.00
<i>Philosophy</i>				
T. Bruce Waters	Assistant	Au. Qr.	Au. Wi.	600.00 period
Quinter M. Lyon	Assistant	Su. Qr.	Su.	600.00 period
<i>Physics and Astronomy</i>				
Edward C. Campbell	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Helen E. Eyman	Stenographer	June 11, 1934		912.00
<i>Accounting</i>				
Paul J. Graber	Instructor	Au. Qr.	Au. Wi.	2,172.00
James Ray McCoy	Assistant	Au. Qr.	Au. Wi.	636.00 period
<i>Economics</i>				
William Papier	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
James C. Dockeray	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Edward C. Welsh	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>Journalism</i>				
Charles E. Egger	Editor-in-Chief, <i>Lantern</i>	Au. Qr.	Au. Wi. Sp.	300.00
David Gottlieb	Business Mgr., <i>Lantern</i>	Au. Qr.	Au. Wi. Sp.	200.00
plus 2% display advertising receipts				
<i>Sociology</i>				
Harold E. Wetzel	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Don D. Prosser	Reader	Su. Qr.	Su.	50.00 period
<i>College of Education</i>				
<i>Administration</i>				
Ruth Ross	Stenographer	July 11, 1934 for 2 mos.		150.00 period
Florence E. Moore	Stenographer	July 1, 1934 for 2 mos.		150.00 period

<i>Education</i>				
Louisa H. Lawton	Asst. Professor	Su. Qr.	1st term	250.00
P. T. Orata	Assistant	Su. Qr.	Su. Qr.	period
Helen H. Marquand	Graduate Assistant	Su. Qr.	Su.	No sal.
			Su.	100.00
Gaile A. Carbaugh	Instructor	Au. Qr.	Au. Wi. Sp.	1,800.00
Paul A. Toll	Instructor	Au. Qr.	Su. } Au. Sp.	1,740.00
			'85 }	
Geo. H. McClellan	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
J. Harley Waddron	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
Hester Chadderdon	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Ray Ballou	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>Fine Arts</i>				
Charles McGurer	Student Assistant	Au. Qr.	Au.	100.00
				period
Anthony Anderla	Asst. Instructor	Au. Qr.	Au.	175.00
				period
Donald Torbert	Assistant	2nd term,	2nd term,	100.00
		Su. Qr.	Su. Qr.	period
<i>Music</i>				
Robert S. Tangeman	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Nell Schelky	Part-time Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>University School</i>				
William A. Van Til	Instructor	Au. Qr.	Au. Wi. Sp.	2,400.00
Anne Vance	Half-time Instructor	Au. Qr.	Au. Wi. Sp.	1,200.00
Alice M. Johnson	Assistant	Au. Qr.	Au. Wi. Sp.	1,200.00
Gertrude Ford	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Sieghardt M. Riegel	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Clare E. Grundman	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Esther V. McNaught	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>College of Engineering</i>				
<i>Broadcasting Station</i>				
William F. Heimlich	Announcer	July 1, 1934		1,620.00
Edwin Stainbrook	Program Assistant	July 1 to Sept. 1, 1934		100.00
				period
<i>Chemical Engineering</i>				
Herbert L. Feinberg	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Elden D. Haller	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Owen A. Thompson	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>Engineering Experiment Station</i>				
J. O. Everhart	Senior Research Engineer	July 1, 1934 for 2 mos.		410.00
		(Rotary No. 7430)		period
W. C. Rueckel	Senior Research Engineer	July 1, 1934 for 2 mos.		410.00
		(Rotary No. 7615)		period
<i>Photography</i>				
Annie Fraser	Stenographer (part-time)	July 1, 1934		60.00
		(Rotary No. 7903)		
<i>College of Medicine</i>				
<i>Dispensary</i>				
Phillip T. Knies	Instructor	Aug. 1, 1934	Su. Au. Wi. Sp.	1,000.00
<i>Medical and Surgical Research</i>				
Ray Brown	Technical Assistant	July 1, 1934		912.00
<i>Pathology</i>				
Thomas T. Frost	Instructor	Sept. 1, 1934 (12 mos.)		2,100.00
John E. Martin	Student Assistant	Oct. 1, 1934	Au. Wi. Sp.	276.00
<i>Physiology</i>				
Frank A. Hartman	Professor and Chairman	July 1, 1934	Au. Wi. Sp.	7,008.00
Katherine A. Brownell	Research Assistant	July 1, 1934		1,800.00
Mary Dora Rogick	Research Assistant	Aug. 1, 1934 for 2 mos.		200.00
				period
Marjorie A. Loud	Student Assistant	Au. Qr.	Au. Wi. Sp.	180.00
Hyman A. Shecket	Student Assistant	Au. Qr.	Au. Wi. Sp.	180.00
William G. Schofield	Student Assistant	Au. Qr.	Au. Wi. Sp.	180.00

Physiological Chemistry

Edwin J. Fellows	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
George H. Ruggy	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
John R. Forsythe	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
(To be named later)	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
(To be named later)	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00

Starling-Loving Hospital

Corrinne Scott	General Duty Nurse	June 1, 1934		900.00
Martha Dingess	General Duty Nurse	July 20, 1934		720.00
Warren L. Smith	Student Tel. Operator	June 16, 1934 for 2½ mos.		190.00 period
Bert Rickman	Dishwasher	July 1, 1934		684.00
Nell Schelky	Waitress	July 1, 1934		576.00
Charles T. Whimbs	Janitor	Aug. 1, 1934		720.00
*Sylvia Whittington	Nurses' Aide	July 23, 1934		420.00

*(Salary to be paid from Rotary)

St. Francis Hospital

Edgar K. Black	Interne	July 1, 1934		125.00
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College of Veterinary Medicine

Helen R. Zimmerman	Graduate Assistant	Sept. 1, 1934	Au.Wi.Sp.	450.00
Matthew Eggert	Graduate Assistant	July 1, 1934	Su.Au.Wi.Sp.	450.00
Clarence Lester	Groom	July 1, 1934		1,212.00
*Frances Haggard	Stenographer	Aug. 1, 1934		960.00

*(Salary to be paid from Rotary)

Graduate School

Eloise Bame	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
Robert A. Blackburn	Nathaniel Wright Lord Fellow	Au. Qr.	Au.Wi.Sp.	750.00
Charles J. Koenig	Research Fellow	Au. Qr.	Au.Wi.Sp.	750.00
(Salary to be paid from Orton Memorial Foundation Fund. \$250 is also to be given for incidental expenses)				
Robert F. Rea	Research Fellow	Au. Qr.	Au.Wi.Sp.	750.00
(Salary to be paid from Orton Memorial Foundation Fund. \$250 is also to be given for incidental expenses)				
Delia L. Lopez	Margaret G. Harder Pañ- American Fellow	Au. Qr.	Au.Wi.Sp.	800.00
(Salary to be paid from Ohio Federation of Women's Clubs Fund)				

*President's Division**Library*

Elmer English	Bookbinder (Library)	Aug. 1, 1934		1,992.00
Florien Brooks	Binderywoman (Library)	Aug. 1, 1934		240.00
Claribel Leukart	Library Assistant	Aug. 1, 1934 to Jan. 31, 1935		216.00 period

Physical Education for Men

Frank A. Riebel	Instructor	Au. Qr.	Au.Wi.Sp.	No. sal.
Mrs. Helen C. Lum	Stenographer	Aug. 1, 1934		912.00

Physical Education for Women

Geneva Jacobs	Assistant	Sept. 1, 1934 for 10 mos.		1,000.00
(Salary to be paid from Student Activities Fee Fund)				

*Administrative Division**Business Office*

Ether Urban	Typist	July 19, 1934		960.00
Elizabeth Krause	Typist	July 16, 1934		960.00

Registrar's Office

Doris C. Haines	Asst. to Registrar (File Clerk)	Aug. 1, 1934		1,104.00
Bonnie A. Driggs	Asst. to Registrar (Statistics Clerk)	Aug. 1, 1934		996.00
Elizabeth Harley	Asst. to Registrar	Aug. 1, 1934		972.00

Dean of Men's Office

William D. Griffith	Advisory Business Manager of Student Publications	July 1, 1934		600.00
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(Salary to be paid as follows:

\$500.00 from Student Activity and Medical Service Lab. Fee Fund
100.00 from Student Publications Fund)

8-24-'34

Dean of Women's Office

Mary M. Gordon	Asst. to Dean	Aug. 1, 1934	1,856.00
Catharine Lang	Stenographer	Sept. 1, 1934	912.00
*Grace P. Weiss	Asst. to Dean	Aug. 1, 1934	1,800.00
*Mary A. Hinchey	Asst. to Dean	Sept. 1, 1934	1,105.00

*(Salaries to be paid from Pomerene Hall Funds)

*Physical Plant**Superintendent's Office*

Harry E. Fisher	Utility Man	July 1, 1934	1500.00
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Light, Heat and Power—Generation

Thomas M. Banks	Student Chemist	July 1, 1934	360.00
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Roads and Grounds

William W. Bischoff	Laborer	July 1, 1934	1,140.00
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Janitors

Albert T. Stewart	Janitor	July 1, 1934	1,200.00
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Laboratory Supply Store—pro rata

Victoria Taylor	Technical Assistant	July 1, 1934	660.00
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Changes in Title

Name	Title—From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Geography</i>			
Guy-Harold Smith	Assoc. Professor	Assoc. Professor and Chairman	Oct. 1, 1934
<i>College of Education</i>			
<i>Fine Arts</i>			
Edgar Littlefield	Assistant	Instructor	Au. Qr. only
<i>College of Medicine</i>			
<i>Pathology</i>			
Carl L. Spohr	Professor	Professor and Act. Chairman	July 1, 1934
Horace B. Davidson	Resident Pathologist	Asst. Professor	July 1, 1934
<i>Physical Plant</i>			
Lester Hall	Window Washer	Laundry Truck Driver	July 1, 1934
Pearl Watson	Bus Driver	Janitor	July 1, 1934
L. A. Christian	Janitor	Window Washer	July 1, 1934
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Changes in Salary

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
L. K. Bear	Co. Agr. Agent, Union County	July 1, 1934	2,304.00	2,400.00
(Increase to be paid from County Funds)				
<i>College of Agriculture</i>				
<i>Poultry Husbandry</i>				
Wayne Alleshouse	Student Laborer	June 10 to Sept. 30, 1934	300.00	600.00
<i>College of Education</i>				
<i>Fine Arts</i>				
Edgar Littlefield	Instructor	Au. Qr. only	1,000.00	1,525.00
<i>College of Medicine</i>				
<i>Pathology</i>				
Horace B. Davidson	Asst. Professor	July 1, 1934	1,008.00 (part time)	2,400.00 (full time)

*President's Division
Library*

Agnes Flanagan	Cataloguer	July 1, 1934	1,062.00 (half time)	1,494.00 (full time)
Eleanor Olney	Library Asst.	June 19, 1934	482.00 (half time)	996.00 (full time)

*Administrative Division
Business Office*

Clara Appl	Comptometer Operator	Sept. 1, 1934	912.00	1,020.00
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*Physical Plant**Light, Heat and Power—Steamfitters and Plumbers*

Oriel Howells	Plumber's Apprentice	July 1, 1934	1,080.00	1,380.00
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Changes in Quarters of Service

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Harry Miller	Graduate Assistant	Au.Wi.Sp.	Su.Au.Wi.
Dale E. Eberhart	Assistant	Au.Wi.Sp.	Su.Au.Wi.
Ralph Kewish	Assistant	Au.Wi.Sp.	Su.Au.Wi.
<i>Geology</i>			
Paris B. Stockdale	Assoc. Professor	Su.) Au.Wi.Sp. 1st term)	Au.Wi.Sp.
<i>College of Education</i>			
<i>University School</i>			
Elma Whitney	Asst. Librarian	Au.Wi.Sp.	12 mos. basis, eff. July 1, 1934
<i>College of Medicine</i>			
<i>Anatomy</i>			
Andrew Hedmeg	Graduate Assistant	Au.Wi.Sp.	Su.Au.Wi.
<i>Graduate School</i>			
Emily Farnham	Scholar	Au.Wi.Sp.	Su.Au.Wi.
Delmar Spicer	Dairy and Ice Cream Machinery and Supplies Association Fellow	Su.Au.Wi.Sp.	Su.) Au.Wi.Sp. '35)
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*Miscellaneous
Recommendations*

That Loma Demorest, Stenographer, Department of Physical Education, be paid \$38.00 for services during the period from June 15 to June 30, 1934.

That the contract of Ayma Sharpe, Stenographer in the Department of Commerce Extension, for the year 1934-1935 be effective August 1, 1934 at an annual rate of \$1452.00, and that she be given a special contract for July 1934 at \$60.50 for the month.

That Professor George R. Twiss be paid in cash \$722.22 in settlement of the vacation credit for one quarter at the rate of \$1083.33 earned in the college year 1924-1925.

That the leave of absence granted to Howard G. Brunsman of the Bureau of Business Research on May 14, 1934 be extended from July 1 to September 30, 1934, without salary, in order that he may complete his work with the Committee on Government Statistics.

That Erwin C. Zepp, Instructor in the Department of Fine Arts, be granted a leave of absence, without salary, for the Autumn Quarter 1934, in order to continue his work with the Archaeological and Historical Museum.

That Professor Tracy E. Thompson, of the Department of Business Organization, be given leave of absence, without salary, for the Autumn Quarter, 1934.

That Professor Clifford L. James of the Department of Economics be granted a leave of absence, without salary, for the school year 1934-1935, to assume the duties of Economist for the United States Tariff Commission.

That Professor William M. Duffus, of the Department of Business Organization, be granted a leave of absence, without salary, for the Autumn and Winter Quarters, 1934-1935, to accept a temporary position in the Economics Division of the United States Tariff Commission at Washington.

That Associate Professor V. R. Wertz, of the Department of Rural Economics, be granted a leave of absence, without salary, from August 15, 1934 to March 26, 1935, in order to do field work with the Farm Credit Administration, Washington, D. C.

That J. V. Otter, Instructor in Engineering Drawing in the College of Engineering, be granted a leave of absence for the college year 1934-1935, without salary, to continue work for the Federal Government in Idaho. He was engaged on this work a part of last year and was placed on the budget for the coming year for only one quarter.

That the Board of Trustees accept the offer of the American Institute of Steel Construction to finance a research project dealing with wind stresses in building frames, in accordance with the following terms:

1. The project is to be under the direction of Clyde T. Morris and George E. Large.
2. The tests will be continued during the summer and fall of 1934 using the cooperative fund to be provided by the Institute for compensation of observers and the purchase of materials that may be needed.
3. Records of the investigation are to be kept at the Engineering Experiment Station, reports being made to the Institute at such intervals as the officials of the Institute may desire.
4. Publications of the results will be made by the Engineering Experiment Station of the Ohio State University giving full credit to the Institute for its cooperation.
5. The Institute agrees to provide a cooperative fund of \$1500.00 for this investigation payable to the Ohio State University as follows:
\$500.00 on July 1, \$500.00 on August 1 and \$500.00 on September 1, 1934. The money so received is to be kept in a separate rotary fund of the Station and to be spent for services and materials needed for this project on requisition by the Director of the Station. An accounting will be rendered to the Institute at such intervals as may be desired and the final accounting on completion of the work.

In accordance with the recommendation of Director Hitchcock of the Experiment Station, George E. Large, Senior Research Engineer, is hereby appointed at a salary of

\$250.00 per month for the months of July, August and September, 1934 and S. T. Carpenter, Junior Research Engineer, is hereby appointed at a salary of \$150.00 per month for the months July, August and September, 1934, said salaries to be paid from funds to be deposited by the American Institute of Steel Construction with the University as specified above.

That the following gifts from the National Research Council be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$200.00 to Professors W. L. Evans and W. R. Brode of the Department of Chemistry for the purchase of apparatus in connection with their study of absorption spectra of organic and inorganic compounds. (To be credited to Rotary Fund No. 7723).

\$300.00 to Professor M. L. Pool of the Department of Physics for the purchase of apparatus in connection with his study of disintegration of the lighter elements with low voltage bombardment. (To be credited to Rotary Fund No. 7518.)

That the offer of the Sun Dial Board to create a student loan fund from the profits of the Sun Dial, be accepted with appreciation, and that the fund so created be administered by the officials of the Ohio State University having charge of student loan funds; there shall be the customary provision for re-payment and the conditions set forth by the Sun Dial Board for making these loans shall be given due consideration by the University officials in making individual loans.

That the salary of Harold S. Wood, Associate Professor in the Department of Physical Education for Men, be made \$3744.00 for the year 1934-1935, the entire amount to be paid from the Student Activities Fee Fund.

That the contract between the State Board for Vocational Education and the Ohio State University for the year 1934-1935, presented herewith, be approved:

"In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative budgets herewith, The Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in Vocational Agriculture, and a course for the training of teachers in Vocational Home Economics, in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1934-1935.

"These courses for the training of teachers in Vocational Agriculture and in Vocational Home Economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

"Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

*Budget for Teacher Training in
Agriculture*

Salaries	\$21,067.21
Stenographer	1,180.00
Travel	1,800.00
Research	900.00
Supplies	350.00
Postage and Communication.....	300.00
Printing	90.00
	\$25,137.21

*Budget for Teacher Training in
Home Economics*

Salaries	\$13,601.23
Clerical (Grade I, Rate C).....	1,846.00
Travel	1,000.00
Supplies	100.00
Postage and Communication.....	100.00
	\$16,147.23

In behalf of Ohio State
University
(Signed) GEORGE W. RIGHTMIRE
President
(Signed) CARL E. STEEB
Secretary, Board of Trustees

In behalf of the State
Board for Vocational
Education
(Signed) B. O. SKINNER
*President and Executive
Officer*

Date: August 27, 1934."

That the following personal service budgets for Vocational Agriculture (Smith-Hughes) and Vocational Home Economics (Smith-Hughes) to be paid from funds allowed by the State Board of Education for the training of teachers in Vocational Agriculture and Vocational Home Economics, be approved:

Department of Agricultural Education

W. F. Stewart	Professor (part salary).....	\$ 1,844.71
H. G. Kenestrick	Assistant Professor	3,285.00
L. E. Jackson	Assistant Professor	3,200.00
E. O. Bolender	Instructor, Hilliards	2,637.50
A. C. Kennedy	Instructor, Reynoldsburg	2,637.50
F. J. Ruble	Instructor, Grove City	2,550.00
Howard McClarren	Instructor, Westerville	2,550.00
L. B. Fidler	Instructor, Canal Winchester.....	2,512.50
		\$21,067.21

Helen Killworth	Stenographer	1,180.00
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Department of Home Economics

Alice Donnelly Pressey	Assistant Professor (part time).....	\$ 1,467.50
Clara M. Bancroft	Assistant Professor	2,571.87
Hazel H. Huston	Assistant Professor	2,659.37
Elizabeth M. Moore	Instructor, Reynoldsburg	2,265.62
Helen Westervelt	Instructor, Canal Winchester	1,883.75
Estelle Barton	Instructor, Columbus North High School....	2,003.12
(To be named later)	Assistant	450.00
(To be named later)	Assistant	300.00
		\$13,601.23

Marie Kuglen	Clerk	1,346.00
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That the budget of the Ohio State University Athletic Department for the year 1934-1935, presented herewith, be approved:

Name	Title	Annual Rate
L. W. St. John	Director of Athletics	\$ 2,400.00
F. R. Castleman	Director of Track	750.00
H. G. Olsen	Director of Basketball	4,500.00
Francis A. Schmidt	Director of Football	6,500.00
Floyd S. Stahl	Assistant Football and Basketball Coach, Baseball Coach	3,000.00
Richard Larkins	Freshman Football Coach	2,500.00
L. N. Snyder	Track Coach	5,000.00
Walter E. Duffee	Team Physician	1,500.00
E. R. Godfrey	Assistant Football Coach	5,500.00
B. F. Mooney	Wrestling Coach	600.00
James L. Renick	Director of Athletic News Service	2,700.00
Henry D. Taylor	Director Ticket Sales	3,600.00
V. R. Billingsley	Assistant Director Ticket Sales	1,500.00
Oscar L. Thomas	Assistant to Director	2,700.00
Michael Peppe	Swimming Coach	600.00
Tucker P. Smith	Trainer	3,000.00
Walter B. Bakke	Assistant Trainer	1,750.00
Carrie Dudley	Secretary	1,380.00
Mildred H. Finch	Bookkeeper	1,650.00
M. Helen Pugh	Requisition Clerk	1,320.00
Loma M. Demorest	Stenographer (August 1 to June 30)	935.00
Tony Aquila	Groundkeeper	2,400.00
Angelo Cervi	Carpenter	1,500.00
Salvatore Leone	Assistant Groundkeeper	1,260.00
Albert Macioce	Truck Driver	1,320.00
James Doon	Caretaker of Tennis Courts	1,200.00
C. E. Conway	Custodian S. E. Tower, Stadium (3 mos.)	225.00
J. D. Marple	Custodian S. W. Tower, Stadium (6 mos.)	450.00
Park Holcomb	Caretaker of Golf Course	900.00
William Brand	Coliseum (December to March)	250.00
	Football Coaching Assistants	1,000.00
	Total	\$64,190.00

That the following appropriations from H-8, Contributions, for the period July 1, 1934 to December 31, 1934 be made:

Ohio State University Association	\$ 4,000.00
Young Men's Christian Association	750.00
Young Women's Christian Association	250.00
Ohio Journal of Science	250.00
	\$ 5,250.00

That \$600.00 be appropriated from H-8, Contributions, for the maintenance of the *Journal of Higher Education*. The appropriation made to the Bureau of Educational Research which edits and publishes the *Journal of Higher Education* has been insufficient for carrying the Bureau even at a very low stage of activity. Perhaps an additional request for assistance from the Board of Trustees will have to be made later to carry the Bureau through to January 1, 1935.

That the recommendation of the committee created by the Board of Trustees on June 13, 1932 to study the classification and salary of the non-academic personnel of the University, submitted herewith be approved, effective October 1, 1934:

In accordance with the action taken by the Board of Trustees in 1932 the special committee charged with the responsibility of classifying all University non-academic positions submits the following recommendations for the approval of the Board.

1. That every non-academic employee (i.e., all employees ex-

cept those of academic or executive rank) be allocated to one of the following classifications:

Clerical staff:

Typists
 Comptometer Operators
 Telephone Operators
 Stenographers
 Clerks
 Executive Clerks
 Bookkeeper-Stenographers
 Bookkeepers
 Student Counselors
 Assistants to Registrar
 Editorial Assistants
 Statisticians
 Non-Classified
 Unskilled men
 Skilled men
 Unskilled women
 Skilled women
 Technical men
 Technical women
 Library staff

2. That the results of this classification be organized into a system of sub-classifications by means of which positions of varying degrees of responsibility and difficulty may be compared with one another.
3. That salary schedules be worked out for each classification and for each sub-group in a classification.
4. That positions paying more than the maximum or less than the minimum provided by this proposed classification be appraised for re-adjustment.
5. That an administrative officer be appointed to make this classification on the basis of the findings of this committee and to administer the classification and all non-academic employee problems from the time of his or her appointment.
6. That an advisory committee of three individuals be appointed by the President to work with this administrative officer in the administering of the program and in the adjudication of problems that arise.

(Signed) GEORGE W. RIGHTMIRE,

(Signed) J. L. MORRILL,

(Signed) CARL E. STEEB,

(Signed) JULIUS F. STONE.

That an administrative office be created in accordance with the recommendation of the Committee on non-academic personnel, and that the President be authorized to recommend to the Board of Trustees a person to perform the duties of this office at a reasonable salary, in accordance with the recommendation of said committee.

That in order to carry on the successful conduct of the curricula recently set up in the Department of English whereby a carefully analysed plan for improving the courses in English has been provided,

students hereafter registered in English Course No. 430 and Course No. 440 shall pay a fee of \$2.00 each quarter, to be placed upon the student fee card and collected by the University in the usual way. The proceeds of the fee are to be devoted to (1) purchase of texts regularly required in the course, (2) the stocking of the reading room with some necessary reference materials. Course No. 430 is "Introduction to Literature" and Course No. 440 is "Masters of Modern Literature," both of which for their effective presentation require much reading on the part of the student and the fee system proposed will make the expense to each student much smaller than it would be if each were asked to purchase these books for himself. The books will remain in the reading room, and each student would under this plan have the use of from \$6.00 to \$10.00 worth of books during the quarter and in addition, access to a reference library which in time will grow to considerable proportions. The improvement made in the teaching of English and in the orderly presentation of materials to the student under the new curricula of that department is considered by the College of Arts and Sciences as a very great advance in the character of the English work and as epoch-making in the collegiate study of English.

That in accordance with the wish of the student body of the College of Law, expressed by vote in May, 1934, there be placed upon the fee card of each Law student for the Autumn and Winter Quarters of the school year 1934-1935, a fee of \$1.00 per quarter; the fund thus produced is to be used by the Ohio State Student Bar Association to finance a Law School publication and provide for several outstanding speakers during the school year. The publication will be issued three times during the college year and will carry case studies made by students under faculty supervision. The faculty of the College of Law heartily supports this movement on the part of the Student Bar Association because of its appeal to the students themselves and the stimulating results of such collateral activity on the students' educational progress.

That for the college year, 1934-1935, a fee of \$1.00 be required of each student registered in the following courses in the Department of Psychology, namely, 401, 402, 407, 601, 602, 603, 616, 617, 618. The proceeds of this fee will be paid into the Laboratory Supply Store Fund to be paid out upon requisition in the usual way. This fee is made necessary for the year because of the limited amount available from the usual appropriations.

That the administration of the Department of English for the year 1934-1935 be placed in the hands of a committee consisting of Professors Milton O. Percival, Harold R. Walley, and James F. Fulington.

That the following personnel for the Engineering Experiment Station Council for 1934-1935 be approved:

For one year.....	Professor C. T. Morris
	Professor W. J. McCaughey
For two years	Professor D. J. Demorest
	Professor G. A. Bole
For three years.....	Professor F. W. Marquis
	Professor E. E. Dreese
Dean E. A. Hitchcock, Chairman	

That the name of the Student Medical Service be changed to University Health Service.

That the administration of said University Health Service be transferred from the College of Medicine to the President's Division.

That a University Health Council be created to serve in an advisory capacity to the University Health Service on problems affecting the health program of the University; this Council shall be constituted of representatives from various departments and groups in the University primarily interested and shall be appointed by the President.

That Dr. John W. Wilce be made the Director of said University Health Service at a salary of \$4092.00 per year, effective September 1, 1934.

That the physicians of the staff of said University Health Service be given suitable academic ranks in the College of Medicine, Department of Medicine, as follows:

John W. Wilce, Director.....	Professor of Medicine
Dr. Morse F. Osborn.....	Associate Professor of Medicine
Dr. James A. Beer.....	Assistant Professor of Medicine
Dr. James M. Foley.....	Instructor in Medicine
Dr. Shirley Armstrong.....	Assistant Professor of Medicine
Dr. Charlotte Winnemore.....	Assistant Professor of Medicine

and that the titles now carried in the University budget for these staff members be abolished.

That in accordance with the recommendation of the University Faculty degrees be awarded at the Summer Convocation on August 31, 1934 to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

John Stanley Valentine Allen, B.E. Physics, M.Sc.; Kenneth Hammond Baker, B.A., M.A. (Ohio Wesleyan University); William Morton Barrows, Jr., B.A., M.Sc.; Henry Alver Bess, B.S. (Alabama Polytechnic Institute), M.S. (University of Florida); Jacques Robert Breitenbucher, B.A. (University of Akron), M.A. (University of Wisconsin); Foster Lindsey Brooks, A.B. (Mount Union College); Clyde Oliver Davis, A.B. (Hiram College), M.Sc.; Darwin Alexander Hindman, A.B. (Oberlin College), M.S. (University of Illinois); James Lindsay LaPoe, Ph.B. (Waynesburg College), M.A. (University of Pittsburgh); Marjorie Leffler, A.B. (Miami University), M.A.; Louis Levine, B.A., M.A.; Fred Albert Lewis, A.B., A.M. (University of Alabama); James Kenneth Little, A.B. (Sterling College), M.S. (Kansas State Teachers College of Emporia); Hoyt H. London, B.S. (North Texas State Teachers College), A.M. (University of Missouri); Earl Albert Long, A.B. (Catawba College), M.Sc.; Phoebe Arnold Paine, B.A., B.Sc. in Edu., M.Sc.; Robert Fross Rinehart, A.B. (Wittenberg College), M.A.; Wilbur Judson Robinson, B.A. (Ohio Wesleyan University); Elmer Baker Royer, B.A. (Manchester College), M.A.; William Sherman Savage, A.B. (Howard University), M.A. (University of Oregon); Robert Mumford Smock, B.Sc. in Agr., M.Sc.; Ralph Melvin Stogdill, B.A., M.A.; Jacob Swart, B.S., LL.B. (Ohio Northern University), A.M. (Harvard University); Clarence

Egbert Taft, A.B. (Michigan State Normal College), M.S. (University of Oklahoma); Merrick Kershaw Walsh, B.A., M.A. (University of South Carolina); Herbert Sherwood Warwick, II, A.B. (Princeton University), M.A.; Alfred Nelson Watson, B.A., M.Sc.; John Everett Wenrick, B.A., M.A.; Eben Moreau West, B.A., M.S. (Louisiana State University); Abram Gerhard Wiens, A.B. (Bluffton College), M.A.; Paul Kenneth Winter, B.S., B.A. (Muskingum College), M.A.; Henry Johnson Wolthorn, A.B. (Hope College), M.Sc.

