

RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

~~OHIO STATE~~
UNIVERSITY

July 1, 1920, to June 30, 1921

LI 4201

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1920-23

THE OHIO STATE UNIVERSITY

WILLIAM OXLEY THOMPSON
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1922
C. F. KETTERING, Dayton.....	Mar. 21, 1917	May 13, 1923
*GUY W. MALLON, Cincinnati.....	May 11, 1903	May 13, 1921
LAWRENCE E. LAYBOURNE, Springfield.	May 14, 1921	May 13, 1924
O. E. BRADFUTE, Cedarville.....	Aug. 21, 1905	May 13, 1925
T. C. MENDENHALL, Ravenna.....	June 16, 1919	May 13, 1926
B. F. MCCANN, Dayton.....	May 13, 1913	May 13, 1927
JOHN F. CUNNINGHAM, Cleveland.....	Dec. 22, 1914	May 13, 1928

CARL E. STEEB
Secretary of the Board

JULIUS F. STONE
Treasurer of the Board

*Succeeded by Lawrence E. Laybourne.

STATE OHIO

WYOMING

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 23, 1920.

The Board of Trustees met pursuant to the call of the Chairman.

Present: J. F. Cunningham, Chairman; O. E. Bradfute, T. C. Mendenhall, B. F. McCann, Guy W. Mallon.

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The President presented for approval two contracts with the Federal Board for Vocational Education covering the year ending June 30, 1921.

1. The special course in agriculture.
2. The regular contract covering all colleges.

Upon motion, the contracts as presented were approved and ordered signed by the President.

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The President presented a communication from Dean Vivian containing a request from the Directors of the National Tractor Show, that the dates for the regular Farmers' Week be extended one week to conform to the date of the National Tractor Show.

This request was declined, as it would be impossible to accommodate the special classes of Farmers' Week in the University buildings, during the regular college session because of lack of space and facilities.

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The President presented the following report from the special committee having had under consideration the budget for the College of Law for the year ending June 30, 1921:

Mr. Carl E. Steeb,
Secretary Board of Trustees,
The Ohio State University,
Columbus, Ohio.

My Dear Sir—Your Committee to whom was referred the Law School Budget desires to report the following recommendations:

Dean Adams.....	\$ 6,000.00
Rightmire	5,500.00
Tuttle	5,000.00
Laylin	5,000.00
Madden	4,500.00

Total \$26,000.00

We recommend these salaries upon condition that the present faculty do all of the instructional work, thus doing away with the necessity of another man at \$4,000.

In reaching these conclusions, we have recognized these principles: (1) A minimum of teaching force with maximum salary; (2) efficient service—length of service and recognized attainment in this particular line.

(Signed) B. F. McCANN,
GUY W. MALLON,
Committee for Board of Trustees.

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Upon motion, the above report was agreed to and the budget for the College of Law was adopted accordingly.

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The following contract with the United States Bureau of Mines was approved and ordered signed by the Chairman and Secretary of the Board of Trustees and the President of the University:

Agreement between the United States Bureau of Mines and the Ohio State University.

Whereas, The United States Bureau of Mines, hereinafter referred to as the Bureau, and the Ohio State University, hereinafter referred to as the University, desire to make investigations and disseminate information with a view to increasing efficiency in the utilization of mineral substances necessary to the ceramic industry, stimulating and upbuilding this industry in the United States, and substituting ceramic products of American manufacture for those now imported.

Now, therefore, the Bureau and the University do hereby agree with each other as follows:

1. The Bureau will maintain in the buildings furnished by the University on its campus at Columbus, Ohio, an experiment station devoted to the above purposes and to such other investigations as may be assigned to it from time to time by the Director of the Bureau, and will during the fiscal year ending June 30, 1921, expend in the work of this station a sum approximating \$23,500, which includes equipment, supplies, salaries, and expenses of such of the Bureau's employes as shall be assigned to this work.

2. The University will furnish on its campus free of charge, suitable and adequate office rooms and laboratories for the experiment station and such laboratory equipment as is now available; will pay all expenses incident to making changes, alterations, additions, and repairs necessary to provide office rooms, laboratories, and kilns for the use of the experiment station, and will furnish said rooms and laboratories with suitable ventilation, piping, plumbing, hoods, laboratory desks, and other fixtures; and will provide, free of charge, all electric power, heat, light, gas, water, janitor service, and make such repairs as may be necessary from time to time to keep the buildings in good condition. In addition to the rooms and laboratories above described, the University will permit such use of its libraries and other laboratories and facilities as will not interfere with the University's regular work of instruction.

3. Those investigations by the experiment station which relate solely to the State of Ohio will be under joint control of the Director of the Bureau of Mines and the President of the University or his representative, who together will determine the problems to be undertaken, the general methods to be employed, and the manner in which results are to be published, but each party to this agreement will have sole supervision of the work of its employes, and of those investigations which are not a part of this agreement. The Director of the Bureau of Mines shall have charge of those investigations which do not relate solely to the State of Ohio.

4. Each party will submit to the other semiannual statements of expenditures as of December 31 and June 30.

5. All reports of the progress, status, or results of the work relating solely to the State of Ohio, including all reports and papers, will be freely accessible to both parties at all times.

6. Each publication issued by either party giving results of investigations by the experiment station relating to the State of Ohio, will recognize in the text and on the cover and title page, the co-operation of the other party, but the University will not publish such results prior to publication by the Bureau, except with the express consent of the Director of the Bureau of Mines.

7. The Bureau will distribute to the citizens of the State of Ohio a reasonable number, to be eventually agreed upon, of copies of each published report relating to the State of Ohio resulting from the work of this co-operation, not more than one copy of any report being given to one person.

8. The employes of the Bureau will not teach in the University nor will their names appear as members of the faculty.

9. Subject to the approval of the Secretary of the Interior, this agreement shall be effective as of July 1, 1920, and shall expire June 30, 1921.

In witness whereof, the said parties by their duly authorized officers have hereunto set their hands this 23d day of July, 1920.

.....
Director, U. S. Bureau of Mines.

Witnesses:

Floris D. Hane Signed: W. O. THOMPSON,
Chas. A. Kuntz President, Ohio State University.

Floris D. Hane Signed: JOHN F. CUNNINGHAM,
Chas. A. Kuntz Chairman, Board of Trustees,
Ohio State University.

Floris D. Hane Signed: CARL E. STEEB,
Chas. A. Kuntz Secretary, Board of Trustees,
Ohio State University.

Approved:

.....
Secretary of the Interior.

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The Special Committee having under consideration the request from the Trustees of the Protestant Hospital Association asking for additional compensation from the University for the beds used by the College of Medicine for clinical purposes, submitted a verbal report, whereupon Judge McCann presented the following resolution, which was unanimously adopted:

Resolved, That it is the judgment of the Board of Trustees of the Ohio State University that the University should pay to the Protestant Hospital Association of the City of Columbus such sum as may be found fair and reasonable for the clinical privileges enjoyed by the students of the College of Medicine, but that it is absolutely opposed to having the responsibility for the care of the charity patients of the City of Columbus and County of Franklin, shifted from the City and County to the State of Ohio through the medium of the University.

Resolved further, That the amount to be paid by the University be referred to a committee composed of President Thompson, Secretary Steeb, and Dean McCampbell for final determination, with a maximum allowance in their discretion, of \$18,000.00 for the college year.

Upon motion, a special Committee consisting of the President, the Secretary, and the Dean of the College of Medicine was appointed with power to close up the contract with the Trustees of the Protestant Hospital Association, upon the basis of the above resolution.

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Upon motion, Judge McCann was requested to confer with the Auditor of State and the Attorney General in regard to the proposed salary increase for the Secretary and Business Manager.

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Mr. Mallon presented the following resolution regarding the retirement of President Thompson, which was unanimously adopted:

Resolved, That in declining to accept the resignation of President W. O. Thompson, and requesting him to withdraw it, the Board of Trustees of Ohio State University places upon record its desire that W. O. Thompson remain the President until such time as he shall arrive at the age of seventy years. In so far as the present Trustees may have power to declare the policy of the Board for the succeeding five years, they do declare their intention of re-electing W. O. Thompson, President of the Ohio State University, annually until he shall have reached such age.

In reply to the above resolution, the following letter was received from President Thompson. Upon motion, this letter was made a part of the record of this meeting:

Columbus, Ohio, July 23, 1920.

To the Board of Trustees,
The Ohio State University,
Columbus, Ohio.

Gentlemen—In response to your resolution adopted this day, permit me to express my profound appreciation of the confidence you reveal by this action and my thanks for your generous attitude. Further permit me to say that, subject to unforeseen contingencies of health or matter beyond our control, I accept the terms of the resolution, trusting that the

good faith of all parties will protect the welfare of the interests centered in the University.

Very truly,

W. O. THOMPSON.

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Upon recommendation of the President, the following contract with the State Board of Education, covering the training of teachers for trades and industries under the Smith-Hughes Law, was approved:

CONTRACT BETWEEN THE OHIO STATE UNIVERSITY AND THE OHIO STATE BOARD OF EDUCATION REGARDING THE TRAINING OF TEACHERS FOR TRADES AND INDUSTRIES UNDER THE SMITH-HUGHES LAW

The Board of Trustees of the Ohio State University herewith agrees to provide in the College of Education of said University, facilities for the training of teachers for Trades and Industries during the year ending June 30, 1921, in accordance with the requirements of the act of Congress known as the Smith-Hughes Law and with the plans as adopted by the Ohio State Board of Education, of the State of Ohio, for the training of teachers for Trades and Industries. As a part of this training, the Board of Trustees agrees to provide suitable facilities for practice teaching in Trades and Industries and for observation of teaching in Trades and Industries.

The Teacher Training for Trades and Industries in the College of Education of the Ohio State University will be subject to the general supervision of the State Board of Education through its regularly designated Supervisor of Teacher Training for Trades and Industries.

In consideration of this action by said Board of Trustees and upon condition of the fulfillment of the same, the Ohio State Board of Education hereby agrees to reimburse the Ohio State University for moneys spent in connection with the courses in Teacher Training for Trades and Industries in amounts not to exceed those stated in the budget given below. Reimbursements for such expenditures will be made quarterly (the quarters ending September 30, December 31, March 31, and June 30, respectively) upon the presentation of a properly attested affidavit showing the actual expenditures during the quarter:

BUDGET FOR TEACHER TRAINING FOR TRADES AND INDUSTRIES AT THE OHIO STATE UNIVERSITY

<i>Columbus</i>	Salary of Prof. Usry (one-half time) .	\$2,500.00
	Salary of Asst. Mr. Smith (10 mos.) . .	600.00
	Salaries of 3 teachers, 32 weeks, 2 hrs. per week	576.00
	Communication	75.00
	Printing	150.00
	Supplies	100.00
	Travel	850.00
	Stenographic help	500.00
	Total	\$5,351.00

<i>Toledo</i>	Salary of Asst. Mr. Parker.....	\$ 600.00
	Salaries of 2 teachers, 32 weeks, 2 hrs. per week	384.00
	Total	\$ 984.00
<i>Marion</i>	Salaries of 2 teachers, 32 weeks, 2 hrs. per week	\$ 384.00
	Total	\$ 384.00
	Grand total (Ohio State University)	\$6,719.00

In behalf of the
Ohio State University
W. O. THOMPSON,
President
CARL E. STEEB,
Secretary,
Board of Trustees.

In behalf of the
Ohio State Board of Education
ALFRED VIVIVAN,
President.
VERNON M. RIEGEL,
Secretary.

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Professor McPherson appeared before the Board to show the needs of the Department of Chemistry for additional space for next year.

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- ✓ The President presented a letter from Dean Burrett asking for:
1. Use of Barracks Hospital with a new wing to be used for children and maternity purposes.
 2. Completion of plans for research laboratory.
 3. Preliminary plans for new Homeopathic Science Building.
 4. Conversion of old hospital building into a nurses' home.

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Upon motion, the Secretary was directed to start advertising on the plans for the Chemistry Building.

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✓ The Secretary was directed to have the plans, as requested by Dean Burrett, prepared for presentation to the Trustees at the next meeting.

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The Secretary was also directed to secure plans and estimate of cost for a third floor on the present Chemistry Building.

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Judge McCann presented the following resolution in regard to the Ohio Stadium, which was unanimously adopted:

Whereas, The alumni, students, former students, and friends of Ohio State University, through the Athletic Board of the University, have requested permission to enter upon a campaign to raise a fund of one million dollars, or over, for the purpose of establishing upon the grounds of the University a Stadium, to be known as the Ohio Stadium, for the use of and to be the property of the University, especial

reference being had to the needs of its Athletic and Recreational work; and

Whereas, They have suggested as such Campaign Committee the following persons, to wit: Samuel N. Summer, Thomas E. French, Carl E. Steeb, J. L. Morrill, T. V. Taylor, John A. Kelley, and Simon Lazarus—to be known as the Ohio Stadium Committee, with Samuel N. Summer as Chairman and Carl E. Steeb as Secretary and Treasurer; and

Whereas, They propose and agree to pay all expenses of the campaign out of other than University funds;

Be It Resolved, That the Board of Trustees of the University does hereby express its approval of the project, and of the Committee named, and grants the permission requested for the proposed campaign upon the following express conditions, to wit:

1. All matters pertaining to the location of the Stadium, the final choice of the Supervising Architect, and the adoption of plans and specifications, including the selection of the material entering into the structures shall be subject to the approval of the Board of Trustees.
2. A clear title to all buildings and structures erected shall follow the land, divested of all claims of all persons whomsoever.
3. The interests of the University shall be so safeguarded that no financial obligation shall be incurred by it in connection with the erection or completion of the proposed Stadium structures.
4. A plan for the expenditure of the fund shall be submitted to the Board for approval before the letting of any contracts, and all contracts shall be open for the inspection of the Board.

Resolved further, That it is understood and agreed that the Stadium fund thus raised shall be available for no other purpose without the consent of the majority of the Stadium Committee.

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The Secretary presented the following proposal from Mr. Harvey Cockell, owner of South Hall:

Columbus, Ohio, July 21, 1920.

To the Board of Trustees,
Ohio State University,
Columbus, Ohio.

Attention—Mr. Carl E. Steeb, Secretary.

Gentlemen—In accordance with verbal agreement made with you on Tuesday, July 20, 1920, you will find enclosed herewith statement setting forth gross income and operating expenses received from South Hall during the year 1919-1920.

Consideration was given in making a lease to the Board of Trustees when approached by the Dean of Women's Department for the reason that the major portion of my time is spent in the Southern States engaged in the lumber business, my understanding being that the Dean felt, under her

direct management, any possible friction might be avoided and better results obtained.

Notwithstanding that the rooms have been engaged by students for the coming year at an advanced price, which will show material betterment in income, to be relieved of the personal management I propose to lease to the University, property known as South Hall, consisting of fifty (50) rooms with furnishings complete for a period of one year for the sum of fifty-five hundred dollars (\$5500.00), payable yearly in advance, the lessor to pay taxes, all street assessments, and insurance, and all general repairs to building. Lessee to pay light, heat, and water.

Very respectfully yours,

HARVEY COCKELL.

Upon motion, the above proposal was accepted, and the details of the organization were referred to the Business Manager and the Dean of Women, with full power.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Blanche L. Clark	Sec. Farm. Inst.	Aug. 1, 1920		
Kathleen McManigal	Chart Maker	Aug. 1, 1920		
<i>College of Agriculture</i>				
Donald D. Hughes	Asst. Professor, Rural Economics	July 1, 1920	\$2,250.00	\$2,250.00
Treva E. Kauffman	Asst. Professor, Home Economics	July 1, 1920	Rotary	
Sidney Bliss	Assistant, Agri- cultural Chem.	July 1, 1920	\$ 900.00	\$ 900.00
<i>College of Arts</i>				
W. M. Tucker	Asst. Professor, Geology	Sept. 1, 1920	\$2,750.00	\$2,750.00
Edgar S. Ingraham	Professor, Romance Languages	Summer Session		
C. S. Boucher	Asst. Professor, American Hist.	July 1, 1920	\$3,500.00	\$3,500.00
<i>College of Commerce and Journalism</i>				
C. O. Ruggles	Professor, Econom- ics and Sociology	July 1, 1920	\$5,000.00	\$5,000.00
<i>College of Education</i>				
Raymond H. Franzen	Instructor, Psychology	July 1, 1920	\$2,000.00	\$2,000.00
<i>College of Medicine</i>				
F. M. Stanton	Assistant, Surgery and Gynecology	July 1, 1920	\$ 200.00	\$ 200.00
<i>College of Engineering</i>				
Samuel B. Folk	Instructor, Civil Engineering	July 1, 1920	\$1,500.00	\$1,500.00
R. C. Dittoe	Instructor, Physics	Sept. 1, 1920	\$1,700.00	\$1,700.00
Jerry H. Service	Instructor, Physics	July 1, 1920	\$2,000.00	\$2,000.00
<i>Operation and Maintenance</i>				
Houston Jones	Janitor	July 1, 1920	\$1,140.00	\$1,140.00
<i>Stenographic and Clerical</i>				
Victoria Reichel	Stenographer	August 1, 1920	\$ 900.00	\$ 825.00
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Upon the recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriations
<i>College of Agriculture</i>				
Charles Fravel	Assistant, Pltry, Hsbdry.	June 21, 1920, for balance of sum- mer term	\$ 50.00 month	\$ 75.00
John F. Dowler	Assistant, Rural Economics	July 1, 1920	\$ 360.00	\$ 360.00
Joseph Gayle	Assistant, Agr. Chemistry	Sept. 1, 1920	\$ 900.00	\$ 900.00
M. Jeannette Butler	Instructor, Home Economics	July 1, 1920	\$1,600.00	\$1,600.00
Almeda Jones	Instructor, Voc. Home Ec.	August 1, 1920	\$1,800.00	Rotary (12 mos.) Cancel
Faith R. Lanman	Prof. and Head, Home Economics	July 23, 1920	\$4,000.00	\$ 233.33 (12 mos.) Cancel
June L. Findley	Asst. Professor, Home Economics	August 1, 1920	\$2,300.00	\$ 191.67
Lewis H. Tiffany	Instructor, Botany	Sept. 1, 1920	\$1,500.00	\$1,500.00
Josephine Brown	Clerk, Voc. Home Ec.	Sept. 1, 1920	\$1,200.00	\$ 200.00 Cancel
Harry Atwood	Instructor, Agr. Education	July 1, 1920	\$2,400.00	Rotary
<i>College of Arts</i>				
May Eleanore Ross	Assistant, English	Sept. 1, 1920	\$ 750.00	\$ 750.00
Whittier Burnet	Instructor, English	Sept. 1, 1920	\$1,800.00	\$1,800.00
Olin H. Moore	Professor, Romance Languages	Sept. 1, 1920	\$4,000.00	\$4,000.00
Mildred Fisher	Student Assistant, Geology	Sept. 1, 1920	\$ 50.00	\$ 50.00
Edna G. Vollrath	Student Assistant, Geology	Sept. 1, 1920	\$ 50.00	\$ 50.00
Roderick W. Peattie	Asst. Professor, Geology	Sept. 1, 1920	\$2,750.00	\$2,750.00
Robert E. Rockwood	Asst. Professor, Romance Lang.	Summer Session	\$ 400.00	\$ 400.00
Arthur H. Noyes	Instructor, European Hist.	Sept. 1, 1920	\$2,000.00	\$2,000.00
	(Cancel position of Assistant in English)			\$ 500.00
	(Cancel position of Instructor in English)			\$1,600.00
	(Cancel position of Student Assistant in Geology)			\$ 100.00
<i>College of Commerce and Journalism</i>				
M. A. Shapiro	Editor of Lantern	Summer Session	\$ 50.00	\$ 50.00
H. W. August	Bus. Mgr. Lantern	Summer Session	\$ 50.00	\$ 50.00
Clarence A. Neff	Assistant, Sociology	Sept. 1, 1920	\$ 900.00	\$ 900.00
H. Gordon Hayes	Professor, Economics	Sept. 1, 1920	\$4,500.00	Budget
J. A. Fisher	Professor, Ind. Management	Sept. 1, 1920	\$5,000.00	Budget
H. A. Hoagland	Professor, Transportation and Pub. Util.	Sept. 1, 1920	\$5,000.00	Budget
W. D. Wall	Lecturer, Eco. and Soc.	Sept. 1, 1920	\$ 700.00	\$ 700.00
	(Cancel position of Assistant in Journal- ism—Summer Session)			\$ 100.00
<i>College of Engineering</i>				
Russel K. Annis	Assistant, Mech. Engr.	Sept. 1, 1920	\$1,200.00	Budget
Webster Kay	Student Assistant, Chemistry	Sept. 1, 1920	\$ 250.00	Budget
R. A. Crawford	Assistant, Chemistry	Summer Session	\$ 75.00	\$ 75.00

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Name	Title	Date Effective	Annual Rate	Appropriation
Claude H. Wall	Instructor, Civil Engr.	Sept. 1, 1920	\$1,500.00	\$1,500.00
E. F. Lowry	Instructor, Physics	Sept. 1, 1920	\$2,100.00	\$2,100.00
<i>College of Homeopathic Medicine</i>				
Marion Fledderjohann	Student Nurse	July 1, 1920	\$ 75.00	Budget
Juanita Hauer	Student Nurse	July 1, 1920	\$ 75.00	Budget
Inez Terry	Student Nurse	July 1, 1920	\$ 75.00	Budget
Katherine Burger	Student Nurse	July 1, 1920	\$ 75.00	Budget
Lova Swinger	Student Nurse	July 1, 1920	\$ 75.00	Budget
Eva Smith	Student Nurse	July 1, 1920	\$ 75.00	Budget
Wanda Hahn	Student Nurse	July 1, 1920	\$ 75.00	Budget
Hazel Hawk	Student Nurse	July 1, 1920	\$ 75.00	Budget
Esther Lyon	Student Nurse	July 1, 1920	\$ 75.00	Budget
Emilie Jungerman	Student Nurse	July 1, 1920	\$ 75.00	Budget
Jean Allmand	Student Nurse	July 1, 1920	\$ 75.00	Budget
Jane Anderson	Student Nurse	July 1, 1920	\$ 75.00	Budget
Helen Amon	Student Nurse	July 1, 1920	\$ 75.00	Budget
Edna Schultz	Student Nurse	July 1, 1920	\$ 75.00	Budget
Minnie Knecht	Student Nurse	July 1, 1920	\$ 75.00	Budget
Madelyn Yeager	Student Nurse	July 1, 1920	\$ 75.00	Budget
Ann Conner	Student Nurse	July 1, 1920	\$ 75.00	Budget
Louwilda Glover	Student Nurse	July 1, 1920	\$ 75.00	Budget
Elizabeth Gorsuch	Student Nurse	July 1, 1920	\$ 75.00	Budget
Nellie Ewing	Student Nurse	July 1, 1920	\$ 75.00	Budget
Margaret Barrington	Student Nurse	July 1, 1920	\$ 75.00	Budget
Ida Eichorn	Student Nurse	July 1, 1920	\$ 75.00	Budget
<i>College of Medicine</i>				
George Pack	Assistant, Physiology	Sept. 1, 1920	\$ 600.00	Budget
<i>College of Education</i>				
Carney Landis	Laboratory Asst., Psychology	Sept. 1, 1920	\$ 750.00	\$ 750.00
Laura Chassell	Instructor, Psychology	Sept. 1, 1920	\$2,000.00	\$2,000.00
<i>Graduate School</i>				
Irma Ruth Selby	Scholar	Sept. 1, 1920	\$ 300.00	\$ 300.00
Joseph Lyonel King	Fellow	Sept. 1, 1920	\$ 500.00	\$ 500.00
<i>Physical Education</i>				
G. H. Siebert	Assistant (Cancel 2 positions of Assistants at \$75.00)	Summer Session	\$ 100.00	\$ 100.00
<i>Dean of Women</i>				
Mary Louise Brown	Housing Assistant, Asst. Eco. and Soc.	August 1, 1920	\$1,500.00	\$ 125.00 (Cancel) \$ 300.00 (Appro.)
			\$ 300.00	
			\$1,800.00	
<i>Business Manager's Office</i>				
Harriet E. Needham	Bookkeeper	July 8, 1920	\$ 960.00	\$ 944.00
<i>Registrar's Office</i>				
Virginia Michel	Asst. to Registrar	July 1, 1920	\$ 960.00	\$ 960.00
Bonnie Woodbury	Asst. to Registrar	July 1, 1920	\$ 960.00	\$ 960.00
Louise Leslie	Asst. to Registrar	July 1, 1920	\$ 960.00	\$ 960.00
<i>Operation and Maintenance</i>				
Julius Kessler	Janitor	June 28, 1920	\$1,140.00	\$1,140.00
B. E. McCoy	Fireman	July 1, 1920	\$1,350.00	\$1,350.00
John O'Rourke	Inspector Janitors	July 1, 1920	\$1,500.00	Budget
L. S. Hitchcock	Janitor	July 6, 1920	\$1,080.00	\$ 12.00 (Cancel)
William Vaughn	Laborer (Cancel \$150.00 for John O'Rourke in Military Science)	July 1, 1920	\$1,120.00	\$1,120.00
<i>Stenographic and Clerical</i>				
Mrs. Mabel Vesper	Stenographer	June 17, 1920	\$ 960.00	\$ 997.33
Ina D. Shirk	Stenographer	June 14, 1920	\$ 900.00	\$ 942.50
	(Cecil Allen transferred from Stenographic and Clerical to Rural Economics. Cancel \$840.00 in Stenographic and Clerical. Position in Budget in Rural Economics.)			

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Upon the recommendation of the President, the following changes in title were made:

Name	Former Title	New Title	Department
Robert Meiklejohn	Asst. Professor	Professor	Engineering Drawing
Horace Judd	Assoc. Professor	Professor	Hydraulic Engr.
H. E. Noid	Asst. Professor	Professor	Mine Engineering
James H. Snook	Asst. Professor	Professor	Vet. Medicine
R. E. Rockwood	Asst. Professor	Asst. Prof. and Acting Head	Romance Languages
G. A. Wood	Instructor	Asst. Professor	American History
F. E. Held	Instructor	Asst. Professor	Eco. and Sociology
George Eckelberry	Instructor	Asst. Professor	Eco. and Sociology
Harold E. Burt	Instructor	Asst. Professor	Psychology
J. H. Weaver	Instructor	Assistant	Mathematics
Vera McCoy Masters	Instructor	Asst. Professor	Bacteriology
R. A. Hendershott	Assistant	Instructor	Vet. Medicine
Hazel C. Cameron	Assistant	Instructor	Pathology

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Upon the recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Annual Rate	Appropriations
<i>Vocational Home Economics</i>				
Enid Lunn	Instructor	August 1, 1920	\$2,400.00	Rotary
Clara Bancroft	Asst. Instructor	August 1, 1920	\$1,900.00	Rotary
Etta Waid	Instructor	August 1, 1920	\$2,000.00	Rotary
Ida Patterson	Instructor	August 1, 1920	\$2,000.00	Rotary
<i>Home Economics</i>				
Josephine Hamblin	Instructor	July 1, 1920	\$1,400.00	\$ 200.00
<i>College of Education</i>				
William J. Norris	Instructor, Dept. of Art	Sept. 1, 1920	\$2,250.00	\$ 150.00
<i>College of Medicine</i>				
R. C. Baker	Instructor, Anatomy	July 1, 1920	\$2,250.00	\$ 150.00
R. A. Knouff	Instructor, Anatomy	July 1, 1920	\$2,250.00	\$ 150.00
Emma Courtright	Assistant, Anatomy	July 1, 1920	\$1,200.00	\$ 350.00
Mary H. Oliver	Assistant, Anatomy	July 1, 1920	\$1,200.00	\$ 350.00
Vera M. Masters	Instructor, Bacteriology	July 1, 1920	\$1,800.00	\$ 100.00
William Murray	Lab. Asst.	July 1, 1920	\$1,100.00	\$ 200.00
Mortimer Banks	Tech. Asst.	July 1, 1920	\$1,100.00	\$ 100.00
J. W. Leist	Instructor	July 1, 1920	\$1,500.00	\$ 100.00
E. J. Gordon	Asst. Professor	July 1, 1920	\$2,400.00	\$ 900.00

(Reduce the appropriation for Assistantships in the Department of Anatomy to \$300.00. Cancel \$1400.00 and appropriate \$600.00. Cancel appropriation of \$1,000.00 for Resident Physician at Prot-estant Hospital.)

Physical Education

The appropriation for a person to succeed Mr. Ohlson was increased from \$1300.00 to \$1500.00 per annum.

Mechanical Engineering

A new instructor at \$1800.00 was authorized for the department of Mechanical Engineering. \$1800.00 was appropriated for this position.

Agricultural Chemistry and Soils

C. L. Thrash Assistant July 1, 1920 \$1,800.00 \$ 300.00

Physiology

Harry Lutz Assistant Sept. 1, 1920 \$ 600.00 \$ 300.00

Economics and Sociology

G. W. Eckelberry Asst. Professor Sept. 1, 1920 \$3,000.00 \$ 300.00

* * * * *

In accordance with the general rule covering resignations and appointments, it was recommended by the President that the follow-

ing sums be cancelled and appropriated in the salary budget as of June 30, 1920. The recommendation was agreed to.

APPROPRIATIONS

David S. Weaver	Agricultural Engineering	\$ 125.00
E. A. Silver	Agricultural Engineering	150.00
Phillip Heim	Animal Husbandry	126.00
Stanley Bayes	Animal Husbandry	200.00
J. M. Stillwell	Veterinary Medicine	200.00
Monabelle Lentz	Registrar's Office	80.00
Clara Pierce	Registrar's Office	40.00
Bonnie Woodbury	Registrar's Office	40.00
Louise Leslie	Registrar's Office	40.00
Philo Felker	Betterment of Buildings	.02
William Vaughn	Laborer—Roads and Grounds	188.93
Mildred Grove	Laundry	180.00
John O'Rourke	Janitor	150.00

CANCELLATIONS

D. T. Herrmann	Animal Husbandry	\$ 100.00
William Kloepper	Animal Husbandry	60.00
Laborer	Farm Operations	163.80
Louise Wood	Home Economics	65.00
Instructor	Home Economics	900.00
Assistant	Home Economics	375.00
Catherine Metzler	Home Economics	173.34
Winter Course		850.00
Graduate Assistant	Zoology	300.00
Graduate Assistants	English (2 at \$300.00)	600.00
Henry J. Miller	Economics and Sociology	100.00
Dean	College of Engineering	2,500.00
Edward Orton	Research Professor	1,500.00
Diener	Bacteriology	900.00
Chas. W. Hadley	Obstetrics	100.00
Instructive Dist.		
Nurses' Assn.	Public Health and Sanitation	75.00
Resident Physician	Surgery	500.00
Leroy Wilson	Veterinary Medicine	190.00
Graduate School		2,975.00
Library Assistant		300.00
Ralph Stimson	Library	70.00
John O'Rourke	Military Science	18.75
Student Officers	Military Science	930.00
Typist	Business Manager's Office	375.00
Marjorie Dean	Registrar's Office	210.00
Louise Leslie	Registrar's Office	445.00
L. E. Wolfe	Entrance Board	600.00
F. E. Jones	Receiving Department	200.00
Bernice Blue	Stenographer	70.00
Stenographer		840.00
Fireman (10 mos.)		987.50
Fireman (10 mos.)		607.50
J. L. Huff	Laborer	.01
A. J. Curtis	Laborer	200.00
E. Harrison	Laborer	40.00
Robert Sams	Laborer	40.00
T. Scott	Laborer	40.00
E. Crick	Laborer	40.00
M. Wright	Laborer	40.00
Janitress		600.00
Janitress		600.00
Elizabeth Rourke	Janitress	60.00
Nancy Davis	Janitress	18.00

APPROPRIATIONS (Emergency Budget)

Wm. Green	Physics	15.00
L. H. Waldrip	Physics	10.00
Frank A. Teach	Physics	15.00
J. H. Roebuck	Physics	10.00
E. B. Candell	Physics	10.00

CANCELLATIONS (Emergency Budget)

Raymond Hagan	Engineering Drawing	90.00
Jacob Cornog	Chemistry	166.68

* * * * *

The President reported the following recommendations from the University Faculty:

At a meeting of the University Faculty held on October 2, 1919, the following named person was recommended to the Board of Trustees for the degree indicated as of the Class of 1918:

BACHELOR OF SCIENCE IN EDUCATION

Sarah Holmes.

* * * * *

Upon the recommendation of the President, the following rule was adopted:

"All persons registered for one or more courses in the University must pay the matriculation fee; also the diploma fee in case of graduation. In addition, all persons must pay the regular incidental and nonresident fees, except the following; University fellows and scholars, graduate assistants, and members of the instructional corps of the University and of the library staff; teachers employed in the public schools of Columbus, members of the staff of the Ohio Experiment Station; members of the instructional corps of Ohio University and Miami University. These exemptions however, do not apply to persons registered in the professional colleges of Law and Medicine (or other colleges or schools in which a regular tuition fee is charged); provided that the amount of work to be undertaken by any of the above shall be subject to approval by the proper University authorities."

* * * * *

Upon recommendation, the sum of \$750.00 offered by the Grasselli Chemical Company of Cleveland, Ohio, for the establishment of a Fellowship in Chemistry was accepted, said fellowship to be known as the "Grasselli Fellowship."

* * * * *

Upon the recommendation of the President, John R. Knipping, Assistant Professor in the department of European History, was granted a leave of absence for the year 1920-1921, and \$2,250.00 was cancelled in the budget.

* * * * *

Upon the recommendation of the President, Francis L. Morrison, Assistant in the department of Rural Economics, was promoted to the position of Instructor in Rural Economics at a salary of \$2,250.00 per annum, effective July 1, 1920, and \$1,890.00 was appropriated in the budget.

* * * * *

Upon the recommendation of the President, the sum of \$2,400.00 was set aside from Endowment for the Alumni Association for the year 1920-1921.

* * * * *

Upon the recommendation of the President, the sum of sixty-five dollars (\$65.00) was appropriated from the Engineering Experiment Station funds for the purpose of publishing an Engineering Exten-

sion Bulletin on "Cross Talks and Inductive Interference" by Professor Wright.

* * * * *

Upon the recommendation of the President, the Grasselli Fellowship was awarded to Mr. Charles F. Rudman, effective September 1.

* * * * *

Upon the recommendation of the President, bonuses were ordered paid to the following persons in the amounts stated, for extra services rendered in connection with the special fifteen months' course in Agriculture for the Federal Board of Vocational Education.

The tuition received from the Federal Board for this course is in excess of the amount appropriated.

Course	Name	Amount	Time	
Agr. Engineering No. 154	David S. Weaver....	\$ 275.00	8 hours	10 weeks
Ani. Husb. No. 57, 53-54	C. F. Conklin.....	375.00	4 hours	25 weeks
Ani. Husb. No. 57	D. J. Kays.....	150.00	4 hours	10 weeks
Ani. Husb. No. 57	J. S. Coffey.....	75.00	4 hours	5 weeks
Poultry Husbandry	F. S. Jacoby.....	200.00	6 hours	20 weeks
English No. 91-92	E. L. Beck.....	300.00	4 hours	20 weeks
Farm Crops No. 51-52	C. J. Willard.....	300.00	4 hours	20 weeks
Dairy No. 53	R. B. Stoltz.....	150.00	4 hours	10 weeks
	Total	\$1,825.00		
	Paid to D. S. Weaver	275.00		
	Paid to Chas. Fravel.	75.00		
	Grand Total.....	\$2,175.00		

* * * * *

A special committee having had under consideration the Agricultural Extension budget for the year ending June 30, 1921, reported, recommending the adoption of the budget as presented, with the exception of the item for Professor Erf, which item the committee recommended be referred back to the President for recommendation to the Trustees at a later meeting.

Upon motion, the recommendation of the committee was approved.

* * * * *

THE OHIO STATE UNIVERSITY

AGRICULTURAL COLLEGE EXTENSION SERVICE

1920-1921

SOURCES OF INCOME

State Appropriation	\$170,001.33
Smith-Lever	142,042.14
Supplementary Extension Funds	63,891.36
Institute Funds from Counties.....	15,400.00
Regular U. S. D. A. Funds	9,900.00
U. S. D. A. Bureau Funds	1,500.00
County Agent Funds from Counties	110,087.50
Farm Bureau Funds	4,300.00
Institute Funds (carried over)	1,000.00
Total	\$518,122.33

7-23-'20

**AGRICULTURAL COLLEGE EXTENSION SERVICE
PROJECTS**

BUDGET, 1920-1921

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
H. C. Ramsower,						
Salary	\$ 1,400.00	\$ 3,600.00				
Expenses	400.00	400.00				
Geo. B. Crane, salary..	1,300.00	2,300.00				
Stenographer, salary..	1,020.00					
Jessie Haible, salary..		1,140.00				
H. L. Fackler, salary..	1,500.00					
<i>Office Supplies</i>						
Small Printing.....	5,500.00				\$ 1,000.00	\$ 500.00
Stationery	800.00					
Office Supplies		800.00				
Correspondence					500.00	
Course Supplies.....						
Postage	800.00	400.00				
Photographs					300.00	
Express and Freight..	400.00					
Communication	1,000.00	500.00				
Educational Supplies...					300.00	
<i>Equipment</i>						
Office	900.00	300.00				
Educational		1,000.00			1,500.00	
Automobile	300.00					
<i>Materials</i>						
Motor Supplies.....	400.00					
General Plant.....					100.00	
Repairs					50.00	
<i>Publications</i>						
J. E. McClintock,						
½ salary	1,200.00				900.00	
F. C. Dean, salary....	1,200.00	2,100.00				
Expenses		95.81			104.19	
Ethel M. Cadley, salary	560.00	1,600.00				
Photographer, salary..	2,500.00					
Gertrude Klein, salary		1,140.00				
Carrie Beach, salary..	1,020.00					
Stenographer, salary..		960.00				
J. A. Bond, salary....	1,260.00					
Kathleen McManigal,						
salary	960.00					
Alice Gillam, salary...	780.00					
Student Labor.....						
Chart Making, etc....	400.00				500.00	
<i>Printing and Distribu- tion of Publications</i>						
Printing Bulletins....	5,000.00				1,500.00	500.00
Cuts	800.00					
Labor of Mailing.....	300.00				500.00	
<i>Contingent Fund</i>						
Reserve Fund for						
Transfers	2,492.33	700.00				
Totals	\$34,192.33	\$17,035.81		\$ 7,254.19	\$ 1,000.00	
Total for Project No. 1.....					\$59,482.33	

PROJECT NO. 2—COUNTY AGENTS

<i>Personnel, etc.</i>	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting	
	Federal	State			State	County
<i>Personnel, etc.</i>						
*1500						
O. M. Johnson, salary	1,600.00	1,100.00				
Expenses *1200.....		800.00				
A. E. Anderson, salary	2,000.00	1,000.00				
Expenses *600.....		800.00				
W. W. Brownfield, salary	3,000.00					
Expenses *600.....		800.00				
G. R. Eastwood, salary	3,000.00					
Expenses		800.00				
R. E. Bothwell, salary	200.00	1,600.00				
Agnes Jordan, salary.	1,140.00					
Annual Conference						
District Conferences,						
four	2,000.00					
F. S. Hagy, salary....		1,600.00		900.00		
Travel in County...				600.00		
E. W. Hawkins, salary		1,600.00		900.00		
Travel in County...				600.00		
J. C. Hedge, salary...		1,600.00		900.00		
Travel in County...				600.00		
S. R. Heffron, salary.		1,600.00		900.00		
Travel in County...				600.00		
W. J. Hendrix, salary.		1,600.00		900.00		
Travel in County...				600.00		
J. D. Harvey, salary..		3,100.00		400.00		
Travel in County...				600.00		
M. L. Howell, salary..		1,600.00		900.00		
Travel in County...				600.00		
M. B. Jimison, salary.		1,600.00		900.00		
Travel in County...				600.00		
C. J. Jones, salary....		1,600.00		900.00		
Travel in County...				600.00		
C. Jordan, salary.....		1,600.00		600.00		
Travel in County...				600.00		
Delaware County, sal-						
ary		1,600.00		900.00		
Travel in County...				600.00		
H. A. Lehman, salary		1,600.00		900.00		
Travel in County...				600.00		
H. S. Lewis, salary...		1,600.00		900.00		
Travel in County...				600.00		
C. C. Lowe, salary...		1,600.00		900.00		
Travel in County...				600.00		
G. W. Miller, salary..		1,600.00		1,100.00		
Travel in County...				600.00		
L. L. Mowis, salary...		1,600.00		900.00		
Travel in County...				600.00		
R. W. Munger, salary		1,600.00		900.00		
Travel in County...				600.00		
C. G. Musgrove, salary		1,600.00		1,200.00		
Travel in County...				600.00		
D. S. Myer, salary....		1,600.00		900.00		
Travel in County...				600.00		
A. A. Olsen, salary...		1,600.00		1,400.00		
Travel in County...				600.00		
M. M. Phillips, salary			1,600.00	900.00		
Travel in County...				600.00		
F. S. Prince, salary..			1,600.00	900.00		
Travel in County...				600.00		
E. R. Raymond, salary			1,600.00	800.00		
Travel in County...				600.00		
Miscellaneous						100.00
E. P. Reed, salary....			1,600.00	900.00		
Travel in County...				600.00		
G. O. Reed, salary....			1,600.00	900.00		
Travel in County...				600.00		

*U. S. D. A.

7-23-'20

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
J. J. Riggle, salary...			1,600.00	1,100.00		
Travel in County...				600.00		
H. Rogers, salary.....			1,600.00	900.00		
Travel in County...				600.00		
G. K. Rule, salary.....			1,600.00	900.00		
Travel in County...				600.00		
E. M. Rowe, salary.....			1,600.00			900.00
Travel in County...				600.00		
C. E. Rowland, salary...			1,600.00			900.00
Travel in County...						600.00
S. M. Salisbury, salary			1,600.00			900.00
Travel in County...						600.00
J. P. Schmidt, salary			1,600.00			900.00
Travel in County...						600.00
P. L. Sharritt, salary...			1,600.00			900.00
Travel in County...						600.00
C. R. Shumway, salary			1,000.00			
Travel in County...	600.00					
E. C. Sleeth, salary...			1,600.00			900.00
Travel in County...						600.00
A. G. Smith, salary...			1,600.00			900.00
Travel in County...						600.00
W. E. Stone, salary...			1,600.00			900.00
Travel in County...						600.00
S. B. Stowe, salary...			1,600.00			900.00
Travel in County...						600.00
P. H. Teal, salary.....			1,600.00			900.00
Travel in County...						600.00
J. D. Van Houten, sal- ary			2,600.00			
Travel in County...	100.00					500.00
L. S. Van Natta, salary			1,600.00			800.00
Travel in County...						600.00
Miscellaneous						100.00
R. W. Wells, salary..			2,400.00			
Travel in County...	100.00					500.00
T. A. Wheeler, salary			1,600.00			400.00
Travel in County...						600.00
C. J. Windau, salary...			1,600.00			900.00
Travel in County...						600.00
R. Wylie, salary.....			1,600.00			900.00
Travel in County...						600.00
<i>Additional Counties to Be Provided With Agents</i>						
Belmont			1,600.00			900.00
Travel in County...						600.00
Clermont			1,000.00			500.00
Travel in County...		600.00				
Clinton			1,600.00			900.00
Travel in County...						600.00
Cuyahoga			1,600.00			900.00
Travel in County...						600.00
Fairfield			1,600.00			900.00
Travel in County...						600.00
Gallia, salary.....			1,900.00			500.00
Travel in County...		600.00				
Jefferson, salary.....			1,600.00			900.00
Travel in County...						600.00
Lawrence, salary....	150.00	1,350.00				1,000.00
Travel in County...		600.00				
Montgomery	1,600.00					900.00
Travel in County...						600.00
Co-operation with ad- ditional counties providing funds for county agent work.	6,800.00	1,200.00				
Totals	\$22,590.00	\$73,750.00	\$52,100.00	\$63,891.36		\$32,008.64
Total for Project No. 2.....						\$248,240.00

PROJECT NO 3-A—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN FARM CROPS

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
W. E. Hanger, salary	900.00	2,700.00				
Expenses		700.00				
Specialist, salary.....	3,000.00					
Expenses		700.00				
Cecelia Ryan, ½ salary	480.00					
Members of Dept., ex- penses					200.00	
Totals	\$ 5,080.00	\$ 3,400.00			\$ 200.00	
Total for Project No. 3-A.....	\$ 8,680.00					

PROJECT NO. 3-B—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN AGRICULTURAL ENGINEERING

Personnel, etc.

Virgil Overholt, salary	\$ 2,500.00	\$ 800.00				
Expenses		700.00				
R. R. Thompson, salary	2,500.00					
Expenses		700.00				
Walter Pettit, salary.	2,100.00					
H. E. Twitchel, Assist- ant salary.....	120.00	880.00				
Aimee Obaugh, ½ sal- ary	480.00					
Stenographer, ½ salary	480.00					
Members of Dept. ex- penses		200.00				
Totals	\$ 9,780.00	\$ 1,680.00				
Total for Project No. 3-B.....	\$ 11,460.00					

PROJECT NO. 3-D—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN HORTICULTURE

Personnel, etc.

R. B. Cruickshank, sal- ary	\$ 900.00	\$ 2,700.00				
Expenses		700.00				
F. H. Beach, salary..	3,000.00					
Expenses	565.00	135.00				
Stenographer, ½ sal- ary	480.00					
Members of Dept., ex- penses					200.00	
Totals	\$ 4,945.00	\$ 3,535.00			\$ 200.00	
Total for Project No. 3-D.....	\$ 8,680.00					

PROJECT NO. 3-E—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN ANIMAL HUSBANDRY

Personnel, etc.

Specialist, salary.....	\$ 500.00	\$ 2,500.00				
Expenses		700.00				
Specialist, salary..... (10 mos.)		2,500.00				
Expenses	600.00					
Members of Dept., ex- penses					200.00	
Totals	\$ 1,580.00	\$ 5,700.00			\$ 200.00	
Total for Project No. 3-E.....	\$ 7,480.00					

PROJECT NO. 3-F—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN POULTRY HUSBANDRY

	Smith-Lever		Supp.		Not	
	Federal	State	Ext. Fund	Ext. Fund	Offsetting	County
<i>Personnel, etc.</i>						
E. L. Dakan, salary..		\$ 2,800.00				
Expenses		700.00				
Specialist, salary.....	\$ 600.00	1,800.00				
Expenses		700.00				
Instructor, salary....		300.00				
(2 mos.)						
Expenses	150.00					
Members of Dept., ex-						
penses	200.00					
Stenographer, ½ sal-						
ary	480.00					
Totals	\$ 1,430.00	\$ 6,300.00				
Total for Project No. 3-F.....						\$ 7,730.00

PROJECT NO. 3-G—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN VEGETABLE GARDENING

<i>Personnel, etc.</i>			
N. W. Glines, salary..	\$ 1,666.67	\$ 833.33	
Expenses	700.00		
Totals	\$ 2,366.67	\$ 833.33	
Total for Project No. 3-G.....			\$ 3,200.00

PROJECT NO. 3-H—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN SOILS

<i>Personnel, etc.</i>			
M. A. Bachtell, salary	\$ 1,750.00	\$ 1,850.00	
Expenses		700.00	
Robt. Dustman, salary	3,000.00	300.00	
Expenses		700.00	
E. E. Barnes, salary..	3,000.00		
Expenses	700.00		
George Valley			\$ 1,500.00
Inez Biddle, ½ salary	180.00	300.00	
Student Help	480.00		
Members of Dept., ex-			
penses			200.00
Totals	\$ 9,110.00	\$ 3,850.00	\$ 1,700.00
Total for Project No. 3-H.....			\$14,660.00

PROJECT NO. 3-I—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN ENTOMOLOGY

<i>Personnel, etc.</i>			
T. H. Parks, salary...	\$ 3,600.00		
Expenses	700.00		
Total	\$ 4,300.00		
Total for Project No. 3-I.....			\$ 4,300.00

PROJECT NO. 3-K—DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN PLANT PATHOLOGY

<i>Personnel, etc.</i>			
Specialist, salary.....	\$ 3,000.00		
Expenses	700.00		
Total	\$ 3,700.00		
Total for Project No. 3-K.....			\$ 3,700.00

PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County	Farm Bureau Funds
	Federal	State					
<i>Personnel, etc.</i>							
*1500							
W. H. Palmer, salary	\$ 1,750.00	\$ 750.00					
Expenses		700.00					
B. B. Spohn, salary...	2,620.00	380.00					
Expenses		700.00					
O. C. Croy, salary....	2,600.00						
Expenses		600.00					
Hulda Horst, salary..	2,060.00	440.00					
Expenses		600.00					
Guy Dowdy, salary....	900.00	1,200.00					
Expenses	58.64		541.36				
H. E. Eswine, salary..					\$ 2,800.00		
Expenses					600.00		
Martha Glover, salary	1,080.00						
Stenographer, salary..	780.00	180.00					
 <i>County Leaders</i>							
Davis Hill (*300), sal- ary			950.00		\$ 1,150.00		
Expenses					600.00		
R. B. Tom, salary....			1,250.00			\$ 550.00	
Expenses						600.00	
Miscellaneous						100.00	
M. W. Brady, salary..			1,250.00			550.00	
Expenses						600.00	
Miscellaneous						100.00	
H. H. Claypool, salary			1,250.00			650.00	
Expenses						600.00	
Chas. Hampson, salary			1,250.00			650.00	
Expenses						850.00	250.00
J. R. Algyer, salary..			1,250.00				950.00
Expenses (*300)....							600.00
Edith Hutchinson, sal- ary			950.00			650.00	
Expenses						600.00	
Ralph Sturgeon, salary			1,250.00			550.00	
Travel in County....						600.00	
Miscellaneous						100.00	
Totals	\$10,768.64	\$ 6,630.00	\$ 9,941.36		\$ 2,900.00	\$ 6,500.00	\$ 4,300.00
Total for Project No. 4							\$43,140.00

*U. S. D. A.

7-23-'20

PROJECT NO. 5—MOVABLE SCHOOLS

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
Farmers' week						
Speakers						
Per diem.....					750.00	
Expenses					460.00	
Total for Project No. 5.....						\$ 1,210.00

PROJECT NO. 6—HOME ECONOMICS

Specialist, salary	\$ 2,300.00					
Expenses	600.00					
Eloise Davison, salary	1,200.00	900.00				
Expenses	600.00					
Elizabeth Shelow, salary	2,500.00					
Expenses	600.00					
Wanda Przyluska, salary	2,600.00					
Expenses	600.00					
Edith Dickson, salary	780.00	1,820.00				
Expenses	600.00					
Florence Willison, salary, 9 mos.....	500.00	1,000.00				
Expenses	450.00					
Adelaide Scott, salary.		1,200.00				
Grace Linder, salary..					900.00	
Totals	\$13,380.00	\$ 4,420.00			\$ 900.00	
Total for Project No. 6.....						\$13,650.00

PROJECT NO. 7—EXTENSION WORK IN DAIRYING

<i>Personnel, etc.</i>						
Ivan McKellip, salary	\$ 2,692.00	\$ 608.00				
Expenses		800.00				
Beulah Allen, salary..	960.00					
Members of Dept., expenses	200.00					
Totals	\$ 3,852.00	\$ 1,408.00				
Total for Project No. 7.....						\$ 5,260.00

PROJECT NO. 8—FARM MANAGEMENT

<i>Personnel, etc.</i>						
*1500						
R. F. Taber, salary..	\$ 1,000.00	\$ 800.00				
Expenses (*900)....		700.00				
C. R. Arnold, salary..	1,200.00					
Expenses		700.00				
L. O. Lantis, salary..					2,250.00	
Expenses (10 mos.)					600.00	
Marie Hoffman, ½ salary	480.00					
Members of Dept., expenses	200.00					
Totals	\$ 2,880.00	\$ 2,200.00			\$ 2,850.00	
Total for Project No. 8.....						\$10,380.00

PROJECT NO. 9—CORRESPONDENCE COURSES

<i>Personnel, etc.</i>						
J. E. McClintock,						
½ salary					\$ 2,100.00	
Expenses					100.00	
Ednah Pugh, salary..					960.00	
Grading and Mailing						
C. C. Lessons.....					500.00	
Total					\$ 3,660.00	
Total for Project No. 9.....						\$ 3,660.00

*U.S.D.A.

PROJECT NO. 10—FARMERS' INSTITUTES

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
F. L. Allen, salary...				\$ 2,700.00	\$ 900.00	
Expenses				500.00		
Secretary, salary.....				1,080.00	300.00	
County Institute Speak- ers (per diem).....				7,000.00	6,000.00	
Expenses				1,905.00	6,095.00	
Florence Willison, 3 mos. salary.....						500.00
Supplementary Institutes Per Diem						800.00
Expenses						855.00
Educational Meeting at Wooster						450.00
Totals				\$13,185.00	\$15,400.00	
Total for Project No. 10.....						\$28,585.00

PROJECT NO. 11—HOME DEMONSTRATION AGENTS

<i>Personnel, etc.</i>						
*1500						
Faith Lanman, salary \$ 2,100.00						
Expenses		600.00				
Lulu Billman, salary.. 2,500.00						
Expenses		700.00				
Mary Field, salary.... 1,250.00					\$ 550.00	
Travel in County...					600.00	
Miscellaneous					100.00	
Mrs. Blanche Bowers, Salary	650.00	600.00			550.00	
Travel in County...					600.00	
Miscellaneous					100.00	
Erie County, salary... 1,250.00					550.00	
Travel in County...					600.00	
Miscellaneous					100.00	
Cuyahoga Co., salary.. 1,250.00					1,150.00	
Travel in County...					600.00	
Lake County, salary.. 1,250.00					550.00	
Travel in County...					600.00	
Miscellaneous					100.00	
Mahoning County, 9 mos. salary..... 987.50					412.50	
Travel in County...					450.00	
Miscellaneous					75.00	
Totals	\$ 9,937.50	\$ 1,300.00	\$ 1,850.00			\$ 7,687.50
Total for Project No. 11.....						\$22,275.00

PROJECT NO. 12—MARKETING

<i>Personnel, etc.</i>						
*1500						
Z. B. Wallin, salary.. \$ 1,500.00						
Expenses		700.00				
Total	\$ 2,200.00					
Total for Project No. 12.....						\$ 3,700.00

*U. S. D. A.

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Upon the recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriations
<i>Agricultural Extension</i>				
Clyde F. Tom	Co. Agr. Agent	July 1, 1920		\$2,000.00
	Supp. Extension Fund..	\$ 83.33		
	Clermont Co. Funds.....	41.66		
	Clermont Co. Farm Bureau	41.66		
	Total	\$166.66		
	Automobile maintenance, State-Offsetting Funds.....		\$600.00	
George A. Dustman	Co. Agr. Agent	July 16, 1920		\$2,000.00
	State-Offsetting Funds			
	A-1 County Agents...	\$ 83.33		
	Lawrence Co. Funds.....	83.33		
	Total	\$166.66		
	Automobile maintenance, State-Offsetting Funds.....		\$600.00	
George F. Henning	Co. Agr. Agent	July 1, 1920		\$2,000.00
	Smith-Lever Fund	\$133.33		
	Mercer Co. Fund.....	50.00		
	Total	\$133.33		
		Automobile maintenance, from Mercer Co. Funds		
Thomas C. Kennard	Co. Agr. Agent	July 16, 1920		\$2,000.00
	Smith-Lever Funds.....	\$125.00		
	Noble Co. Fund.....	41.66		
	Total	\$166.66		
		Automobile maintenance, State-Offsetting Funds.....		
George W. Kreidler	Co. Agr. Agent	July 16, 1920		\$2,000.00
	Smith-Lever Fund.....	\$125.00		
	Pike Co. Fund.....	41.66		
	Total	\$166.66		
		Automobile maintenance, from Smith-Lever Funds.....		
Karl T. Woodward	Co. Agr. Agent	July 16, 1920		\$2,000.00
	Smith-Lever Fund.....	\$125.00		
	Meigs Co. Fund.....	41.66		
	Total	\$166.66		
		Automobile maintenance, State-Offsetting Funds.....		
L. A. Kauffman	Co. Agr. Agent	July 16, 1920		\$2,000.00
	Smith-Lever Fund.....	\$125.00		
	Jackson Co. Fund.....	41.66		
	Total	\$166.66		
		Automobile maintenance, from Smith-Lever Funds.....		

Name	Title	Date Effective	Annual Rate	Appropriation
Roy E. Moser	Co. Agr. Agent	July 16, 1920	\$2,500.00	
	Supp. Extension Fund..	\$133.33		
	Jefferson Co. Fund.....	75.00		
	Total	\$208.33		
	Automobile maintenance, Jefferson Co. Funds		\$600.00	
E. E. Clayton	Asst. Professor, Plant Pathology	July 1, 1920	\$2,500.00	
	(Salary to be paid from Smith-Lever Funds in Project No. 3-K.)			
Helen Shanahan	Stenographer, Animal Husbandry	July 1, 1920	\$ 960.00	
	Salary to be paid as follows:			
	Project No. 3-E Smith-Lever Funds	\$ 40.00		
	Project No. 3-F Smith-Lever Funds	\$ 40.00		
	Total	\$ 80.00		
Mrs. Alice Bowers	Stenographer, Pub. Department	July 1, 1920	\$ 900.00	
	State-Offsetting A 1-7, Stenographers	\$ 15.00		
	Smith-Lever Fund	60.00		
	Total	\$ 75.00		
Tessa Webb	Stenographer (2-3 time) Director's Office	July 1, 1920	\$ 800.00	
To be paid from Smith-Lever Funds in Project No. 1.				

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Upon the recommendation of the President, the following stenographers in the offices of County Agricultural Agents were appointed, effective July 1, 1920. In each instance their salary is to be paid from county funds and their appointment is to continue as long as the county funds are available in excess of the amount needed to pay the county share of the county agent's salary and automobile allowance.

Name	County	Salary Per Month
Geraldine Albright.....	Van Wert.....	\$25.00
Edythe Curtis.....	Montgomery	16.66
Nannie Ewing.....	Columbiana	30.00
Mary Dalzell.....	Miami	30.00
Esther Hauk.....	Crawford	25.00
Ethel Shaver.....	Lorain	25.00
Frances Young.....	Franklin	45.00
Hazel Monroe.....	Ashtabula	33.33
Fannie Gregory.....	Huron	30.00
Grace Vickers.....	Coshocton	20.00
Chessie Greenleaf.....	Summitt	45.00
Catherine Thomas.....	Scioto	45.00
Frances Brague.....	Trumbull	75.00
Lois Helser.....	Allen	45.00

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7-23-'20

Upon the recommendation of the President, T. B. Foster, County Agricultural Agent, Highland County, was transferred to the position of County Agricultural Agent, Fairfield County, effective July 1, 1920, the salary to be paid as follows:

Supplementary Extension Fund.....	\$1,600.00
Fairfield County Fund	1,400.00
Total	\$3,000.00

It was also recommended that Mr. Foster be paid \$600.00 per annum from Fairfield County Funds for the maintenance of an automobile.

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Upon the recommendation of the President, Mr. M. L. Howell, County Agricultural Agent, is to be paid \$4,000.00 per annum, effective July 1, 1920, the increase to be paid from Henry County Funds.

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Upon the recommendation of the President, the salary of Mrs. Blanche Bowers, Home Demonstration Agent, was changed from \$1,800.00 to \$2,000.00 per annum, the increase to be paid from Franklin County Funds, effective July 1, 1920.

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Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, SEPTEMBER 10, 1920.

The Board of Trustees met pursuant to the call of the Chairman.

Present: J. F. Cunningham, Chairman; John Kaiser, O. E. Bradfute, B. F. McCann, T. C. Mendenhall.

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Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

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Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
Freda Detmers	Instructor, Botany	Sept. 1, 1920	\$1,500.00	\$1,500.00
Anna R VanMeter	Prof., Home Economics	Sept. 1, 1920	2,500.00	2,500.00
Lila Skinner	Instructor, Home Economics	Sept. 1, 1920	1,800.00	1,800.00
James B. Green	Asst. Prof., Agr. Eng.	Sept. 15, 1920	2,700.00	2,187.50
<i>Agricultural Extension</i>				
Mary Field	Home Demonstration Agent	Aug. 31, 1920		
George W. Kreitler	Co. Agr. Agent	Aug. 31, 1920		
Collis Jordan	Co. Agr. Agent	Sept. 15, 1920		
Agnes Jordan	Stenographer Co. Agent Leader's Office	Aug. 31, 1920		

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Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Arts</i>				
Wallace S. Elden	Professor, Latin	Summer Session (½ time)	300.00	300.00
Wallace Elden	Prof., Romance Languages	Summer Session (½ time)	300.00	300.00
Sarah T. Barrows	Prof., German	Sept. 1, 1920	2,000.00	2,000.00
Ralph McCombs	Instructor, English	Sept. 1, 1920	1,500.00	1,500.00
J. B. McKinney	Instructor, English	Sept. 1, 1920	1,600.00	1,600.00
Clarence Perkins	Prof. European History	Sept. 1, 1920	2,750.00	2,750.00
<i>College of Commerce and Journalism</i>				
W. E. Gettys	Instructor Econ. and Soc.	Sept. 1, 1920	1,800.00	1,800.00
Clarence A. Neff	Asst., Econ. and Soc.	Sept. 1, 1920	900.00	900.00
O. W. Boyd	Asst., Econ. and Soc.	Sept. 1, 1920	1,100.00	1,100.00
<i>College of Education</i>				
J. L. Stenquist	Prof., School Administration	Summer Session	550.00	550.00
Frank L. Bunker	Prof., School Administration	Summer Session	1,000.00	1,000.00
<i>College of Engineering</i>				
Walter J. Essman	Instructor, Civil Engineering	Sept. 1, 1920	1,500.00	1,500.00
Jesse E. Day	Asst. Prof., Chemistry	Sept. 1, 1920	2,500.00	2,500.00
Wilhelm Neilson	Instructor, Civil Engr.	Sept. 1, 1920	2,000.00	2,000.00
J. J. Breckur	Assistant, Industrial Arts	Sept. 1, 1920	1,800.00	1,545.46
Eugene G. Haas	Grad. Asst., Chemistry	Sept. 1, 1920	1,400.00	1,166.68
John Metzler	Grad. Asst., Chemistry	Sept. 1, 1920	500.00	500.00
<i>College of Homoeopathic Medicine</i>				
C. G. Swan	Clinical Assistant	Sept. 1, 1920	\$ 700.00	
<i>College of Medicine</i>				
Clyde Brooks	Professor, Physiology	Sept. 1, 1920	4,250.00	4,250.00
William G. Irving	Technical Asst., Physiology	Sept. 1, 1920	2,000.00	1,666.68
William M. Murray	Laboratory Asst., Bacteriology	Sept. 1, 1920	1,100.00	916.68
Mary Worch	Technician, Surgery	Aug. 31, 1920	700.00	700.00
Emma Courtright	Assistant, Anatomy	Sept. 1, 1920	1,200.00	1,200.00
<i>College of Pharmacy</i>				
E. D. Davy	Asst. Prof., Pharmacy	Sept. 1, 1920	2,500.00	2,500.00
<i>College of Veterinary Medicine</i>				
Leroy Wilson	Groom	Sept. 1, 1920	1,200.00	1,200.00
<i>Library</i>				
Frances Mason	Library Asst.	Sept. 15, 1920	1,080.00	855.00
Edith B. Cooperrider	Library Asst.	Sept. 1, 1920	1,080.00	900.00
Muriel J. Schabacker	Cataloguer	Sept. 1, 1920	1,400.00	1,168.68
<i>Registrar's Office</i>				
Daisy Davis	Asst. to Registrar	Aug. 25, 1920	1,200.00	1,016.67
<i>Physical Education</i>				
Florence A. Meyer	Professor	Sept. 1, 1920	2,000.00	2,000.00

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Name	Title	Date Effective	Annual Rate	Cancellation
<i>Business Manager's Office</i>				
Corrinne Richter	Clerk	July 1, 1920	1,200.00	1,200.00
Clara LaMotte	Clerk	July 15, 1920	960.00	920.00
<i>Division of Operation and Maintenance</i>				
Carl Snyder	Ashwheeler	July 1, 1920	960.00	960.00
Thomas Manes	Fireman	July 1, 1920	1,125.00	1,125.00
H. R. Nelson	Janitor	July 31, 1920	1,140.00	1,045.00
James V. Kirk	Supervisor of Watchmen	July 1, 1920	1,200.00	1,200.00
Agnes McGrail	Laundress	July 31, 1920	750.00	724.17
J. W. DeWitte	Janitor	Sept. 1, 1920	1,080.00	900.00
E. C. Harbin	Janitor	July 28, 1920	1,080.00	999.00
<i>Graduate School</i>				
Ernest Rey	Scholar	Sept. 1, 1920	300.00	300.00
Frances W. Ball	Scholar	Sept. 1, 1920	300.00	300.00
<i>Stenographic and Clerical</i>				
Aimee Obaugh	Stenographer	Aug. 1, 1920	480.00	440.00
Muriel Snyder	Stenographer	Aug. 15, 1920	900.00	842.68
Carman Carlyle	Stenographer	Sept. 8, 1920	960.00	778.46
Helen F. Powell	Stenographer	Sept. 11, 1920	960.00	769.23
Lucy J. Folsom	Stenographer	Sept. 1, 1920		Rotary
	Aggr. Education			

Upon the recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriations
<i>College of Agriculture</i>				
Robert R. Thompson	Asst. Professor, Agr. Eng.	Sept. 15, 1920	\$2,700.00 12 mos.	\$2,137.50
<i>Agricultural Extension</i>				
C. E. Wilson	Asst. Agr. Ext. Smith-Lever Funds in Project No. 1	Aug. 16, 1920	\$2,500.00	
Charles M. Lough	Co. Agr. Agent State-Offsetting Funds (A-1 County Agents) Delaware County Funds..	Aug. 16, 1920	\$2,800.00	
				\$133.33
				100.00
	Total			\$233.33
	Automobile maintenance, Delaware County Funds.....		\$600.00	
Arthur F. Hedges	Co. Agr. Agent Smith-Lever Funds... Montgomery Co. Funds... Farm Bureau Funds.....	Aug. 1, 1920	\$3,500.00	
				\$133.33
				75.00
				83.33
	Total			\$291.66
	Automobile maintenance, Montgomery County Funds.....		\$600.00	
Jacob C. Neff	Co. Agr. Agent Supp. Ext. Fund... Belmont County Fund....	July 16, 1920	\$2,000.00	
				\$133.33
				33.33
	Total			\$166.66
	Automobile maintenance, Belmont County Funds.....		\$600.00	
Alma Garvin	Instructor Smith-Lever Funds in Project No. 6	Sept. 1, 1920	\$2,500.00	
Edna Callahan	Instructor Smith-Lever Funds in Project No. 6	Sept. 1, 1920	\$1,900.00	

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Name	Title	Date Effective	Annual Rate	Appropriation
Hannah Ruetenik	Home Demon. Agent	Aug. 1, 1920	\$2,000.00	
	Smith-Lever Funds.....	\$104.16		
	Cuyahoga County Funds..	62.50		
	Total	\$166.66		
	Automobile maintenance, Cuyahoga County Funds.....		\$600.00	
Grace M. Weaver	Home Demon. Agent	Aug. 1, 1920	\$1,900.00	
	Smith Lever Funds.....	\$104.16		
	Erie County Funds.....	54.16		
	Total	\$158.32		
	Automobile maintenance, Erie County Funds		\$600.00	
Jennie C. Fisher	Home Demon. Agent	Aug. 1, 1920	\$1,900.00	
	Supp. Ext. Fund.....	\$104.16		
	Montgomery Co. Fund....	54.16		
	Total	\$158.32		
	Automobile maintenance, Montgomery County Funds.....		\$600.00	
Josephine Burnett	Home Demon. Agent	Sept. 1, 1920	\$1,900.00	
	Smith-Lever Funds.....	\$104.16		
	Lake County Funds.....	54.16		
	Total	\$158.32		
	Automobile maintenance, Lake County Funds		\$600.00	
Margaret Huffman	Secretary, Farmers' Institute	Sept. 1, 1920	\$ 110.00 mo.	
	A-1 Farmer's Inst. funds	\$ 90.00		
	Institute Fund from counties	20.00		
	Total	\$110.00		
Dorothea Worthing	Stenographer	Aug. 1, 1920	\$ 80.00 mo.	
	Smith-Lever Funds, Project No. 3-B.....	\$ 40.00		
	Smith-Lever Funds, Project No. 3-D.....	40.00		
Lena Schneider	Stenographer	Sept. 1, 1920	\$ 70.00 mo.	
	State-Offsetting funds (A-1-7 Stenographers) in Project No. 1			
<i>College of Arts</i>				
Arthur Charles Cole	Prof. Am. History	Sept. 1, 1920	\$3,500.00	\$3,500.00
Eleanor Haas	Instructor, English	Sept. 1, 1920	1,500.00	1,500.00
Gertrude L. Robinson	Instructor, English	Sept. 1, 1920	1,800.00	1,800.00
Alice Wing	Instructor, German	Sept. 1, 1920	175.00	885.00
			mo. for 5 mos.	
Emery W. Balduf	Secretary, College of Arts	Sept. 1, 1920	2,400.00	2,000.00
Morgan Cryder Davis	Instructor, Applied Optics	Sept. 1, 1920	12 mos. basis 2,000.00	2,000.00
<i>College of Commerce and Journalism</i>				
Ralph R. Cross	Asst., Econ. and Soc.	Sept. 1, 1920	600.00	600.00
J. Howard Lewis	Asst., Econ. and Soc.	Sept. 1, 1920	600.00	600.00
George Maggiore	Compositor	July 1, 1920	160.33 mo	Rotary
<i>College of Education</i>				
Eloise Richardson	Student Asst., Art	Sept. 1, 1920	50.00 mo.	500.00

9-10-'20

Name	Title	Date Effective	Annual Rate	Appropriations
<i>College of Engineering</i>				
Dwight A. Woodbury	Instructor, Physics	Sept. 1, 1920	2,100.00	2,100.00
W. Byron Brown	Instructor, Physics	Sept. 1, 1920	1,800.00	1,800.00
Charles A. Miller	Instructor, Civil Engineering	Sept. 1, 1920	2,000.00	2,000.00
Rudolph P. Schneider	Asst. Foundry Practice	Sept. 1, 1920	1,800.00	1,586.87
	Industrial Arts		11 mos basis	
Ora L. Justice	Asst. Ind. Arts	Sept. 1, 1920	120.00 mo.	1,200.00
Robert Hughes	Machinist, Elec. Engr.	Sept. 1, 1920	1,800.00	1,500.00
			12 mos. basis	
Clarice S. Hobensack	Asst. Mathematics	Sept. 1, 1920	900.00	900.00
Margaret E. Jones	Asst. Mathematics	Sept. 1, 1920	900.00	900.00
Vaughn B. Caris	Instructor, Math.	Sept. 1, 1920	1,800.00	Budget
Van B. Teach	Asst. Mathematics	Sept. 1, 1920	800.00	800.00
Dio L. Holl	Asst. Mathematics	Sept. 1, 1920	1,000.00	1,000.00
Howard F. Yerges	Instructor, Engr. Draw.	Sept. 1, 1920	1,600.00	1,600.00
<i>College of Medicine</i>				
George M. Arnsberg	Pharmacist, State Street Dispensary	June 20, 1920	500.00	518.88
			12 mos.	
Clayton S. Smith	Asst. Prof., Phys. Chem.	Sept. 1, 1920	3,800.00	3,800.00
Roy E. Krigbaum	Asst., Obstetrics	Sept. 1, 1920	600.00	500.00
			12 mos.	
Dorothy W. Burton	Asst., Anatomy	Sept. 1, 1920	1,200.00	1,200.00
Mary Ronan	Technician, Surg.	Sept. 1, 1920	840.00	700.00
			12 mos.	
<i>College of Pharmacy</i>				
Clarence M. Brown	Asst. Prof., Pharm.	Sept. 1, 1920	2,500.00	2,500.00
* * * * *				
<i>Physical Education</i>				
Dorothy T. Gibling	Instructor	Sept. 1, 1920	\$1,500.00	\$1,500.00
Wayne B. Fogle	Student Assistant	Sept. 1, 1920	300.00	Budget
<i>Stenographic and Clerical</i>				
Helen Shacklett	Stenographer	Aug. 15, 1920	900.00	787.50
Cordelia Whitehead	Stenographer	Aug. 19, 1920	900.00	782.50
Martha McManigal	Clerk, Rural Eco.	July 1, 1920	900.00	Budget
<i>College of Veterinary Medicine</i>				
Lee Greer	Groom	July 1, 1920 (2 mos.)	100.00 mo.	200.00
<i>Graduate School</i>				
Olen M. Akey	Scholar	Sept. 1, 1920	300.00	50.00 In addition to budget
<i>Business Manager's Office</i>				
Dorothy Cresap	Typist	July 1, 1920	960.00	960.00
<i>Library</i>				
Mrs. Earl Curry	Check Room Attend.	Sept. 15, 1920	60.00 mo	570.00
Earl R. Curry	Check Room Attend.	Sept. 15, 1920	60.00 mo	570.00
Kenyon S. Campbell	Library Assistant (½ T.)	Sept. 15, 1920	30.00 mo	Cancel \$75.00 in App.
William G. Porter	Library Assistant (½ T.)	Sept. 15, 1920	30.00 mo	Cancel \$75.00 in App.
Edna E. Davis	Library Assistant	Sept. 1, 1920	125.00 mo.	1,250.00
Miriam R. Beckes	Library Assistant	Sept. 15, 1920	75.00 mo.	712.50
Ada P. Smith	Library Assistant	Sept. 1, 1920	60.00 mo.	600.00
<i>South Hall</i>				
Dorothea Luetzeler	Superintendent	Sept. 1, 1920	1,000.00	1,000.00
			(12 mos.)	
Mrs. Ruby Rosso	Matron in charge of Boarding Dept.	Sept. 1, 1920	960.00	960.00

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Name	Title	Date Effective	Annual Rate	Appropriation
<i>Operation and Maintenance</i>				
Bert Faught	Laundryman	Aug. 1, 1920	790.00	724.17
Louis Trotter	Janitor	Aug. 1, 1920	90.00 mo.	990.00
C. D. Case	Supervisor of Watchmen	July 10, 1920	1,200.00	1,178.88
Will J. Shields	Plumber	Aug. 9, 1920	1,680.00	107.33
Belle Mitchell	Laundress	Aug. 1, 1920	750.00	687.50
Charlotte Thum	Janitress	July 16, 1920	750.00	718.75
M. Murphy	Janitor	Sept. 1, 1920	95.00 mo.	950.00

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Upon the recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Annual Rate	Appropriations
<i>College of Agriculture</i>				
J. I. Falconer	Prof., Rural Eco.	Sept. 1, 1920	\$4,000.00	\$ 333.33
Edna Elliott	Maid, Home Eco.	Sept. 1, 1920	65.00 mo.	50.00
<i>College of Arts</i>				
G. A. Washburne	Asst. Professor, European History	Sept. 1, 1920	\$2,500.00 (10 mos.)	\$ 250.00
Vesta Pegg	Instructor, English	Sept. 1, 1920	1,800.00	200.00
Edith Sniffen	Instructor, English	Sept. 1, 1920	1,800.00	100.00
Verona Dollinger	Instructor, English	Sept. 1, 1920	1,800.00	100.00
<i>College of Engineering</i>				
C. D. Looker	Assistant, Chemistry	Sept. 1, 1920	1,600.00	500.00
Merle L. Dundon	Assistant, Chemistry	Sept. 1, 1920	1,500.00	500.00
Joseph F. Haskins	Assistant, Chemistry	Sept. 1, 1920	1,500.00	500.00
Clare S. Martin	Assistant, Chemistry	Sept. 1, 1920	1,500.00	500.00
<i>College of Commerce and Journalism</i>				
C. C. North	Professor, Eco. and Soc.	Sept. 1, 1920	4,500.00	800.00
<i>Physical Education</i>				
Ethel C. Scofield	Instructor Title changed to Assist. Professor and Acting Head of Physical Education (Women's Division).	Sept. 1, 1920	2,000.00	500.00
<i>Library</i>				
Helen Laughlin	Library Assistant	Sept. 1, 1920	90.00 mo.	100.00
Alice D. McKee	Library Assistant	Sept. 1, 1920	1,500.00	83.32
<i>Stenographic and Clerical</i>				
Marie G. Combs	Stenographer Office of Dean, Arts	Sept. 1, 1920	90.00 mo.	100.00
Jane Porter Kneip	Stenographer Graduate School	Sept. 1, 1920	90.00 mo.	100.00
<i>Operation and Maintenance</i>				
William Wallace	Janitor	July 1, 1920	1,080.00	90.00
Elizabeth Rourke	Laundress (Transferred to position of Janitress)	July 1, 1920	750.00	30.00
Mary Rees	Laundress	July 1, 1920	750.00	30.00
Elmer E. McDowell	Janitor	July 1, 1920	1,140.00	150.00

* * * * *

Upon the recommendation of the President, the titles of the following men in the College of Medicine were changed, effective September 1, 1920:

Andrew Prout	Instructor to Asst. Professor	Oto-Laryngology
George C. Schaeffer	Instructor to Asst. Professor	Ophthalmology
Hugh G. Beatty	Instructor to Asst. Professor	Oto-Laryngology
Arthur M. Hauer	Instructor to Asst. Professor	Oto-Laryngology
Walter Duffee	Assistant to Instructor	Obstetrics

* * * * *

Upon the recommendation of the President, Mary R. Rinker, Library Assistant, was appointed to serve part time instead of full time and her salary was changed from \$58.33 to \$30.00 per month, effective September 15, 1920. \$269.18 was cancelled.

* * * * *

Upon the recommendation of the President, Helen Beall, Library Assistant, was appointed to serve part time instead of full time and her salary was changed from \$65.00 to \$30.00 per month, effective September 15, 1920. \$332.50 was cancelled.

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Upon the recommendation of the President, B. F. Tallmadge, Janitor, was transferred to the position of Truck Driver, effective July 1, 1920. \$1,140.00 was cancelled.

* * * * *

Upon the recommendation of the President, Donald Guthrie and Frank Bisel, Assistants in the department of Electrical Engineering, were placed on a twelve months' basis at a salary of \$30.00 per month, effective July 1, 1920, instead of ten months, as previously reported.

* * * * *

Upon the recommendation of the President, E. A. Hitchcock, Dean of the College of Engineering, was appointed Director of the Engineering Experiment Station, effective September 1, 1920.

* * * * *

The President presented a communication from Professor S. C. Derby under date of August 5, suggesting an amendment to the terms of the Derby Scholarship as follows:

August 5, 1920.

Dear Dr. Thompson—I wish to modify the terms of the Derby Scholarship that they may be better adapted to the present and prospective value of money and that Education may be explicitly recognized in them as a subject for graduate study by the holder of that Scholarship. The changes I desire are found in the amendment which follows.

Yours respectfully,

(Signed) S. C. DERBY.

Second Amendment

"The first and second sections shall be so modified (1) that the fund shall be allowed to accumulate until its annual income is at least four hundred dollars; (2) that thereafter the income of every fourth year shall be added to the principal; (3) that the annual stipend shall not be more than four hundred dollars; (4) that Education shall be deemed a permissible subject of graduate study by the holders of this scholarship; (5) that in all other respects the conditions of the scholarship shall remain unchanged."

* * * * *

Upon the recommendation of the President, this subject was laid on the table for consideration at the next meeting.

* * * * *

Upon the recommendation of the President, Ednah Pugh, Stenographer in the Agricultural Extension Department, was granted a leave of absence without salary from September 1 to December 31, 1920.

* * * * *

Upon the recommendation of the President, Erwin A. Esper, Instructor in the department of English, was transferred to the position of Instructor in the department of Psychology, effective September 1, 1920, at a salary of \$1,800.00 per annum. Cancel \$1,700.00 in English and appropriate \$1,800.00 in Psychology.

* * * * *

Upon the recommendation of the President, Carl W. Gay, Professor in the department of Animal Husbandry, was placed on a twelve months' basis, effective July 1, 1920, instead of ten months, as previously reported.

* * * * *

Upon the recommendation of the President, George F. Arps was elected Dean of the College of Education, effective September 1, 1920.

* * * * *

Upon the recommendation of the President, the sum of \$500.00 was appropriated for the position of Graduate Assistant in the department of Chemistry. (Appointment to be made later.)

* * * * *

Upon the recommendation of the President, the following persons were authorized to attend conferences, subject to the approval of the State Emergency Board:

Name	Conference	Place	Date
W. O. Thompson	Assoc. American Universities	Columbia Univ., N. Y.	Nov. 17-19, 1920
Wm. McPherson	Assoc. American Universities	Columbia Univ., N. Y.	Nov. 17-19, 1920
George W. Knight	Inauguration, Pres. Burton, University of Michigan	Ann Arbor, Michigan	Oct. 14, 15, 16, 1920
J. V. Denney	Inauguration, Pres. Burton, University of Michigan	Ann Arbor, Michigan	Oct. 14, 15, 16, 1920
J. A. Leighton	Inauguration, Pres. Burton, University of Michigan	Ann Arbor, Michigan	Oct. 14, 15, 16, 1920
R. M. Royer	Nat. Assoc. Fur. Agents	Chicago, Illinois	Oct. 11, 12, 13, 1920

* * * * *

Upon the recommendation of the President, the following named persons were appointed as official delegates to the annual meeting of the Land Grant College Association the week of October 18, at Springfield, Massachusetts:

To be paid from University funds:
 Alfred Vivian
 Faith Lanman
 E. A. Hitchcock

To be paid from Extension funds:
 H. C. Ramsower
 O. M. Johnson

* * * * *

Upon the recommendation of the President, the following appropriations were made from the interest upon the Endowment fund:

Y. M. C. A.....	\$700.00
Y. W. C. A.....	\$500.00

* * * * *

The President reported that the special committee having under consideration the contract with the Protestant Hospital Association for the coming year had presented the following proposition to the Trustees of the Protestant Hospital Association: ✓

Columbus, Ohio, August 10, 1920.

The Board of Trustees,
Protestant Hospital Association,
Columbus, Ohio.

Dear Sirs—At the meeting of the Board of Trustees of the Ohio State University held July 23, 1920, the special committee having under consideration the contract with your Board of Trustees submitted a report and upon motion the matter was referred to a special committee consisting of President Thompson, Dean McCampbell, and the Secretary, with full power to close the contract.

The special committee acting under the instructions received from the Trustees of the University, met and adopted the following action:

1. The Ohio State University agrees to pay the Protestant Hospital Association the sum of \$2,000.00 per month for the nine months' period beginning September 1, 1920, and ending June 30, 1921.

2. The Ohio State University agrees to pay for all medicines and surgical supplies used in connection with the care and treatment of all charity patients in Protestant Hospital during the above period.

3. The Ohio State University agrees to pay \$250.00 for the heating of the wards in the Medical College Building during the above period.

4. The Ohio State University agrees to provide the salary for one orderly, *i.e.*, \$30.00 per month, for the above period.

5. The Ohio State University agrees to maintain an X-Ray laboratory and to furnish all equipment, supplies, and personal service connected therewith in its care for charity patients.

It is further agreed that the X-Ray equipment owned by the University may be used by the Radiographer in the examination and treatment of private patients in Protestant Hospital.

6. The Ohio State University agrees to maintain a Pathological laboratory and to furnish all equipment, supplies, and personal services connected therewith in its use for charity patients.

It is further agreed that the equipment owned by the University may be used by the Pathologist in the examination of private patients in Protestant Hospital.

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7. The Ohio State University agrees to furnish and equip additional space in the Medical College Buildings to provide for ten additional charity patients.

The foregoing is to become operative under the following conditions:

1. That all charity patients received at Protestant Hospital during the above period be made available for clinical purposes for the College of Medicine of Ohio State University.

2. The Protestant Hospital Association is to furnish all food supplies, nursing service, and the necessary care and maintenance of the 52 beds now used by the College of Medicine and the 10 additional beds to be furnished by the University as provided in paragraph No. 7 above.

The above action is respectfully submitted to your Board of Trustees for consideration and approval.

Very truly yours,
(Signed) CARL E. STEEB,
Secretary.

* * * * *
The President presented the following reply from the Protestant Hospital Association with the recommendation that the modifications be approved:

PROTESTANT HOSPITAL ASSOCIATION

Columbus, Ohio, September 10, 1920.

To the Board of Trustees,
Ohio State University,
Columbus, Ohio.

Gentlemen—The Protestant Hospital Association agrees to accept the proposition made by your Board through your Secretary, Mr. C. E. Steeb, on August 10, 1920, with the following modifications:

1. That the salary for one orderly provided for in paragraph 4 of said proposition shall be raised from \$30.00 per month to \$50.00 per month, for the period contracted for.

2. That paragraph 7 of said proposition be eliminated.

3. That paragraph 2 of the conditions upon which the proposition of the University is to become operative be modified so as to read as follows:

“The Protestant Hospital Association is to furnish all the food supplies, nursing service, and the necessary care and maintenance of the 52 beds now used by the College of Medicine.”

The Protestant Hospital Association wishes also to say that during the coming year it is the purpose of the Hospital to raise the charge for clinical patients other than those who are received for purely charitable purposes to a minimum of \$2.00 per day and they respectfully ask that the physicians who are on the staff of the University shall cooperate in every way possible to enable the Hospital to collect such amount from the clinical patients.

Very truly yours,
(Signed) Z. L. WHITE, Chairman.

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Upon motion, the contract with the Protestant Hospital Association for the coming year as contained in the original proposition from the University and as modified by the Trustees of the Protestant Hospital Association was approved. ✓

* * * * *

Upon motion, Dr. Mendenhall was requested to prepare on behalf of the Board of Trustees a memorial to Dr. William H. Scott on the occasion of his eightieth birthday, Tuesday, September 14, expressing the respect and good wishes of the Board of Trustees.

Whereupon, Dr. Mendenhall presented the following minute:

At a meeting of the Board of Trustees of the Ohio State University on September 10, 1920, the following minute was unanimously adopted and ordered spread upon the records of the Board.

It was also ordered that the President of the University be requested to present a copy of this record to Dr. William H. Scott:

The Trustees of the University tender to Dr. William H. Scott their sincere congratulations on completing four score years of a life full of useful activities, in good health, and with faculties unimpaired.

They recall with gratitude his long service as president of the institution through one of the most important and eventful periods of its history, a service characterized by a conspicuously unselfish and conscientious devotion to his administrative duties.

They recall with high appreciation a subsequent, still longer service as head of one of the most important departments of the University, upon which his scholarly attainments conferred distinction.

They earnestly hope that he may continue in the enjoyment of his dignified retirement for many years to come.

* * * * *

Dr. Mendenhall presented the following proposition:

To the Board of Trustees of the Ohio State University.

Gentlemen—I have always recalled my connection with the Ohio State University during the early years of its existence with peculiar satisfaction, and in grateful remembrance of those years (in many respects the most inspiring and happiest of my life); of my associates in the Faculty; of the young men and women whom it was my pleasure and privilege to instruct; and in the hope of stimulating the ambition of its graduates to performances worthy of the great institution which it has grown to be, I hereby offer to the Trustees of said University the sum of three thousand five hundred dollars to be disposed of by them as follows: Two thousand five hundred dollars to be added to the permanent endowment fund of the institution, the income of which, or as much thereof as is necessary, shall be expended once in five years, or at periods of time approximating thereto, for the production of a medal of gold the intrinsic value of which shall be not less than two hundred dollars, said medal to be awarded once in five years upon conditions and in a manner hereinafter specified. The re-

maining one thousand dollars, or as much thereof as may be necessary, shall be expended in the preparation of the design and dies for stamping the medal, and if this amount should be deemed insufficient by the commission (to be hereinafter provided) chosen to carry out my desires in this respect, the doing so may be delayed until a sufficient additional amount has accrued from the income of the invested fund.

In design and execution I desire the medal to be as artistically excellent as reasonable limitations as to cost will permit and it is my wish that Professor Samuel C. Derby, my former associate in the University Faculty; Miss Jane D. Sullivant and Mrs. Annie S. Siebert, my former pupils, together with Professor Thomas E. French of the Faculty of the College of Engineering, shall constitute a commission to decide upon such details of the form and design as are not hereinafter indicated. If for any reason one or more of these persons shall be unable to serve, others may be chosen by the Board of Trustees.

It is my special desire that this medal shall serve as a memorial of the eminent services in behalf of the University of Mr. Joseph Sullivant who, as a member of the first Board of Trustees, was more influential in determining the character and future of the University, at the most critical period of its history than any other person, and to this end it shall be known as "The Joseph Sullivant Medal of the Ohio State University."

On the Obverse I would have a "head" of Mr. Sullivant in low relief and arched above or displayed in any other manner which the commission on design may prefer, the words, "I would teach all that is worth knowing," used by him during a discussion regarding the character of the institution on the seventh of January, 1871. On the Reverse may be such emblems or ornamentation as the commission on design consider desirable, with the usual inscription showing the name of the person to whom the medal is awarded, the date, and the reason for making the award.

It is my desire that the award of the medal shall be determined as nearly as possible as follows:

Not later than the first of January of the year in which, under the conditions prescribed, an award is contemplated, nominations may be made by the several Colleges or Schools of the University through their respective faculties, of persons supposed to be eligible for candidacy and in every case the work or achievement for which the candidate is recommended must pertain to or grow out of the work of said College or School.

Nominations thus made shall be referred to the Council of the Graduate School, or, if at any time such Council shall not exist, to a small committee appointed by the President from the General Faculty, or to whatever most nearly corresponds to the Council as it is at present organized. The Council shall consider the recommendations of the several Colleges or Schools, and shall reduce the number of candidates, by a majority vote, to not more than three or less than

two, provided, however, that when, in their judgment not more than one of the candidates is worthy of consideration by the Board of Award, they shall so report and no award of the medal shall be made until at least one year has elapsed.

When at least two of the candidates have been approved by the Council, the President of the University shall request the President of the National Academy of Sciences to appoint a Board of Award consisting of three persons preferably, but not necessarily members of the Academy, having no connection with the Ohio State University, who, by reason of their standing and attainments, professional or otherwise, are, in his opinion, competent to make a just and discriminative estimate of the claims made in behalf of the candidates.

The Board of Award shall be supplied with all available information regarding the candidates by the Dean of the Graduate School who shall furnish each of them with a copy of this letter of gift.

Should the Board of Award decide that in their judgment the claims of none of the candidates are sufficient to justify a recommendation, the award of the medal shall be postponed for at least one year.

The necessary expenses of the Board of Award in connection with the discharge of their duties shall be paid from the income of the invested fund, of which there should be, for each five-year period, an ample amount, in addition to the cost of the medal itself.

When a candidate is recommended by the Board of Award the medal shall be presented to the person chosen at some suitable time during the week of Commencement, either by the President of the University or by some one chosen by him who shall be distinguished in the sphere of activity in which the medal has been won and who may be specially invited to the ceremony for the purpose of delivering an address suitable to the occasion.

Persons eligible to the medal shall be, in the order of preference, as follows:

Graduates of the University.

Nongraduates who have studied at the University not less than two years.

Members of the Faculty who are not graduates of the University, who have served as such for at least ten years, when the work offered as entitling them to the Award has been done during their connection with the institution.

As a final condition, the recipient of the medal must be one who shall have done or shall have completed within the five-year period elapsed, since the last award, a really notable piece of work in either the Liberal, the Fine, or the Mechanic Arts, the pure or applied Sciences, including the various branches of Engineering. In short, the object of the foundation is to offer recognition by means of a practically imperishable record, of an admittedly notable achievement on the part of a son or daughter of the University, whether that achievement be in the form of an important invention, discovery, contribution to science, the practical solution of a

scientific Engineering, Economic, or Agricultural problem, or the production of a valuable literary, artistic, historical, philosophical, or other work.

Whether or not this foundation (which is an attempt to do a large thing with a comparatively small sum of money) is successful in accomplishing what is intended will depend almost entirely upon how it is administered and especially on the policy governing the earlier awards. An eligible candidate must have acquired more than a mere local distinction. His merit must not be determined by popular acclaim, but must be measured by the approval of those nationally or internationally eminent in his profession.

A strict adherence to the policy thus indicated will greatly enhance the value of the medal to the recipient, increase the stimulating effect of its existence upon students and graduates and, at least in some degree, reflect honor and dignity upon the University itself.

If at any time the accumulated income from the endowment fund should be thought sufficient, having in mind possible future demands, a portion of it may be added to the endowment, or, a part of it may be used by the Council of the Graduate School to aid a graduate student in carrying out an important original investigation.

If at any time in the future it should be found necessary or desirable to modify the conditions recited above under which the income from this fund is to be expended, or to provide further regulations for such expenditure, the Trustees are authorized to make such changes or additions as may be approved by the President and Faculty of the University; provided the principal object to be attained is not lost sight of, and it is especially insisted that in whatever form the benefaction may appear in the future the beneficiary shall measure up to the standard herein indicated.

THOMAS C. MENDENHALL.

Ravenna, Ohio,
August 31, 1920.

The following resolution presented by Judge McCann was unanimously adopted:

Be it *Resolved*, That the Board of Trustees of the Ohio State University, does hereby record its acceptance of the gift of \$3,500.00 proffered by Dr. Thomas C. Mendenhall, to such Board of Trustees, for the purpose of establishing and providing for the Joseph Sullivant Medal of the Ohio State University, upon the terms and conditions set forth in his Letter of Gift bearing date of August 31, 1920.

In accepting the gift, the Trustees desire also to express to the donor, their keen appreciation of the noble spirit impelling the gift, and to express the hope that it may stimulate lofty ambitions and worthy endeavor among the sons and daughters of the University.

This gift will memorialize the eminent services of a former member of the Board of Trustees, whose farseeing effort did much toward determining the character of the University; will offer worthy recognition of notable achievements

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in the various fields of learning represented at the University, and will prove an enduring monument to the scholarly attainments and loyal devotion to the University of the donor himself.

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The salary of Professor Erf for the coming year was fixed at \$4,500.00.

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The President presented plans for the remodeling of Machinery Hall and upon his recommendations said plans were referred to the Cabinet for examination and report at the next meeting.

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At this time, the committee from the National Tractor Show appeared before the Trustees and renewed its request that the University change the date of its annual Farmers' Week to conform with the dates of the National Tractor Show.

After giving this request further consideration, the Trustees deemed it not wise to reconsider their former action.

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Dr. Mendenhall, Dr. Bownocker, and Mr. Kaiser were appointed a special committee to investigate and report to the Board of Trustees as to the advisability of drilling a geo-physical well on the University campus.

* * * * *

Judge McCann reported on his conference with the Auditor of State as to the power of the Trustees under the general statutes to determine and fix the salaries of the Faculty and employees of the University, that the Auditor of State was in agreement with the Trustees on this point, namely, that such power does vest in the Board of Trustees.

It was, therefore, ordered that the salaries of the Business Manager and the Registrar be fixed as prescribed in the annual budget; that in the case of the salary of the Business Manager \$5,000 be paid from the regular appropriation bill and \$1,000 from the Endowment Fund income. In the case of the Registrar, \$2,500 be paid from the appropriation bill and \$1,100 from the Endowment Fund income.

* * * * *

Upon the recommendation of the President, the following changes were made in the department of Engineering Drawing, effective September 1, 1920:

O. E. Williams.....	Increased from \$2,700 to \$2,900
W. D. Turnbull.....	Increased from \$2,700 to \$2,900
_____	Decreased from \$1,800 to \$1,700
Ralph Paffenbarger.....	Increased from \$1,700 to \$1,800

* * * * *

Thereupon the Board adjourned to meet October 12, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio., October 12, 1920.

The Board of Trustees met pursuant to the call of the Chairman.
Present: J. F. Cunningham, Chairman; John Kaiser, Guy W. Mallon, Charles F. Kettering, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
Rosetta R. Harpster	Assistant, Home Economics	Sept. 1, 1920	\$ 900.00	\$ 900.00
<i>Agricultural Extension</i>				
Walter E. Pettit	Instructor, Agr. Engineering	Sept. 30, 1920	\$2,100.00	
<i>College of Engineering</i>				
A. P. Freund	Mechanician, Physics	Aug. 31, 1920	\$1,700.00	\$1,416.68
<i>Graduate School</i>				
J. L. King	Fellow	Sept. 1, 1920	\$ 500.00	\$ 500.00
<i>Library</i>				
Helen H. Beall	Library Asst.	Sept. 15, 1920	\$ 780.00	\$ 285.00
<i>Stenographic and Clerical</i>				
Martha McManigal	Statistical Clerk, Rural Economics	Sept. 30, 1920	\$ 900.00	\$ 675.00
Sarah M. Boatman	Stenographer, Office, Dean of Women	Oct. 1, 1920	\$ 960.00	\$ 720.00
Carman Carlyle	Stenographer, Botany	Sept. 8, 1920	\$ 960.00	
Helen F. Powell	Stenographer, Botany	Sept. 13, 1920	\$ 960.00	
<i>Operation and Maintenance</i>				
Julius Kessler	Janitor	Aug. 31, 1920		\$ 950.00
<i>Stores and Receiving</i>				
Chester Spurgeon	Laborer, Lab. Sup. Store	Oct. 1, 1920	\$1,080.00	Rotary
<i>Journalism-Printing</i>				
Louis F. Evans	Linotype Operator	Oct. 1, 1920	\$2,080.00	Rotary

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Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appro-riations
<i>College of Agriculture</i>				
Donald B. Anderson	Graduate Assistant, Botany	Sept. 1, 1920	\$ 500.00	Budget
Lois Lampe	Graduate Assistant, Botany	Sept. 1, 1920	500.00	\$ 500.00
Raymond A. Dobbins	Graduate Assistant, Botany	Sept. 1, 1920	500.00	Budget
Mary E. Wurdack	Graduate Assistant, Botany	Sept. 1, 1920	500.00	Budget
Paul C. Kitchin	Student Assistant, Botany	Sept. 1, 1920	300.00	Budget
Marie L. Mulzer	Student Assistant, Botany	Sept. 1, 1920	300.00	Budget

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Name	Title	Date Effective	Annual Rate	Appropriation Budget
Ruth L. White	Student Assistant, Botany	Sept. 1, 1920	300.00	
Sherman Humphrey	Student Assistant, Botany	Sept. 1, 1920	300.00	300.00
Mrs. Helen P. Booth	Instructor, (part time), Home Economics	Oct. 1, 1920	125.00 mo.	1,125.00
Mrs. Wilkie L. Hines	Instructor, (part time), Home Economics	Oct. 11, 1920	125.00 mo.	1,125.00
Elizabeth Shelow	Asst. Professor (part time), Home Economics	Oct. 1, 1920	125.00 mo.	1,125.00
<i>Agricultural Extension</i>				
Wendell P. Miller	Instructor, Agr. Engr.	Sept. 15, 1920	2,400.00 12 mos.	Paid from Smith-Lever Project No. 3-B
<i>College of Arts</i>				
Charles W. Racine	Asst., English	Sept. 1, 1920	500.00	500.00
J. Perry Teeple	Asst., English	Sept. 1, 1920	500.00	500.00
Paul L. Selby	Asst., English	Sept. 1, 1920	500.00	500.00
Ryllis Alexander	Asst., English	Sept. 1, 1920	500.00	500.00
Bernard Raymond	Instructor, English	Sept. 1, 1920	1,800.00	1,800.00
Mrs. E. A. Hitchcock	Asst., English	Sept. 1, 1920	500.00	500.00
Mrs. Erwin A. Esper	Asst., Greek	Sept. 1, 1920	100.00	100.00
Robert B. Hutcheson	Student Asst., Geology	Oct. 1, 1920	10.00 mo.	90.00
Elmer B. Russell	Instructor, History	Sept. 1, 1920	1,800.00	900.00 Am. Hist. 900.00 Eu. Hist.
Karl Finn	Asst., Political Sci.	Sept. 1, 1920	500.00	500.00
G. Nelson Graham	Instructor, Rom. Languages	Sept. 15, 1920	1,800.00	180.00
Gertrude M. Walsh	Asst., Rom. Lang.	Sept. 15, 1920	700.00	700.00
Charlotte Walch	Asst., Rom. Lang.	Sept. 15, 1920	600.00	600.00
<i>College of Commerce and Journalism</i>				
H. M. Scott	Assistant, Eco. and Soc.	Sept. 1, 1920	1,400.00	1,400.00
Carrie Wright	Assistant, Eco. and Soc.	Sept. 1, 1920	1,000.00	1,000.00
Floyd Van Kuren	Lecturer, Eco. and Soc.	Sept. 1, 1920	350.00	350.00
Mrs. C. C. Huntington	Reader, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
M. M. Donaldson	Assistant, Eco. and Soc.	Sept. 1, 1920	600.00	600.00
Mary Louise Shockey	Student Assistant, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
Paul Routsong	Student Assistant, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
Stanley L. Whiteside	Student Assistant, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
Robert C. Mason	Student Assistant, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
Ralph Peters	Reader, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
Edward T. Layport	Reader, Eco. and Soc.	Sept. 1, 1920	150.00	150.00
<i>College of Education</i>				
C. H. Montgomery	Student Asst., Art	Sept. 1, 1920	50.00 mo.	500.00
Daniel M. Shonting	Asst., Psychology	Oct. 1, 1920	500.00	450.00
Eugenia Lois Moses	Asst., Psychology	Oct. 1, 1920	500.00	450.00
Dale C. Nisonger	Asst., Psychology	Oct. 1, 1920	500.00	450.00
Paul R. Farnsworth	Asst., Psychology	Sept. 1, 1920	500.00	500.00

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Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Engineering</i>				
Jerome R. Mueller	Graduate Asst., Chemistry	Sept. 1, 1920	500.00	500.00
Charles S. Pease	Graduate Asst., Chemistry	Sept. 1, 1920	500.00	Budget
Grace M. Seifried	Graduate Asst., Chemistry	Sept. 1, 1920	500.00	500.00
Richard Osgerichian	Student Asst., Chemistry	Sept. 1, 1920	250.00	Budget
Ruth Miller	Student Asst., Chemistry	Sept. 1, 1920	250.00	Budget
Robert S. Hanson	Student Asst., Chemistry	Sept. 1, 1920	250.00	250.00
Anthony George	Student Asst., Chemistry	Sept. 1, 1920	250.00	Budget
Albert G. Corwin	Student Asst., Chemistry	Oct. 1, 1920	250.00	Cancel
Herbert E. Foreman	Instructor, Civil Engr.	Sept. 1, 1920	1,500.00	\$25 in App. 1,500.00
Walter A. Taylor	Student Asst., Engr. Drawing	Sept. 1, 1920	300.00	Budget
Bertram A. Jochen	Student Asst., Engr. Drawing	Sept. 1, 1920	300.00	300.00
John P. Rannells	Student Asst., Engr. Drawing	Sept. 1, 1920	300.00	300.00
Dwight D. Gardner	Student Asst., Engr. Drawing	Sept. 1, 1920	300.00	Budget
Allan James Smith	Student Asst., Engr. Drawing	Sept. 1, 1920	300.00	Budget
Clyde C. Harpster	Student Asst., Engr. Drawing	Oct. 1, 1920	300.00	300.00
Harold A. Stone	Student Asst., Engr. Drawing	Oct. 1, 1920	30.00 mo.	270.00
Karl D. Price	Asst., Elec. Engr.	Sept. 1, 1920	1,000.00	Budget
George Richey	Laborer, Mech. Engr.	Sept. 7, 1920	900.00	Cancel
Ronald Clive Hunter	Assistant, Mech. Engr.	Sept. 1, 1920	1,200.00	164.42 in App. 1,200.00
Fred J. Brooks	Mechanician, Physics	Sept. 27, 1920	1,700.00 (12 mos.)	1,496.75
<i>College of Medicine</i>				
Ray Brown	Laboratory Asst., Bacteriology	Sept. 1, 1920	1,100.00	916.68
Elmer A. Assman	Student Asst., Physiology	Sept. 1, 1920	600.00	500.00
Carl P. Effler	Technician, Physiology	Sept. 1, 1920	1,800.00	1,500.00
Clarence I. Britt	Asst., Anatomy	Sept. 1, 1920	850.00	850.00
<i>College of Veterinary Medicine</i>				
James L. Sagle	Groom	Sept. 1, 1920	100.00 mo.	1,000.00
<i>Graduate School</i>				
Antoinette P. Noel	Scholar	Sept. 1, 1920	300.00	300.00
Suzanne Picard	Scholar	Sept. 1, 1920	300.00	300.00
Jacob Cornog	Scholar	Sept. 1, 1920	300.00	300.00
<i>Physical Education</i>				
Ralph Lentz Stewart	Student Assistant	Oct. 1, 1920	320.00 (8 mos.)	20.00 in addition to app. in Budget
<i>Business Manager's Office</i>				
Edith R. Sands	Typist	Oct. 1, 1920	80.00 mo. for 3 mos.	240.00
<i>Stores and Receiving</i>				
P. H. Vong	Pharmacist, Lab. Sup. Store	Sept. 13, 1920	1,500.00	Rotary

10-12-'20

Name	Title	Date Effective	Annual Rate	Appropriations
<i>Stenographic and Clerical</i>				
Ellen G. Schwensen	Stenographer, Physics Bldg.	Sept. 24, 1920	80.00 mo.	738.46
Helen L. Smith	Stenographer, College of Edu.	Sept. 14, 1920	80.00 mo.	766.15
Eunice E. Evans	Stenographer, Botany	Sept. 20, 1920	80.00 mo.	750.77
Nellie M. Brooks	Statistical Clerk, Rural Economics	Oct. 4, 1920	75.00 mo.	667.50
Mary Scheidegger	Stenographer, College of Med.	Oct. 1, 1920	80.00 mo.	720.00
Clara M. Fleischer	Stenographer, Lab. Sup. Store	Oct. 5, 1920	80.00 mo.	Rotary
Mary Nairn	Stenographer, Agr. Education	Sept. 29, 1920	80.00 mo.	Rotary
Anne G. Bierman	Stenographer, Student Health Service	Sept. 14, 1920	75.00 mo.	Cancel 178.85 in app. in Budget
<i>Operation and Maintenance</i>				
Earl H. Myers	Steamfitter's Helper	Sept. 1, 1920	105.00 mo.	Cancel 210.00 in app. in Budget
James Gormley	Janitor	Aug. 15, 1920	90.00 mo.	945.00
Andrew Dillon	Janitor	Sept. 13, 1920	95.00 mo.	913.46
Thurston M. Sharp	Janitor	Sept. 13, 1920	95.00 mo.	913.46
A. N. McAdow	Ash-wheeler	Oct. 2, 1920	80.00 mo.	720.00
<i>Journalism-Printing</i>				
Clyde J. Hodgson	Apprentice	Sept. 7, 1920	9.00 wk.	Rotary
Charles H. Davis	Compositor	Sept. 7, 1920	40.00 wk.	Rotary

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Upon the recommendation of the President, the following increases in salary were made:

College of Agriculture

Ernest L. Stover	Assistant, Botany	Sept. 1, 1920	\$1,000.00	\$ 200.00
Jasper D. Sayre	Instructor, Botany	Sept. 1, 1920	1,500.00	420.00

College of Arts

Helen Terry	Assistant, Romance Lang. Title changed to Instructor	Sept. 1, 1920	1,500.00	750.00
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College of Medicine

Albert Martin Bleile	Professor, Physiology Made Acting Head	Oct. 1, 1920	3,750.00	225.00
Clayton McPeck	Asst. Professor, Physiology	Oct. 1, 1920	2,750.00	225.00
Edwin P. Durrant	Instructor, Physiology	Oct. 1, 1920	2,100.00	180.00

Physical Education

Clara R. Ranck	Instructor	Sept. 1, 1920	1,500.00	300.00
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Department of Journalism

Paul C. Carty	Instructor	Oct. 1, 1920	2,600.00	75.00
M. H. Hallett	Instructor	July 1, 1920	2,236.00	52.00
Sue K. Brown	Feeder and Binder	July 1, 1920	1,110.00	Rotary
Charles H. Davis	Compositor	July 1, 1920	2,080.00	Rotary
L. F. Evans	Compositor	July 1, 1920	2,080.00	Rotary
R. W. Hodgson	Compositor	July 1, 1920	2,184.00	Rotary

10-12-'20

Name	Title	Date Effective	Annual Rate	Appropriation
C. D. Kalb	Compositor	July 1, 1920	2,080.00	Rotary
George Maggiore	Compositor	July 1, 1920	2,080.00	Rotary
Albert Taylor	Instructor	July 1, 1920	2,080.00	208.00
G. F. Rodocker	Pressman	July 1, 1920	1,976.00	Rotary

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The President reported the following recommendations from the University Faculty:

At a meeting of the University Faculty held on Thursday, October 7, the following named persons were recommended to the Board of Trustees for the degree indicated as of the Class of 1920:

MASTER OF ARTS

- Howard Adam Durham, A.B.
- Andrew Karsten, B.A.
- Samuel Landau, B.A.
- Lester E. Mitchell, Ph.B.
- Rufus Daniel Reed, B.Sc.
- Ernest Rey, B.A.
- Lendell Charles Ridley, A.B., B.D.
- Marion Edna Schlesinger, A.B.
- Thomas Emanuel Steckel, B.A.
- Anna Hitsfield Trisler, B.S.
- Christian Russell Wingerd, B.A.

MASTER OF SCIENCE

- Calvin Adam Buehler, B.Ch.E.
- Joe Topping Parsons, B.A.

BACHELOR OF SCIENCE IN AGRICULTURE

- Sigmund Lewin
- Alfred Earl Shanklin

BACHELOR OF ARTS

- Dorothy Marie Bolin
- Reo Don Burgoon
- Margaret Hannah Koehler
- Paul Frederick Ries

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

- August Francis Grener

BACHELOR OF CIVIL ENGINEERING

- Harold Blake

BACHELOR OF ELECTRICAL ENGINEERING

- Dale Orville Miller

BACHELOR OF SCIENCE IN EDUCATION

- Clara Louise Wolf
- Mary Waddell Baker
- Gladys Fish
- Florence Ethel Heyde, B.A., M.A.
- Ruth Clawson Ice
- Clifton Merrill Layton
- Lavilla Phares
- Mildred Miriam Schauweker

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Upon the recommendation of the President, the personnel of the Engineering Experiment Station Advisory Council for the year ending 1921 was made up as follows:

Professor D. J. Demorest	3 years
Professor W. T. Magruder	3 years
Professor F. C. Caldwell	2 years
Professor A. D. Cole	2 years
Professor C. E. Sherman	1 year
Professor J. R. Withrow	1 year

This Council is the same as last year with the exception that their period of service has been changed to conform with the Engineering Experiment Station Act.

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Upon the recommendation of the President, the following appropriations were approved and charged against the Engineering Experiment Station Funds:

Professor C. T. Morris—\$100 to be used in the "Skew Arch Bridge Investigation in Columbus."

Professor C. A. Norman—\$500 with which to publish a bulletin descriptive of his research work and entitled "Economy in Liquid Utilization." To this amount should be added the \$500 which was appropriated for Project No. 7 for Professor Norman entitled "Study of Properties of Combustible Mixtures Through Carburetors and Manifolds." The investigation for Project No. 7 has been covered in the commercial field and is available for Professor Norman to use in the proposed bulletin.

Professor J. E. Boyd—\$200 for conducting "Tests Upon Tapered Struts."

Professor F. H. Eno—\$500 for investigation work on "Soil Survey Relative to Road Failures." This work is to be carried along in cooperation with the Ohio Good Roads Federation for whom Professor Eno is acting as consulting and advisory engineer. This work necessarily will prove extremely valuable to the State of Ohio in helping to solve some difficult problems relative to improved road maintenance.

Professor A. W. Smith—an additional \$300 for Project No. 8 entitled "The Electrical and Magnetic Properties of Alloys."

Professor W. T. Magruder—an additional \$100 for Project No. 5 entitled "Work on Bearing Testing Machine."

Professor H. Judd—an additional \$500 for Project No. 6 entitled "Study of the Flow of Liquids."

* * * * *

Upon the recommendation of the President, Mildred Eade, Stenographer, Laboratory Supply Store, was transferred to the department of Physical Education effective October 1 at a salary of \$80.00 per month; \$720.00 was appropriated.

* * * * *

Upon the recommendation of the President, Mrs. Lillian Moor, Stenographer, College of Medicine, was transferred to the department of Mechanical Engineering, effective October 1 at a salary of \$80.00 per month.

* * * * *

Upon recommendation of the President, Marie Kuglen, Stenographer, Home Economics, is to serve only two-thirds of the time and her salary was changed to \$53.33 per month effective October 1; \$240.00 was cancelled.

* * * * *

Upon the recommendation of the President, the sum of \$720.00 was appropriated for a stenographer for the departments of Anatomy and Pathology and \$360.00 was appropriated for a stenographer (part time) for the State Street Dispensary effective October 1; \$720.00 was appropriated in Anatomy and Pathology and \$360.00 in the latter.

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Upon the recommendation of the President, Edward H. Mack, Jr., was appointed Assistant Professor of Physical Chemistry on leave of absence for the academic year 1920-1921, with a salary of \$500.00.

* * * * *

The President presented the following letter from Dr. William H. Scott. Upon motion, this letter was made a part of the record of this meeting.

"Columbus, Ohio, September 21, 1920.

"The Honorable Board of Trustees
of the Ohio State University.

"My dear Sirs—I have received with deep appreciation your kind message on the occasion of my eightieth birthday.

"It affords me great gratification that you should have thought my services to the University worthy of this recognition. I esteem it a signal honor that I was so long identified with the history of the institution and that I had the privilege of taking part in so many measures which contributed to its prosperity. I have watched with great interest and satisfaction its phenomenal growth in recent years, and I believe that its work will broaden and deepen through many years to come.

"I congratulate the members of the Board of Trustees on the enviable opportunity which they have for exceptional service to society and the State.

"Please to accept the expression of my esteem and cordial good wishes for yourselves personally.

"Very respectfully and truly yours,
(Signed) WILLIAM H. SCOTT."

* * * * *

Upon motion the following resolution was adopted:

"Resolved, That William Oxley Thompson, President, is hereby authorized and directed to sign, on behalf of the University, application blanks for the withdrawal of alcohol tax free as provided for in Article 81, Regulation No. 61, Internal Revenue Department."

* * * * *

The President presented the following communication from the University Faculty:

“October 11, 1920.

“Dear President Thompson—At a meeting of the University Faculty held on October 7, 1920, the following recommendation of the Graduate Council was adopted:

“In order that the students of the University may take advantage of the opportunities for study and research offered by the Bureau of Juvenile Research operated under the direction of the Ohio Board of Administration, the Graduate Council makes the following recommendations:

“(1) That the Board of Trustees of the Ohio State University be requested to enter into an agreement with the Ohio Board of Administration to the end that students in the University may take part in the investigations and work of the Bureau of Juvenile Research.

“(2) That Dr. Henry H. Goddard, Director of the Bureau of Juvenile Research be made non-resident Professor of Psychology in the Ohio State University and that Dr. Florence Mateer, who is associated with Dr. Goddard in the prosecution of the work of the Bureau of Juvenile Research, be made non-resident Assistant Professor of Psychology, both to be assigned to the Department of Psychology and to serve without compensation from the Ohio State University.

“(3) That Doctors Goddard and Mateer may offer courses open to students of the Ohio State University, such courses to be subject to the general regulations pertaining to the adoption of courses and their acceptance towards degrees.

“(4) That the co-operation between the Bureau of Juvenile Research and the Ohio State University be subject to the continuation of Dr. Goddard as Director of the Bureau and that a change in the Directorship will carry with it a re-opening of any existing co-operation.

“Very truly yours,

“(Signed) E. D. COCKINS, Secretary.”

Upon motion, the recommendation of the Faculty was approved.

* * * * *

The University Architect presented sketches and estimates of cost for the proposed buildings to be included in the biennium budget now under preparation.

- The College of Education
- College of Commerce and Journalism
- The Power House
- A Hospital for the College of Medicine
- A Building for Agricultural Engineering
- The Automotive Laboratory
- The Wireless Laboratory
- The Horse Building
- Dairy Cattle Building
- Beef Cattle Building
- Additional Unit for Chemistry Building

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10-12-'20

The President presented for the consideration of the Board the biennium budget for 1921-1922 including personal service, maintenance, and capital improvements.

Upon motion, this budget was approved and the President was directed to present same to the Budget Commissioner for the consideration of the Governor and the General Assembly.

* * * * *

Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, NOVEMBER 5-6, 1920.

The Board of Trustees met pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, O. E. Bradfute, Guy W. Mallon, Judge B. F. McCann, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
E. H. Faulkner	County Agr. Agent	Aug. 31, 1920		
S. M. Salisbury	County Agr. Agent	Oct. 10, 1920		
J. R. Allgyer	County Club Leader	Oct. 10, 1920		
<i>College of Medicine</i>				
Harry Lutz	Asst., Physiology	Sept. 1, 1920	\$ 600.00	\$ 600.00
<i>Library</i>				
William E. Hanna	Library Assistant ($\frac{1}{2}$ T.)	Oct. 1, 1920	360.00	270.00
<i>Homeopathic Hospital</i>				
Helen Miller	Pharmacy Nurse	Nov. 1, 1920	780.00	520.00
* * * * *				

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appro-riations
<i>Agricultural Extension</i>				
Floyd Lower	County Agr. Agent	Nov. 1, 1920	\$2,000.00	
	State-Offsetting (A-1)			
	County Agents		\$183.33	
	Carroll County Funds		33.33	
	Total		\$166.66	
	Automobile maintenance Carroll Co. Funds			\$600.00

11-5-'20

Name	Title	Date Effective	Annual Rate	Appropriation
R. H. Martin	Co. Agr. Agent	Oct. 1, 1920	\$2,500.00	
	Supp. Ext. Fund.....	\$166 66		
	Gallia County Fund.....	41.66		
	Total	\$208.32		
	Automobile maintenance State-Offsetting Fund (F-6 Co. Agents).....		\$600.00	
Nancy H. Folsom	Home Demon. Agent	Oct. 1, 1920	\$1,900.00	
	Smith-Lever Funds.....	\$104.16		
	Huron County Funds....	54 16		
	Total	\$158.32		
	Automobile maintenance Huron County Funds		\$600.00	
Howard R. Waugh	Co. Club Leader	Oct. 1, 1920	\$2,200.00	
	Supp Ext. Fund.....	\$104.16		
	Crawford County Farm Bureau	79.16		
	Total	183.32		
	Automobile maintenance Crawford Co. Farm Bureau.....		\$600.00	
Earl Jones	Asst. Prof.	Nov. 15, 1920	\$3,350.00 (12 mos.)	
	Farm Crops Smith-Lever Funds Project No. 3A			
G. S. Vickers	Instructor, Poultry Husbandry	Sept. 17, 1920	\$2,400.00	
	State Offsetting Funds (A-1, 10 Instructors)...	\$150.00		
	Smith-Lever Funds	50.00		
	Total	\$200.00		
Irene Drennan	Student Asst. (Boys' and Girls' Club Office)	Oct. 1, 1920	\$ 40.00 mo.	
Cordelia Whitehead	Stenog. (½ T.) Agri. Engineering	Sept. 1, 1920	37.50 mo.	
	Smith-Lever Funds, Project. No. 3B			
Teresa Russell	Stenographer	Sept. 17, 1920	80.00 mo.	
	Smith-Lever Funds, Project No. 2			
<i>College of Agriculture</i>				
Harry D. Drain	Instructor, Dairying	Oct. 1, 1920	\$ 200.00 mo.	Cancel \$200.00 in App. 90.00 mo. 720.00
J. F. Miller	Teamster, Farm Operations	Nov. 1, 1920		
<i>College of Arts</i>				
Howard M. Stuckert	Instructor, European History	Oct. 1, 1920	3,000.00	\$2,700.00
Donald M. Greer	Instructor European History	Oct. 1, 1920	1,800.00	1,620.00
<i>College of Engineering</i>				
W. J. Forydice	Student Asst., Chem.	Oct. 1, 1920	22.00 mo.	198.00
Chester H. Case	Student Asst., Eng. Drawing.	Sept. 1, 1920	300.00	300.00
<i>College of Homeopathic Medicine</i>				
R. W. Hoffman	Assistant Materia Medica and Therapeutics	Sept. 1, 1920	700.00	700.00

11-5-'20

Name	Title	Date Effective	Annual Rate	Appropriation
Inez Terry	Teacher of Nursing Homeopathic Hospital (Cancel \$56.25 as Student Nurse)	Oct 1, 1920	780.00	675.00
John W. Cogswell	Professor Gynecology and Obstetrics	Dec. 1, 1920	2,700.00	1,890.00
Alpha F. Hawk	Receiving Physician	Nov. 1, 1920	400.00	320.00
<i>Library</i>				
Robert M. Hunter	Library Asst. (½ T.)	Oct. 1, 1920	\$ 30.00 mo.	Cancel \$90 in App.
Ellen Michael	Library Asst.	Oct. 1, 1920	80.00 mo.	\$ 720.00
Louise Havens	Library Asst.	Oct. 16, 1920	80.00 mo	680.00
<i>Stenographic and Clerical</i>				
Margaret E. Rose	Clerk (half time)	Oct. 15, 1920	480.00	Cancel \$20 in App.
<i>Physical Education</i>				
Al Haft	Instructor, Wrestling	Nov. 1, 1920	300.00 (5 mos.)	300.00
<i>College of Medicine</i>				
Jean David Spaid	Student Asst. Physiology	Sept. 1, 1920	300.00 (10 mos.)	300.00
George J. Searle	Student Asst. Physiology	Sept. 1, 1920	300.00 (10 mos.)	300.00
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The President reported the following recommendations from the University Faculty:

At a meeting of the University Faculty held October 7, the following persons were recommended to the Board of Trustees for the degrees indicated as of the Class of 1920:

BACHELOR OF SCIENCE IN AGRICULTURE

Dwight Van Dorn Peabody
Wallace Templeton Ryan

BACHELOR OF ARTS

Uda Mae Bolen
Ina Robinson Doyle
Arthur Gluck
Donald John Leidigh
Cyril John Maple
Elmer Leroy Nuhfer
Edna Esculene Thornhill
Kenneth Taylor Wood

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Alfred Alexander
Edwin William Bringardner
Harry Gilbert Call
Bryan Parr

DOCTOR OF DENTAL SURGERY

Vancil Roy Branfield

BACHELOR OF SCIENCE IN EDUCATION

Fay Erastus Guyton
Edna Bernice Hatton
Hermenegildo Masso
George Henry Parrot
Charlotte Wolgamot

CERTIFICATE OF PHARMACEUTICAL CHEMIST
Arlington G. Anderson
Daniel M. Jenkins

* * * * *
Upon the recommendation of the President, O. E. Kiger, Janitor, Library, was granted a leave of absence without salary from November 1, 1920 to April 1, 1921. \$475.00 was cancelled.

* * * * *
Upon the recommendation of the President, Floyd M. Green, Supervising Anesthetist, was transferred to the position of Clinical Assistant in the department of Gynecology and Obstetrics, College of Homeopathic Medicine, November 1, with no change in salary.

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Upon the recommendation of the President, the salary of R. R. Cross, Assistant in the department of Economics and Sociology, was increased from \$600 to \$750 per annum effective September 1. \$150.00 was appropriated.

* * * * *
Upon the recommendation of the President, William A. Humphrey, College of Homeopathic Medicine, was granted a leave of absence with compensation for the year 1920-1921.

* * * * *
The President presented a written narrative to accompany the biennium budget and upon motion, the President was directed to incorporate this narrative as a part of the budget requests.

* * * * *
The President presented the following communication from Edward Orton, Jr., together with a check of \$500 as a gift to the Edward Orton Memorial Library. This gift was accepted subject to the terms as stated in the letter of transmittal, and the President was directed to express the appreciation of the Board of Trustees for this generous gift.

"Columbus, Ohio, October 22, 1920.

"To the Board of Trustees,
Ohio State University,
Columbus, Ohio.

"Gentlemen—On the occasion of the dedication of the Edward Orton Memorial Library, October 16, 1920, I announced my intention of giving the sum of Five Hundred Dollars (\$500.00) for the Library at present, and expressed the hope that I might be able from year to year to continue giving like sums for this purpose. I did not in that connection specify with exactness the conditions of this gift. I now take pleasure in doing so, as follows:

"I transmit herewith my check for Five Hundred Dollars (\$500.00), which I give to the University, to be spent for the purpose of books, pamphlets, maps, drawings, models, pictures, portraits, or other things which are necessary or suitable for the development and upbuilding for the Edward Orton Memorial Library with the request that the head of the Department of Geology shall, subject to the necessary regulations of the Library Council of the University, control and prescribe the expenditure of the said fund, and also with the proviso that the share of the general appropriation for

the University Library allotted to the Department of Geology shall not be in anywise reduced by reason of this gift.

"I shall be pleased to receive in due course the reply of the Board of Trustees, stating whether the gift is accepted on the conditions named.

"Very respectfully submitted,
 "(Signed) EDWARD ORTON, JR."

* * * * *

Mr. Mallon presented the following resolution, which was adopted:

The Board of Trustees, having considered at several meetings the policy of inaugurating a system of four terms a year and having received a favorable report on the question from the Faculty, hereby approve said policy and request the President of the University to report upon the necessary adjustments and the feasibility of making such change effective in the fall of 1921.

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A preliminary tentative budget having been presented by Professor M. B. Evans for the Summer Session of 1921 asking for an appropriation of \$65,000, the Board after discussion adopted the following motion, offered by Dr. Mendenhall:

First, that the budget be not in excess of the budget of 1920.

Second, that the Summer Session be administered as a fourth quarter by the Deans and the usual administrative organization.

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Upon motion, the free distribution of histories of the Ohio State University, to colleges, universities, and libraries, was agreed to, the distribution to be made at the discretion of the President.

* * * * *

Upon the recommendation of the President, it was ordered that for the students registering in the eight weeks' Winter Course in Agriculture, the fee be fixed at \$10 and that the matriculation fee and nonresident fee do not apply to such students.

* * * * *

The President reported that the Faculty had approved of the establishment of the R. O. T. C. Veterinary Unit at the Ohio State University. Upon the recommendation of the President, said action was approved by the Trustees and the President was directed and authorized to sign the following application:

"The Ohio State University,
 "Columbus, Ohio,
 "October . . . , 1920.

"The Adjutant General of the Army,

"(Through the Surgeon General),

"Washington, D. C.

"Sir—1. By direction of the governing authorities of the Ohio State University, I hereby submit application for the establishment of a Veterinary Corps Unit of the Reserve Officers' Training Corps at this institution.

"2. Should this application be accepted by the President, the authorities of this school hereby agree to establish and maintain a two years' compulsory course of military training as a minimum for its physically fit male students,

which course when entered upon by any student shall, as regards such students, be a prerequisite for graduation; to allot a minimum of an average of three hours per week per academic year to veterinary-military training and instruction, throughout the four years of the veterinary course, and to use their endeavors to promote and further the objects for which the training corps is organized. It is understood that the law requires a minimum enrollment in the military course of 50 male students in order to maintain an R. O. T. C. unit.

"3. The authorities of this institution also agree to conform to the regulations of the Secretary of War relating to issue, care, use, safe-keeping, and accounting for such Government property as may be issued to the institution.

"4. Attached is a current catalogue of this school, and a statement giving further particulars with reference to it.

(Signed) W. O. THOMPSON,
"Head of Institution."

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Upon the recommendation of the President, the Board authorized the following additions to the working force of the Homeopathic Hospital:

One graduate nurse for day duty.
One graduate nurse for night duty.
One janitor.
One kitchen maid.

* * * * *

The President was appointed a committee of one to confer with the Board of Administration in regard to the Bureau of Juvenile Research authorized at the last meeting of the Board of Trustees.

* * * * *

Upon the recommendation of the President, the following travel was authorized with the understanding that the University will pay the railroad and Pullman fare to and from the place of meeting. All other expenses incident to the trip are to be paid by the representative making the trip. This action is subject to the approval of the State Emergency Board:

Name	Conference	Place	Date
Carl E. Steeb	Business Managers' Association	Urbana, Ill.	Nov. 18-19, 1920
J. L. Clifton	Annual High School Conference	Urbana, Ill.	Nov. 17-20, 1920
F. W. Ives	13th Annual Meeting Amer. Society of Agricultural Eng.	Chicago, Ill.	Dec. 28-30, 1920
H. C. Hockett	Annual Meeting of Amer. Historical Association	Washington, D. C.	Dec. 28-30, 1920
James R. Withrow	American Institute of Chemical Eng.	New Orleans, La.	Dec. 2-10, 1920
E. L. Usry	Assoc. of Manual Training Teachers	Indianapolis, Ind.	Dec. 9-11, 1920
Charles B. Morrey	Society of American Bacteriologists	Chicago, Ill.	Dec. 28-30, 1920
J. A. Leighton	Amer. Philosophical Association	New York City	Dec. 29-30, 1920
John J. Adams	Association of Amer. Law Schools	Chicago, Ill.	Dec. , 1920
N. W. Scherer	Annual Meeting of the Society of Am. Foresters	Chicago, Ill.	Dec. 26-Jan. 1, 1920

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11-5-'20

Thereupon the Board adjourned to meet Monday, November 15, 2:00 p. m., at the University for the definite purpose of:

1. Locating the Women's Gymnasium.
2. Approval of a deed of trust from the Ohio Stadium Committee.
3. The approval of the organization plan for the construction of the Stadium.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

COLUMBUS, OHIO, NOVEMBER 15, 1920.

The Board of Trustees met pursuant to the call of the Chairman.

Present: John Kaiser, B. F. McCann, Guy W. Mallon, T. C. Mendenhall.

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One Hundred and Fifty Dollars (\$150.00) was appropriated from the interest on the Endowment Fund for the purchase of the portrait of the late Professor Josiah Renick Smith.

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As requested by the Trustees, the University Architect presented a sketch site plan for the proposed Women's Gymnasium, to be located between the Botany and Zoology Building and the Home Economics Building.

After examining this plan and viewing the site, the following action was adopted:

The Trustees deem it unwise to depart from the original plan for the Women's Building; that the Gymnasium part of the proposed building be built out of the existing appropriation and that the site be not changed.

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Dr. Mendenhall presented the following minute regarding the death of Dr. Alston Ellis which was approved by the Trustees:

"The Trustees of the Ohio State University having learned with great regret of the sudden death of Dr. Alston Ellis, President of the Ohio University at Athens, desire to place upon record an expression of their high appreciation of his eminent services as an educator, covering more than a half a century, by far the greater part of which was devoted to the cause of public education in Ohio. The twenty years of his presidency of the Ohio University witnessed a remarkable development of that institution both in material equipment and educational influence.

"For five years he served efficiently and wisely as a member of this Board, and in recognition thereof, and of his many other contributions to the welfare of the State and nation, the Trustees direct that this minute be spread upon the record of its Proceedings."

* * * * *

Upon the recommendation of the President, the following travel was authorized with the understanding that the University will pay the railroad and Pullman fare to and from the place of meeting. All other expenses incident to the trip are to be paid by the representative making the trip. This action is subject to the approval of the State Emergency Board.

Name	Conference	Place	Date
S. E. Razor	American Mathematical Society	Chicago	Dec. 27-Jan. 1, 1921
Olive Jones	Mid-Winter Library Meetings	Chicago	Dec. 25-30
Howard Minchin	Optical Society of America	Chicago	Dec. 23-30
H. Shindle Wingert	American Student Health Assoc.	Chicago	Dec. 31, 1920
J. I. Falconer	American Farm Economics Assoc.	Eco- Washington	Dec. 30-Jan. 1, 1921
*	*	*	*

The President presented the following communication:

November 11, 1920.

To the Board of Trustees,
The Ohio State University.

Gentlemen—Your Athletic Board begs leave to submit the following report as to its work in Stadium matters:

The campaign for the raising of One Million Dollars with which to construct a Stadium on the University grounds has made substantial progress. The Campaign Committee heretofore selected by this Board and approved by your Board reports valid subscriptions to the Stadium Fund at this date of almost \$875,000.00 with returns incomplete and with every assurance that the total sum will be subscribed. These subscriptions are distributed as follows:

From residents of Columbus.....	\$538,250
From alumni in Ohio.....	120,893
From alumni outside of Ohio.....	57,330
From students and Faculty.....	155,500
Total	\$871,973

The Athletic Board of the University understands that it is acting as Trustee for the subscribers to and donors of said Stadium Fund, and as such Trustee is to oversee the collection of the fund thus subscribed and to be subscribed; is to accept the entire responsibility for the care, preservation, and application of such fund to the purpose for which same is subscribed, and for the preparation of plans and specifications and the work of constructing and building the Stadium in accordance therewith, subject always to the inspection and approval of the Board of Trustees of the University.

In accordance with this understanding the Athletic Board submits for your approval its selection and appointment of the following persons who shall serve as a Building Committee to be known as the Stadium Building Committee, to wit:

1. Dr. W. O. Thompson, representing the Trustees and the Faculty of the University.
2. Carl E. Steeb, Treasurer of the Stadium Fund.
3. Samuel N. Summer, Chairman of the Stadium Campaign Committee, representing the contributors of the City of Columbus and of the Alumni.