MASTER OF ARTS

Agnes Louise Ballantyne, B.A. (Muskingum College); Frank Edward Ballenger, B.A. (Muskingum College); Vernon Wellington Barnes, B.A. (Muskingum College); Margaret Anna Barton, B.A. (Ohio Wesleyan University); Pearl Conrad Bechtel, B.S. in Edu. (Miami University); Miriam Benham, B.Sc. in Edu.; William Frederick Bernlohr, A.B. (Capital University); Margaret Mary Finnegan Betts, B.A. (College of Saint Teresa); Ernest Gordon Boster, A.B. (Rio Grande College); Herbert Leland Bowman, B.S. (Denison University); Jennie Bowman, B.S. in Edu. (Ohio Northern University); Frew Cecil Boyd, B.A. (Ohio Wesleyan University); James Anglin Bright, B.S. (Otterbein College); Harvey Ovolo Burger, B.Sc. in Edu.; Loyal Wilbur Burkholder, A.B. (Bluffton College); William James Butler, B.Sc. in Edu.; Charles Arthur Campbell, B.S. in Edu. (Kent State College); Kathryn Lucile Carr, B.Sc. in Edu.; Irvin Lloyd Conrad, A.B. (Bluffton College); George Herbert Cooke, B.Sc. in Edu.; Raymond Earl Cote, B.S. in Edu. (Massachusetts School of Art); Charles Boyd Crouch, B.A. (Muskingum College); Beryl Minor Cunningham, B.S. (Bradley Polytechnic Institute); Samuel Donald Cunningham, B.S. (Mount Union College); John Spurgeon Davis, A.B. (Rio Grande College); Harold Defenbaugh, B.Sc. in Edu.; Helen Margaret Derrer, B.S. in Edu. (Ohio University); Lester Leland Dickey, B.A. (Ohio Wesleyan University); Marjorie Miller Dieterich, B.A. (Ohio Wesleyan University); Pearl Emory Diller, A.B. (Bluffton College); Mary-Theresa Veronica Dillon, B.Sc. in Edu.; Harley McKinley Dixon, B.Sc. in Agr.; Calvin D. Early, A.B. (Manchester College); Lawrence Carroll Edelin, B.S. in Edu. (Howard University); Homer Philip Eichhorn, A.B. (Heidelberg University); Jeanette Elder, B.A.; Ernest George Emmert, B.S. (Capital University); Ruth Lenore Enders, A.B. (Defiance College); Martin Walker Essex, B.Sc. in Edu.; Emily Edna Farnham, B.S. in Edu. (Kent State College); Daniel Chester Fast, B.Sc. in Edu.; Evangeline Houghtaling Feick, A.B. (Lake Erie College); Wilma Glover Felger, A.B. (Defiance College); Donald Elias Ferguson, A.B. (Marietta College); Lelah Ferneau, A.B. (Western College for Women); Lloyd Burson Fidler, B.Sc. in Agr.; Ollie Edgar Fink, B.A. (Muskingum College); Ruth Ida Fiske, B.S. in Edu. (Ohio University); Willard Monroe Floyd, B.S. in Edu. (Ohio Northern University); Samuel Lehmann Flueckiger, A.B. (Bluffton College), B.M. (University of Michigan); Howard Vincent Foster, A.B. (Simpson College); Edith Leola Frederick, B.Sc. in Edu.; Delmar Floyd Gahm, B.S. in Edu. (Ohio University); Leon Milton Garrette, B.A.; Herbert Allen Gates, B.A. (The College of Wooster), B.Sc. in Edu.; Clarence Alfred Gehrig, B.S. in Edu. (Kent State College); Alice May Gerding, B.Sc. in Edu., B.A.; George Edwin Gibbs, B.S. in Edu. (Wilberforce University); Eugene Spurgeon Glasgo, B.S. (Denison University), Burvil Holmes Glenn, B.Sc. in Edu.; Orin Benton Graff, B.S. in Edu. (Ohio Northern Uni-

versity); Russell Francis Grauer, B.Sc. in Edu.; Virgil Otis Green, B.Sc. in Edu.; Byron Reese Griffith, B.A. (Ohio Wesleyan University); Hilmar Gerhart Grimm, A.B. (Capital University); Joshua Frank Grimm, A.B. (Wittenberg College); Irene Lydia Hansen, B.Sc. in Elem. Edu. (Toledo University); Paul Chasiler Harger, B.A. (Ohio Wesleyan University); George Absalom Hartman, A.B. (Ohio University); Marguerite Newell Hawver, A.B. (Adrian College); Charles W. Hayman, A.B. (Otterbein College); Lois Bernadine Heinlen, A.B. (Heidelberg College); Carl Porter Henderson, B.S. in Edu. (Kent State College); Glen Boyd Hiatt, B.Sc. in Edu.; Jessie Lydia Hickok, B.Sc. in Edu.; William Jennings Himes, B.Sc. in Agr.; Kenneth B. Hoover, B.A. (Muskingum College); Huber Christian Hurst, A.B., LL.B. (University of Florida); Wesley Edgar Jenkins, B.S. in Edu. (Ohio University); Horace Glen Johnson, B.S. in Edu. (Bowling Green State College); Walter Howard Juniper, B.A., B.Sc. in Edu.; Sara Elizabeth Kasler, B.Sc. in Edu.; Mildred Ruth Keel, B.Sc. in Edu.; Mary Catharine Keller, B.Sc. in Edu.; Everett John Kircher, B.A. (University of Wisconsin); Margaret Virginia Knight, B.A. (Ohio Wesleyan University); Frank John Krebs, A.B. (Mount Union College); Crystal Maxine Krisher, B.Sc. in Edu.; Nathan Evans Langford, A.B. (Talladega College); Russell Audley Lantz, A.B. (Bluffton College); Henry Robert LeVlanc, B.A. (Muskingum College); James Arthur Lemon, A.B. (Cedarville College); William Levine; Bert M. Lindemuth, A.B. (Indiana University); Orville Joseph Litwiller, A.B. (Bluffton College); Helen Hutchings Logan, A.B. (Colorado State Teachers College); Margaret Rachel Long, A.B. (Defiance College); John Robert Ludington, B.S. in Edu. (Ball State Teachers College); Clarke Ellsworth Lynch, A.B. (Marietta College); Myron Allison Mann, B.Sc. in Edu.; Samuel Earle Martin, A.B. (Heidelberg University); Roy John Matheny, A.B. (Ohio Northern University); Harold Cromley McCord, B.S. in Edu. (Ohio University); Merrill Clyde McEwen, B.S. (Columbia University); Henry Carroll McKinley, A.B. (Wittenberg College); Kathryn Christine Meck, B.A. (Ohio Wesleyan University); Laura Ann Mick, A.B. (Oberlin College); Ralph Henry Mikesell, A.B. (Ohio Northern University); Sarah Margaret Moore, B.Sc. in Edu.; Harold Leroy Nara-gon, A.B. (Heidelberg College); Claude Witten Nash, B.A. (Emory and Henry College); Mary Christelle Nelson, B.Sc. in Edu. (University of Nebraska); Egbert William Nieman, B.A.; Perry Nicholas Noll, B.S. in Edu. (Kent State College); Frances Lucile O'Harra, B.A. (Ohio Wesleyan University); Paul Orr, A.B. (Cedarville College); Charles Merville Patterson, B.A. (James Millikin University); Martin Edward Peck, B.Sc. in Edu.; Harper Clifton Pendry, A.B. (Swarthmore College); Raymond Arthur Penn, A.B. (Marietta College); Ruth Alice Perkins, B.Sc. in Edu.; William Dennis Perkinson, B.Sc. in Edu. (Ohio Northern University); Mary Roseamonde Porter, B.Sc. in Edu.; Newman Minnich Powell, A.B. (Ohio University); Franklin Eugene Puderbaugh, A.B. (Otterbein College); Joseph Sanchez Ramos, B.A.; John Alvin Ramseyer, A.B. (Bluffton College); John Paul Ray, B.S. in Edu. (Ohio Northern University); Harold J. Rex, B.S. (Kent State College); Murhl Thomas Ricketts, B.S. in Edu. (Bowling Green State College); Blanche Robinson, B.S. in Edu. (Ohio University); John Wilbur Robison, B.A. (Muskingum College); Donald B. Roeder, A.B. (Manchester College); Stella Mae Rogers, B.Sc. in Edu.; Glenn Gilman Rohleder, B.Sc. in Edu.; Ernest Edward Root, B.S. (Baldwin-Wallace College); Harold Hudson Root,

B.S. in Edu. (Ohio University); Verona Fisher Rothenbush, B.A. (Ohio Wesleyan University); Otto Olin Royer, A.B. (Mount Union College); Gerald Victor Rupe, A.B. (Rio Grande College); Edward Allen Ryan, A.B. (Bethany College); Dwight Stanley Salzman, A.B. (Bluffton College); Charles Schmukler, B.Sc. in Edu.; Mildred Ann Schulte, A.B. in Edu. (Valparaiso University); Vera Geraldine Schwab, A.B. (Findlay College); Earl Rolland Seidner, A.B. (Denison University); Walter Edward Shade, B.A., B.Sc. in Edu.; Robert Dewar Shauck, A.B. (Wittenberg College); Jacob Schwartz, B.A.; John Willard Smith, B.Sc. (Wilmington College); Hartley Deal Snyder, B.Sc. in Edu.; Herman Gear Spencer, A.B. (Denison University); Hazel Spyker, B.S. in Edu. (Miami University); Douglas Robert Stanfield, B.Sc. in Edu.; Leighton Paul Starr, B.S. (Mount Union College); Velma Jean Stephenson, B.A. (Berea College); Harry Mayes Strothers, B.Sc. in Edu.; Nelson Leslie Sutherland, B.A. (Muskingum College); Carl William Tirey, B.A.; Elizabeth Adell Valentine, A.B. (Denison University); Joseph Paul Vance, B.Sc. in Edu.; Ruth Selma Vendig, A.B. (Antioch College); Rolla Delance Webster, A.B. (Heidelberg College); Grace Parker Wise, B.A.; Arthur Dennis West, A.B. (Ohio University); Peter A. Wiebe, A.B. (Bluffton College); James Louis Williams, B.S. (The College of Wooster); Owen James Work, B.S. in Edu. (Ashland College); Robert Dean Wright, A.B. (Miami University); Sarah Adeline Zimmerman, A.B. (Western College for Women); Howard Adolph Zollinger, B.Sc. in Agr.

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Robert William DePuy, A.B. (Denison University); Ruth Eleanor Gahegan, B.S. in Edu. (St. Mary's of the Springs College); Doris Lucille Gates, B.A. (Ohio Wesleyan University); Helen Chappelle Hoag, B.A. in Edu. (University of Washington); William Dietrich Schmidt, A.B. (Capital University); Ruth Clutts Wilson, A.B. (University of Cincinnati).

MASTER OF BUSINESS ADMINISTRATION

Marcia Celestine Peters, A.B. in Com. (Ohio University); Howard Hastings Sands, A.B. in Com. (Ohio University).

MASTER OF SCIENCE

Robert Leo Albright, B.S. (Pennsylvania State College); Alston Gordon Bowers, A.B. (Miami University); Arthur Laurice Bryan, B.E. Physics; Florence Ethel Carpenter, A.B. (Marietta College); Frank Bradford Cooper, B.S. (Columbia University); Arthur Welling Deem, D.V.M. (Cincinnati Veterinary College); Robert Leslie Fletcher, B.Sc. in Agr.; Harold Curtis Freshwater, B.Sc. in Edu.; Ernest Roger Gibson, A.B. (Cedarville College); Hannibal Hampton Hubble, B.A.; Ruth Cox Jason, B.S. in Edu. (Lincoln University); Verlin Walter Krill, B.M.E.; Frank Vivian Lee, B.S. (University of Wisconsin); Mary Belle Linnell, B.A.; Lawrence Lewis Little, B.S. in Agr. (New Mexico College of Agriculture and Mechanic Arts); Leonidas Franklin Livisay, B.A.; Ruloff John May, B.S. (University of Illinois); Perry William Meridith, B.S. in Agr. (University of Nebraska); Donald Seefred Rader, B.Sc. in Edu.; Wayne Kenneth Rife, B.Sc. in H.E.; Arthur Henry Simons, A.B. (West Virginia Wesleyan College); Charles Armstrong Trimble, A.B. (Marietta College); Vaughn Jacob

Ullman, B.S. (Ohio University); John William Unger, B.S. in Edu. (West Virginia University); Royal Weller, B.S. in E.E. (Massachusetts Institute of Technology); Marion Wills, B.Sc. in Edu.; John Nicholas Wolfe, B.A.

BACHELOR OF SCIENCE IN AGRICULTURE

David Branson Bailey, Earl William McMunn, Francis Lambert Miller, Wilbur Robert Tullis.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Elizabeth Kathryn Brown, Mary Alice Duff, Martha Ann Evans, Irma Lucile Hazlett, Dorothea Eleanor Kurtz, Alma Gladys McDaniel, Mary Inetha Schleckman, Marjorie Cott Smith, Edith May White.

BACHELOR OF ARTS—WITH HONORS

Robert Edwin Ewing (summa cum laude and with Distinction in History), Elizabeth Alice Garman (cum laude), Lois Evelyn Hostetler, B.Sc. in Edu. (cum laude), William Levine (cum laude and with High Distinction in Chemistry).

BACHELOR OF ARTS

Alice Bandy, Austin Allen Coulson, Ruth Critzer, Bernard Vosbury Davis, Mary Elizabeth Eitel, Roland DeWolfe Elderkin, Jack Faber, Ivan Frank Ferneau, Harold Louis Fillmore, Richard Markee Fordyce, Edith Letts Forry, Frederick Francis Franklin, Merrill Clarence Gilfillan, Samuel Jacob Gordon, Violet Belle Hanes, Harold Clyde Hess, Phyllis Kathleen Hogan, John William Hollington, Virginia Florence Hultquist, Frances Pauline Jeffrey, Jean Johnson, John Orrin Kramer, Ivan James Kusse, Miriam Lois Latta, John William Matson, Gayl Caldwell Metzger, Kathryn Persinger, Ann Postle, Sanford Press, Warren Wadsworth Richmond, Dolores Claretta Scharges, Leonora Assunta Signoretti, Thelma Margaret Simms, Eleanor Rose Smith, Elmer Albert Taylor, Joseph Edward Tylicki, Nathan Raymond Wilcove.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Phillips George Auten, Maurice Bloom, Robert Linson Blue, Leo Brown, Alvin Joseph Cipra, Allan Huffman Clark, Jack Merle Copeland, Samuel Drakulich, James Leonard Fisk, Alexander Gaal, Jr., Leon Charles Hodgkins, Hobert Henry Howarth, James Benjamin Lightburn, Florence Helen Lyford, Clarabelle Eva Magrew, Doyle Kramer Montgomery, Charles Albert Phillips, Belden Davis Scherer, Sara Seff, Genevieve Elizabeth Sloane, Walter Henry Stapf, Frank John Starkey, Earl Richard Stauffer, Dustin Smith Swisher, Paul Raymond Wright.

BACHELOR OF SCIENCE IN JOURNALISM

John Edward Brown, Alice Jane Garwood, Emerson Francis Hurley, Edward Francis Murphy.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Verna Faye Leonard, Leona Cecelia Mann, Alice Murielle Standaard, Harold Edwin Wetzel.

DOCTOR OF DENTAL SURGERY

Herbert Deutchman, Charles Randolph Taylor, William Walter Waxman.

BACHELOR OF SCIENCE IN EDUCATION—WITH HONORS

Doris Lilian Ambrose (with Distinction), Alice Harriet Good (with Distinction).

BACHELOR OF SCIENCE IN EDUCATION

Catherine Ina Alban, Esther Elizabeth Alker, Ralph Lee Arick, Ethel Marie Asher, James McClure Aukerman, Richard Spencer Bidle, Mariane Leslie Bougher, Freda Hill Boughton, John William Boyd, Mary Kate Bradfute, Louise Congelton Broaddus, Joanna Fox Brushman, Madeline Louise Buescher, Irma Marie Carr, B.A.; Theodore Karr Compton, Ione Frances Connor, Loretta Marie Cooper, Ethel May Cox, Frank Pierce Darby, Juanita Drusila Davis, Wilbur James Davis, Charlotte Elizabeth Denison, B.A. (Ohio Wesleyan University), Charles Lawrence Dewine, Alice Carol Diefenthaler, Delite Eva Ebersole, Delphine Eichel, Lillie Merle Fidler, Ernest Carl Grist, Margaret Helen Gotter, Harvey Willard Graham, Frances Stimmel Haggard, Pauline Priscilla Hall, Glenna Magdalena Harlamert, Eli Albert Hauenstein, Dale Haven, Julia Missouri Hosler, Robert Moore Hughes, Kenneth Harvey Irwin, Gail Virginia Isaly, Martha Ellen Johnson, Florence Gilchrist Jones, James Willis Karns, Leonard John Kline, Dorothy Irvine Lambert, B.A. (Wells College), Dorothy Everett Larned, Kenneth Irwin Lea, Orrie David Lehman, Helen Marie Litchfield, Ruth Adele Love, Ruth Irene Luke, Evelyn Virginia Lukens, Helen Louise Lyons, Loretta Elizabeth MacDonald, Julia Helen McMillan, Margaret Jane McNamara, Mildred Elizabeth Meeker, John Amos Miller, Roberta Evabel Mills, Ruth Eloise Mirise, Emmett Joseph Neff, Victor Forrest Patterson, Ira Clifford Paul, B.A. (Mount Morris College), Ruth Wadsworth Poindexter, Lois Virginia Rankin, Alice Jane Reid, Genevieve Beth Rothermund, Preston Parish Scott, Edwin Allen Shoemaker, Elizabeth May Shoemaker, Esther Mary Shopshire, James Roberts Simpson, Edythe Helen Sims, Minta Anne Hall Sisler, Thomas McVay Skinner, Esther Pauline Smith, Oscar Lee Snyder, Ted Bernard Southerland, Abe Bernard Stein, George Hale Sting, Gladys Irene Strain, Donald Theodore Taylor, B.A. (Muskingum College), Elmer Albert Taylor, Thelma Louise Thomas, B. Music (Ohio University), Jeanne Evelyn Tipton, Lucy Mae Turner, Harry Aloysius Von Kaenel, B.A. (University of Dayton), Elizabeth Harriet Watt, Harold Max Wiggins, Lawrence Arthur Wilkens, Della Straley Wixom, Hazel Marie Wood, Thomas John Wood, B.A. (Williams College), Audrey Kathleen Wright.

BACHELOR OF CHEMICAL ENGINEERING

John George Damous, Clarence Norman Fisher, Humbert Christopher Lancia, William James Lawless, Theodore Marks, Stanley Wilson Snyder.

BACHELOR OF ELECTRICAL ENGINEERING

Gerald Ellis Branch, Robert Augustus Young.

BACHELOR OF MECHANICAL ENGINEERING

Charles Newton Hay, Robert Horace Todd.

BACHELOR OF SCIENCE IN PHARMACY

Ned Boyer Miller.

CERTIFICATE OF GRADUATE NURSE

Margaret Cathryn Benbow, Anna Margaret Buckmelter, Alice Lillian Crist, Stella Theresa Czuba, Ruth Evelyn Dodd, Sara Alice Hatcher, Lucile Julia Jepson, Catherine Mabel Jones, Ruth Muriel Price, Mary Maxine Stoll, Vesta Anne Turner, Jessie May Ullman.

* * * * *

The President reported that the demand for rooms in the Co-operative Dormitory for Men located in the Stadium totalled over 500 with only 185 spaces available. Because of the urgent demand, the University officials have arranged with the Director of Physical Education for the use of the ground floor locker room in the new Physical Education Building to house a unit of 100 boys under the same plan as is now in force at the Tower Club. He reported further that it was the purpose of the committee in charge to provide dining room facilities in the Ohio Union.

Upon motion of Mr. Stone, seconded by Mr. Atkinson, the action of the University officials in this matter was approved.

* * * * *

Mr. Morrill read the following report and recommendations of the special committee appointed to visit Purdue for the purpose of studying the Purdue Research Foundation:

To the Board of Trustees,
The Ohio State University:

Your committee, appointed and directed by Board action on May 14, 1934, "to visit Purdue University for the purpose of studying the Purdue Research Foundation" offers the following report and recommendations for the consideration of the Board:

Mr. Julius F. Stone, representing the Committee, and Mr. H. S. Atkinson, then chairman of the Board, visited Purdue University on June 15, 1934, spending the entire day in conference with President Edward C. Elliott of the University; Mr. David E. Ross, President of the Board of Trustees; Mr. G. Stanley Meikle, Research Director of the Foundation, and Mr. R. B. Stewart, Business Manager of the University and Treasurer of the Foundation. They were accompanied on this visit by J. L. Morrill, Vice President; Carl E. Steeb, Secretary of the Board; and Dean E. A. Hitchcock of the College of Engineering. Mr. Newton D. Baker and Mr. Lawrence E. Laybourne, members of the Committee, were unable, because of pressing engagements elsewhere, to make the trip. President Rightmire found it necessary to cancel his arrangements to accompany the party, at the last moment.

While at Purdue the Ohio State University representatives enjoyed every courtesy and were given every opportunity to see and to understand at first hand the organization and work of the Foundation in its constructive relationships with Purdue University and the industry of the state. The Committee wishes here to record its appreciation and its sense

of indebtedness to the above-named officers of Purdue University and the Foundation.

Printed reports covering the incorporation, organization, and operation of the Purdue Research Foundation are available for Board study in the office of the Secretary. The Foundation and its advantages may be described briefly as follows:

1. It is a corporation not for profit chartered under a special Indiana "foundation statute" and incorporated at the outset by the trustees of Purdue University, acting as individuals.

Although not legally so, the Foundation is thus really the creation and creature of those interested in and responsible for the policies, management, and budgeting of the University.

This liaison is further cemented and perpetuated by the legal stipulation of the Foundation charter and by-laws that (a) three of its 12-member board of directors shall be persons designated by trustees of the University—two of the three being trustees themselves and the President of the University being the third; (b) three members of the Board of Trustees shall be designated by selected alumni; (c) the Foundation is specially empowered to enter into contracts and agreements with the Board of Trustees of the University. The charter-statement of purposes emphasizes as primary the Foundation's educational relationship with the University.

This identity of purpose and interest as between the Foundation and the University is further made certain in the facts that although not required by law (a) the President of the University is the President of the Foundation; (b) the Research Director and Executive of the Foundation is a member of the University staff, responsible directly to the President and the Board of Trustees, with the University title "Director of Research Relations with Industry"; (c) the Treasurer of the Foundation is the Business Manager of the University and custodian of its funds; and (d) the office of the Foundation is located on the University campus.

2. The actual incorporation of the Foundation followed a two-year study and survey of the field at Purdue by the Director of Research Relations with Industry, acting for the President and Trustees. This director, now the Research Director and executive of the Foundation itself, sought to do these things at the outset: (a) to bring to the notice of industrial leaders the facilities at Purdue for research; (b) to coordinate research already in process on the campus; (c) to stimulate the desire and to create the opportunity among the research workers and their students on the campus for a large, unified, well-directed and well-supported program of industrial research.

A publication of Purdue University in 1932 supplies this significant comment upon the situation:

"This problem of encouraging yet guiding the research man was a delicate one. Many men doing research are

inclined to be suspicious of business. They have known of indubitable instances of the exploitation of the scientist by business men, and they are on their guard against the like. . . . When it was possible to show the research man a definite contract supported by such an institution as the Foundation that assured protection and benefit to the investigator, the University and the subsidizing industry, then suspicions and fears were largely vanquished. Now the researcher knows he can count on the support of the Foundation and the University, and he works with redoubled effort, for his interests are protected and fostered by an organization with the power and the ability. "Another benefit has come from these efforts. Before 1927 research on the campus was largely an individual matter. A member of the chemistry or physics or biology staffs undertook to use the available facilities for a piece of work that interested him, frequently without knowledge of whether similar work was being done elsewhere on the campus. The survey of research made by the Director of Research Relations with Industry brought to light many cases of duplication and thus prevented wasted energy and arranged for coordinated effort. Furthermore, when it was discovered that some man was doing particularly good work, it was possible to arrange sometimes for his partial relief from the routine and therefore onerous duties that fall to the share of all in a university. And even more, it was frequently possible for the Director, with his intimate knowledge of the needs of various industries, to interest some business man, bring him to the campus and show him what was being done, with the frequent result that he gave money to further the research by supplying equipment or material or even assistance."

From the foregoing it will be evident that the Foundation has had great influence in not only developing but in coordinating the research facilities, spirit and service of the University.

3. The Foundation has wide legal powers to acquire, hold, use, lease, sell, mortgage, pledge, assign, transfer and convey real and personal property in ways legally impossible for the University itself; and to enter freely into contracts with industrial cooperators, investigators, and the University itself. Such powers obviously free the Foundation to handle patent arrangements in ways denied to the University as an agency of the state and absolve the University of legal liabilities and entanglements that might create difficulty. The nature of the Foundation, however, gives to such arrangements the good faith of the University and assures that no arrangements, inconsistent with University integrity or policy, shall be entered into.
4. The Foundation derives its operating funds, now running into hundreds of thousands of dollars, from cooperator-payments to finance research projects, from fellowships endowed by industry and administered by the Foundation in cooperation with the University, from patent and royalty contracts growing out of commercially profitable research, and from interest on invested funds acquired by

gift or by business operations. It is the hope of the founders, notably Mr. David E. Ross who was the organizing genius of the enterprise, that ultimately the Foundation may set up a special retirement fund for members of the University staff whose productive research has advanced the work of the Foundation and the University.

The Foundation charter, however, explicitly provides that "no member, director, or officer of said corporation may receive any pecuniary benefit from it, except such compensation as may be allowed for services actually rendered."

5. The actual operation-scheme of the Foundation is thus summarized:

"Since it is not now within the province of the Trustees of the University as defined by federal and state laws to enter into contract with industry for the execution of such work as may bring profit to the industry, the Foundation enters into such contracts so that it may accept the legal and financial responsibilities which might otherwise fall upon the University. In the contract with industry the Foundation assumes all of these legal and financial responsibilities and provides that all discoveries or inventions and work connected therewith shall be assigned to the Foundation and that the Foundation shall give to industry a right to use such discoveries or inventions upon the payment of a pre-determined sum established by mutual agreement, whether as an annual royalty or as an outright purchase price.

"The contract also stipulates that industry shall bear all costs and an overhead charge, and generally that the Foundation and its workers shall not receive any profit unless the industry financing the project profits. There are exceptions, however, where a nominal profit is charged. When profit results from the work of the Foundation, it is divided among the men who have actually done the work and other research projects of merit, wherever they are to be found, but particularly upon the campus.

"Before this contract between the Foundation and industry is signed, the Foundation arranges with the Trustees of Purdue, when desirable and the University and the staff man and the student may profit, for the execution of the work with the aid of such University staff men and students."

Under this plan, the University is fully aware of research relationships between its staff men and industry involving extra-University compensation and the use of University time and facilities, as contrasted with ignorance and lack of any supervision of these matters (as at Ohio State at present). Salary and time budgeting for University staff men is clearly assisted by the Foundation plan.

6. President Elliott, Mr. Ross, Director Meikle, and others at Purdue have emphasized the fact that the Foundation provides vastly more than a mere "legal device" whereby it is possible for the University to undertake research arrangements and secure funds for the same. They stress its influence in creating a vital research esprit de corps, its

usefulness in enabling the University to coordinate and direct its research program, and call special attention to its utility in discovering and developing among graduate students and undergraduates those individuals specially ingenious and gifted in research.

Ample problems of a challenging practical nature are afforded for such students, they point out; the students are given invaluable training under demonstrated leaders in research; and they are thus equipped upon graduation to find choice positions in the research and production departments of leading industries, usually those industries upon whose problems they have already been productively at work.

7. The Foundation is uniquely constituted to enlist the interest and support of four important groups, the trustees of the University; the alumni; scientists in the National Research Council and the American Engineering Council; and leading industrialists who are willing to make large contributions to the Foundation. Each of these groups holds membership in the Foundation and each group elects one-fourth of the personnel of the Foundation's Board of Directors which determines and executes the policies of the Foundation.

Those holding membership from each group are men especially distinguished and devoted to the interests of the University and to scientific research. Except for the trustee members, they need not be citizens or residents of Indiana—and thus national prestige and support are assured for the Foundation.

8. A significant activity of the Foundation, cooperating with the University, has been the sponsorship of an annual "Industrial Research Conference" on the campus of Purdue University in the autumn attended by invited leaders in the commerce and industry of Indiana and participated in by members of the Foundation and University staffs.

In 1932, for example, despite very inclement weather, more than 200 prominent men from 40 Indiana communities and seven outside states, attended this conference avowedly called for these purposes; that the industrial leaders of the state might join with the leaders in research at Purdue "in establishing a greater community of interest in the solution of problems of mutual concern; that the industrial leaders might hear a record of unusual accomplishments on the campus in the field of research; and that they might become convinced not only of the necessity of continuing the work but of the greater opportunities of service to society as these research workers become more and more effectively organized and subsidized for a solution of the more immediate problems at hand."

From its inquiry and observation, the Committee is convinced that the plan and program of the Research Foundation are indispensable to Purdue University in its efforts to achieve these ends:

1. Service to society, especially through industry, in the solution of pure and applied scientific research problems.

2. The discovery, encouragement, training and placement of a gifted minority of graduate and undergraduate students specially capable in industrial research.
3. Vital encouragement to members of the University faculty and staff to create new and useful fundamental knowledge through research.
4. The development of unity and directed coordination versus duplication and waste in the research program of the University.
5. The creation of an intelligent and enthusiastic understanding and support of the University and its capacities for service among leaders and laymen in the business and industry of the State of Indiana and elsewhere.
6. Equitable recompense to members of the University faculty and staff who have creative ability in productive research.
7. The solution of patent problems growing out of financially profitable industrial research, consistent with University integrity and ideals, yet independent of statutes limiting the powers of the University itself in this area.

All these are purposes to which the Ohio State University has likewise given study and effort through the years, with special attention in recent months at the instance of Mr. J. F. Lincoln of Cleveland who has generously offered assistance to the University for the expansion and development of its program of industrial and engineering research. University officers have likewise enjoyed the benefit of recent counsel upon these subjects from Mr. Charles F. Kettering of the General Motors Research Corporation and his associate Doctor F. O. Clements. The interest of the alumni generally in this field, attested by the projected creation of an Alumni Research Council suggested originally by Doctor W. O. Thompson and sponsored by Mr. Lincoln when president of the alumni association, has been helpful in this regard.

Specifically, Mr. Lincoln proposed to the Board of Trustees at its meeting on October 28, 1933, that the industrial research facilities and agencies of the University be extended and developed through the appointment of a director of industrial research, responsible only to the President and with full authority to contact industry and mobilize University personnel and facilities for such research. To launch this plan Mr. Lincoln generously offered to contribute funds for the salary and expenses of the proposed director for a period of one year or more. This proposal was referred by the Board to the President and Vice President for study and recommendation.

On February 5, 1934, the President submitted to the Board a written report supporting fully Mr. Lincoln's argument for larger and more useful research relations with industry, analyzing in detail the University's obligation and opportunity in this area, emphasizing the statutory mandate to the University to render such service through the Engineering Experiment Station, and discussing patent difficulties which have hitherto handicapped the development of the program.

The President recommended definitely that the University now embark vigorously upon a larger program of industrial research to be made possible through: (a) appointment of a new "Field Director of Industrial Research" on the staff of the Engineering Experiment Station, this official to be financed during the first year, at least, by Mr. Lincoln, and (b) the adoption of a new form of industrial research contract with cooperators who provide funds for Station research—which contract, it was believed, would in many cases obviate hitherto insoluble difficulties in the matter of patentable discoveries resulting from such research.

The President's report and recommendations were submitted by mail and did not come before the Board for action, pending conferences to be held with Mr. Lincoln by the President and Vice President and with the chairman and members of the Engineering Experiment Station.

These conferences were held and were supplemented by a full day's interview in late April with Mr. Kettering in Detroit by the Vice President, the Business Manager, and the Dean of the College of Engineering; and by a subsequent visit of these University officials on May 4, 1934, to Purdue, accompanied by Doctor F. O. Clements, Mr. Kettering's associate. Both Mr. Kettering and Doctor Clements had suggested that any new development of industrial research at Ohio State might well go beyond a mere expansion of present Engineering Experiment Station service and that the Purdue plan might offer fruitful example. This Committee and the University officials who have studied the Purdue Research Foundation program have found in the Purdue plan indispensable guideposts for our development here.

Mr. Lincoln, meantime, had agreed to the modification of his original proposal, suggested by the President, provided that the University would clothe the projected new director of industrial research with sufficient authority to carry out an energetic and efficient program and provided the University would at the end of two years take full financial responsibility for the director and the program if both had by then proved successful.

Mr. Lincoln, although invited had been unable to visit Purdue with the University representatives and to see the much more flexible arrangement for handling patent difficulties provided by the Foundation plan there, than by the new contract plan here. He would have been favorably impressed, the Committee believes from its own experience, with the larger and freer opportunity for productive relations with industry provided by the Foundation plan as contrasted with the somewhat legally limited operation of the Engineering Experiment Station even though the latter were to extend considerably its contacts with industry.

The question now arises as to whether it would be possible, if desired, to incorporate under Ohio laws a research foundation similar in purpose and powers to that in Indiana at Purdue. Mr. Morrill was instructed by Mr. Stone and Mr. Atkinson to secure legal information and advice upon this point. Mr. Morrill reports as follows:

"Pursuant to your request, I have submitted to Professor Clarence D. Laylin of the College of Law, a copy of the Articles of Incorporation and the By-Laws of the Purdue Research Foundation, together with a copy of the so-called 'Foundation Statute' of Indiana which provides for incorporation of 'foundations' or 'holding companies' and prescribes their peculiar powers and duties in that state.

"Professor Laylin was requested to study these documents in detail and to advise (a) whether precisely the same type of corporation could be incorporated and operated at the Ohio State University under existing Ohio statutes, or (b) whether new statutes or some amendment of existing law would be required for this purpose, and (c) what would be the nature of necessary changes in the present laws, if required.

"Under date of July 21, 1934, Professor Laylin advised explicitly and in detail (a) that there is in Ohio no law corresponding to the special foundation statute of Indiana and that none is needed to accomplish the purpose contemplated; (b) that provisions of the General Corporation Act of Ohio provide amply for the incorporation of a research foundation here as a corporation not for profit similar in every essential respect to the Purdue Research Corporation, although requiring some unimportant changes in terminology (viz., the designation of members of the governing board as 'trustees' instead of 'directors,' etc.) and requiring certain matters to be specified in 'regulations' in lieu of 'by-laws' (as in Indiana); and (c) that the Ohio law indeed offers certain advantages and elasticity not provided in the Indiana statute—notably in protecting both the trustees and the members of the corporation from personal liability for the debts and obligations of the corporation.

"Professor Laylin says, in sum: 'I am therefore of the opinion that if it is desired to proceed with the organization of a research body similar to the Purdue Research Foundation, to cooperate with the Ohio State University in any of its research activities, the provisions of the General Corporation Act of Ohio are amply sufficient to permit the type of organization that would seem to be desired.'"

It will be recognized that the generous interest and initiative of Mr. Lincoln make possible what present budgetary stringency would otherwise preclude, namely, the inauguration of an expanded program of industrial research at the University. Unquestionably also the University, in undertaking a new advance in this direction is in position to profit immeasurably by the pioneer experience and tested example of Purdue University whose friendly cooperation is appreciatively acknowledged.

It is the belief of the undersigned that the University should proceed at once to the organization of a research

foundation; that this foundation, with some adaptation to the situation in Ohio and the special needs of this University, should parallel generally the Purdue plan, that the Engineering Experiment Station should be tied in closely with the projected foundation so that the Station's substantial service may be supplemented and stimulated thereby; that alumni interest in the formerly proposed Alumni Research Corporation should be re-directed, if possible, into participation in the creation of the foundation.

It is therefore, recommended:

That the Board of Trustees authorize and direct the Vice President of the University, in conference with the President, to submit to the Board as soon as may be possible definite plans and proposals for the incorporation and establishment at the Ohio State University of a research foundation to assist the further and larger development of scientific, industrial, and technological research at the University; and that the Vice President be authorized and directed to request the counsel and assistance of Mr. J. F. Lincoln, Mr. Charles F. Kettering, the Dean of the College of Engineering, the Dean of the Graduate School, and such others as he may desire to approach in the formulation of such plans and proposals.

(Signed) JULIUS F. STONE, *Chairman*
Committee of Trustees

The reading of the above report was followed by extended discussion in which the following persons, present by invitation, participated with the members of the Board of Trustees: Mr. David E. Ross, President of the Board of Trustees of Purdue University; Mr. G. Stanley Meikle, Research Director of the Purdue Research Foundation; Mr. Charles F. Kettering ('04), President of the General Motors Research Corporation; and Mr. James F. Lincoln ('07), President of the Lincoln Electric Company, Cleveland.

Mr. Laybourne offered the following resolution which was unanimously adopted:

That the committee report, as submitted by the Chairman, Mr. Stone, be made a part of the record of this meeting.

That the University declare its purpose to widen and enlarge its program of scientific, industrial, and technological research to the end that any Ohio industry, lacking adequate facilities of its own, may have the assistance of University personnel and equipment for the solution of research problems under such proper financial arrangements with industry as will enable the University to give such assistance without additional cost to the state and will enable the University, directly and indirectly, to develop additional facilities for the solution of research problems, pure and applied;

That the University accept, with appreciation, the generous offer of Mr. J. F. Lincoln to contribute funds for payment of the salary and traveling expenses, for a period of not more than two years, of a competent administrative officer appointed by the University for the express purpose of developing the expanded research program above described; with the understanding that the program will be continued thereafter as a permanent policy of the University;

That the President be authorized and directed to proceed at once to the selection of the administrative office mentioned above to be designated for the present as "Director of Industrial Research," and to be responsible directly to the President and the Board of Trustees;

That the Vice President be authorized and directed in conference with the President and the proposed "Director of Industrial Research," to submit to the Board of Trustees as soon as may be possible definite plans and proposals for the incorporation and establishment at the Ohio State University of a research corporation to assist the accomplishment of the purposes above expressed; and that the Vice President be further authorized and directed to request the counsel and assistance of Mr. Lincoln, Mr. Charles F. Kettering, the Dean of the College of Engineering, the Dean of the Graduate School, and such others as he may desire to approach for aid and advice in the formulation of such plans and proposals.