4. L. W. St. John, Director of the Department of Physical Education.
5. Joseph N. Bradford, University Architect.
6. Donald J. Kays, representing the College of Agriculture and a member of the Athletic Board.
7. Thomas E. French, President of the Athletic Board.

This Building Committee shall have the authority and power to select and employ the necessary architects and engineers for the work. It shall also have full authority and power to solicit and secure bids for the construction of the Stadium; to enter into any and all contracts required for the completion of same and to do all things whatsoever found necessary in connection therewith, subject always to the inspection and approval of the Board of Trustees of the Ohio State University.

The Athletic Board further agrees to assume all responsibility for the further financing of the proposition, should that be found necessary in order to complete the Stadium.

The Athletic Board as Trustee for the subscribers to and donors of the Stadium Fund declares its purpose to be to carry to completion the raising of the necessary funds and the construction of the proposed Stadium at such place on the Ohio State University grounds as the Board of Trustees of the University may select, and when completed to donate same to the University free of any and all claims whatsoever in fulfillment of the conditions laid down by that Board in its approval of the campaign for subscriptions for funds for a Stadium. You are therefore earnestly requested to give prompt consideration to the matters herein contained including the final selection of a site for the Stadium so that the work may progress with as little delay as possible. Reports from time to time will follow.

Respectfully submitted,

THOMAS E. FRENCH,
President Athletic Board.

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The following resolution presented by Judge McCann was adopted:

Resolved, That the report of the Athletic Board of the University, this day received as to its work in the matter of the proposed Stadium be accepted and filed and made a part of the records of this Board.

Resolved further, That the Board of Trustees of the Ohio State University, accepting the declared purpose of the Athletic Board, acting as trustee for the subscribers to and donors of the Stadium Fund, to be the completion of the raising of the necessary funds for the proposed Stadium, the construction thereof through the Building Committee named in said report, (subject always to the approval of this Board of Trustees), and the donation of same, when completed, to the University free of any and all claims whatsoever, does hereby approve and ratify the selection and appointment of the Stadium Building Committee named in said report with the powers therein indicated.

Resolved further, That the site of the Stadium shall be located on the tract of land west of the present agricultural barns, as shown on the site plans submitted by the Athletic Board.

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Thereupon the Board adjourned.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 14, 1920.

The Board of Trustees met pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, O. E. Bradfute, Judge B. F. McCann, T. C. Mendenhall.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
Mrs. Wilkie L. Hines	Instructor (part time) Home Eco.	Oct. 31, 1920	\$1,250.00	\$1,100.00
Robert F. Griggs	Asst. Prof., Botany	Feb. 1, 1921	2,000.00	1,000.00
<i>Agricultural Extension</i>				
Charles J. Jones	Co. Agr. Agent	Nov. 30, 1920		
*	*	*	*	*

Upon the recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
George J. Schmidt	Laborer, Animal Husbandry	Oct. 1, 1920	\$ 240.00	\$ 180.00
Georgiena E. Dunn	Instructor (part time) Home Eco.	Nov. 17, 1920	1,250.00	933.33
<i>Agricultural Extension</i>				
J. R. Allgyer	Co. Agr. Agent	Oct. 15, 1920	2,700.00	
	State-Offsetting Funds (A-1 County Agents)	\$133.33		
	Wyandot County Funds	75.00		
	Farm Bureau Funds....	16.67		
	Total	\$225.00		
	Automobile maintenance, Wyandot Co. Funds.....	\$600.00		
	The Farm Bureau funds above are to be paid direct to Mr. Allgyer by the Wyandot County Farm Bureau.			
H. A. Dooley	Co. Agr. Agent	Oct. 11, 1920	4,500.00	
	Supp. Ext. Funds.....	\$133.33		
	Cuyahoga County Funds	125.00		
	Farm Bureau Funds....	116.67		
	Total	\$375.00		
	Automobile maintenance, Farm Bureau Funds.....	\$600.00		
	The Farm Bureau funds listed are to be paid direct to Mr. Dooley by the Cuyahoga Farm Bureau.			

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R. C. Smith	County Club Leader Nov. 1, 1920	\$2,400.00
	Wood County Funds..... \$116.66	
	Farm Bureau Funds..... 83.34	
	<u>Total</u> \$200.00	
	Automobile maintenance Wood County Funds	\$600.00
	The Farm Bureau funds listed above are to be paid direct to Mr. Smith by the Wood County Farm Bureau.	
Lucy Folsom	Student Asst. (half time) publica- tions Dept. Nov. 1, 1920	40.00 mo.
	Not-Offsetting Funds (A-1 7 Stenographers) In Project No. 9 in Extension budget.	
Robert R. Barker	County Agr. Agent Dec. 1, 1920	2,500.00
	State-Offsetting Funds (A-1 County Agent) \$166.66	
	Pike County Funds..... 41.66	
	<u>Total</u> \$208.32	
	Automobile maintenance, Smith-Lever Funds	\$600.00

College of Engineering

C. D. Badgeley	Asst. (part time) Architecture	Dec. 1, 1920	\$ 50.00 mo.	\$ 350.00
Francis I. Rataiczak	Student Assistant Eng. Drawing	Dec. 1, 1920	30.00 mo.	60.00 (2 mos. only)
Karl Willson Stinson	Instructor Mechanical Eng.	Feb. 1, 1921	\$2,100.00	\$1,050.00
Joseph R. Burkey	Substitute Professor, Structural Eng. (During leave of absence of Prof. C. T. Norris.)	Dec. 1, 1920	3,350.00	2,345.00

Library

Mildred McElroy	Cataloguer	Jan. 1, 1921	\$1,400.00	\$ 700.00
Mary T. Beggs	Library Assistant	Dec. 1, 1920	80.00 mo.	560.00
*	*	*	*	*

Upon the recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Engineering</i> J. R. Shank	Asst. Prof., Civil Eng. (Increase allowed during absence of Prof. C. T. Morris. Salary to be restored at end of leave of absence unless otherwise ordered by the Trustees.)	Dec. 1, 1920	\$3,000.00	\$ 245.00
R. C. Sloane	Asst. Prof., Civil Eng. (Increase allowed during absence of Prof. C. T. Morris. Salary as at present to be restored at the end of leave of absence unless otherwise ordered by the Trustees.)	Dec. 1, 1920	\$3,000.00	\$ 70.00
*	*	*	*	*

Upon the recommendation of the President, M. A. Bachtell was transferred from the position of Specialist in Soils in Extension Service to that of County Agricultural Agent in Wayne County effective October 1, at a salary of \$3,500.00 per annum with an additional allowance of \$600.00 for the maintenance of an automobile; salary to be paid as follows:

Smith-Lever Fund.....	\$133.33
Wayne County Fund.....	158.33
<u>Total</u>	291.66
Wayne Co. Fund, Auto allowance	50.00
*	*

Upon the recommendation of the President, David Herman, Department of Animal Husbandry, is to serve part time instead of full time and his salary was changed to \$50.00 per month, effective October 1, 1920.

* * * * *

Upon the recommendation of the President, the action of the Board of Trustees taken April 24, 1915, in which it was provided that the fees of professional nurses serving the Columbus Association for the Prevention and Cure of Tuberculosis be remitted in recognition of a public service rendered and supported by philanthropy, is now so interpreted as to include the nurses from the Columbus District Nursing Association.

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The President reported the following recommendations from the University Faculty:

At meetings of the University Faculty held on October 7 and November 11, the following named persons were recommended to the Board of Trustees for the degrees indicated as of the Class of 1920:

BACHELOR OF SCIENCE

Ward McGovern Athey

BACHELOR OF SCIENCE IN AGRICULTURE

James Thomas Walker

BACHELOR OF ARTS

Olen Myrl Akey

Elmer Charles Raabe

John Edward Rauschkolb

Juliann Elizabeth Whitehill

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Henry Fred Vanderlip

At a meeting of the University Faculty held on December 10, the following named person was recommended to the Board of Trustees for the degree indicated as of the Class of 1918:

DOCTOR OF DENTAL SURGERY

Hugh Herrick Tremper

* * * * *

Upon the recommendation of the President, a duplicate diploma was authorized for James G. Wise, satisfactory evidence having been presented to show that the original diploma was lost.

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Upon the recommendation of the President, leave of absence was granted to Professor C. T. Morris without salary, effective December 1, 1920; this leave of absence to extend until such time as Professor Morris has completed his work as engineer for the railroad bridge and for the Ohio Stadium; \$3,500 was cancelled.

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Upon the recommendation of the President, Professor H. D. Smith was relieved from full time work for such time as he may be needed as Architect for the Ohio Stadium. During this period, effective December 1, 1920, his salary shall be at the rate of \$2000 per year, on a 12 months' basis; \$991.67 was cancelled.

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The President presented the following communications from the Stadium Building Committee:

December 13, 1920.

President W. O. Thompson,
Ohio State University.

Dear Sir—At a meeting of the Stadium Building Committee held November 17, 1920, Mr. Clyde T. Morris was regularly elected Engineer in charge of the design and construction of the Stadium, at a compensation of \$600 per month, all necessary expenses including such assistance as may be necessary to be borne by the Ohio Stadium Building Committee. The approval of the Board of Trustees is requested on the above appointment.

Very truly yours,
SAMUEL N. SUMMER,
Secretary.

The above action of the Stadium Building Committee was approved.

December 13, 1920.

President W. O. Thompson,
Ohio State University.

Dear Sir—At a meeting of the Stadium Building Committee held November 30, 1920, Mr. Howard Dwight Smith was appointed Architect for the planning of the Stadium, at a compensation of \$4000 per annum, all necessary expenses including such assistance as may be necessary to be borne by the Ohio Stadium Building Committee. The approval of the Board of Trustees is requested on the above appointment.

Very truly,
SAMUEL N. SUMMER,
Secretary.

The above action of the Stadium Building Committee was approved.

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The request from the Department of Journalism that the name of the Rotary Department be changed from Journalism-Printing to Ohio State University Press was approved, this change to become effective at once.

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Subject to the approval of the State Emergency Board, Professor H. E. Nold was authorized to attend the annual convention of the American Institution of Mining and Metallurgical Engineers to be held in New York City in February, 1921; the University to pay the railroad and Pullman fare only.

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The following allotments were made from the appropriation for the Engineering Experiment Station:

For Project No. 2—Analyzing and Testing the Coals of Ohio, D. J. Demorest, \$7800. This makes the total appropriation for this project \$10,800. Professor Demorest is hoping to get the assistance of several coal operators to the amount of about \$3000, in which case the Station treasury would be reimbursed by the amount donated.

For Project No. 1—Hydrology of the Upper Scioto, C. E. Sherman, additional \$1000, making total appropriation \$3000.

For Project No. 18—Publishing bulletins on “Automobile Head-Lighting,” F. C. Caldwell, \$400.

For Project No. 19—“Power Distribution System for Ohio,” F. C. Caldwell, \$100.

For Project No. 20—“Tests for Streams on High Tension Lines,” F. C. Caldwell, \$50.

For Project No. 21—Publishing bulletin on “The Flash and Burning Points of Gasoline-Kerosene Mixture,” J. R. Withrow, \$100.

For Project No. 22—Publishing bulletin on “Determination of Telephone Rates,” C. A. Wright, \$150.

Because of the completion of Projects Nos. 12, 13, and 14, namely:
Properties of Natural Gases,
Auto Head Lamps and Lenses for Testing Purposes,
Skew Arch Bridge Investigation in Columbus,

the unexpended balance for these projects was, by Council action, returned to the Station treasury.

By Council action, the appropriation for Project No. 4, “Study of Kerosene Burner for Motor Cars,” W. T. Magruder, was reduced from \$800 to \$600.

The sum total of all moneys so far appropriated for all projects after allowing for refunds to treasury is, for the two years, \$19,875.

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Upon the recommendation of the President, it was ordered that graduates from the College of Pharmacy of the Ohio Medical University be included among those to receive certificates as Alumni of Ohio State University, the same as are now granted to graduates of the colleges of Medicine and Dentistry.

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The Secretary reported that the Emergency Board at its meeting held December 6, made the following appropriation for the use of the University:

G-31—1—600 H. P. Boiler and Stoker...	\$38,000.00
C- 3—Fuel	20,573.33

The Secretary reported further that the Board of Control granted permission to the University to make immediate purchase of the 600 H. P. Boiler and Stoker without the usual thirty days' advertising, with the understanding, however, that before contracts are awarded, the University shall submit to the Auditor of State for his approval all bids received.

Upon motion, the President and Secretary were authorized to sign the contracts for the Boiler and Stoker.

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The President presented the following summary of budget requests for the next biennium compared with actual appropriations for the current biennium:

	Appropriations 1919-1921	Requests 1921-1923
<i>Personal Service</i>		
Salaries	\$2,224,755	\$3,129,618
Labor	108,000	130,000
Summer Session	52,610	
Fourth Quarter		150,000
Unclassified	30,000	42,000
Total Personal Service.....	\$2,415,365	\$3,451,618

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	Appropriations 1919-1921	Requests 1921-1923
<i>Maintenance</i>		
Supplies	\$ 279,700	\$ 332,000
Materials	39,000	72,000
Equipment	106,100	208,600
Library Books	39,000	58,000
Engineering Experiment Station.....	20,000	30,000
Bureau of Mines		30,000
Ohio Biological Survey		10,000
General Expense	165,820	315,432
Total Maintenance	\$ 649,620	\$1,051,032
<i>Capital Account</i>		
Lands		\$ 50,000
Buildings		
Barns	\$ 35,000	
Power House		384,000
College of Education		500,000
College of Commerce and Journalism.....		480,000
General Hospital		850,000
Agricultural Engineering Building.....		369,600
Automotive Laboratory		80,000
Wireless Laboratory		40,000
Horse Barn		47,000
Dairy Cattle Building		85,000
Beef Cattle Building		85,000
Chemistry Building	30,000	275,000
Recitation and Administration Bldg.....		750,000
Total Buildings	\$ 65,000	\$3,945,600
Remodeling Buildings		\$ 300,000
Boilers, Stokers, etc.....		82,760
Dredge, Locomotive, etc., River Improvements....		36,300
New Roads		26,400
Power Plant Equipment		28,300
Total Miscellaneous Capital	\$ 28,861.75	\$ 473,760
Grand Totals—Personal Service	\$2,415,365	\$3,451,618
Maintenance	649,620	1,051,032
Land		50,000
Buildings	65,000	3,945,600
Miscellaneous Capital	28,361.75	473,760
Total for Biennium	\$3,158,346.75	\$8,972,010
* * * * * *		

At this time, Mrs. W. H. Siebert, Mrs. King Thompson, and a committee of the Alumnae appeared before the Board to make a statement concerning the location of the Woman's Gymnasium and also to request permission to appear before the legislature for the purpose of securing additional appropriations for the Woman's Building.

Upon motion of Dr. Mendenhall, the Trustees reconsidered their action taken at the last meeting as to the location of the Woman's Building, and the whole matter was laid on the table for action at the next meeting.

The Architect was directed to present plans or sketches showing the various sites proposed.

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Dr. Mendenhall reported the receipt of a letter from Mrs. Josiah Smith in which she expressed her appreciation of the kindness of the Trustees in voting to purchase the portrait of her husband, and the great satisfaction of herself and children in the thought that it was

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to hang with those of his colleagues with whom he served so long in the earlier years of the University.

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Thereupon the Board adjourned to meet January 10, at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 11, 1921.

The Board of Trustees met pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, Guy W. Mallon, B. F. McCann, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Agriculture</i>				
Dexter N. Lutz	Instructor, Farm Crops	Dec. 31, 1920	\$ 1,800.00	\$ 900.00
A. H. McKenzie	Laborer, Farm Operations	Sept. 18, 1920	1,080.00	844.62
<i>College of Arts</i>				
Marion L. Racer	Assistant, Romance Languages	Oct. 31, 1920	600.00	480.00
<i>College of Commerce and Journalism</i>				
Ralph Peters	Reader, Economics and Sociology	Sept. 1, 1920	150.00	150.00
<i>College of Education</i>				
Elmer A. Culler	Instructor, Psychology	Sept. 1, 1920	1,500.00	1,500.00
<i>College of Engineering</i>				
Russell K. Annis	Assistant, Mechan- ical Engineering	Sept. 1, 1920	1,200.00	1,200.00
<i>College of Homeopathic Medicine</i>				
Georgia Johnston	Seamstress, Homeo- pathic Hospital	Nov. 1, 1920		Rotary
Ethel M. Hardy	Supervisor, Operat- ing Room	Oct. 1, 1920	840.00	630.00
<i>College of Medicine</i>				
Theodora A. Bloch	Research Asst., Physiology	Sept. 1, 1920	800.00	666.68
W. H. Hodges	Assistant, Ophthalmology	Sept. 1, 1920	400.00	400.00
<i>Graduate School</i>				
John L. Hirsch	Scholar	Sept. 1, 1920	\$ 300.00 A-3	\$ 300.00
<i>Military Science and Tactics</i>				
C. H. Wright	Asst. Professor	Sept. 1, 1920	250.00	250.00
E. P. Parker	Asst. Professor	Oct. 10, 1920	250.00	215.00
<i>Library</i>				
Charlotte J. Thomas	Library Asst.	July 1, 1920	1,500.00	1,500.00
Jean Evans	Library Asst.	July 1, 1920	720.00	720.00
Virginia Harrison	Library Asst.	July 1, 1920	960.00	960.00

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Name	Title	Date Effective	Annual Rate	Cancellation
<i>Journalism-Printing</i>				
William Christ	Compositor	July 1, 1920		Rotary
<i>Business Manager's Office</i>				
Dorothy Cresap	Typist	Dec. 31, 1920	960.00	496.46
<i>Operation and Maintenance</i>				
P. E. McCoy	Fireman	Aug. 31, 1920		1,125.00
E. R. Muse	Janitor	Nov. 1, 1920		760.00
Thurston M. Sharp	Janitor	Oct. 11, 1920		822.12
C. W. O'Harra	Laborer	Dec. 1, 1920		630.00
<i>Stores and Receiving</i>				
P. H. Vong	Pharmacist, Lab. Supply Store	Jan. 1, 1921		Rotary
*	*	*	*	*

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Robert M. Salter	Asst. Professor, Agr. Chemistry, Smith-Lever funds State-Offsetting (A-1 4 10250)	Feb. 1, 1921	\$3,600.00	
			\$145.84	
			154.16	
	Total		\$300.00	
<i>College of Agriculture</i>				
Mrs. Mary S. Kostir	Temporary Instructor, Zoology and Entomology	Feb. 1, 1921	\$ 900.00 semester	\$ 900.00
William Kloepfer	Asst. Shepherd, Animal Husbandry	Nov. 11, 1920	\$ 75.00 mo.	Budget
Harold Lamont Borst	Instructor, Farm Crops	Jan. 1, 1921	1,800.00	900.00
<i>Winter Course</i>				
John Lengacher	Instructor, Dairying	Jan. and Feb.	\$ 175.00 mo.	Budget
Archie J. Bishop	Instructor, Animal Husbandry	Jan. and Feb.	200.00 mo.	Budget
George H. Young	Assistant, Poultry Husbandry	Jan. and Feb.	75.00 mo.	Budget
(These amounts to be paid from the special fund for Winter Course lectures Under A-3)				
<i>College of Commerce and Journalism</i>				
G. T. Beechman	Reader, Economics and Sociology	Sept. 1, 1920	150.00	150.00
<i>College of Engineering</i>				
Raymond W. Hogan	Student Assistant, Industrial Arts	Feb. 1, 1921	35.00 mo.	175.00
L. L. LeVeque	Instructor, Mathematics	Feb. 1, 1921	900.00 semester	900.00
<i>College of Homeopathic Medicine</i>				
Mrs. N. DeLashmutt	Pharmacy Nurse, Homeo. Hospital	Nov. 1, 1920	70.00 mo.	490.00
Nora L. Massie	Seamstress, Homeo. Hospital	Dec. 1, 1920	40.00 mo.	Rotary
Vera McMillan	Student Nurse, Homeo. Hospital	Oct. 1, 1920	75.00	18.75
Pearl Houser	Student Nurse, Homeo. Hospital	Oct. 1, 1920	75.00	18.75
Mildred Hutchings	Student Nurse, Homeo. Hospital	Oct. 1, 1920	75.00	18.75
Mae Tisdale	Student Nurse, Homeo. Hospital	Oct. 1, 1920	75.00	18.75

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Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Medicine</i>				
Fred Speer	Instructor, Bacteriology	Feb. 1, 1921	2,000.00	1,000.00
<i>Graduate School</i>				
Elusina Lazenby	Scholar	Feb. 1, 1921	300.00	150.00 A-3
<i>Military Science and Tactics</i>				
Wylie T. Conway	Asst. Professor	Sept. 25, 1920	25.00 mo.	230.00
Edward C. Hanford	Asst. Professor	Oct. 11, 1920	25.00 mo.	216.67
<i>Journalism-Printing</i>				
William R. Stephens	Linotype Operator	Oct. 11, 1920	173.33 mo.	Rotary
<i>Stores and Receiving</i>				
H. L. Allison	Laborer	Oct. 21, 1920	90.00 mo.	Rotary
R. S. Haines	Second Assistant, Lab. Supply Store	Jan. 5, 1921	125.00 mo.	Rotary
<i>Dean of Women</i>				
Louella F. St. Clair	Secretary to Dean of Women	Oct. 12, 1920	\$ 90.00 for 3 mos.	\$ 778.85
<i>Registrar's Office</i>				
Alma Whitacre	Asst. to Registrar	Jan. 1, 1921	80.00 mo.	480.00
Esther Roberts	Asst. to Registrar	Dec. 1, 1920	80.00 mo.	560.00
<i>Stenographic and Clerical</i>				
Arline Everett	Stenographer, Psychology	Oct. 11, 1920	80.00 mo.	695.38
LeEvelyn Gillam	Stenographer, College of Medicine	Nov. 1, 1920	80.00 mo	80.00
<i>Operation and Maintenance</i>				
Frank Asher	Fireman	Nov. 1, 1920	112.50 mo.	
W. F. Green	Laborer	Nov. 1, 1920	Cancel \$225.00 in App. 90.00 mo.	720.00
Wm. M. Smith	Janitor	Aug. 18, 1920	95.00 mo.	
John M. Wallace	Janitor	Oct. 13, 1920	Cancel \$145.68 in App. 95.00 mo.	
Robert C. Coble	Janitor	Nov. 9, 1920	Cancel \$818.46 in App. 95.00 mo.	734.42
H. C. Lawrence	Janitor	Nov. 1, 1920	95.00 mo.	760.00
Edna Culbertson	Laundress	Nov. 1, 1920	62.50 mo.	500.00
J. R. Early	Fireman	Dec. 1, 1920	112.50 mo. Cancel \$337.50 in App.	
William H. Beck	Plumber	Dec. 1, 1920	140.00 mo. Cancel \$700.00 in App.	
James R. Roberts	Fireman	Dec. 1, 1920	112.50 mo.	787.50
Thomas D. Banks	Supt. Power Plant	Dec. 1, 1920	300.00 mo.	2,100.00
A. Chesbro	Laborer	Jan. 1, 1921	90.00 mo.	540.00
* * * * *				

Upon the recommendation of the President, the following increases in salary were made:

<i>College of Agriculture</i>				
Walter C. Kraatz	Grad. Asst., Zoology and Entomology Promoted to position of Assistant	Feb. 1, 1921	\$ 700.00	\$ 200.00
Adolph Waller	Instructor, Botany Title changed to Asst. Professor	Feb. 1, 1921	2,900.00	200.00
<i>College of Engineering</i>				
Paul Bucher	Instructor, Mechanical Engineering	Feb. 1, 1921	2,400.00	250.00
<i>Library</i>				
Miriam Beckes	Library Assistant	Jan. 1, 1921	80.00 mo	30.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Stenographic and Clerical</i>				
Helen Pugh	Stenographer	Jan. 1, 1921	85.00 mo.	510.00
	Transferred from Entrance Board to College of Eng.			Cancel E. B. 510.00
			App. Sten. and Clerk	

Operation and Maintenance

George F. Hoesch	Clerk, Mailing Room	Sept. 1, 1920	\$ 100.00	
	Transferred from position of Janitor		Cancel \$950	Janitors
	Cancel Mimeograph Clerk, Business Manager's Office		App. \$1,000	Bus. Man.
			Cancel \$1,200.00	

* * * * *

Upon the recommendation of the President, W. J. Kostir, Instructor, Zoology and Entomology, was granted a leave of absence for the second semester without salary; \$1,100.00 was cancelled.

* * * * *

Upon the recommendation of the President, the title of True G. Watson, Assistant to Dean, College of Agriculture, was changed to that of Assistant Professor, effective January 1.

* * * * *

Upon the recommendation of the President, the sum of \$100.00 was appropriated to cover the salary of Elmer Assman, Student Assistant, Physiology. (Through error, \$500.00 was appropriated for this salary instead of \$600.00.)

* * * * *

Upon motion of Dr. Mendenhall, the matter of locating the site for the proposed Woman's Building was taken from the table.

The University Architect presented a report from the Cabinet in which the Cabinet recommended that the proposed Woman's Building be located on the original site, on the east side of Neil Avenue between Oxley Hall and the Lake.

On motion of Dr. Mendenhall, the report of the Cabinet was adopted and the building was located as so recommended.

Dr. Mendenhall moved that the question as to the location of the Woman's Building be reconsidered at this time. This motion was lost.

* * * * *

Upon motion of Mr. Kaiser, the action of the Board of Trustees taken December 14, 1918, locating the Farm Buildings across the river was reconsidered.

After examination of the revised location plan as presented by the Architect and Dean Vivian, the revised plan was approved and the buildings were ordered located as shown on the revised plan.

* * * * *

President Thompson, at this time, presented to the Trustees, the annual report of the President for the year ending June 30, 1920, for transmission by the Chairman of the Board to the Governor of Ohio as required by law.

* * * * *

Dr. T. C. Mendenhall was appointed representative of the Ohio State University to attend the inauguration of Wallace Walter Atwood as President of Clark University, on Tuesday, February 1, 1921, at Worcester, Massachusetts.

* * * * *

1-11-'21

The request of Professor S. C. Derby as contained in the minutes of September 10, 1920, to amend the terms of the Derby Scholarship Fund was approved.

* * * * *

Upon the recommendation of the President, the Trustees agreed to meet the expenses of a miner working under the direction of Mr. Stout, to secure material for the Geological Museum from the coal mine in Columbiana County. This material will consist largely of fishes of the coal-forming period.

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The title of Mr. Balduf was made to read, Assistant Professor of German.

* * * * *

The Board of Trustees, having reconsidered the proposal for adjustment of the work of the University on the basis of four quarters instead of two semesters, has decided to adhere to its original action except that, for the purpose of affording more time for the rearrangement of courses, the beginning of said adjustment shall be on September 1, 1921, instead of July 1, 1921.

* * * * *

Thereupon the Board adjourned to meet Wednesday, February 2, at 2 p. m.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 2, 1921.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, O. E. Bradfute, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Arts</i>				
Ethel M. Esper	Assistant, Greek	Feb. 1, 1921	\$ 100.00	\$ 50.00
<i>College of Engineering</i>				
Uel S. Jamison	Graduate Asst., Chemistry	Feb. 1, 1921	500.00	250.00
C. Glen Tener	Graduate Asst., Chemistry	Feb. 1, 1921	500.00	250.00
<i>Operation and Maintenance</i>				
E. P. Ames	Janitor	Jan. 29, 1921	1,080.00	450.00
* * * * *				

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Annual Rate	Annual Rate	Appropriation
<i>College of Agriculture</i>				
R. R. Jeffries	Assistant, Horticulture	Dec. 13, 1920	\$ 200.00 mo.	\$ 726.66
<i>Agricultural Extension</i>				
Paul Gerlaugh	Asst. Professor, Animal Husbandry	March 1, 1921	3,400.00	
	State-offsetting funds (A-1 5 Asst. Profs.)		\$250.00 mo.	
	Smith-Lever funds		33.33	
		(Project No. 3 E)	\$283.33	
Helen Heald	Clerk	Jan. 1, 1921	80.00 mo.	
	Not-offsetting funds (A-1 7 Stenographers) in Project No. 9			
<i>College of Arts</i>				
Leonard Bloomfield	Professor, German and Linguistics	Feb. 1, 1921	4,000.00	2,000.00
Russell V. Giffin	Student Asst., Greek	Feb. 1, 1921	10.00 mo.	50.00
<i>College of Education</i>				
Alphonso J. Sarre	Instructor, Education	Feb. 1, 1921	2,700.00	1,125.00
<i>College of Engineering</i>				
Fay Austin Dun	Instructor, Mechanical Engineering	Feb. 1, 1921 to July 1, 1921	175.00 mo.	875.00
Roland Henry Wasson	Instructor, Mechanical Engineering	Feb. 1, 1921 to July 1, 1921	190.00 mo.	950.00
R. F. Sweigert	Assistant, Mechanical Engineering	Feb. 1, 1921 to July 1, 1921	150.00 mo.	750.00
<i>College of Homeopathic Medicine</i>				
John Graham	Janitor, Maternity Dept.	Jan. 6, 1921	1,080.00	525.48
Marian Fledderjohann	Maternity Nurse, Homeopathic Hospital	Jan. 7, 1921	780.00	377.42
<i>Library</i>				
Elma H. Ebricht	Library Asst. (Temporary)	Feb. 1, 1921	80.00 mo.	400.00
<i>Dean of Women</i>				
Margaret Sweeney	Stewardess, South Hall	Jan. 26, 1921	70.00 mo.	Rotary
Louella F. St. Clair	Clerk	Jan. 12, 1921	90.00 mo.	
*	*	*	*	*

The President reported the following recommendations from the University Faculty:

At a meeting of the University Faculty held on January 13, the following named persons were recommended to the Board of Trustees for the degrees indicated as of the Class of 1920:

BACHELOR OF ARTS

Charlotte Nina Howell
Lavilla Phares, B.Sc. in Edu.
Robert Larue Thomas

BACHELOR OF SCIENCE

Wilbur Lee Ashton
Carey Basil Parker

* * * * *

Upon the recommendation of the President, Louise Havens, Library Assistant, was granted a leave of absence effective February 1, 1921; \$400.00 was cancelled.

* * * * *

Upon the recommendation of the President, the salary of Mildred Fisher, Student Assistant, Geology, was increased from \$50.00 to \$500.00 per annum and her title was changed to that of Assistant, effective February 1, 1921; \$225.00 was appropriated.

* * * * *

The President reported the death of Gertrude Williams, Graduate Fellow, on December 23, 1920; \$300.00 was cancelled.

* * * * *

The President presented a resolution adopted by the Ohio Poultry Association requesting the Trustees to endorse and provide for a State Egg Laying Contest. The resolution was accompanied by a detailed plan and budget. The Board expressed its approval of the contest, providing funds can be secured to conduct the same.

* * * * *

Upon the recommendation of the President, an allowance of \$25.00 per month was agreed to be paid to the Dean of Women for upkeep of automobile used in the Housing Inspection Service.

* * * * *

Mr. Clyde T. Morris, the engineer for the new bridge, presented preliminary plans and estimates which were approved.

* * * * *

Dr. Mendenhall presented the following minute which was adopted:

Professor Robert Griggs, having severed his connection with the University by resignation taking effect February 1, 1921, the Trustees desire to put on record their high appreciation of the value of his services as a teacher and the importance of his contributions to science, especially those growing out of his explorations and study of volcanic action in Alaska.

This work, on the completion of which he is now to be engaged, has not only brought distinction to him but it has reflected credit upon the University, in one of whose journals the scientific results of his various expeditions are to appear.

It is ordered by a unanimous vote of the Trustees that this minute shall be made a part of the records of this meeting and a copy of the same sent to Professor Griggs.

* * * * *

The President presented the following resolution adopted by the University Faculty in connection with the Four-quarter Plan:

"That the Board of Trustees be requested to appoint a committee of that body to collaborate with a committee of this Faculty to bring back to the Faculty a more detailed statement as to what is involved in changing from the Semester to the Four-quarter Plan; that the Faculty doubts the feasibility of changing to the Four-quarter plan in September, 1921."

Upon motion, a committee consisting of Dr. Mendenhall and Mr. Cunningham was appointed to meet with a similar committee from the Faculty as requested in the above resolution.

* * * * *

2-2-'21

The President presented a report concerning the establishment of a bindery in connection with the University. On motion, the plan of ultimately establishing such a bindery was approved.

* * * * *

Mr. McCracken presented a report from Mr. Seabright of the Ohio Board of Administration requesting the endorsement of the Board of Trustees of the request to be made of the Finance Committee by the Board of Administration for sufficient funds to open and operate a coal mine on property now owned by the State, the coal to be used by State institutions and universities.

On motion, the Secretary was directed on behalf of the Board of Trustees to approve such request.

* * * * *

The President presented the plans of the proposed dormitory for women to be erected off the campus by private parties and stated that the promoters of the project were asking for the endorsement of the plan by the Board of Trustees.

Action was deferred until the next meeting.

* * * * *

Thereupon the Board adjourned to meet Friday, February 11, 1921, 11 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 11, 1921.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, Judge B. F. McCann, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Arts</i> Wm. F. Smith	Instructor, Ro- mance Languages	Feb. 5, 1921	\$1,900.00	\$ 950.00
<i>College of Commerce and Journalism</i> E. T. Layport	Reader	Feb. 1, 1921	150.00	75.00
<i>College of Medicine</i> Frank W. Watson	Instructor, Bacteriology	Feb. 1, 1921	1,100.00	550.00
<i>Graduate School</i> C. H. Fee	Scholar	Feb. 1, 1921	300.00	150.00 A-3
* * * * *				

2-11-'21

Upon the recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Katherine Bazole	Instructor, (part time) Ho. Eco.	Feb. 1, 1921	\$ 125.00 mo.	\$ 625.00
<i>College of Arts</i>				
D. P. Rotunda	Instructor, Romance Languages	Feb. 1, 1921	1,050.00 for 5 mos.	\$1,050.00
<i>College of Commerce and Journalism</i>				
Harold G. Billingsley	Assistant, Eco. and Soc.	Feb. 1, 1921	\$ 60.00 mo. for 5 mos.	\$300.00
Harold K. Casterton	Assistant, Eco. and Soc.	Feb. 1, 1921	60.00 mo. for 5 mos.	300.00
Marguerite Walters	Reader, Eco. and Soc.	Feb. 1, 1921	15.00 mo. for 5 mos.	75.00
A. W. Jones	Reader, Eco. and Soc.	Feb. 15, 1921	15.00 mo. for 5 mos.	75.00
<i>College of Engineering</i>				
Harold M. Jacklin	Instructor, Mech. Engr.	Feb. 1, 1921	200.00 mo.	1,000.00
Jennie Tilt	Graduate Asst., Chemistry	Feb. 1, 1921	50.00 mo.	250.00
Philip G. Horton	Graduate Asst., Chemistry	Feb. 1, 1921	50.00 mo.	250.00
<i>College of Medicine</i>				
Robert A. Moore	Student Asst. Bacteriology	Feb. 1, 1921	60.00 mo.	300.00
Harold E. Lowery	Lab. Asst., Bacteriology	Feb. 1, 1921	50.00 mo.	250.00
Lyle Leonard	Student Asst., Anatomy	Feb. 1, 1921	150.00 2d semester	150.00
Howard J. Smith	Student Asst., Anatomy	Sept. 1, 1920	150.00 yr.	150.00
W. V. Walton, Jr.	Student Asst., Anatomy	Sept. 1, 1920	150.00 yr.	150.00
<i>Physical Education</i>				
Wilbur C. Fish	Student Asst.	Feb. 1, 1921	160.00 for 4 mos.	160.00
Ada V. Wright	Woman Physician	Feb. 1, 1921	150.00 mo. for 4 mos.	600.00

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Upon the recommendation of the President, the appointment of Stella B. Huntington, Reader, Economics and Sociology, is to be continued through the second semester at a salary of \$30.00 per month for five months. \$150.00 was appropriated.

* * * * *

Upon the recommendation of the President, the salary of Frederick E. Croxton, Assistant, Economics and Sociology, was increased from \$60.00 per month to \$100.00 per month for five months, effective February 1. \$200.00 was appropriated.

* * * * *

Upon the recommendation of the President, the salary of Forest I. Blanchard, Instructor, Economics and Sociology, was increased from \$140.00 to \$200.00 per month for five months, effective February 1. \$300.00 was appropriated.

* * * * *

2-11-'21

Upon the recommendation of the President, the following degree was granted:

At a meeting of the University Faculty held on Thursday, October 7, the following person was recommended to the Board of Trustees for the degree indicated, as of the Class of 1920:

BACHELOR OF ARTS
James Edward Scott

* * * * *

The President presented the following communication from the Secretary of the Faculty:

“February 11, 1921.

“To President Thompson
and the Board of Trustees:

“Gentlemen—At a meeting of the University Faculty held on Thursday, February 10, the following report was received from the Engineering College:

“‘At a meeting of the Faculty of the College of Engineering held February 9, 1921, the following motion was passed and is hereby transmitted to the University Faculty for appropriate action.

“‘The Faculty of the College of Engineering approves the general principle of the Four-quarter system of the division of the College year for all Colleges, and recommends that the curricula of each of the four quarters be arranged by the college faculty concerned to suit the specific needs of that college, subject to the rules of the University Faculty.’”

On motion it was agreed that this report be received and placed on file, and a copy transmitted to the Board of Trustees:

Professor Caldwell, Chairman of the Committee appointed to collaborate with the Board of Trustees, presented the following report:

REPORT OF CONFERENCE COMMITTEE UPON FOUR-QUARTER PLAN

Your committee has held two informal meetings with Dr. T. C. Mendenhall, one of the Conference Committee of two, appointed by the Board of Trustees. The other member, Mr. Cunningham, has so far been unable to take part in the meetings. A formal session of the whole committee is scheduled for this Thursday evening. Your committee has therefore no official information from the Board. It appears, however, that the Board has been considerably disappointed that there has been so much delay and that so long an interval has elapsed since their first action on November 5th. The Board expects to take final action on Friday.

After conference with Dr. Mendenhall, the Faculty members of the joint committee on the Four-quarter Plan are of the opinion that such a plan would mean an academic year of 48 weeks divided into four terms, or quarters of twelve weeks each as nearly as possible; that the proposed plan does not necessarily imply concentration; that is, the increase in the number of hours per week of the subjects taught, but in general the tendency would be in that direction, with the elimination for the most part of one-hour and two-hour courses;

that it is our understanding that three quarters would constitute the regular teaching load of instructors of all grades, who by teaching extra or four quarters would be allowed to accumulate a corresponding amount of leave of absence on pay for use in improving themselves professionally; that it would not be feasible to begin this plan at the Ohio State University before the summer of 1922. It is understood, of course, that the details of such a plan would have to be worked out carefully in the light of the needs of this University and out of the experience of other institutions where the four-quarter plan is in operation.

The Committee has received the definite impression that the Board of Trustees desires that the Faculty take action at this meeting and we recommend that a vote of the Faculty be taken on the merits of the quarter system.

Respectfully submitted,

(Signed) F. C. CALDWELL,
W. H. SIEBERT,
ALFRED VIVIAN,
J. E. HAGERTY,
R. PINTNER,

February 10, 1921.

Professor Caldwell moved that this report be received and placed on file. The motion was seconded and carried.

Dean Hitchcock presented the following resolution:

“Resolved, That the University Faculty does hereby reaffirm its action of May 29, 1918, in favor of the adoption of the four-quarter plan, but that it suggests to the Board of Trustees the advisability of postponing its inauguration till the summer quarter of 1922.”

It was moved and seconded that this resolution be adopted. The motion was carried by 53 ayes and 38 noes.

Respectfully submitted,

(Signed) E. D. COCKINS,
Secretary University Faculty.”

* * * * *

Dr. Mendenhall, Chairman of the special committee of the Board of Trustees to confer with a like committee from the Faculty on the Four-quarter Plan, presented the following minute which was unanimously adopted:

Your Committee appointed to confer with a committee of the Faculty upon the question of the adjustment of the work of the University upon a “Four-quarter” basis, beg to report that after several conferences with said committee, the following resolution which was adopted by the Faculty by a vote of fifty-three to thirty-eight, was received.

“Resolved, That the University Faculty does hereby reaffirm its action of May 29, 1918, in favor of the adoption of the four-quarter plan, but that it suggests to the Board of Trustees the advisability of postponing its inauguration till the summer quarter of 1922.”

In view thereof, it is recommended that the inauguration of the "four-quarter" plan be set for July 1, 1922, and that the President and the Faculty are hereby requested to proceed at once to the preparation of a scheme for adjustment of the work of the University in accordance with this action.

* * * * *

The President presented a communication from the special committee to assist the Registrar in determining the non-resident fee rule requesting an interpretation of the word "enrollment" as used in the rule.

The Secretary was directed to inform the committee that the intention of the Board of Trustees was that the status of the person as a resident should be determined by the conditions of affairs twelve months prior to his original enrollment or matriculation and continuing to exist at the time of the registration.

* * * * *

Upon the recommendation of the President, the incidental fee for all students was increased to \$40.00 per year effective July 1, 1921.

Upon the recommendation of the President, the non-resident fee was increased to \$100.00 per year effective July 1, 1921.

* * * * *

The President was authorized to represent the University at the 100th Anniversary of the University of Virginia, May 31-June 3, 1921.

* * * * *

Charles F. Marvin of Washington, D. C., Class of '83, was appointed delegate to represent the University at the 100th Anniversary of George Washington University, February 19, 1921.

* * * * *

Upon the recommendation of the President, the following travel was authorized with the understanding that the University will pay the railroad and Pullman fare to and from the place of meeting. All other expenses incident to the trip are to be paid by the representative making the trip. This action is subject to the approval of the State Emergency Board.

Name	Conference	Place	Date
Dr. E. F. McCampbell	Am. Medical Assoc.	Chicago	March 7-10, 1921
Dr. C. A. Burrett	Am. Medical Assoc.	Chicago	March 7-10, 1921
Prof. C. F. Kelley	College Art Assoc. of America	Washington	March 24-26, 1921

* * * * *

Professor Clyde T. Morris presented the final plans and specifications, estimates and bill of materials for the new bridge over the Olentangy.

Upon motion, the same were approved and the Secretary was directed to present the above plans and specifications, and estimates to the State Building Commission for its approval and if approved by it, then the Secretary was directed to give notice as required by law of the time and place, when and where, sealed proposals will be received for the erection and completion of said bridge.

* * * * *

Thereupon the Board adjourned to meet Tuesday, March 8, 1921, 10 a. m. at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 8, 1921.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, Guy W. Mallon, Judge B. F. McCann, O. E. Bradfute, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
Edna Elliott	Housekeeper, Home Economics	March 1, 1921	\$ 780.00	\$ 260.00
<i>Agricultural Extension</i>				
Ednah Pugh	Stenographer	Jan. 1, 1921	960.00	
Lucy Folsom	Student Assistant	Jan. 1, 1921	40.00 mo.	
<i>College of Homeopathic Medicine</i>				
Inez Terry	Surgery Nurse	Feb. 17, 1921	780.00	375.54
<i>Library</i>				
Mildred McElroy	Library Assistant	Feb. 1, 1921	1,400.00	584.34
* * * * *				

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appro-riation
<i>College of Agriculture</i>				
Harmon A. Runnels	Student Assistant, Botany	Feb. 1, 1921	\$ 150.00 For 5 mos.	\$ 150.00
Mrs. Ivah S. Skaggs	Instructor, Home Economics (part time)	Feb. 16, 1921	1,200.00	450.00
Mrs. Constance Lloyd	Maid, Home Economics	March 1, 1921	720.00	240.00
R. R. Jeffries	Assistant, Horticulture	April 1, 1921	200.00 mo. for remainder of year	600.00
<i>Agricultural Extension</i>				
R. H. Halderson	County Agr. Agent, Supp. Ext. Fund..... Medina County Funds.... Farm Bureau Funds.....	Jan. 17, 1921 \$133.33 75.00 91.67	3,600.00	
	Total	\$300.00		
	Automobile mainte- nance, Medina County Funds.....		\$600.00	
Florence M. Osborn	Home Demon. Agent Smith-Lever Funds..... Mahoning County Funds..	Jan. 1, 1921 \$104.16 54.16	1,900.00	
	Total	\$158.32		
	Automobile mainte- nance, Mahoning County Funds.....		\$600.00	

3-8-'21

Name	Title	Date Effective	Annual Rate	Appropriation
Marie Sayles	State Leader, Home Demon. Agent (Asst. Prof.) U. S. Dept. Agr. Funds.. \$1500.00 Smith-Lever Funds..... 2100.00	March 1, 1921	3,600.00	
<i>College of Arts</i>				
Fred Harrold	Instructor, English (one-half time) (Mr. Harrold is the holder of a graduate scholarship of \$300.00 which he hereby resigns; \$120.00 was cancelled.)	March 1, 1921	90.00 mo. for 4 mos.	360.00
<i>College of Commerce and Journalism</i>				
Floyd Van Keuren	Lecturer, Economics and Sociology	Feb. 1, 1921	70.00 mo. for 5 mos.	350.00
Milford J. Cofer	Library Attendant, Economics and Sociology	Feb. 1, 1921	34.00 mo. for 5 mos.	170.00
Leland A. Kegereis	Library Attendant, Economics and Sociology	Feb. 1, 1921	20.00 mo. for 5 mos.	100.00
Thomas E. Pemberton	Reader, Economics and Sociology	March 1, 1921	15.00 mo. for 5 mos.	75.00
Mrs. M. B. Grismer	Assistant, Economics and Sociology	Feb. 1, 1921	60.00 mo. for 5 mos.	300.00
<i>College of Education</i>				
C. E. Erffmeyer	Instructor, Education (Alphonso J. Sarre did not accept.)	Feb. 21, 1921	2,700.00	960.00 1,125.00
<i>College of Engineering</i>				
Francis I. Rataiczak	Student Asst., Engineering Drawing	Feb. 1, 1921	30.00 mo. for 5 mos.	150.00
Ralph Wendle Dunkle	Instructor, Engineering Drawing	Feb. 15, 1921	1,500.00	675.00
Thomas N. Fincal	Student Asst., Engineering Drawing	Feb. 1, 1921	30.00 mo.	150.00
Jacob Bowers	Instructor, Mathematics	March 1, 1921	250.00 for 5 mos.	250.00
Mrs. Agnes Merritt	Instructor, Mathematics	March 1, 1921	250.00 for 5 mos.	250.00
<i>Library</i>				
Marion F. Ross	Library Asst., (one-half time)	Feb. 1, 1921	30.00 mo.	Canc. \$210 in appro.
Harry S. Bugbee	Library Asst., (one-half time)	Feb. 1, 1921	30.00 mo.	Canc. \$210 in appro.
Milton O. Lee	Library Asst., (one-half time)	Feb. 1, 1921	30.00 mo.	Canc. \$210 in appro.
Raymond G. Guthrie	Library Asst., (one-half time)	Feb. 1, 1921	30.00 mo.	Canc. \$210 in appro.
<i>Stores and Receiving</i>				
Glenn H. Huffman	Deliveryman	Jan. 31, 1921	100.00 mo. for 5 mos.	Rotary
*	*	*	*	*

Upon the recommendation of the President, the following degrees were granted:

At meetings of the University Faculty held January 13 and February 10, the following named persons were recommended to the Board of Trustees for the degrees indicated as of the Class of 1920:

DOCTOR OF PHILOSOPHY
Cheh-Yao Chang, B.Sc.

BACHELOR OF SCIENCE IN EDUCATION

Clara E. Earnest
Eliza Evelyn Richards

MASTER OF ARTS

Hazel Jane Darby, B.A.

* * * * *

Upon the recommendation of the President, Mary R. Rinker, half-time Library Assistant, was put upon full time, effective February 1, at a salary of \$65.00 per month; \$175.00 was appropriated.

* * * * *

Upon the recommendation of the President, the salary of I. J. Sollenberger was increased from \$60.00 to \$90.00 per month for five months, effective February 1; \$150.00 was appropriated.

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Upon the recommendation of the President, the salary of Christian Van Riper was increased from \$100.00 to \$130.00 per month for five months, effective February 1; \$150.00 was appropriated.

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Upon the recommendation of the President, the salary of Golden Dagger was increased from \$60.00 to \$90.00 per month for five months, effective February 1; \$150.00 was appropriated.

* * * * *

Upon the recommendation of the President, Elizabeth Shelow, part-time service in Home Economics extension work, was put on full time, effective March 1, at a salary of \$250.00 per month.

* * * * *

Upon the recommendation of the President, L. O. Lantis was transferred from Agricultural Extension to the Department of Rural Economics, at a salary of \$225.00 per month, effective March 1.

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Upon motion, a stenographer was authorized for the College of Commerce and Journalism.

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Upon motion, a stenographer was authorized for the Department of Rural Economics, for 4 months at a salary of \$80.00 per month.

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The President and Secretary were authorized to distribute the balance in the Morrill Fund with the understanding that this distribution is to be within the statutes for purposes other than salaries.

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Upon the recommendation of the President, the Purchasing Agent was directed to purchase—

44-inch paper cutting machine
Job press with feeder
Miehle press No. 2/0

for the University Press, the same to be paid from the Rotary Fund.

* * * * *

Upon the recommendation of the President, a book balance of \$64,933.28, representing positions in the regular salary budget which were not filled as originally allotted in the annual budget, was cancelled.

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A duplicate medical certificate was authorized prepared for Dr. A. B. Davenport, the original having been lost in the mail and satisfactory evidence having been presented to the Board of Trustees that the original diploma had not been delivered.

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Dr. Mendenhall presented the following resolution which was adopted:

Resolved, That a copy of the first volume of the History of the Ohio State University be presented to Miss Gertrude Kellicott with the compliments of the Board of Trustees in recognition of her valuable services in compiling the index of said volume.

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Upon the recommendation of the President, the fees for the coming Summer Session were increased from \$8.00 to \$15.00.

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The Secretary presented a request from the G. A. Boeckling Company of Cedar Point asking the Trustees to release the lease now existing between the Cedar Point Resort Company and the Board of Trustees of the Ohio State University, dated March 18, 1903.

The Board adopted the following resolution:

The request of the G. A. Boeckling Company for the release of the lease now existing between the Cedar Point Resort Company and the Board of Trustees of the Ohio State University, dated March 18, 1903, is hereby granted and the Chairman of the Board of Trustees is authorized and directed to execute said release.

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Upon motion, the following minute was adopted:

The Board of Trustees suggests the consideration of the advisability of employing an educational expert to arrange the re-adjustment of work of the University incident to the Fourth Quarter.

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The President presented a communication from Mr. C. N. Bowen of Columbus, requesting endorsement by the Board of Trustees of his project to erect the dormitory for women on the south side of Eleventh Avenue between High Street and Hunter Street.

The President reported that on February 21, the following communication regarding the above project was sent to Mr. Bowen and on motion, the President was instructed to advise Mr. Bowen that the Trustees concurred in the judgment of the President as expressed in his letter of February 21, 1921:

"February 21, 1921.

"Mr. C. N. Bowen,
Care of Ray Sims, Architect,
Grand Theater Building,
Columbus, Ohio.

"Dear Mr. Bowen—Your proposal to erect a dormitory to accommodate approximately 650 young women has been given informal consideration by our Trustees. We are clearly of the opinion that there is no probability of meeting the legitimate demand for such accommodations within any reasonable period of time. The number of young women

now attending the University is sufficient to warrant a considerable development of dormitory facilities. The University owns but one dormitory with accommodations for less than 75 young women. The housing situation is so congested and unsatisfactory that the University would be pleased to see adequate provision if it were at all possible. I am confident that the development of your project would meet with hearty favor on the part of all people interested in university development and in better accommodations for the young women.

"Yours very truly,
"W. O. THOMPSON, *President.*"

* * * * *

Messrs. McCann, Mallon, and Mendenhall were appointed a committee by the Board to consider the entire method of procedure proposed for the construction of the Stadium and to report back to the Board.

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The following adjustments in the salary roll for the Department of Architecture were authorized:

H. D. Smith, part time, Feb. 1 to June 30	\$80.00 per month
C. St. J. Chubb, extra time, Feb.-June	70.00 per month
W. C. Ronan, extra time, Feb. to June	80.00 per month
W. B. Field, extra time, Feb. to June	35.00 per month
Marion A. Proctor, part time, Feb.-June	25.00 per month

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Upon the recommendation of the President, payment for salaries to the following persons was ordered taken from A-1 instead of A-3, for the remainder of the current year:

Agricultural Chemistry and Soils

Joel C. Leslie	Asst. on Plots	March 1, 1921	\$ 90.00	\$ 360.00
J. R. McAnall	Student Lab. Asst.	Feb. 1, 1921	30.00	150.00
C. P. Hinkle	Student Lab. Asst.	Feb. 1, 1921	25.00	125.00
E. J. Utz	Student Lab. Asst.	Feb. 1, 1921	40.00	200.00

Animal Husbandry

Paul Haag	Milker	Jan. 1, 1921	45.00	270.00
O. C. Kline	Milker	Jan. 1, 1921	45.00	270.00
H. E. Bassett	Asst. Herdsman	Mar. 1, 1921	90.00	360.00
Howard Zollinger	Part-time Asst.	Feb. 1, 1921	50.00	250.00
Kenneth Fankhauser	Helper	Jan. 1-Mar. 18	50.00	300.00
Robert W. Hunter	Helper	Mar. 18-June 30		

Dairying

J. C. Regelsberger	Student Helper	Feb. 1, 1921	50.00	250.00
Van DeLashmutt	Student Helper	Feb. 1, 1921	40.00	200.00
T. W. Lawler	Student Helper	Feb. 1, 1921	15.00	75.00
Stanley Evans	Student Helper	Feb. 1, 1921	15.00	75.00
John A. Pontius	Student Helper	Feb. 1, 1921	50.00	250.00

Farm Crops

Ralph Livingston	Field Asst.	Jan. 1, 1921	100.00	600.00
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Horticulture

H. P. Mumford	Laborer	Mar. 1, 1921	90.00	360.00
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Poultry Husbandry

J. V. Jacoby	Assistant	Feb. 1, 1921	80.00	400.00
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Ceramics

A. J. McRoberts	Student Asst.	Mar. 1, 1921	30.00	120.00
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3-8-'21

Electrical Engineering

Dean Judd	Student Asst.	Mar. 1, 1921	35.00	140.00
P. D. Breeze	Student Asst.	Mar. 1, 1921	12.50	50.00

Mechanical Engineering

Carl J. Ziegfield	Student Asst.	Mar. 1, 1921	30.00	120.00
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Metallurgy

L. C. Biery	Student Asst.	Mar. 1, 1921	35.00	140.00
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Minerology

Samuel Linzell	Student Asst.	Mar. 1, 1921	30.00	120.00
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Industrial Arts

Benjamin Bishop	Student Asst.	Mar. 1, 1921	20.00	80.00
Charles Yates	Student Asst.	Mar. 1, 1921	20.00	80.00

Physics

H. M. Ward	Student Asst.	Mar. 1, 1921	30.00	120.00
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Veterinary Medicine

Leonard R. Twete	Student Asst.	Feb. 1, 1921	25.00	125.00
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Psychology

Six Student Assts.	Mar. 1, 1921		360.00
@ \$90.00 per mo.			

Stenographic and Clerical

Hazel M. Monett	Stenographer	Feb. 25, 1921	80.00	330.65
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Business Manager's Office

C. Reed Hill	Student	Jan. 1, 1921	50.00	300.00
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Bacteriology

Student Asst.	Mar. 1, 1921	60.00	240.00
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Library

W. E. Breidenbach	Part-time Asst.	Mar. 1, 1921	30.00	120.00
Adelaide Hibbard	Part-time Asst.	Mar. 1, 1921	30.00	120.00
C. D. Hutchins	Part-time Asst.	Mar. 1, 1921	30.00	120.00
Harry Jeffrey	Part-time Asst.	Mar. 1, 1921	30.00	120.00
G. B. Kirk	Part-time Asst.	Mar. 1, 1921	30.00	120.00
M. L. Worthley	Part-time Asst.	Mar. 1, 1921	30.00	120.00

Homeopathic Hospital

John Long	Orderly	Mar. 1, 1921	95.00	380.00
Ruth Nimrocks	Housekeeper	Mar. 1, 1921	47.00	188.00
Sevilla Mooty	Waitress	Mar. 1, 1921	45.75	183.00
Isabella Uhrig	Dishwasher	Mar. 1, 1921	40.00	160.00
Harry Reinhart	Orderly	Mar. 1, 1921	25.00	100.00
E. P. Shepard	Orderly	Mar. 1, 1921	25.00	100.00
Lena Gheen	Cook	Mar. 1, 1921	75.00	300.00
Nora Massie	Seamstress	Mar. 1, 1921	40.00	160.00

Chemistry

Mardig M. Mihigan	Student Asst.	Mar. 1, 1921	15.00	60.00
William F. Reed	Student Asst.	Mar. 1, 1921	25.00	100.00

Upon the recommendation of the President, payment for salaries to the following persons was ordered taken from A-1 instead of Rotary, for the remainder of the current year:

College of Dentistry

Katherine Pugh	Stenographer	Mar. 1, 1921	\$ 90.00	\$ 360.00
Allie F. Harness	Asst. Clerk	Mar. 1, 1921	80.00	320.00
Sue Merrill	Janitress	Mar. 1, 1921	50.00	200.00

Total

\$10,116.00

* * * * *

3-8-'21

At this time, Paul M. Lincoln, president of the Alumni Association, Mr. Morrill, the secretary of the Association, and a committee of University women appeared before the Board in behalf of the proposed Woman's Building, urging that proper facilities be provided in the building for the social activities of the women students.

The appeal was given careful consideration and the first floor was set aside for social center purposes.

* * * * *

Thereupon the Board adjourned to meet Tuesday, April 5, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 5, 1921

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, Guy W. Mallon, Judge B. F. McCann, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Agriculture</i>				
J. C. Regelsburger	Assistant, Dairying	March 21, 1921		\$ 150.00
Stanley Evans	Assistant, Dairying	March 21, 1921		45.00
<i>Agricultural Extension</i>				
H. M. Bartter	Co. Agr. Agent	March 31, 1921	\$3,000.00	
Frank C. Dean	Assistant Editor	May 1, 1921	3,300.00	
<i>College of Engineering</i>				
Frank Bisel	Student Assistant, Electrical Eng.	Feb. 28, 1921	360.00	120.00
Donald Guthrie	Student Assistant, Electrical Eng.	March 5, 1921	360.00	110.00
Jennie Tilt	Graduate Assistant, Chemistry	Jan. 31, 1921	50.00	250.00
<i>College of Medicine</i>				
Hazel Cameron	Instructor, Pathology	April 1, 1921	1,600.00	400.03
<i>Library</i>				
Helen E. Sells	Library Assistant	March 1, 1921	1,080.00	360.00
* * * * *				

4-5-'21

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Arthur Neu	Assistant, Dairying	March 21, 1921	\$ 50.00 mo.	\$ 150.00
Corwin Knowles	Assistant, Dairying	March 21, 1921	15.00 mo.	45.00
<i>College of Arts</i>				
Roland G. Kent	Professor, Latin Summer Session	June 20, 1921	700.00	700.00
Walter J. Shepard	Professor, Political Science and Director of Bureau of Governmental Research	July 1, 1921	4,000.00 for the session	4,000.00
<i>College of Commerce and Journalism</i>				
C. O. Ruggles	Professor, Bus. Organization	July 1, 1921	6,000.00	6,000.00
<i>College of Education</i>				
B. H. Bode	Prof., Education	July 1, 1921	6,000.00	6,000.00
William E. Browning	Mechanic, Psychology	March 16, 1921	50.00 mo.	175.00
Claire G. Sharpe	Student Assistant, Psychology	March 1, 1921	25.00 mo.	100.00
Lucetta C. Tanner	Student Assistant, Psychology	March 1, 1921	25.00 mo.	100.00
Margaret E. Guy	Student Assistant, Psychology	March 1, 1921	15.00 mo.	60.00
Ralph T. Dittmer	Student Assistant, Psychology	March 1, 1921	15.00 mo.	60.00
W. H. Macfayden	Student Assistant, Psychology	March 1, 1921	10.00 mo.	40.00
<i>College of Engineering</i>				
Donald W. Crossley	Student Assistant, Chemistry	Feb. 1, 1921	25.00 mo.	125.00
Choon H. Lee	Graduate Assistant, Mathematics	April 1, 1921	250.00 for remainder of sem.	250.00
<i>College of Pharmacy</i>				
Otis J. Miller	Student Assistant, Pharmacy	Feb. 8, 1921	84.00 for period of work	84.00
Arthur Chamberlain	Student Assistant, Pharmacy	Feb. 8, 1921	84.00 for period of work	84.00
	Student Assistant, Pharmacy (To be named later)		52.80	
<i>Library</i>				
Mrs. Rita M. Buxton	Library Assistant	March 15, 1921	80.00 mo.	280.00
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Upon the recommendation of the President, the following degrees were granted:

At meetings of the University Faculty held January 13, February 10, and March 10, the following named persons were recommended to the Board of Trustees for the degrees indicated as of the Class of 1920:

BACHELOR OF ARTS
Clarence Earl Bailey

BACHELOR OF SCIENCE IN EDUCATION
Aleta Fern DeHaven
Georgia Hixon Wells

BACHELOR OF LAWS

Eben Hoyt Jones

BACHELOR OF ARTS

(As of the Class of 1914)

Paul Everett Jewell

BACHELOR OF ARTS

(As of the Class of 1921)

Mildred Fisher
 Frank Hubert Hoffman
 Thomas Malone Magruder
 Carl Bertram Marquand
 Laura Margaret Murdaugh
 James Gordon Phillips
 Rexford Myers Smoot
 James Monroe Snider

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

(As of the Class of 1921)

S. L. Cheney
 Clyde Hobart Fisher
 Edward Trumbo Layport
 Ralph Harrington Smart
 Clarence Peters Wilcox

* * * * *

Upon the recommendation of the President, the name of Kathryn Burger was recommended for graduation from the University Hospital Training School for Nurses. Miss Burger will have completed the prescribed course in training for nurses on April 7, 1921.

* * * * *

The President presented numerous requests for authorization of travel and expenses to various meetings but owing to the small balance remaining in the travel fund, the President was directed to advise the Faculty that the Trustees were unable, because of lack of funds, to authorize further travel expense during the current year.

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The President presented the final report of the Semicentennial Celebration as submitted by Professor George W. Rightmire, general chairman. This report was received and ordered filed, and the Secretary was directed to express the thanks of the Board of Trustees to Professor Rightmire and his committee for their service. The committee was discharged.

* * * * *

Dr. Mendenhall presented the following motion which was unanimously adopted:

That the manager of the University Press be and he is hereby instructed to print and provide with a suitable cover, one hundred copies of each of the formal addresses given at the Semicentennial Celebration in October, 1920, to be presented to the representative author thereof, the work to be done in the course of the preparation of the material for the third volume of the History of the University.

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Upon the recommendation of the President, William E. Schindler and Marvin B. Eckford, students, were declared residents of Ohio and thereby exempt from the non-resident fee.

* * * * *

The following resolution presented by Dr. Mendenhall was unanimously adopted:

The passing of Professor Samuel C. Derby terminates a period of service devoted to the best interests of the University, memorable alike for its length and its character.

When he joined the Faculty in 1881, he brought to it a rare combination of maturity of intellect, administrative experience, and the discriminating enthusiasm of early manhood. During forty years he rendered such service as few men are enabled to give and few instructors receive. In him the culture of a ripe scholarship, a broad education, and an alert though severely disciplined mind was ennobled by the addition of a personality so charming as to command the admiration and love of all who came into intimate relations with him, and which gave him an influence in University circles which has rarely been equalled.

The institution itself, his colleagues in the Faculty, and thousands of young men and young women have been immeasurably benefited by that influence, and by them his memory will be affectionately cherished as of one who stood for the finest things in life, a true representative of the highest type of college professor.

The Trustees of the University by unanimous vote direct that this minute be spread upon their permanent records and that a copy be sent to the family of Professor Derby.

* * * * *

Mr. Mallon moved that for the purpose of rearrangement and reorganization of the curriculum and schedules incident to the change to the Four-quarter Plan, the services of an educational expert be secured to aid the Board of Trustees and Faculty in the consideration of this subject and the execution of the plan.

Upon motion, the President was requested to take the necessary steps to carry out the terms of the above motion.

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The question of the appropriation for the wing to the contemplated Hospital was brought up and after discussion was postponed until after the next meeting of the Board to be considered with the entire matter of the Medical School.

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The President presented a letter from Dr. George A. Neeld, Director of the Ohio School of Religion, stating that he had vacated the premises of the University, Friday, March 25, in accordance with the request of the President.

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Messrs. Simpson, Connelly, and Seymour of the Columbus Board of Education appeared before the Board of Trustees and presented the matter of the location of a Columbus High School on the University campus, stating that their purpose at this time was simply to call the attention of the Board of Trustees to the matter but expecting no decision at this time.

Action on this matter was deferred until a later time.

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Upon motion, it was agreed that when the Board adjourns, it be to meet Thursday, April 28, 11 a. m., at the University, for the special purpose of giving consideration to the plans, specifications, and methods of procedure in connection with the proposed Ohio Stadium.

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Upon the nomination of the President, Dr. William E. Henderson was elected Dean of the College of Arts, Philosophy, and Science, effective July 1, 1921.

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The Secretary reported that on Tuesday, March 29, in accordance with advertisement, bids for the bridge over the Olentangy River were opened. Only one bid was received, this from the Unit Construction Company of St. Louis. The amount of the bid was \$150,350, which exceeded the Engineer's estimate by \$30,606. Upon motion, this bid was rejected.

* * * * *

The President reported that acting upon his instructions the Engineer had prepared revised plans, estimates, and specifications for the bridge which are now ready for the Board for approval.

The revised specifications provide:

1. Locating the bridge 35 feet south of the original proposed location.
2. Leaving the old bridge and railroad track in its present place for removal under another contract, the specifications to include the approaches to the bridge.

Upon motion, the action of the President and the Engineer was approved and the revised bills of materials, estimates, and specifications were signed by the Board of Trustees. The Secretary was directed to present the above plans and specifications and estimates to the State Building Commission for its approval and if approved by it, then the Secretary was directed to give notice as required by law of the time and place, when and where sealed proposals will be received for the erection and completion of said bridge.

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Thereupon the Board adjourned.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 28, 1921.

The Board of Trustees met at the University pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, Guy W. Mallon, Charles F. Kettering, B. F. McCann, T. C. Mendenhall.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
Ray D. Kaufman	Instructor, Agricultural Edu.	March 1, 1921	\$2,400.00	Rotary
<i>Agricultural Extension</i>				
A. G. Smith	Co. Agr. Agent	March 25, 1921		
Josephine Burnett	Home Demon. Agt.	March 31, 1921		
<i>College of Education</i>				
Rudolph Pintner	Prof., Psychology	June 30, 1921	4,250.00	
<i>College of Commerce and Journalism</i>				
Mary Louise Shockey	Reader, Eco. and Soc.	April 1, 1921	150.00	\$ 45.00
<i>College of Homeopathic Medicine</i>				
Ethel Schaeffer	Night Supervisor, Homeo. Hospital	May 1, 1921	780.00	130.00
<i>Graduate School</i>				
Fred Harrold	Scholar	April 1, 1921	300.00	
D. Luther Evans	Fellow	April 1, 1921	500.00	150.00 A-3
<i>Library</i>				
Esther S. Chapin	Cataloguer	April 15, 1921	1,400.00	291.73
Elma H. Ebright	Temporary Asst.	April 15, 1921	80.00 mo.	200.00
Glover Porter	Assistant	April 15, 1921	360.00	60.00
*	*	*	*	*

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
George G. Everhart	Instructor, Agricultural Edu.	March 1, 1921	\$ 200.00 mo.	Rotary
<i>Agricultural Extension</i>				
Ernest D. Turner	County Agr. Agent	April 1, 1921	3,000.00	
	State-Offsetting Funds			
	(A-1 County Agents) ..	\$183.33		
	Preble County Funds...	75.00		
	Farm Bureau Funds....	41.67		
	Total	\$250.00		
	Automobile maintenance, Preble County Funds.....	\$600.00		

Name	Title	Date Effective	Annual Rate	Appropriation
Floyd S. DeLashmutt	County Agr. Agent	April 1, 1921	3,200.00	
	State-Offsetting Funds (A-1 County Agents) ..	\$133.33		
	Ottawa County Funds...	75.00		
	Farm Bureau Funds....	58.33		
	Total	\$266.66		
	Automobile maintenance, Ottawa County Funds.....	\$600.00		
<i>College of Arts</i>				(1921-22)
Philip Schneider	Professor, English	Summer Session	650.00	\$ 650.00
Frederic Tupper	Professor, English	Summer Session	1,000.00	1,000.00
<i>College of Commerce and Journalism</i>				
Eugene Van Cleef	Assistant Prof., Eco. and Soc.	Sept. 1, 1921	3,500.00	1921-22
John A. Brown	Reader, Eco. and Soc.	April 1, 1921	150.00	45.00
<i>Library</i>				
Dorothea Conrad	Library Assistant,	April 16, 1921	80.00 mo.	200.00
Ruth Jones	Library Assistant,	April 16, 1921	90.00 mo.	225.00
Granville H. Martin	Library Assistant, (part time)	April 16, 1921	30.00 mo.	60.00

* * * * *

Upon the recommendation of the President, Miss June Findley, Professor, Home Economics, was placed on a ten instead of a twelve months' basis, and her salary (\$2300.00 per annum) was adjusted accordingly, the payments to be as follows: \$225.55 per month for the months of April, May, and June, 1921; \$191.67 was appropriated.

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Miss Lula Billman, Assistant Home Demonstration Agent Leader, was granted a leave of absence without salary for the period April 1 to June 30, 1921.

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Upon the recommendation of the President, a duplicate diploma was issued to J. E. Kissell, satisfactory evidence having been presented to show that the original diploma was lost.

* * * * *

Upon the recommendation of the President, the name of Miss Lova Swinger was recommended for graduation from the University Hospital Training School for Nurses. Miss Swinger will have completed the prescribed course in training for nurses May 20, 1921.

* * * * *

Upon the recommendation of the President, J. E. McClintock was authorized to attend the annual conference of American Association of Agricultural Editors at Columbia, Missouri, May 25, 26, and 27, his expenses to be paid from Extension funds.

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Upon the recommendation of the President, Professor R. D. Bohannon was appointed delegate to the Centennial exercises at the University of Virginia, May 31-June 3, 1921.

* * * * *

Dr. James E. Hagerty was appointed delegate to represent the University at the inauguration of Lotus Delta Coffman as President of the University of Minnesota, Friday, May 13, 1921.

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Mr. Guy W. Mallon was appointed delegate to represent the Ohio State University at the inauguration of President Angell at Yale University, June 22, 1921.

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Upon motion of Dr. Mendenhall, Edward Orton, Jr., was appointed a member of the committee on the Joseph Sullivant Memorial to succeed Professor S. C. Derby, deceased.

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An appropriation of \$500 was made for the Ohio Journal of Science.

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The President reported that at a special session of the University Faculty held February 16, 1921, the following action was taken:

Professor M. B. Evans moved that the Board of Trustees be advised that the Faculty desires the Trustees to place the teaching staff of the University under the State Teachers' Retirement System. The motion was seconded and carried.

Upon motion, the above action of the Faculty was approved, and the Secretary was directed to take such steps as may be necessary to notify said authorities of the action of the University Faculty and Trustees.

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Upon the recommendation of the President, the following rules concerning additional fees were authorized:

1. Every student is entitled to one copy of his University record without charge. For each additional copy a fee of \$1.00 will be charged.
2. Election cards of students in the Colleges of Agriculture, Arts, Philosophy and Science, Education, and Commerce and Journalism who were in residence the previous year, that are not filed before September 1, will be accepted only upon the payment of \$1.00. Changes at the request of the student will not be made in election cards after September 1, except on the payment of \$1.00 for each change.

The above fees are to be paid to the Bursar of the University.

* * * * *

Judge McCann presented the following report from the Athletic Board relative to the Stadium:

Athletic House, Ohio State University
Columbus, Ohio, April 25, 1921

Meeting of the Athletic Board called to order by President French at 8 p. m.

Present: Professors French, Brumley, Morris, Director St. John, Messrs. Hoyer, Royer, Trott, and Bell.

After discussion of matters relating to the Stadium campaign and the operation of the Building Committee it was moved by Professor Morris, seconded by Mr. Hoyer, that the following resolution be adopted:

Whereas, The project for the construction of the Ohio Stadium and the athletic fields in connection therewith was originated by the Athletic Board, responding to the sentiment of the alumni and friends

of the University and the student body; the preliminary arrangements for the solicitation of subscriptions, including inducements to be offered to subscribers, the selection of a treasurer of the proposed fund, and the appointment of a committee on organization was made by this Board; and the expense of conducting the campaign for funds were paid by it;

And whereas, The campaign committee, known as the Ohio Stadium Committee, appointed by the organization committee of this Board, has successfully prosecuted the campaign for subscriptions, and has secured an aggregate of \$1,034,483.80 in the form of promises to pay to the treasurer of the fund of which \$317,508.57 has been paid in and is in the possession of the treasurer of the Campaign Committee.

And whereas, A committee for the purpose of planning and completing the construction of the Ohio Stadium has heretofore been appointed under authority of this Board; and said committee has employed an engineer and an architect, and has caused plans to be prepared and has directed details and estimates of cost to be drawn up, looking to the immediate prosecution of the work of the construction.

And whereas, The Board of Trustees of the Ohio State University has approved the project for the erection of a Stadium, and given its permission for the prosecution of the campaign, upon certain conditions, to-wit:

1. All matters pertaining to the location of the Stadium, the final choice of the Supervising Architect, and the adoption of plans and specifications, shall be subject to the approval of the Board of Trustees.
2. A clear title to all buildings and structures erected shall follow the land, divested of all claims of all persons whomsoever.
3. The interests of the University shall be so safeguarded that no financial obligations shall be incurred by it in connection with the erection or completion of the proposed Stadium structures.
4. A plan for the expenditure of the Fund shall be submitted to the Board for approval before the letting of any contracts, and all contracts shall be open for the inspection of the Board.

and has further approved the appointment and personnel of the committee for the purpose of planning and completing the construction of the Stadium; and has designated the site upon which the structure shall be erected.

And whereas, It is expedient that this Board now declare its policy and recognize its responsibilities growing out of the foregoing facts; therefore be it

Resolved, By the Athletic Board of the Ohio State University, that this Board hereby accept the trust imposed upon it by the subscribers to and donors of the Ohio Stadium fund, recognizes the fact that said fund is in its possession subject to said trust, and declares its purpose to carry out the object of said trust by proceeding at once with the letting of the necessary contracts for the erection of the Ohio Stadium.

Resolved, That this Board hereby ratifies and confirms all acts and agreements of the Campaign Committee, including the designa-

tion of the treasurer of the fund: and all acts and agreements of the Building Committee heretofore referred to and known as the Ohio Stadium Building Committee; and all expenses heretofore incurred by said building committee and hereby approved as within the purpose of the trust imposed upon the fund.

Resolved, That this Board hereby accepts all the conditions imposed by the Board of Trustees of the Ohio State University; declares its purpose to conform all future action in the discharge of the trust to the wishes and direction of said Board of Trustees and specifically directs its committee and all other agencies subject to its control to observe the directions and wishes of said Board of Trustees in all respects.

Resolved, That the Ohio Stadium Building Committee heretofore appointed, be and it is hereby authorized, and directed to invite bids and enter into a contract or contracts properly secured, for the erection of the principal structure to be known as the Ohio Stadium in accordance with the plans and specifications heretofore adopted, or as hereafter modified at a cost not to exceed nine hundred and thirty thousand dollars (\$930,000.00) and the preparation and drainage of the playing field therein and appurtenances thereof; such contract or contracts shall be made in the name of the Ohio Stadium Building Committee as agent of this Board; all moneys now in the hands of the treasurer of the Ohio Stadium Fund or hereafter coming into his hands from the collection of subscriptions heretofore or hereafter made, or otherwise are hereby specifically appropriated to the discharge of such contract or contracts and the expense of administration incurred by said committee.

Moved by Mr. Hoyer, seconded by Dr. Brumley, we adjourn.
Carried.

THOMAS E. FRENCH, *President*.
F. J. BELL, *Secretary*.

* * * * *

Upon motion, the report was received, accepted, and ordered made a part of the record of this meeting.

* * * * *

The President presented the following communication from the Stadium Building Committee:

April 27, 1921.

W. O. Thompson, President,
The Ohio State University.

Dear Sir—At a meeting of the Stadium Building Committee held this day, the plans, specifications, and estimates for the proposed Stadium were presented by the Engineer, Mr. Clyde T. Morris, for the consideration of the Committee.

Upon motion of Mr. Bradford, said plans, specifications, and estimates were ordered presented to the Board of Trustees of the Ohio State University for its consideration and approval. The Building Committee therefore presents herewith the plans, specifications, and estimates for the proposed Stadium for such action as the Board of Trustees may take.

(Signed) SAMUEL N. SUMMER,
Secretary.

* * * * *

4-28-'21

Mr. Morris, the Engineer, and members of the Stadium Building Committee appeared before the Board at this time to explain and discuss the plans and specifications for the proposed Stadium.

Upon motion, a committee, consisting of Mr. Kettering and the President, was appointed with power to act in the selection of a competent engineer or engineers to examine said plans, specifications, and estimates. The report of such engineers shall be submitted to the Board of Trustees for consideration and the expense for this service shall be paid by the University.

Thereupon the Board adjourned to meet Thursday, May 5, 1921.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 5, 1921.

The Board of Trustees met at the University pursuant to adjournment.

Present: John F. Cunningham, Chairman; B. F. McCann, O. E. Bradfute, T. C. Mendenhall.

The Secretary reported that on Tuesday, May 3, bids were received and opened in accordance with law, as follows:

Artillery Horse Stable

E. H. Latham Co.	Items 1-5 inc.	\$ 5,736.00
Henry Spieker Co.	Items 1-5 inc.	10,145.00
Frankenberg Constr. Co.	Items 1-5 inc.	5,740.00
H. C. McCall Constr. Co.	Items 1-5 inc.	4,895.00
Robert H. Evans & Co.	Items 1-5 inc.	5,887.00
Adam Pitts	Items 1-5 inc.	6,720.00

Sheep Building

Wm. H. Conklin Co.	Item 7	124.00
Frankenberg Constr. Co.	Items 1-7 inc.	4,198.00
E. H. Latham Co.	Items 1-7 inc. except 7	4,442.80
Henry Spieker Co.	Items 1-7 inc. except 7	4,680.00
Adam Pitts	Items 1-7 inc. except 7	5,672.00
H. C. McCall Constr. Co.	Items 1-7 inc. except 7	3,958.00
Robert H. Evans & Co.	Items 1-7 inc.	4,027.00
Alternate "A"	Items 1-7 inc.	4,027.00
Huffman-Wolfe Co.	Item 7	100.00

Hog Building

Frankenberg Constr. Co.	Items 1-12 inc.	7,217.00
Huffman-Wolfe Co.	Item 12	345.00
Adam Pitts	Items 1-12 inc. except 5, 11, 12	8,475.00
H. C. McCall Constr. Co.	Items 1-12 inc. except 11, 12	6,507.00
Alternate		1,260.00
Robert H. Evans & Co.	Items 1-12 inc.	7,783.00
Wm. H. Conklin Co.	Item 12	307.00
Henry Spieker Co.	Items 1-12 inc. except 11, 12	8,689.00
E. H. Latham & Co.	Items 1-12 inc. except 11, 12	6,932.23

Women's Building

Huffman-Wolfe Co.	Items 18-19	39,132.00
Wm. H. Conklin Co.	Items 18-19	40,844.00
The McMaster Elec. Co.	Item 17	3,648.00
A. Bentley & Sons Co.	Items 1-20 inc.	207,130.00
D. W. McGrath & Sons	Items 1-20 inc. except 17, 18, 19	158,700.00
Robert H. Evans & Co.	Items 1-20 inc.	199,934.00
Edward Elford	Items 1-20 inc. except 17, 18, 19	162,566.14
E. H. Latham Co.	Items 1-20 inc. except 6, 16, 17, 18, 19	170,915.91
Henry J. Spieker Co.	Items 1-20 inc. except 17, 18, 19	177,107.00
Electric Power Equip. Co.	Item 17	4,150.00
State Constr. Co.	Items 1-20 inc. except 18, 19	212,310.00

Addition to Chemistry Building

A. Bentley & Sons Co.	Items 1-15 inc.	92,300.00
E. H. Latham Co.	Items 1-15 inc. except 13, 14, 15	62,530.75
Henry J. Spieker Co.	Items 1-15 inc. except 13, 14, 15	69,787.00
Davis Hunt Constr. Co.	Items 1-15 inc.	94,200.00
Wm. H. Conklin Co.	Items 14-15	15,152.00
Johns-Manville Corp.	Item 11	3,730.00
McMaster Electric Co.	Item 13	3,100.00
Wueliner & Thedo	Item 14	8,902.00
Watts-Subbler	Items 1-15 inc. except 13, 14, 15	79,396.46
Huffman-Wolfe Co.	Items 14-15	14,254.00
D. W. McGrath & Sons	Items 1-15 inc. except 13, 14, 15	59,800.00
Robert H. Evans & Co.	Items 1-15 inc.	80,935.00
Electric Power Equip. Co.	Item 13	2,798.00
State Constr. Co.	Items 1-15 inc. except 14, 15	105,300.00

Homeopathic Research Building

A. Bentley & Sons Co.	Items 1-17 inc.	81,450.00
Robert H. Evans & Co.	Items 1-17 inc.	69,042.00
D. W. McGrath & Sons	Items 1-17 inc. except 12, 15, 16	49,800.00
McMaster Elec. Co.	Item 12	3,300.00
Wm. H. Conklin Co.	Items 15, 16	19,997.00
Huffman-Wolfe Co.	Items 15, 16	18,353.00

The above bids were referred to the University Architect for tabulation, examination, and report.

* * * * *

The Secretary then presented the following reports from the University Architect on the above bids:

Columbus, May 4, 1921.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—I have examined the bids received May 3, 1921, on the Women's Building and find that the Robert H. Evans Company presents the total low bid, including all items for the sum of 199,934.00.

This bid complies with all requirements and is within the Architect's estimate of \$239,960.00.

I recommend that the contract for the Women's Building be awarded to the Robert H. Evans Co.

Respectfully submitted,

JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendation of the Architect was agreed to and the contract for the Women's Building was awarded in accordance

therewith to Robert H. Evans Company of Columbus, Ohio, at their bid, \$199,934.00.

* * * * *

Columbus, May 4, 1921.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—I have examined the bids received May 3, 1921, on the Addition to Chemistry Building, and find that D. W. McGrath & Sons presents the low bid for all items, except 13, 14, 15, of..... \$59,800.00

The Electric Power and Equipment Co. presents the low bid on item 13, Electrical Work..... 2,798.00

The Huffman-Wolfe Co. presents the low bid on items 14 and 15, Heating, Ventilating, and Plumbing 14,254.00

\$76,852.00

The above bids comply with all requirements and are within the Architect's estimate of \$114,998.00.

I recommend that contracts be made with D. W. McGrath & Sons, the Electric Power and Equipment Co., and the Huffman-Wolfe Co. for the above items at their respective bids.

Respectfully submitted,
JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendations of the Architect were agreed to and the contract for the heating, ventilating, and plumbing for the Addition to the Chemistry Building was awarded to the Huffman-Wolfe Co., Columbus, at their bid of \$14,254.00.

Upon motion, the contract for the electrical work for the Addition to the Chemistry Building was awarded to the Electric Power and Equipment Co. of Columbus at their bid of \$2,798.00.

Upon motion, the general contract for the Addition to the Chemistry Building, covering all items except electrical work, heating, ventilating, and plumbing, was awarded to D. W. McGrath & Sons, at the sum of \$59,800.00.

* * * * *

Columbus, May 4, 1921.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—I have examined the bids received May 3, 1921, for the Hog Building and find that the H. C. McCall Construction Co. presents the low bid on all items, except 11 and 12 for the sum of..... \$6,507.00
Alternate on page 17 of specifications..... 1,260.00

Total..... \$7,767.00

The Wm. H. Conklin Co. presents the low bid on item 12, Plumbing and Drainage..... 307.00
 \$8,074.00

No bid on item 11, Electrical Work. The University assumes item 11, the Electrical Work at the Architect's estimate..... 175.00

Grand Total..... \$8,249.00

These bids comply with all requirements and the grand total is within the Architect's estimate of \$9,994.00

I recommend that contracts for the above be awarded to the H. C. McCall Construction Co., and the Wm. H. Conklin Co., for their respective bids.

Respectfully submitted,
 JOS. N. BRADFORD,
University Architect.

Upon motion, the above recommendations of the Architect were agreed to and the general contract for the building including all items except plumbing and electrical work and including alternate on page 17 of specifications, was awarded to H. C. McCall Construction Co. at their bid of \$7,767.00.

The contract for the plumbing and drainage was awarded to the Wm. H. Conklin Co. at their bid of \$307.00.

The electrical work, estimated cost of \$175.00, is being done by the University itself.

* * * * *
 Columbus, May 4, 1921.

Mr. C. E. Steeb, Secretary,
 Board of Trustees,
 Ohio State University.

Dear Sir—I have examined the bids received May 3, 1921, on the Artillery Horse Stable and find that the H. C. McCall Construction Company presents the low total bid, including all items for the sum of \$4,895.00

This bid complies with all requirements and is within the Architect's estimate of..... 9,950.00

I recommend that the contract for the Artillery Horse Stable be awarded to the H. C. McCall Construction Co.

Respectfully submitted,
 JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendations of the University Architect were agreed to and the contract for the Artillery Horse Stable, including all items, was awarded to the H. C. McCall Construction Co., at their bid of \$4,895.00.

* * * * *

5-5-'21

Columbus, May 4, 1921.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—I have examined the bids received May 3, 1921, on the Sheep Building, and find that the Robert H. Evans Co. presents the low total bid, including all items for the sum of..... \$4,027.00

They also present the low bid on Alternate "A" shown on plans for the sum of..... 4,027.00

Total..... \$8,054.00

The bid complies with all requirements and is within the Architect's estimate of.....\$14,935.00

I recommend that the contract be awarded to the Robert H. Evans Co. for the Sheep Building.

Respectfully submitted,

JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendations of the University Architect were agreed to and the contract for the Sheep Building, including all items and also the Alternate "A" shown on contracts, was awarded to the Robert H. Evans Co. at their bid of \$8,054.00.

* * * * *

Thereupon the Board adjourned.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 24, 1921.

The Board of Trustees met at the University at 7:30 p. m. pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, O. E. Bradfute, T. C. Mendenhall, Mr. Lawrence E. Laybourne, appointed May 14, 1921, to succeed the Honorable Guy W. Mallon.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Agriculture</i>				
J. V. Jacoby	Laborer, Poultry Husbandry	March 31, 1921	\$ 80.00 mo.	\$ 240.00
<i>College of Homeopathic Medicine</i>				
E. P. Shepard	Orderly	April 30, 1921	25.00 mo.	25.00

5-24-'21.

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Stenographic and Clerical</i>				
Helen M. Dunlap	Stenographer	March 31, 1921	80.00 mo.	240.00
Dora Soler	Stenographer	May 16, 1921	80.00 mo.	120.00
Mildred Rade	Stenographer	July 1, 1921	80.00 mo.	
Jane Porter Kneip	Stenographer	Feb. 28, 1921	90.00 mo.	360.00
<i>Operation and Maintenance</i>				
Andrew Dillon	Janitor	March 24, 1921	95.00 mo.	303.27
C. T. Henderson	Janitor	March 12, 1921	90.00 mo.	316.32
D. W. Williams	Janitor	Feb. 28, 1921	90.00 mo.	360.00
Robert C. Coble	Janitor	Jan. 8, 1921	95.00 mo.	544.42
H. C. Lawrence	Janitor	March 31, 1921	95.00 mo.	285.00
Mary Rees	Laundress	Feb. 28, 1921	62.50 mo	250.00
<i>Library</i>				
Lillian Nippert	Assistant	April 30, 1921	90.00 mo.	180.00
<i>Registrar's Office</i>				
Alma Whitacre	Asst. to Registrar	May 7, 1921	80.00 mo.	140.00
*	*	*	*	*

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Stanley Bayes	Laborer, Poultry Husbandry	April 1, 1921	\$ 80.00 mo.	\$ 240.00
<i>College of Education</i>				
Ralph S. Fanning	Asst. Prof., Art	July 1, 1921	3,000.00	1921-1922
<i>College of Homeopathic Medicine</i>				
Sarah Hall	Kitchen Helper, Homeo. Hospital	March 1, 1921	40.00 mo.	160.00
Lucile Tatum	Cook, Homeo. Hospital	March 1, 1921	45.00 mo.	180.00
Kathryn Burger	Night Supervisor, Homeo. Hospital	May 8, 1921	780.00	115.32
Jay Bradish	Orderly, Homeo. Hospital	May 1, 1921	25.00 mo.	50.00
Irene Marshall	Student Nurse	Feb. 1, 1921	75.00	31.25
Carolyn Fritsche	Student Nurse	Feb. 1, 1921	75.00	31.25
Irene Horr	Student Nurse	Feb. 1, 1921	75.00	31.25
Georgianna Barga	Student Nurse	Feb. 1, 1921	75.00	31.25
<i>College of Pharmacy</i>				
Kenneth W. Cook	Student Assistant	Feb. 8, 1921	52.80	for period of work Salary provided in budget
<i>Business Manager's Office</i>				
Daisy Richardson	Stenographer	Feb. 23, 1921	\$ 80.00 mo	\$ 337.14
<i>Registrar's Office</i>				
Florence Shride	Asst. to Registrar	March 1, 1921	80.00 mo.	320.00
<i>Entrance Board</i>				
Isabelle Clark	Stenographer	May 1, 1921	80.00 mo.	80.00
<i>Stenographic and Clerical</i>				
Margie Hoffman	Stenographer, Rural Economics	April 4, 1921	80.00 mo.	233.85
Darlene Crist	Stenographer, Com. and Jour.	March 21, 1921	80.00 mo.	270.77
Alma A. Leffler	Secretary to Dean, Graduate School	March 22, 1921	125.00 mo.	418.27

5-24-'21

Name	Title	Date Effective	Annual Rate	Appropriation
Emily Davis	Secretary to Dean, Graduate School	Feb. 26, 1921	90.00 mo. for 1 mo.	87.00
Mina Kennedy	Stenographer, Industrial Arts	May 16, 1921	80.00 mo.	120.00
Avis E. Allen	Clerk, Dairy Dept.	May 1, 1921	80.00 mo.	160.00
<i>Library</i>				
Dorothy I. Higgins	Cataloguer	June 1, 1921	\$2,000.00	\$ 166.66
<i>Operation and Maintenance</i>				
Isaac Pyles	Janitor	March 1, 1921	95.00 mo.	380.00
Elmer E. Smith	Janitor	March 14, 1921	95.00 mo.	343.46
Robert Hebron	Janitor	March 24, 1921	95.00 mo.	310.58
Alfred Booker	Janitor	April 1, 1921	90.00 mo. for 1 mo.	90.00
Myrtle Trout	Laundress	March 1, 1921	62.50 mo.	250.00
*	*	*	*	*

Upon the recommendation of the President, the following degrees were granted:

At meetings of the University Faculty held December 16, March 10, and April 14, the following named persons were recommended to the Board of Trustees for the degrees and classes indicated:

BACHELOR OF ARTS
(As of the Class of 1911)
Martin Nelson Sprague

BACHELOR OF ARTS
(As of the Class of 1916)
Eben Hoyt Jones, LL.B.

BACHELOR OF ARTS
(As of the Class of 1921)
Richard Clyde Minor
Edna Grace Vollrath
William Clifford Watson
Richard Andrew Crawford

BACHELOR OF CIVIL ENGINEERING
(As of the Class of 1920)
Ralph V. McKinney

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
(As of the Class of 1920)
Harry Evert Young

BACHELOR OF SCIENCE
(As of the Class of 1919)
James Walter Boger
Edith Marie Offerman

BACHELOR OF SCIENCE
(As of the Class of 1920)
James Reed Pecl

* * * * *

President Thompson submitted the following report which was ordered made a part of the record of this meeting.

The Honorable Board of Trustees,
Ohio State University,
Columbus, Ohio.

Gentlemen—Following the instructions of Dr. Thompson and Mr. C. F. Kettering of your Board, we beg to submit the following report in regard to your Stadium structure.

After a careful inspection and study of the drawings and specifications, we wish at the outset to assure the Board that we feel they have made no mistake in entrusting the design and engineering of this structure to Messrs. Smith and Morris, as these gentlemen have certainly demonstrated to our entire satisfaction that they have given your problem, which is very largely a new one, most thorough and practical study throughout the structure, and have conclusively established their ability to ably carry on the work to its completion, warranting, we feel, your fullest confidence in every detail.

We wish also to express our fullest approval of the economical character of design given this structure, and feel confident it will fully meet the most critical examination.

We have discussed several minor details of the design, construction and specification with Messrs. Smith and Morris, and have found these men most ready and willing to adopt such items wherever they improve the results, which we believe is an indication that your problem will be most ably and economically handled.

A progress program for this structure has been carefully worked out by these men, taking every advantage for savings during the construction and assuring the least possible delay in its completion. This one feature alone has convinced us fully that your problem is in most competent and able hands.

Few persons, we believe, appreciate fully the magnitude of this project. We, therefore, wish at this time to point out a few features which should receive your most careful consideration in awarding construction contracts.

In the first place, great care should be exercised in the selection of the various contractors, making sure they have had the rather unusual experience of executing work of similar nature, that they have demonstrated fully their ability to plan and handle efficient and economical equipment for a project of this nature and also that the results of their experience show conclusively that they are able to give you surface and texture of uniform character, which must be the final result obtained on this structure. We cannot lay too much stress on this feature, knowing as we do how important and far-reaching this decision will be in securing the results we believe you have in mind.

There are many problems entering into the design and construction of a project of this magnitude, such as pouring stops, expansion joints, drainage, weathering, protection during construction, etc., etc., (all of which have been ably and skillfully handled by your designers) which if not placed in the hands of experienced contractors may, even though

properly cared for in the drawings and specifications, cause many unfortunate results which cannot be wholly eliminated, but which will cause you all sorts of annoyance and expense as long as the structure stands. We know and realize these are features your Board wishes to avoid, which explains our reason for special comment at this time.

Another feature too often overlooked in awarding contracts of this character is the item of completion. As we see your problem it is impossible for your Board to set a definite date for actual completion or make time the essence of your contract because by so doing you have automatically tied the hands of the men who are responsible to you for the results you demand, having left all decisions in the hands of the contractor who will be forced to sacrifice results for the sake of time. We feel sure your best plan will be to maintain this responsibility in the hands of Messrs. Smith and Morris, who we know have the project fully in hand and who also have worked out the problems in advance, assuring the least delays possible and having as their ultimate as economical and practical a design and construction as is consistent with permanent results.

We feel confident that by so placing the responsibility your fullest interest will be protected, and that the structure will be turned over to you in the shortest possible time.

Because of the completeness and thoroughness with which the drawings and specifications have been prepared, it has required but a nominal amount of time, as compared to the magnitude of the project, to fully approve these documents, and we will, therefore, only bill you for the actual time devoted to this work by our engineers.

If the Board so desires we will be very glad to continue our services in connection with sufficient supervision to keep the Board advised as to the development of the project, which service would be based on our regular charge of \$50.00 per diem, plus traveling expenses. The probable total cost of such service could be approximated by a conference with your Board after determining how far you wish us to go.

If for any reason, you wish further advice in connection with this report or otherwise, do not hesitate to command us.

Thanking you for this opportunity of serving you, and awaiting your future pleasure, we are

Yours very truly,

SCHENCK & WILLIAMS,
H. J. Williams.

May 24, 1921.

* * * * *

Upon motion, the special committee was directed to arrange with Messrs. Schenck and Williams to continue their supervisory services during the entire construction period of the Stadium.

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The President reported the selection of Mr. George E. Frazer of Chicago to assist the President and Faculty in re-organizing the work of the University over to the Four-quarter Plan.

* * * * *

Dr. Mendenhall presented the following resolution:

Whereas: In the informal discussion regarding the proposed Stadium which the Trustees have had with members of the Athletic Board and Building Committee, it has been generally assumed by the latter that the material employed was to be re-inforced concrete; and

Whereas: In view of the well known fact that the use of this material is yet in the experimental stage, its having in many instances failed in both strength and endurance; and also of the further fact that if, in appearance it does not absolutely offend the artistic sense it can never by any artifice or device be made to compete with well selected brick and stone in artistic beauty, it is therefore

Resolved, That said Athletic Board and Building Committee are hereby requested to have the plans and specifications of the proposed Stadium revised and the dimensions thereof so reduced that with the sum of money subscribed for its erection, it may be possible to make use of the finest and most enduring building material, such as has stood the test of centuries and of which the most beautiful examples of the builder's art have been constructed.

It is agreed by the designers that within certain limits the cost of construction will be proportional to the seating capacity, and according to information furnished by the University Architect, the change in the nature of the material as suggested, would necessitate a reduction in seating capacity from 63,000, as at present proposed, to about 45,000. It is the opinion of the Board of Trustees that a demand for even this number will rarely, if ever, occur, and that such a modification of the plans as is herein suggested, will result in a structure far more attractive in appearance, more generally useful, and far more in harmony with the character and functions of the institution of which it should form a useful and important component part.

* * * * *

It was agreed to defer action until the morning session and the Board adjourned to meet at the University at 9:30 a. m.

* * * * *

May 25, 1921.

The Trustees met pursuant to adjournment.

Present: John F. Cunningham, Chairman; John Kaiser, O. E. Bradfute, Judge B. F. McCann, T. C. Mendenhall, Lawrence E. Laybourne.

* * * * *

The Board took up for discussion the resolution offered by Dr. Mendenhall last evening and on roll call the result was as follows: Favorable, Dr. Mendenhall; Opposed, Mr. Cunningham, Mr. Laybourne, Mr. Kaiser, Judge McCann, and Mr. Bradfute.

* * * * *

The question now being on the approval of the plans and specifications as presented by the Stadium Building Committee, Dr. Mendenhall moved that such plans and specifications be approved, which motion was carried.

* * * * *

5-24-'21

The following greeting of the Ohio State University to the University of Virginia was ordered made a part of the record of this meeting:

THE OHIO STATE UNIVERSITY TO THE UNIVERSITY OF VIRGINIA
UPON THE OCCASION OF ITS CENTENNIAL CELEBRATION,
MAY THIRTY-FIRST TO JUNE THIRD, NINETEEN
HUNDRED TWENTY-ONE
GREETING

The Ohio State University felicitates and congratulates the University of Virginia upon the happy and honorable completion of One Hundred Years in the service of Higher Education, and expresses the hope that the Centennial Exercises may deepen the interest in the great service to the Old Dominion and to the Country rendered in the century now past by the distinguished men who have constituted the Faculty.

The Alumni have taken a high place in the history of the Country representing in many instances the most distinguished citizenship of the Nation * * * The spirit of the scholar has never departed since the illustrious founder Thomas Jefferson laid the foundations of American scholarship devoted to the public service.

The University of Virginia in a very real sense a monument to his genius is at the same time a testimonial of the men whose untiring energies have sustained the ideals of Jefferson.

The President, Trustees, and Faculty of Ohio State University greet with enthusiasm their colleagues in the University of Virginia, and have commissioned Professor Rosser Daniel Bohannon, Class of 1876, University of Virginia, and for thirty-four years Professor of Mathematics at Ohio State University, to bear these greetings and to represent the University in the Centennial exercises.

By the authority and direction of the Trustees of the Ohio State University, Columbus, Ohio.

WILLIAM OXLEY THOMPSON,
President.

April 28, 1921.

* * * * *

The President reported that Mr. G. B. McCann, trustee for the Kettering gift, has certified that there is \$70,000 available in the fund for the purpose of paying for the construction of the Homeopathic Research Building. ✓

Upon motion of Mr. Kaiser, the contract for the construction of the Homeopathic Research Laboratory was awarded to the R. H. Evans & Company at their bid of \$69,042.00 in accordance with bids received May 3.

* * * * *

The Trustees now took up for consideration the disposition of the income to be derived from the State Building levy which will approximate \$1,800,000 for the biennium.

* * * * *

Upon motion, it was agreed to defer consideration of the Hospital Building until after an examination of the contracts existing between the University and the Protestant Hospital Association and the St. Francis Hospital can be examined. Mr. Laybourne was appointed a special committee to make this examination.

* * * * *

Upon motion of Dr. Mendenhall, plans and specifications were ordered for the following buildings at estimated costs, as follows:

One large building to house the Colleges of Commerce and Journalism and of Education	\$400,000
Horse Barn	30,000
Beef Cattle Barn	30,000
Dairy Cattle Barn	30,000
Power Plant to complete	250,000
Administration Building	250,000
Physics Building to complete.....	80,000
Brown Hall Addition	100,000
Science Building	250,000
President's Residence	No estimate

The proposed Science Building was located on Neil Avenue, south of the Botany and Zoology Building; the Administration Building was located between University Hall and the Chemistry Building; the large building for the Colleges of Commerce and Journalism and of Education was located on the site now occupied by the Biological Building.

It was ordered that provision be made in other buildings for the departments now housed in the Biological Building and that as soon as this provision is made that this building be wrecked so as to provide the site for the proposed building for the Colleges of Commerce and Journalism and of Education.

The Homeopathic Research Laboratory was located in the medical group, west of the Homeopathic Hospital and south of the Hospital court.

* * * * *

Upon the recommendation of the President, it was agreed to name the following buildings:

- Horticulture and Forestry Building.
- Botany and Zoology Building.
- Home Economics Building.
- Veterinary Laboratory.
- Old Chemistry Building.
- Physics Building.
- Shops Building.

The President was directed to submit suggested names for the consideration of the Board at its next meeting.

* * * * *

Minutes of the Cabinet for May 4, May 19, and May 24 were read and the actions of the Cabinet approved.

* * * * *

5-24-'21

The Architect presented plans, specifications, and estimates for the proposed addition to the Service Building which were approved, and the Secretary was directed to present the same to the State Building Commission for its approval and when so approved to advertise for bids in accordance with law, the cost of this building to be paid from the interest on the Endowment Fund.

* * * * *

The President presented the following budget for the Civil Engineering Summer School and upon his recommendation the following appropriations and appointments were made:

R. C. Sloane, Engineer in Charge.....	\$ 350.00
J. R. Burkey.....	300.00
J. R. Shank.....	300.00
Q. A. Campbell.....	175.00
Sanders Frye	175.00

Total salaries \$1,300.00

Surveying equipment, drafting equipment, freight,
lumber, supplies, and contingencies..... \$ 750.00

\$2,050.00

* * * * *

Upon the recommendation of the President, the following additional personnel, for the office of the University Architect, was elected at the salaries named:

A. H. Mickey	Superintendent of Construction	May 16, 1921	\$2,500.00
Lucy S. Shad	Architectural Draftsman	May 16, 1921	\$1,800.00
F. E. Whitehouse	Architectural Draftsman	May 2, 1921	.85 hr. until June 1 (part time) \$1,800.00 after June 1 (full time)
A. F. Deam	Architectural Draftsman	May 9, 1921	.85 hr. until June 1 (part time) \$1,800.00 after June 1 (full time)

* * * * *

Upon the recommendation of the President, the following redistribution of appropriations for the Engineering Experiment Station was made:

Withdraw all balances on all projects and make the following appropriations to certain projects as follows:

Project 1	Hydrology of the Upper Scioto.....	\$1,000
2	Analyzing and Testing Coals of Ohio..	50
5	Bearing Testing Machine.....	80
6	Flow of Fluids.....	50
10 and 11	Sulphur Dioxide Plant Fumes and Electro Endosmosis	200
15	Economy in Liquid Fuel Utilization..	675
17	Soil Survey Relative to Road Failure	145
19	Power Distribution System of Ohio..	25

* * * * *

5-24-'21

The Secretary reported that yesterday in accordance with advertisement the following bids were received for the bridge over the Olentangy River in accordance with plans and specifications prepared by Clyde T. Morris, Engineer:

Contractor	Total Bid	Reduction for cast stone	Reduction if fill omitted
Stange Construction Co., Washington, D. C.	\$144,630	\$100.00	\$12,500
Carmichael-Cryder Co., St. Louis, Mo.	123,850	58.00	4,473
The Foundation Co., New York City	150,400	200.00	7,150
*	*	*	*

The Secretary presented the following report from the Engineer on the bids received:

May 25, 1921.

The Board of Trustees,
Ohio State University.

Gentlemen—I have examined the bids submitted for the Bridge and find that one bid, that of Carmichael-Cryder Co., is within the funds available if the alternate bid is accepted, omitting the approach fill. This bid is slightly above the Engineer's estimate, but it is my opinion that the loss to the University due to delay and cost of readvertising would be far in excess of the saving, if any, which might be made by such a course.

The approach fill can be made from cinders from the power plant without additional cost as this provides a convenient dumping ground. The Power Plant will produce sufficient cinders to make this fill by the time the bridge can be completed.

I would, therefore, recommend that the bid of the Carmichael-Cryder Co. of \$119,337.00, omitting the approach fill, be accepted.

Respectfully submitted,
CLYDE T. MORRIS,
Engineer.

* * * * *

Thereupon, the Board adjourned to meet Saturday, June 11, 10 a. m. at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 11, 1921.

The Board of Trustees met at the University at 11 a. m., pursuant to adjournment.

Present: John F. Cunningham, Chairman; John Kaiser, T. C. Mendenhall, L. E. Laybourne, B. F. McCann.

* * * * *

Upon the recommendation of the University Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, June 14, 1921:

DOCTOR OF PHILOSOPHY

Guy Woolard Conrey, A.B., A.M. (University of Michigan); Carlton Edgar Curran, A.B. (Wabash College), M.A.; Carl John Drake, B.Sc., B.Ped. (Baldwin University), M.A. (Heidelberg University); Ora L. Hoover, A.B. (Manchester College), M.Sc.; Samuel Morris, B.A., M.A.; Charles Ferdinand Rudmann, B.A., M.A.; Lily Bell Sef-ton, B.Sc. (Denison University), M.Sc.; Alva Wellington Smith, B.A., M.A.

MASTER OF ARTS

Ernest Duval Bates, B.Ph. (Scio College); Robin Charles Burrell, B.S. (Mt. Union College); Karl George Adolph Busch, A.B., B.Sc. (Capital University); Miles Herbert Cagg, A.B. (Ohio University); Forest William Clonts, A.B. (Wake Forrest College); William Everett Conkle, B.Ped. (Ohio Northern University); Frederick Emory Croxton, B.A.; Bess Virginia Cunningham, B.S. (Toledo University); Edward Clinton Darnell, B.S. (Ohio Northern University); Marie Davis, B.Sc. in Edu.; Marie Drennan, B.A. (Ohio Wesleyan University); Clarence Holmes Growdon, B.S. in Edu. (Ohio University); Emilie Lorraine Harris, A.B. (Wittenberg College); Ralph Garling Harshman, B.Sc. in Edu. (Ohio Northern University); Ruth Loving Higgins, B.A., B.Sc. in Edu.; Walter Senoff Hough, A.B. (Leland Stanford University); Bertha Ellen Jacobs, B.Sc. in Edu.; Goldie Mae Johnson, B.Sc. in Edu. (Ohio University); William Samuel Jones, A.B. (University of West Virginia); Choon Ho Lee, B.A. (Ohio Wesleyan University); Lenore McAdams, A.B. (Ohio Northern University); Mary Florence McCracken, A.B. (The Western College for Women); Mabel Marie Madden, B.A., B.Sc. in Edu.; Grover Cleveland Morehart, B.A.; Eugenia Lois Moses, B.A.; Jerome Rheinhardt Mueller, A.B. (Miami University); William Lewis Nash, B.S. in Arch. (University of Texas); Grover Lewis Orr, A.B. (Capital University); Suzanne Picard, A.B. (Drury College); Edna Rickey, A.B., B.S. in Edu. (Ohio University); Paul Siebert Schoedinger, A.B. (Princeton University); Thelma Whitney Sealock, A.B. (University of Nebraska); Irma Ruth Selby, B.Sc. in Edu.; Christian Van Riper, B.A.; Albert Herman Vilbrandt, B.A.; Edna Gwendolyn Virden; Charles White Waters, B.L., B.S. (Berea College); Edna Marie Willis, B.A. (Oberlin College); Pauline LeFevre Wyer, A.B. (The Western College for Women).

MASTER OF SCIENCE

Olen Myrl Akey, B.A.; Herman Jesse Bankston, Jr., B.S. (University of Mississippi); Marjorie Pickard Benoy, B.S. (Denison University); Oscar Fisher Boyd, B.A., B.Sc. in Agr.; Iva Crofoot Cairns, A.B. (Lake Erie College); William Hale Charch, A.B. (Miami University); Edwin Nelson Cole Coolidge, B.A.; Walling Corwin, B.Sc. in Agr.; Ermina Stewart Cox, B.S. (Denison University); Francis Rees Edwards, B.S.A. (University of Florida); Mark Adin Fuller, B.Sc. in Agr.; Edwin Warren Gordon, Jr., B.S. (Bethany College); Agnes Howard Grant, B.Sc. in H.Ec.; Fay Erastus Guyton, B.Sc. in Edu.; Fred Arthur Hanawalt, B.S. (Otterbein College); Edwin Adolphus Hartley, B.S. (Oregon Agricultural College); Arthur Van Henry, Cer.E.; Carl Paul Hinkle, B.S. (Muskingum College); Carl Waldo Holl, A.B. (Manchester College); Harold Shane Holloway,

B.S. (Municipal University of Akron); Lawrence Lester Huber, B.Sc. in Agr.; Uel Stitt Jamison, B.S. (Muskingum College); Kisaku Kitsuta; Roger Platt Loveland, B.A. (Grinnell College); Philip Rosemond Lowry, B.Sc. in Agr.; Ira Wilbur Moomaw, A.B. (Manchester College); Walter Harrison Moran, A.B. (University of West Virginia); Bryan Augustus Rice, B.Cer.E.; Cecil Orval Riggs, A.B. (University of West Virginia); Harold Theodore Reiner Ruff, B.Ch. E.; Lawrence Edward Stout, A.B. (Depauw University); Ernest Lincoln Stover, B.Sc. in For.; Lewis Hanford Tiffany, B.S. (University of Chicago); Pao Ho Vong, B.Sc. in Pharm.; Alden Raymond Winter, A.B. (University of West Virginia); Yao-Tuh Yang, B.S. (Government Institute of Technology, Shanghai, China).

MASTER OF SCIENCE IN PUBLIC HEALTH

James Spriggs Wilson, M.D. (University of Virginia).

BACHELOR OF SCIENCE IN AGRICULTURE

Floyd E. Agler; Kofoid Marsh Allen; Talbott Vincent Armstrong; Donald Dewey Balliet; Everett Burdell Barker; Nelson Clifford Beem; Harry William Booher; Frank Raymond Bookmyer; Byron Rodney Bricker; John Arthur Caldwell; Barton Campbell; Lester Leon Campbell; Loren Dennis Carey; Ernest Leslie Chambers; Charles George Clark, Jr.; Vance Clever; Russel Robert Clymer; Charles Frederick Condon; Joseph Peter Cornell; Floyd Hamilton Crane; Paul William Cromley; Roy Gould Cullen; Paul Matthew Cunningham, B.A. (Muskingum College); Verl Clarence Decker; Earl Anthony Dellefield; Harold Graydon Doster; Frederic DeWitt Echelberry; Elmore King Edwards; Stanley Evans; George Grover Everhart; Lynn Wallace Finley; Russell Peter Thomas Finneran; Herbert William Frank; Charles Henry Fravel; Arthur Perkins French; Harold Carter Frey; George Bradley Ganyard; Herbert Louis Gartner; Guy Lee Geiger; Robert Howard Hall; Edward Bentley Harmon; Frank Glenn Haskins; Alfred Merle Hedge; Philip Eberhardt Heim; Louis Israel Helfand, V.M.D. (University of Pennsylvania); William Lewis Henning; William Broaddus Herbert; David Thomas Herrman; Truman Edward Hienton; Louis Phillips Hine; Harold Raymond Hukill; Sylvester Sherman Humphrey; Virgil Odell Hutchison; Truman Riggs Ingels; Chester Montgomery Jenkins; Merritt Emerson Jones; Samuel Albert Jones; Russell George Justice; Max Leo Kasselmann; Cary Victor Kendall; Robert David Kennedy; Roland Nelson Kennedy; William Eugene Keyser; Walter Harris Kinsey, B.Sc. (Muskingum College); Kisaku Kitsuta; Homer Jesse Kline; John Harvey Knox; William James Lewis; Everett Raymond Lindsey; Frank Loehnert; Jay R. McAnall; John Barnhart McClelland; Neal Alexander McCoy; William Foster McKinnon; Charles David McMillin; Ford Martin McQuilkin; Harry Malter; Lester Bleil Mayer; Marion Thomas Meyers; William Stewart Mitchell; Clarence Flavel Moses; Alfred Lewis Mylander; George Clarendon Nelson; Andrew James Nemecek; Arthur Harold Neu; Charles Nussbaum; William Franklin Patten; Fred William Penfound; John Andrew Pontius; George Allan Poston; John Worthington Price; Ernest Howard Reed; Joseph Charles Regelsburger; Roy Ralph Rudel; Glenn Frenzo Rupert; Morris Brown Sanford; Mitsugi Satow; George Webber Schrider; Harry Foster Scott; Harris Clay Sharp; Howard Raymond Smith; Robert Wesley Spear; Dewey Dee Stacy; Dewey George Steele, B.A. (Muskingum College); David Octavus Stough; Raymond Kenneth Strow; Bruce Swanson; Mar-

shall Carlton Tribby; George Elliott Trisler; Harold Preston Twitchell; Claude Ray Underwood; Raymond Samuel Virtue; Richard Hamilton Watt; Frederick Mowery Weaver; Herman Henry Wenzke; Robert Herman Wieche; Merritt Arthur Wight; Charles Henry Wikoff; Ebbe Jensen Wind; David Grant Wing; Egeva Blossom Wiseman; Charles Gerald Wissinger; Herbert Condon Wright; Hubert William Yount; Young Sun Yun; Howard Adolph Zollinger.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Eugenia Bending; Florence Marie Bick; Frances Helen Broverman; Orpha Elizabeth Brown; Nina May Coleman; Wilma Susanna Creamer; Daisie Chloe Cunningham; Helen Alice Davison; Esther Marie Dempsey; Esther Anna Early; Merab Perry Easton; Georgiana Elliott; Rachel Becker Erskine; Ruth Floto; Kathryn Margaret Gorrell; Naomi Katherine Gorrell; Eleanor Brown Hammond; Clara Haskins; Marie Louise Hauelsen; Hannah Isabel Hedge; Jane Snow Hinkley; Nellie Amanda Hook; Marian Florence Hutson; Millicent Johnson; Lucille Wilshire Keynes; Lucinda Christiana Kirchner; Marie Caroline Krause; Hortense Irene Kruckman; Dorothea M. Lemert; Helen Longman; Dee Maier; Ruth Miller; Fanny Marie Mills; Ruth Edith Philbrook; Lucile Pugh; Mabelle Raber; Gladys Lura Recob; Celestine Sharp; Helen Catherine Skeele; Edith Mildred Slabaugh; Mildred Rebecca Smith; Helen Emma Sommer; Gertrude Elizabeth Spence; Elsie Elizabeth Steward; Helen A. Studebaker; Lillie Swanson; Sarah Marie Swerer; Aletha Grace Todd; Lucile Eva Wildermuth; Marjory Elmira Willard; Rosalie Lucile Wolfe; Marvel Amanda Woodrow; Anna Katherine Young.

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Ernest Abram; Glenn Howey Alexander; Charles Parker Alkire; Hubert Menno Amstutz; Naomi Hildebrandt Avey; Bethel Beatrice Bailey; Margaret Adelaide Bambach; Harold Conrad Bartel; Coryne Basch; John William Bebout; Donald Milmoeh Behling; Charles Hetrick Bell; Frederick James Bell; Marjorie Lysle Bennett; May Aungst Blanchard; Israel Park Blausler; Chester Ittner Bliss; Charles Kingsley Bradley; Francis Eliza Brandt; Mildred Allegra Breyley; Elizabeth Adelia Brightman; Ray Brown; Genevieve Lillian Bryant; Paul Herman Buck; Ord William Burkholder, B.Ped., (Tri-State College); Vernon Doyle Campbell; Eugene Grove Carpenter; Ruth Millicent Carpenter; Violet Margaret Carter; Sing Wee Chang; Alex Cohn; Marion W. Coleman; Joseph Colla; George Cone; Ann Cook; Paul Tillson Copp; Wilby Stuyvesant Cowan; Arthur Ernest Cowley; Margie Jane Coyle; William Peter Coyle; Frances Marguerite Creamer; John Adolphus Creps; Marian Lucretia Cross; Emil Joseph Crown; Eva May Culp; Margaret Louise Cumberland; Clifford Reginald Cutright; Virgil Green Damon; Drew Lodwick Davies; Inez Smith Davis; John Day; Thomas Hawkes Denney; Wilbur Kirk Deselm; Rodger Henry Doerzbach; Caroline Frances Hoffman Donohoe; James Lester Doran; Lewis Edwin Dougherty; Frances Catherine Drake; Yetta Nettie Duga; Rollin Ray Durant; Frank Carroll Easton; Clara Louise Ebinger; Helen Marie Elliff; Isadore Morris Epstein; Paul Randolph Farnsworth; Harry Emmet Fast; Lela Ferrall; Roswell Schiedt Fidler; Leonore Dorothy Fischer; Lucille Isabelle Fischer; Jessie Boggs Flanders; Katherine Helen Focke; Margaret Helen Foster; Frank Chauncey Frailie; Marklev Frankham (as of the Class of 1920); Janet French; Marian Elizabeth Fritz; Eloise Fromme; Grace Anna Fudge; Anthony

George; Maurice Bushnell Gillespie; Nelson Dale Ginther; Samuel Goldstein; Arthur Paul Gossard; Chester Frederick Griebing; Albert James Griffith; Robert Stewart Hanson; John Ambrose Harbour; Elizabeth Harm; Eugenia Harrison; Edith Pauline Heer; Adelaide Coapman Hibbard; Julia Margaret Hicks; Catherine LeVon Higgins; Winifred Pellett Hines; Josephine Cecelia Hirsch; George Preston Hoff; Marie Salina Hoffmann; Josephine Avery Horn; Clarence Alfred Horton; Isabel Larry Howard; Virginia Elizabeth Hoyman; Eudora Huffman; Charlotte Louise Walch Irwin; Erma Cecelia Jeffries; Adelyn Byrd Johnston; Robert Joseph Kane; Edwin Michael Kaylor; Frieda Annetta Kiefer; Lucinda Christiana Kirchner; Helen Klinger; Florence Marjorie Knapp; Berthe Couch Koch; Cyrus Ernest Kruse; Carney Landis; Charles Franklin Lee; Clarence Esten Leonard; Harry Keen Linzell; William McKinney Locke; James Ferdinand Logsdon; Emerson William Long; Martha Grant Lord; Reta Barbee McCormick; Carl Henry McMillan; Helen Marie McVicker; Winnifred Holmes MacFadyen; Lucille Josephine Manney; Rose Helen Martens; Charlotte Ann Martin; Alberta Louise Matson; Bernard Sandler Meyer; Elbert Lowell Mikesell; Marion Tamar Millikin; Marion Morrey; Dale Crawford Nisonger; Howard Daniel Nolan; Lawrence Doyle O'Donnell; Rosa Bickham Ott; Thelma Marie Paquette; Robert Creath Parker; Margaret Alexander Heinlein Perry (as of the Class of 1918); Paul Willard Pheley; Mary Louise Pittenger; William Glover Porter; Ellis Robert Portz; Marion Adelaide Proctor; Dorothy Ethel Rambar; Dorothy Frances Browne Reese; Mary Elizabeth Reynolds; Vernon Kilburn Richards; Neill Rife; Marian Howells Robertson; Donald Edwin Robinson; Ruth Alice Robishaw; Ralph David Roehm; Dorothy Lida Root; Geraldine Hope Roush; Lillie Marie Sanders; Ruth Lois Anne Santley; Helen Emma Sartain; Naomi Angeline Saviers; Martha Alviena Schlingman; Paul Wise Schoner; Garnett Catherine Seaman (as of the Class of 1920); Jackson Searles; Hubert Emerson Shafer; Thelma Fern Sharp; Eleanor Ruth Shaw; John Watters Shaw; Vernon Opal Shelhamer; Samuel Shenker; Raphael Joseph Shouplin; Roscoe Webster Shumaker; William Lawrence Shuman; George Henry Siebert; Harry Harman Siegel; Lois Fein Skeel; Lillian Clara Smith; Margaret Theora Snider; Marjorie Ruth Stanley; Margaret Stemler; Clara Ermel Stevens; Edna Rose Stevenson; Mary Brunetta Stevenson; Ulma Harriet Stewart; Nona Carroll Stimmel; Ralph Humphreys Stimson; Neil Francis Stull; Edward Lloyd Sudlow; Kathryn Agnes Sweeney; Lucetta Carolina Tanner; Wah Ding Thom; Mary Elizabeth Thompson; Arlan Revelle Thorley; Hazel Birdells Thrush; Raymond H. Treffinger; Maurice Shearer Tressler; Harlan Wilson Venrick; Edward Lawrence Voke; Clara Catharine Volk; Irene Ruth Von Berge; Donald Owen Wagner; Raleigh Pearl Ward; Marian Cecelia Wean; John Merrill Weed; Margaret Welch; Kenneth West; Kathryn Virginia Wetzel; Florence Lucille Whitacre; Nancy Ruth Whiting; Helen Landman Wikoff; Donald Eben Wilson; Henry Loudon Wilson; John Wilfred Winn, Jr.; Margaret Lucy Wood; Amy Lucille Wright.

BACHELOR OF SCIENCE

Luther William Adams; Knowlton Emmons Barber; Maynard Ardeen Buck; John Wallace Ferguson; Clarence Cary Fitzpatrick; Emerson Gillespie; John Martin Hiss; Jessie Jasper; Max Kantrovitch; Joseph Kerr McCready; Florence Adrienne Meck; Howard Ross Mitchell; Thomas Eccles Morgan; Hudson Frederick Ross; Byron Grant Shaffer; Thomas Andrew Simons; Harold Leo Stelzer; Donald

Stuart Tarbox; Kyle Edward Townsend; William Wendel Weis; John Charles Fremont Wilkinson.

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William Jennings Abbott; Wesley Light Ackerman; Clinton Ethan Allen; Earle Parker Archer; Fred Van Buskirk Bailey; Herbert Glick Baum; Paul Edgar Bean; Frederick James Bell; John James Bennett; Kenna Jacob Boeshaar; Lawrence Coleman Bonner; John Barton Braddock; Maltbie Sherwood Brown; Albert Gallatin Byers; John Leslie Carlson; William Morton Curphey; Dwight Denver Defenbaugh; Kenneth Frank Dickerson; John Moses Dickey; Oliver Alfred Donnenwirth; Ellis Terrill Early; Jacob Elberfeld; Earl Donald Euans; Elihu Evenchick; George Raymond Fenner; Merrill Edwards Fortney; Dwight De Witt Gardner; Henry Christian Gerber; Lawrence Arthur Gilliland; Harold Emerson Gingher; Clyde LeRoy Hardin; Karl Sherer Hay; Robert Raley Hays; Herbert Raymond Henderson; Vernon Parker Hine; Russell L. Hoghe; Donald Jacob Hoskins; Harold George Houk; Donald Raymond Hubler; Ernest Yuvon Johnson; Arthur Willard Jones; Leland Abraham Kegerreis; George Boyd Kirk; Riechmann P. Knell; Clyde James Lamb; Cail Trovinger Landrum; Charles Lewis Lea; Willard Livingston; Robert Clokey Mason; Clarence Ambrose Metzger; Melvin Edward Moffitt; Theodore Garth Mohney; John Frederick Nitschke, Jr.; Waltz William Norris; Harold Gilmore Paul; Ralph Christian Raabe; Rodney William Ross; Paul Routsong; Walter Parsons Sapp; Charles Alan Shepherst; Daniel Martin Shonting; William Henry Siegwarth; Carl Lewis Smith; Frank Rady Somers; George Washington Starr; Charles Aver Suter, Jr.; Newton Arthur Thatcher; Don Randall Thomas; Gertrude Tracht; John Carleton Tubbs; Ralph Milton Vosburgh; Edward Stephenson Wagoner; Sterling Wentworth Ward; Lawrence Edward Warren; Howard H. Webster; Frank Reeves Willaman; Rodney Wolfe Willits; Harold Alexander Wiper.

BACHELOR OF SCIENCE IN JOURNALISM

Wilbert John Bach; Margaret Adelaide Bambach; Ruth Suzanne Busby; Herbert Byer; Maxine Davis; Helen Marie Elliff; Margaret Helena Fowler; Anne Louise Gale; Ralph David Gettinger; Charles Seffner Nelson; Maurice Alexander Schapiro; Delmar George Starkey; Bess Alice Willis.

BACHELOR OF SCIENCE IN PUBLIC SERVICE

Grace Edgar Finnie.

BACHELOR OF SCIENCE IN SOCIAL SERVICE

Helen Catharine Bachman; Milford Jennings Cofer; Amy DeEtté Dunn; Henrietta Baum Hassel; Leah Estelle Kight; Mary Cornelia Lawrence; Kathleen Lenore McKinnon; Narcia Lillian Morgan; Mildred Newbrough; Alice Rose Redfern; Fannie Marie Swartz.

DOCTOR OF DENTAL SURGERY

Webster Myles Baker; Kenneth Edward Buhr; Otto Sinclair Carter; Hubert Thomas Derivan, Jr.; Paul Kenneth Dingleline; Robert John Hammerstrand; Robert Lord Hamill; Ralph Waldo Helms; Walter Augustus Leas; Raymond Wesley Long; John Gilbert Love; Glenzie Micah Morris, B.A. (Berea College); John Wesley Newbold; Howard King Porter; Donald Counselman Stem; Donald Herman Volzer; Walter Earl Wright.

BACHELOR OF SCIENCE IN EDUCATION

Hubert Menno Amstutz; Bernice Frances Ashbrook; Pauline E. Baker; Florence Lois Bayha; Ethel Mae Beard; Mary Louise Beck; Marjorie Lysle Bennett; Eunice Elizabeth Bickel, B.A.; Lois Marguerite Blayney; Alice Mary Brooks; Carolyn Aloyse Brown; Marguerite Buchanan; Geraldine Ann Burkley; Pauline Burkley; Sing Wee Chang; Blanche Elizabeth Clouse; Nora Belle Cowey; Annabelle Cryder; Kathleen Kinney Davis; Ruth Marie Dissinger; Leland Nathan Drake; Martha Louise Dunkel; Margaret Elizabeth Ewers; Marion Gladys Fields; Iris Finch; Wilbur Cat Fish; Mary Ellen Fitzgerald; Jessie Boggs Flanders; Katherine Helen Focke; Edith Leola Frederick; Eloise Fromme; Cecelia Mary Gilday; Grace Althea Golladay; Elizabeth Harm; Margaret Mary Hartley; Helen Esther Heinig; Catherine LeVon Higgins; Rachel High; Josephine Cecelia Hirsch; Josephine Avery Horn; Eudora Huffman; Ruth Elizabeth Joyce; Alma Adelia Keeler; Aisley Litchfield Lindsay; Helen Robey Lumley; Reta Barbee McCormick; Chloe Daugherty McGlinchay; Nancy Ruth Whiting McRoberts; Mary Catherine Maloney; Martin Matheny Mansperger; Mary Brewster Marcy; Alberta Louise Matson; Mary Ann Miesse; Iloene Luttrell Miller; Emmagene Selby Morgan; Marie Lucile Mulzer; Lovina Ella Newlun; Geraldine Oliver; Fern Kathryn Olmstead; Ceferino Purisima, A.B. (University of the Philippines); Clara Raynor-Ranck, B.A.; Gladys Lura Recob; Florence Elizabeth Reelhorn; Dorothy Frances Browne Reese; Mary Florence Richards; Eloise Richardson; Lillie Marie Sanders; Helen Emma Sartain; Norris Franz Schneider; Vera Grace Shadrack; Grace Mae Slater; Lillian Clara Smith, Lillian Marie Spengler; Madge Wintringer Sturgeon; Mary Elizabeth Thompson; Hazel Birdells Thrush; Edna Gwendolyn Virden; Pauline Francina Walker; Zura Milton Walter; Velma Ann Watson; Ellen Katharine Weaver; Fannie Eleanor Weber; Margaret Lucy Wood; Mary Ethel York.

PROFESSIONAL DEGREES

CIVIL ENGINEER

Charles Addison Miller (as of the Class of 1907).

BACHELOR OF ARCHITECTURE

George Edmund Bulford; Mary Lucile Church, B.A.; Arthur Francis Deam; Alfred John Friday; Vennard Pier Killian; Howard Edward Letson; Frederick Alexander Lewis; Raymond Albert Sites; Dana Remington Westerman.

BACHELOR OF ARCHITECTURAL ENGINEERING

Hugh MacMahon Brooks; Nathan Elliott Gallin; John Franklin Kennedy; William Elmer Linch; William Clarence Rardin; Walter Andrews Taylor; Max Kenneth Teach; George Walter Wegner.

BACHELOR OF CERAMIC ENGINEERING

Paul Stanton Bachman; John Litster Carruthers; Hobart McKinley Kraner; Albert James McRoberts; Robert Vernon Miller; Edwin Marcus Rupp.

BACHELOR OF CHEMICAL ENGINEERING

Edwin Hayes Adkins; Thomas Patrick Annan; Harold William Baque; Donald Bane Brooks; Chester Harold Case; Homer Leslie Cupples; Bernard Francis Flood; Fred Andrew Ford; George Osborn

Foster; William Keith Gilkey; William Green; Clarence John Hassler; Rand Pretsch Hollenback; Harry Keen Linzell; William Aaron Lotze; Henry John Schulte; Kao Shen; Cecil Orrin Teichert; John Edward Wiss; Donald Miller Worley; George John Wrasmann.

BACHELOR OF CIVIL ENGINEERING

William Milton Beeghly; Darwin Grant Brown; Frank Howard Brown; George Douglas Brush; Robert Winn Byrns; Sylvester Bryce Creamer; Charles Leroy Deam; Oakes Colegrove Dudit; Ernest Linn Evans; Ralph Schirner Fallon; Sanders Frye; Arthur John Hill; George Winwood Holman; Walter David Krause; Alphas Leo Leach; Frank Wigton Loren; Thomas Maurice Moore; Clair Rutherford Oberst; John Macklem Perkins; Donald Bruksieker Pheley; Frederick Atlee Reidenbach; Faustine G. Salvador; George Dewey Scheuneman; Edward Blake Sharp; Paul Adolph Sieverling; Herbert Waedel Taylor; Orestes Demetrios Theocharides; Robert Harvey Tittle.

BACHELOR OF ELECTRICAL ENGINEERING

Frederic Manning Bosworth; Clair Russel Bowersox; Earl Bert Candell; John Beyl Copenhefer; Philip William Cross; Dale Wright Dean; Dan Edward Derringer; Rayner Delmar Eyler; Walter Edgar Fouts; Ralph Hoover Frankenberg; Eitel J. Friedrich; Clarence Bruce Hathaway; Vernon Frederick Headapohl; Spencer Shipley Hunt; Glover Thomas Keen; Clarence Phillip Kennedy; Emerson Edward Kimberly; Edward Herman Lamberger; George Gideon Landis; Charles Franklin Lee; Alfred McDonald Lichti; Harry Abel Lott; Emmet Aldis Monegan; Ronald Vernon Morgenstern; Herbert Samuel Nonneman; Jaro J. Panek; Fred Homer Pumphrey; Norman Dyke Russell; James Yeoman Smith; William Raymond Swoish; Frank Aldrech Teach; Van Bauman Teach, B.A.; Laurence Harold Waldrip; Harley Munhall Ward.

BACHELOR OF ENGINEERING

Cecil Everette Corbin; John Edward Fick; Alvin Cyrus Hoffman; Daniel Ira Mayne; Guy John Morgan; Wayne Randall Rittenhouse; George Schneider; Hoyt Southwick Scott; Walter Ford Spear; John Waldron, Jr.; Po Sum Yen.