* * * * *

The Secretary reported that the leases for South Hall and the Nurses' Home (Cockell house), 200 West Tenth Avenue, expire August 31, 1934, and that the owner of the property has submitted the following statement indicating that all the terms of the leases have been met to his satisfaction:

August 10, 1934.

Mr. Carl Steeb, Business Manager
The Ohio State University
Columbus, Ohio

Dear Mr. Steeb:

I wish to advise you that all of the contractual agreements made in the past on South Hall and the Nurses' Home, 200 West Tenth Avenue, Columbus, Ohio, between myself, as lessor, and The Ohio State University, as lessee, have been met and lived up to, to our complete satisfaction.

Very truly yours,

(Signed) C. E. MERKEL.

* * * * *

The Secretary now presented the following report of the University Architect and Cabinet relating to bids received on July 18th, 1934, and contract awarded for Structural Steel for Completion of Boiler Room in Power Plant:

CABINET MINUTES

Columbus, Ohio, July 18, 1934.

The Cabinet met in the office of the Secretary at 12 noon.
Present: Messrs. McCracken, Smith, Elleman, and Steeb.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on June 11th, 1934, met for the purpose of opening and reading in public the following bids received July 18th, 1934, for Structural Steel for Completion of Boiler Room in Power Plant:

Bids received:

R. C. Mahon Company.....	\$11,024.00
Mt. Vernon Bridge Company.....	8,400.00
Downing & Hetrick Inc.....	8,320.00
Skilken Bros. Inc.....	8,120.00
International Stacey Corp.....	7,999.00
C. E. Morris Company.....	7,991.00
Trapp-Carroll Company.....	7,650.00

The above bids were referred to the University Architect for tabulation and report.

CABINET MINUTES

Columbus, Ohio, July 19, 1934.

The Cabinet met in the office of the Secretary at 9:00 A. M.

Present: President Rightmire, Messrs. Smith, McCracken,, Elleman, and Steeb.

* * * * *

The Cabinet met to receive the report of the University Architect on the bids received July 18th for Structural Steel for the Completion of Boiler Room in Power Plant:

July 18, 1934.

To the University Cabinet:

I have examined the tabulation of bids received at noon today for Structural Steel for Completion of the Power Plant and referred to this office. I find that the low bid of \$7,650.00 by the Trapp-Carroll Company is regular in every respect and is below the estimate of cost of \$10,000.00 filed with the Auditor of State.

I therefore recommend that the award be made to the low bidder.

Very truly yours,

UNIVERSITY ARCHITECT'S OFFICE

By (Signed) HOWARD DWIGHT SMITH,
University Architect

The Cabinet, acting upon instructions received from the Board of Trustees at its meeting June 11th, 1934, therefore recommends to the Director of Public Works that contract for Structural Steel for the Completion of Boiler Room in the Power Plant, Ohio State University, be awarded to The Trapp-Carroll Company for the sum of their bid, \$7,650.00.

Upon motion of Mr. Atkinson, seconded by Mr. Stone, the above recommendation of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

The Secretary reported for information of the Board that he had received from Mr. George L. Gogle, Trustee of the estate of the late

Ferdinand Howald ('78), the following copy of a clause in Mr. Howald's will:

"The Trustee shall pay over the sum of Fifty Thousand Dollars (\$50,000) to the Ohio State University located at Columbus, Ohio, to be held by said University IN TRUST for the endowment of a scholarship, to be known in memory of the Donor's mother as the 'Elizabeth Clay Howald Scholarship.' The income from the said fund of Fifty Thousand Dollars (\$50,000) shall be paid annually to any graduate student of said Ohio State University for the purpose of enabling him to continue his studies in said University or elsewhere on such terms and conditions as the faculty of said University may formulate. The payment directed to be made in this subdivision (d) shall not be made if said Donor shall have given the said University such sum during his lifetime for the above purpose. The Trustee shall not be required to see to the application of any moneys so paid by it to said Ohio State University and the receipt of said University shall be a full and sufficient discharge to the Trustee in respect of any such payments so made."

The Trustee indicated that check for this amount would be sent to the University just as soon as it can be arranged.

* * * * *

Satisfactory evidence having been presented that the names of the following persons have been changed by Probate Court order, it was moved by Mr. Stone, seconded by Mr. Atkinson and unanimously approved that new diplomas be issued to replace the original diplomas awarded under the old names:

- Harry Mayer Eudowe (formerly Harry Mayer Udovitch)
B.Sc. in Forestry, June, 1914
M.Sc., June, 1915
- Edward J. Kuch (formerly Edward J. Kuchlewski)
B.Sc., June, 1929
M.D., June, 1931

* * * * *

The Secretary reported that bids will be received on September 5th, 1934, for Metal Locker equipment for the Expansion of Stadium Dormitory for Men (Tower Club).

Upon motion of Mr. Stone, seconded by Mr. Atkinson, it was ordered that the Cabinet be authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Architect's estimated cost, the Cabinet is directed to award the contract to the lowest and best bidder. The complete report of the actions of the Cabinet in this matter shall be presented to the Board of Trustees at its next meeting.

* * * * *

The Secretary reported that the appropriation for C-3, Fuel, is practically exhausted due to the advance in the price of coal at the mines. The biennium requests were based upon the average price for 1931-1932 of 74¢ per ton at the mines. The price today is \$1.70 per ton at the mines, with a freight rate of \$1.26. The University will require 15,300 tons between now and December 31st. It will be necessary therefore to ask of the State Emergency Board an allowance of

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\$45,288.00 for coal and \$3,547.00 for gas, or a total addition to C-3, Fuel, of \$48,835.00.

Upon motion of Mr. Atkinson, seconded by Mr. Stone, the Secretary was directed to request of the State Emergency Board and allowance in the above amount.

* * * * *

Thereupon the Board adjourned to meet on Monday, October 8th, 1934, 10:00 A. M., at the Administration Building of the Ohio Agricultural Experiment Station, Wooster, Ohio.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) LAWRENCE E. LAYBOURNE,
Acting Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, October 8, 1934.

The Board of Trustees met at Wooster, Ohio, at 10:00 A. M., pursuant to adjournment.

Present: Newton D. Baker, Chairman, Herbert S. Atkinson, Harry A. Caton, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Stone, seconded by Mr. Caton, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Guy Dowdy	Co. Agr. Agent, Pickaway County	May 31, 1934	\$2,004.00
Charles Lee	Co. Agr. Agent, Pike County	July 31, 1934	2,028.00
E. H. Reed	Co. Agr. Agent, Gallia County	Sept. 16, 1934	2,304.00
Carl S. Bittner	Co. Agr. Agent, Mercer County	Sept. 30, 1934	2,208.00
<i>College of Agriculture Administration and Rural Economics</i>			
Marjorie Moore	Stenographer	Aug. 31, 1934	996.00
<i>Home Economics</i>			
Winifred Reynolds	Assistant	Oct. 1, 1934	900.00
<i>Horticulture and Forestry</i>			
Conrad Link	Laborer	Sept. 30, 1934	450.00
Wilfred Purdy	Laborer	Sept. 30, 1934	450.00
E. W. McElwee	Laborer	Sept. 30, 1934	450.00
Harold Robertson	Laborer	Sept. 30, 1934	450.00
<i>College of Arts and Sciences</i>			
<i>Administration</i>			
Malavon Dennis	Stenographer	Aug. 31, 1934	996.00
Leota Gibson	Stenographer	Oct. 15, 1934	972.00
<i>Chemistry</i>			
W. C. Woelfel	Graduate Assistant	Oct. 1, 1934	450.00
<i>History</i>			
Harvey Rice	Graduate Assistant	Oct. 1, 1934	450.00
<i>Physics and Astronomy</i>			
Frank K. Harman	Observatory Assistant	Sept. 1, 1934	444.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Mabel Kiner	Stenographer	Sept. 30, 1934	912.00
<i>Bureau of Business Research</i>			
Dave Lowery	Research Assistant	Sept. 21, 1934	1,500.00
Helen H. Hanesworth	Mimeograph Operator	Sept. 8, 1934	804.00

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<i>Economics</i>			
John Blanchard	Part-time Instructor	Oct. 1, 1934	960.00
William Papier	Graduate Assistant	Oct. 1, 1934	450.00
<i>Social Administration</i>			
Major E. O. Braught	Professor	Oct. 1, 1934	700.00
<i>College of Education Administration</i>			
Janet Wood	Stenographer (half time)	Sept. 30, 1934	540.00
<i>Education</i>			
George H. McClellan	Assistant	Au. Qr.	700.00
Ray Ballou	Graduate Assistant	Au. Qr.	450.00
<i>Music</i>			
Nell Schelky	Part-time Assistant	Au. Qr.	450.00
<i>Psychology</i>			
Robert D. Royer	Graduate Assistant	Au. Qr.	450.00
<i>College of Engineering Chemical Engineering</i>			
Owen A. Thompson	Graduate Assistant	Au. Qr.	450.00
<i>Engineering Experiment Station</i>			
Ralph R. Rhodes	Junior Engineer	Sept. 1, 1934	1,200.00
<i>Mineralogy</i>			
Earl H. Dick	Graduate Assistant	Au. Qr.	450.00
<i>College of Medicine Anatomy</i>			
Charles Allen	Graduate Assistant.	Oct. 1, 1934	450.00
<i>Pathology</i>			
Mary H. Oliver	Research Assistant	Sept. 1, 1934	1,000.00
<i>Physiology</i>			
Marjorie A. Loud	Student Assistant	Oct. 1, 1934	180.00
<i>Starling-Loving Hospital</i>			
Grant Graves	Resident Physician	Sept. 1, 1934	900.00
Nadine H. Slade	Asst. Dietitian	Oct. 1, 1934	1,416.00
Reva Gardner	Asst. Operating Room Supervisor	Sept. 1, 1934	1,224.00
Martha Dingess	General Duty Nurse	Sept. 15, 1934	720.00
Ruth Westlake	Student Relief Clerk	Aug. 31, 1934	576.00
James McIver	Janitor	Aug. 31, 1934	864.00
Elijah McDavid	Janitor	Aug. 31, 1934	684.00
Wanda G. Cochenour	Waitress	Sept. 10, 1934	576.00
<i>College of Veterinary Medicine</i>			
R. E. Nichols	Graduate Assistant	Au. Qr.	450.00
Fritz Volkmar	Graduate Assistant	Au. Qr.	450.00
<i>Graduate School</i>			
Olive H. Scott	Scholar	Au. Qr.	250.00
Thomas B. Waters	Scholar	Au. Qr.	250.00
Jack F. Isakoff	Scholar	Au. Qr.	250.00
F. C. Dommeyer	Scholar	Au. Qr.	250.00
Paul J. Graber	Scholar	Au. Qr.	250.00
Samuel D. Mock	Scholar	Au. Qr.	250.00
William Papier	Scholar	Au. Qr.	250.00
C. Irving Bradford	Scholar	Au. Qr.	250.00
Robert E. Wilson	Scholar	Au. Qr.	250.00
<i>President's Division Military Science</i>			
Maj. E. F. Shaffer	Asst. Professor	June 30, 1934	240.00
Maj. F. L. Holycross	Asst. Professor	June 30, 1934	240.00
Maj. R. M. Winfield	Asst. Professor	June 30, 1934	240.00
Lt. C. L. King	Asst. Professor	June 30, 1934	240.00

*Physical Plant
Janitors*

Arch F. Thomas	Janitor	Aug. 31, 1934	1,200.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule.

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
George L. Brown	Co. Agr. Agent, Noble County	Aug. 1, 1934		\$2,300.00
F. K. Blair	Co. Agr. Agent, Pickaway County	Aug. 1, 1934		2,700.00
Roy E. Battles	Co. Agr. Agent, Pike County	Aug. 1, 1934		2,100.00
M. Raymond Dunn	Co. Agr. Agent, Mercer County	Sept. 1, 1934		2,208.00
Raymond R. Starbuck	Co. Agr. Agent, Gallia County	Oct. 1, 1934		2,304.00
Carl S. Bittner	Co. Agr. Agent, Ottawa County	Oct. 1, 1934		2,200.00
<i>College of Agriculture Administration and Rural Economics</i>				
Lucile Mays	Stenographer	Sept. 4, 1934		996.00
<i>Agricultural Chemistry</i>				
Glenn Pettijohn	Graduate Assistant	Au. Qr.	Au. Sp.	300.00 period
<i>Home Economics</i>				
Mary A. B. Patton	Assistant (part time) (Salary to be paid from Home Economics Nursery School Rotary Fund)	Au. Qr.	Au. Wi. Sp.	315.00
Dorothy Darrell	Assistant (Salary to be paid as follows: \$450.00 from University budget 400.00 from Nursery School Rotary Fund)	Au. Qr.	Au. Wi. Sp.	850.00
*Agnes M. Skinner	Assistant	Au. Qr.	Au. Wi. Sp.	1,800.00
*Hannah McEwen	Graduate Assistant	Wi. Qr.	Wi. Sp.	300.00 period
*Ruth Godfrey	Graduate Assistant	Au. Qr.	Au. Wi.	300.00 period
*Frances Smith	Graduate Assistant (Salaries to be paid from Pomerene Refectory Rotary Fund)	Au. Qr.	Au. Sp.	300.00 period
**Opal J. Matthews	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
**Mabel K. Combs	Graduate Assistant **(Salaries to be paid from Smith-Hughes Funds)	Au. Qr.	Au. Sp.	300.00 period
<i>Horticulture and Forestry</i>				
Samuel B. Sharpe	Student Laborer	Oct. 1, 1934		450.00
Elmer L. Hartman	Student Laborer	Oct. 1, 1934		450.00
Ralph Fisher	Student Laborer	Oct. 1, 1934		450.00
Walter W. Engle	Student Laborer	Oct. 1, 1934		450.00
<i>Poultry Husbandry</i>				
Victor E. Rupert	Student Laborer	Oct. 1, 1934	Au.	75.00 period
<i>Zoology and Entomology</i>				
Ralph G. Schott	Instructor	Oct. 1, 1934	Au. Wi. Sp.	1,740.00
John C. Hammond	Graduate Assistant	Au. Qr.	Au.	150.00 period
<i>College of Arts and Sciences Administration</i>				
Ruth Nisonger	Stenographer	Sept. 17, 1934		996.00
Dorothy E. Detrick	Stenographer	Oct. 16, 1934		972.00
<i>Chemistry</i>				
Preston M. Harris	Instructor	Au. Qr.	Au. Wi. Sp.	2,004.00
Sager Tryon, Jr.	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00

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Madison L. Marshall	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	450.00
Henry R. Kreider	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>Classical Languages</i>				
Kenneth M. Abbott	Instructor	Au. Qr.	Au.Wi.Sp.	1,800.00
<i>English</i>				
Thearle A. Barnhart	Assistant	Au. Qr.	Au.Wi.Sp.	954.00
John F. Royer	Assistant	Au. Qr.	Au.Wi.Sp.	954.00
<i>Geology</i>				
Bruce C. Freeman	Instructor	Oct. 1, 1934	Au.Wi.Sp.	2,256.00
<i>German</i>				
Elinor Rossbach	Graduate Assistant	Au. Qr.	Au.	150.00 period
Sieghardt M. Riegel	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	450.00
<i>History</i>				
George W. Auxier	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
<i>Mathematics</i>				
Frank M. Mallett	Graduate Assistant	Au. Qr.	Au.	150.00 period
Emerson D. Jenkins	Assistant	Au. Qr.	Au.	300.00 period
<i>Physics and Astronomy</i>				
R. A. Harrington	Observatory Assistant	Sept. 1, 1934	for 10 mos.	370.00
<i>Political Science</i>				
Clifford E. Garwick	Assistant	Au. Qr.	Au.Wi.Sp.	1,400.00
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Jessie Weisblat	Stenographer	Oct. 1, 1934		912.00
<i>Business Organization</i>				
Brayton F. Wilson	Acting Asst. Professor	Au. Qr.	Au.Wi.Sp.	3,000.00
H. C. Nolen	Instructor	Au. Qr.	Au.	724.00 period
William G. Thornborough, Jr.	Part-time Assistant	Au. Qr.	Au.Wi.Sp.	300.00
John Lucas	Graduate Assistant	Au. Qr.	Au.	150.00 period
<i>Economics</i>				
O. E. Burley	Instructor (part time)	Au. Qr.	Au.Wi.Sp.	724.00
John McNeill	Assistant	Au. Qr.	Au.Wi.Sp.	600.00
Wilbert F. Alster	Assistant	Au. Qr.	Au.Wi.	600.00 period
John N. Hart	Graduate Assistant	Au. Qr.	Au.Wi.Sp.	450.00
John D. Gaffey	Reader	Au. Qr.	Au.Wi.Sp.	150.00
Myron D. Oliver	Reader	Au. Qr.	Au.Wi.Sp.	150.00
<i>Geography</i>				
Wallace Buckley	Assistant	Au. Qr.	Au.Wi.	450.00 period
<i>Journalism</i>				
Harry O'Brien	Lecturer	Au. Qr.	Au. Sp.	400.00 period
<i>College of Education</i>				
<i>Administration</i>				
Ruth Ross	Stenographer	Sept. 1, 1934	for 15 days	40.50 period
Margaret Marion	Stenographer	Sept. 24, 1934		972.00
Ruth Humbertstone	Stenographer (half time)	Oct. 1, 1934		540.00
<i>Bureau of Educational Research</i>				
Vivian F. Weedon	Research Assistant	Oct. 1, 1934		No salary
*Dwight Arnold	Research Assistant	Oct. 1, 1934		No salary
*Oscar K. Buros	Research Associate	Oct. 1, 1934		No salary
*(Salaries to be paid at the direction of Dr. W. W. Charters from funds provided by the General Education Board)				

<i>Education</i>				
James K. Skipper	Assistant	Au. Qr.	Au. Wi. Sp.	700.00
Pedro T. Orata	Assistant	Au. Qr.	Au. Sp.	700.00
Everett G. Livingston	Graduate Assistant	Au. Qr.	Su. '35 } Au. Wi.	450.00
George W. Kibler	Graduate Assistant	Wi. Qr.	Su. '35 } Wi. Sp.	450.00
A. W. Anderson, Jr.	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
Roy C. Ballenger	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>Fine Arts</i>				
Donald Torbert	Assistant	Au. Qr.	Au. Wi. Sp.	300.00
Margaret Steenrod	Assistant	Au. Qr.	Au. Wi. Sp.	300.00
Lloyd Reber	Assistant	Au. Qr.	Au.	100.00
<i>Music</i>				
James A. Huff	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>Psychology</i>				
Edward H. Scofield	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
<i>University School</i>				
Charles C. Weidemann	Assoc. Professor, Mathematics-Education	Oct. 1, 1934	Au. Wi. Sp.	3,500.00
*Martha J. Barthlow	Assistant	Oct. 1, 1934	Au. Wi. Sp.	180.00
*Jane Aubrey	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
* (Salaries to be paid from Laboratory Supply Store—pro rata)				
<i>College of Engineering</i>				
<i>Broadcasting Station</i>				
C. Wilbert Pettegrew	Announcer	Oct. 1, 1934 to June 30, 1935		1,575.00 period
<i>Chemical Engineering</i>				
Rodney A. Bell	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
<i>Engineering Drawing</i>				
Stephen K. Stimson	Instructor	Oct. 1, 1934	Au. Wi. Sp.	1,608.00
Gilbert Coddington	Instructor	Oct. 1, 1934	Au.	536.00 period
<i>Engineering Experiment Station</i>				
W. C. Rueckel	Senior Research Engineer	Sept. 1, 1934	for 1 month (Rotary No. 7615)	205.00 period
Carl E. Curtis	Junior Research Engineer	Sept. 1, 1934	for 10 mos.	1,200.00 period
<i>Mechanics</i>				
Leroy Tucker	Asst. Professor	Au. Qr.	Au. Wi. Sp.	2,244.00
<i>Mineralogy</i>				
Roland B. Snow	Graduate Assistant	Au. Qr.	Au. Wi. Sp.	450.00
<i>College of Medicine</i>				
<i>Anatomy</i>				
William Mitchell	Part-time Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
David Wilson	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
Robert McCleery	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
<i>Pathology</i>				
Dorothea Richards	Research Assistant	Oct. 1, 1934		1,000.00
<i>Physiological Chemistry</i>				
Alfred W. Bosworth	Instructor	Oct. 1, 1934	Au. Wi. Sp.	No. sal.
George G. Stoner	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
Joseph M. Kaplan	Graduate Assistant	Oct. 1, 1934	Au. Wi. Sp.	450.00
<i>Physiology</i>				
Martha D. O'Hara	Student Assistant	Oct. 1, 1934	Au. Wi. Sp.	180.00
<i>Surgery</i>				
Frank E. Hamilton	Assistant	Oct. 1, 1934	Au. Wi. Sp.	No. sal.
<i>Starling-Loving Hospital</i>				
Arvilla Huth	Asst. Dietitian	Oct. 1, 1934		1,416.00
Edna Chambers	Pediatric Super- vising Nurse	Sept. 15, 1934		1,344.00

Louise Roane	Asst. Operating Room Supervisor	Sept. 17, 1934		1,224.00
Loretta Fitzer	Housemother	Sept. 1, 1934		360.00
Oliver Banks	Janitor	Sept. 1, 1934		720.00
Virginia F. Buck	Waitress	Sept. 12, 1934		576.00
*Maxine Cole	Stud. Relief Clerk	Sept. 1, 1934		516.00
*Joseph Gleach	Tech. Assistant	Oct. 1, 1934	for 6 mos.	600.00 period
* (Salaries to be paid from Rotary)				
<i>College of Veterinary Medicine</i>				
Roy E. Nichols	Assistant in Veterinary Surgery	Oct. 1, 1934	Au.	600.00 period
I. T. Reed	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00
Martin Stapleton	Groom	Sept. 16, 1934		95.00 month
(Mr. Stapleton's appointment is for the period of absence of Mr. John Millington who is ill)				
<i>Graduate School</i>				
Merritt M. Chambers	Honorary Fellow	Oct. 1, 1934	Au.Wi.Sp.	No sal.
Wilson F. Brown	Honorary Fellow	Oct. 1, 1934	Au.Wi.Sp.	No sal.
Russell W. Dayton	Honorary Fellow	Oct. 1, 1934	Au.Wi.Sp.	No sal.
Alvin H. Nielson	Honorary Fellow	Oct. 1, 1934	Au.Wi.Sp.	No sal.
Richard C. Lord	Honorary Fellow	Oct. 1, 1934	Au.	No sal.
Maurice H. Van Horn	Scholar	Oct. 1, 1934	Au.Wi.Sp.	250.00
Chih-hua Hsia	National Peiping University Fellow	Oct. 1, 1934	Au.Wi.Sp.	No sal.
Risto Jarnefelt	Walter Ahlstrom's Endowment for Training Engineers for the Industry of Finland Fellow	Oct. 1, 1934	Au.Wi.Sp.	No sal.
Morris G. Caldwell	Ohio Public Health Association Fellow	Oct. 1, 1934	Su. '35 } Au.Wi.	300.00 period
(Salary to be paid from Ohio Public Health Association Fund)				
Maurice Landy	S.M.A. Corporation Fellow	Oct. 1, 1934	Au.Wi.Sp.	750.00
(Salary to be paid from S.M.A. Corporation Fund)				
Harry J. Klepser	Geological Society of American Scholar	Oct. 1, 1934	Au.Wi.Sp.	No sal.
(Salary to be paid at direction of Professor Stockdale from funds provided by the Geological Society of America)				
<i>President's Division</i>				
<i>Military Science</i>				
1st Lt. John Hinton	Asst. Professor	Sept. 1, 1934	for 10 mos.	240.00 period
1st Lt. C. F. Blakeney	Asst. Professor	Sept. 1, 1934	for 10 mos.	240.00 period
1st Lt. E. V. Williamson	Asst. Professor	Sept. 1, 1934	for 10 mos.	240.00 period
<i>Physical Education for Women</i>				
Margaret E. Gettinger	Assistant	Sept. 1, 1934	for 10 mos.	760.00 period
<i>Administrative Division</i>				
<i>President's Office</i>				
Mrs. Kay D. Watson	Stenographer	Sept. 17, 1934	for 9 mos.	720.00 period
<i>Dean of Women's Office</i>				
Malavon J. Dennis	Assistant to Dean	Sept. 1, 1934		972.00
<i>Laboratory Supply Store—pro rata</i>				
Dorothy Detrick	Stenographer	Sept. 1, 1934	for 45 days	118.70 period
M. Elizabeth Whitney	Stenographer	Oct. 16, 1934		912.00
<i>Physical Plant</i>				
<i>Police and Watchmen</i>				
Frank Deshler	Nightwatchman	Sept. 1, 1934		1,200.00
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Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Chemistry</i>			
Charles E. Waring	Graduate Assistant	Assistant	Au. Qr.
Roy J. Plunkett	Graduate Assistant	Assistant	Au. Qr.

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<i>Classical Languages</i>			
J. B. Titchener	Assoc. Professor	Assoc. Professor and Chairman	Au. Qr.
<i>German</i>			
A. G. Wiens	Graduate Assistant	Assistant	Au. Qr. only
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
Edward C. Welsh	Graduate Assistant	Assistant	Oct. 1, 1934
James C. Dockeray	Graduate Assistant	Assistant	Oct. 1, 1934
<i>Journalism</i>			
James E. Pollard	Assoc. Professor	Assoc. Professor and Acting Director of the School of Journalism	Au. Qr.
<i>Sociology</i>			
Harold E. Wetzel	Graduate Assistant	Assistant	Au. Qr. only
<i>Physical Plant</i>			
Cary M. Huston	Nightwatchman	Janitor	Sept. 1, 1934
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Changes in Salary

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
O. L. Cunningham	Co. Agr. Agent, Montgomery County	Jan. 1, 1934	\$3,300.00	\$3,800.00
Emma Sparks	Home Dem. Agent, Darke County	July 1, 1934	2,100.00	2,200.00
D. P. Miller	Co. Agr. Agent, Darke County	July 1, 1934	2,184.00	2,584.00
(All of above increases payable from County funds)				
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
I. P. Blauser	Secretary and Field Engineer	July 1, 1934	3,600.00	3,300.00
<i>Animal Husbandry</i>				
Edwin E. Heizer	Instructor	Wi. Qr.	2,172.00 for Au. Wi. Sp.	1,000.00 for Wi. Sp.
<i>Dairy Technology</i>				
Donald A. Charles	Creamery Manager (Increase to be paid from Dairy Rotary Fund)	Oct. 1, 1934	1,250.00	1,500.00
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Charles E. Waring	Assistant	Au. Qr.	450.00	750.00
Roy J. Plunkett	Assistant	Au. Qr.	450.00	750.00
<i>German</i>				
A. G. Wiens	Assistant	Au. Qr. only	450.00	900.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Howard G. Brunzman	Asst. Professor	Oct. 1 to Dec. 31, 1934	894.00 period	596.00 period
<i>Business Organization</i>				
Cary W. Bowers	Lecturer	Oct. 1, 1934	1,632.00	2,172.00
O. E. Burley	Instructor	Oct. 1, 1934	1,476.00 for Au. Sp.	1,448.00 for Au. Wi. Sp.
Gilbert Harold	Instructor	Oct. 1, 1934	1,476.00 for Wi. Sp.	2,172.00 for Au. Wi. Sp.
<i>Economics</i>				
Maurice A. Freeman	Assistant	Oct. 1, 1934	900.00	1,053.00
Edward C. Welsh	Assistant	Oct. 1, 1934	450.00	954.00
James C. Dockeray	Assistant	Oct. 1, 1934	450.00	954.00

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Louis Levine	Assistant	Wi. Qr.	954.00 for Au.Wi.Sp.	798.00 for Wi.Sp.
Romeo L. Horne	Assistant	Wi. Qr.	954.00 for Au.Wi.Sp.	798.00 for Wi.Sp.
<i>Sociology</i>				
Ronald B. Almack	Assistant	Au. Qr. only	200.00 period	350.00 period
Harold E. Wetzel	Assistant	Au. Qr. only	150.00 period	300.00 period
<i>College of Education</i>				
<i>Mechanics</i>				
Samuel B. Folk	Assoc. Professor	Oct. 1, 1934	2,616.00	2,688.00
Edgar C. Clark	Asst. Professor	Oct. 1, 1934	2,172.00	2,244.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Wm. T. Haverfield	Stud. Relief Clerk	Sept. 1, 1934	576.00	636.00
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Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Helen C. Smith	Asst. Professor	Au.Wi.Sp.	Wi.Sp.
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
Kenneth Dameron	Assoc. Professor	Su. Wi.Sp.	Su.Au.Wi.
A. L. Odebrecht	Instructor	Su.Au. Sp.	Su. Wi.Sp.
<i>College of Education</i>			
<i>University School</i>			
Alice M. Johnson	Assistant	Au.Wi.Sp.	12 mos. basis, eff. Oct. 1, 1934
Elma Whitney	Assistant Librarian	July 1, 1934 (12 mos. basis)	Oct. 1, 1934 (12 mos. basis)
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*Miscellaneous
Recommendations*

That G. Arnold Logan, who resigned effective October 1, 1934, as Instructor in the Department of Accounting, be paid \$482.67 for extra teaching during the Summer Quarter 1934, in accordance with the University rule. The above amount represents two-thirds of his regular salary.

That Ralph W. Powell, Associate Professor in the Department of Mechanics, be granted a leave of absence, without salary, for one year, effective October 1, 1934, for employment as hydraulic engineer with the Muskingum Watershed Conservancy District, a part of the National Re-employment program.

That Peter H. Odegard, Professor in the Department of Political Science, be granted a leave of absence, without salary, for the Winter Quarter, 1935.

That Henry E. Hoagland, Professor in the Department of Business Organization, be granted a leave of absence, without salary, for the Autumn, Winter, and Spring Quarters of the year 1934-1935, in order that he may serve as a member of the Federal Home Loan Bank Board.

That Spurgeon Bell, Professor in the Bureau of Business Research, be granted a leave of absence, without salary, from October 1, 1934, to October 1, 1935, for the purpose of acting as Economist and Statistician for the Home Loan Board in connection with setting up a program of analysis of operation and general economic information for that organization.

That C. E. Lively, Associate Professor in the Department of Rural Economics, be granted a leave of absence, without salary, for the Autumn Quarter 1934.

That the proposal of the S. M. A. Corporation of Cleveland, Ohio, to sponsor a fellowship for the ensuing year in the department of Bacteriology be approved. The proposal provides for the payment of Seven hundred and fifty (\$750) Dollars for the support of the scholarship devoted to the study of the effect of vitamin A on anti-body production and resistance to infection and on the toxicity of vitamin A in various forms when given in massive doses.

That the following gift from the National Research Council be accepted and the appreciation of the Board of Trustees be appropriately expressed:

\$500.00 to Professor Herrick L. Johnston of the Department of Chemistry, for technical assistance in the calculation of thermodynamic properties of gases from spectroscopic data. (To be credited to Rotary Fund No. 7519).

That the gift of \$1000.00 from Miss Marietta Comly be accepted and the appreciation of the Board of Trustees be appropriately expressed. (This gift is to be added to the book fund of the Coleman and Comly Library.)

That in the interests of the women connected with the University and their children and others of the community, and to clarify the practice and to provide for rendering a service on a fee basis equivalent to that already provided for the University men, the following fee plan be recommended, namely:

Faculty women, wives of faculty members, workers in administrative offices, and University Dames wishing to use the facilities of the Physical Education Department for Women shall pay to the Bursar a \$3.00 fee for the regular school year or any part thereof. This fee entitles the individual to the use of a locker, dressing room, showers, towels, and swimming suits, tennis courts, swimming pool, and golf equipment at hours arranged by the Women's Department of Physical Education. This fee does not include instruction in any activity.

Children of the faculty may have the privileges described above (excepting lockers) by paying a \$2.00 annual fee to the Bursar. This fee entitles the individual to membership in classes organized for children in swimming, games, rhythms, and social dancing.

Children not classified as above who wish to enroll in any of the organized children's classes shall also pay a \$2.00 fee.

If and when classes are organized for Alumnae groups or teachers in the Columbus public schools, a fee of \$1.00 per quarter shall be paid to the Bursar for privileges. This fee does not include instruction.

Instructional classes for any of the above groups may be organized from time to time with an additional fee to cover the cost of instruction.

All moneys received from the above services shall be set up as special accounts in the Laboratory Supply Store and shall be disbursed upon order of the Department of Physical Education.

* * * * *

The Secretary reported that a letter had been received from the Cheek Brothers under date of September 28th, 1934, requesting an extension of one year on the mortgage loan for \$17,000.00 bearing 6 per cent interest on property located at 1704-1712 North High Street payable to the Ohio State University, which fell due on September 30, 1934.

Upon motion of Mr. Atkinson, seconded by Mr. Stone, the above request was upon roll call unanimously approved, and the Secretary was directed to advise the Cheek Brothers of this action.

* * * * *

The Secretary reported that the Common Pleas Court of Franklin County on September 13, 1934, authorized the Ohio State University to use the income from the "Elizabeth Owens Campbell Donation" for the support and maintenance of medical and surgical research in connection with the College of Medicine, instead of for the maintenance of a free bed or beds in the University Hospital.

* * * * *

Upon motion of Mr. Caton, seconded by Mr. Stone, the action of the University officials in executing the Supplementary Agreement between the Ohio State University and the City of Columbus covering the change in line of the Olentangy-Scioto Intercepting Sewer, was upon roll call unanimously approved.