BACHELOR OF MECHANICAL ENGINEERING

Russell Kaye Annis; Richard Marvin Batch; Paul Bauer; William James Blair; William Elmore Bohlender; Alfred William Chandler; Eugene Field Dawson; Walter Nehemiah Engler; Paul Duis Flehr; Clyde Cleo Harpster; John Oscar Harshman, B.S. (Ohio Wesleyan University); Delbert Will Henderson; Walter Homan; Frederick Fletcher Jaeger; Bertram Albert Jochen; Raleigh Lane Jones; Joseph Edward Keller; Jacob Jerome Kessler; Walter Jesse Klepinger; Harry Meredith Lee; Ben B. Lezin; Lyman Arthur Markel; Roscoe Irvin Markey; Stanley Wallace Mawer; Harold Parks Medley; Frank Raymond Middaugh; Ezra Karlon Nicholson; Latour Oscar Ott; Harry Franklin Owry; Selsor Sennett Parder; Oscar DeWitt Rickly; Paul Leonard Schneider; Frederick William Seybold; Blake Perry Sherman; Charles Weston Stevens; Elbert Durbin St. John; Harold Alfred Stone; Ralph Leonard Strong; Howard Randolph Underwood; Ellsworth Christian Wagner; Siebert Frederick Whitesel; Hubert Charles Woodbury; Carl Julius Ziegfeld.

BACHELOR OF METALLURGICAL ENGINEERING

Leland Calvin Biery; Erwin Hayes Mebbs; Thurston Woolever Shook; Louis Elmer St. Andrews; Robert Charles Zehm.

BACHELOR OF ENGINEERING IN MINING

James Yuen Chan.

DOCTOR OF MEDICINE—HOMOEOPATHIC

George Russell Aiken; Virgil Green Damon; Paul Dewey Grove; Ralph Waldo Hoffman; Peter Paul Jaglenski; Wilmer Ray Manor; Frank Gay Pettibone; Arthur Wilson Records; Frank Vernon Riche.

BACHELOR OF LAWS

Matthew Glendaly Beeman, B.A.; Cary Weldon Bowers, B.A.; Howard Franklin Heald; Ernest Homer Huston, B.Sc. (Antioch College); George Elliott Landis; John Dale McNamar; Elbert Searls Morton, B.A. (Dartmouth College); Wayne Converse Overturf; Ph.B. (Denison University); Seth Paulin, B.A.; David Aaron Peiros, B.A.; William Glover Porter; Allen Iredell Pretzman; David Wheeler Putnam, B.A.; Raymond Henry Roberts; Frank Franklin Spira; Fred Clifton Vogelsang, B.A.

DOCTOR OF MEDICINE

Clarence Adams; Antonio Fuente Banson; Reuben Jacob Boesel, B.A.; James Walter Boger, B.Sc.; Jay Walter Calhoun, B.Sc.; Frank Riley Castleman, B.Sc. (Colgate University); Paul Hazlett Charlton, B.A.; Joseph Henry Clouse, B.Sc.; Eva Moya Goddin Cutright, B.Sc. (University of West Virginia); DeLoise Hubert Downey, B.Sc. (Oskaloosa College); John Wallace Ferguson; Ida Elizabeth Fleming, B.Sc.; Verl Zane Garster, B.Sc.; Howard Manning Gilmore, B.A.; Norman Charles Hochwalt, B.A. (St. Mary's College); Harry Lutz, B.Sc.; Roe Johnson Maier, B.A.; Charles Duane Miller, B.Sc.; Marcus Clement Miller, B.A. (Manchester College); Edith Marie Offerman, B.Sc.; Carey Basil Parker, B.Sc.; Harry Mast Scott, B.Sc.; Harry Edwin Secrest, B.A. (Ohio University); Robert Sidney Sloan, B.Sc.; George Vernon Smith, B.Sc.; Frederick Henry Stires, B.Sc.; Vale Derwood Stone, B.A.; Ann Pauline Warfield, B.Sc.; Clifford Robert Weis, B.Sc. (University of Dayton); Willis Arthur Whitman, B.Sc.; Howard Haynes Yoakem, B.A.

BACHELOR OF SCIENCE IN PHARMACY

Dean Ezra Bingman; Charles Stewart Case; Dean Martin Corbett; Harriet Louise Durand; Jay Lewis Failer; George R. Feltman; Allan Richard Forsyth; Crystal Dell Frankenberg; Violet Orr Frankenberg; Lawrence S. Gormley; Walter Glenn Huffman; Theodore Lawrence Klecker; Charles Jennings Mick; Edith Marie Miller; Daniel Arthur New; William Herman Offenburger.

DOCTOR OF VETERINARY MEDICINE

Elmer Alexander Assmann; Leverne Ellsworth Barnes; George Waldo Bond; Jacob Lebowitz Borach; Clarence Joseph Coleman; Joseph Verne Crago; Nevin Samuel Craver; Howard Burtis Davis; James Gooduham Fish, Jr.; Hugo Alfred Fuchs; Morris Harkavy; James Aubrey Lane; Peter McKenzie; Pedro Manalo; Rodolfo Tomas Manalo; Eugene James Moore, B.Sc. (North Carolina State College of Agriculture); Theodore Earl Nichols; Henry Blount Osborne, B.Sc. (North Carolina State College of Agriculture); Howard Daniel Os-

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borne; Nicholas Andrews Panayotoff; Solomon Shapera; Thurman Earl Thompson; Mens Thoreson; Marion Hudson Wills.

CERTIFICATE IN LAW

Barrett Francis Brown; Jesse Kirk George; Frank Anthony Hunter (as of the Class of 1911); Walter Albert Orr.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

George Willard Arensburg; Melvin Lloyd Babb; James Dewey Barnes (as of the Class of 1920); Hughes Beeler (as of the Class of 1920); Charles Harold Campbell; Arthur Chamberlain; John Marvin Cornelius; Charlotte Fern Darr; Robert Stanhope Foster; Nathan Golub; Joseph Olney Gorrell; Luther Harold Grushon; Dorothy Elizabeth Hermann; David John Hopkins; Norman Kline Hyatt; Barbara Viola Miller; Otis Joseph Miller; William James Phelan, Jr.; William McKinley Poling; Ernest Philip Reidenbach; Harold Charles Remlinger; Silvanus Kelsey Schlosser; Abe Henry Scott; Earl Clyde Simpson; Robert Dewey Smith; Stella Spira; Florence Elizabeth Wheeler; Serge Sackett White.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Homeopathic Medicine</i>				
Henrietta Hymans	Teacher Nurse, Homeo. Hospital	June 1, 1921	\$ 840.00	\$ 70.00
<i>Stenographic and Clerical</i>				
Mabel Dowell	Stenographer	June 4, 1921	960.00	67.69
Ruth D. Speaker	Stenographer	June 1, 1921	960.00	80.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appro- priation
<i>College of Agriculture</i>				
John Morrison	Assistant, Horticulture	June 13, 1921	\$1,740.00	\$ 87.00
<i>College of Veterinary Medicine</i>				
C. W. King	Groom	June 3, 1921	1,200.00	93.33
<i>Stenographic and Clerical</i>				
Lillian Timmons	Stenographer, College of Edu.	June 7, 1921	960.00	64.61

Upon the recommendation of the President, the following degree was granted:

At a meeting of the University Faculty held on February 10, the following named person was recommended to the Board of Trustees for the following degree:

BACHELOR OF SCIENCE IN EDUCATION

(As of the Class of 1920)

Agnes Rose Bresnahan

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Upon the recommendation of the President, Anne G. Bierman, Stenographer, Student Health Service, was granted a leave of absence for the months of July and August without salary.

* * * * *

The President reported that James L. Sagle, groom, Veterinary Hospital, disappeared June 3, 1921, without knowledge of whereabouts and that C. W. King has been appointed to succeed Mr. Sagle.

* * * * *

Upon the recommendation of the President, Professor S. W. Brown was granted leave of absence for the year 1921-1922 with the usual salary.

* * * * *

Six hundred dollars was appropriated to be paid to Professor Edward Mack, Jr., of the Chemistry Department for extra services rendered during the months of May and June.

* * * * *

The President presented a plan for the proposed conference for Probation Officers and Judges of the Juvenile Courts to be held at the University in connection with the Summer School from July 5 to July 16.

Upon motion, this plan was approved.

* * * * *

The President called to the attention of the Trustees the need of a bindery at the University and presented a preliminary plan of organization.

Upon motion, the principle of establishing a bindery at the University was approved.

* * * * *

Upon the recommendation of the President, the establishment of a Medical Corps Unit of the Reserve Officers' Training Corps at the Ohio State University was approved and the President was directed to forward to the Adjutant General of the Army the following application, duly signed:

June 7, 1921.

The Adjutant General of the Army,
(Through the Surgeon General),
Washington, D. C.

Sir:

1. By direction of the governing authorities of the Ohio State University I hereby submit application for the establishment of a Medical Corps Unit of the Reserve Officers' Training Corps at this institution.

2. Should this application be accepted by the President, the authorities of this School hereby agree to establish and maintain a two years' elective course of military training as a minimum for its physically fit male students, which course when entered upon by any student shall, as regards such student, be a prerequisite for graduation; to allot a minimum of an average of three hours per week per academic year to medico-military training and instruction, throughout the four years of the medical course, and to use their endeavors to promote and further the objects for which the training corps is organized. It is understood that the law requires a minimum

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enrollment in military course of 50 male students in order to maintain an R. O. T. C. unit.

3. The authorities of this institution also agree to conform to the regulations of the Secretary of War relating to issue, care, use, safe-keeping, and accounting for such Government property as may be issued to the institution.

4. Attached hereto is a current catalogue of this school, and a statement giving further particulars with reference to it.

W. O. THOMPSON,
President.

* * * * *

Upon motion, membership in the Association of American Schools, Department of Journalism, was ordered retained and the Secretary was directed to pay the dues of \$20 for the current year.

* * * * *

Upon the recommendation of the President, the appropriations for the Y. M. C. A. and the Y. W. C. A. for the coming year were fixed at \$700 and \$600 respectively.

* * * * *

The President presented the following letter from Mrs. Frank E. Pomerene:

May 30, 1921.

President W. O. Thompson,
Columbus, Ohio.

Dear President Thompson—It is my desire to give to the University the sum of Five thousand (\$5000) dollars for the establishment of a permanent fund, the income from which shall be available in perpetuity for the purchase of books for the library of the University, in accordance with the following provisions regarding the fund or its income.

First—The fund shall be designated as "The Frank E. Pomerene American History Fund."

Second—As it is my intention on acceptance of this proposed fund, by the University, to place it in the hands of your proper officer in the form of interest bearing securities of the par value of Five thousand (\$5000) dollars, I desire and request that these securities be held by the University until their maturity, or until such time prior to their maturity it shall be possible to dispose of them at not less than their par value, and after they have thus been disposed of, either by sale as above provided or by payment at their maturity the proceeds shall be invested permanently in accordance with the provisions of the statutes of Ohio for the investment of all permanent funds or endowments of the University.

Third—The principal fund shall be kept permanently at the sum of Five thousand (\$5000) dollars. If at any time in the future by reason of depreciation in the form of the investment the principal sum become temporarily impaired, the income therefrom shall not be expended for the purposes named below, but shall be added to the principal sum, until the

latter is restored to the original amount, after which the income shall again become available for the purposes named below. If in any year the entire income for that year shall not be expended as hereinafter indicated, the unexpended portion shall not be added to the principal, but shall be held and kept available for expenditure in the succeeding year.

Fourth—The income from the fund shall be used for the purchase of books in the field of American History and American Government and shall be confined to purchases in that field. The selection of the books to be purchased shall be made by and under the direction of the head of the department or departments giving instruction in American History and American Government.

Fifth—All books purchased from the income of this fund shall be kept, so far as it is feasible, as a separate collection to be known as "The Frank E. Pomerene Library of American History and American Government," and each book shall be designated by a special marking showing that it belongs to such special library. I also desire the privilege of paying for the special bookplate.

If it is agreeable to you and the University Trustees to accept this fund under the provisions named, I shall be pleased upon notification of such acceptance to place the securities in the possession of the University.

Very sincerely,

MRS. FRANK E. POMERENE.

Upon motion, the above gift, under the provisions named, was unanimously accepted and the President was directed to express to Mrs. Pomerene the appreciation of the University for the splendid gift.

* * * * *

The President presented the following letter from Mrs. Sarah O'Kane Raymund of the Class of '91:

Columbus, Ohio, October 15, 1920.

The Board of Trustees of
The Ohio State University.

Gentlemen—I transmit herewith a check for \$500 to be deposited in the State Treasury in accordance with Sec. 7951, G.C. and to be designated "The Vandewater Poetry Fund," in honor of the memory of my grandfather, Henry B. Vandewater, the income from said fund up to \$25 to be awarded annually as a prize for the best poem written by a resident student in the Ohio State University. It is my desire that the professors of English in the University be designated as a permanent committee to make all arrangements for the annual competition for the prize and that the prize-winning poem be published in one or more of the University magazines. It is my desire that if in any year the prize be not awarded the annual income be used under the direction of the Professors of English for the purchase of books of poetry for the University Library, and that any excess of income over \$25 in any year be used for the same purpose, books so purchased to be marked as "Purchased from The Vandewater

Poetry Fund." I also transmit a check for \$25 as a prize for the winner of the contest to be held May, 1921, under the terms named above.

Respectfully yours,
SARAH O'KANE RAYMUND,
Class of '91.

Upon motion, the above gift, under the provisions named, was unanimously accepted and the President was directed to express to Mrs. Raymund the appreciation of the University for the gift.

* * * * *

Upon recommendation of the President, Professor L. M. Montgomery of the Department of Horticulture was granted leave of absence for the year ending June 30, 1922, at the usual salary.

* * * * *

Upon the recommendation of the President, the following action was taken:

The Board of Trustees authorizes the establishment within the College of Agriculture of an interdepartmental group, to be organized for the purpose of encouraging research and advanced and graduate work in the various phases of plant study.

The Institute for the purposes of administration shall be under the Dean of the College of Agriculture and may adopt a constitution and such laws as are necessary for its administration subject to the approval of the Dean of the College of Agriculture and the President of the University.

The Institute may present, through the Dean, requests for appropriations for the advancement of research under its direction, provided such research has been presented in project form and approved by the Dean of the College of Agriculture. The Board approves of the idea of having the work done by graduate students majoring in plant studies reviewed by the Plant Institute.

* * * * *

The Secretary reported that, acting under the instructions of the Trustees, he presented the report of the Engineer on the bridge to the Attorney General. and that the Attorney General had rendered the opinion that all bids must be rejected and the work readvertised.

Upon motion, the Secretary was directed to instruct the Engineer to prepare revised specifications and estimates for the approval of the Board.

* * * * *

The Secretary reported that a balance remained in the appropriation for the Chemistry Building and for the Women's Building.

Upon motion, it was agreed to instruct the Architect to prepare plans, specifications, and estimates for the north and south wings of the Chemistry Building, and for the natatorium for the Women's Building. These plans, specifications, and estimates will be presented to the Board of Trustees for approval.

* * * * *

The Secretary reported that the following purchases of lots in the named additions have been made and completed in accordance with in-

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structions of the Board of Trustees. The payments have been made from the interest on Endowment Fund as directed:

WOOD-BROWN ADDITION

Date	From Whom Purchased	Lot Numbers	Amount Paid
July 25, 1918	Geo. H. R. Tyler	35	\$ 890.00
Aug. 9, 1918	Carl E. Myers	85	200.00
Aug. 15, 1918	Carl E. Myers	14	100.00
Aug. 28, 1918	Anna Lakin	86	200.00
Aug. 28, 1918	Innis Kohr	87	200.00
Sept. 5, 1918	Joseph Carter	25	135.00
Sept. 14, 1918	Carl E. Myers	38, 39, 40	400.00
Sept. 27, 1918	Joseph Carter	29, 30, 31, 32, 44, 45	2,000.00
Sept. 28, 1918	Geo. H. R. Tyler	26, 27, 28, 36	2,400.00
Oct. 15, 1918	Hannah M. Kennedy	69	175.00
Oct. 15, 1918	Mary E. Hess	70, 71, 72, 73	650.00
Oct. 18, 1918	Carl E. Myers	43	175.00
Nov. 18, 1918	Joseph Carter	68	175.00
Nov. 29, 1918	Joseph Carter	63	125.00
Nov. 29, 1918	Joseph Carter	62, 84	385.00
Dec. 26, 1918	Joseph Carter	19, 20, 21	600.00
Jan. 8, 1919	Geo. H. R. Tyler	61, 64, 74, 76	700.00
Jan. 24, 1919	Carl E. Myers	34	125.00
Feb. 25, 1919	Carl E. Myers	41	1,200.00
Feb. 25, 1919	Carl E. Myers	46	1,185.00
Feb. 25, 1919	Carl E. Myers	33	2,150.00
Mar. 11, 1919	Carl E. Myers	47, 48, 49, 50, 51	1,195.00
Mar. 27, 1919	Carl E. Myers	83	1,250.00
May 1, 1919	Carl E. Myers	42	250.00
Dec. 10, 1919	Converse and Fulton	88, 89, 90, 91	2,000.00
Dec. 10, 1919	Converse and Fulton	54	150.00
Feb. 13, 1920	Converse and Fulton	59, 60	425.00
May 7, 1920	Converse and Fulton	18	250.00
May 12, 1920	Converse and Fulton	17	475.00
July 1, 1920	Carl E. Myers	16	200.00
July 1, 1920	Carl E. Myers	75	500.00
Aug. 27, 1920	Converse and Fulton	37	300.00
Sept. 27, 1920	Carl E. Myers	56, 57	1,600.00
Nov. 6, 1920	Hattie E. Falmer	22	2,000.00
May 20, 1921	C. W. Pavey	9, 10, 11, 12, 13, 15	14,000.00
May 25, 1921	John M. Hess	67	450.00
Total.....			\$39,195.00

WOODRUFF'S SUBDIVISION

Sept. 13, 1918	Effie C. Brown	5 acres	\$ 5,000.00
Sept. 13, 1918	Effie C. Brown	44, 45	200.00
Sept. 16, 1920	C. R. Johnson	26	1,000.00
Oct. 6, 1920	C. R. Johnson	22	175.00
Oct. 6, 1920	C. R. Johnson	25	1,200.00
Oct. 20, 1920	C. R. Johnson	17, 18	2,500.00
Oct. 23, 1920	Lucy B. Myers	9, 10, 11	3,100.00
Nov. 2, 1920	Mary F. Hendershott	12, 13	500.00

BURTON'S SUBDIVISION

Sept. 13, 1918	Effie C. Brown	22, 33, 34, 36, 38, 39, 40	\$ 700.00
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CRITCHFIELD AND WARDEN'S SUBDIVISION

Sept. 13, 1918	Effie C. Brown	27, 28, 29	\$ 300.00
Oct. 27, 1920	Mary F. Hendershott	6, 7,	323.42

Total..... \$15,003.42

Upon motion of Dr. Mendenhall, the above purchases were approved and the report was ordered made a part of the record of this meeting.

* * * * *

Dr. Mendenhall presented the following resolution which was adopted:

Whereas, The system of Medical Education now in operation at the University has been and continues to be the object of general and unfriendly criticism, especially on the part of the American Medical Association which, through its Committee on Medical Education, has threatened to reduce the rank of our Medical College from "A," which was tentatively granted it a few years ago, to "B"; and in view of the fact that we are about to undertake an enlargement of our facilities for medical instruction by the erection of costly buildings for Hospitals, Research Laboratories, etc.

Therefore, Be It Resolved, That there shall be appointed by the Chairman of the Board a Committee consisting of three Trustees, whose duty it shall be to make, in co-operation with the President of the University, a thorough and complete investigation of the whole situation regarding medical instruction in the University, with such recommendations as they shall deem proper.

* * * * *

Mr. Laybourne reported that he had examined into the contracts and leases with the Protestant Hospital Association and with the Sisters of St. Francis of the Poor and that, in his opinion, there was nothing in the leases or contracts to interfere with the Trustees proceeding with the construction of the Hospital on the University grounds.

In view of the above report the Trustees ordered that the Architect prepare plans, specifications, and estimates for the first unit of the general hospital at the estimated cost of \$300,000.

* * * * *

The Secretary presented the following communication from the University Architect:

May 31, 1921.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—In reversing the position of the Addition to Chemistry Building, a condition of soil was encountered consisting of black muck, containing a large amount of organic matter, which if left in place would cause endless future troubles and expense.

For the safety of the building it was necessary to excavate deeper and remove the black muck, which amounted to

713 cu. yds. excavation @ \$1.50 \$1,069.50

Unit price stated in bid.

I recommend that this extra be referred to the Board of Trustees for their approval.

Respectfully submitted,
(Signed) JOSEPH N. BRADFORD,
University Architect.

* * * * *

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Upon motion, the above recommendation, at the price named, was approved and the Secretary was directed to present the same to the State Building Commission for its approval.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 23, 1921.

The Board of Trustees met at the University at 10 a. m., pursuant to the call of the Chairman.

Present: John F. Cunningham, Chairman; John Kaiser, L. E. Laybourne, T. C. Mendenhall, and B. F. McCann.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Stenographic and Clerical</i>				
Darlene E. Crist	Stenographer, Com. & Jour.	June 30, 1921		

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Summer Session</i>				
Ivan C. Eppley	Student, Assistant, Engr. Drawing			\$ 100.00
D. Luther Evans	Graduate Assistant, Philosophy			200.00
<i>College of Engineering</i>				
William Glackin	Shop Helper	June 1, 1921	\$ 720.00	60.00
<i>Registrar's Office</i>				
Esther Funk	Assistant to Registrar	June 1, 1921	960.00	80.00

* * * * *

The President now presented the Annual Budget for the year ending June 30, 1922. After general discussion, it was agreed to defer action until the evening session.

* * * * *

The Trustees now proceeded to elect officers for the year 1921-1922, resulting as follows: Chairman, John Kaiser; Vice-chairman, T. C. Mendenhall; Treasurer, Julius F. Stone; Secretary, Carl E. Steeb.

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The Chairman announced as the members of the special committee on Medical Colleges authorized at the last meeting of the Board, Messrs. Mendenhall, McCann, and Laybourne.

* * * * *

The Trustees now recessed to go to Wooster, Ohio, for the purpose of visiting the Ohio Agricultural Experiment Station over which the Trustees of the University, together with the Director of Agriculture, as members of the Board of Control, will have charge after July 1, 1921.

* * * * *

Wooster, Ohio, 7:30 p. m.

The Trustees resumed their session at the American House.

* * * * *

President Thompson presented the following budget for Agricultural Extension for the year ending June 30, 1922, which budget, upon motion, was unanimously adopted:

THE OHIO STATE UNIVERSITY

AGRICULTURAL COLLEGE EXTENSION SERVICE

SOURCES OF INCOME

1921-1922

State Appropriation.....	\$191,101.33
Smith-Lever Fund.....	155,850.04
Supplementary Extension Fund.....	60,770.85
Regular U. S. D. A. Fund.....	9,900.00
Institute Funds from Counties.....	15,400.00
Institute Funds from Counties (Carried over).....	1,000.00
Total.....	\$434,022.22
County Agent Funds from Counties.....	131,150.00
Grand Total.....	\$565,172.22

AGRICULTURAL COLLEGE EXTENSION SERVICE

BUDGET 1921-1922

PROJECTS

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
H. C. Ramsower						
Salary	\$ 1,400.00	\$ 3,600.00				
Expenses	800.00				\$ 400.00	
Geo. B. Crane, salary	1,300.00	2,300.00				
Jessie Haible, salary..		1,140.00				
Tessa Webb, 2/3 salary	800.00					
H. L. Fackler, salary..		1,500.00				
<i>Office Supplies</i>						
Small Printing.....	4,000.00				1,000.00	
Stationery	800.00					
Office Supplies.....		500.00				
Correspondence Course Supplies					300.00	
Postage	200.00	1,000.00				

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State County
Photographs					200.00
Express and Freight..	300.00				
Communication	700.00	500.00			
Educational Supplies...					300.00
<i>Equipment</i>					
Office	500.00	300.00			
Educational					2,500.00
Automobile	300.00				
<i>Materials</i>					
Motor Supplies.....	600.00				
General Plant.....					100.00
Repairs					50.00
<i>Publications</i>					
J. E. McClintock					
½ salary.....	1,200.00				
Russell Lord, salary..	1,300.00	2,000.00			
Expenses					200.00
Ethel M. Cadley, salary					2,160.00
C. E. Wilson, salary...	2,500.00				
Gertrude Klein, salary					1,140.00
Carrie Beach, salary...	1,080.00				
Lena Schneider, salary					960.00
J. A. Bond, salary.....	1,260.00				
Alice Gillam, salary....	840.00				
Student Labor					
Chart making, etc....	500.00				500.00
<i>Printing and Distribu- tion of Publications</i>					
Printing Bulletins....	6,500.00				1,500.00
Cuts	800.00				
Labor of Mailing.....	1,000.00				
<i>Contingent Fund</i>					
Reserve Fund for					
Transfers	1,837.22				
Totals	\$30,017.22	\$17,300.00			\$ 6,850.00
Total for Project No. 1.....					\$54,167.00

PROJECT NO. 2—COUNTY AGENTS

<i>Personnel, etc.</i>					
O. M. Johnson, (1500)*					
Salary			\$ 2,700.00		
Expenses			800.00		
A. E. Anderson, (1200)*					
Salary			3,000.00		
Expenses			800.00		
W. W. Brownfield, (600)*					
Salary	\$ 3,000.00				
Expenses			800.00		
G. R. Eastwood, (600)*					
Salary	3,000.00				
Expenses			800.00		
R. E. Bothwell, salary.			1,800.00		
Teresa Russell, salary..	1,020.00				
Conferences	1,940.00				
<i>County Agents</i>					
J. R. Allgyer, salary..	800.00	800.00		\$ 900.00	
Travel in County....				600.00	
O. H. Anderson, salary		1,600.00		900.00	
Travel in County....				600.00	
S. L. Anderson, salary		1,600.00		900.00	
Travel in County....				600.00	

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	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting	
	Federal	State			State	County
H. L. Andrew, salary..		1,600.00		900.00		
Travel in County....				600.00		
M. A. Bachtell, salary..	800.00	800.00		900.00		
Travel in County....				600.00		
M. V. Bailey, salary....		2,500.00				
Travel in County....	100.00			500.00		
W. S. Barden, salary..	800.00	800.00		900.00		
Travel in County....				600.00		
R. R. Barker, salary....		2,500.00				
Travel in County....	100.00			500.00		
H. F. Benton, salary..		1,600.00		900.00		
Travel in County....				600.00		
G. E. Boltz, salary....		1,600.00		900.00		
Travel in County....				600.00		
R. A. Cave, salary....		1,600.00		1,400.00		
Travel in County....				600.00		
C. F. Class, salary....		1,600.00		900.00		
Travel in County....				600.00		
F. S. DeLashmutt, salary		1,600.00		900.00		
Travel in County....				600.00		
R. F. Donnan, salary..		1,600.00		900.00		
Travel in County....				600.00		
H. A. Dooley, salary..		1,600.00		900.00		
Travel in County....				600.00		
G. A. Dustman, salary		1,800.00		400.00		
Travel in County....				600.00		
L. M. Evans, salary....		1,600.00		900.00		
Travel in County....				600.00		
C. G. Fieldner, salary.		1,600.00		900.00		
Travel in County....				600.00		
T. B. Foster, salary....		1,600.00		900.00		
Travel in County....				600.00		
E. A. French, salary..		1,600.00		900.00		
Travel in County....				600.00		
W. F. Gahm, salary....		1,600.00		900.00		
Travel in County....				600.00		
R. W. Gardner, salary.		1,600.00		900.00		
Travel in County....				600.00		
R. H. Halderson, salary		1,600.00		900.00		
Travel in County....				600.00		
F. S. Hagy, salary....		1,600.00		900.00		
Travel in County....				600.00		
E. W. Hawkins, salary		1,600.00		900.00		
Travel in County....				600.00		
J. C. Hedge, salary....		1,600.00		900.00		
Travel in County....				600.00		
A. F. Hedges, salary..		1,600.00		900.00		
Travel in County....				600.00		
R. E. Helt, salary....		2,200.00				
Travel in County....	100.00			500.00		
S. R. Heffron, salary..		1,600.00		900.00		
Travel in County....				600.00		
W. J. Hendrix, salary.		1,600.00		900.00		
Travel in County....				600.00		
G. F. Henning, salary.		1,600.00		900.00		
Travel in County....				600.00		
J. D. Hervey, salary...		1,600.00		900.00		
Travel in County....				600.00		
Clinton County, salary		1,600.00		600.00		
Travel in County....				600.00		
Miscellaneous				70.85		\$ 229.15
M. L. Howell, salary..		1,600.00		900.00		
Travel in County....				600.00		
M. B. Jimison, salary..		1,600.00		1,900.00		
Travel in County....				600.00		
L. A. Kauffman, salary		2,200.00				
Travel in County....	100.00			500.00		
T. C. Kennard, salary.		2,000.00				
Travel in County....	100.00			500.00		
H. A. Lehman, salary..		1,600.00		900.00		
Travel in County....				600.00		

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting	
	Federal	State			State	County
H. S. Lewis, salary...		1,600.00		900.00		
Travel in County....				600.00		
C. M. Lough, salary...		1,600.00		900.00		
Travel in County....				600.00		
C. C. Lowe, salary....	1,600.00			900.00		
Travel in County....				600.00		
F. Lower, salary.....	1,600.00			600.00		
Travel in County....				600.00		
R. H. Martin, salary..	2,500.00					
Travel in County....			100.00	500.00		
G. W. Miller, salary...	1,600.00			900.00		
Travel in County....						600.00
R. E. Moser, salary....	1,600.00			900.00		
Travel in County....						600.00
L. L. Mowls, salary....	1,600.00					900.00
Travel in County....						600.00
R. W. Munger, salary..			\$ 1,600.00			900.00
Travel in County....						600.00
G. C. Musgrove, salary			1,600.00			900.00
Travel in County....						600.00
D. S. Myer, salary....			1,600.00			900.00
Travel in County....						600.00
J. C. Neff, salary.....			1,600.00			900.00
Travel in County....						600.00
A. A. Olsen, salary....			1,600.00		1,400.00	
Travel in County....						600.00
M. M. Phillips, salary.			1,600.00			900.00
Travel in County....						600.00
F. S. Prince, salary...			1,600.00			900.00
Travel in County....						600.00
E. R. Raymond, salary			1,600.00			900.00
Travel in County....						600.00
E. H. Reed, salary....		800.00	800.00			600.00
Travel in County....						600.00
Miscellaneous						300.00
E. P. Reed, salary....			1,600.00			900.00
Travel in County....						600.00
G. O. Reed, salary....			1,600.00			900.00
Travel in County....						600.00
J. J. Riggle, salary...			1,600.00			900.00
Travel in County....						600.00
Howard Rogers, salary			1,600.00			900.00
Travel in County....						600.00
E. M. Rowe, salary....			1,600.00			900.00
Travel in County....						600.00
C. E. Rowland, salary			1,600.00			900.00
Travel in County....						600.00
G. K. Rule, salary....			1,600.00			900.00
Travel in County....						600.00
J. P. Schmidt, salary..			1,600.00			900.00
Travel in County....						600.00
P. L. Sharritt, salary.			1,600.00			900.00
Travel in County....						600.00
C. R. Shumway, salary			1,600.00			900.00
Travel in County....						600.00
E. C. Sleeth, salary...			1,600.00			900.00
Travel in County....						600.00
W. E. Stone, salary....			1,600.00			900.00
Travel in County....						600.00
S. B. Stowe, salary....			1,600.00			900.00
Travel in County....						600.00
P. H. Teal, salary.....			1,600.00			900.00
Travel in County....						600.00
C. F. Tom, salary.....			1,600.00			500.00
Travel in County....						600.00
E. D. Turner, salary..	800.00	800.00				900.00
Travel in County....						600.00
J. D. Van Houten, salary			2,600.00			500.00
Travel in County....	100.00					600.00
L. S. Van Natta, salary			1,600.00			500.00
Travel in County....						600.00

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
R. W. Wells, salary...			2,400.00			
Travel in County....	100.00					500.00
T. A. Wheeler, salary.			1,600.00			400.00
Travel in County....						600.00
C. J. Windau, salary...			1,600.00			900.00
Travel in County....						600.00
K. T. Woodward, salary			2,200.00			
Travel in County....	100.00					500.00
Robert Wylie, salary...		800.00	800.00			
Travel in County....						
Additional County Agts., including Geauga, Logan, Muskingum...	3,200.00	4,800.00				
Totals	\$26,760.00	\$83,100.00	\$50,400.00	\$60,770.85		\$48,929.15
U. S. D. A. Funds.....						\$ 3,900.00
Total for Project No. 2.....						\$273,860.00

PROJECT NO. 3-A

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN FARM CROPS

Personnel, etc.

W. E. Hanger, salary. \$	1,800.00			\$ 1,800.00	
Expenses		\$ 700.00			
Earl Jones, salary.....	3,350.00				
Expenses		700.00			
Specialist 10-mo. salary	3,000.00				
Expenses		600.00			
Cecelia Ryan, ½ salary	480.00				
Members of Department Expenses				\$ 100.00	
Totals	\$ 9,230.00	\$ 1,400.00		\$ 1,900.00	
Total for Project No. 3-A.....					\$12,530.00

PROJECT NO. 3-B

DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN AGRICULTURAL ENGINEERING*Personnel, etc.*

Virgil Overholt, salary \$	3,300.00				
Expenses		\$ 700.00			
W. P. Miller, salary...	2,800.00				
Expenses		780.00			
H. E. Twitchel, salary.	1,700.00				
Dorothea Worthing ½ salary.....	480.00				
Cordelia Whitehead ½ salary.....	480.00				
Members of Department Expenses				\$ 100.00	
Totals	\$ 9,460.00	\$ 700.00		\$ 100.00	
Total for Project No. 3-B.....					\$10,260.00

PROJECT NO. 3-D

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HORTICULTURE

Personnel, etc.

R. B. Cruickshank, Salary	\$ 1,800.00			\$ 1,800.00	
Expenses		\$ 700.00			
F. H. Beach, salary...	3,000.00				
Expenses		700.00			
Madge Guyton, ½ salary	480.00				
Members of Department Expenses				\$ 100.00	
Totals	\$ 5,280.00	\$ 1,400.00		\$ 1,900.00	
Total for Project No. 3-D.....					\$ 8,580.00

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PROJECT NO. 3-E

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN ANIMAL HUSBANDRY

<i>Personnel, etc.</i>	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
J. W. Wuichet, salary.					\$ 3,000.00	
Expenses					700.00	
Paul Gerlaugh, salary.	\$ 3,400.00					
Expenses		\$ 700.00				
Helen Shanahan, ½ salary	480.00					
Members of Department Expenses					100.00	
Demonstrators View Herd	500.00					
Totals	\$ 4,380.00	\$ 700.00			\$ 3,800.00	
Total for Project No. 3-E.....						\$ 8,880.00

PROJECT NO. 3-F

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN POULTRY HUSBANDRY

<i>Personnel, etc.</i>					
E. L. Dakan, salary...	\$ 200.00	\$ 3,000.00			
Expenses				\$ 700.00	
G. S. Vickers, salary...	2,500.00				
Expenses				700.00	
Helen Shanahan, ½ salary	480.00				
Members of Department Expenses				100.00	
Totals	\$ 3,180.00	\$ 3,000.00		\$ 1,500.00	
Total for Project No. 3-F.....					\$ 7,680.00

PROJECT NO. 3-G

DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN VEGETABLE GARDENING

<i>Personnel, etc.</i>					
N. W. Glines, salary..	\$ 1,866.67	\$ 833.33			
Expenses		700.00			
Totals	\$ 1,866.67	\$ 1,533.33			
Total for Project No. 3-G.....					\$ 3,400.00

PROJECT NO. 3-H

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN SOILS

<i>Personnel, etc.</i>					
Robert Salter, salary..	\$ 3,600.00				
Expenses		700.00			
Robert Dustman, salary	\$ 3,300.00				
Expenses		643.71		\$ 56.29	
E. E. Barnes, salary..	3,300.00				
Expenses	615.00	85.00			
George Valley, salary..				1,500.00	
Inez Biddle, ½ salary	480.00				
Stenographer, ½ salary	480.00				
Student Labor.....	100.00				
Members of Department Expenses				100.00	
Totals	\$ 8,275.00	\$ 5,028.71		\$ 1,656.29	
Total for Project No. 3-H.....					\$14,960.00

PROJECT NO. 3-I

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN ENTOMOLOGY

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
T. H. Parks, salary....	\$ 3,600.00					
Expenses	700.00					
Dorothea Worthing						
½ salary	480.00					
Total	\$ 4,780.00					
Total for Project No. 3-I.....	\$ 4,780.00					

PROJECT NO. 3-K

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN PLANT PATHOLOGY

<i>Personnel, etc.</i>						
E. E. Clayton, salary..	\$ 2,800.00					
Expenses	700.00					
Total	\$ 3,500.00					
Total for Project No. 3-K.....	\$ 3,500.00					

PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

<i>Personnel, etc.</i>						
W. H. Palmer, salary..	\$ 2,500.00					
(1500)*						
Expenses		700.00				
B. B. Spohn, salary... \$ 3,000.00						
Expenses		700.00				
O. C. Croy, salary.... 2,700.00						
Expenses		700.00				
Hulda Horst, salary... 2,500.00						
Expenses		700.00				
Guy Dowdy, salary.... 2,500.00						
Expenses	329.15		\$ 370.85			
Martha Glover, salary.		1,080.00				
Alice Bowers, salary... 900.00						
Conferences	300.00					
H. E. Eswine, salary..					\$ 2,300.00	
Expenses					600.00	
<i>County Club Agents</i>						
H. H. Claypool, salary			1,250.00		\$ 650.00	
Travel in County....					600.00	
Davis E. Hill, salary..			1,250.00		1,150.00	
Travel in County....					600.00	
R. B. Tom, salary....			1,250.00		700.00	
Travel in County....					600.00	
H. R. Waugh, salary..			1,250.00			
C. M. Hampson, salary			1,250.00		400.00	
Travel in County....					600.00	
F. L. Wright, salary.. 325.00	625.00				1,700.00	
(300)*						
Travel in County....					600.00	
Horace Kidd, salary... 1,250.00						
Travel in County....					600.00	
C. C. Caldwell, salary. 325.00	625.00					
(300)*						
R. C. Smith, salary.... 1,250.00					1,150.00	
Travel in County....					600.00	
Miscellaneous					250.00	
4 Additional Leaders.. 2,500.00	2,500.00					
Totals	\$10,179.15	\$15,330.00	\$10,370.85		\$ 2,900.00	\$11,200.00
*U. S. D. A. Fund.....						\$ 2,100.00
Total for Project No. 4.....						\$52,080.00

PROJECT NO. 5—FARMERS' WEEK

	Smith-Lever		Supp.	Ext. Fund	Not	
	Federal	State	Ext. Fund	Offsetting	State	County
Farmers' Week						
Speakers—						
Per Diem.....					\$	750.00
Expenses						750.00
Student Assistants—A-2						500.00
Total					\$	2,000.00
Total for Project No. 5.....						\$ 2,000.00

PROJECT NO. 6

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HOME ECONOMICS

Personnel, etc.

Alma Garvin, salary...		\$ 2,500.00				
Expenses		700.00				
Eloise Davison, salary.		2,100.00				
Expenses		700.00				
Edna Callahan, salary.	\$ 2,100.00					
Expenses		700.00				
Wanda Przulaska						
Salary	2,600.00					
Expenses	700.00					
Edith Dickson, salary..	2,100.00					
Expenses	700.00					
Adelaide Scott, salary.		1,200.00				
Totals	\$ 8,200.00	\$ 7,900.00				
Total for Project No. 6.....						\$16,100.00

PROJECT NO. 7

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN DAIRYING

Personnel, etc.

Ivan McKellip, salary.	\$ 2,792.00	\$ 608.00				
Expenses					\$	700.00
Beulah Allen, salary...	960.00					
Members of Department						
Expenses						200.00
Advanced Registry Work						
in Dairy Cattle.....						4,000.00
Totals	\$ 3,752.00	\$ 608.00			\$	4,900.00
Total for Project No. 7.....						\$ 9,260.00

PROJECT NO. 8

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN FARM MANAGEMENT

R. F. Taber, salary....		\$ 2,100.00				
(1500)*						
Expenses		700.00				
C. R. Arnold, salary..	\$ 1,850.00					
Expenses		700.00				
Marie Hoffman						
½ salary.....	480.00					
Members of Department						
Expenses		100.00				
Totals	\$ 2,330.00	\$ 3,600.00				
*U. S. D. A. Funds.....						\$ 2,400.00
Total for Project No. 8.....						\$ 8,330.00

PROJECT NO. 9—CORRESPONDENCE COURSES

J. E. McClintock						
Part salary.....					\$	3,000.00
Expenses						100.00
Helen Heald, salary....						960.00
Grading and Mailing						
C. C. Lessons.....						500.00
Total					\$	4,560.00
Total for Project No. 9.....						\$ 4,560.00

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PROJECT NO. 10—FARMERS' INSTITUTES

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
F. L. Allen, salary....					\$ 2,700.00	\$ 900.00
Expenses					300.00	300.00
Margaret Huffman Salary					1,320.00	
Assistant—3 mo. salary Expenses						750.00 300.00
County Institute Speakers—Per Diem. Expenses					7,000.00 1,865.00	6,000.00 6,135.00
Supplementary Institutes Institute Printing.....						1,015.00 1,000.00
Totals					\$13,185.00	\$16,400.00
Total for Project No. 10.....						\$29,585.00

PROJECT NO. 11—HOME DEMONSTRATION AGENTS

<i>Personnel, etc.</i>						
Marie Sayles, salary... \$ 2,100.00						
Expenses	200.00	\$ 500.00				
Ast. Leader, salary... 2,800.00						
Expenses	600.00					
Ast. Leader, salary... 2,800.00						
Expenses	600.00					
Conferences	300.00					
Bernice Franklin, salary	960.00					
<i>County Home Agents</i>						
Blanche B. Bowers						
Salary	1,250.00				\$ 650.00	
Travel in County....					600.00	
Jennie C. Fisher, salary	1,250.00				650.00	
Travel in County....					600.00	
Nancy Folsom, salary..	625.00	625.00			650.00	
Travel in County....					600.00	
Florence Osborn, salary	625.00	625.00			650.00	
Travel in County....					600.00	
Amy Parker, salary... 600.00					400.00	
Travel in County....					600.00	
Hannah R. Pretzer						
Salary	1,250.00				1,100.00	
Travel in County....					600.00	
Miscellaneous					50.00	
Erie County, salary....	1,250.00				650.00	
Travel in County....					600.00	
Lake County, salary... 1,250.00					650.00	
Travel in County....					600.00	
4 Additional Home Agents	2,500.00	2,500.00				
Totals	\$20,960.00	\$ 4,250.00				\$10,250.00
*U. S. D. A. Funds.....						\$ 1,500.00
Total for Project No. 11.....						\$36,960.00

PROJECT NO. 12

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN MARKETING

Z. B. Wallin, salary... \$ 3,000.00						
Expenses	700.00					
Total	\$ 3,700.00					
Total for Project No. 12.....						\$ 3,700.00

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6-23-'21

The President presented the following budget for the Summer Session, 1921. Upon motion, the budget as presented was adopted.

SUMMER SESSION

Name	Title	Salary	Request for
<i>American History</i>			
H. C. Hockett	Professor	\$ 680.00	
Carl Wittke	Professor	368.00	\$ 1,048.00
<i>Anatomy</i>			
F. L. Landacre	Professor	800.00	
R. C. Baker	Instructor	360.00	1,160.00
<i>Art</i>			
C. F. Kelley	Professor	600.00	
Minna L. Volk		400.00	1,000.00
<i>Bacteriology</i>			
Charles B. Morrey	Professor	\$ 600.00	\$ 600.00
<i>Botany</i>			
Edgar N. Transeau	Professor	400.00	
H. C. Sampson	Assistant Professor	232.00	682.00
<i>Chemistry</i>			
J. R. Withrow	Professor	640.00	
C. E. Boord	Assistant Professor	480.00	
Edward Mack	Assistant Professor	480.00	
A. H. Vilbrandt	Assistant	176.00	
C. A. Buehler	Assistant	160.00	
G. D. Patterson	Assistant	160.00	
Wm. R. Stemen	Assistant	80.00	
	Student Assistant	50.00	
	Student Assistant	50.00	2,276.00
<i>Economics and Sociology</i>			
H. F. Walradt	Assistant Professor	512.00	
F. E. Lumley	Assistant Professor	520.00	
G. W. Eckelberry	Assistant Professor	480.00	
E. L. Clarke	Instructor	368.00	
T. N. Beckman	Assistant	192.00	
For Conference on Juvenile Courts		800.00	2,872.00
<i>English</i>			
G. H. McKnight	Professor	360.00	
E. L. Beck	Professor	560.00	
F. W. Tupper	Professor	1,000.00	
John P. Schneider	Professor	650.00	
Earl W. Wiley	Instructor	368.00	2,938.00
<i>Engineering Drawing</i>			
W. B. Field	Instructor	360.00	
	Student Assistant	100.00	460.00
<i>European History</i>			
E. H. McNeal	Professor	600.00	
Arthur H. Noyes	Instructor	320.00	920.00
<i>German</i>			
M. B. Evans	Professor	760.00	760.00
<i>History and Philosophy of Education</i>			
L. F. Anderson	Professor	680.00	680.00
<i>Latin</i>			
R. G. Kent	Professor	700.00	700.00

6-23-'21
Request for

Name	Title	Salary	Request for
<i>Mathematics</i>			
C. C. Morris	Professor	400.00	
C. L. Arnold	Assistant Professor	440.00	
Hortense Rickard	Instructor	320.00	1,160.00
<i>Music</i>			
R. D. Hughes		300.00	
Lydia R. Lillethum		300.00	
Norma V. Owen		300.00	1,400.00
<i>Philosophy</i>			
J. A. Leighton	Professor	760.00	760.00
<i>Physical Education</i>			
L. W. St. John	Professor	300.00	
G. W. Trautman	Assistant Professor	480.00	
Mary McKee		450.00	
Susan Fisher		250.00	1,980.00
<i>Physics</i>			
R. F. Earhart	Professor	560.00	
D. A. Woodbury	Instructor	336.00	
John S. Ward	Instructor	240.00	
E. F. Lowry	Instructor	168.00	1,304.00
<i>Political Science</i>			
H. R. Spencer	Professor	640.00	640.00
<i>Principles of Language</i>			
G. M. Bolling	Professor	400.00	400.00
<i>Principles and Practice of Education</i>			
G. R. Twiss	Professor	500.00	
E. N. Henderson	Professor	800.00	1,300.00
<i>Psychology</i>			
A. P. Weiss	Professor	600.00	
S. L. Pressey	Professor	300.00	
Laura Chassell	Instructor	320.00	
Florence Fitzgerald	Instructor	300.00	2,020.00
<i>Romance Languages</i>			
W. S. Hendrix	Professor	640.00	
Olin H. Moore	Professor	640.00	
E. F. Hacker	Assistant Professor	440.00	
Santiago Gutierrez	Assistant Professor	352.00	
Helene Foure	Instructor	192.00	2,264.00
<i>School Administration</i>			
Sam W. Brown	Professor	560.00	
J. L. Manahan	Professor	1,000.00	
J. L. Stenquist	Professor	1,000.00	
B. R. Buckingham	Professor	1,500.00	
E. J. Ashbaugh	Professor	1,000.00	
C. W. Washburne	Assistant Professor	600.00	5,660.00
	Total salaries	\$35,606.00	

* * * * *

Five hundred dollars was authorized to be paid to the American Council on Education for institutional membership dues for 1920-1921.

* * * * *

Upon the recommendation of the President, the fee for Summer Camp Work, Civil Engineering, was fixed at \$8.00. The non-resident fee for the Summer Session was fixed at \$25.00.

* * * * *

Professor F. W. Ives of the Department of Agricultural Engineering was authorized to take his classes on an inspection trip next year, the expenses of instructors accompanying the class to be paid by the University, the expenses not to exceed \$60.00.

* * * * *

Upon the recommendation of the President, the following regulations establishing and governing the Rotary Fund of the College of Agriculture were adopted:

(1) That there be established for the College of Agriculture a Rotary Fund which shall utilize the receipts from the sales of all the products of the various departments in the College.

(2) That each department turn in the receipts of sales to the Dean's Office daily, and that from there they be transmitted to the office of the Secretary and credited to the Rotary Fund.

(3) That the Dean's Office keep an account with each department and that each department be permitted to use the receipts from the sales of its own products, and that the expense of administering this fund be pro rated among the departments.

(4) That purchases made from the Rotary Fund shall be requisitioned on the regular requisition blanks and shall be marked "Rotary" and approved by the Dean as in the case of requisitions from the general University funds.

(5) That in case the purchase is made wholly or in part by a "trade" it shall be requisitioned in the regular way and the requisition shall show what is "traded in" as the entire or partial purchase price.

(6) That the Dean of the College of Agriculture recommend a person for employment who, under his direction, in the Dean's Office, shall transmit the receipts in proper form to the Secretary, and perform such other duties as may be assigned by the Dean. The salary of this person shall be paid from the Rotary fund.

(7) The Department of Home Economics, Oxley Hall, University Hospital, and Ohio Union shall have the privilege of purchasing such of the products on sale as they may desire at wholesale prices.

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The President presented the resignation of Professor H. D. Smith of the Department of Architecture, effective June 30, 1921, and upon his recommendation this resignation was accepted.

* * * * *

The President was authorized to arrange for the full time of Professor M. B. Evans for Summer Quarter work.

* * * * *

The President presented the communication from Mr. Harvey Cockell, owner of South Hall, requesting an increase of the rental price for the coming year of \$500. Upon motion, the Secretary was directed to advise Mr. Cockell that the University will not continue the lease on South Hall for the coming year except at the same rate as at present.

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6-23-'21

Upon motion of Dr. Mendenhall, it was unanimously voted that the President of the University was authorized to negotiate with Dr. B. R. Buckingham for an appointment as Professor in the College of Education at the salary of \$7,500 per annum.

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The consideration of the Annual Budget was taken up at this time and gone over in detail.

Upon the recommendation of the President, the salary of Santiago Gutierrez was made \$3,250 for the coming year.

Upon motion of Mr. Kaiser, the budget, as presented by the President, including the election of Dr. Buckingham and the change of salary of Mr. Gutierrez, was unanimously adopted.

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THE OHIO STATE UNIVERSITY

SALARY BUDGET

1921-1922

RESOURCES

Appropriation H. B. 301.....	1,201,939.00
Addition for Ex-Service Men....	65,000.00
United States Morrill Fund.....	50,000.00
University Endowment Fund.....	28,910.00
Student Fees (estimated).....	340,000.00
Total Resources.....	\$1,685,849.00

LIABILITIES

I. EDUCATIONAL DIVISION

A. Instructional

College of Agriculture.....	\$ 257,100.00
College of Arts.....	234,400.00
College of Com. and Jour.....	128,924.00
College of Dentistry.....	22,300.00
College of Education.....	102,525.00
College of Engineering.....	323,810.00
College of Hom. Medicine.....	44,130.00
College of Law.....	26,000.00
College of Medicine.....	115,590.00
College of Pharmacy.....	9,100.00
College of Vet. Medicine.....	41,410.00
Graduate School.....	6,000.00
President's Division.....	81,510.00

Total Instructional..... \$1,392,799.00

B. Administrative 116,600.00

Total Educational Division \$1,509,399.00

II. PHYSICAL PLANT DIVISION..... 176,450.00

Grand Total Budget for 1921-1922..... \$1,685,849.00

COLLEGE OF AGRICULTURE

ADMINISTRATION

Alfred Vivian	Dean (12 months).....	\$ 6,000.00
True G. Watson	Secretary of College and Asst. Prof. (12 months)	2,400.00
Bernice E. Blue	Secretary to Dean (12 months).....	1,200.00
		\$ 9,600.00

AGRICULTURAL CHEMISTRY AND SOILS

John F. Lyman	Professor (12 months)	4,500.00
Firman E. Bear	Professor (12 months)	4,600.00
Thomas G. Phillips	Assistant Professor (12 months)	2,750.00
Guy W. Conrey	Assistant Professor	3,000.00
George M. McClure	Instructor (12 months)	2,400.00
Charles L. Thrash	Instructor (12 months)	2,400.00
Emory F. Almy	Instructor	1,600.00
James R. Shepherd	Fertility Plot Assistant (12 months)	1,400.00
Rachel Edgar	Instructor	1,200.00
Charles P. Hinkle	Assistant	900.00

\$ 24,650.00

AGRICULTURAL EDUCATION

W. F. Stewart	Professor (12 months)	3,000.00
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\$ 3,000.00

AGRICULTURAL ENGINEERING

F. W. Ives	Professor (12 months)	\$ 3,750.00
G. W. McCuen	Professor (12 months)	3,600.00
F. B. Potter	Assistant Professor (12 months)	3,300.00
R. R. Thompson	Assistant Professor (12 months)	2,700.00
J. T. Miller	Mechanic (12 months)	1,400.00
R. A. Bowers	Mechanic (12 months)	1,380.00

\$ 16,130.00

ANIMAL HUSBANDRY

Carl W. Gay	Professor and Head (12 months)	\$ 6,000.00
C. S. Plumb	Professor	4,000.00
D. J. Kays	Professor (12 months)	3,600.00
J. S. Coffey	Professor (12 months)	3,500.00
C. T. Conklin	Assistant Professor (12 months)	3,500.00

\$ 20,600.00

ANIMAL HUSBANDRY—EMPLOYEES

D. M. Fyffe	Supt. Live Stock (12 months)	\$ 1,800.00
Robert Watson	Groom (12 months)	1,440.00
William Jacobs	Teamster (12 months)	1,140.00
L. H. Myers	Laborer (12 months)	960.00
George Taylor	Beef Cattle Herdsman (12 months)	1,260.00
Cecil Bayes	Beef Cattle Herdsman (12 months)	1,260.00
C. E. Wilson	Asst. Cattle Herdsman (12 months)	960.00
Paul Jackson	Dairy Cattle Herdsman (12 months)	1,440.00
L. G. Souders	Assistant Herdsman (12 months)	1,080.00
William Franklin	Shepherd (12 months)	1,440.00
William Kloefer	Assistant Shepherd (12 months)	900.00
J. T. Laws	Asst. Swine Herdsman (12 months)	1,080.00
William Whitacre	Pavilion Groom (12 months)	960.00
	Laborer	240.00

\$ 15,960.00

BOTANY

E. N. Transeau	Professor and Head	\$ 5,000.00
J. H. Schaffner	Professor	3,500.00
W. G. Stover	Assistant Professor	3,000.00
H. C. Sampson	Assistant Professor	3,000.00
A. E. Waller	Assistant Professor	3,000.00
L. H. Tiffany	Instructor	1,500.00
J. D. Sayre	Instructor	1,500.00
E. L. Stover	Instructor	1,000.00
J. S. Crabb	Assistant (Greenhouse) (12 months)	1,200.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00

\$ 25,900.00

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DAIRYING

Oscar Erf	Professor	\$ 4,500.00
R. B. Stoltz	Assistant Professor (12 months).....	3,000.00
H. D. Drain	Assistant Professor (12 months).....	2,400.00
D. H. Kochheiser	Instructor (12 months).....	2,100.00
A. L. Bates	Driver (12 months).....	1,080.00
		<hr/>
		\$ 18,080.00

FARM CROPS

Jay B. Park	Professor (12 months).....	\$ 4,000.00
Charles J. Willard	Assistant Professor (12 months).....	2,700.00
Harold L. Borst	Instructor (12 months).....	1,800.00
S. J. Green	Assistant (12 months).....	1,200.00
	Assistant	900.00
		<hr/>
		\$ 10,600.00

FARM OPERATIONS

A. E. Smith	Farm Foreman (12 months).....	\$ 2,000.00
Charles Pugh	Head Teamster (12 months).....	1,080.00
B. L. Johnson	Teamster (12 months).....	1,080.00
B. E. Stahl	Teamster (12 months).....	1,080.00
Marion Peck	Teamster (12 months).....	1,080.00
Charles Carter	Teamster (12 months).....	1,080.00
John S. Long	Teamster (12 months).....	1,080.00
J. M. Brooks	Teamster (12 months).....	1,080.00
Fred Kinney	Teamster (12 months).....	1,080.00
John De Witt	Mechanic (12 months).....	1,500.00
		<hr/>
		\$ 12,140.00

HOME ECONOMICS

Faith R. Lanman	Professor and Head (12 months).....	\$ 4,000.00
Grace G. Walker	Professor	3,600.00
Maude G. Adams	Professor	1,800.00
Elizabeth Shelow	Professor	3,000.00
June Findley	Assistant Professor	2,500.00
Lelia McGuire	Instructor	2,000.00
Alice Donnelly	Instructor	1,800.00
M. Jeannette Butler	Instructor	1,600.00
Katherine Bazole	Instructor	1,250.00
Elsie Steiger	Instructor	1,500.00
Josephine Hamblin	Instructor (12 months).....	1,400.00
K. Louise Boyenton	Assistant	900.00
Adelaide Barer	Assistant	900.00
	Assistant Professor.....	1,250.00
	Instructor	900.00
	Instructor	1,250.00
	Assistant	1,200.00
	Assistant	720.00
		<hr/>
		\$ 31,570.00

HORTICULTURE AND FORESTRY

W. Paddock	Professor and Head.....	\$ 4,500.00
L. M. Montgomery	Professor (12 months).....	2,000.00
A. C. Hottes	Assistant Professor.....	2,750.00
P. H. Elwood	Assistant Professor.....	2,750.00
N. W. Scherer	Assistant Professor.....	2,250.00
F. G. Charles	Instructor (12 months).....	2,160.00
A. D. Taylor	Non-resident Professor.....	500.00
John Morrison	Assistant (12 months).....	1,740.00
John Hussey	Assistant (12 months).....	1,800.00
J. E. Shanck	Assistant (12 months).....	1,400.00
	Substitute	2,000.00
		<hr/>
		\$ 23,850.00

LAKE LABORATORY

F. H. Kreckler	Acting Director	\$ 500.00
Stephen R. Williams	Professor of Zoology.....	350.00
Malcolm E. Stickney	Professor of Botany.....	350.00
Clarence H. Kennedy	Instructor in Entomology.....	350.00
		<hr/>
		\$ 1,550.00

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POULTRY HUSBANDRY

F. S. Jacoby	Professor (12 months).....	\$ 3,500.00
Arthur Bayes	Supt. Poultry Plant (12 months).....	1,380.00
		<u>\$ 4,880.00</u>

RURAL ECONOMICS

J. I. Falconer	Professor (12 months).....	\$ 4,000.00
H. E. Erdman	Assistant Professor (12 months).....	3,300.00
F. L. Morrison	Instructor (12 months).....	2,250.00
John Dowler	Assistant (12 months).....	360.00
Cecil F. Allen	Statistical Clerk (12 months).....	960.00
Nellie Brooks	Statistical Clerk (12 months).....	960.00
Margie Hoffman	Statistical Clerk (12 months).....	960.00
		<u>\$ 12,790.00</u>

ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor and Head.....	\$ 5,000.00
Herbert Osborn	Research Professor.....	5,000.00
C. L. Metcalf	Professor (12 months).....	3,600.00
James S. Hine	Associate Professor and Curator.....	2,500.00
W. M. Barrows	Assistant Professor.....	2,750.00
F. H. Kreckler	Assistant Professor.....	2,750.00
W. J. Kostir	Instructor.....	2,200.00
C. H. Kennedy	Instructor.....	1,800.00
E. L. Wickliff	Instructor.....	1,500.00
	Assistant.....	1,200.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
	Graduate Assistant.....	500.00
		<u>\$ 30,800.00</u>

Total for College of Agriculture.....\$257,100.00

COLLEGE OF ARTS, PHILOSOPHY, AND SCIENCE

ADMINISTRATION

William E. Henderson	Dean (12 months).....	\$ 6,000.00
Emery W. Balduf	Secretary (12 months).....	2,400.00
	Stenographer (12 months).....	1,200.00
		<u>\$ 9,600.00</u>

AMERICAN HISTORY

G. W. Knight	Professor.....	\$ 5,000.00
H. C. Hockett	Professor.....	4,250.00
Arthur Cole	Professor.....	3,500.00
George A. Wood	Assistant Professor.....	2,300.00
Carl Wittke	Assistant Professor.....	2,300.00
Richard H. Shryock	Instructor.....	2,000.00
Elmer B. Russell	Instructor.....	2,000.00
		<u>\$ 21,350.00</u>

ENGLISH

J. V. Denney	Professor.....	\$ 6,000.00
J. R. Taylor	Professor.....	4,000.00
G. H. McKnight	Professor.....	4,500.00
W. L. Graves	Professor.....	3,500.00
E. L. Beck	Professor.....	3,500.00
V. A. Ketcham	Professor.....	3,500.00
C. E. Andrews	Assistant Professor.....	3,250.00
Milton Percival	Assistant Professor.....	3,000.00
J. F. Craig	Instructor.....	2,300.00
E. W. Wiley	Instructor.....	2,300.00
Gertrude Robinson	Instructor.....	1,800.00
Verona Dollinger	Instructor.....	1,800.00
Edith Sniffen	Instructor.....	1,800.00
Walter French	Instructor.....	1,700.00
Whittier Burnet	Instructor.....	1,800.00
Sada Harbarger	Instructor.....	1,800.00
Vesta Pegg	Instructor.....	1,800.00

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H. H. Shively	Instructor	1,600.00
Bernard Raymund	Instructor	1,800.00
Eleanor Haas	Instructor	1,500.00
Herman Miller	Instructor	1,500.00
Mary E. Ross	Assistant	750.00
Charles W. Racine	Assistant	500.00
J. Perry Teeple	Assistant	500.00
Paul Selby	Assistant	500.00
Henry Wilson	Assistant	500.00
Mrs. M. A. Hitchcock	Assistant	500.00
J. D. Harlor	Assistant	500.00
Fred Harrold	Instructor	900.00
Frank Grismer	Instructor (half time)	800.00
Franklin C. Banner	Instructor (half time)	800.00
John P. Fife	Instructor	1,400.00
Fred Hibbett	Instructor	1,500.00
W. P. Sanford	Instructor	2,500.00
Paul S. Schoedinger	Instructor (half time)	800.00

\$ 67,200.00

EUROPEAN HISTORY

W. H. Siebert	Professor and Head	\$ 4,750.00
Edgar McNeal	Professor	3,750.00
George A. Washburne	Assistant Professor	\$ 2,250.00
Arthur H. Noyes	Instructor	2,000.00
Howard M. Stuckert	Assistant Professor	3,000.00
Donald M. Greer	Instructor	1,800.00

\$ 17,550.00

GEOLOGY

J. A. Bownocker	Professor	\$ 3,750.00
J. E. Carman	Professor and Curator	3,500.00
Roderick Peattie	Assistant Professor	2,750.00
Helen Morningstar	Instructor	1,800.00
Robert F. Webb	Instructor	2,500.00
Paris B. Stockdale	Instructor	2,000.00
Mildred Fisher	Assistant	250.00
Henry M. Sayre	Student Assistant	100.00
	Student Assistant	100.00

\$ 16,750.00

GERMAN

M. B. Evans	Professor	\$ 4,750.00
B. A. Eisenlohr	Professor	2,750.00
L. Bloomfield	Professor	4,000.00
May Thomas	Assistant Professor	2,000.00

\$ 13,500.00

GREEK

G. M. Bolling	Professor	\$ 5,000.00
	Student Assistant	100.00

\$ 5,100.00

LATIN

A. W. Hodgman	Professor	\$ 3,250.00
Wallace S. Elden	Professor and Chairman	3,250.00
Stanley B. Smith	Instructor	2,800.00

\$ 9,300.00

PHILOSOPHY

J. A. Leighton	Professor	\$ 4,750.00
A. R. Chandler	Assistant Professor	2,700.00
A. E. Avey	Assistant Professor	2,500.00
E. D. Williams	Assistant Professor	2,500.00

\$ 12,450.00

POLITICAL SCIENCE

Henry R. Spencer	Professor	\$ 4,000.00
Francis W. Coker	Professor	3,750.00
Walter J. Shepard	Professor and Director of Governmental Research	4,000.00
	Assistant	500.00

\$ 12,250.00

ROMANCE LANGUAGES

R. E. Rockwood	Assistant Professor and Chairman	\$ 3,250.00
O. H. Moore	Professor	4,000.00
G. R. Havens	Professor	3,000.00
E. F. Hacker	Assistant Professor	2,750.00
R. C. Williams	Assistant Professor	2,200.00
T. E. Hamilton	Assistant Professor	2,300.00
Robert Foure	Instructor	2,200.00
Florence Hier	Instructor	2,000.00
Bertha Arthur	Instructor	1,600.00
Helene Foure	Assistant	1,800.00
	Graduate Assistant	1,200.00
W. S. Hendrix	Professor	600.00
	Assistant Professor	4,000.00
	Assistant Professor	1,700.00
Santiago Gutierrez	Assistant Professor	3,250.00
Emily Schons	Instructor	2,000.00
Arthur Sloan	Instructor	1,700.00
Helen Terry	Instructor	1,500.00
Agnes E. Brown	Instructor	1,700.00
D. P. Rotunda	Instructor	2,100.00
R. L. Grismer	Instructor	2,000.00
G. N. Graham	Instructor	1,800.00
	Instructor	700.00
		\$ 49,350.00
Total for college of Arts, Philosophy, and Science		\$234,400.00

COLLEGE OF COMMERCE AND JOURNALISM

ADMINISTRATION

J. E. Hagerty	Dean (12 months)	\$ 6,000.00
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ECONOMICS AND SOCIOLOGY

M. B. Hammond	Professor	\$ 6,000.00
H. G. Hayes	Professor	4,500.00
H. F. Walradt	Assistant Professor	3,200.00
Felix E. Held	Assistant Professor (12 months)	3,000.00
Marjorie Sheets	Instructor	1,600.00
Fred. Croxton, Jr.	Instructor	2,000.00
Golden N. Dagger	Assistant	1,800.00
Isaac J. Sollenberger	Assistant	1,500.00
I. B. Wallin	Instructor	1,800.00
	Graduate Assistant	900.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistants	150.00
	Student Assistants	150.00
	Student Assistants	150.00
C. C. North	Professor	4,500.00
Mary Louise Mark	Assistant Professor	3,200.00
Edwin L. Clarke	Assistant Professor	2,500.00
Agnes Drury	Instructor	1,800.00
F. E. Lumley	Assistant Professor	3,500.00
Henry M. Scott	Assistant	1,400.00
F. C. Croxton, Sr.	Lecturer	\$ 1,000.00
W. J. Blackburn	Assistant	600.00
	Assistant	600.00
W. C. Mills	Lecturer	500.00
Mary L. Brown	Assistant	300.00
	Student Assistant	150.00
	Student Assistant	150.00
	Student Assistant	150.00
G. W. Eckelberry	Assistant Professor	3,250.00
W. D. Wall	Lecturer	700.00
Edward S. Stimson	Assistant	600.00
Harold K. Casterton	Assistant	1,200.00
O. W. Boyd	Instructor	1,800.00
	Assistants	1,800.00

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C. C. Huntington	Professor	4,250.00
Eugene Van Cleef	Assistant Professor	3,500.00
T. N. Beckman	Instructor	1,700.00
F. I. Blanchard	Instructor	1,500.00
Ralph R. Cross	Assistant	900.00
	Assistants	1,200.00
	Reader	300.00
J. A. Fisher	Professor	5,000.00
H. A. Hoagland	Professor	5,000.00
	Professor	4,000.00
W. C. Weidler	Professor	4,000.00
C. A. Dice	Assistant Professor	3,200.00
Montgomery Pike	Assistant Professor	3,000.00
C. O. Ruggles	Professor	6,000.00
	Student Assistant	150.00
	Student Assistant	150.00
	Student Assistant	150.00
	Student Assistant	150.00
	Student Assistant	150.00
	Student Assistant	150.00

\$102,900.00

JOURNALISM

Joseph S. Myers	Professor	\$ 5,000.00
O. C. Hooper	Professor	4,000.00
Paul C. Carty	Instructor (12 months)	2,700.00
M. H. Hallett	Instructor (12 months)	2,340.00
Albert P. Taylor	Instructor (12 months)	2,184.00
Phillip W. Porter	Editor of Lantern	500.00
Carrol I. Burtanger	Business Manager Lantern	500.00
	Assistant Professor	2,500.00
	Student Assistant	150.00
	Student Assistant	150.00

\$20,024.00Total for College of Commerce and Journalism..... \$128,924.00

COLLEGE OF DENTISTRY

Harry M. Semans	Dean (12 months)	\$ 5,000.00
H. V. Cottrell	Professor	1,800.00
R. B. Wiltberger	Assistant Professor	1,000.00
Clyde H. Hebble	Assistant Professor	1,700.00
William C. Graham	Assistant Professor	1,300.00
Herbert S. Shumway	Instructor	1,300.00
C. W. Stroosnider	Instructor	1,300.00
Dick P. Snyder	Instructor	1,300.00
E. W. Martindale	Instructor	900.00
Irwin A. Bottenhorn	Instructor	900.00
Frank C. Starr	Instructor	1,100.00
Ollie O. Mobberly	Supt. Laboratories (12 months)	2,000.00
Louis E. Reif	Instructor	800.00
Earl G. Jones	Instructor	800.00
	Instructor	900.00
Wm. V. Walton	Assistant	200.00

Total for College of Dentistry..... \$ 22,300.00

COLLEGE OF EDUCATION

ADMINISTRATION

George F. Arps	Dean (12 months)	\$ 6,000.00
C. E. Erffmeyer	Instructor of Education (12 months)	2,700.00
		<u>\$ 8,700.00</u>

ART

Charles F. Kelley	Professor	\$ 3,750.00
Alice R. Robinson	Assistant Professor	2,400.00
Ralph S. Fanning	Assistant Professor	3,000.00
Helen F. Mackenzie	Instructor	1,500.00

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Alma Knauber	Instructor	1,800.00
Bruce W. Saville	Instructor	2,000.00
Eloise Richardson	Graduate Assistant	750.00
C. H. Montgomery	Graduate Assistant	500.00
		<u>\$ 15,700.00</u>

BUREAU OF EDUCATION AND MENTAL MEASUREMENTS

Dr. B. R. Buckingham	Director and Professor	\$ 7,500.00
		<u>\$ 7,500.00</u>

HISTORY AND PHILOSOPHY OF EDUCATION

Lewis F. Anderson	Professor	\$ 4,250.00
Henry C. Kohler	Assistant	750.00
		<u>\$ 5,000.00</u>

INDUSTRIAL EDUCATION

Eldon L. Usry	Professor (12 months)	\$ 2,200.00
Robert E. Smith	Instructor (12 months)	2,400.00
		<u>\$ 4,600.00</u>

PRINCIPLES AND PRACTICE OF EDUCATION

J. L. Clifton	Professor	\$ 3,900.00
George R. Twiss	Professor	3,000.00
F. C. Landsittle	Assistant Professor	3,000.00
Boyd H. Bode	Professor	6,000.00
N. S. Maddox	Assistant	500.00
		<u>\$ 16,400.00</u>

PSYCHOLOGY

	Professor	\$ 4,250.00
	Professor	3,750.00
Albert P. Weiss	Professor	3,250.00
James W. Bridges	Assistant Professor	2,500.00
Harry W. Crane	Assistant Professor	3,000.00
Harold E. Burt	Assistant Professor	3,000.00
Sidney L. Pressey	Assistant Professor	1,800.00
Anna S. Rogers	Instructor	2,000.00
Laura Chassell	Instructor	1,800.00
Erwin A. Esper	Instructor	1,800.00
Elizabeth Hatch	Instructor	2,000.00
Eldra W. Hartley	Assistant	750.00
	Instructor (half time)	1,000.00
	Laboratory Assistant	775.00
Carney Landis	Assistant	500.00
Joseph E. Svoboda	Assistant	500.00
Mrs. Bertha Koch	Assistant	500.00
Hugh C. Winbigler	Assistant	500.00
Willie Stephens	Graduate Assistant	500.00
Winnifred Macfayden	Graduate Assistant	500.00
Paul R. Farnsworth	Assistant	750.00
		<u>\$ 34,925.00</u>

SCHOOL ADMINISTRATION

Samuel W. Brown	Professor	\$ 2,000.00
C. C. McCracken	Professor (12 months)	4,200.00
	Assistant Professor	3,500.00
		<u>\$ 9,700.00</u>

Total for College of Education..... \$102,525.00

COLLEGE OF ENGINEERING

ADMINISTRATION

E. A. Hitchcock	Dean and Director of Engineering Experiment Station (12 months)	\$ 6,000.00
Lenora Glasgow	Secretary to Dean (12 months)	1,400.00
		<u>\$ 7,400.00</u>

ARCHITECTURE

Joseph N. Bradford	Professor	\$ 1,300.00
Charles S. Chubb	Professor	3,800.00
F. H. Haskett	Instructor (12 months)	2,750.00
W. C. Ronan	Assistant Professor	2,700.00
George Fraser	Assistant Professor	2,000.00
			<hr/>
			\$ 12,550.00

ASTRONOMY

Henry C. Lord	Professor	\$ 4,000.00
E. S. Manson	Associate Professor	2,600.00
S. F. Stapleton	Student Assistant (12 months)	360.00
			<hr/>
			\$ 6,960.00

CERAMICS

Arthur Watts	Professor	\$ 4,500.00
Carl B. Harrop	Assistant Professor	2,750.00
James T. Robson	Instructor	1,200.00
John Lysatt	Technician	900.00
			<hr/>
			\$ 9,350.00

CHEMISTRY

William McPherson	Professor	See Graduate School
W. L. Evans	Professor	\$ 5,500.00
J. R. Withrow	Professor	4,500.00
C. W. Foulk	Professor	4,000.00
C. E. Boord	Assistant Professor (12 months)	3,500.00
Marion Hollingsworth	Assistant Professor	2,700.00
C. D. Looker	Assistant	1,600.00
Alpha J. Will	Assistant	500.00
Joseph F. Haskins	Assistant	1,500.00
Albert Vilbrandt	Assistant	1,100.00
William S. Jones	Assistant	1,000.00
Clare S. Martin	Assistant	1,500.00
G. D. Patterson	Assistant	1,000.00
J. B. Peterson	Assistant	1,000.00
R. W. Collins	Assistant	500.00
George M. Strong	Assistant	500.00
Lawrence E. Stout	Assistant	1,000.00
Arthur T. Bawden	Graduate Assistant	500.00
Leonard T. Capell	Assistant	1,000.00
Cole Coolidge	Assistant	1,000.00
Marion G. Coulter	Graduate Assistant	500.00
Carl W. Holl	Assistant	1,000.00
W. H. Charch	Assistant	1,000.00
Harold Holloway	Assistant	1,000.00
Gerard G. Osterhof	Graduate Assistant	500.00
Lucien F. Hunt	Graduate Assistant	500.00
Mendel E. Lash	Graduate Assistant	500.00
Edward G. Meiter	Graduate Assistant	500.00
Walter H. Moran	Assistant	1,000.00
G. H. Vander Borgh	Graduate Assistant	500.00
Grace M. Seifried	Graduate Assistant	500.00
Robert S. Hanson	Graduate Assistant	500.00
Edward Mack	Assistant Professor	3,000.00
Wesley G. France	Assistant Professor	2,500.00
			<hr/>
			1,900.00
Harold N. Barham	Graduate Assistant	500.00
James F. Chalmers	Graduate Assistant	500.00
Homer C. Cupples	Graduate Assistant	500.00
G. B. Estabrook	Graduate Assistant	500.00
Henry B. Hass	Graduate Assistant	500.00
Robert Havighurst	Graduate Assistant	500.00
Preston Hoff	Graduate Assistant	500.00
John D. McBurney	Graduate Assistant	500.00
H. F. Palmer, Jr.	Graduate Assistant	500.00
Helen L. Wikoff	Graduate Assistant	500.00
Allen N. Zechiel	Graduate Assistant	500.00
John H. Griffith	Graduate Assistant	500.00
Donald B. Brooks	Graduate Assistant	500.00
Jesse L. Farr	Graduate Assistant	500.00
Thomas H. Swan	Graduate Assistant	500.00

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Theodore S. Eckert	Graduate Assistant	500.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00

\$ 59,300.00

CIVIL ENGINEERING

C. E. Sherman	Professor	\$ 5,000.00
F. H. Eno	Professor	3,600.00
R. C. Sloane	Assistant Professor	3,000.00
J. R. Shank	Assistant Professor	3,000.00
Claude Wall	Instructor	1,500.00
Joseph R. Burkey	Professor	3,350.00
	Instructor	2,000.00
	Instructor	1,500.00

\$ 22,950.00

ELECTRICAL ENGINEERING

F. C. Caldwell	Professor	\$ 4,000.00
C. A. Wright	Professor	3,500.00
R. A. Brown	Assistant Professor	2,250.00
A. F. Puchstein	Assistant Professor	2,250.00
J. E. Shepardson	Instructor	2,000.00
K. D. Price	Assistant	1,000.00
Robert Hughes	Assistant (12 months)	1,800.00
William Glakin	Shop Helper (12 months)	720.00

\$ 17,520.00

ENGINEERING DRAWING

Thomas E. French	Professor	\$ 5,000.00
Robert Meiklejohn	Professor	3,200.00
O. E. Williams	Assistant Professor	3,000.00
W. D. Turnbull	Assistant Professor	3,000.00
C. L. Svensen	Assistant Professor	3,000.00
W. B. Field	Assistant Professor	2,500.00
Floyd K. Martin	Assistant	1,100.00
Tecla Haldy	Assistant	1,100.00
Ralph Paffenbarger	Instructor	2,250.00
Ralph W. Dunkle	Instructor	1,600.00
Allen J. Smith	Student Assistant	300.00
Walter A. Taylor	Student Assistant	300.00
Dwight D. Gardner	Student Assistant	300.00
Frances I. Rataiczak	Student Assistant	300.00
Thomas N. Finical	Student Assistant	300.00
James W. Reed	Instructor	1,500.00

\$ 28,750.00

INDUSTRIAL ARTS

W. A. Knight	Professor (12 months)	\$ 3,000.00
C. M. Beem	Instructor (11 months)	1,800.00
U. W. Denman	Instructor (11 months)	1,700.00
J. A. Foust	Instructor (11 months)	1,700.00
Rudolph Schneider	Instructor (11 months)	1,800.00
P. L. Wright	Instructor (11 months)	1,600.00
Carl M. Senn	Instructor 10 months)	1,500.00
Harold Wright	Instructor (11 months)	1,600.00
Ora L. Justice	Shop Assistant (12 months)	1,440.00
Oscar D. Rickley	Assistant (11 months)	1,300.00
Phillip Hogan	Student Assistant (10 months)	350.00

\$ 17,790.00

MATHEMATICS

R. D. Bohannon	Professor	\$ 4,000.00
K. D. Swartzel	Professor	3,250.00
H. W. Kuhn	Professor	3,250.00
S. E. Rasor	Professor	3,250.00
G. W. McCoard	Professor	2,000.00
C. C. Morris	Professor	2,500.00

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C. L. Arnold	Associate Professor	2,750.00
J. D. Preston	Assistant Professor	1,800.00
Grace Bareis	Assistant Professor	2,000.00
Harry Beatty	Instructor	2,000.00
Hortense Rickard	Instructor	2,000.00
James H. Weaver	Assistant Professor	2,500.00
J. C. Reitz	Assistant Professor (part time)	700.00
Van Teach	Instructor (9 months)	1,800.00
Dio Holl	Instructor (9 months)	1,000.00
Vaughn Caris	Instructor (9 months)	2,000.00
Margaret Jones	Instructor	1,800.00
Clarice S. Hobensack	Instructor	1,800.00
Choon Lee	Instructor	500.00

\$ 40,900.00

MECHANICAL ENGINEERING

W. T. Magruder	Professor	\$ 4,250.00
F. W. Marquis	Professor	3,750.00
C. A. Norman	Professor	3,600.00
Horace Judd	Professor	3,000.00
Aubrey Brown	Assistant Professor	2,750.00
Paul Bucher	Instructor	2,400.00
Karl W. Stinson	Instructor	2,100.00
Fay A. Dun	Instructor	1,750.00
Roland H. Wasson	Instructor	1,900.00
R. L. Sweigert	Assistant	1,500.00
J. J. Davis	Machinist (12 months)	1,520.00
R. L. Pratt	Stationary Engineer (12 months)	1,520.00
George Richey	Laborer (12 months)	900.00
Harold M. Jacklin	Instructor	2,000.00
John O. Harshman	Assistant	1,200.00

\$ 34,140.00

MECHANICS

James E. Boyd	Professor	\$ 4,250.00
E. F. Coddington	Professor	4,000.00
Percy W. Ott	Assistant Professor	2,650.00

\$ 10,900.00

METALLURGY

D. J. Demorest	Professor	\$ 4,250.00
Wm. A. Mueller	Assistant Professor	2,500.00
J. O. Lord	Instructor	1,500.00

\$ 8,250.00

MINE ENGINEERING

Frank A. Ray	Consulting Director of School of Mines	\$ 1,000.00
Harry E. Nord	Professor and Head	3,000.00
	Instructor	1,500.00

\$ 5,500.00

MINERALOGY

W. J. McCaughey	Professor	\$ 3,500.00
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\$ 3,500.00

PHYSICS

A. D. Cole	Professor	\$ 4,500.00
R. F. Earhart	Professor	3,500.00
Howard D. Minchin	Professor of Applied Optics	3,000.00
Alpheus Smith	Professor	4,000.00
F. C. Blake	Professor	3,750.00
H. G. Heil	Assistant Professor	2,600.00
D. A. Woodbury	Instructor	2,100.00
Alva W. Smith	Assistant Professor	2,400.00
John S. Ward	Instructor	1,500.00
C. W. Jarvis	Instructor	1,900.00
Fred J. Brooks	Mechanician (12 months)	1,700.00
W. Byron Brown	Instructor	1,800.00
M. C. Davies	Instructor of Applied Optics	2,000.00
R. C. Ditto	Instructor	2,100.00
	Apparatus Custodian	1,200.00

\$ 38,050.00

Total for College of Engineering.....\$323,810.00

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COLLEGE OF LAW

John J. Adams	Dean and Professor (12 months)	\$ 6,000.00
George W. Rightmire	Professor	5,500.00
Alonzo H. Tuttle	Professor	5,000.00
Clarence D. Laylin	Professor	5,000.00
Joseph W. Madden	Professor	4,500.00
Total for College of Law		\$ 26,000.00

COLLEGE OF MEDICINE

ADMINISTRATION

E. F. McCampbell	Dean (12 months)	\$ 6,000.00
Charles E. Findlay	Secretary to Dean (12 months)	2,000.00
		\$ 8,000.00

ANATOMY

F. L. Landacre	Professor and Head	\$ 5,000.00
Edward C. Buck	Assistant Professor	3,000.00
R. C. Baker	Assistant Professor	2,250.00
R. A. Knouff	Assistant Professor	2,250.00
Clarence I. Britt	Assistant	850.00
Dorothy Burton	Assistant	1,200.00
Thomas Evans	Technician (12 months)	1,100.00
Howard J. Smith	Student Assistant	150.00
Lyle Leonard	Student Assistant	300.00
	Student Assistant	150.00
		\$ 16,250.00

BACTERIOLOGY

Charles B. Morrey	Professor and Head	\$ 3,750.00
W. A. Starin	Professor	3,250.00
Vera McCoy Masters	Assistant Professor	1,800.00
Fred Speer	Instructor	2,000.00
Robert A. Moore	Student Assistant	600.00
Harold E. Lowry	Laboratory Assistant (12 months)	500.00
	Laboratory Assistant (12 months)	1,100.00
	Instructor	1,500.00
		\$ 14,500.00

DISPENSARIES

Pharmacist	\$ 500.00
\$ 500.00	

MEDICINE

John H. J. Upham	Professor and Head	\$ 2,000.00
Halbert B. Blakey	Assistant Professor	200.00
Jacob J. Coons	Assistant Professor	300.00
Charles J. Shepard	Assistant Professor	300.00
Elmer G. Horton	Assistant Professor	500.00
Elijah J. Gordon	Assistant Professor	2,400.00
Solomon A. Hatfield	Assistant Professor	2,750.00
William H. Pritchard	Instructor	200.00
Joseph W. Leist	Instructor	1,500.00
Raymond A. Ramsey	Instructor	400.00
J. W. Sheetz	Instructor	300.00
Samuel Hindman	Instructor	600.00
Samuel D. Edelman	Assistant	300.00
Frank C. Wagenhals	Assistant	500.00
E. F. Peinert	Assistant	200.00
Harry A. Minthorn	Assistant	200.00
H. V. Weihrauch	Assistant	200.00
		\$ 12,850.00

OBSTETRICS

Andrews Rogers	Professor and Head	\$ 1,250.00
G. Wayne Brehm	Instructor	500.00
Walter Duffee	Instructor	750.00
Roy E. Krigbaum	Assistant (12 months)	600.00
		\$ 3,100.00

OPHTHALMOLOGY AND OTO-LARYNGOLOGY

John Edwin Brown	Professor and Head	\$ 300.00
Andrew Timberman	Professor	300.00
George C. Schaeffer	Assistant Professor	400.00
Hugh G. Beatty	Assistant Professor	400.00
Andrew W. Prout	Assistant Professor	400.00
Arthur M. Hauer	Assistant Professor	400.00
Charles H. Hoffine	Instructor	400.00
John B. Alcorn	Instructor	400.00
T. Reese Williams	Assistant	400.00
Clarence B. Tanner	Assistant	400.00
		<hr/>
		\$ 3,800.00 ✓

PATHOLOGY

Ernest Scott	Professor and Head (12 months)	\$ 4,000.00
Carl Spohr	Professor (12 months)	3,300.00
Lear H. Van Buskirk	Instructor	2,200.00
Phillip J. Reel	Instructor	1,600.00
Mary H. Oliver	Instructor (12 months)	1,200.00
Mortimer Banks	Technical Assistant (12 months)	1,100.00
Clinton L. Bryant	Technical Assistant (12 months)	1,100.00
		<hr/>
		\$ 14,500.00 ✓

PHYSIOLOGY

Roy G. Hoskins	Professor and Head (12 months)	\$ 5,000.00
A. M. Bleile	Professor	3,750.00
Clayton McPeck	Assistant Professor	2,750.00
R. J. Seymour	Assistant Professor	2,600.00
E. P. Durrant	Instructor	2,100.00
Carl P. Effler	Technical Assistant (12 months)	1,800.00
Elmer A. Assman	Student Assistant	600.00
Jean D. Spaid	Student Assistant	300.00
George S. Searle	Student Assistant	300.00
		<hr/>
		\$ 19,200.00 ✓

PHYSIOLOGICAL CHEMISTRY, PHARMACOLOGY, AND MATERIA MEDICA

Clayton S. Smith	Professor and Head (12 months)	\$ 3,800.00
	Student Assistant	600.00
		<hr/>
		\$ 4,400.00 ✓

PUBLIC HEALTH AND SANITATION

Emery R. Hayhurst	Professor and Head	\$ 3,000.00
Mrs. Louis Selbert	Assistant Professor (12 months)	2,500.00
		<hr/>
		\$ 5,500.00 ✓

SURGERY AND GYNECOLOGY

	Professor and Head	\$ 500.00
Verne A. Dodd	Professor	3,000.00
Isaac B. Harris	Assistant Professor	300.00
Yeatman Wardlow	Professor	300.00
Fred Fletcher	Assistant Professor	300.00
Leslie L. Bigelow	Assistant Professor	2,250.00
Edwin A. Hamilton	Assistant Professor	1,000.00
John W. Means	Instructor	500.00
A. M. Steinfeld	Assistant Professor	300.00
Luke V. Zartman	Instructor	700.00
Hugh A. Baldwin	Instructor	300.00
Joseph M. Gallen	Instructor	300.00
Hugh J. Means	Assistant Professor	900.00
E. C. Ludwig	Instructor	300.00
H. O. Bratton	Instructor	300.00
George H. Shawaker	Assistant	300.00
P. E. Stiffey	Instructor	300.00
Wm. N. Taylor	Instructor	300.00
Mary Ronan	Technician (12 months)	840.00
		<hr/>
		\$ 12,990.00 ✓

Total for College of Medicine..... \$115,590.00

COLLEGE OF PHARMACY

Clair A. Dye	Dean and Professor	\$ 4,000.00
Clarence M. Brown	Assistant Professor	2,500.00
William S. Stevens	Instructor	1,800.00
	Assistant	800.00

Total for College of Pharmacy..... \$ 9,100.00

COLLEGE OF VETERINARY MEDICINE

David S. White	Dean and Professor (12 months).....	\$ 6,000.00
Septimus Sisson	Professor (12 months)	4,250.00
Oscar V. Brumley	Professor (12 months)	5,000.00
Leonard W. Goss	Professor (12 months)	5,000.00
James D. Grossman	Professor (12 months)	3,000.00
James H. Snook	Professor (12 months)	3,000.00
J. N. Shoemaker	Assistant Professor (12 months)	2,700.00
Walter R. Hobbs	Assistant Professor (12 months)	2,700.00
R. E. Rebrassier	Instructor (12 months).....	2,400.00
R. A. Hendershott	Instructor (12 months).....	1,600.00
Mabel E. Moran	Secretary to Dean (12 months)	1,200.00
	Clerk (12 months)	960.00
	Technician (12 months)	1,200.00
E. L. Clements	Groom (12 months).....	1,200.00
W. H. Walker	Groom (12 months).....	1,200.00
C. W. King	Groom (12 months).....	1,200.00

Total for College of Veterinary Medicine.... \$ 41,410.00

GRADUATE SCHOOL

William McPherson	Dean (12 months)	\$ 6,000.00
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Total for Graduate School..... \$ 6,000.00

PRESIDENT'S DIVISION

COMMENCEMENT

Karl H. Hoenig	Director of Music (10 months).....	\$ 900.00
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\$ 900.00

LIBRARY

Olive B. Jones	Librarian	\$ 3,000.00
C. W. Reeder	Reference Librarian	2,750.00
Maud D. Jeffrey	Reference Librarian	2,400.00
Gertrude Kellicott	Accession Librarian	2,400.00
Bertha M. Schneider	Head Cataloguer	2,400.00
Donald Leidigh	Accession Assistant	1,400.00
Alice D. McKee	Cataloguer	1,500.00
Dorothy I. Higgins	Cataloguer	2,000.00
	Cataloguer	1,400.00
Alice D. Cruikshank	Cataloguer	1,350.00
	Library Assistant	1,500.00
Mae M. Walker	Library Assistant	1,080.00
Harriet N. Townshend	Library Assistant	1,080.00
Ruth Jones	Library Assistant	1,080.00
Ethel M. Miller	Library Assistant	1,080.00
Rita M. Buxton	Library Assistant	960.00
Susan Marksbury	Library Assistant	1,080.00
Marie Hopkins	Library Assistant	780.00
Mary E. Bigger	Library Assistant	1,200.00
Helen K. Laughlin	Library Assistant	1,080.00
C. H. Cool	Night Assistant	550.00
Milton O. Lee	Night Assistant	550.00
Mary R. Rinker	Library Assistant	780.00
W. C. George	Check Room Attendant	1,200.00
Edna E. Davis	Library Assistant	1,500.00
Miriam R. Beckes	Library Assistant	960.00
Adah P. Smith	Library Assistant	720.00
Ellen Michael	Library Assistant	960.00
Dorothea Conrad	Library Assistant	960.00

Mary T. Beggs	Library Assistant	960.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00

\$ 43,180.00

MILITARY SCIENCE

C. F. Leonard	Professor and Commandant	\$ 500.00
Ralph Murray	Assistant Professor	250.00
Paul C. Benner	Assistant Professor	250.00
Frank E. Kauffman	Assistant Professor	250.00
Wylie T. Conway	Assistant Professor	250.00
Edward C. Hanford	Assistant Professor	250.00
Allen F. McLean	Assistant Professor	250.00
Carlisle B. Cox	Assistant Professor	250.00
Paul H. Barry	Assistant Professor	250.00
Clell B. Perkins	Assistant Professor	250.00
Edward G. Herlihy	Assistant Professor	250.00
Gustav Bruder	Band Leader	500.00
	Colonels—3 at \$100 each	300.00
	Lieutenant Colonels—3 at \$60 each	180.00
	Majors—8 at \$50 each	400.00
	Captains—34 at \$45 each	1,530.00
	First Lieutenants—39 at \$30 each	1,170.00
	Second Lieutenants—31 at \$20 each	620.00
	Band Lieutenant	40.00

\$ 7,740.00

PHYSICAL EDUCATION

L. W. St. John	Professor	\$ 5,000.00
J. H. Nichols	Professor	5,000.00
F. R. Castleman	Professor	3,000.00
G. M. Trautman	Assistant Professor	2,500.00
Samuel H. Cobb	Assistant Professor	2,400.00
Darwin Hindman	Instructor	1,500.00
R. L. Stewart	Student Assistant	320.00
R. M. Greuninger	Student Assistant	300.00
R. T. Mason	Student Assistant	500.00
V. R. Billingsley	Instructor	1,500.00
Ethel C. Scofield	Assistant Professor	2,000.00
Clara R. Ranck	Instructor	1,500.00
Dorothy Gibling	Instructor	1,500.00
Mrs. Clark Hunter	Pianist	750.00
Laura E. Fredo	Maid (12 months)	720.00
Ada V. Wright	Medical Examiner—Women	1,200.00

\$ 29,690.00

ADMINISTRATIVE DIVISION

PRESIDENT'S OFFICE

W. O. Thompson	President	\$ 10,000.00
Katherine A. Vogel	Executive Clerk	1,300.00
Marie Bowman	Stenographer	1,200.00

\$ 13,000.00

BUSINESS MANAGER'S OFFICE

Carl E. Steeb	Secy. Board of Trustees and Business Manager ..	\$ 6,000.00
	Chief Clerk	1,200.00

PURCHASING DEPARTMENT

R. M. Royer	Purchasing Agent	\$ 3,300.00
Harriet Foster	Clerk	1,020.00
Edith Sands	Typist	1,020.00
Dorothy Crumley		960.00

ACCOUNTING DEPARTMENT

Charles A. Kuntz	Comptroller	\$ 3,000.00
Floris D. Hane	Cashier	1,380.00
Dorothy M. Lewis	Assistant Cashier	1,080.00

Mary Kraus	Auditor	1,800.00
Anna L. O'Rourke	Stenographer	1,080.00
Mary V. Heiser	Typist	960.00
Harriet Needham	Clerk	960.00
Florence Naile	Bookkeeper	1,500.00
Catherine Cottingham	Clerk	960.00

MAILING DEPARTMENT

Hugh Hardy	Clerk	\$ 1,320.00
George J. Hoesch	Clerk	1,200.00
Ernest Ford	Mail Carrier	1,200.00
		<hr/>
		\$ 29,940.00

REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, University Editor.....	\$ 3,600.00
	Secretary of the Faculty	
		<hr/>
Lucy M. Taylor	2,100.00
Clara Miller	1,500.00
Helen Clarke	1,500.00
Ethel Woodbury	1,200.00
Helen Frame	1,200.00
Louise K. Leslie	960.00
Eva M. Coons	1,200.00
Virginia Michel	960.00
Bonnie Woodbury	1,080.00
Ester Roberts	960.00
		<hr/>
		\$ 16,260.00

ENTRANCE BOARD

B. L. Stradley	Assistant Professor of Education.....	\$ 2,750.00
Mary E. Morris	Clerk	1,500.00
	Stenographer	960.00
		<hr/>
		\$ 5,210.00

DEAN OF WOMEN

Elisabeth Conrad	Dean of Women	\$ 3,300.00
Mary Louise Brown	Assistant (Housing Inspector).....	1,800.00
Louella St. Clair	Secretary	1,080.00
		<hr/>
		\$ 6,180.00

STUDENT HEALTH SERVICE

H. S. Wingert	Director (10 months)	\$ 3,500.00
Mrs. Ethel L. Smith	Nurse (10 months)	1,500.00
Anne G. Bierman	Stenographer (12 months)	960.00
		<hr/>
		\$ 5,960.00

STORES AND RECEIVING

Fred E. Jones	Director	\$ 2,750.00
		<hr/>
		\$ 2,750.00

STENOGRAPHIC AND CLERICAL

Annette Shugert	Stenographer, Brown Hall	\$ 960.00
Mary Lahmering	Stenographer, Lord Hall	960.00
Eva Smith	Stenographer, Horticulture	960.00
Alberta Williams	Stenographer, Art	960.00
Nora Peck	Stenographer, Dairy	960.00
Alice Moran	Stenographer, Chemistry	1,200.00
Lillian Moor	Stenographer, Mech. Engr.....	960.00
Mary J. Hunter	Stenographer, Dairy	960.00
Florence Courtright	Stenographer, Dairy	960.00
Louise Pitts	Stenographer, Law	960.00
Eleanor Kiehmeyer	Stenographer, Zool. and Ent.....	960.00
Dorothy Swan	Stenographer, Military Science	960.00
Loretta Meinert	Stenographer, Com. and Jour.....	960.00
Besse Neeff	Stenographer, Electrical Engr.....	960.00
Eloise Terbruggen	Stenographer, College of Agr.....	960.00
Luella Wright	Stenographer, Romance Languages.....	960.00
Mrs. Mabel Vesper	Stenographer, College of Engr.....	960.00
Ellen G. Schwensen	Stenographer, Physics	960.00
Helen L. Smith	Stenographer, College of Education.....	960.00
Eunice E. Evans	Stenographer	960.00

Mary Scheidegger	Stenographer	960.00
Le Evelyn Gillam	Stenographer, Anatomy and Pathology	960.00
Hazel M. Monett	Stenographer	960.00
	Stenographer, Rural Economics	960.00
Darlene Crist	Stenographer, Com. and Jour.	960.00
Mina Kennedy	Stenographer, Industrial Arts	960.00
Avis E. Allen	Clerk, Dairy	960.00
Lillian Timmons	Stenographer, College of Education	960.00
Marie J. Combs	Stenographer, College of Arts	1,080.00
M. Helen Pugh	Stenographer, College of Engineering	1,020.00
Ina D. Shirk	Stenographer, Animal Husbandry	900.00
Cordelia Whitehead	Stenographer	450.00
Helen Shacklett	Stenographer	900.00
	Stenographer	900.00
	Stenographer	960.00
Marie Kuglen	Stenographer, Home Economics	640.00
Marie Hoffman	Stenographer, Rural Economics	480.00
Cecelia Ryan	Stenographer, Farm Crops	480.00
Inez Biddle	Stenographer, Agricultural Chemistry	480.00
Margaret Rose	Stenographer, State St. Dispensary	480.00
	Stenographer	960.00
	Stenographer	450.00

\$ 37,300.00

PHYSICAL PLANT DIVISION

SUPERINTENDENT'S OFFICE

Wm. C. McCracken	Superintendent of Buildings and Grounds, and Chief Engineer	\$ 4,000.00
Earl R. Cohee	Clerk	1,320.00
	Stenographer	960.00

\$ 6,280.00

LIGHT, HEAT, AND POWER

Thomas D. Banks	Superintendent of Power Plant	\$ 3,600.00
John P. Covan	Master Mechanic	2,400.00
W. H. Case	Assistant Chief Engineer	1,920.00
Fred Brewer	Engineer	1,800.00
W. D. Hicks	Engineer	1,800.00
R. M. Ronk	Engineer	1,800.00
C. Ashenhurst	Fireman	1,350.00
S. Lowery	Fireman	1,350.00
Frank Revels	Fireman	1,350.00
C. Woodford	Fireman	1,350.00
James R. Roberts	Fireman	1,350.00
	Fireman (10 months)	1,125.00
	Fireman (10 months)	1,125.00
I. C. Reasoner	Blacksmith	1,500.00
Charles Reasoner	Helper to Blacksmith	1,140.00
Wm. Anderson	Craneman	1,800.00
	Craneman (night) (6 months)	540.00
Montellio Wright	Crane Helper	960.00
Elmer Crick	Ash Wheeler	960.00
Thomas Scott	Ash Wheeler	960.00
Robert Sams	Ash Wheeler	960.00
Oliver Spencer	Ash Wheeler	960.00
John Clark	Ash Wheeler	960.00
	Ash Wheeler	960.00
George E. Shepherd	Steam Fitter	1,920.00
Earl H. Myers	Steam Fitter's Helper	1,260.00
B. A. Le Bay	Boiler Repair Man	1,500.00
George Dillahunt	Electrician	1,500.00
	Assistant Electrician	1,600.00
	Assistant Electrician	1,500.00
C. T. Fippin	Auto Mechanic and Helper	1,680.00
A. O. Kaiser	Wiper	1,080.00
Andrew Armstrong	Steam Fitter	1,800.00

\$ 48,220.00

ROADS AND GROUNDS

Earl Bilderback	Foreman of Campus	\$ 1,620.00
J. Fredo	Laborer	1,080.00
L. Stewart	Laborer	1,080.00

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J. Hobert	Laborer	1,080.00
James Stainbrook	Laborer	1,080.00
John Rhone	Teamster	1,080.00
Leo Moran	Truck Driver	1,020.00
	Laborer	1,080.00
A. Chesbro	Laborer	1,080.00
	Laborer (Cadillac Driver)	1,140.00

\$ 11,840.00

POLICE AND WATCHMEN

Wm. North	Day Policeman	\$ 1,350.00
H. S. Brown	Night Policeman	1,260.00
H. B. Case	Night Watchman	1,200.00
Alphonso Case	Night Watchman	1,200.00
T. P. Glidden	Night Watchman	1,200.00
	Night Watchman	1,200.00
	Night Watchman	1,200.00
C. D. Case	Supervisor of Watchmen	1,200.00
J. T. Daniels	Night Watchman (retired)	480.00
W. F. Mahaffey	Night Watchman (retired)	480.00

\$ 10,770.00

JANITORS

John O'Rourke	Inspector Buildings and Janitors	\$ 1,500.00
C. M. Hicks	Repair and Handy Man	1,200.00
Wm. Mutchmore	Custodian Medical Buildings	1,200.00
W. M. Penn	Janitor	1,140.00
W. M. Stahl	Janitor	1,140.00
Ellis Belcher	Janitor	1,140.00
Wm. Daehler	Janitor	1,140.00
Harry Chantler	Janitor	1,140.00
O. E. Kiger	Janitor	1,140.00
A. D. Grayson	Janitor	1,140.00
S. A. Williams	Janitor	1,140.00
R. M. Moore	Janitor	1,140.00
George C. Denny	Janitor	1,140.00
Oliver Smith	Janitor	1,140.00
L. F. Jordan	Janitor	1,140.00
L. C. Sudlum	Janitor	1,140.00
W. Curry	Janitor	1,140.00
William Pohle	Janitor	1,140.00
L. W. Richardson	Janitor	1,140.00
Robert Petrie	Janitor	1,140.00
Olaf Christensen	Janitor	1,140.00
J. R. Butler	Janitor	1,140.00
Ernest Long	Janitor	1,140.00
L. S. Hitchcock	Janitor	1,140.00
C. M. Shelton	Janitor	1,140.00
Jack Foster	Janitor	1,140.00
Forest Spencer	Janitor	1,140.00
Frank McCarty	Janitor	1,140.00
John O. Kimbrough	Janitor	1,140.00
Elmer E. Smith	Janitor	1,140.00
Porter Douglas	Janitor	1,140.00
J. E. Kimbrough	Janitor	1,140.00
G. R. Pettibone	Janitor	1,140.00
Elmer E. McDowell	Janitor	1,140.00
M. Murphy	Janitor	1,140.00
Robert Hebron	Janitor	1,140.00
John M. Wallace	Janitor	1,140.00
Edward Watson	Janitor	1,140.00
W. M. Smith	Janitor	1,140.00
Richard Brandon	Janitor	1,080.00
M. N. Cook	Janitor	1,080.00
J. W. Brown	Janitor	1,080.00
George Hooley	Janitor	1,080.00
James Merrill	Janitor	1,080.00
E. J. Nutt	Janitor	1,080.00
Nelson Bowman	Janitor	1,080.00
C. A. Hopper	Janitor	1,080.00
William Wallace	Janitor	1,080.00
Louis Trotter	Janitor	1,080.00
James Gormley	Janitor	1,080.00

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Lou Cornett	Janitress	750.00
Jessie Haney	Janitress	750.00
Carrie Dunning	Janitress	750.00
Elizabeth Rourke	Janitress	750.00
Charlotte Thum	Janitress	750.00
Mary Powers	Matron Rest Room (10 months)	750.00
M. S. Harvey	Elevator Man	660.00
	Janitor	1,140.00

\$ 63,090.00

LAUNDRY

Mrs. Myrtle Faught	Laundress	\$ 1,080.00
Myrtle Trout	Laundress	750.00
Belle Mitchell	Laundress	750.00
Edna Culbertson	Laundress	750.00
Bert Faught	Launderer	800.00

\$ 4,130.00

UNIVERSITY ARCHITECT

J. N. Bradford	University Architect	\$ 3,700.00
H. F. Reichard	Chief Draftsman	2,880.00
C. F. Mayer, Jr.	Draftsman	2,500.00
A. H. Mickey	Superintendent of Construction	2,500.00
Coletta Kelly	Clerk	1,500.00

\$ 13,080.00

UNIVERSITY CHEMIST

D. J. Demorest	University Chemist	\$ 500.00
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\$ 500.00

Total Entire Budget\$1,685,849.00

SALARIES TO BE PAID FROM BUILDING FUNDS

UNIVERSITY ARCHITECT

Lucy S. Shad	Draftsman	\$ 1,800.00
A. F. Deam	Draftsman	1,800.00
F. E. Whitehouse	Draftsman	1,800.00
H. E. Letson	Draftsman	1,800.00
Louise Abbott	Draftsman	1,500.00
A. J. Friday	Draftsman	1,500.00

\$ 10,200.00

A-3 BUDGET

WINTER COURSE

Special Lectures	\$ 2,150.00
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\$ 2,150.00

HOSPITALS

Wallace H. Buker	Interne	\$ 150.00
Morris Goldberg	Interne	150.00
Paul H. Ensign	Interne	150.00
Will L. Beach	Interne	150.00
Carl A. Hyer	Interne	150.00
Kenneth D. Sneary	Interne	150.00
	Orderly Protestant Hospital (9 months)	450.00

\$ 1,350.00

PUBLIC HEALTH AND SANITATION

Two District Nurses (12 months)	\$ 900.00
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\$ 900.00

GRADUATE SCHOOL

Clyde S. Adams	Fellow	\$ 500.00
Herbert L. Dozier	Fellow	500.00
Ruth L. Higgins	Fellow	500.00
Lawrence L. Huber	Fellow	500.00
Andrew Karsten	Fellow	500.00
Edna Rickey	Fellow	500.00

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William R. Stemen	Fellow	500.00
	Fellow	500.00
	Fellow	500.00
Minora E. Bauer	Scholar	300.00
Paul Herman Buck	Scholar	300.00
Helen Clarke	Scholar	300.00
Amy Dunn	Scholar	300.00
C. L. F. Gohdes	Scholar	300.00
Eudora Huffman	Scholar	300.00
Robert J. Kane	Scholar	300.00
August E. Miller	Scholar	300.00
Francis M. Morgan	Scholar	300.00
Thomas A. Moorman	Scholar	300.00
William M. Morgan	Scholar	300.00
Waldemar Noll	Scholar	300.00
Anna Polkowski	Scholar	300.00
Henry G. Hullfish	Scholar	300.00
Antoinette P. Noel	Scholar	300.00
Josephine I. Wuebben	Scholar	300.00
Harriet Hardin	Scholar	300.00
Lura M. Jewell	Scholar	300.00

\$ 9,900.00

ROTARY

DU PONT SCHOLARSHIP

Calvin A. Buehler	Fellow	\$ 750.00
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GRASELLI SCHOLARSHIP

Merle L. Dundon	Fellow	750.00
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ROBINSON FELLOWSHIP

Donal B. Pheley	Fellow	750.00
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DENTAL CLINIC

Katharine L. Pugh	Secretary to Dean	1,320.00
Allie F. Harness	Clerk	960.00
Sue Merrill	Janitress	600.00

\$ 2,880.00

UNIVERSITY PRESS

R. W. Hodgson	Compositor	\$ 2,288.00
C. D. Kalb	Compositor	2,184.00
George Maggioro	Compositor	2,184.00
C. H. Davis	Compositor	2,184.00
W. R. Stephens	Compositor	2,184.00
G. F. Rodocker	Pressman	2,080.00
Sue K. Brown	Feeder and Binder	1,162.00
Clara L. Baker	Clerk and Bookkeeper	1,200.00

\$ 15,466.00

WAREHOUSE

C. W. McClintock	Storekeeper Lab. S. S.	\$ 2,300.00
H. W. Miller	First Assistant Lab. S. S.	1,700.00
R. S. Haines	Second Assistant Lab. S. S.	1,500.00
L. S. Gormley	Third Assistant Lab. S. S.	1,500.00
H. L. Allison	Laborer	1,140.00
Clara M. Fleischer	Clerk	960.00
James Lawson	Checking Clerk	1,400.00
Blanche Sullivan	Clerk	1,400.00
Earl Conway	Stock Clerk	1,400.00
Mabel Clum	Clerk	1,080.00
J. R. Remy	Tool Room Keeper	1,140.00
Henrietta Lahmering	Clerk	960.00
Charles Pugh	Truck Driver	960.00
A. A. Hathaway	Janitor	1,140.00
G. H. Huffman	Truck Driver	1,200.00
D. R. Masters	Small Animal Keeper	1,140.00

\$ 20,920.00

* * * * *

Upon motion of Mr. Laybourne, it was ordered that all unencumbered balances remaining on the books June 30, 1921, be cancelled, it being understood that this order does not include gifts or Rotary funds.

* * * * *

Mr. Laybourne offered the following resolution which was adopted:

Resolved, That the interest on the Endowment and all other income of the University for the fiscal year ending June 30, 1922, not otherwise appropriated be and the same are hereby appropriated for its support and maintenance.

* * * * *

Mr. Clyde T. Morris, Engineer for the proposed bridge over the Olentangy River, presented the revised specifications and estimates for the approval of the Board.

Upon motion, the said revised specifications and estimates were approved and the Secretary was directed to present the same to the State Building Commission for approval, and if approved by it then to advertise for bids in accordance with law.

* * * * *

The Secretary presented the following request from the University Architect concerning concrete foundations for the Artillery Horse Stable.

Upon motion, this request was approved and ordered presented to the State Building Commission, and if approved by it, the Secretary was to enter into a contract with the H. C. McCall Construction Company at their bid of \$675.

The following is presented for the approval of the Board of Trustees:

In order to reduce the cost of the Artillery Horse Stable, the concrete foundations were reduced to pins under the posts. It is deemed best for the stability and permanency of this building to make the outside foundation a continuous concrete wall, leaving the piers for all inside work. This outside wall will lift the frame, sill, and siding 8 inches above the grade, thereby giving the outside frame wall a better support and also protecting the bottom of the wall from dampness.

For this work, The H. C. McCall Construction Company, who has the contract for this building, proposes to do the work for the following price:

15 cu. yds. excavation @ \$1.00.....	\$ 15.00
44 cu. yds. concrete @ \$15.00.....	<u>660.00</u>
Total.....	\$675.00

Appropriation.....	\$10,000.00	
Architect's Estimated Cost.....		9,950.00
Original Contract.....	\$4,895.00	
This Proposal.....	675.00	
	<u>\$5,570.00</u>	<u>5,570.00</u>

Balance..... \$ 4,380.00

I recommend that this proposal be approved.

Respectfully submitted,

UNIVERSITY ARCHITECT.

* * * * *

The Secretary presented the following request from the University Architect concerning the construction of lofts for feed storage for the Artillery Horse Stable.

Upon motion, this request was approved and ordered presented to the State Building Commission, and if approved by it, the Secretary was to enter into a contract with the H. C. McCall Construction Company at their bid of \$689.

To reduce the cost of the Artillery Horse Stable, the loft for feed storage was omitted in the plans when bids were received for this structure.

To build this loft The H. C. McCall Construction Company, who has the contract for this building, proposes to do this work, including all material and labor, construct a loft 20 feet by 44 feet, including the substitution of 20 8-inch by 8-inch posts for 6-inch by 6-inch; 34 2x12x20-inch floor joists; 1000 square feet of $\frac{3}{4}$ flooring; 216 lineal feet 2x8 railing; 2 loft ladders, for the sum of \$689.00.

Appropriation	\$10,000.00	
Architect's estimated cost.....		9,950.00
Original contract	\$4,895.00	
Extra concrete foundation....	675.00	
This proposition	689.00	<u>6,259.00</u>

Balance

\$ 3,691.00

I recommend that this proposal be approved.

Respectfully submitted,

UNIVERSITY ARCHITECT.

* * * * *

The Secretary presented the following communication from the University Architect requesting certain changes on the first floor of the Women's Building.

Upon motion, these changes were approved and the Secretary was directed to present the same to the State Building Commission, and if approved by it, to award the contract to The Robert H. Evans Company at their bid of \$1,564.

The following is presented for the approval of the Board of Trustees to better adapt the first floor of the Women's Building to its function of serving for a Woman's Union:

1. Widen the north and south corridor 2 feet.
2. Remove partition from room 101.
3. Add partition to room 102.

4. Cut door between room 101 and 102 west of closet.
5. Add closet to room 102.
6. Close door between room 103 and toilet room.
7. Omit shower in room 104.
8. Add electric hot plate outlet and sink to room 105.
9. Add large fireplace to south side of room 106 and construct chimney for this fireplace.
10. Enlarge the windows on each side of fireplace.
11. Cut doorway between room 106 and 107.
12. Cut two doorways between rooms 107 and 108.
13. Add four electric floor outlets in rooms 106 and 107.
14. Telephone conduits to room 103.

To make these changes The Robert H. Evans Co., who has the contract for this building proposes to do the work for \$1,564.00.

Appropriation	\$240,000.00	
Architect's estimated cost.....	239,980.00	
Original contract	\$199,934.00	
This proposition	1,564.00	201,498.00
Balance		<u>\$ 38,482.00</u>

I recommend that this proposition be approved.

Respectfully submitted,

UNIVERSITY ARCHITECT.

* * * * *

The Secretary presented the specifications, bill of materials, and estimate of cost as prepared by Mr. William C. McCracken, Chief Engineer, for a 600 horse-power boiler and stoker to be erected in the new Power House.

* * * * *

The Secretary presented the following communication from the University Architect:

June 22, 1921.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—In reversing the position of the Addition to Chemistry Building, it becomes necessary to construct additional concrete supply and drain trenches, to serve the required equipment.

The additional trenches are marked T on the accompanying drawings and comprise 887 lin. ft.

The contractors, D. W. McGrath & Sons, have given me a price of \$2.00 per lin. ft., or \$1,774.00 total, for this work.

I recommend that the work be authorized as an extra on the Chemistry Building, and that the contractors be directed to proceed at once with the work at the price stated.

Respectfully submitted,

(Signed) JOS. N. BRADFORD,
University Architect.

6-23-'21

Upon motion, the above recommendation, at the price named, was approved and the Secretary was directed to present the same to the State Building Commission for its approval.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN F. CUNNINGHAM,
Chairman

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RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1921, to June 30, 1922

THE OHIO STATE UNIVERSITY

WILLIAM OXLEY THOMPSON
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
C. F. KETTERING, Dayton.....	Mar. 21, 1917	May 13, 1923
LAWRENCE E. LAYBOURNE, Springfield..	May 14, 1921	May 13, 1924
O. E. BRADFUTE, Xenia.....	Aug. 21, 1905	May 13, 1925
T. C. MENDENHALL, Ravenna.....	June 16, 1919	May 13, 1926
B. F. MCCANN, Dayton.....	May 13, 1913	May 13, 1927
JOHN F. CUNNINGHAM, Cleveland.....	Dec. 22, 1914	May 13, 1928
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1929

CARL E. STEEB
Secretary of the Board

JULIUS F. STONE
Treasurer of the Board

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 7, 1921.

The Board of Trustees met at the University at 5:00 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, L. E. Laybourne, J. F. Cunningham, B. F. McCann.

This date being the occasion of the birthday of former Trustee, Governor James E. Campbell, the following resolution offered by Dr. Mendenhall, was adopted:

Resolved, That the President of the University be directed to offer by telephone to Governor James E. Campbell the congratulations of this Board now in session, on the occasion of the seventy-eighth anniversary of his birth.

The President, as chairman of the Stadium Building Committee, presented for the approval of the Board the contract entered into this day between the E. H. Latham Company of Columbus, Ohio, and the Ohio Stadium Building Committee for the construction of the Ohio Stadium.

Mr. Cunningham moved that the contract be approved and upon roll call the vote resolved as follows:

Yes: Cunningham, Laybourne, Mendenhall, Kaiser, Bradfute.

No: None.

Motion was declared unanimously passed.

The President presented the annual contract with the State Board of Vocational Education for the year ending June 30, 1922.

Upon motion, this contract was approved and the President and Secretary were directed to sign the same.

Upon recommendation, Professor H. E. Bourne of Western Reserve University was selected to conduct a seminar on the economic history of the French Revolution during the second semester of the coming year. The President was directed to report later on a suitable honorarium to be paid to Professor Bourne.

The President presented a communication concerning the rights of the Board of Trustees to permit a Co-operative Store to have its

place of business on the University campus, and upon motion, the President was directed to secure from the Attorney General an opinion on this question.

* * * * *
 Professor Bradford was authorized to visit the University of West Virginia for the purpose of inspecting the Women's Building.
 * * * * *

The President presented a communication from Dean Hitchcock relative to the work of the Engineering Experiment Station and upon his recommendation, \$500 was appropriated for the continuation of Projects 10 and 11, and \$250 was appropriated for Project No. 24.

The Trustees also gave approval to the effort of the Engineering Experiment Station Council to arrange with the State Highway Commissioner for the testing of headlights and spotlights on motor vehicles as required by House Bill No. 156 recently enacted by the Legislature.

* * * * *
 The President presented the report of the Board of Visitors of the Ohio State University Association for the year ending June 30, 1921. This report was read and ordered filed.
 * * * * *

The name of Helen C. Barr as Assistant in Romance Languages was ordered inserted in the budget at the salary there named and appropriated.

* * * * *
 Upon the recommendation of the President, the following appropriations were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Summer Session</i>				
B. A. Eisenlohr	Professor of German			\$ 440.00
Marguerite Kramer	Accompanist, Phys. Ed.			50.00
* * * * *				

Upon the recommendation of the President, the following amendment to the University budget was made:

The appointment of Ralph Livingston as Assistant in the Department of Farm Crops, instead of S. J. Green.

* * * * *
 Upon the recommendation of the President, the following appointments in Agricultural Education and Home Economics were made, for which salaries the State Board of Vocational Education will reimburse the University under the terms of the Smith-Hughes law:

Agricultural Education

W. F. Stewart—Professor	\$1,500.00
(in addition to amount allowed in regular budget)	
H. W. Nisonger—Assistant Professor	2,800.00
F. H. McMillen—Assistant Professor	2,600.00
W. F. Bruce—Instructor (Hamilton Township)	2,600.00
A. C. Kennedy—Instructor (Worthington)	2,500.00
H. G. Kenestrick—Instructor (Grove City)	2,400.00
Harry Atwood—Instructor (Hilliards)	2,400.00
G. G. Everhart—Instructor (Canal Winchester)	2,250.00
L. O. Lantis—2 months in Summer Session	400.00
F. E. Guyton—2 months in Summer Session	300.00
Mary Nairn—Stenographer	960.00

Total..... \$20,710.00

Home Economics

Mrs. Maude G. Adams—Professor (in addition to amount allowed in regular budget)	\$ 1,800.00
Henrietta Gromme—Assistant Professor	2,500.00
Clara Bancroft—Instructor (North High School)	2,000.00
Almeda Jones—Instructor (North High School)	1,900.00
Hazel Huston—Instructor (Reynoldsburg)	1,900.00
Ida Patterson—Instructor (Canal Winchester)	2,100.00
Josephine Brown—Assistant	1,200.00
Total	\$13,400.00

All these salaries are on twelve month basis.

* * * * *

Upon recommendation of the President, Professor M. B. Evans was appointed for two months at his regular monthly salary for services in connection with the Four-quarter Plan.

* * * * *

Upon the recommendation of the President, the following amendments were made to the Summer Session Budget, with appropriations of the amounts necessary to meet the recommendations:

Mrs. Vera McCoy Masters, Asst. Professor, Dept. of Bacteriology....	\$288.00
Herman Miller, Instructor, Department of English.....	100.00

* * * * *

Upon the recommendation of the President, the salary of Theodore N. Beckman, Department of Economics and Sociology, was changed from \$192.00 to \$300.00.

* * * * *

The following recommendations were adopted:

1. I recommend that the Budget be amended in cases of all omissions due to clerical errors or other mistakes by which the force was reduced or names omitted.

2. I recommend that the President be authorized to use his discretion in increasing the salaries of certain persons who have definite proposals to go elsewhere.

3. I recommend that the President be authorized to adjust salaries where there has been an evident misunderstanding.

4. I recommend, concerning increase of salaries suggested by the Deans and not included in the above three recommendations, that the President be authorized to appear before the State authorities and see whether any relief can be provided by the increase of money for A-1.

5. I recommend that the President be authorized to employ office service for the months of July and August at a salary not to exceed \$100.00 a month.

* * * * *

The following resolution presented by Dr. Mendenhall was unanimously adopted by the Board of Trustees:

On the retirement of Professor Joseph Villiers Denney from the deanship of the College of Arts, Philosophy, and Science, the Trustees of the University unanimously approve the following minute and direct that it be made a part of the record of their proceedings:

After graduation from the University of Michigan, followed by three years of valuable experience as a journalist, and three more as a teacher, Dr. Denney came to the Ohio State University in 1891, as Associate Professor of Rhetoric. In 1894 he was made Professor of Rhetoric and the English

Language and in 1901 he was chosen as Dean of the College of Arts, Philosophy, and Science, an appointment which he continued to hold until July 1st of the current year, his professional title having been changed in 1904 to that of Professor of English and Head of the Department of the English Language and Literature.

Dr. Denney has thus completed thirty years of notable service in the University, all of which has been in residence, except one year spent in study in the leading institutions of learning in Europe.

During the past twenty years he has administered the affairs of the largest, and in many respects, the most important, college of the University with continued and conspicuous success, and at the same time he has made many valuable contributions to the literature of his subject. As the head of the Department of English, because of his fine literary taste, his extensive and critical knowledge of the English language, together with a rare personal command of its use, his influence, through both example and precept has been as beneficent as it has been far-reaching.

Relieved of the routine and somewhat mechanical duties of the deanship, it is the hope of the Trustees that the University may continue to profit by his skill as a teacher and his distinction as a scholar for many years to come.

* * * * *
Upon the recommendation of the President, \$85,000 was appropriated, to be paid to the Alumni Association in ten installments, to be paid from the interest on Endowment Fund.

* * * * *
Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 2, 1921.

The Board of Trustees met at the University at 2:00 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, L. E. Laybourne, J. F. Cunningham.

* * * * *
The Secretary was directed to execute a contract with the Dispatch Printing Company for one-half page space in the Golden Jubilee edition of the Columbus Dispatch, to be published this fall, at a cost of \$300.00.

* * * * *
The President recommended that the following buildings be permanently named as follows: the new Women's Building, Pomerene Hall, in honor of Mr. Frank E. Pomerene who was a Trustee of the University from 1905 to 1919; the new Women's Dormitory, Mack

Hall, in honor of Mr. John T. Mack who was a Trustee of the University from 1893 to 1914; the new General Hospital, Lynne Starling Hospital, in honor of Dr. Lynne Starling, founder of the old Starling Medical College; the Home Economics Building, Elizabeth Owens Campbell Hall, in honor of Mrs. James E. Campbell who was the wife of former Governor James E. Campbell.

Upon motion of Dr. Mendenhall, the above recommendations were approved and the buildings were so named.

* * * * *

Professor W. H. Siebert and Professor O. C. Hooper were appointed editors of the second volume of the University History. Professor J. S. Myers was appointed editor of the third volume of the University History.

* * * * *

The President, Dean McCampbell, and the Secretary were appointed a committee to enter into a contract with the Trustees of the Protestant Hospital Association for the rental of the fifty-two beds on the same basis as last year's contract with the following exception: to omit that clause which permitted the Protestant Hospital to collect fees from patients occupying the University beds.

* * * * *

The President was authorized to sign an application to the War Department requesting the establishment of a Dental Unit of the R. O. T. C. in connection with the College of Dentistry.

* * * * *

The President presented a request from Mr. Riegel, Director of Education, concerning the time of Professor Landsittle as High School Supervisor. Upon motion, this matter was referred to the President with power.

* * * * *

The following appropriations for the Engineering Experiment Station for the year beginning July 1, were made:

Project No. 1—Hydrology of the Upper Scioto and Supplemental Data of State Wide Application.....	\$1,500.00
Project No. 5—A Bearing Testing Machine.....	150.00
Project No. 6—A Study of Flow of Fluids.....	500.00
Project No. 8—Thermo, Electrical, and Magnetic Properties of Alloys.....	500.00
Project No. 15—Economic Utilization of Liquid Fuels.....	200.00
Project No. 16—Tests of Tapered Struts.....	225.00
Project No. 17—Soil Survey Relative to Road Failures.....	400.00
NEW PROJECTS—	
Project No. 23—Catalytic Saponification of Oils.....	200.00
Project No. 25—Certification and Standardization of Automobile Headlights.....	300.00
Project No. 26—Gasoline-Kerosene Survey.....	300.00
Project No. 27—Chemical Study of Commercial Limes.....	1,000.00
* * * * *	

Upon the recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, which travel shall include railroad fare and pullman only:

One person to be selected by Dean White from the College of Veterinary Medicine to go to the meeting of the American Veterinary Medical Association, to be held at Denver, September 5-9.

The Director of Agricultural Extension and two persons, to be selected by Dean Vivian from the College of Agriculture, to attend the annual meeting of the American Association of Agricultural Colleges, to be held in New Orleans, November, 1921.

Henry F. Walradt, to attend the annual meeting of the National Tax Association to be held at Breton Woods, New Hampshire, in the White Mountains, September 12-16.

The Secretary was authorized to enter into a contract with Mr. J. K. Gardiner for the continuation of the lease of the Nurses' Home, at 1630 Neil Avenue, at the rental of \$65 per month, effective July 1, 1921, on the same terms as before.

The Secretary reported the gift of \$750 from the E. I. DuPont de Nemours & Company for the continuation of the DuPont Fellowship in Chemistry during the academic year 1921-1922. The Secretary was directed to extend the thanks of the University for the continuation of this splendid gift.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Edith Dickson	Instructor, Home Economics	July 31, 1921	\$ 2,100.00	
Jennie Fisher	Home Demonstration Agent	July 31, 1921	1,900.00	
R. W. Wells	County Agricultural Agent	Sept. 30, 1921	2,400.00	
<i>College of Arts, Philosophy, and Science</i>				
Elmer B. Russell	Instructor, American History	Sept. 1, 1921	2,000.00	2,000.00
<i>College of Medicine</i>				
Mary Ronan	Technician, Surgery	August 1, 1921	840.00	770.00
<i>College of Agriculture</i>				
C. L. Metcalf	Professor, Entomology	August 31, 1921	3,600.00	3,000.00
<i>College of Engineering</i>				
Jesse L. Farr	Graduate Asst., Chemistry	Sept. 1, 1921	500.00	500.00
<i>Stenographic and Clerical</i>				
Eva A. Smith	Stenographer, Horticulture	August 31, 1921	960.00	800.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
E. P. Reed	Asst. Professor, Farm Crops	August 22, 1921	\$3,500.00	Smith-Lever
<i>College of Agriculture</i>				
John S. Cutler	Asst. Farm Crops	Sept. 1, 1921	900.00	Budget
Irma Earle	Statistical Clerk, Rural Economics	July 1, 1921	960.00	Budget
Joseph Miller	Teamster, Farm Operations	July 1, 1921	1,080.00	\$1,080.00
<i>College of Commerce and Journalism</i>				
M. M. Donaldson	Asst. in Accounting	Sept. 1, 1921	600.00	600.00
J. H. Lewis	Asst. in Accounting	Sept. 1, 1921	600.00	600.00
D. M. Shonting	Asst. in Accounting	Sept. 1, 1921	1,200.00	1,200.00
Perry P. Denune	Asst., Sociology	Sept. 1, 1921	600.00	600.00
Cancel position of Assistant in Accounting @ \$1,800.00.				

Name	Title	Date Effective	Annual Rate	8-2-'21 Appropriation
<i>College of Education</i>				
Mrs. S. L. Pressey	Instructor, Psychology	Sept. 1, 1921	1,800.00	1,800.00
Frances T. Halsted	Instructor, Psychology	Sept. 1, 1921	2,000.00	Budget
R. D. Williams	Instructor, $\frac{1}{2}$ time Psychology	Sept. 1, 1921	750.00	750.00
Cancel position of Instructor, half time, @ \$1,000.00				
<i>College of Engineering</i>				
J. B. Sparrow	Apparatus Custodian, Physics	July 11, 1921	1,200.00	Cancel 33.33 in app.
H. K. Linzell	Graduate Asst., Chemistry	Sept. 1, 1921	500.00	500.00
W. J. Fordyce	Student Asst., Chemistry	Sept. 1, 1921	250.00	Budget
John R. Rose	Assistant, Physics	Sept. 1, 1921	900.00	900.00
J. Clarence Merrell	Instructor, Civil Engineering	Sept. 1, 1921	2,000.00	Budget
Charles A. Miller	Instructor, Civil Engineering	Sept. 1, 1921	1,500.00	Budget
H. D. Decker	Instructor, Mine Engineering	Sept. 1, 1921	1,500.00	Budget
<i>College of Medicine</i>				
Artye Rose	Technician X-Ray Dept. of Surgery	August 1, 1921	840.00	770.00
Walter G. Huffman	Pharmacist, State Street Dispensary	July 1, 1921	500.00	Budget
Charles S. Hamilton	Professor and Head, Dept. of Surgery	Sept. 1, 1921	500.00	Budget
John W. Dunham	Asst. Professor, Medicine	Sept. 1, 1921	300.00	300.00
<i>College of Veterinary Medicine</i>				
Fay Adams	Clerk	July 25, 1921	960.00	Cancel 61.54 in app.
<i>Registrar's Office</i>				
Esther Funk	Asst. to Registrar	July 1, 1921	1,200.00	1,200.00
<i>Library</i>				
Gertrude Lance	Library Assistant, (half time)	July 1, 1921	360.00	Budget
<i>University Architect</i>				
F. E. Riebel	Draftsman	July 1, 1921	2,400.00	2,400.00
<i>Entrance Board</i>				
Helen F. Powell	Stenographer	June 7, 1921	960.00	Budget
<i>Summer Session</i>				
Robert S. Hanson	Student Assistant, Chemistry		50.00	Budget
Anthony George	Student Assistant, Chemistry		50.00	Budget
<i>Stenographic and Clerical</i>				
Ruth Evans	Stenographer, Arts	July 5, 1921	960.00	950.77
Edna G. Hale	Stenographer, Commerce & Jour.	July 22, 1921	960.00	904.61
Mary E. Nangle	Stenographer, Chemistry	July 1, 1921	960.00	Budget
Claire E. Elk	Stenographer, Physical Plant	July 12, 1921	960.00	Cancel 27.69 in app.
Ruth Giesen	Clerk, Physical Educ. for Women	July 1, 1921	960.00	960.00
Catherine Rowland	Clerk, College of Agriculture	July 1, 1921	960.00	Rotary
Cancel position of Stenographer, College of Arts @ \$1,200.00.				
<i>Department of Operation and Maintenance</i>				
Earl Achey	Asst. Electrician	July 5, 1921	1,600.00	Budget
C. W. O'Harra	Laborer	July 8, 1921	1,080.00	Cancel 20.77 in app.
Nelson Bowman	Night Watchman	July 11, 1921	1,200.00	Cancel 33.33 in app.

(Transferred from Janitor) Cancel 1150 in Janitors.

8-2-'21

Name	Title	Date Effective	Annual Rate	Appropriation Budget
Ellis Belcher	Night Watchman	July 1, 1921	1,200.00	
	(Transferred from Janitor)	Cancel 1140 in Janitors.		
Alfred Booker	Janitor	July 1, 1921	1,140.00	Budget
James Ragland	Janitor	July 5, 1921	1,080.00	1,072.86
Frank Muchmore	Janitor	July 6, 1921	1,140.00	1,125.88

Upon the recommendation of the President, the following amendments to the Budget were made:

College of Arts, Philosophy, and Science

George A. Washburne	Assistant Professor, American History	\$2,250.00 to	\$2,500.00
J. F. Craig	Instructor in English	2,300.00 to	2,500.00
Walter French	Instructor in English	1,700.00 to	1,800.00

College of Engineering

John S. Ward	Instructor in Physics	1,500.00 to	1,700.00
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College of Commerce and Journalism

Geo. W. Eckelberry	Asst. Professor, Economics and Sociology	3,250.00 to	4,500.00
F. E. Lumley	Asst. Professor to Professor, Economics and Sociology		3,500.00

College of Education

C. F. Kelley	Professor of Art	3,750.00 to	4,500.00
E. L. Usry	Professor, Economics and Sociology	Smith-Hughes	1,600.00
		University	3,200.00
A. P. Weiss	Professor, Psychology	3,750.00 to	4,250.00
Anna Rodgers	Instructor, Psychology	1,800.00 to	2,250.00
Elizabeth Hatch	Instructor, Psychology	1,800.00 to	2,000.00
Erwin Esper	Instructor, Psychology	1,800.00 to	2,000.00
Harold Burt	Asst. Professor, Psychology	3,000.00 to	3,500.00

University Architect

F. E. Whitehouse	Draftsman	1,800.00 to	2,100.00
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Engineering Experiment Station

Advisory Council for the year ending 1922 to be as follows:

Professor C. E. Sherman	3 years
Professor J. R. Withrow	3 years
Professor D. J. Demorest	2 years
Professor W. T. Magruder	2 years
Professor F. C. Caldwell	1 year
Professor A. D. Cole	1 year

College of Homeopathic Medicine

Position of anaesthetist be abolished and salary of Dr. Harry M. Sage increased from \$800.00 to \$1,200.00 per annum.

Upon the recommendation of the President, the Rotary Budget, College of Homeopathic Medicine, as presented, was adopted:

Name	Title	Salary
Lena Gheen	Chief Cook.....	\$ 960.00
Lucille Tatum	Cook, Maternity Hospital.....	540.00
	Dishwasher, Children's Hospital.....	960.00
	Dishwasher.....	480.00
Survilla Mooty	Dining-room girl.....	600.00
Isabelle Uhrig	Diet Kitchen girl.....	540.00
Nora Massie	Seamstress.....	540.00
Ruth Nimocks	Housekeeper.....	600.00
John Long	Operating-room orderly.....	1,140.00
	Clinical Record keeper.....	960.00
	Orderly.....	300.00
	Orderly.....	300.00
	Total.....	\$7,500.00

* * * * *

Upon the recommendation of the President, the following increases in salary in the Summer Session budget were made:

Helene Fouré, Department of Romance Languages, increased from \$192.00 to \$352.00.

Theodore Beckman, Department of Economics and Sociology, increased from \$192.00 to \$300.00.

* * * * *

In view of notice that Major Allan F. McLean has been relieved of duty and Captain Carl R. Perkins has been detailed in his stead, the Budget was ordered amended accordingly.

* * * * *

The President presented a list of new appointments and increases of salaries for certain persons for the consideration of the Board. Inasmuch as all of the available funds for personal service have been appropriated, action on this list was deferred for the present, and the President was directed to appear before the State Emergency Board and make request for additional funds for personal service to meet the above situation.

* * * * *

The President and Secretary were authorized to open bids which are to be received on August 15 for the Bridge over the Olentangy River. The Secretary was directed, in case bids are received below the estimate, to call a meeting of the Board at once for the award of the contract.

* * * * *

Upon motion, the Trustees acceded to the request of the Board of Control of the Agricultural Experiment Station for the use of the University Architect to prepare the plans and specifications for the Printery Building, for which appropriation was made. It was also agreed to permit Mr. McCracken, Chief Engineer, to visit the Station and make a study and report of the general building and service conditions.

* * * * *

Upon motion, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 16, 1921.

The Board of Trustees met at the University at 9:30 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; O. E. Bradfute, B. F. McCann, T. C. Mendenhall, J. F. Cunningham, L. E. Laybourne.

* * * * *

The Board of Trustees met for the purpose of awarding the contract for the bridge, boiler and stoker for which bids were opened in accordance with law yesterday.

* * * * *

8-16-'21

The Secretary presented the following report from Mr. Clyde T. Morris, Engineer for the bridge:

August 15, 1921.

Mr. Carl E. Steeb,
Secretary, Board of Trustees,
Ohio State University.

Dear Sir—Bids for the bridge over the Olentangy River were opened today at noon. Two bids were received, as follows:

Carmichael-Cryder Co..... \$118,977.00
N. R. Porterfield, Inc..... 117,900.00

Both bids are regular in all respects. I would, therefore, recommend that the contract be awarded to the low bidder, N. R. Porterfield, Inc.

I would also recommend that in view of the fact that the bid is \$3,065 under the estimate, the alternate for including the terra cotta ornaments at \$700.00 be also accepted.

Very truly yours,
CLYDE T. MORRIS,
Engineer.

Upon motion, the recommendation of the Engineer was approved and the contract was regularly awarded to N. R. Porterfield, Inc., at their bid of \$117,900 plus \$700 for the terra cotta ornaments as named in the ultimate.

* * * * *

The Secretary presented the following report from Mr. W. C. McCracken, Engineer, for the Boiler:

August 16, 1921.

Carl E. Steeb,
Business Manager.

After careful survey of the proposals of the Babcock & Wilcox Company for a 600 H. P. Boiler, one 600 H. P. Superheater and one Diamond Soot Blower.

We recommend that the contract for same be awarded to the Babcock & Wilcox Company at their bid price of

Boiler \$19,977.00
Superheater 2,291.00
Soot Blower 1,021.00
Total \$23,289.00

Substitute:

Hot drawn for cold drawn tubes..... \$ 635.00
Deduct for Turbin Cleaner..... 100.00
Deduct for Brickwork..... 286.00
Total \$ 1,021.00

Making the net total award..... \$22,268.00

Yours truly,
W. C. MCCRACKEN,
Chief Engr. & Supt. Bldgs.

Upon motion, the recommendation of the Engineer was approved and the contract was regularly awarded to Babcock & Wilcox Company, at their bid of \$22,268.00, as named in the ultimate.

* * * * *

8-16-'21

Since Mr. McCracken was not ready to report on the Stoker, the Board adjourned, to meet Monday, August 22.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 22, 1921.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Vice-Chairman; J. F. Cunningham, O. E. Bradfute, B. F. McCann.

* * * * *

The secretary presented the following report from Mr. W. C. McCracken, Engineer, for the Stoker:

August 19, 1921.

Carl E. Steeb,
Business Manager,
University Hall, Campus.

Dear Sir—We are enclosing herewith, our recommendations on a Chain Grate Stoker for the 600 H. P. Boiler in the new Power House.

Yours very truly,
W. C. McCracken,
Chief Engr. & Supt. Bldgs.

RECOMMENDATION ON AWARDING CONTRACT
FOR A CHAIN GRATE STOKER FOR
600 HORSEPOWER BOILER

A careful study has been made of all bids and each representative of the Stoker Companies bidding has been given a full and courteous hearing on the merits of his Stoker, and we are convinced the recommendation made is for the best interests of the University.

Eliminate Green Engineering Company's bid of \$12,258.00, as it is above the estimate.

Eliminate the bid of the Combustion Engineering Corp., of \$7,496.00, as they did not include an Arch with their Stoker. An Arch will cost \$550.00, which would, if included, make their bid \$8,046.00.

The next bid in order for consideration would be the Laclede-Christy bid of \$6,820.00.

We recommend the rejection of this bid for the following reasons:

1. Efficiency guarantee is on one rating of boiler only, viz: 71% at 200% rating on forced draft, there is no efficiency guaranteed on natural draft, nor at 250% of boiler

rating. 71% is the lowest efficiency guaranteed by any of the bidders.

2. Active grate surface is only 116.1 square feet, which makes a grate approximately 9.75 feet long by 12 feet wide.

3. The short length of grate is objectionable in a Stoker of this type, in our opinion the Stoker Grate should be much longer than it is wide.

4. We object to the high draft required in the furnace when operating on natural or forced draft. Our objection is based on the fact that the draft required will cause greater infiltration of air through the Boiler Setting, thereby decreasing the efficiency of the Boiler and Stoker.

5. We object to conditions contained in paragraph 1, page 4, viz.: Preparation of erection and limiting erecting engineer to one trip.

6. We object to conditions contained in paragraph 6, page 4, as to labor cost and time of completion.

7. The air distribution cannot be controlled by the operator.

We recommend the acceptance of the James A. Brady Foundry Co. bid of \$8,026.00 for the following reasons:

1. The Brady Co. guarantee the highest efficiencies of any of the bidders at the boiler ratings required, viz.:

73% at 150%

75% at 200%

74% at 250%

2. They furnish a larger effective grate area than any other bidder which is very desirable, under natural draft conditions.

3. The effective length of grate is 13 feet, width 10 feet. This length of grate will give more complete combustion of fuel, thereby preventing an excessive amount of combustible going over into ash pit.

4. All parts which are subjected to the fire are easily replacable while Stoker is in operation.

5. There are no shafts, lubricated bearings, revolving sprockets, or other parts requiring lubrication or replacement that are at the rear of the Stoker, where they are not accessible and subjected to heat and dirt.

6. The design of the grate surface eliminates to a large extent the sifting of fuel through it.

7. Stoker is arranged with 4 compartments so that the air pressure in each compartment can be regulated by the operator.

8. Height of coal hopper is not excessive.

9. The Stoker takes up less room in front of the Boiler than either of the other Stokers.

10. Motor drive for Stoker is more efficient and requires less space and attention.

W. C. McCracken,

Chief Engr. & Supt. Bldgs.

Upon motion, the recommendation of the Engineer was approved and the contract was regularly awarded to the James A. Brady Foundry Company at their bid of \$8,026.00 as named in the ultimate.

* * * * *

Upon motion, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

T. C. MENDENHALL,
Vice-Chairman.

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, September 13, 1921.

The Board of Trustees met at the University at 2:00 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, B. F. McCann, O. E. Bradfute, J. F. Cunningham.

* * * * *

The President presented an invitation from Cornell University inviting the Ohio State University to be represented by delegate at the inauguration of Livingston Farrand, President of Cornell University, on Thursday, October 20, 1921. Upon motion, President Thompson was directed to represent the University on this occasion.

* * * * *

The President presented a preliminary report as prepared by Mr. George E. Frazer on the Four-quarter Plan. After discussion, it was ordered that copies of this report be sent to the members of the Board for their further consideration.

* * * * *

The President presented the annual report to the Governor of Ohio for the year ending June 30, 1921, and upon motion of Dr. Mendenhall, this report was received and approved and the Chairman was directed to transmit the same to the Governor.

* * * * *

The President now brought to the attention of the Board certain amendments to the Annual Budget, and after explaining the significance of such amendments, the following resolution as presented by Judge McCann was unanimously adopted:

Resolved, That in view of the limitation of funds for the second year of the biennium and in view of the fact that the present budget exceeds the resources available for the first year, the Trustees decline to approve the proposals for redistribution of balances saved due to resignations, and that the rule for the cancellation of balances be adhered to.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Agriculture</i>				
K. Louise Boynton	Asst., Home Economics	Sept. 1, 1921	\$ 900.00	\$ 900.00
Adelaide P. Barer	Asst., Home Economics	Sept. 1, 1921	900.00	900.00

9-13-'21

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Arts, Philosophy, and Science</i>				
Donald M. Greer	Instructor, European History	Sept. 1, 1921	1,800.00	1,800.00
R. C. Williams	Assistant Professor, Rom. Languages	Sept. 1, 1921	2,200.00	2,200.00
Arthur Sloan	Instructor, Rom. Languages	Sept. 1, 1921	1,700.00	1,700.00
<i>College of Commerce and Journalism</i>				
Edward Stimson	Assist., Economics and Sociology	Sept. 1, 1921	600.00	600.00
Frederick Croxton	Lecturer, Economics and Sociology	Sept. 1, 1921	1,000.00	1,000.00
<i>College of Education</i>				
James W. Bridges	Assistant Professor, Psychology	Sept. 1, 1921	3,250.00	3,250.00
Harry W. Crane	Assistant Professor, Psychology	Sept. 1, 1921	2,500.00	2,500.00
Frances Halsted	Instructor, Psychology	Sept. 1, 1921	2,000.00	2,000.00
Carney Landis	Laboratory Asst., Psychology	Sept. 1, 1921	1,800.00	1,800.00
<i>College of Engineering</i>				
W. Byron Brown	Instructor, Physics	Sept. 1, 1921	1,800.00	1,800.00
<i>Graduate School</i>				
Lura M. Jewell	Scholar	Sept. 1, 1921	300.00	300.00
Edna Rickey	Fellow	Sept. 1, 1921	500.00	500.00
<i>College of Homeopathic Medicine</i>				
Isabelle Uhrig	Diet Kitchen Helper, Homeo. Hospital	Sept. 1, 1921	Rotary	
Ruth Nimocks	Housekeeper, Hospital	Sept. 1, 1921	Rotary	
<i>College of Law</i>				
J. W. Madden	Professor of Law	Sept. 1, 1921	4,500.00	4,500.00
<i>Department of Physical Education</i>				
Darwin Hindman	Instructor	Sept. 1, 1921	1,500.00	1,500.00
<i>Registrar's Office</i>				
Louise Leslie	Asst. to Registrar	Sept. 1, 1921	960.00	960.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Laura G. McGill	Asst. Professor, Home Economics	Sept. 1, 1921	\$2,500.00	\$2,500.00
Laurentza Shantz-Hansen	Instructor, Home Economics	Sept. 1, 1921	1,800.00	1,800.00
Nellie M. Beck	Assistant, Home Economics	Sept. 1, 1921	900.00	900.00
Mildred R. Smith	Assistant, Home Economics	Sept. 1, 1921	900.00	900.00
Donald B. Anderson	Graduate Assistant, Botany	Sept. 1, 1921	500.00	Budget
Lois Lampe	Graduate Assistant, Botany	Sept. 1, 1921	500.00	Budget
Sylvester Humphrey	Graduate Assistant, Botany	Sept. 1, 1921	500.00	Budget
Raymond A. Dobbins	Graduate Assistant, Botany	Sept. 1, 1921	500.00	Budget
Mary E. Wurdack	Student Assistant, Botany	Sept. 1, 1921	300.00	Budget
Ruth L. White	Student Assistant, Botany	Sept. 1, 1921	300.00	Budget
Bernard S. Myer	Student Assistant, Botany	Sept. 1, 1921	300.00	Budget

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Name	Title	Date Effective	Annual Rate	Appropriation
Dwight M. DeLong	Assistant Professor, Zoology and Ento.	Sept. 1, 1921	2,500.00	2,500.00
W. C. Kraatz	Assistant, Zoology and Entomology	Sept. 1, 1921	1,200.00	Budget
Mary Auten	Graduate Assitant, Zoology and Ento.	Sept. 1, 1921	500.00	Budget
Herbert Spencer	Graduate Assitant, Zoology and Ento.	Sept. 1, 1921	500.00	Budget
Robert N. McCormick	Graduate Assitant, Zoology and Ento.	Sept. 1, 1921	500.00	Budget
Clifford R. Cutright	Graduate Assitant, Zoology and Ento.	Sept. 1, 1921	500.00	Budget
Jacob W. Bulger	Graduate Assitant, Zoology and Ento.	Sept. 1, 1921	500.00	Budget
Ruth M. Veth	Graduate Assitant, Zoology and Ento.	Sept. 1, 1921	500.00	500.00
W. D. Webster	Instructor, Zoology and Entomology	Sept. 1, 1921	1,700.00	1,700.00
Charles F. Lively	Assistant Professor, Rural Economics	Sept. 1, 1921	2,500.00	2,500.00
Harmon A. Runnells	Student Assistant, Botany	Sept. 1, 1921	300.00	Budget
<i>Agricultural Extension</i>				
Ralph J. Bugbee	County Agr. Agent	Aug 1, 1921	\$2,750.00	
	Smith-Lever Funds.....	\$ 66.66		
	State Offset, A-1.....	66.66		
	Geauga Co. Funds.....	41.66		
	Farm Bureau Funds.....	54.16		
	Total	\$229.14		
	Automobile maintenance, Farm Bureau Funds	\$600.00		
M. A. Nye	Asst. Prof. Rural Eco.	Aug. 1, 1921	\$2,700.00	
	U. S. Dept. Agr.....	125.00		
	State Offset, A-1.....	100.00		
	Total	\$225.00		
B. A. Wallace	Asst. Prof. Rural Eco.	Sept. 1, 1921	\$3,000.00	
	Smith-Lever Funds in Project No. 12			
Cecil M. Witmer	Home Demon. Agent	July 1, 1921	\$2,400.00	
	Smith-Lever Funds.....	\$104.16		
	Lake County Funds.....	54.16		
	Farm Bureau Funds.....	62.50		
	Total	\$200.00		
	Automobile maintenance, Lake County Funds	\$600.00		
Melvin R. Wright	County Club Agent	July 1, 1921	\$2,000.00	
	Smith-Lever Funds.....	\$ 52.08		
	State Offset, A-1.....	52.08		
	Farm Bureau Funds.....	62.50		
	Total	\$166.66		
	Automobile maintenance, Farm Bureau Funds	\$600.00		
<i>College of Arts, Philosophy, and Science</i>				
W. E. Marion	Instructor, American Hist.	Sept. 1, 1921	\$1,800.00	\$1,800.00
Thor J. Beck	Instructor, Rom. Language	Sept. 1, 1921	2,000.00	2,000.00
Flola L. Shepard	Assist., Romance Language	Sept. 1, 1921	1,500.00	1,500.00
Earl C. Shively	Grad. Assistant, Rom. Languages	Sept. 30, 1921	700.00	630.00

				9-13-'21	
Name	Title	Date Effective	Annual Rate	Appropriation	
<i>College of Commerce and Journalism</i>					
M. C. Cross	Assistant, Eco. and Soc.	Sept. 1, 1921	900.00	900.00	
Lawrence E. Clark	Assistant, Eco. and Soc.	Sept. 1, 1921	900.00	900.00	
Edna V. Tanner	Assistant, Eco. and Soc.	Sept. 1, 1921	600.00	600.00	
L. Edwin Smart	Assistant, Eco. and Soc.	Sept. 1, 1921	500.00	500.00	
Virgel Willett	Assistant, Eco. and Soc.	Sept. 1, 1921	500.00	500.00	
Lester C. Getzloe	Asst. Professor, Journalism	Sept. 1, 1921	2,500.00	Budget	
G. N. Dagger	Instructor, Eco. and Soc.	Sept. 1, 1921	1,000.00	1,000.00	
J. A. Fitzgerald	Asst. Professor, Eco. and Soc.	Sept. 1, 1921	3,750.00	3,750.00	
Floyd Van Keuren	Lecturer, Eco. and Soc.	Sept. 1, 1921	700.00	700.00	
J. Lake Vesper	Assistant, Eco. and Soc.	Sept. 1, 1921	1,200.00	1,200.00	
<i>College of Dentistry</i>					
Webster M. Baker	Instructor	Sept. 1, 1921	900.00	Budget	
<i>College of Education</i>					
Robert Axel	Instructor, Psychology	Sept. 1, 1921	2,000.00	2,000.00	
F. C. Wagenhals	Instructor, Psychology	Sept. 1, 1921	3,000.00	3,000.00	
Florence Fitzgerald	Instr., 1st Sem., Psychology	Sept. 1, 1921	1,000.00	1,000.00	
K. C. Pratt	Assistant, Psychology	Sept. 1, 1921	500.00	500.00	
E. J. Ashbaugh	Professor, School Admin.	Sept. 1, 1921	5,000.00	5,000.00	
P. R. Stevenson	Research Asst., Edu. Research	Sept. 1, 1921	3,000.00	3,000.00	
Margaret Doherty	Reference Asst., Edu. Research	Sept. 1, 1921	2,400.00	2,400.00	
Grace Christy	Asst. to Director, Edu. Research	Sept. 1, 1921	1,600.00	1,600.00	
<i>College of Engineering</i>					
Howard E. Fritz	Special Asst. Chemistry	Sept. 1, 1921	1,500.00	1,500.00	
Tadashi Fujimoto	Asst., Physics	Sept. 1, 1921	700.00	700.00	
<i>College of Homeopathic Medicine</i>					
Edith Miller	Instructor	Sept. 1, 1921	1,300.00	1,300.00	
Alice Edwards	Superv., Children's Dept., Homeo. Hospital	Aug. 29, 1921	840.00	700.00	
Ida Herrick	Dishwasher, Homeo. Hospital	Sept. 1, 1921	540.00	Rotary	
Marta Cherry	Diet Kitchen Helper, Homeo. Hospital	Sept. 1, 1921	540.00	Rotary	
Martha Paul	Housekeeper, Hospital	Sept. 1, 1921	600.00	Rotary	
<i>College of Law</i>					
G. N. Dagger	Instructor	Sept. 1, 1921	2,000.00	2,000.00	
<i>Department of Physical Education</i>					
H. C. Caldwell	Instructor	Sept. 1, 1921	1,500.00	1,500.00	
<i>Business Manager's Office</i>					
Arminie L. Shields	Chief Clerk	July 1, 1921	1,200.00	Budget	
<i>University Architect's Office</i>					
Mary Lucile Church	Draftsman	Aug. 1, 1921	1,500.00	Bldg. Funds	
L. E. Albright	Tracer	July 25, 1921	60c. hr.	Bldg. Funds	

Upon the recommendation of the President, the following amendments were made to the budget:

College of Agriculture

Cecil Bayes	Beef Cattle, Herdsman, Animal Husb.	\$1,260.00 to \$1,440.00	
W. J. Kostir	Instructor, Zoology and Entomology	Leave without salary	
Alice Donnelly	Instructor, Home Economics	\$1,800.00 to \$2,200.00	
	Instructor, Home Economics	\$ 900.00	Position cancelled
	Instructor, Home Economics	\$1,250.00	Position cancelled
	Assistant, Home Economics	\$1,200.00	Position cancelled
	Asst. Professor, Home Economics	\$1,250.00	Position cancelled
M. Jeannette Butler	Instructor, Home Economics	Trans. to Agr. Ext.	

College of Arts, Philosophy, and Science

Helen C. Barr	Assistant, Romance Languages	\$ 700.00 to \$1,500.00	
R. E. Rockwood	Assist. Professor, Romance Languages	\$3,250.00 to \$3,500.00	
Robert Fouré	Instructor, Romance Languages	\$2,200.00 to \$2,750.00	
	Instructor, Romance Languages	\$1,600.00	Position cancelled
	Grad. Assist. Romance Languages	\$ 900.00	Position cancelled
	Asst. Professor, Romance Languages	\$1,700.00	Position cancelled
Fred Harrold	Instructor, English	\$ 900.00 to \$1,500.00	
Mildred Fisher	Assistant, Geology	\$ 250.00 to 500.00	
Mary E. Ross	Assistant, English	\$ 750.00 to \$1,500.00	
	Instructor, to succeed Arthur Sloan	\$1,700.00	

College of Commerce and Journalism

G. W. Eckelberry	Assistant Professor to Professor, Economics and Sociology		
F. E. Lumley	Professor, Economics and Sociology to Professor of Sociology		
	Professor, Economics and Sociology	\$4,000.00	Position cancelled

College of Education

Mrs. Bertha Koch	Laboratory Assistant, Psychology	\$ 500.00 to \$ 775.00	
	Assist. Professor, School Administration	\$3,500.00	Position cancelled

College of Engineering

O. D. Rickley	Assistant, Industrial Arts	\$1,300.00 to \$1,500.00	
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College of Homeopathic Medicine

	Supervisor, Children's Ward, Hospital	\$ 900.00	Position cancelled
	Assistant in Clinical Laboratory	\$1,000.00	Position cancelled

College of Medicine

Clarence I. Britt	Assistant, Anatomy	\$ 850.00 to \$1,500.00	
R. A. Knouff	Assistant Professor, Anatmoy	\$2,250.00 to \$2,500.00	
R. C. Baker	Assistant Professor, Anatmoy	\$2,250.00 to \$2,500.00	
R. A. Moore	Student Assistant, Bacteriology	\$ 600.00 to \$1,200.00	
Harold E. Lowry	Laboratory Assistant, Bacteriology	\$ 500.00 to \$ 800.00	
	Laboratory Assistant, Bacteriology	\$1,100.00	Position cancelled
Carl P. Effler	Technical Assistant, Physiology	\$1,800.00 to \$2,000.00	
Clayton S. Smith	Professor, Physical Chemistry	\$3,800.00 to \$4,000.00	

Registrar's Office

Lucy Taylor	Assistant to Registrar	Leave without salary	
	Assistant to Registrar	\$ 960.00	

Stenographic and Clerical

Ina D. Shirk	Stenographer	\$ 900.00 to \$ 960.00	
Marie Combs	Stenographer, transferred from College of Arts to English		

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Upon recommendation of the President, one person from the department of Dairying was authorized to attend the National Dairy Show to be held at Minneapolis, October 6, 1921, subject to the approval of the State Emergency Board, the University to pay pullman and railroad fare only.

* * * * *

Upon the recommendation of the President, R. M. Royer was authorized to attend the meeting of the National Association of Purchasing Agents to be held in Indianapolis, October 10, subject to the approval of the State Emergency Board, the University to pay pullman and railroad fare only.

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Upon the recommendation of the University Architect, D. W. McGrath and Sons, contractors for the new Chemistry Building, were granted an extension of time on the contract from October 1, 1921 to January 1, 1922.

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The President presented an invitation from the University of the Philippines asking the University to be represented at the inauguration of the new President, Guy Potter Benton. The President was directed to select an alumnus living in the Philippines to attend this inauguration.

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The President reported that after submitting the request to the Emergency Board for relief in the matter of salary appropriations that an additional allowance of \$10,000 was granted to the University.

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Thereupon, the Board recessed, to meet in the morning at 9:30 a. m.

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September 14, 1921.

The Board met with the same members present as at yesterday's session except Judge McCann.

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The University Architect presented plans, specifications and bills of materials for the following buildings:

- Girls' Dormitory—Mack Hall.
- Addition to Power House.
- Addition to Brown Hall—West Wing.
- Addition to Physics Building—West Wing.

Upon motion, the above plans, specifications, and bills of materials were approved, and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, then to advertise for bids in accordance with the law.

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Thereupon, the Board adjourned to meet October 4, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 4, 1921.

The Board of Trustees met at the University at 10:00 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; J. F. Cunningham, O. E. Bradfute, T. C. Mendenhall, B. F. McCann, and Vernon Riegel, Director, Department of Education.

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Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Z. B. Wallin	Specialist in Marketing	August 31, 1921	\$3,000.00	Smith-Lever
<i>College of Agriculture</i>				
Josephine Hamblin	Instructor, Home Economics	Sept. 14, 1921	1,400.00	\$1,108.35
<i>College of Arts, Philosophy, and Science</i>				
Vesta Pegg	Instructor, English	Sept. 1, 1921	1,800.00	1,800.00
F. P. Banner	Instructor, English	Sept. 1, 1921	800.00	800.00
<i>Library</i>				
Mae M. Walker	Library Assistant	Sept. 1, 1921	1,080.00	900.00
<i>College of Commerce and Journalism</i>				
I. B. Wallin	Instructor, Economics and Sociology	Sept. 1, 1921	1,800.00	1,800.00
Marjorie Sheets	Instructor, Economics and Sociology	Sept. 1, 1921	1,600.00	1,600.00
Isaac Sollenberger	Assistant, Economics and Sociology	Sept. 1, 1921	1,500.00	1,500.00
Edna V. Tanner	Assistant, Economics and Sociology	Sept. 1, 1921	600.00	600.00
J. H. Lewis	Assistant, Economics and Sociology	Sept. 1, 1921	600.00	600.00
<i>College of Engineering</i>				
Dwight D. Gardner	Student Assistant, Engr. Drawing	Sept. 1, 1921	300.00	300.00
Walter A. Taylor	Student Assistant, Engr. Drawing	Sept. 1, 1921	300.00	300.00
<i>College of Homeopathic Medicine</i>				
Louisa Harrod	Pharmacy Supervisor, Homeopathic Hospital	July 31, 1921	840.00	809.67
Kathryn Burger	Maternity Supervisor, Homeopathic Hospital	July 9, 1921	940.00	920.00
<i>Dean of Women</i>				
Louella St. Clair	Secretary to Dean	Sept. 23, 1921	1,080.00	980.77
<i>Student Health Service</i>				
Ethel Lee Smith	Nurse	July 1, 1921	1,500.00	1,500.00
Anne G. Bierman	Stenographer	July 1, 1921	960.00	960.00
<i>University Architect's Office</i>				
Mrs. Lucy S. Schad	Draftsman	Oct. 15, 1921	1,800.00	Bldg. funds

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

10-4-'21

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Harry P. Curtis	County Agr. Agent	Sept. 16, 1921	\$3,200.00	
	Smith-Lever Fund in			
	Project No. 2.....	\$ 66.66		
	State-Offsetting A1.....	66.66		
	Logan County Fund.....	75.00		
	Farm Bureau Fund.....	58.34		
	Total	\$266.66		
	Automobile maintenance, Logan County Funds.....		\$600.00	
Frank Sandhammer	County Agr. Agent	Sept. 1, 1921	3,000.00	
	Project No. 2			
	Supp. Ext. Fund.....	\$133.33		
	Champaign County Fund	75.00		
	Farm Bureau Fund...	41.67		
		Total		
	Automobile maintenance, Champaign County Funds.....		\$600.00	
Walter D. Hunnicutt	County Agr. Agent	Sept. 1, 1921	3,000.00	
	Smith-Lever Fund in			
	Project No. 2.....	\$ 66.66		
	State-Offsetting.....	66.66		
	Butler County Fund....	75.00		
	Farm Bureau Fund.....	41.68		
	Total	\$250.00		
	Automobile maintenance, Butler County Funds.....		\$600.00	
Charline McClure	Home Dem. Agent	Sept. 1, 1921	1,900.00	
	Project No. 1			
	Smith-Lever Fund.....	\$104.16		
	Erie County Fund.....	54.16		
	Total	\$158.48		
	Automobile maintenance, Erie County Funds.....		\$600.00	
Minnie Price	Asst. State Leader	Sept. 16, 1921	3,000.00	
	Home Demon. Agents			
William S. Barnhart	Project No. 11		3,000.00	
	Smith-Lever Fund			
	County Agr. Agent	Oct. 1, 1921		
	State-Offsetting A1.....	\$133.33		
	Muskingum County Funds	75.00		
	Farm Bureau Funds....	40.67		
	Total	\$250.00		
	Automobile maintenance, Muskingum County Funds.....		\$600.00	
Marcella Payne	Home Dem. Agent	Sept. 16, 1921	2,300.00	
	Project No. 11			
	Smith-Lever Fund.....	\$104.16		
	Montgomery Co. Fund..	54.16		
	Farm Bureau Fund.....	33.34		
	Total	\$191.66		
	Automobile maintenance, Montgomery County Funds.....		\$600.00	
Francis Carlisle	Stenographer,	Sept. 1, 1921	480.00	Smith-Lever Project 3D
	(half time)			

10-4-'21

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Z. B. Wallin	Asst. Professor, Rural Economics	Sept. 1, 1921	275.00 mo.	\$2,750.00 (temporary)
Hoylande D. Young	Student Asst., Agl. Chemistry and Soils	Sept. 1, 1921	Without salary	
<i>College of Arts, Philosophy, and Science</i>				
LeRoy Schwartz	Assistant, English	Sept. 20, 1921	500.00	500.00
Dudley F. Smith	Assistant, English	Sept. 20, 1921	500.00	500.00
Marion E. Snyder	Assistant, English	Sept. 20, 1921	500.00	500.00
Florence E. Moore	Assistant, English	Sept. 20, 1921	300.00	300.00
Margaret Hicks	Assistant, English	Sept. 20, 1921	300.00	300.00
Samuel Rezneck	Instructor, European History	Sept. 1, 1921	1,800.00	1,800.00
Clarence F. Moses	Student Assistant, Geology	Sept. 20, 1921	100.00	Budget
Robert T. Pollard	Student Assistant, Political Science	Sept. 30, 1921	250.00	250.00
	Assistant, Political Science		500.00	Position cancelled
	Instructor, Romance Languages		1,600.00	Position cancelled
William A. Shatley	Instructor, Romance Languages	Sept. 1, 1921	2,500.00	2,500.00
Harold C. Esper	Student Assistant, Greek	Oct. 1, 1921	70.00	70.00
	Student Assistant, Greek		100.00	Position cancelled
<i>College of Commerce and Journalism</i>				
Paul G. Eckelberry	Assistant, Economics and Sociology	Sept. 1, 1921	600.00	600.00
Mrs. Stella Huntington	Reader, Economics and Sociology	Sept. 1, 1921	300.00	Budget
Donald J. Hoskins	Assistant, Economics and Sociology	Sept. 1, 1921	600.00	600.00
Howard H. Webster	Assistant, Economics and Sociology	Sept. 1, 1921	300.00	300.00
	Assistant, Economics and Sociology		1,200.00	Position cancelled
Edward Stimson	Assistant, Economics and Sociology	Sept. 1, 1921	300.00	300.00
Stanley L. Whiteside	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
Joseph Mitten	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
Thomas E. Pemberton	Reader, Economics and Sociology	Sept. 1, 1921	200.00	200.00
George D. Haskell	Instructor, Economics and Sociology	Sept. 1, 1921	1,500.00	1,500.00
William B. Mills	Assistant, Economics and Sociology	Sept. 1, 1921	900.00	900.00
Walter Schutz	Assistant, Economics and Sociology	Sept. 1, 1921	500.00	500.00
Ruth A. Brown	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
Don Wiper	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
Ralph Richards	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
Robert C. Mason	Assistant, Economics and Sociology	Sept. 1, 1921	40.00 mo.	200.00
R. M. Hunter	Assistant, Economics and Sociology	Sept. 1, 1921	900.00	900.00
Lucia Johnson	Lecturer, Economics and Sociology	Sept. 1, 1921	600.00	600.00
Florence Woodrow	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
<i>College of Engineering</i>				
John P. Rannels	Student Assistant, Engr. Drawing	Sept. 1, 1921	300.00	300.00

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Name	Title	Date Effective	Annual Rate	Appropriation
G. Q. Downes, Jr.	Student Assistant, Engr. Drawing	Sept. 1, 1921	300.00	300.00
Anthony George	Student Assistant, Chemistry	Sept. 1, 1921	250.00	Budget
Irwin O. Stæuble	Student Assistant, Chemistry	Sept. 1, 1921	250.00	Budget
Robert H. K. Foster	Student Assistant, Chemistry	Sept. 1, 1921	250.00	Budget
Elsie Cherrington	Student Assistant, Chemistry	Sept. 1, 1921	250.00	Budget
A. E. Luckhaupt	Student Assistant, Chemistry	Sept. 1, 1921	250.00	Budget
Charles S. Pease	Graduate Assistant, Chemistry	Sept. 1, 1921	500.00	500.00
<i>College of Homeopathic Medicine</i>				
Mary Summerfield	Student Nurse	Sept. 1, 1921	75.00	Budget
Della Pollic	Student Nurse	Sept. 1, 1921	75.00	Budget
Lula Kauble	Student Nurse	Sept. 1, 1921	75.00	Budget
Wanda Fay Hahn	Night Supervisor, Hospital	Oct. 1, 1921	70.00 mo.	630.00
Mary Ellen Towns	Supervisor of Ma- ternity, Hospital	Oct. 1, 1921	75.00 mo.	675.00
Mary Ferguson	Supervisor of Phar., Homeo. Hospital	August 23, 1921	840.00	721.00
Inez Terry	Day Supervisor, Hospital	August 23, 1921	840.00	721.00
Day Supervisor, Hospital			840.00	Position cancelled
Night Supervisor, Hospital			840.00	Position cancelled
<i>College of Medicine</i>				
Harry Clay Powelson	Student Assistant, Phys. Chem., Pharm., and Materia Medica	Sept. 1, 1921	600.00	Budget
Reginald F. Jukes	Assistant, Bacteriology	Sept. 1, 1921	1,200.00	1,200.00
Palmer L. Cordray	Student Assistant, Physiology	Sept. 1, 1921	300.00	300.00
Elmyn R. Marker	Student Assistant, Physiology	Sept. 1, 1921	300.00	300.00
Edward Lee Sager	Student Assistant, Physiology	Sept. 1, 1921	250.00	250.00
John M. Van Dyke	Student Assistant, Physical Chem., First semester	Sept. 1, 1921	200.00	200.00
George Owen Hoskins	Assistant in Medicine	Sept. 1, 1921	Without salary	
John P. Farson	Assistant, Medicine	Sept. 1, 1921	Without salary	
Milton Easley Jones	Assistant in Surgery	Sept. 1, 1921	Without salary	
Oscar L. Coddington	Student Assistant, Anatomy	Sept. 1, 1921	150.00	Budget
<i>Graduate School</i>				
Warren W. Cox	Fellow	Sept. 1, 1921	500.00	Budget 3A
<i>Dean of Women</i>				
Beatrice Bab	Secretary to Dean	Sept. 17, 1921	90.00 mo.	851.54
<i>Student Health Service</i>				
Marguerite Kutz	Nurse	Sept. 1, 1921	1,500.00	1,500.00
Maude M. Eckhart	Clerk	Sept. 19, 1921	960.00	753.85
<i>Library</i>				
Granville H. Martin	Library Assistant (half time)	Sept. 15, 1921	30.00 mo.	Budget
Kenyon Campbell	Library Assistant (half time)	Sept. 15, 1921	30.00 mo.	Budget
Harry S. Bugbee	Library Assistant (half time)	Sept. 15, 1921	30.00 mo.	Budget

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Name	Title	Date Effective	Annual Rate	Appropriation
Robert M. Hunter	Library Assistant (half time)	Sept. 15, 1921	30.00 mo.	Budget
Margaret H. Sturm	Library Assistant	Sept. 15, 1921	1,300.00	1,029.15
Marion F. Ross	Library Assistant (half time)	Oct. 1, 1921	30.00 mo.	Budget
Eaether Early	Library Assistant	Oct. 1, 1921	60.00 mo.	540.00
Adelaide Hibbard	Library Assistant	Oct. 1, 1921	80.00 mo.	720.00
	Cataloger		1,400.00	Position cancelled
	Library Assistant		1,500.00	Position cancelled
<i>Roads and Grounds</i>				
Frank Funk	Arborator	Sept. 15, 1921	1,200.00	
Upon the recommendation of the President, the following amendments were made to the budget:				
<i>Agricultural Extension</i>				
Josephine Brown	Trans. to Instructor Home Economics	Sept. 15, 1921	\$ 116.66 mo.	\$1058.83
Eloise Davison	Instructor, Home Economics	Oct. 1, 1921	Leave without salary for three months	
<i>College of Agriculture</i>				
Marie C. Kuglen	Stenographer	Sept. 15, 1921	90.00 mo.	Rotary
	Transferred to Smith-Hughes			
H. E. Erdmann	Professor, Rural Economics	Sept. 1, 1921	Leave without salary for one year	
C. H. Kennedy	Assistant Professor, Zoology and Entomology		1,800.00 to 2,300.00	
<i>College of Arts, Philosophy, and Science</i>				
Francis W. Coker	Professor, Political Science		3,700.00 to 4,000.00	
Herman Miller	Instructor in English		1,500.00 to 1,800.00	
E. W. Wiley	Instructor in English		2,300.00 to 2,500.00	
Mary Ross	Assistant to Instructor, English			
Leonard Bloomfield	Professor German to Professor German and Linguistics			
<i>College of Commerce and Journalism</i>				
	Assistant, Economics and Sociology		1,800.00	Position cancelled
	Graduate Aast., Economics and Sociology		900.00	Position cancelled
	4 Graduate Assistants, Economics and Sociology @ 500			Positions cancelled
	6 Student Assistants, Economics and Sociology @ 150			Positions cancelled
<i>College of Engineering</i>				
A. H. Vilbrandt	Assistant in Chemistry		1,100.00 to 1,500.00	
<i>College of Homeopathic Medicine</i>				
Alice Edwards	Supervisor, Children's Ward Homeopathic Hospital		840.00 to 900.00	
<i>College of Medicine</i>				
	2 Student Assistants, Physiology @ 300			Positions cancelled
Samuel Hindman	Instructor in Medicine		Leave without salary for one year	
	Instructor, Bacteriology		1,500.00	Position cancelled
Robert A. Moore	Student Assistant to Assistant Bacteriology		1,200.00	
Howard J. Smith	Student Assistant, Anatomy		150.00 to 300.00	
F. C. Wagenhals	Assistant to Instructor, Medicine		500.00	
<i>Library</i>				
Edna Davis	Library Assistant		1,500.00 to 2,000.00	
	Provided salary for 1922-1923 be 1,500			
Susan Marksbury	Library Assistant to Cataloger		1,080.00 to 1,400.00	
W. C. George	Check Room Attendant, Library		1,200.00 to 1,440.00	
Rita M. Buxton	Library Assistant		80 mo. to 90 mo.	
Adah P. Smith	Library Assistant, Brown Hall		60 mo. to 90 mo.	

University Architect's Office

F. E. Whitehouse	Draftsman, full-time to half-time	1,050.00
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At this time Professor Clarence D. Laylin appeared before the Board upon the request of the President and made a general statement concerning the operation of the non-resident rule. After some discussion, a special committee consisting of the President, Mr. Laylin and the Secretary was appointed to prepare suggested amendments to the present rule for the consideration of the Board at its next meeting.

* * * * *

The Trustees thereupon recessed to meet at the President's house for luncheon in honor of the eightieth birthday of Dr. T. C. Mendenhall.

* * * * *

At the luncheon the following greeting, engrossed and bound in leather, was signed by the Trustees and presented to Dr. Mendenhall:
1841 1921

Thomas Corwin Mendenhall, Greeting:

We, a few of your many friends and admirers, congratulate you on having attained the ripe age of fourscore years. Much more do we congratulate you on the highly honorable achievements which have distinguished those rich and fruitful years. Rarely have men gained distinction in so many fields and fields so diversified. At home and abroad your services have won the gratitude of those to whom they were rendered and the praise of all who were cognizant of them.

You have ranked among the first physicists of America. You have made important contributions to your favorite science, especially in the department of metrology, which, as you yourself have said, "is the mother of science and of art." You have filled with honor various responsible positions under the National Government. You greatly enhanced your reputation by the lectures which you delivered in the chief intellectual centers of the nation. As a teacher in the Imperial University of Japan, you laid a molding hand on the life of a nation just coming under the influence of western civilization. You crowned your active service in the field of education by the successful administration of two of our best known schools of technology. Your scientific work has received distinguished recognition with decorations and medals in Japan, in France, and in your native country.

But here, on the campus of the University to whose first faculty you were the first man chosen, whose physical laboratory you founded and largely developed, whose first years were enriched by your extraordinary qualities as a teacher and counsellor, and whose early students went out bearing your impress and carrying your influence far and wide,—on this spot we recall with peculiar pleasure what you have done and what you have been to the Ohio State University and to the State of Ohio. We remember too the vital and stimulating influence which, in those days, you diffused through the State by your addresses, sometimes to the general public, but oftener to teachers' associations.

We rejoice that now again the University is served and honored by you as a member of her Board of Trustees, and

that, after many years, we once more enjoy the culture and charm of your personal life.

May you live to complete another score of healthful and happy years!

October fourth, 1921.

* * * * *

Afternoon Session.

The Board met with the same members present as at the morning session.

* * * * *

The President presented a proposition from Kinnear and Miller, Engineers, to perform the necessary preliminary field work and to prepare the plans and specifications, with suggested approved methods to carry on the work for the complete development of the Olentangy River improvement from Lane Avenue to King Avenue, compensation to be \$20 per day for time actually employed. Upon the recommendation of the President, this proposition was accepted and the Secretary was directed to enter into a contract with Kinnear and Miller for this service, said plans to be presented to the Board of Trustees for its consideration and approval.

* * * * *

The Secretary reported that on September 23, 1921, the following request concerning the matter of architectural services for the University buildings was submitted to the Director of Finance:

Honorable Floyd E. Waite,
Director of Finance,
Columbus, Ohio.

Dear Sir—The University has available certain appropriations for new buildings. For the past fifteen years all of the architectural services for the University have been performed by Professor Joseph N. Bradford, head of our department of architecture, as University Architect.

The Board of Trustees, desiring to continue the architectural services as heretofore, respectfully requests from the Director of Finance information as to the proper procedure to follow from now on.

Very truly yours,

CARL E. STEEB,
Secretary.

In reply to the above, the following letter from the Director of Finance was received:

Mr. Carl E. Steeb,
Ohio State University,
Columbus, Ohio.

September 29, 1921.

My dear Mr. Steeb—I have your letter of September 23, in which you inform me that Ohio State University has certain available appropriations for new building, and requesting that the department be allowed to use the services of Professor Joseph N. Bradford as architect in the new work.

Your request is hereby granted. All details with reference to vouchers, payments, etc., should be arranged through Mr. Albert Davis, Budget Commissioner, and Assistant Director of Finance. Sincerely yours,

FLOYD E. WAITE,
Director of Finance.

* * * * *
 The President recommended the following appropriations from the Endowment Fund Income account:

Addition to Service Building.....	\$30,000
Feed stable and housing quarters in connection with the Artillery Barn.....	2,600
Olentangy River Improvement.....	8,000
For the purchase of lands.....	16,400

Upon motion, the above recommendation was approved and the appropriations made.

* * * * *
 The plans, specifications, estimates, and bills of materials as prepared by the University Architect for the addition to the Service Building and the center pavilion of the Sheep Building, were approved.

* * * * *
 The Secretary was directed to present the plans for the center wing of the Sheep Building and the addition to the Service Building to the Director of Highways and Public Buildings for his approval, and when so approved to advertise for bids in accordance with law.

* * * * *
 Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER
Chairman

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 15, 1921.

The Board of Trustees met at the University at 10:00 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; L. E. Laybourne, O. E. Bradfute, J. F. Cunningham.

* * * * *
 The President reported that, upon his request, the city has agreed to place a traffic policeman at the corner of Fifteenth Avenue and High Street.

* * * * *
 Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Mrs. Bertha M. Cline	Assistant, Home Economics	Oct. 1, 1921	\$ 60.00 mo.	\$540.00
	Assistant, Home Economics		720.00	Position cancelled
<i>College of Commerce and Journalism</i>				
Russell E. Lyons	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00

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Name	Title	Date Effective	Annual Rate	Appropriation
Fred E. Oyer	Reader, Economics and Sociology	Sept. 1, 1921	150.00	150.00
J. K. Baur	Reader, Economics and Sociology	Sept. 1, 1921	75.00	75.00
Ralph Richards	Reader, Economics and Sociology	Sept. 1, 1921	300.00	150.00
Howard H. Webster	Asst. Economics and Sociology Increased from \$150 to \$300	Sept. 1, 1921	375.00	75.00
<i>College of Homeopathic Medicine</i>				
Ray Manor	Interne, Hospital	Sept. 1, 1921	60.00 mo.	Budget
Dorothy Bray	Student Nurse	July 1, 1921	75.00	Budget
<i>College of Pharmacy</i>				
Raymond J. Albert	Student Assistant	Sept. 20, 1921	200.00	Budget
Kenneth W. Cook	Student Assistant	Sept. 20, 1921	200.00	Budget
Frank Dewey Brill	Student Assistant	Sept. 20, 1921	200.00	Budget
Nellis G. Christman	Student Assistant	Sept. 20, 1921	200.00	Budget
<i>Library</i>				
Mrs G. D. Patterson	Library, Assistant (half time)	Oct. 1, 1921	30.00 mo.	Budget
<i>University Architect's Office</i>				
Hans Liebau	Draftsman	Oct. 1, 1921	230.00 mo	Bldg. Funds
*	*	*	*	*

Upon the recommendation of the University Faculty, the following degrees were granted as of the Class of 1921:

MASTER OF ARTS

Ryllis Clair Alexander, B.A.
 Robert Wentz Edmiston, A.B. (Miami University)
 Grace Althea Golladay, B.Sc. in Edu.
 Florn Washburn Smith, B.Sc. in Edu.
 Errett Morse Selby, B.Sc. in Forestry, B.A.

MASTER OF SCIENCE

Adelaide Pauline Barer, B.A. (State University of Iowa)
 Fred Funston Cope, A.B. (College of Emporia)
 Philip Gerald Horton, B.S. (Denison University)
 William Walter Lake, B.Sc. in Pharm.
 Edward George Meiter, B.S. (Mount Union College)
 Gerard Gordon Osterhof, A.B. (Hope College)
 Yu Seng Tsen, A.B. (University of California)
 Arthur J. Yaney, B.A. (Ohio Wesleyan University)

BACHELOR OF SCIENCE IN AGRICULTURE

August Edward Miller
 James Dwight Palmer
 Ray Carl Spilker
 Thomas Edwin McLaughlin

BACHELOR OF SCIENCE IN HOME ECONOMICS

Hazel Furney
 Lucille Josephine Manney, B.A.

BACHELOR OF ARTS

Elizabeth Batterham
 Stephen Colistus Colopy
 Harriet Gertrude Gaulke

Harriet Silverman
 Jacob Arthur Weller
 Henry Andrew Froebe
 Oliver Leslie Reiser
 Eugenia Bending, B.Sc. in H.E.
 Firman Frederick DeRoche

BACHELOR OF SCIENCE IN EDUCATION

Bessie Cartmell, B.A.
 Gladys Irene DeBolt
 Marguerite Mary Lewis
 Helen Charlotte Mawer
 Elmer T. Naylor
 Henry Charles Kohler

BACHELOR OF CHEMICAL ENGINEERING

Richard Dikran Osgerichian
 Robert Harold Schmidt

BACHELOR OF LAWS

Golden Norman Dagger, B.A.

DOCTOR OF MEDICINE

Wilbur Lee Ashton, B.Sc.
 Karl Dresbach Reichelderfer
 Paul Whitney Palmer, B.A.

* * * * *
 Upon the recommendation of the President, R. R. Jefferies was appointed temporary substitute for L. M. Montgomery with the rank of Assistant Professor in the department of Horticulture for the year ending June 30, 1922, at a salary of \$3000, this appointment to be effective as of September 1, 1921, and to terminate June 30, 1922.
 * * * * *

The President presented a request from Dean Vivian asking that the appropriation for advance registry work as carried by H. B. No. 301 under the classification of A1 salaries, \$4000. be reclassified by the State Controlling Board in order that the appropriation might be made available for all items needed to pay for the work of supervising advance registry.

The request of Dean Vivian was agreed to and the Secretary was directed to present formal request to the State Controlling Board to reapportion the \$4000 appropriated under A1 as follows:

A1 Salaries	\$ 600
A2 Wages	760
C4 Office Supplies and Postage.....	500
C8 Educational Supplies	300
E1 Office Equipment	240
F6 Traveling Expense	1,100
F7 Communication	500
Total	\$4,000

* * * * *
 Dr. Burrett was authorized to attend the Clinical Congress of Surgeons and the annual meeting of the American College of Surgeons Hospital Conference in Philadelphia, October 24, the University to pay

railroad fare and pullman, the above action subject to the approval of the State Emergency Board.

* * * * *
 Professor Landsittle was authorized to attend the meeting of the North Central Teachers' Association at Chicago, March 16, 17, 18, the University to pay railroad fare and pullman, the above action subject to the approval of the State Emergency Board.

* * * * *
 The President presented a report from the special committee on non-resident fees. Upon motion, this report was referred to Mr. Laybourne and Judge McCann for their consideration.

* * * * *
 Upon the recommendation of the President, it was ordered that members of instructional forces of Ohio colleges shall be permitted to register and take work in the Graduate School without payment of the usual incidental fees. This order to become effective as of this date.

* * * * *
 The Secretary presented the following communication from the University Architect:

October 12, 1921.

Mr. C. E. Steeb, Secretary,
 Board of Trustees.

Dear Sir—To provide for future extension of the Addition to Chemistry Building, and to make it more convenient and less expensive to connect with a future service tunnel for the engineering group of buildings, it is necessary to place a tunnel under the floor of the present structure for the location of heating mains, gas mains, water mains, and electric cables. This tunnel will obviate any tearing up of the floor in the future and allows all pipe to be concealed under the floor and avoids the unsightly exposing of them in rooms and corridors.

This tunnel is 125' long, 4' wide and 5' deep and is to be constructed of reinforced concrete. Its location and cross-section is shown on the accompanying drawing.

The contractors, D. W. McGrath & Sons, have given me a price of \$13.20 per lin. ft., or \$1,650.00 total, for this work.

I recommend that the work be authorized as an extra on the Chemistry Building, and that the contractor be directed to proceed at once with the work at the price stated.

Respectfully submitted,

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the above recommendation, at the price named, was approved and the Secretary was directed to present the same to the State Building Commission for its approval.

* * * * *
 Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 18, 1921.

The Board of Trustees met at the University at 10:00 a. m. pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, B. F. McCann, J. F. Cunningham.

* * * * *
The President of the University was directed to represent the University at the inauguration of President Kinley of the University of Illinois, December 1 and 2, 1921.

* * * * *
Upon the recommendation of the University Faculty, the following degrees were granted:

MASTER OF ARTS

Faustine Alston, B.A. (University of Wisconsin)

MASTER OF SCIENCE

Arthur Talbot Bawden, B.S. (Denison University)
Joseph Lee Gayle, B.S. Agr. University of Kentucky)
James Green Steed, B.S. (Ohio University)

BACHELOR OF SCIENCE IN AGRICULTURE

(As of the Class of 1921)

Robert Arthur Mayne

BACHELOR OF ARTS

(As of the Class of 1921)

Kathryn Louise McClure
Ruth Ellen Mendenhall
Robert Allan Moore
Lorenz Charles Nicol
Ruth Marie Veth

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

(As of the Class of 1921)

Harry Lee Gibbons
Luke E. Miller

DOCTOR OF MEDICINE

(As of the Class of 1921)

Daniel Galbreath Sanor, B.Sc.
Frank Frederick Schmidt, B.Sc.

* * * * *
Upon the recommendation of the President, the following named persons were granted certificates of graduation from the University Homeopathic Hospital Training School for Nurses:

Wanda Fay Hahn.....September 12, 1921
Jeanette L. Almand.....November 15, 1921
Emilie Jungerman.....November 1, 1921

* * * * *
Upon the recommendation of the President, Mr. Glenn Alexander was appointed Instructor in the department of Physical Education at a salary of \$1,500, effective September 1, 1921, with the distinct un-

derstanding that this appointment carries no obligation for next year.

* * * * *

At this time the Board recessed to open bids for new buildings as per advertisement.

* * * * *

In the presence of bidders, the Board of Trustees and the State Architect, representing the Department of Highways and Public Works, the following bids were received, opened and publicly read at 12 o'clock noon, November 18, 1921:

1. POWER HOUSE

E. Elford, Columbus, Ohio.....	\$162,900.00	
Austin Co., Cleveland, Ohio.....	191,059.00	
D. W. McGrath & Sons, Columbus, Ohio.....	184,940.00	
E. H. Latham Co., Columbus, Ohio.....	167,122.00	
Robert H. Evans Co., Columbus, Ohio.....	178,693.00	
Middle States Construction Co., Columbus, Ohio.....	193,246.00	
Pitt Construction Co., Pittsburgh, Pa.....	210,450.00	
Cuthbert Bros., Pittsburgh, Pa.....	197,992.00	
State Construction Co., Columbus, Ohio.....	199,800.00	
Drummond-Miller Co., Cleveland, Ohio.....	193,000.00	
Brown Hoisting Machinery Co. (Bunker) Cleveland.....	9,650.00	

2. ADDITION TO BROWN HALL—General Contract

E. Elford, Columbus, Ohio.....	\$ 84,370.00	
Deduct Alternate Item 12.....	4,500.00	\$ 79,870.00
<hr/>		
D. W. McGrath & Sons Co., Columbus, Ohio.....	87,980.00	
Deduct Alternate Item 12.....	6,350.00	81,630.00
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E. H. Latham Co., Columbus, Ohio.....	93,883.00	93,883.00
Deduct Alternate Item 12.....		
<hr/>		
Robert H. Evans Co., Columbus, Ohio.....	91,496.00	
Deduct Alternate Item 12.....	5,800.00	85,696.00
<hr/>		
State Construction Co., Columbus, Ohio.....	99,800.00	
Deduct Alternate Item 12.....	7,000.00	92,800.00
<hr/>		
Geo. B. Hicks, S. Charleston, Ohio.....	95,591.00	
Deduct Alternate Item 12.....	3,500.00	92,091.00
<hr/>		
Drummond-Miller Co., Cleveland.....	113,000.00	\$113,000.00
Deduct Alternate Item 12.....		

HEATING, VENTILATING, AND PLUMBING

Fitzpatrick & Hoepfner, Columbus.....	\$ 16,435.00
The Knox Plumbing & Heating Co., Mt. Vernon, Ohio, Plumbing Only.....	8,128.00
The Wm. H. Conklin Co., Columbus.....	15,729.00
The Huffman-Wolfe Co., Columbus, Ohio.....	15,348.00
The Samuel A. Esswein Plumbing Co.....	16,320.00

ELECTRICAL WORK

McMasters Electric Co, Columbus, Ohio.....	3,193.00
Paul L. Gilmore Co., Columbus, Ohio.....	3,195.00
The Electric Power Equipment Co., Columbus, Ohio.....	2,763.00
The Hughes-Peters Electric Co., Columbus, Ohio.....	2,869.00

3. ADDITION TO PHYSICS BUILDING—General Contract

E. Elford, Columbus, Ohio.....	67,884.00
D. W. McGrath & Sons, Columbus, Ohio.....	73,984.00
E. H. Latham Co., Columbus, Ohio.....	69,064.00
Robert H. Evans & Co., Columbus, Ohio.....	68,302.00
State Construction Co., Columbus, Ohio.....	79,288.00
Drummond-Miller Co., Cleveland, Ohio.....	80,000.00
Geo. B. Hicks, S. Charleston, Ohio.....	86,175.00

HEATING, VENTILATING, AND PLUMBING

The Samuel A. Esswein Plumbing & Heating Co., Columbus, O.	5,668.00
The Wm. H. Conklin Co., Columbus, Ohio.....	5,759.00
The Fitzpatrick & Hoepfner Co., Columbus, Ohio.....	4,960.00
The Huffman-Wolfe Co., Columbus, Ohio.....	4,838.00
E. M. Carmel, Columbus, Ohio (Plumbing only).....	1,604.00

ELECTRICAL WORK

The Hughes-Peters Electrical Co., Columbus, Ohio.....	1,498.00
The Electric Power Equipment Co., Columbus, Ohio.....	1,694.00
Paul L. Gilmore Co., Columbus, Ohio.....	2,029.00
McMasters Electric Co., Columbus, Ohio.....	1,693.00

4. CENTER PAVILION SHEEP BUILDING—General Contract

Robert H. Evans Co., Columbus, Ohio.....	8,445.00
F. & Y. Construction Co., Columbus, Ohio.....	9,049.00
Adam Pitts, Columbus, Ohio.....	9,966.50
Plumbing, E. M. Carmel.....	433.00

5. MACK HALL (GIRLS' DORMITORY)—General Contract

E. Elford, Columbus, Ohio.....	143,700.00
L. L. LeVeque, Columbus, Ohio.....	133,200.00
D. W. McGrath & Sons, Columbus, Ohio.....	155,484.00
E. H. Latham, Columbus, Ohio.....	175,750.00
Robert H. Evans & Co., Columbus, Ohio.....	156,306.00
Cuthbert Bros., Pittsburgh, Pa.....	186,550.00
State Construction Co., Columbus, Ohio.....	163,673.00
Drummond-Miller Co., Cleveland, Ohio.....	163,000.00
George B. Hicks, S. Charleston, Ohio.....	154,708.00
E. E. Beckett, Columbus, Ohio.....	121,720.00

HEATING, VENTILATING, AND PLUMBING

Fitzpatrick & Hoepfner, Columbus, Ohio.....	34,226.00
Knox Plumbing & Heating Co., Mt. Vernon, Ohio, Plumbing only.....	33,435.00
Huffman-Wolfe Co., Columbus, Ohio.....	36,807.00
Wm. H. Conklin Co., Columbus, Ohio.....	34,185.00
Samuel Esswein Plumbing Co., Columbus, Ohio.....	39,395.00

ELECTRICAL WORK

McMasters Electric Co., Columbus, Ohio.....	3,496.00
Paul Gilmore Co., Columbus, Ohio.....	3,295.00
Electric Power Equipment Co., Columbus, Ohio.....	3,848.00
Hughes-Peters Electric Co., Columbus, Ohio.....	3,493.00

The above bids were referred to the University Architect and the State Architect for examination, tabulation and recommendation.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Bernice Franklin	Stenographer	Oct. 15, 1921	\$ 960.00	
M. A. Nye	Assistant Farm Management Demonstrator	Oct. 15, 1921	2,700.00	
<i>College of Agriculture</i>				
L. G. Souders	Assist. Herdsman, Animal Husb.	Nov. 1, 1921	1,080.00	\$ 720.00
<i>College of Engineering</i>				
R. L. Sweigert	Assist., Mechanical Engineering	Oct. 28, 1921	1,500.00	1,200.00
Harry K. Linzell	Grad. Assist., Chemistry	Nov. 1, 1921	500.00	400.00

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Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Homeopathic Medicine</i>				
Mary Ferguson	Supervisor of Pharmacy	Oct. 1, 1921	840.00	630.00
<i>College of Medicine</i>				
Harold E. Lowery	Laboratory Assist., Bacteriology	Nov. 1, 1921	600.00	400.00
<i>College of Veterinary Medicine</i>				
C. W. King	Groom	Sept. 1, 1921	1,200.00	1,000.00
<i>Physical Education</i>				
R. L. Stewart	Student Assistant	Nov. 1, 1921	320.00	320.00
<i>Stenographic and Clerical</i>				
Alberta Williams	Stenographer	Sept. 20, 1921	960.00	746.67
Position cancelled	Stenographer		960.00	960.00
Position cancelled	Stenographer		960.00	960.00
Marie Kuglen	Stenographer	Oct. 1, 1921	640.00	400.00
	Transferred to Smith-Hughes			
Ruth Giesen	Stenographer, Phys. Education	Aug. 15, 1921	960.00	840.00
<i>Operation and Maintenance</i>				
Alfred Booker	Janitor	Aug. 31, 1921	1,140.00	950.00
Myrtle Trout	Laundress	Aug. 31, 1921	750.00	625.00

Upon the recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Lynn W Finley	County Agr. Agent	Oct. 1, 1921	1,800.00	
	Supp. Ext. Fund.....	\$133.33		
	Monroe Co. Fund.....	16.67		
	Total	\$150.00		
	Automobile maintenance, Monroe Co. Funds	\$600.00		
Anna L. Williams	Stenographer	Nov 1, 1921	80.00 mo.	
	Smith-Lever Funds in Project No. 11			
<i>College of Agriculture</i>				
Ray Garrett	Assist. Herdsman Animal Husb.	Nov. 1, 1921	1,080.00	720.00
<i>College of Commerce and Journalism</i>				
Frances L. Segal	Reader, Sociology	Oct. 1, 1921	150.00	135.00
<i>College of Engineering</i>				
Samuel Reid Beitler	Assist., Mechanical Engineering	Nov. 1, 1921	1,500.00	1,200.00
Donald S. Villars	Graduate Assist., Chemistry	Nov. 1, 1921	500.00	400.00
<i>College of Homeopathic Medicine</i>				
Edna Wright	Student Nurse	Aug. 1, 1921	75.00	68.75
Emilie Jungermann	Pharmacy Nurse	Nov. 4, 1921	840.00	553.00
Mrs. Clara Dennis	Housekeeper, Nurses' Home	Nov 1, 1921	696.00	Rotary
<i>College of Medicine</i>				
Howard I. Lowery	Laboratory Assist., Bacteriology	Nov. 1, 1921	600.00	400.00
<i>College of Veterinary Medicine</i>				
A. W. Fisher	Groom	Sept. 1, 1921	1,200.00	1,000.00
<i>Physical Education</i>				
Cecil Edward Clough	Student Assistant	Nov. 1, to May 31	280.00	280.00

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Name	Title	Date Effective	Annual Rate	Appropriation
<i>Stenographic and Clerical</i>				
Martha Okey	Stenographer, Horticulture	Aug. 1, 1921	960.00	880.00
Anne G. Bierman	Stenographer, Phys. Education	Sept. 16, 1921	960.00	760.00
Ruth Harrington	Stenographer, Art	Oct. 1, 1921	960.00	720.00
Blanche M. Seddon	Stenographer, Edu. Research	Oct. 1, 1921	900.00	675.00
<i>Operation and Maintenance</i>				
James Mack	Steam Fitter	Aug. 1, 1921	1,500.00	Budget
Robert Farrel	Laborer	Aug. 14, 1921	1,140.00	Budget
Clara Derfingler	Janitress	Sept. 9, 1921	780.00	640.00
Jennie Farrel	Janitress	Sept. 16, 1921	620.00	570.00
Emma Munyan	Laundress	Sept. 9, 1921	750.00	612.98
*	*	*	*	*

Upon the recommendation of the President, the salary of R. C. Smith, County Club Agent, was increased from \$2400.00 to \$2650.00 per annum, effective October 1.

The President presented, with his recommendation for approval, the following request from the women students of the University:

We, the Woman's Ohio committee, having been authorized by the women of the University in convocation assembled, do hereby respectfully present to the Board of Trustees the request that a fee of one dollar be added to the semester cards of all women students such provision to become effective next semester and continue indefinitely thereafter; the funds accruing in this way to be placed at the disposal of the Woman's Ohio under the supervision of the Board of Trustees and to be used towards the furnishing of the Woman's Ohio Union.

Signed: MARIE MIRVIS, Chairman,
DOROTHY E. NEFF,
ELIZABETH GUERIN,
ANNANETTE BLUE,
MARY MOLER,
HELEN E. CHERRINGTON,
MILDRED COWELL,
ARDIS NORTH,
MARGARET H. CRAMER,
MILDRED L. CLINE,
ELIZABETH DOUGLAS.

Upon motion, the Trustees authorized the fee of one dollar to be added each semester to the fee cards of all women students, effective with the beginning of the second semester of the current year. Funds accruing from this fee to be used by the women towards furnishing a portion of the Women's Ohio Union, under the supervision and with the approval of the Board of Trustees.

The President presented numerous requests for travel and the same were referred back to the President with power to act in accordance with the report from the specially appointed faculty committee on traveling expense.

The Secretary presented the following report from Schenck & Williams, consulting architects and engineers on the Stadium:

Mr. Carl E. Steeb, Secretary,
Ohio State University.

Dear Sir—In accordance with your request, the writer made a careful inspection of the work in progress on the Stadium site, and also went over with Professor Morris the office work, detailing, etc., which he is carrying on.

As a result of this inspection we have nothing to offer but praise for the manner in which Professor Morris is managing this work. The quality of the concrete is uniformly excellent, due largely to the careful construction and arrangement of the mixing plant, and the thorough inspection which is being made of all operations. At first sight the method of transporting concrete from the mixer to the forms would seem to be rather slow, but any form of gravity distribution would necessitate the addition of more water to the mixture, and this would undoubtedly weaken the concrete. The method used is producing the very best concrete possible, and the work as a whole seems to be progressing at a very satisfactory speed.

The costs of the various operations, which are being very carefully kept by Professor Morris, seem to us to be quite low for present day work, and indicate very good management by all concerned.

In conclusion we can only say that this work could not be in better hands, and that you can safely trust Professor Morris to obtain for you the best possible job.

Yours very truly,
SCHENCK & WILLIAMS,
(Signed) NELSON J. BELL,
Chief Engineer.

October 24, 1921.

Upon motion, the above report was ordered made a part of the record of this meeting.

* * * * *
Thereupon, the Board recessed to meet in the morning at 10:00 a. m., at the University.
* * * * *

November 19, 1921.

The Board met at 10:00 a. m., with the same members present as at yesterday's session.

* * * * *
The President and Secretary were directed to proceed at once with the negotiations to purchase the remainder of the lots in the Doe Alley section and to report from time to time to the Board of Trustees as to the progress made. The estimated valuation of the unpurchased lots in this section is \$49,000 and it was ordered that as much as may be necessary shall be paid from the Interest on Endowment Fund.
* * * * *

The Secretary presented estimates and specifications prepared by Mr. McCracken covering a conduit pipe line and electric cables necessary to connect the Research Animal Building with the University power plant. The estimated cost was \$4,333.31. The necessity for this work was approved by the Trustees and the Secretary was directed

to so notify Mr. G. B. McCann of Dayton, trustee of the Kettering gift, and ask for instructions.

* * * * *

The President presented a communication from Dean Hitchcock concerning a five days good roads school to be held at the University at some time during the winter, under the direction of the Department of Civil Engineering. Due to lack of funds and facilities, the Trustees declined this request.

* * * * *

The University Architect was authorized to prepare plans, specifications, and estimates for an addition to the Archaeological and Historical Society Building on the same basis as governed at the original contract.

* * * * *

The University Architect presented the following reports and recommendations covering the bids received yesterday, stating that these recommendations are concurred in by Robert S. Harsh, State Architect and Engineer, who assisted in the analysis and tabulation of the bids of the several buildings:

I have examined the bids received this date for the construction of an Addition to Brown Hall and find that the low bids are as follows:

E. Elford items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 21, 22, 23.....	\$ 84,370.00
Deduct on item 12.....	4,500.00
Total	\$ 79,870.00
Huffman-Wolfe Co., items 19 and 20.....	\$ 15,348.00
Electric Power Equipment Co., item 18.....	2,763.00
Architect's fees.....	1,960.74
Grand Total	\$ 99,941.74
Architect's estimate on above.....	\$ 99,997.74

The bidders complied with all requirements.

I recommend that contracts for this building be awarded to E. Elford, The Huffman-Wolfe Co., and the Electric Power Equipment Co., for their bids as stated above.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to E. Elford, including alternate on item 12, The Huffman-Wolfe Company, and The Electric Power Equipment Company at their bids as recommended above and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this

Board on the contract or in any other form that may be required to attest the same.

* * * * *

I have examined the bids received this date for the construction of an Addition to Physics Building, and find that the low bids are as follows:

E. Elford, items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 13, 14, 15, 18, 19.....	\$ 67,884.00
Hughes-Peters Electrical Co., item 11.....	1,498.00
Huffman-Wolfe Co., items 16 and 17.....	4,838.00
Architect's fees	2,328.72

Total \$ 76,548.72

Architect's estimate on above, plus fees..... \$ 79,952.72

The bidders complied with all requirements.

The lowest combination of bids on the Addition and the Alternate "A," Proposed Fourth Floor, Physics Building, are as follows:

D. W. McGrath on Addition.....	\$ 73,984.00
D. W. McGrath, General Contract, Alternate "A".....	55,818.00
Fitzpatrick & Hoepfner, Heating and Plumbing addition	4,960.00
Fitzpatrick & Hoepfner, Heating and Plumbing Alternate "A".....	11,309.00
Hughes-Peters Electrical Co., Addition.....	1,498.00
Hughes-Peters Electrical Co., Alternate "A"....	1,739.00
Architect's fees.....	2,328.72

Total \$151,636.72

Architect's estimate on addition..... \$ 77,624.00

Architect's estimate on Alternate "A"..... 75,900.00

Architect's fees 2,328.72

Total \$155,852.72

The bidders have complied with all requirements.

If it is decided to construct only the addition to Physics Building, I recommend that contracts be awarded to E. Elford, The Hughes-Peters Electrical Co., and The Huffman-Wolfe Co., for their bids as stated above.

If it is decided to construct the Addition to Physics Building and Alternate "A," Fourth Floor to Physics Building, I recommend that contracts be awarded to D. W. McGrath, Fitzpatrick & Hoepfner, and The Hughes-Peters Electrical Co., for their bids as stated above.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, it was decided to construct only the addition to the Physics Building and the contracts for this work were awarded to E. Elford, The Hughes-Peters Electrical Company, and The Huffman-Wolfe Company at their bids as recommended above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this Board on the contract or in any other form that may be required to attest the same.

* * * * *

I have examined the bids received this date for the construction of the Power House and find that the low bids are as follows:

E. Elford, items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 22, 24, 25.....	\$162,900.00
Brown Hoisting Machinery Co., item 23.....	9,650.00
University reserved items 17, 18, 19.....	36,298.00
Brick furnished by the University.....	10,000.00
Architect's fee.....	6,000.00
Total	\$224,848.00
Architect's estimate.....	\$306,000.00

The bidders complied with all requirements.

I recommend that contracts for this building be awarded to E. Elford and The Brown Hoisting Machinery Co., for their bids as stated above.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to E. Elford and The Brown Hoisting Machinery Company for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this Board on the contract or in any other form that may be required to attest the same.

Upon motion, the Architect was directed to prepare plans, specifications, and estimates for the following items for the Power House:

1. Heating and ventilating.
 2. Plumbing.
 3. Electrical work.
 4. Traveling crane.
- Total of this work not to exceed \$50,000.00.

I have examined the bids secured this date for the construction of Center Pavilion, Sheep Building, and find that all

bids are in excess of the Architect's estimate of \$7,242.00.
 The lowest total bid that of R. H. Evans & Co., \$8,445.00.

I recommend that all bids be rejected.

Respectfully submitted,
 (Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, the recommendation of the Architect was agreed to and all bids were rejected. Two thousand dollars additional was appropriated from the Reserve Building Fund for the Center Pavilion of the Sheep Building and the Architect was directed to prepare revised plans, specifications, and estimates in accordance therewith.

I have examined the bids received this date for the construction of Mack Hall (Girl's Dormitory) and find that the low bids are as follows:

E. E. Beckett, items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 19, 22, 23, 24.....	\$121,720.00
Paul Gilmore Co., item 21.....	3,295.00
Wm. H. Conklin Co., items 16 and 20.....	34,185.00
Architect's fees.....	2,941.00
	\$162,141.00
Total	\$162,141.00
Architect's estimate.....	\$147,050.00

As the bids are in excess of the estimate, it is recommended that all bids be rejected.

Respectfully submitted,
 (Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, the recommendation was agreed to and all bids were rejected.

Upon motion, \$20,000 additional was appropriated from the Reserve Building Fund to the Mack Hall appropriation, and \$31,000 remaining from the Power House appropriation was transferred to the allowance for Mack Hall and the Architect was directed to prepare revised plans, specifications, and estimates in accordance therewith.

* * * * *

The Trustees decided at this time to proceed with the construction of the President's residence and the University Architect was directed to prepare plans, specifications, and estimates for the President's residence, same to be located on Eleventh Avenue, east of the site set aside for women's dormitories.

* * * * *

Thereupon, the Board adjourned to meet December 14, 1921, at 7:30 p. m., at the University.

Attest:
 CARL E. STEEB, JOHN KAISER
Secretary *Chairman*

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio., December 14, 1921.

The Board of Trustees met at the University at 7:30 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, B. F. McCann, J. F. Cunningham.

* * * * *

The President presented the following report on the Four-quarter Plan:

REPORT SUBMITTED BY THE PRESIDENT OF THE UNIVERSITY TO THE BOARD OF TRUSTEES AND TO THE FACULTY OF THE OHIO STATE UNIVERSITY, COLUMBUS, OHIO, ON THE FOUR-QUARTER PLAN
INTRODUCTORY

At the outset it may be stated that prior to the World War the question of changing to the Four-quarter Plan was the subject of occasional conversation. In the Board of Trustees the feeling seemed to prevail that the change was desirable in the interests both of economy of organization and educational efficiency. The initial promotion of the idea of a Fourth Quarter in the Board of Trustees was due to Mr. Julius F. Stone while a member of the Board. Some favorable echoes to such a sentiment were discovered in the minds of State officials, legislators, and occasionally in the minds of citizens. No definite conception of a Four-quarter Plan, however, was in the minds of any of these people. The participation in the World War interrupted, of course, all plans and projects. The University was adjusted to a war basis and all plans for orderly development were abandoned. Since the war, however, the question of a Four-quarter Plan has again arisen. It is a matter of common knowledge that the Faculty voted approving the project and that the Board of Trustees concurred in this general approval. This must not be interpreted, however, as assuming anything like a concurrent agreement between the Faculty and Trustees upon a particular program. It was a commitment of both bodies for the time to the general considerations and to the desirability of inaugurating the Four-quarter Plan. Subsequently, the legislature made a small initial appropriation definitely assigned to this project. This appropriation will be recognized as inadequate, but at the same time it is worth while to observe that it is a departure from the usual custom of the legislature in appropriating for a project or enterprise before it has been brought into existence. Ordinarily a project must be started before the legislature will undertake to maintain it. For some years after the institution was opened the legislature declined even to pay the expenses of the Board of Trustees. It is, therefore, not to be assumed that the action of the legislature already taken is anything else than an encouragement to the project.

As a matter of record attention may be directed to the fact that under date of June 15, 1918, the President submitted a report on the

Four-quarter Plan. Under date of November 7, 1917, the report of the College of Engineering was presented to the University Faculty. Under date of December 19, 1917, the Summer Session Committee submitted a report to the University Faculty. Under date of May 23, 1918, the Agricultural Faculty presented a report. In November, 1917, the motion was adopted by the University Faculty requesting the President to appoint a committee to investigate the matter of the Four-quarter Plan and to report at the December meeting of the Faculty. On May 15, 1918, a report was submitted to the Administrative Council. On May 29, 1918, a special meeting of the University Faculty was held and a report submitted setting out the educational considerations with the following recommendation, which was adopted:

"Resolved, That the University Faculty favors the adoption of a Four-quarter Plan with provision for enlarged educational opportunities including a full summer quarter to the end of increased efficiency in higher education and greater educational service to the State and Nation, and the Faculty hereby pledges itself to put a Four-quarter Plan into operation as soon as sufficient funds are provided for the purpose."

This action was taken during the World War and may be presumed to have reflected in some degree the necessities recognized as growing out of conditions due to the war.

Later, at a meeting of the Trustees held November 5, 1920, Mr. Mallon presented the following resolution, which was adopted:

"The Board of Trustees, having considered at several meetings the policy of inaugurating a system of four terms a year and having received a favorable report on the question from the Faculty, hereby approve said policy and request the President of the University to report upon the necessary adjustments and the feasibility of making such change effective in the fall of 1921."

Under the date of February 2, 1921, the President presented to the Board of Trustees the following resolution adopted by the University Faculty:

"That the Board of Trustees be requested to appoint a committee of that body to collaborate with a committee of this Faculty to bring back to the Faculty a more detailed statement as to what is involved in changing from the Semester to the Four-quarter Plan; that the Faculty doubts the feasibility of changing to the Four-quarter Plan in September, 1921."

Upon motion, a committee consisting of Dr. Mendenhall and Mr. Cunningham was appointed to meet with a similar committee from the Faculty as requested in the above resolution.

Under date of February 11, 1921, the President presented the following communication from the Secretary of the Faculty:

"At a meeting of the University Faculty held on Thursday, February 10, the following report was received from the Engineering College:

"At a meeting of the Faculty of the College of Engineering held February 9, 1921, the following motion was passed and is hereby transmitted to the University Faculty for appropriate action.

"The Faculty of the College of Engineering approved the general principle of the Four-quarter System of the division of the college year for all colleges and recommends that the curricula of each of the four quarters be arranged by the college faculty concerned to suit the specific needs of that college, subject to the rules of the University Faculty."

"On motion it was agreed that this report be received and placed on file, and a copy transmitted to the Board of Trustees.

"Professor Caldwell, chairman of the committee appointed to collaborate with the Board of Trustees, presented the following report:

"Your committee has held two informal meetings with Dr. T. C. Mendenhall, one of the conference committee of two, appointed by the Board of Trustees. The other member, Mr. Cunningham, has so far been unable to take part in the meetings. A formal session of the whole committee is scheduled for this Thursday evening. Your committee has therefore no official information from the Board. It appears, however, that the Board has been considerably disappointed that there has been so much delay and that so long an interval has elapsed since their first action on November 5. The Board expects to take final action on Friday.

"After conference with Dr. Mendenhall, the Faculty members of the joint committee on the Four-quarter Plan are of the opinion that such a plan would mean an academic year of 48 weeks divided into four terms, or quarters of 12 weeks each as nearly as possible; that the proposed plan does not necessarily imply concentration; that is, the increase in the number of hours per week of the subjects taught, but in general the tendency would be in that direction, with the elimination for the most part of one-hour and two-hour courses; that it is our understanding that three quarters would constitute the regular teaching load of instructors of all grades, who by teaching extra or four quarters would be allowed to accumulate a corresponding amount of leave of absence on pay for use in improving themselves professionally; that it would not be feasible to begin this plan at the Ohio State University before the summer of 1922. It is understood, of course, that the details of such a plan would have to be worked out carefully in the light of the needs of this University and out of the experience of other institutions where the Four-quarter Plan is in operation.

"The committee has received the definite impression that the Board of Trustees desires that the Faculty take action at this meeting and we recommend that a vote of the Faculty be taken on the merits of the Quarter system.

"Respectfully submitted,

"(Signed) F. C. CALDWELL, W. H. SIEBERT, ALFRED VIVIAN, J. E. HAGERTY, R. PINTNER'.

"Professor Caldwell moved that this report be received and placed on file. The motion was seconded and carried.

"Dean Hitchcock presented the following resolution:

"Resolved, That the University Faculty does hereby affirm its action of May 29, 1918, in favor of the adoption of the Four-quarter Plan, but that it suggests to the Board of Trustees the advisability of postponing its inauguration till the summer quarter of 1922."

"It was moved and seconded that this resolution be adopted. The motion was carried by 53 ayes and 38 noes."

At this same meeting of the Board of Trustees, Dr. Mendenhall, chairman of the special committee of the Board of Trustees appointed to confer with a like committee from the Faculty on the Four-quarter Plan, presented the following minute which was unanimously adopted:

"Your committee appointed to confer with a committee of the Faculty upon the question of the adjustment of the work of the University upon a 'Four-quarter' basis, begs to report that after several conferences with said committee, the following resolution which was adopted by the Faculty by a vote of 53 to 38, was received:

"Resolved, That the University Faculty does hereby reaffirm its action of May 29, 1918, in favor of the adoption of the Four-quarter Plan, but that it suggests to the Board of Trustees the advisability of postponing its inauguration till the summer quarter of 1922."

"In view thereof, it is recommended that the inauguration of the Four-quarter Plan be set for July 1, 1922, and that the President and the Faculty are hereby requested to proceed at once to the preparation of a scheme for adjustment of the work of the University in accordance with this action."

A special meeting of the University Faculty was called for May 10, 1921, to consider the following recommendations of the Central Committee on Four-quarter Plan:

"1. That accrediting be left on the hour basis.

"2. That the work of the first (i. e. Freshman) year be arranged on the basis of five-hour courses, the student to carry each quarter three five-hour courses exclusive of Deans' courses, Physical Education, Military Drill, and Hygiene.

"3. That the work of the second (i. e. Sophomore) year be arranged on the basis of five-hour courses, the student to carry each quarter three five-hour courses exclusive of Physical Education and Military Drill, subject to the following modifications:

"(a) That any student who has shown unusual ability during the first year may on the approval of the executive committee of the college carry on an additional course.

"(b) In prescribed curricula where more than 15 hours are required, the student shall carry two five-hour courses, the remaining hours to be distributed at the discretion of the college."

"4. That for work beyond the second year the number of hours per course shall be left to the discretion of the college, but that the principle of concentration be strongly endorsed in order that the student may carry the least possible number of courses in any one quarter."

Pursuant to the actions as intimated above, the Trustees authorized the President to secure some special assistance in order to make a study of the university organization and of the changes that would appear to be desirable or necessary in order to initiate the Four-quarter Plan. Acting under this authority Mr. Frazer of Frazer and Torbet, Chicago and New York, was employed, and associated with him was Mr. McKinsey, an expert in organization familiar with all the details of university organization and with the operation of the Four-quarter Plan. Both of these gentlemen have served as college professors in Wisconsin, Illinois, Chicago, and brought to their study a practical experience in university faculties. In addition to this service, Professor M. B. Evans of the University rendered valu-

able service in collecting from the University Faculty data desired by Mr. Frazer and has assisted at every point in the arrangement of this material.

A report comprising about one hundred pages of typewritten material has been submitted. The chief outlines in this report cover the following topics:

A. Recommendations as to Organization.

B. Proposed Budget for Instruction for the Fiscal Year Beginning July 1, 1922.

Under Item A the following subdivisions are treated:

- I. The Basis for Organization.
- II. Organization of the Department.
- III. Organization of the College.
- IV. Organization of the office of the President.
- V. Organization of the Faculty.
- VI. Proposed By-laws of the Board of Trustees.

Under Item B the following topics are treated:

- I. Purposes and Basis of Preliminary Budget.
- II. Organization of Budget Data.
- III. Summary of Budget Data.
- IV. Recommendations with Reference to the Preparation of Future Budgets.

The above outlines were, of course, treated in great detail and subjected to careful analysis and subdivisions.

After repeated readings of the report and some consideration, the President is of the opinion that a large amount of the report bearing upon the question of organization is exceedingly valuable as a discussion of organization. It does not occur to him, however, that the essential and vital issue involved in installing a Four-quarter Plan carries with it either the acceptance or rejection of the suggestions concerning organization. It was freely stated by Mr. Frazer in interviews that the study in organization aimed to retain the desirable and valuable features of organization that have been developed at this institution through the years and at the same time so to crystallize these features as to insure their permanence. The desire was further expressed of so developing the existing organization as to improve it and to distribute in a more desirable way the functions of administrative officers through a better definition and a more formal statement of the duties of offices authorized and created through the authority of the Trustees. It will occur to any one upon reflection that the modern university with its enormous growth demands adequate organization. It will be obvious, however, that most institutions, and especially those where a long tenure of office has existed on the part of presidents and other administrative officers, have grown up without the desirable readjustments in organization. This forms the real argument and basis for a somewhat radical treatment of university organization. The question is, of course, open as to whether such reorganization is possible under administrative officers of long standing, or whether changes in administration are necessary in order to bring about desirable reforms and improvements. The President has tried to view these questions of organization with an open mind and records at this point his appreciation of the outline of organization proposed and of the fact that it is a distinct advance over the existing form of organization at the Ohio State University. There is some

doubt, however, whether an organization such as is proposed could be installed at once. It is, however, desirable, that the future development of the organization should keep clearly in mind and in view the changes suggested as presenting the goal toward which administrative reforms should be directed. No revolutionary process would result from the adoption of the general plan of organization as proposed provided that its installation was accomplished by degrees. The President, regarding these questions of organization as he does, would defer action upon them for the present, but at an appropriate time will recommend that they be taken up for consideration and the adoption of so many of them as after discussion may be deemed wise. As illustrating this principle, let it be noted that the report proposed to maintain the present line organization of the Faculty. Any changes made here are in the interest of increased efficiency and better definition. On the other hand it is proposed to provide for staff officers who should be advisory to the President and who could perform such services as were required from time to time. The plan would permit of an indefinite tenure or a definite tenure as might be determined. Such an organization would permit of an organization appointed for a specific purpose whose term of office should expire when the purpose had been realized.

As illustrating further the comment on organization, reference may be made to the organization of the college. Here a grouping of departments somewhat different from the grouping of departments now existing was suggested. The suggestions offered have a good deal of merit in many particulars. It would involve perhaps the transfer of some departments or the unifying of some existing departments and perhaps the creating of other departments by division of existing departments. It will be recognized at once that this is a subject worthy of consideration and study but not essentially involved in the issue now before the University, namely: the installation of a Four-quarter Plan. It might be readily admitted that the proposed organization of college departments and the modifications of existing rules of organization would improve the University either under the present semester plan or under the proposed Four-quarter Plan. These improvements, however desirable, from the point of view of one who favors them, have to do with the better working of the machinery of the University. They have no important relation to a particular question as to whether the University year shall be divided into terms or quarters or semesters.

THE ISSUES INVOLVED

The issues involved, as the President sees them, are three: first, the financial issue, involving the budget; second, the educational issue, involving the general question as to the utilization of the plant, the Faculty, and the student body for the purposes for which an institution is supposed to exist; and, third, whether such a proposal is socially justifiable.

I. THE FINANCIAL ISSUE

It will be recognized at once that the inauguration of a Four-quarter Plan involves increased expense. This increased expense, however, is not as great as would at first appear. The most reliable estimates received to this date are that the increased expenditure would range somewhere from twenty to twenty-five percent of the existing budget. The first suggestion that it would require thirty-

three and a third percent increase will not bear investigation. Furthermore, the Four-quarter Plan should not be regarded as having anything whatever to do with the question of remuneration. All our thinking on the matter of salaries should appropriately be in definitely fixed units. The most natural unit is the year. On the part of the Administration this has been the point of view. All persons permanently in the service of the University have their remuneration fixed with the year in mind as the unit. Those who are temporarily in the service may, of course, be omitted from our present consideration of the general issue involving administration and instruction.

In estimating the increased cost of a Four-quarter Plan it is well to have in mind that the University is in a large sense a going concern. The plant is here as a fixed thing. Certain service goes on indefinitely without any reference to the teaching of students. It would perhaps be better if more service, especially that of experimental or investigational character, were continuous. This applies also to the personnel. Administrative officers and many others find that the need for their service is a continuous need and cannot be bounded or limited by any division of the year into weeks, months, terms, or semesters. An adequate conception of the University would imply that every feature of its organization would be available at any time and should be able at any time to render the service proposed by the University. For example, there is no reason why a given department having a relation not only to students but to the University as a whole and to the public, should not be in position to meet the just demands upon that department from the public point of view. It is doubtful whether some of our departments should ever be permitted to be in such a state of disorganization that someone would not always be prepared to answer officially correspondence pertaining to the department and questions that might well arise in which the department and the University are immediately and directly interested. Personal and private business should have little if any place in the organization of the University but the highest efficiency of the educational organization would seem to require that the University be equipped for the immediate discharge of its duty. In the large development of the modern university it is not fair to assume that all its business can take a three months' vacation without serious interruption or damage. Nor may it be assumed that any one person is exclusively responsible for the efficiency of the University. It is a reasonable organization that provides for continuous service of an official character by some person representing the University. The Four-quarter Plan proposes, therefore, to make the University and all its resources available continuously. It proposes that someone, not necessarily the President or a dean or a head of a department, but someone, shall be available at all times for such service as may be appropriately required from the University. The proposal to make these utilities and facilities available is, of course, the large issue involved in a continuous operation of the university. The established order in giving way to a new order does not necessarily propose any revolution in ideas but simply an extension and development of the fundamental idea involved so that education may for at least a part of the people be a continuous opportunity. This requires a larger body of competent people than would be required to operate a shorter period of time. This requirement should be squarely faced and provided for. Any failure to make adequate provision for the increased

personnel would in so far defeat the ideals of education. This principle is entirely true whether we think of education as offered for one term a year or for four terms.

Furthermore, the Four-quarter Plan emphasizes the fact that the university professor is the university professor continuously and always. The fact that he draws his salary at intervals or that he teaches certain portions of the year should not have the large place in our thinking it has hitherto occupied. If I may use as an illustration the Supreme Court of the United States I should say that the intelligent judgment is that this court is continuously and always at the service of the government and of the people. Very few have any idea as to how many days or weeks or months such a body is in session hearing or deciding cases, or as to how much time may be given by individual members of the court in the review of or preparation of decisions. It has seemed to me that the tendency in university circles is to emphasize the two factors of teaching and research. It is true that these two factors constitute the most important phase of a professor's life. But the assumption that a man is not in the service of the University when he is on the high seas or when playing golf is an unwarranted assumption. The proper conception as I see it is that no matter where a man may be or what he is doing his life is being expended in the interests of the cause of education. His most valuable moments, therefore, in the way of service may well be at times and places least recognized. The Four-quarter Plan, therefore, puts no particular emphasis upon the fact of payment. Payments could be made annually without any sacrifice of principle. The fact that salaries are paid in ten or twelve installments is a mere convenience and an accommodation to our economic habits rather than the expression of any principle. It may be necessary, therefore, to revolutionize our minds so that we may think of ourselves as men in a life service for the cause of education rather than as men hired temporarily for a given remuneration. I resent with emphasis the occasional references in current educational literature to professors and teachers as being hired men, and the comparisons often made between the teacher in the exercise of his profession to the ordinary wage earner. Such comparisons lose entirely the idealism that makes teaching a profession.

The responsibility for the increased expenditure of money involved in the Four-quarter Plan must, in the last analysis, rest with the legislature. Prior to that time, however, there is a certain responsibility attached to the Faculty itself. The Faculty must first of all make up its mind whether such a continuous opportunity of the educational facilities should be presented to the youth of the land. This is primarily an educational issue. It is in no sense a salary issue nor is it an issue necessarily involving the amount of time a teacher should devote to instruction or research. It is primarily a question of public policy. If, in the judgment of educational experts such as a Faculty may be presumed to be, this continuous opportunity for education is in the interest of the general welfare and commends itself to their judgment, it would seem to me to be the duty of a Faculty to say so. The judgment of the Faculty is primarily the basis on which any further expenditure of money may be justified. This principle I regard as fundamental whether we are thinking in terms of a Four-quarter or of a two-quarter plan. The primary justification for the expenditure of money must proceed from intelligent people dealing with the cause of education. The public have reposed that confidence

in the teaching body of the country. It seems, therefore, proper that the Faculty should express its judgment upon the desirability of a Four-quarter Plan from purely educational reasons. Furthermore, the judgment of the Faculty is a little less directly involved in the wisdom of expending increased funds for education. It is obvious that a continuous opportunity for education might be highly desirable, while at the same time an increased expenditure of money for such purpose might not commend itself to our judgment. Other considerations would have to do with that conclusion. The Faculty does not lose its right to sit in judgment upon questions of public policy involving the expenditure of money simply because it has practically exclusive judgment as an expert in matters of educational policy. The further use of funds, therefore, might conceivably be recommended on a two-semester, or a three-term basis rather than upon a Four-quarter Plan.

Passing, therefore, for the present the function of the Faculty, it may be remarked that the responsibility of the Board of Trustees is pretty clear. The Trustees must face the question of approving or failing to approve the educational policies proposed by the Faculty. The Trustees could not at this point evade their responsibility if they would. They are set as the responsible body by the State to deal with questions of educational policy. Of their own motion they have assembled a faculty of competent persons to which faculty custom refers the initiative on practically all questions of educational policy. In addition to this, the Board of Trustees must accept or decline to accept the responsibility for presenting with adequate justification the unusual program called for by the inauguration of a Four-quarter Plan. The Faculty is entirely free to present to the Trustees any communication concerning the plan which in its own judgment is desirable. This may involve either educational or financial policies. When that shall have been done, the Trustees must accept or decline to accept the responsibility for any financial program having final approval. It will be understood at once that a proposal might pass back and forth between the Trustees and Faculty a number of times before final approval was secured. When, however, such final approval is secured, the Trustees stand as responsible before the State for the adoption, administration, and execution of these financial and educational policies. It is fair to assume, therefore, that the Trustees in developing their conclusions will take into consideration all the factors involved. The welfare of the Faculty is quite as important to the Trustees as the welfare of the students or the welfare of the public. We may rely upon the Board of Trustees to give all the factors in the case adequate consideration.

BUDGET IMPLICATIONS

A final word on this division may be presented due to certain budget implications that seem to be involved. As already intimated, the sum total of the budget is a general issue that we must have in mind. Aside from this, however, a study of the organization and preparation of the budget as presented in the report already referred to, would seem to intimate that the budget is essentially tied up with all considerations of educational policy. This no doubt is a true view. The Four-quarter Plan, therefore, will bring a little closer to the Faculty than the present organization does the question of the budgetary importance of all their educational proposals. It will of necessity, in my opinion, throw some additional responsibility upon

those who propose new facilities or the extension of existing facilities. So far as this grows out of increased attendance no responsibility would lie with the Faculty. So far, however, as these proposals grow out of new proposals the question will at once emerge as to the ability of the budget to carry the proposal. I do not regard the implications referred to, however, as involving any principle other than a readjustment of our organization. This might well be done under the present semester plan, and in fact as I view it such responsibility ought to be assumed. It is not easy, however, to bring to departmental consideration the financial responsibility for proposals involving new courses or the extension of time allotted to already authorized courses. These proposals, however, usually involve budgetary considerations and should not be adopted until we are assured of our ability to carry them. This general principle is now expressed in the rules of the Board of Trustees but the Faculty will recognize at once how difficult it has been to apply the principle. Under the Four-quarter Plan it would appear probable that this responsibility would be somewhat more definitely located.

As an example of our experience illustrating the budgetary consideration, let me say that occasionally there comes a request for additional instruction based upon the increased number of freshmen or freshmen and sophomores. The request is granted. The following year new courses of an advanced character are proposed from the department and adopted by the Faculty. This is done on the theory that no additional instruction will be required. The next step is that the incoming freshmen or freshmen and sophomores, as the case may be, brings another crowded condition and more instruction for freshmen is called for, to be followed by more advanced courses being offered and this to be followed again with renewed requests for instruction for freshmen. This presents at once the acute issue that will arise under the Four-quarter Plan and has already arisen under the two-semester plan. The President hears occasionally that the exact facts do not come to the President and, therefore, he is misled in consenting to new instruction when he ought as a matter of fact to have some agency by which or through which the instruction of the department could be better balanced and restricted. The real issue in every department is to maintain a proper balance in the work offered while making reasonable provision for advanced and elementary work. In this connection it may be intimated that the proposed staff organization, if adopted, would furnish probable opportunity for some investigation by a person or a group of persons charged with the duty of making a study of just such questions, and of recommending therefore a policy that will be consistent throughout the University.

THE EDUCATIONAL ISSUE

In attempting to set out for consideration by Trustees and Faculty the educational issues involved, I shall discuss particular phases in the hope that this discussion will fix our minds upon the debatable issues. First of all, I mention the fact of the teaching year. In the preparation of the report it seemed to be necessary to assume some basis of consideration and discussion. Accordingly, a proposal has been made that the work be organized on the basis of a teaching year of thirty-five (35) hours. That is to say, a person would teach fifteen (15) hours for one quarter and ten (10) hours for two other quarters, and be at liberty for a fourth quarter. There is nothing vital about the number thirty-five (35); so far as the theory goes it

might just as well have been thirty (30) or forty (40) or any other number. It is further recognized that some modifications and adjustments to this principle would be altogether possible upon the assumption of any number of hours as a standard or basic measure of a year's work. The theory of thus dividing the year is, first, that some basis shall be determined upon, and, second, that when determined upon, the program of a teacher or of a department would be determined by that fact and the further consideration has been held in mind, namely: that almost anyone can carry one quarter of relatively heavy teaching work with two quarters of lighter teaching work, having thus some time for research during the active portion of the year in addition to the long vacation. If such a program should be developed, teachers might project their plans from year to year with reasonable certainty.

By way of illustration as to the significance of this program, let it be said that a given department having five (5) men would be able to offer one hundred seventy-five (175) hours of instruction. This may be regarded as the departmental resources. Those resources must be so distributed throughout the four quarters of the year as to present a continuous opportunity for teaching the subject involved. Due regard must also be had in this distribution for the student who desires to avail himself of these resources, or who may be required to do so by University rules. It is obvious under such an organization that a Four-quarter Plan cannot be operated as an individual matter but requires that every teacher be fitted into the general scheme of things and thereby assume his share of the responsibility for the program. The adjustment of the teaching time of the members of such a department would always need to be with the consent of all members of the department. It will be obvious also that any attempt to fix the amount of work to be given by a particular department such as is under consideration in this illustration will require the teachers to adjust themselves to the needs of the teaching program. This will affect the courses to be offered as well as the general departmental schedule. In my judgment, we face here one of the most difficult problems in connection with the Four-quarter Plan. That is to say, the ability of the department to make its own adjustments and at the same time to co-ordinate with other departments in making similar adjustments. It will still further occur as we consider this question that new courses of instruction or the extension of the time given to a particular course will not be possible without deliberate consideration upon the part of the entire department and possibly a readjustment of the budget. Within the scope of one hundred and seventy-five (175) hours, five (5) men would be limited as to what they might offer. In the case of a large increase of students it is obvious that the only relief would be the appointment of additional instruction. It is obvious also that under this organization one department or one college could not set up as a requirement instruction in another department or college without first consulting the department and securing from it assurance of the department's ability to carry the proposal into effect. Where such proposals involve an increase in the budget it will probably require that they be made a year or more in advance in order that the budget may be adjusted to the new situation.

Unless there were an unlimited supply of money it would become necessary for each department, recognizing its own limitations, to close its doors when these limitations have been reached. Recurring

to the illustration above, the one hundred and seventy-five (175) hours, or whatever the number may be, representing the resources, the department cannot give beyond its own resources. Its offerings must be limited by that fact. It may be assumed, therefore, that the department will do two things. First, it will keep in mind that professors are due for three quarters out of four, and in the second place, it will keep in mind that its instruction covers a certain range of elementary, advanced, and graduate courses. It will become necessary, therefore, with the resources in hand so to distribute this instruction as to make reasonable provision for all the three grades. The practical working of this situation will, therefore, force upon any department the careful consideration of the proportion of the time it may give either to graduate work or to elementary work. When that proportion has once been determined upon and agreed to, no important change can occur without the general issue of educational policy being involved. In other words, this organization will practically compel every teacher to be a student of education and of educational administration. The department must justify its own actions. It must be able to justify its procedure. Under such circumstances, it will, in my opinion, be much easier to make a clear case for additional personnel. The principle involved in the illustration above should apply to all departments. In other words, any department of the University will be confronted with the necessity of working out its program with the resources available and of so balancing that program as to make the best possible provision for elementary courses, advanced courses, and graduate work.

WORK AND VACATION CREDIT

Certain assumptions had to be made and, of course some of them were arbitrarily made in the preparation of the report upon which this communication is based. In working out the thirty-five (35) hour year, it was assumed, for example, that a man with the rank of professor should teach twelve (12) hours a week or its equivalent, thirty-five (35) being practically three times twelve; assistant professors would have forty (40) hours per year of three quarters. In terms of five-hour courses this would mean that an assistant professor would teach three classes during two quarters of the year, and two classes during one quarter of the year. Persons of the rank of instructor would be given forty-five (45) credit hours per year of three quarters. This would mean in terms of five-hour classes, three classes for each of the three quarters. Persons below the rank of instructor would be assigned in accordance with the terms of their employment.

It is assumed also that the vacation credit would observe the following limitations; first, no obligation against the University for the extra vacation credit, that is, beyond the usual one quarter, shall be created except by vote of the Board of Trustees. Second, as a guiding principle, no member of the Faculty may acquire at a given time more than three terms or nine months of vacation credit. Third, that no person lower in rank than an instructor would be entitled to obtain extra vacation credit.

Another issue involved is whether the payment should be in nine, ten, or twelve installments. As intimated elsewhere, in this report, this is purely a matter of convenience and not a matter of principle. My own judgment would favor twelve equal payments. I base this judgment on my belief in the year as the unit of computation. I

furthermore believe that this is in the long run the wisest and safest basis on which salaries may rest.

I am aware that in certain minds the fear exists that if salaries were paid in twelve installments, the inference might be drawn that service should be continuous through a period of twelve months. I do not entertain this fear for the simple fundamental reason that the vacation idea is pretty well established in the minds of the people who control public affairs. The length of vacation, however, is not uniform. In ordinary business circles two weeks is granted. In this institution for all administrative employees the vacation has been one month. Among the teachers of the country the school year has been accepted as substantially nine months; that is, not to exceed thirty-six (36) weeks. The idea of a summer session has prevailed so long that most people now recognize that it is an extra contract service. No difficulty, therefore, has been experienced in the payment for service rendered during special summer sessions. Where a Four-quarter Plan has been inaugurated the same principle has been recognized. It would be recognized as this plan proposes at the very outset at the Ohio State University. There would seem to be no reason other than our fears on which to base a judgment that the legislature or the State would raise an issue such as has been suggested above. The real thing, in which, in my judgment the State is interested is a continuous opportunity for education for such persons as are able to avail themselves of it. There is no disposition to enforce the continuous education of the individual students nor would there be any disposition on rational grounds to insist upon what may be termed four-quarter teaching. I should not be willing to obscure the merits of a great issue by the fears growing out of the payment of salaries on the plan of twelve installments. If that were the case, salaries could be paid in nine installments during the quarters of active service. I should prefer to bring a new emphasis upon the fact that the university professor is never out of the service of the University. Too many professors, in my opinion, have thought of themselves as employed for about three quarters of the year. I should like to reconstruct their thinking to the theory that they have been elected to a life of service and that vacation periods are to be construed as making an important contribution to the increased efficiency of the professor when actually engaged in the art of teaching.

Another issue is as to the payment for service rendered during the vacation quarter. In my judgment, there should be no payment for the ordinary vacation credit. Where for unusual or exceptional reasons services are required, then special contracts should cover the remuneration for that service. The adoption of the Four-quarter plan should be with the distinct understanding that it is to discourage and not to encourage the teaching of four quarters as a permanent policy on the part of any individual professor. It is conceivable that an occasional teacher might be physically able to teach continuously and that his scholarly tastes would be entirely satisfied with the teaching schedule. On the other hand, there are men, and we trust an increasing number of them, who base their teaching upon their progressive attainments in their chosen field of study and research. Such men should not be put to a disadvantage. By superior devotion to the advancement of learning they contribute a rare service that only such men can contribute. A salary schedule should, if possible, search out such men for the premiums and highest awards.

IS THE FOUR-QUARTER PLAN SOCIALLY JUSTIFIABLE

Some intimation has already been offered as to the basis on which belief in the Four-quarter Plan rests. In view of what has already been expressed in this report it may be appropriate now to add that the more one contemplates the future of state universities, the more convinced he becomes of their growing importance. There can be no reasonable doubt that they will always have a large patronage of students. There can be no reasonable doubt that they will have the best libraries in the several commonwealths. They will probably have among the best, if not the best, supply of apparatus of all sorts and kinds. It is to be hoped that they will be provided with sufficient number of adequate buildings and the ordinary physical facilities for education. All these facilities are inanimate but potential with service. There is no good reason why they should not be continuously available for the advancement of learning and the development of the State's greatest resources, namely: its young men and young women. In order that this may be realized it is only necessary to provide a sufficient personnel to do the teaching for the fraction of the year in which these great and important resources are not now utilized. If there is any justification for our belief that intelligence and education lie at the basis of permanence for free governments and free peoples, then society cannot well ignore the highest utilization of those resources that contribute to the development of intelligent and trustworthy citizenship. To my mind, poverty in a state is no justification for continuing the old order of things; it is rather a strong appeal to re-establish a more adequate order. There is a sense in which poverty is its own curse, but, thank Heaven, there is a sense in which education and intelligence and the character developed through education constitute the resources that give us dominion and power, and the disposition to use that power for the general welfare. If a great free people cannot afford education, there is little in the future that is inspiring or encouraging.

In order that we may properly estimate the propriety or wisdom of a Fourth Quarter, let me repeat certain assumptions drawn from the report of Mr. Frazer. These are:

1. That the fourth quarter is to be an integral part of the academic year and shall be designed to meet the needs of the following:

(a) Beginning students who may desire to enroll in the University immediately after graduating from high school instead of waiting until the autumn quarter.

(b) Undergraduate students, both in the College of Arts, Philosophy, and Science, and in the professional schools, who desire to shorten the length of time in terms of the calendar years required for obtaining a degree of the college in which they are enrolled.

(c) Teachers in the public schools who desire to complete work for undergraduate degrees or to obtain work of a general nature which will make them more proficient in their particular line of work.

(d) Teachers who desire to do graduate work towards graduate degrees.

(e) Resident graduate students who desire to continue during the summer quarter courses leading to graduate degrees.

(f) Graduates of professional colleges who desire during the summer quarter to do advanced or research work.

The above assumptions would seem to form a reasonable basis on which to argue in behalf of a continuous opportunity for education. Reference may now be made to the fact that throughout the country the most forward-looking cities under the leadership of progressive superintendents are utilizing the school buildings to a much larger degree than hitherto. This utilization is to provide for part-time instruction for persons of legal school age who are employed; for what is sometimes called the opportunity school, and for other purposes. If we take the public view of education, including all the physical facilities, it would seem clear that we ought to carry it to a logical conclusion and make available continuously all the resources at our command.

The assumptions listed above carry with them certain other implications. It is obvious that the teachers in the schools of the land require some special provision in order that they may either complete their formal education or develop their efficiency through subsequent post-graduate education. This is not always necessarily of a graduate character. It is really a post-professional experience of great service to the individual, and through the individual to his students and the schools generally. The fact that the University owes something to the other educational agencies of the commonwealth needs a little more emphasis than it has ordinarily received. The summer session in a degree has furnished opportunity for this added emphasis. The Fourth Quarter will probably increase opportunity for such emphasis.

BUDGET OF DEPARTMENTS

Subject to the assumptions that have been recited in this report, Mr. Frazer has prepared a budget for the year beginning July 1, 1922, and running through four quarters. This budget was prepared on the basis of existing salaries and on the basis of a thirty-five- (35) hour year. It covers only the departments of instruction and has nothing whatever to do with administrative or operation and maintenance services. It is therefore, strictly speaking, a teaching budget. The totals are affected, therefore, by the organization and the system, and not by the question of new instruction or of increase of salaries. The budget for the current year for purposes of comparison shows the total as of the 1st of July, 1921. The amendments or additions to the budget since that time would modify the comparisons but do not in any way affect the general principle. The total of the budget for the year 1921-22 was \$1,279,749; the proposed budget for 1922-23 as suggested above presents a total of \$1,385,352, making an increase during the regular year of \$26,340 and the summer session of \$79,263, or a total increase of \$105,603.

In a second classification of this budget of quarters, the totals show for the first quarter \$426,228.00; for the second quarter, \$427,393.00; for the third quarter, \$399,811.00; for the fourth quarter, \$131,920.00, making a grand total for the four quarters of \$1,385,352.00.

Let it be noted that this budget as suggested is not a model budget. It is simply a budget. Furthermore, it is a budget that could be worked and is presented, therefore, not for the purpose of approval or disapproval, but simply for the purpose of showing that a budget can be worked out for the following year without decreasing either the salaries of individuals or the number of the personnel, and that it can be made to come within the available resources. In checking up the comparative budgets by departments I find in one

case a decrease in the amount of \$1,500.00 from a budget exceeding \$50,000.00. In a few other cases a department shows no increase, but in the great majority of departments very definite increases are named. In some cases this increase is more for the summer session than for the regular year as would be expected. It will also be obvious in the totals for the quarters that the first and second quarters carry the heaviest load; the third and fourth quarters the lighter loads.

The amount actually appropriated for the fourth quarter for the biennium was \$120,000.00. The increase above is, therefore, approximately \$22,000.00 less than the amount actually appropriated by the legislature. This money would, of course, be available for distribution upon the same principles as illustrated above to the general administration and the operation and maintenance budgets. The ratio between the operation and maintenance budget and the teaching budget would seem to intimate that this margin would make about the same provision for these other departments that the \$107,000.00 makes for the teaching divisions.

Some question has been raised as to whether the money appropriated for the fourth quarter could be used in any other portion of the year. The above totals intimate that it is not necessary to do so. The redistribution of time plus the money available shows a fourth quarter total of \$131,920 or a sum of money somewhat in excess of the appropriation for the fourth quarter.

The budget as proposed includes the professional colleges of Law and Medicine. In my opinion the adoption of the fourth quarter by the University does not necessarily carry with it the application of the principle to these colleges. That subject however, has not been discussed with the Trustees nor has the question been raised as to whether the four-quarter principle should be applied, leaving for the present at any rate the professional colleges to continue as they are. It is obvious that all the preparation work as required in Medicine, for example, would be provided for through the other colleges quite as readily on the Four-quarter Plan as at present.

TRIAL SCHEDULES ON THE FOUR-QUARTER BASIS

In the preparation of the budget it was deemed desirable to develop a system of blanks on such topics as Budget of Courses, Budget of Instructor's time, Financial Budget, Comparative Budget, Notes and Comments. As an appendix to this report, I am submitting two samples of these trial schedules, for the departments of American History and of Botany. These were selected in order to take different kinds of subjects, namely: one representing a group with laboratories and another representing a group not having laboratories. From both of these trial schedules omission has been made of the names of instructors for the reason that they were not readily available, and also the comparative statistics concerning past attendance and an estimated attendance for the period to be covered by the proposal. These comparative statistics were not easily available and are not essential to this report. In the case of Botany we have substituted the number of clock hours for the column ordinarily used for instructor. It will be noted that in both of these departments the amount of work offered is greater than has hitherto been offered in the summer session. Without offering any criticism upon either department used for illustration in this report, the Faculty will see at once that a budget prepared on such blanks will at once raise the question as to the justification of the courses offered, the question as to whether

or not the teaching force is adequate, and fix attention upon the place where remedy is needed. They are presented, therefore, simply as typical illustrations of how a budget would be prepared and for the purpose of illustrating also that a somewhat more careful study of the departments would result from an examination of departmental budgets so set up. They also bring to our consideration the practical issue as to the varying needs of the different quarters and would doubtless within a few years bring a very definite policy as to the time and place for emphasis upon particular features of education.

SOME OBJECTIONS

The attention of the President has been directed to certain objections to the Four-quarter Plan arising out of the proposal to concentrate certain subjects into given quarters and to increase the number of hours. The College of Engineering, for example, objects to substituting the study of English five hours a week for one quarter for the present method of two hours a week for the year. As a matter of fact, the clock hours given to instruction under the present method would be somewhat more than five hours a week for one quarter. To require it for two quarters would considerably increase the instruction in English. The Engineering Faculty seems to adhere to the opinion that the adoption of the Four-quarter Plan does not necessarily involve the five-hour system in English. The same Faculty also suggests that other subjects, like Engineering Drawing, would suffer if the work were concentrated into a single quarter. As a matter of comment the President feels that if there is a sound educational reason involved an adjustment ought to be possible and that so important an issue as a Four-quarter Plan could not go on the rocks because of a schedule involving the number of hours in which a few subjects are to be taught. Furthermore, it may be assumed that some departure from the established usages will follow. This occurred when we changed from the three-term to the two-semester plan. It was then affirmed that certain subjects could not be satisfactorily presented on the semester basis. This very sincere statement was doubtless due to the fact that most of the Faculty had been brought up on the three-term plan, both as students and as teachers. Our experience in the Aviation School, for example, during the war demonstrated that it was entirely within the limits of reason "to do the impossible." We did it a number of times until some members of the Faculty seemed to enjoy it. It may require, therefore, a very earnest and a very persistent effort to adjust these difficulties and to remove the objections, but it would be a matter of profound disappointment if we should find such objections taking the form of immovable obstacles. There are two sources of objection to the Four-quarter Plan sincerely believed to have force in them. One is, that we have not the available resources and cannot secure them. As a sort of corollary to this statement, there are those who believe that the inauguration of such a plan will have a tendency to hinder the progress of the University in the matter of salaries. The other source of objection seems to be that the plan cannot be successfully worked in an institution like the Ohio State University. The fact that it works in a university like Chicago does not seem to carry any weight in the argument. In the consideration of this subject, I have assumed always that there was a sincere and genuine desire to disclose all the factors in the problem and to take such action as this investigation would warrant. A difference in point of view and perhaps a difference in opinion exists among the

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members of the Faculty. This is not to be regretted. It insures a better consideration of the question than would be otherwise possible. It is incumbent upon the proponents of this theory to justify their proposal and it is also incumbent upon the objectors to sustain their objections.

SUMMARY

The question of a Four-quarter Plan has been so well stated in other reports and so fully discussed that it seems almost a waste of time to restate the case. The necessity however, was upon me. The action of the Trustees and Faculty made it my evident duty to present the case with my recommendations as to the future policy of the University. I have undertaken that task and assume willingly the responsibility involved. I have tried to separate the essential issues involved in the inauguration of the Four-quarter Plan from the issues involved in a better organization of the forces of the University. In case the Faculty and Trustees proceed, as I hope they will, to authorize the Four-quarter Plan, I shall hope to see the proposals for the improvement of the organization given consideration as soon as the necessary preliminary work in preparation for the new program has been sufficiently advanced to permit the study of the questions involved in a modification of the existing organization. I desire to have this report considered and acted upon as soon as careful and thoughtful debate will permit. I shall be glad to render any assistance in my power to put at the command of the Faculty all the facts and considerations underlying my recommendations.

I submit the following recommendations:

1. That the University Faculty and Trustees approve and formally adopt the Four-quarter Plan as the future policy of the University.
 2. That this policy go into effect July 1, 1922.
 3. That the plan be built upon the theory of service for three quarters out of four.
 4. That all salaries be put upon an annual basis—a year being the unit—and payments made in twelve installments.
 5. That no additional salary be paid for the fourth or vacation quarter except in unusual or extraordinary circumstances where for temporary purposes the Trustees authorize the exception.
 6. That vacation credits may not be accumulated through adjustments or continuous teaching for more than three quarters. During such accumulated vacation period the salary in full would be continued.
- (Note: The purpose of this recommendation in connection with Number 5 is to discourage departures from the established rules.)
7. That the teaching year be upon the basis of a 35-hour year, substantially as set out in the Report.
 8. That the application of the procedure proposed be made to include rank of Instructor and the terms of all persons below that rank be subject to contract.
 9. That in adopting the Four-quarter Plan the Faculty and Trustees recognize and approve the difference between teaching and investigation and will approve such an adjustment of duties within a department as will make it possible to assign men from time to time to either function.
 10. I recommend that the Faculty provide a committee on adjustments to report on such questions as are presented by the Faculty of the College of Engineering; and that all such issues arising from any source be referred to said committee.
 11. That all items not covered in the above recommendations or in recommendations proposed by the Faculty or Trustees and approved by both bodies shall come through the usual channels from time to time as amendments to the proposal.

Respectfully submitted,

W. O. THOMPSON.

Columbus,
December, 1921.

SAMPLES OF TRIAL SCHEDULES
DEPARTMENT
BUDGET OF

SUMMER QUARTER						FALL QUARTER							
Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours	Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours
No.	Name						No.	Name					
101	Gen'l Botany			2	10	14	101	Gen'l Botany			10	50	70
102	Gen'l Botany			2	10	14	102	Gen'l Botany			2	10	14
120	Local Flora			1	5	7	107 and 108	Plant Micro. Technique			1	3	5
125	Plant Physiology			1	5	8	129	Principles of Taxonomy			1	5	7
117 or 118	Plant Ecolo.			1	5	8	125	Plant Physiology			1	5	11
133 134	Minor Investigations			1	5	5	117	Plant Ecolo.			1	5	8
	Diseases of Farm Crops			1	3	5	133 134	Minor Investigations			1	5	5
116	Plant Path.			1	5	11	151	Plant Micro. Chemistry			1	5	9
128	Plant Path.			1	5	11	155	Eco. Botany			1	5	6
200	Graduate			1	5	5	116	Plant Patho.			1	5	7
							127	Plant Patho.			1	5	8
							165	Fruit Diseases			1	3	5
							163	Advanced Mycology			1	5	8
							200	Graduate			1	5	5
	Total				58	88		Total				116	168

The grand total is 390 credit hours, or 557 clock hours. To meet this the department credit hours, or, on the basis of 45 clock hours as the yearly teaching load, 390 clock hours. that the addition of the equivalent of 3 full-time instructors at \$2000 each, or \$6000, would

ON FOUR-QUARTER BASIS OF BOTANY COURSES

WINTER QUARTER						SPRING QUARTER							
Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours	Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours
No.	Name						No.	Name					
101	Gen'l Botany			4	20	28	101	Gen'l Botany			6	30	42
102	Gen'l Botany			9	45	63	102	Gen'l Botany			2	10	14
119	Local Flora			1	5	8	120	Local Flora			1	5	8
123	Morphology of Lower Plants			1	5	7	124	Morphology of Vascular plants			1	5	7
150	Teaching of Botany			1	5	7	131	Principles of Taxonomy			1	5	7
130	Principles of Taxonomy			1	5	7	126	Plant Physiology			1	5	9
159 or 135-6	Evolution of Plants			1	5	5	118	Plant Ecolo.			1	5	7
133 134	Minor Investigations			1	5	5	121	Plant Genetics			1	5	5
152 a	Plant Micro. Chemistry			1	5	9	133 134	Minor Investigations			1	5	5
156	Economic Botany			1	5	6	152	Plant Micro. Chemistry			1	5	9
128	Plant Pathology			1	5	7	116	Plant Pathology			1	5	7
166	Diseases of Truck Crops			1	3	5	167	Diseases of Farm Crops			1	3	5
	Mycology			1	5	8	200	Graduate			1	5	5
200	Graduate			1	5	5		Total				93	131
	Total				123	170							

has at present available, on the basis of 35 credit hours as the yearly teaching load, 275. The deficit is then in credit hours 115, or in clock hours 167. The department considers enable it to carry the complete schedule all four quarters.

**BUDGET OF
DEPARTMENT OF**

SUMMER QUARTER						FALL QUARTER							
Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours	Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours
No.	Name						No.	Name					
101	Hist. of U. S.			1	5		101	Hist. of U. S.			11	55	
102	Hist. of U. S.			2	10		102	Hist. of U. S.			4	20	
105	Gen. Survey of U. S. History			1	5		107-8 115-16	Const. Hist. of U. S. Wstwrld Movt to 1812			1	5	
106	Gen. Survey of U. S. History			1	5		109-10	Political Parties			1	5	
109-10	Political Parties			1	5		183-84 117-18	Influence of Racial Groups or History of Canada			1	5	
119	Introduction to Historical Research			1	3		121	Teaching of Am. Hist.			1	3	
112 or 114	Slavery and Reconstretn Am. Diplmcy			1	5		111 118	Slavery and Reconstretn Am. Diplmcy			1	5	
123 or 124	Recent History of U. S.			1	5		123	Recent History of U. S.			1	5	
121	Teaching of Am. History			1	3		200	Graduate			2	6	
200	Graduate			2	6			Total				109	
	Total				52								

The grand total is 352 hours. To meet this the department has at present available, on the The Department considers that the addition of the equivalent of 3 full-time instructors

COURSES

AMERICAN HISTORY

WINTER QUARTER							SPRING QUARTER						
Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours	Course		Past Attend	Est. Attend	Section	Credit Hours	Clock Hours
No.	Name						No.	Name					
101	Hist. of U. S.			4	20	101	Hist. of U. S.			8	40		
102	Hist. of U. S.			10	50	102	Hist. of U. S.			3	15		
105	Gen. Survey of U. S. History			1	5	106	Gen. Survey of U. S. History			1	5		
108 or 125	American Colonies Latin Amer.			1	5	107-8 or 115-16	Const. Hist. of U. S. Wstwrld Movt to 1812			1	5		
133-34 or 117-18	Influence of Racial Groups History of Canada			1	5	104 or 126	American Colonies Latin Amer.			1	5		
119	Introductn of Hist. Resrch			1	3	111 or 113	Slavery and Reconstructn Am. Diplmcy			1	5		
112 or 114	Slavery and Reconstructn Am. Diplmcy			1	5	200	Graduate			3	9		
124	Recent History of U. S.			1	5								
200	Graduate			3	9								
	Total				107		Total				84		

basis of 35 hours as the yearly teaching load, 240 hours. The deficit is then 112 hours. at \$2000 each, or \$6000, would enable it to carry the complete schedule all four quarters.

After carefully reading and discussing the above report, the Trustees unanimously adopted the following resolution:

Resolved, That the Trustees record their appreciation of the comprehensive report of the President of the University on the Four-quarter Plan and express the hope that the Faculty of the University may aid the Trustees by a careful consideration of the questions involved and a prompt report of their conclusions to the President.

* * * * *

The President presented the bill of Messrs. Frazer and Torbet covering the professional services and expenses of Messrs. Frazer and McKinsey on the plan, study, and reports as to organization and budget under the Four-quarter Plan, in the amount of \$4,398.96 with the recommendation that payment be authorized. Upon motion, the bill was approved and the Secretary was directed to prepare a voucher covering the above bill, payable out of the Interest on Endowment Fund.

* * * * *

Thereupon, the Board recessed to meet in the morning at 10:00 a. m.

* * * * *

December 15, 1921.

The Board met at 10:00 a. m. with the same members present as at yesterday's session.

* * * * *

The University Architect presented plans, specifications, and estimates covering the switchboard, traveling crane, electric work, heating, and plumbing for the new Power House as authorized at the last meeting of the Board of Trustees. Total estimated cost, \$36,262.20.

Upon motion, the above plans, specifications, and estimates were approved and the Secretary was directed to present same to the State Director of Highways and Public Works for his approval and, if so approved, to advertise in accordance with law for bids on the work.

* * * * *

The University Architect presented revised estimates of cost of the Center Pavilion of the Sheep Building as directed at the last meeting of the Board, revised estimate being \$9,242.00.

Upon motion, the above estimate was approved and the Secretary was directed to present same to the State Director of Highways and Public Works for his approval and, if so approved, to advertise in accordance with law for bids on the work.

* * * * *

The University Architect presented revised specifications and estimates for Mack Hall (Girls' Dormitory) as directed at the last meeting of the Board, estimated cost being \$198,623.58.

Upon motion, the above specifications and estimates were approved and the Secretary was directed to present same to the State Director of Highways and Public Works for his approval and, if so approved, to advertise in accordance with law for bids on the work.

* * * * *

The President recommended that in case of the special classes for teachers in service being conducted at Washington Court House by Professor B. H. Bode, the fee be fixed for the course at \$6.00 per person. This recommendation was approved.

* * * * *

The following recommendation of the President was agreed to:

"I recommend that Miss Elisabeth Conrad, Dean of Women, be granted leave of absence on salary to attend the convention of the World's Student Movement Conference at Peking, China, covering the period from about February 12, 1922, until June 10, 1922."

* * * * *

The following amendment to the Non-Resident Fee Rule, to become effective February 1, 1922, was adopted:

NON-RESIDENT FEE—Amend paragraph two and three so as to read as follows:

"No person shall be considered eligible to register in the University as a resident of the State of Ohio, unless he has been a bona fide resident in the State twelve *consecutive* months next preceding the date of his original enrollment, and no person shall be considered to have gained or lost a residence in this State for the purpose of registering in the University *by any conduct of his own* while he is a student in the University; *but persons whose legal residence follows that of other persons, as hereinafter provided, shall be considered to have gained or lost legal residence in this State for such purpose while students in the University according to changes of legal residence of such other persons, except that such legal residence shall not be considered to be so gained until twelve months after such other person becomes a legal resident of this State.*

"The residence of minors shall follow that of the legal guardian, regardless of emancipation; *but in case a resident of Ohio is appointed guardian of a non-resident minor, the legal residence of such minor for the purpose of this rule shall not be considered to be established in the State of Ohio until the expiration of twelve months after such appointment.*"

* * * * *

A standing committee consisting of Professors Clarence D. Laylin and George W. Rightmire was appointed to handle the cases of all non-resident students with full power to act.

* * * * *

Satisfactory evidence having been presented by Bernice Bennett of the Class of 1914 that her original diploma has been destroyed, a duplicate diploma was authorized in accordance with the general rule.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
Florence Osborn	Home Demonstration Agent	Dec. 1, 1921	\$1,900.00	
<i>Stenographic and Clerical</i>				
Mary J. Hunter	Trans. to Rotary	Nov. 15, 1921	\$ 960.00	\$ 640.00
Ellen G. Schwensen	Stenographer, Physics	Nov. 1, 1921	960.00	640.00
<i>Operation and Maintenance</i>				
B. F. Tallmadge	Truck Driver	Nov. 1, 1921	1,000.00	666.68
Frank Asher	Fireman	Sept. 30, 1921	1,125.00	1,012.50
Nelson Bowman	Night Watchman	Nov. 20, 1921	1,200.00	838.33
Ellis Belcher	Night Watchman	Oct. 21, 1921	1,200.00	834.62

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Registrar's Office</i>				
Elizabeth Richards	Asst. to Registrar	Dec. 1, 1921	\$ 960.00	Budget
<i>Stenographic and Clerical</i>				
Mrs. Mary J. Hunter	Stenographer, Agricultural Edu. to be paid from Smith-Hughes (transferred from Dairy)	Nov. 15, 1921	960.00	Rotary
Alberta Williams	Stenographer, Physics (transferred from Agl. Education)	Nov. 12, 1921	960.00	\$ 606.15
Lucille Berry	Stenographer, Military Science	Oct. 24, 1921	900.00	630.19
Bessie M. Freet	Stenographer, Home Economics	Nov. 1, 1921	900.00	600.00
<i>Operation and Maintenance</i>				
C. G. Kalb	Truck Driver	Nov. 8, 1921	1,000.00	660.23
James H. Gregory	Fireman	Nov. 4, 1921	1,125.00	887.02
John Tordiff	Night Watchman	Nov. 1, 1921	1,200.00	800.00
Samuel Toy	Night Watchman	Nov. 1, 1921	1,200.00	700.00
*	*	*	*	*

Upon the recommendation of the President, the salary of Arthur Bayes, Superintendent, Poultry Plant, was increased from \$1,380.00 to \$1,680.00 effective December 1, 1921.

The title of Robert Fouré was changed from Instructor to Assistant Professor.

Upon the recommendation of the President, the Secretary was directed to pay to Mr. Robert Fouré the sum of \$156.70 covering the expenses of the French House from September 15 to November 15.

The salary of Mr. D. L. Holl, Assistant in Mathematics, was increased \$300 for the remainder of the year, beginning January 1, with the understanding that Mr. Holl was to take another class in Mathematics.

Upon the recommendation of the President, Mary Louise Brown was appointed Acting Dean of Women during the absence of Miss Conrad.

The President presented a communication from the Ceramic Experiment Station of the United States Bureau of Mines showing the need of a larger building to be devoted exclusively to the work of the Station and proposing to solicit the ceramic materials necessary for the construction of such a building provided the University furnish the funds for the construction of the building. This proposal was referred to the Cabinet for investigation and report.

An appropriation of \$800.00 was made for Swine Herdsman for the Department of Animal Husbandry for the remainder of the current year (annual rate, \$1,200.00) effective November 1, 1921.

The President presented, with his recommendation for approval, a request from the Department of Home Economics asking the Trustees to authorize the leasing of a house for students in Home Economics, the expense of said house to be paid by the University and be reimbursed by the State Board of Education out of the proceeds of the Smith-Hughes fund. Upon motion, the request was approved and the Secretary was directed to enter into the lease in accordance with the above action.

* * * * *

The Secretary was directed to prepare a comprehensive statement of the present condition of the building program to be presented at the next meeting of the Board.

* * * * *

Upon the recommendation of the President, it was ordered that hereafter degrees be conferred but three times during the year, namely, November, March, and June.

* * * * *

Upon the recommendation of the President, the following distribution of the Engineering Experiment Station funds for the projects as follows was made:

Project No. 1—Ohio Stream Flow.....	\$500.00
Project No. 2—Analyzing and Testing the Coals of Ohio	350.00
Project No. 4—Gasoline Saving Devices for Automotive Machines.....	100.00
Project No. 24—Classification of Telephone Companies...	250.00
Project No. 28—A new project entitled "Wire Rope Fastenings" established for Professor Magruder, \$150 transferred to this project from Project No. 5.	

* * * * *

The Secretary presented the following communication from the University Architect:

December 6, 1921.

Mr. C. E. Steeb, Secretary
Board of Trustees

Dear Sir.—To provide for better ventilation and daylight illumination from the saw-tooth skylight to the storeroom and corridors of the new Chemistry Building, a change is desirable in the construction of partitions E, F, G, and H, shown on the accompanying drawings, whereby ventilating factory sash is to be substituted for metal lath and plaster.

This work involves 4500 pounds additional structural steel and 672 square feet ventilating metal sash frames and glass.

The contractors, D. W. McGrath & Sons, have given me a price on the above extra as follows:

4500 lbs. structural steel and 672 sq. ft. of metal sash and glass.....	\$1,200.00
Credit 672 sq. ft. metal lath and plaster, eliminated by the sash.....	698.00
Total.....	\$ 507.00

I recommend that the above work be authorized as an extra to the Chemistry Building contract, and that the contractor be directed to proceed at once with the work at the price stated.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

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Upon motion, the above change, at the price named, was approved and the Secretary was directed to present the same to the State Building Commission for its approval.

The President presented the annual report of the Athletic Association for the fiscal year ending August 31, 1921. Said report was received and ordered filed.

Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

THE OHIO STATE UNIVERSITY
OFFICE OF THE BOARD OF TRUSTEES

Columbus, Ohio, January 10, 1922.

The Board of Trustees met at the University at 7:30 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, B. F. McCann, J. F. Cunningham, and Vernon Riegel, Director of Education.

President Thompson announced the death of Honorable Frank A. Derthick, former trustee of the University, and presented the following resolution which was adopted:

Mr. Derthick served as trustee to fill an unexpired term beginning 1904 and ending 1909. His large experience as a practical farmer, as Master of the State Grange, and in the study of Rural Education added to his native qualities of heart and mind enabled Mr. Derthick to bring to the service of the University an unusual equipment. His experience demonstrated the wisdom of the appointment and his association with the Board of Trustees brought to him an increasing affection and esteem as the years passed. His fine character and his unselfish devotion to duty are held in grateful memory by all who were fortunate enough to be associated with him.

Mr. Derthick was born at Copley, Summit County, Ohio, January 3, 1844, and died at his home near Mantua in Portage County on January 4, 1922, on the farm where he had lived for 55 years. The Trustees record with gratitude this brief note of appreciation of his character and service.

The President reported an additional gift of \$385.00 from Edward Orton, Jr., for the uses of the Orton Memorial Library of Geology for the year 1921-1922. This gift is an addition to the \$115.00 received from Mr. Orton last July. The Secretary was directed to express the appreciation of the Trustees to Mr. Orton for his generosity.

The President presented a request from the Y. M. C. A. and Y. W. C. A. asking for additional appropriations from the University.

Upon motion, the following action was taken:

The Trustees express their appreciation of the work carried on by the Y. M. C. A. and Y. W. C. A. but regret that they are not able at this time to increase the appropriations.

* * * * *

Upon motion, it was ordered that the portion of the King Avenue field formerly set aside for an aviation landing field be turned over to the College of Agriculture for crop purposes.