* * * * *

The Secretary now presented the following report of the University Architect and Cabinet relating to bids received on September 5th, 1934, and contract awarded for Metal Locker equipment for the Expansion of Stadium Dormitory for Men (Tower Club):

CABINET MINUTES

Columbus, Ohio, September 5, 1934.

The Cabinet met in the office of the Secretary at 12 noon.
Present: Messrs. McCracken, Smith, and Elleman.

* * * * *

The Cabinet, acting under instructions received from the Board of Trustees at its meeting on August 24th, 1934, met for the purpose of opening and reading in public the following bids received September 5th, 1934, for Metal Locker Equipment for the Expansion of Stadium Dormitory for Men (Tower Club):

Bids received:

	<i>Base Bid</i>	<i>Alternate Standard Single Tier</i>
Consolidated Supply Co.....	\$4,387.80	\$3,978.74
Berger Mfg. Company.....	\$4,389.86	\$3,658.78
All-Steel Equipment Co.....	\$4,387.80	\$3,558.78
Lyon Metal Products, Inc.....	\$4,387.80	\$3,556.16

The above bids were referred to the University Architect for tabulation and report.

CABINET MINUTES

Columbus, Ohio, September 5, 1934.

The Cabinet met in the office of the Secretary at 2:00 P. M.

Present: Messrs. Smith, McCracken, Elleman, and Morrill.

* * * * *

The Cabinet met to receive the report of the University Architect on the bids received September 5th for Metal Locker Equipment for Expansion of Stadium Dormitory for Men:

September 5, 1934.

To the University Cabinet:

After examination of bids and inspection of samples submitted for furnishing and installing lockers in the Stadium Dormitory for Men, I recommend that the award be made to the Lyon Metal Products, Inc., on the Alternate bid for standard single tier lockers without bases, at their low bid of \$3,556.16.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

The Cabinet, acting upon instructions received from the Board of Trustees at its meeting August 24th, 1934, therefore recommends that contract for Metal Locker Equipment for the Expansion of Stadium Dormitory for Men be awarded to the Lyon Metal Products, Inc. for the sum of their bid, \$3,556.16.

Upon motion of Mr. Stone, seconded by Mr. Atkinson, the above recommendation of the University Architect and actions of the Cabinet were upon roll call unanimously approved, and the proceedings ordered made a part of the record of this meeting.

* * * * *

Thereupon the Board adjourned to meet on Saturday, November 17th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) NEWTON D. BAKER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 17, 1934.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Newton D. Baker, Chairman, Herbert S. Atkinson, M. Edith Campbell, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The President presented the following recommendations:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Joseph H. Boyd	Co. Agr. Agent, Hamilton County	Nov. 30, 1934	\$3,240.00
<i>College of Agriculture Home Economics</i>			
Mrs. Elsie S. Minton	Asst. Professor	Oct. 1, 1934	2,352.00
<i>College of Arts and Sciences Administration</i>			
Lois Fessler	Stenographer	Oct. 31, 1934	972.00
<i>Bacteriology</i>			
Louis J. Katonak	Graduate Assistant	Nov. 1, 1934	450.00
<i>Chemistry</i>			
Harold C. Brill	Graduate Assistant	Nov. 1, 1934	450.00
<i>Physics and Astronomy</i>			
David R. Inglis	Asst. Professor	Oct. 1, 1934	2,256.00
<i>College of Commerce and Administration Bureau of Business Research</i>			
Willis Wissler	Professor	Oct. 1, 1934	1,465.00
<i>College of Education Administration</i>			
Pauline C. Zepp	Stenographer	Oct. 31, 1934	1,044.00
<i>Education</i>			
George W. Kibler	Graduate Assistant	Wi. Qr.	450.00
<i>Psychology</i>			
Lynde C. Steckle	Graduate Assistant	Au. Qr.	450.00
<i>College of Engineering Engineering Experiment Station</i>			
W. C. Rueckel	Senior Research Engineer	Sept. 1, 1934	1,452.00
<i>College of Medicine Starling-Loving Hospital</i>			
Anna M. Kline	Nurses Aide	Oct. 15, 1934	420.00
Nell Schelky	Waitress	Oct. 1, 1934	576.00
<i>College of Pharmacy</i>			
Harold H. Nason	Student Assistant	Oct. 1, 1934	198.00
James I. Rhiel	Student Assistant	Oct. 1, 1934	198.00

<i>Administrative Division</i>				
<i>Business Office</i>				
Esther Urban	Typist	Oct. 31, 1934		960.00
<i>Stores and Receiving</i>				
Dwight Milhone	Storekeeper	Oct. 31, 1934		996.00
*	*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Joseph H. Boyd	Extension Specialist in Veg. Gardening (Asst. Professor)	Dec. 1, 1934		\$3,300.00
<i>College of Agriculture</i>				
<i>Animal Husbandry</i>				
Curtiss O. Steele	Graduate Assistant (Salary to be paid from Meats Rotary)	Oct. 1, 1934	Au.Wi.Sp.	450.00
Lester Bailey	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Leslie Bingham	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Graydon Brandt	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Tom Briggs	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Evert Denney	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Maurice Drake	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Allen Hansen	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Clarence Kellogg	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Richard Kellogg	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Edward Schoewe	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
Oscar Share	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
J. Irwin Steiner	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
*Garland Alderman	Student Laborer	Oct. 1, 1934	for 9 mos.	171.00 period
	* (Salary paid from Farm Rotary Funds)			
<i>Botany</i>				
John C. Fullerton	Graduate Assistant	Oct. 1, 1934	Au.Wi.	300.00 period
<i>Home Economics</i>				
Mabel K. Ray	Assistant	Au. Qr.	Au.Wi.Sp.	1,233.00
<i>Zoology and Entomology</i>				
Winston E. Dunham	Asst. Professor (part time)	Jan. 1, 1935	Wi.	600.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Louise Barber	Stenographer (half time)	Oct. 1, 1934		480.00
Phyllis J. Bayer	Stenographer	Nov. 16, 1934		972.00
Alene S. Little	Stenographer	Nov. 13, 1934		972.00
<i>Bacteriology</i>				
Oliver N. Fellowes	Graduate Assistant	Nov. 1, 1934	Au.Wi.Sp.	450.00
<i>Chemistry</i>				
Richard C. Ulmer	Graduate Assistant	Nov. 1, 1934	Au.Wi.Sp.	450.00

*College of Commerce and Administration**Accounting*

Joseph C. Pillion	Reader	Au. Qr.	Au.	50.00 period
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Bureau of Business Research

James C. Yocum	Asst. Professor	Oct. 1, 1934	Au.Wi.Sp.	3,000.00 period
Franklin Moore	Research Asst.	Nov. 1, 1934		1,200.00

Business Organization

H. C. Nolen	Instructor	Jan. 1, 1935	Wi.	724.00 period
W. C. Brown	Reader	Au. Qr.	Au.Wi.Sp.	150.00

Economics

Joseph L. Osberger	Reader	Au. Qr.	Au.Wi.Sp.	150.00
John B. Dods	Reader	Au. Qr.	Au.Wi.Sp.	150.00

*College of Education
Administration*

Esther Urban	Typist	Nov. 1, 1934		1,020.00
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Psychology

Lynde C. Steckle	Assistant	Oct. 1, 1934	Au.	318.00 period
Bernard Higley	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	450.00

University School

Earl Baxter	School Physician	Oct. 1, 1934	Au.Wi.Sp.	1,000.00 period
Ruth H. St. John	Asst. School Physician	Oct. 1, 1934	Au.Wi.Sp.	300.00 period
Helen O. Abbott	Part-time Assistant	Oct. 1, 1934	Au.Wi.Sp.	270.00
Beth Wilson	Part-time Assistant	Oct. 1, 1934	Au.Wi.Sp.	270.00
*Robert Schaeublin	Graduate Assistant	Oct. 1, 1934	Au.Wi.Sp.	250.00
*Arthur G. Sanderson	Assistant	Oct. 1, 1934	Au.Wi.Sp.	247.50
Lucille Link	Manager of Dining Room	Oct. 1, 1934	Au.Wi.Sp.	1,080.00 period

* (Salary to be paid from Laboratory Supply Store—Pro-rata)
(Salary to be paid from Dining Room Rotary Fund)

*College of Engineering**Engineering Experiment Station*

W. C. Rueckel	Senior Research Engineer	Oct. 1, 1934		2,460.00
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(Salary to be paid from Rotary Fund No. 7615)

*College of Medicine**Medical and Surgical Research*

Wilfred D. Nusbaum	Asst. in Experimental Surgery	Oct. 1, 1934	Au.Wi.Sp.	No sal.
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Starling-Loving Hospital

Reid P. Joyce	Junior Medical Resident	Oct. 15, 1934		300.00
*George B. Watson	Relief Anesthetist	Oct. 1, 1934		300.00
	* (Salary to be paid from Rotary)			
Estrilla M. Daniels	Waitress	Oct. 4, 1934		576.00
Violet Miller	Nurses Aide	Oct. 17, 1934		420.00

College of Pharmacy

Wilford R. Clark	Student Assistant	Oct. 1, 1934	Au.Wi.Sp.	198.00
John G. Kaiser	Student Assistant	Oct. 1, 1934	Au.Wi.Sp.	198.00

Graduate School

Robert B. Beetham	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
William E. Livezey	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
Alma A. Palmer	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
Erwin A. Robinson	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
James H. Rodabaugh	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
Marian J. Tarr	Scholar	Au. Qr.	Au.Wi.Sp.	250.00
Robert W. Rothrock	Honorary Fellow	Au. Qr.	Au.	No sal.
*Harold C. Brill	National Aluminate Company Fellow	Nov. 1, 1934	for 8 mos.	600.00 period

* (Salary to be paid from the National Aluminate Company Fund)

**Richard P. Miller	M. R. Bissell Scholar	Oct. 1, 1934	Su. } Au.Wi. '35 }	250.00 period
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**Merriss Cornell	M. R. Bissell Scholar	Oct. 1, 1934	Su. } Au.Wi. } 250.00 '35 }	period
** (Salaries to be paid from the Bissell Scholarship Fund)				
<i>Administrative Division</i>				
<i>President's Office</i>				
Irene C. Tobey	Typist	Oct. 23, 1934 to June 15, 1935		623.23 period
<i>Business Office</i>				
Lucille Sells	Typist	Nov. 5, 1934		960.00
Eileen McCullough	Typist	Nov. 22, 1934		960.00
<i>Dean of Women's Office</i>				
Corinne J. King	Assistant to Dean	Nov. 1, 1934	for 8 mos.	200.00 period
<i>Laboratory Supply Store</i>				
Alice H. Hayden	Pharmacist	Dec. 1, 1934		1,380.00
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Changes in Title

Name	Title—From	To	Effective
<i>College of Commerce and Administration</i>			
<i>Business Organization</i>			
John Lucas	Graduate Assistant	Assistant	Au. Qr. only
<i>Economics</i>			
Myron D. Oliver	Reader	Grad. Assistant	Oct. 1, 1934
<i>College of Education</i>			
<i>Education</i>			
Pedro T. Orata	Assistant	Instructor (part time)	Oct. 1, 1934
<i>College of Medicine</i>			
<i>Physiology</i>			
Harry L. Katz	Graduate Assistant	Part-time Asst.	Oct. 1, 1934
Flora Scherer	Graduate Assistant	Part-time Asst.	Oct. 1, 1934
Robert Grubbs	Graduate Assistant	Part-time Asst.	Oct. 1, 1934
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Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>College of Arts and Sciences</i>				
<i>Mathematics</i>				
William A. Patterson	Graduate Assistant	Su. Qr.	\$ 450.00 for Su.Au.Wi.	\$ 450.00 for Su. and Au.
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
John Lucas	Assistant	Au. Qr. only	150.00 period	300.00 period
<i>Economics</i>				
Myron D. Oliver	Graduate Assistant	Oct. 1, 1934	150.00	450.00
<i>College of Education</i>				
<i>Administration</i>				
Winifred Hiles	Stenographer	Oct. 15, 1934	516.00	1,032.00
Winifred Hiles	Stenographer	Nov. 1, 1934	1,032.00	1,030.00
<i>College of Engineering</i>				
<i>Engineering Experiment Station</i>				
J. Otis Everhart	Senior Research Engineer	Sept. 1, 1934	1,956.00	2,050.00
<i>Administrative Division</i>				
<i>Business Office</i>				
Mildred Scott	Clerk	Nov. 1, 1934	1,356.00	1,632.00
Florence M. Ford	Bookkeeper	Nov. 1, 1934	1,212.00	1,356.00

Clara Appl	Comptometer Operator	Nov. 1, 1934	1,020.00	1,104.00
Marian Evans	Typist	Nov. 1, 1934	1,104.00	1,212.00
<i>Laboratory Supply Store</i>				
Aden L. Duffee	Pharmacist	Dec. 1, 1934	1,452.00	1,596.00
*	*	*	*	*

*Miscellaneous
Recommendations*

That, in accordance with the resolution of the Board of Trustees of August 24, 1934, the position therein created of Director of Industrial Research be filled by the election of Hurlbut S. Jacoby of Cleveland, Ohio, for the period of one year commencing January 1, 1935, at a salary of \$6000 payable in twelve monthly installments during that period, and that said salary and the traveling expenses incident to the activities of the said Director of Industrial Research in developing the program of research proposed to be paid from funds derived as noted in said resolution.

That the leave of absence, without salary, granted to A. L. Odebrecht, Instructor in the Department of Business Organization, be extended through the Winter Quarter 1935 in order that he may continue his special research work for the Federal Trade Commission.

That the leave of absence, without salary, granted to Tracy E. Thompson, Assistant Professor in the Department of Business Organization, be extended through the Winter Quarter, 1935.

That Florence Naile, Bookkeeper in the office of the Business Manager, be granted a leave of absence, without salary, effective December 1, 1934, for one year.

That the salary of \$784.00 earned by Mrs. Elsie S. Minton, Assistant Professor in the School of Home Economics, for teaching services during the Summer Quarter 1934, be paid to her in full in four monthly payments of \$196.00 each during July, August, September, and October.

Notice under the usual practice is hereby given to the Board of Trustees and made a matter of record that Professor Emeritus Charles L. Arnold of the Department of Mathematics died on November 8, 1934. Professor Arnold entered the service of the University as an Assistant in Mathematics in 1890, was made an Assistant Professor in 1899, Associate Professor in 1908, and in 1923 was promoted to the rank of Professor. He was retired from active service with the rank of Professor Emeritus of Mathematics in June, 1930.

That the Board of Trustees accept with deep appreciation the offer of the National Aluminate Corporation to continue in the Department of Chemistry the National Aluminate Corporation Fellowship covering research under the direction of Professor Charles W. Foulk, and that the generous gift by the Corporation of \$900 for the support of this research project for the year be received with appreciation and deposited with the Business Manager for disbursement in the usual way.

That the Board of Trustees accept with deep appreciation the offer of Mr. M. R. Bissell of the Bissell Carpet Sweeper Company of Grand Rapids, Michigan, to establish two scholarships in the Department of Social Administration, each to be designated the Bissell

Scholarship, and each to carry the stipend of \$250, and that the amount \$500 donated for this purpose be deposited with the Business Manager of the University to be disbursed in due course of business. Recommendation is also made that Merriss Cornell and Richard Miller be elected to these scholarships.

That the Board of Trustees accept with deep appreciation the offer of the Edward Orton, Jr. Ceramic Foundation to create two scholarships in the University, each carrying a stipend of \$750 for salary and \$250 for maintenance, for research in the field of Ceramics under the general direction of the Department of Ceramic Engineering, and that the money deposited by the Foundation in support of these scholarships be deposited with the Business Manager of the University and disbursed in the usual course of business. These scholarships grow out of provisions of the will of the late Edward Orton, Jr. and express not only his interest in Ceramics research but also in the Ohio State University.

That the gift of \$200 by William R. Kenan, Jr. of Lockport, New York, be accepted with appreciation and devoted to the purpose of continuing the dairy investigation which for the current year is to be under the supervision of Professor J. F. Lyman in the Department of Agricultural Chemistry in the College of Agriculture. This will necessitate the transfer of the study from the College of Medicine where it has been in progress during the past year, and it is recommended that the balance remaining in the William R. Kenan, Jr. Fund from last year be added to the present gift and the amount be used for the investigation to be supervised by Professor Lyman.

That the assignment of all rights, interests, and privileges growing out of the contract between the University and the Metropolitan Paving Brick Company of January 15, 1934, to the National Paving Brick Association be approved and accepted, and that a contract with the National Paving Brick Association to continue the investigation of paving brick fillers and their application and other collateral problems be authorized and that the National Paving Brick Association be recognized as the sole beneficiary under the terms of the contract of the study to be carried on. Further, that the said contract in accordance with its terms become effective as of October 1, 1934, for the ensuing period of ten months. The contract as well as the assignment of rights by the Metropolitan Paving Brick Company will be of record in the office of the Business Manager and all money paid to the University under the contract will be disbursed from that office in the usual way.

That the Poultry and Egg Marketing School, proposed by the College of Agriculture for November 12 and 13, 1934, and approved by the President, for the benefit of the Poultry Husbandry interests of Ohio be now approved by the Board of Trustees. This School was conducted by the Department of Poultry Husbandry and each person in attendance paid a fee of \$5.00 to cover necessary expenditures connected with the School work and demonstrations and such payments were disbursed by the Department for that purpose. This School was held with the entire approval and support of the Department and the Dean of the College of Agriculture and was well attended.

That the bookplate prepared by Professor Thomas E. French for marking the books purchased from the funds of the Alice Mary Arps Foundation be accepted with deep appreciation and that the said plate

be placed in the custody of the University High School for future use in this connection.

That the fee paid to the University for the Spring Quarter 1934 by Marcia Randall Ellingson (nee Randall) be repaid to her for the reason that she did not attend the University during that quarter and has since made arrangements satisfactory to the College of Education for carrying on the remaining study to be completed on her part outside of the Ohio State University.

That the proceeds of fines levied by the Student Court upon students for violation of traffic and parking rules of the University be paid by the Auditor of Student Organizations, who collects the same, and be applied in accordance with the following specifications: (1) effective July 1, 1934, all such fines be deposited with the Business Manager of the University, (2) that all money thus received be credited by him to the existing student loan rotary fund, (3) that the students to become beneficiaries of said fund be selected by the Student Loan Committee of the University in accordance with the present practice. Such funds have previously been applied to a variety of purposes connected with student activities but it is recommended that the disbursement of such funds should now be transferred from student control to University control and that support for student activities be derived from other available sources.

It was moved by Mr. Kaiser and seconded by Mr. Stone that the above recommendations of the President be approved. Upon roll call, Messrs. Atkinson, Kaiser, Laybourne, Stone, and Miss Campbell voted "Aye." Mr. Baker voted "Aye" on all recommendations except the one concerning the election of the Director of Industrial Research. Mr. Baker explained that his negative vote was an expression of his opposition to the general principle of organized Industrial Research as proposed for the University, and not to the specific question of the election of Mr. Jacoby.

Upon motion of Mr. Kaiser, seconded by Mr. Stone, the following policy with regard to leaves of absence was upon roll call unanimously adopted:

"Be It Resolved, that the Board of Trustees cannot, in justice to the student body and to the state at large, give leaves of absence to members of the University Faculty for public service beyond the current year."

Upon motion of Miss Campbell, seconded by Mr. Atkinson, the President was requested to prepare a formal procedure which shall be the guide in determining the acceptability of gifts to the University for decorative purposes, such as murals, paintings, plaques, monuments, etc.

The Secretary presented the following letter from the president of the Mid-State Realty Company:

Columbus, Ohio, November 14, 1934.

Mr. Carl E. Steeb,
Business Manager, Board of Trustees,
Ohio State University,
Columbus, Ohio.

Dear Sir:

This is to advise you that we are reducing the rental for

Neil Hall for the calendar year of 1935 to the sum of \$20,000.00 payable in installments as heretofore.

This reduction in rental from the sum of \$30,000.00 per year, as provided for in the lease, is for the year 1935 only, and our company is making this reduction because of the emergency created by the loss of income in the current operations of Neil Hall.

It is again expressly stipulated and provided, however, that this temporary rental reduction for the year 1935 shall in no way alter or affect the existing lease for the Neil Hall property, except as hereinbefore specifically set out.

Very truly yours,

THE MID-STATE REALTY COMPANY

By (Signed) HARRY V. ANDERSON, *President.*

Upon motion of Miss Campbell, seconded by Mr. Kaiser, the above proposal was accepted and the Secretary was directed to pay to the Mid-State Realty Company the sum of \$20,000.00 in three installments for payment in full of rental of Neil Hall for the calendar year 1935.

* * * * *

It was moved by Mr. Laybourne, seconded by Miss Campbell, and approved by unanimous vote that the amount of money appropriated, at the March 12th meeting of the Board, from Residence Halls Surplus Fund for Engineering charges and supervision on the Stadium Dormitory for Men (Tower Club) and Addition to Mack Hall be increased from \$5,000.00 to \$8,000.00.

* * * * *

Satisfactory evidence having been presented that the original diploma had been lost, it was moved by Mr. Laybourne, and seconded by Mr. Stone that a duplicate diploma be authorized for William Harold Fry, who received the degree of Bachelor of Arts (cum laude) in June, 1927.

* * * * *

President Rightmire advised the Board as to the progress being made in the construction of the biennium budget, and stated that the biennium budget will be ready for the consideration of the Board at its next meeting.

* * * * *

Thereupon the Board adjourned to meet on Monday, December 10th, 1934, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) NEWTON D. BAKER,
Chairman.

12-10-'34

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 10, 1934.

The Board of Trustees met at Columbus, Ohio at 9:30 A. M., pursuant to adjournment.

Present: Harry A. Caton, Vice-Chairman, Herbert S. Atkinson, John Kaiser, and Lawrence E. Laybourne.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Floyd DeLashmutt	Co. Agr. Agent, Richland County	Nov. 30, 1934	\$1,908.00
<i>College of Commerce and Administration</i>			
Helen E. Eyma	Stenographer	Nov. 30, 1934	1,908.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Sarah Jane Hadden	Assistant Cook	Nov. 30, 1934	576.00
<i>Graduate School</i>			
Morris G. Caldwell	Ohio Public Health Association Fellow	Nov. 1, 1934	300.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Floyd DeLashmutt	Specialist in Farm Management (Asst. Professor, Rural Economics)	Dec. 1, 1934		\$3,200.00
George B. Ganyard	Co. Agr. Agent, Richland County	Dec. 1, 1934		2,200.00
<i>College of Agriculture</i>				
<i>Home Economics</i>				
Catherine Landreth	Asst. Professor	Jan. 1, 1935	Wi.Sp.	1,393.00 period
Mabel A. Dickson	Instructor (part time)	Jan. 1, 1935	Wi.Sp.	780.00 period
<i>College of Arts and Sciences</i>				
<i>Chemistry</i>				
Albert L. Henne	Lecturer	Su. Qr. ('35)	Su.	No sal.
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Marguerite G. Jackson	Stenographer	Dec. 1, 1934		912.00

12-10-'34

<i>College of Engineering Broadcasting Station</i>								
Howard S. Neipp	Asst. Operator	Jan. 1, 1935	for 6 mos.	150.00				period
<i>Engineering Drawing</i>								
Gilbert Coddington	Instructor	Jan. 1, 1935	Wi.Sp.	1,072.00				period
<i>College of Medicine Physiology</i>								
W. D. Pohle	Assistant	Jan. 1, 1935	Wi.Sp.	No sal.				
<i>Graduate School</i>								
Morris J. Schwartz	Ohio Public Health Association Fellow	Nov. 1, 1934	Su. } Au.Wi. '35 }	300.00				
(Salary to be paid from the Ohio Public Health Association Fund)								
<i>Administrative Division Business Office</i>								
Dorothy Vale	Comptometer Operator	Dec. 1, 1934		960.00				
<i>Physical Plant Light, Heat and Power—Steamfitters and Plumbers</i>								
Arthur J. Schmidt	Fireman	Nov. 1, 1934	for 7 mos.	840.00				period
*	*	*	*	*	*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Medicine Starling-Loving Hospital</i>			
Reid P. Joyce	Junior Medical Resident	Resident	Oct. 15, 1934
<i>Administrative Division President's Office</i>			
Hurlbut S. Jacoby	Director of Industrial Research	Director of Industrial Research and Field Di- rector of Engineering Experiment Station	Jan. 1, 1935
*	*	*	*

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>College of Education Bureau of Educational Research</i>				
Hazel Gibbonny	Stenographer	Dec. 1, 1934	\$1,104.00 for full time	\$ 552.00 for half time
<i>College of Medicine Starling-Loving Hospital</i>				
Reid P. Joyce	Resident	Oct. 15, 1934	300.00	900.00
*	*	*	*	*

Miscellaneous Recommendations

That Helen Smith, Assistant Professor of Home Economics, be granted a leave of absence, without salary, for the Winter and Spring Quarters of the year 1934-1935, on account of illness.

That the death, on August 11th, 1934, of William A. P. Graham, Associate Professor in the Department of Geology, be reported.

That report for record be hereby made of the death of Arthur Herbert Noyes on December 3rd, 1934. He came into the service of the University in 1920 with the rank of Instructor in European His-

tory; he was made Assistant Professor in July, 1925, and in July, 1932, was promoted to the rank of Associate Professor of History which he held at the time of his death. It is hereby recommended that, as usual in such cases, the salary of Professor Noyes be paid through the month of December.

That on account of the large enrollment of students for the Winter Quarter 1935 in the elementary courses in Zoology, additional instruction for the Department of Zoology be authorized to include an Instructor for the Winter Quarter at \$580 for the period and a Graduate Assistant for the Winter Quarter at \$150 for the period.

That on account of the large enrollment in the Department of English in the elementary courses, additional instruction be authorized in that department for the Winter Quarter 1935 providing for five class sections at a total expenditure of \$723.50, and that the additional teaching required be rendered by assumption of additional loads by present members of the staff as follows: Roscoe Schaupp, Bryant Kerr, T. A. Barnhart, and Freda Schulz at \$159 each, and Thelma Phlegar at \$87.50 for the quarter.

That the proposal to establish the "Charles Sumner Plumb Library Fund" be approved and all contributions received for that purpose be deposited with the Treasurer of the State of Ohio in accordance with the provisions of the Ohio General Code, Section 7951, and that the income therefrom be expended for the purchase, binding, and repair of books and other literature relating to Farm Animals. This is a movement on the part of friends and former students of Professor Emeritus Charles Sumner Plumb to establish a fund in his honor to be expended in the field of Animal Husbandry in which he did his life work and in which he earned an enviable reputation.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the December Convocation to the following students:

DOCTOR OF PHILOSOPHY

Elbert Halvor Ahlstrom, A.B. (Marietta College), M.A.; Arnold A. Alberts, B.A. (University of South Dakota), M.S. (University of Oklahoma); Camille Joseph Botte, B.Sc. in Edu., M.A.; Edwin Sharp Burdell, M.A.; Wellington Jaffray Cameron, B.A.Sc. (University of Toronto), M.A.; Kenneth Dwight Detling, A.B. (Miami University), M.A.; James Kenneth Farrell, B.A., M.Sc.; Ralph Orlando Freeland, B.S. in Edu. (Eastern Illinois State Teachers College), M.Sc.; Marion Etta Griffith, B.Sc. in H.E.; M.S. (Iowa State College of Agriculture and Mechanic Arts); Dorothy Marguerite Johnson, B.S. (Iowa State College of Agriculture and Mechanic Arts), M.Sc. (University of Nebraska); Forrest Mearl Keen, A.B. (Heidelberg College); Lin Lin, B.A. (Great China University), M.A.; Rhea Dawn Logan, B.A., M.A.; Jay William McKee, A.B. (University of Toledo), M.A.; Ivan Albert Planck, B.Ch.E., M.Sc.; Joseph Laurence Quinn, A.B., M.S. (Boston College); Eri Jay Shumaker, A.B., M.A. (Denison University); Donald Robert Swan, B.S. (University of Toledo), M.A.

MASTER OF ARTS

Kalman Dale Archibald, A.B. (Denison University); Elinor Brading, B.A. (University of California); Quincy Adams Cheadle, A.B. (Denison University); Elizabeth Marian Engle, B.Sc. in Edu.; Marlin Kelton Farmer, B.Sc. in Edu.; Mildred Fearrington Har-

graves, B.A.; Chester Adolph Hegele, B.S. in Edu. (Ohio University); Elsie Heipp, B.A. (Ripon College); Walter Jennings, B.A., B.Sc. in Edu.; Maurice Landy, B.A.; Theodore Gotthilf Lindner, A.B. (Capital University); Hugh Bartley McFadden; Randall McLean Miller, A.B. (Wittenberg College); Alford Moser, A.B. (Bluffton College); Margaret Jeannette Persons, B.A. (Western Reserve University); Earselle Earl Pflieger, B.S. in Edu. (Ohio University); Aaron Julius Reiches, B.A.; Bernard Orlando Roberts, B.S. in Edu. (Muskingum College); Eathel LaVelle Rosselot, A.B. (Otterbein College); Ronald John Shepherd; Florence Katherine Simmons, B.A.; Richard Wilkinson, A.B. (Rollins College); Paul Dean Woodring, B.S. in Edu. (Bowling Green State College).

MASTER OF SCIENCE

Jose Balonquita Acebo, B.Sc. in Agr.; David Harrod Carr, B.Sc. in Agr.; Arthur Shotter Coffinberry, B.E. Physics; Henry Earle Larzelere, A.B. (Oberlin College); William Henry Liggett, B.C.E.; Ward Jepson Remington, B.S. (University of South Carolina); Richard Foerster Robey, B.A.; Leonard Isaac Schiff, B.E. Physics; Joseph Elijah Webb, Jr., B.S. (Clemson Agricultural College).

BACHELOR OF SCIENCE IN AGRICULTURE

George William Boyer; Harold Frederick Breimyer; John Leonard Burkholder; Fred Milton Charles; Orville Stanley Corn; Branson Holton Holtzapple; Wayford Ollen Metzger; Arden Milo Mowrer; Robert Nelson Winkle.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Louise Ann Bayha; Mary Margaret Bird; Mary Martha Hughes; Mary Kathryn Long; Florentia Corrodi Simpson.

BACHELOR OF ARTS—WITH HONORS

Jane Esther Davis (cum laude); Gwynne Blakemore Evans (cum laude and with Distinction in English); Herman Bernard Galvin (cum laude); Hugh Bartley McFadden (summa cum laude and with High Distinction in Psychology); Ronald John Shepherd (cum laude and with Distinction in History).

BACHELOR OF ARTS

Winifred Armstrong; Susan Marksbury Breidenbach; Gordon Campbell Brown; William Porter Bunner, B.Sc. in Edu.; Dema Garnet Cain; Ned Nelson Case; Ann Mary Cordier; James Klinck Cunningham; Eugene McKinley DuBois; Abraham Gerdy; Edward Mellon Gruber; James Glenn Healey, B.Sc. in Edu.; Jane Brundage Hoffman; Doris Elizabeth Hooley; Myra Torrance McCrory; William Edward McFadden; Hester Ann Moyer; Mary Louise Pfening, B.Sc. in Edu.; Grace Mae Pinsenschaum; John Gomer Richards; Emily Shoenberger; Harry Spielvogel; Mary Moser Tangeman; Jessie Douglas Thatcher; Robert Christian Tumbleson; Joseph John Vercillo; Carl Wachsen-schwanz (as of the class of 1931); Bernice June Weiss; Milton Zare.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Robert George Baesman; Charles Tedrick Barnes; Robert Arthur Fitting; Lyman Francis Gruber; Edith Mary Harig; Archie Russell Jackson; Gilbert Valentine Kelling; Ralph Lovell Knibloe; Herman

David Krieger; Kenneth Earl Laird; Robert Ferris Lint; Omar Day Lloyd; Ida Adeline Mastriani; Jack William Miller; Roberto Rietzen Mortimer; Wayne Harvey Myers; Dennis Alfred Newman; James Harlan Paschal; Russel Edmund Spencer; William Harrison Webb; Benjamin Kellerman Williams; David Woodard Williams.

BACHELOR OF SCIENCE IN JOURNALISM

Arthur Gordon Hyde; Eugene Harold King; Morris Carver Shawkey, A.B. (Marshall College).

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Lillian Louise Hervey; Rose Cecelia Jarvis; Gwen Louise Meredith; Minnie Altmann Siegel.

BACHELOR OF SCIENCE IN EDUCATION

Elsa Jane Carroll, B.Sc. in Jour., M.A.; Juliet Ann Coles; Elizabeth Velma Crater, B.A.; Alice Lillian Crist; Jane Esther Davis; Nettie Ellen Drake; Robin Dye; Ruth Emblen Fry; James Lee Gordon; Cherry Arthur Groome; Ruth Clark Headington; Guy Howard Mallory; Roy Maurice Myers; Helen Henderson Nicholas; Gene Balengee Oppy; Warren Lee Parkinson; Grace Clarke Phelps; Francis Trimble Rudy; Elizabeth Mildred Salathe; Frank Edward Schneider; Merle Holter Simons, B.A. (Ohio Wesleyan University); Alice Taylor; Claren Russell Williams.

BACHELOR OF FINE ARTS

Allen Proctor.

BACHELOR OF CERAMIC ENGINEERING

John Frederick Herold; John Leonard Lannan.

BACHELOR OF CIVIL ENGINEERING

George Henry Geil; Basil Anthony Myers.

BACHELOR OF ELECTRICAL ENGINEERING

George Eben Bissell.

BACHELOR OF ENGINEERING IN MINING

Walter Lowrie McCloy, Jr.

BACHELOR OF MECHANICAL ENGINEERING

Joseph Robert Swartz.

BACHELOR OF METALLURGICAL ENGINEERING

Paul Winfield Apley; John Frank Czotter; John Richard Kropf; Malcolm Ross Murlless; Robert Lowell Wright.

BACHELOR OF SCIENCE IN PHARMACY

Harold Leslie Heller; Randolph Tams Taylor.

DOCTOR OF VETERINARY MEDICINE

Robert Eugene Blake.

CERTIFICATE OF GRADUATE NURSE

Elizabeth Regina Emmer; Lynda Cerrydwen Evans; Ruth Eleanor Gordon; Anita Justine Jeffers, A.B. (Michigan State College);

Mildred Louise Kruschenski; Virginia Elouise Taylor; Lulu Leota Tippie.

* * * * *

The President now presented a recommendation for undertaking cooperative research in the field of Physiology with the Rockefeller Foundation; a five year proposal, which called for a decreasing amount of support annually from the Foundation and an increasing amount annually from the University, was presented, and also a proposal for one year with the opportunity of discussing during the year arrangements for the following year.

After careful consideration, the Board concluded that it could not, as a matter of policy, bind the University to appropriations for a long period of time.

Therefore, upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the Board unanimously voted cooperation with the Rockefeller Foundation for the year 1935 and expressed itself as ready to undertake further discussion of the matter during that year. It also expressed its appreciation of the apparent willingness of the Rockefeller Foundation to extend assistance in the research work of the University.

* * * * *

The President reported that the graduating class of 1924 had presented to the University as its class memorial an endowment insurance policy in the amount of \$1,000, purchased on the life of the president of the class, Mr. Harry H. Workman, for the purpose of creating certain scholarships under the following stipulations filed with the University at the time of the class graduation:

STIPULATIONS

- (1) At the time of maturity of this insurance policy the President of the Ohio State University shall appoint a committee consisting of members of the faculty, together with members of the student body, to award the scholarships for which this memorial forms the basis.
- (2) In event of death of the insured, Harry Hall Workman, the scholarship shall be known as the "Harry Hall Workman Scholarship."
- (3) Should the insured live, the money accruing from this policy will revert to the beneficiary at the expiration of ten (10) years. In this event, the scholarship shall be known as the "Class of 1924 Memorial Scholarship."
- (4) Each scholarship shall consist of two hundred and fifty dollars (\$250) payable in cash.
- (5) There shall be four such scholarships to be awarded, one each year for four years, to the member of the Junior class who, in the opinion of the committee, has shown not only exceptional scholastic merits, which is the primary requisite, but an interest in extra-curriculum activities, so-called.
- (6) The person to whom the scholarship is awarded each year must also be in need of financial aid to continue his or her college career through the senior year.

The President further reported that this insurance policy No. 1024137 of the Travelers Insurance Company, Hartford, Connecticut,

had matured and that the Company's check in the amount of \$1,000 had been turned over to the University. The President stated that he had appointed the following committee to administer the gift in compliance with the stipulations of the class:

- Professor A. E. Avey, Department of Philosophy, Chairman
- Mrs. Esther A. Gaw, Dean of Women
- Mr. Joseph A. Park, Dean of Men
- Mr. Richard Vance, President of the Student Senate
- Miss Jane Devaney, President of the Women's Self-Government Association
- Mr. Howard L. Hamilton, Secretary, College of Arts and Sciences

Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the gift of the Class of 1924 under the conditions stipulated above was received with appreciation, and the personnel of the committee appointed to administer said gift was unanimously approved.

* * * * *

The President now presented the biennium request budget for the years 1935 and 1936 as prepared by the Agricultural Extension Division.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the request budget for Agricultural Extension as presented by the President was upon roll call unanimously approved, and the President was directed to present the same to the Director of Finance as required by law.

* * * * *

The President now presented the biennium request budget for the Ohio State University for the years 1935 and 1936.

Upon motion of Mr. Atkinson, seconded by Mr. Kaiser, the request budget for the University as presented and recommended by the President was upon roll call unanimously approved, and the President was directed to present the same to the Director of Finance as required by law.

* * * * *

The Secretary reported that for the past ten years an effort has been made to purchase the 136 parcels of land lying north of Woodruff Avenue and east of Doe Alley. The State of Ohio now has title to all except four of these parcels and the owners of these four parcels decline to sell to the University at the present time.

The Attorney General has advised that under the provisions of Section 154-40 of the General Code, the Superintendent of Public Works of the State of Ohio is authorized in and by the exercise of the power of eminent domain to acquire all real estate required by the state government or any department, office, or institution thereof. Upon request from the University, the Attorney General has prepared a resolution for adoption by the Board of Trustees which will authorize the Superintendent of Public Works to proceed.

Whereupon Mr. Laybourne offered the following resolution and moved its adoption:

WHEREAS, Under the provisions of section 154-40, General Code, the Superintendent of Public Works of the State of Ohio as Director of Said Department is authorized in and by the exercise of the power of eminent domain to acquire all real estate required by the state government, or any department, office, or institution thereof; and,

WHEREAS, The Ohio State University as an institution and department of the state government requires the parcels of real estate hereinafter described for use by said institution in connection with its activities as such;

Be It Hereby Resolved, That, the Director of Public Works of the State of Ohio as Director of said department be and hereby is requested and directed to appropriate in the manner provided by law, and thereby acquire in and by fee simple title in the name of the state of Ohio for the use of the Ohio State University, certain parcels of land situated in the city of Columbus, Franklin County, State of Ohio, which parcels of land are more particularly described as follows:

Parcel 1.

Being Lot Number Thirty-four (34) of Critchfield and Warden's Subdivision of the south half of the north half of Lot Number 278 of R. P. Woodruff's Agricultural College Addition to the City of Columbus, Ohio, as the same is numbered and delineated upon the recorded plat thereof of Record in Plat Book 4, Pages 234 and 235, Recorder's office, Franklin County, Ohio.

Parcel 2.

Being Lot Number Thirty-two (32) of Burton's Subdivision of the north half of the south half of Lot 278 of R. P. Woodruff's Agricultural College Addition to the City of Columbus, Ohio, as the same is numbered and delineated upon the recorded plat thereof of Record in Plat Book 3, Page 350, Recorder's office, Franklin County, Ohio.

Parcel 3.

Being Lot Number Thirty-seven (37) of Burton's Subdivision of the north half of the south half of Lot 278 of R. P. Woodruff's Agricultural College Addition to the City of Columbus, Ohio, as the same is numbered and delineated upon the recorded plat thereof of Record in Plat Book 3, Page 350, Recorder's office, Franklin County, Ohio.

Parcel 4.

Being Lot Number Twenty-eight (28) of R. P. Woodruff's Subdivision of the south half of the south half of Lot 278 of R. P. Woodruff's Agricultural College Addition to the City of Columbus, Ohio, as the same is numbered and delineated upon the recorded plat thereof of Record in Plat Book 3, Page 421, Recorder's office, Franklin County, Ohio.

And Be It Further Resolved, That, for the use of the Superintendent of Public Works of the State of Ohio as Director of said department in said proceeding or proceedings and in ascertaining the names of the owners of said several parcels of land and of other persons having interests therein, the Business Manager of the Ohio State University be and hereby is authorized and directed to procure abstracts

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of title of said several lots and deliver the same to the Superintendent of Public Works.

Mr. Kaiser seconded the resolution and upon submission thereof the vote thereon was as follows:

Ayes: Messrs. Caton, Atkinson, Kaiser, and Laybourne.

Nayes: None.

* * * * *

Thereupon the Board adjourned to meet on Monday, January 14th, 1935, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HARRY A. CATON,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 14, 1935.

The Board of Trustees met at Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Newton D. Baker, Chairman, Herbert S. Atkinson, Harry A. Caton, and Lawrence E. Laybourne.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Agricultural Chemistry</i>			
Luther O. Young	Graduate Assistant	Wi. Qr.	\$ 300.00
<i>Home Economics</i>			
Hannah McEwen	Graduate Assistant	Jan. 8, 1935	300.00
<i>Horticulture and Forestry</i>			
Leon Havis	Graduate Assistant	Dec. 31, 1934	450.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Howard G. Brunsman	Assistant Professor	Jan. 1, 1935	3,576.00
<i>Economics</i>			
R. L. Horne	Assistant	Dec. 31, 1934	798.00
Louis Levine	Assistant	Dec. 31, 1934	798.00
Wilbert Alster	Assistant	Jan. 1, 1935	600.00
<i>College of Education</i>			
<i>Psychology</i>			
Solomon D. Evans	Student Assistant	Jan. 2, 1935	228.00
<i>College of Medicine</i>			
<i>Medicine</i>			
Campbell Taylor	Assistant (Dr. Taylor died December 13, 1934)	Dec. 31, 1934	192.00
<i>Physiology</i>			
Martha D. O'Hara	Student Assistant	Jan. 1, 1935	180.00
<i>Starling-Loving Hospital</i>			
J. R. Tyner	Interne	Nov. 5, 1934	50.00
<i>Graduate School</i>			
Merriss Cornell	M. R. Bissell Scholar	Jan. 1, 1935	250.00
<i>President's Division</i>			
<i>Library</i>			
Mildred Storck	Library Assistant	Dec. 31, 1934	996.00
<i>Physical Plant</i>			
<i>Janitors</i>			
John Samuel Long	Janitor (Mr. Long died December 22, 1934)	Dec. 31, 1934	1,200.00
* * * * *			

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Chemistry</i>				
Nettie C. Esselbaugh	Graduate Assistant	Wi. Qr.	Wi.	\$ 150.00 period
<i>Agricultural Engineering</i>				
(To be named later)	Mechanic	Jan. 1, 1935	for 3 mos.	300.00 period
(To be named later)	Student Assistant	Wi. Qr.	Wi.	50.00 period
(To be named later)	Student Assistant	Wi. Qr.	Wi.	50.00 period
<i>Botany</i>				
Sherman Humphrey	Instructor	Wi. Qr.	Wi.	450.00 period
<i>Dairy Technology</i>				
Kern Schellenger	Assistant	Wi. Qr.	Wi.	375.00 period
(Salary to be paid from Dairy Rotary).				
<i>Home Economics</i>				
Margaret Howard	Graduate Assistant	Wi. Qr.	Wi.Sp.	300.00 period
(Salary to be paid from Pomerene Refectory Rotary Fund)				
<i>Horticulture and Forestry</i>				
Walter W. Engle	Graduate Assistant	Wi. Qr.	Wi.Sp.	450.00
<i>Zoology and Entomology</i>				
John C. Lotze	Instructor	Wi. Qr.	Wi.	580.00 period
John T. Bigham	Graduate Assistant	Wi. Qr.	Wi.	150.00 period
Howard H. Rostorfer	Graduate Assistant	Wi. Qr.	Wi.	150.00 period
John C. Hammond	Graduate Assistant	Wi. Qr.	Wi.	150.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Virginia Cox	Typist	Jan. 1, 1935		960.00
Katherine E. Gardner	Stenographer	Jan. 1, 1935		972.00
<i>English</i>				
Paul V. House	Assistant	Wi. Qr.	Wi.	333.00 period
<i>German</i>				
August C. Mahr	Acting Chairman	Wi. Qr.	Wi.Sp.	
Elinor Rossbach	Graduate Assistant	Wi. Qr.	Wi.	150.00 period
<i>History</i>				
Sidney D. Terr	Instructor	Wi. Qr.	Wi.Sp.	1,000.00 period
<i>Mathematics</i>				
William A. Patterson	Assistant	Wi. Qr.	Wi.	300.00 period
Emerson D. Jenkins	Assistant	Wi. Qr.	Wi.	300.00 period
Frank M. Mallett	Graduate Assistant	Wi. Qr.	Wi.	150.00 period
<i>Physics and Astronomy</i>				
George Shortley, Jr.	Instructor	Wi. Qr.	Wi.Sp.	2,256.00
<i>College of Commerce and Administration</i>				
<i>Bureau of Business Research</i>				
Laura Miller	Mimeograph Operator	Jan. 1, 1935		900.00
<i>Economics</i>				
William B. Shaffer	Instructor	Wi. Qr.	Wi.Sp.	2,004.00
David M. Harrison	Instructor	Wi. Qr.	Wi.Sp.	2,004.00

James Coble	Instructor	Wi. Qr.	Wi.Sp.	2,004.00
Elizabeth McRoberts	Graduate Assistant	Wi. Qr.	Wi.	150.00
Edward J. Bennett	Graduate Assistant	Wi. Qr.	Wi.Sp.	300.00
Philip P. Schaffner	Graduate Assistant	Wi. Qr.	Wi.Sp.	300.00
<i>Social Administration</i>				
Merriss Cornell	Assistant	Wi. Qr.	Wi.	500.00
Aileen Kennedy	Lecturer	Wi. Qr.	Wi.	No sal.
<i>College of Education</i>				
<i>Education</i>				
Kenneth W. Brown	Graduate Assistant	Wi. Qr.	Su. } Wi.Sp. '35 }	450.00
<i>Fine Arts</i>				
Emily Farnham	Instructor	Jan. 7, 1935	for 5 wks.	100.00
Anthony Anderla	Assistant	Wi. Qr.	Wi.Sp.	350.00
Charles McGurer	Assistant	Wi. Qr.	Wi.Sp.	200.00
Lloyd Reber	Assistant	Wi. Qr.	Wi.Sp.	200.00
<i>Psychology</i>				
Lynde C. Steckle	Assistant	Wi. Qr.	Wi.	318.00
Frank N. Stanton	Assistant	Wi. Qr.	Wi.	318.00
Francis Hibler	Assistant	Wi. Qr.	Wi.	318.00
Solomon D. Evans	Assistant	Wi. Qr.	Wi.	318.00
Laverne E. Kolbe	Assistant	Wi. Qr.	Wi.	318.00
Richard Wilkinson	Assistant (half time)	Wi. Qr.	Wi.	159.00
Frederick Guilford	Student Assistant	Wi. Qr.	Wi.	57.00
<i>College of Engineering</i>				
<i>Administration</i>				
Elsie Edwards	Clerk	Jan. 1, 1935	for 6 mos.	498.00
<i>Ceramic Engineering</i>				
John F. Herold	Graduate Assistant	Wi. Qr.	Wi.Sp.	300.00
<i>Chemical Engineering</i>				
Robert W. Rothrock	Assistant	Wi. Qr.	Wi.Sp.	600.00
<i>Civil Engineering</i>				
(To be named later)	Student Assistant	Wi. Qr.	Wi.	30.00
<i>Photography—Rotary</i>				
George S. Wolfram	Photographer	Jan. 1 to July 1, 1935		900.00
Walter C. Wagner	Photographer	Jan. 1 to July 1, 1935		804.00
<i>College of Medicine</i>				
<i>Starling-Loving Hospital</i>				
Phillip Shipper	Interne	Nov. 8, 1934		50.00
Florence Jones	Stenographer	Jan. 1, 1935		900.00
Edythe Shelton	Historian	Dec. 1, 1934		576.00
Lillian Marie Moore	Diet Kitchen Helper	Dec. 1, 1934		576.00
<i>College of Veterinary Medicine</i>				
Roy E. Nichols	Assitant in Veterinary Surgery	Wi. Qr.	Wi.Sp.	1,200.00
<i>Graduate School</i>				
Eugene M. DuBois	Research Scholar	Jan. 1 to June 30, 1935		210.00
(Salary to be paid from National Research Council Fund—Rotary No. 7519)				

*Administrative Division
Laboratory Supply Store*

James H. Wiley Pharmacist Jan. 1, 1935 1,440.00

*Physical Plant
Janitors*

Douglas B. Lindsley Janitor Jan. 1, 1935 1,200.00
* * * * *

Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>German</i>			
A. G. Wiens	Graduate Assistant	Assistant	Wi. Qr. only
<i>Mathematics</i>			
Thomas H. Southard	Graduate Assistant	Assistant	Wi. Qr. only
Alson H. Bailey	Graduate Assistant	Assistant	Wi. Qr. only
<i>College of Commerce and Administration</i>			
<i>Economics</i>			
R. H. Rowntree	Instructor	Asst. Professor	Jan. 1, 1935
Myron D. Oliver	Graduate Assistant	Assistant	Wi. Qr. only
<i>Sociology</i>			
Harold E. Wetzel	Graduate Assistant	Assistant	Wi. Qr. only
<i>College of Engineering</i>			
<i>Engineering Experiment Station</i>			
John M. Weed	Assistant Director	Asst. Director and Assoc. Professor of Civil Engineering	Jan. 1, 1935
Arthur H. Dierker	Senior Research Engineer	Senior Research Engineer and Asst. Prof. of Metallurgical Engr.	Jan. 1, 1935
J. Otis Everhart	Senior Research Engineer	Senior Research Engineer and Asst. Prof. of Ceramic Engr.	Jan. 1, 1935
Homer M. Faust	Senior Research Engineer	Senior Research Engineer and Asst. Prof. of Mechanical Engr.	Jan. 1, 1935
George A. Loomis	Senior Research Engineer	Senior Research Engineer and Asst. Prof. of Ceramic Engr.	Jan. 1, 1935
Walter C. Rueckel	Senior Research Engineer	Senior Research Engineer and Asst. Prof. of Ceramic Engr.	Jan. 1, 1935
* * * * *			

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
D. T. Herrman	Co. Agr. Agent, Butler County	Nov. 1, 1934	\$3,000.00	\$3,300.00
H. H. Varney	Co. Agr. Agent, Ashtabula County (Increases payable from County funds)	Jan. 1, 1935	2,900.00	3,200.00
<i>College of Arts and Sciences</i>				
<i>German</i>				
A. G. Wiens	Assistant	Wi. Qr. only	150.00 period	300.00 period
<i>Mathematics</i>				
Thomas H. Southard	Assistant	Wi. Qr. only	150.00 period	300.00 period
Alson H. Bailey	Assistant	Wi. Qr. only	150.00 period	300.00 period

*College of Commerce and Administration**Economics*

Maurice Freeman	Assistant	Wi. Qr. only	1,058.00	1,500.00
James C. Dockeray	Assistant	Wi. Qr. only	954.00	1,404.00
John McNeill	Assistant	Wi. Qr. only	600.00	1,050.00
Myron D. Oliver	Assistant	Wi. Qr. only	450.00	900.00

Sociology

Harold E. Wetzel	Assistant	Wi. Qr. only	150.00 period	300.00 period
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*College of Education**Bureau of Educational Research*

Cecelia Krakoff	Stenographer	Jan. 1, 1935	570.00	1,248.00
(Miss Krakoff's salary has been paid as follows: \$570.00 from A-1 and the balance from Labor funds. It is now recommended that her salary be paid entirely from A-1)				
Marabel Harold	Stenographer	Dec. 3, 1934 for a period not to exceed 2 months	486 for half time	972 for full time
Audrey Knowlton	Bibliographical Assistant	Dec. 5, 1934 for a period not to exceed 2 months	702 for half time	1404 for full time

Fine Arts

Edgar Littlefield	Instructor	Wi. Qr. only	1,000.00	1,525.00
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*College of Medicine**Physiology*

Hyman A. Shecket	Student Assistant	Jan. 1, 1935	180.00	360.00
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Starling-Loving Hospital

Elizabeth Simmerman	Stenographer	Jan. 1, 1935	1,356.00	1,632.00
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College of Veterinary Medicine

John H. Knapp	House Surgeon	Jan. 1, 1935	1,104.00	1,308.00
(Increase payable from A-1)				

*Administrative Division**Laboratory Supply Store*

Frank D. Brill	Pharmacist	Jan. 1, 1935	2,028.00	2,208.00
* * * * *				

Changes in Quarters of Service

Name	Title	From	To
<i>College of Arts and Sciences</i>			
<i>English</i>			
James F. Fullington	Associate Professor	Su.Au.Wi.	Su.Au.Wi.Sp.
J. Forest Craig	Assistant Professor	Au.Wi.Sp.	Au. Sp.
Edith Sniffen	Instructor	Au. Sp.	Au.Wi.Sp.
Donald W. Riley	Instructor	Au.Wi.Sp.	Au. Sp.
* * * * *			

The President now presented the following miscellaneous recommendations:

That Irwin C. Zepp, Instructor in the Department of Fine Arts, be granted a leave of absence, without salary, during the Winter and Spring Quarters 1935, in order to continue his work with the Ohio State Archaeological and Historical Society in the State Parks.

That the action of the Board of Trustees under date of November 17th, 1934, with respect to the leave of absence of A. L. Odebrecht, Instructor in the Department of Business Organization, be rescinded and the following action be substituted:

That A. L. Odebrecht, Instructor in the Department of Business Organization, be granted a leave of absence, without salary, during the Winter Quarter 1935, in order that he may continue his special research work for the Federal Trade Commission.

That the leave of absence, without salary, of Miss Louise Stitt, Instructor in the Department of Economics, be extended through the Winter Quarter of the year 1934-1935 in order to permit her to continue in the Division of Minimum Wage of the Department of Industrial Relations of Ohio.

That, at the request of the Federal Emergency Relief Administration, Professor Charles C. Stillman of the School of Social Administration be placed on a half-time basis with salary at one-half of his quarterly rate during the Winter Quarter 1935 in order to permit him to continue his services as Field Representative.

That Harold A. Edgerton, Assistant Professor in the Department of Psychology, be granted a leave of absence, without salary, for the Winter and Spring Quarters 1935, in order to conduct research in Vocational Classification with the United States Department of Labor.

That a permanent administrative-faculty committee be appointed to consult with future donors of gifts and to advise with the President as to their acceptability and appropriateness, the following persons to comprise such committee:

Professor William L. Graves, Department of English
 Professor James R. Hopkins, Department of Fine Arts
 Professor Howard Dwight Smith, University Architect, Chairman
 (At a meeting of the Board of Trustees on November 17th, 1934, the President was directed to "prepare a formal procedure which shall be the guide in determining the acceptability of gifts to the University for decorative purposes, such as murals, paintings, plaques, monuments, etc.")

That the proposed research agreement on a cooperative basis between the College of Dentistry and the Proctor and Gamble Company of Cincinnati, Ohio, be approved, and the payment of \$1,000.00 for this purpose be accepted and applied to the research project through requisitions by the Dean of the College of Dentistry upon the Business Manager of the University in the usual way. In this project, the College of Dentistry will conduct an investigation of tooth paste containing an alkyl sulphate as a detergent in place of a soap.

That when checks given for payment of fees are not paid on presentation at the bank, receipts given will be considered null and void and registration will be automatically cancelled. This rule is recommended in place of a regulation enforced for the last ten years which prescribed a penalty in such cases, enforcement of which led to frequent and unyielding misunderstandings.

That for the purpose of record in the proceedings of the Board of Trustees, announcement be made that the committee appointed to make an award under the 1924 Class Memorial Scholarship Fund has selected Virginia R. Shipley as the beneficiary of the scholarship for the college year 1934-1935. Miss Shipley will be graduated in June, 1935.

That payment from H-8, Contributions, be made when money becomes available by Legislative appropriation to the following University activities in the amounts named, to cover the period January 1, 1935, to June 30, 1935:

The Ohio State University Association.....	\$4,000.00
The University Y.M.C.A.....	750.00
The University Y.W.C.A.....	250.00
The Ohio Journal of Science.....	375.00

It was moved by Mr. Caton and seconded by Mr. Laybourne that the above miscellaneous recommendations of the President be approved. Upon roll call, Messrs. Atkinson, Caton, and Laybourne voted "Aye". Mr. Baker voted "Aye" on all recommendations except the one concerning the proposed cooperative research agreement between the College of Dentistry and the Proctor and Gamble Company of Cincinnati; on this recommendation Mr. Baker voted "Nay".

* * * * *

Thereupon the Board adjourned to attend the inauguration of Governor Martin L. Davey, and agreed to meet again on Monday, February 11th, 1935, 9:30 A.M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) NEWTON D. BAKER,
Chairman.

2-11-'35

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 11, 1935.

The Board of Trustees met at Columbus, Ohio at 9:30 A. M., pursuant to adjournment.

Present: Newton D. Baker, Chairman, Herbert S. Atkinson, M. Edith Campbell, Harry A. Caton, John Kaiser, and Lawrence E. Laybourne.

* * * * *

The minutes of the last meeting were approved.

* * * * *

President Rightmire recommended the appointment of Howard Robinson as Professor in the department of History for the Summer, Autumn and Spring Quarters of the year 1935-1936, at an annual salary of \$4800.00. Upon motion of Mr. Atkinson, seconded by Mr. Caton, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Horticulture</i>			
Walter W. Engle	Student Laborer	Jan. 1, 1935	\$ 450.00
<i>College of Arts and Sciences</i>			
<i>Geology</i>			
Wilber Stout	Lecturer	Jan. 1, 1935	381.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Beryl Jones	Stenographer	Jan. 31, 1935	912.00
<i>Business Organization</i>			
Wm. Thornborough	Part-time Assistant	Feb. 1, 1935	300.00
<i>College of Education</i>			
<i>Administration</i>			
E. Lucille Keep	Typist	Jan. 29, 1935	996.00
<i>Bureau of Educational Research</i>			
Mary Margaret Dodd	Copyholder	Mar. 9, 1935	1,104.00
<i>College of Medicine</i>			
<i>Starling-Loving Hospital</i>			
Freedra Pritchard	General Duty Nurse	Jan. 1, 1935	900.00
Violet Miller	Nurses Aide	Jan. 1, 1935	420.00
John Logue	Orderly	Feb. 1, 1935	684.00
<i>Administrative Division</i>			
<i>Laboratory Supply Store</i>			
James H. Wiley	Pharmacist	Jan. 31, 1935	1,440.00
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Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Agricultural Engineering</i>				
J. T. Miller	Mechanic	Wi. Qr.	Wi.	\$ 300.00 period
Stanley E. Hill	Student Assistant	Wi. Qr.	Wi.	50.00 period
<i>Horticulture</i>				
Robert K. Gerber	Student Laborer	Jan. 1, 1935		450.00
<i>Poultry Husbandry</i>				
Victor Rupert	Student Laborer	Jan. 1, 1935 to Mar. 31, 1935		75.00 period
<i>College of Arts and Sciences</i>				
<i>English</i>				
William B. Thomas	Assistant	Wi. Qr.	Wi.	250.00 period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
India Jo Lupton	Stenographer	Jan. 16, 1935		912.00
Bernardine Haban	Stenographer	Feb. 1, 1935		912.00
<i>Accounting</i>				
James R. McCoy	Assistant	Sp. Qr.	Sp.	318.00 period
<i>Business Organization</i>				
Ralph G. Elam	Reader	Feb. 1, 1935	Wi.Sp.	83.00 period
Roberto R. Mortimer	Reader	Feb. 1, 1935	Wi.Sp.	83.00 period
<i>College of Education</i>				
<i>Administration</i>				
Mary Isabelle Hall	Stenographer	Jan. 24, 1935 to May 31, 1935		340.65 period
Helen Heimberger	Stenographer	Jan. 30, 1935		996.00
<i>Bureau of Educational Research</i>				
Nancy Jane Mason	Copyholder	Mar. 1, 1935		1,104.00
<i>University School</i>				
Marjorie J. Fay	Instructor, Latin-Education	Jan. 15, 1935 to Sept. 30, 1935		1,424.25 period
<i>College of Engineering</i>				
<i>Civil Engineering</i>				
Roger W. Loveless	Student Assistant	Jan. 1, 1935	Wi.	30.00 period
<i>College of Medicine</i>				
<i>Physiology</i>				
Mary Dora Rogick	Research Assistant	Jan. 1, 1935	for 1 mo.	100.00 period
Donald R. Swan	Research Assistant	Jan. 1, 1935		1,200.00
Nellie Curry	Technical Assistant	Jan. 1, 1935		600.00
(Above salaries to be paid from the Rockefeller Foundation Fund)				
<i>Surgery</i>				
George E. Peters	Assistant	Jan. 1, 1935		No sal.
<i>Starling-Loving Hospital</i>				
Martha Dingess	General Duty Nurse (Salary to be paid from Rotary Fund)	Feb. 1, 1935		720.00
Ruth Dodd	General Duty Nurse	Jan. 1, 1935		900.00
Louise K. Flood	Nurses Aide	Jan. 1, 1935		420.00
<i>Graduate School</i>				
Leo Gallin	M. R. Bissell Scholar	Jan. 1, 1935	Su. } Wi. '35 }	250.00
(Salary to be paid from the Bissell Scholarship Fund)				

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Ella L. Ackerman	Honorary Fellow	Jan. 1, 1935	Wi.Sp.	No sal.
Ralph H. Stimson	Honorary Fellow	Wi. Qr.	Wi.	No sal.
<i>Administrative Division</i>				
<i>Industrial Research</i>				
E. Lucille Keep	Clerk	Jan. 30, 1935		960.00
<i>Laboratory Supply Store</i>				
Edwin F. Hoffman	Pharmacist	Feb. 1, 1935		1,440.00

Summer Quarter Appointments

Name	Title	Period	Rate for Period
<i>College of Arts and Sciences</i>			
<i>History</i>			
Edward E. Dale	Professor	Su. Qr.	\$1,000.00
<i>College of Education</i>			
<i>Education</i>			
E. D. Grizzell	Professor	Su. Qr.	1,000.00
Leaton L. Love	Assoc. Professor	1st term, Su. Qr.	200.00
Burl N. Osburn	Asst. Professor	2nd term, Su. Qr.	400.00
Pedro T. Orata	Instructor	Su. Qr.	350.00
<i>Music</i>			
Royal D. Hughes	Professor	1st term, Su. Qr.	540.00
Eugene J. Weigel	Professor	1st term, Su. Qr.	455.00
Morris E. Wilson	Professor (part time)	1st term, Su. Qr.	310.00
Louis H. Diercks	Professor (part time)	1st term, Su. Qr.	300.00
M. Edith Jones	Asst. Professor	1st term, Su. Qr.	265.00
Hilda E. Dierker	Asst. Professor	Su. Qr.	400.00
Samuel L. Flueckiger	Graduate Assistant	1st term, Su. Qr.	100.00
Dale Haven	Graduate Assistant	Su. Qr.	180.00
Richard Sherman	Student Assistant	1st term, Su. Qr.	100.00
A. Jerd Bayless	Student Assistant	1st term, Su. Qr.	100.00
Dorothy Lord	Student Assistant	1st term, Su. Qr.	100.00
* * * * *			

Changes in Title

Name	Title—From	To	Effective
<i>Agricultural Extension</i>			
Clinton C. Caldwell	Co. Club Agent, Montgomery County	Co. Club Agent, Hamilton County	Jan. 1, 1935
<i>College of Medicine</i>			
<i>Physiology</i>			
W. D. Pohle	Assistant	Research Asst.	Jan. 1, 1935
* * * * *			

Changes in Salary

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
Clinton C. Caldwell	Co. Club Agent, Hamilton County	Jan. 1, 1935	\$2,700.00	\$3,000.00
D. D. Dowds	Co. Agr. Agent, Champaign County	Jan. 1, 1935	2,208.00	2,500.00
Joseph N. Maxwell	Co. Agr. Agent, Portage County	Jan. 1, 1935	2,304.00	2,500.00
A. R. Milner	Co. Agr. Agent, Geauga County (Increases payable from County funds)	Jan. 1, 1935	2,304.00	2,500.00
<i>College of Arts and Sciences</i>				
<i>Romance Languages</i>				
Demetrio A. Cabarga	Instructor	Wi. Qr. only	582.00 period	776.00 period

<i>College of Education</i>					
<i>Fine Arts</i>					
Edgar Littlefield	Instructor		Sp. Qr. only	1,000.00	1,525.00
<i>College of Medicine</i>					
<i>Medical and Surgical Research</i>					
Mabel M. Haverfield	Technical Assistant		Jan. 15, 1935	1,080.00	1,500.00
<i>Physiology</i>					
W. D. Pohle	Research Assistant		Jan. 1, 1935	No sal.	1,320.00
	(Salary to be paid from the Rockefeller Foundation Fund)				
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Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Home Economics</i>			
Osee Hughes	Instructor	Su. } Au.Wi.Sp. } 1st term } 1st term }	Au.Wi.
<i>College of Commerce and Administration</i>			
<i>Geography</i>			
Wallace Buckley	Assistant	Au.Wi.	Au. Sp.
*	*	*	*

The President now presented the following miscellaneous recommendations which were, upon motion of Mr. Atkinson, seconded by Miss Campbell, unanimously approved:

That the leave of absence of Professor R. J. Havighurst of the University High School be extended from July 1, 1935, to June 30, 1936, so that he may continue service with the General Education Board in planning a program for the Board's use in reference to education at the secondary school and junior college levels. Professor Havighurst has been on leave of absence and engaged in this work since February 1, 1934.

That Paul B. Diederich, Assistant Professor in the University School, be granted a leave of absence without salary, effective January 15, 1935, for the period ending September 30, 1936. Mr. Diederich has been in teaching service since October 1, 1934, for which he is to be paid in addition to his regular salary up to January 15, 1935, the amount of \$346.60 representing his portion of the vacation credit earned. The total payments to Mr. Diederich will be, therefore, \$1075.75; the appointment of Marjorie J. Fay to succeed Mr. Diederich carries a salary of \$1424.25 for the period from January 15, 1935, to September 30, 1935, thus making the payments to both \$2500.00, which is the salary assigned to this position in accordance with the budget.

That the award of \$900.00 made by the Eli Lilly and Company of Indianapolis be accepted and applied as intended to the Eli Lilly and Company Fellowship in the College of Medicine, Department of Medical and Surgical Research, for the period January 1 to June 30, 1935. The Fellow recommended for this position is Dr. Carl Moore, at a salary of \$150.00 per month.

That the extra fee of \$1.00 per student per quarter authorized by the Board of Trustees against each student in the College of Law for the Autumn and Winter Quarters of the current school year be continued for the Spring Quarter; this recommendation is made in view of the report showing the excellent use of such funds up to date, the program submitted by the Student Bar Association in the College of

Law for the remainder of the current Winter Quarter and the coming Spring Quarter, and the universal feeling of the faculty and the students in the College of Law that the administration of these funds by the Bar Association has been very successful. This experience has called forth a very enthusiastic petition for the continuance of the fee on the part of the student themselves.