* * * * *

The President presented the preliminary budgets for the University on the Four-quarter Plan, for the year ending June 30, 1923.

After consideration, the preliminary budgets were referred back to the President for completion and presentation to the Board of Trustees at its next meeting.

* * * * *

The President presented the following bill of Kinnear and Miller: "To making survey and performing the necessary field work, preparing the plats, cross-sections, estimates and specifications, and making a report and recommendations for the project of improving the Olentangy River from Lane Avenue to King Avenue and the construction of levees and fills: 44 days @ \$20.00—\$880.00."

Same was ordered paid from the appropriation of \$8,000 made from the interest on Endowment Fund.

* * * * *

Thereupon the Board recessed to meet in the morning at 9:30 a. m.

* * * * *

January 11, 1921.

The Board of Trustees came together at 9:30 a. m. with the same members as at last evening's session.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
Paul L. Sharritt	County Agr. Agent	Dec. 31, 1921	\$2,500.00	
L. S. Van Atta	County Agr. Agent	Dec. 31, 1921	2,400.00	
Mrs. Hanna R. Pretzer	Home Demonstration Agent	Dec. 31, 1921	2,000.00	
Lena Schneider	Stenographer	Dec. 31, 1921	840.00	
<i>College of Arts, Philosophy, and Science</i>				
Dudley F. Smith	Assistant, English	Jan. 1, 1921	500.00	\$ 300.00
LeRoy N. Schwartz	Assistant, English	Jan. 1, 1921	500.00	300.00
<i>College of Commerce and Journalism</i>				
Joseph Mitten	Reader, Economics	Dec. 1, 1921	150.00	105.00
Stanley Whiteside	Reader, Economics	Dec. 1, 1921	150.00	105.00
<i>College of Law</i>				
Golden N. Dagger	Instructor (part-time)	Feb. 1, 1921	2,000.00	1,000.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Lelia C. Ogle	Instructor, Home Economics To be paid from Smith-Lever Funds in Project No. 6C (These funds to be transferred from Project No. 11 with the understanding that position as Assistant State Leader not be filled)	Jan. 1, 1921	\$2,600.00	
Nelle V. Spensley	Home Demonstration Agent State-Offsetting A-1..... Belmont County Funds. 62.50	Jan. 1, 1921	2,000.00	
	Total		\$166.66	
	Automobile maintenance, Belmont County Funds.....			\$600.00
<i>College of Agriculture (Winter Course)</i>				
John Lengacher	Instructor, Dairying	Jan. 1, 1921	350.00	A-3 Budget
Frank Long	Instructor, Dairying	Jan. 1, 1921	350.00	A-3 Budget
Archie Bishop	Instructor, Animal Husbandry	Jan. 1, 1921	400.00	A-3 Budget
<i>College of Arts, Philosophy, and Science</i>				
Florence M. Knapp	Assistant, English	Jan. 1, 1921	500.00	\$ 300.00
D. Luther Evans	Assistant, Philosophy (half-time)	Feb. 1, 1921	400.00	400.00
			(for second semester)	
<i>College of Commerce and Journalism</i>				
Margaret Snyder	Reader, Economics	Dec. 1, 1921	150.00	105.00
Kenneth Johnston	Reader, Economics	Dec. 1, 1921	150.00	105.00
<i>College of Education</i>				
Josephine MacLatchy	Editorial Asst., Bureau of Educational Research	Jan. 15, 1921	2,250.00	1,031.25
<i>College of Law</i>				
Herman R. Tingley	Instructor, (half-time)	Feb. 1, 1921	2,000.00	1,000.00
<i>College of Engineering</i>				
	Assistant, Mechanical Engineering	Second Semester		600.00
<i>Operation and Maintenance</i>				
	Janitor for 5 mos.	Jan. 11, 1921	1,080.00	450.00
	This appointment for current year only To be paid from Light, Heat, and Power Appropriation			
	Part-time Fireman.....		\$225.00	
	Night Craneman.....		225.00	
	Cancel.....		\$450.00	

* * * * *

Upon the recommendation of the President, the salary of Eloise Davison, Instructor in Home Economics, was increased from \$2,100.00 to \$2,400.00 per annum, effective January 1, the salary to be paid from State-offsetting funds in Project No. 6-B, in the Extension Budget.

* * * * *

Upon the recommendation of the President, the title of Mary Alice Hitchcock was changed to Instructor in English and her salary was increased from \$500.00 to \$1,000.00 per annum, effective January 1.

* * * * *

Upon the recommendation of the President, Professor William L. Graves of the Department of English, was granted leave of absence for the second semester with salary, effective February 1.

* * * * *

Upon the recommendation of the President, Professor Joseph Leighton of the Department of Philosophy, was granted leave of absence for the second semester, with salary, effective February 1.

* * * * *

Upon the recommendation of the President, Margaret Doherty, Reference Assistant in the Bureau of Educational Research, was granted leave of absence without salary for six months, effective January 1, 1922.

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Upon the recommendation of the President, Professor Elwood was authorized to attend a meeting of the American Society of Landscape Architects to be held at New York City during the second week in January, subject to the approval of the State Emergency Board.

* * * * *

The Secretary presented the following report:

January 10, 1922.

To the Board of Trustees
The Ohio State University

Complying with the action taken by the Trustees at the last meeting, I submit herewith a statement covering the building operations at the Ohio State University for the biennium 1921-1923:

Available Resources:

H. B. 301, Women's Dormitory (Mack Hall).....	\$ 150,000.00
H. B. 301, Power House Wing.....	75,000.00
H. B. 301, Women's Building (Pomerene Hall).....	240,000.00
H. B. 702, Bridge over Olentangy.....	124,000.00
H. B. 301, Sheep Building.....	15,000.00
H. B. 301, Artillery Horse Stable.....	10,000.00
H. B. 301, Swine Building.....	10,000.00
H. B. 301, Chemistry Building.....	115,000.00
H. B. 325, State Building Levy.....	1,800,000.00
Charles F. Kettering Fund, Research Building.....	75,000.00
Interest on Endowment, Service Building.....	30,000.00
H. B. 301, 600 H. P. Boiler and Stoker.....	35,000.00
H. B. 301, Coal Crusher and Conveyor.....	8,000.00
H. B. 301, River Improvement Equipment.....	35,000.00
The Interest on Endowment, River Improvement..	8,000.00

Grand Total Available..... \$ 2,730,000.00

The Board of Trustees, by formal action, has made the following apportionment of funds to be received from the State Building Levy:

Commerce and Journalism.....	\$ 400,000.00
General Hospital.....	300,000.00
Medical Science Building.....	250,000.00
Administration Building.....	250,000.00
Physics Building Wing.....	80,000.00
Brown Hall Wing.....	100,000.00
Horse Barn.....	30,000.00
Beef Cattle Barn.....	30,000.00
Dairy Cattle Barn.....	30,000.00
Power House, to complete.....	219,000.00
Mack Hall, to complete.....	51,000.00
Sheep Building, Center Wing, to complete.....	2,000.00
President's Residence.....	40,000.00
Reserve Fund.....	18,000.00

\$ 1,800,000.00

The following work has been completed to date:

North and South Wings, Sheep Building
 North Wing, Service Building
 Artillery Stable and Feed House
 Coal Crusher and Conveyor

The following work is under contract and now in progress:

Pomerene Hall—60% completed
 Chemistry Building—80% completed
 Research Building—65% completed
 Power House—excavation under way
 Physics Wing—excavation under way
 Brown Hall—ready for excavation
 Bridge over Olentangy—1 pier completed, 2nd pier ready for concrete
 600 H. P. Boiler and Stoker—95% completed
 Sewer lines to Research Building—50% completed

Plans, specifications, and estimates for the following buildings have been completed, approved by the Board of Trustees and the State Department of Highways and Public Works. Bids for these buildings are being advertised for and will be received and opened at 12 o'clock noon, February 8, 1922:

Mack Hall—estimated cost.....	\$ 198,623.58
Center Pavilion Sheep Building.....	9,242.00
For Power House	
a. Traveling Crane.....	9,000.00
b. Heating and Plumbing.....	7,164.20
c. Electrical work.....	3,518.00
d. Switchboard.....	16,580.00
	<hr/>
	\$ 244,127.78

Plans, specifications, and estimates are being prepared for following:

River Improvement.....	<hr/>
Medical Science Building.....	\$ 250,000.00
Administration Building.....	250,000.00
General Hospital.....	300,000.00
Commerce and Journalism.....	400,000.00
Horse Barn.....	30,000.00
Beef Cattle Barn.....	30,000.00
Dairy Cattle Barn.....	30,000.00
President's Residence.....	40,000.00
Service Building Addition.....	30,000.00
	<hr/>
	\$ 1,360,000.00

The plans, specifications, and estimates for the addition to the Service Building have been approved by the Trustees, but further action has been deferred, pending definite decisions as to the future disposition of space.

Respectfully submitted,
 (Signed) CARL E. STEEB,
Business Manager.

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The University Architect presented preliminary plans for the Administration Building which were formally approved.

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The Architect presented the preliminary plans for the President's Residence which were approved.

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The Architect presented the preliminary plans for the building for the College of Commerce and Journalism and during the consideration of these plans, the idea was developed of building a separate building to house the Department of Journalism. On motion, this matter was referred to the Cabinet and the heads of the departments interested, to consider and report back to the Trustees on the advisability of such a plan.

Thereupon, the Board adjourned to meet Tuesday, February 7, 7:30 p. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 7, 1922.

The Board of Trustees met at the University at 7:30 p. m. pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, L. E. Laybourne, B. F. McCann.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
C. J. Windau	County Agr. Agent	Jan. 31, 1922	\$2,500.00	
Anna Louise Williams	Stenographer	Jan. 21, 1922	960.00	
<i>College of Commerce and Journalism</i>				
Agnes Drury	Instructor, Sociology	Feb. 1, 1922	1,800.00	900.00
<i>College of Homeopathic Medicine</i>				
Alice Edwards	Supervisor, Children's Dept. Hospital	Dec. 31, 1921	900.00	450.00
Mary E. Towns	Supervisor, Mater- nity Hospital	Dec. 31, 1921	900.00	450.00
<i>Physical Education</i>				
C. E. Clough	Student Assistant	Feb. 1, 1922	280.00	180.00
<i>Registrar's Office</i>				
Lucy M. Taylor	Assistant to Regis- trar	Jan. 18, 1922	2,100.00	
<i>Stenographic and Clerical</i>				
Arline Everett	Stenographer, Psych.	Jan. 31, 1922	960.00	400.00
<i>University Architect's Office</i>				
F. E. Riebel	Draftsman	Feb. 1, 1922	2,400.00	1,000.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

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Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Louise Davis	Home Demon. Agent	Feb. 1, 1922	\$2,200.00	
	State Offset, A-1.....	\$104.16		
	Cuyahoga Co. Funds.....	79.16		
	Total	\$183.32		
	Automobile maintenance, Cuyahoga Co. Funds	\$600.00		
Orleta Ansel	Stenographer	Feb. 6, 1922	960.00	
	Project No. 1, State Offsetting Funds, A-1			
Margaret Ziegler	Stenographer	Feb. 1, 1922	900.00	
	Smith-Lever Funds in Project No. 11			
Stanley Porter	County Club Agent	Feb. 1, 1922	2,100.00	
	State Offset A-1.....	\$104.16		
	Licking Co. Funds.....	70.84		
	Total	\$175.00		
	Automobile maintenance, Licking Co. Funds	\$600.00		
Mildred DePue	Stenographer	Jan. 1, 1922	960.00	
	Project No. 1, State Offsetting Funds A-1			
<i>College of Arts, Philosophy, and Science</i>				
Dorothy F. Browne	Assistant, English	Feb. 1, 1922	50.00 mo.	250.00
Reese				
George H. Martin	Assistant, English	Feb. 1, 1922	50.00 mo.	250.00
<i>College of Commerce and Journalism</i>				
Catherine L. White	Reader, Sociology	Feb. 1, 1922	150.00	75.00
R. C. Mason	Assistant, Business Organization	Feb. 1, 1922	400.00	200.00
<i>College of Education</i>				
Ellouise Robinson	Assistant, Psychology	Feb. 1, 1922	750.00	875.00
Neil C. MacDonald	Assistant Professor, School Adminis.	Feb. 1, 1922	3,500.00	1,750.00
			(For second semester only)	
<i>College of Engineering</i>				
Charles F. Marvin, Jr.	Assistant, Mechanical Engineering	Feb. 1, 1922	1,200.00	Budget
<i>College of Homeopathic Medicine</i>				
Eva Belle Clements	Supervisor of Maternity Hospital	Jan. 1, 1922	900.00	450.00
Ruth Edna Schultz	Supervisor, Children's Dept. Hospital	Jan. 26, 1922	900.00	390.00
<i>College of Medicine</i>				
J. M. Van Dyke	Student Assistant, Physiological Chemistry	Feb. 1, 1922	200 to 400	200.00
<i>Physical Education</i>				
Paul B. Norton	Student Assistant	Feb. 1, 1922	40.00 mo.	160.00
<i>Operation and Maintenance</i>				
F. S. Allison	Night Craneman	Jan. 15, 1922	90.00 mo	Budget for 3 1/2 mos.
<i>Stenographic and Clerical</i>				
Marian McComas	Stenog., Bureau of Edu. Research	Feb. 1, 1922	960.00	400.00
Gladys Everett	Stenographer, Psych.	Feb. 1, 1922	960.00	400.00
<i>University Architect's Office</i>				
Paul E. Crider	Draftsman	Feb. 1, 1922	175.00 mo.	875.00
*	*	*	*	*

Upon the recommendation of the President, Jessie Haible, Stenographer, Department of Agricultural Extension, was granted leave of absence effective February 20 for the remainder of the present calendar year.

* * * * *

Upon the recommendation of the President, the salary of W. J. Blackburn, Assistant in Sociology, was increased from \$600.00 to \$900.00, effective February 1.

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Upon the recommendation of the President, the salary of Perry Denune, Assistant in Sociology, was increased from \$600.00 to \$900.00, effective February 1.

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Upon the recommendation of the President, the salary of Paul Farnsworth, Assistant in Psychology, was increased to \$1,800.00 and his title changed to Instructor.

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Upon the recommendation of the President, Joseph M. Gallen, Instructor in Surgery, was granted leave of absence for the remainder of this year and his salary was ordered cancelled.

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Upon the recommendation of the President, the name and title of the Department of Art was changed to read the Department of Fine Arts.

* * * * *

Upon the recommendation of the President, the following named persons were granted certificates of graduation from the University Homeopathic Hospital Training School for Nurses:

Pauline Esther Lyon	January 18, 1922
Ruth Edna Schultz	January 25, 1922

* * * * *

The President presented a letter from Dean Vivian concerning a temporary structure on the campus to be used for general assemblies. This was referred to the Cabinet for investigation and report at the next meeting.

* * * * *

Upon the recommendation of the President, the fee for the three weeks' course in poultry husbandry was fixed as follows: \$2.00 registration fee and \$2.00 laboratory fee to cover the cost of the course.

* * * * *

Upon the recommendation of the President, Dr. George W. Knight was granted leave of absence for one quarter during the next academic year, in addition to the quarter to which he will be automatically entitled under the new Four Quarter schedule which becomes effective in June next, for the purpose of examining and observing industrial, social, and political conditions in south Europe in both the old and the new states.

* * * * *

Upon the recommendation of the President, the following travel was authorized subject to the approval of the State Emergency Board, the University to pay pullman and railroad fare only:

* * * * *

George W. Rightmire to attend the meeting of the American Bar Association at Washington, D. C., February 23 and 24, 1922.

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President Thompson and Dr. E. F. McCampbell to attend the annual meeting of the Council on Medical Education and the meeting of the American Hospital Association at Chicago, March 6, 7, 8, 9, and 10, 1922.

* * * * *
Dr. E. R. Hayhurst to attend the Conference on Education of Health Officers, Washington, D. C., March 14 and 15, 1922.

* * * * *
Thereupon the Board recessed to meet in the morning at 9:30.

* * * * *
February 8, 1922.

The Board of Trustees came together at 9:30 a. m. with the same members present as at last evening's session.

* * * * *
Upon motion, the Chairman was directed to appoint a committee of three members of the Board of Trustees to consider the entire matter of campus planning including buildings as well as landscaping and also the plan of procedure as now in operation.

The Chairman appointed Messrs. Laybourne, Mendenhall, and Bradfute on this committee.

* * * * *
The President presented a communication from the Ohio Nurserymen's Association in which the Association proposes the donation to the University of such trees and plants and in such quantities as may seem advisable for the establishment of an arboretum or botanical collection which would be of interest and educational value to the University, Nurserymen and the Public-at-large.

* * * * *
The Secretary was directed to inform the Ohio Nurserymen's Association that the Board of Trustees looks with favor upon the establishment of such an arboretum and that their proposal has been referred to the special committee of the Board before referred to.

* * * * *
The Chairman was directed to appoint a special committee to inquire into the relation of the Department of Civil Engineering to the river improvement plans.

The Chairman appointed Messrs. Mendenhall, McCann, and Kettering on this committee.

* * * * *
The President reported that it would be necessary to ask the Emergency Board for approximately \$27,000 to cover the cost of coal and gas for the balance of the fiscal year.

Upon motion, the President was directed to make formal request to the Emergency Board for this amount.

* * * * *
The Secretary reported the gift of an oil painting which was left to the University by Mrs. Eliza Fitch Hinman. The painting is called "The Bridge at Toledo."

The President was directed to make proper acknowledgement of this painting.

* * * * *
The Secretary presented the following communications from the University Architect covering certain extras on contracts. Upon motion, the extra work was approved and the Secretary was directed to request the approval of the State Building Commission on the extra

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for the Chemistry Building and Hog Barn and the approval of the Director of Highways and Public Works for the extra on the Physics Building.

February 7, 1922.

Mr. Carl E. Steeb, Secretary,
Board of Trustees.

Dear Sir—The electrical conduits in the Addition to Chemistry Building, due to the rake of the Sawtooth roof can be improved, maintenance costs reduced, and installation of fixtures facilitated by changing the switch and lighting outlets from circular boxes to condulet outlets.

The Electric Power Equipment Company has contract for the electrical work. They will make this change for 140 outlets for \$130.00.

I recommend that the work be authorized as an extra on the Chemistry Building, and that the contractor be directed to proceed at once with the work at price stated.

Respectfully submitted,
(Signed) JOSEPH N. BRADFORD,
University Architect.

February 6, 1922.

Mr. Carl E. Steeb, Secretary,
Board of Trustees.

Dear Sir—In excavating for the Hog Barn, soft earth was encountered to a greater depth than anticipated. To prevent future settlement of the building it was necessary to excavate deeper and increase the amount of foundation concrete.

The cost of this extra work, as per the unit price stated in the contractor's (The H. C. McCall Construction Co.) bid for the building is as follows:

14 cu. yds. extra excavation @ \$4.00.....	\$ 56.00
7 cu. yds. extra concrete @ \$25.00.....	175.00
Total	\$231.00

I recommend that this extra be referred to the Board of Trustees for their approval.

Respectfully submitted,
(Signed) JOSEPH N. BRADFORD,
University Architect.

February 6, 1922.

Mr. Carl E. Steeb, Secretary,
Board of Trustees.

Dear Sir—During the excavation for the West Wing of the Physics Building filled ground was encountered to a greater depth than we expected. A 12-inch service sewer was found below the footing of an inside bearing wall.

This condition required deeper excavation for safe building construction and an increased amount of foundation concrete and moving the sewer.

The cost of this extra work, as per the unit price stated in the contractor's (E. Elford) bid for the building is as follows:

95 cu. yds. extra excavation @ \$2.00..... \$190.00
 56 cu. yds. extra concrete @ \$12.00..... 672.00

Total \$862.00

I recommend that this extra be referred to the Board of Trustees for their approval.

Respectfully submitted,
 (Signed) JOSEPH N. BRADFORD,
 University Architect.

* * * * *

Upon motion of Dr. Mendenhall, the following resolution was unanimously adopted:

Resolved, That W. O. Thompson, President of the Ohio State University, be and he is hereby authorized and directed to execute on behalf of the Board of Trustees of the Ohio State University a bond (Q. M. C. Form No. 100-0) in the sum of \$450,000, to cover the value of military property issued and to be issued to the Ohio State University by the War Department under Section 47, National Defense Act of June 3, 1916.

* * * * *

The following resolution was unanimously adopted:

Be it Resolved, That for the purpose of establishing a uniform system of accounting among student organizations of the University, and of providing for a full and complete report upon contracts, receipts, and expenditures, and for an official audit of all books and accounts of such organizations, the President of the University is hereby authorized and directed to prepare the necessary regulations, and to secure the necessary personnel, in order to carry out the above purposes, and the President is hereby authorized to distribute the cost of this service proportionately upon the organizations served;

Be it further Resolved, And this resolution go into effect at once, that said regulations shall be made applicable to such organizations as the President may from time to time designate.

* * * * *

The Secretary presented the following report from the Secretary of the University Faculty:

January 17, 1922.

Mr. Carl E. Steeb, Secretary,
 Board of Trustees.

My dear Mr. Steeb—At a meeting of the University Faculty held on Thursday, January 12, the following motions were unanimously adopted:

1. That the Trustees be notified that the Faculty heartily endorses the Trustees' plan for Faculty Union Rooms in the new Administration Building.
2. That a committee of five be appointed from the University Faculty to act with the Trustees in completing the plans for these club rooms.

Very truly yours,
 (Signed) E. D. COCKINS,
 Secretary, University Faculty.

* * * * *

Upon the recommendation of the President, the Department of Economics and Sociology was divided into the following departments, and the persons named were appointed heads of such departments:

Department of Economics.....M. B. Hammond
 Department of Sociology.....J. E. Hagerty
 Department of Business Organization....C. O. Ruggles
 Department of Economic and Social
 Geography.....C. C. Huntington
 Department of Accounting.....G. W. Eckelberry

* * * * *

The following action was unanimously adopted:

In view of the fact that the University is entering on the Four-quarter system which may call for additional instructors, the Board deems it not wise at this time to increase salaries.

* * * * *

At this time the Board recessed to open bids for new buildings as per advertisement.

* * * * *

In the presence of bidders, the Board of Trustees and the State Architect, representing the Department of Highways and Public Works, the following bids were received, opened, and publicly read at 12 o'clock noon, February 8, 1922.

1. MACK HALL General Contract			
E. Elford	\$157,000.00		
Geo Hicks	155,000.00		
L. L. LeVeque.....	140,800.00		
D. W. McGrath.....	147,500.00		
Robert H. Evans Co.....	147,561.00		
Electrical Work			
Ryan Electrical Co.....	2,655.00		
Electric Power Equipment Co.....	3,181.50		
McMaster Electric Co.....	2,893.00		
Northern Electric Co.....	2,878.00		
Paul L. Gilmore Co.....	3,268.00		
Hughes-Peters Electric Co.....	3,384.00		
Heating, Plumbing, Gas, and Sewer		Heating	Plumbing
S. A. Esswein Co.....	9,382.00	9,382.00	\$25,582.00
Fitzpatrick & Hoepfner.....	8,948.00	8,948.00	24,497.00
Grinnell Co.	9,203.00		
Huffman-Wolfe Co.....	8,619.00		24,700.00
Wm. H. Conklin Co.....	9,163.00		24,595.00
2. CENTER PAVILION—SHEEP BUILDING General Contract			
*A. K. McCall.....	7,982.00		
E. Elford	9,900.00		
Adam Pitts	8,124.00		
F. & Y. Construction Co.....	8,529.00		
M. P. Streett	9,770.00		
*Includes Plumbing			
Plumbing			
S. A. Esswein	506.00		
Wm. H. Conklin Co.....	285.00		
Huffman-Wolfe Co.....	471.00		
3. POWER HOUSE EQUIPMENT			
Three Motor Traveling Crane			
Toledo Crane Co.....	10,690.00		
Cleveland Crane & Engineering Co.....	8,250.00		
Champion Engineering Co.....	9,695.00		
Morgan Engineering Co.....	7,800.00		
Switchboard and Electrical Work		Switchboard	Elec. Work
Electric Power Equipment Co.....	16,860.00	16,860.00	\$4,836.42
Ryan Electric Co.....	20,985.00	20,985.00	5,178.00

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Paul L. Gilmore	21,000.00	4,727.00
Northern Electric Co.....	20,464.00	4,666.85
Westinghouse Electric Co.....	14,358.00	
McMaster Electric Co.....		4,663.00
Hughes-Peters Electric Co.....		4,586.00
<i>Heating and Plumbing</i>		
S. A. Esswein	5,126.00	
Fitzpatrick & Hoepfner.....	4,915.00	
Wm. H. Conklin Co.....	6,097.00	
Huffman-Wolfe Co.....	4,825.00	

The above bids were referred to the University Architect and the State Architect for examination, tabulation and recommendation.

* * * * *

Thereupon, the Board adjourned to meet at 2:30 p. m., February 17, at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 17, 1922.

The Board of Trustees met at the University at 2:30 p. m., pursuant to the call of the Chairman.

Present: Dr. T. C. Mendenhall, Vice-Chairman; C. F. Kettering, B. F. McCann, L. E. Laybourne, O. E. Bradfute.

* * * * *

The University Architect presented the following reports and recommendations covering the bids received February 8:

I have examined the bids received February 8th for the construction of the Center Pavilion for the Sheep Building, and find that the bid of A. K. McCall, for the work as a whole, is the lowest.

The bid covers all items 1, 2, 3, 4, 5, 6, 7, mentioned in the specifications and is for the sum of..... \$7,982.00
The Architect's estimate..... 9,242.00
The bid complies with all requirements.

I recommend that the contract for this building be awarded to A. K. McCall for the bid stated above.

Respectfully submitted,
(Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, the above recommendation was agreed to and the contract for this building was awarded to A. K. McCall at his bid as recommended above and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this

board on the contract or in any other form that may be required to attest the same.

— o —

I have examined the bids received February 8th for the installation of a Switchboard in the new Power House and find that the bid of the Westinghouse Electric and Manufacturing Company is the lowest. This bid covers all work mentioned in the specifications and is for the sum of.. \$14,358.00
 Architect's estimate..... 16,580.00
 The bid complies with all requirements.

I recommend that the contract for this work be awarded to the Westinghouse Electric and Manufacturing Company for the bid stated above.

Mr. McCracken, Chief Engineer and Superintendent of Buildings and Grounds, has examined the bids and concurs in the above recommendation.

Respectfully submitted,
 (Signed) JOSEPH N. BRADFORD,
 University Architect.

Upon motion, the above recommendation was agreed to and the contract for the switchboard was awarded to the Westinghouse Electric and Manufacturing Company at its bid as recommended above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this board on the contract or in any other form that may be required to attest the same.

— o —

I have examined the bids received February 8th for the installation of a Three-motor Traveling Crane in the new Power House, and find that the bid of the Morgan Engineering Company is the lowest.

The bid covers all work mentioned in the specifications and is for the sum of..... \$7,800.00
 Architect's estimate..... 9,000.00
 The bid complies with all requirements.

I recommend that the contract for this work be awarded to the Morgan Engineering Company for the bid stated above.

Mr. McCracken, Chief Engineer and Superintendent of Buildings and Grounds, has examined the bids and concurs in the above recommendation.

Respectfully submitted,
 (Signed) JOSEPH N. BRADFORD,
 University Architect.

Upon motion, the above recommendation was agreed to and the contract for the Three-motor Traveling Crane was awarded to the Morgan Engineering Company at its bid as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Con-

tractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this board on the contract or in any other form that may be required to attest the same.

— o —

I have examined the bids received February 8th for the Heating and Plumbing for the new Power House, and find that the bid of the Huffman-Wolfe Company is the lowest.

The bid covers all work mentioned in the specifications and is for the sum of..... \$4,825.00
 Architect's estimate..... 7,164.00
 The bid complies with all requirements.

I recommend that the contract for this work be awarded to the Huffman-Wolfe Company for the bid stated above.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
 University Architect.

Upon motion, the above recommendation was agreed to and the contract for the Heating and Plumbing for the new Power House was awarded to the Huffman-Wolfe Company at its bid as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this board on the contract or in any other form that may be required to attest the same.

— o —

I have examined the bids received February 8th for the Electrical Work in the new Power House, and find that all bids are over the Architect's estimate of..... \$3,518.00

I recommend that all bids be rejected and the Architect be instructed to revise the estimate and the work be re-advertised.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
 University Architect.

Upon motion, the above recommendation was agreed to and the Secretary was directed to advise the Director of Highways and Public Works of such action and to request authority to reject bids received for the Electrical Work and to re-advertise the same.

— o —

I have examined the bids received February 8th for the construction of Mack Hall (Girls' Dormitory), and find the low bids as follows:

The L. L. LeVeque Company (General Contract) items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 19, 22, 23, 24 of the specifications for the sum of.....	\$140,800.00
The Ryan Electric Company, item 21.....	2,655.00
The Huffman-Wolfe Company, items 16 and 20...	33,319.00

Grand total for work mentioned in specifications...	\$176,774.00
Architect's estimate.....	194,729.00

The bidders have complied with all requirements.

I recommend that the contracts for the construction of this building be awarded to the L. L. LeVeque Company, the Ryan Electric Company, and the Huffman-Wolfe Company for their bids as stated above.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to the L. L. LeVeque Company, including items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 19, 22, 23, and 24; to the Ryan Electric Company, item 21; and to the Huffman-Wolfe Company, items 16 and 20, for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated by the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this board on the contracts or in any other form that may be required to attest the same.

* * * * *

Upon motion of Mr. Kettering, the Secretary was directed to refer to the Civil Engineering Department the plans, specifications, and report as prepared by John I. Miller for the Olentangy River Improvement with the request that such plans and documents be examined by the Department to determine if it is possible for the Civil Engineering Department to complete the development of said plans and to take charge of their execution.

* * * * *

The University Architect presented the completed plans, specifications, estimates, and bills of materials for the following barns to be built on the sites located west of the Olentangy River in the new Animal Husbandry group: which, upon motion, were approved.

Horse Barn, estimated cost.....	\$25,879.90
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Dairy-cattle Barn, estimated cost.....	33,979.75
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Beef-cattle Barn, estimated cost.....	30,137.80
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Upon motion, the Secretary was directed to present such plans, specifications, bills of materials, and estimates to the Director of Highways and Public Works for his approval and if so approved to advertise for bids in accordance with law.

* * * * *

The Secretary reported that in accordance with instructions from the Board of Trustees at its last meeting, regarding the division of the proposed Commerce and Journalism Building so as to provide

a separate building for the Department of Journalism, a conference was held and the suggested change has received unanimous approval of all parties interested.

Upon motion, said report was received and it was ordered that the Architect be directed to prepare the plans, specifications, and estimates for a building to house the Department of Journalism at an approximate cost of \$50,000 and that the original plans for the Commerce and Journalism Building be redrawn so as to eliminate the Department of Journalism and that the allowance for the new Commerce Building be \$350,000.

The special committee appointed at the last meeting to consider plans of buildings and planning schemes, etc., of the campus presented a partial report recommending that the former action of the board locating the proposed Administration Building, the Commerce and Journalism Building, and the new Journalism Building be confirmed.

Upon motion, the partial report of the committee was adopted.

The Secretary reported that the Emergency Board, at its meeting held February 14, made an appropriation of \$15,000 to be credited to C-3 Light and Fuel.

Upon motion of Mr. Laybourne, Mr. George B. McCann of Dayton, Ohio, was elected treasurer of the Kettering Gift to the Board of Trustees of the Ohio State University for the benefit of the Homeopathic College of Medicine.

Upon motion of Judge McCann, Mr. George B. McCann, treasurer of the Kettering Gift to the Board of Trustees of the Ohio State University for the benefit of the Homeopathic College of Medicine, was authorized to borrow such additional money as may be necessary to meet payments of bills in connection with the completion of the Homeopathic Research Building by pledging stock of the General Motors Corporation as security therefor.

Thereupon, the Board adjourned to meet March 7, 7:30 p. m., at the University.

Attest:

CARL E. STEEB,
Secretary

T. C. MENDENHALL,
Vice-Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Dayton, Ohio, February 23, 1922.

Upon the call of the Chairman, a special meeting of the Board of Trustees was held at Dayton, Ohio.

Present: John Kaiser, Chairman; B. F. McCann, C. F. Kettering, L. E. Laybourne, T. C. Mendenhall.

It being brought to the attention of the Board of Trustees that there are certain defects in the bids on which contracts for Mack

Hall and the Heating and Plumbing bids for the Power House were awarded at the meeting of the Board held February 17, 1922, it was voted to reconsider the action whereby said awards were made.

* * * * *

Judge McCann presented the following resolutions which were unanimously adopted:

Whereas, The Director of Highways and Public Works, because of certain defects in bids, has authorized the Trustees, by his letter dated February 21, 1922, to reject all bids received on Mack Hall;

Be It Resolved, That such bids are hereby rejected and the Secretary directed to readvertise for new bids in accordance with law.

Whereas, The Director of Highways and Public Works has authorized the Trustees by his letter dated February 21, 1922, to reject all bids received for the Electrical Work in the new Power House because said bids exceed the Architect's estimate;

Be It Resolved, That such bids are hereby rejected and the Secretary is directed to readvertise for new bids in accordance with law.

* * * * *

Thereupon, the Board adjourned to meet on the date set at the last meeting.

Attest

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 7, 1922.

The Board of Trustees met at the University at 7:30 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, O. E. Bradfute.

* * * * *

Upon the request of the President, Professor McPherson appeared before the Trustees and made a statement concerning additional space needed for the Department of Chemistry.

* * * * *

Satisfactory evidence having been presented, duplicate diplomas were ordered for Wellington Henry Boner, Three-year Course in Agriculture, 1917, and Wilson Emery Bradford, Bachelor of Architecture, 1920.

* * * * *

The President presented the following communication from Professor J. A. Leighton of the Department of Philosophy:

To the Board of Trustees of the Ohio State University.

In behalf of the Philosophy Department and the Philosophy Club of the Ohio State University, I hereby present to

you Liberty Bonds of a total par value of One Hundred Dollars (\$100.00). You are hereby requested to set apart and invest this fund under the name of "The William E. Bingham Memorial Fund."

The purpose of this fund is to provide each year a medal to be awarded by the Philosophy Department to the winner of an undergraduate essay contest. You are therefore authorized to expend any or all of the interest accruing from this fund for this purpose upon the request of the head of the Department of Philosophy. The medal intended for this award has been executed by Mme. Anie Mouroux of 111 East Fifty-sixth Street, New York, N. Y. Her original fee has been paid in full. Specimens of the medal may be purchased from her as needed.

Yours respectfully,
(Signed) J. A. LEIGHTON.

Upon motion, the gift was accepted under the terms named and the Secretary was directed to invest the fund under the name of "The William E. Bingham Memorial Fund."

* * * * *

Upon the recommendation of the University Faculty, the following degrees were granted:

MASTER OF ARTS

Charles Frederick Harrold, B.A.

MASTER OF SCIENCE

William Whistler Mills, B.S. (Franklin College)

BACHELOR OF SCIENCE IN AGRICULTURE
(As of the Class of 1921)

Sterrett Graham Nelson

(As of the Class of 1922)

William Albert Crumley
Maurice Bushnell Gillespie, B.A.
Guy Garrett Glunt
Foster Hoffman
Ormann Reuben Keyser
Corwin Lang Knowles
Paul William Mengert
Thomas Albert Reber
Albert B. Sanderson
Joseph Elbert Schickedantz
Frederick John Trapp

BACHELOR OF ARTS
(As of the Class of 1921)

Ruth Marie LeSage Thornburgh
Eva Ellen Beckett

CERTIFICATE IN PUBLIC-HEALTH NURSING
(As of the Class of 1921)

Eva Shapley Smith, B.Sc.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
(As of the Class of 1921)

John Lachlan Taylor
Dallas Sinclair Bolon

(As of the Class of 1922)

Arthur Lee Bowyer
 Richard Mac Brown
 Chih Chuan Chu
 Harry Emmett Haymes, B.Sc. in Agr.
 Raymond Franklin Hodges
 Po Kwan Long
 Arthur Dewey Nieding
 Lester Frederick Schumaker

BACHELOR OF SCIENCE IN SOCIAL SERVICE
 (As of the Class of 1921)

Catherine Elizabeth Thompson

BACHELOR OF SCIENCE IN JOURNALISM
 (As of the Class of 1921)

Charles Bugh Hunt

BACHELOR OF ELECTRICAL ENGINEERING
 (As of the Class of 1921)

Paul Dickinson Breeze

BACHELOR OF ENGINEERING
 (As of the Class of 1921)

Norman James Humason

BACHELOR OF SCIENCE IN FORESTRY
 (As of the Class of 1917)

Harold Russell Richards

BACHELOR OF SCIENCE IN EDUCATION
 (As of the Class of 1921)

Evadne Barrett
 Mary Emilie Benjamin
 Mary Amelia Brown
 Ethel Louise Condren
 Mary Eileen Hannon
 Joseph H. Hixson
 Guy Fearle Jackson
 Edwin Michael Kaylor, B.A.
 Mary Martha Monica Miller, B.A.
 William Frederick Reed
 Edith May Stoker
 Gloria Strait, B.A.

DOCTOR OF MEDICINE
 (As of the Class of 1922)

Lear Henry Van Buskirk, B.Sc. in Ch.E.

* * * * *

Upon the recommendation of the President, an observation gallery was authorized to be constructed in the University Bridge, at an estimated cost of \$470.00, this work to be done under the direction of Professor Clyde T. Morris.

* * * * *

Upon the recommendation of the President, the title of Mary Louise Brown was changed from Assistant to Instructor in the Department of Sociology.

* * * * *

Upon the recommendation of the President, Miss Edith Auch was appointed Auditor of Student Organizations at a salary of \$100.00 per month, payable from University funds until June 30, 1922, effective February 27, 1922.

* * * * *

Dr. Mendenhall was appointed to represent the Board of Trustees to co-operate with the Dean of the Graduate School in the development of a plan to secure endowments or gifts for research work.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
R. A. Bowers	Mechanic, Agr. Engineering (Position to be retained in the budget so that similar appointment can be made next year)	Jan. 31, 1922	\$1,380.00	\$575.00
P. C. Thomssen	Swine Herdman, Animal Husbandry	Feb. 1, 1922	1,200.00	500.00
<i>College of Commerce and Journalism</i>				
Golden N. Dagger	Instructor, Economics	Feb. 1, 1922	1,000.00	500.00
<i>College of Engineering</i>				
Carl M. Senn	Instructor, Ind. Arts (Position to continue in next budget)	Mar. 1, 1922	1,500.00	600.00
Anthony George	Student Assistant, Chemistry	Feb. 1, 1922	250.00	125.00
<i>College of Homeopathic Medicine</i>				
Inez Terry	Day Supervisor	Sept. 30, 1921	840.00	630.00
Jane Anderson	Student Nurse	Jan. 31, 1922	75.00	32.92
Helen Amon	Student Nurse	Jan. 31, 1922	75.00	32.92
Jeanette Allmand	Student Nurse	Nov. 15, 1921	75.00	48.46
Ida Eichorn	Student Nurse	July 31, 1921	75.00	68.75
Wanda Hahn	Student Nurse	Sept. 15, 1921	75.00	60.00
Hazel Hawk	Student Nurse	July 15, 1921	75.00	71.77
Emilie Jungermann	Student Nurse	Nov. 3, 1921	75.00	49.37
Minnie Knecht	Student Nurse	Jan. 31, 1922	75.00	31.25
Esther Lyon	Student Nurse	Oct. 31, 1921	75.00	50.00
Edna Schultz	Student Nurse	Jan. 31, 1922	75.00	32.92
Lova Swinger	Student Nurse	July 1, 1921	75.00	75.00
Eva Smith	Student Nurse	July 1, 1921	75.00	75.00
<i>College of Medicine</i>				
Artye Rose	Technical Asst., Surgery	Jan. 31, 1922	840.00	350.00
<i>Library</i>				
Gertrude V. Lance	Library Assistant, ($\frac{1}{2}$ time)	Feb. 1, 1922	360.00	150.00
<i>Operation and Maintenance</i>				
Porter Douglas	Janitor	Jan. 15, 1922	1,140.00	522.75
O. E. Kiger	Janitor	Feb. 28, 1922	1,140.00	380.00
Samuel Toy	Night Watchman	Jan. 31, 1922	1,200.00	500.00
<i>Business Manager's Office</i>				
Dorothy Crumley	Stenographer	Feb. 28, 1922	960.00	320.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Carl M. Senn	County Agr. Agent	Mar. 1, 1922	2,400.00	
	State Offsetting A-1....	\$183.33		
	Miami County funds....	66.67		
	Total.....	\$200.00		
	Automobile maintenance, Miami County Funds.....		\$600.00	
Ormann R. Keyser	County Agr. Agent	Mar. 1, 1922	1,600.00	
	Project No. 2, State Offsetting funds A-1			
	Automobile maintenance, Farm Bureau funds.....		\$600.00	
<i>College of Agriculture</i>				
Benjamin P. Hess	Assistant, Agr. Engineering (½ time)	Feb. 6 to June 30, 1922	50.00 mo.	250.00
Kenneth C. Sonner	Assistant, Agr. Engineering (½ time)	Feb. 6 to March 31, 1922	37.50 mo.	75.00
Israel P. Blausner	Assistant, Agr. Engineering (½ time)	Feb. 6 to May 31, 1922	50.00 mo.	200.00
Judson Solomon	Swine Herdsman, Animal Husbandry	Feb. 1, 1922	1,200.00	500.00
P. C. Thomssen	Swine Herdsman, Animal Husbandry	Nov. 1, 1921	1,200.00	Budget
<i>College of Commerce and Journalism</i>				
C. W. Bowers	Asst., Business Organization	Feb. 1, 1922	400.00	200.00
<i>College of Engineering</i>				
Clay H. Stackhouse	Student Assistant, Ind. Arts	Mar. 1, 1922	400.00	160.00
Granville G. Prior	Student Assistant, Ind. Arts	Mar. 1, 1922	300.00	120.00
Erwin M. Breithaupt	Student Assistant, Ind. Arts	Mar. 1, 1922	200.00	80.00
Rodney F. Stilwell	Student Assistant, Mineralogy	Mar. 1 to June 1, 1922	200.00	80.00
V. M. Lucas	Wireless Operator, Elec. Engineering	Mar. 1, 1922	300.00	120.00
John Edward Fargus	Student Assistant, Chemistry	Feb. 1, 1922	250.00	125.00
<i>College of Homeopathic Medicine</i>				
Amy Galloway	Student Nurse	Oct. 1, 1921	75.00	56.25
Janetta Taylor	Student Nurse	Oct. 1, 1921	75.00	56.25
Hilda Taylor	Student Nurse	Oct. 1, 1921	75.00	56.25
Jessie Waines	Student Nurse	Oct. 1, 1921	75.00	56.25
Ruth DeLashmutt	Student Nurse	Oct. 1, 1921	75.00	56.25
Mrs. Mildred Couchot	Student Nurse	Oct. 1, 1921	75.00	56.25
Fern Zetty	Student Nurse	Oct. 1, 1921	75.00	56.25
Maude Hugas	Student Nurse	Oct. 1, 1921	75.00	56.25
Mildred Sutter	Student Nurse	Oct. 1, 1921	75.00	56.25
Pauline Justice	Student Nurse	Oct. 1, 1921	75.00	56.25
Laura Campbell	Student Nurse	Oct. 1, 1921	75.00	56.25
Minnie Knecht	Day Supervisor, Hospital	Mar. 6, 1922	840.00	Budget
<i>College of Medicine</i>				
Esther Haberthuer	Technical Asst., Surgery	Feb. 1, 1922	840.00	350.00
<i>Library</i>				
Karl D. Way	Library Assistant, (½ time)	Feb. 1, 1922	360.00	150.00
<i>Entrance Board</i>				
Mrs. Bessie Plummer	Stenographer	Jan. 12, 1922 for 90 days	960.00	240.00

3-7-'22

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Business Manager's Office</i>				
Helena Sands	Typist	Feb. 20, 1922	900.00	323.08
<i>Operation and Maintenance</i>				
Charles A. Hopkins	Janitor	Mar. 1, 1922	1,140.00	380.00
C. F. Reasoner	Janitor	Jan. 16, 1922	1,140.00	67.86
Edward Laird	Night Janitor, Gymnasium	Jan. 16, 1922	1,080.00	Budget
Benjamin Himebrook	Night Watchman	Jan. 31, 1922	1,200.00	500.00

Upon the recommendation of the President, the following budget changes were made:

College of Agriculture

Virgil Overholt	Asst. Professor, Agr. Engineering	Mar. 1, 1922 for 4 months	\$ 275.00 per mo.	\$1,100.00
Transferred from Extension payroll to University payroll				

College of Commerce and Journalism

Robert M. Hunter	Asst., Business Organization	Feb. 1, 1922	Reduced from Canc. 900 to 600	150.00
Howard H. Webster	Asst., Economic and Social Geography	Feb. 1, 1922	Inc. from 375 to 1,275	Approp. 450.00
Virgil Willet	Assistant, Economics	Feb. 1, 1922	Inc. from 500 to 800	150.00
Paul G. Eckelberry	Asst., Economic and Social Geography	Feb. 1, 1922	Inc. from 600 to 900	150.00

Library

Maud Jeffrey	Reference Librarian	Leave of absence with salary second quarter of next year		during
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Operation and Maintenance

Walter Shott	Painter	Jan. 16, 1922	1,300.00	618.48
Transferred from position of Janitor—Gymnasium, at \$90.00 mo. The funds for his salary to be taken from 2070 as part of the salary of Craneman Helper which has been vacant				
C. D. Case	Night Watchman	Feb. 7, 1922	1,200.00	
Transferred from Supervisor of Watchmen at same salary				
C. F. Reasoner	Night Supervisor	Feb. 7, 1922	1,200.00	478.57
Transferred from position of Janitor				
John Tordiff	Janitor	Feb. 7, 1922	1,140.00	Canc. 478.57
Transferred from position of Night Watchman and salary reduced to \$95.00 per month				
			Approp. 454.64	

* * * Thereupon, the Trustees recessed to meet in the morning at 9:30.

March 8, 1922.

The meeting was called to order at 9:30 a. m. with the same members present as at yesterday's session.

The adjustment of student fees to the Four-quarter plan was referred to the President and Secretary to prepare a report thereon for the consideration of the Trustees at their next meeting.

The University Architect was directed to prepare plans, specifications, and estimates for the equipment of the new Chemistry Building and present same to the Trustees for their approval.

The Secretary reported that practically all the contracts have been let for the new Power House, totaling \$213,000.00. The Trustees having set aside \$294,000.00 for this purpose, there remains a balance of \$81,000.00 not needed.

Upon motion, \$81,000.00 remaining to the credit of the Power Plant fund was cancelled.

The University Architect reported that, acting upon the suggestion of the Trustees at their meeting of January 11, 1922, he had completed the preliminary estimates and sketches for the proposed Administration Building including the third story, to be used for Faculty Union rooms. The estimated cost of this building will be \$330,000.00, or \$80,000.00 more than has been set aside for this purpose.

Upon motion, it was ordered that the \$81,000.00 cancelled from the Power House building fund be added to the allotment made for the Administration Building, and the Architect was directed to proceed with the preparation of the plans for the complete building.

* * * * *

The President presented a preliminary outline for summer work in the College of Education. Upon motion, he was directed to work out a plan for summer work for the College of Education in accordance with said outline.

* * * * *

The Secretary presented a communication from Mr. Hugh K. Martin, Adjutant of the American Legion, Department of Ohio, concerning an interpretation of Senate Bill No. 141, 109 O. L. 356, known as the Jones Act. Upon motion, the President and Secretary were directed to secure an official opinion from the Attorney General as to the proper interpretation of said act.

* * * * *

The President presented a communication from the Department of Civil Engineering concerning the Olentangy River improvement. Inasmuch as this communication was prepared before the Department of Civil Engineering had an opportunity to study the report of Mr. Miller, the Secretary was directed to request the Department of Civil Engineering to submit a further report to the special committee of which Dr. Mendenhall is chairman, for the consideration of the Trustees at their next meeting.

* * * * *

The Secretary presented a communication from the Steffenguide Company of Ohio, asking permission to install four posts on the University property. This authority was granted, provided the posts do not carry any advertising matter.

* * * * *

The special committee on buildings was given power to select a consulting architect to advise with the Board of Trustees and the University Architect on the plans for the new buildings to be built in the near future.

* * * * *

Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,

Secretary

JOHN KAISER,

Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 4, 1922.

The Board of Trustees met at the University at 7:30 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, J. F. Cunningham, O. E. Bradfute.

Upon the recommendation of the President, \$8,500.00 was appropriated from the Interest on the Endowment Fund to be paid to the Alumni Association in monthly installments during the current fiscal year.

President Thompson was appointed delegate to represent the Ohio State University at the Fiftieth Anniversary of the founding of the Virginia Agricultural and Mechanical College and Polytechnic Institute to be held at Blacksburg, Virginia, May 28, 29, and 30, 1922.

Professor Joseph A. Leighton was elected delegate to represent the Ohio State University at the exercises commemorative of the One Hundredth Anniversary of the founding of Hobart College in Geneva, New York, June 13, 1922.

The President was directed to name an alternate in case Dr. Leighton is unable to accept the above commission.

President Thompson presented a report from Professor George W. Rightmire relative to his attendance at the conference of Bar Association delegates at Washington, D. C., on February 23 and 24.

The President presented a communication from Dean Arps recommending that Professor George R. Twiss be given a leave of absence for two years for the purpose of serving the Chinese government by making a special investigation on science teaching in the schools of China, this work to require approximately two years.

The Board approved the general principle of giving Professor Twiss leave of absence for two years for the purpose of carrying out the special work as outlined above, the details to be arranged by the President and reported back to the Board of Trustees for approval at a later meeting.

The President presented a communication from Dean Hitchcock concerning a building to house the 500,000 lb. Testing Machine, this building to form a portion of the proposed Engineering Experiment Station Laboratory. Upon motion, this letter and blue prints accompanying, were referred to the Cabinet for examination and report.

The request from Dean Hagerty for representation at the meeting of the National Conference of Collegiate Schools in Business Education which meets at Philadelphia, May 4, 5, and 6, was presented by the President with the recommendation that if funds are available, one delegate be authorized and that the University pay the transportation and pullman charges. Upon motion, the above recommendation by the President was agreed to.

The following schedule of fees and general charges was authorized by the Trustees to become effective with the Summer Quarter, 1922:

Matriculation Fee—\$10.00. Payable by every student upon his first admission to the University.

Non-resident Fee—\$35.00 each Quarter.

Students who do not pay this fee within thirty days after they have been notified that the non-resident fee has been assessed against them will have their registration in the University cancelled.

Incidental Fee—For all students, except as indicated below—\$15.00 each quarter.

Full Summer Quarter—\$15.00.

First Term of Summer Quarter—\$10.00.

Second Term of Summer Quarter—\$10.00.

Three-year Course in Agriculture—\$10.00 each term.

Professional College Fees:

College of Law—\$20.00 each quarter.

College of Medicine—\$50.00 each quarter.

College of Homeopathic Medicine—\$50.00 each quarter.

College of Dentistry—\$50.00 each quarter.

Industrial Medicine—\$15.00 each quarter.

Public-health Nursing—\$15.00 each quarter.

Science Nursing—\$15.00 each quarter.

Public Health and Sanitation—\$15.00 each quarter.

Applied Optics—First and second years, \$15.00 each quarter; third and fourth years, \$35.00 each quarter.

Additional Fee for Late Registration:

Former students who do not pay their registration fees during the first two days of the quarter must pay one dollar additional on the third day, and for each day of delinquency thereafter.

Ohio Union and the Women's Union—\$1.00 each quarter.

Gymnasium Fee:

Students taking gymnasium work are required to pay a gymnasium fee of one dollar each quarter, which includes locker and towel service.

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Professor Clarence E. Andrews was granted leave of absence for the coming autumn quarter, subject to the budget to be adopted later.

* * * * *

The request of Professor Kelley for a studio building to be used by Mr. Saville, was referred to the Cabinet for examination and report.

* * * * *

Thereupon the Board recessed to meet in the morning.

* * * * *

April 5, 1922.

The Board met at 9:30 a. m. with the same members present as at last evening's session.

* * * * *

The Secretary reported that on March 27, at 12 o'clock noon, bids were received in accordance with advertisement, opened and publicly read by the Cabinet in the presence of the State Architect for the following improvements:

Mack Hall (General Contract)

Items:	E. Elford.....	\$158,000.00
1 to 15	L. L. LeVeque (Low).....	189,700.00
17 to 19	R. H. Evans.....	145,000.00
22 to 24	D. W. McGrath & Sons.....	142,485.00

16. Heating & Ventilating Contract

Fitzpatrick & Hoepfner.....	\$30,285.00
Wm. H. Conklin Co.....	8,137.00
Samuel Esswein Co.....	34,464.00
Huffman-Wolfe Co.....	7,983.00

20. Plumbing

(combined)	Total
\$22,995.00	\$81,182.00
(combined)	
22,483.00	36,416.00

21. Electrical Work

P. L. Gilmore.....	2,850.00
Northern Electric Co.....	2,708.00
M. G. Beck.....	3,285.00

Power House**4. Heating and Plumbing**

Huffman-Wolfe Co.....	4,690.00
S. A. Esswein.....	5,125.00
Wm. H. Conklin Co.....	5,797.00
Fitzpatrick & Hoepfner.....	4,700.00

3. Electrical work

Hughes-Peters Elec. Co.....	4,854.00
Northern Electric Co.....	4,256.00
Paul L. Gilmore.....	4,200.00
Electric Power Equipment Co....	4,260.00

(All over estimate)

Horse Barn (General Contract)**Items 1 to 10 and 13**

A. K. McCall Co.....	22,711.00
A. W. Levinson.....	30,428.89
E. Elford.....	22,000.00
Adam Pitts.....	27,209.00
D. W. McGrath & Sons.....	25,200.00
F. & Y. Construction Co.....	24,661.00

Item 11. Electrical Work

Hughes-Peters Elec Co.....	456.00
Electric Power Equipment Co....	585.00
E. H. Cobb (Low).....	419.00
Weisz & Brooke Co.....	522.50
Northern Electric Co.....	430.00
M. G. Beck.....	524.00

Item 12. Water Supply and Drainage

Huffman-Wolfe Co.....	370.00
Fitzpatrick & Hoepfner.....	554.00
Wm. H. Conklin Co.....	497.00

Dairy Cattle Barn (General Contract)**Items 1 to 9, 12 and 13.**

E. Elford.....	23,000.00
D. W. McGrath & Sons.....	30,400.00
A. W. Levinson.....	27,020.03
A. K. McCall Co.....	24,837.00

Alternate G

\$3,200.00
3,300.00
1,512.35
3,766.00

Item 11. Electrical Work

M. G. Beck.....	620.00
Northern Electric Co.....	755.00
Hughes-Peters Co.....	625.00
Weisz & Brooke Co.....	738.00
E. H. Cobb (Low).....	510.00
Electric Power Equipment Co....	599.00

Item 12. Water Supply and Drainage

Fitzpatrick & Hoepfner.....	1,255.00
Wm. H. Conklin Co.....	1,297.00
Huffman-Wolfe Co.....	1,070.00

Beef Cattle Barn (General Contract)

Items 1 to 8, and 11.

E. Elford.....	25,300.00
A. K. McCall Co.....	28,884.00
D. W. McGrath & Sons.....	26,400.00

Item 9. Electrical Work

Hughes-Peters Co.....	685.00
Electric Power Equipment Co.....	626.00
E. H. Cobb (Low).....	526.00
Weisz & Brooke Co.....	717.00
Northern Electric Co.....	725.00
M. G. Beck.....	585.00

Item 10. Plumbing and Drainage

Huffman-Wolfe Co. (Low).....	460.00
Wm. H. Conklin Co.....	679.00
Fitzpatrick & Hoepfner.....	753.00

The above bids were referred to the University Architect and the State Architect for examination and recommendation.

* * * * *

The following reports from the State Architect and the University Architect were presented:

From an examination of the bids received March 27, 1922, for the construction of a Dairy Cattle Barn, and the instructions from the Attorney General's Office, we recommend that:

- (1) The "General Contract" which includes items 1, 2, 3, 4, 5, 6, 7, 8, 9, 13 of the specifications be awarded to E. Elford for his bid of.... \$23,000.00
- (2) The "Electrical Contract" item 10 to E. H. Cobb for his bid of..... 510.00
- (3) The "Plumbing and Drainage Contract" item 11 to the Huffman-Wolfe Co. for their bid of 1,070.00

Total	\$24,580.00
Architect's Estimate.....	\$33,079.75

We further recommend "Alternate G" to be added to the contract of E. Elford for his bid of..... \$ 3,200.00
 Architect's Estimate..... \$ 6,000.00

The above bids comply with all requirements.

Respectfully submitted,

(Signed) ROBERT S. HARSH, . (Signed) JOS. N. BRADFORD,
State Architect and Engineer University Architect.

Upon motion the above recommendation was agreed to and the contracts for this building were awarded to E. Elford, including items 1, 2, 3, 4, 5, 6, 7, 8, 9, 13, and Alternate G; to E. H. Cobb, item 10; and to the Huffman-Wolfe Company, item 11; for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated by the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action

of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

From an examination of the bids received March 27, 1922, for the construction of a Horse Barn, and instructions from the Attorney General's office, we recommend that—

- | | |
|---|-------------|
| (1) The "General Contract" which includes items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 13 of the specifications be awarded to E. Elford for his bid of..... | \$22,000.00 |
| (2) The "Electrical Contract," item 11 of the specifications to E. H. Cobb for his bid of.. | 419.00 |
| (3) The "Water Supply and Drainage Contract," item 12, to the Huffman-Wolfe Co. for their bid of..... | 370.00 |

Total	\$22,789.00
Architect's estimate.....	\$25,149.00

The above bids comply with all requirements.

Respectfully submitted,

(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer *University Architect.*

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to E. Elford, including items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 13; to E. H. Cobb, item 11; and to the Huffman-Wolfe Company, item 12; for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated by the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

From an examination of the bids received March 27, 1922, for the construction of a Beef Cattle Barn, and the instructions from the Attorney General's Office, we recommend that—

- | | |
|--|-------------|
| (1) The "General and Plumbing" contracts which include items 1, 2, 3, 4, 5, 6, 7, 8, 10, and 11 of the specifications be awarded to A. K. McCall & Co. for his bid of..... | \$23,884.00 |
| (2) The "Electrical Contract" item 9, to E. H. Cobb for his bid of..... | 526.00 |

Total	\$24,410.00
Architect's estimate.....	\$29,337.80

The above bids comply with all requirements.

Respectfully submitted,

(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer *University Architect.*

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to A. K. McCall & Company, including items 1, 2, 3, 4, 5, 6, 7, 8, 10 and 11; and to E. H. Cobb, item 9; for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated by the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

From an examination of the bids received March 27, 1922, for the Heating and Plumbing and Electrical Work for the Power House and the instructions from the Attorney General's Office, we recommend that—

- (1) The "Heating and Plumbing Contract," item 4, be awarded to the Huffman-Wolfe Co. for their bid of..... \$4,690.00
 Architect's estimate \$7,164.00

The above bid complies with all requirements.

- (2) All bids be rejected for the Electrical Work as they were over the Architect's estimate of \$3,518.00.

Respectfully submitted

(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.

Upon motion, the above recommendation was agreed to and the contract for the Heating and Plumbing for the new Power House was awarded to the Huffman-Wolfe Company at its bid as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare a contract in the usual form for execution by the Contractor and the Department of Highways and Public Works, such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this Board on the contract or in any other form that may be required to attest the same.

Upon motion the recommendation on the Electrical Work was agreed to and the Secretary was directed to advise the Director of Highways and Public Works of such action and to request authority to reject bids received for the Electrical Work.

* * * * *

From an examination of the bids received for the construction of Mack Hall (Girls' Dormitory) March 27, 1922, and instructions from the Attorney General's Office, we recommend that—

- (1) The "General Contract" which includes items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 19, 22, 23, and 24 of the specifica-

	tions be awarded to the L. L. LeVeque Co. for their bid of.....	\$139,700.00
(2)	The "Heating and Plumbing" contracts, items 16 and 20 to the Fitzpatrick & Hoepfner Co. for their bid of.....	30,285.00
(3)	The "Electrical Contract" item 21 to the Northern Electric Co. for their bid of....	2,708.00
	Total	\$172,693.00
	Architect's estimate	\$194,729.00

The above bids comply with all requirements.

Respectfully submitted,

(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer *University Architect.*

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to the L. L. LeVeque Company, including items 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 17, 18, 19, 22, 23, and 24; to the Fitzpatrick & Hoepfner Company, items 16 and 20; and to the Northern Electric Company, item 21; for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated by the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

The President presented the following budget for the Summer Quarter which, upon his recommendation, was formally adopted:

COLLEGE OF EDUCATION

Department of School Administration

W. S. Dakin	Prof. of Education	First term	\$550.00
J. L. Purdom	Prof. of Education	Whole quarter	1,000.00
J. L. Stenquist	Prof. of Education	First term	750.00
	Assistant Professor		500.00
W. W. Coxe	Instructor in Edu.	First term	300.00

Department of Psychology

Ernest N. Henderson	Prof. of Psychology	First term	600.00
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Department of Principles and Practice of Education

N. S. Maddox	Teaching Assistant	First term	175.00
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Department of Music

Royal D. Hughes	Professor of Music	First term	700.00
Norma V. Owen	Inst. in Music	First term	300.00
Mildred Hinkle	Inst. in Music	First term	200.00

Department of Art

Minna L. Volk	Instructor	First term	400.00
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Department of History and Philosophy of Education

R. H. Eckelberry	Graduate Assistant	Whole quarter	250.00
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Administration of Intelligence Tests

Paul R. Farnsworth	Graduate Assistant	Whole quarter	200.00
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Miscellaneous

Summer Quarter lectures (total cost last summer \$689).	700.00
Rent for two pianos (cost estimated, same as last year).	75.00
Services of an accompanist (Cost estimated, same as last year).	50.00
Slides for illustrated lectures (Cost estimated, same as last year).	12.00

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Agriculture</i>				
Joseph P. Miller	Teamster, Farm Op.	Feb. 28, 1922	\$1,080.00	\$360.00
Fred Kinney	Teamster, Farm Op.	Apr. 1, 1922	1,080.00	270.00
William Jacobs	Teamster, Animal Husbandry	Mch. 1, 1922	1,140.00	380.00
<i>Stenographic and Clerical</i>				
Florence Courtright	Stenographer	Jan. 31, 1922	960.00	400.00
Avis Allen	Stenographer	Feb. 28, 1922	960.00	320.00
Lucille Berry	Stenographer	Mch. 31, 1922	900.00	225.00
<i>Operation and Maintenance</i>				
J. R. Roberts	Fireman	Feb. 28, 1922	1,350.00	450.00
Andrew Armstrong	Fireman	Mch. 9, 1922	1,080.00	332.31
Carrie Dunning	Janitress	Sept. 30, 1921	750.00	562.50
Belle Mitchell	Laundress	Mch. 14, 1922	750.00	221.15

* * * * *

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Agricultural Extension

Hugh J. Ridge	Co. Agr. Agent	Mch. 1, 1922	\$2,500.00	
	Supp. Ext. A-1	\$133.33		
	Allen Co. Funds.....	75.00		
	Total	\$208.33		
	Automobile maintenance Allen Co Funds	\$600.00		
Dalton D. Dowds	Co. Agr. Agent	Mch. 1, 1922	1,600.00	
	Supp. Ext. Funds in Project No. 2 Automobile maintenance Vinton Co. Funds	\$500.00		
	Supp. Ext. Funds.....	100.00		
	Total	\$600.00		
Birdie Bell	Clerk	Mch. 6, 1922	70.00 mo.	
	Smith-Lever Funds in Project No. 1			
<i>College of Agriculture</i>				
E. J. Day	Teamster, Farm Op.	Mch. 6, 1922	1,080.00	349.61
Ira Blanchard	Teamster, Farm Op.	Apr. 1, 1922	1,080.00	270.00
Lon Bloomer	Teamster, Animal Husbandry	Apr. 1, 1922	960.00	240.00
<i>College of Commerce and Journalism</i>				
Henry C. Segal	Reader, Journalism	Feb. 1, 1922	150.00	75.00
<i>College of Engineering</i>				
Lyman C. Athey	Student Assistant, Metallurgy	Mch. 15, to June 15, 1922	20.00 mo.	60.00

Name	Title	Date Effective	Annual Rate	4-4-'22 Cancellation
<i>Stenographic and Clerical</i>				
Alice B. Maltby	Stenographer, College of Med.	Feb. 15, 1922	900.00	337.50
Alice Gillam	Stenographer, Dairy Trans. from Agr. Extension	Mch. 1, 1922	960.00	320.00
Treva Siler	Stenographer, Dairy	Mch. 1, 1922	900.00	300.00
<i>Operation and Maintenance</i>				
Dolly Gray	Laundress	Mch. 14, 1922	750.00	221.15

Upon the recommendation of the President, the salary of Blanche Seddon, Stenographer, Bureau of Educational Research, was increased from \$900.00 to \$960.00 per annum, effective March 1, 1922.

* * * * *

Upon the recommendation of the President, the following contract between the Ohio State University and the State Board for Vocational Education regarding the training of teachers for trades and industries and retail selling under the Smith-Hughes Law was approved and the President of the University and the Secretary of the Board of Trustees were directed to execute said contract in behalf of the Ohio State University.

**CONTRACT BETWEEN THE OHIO STATE UNIVERSITY AND
THE STATE BOARD FOR VOCATIONAL EDUCATION RE-
GARDING THE TRAINING OF TEACHERS FOR TRADES
AND INDUSTRIES AND RETAIL SELLING UNDER
THE SMITH-HUGHES LAW.**

The Board of Trustees of the Ohio State University herewith agrees to provide in the College of Education of said University, facilities for the training of teachers for Trades and Industries and Retail Selling during the year ending June 30, 1923, in accordance with the requirements of the act of Congress known as the Smith-Hughes Law and with the plans as adopted by the State Board for Vocational Education, of the State of Ohio, for the training of teachers for trades and industries and retail selling. As a part of this training, the Board of Trustees agrees to provide suitable facilities for practice teaching in Trades and Industries and Retail Selling and for observation of teaching in Trades and Industries and Retail Selling.

The Teacher Training for Trades and Industries and Retail Selling in the College of Education of the Ohio State University will be subject to the general supervision of the State Board for Vocational Education through its regularly designated Supervisor of Teacher Training for Trades and Industries and Retail Selling.

In consideration of this action by said Board of Trustees and upon condition of the fulfillment of the same, the State Board for Vocational Education hereby agrees to reimburse the Ohio State University for moneys spent in connection with the courses in Teacher Training for Trades and Industries and Retail Selling in amounts not to exceed those stated for each item in the budget given below. Reimbursement for such expenditures will be made quarterly (the quarters ending September 30, December 31, March 31, and June 30, respectively) upon the presentation of a properly attested affidavit showing the actual expenditures during the quarter.

BUDGET FOR TEACHER TRAINING FOR TRADES AND INDUSTRIES AND RETAIL SELLING AT THE OHIO STATE UNIVERSITY

Columbus	Salaries, Teacher Training Trades and Industries...	\$ 7,968.00
	Salaries, Teacher Training Retail Selling.....	6,450.00
	Stenographic Service	1,000.00
	Travel	1,300.00
	Printing	200.00
	Communication	150.00
	Supplies	150.00
Cincinnati	Salaries, Teacher Training Trades and Industries...	6,868.00
Dayton	Salaries, Teacher Training Trades and Industries...	768.00
Toledo	Salaries, Teacher Training Trades and Industries...	768.00
Marion	Salary, Teacher Training Trades and Industries.....	384.00
Springfield	Salary, Teacher Training Trades and Industries.....	384.00
	Grand Total (Ohio State University).....	\$26,390.00

In behalf of the Ohio State University,
 (Signed) W. O. THOMPSON,
President.
 (Signed) CARL E. STEEB,
Secretary, Board of Trustees.

In behalf of the State Board for Vocational Education,
 (Signed) VERNON M. RIEGEL,
President and Executive Officer.

April 5, 1922.

* * * * *

Upon motion of Mr. Laybourne, a committee consisting of Messrs. Steeb, Bradford, and Chubb was appointed to prepare a suggested program covering a contest for the best ideas concerning the construction of an auditorium or coliseum on the University campus, said suggested program to be submitted to the Board of Trustees for its approval.

* * * * *

An appropriation of \$500.00 was made for the Ohio Journal of Science as formerly.

* * * * *

The Secretary presented a communication from Colonel Leonard regarding defective material used by the M. C. Lilley Company on their recent contract for furnishing uniforms to cadets. The Secretary also presented a communication from the M. C. Lilley Company in which the company proposes to replace without charge all garments that have broken, up to date, and to replace any garments that may break during the balance of this college year, provided tests of the cloth show the garment was made of cloth of less strength than the sample submitted and contracted for in July.

Upon motion, the Secretary was directed to inform the M. C. Lilley Company that, in the opinion of the Board of Trustees, the M. C. Lilley Company should extend their proposition to cover the next college year upon the same terms, with the understanding that the tests be made under the direction of Dr. Withrow.

* * * * *

The Secretary presented the following communication from Dr. Mendenhall:

My dear Mr. Steeb—In response to the expressed desire of many of the older alumni of the University, arrangements

4-4-'22

are now in progress for making the first award of the Joseph Sullivant Medal in June next.

The accumulated interest from the endowment fund, together with the sum of \$1,000.00 for the design of the medal and the making of the dies, as provided for in my Letter of Gift of August 31, 1920, will not be sufficient for the necessary expenses incident to an award at this time and to supplement this sum, I am sending you herewith my check of \$500.00.

Should there be a balance after the payment of said expenses, it may be disposed of as provided in the Letter of Gift.

Yours faithfully,
(Signed) T. C. MENDENHALL.

Upon motion, the above gift was accepted and the Secretary was directed to express to Dr. Mendenhall the appreciation of the Board of Trustees for his continued generosity.

Thereupon, the Board adjourned to meet May 3, 1922, 10:00 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 3, 1922.

The Board of Trustees met at the University at 10:00 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, L. E. Laybourne, B. F. McCann.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Library</i>				
Dorothea Conrad	Library Assistant	April 1, 1922	\$ 960.00	\$240.00
<i>Stenographic and Clerical</i>				
Mary J. Scheidegger	Stenographer, College of Medicine	April 30, 1922	960.00	160.00
Blanche Seddon	Stenographer, Bureau of Educ. Res.	May 15, 1922	960.00	120.00
<i>Operation and Maintenance</i>				
Benjamin Himebrook	Night Watchman	April 24, 1922	1,200.00	220.00
Jack Foster	Janitor	April 30, 1922	1,140.00	190.00
L. W. Richardson	Janitor	April 29, 1922	1,140.00	190.00
Edward Laird	Janitor	April 30, 1922	1,080.00	185.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Margaret Detweiler	Home Demon. Agt.	May 1, 1922	\$2,100.00	
	State Offsetting, A-1....	\$104.17		
	Mahoning County funds	70.88		
	Total.....	\$175.00		
	Automobile maintenance, Mahoning Co. funds.....		\$600.00	
<i>College of Medicine</i>				
Herman Koerper	Instructor, Obstetrics	May 1, 1922	No salary for remainder of year	
<i>Library</i>				
Oliver Donnewirth	Library Assistant	April 1, 1922	780.00	\$195.00
<i>Business Manager's Office</i>				
C. Reed Hill	Clerk	April 1 to June 30, 1922	60.00 mo.	180.00
Glenn W. Hatfield	Clerk	April 1 to June 30, 1922	45.00 mo.	135.00
<i>Stenographic and Clerical</i>				
Eulalia Chaney	Stenographer, Military Science	April 1, 1922	900.00	225.00
<i>Operation and Maintenance</i>				
Paul Davis	Painter's Helper	April 3, 1922	960.00	233.85
Lawrence Mack	Engine Wiper	April 3, 1922	1,080.00	263.08
O. D. Conaway	Night Watchman	April 25, 1922	1,200.00	220.00
William Rickner	Janitor	April 18, 1922	1,080.00	218.08
Dan Brock	Janitor	April 16, 1922	1,140.00	235.00

* * * * *

Upon the recommendation of the President, Walter Duffee, Instructor in Obstetrics, was granted leave of absence for the remainder of the current year with salary.

* * * * *

Upon the recommendation of the President, the position of Stenographer, half time, was cancelled to take care of the two positions in the Business Manager's office.

* * * * *

Upon the recommendation of the President, the tuition fee in the Colleges of Medicine, Homeopathic Medicine, and Dentistry per quarter was divided as follows:

Tuition.....	\$25.00
Laboratory deposit, unreturnable.....	25.00
Total.....	\$50.00

* * * * *

Duplicate diploma was ordered issued to Ritter C. Denkwalter, Three-year Short Course in Agriculture, 1922, sufficient evidence having been presented that the original was destroyed.

* * * * *

Upon the recommendation of the President, Professor James S. Hine of the Department of Zoology and Entomology was granted leave of absence for the coming year, for the purpose of spending the year in study and research at other universities, his salary to be continued as at present.

* * * * *

The President presented a copy of a petition from the different organizations in the College of Commerce and Journalism, asking that certain rooms be set aside in the new building for the exclusive

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use of such organizations. Upon motion, such assignment of space was not approved.

* * * * *

The President was directed to prepare and present to the Trustees at an early meeting a report to cover the proposed uses to be made of the Agricultural Barns which will be vacated this fall.

* * * * *

The Secretary presented the following recommendations approved by the State Architect and the University Architect concerning necessary extras required in the construction of the new Power House:

April 28, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—At the time of awarding the contract for the construction of the Power House, the switchboard details were not definitely known and the floor slab in rear of board was omitted. Later a contract for the switchboard was awarded to the Westinghouse Electric Company, which definitely settled the floor question and the cost of same.

Concrete—16.6 cu. yds. @ \$11.00.....	\$182.00
Floor forms—490 sq. ft. @ .12.....	58.80
Reinforcing steel—3911 lbs. @ .04.....	156.44
Incasing steel beams—70 lin. ft. @ \$1.50...	105.00

\$502.24

For similar reasons, part of omitted floor left for engine foundations, should be constructed at this time at a cost of

Concrete—4 cu. yds. @ \$11.00.....	\$ 44.00
Floor forms—140 sq. ft. @ .12.....	16.80
Beam forms—76½ sq. ft. @ .15.....	11.47
Reinforcing steel—760 lbs. @ .04.....	30.40
Two 15" channels fabricated @	74.65
Incasing steel beams—53 lin. ft. @ \$1.50...	79.50

\$256.82

To provide for boiler soot blower apparatus, it is necessary to modify four steel columns by cutting oblong holes through the webs and reinforcing the webs by steel plates riveted on at a cost of..... \$ 50.00

It is found desirable to add a steel window in south wall opening into engineer's office at a cost of..... \$ 25.00

The above is recommended to the Board of Trustees for their approval and to authorize the contractor to proceed with the work for the prices stated above.

Approved: (Signed) ROBERT S. HARSH, State Architect and Engineer
Approved: (Signed) JOS. N. BRADFORD, University Architect

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April 28, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—The excavation work for the foundation footings for the Power House developed an unforeseen condition

of the soil, requiring the excavation to be carried to a much greater depth than shown on our drawings.

The unsafe condition of the earth, a soft blue muck, saturated with water, would hardly support the weight of a man. As we had concentrated column loads of approximately 600,000 pounds, it was necessary to carry the excavations down to firm, solid earth, which by actual load tests would support the building. On account of the water encountered, it was necessary to crib the deep excavation, in some cases 15 feet, to carry on the work with safety to the workmen.

The excavation, amount of extra and cost could not be determined beforehand, making it necessary to do the work on force account, as per attached sheet and amounted to..... \$2,640.00

The extra depth of the excavation required extra concrete work for the foundations. Extra concrete, lean mix, as per attached sheet—449.99 cu. yds. @ \$9.50..... 4,274.90
 Extra concrete 1:2:4 mix, as per attached sheet—44 cu. yds. @ \$11.00..... 484.00
 Extra reinforcing steel—6151 lbs. @ .03..... 184.53
 Roll wire fencing for reinforcing tunnel..... 28.00
 \$7,611.43

Approved: (Signed) ROBERT S. HARSH, *State Architect and Engineer*
 Approved: (Signed) JOS. N. BRADFORD, *University Architect*

Upon motion, the two extras recommended above were authorized and approved and the Secretary was directed to certify said action by the Board of Trustees to the Department of Highways and Public Works, with the request that such extras be approved and authorized by said department.

* * * * *
 The Secretary presented the following recommendations approved by the University Architect concerning necessary extras required in the construction of Pomerene Hall:

May 1, 1922.

Mr. C. E. Steeb, Secretary,
 Board of Trustees.

Dear Sir—In excavating for the Women's Building, defective earth was encountered under the tower, north foundation, and piers for columns, requiring extra excavation, extra concrete and extra reinforcing steel.

200 cu. yds. extra excavation @ \$1.50..... \$ 300.00
 40 cu. yds. extra concrete @ \$12.00..... 480.00
 16022 lbs. @ .04..... 640.88

\$1,420.88

The excavation and concrete unit prices were submitted by the contractor, R. H. Evans Company, in his original bid.

The above is recommended to the Board of Trustees for their approval.

Approved:
 (Signed) JOS. N. BRADFORD,
University Architect.

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May 1, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—To connect the heat, water, electric light, and telephone service lines of the Women's Building with the mains in Neil Avenue, it was necessary to construct 76 lin. ft. of 6x6 masonry tunnel. The construction consisted of brick sidewalls, brick floor, and reinforced concrete top.

The proposal of the Robert H. Evans & Company, contractors for the Women's Building, was \$1,965.00.

The above item is recommended to the Board of Trustees for their approval.

Approved:

(Signed) JOS. N. BRADFORD,
University Architect.

— o —

May 1, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—The assignment of the basement and second floors of the Women's Building to Physical Education for women students, required changes in the second- and third-floor tower rooms to adapt them to offices for the director and her assistants. The modifications required additional partitions, doors, toilet rooms, shower rooms, dressing rooms, changes in heating and electric lighting.

The contractor, Robert H. Evans & Company, submitted a proposal for this work of \$1,973.17.

The above is recommended to the Board of Trustees for their approval.

Approved:

(Signed) JOS. N. BRADFORD,
University Architect.

— o —

May 2, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—A 20" roof ventilator, over the dryer room, connecting with shower room, in basement of Women's Building was necessary for proper ventilation.

The contractor, R. H. Evans & Company, charged for this work \$54.90.

The above is recommended to the Board of Trustees for their approval.

Approved:

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the four extras recommended above were authorized and approved and the Secretary was directed to certify said action by the Board of Trustees to the Department of Highways and Public Works, with the request that such extras be approved and authorized by said department.

* * * * *

The Secretary presented the following recommendations approved by the State Architect and the University Architect concerning necessary extras required in the construction of Mack Hall:

April 28, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—To add to the architectural expression of the exterior of Mack Hall, the following changes are presented for consideration.

1. Add stone corner quoins and corner buttresses marked "A" in red on revised west elevation.
2. Add stone corner quoins to the buttresses on entrance tower marked "B" on revised west elevation.
3. Add stone corner quoins to the gables marked "C" on revised west elevation.
4. Add stone ornamental panel marked "D" on revised west elevation.
5. Add oriel bay, second and third stories, marked "E" revised west elevation.
6. Add stone corner quoins, as shown on north wing, revised east elevation.

The contractor's estimate for this extra work is \$2,957.00.

The above is recommended to the Board of Trustees for their approval and to authorize the contractor to proceed with the work for the sum, as set forth above.

Approved: Approved:
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer *University Architect*

Upon motion, the extra recommended above was authorized and approved and the Secretary was directed to certify said action by the Board of Trustees to the Department of Highways and Public Works, with the request that such extra be approved and authorized by said department.

* * * * *

The Secretary presented the plans and specifications for a branch tunnel to be built from the main tunnel west of Neil Avenue to and through under the basement of the passageway connecting Mack Hall to Oxley Hall at an estimated cost of \$5,780.00 which includes all water, gas and air mains, electric light and power cables, and also necessary sewer connections. Upon motion, said plans, specifications, and estimates were approved and the Secretary was directed to submit the same to the Department of Highways and Public Works for its approval and authority to proceed.

* * * * *

The University Architect presented the completed plans, specifications, and estimates for the proposed Medical Science Building. By agreement, action on these plans, specifications, and estimates was deferred until a later meeting. ✓

* * * * *

The President presented for the consideration of the Trustees an outline of the budget for the next fiscal year. Upon motion, the Trustees approved in principle the policy of the budget as presented by the President and referred the same back to the President with instructions to complete in accordance with the principles laid down and to

present the same to the Board of Trustees at its next meeting for final adoption.

* * * * *

The special committee appointed at the last meeting to prepare a program for a competition relative to the needs of an auditorium on the Ohio State University campus, presented the following program which, upon motion, was formally approved and the committee was continued with instructions to carry the program into effect.

PROGRAM FOR A COMPETITION RELATIVE TO THE NEEDS OF AN AUDITORIUM FOR THE OHIO STATE UNIVERSITY

The Board of Trustees of the Ohio State University, recognizing the need of a building to house the activities of the University involving large assemblages of people, and recognizing the great diversity of such activities to be so housed, and the diversity of opinion as to the nature of the building, announce the following competition of ideas related to the subject.

Competitors—The competition shall be open to all students, members of the instructional force, alumni, and to the friends of the University.

Purpose of the Competition—The purpose of the competition is to set forth, in the form of a written essay, a complete discussion of the problem involved in such a building for the Ohio State University.

Suggested Topics for Discussion—

1. Activities to be accommodated.
2. Seating capacity.
3. General nature of the building.
4. Possibility of a single building properly serving all the diverse activities.
5. Location on the campus.
6. Economic discussion from the viewpoint of justifiable cost.

Open Discussion—It is not the intention to limit, in any manner, freedom of expression on such other related topics the competitor may wish to offer.

Prizes—Three Hundred Dollars in honorariums, divided as follows are offered:

First award.....	\$100.00
Second award.....	75.00
Third award.....	50.00
Fourth award.....	25.00
Fifth award.....	25.00
Sixth award.....	25.00

Two additional awards are offered for the best essays presented by students who do not qualify for one of the above awards. These shall consist of the remission of tuition fees for a period of one year.

Judges—The judges for the competition will be selected by the Board of Trustees.

Mandatory Provisions—Essays shall be in the hands of the Board of Trustees on or before July 1, 1922. They shall be typewritten, double spaced on 8½x11 paper. A margin of 1¼ inch on the left and of ¾ inch on the other three edges of the sheet shall be left blank.

Essays shall be signed by a non de plume, and accompanied by a sealed envelope, marked on the outside by the non de plume and containing the name and address of the competitor.

* * * * *

Dr. Mendenhall as Chairman of the special committee having in charge the securing of a portrait of President Thompson, reported that the artist, Mr. Hawthorne, had completed the second portrait of the President and that one member of the committee is in favor of its acceptance and two members are not in favor of its acceptance. Therefore, the committee declines to accept the second portrait. Upon motion, the report was received and the committee discharged.

* * * * *

Dr. Mendenhall as Chairman of the special committee appointed to make an investigation of the situation regarding Medical Education in the University, submitted the following report:

To the Board of Trustees of the Ohio State University.

Gentlemen—At the meeting of the Board on June 11, 1921, in response to a resolution, which was unanimously adopted, a committee of three members of the Board was appointed to make an investigation of the situation regarding Medical Education in the University. ✓

The adoption of the resolution and the appointment of the committee arose out of the fact that the Trustees were about to undertake an extensive enlargement of facilities for medical instruction by the erection of a hospital, research laboratories, etc., while at the same time it was well known that the existing scheme of Medical Education was the subject of widespread and severe criticism, especially among the members of the medical profession.

The committee was instructed to report such recommendations as it deemed proper and in compliance with this command, the following brief report, with accompanying recommendations, is submitted:

As a preliminary to the holding of meetings for the discussion of the greater issues involved, a somewhat lengthy "brief" or synopsis of the situation as it presented itself to him, was prepared by the chairman of the committee, copies of which were sent to the other members and to the President of the University. This furnished a basis for discussion at subsequent meetings of the committee and the recommendations submitted herewith are the logical sequence of the facts therein contained. This statement may be summarized as follows:

Fundamentally, our fault lies in the maintenance of two separate and distinct Colleges of Medicine, radically differing in their conception of the nature of the Science. While it would be manifestly absurd to maintain two Colleges of Law, or Engineering, or Education, or Agriculture, we seem to have failed to recognize the fact that the support of two Colleges of Medicine is no less illogical. In this quite indefensible attitude we stand alone; no other institution of learning in this country or, as far as is known, in the whole world, shares this distinction with us.

Because of our dual organization, our efforts to develop a strong school of medicine, comparable in character and

standing with other departments of the University, have been unavailing, and, in the opinion of the authorized representatives of the great body of the medical profession, must continue to be so as long as existing conditions are maintained.

Not only is the rank and reputation of the College of Medicine imperilled thereby; the University as a whole suffers, and in no small degree.

Furthermore, the present system of medical education is costing us many thousands of dollars annually in excess of what would be necessary for the maintenance of a properly organized college of medicine, a situation which we can hardly view with complacency, especially when we recall the fact that because of a lack of funds our Library, by far the most important single element of our organization, ranks far below that of any of the other great universities of the "Middle West" with which we like to be compared.

The responsibility for the continuation of the present status rests entirely with the Trustees and it imposes upon them a task which should no longer be postponed.

As the necessary and, it is hoped, sufficient remedy for these obstructive conditions, your committee offers the following recommendations which, it is believed, make full and generous recognition of whatever may be thought to exist in the nature of vested rights or obligations hitherto assumed for which the University may be thought to be responsible:

(a) That the College of Homeopathic Medicine be discontinued on and after July 1, 1922.

(b) That all buildings, instruments, appliances, and material supplies of all kinds, now the property of the University and occupied or used by said college, be transferred to the jurisdiction of the College of Medicine.

(c) That all students at present enrolled in the College of Homeopathic Medicine shall, upon their individually expressed desire, be registered as students in the College of Medicine, with the grade now held by them in the College of Homeopathic Medicine.

(d) That there be established two additional chairs, elective, in the College of Medicine, one to be known as the chair of Homeopathic Materia Medica and the other as the chair of Homeopathic Practice, the date of such establishment to be from July 1, 1922; and that the President of the University be requested to nominate to the Board of Trustees suitable candidates for these chairs, at his early convenience.

A copy of the "Brief" or statement referred to above is attached hereto.

(Signed) T. C. MENDENHALL
LAWRENCE E. LAYBOURNE

The Chairman stated that Judge McCann dissented from the above report and will present a minority report.

The committee recommended that the consideration of the above report be made the special order of business for 11:30 a. m., Friday, May 26, which recommendation was agreed to.

* * * * *

The Secretary presented a list of repairs needed in Oxley Hall and also a list of changes necessary due to the construction of Mack Hall and the decision to utilize the kitchen in Oxley Hall for both buildings. Upon motion, the Cabinet was instructed to proceed with such repairs and changes as may be necessary, the cost of same to be paid from the balance remaining to the credit to Oxley Hall.

* * * * *

The President presented several communications requesting that better provision be made for holding the Commencement exercises this year. After some discussion, the matter was referred back to the President with power.

* * * * *

Upon the recommendation of the President, \$500.00 was appropriated out of next year's funds for the use of Professor C. F. Kelley for the purchase of photographic and other supplies for his department while he is in Europe this summer.

* * * * *

Upon recommendation, a laboratory deposit of three dollars per quarter was made for Fine Arts 424, the proceeds to be used for the payment of models and a laboratory deposit of three dollars per quarter was authorized for Fine Arts 461, to be used in purchasing the material for this course.

* * * * *

Upon the recommendation of the President, the allowance for the Journal of Science for the next fiscal year was increased from \$500.00 to \$750.00.

* * * * *

The Secretary presented the following communication from the Department of Auditor of State, which was ordered made a part of the record of this meeting:

May 1, 1922.

The Ohio State University,
Columbus, Ohio.

Gentlemen—The total receipts of the first semiannual settlements of the tax levy of one hundred and twenty-five thousandths of one mill on the grand list of taxable property of the State, as provided in H. B. 325 passed by the Eighty-fourth General Assembly and filed with the Secretary of State May 18, 1921, are \$656,292.03.

As provided in this act 72 percent of this amount or \$472,530.27, has been placed to the credit of the Ohio State University Educational Building Fund. From this amount the \$288,000.00 formerly transferred from the General Revenue is to be deducted, leaving a total available of \$437,402.49.

Very truly yours,

JOSEPH T. TRACY, *State Auditor.*

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Thereupon, the Board adjourned to meet at 11:30 a. m., Friday, May 26, 1922.

Attest:

CARL E. STEEB,

Secretary

JOHN KAISER,

Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 26, 1922.

The Board of Trustees met at the University at 11:30 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, O. E. Bradfute, B. F. McCann, C. F. Kettering.

* * * * *

The Secretary presented the following report of the University Architect, which report shows the condition of the building program at the University at this date:

May 25, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—The following report is presented giving the present status of building operations and preparation of plans for proposed buildings on the University Campus:

Pomerene Hall—The contractors are at work on the final finishing work which includes carpenter work, varnishing, stair treads, and installation of plumbing fixtures.

Research Building—The finished floors and plumbing fixture installation, which will complete the building, will be finished about June 1, 1922.

Mack Hall—The excavation and concrete foundations are completed. Cut stone work and brick work commenced.

Physics Building—The construction work, including concrete work and brick masonry will be completed this week through two stories.

Brown Hall—Excavation work and concrete foundations completed. Of the cut stone the grade water table is set. The brick work is completed story high for the basement for all interior walls. Delay has been experienced on the exterior brick walls due to the fact that special burned brick was necessary. The firm supplying this brick had to experiment with their product before they were able to match the original Brown Hall brick. The plant furnishing the brick for the original building is no longer in business.

Power House—Excavation work completed which involved considerable extra work due to unsafe condition of the earth. This was referred to in a previous report. The concrete foundations, basement concrete walls and piers, and first floor slab will be finished this week. The structural steel columns, trusses, and girders are being set in place. The work is progressing rapidly.

Animal-husbandry Barns—Excavation, concrete work, and brick work on the Horse Barn is finished and will be on the Dairy-cattle Barn next week. The contractor for the Beef-cattle Barn and Center Pavilion of the Sheep Building has not made satisfactory progress. He was notified May 16th to show progress by the 24th or action would be taken to terminate the contract as stated in the specifications and contract.

Office Work—In addition to the preparation of full-sized details and checking shop drawings for work under construction, the following is a report of new work:

1. Drawings and specifications and estimated cost for the Medical Science Building are finished and ready for approval.
2. Commerce Building construction drawings practically traced. Specifications just started.
3. Administration Building final tracings well under way. Specifications to be prepared.
4. Journalism Building all preliminary drawings completed, satisfactory to Department of Journalism.
5. Printery for Experiment Station, Wooster, Ohio, preliminary work complete and construction drawings under way. The completion of this work will not require much time.
6. General Hospital all preliminary drawings completed and $\frac{1}{8}$ " scale final development ready for the construction drawings. Drafting work on this building in abeyance at present.

Respectfully submitted,

(Signed) JOS. N. BRADFORD.

Upon motion, the report was ordered received and filed.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
A. E. Anderson	Assistant County Agent Leader	May 1, 1922	\$4,200.00	
Helen Shanahan	Stenographer	April 30, 1922	960.00	
<i>Homeopathic Hospital</i>				
Wanda Hahn	Night Supervisor	June 1, 1922	840.00	\$ 70.00
*	*	*	*	*

Upon the recommendation of the President, Elizabeth Simons, Bookkeeper at the Homeopathic Hospital, was granted leave of absence for six months without salary, effective May 1, 1922.

* * * * *

Upon the recommendation of the President, Jacqueline Ullmer was appointed Stenographer in the Bureau of Educational Research at a salary of \$960.00 per annum, effective May 15, 1922.

* * * * *

The Secretary presented the following recommendations approved by the State Architect and the University Architect concerning the silos required in the construction of the Dairy-cattle Barn and the Beef-cattle Barn:

May 25, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—The bids received for the Animal-husbandry Barns called for an alternate bid on seven types of silos. The plans provided for five silos but the departments have

decided that they can get along with three at the present time; two for the Dairy-cattle Barn and one for the Beef-cattle Barn. Of the types quoted on in the alternate bids, it is recommended to the Board of Trustees that an order be given to E. Elford, contractor for the Dairy-cattle Barn for two Indiana Redwood silos at his bid of \$1,600.00 each\$3,200.00.

That an order be given A. K. McCall & Company, contractor for the Beef-cattle Barn for one "Perfect" silo at his bid of \$1,471.00.

Respectfully submitted,

Approved: (Signed) ROBERT S. HARSH, State Architect and Engineer
Approved: (Signed) JOS. N. BRADFORD, University Architect

Upon motion, \$2,594.00 was transferred from the appropriation for Horse Barn to the appropriation for Dairy-cattle Barn and the extra, as recommended, was awarded to E. Elford for two Indiana Redwood silos at his bid of \$1,600.00 each, total \$3,200.00.

Upon motion, the extra for the Beef-cattle Barn, as recommended, was awarded to A. K. McCall & Company for one "Perfect" silo at his bid of \$1,471.00.

The Secretary was directed to certify said action by this Board of Trustees to the Department of Highways and Public Works, with the request that such extras be approved and authorized by said department.

* * * * *

The Secretary presented the following recommendations approved by the State Architect and the University Architect concerning certain extras required for the construction of the Chemistry Building:

May 25, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—To provide for the installation of wall equipment in the Chemistry Building, Y's were placed at base of the ten wall stacks. The Huffman-Wolfe Company proposed to do this work for the sum of \$28.83.

The above is recommended to the Board of Trustees for their approval.

Yours truly,

Approved: (Signed) ROBERT S. HARSH, State Architect and Engineer
Approved: (Signed) JOS. N. BRADFORD, University Architect

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May 24, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—In installing the heating and ventilating for the new Chemistry Building, it was decided best to substitute a variable speed motor for the constant speed motor specified to drive the fan. The substitution gives more flexibility to the heating system and will make the plant more economical

in its operation. The Huffman-Wolfe Company, contractors for this work, propose to make the substitution as follows:

Variable speed motor.....	\$717.90
Allowance for constant speed motor.....	434.00

Extra for the change.....	\$283.90
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The above is recommended to the Board of Trustees for their approval.

Respectfully submitted,

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the two extras recommended above were authorized and approved and the Secretary was directed to certify said action by the Board of Trustees to the Department of Highways and Public Works, with the request that such extras be approved and authorized by said department.

* * * * *

The Secretary presented the following recommendations approved by the State Architect and the University Architect concerning certain extras required for the construction of Brown Hall:

May 25, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—Since the addition to Brown Hall has been under contract and construction work commenced, the Department of Engineering Drawing requested the following changes (May 18, 1922) in the second and third stories, which will be occupied by this department. The changes are indicated on the accompanying sketches, prepared by the Department of Engineering Drawing:

1. After a restudy and some investigation of the artificial lighting layout for drafting rooms, they desire a change from overhead, general illumination to floor outlets for individual drafting table lighting. Estimated cost.....	\$ 650.00
2. Change one partition on the third floor and add two doors. Estimated cost.....	50.00
3. Add plumbing outlets for three additional lavatories in drafting rooms. Estimated cost....	100.00
4. Revise the floor construction for the second floor to admit of the double set of conduits in second floor. Estimated cost.....	200.00
Total.....	\$1,000.00

The above request of the Engineering Drawing Department is recommended to the Board of Trustees for their approval.

Respectfully submitted,

Approved:

(Signed) ROBERT S. HARSH,
State Architect and Engineer

Approved:

(Signed) JOS. N. BRADFORD,
University Architect

Upon motion, \$1,000.00 was transferred from the Reserve Building Fund to the appropriation for Brown Hall and the changes and

extras as recommended above were approved. The Secretary was directed to certify said action by this Board of Trustees to the Department of Highways and Public Works, with the request that such extras be approved and authorized by said department.

The Secretary presented a communication from Professor Raymond C. Osburn concerning the purchase of Lot No. 42, Peach Point Subdivision, South Bass, Ohio, as a site for the Lake Laboratory.

Upon motion, the Secretary was authorized and directed to look into the possibilities of purchasing said lot and to make report thereon to the Board of Trustees at a future meeting.

Upon the recommendation of C. T. Morris, Engineer, it was unanimously agreed to extend the time of the completion of the contract of N. R. Porterfield for the University Bridge from July 15, 1922, to August 15, 1922.

Dr. Mendenhall reported that, in accordance with instructions received from the Board of Trustees at the meeting held March 8, 1922, the special committee on buildings had selected Mr. Welles Bosworth, Architect, of New York City, to make a general study of the whole building program in its relation to the general campus plan, with special emphasis on the design of the proposed buildings. Dr. Mendenhall reported further that Mr. Bosworth had visited the campus and, with the committee, made a careful study of all points as outlined above, and for this service, extending from March 14 to May 3, 1922, Mr. Bosworth has presented his bill for \$853.82 in full payment of all services rendered. Upon motion, this bill was ordered paid from the interest on Endowment Fund.

The President read to the Board a petition requesting the creation of a separate department of Physical Education for Women. Upon motion, this petition was referred back to the President for consideration and report at a future meeting of the Board. It was also agreed to defer action on the budget for Physical Education until after a conclusion is reached on the above matter.

Upon motion, the President was directed to present to the Board of Trustees at its next meeting his definite recommendations regarding the continuation of the proposed river improvement.

Dr. Mendenhall offered the following motion, that the Board of Trustees express its approval of the last portrait of President Thompson as painted by Mr. Hawthorne. The motion was lost.

The Secretary presented a request from the Dean of the College of Engineering and the acting Superintendent of the United States Bureau of Mines requesting permission to tear down a large kiln in Lord Hall. This request was referred to the President for examination and report.

Judge McCann, of the special committee appointed to make an investigation of the situation regarding Medical Education in the University, submitted the following minority report:

MEDICAL EDUCATION AT OHIO STATE UNIVERSITY

To the Board of Trustees:

The third member of your committee heretofore appointed to make, in co-operation with the President of the University, a thorough and complete investigation of the whole situation regarding medical instruction in the University, finds himself unable to agree with the recommendations of the other two members of the committee, and, therefore, respectfully submits this, his minority report:

We find in the University, a College of Medicine, technically described as the Allopathic or Regular School of Medicine, with a faculty of more than eighty professors, and instructors, all of that same school, operating on a salary budget of \$105,640.00 for the year 1920-1921. Its hospital facilities are good and well manned. It is presided over by Dr. Eugene F. McCampbell as dean, and offers the full four-years course in its curriculum. It is the successor of the Starling-Ohio Medical College and its predecessors, with an alumni body of more than three thousand, and connects up through its faculty with the Ohio State Medical Association as its State organization, and with the American Medical Association as its National organization.

This college occupies the buildings formerly used by the Starling-Ohio Medical College, consisting of a large four-story building and basement on Park Street, with a frontage of 94 feet and a depth of 150 feet, which furnishes ample facilities for the numerous laboratories, teaching rooms, medical and dental dispensaries, and administration offices of the college. It also occupies its State Street buildings, covering a quarter of a square on the corner of State and Sixth Streets, known as St. Francis Hospital, etc. Its excellent clinical facilities are obtained from this hospital, the Protestant Hospital, the Children's Hospital, the Columbus State Hospital for the Insane, and the Friends Rescue Home—rights and privileges inherited from its predecessor and all outside the College Campus. It has a student body of 205.

Its requirements for admission comply with the laws of Ohio, the demands of the Federated State Medical Boards, the American Medical Association, and the rules of the University. Large plans for future growth are in the making. Upon request of President Thompson, acting for the Board of Trustees, the last Legislature voted \$550,000.00 for new buildings and equipment for this college, and its prospects for future growth seem bright.

We find in the University also a College of Homeopathic Medicine, with a faculty of six professors, one instructor, and various lecturers and assistants, operating on a salary budget of \$27,200.00, and with a well-equipped Homeopathic Hospital on the Campus, thoroughly manned by officers and nurses, on a salary budget of \$11,070.00. Dr. Claude A. Burrett presides over this college as dean. Instruction in the preclinical branches, such as Anatomy, Physiology, Biology, Bacteriology, and Chemistry, is given by the same persons for both colleges—many of whom were professors teaching

these subjects in the University when the Medical Colleges were admitted.

It likewise offers a four-year course in its curriculum, and its requirements for admission comply with the laws of Ohio, the demands of the Federated State Medical Boards, the American Institute of Homeopathy, and the rules of the University. It has a student body of 58. It operates its hospital on the Campus, containing 120 beds, and treats over 5,000 patients a year therein. Its experimental work in research has attracted the attention of the medical world, and it is about to enter its new Laboratory Building, which when completed, will compare favorably with any other building of its kind in the world. It has its Maternity Ward in the University Barracks Hospital, its children's ward in the old Hospital Building, and access to the State Hospital for Insane, all of which furnish good clinical facilities to its students.

This college also connects through its faculty with the Homeopathic State Medical Society and through that with the American Institute of Homeopathy, the oldest National Medical Society in existence.

Both colleges came into the University at practically the same time. The records disclose the following: The Act authorizing the establishment of the college as enacted by the Legislature, was approved by Governor Cox on May 3, 1913. On May 12, 1913, the Starling-Ohio Medical College, made a written proposition to transfer and convey all its property to the University. Various other conferences between the representatives of the two colleges and the Board of Trustees took place in the summer and fall of 1913, but the first definite action looking toward the entrance of the colleges with the University, was taken at the meeting of the Board of Trustees on January 27, 1914, when President Thompson submitted the following recommendations:

"1. I recommend that the Trustees accept the proposal made by Starling-Ohio Trustees and proceed with the necessary steps to acquire the property and to succeed to the ownership and management of the Starling-Ohio Medical College.

"2. I recommend that the Trustees express their willingness to operate a homeopathic college, or department, but before setting out on this proposal, make further investigation as to whether the work should be continued in Cleveland, and whether in either case the indebtedness could be provided for.

"3. I recommend that an appropriation of \$25,000.00 be asked from the Legislature for medical education, including repairs to property, but that the taking over of the property be not conditioned upon the granting of the appropriation."

In response to this Mr. Mallon offered the following resolution which was unanimously adopted:

"*First*, That pursuant to an Act of the Legislature of Ohio, passed April 18, 1913 (O. L. 103, P. 344), a college of medicine and a college of dentistry be established at the Ohio State University.

"*Second*, That the proposition of the Board of Trustees of the Starling-Ohio Medical College, submitted to the Board

of Trustees of the Ohio State University, under date of January 10, 1913, supplemented by the proposition of the Trustees of the said Starling-Ohio Medical College, dated January 27, 1914, be accepted, provided that the title to said property is acceptable to the Board of Trustees of the Ohio State University, and to this end a committee of three shall be appointed to take steps to execute the required papers and to examine and pass upon the muniments of title necessary to the carrying out of this resolution.

"*Third*, The Board of Trustees of the Ohio State University desires to go on record as likewise willing to establish a homeopathic department to said college, provided the property inducements offered by the Homeopathic School of Medicine are satisfactory to this Board, and it is ordered that the investigation as to the property of the Cleveland-Pulte Medical College, Cleveland, Ohio, be continued."

At the meeting of the Trustees on March 19, 1914, the following proposal was received from the Cleveland-Pulte Medical College, and same was referred for future consideration, to-wit:

"To Dr. W. O. Thompson,
President Ohio State University, and Board of
Trustees of said University, Columbus, Ohio.

"Gentlemen—The Board of Trustees of the Cleveland-Pulte Medical College desires to submit to you the following proposition:

"The Trustees of the Cleveland-Pulte Medical College of Cleveland, Ohio, hereby tender to the Trustees of the Ohio State University of Columbus, Ohio, the following:

- "(1) Our student body.
- "(2) Our laboratory and anatomical equipment, an inventory of which is hereto attached and marked Exhibit 'A.'
- "(3) Our library of eighteen hundred volumes.
- "(4) Our equity in the Huron Road property, Cleveland, Ohio, which we estimate to be worth \$30,000.00. We to sell the property at the earliest opportunity and turn the proceeds in cash over to said Board of Trustees of Ohio State University.

"Said property is to be turned over to the said Board of Trustees of Ohio State University on the following conditions:

"(1) That it establish and maintain a Homeopathic Department in the College of Medicine of the Ohio State University, embracing a Homeopathic Dean and such professorships as the Dean and the President of the University may deem necessary.

"(2) That it establish and maintain a Homeopathic Hospital.

"(3) That the Board of Trustees of the Ohio State University shall accept the students now in attendance in the Cleveland-Pulte Medical College, with rank and standing as certified by the proper officers of the Cleveland-Pulte Medical College and take such steps as may be necessary to protect the professional rights of the alumni of said college and their predecessors and shall receive from it and preserve such papers and records as may be necessary for that purpose.

"We urge:

"(a) That the premedical branches be taught by the University as now constituted.

"(b) That the college and hospital be established on the campus of the Ohio State University as soon as possible.

"(c) That the hospital be made a hospital for the State of Ohio.

"Should your Board accept the above proposition, we can guarantee you the undivided support of the homeopathic profession in Cleveland and in the State of Ohio, and the loyal support of all the living alumni of this college.

"It is understood that the President and Board of Trustees of the University are to have the selection and control of the entire faculty of this department, if established.

"BOARD OF TRUSTEES OF CLEVELAND-PULTE MEDICAL COLLEGE

"By C. E. SAWYER

R. C. KEISER

Special Committee duly authorized herein."

On May 26, 1914, the Board of Trustees adopted the following resolution:

"Resolved, That the Board of Trustees of the Ohio State University, pursuant to the resolution adopted January 27, 1914, now declares that the time has arrived for the establishment of a College of Homeopathic Medicine in the University, and that the Board proceed to open the facilities for instruction next September, subject to the means available for such purpose."

The President was instructed to invite Dr. Hinsdale, Dean of the College of Homeopathic Medicine at the University of Michigan, and Dr. Frank Wood of Columbia University, New York, to meet with the Board to discuss the future policies for the Colleges of Medicine.

We find that there were numerous conferences between the officials of the University, on the one hand, and those representing the interests of the two schools of medicine, on the other. Dr. Means of Columbus, Dr. N. P. Colwell, Secretary of the Council on Medical Education of the American Medical Association, and Dr. Frank Wood of New York, among others, representing the Regular School, and Dr. Hinsdale of Ann Arbor and Dr. C. E. Sawyer of Marion, Ohio, among others, representing the Homeopathic School.

Suffice it to say, that out of all these conferences, the Board of Trustees of the University, acting in absolute good faith, accepted the proposals of the two schools and established them as a part of the University, beginning with the opening of the school year in the fall of 1914. The question of the merger of the two colleges was considered at that time and decided to be impracticable.

It should be stated that the Starling-Ohio Medical College, the mother of the present College of Medicine, was itself a conglomeration of the old Starling Medical College, the Columbus Medical College, and the Ohio Medical University.

We find that Dr. Means was made the Acting Dean of the College of Medicine, and that most of the faculty of the

Starling-Ohio Medical College were transferred to the new college, and that it inherited all the jealousies and strife that had attended the attempted impossible combination of the varied interests of its predecessors.

The President of the University and its Board of Trustees met the situation with good grace, selected as Dean a young man, Dr. E. F. McCampbell, free from entangling alliances, who continues the present worthy dean of the college, and instructed him to reorganize his faculty to the best advantage possible, and from that day to this they have given him hearty and sympathetic support. It may be said without fear of contradiction that if the College of Medicine has not measured up to what it should, any failure on its part, is chargeable not to any lack of support by Trustees or administrative officers of the University, not to the presence of the Homeopathic College of Medicine, but to the lack of sympathetic support and to the open opposition of the physicians of its own School of Medicine. The dean has had an herculean task to overcome the difficulties thus occasioned. We find no friction with the University authorities nor with the Homeopathic College of Medicine.

We find, also, that those representing the homeopathic interests, fulfilled every promise made to the Board of Trustees; that the faculty of the Cleveland-Pulte Medical College resigned all right to follow into the new college of the University; that the homeopathic fraternity, upon request, assisted the President in the selection of a new dean and the various members of his faculty; that under Dean Burrett's management, harmony has at all times prevailed, and he and his faculty have won the respect and confidence of all with whom they have come in contact. The homeopathic physicians and their friends have given valiant aid and support to the college from its inception. Its record speaks for itself. It has worked through these seven years in friendly healthy competition with its rival college. Its dean and faculty have proved both competent and courteous, harmonious among themselves and with every other University interest. Professionally they have been a credit to the University. Their work, whether instructional, professional, or in the line of research, has added to rather than detracted from the reputation of the University. The discoveries made by Dr. Hinsdale of remedies for the treatment of burns, pneumonia, and diphtheria, would alone justify the existence of the college and the expenditure of every cent it has cost. But, financially, the college has been an asset to the State of Ohio, instead of a liability.

For the years 1914-1921 inclusive, its expenditures were as follows:

College Budget.....	\$136,569.02
University Hospital Budget.....	237,296.08
Total Expenditures.....	\$373,865.10

List of cash receipts in the way of gifts and income:

American Institute of Homeopathy.....	\$ 400.00
Homeopathic Medical Society of Ohio.....	5,000.00
Columbus Homeopathic Hospital Association..	1,000.00

Dr. T. A. McCann.....	500.00
Cleveland-Pulte Medical College.....	30,000.00
C. F. Kettering and E. A. Deeds.....	19,500.00
C. F. Kettering.....	5,000.00
F. P. Beaver.....	5,000.00
Matilda K. Compton.....	50.00
C. F. Kettering, General Motors Stock.....	200,000.00
C. F. Kettering, Dividends and Bonus Stock..	25,000.00
Students' Fees.....	26,381.92
Radium, 60 mg.....	7,200.00
Hospital Clinics.....	130,383.10

Total Cash Receipts..... \$446,415.02

To this might be added a large amount of equipment from the Cleveland-Pulte Medical College, consisting of furniture, microscopes, other laboratory equipment, and 1800 volumes of valuable medical works.

To this may still be justly added charity work performed for the State in the University Hospital in the sum of \$42,031.00, for which not one cent was received.

The student attendance of both colleges was affected by the war—as was every other department of the University—the Law College losing its entire student body, but both of them are recuperating nicely at this time.

From whence then come the complaints as to the existence of the two colleges. From the taxpayers who so willingly supply the University with funds? *Not one.* From the members of the Legislature who, at the request of our President, vote him almost whatever amount he asks for the University? *Not one.* From the students or faculties of either of the medical colleges in question? *Not one.* From the members of the University faculty or any of the administrative officers? *Not one.*

Whence then the complaints?—From the American Medical Association. Who is this association that is interested in our affairs? It is the National Organization of the Regular School of Medicine. It represents that sect only. It is not representative of the entire profession, as is the American College of Surgeons, or the American Bar Association. It has its rivals in the national organizations of other schools. Its aims are partisan and its methods political. It won a place in history as an organization, composed of physicians of the Allopathic or Regular School of Medicine, none of whose members, for many years under its rules, dared even consult with a physician who was not a Regular. No surgeon however skillful, could perform an operation in a hospital controlled by them, unless he was a Regular. It took the rebellion of the New York County Medical Association in 1882 to break the rule, and it took the rebels 21 years to win their fight. The spirit of the old order is still alive within the organization, and to be anything but a Regular in the eyes of most of them, is to sit without the pale of respectability. Their recent treatment of the famous Austrian Surgeon, Dr. Lorenz, is a fair illustration of that spirit.

As a Board of Trustees, we know the American Medical Association chiefly through our experience with its representative, Dr. N. P. Colwell, Secretary of the Council on Medical Education. His misrepresentation of the facts connected with the Starling-Ohio Medical College when it was

seeking admission to the University, is still fresh in our minds. His perennial misrepresentations of conditions at the University have not won our respect. His cornering of the Dean of the College of Medicine at Chicago last summer and, under threat of reducing the classifications of his college, compelling the sending of a telegram to this Board of Trustees, of which both the Dean and the Secretary should have been ashamed, merits only our contempt.

If N. P. Colwell represents the spirit of the American Medical Association, why be disturbed by a complaint from that source? It classified colleges, to be sure—what of it? The Examining Boards of the States of New York, Pennsylvania, Illinois, and Ohio refuse longer to recognize such classifications, and the time is close at hand when the boards of every state will have asserted their independence.

Complaint No. 2—From the Carnegie Foundation of Education. An echo of the American Medical Association. This Board of Trustees became acquainted with the Carnegie Foundation through its President, Mr. Pritchett, who in 1914 wrote an extended criticism of conditions in Ohio State University, and made a scurrilous attack upon the motives of the President and Trustees of the institution, upon information obtained in Chicago, without ever having seen or met one of the men whose character he was assailing; and without a personal knowledge of the conditions of which he was complaining. It will be recalled that he was afterward invited to meet the Trustees at the University, accepted the invitation, and expressed great surprise to find that they were reputable business and professional men and not mere politicians as he had supposed. With its representative and spokesman lacking in the first principles of decency and common honesty, why should we be disturbed about the criticism of the Carnegie Foundation of Education? Mr. Pritchett probably knows as little about medicine and the various schools of medicine as he did formerly about the principles of Endowment Insurance. Such, we believe, to be the outstanding facts in reference to Medical Education at this time.

The report itself filed herein by the majority of the committee members is brief, but it has attached to it as a part of it the lengthy and learned brief of the chairman of the committee, on which this report is based. Reference is also made to a former discussion of the questions involved, filed by the same gentleman upon the acceptance of the Kettering gift.

Any discussion of the merger question, therefore, by the minority member of the committee, may necessarily have to look beyond the brief report of the majority. Four reasons are stated for urging the merger.

No. 1.—It is said that our fault lies in the maintenance of two separate and distinct colleges of medicine, radically differing in their conception of the nature of the science—a position absurd and indefensible, saying—why not have two Colleges of Engineering?

An examination of the University Catalogue is interesting and enlightening. It reveals in the University a so-called College of Engineering. It is in truth and in fact a

Department of Engineering, in which they turn out Civil Engineers from one school, Mining Engineers from another school, Ceramic Engineers from a third school, Electrical Engineers from a fourth school, Architectural Engineers from a fifth school, Mechanical Engineers from a sixth school, and Astronomical Engineers from a seventh school. In some way they let escape the Agricultural Engineers from this department, and they may be found in the Agricultural Department. Each of these so-called schools is well supplied with its own professors, assistant professors, instructors, etc. In this Department of Engineering appears also a line of basic pre-engineering studies, such as Mathematics, Physics, Chemistry, Drawing, etc., common to all the schools. Does that situation seem illogical and absurd?

How much more absurd and illogical is it to say that in the University we have a Department of Medicine. It has its basic preclinical studies such as Anatomy, Physiology, Chemistry, Biology, Bacteriology, etc., and it has its Schools of Allopathic Medicine and of Homeopathic Medicine. This is the situation in fact in Medical Education in the University today. Wherein does it differ materially from that in Engineering Education?

No. 2.—It is said that because of our dual organization, our efforts to develop a strong School of Medicine, comparable in character and standing with other departments of the University, have been unavailing, and in the opinion of the authorized representatives of the great body of the medical profession must continue to be so, as long as existing conditions are maintained.

That is the opinion of the representatives of the Regular or Allopathic School of Medicine and of none other. That is the only reason given by Colwell, Pritchett and Company for urging the merger. They dare not give the real reason, of which they are well informed, to-wit, that it means the eradication of the study of medicine along homeopathic lines and the elimination of homeopathic students wherever the merger takes place. Evidence of this latter fact is at hand in the Universities of California, Minnesota, and Iowa, where the same method now suggested in Ohio was pursued.

But will the dual organization prevent the development? Will not a healthy competition assist rather than retard same? The University of Michigan flourished in the presence of the Homeopathic School, as one of the largest Regular Schools in the country. We venture to prophecy that, let alone for a period of ten years, the Colleges of Medicine will cause the other departments of the University to be proud of their achievements.

No. 3.—It is said that not only is the rank and reputation of the College of Medicine imperilled thereby, but that the University as a whole suffers, and in no small degree.

The answer is that the only future danger to the College of Medicine is from the friends it claims. Its homeopathic rival has always extended its good will and asks nothing more in return. The reputation of the University, we think, should cause us no anxiety, based upon the presence of these two schools.

No. 4.—It is said that the present system of Medical Education is costing the University many thousands of dollars unnecessarily.

We have no proof of this. The Homeopathic College, as the figures heretofore given amply show, is an asset and not a liability, and our confidence in the success of the Allopathic College when once it is planted on the campus, is abiding. The Ohio State University owes little to the American Medical Association, or to the Carnegie Foundation of Education, and asks less. The people of the State of Ohio will back up the University in its every honest endeavor.

What, if any, are the reasons against the proposed merger?

First—It is impracticable.

The original discussions in the Board of Trustees with reference to the admission of the Colleges of Medicine into the University, covered many months and endless conferences with representatives of both schools. We believe we are correct in stating that some members of the Board at that time hoped that a merger of the two colleges might be accomplished. The early resolutions should indicate that, but at the close of the conferences it was decided that such a merger was both impracticable and impossible—and the two schools were admitted on an equal footing.

It is all right to talk of establishing a College of Scientific Medicine out of all the schools, and leave off all their distinguishing nomenclature. That is ideal but not practical, especially when it is proposed to deliver all other interests bodily into the hands of one sect. The College of Medicine is an Allopathic College of Medicine—nothing more. The Millennium is promised but it has not arrived. We have to take men as they are and not as we wish they were. The most human individual in the world is the college professor and the most human of them is the teaching doctor. In other words, we have in the University a School of Medicine whose devotees were born and bred in the Regular School. They were taught the Allopathic beliefs in their childhood, they practiced them in their young manhood, and they have been teaching them in their mature years. A cornerstone of their belief and practice was that a Homeopathic physician was a fool, his medicine a fake, and his professional beliefs were only dogma unworthy of recognition by thinking men. You might as well try to make Methodist converts out of all our well-trained Catholic children as to interest such a one in Homeopathy. On the other hand, we have a School of Medicine whose devotees look back over a century of experimentation with drugs and their influence upon human disease. They regard the practitioner of the Regular School, with its background of bleedings, blisterings, emetics, and physics, as unscientific in principle and barbarous and inhuman in practice. Need further proof of impracticability be suggested?

To illustrate further, however.—Assume that the pre-clinical subjects are the same for both schools; that the mechanical part of surgery and obstetrics is the same; that the difference as alleged between the schools, in the appli-

cation of drugs to human disease, exists, and that the merger is made on the basis proposed of the two chairs of *Materia Medica and Practice* to the Homeopathic School and all the other chairs to the Regular School, how many students who want to become Homeopathic physicians will attend that school? Not one. The treatment of the patient after a surgical operation or a case of childbirth, is more important than the operation itself. How will a student learn from the score of unbelievers in Homeopathy, what he must know to take care of his case along homeopathic lines? *Impracticable—Impossible.*

If the teaching and practice of Homeopathy ought not to live, we should be brave enough to kill it outright and not attempt its demise by strangulation.

If it ought to live, and the merger seems advisable, as the Homeopathic School teaches everything that the Regular School teaches in Medical Education, and in addition thereto teaches the scientific application of drugs to human disease, why not select two chairs of the Allopathic School, and leave the Homeopathic School undisturbed? Would that be practicable?

If Ohio has a strong college for the Regular School at Western Reserve and another at Cincinnati, and there is honest doubt in the minds of the physicians of that school in the State as to the necessity for a third college at Columbus, may not the Board of Trustees wisely accept that situation and merge the Allopathic School into the Homeopathic School on the basis suggested in the majority report?

In our own mind we are convinced that to combine them under existing conditions, means to eliminate the one or the other. Oil and water refuse to stay mixed. The two schools have had a beneficent influence, each upon the other as rivals. Why not leave them thus in healthy competition? Who shall determine which one is more truly scientific, the American Medical Association, or the American Institute of Homeopathy? Dr. Mendenhall or B. F. McCann?

Second—It is unfair to the Homeopathic physicians and their friends who turned over their property to the University, relying solely upon the honesty of its President and Board of Trustees. If there be no legal obligation to carry out the purpose of the donors, the moral obligation becomes all the stronger. Add to the generosity of the donors, the keeping of their every promise, and the sustained interest of the entire Homeopathic medical fraternity of the State, manifested in the sending of students, in the patronage of their hospital and in securing large gifts from their friends for the benefit of this college, and that moral obligation to keep faith with them, becomes a binding pledge. This Board will not regard its moral obligation lightly.

Third—It is unfair to those citizens of Ohio who desire the services of a Homeopathic physician. Upon a careful survey of Ohio, it is estimated that 33 1-3 percent of its population employ Homeopathic physicians, and that those employing this service represent a very much larger proportion of the taxable wealth of the State. Many of the large manufacturing plants of the State demand the services

of Homeopathic physicians for their medical work in connection with their employees. These employers, physicians, and patients alike throughout the State, are entitled to the professional skill and other benefits, such as the treatment by radium, now obtainable at the Homeopathic Hospital at Columbus, administered by Homeopathic hands.

More than that, through their support of the University, they have a right to expect from it the education and training of physicians in whose methods of treatment they have confidence. It is manifestly unfair to them for us as Trustees to listen to the partisan demand of the Regular School of Medicine to drive the Homeopathic College out of the institution.

Fourth—It is unfair to the students now enrolled in the Homeopathic College at the University.

To close up that college on July 1, 1922, as proposed, without previous notice, and deliver them into the hands of teachers who are not only not in sympathy with, but are violently opposed to, the line of study they have been pursuing, means to force them out of the University to complete their course elsewhere, or to drive them into the Regular School of Medicine, with which they have no sympathy. They are certainly entitled to the privilege of completing their course in the study of Homeopathy.

We come now to the consideration of the important question concerning Homeopathy. Is it a fake, based on mere dogma or arbitrary dictum? If so, the Homeopathic College ought to die, and the quicker the better. There should be no compromises in the matter. If, on the other hand, it embraces a scientific method of procedure, then the Homeopathic College deserves hearty support and fair and just treatment.

Out of the centuries there have arisen many sects in medicine, as well as in religion. Many of them seize upon a single truth and follow that without regard to any other. It will probably be conceded, however, that within the period embracing a little more than the last century, there stands out in the foreground of medical history, two prominent schools, the Allopathic or Regular, and the Homeopathic. We do not wish to review the method used by the savage, who learned instinctively to make use of the things about him, such as water, moist earth, portions of plants, to alleviate his sufferings, and out of experience framed a law for specific cures. We are not interested in the ancient hypothesis that disease is a punishment sent by some malevolent deity, or that it is chargeable to a comet, or earthquake, or some other phenomenon, celestial or terrestrial.

Nor in thinking of these two Schools of Medicine, do we care to discuss their points of similarity. Their differences, chief of which lies in the realm of Therapeutics, are what demand attention.

As laymen, may we not ask the distinguished representatives of these schools to speak to us on that question? The celebrated William Osler, representing the Regular School, says, (1922 Edition *Americanna*, Vol. 18, Page 578):

"It may be said that the greatest revolution in the century, or at any rate the last half of it, is in the position

assigned to drugs. At the outset the old faith in bleeding still held great sway: Boerhaave himself had made almost the whole art of medicine consist in its proper application, and at the end of the eighteenth century Washington had been sacrificed to it. But by the middle of the century it began to diminish. Both the homeopathic and the regular schools based their practice, and many still base it, on the study and administration of drugs. They differ in the size and strength of doses, from huge boluses or powders or draughts whose efficacy was supposed to be in proportion to their nauseousness, to small bland triturations or dilutions; but not in the assumption that in them lay the one efficient method of dealing with disease.

"The advanced school of the present does not discard medicines; so far from it, it studies them with more care than ever, and values a few, well tried and certain of quality and action, as highly as ever. It knows the mass of current medicines to be inert or worse, uncertain of action and applied to human functions of still more uncertain action; but it seeks to study thoroughly and apply scientifically the few real medicines or healing agents which must be used—quinine and digitalis and opium, iron and mercury and iodide of potassium, etc.—instead of a swarm of dubious and varying materials.

"But the new school does not feel itself under obligation to give any medicines whatever, while a generation ago not only could few physicians have held their practice unless they did, but few would have thought it safe or scientific. Of course there are still many cases where the patient or the patient's friends must be humored by administering medicine or alleged medicine where it is not really needed, and indeed often where the buoyancy of mind which is the real curative agent can only be created by making him wait hopefully for the expected action of medicine, and some physicians still cannot unlearn their old training. But the change is great. The modern treatment of disease relies very greatly on the old so-called "natural" methods, diet and exercise, bathing and massage—in other words, giving the natural forces the fullest scope by easy and thorough nutrition, increased by flow of blood and removal of obstructions to the excretory systems or the circulation in the tissue. One notable example is typhoid fever. At the outset of the Nineteenth Century it was treated with "remedies" of the extremest violence—bleeding and blistering, vomiting and purging, and the administration of antimony and mercury and plenty of other heroic remedies. Now the patient is bathed and nursed and carefully tended, but rarely given medicine. This is the result partly of the remarkable experiments of the Paris and Vienna schools into the action of drugs, which have shaken the stoutest faiths; and partly of the constant and reproachful object lesson of homeopathy. No regular physician would ever admit that the homeopathic preparations, "infinitesimals" could do any good as direct curative agents, and yet it was perfectly certain that homeopaths lost no more of their patients than others. There was but one con-

clusion to draw—that most drugs had no effect whatever on the disease for which they were administered.”

Dr. H. C. Wood, a celebrated Professor of *Materia Medica* and Therapeutics in the University of Pennsylvania, and author of a work on Therapeutics which went through nine editions, gave the following observations:

“Experience is the mother of invention. Verily she has been in medicine rather a blind leader of the blind; and the history of medical progress is a history of men groping in the darkness, finding seeming germs of truth, one after another, only in a few minutes to cast each back to vast heaps of forgotten baubles, that also in their day had also been mistaken for verities.

“In the past there is scarcely a conceivable absurdity that men have not tested by experience, and for a time found to be the thing desired.

“Narrowing our gaze to the regular profession, and to a few decades, what do we see? Experience teaching that not to bleed a man suffering from pneumonia is to consign him to an unopened grave; and experience teaching that to bleed a man suffering from pneumonia is to consign him to a grave never opened by nature.

“Looking at the revolutions and contradictions of the past—listening to the Therapeutics babble of the present—is it a wonder that men should take refuge in nihilism, and like lotus-eaters, dream that all alike is folly? That rest and quiet calm are the only human fruition.

“In spite of Dr. Niemeyer’s assertion that experiments made with medicaments upon the lower animals, or upon healthy human beings, have, as yet, been no direct service to our means of treating disease, and that a continuation of such experiments gives no prospect of such service, it is certain that these experiments are the only rational scientific groundwork for the treatment of disease.”

Oliver T. Osborn, Professor of Therapeutics at Yale, says: “You may know me already by reputation as a Nihilist of all fool drugs and preparations in the *Pharmacopoea*.”

Our own brilliant Dr. J. F. Baldwin, in his address before the Ohio State Medical Association in June, 1920, says: “An exceedingly weak point in our profession is its possession of such an enormous array of useless drugs as presented in our *Pharmacopoea*. No thinking observer can look over the pages of that book without being amazed at the credulity of a profession that tolerates such a farrago of nonsense—such a hodgepodge of trash.” He also quotes approvingly, Franklin’s celebrated remark, “He is the best doctor who knows the worthlessness of the most medicines.”

That the address struck a popular chord in the profession was evidenced by many hearty words of approval, of which a few are quoted:

“Everything you say has my heartiest approval.”

FRANCIS CARTER WOOD, M.D., *New York*.

“I have read your address with very great interest, . . . I entirely agree with everything you say.

HUGH CABOT, M.D., *Ann Arbor, Mich.*

"I have read your paper with interest and would say by all means publish it."

E. E. MONTGOMERY, M.D., *Philadelphia.*

The above are quotations of prominent physicians of the Regular School and show the Nihilistic condition of mind possessing them on the question of the administration of drugs. Has science led them thither?

It should be said that in recent years the Regular School of Medicine has won enduring credit for its work in the realm of preventive medicine and in the practice of scientific surgery. Its work in Sanitation also is monumental. The development of the work based on Bacteriology has had a remarkable influence in the prevention of disease, but the interesting fact connected therewith is that the development of the remedies for prevention such as the use of the various serums and vaccines, and of salvarsan in Syphilis, establishes beyond a peradventure the law of similars—one of the foundation stones of the Homeopathic Therapeutics.

It is evident that the old school physician has absorbed enough of Homeopathy to make him very effective in the prevention of disease, but in the application of drugs to the curing of disease when once it has seized upon its victim, he is a novice in comparison to his homeopathic brother. Homeopaths believe that medicine, if properly selected, will cure diseases.

The position of the Homeopathic School is well stated by Dr. Pemberton Dudley, late professor of Institutes of Medicine, Hahnemann Medical College, Philadelphia.—(1922 Edition Americana, p. 345.)

"Hahnemann and his disciples claim that in the discovery of Homeopathy as a general principle of organized science, and in its conception and development as a system of medicine, assumption, speculation, and hypothesis have had no place; but that observation, experimentation, and inductive classification constitute the scientific and solid foundation of fact upon which it rests. They assert that all its essential doctrines are susceptible of demonstration—that they have been verified and reverified times without number, and that for the first time in the history of intellectual development the establishment of the homeopathic principle showed that the Baconian method of research is as applicable in the realm of therapeutics as in any other department of scientific investigation. If we look over the records of the processes leading to its discovery, it appears that these processes were under the guidance of the following principles of scientific philosophy, all of which are distinctly set forth by Hahnemann in his 'Organon': (1) That in the study of disease with a view to its cure, the only safe dependence is upon the manifestations (symptoms) perceptible to the senses, and that no safe conclusions can be drawn from mere theories erected upon these signs and symptoms. The signs and symptoms constitute the only side of the disease that is turned toward the physician, and the totality of these signs furnishes the only true expression or portrait of the disease; (2) that the specifically curative power of a drug resides not in its physical, nor yet in its chemical properties, but in

its capacity to produce changes in the functions of the organism; (3) that the dynamic properties of a drug—in other words, its power to specifically cure disease—can be ascertained only by observing the signs and symptoms which it can produce in the organism, and that these specifically curative properties cannot be inferred from the physical or chemical properties of the drug substance; (4) that experiments for the purpose of ascertaining the pathogenetic properties (signs and symptoms) of drugs must be conducted under the precautions necessary in other researches; and the tests must be repeated and varied with a view to eliminating every influence and agency that can vitiate the experiment. The drug experimented with, and the person experimented upon, must both be 'standard.' That is, the drug must be pure and unmixed with any other substance capable of disguising, modifying, or otherwise affecting its own specific activity, and the person experimented upon (prover) must be possessed of good health, and free from any unhealthful occupation or habit, and from any mental, moral, or other influence or agent that modify the pure effects of the drug upon his organism. Also, that the experimentation with the drug must be continued until its whole pathogenetic effect has been elicited; (5) that the observations made from such experiments as those here indicated constitute the only source of a pure and 'standard' *materia medica*, and supply the only material from which general therapeutic principles can be discovered or deduced; (6) that effects observed from the action of a drug upon diseased persons (clinical effects) or those obtained from a combination of drugs (polypharmacy) are not 'standard' effects and cannot serve as reliable guides in a search for therapeutic principles."

That has stood the test for more than one hundred years and is producing results today. Homeopathy has kept pace with modern science. Her physicians have long since made use of the principle of the selective affinity of drugs for certain tissues of the human body, and the great scientific chemists are today demonstrating the whys and wherefores.

That ideal phrase "Scientific Medicine," is painted on the billboards of our imagination. We have believed that "Science is knowledge gained and verified by exact observation and correct thinking."

From the facts presented, which School of Medicine would the untutored layman say was *Scientific* in its method of healing the sick—the one which confessedly flounders about with little confidence in any drug, or the one which works under well-defined laws, deduced from long and patient experimentation?

In thinking along scientific lines, we wonder whether we do not sometimes lose sight of the practical.

Carpentier knew a great deal about the science of boxing, but Dempsey gave him a scientific beating. Other things entered into the calculation.

Science used to say there was no God. But there is. Science said that a vessel couldn't carry coal enough to run the ship across the ocean—but it does. Science said it was impossible to fly with the heavier than air machine, but the

Wright Brothers flew. Science said you couldn't shoot bullets between the wings of the propellor on that same flying machine, but they do shoot them. Highly paid scientific engineers said you couldn't build a practicable starting and lighting device for automobiles, but Mr. Kettering built it. High-class scientific engineers have said it was impossible to adapt his air-cooled engine to the automobile, yet there stands in the shop of the General Motors Research Corporation at Dayton, an auto driven by one of these little engines for more than 21,000 miles without ever necessitating the removal of the hood to look at the engine.—Practical is almost as big a word as scientific.

Theory is all right, but results are what we are looking for.

May we make a brief comparison of results in the treatment of disease by these two Schools? The recent epidemics of influenza (1918-1919) afford an illustration.