That the proposal of Misses Dorothy and Julia Griggs of 1318 Forsythe Avenue, Columbus, Ohio, to present the library of their father, the late Julian Griggs, to the University, be accepted with an expression of deep appreciation and that the University Librarian be authorized to arrange for the transfer of the materials in this library to the general Library of the University for checking and for disposition.

That the Phi Beta Kappa Library Fund be established, and that the gift of \$600.00 for that purpose from the Ohio State University Phi Beta Kappa society be received and the deep appreciation of the Board of Trustees be expressed to the society for its constructive interest in the University Library. It is the purpose of the society to make further contributions to this fund from time to time. This gift is made on the condition that the books to be purchased therefrom be selected by the University Librarian upon the recommendation of a committee of the society consisting of the University Librarian, the Secretary of the society, and one other member appointed annually by the President of the local chapter of Phi Beta Kappa.

That the President be authorized to prepare a plan for placing the curriculum of the Department of Applied Optics in the College of Engineering, to be administered in the Department of Physics and Astronomy to which it is basically related. This proposal will call for some changes in curriculum and in the teaching personnel, and in the cost of the department activity, which will be reported to the Board when the plan is completed for its consideration.

* * * * *

The President reported for record the death, on January 13th, 1935, of Emeritus Professor Wallace S. Elden of the Department of Classical Languages. In 1900 Mr. Elden was appointed Assistant Professor of Classical Languages, and he taught continuously in the University until 1934, at which time he was made Emeritus Professor of Classical Languages.

* * * * *

The President recommended that Professor W. E. Henderson of the Department of Chemistry be given leave of absence with salary for the Spring Quarter 1935, because of his growingly serious physical condition. Dr. Henderson finds it quite difficult to carry on his classroom work but is struggling through the current quarter, and feels the need of rest in the Spring Quarter.

The roll call on this recommendation resulted as follows:

Ayes: Messrs. Kaiser, Baker, and Miss Campbell.

Nays: Messrs. Caton, Atkinson, and Laybourne.

The above recommendation of the President was therefore not approved.

* * * * *

The President stated that Herschel W. Arant, Dean of the Col-

lege of Law, Dr. Charles A. Doan, Chairman of the Department of Medical and Surgical Research, and Professor George R. Havens of the Department of Romance Languages have been invited to come to another educational institution to undertake similar faculty and administrative duties and he recommended that he be authorized to propose an increase of salary in each case of \$996 per annum, effective July 1, 1935, for the purpose, if possible, of retaining them in the service of this University.

The roll call on this recommendation resulted as follows:

Ayes: Messrs. Kaiser, Caton, Atkinson, Laybourne, and Miss Campbell.

Nay: Mr. Baker.

The Chairman declared the above recommendation of the President agreed to.

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The Chairman raised the question with the Board as to the appropriateness of the tower now being constructed on the Addition to Mack Hall, and expressed his opinion that this tower should be removed. In the general discussion, the Board concurred with the Chairman, and the Secretary was directed to so advise the University Architect.

* * * * *

The Secretary now reported that the contract with the Hocking Valley Railway Company covering the railroad switch or side-tracks, entered into on June 30th, 1909, had expired as of June 30th, 1934.

A new agreement with the Chesapeake and Ohio Railway Company (formerly the Hocking Valley Railway Company) has now been entered into as of June 30th, 1934, which defines the rights and obligations of each party as to the ownership, maintenance, and operation of said side-tracks. This agreement is on file in the office of the Secretary.

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The Secretary also reported for record that an agreement had been entered into under date of June 11th, 1934, with the Chesapeake and Ohio Railway Company covering the University's underground power line crossing located approximately 1676 feet west of Mile Post 3, at Columbus. This agreement is on file in the office of the Secretary.

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It was now brought to the attention of the Board that a bequest of 10 shares of 8 per cent Preferred stock of the Ohio Finance Company had been made to the University under the will of Miss Hannah J. Biddlecombe, a former resident of Columbus. The will stipulates that the income from this stock should be made available for the use of the Department of Botany of the University.

The Board therefore accepts with appreciation this gift of stock and approves the use of the income therefrom by the Department of Botany.

* * * * *

The Secretary reported that the Ohio National Bank, Administrator of the estate of the late Dr. John A. Bownocker, had advised the University that the property located at 185 Fifteenth Avenue became

the property of the Ohio State University upon the death of Mrs. Bownocker. Mrs. Bownocker's death occurred February 1st, 1935.

The Administrator reported further that the will provides that the house shall be sold by the Administrator and the proceeds turned over to the Ohio State University for the use of the Department of Geology.

Inasmuch as it was the desire of Dr. Bownocker who, for many years was Chairman of the Department of Geology, that this department should receive as much as possible out of his estate, the Board of Trustees, because of the present depressed prices of real estate, directed the Secretary to request that the Administrator ask permission from the Court to turn this property over to the University in kind.

* * * * *

The matter of removing the tower on the Addition to Mack Hall was again considered, and the Secretary was instructed to request the University Architect to come to the meeting of the Board and explain the reasons for incorporating this tower in the design of the building.

Upon information that the University Architect was ill, it was agreed to defer any further action until the next meeting of the Board, at which time the Architect will be requested to appear.

* * * * *

At this time Mr. Clarence D. Laylin and Mr. Samuel N. Summer appeared before the Board and advised the Board of the status of the band indebtedness incurred by the Athletic Board in constructing the Natatorium, and they stated that due to the depression which has greatly affected athletic receipts, the Athletic Board has not been able to make payments on this indebtedness to the extent originally intended. They stated further, however, that the prospects for next year were much better and that no doubt the Athletic Board would be able to make substantial payments on these loans at that time.

As a result of this conference, the Trustees directed the Secretary to advise the Athletic Board that the Board of Trustees recognizes the great benefits which have been derived by the student body because of the construction of the Natatorium by the Athletic Board. The Trustees realize further that the Natatorium is now a part of the property of the University and therefore of the State of Ohio, and for this reason the Board stands ready to cooperate with the Athletic Board in finding ways and means of meeting this indebtedness in case the net receipts of next year's operations do not materialize as anticipated. The Trustees request therefore that the Athletic Board report to them as to the financial condition of the Athletic Department as soon as practicable after the 1935 football season is completed.

* * * * *

Thereupon the Board adjourned to meet on Monday, March 11th, 1935, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) NEWTON D. BAKER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 11, 1935.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Harry A. Caton, Vice-Chairman, Herbert S. Atkinson, M. Edith Campbell, John Kaiser, and Lawrence E. Laybourne.

* * * * *

The minutes of the last meeting were approved.

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Upon motion of Mr. Kaiser, seconded by Mr. Atkinson, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Edward Schoewe	Student Laborer	Mar. 1, 1935	\$ 228.00
Evert Denney	Student Laborer	Mar. 1, 1935	228.00
<i>Home Economics</i>			
Margaret Howard	Graduate Assistant	Mar. 31, 1935	300.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Jessie Weisblat	Stenographer	Feb. 9, 1935	912.00
Marguerite C. Jackson	Stenographer	Feb. 28, 1935	912.00
<i>College of Education</i>			
<i>Education</i>			
Leston L. Love	Assoc. Professor	1st term, Su. Qr.	200.00 period
<i>Graduate School</i>			
Robert A. Blackburn	Nathaniel Wright Lord Fellow	Mar. 1, 1935	750.00
<i>Administrative Division</i>			
<i>Laboratory Supply Store</i>			
George E. Morris	Towel Man	Feb. 14, 1935	1,200.00
<i>Physical Plant</i>			
<i>Light, Heat and Power</i>			
I. C. Reasoner	Blacksmith	Feb. 28, 1935 (Mr. Reasoner died February 23, 1935)	1,404.00
<i>Roads and Grounds</i>			
A. Chesbro	Laborer	Jan. 31, 1935 (Mr. Chesbro died January 29, 1935)	630.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
Harley C. Renollet	Co. Club Agent, Montgomery County	Feb. 7, 1935		\$2,100.00

*College of Agriculture**Agricultural Chemistry*

Nettie C. Esselbaugh	Graduate Assistant	Sp. Qr.	Sp.	150.00 period
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Animal Husbandry

Russell Schilling	Student Laborer	Mar. 1 to June 30, 1935		76.00 period
Clair Bingham	Student Laborer	Mar. 1 to June 30, 1935		76.00 period

Botany

Sherman Humphrey	Instructor	Sp. Qr.	Sp.	450.00 period
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(Special contract)

Home Economics

Ruth Godfrey	Graduate Assistant	Sp. Qr.	Sp.	150.00 period
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(Salary to be paid from Pomerene Refectory Rotary Funds)

Poultry Husbandry

Victor E. Rupert	Student Laborer	April 1 to June 30, 1935		75.00 period
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*College of Arts and Sciences**Bacteriology*

John R. Dick	Assistant	Sp. Qr.	Sp.	333.33 period
D. Frank Holtman	Assistant	Sp. Qr.	Sp.	333.33 period

Chemistry

W. C. Fernelius	Assistant Professor	Sp. Qr.	Sp.	872.00 period
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(Special contract)

*College of Commerce and Administration**Business Organization*

Kenneth Dameron	Assoc. Professor	Sp. Qr.	Sp.	843.00 period
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(Special contract)

Joseph C. Pillion	Assistant	Sp. Qr.	Sp.	300.00 period
John W. Lucas	Assistant	Sp. Qr.	Sp.	150.00 period

Geography

A. J. Wright	Instructor	Sp. Qr.	Sp.	150.00 period
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(Special contract)

*College of Education**Education*

Lawrence L. Jarvie	Instructor	Su. Qr.	1st term, Su. Qr.	200.00 period
Ivol Spafford	Graduate Assistant	Sp. Qr.	Sp.	150.00 period

*College of Engineering**Civil Engineering*

Samuel T. Carpenter	Assistant	Sp. Qr.	Sp.	300.00 period
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*College of Medicine**Physiology*

Ellis J. Robinson	Research Assistant	Feb. 1, 1935		1,200.00
Albert R. Hegnauer	Research Assistant	Jan. 1, 1935		1,400.00

(Salaries to be paid from Rockefeller Foundation Fund)

Starling-Loving Hospital—Rotary

Robert V. Haverfield	Orderly	Feb. 1, 1935		684.00
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St. Francis Hospital

L. W. Ford	Dental Consultant	Feb. 1, 1935		No salary
F. L. Gruber	Dental Consultant	Feb. 1, 1935		No salary
Charles E. Paul	Dental Consultant	Feb. 1, 1935		No salary
L. J. Greenwald	Dental Consultant	Feb. 1, 1935		No salary

Graduate School

Richard K. Lee	Nathaniel Wright Lord Fellow	Mar. 1, 1935		750.00
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*Administrative Division**Laboratory Supply Store*

John M. Evans	Towel Man	Feb. 12, 1935		1,200.00
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*Physical Plant
Light, Heat and Power*

G. R. Murdock	Blacksmith	Mar. 4, 1935	1,404.00
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Changes in Salary

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
C. E. Rowland	Co. Agr. Agent, Clark County	Jan. 1, 1935	\$3,150.00	\$3,600.00
M. L. Howell	Co. Agr. Agent, Seneca County	Jan. 1, 1935	2,400.00	2,600.00
Francis I. Bell	Co. Agr. Agent, Williams County	Mar. 1, 1935	2,400.00	2,700.00
Walter L. Bluck	Co. Agr. Agent, Clinton County	Jan. 1, 1935	2,400.00	2,500.00
Claude I. Hummel	Co. Agr. Agent, Lorain County	Feb. 1, 1935	1,908.00	2,800.00
Lyman F. Baker	Co. Club Agent, Madison County	Jan. 1, 1935	2,028.00	2,528.00
Alice Bird	Co. Club Agent, Lorain County	Feb. 1, 1935	1,908.00	2,200.00
(Above increases payable from County funds)				
<i>College of Commerce and Administration</i>				
<i>Business Organization</i>				
Keith Roberts	Instructor	Sp. Qr.	1,476.00 for Au.&Wi.	2,172.00 for Au.Wi.Sp.
<i>Geography</i>				
Wallace Buckley	Assistant	Sp. Qr. only	225.00 period	450.00 period
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*Miscellaneous
Recommendations*

That Ralph L. Dewey, Associate Professor in the Department of Economics, be placed on leave of absence, without salary, for the Spring Quarter 1935 in order to assist in the Electric Rate survey being conducted by the Federal Power Commission.

That A. L. Odebrecht, Instructor in the Department of Business Organization, be continued on leave of absence, without salary, for the Spring Quarter 1935 in order to permit him to continue his service with the Federal Trade Commission.

That Tracy E. Thompson, Assistant Professor in the Department of Business Organization, be granted a leave of absence, without salary, during the Spring Quarter 1935 on account of illness.

That William E. Henderson, Professor in the Department of Chemistry, be granted a leave of absence, without salary, during the Spring Quarter 1935 on account of illness.

That Louise Stitt, Instructor in the Department of Economics, be granted a leave of absence, without salary, during the Spring Quarter 1935 in order to permit her to continue in the service of the Department of Labor in Washington.

That William M. Duffus, Professor in the Department of Business Organization, be placed on leave of absence, without salary, during the Spring Quarter 1935 in order to permit him to continue his services with the United States Tariff Commission.

That Walter B. Bakke, Assistant Trainer, Department of Athletics, be granted a leave of absence, without salary, from March 1 to October 1, 1935.

That, on account of the heavy enrollments in Elementary courses in English for the Spring Quarter, additional instruction be authorized in that department to provide for eight additional sections at a total cost of \$1,048.50. Roscoe Schaupp, Bryant Kerr, T. A. Barnhart, Anne Whitmer are to be paid \$159.00 additional; Thelma Phlegar, \$87.50 additional, and W. B. Thomas to be given a special contract as Assistant at \$325.00 for the quarter.

That all funds in excess of \$200 now in the Military Prom Account and all subsequent receipts in excess of a balance of \$200 be set aside and designated as a Student Aid Fund for men enrolled in military courses. Loans from this fund are to be made to students selected by and in accordance with terms approved by a committee of three, one member to be designated by the President, the other two being the Senior Instructor in Infantry and the Senior Instructor in Field Artillery to be designated by the Chairman of the Department of Military Science.

The Business Manager will make all disbursements from this fund upon proper authorization by this committee and will also take the necessary steps to collect these loans as they mature.

The main purpose of the Student Aid Fund will be, at least for the present, to assist advanced military students in purchasing uniforms.

That upon the recommendation of the Graduate Council, there be established a number of Graduate Scholarships, one to be assigned to each of the Ohio Colleges fully accredited by the North Central Association of Colleges and Secondary Schools. These scholarships are to be granted in accordance with the following terms:

- (1) Each of the said Colleges shall designate one of its graduates to the scholarship assigned to the College;
- (2) The scholar thus appointed will be permitted to enroll in the Graduate School for a period necessary to complete the requirements for a graduate degree;
- (3) Each scholar will be exempt from the Incidental and Non-resident fees;
- (4) No more than one scholarship from each College shall be in effect at any given time;
- (5) The Dean of the Graduate School is authorized to certify the names of successful applicants for these scholarships to the Registrar;
- (6) These scholarships are to become effective with the Summer Quarter, 1935.

The University's whole purpose in granting these scholarships is to be of greater service to the other colleges of the state and to stimulate research and graduate study.

That each student registering in the courses in History 400, 401, 402, 403, 404 pay a fee of \$1.00 per quarter and the fund thus accumulated be expended upon the requisition of the chairman of the Department of History and the Dean of the College of Arts and Sciences for books to be used by all the students for constructive and inspirational reading. These courses have been reorganized and rebuilt with reference to their subject matter and the manner of their presentation. Ordinarily our funds available are not sufficient for the purchase of the large numbers of books needed for this purpose, since

a great many duplicates of each book selected will be required. This fee will become effective with the Autumn Quarter 1935.

That upon the recommendation of the faculty of the College of Engineering, as required by the grant, the Lamme Medal for the year 1935 be awarded to Colonel George Arthur Burrell, student at the Ohio State University from 1902 to 1904 who received the degree, Chemical Engineer, at Ohio State University in 1918.

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Winter Convocation on March 15th, 1935, to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Charles Llewellyn Bernier, B.S. in Ind. Chem. (University of Montana), M.Sc.; Sherman Chau, B.A. (Lingnan University), M.A.; Elizabeth Eleanor Coyle, B.S. (The College of Wooster), M.Sc.; Leon Havis, B.S. in Agr. (Texas Technological College), M.Sc.; Emerson Daniel Jenkins, A.B. (Colgate University), M.A.; Sidney Benson Kuykendall, B.S. (The University of Illinois); Wen-I Liao, B.S. (University of Nanking), M.S. (University of Michigan); Curtis May, B.A., M.A.; Wendell Belding Steward, B.A. (Pomona College), M.A. (Dartmouth College); George Willard Watt, B.A., M.Sc.; George Dewey Wilson, A.B. (Indiana University), A.M. (Columbia University); Frank Ernest Work, A.B., A.M. (University of Michigan); Paul Hsueh Kun Yang, A.B. (Yenching University), A.M. (Oberlin College).

MASTER OF ARTS

Arthur Truman Amerine, B.S. in Edu. (Ohio University); Norman Nathaniel Beil, B.Sc. in Phar.; Violet Catherine Boynton, B.S. in Phys. Edu. (University of Cincinnati); Ruth Catherine Geist, A.B. (The Western College for Women); Mary Winifred Greene, B.A.; Henry Royer Kreider, Jr., B.S. (University of Toledo); William Andrew Palm, A.B. (Marietta College); Fred Arthur Sheridan, A.B. (Marietta College); George Randall Staten, B.A. (Ohio Wesleyan University); Melvin Waddell Walker, B.A. (Wilberforce University); William Alfred Waters, A.B. (West Virginia State College); Malcolm Nicholson Wolfe, B.A., B.Sc. in Edu.

MASTER OF SCIENCE

Dorothy Cryder Dunn, B.Sc. in Edu.; Russell James Emmons, B.S. (Penn College); William John Mader, A.B. (Cleveland College); Hugh Engle Morrison, B.S. (Franklin and Marshall College); Isidro Radames Pena, B.S. in Sugar Chem. (University of Puerto Rico); Paul William Schmitkons, A.B. (Oberlin College); Sager Tryon, Jr., B.Sc. (Otterbein College).

BACHELOR OF SCIENCE IN AGRICULTURE

Everett Edward Adams; Emerson Jesse Ball; Edgar Ray Borst; Dwight Schuyler Creamer; Vernon August Dicke; John Melvin Easterd; Ralph Melvin Fuller; Milton Gelbman; Paul August Getz; James Fleming Hum; Charles Seavey McDonald; Joseph Louis Minikin; Homer Stafford Porteus; Donald Layman Putnam; Irving Seff; Roger Eugene Sherman; John Wilbur Sites; Walter LeClare Slatter; William Fredric Swanson; Warren Earl Wilkinson.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Estelle Elizabeth Brewer; Mary Ellen Davis; Zenobia Fries;
Alice Bell Rhoades; Virginia May Smythe.

BACHELOR OF ARTS—WITH HONORS

Raymond Frech Mikesell (cum laude); Gerald Gregory Schreiber
(cum laude).

BACHELOR OF ARTS

Dorothy Ann Adams; Claude Andrew Albert; Harry Blank; Guy
Kermit Carr; Lucile Clifton; Anna May Collins; Carolyn Lehman
David; Arthur Henry Feher; Henry Herman Fineberg; William Allen
Flannery; Godfrey Brandon Frankel; Robert B. Goode, Jr.; Martha
Louise Gower; Harry William Graly; Jerome Joseph; Robert Frank
Kaiser; Homer Ivan Keck; Richard Adolphus Lucas; D. Don Macklin;
Elizabeth Campbell Mitchel; Charles Warnock Proudfit; Ann Helen
Rethinger; Harold Eugene Reynard; Lucile Moore Ridings; Irene
Rosenfeld; Frank Merritt Ruhlen; William Lafayette Shadwick;
Elizabeth Ingman Silbaugh; George Evans South; Robert Oscar
Strauch; Marguerite Marie Sullivan; Joseph B. White; Ruth Gross
White; Edward Brotherton Young.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

George Francis Arnold; Victor Carl Ballenger; Ralph Robertson
Bayer; Willard Herschel Burson; Lloyd Orrin Carlson; Glenn Lester
Clark; Edmond Scott Elsea; F. Homer Hagaman; Don McMillan
Hilliker; Albert Erich Katterhenry; Conrad Henry Kuemmel; Alfred
Joseph Mackan; George Hartman Moorhead; Harold Benjamin Nudd;
Louis Sumner Poor; Andrew William Prince; George Gillivan Scully;
Walter Clemens Speiser; Donald McConaughy Spindler; Morris
Vinocur; James Ransom Wood.

BACHELOR OF SCIENCE IN JOURNALISM

William Frederick Pyle; Sylvia Joanne Rich.

BACHELOR OF SCIENCE IN EDUCATION

Kenneth Weston Bahler; Ferda Yolanda Barnett; Onabel Wini-
fred Black; Edna Ruth Blackburn; Charles Harrison Blair; Catherine
Louise Brady; Irvn Horton Clements, B.A.; Lawrence Patrick Curtis;
Kenneth Gordon Klein; Arthur Howard Long, B.A.; Howard John
Lucas; Ruth Eileen McPheron; Maisie Alberta Myers; Marian Harper
Orrick; Jane LaMoynes Pavey; Hannah Fanny Pevovarow; Paul
Christy Russell; Paul Leland Sudlow; Donald Edward Todd; Mildred
King Van Court; Lloyd Lovinus Waite; Robert Babcock Waite; Earl
Raymond White; Helen Grace Williams.

BACHELOR OF CHEMICAL ENGINEERING

Roger Dumm Dubble; Herbert Franklin Gray; Robert Gerald
Lilley.

BACHELOR OF CIVIL ENGINEERING

Clyde Robert Cochran; Arthur Edward Laird.

BACHELOR OF ELECTRICAL ENGINEERING

John Lawrence Evans; Cletus John Joseph Stratman.

BACHELOR OF INDUSTRIAL ENGINEERING

Clarence James Koons; John Perry Landahl; Burrell Porter Shirey; Robert Chauncey Wager; Charles Wagner Warren; Carl Raymond Weiler.

BACHELOR OF MECHANICAL ENGINEERING

Harold Clark English; Robert Ellis Wolfe.

BACHELOR OF METALLURGICAL ENGINEERING

Robert Morris Clevenger; Richard Kenneth Lee; Harold Walter Moyer.

BACHELOR OF SCIENCE IN PHARMACY

Francis Joseph Noles.

DOCTOR OF VETERINARY MEDICINE

Sheldon Willis Stout.

CERTIFICATE OF GRADUATE NURSE

Margaret Ellen Kendall; Helen Grace Williams.

* * * * *

Upon the request of the President, Dean Arant of the College of Law appeared before the Board and explained the need of a Summer Session in the College of Law. The President then presented the following recommendation:

That a session of the College of Law be authorized for the Summer Quarter, 1935, and that the President be authorized to make all arrangements necessary for such session and to put the same into effect at the opening of the Summer Quarter. This resolution is based on the considered expectation that the fees paid by students who will be in attendance at this summer session will be sufficient to pay a very great part of the expenditures required, and it is further ordered that the total obligation for this purpose assumed by the University in addition to the mentioned fees, will not exceed \$1250.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

The President reported to the Board that Ohio Wesleyan University was desirous of entering into an agreement with the Ohio State University for the cooperative use of the Perkins Observatory, and Professor Alpheus W. Smith, upon request of the President, explained to the Board the proposals in mind. The President then presented the following recommendation:

That authorization be given to a committee composed of the President, a member of the Board of Trustees designated by the Board, and Professor Alpheus W. Smith, chairman of the Department of Physics and Astronomy, to confer with a similar committee designated by Ohio Wesleyan University concerning the cooperative use of the Perkins Observatory at Ohio Wesleyan University. This joint committee will give

careful consideration to this proposal made by Ohio Wesleyan University and will formulate a plan of organization and management and will present a budget for the year 1935-1936 for the consideration of the respective Boards of Trustees. A unique opportunity seems to be presented here to the Ohio State University for notable work in the field of Astronomy which our own facilities will not provide.

Upon motion of Mr. Kaiser, seconded by Miss Campbell, the above recommendation of the President was upon roll call unanimously approved, and Mr. Lawrence E. Laybourne was appointed to represent the Board of Trustees on this special committee.

* * * * *

The President read to the Board a communication from the Alumnae Council concerning the organization and operation of a Co-operative House for needy women students, and presented the following recommendation thereon:

That the proposal of the Alumnae Council to present a plan for the organization and operation of a Cooperative House for needy women students be received, the general plan endorsed, and the President authorized to formulate appropriate rules to govern the operation of this Cooperative House.

The thought of the Alumnae Council is that such facilities as are now offered to men students by the Tower and Buckeye Clubs shall be made available to the women students so far as possible, selected on the basis of character and scholarship. The Alumnae Council proposed to finance the rent, heat, light, telephone, and salary of the manager of such Cooperative House; the University is expected to furnish the necessary equipment. In this house, rates for board and room are to be on a cost basis. In this manner, the Alumnae Council hopes to begin a system of cooperation for needy women students which will make it possible for some young women of high ability and character to achieve a University education when otherwise it could not be undertaken.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

The Secretary called the attention of the Board to its action taken at the February meeting whereby the Secretary was directed to request of the Executor of the Estate of the late John A. Bownocker that the property located at 185-15th Avenue be turned over to the University in kind rather than to be sold immediately as required by the will.

After a conference with the Executor and the Attorney General, it was determined that such an action might place a cloud upon the title in case of future sale.

After considering the above report, it was moved by Mr. Laybourne, and seconded by Mr. Kaiser that the Secretary be authorized to purchase the said property from the Executor in case bids received from other proposed purchasers do not represent a fair value of the property.

It was ordered further that in case the purchase is made by the University, payment be made from the Interest on Endowment Fund.

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Satisfactory evidence having been presented that the name of Harry J. Epstein was changed by Probate Court order to Harry J. Robey, it was moved by Mr. Laybourne, seconded by Mr. Atkinson, and unanimously ordered that a new diploma (B.Sc. in Business Administration), be issued to Mr. Robey to replace the one issued under the old name in June, 1934.

It was further ordered that a Medical Certificate be granted to Harvey Thomas Phillips, a graduate of Starling Medical College in 1900, and that the customary fee for this Certificate be waived.

* * * * *

The Secretary now presented the following credit and extra on the Addition to Mack Hall as prepared by the University Architect, Mr. Howard Dwight Smith.

Upon motion of Mr. Laybourne, seconded by Mr. Atkinson, the following credit and extra were upon roll call unanimously approved:

Credit — The H. R. Blagg Company — March 8, 1935

For furnishing all labor and materials for the following items at the indicated differences in cost to the Ohio State University:

1. Use double size brick, similar to the Galena block, instead of common back-up brick, deduct..... \$488.50
2. Use variegated Indiana Limestone instead of buff Indiana Limestone for all moulded and projecting cut stone, deduct..... 150.00
3. Use Pascal Sylvester expansion strips, depth equal to the terrazzo, in place of special dividing bars, deduct 12.00
4. To continue cork tile of corridors into the stair landings at the corridor floor levels in place of linoleum—no change in price

Total..... \$650.50

Extra — The H. R. Blagg Company — March 8, 1935

For furnishing all labor and material for the following according to stipulated unit prices set forth in the original contract:

Lower footing of column No. 3 from elevation 743.54 to elevation 741.54:—

Additional work involved includes—

Excavation—2.45 Cu. Yds. @ \$1.15..... \$ 2.81

Concrete—5 Cu. Yds. @ \$16.50..... 8.25

Total..... \$ 11.06

Net Credit..... \$639.44

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Thereupon the Board adjourned to meet on Monday, April 8th, 1935, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HARRY A. CATON,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 8, 1935.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Harry A. Caton, Vice-Chairman, Herbert S. Atkinson, M. Edith Campbell, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

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The minutes of the last meeting were approved.

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Upon motion of Mr. Stone, seconded by Mr. Kaiser, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts and Sciences</i>			
<i>Physics and Astronomy</i>			
Herbert M. Strong	Graduate Assistant	Mar. 16, 1935	\$ 450.00
Arthur L. Bryan	Graduate Assistant	Mar. 16, 1935	450.00
<i>College of Commerce and Administration</i>			
<i>Bureau of Business Research</i>			
Lillian Hacker	Stenographer	Mar. 21, 1935	972.00
<i>Business Organization</i>			
William C. Brown	Reader	Mar. 31, 1935	150.00
<i>College of Education</i>			
<i>Psychology</i>			
Edward H. Scofield	Graduate Assistant	Mar. 23, 1935	450.00
J. Elliott Janney	Graduate Assistant	Mar. 23, 1935	450.00
<i>College of Engineering</i>			
<i>Chemical Engineering</i>			
Rodney A. Bell	Graduate Assistant	Mar. 1, 1935	450.00
<i>Graduate School</i>			
Paul L. Rice	Scholar	Apr. 1, 1935	250.00
Paul Hummel	Scholar	Apr. 1, 1935	250.00
Herbert A. Crandell	Scholar	Apr. 1, 1935	250.00
Laurence A. Weaver	Scholar	Apr. 1, 1935	250.00
Dorothy Dicken	Scholar	Apr. 1, 1935	250.00
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Mrs. Helen Lum	Stenographer	Mar. 31, 1935	912.00
<i>Administrative Division</i>			
<i>Stores and Receiving Department</i>			
Lucille O'Mahoney	Typist	Apr. 15, 1935	972.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Agriculture</i>				
<i>Zoology and Entomology</i>				
James G. Haub	Assistant	Sp. Qr.	Sp.	\$225.00
	(Special contract)			period
Howard H. Rostorfer	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
Marian L. Washburn	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
<i>College of Arts and Sciences</i>				
<i>English</i>				
Frances E. Jones	Instructor	Sp. Qr.	Sp.	580.00
				period
<i>German</i>				
Virginia Krumm	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
<i>Mathematics</i>				
Emerson D. Jenkins	Assistant	Sp. Qr.	Sp.	300.00
				period
Paul M. Hummel	Assistant	Sp. Qr.	Sp.	300.00
				period
Benjamin J. Tepletsky	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
William A. Patterson	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
Frank M. Mallett	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
<i>Philosophy</i>				
Thomas B. Waters	Assistant	Sp. Qr.	Sp.	150.00
	(Special contract)			period
<i>Physics and Astronomy</i>				
Jack Ball	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
Mark E. Ward	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
<i>Romance Languages</i>				
Demetrio A. Cabarga	Instructor	Sp. Qr.	Sp.	388.00
				period
Irwin A. Johnson	Assistant	Sp. Qr.	Sp.	318.00
				period
Walter Meiden	Assistant	Sp. Qr.	Sp.	166.67
	(Special contracts)			period
<i>College of Commerce and Administration</i>				
<i>Administration</i>				
Betty Minds	Stenographer	Feb. 11 to		124.85
		Mar. 31, 1935		period
Louise Grove	Stenographer	Mar. 18, 1935		912.00
Dorothy Hayes	Stenographer	Apr. 1, 1935		912.00
<i>Bureau of Business Research</i>				
Elizabeth Garman	Stenographer	Apr. 1, 1935		1,104.00
Marjorie Biddle	Stenographer	Apr. 15, 1935		912.00
<i>Business Organization</i>				
H. C. Nolen	Instructor	Sp. Qr.	Sp.	724.00
				period
Robert Bartels	Reader	Sp. Qr.	Sp.	50.00
				period
<i>Commerce Extension</i>				
Abraham Gerdy	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period
<i>Economics</i>				
Elizabeth McRoberts	Graduate Assistant	Sp. Qr.	Sp.	150.00
				period

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<i>Geography</i>				
Clarence Heskett	Graduate Assistant	Sp. Qr.	Sp.	150.00 period
<i>Social Administration</i>				
Robert K. Verbeck	Lecturer	Sp. Qr.	Sp.	150.00 period
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Lillian Shields	Stenographer	Apr. 1, 1935		1,104.00
(Salary to be paid from Payne Fund)				
<i>Education</i>				
Ralph D. Purdy	Assistant	Su. Qr.	Su.	100.00 period
Kenneth W. Brown	Assistant	Su. Qr.	Su.	150.00 period
J. Hartley Waldron	Assistant	Su. Qr.	Su.	100.00 period
James D. Teller	Assistant	Su. Qr.	Su.	100.00 period
Roy C. Ballenger	Assistant	Su. Qr.	Su.	100.00 period
Byron B. Williams	Assistant	Su. Qr.	Su.	100.00 period
George C. Decker	Graduate Assistant	Su. Qr.	Su.	150.00 period
<i>Fine Arts</i>				
Emily Farnham	Assistant	Sp. Qr.	Sp.	200.00 period
<i>Psychology</i>				
Lynde C. Steckle	Assistant	Sp. Qr.	Sp.	318.00 period
Laverne E. Kolbe	Assistant	Sp. Qr.	Sp.	318.00 period
Sol D. Evans	Assistant	Sp. Qr.	Sp.	318.00 period
J. Elliott Janney	Assistant	Sp. Qr.	Sp.	318.00 period
Edward H. Scofield	Assistant	Sp. Qr.	Sp.	318.00 period
James W. Sherburne	Assistant	Sp. Qr.	Sp.	318.00 period
Richard Wilkinson	Assistant (half time)	Sp. Qr.	Sp.	159.00 period
Hugh B. McFadden	Graduate Assistant	Sp. Qr.	Sp.	150.00 period
Richard B. Leukart	Student Assistant	Sp. Qr.	Sp.	150.00 period
Frederick Guilford	Student Assistant	Sp. Qr.	Sp.	57.00 period
<i>College of Engineering</i>				
<i>Chemical Engineering</i>				
Willis M. Losh	Graduate Assistant	Mar. 1, 1935		450.00
<i>Engineering Experiment Station</i>				
Samuel T. Carpenter	Junior Research Engineer	Apr. 1, 1935	for 3 mos.	225.00 period
(Salary to be paid from American Institute of Steel Construction Fund)				
Karl V. Taylor	Junior Research Engineer	Sp. Qr.	Sp.	No sal.
<i>College of Medicine</i>				
<i>Anatomy</i>				
Andrew Hedmeg	Graduate Assistant	Sp. Qr.	Sp.	100.00 period
(Special contract)				
(Salary to be paid from Campbell Research Fund)				
<i>Graduate School</i>				
Dorothy Kohlmetz	Scholar	Sp. Qr.	Sp.	250.00
Rachel W. Kreider	Scholar	Sp. Qr.	Sp.	250.00
Ralph H. Stimson	Honorary Fellow	Sp. Qr.	Sp.	No sal.
<i>President's Division</i>				
<i>Physical Education for Men</i>				
Loma M. Demorest	Stenographer	Apr. 1 to June 30, 1935		228.00 period

<i>Administrative Division</i>						
<i>Stores and Receiving Department</i>						
Betty Grace Bose	Typist		Apr. 16, 1935			900.00
<i>Physical Plant</i>						
<i>Light, Heat and Power</i>						
John McCormick	Blacksmith's Helper		Apr. 1, 1935	for 90 days		303.00 period
<i>Roads and Grounds</i>						
Joseph Fueglein	Laborer (7 mos.)		Apr. 1, 1935			630.00
<i>Athletics</i>						
Loma M. Demorest	Stenographer		Apr. 1, 1935	for 3 mos.		27.00 period
Mrs. Helen C. Lum	Stenographer		Apr. 1, 1935	for 3 mos.		228.00 period
*	*	*	*	*	*	*

Changes in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Mathematics</i>			
Thomas H. Southard	Graduate Assistant	Assistant	Sp. Qr.
<i>College of Commerce and Administration</i>			
<i>Sociology</i>			
Harold Wetzel	Graduate Assistant	Assistant	Sp. Qr.
*	*	*	*

Changes in Salary

Name	Title	Effective	Annual Rate From	To
<i>Agricultural Extension</i>				
Walter W. Wyckoff	Co. Agr. Agent, Guernsey County	Mar. 1, 1935	\$2,500.00	\$3,000.00
Sanna Black	Co. Club Agent, Muskingum County	Apr. 1, 1935	2,376.00	2,700.00
(Increases to be paid from County funds)				
<i>College of Arts and Sciences</i>				
<i>English</i>				
W. B. Thomas	Assistant	Sp. Qr.	150.00 period	375.00 period
<i>Mathematics</i>				
Thomas H. Southard	Assistant	Sp. Qr.	150.00 period	300.00 period
<i>Romance Languages</i>				
Jose R. Palomo	Instructor	Sp. Qr.	654.00 period	872.00 period
<i>College of Commerce and Administration</i>				
<i>Geography</i>				
Wallace Buckley	Assistant	Sp. Qr.	450.00 period	525.00 period
<i>Sociology</i>				
Harold Wetzel	Assistant	Sp. Qr.	150.00 period	450.00 period
<i>College of Education</i>				
<i>Bureau of Special Education</i>				
Irene Kinley	Asst. to the Director	Mar. 1, 1935	1,356.00 for ¾ time	1,800.00 for full time
(Salary to be paid as follows: \$900 from Bureau of Special Education F-9 900 from A-1)				
*	*	*	*	*

Changes in Quarters of Service

Name	Title	From	To
<i>College of Agriculture</i>			
<i>Zoology and Entomology</i>			
Donald J. Borrer	Instructor	Au. Wi. Sp.	Au. Wi.
Paul E. Schaefer	Instructor	Su. Au. Wi.	Su. Au. Wi. Sp.
<i>College of Arts and Sciences</i>			
<i>English</i>			
Edith Sniffen	Instructor	Au. Wi. Sp.	Au. Wi.
Herbert Edwards	Instructor	Au. Wi.	Au. Wi. Sp.
<i>German</i>			
F. J. Kramer	Instructor	Su. Au. Wi.	Su. Au. Wi. Sp.
*	*	*	*

*Miscellaneous
Recommendations*

That Virgil R. Wertz, Associate Professor in Rural Economics, budgeted under F-9 Farm Marketing, be paid during the Spring Quarter \$567.87 for his services in the above department.

That Charles Reasoner, Blacksmith's Helper, Physical Plant, be granted a leave of absence, without salary, effective April 1, 1935, for ninety days on account of illness.

* * * * *

As requested, the University Architect, Mr. Howard Dwight Smith, appeared before the Board to explain the reasons for incorporating the tower on the Addition to Mack Hall.

After hearing Mr. Smith's statement, the Board upon motion of Mr. Stone, seconded by Mr. Kaiser, instructed the Architect to proceed with the construction in accordance with the original design.

* * * * *

The Secretary presented the report of annual examination of Ohio State University as prepared by the Bureau of Inspection and Supervision of Public Offices, Auditor of State's Department, for the year ending June 30, 1934. This report was received and ordered filed with the records of the University.

* * * * *

At this time Vice President Morrill presented a report on the status of the bills introduced in the Legislature to abolish Compulsory Military Drill. He reported that the Committee on Military Affairs of the House had held two public hearings on the bills presented and, by formal vote, had declined to recommend either of them out of the Committee to the House.

Mr. Morrill reported further that Senate Joint Resolution No. 30, introduced by Senator William R. Foss, with regard to Military Training in Ohio State University and the National Defense, had passed both houses of the Legislature.

Upon motion of Mr. Kaiser, seconded by Mr. Stone, Senate Joint Resolution No. 30 was upon roll call unanimously ordered incorporated in the minutes of this meeting:

SENATE JOINT RESOLUTION NO. 30 — Mr. Foss —

Regarding Military Training at the Ohio State University, and the National Defense

WHEREAS, The Supreme Court of the United States, by unanimous judgment and opinion, has recently sustained the

right of the University of California and similar state universities to require their students to take courses in military science and tactics; and

WHEREAS, Said Supreme Court of the United States, in said opinion, has declared as follows:

“Government, federal and state, each in its own sphere, owes a duty to the people within its jurisdiction to preserve itself in adequate strength to maintain peace and order and to assure the just enforcement of law. And every citizen owes the reciprocal duty, according to his capacity, to support and defend government against all enemies”; and

WHEREAS, It is evident in history, experience, and common sense that some measure of civilian military training is indispensable to the national defense; and

WHEREAS, The Board of Trustees of the Ohio State University, pursuant to the so-called “Land-Grant Act” of the United States Congress of July 2, 1862, and the amended National Defense Act of June 3, 1916, has required for more than sixty years that male students of said University shall take appropriate courses in military science and tactics; and

WHEREAS, The said University has been made unjustly the object of criticism and attack by certain citizens and groups of citizens because of its long-continued policy and regulations relating to military training; and

WHEREAS, The Board of Trustees of said University, in the proper exercise of powers and authority granted by the General Assembly of the State of Ohio in the fundamental statutes establishing the University and providing for its governance, has acted with wisdom and with fidelity to the public interest and welfare in requiring the training of students for the national defense; therefore, be it

Resolved by the General Assembly of the State of Ohio, That the Board of Trustees of the Ohio State University is hereby commended for its steadfast and conscientious adherence to the high principles of patriotism and training for citizenship, as manifested in the requirement of military training for male students; and be it further

Resolved, That grateful acknowledgment be, and is hereby made, on behalf of the State of Ohio and its loyal citizens, for the Ohio State University’s substantial contribution to the national defense, made possible by said requirement; and be it further

Resolved, That the continued requirement of military training of students at the Ohio State University be, and is hereby approved.

* * * * *

President Rightmire now presented the following recommendation:

That the student fee card used in the University be simplified by combining the Ohio Union Fee of \$1.00, the Library Laboratory Fee of \$1.00, and the Activities and Med-

ical Service Laboratory Fee of \$2.00 in a single item designated General Activities Fee—\$4.00, and that this fee be allocated and budgeted under the instruction and upon approval of the President; this change to become effective with the Summer Quarter, 1935.

Upon motion of Mr. Atkinson, seconded by Mr. Stone, the above recommendation of the President was upon roll call unanimously approved.

* * * * *

The special committee appointed at the last meeting of the Board to confer with a similar committee designated by Ohio Wesleyan University for the purpose of working out a plan for the cooperative use of the Perkins Observatory at Ohio Wesleyan University made a preliminary report of activities up to date, and indicated that a definite proposal will soon be ready for the consideration of the Board of Trustees.

* * * * *

The Secretary presented a request from Colonel G. L. Townsend that the Board of Trustees take a review of the Corps of Cadets on the afternoon of May 15th, at four o'clock.

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the date of the May meeting was changed from May 13th to May 15th in order that the Board might have the opportunity to review the Corps of Cadets.

* * * * *

Thereupon the Board adjourned to meet on Wednesday, May 15th, 1935, 9:30 A. M., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) HARRY A. CATON,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 15, 1935.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Herbert S. Atkinson, M. Edith Campbell, John Kaiser and Lawrence E. Laybourne. In the absence of the Chairman and the Vice-Chairman, Mr. Atkinson was selected to act as Chairman of the meeting.

* * * * * *

The minutes of the last meeting were approved.

* * * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
T. H. Johnson	Co. Agr. Agent, Athens County	Apr. 30, 1935	\$2,208.00
<i>College of Agriculture Administration</i>			
Ruby Pearl Evans	Stenographer	May 12, 1935	972.00
<i>Animal Husbandry</i>			
Graydon Brandt	Student Laborer	Mar. 31, 1935	228.00
<i>College of Arts and Sciences Administration</i>			
Ruth Nisonger	Stenographer	Apr. 23, 1935	996.00
<i>Chemistry</i>			
Norman N. Bell	Graduate Assistant	May 1, 1935	450.00
<i>English</i>			
Florence G. Denton	Instructor	Mar. 16, 1935	1,800.00
<i>College of Commerce and Administration Administration</i>			
India Jo Lupton	Stenographer	Apr. 30, 1935	912.00
<i>Bureau of Business Research</i>			
Marjorie Biddle	Stenographer	Apr. 15, 1935	912.00
<i>College of Education Bureau of Educational Research</i>			
Cecelia Krakoff	Stenographer	May 22, 1935	1,248.00
<i>College of Engineering Electrical Engineering</i>			
T. T. Woodson	Graduate Assistant	Apr. 30, 1935	450.00
<i>College of Medicine Anatomy</i>			
Thelma T. Baird	Technical Assistant	May 1, 1935	960.00
<i>Starling-Loving Hospital</i>			
Kenneth Kincaid	Stud. Telephone Operator	Mar. 31, 1935	912.00
Attilio D. Puppel	Orderly	Mar. 31, 1935	684.00

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James Daniel	Assistant Cook	May 10, 1935	864.00
William H. Rauch	Diet Kitchen Helper	May 12, 1935	684.00
<i>St. Francis Hospital</i>			
George E. Gardner	Interne	May 6, 1935	125.00
<i>President's Division</i>			
<i>Library</i>			
Florien H. Brooks	Binderywoman	Apr. 30, 1935	240.00
<i>Administrative Division</i>			
<i>Business Office</i>			
Lucille Sells	Typist	Apr. 20, 1935	960.00
Elizabeth Krause	Typist	Apr. 30, 1935	960.00
<i>Dean of Men</i>			
Margie Hoffman	Stenographer	May 7, 1935	1,104.00
<i>Mailing Department</i>			
Robert M. Ewing	Distribution Clerk	May 31, 1935	1,200.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>Agricultural Extension</i>				
S. C. Hartman	Co. Agr. Agent, Athens County	May 1, 1935		\$2,200.00
<i>College of Agriculture</i>				
<i>Administration</i>				
Sylvia Seckel	Stenographer	May 13, 1935		972.00
<i>Animal Husbandry</i>				
Cornelius Grinnell	Student Laborer	Apr. 1, 1935		228.00
<i>Franz Theodore Stone Laboratory</i>				
Raymond C. Osburn	Director	Su. Qr.	Su.	600.00 period
Frederick H. Kreckler	Assistant Director	Su. Qr.	Su.	600.00 period
Clarence H. Kennedy	Professor—Entomology	Su. Qr.	Su.	600.00 period
Lewis H. Tiffany	Professor—Botany	Su. Qr.	Su.	600.00 period
Edwin B. Powers	Professor—Zoology	Su. Qr.	Su.	600.00 period
Mrs. Ethel M. Miller	Librarian	Su. Qr.	Su.	500.00 period
Wilbur W. Grimm	Assistant	Su. Qr.	Su.	200.00 period
<i>College of Arts and Sciences</i>				
<i>Administration</i>				
Betty Mesnard	Stenographer	Apr. 24, 1935		912.00
<i>Chemistry</i>				
Charles E. Bernier	Instructor	Apr. 22, 1935	for 8 wks.	320.00 period
George W. Watt	Instructor	Apr. 22, 1935	for 8 wks.	320.00 period
George Schmitkons	Graduate Assistant	May 1, 1935	for 2 mos.	100.00 period
*Louis W. Georges	Cellulose Research Fellow	Oct. 1, 1935	(12 mos.)	2,000.00
*(Salary to be paid from E. I. DuPont de Nemours & Company Fund)				
<i>Romance Languages</i>				
Stanley Howell	Instructor (Special contract)	Su. Qr.	Su.	582.00 period

College of Commerce and Administration
Administration

Mabel Stoner	Stenographer	May 1, 1935		912.00
<i>Sociology</i>				
Clara Kaiser	Assistant	Sp. Qr.	Sp.	200.00 period
<i>College of Education</i> <i>Education</i>				
Gertrude C. Ford	Assistant	Su. Qr.	Su.	300.00 period
T. S. Lowden, Jr.	Assistant	Su. Qr.	Su.	100.00 period
Allen D. Patterson	Assistant	Su. Qr.	Su.	100.00 period
<i>Music</i>				
Manley R. Whitcomb	Assistant	Sp. Qr.	Sp.	300.00 period
<i>Psychology</i>				
James E. Wert	Assistant	Su. Qr.	Su.	500.00 period
<i>College of Engineering</i> <i>Electrical Engineering</i>				
Paul W. James	Graduate Assistant	May 1, 1935	for 2 mos.	100.00 period
<i>Engineering Experiment Station</i>				
Charles J. Koenig	Asst. Professor (Salary to be paid from F-9)	June 1, 1935	for 1 mo.	180.00 period
<i>Industrial Engineering</i>				
Robert Knies	Student Assistant	Su. Qr.	Su.	150.00 period
Henry Kroeger	Student Assistant	Su. Qr.	Su.	150.00 period
John Litzinger	Student Assistant	Su. Qr.	Su.	150.00 period
<i>College of Medicine</i> <i>Physiology</i>				
Raymond J. Seymour	Professor (Special contract)	Su. Qr.	Su.	600.00 period
Robert H. Schoene	Assistant (Special contract)	Su. Qr.	Su.	200.00 period
<i>Starling-Loving Hospital</i>				
Attilio D. Puppel	Stud. Telephone Operator	Apr. 1, 1935		912.00
Robert Folsom	Orderly	Apr. 1, 1935		684.00
William H. Rauch	Assistant Cook	May 13, 1935		864.00
John Mock	Elevator Operator	Apr. 1, 1935	for 30 days	57.00 period
<i>St. Francis Hospital</i>				
Karl H. Feistkorn	Interne	May 6, 1935		125.00
<i>Graduate School</i>				
*Howard J. Fralish	Battelle Memorial Institute Fellow	July 1, 1935	Su. Au.	360.00 period
*Gerald M. Cover	Battelle Memorial Institute Fellow	July 1, 1935	Su. Au.	360.00 period
* (Salaries to be paid direct by Battelle Memorial Institute)				
Karl R. Spangenberg	Robinson Fellow	Oct. 1, 1935	Au. Wi. Sp.	750.00
Charles A. Barrell	Bennett Wood Green Traveling Fellow	Oct. 1, 1935	Au. Wi. Sp.	No sal.
<i>President's Division</i> <i>Library</i>				
Gertrude Roehrer	Binderywoman	May 1 to	June 30, 1935	40.00 period
<i>Administrative Division</i> <i>Business Office</i>				
Jane Harris	Typist	May 1, 1935		960.00
Sigrid Gidlund	Typist	May 1, 1935		960.00
<i>Dean of Men</i>				
Ruby Pearl Evans	Stenographer	May 13, 1935		1,104.00

University Bookstore—Rotary 7951

Emerson B. Laird	Sales Clerk	May 1, 1935	1,500.00
Emma P. Lenahan	Sales Clerk	May 1, 1935	900.00
Audrey McCormick	Sales Clerk	May 1, 1935	900.00
*	*	*	*

Change in Title

Name	Title—From	To	Effective
<i>College of Arts and Sciences</i>			
<i>Mathematics</i>			
Alson H. Bailey	Graduate Assistant	Assistant	Sp. Qr.
*	*	*	*

Changes in Salary

Name	Title	Effective	Annual Rate	
			From	To
<i>Agricultural Extension</i>				
Dorothy B. Silcott	Home Dem. Agent, Montgomery County	May 1, 1935	\$2,100.00	\$2,500.00
O. D. Sands	Co. Agr. Agent, Miami County	Mar. 1, 1935	2,400.00	2,700.00
W. H. Ford	Co. Agr. Agent, Highland County	Jan. 1, 1935	2,800.00	3,200.00
Arthur H. Smith	Co. Agr. Agent, Washington County (Increases payable from County funds)	Mar. 1, 1935	2,364.00	2,700.00

College of Arts and Sciences
Mathematics

Alson H. Bailey	Assistant	Sp. Qr.	150.00 period	300.00 period
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College of Commerce and Administration
Economics

Edward C. Welsh	Assistant	Sp. Qr.	318.00 period	477.00 period
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College of Medicine
Physiology

Albert H. Hegnauer	Research Assistant	Jan. 1, 1935	1,400.00	1,200.00
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Starling-Loving Hospital

Edward P. Martin, Jr.	Diet Kitchen Helper	May 13, 1935	636.00	684.00
*	*	*	*	*

Miscellaneous
Recommendations

That Arthur Salz be appointed Visiting Professor in the Departments of Economics and Political Science for the academic year 1935-1936, at a salary of Four Thousand (\$4000) Dollars, said amount to be contributed equally by the Rockefeller Foundation and the Emergency Committee in Aid of Displaced German Scholars, paid to the Business Manager of the University and by him paid over to Professor Salz in nine equal monthly installments, the first payable at the end of October, 1935.

That the salary of Harry F. Reichard, of the office of the University Architect (\$3600.00) be paid from the A-1 appropriation effective May 1, 1935. (For the past year Mr. Reichard's salary has been paid as follows: \$2400.00 from A-1 and \$1200.00 from the Dormitory Building Fund—making a total of \$3600.00).

That G. A. Loomis, Research Engineer, Engineering Experiment Station, be granted a leave of absence, without salary, for the month of June, 1935.

That the recommendation of the University Faculty in a meeting

held on May 9, 1935, be approved and in accordance therewith the following persons be awarded the honorary degrees noted at the Commencement on June 10th, 1935, namely:

Doctor of Laws

Raymond M. Hughes, President of Iowa State College, A.B. 1893 (Miami University), M.Sc. 1897 (Ohio State University).
Sarah Wambaugh, A.B. 1902 (Radcliffe College), A.M. 1907.

Doctor of Engineering

Charles Edward Skinner, M.E. 1890 (Ohio State University).

That an appropriation of Six Hundred and Fifty (\$650) Dollars be made for the further support of the Journal of Higher Education. This amount will carry through to December 31, 1935.

That the gift of the Brookings Institute of \$5000 for continuing the study of the effects upon business in Ohio of the N.R.A. be accepted and the appreciation of the Board of Trustees be expressed for the interest of the Brookings Institute. The study was originally undertaken over a year ago upon a gift from the Brookings Institute of \$2500 and has been in progress since that time.

That the appreciation of the Board of Trustees be expressed to the Chi Delta Phi fraternity for its donation of \$50 for the purchase of books for the library of the Department of English as a memorial to the late Gertrude Lucille Robinson, instructor in English. It is the wish of the fraternity that this money be expended at the discretion of the head of the Department of English.

That the President of the University be authorized to approach the proper federal authority with a request that, if possible, federal funds be made available for the purchase of the following marginal lands in the Lake Erie region for the use of the Franz Theodore Stone Laboratory, namely, the land designated as East and West Harbors on Catawba Point, Green Island near Put-in-Bay, and Starve Island also near Put-in-Bay. These tracts are all within three miles of South Bass Island and are readily accessible from the Laboratory. This recommendation is made in view of the fact that the federal government is manifesting great interest in all matters relating to conservation and the encouragement of such utilization of marginal or sub-marginal lands, and it is suggested that these lands will be of very great value in furthering the purposes of the Laboratory.

That the following contracts for cooperative research be approved:

1. Between the Engineering Experiment Station, Ohio State University, and the Tappan Stove Company of Mansfield, Ohio, for the investigation of "Auxiliary Equipment for Burner of Gas Range."
2. Between the Engineering Experiment Station, Ohio State University, and the Crystal Fluorspar Company of Rosiclaire, Illinois, for the investigation of "The Effect of Slag Composition on the Physical Properties of Gray Cast Iron."

That in accordance with the recommendation of the University Faculty, degrees be awarded at the Spring Convocation on June 10th,

1935 to the following named students who have completed the requirements therefor:

DOCTOR OF PHILOSOPHY

Myron Vernon Anthony, B.Sc. in Agr., M.Sc.; Donald Eric Babcock, B.A., M.A.; Harold Albert Basilius, B.D. (Concordia Theological Seminary), M.A.; Viola Maria Bell, B.S. (Millikin University), A.M. (Columbia University); Roger Marion Bellows, B.A., M.A.; Donald Joyce Borrer, B.S. (Otterbein College), M.Sc.; Harold Clifford Brill, B.S. (Muskingum College), M.Sc.; Chung Hsin Chung, A.B. (University of Southern California), M.Sc.; John Thomas Creighton, B.Sc. in Agr., M.S. (University of Florida); Ralph Howard Davidson, B.Sc. in Agr., M.Sc.; Leroy Matthew Dearing, B.S., M.S. (Antioch College); Dale Raymond Eberhart, B.A., M.Sc.; Robert Mark Estrich, A.B. (Ohio University), M.A.; William Floyd Faust, B.A., M.A.; Edwin John Fellows, B.Sc. in Phar., M.Sc.; Donald Leslie Fernholz, A.B. (Milton College), M.S. (University of Wisconsin); Francis Warren Hibler, A.B. (Bethany College), M.A.; Carl Max Hull, B.S. (University of Illinois); Clarence Eugene Irion, S.B. (University of Chicago), M.S. (Iowa State College); Joseph Elliott Janney, A.B. (Earlham College), A.M. (Haverford College); Ralph Wallace Kewish, B.A., M.Sc.; Charles Jacob Koenig, B.Cer.E., M.Sc.; Elbert Clinton Ladd, A.B. (Earlham College), M.Sc.; Thomas Huxley Langlois, B.S., M.S. (University of Michigan); Franklin Glenn Liming, B.A., M.Sc.; Wen-piao Lin, B.S. in Chem. Engr. (Drexel Institute of Art, Science and Industry); David Warren Maurer, B.A., M.A.; Floyd Alonzo McClure, B.A., B.Sc. in Agr., M.Sc.; Harry Fullerton Miller, B.A., M.Sc.; Mont Francis Morgan, B.S. in Agr. (West Virginia University), M.Sc.; Siang O'Yang, B.A. (Peiping National Normal University), M.A.; Erwin Hugh Price, LL.B., M.A.; Sol Soltzberg, B.A., M.S. (Western Reserve University); Frank Nicholas Stanton, B.A. (Ohio Wesleyan University), M.A.; Richard Huyette Sudds, B.S., M.S. (Pennsylvania State College); Maurice Emanuel Troyer, A.B. (Bluffton College), M.A.; Harold Arthur Waters, B.S. in Agr. (University of Idaho), M.Sc.; Thomas Bruce Waters, A.B., M.A. (University of Kentucky); Roy Jacob Wertheim, B.A., M.A.; Ray George Wood, B.S. in Edu. (Ohio Northern University), M.A.

MASTER OF ARTS

Olcott Rutherford Abbott, A.B. (Miami University); Selim Said Abboud, B.A. (University of Minnesota); Roy Calvin Ballenger, B.S. (Muskingum College); Eloise Bame, B.A.; Jack Jerome Berry, B.A.; Martha Ellen Black, B.A.; Dwight Warner Blauser, B.S. (Otterbein College); Clarence Mert Brown, B.Sc. in Phar.; Gordon Campbell Brown, B.A.; Rosemary Willo Cartmell, B.A. (Ohio Wesleyan University); Dorothy Eloise Clifton, A.B. (University of Kentucky); Frank Cordon Corp, B.S. in Edu. (Kent State College); Sara Crist, Ph.B. (Denison University); George Danesis, B.S. in Bus. Adm. (University of Akron); Frank S. Davidson, B.A.; Dorothy Marie Dicken, B.A.; Annabel Jane Dunlop, B. Fine Arts; Margretta Elaine Ervin, B.A., B.Sc. in Edu.; John Dean Gaffey; Newell Lauvousier Gates, B.Sc. in Edu.; Alice Harriet Good, B.Sc. in Edu.; Paul Gillilan Gunnett, B.A. (Ohio Wesleyan University); Mary Elisabeth Guthrie, B.A. (Ohio Wesleyan University); Marie Pauline Hadley, B.A. (Ohio Wesleyan University); Seth Hammond; Warren Leroy Harding, B.S. in Edu. (Ashland College); Ruth Emilie Hessenauer, B.Sc. in H.E.;

Alfred Julius Hotz, A.B. (Heidelberg College); Robert Moore Hughes, B.Sc. in Edu.; Alma Jagsch, B.A.; Annabelle Lee Jenkins, A.B. (University of Southern California); William Carl Judy, B.Sc. in Edu.; Fancheon Boyle Kienzle, B.A.; Paul Philip Kirsten, A.B. (Leland Stanford University); Rachel Weaver Kreider, B.A. (Goshen College); Norbert Ferdinand Kruger, B.A. (Western Reserve University); David Williams Lattimer, B.A.; Mary Elizabeth Lewis, B.Sc. in Edu.; Frederick Carl Machetanz, B.A.; Dorothy Virginia Martin, B.A.; Earl Daniel Mayer, B.A., B.Sc. in Edu.; Anna Marie McNamara, B.A., B.S. (St. Mary's of the Springs College); James Furman Miller, A.B. (Denison University); Frances Roselthae Mong, B.S. (Western Reserve University); Aaron Burr Murray, A.B. (Bluffton College); Milo Thomas Oakland, B.S. (Lewis Institute); Floyd Elmer Pierce, B.S. in Edu. (Ohio University); Jessie Luella Ruhlman, B.Sc. in Edu.; Sieghardt Michael Riegel, B.A.; Wilbur Galveston Scarberry, A.B. (Rio Grande College); Oscar Leo Seybold, Jr., B.A.; Miriam Mae Smull, A.B. (Ohio Northern University); Russell Lowell Stoner, B.Sc. in Hort.; Georgianne Wade Suppiger, B.A. (University of Idaho); Marian Jeffries Tarr, B.Sc. in Edu.; Fred Eugene Tipton, A.B. (Ohio University); Donald Rothrock Torbert, B.Sc. in Edu.; Harry Peter Ulicny, B.Sc. in Phar.; Gerald Pierce Van Arnan, Ph.B. (Kenyon College); Herman Von Dach, B.A.; Gene Alan Wallar, B.S. (Iowa State College of Agriculture and Mechanic Arts); Charles Lawrence Watrous, A.B., B.S. in Edu. (Kent State College); Mamie Lee Winbush, B.S. in Com. (Wilberforce University); Elizabeth Drenner Wolf, B.Sc. in Edu.

MASTER OF ARTS IN SOCIAL ADMINISTRATION

Margery Kinkead McGarraugh, B.Sc. in H.E.

MASTER OF BUSINESS ADMINISTRATION

William Chenoweth Brown, A.B. (Dartmouth College).

MASTER OF SCIENCE

Adrian Guy Allison, B.Cer.E.; Bertha May Andrews, B.S. (Cornell University); Ozell Allan Atkins, B.S. in Agr. (University of Kentucky); George Walton Brainerd, B.S. (Lafayette College); Adonis George Cashbaugh, D.D.S.; James Merritt Cayford, B.Cer.E.; Dennis Franklin Davidson, B.A.; Howard Slemmons Davies, B.M.E.; Ruth Emily Edwards, B.Sc. in Edu.; Matthew J. Eggert, D.V.M.; Nettie Craddock Esselbaugh, B.Sc. in Edu.; John Otis Everhart, B.Cer.E., Cer.E.; Ray Thomas Everly, B.Sc. in Agr.; Harry Eastman Ewing, Jr., B.A.; John Wendel Eysenbach, B.A.; Roderick Aubrey Frankenberg, B.M.E.; Ruth Loretta Godfrey, B.Sc. in H.E.; Elden Detalau Haller, B.Ch.E.; Harriet Hitchcock, B.A.; Arthur Joslin, B.M.E.; Joseph Meyer Kaplan, B.A. (Western Reserve University); Albert Elliott Kimberly, Jr., B.M.E.; Chi Kwong Leung, B.S. (Otterbein College); Willis Milburn Losh, B.A.; Opal Jane Matthews, A.B. (Marshall College); William Donald Murray, B.A.; Harris Reinhardt, B.S. in E.E. (University of Arkansas); Wilma Brosher Setterfield, B.A.; Samuel Bell Sharpe, B.S. in Agr. (Rutgers University); Edwin M. Sherwood, B.E. Physics; Edward Eugene Slowter, B.Ch.E.; Robert Horace Todd, B.M.E.; Richard Thurman Wareham, B.A.; John Earl Weiler, B.S. (University of Akron); Louis Albert Weinland, B.S. (Otterbein College); John Work Wellman, B.A. (The College of Wooster).

CERAMIC ENGINEER

Harold Drummond Barger, B.Cer.E., 1916; John Burdett Blewett, B.Cer.E., 1916; George Herbert Duncombe, Jr., B.Cer.E., 1915; Ercell Channing Hill, Cer.E., 1911; Ralph William Simmons, Cer.E., 1914; Ira Elmer Sproat, Cer.E., 1911.

CHEMICAL ENGINEER

Arthur Howard Flower, B.Sc. (Chem.), 1907; Charles Potter Hoover, B.A., 1908; Harry C. Moore, B.Sc. (Chem), 1907; Harry Clifford Mougey, B.Sc. in Ch.E., 1911; Ralph Waldo Shafor, B.Sc. in Ch.E., 1914; Orland Russell Sweeney, B.Sc. (Ch.E.), 1909; Frank Carl Vilbrandt, B.A., 1915, M.A., 1916, Ph.D., 1919.

CIVIL ENGINEER

Samuel Theodore Carpenter, B.C.E., 1930; William Perry Cross, B.C.E., 1930; Emmett Herman Karrer, B.C.E., 1930; James Reed McDermott, B.C.E., 1917; Ralph Elton Mumma, B.C.E., 1930; Ewart Carl Shreve, B.C.E., 1928.

METALLURGICAL ENGINEER

Charles Richard Horwedel, B.Sc. in Chem.Eng. (University of Dayton), 1924, M.S. in Met.Eng. (University of Alabama), 1925, Ph.D. 1929.

JURIS DOCTOR

Joseph Bivens Friedman, B.A.; Abraham Gertner, B.A., M.A., Ph.D. (Yale University); Angus MacIvor Holmes, B.A.