(a) Wieland (Journal of A. I. H., 1921, p. 717) in charge of the health service of Montgomery, Ward & Co., had under his care the families of the 8000 employees. Homeopathic medication was employed and during the two epidemics only one death occurred.

(b) Pearson (Journal A. I. H., July 1919, p. 11) reporting the tabulated results of 88 physicians treating 26,795 cases of epidemic influenza, records 273 deaths or a mortality of 1.056 percent.

(c) The figures furnished by the Government in the treatment of some 24,000 patients by Regular School physicians, in the various army camps in this country, places the mortality rate at 28 percent.

The figures in Cholera, Scarlet Fever, Spinal Meningitis, and Pneumonia are equally interesting.

Our own Dr. Baldwin of the Regular School, in the President's address heretofore referred to, makes this interesting comment, viz.—(page 9):

"A few years ago I saw a patient late at night in consultation with three of our very best physicians, two of whom had been treating the case together. After getting the history and examining the pneumonia patient, we all agreed in our belief that nothing that had been given or could have been given, could in any possible way have affected the progress of the disease. In fact, all the drugs administered had been, though unintentionally, really placebos, or what we may now call camouflage. The treatment had been *secundum artem* strictly, but by no possibility could have affected the progress of the disease, which terminated fatally a few hours later. And yet I imagine those same physicians are still, from force of habit, using the same placebos."

The records at the Homeopathic Hospital on the campus show that in seven years they have treated 44 cases of pneumonia from their incipency, out of which they have lost none.

Attention has been called to the fact that there has been a noticeable falling off of students in Homeopathic Colleges in recent years. Why not state the facts about students at the Allopathic Colleges also? We quote the following from a pamphlet issued at Ann Arbor in 1921.

"There has been a general falling off in the number of medical students in the country during the past twenty years. The following statistics are illustrative of the percentages in both schools:

"In 1904 there were 28,142 students of medicine in the United States. In 1917 there were 13,364 students of medicine in the United States. A decrease of 52.1 percent.

"From 1910 to 1916 the decrease of students in Allopathic Colleges was 34.8 percent; in Homeopathic Colleges 26.4 percent.

"The same approximate proportional decrease occurred from 1916 to 1920.

"In 1905 there were 24,117 Allopathic students. In 1917 there were 12,925 Allopathic students. Decrease of 46.3 percent.

"In 1905 there were 1,104 Homeopathic students. In 1917 there were 580 Homeopathic students. Decrease of 47.5 percent. (Medical Century, Vol. XXII, p. 255.)"

The death of Homeopathy is not unfrequently announced, like that of Mark Twain in England, but the fact remains that in spite of the active and powerful opposition of the American Medical Association and the Carnegie Foundation of Education, it has successfully retained its national organization since 1844. It has about 14,000 physicians in active practice and still supports four good medical colleges. It is interesting to find at the head of the Health Department of the Government at Washington, Brigadier General C. E. Sawyer, a Homeopathic physician; at the head of the Health Department of the great city of New York, Dr. R. S. Copeland, a Homeopathic physician and a national figure; at the head of the Federated Medical Examining Boards of the United States, Dr. Strickler, a Homeopathic physician, elected president of the organization for the third time. Scientific Medicine as it is developing in the Research Laboratories of the world, has come more than half way, through its study and development of Preventive Medicine, into the Homeopathic Harbor and will one day cast anchor there. Hear the words of Von Behring, (Professor E.,) the discoverer of diphtheria and tetanus antitoxins, (Beitrag zur experimentellen Therapie, Heft II, 1906, pp. 26 and 27), who made the following declaration:

"The scientific principles of this new tuberculo-therapy are yet to be established, just as the scientific principles of my antitoxic serum therapy remain to be explained, notwithstanding the assertion by many authors that the therapeutic action of my diphtheria and tetanus antitoxins is clearly understood since the promulgation of Ehrlich's side-chain theory. For speculative minds the new curative substance will undoubtedly become a most interesting object of scientific investigation, but I do not believe that medicine will profit much by it. In spite of all scientific speculations and experiments regarding the smallpox vaccination, Jenner's discovery remained an erratic block in medicine, till the biochemically thinking Pasteur, devoid of all medical classroom knowledge, traced the origin of this therapeutic block to a principle

which cannot better be characterized than by Hahnemann's word:

'Homeopathic'

"Indeed, what else causes the epidemiological immunity in sheep, vaccinated against anthrax, than the influence previously exerted by a virus, similar in character to that of the fatal anthrax virus? And by what technical term could we more appropriately speak of this influence, exerted by a *similar virus*, than by Hahnemann's word:

'Homeopathy'

"I am touching here upon a subject anathematized till very recently by medical pedantry; but if I am to present these problems in historical illumination, dogmatic imprecations must not deter me. They must no more deter me now than they did thirteen years ago, when I demonstrated before the Berlin Physiological Society the immunising action of my tetanus antitoxin in infinitesimal dilution. On this occasion I spoke of the production of the serum by treating animals with a poison which acted the better the more it was diluted, and a clinician, who is still living, remonstrated with me, saying that such a remark ought not to be made publicly, since it was grist for the mill of homeopathy. I remember vividly how Dubois-Reymond, who during the progress of the demonstrations and discussions had become drowsy, suddenly sat up, all attention when I replied in about these words:

"Gentlemen, if I had set myself the task of rendering an incurable disease curable by artificial means, and should find that only the road of homeopathy led to my goal, I assure you dogmatic considerations would never deter me from taking that road."

Let the truth be taught in the University even though it has to be done under the name of Homeopathy.

We make this final observation:

Continuous propaganda concerning these colleges from outside sources, such as the American Medical Association and the Carnegie Foundation, coupled with that of some local partisans, made for the sole purpose, as we believe, of eliminating the College of Homeopathic Medicine from the University, deserves our severe condemnation. Continuous discussion of the question of the merger of the colleges, inspired even by the highest motives, is unfortunate, in that it unsettles both students and faculty of the college whose elimination is sought, prevents the coming of prospective students and works great harm.

Our conclusion, therefore, is that a merger of the two colleges cannot be advantageously made; that the question of merger should be finally settled now. We believe that the two colleges may well continue in healthy, friendly rivalry, and that both should have the hearty, undivided support of the Board of Trustees.

The minority member of your committee therefore recommends:

That the proposed merger of the two Colleges of Medicine in Ohio State University be abandoned and that both

colleges be accorded the undivided and hearty support of its Board of Trustees, as they now exist.

(Signed) BENJ. F. MCCANN.

* * * * *

The Board now adjourned to meet Friday, June 2, 10:30 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 2, 1922.

The Board of Trustees met at the University at 10:30 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Vice-Chairman; B. F. McCann, C. F. Kettering, J. F. Cunningham, L. E. Laybourne, O. E. Bradfute.

* * * * *

Upon the recommendation of the President, Dr. J. E. Hagerty was authorized to attend the National Conference of Social Workers to be held at Providence, Rhode Island, June 22-29, subject to the approval of the State Emergency Board, the University to pay pullman and railroad fare only.

* * * * *

Upon the recommendation of the President, an honorarium of \$200.00 was awarded to Professor B. H. Bode for a series of special lectures given at Washington C. H., during the past year, this honorarium to be paid from the fees received from students attending said lectures.

* * * * *

The fee for the Civil Engineering Summer Camp was fixed at \$8.00.

* * * * *

The President presented the following report from E. A. Hitchcock, Director of the Engineering Experiment Station, and upon motion, the distribution of Station funds was made as requested below by the Director and recommended by the President:

May 25, 1922.

Dr. W. O. Thompson, President,
Ohio State University.

My dear Dr. Thompson—At a meeting of the Engineering Experiment Station Council held May 24, 1922, the following distribution of Station funds for both old and new projects was made and is herewith presented to you for approval by the Board of Trustees:

Project No. 1—Filing and bulletin cases..... \$ 100.00
Project No. 2—Postage and stationery 1921-22... 225.00

- Project No. 15—Economical Utilization of Liquid Fuels, Prof. C. A. Norman 126.42
 (This appropriation closes this project which is published as bulletin No. 19 and has had a very wide circulation.)
 Project No. 18—Automobile Headlighting—Prof. F. C. Caldwell..... \$ 428.80
 (This project has been published as Circular No. 8 and has a wide circulation.)

NEW PROJECTS

- Project No. 29—Economical Use of Coal in Different Types of Boiler Furnaces—Prof. F. W. Marquis. Initial appropriation \$1,500.00

(The type of equipment now being installed by Mr. McCracken in the new boiler house affords an exceptional opportunity to conduct coal investigation as to its use in different types of boiler furnaces. Such an opportunity, I believe, does not exist at any other educational institution or engineering experiment station. In this plant at the present time are installed three different boilers of the same manufacture, type, and size but connected with each is a different type of stoker. The purpose of this project is to study carefully the characteristics of the three different types of stokers in their use of Ohio and other coals and thereby be able to determine and establish factors governing economical operation.)

This project should result in a large saving of coal to the University and other State institutions. This investigation when considered in conjunction with the project supervised by Professor Demorest will continue to keep the Engineering College of this University in the lead as to coal investigations the same as was the case in the day of Professor N. W. Lord.)

Very respectfully submitted,
 (Signed) E. A. HITCHCOCK.

* * * * *

The President presented a request from the Trustees of the Protestant Hospital Association asking for a conference between the two Boards of Trustees. The President was directed to notify the Trustees of the Protestant Hospital Association that such a conference may be held June 12, 1922, at 7:00 p. m.

* * * * *

The President called the attention of the Trustees to the fact that in authorizing certificates to the graduates of the Colleges of Dentistry and Medicine which were taken over by the University, pursuant to an act of Legislature passed April 18, 1913, that the graduates in Pharmacy from such colleges had been omitted. Upon his recommendation, it was ordered that suitable certificates, similar to those now furnished to the alumni of the College of Medicine and the College of Dentistry, be furnished to the graduates in Pharmacy, upon the same terms and conditions as prescribed for the other colleges.

* * * * *

The President presented the following agreement with the U. S. Bureau of Mines for the year ending June 30, 1923. Upon motion, such agreement was approved and the President of the University and the Vice-Chairman and the Secretary of the Board of Trustees were directed on behalf of the Board of Trustees to execute said agreement:

AGREEMENT between the United States Bureau of Mines and the Ohio State University.

PREAMBLE: The United States Bureau of Mines, hereinafter referred to as the Bureau, and the Ohio State University, hereinafter referred to as the University, desiring to make investigations and disseminate information with a view to improving conditions in mining, quarrying, refining, and utilization of ceramic minerals and other ceramic raw materials, safeguarding life among employes of ceramic industries, preventing unnecessary waste of resources, increasing efficiency in the utilization of raw materials, and otherwise contributing to the advancement of these industries, hereby agree with each other as follows:

(1) *Facilities and Moneys Furnished by the Bureau:* The Bureau will maintain in the buildings furnished by the University on its campus at Columbus, Ohio, an experiment station devoted to the above purposes and to such other investigations as may be assigned to it from time to time by the Director of the Bureau and will, during the fiscal year ending June 30, 1923, expend in the work of this station at least a sum approximating \$23,000.00 which includes operation, supplies, equipment, salaries, and traveling expenses of such of the Bureau's employees as shall be assigned to this work.

The undergraduate students of the University may make visits to and observations of the researches under way at the station provided this does not interfere with the investigations under way. Graduate fellows may be appointed by the University to the station, who may conduct or assist in conducting research investigations at the station. While engaged on this work they shall be under the technical control of the Bureau engineer in charge of the station; but they shall remain under the administrative control and rules of the departments of the University to which they may be attached.

(2) *Facilities and Moneys Furnished by the University:* The University will provide on its campus, free of charge to the Bureau, suitable and adequate office rooms, laboratories, and kilns for the experiment station and such laboratory equipment as is available, will pay all expenses incident to making any changes and alterations necessary to provide such office space, laboratories, and kilns, and will furnish free of charge, the electric power, heat, light, gas, fuel, water, and janitor service necessary to the work of the experiment station.

In addition to the rooms and laboratory space thus furnished for the station, the University will permit the Bureau employes the use of other laboratories, libraries, and general college facilities in so far as such use does not interfere with the University's regular work of instruction and research.

(3) *Title to Equipment:* It is understood and agreed that such equipment, apparatus, and supplies, including office furniture, as shall be required for the work of either party shall be owned and controlled by the party purchasing such equipment and supplies.

(4) *Supervision of the Work:* Investigations or parts of investigations at the experiment station which relate to the state in which

the University is situated will be under the joint control of the Director of the Bureau and the President of the University, or their representatives, who together will determine the problems to be undertaken, the general methods to be employed and the manner in which results are to be published, but the Director of the Bureau shall have sole supervision of the work of the Bureau employees and of investigations or those parts of investigations which do not relate to the State of Ohio.

(5) *Limits of Work*: It is the intent of the Bureau in establishing the experiment station to assist the state and district adjacent to the University on its own local problems. However, if problems of a similar nature arise in other parts of the United States, work on which, by reason of special equipment installed or trained personnel present, can be carried out to the best advantage at this experiment station, and the solution of such problem shall be of specific or general benefit to the district, the district problems under investigation, or to the students of the University, the work may be carried out at this experiment station.

(6) *Liability*: The University assumes all responsibility for the conduct of its students, "fellows," teaching staff, and other employes while in the offices or laboratories devoted to the station, and further assumes all liability which might attach to the United States because of any injury sustained by any of the University's students, "fellows," teaching staff, or other employes while in the offices, laboratories, or on the grounds of the experiment station.

(7) *Reports of Progress*: All records and reports of the progress, status, or results of all work relating to problems arising in the state or being carried out co-operatively shall be freely accessible to both parties at all times. Representatives of either party will at all times have access to the work in progress by other contracting party on all co-operative work for the purpose of inspection and mutual discussion.

(8) *Statements of Expenditures*: Each party will submit to the other semiannual statements of expenditures incurred by reason of this co-operation for periods ending December 31 and June 30.

(9) *Right of Publication*: Each publication issued by either party giving results of investigations at the experiment station relating principally to the State of Ohio, or in pursuance of which the funds of the Ohio State University have been used, will recognize in the text and on the cover and title page the co-operation of the other party, but the University will not publish such results prior to publication by the Bureau except with the express consent of the Director of the Bureau. Publications issued by the Bureau as a result of investigations at the Station in which the University did not co-operate or in which no University moneys were expended shall contain acknowledgment by the Bureau of the situation of the Bureau of Mines Experiment Station on the campus of the Ohio State University and of the privileges and courtesies afforded.

(10) *Distribution of Publications*: The Bureau will distribute free to the citizens of the State of Ohio, a reasonable number, to be eventually agreed upon, of copies of each published report relating principally to the State of Ohio resulting from the work of this co-operation, not more than one copy of any report being given to any one person. The University in its report published as a result of this co-operation shall furnish the Bureau of Mines for its distribution

among its principal employes and others not less than 250 copies of each publication.

(11) *Status of Bureau Employes at University:* The employes of the Bureau will not teach in the University nor will their names appear in publications of the University as members of the University faculty. Publications of the University may recognize the existence on the campus of a Bureau of Mines Experiment Station working in co-operation with special departments of the University, but it shall appear that the experiment station and Bureau employes are working in co-operation with the University or some of its departments and are not a part of any department of the University.

(12) *Termination of the Agreement:* This agreement will be effective as of July 1, 1922, and will expire on June 30, 1923. It may be renewed from year to year by mutual agreement and is subject to termination at the option of either contracting party at the expiration of any fiscal year.

(13) *Approval of Secretary of the Interior:* Subject to the approval of the Secretary of the Interior.

IN WITNESS WHEREOF the said parties by their duly authorized officers have hereunto set their hands and seals this..... day of.....

Witnesses

.....
Director, U. S. Bureau of Mines.

.....
President, Ohio State University.

.....
*Vice-Chairman, Board of Trustees,
Ohio State University*

.....
*Secretary, Board of Trustees,
Ohio State University*

Approved:

.....
Secretary of the Interior.

* * * * *

The Secretary presented a request from the Stadium Building Committee asking authority to connect the Stadium sewer with the City sewer passing near the Stadium. Upon motion, the Secretary was directed to transmit said request to the City Engineer of Columbus, Ohio, asking approval thereof.

* * * * *

The Trustees now took up for consideration the reports of the committee appointed to investigate the situation regarding Medical instruction in the Ohio State University.

Judge McCann moved that the minority report be substituted for the majority report. This motion was seconded by Mr. Bradfute.

After discussion, ayes and noes were demanded, resulting as follows: Ayes—Mr. Kettering, Mr. Bradfute, and Judge McCann. Noes—Dr. Mendenhall, Mr. Laybourne, and Mr. Cunningham. The vote being a tie, further action was deferred until the next meeting of the Board of Trustees.

* * * * *

The President presented the annual budget for the year ending June 30, 1923, with the recommendation that said budget be adopted. After due consideration, it was agreed to defer action for the present on the budgets for the Department of Physical Education and the two Colleges of Medicine.

With the exception of the budgets above named, the remainder of the budget as presented by the President was approved and unanimously adopted.

THE OHIO STATE UNIVERSITY SALARY BUDGET

1922-1923

RESOURCES

Appropriation H. B. 301.....	\$1,266,939.00
Appropriation H. B. 301 Fourth Quarter	60,000.00
Student Fees (estimated).....	407,327.00
United States Morrill Fund....	50,000.00
Total Resources	\$1,784,266.00

LIABILITIES

I. EDUCATIONAL DIVISION

A. Instructional

College of Agriculture.....	\$ 288,640.00
College of Arts.....	252,905.00
College of Com. and Jour....	148,069.00
College of Dentistry.....	24,100.00
College of Education.....	134,365.00
College of Engineering.....	343,850.00
College of Law.....	26,000.00
College of Pharmacy.....	11,800.00
College of Vet. Medicine.....	41,410.00
Graduate School	6,000.00
President's Division	53,560.00

Total Instructional	\$1,310,689.00
B. Administrative	128,900.00

Total Educational Division.....	\$1,439,589.00
II. PHYSICAL PLANT DIVISION.....	192,000.00

Grand Total Budget for 1922-1923..... \$1,631,589.00

Balance Available

	\$ 152,677.00
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COLLEGE OF AGRICULTURE ADMINISTRATION

Alfred Vivian	Dean	\$ 6,000.00
True G. Watson	Secretary of the College.....	2,700.00
Bernice E. Blue	Secretary to the Dean.....	1,200.00
		<u>\$ 9,900.00</u>

AGRICULTURAL CHEMISTRY

John F. Lyman	Professor	\$ 4,500.00
Thomas G. Phillips	Assistant Professor	2,750.00
Emory F. Almy	Instructor	1,800.00

6-2-'22

Rachel Edgar	Instructor	1,200.00
Charles P. Hinkle	Assistant	900.00
Hoylander Young	Student Assistant	No Salary
		\$ 11,150.00

AGRICULTURAL EDUCATION

Wilbur F. Stewart	Professor	\$ 3,000.00
		\$ 3,000.00

AGRICULTURAL ENGINEERING

F. W. Ives	Professor	\$ 3,750.00
G. W. McCuen	Professor	3,600.00
P. B. Potter	Assistant Professor	3,300.00
R. R. Thomson	Assistant Professor	2,700.00
	Assistant (part time).....	500.00
J. T. Miller	Mechanic	1,400.00
	Mechanic	1,380.00
		\$ 16,630.00

ANIMAL HUSBANDRY

Carl W. Gay	Professor	\$ 6,000.00
C. S. Plumb	Professor	4,000.00
D. J. Kays	Professor	3,600.00
J. S. Coffey	Professor	3,500.00
C. T. Conklin	Assistant Professor	3,500.00
	Assistant	900.00
		\$ 21,500.00

ANIMAL HUSBANDRY—EMPLOYEES

David M. Fyffe	Superintendent of Live Stock.....	\$ 1,800.00
Robert Watson	Groom	1,440.00
	Teamster	1,140.00
L. H. Myers	Laborer	960.00
George Taylor	Beef Cattle Herdsman	1,260.00
Cecil Bayes	Beef Cattle Herdsman	1,440.00
C. E. Wilson	Teamster	960.00
Paul Jackson	Dairy Cattle Herdsman	1,440.00
Ray Garrett	Assistant Dairy Cattle Herdsman.....	1,080.00
William Franklin	Shepherd	1,440.00
William Kloepper	Assistant Shepherd	900.00
Judson Solomon	Swine Herdsman	1,200.00
J. T. Laws	Assistant Swine Herdsman	1,080.00
William Whitacre	Pavilion Groom	960.00
Kenneth Fankhauser	Laborer	240.00
		\$ 17,340.00

BOTANY

E. N. Transeau	Professor	\$ 5,000.00
J. H. Schaffner	Professor	3,500.00
W. G. Stover	Assistant Professor	3,000.00
H. C. Sampson	Assistant Professor	3,000.00
A. E. Waller	Assistant Professor	3,000.00
L. H. Tiffany	Instructor	1,800.00
J. D. Sayre	Instructor	1,800.00
E. L. Stover	Instructor	1,700.00
J. S. Crabb	Assistant (Greenhouse)	1,200.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
		\$ 27,200.00

DAIRYING

Oscar Erf	Professor	\$ 4,500.00
R. B. Stoltz	Assistant Professor	3,000.00
H. D. Drain	Assistant Professor	2,500.00
D. H. Kochheiser	Instructor	2,100.00
A. L. Bates	Driver	1,080.00
	Graduate Assistant	500.00

\$ 13,680.00

FARM CROPS

J. B. Park	Professor	\$ 4,000.00
C. J. Willard	Assistant Professor	2,700.00
C. G. Williams	Professor	No Salary
H. L. Borst	Instructor	1,800.00
Ralph Livingston	Assistant (Field Work)	1,200.00
J. S. Cutler	Assistant	900.00
	Assistant	500.00

\$ 11,100.00

FARM OPERATIONS

A. E. Smith	Farm Foreman	\$ 2,000.00
Charles Pugh	Head Teamster	1,080.00
B. L. Johnson	Teamster	1,080.00
B. E. Stahl	Teamster	1,080.00
Marion Peck	Teamster	1,080.00
Charles Carter	Teamster	1,080.00
John S. Long	Teamster	1,080.00
J. W. Brooks	Teamster	1,080.00
E. J. Day	Teamster	1,080.00
Ira Blanchard	Teamster	1,080.00
John De Witt	Mechanic	1,500.00

\$ 13,220.00

HOME ECONOMICS

Faith R. Lanman	Professor	\$ 4,000.00
Grace G. Walker	Professor	3,600.00
Maude G. Adams	Professor	1,800.00
Elizabeth Shelow	Professor	3,000.00
June Findley	Assistant Professor	2,500.00
Gladys McGill	Assistant Professor	2,500.00
Lelia McGuire	Instructor	2,000.00
Alice M. Donnelly	Instructor	2,200.00
Elsie E. Steiger	Instructor	1,500.00
Laurentza S. Hansen	Instructor	1,800.00
Katherine Bazore	Instructor	1,250.00
Josephine Brown	Instructor	1,400.00
Mildred Smith	Assistant	900.00
Nell M. Beck	Assistant	900.00
	Maid	720.00

\$ 30,070.00

HORTICULTURE AND FORESTRY

W. Paddock	Professor	\$ 4,500.00
L. M. Montgomery	Professor	3,300.00
A. C. Hottes	Assistant Professor	2,750.00
P. H. Elwood	Assistant Professor	2,750.00
N. W. Scherer	Assistant Professor	2,250.00
F. G. Charles	Assistant	2,160.00
A. D. Taylor	Non-Resident Professor	500.00
John Morrison	Assistant	1,740.00
John Hussey	Assistant	1,800.00
J. E. Shanck	Assistant	1,400.00

\$ 23,150.00

LAKE LABORATORY

Frederic H. Krecker	Acting Director	\$ 500.00
Steven R. Williams	Professor of Zoology	350.00
Malcolm E. Stickney	Professor of Botany	350.00
C. H. Kennedy	Professor of Entomology	350.00

\$ 1,550.00

6-2-'22

POULTRY HUSBANDRY

F. S. Jacoby	Professor	\$ 3,500.00
Arthur Bayes	Superintendent Poultry Plant	1,680.00
		\$ 5,180.00

RURAL ECONOMICS

J. I. Falconer	Professor	\$ 4,500.00
H. E. Erdman	Assistant Professor	4,000.00
C. F. Lively	Assistant Professor	3,000.00
F. L. Morrison	Instructor	2,250.00
John Dowler	Assistant	360.00
Cecil F. Allen	Statistical Clerk	960.00
Irma Earle	Statistical Clerk	960.00
Margie Hoffman	Stenographer	960.00
		\$ 16,990.00

SOILS

Firman E. Bear	Professor	\$ 4,500.00
Guy W. Conrey	Assistant Professor	3,000.00
George M. McClure	Instructor	2,400.00
Charles L. Thrash	Instructor	2,400.00
George Valley	Assistant	320.00
James R. Shepperd	Fertility Plot Assistant	1,080.00
Joel C. Leslie	Fertility Plot Assistant	1,080.00
		\$ 14,780.00

ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor	\$ 5,000.00
Herbert Osborn	Research Professor	5,000.00
James S. Hine	Associate Professor and Curator	2,500.00
W. M. Barrows	Assistant Professor	3,000.00
F. H. Kreckler	Assistant Professor	3,000.00
D. M. De Long	Assistant Professor	2,750.00
C. H. Kennedy	Assistant Professor	2,300.00
W. J. Kostir	Instructor	2,300.00
E. L. Wickliff	Instructor	1,500.00
W. C. Kraatz	Assistant	1,200.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Instructor (Summer Quarter)	650.00
	Graduate Assistant	500.00
		\$ 32,200.00
Total for College of Agriculture.....		\$268,640.00

COLLEGE OF ARTS, PHILOSOPHY, AND SCIENCE

ADMINISTRATION

William E. Henderson	Dean	\$ 6,000.00
Emery W. Balduf	Secretary	2,700.00
Ruth Evans	Stenographer (Assistant Secretary)	960.00
		\$ 9,660.00

AMERICAN HISTORY

G. W. Knight	Professor	\$ 5,000.00
H. C. Hockett	Professor	4,250.00
Arthur C. Cole	Professor	3,500.00
George A. Wood	Assistant Professor	2,500.00
Carl Wittke	Assistant Professor	3,750.00
R. A. Shryock	Instructor	2,000.00
W. E. Marion	Instructor	1,800.00
	Instructor	1,800.00
		\$ 24,600.00

ENGLISH

J. V. Denney	Professor	\$ 6,000.00
J. R. Taylor	Professor	4,200.00
G. H. McKnight	Professor	4,500.00
W. L. Graves	Professor	3,600.00
E. L. Beck	Professor	3,500.00
V. A. Ketcham	Professor	3,500.00
C. E. Andrews	Assistant Professor	3,500.00
Milton Percival	Assistant Professor	3,000.00
J. F. Craig	Instructor	2,500.00
E. W. Wiley	Instructor	2,750.00
W. P. Sanford	Instructor	2,500.00
Gertrude L. Robinson	Instructor	1,800.00
Verona Dollinger	Instructor	1,800.00
Edith Sniffen	Instructor	1,800.00
Walter French	Instructor	1,800.00
Whittier Burnet	Instructor	1,800.00
Sada Harbarger	Instructor	2,000.00
H. H. Shively	Instructor	1,800.00
Bernard Raymond	Instructor	1,800.00
Eleanor H. Percival	Instructor	1,500.00
Herman Miller	Instructor	1,800.00
Mary E. Ross	Instructor	1,500.00
Fred Harrold	Instructor	1,500.00
Geo. W. Hibbitt	Instructor	1,500.00
John P. Fife	Instructor	1,500.00
Frank Grismer	Instructor (½ time)	800.00
Paul S. Schoedinger	Instructor (½ time)	800.00
	Instructor	1,800.00
	Instructor	1,800.00
	Instructor	1,800.00
Mary A. Hitchcock	Instructor	1,500.00
Paul Selby	Assistant	500.00
Henry Wilson	Assistant	500.00
J. D. Harlor	Assistant	500.00
Marion E. Snyder	Assistant	500.00
Florence Knapp	Assistant	500.00
Margaret Hicks	Assistant	300.00
Florence E. Moore	Assistant	300.00
J. Philip Schneider	Professor (Summer Quarter)	1,000.00

\$ 76,050.00

EUROPEAN HISTORY

W. H. Siebert	Professor	\$ 5,000.00
Edgar H. McNeal	Professor	4,000.00
	Assistant Professor	2,000.00
G. A. Washburne	Assistant Professor	2,500.00
H. S. Stuckert	Assistant Professor	3,000.00
A. H. Noyes	Instructor	2,250.00
Samuel Rezneck	Instructor	1,800.00

\$ 20,550.00

GEOLOGY

J. A. Bownocker	Professor	\$ 4,000.00
J. E. Carman	Professor of Hist. Geol. and Curator	3,750.00
Roderick Peattie	Assistant Professor	3,000.00
Helen Morningstar	Instructor	2,000.00
Robert F. Webb	Instructor	2,500.00
R. E. Samborn	Instructor	2,250.00
Paris B. Stockdale	Instructor	2,000.00
Mary Tackleson	Student Assistant	100.00
	Student Assistant	100.00
	Student Assistant	100.00

\$ 19,800.00

GERMAN

M. B. Evans	Professor of German	\$ 5,000.00
B. A. Eisenlohr	Professor	3,000.00
L. Bloomfield	Professor of German and Linguistics	4,000.00
May Thomas	Assistant Professor	2,100.00

\$ 14,100.00

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GREEK

George M. Bolling	Professor	\$ 5,000.00
Harold C. Esper	Student Assistant	70.00
		<u>\$ 5,070.00</u>

LATIN

A. W. Hodgman	Professor	\$ 3,500.00
W. S. Elden	Professor	3,500.00
S. B. Smith	Instructor	2,800.00
		<u>\$ 9,800.00</u>

PHILOSOPHY

J. A. Leighton	Professor	\$ 5,000.00
A. R. Chandler	Assistant Professor	3,000.00
A. E. Avey	Assistant Professor	2,750.00
D. L. Evans	Graduate Assistant	1,000.00
		<u>\$ 11,750.00</u>

POLITICAL SCIENCE

H. R. Spencer	Professor	\$ 4,250.00
F. W. Coker	Professor	4,000.00
W. J. Shepard	Professor and Director, Bureau of Govern. Research	4,000.00
	Reader	500.00
		<u>\$ 12,750.00</u>

ROMANCE LANGUAGES

Robert E. Rockwood	Assistant Professor and Chairman	\$ 3,500.00
Olin H. Moore	Professor	4,000.00
George R. Havens	Professor	3,250.00
E. F. Hacker	Assistant Professor	3,000.00
Robert Foure	Assistant Professor	3,000.00
Theodore E. Hamilton	Assistant Professor	2,500.00
Bertha P. Arthur	Instructor	1,800.00
Florence Hier	Instructor	2,000.00
Mme. Helene Foure	Assistant	1,650.00
Flola Shepard	Assistant	1,575.00
Earl C. Shively	Assistant	1,200.00
Elisabeth Conrad	Assistant Professor	No Salary
W. S. Hendrix	Professor	4,000.00
Santiago Gutierrez	Assistant Professor	3,250.00
G. Nelson Graham	Instructor	2,000.00
Raymond L. Grismer	Instructor	2,200.00
D. P. Rotunda	Instructor	2,200.00
Helen V. Terry	Instructor	1,500.00
Emily Schons	Instructor	2,000.00
W. A. Whatley	Instructor	2,500.00
Helen C. Barr	Assistant	1,650.00
		<u>\$ 48,775.00</u>
Total for College of Arts, Philosophy, and Science		<u>\$252,905.00</u>

COLLEGE OF COMMERCE AND JOURNALISM
ADMINISTRATION

J. E. Hagerty	Dean	\$ 6,000.00
	Assistant Secretary	1,500.00
	Conferences	3,000.00
		<u>\$ 10,500.00</u>

ACCOUNTING

G. W. Eckelberry	Professor	\$ 4,500.00
	Instructor	2,000.00
W. D. Wall	Lecturer	800.00
J. Lake Vesper	Assistant	1,320.00
H. K. Casterton	Assistant	1,320.00
M. M. Donaldson	Assistant	660.00
D. M. Shonting	Assistant	1,000.00
	Assistant	560.00
		<u>\$ 12,160.00</u>

BUSINESS ORGANIZATION

Clyde O. Ruggles	Professor	\$ 6,000.00
John A. Fisher	Professor	5,000.00
Henry E. Hoagland	Professor	5,000.00
Walter C. Weidler	Professor	4,000.00
Charles A. Dice	Assistant Professor	3,500.00
Montgomery E. Pike	Assistant Professor	3,000.00
J. A. Fitzgerald	Assistant Professor	3,750.00
Theodore N. Beckman	Instructor	1,800.00
	Assistant	900.00
	Reader	300.00
	Reader	200.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	75.00
Howard H. Webster	Instructor	835.00
	Instructor	2,165.00

 \$ 36,975.00

ECONOMICS

M. B. Hammond	Professor	\$ 6,000.00
H. Gordon Hayes	Professor	4,500.00
Henry F. Walradt	Assistant Professor	3,500.00
Felix E. Held	Assistant Professor	3,500.00
Frederick E. Croxton	Instructor	2,000.00
George D. Haskell	Instructor	1,500.00
Lawrence E. Clark	Assistant	1,835.00
William B. Mills	Assistant	1,000.00
L. Edwin Smart	Assistant	1,500.00
Virgil Willett	Assistant	1,000.00
C. W. Fink	Assistant	1,500.00
Daniel M. Shonting	Assistant	500.00
Howard H. Webster	Instructor	665.00
	Reader	400.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	100.00
	Reader	100.00

 \$ 30,950.00

ECONOMIC AND SOCIAL GEOGRAPHY

C. C. Huntington	Professor	\$ 4,250.00
Eugene Van Cleef	Assistant Professor	3,500.00
	Instructor	1,600.00
F. I. Blanchard	Instructor (Summer Quarter)	400.00
	Instructor	1,200.00
Paul G. Eckelberry	Assistant	1,300.00
Donald J. Hoskins	Assistant	500.00
	Assistant	400.00
Stella Huntington	Reader	300.00
	Reader	150.00

 \$ 13,600.00

JOURNALISM

Joseph S. Myers	Professor	\$ 5,000.00
Osman C. Hooper	Professor	4,000.00
Lester C. Getzloe	Assistant Professor	2,600.00
Paul C. Carty	Instructor	2,700.00
Maurice H. Hallett	Instructor	2,340.00
Albert P. Taylor	Instructor	2,184.00
	Editor of Lantern	500.00
	Business Manager of Lantern	500.00
	Assistant	300.00

 \$ 20,124.00

SOCIOLOGY

C. C. North	Professor	\$ 4,500.00
Frederick E. Lumley	Professor	4,000.00
Mary Louise Mark	Assistant Professor	3,500.00
Edwin L. Clarke	Assistant Professor	2,500.00
Lucia Johnson	Lecturer	600.00
W. C. Mills	Lecturer	500.00
Mary L. Brown	Instructor	500.00
	Lecturer	1,000.00
	Lecturer	1,000.00
	Lecturer	700.00
Henry M. Scott	Assistant	1,500.00
W. J. Blackburn	Assistant	1,000.00
Perry P. Denune	Assistant	1,000.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Assistant	1,000.00
		<hr/>
		\$ 23,750.00

Total for College of Commerce and Journalism..... \$148,059.00

COLLEGE OF DENTISTRY

H. M. Semans	Dean and Professor	\$ 6,000.00
H. V. Cottrell	Professor	1,800.00
R. B. Wiltberger	Assistant Professor	1,000.00
Clyde H. Hebble	Assistant Professor	1,700.00
Wm. C. Graham	Assistant Professor	1,300.00
Herbert S. Shumway	Instructor	1,300.00
C. W. Strosnider	Instructor	1,300.00
Dick P. Snyder	Instructor	1,300.00
E. W. Martindale	Instructor	900.00
Irwin A. Bottenhorn	Instructor	900.00
Frank C. Starr	Instructor	1,100.00
Ollie O. Moberly	Superintendent Laboratories	2,400.00
Louis E. Reif	Instructor	1,000.00
Earl G. Jones	Instructor	1,000.00
Webster M. Baker	Instructor	900.00
Wm. V. Walton	Assistant	200.00
		<hr/>
		\$ 24,100.00

Total for College of Dentistry..... \$ 24,100.00

COLLEGE OF EDUCATION
ADMINISTRATION

George F. Arps	Dean	\$ 6,000.00
Clarence E. Erfmeyer	Instructor in Education	2,700.00
		<hr/>
		\$ 8,700.00

BUREAU OF EDUCATIONAL RESEARCH

B. R. Buckingham	Director and Professor of Education	\$ 7,500.00
P. R. Stevenson	Research Associate	3,000.00
Margaret Doherty	Reference Assistant	2,400.00
Josephine MacLatchy	Editorial Assistant	2,250.00
Grace Christy	Assistant to the Director	1,600.00
		<hr/>
		\$ 16,750.00

FINE ARTS

Charles F. Kelley	Professor	\$ 4,500.00
Alice R. Robinson	Assistant Professor	2,650.00
Ralph S. Fanning	Assistant Professor	3,000.00
Alma Knauber	Instructor	1,800.00
Bruce W. Saville	Instructor	2,000.00
Helen F. McKenzie	Instructor	1,800.00
Eloise Richardson	Assistant	750.00
E. W. Rannels	Assistant	750.00
Minna L. Volk	Instructor (1st term Sum. Quar.)	400.00
		<hr/>
		\$ 17,650.00

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HISTORY AND PHILOSOPHY OF EDUCATION

L. F. Anderson	Professor	\$ 4,500.00
R. H. Eckelberry	Graduate Assistant	1,000.00
		<u>\$ 5,500.00</u>

INDUSTRIAL EDUCATION

Eldon L. Usry	Professor	\$ 4,800.00
Robert E. Smith	Instructor	2,650.00
		<u>\$ 7,450.00</u>

MUSIC—SUMMER QUARTER

Royal D. Hughes	Professor (1st term Sum. Quar.)	\$ 700.00
Norma V. Owen	Instructor (1st term Sum. Quar.)	300.00
Mildred Hinkle	Instructor (1st term Sum. Quar.)	200.00
		<u>\$ 1,200.00</u>

PHYSICAL EDUCATION

Kathleen Crowley	Instructor (Summer Quarter)	\$ 340.00
Dorothy Sumption	Instructor (Summer Quarter)	200.00
G. M. Trautman	Assistant Professor (Summer Quarter)	400.00
		<u>\$ 940.00</u>

PRINCIPLES AND PRACTICE OF EDUCATION

J. L. Clifton	Professor	\$ 3,900.00
F. C. Landsittle	Assistant Professor	3,000.00
N. S. Maddox	Assistant	1,000.00
B. H. Bode	Professor	6,000.00
N. S. Maddox	Assistant (1st term Sum. Quar.)	175.00
R. D. Bennett	Assistant Professor	3,200.00
		<u>\$ 17,275.00</u>

PSYCHOLOGY

G. F. Arps	Professor	See Administration
A. P. Weiss	Professor	\$ 4,500.00
H. E. Burt	Professor	4,000.00
S. L. Pressy	Assistant Professor	3,000.00
A. S. Rogers	Assistant Professor	2,500.00
Elizabeth Hatch	Instructor	2,200.00
Laura Chassell	Instructor	2,000.00
Marjory Bates	Instructor	2,000.00
R. D. Williams	Assistant Professor	3,000.00
Frances J. Halsted	Instructor	2,000.00
Mrs. L. C. Pressey	Instructor	2,000.00
H. H. Goddard	Professor	6,000.00
Paul Farnsworth	Instructor	2,000.00
O. R. Chambers	Assistant	1,000.00
Bertha Koch	Laboratory Assistant	900.00
Ellouise Robinson	Assistant	750.00
Margaret E. Guy	Assistant	500.00
H. G. Hullfish	Assistant	750.00
K. C. Pratt	Assistant	500.00
Harold Israel	Assistant	500.00
Willie Stephens	Graduate Assistant	500.00
E. N. Henderson	Professor (1st term Sum. Quar.)	600.00
Paul Farnsworth	Graduate Assistant (Sum. Quar.)	200.00
Oliver L. Reiser	Instructor (part time)	900.00
		<u>\$ 41,400.00</u>

SCHOOL ADMINISTRATION

C. C. McCracken	Professor and Acting Head	\$ 4,500.00
E. J. Ashbaugh	Professor	5,000.00
	Assistant Professor	3,500.00
	Graduate Assistant	500.00
J. L. Purdom	Professor (Summer Quarter)	1,000.00
J. L. Stenquist	Professor (1st term Sum. Quar.)	750.00
W. S. Dakin	Professor (1st term Sum. Quar.)	550.00
W. G. Reeder	Assistant Professor (1st term Sum. Quar.)	500.00
W. W. Cox	Instructor (1st term Sum. Quar.)	300.00
		<u>\$ 16,600.00</u>

Total for College of Education.....\$134,365.00

**COLLEGE OF ENGINEERING
ADMINISTRATION**

E. A. Hitchcock	Dean and Director of Engineering	\$ 6,000.00
	Experiment Station	
Lenora Glasgow	Secretary to Dean	1,600.00
		<hr/> \$ 7,600.00

ARCHITECTURE

Joseph N. Bradford	Professor	\$ 1,800.00
Charles S. Chubb	Professor	3,800.00
F. H. Haskett	Instructor	2,750.00
W. C. Ronan	Assistant Professor	2,700.00
George Fraser	Assistant Professor	2,000.00
		<hr/> \$ 12,550.00

ASTRONOMY

Henry C. Lord	Professor	\$ 4,000.00
E. S. Manson	Associate Professor	2,600.00
S. F. Stapleton	Student Assistant	360.00
		<hr/> \$ 6,960.00

CERAMICS

Arthur S. Watts	Professor	\$ 4,500.00
Carl B. Harrop	Assistant Professor	2,750.00
James T. Robson	Instructor	1,200.00
John Lysatt	Technician	900.00
		<hr/> \$ 9,350.00

CHEMISTRY

William McPherson	Professor and Head of Department	See Graduate School
William L. Evans	Professor	\$ 5,500.00
James R. Withrow	Professor	4,500.00
Charles W. Foulk	Professor	4,000.00
Cecil E. Boord	Assistant Professor	3,500.00
Marion Hollingsworth	Assistant Professor	2,700.00
Edward Mack, Jr.	Assistant Professor	3,250.00
Wesley G. France	Assistant Professor	2,750.00
Cloyd D. Looker	Assistant	1,600.00
Howard E. Fritz	Assistant	1,500.00
Clare S. Martin	Assistant	1,500.00
Joel B. Peterson	Assistant	1,500.00
Albert H. Vilbrandt	Assistant	1,500.00
A. I. Andrews	Assistant	1,000.00
Arthur T. Bawden	Assistant	1,000.00
Cole Coolidge	Assistant	1,000.00
Marion D. Coulter	Assistant	1,000.00
Henry W. Hass	Assistant	1,000.00
Robert J. Havighurst	Assistant	1,000.00
William S. Jones	Assistant	1,000.00
Walter H. Moran	Assistant	1,000.00
Gerard G. Osterhof	Assistant	1,000.00
Lawrence E. Stout	Assistant	1,000.00
Thomas H. Swan	Assistant	1,000.00
G. H. Vander Borgh	Assistant	1,000.00
Robert W. Collins	Part-time Assistant	500.00
George M. Strong	Part-time Assistant	500.00
Alpha J. Will	Part-time Assistant	500.00
Arthur M. Brant	Graduate Assistant	500.00
James F. Chalmers	Graduate Assistant	500.00
Albert M. Clifford	Graduate Assistant	500.00
Gerald Coleman	Graduate Assistant	500.00
George T. Cross	Graduate Assistant	500.00
Homer L. Cupples	Graduate Assistant	500.00
Theodore S. Eckert	Graduate Assistant	500.00
John M. Flikkema	Graduate Assistant	500.00
Robert S. Hanson	Graduate Assistant	500.00
George P. Hoff	Graduate Assistant	500.00
Lucian F. Hunt	Graduate Assistant	500.00
George M. Karns	Graduate Assistant	500.00
John D. McBurney	Graduate Assistant	500.00
Alfred E. McGee	Graduate Assistant	500.00
William W. Mills	Graduate Assistant	500.00

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Edward G. Meiter	Graduate Assistant	500.00
Raymond C. Rich	Graduate Assistant	500.00
John M. Ort	Graduate Assistant	500.00
Robert A. Osborn	Graduate Assistant	500.00
Charles S. Pease	Graduate Assistant	500.00
F. D. Abbotts	Graduate Assistant	500.00
Andrew E. Roper	Graduate Assistant	500.00
Lloyd C. Swallow	Graduate Assistant	500.00
Donald S. Villars	Graduate Assistant	500.00
Helen L. Wikoff	Graduate Assistant	500.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00

\$ 61,300.00

CIVIL ENGINEERING

C. E. Sherman	Professor	\$ 5,000.00
C. T. Morris	Professor (half time)	2,500.00
F. H. Eno	Professor	3,600.00
J. R. Burkey	Substitute Professor (half time)	1,950.00
R. C. Sloane	Assistant Professor	3,000.00
J. R. Shank	Assistant Professor	3,000.00
J. C. Merrell	Instructor	2,000.00
F. C. Brown	Instructor	2,000.00
C. H. Wall	Instructor	1,500.00
	Summer Camp 1922-23	1,300.00

\$ 25,850.00

ELECTRICAL ENGINEERING

F. C. Caldwell	Professor	\$ 4,000.00
C. A. Wright	Professor	3,500.00
R. A. Brown	Assistant Professor	2,250.00
A. F. Puchstein	Assistant Professor	2,250.00
J. E. Shepardsen	Assistant Professor	2,000.00
K. D. Price	Assistant	1,000.00
Robert Hughes	Assistant	1,800.00
	Assistant	1,000.00
	Radio Operator	360.00
William Glakin	Shop Helper	720.00

\$ 18,880.00

ENGINEERING DRAWING

Thomas E. French	Professor	\$ 5,000.00
Robert Meiklejohn	Professor	3,200.00
O. E. Williams	Assistant Professor	3,000.00
W. D. Turnbull	Assistant Professor	3,000.00
C. L. Svenson	Assistant Professor	3,000.00
W. B. Field	Assistant Professor	2,500.00
Ralph Paffenbarger	Instructor	2,400.00
Ralph W. Dunkle	Instructor	1,600.00
James W. Reed	Instructor	1,600.00
Floyd K. Martin	Assistant	1,100.00
Tecla F. Haldy	Assistant	1,250.00
Allen J. Smith	Student Assistant	300.00
Francis I. Rataiczak	Student Assistant	300.00
Thomas N. Fanical	Student Assistant	800.00
John Rannels	Student Assistant	800.00
George Q. Downes	Student Assistant	300.00
	Instructor	1,500.00
	Instructor	1,500.00
	Instructor	1,500.00

\$ 33,650.00

INDUSTRIAL ARTS

W. A. Knight	Professor	\$ 3,000.00
C. M. Beem	Instructor	1,800.00
U. W. Denman	Instructor	4,700.00
J. A. Foust	Instructor	1,700.00
Rudolph Schneider	Instructor	1,800.00
P. L. Wright	Instructor	1,600.00

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Harold Wright	Instructor	1,700.00
Ora L. Justice	Shop Assistant	1,260.00
Oscar D. Rickley	Assistant	1,600.00
	Instructor	1,300.00
	Foundry Helper	960.00

\$ 18,420.00

MATHEMATICS

R. D. Bohannon	Professor	\$ 4,000.00
	Professor	6,000.00
H. W. Kuhn	Professor	3,500.00
S. E. Rasor	Professor	3,250.00
G. W. McCoard	Professor	2,000.00
C. C. Morris	Professor	2,500.00
C. L. Arnold	Associate Professor	3,000.00
John B. Preston	Assistant Professor	1,800.00
Grace M. Bareis	Assistant Professor	2,000.00
Hortense Rickard	Instructor	2,000.00
James H. Weaver	Assistant Professor	2,500.00
Van B. Teach	Instructor	1,800.00
Vaughn Caris	Instructor	2,000.00
Margaret Jones	Instructor	1,800.00
Clarice Hobensack	Instructor	1,800.00
Harry Beatty	Assistant Professor	2,000.00
	Graduate Assistant	500.00
	Instructor	2,500.00

\$ 44,950.00

MECHANICAL ENGINEERING

William T. Magruder	Professor	\$ 4,500.00
F. W. Marquis	Professor	3,750.00
C. A. Norman	Professor	3,600.00
Horace Judd	Professor	3,000.00
Aubrey I. Brown	Assistant Professor	2,750.00
Paul Bucher	Assistant Professor	2,400.00
Karl W. Stinson	Instructor	2,100.00
Fay A. Dunn	Instructor	1,750.00
R. H. Wasson	Instructor	1,900.00
J. J. Davis	Machinist	1,520.00
R. L. Pratt	Stationary Engineer	1,520.00
George Richey	Laborer	900.00
H. M. Jacklin	Instructor	2,000.00
John Q. Harshman	Assistant	1,200.00
Samuel R. Beitler	Assistant	1,500.00
	Instructor (January to July)	1,050.00
Charles F. Marvin	Assistant	1,200.00

\$ 36,640.00

MECHANICS

James E. Boyd	Professor	\$ 4,250.00
E. F. Coddington	Professor	4,000.00
Percy W. Ott	Assistant Professor	2,650.00
	Instructor (Spring Quarter)	500.00

\$ 11,400.00

METALLURGY

D. J. Demorest	Professor	\$ 4,250.00
W. A. Mueller	Assistant Professor	2,500.00
J. O. Lord	Instructor	1,500.00

\$ 8,250.00

MINE ENGINEERING

Frank A. Ray	Consulting Director	\$ 1,000.00
Harry E. Nold	Professor and Head	3,000.00
H. D. Decker	Instructor	1,500.00

\$ 5,500.00

MINERALOGY

W. J. McCaughey	Professor	\$ 3,500.00
	Student Assistant	300.00

\$ 3,800.00

PHYSICS

A. D. Cole	Professor	\$ 4,500.00
R. F. Earhart	Professor	3,500.00
Howard D. Minchin	Professor of Applied Optics	3,000.00
Alpheus Smith	Professor	4,000.00
F. C. Blake	Professor	3,750.00
H. G. Heil	Assistant Professor	2,600.00
D. A. Woodbury	Instructor	2,100.00
Alva W. Smith	Assistant Professor	2,400.00
John S. Ward	Instructor	1,700.00
C. W. Jarvis	Instructor	1,900.00
Fred J. Brooks	Assistant	1,700.00
M. C. Davies	Instructor in Applied Optics	2,000.00
E. F. Lowry	Instructor	2,100.00
J. B. Sparrow	Assistant Custodian	1,200.00
John Rose	Assistant	900.00
Tadashi Fujimoto	Assistant	900.00
	Graduate Assistant	500.00
		<u>\$ 38,750.00</u>
Total for College of Engineering.....		\$843,850.00

COLLEGE OF LAW

John J. Adams	Dean and Professor of Law	\$ 6,000.00
Geo. W. Rightmire	Professor of Law	5,500.00
Alonzo H. Tuttle	Professor of Law	5,000.00
Clarence D. Laylin	Professor of Law	5,000.00
Lewis M. Simes	Professor of Law	4,500.00
Total for College of Law.....		<u>\$ 26,000.00</u>

COLLEGE OF PHARMACY

Clair A. Dye	Dean and Professor	\$ 4,500.00
Clarence M. Brown	Assistant Professor	2,750.00
William S. Stevens	Instructor	2,000.00
	Instructor	1,750.00
Raymond J. Albert	Student Assistant	200.00
Frank D. Brill	Student Assistant	200.00
Nellis G. Christman	Student Assistant	200.00
Kenneth W. Cook	Student Assistant	200.00
Total for College of Pharmacy.....		<u>\$ 11,800.00</u>

COLLEGE OF VETERINARY MEDICINE

David S. White	Dean and Professor of Veterinary Medicine	\$ 6,000.00
Septimus Sisson	Professor of Comparative Anatomy	4,250.00
Oscar V. Brumley	Professor of Vet. Surgery and Director of Clinics	5,000.00
Leonard W. Goss	Professor of Veterinary Pathology	5,000.00
James D. Grossman	Professor of Veterinary Anatomy	3,000.00
James H. Snook	Professor of Veterinary Surgery	3,000.00
John N. Shoemaker	Assistant Professor Veterinary Medicine	2,700.00
Walter R. Hobbs	Assistant Professor Veterinary Surgery	2,700.00
R. E. Rebrassier	Instructor in Veterinary Pathology	2,400.00
R. A. Hendershott	Instructor in Veterinary Pathology	1,600.00
Mabel E. Moran	Secretary to the Dean	1,200.00
Fay G. Adams	Hospital Clerk	960.00
E. L. Clements	Technician	1,200.00
W. H. Walker	Groom	1,200.00
A. W. Fisher	Groom	1,200.00
Total for College of Veterinary Medicine.....		<u>\$ 41,410.00</u>

GRADUATE SCHOOL

William McPherson	Dean	\$ 6,000.00
Total for Graduate School.....		<u>\$ 6,000.00</u>

PRESIDENT'S DIVISION
COMMENCEMENT

Karl H. Hoenig	Director of Music.....	\$	900.00
			\$ 900.00

LIBRARY

Olive B. Jones	Librarian	\$	3,000.00
C. W. Reeder	Reference Librarian.....		3,000.00
Maud D. Jeffrey	Reference Librarian.....		2,400.00
Gertrude Kellicott	Accession Librarian.....		2,400.00
Bertha M. Schneider	Head Cataloger.....		2,400.00
Donald Leidigh	Accession Assistant		1,500.00
Alice D. McKee	Cataloger		1,600.00
Dorothy I. Higgins	Cataloger		2,000.00
Alice D. Cruikshank	Cataloger		1,400.00
Harriet N. Townshend	Library Assistant		1,080.00
Ruth Jones	Library Assistant		1,080.00
Ethel M. Miller	Library Assistant		1,200.00
Rita M. Buxton	Library Assistant		1,080.00
Susan Marksbury	Library Assistant		1,400.00
Marie Hopkins	Library Assistant		960.00
Mary E. Bigger	Library Assistant		1,200.00
Helen K. Laughlin	Library Assistant		1,200.00
C. H. Cool	Night Assistant		600.00
Milton O. Lee	Night Assistant		600.00
Mary R. Rinker	Library Assistant		960.00
W. C. George	Check Room Attendant.....		1,440.00
Edna E. Davis	Library Assistant		2,000.00
Miriam R. Beckes	Library Assistant		1,080.00
Adah P. Smith	Library Assistant		1,080.00
Ellen Michael	Library Assistant		960.00
Mary T. Beggs	Library Assistant		1,020.00
Karl D. Way	Library Assistant		360.00
Granville H. Martin	Library Assistant		360.00
Kenyon Campbell	Library Assistant		360.00
Harry S. Bugbee	Library Assistant		360.00
Robert M. Hunter	Library Assistant		360.00
Marion F. Ross	Library Assistant		360.00
Mrs. G. D. Patterson	Library Assistant		360.00
Margaret H. Sturm	Library Assistant		1,800.00
Esther Early Linzell	Library Assistant		720.00
Adelaide Hibbard	Library Assistant		960.00
Oliver Donnenwirth	Library Assistant		780.00
			\$ 44,920.00

MILITARY SCIENCE

C. F. Leonard	Commandant	\$	500.00
Paul Murray	Assistant Professor		250.00
Ralph C. Benner	Assistant Professor		250.00
Frank E. Kauffman	Assistant Professor		250.00
Carl R. Perkins	Assistant Professor		250.00
Wylie T. Conway	Assistant Professor		250.00
Edward C. Hanford	Assistant Professor		250.00
Carlisle B. Cox	Assistant Professor		250.00
Paul H. Barry	Assistant Professor		250.00
Clell B. Perkins	Assistant Professor		250.00
Edward G. Herlihy	Assistant Professor		250.00
Gustav Bruder	Band Leader		500.00
	Colonels—3 @ \$100 each.....		300.00
	Lieutenant Colonels—3 @ \$60 each.....		180.00
	Majors—8 @ \$50 each.....		400.00
	Captains—34 @ \$45 each.....		1,530.00
	First Lieutenants—39 @ \$30 each.....		1,170.00
	Second Lieutenants—31 @ \$20 each.....		620.00
	Band Lieutenant		40.00
			\$ 7,740.00
Total for President's Division.....			\$ 87,950.00

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**ADMINISTRATIVE DIVISION
PRESIDENT'S OFFICE**

W. O. Thompson	President	\$ 10,000.00
Katherine A. Vogel	Executive Clerk	1,800.00
	Stenographer	1,200.00
	Staff Service	1,000.00

\$ 14,000.00

BUSINESS MANAGER'S OFFICE

Carl E. Steeb	Sec. of Board of Trustees and Bus. Manager.....	\$ 6,000.00
Arminie L. Shields	Chief Clerk	1,200.00

PURCHASING DEPARTMENT

R. M. Royer	Purchasing Agent	\$ 3,800.00
Edith Sands	Clerk	1,020.00
	Clerk	1,020.00
Helena Sands	Typist	900.00

ACCOUNTING DEPARTMENT

Charles A. Kuntz	Comptroller	\$ 3,000.00
Floris D. Hane	Cashier	1,880.00
Dorothy M. Lewis	Assistant Cashier	1,080.00
Mary Kraus	Auditor	1,800.00
Anna L. O'Rourke	Stenographer	1,080.00
Mary V. Heiser	Typist	960.00
Harriet Needham	Clerk	960.00
Florence Naile	Bookkeeper	1,500.00
Catherine Cottingham	Clerk	960.00
	Stenographer	1,020.00

MAILING DEPARTMENT

Hugh Hardy	Clerk	\$ 1,820.00
G. J. Hoesch	Clerk	1,200.00
Ernest Ford	Mail Carrier	1,200.00

\$ 30,900.00

REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, University Editor and Secretary of the Faculty.....	8,600.00
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REGISTRATION DIVISION

Helen Clarke	Assistant to Registrar	\$ 2,100.00
Esther Funk	Assistant to Registrar	1,260.00
Elizabeth Richards	Assistant to Registrar	1,080.00
	Assistant to Registrar	960.00
	Assistant to Registrar	960.00

RECORD DIVISION

Helen Frame	Recorder	\$ 1,600.00
Bonnie Woodbury	Chief Transcript Clerk.....	1,800.00
Virginia Michel	Assistant to Registrar	1,200.00
	Assistant to Registrar	960.00

SCHEDULE DIVISION

Ethyl Woodbury	Chief Schedule Clerk.....	\$ 1,600.00
Esther Roberts	Assistant to Registrar	1,200.00

STATISTICS DIVISION

Eva M. Coons	Chief Statistics Clerk	\$ 1,400.00
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PUBLICATIONS DIVISION

Clara M. Miller	Assistant University Editor.....	\$ 1,800.00
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\$ 21,020.00

ENTRANCE BOARD

B. L. Stradley	Assistant Professor of Education and University Examiner	\$ 3,000.00
Mary E. Morris	Clerk	1,500.00
Helen F. Powell	Stenographer	960.00

\$ 5,460.00

6-2-'22

DEAN OF WOMEN

Elisabeth Conrad	Dean of Women	\$ 3,500.00
Mary L. Brown	Assistant (Housing Inspector)	1,800.00
Beatrice Babb	Secretary	1,080.00
		<hr/>
		\$ 6,380.00

STUDENT HEALTH SERVICE

H. S. Wingert	Director	\$ 3,750.00
E. Marguerite Kutz	Nurse	1,500.00
Maude M. Eckhardt	Stenographer	960.00
		<hr/>
		\$ 6,210.00

STORES AND RECEIVING

Fred E. Jones	Director	\$ 2,750.00
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		\$ 2,750.00

STENOGRAPHIC AND CLERICAL

Alice Moran	Stenographer, Graduate School	\$ 1,200.00
M. Helen Pugh	Stenographer, College of Engineering	1,020.00
Annette Shugert	Stenographer, Brown Hall	960.00
Mary Lahmering	Stenographer, Lord Hall	960.00
Nora Peck	Stenographer, Dairying	960.00
Lillian Moor	Stenographer, Mechanical Engineering	960.00
Alice Gillam	Stenographer, Dairying	960.00
Louise Pitts	Stenographer, Law	960.00
Eleanor K. Fisher	Stenographer, Zoology and Entomology	960.00
Dorothy Swan	Stenographer, Military Science	960.00
Loretta Meinert	Stenographer, Commerce and Journalism	960.00
Besse Neff	Stenographer, Electrical Engineering	960.00
Eloise Terbruggen	Stenographer, College of Agriculture	960.00
Luella Wright	Stenographer, Romance Languages	960.00
Mabel Vesper	Stenographer, College of Engineering	960.00
Helen L. Smith	Stenographer, College of Education	960.00
Eunice Evans	Stenographer, Botany	960.00
Le Evelyn Gillam	Stenographer, College of Medicine	960.00
Hazel Monett	Stenographer, College of Medicine	960.00
Mina Kennedy	Stenographer, College of Homeopathic Medicine	960.00
Treva Siler	Stenographer, Industrial Arts	960.00
Lillian Timmons	Stenographer, Dairying	900.00
Marie Combs	Stenographer, College of Education	960.00
Ina D. Shirk	Stenographer, English	960.00
Gladys Everitt	Stenographer, Animal Husbandry	960.00
Mary E. Nangle	Stenographer, Psychology	960.00
Martha Okey	Stenographer, Chemistry	960.00
Edna G. Hale	Stenographer, Horticulture	960.00
Anne G. Bierman	Stenographer, Commerce and Journalism	960.00
Ruth Harrington	Stenographer, Physical Education	960.00
Alberta Williams	Stenographer, Art	960.00
Helen Shacklett	Stenographer, Physics	960.00
Alice Malthy	Stenographer, College of Medicine	900.00
Bessie M. Freet	Stenographer, Educational Research	960.00
Marie Hoffman	Stenographer, College of Medicine	900.00
Cecelia Ryan	Stenographer, Home Economics	900.00
Inez Biddle	Stenographer, (half time) Rural Economics	480.00
Cordelia Whitehead	Stenographer, (half time) Farm Crops	480.00
Margaret Rose	Stenographer, (half time) Agr. Chemistry	480.00
Eulalia Chaney	Stenographer, (half time) Agr. Engineering	450.00
Marian McComas	Stenographer, (half time) State Street Dispensary	480.00
	Stenographer, (half time)	450.00
	Stenographer	900.00
	Stenographers—3 @ \$960 each	2,880.00
	Stenographer, Educational Research	960.00
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		\$ 42,180.00
Total for Administrative Division		<hr/>
		\$128,900.00

PHYSICAL PLANT DIVISION
ENGINEER'S OFFICE

Wm. C. McCracken	Supt. of Bldgs. and Grounds and Chief Engineer	\$ 4,000.00
Earl R. Cohee	Clerk	1,820.00
Claire E. Elk	Stenographer	960.00
		<hr/>
		\$ 6,280.00

LIGHT, HEAT, AND POWER

Thomas D. Banks	Superintendent, Power Plant.....	\$ 3,600.00
John P. Co Van	Master Mechanic	2,400.00
W. H. Case	Assistant Chief Engineer.....	1,920.00
Fred Brewer	Engineer	1,800.00
W. D. Hicks	Engineer	1,800.00
R. M. Ronk	Engineer	1,800.00
C. Ashenhurst	Fireman	1,350.00
S. Lowry	Fireman	1,350.00
Walter Ray Allis	Fireman	1,350.00
C. Woodford	Fireman	1,350.00
James H. Gregory	Fireman	1,350.00
	Fireman, 10 months	1,125.00
	Fireman, 10 months	1,125.00
Elmer Crick	Ash Wheeler	960.00
Thomas Scott	Ash Wheeler	960.00
Robert Sams	Ash Wheeler	960.00
John Clark	Ash Wheeler	960.00
J. A. Colvin	Ash Wheeler	960.00
	Ash Wheeler	960.00
Wm. Anderson	Craneman	1,800.00
	Crane Helper	960.00
	Night Craneman, 6 months	540.00
I. C. Reasoner	Blacksmith	1,500.00
Charles Reasoner	Helper to Blacksmith	1,140.00
George E. Shepherd	Steam Fitter	1,920.00
James Mack	Steam Fitter	1,800.00
Earl H. Myers	Steam Fitter's Helper	1,260.00
George Dillahunt	Electrician	1,860.00
Earl Achey	Assistant Electrician	1,600.00
C. T. Fippin	Assistant Electrician	1,500.00
Lawrence Mack	Wiper	1,080.00
B. A. Le Bay	Boiler Repair Man	1,500.00
A. O. Kaiser	Auto Mechanic and Helper.....	1,680.00
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		\$ 48,220.00

BETTERMENT OF BUILDINGS

John Kraner	Carpenter	\$ 1,920.00
E. I. Martin	Carpenter	1,740.00
Philo Felker	Carpenter	1,740.00
	Carpenter	1,740.00
R. C. Kaiser	Plumber	2,400.00
W. H. Beck	Plumber	1,680.00
	Plumber	1,800.00
E. Inscho	Plumber's Assistant	1,620.00
James A. Huff	Plumber's Assistant	1,260.00
H. E. Truxall	Painter	1,500.00
Max Lehman	Painter	1,320.00
James Brain	Painter	1,260.00
Walter Shott	Painter	1,300.00
H. R. Johnson	Tinner	1,600.00
Charles G. Kalb	Truck Driver	1,000.00
Paul Davis	Painter	960.00
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		\$ 24,840.00

ROADS AND GROUNDS

Earl Bilderback	Foreman of Campus.....	\$ 1,620.00
Frank Funk	Arborator	1,200.00
John Rhone	Teamster	1,080.00
J. Fredo	Laborer	1,080.00
L. Stewart	Laborer	1,080.00
J. Hobert	Laborer	1,080.00
J. Stainbrook	Laborer	1,080.00
C. W. O'Hara	Laborer	1,080.00
A. Chesbro	Laborer	1,080.00
Robert Farrel	Laborer (Cadillac Driver).....	1,140.00
Leo Moran	Truck Driver	1,020.00
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		\$ 12,540.00

POLICE AND WATCHMEN

William North	Day Policeman	\$ 1,350.00
H. S. Brown	Night Policeman	1,260.00
C. F. Reasoner	Supervisor of Watchmen	1,200.00
H. B. Case	Night Watchman	1,200.00
Alphonso Case	Night Watchman	1,200.00
T. P. Glidden	Night Watchman	1,200.00
C. D. Case	Night Watchman	1,200.00
O. D. Conaway	Night Watchman	1,200.00
J. T. Daniels	Night Watchman (retired)	480.00
W. F. Mahaffey	Night Watchman (retired)	480.00

\$ 10,770.00

JANITORS

John O'Rourke	Inspector Buildings and Janitors	\$ 1,500.00
C. M. Hicks	Repair and Handy Man	1,200.00
Wm. Mutchmore	Custodian Medical Buildings	1,200.00
Wm. Penn	Janitor	1,140.00
W. M. Stahl	Janitor	1,140.00
Wm. Daehler	Janitor	1,140.00
Harry Chantler	Janitor	1,140.00
John Tordiff	Janitor	1,140.00
A. D. Grayson	Janitor	1,140.00
S. A. Williams	Janitor	1,140.00
R. M. Moore	Janitor	1,140.00
George C. Denny	Janitor	1,140.00
Oliver Smith	Janitor	1,140.00
L. F. Jordan	Janitor	1,140.00
J. C. Ludlum	Janitor	1,140.00
W. Curry	Janitor	1,140.00
William Pohle	Janitor	1,140.00
Dan Brock	Janitor	1,140.00
Robert Petrie	Janitor	1,140.00
Olaf Christensen	Janitor	1,140.00
J. R. Butler	Janitor	1,140.00
Ernest Long	Janitor	1,140.00
L. S. Hitchcock	Janitor	1,140.00
C. M. Shelton	Janitor	1,140.00
Wm. Rickner	Janitor	1,080.00
Forest Spencer	Janitor	1,140.00
Frank McCarty	Janitor	1,140.00
John O. Kimbrough	Janitor	1,140.00
Elmer E. Smith	Janitor	1,140.00
C. A. Hopkins	Janitor	1,140.00
J. E. Kimbrough	Janitor	1,140.00
G. R. Pettibone	Janitor	1,140.00
Elmer McDowell	Janitor	1,140.00
M. Murphy	Janitor	1,140.00
Robert Hebron	Janitor	1,140.00
John M. Wallace	Janitor	1,140.00
Edward Watson	Janitor	1,140.00
W. W. Smith	Janitor	1,140.00
Floyd Grayem	Janitor	1,140.00
Richard Brandon	Janitor	1,080.00
M. N. Cook	Janitor	1,080.00
J. W. Brown	Janitor	1,080.00
George Hooley	Janitor	1,080.00
James Merrill	Janitor	1,080.00
E. J. Nutt	Janitor	1,080.00
C. A. Hoppler	Janitor	1,080.00
William Wallace	Janitor	1,080.00
Louis Trotter	Janitor	1,080.00
James Gormley	Janitor	1,080.00
James Ragland	Janitor	1,080.00
	Janitor, Pomerene Hall	1,080.00
	Janitor, Pomerene Hall	1,080.00
	Janitor, Chemistry Building	1,080.00
	Janitor, Research Building	1,080.00
	Janitor, Brown and Physics Buildings	1,080.00
Clara Derflinger	Janitress	750.00
Lou Cornett	Janitress	750.00
Jessie Haney	Janitress	750.00
Elizabeth Rourke	Janitress	750.00

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Charlotte Thum	Janitress	750.00
	Janitress	750.00
Jennie Farrel	Janitress	720.00
Mary Powers	Matron, Rest Room.....	720.00
M. S. Harvey	Elevator Man.....	660.00

\$ 68,790.00

LAUNDRY

Myrtle Faught	Laundress	\$ 1,080.00
Bert Faught	Launderer	800.00
Dolly Gray	Laundress	750.00
Edna Culbertson	Laundress	750.00
Emma Munyan	Laundress	750.00
	Laundress	750.00

\$ 4,880.00

UNIVERSITY ARCHTECT

J. N. Bradford	University Architect	\$ 3,700.00
H. F. Reichard	Chief Draftsman	2,880.00
C. F. Mayer, Jr.	Draftsman	2,500.00
Paul E. Crider	Draftsman	2,100.00
A. H. Mickey	Superintendent of Construction.....	1,500.00
Coletta Kelly	Clerk	1,500.00

\$ 15,180.00

UNIVERSITY CHEMIST

D. J. Demorest	University Chemist	\$ 500.00
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\$ 500.00

Total for Physical Plant Division..... \$192,000.00

GRADUATE SCHOOL

Errett C. Albritton	Fellow	\$ 500.00
Ralph V. Bangham	Fellow	500.00
William H. Charch	Fellow	500.00
Warren W. Coxie	Fellow	500.00
Erwin A. Esper	Fellow	500.00
Thome H. Fang	Fellow	500.00
Roy I. Grady	Fellow	500.00
Albert Hartzell	Fellow	500.00
William V. Huston	Fellow	500.00
Donald B. Anderson	Scholar	300.00
Raymond A. Dobbins	Scholar	300.00
Alden H. Emery	Scholar	300.00
Mary H. Fretto	Scholar	300.00
Rudolph H. Helle	Scholar	300.00
Robert M. King	Scholar	300.00
Claud R. Neiswander	Scholar	300.00
Diathea C. Scholl	Scholar	300.00
William C. Skelley	Scholar	300.00
Dwight H. Stevenson	Scholar	300.00
Waid W. Tuttle	Scholar	300.00
Josephine I. Wuebben	Scholar	300.00

\$ 8,100.00

HOSPITALS

Interne, St. Francis Hospital.....	\$ 150.00
Interne, St. Francis Hospital.....	\$ 150.00
Interne	150.00
Interne	150.00

\$ 600.00

PUBLIC HEALTH AND SANTATION

Two District Nurses	\$ 900.00
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\$ 900.00

Total A-3 Budget \$ 9,600.00

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**ROTARY DIVISION
GRADUATE SCHOOL**

Carl W. Holl	Fellow (Du Pont).....	\$ 750.00
Gordon D. Patterson	Fellow (Grasselli)	750.00

**STORES AND RECEIVING
RECEIVING DEPARTMENT AND GENERAL STORE**

F. E. Jones	Director (part salary).....	\$ 250.00
James Lawson	Checking Clerk	1,400.00
Blanche Sullivan	Clerk	1,400.00
Earl Conway	Stock Clerk	1,400.00
Mabel Clum	Clerk and Typist	1,080.00
Henrietta Lahmering	Clerk	960.00
Charles Pugh, Jr.	Truck Driver	960.00
A. A. Hathaway	Janitor	1,140.00
Oliver Schwartz	Truck Driver	1,200.00
J. R. Remy	Tool Room Keeper	1,140.00
D. R. Masters	Small Animal Keeper	1,140.00
		\$ 12,070.00

LABORATORY SUPPLY STORE

C. W. McClintock	Storekeeper	\$ 2,400.00
H. W. Miller	First Assistant	1,800.00
	Second Assistant	1,200.00
	Third Assistant	1,080.00
Clara Fleischer	Clerk	960.00
	Clerk	900.00
H. L. Allison	Laborer	1,200.00
L. S. Gormley	Assistant (In charge new branch).....	1,600.00
	Fifth Assistant	1,200.00
E. B. Leonard	Glass Blower	1,800.00
	Pharmacist for State and Park Streets.....	1,400.00
		\$ 15,540.00

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The President presented the following budget for the Girls' Dormitories for the coming year, payable out of the receipts from said dormitories, with the recommendation that the same be adopted. Upon motion, the President's recommendation was agreed to and the budget for the Girls' Dormitories for the year ending June 30, 1923, was approved and unanimously adopted.

Josephine Matthews	House Superintendent	\$ 2,000.00
Mary Dilworth	Night Chaperon	1,500.00
Mary Warner	Housekeeper	360.00
	Housekeeper, Mack Hall	900.00
	Director of Commons	1,500.00
Relia Friend	Cook	840.00
Rose Gruber	Cook	780.00
	Cook	780.00
	Housemaid	480.00
	Housemaid	480.00
	Houseman	960.00
	Kitchen maids—4.....	1,920.00
	Kitchen Maid	480.00
		\$ 12,980.00

* * * * *

Thereupon, the Board adjourned to meet June 12, 1922, 7:00 p. m., at the University.

Attest:

CARL E. STEEB,
Secretary

T. C. MENDENHALL,
Vice-Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 12, 1922.

The Board of Trustees met at the University at 7:00 p. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, O. E. Bradfute, B. F. McCann, J. F. Cunningham.

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Upon the recommendation of the University Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, June 13, 1922:

DOCTOR OF PHILOSOPHY

Clyde Stewart Adams, B.S. (Denison University), M.Sc.; Walter Valentine Balduf, B.A. (Ohio Wesleyan University), M.Sc.; Richard Bradfield, A.B. (Otterbein College); William Byron Brown, A.B. (University of California); Jacob Cornog, A.B. (University of Oregon); Dwight Moore DeLong, B.S. (Ohio Wesleyan University), M.Sc.; Herbert Lawrence Dozier, B.Sc. (University of South Carolina), M.Sc. (University of Florida); Dennis Edward Haley, B.Sc. in Agr., M.Sc. (Pennsylvania State College); Lawrence Lester Huber, B.Sc. in Agr., M.Sc.; Andrew Karsten, A.B. (Hope College), M.A.; Jasper Dean Sayre, B.A., M.Sc.; Walter Scott, B.S., B.A. (Valparaiso University), M.A. (Yale University); Herbert Spencer, B.S. in Agr.; M.S. in Agr. (North Carolina State College).

MASTER OF ARTS

Donald Benton Anderson, B.A., B.Sc. in Edu.; Mary Auten, A.B. (Bluffton College); Minona Elizabeth Bauer, B.Sc. in Edu.; Theodore N. Beckman, B.Sc. in Bus. Adm.; Murl Milton Berry, A.B. (Baldwin-Wallace College); Forest Ira Blanchard, B.A., B.S. in Econ. (University of Pittsburgh); Elsworth Vachel Bowers, Ph.B. (Otterbein College); Orton Wells Boyd, B.A.; Ralph Saul Broede, A.B. (Ohio Northern University); Paul Herman Buck, B.A.; Clarence Crawford Coontz, B.Sc. in Edu.; Paul Tillson Copp, B.A.; Edward James Cristy, A.B. (University of New Mexico); James Edgar Davis, B.A. (Muskingum College); Perry Perdue Denune, A.B. (Hiram College); Albert Alden Doty, B.Sc. in Edu.; Amy DeEttie Dunn, B.Sc. in Social Service; Karl Theodore Finn, B.A.; Mildred Fisher, B.A.; Earl Daymond Gabler, B.Sc. in Edu.; Emery Marcus Gentry, B.S. (Fisk University); Clarence Louis Frank Gohdes, A.B. (Capital University); George Nelson Graham, B.A.; Raymond Leonard Grismer, A.B. (University of Vermont); George Donovan Groves, B.A. (Ohio Wesleyan University); Herbert J. Guinsler, B.A. (Ohio Wesleyan University); Anne Dorothy Habekost, A.B. (Miami University); Mary Eileen Hannon, B.Sc. in Edu.; George Whiting Hibbitt, B.A., B.Sc. in Edu.; Joseph H. Hixson, B.Sc. in Edu.; Wayne Leslie Hopkins, B.A.; Eudora Huffman, B.A., B.Sc. in Edu.; Henry Gordon Hullfish, B.A. (University of Illinois); Lucian Francis Hunt, B.S. (Coe College); Leon Percy Irvin, B.A. (Mercer University); Harold Edward Israel, A.B. (Miami University); Robert Joseph Kane, B.A.; Florence Marjorie Knapp, B.A.; Lois Langstaff, B.Ph. (Denison University); Grace Linder,

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Walter Robert Baynes, B.S. (North Carolina State College); Leonard Melvin Bilden, Moses Moore Dew, B.S. (North Carolina State College); Frederick Emmet Ducey, B.S. (North Carolina State College); Denton Henry Eastman, Irneo Imperial Exconde, Guillermo Fajardo, Charles Cumming Fish, Pearl Clifford Fletcher, William August Hirsch, Paul Wilson Jones, Claude William King, Earl Bulger Leneker, Hugh McKinley Lovett, Robert Lowell McClarren, James Russell Merrick, Carroll Leroy Miller, Graham Clement Monroe, B.S. (North Carolina State College); Arthur William Munson, Creighton Reason Nunn, Sobey Okuyama, Carl August Pleuger, Francis Howard Powers, Knowlton Thomas Redfield, Earle Franklin Sheffield, Harry Clarence Stamen, Sydney Franklin Stapleton, Yoshihei Takehara, Edward Glass Trigg, Leonard Roy Twete, Benjamin Richman Wade, Seth Thomas Walton, B.S. (North Carolina State College); Samuel Ray White, Victoriano Madrid Zaratan.

CERTIFICATE OF PHARMACEUTICAL CHEMISTRY

Meek Gladden Ault, Helen Berko, Walter Dean Black, Lewis Benjamin Bowman, Clara Elizabeth Bryant, Carl Brewster Cotner, Hyman Deckelbaum, David Edward Eckert, Benjamin Joseph Gladstein, Spotwood McKinley Greene, Bella Gross, Ray Edward Hersh, Jacob Walter Imberman, John Barclay Israel, Henry Allen Koontz, Merit Ray Lehman, Howard Swayne Lindsay, Henry Paul Mone, Adrian Lester Morgan, LaVerne Morrison, Alan Posner, Joseph Prilutzky, Alice Lucile Ritchie, Henry Rosen, Nathan Harold Schwartz, Thaddeus Paul Sieg, Stuart Clifford Spangler, Paul Eugene Todd (as of the Class of 1921), Carl Gustave Ulmschneider, Nettie Irene Wooley.

* * * * *
 The President presented a communication from the Trustees of the Protestant Hospital Association dated June 7, 1922, asking an interpretation of the letter written May 15, 1922, by Dean McCampbell to Superintendent Stephan of the Protestant Hospital Association.
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* * * * *
 The President was directed to advise the Trustees of the Protestant Hospital Association that the action as proposed by Dr. McCampbell had not been acted upon or authorized by the Trustees. Dr. McCampbell regarded the situation in the hospital as critical and an emergency. The Trustees of the University are, however, disposed to regard Dr. McCampbell's letter of May 15, 1922, to Superintendent Stephan as a recommendation to them which they are inclined to approve and adopt. The President was further directed to advise the Trustees of the Protestant Hospital that, if they still desire a conference, the University Trustees will be pleased to meet them Monday, June 19, 1922, 2:30 p. m., at the University.
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 The President reported that he was not now ready to make definite recommendation on the proposed division of the Department

of Physical Education, but recommended the appointment at this time of Miss Ethel C. Scofield, Assistant Professor, at a salary of \$2400 per year, effective July 1, 1922. On motion, the recommendation of the President was agreed to.

Upon the recommendation of the President, the Secretary was authorized to execute on behalf of the Board of Trustees a lease with Ira Blanchard for the property known as 215 West Eleventh Avenue, said property to be used as a Practice House for the Department of Home Economics, the rental to be \$75.00 per month, effective July 1, 1922. The Trustees also authorized the rental of furniture from the Phi Upsilon Omicron Sorority at the rate of \$35.00 per month, all of said expense to be paid from an appropriation of \$2000 for the Practice House which has been provided for in the Smith-Hughes budget for the year 1922-1923. The President recommended further that the lease of the house at 75 West Eleventh Avenue be not continued. Upon motion, the above recommendations of the President were agreed to.

Upon the recommendation of the President, the following additional draftsmen were appointed for service in the University Architect's office:

F. E. Whitehouse who has been giving half time changed to full time draftsman. Salary \$175.00 per month. Service to date from June 15.

William F. Breidenbach, draftsman. Salary \$140.00 per month. Service to date from June 15, 1922.

Russell M. Krob, draftsman. Salary \$125.00 per month. Service to date from June 15, 1922.

Upon the recommendation of the President, the following resignation was accepted and the balance ordered not cancelled, the position being held open:

Name	Title	Date Effective	Annual Rate	Cancel-lation
George A. Wood	Assistant Professor, American History	July 1, 1922	\$2,500.00	

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Everett C. Haughn	Assistant, Agr. Engr. (temporary)	July 1, 1922	\$ 92.50 per mo.	\$1,110.00
Merle S. Klinck	Assistant, Agr. Engr. (temporary)	Aug. 1, 1922	70.00 mo.	770.00
Virgil Overholt	Asst. Professor, Agr. Engineering	July 1, 1922	275.00 mo. for 2 mos.	550.00
Lawrence L. Huber	Instr., Entomology (for summer term)	June 15, 1922	650.00 for term	Budget
Claud R. Neiswander	Assistant, Zoology and Ent. (for summer term)	June 15, 1922	300.00 for term	300.00
Robert N. McCormick	Graduate Asst., Zoology and Ent.	July 1, 1922	500.00	Budget
Linden F. Edwards	Graduate Asst., Zoology and Ent.	July 1, 1922	500.00	Budget
Julia W. Jaster	Graduate Asst., Zoology and Ent.	July 1, 1922	500.00	Budget

Name	Title	Date Effective	Annual Rate	Appropriation Budget
Frank M. Hull	Graduate Asst., Zoology and Ent.	July 1, 1922	500.00	Budget
Edna L. Patterson	Graduate Asst., Zoology and Ent.	July 1, 1922	500.00	Budget
<i>College of Commerce and Journalism</i>				
Norval N. Luxon	Editor-in-Chief, Lantern	Oct. 1, 1922	500.00	Budget
Albert A. Bowman	Business Manager, Lantern	Oct. 1, 1922	500.00	Budget
<i>College of Homeopathic Medicine</i>				
Louise J. Harrod	Supervisor, Pediatrics	June 1, 1922	900.00	Budget
Nora DeLashmutt	Night Supervisor	June 1, 1922	840.00	Budget

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Upon the recommendation of the President, the title of Wencel J. Kostir, Instructor in Zoology and Entomology, was changed to Assistant Professor and his salary was increased from \$2300.00 to \$2500.00

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Upon the recommendation of the President, the title of Walter C. Kraatz, Assistant in Zoology and Entomology, was changed to Instructor.

* * * * *

Upon the recommendation of the President, one position of Graduate Assistant at \$500.00 was cancelled in the Department of Zoology and Entomology, in order to take care of this increase in salary and Mr. Neiswander was appointed at \$300.00, the remaining \$200.00 to be applied to Mr. Kostir's salary.

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Pursuant to action taken at the meeting held April 4, 1922, Professor George R. Twiss of the Department of Principles and Practice of Education, was granted leave of absence for two years without salary.

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Upon the recommendation of the President, R. D. Bennett was appointed Assistant Professor in the Department of Principles and Practice of Education at \$3200.00, the appointment to be for twelve months. Professor Bennett is to take the place of Professor Twiss, on leave.

* * * * *

The President presented, with recommendation for adoption, the following budget for the Agricultural College Extension Service, for the year ending June 30, 1923. This was unanimously adopted:

* * * * *

THE OHIO STATE UNIVERSITY
 AGRICULTURAL COLLEGE EXTENSION SERVICE
 SOURCES OF INCOME

1922-1923

State Appropriation.....	\$191,101.33
Smith-Lever Fund.....	176,106.99
Supplementary Extension Fund.....	52,668.07
Regular U. S. D. A. Fund.....	8,700.00
Institute Funds from Counties.....	15,400.00
<hr/>	
Total.....	\$443,976.39
County Agent Funds from Counties.....	148,800.00
<hr/>	
Grand Total.....	\$587,776.39

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
H C. Ramsower,						
Salary	\$ 1,400.00	\$ 3,600.00				
Expenses	700.00					
Geo. B. Crane, salary.	1,300.00	2,300.00				
Orleta Ansel, salary...		1,020.00				
Tessa Webb, $\frac{2}{3}$ time..	800.00					
H. L. Fackler, salary..		1,500.00				
<i>Office Supplies</i>						
Small Printing.....	3,000.00				\$ 1,000.00	
Stationery.....	800.00					
Office Supplies.....		500.00				
Correspondence-course Supplies.....					300.00	
Postage.....	200.00	1,000.00				
Photographs.....		200.00				
Express and Freight..	300.00					
Communication.....	700.00	500.00				
Educational Supplies..		300.00				
<i>Equipment</i>						
Office.....	500.00	300.00				
Educational.....		500.00			2,000.00	
Automobile.....	300.00					
<i>Materials</i>						
Motor Supplies.....	600.00					
General Plant.....					100.00	
Repairs.....		50.00				
<i>Publications</i>						
J. E. McClintock,						
Part salary.....	1,200.00					
Russell Lord, salary...	1,300.00	2,000.00				
Expenses.....					400.00	
Ethel M. Cadley, salary		2,280.00				
C. E. Wilson, salary..	2,600.00					
Gertrude Klein, salary.		1,140.00				
Carrie Beach, salary...	1,080.00					
Mildred DePue, salary.		960.00				
J. A. Bond, salary....	1,260.00					
Berdie Bell, salary....	840.00					
Student Labor, Chart making, etc.....	500.00				500.00	
<i>Printing and Distribu- tion of Publications</i>						
Printing Bulletins.....	7,500.00				1,500.00	
Cuts.....	800.00					
Labor of Mailing.....	1,000.00					

6-12-'22

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Contingent Fund</i>						
Reserve Fund for						
Transfers.....	2,768.06					
Totals.....	31,448.06	\$18,500.00			\$ 5,800.00	
Total for Project No. 1.....						\$55,398.06

PROJECT NO. 2—COUNTY AGENTS

<i>Personnel, etc.</i>						
* \$1500						
O. M. Johnson, salary.....		\$2,700.00				
Expenses.....		800.00				
District Supervisor,						
Salary.....	\$ 600.00	3,000.00				
Expenses.....		800.00				
W. W. Brownfield, salary.....	3,600.00					
Expenses.....		800.00				
* \$1200						
G. R. Eastwood, salary.....		2,400.00				
Expenses.....		800.00				
Teresa Russell, salary.....	1,080.00					
Conferences.....	1,940.00					
<i>County Agents</i>						
J. R. Allgyer, salary..	800.00	800.00		\$ 900.00		
Travel in County....				600.00		
O. H. Anderson, salary		1,600.00		900.00		
Travel in County....				600.00		
S. L. Anderson, salary		1,600.00		900.00		
Travel in County....				600.00		
H. L. Andrew, salary..		1,600.00		900.00		
Travel in County....				600.00		
M. A. Bachtell, salary	800.00	800.00		900.00		
Travel in County....				600.00		
M. V. Bailey, salary..		1,600.00		900.00		
Travel in County....				600.00		
W. S. Barden, salary..	800.00	800.00		900.00		
Travel in County....				600.00		
R. R. Barker, salary..		1,600.00		900.00		
Travel in County....				600.00		
W. S. Barnhart, salary		1,600.00		900.00		
Travel in County....				600.00		
H. F. Benton, salary..		1,600.00		900.00		
Travel in County....				600.00		
G. E. Boltz, salary....		1,600.00		900.00		
Travel in County....				600.00		
R. J. Bugbee, salary..	800.00	800.00		500.00		
Travel in County....						
R. A. Cave, salary....		1,600.00		650.00		
Travel in County....				600.00		
C. F. Class, salary....		1,600.00		900.00		
Travel in County....				600.00		
H. P. Curtis, salary... 800.00	800.00	800.00		900.00		
Travel in County....				600.00		
F. S. DeLashmutt, salary.....		1,600.00		900.00		
Travel in County....				600.00		
R. F. Donnan, salary..		1,600.00		900.00		
Travel in County....				600.00		
D. D. Dowds, salary... 100.00	100.00	1,800.00				
Travel in County....				500.00		
G. A. Dustman, salary		1,600.00		900.00		
Travel in County....				600.00		
L. M. Evans, salary... 1,600.00		1,600.00		900.00		
Travel in County....				600.00		
C. G. Fieldner, salary..		1,600.00		900.00		
Travel in County....				600.00		
L. W. Finley, salary... 1,600.00	1,600.00			600.00		
Travel in County....				600.00		
Miscellaneous Exp...				218.07		
					\$	81.93

6-12-'22

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
T. B. Foster, salary...		1,600.00		900.00		
Travel in County....				600.00		
E. A. French, salary...		1,600.00		900.00		
Travel in County....				600.00		
W. F. Gahm, salary...		1,600.00		1,400.00		
Travel in County....				600.00		
R. W. Gardner, salary		1,600.00		900.00		
Travel in County....				600.00		
R. H. Halderson, salary		1,600.00		900.00		
Travel in County....				600.00		
F. S. Hagy, salary....		1,600.00		900.00		
Travel in County....				600.00		
E. W. Hawkins, salary		1,600.00		900.00		
Travel in County....				600.00		
J. C. Hedge, salary...		1,600.00		900.00		
Travel in County....				600.00		
A. F. Hedges, salary...		1,600.00		900.00		
Travel in County....				600.00		
R. E. Helt, salary....		2,200.00				
Travel in County....	100.00			500.00		
S. R. Heffron, salary..		1,600.00		900.00		
Travel in County....				600.00		
W. J. Hendrix, salary..		1,600.00		900.00		
Travel in County....				600.00		
G. F. Henning, salary..		1,600.00		900.00		
Travel in County....				600.00		
J. D. Hervey, salary...		1,600.00		900.00		
Travel in County....				600.00		
M. L. Howell, salary...		1,600.00				2,400.00
Travel in County....						600.00
W. D. Hunnicutt, salary	800.00	800.00		900.00		
Travel in County....				600.00		
L. A. Kauffman, salary		2,300.00				
Travel in County....						500.00
T. C. Kennard, salary..		2,000.00				
Travel in County....	100.00					500.00
O. R. Keyser, salary...	2,000.00					
Travel in County....						
H. A. Lehman, salary..		1,600.00				900.00
Travel in County....						600.00
H. S. Lewis, salary...		1,600.00				900.00
Travel in County....						600.00
C. M. Lough, salary...		1,600.00				900.00
Travel in County....						600.00
C. C. Lowe, salary...	1,600.00	900.00				
Travel in County....		600.00				
F. Lower, salary.....	1,600.00					600.00
Travel in County....						600.00
R. H. Martin, salary...	2,500.00					
Travel in County....	100.00					500.00
G. W. Miller, salary...	1,600.00	900.00				
Travel in County....		600.00				
R. E. Moser, salary...		900.00	\$ 1,600.00			
Travel in County....		600.00				
R. W. Munger, salary..		900.00	1,600.00			
Travel in County....		600.00				
G. C. Musgrove, salary		900.00	1,600.00			
Travel in County....		600.00				
D. S. Myer, salary....		900.00	1,600.00			
Travel in County....		600.00				
J. C. Neff, salary.....		900.00	1,600.00			
Travel in County....		600.00				
A. A. Olsen, salary....			1,600.00			1,400.00
Travel in County....						600.00
M. M. Phillips, salary..			1,600.00			1,300.00
Travel in County....						600.00
F. S. Prince, salary...		900.00	1,600.00			
Travel in County....		600.00				
E. R. Raymond, salary			1,600.00			900.00

6-12-'22

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
Travel in County....						600.00
E. H. Reed, salary....		800.00	800.00			900.00
Travel in County....						600.00
G. O. Reed, salary....			1,600.00			900.00
Travel in County....						600.00
H. J. Ridge, salary....	1,600.00					900.00
Travel in County....						600.00
J. J. Riggle, salary....			1,600.00			900.00
Travel in County....						600.00
H. Rogers, salary....			1,600.00			900.00
Travel in County....						600.00
E. M. Rowe, salary....			1,600.00			900.00
Travel in County....						600.00
C. E. Rowland, salary....			1,600.00			900.00
Travel in County....						600.00
G. K. Rule, salary....			1,600.00			900.00
Travel in County....						600.00
F. Sandhammer, salary....	1,600.00					900.00
Travel in County....						600.00
J. P. Schmidt, salary....			1,600.00			900.00
Travel in County....						600.00
C. M. Senn, salary....	1,600.00					800.00
Travel in County....						600.00
Miscellaneous Exp....						100.00
C. R. Shumway, salary....			1,600.00			900.00
Travel in County....						600.00
E. C. Sleeth, salary....			1,600.00			900.00
Travel in County....						600.00
H. A. Stevens, salary....	1,600.00					1,400.00
Travel in County....						600.00
Miscellaneous Exp....						500.00
W. E. Stone, salary....			1,600.00			900.00
Travel in County....						600.00
S. B. Stowe, salary....			1,600.00			900.00
Travel in County....						600.00
P. H. Teal, salary....			1,600.00			900.00
Travel in County....						600.00
C. F. Tom, salary....			1,600.00			400.00
Travel in County....						100.00
E. D. Turner, salary....	800.00	800.00				900.00
Travel in County....						600.00
J. D. Van Houten, salary....			1,600.00			400.00
Travel in County....						600.00
T. A. Wheeler, salary....			1,600.00			400.00
Travel in County....						600.00
K. T. Woodward, salary....			1,600.00			400.00
Travel in County....						600.00
R. Wylie, salary....		800.00	800.00			
Travel in County....						
Clinton County.....		1,600.00				1,500.00
Licking County.....			1,600.00			1,500.00
Cuyahoga County.....		1,600.00				1,500.00
Additional Counties—						
Five.....	2,400.00	2,400.00				1,500.00
*U. S. D. A.—\$2,700.00						
Totals.....	\$32,920.00	\$95,600.00	\$43,200.00	\$52,668.07		\$53,181.93
Total for Project No. 2.....						\$280,270.00

PROJECT NO. 3-A

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN FARM CROPS

Personnel, etc.

W. E. Hanger, salary.....	\$ 3,600.00
Expenses.....	700.00
Earl Jones, salary.....	\$ 3,350.00
Expenses.....	700.00
E. P. Reed, salary.....	3,500.00

6-12-'22

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
Expenses.....		700.00				
Cecelia Ryan, ½ salary	480.00					
Members of Department Expenses.....					\$ 100.00	
Totals.....	\$ 8,080.00	\$ 5,000.00			\$ 100.00	
Total for Project No. 3-A.....						\$13,180.00

**PROJECT NO. 3-B
DEMONSTRATIONS BY MEANS OF SPECIALISTS
IN AGRICULTURAL ENGINEERING**

<i>Personnel, etc.</i>						
Virgil Overholt, salary	\$ 3,300.00					
Expenses.....		\$ 700.00				
W. P. Miller, salary...	2,800.00					
Expenses.....		700.00				
H. E. Twitchell, salary	1,900.00					
Cordelia Whitehead, ½ salary.....	450.00					
Members of Department Expenses.....					\$ 100.00	
Totals.....	\$ 9,150.00	\$ 700.00			\$ 100.00	
Total for Project No. 3-B.....						\$9,950.00

**PROJECT NO. 3-D
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HORTICULTURE**

<i>Personnel, etc.</i>						
R. B. Cruickshank, Salary.....	\$ 3,600.00					
Expenses.....		\$ 700.00				
F. H. Beach, salary...	3,200.00					
Expenses.....		700.00				
Francis Carlisle, ½ sal.	480.00					
Members of Department Expenses.....					\$ 100.00	
Totals.....	\$ 7,280.00	\$ 1,400.00			\$ 100.00	
Total for Project No. 3-D.....						\$8,780.00

**PROJECT NO. 3-E
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN ANIMAL HUSBANDRY**

<i>Personnel, etc.</i>						
J. W. Wuichet, salary	\$ 3,000.00					
Expenses.....		700.00				
Paul Gerlaugh, salary.	\$ 3,400.00					
Expenses.....		700.00				
Isa Hedrick, ½ salary.	450.00					
Members of Department Expenses.....					\$ 100.00	
Demonstrators View Herd.....	500.00					
Totals.....	\$ 4,350.00	\$ 4,400.00			\$ 100.00	
Total for Project No. 3-E.....						\$8,850.00

**PROJECT NO. 3-F
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN POULTRY HUSBANDRY**

<i>Personnel, etc.</i>						
E. L. Dakan, salary...	\$ 3,200.00					
Expenses.....		700.00				
G. S. Vickers, salary..	\$ 2,750.00					
Expenses.....		700.00				
Isa Hedrick, ½ salary.	450.00					
Members of Department Expenses.....					\$ 100.00	
Totals.....	\$ 3,200.00	\$ 4,600.00			\$ 100.00	
Total for Project No. 3-F.....						\$7,900.00

**PROJECT NO. 3-G
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN
VEGETABLE GARDENING**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
N. W. Glines, salary..	\$ 1,866.67	\$ 832.33				
Expenses.....		700.00				
Totals.....	\$ 1,866.67	\$ 1,533.33				
Total for Project No. 3-G.....						\$3,400.00

**PROJECT NO. 3-H
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN SOILS**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
Robert Salter, salary..		\$ 3,600.00				
Expenses.....		250.66			\$ 449.34	
Specialist, salary....	2,600.00					
Expenses.....		700.00				
E. E. Barnes, salary..	3,300.00					
Expenses.....		15.00	685.00			
George Valley, salary.					1,500.00	
Inez Biddle, ½ salary.	480.00					
Dorothea Worthing,						
Salary.....		960.00				
Student Labor.....	100.00					
Members of Department						
Expenses.....					100.00	
Totals.....	\$ 8,155.00	\$ 4,535.66			\$ 2,049.34	
Total for Project No. 3-H.....						\$14,740.00

**PROJECT NO. 3-I
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN ENTOMOLOGY**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
T. H. Parks, salary... \$ 3,600.00						
Expenses..... 700.00						
Stenographer, ½ salary 480.00						
Total..... \$ 4,780.00						
Total for Project No. 3-I.....						\$ 4,780.00

**PROJECT NO. 3-K
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN PLANT PATHOLOGY**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
Specialist, salary..... \$ 2,800.00						
Expenses..... 700.00						
Total..... \$ 3,500.00						
Total for Project No. 3-K.....						\$3,500.00

**PROJECT NO. 4
BOYS' AND GIRLS' CLUB WORK**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Personnel, etc.</i>						
*\$1500						
W. H. Palmer, salary.		\$ 2,500.00				
Expenses.....		700.00				
B. B. Spohn, salary... \$ 3,400.00						
Expenses.....		700.00				
O. C. Croy, salary.... 3,000.00						
Expenses.....		700.00				
Hulda Horst, salary... 2,600.00						
Expenses.....		700.00				
Guy Dowdy, salary.... 2,800.00						
Expenses.....		281.98		\$ 418.07		
W. W. Montgomery,						
Salary.....		525.00				
Expenses.....		225.00				
Martha Glover, salary.			1,080.00			
Alice Bowers, salary..			900.00			

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
Conferences.....	300.00					
H. E. Eswine, salary..					\$ 2,300.00	
Expenses.....					600.00	
<i>County Club Leaders</i>						
M. W. Brady, salary..			1,250.00			\$ 1,150.00
Travel in County....						200.00
H. C. Brunskill, salary	1,250.00					750.00
Travel in County....						500.00
C. C. Caldwell, salary.	625.00	625.00				
H. H. Claypool, salary			1,250.00			850.00
Travel in County....						400.00
C. M. Hampson, salary			1,250.00			650.00
Travel in County....						350.00
D. E. Hill, salary.....			1,250.00			1,150.00
Travel in County....						600.00
H. M. Kidd, salary....			1,250.00			750.00
Travel in County....						50.00
Stanley Porter, salary.	625.00	625.00				
R. C. Smith, salary... 1,250.00						1,400.00
Travel in County....						600.00
R. B. Tom, salary.....			1,250.00			650.00
Travel in County....						350.00
H. R. Waugh, salary.			1,250.00			
*\$600						
F. L. Wright, salary... 25.00	625.00					1,700.00
Travel in County....						600.00
M. R. Wright, salary.. 625.00	625.00					
2 Additional Club Agents.....	950.00	1,250.00	800.00			
Instructors in Boys' and Girls' Club Work... 2,000.00						
*U. S. D. A.—\$2,100.00						
Totals.....	\$16,481.93	\$15,030.00	\$ 9,468.07		\$ 2,900.00	\$12,700.00
Total for Project No. 4.....						\$58,680.00

PROJECT NO. 5—FARMERS' WEEK

<i>Personnel, etc.</i>						
Farmers' Week Speakers						
Per Diem.....					\$ 750.00	
Expenses.....					750.00	
Student Assistants—A-2					500.00	
Total.....					\$ 2,000.00	
Total for Project No. 5.....						\$2,000.00

PROJECT NO. 6-A

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HOME ECONOMICS
(CLOTHING)

<i>Personnel, etc.</i>						
Edna Callahan, salary. \$ 2,600.00						
Expenses.....		\$ 700.00				
Jeannette Butler, sal.. 2,400.00						
Expenses.....		700.00				
Totals.....	\$ 5,000.00	\$ 1,400.00				
Total for Project No. 6-A.....						\$6,400.00

PROJECT NO. 6-B

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HOME ECONOMICS
(HOME MANAGEMENT)

<i>Personnel, etc.</i>						
Eloise Davison, salary. \$ 2,400.00						
Expenses.....		700.00				
Besse C. Neeff, salary. 1,080.00						
Total.....	\$ 4,180.00					
Total for Project No. 6-B.....						\$4,180.00

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PROJECT NO. 6-C
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HOME ECONOMICS
(NUTRITION)

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
Alma Garvin, salary..	\$ 2,500.00					
Expenses.....	700.00					
Lelia Ogle, salary.....	488.38					
(2 months)						
Expenses.....	200.00					
•						
Total.....	\$ 3,838.38					
Total for Project No. 6-C.....						\$3,838.38

PROJECT NO. 6-D
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN HOME ECONOMICS
(HEALTH)

<i>Personnel, etc.</i>						
Wanda Przyluska, sal.	\$ 2,700.00					
Expenses.....	700.00					
Total.....	\$ 3,400.00					
Total for Project No. 6-D.....						\$3,400.00

PROJECT NO. 7
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN DAIRYING

<i>Personnel, etc.</i>						
Ivan McKellip, salary.	\$ 1,572.00	\$ 1,828.00				
Expenses.....		500.00		\$ 200.00		
Beulah Allen, salary..	960.00					
Members of Department						
Expenses.....				200.00		
Advanced Registry Work						
in Dairy Cattle.....					3,100.00	
Catherine Earle, salary					900.00	
Totals.....	\$ 2,532.00	\$ 2,328.00		\$ 4,400.00		
Total for Project No. 7.....						\$9,260.00

PROJECT NO. 8
DEMONSTRATIONS BY MEANS OF SPECIALISTS IN FARM MANAGEMENT

<i>Personnel, etc.</i>						
* \$1500						
R. F. Taber, salary....		\$ 2,100.00				
Expenses.....		700.00				
* \$900						
C. R. Arnold, salary...	\$ 2,100.00					
Expenses.....		700.00				
Marie Hoffman, ½ sal.	480.00					
Members of Department						
Expenses.....				\$ 100.00		
*U. S. D. A.—\$2,400.00						
Totals.....	\$ 2,580.00	\$ 3,500.00		\$ 100.00		
Total for Project No. 8.....						\$8,580.00

PROJECT NO. 9—CORRESPONDENCE COURSES

<i>Personnel, etc.</i>						
J. E. McClintock,						
Part salary.....				\$ 3,000.00		
Expenses.....				100.00		
Helen Heald, salary...				960.00		
Grading and Mailing						
C. C. Lessons.....				500.00		
Total.....				\$ 4,560.00		
Total for Project No. 9.....						\$4,560.00

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PROJECT NO. 10—FARMERS' INSTITUTES

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting	
	Federal	State			State	County
F. L. Allen, salary....					\$ 2,700.00	\$ 900.00
Expenses.....					300.00	300.00
Margaret Huffman, sal. Assistant, 3 mo. salary					1,320.00	750.00
Expenses.....						300.00
County Inst. Speakers Per Diem.....					7,000.00	6,000.00
Expenses.....					3,365.00	4,635.00
Supplementary Inst.....						1,015.00
Institute Printing.....						1,500.00
Totals.....					\$14,685.00	\$15,400.00
Total for Project No. 10.....						\$30,085.00

PROJECT NO. 11—HOME DEMONSTRATION AGENTS

*\$1500						
Marie Sayles, salary... \$	2,100.00					
Expenses.....	700.00					
Minnie Price, salary..	3,300.00					
Expenses.....	700.00					
Asst. Leader, salary... \$	2,800.00					
Expenses.....	600.00					
Conferences.....	300.00					
Margaret Ziegler, sal.	900.00					
<i>Home Demonstration Agents</i>						
Blanche Bowers, salary	1,250.00				\$ 650.00	
Travel in County...					600.00	
Anne Biebricker, salary	1,250.00				1,050.00	
Travel in County....					600.00	
Miscellaneous expense					350.00	
Louise Davis, salary... \$	1,250.00				950.00	
Travel in County....					600.00	
Miscellaneous expense					200.00	
Margaret Detwiler,						
Salary.....	625.00	625.00			650.00	
Travel in County....					600.00	
Nancy Folsom, salary.	625.00	625.00			650.00	
Travel in County....					600.00	
Charline McClure, sal.	1,250.00				650.00	
Travel in County....					600.00	
Marcella Payne, salary	1,250.00				650.00	
Travel in County....					600.00	
Amy Parker, salary... \$	1,250.00				400.00	
Travel in County....					600.00	
Nelle Spensley, salary.	625.00	625.00			400.00	
Travel in County....					600.00	
Cecile Witmer, salary.	1,250.00				650.00	
Travel in County....					600.00	
3 Additional Home Agents.....	1,875.00	1,875.00				
*U. S. D. A.—\$1,500.00						
Totals.....	\$23,900.00	\$ 3,750.00				\$13,250.00
Total for Project No. 11.....						\$42,400.00

PROJECT NO. 12

DEMONSTRATIONS BY MEANS OF SPECIALISTS IN MARKETING

B. A. Wallace, salary.. \$	3,000.00					
Expenses.....	700.00					
Total.....	\$ 3,700.00					
Total for Project No. 12.....						\$3,700.00

* * * * *

The President reported that Mr. Howard Pendleton Converse, of the Class of 1887, has presented the University with a check for \$1,000.00 to be used for the purchase of books for the Library of the Department of Chemistry. Upon motion, the President was directed to express to Mr. Converse the appreciation of the Board of Trustees for his generosity.

* * * * *

The Secretary presented the following recommendations approved by the State Architect and the University Architect concerning certain extras required for the construction of the Chemistry Building:
 June 10, 1922.

Mr. C. E. Steeb, Secretary,
 Board of Trustees.

Dear Sir—To better adapt the tunnel running east and west under the Chemistry Building at east end to the installation of the heating apparatus an extension was necessary.

The cost of this extension was.....	\$ 55.00
To properly support service pipes in the tunnel, it was necessary to place angle iron hangers 8' on centers costing.....	85.00
Due to excessive expansion owing to heat over the vent coils of the heating apparatus, a copper sump was placed in the roof storm water conductor at a cost of..	6.00
The Department of Chemistry requested an additional door in two laboratory rooms for safety exits costing.....	116.00

Total..... \$262.00

The cost of above items is given on attached proposal and is recommended to the Board of Trustees for their approval.

Respectfully submitted:

Approved:

Approved:

(Signed) ROBERT S. HARSH,
State Architect and Engineer

(Signed) JOS. N. BRADFORD,
University Architect

— o —

Mr. C. E. Steeb, Secretary,
 Board of Trustees.

Dear Sir—Due to soil conditions on site of Chemistry Building, it was necessary to excavate deeper to remove the marely soil. To regain the required floor level, it was necessary to fill with cinders to give a porous subgrade.

This required 713 cu. yds. cinders @ \$2.00, total \$1,426.00 as per attached proposal.

The above is recommended to the Board of Trustees for their approval.

Respectfully submitted,

Approved:

Approved:

(Signed) ROBERT S. HARSH,
State Architect and Engineer

(Signed) JOS. N. BRADFORD,
University Architect

Upon motion, the two extras recommended above were authorized and approved and the Secretary was directed to certify said action

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by the Board of Trustees to the Department of Highways and Public Works, with the request that such extras be approved and authorized by said department.

The Trustees now took up for consideration the reports of the committee appointed to make an investigation of the situation regarding Medical Education in the University. After some discussion, it was agreed to defer further action until the next meeting of the Trustees and the President was requested to arrange for a hearing at that time on the two reports submitted, each College to be represented by not to exceed three members of its faculty.

Upon the recommendaiton of John Van Meter, agent for the Virginia Military Lands, the Trustees authorized the execution of a Quit Claim Deed to W. L. and Aulta C. Sheridan for 88 acres, more or less, in Brush Creek Township, Highland County, Ohio, and being a part of Survey No. 13461, Virginia Military Lands, entered in the name of Allen Latham. The consideration to be \$200.00.

The Board now proceeded to elect its officers for the coming year, which election resulted as follows:

Chairman.....	John Kaiser
Vice-Chairman.....	T. C. Mendenhall
Treasurer.....	Julius F. Stone
Secretary.....	Carl E. Steeb

The President presented a communication from the alumnae of the Browning Dramatic Society, requesting that suitable provision be made for the construction of an outdoor theater for the use of the Browning Society. This communication was ordered received and filed with the Secretary to be considered at the proper time.

Thereupon, the Board adjourned to meet Monday, June 19, 1922, at 10:00 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

THE OHIO STATE UNIVERSITY
OFFICE OF THE BOARD OF TRUSTEES

Columbus, Ohio, June 19, 1922.

The Board of Trustees met at the University at 10:00 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Vice-Chairman; B. F. McCann, O. E. Bradfute, L. E. Laybourne, J. F. Cunningham.

The Board came to order and took up for consideration the two reports submitted by the committee appointed to make an investigation of the situation regarding Medical Education in the University, and to hear representatives of the two schools of medicine, in accordance with the action taken by the Trustees at the last meeting. The

College of Medicine was represented by Dean E. F. McCampbell, Dr. Charles Hamilton, and Dr. John Edwin Brown. The College of Homeopathic Medicine was represented by Dr. C. A. Burrett, Dr. A. E. Hinsdale, and Dr. J. W. Cogswell.

After hearing from the above committees, the Board recessed until 2:30 p. m.

2:30 p. m.

The Board came together with the same members present as at the morning session.

The Secretary reported that a letter received this day from the Protestant Hospital Association stated that a conference with the Board of Trustees of the Ohio State University was not desired; whereupon Dean McCampbell was asked to appear before the Board to discuss with the Trustees the relations of the Protestant Hospital Association.

Upon the recommendation of the Dean of the College of Medicine, the Secretary was directed to advise the Trustees of the Protestant Hospital Association that the University will not renew its contract for the coming year.

Upon motion, the matter of the removal of University property and equipment from the Protestant Hospital was referred to Dean McCampbell and the Secretary, with full power to act.

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Commerce and Journalism</i>				
Perry P. Denune	Asst. in Sociology Summer Quarter	June 19, 1922	\$ 335.00	\$ 335.00
Howard H. Webster	Instructor, Business Organization Summer Quarter	June 19, 1922	335.00	335.00
Cancel 1 Reader	@ \$200.00			
1 Reader	@ \$150.00	\$350 to pay Howard H. Webster.		
Cancel \$335.00 in position of Lecturer to pay Perry P. Denune.				

College of Dentistry

Virgil H. Traxler	Student Assistant	July 1, 1922	200.00	200.00
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The Board again took up for consideration the reports of the committee appointed to make an investigation of the situation regarding Medical Education in the University.

Judge McCann moved a reconsideration of the vote on the substitution of the minority report for the majority report. This motion was lost.

Mr. Laybourne moved that the majority report be adopted. Upon this motion, the ayes and noes were demanded, resulting as follows: Aye—Messrs. Cunningham, Laybourne, and Mendenhall. Noes—Messrs. McCann and Bradfute. The Chairman declared the motion passed and the majority report adopted.

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The Secretary reported an additional gift of \$500.00 from Edward Orton, Jr., to be used for book purchases in the Orton Geological Library for the year 1922-1923, upon the same conditions as attached to his previous gift.

* * * * *
Upon motion, this gift was accepted and the Secretary was directed to express the appreciation of the Trustees to Professor Orton for his continued generosity.

* * * * *
The Secretary was directed to arrange for a meeting of the Board of Trustees at the Lake Laboratory during the week of August 7.

* * * * *
Thereupon, the Board adjourned to meet July 11, at 11:00 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

T. C. MENDENHALL,
Vice-Chairman

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RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1922, to June 30, 1923

THE OHIO STATE UNIVERSITY

WILLIAM OXLEY THOMPSON
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
C. F. KETTERING, Dayton.....	Mar. 21, 1917	May 13, 1923
LAWRENCE E. LAYBOURNE, Springfield..	May 14, 1921	May 13, 1924
O. E. BRADFUTE, Xenia.....	Aug. 21, 1905	May 13, 1925
T. C. MENDENHALL, Ravenna.....	June 16, 1919	May 13, 1926
B. F. MCCANN, Dayton.....	May 13, 1913	May 13, 1927
EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	May 13, 1928
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1929

CARL E. STEEB
Secretary of the Board

JULIUS F. STONE
Treasurer of the Board

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 11, 1922.

The Board of Trustees met at the University at 11:00 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, J. F. Cunningham, L. E. Laybourne, B. F. McCann.

* * * * *

The President presented the following report for the consideration of the Board of Trustees:

July 5, 1922.

Board of Trustees,
Ohio State University.

Gentlemen—I submit the following report with recommendations, for your consideration and action at the meeting to be held July 11, 1922:

The proposals submitted involve a somewhat more radical and different action from that taken by the Trustees June 19. I am willing to assume the responsibility for the recommendations on three accounts: ✓

1. I have failed so far, through personal interviews with both sides, to find that the action of June 19 gives promise of being practicable and workable.

2. I am persuaded that the proposal I am making will be more acceptable to the Homeopathic profession than any other proposal or than the action already taken.

3. Assuming that the merger is not practicable, then the sooner the University is through with it, the better. The more completely the work is now done, the fewer will be the troubles and vexations for the future.

Supplementary to the action taken by the Board of Trustees at the meeting held June 19, 1922, I therefore recommend:

First, that the two chairs in Homeopathic Medicine as recommended in the majority report be abolished, effective August 15, 1922.

Second, that the principal sums of money received from all sources be returned to the donors, without interest, said money to be paid from the interest on the endowment fund.

Third, that the transfer of the hospital, and all appliances and materials that go with it, be made effective August 15, 1922.

Fourth, that the radium now in the possession of the College of Homeopathic Medicine be returned to Mr. Chas. F. Kettering or to such person or persons as may be designated.

Fifth, that all research papers, drawings and the like, that may be construed practically as personal belongings, although technically the property of the University, but of no special importance to other than the original investigator, be assigned and transferred to the appropriate professor in the College of Homeopathic Medicine.

Sixth, that duplicate records be authorized for the hospital, so that there may remain with the hospital the original records of all cases and, at the same time, a duplicate be provided, for use of the faculty which had original jurisdiction.

Seventh, that the Homeopathic Library be kept intact and transferred to such persons or organization as may later be determined upon.

Eighth, that special provision be made for Dr. Wm. A. Humphrey on account of his injury.

Ninth, that a suitable leave of absence with salary be provided for, in the case of such members of the faculty as would ordinarily be entitled to it, under the usual custom of the University.

In view of the above considerations, I have assumed the executive authority of deferring the transfer of the hospital, as contemplated by the action of June 19, until July 11.

Yours very truly,

(Signed) W. O. THOMPSON, *President.*

Upon motion, the above recommendations as made by the President were approved and adopted.

* * * * *

Upon motion, the President was directed to present to the Board at a future meeting his recommendations in the matter of salaries to be paid during the coming year to the former members of the instructional staff of the College of Homeopathic Medicine. The President was further directed to submit recommendations to the Board covering the return of equipment or gifts made to the College of Homeopathic Medicine by the friends of Homeopathy.

* * * * *

The President presented the proposed budget for the College of Medicine and the Hospital for the coming year which was approved with the exception that the budget adopted this day shall carry no increases in salaries. The President was directed to submit at a later meeting his recommendations as to increase of salaries for the instructional staff of the College of Medicine.

* * * * *

The President announced for the information of the Trustees the fact of the existence of the Allen Hoskins Memorial Foundation. This fund was started by Mr. S. A. Hoskins, the father, and friends. The foundation is to consist of a loan fund for foreign students.

* * * * *

The President presented a resolution adopted by the Columbus Rationalist Society concerning the Rural Pastor's School now in ses-

sion at the University. On motion, this resolution was ordered received and filed.

* * * * *
On motion, the action of the President granting the use of certain rooms for the Summer School for Pastors was approved.

* * * * *
The Secretary presented the following communication from the Secretary of the Ohio State University Association, which was ordered filed:

June 30, 1922.

Mr. Carl Steeb, Secretary
The Board of Trustees.

My dear Mr. Steeb—May I ask you, as Secretary of the Board of Trustees to transmit to that Board the following resolution which was unanimously adopted by the Ohio State University Association in its annual business meeting on the Campus on the afternoon of June 10, 1922.

RESOLUTION

"Inasmuch as Pomerene Hall, comprising a women's union and gymnasium, will be ready for occupancy next autumn, *Resolved*, that we the members of the Alumni Association at the meeting of June 10, 1922, respectfully recommend to the President and Board of Trustees the complete separation of the Physical Education for Women from that for the Men and that a woman director of undoubted qualifications be placed at the head of the former to build up a Department such as will fit the young women of the University for the duties of life that await them."

Sincerely yours,
(Signed) J. L. MORRILL,
Alumni Secretary.

* * * * *

The Secretary presented the following report of the Board of Visitors of the Ohio State University Association, which was ordered filed:

1. The Board of Visitors of the Alumni Association wishes to express the hope that the majority report of the Committee on Medical Schools of the Trustees will be adopted by the Board of Trustees in the near future. The Board of Visitors believes that a suitable fusion of the two schools will result in one of the most important educational advances made by the University in recent years.

The Board of Visitors learns with great pleasure that plans for a hospital and a medical science building have been prepared for the University Medical School and that both will be erected in the near future. This construction will greatly aid in the proper development of a strong University Medical School.

2. The Board wishes to reaffirm its minute of last year on the vital importance of the appointment of a men's councillor.

3. The Board also wishes to reaffirm its minute of last year disapproving of the use of student instructors in the freshman classes.

4. Whereas the State Reorganization law takes from the Board of Trustees of the Ohio State University the power to plan, contract

for, construct and repair its own buildings, and vests this power in the State Highway Commission, therefore we recommend:

(1) That the Alumni Association favor the adoption of an amendment to that law to the effect that nothing in the section defining the duties of the State Highway Department shall apply to the educational institutions having Boards of Trustees, and

(2) That the President of the Alumni Association appoint a committee of four members to co-operate with similar committees from the Boards of Trustees and the faculties of this and other universities in the state to secure the adoption of such amendment.

5. Resolved that the Trustees of the University be asked to consider the establishment of night courses of University grade for those graduates who may wish to continue their University studies or for teachers and others who wish special instruction in University subjects.

6. It was moved that the continuation of the One-eighth Mill Tax to support the necessary building construction to take care of the normal University growth be urged.

7. *Resolved*, That the Board of Visitors requests the Trustees that the forest on the northeast corner of the University grounds back of Ohio Field be permanently preserved.

* * * * *
Upon motion, the Department of Physical Education was divided into two departments: Physical Education for Men and, second, Physical Education for Women, effective at once.

Upon motion, it was agreed that the permanent personnel in the Department of Physical Education shall be re-elected for the next year at the present salaries, and the President was directed to prepare for the approval of the Board revised budgets for the two departments.
* * * * *

The President presented the following contract between the State Board of Vocational Education and the Ohio State University which was approved and the President and Secretary were directed to sign the same on behalf of the Board of Trustees:

CONTRACT BETWEEN THE STATE BOARD OF VOCATIONAL EDUCATION THE OHIO STATE UNIVERSITY

In consideration of the fact that the State Board of Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board of Vocational Education for the year 1922-1923.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board of Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board of Education upon receipt of the affidavit from the Secretary of the Board of Trustees

of the Ohio State University as to the actual expenditures for that month.

Budget for Teacher-Training in Agriculture

Salaries.....	\$19,050.00
Travel in Training Schools.....	400.00
Travel.....	1,250.00
Clerical and Stenographic.....	960.00
Office Supplies.....	300.00
Postage and Communication.....	150.00
Printing and Miscellaneous.....	200.00
Total.....	\$22,310.00

Signed in behalf of the State Board of Education
 (Signed) VERNON M. RIEGLE,
President and Executive Officer.

Signed in behalf of the Ohio State University,
 (Signed) W. O. THOMPSON,
President.

(Signed) CARL E. STEEB,
Secretary of the Board of Trustees.

* * * * *

The President presented the following budgets for the Vocational Work in Agricultural Education and the Vocational Work in Home Economics, which were approved and adopted:

Agricultural Education

W. F. Stewart—Professor.....	\$ 1,500.00
(in addition to amount in general budget)	
H. W. Nisonger—Assistant Professor.....	3,000.00
H. W. Nisonger—Automobile allowance.....	400.00
H. G. Kenestrick—Assistant Professor.....	2,400.00
W. F. Bruce—Instructor (Hamilton Township)....	2,600.00
A. C. Kennedy—Instructor (Worthington).....	2,500.00
J. B. McClelland—Instructor (Grove City).....	2,350.00
E. O. Bolender—Instructor (Hilliards).....	2,350.00
C. F. Christian—Instructor (Canal Winchester)..	2,350.00
Stenographer.....	960.00
Total Salaries.....	\$20,410.00
Travel (Upon approved bills).....	1,250.00
Office Supplies.....	300.00
Postage and Communication.....	150.00
Printing and Miscellaneous.....	200.00
Total Budget.....	\$22,310.00

Home Economics

Mrs. Maud G. Adams—Professor.....	\$ 1,800.00
(in addition to amount in general budget)	
Henrietta Gromme—Assistant Professor.....	2,500.00
Clara Bancroft—Instructor (North High).....	2,000.00
Almeda Jones—Instructor (North High).....	1,900.00
Hazel Huston—Instructor (Reynoldsburg).....	1,900.00
Ida Patterson (Instructor (Canal Winchester)....	2,100.00
Marie Kuglen—Stenographer.....	1,080.00
Total Salaries.....	\$13,280.00
Travel (Upon approved bills).....	600.00
Office Supplies and Postage.....	100.00
Printing and Miscellaneous.....	100.00
Rent of Practice House, Etc.....	2,000.00
Total Budget.....	\$16,080.00

* * * * *

Upon the recommendation of the President, the following distribution of funds for the Engineering Experiment Station was made:

Project No. 02—For Postage and Office Supplies July 1, 1922 to July 1, 1923.....	\$ 200.00
Project No. 03—Clerical Work in Office of Director, July 1, 1922 to July 1, 1923.....	120.00
Project No. 29—"Economic Use of Coal in Different Types of Boiler Furnaces," by Professor F. W. Marquis. Additional Appropriation.....	2,500.00
NEW PROJECTS—	
Project No. 30—"Heat Conductivity and Heat Transfer of Different Refractories," by Professor A. W. Watts.....	400.00
At the present time in the field of ceramics there is considerable controversy regarding the relative heat conductivity values of different refractories and the data now available and bearing on the subject is very contradictory and unsatisfactory. Therefore if definite values can be established by Professor Watts the investigation will prove of considerable value to the ceramic industries.	
Project No. 31—"The Washing of Ohio Coals," by Professor W. A. Mueller.....	200.00
This project will be another branch in the same field of work being investigated by Professors Demorest and Marquis.	

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Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Agriculture</i>				
H. E. Erdman	Asst. Professor, Rural Economics	July 1, 1922	\$4,000.00	\$4,000.00
C. E. Wilson	Teamster, Animal Husbandry	July 1, 1922	960.00	960.00
James R. Shepperd	Fertility Plot Asst. Soils	July 1, 1922	1,080.00	1,080.00
<i>College of Arts, Philosophy, and Science</i>				
Paul Selby	Asst. in English	July 1, 1922	500.00	500.00
George Hibbitt	Instructor in English	July 1, 1922	1,500.00	1,500.00
H. H. Shively	Instructor in English	July 1, 1922	1,800.00	1,800.00
Fred Harrold	Instructor in English	July 1, 1922	1,500.00	1,500.00
Paul Schoedinger	Instructor in English	July 1, 1922	800.00	800.00
<i>College of Education</i>				
Samuel W. Brown	Professor, School Adm.	July 1, 1922		
C. E. Erfmeyer	Instructor in Educ.	Sept. 1, 1922	2,700.00	2,250.00
N. S. Maddox	Assistant, Prin. & Prac. of Educ.	July 1, 1922	1,000.00	1,000.00
H. G. Hullfish	Assist. Psychology	July 1, 1922	750.00	750.00
<i>College of Engineering</i>				
F. C. Brown	Instructor, Civil Engineering	July 1, 1922	2,000.00	2,000.00
<i>Graduate School</i>				
Josephine I. Wuebben	Scholar	July 1, 1922	300.00	300.00
<i>Operation and Maintenance</i>				
Paul Davis	Painter	July 1, 1922	960.00	960.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule.

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
M. F. Morgan	Specialist in Soils and Crops	July 1, 1922	2,600.00	
To be paid from Smith-Lever funds in Project No. 3H.				
<i>College of Agriculture</i>				
Lonzo Bloomer	Teamster, An. Husb.	July 1, 1922	960.00	960.00
Howard T. Laws	Laborer, An. Husb.	July 1, 1922	1,140.00	Budget
Sylvester Humphrey	Grad. Asst., Botany	July 1, 1922	500.00	Budget
Mary Adelia Hart	Student Asst., Botany	July 1, 1922	300.00	Budget
Lois Lampe	Asst., Botany for 3 quarters beginning with autumn quarter	July 1, 1922	1,200.00	
Elbert Stephenson	Fertility Plot Asst., Soils	July 1, 1922	1,080.00	1,080.00
Charles G. McBride	Asst. Professor Rural Econ.	July 1, 1922	3,300.00	3,300.00
<i>College of Arts, Philosophy, and Science</i>				
John L. LaMonte	Student Assistant, Political Science	Summer Quarter	50.00	50.00
			for quarter	
William L. Huske	Asst. in English	July 1, 1922	500.00	500.00
Josephine I. Wuebben	Asst. in English	July 1, 1922	500.00	500.00
John Merrill Weed	Instr. in English	July 1, 1922	1,800.00	Budget
Edward F. Harden	Instr. in English	July 1, 1922	1,800.00	Budget
James Fullington	Instr. in English	July 1, 1922	1,800.00	Budget
Henry C. Kohler	Instr. in English part time	July 1, 1922	800.00	800.00
Robert Kane	Instr., English ½ time	July 1, 1922	800.00	800.00
Harlan Hatcher	Instr., English ½ time	July 1, 1922	800.00	800.00
Mary Beal Housel	Instr., English ½ time	July 1, 1922	800.00	800.00
Kenneth C. Randall	Instr., English ½ time	July 1, 1922	800.00	800.00
<i>College of Commerce and Journalism</i>				
Charles H. Vaughn	Editor, Lantern	Summer Quarter	75.00	75.00
			for quarter	
John P. Dorsey	Bus. Mgr., Lantern	Summer Quarter	75.00	75.00
			for quarter	
Harold C. Casterton	Asst., Accounting	Summer Quarter	335.00	335.00
			for quarter	
Harold Huling	Instr., Accounting	Oct. 1, 1922	2,200.00	2,200.00
Ralph H. Richards	Asst., Business Organization	July 1, 1922	1,200.00	1,200.00
Robert C. Mason	Asst., Business Organization	July 1, 1922	600.00	600.00
Cary W. Bowers	Asst., Business Organization	July 1, 1922	600.00	600.00
Russell E. Lyons	Asst., Business Organization	July 1, 1922	900.00	900.00

The following positions in Business Organization are to be cancelled.

	Instructor	\$2,165.00		
	Assistant	900.00		
	Reader	300.00		
<i>College of Education</i>				
Fred C. Slager	Graduate Assist., School Adminmr.	Summer Quarter	200.00	200.00
			for quarter	
N. S. Maddox	Instructor in Educ.	Sept. 1, 1922	2,500.00	2,083.34
H. G. Hullfish	Teaching Asst., Prin. of Educ.	July 1, 1922	1,000.00	1,000.00
M. A. Durea	Asst., Psychology	July 1, 1922	750.00	750.00
Glen T. Howe	Graduate Assistant, School Admr.	July 1, 1922	500.00	Budget

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Engineering</i>				
R. A. Hoyt	Student Weather Observer, Astron.	July 1, 1922 to Oct. 1	360.00	90.00
J. M. Montz	Instr., Civil Engr.	Oct. 1, 1922	2,000.00	2,000.00
Thomas Decker	Shop Helper, Industrial Arts	July 1, 1922	960.00	Budget
Carl Linxweiler	Assistant, Electrical Engr.	July 1, 1922	1,000.00	Budget
<i>Stenographic and Clerical</i>				
Dorothy Lyford	Stenographer Electrical Engr.	July 1, 1922	960.00	960.00
Wanda Rittenhouse	Stenographer Educational Res.	July 1, 1922	900.00	900.00
Lucille E. Braun	Stenog. College of Medicine	July 1, 1922	900.00	900.00
Burdena Norviel	Clerk, Stores Rotary	July 1, 1922	900.00	Rotary
Helen McCleary	Clerk, Homeop. Hospital	July 1, 1922	960.00	Budget
<i>Operation and Maintenance</i>				
F. Dersam	Painter's Helper	July 1, 1922	960.00	960.00
Dennis Anderson	Plumber	July 1, 1922	1,800.00	Budget
Charles Blesch	Carpenter	July 1, 1922	1,740.00	Budget
<i>Stores and Receiving</i>				
Thaddeus P. Sieg	Pharmacist, State Street Dispensary	July 1, 1922	1,400.00	Rotary
Frank D. Brill	Assist. Pharmacist Lab. Sup. Store	July 1, 1922	1,400.00	Rotary
R. B. Leonard	Glass Blower, Lab. Supply Store	July 1, 1922	1,800.00	Rotary

Upon the recommendation of the President, the following amendments to the budget were made, effective July 1, 1922:

Name	Title	Annual Rate	Appropriation
Judson Solomon	Swine Herdsman	\$1,200 to \$1,260	\$ 60.00
Mrs. Mabel Vesper	Stenographer, College of Engineering	960 to 1,080	
Henry Wilson	Increase to be paid from Assistant to Instructor, English	Engineering Experiment Station funds 500 to 1,500	1,000.00
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Upon the recommendation of the President, William S. Hendrix, Professor of Romance Languages, was granted leave of absence with full salary for the Fall Quarter, 1922.

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Upon the recommendation of the President, George R. Havens, Professor of Romance Languages, was granted leave of absence with full salary for the Winter Quarter.