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DOCTOR OF MEDICINE—WITH HONORS

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Raymond Brown; Elton Burch Burky; Marcus David Burnstine; Ruby Mae Byers; Lois Adele Calloway; Florence Lucile Christman; Eli Chudakoff; Lillian Ethel Clark; Gordon Sherman Crowl; Thomas Robert Curran; Adolphus Fuller Dean; Willis Riley Deming; Mary Lou Briggs DeVennish; Walter Leonard DeVold; Lowell Oren Dillon; Hugh Carlton Dorr; Louis Lester Duber; Helenya Louise Dunnivant; Charles Waldemar Ebersold; Irving Yole Eisen; Ada Louise English; Eloise English; Harry Finkelstein; Stanley Henry Florzack; Jerome Stanley Frankel; Juanita Faye Friend; Catherine Eugenie Gaddis; Salomea Alice Gerlinger; Herman Davis Gibson; Elizabeth Virginia Gill; Guertha Mary Gillett; Harold Earl Gottlieb; Boyd Ernest Graham; Robert Earl Greenlee; Howard Woodrow Grissom; Elton Bernard Gudenkauf; Frederick Ralph Guilford; Amelia Louise Halbedel; Dorothy Dolores Harper; William Coulson Hatton; Virginia Rose Hawley; Glen Ethel Helpbringer; Mary Downs Herron; Joseph Skeldon Heyman; Jean Hill; Constance Mabury Holmes; George Holtzer; Gerald Burton Hoover; Martin Mayer Horowitz; Robert Morgan Inglis; Elnora Mae Innis; Frederick David Ives; Edward Charles Jenkins; Dorothy Elizabeth Johnson; Virginia Ann Jones; Dorothy Helen Joseph; Ruth Joy; Sidney Clifton Katz; William Jacob Katz; Carl Korby Kelman; Eugene Elihu Kent; Victor Alvin Ketcham, Jr.; Martha Mary Kildow; Ruth Irene Kirby; Edward John Kirchner; Harold Farrell Klein; Evelyn Mae Koslen; Abner Irving Kurjan; Alfred Labenski; Mary Margaret Lacey; William Henry Lane; Marie Antoinette Langer; Robert Edmund Leach; Martha Jane Leibenderfer; Raymond Frank Lenart; Esther Frances Levinson; Ruth Leah Lichtenstein; Abraham D. Lockshin; Henry Andrew Long; Mary Elizabeth Longwell; Robert Jewell MacIvor; Laurence Gerard Mackin; Corrielle Elizabeth Malloy; Charles Lee Mantle; Margaret DeLay Markel; Harriette Louise Martin; Julian Spencer Maxey; Maria Webb McCallum; Richard Daniel McCann; Dorothy Bell McFeely; Paul Gerhard Meckstroth; Max Alfred Mendelson; Donna Edna Mersman; Robert Emmett Mescal; Helena Agnes Miller; Joseph M. Millious; Harry Arthur Minds; Charles Moszczynski; Paul Anthony Munter; John Valiton Murphy; Fred Edward Nathanson; Margaret Louise Penney; Elizabeth Pettis; Alice Genevieve Poston; Marjorie Edna Potts; Robert Emerson Potts; Pliny Austin Price; Walter Bradford Price; Sylvestro Salavan Primervera; John Alan Prior; Robert Rush Reed; Robert Emmett Reilly; Harold Kersey Roberts; Hubert Nelson Robinson; Opal Currier Robinson; Ruth Barbara Rose; Evelyn Beula Rosenstein; Joseph Ruderman; David Waite Russell; Milton Yale Rusotto; Ruth Sargent; Robert Elliott Schaefer; Thalia Gildard Schaefer; Arthur Morris Scheffrin; Raymond Howard Schroeder; William August Schroer; Margaret Victoria Schulze; Robert Kenneth Scott; Leonard Sebransky; Louise Frances Segal; Joanne Amelia Seikel; Bernard Shapiro; Jack Merrill Sharp; Ellen Simpson; Maurice Sitomer; John Leon Smith; Stanley Carlylle Sneeringer; Frederick Ellsworth Spangler; William Ridley Sparling; Ruth Craig Stalder; Nathan Stern; Ivan Sutton St. John; Howard Storm; Dorothy Boyer Stout; Walter Marshall Stout; Jeanne Marshall Studebaker; Robert Eugene Teaford; Delbert L. Tedrick; William Gilbert Thistlethwaite; Anita Lorene Thurston; John David Toll; Clifford Fairfax Valentine; Ima Mae Van Hook; James Trimble Walker; Robert Lewis Walker; Frederick Lee Walton; James Vaughn Warren; Charles Hempstead Wells; Eleanor Josephine West; William King Westwater; Marion Katherine Whitehead; Florence Glen Williamson;

Etta Mae Willis; Viola Laverne Winston; Eugene DeWald Witman; Mary Margaret Workman; Harry Paul Wowra; Wolfe Zapolan; Asa Joseph Zatz; Harold Curtin Zeigler; Edward Mitchell Zucker; Helen Eileen Zurmehly; Anna Richarda Zwerman.

BACHELOR OF SCIENCE

Ewing Herman Crawfis.

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James Leo Child, Jr.; Charles Frederick Derrer, Jr.; Everett Corbett Hite; Robert Warren Limes; Herold Nash Reed; John Allen Slyh; Warren Adam Zimmer.

BACHELOR OF CHEMICAL ENGINEERING

Napoleon Anthemos Agapetos; Lawrence Alvin Bedford; George Schlegel Bonn; Charles Brent Cochran; William John Crehan; William Kenneth Cusick; Harvey James Drake; Robert Rienholdt Elsasser; Hervey Clovis Gillogly; Abram Gordon; Richard Edwin Holmes; Morgan Jones; Warren Elmer Jones; Delwin Kaufman; Harold Caspar Klassen; Lee Edward Kleinmaier; Norbert Kenneth Koebel; Richard Stoner McClurg; Kenneth Anderson McDaniel; Norris Edwin McDougal; Raymond Ares Menendian; Samuel Theodore Miller; Albert Russell Morrison; Ernest Clifton Painter; Lawrence Huber Seabright; Frank Joseph Serceij; Linton Earl Simerl; James Francis Simpson; William Eugene Swisher; Frederick Llewellyn Thomas; James Francis Widman; Martin Irvin Zwelling.

BACHELOR OF CIVIL ENGINEERING

Charles Howard Black; John Everson Chubb; Russel Straits Deetz; William Resnor Garner; Robert Danials Haywood; Walter Louis Heimburger; Lloyd Otis Herd; John William Lambert; Robert Irvin Lichtner; Roger William Loveless; Kenneth Robert Maxson; Allan Leonard Meyer; Milton Edward Miller; James Wilbur Moore; Harold Eugene Moss; George Frederick Nigh; David Wilbur Reese; George Robert Smith.

CIVIL ENGINEER

Eugene William Davis (as of the Class of 1912).

BACHELOR OF ELECTRICAL ENGINEERING

John Martin Apple; Shirley Blair Cutlip; Edward Joseph Faehnle; Clarence Merle Foraker; Walter Raymond Gilsdorf; Elmer Ernest Goehringer; Cameron Redkey Hope; Roland Evans Horton; Paul Wallace James; George Henry Link; Howard Walter Mehrling; Lester Joseph Sever; John Franklyn Silver; John Gilbert Tapp; Luther John Weber; Arthur John Wilde.

BACHELOR OF ENGINEERING IN MINING

John Thomas Boyd; Charles Henry Holmes; Elwin Leland Krill.

BACHELOR OF ENGINEERING PHYSICS

Raymond Meese Biehler; Paul Franklin Darby; John Trissler DeWitte; Walter Vincent Hobbs; Jack Carlton Smith.

BACHELOR OF INDUSTRIAL ENGINEERING

Harold Wilson Claugus; Robert Clark Cochran; Jack Phillip CoVan; Ralph Vail Darragh; John Valentine Doersam; Edward Pratt Gillett; Paul Richmond Grady; Charles Calvin Griffith; Arden Roy Hacker; Paul Addison Hays; Frank Joseph Kahoun; James Homer McFee; James Paul McGee; William Dennis Moore; Harold Frederick Ossing; Herman Edward Priwer; Echo Sipari; James Franklin Stoltz; John Jay Timberlake; Warren Logan Turner; Clifford Waldo Unser; Isaac Finley Wilson.

BACHELOR OF MECHANICAL ENGINEERING

Homer Edgar Allspach; Wilbur Herman Bachman; Fletcher Graham Bennett; Robert George Bierbaum; Claude F. Bonham; Edgar Reed Brake; Robert Clark Cochran; Harold Mohler Cooperrider; Earl Robert Correll; Jack Phillip CoVan; Martin Lewis Crouch; John Ferguson Cunningham, Jr., A.B. (Dartmouth College); Harold Herman Dawson; Gordon Everett DeHond; Jan Rubidge Dunsford, Jr.; Alfred Frederick Grill; Hugh R. Grim; Arden Roy Hacker; Hervey Hoffman Inskip, Jr.; Elmer Emanuel Johnson; Richard Floyd Kymer; Frederick Hirt Lane; James Allen Lucas; Walter Lawrence Luli; Willard Andrew Luli; Franklin Parr Marquis; James Homer McFee; Kenneth Raymond Mercy; Richard Dagobert Moore; John Lewis Nagely; Norman Reed Ohler; Everett Prugh Overturf; Frank Calvin Owllett; Benjamin Eugene Perry; Richard William Pickens; Edwin Clifford Pinsenchaum; John James Preotle; John Lavelly Purdy; Lyman Franklin Reuwee; Brandon Garner Rightmire, B.A., M.A.; John Hoadley Shapter; Charles Evan Sharpe; John Gilbert Tapp; Benjamin Wayne Watson; Charles Reider Wood.

BACHELOR OF METALLURGICAL ENGINEERING

Albert John Franz; Charles Henry Stamm, Jr.

BACHELOR OF SCIENCE IN APPLIED OPTICS

John Gilbert Axline; Royal Smith Clisby, B.S. (The College of Wooster); Durward Jefferson Dennison, B.A. (Salem College); Leopold Leonard Gage; Maxwell Wayne Jacobs; William John Kettler; Robert David Kiess; Herbert Guy Mote, B.Sc. in Bus. Adm. (University of Akron); Eli Ross; Samuel Al Schlansky; Frederic Daniel Scull; Jack John Sheridan; Albert Joseph Tighe; Sanford Tuckerman; Robert Edwin Welsh; Thomas Guthrie Westfall, A.B. (DePauw University); Richard Rutherford Wilson.

BACHELOR OF SCIENCE IN PHARMACY

Donald Hartford Birnie; Herman Lewis Bless; John Donald Bloom, B.S.; (Mount Union College); John Neal Carnes; Paul Stanley Denn; Clark Isaac Ford; Hyman Howard Goldberg; Albert Bill Griger; John George Kaiser, B.A. (Ohio Wesleyan University); Weldon Frederick Kimble; Joseph William Maksl; Glenn Harry Markins; Madge Markins; Iala Jeanne Mellsop; Louis Charles Nicklaus; Dora Althea Olds; Leo Ary Polster; Ben Rabinowitz; Manuel E. Retske; Stanley Ray Risch; Rubin Robert Ronder; Joseph Richard Sabino; Mario R. Serafini; Walter Schriver Stewart; Robert Emerson Wagner; Ora Fenton Wells; Edna Elma Willert; John Kimber Williams; Don Waters Young.

CERTIFICATE OF GRADUATE NURSE

Lily Hazel Chafin; Dilys Sara Evans; Frances Lucille George; Josephine Louise Jeffers; Rebecca Kathryn Tapp.

* * * * *

The following telegram received from Mr. Harry L. Hopkins, Federal Emergency Relief Administrator, was read to the Board:

May 14, 1935.

H. S. Atkinson
Board of Trustees
Ohio State University

I should very much appreciate action by the Board of Trustees of Ohio State University in extending Mr. Charles C. Stillman's leave until October first from the faculty to enable him to continue his work as Director of the Federal Emergency Relief Administration of Ohio.

(signed)

HARRY L. HOPKINS,
Administrator

Upon motion of Mr. Laybourne, seconded by Mr. Kaiser, the leave of absence of Professor Charles C. Stillman was by unanimous vote extended to October 1, 1935.

* * * * *

As indicated at the April meeting of the Board of Trustees, the special committee appointed at the March meeting of the Board to confer with a similar committee designated by Ohio Wesleyan Univer-

sity for the purpose of working out a plan for the cooperative use of the Perkins Observatory at Ohio Wesleyan University, now submitted the following agreement between the Ohio Wesleyan University and the Ohio State University, providing for their cooperation in a program for more fully utilizing the educational and scientific possibilities of the Perkins Observatory; said agreement to become effective upon approval by Ohio Wesleyan University; said agreement shall be signed on behalf of each University by the President of the University and the Chairman of the Board of Trustees:

MEMORANDUM OF AGREEMENT

This memorandum of an agreement, entered into as of the 16th day of May, 1935, by and between Trustees of the Ohio Wesleyan University, an Ohio corporation not for profit, hereinafter called "Ohio Wesleyan", and the Board of Trustees of the Ohio State University, constituted under section 7943 of the General Code of Ohio and allied enactments, hereinafter called "Ohio State", pursuant to due and lawful action by the Boards of Trustees of the parties and to authority given by said Boards, and executed in duplicate, witnesseth:

1. This agreement relates to the Perkins Observatory of Ohio Wesleyan, hereinafter called "the observatory", constituting part of its department of astronomy, and to the operation thereof by the parties for educational purposes, and for the purpose of more effectually and appropriately carrying out the declared object of the gifts by the late Hiram M. Perkins and the late Sarah J. Howard to Ohio Wesleyan which made said Perkins Observatory possible. It is not to affect either the Emerson McMillin Observatory of Ohio State or the Students' Observatory of Ohio Wesleyan in the city of Delaware, Ohio.
2. Ohio Wesleyan shall remain the sole proprietor of the grounds, buildings, equipment, and endowment of the observatory, and of the books, periodicals, and other publications and scientific documents in the library of the observatory, as per inventory thereof to be signed and authenticated in connection herewith, and Ohio Wesleyan shall remain in sole control of said endowment.
3. Endowment and equipment donated for the observatory after this agreement becomes effective, and the income from such endowment, shall be owned and held and administered in accordance with the wishes of the donor and the terms of the gift; but instruments and movable equipment (including books) otherwise acquired and installed at the observatory while this agreement is effective, shall be and remain the property of Ohio State.
4. The name of the observatory shall always be, as now, "The Perkins Observatory," and publications as to work done at the observatory shall always state their origin at Perkins Observatory, Ohio Wesleyan University, and Ohio State University using said terms, or their full equivalent, and in that order.

5. The observatory and its operation shall be in immediate charge of a Director, who shall be appointed, and removed or replaced, by concurrent action of the Boards of Trustees aforesaid. Said Director shall be also professor of astronomy at Ohio Wesleyan, shall be a member of the Faculty of both parties hereto, and he shall be under the direction of, and subject to such requirements as shall from time to time be determined by, the Joint Administrative Committee hereinafter mentioned.
6. There is hereby created a joint administrative committee consisting of the Presidents of said universities and one representative of each of said Boards of Trustees. This committee shall have the control and direction of the observatory and its use and operation, and shall employ such staff members and other personnel in addition to the Director as may be required; said committee shall prescribe appropriate regulations to govern the activities of the Director and staff and all other personnel engaged in the service of the observatory.
7. It is required that the observatory be opened and made available to the general public, under reasonable regulations, at least two evenings in each month, as contemplated by the terms of said Perkins and Howard gifts.
8. In order to promote the usefulness of the observatory, Ohio State agrees to make available, as far as practicable, the facilities of its Mendenhall Laboratory of Physics, and said Emerson McMillin Observatory, and also to allow the Director and the staff of the observatory to use, under the conditions applying to the Faculty of Ohio State, the General and departmental libraries of Ohio State.
9. Ohio Wesleyan shall continue to contribute the income from Perkins-Howard observatory endowments in accordance with the terms of said gifts, and Ohio State shall contribute, to the extent of its ability, such additional funds as the observatory may require to accomplish the purpose of this agreement.
10. Both parties agree to make serious effort to secure additional funds from outside sources to maintain the observatory and to continue and enlarge the scientific program of the observatory and increase its usefulness.
11. Upon written notice of such intention, given by either party to the other at least one year in advance of the time of termination, this agreement may be terminated at the option of either party.

Witness, in duplicate as aforesaid, the parties, their respective Boards of Trustees executing through the President and Chairman of said Boards, respectively, as of the day and year first aforesaid.

For Ohio Wesleyan University
 (Signed) EDMUND D. SOPER,
President
 (Signed) FRED L. ROSEMOND,
Chairman, Board of Trustees

For Ohio State University
 (Signed) GEORGE W. RIGHTMIRE,
President
 (Signed) NEWTON D. BAKER,
Chairman, Board of Trustees

On motion of Mr. Laybourne, seconded by Miss Campbell, the above agreement was upon roll call unanimously approved and the President of the University and Chairman of the Board of Trustees, were directed to sign the agreement on behalf of the Ohio State University.

Upon motion of Miss Campbell, seconded by Mr. Laybourne, Mr. Julius F. Stone was elected as the representative of the Board of Trustees to serve on the joint administrative committee as provided for in Section 6 of the above agreement.

* * * * *

The Secretary presented the following communication from the University Architect:

May 13, 1935.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Re: Extension of Time,
Addition to Mack Hall

Dear Sir:

Because of delay caused to the contractors on the Addition to Mack Hall for which they are not responsible, I recommend that the time of completion be extended from June 1 to August 20. The causes which we take into consideration in this recommendation are:

- (1) Four weeks delay in execution of the contract forms.
- (2) Delay in construction of the fleche.
- (3) Delay in transmission of P.W.A. funds.

The work has progressed satisfactorily, however, and this extension of time will not cause the University undue inconvenience since the building will be ready for receiving equipment in due time.

Yours very truly,

(Signed) HOWARD DWIGHT SMITH,
University Architect.

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, an extension of time from June 1 to August 20, 1935, was granted to the contractors on the Addition to Mack Hall.

* * * * *

The Secretary now presented the following credit on the Addition to Mack Hall as prepared by the University Architect, Mr. Howard Dwight Smith. Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, the following credit was upon roll call unanimously approved:

Credit — The W. H. Spohn Plumbing Company — May 13, 1935
(Plumbing Contract)

For furnishing all labor and materials for the following items at the indicated difference in cost to the Ohio State University for the Addition to Mack Hall:

5-15-'35

1. Omission of floor drains in south balconies.....	\$24.00
Fittings and connections.....	11.80
2. Change in type of closet in Room 111-A	
Difference in cost of closet and installation.....	9.00
Total.....	\$44.80

* * * * *

Upon motion of Mr. Laybourne, seconded by Miss Campbell, Mr. Atkinson was unanimously authorized to sign as Chairman of the Board of Trustees, the diploma of Mr. Joe Millious, who is to receive a degree from the University at the June Commencement.

* * * * *

The Secretary now presented the form of proposal, specifications, bill of materials, and estimate of cost for the Equipment and Furnishings for Addition to Mack Hall. The cost of this equipment is to be paid from the earnings from Residence Halls Funds.

Upon motion of Mr. Kaiser, seconded by Miss Campbell, the above form of proposal, specifications, bill of materials, and estimate of cost were upon roll call unanimously approved and the Secretary was directed to present same to the Director of Public Works for his approval and if approved by him, to advertise for bids in accordance with law.

* * * * *

Thereupon the Board adjourned to meet on Monday, June 10th, 1935, 9:30 A.M., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) HERBERT S. ATKINSON,
Secretary. Acting Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 10, 1935.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to adjournment.

Present: Newton D. Baker, Chairman, M. Edith Campbell, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone. In the absence of Mr. Carl E. Steeb, the Secretary, Mr. Charles A. Kuntz acted as Secretary of the meeting.

* * * * *

The minutes of the last meeting were approved:

* * * * *

Upon motion of Mr. Kaiser, seconded by Miss Campbell, the following recommendations of the President, as presented below, were upon roll call unanimously approved:

Resignations

The following resignations were accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
<i>Animal Husbandry</i>			
Leslie Bingham	Student Laborer	May 31, 1935	\$ 228.00
Maurice Drake	Student Laborer	May 31, 1935	228.00
Richard Kellogg	Student Laborer	May 31, 1935	228.00
Oscar Share	Student Laborer	May 31, 1935	228.00
Russell Schilling	Student Laborer	May 31, 1935	228.00
Clair Bingham	Student Laborer	May 31, 1935	228.00
Cornelius Grinnell	Student Laborer	May 31, 1935	228.00
<i>Horticulture</i>			
Walter W. Engle	Graduate Assistant	June 1, 1935	450.00
<i>Poultry Husbandry</i>			
Victor E. Rupert	Student Laborer	June 30, 1935	300.00
<i>College of Commerce and Administration</i>			
<i>Administration</i>			
Thelma Condon	Stenographer	May 25, 1935	912.00
<i>College of Medicine</i>			
<i>St. Francis Hospital</i>			
George R. Roberts	Interne	May 31, 1935	125.00
<i>President's Division</i>			
<i>Physical Education for Men</i>			
Darwin A. Hindman	Assoc. Professor	Oct. 1, 1935	2,976.00
<i>Administrative Division</i>			
<i>Dean of Men's Office</i>			
Fred Strother	Asst. Dean of Men	June 30, 1935	1,800.00
*	*	*	*

Appointments

The following appointments were approved and the necessary amount appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective	Quarters	Annual Rate
<i>College of Education</i>				
<i>Bureau of Educational Research</i>				
Kay D. Watson	Stenographer	May 22, 1935		\$1,104.00

*College of Engineering**Engineering Experiment Station (F-9)*

Ruby M. Byers	Stenographer	July 1, 1935 for 2 mos.	160.00 period
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*College of Medicine**Medicine*

Warren W. Hicks	Assistant	June 1, 1935	192.00
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Physiology

Agnes Warner	Assistant	May 10, 1935 (12 mos. basis)	No sal.
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Starling-Loving Hospital

Jessie Shoaf	Seamstress	June 1, 1935 for one mo.	48.00 period
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Umphria Ware	Diet Kitchen Helper	May 28, 1935	686.00
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St. Francis Hospital

Benedict B. Backlay	Interne	June 1, 1935	125.00
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Graduate School

Richard Kenneth Lee	Nathaniel Wright Lord Fellow	Oct. 1, 1935 Au.Wi.Sp.	750.00
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*Norbert K. Koebel	Battelle Memorial Institute Fellow	Sept. 1, 1935 for 10 mos.	600.00 period
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*Elmer White	Battelle Memorial Institute Fellow	Sept. 1, 1935 for 10 mos.	600.00 period
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* (Salaries to be paid direct by the Battelle Memorial Institute)

Summer Quarter Appointments

Name	Title	Period	Rate for Period
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*College of Agriculture**Franz Theodore Stone Laboratory*

Marjorie Archibald	Stenographer	Su. Qr.	\$ 200.00
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*College of Arts and Sciences**Bacteriology*

John R. Dick	Graduate Assistant	1st term, Su. Qr.	150.00
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English

Maurice Kelley	Instructor	Su. Qr.	500.00
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Robert E. Brittain	Instructor	Su. Qr.	500.00
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German

Wayne Wonderley	Graduate Assistant	Su. Qr.	150.00
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*College of Commerce and Administration**Social Administration*

Aileen Kennedy	Lecturer	Su. Qr.	No sal.
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*College of Education**Fine Arts*

*Will Rannels	Asst. Professor	1st term, Su. Qr.	290.00
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*Marjorie Batchelder	Asst. Professor	2nd term, Su. Qr.	200.00
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*Mary E. Albright	Instructor	1st term, Su. Qr.	193.00
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*Robert M. Gatrell	Instructor	2nd term, Su. Qr.	193.00
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*Edgar Littlefield	Instructor	1st term, Su. Qr.	200.00
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Donald Torbert	Assistant	Su. Qr.	300.00
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* (Special contracts)

*President's Division**Physical Education for Women*

Eline von Borries	Assoc. Professor	Su. Qr.	750.00
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*Miscellaneous
Recommendations*

That Mrs. Maude Ruth, Seamstress, Starling-Loving Hospital, be granted a leave of absence, without salary, for the month of June, 1935.

That H. Gordon Hullfish, Professor in the Department of Education in the College of Education, be granted a leave of absence, with-

out salary, for the Autumn and Winter Quarters of the scholastic year 1935-1936, in order that he may resume the educational experiment which he conducted with signal success in the Dalton Schools of New York City in the school years 1933-1934 and 1934-1935, during part of which period he was on leave of absence for that purpose.

This proposed educational service has very direct relation to the educational service carried on in the Department of Education in the College of Education and gives to Professor Hullfish a type of experience which will be very useful in his further service in the Ohio State University and carries to the Dalton Schools the most advanced conclusions and conceptions of our College of Education so that it is a great mutual benefit.

That Harold A. Edgerton, Assistant Professor in the Department of Psychology in the College of Education, be granted a continuation of leave of absence, without salary, for the scholastic year 1935-1936 so that he may continue the service he has been performing for the past year in the occupational research program of the United States Department of Labor, United States Employment Service in Washington. The representation by the Director of this program is to the effect that Professor Edgerton's services have been of very great significance in the effort being made to have complete analyses of the most important available jobs in the country and corresponding analyses of successful and well-adjusted workers in these jobs, to serve as the basis for the guidance of students and unemployed people. The place of the worker, the reorganization of training courses and the analyses of employment insurance are all somehow to be fitted into basic programs of economic and social planning.

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The President presented the following recommendation:

That Henry E. Hoagland, Professor in the Department of Business Organization in the College of Commerce and Administration be given an extended leave of absence to cover the scholastic year 1935-1936 so that he may continue in the service of the federal government as a member of the Federal Home Loan Bank Board, of which he has been a member for the past year since its creation by the federal government. This tour of service is recognized as a very important one in the financial plans of the federal government in the rehabilitation of the building and loan business of the United States.

The roll call on this recommendation resulted as follows:

Ayes: Messrs. Laybourne and Kaiser.

Naves: Messrs. Baker, Stone, and Miss Campbell.

The above recommendation of the President was therefore not approved.

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The Acting Secretary now advised the Board that bids for the Equipment and Furnishings for Addition to Mack Hall will be received on July 10th, 1935.

Upon motion of Mr. Stone, seconded by Miss Campbell, it was ordered by unanimous vote that the Cabinet be authorized for and on behalf of the Board of Trustees to open and read in public any bids that may be presented, and if any bids are received below the Archi-

tect's estimated cost, the Cabinet shall recommend to the Director of Public Works for his execution the award of contracts to the lowest and best bidders. A complete report of the actions of the Cabinet in this matter shall be presented to the Board of Trustees at a later meeting.

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Satisfactory evidence having been presented that the name of Alexander Roland Cawolsky has been changed by Probate Court order to Alexander Roland Cowal, it was moved by Mr. Laybourne, seconded by Mr. Kaiser, and unanimously approved that a new diploma (Bachelor of Electrical Engineering) be issued to Mr. Cowal to replace the original diploma which was awarded to him March 16, 1934, under his old name.

* * * * *

Upon motion of Mr. Laybourne, seconded by Miss Campbell, the following resolution was upon roll call unanimously adopted:

The Board of Trustees of the Ohio State University expresses herewith the grateful appreciation of the University to the Ninety-first General Assembly of Ohio which, by its appropriations for the current biennium, has manifested on behalf of the people of Ohio a continuing watchfulness for the welfare of the University, an intelligent understanding of its purposes and service, and the steadfast determination to provide for its support as generously as state finances may permit.

The Board desires to convey its special thanks to the chairmen of the Finance Committees of Senate and House, respectively, the Honorable William H. Herner and the Honorable Julian H. Schweller; and to the respective sub-chairmen for education of said committees, the Honorable William R. Foss and the Honorable Otis R. Johnson—in recognition of their thorough and conscientious study of the budgetary needs of the University and of their leadership in enlisting the interest and support of their colleagues for the necessary fiscal allowances to meet such needs.

The Board further commends the President, the Vice President, the Business Manager of the University and its fellow-member of the Board, Mr. H. S. Atkinson, for their effective representation of the University in the proper and necessary conferences and contacts with the members and committees of the General Assembly.

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The Board of Trustees now proceeded to organize for the fiscal year beginning July 1, 1935.

Upon motion of Mr. Stone, seconded by Mr. Baker, Mr. John Kaiser was upon roll call elected Chairman of the Board.

Upon motion of Miss Campbell, seconded by Mr. Kaiser, Mr. Julius F. Stone was upon roll call elected Vice-Chairman of the board.

Upon motion of Mr. Stone, seconded by Mr. Laybourne, Mr. Charles F. Kettering was upon roll call elected Treasurer of the Board, and Mr. Carl E. Steeb was elected Secretary of the Board.

6-10-'35

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

(Signed) CHARLES A. KUNTZ,
Acting Secretary.

(Signed) NEWTON D. BAKER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 28, 1935.

The Board of Trustees met in Columbus, Ohio, at 9:30 A. M., pursuant to call of the Chairman. This special meeting was called to consider the financial situation of the University, and such other matters as the President might present.

Present: Harry A. Caton, Vice-Chairman, Herbert S. Atkinson, John Kaiser, Lawrence E. Laybourne, and Julius F. Stone.

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The minutes of the last meeting were approved.

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The President outlined to the Board the financial status of the University as a result of the vetoes exercised by the Governor. After carefully studying the situation as presented by the President, the Board prepared a formal statement to be transmitted to the Governor by the Chairman of the Board.

The Secretary reported that the Chairman, Mr. Baker, had advised by telephone this morning, that it would be impossible for him to be present at the meeting, but that he thought it would be advisable and proper for the Board to indicate to the Governor by formal statement the financial condition of the University.

The Secretary was therefore directed to submit the following statement to the Chairman for his approval, and if so approved, to transmit the same to the Governor of Ohio:

Honorable Martin L. Davey
Governor of Ohio

My dear Governor Davey:

The Board of Trustees of the Ohio State University, in special session on Friday, June 28, 1935, gave careful consideration to the financial condition of the University created by the veto by the Governor of Ohio, of sundry items in the Legislative appropriation bill for the biennium 1935-1936.

After reviewing the veto action of June 18, and the related events occurring since, the Board makes the following statement:

1. We are in entire sympathy with strict economy in government as evidenced by the operation of the University during the depression of the last four years on a minimum financial basis, in voluntary and sincere cooperation with the economy program of the state.
2. We presented to the State Director of Finance last December a request for financial support for the biennium which an intimate study and knowledge of University conditions justified for reasonably effective operation. This amount was reduced by the Director, was presented to the Governor and by him transmitted to the Legislature. The Legislature, through its finance committees, held frequent and prolonged conferences with the University officials and in other ways gave study to the Gov-

ernor's recommendations, and after making sundry amendments thereto, passed without dissent an appropriation for the Ohio State University, in the amount of \$7,155,600 for the two-year period. We determined to undertake to operate the University in the most effective manner possible within that sum.

3. The Governor exercised the veto power to reduce this appropriation by \$1,266,500, about 17½ per cent. This leaves \$5,889,100, which is \$17,800 less than was appropriated for the preceding biennium, a sum which we deem inadequate; minimum efficiency requires all that the Legislature voted.
4. Our stewardship impels us to present the conditions under which the University has been operating, to the Governor and the people of Ohio:
 - a. In the past school year the total attendance was 13,500 students, an increase of more than 1000 students over the year before; the largest freshman class in our history was present, showing an increase of 28 per cent. over the previous year. The attendance for the coming year will, according to present Summer Quarter enrollment, be considerably increased.
 - b. The University cannot limit the attendance to conform to its financial support; the state law requires the admission of every qualified student who comes. The steadily increasing enrollment now makes it necessary to restore so far as possible the 296 positions which this Board had to abolish two years ago in order to keep within reduced income.
 - c. Educational supplies and equipment for our many laboratories have been insufficient and replacements and additions are now sorely needed. In an institution, which in addition to regular college work, must be largely devoted to technical and professional and graduate study, such lack of physical equipment necessarily deprives our students of facilities essential to their training. More than this, the state of Ohio has an investment of over \$11,000,000 in buildings on the University campus. Due to lack of funds the proper upkeep of these buildings during the past four years has been impossible.
 - d. A proper conception of the magnitude and importance of this University can be obtained only by comparing it with other leading American universities. Among state universities it is fourth in size and is surpassed only by California, Illinois and Minnesota. It ranks sixth among all kinds of universities in the United States.
 - e. A conservative estimate of new and additional teaching required for next year, due to the insufficiency of the staff for the last two years and to mounting enrollment of students, places the amount needed at \$195,000. The Legislature voted this sum after a careful study of conditions.

- f. The salaries of teachers were reduced materially in July, 1931; they were again reduced in January, 1933, and a third time in July, 1933. The University made its first reduction a year and a half before the State Legislature required any salary reduction for state employees generally. No restorations have been made by the University although in the administrative offices and institutions of Ohio *complete* salary restorations were made last January. The University requested the Legislature for *partial* restoration only, and in a staff of 1800 employees the amount required would be \$347,000 per year. Since 84 per cent. of the employees have salaries ranging from \$3000 down to \$500, some restoration of the means of living in these cases is obvious. The Legislature voted this amount.
- g. When salaries here are compared with those at the state universities of Michigan, Wisconsin, Minnesota, and Illinois, it is found that the Ohio State University has the lowest average pay for Professors. These are the kinds of teachers for whom there is great inter-university competition; hence retaining a superior staff at the Ohio State University, and obtaining superior quality when replacements and additions are needed, is practically impossible. And there is no over-supply in this country of front rank university teachers. Our thought has always been that the youth of Ohio deserve the best training available.
- h. The Ohio State University suffers by comparison with the state universities especially of Michigan, Minnesota and Illinois in respect to state support; yet Ohio's resources far surpass those of both Minnesota and Michigan, and are little less than those of Illinois.
- i. We call attention to the fact that the vetoes have completely abolished the Bureau of Business Research and the Department of Extension Teaching in the College of Commerce; also, because of the vetoes, it is not possible to obtain library books and technical and professional journals and periodicals, all indispensable for the work of this University, for the next two years. Other items of imperative necessity and large amounts have likewise been eliminated by the vetoes.
5. As the Trustees of the Ohio State University, charged by law with its management and development, we have sincerely striven to be cooperative with the government of Ohio—we also are a part of this Commonwealth. We cannot refrain at this time from presenting this statement of the University's conditions and needs to the Governor and to the people of Ohio. We are acting in an official capacity with confidence in President Rightmire and with a deep sense of responsibility. We state, as our conclusion, that the amount voted by the Legislature should be made available as necessary for the efficient operation of the University for this two-year period.

The Board expresses its earnest hope that the Governor, now apprised of the emergency confronting the University, may lend his assistance in providing the necessary revenues.

Respectfully submitted,

THE BOARD OF TRUSTEES

(Signed) NEWTON D. BAKER,
Chairman

* * * * *

Upon motion of Mr. Kaiser, seconded by Mr. Laybourne, it was ordered by unanimous vote that until further action by this Board, all persons on the present payroll who are continuing service into the next year or who have been elected to service beginning next year will be regarded as in the pay of the University and shall be paid in accordance with their present salary scale or the terms of their contracts. All persons whose term of service ends June 30 and who were elected for only the year, and all others who will not be recommended for service in the coming year will pass from the payroll the first day of July.

* * * * *

Upon recommendation of the President, an appropriation of \$3,984.60 was made from the Interest on Endowment Fund with which to purchase the material required for the Military Department garage. All labor in connection with this construction is to be supplied by the Franklin County F. E. R. A.

* * * * *

Thereupon the Board adjourned to meet upon call of the Chairman.

Attest:

CARL E. STEEB,
Secretary.

HARRY A. CATON,
Vice-Chairman.

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