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The following budget for the Department of Vocational and Commercial Education, College of Education, was adopted:

D. F. McDonald—Professor.....	\$4,400.00
Sylvia Sicha—Assistant Professor.....	3,000.00
Helen Ramsdell—Instructor.....	2,500.00
L. A. Flagler—Assistant Professor.....	3,600.00
Mrs. Hedwig R. Keller—Secretary.....	1,300.00
Instructor.....	3,000.00
R. W. Jenkins—Instructor.....	2,500.00
Effective September 1, 1922, for 10 months	
Part-time Assistants.....	4290.00
Printing, Supplies, Communication.....	500.00
Traveling.....	1,300.00
	<hr/>
	\$26,390.00

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Upon the recommendation of the President, the following Dentistry budget for office force was adopted:

Katharine L. Pugh—Executive Clerk (Sec. Dean)	\$1,400.00
Allie F. Harness—Clerk Dental Clinic	1,000.00
Sue Merrill—Janitress	600.00
	\$ 3,000.00

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Upon the recommendation of the President, the following schedule of fees for the Department of Home Economics was adopted:

Home Economics 401 (Textiles and Clothing)	\$5.00
Home Economics 402 (Textiles and Clothing)	5.00
Home Economics 403 (Dress)	1.00
Home Economics 411 (Foods)	5.00
Home Economics 412 (Foods)	5.00
Home Economics 413 (Advanced Foods)	5.00
Home Economics 501 (Advanced Dress)	1.00
Home Economics 512 (House Furnishing)	1.00
Home Economics 611 (Nutrition)	5.00
Home Economics 612 (Advanced Nutrition)	5.00

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Upon the recommendation of the President, Professor C. A. Dye was authorized to attend the annual meetings of the American Pharmaceutical Association, to be held in Cleveland, August 14 to 19, the University to pay Pullman and railroad fare only.

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Upon the recommendation of the President, an amount not to exceed \$75 was authorized for the purchase of the portrait of Emerson McMillin, now in the possession of Mrs. Silas Martin, and a frame for the same.

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Upon the recommendation of the President, \$1000 was appropriated for the publication of The Ohio Newspaper for the coming year.

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Upon the recommendation of the President, the matter of appropriation of \$100 for the distribution of the Horticultural Annual for 1922 to selected high schools was referred, with favorable suggestion, to the Committee on Appropriations.

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Upon the recommendation of the President, the usual appropriation of \$700 and \$500 was made for the Y. M. C. A. and the Y. W. C. A., respectively, for the current year.

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Upon the recommendation of the President, the supporting membership in the American School of Classical Studies at Athens, Greece, in amount of \$500 per annum, was authorized and approved.

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The President was directed to appoint a committee to investigate the proposal to erect and maintain a central shop somewhere on the campus; the purpose of the shop being to better organize the work now in the hands of departmental mechanics.

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Upon the recommendation of the President, the following revision of the budget for the Department of Architecture and the office of the University Architect was made:

J. N. Bradford—Professor of Architecture	\$1,300.00	
C. St. John Chubb—Professor of Architecture	4,800.00	\$1,000.00
Herbert Baumer—Professor of Architecture	4,000.00	4,000.00
W. C. Ronan—Asst. Prof., Architecture	3,200.00	500.00
George Fraser—Asst. Prof., Architecture	2,000.00	
F. H. Haskett—Instructor	2,750.00	

UNIVERSITY ARCHITECT

	Present	Proposed	Increase
Jos. N. Bradford—University Architect.....	\$3,700.00	\$3,700.00	
H. F. Reichard—Chief Draftsman.....	2,880.00	3,000.00	\$ 120.00
C. F. Mayer—Draftsman.....	2,500.00	2,600.00	100.00
H. E. Letson—Draftsman.....	1,800.00	2,000.00	200.00
A. J. Friday—Draftsman.....	1,500.00	1,680.00	180.00
M. L. Abbott—Draftsman.....	1,500.00	1,680.00	180.00
M. L. Church—Draftsman.....	1,500.00	1,680.00	180.00
A. H. Mickey—Supt. of Construction.....	2,500.00	2,600.00	100.00
			\$1,060.00

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Upon the recommendation of the President, duplicate diploma was granted to Maurice Fahnestock Smith, B.Arch.E., 1918, satisfactory evidence having been presented that the original diploma was destroyed.

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Upon the recommendation of the President, the following rotary budget for the Department of Journalism was adopted:

Sue K. Brown—Feeder and Binder.....	\$1,162.00
Chas. H. Davis—Compositor.....	2,184.00
R. W. Hodgson—Compositor.....	2,288.00
Chas. D. Kalb—Compositor.....	2,184.00
George Maggiore—Compositor.....	2,184.00
W. R. Stephens—Compositor.....	2,184.00
G. F. Rodocker—Pressman.....	2,080.00
Wm. J. Munroe—Pressman.....	1,820.00
Clara L. Baker—Clerk and Bookkeeper.....	1,200.00
Clyde T. Hodgson—Apprentice.....	624.00

To be adjusted in accordance with rules as to apprenticeship.

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Upon motion, the President was requested to represent the University at a conference to be held by representatives of state supported institutions to consider matters of mutual interest in regard to the renewal of mill tax levy for buildings and questions pertaining to annual budgets.

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Upon motion of Mr. Laybourne, it was ordered that all unencumbered balances remaining on the books June 30, 1922, be cancelled, it being understood that this order does not include gifts or Rotary funds.

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The following resolution offered by Mr. Laybourne was unanimously adopted:

Resolved, That the interest on the Endowment and all other income of the University for the fiscal year ending June 30, 1922, not otherwise appropriated be and the same are hereby appropriated for its support and maintenance.

* * * * *

The Secretary presented a communication from the Protestant Hospital requesting information concerning the cancellation of early contracts between the Protestant Hospital Association and the Medical College. This matter was referred to Mr. Laybourne to consult with the officers of the Protestant Hospital Association and report back his findings to the Board of Trustees.

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The President was directed to prepare a plan of organization for the operation of the Women's Union in Pomerene Hall and to place such organization in operation.

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The Secretary reported that, in accordance with instructions received from the Board of Trustees, he had secured a price of one thousand dollars on lot No. 42, Peach Point Subdivision, South Bass Island, for a site for the Lake Laboratory. Upon motion, it was agreed to purchase said lot and the Secretary was directed to request the Director of Highways and Public Works to complete the purchase, the same to be paid from the interest on the Endowment fund.

Upon motion, the Board of Trustees expressed its approval of the principle of the separation of state educational institutions controlled by Boards of Trustees in the State reorganization bill.

The plans, specifications and estimates as prepared by the University Architect for the Administration Building, the Medical Science Building, and the Commerce and Journalism Building were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, then to advertise for bids in accordance with the law.

Thereupon, the Board adjourned to meet August 8, 9:00 a. m., at Sandusky, Ohio, for the purpose of inspecting the Lake Laboratory and determining upon the proposed building to be erected upon the site purchased.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, July 19, 1922.

The Board of Trustees met at the University at 1:30 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, J. F. Cunningham, L. E. Laybourne, B. F. McCann.

Upon recommendation of the President, the resignation of E. W. Balduf as Secretary of the College of Arts, Philosophy, and Science, was accepted effective July 31, 1922.

Mr. Bradfute moved that the vote taken by the Board of Trustees at the meeting of July 11, whereby the Department of Physical Education was divided into two Departments, be reconsidered. This motion was carried.

Upon motion, it was agreed that this matter be laid on the table until the next meeting.

The President presented the following budget for the Department of Physical Education and the College of Medicine, which, upon his recommendation, was adopted:

COLLEGE OF MEDICINE

Name	Title	Recommended by President	
COLLEGE OF MEDICINE			
<i>Administration</i>			
Eugene F. McCampbell	Dean	\$6,000.00	
Charles E. Findlay	Secretary to Dean	2,000.00	\$ 8,000.00
<i>Anatomy</i>			
Francis L. Landacre	Professor and Head of Dept.	5,250.00	
Edward C. Buck	Assistant Professor	3,000.00	
Rollo C. Baker	Assistant Professor	2,750.00	
R. A. Knouff	Assistant Professor	2,750.00	
Clarence I. Britt	Assistant	1,500.00	
Dorothy Searles	Assistant	1,200.00	
Thomas Evans	Technician	1,100.00	
Howard J. Smith	Student Assistant	300.00	
Lyle Leonard	Student Assistant	300.00	
	Student Assistant	150.00	
	Student Assistant	300.00	18,600.00
<i>Bacteriology</i>			
Charles B. Morrey	Professor and Head of Dept.	4,000.00	
William A. Starin	Professor (on leave)	1,150.00	
Vera McCoy Masters	Assistant Professor	2,000.00	
Fred Speer	Instructor	2,000.00	
R. F. Jukes	Assistant Instructor	1,600.00	
Robert A. Moore	Assistant	1,200.00	
Howard I. Lowry	Laboratory Assistant	600.00	
George W. Bond	Assistant	1,200.00	
Robert A. Moore	Assistant (Summer Quarter)	120.00	18,870.00
<i>Medicine</i>			
John H. F. Upham	Professor and Head of Dept.	2,000.00	
John D. Dunham	Assistant Professor	300.00	
Halbert B. Blakey	Assistant Professor	200.00	
Jacob J. Coons	Assistant Professor	300.00	
Charles J. Shepard	Assistant Professor	300.00	
Elmer G. Horton	Assistant Professor	500.00	
Elijah J. Gordon	Asst. Prof. and Director of Dispensaries	2,400.00	
Solomon A. Hatfield	Asst. Prof. and Resident Phy- sician, St. Francis Hospital	3,750.00	
William Pritchard	Instructor	200.00	
Joseph W. Leist	Instructor	1,500.00	
Raymond A. Ramsey	Instructor	400.00	
J. W. Sheetz	Instructor	300.00	
Frank C. Wagenhals	Instructor	500.00	
Samuel D. Edelman	Assistant	300.00	
E. F. Peinert	Assistant	200.00	
Harry A. Minthorn	Assistant	200.00	
Herbert V. Weihrauch	Assistant	200.00	
George O. Hoskins	Assistant	200.00	
John P. Farson	Assistant	200.00	13,950.00
<i>Obstetrics</i>			
Andrews Rogers	Professor and Head of Dept.	1,250.00	
G. Wayne Brehm	Instructor	300.00	
Walter Duffee	Instructor	600.00	
Roy E. Krigbaum	Assistant	700.00	
Herman Koerper	Instructor	300.00	3,150.00
<i>Ophthalmology and Oto-Laryngology</i>			
John Edwin Brown	Professor Oto-Laryngology and Head of Department	300.00	
Andrew Timberman	Professor Ophthalmology	300.00	
George C. Schaeffer	Asst. Prof. Ophthalmology	400.00	
Hugh G. Beatty	Asst. Prof. Oto-Laryngology	400.00	
Andrew W. Prout	Asst. Prof. Oto-Laryngology	400.00	
Arthur M. Hauer	Asst. Prof. Oto-Laryngology	400.00	
Charles H. Hoffhine	Instructor, Ophthalmology	400.00	
John B. Alcorn	Instructor, Ophthalmology	400.00	
T. Reese Williams	Assistant, Ophthalmology	400.00	
Clarence B. Tanner	Assistant, Ophthalmology	400.00	3,800.00

Name	Title	Recommended by President	
<i>Pathology</i>			
Ernest Scott	Professor and Head of Dept.	4,250.00	
Carl Spohr	Professor Clinical Pathology	3,500.00	
Lear H. Van Buskirk	Instructor	1,700.00	
Phillip J. Reel	Instructor, Surgical Pathology	1,700.00	
Mary H. Oliver	Instructor	1,600.00	
Mortimer Banks	Technical Assistant	1,100.00	
Clinton L. Bryant	Technical Assistant	1,100.00	
Edith Miller	Instructor	1,500.00	16,450.00
<i>Physiology</i>			
Roy G. Hoskins	Professor and Head of Dept.	5,250.00	
A. M. Bleile	Professor	3,750.00	
Clayton McPeck	Assistant Professor	2,750.00	
Raymond J. Seymour	Assistant Professor	2,900.00	
Edwin P. Durrant	Instructor	2,100.00	
Carl P. Effler	Technical Assistant	2,000.00	
Paul H. Charlton	Assistant	1,000.00	
R. R. Durant	Assistant	600.00	
Elmer A. Assman	Student Assistant	600.00	20,950.00
<i>Physiology Chemistry, Pharmacology and Materia Medica</i>			
Clayton S. Smith	Professor and Head of Dept.	4,250.00	
	Assistant	1,000.00	
Anson L. Brown	Technician	1,000.00	6,250.00
<i>Public Health and Sanitation</i>			
Eugene F. McCampbell	Professor Preventive Medicine	(See Administration)	
Emery R. Hayhurst	Professor of Hygiene and Head of Department	3,250.00	
Mrs. Norma Selbert	Asst. Professor, Public Health	2,500.00	5,750.00
<i>Surgery and Gynecology</i>			
Charles S. Hamilton	Professor of Surgery and Head of Department	500.00	
Verne A. Dodd	Professor of Surgery and Chief of Clinical Staff	3,000.00	
Isaac B. Harris	Asst. Prof., Surgery, Chief of Staff of St. Francis Hospital	300.00	
Yeatman Wardlow	Professor, Gynecology	300.00	
Fred Fletcher	Assistant Professor, Gynecology	300.00	
Leslie L. Bigelow	Assistant Prof, Surgery, Chief of Staff, Children's Hospital	2,250.00	
Edwin A. Hamilton	Assistant Professor, Surgery	1,000.00	
A. M. Steinfeld	Assistant Professor, Surgery	300.00	
Hugh J. Means	Asst. Professor, Roentgenology	900.00	
John W. Means	Instructor, Surgery	600.00	
Luke V. Zartman	Instructor, Surgery	700.00	
Hugh A. Baldwin	Instructor, Surgery	300.00	
Edward C. Ludwig	Instructor Surgery (Anesthetics)	300.00	
Harley O. Bratton	Instr. Genito-Urinary Surgery	300.00	
Phillip E. Stiffey	Instructor Surgery (Anesthetics)	300.00	
William N. Taylor	Instr. Genito-Urinary Surgery	300.00	
George H. Shawaker	Asst. Genito-Urinary Surgery	300.00	
Milton Jones	Assistant in Surgery	200.00	
Esther Haberthuer	Technician in Surgery	840.00	12,990.00
<i>University Hospital</i>			
Ida G. Webb	Superintendent of Hospital	1,000.00	
	Superintendent of Nurses	1,800.00	
	Principal, Training School for Nurses	1,500.00	
	Dietitian	1,200.00	
	Chief Nurse, Operating Room	1,200.00	
	Chief Day Supervisor Nurses	1,200.00	
	Chief Night Supervisor Nurses	1,200.00	
	Chief Nurse Children's Ward	1,200.00	
	Chief Nurse Maternity Wards	1,200.00	
	Pharmacist	960.00	
	Clerk	960.00	

Name	Title	Recommended by	
	Bookkeeper	President	960.00
	Janitor		1,080.00
	31 Pupil Nurses @ \$75.00		2,325.00
			17,785.00
	Total for the College of Medicine		\$141,545.00

University Hospital (Rotary)

Chief Cook	\$ 960.00	
Cook—Maternity Hospital	540.00	
Dishwasher	540.00	
Dishwasher—Maternity Hospital	480.00	
Dining Room Girl	600.00	
Diet Kitchen Girl	540.00	
Seamstress	540.00	
Housekeeper	600.00	
Operating Room Orderly	1,140.00	
Clinical Record Keeper	960.00	
Orderly	300.00	
Orderly	300.00	
Stenographer	900.00	8,400.00

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Upon the recommendation of the President, Dr. William A. Humphrey, Professor in the College of Homeopathic Medicine, was granted an annual allowance of \$1,500.00.

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Upon the recommendation of the President, the following Professors of Homeopathic Medicine were granted leave of absence for one year at a salary of \$2,000.00 each:

Dr. C. A. Burrett.
Dr. R. C. Wolcott.
Dr. A. E. Hinsdale.
Dr. J. A. Ferree.

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DEPARTMENT OF PHYSICAL EDUCATION

Men's Division

L. W. St. John	Professor	5,000.00	
J. N. Nichols	Professor	5,000.00	
J. W. Wilce	Professor	2,500.00	
F. R. Castleman	Professor	1,500.00	
G. M. Trautman	Assistant Professor	1,000.00	
Glenn H. Alexander	Instructor	1,800.00	
Samuel H. Cobb	Assistant Professor	2,700.00	
V. R. Billingsley	Secretary to the Department	1,800.00	
Henry D. Taylor	Alumni Recorder	1,500.00	
R. M. Greuninger	Student Assistant	450.00	
Paul B. Norton	Student Assistant	320.00	23,570.00

Women's Division

Ethel C. Scofield	Professor	8,500.00	
	Assistant Professor	2,400.00	
	Instructor	2,000.00	
Clara Raynor Ranck	Instructor	1,800.00	
Dorothy Sumption	Instructor	1,600.00	
Ada V. Wright	Medical Examiner	1,200.00	
Mrs. Clarke Hunter	Pianist	1,000.00	
	Maid (July 1-Sept. 30)	180.00	
	Maid (Oct. 1-June 30)	540.00	
	Maid (Oct. 1-June 30)	540.00	
	Student Assistant	800.00	15,060.00

Total for the Department of Physical Education \$ 38,630.00

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The President presented the name of Miss Lydia Clark as a possible nominee for the Department of Physical Education for Women and Mr. W. G. Reeder for the Department of Principles and Practice

of Education. The President stated that he would present more definite recommendation at the next meeting of the Board.

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Upon motion, it was agreed not to hold the August 8th meeting, but to meet August 15, 11:00 a. m., at the University. Thereupon, the Board adjourned.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, September 8, 1922.

The Board of Trustees met at the University at 11:00 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, J. F. Cunningham, L. E. Laybourne, B. F. McCann.

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The President presented the following report from the special committee on assignment of lands lying west of Neil Avenue, with the recommendation that said report be adopted and that the assignments be made as suggested. This recommendation was unanimously agreed to.

President W. O. Thompson,
Ohio State University.

My dear President Thompson—The committee appointed by you to consider the matter of a desirable division of the University lands lying west of Neil Avenue beg to submit this report:

A new map entitled "Map showing division of the University land between Neil Avenue and the Olentangy River, between Woodruff Avenue and King Avenue" has been prepared by the University Architect for purposes of this report, and all statements regarding tracts of land in this report refer to the tracts indicated on the map.

The committee recommends the following assignments of land from that area of the University property which lies between Neil Avenue and Olentangy River and between Woodruff Avenue and King Avenue:

1. That Tract A lying between the sewer and Woodruff Avenue and west of the proposed new roadway, shown on the map, be assigned to physical education, military science, and athletics.

2. That Tract B lying south of the sewer and west of the proposed new roadway be assigned to the College of Agriculture for such cropping purposes as may be designated by the Dean of that College.

3. That Tract C lying between the roadway just south of the present horticultural greenhouses and Tenth Avenue and east of the proposed new roadway be developed into gardens, botanical gardens, and arboretum.

That the portion between the greenhouses and the approximate position of the wire fence, indicated on the map, be developed with the special idea of providing laboratory material for the Departments of Botany, Zoology, and Horticulture, and to provide a nursery for the trees and shrubbery used in the campus plantings.

That the part south of the wire fence be developed with special reference to the new medical group of buildings, but that the whole plan be developed in such a way as to make the entire Tract C a unit. The development of this plan should take into consideration the possible future enlargements of the Botany and Zoology Building and of Campbell Hall.

4. That Tract D lying between the roadway south of the greenhouses and the proposed extension of Seventeenth Avenue be assigned to the College of Agriculture for garden space, taking into consideration possible enlargements of the Horticultural Building and Townshend Hall.

5. That Tract E lying between the site of the Power House and the proposed new roadway be reserved for coal storage and other purposes of the Power House, and that as soon as possible it may be planted in such a way as to hide the coal piles.

6. That Tract F which includes the site of the present Animal Husbandry group and the space between those buildings and the railroad tract be reserved for a part of the future building program of the College of Agriculture.

We further recommend that all of these assignments be made as nearly permanent as is possible in a rapidly growing institution like the Ohio State University so that the various interests involved may proceed with plans of development looking well into the future.

Respectfully submitted,

(Signed) ALFRED VIVIAN
CLYDE T. MORRIS
WM. C. MCCrackEN
CARL E. STEEB.

September 8, 1922.

* * * * *

The Secretary presented the plans and specifications for the steps and west approach to Pomerene Hall as prepared by the University Architect, which were approved.

The Secretary also presented the following communication from the University Architect and the proposal of the Robert H. Evans & Co., contractors for Pomerene Hall, covering this work, which were approved:

Columbus, August 14, 1922.

Mr. C. E. Steeb, Business Manager,
Ohio State University.

Dear Sir—The west entrance to Pomerene Hall will need to complete it:

1. A 12-foot flagstone terrace with brick and stone parapet wall at foot of present steps.

2. A flight of 15 steps 30 feet wide consisting of steps and curb.

3. A concrete plaza 30 feet by 20 feet from bottom steps to the street curb.

Robert H. Evans & Co. contractors for the Pomerene Hall, submit a proposition with three proposals:

It is recommended that proposal No. 2 be referred to the Board of Trustees for their approval. Contractor's proposal, drawings and specifications are attached.

Very truly yours,

(Signed) JOS. N. BRADFORD,
University Architect.

August 10, 1922.

Joseph N. Bradford, Architect,
Ohio State University,
Columbus, Ohio.

Dear Sir—We, the undersigned, hereby agree to furnish all labor and materials required for constructing Approach and Terrace for Pomerene Hall on the Ohio State University Campus, according to the plan and specifications prepared by you, as scheduled below:

Proposal No. 1—For Stone steps, the sum of Four Thousand Five Hundred Seventy-Six Dollars (\$4,576.00).

Proposal No. 2—Flag stone treads and rowlock brick risers, the sum of Three Thousand Seven Hundred Sixteen Dollars (\$3,716.00).

Proposal No. 3—Reinforced concrete steps, the sum of Three Thousand Five Hundred and Six Dollars (\$3,506.00).

Respectfully submitted,

ROBERT H. EVANS & COMPANY,
By E. W. McCoy.

The Secretary was directed to request the approval of the Director of Highways and Public Works upon this action and to award the contract to the Robert H. Evans & Company at their proposal as shown above.

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The Secretary reported that, in accordance with action taken by the Board of Trustees, May 26, 1922, the following contracts have been entered into:

The Electric Power Equipment Company, for certain changes in lighting in Brown Hall—\$663.00.

The Huffman-Wolfe Company, for plumbing for two additional lavatories in Brown Hall—\$123.00.

E. Elford, for adding two doors and changing blackboards as indicated—\$213.00.

Upon motion, the above action was approved and the Secretary was directed to so notify the Director of Highways and Public Works.

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The Secretary reported that, in accordance with advertisement, bids were opened and publicly read at twelve o'clock, noon, September 7, for the construction of the Medical Science Building, the Adminis-

tration Building, and the College of Commerce Building. The following bids were received:

COMMERCE BUILDING

General Contract

		Alternates
		Granite steps
Boyajohn & Barr\$334,000.00	A. \$ 750.00
(Low) E. H. Latham Co. 289,694.00	
E. Elford 330,000.00	
D. W. McGrath & Sons 313,618.00	A. 2,000.00
Danis-Hunt Construction 347,000.00	

Plumbing, Heating and Ventilating

		Air Washer	Temp. Reg.	Marble	A. W. Fan
Wuellner & Theado.	..\$ 36,644.00	A. 2,408.00		D. 2,400.00	
Huffman-Wolfe Co.	... 34,730.00	A. 1,650.00	A. 4,900.00	D. 2,410.00	A. 222.00
Fitzpatrick & Hoepfner 39,524.00	A. 1,793.00	A. 5,192.00	D. 2,400.00	
The Wm. H. Conklin Co. 39,476.00	A. 2,085.00	A. 5,259.00	D. 2,400.00	
*Grinnell Co., Heat. & Vent. 26,525.00	A. 1,908.00	A. 5,464.00		
The Colby-Merrill Co.			6,330.00		

Electrical Work

Iron City Engineering Co.\$ 6,638.00
Hughes-Peters Electric Co. 8,057.00
Ryan Electric Co.	... 6,597.00
Paul L. Gilmore	... 5,563.00
Weisz & Brooke Electric Co. 8,100.00
Edward H. Cobb	... 4,964.00
The Electric Power Equipment Co.	... 6,364.00

*Grinnell Co. does not include plumbing.

ADMINISTRATION BUILDING

General Contract

		Alt. D.	M. Screen	G. Steps
Danis Hunt Construction Co.\$385,000.00			
D. W. McGrath & Sons 386,855.00	A. \$17,000.00	D. \$ 2,500.00	A. \$ 3,000.00
E. H. Latham Co.	... 376,248.00	A. 13,836.00		
Boyajohn & Barr	... 389,000.00	A. 3,000.00		A. 1,300.00

Heating and Plumbing

		Alt. A	Alt. B	Alt. C	Alt. D
Huffman-Wolfe 27,720.00	A. 1,410.00	A. 2,587.00	D. 2,846.00	A. 7,931.00
Temp. Reg. 3rd Flr. Deduct for Marble Add for Air W. Fan					A. 470.00 D. 1,877.00
Wuellner & Theado.	... 37,553.00	A. 1,918.00		D. 4,785.00	
Fitzpatrick & Hoepfner 33,223.00	A. 1,578.00	A. 2,313.00	D. 4,300.00	A. 6,820.00
If 3rd floor is finished according to specifications with automatic temp. regulation on radiators in rooms, add to bid.					A. 7,630.00
If marble is used in finishing 3rd floor instead of Carrara glass add to base bid.					6,470.00
Grinnell Co. 18,931.00	A. 1,673.00	A. 3,247.00		
The Colby-Merrill Co.			4,132.00		

Electrical Work

The Hughes-Peters Electric Co.	7,693.00
Ryan Electric Co.	6,800.00
Weisz & Brooke Electric Co.	7,845.00
Electric Power Equipment Co.	6,408.00
Paul L. Gilmore.	5,682.00
Iron City Engineering Co.	5,954.00

MEDICAL SCIENCE BUILDING

General Contract

Granite Steps

Danis-Hunt Construction Co.	\$247,000.00	
D. W. McGrath & Sons	233,623.00	
E. Elford	235,895.00	A. 2,000.00
E. H. Latham Co.	226,855.00	
The L. L. LeVeque Co.	259,600.00	A. 400.00
Boyajohn & Barr.	243,000.00	
S. J. Isabel.	325,533.00	

Electrical Work

Ryan Electric Co.	6,997.00
The Electric Power Equipment Co.	6,388.00
Paul L. Gilmore.	5,963.00
Iron City Engineering Co.	6,520.00

Plumbing, Heating and Ventilating

	Air Washer	Temp. Reg.	A. W. Fan
The Wm. H. Conklin Co.	37,897.00	A. 2,195.00	A. 4,170.00
Huffman-Wolfe Co.	33,870.00	A. 1,750.00	A. 3,462.00
The Fitzpatrick & Hoepfner Co.	38,156.00	A. 1,915.00	A. 4,092.00
*Grinnell Co. (Heat & Vent.)	24,060.00	A. 1,986.00	A. 3,968.00
C o l b y-Merrill Co., Temp. Reg.			5,121.00

*Grinnell bid does not include Plumbing.

Note:—Abbreviation A and D in alternates add and deduct.

The above bids were referred to the University Architect and the State Architect and Engineer for examination, tabulation and report.

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The Secretary presented the following reports:

September 7, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—From an examination of the bids received this date on the Medical Science Building for the Ohio State University, it is found that the lowest bids on the general contract and the electrical contract, exceed the Architect's estimate for same. The combined heating and plumbing low bid is less than the Architect's estimate.

The total of all low bids exceeds the total of the Architect's estimated cost of the building, making it impossible to award contracts for this building at this time.

It is recommended that the Board of Trustees reject all bids received for the Medical Science Building September 7, 1922.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

September 7, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees.

Dear Sir—From an examination of the bids received this date on the Administration Building for the Ohio State University, it is found that the lowest bids for the general contract and the electrical contract exceed the Architect's estimate for same. The combined heating and plumbing low bid is less than the Architect's estimate.

The total of all low bids exceeds the total of the Architect's estimated cost of the building, making it impossible to award contracts for this building at this time.

It is recommended that the Board of Trustees reject all bids received for the Administration Building September 7, 1922.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the bids received for the above two buildings were rejected, inasmuch as the total low bids exceed the Architect's estimates and the Architect was directed to make a new study of the plans and specifications and submit his report thereon to the Trustees at a future meeting.

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The following report on the bids for the Commerce Building was received:

September 7, 1922.

To the Board of Trustees,
Ohio State University.

Gentlemen—From an examination of the bids received this date for the Commerce Building, Ohio State University, the following recommendations are made:

- (1) General Contract to E. H. Latham Co. \$289,694.00
- (2) Plumbing, Heating and Ventilating, including Air Washer and Temperature Control to Huffman-Wolfe Co. 41,280.00
- (3) Electrical Work to E. H. Cobb..... 4,964.00

Architect's Estimated Cost.....	\$335,938.00
	\$344,000.00

The above bids comply with all the requirements, and are the lowest bids received.

Respectfully submitted,

Approved:
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer *University Architect.*

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to E. H. Latham Co., Huffman-Wolfe Co., and E. H. Cobb for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated by the above awards under such contracts. The Secretary is

hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

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Upon the recommendation of Clyde T. Morris, engineer, N. R. Porterfield, contractor for the bridge over the Olentangy River, was granted an extension of time to September 15, 1922.

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The Secretary presented the plans, specifications and estimates of cost for the extension of water supply lines to the Agricultural buildings across the river, as prepared by William C. McCracken, Engineer.

Upon motion, said plans, specifications and estimates of cost were approved and the Secretary was directed to present same to the Director of Highways and Public Works for his approval and if so approved to advertise for bids in accordance with law.

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The Secretary presented the plans and specifications for the extension of the electric service to the agricultural barns as prepared by Mr. McCracken, Engineer, which were approved by the Trustees and the Secretary was directed to proceed with the work.

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The Secretary reported that Mrs. Anna Waterman was ready to give an option for the sale of her farm consisting of 150.84 acres to the University at a price of \$100,000.

Upon motion, the Secretary was directed to have such an option prepared and, if possible, to arrange for the rental of said farm with the privilege to purchase as soon as funds are available.

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The Secretary presented the plans, specifications and estimates for the completion of the Hog Building as prepared by the University Architect.

Upon motion, said plans, specifications and estimates were approved and the Secretary was directed to present same to the Director of Highways and Public Works for his approval and if so approved to advertise for bids in accordance with law.

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The President presented the following communication:

Columbus, September 8, 1922.

To the Board of Trustees, Ohio State University:

Gentlemen—I submit herewith a letter from Dr. C. E. Sawyer, to Mr. John Kaiser, under date of July 18, 1922, with a reply from Mr. Kaiser that the letter would be presented at the next meeting.

This letter is a dissent from the action of the Trustees in discontinuing the College of Homeopathic Medicine, with a polite criticism of the method of procedure used and with an inquiry whether a reconsideration of the Board's action could be secured.

As the Trustees know, I did not concur in the conclusion reached. The decision, however, has been made. I accept it as final. I can see no good that would come of an effort to reconsider the question. I therefore recommend that the com-

munication be placed on file, that no action be taken, and that Dr. Sawyer be notified of the disposition of his letter.

Yours very truly,
(Signed) W. O. THOMPSON,
President.

Upon motion, the recommendation of the President was agreed to and the President was directed to notify Dr. Sawyer of this action.

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The President submitted the following report which was approved:

I desire to report that, pursuant to the instructions of the Trustees, I have formed an organization for the general management of Pomerene Hall somewhat analagous to the organization for the Ohio Union. I have named this organization, "The Pomerene Hall Board of Control" and have appointed the following personnel:

Mrs. Helen Zeller Gardiner, of the Class of 1911.

Miss Elisabeth Conrad, Dean of Women.

Miss Lydia Clark, Head of the Division of Physical Education for Women,
and four students as follows:

Miss Christine Yerges and Miss Margaret Guy,
of the Senior Class.

Miss Helen Cherington, of the Junior Class.

Miss Ruth Smith, of the Sophomore Class.

In a letter of instruction sent to these persons, I notified them of the action of the Board of Trustees authorizing the organization and stated that the appointment would be for the year. I assumed that the appointment of the Board of Control would be an annual appointment. Notice was also given that the authority of the Pomerene Board of Control was subject to the supervision of the President and the Board of Trustees.

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The President recommended that the use of the Stadium be authorized for Sunday afternoon, October 1, 1922, by the general committee having in charge matters pertaining to the Children's Hospital for the children of Columbus. This recommendation is made with the consent of Professor Morris, the engineer, but not with the consent of the Athletic Board, for the reason that the members of the Athletic Board are not available for conference.

Upon motion, the above recommendation was approved.

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The following recommendation of the President was approved:

That the sum of \$3,000.00 be assigned to the District Nursing Association, for the employment of two nurses at a salary of \$125.00 per month; and that, in addition to this, \$900.00 be assigned to the District Nursing Association, as last year, for nurses furnished in connection with the Dispensary; and the further recommendation that the sum of \$2,000.00 be paid in the form of a subsidy to the St. Francis Hospital.

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Upon motion, the President was authorized to appoint a committee which shall make a study of the work in Applied Optics and

report on the same at an early date; said report to be presented to the Board of Trustees with such recommendations as the President may care to make.

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Upon the recommendation of the President, it was approved that the salaries of pharmacists connected with the Laboratory Supply Store be made as outlined below:

	Present Salary	Increase	Proposed Salary
C. W. McClintock.....	\$2,400.00	\$200.00	\$2,600.00
H. W. Miller.....	1,800.00	200.00	2,000.00
L. S. Gormley.....	1,600.00	400.00	2,000.00
Thaddeus P. Sieg.....	1,400.00	600.00	2,000.00
Frank D. Brill.....	1,400.00	600.00	2,000.00

The above increases amount to \$2,000.00 and will be paid from the rotary fund established by the operation of the Store Room. It is understood that these increases are made because of commercial competition and that whenever the commercial rates drop, then the salaries as named above will also drop. Increase effective September 1, 1922.

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The degree of Doctor of Philosophy was, upon the recommendation of the President, conferred upon Mr. Merle L. Dundon.

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Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
A. F. Hedges	County Agr. Agt.	July 1, 1922	\$2,500.00	
D. S. Myer	County Agr. Agt.	July 31, 1922	2,500.00	
L. L. Mowls	County Agr. Agt.	June 30, 1922	2,500.00	
O. R. Keyser	County Agr. Agt.	Aug. 31, 1922	2,000.00	
Helen Heald	Clerk	July 31, 1922	960.00	
Isa Hedrick	Stenographer	July 15, 1922	900.00	
Eloise Davison	Instr. Home Econ.	Sept. 1, 1922	2,400.00	
A. A. Olsen	County Agr. Agt.	Aug. 31, 1922	3,000.00	
Carrie Beach	Typist	Sept. 15, 1922	1,080.00	
<i>College of Agriculture</i>				
Elizabeth Shelow	Prof. Home Econ.	July 1, 1922	3,000.00	3,000.00
<i>College of Arts, Philosophy, and Science</i>				
William L. Huske	Assistant, English	July 1, 1922	500.00	500.00
Josephine Wuebben	Assistant, English	July 1, 1922	500.00	500.00
<i>College of Commerce and Journalism</i>				
Orton W. Boyd	Instr., Accounting	July 1, 1922	1,800.00	1,800.00
Mary Louise Brown	Instr., Sociology	July 1, 1922	500.00	500.00
<i>College of Dentistry</i>				
William V. Walton	Assistant	July 1, 1922	200.00	200.00
<i>College of Education</i>				
Harold Israel	Asst., Psychology	July 1, 1922	500.00	500.00
<i>College of Engineering</i>				
James W. Reed	Instr., Eng. Draw.	July 1, 1922	1,600.00	1,600.00
James T. Robson	Instructor, Ceramics	July 1, 1922	1,200.00	1,200.00
S. F. Stapleton	Student Assistant, Astronomy	July 1, 1922	360.00	360.00
Gerald Coleman	Grad. Asst., Chem.	July 1, 1922	500.00	500.00
Charles F. Marvin Jr.	Asst., Mech. Engr.	Oct. 1, 1922	1,200.00	1,200.00
J. R. Burkey	Substitute Prof., Civil Engineering	July 1, 1922	1,950.00	1,950.00

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Medicine</i>				
Charles H. Hoffhine	Instructor in Ophthalmology	July 1, 1922	400.00	400.00
Arthur M. Hauer	Assistant Professor, Oto-Laryngology	July 1, 1922	400.00	400.00
Howard I. Lowry	Lab. Assistant, Bacteriology	Sept. 1, 1922	600.00	500.00
<i>Library</i>				
C. H. Cool	Night Assistant	July 1, 1922	600.00	600.00
Karl D. Way	Library Assistant	July 1, 1922	360.00	360.00
Kenyon Campbell	Library Assistant	July 1, 1922	360.00	360.00
Harry S. Bugbee	Library Assistant	July 1, 1922	360.00	360.00
Esther E. Linzell	Library Assistant	July 1, 1922	720.00	720.00
<i>Military Science</i>				
Paul Murray	Assistant Professor	July 1, 1922	250.00	250.00
Frank E. Kauffman	Assistant Professor	July 1, 1922	250.00	250.00
<i>Business Manager's Office</i>				
Mary Heiser	Typist	July 1, 1922	960.00	960.00
<i>Registrar's Office</i>				
Helen Frame	Recorder	July 1, 1922	1,600.00	1,600.00
<i>Dean of Women</i>				
Mary L. Brown	Assistant to Dean	July 1, 1922	1,800.00	1,800.00
<i>Stenographic and Clerical</i>				
Lillian Timmons	Stenog. Coll. Educ.	Sept. 7, 1922	960.00	864.60
Gladys Everitt	Stenog. Psych.	Aug. 8, 1922	960.00	855.36
Mary E. Nangle	Stenog. Chemistry	Aug. 31, 1922	960.00	800.00
Inez Biddle	Stenog. (½ time)	Aug. 31, 1922	480.00	400.00
Eulalia Chaney	Stenographer	Aug. 15, 1922	900.00	787.50
<i>Physical Plant Division</i>				
William Wallace	Janitor	July 1, 1922	1,080.00	1,080.00
Robert Hebron	Janitor	July 31, 1922	1,140.00	1,045.00
C. D. Case	Night Watchman	July 8, 1922	1,200.00	1,176.93
Walter Allis	Fireman	Aug. 14, 1922	1,350.00	1,166.25
J. H. Gregory	Fireman	Aug. 19, 1922	1,350.00	1,297.50

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
John W. Henceroth	County Agricultural Agent	July 1, 1922	2,500.00	
	Smith-Lever funds	\$ 66.66		
	State Offset. A1	67.00		
	Putnam Co. funds	75.00		
Edward E. McLean	County Agricultural Agent	July 16, 1922	2,500.00	
	State Offset. A1	\$ 183.83		
	Clinton Co. funds	75.00		
		\$ 208.33		
D. S. Myer	District Supervisor	August 1, 1922	3,800.00	
	County Agr. Agts. State Offset.			
	A1	\$3,200.00		
	Smith-Lever funds	600.00		
Signe Freestrom	Assistant State Leader	August 20, 1922	2,600.00	
	Home Dem. Agents			
Annabel Neff	Payable from Smith-Lever funds in Project No. 11.		900.00	
	Stenographer	July 17, 1922		
Byron Ricks Houser	Payable from Smith-Lever funds, ½ Project No. 3E, ½ Project No. 3F.		3,000.00	
	County Agricultural Agent	Aug. 10, 1922		
	Smith-Lever funds	\$ 66.66		
	State Offset. A1	66.66		

Name	Title	Date Effective	Annual Rate	Appropriation
	Harrison Co. funds.....		75.00	
	Farm Bureau funds.....		41.68	
			\$ 250.00	
Automobile Maint.	Harrison Co. funds.....		\$ 600.00	
Geneva M. Bane	Home Management Specialist			2,400.00
	Payable from State Offsetting funds A1 in Project No. 6B.			
<i>College of Agriculture</i>				
Marion Thomas Myers	Asst., Farm Crops for 10 months	Sept. 1, 1922	50 mo.	Budget
C. O. Reed	Assistant Professor Agr. Engineering	Oct. 1, 1922	3,000.00	2,250.00
<i>College of Arts, Philosophy, and Science</i>				
A. J. Beyer	Instr., Amer. Hist.	Oct. 1, 1922	2,000.00	1,800.00 in Budget
Cancel \$200 in	President's Office and	transfer to	American History	
Lawrence F. Hill	Assistant Professor, American History	Oct. 1, 1922	2,500.00	Budget
John R. Knipping	Assistant Professor, European History	Oct. 1, 1922	2,200.00	2,000.00 in Budget
Cancel \$200 in	President's Office and	transfer to	European History	
Smiley M. Whinery	Assistant Professor, Philosophy	Aug. 1, 1922	2,700.00	2,475.00
Robt. Thomas Pollard	Assistant, Political Science	Oct. 1, 1922	500.00	500.00
Fred R. Conkling	Instructor, English for 3 quarters	Oct. 1, 1922	800.00	800.00
Rupel J. Jones	Assistant, English	Oct. 1, 1922	800.00	800.00
<i>College of Commerce and Journalism</i>				
Walter M. West	Lecturer, Sociology	Oct. 1, 1922	1,000.00	1,000.00
Robert M. Hunter	Asst., Bus. Organ.	Oct. 1, 1922	900.00	900.00
Floyd Van Kueren	Lecturer, Sociology	Oct. 1, 1922	700.00	700.00
J. Wesley Hatcher	Assistant, Sociology	Oct. 1, 1922	1,000.00	1,000.00
Edna M. Haughton	Assistant, Sociology	Sept. 1, 1922	1,500.00	1,250.00
		12 months' basis		
Necessary appropriations to be transferred from money set aside for conferences.				
C. W. Fink	Reader, Economics	Summer Quarter	30 for quar.	30
Ruth A. Brown	Reader, Economics	Summer Quarter	20 for quar.	20
David S. Prosser	Reader, Economics	Summer Quarter	40 for quar.	40
<i>College of Education</i>				
Ward G. Reeder	Assistant Professor, School Admin.	Oct. 1, 1922	3,500.00	Budget
Jay D. Runkle	Assistant Professor, Education for 10 months	Sept. 1, 1922	3,500.00	Smith-Hughes
Helen D. Ruhlen	Asst., Psychology	Oct. 1, 1922	500.00	500.00
<i>College of Engineering</i>				
H. J. Barrett	Grad. Asst., Chem.	Oct. 1, 1922	500.00	375.00
		12 months' basis		
Vernard M. Lucas	Student Assistant, Electrical Engr.	July 1, 1922	360.00	360.00
		for 3 months		
Deane B. Judd	Graduate Assistant, Physics	Oct. 1, 1922	500.00	375.00
		12 months' basis		
P. H. Ellman	Asst., Architecture In Archt. Office	Aug. 7, 1922	2,100.00	1,895.83
		12 months' basis		
Charles T. Bumer	Instructor, Math.	Oct. 1, 1922	2,500.00	1,875.00
Minona Eliz. Bauer	Graduate Assistant, Mathematics	Oct. 1, 1922	500.00	500.00
Allen P. McManigal	Instructor, Engr. Drawing	Oct. 1, 1922	1,500.00	1,125.00
Herb. Geo. Leichner	Assistant, Mechanical Engr. for 10 months	Sept. 1, 1922	1,200.00	1,200.00
Edw. A. Janning	Asst., Ind. Arts	Oct. 1, 1922	125.00 mo.	1,125.00
C. T. Morris	Professor, Civil Engr. full time	Jan. 1, 1923	5,000.00	Budget
L. L. Dickson	Assistant, Civil Engr. part time	Oct. 1, 1922	650.00	650.00
<i>College of Medicine</i>				
Robert W. Nosker	Assistant in Ophthalmology	Aug. 15, 1922	200.00	200.00

Name	Title	Date Effective	Annual Rate	Appropriation
Link Murphy	Asst. in Medicine (Pediatrics)	Aug. 15, 1922	200.00	200.00
Holway D. Farrar	Instructor, Surgery (Orthopedics)	Aug. 15, 1922	200.00	200.00
Russell G. Means	Assistant in Oto-Laryngology	Aug. 15, 1922	200.00	200.00
Harry W. Hughes	Technician, Phys. Chemistry and Pharmacology	Aug. 15, 1922	1,000.00	875.00
Harold E. Lowery	Laboratory Asst., Bacteriology	Aug. 1, 1922	600.00	550.00
<i>University Hospital</i>				
Lucy V. Ailer	Principal, Training School for Nurses	Aug. 15, 1922	1,500.00	1,312.50
Effie Peele	Chief Nurse, Operating Room	Sept. 10, 1922	1,200.00	970.00
Marjorie Rader	Chief Nurse, Operating Room	Aug. 15 to Sept. 10, 1922	1,200.00	86.58
Helen Clarke	Dietitian	Aug. 20, 1922	1,200.00	1,033.33
Margaret Allen	Chief Day Supervisor	Aug. 15, 1922	1,200.00	1,050.00
Marian Wheeler	Chief Night Supervisor	Aug. 15, 1922	1,200.00	1,050.00
Jean Anderson	Chief Nurse, Children's Wards	Aug. 15, 1922	1,200.00	1,050.00
Goldie Ewing	Chief Nurse, Maternity Wards	Aug. 15, 1922	1,200.00	1,050.00
Alice Taylor	Clerk	Aug. 15, 1922	960.00	840.00
Helen McCleary	Bookkeeper	Aug. 15, 1922	960.00	840.00
John Graham	Janitor	Aug. 15, 1922	1,080.00	945.00
Georgia Barga	Student Nurse	Aug. 15, 1922	75.00	65.63
Dorothy Bray	Student Nurse	Aug. 15, 1922	75.00	65.63
Ruth DeLashmut	Student Nurse	Aug. 15, 1922	75.00	65.63
Carolyn Fritsche	Student Nurse	Aug. 15, 1922	75.00	65.63
Louwilda Glover	Student Nurse	Aug. 15, 1922	75.00	65.63
Pearl Houser	Student Nurse	Aug. 15, 1922	75.00	65.63
Maude Hugus	Student Nurse	Aug. 15, 1922	75.00	65.63
Pauline Justice	Student Nurse	Aug. 15, 1922	75.00	65.63
Verna McMillen	Student Nurse	Aug. 15, 1922	75.00	65.63
Mary Summerfield	Student Nurse	Aug. 15, 1922	75.00	65.63
Hilda Taylor	Student Nurse	Aug. 15, 1922	75.00	65.63
Jessie Waines	Student Nurse	Aug. 15, 1922	75.00	65.63
Fern Zetty	Student Nurse	Aug. 15, 1922	75.00	65.63
Margaret Barrington	Student Nurse	Aug. 15, 1922	75.00	65.63
Laura Campbell	Student Nurse	Aug. 15, 1922	75.00	65.63
Nellie Ewing	Student Nurse	Aug. 15, 1922	75.00	65.63
Ann Connor	Student Nurse	Aug. 15, 1922	75.00	65.63
Elizabeth Gorsuch	Student Nurse	Aug. 15, 1922	75.00	65.63
Irene Horr	Student Nurse	Aug. 15, 1922	75.00	65.63
Mildred Hutchings	Student Nurse	Aug. 15, 1922	75.00	65.63
Lula Kauble	Student Nurse	Aug. 15, 1922	75.00	65.63
Della Pollic	Student Nurse	Aug. 15, 1922	75.00	65.63
Mildred Sutter	Student Nurse	Aug. 15, 1922	75.00	65.63
Mae Tisdale	Student Nurse	Aug. 15, 1922	75.00	65.63
Edna Wright	Student Nurse	Aug. 15, 1922	75.00	65.63
Madelyn Yeager	Student Nurse	Aug. 15, 1922	75.00	65.63
<i>University Hospital (Rotary)</i>				
Lena Gheen	Chief Cook	Aug. 15, 1922	1,080.00	Rotary
Lora Fields	Cook, Maternity Hospital	Aug. 15 to Sept. 5, 1922	540.00	Rotary
Martha Armstead	Cook, Maternity Hospital	Sept. 1, 1922	600.00	Rotary
Clara Dennis	Dish Washer	Aug. 15, 1922	696.00	Rotary
Fanny Ball	Dining Room Girl	Aug. 15, 1922	600.00	Rotary
Nora Massie	Seamstress	Aug. 15, 1922	540.00	Rotary
Ella Laughman	Housekeeper	Aug. 15, 1922	600.00	Rotary
John Long	Operating Room Orderly	Aug. 15, 1922	1,140.00	Rotary
Jay Bradish	Orderly	Aug. 15, 1922	300.00	Rotary
Douglas Davis	Orderly	Aug. 15, 1922	300.00	Rotary

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Library</i>				
Frank H. Guthrie	Library Assistant	July 1, 1922	360.00	360.00
Beatrice McKenzie	Library Assistant	July 1, 1922	720.00	720.00
Hayes Yeager	Library Assistant	July 1, 1922	600.00	600.00
<i>Physical Education</i>				
Lydia Clark	Professor and Head Women's Division	Oct. 1, 1922	3,000.00	2,250.00
Gladys Palmer	Instructor	Oct. 1, 1922	2,000.00	1,500.00
<i>Business Manager's Office</i>				
Rosanne Gilmore	Bookkeeper	July 1, 1922	960.00	960.00
Mary E. Duffy	Stenographer	July 19, 1922	960.00	913.85
Helen Myers	Clerk	July 11, 1922	900.00	888.00
<i>Registrar's Office</i>				
Frances Dick	Asst. to Registrar	July 1, 1922	960.00	Budget
Margaret Kilgore	Asst. to Registrar	Aug. 1, 1922	960.00	Budget
<i>Stenographic and Clerical</i>				
Helen Mendenhall	Stenog. Mil. Science	Aug. 15, 1922	900.00	787.50
Louise M. Postle	Stenog. Coll. Com.	Aug. 4, 1922	900.00	867.69
Olive M. Trout	Stenog. Psych.	Aug. 15, 1922	960.00	840.00
Bessie Plummer	Stenog. Ent. Board	Sept. 1, 1922	960.00	800.00
<i>Physical Plant Division</i>				
F. C. Radford	Janitor	July 1, 1922	1,140.00	1,140.00
D. B. Spain	Night Watchman	July 10, 1922	1,200.00	1,173.08
Palmer Washington	Janitor	July 14, 1922	1,080.00	1,041.92
Willis Abbott	Janitor	Aug. 5, 1922	1,140.00	1,030.83
John J. Crean	Night Watchman	Aug. 25, 1922	1,200.00	1,023.33
Michael Crooney	Janitor	Sept. 1, 1922	1,080.00	900.00
Henry Clay	Fireman	Sept. 5, 1922	112.50 mo.	1,106.25
Richard Kelley	Fireman	Sept. 1, 1922	112.50 mo.	1,125.00

Upon the recommendation of the President, the following increases in salary were made:

College of Commerce and Journalism

Perry P. Denune	Asst., Sociology	Aug. 1, 1922	1,000.00 to 1,500.00	500.00
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College of Engineering

Ralph W. Dunkle	Instr., Eng. Draw.	Oct. 1, 1922	1,600.00 to 1,700.00	75.00
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Physical Plant Division

Bert Faught	Launderer	July 1, 1922	800.00 to 900.00	100.00
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University Press

William Monroe	Pressman	Aug. 1, 1922	1,820 to 2,080.00	Rotary
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University Hospital

Ida G. Webb	Supt. of Nurses	July 1, 1922	1,800.00 to 2,000.00	
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Additional \$200.00 to be taken from salary of \$960.00 set aside for Pharmacist, not yet appointed, leaving \$760.00 for this purpose.

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The President reported the decease of Wm. Rickner, Janitor.

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Upon the recommendation of the President, Miss Jessie Harrod, Superintendent of the Homeopathic Hospital, is continued on salary until September 1, 1922, at the annual rate of \$1,500, and after September 1, 1922, her remuneration is fixed for the leave of absence at \$75.00 per month, for the year ending June 30, 1923.

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Upon the recommendation of the President, Dr. John W. Cogswell was granted leave of absence on salary as other members of the Homeopathic Faculty, his salary to be for the year \$1,000.

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The President reported for approval that the appointment of Laura Fredo in the Women's Gymnasium was to be effective for the months of July, August, and September only. This appointment was approved.

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Upon the recommendation of the President, the personnel of the Advisory Council for the Engineering Experiment Station, for the year ending June 30, 1923, was appointed as follows:

- Professor F. C. Caldwell 3 years.
- Professor Alpheus Smith 3 years.
- Professor C. E. Sherman 2 years.
- Professor J. R. Withrow 2 years.
- Professor D. J. Demorest 1 year.
- Professor W. T. Magruder 1 year.

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Upon the recommendation of the President, the following distribution of Engineering Experiment Station funds was approved and adopted by the Board of Trustees:

Project No. 1—"The Ohio Stream Flow" by Professor C. E. Sherman	\$1,200.00
Project No. 2—"Analyzing and Testing Coals of Ohio" by Professor D. J. Demorest.....	400.00
Project No. 6—"Effect of Pulsation on Fluid Flow" by Professor Horace Judd	400.00
Project No. 16—"Test of Tapered Struts" by Professor J. E. Boyd....	400.00
Project No. 17—"Soil Survey Relative to Road Failures" by Professor F. H. Eno.....	500.00
Project No. 20—"Hose Streams on High Pressure Lines" by Professor F. C. Caldwell.....	100.00
Project No. 24—"Classification of Telephone Companies" by Professor C. A. Wright.....	100.00
Project No. 28—"Wire Rope Fastenings" by Professor Wm. T. Magruder.....	275.00

NEW PROJECTS

Project No. 32—To publish Circular No. 9, "Telephone Service" by Professor C. A. Wright.....	100.00
Project No. 33—To publish Circular No. 10, "The Radio Telephone" by Professor C. A. Wright.....	250.00
Project No. 34—"Thermal Conductivities of Alloys" by Professor Alpheus Smith	1,000.00
This project is a continuation of the work done by Professor Smith and published in Bulletin No. 20, entitled "Thermal, Electrical, and Magnetic Properties of Alloys." This work will relate largely to aluminum alloys and the data secured should be of very much value to both engineers and physicists.	
Project No. 35—"Slippage of Belting" by Professor C. A. Norman....	300.00
This investigation will involve the designing and construction of a machine with which to test out belt slippage by a new method and therefore be able to prove or disprove the accuracy of the methods used in the past.	
Project No. 36—"Investigation of Power Required by Auger Bits" by Professor Wm. T. Magruder.....	500.00
Practically no information is available bearing on the above subject so, therefore, the actual facts obtained should be of value in the wood manufacturing industry.	
Project No. 37—"Climatological Data Relative to Ohio for Engineers" by Professor C. E. Sherman of the Department of Civil Engineering and Mr. W. H. Alexander of the United States Weather Bureau.....	500.00
For five years Mr. Alexander has been compiling some very valuable data on precipitation and run-off for the State of Ohio, and this appropriation is to assist him in getting his material in shape preparatory to publication.	

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Upon the recommendation of the President, an appropriation of \$8,500.00 was authorized for the year beginning July 1, 1922, for the Ohio State University Association as last year, the amount to be paid in ten installments.

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Upon the recommendation of the President, the following schedule of fees was adopted.

For the winter course in agriculture, a fee of \$5.00 for each of the four-week periods and \$1.00 for the Ohio Union. The fee for the Ohio Union covers the entire eight weeks, but is payable also by those who register only for the one four-week period.

For students registering in the short course for grain elevator employees, a fee of \$2.50 and no Ohio Union fee.

For students registering in the two special courses in Poultry Husbandry, a registration fee of \$2.00 and a laboratory fee of \$2.00, with no Ohio Union fee. The laboratory fee is to be available for the purchase of materials used in instruction.

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Upon motion, the President and Secretary were authorized to enter into contract with the Columbus papers for advertisements in the special Stadium editions, which they are about to issue.

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The President presented the following statement and recommendation concerning the limitation of students in the College of Medicine, which was unanimously approved.

The following paragraph is quoted from the report of the College of Medicine:

On account of the large number of students who are preparing themselves in Ohio State University and other colleges in this country for the study of medicine, it is quite evident that definite action must be taken by the University looking toward limiting the enrollment in the various classes in the College of Medicine. A careful study of the situation shows in the case of the College of Medicine of Ohio State University that the Freshman Class should be limited to seventy-five students. In many of the Colleges of Medicine associated with state universities, this limit has been placed as low as thirty-five to fifty, and in some of the larger medical schools the limit has been placed at one hundred. With an entering class of seventy-five, the Faculty of the College of Medicine feels that very complete and adequate training both in the fundamental branches as well as the clinical branches may be furnished. The plan followed elsewhere is to require all applications for admission to be in the hands of the University Examiner by a certain date early in June. From the total list of applications the minimum number for admission are selected, based principally on their scholarship standing in the pre-medical years. The remainder of the applicants are notified that they are not accepted and thus have time to apply for admission to other medical colleges. It is, therefore, recommended that the Board of Trustees limit the registration in the Freshman class of the College of Medicine to seventy-five, effective the beginning of the Fall Quarter, 1923-1924.

I recommend that the registration in the College of Medicine be limited to seventy-five in each class, but that for the coming year, this rule be applied only to the Freshman and Sophomore years.

* * * * *

The following recommendation of the President was approved: "Following the precedent in most of the dispensaries associated with colleges of medicine, it is recommended that a small registration fee in the amount of twenty-five cents be charged of all patients, and that a subsequent fee of ten cents be charged for all subsequent visits of said patients to the Dispensary. The amount of money thus accrued would be properly turned into a rotary fund to purchase emergency supplies which must be available from day to day. It is therefore recommended that the charge of the above mentioned fees be authorized by the Board of Trustees."

I recommend that the fee as suggested in the above paragraph be approved and put into effect at once and that the proceeds accrue to the Rotary fund.

* * * * *

Judge McCann called for the question in regard to the division of the Department of Physical Education, whereupon the Chairman declared the following motion before the Board, it being the motion passed at the meeting held July 11, 1922, and reconsidered July 19, 1922:

It is moved that the Department of Physical Education be divided into two departments: Physical Education for Men and Physical Education for Women, effective at once.

During the discussion, Dr. Mendenhall requested permission to present at the next meeting a statement in writing concerning his attitude on the motion. He added that, as this statement would probably be of considerable length, he would not insist on its being incorporated in the proceedings of this meeting, but that it should be filed in the archives of the University, so as to be accessible at any time in the future. This request was granted.

Upon the motion the ayes and nays were demanded, resulting as follows: Aye—Messrs. Mendenhall and Laybourne. Nay—Messrs. McCann, Bradfute and Cunningham. The Chairman declared the motion lost.

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The Board adjourned to meet September 29, 10:00 a. m., at the University, for the purpose of considering the biennium budget to be presented to the next session of the Legislature.

Attest:

CARL E. STEEB,

Secretary

JOHN KAISER,

Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 20, 1922.

The Board of Trustees met at the University at 10:30 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, J. F. Cunningham, L. E. Laybourne, B. F. McCann.

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The Trustees took up for consideration the biennium requests to be presented to the Director of Finance for the consideration of the General Assembly at the next session beginning January, 1923.

During the consideration of the requests, the following Deans appeared before the Board in behalf of the needs of their respective colleges: Deans Hagerty, Hitchcock, Vivian, Henderson, McCampbell, and Arps.

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Upon motion, Dr. Mendenhall was authorized and requested to extend the thanks of the University to the members of the Jury of Final Award of the Sullivant Medal for their services, and further, that Dr. Mendenhall be authorized to secure five copies of the Sullivant Medal awarded to Mr. Benjamin Lamme to be presented one to each of the members of the Jury of Award, one to the family of Joseph Sullivant, and one to the University; the expense of same to be charged to the Sullivant Medal Fund.

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The President presented the following letter from Professor William McPherson, transmitting to the Board of Trustees a letter from Mr. Charles C. Sharp, of Nelsonville, Ohio:

October 20, 1922.

President W. O. Thompson,
Executive Offices,
Campus.

My dear Mr. President—I am submitting herewith for presentation to the Board of Trustees, a letter from Mr. Charles Cutter Sharp, member of the class of 1888, The Ohio State University. You will note that in this letter Mr. Sharp offers the Trustees of The Ohio State University the sum of seventeen thousand dollars, the income to be used for the upbuilding of the Library of the Department of Chemistry of the University. This gift is in the form of a mortgage (bearing six percent interest) on a lot on High Street, opposite the University Campus. It is Mr. Sharp's desire that when the mortgage is paid off the Board of Trustees reinvest the principal in whatever way may seem desirable, or may deposit the same in the State Treasury as a part of the irreducible debt of the State, the income in either case to be used for the upbuilding of the Library of the Department of Chemistry.

The acceptance of the gift carries with it an agreement to the effect that the Department of Chemistry shall not be discriminated against because of this gift, in the division of

the University library funds, but shall receive a just share of these funds in the future as it has in the past.

I recommend that the gift of Mr. Sharp be accepted and that the Library of the Department of Chemistry of the University be named the Charles Cutter Sharp Library.

Very respectfully,
(Signed) WM. MCPHERSON,
Head Department of Chemistry.

Nelsonville, Ohio, September 30, 1922.

To the Board of Trustees,
Ohio State University,
Columbus, Ohio.

Gentlemen—I am pleased to offer to the Trustees of Ohio State University the sum of seventeen thousand dollars for the benefit of the Library of the Department of Chemistry.

It is my desire that the sum be invested by the Board of Trustees as they may deem best, and the income only, be allotted to the Chemical Department as an additional or special fund for the Library.

I further desire that the expenditure of the income be left entirely to the Professor in charge of the Chemical Department, the Librarian and the President of the University, to be expended as they may deem best for the Chemical Library of the Ohio State University.

Sincerely,
(Signed) CHARLES C. SHARP.

Upon motion, the above gift, in accordance with the terms set forth by Professor McPherson and Mr. Sharp, was accepted and the President was directed to express to Mr. Charles C. Sharp the thanks and appreciation of the University for his splendid gift.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Louise Davis	Home Dem. Agent	Nov. 1, 1922	\$2,200.00	
W. J. Hendrix	County Agr. Agent	Sept. 30, 1922	3,000.00	
Ray Donnan	County Agr. Agent	Sept. 30, 1922	3,000.00	
O. H. Anderson	County Agr. Agent	Sept. 30, 1922	2,500.00	
<i>College of Commerce and Journalism</i>				
William B. Mills	Asst., Economics	July 1, 1922	1,000.00	1,000.00
<i>College of Engineering</i>				
F. A. Dun	Instr., Mech. Engr.	July 1, 1922	1,750.00	1,750.00
<i>Library</i>				
Marion F. Ross	Library Assistant, (½ time)	Sept. 1, 1922	360.00	300.00
Donald Leidigh	Accession Assistant	Oct. 1, 1922	1,500.00	1,125.00
Beatrice McKenzie	Library Assistant	Sept. 1, 1922	720.00	600.00
Oliver Donnenwirth	Library Assistant	Sept. 15, 1922	780.00	617.50
Hayes Yeager	Night Assistant	Sept. 1, 1922	600.00	500.00
<i>Graduate School</i>				
Errett C. Allbritton	Fellow	Oct. 1, 1922	500.00	500.00
<i>Stores and Receiving</i>				
Oliver Schwartz	Truck Driver	Sept. 13, 1922	1,200.00	Rotary
T. P. Sieg	Pharmacist, Lab. Supply Store	Sept. 1, 1922	1,400.00	Rotary

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Theodore M. Beal	County Agricultural Agent	Oct. 1, 1922	\$3,000.00	
	Supp. Extension funds		\$133.33	
	Crawford County funds		116.67	
			\$250.00	
			\$600.00	
Automobile Maintenance	Crawford County funds			
Wilbur H. Ford	County Agricultural Agent	Oct. 1, 1922	2,500.00	
	Smith-Lever funds		66.66	
	State offsetting		66.66	
	Highland County funds		66.68	
			\$200.00	
Automobile Maintenance	Highland County funds		\$600.00	
<i>College of Agriculture</i>				
J. G. Bates	Assistant Animal Husbandry (part time)	Oct. 1, 1922	500.00	500.00
Curtis May	Student Assistant, Botany	Oct. 1, 1922	300.00	Budget
Harmon A. Runnels	Student Assistant, Botany	Oct. 1, 1922	300.00	Budget
Howard W. Johnson	Student Assistant, Botany	Oct. 1, 1922	300.00	Budget
Ralph H. Hagelbarger	Graduate Assistant, Botany	Oct. 1, 1922	500.00	Budget
Bernard S. Meyer	Graduate Assistant, Botany	Oct. 1, 1922	500.00	Budget
Mitsugi Satow	Laborer, Dairy	Sept. 1, 1922	1,080.00	900.00
Mrs. Edith R. Nida	Laboratory Asst., Home Economics	Oct. 1, 1922	50.00	mo. 450.00
Dorothy W. Newton	Student Assistant, Home Economics	Oct. 1, 1922	30.00	mo. 270.00
*Bernice D. Byers	Asst., Home Econ.	Oct. 1, 1922	450.00	450.00
*Beatrice B. Evans	Asst., Home Econ.	Oct. 1, 1922	450.00	450.00
*The above amount to be paid from University budget and an equal amount from the Home Economics Cafeteria fund.				
Jane S. Hinkley	Instr., Home Econ.	Sept. 1, 1922	2,000.00	Smith-Hughes
Helen Diehl	Asst., Home Econ. (part time)	Oct. 1, 1922	15.00	mo. 135.00
Rama Edelon	Asst., Home Econ. (part time)	Oct. 1, 1922	15.00	mo. 135.00
Hughina McKay	Assistant Professor, Home Economics	Oct. 1, 1922	2,500.00	1,875.00
<i>College of Arts, Philosophy, and Science</i>				
Howard L. Hamilton	Student Assistant, Geology	Oct. 1, 1922	100.00	Budget
Aleen F. Smith	Student Assistant, Geology	Oct. 1, 1922	100.00	Budget
Stafford R. Taylor	Student Assistant, Geology	Oct. 1, 1922	100.00	100.00
O. L. Reiser	Asst., Philosophy	Oct. 1, 1922	1,000.00	1,000.00
<i>College of Commerce and Journalism</i>				
Don Wiper	Reader, Business Organization	Oct. 1, 1922	150.00	Budget
Florence Eberhard	Reader, Sociology	Oct. 1, 1922	250.00	250.00
Sherman E. Cooper	Reader, Sociology	Oct. 1, 1922	200.00	200.00
Donald C. Power	Asst., Econ. and Social Geography	Oct. 1, 1922	635.00	635.00
Karl D. Reyer	Asst., Econ. and Social Geography	Oct. 1, 1922	450.00	450.00
Clyde W. Bower	Reader, Econ. and Social Geography	Oct. 1, 1922	150.00	Budget
M. H. Black	Reader, Economics	Oct. 1, 1922	150.00	Budget
Robert E. Coody	Reader, Economics	Oct. 1, 1922	150.00	Budget

Name	Title	Date Effective	Annual Rate	Appropriation
Oliver B. Combs	Reader, Economics	Oct. 1, 1922	150.00	Budget
Lloyd E. Devol	Reader, Economics	Oct. 1, 1922	150.00	Budget
Ivan C. Eppley	Reader, Economics	Oct. 1, 1922	150.00	Budget
Garret W. Hartley	Reader, Economics	Oct. 1, 1922	150.00	Budget
George E. Harvey	Reader, Economics	Oct. 1, 1922	150.00	Budget
David S. Prosser	Reader, Economics	Oct. 1, 1922	150.00	Budget
Carl Vandervort	Reader, Economics	Oct. 1, 1922	150.00	Budget
W. N. Loucks	Reader, Economics	Oct. 1, 1922	150.00	150.00
Edison L. Bowers	Reader, Economics	Oct. 1, 1922	200.00	200.00
<i>College of Engineering</i>				
Clifford R. Crum	Student Observer Astronomy	Oct. 1, 1922	30.00 mo.	270.00
Herbert W. Thomson	Instr., Engr. Draw.	Oct. 1, 1922	1,500.00	1,125.00
Hoyt Sherman	Student Assistant Engr. Drawing	Oct. 1, 1922	300.00	300.00
Thomas N. Fincal	Instr., Engr. Draw.	Oct. 1, 1922	1,500.00	Budget
Philip J. Beatty	Instr., Engr. Draw.	Oct. 1, 1922	1,500.00	Budget
Rodney F. Stilwell	Student Assistant, Mineralogy	Oct. 1, 1922	30.00 mo.	270.00
James T. Robson	Instr., Ceramic Eng.	July 1, 1922	1,200.00	1,200.00
James Holton Wilson	Graduate Assistant, Chemistry	Oct. 1, 1922	500.00	500.00
Benjamin W. McKay	Graduate Assistant, Chemistry	Oct. 1, 1922	500.00	500.00
John Edward Fargus	Student Assistant, Chemistry	Oct. 1, 1922	250.00	Budget
Amos E. Luckhaupt	Student Assistant, Chemistry	Oct. 1, 1922	250.00	Budget
Reuben A. Eyestone	Student Assistant, Chemistry	Oct. 1, 1922	250.00	Budget
Robert H. K. Foster	Student Assistant, Chemistry	Oct. 1, 1922	250.00	Budget
Lloyd W. Ganschow	Instructor, Electrical Engr.	Oct. 1, 1922	1,500.00	1,125.00
Charles P. Roberts	Instructor, Mechanical Engr.	Oct. 16, 1922 for 8 months	1,500.00	1,500.00
Weston A. Brown	Student Assistant, Electrical Engr.	Oct. 9, 1922 to June 9, 1922	20.00 mo.	160.00
William M. Kellogg	Student Assistant, Electrical Engr.	Oct. 9, 1922 to June 9, 1922	20.00 mo.	160.00
Vernard M. Lucas	Student Assistant, Electrical Engr.	Oct. 9, 1922 to June 9, 1922	25.00 mo.	200.00
Allan James Smith	Student Assistant, Electrical Engr.	Oct. 9, 1922 to June 9, 1922	30.00 mo.	240.00
Niilo Eelis Tuura	Student Assistant, Electrical Engr.	Oct. 9, 1922 to June 9, 1922	30.00 mo.	240.00
<i>College of Education</i>				
Robert E. Smith	Instructor, Industrial Educ.	Sept. 1, 1922	900.00	Smith-Hughes
Nancy E. Sidwell	Graduate Assistant, Prin. and Prac. of Education	Oct. 1, 1922	500.00	500.00
George B. Garden	Graduate Assistant, Prin. and Prac. of Education	Oct. 1, 1922	500.00	500.00
<i>College of Medicine</i>				
Earl H. Baxter	Instructor Medicine, Pediatrics	Nov. 1, 1922	No salary	
Wells Teachnor, Jr.	Assistant, Surgery	Nov. 1, 1922	No salary	
Arthur M. Hauer	Assistant Professor, Oto-Laryng.	Nov. 1, 1922	no salary	
<i>College of Pharmacy</i>				
Charles L. Williams	Instructor	Oct. 1, 1922	1,750.00	Budget
Wm. Eugene Keyser	Student Assistant	Oct. 1, 1922	200.00	200.00
Foreman Ward Slager	Student Assistant	Oct. 1, 1922	200.00	200.00
<i>Registrar's Office</i>				
Anne McNaughten	Asst. to Registrar	Oct. 1, 1922	960.00	720.00
Margaret Bane	Asst. to Registrar	Oct. 1, 1922	960.00	720.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Dean of Women</i>				
Katharine R. Adams	Asst. Dean of Women & Asst. Prof. English	Oct. 1, 1922	2,000.00	1,500.00
<i>Library</i>				
Marion F. Ross	Night Assistant	Oct. 1, 1922	600.00	450.00
Kathryn Sharp	Library Assistant (½ time)	Oct. 1, 1922	960.00	720.00
M. L. Landis	Law Library Asst.	Oct. 1, 1922	30.00	mo. 270.00
W. H. Rose	Law Library Asst.	Oct. 1, 1922	30.00	mo. 270.00
Frances Marian Smith	Library Assistant (½ time)	Oct. 15, 1922	30.00	mo. 255.00
Alice Taylor	Library Assistant	Sept. 15, 1922	720.00	570.00
W. R. Janeway	Library Assistant (½ time)	Sept. 15, 1922	480.00	380.00
Harry Jeffrey	Library Assistant (½ time)	Oct. 15, 1922	30.00	mo. 255.00
<i>Physical Education</i>				
Emma Thomas	Maid, Phys. Educ. for Women	Oct. 1, 1922	540.00	Budget for 9 mos.
Louise Ortman	Maid, Phys. Educ. for Women	Oct. 1, 1922	540.00	Budget for 9 mos.
Clare Schooler	Student Asst., Phys. Educ. for Women	Oct. 1, 1922	300.00	Budget
<i>Stenographic and Clerical</i>				
Roxanna Rader	Stenographer	Sept. 14, 1922	960.00	763.08
Arline E. Everett	Stenographer	Oct. 16, 1922	960.00	683.08
<i>Operation and Maintenance</i>				
R. A. Bowers	Laborer, Betterment of Buildings	Oct. 1, 1922	1,000.00	750.00
George E. Whitmer	Janitor	Oct. 7, 1922	1,080.00	799.62
Cora Paulsell	Janitress	Sept. 1, 1922	750.00	625.00
Clarence Eaton	Janitor	Sept. 14, 1922	1,080.00	853.46
Lot Calloway	Janitor	Oct. 16, 1922	1,080.00	768.46
George Franks	Fireman	Oct. 9, 1922	1,350.00	986.54
George Grover	Fireman	Oct. 10, 1922	1,350.00	982.21
<i>Stores and Receiving</i>				
Lloyd Blackburn	Truck Driver, Warehouse	Sept. 21, 1922	1,080.00	Rotary
M. L. Babb	Pharmacist, Lab Supply Store	Sept. 23, 1922	2,000.00	Rotary
F. K. Westervelt	Laborer, Lab Supply Store	Sept. 6, 1922	1,020.00	Rotary
K. W. Cook	Assistant, Lab Supply Store	Oct. 2, 1922	1,200.00	Rotary

Upon the recommendation of the President, the following increases in salary were made:

<i>Agricultural Extension</i>				
Russell Lord	Asst. Agr. Editor	Oct. 1, 1922	\$3,300.00 to 3,600.00	
<i>College of Arts, Philosophy, and Science</i>				
John Clayton Harlor	Assistant, English	Oct. 1, 1922	500.00 to 1,000.00	500.00
D. Luther Evans	Instr., Philosophy	Oct. 1, 1922	1,000.00 to 2,000.00	1,500.00
<i>College of Commerce and Journalism</i>				
C. C. Huntington	Prof., Econ. and Soc. Geography	July 1, 1922	4,250.00 to 4,500.00	250.00
George D. Haskell	Instructor, Econom.	July 1, 1922	1,500.00 to 2,000.00	500.00
<i>College of Engineering</i>				
John Oscar Harshman	Asst., Mech. Engr.	Oct. 16, 1922	1,200.00 to 1,300.00	100.00
Samuel Reid Beitler	Asst., Mech. Engr.	Oct. 14, 1922	1,500.00 to 1,650.00	150.00

* * * * *

Upon the recommendation of the President, the following named persons were transferred from the Department of Operation and Maintenance to the University Hospital, effective October 1:

Jessie Haney	Janitress	\$ 750.00
Charlotte Thum	Janitress	750.00
Elizabeth Rourke	Janitress	750.00
Ernest Long	Janitor	1,140.00

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Duplicate diploma was ordered issued to John Joseph Martin, Jr., Bachelor of Arts, 1922, sufficient evidence having been presented that the original was destroyed.

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Upon the recommendation of the President, the following named persons, having completed their period of three years' training in the School for Nurses, Ohio State University, were granted the degree of Graduate Nurse:

Mae Leora Tisdale
Elizabeth Eunice Gorsuch
Louwilda Glover

* * * * *

Upon the recommendation of the President, the expenditure of \$100.00 per month was authorized for an additional supervising nurse at the University Hospital, the funds to be derived from the rotary budget of the hospital; appointment to be submitted later and to be effective November 1.

* * * * *

Upon the recommendation of the President, the sum of \$760.00 remaining in the salary items assigned in the regular budget to Pharmacist, University Hospital, was cancelled.

* * * * *

Upon the recommendation of the President, a salary of \$60.00 per month was authorized to be paid to Dr. Paul H. Charlton, Resident Physician in the University Hospital, effective October 1.

* * * * *

Upon the recommendation of the University Faculty, the following degrees were granted, subject to payment of the usual fee:

DOCTOR OF PHILOSOPHY

Calvin Adam Buehler, B.Ch.E., M.Sc.
Lorin Beryl Sebrell, B.S. (Mt. Union College), M.Sc.

MASTER OF ARTS

Howard Ely, A.B. (Defiance College)
Robert James Havighurst, B.A. (Ohio Wesleyan University)
Cloyce Avery Houser, B.S. (Ohio Northern University)
Paquan Solieu Hsu, B.Sc. in C.E. (Imperial University of Shanghai)
Bert Roberts Jones, A.B. (Mt. Union College)
Helen Robey Lumley, B.Sc. in Edu.
Pearlie Cecil McQuain, A.B. (West Virginia Wesleyan College)
Clarence Flavel Moses, B.Sc. in Agr.

Marguerite Gregory Oliver, A.B. (University of California)
Elgar Grant Pumphrey, A.B. (Otterbein College), LL.B. (Cincinnati Law School)
Leslie Rosemond, A.B. (Smith College)
Vernon T. Sheets, B.Ped., B.S. (Ohio Northern University)
Harley Clay Skinner, B.S. in Edu. (Ohio University)
Henry Luther Stewart, B.S. (Waynesburg College)
Edith May Stoker, B.Sc. in Edu.
Howard Laurie Weir, A.B. (Maryville College)

MASTER OF SCIENCE

Harold N. Barham, A.B. (Bethany College)
Parry Raymond Jones, B.S. (Denison University)
Reginald Franklin Jukes, B.S. (University of Toronto)
William McLennan Morgan, B.Sc. in Chem. (University of Illinois)
Henry Francis Palmer, Jr., A.B. (Dartmouth College)
Caroline Lois Rea, A.B. (Allegheny College)
Carlton Glen Tener, B.Sc. in Edu. (Miami University)

BACHELOR OF SCIENCE IN AGRICULTURE
(As of the Class of 1922)

Peter Berman
Homer V. Foster
Julia Wilhelmina Jaster
Lyle Brown Leonard
Elmore Rudolf Niehaus
Paul Brown Norton
William Morrison Parrish

BACHELOR OF SCIENCE IN HOME ECONOMICS
(As of the Class of 1922)

Bernice Dunkle Byers

BACHELOR OF ARTS
(As of the Class of 1922)

Benedicto Carmen Arcinas
Lewis Levi Beard
Lucretia Griffiths Beck
Faye Marie Brooke
Lawrence Leonard Bryan
Catherine Beecher Chancellor
George Templeton Cross
Mervin Arnold Durea
Maurice Hyman Goldberg
Margaret Elizabeth Hall
Samuel Kuke Hong
Po Wen Huang
Martha Washington Lewis
Marcus McEvoy
Carl Frederic Lincoln Malmstead
Harriet Darling Morris
Mary Josephine Frances Smith
Frederick Kibler Spetnagel
Joseph Edward Svoboda

Kate M. Sweeney
Mabel Gertrude Turner, B.Sc. in Edu.
William Henry Watkins, Jr.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

(As of the Class of 1922)
Edward Graham Baird
Glenn Burdette Bowyer
Edwin Quinter Brandt
Ralph Charles Curth
Elmo Martin Estill
Wayland Arthur Flohr
Clyde Norman Kemery
William London
Jay T. Miller
Joe Atlee Mitten
Thomas Tracy Pittenger
Donald Clinton Power

DOCTOR OF DENTAL SURGERY

(As of the Class of 1922)
Joseph Samuel Buxbaum
Lawrence James Volk

BACHELOR OF SCIENCE IN EDUCATION

(As of the Class of 1922)
Curtiss Linvill Berry
Dorothy Louise Buck
Anthony Dolezal
Lucile Eby
Helen Virginia Garrett
Helen Marion Gilmore, B.A.
George Allen Hartinger
Dorothy Choate Kelsey
Emily Martha Lewis
Harold Walter McColley
Myron Allison Mann
Opal Ellis Moore
George Ambrose Parkinson
Elma Mae Schneider
Norma Selbert
Clarence C. Smith
Carolyn Willis

* * * * *
Upon the recommendation of the President, G. W. Knight, Professor in American History, was granted leave of absence with full salary for the continuous period January 1, 1923, to October 1, 1923.
* * * * *

Upon the recommendation of the President, an exchange of Professorship arrangement was authorized with the University of Iowa for the Department of Engineering Drawing; Professor F. G. Higbee, of the University of Iowa, to teach at this University from December 9 to December 20, and Professor O. E. Williams to teach at the University of Iowa during the same period; the expense to

the University being railroad and Pullman fare of Professor Williams to and from Iowa City.

* * * * *

After further discussion and consideration of the biennium requests, the proposed budget was referred to the President with the request that, at the morning session, he present his recommendation to the proposed totals.

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Thereupon, the Board recessed to meet in the morning at 9:30.

* * * * *

October 21, 9:30 a. m.

The Board met with the same members present as at yesterday's session.

* * * * *

Upon the recommendation of the University Architect and Professor F. W. Ives, the Trustees accepted from the contractors the Beef Cattle Barn, Dairy Cattle Barn, Horse Barn and Center Pavilion of the Sheep Barn, and the Secretary was directed to prepare final estimates in payment of each of the above contracts.

* * * * *

The action of the University Architect as contained in the following letter, was unanimously approved:

October 12, 1922.

Mr. C. E. Steeb, Business Manager,
Ohio State University.

Dear Sir—Below is an explanation of the additional and credit items in connection with the Heating and Ventilating accompanying the Final Estimate for the Women's Building.

- (1) The original contract included automatic temperature control. This was omitted, giving us a credit of.....\$2,601.00
- (2) In omitting the automatic temperature control, the radiator valves eliminated were replaced by Jenkin's angle radiator valves, at a cost of..... 296.00

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

The following extra to the Pomere Hall contract was unanimously approved:

October 12, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—In the construction of the south tower entrance to the Women's Building, 20.39 cubic feet of cut stone was added at a cost of \$3.00 per cubic foot amounting to \$61.17.

The above extra is recommended to the Board of Trustees for their approval.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

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Upon the recommendation of the University Architect, Pomerene Hall was accepted from the contractors and the Secretary was directed to prepare the final estimate in payment of said building.

* * * * *

The University Architect reported that the contractors have completed all the work on the Research Building and, upon his recommendation, said building was accepted from the contractors and the Secretary was directed to prepare final estimates and to present the same to Mr. G. B. McCann, Trustee of the Charles F. Kettering Fund, for payment.

* * * * *

The Secretary presented the following communication from Mr. R. F. Wolfe:

October 3, 1922.

To the Board of Trustees,
Ohio State University,
Columbus, Ohio.

Dear Sirs—I am informed that of the \$1000 given by me for an honorary journalism medal there remains, after paying for the dies, more than enough to provide for the annual award.

I therefore request that any surplus from the annual income from the investment be each year set aside for the purchase of books on journalism, these books to constitute the Wolfe Journalism Collection.

Very truly yours,
(Signed) R. F. WOLFE.

Upon motion, the Secretary was directed to advise Mr. Wolfe that the Trustees approve of his request as outlined above.

* * * * *

The Secretary reported that, in response to the competition relative to the needs of an Auditorium for the Ohio State University, five essays were received on or before the final date, July 1, 1922.

Upon motion, it was ordered that this competition be extended to January 9, 1923.

* * * * *

The Secretary reported that warranty deed has been received from Mrs. Bettie Gates for lot No. 42, Peach Point Subdivision, Put-in-Bay, Ohio, and that check in full payment thereon has been received by Mrs. Gates.

* * * * *

The Secretary presented the following communication relative to the extension of the water system to the Agricultural barns across the river:

Columbus, Ohio, October 2, 1922.

Hon. W. Albert Davis,
State Board of Control,
Columbus, Ohio.

Dear Sir—The Ohio State University has just completed the construction of five large barns, costing \$100,000.00. These barns are located on the University farm across the Olentangy River.

The immediate installation of an adequate permanent water system is a real emergency, as at present there is absolutely no water available in case of fire.

Plans and specifications and estimates for such a system have been prepared, approved by the Trustees, and by the Director of Highways and Public Works.

The estimated cost is approximately \$15,000.00 and is to be paid from the proceeds of H. B. 325.

Permission is therefore respectfully requested from the Control Board that Sections 2314-30 be waived in so far as the requirement for thirty days advertising is concerned and that permission be given to secure competitive bids on this work, so that construction can start within the next two weeks, and the work completed before freezing weather sets in.

The above request is made with the understanding that all other requirements of the Building Code will be complied with.

Very truly yours,
(Signed) CARL E. STEEB,
Business Manager.

Approved:
(Signed) ROBERT S. HARSH,
State Architect and Engineer.

October 2, 1922.

Mr. Carl E. Steeb,
Business Manager,
Ohio State University,
Columbus, Ohio.

Dear Sir—I beg to inform you that your request of October 2nd to the Controlling Board was duly presented and the Board granted your application and waived the provisions of Section 2314-30 of the General Code of Ohio, requiring thirty days advertising, with the provision that you get competitive bids by proper notice to various contractors.

Yours very respectfully,
(Signed) W. ALBERT DAVIS,
Director of Finance.

The Secretary reported that, in accordance with the permission granted by the Board of Control, bids were invited from six responsible contractors and two bids were received: The Huffman-Wolfe Company, \$18,205.00 and Grant-Boulton Company, \$13,875.00.

Upon recommendation, the contract was awarded to the Grant-Boulton Company at their bid of \$13,875.00 and the Secretary was

directed to have contracts prepared that the work may proceed at once.

* * * * *

The Secretary presented the following communications concerning the purchase of equipment to be used in the Olentangy River improvement work:

October 11, 1922.

Honorable W. Albert Davis,
 Director of Finance,
 Columbus, Ohio.

Dear Sir—Two years ago, when the Biennium Budget was prepared, a request was made for equipment to be used in widening and dredging the river which runs through the University campus. This river improvement forms a part of the general Stadium plan, inasmuch as it is absolutely necessary to construct at once a dyke or levee the full length of the University grounds in order to protect the Stadium site.

At the time this request was made, it was clearly stated to the Finance Committees the purposes for which this equipment was desired. Since that time, our engineers have advised us that, for the sake of economy in operation and for efficiency in doing the work, a different type of equipment should be purchased. By reference to House Bill 301, you will find the following equipment listed:

Floating dredge with ½ yd. dipper.....	\$22,200.00
Dinkey locomotive	7,500.00
8 four yard dump cars.....	2,400.00
2000 feet rails, splice bars, bolts and spikes....	2,000.00
1000 ties	900.00
Total.....	\$35,000.00

It is requested, therefore, that in conformity with the recommendation of the Engineers, the University be authorized to purchase in place of the above the following equipment:

Items	Description	Estimated Cost
1 Dragline	Walking or caterpillar traction; 60' boom, 1½ yd. bucket, gasoline, electric or oil operated, approximate wt. 55 T.....	\$20,000.00
2 Tractors	5 T. caterpillar 25 H. P. gasoline.....	7,000.00
6 Dump wagons	Slow speed trailers, 10" tires, capacity 3 cu. yds.....	5,000.00
1 Grader	7 ft. blade, approximate weight 2500 lbs.	450.00
3 Slip scrapers	7 cu. ft. capacity.....	30.00
1 Grading plow	Approximate weight 200 lbs.....	40.00
6 Crosscut saws	}	150.00
12 Axes		
6 8" steel wedges		
6 5 lbs. steel sledges		
12 Shovels		
6 Rakes (heavy)		
Total.....		\$82,670.00
Miscellaneous small equipment, planks, bars, cable, etc.....		2,330.00
		\$85,000.00

You will observe that the totals are within the total of the original appropriation, the purpose for which the equipment is to be used is exactly the same, and that it is for the good of the State that the change be made.

Very truly yours,
(Signed) CARL E. STEEB,
Business Manager.

October 16, 1922.

Hon. Carl E. Steeb,
Business Manager, Ohio State University,
Columbus, Ohio.

Dear Sir—Referring to your favor relative to the appropriation for floating dredge, dinkey locomotive, etc., aggregating the sum of \$35,000.00, I beg to state, as per arrangement with Mr. Tracy, that there will be no trouble about vouchering for drag line, etc., as this appropriation was made for the purpose of purchasing equipment for building dikes, etc., and the equipment which you propose to purchase is for the same purpose.

Yours respectfully,
(Signed) W. ALBERT DAVIS,
Director of Finance.

Upon motion, the Secretary was directed to proceed with the purchase of the necessary equipment in accordance with the authority granted by the Director of Finance.

* * * * *

The President recommended that the biennium budget requests for personal service be increased \$500,000.00 over the present payroll, in order to furnish sufficient new instruction and certain increases of salaries made necessary by the four-quarter plan and the increased enrollment.

This recommendation was approved and, upon motion, the biennium budget as presented by the President, with the understanding that the annual request for books for libraries shall be \$50,000.00, was approved and the President was directed to present the same to the Director of Finance.

* * * * *

Upon motion, Dean Hitchcock was selected to represent the College of Engineering and Dean Vivian to represent the College of Agriculture at the annual convention of the Association of Land Grant Colleges to be held at Washington, D. C., November 21-25, 1922, subject to the approval of the State Emergency Board, the University to pay only railroad and Pullman fare.

* * * * *

Thereupon, the Board adjourned to meet November 10, 1922, at 10:30 a. m.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 10, 1922.

The Board of Trustees met at the University at 10:30 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, O. E. Bradfute, L. E. Laybourne, B. F. McCann.

* * * * *

The President presented the following rule which was adopted by the University Faculty, and recommended its approval:

To avoid penalty, all fees must be paid by the close of the day following the last day announced for registration. In case of a graduate student, or a student granted late registration, fees must be paid within 24 hours of the date of registration, as certified by the college Dean or Secretary. A penalty of \$5.00 will be imposed for every succeeding day or fraction thereof.

The President's recommendation was agreed to and the rule was adopted.

* * * * *

The following resolution was adopted:

Resolved: That the policy of financing the exhibit at the International Live Stock Exhibition with the expenses of designated members of the Department of Animal Husbandry be approved.

* * * * *

Upon the recommendation of the President, G. M. Bolling was authorized to represent the University at a meeting of the Association of American Universities, to be held at Johns Hopkins University, at Baltimore, Maryland, November 10 and 11, the expense to the State to include railroad fare and Pullman only, subject to the approval of the State Emergency Board.

* * * * *

Upon the recommendation of the President, G. M. Bolling was authorized to represent the University at the meeting of the Managing Committee of the American School at Athens and to attend the meetings of the American Philological Association, the Archaeological Institute of America and the Association of University Professors, to be held at New Haven, Connecticut, December 26 to 30, the expense to the State to include railroad fare and Pullman only, subject to the approval of the State Emergency Board.

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The President presented the revised budget requests for the coming biennium and the same was approved and the President was directed to present the same to the Director of Finance, as required by law.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Berdie Bell	Clerk	Sept. 20, 1922	\$ 840.00	
<i>College of Arts, Philosophy, and Science</i>				
Mrs. Mary Hitchcock	Instructor, English	Nov. 1, 1922	1,500.00	1,000.00
<i>College of Education</i>				
Sylvia C. Sicha	Assistant Professor, Education	Oct. 31, 1922	3,000.00	Rotary
<i>College of Engineering</i>				
Gerard G. Osterhof	Asst., Chemistry	Nov. 1, 1922	1,000.00	888.89
Allan J. Smith	Student Assistant, Engr. Drawing	Oct. 1, 1922	300.00	300.00
George Q. Downes	Student Assistant, Engr. Drawing	Oct. 1, 1922	300.00	300.00
<i>College of Medicine</i>				
Hugh A. Baldwin	Instructor, Surgery	Nov. 1, 1922	300.00	225.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Wm. Neal Wilkerson	Asst., Animal Husb. ($\frac{1}{2}$ time)	Oct. 25, 1922 for 7 months	55.50 mo.	388.85
<i>College of Engineering</i>				
Raymond E. Schaad	Graduate Assistant, Chemistry	Nov. 1, 1922	500.00	444.44
Gerald P. Seeger	Student Assistant, Engr. Drawing	Oct. 1, 1922	300.00	300.00
Howard E. Sutton	Student Assistant, Engr. Drawing	Nov. 1, 1922	33.33 mo.	266.64 for 8 months

Upon the recommendation of the President, the following increases in salary were made:

<i>College of Commerce and Journalism</i>				
Clyde T. Hodgson	Apprentice, Dept. Journalism	Nov. 1, 1922	624.00 to 873.60	Rotary
<i>College of Engineering</i>				
Preston Hoff	Graduate Assistant, Chemistry	Nov. 1, 1922	500.00 to 1,000.00	444.44
<i>Library</i>				
Mrs. Rita Buxton	Library Assistant	Nov. 1, 1922	1,080.00 to 1,200.00	80.00

Upon the recommendation of the President, the following changes in title were made:

<i>College of Agriculture</i>				
W. G. Stover	Asst. Prof. to Prof. Dept. Botany	July 1, 1922	\$3,000.00	
H. C. Sampson	Asst. Prof. to Prof. Dept. Botany	July 1, 1922	3,000.00	
<i>College of Engineering</i>				
Preston Hoff	Grad. Asst. to Asst. Dept. Chemistry	Nov. 1, 1922	1,000.00	

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Upon the recommendation of the President, Dr. Laura Chassell, Instructor in Psychology, was granted leave of absence during the winter and spring quarters without salary.

* * * * *

Upon the recommendation of the President, duplicate diploma was ordered issued to Edward Peter Buckenmyer, B.A., Bachelor of Laws, 1922, satisfactory evidence having been presented that the original diploma was destroyed.

* * * * *

The President now presented the requests for the Agricultural Extension division for the coming biennium and, after careful consideration, the budgetary requests as presented and recommended were adopted with the exception of one item of \$8,000.00 for the increase of present salaries. This item was ordered stricken out.

* * * * *

Mr. Laybourne presented a verbal report on the situation as between the Protestant Hospital and the College of Medicine, stating that he would present at a future meeting a written report together with his recommendations.

* * * * *

The Secretary reported that at twelve o'clock noon of this day, in accordance with advertisement, the following bids were received for the addition to the Hog Building:

E. Elford (including electric work and water supply)	\$13,352.00
Adam Pitts (does not include electric work and water supply)	17,500.00
A. K. McCall & Co.	\$13,988.00
Water supply and drain.....	727.00
	14,715.00

The Secretary reported further that the above bids were referred to the University Architect and the State Architect and Engineer for examination and recommendation.

* * * * *

The Secretary presented the following report, signed by the University Architect and the State Architect and Engineer:

November 10, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
The Ohio State University.

Dear Sir—From an examination of the bids received this date for the addition to the Hog Building, the bid submitted by E. Elford of Columbus is the lowest, amounting to \$13,352.00. The Architect's estimated cost is \$13,500.00

The bid complying with all requirements, it is recommended to the Board of Trustees that the bid of E. Elford be accepted.

Approved:

Respectfully submitted,

(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. *University Architect.*

Upon motion, the above recommendation was agreed to and the contract for the addition to the Hog Building was awarded to E. Elford at his bid of \$13,352.00 and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contract in the usual form for execution by the Contractor and the Department of Highways and Public Works,

such contract in such form is hereby approved, and it is hereby determined to proceed with the work contemplated by the above award under such contract. The Secretary is hereby authorized and directed to certify the above action of this Board on the contract or in any other form that may be required to attest the same.

* * * * *

Upon motion, the following extras were authorized and approved at the prices named, and the Secretary was directed to request the approval of the Director of Highways and Public Works upon this action:

November 9, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—In the construction of the Center Pavilion, Sheep Building, it was necessary to excavate deeper and add extra concrete in the foundation work for safety of the building. This extra work was as follows:

2½ cu. yds. excavation @ \$4.00.....	\$10.00
2½ cu. yds. concrete @ \$25.00.....	62.50

Total..... \$72.50

The above unit prices are as stated in the proposal for the building submitted by The A. K. McCall & Co.

The above is recommended to the Board of Trustees for their approval.

Approved: Respectfully submitted,
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.

November 9, 1922.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—The contractor, A. K. McCall & Co., for the Beef Cattle Barn had more tile for the construction of the silo than was needed to satisfy the drawings for height, and proposed to add to the height at the rate of \$28.00 per foot. Being a very reasonable offer, he was instructed to proceed but not to add more than five (5) feet to the height of silo. The excess material added 2½ feet, which at \$28.00 per foot amounted to \$70.00. The cubic contents added amounted to 282 cu. ft.

The above is recommended to the Board of Trustees for their approval.

Approved: Respectfully submitted,
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.

* * * * *

Upon recommendation, \$765.00 was appropriated from the Reserve Building Fund, H. B. 325, to complete the compartments in the dressing room in Pomerene Hall.

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The President presented a report from the Board of Visitors of the Ohio State University Association on the University Library situation, under date of October 18, 1922. This report was read to the Trustees and the Secretary was directed to acknowledge receipt of same and to file the report with the University records.

* * * * *

The President presented the financial report of the Ohio Union for the year ending June 30, 1922. After reading the report, the President was directed to express the appreciation of the Board of Trustees for the excellent manner in which the Union has been operated during the past year. The report was ordered filed.

* * * * *

The President presented the financial report of the Treasurer of the Ohio Stadium Building Committee, under date of September 15, 1922. This report was ordered received and filed.

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The Secretary was directed to prepare a statement of all gifts made to the Homeopathic College of Medicine, said statement to show the amounts and purposes for which each gift was made.

* * * * *

Upon motion, it was agreed that, when the Board adjourns, it shall adjourn to meet December 5, 1922, 10:30 a. m.

* * * * *

Thereupon the Board recessed to meet in the morning at 9:30 a. m.

* * * * *

November 11, 9:30 a. m.

The Board came together with the same members present as at yesterday's session.

* * * * *

The Secretary presented the following lease covering the property of Mrs. Anna M. Waterman, containing 155.35 acres. Such lease was authorized by the Trustees at their meeting held September 8, 1922.

LEASE

This Instrument of Lease Witnesseth: That Anna M. Waterman, the lessor, in consideration of the rents and covenants herein-after stipulated to be paid and performed by the Board of Trustees of Ohio State University, Columbus, Ohio, lessee, does hereby grant, demise, let and lease unto the said lessee, its successors and assigns, the following described real estate situate in the township of Clinton, County of Franklin, State of Ohio, and bounded and described as follows:

Being in the third quarter of the first township and 18th range in Clinton Township, County of Franklin and State of Ohio, and bounded as follows: Beginning at a stone on the township line between Clinton and Perry townships and at the intersection of West Lane and North Star Avenues, thence north 2° 43' east with said township line two thousand, two hundred sixty-six and two-tenths (2266.2) feet to a stone;

thence south 87° 43¼' east two thousand nine hundred forty-four and fifty-four hundredths (2944.54) feet to a stone in the center of Olentangy and Scioto river pike; thence south 4° 44¼' east with center line of said pike two hundred seventy-five and five hundredths (275.05) feet to an iron pin; thence south 20° 27' east with center line of said pike four hundred fifty-four and two hundredths (454.02) feet to a stone; thence south 82° 06' west two hundred forty-seven and two-tenths (247.2) feet to a stone; thence south 2° 57½' west one thousand five hundred eighty-six and four hundredths (1586.04) feet to an iron pin in the center of West Lane Avenue; thence north 86° 38½' west with center line of said avenue two thousand nine hundred ten and thirty-five hundredths (2910.35) feet to the place of beginning containing one hundred fifty-five and thirty-five hundredths (155.35) acres.

This being the same lands as deeded to Anna M. Waterman by J. E. Slyh by deed dated September 19, 1905, and recorded in Vol. 410, page 452 of the Deed Records in the office of County Recorder, County of Franklin, State of Ohio, also the land deeded to Anna M. Waterman by the Board of Education of Clinton Township by deed dated December 15, 1913, and recorded in Vol. 551, page 385 of the Deed Records in the office of County Recorder, County of Franklin, State of Ohio.

To have and to hold the same, with the appurtenances, unto the said lessee, its successors and assigns, for and during the term of five years, beginning on the 1st day of March, 1923, and ending on the 1st day of March, 1928, except as herein otherwise provided. Yielding and paying therefor, during the term aforesaid, the yearly rent of Fifteen Hundred Dollars (\$1500.00), payable semi-annually, to wit on the first day of September and the first day of March of each year of said term.

Said lessee, for itself, its successors and assigns, does hereby covenant and agree with said lessor, her heirs and assigns:

(1) That lessee will pay said rent at the time and in the manner just mentioned.

(2) That lessee will use and occupy said premises in a careful, safe, and proper manner.

(3) That lessee will not commit or suffer any waste thereon.

(4) That lessee will not assign this lease, nor underlet same, without the written consent of the lessor.

(5) That lessee will surrender and deliver up said premises, at the end of said term in as good order and condition as the same now are, or may be put by said lessor, reasonable use and natural wear and tear thereof, and damage by fire or other unavoidable casualty, excepted.

(6) Lessee also agrees that during the continuance of this lease, or up until the time lessee shall exercise the option to purchase said premises, as hereinafter mentioned, lessor shall have the right to possess and occupy, free of charge, the following parts of said premises:

(A) The house wherein lessor now resides, together with the lot enclosing same.

(B) Also the garden plot now connected with said house, and being to the north of same.

(C) Also the tract of ground, approximately one (1) acre in extent, containing a number of orchard trees and lying immediately north of said house and garden.

In case, however, lessee exercises its option to purchase the land herein leased, lessor agrees to vacate promptly the whole of said premises, including the parts thereof just above mentioned.

(7) Lessee also agrees that during the continuance of this lease or up until the time lessee shall exercise its said option to purchase, lessor shall continue to have the right to rent the one-story brick house situated on what is known as the Lisle road, and to retain for her own use all rents received therefrom. In case, however, lessee shall exercise its said option to purchase, lessor agrees to give prompt possession of said one-story brick house, together with the remainder of the premises covered by said option.

(8) Lessee also agrees that lessor is to have, during the continuance of this lease or up until the time lessee shall exercise said option to purchase, the right to pasture, free of charge, one (1) cow and one (1) horse on the premises herein leased.

Provided, however, that if said rent, or any part thereof, shall at any time be in arrears and unpaid, and without any demand being made therefor; or if lessee or its assigns shall fail to keep and perform any of the covenants or agreements in this lease on its part to be performed, it shall be lawful for said lessor, her heirs and assigns to enter into said premises, and again have, re-possess and enjoy same as if this lease had not been made, and thereupon this lease and everything therein shall cease, determine and be utterly void, without prejudice, however, to the right of the lessor to recover from the lessee, or assigns, all rent due up to the time of such entry.

Said lessor, for herself, and for her heirs, executors, administrators and assigns, hereby covenant and agree with said lessee, its successors and assigns, that, said lessee paying the rents and keeping and performing the covenants of this lease on its part to be kept and performed, said lessee shall peaceably and quietly hold, occupy and enjoy said premises, during said term, without any let, hindrance or molestation by said lessor or her heirs or any persons lawfully claiming under her or them. It is further understood and agreed that lessor, during the term of this lease, is to pay all taxes and assessments against said premises and is also to maintain and repair at her own expense the dwelling house and the one-story brick house thereon situated.

Lessor agrees that lessee may enter upon the premises herein leased at any time prior to March 1, 1923, for the purpose of planting crops.

Option to Renew. Said lessor, for herself, her heirs, administrators, executors and assigns, also grants unto said lessee the option to renew this lease for a further term of five (5) years, commencing on the expiration of the term aforesaid, and ending on the 1st day of March, A. D. 1933, for a yearly rent of Fifteen Hundred Dollars (\$1500.00) payable in semi-annual installments on the first day of September and the first day of March of each year. Said renewal term to be subject to all the other terms and conditions of this lease. Provided, however, that notice of the exercise of such option shall be

given by said lessee to said lessor, her heirs, administrators, executors or assigns, at least thirty days before the expiration of this lease.

Option to Purchase. Said lessor, for herself, her heirs, administrators, executors and assigns, also grants unto said lessee the right and option to purchase the above described premises, and every part thereof, at any time during the continuance of this lease (and likewise the renewal term thereof), for the sum of One Hundred Thousand Dollars (\$100,000.00), payable in cash, provided all rents have been fully paid and all covenants of this lease, on the part of said lessee to be performed, have been fully kept and performed; and said lessor, for herself, her heirs, administrators, executors and assigns, hereby agrees to furnish an abstract of title, and to convey said premises to said lessee in fee simple by a good and sufficient deed of general warranty, with release of dower, upon payment of said sum. Provided, that thirty days' notice of the exercise of this option shall be given by said lessee to said lessor, her heirs, administrators, executors or assigns.

In Witness Whereof, the said lessor and lessee have set their hands to duplicates hereof on the 9th day of November, 1922.

Signed and acknowledged
in presence of:

CHARLOTTE C. PHENEGER
R. M. ROYER
CHARLOTTE C. PHENEGER
R. M. ROYER

ANNA M. WATERMAN
The Board of Trustees
of Ohio State University,
Columbus, Ohio, by
CARL E. STEEB, Secy.

State of Ohio, Franklin County, ss:

Before me, a Notary Public in and for said county of Franklin, personally appeared Anna M. Waterman, who acknowledged that she did sign the foregoing instrument and that the same is her free act and deed.

In testimony whereof, I have hereunto subscribed by name at Columbus, Ohio, this 9th day of November, 1922.

R. M. ROYER,
Notary Public, Franklin County, Ohio.

* * * * *

Dr. Mendenhall read his personal remarks on the division of the Physical Education Department. In order to attend the Armistice Day ceremonies on the campus, it was necessary for the Board to adjourn before the discussion on this paper as presented by Dr. Mendenhall was completed and no action was taken thereon at this time.

* * * * *

Thereupon, the Board adjourned.

Attest:

CARL E. STEEB,
Secretary.

JOHN KAISER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 11, 1923.

The Board of Trustees met at the University at 2:00 p. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, B. F. McCann, L. E. Laybourne, Mr. Egbert H. Mack, of Sandusky, Ohio, appointed December 12, 1922, to fill the unexpired term of Mr. John F. Cunningham, resigned December 12, and Mr. Vernon Riegel, Director of Education.

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

*	*	*	*	*	*
Name	Title	Date Effective	Annual Rate	Cancel- lation	
<i>Agricultural Extension</i>					
H. P. Curtis	County Agr. Agent	Nov. 19, 1922	\$3,200.00		
Anabel Neff	Stenographer	Dec. 31, 1922	900.00		
<i>College of Agriculture</i>					
Mitsugi Satow	Laborer, Dairy	Dec. 31, 1922	1,080.00	540.00	
Kenneth Fankhauser	Laborer, An. Husb.	Nov. 30, 1922	240.00	140.00	
<i>College of Commerce and Journalism</i>					
R. C. Mason	Asst., Bus. Organ	Dec. 1, 1922	600.00	466.68	
<i>College of Engineering</i>					
William Glackin	Shop Helper, Elec. Engineering	Nov. 4, 1922	720.00	472.000	
<i>College of Medicine</i>					
Robert A. Moore	Asst., Bacteriology	Nov. 1, 1922	1,200.00	1,100.00	
Esther Haberthuer	Technician, Surgery	Oct. 31, 1922	840.00	560.00	
Lyle B. Leonard	Stud. Asst., Anat.	Oct. 1, 1922	300.00	200.00	
Howard J. Smith	Stud. Asst., Anat.	Oct. 1, 1922	300.00	300.00	
<i>Library</i>					
Ethel B. Patterson	Library Assistant	Jan. 1, 1923	360.00	240.00	
<i>Registrar's Office</i>					
Esther Roberts	Asst. to Registrar	Dec. 1, 1922	1,200.00	700.00	
<i>Business Manager's Office</i>					
Harriet E. Needham	Bookkeeper	Feb. 1, 1923	960.00	400.00	
<i>Stenographic and Clerical</i>					
Claire E. Elk	Stenographer, Engineer's Office	Dec. 15, 1922	960.00	520.00	
<i>Operation and Maintenance</i>					
George Franks	Fireman	Nov. 20, 1922	1,350.00	818.30	
C. Ashenhurst	Fireman	Nov. 4, 1922	1,350.00	882.69	
D. B. Spain	Night Watchman	Oct. 31, 1922	1,200.00	800.00	
T. P. Glidden	Night Watchman	Nov. 1, 1922	1,200.00	800.00	
Robert Farrel	Laborer	Nov. 8, 1922	1,140.00	734.68	
Palmer Washington	Janitor	Nov. 16, 1922	1,080.00	675.00	
Jennie Farrel	Janitress	Nov. 8, 1922	720.00	464.00	
Emma Munyan	Laundress	Nov. 30, 1922	750.00	437.50	
Edna Culbertson	Laundress	Dec. 31, 1922	750.00	375.00	

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Lester B. Mayer	County Agr. Agent	Nov. 1, 1922	\$2,200.00	
	State Offsetting	\$133.33		
	Paulding Co. Funds	50.00		
		\$183.33		
	Automobile Maintenance	Paulding		
	Co. Funds	\$600.00		
Oma L. Cunningham	County Agr. Agent	Nov. 16, 1922	3,400.00	
	State Offsetting	\$133.33		
	Montgomery Co. Funds	75.00		
	Farm Bureau Funds	75.00		
		\$283.33		
	Automobile Maintenance	Montgomery		
	Co. Funds	\$600.00		
Chester C. Lang	County Club Agent	Oct. 16, 1922	2,400.00	
	Smith-Lever Funds	\$104.16		
	Wood County Funds	95.84		
		\$200.00		
	Automobile Maintenance	Wood		
	County Funds	\$600.00		
I. S. Hoddinott	County Agr. Agent	Nov. 1, 1922	\$2,200.00	
	Supp. Ext. Funds	\$133.33		
	Belmont Co. Funds	50.00		
		\$183.33		
	Automobile Maintenance	Belmont		
	Co. Funds	\$600.00		
William S. Ferguson	County Agr. Agent	Jan. 1, 1922	\$2,200.00	
	State Offsetting	\$133.33		
	Hocking Co. Funds	50.00		
		\$183.33		
	Automobile Maintenance	Hocking		
	Co. Funds	\$600.00		
Jesse E. Whonsetler	County Agr. Agent	Jan. 16, 1922	2,500.00	
	Supp. Ext. Funds	\$133.33		
	Defiance Co. Funds	75.00		
		\$208.33		
	Automobile Maintenance	Defiance		
	Co. Funds	\$600.00		
Daniel H. Evans	County Agr. Agent	Dec. 1, 1922	2,800.00	
	Smith-Lever Funds	\$ 66.66		
	State Offsetting	66.66		
	Logan Co. Funds	75.00		
	Farm Bureau Funds	25.00		
		\$233.33		
	Automobile Maintenance	Logan		
	Co. Funds	\$600.00		
Helen L. Williams	Typist	Jan. 2, 1923	960.00	
Marion Walden	Smith-Lever funds in Project No. 1	Jan. 2, 1923	1,080.00	
	Stenographer	Jan. 2, 1923		
	Trans. from Stenographer, Presidents Office			
<i>College of Agriculture</i>				
Leonard E. Swanson	Laborer, An. Husb.	Dec. 1, 1922	240.00	140.00
Kisaku Kitsuta	Laborer, Dairy	Jan. 1, 1923	1,080.00	540.00
T. W. Lawler	Stud. Asst., Dairy	Jan. 1, 1923	30.00	mo. 180.00
H. W. Marble	Stud. Asst., Dairy	Jan. 1, 1923	30.00	mo. 180.00
<i>College of Agriculture—Winter Course</i>				
Archie Bishop	Instr., An. Husb.	Jan. 1, 1923	200.00	mo. 400.00
John Lengacher	Instructor, Dairying	Jan. 1, 1923	175.00	mo. 350.00
C. R. Stoner	Instructor, Dairying	Jan. 1, 1923	175.00	mo. 350.00
Alfred Glendenning	Instr., Agr. Engr.	Jan. 1, 1923	150.00	mo. 300.00
Claire Lewis	Instr., Horticulture	Jan. 1, 1923	150.00	mo. 300.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Arts, Philosophy, and Science</i>				
Mary A. Hitchcock	Instructor, English	Jan. 1, 1923	1,500.00	375.00
Louis Foley	Instructor, English	Dec. 1, 1922 for 1 month	150.00	mo. 150.00
Lambert T. Shears	Instructor, German	Jan. 1, 1923 for 2 quarters	1,200.00	1,200.00
Gertrude Walsh	Assistant, Romance Language	Jan. 1, 1923 for 6 months	55.55	mo. 383.30
W. C. Smyser	Instructor, Romance Language	Jan. 1, 1923 for 6 months	200.00	mo. 1,200.00
Frederick Tupper	Prof., English 1st term, Sum. Quar.	June 18, 1923	800.00	for quarter
<i>College of Commerce and Journalism</i>				
I. R. Zwick	Reader, Economics	Oct. 1, 1922	200.00	200.00
J. J. Gerlach	Reader, Economics	Nov. 1, 1922 for 8 months	15.00	mo. 120.00
V. M. Bingham	Reader, Bus Organ	Oct. 1, 1922	150.00	Budget
Fred A. Carlson	Asst. Prof., Econ. and Soc. Geog.	Jan. 1, 1923	1,800.00	1,800.00
E. W. Norris	Asst., Bus. Organ	Dec. 1, 1922 for 7 months	30.00	mo. 210.00
Elizabeth Long	Lecturer, Sociology	Jan. 1, 1923	600.00	600.00
George W. Starr	Asst., Coll. of Com. and Journalism	Dec. 1, 1922 for 7 months	75.00	mo. 525.00
Clara G. Mark	Asst., Sociology	Jan. 1, 1923 for 1 quarter	100.00	mo. 300.00
Peter C. Poss	Asst., Sociology	Jan. 1, 1923 for 1 quarter	75.00	mo. 225.00
<i>College of Dentistry</i>				
May Varner	Clerk, Dental Clinic	Nov. 20, 1922	960.00	Rotary
<i>College of Engineering</i>				
Edward Snider Trott	Shop Helper, Elec. Engineering	Nov. 6, 1922	60.00	mo. 470.00
George N. Moffat	Instr., Mech. Engr.	Jan. 1, 1923	175.00	mo. 1,050.00
<i>College of Medicine</i>				
John G. McCrimmon	Asst., Bacteriology	Nov. 1, 1922	1,200.00	1,066.66
Mabel R. Ensign	Tech. Asst., Surg.	Nov. 1, 1922	840.00	560.00
Lleelyn A. Gilbert	Stud. Asst., Anat.	Oct. 1, 1922	300.00	300.00
John Dutro	Stud. Asst., Anat.	Oct. 1, 1922	300.00	300.00
David B. Gilliam	Assistant, Surgery	Dec. 1, 1922	No salary	
George Coe	Interne, St. Francis Hospital	July 1, 1922 to June 30, 1923	50.00	per quarter 200.00
George Williams	Interne, University Hospital	Oct. 1, 1922 to Jan. 1, 1923	50.00	per quarter 50.00
<i>University Hospital</i>				
Marjorie Rader	Supervising Nurse	Nov. 1, 1922	100.00	mo. Rotary
<i>Library</i>				
Carl H. Troeger	Library Assistant, (½ time)	Jan. 1, 1923	30.00	mo. 180.00
James B. Myers	Library Assistant, (½ time)	Jan. 1, 1923	30.00	mo. 180.00
<i>Military Science</i>				
R. D. Delehanty	Assistant Professor	Sept. 1, 1922	250.00	250.00
J. A. Code, Jr.	Assistant Professor	Sept. 1, 1922	250.00	250.00
H. W. Webbe	Assistant Professor	Sept. 1, 1922	250.00	250.00
P. M. Ellis	Assistant Professor	Sept. 1, 1922	250.00	250.00
R. C. Birmingham	Assistant Professor	Sept. 1, 1922	250.00	250.00
J. C. Welch	Assistant Professor	Sept. 1, 1922	250.00	250.00
L. A. Kunzig	Assistant Professor	Sept. 1, 1922	250.00	250.00
Desmond O'Keefe	Assistant Professor	Sept. 1, 1922	250.00	250.00
George E. Jacobs	Assistant Professor	Sept. 1, 1922	250.00	250.00
<i>Stenographic and Clerical</i>				
Gladys L. Everitt	Stenog. Psychology	Oct. 23, 1922	960.00	664.62
Nellie J. Bair	Stenographer, College of Law	Nov. 1, 1922	960.00	640.00
Frances M. Snider	Stenographer, Com. and Jour.	Dec. 1, 1922	960.00	535.39

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Operation and Maintenance</i>				
Walter Eccard	Fireman	Nov. 6, 1922	1,350.00	882.69
Joe Dill	Fireman	Dec. 4, 1922	1,850.00	778.68
M. T. Barrett	Laborer	Nov. 10, 1922	1,140.00	731.50
Charles C. Clayton	Night Watchman	Nov. 1, 1922	1,200.00	800.00
Mark T. Swain	Night Watchman	Nov. 1, 1922	1,200.00	800.00
James E. Harrington	Janitor	Nov. 16, 1922	1,080.00	675.00
Thomas M. Bortle	Janitor	Nov. 16, 1922	1,080.00	90.00
Thomas M. Bortle	Night Watchman	to Dec. 15, 1922		
	Trans. from Jan.	Dec. 16, 1922	1,200.00	650.00
Della Lee	Maid	Nov. 7, 1922	780.00	506.43
Clara Williams	Laundress	Dec. 1, 1922	750.00	437.50
Grace Gray	Laundress	Jan. 1, 1922	750.00	375.00

Upon the recommendation of the President, the following budget changes were made:

College of Commerce and Journalism

R. H. Richards	Asst., Bus. Organ.	Dec. 1, 1922	\$1,200.00	233.33
Don Wiper	Reader to Assistant Business Organ.	Dec. 1, 1922	to 1,500.00 15.00 mo. to 45.00 mo.	198.32

College of Medicine

Frank Wagenhals	Instructor to Asst. Prof., Medicine	Dec. 1, 1922	500.00
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Library

Mary Rinker	Library Assistant	Dec. 1, 1922	960.00 to 1,080.00	70.00
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Upon the recommendation of the President, the following transfers in the department of Agricultural Extension were made:

J. C. Neff, County Agricultural Agent, Belmont County, to the same position in Franklin County, effective November 1. Mr. Neff will receive \$500 per year additional from Farm Bureau funds.

R. C. Smith, County Club Agent, Wood County, to the position of County Agricultural Agent, Darke County, effective October 10. Mr. Smith will receive \$350 per year additional from Farm Bureau funds.

E. R. Raymond, County Agricultural Agent, Athens County, to the same position in Licking County, effective December 1. Mr. Raymond will receive \$500 per year additional from Farm Bureau funds.

M. V. Bailey, County Agricultural Agent, Hocking County, to the same position in Fairfield County, effective January 1. Mr. Bailey will receive \$500 per year additional from Farm Bureau funds.

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Upon the recommendation of the President, C. S. Plumb, Professor of Animal Husbandry, was granted leave of absence with salary for the winter quarter, 1923.

* * * * *

Upon the recommendation of the President, Mary Louise Mark, Assistant Professor of Sociology, was granted leave of absence for the winter quarter without salary, to do scientific work for the Ohio Institute for Public Efficiency.

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Upon the recommendation of the President, H. V. Weihrauch, Assistant in Medicine, was granted leave of absence without salary from February 1 to October 1, 1923.

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Upon the recommendation of the President, the following named persons, having completed their period of three years training in the School for Nurses, Ohio State University, were granted the degree of Graduate Nurse:

NELLIE EWING
ANNE CONNOR
MADELYN YEAGER

* * * * *

Upon the request of the Engineering Experiment Station Council, Mr. C. F. Kettering was requested to serve as an adviser to the Engineering Experiment Station Council.

* * * * *

Upon the recommendation of the President, the following distribution of funds for the Engineering Experiment Station was made:
Project No. 2—"Analyzing and Testing Coals of Ohio"

by Professor D. J. Demorest..... \$729.50

This appropriation is for the purchase from the United Gas Improvement Contracting Co. of equipment here at the University and used by them in some special research work during the past summer. Professor Demorest advises that this equipment will be very valuable to him in his research work and is appraised at about \$3000.00.

Project No. 37—"Climatological Data Relative to Ohio for Engineers" by Professor C. E. Sherman and Mr. W. A. Alexander of the U. S. Weather Bureau..... 350.00

Project No. 38—"Sugar Refining Investigation" by Professor J. R. Withrow..... 100.00

This appropriation is for securing in bulletin form a reprint of matter now being published in the "Journal of Industrial and Engineering Chemistry." This work is the result of three years investigation conducted here and also elsewhere under Dr. Withrow's supervision and such investigation has cost in the neighborhood of \$3000.00.

* * * * *

The Secretary reported that, upon request, the Emergency Board on December 21, 1922, appropriated the sum of \$15,300 to be added to the University's C-3 Fuel account.

* * * * *

The Secretary reported that, since the last meeting of the Board, an opportunity presented itself to purchase the Langley Field power plant equipment and that request for funds to consummate this purchase was made from the Emergency Board as follows:

November 12, 1922.

Honorable W. Albert Davis,
Director of Finance,
Columbus, Ohio.

Dear Sir—There is in storage at Langley Field, Virginia, a complete power plant that has never been uncrated. The plant has a capacity of 3500 kw. and is entirely too large for erection at Langley Field as contemplated. The plant, however, fills exactly the requirements of the University.

The contract price for this plant to the Government was \$630,000.00. It is conservatively estimated that the plant today would cost, if erected as planned, approximately \$500,000.00.

The mechanical equipment includes four 500 H. P. Connelly Boilers, with Westinghouse stokers, two 1500 kw. Turbo Generators made by Allis Chalmers Company, one 300 kw. generating set, motors, pumps, switchboard, crane, and other power plant accessories. It also includes the fabricated structural steel for the building.

It is estimated that the University can purchase this plant complete as it lies for \$48,000.00, it will cost about \$3,000.00 to cover the expense of loading, freight, and unloading of the equipment.

We are advised that quick action only will secure this plant for us. The University feels, therefore, that this is such a rare opportunity for the State of Ohio that it becomes clearly a case for the Emergency Board to take advantage of.

Formal request is therefore made for an emergency allowance as follows:

For purchase of Langley Field power plant complete \$51,000.00.

It is requested that the above request be formally presented to the Emergency Board for its early consideration.

Very truly yours,

(Signed) CARL E. STEEB,
Business Manager.

The following reply was received from the Emergency Board:
December 19, 1922.

Mr. Carl E. Steeb,
Secretary and Business Manager,
Ohio State University.

Dear Sir—This is to advise you that the Emergency Board has approved your request of November 12 for an appropriation of \$51,000.00 to be credited to your G-31 account for the purpose of purchasing the power plant at Langley Field, Virginia.

Yours respectfully,

(Signed) W. ALBERT DAVIS,
Director of Finance.

Upon receipt of the authorization of the Emergency Board, contract of sale was entered into with the Federal Government for the purchase of this plant at the price above named. The Secretary reported further that fourteen cars of equipment have already been unloaded at the University power plant and that it will require ten

more cars to complete the moving of the plant from Langley Field to the University. These are now being loaded.

* * * * *

Grant-Boulton Company, contractors for the extension of water service to the Agricultural Buildings, was granted an extension of time on this contract from January 1 to January 31, 1923.

* * * * *

The Secretary presented the following report on the condition of the State Building Levy, known as House Bill 325: January 11, 1923.

THE OHIO STATE UNIVERSITY			
Statement on H. B. 325			
May 3, 1922	Settlement	\$ 472,530.27	
Nov. 13, 1922	Settlement	459,954.86	
	Estimated	450,000.00	
	Estimated	450,000.00	
	Total Recourses.....		\$1,832,485.13
Allotments by the Board of Trustees			
	Administration Building	\$331,000.00	
	Beef Cattle Building.....	30,000.00	
	Brown Hall	101,000.00	
	Commerce Building	350.00.00	
	Dairy Cattle Building.....	32,594.00	
	General Hospital	300,000.00	
	Horse Barn	27,406.00	
	Journalism Building	50,000.00	
	Mack Hall	51,000.00	
	Medical Science Building.....	250,000.00	
	Physics Building	80,000.00	
	Pomerene Hall (Lockers)....	765.00	
	Power House	138,000.00	
	President's Residence	40,000.00	
	Sheep Building	2,000.00	\$1,783,765.00
To be allotted by the Board of Trustees			
	Hog Building	\$ 13,469.30	
	Pole Line	1,600.00	
	Brown Hall Equipment.....	11,138.00	
	Chemistry Building Equipment	17,968.00	
	Physics Building Equipment..	4,200.00	
	Water Service to Agr. Group	13,875.00	
	Brown Hall	332.97	
	Dairy Cattle Building.....	430.00	
	Physics Building	1,426.32	
	Power House	14,656.92	
	Research Animal Building....	579.00	79,675.51
	Overdraft		\$ 30,955.38
Savings on Contracts			
	Commerce Building	\$ 13,314.58	
	Physics Building	1,995.37	
	Beef Cattle Building.....	1,940.04	
	Horse Barn	3,006.00	
	Mack Hall	10,089.48	
	Sheep Building	638.27	\$ 30,988.74
	Net Balance January 1, 1923.....		\$ 23.36

Upon motion, said report was received and the allotments were made as indicated above.

* * * * *

Upon motion, the following travel was approved, subject to the approval of the State Emergency Board:

Professor L. W. St. John to attend the meeting of the Collegiate Athletic Association which meets in New York City, December 23, the expense to the State to include railroad and Pullman fare only.

Professor G. W. McCuen to attend the meeting of the American Society of Agricultural Engineers at St. Louis, December 27, 28, and 29, 1922, the expense to the State to include railroad and Pullman fare only.

* * * * *

Due to the purchase of the Langley Field power plant equipment, which included among other items, boilers and turbo-generators, similar items having been included in the budget requests for the Power Plant, the Secretary was authorized and directed to submit a revised list of equipment needed for the Power Plant, eliminating boilers and turbo-generators, the total of the requests not to exceed that already filed.

* * * * *

The following report was received from Mr. Laybourne:
December 1, 1922.

To the Honorable Board of Trustees,
Ohio State University.

Having been directed as a committee to confer with the Board of Trustees of the Protestant Hospital Association as to the rights and obligations of the respective parties to certain contracts affecting the Medical College property on Park Street, the undersigned reports that said Board of Trustees and their Superintendent insist upon their right to use certain rooms in the Medical College Building and to have same supplied with light, heat and repairs, as provided in their contract with the Starling-Ohio Medical College, dated June 28, 1907. Upon certain specified contingencies, the same contract also provides for the forfeiture and conveyance of all the hospital property of said Association to the Starling-Ohio Medical College. ✓

Inasmuch as all relations between these institutions have now been terminated, it is proposed that each shall release and discharge the other from all further liability or obligation by virtue of contract or otherwise and that each institution may hold, use or dispose of its property free from any claim or incumbrance of the other.

It is the recommendation of your committee that the Secretary of this Board be directed to ask the Attorney General for his opinion and advice as to action that should be taken by this Board and what legislative action, if any, shall be necessary to carry the above proposal into effect.

Respectfully submitted,
(Signed) LAWRENCE E. LAYBOURNE.

Upon motion, the Secretary was directed to ask the Attorney General for his opinion, as recommended in the report above submitted.

* * * * *

The University Architect presented revised plans, specifications and estimates for the proposed Administration Building. Upon motion, an additional allotment of \$57,000.00 was set aside from the proceeds of House Bill 325 for the Administration Building.

Upon motion, the revised plans, specifications and estimates were approved and the Secretary was directed to present same to the Director of Highways and Public Works for his approval and, if so approved, to advertise for bids in accordance with law.

* * * * *

The University Architect presented the revised estimates for the Medical Science Building. Upon motion, an additional allotment of \$15,000.00 was set aside from the proceeds of House Bill 32^F to be credited to the Medical Science Building.

Upon motion, the revised estimates were approved and the Secretary was directed to present same to the Director of Highways and Public Works for his approval and, if so approved, to advertise for bids in accordance with law.

* * * * *

The following resolution was passed:

Resolved, That in accordance with the unanimous judgment of the Administrative Council and upon recommendation of the President the College of Commerce and Journalism be constituted a four-year college and that the Faculty be authorized to prepare and announce courses in accord with this resolution; and be it further resolved that this action take effect with the next academic year.

* * * * *

The following report from the University Architect relating to the building for the Ohio State Archaeological and Historical Society was received and approved:

January 11, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—In the summer of 1911, by agreement between the Board of Trustees and the Trustees of The Ohio State Archaeological and Historical Society, the University Architect was authorized to render the necessary architectural service for the erection of the present museum building facing High Street.

The preliminary plans for this building provided for a structure surrounding a central court. Only the part facing High Street was constructed at this time. The remainder of the plan was for future growth.

November 19, 1921, upon request from The Ohio State Archaeological and Historical Society, The Ohio State University Board of Trustees authorized the University Architect to render the architectural service for an addition to the present building.

The drawings and specifications were accordingly prepared for the wing facing the 15th Avenue entrance to the University campus. The addition is to be known as the War Memorial Wing.

The exterior, constructed of stone, will have an Ionic colonade facing the University driveway, an entrance with a monumental flight of stone steps and a symbolic bronze memorial designed by Professor Saville.

The interior will be divided into museums. The first floor, the most important, will have three divisions. The center to be known as the War Memorial Gallery, will be elaborately finished and contain four large bronze tablets. The end divisions will be war museums. The basement and second floor large museum rooms.

A contract for a partial construction of this wing was awarded to D. W. McGrath & Sons, September 16, 1922. To date the construction work of the basement story has been completed and work started on the first story.

The contract with D. W. McGrath & Sons is for the sum of Fifty-one Thousand (\$51,000.00) Dollars. The fund is private which the Archaeological Society must spend at this time.

The work included consists of the construction work of the walls and slabs only. It does not include interior finish, plumbing, heating, nor the exterior entrance steps. The Society will complete the omitted work and the second story from subsequent appropriations under additional contracts.

The accompanying drawings graphically represent the project.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

Upon the recommendation of the President, Professor J. V. Denney was appointed delegate to attend the meeting of the Conference of British and American Professors of English in New York City, June 15, without expense to the University.

* * * * *

Upon the recommendation of the President, it was agreed to pay Mr. W. A. Ver Wiebe, who has been acting as substitute professor in the Department of Geology, a salary of \$170 per month, making a total of \$350.00.

* * * * *

Upon the recommendation of the President, it was agreed to pay Professor Bourne of Western Reserve University a suitable honorarium for his services as Professor of European History, the amount of said honorarium to be determined by the President and Dean McPherson.

* * * * *

Thereupon, agreeing to meet February 8, 10 a. m., at the University, the Board adjourned to attend at 3 o'clock in the afternoon the exercises and ceremonies incident to the presentation of the Joseph Sullivant Medal to Benjamin Garver Lamme, of the class of 1888, to whom it had been awarded in accordance with the terms and conditions of the Letter of Gift, by a Board of Award composed of Dr. Elihu Thomson, Chairman, of Lynn, Massachusetts, founder of the General Electric Company; Dr. William Morton Wheeler, Professor of Economic Entomology, Harvard University; and Dr. Arthur Fairbanks, Director of the Boston Museum of Fine Arts.

Attest:

CARL E. STEEB,
Secretary.

JOHN KAISER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 8, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, B. F. McCann.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Blanche B. Bowers	Home Demonstration Agent	Jan. 15, 1923	\$2,000.00	
<i>College of Commerce and Journalism</i>				
V. M. Bingham	Reader, Bus. Org.	Jan. 1, 1923	150.00	100.00
<i>University Hospital</i>				
Mrs. Ida G. Webb	Supt. of Nurses	Mch. 1, 1923	2,000.00	666.68
Helen Clarke	Dietitian	Oct. 15, 1922	1,200.00	850.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Harold C. Frey	County Agr. Agent	Jan. 16, 1923	\$2,000.00	
	State-Offsetting Funds in Project 2			
	Automobile Maintenance Adams County Farm			
	Bureau Funds	\$500.00		
	Smith-Lever Funds	100.00		
		\$600.00		
Ralph M. Pavey	County Agr. Agent	Jan. 16, 1923	2,400.00	
	Supp. Ext. Funds	\$133.33		
	Athens County Funds	66.67		
		\$200.00		
	Automobile Maintenance Athens County Funds	\$600.00		
<i>College of Commerce and Journalism</i>				
Mercedes DoBell	Reader, Bus. Org. for 2 quarters	Jan. 1, 1923	15.00 mo.	90.00
Henry C. Segal	Reader, Journalism for 1 quarter	Jan. 1, 1923	75.00 for the quarter	75.00
<i>College of Education</i>				
Samuel Renshaw	Instr., Psychology	Spring Quarter	700.00 for the quarter	700.00
Elizabeth B. Bigelow	Asst., Psychology	Spring Quarter	200.00 for the quarter	200.00
Alber Lee Henderson	Graduate Assistant, Psychology	Spring Quarter	100.00 for the quarter	100.00
<i>College of Medicine</i>				
Ben R. Kirkendall	Instructor, Surgery	Feb. 1, 1923	without salary	
<i>University Hospital</i>				
Katherine Harris	Dietitian	Jan. 1, 1923	100.00 mo.	600.00
Isabella Beattie	Student Nurse	Jan. 1, 1923	75.00	37.50
Viola Kinnison	Student Nurse	Jan. 1, 1923	75.00	37.50

* * * * *

Upon the recommendation of the President, Mrs. Ethel M. Cadley, Assistant in Agricultural Extension, was granted leave of absence from May 1 to August 1, 1923, without salary.

* * * * *

Upon the recommendation of the President, Beulah Allen, Clerk, Dairy Extension office, was granted leave of absence from February 1 to May 1, 1923, without salary.

* * * * *

Upon the recommendation of the President, the name of the Department of History and Philosophy of Education was changed to the Department of History of Education.

* * * * *

Upon the recommendation of the University Faculty, the following degrees were granted:

BACHELOR OF ARTS

(As of the Class of 1922)

Marian Rose Dupuis

Albert Baker Kornfeld

(As of the Class of 1923)

Carleton Carl Reiser

Winston Robert Updegraff

BACHELOR OF SCIENCE

(As of the Class of 1922)

Robert Flinn Corwin

Israel Aaron Fine

BACHELOR OF SCIENCE IN EDUCATION

(As of the Class of 1922)

Ellouise Robinson

(As of the Class of 1923)

Charlotte Esther Roloson

Helen Dorothy Ruhlen

Florence Estella White

BACHELOR OF MECHANICAL ENGINEERING

(As of the Class of 1922)

Harold Peter Schneider

BACHELOR OF LAWS

(As of the Class of 1922)

Edwin Speiser Diehl

DOCTOR OF MEDICINE

(As of the Class of 1922)

Maynard Steele Cherington

Thomas Earl Zinkan

* * * * *

Duplicate diploma was ordered issued to Harry Benson Reese, Bachelor of Laws, 1922, sufficient evidence having been presented that the original was destroyed.

* * * * *

Duplicate diploma was ordered issued to Nels Joseph Ides Nelson, Doctor of Veterinary Medicine, 1920, satisfactory evidence having been presented that the original was destroyed.

* * * * *

Professor F. E. Bear was authorized to attend the meeting of the National Agstone Association, to be held in Pittsburgh, February 12, for the purpose of arranging for the establishment of a proposed fellowship at the University; Professor Bear to report back the plan agreed upon for approval.

* * * * *

The following resolution was adopted:
Resolved: That the President be requested to secure through the Dean of the College of Agriculture a general report on the plans, projects and operation of the Farm, the purpose being to bring to the Trustees a comprehensive view of the Farm as a going concern. In particular, the Trustees suggest that this report cover a period of three years past and shall include some detail in departments, such as Animal Husbandry, Horticulture and Farm Operations, giving account of sales, purchases and losses and some statements concerning the permanent policies to be approved. In general, this report should set up the experience of the recent past and a workable plan for the future, having in mind the capacity of the farm as a whole and the mutual interdependence of departments upon each other in determining their expansion.

* * * * *

Upon the recommendation of the President, \$25,000 was appropriated from the interest on Endowment Fund for the purpose of installing the four boilers recently purchased from the Federal Government, and Mr. McCracken was directed to prepare the necessary specifications covering this work.

* * * * *

The President reported that the Cabinet, on September 26, 1922, authorized N. R. Porterfield to do the work of filling the approach to the new bridge across the Olentangy River, at an expense not to exceed \$500.00. Upon motion, this action of the Cabinet was approved.

* * * * *

The President reported that all the contractors have completed their work on the west wing of the Physics Building satisfactorily and in accordance with the drawings and specifications. Upon motion, the building was accepted and the payment of the final estimates to E. Elford, general contractor, to Huffman-Wolfe Company, plumbing and heating contractors, and to Hughes-Peters Company, electrical contractors, was approved.

* * * * *

Upon the recommendation of the President, an honorarium of \$200 was ordered paid to Professor H. E. Bourne, of Western Reserve University, for lectures delivered to students in the Department of European History; this to be paid from the interest on Endowment Fund.

The following recommendation from the President, concerning the names to be applied to the new medical buildings, was approved and the buildings were so named:

(1) The new Medical Science Building to be designated as Hamilton Hall in honor of Dr. John Hamilton, for many years Professor of Surgery in the Columbus Medical College and one of the co-founders of Mt. Carmel Hospital, this city. ✓

(2) The new building now designated as the Research Building to be known as Kinsman Hall in honor of Dr. David N. Kinsman, for many years Professor of Practice of Medicine in the Ohio Medical University and one of the few men in Central Ohio of his day and generation who stood for the highest ideals in medical education as well as for active research in this field. ✓

(3) I am aware that the Board of Trustees informally considered the proposition of naming the new University Hospital the Lyne Starling University Hospital. The Faculty of the College of Medicine has discussed this proposition and while, of course, no formal action has been taken, it is its opinion that, if possible, the hospital should be designated as the Starling Loving University Hospital. The name of Dr. Starling Loving is almost synonymous with Starling Medical College. For many years, Dr. Loving was Professor of Medicine in this college. It will be recalled further that he was named for Lyne Starling, the founder of Starling Medical College and St. Francis Hospital. In using the name above referred to, we do honor not alone to Lyne Starling but also to Dr. Loving and to Starling Medical College. ✓

The designations above referred to, in my opinion, show proper honor to the three colleges of medicine, a combination of which we now find in the College of Medicine of the University.

* * * * *

Upon motion, it was agreed to extend the time for the competition relative to the needs of an Auditorium for the Ohio State University to May 1, 1923.

* * * * *

Thereupon the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,

Secretary.

JOHN KAISER,

Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 6, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to the call of the Chairman.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, E. H. Mack, O. E. Bradfute.

* * * * *

The Secretary presented the following communication from the University Architect:

March 6, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—Mr. E. Elford, general contractor, has satisfactorily completed the addition to Brown Hall according to the drawings and specifications for same.

It is recommended that the Board of Trustees accept the building.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendation of the Architect was agreed to and the Secretary was authorized to pay the final estimates on said building.

* * * * *

The Secretary reported that, in accordance with advertisement, bids were opened and publicly read at twelve o'clock noon, February 20, 1923, for the construction of the Medical Science Building and the Administration Building. The following bids were received:

MEDICAL SCIENCE BUILDING

General Bids

GENERAL CONTRACT

Boyajohn & Barr.....	\$238,000.00
D. W. McGrath & Sons.....	235,847.00
*E. Elford	255,000.00
E. H. Latham Co.	239,842.00

HEATING & PLUMBING

The Huffman-Wolfe Co.	\$ 38,399.00
The Fitzpatrick & Hoepfner Co.....	38,140.00
*The Knox Plumbing & Heating Co.....	33,000.00

ELECTRICAL WORK

*Paul L. Gilmore	\$ 6,600.00
The Hughes-Peters Electric Co.....	7,980.00
The Sanborn Electric Co.....	6,727.00
The Electric Power Equipment Co.....	6,700.00
M. G. Beck Electric Co.....	7,828.00

Alternate Bids

- A. *(Reinforced concrete skeleton construction substitute for masonry walls)*

	Deduct
Boyajohn & Barr	\$ 9,000.00
D. W. McGrath & Sons.....	8,000.00
E. Elford	30,000.00
E. H. Latham.....	7,500.00

B. <i>(Cut stone substituted for cast stone)</i>	
	Add
Boyajohn & Barr.....	\$ 6,000.00
D. W. McGrath & Sons.....	6,000.00
E. Elford	8,000.00
E. H. Latham Co.....	5,800.00

C. <i>(If temperature regulation is installed)</i>	
	Add
The Huffman-Wolfe Co.	\$ 4,075.00
The Fitzpatrick & Hoepfner Co.....	4,455.00
The Knox Plumbing & Heating Co.....	4,780.00

ADMINISTRATION BUILDING
General Bids

GENERAL CONTRACT

E. Elford	\$313,000.00
Boyajohn & Barr	349,000.00
Robert H. Evans	331,000.00
The Camp Construction Co.....	346,900.00
E. H. Latham Co.....	319,000.00
*D. W. McGrath & Sons.....	304,700.00

HEATING & PLUMBING

*The Huffman-Wolfe Co.	\$ 29,183.00
The Fitzpatrick & Hoepfner Co.....	32,300.00
The Knox Plumbing & Heating Co.....	32,809.00

ELECTRICAL WORK

Paul L. Gilmore	\$ 6,900.00
The Hughes-Peters Electric Co.....	7,693.00
*The Electric Power Equipment Co.....	5,600.00
The Sanborn Electric Co.....	6,490.00
M. G. Beck Electric Co.....	7,435.00
McMaster Electric Co.	7,490.00

Alternate Bids

A. <i>(Interior finish third floor omitted)</i>	
	Deduct
E. Elford	\$ 6,000.00
Boyajohn & Barr	8,000.00
Robert H. Evans & Co.....	9,000.00
E. H. Latham & Co.....	9,200.00
D. W. McGrath & Sons.....	5,000.00
The Huffman-Wolfe Co.	2,100.00
The Fitzpatrick & Hoepfner Co.....	3,222.00
The Knox Plumbing & Heating Co.....	1,959.00

B. <i>(If temperature control is installed)</i>	
	Add
The Huffman-Wolfe Co.	\$ 2,660.00
The Fitzpatrick & Hoepfner Co.....	2,960.00
The Knox Plumbing & Heating Co.....	3,880.00

C. (Cut stone substituted for rusticated brick, etc.)

	Add
E. Elford	\$ 18,300.00
Boyajohn & Barr	16,000.00
Robert H. Evans & Co.....	15,000.00
E. H. Latham Co.	12,932.00
D. W. McGrath & Sons.....	12,000.00

D. (Cast stone substituted for cut stone)

	Deduct
Boyajohn & Barr	\$ 7,000.00
Robert H. Evans & Co.....	40,000.00
E. H. Latham Co.....	2,000.00
D. W. McGrath & Sons.....	2,500.00

E. (Marble columns and wainscoting substituted for scagliola)

	Add
E. Elford	\$ 30,000.00
Robert H. Evans & Co.....	40,000.00
E. H. Latham Co.....	31,574.00
D. W. McGrath & Sons.....	40,000.00

The above bids were referred to the University Architect and the State Architect and Engineer for examination, tabulation, and report.

* * * * *

The Secretary presented the following reports:
February 27, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
The Ohio State University.

Dear Sir—From an examination of the bids received February 20, 1923, on the Medical Science Building for the Ohio State University, it is found that the lowest bids for the general contract and the electrical contract exceed the Architect's estimate for same. The combined heating and plumbing low bid is less than the Architect's estimate.

The total of all low bids exceeds the total of the Architect's estimated cost of the building, making it impossible to award contracts for this building at this time.

It is recommended that the Board of Trustees reject all bids for the Medical Science Building received February 20, 1923.

It is further recommended that the building be re-advertised at an early date under a revised estimate.

Approved: Respectfully submitted,
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.

Upon motion, the recommendation as given above, was agreed to and all bids received for the Medical Science Building were rejected and the building ordered re-advertised at an early date under a revised estimate.

February 27, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—From an examination of the bids received February 20, 1923, for the Administration Building, Ohio State University, it is recommended that the following contracts be awarded:

(1) General Contract to D. W. McGrath & Sons..	\$304,700	
Alternate C, cut stone for brick, 1st story....	12,000	\$316,700
(2) Heating and Plumbing to Huffman-Wolfe Co.	29,133	
Alternate B, temperature regulation.....	2,660	31,843
(3) Electrical Contract to The Electric Power Equipment Co.		5,600
		<hr/>
		\$354,143
Architect's estimated cost.....		378,700

The above bids comply with all the requirements and are the lowest bids received.

Approved: Respectfully submitted,
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
 State Architect and Engineer. *University Architect.*

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to D. W. McGrath & Sons, The Huffman-Wolfe Company, and The Electric Power Equipment Company, for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated in the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

The University Architect presented the revised estimate for the Medical Science Building, as follows:

General Contract	\$242,500.00
Heating, Ventilating, and Plumbing	38,500.00
Electrical Work	7,000.00
	<hr/>
Total	\$288,000.00
Architect's Fees	5,000.00
Grand total for the Building	\$293,000.00
Alternate A—Reinforced Skeleton Construction for General Contract.....	\$240,000.00
Alternate B—Cut Stone Alternate—Add.....	10,000.00

Upon motion, the revised estimate was approved and the Secretary was directed to present the same to the Department of Highways and Public Works for approval and, if so approved, then to advertise in accordance with law for bids to be received April 10, 1923.

* * * * *

In order to provide funds for the revised estimate on the Medical Science Building, it was ordered that the allotment from H. B. 325, \$39,281.77 remaining in the allotment for President's Residence be cancelled, and that \$34,143 be transferred from the allotment made to the University Hospital to the allotment for the Medical Science Building.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
H. F. Benton	County Agr. Agent	Feb. 1, 1923	\$2,500.00	
R. H. Martin	County Agr. Agent	Mch. 1, 1923	2,500.00	
J. D. Van Houten	County Agr. Agent	Dec. 31, 1922	2,600.00	
Paul H. Teal	County Agr. Agent	Jan. 15, 1923	2,900.00	
<i>College of Agriculture</i>				
Charles Carter	Teamster, Farm Op.	Feb. 1, 1923	1,080.00	450.00
J. W. Brooks	Laborer, Farm Op.	Mch. 2, 1923	1,080.00	353.07
<i>College of Education</i>				
Charles F. Kelley	Prof., Fine Arts	June 30, 1923	4,500.00
<i>University Hospital</i>				
Helen McCleary	Clerk	Jan. 31, 1923	960.00	400.00
<i>Business Manager's Office</i>				
Edith Sands	Typist	Nov. 4, 1922	1,020.00	666.92
<i>Stenographic and Clerical</i>				
Lillian Moor	Stenographer, Mechanical Engr.	Jan. 31, 1923	960.00	400.00
Louise Pitts	Stenographer, College of Law	Oct. 31, 1922	960.00	640.00
Ruth Harrington	Stenog., Fine Arts	Sept. 30, 1922	960.00	720.00
Loretta Meinert Guth	Stenographer, Com. and Journ.	Dec. 8, 1922	960.00	535.89
Arline Everett	Stenographer, Psychology	Feb. 28, 1923	960.00	320.00
Dorothy Swan	Stenographer, Military Science	Feb. 28, 1923	960.00	320.00
<i>Operation and Maintenance</i>				
Lawrence Mack	Laborer	Feb. 13, 1923	1,080.00	665.36
Earl T. Myers	Steamfitter's Helper	Feb. 1, 1923	1,260.00	553.27
Charles Woodford	Fireman	Jan. 31, 1923	1,350.00	562.50
Mark T. Swain	Night Watchman	Jan. 31, 1923	1,200.00	500.00
John J. Crean	Night Watchman	Dec. 31, 1922	1,200.00	600.00
Frank McCarty	Janitor	Dec. 31, 1922	1,080.00	540.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
W. W. Montgomery	County Club Agent	Feb. 1, 1923	\$2,600.00	
	State-Offsetting		
	Fayette Co. Farm Bureau	83.33		
		\$216.66		
	Automobile Maintenance	Fayette		
	County Farm Bureau	\$600.00	
<i>College of Agriculture</i>				
Alonzo McKenzie	Laborer, Farm Op.	Jan. 22, 1923	1,080.00	381.15

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Education</i>				
Edgar A. Doll	Asst. Prof., Psych.	June 18, 1923	4,000.00	
H. A. Toops	Asst. Prof., Psych.	Oct. 1, 1923	4,000.00	
Bertha M. Smith	Instr., Fine Arts	June 18, 1923	1,800.00	
<i>College of Engineering</i>				
Mervin F. Devine	Instructor, Mechan.	Mch. 26, 1923	500.00	Budget
			for 3 months	
<i>University Hospital</i>				
Loraine K. Stephens	Bookkeeper	Feb. 15, 1923	1,080.00	405.00
Oscar Raver	Janitor	Feb. 6, 1923	1,080.00	429.00
<i>Registrar's Office</i>				
Jean Kellenberger	Asst. to Registrar	Oct. 1, 1922	960.00	720.00
Frances Rannels	Asst. to Registrar	Mch. 1, 1923	1,200.00	400.00
Margaret Jerman	Asst. to Registrar	Mch. 1, 1923	960.00	320.00
Miriam Cherry	Asst. to Registrar	Mch. 1, 1923	960.00	320.00
Florence Shride	Asst. to Registrar	Mch. 1, 1923	960.00	320.00
<i>Business Manager's Office</i>				
Ruth E. Waters	Clerk	Jan. 1, 1923	960.00	480.00
<i>Operation and Maintenance</i>				
Maurine Taylor	Stenographer, Engineer's Office	Feb. 1, 1923	960.00	400.00
Lawrence Mack	Fireman	Feb. 12, 1923	1,850.00	553.66
Arthur T. Nelson	Steamfitter's Helper	Feb. 1, 1923	1,200.00	525.00
Frank Taylor	Laborer	Feb. 13, 1923	1,080.00	417.85
Walter E. Bailey	Night Watchman	Feb. 2, 1923	1,200.00	496.43
George Nelson	Janitor	Feb. 1, 1923	1,080.00	450.00
J. B. Seelig	Janitor	Feb. 1, 1923	1,080.00	450.00
*	*	*	*	*

Upon the recommendation of the President, the increase of salary for Ralph Richards, Assistant in Business Organization, was made effective October 1, 1922, instead of December 1, as previously reported.

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Upon the recommendation of the President, the salary of Donald C. Power, Assistant in Economic and Social Geography, due to an increase in service rendered, was fixed at \$100.00 per month for the winter and spring quarters, effective January 1, 1923.

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Upon the recommendation of the President, a special contract was authorized with W. J. Blackburn, Assistant in Sociology, for the spring quarter, without any accumulation of credit leave of absence, at a salary of \$112.66 2/3 per month.

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Upon the recommendation of the President, correction was ordered made in the budget for the College of Agriculture in the case of Dwight M. DeLong, Assistant Professor in the Department of Zoology and Entomology, his name having been omitted from the payroll for July, August, and September, and payment for this time was authorized.

* * * * *

Upon the recommendation of the President, the action taken granting enrollment of Mr. C. T. Walter Chu of Hang Chow, China,

without payment of fees and subject to assignment for such duties in the College of Medicine as the Dean may direct, was reaffirmed for the current year.

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Upon the recommendation of the President, the following appointments were authorized for the Department of Animal Husbandry:

1. One man to work full time in the dairy barn at a salary not to exceed \$90 per month.
2. One man to do general labor under the direction of the head of the Department of Animal Husbandry, at a salary not to exceed \$90 per month.

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Upon the recommendation of the President, Professor George H. McKnight, of the Department of English, was granted leave of absence with salary for the autumn quarter, 1923; this leave of absence being an exception to the rule, the said exception being based upon the fact that he has been in service for twenty-four years with but one leave of absence.

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Upon the recommendation of the President, Dr. Lewis F. Anderson, of the Department of History of Education, was granted leave of absence for the autumn, winter, and spring quarters on full pay for the year 1923-1924.

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Upon the recommendation of the President, payment was authorized of the account of \$747.80 for the French House, presented some time ago with the approval of Professor Rockwood and Dean Henderson, said account to be charged against the income from the Endowment Fund.

* * * * *

Upon the recommendation of the President, payment was authorized of the account of \$200.40 presented by F. L. Morison and approved by Dean Vivian for co-operative work by the Department of Rural Economics and the U. S. Department of Agriculture and charged to the income from the Endowment Fund. Further co-operation was authorized for the spring quarter at an estimate of \$250.00.

* * * * *

The President presented a request from the Z. L. White Company for a blank diploma as furnished by the Ohio Medical University in 1896, for the purpose of having this diploma engrossed for Dr. G. B. Nessley, the Z. L. White Company having lost the original diploma.

Upon motion, this request was declined and it was ordered that the regular certificate of graduation be furnished Dr. Nessley, if so desired, upon payment of the usual fee of \$2.50.

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The President submitted the following budget for the summer quarter in the College of Education and the same was approved:

Music

Royal D. Hughes	Professor	First term	\$ 700.00
Samuel T. Burns	Instructor	First term	300.00
Cleo Cowger	Instructor	First term	200.00

Principles and Practice of Education

M. C. Otto	Professor	Full quarter	1,500.00
E. E. Davis	Professor	First term	600.00
V. T. Thayer	Assistant Professor	First term	800.00
Edwin F. Pahlow	Assistant Professor	Second term	700.00

Psychology

E. N. Henderson	Professor	First term	800.00
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School Administration

J. L. Stenquist	Professor	First term	800.00
J. E. Butterworth	Professor	First term	750.00
J. L. Manahan	Professor	Full quarter	1,000.00
A. O. Heck	Professor	Full quarter	1,000.00
M. F. Beeson	Assistant Professor	First term	600.00
W. W. Coxie	Instructor	Full quarter	300.00

* * * * *

The President submitted the following report as to the distribution of gifts made to the College of Homeopathic Medicine:

At the November meeting of the Trustees a request was made that the Secretary of the Board prepare his statement on all gifts to the College of Homeopathic Medicine, said statement to show the amounts and purposes for which each gift was made.

That report is submitted herewith and I recommend that the following items selected from the list be approved for payment, amounting to \$107,373.24 as follows:

1. The gift of July 8th, 1915, from the Cleveland Pulte Medical College for the erection of the Hospital \$15,000.00
 2. July 8th, 1915, from the Pulte Medical College, Cincinnati, erection of hospital..... 15,000.00
 3. February 5th, 1919, from F. P. Beaver, Dayton, Ohio, toward the construction of the Research Building 5,000.00
 4. September 8th, 1921, to October 27th, 1922, various payments on the Research Building amounting to 67,771.00
 5. March 29th, 1922, from C. F. Kettering, payment toward Research Building..... 4,601.58
- \$107,373.24

In addition to the above it is understood that the 60 milligrams of Radium presented by Mr. Kettering at a cost of \$7,200 has been deposited by the President subject to the order of Mr. Kettering. It may further be stated that all items or gifts for research work or current expenditure have been eliminated from the recommendation as above.

GIFTS FOR HOMEOPATHIC MEDICINE

October 12, 1914—American Institute of Homeopathy, Thomas F. Smith, Treasurer, purchase of.....	\$ 400.00
December 4, 1914—Homeopathic Medical Society of Ohio, R. O. Keiser, President, current expenses.....	3,000.00
December 8, 1914—Columbus Homeopathic Hospital Associa- tion, J. Edgar Butler, Trustee, equipment.....	1,000.00
February 3, 1915—Homeopathic Medical Society of Ohio, current expenses.....	1,000.00
February 19, 1915—Dr. T. A. McCann, research.....	500.00
April 23, 1915—Homeopathic Medical Society of Ohio, Cur- rent expenses.....	1,000.00
July 8, 1915—Cleveland Pulte Medical College, erection of hospital.....	15,000.00
July 8, 1915—Pulte Medical College, erection of hospital..	15,000.00
February 19, 1915—C. F. Kettering and E. A. Deeds, re- search.....	500.00
May 11, 1916—C. F. Kettering and E. A. Deeds, research	500.00
June 20, 1916—C. F. Kettering and E. A. Deeds, research	1,500.00
September 11, 1916—C. F. Kettering and E. A. Deeds, re- search.....	8,000.00
December 22, 1917—Matilda K. Compton, current expenses	50.00
February 5, 1919—F. P. Beaver, building for research work	5,000.00
February 2, 1920—C. F. Kettering, 60 mg. radium.....	7,200.00
April 27, 1920—C. F. Kettering, research.....	1,000.00
September 1, 1920—C. F. Kettering, research.....	1,000.00
December 20, 1920—C. F. Kettering, research.....	2,000.00
May 9, 1921—C. F. Kettering, research.....	1,000.00
September 26, 1921—C. F. Kettering, research.....	1,000.00
November 22, 1921—C. F. Kettering, research.....	1,000.00
May 9, 1922—C. F. Kettering, research.....	1,000.00
April 8, 1922—C. F. Kettering, research.....	1,000.00
October 16, 1922—C. F. Kettering, research.....	766.22
September 8, 1921—C. F. Kettering, research animal, Robt. H. Evans Co.	67,771.66
March 29, 1922—C. F. Kettering, research animal, W. H. Conklin	4,601.58
Total.....	\$141,789.46

Upon motion, it was ordered that a copy of this report be sent to each member of the Board of Trustees for consideration and that further consideration be given at the next meeting of the Board.

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Upon the recommendation of the President, it was ordered that the non-resident fee shall not apply to students enrolled at the Lake Laboratory.

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Thereupon the Board adjourned to meet Tuesday, April 10, 1923, 10 a. m., at the University.

Attest:

CARL E. STEEB,

Secretary.

JOHN KAISER,

Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 10, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, E. H. Mack, O. E. Bradfute.

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Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
H. R. Waugh	County Club Agent	Mch. 15, 1923	\$2,200.00	
K. T. Woodward	County Agr. Agent	Mch. 15, 1923	2,000.00	
R. R. Barker	County Agr. Agent	Apr. 1, 1923	2,500.00	
George O. Reed	County Agr. Agent	Mch. 31, 1923	2,800.00	
Marcella Payne	Home Demonstration Agent	Apr. 7, 1923	2,300.00	
<i>College of Agriculture</i>				
Kisaku Kitsuta	Laborer, Dairy	Feb. 28, 1923	1,080.00	360.00
W. N. Wilkerson	Graduate Assistant, Animal Husb.	Apr. 1, 1923	500.00	111.10
R. R. Thompson	Assistant Professor, Agr. Eng.	July 1, 1922	2,700.00	2,700.00
E. J. Day	Laborer, Farm Op.	Mch. 1, 1923	1,080.00	360.00
Cecil F. Allen	Statistical Clerk, Rural Econ. (Trans. to Agl. Extension)	Feb. 28, 1923	960.00	320.00
Mildred Smith	Asst., Home Econ.	July 1, 1922	900.00	900.00
<i>College of Arts, Philosophy, and Science</i>				
Harold C. Esper	Student Assistant, Greek	July 1, 1922	70.00	70.00
<i>College of Commerce and Journalism</i>				
Henry Segal	Reader, Journalism	Apr. 1, 1923	70.00	70.00
<i>College of Engineering</i>				
Clifford R. Crum	Student Observer, Astronomy	Apr. 1, 1923	30.00	mo. 90.00
<i>College of Veterinary Medicine</i>				
A. W. Fisher	Groom	Feb. 28, 1923	1,200.00	400.00
<i>University Hospital</i>				
Goldie Ewing	Supervising Nurse, Maternity Hosp.	Feb. 28, 1923	1,200.00	550.00
John Graham	Janitor	Mch. 31, 1923	1,080.00	270.00
<i>Library</i>				
Margaret Sturm	Library Assistant	Apr. 1, 1923	1,300.00	325.00
Mary K. Sharp	Library Assistant	Apr. 1, 1923	960.00	240.00
Harry P. Jeffrey	Library Assistant, (½ time)	Apr. 1, 1923	30.00	mo. 90.00
<i>Military Science</i>				
Carl R. Perkins	Assistant Professor	July 1, 1922	250.00	250.00
<i>Registrar's Office</i>				
Eva Coons	Chief Statistical Clerk	Feb. 9, 1923	1,400.00	544.45
Margaret Kilgore	Asst. to Registrar	Mch. 1, 1923	960.00	400.00
<i>Operation and Maintenance</i>				
Maurine Taylor	Stenographer, Engineer's Office	Mch. 14, 1923	960.00	282.62
H. E. Truxall	Painter	Mch. 31, 1923	1,500.00	375.00
A. J. Huff	Plumber's Assistant	Feb. 28, 1923	1,260.00	420.00
W. H. Beck	Plumber	Oct. 1, 1922	1,680.00	1,260.00
J. B. Seelig	Janitor	Feb. 28, 1923	1,080.00	360.00
Joe Dill	Fireman	Mch. 19, 1923	1,350.00	378.75
Walter Eccard	Fireman	Feb. 28, 1923	1,350.00	450.00
Grace Gray	Laundress	Feb. 28, 1923	750.00	250.00
Frank Taylor	Laborer	Apr. 8, 1923	1,080.000	245.78
<i>Stores and Receiving</i>				
A. J. Hathaway	Janitor	Mch. 31, 1923	1,140.00	Rotary
Lloyd Blackburn	Truck Driver	Apr. 1, 1923	1,080.00	Rotary
	Transferred to Farm Operations			

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Ormann R. Keyser	County Agr. Agent	Mch. 1, 1923	\$2,500.00	
	State Offsetting	\$133.33		
	Stark County Funds	75.00		
		\$208.33		
	Automobile Maintenance	Stark		
	County Funds	\$600.00		
Cecil F. Allen	Clerk, Dairy Exten. Office, trans. from Rural Econ.	Mch. 1, 1923	960.00	
	Smith-Lever Funds in Project No. 7			
<i>College of Agriculture</i>				
Jefferson Avery	Dairy Barn Man, Animal Husband.	Mch. 1, 1923	90.00 mo.	360.00
Alvin McAdow	Laborer, An. Husb.	Mch. 1, 1923	90.00 mo.	360.00
George Reynolds	Laborer, Dairy	Mch. 1, 1923	1,080.00	360.00
Lloyd Blackburn	Mechanic, Farm Op.	Apr. 1, 1923	1,080.00	270.00
	Transferred from Receiving Department			
S. N. Bell	Laborer, Farm Op.	Feb. 1, 1923	1,080.00	450.00
H. L. Bosart	Laborer, Farm Op.	Mch. 1, 1923	1,080.00	360.00
Myrtle J. Souders	Clerk, Rural Econ.	Mch. 1, 1923	960.00	320.00
<i>College of Arts, Philosophy, and Science</i>				
Grace A. Stewart	Instructor, Geology	Oct. 1, 1923	2,000.00	
Clarence A. Berdahl	Assistant Professor, Political Science	Summer Quar., 1923	800.00 for quarter	
Helen C. Barr	Asst., Rom. Lang.	Spring Quar., 1923	300.00 for quarter	300.00
	(Special contract—does not permit credit accumulation)			
George H. Sabine	Prof. Philosophy	Oct. 1, 1923	5,000.00	
<i>College of Commerce and Journalism</i>				
Lawr. R. Woodard	Reader, Bus. Org.	Spring Quar., 1923	50.00 for quarter	50.00
William Warren	Reader, Bus. Org.	Spring Quar., 1923	50.00 for quarter	50.00
<i>College of Education</i>				
Floyd T. Goodier	Professor, School Administration	First term, 1923	750.00	
C. C. Ross	Professor, School Administration	Summer Quarter	600.00	
H. B. Bixby	Professor, Princip. of Education	First term, 1923	600.00	
		Summer Quarter		
<i>College of Engineering</i>				
John F. Dickinson	Student Observer, Astronomy	Apr. 1, 1923	360.00	90.00
<i>College of Medicine</i>				
Carson Cross	Student Assistant, Anatomy	Spring Quar., 1923	100.00 for quarter	100.00
F. N. Nagel	Student Assistant, Physiology	Spring Quar., 1923	100.00 for quarter	100.00
J. M. Van Dyke	Student Assistant, Physiol. Chem.	Spring Quar., 1923	150.00 for quarter	150.00
Mrs. Mildred Gardner	Student Assistant, Physiol. Chem.	Spring Quar., 1923	100.00 for quarter	100.00
<i>College of Veterinary Medicine</i>				
Frank R. Smith	Groom	Mch. 1, 1923	1,200.00	400.00
<i>University Hospital</i>				
Myrtle Van Roden	Night Supervising Nurse	Mch. 1, 1923	1,200.00	400.00
Ruth K. Snowden	Assistant Supt. of Nurses and Prin. Nurses Training School	Apr. 1, 1923	115.00 mo.	345.00
Blanca S. Hambleton	Assistant Maternity Supervisor	Apr. 1, 1923	50.00 mo.	150.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Library</i>				
Mrs. R. L. Watson	Library Assistant	Apr. 1, 1923	960.00	240.00
Helen Brown	Library Assistant	Apr. 1, 1923	960.00	240.00
Florence D. Reese	Library Assistant	Apr. 1, 1923	30.00	mo. 90.00
<i>Physical Education</i>				
Katharine F. Hersey	Instructor	Oct. 1, 1923	2,000.00	
Yolanda Shaw Allen	Instructor	First Term, 1923	375.00	
Allison W. Marsh	Special Instructor	Summer Quarter First Term, 1923	600.00	
B. F. Mooney	Instructor	Summer Quarter Oct. 1, 1923	2,000.00	
<i>Business Manager's Office</i>				
Esther Cope	Stenographer	Jan. 15, 1923	900.00	415.88
<i>Stenographic and Clerical</i>				
Myrtle Goetz	Stenographer,	Mch. 1, 1923	960.00	320.00
	Prin. of Educa.			
Thelma C. Kelly	Stenographer,	Feb. 1, 1923	960.00	400.00
	Mechanical Engr.			
Jacqueline Ullmer	Stenographer,	Mch. 24, 1923	960.00	261.30
	Military Science			
Susan Borst	Stenographer,	Apr. 1, 1923	960.00	240.00
	American History			
Cora M. Buescher	Stenographer,	Feb. 14, 1923	960.00	360.00
	College of Arts			
<i>Operation and Maintenance</i>				
Marie Ullmer	Stenographer,	Mch. 26, 1923	960.00	258.42
	Engineer's Office			
Philo E. McCoy	Fireman	Mch. 20, 1923	1,350.00	282.50
D. S. Gordon	Janitor	Apr. 1, 1923	1,080.00	270.00
William Goff	Janitor	Mch. 1, 1923	1,080.00	360.00
Jennie Roberts	Laundress	Mch. 1, 1923	750.00	250.00
<i>Stores and Receiving</i>				
Lester Feyen	Helper	Apr. 1, 1923	1,080.00	Rotary
* * * * *				

Upon the recommendation of the President, Charles M. Hampson, County Club Agent, Auglaize County, was transferred to the same position in Hancock County, effective March 1. Mr. Hampson will receive the same amount of salary from University funds but will be paid at the rate of \$200.00 per year additional from county funds.

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Upon the recommendation of the President, Pearl Rader, Night Supervising Nurse, University Hospital, was transferred to the position of Supervising Nurse, Maternity Hospital, at a salary of \$100.00 per month, effective March 1.

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Upon the recommendation of the President, the title of Lucy Ailer, Principal of the Training School for Nurses, was changed to that of Superintendent of Nurses, effective April 1. ✓

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Upon the recommendation of the President, the following Student Assistantships in Anatomy, which have not been filled for the current year, were cancelled: ✓

One Student Assistant \$300.00
 One Student Assistant 150.00

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Upon the recommendation of the President, the following salary increases in the Library were authorized:

					Approp.
Mrs. Rita M. Buxton	Library Assistant	April 1, 1923	\$1,200.00 to 1,300.00		\$25.00
Ellen Michael	Library Assistant	April 1, 1923	960.00 to 1,080.00		30.00
Adelaide Hibbard	Library Assistant	April 1, 1923	960.00 to 1,080.00		30.00
*	*	*	*	*	*

Upon the recommendation of the Engineering Experiment Station Council and the President, the following distribution of Station funds for both old and new projects was made:

OLD PROJECTS

Projects No. 8, 18 and 19 were closed and their respective balances were transferred to the general fund to be made available for cost of publications.

In order to care for expenses of publishing several bulletins and circulars now going to press, it will be necessary to take temporarily, from unexpended balances of several projects, the following:

Project No. 1	\$1500.00
26	100.00
31	200.00
34	200.00
36	100.00

There were then appropriated to other projects the following:

Project No. 2	\$ 500.00
6	600.00
24	300.00
32 to close out project	14.00
33 to close out project	311.00
37	220.00

NEW PROJECTS

Project No. 39—"The Ohio Consumers' Coal Problem," by Professor Harry E. Nold, \$175.00

This appropriation is for the publication of 2000 circulars relating to the present status of the coal situation in Ohio. The valuable data and curves contained in this circular have been collected by Professor Nold and Mr. Snook, Engineer for the Public Utilities Commission of Ohio.

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Upon the recommendation of the University Faculty, the following degrees were granted:

MASTER OF ARTS

Ernest Ray Beck, B.S. in Edu. (Ohio University)
 Lawrence Edmund Clark, A.B. (Drake University)
 Paul Randolph Farnsworth, B.A.
 John Hughes Griffith, A.B. (Miami University)
 Elizabeth Murphy Hartinger, A.B. (Ohio University)
 Henry Charles Kohler, B.Sc. in Edu.
 Catherine Lens, A.B. (Miami University)
 Daise C. Merriman, B.A. (Ohio Wesleyan University)
 Florence Ewalt Moore, A.B. (Western College for Women)

Lester Day Parker, B.S. (Ohio Wesleyan University)
Nancy Elizabeth Sidwell, Ph.B. (Wooster College)
Edward Schaad Stimson, B.A., B.Sc. in Bus. Adm.
Florence Jane Williamson, A.B. (Cedarville College)

MASTER OF SCIENCE

Jacob Work Bulger, B.S. in Agr. (South Dakota State College)
Donald Statler Villars, B.A. (Wilmington College)

BACHELOR OF SCIENCE IN AGRICULTURE

(As of the Class of 1922)
Fred Raymond Davis
Paul Hedges Startzman

BACHELOR OF SCIENCE IN HOME ECONOMICS

(As of the Class of 1922)
Leona Mildred Ellsworth

BACHELOR OF ARTS

(As of the Class of 1922)
Virgil David Evans
Raymond Johnson McKibbin
Carl Jacob Wirthwein
(As of the Class of 1923)
Lewis R. Basch
Francisco Solia Costes
Eugene Mund Derby
John Life LaMonte
(with High Distinction in General Subjects)
(with High Distinction in European History)
Milton Oliver Lee
(with High Distinction in General Subjects)
Mayme Lee Shaw
Rhoderick Reese Shaw
George Gilbert Wise

BACHELOR OF SCIENCE

(As of the Class of 1922)
Robert John Armbrecht
Robert Ellsworth Baker

BACHELOR OF SCIENCE IN EDUCATION

(As of the Class of 1923)
Helen Marie Ashley
Albert Lee Henderson
Loel Zehner Tiffany

BACHELOR OF LAWS

(As of the Class of 1922)
Harold Clay Powell, B.A. (Ohio Wesleyan University)

* * * * *

Mr. Samuel N. Summer and Mr. Thomas E. French appeared before the Board and discussed a proposed bill to be presented to the Legislature the purpose of said bill being to authorize the Board of Trustees of the Ohio State University to provide for the improvement of the lands adjacent to the Ohio Stadium, to assume the floating indebtedness incurred in connection with the erection of said building

by pledging the income of the Athletic Board of said University, and to issue notes in anticipation of said income; and to authorize the sale of such notes to the Trustees of the Teachers' Retirement Fund, or the Industrial Commission of Ohio, or otherwise.

After discussion, the Trustees decided that it would not be wise to introduce the proposed bill at this time.

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The Secretary reported that, in accordance with advertisement, bids were opened and publicly read at twelve o'clock noon, this day, for the construction of the Medical Science Building. The following bids were received:

MEDICAL SCIENCE BUILDING

GENERAL BIDS

General Contract

E. Elford	\$255,000.00
*Boyajohn & Barr.....	237,500.00
D. W. McGrath & Sons.....	234,967.00
D. W. McGrath & Sons, including all items 1 to 21, 22, 23.....	282,262.00
E. H. Latham Co.....	241,400.00

Heating and Plumbing

*The Vehorn & Osterfeld Plumbing Co., Dayton, Ohio	37,970.00
The Fitzpatrick & Hoepfner Co.....	40,109.00
The Huffman-Wolfe Co.	39,695.00
The Samuel A. Esswein Heating and Plumbing Company	41,540.00

Electrical Work

*Paul L. Gilmore Co.....	6,500.00
Iron City Engineering Co.....	7,170.00
The Electric Power Equipment Co.....	6,952.00

(*Low bidders)

ALTERNATE BIDS

A. (*Reinforced concrete skeleton construction substitute for masonry walls*)

	Deduct .
E. Elford	\$ 19,100.00
*Boyajohn & Barr.....	14,000.00
D. W. McGrath & Sons.....	10,000.00
D. W. McGrath & Sons, including all items 1 to 21, 22, 23.....	10,000.00
E. H. Latham Co.....	13,900.00

B. (*Cut stone substituted for cast stone*)

	Add
E. Elford	\$ 5,300.00
*Boyajohn & Barr.....	7,000.00
Boyajohn & Barr.....	5,500.00 (Standard Gray Stone)
D. W. McGrath & Sons.....	6,000.00
D. W. McGrath & Sons, including all items 1 to 21, 22, 23.....	6,000.00
E. H. Latham Co.....	7,581.00 (Select Buff)
E. H. Latham Co.....	6,492.00 (Select Gray)
E. H. Latham Co.....	5,452.00 (Standard Gray)

The above bids were referred to the State Architect and Engineer, the University Architect and the Chief Engineer and Superintendent of Buildings and Grounds for examination, tabulation, and report.

* * * * *

The Secretary presented the following report from the Architects and Engineer concerning the above bids:

April 10, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—From an examination of the bids received this date for the Medical Science Building, by the State Architect, University Architect and the Superintendent of Buildings and Grounds, the following recommendations are submitted to the Board of Trustees for its consideration:

- (1) We recommend the acceptance of the bid of Boyajohn & Barr of Columbus, Ohio, who submitted the lowest general bid and the acceptance of their Alternate A, substituting Reinforced Skeleton Construction for the masonry walls. ✓

This Alternate A is accepted subject to the *Note* on their drawings submitted. "All designs to conform to Joint Committee Recommendations and Rulings, subject to any changes and additions required by the Architect to conform to the Architectural designs and details."

Bid	\$237,500.00
Alternate A deducted.....	14,000.00
	<hr/>
	\$223,500.00

We further recommend that their Alternate B, substituting Cut Stone for Cast Stone be accepted, adding to the above bid 7,000.00

Total General Bid..... \$230,500.00

- (2) We recommend that the bid of Vehorn & Osterfeld, Dayton, Ohio, for the Plumbing and Heating be accepted, which is the low bid, amounting to..... \$ 37,970.00

- (3) We recommend that the bid of Paul L. Gilmore Company, Columbus, Ohio, for the Electrical Work be accepted, which is the low bid, amounting to..... 6,500.00

Grand Total \$274,970.00

All bids are regular and conform to all requirements.

Architect's Estimate—	
General Contract, Skeleton Construction	\$240,000.00
Plumbing and Heating.....	38,500.00
Electrical Work	7,000.00
	<hr/>

Total..... \$285,500.00

The total of the lowest bids recommended
are less than the Architect's estimate by \$ 10,530.00

Respectfully submitted,
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.
(Signed) WM. C. MCCrackEN,
University Superintendent Buildings and Grounds.

Upon motion, the above recommendation was agreed to and the contracts for this building were awarded to Boyajohn & Barr, including Alternate A, subject to the Note on their drawings submitted, and Alternate B; to Vehorn & Osterfeld, and to Paul L. Gilmore Company, for their bids as stated above, and the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated in the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

Upon motion, the following adjustments were made in appropriations from House Bill 325:

Balances to be Cancelled:

Beef Cattle Barn.....	\$ 823.43
Dairy Cattle Barn.....	937.72
Horse Barn.....	652.88
Physics Building.....	1,674.63
Pomerene Hall.....	190.78
Pole Lines.....	624.11

Total Cancellations \$4,903.55

Additional Appropriations:

Brown Hall.....	\$ 101.20
Commerce Building.....	5,252.58
Engr. Experiment Station Bldg....	187.91
Mack Hall.....	188.00
Power House.....	211.49
Research Animal Building.....	143.25
Sheep Building.....	9.83
Swine Building.....	102.43
Water Service to Agr. Group.....	28.56
Architect's Office.....	2,899.38

Total Appropriations \$9,124.63

* * * * *

The Secretary presented the following communication from the University Architect and the State Architect, covering extra work for the Power House. Upon motion, said extras were authorized and

approved at the prices named, and the Secretary was directed to request the approval of the Director of Highways and Public Works upon this action:

April 7, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—The following items covering extra work for the Power House are presented for the approval of the Board of Trustees. Mr. Elford's propositions for this work are attached.

- (1) It was found necessary to punch holes in steel columns supporting the boilers to facilitate the installation of boilers at a later date. This information was not at hand at the time of the preparation of the drawings for the Power House.
Cost as per attached proposal..... \$ 35.00
 - (2) For reasons stated in item 1, shelf angles were required.
Cost as per attached proposal..... 105.94
 - (3) For reasons stated in item 1, slotted holes in columns were required.
Cost as per attached proposal..... 58.00
- Total..... \$198.94
Respectfully submitted,

Approved:

(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. *University Architect.*

* * * * *

The Secretary presented the following communications from the University Architect:

April 9, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—Mr. E. Elford, Contractor for the Power House, has completed all work required in his contract, according to the drawings and specifications.

Therefore, I am reporting this building for acceptance by the Board of Trustees and an order for the payment of the final estimate.

Yours very truly,

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the above recommendation was approved and the Secretary was directed to pay to the contractor, Mr. E. Elford, the final estimate on his contract for the construction of the Power House.

April 9, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—Mr. E. Elford, Contractor for the Hog Building, has completed all work required in his contract, according to the drawings and specifications.

Therefore, I am reporting this building for acceptance by the Board of Trustees and an order for the payment of the final estimate.

Yours very truly,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the above recommendation was approved and the Secretary was directed to pay to the contractor, Mr. E. Elford, the final estimate on his contract for the construction of the Hog Building.

* * * * *

The Secretary reported that in the appropriation under G-2, Woman's Building, there was an unencumbered balance of \$4,177.87 and that the Cabinet recommends the following appropriations from this balance:

Painting the building (interior)..... (estimated)	\$1,500.00
Install slop sinks.....	150.00
Vacuum sweeper	680.00
Heating third floor bath room.....	100.00
Construction of Browning room.....	360.00
Changing hot water valve for showers.....	100.00
Installing mirrors	150.00
Cut window in second floor.....	75.00
Window guards	1,062.87

Upon motion, the recommendation of the Cabinet was agreed to.

* * * * *

Thereupon, the Board adjourned to meet Tuesday, May 8, 10:30 a. m., at the University.

Attest:

CARL E. STEEB,

Secretary.

JOHN KAISER,

Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 8, 1923.

The Board of Trustees met at the University at 10:30 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, O. E. Bradfute, B. F. McCann, E. H. Mack.

* * * * *

The President presented the following recommendation which was unanimously approved:

I recommend that David M. Fyffe, Superintendent of

Livestock, be given leave of absence on salary to visit his birthplace in Scotland and certain agricultural gatherings with Professor Edmonds of the University of Illinois and that the leave be for the summer at the pleasure of Mr. Fyffe.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>University Hospital</i>				
Effie Peele	Chief Nurse, Operating Room	May 1, 1923	\$1,200.00	\$ 200.00
Margaret Allen	Floor Supervising Nurse	May 1, 1923	1,200.00	200.00
Marian Wheeler	Floor Supervising Nurse	May 1, 1923	1,200.00	200.00
Dorothy Bray	Student Nurse	April 1, 1923	75.00	18.75
<i>Physical Education</i>				
Ethel Scofield	Assist. Professor	June 30, 1923	2,400.00	
<i>Business Manager's Office</i>				
Esther Cope	Stenographer	April 21, 1923	900.00	172.50
<i>Stenographic and Clerical</i>				
Cora M. Buescher	Stenog., College of Arts	April 14, 1923	960.00	202.67
<i>Operation and Maintenance</i>				
Fred Dersam	Laborer, Roads and Grounds	April 27, 1923	960.00	168.66
W. E. Bailey	Night Watchman	April 4, 1923	1,200.00	286.67
William Pohle	Janitor	April 30, 1923	1,140.00	190.00
William Mutchmore	Janitor	April 1, 1923	1,200.00	300.00
James E. Kimbrough	Janitor	April 15, 1923	1,140.00	237.50

Stores and Receiving

Burdena Norviel	Clerk	April 11, 1923	900.00	Rotary
K. W. Cook	Laborer	March 31, 1923	960.00	Rotary

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appro-riation
<i>Agricultural Extension</i>				
Mary F. Devitt	Home Dem. Agent	May 15, 1923	\$2,000.00	
	Smith-Lever Funds	\$104.16	
	Montgomery Co. Funds	62.50	
			\$166.66	
	Automobile Maintenance Montgom- ery County Funds	\$600.00	

College of Arts, Philosophy, and Science

Eugene H. Roseboom	Instructor American History	First term, Sum. Quar. 1923	175.00	
Robert F. Webb	Instructor, Geology	Summer Quar. 1923	350.00	
Samuel Rezneck	Instructor, Eur. History	Summer Quar. 1923	400.00	

(The above are special contracts and will not count toward accumulated vacations)

College of Commerce and Journalism

H. H. Maynard	Professor, Business Org.	Oct. 1, 1923	4,000.00	
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College of Engineering

Jesse E. Day	Assist. Professor, Chemistry	June 18, 1923	3,750.00	
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Name	Title	Date Effective	Annual Rate	Appropriation
<i>Stenographic and Clerical</i>				
Florence L. Fearing	Stenog., School Adm. (½ time)	April 17, 1923	480.00	98.46
<i>Operation and Maintenance</i>				
Robert Dunn	Janitor	April 16, 1923	1,140.00	237.50
Herbert M. Cole	Night Watchman	April 5, 1923	1,200.00	236.67
<i>Stores and Receiving</i>				
K. L. Allison	Laborer	April 2, 1923	960.00	Rotary
Floyd Hildebrandt	Laborer	May 1, 1923	1,020.00	Rotary

Upon the recommendation of the President, the following salary increases were authorized:

Agricultural Extension

J. D. Hervey	County Agr. Agent	March 1, 1923	\$3,500.00 to 4,500.00	
<i>Operation and Maintenance</i>				
Max Lehman	Painter	April 1, 1923	1,320.00 to 1,500.00	45.00
<i>Stores and Receiving</i>				
Charles Pugh, Jr.	Transferred from Truck Driver to Laborer in Gen. Store Room	May 1, 1923	960.00 to 1,080.00	Rotary

* * * * *

The Board now took up for consideration the proposed distribution of the Building Fund for the coming biennium for which the Legislature appropriated \$1,728,000.00.

Dean Vivian appeared before the Board on behalf of the College of Agriculture and requested the following appropriations in the order named:

1. Remodeling of Horse Barn for the Department of Agricultural Engineering. Estimated cost—\$150,000.00.
2. Remodeling Cattle Barn for the Departments of Agricultural Chemistry and Soils—\$125,000.00.
3. Remodeling Judging Pavilion for the Department of Animal Husbandry. Estimated cost—\$250,000.00.
4. Greenhouses—\$10,000.00.

Dean George F. Arps, representing the College of Education, presented the following requests:

1. A building for the Departments in the College—\$350,000.00.
2. Observation and practice schools—\$400,000.00.

Dean Hitchcock, representing the College of Engineering, requested:

1. Addition to Robinson Laboratory—\$120,000.00.
2. Addition to Brown Hall—\$140,000.00.
3. First unit, Engineering Experiment Station—\$175,000.00.

Dr. E. F. McCampbell, for the College of Medicine, requested:

1. Medical Science Building, to complete—\$250,000.00.
2. Addition to Hospital—\$300,000.00.

Professor McPherson requested an addition to the new Chemistry Building. Estimated cost \$200,000.00.

In addition to the above requests, the attention of the Trustees was called to the necessity of appropriating \$50,000.00 for the Presi-

dent's Residence and an additional appropriation of \$50,000.00 needed for the Printing Building.

A summary of the above requests, showing maximum and minimum estimates follows herewith.

	Maximum	Minimum
Agricultural Engineering	\$150,000.00	\$150,000.00
Agricultural Chemistry and Soils	125,000.00	125,000.00
Animal Husbandry	350,000.00	250,000.00
Greenhouses	12,500.00	10,000.00
College of Education Building....	400,000.00	400,000.00
Observation and Practice Schools	400,000.00	400,000.00
Robinson Laboratory	120,000.00	120,000.00
Brown Hall	220,000.00	140,000.00
Engineering Experiment Station..	175,000.00	175,000.00
Medical Science Building.....	250,000.00	250,000.00
Hospital	300,000.00	300,000.00
Chemistry Building	200,000.00	200,000.00
Printing Building	50,000.00	50,000.00
President's Residence	60,000.00	50,000.00
Totals	\$2,812,500.00	\$2,570,000.00
State Appropriation	1,728,000.00	1,728,000.00
Excess	\$1,084,500.00	\$ 942,000.00

Upon motion, the data submitted with the above requests was referred to the Cabinet for tabulation and report to the Trustees at the next meeting.

* * * * *

A committee consisting of Messrs. Laybourne and McCann, the President and Secretary was appointed to consult with the Attorney General and other State officers on the matter of returning the gifts made to the College of Homeopathic Medicine. ✓

* * * * *

The Secretary reported that twelve essays have been submitted in the competition relative to the needs of an auditorium for the Ohio State University. Upon motion, Mr. Mack and Dr. Mendenhall were appointed judges for the competition.

* * * * *

The Secretary presented the following letter from the Auditor of State:

May 1, 1923.

Ohio State University—The following appropriations for your department in Supplementary H. B. 626, passed by the Eighty-Fifth General Assembly and filed with the Secretary of State April 27, 1923, are credited on the books of this office today.

Personal Service—
A-1 Salaries—

Professors, Instructors and other employes \$93,193.00

Maintenance—
C Supplies—

C-3 Fuel 25,247.20

JOSEPH T. TRACY, *Auditor of State,*
(Signed) E. McMURRAY,
Chief Div. of Accts.

* * * * *

The President and Secretary were authorized to distribute the balance in the Morrill Fund with the understanding that this distribution is to be within the statutes for purposes other than salaries.

* * * * *

The Secretary reported that the University now had an opportunity to purchase the house and two lots located in the north-west corner of West Woodruff Avenue and Doe Alley, for the sum of \$3750.00. Upon motion, the Secretary was directed to make this purchase, the same to be paid from the interest on the Endowment Fund.

* * * * *

The Secretary reported that the Class of 1923 had voted unanimously to erect on the campus a bronze statue of President Thompson, as a memorial gift from the senior class.

The members of the Board of Trustees, without exception, expressed themselves as being desirous of seeing upon the campus such a statue of the President, and also their appreciation of the generous sentiment of the senior class, as indicated in the proposal; but in view of the fact that the sum of money which the class undertakes to collect is quite insufficient to obtain a satisfactory statue, which should be of the highest degree of excellence both as a likeness of the President and a work of art, it was agreed that the Secretary of the Board and the Alumni Secretary be authorized to confer with the officers of the senior class for the purpose of suggesting that the amount raised by this year's class be placed in the hands of the Trustees for investment, until such time as it, together with the accumulations of gifts from future classes shall be deemed sufficient to accomplish the end desired.

* * * * *

Thereupon, the Board adjourned to meet May 28, 10 a. m., at the University, the special order of business being the consideration of the proposed building program for the coming biennium.

Attest:

CARL E. STEEB,
Secretary.

JOHN KAISER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 28, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, E. H. Mack.

* * * * *

Dr. Semans appeared before the Board and presented the needs for building space for the College of Dentistry. Dr. Semans asked specifically that the proposed north wing to the Medical Science Building be set aside for the College of Dentistry, reserving certain rooms on the first floor for the Department of Physiology of the College of Medicine. ✓

* * * * *

Upon the recommendation of the University Faculty, the following degrees were granted:

BACHELOR OF ARTS
(As of the Class of 1923)

Nelson Hitchcock Budd
Paul Homer Chance
Robert Emmett Coady
Helen Jane Ebright
Herbert Joseph Edwards
Ruth Frazier
Howard DeBosse Giles
Gracil Green
Ralph Louis Hassler
Marion Henry Landis
Carl William Lortz
Eloise Richardson, B.Sc. in Edu.
Benjamin Harrison Scott
Elithe Pauline Sparrow
Tsun-Ju Wu

BACHELOR OF SCIENCE IN AGRICULTURE
(As of the Class of 1923)

Raybernal Bross
Howard Dewey Gaeb
Emerson McKinley George
George Cloise Gray
Thomas Wilford Lawler
Cloyce LeMoine Parish
Arthur Henry Sandrock
Charles Leonard Stevens
Francis Pittenger Taylor

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
(As of the Class of 1923)

Harry Bloom Beelman
John Andrew Brown
Harold Arthur Dittenhaver

Cecil Collins Exum
 John Joseph Gerlach
 Lawrence Urias Jeffries
 Carl Beecher McClerg
 Ralph Waldo McConnell
 Henry Conrad Ohlson
 William V. Prechtel
 Frank Edward Siggins

BACHELOR OF SCIENCE IN JOURNALISM
 (As of the Class of 1923)

Ruth Eloise Cartzdafner
 Mildred Ann Henson

BACHELOR OF SCIENCE IN EDUCATION
 (As of the Class of 1923)

Ida Katherine Falter
 Royal Ray Fliehmman
 Metta Gail Philbrick

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
Margaret Detwiler	Home Dem. Agent	May 15	\$2,100.00	
<i>College of Education</i>				
Jay D. Runkle	Assistant Prof., Education	June 1	3,500.00	
<i>Physical Education</i>				
Mrs. Clarke Hunter	Pianist	June 30	1,000.00	
Clara R. Ranck Rador	Instructor	June 30	1,800.00	

Upon the recommendation of the President, the following appointments were made, and necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Effective Date	Rate Annual	Appropriation
<i>Agricultural Extension</i>				
Uri F. Bruning	County Agr. Agent	June 1	\$2,500.00	
	Supp. Ext. Funds.....	\$138.33		
	Morrow Co. Funds.....	75.00		
		\$208.33		
	Automobile Maintenance	Morrow		
	County Funds		\$600.00	
B. Parker Hess	County Agr. Agent	May 1	1,800.00	
	Supp. Ext. Funds.....	\$138.33		
	Brown Co. Funds.....	16.67		
		\$150.00		
	Automobile Maintenance	Brown		
	County Funds		\$600.00	
<i>College of Commerce and Journalism</i>				
Albert Benedict Wolfe	Professor of Economics	Oct. 1	5,500.00	
Helen Louise Stitt	Assist., Economics	Oct. 1	1,500.00	
Frank R. Hunt	Assist., Economics	Oct. 1	1,500.00	
Milton Nels Nelson	Assistant Professor, Bus. Organization	Oct. 1	3,000.00	
Edson Louis Bowers	Assist., Economics	Oct. 1	1,000.00	

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Education</i>				
R. D. Bennett	Assistant Professor, Principles of Ed.	Oct. 1	3,000.00	
Vivian T. Thayer	Professor, Prin. of Education	July 1, 1924	5,000.00	for 8 quarters
O. G. Brim	Professor, Prin. of Education	Oct. 1, 1923	5,000.00	
T. L. Scholtz	Assistant, Principles of Education	Oct. 1	1,000.00	
J. C. Morrison	Prof., School Adm.	June 18	5,500.00	
Glen T. Howe	Grad Assistant, School Administ.	June 18	200.00	
H. M. Johnson	Assistant Professor, Psychology	Oct. 1	3,000.00	
O. R. Chambers	Instructor, Psychol.	June 18	2,000.00	
D. A. Preacott	Instructor, Psychol.	June 18	2,400.00	
Erwin A. Esper	Instructor, Psychol.	June 18	2,400.00	
A. Lee Henderson	Instructor, Psychol.	June 18	1,800.00	
Adolph G. Ekdahl	Instructor, Psychol.	Oct. 1	2,000.00	
Carl N. Rexroad	Instructor, Psychol.	June 18	2,000.00	
R. M. Tunnicliffe	Professor of Music	1st term	600.00	
		Summer Quarter		
<i>College of Engineering</i>				
Frank H. Lee	Asst., Engr. Draw.	Oct. 1	800.00	
Joseph F. Haskins	Assistant Professor, Organ. Chemistry	Sum. Quar.	500.00	for quar.
<i>Physical Education</i>				
Esther Gilman	Instructor	Oct. 2	2,200.00	
<i>University Hospital</i>				
Nettie Thomas	Supervising Nurse	May 1	100.00	\$ 200.00
<i>Student Health Service</i>				
Richard Kimpton	Assistant Director	Oct. 1	3,000.00	
*	*	*	*	*

Upon the recommendation of the President, J. P. Schmidt, County Agent, Morrow County, was transferred to the same position in Seneca County, at the same salary he has received in Morrow County.

* * * * *

Upon the recommendation of the President, the salary of Loraine K. Stephens, Bookkeeper and Stenographer, University Hospital, was increased from \$90.00 per month to \$100.00 per month, effective March 15, 1923.

* * * * *

The following special contracts and appropriations for the Department of Physical Education for the Summer Quarter were authorized:

H. C. Olsen	Special Instructor, full quarter.....	\$500.00
	Pianist	150.00
	Medical examination for women.....	100.00
	Educational supplies	100.00
*	*	*

Upon the recommendation of the President, Grace Christy, Assistant to the Director of Educational Research, was granted leave of absence with salary from May 21 to July 1, 1923.

* * * * *

Upon the recommendation of the President, it was agreed that the Dean of the College of Education be authorized to employ an assistant professor of Education on special contract at a salary of

\$600.00, appointment to cover the period of June 18 to July 25, to give the courses announced for the Summer Quarter.

* * * * *

The following report was presented by the Cabinet:
May 25, 1923.

To the Board of Trustees:

Complying with the directions of the Board of Trustees, as made at the meeting of May 8, 1923, the Cabinet submits herewith a statement of the building program for the current biennium and a statement of the requests for new buildings to be constructed during the coming biennium, together with recommendations thereon.

A. Present Building Program

Buildings completed during current biennium

Power House
 Brown Hall, Wing
 Physics Building, Wing
 Chemistry Building
 Pomerene Hall
 Horse Barn
 Sheep Building
 Beef Cattle Barn
 Hog Building
 Dairy Cattle Barn
 Medical Research Building

Buildings under construction

Administration Building
 Commerce Building
 Mack Hall
 Medical Science Building

Buildings authorized but not yet contracted

Journalism Building
 University Hospital

B. Proposed Building Program 1923-1925.

The requests for new buildings as presented to the Trustees on May 8, 1923, are tabulated herewith:

	Maximum	Minimum
Agricultural Engineering	\$150,000.00	\$150,000.00
Agricultural Chemistry and Soils.....	125,000.00	125,000.00
Animal Husbandry	350,000.00	250,000.00
Greenhouses	12,500.00	10,000.00
College of Education Building.....	400,000.00	350,000.00
Observation and Practice Schools.....	400,000.00	400,000.00
Robinson Laboratory	120,000.00	120,000.00
Brown Hall	220,000.00	140,000.00
Engineering Experiment Station.....	175,000.00	175,000.00
Medical Science Building.....	250,000.00	250,000.00
Hospital	300,000.00	300,000.00
Chemistry Building	200,000.00	200,000.00
Printing Building	50,000.00	50,000.00
President's Residence	60,000.00	50,000.00
Totals	\$2,812,500.00	\$2,570,000.00
State Appropriations	1,728,000.00	1,728,000.00
Excess	\$1,084,500.00	\$ 942,000.00

The Cabinet, during its several meetings, has heard from all those who appeared before the Trustees in behalf of the above proposed buildings, and in addition thereto, has held conferences with Dean Semans of the College of Dentistry, Professor Myers of the Department of Journalism, Mrs. Harold Gardiner, and Christine Yerges of the Pomerene Board of Control, and Dean Henderson and Professor Siebert of the College of Arts.

In addition to the above, the following list of buildings has been requested:

Administration Building

To complete building, additional allotment of \$40,000.00 needed.

College of Dentistry

North wing, proposed addition to Medical Science Building.

Pomerene Hall

Completion of north half of building for social purposes.

Department of Journalism

Additional allotment of \$50,000 to build adequate building.

College of Arts

Language Building.

Designation of University Hall as headquarters of the College of Arts, Philosophy, and Science.

College of Engineering

Addition to Observatory.

The buildings requested from the Trustees and the Cabinet may be classified into three groups, as follows:

A. New enterprises.

College of Education Building.

Observation and Practice Schools.

Engineering Experiment Station Building.

Language Building, College of Arts.

President's Residence.

Printing Building.

B. Additions to present structures.

Animal Husbandry Pavilion.

Greenhouses.

Robinson Laboratory Wing.

Brown Hall, East Wing.

Medical Science Building, North Wing.

University Hospital.

Chemistry Building.

Administration Building.

Pomerene Hall.

Addition to Observatory.

C. Remodeling present buildings.

Agricultural Engineering from Horse Barn.
 Agricultural Chemistry and Soils from Cattle Barn.

In addition to the above requested buildings, the Cabinet recognizes a pressing need for the following:

1. An Auditorium.
2. Men's Gymnasium.
3. Service Building.
4. Military Headquarters.
5. Addition to Library Building.
6. Fine Arts Building.

The following tabulation shows buildings *requested* and estimated costs, together with recommendations of the Cabinet thereon, and arranged in the order of precedence.

Building	Estimated Cost	Cabinet Recommendation
Chemistry Addition	\$ 200,000.00	\$ 195,000.00
Printing Building	50,000.00	50,000.00
Administration Building	40,000.00	40,000.00
Medical Science Building.....	250,000.00	213,000.00
• University Hospital	300,000.00	235,000.00
President's Residence	50,000.00	50,000.00
Agricultural Engineering	150,000.00	120,000.00
College of Education	350,000.00	330,000.00
Engineering Experiment Station	175,000.00	170,000.00
Animal Husbandry	250,000.00	200,000.00
Robinson Laboratory	120,000.00	115,000.00
Greenhouses	10,000.00	10,000.00
Pomerene Hall	300,000.00
Language Building	375,000.00
Brown Hall	220,000.00
Observation and Practice Schools.....	400,000.00
Observatory Addition	7,500.00
Totals.....	\$3,247,500.00	\$1,728,000.00

* To this amount of \$235,000 is to be added the \$60,000 to be received from the Protestant Hospital for the Park Street building, making total additional appropriation of \$295,000.00.

The attention of the Trustees is directed to the fact that the statutory limitation on the proceeds of H. B. 325 is September 1, 1923. It is therefore necessary that all contracts payable from this fund be executed prior to that date.

H. B. 325 shows at present unencumbered balances as follows:

University Hospital	\$261,869.67
Journalism Building	49,330.41

Inasmuch as the plans for the Hospital Building are not completed, whereas the plans for the Chemistry and Journalism Buildings are practically finished, it is recommended by the Cabinet that the amount allotted to the Hospital be cancelled, and that the following allotments be made therefrom:

Chemistry Building	\$195,000.00
Journalism Building	50,000.00
Greenhouses	10,000.00

It is further recommended that the amount cancelled out of H. B. 325 for the Hospital be provided for out of the next appropriation bill, using the items recommended therefrom for Chemistry Building, Journalism Building, and Greenhouses.

The above recommendations represent the best judgment of Cabinet. It is clearly understood, however, that each of the other requests represents a real need, but the funds available will not permit of further expansion of the building program at this time.

Respectfully submitted,

(Signed) W. O. THOMPSON
 JOS. N. BRADFORD
 WM. C. MCCrackEN
 CARL E. STEEB
University Cabinet.

* * * * *

Upon motion, the balance in the allotment from H. B. 325 for University Hospital was cancelled, and from this amount cancelled, \$195,000.00 was appropriated for the Chemistry Building, \$50,000.00 additional for the Journalism Building, and \$10,000.00 for Greenhouses. The Architect was directed to prepare plans, specifications, and estimates for these proposed buildings at once. The above cancellation was made with the understanding that a like amount will be appropriated from the appropriation bill No. 622. Further consideration of the above report was deferred until the next meeting of the Board of Trustees. ✓

* * * * *

The President presented the following recommendation:
 May 25, 1923.

To the Board of Trustees:

The following recommendation is made for the distribution of the balance remaining in the Morrill Fund, the same to be used for the purchase of needed equipment and scientific apparatus:

Mechanics	\$10,000.00
Electrical Engineering	7,500.00
Civil Engineering	2,200.00
Chemical Locker Equipment	10,000.00
Industrial Chemistry	6,000.00
Agriculture	5,000.00
Pharmacy	750.00
Geology	500.00
Physiology and Bacteriology	1,500.00
Industrial Shops	4,000.00
Miscellaneous Equipment	2,500.00
	<hr/>
	\$50,000.00

Respectfully submitted,

(Signed) W. O. THOMPSON
 CARL E. STEEB
Committee.

Upon motion, the above recommendation was approved.

* * * * *

The Secretary presented the following communication from the University Architect and State Architect, covering extra work for Brown Hall. Upon motion, said extra work was authorized and approved at the price named, and the Secretary was directed to request the approval of the Director of Highways and Public Works upon this action:

May 26, 1923.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
The Ohio State University.

Dear Sir—It was found necessary to change the location of a sink in the University Architect's drafting room.

The cost of this change is given in detail by the contractor, The Huffman-Wolfe Co., on the accompanying statement and is presented for the approval of the Board of Trustees.

Approved: Respectfully submitted,
(Signed) ROBERT S. HARSH, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.

* * * * *

The Secretary presented the following estimates on extra work for the Power House and Mack Hall, with the recommendation of the Cabinet that this work be approved:

May 17, 1923.

Mr. Wm. C. McCracken,
Supt. Bldgs. and Grounds.

Dear Mr. McCracken—Estimate of cost for construction of three 3 feet square silt basins beside boiler ash pits in new Power House, with iron covers, full size of pit..... \$130.00

Estimate of cost for connecting drinking fountains at Mack Hall with water cooler..... 105.00

Yours respectfully,
(Signed) ROBT. C. KAISER,
Head Plumber.

Upon motion, the above recommendation was approved and payment was ordered made from the balances remaining to the Power House and Mack Hall in H. B. 325.

* * * * *

Thereupon the Board adjourned to meet Monday, June 11, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary

JOHN KAISER,
Chairman

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 11, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, B. F. McCann, L. E. Laybourne, E. H. Mack.

* * * * *

It was ordered that five hundred copies of the proceedings connected with the award of the Joseph Sullivant Medal to Benjamin Garver Lamme be printed. Estimated cost \$200.00.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Helen L. Williams	Typist	June 15	\$ 960.00	
Gertrude Klein	Stenographer	June 30	1,140.00	
<i>College of Agriculture</i>				
F. S. Jacoby	Professor, Poultry Husbandry	July 1	3,500.00	
<i>College of Education</i>				
Margaret Doherty	Reference Assistant, Edu. Research	July 1	2,400.00	
Daniel A. Prescott	Instr. Psychology	June 18	2,400.00	
<i>College of Engineering</i>				
Edward S. Trott	Shop Helper, Electrical Engr.	May 12	720.00	\$ 96.00
<i>Dean of Women</i>				
Katharine R. Adams	Assistant Dean of Women	Sept. 1	2,000.00	
<i>Operation and Maintenance</i>				
James Ragland	Janitor	Apr. 30	1,080.00	180.00
<i>Ozley Hall</i>				
Josephine Matthews	Superintendent	July 1	2,000.00	

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Education</i>				
Robert D. King	Assistant Professor, Com. Education	1st term Summer Quarter	\$ 600.00	
E. W. Rannels	Instr., Fine Arts	June 18	1,500.00	
Elizabeth Weiffenbach	Instr., Fine Arts	1st term Summer Quarter	400.00	
Roscoe Eckelberry	Instr., Hist. of Ed.	June 18 for full four quarters	1,750.00	
Joseph E. Boman	Instr., Ind. Educ.	Summer Quarter	700.00	
Winifred B. Smith	Assistant Professor, of Music	1st term Summer Quarter	550.00	
Mrs. Nelle I. Sharp	Assistant Professor, of Music	1st term Summer Quarter	250.00	
Edith Keller	Assistant Professor, of Music	1st term Summer Quarter	500.00	
Evelyn Ross	Special Practice, Teacher of Music	1st term Summer Quarter	125.00	
H. G. Hullfish	Teaching Assistant, Prin. of Educ.	Summer Quarter	300.00	
M. A. Durea	Asst., Psychology	June 18 for full four quarters	1,000.00	
Wade W. Tuttle	Grad Asst., Psychol.	Summer Quarter	250.00	
Mrs. Bertha Koch	Instr., Psychology	June 18	2,000.00	
<i>College of Engineering</i>				
Deane B. Judd	Graduate Assistant, Physics (½ time)	Summer Quarter	166.67	
<i>Business Manager's Office</i>				
Mildred Scott	Clerk	June 1	1,020.00	\$ 85.00
Gladys E. Steele	Stenographer	May 24	900.00	94.35
<i>Stenographic and Clerical</i>				
Anabelle Mitchel	Stenog., Coll. Arts	May 14	960.00	128.00
Frances E. Garden	Stenog., Principles of Education	Apr. 16	960.00	200.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Operation and Maintenance</i>				
Irwin Walker	Laborer	May 1	1,080.00	180.00
Elwood Stephenson	Painter	May 1	1,260.00	210.00
Harry Clemens	Janitor	May 1	1,080.00	180.00
Guston Royster	Janitor	May 1	1,140.00	190.00

University Press

Gladys Kavanagh	Stenographer	Feb. 23	960.00	Rotary
Mrs. Anna B. Logan	Bindery and Press-room Woman	May 10	82.33 mo.	Rotary

* * * * *

Upon the recommendation of the President, the following appropriations in the Department of Music were authorized:

Rent for Pianos.....	\$175.00
Accompanists	100.00
Special Teacher	125.00

* * * * *

Duplicate diploma was ordered issued to Lloyd Power Foster, Bachelor of Science in Horticulture, 1915, sufficient evidence having been presented that the original was lost.

* * * * *

Duplicate diploma was ordered issued to Gunther Brock, Certificate in Veterinary Medicine, 1911, sufficient evidence having been presented that the original was destroyed.

* * * * *

Upon the recommendation of the committee on non-resident fees, it was ordered that Charles W. Staacke be declared a resident student and that the non-resident fees already paid by Mr. Staacke be returned.

* * * * *

The President presented the report of the above committee on the status of Warren F. Kahle. Action in this case was deferred until the next meeting.

* * * * *

Upon the recommendation of the University Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, June 12, 1923:

DOCTOR OF PHILOSOPHY

Ralph Vandervort Bangham, A.B. (Wilmington College), S.B., A.M. (Haverford College); Erwin Allen Esper, B.A., M.A.; Daniel Luther Evans, B.A., M.A.; Thomas Lee Guyton, B.Sc. in Agr., M.Sc.; Albert Hartzell, B.S., M.S. in Agr. (Cornell University); Joseph Fredric Haskins, B.S. (Denison University), M.Sc.; Elmer Herman Haux, Chem. Engr. (University of Virginia); M.Sc.; Carl Waldo Holl, A.B. (Manchester College), M.Sc.; Edward Charles Hytree, B.S. (Ohio Wesleyan University), M.A.; Walter Charles Kraatz, B.A. (University of Wisconsin), M.A.; Frank Heidtman Lathrop, B.S. in Agr. (Clemson College), M.Sc.; Clare S. Martin, B.Sc. in For., M.Sc.; Gerard Gordon Osterhof, A.B. (Hope College), M.Sc.; Gordon Derby Patterson, B.S. (Allegheny College), M.Sc.; Johannes Theodorus Potgieter, B.Sc., M.Sc. (University of Stellenbosch); Ying Lam Pun, A.B. (Leland Stanford University), M.Sc.; James Thomas

Robson, B.Ch.E., M.Sc.; Lawrence Edward Stout, A.B. (DePauw University), M.Sc.; Lewis Hanford Tiffany, S.B. (University of Chicago), M.Sc.

MASTER OF ARTS

Louise Herrick Abbott, B.A.; Eber J. Arnold, B.Sc. (Wilmington College); Stanley Stephens Bash, B.Ph. (Denison University); Elizabeth Breck Bigelow, B.Sc. (Simmons College); Lauren O. Bitler, B.S. in Edu. (Ohio University); William James Blackburn, B.Sc. in Social Service; Reuben Boomershine, A.B. (Manchester College); Edison Louis Bowers, A.B. (Heidelberg University); Dorothy Louise Buck, B.Sc. in Edu.; Marie Louise Bumpas, B.S. (College of Industrial Arts, Denton, Texas); Lela Alberta Dischinger, A.B. (University of Michigan); Leland Nathan Drake, B.Ped. (Ohio Northern University), B.Sc. in Edu.; Alden Hayes Emery, A.B. (Oberlin College); Ruth Aspinwall Fisher, B.A. (New York State College for Teachers); Mary Helen Francis Fretts, B.A. (Ohio Wesleyan University); James Fitz-James Fullington, B.A.; Audrey Margaret Golladay, B.Sc. in Edu.; Frank Allen Grismer, B.A. (DePauw University); Chandra Mohan Gupta, B.A. (St. John's College, India); George Dwight Haskell, B.A. (Amherst College); Henry Bohn Hass, B.A. (Ohio Wesleyan University); Harlan Henthorne Hatcher, B.A.; Rudolph Herman Helle, B.A. (Capital University); Albert Lee Henderson, B.Sc. in Edu.; Donald Jay Hornberger, A.B. (University of Michigan); Glen Thomas Howe, B.S. (Ohio Northern University); Arthur Wright Jones, Ph.B. (Denison University); Deane Brewster Judd, B.A.; Berthe Couch Koch, B.A.; Harlan Clifford Koch, A.B. (Ohio University); John Life LaMonte, B.A.; Milton Oliver Lee, B.A.; Bertha Alwilda Lively, B.S. in Edu. (Ohio University); William Negele Loucks, A.B. (Heidelberg University); Wilbur Hoyt Lowden, B.A.; Bernard Sandler Meyer, B.A.; George Ambrose Parkinson, B.Sc. in Edu.; Virginia Parry, B.A.; Roxy Pearl Rauch, A.B. (Miami University); Samuel Renshaw, A.B. (Ohio University); Elizabeth Helen Richey, B.S. (Carnegie Institute of Technology); Wadrow Chester Rohleder, B.A.; John Lawyer Rose, B.S. (Denison University); Myrtle Scholes Roudebush, Ph. B. (Bethany College); Emmett Bismarck Saunders, B.Sc. in Agr.; Diathea Centura Scholl, B.A. B.Sc. in Edu.; Ernest George Schwiebert, A.B. (Capital University); Daniel Martin Shonting, B.Sc. in Bus. Adm.; Rhea Ott Shryock, B.Sc. in Edu. (University of Pennsylvania); Louis Edwin Smart, B.A.; Earl Bennett South, B.S. in Edu. (Ohio University); Gordon George Starr, B.A. (Wilmington College); Willie Stephens, B.A. (University of Tennessee); Dwight Hull Stevenson, B.A. (Park College); Alfred William Stewart, B.S. (Ohio University); Lela May Taylor, B.Sc. in Edu.; Hazel Birdells Thrush, B.A., B.Sc. in Edu.; Margaret Ethel Tipton, Ph.B. (Denison University); Zura Milton Walter, B.Sc. in Edu.; Florence Estella White, B.Sc. in Edu.; Virgil Willit, A.B. (Otterbein College); Earl DeWitt Wilson, A.B. (Capital University).

MASTER OF SCIENCE

Arthur Marshall Brant, B.Ch.E.; Donald Bane Brooks, B.Ch.E.; James Yuen Chan, B.E.M.; Paul Hazlett Charlton, B.A., M.D.; Homer Leslie Cupples, B.Ch.E.; John Sumner Cutler, B.S. (Michigan Agricultural College); Linden Forest Edwards, B.A.; Charles Henry Fravel, B.Sc. in Agr.; Guy C. Fromm, B.S. (Heidelberg University);

Benjamin Bee Harris, B.S. (South Carolina Agricultural and Mechanical College); Fred Andrews Hitchcock, Ph.B. (Municipal University of Akron); Sylvester Sherman Humphrey, B.Sc. in Agr.; Fanny Helen Kenyon, A.B. (The Western College for Women); Robert Maynard King, B.A. (University of Texas); James Harvey McCloy, B.S. (Purdue University); Marion Thomas Meyers, B.Sc. in Agr.; Wesley Harris Miller; Charles Frederick Monroe, B.Sc. in Agr.; Claud Revere Neiswander, B.A.; Sobey Okuyama, D.V.M.; Edna Louise Patterson, B.S. (Denison University); John Worthington Price, B.Sc. in Agr.; Karl Denver Price, B.E.E.; William Charles Skelley, B.Sc. in Agr.; Van Bauman Teach, B.A., B.E.E.; Charles Bailey Upp, B.E.E.; Raleigh Pearl Ward, B.A.

BACHELOR OF SCIENCE IN AGRICULTURE

Elroy Strawn Albright; Wayne LaRue Balliet; Irwin Bamberger; Elwood Paul Bangham; Roderick Dudley Barden; Mahlon Gilbert Barnes; Homer Hensel Barnhart; Theodore Ora Bascom; Leonard David Baver; Arthur Hamilton Bell; Leland Charles Bingham; Nelson Eldred Bingham; Harvey Frank Blake; Nile McKinley Border; Robert Sater Brown; William Joseph Brown; Virgil Davidson Burris; Winfred Obert Christopher; James Lawrence Clark; Margaret Estelle Closs; Hugh Miller Colville; William Henri Coulson; William Hunter Craig; Damon Drushel Cranz; Clifford Rex Crum; Lucile Helen Davidson; Van Banks De Lashmutt, Jr.; Virgil Raymond Dent; Harvey George Dickerson; Carlos Orville Dickey; Karl William Dittmer; Matthias Corwin Drake; Clark Durbin; Walter Alvin Eickelberg; William Ellis, Jr.; Charles Orris Esselbaugh; John Elias Everett; William Kenneth Ewing; Paul Preiss Frankhauser; Russell Trexlar Floyd; Frederick Maynard Freshley; Pramatha Nath Ganguli; Carl Norton Gibboney; Alfred Glendenning; Earle Milton Green; Paul Edward Haag; Gordon Asplin Hall; Ellis Sibley Halley; Lowell Wilson Hancock; Hiram Wayne Harshfield; Byron Leroy Hartsel; Calvin Heilman; Fred Louis Helm; Ralph Ansel Hinman; William Howard Huff, Ph.B., B.Ped. (West Lafayette College); Arthur Joseph Irvin; William Add Irvin; William Marion Jackson; Orin Henry Leigh James; Frederick Wyland Johnson; Curtis Nichols Jones; Lewis Zeno Kent; Elmer George Keshner; Bertram Hershberg Kleinmaier; Troy Emerson Klepinger; Luther Henry Koontz; William Russell Kramer; Robert Edward Kreidler; S. Waldo Krichbaum; Walter Roland Krill; Isaac Sappe Lane, A.B. (Wilberforce University); John Carleton Langmead; Walter Jennings Leppert, B.A.; Donald Phillips Limber; George Gilbert Ludwig; Monroe McCown; Stewart Fetty McReynolds; Clarence Alson MacDonald; James Albert Mallick; Homer Wilder Marble; Ralph Joseph Matson; Paul Herman Mautz; Virgil Manenne May; Floyd James Miller; Mack Levi Miller; Russell Wells Miller; James Walter Minarik; Hobart Lee Moore; Ben Donald Morgan; Maurice Richard Myers; Charles August Nicholson; Ernest Donald Noffsinger; Wesley Herman Parman; James Marion Patchell; Williard George Podlich; Earl McClellan Prather; James Harris Reed; Herman Walter Reusch; Chester Lee Riegel; David Cecil Rife; Clyde Francis Roberts; Clifford Watkin Robinson; Neil Snow Robinson; Bayard Allen Rouch; Ralph Koars Rowalt; Baldey Singh Saigal; Garratt Bradford Sargent; Thomas Rudd Saylor; John Robert Schofield; Mark Richards Shanafelt; Harold Millikin Sherwood; John Leslie Shriver; Harold Evans Slager; Floyd Franklin Smith; Franklin

Scott Smith; Joseph Samuel Smith; Horen Soghikian, A.B. (Berberian College, Constantinople); William Stanley Speed; Carl Marion Stebbins; Frank John Stebbins; Harry Walter Stegman; William Frederick Stevens; Charles William Stoneburner; Wilbur Collin Swagler; Archie Newton Tissot; Dwight Wilbur Titterington; Eugene Field Townsend; Ervin Jacob Utz; Harvey Ray Wagner; Merle Edwin Wagoner; Roscoe Wise Wallace; Warren Ganz Weiler; Harry Howard Weiser; John Robert White, B.A. (Western Reserve University); William Mark Wilcox; Leonard Lyman Wolcott; Gerald Stafford Wright; Lamar Alva Young; Paul Aldo Young; Earl E. Zeisert.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Ethel May Anderson; Mary Alice Ball; Dorothy Fisher Basore; Helen Shoemaker Cahill; Dorothy Hartzell Caldwell; Helen Carpenter; Elva Leona Clark; Angelyn Elizabeth Conrad; Mary Florence Devitt; Elizabeth Douglas; Dorothy Paulin Fenton; Margaret Emeline Foster; Elsie Maybelle Friebel; Ruth Joanne Giesen; Marion Etta Griffith; Edith Miriam Hawkins; Esther Marjourie Howenstine; LeMonne Ervin Jackson; Lucile Koch; Eloise Lydia Krause; Elizabeth Hill Leech; Doris Irene Linebaugh; Sara Emily Long; Helen Leona Madden; Myrtle Minnie Maibauer; Phyllis Lucile Mendenhall; Lois Edna Michel; Elizabeth Miller; Helen Milligan; Corinne Miller Mitchell; Dorothy Wilhelmina Newton; Helen Louise Nice; Mildred Eleanor Nothstine; Eunice Viola Pepsico; Ednora Mae Prillerman; Ottilie Esther Rohe; Catherine Elizabeth Rowland; Gertrude Slater; Martha Stevens; Margaret Jessie Tanner; Helen Frances Tillson; Mary Valentine; Ruth Marianne Walker; Mildred Frances Watts; Oma Whiton Wells; Helen Frances Williams; Lillian Clara Ziegfeld.

BACHELOR OF ARTS

Edward Robert Abernathy; Ralph Benjamin Alspaugh; Elizabeth Craig Arrowsmith; Elizabeth Grace Ashcraft; Dean Wise Axline (with distinction); Mildred Louise Baker; Vera Regina Baxter; Berry Gold Bayley; Joseph Haradon Beatty; Frances Josephine Beaver; Grace Henrietta Bell; Melvin Robert Bergman; Ava Elizabeth Billington; Dora Cecelia Binckley; Hilda Loeb Blose; Ursula Ruth Bracken; Leona Mabeth Breese; Elizabeth Marie Brooks; Mercy Wiggins Brooks; Helen Gould Brown (with high distinction); Ruth Alberta Brown (with high distinction); William Hobart Buchanan; Foster Bradley Burnett; Helen Esther Burton; John Stuart Campbell, Jr.; Ruth Elizabeth Cannell; Agnes Harriett Carr; Claribel Case; Anthony Cosimo Catalano; Harry Bowman Chalfant (with high distinction); James McGowan Chalfant; Arthur Raymond Cline; Eva Clare Collins; Robert Corbett; Donald Peery Cottrell; Robert Lee Criswell; Walter James Crown; Mary Etha Culverhouse; Abe Cunix; Edward John Davis; Walter Lee Davis; Helen Day; Edward Joseph Demson; William Field Deuschle; Lloyd Elsworth Devol; Eleanor Mercedes DoBell (with distinction, high distinction in Psychology); Helen Eustelle Donovan; Marion Eloise Downing; Florence Ellen Dunn; Florence Leon Eberhard (with high distinction); Helen Margaret Ebinger; William Henry Edwards; Edward Evans; Harry Clifford Fenstermaker; Rose Finkelstein, Byron Edward Ford; Eleanor Natalee Forsyth; Margaret Emeline Foster; George Harold Fox, Jr. (as of the Class of 1922); Minerva Elizabeth Frazier; Elsie May-

belle Friebel; Russell Conwell Gay; Dorothy Getz; Leolyn Alleen Gilbert; Dorothy Barbara Gill; Ruth Richards Gleim; Francis William Gosnell; Marian Gray; Elverda Margaret Guenther; Margaret Elizabeth Guy (with high distinction); Lady Fitch Halliday; Ernest Tenynson Handley; Dorothy Jane Hanna; Mary Adelia Hart; Paul Clouris Hartup; Homer Harold Hastings; Ruby Adams Hedges; Fred Wengerd Heimberger (with distinction); Mabel Gares Hildebrand; Florence Edna Hill; Carl Andrew Hiss; Helen Marion Hoskins; Alice Virginia Howard; William Ward Hunlock; Eleanor Hussey (with distinction); Sidney DeLamar Jackson, Jr.; Lucile Margaret Jenkins; Howard Wilfred Johnson; Karleene Mary Johnson; Genevieve Phyllis Johnston; Kenneth Belknap Johnston; Thelma Luberta Judy; Frederick Wilson Keller; John George Ketterer; Lillian Knight; Rose Mary Kostir (with distinction); Helen Marie Krepps; Joseph La Camera; Ella Marie Lamb; Edwin Ammon Lantz; Ruth Jean Laughlin; Helen Margaret Lea; Ward William Leis; Anne Hayden Lewis; John Franklin Locke; Amos Edward Luckhaupt; Dorothy Lybarger; John Archibald McClistler (with high distinction, distinction in Philosophy and Psychology, high distinction in Political Science); Charlotte Elizabeth McConaughy; Martha McCracken; Willard Howe McEwen (with distinction); Edna Oma McGill; Catherine Alouise McQuade; Margaret Willis Mapes; Constance Marshall (with high distinction); Margaret Harriet Mason; Curtis May (with distinction); Helen Isabel Mayhew; Ruth Sprafkin Melamed; Faith Melsheimer; Olivia Miesse; Mark Palmer Miles; Clarence Adolph Miller; Esther Lucile Miller; Myron David Miller; Ward MacLaughlin Miller; Anne Elizabeth Milliken; Dorothy Mae Minnich (with distinction); Mary Beatrice Minnich; Raymond H. Moffett; Ralph Money (with high distinction); Ruth Okey Montague (with high distinction); Dorothy Elizabeth Montgomery; Dorothy W. Moore; Jessie Morrey (with distinction); Clara Jeanette Morris; Herbert Robinson Morton; Bernice Isabel Mullins; Mary Ellen Murphy; Alice Elizabeth Myers; Helen Marie Nieman; Marie Vera Northrup; Bernice Joan Nusbaum; Edith Louise Offord; Mary Anita Palmer; Helen Madeline Parker; Ida Shepard Parker; Mary Abigail Parks; Kenneth Henderson Pauley; Verda Ellen Pelton; Elbert Lapsley Persons (with high distinction); Dorothy Elizabeth Pierce; Mary Katherine Platter; Hugh Cornelius Pohlman; Robert Thomas Poling; Dorothy Frances Porter; Karl Chapman Pratt (with high distinction); Helen Drain Proctor; David Stanley Prosser (with high distinction); Paul Rees Rainey (with distinction); Clarence Bernard Rawers; Dorothy DeVol Reed; Lawrence Forbes Reed; Lucile Maxine Richardson; Walter Edward Rickman; Lenora May Rogers; Mabel Varie Rogers; Margaret Ellen Rose; Gust Daniel Rubertino; Harmon Avery Runnels (with distinction); Jacob Alva Samsel; Verna Adele Schlitt; Ruth Lavon Schwartz; William Shear Segar (with distinction); Lucille Naomi Seibert; Lucille Marie Selbach; Edwin Shields Shane; Clyde Maxwell Simon; Frances Aleen Smith; Lillian Kirkwood Smith; Marcella Mary Sommer (with distinction); Mildred Virginia Spragg; Dorothy Stewart; Lillian Virginia Strecker; Edith May Swaney; William Jennings Bryan Swank; Dwight Alston Swisher; Elizabeth Olive Taylor; Helen Taylor; Louise Hurston Taylor; Mary Stump Taylor (with high distinction); Winifred Duphorne Teach; Lorin Andrew Thompson, Jr.; Wilma Jeane Thompson; Ruth Marshall Townsend; Christine Louise Tracy; Viola Mae Trimble; Jane Van Cleave; Zoe Wadsworth; Gerald William Wagner; Gladys Waldkirch; Edythe

Helene Wallace; Helen Mary Warner; Donald Howard Watt; Ralph Ellsworth Weaver; William Louis Weber; Joseph Perry Weiss; Mildred Wheatcraft; Barney Wilbur White; Thomas Rollin Wiley; Elizabeth Wood; Florence Ellen Woodrow (with distinction); Alfred James Worsham; John Luther Yable; Ralph Denman Yates; Alma Christine Yerges; Rachel Van Hook Young; Iola Zeckhauser.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Myers Asbury Abbott; Ivan Rupert Adams; Lillian Elsie Aiken; Halbert Everstan Angell, Jr.; Joe Hatcher Ayres; William Wayne Badger; Fred Williams Bailey; Samuel Pond Baird, Jr.; Henry Albert Baldwin; Mahlon Gilbert Barnes; Joseph Kern Baur; William Joseph Bergen, Jr.; Samuel James Bergens; Hyatt Berry; Lawrence Julius Bitter; Howard Holt Blair; Richard Austin Blessing; Thomas Burch Bloom; Clyde Ward Bower; Harold Pier Braman; Andrew Broscoe; Joseph Howard Burton; Roe A. Busch; Sanford Harover Carraci; Luther Sloan Clark; Paul Brown Coffman; Gordon Judson Cole; David Harris Crossland; Ralph E. Deem; Paul Walter Denning; Robert Dew; Jean Vetter De Weese; Robert Pipe Diehl; Halbert Frank Doig; Byron Williamson Downs; Robert Lewis Dudley; Egleton Frederick Dunn, Jr.; Kennard Reuben Erk; Morris Freeman Fergus; Raymond Earl Ferguson; Harold Robb Frankenberg; Arthur Edward Freel; Edwin Henry Gebele; Frank Brown Gibson; Gordon Byron Gilliland; William Edward Given; Nathan Goldzwig; Harley Delno Grandstaff; Albert Lewis Grosjean; Howard Fenimore Haines; Wilbur Byron Haines; William Ray Hall; Paul Hapner; John Russell Hartenfels; Glenn Wilson Hatfield; Oscar Richey Hayes; Harold Lotis Hays; Stanley Franklin Heald; Ada Letitia Hensel; John Sherman Hertzner; Edwin Donald Hildebrant; Curtis Reed Hill; Ralph Edward Hiskey; Charles Emerson Hubbard; John J. Hummel; Leland Western Hupp; Paul Elmer Hurr; Harold Bertrand Jackson; Lester Mayer Jacobs; Ernest Paul Jones; Henry Arthur Krigbaum; Richard Alvin Kunning; Kenneth Bridge Ledman; Jay Wayne Ley; Herman Edward Lucas; Elwin Homer Luckens; John Edward McClain; John Miller McDonald; James Roland McMahill; Horace Clawson Maddux; Ferd Ralph Messinger; Albert John Miller; Lewis Edward Miller; Ruth Marie Adele Miller; Joseph R. Mirlevitz; Lawrence Leander Moberg; Raymond H. Moffett; Lewis Samuel Moorehead; Edward Aloysius Moriarty; Leon Archie Morris; Harold Stafford Murray; Jacob Charles Nesbitt; Andrew Gunning Nitschke; William Henry Osborn; James Martin Packer; Kilyong Park; Lowell Dean Perry; Alden Rupert Pinson; Norman George Pollman; Peter Christopher Poss; John Edmund Pryor; Jesse Joseph Pugh; David Lawrence Purdum; Katharine Frances Rainey; Karl Dustin Reyer; Edward Charles Richey; John Clifford Roberts; Ralph Dean Rodabaugh; Dwight Earl Roller; Clyde S. Rossel; Gust Daniel Rubertino; Daniel Robert Ryan; John Joseph Ryan; Ethan Allan Schaeffer, Jr.; Karl Schaeffing; Victor Christian Schroeder; Seth Carl Shank; Ernest Harold Shell; Samuel Shinbach; Frank Clifton Shugert; Telesforo Carino Sipin; Gail Whitford Smith; Harry Brooker Snyder; Burdette Frederick Spaeth; William Raymond Speer; Leland Alfred Stoner; Sheng-Han Tao; Leland Alvero Taylor; Walter William Thomen; Earle Barrett Tilton; Robert Hinkle Velte; William Warren; Walter John Warwood; Maine Ellsworth Weimer; Edward H. Weiss; Wliis John Wendler; Andrew John White, Jr.; Elbert Homer

Williams; Lawrence Ray Woodard; Charles Noel Workman; Cleon Martel Xander; Edgar Darell Zeigler; Israel Ralph Zwick.

BACHELOR OF SCIENCE IN JOURNALISM

Albert Arnold Bowman; Margaret Cramer Bradbury; Frederick Thomas Cabbage; Hilda Irene Davies; John Patrick Dorsey; Frederick Clark Hanks; Harry Lincoln Horne; Lucian Jenness; Dorothy Marie Kress; Norval Neil Luxon; Rhea May McCarty; Roscoe Lee May; Achsah Cora Minnich, Paul Ira Theodore Motry; Augustus Garland Parker; Karl Bone Pauly; Sara Ross; Henry Clay Segal, B.A.; Edna Mae Smith; Robert Bruce Smith, Jr.; Charles Gideon Stewart; Geneva Edna Stiffler; Charles Hobart Vaughn; Ray Christy Wilkerson.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Helen Gould Countryman; Margaret Alice Darby; Lucille Clara Daving; Charles Alfred Ford; Jeanette Frank; Dorothy Sarah Hassel; Miriam S. Hoffman; Dorothea Virginia King; Rebecca Patricof Krause; Yetta Carolyn Lurie; Anna Margaret Murray; Pauline Marian Scott; Maude Ellen Taylor; Isabel Wehr; Louise Evelyn Weinlefn; Helen Theresa Welsh; Esther Allena Wolfley.

DOCTOR OF DENTAL SURGERY

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Marion Lingo Ford; Emily Elsie Fornof; Elizabeth Caroline Gal-
 liher; Elizabeth Diantha Gelvin; Gertrude Elizabeth Gordon; Dudley
 Thomas Griffin; Florence May Grimm; Florence Marie Harley; Mary
 Adelia Hart; George Elliott Hatfield; Lida Hays; Alberta Henley;
 Florence Edna Hill; Mary Katharine Hillyer; Edna Marea Hoffman;
 Alice Virginia Howard; Edith Marion Hutcheson; Sarah Hutt; Helen
 Elizabeth Hyde; Thelma Louese Ink; Grace Ingersoll Johnson; Helen
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 Elizabeth Myers; Elizabeth Virginia Myers; Bertha May Nafzger;
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 Nolan; Frances Elizabeth O'Brien; Nelle Marie Oesterle; Mary Mar-
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 Helen Margaret Poulton; Mildred Elizabeth Rader; Hannah Lucile
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 Schwartz; Grace M. Secrist; Josephine Sedgwick; Lucille Marie Sel-
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 Shively; Ida Aleta Shover; Clara Josephine Singrey; Lillian Kirk-
 wood Smith; Mildred Josephine Solt; Mary Catharine Stayman;
 Kathryn Isabelle Stump; Elizabeth Olive Taylor; Wilma Jeane
 Thompson; Eloise Tidd; Emma Estelle Tracy; Laura Tussing; Mary
 Ernestine Van Fleet; Mildred Louise Vermillion; Helen Sigrid Vor-
 man; Doris Ellen Wasserstrom; Alice May Waxbom; Ruth Alice
 Wildman; Adolphus Gustavus Williams; Evelyn Arminda Winters,
 B.A.; Elizabeth Wood; Freda Elizabeth Zehm.

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CHEMICAL ENGINEER

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 Fieldner, B.Sc. in Chem. Engr.; Howard Earl Fritz, B.Sc. in Chem.
 Engr., M.A.

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Smith; Lucian Benjamin Smith; Cesar Suffriti; Niilo Eelis Tuura; Harold D. Van Sweringen; Loren Benton Wheaton; Robert Blanchard Williamson; Frederic Moore Zimmer.

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BACHELOR OF SCIENCE IN APPLIED OPTICS

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JURIS DOCTOR

John Martin Vorys, B.A. (Yale University).

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University); Howard Morgan Jones; Goldie Sylvia Kanter; Lester C. Klein; David Harold Leboff; Carl William Lortz, B.A.; Cyril John Maple, B.A.; Granville Harold Martin; Thomas Oliver Nevison; Otho Vinson Overholser; Raymond James Parillo; Robert Creath Parker, B.A.; Arthur Leroy Rowe; George Waight Secrest, B.A. (Ohio Wesleyan University); William McKinley Sharp; Dudley Franklin Smith, B.A. (Ohio Wesleyan University); James Emerson Thomas; Carl Emerson Wagner; Ralph Ellsworth Weaver; Harry Stanton Winer; John Wilfred Winn, Jr., B.A.; Wayne Emerson Wohrley.

DOCTOR OF MEDICINE

Luther William Adams, B.Sc.; John William Adrain; Maynard Ardeen Buck, B.S.; Palmer Lloyd Cordray, B.A. (Ohio Wesleyan University); Willard Grant Drown; Nancy Ethalinda Finney, B.A., Bosc. in Edu.; Clarence Carey Fitzpatrick, B.Sc.; William John Gelhaus; Estella Lucille Johnson, B.A.; Raymond Aloysius Lewis, B.A.; Robert Parker Little, B.A.; Sydney Newby Lord, B.Sc. in Agr. (Ontario Agricultural College); Claude Arnold McCollough; Emlyn Richard Marker; Olin Raymond Martin; Frank Reginald Maskrey; Florence Adrienne Meck, B.Sc.; Louis Harry Mendelson; Howard Ross Mitchell, B.Sc.; Thomas Eccles Morgan, B.Sc.; Louis Meyer Piatt, B.Sc.; Elmer Charles Raabe, B.A.; Walter Watson Randolph, B.A.; Carl Henry Reuter, B.A.; Wilbur Anthony Ricketts, B.A.; Edward Lee Sager; Thomas Andrew Simons, B.Sc.; Louis Homer Skimming, B.A.; James Monroe Snider, B.A.; James Calvin Steiner, A.B. (Otterbein College); Harold Leo Stelzer, B.Sc.; Harry Boyd Stewart; Donald Stuart Tarbox, B.Sc.; George James Thomas, B.Sc.; Robert Larue Thomas, B.A.; Kyle Edward Townsend, B.Sc.; William Wendel Weis, B.Sc.; John Charles Fremont Wilkinson, B.Sc.; Edward Elbert Woldman, B.A.

DOCTOR OF MEDICINE

(College of Homeopathic Medicine)

Guy Arden Rowland (as of the Class of 1922).

BACHELOR OF SCIENCE IN PHARMACY

Nellis Glen Christman; Chester Howard DeWitt; Raymond Clayton Rice; Melville Schwartz; Foreman Ward Slager; Fred Biggs Smith; Stella Spira; Russell Elmer Stiverson.

DOCTOR OF VETERINARY MEDICINE

George E. Aidman; Derwin Willoughby Ashcraft; Clinton DeLos Barrett; Leslie Herman Bennett; John Warden Bupke; Fred Arthur Clarke; Gay Hartley Duke; Louis Goldberg; Stanley Palmer Graham; George Dewey Jelen; Harry Leslie Kidd; James Addison McComb; John Joseph McCrillis; Emmett Hugo Marquardt; Byron Phillips Merrick; Charles David Morrow; Edgar Michael Neiswander; Gerald Francis O'Malley; Benjamin Franklin Otto; Roger Neland Owen; Ernest Hoyt Patchen; Fred Clarence Pieper; Alphonso Smith, A.B. (Lincoln University); Carl Joseph Wallen.

CERTIFICATE IN PUBLIC HEALTH NURSING

Catherine Cecelia Forquer, R.N.; Antoinette Gertrude Frecker, R.N.; Una Belle Frisbie, R.N.; Florence Marie McElwee, R.W.; Florence Curtis Thorn, R.N.

CERTIFICATE OF GRADUATE NURSE

Margaret Elizabeth Barrington; Carolyn Naomi Fritsche; Pearl Elizabeth Houser; Mildred Sophronia Hutchings; Lula Mae Kauble; Verna Fay McMillen; Della Mae Pollic; Mary Anne Summerfield; Mary Stewart Taylor, B.Sc. in H.E.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Louis Abraham; Royal Jennings Adams; David Sidney Adelman; Sol Arthur Allen; Harry Lewis Arian; Walter Aronowsky; Homer Stanley Blaser; Robert Bancroft Bletz; Marion Francis Buirley; Hyman I. Buzney; William Thomas Carey; Hyman Samuel Cohen; Kenneth Willis Cook; Simon Cooper; William Edward Davis; Clarence Andrew Ebenhack; Oliver Charles Eisenhut; Ralph Milton Ferris; Elliott George Friedman; Bernard Ginsburg; Louis Herman Harris; George James Heer; Moses Hershovitz; Jacob Smith Hoffman; Claude Huston; Samuel Harry Israel; Morris Lewis Kaplow; William Eugene Keyser, B.Sc. in Agr.; Harry Leroy Knox; Sol Krichman; Nathan Max Lipschitz; Carl Elmer Look; Simon Irwin Lyons; Carl Russell McKee; Hyman Novasel; Nelson Lewis Ohly; John Frederick Owens; Carl William Rodewig; Robert Charles Ruhlman, Jr.; Sidney Russack; Katherine Elizabeth Scher; Robert Solomon Schultz; Edward Schuman; Mollie Sepsenwol; Abraham Soskin; Willard Anton Staker; Harry Leslie Steinmetz (as of the Class of 1922); Mortimer Stiel; Charles Kirby Wheeler (as of the Class of 1922); Lucille Willis; Charles Ellsworth Zollinger.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

As of the Class of 1922

Walter Gaston Bulger.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

As of the Class of 1923

James Ray Altman; Isidore Edward Emerman; David Irwin Glass; Abe Goldberg; Irwin Horwitz; Abraham Meyer Karlinsky; Jack Zwick.

* * * * *

Upon the recommendation of the President, the resignation of W. J. Shepard, Professor of Political Science and Director of the Bureau of Governmental Research, was accepted, effective July 1, 1923.

* * * * *

The President presented the following agreement with the U. S. Bureau of Mines for the year ending June 30, 1924. Upon motion, such agreement was approved and the President of the University and the Chairman and Secretary of the Board of Trustees was directed on behalf of the Board of Trustees to execute said agreement:

Agreement between the Department of the Interior and the Ohio State University:

Preamble: The Department of the Interior, acting through the Bureau of Mines (hereinafter referred to as the Bureau), and the Ohio State University (hereinafter referred to as the University), desiring to make investigations and disseminate information with a view to improving conditions

in mining, quarrying, refining and utilization of ceramic raw materials and other ceramic minerals, safeguarding life among employees of ceramic industries, preventing unnecessary waste of resources, increasing efficiency in the utilization of raw materials, and otherwise contributing to the advancement of these industries, hereby agree with each other as follows:

(1) *Facilities and Moneys Furnished by the Bureau:* The Bureau will maintain in the buildings furnished by the University on its campus at Columbus, Ohio, an experiment station devoted to the above purposes and to such other investigations as may be assigned to it from time to time by the Director of the Bureau and will, during the fiscal year ending June 30, 1924, expend in the work of this station at least a sum approximating \$23,500.00 which includes operation, supplies, equipment, salaries, and traveling expenses of such of the Bureau's employees as shall be assigned to this work.

The undergraduate students of the University may make visits to and observations of the researches under way at the station provided this does not interfere with the investigations under way. Graduate fellows may be appointed by the University to the station, who may conduct or assist in conducting research investigations at the station. While engaged on this work they shall be under the technical control of the Bureau engineer in charge of the station; but they shall remain under the administrative control and rules of the departments of the University to which they may be attached.

(2) *Facilities and Moneys Furnished by the University:* The University will provide on its campus, free of charge to the Bureau, suitable and adequate office rooms, laboratories and kilns for the experiment station and such laboratory equipment as is available, will pay all expenses incident to making any changes and alterations necessary to provide such office space, laboratories and kilns, and will furnish free of charge, the electric power, heat, light, gas, fuel, water and janitor service necessary to the work of the experiment station.

In addition to the rooms and laboratory space thus furnished for the station, the University will permit the Bureau employees the use of other laboratories, libraries, and general college facilities in so far as such use does not interfere with the University's regular work of instruction and research.

(3) *Facilities and Moneys Furnished Co-operatively by the Bureau and the Engineering Experiment Station:* The Bureau will expend in fellowships, in co-operation with the Engineering Experiment Station of the University, a sum of \$1125.00 which sum the Engineering Experiment Station will duplicate, making available for the purpose, a total of \$2250.00. This fund will be divided so as to create three fellowships carrying a stipend for the School year (September to June), of \$750.00 each. The "fellows" will spend prac-

tically their entire time in research work in the field of the ceramic and allied industries.

The work will be under the joint supervision of the Bureau and the Engineering Experiment Station. The Bureau will make available, any of its laboratory space and equipment necessary for the proper pursuance of the investigations.

The data obtained during such investigations may be submitted by the "fellow" to the faculty of the graduate school as a partial requirement for an advanced degree. The work will be published by the Engineering Experiment Station as having been done in co-operation with the Bureau.

(4) *Title to Equipment*: It is understood and agreed that such equipment, apparatus and supplies, including office furniture, as shall be required for the work of either party shall be owned and controlled by the party purchasing such equipment and supplies.

(5) *Supervision of the Work*: Investigations or parts of investigations at the experiment station of the Bureau which relate to the state in which the University is situated, will be under the joint control of the Director of the Bureau and the President of the University, or their representatives, who together will determine the problems to be undertaken, the general methods to be employed and the manner in which results are to be published, but the Director of the Bureau shall have sole supervision of the work of the Bureau employees and of investigations or those parts of investigations which do not relate to the State of Ohio.

(6) *Limits of Work*: It is the intent of the Bureau in establishing the experiment station to assist the state and district adjacent to the University on its own local problems. However, if problems of a similar nature arise in other parts of the United States, work on which, by reason of special equipment installed or trained personnel present, can be carried out to the best advantage at this experiment station, and the solution of such problem shall be of specific or general benefit to the district, the district problems under investigation, or to the students of the University, the work may be carried out at this experiment station.

(7) *Liability*: The University assumes all responsibility for the conduct of its students, "fellows," teaching staff, and other employees while in the offices or laboratories devoted to the station, and further assumes all liability which might attach to the United States because of any injury sustained by any of the University's students, "fellows," teaching staff, or other employees while in the offices, laboratories, or on the grounds of the experiment station.

(8) *Reports of Progress*: All records and reports of progress, status, or results of all work relating to problems arising in the state or being carried out co-operatively shall be freely accessible to both parties at all times. Representatives of either party will at all times have access to the work in progress by other contracting party on all co-operative

work for the purpose of inspection and mutual discussion.

(9) *Statements of Expenditures:* Each party will submit to the other, semi-annual statements of expenditures incurred by reason of this co-operation for periods ending December 31 and June 30.

(10) *Right of Publication:* Each publication issued by either party giving results of investigations at the experiment station relating principally to the State of Ohio, or in pursuance of which the funds of the Ohio State University has been used, will recognize in the text and on the cover and title page the co-operation of the other party, but the University will not publish such results prior to publication by the Bureau except with the express consent of the Director of the Bureau. Publications issued by the Bureau as a result of investigations at the Station in which the University did not co-operate or in which no University moneys were expended shall contain acknowledgment by the Bureau of the situation of the Bureau of Mines Experimental Station on the campus of the Ohio State University and of the privileges and courtesies afforded.

(11) *Distribution of Publications:* The Bureau will distribute free to the citizens of the State of Ohio, a reasonable number, to be eventually agreed upon, of copies of each published report relating principally to the State of Ohio resulting from the work of this co-operation, not more than one copy of any report being given to any one person. The University in its report published as a result of this co-operation shall furnish the Bureau of Mines for its distribution among its principal employees and others, not less than 250 copies of each publication.

(12) *Status of Bureau Employees at University:* The employees of the Bureau will not teach in the University nor will their names appear in publications of the University as members of the University faculty. Publications of the University may recognize the existence on the campus of a Bureau of Mines Experiment Station working in co-operation with special departments of the University, but it shall appear that the experiment station and Bureau employees are working in co-operation with the University or some of its departments and are not a part of any department of the University.

(13) *Termination of the Agreement:* This agreement will be effective as of July 1, 1923, and will expire on June 30, 1924. It may be renewed from year to year by mutual agreement and is subject to termination at the option of either contracting party at the expiration of any fiscal year.

(14) *Approval of the Secretary of the Interior:* Subject to the approval of the Secretary of the Interior.

In witness whereof, the said parties by their duly authorized officers have hereunto set their hands and seals this 18th day of June, 1923.

S. J. BAILEY,
Acting Director, U. S. Bureau of Mines.
W. O. THOMPSON,
President, Ohio State University.
JOHN KAISER,
*Chairman, Board of Trustees,
The Ohio State University.*
CARL E. STEEB,
*Secretary, Board of Trustees,
The Ohio State University.*

Department of the Interior, June 18, 1923.

Approved:

E. C. FINNEY,
Secretary of the Interior.

* * * * *

The President presented the following communication, under date of June 8, 1923, from Professor Edward Orton, Jr.:

June 8th, 1923.

To the Board of Trustees,
Ohio State University.

Gentlemen—On November 10th, 1916, I submitted to you a proposal in writing, offering to establish "The Edward Orton Memorial Library of Geology," in which I agreed, among other things, to remodel and equip for Library uses certain space in Orton Hall if you would grant its permanent use for that purpose. This proposal you accepted on the same date. Copy of this document is attached hereto. During the summer and fall of 1917, I remodeled, refinished, and furnished two rooms with a modern Library equipment, at a cost of approximately \$6000.00. Into these quarters, the books of the Department of Geology of the University, those of the Geological Survey of Ohio, and the Prosser collections were moved, a library attendant was installed, and the process of creating a unified library of Geology was begun.

In June 1920, at the formal opening exercises of this Library, I made a first gift of \$500.00 for the purchase of books, and without any formal promises to do so, I have supplied a like sum each year since, together with some other occasional gifts.

Under the inspiration of this encouragement, the Staff of the Department of Geology, and that of the University Library have collaborated with very encouraging results and a count, made a few days ago, disclosed

Books on hand (not all bound)..... 10703
Duplicates several thousand
Separates and unbound pamphlets about 3500

This collection is already a solid and dignified one. A foundation of complete sets of all fundamental journals and other source material is being laid and the breaking up and sacrifice of Libraries in Europe on account of the War has

been greatly to our advantage here in obtaining much material that otherwise could not have been secured.

The funds now going into this Library annually are about as follows:

Orton donation	\$ 500.00	
University Library Allowance	100.00 to	150.00
Geological Survey Exchanges (in kind)	200.00 to	250.00
Binding, through State appropriation	200.00 to	250.00
Total.....	<hr/> \$1000.00 to 1150.00	

This amount is sufficient, if kept up over a long period, to ensure the accumulation of a really noteworthy collection. No less an authority than Dr. David White of the United States Geological Survey, who saw the Orton Library recently, said that if it goes on as at present, it is destined to become the second Library of Geology in the United States, being surpassed only by that of the United States Geological Survey itself.

In March 1923, Dr. J. A. Bownocker wrote me that already, less than six years, the Library is outgrowing its quarters. Copy of his letter is attached hereto. He says that immediate steps should be taken to secure a more adequate room, in which the Library may continue to grow and expand over an indefinite term of years. He recommends the large room with balcony on the east side of Orton Hall, in which at one time was housed the entire Library of the University. The re-arrangement of space in the building Dr. Bownocker considers entirely possible, and in many ways distinctly advantageous to the teaching work of the Department. His suggestions in that direction are in his letter.

I have employed an architect to study the problem of remodeling this room, with a view to making any changes that should be made in its structure and appointments to fit it to become the permanent home of what we expect to become a nationally known Library. His report suggests many changes, the details of which I need not go into, and indicates that the cost of these changes and the redecoration of the room will be \$10,000.00 as a minimum. All of this work would have to be done as a preliminary to moving the Library into that room. The cost of moving the old cases, etc., to the new Library and readjusting them to fit the new spaces, and supplying the additional equipment necessary to completely furnish the room would probably cost as much more. It would not all have to be done in the beginning as a preliminary to use. It could be strung out over a term of years, with the Library's growth.

It will be apparent to anyone who examines Orton Hall, that before any costly remodeling is attempted thorough repairs to the roof would have to be made. The plastering of the room in question is in a ruinous condition in numerous places due to leaks in the roof and gutters. These defects should be radically and thoroughly repaired for the sake of the building itself, whether my proposition is accepted or not.

Beside this matter of roof repair there would be other expenses to the University involved in the moving of the Library, which will suggest themselves to you. Some of these are: Refitting the present Library rooms for use as class rooms; moving the Economic Museum material out of the East room, to the Gallery of the Paleontologic Museum and to the south basement; providing new quarters for the Department of Educational Research, and the Hydrographic Branch of the United States Geological Survey.

After careful consideration of Dr. Bownocker's recommendation, I am convinced that the future of the Edward Orton Memorial Library of Geology is bound up in securing a permanent home of much larger size than its present quarters, and if it is to be moved, it certainly should be done at once, so that whatever is done for it from year to year would have permanent value and not be lost in some future readjustment—at least for a long period.

Accordingly, to further the purposes of the original agreement, dated November 10th, 1916, I now propose to repair, remodel and redecorate the large (40 x 70) two story East Room and balcony in Orton Hall, including its anteroom and cloak room and all temporary rooms created within its space by partitions, and to install in said rooms the Library furniture, cases, stacks, and equipment now in the west rooms, second story, and to add such additional equipment as may be needed now or in the future to thoroughly equip this room as a permanent Library room. I would bear all expenses incident to the above, and would of course expect to do this work in a manner satisfactory to the Board of Trustees of the University, by consultation of my architect with their architect and superintendent of buildings.

I make this proposal contingent upon the agreement of the Board of Trustees to make thorough repairs of the roofs and gutters of such portions of Orton Hall as affect the space concerned, to the end that this space may be made and kept dry and safe for valuable books and documents and to assign the exclusive use of the East two story room, in place of the two rooms now occupied, permanently within the usual meaning of that word in this connection. The Room number 200, now occupied by the Orton Library as a storage room, would still be needed for the same purpose in the new plan, and its present assignment should be continued as a part of the plan. Also, the heating of the large room is not adequate, being very uncomfortable on the balcony in the winter time, and the increase of these heating units and some changes in distribution should be done by the University.

If the above proposal is acceptable to the Board of Trustees, I suggest that a resolution to that effect be adopted and a committee to go into the details of the rearrangement be appointed. I am ready to go ahead with my share of the plan at any time that the Board can complete the roof repairs and move the present occupants of the East Room out of the space.

Very respectfully submitted,

(Signed) EDWARD ORTON, JR.

Inasmuch as the original letter of gift, dated November 10, 1916, was not made a part of the record, it was ordered that said letter be incorporated at this time as a part of the permanent record of the Board of Trustees. The letter follows herewith:

Columbus, Ohio, November 10, 1916.

Dr. W. O. Thompson,
University Hall.

Dear President Thompson—As you know, it has been in my mind for a good many years, to do something in a material way for the upbuilding and development of the Department of Geology in this University as a tribute to my father, who undertook the upbuilding of that department at the very beginning of the University's existence, and who died after more than a quarter of a century of happy work as its leader. I have considered various ways in which I might contribute something of permanent use to the department, and have reached the conclusion that with such modest means as are at my disposal, I could do nothing more beneficial for the department and more acceptable to those who work in it either as teachers or students, than to improve its library.

At the present the Geological Library at the University and of the Geological Survey, of which the University Library is in custody according to the terms of a State law, amount jointly to about 7000 volumes and through the Survey its accessions are growing rapidly. Unfortunately, this collection of material is not now conveniently accessible, being scattered in several places, some of which are kept locked. The physical inconveniences attending the use of the books and maps are now so great that their use is greatly discouraged, even by the most enthusiastic. It seems to me therefore that what the Geological Library most needs at this juncture, is to be gathered together in large, clean, light, commodious quarters, and adequately provided with shelves, stacks, indexes, and facilities for comfortable use. Although I am fully aware that the real library is in the books and not in the physical plant, the fact remains that without adequate physical equipment, the best library becomes a useless accumulation of inaccessible material.

I desire to make the following suggestions and through you to the Board of Trustees, viz:

(1) That the Board adopt a resolution declaring that the departmental library in Geology duly constituted and operating under the rules of the Library Council, shall be named THE EDWARD ORTON MEMORIAL LIBRARY OF GEOLOGY.

(2) That one of the larger rooms in Orton Hall, now occupied by the Department of Geology for other work, be vacated and assigned to the permanent and exclusive use of the Library, and that other space within the building be re-assigned and the class work conducted in the building be rearranged in such a manner as to make this feasible.

(3) That in the future, and as soon as possible, the University will supply an attendant for the Geological Library.

(4) In consideration of the foregoing, I would propose to purchase the Geological Library of the late Charles H. Prosser, consisting of several thousand books and valuable pamphlets, and present the same to the Memorial Library to be constituted.

(5) I would also propose to undertake at my own expense the complete remodeling and decoration of the space assigned, including the removal of temporary partitions and the provision of the necessary stacks, shelving and library equipment of all sorts to put the Library into first-class physical condition. I do not know what the cost of this may be and hence do not name any definite sum, but I will assure yourself and the Board that the result will not be satisfactory to me if it is not to them.

(6) Without making any other definite engagements at this time, I may say that if the foregoing proposals can be satisfactorily carried out, it would undoubtedly be my desire and intencion to contribute in the future to the Geological Library in the way of books and maps to such degree as my means may permit.

In all the changes proposed it would of course be my expectation and desire to work with and through the various departments of the University and Library for the carrying out of the proposed work. It is not my understanding that the naming of the division of the University Library as above proposed in any wise takes it out of the regular administration of the University Library itself. It would stand as any other department library now stands.

Very respectfully submitted,

(Signed) EDWARD ORTON, JR.

A special committee consisting of Dr. Mendenhall, Mr. Mack, Judge McCann, and the President was appointed to which the letter from Professor Orton was referred. This committee was directed to give consideration to the terms and conditions outlined in Professor Orton's letter and submit a report thereon, together with recommendations, at a later meeting.

* * * * *

The President presented a communication from the Sphinx Society requesting permission to construct a tomb in the side of the hill south of Mirror Lake. With the information at hand, the Trustees were unable to grant the request. It was, therefore, declined.

* * * * *

The President presented the following communication concerning the equipment of Mack Hall and also itemized list of equipment proposed.

June 9, 1923.

President W. O. Thompson,
Ohio State University.

My dear Dr. Thompson—I am submitting herewith report with recommendations as prepared by Miss Matthews and Mr. Royer for the needed equipment for Mack Hall.

The total cost for the general equipment of the building is \$22,136.09. In addition, the committee recommends an appropriation of \$1,200.00 for a large Oriental rug for Oxley Hall and \$500.00 for additional small items that may be needed in Mack Hall, making a grand total of \$23,836.09.

There is a balance in the Oxley Hall fund, unencumbered, of \$19,000.00, leaving approximately \$5,000.00 which will be received for next year's room rent by the time the bills for this equipment are ready for payment.

If it is the desire of the Trustees to have Mack Hall ready for occupancy by the first of October, the orders for the equipment must be placed at once. I am, therefore, submitting the report of the committee to you with the recommendation that it be approved and sent to the Board of Trustees for action on Monday, June 11.

Very truly yours,

(Signed) **CARL E. STEEB,**
Business Manager.

Upon motion, it was ordered that the unencumbered balance remaining in the Oxley Hall fund be set aside for the purchase of such equipment, and that a sufficient amount needed for the balance of the equipment be set aside from the summer receipts for the equipment purchases. The recommendation of the committee on equipment was approved and the Purchasing Agent was directed to place contracts for the items as listed.

* * * * *

Professor R. E. Rockwood was granted leave of absence for the Autumn, Winter, and Spring quarters, 1923-1924, in accordance with conditions outlined in the letter of June 4, 1923, from the President.

* * * * *

Upon the recommendation of the President, the following budget for the Graduate School was adopted:

(a) Money given by persons or organizations.

John Mouk Ort	duPont Fellow	\$750.00
Homer Leslie Cupples	Grasselli Fellow	..	750.00
Homer Morgan Faust	Robinson Fellow	..	750.00

(b) Money given by the State.

Sherman W. Bilsing	University Fellow	..	\$500.00
Robert J. Havighurst	University Fellow	..	500.00
Ruth L. Higgins	University Fellow	..	500.00
Robert Lee Morton	University Fellow	..	500.00
Robert A. Osborn	University Fellow	..	500.00
Nancy E. Sidwell	University Fellow	..	500.00
Dwight H. Stevenson	University Fellow	..	500.00
Waid Wright Tuttle	University Fellow	..	500.00
Faye Marie Brooks	University Scholar		300.00
Marion Wm. Caskey	University Scholar		300.00
Ralph L. Dewey	University Scholar		300.00
Lura M. Jewell	University Scholar		300.00
Paul Herman Mautz	University Scholar		300.00
M'Della Moon	University Scholar		300.00
Henry F. Palmer, Jr.	University Scholar		300.00
Charles G. Stewart	University Scholar		300.00
Harold L. Yochum	University Scholar		300.00
Dorothy F. Porter	University Scholar		300.00

Margaret M. Barnett	University	Scholar.	300.00
J. Wayne Ley	University	Scholar.	300.00
John A. McClister	University	Scholar.	300.00
George L. Glauner	University	Scholar.	300.00
Lloyd N. Yepsen	University	Scholar.	300.00
Lloyd E. Devol	University	Scholar.	300.00
Siang Ceh Sung	University	Scholar.	300.00
Tadashi Fujimoto	University	Scholar.	300.00

\$9,900.00

* * * * *

The plans, specifications and estimates as prepared by the University Architect for the Chemistry Building, Journalism Building, and Greenhouse were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, then to advertise for bids in accordance with law.

* * * * *

Upon the recommendation of the President, \$40,000.00 was added to the allotment already made for the Administration Building in order to complete the north central portion of the building which was omitted from the present contract.

* * * * *

Upon the recommendation of the President, the Architect was directed to prepare plans, specifications and estimates of cost for a studio building, to be erected in the vicinity of Hayes Hall, the studio to be built for the use of the Department of Fine Arts. Approximate cost, \$10,000.00.

* * * * *

Thereupon, the Board adjourned to meet in the morning at 9 a. m.

* * * * *

June 12, 1923.

The Board of Trustees met at 9 a. m., with the same members present as at last evening's session.

* * * * *

At this time the Board elected officers for the year beginning July 1, 1923. The election resulted as follows:

Chairman.....	T. C. Mendenhall
Vice-chairman.....	C. F. Kettering
Treasurer.....	Julius F. Stone
Secretary.....	Carl E. Steeb

* * * * *

Thereupon, the Board adjourned to meet June 22, 4 p. m., at Wooster, Ohio.

Attest:

CARL E. STEEB,
Secretary.

JOHN KAISER,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Wooster, Ohio, June 22, 1923.

The Board of Trustees met at the American House at 4 p. m., pursuant to adjournment.

Present: John Kaiser, Chairman; T. C. Mendenhall, L. E. Laybourne, O. E. Bradfute.

* * * * *

The President presented the following budget for Oxley and Mack Halls for the year beginning July 1, 1923, which was adopted:

House Superintendent	\$2,000.00
Chaperon	1,500.00
Director of Commons	1,500.00
Housekeeper	360.00
Housekeeper	900.00
Cook	840.00
Cook	780.00 (Mack)
Cook	780.00
Housemaid	480.00
Housemaid	480.00 (Mack)
Houseman	960.00
Kitchen Maid	600.00
Kitchen Maids 4 (2 for Mack Hall).....	2,080.00

* * * * *

Upon the recommendation of the President, the following resignation was accepted and the balance cancelled in accordance with the general rule:

Library

Name	Title	Date Effective	Annual Rate	Cancellation
Mary Rinker	Library Assistant	June 15	\$1,080.00	\$ 45.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Florence M. Walker	Home Dem. Agent July 1			
	Smith-Lever Funds	\$104.16		\$2,100.00
	Franklin Co. Funds.....	70.84		
		\$175.00		
	Automobile Maintenance Franklin County Funds		\$600.00	
Paul A. Young	County Agr. Agent July 1			
	Smith-Lever Funds	\$150.00		2,200.00
	Gallia Co. Funds.....	33.33		
			\$183.33	
	Automobile Maintenance Gallia County Funds		\$600.00	

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Library</i>				
Virginia Allen	Library Assistant	June 15 to July 1	40.00 for term	40.00
Ralph Bayles	Library Assistant	June 15 to July 1	30.00 for term	30.00
Harriet Chantler	Library Assistant	June 15 to July 1	50.00 for term	50.00
Harry Jeffrey	Library Assistant	June 15 to July 1	25.00 for term	25.00
Audrey Maloney	Library Assistant	June 15 to July 1	25.00 for term	25.00
Karl Way	Library Assistant	June 15 to July 1	25.00 for term	25.00
*	*	*	*	*

Upon the recommendation of the University Faculty dated June 9, 1921, Karl Dresbach Reichelderfer was granted the degree of Bachelor of Science as of the Class of 1921.

* * * * *

The Board now took up the case of Warren F. Kahle and, upon motion, it was agreed to permit his registration in the College of Medicine as a resident of Ohio.

* * * * *

Upon the recommendation of the President, it was agreed to equip and man the radio station so that it may be brought into the class B rating, it being understood that this order shall be for one year, the future policy to be determined at the end of the year.

* * * * *

The following budget for the Agricultural College Extension Service, for the year ending June 30, 1924, as presented by the President, was adopted:

THE OHIO STATE UNIVERSITY

AGRICULTURAL COLLEGE EXTENSION SERVICE

SOURCES OF INCOME

1923-1924

State Appropriation	\$227,016.33
Smith-Lever Fund	176,106.99
Supplementary Extension Fund.....	52,668.07
Regular U. S. D. A. Fund.....	9,900.00
Institute Funds from Counties.....	15,400.00
Total	\$481,091.39
County Agent Funds from Counties.....	156,500.00
Grand Total	\$637,591.39

PROJECT NO. 1—ADMINISTRATION

Personnel, etc.

	Smith-Lever		Supp.	Supp.	Not	
	Federal	State	Ext. Fund	Ext. Fund	State	Offsetting County
H. C. Ramsower, Salary	\$ 1,400.00	\$ 3,600.00			\$ 385.00	
Expenses	315.00					
Geo. B. Crane, salary Leader of Projects and Programs, salary ..	1,300.00	2,300.00			3,600.00	
Expenses	300.00					
Orieta Ansel, salary..		1,140.00				
Tessa Webb, 2-3 time, salary	800.00				1,500.00	
H. L. Fackler, salary						
Typist, salary	960.00					
J. A. Bond, salary....	1,380.00					
Ralph Sprung, salary	1,080.00					
Student Labor, Chart making, etc..	500.00				500.00	
<i>Office Supplies</i>						
Small Printing	3,000.00				1,000.00	
Stationery	800.00					
Office Supplies		750.00				
Postage	200.00				1,500.00	
Photographs		200.00				
Express, Freight	300.00					
Communication	700.00	183.66			566.34	
Educational Supplies					300.00	
<i>Equipment</i>						
Office	500.00	300.00				
Educational					2,500.00	
Automobile	300.00					
<i>Materials</i>						
Motor Supplies	600.00					
General Plant					350.00	
Repairs		50.00				
<i>Contingent Fund</i>						
Reserve Fund for Transfers	3,516.39					
Totals	\$17,951.39	\$ 8,523.66			\$12,201.34	
Total for Project No. 1.....						\$38,676.39

PROJECT NO. 1-A

EDITORIAL WORK

Personnel, etc.

J. E. McClintock, Part salary	\$ 1,200.00					
Russell Lord, Part salary	975.00	\$ 1,500.00			\$ 225.00	
Expenses						
Assistant Editor, salary	1,800.00				300.00	
Expenses						
Ethel Cadley, salary..		2,280.00				
C. E. Wilson, salary..	2,600.00					
Dorothy Holmes, salary		960.00				
Eleanor Beall, salary.		1,020.00				
Totals	\$ 6,575.00	\$ 5,760.00			\$ 525.00	
Total for Project No. 1-A.....						\$12,860.00

**PROJECT NO. 1-B
PUBLICATIONS**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	Not Offsetting County
<i>Printing and Distribution of Publications</i>						
Printing Bulletins ..	\$ 7,500.00				\$ 2,500.00	
Cuts	800.00					
Labor of Mailing....	1,000.00				250.00	
Totals	\$ 9,300.00				\$ 2,750.00	
Total for Project No. 1-B.....						\$12,050.00

PROJECT NO. 2—COUNTY AGENTS

Personnel, etc.

* \$1500		
W. W. Brownfield, salary	2,300.00	
Expenses		\$ 800.00
* \$1200		
G. R. Eastwood, salary	2,600.00	
Expenses		800.00
* \$1200		
D. S. Myer, salary...	2,600.00	
Expenses		800.00
B. B. Spohn, salary..	3,800.00	
Expenses		800.00
Teresa Russell, salary	1,080.00	
Conferences	1,940.00	
Two Assistant Agents, salary		3,600.00

County Agents

J. R. Allgyer, salary	\$ 1,600.00	\$ 900.00
Travel in County..		600.00
S. L. Anderson, salary	1,600.00	900.00
Travel in County..		600.00
H. L. Andrew, salary	1,600.00	900.00
Travel in County..		600.00
M. A. Bachtell, salary	1,600.00	600.00
Travel in County..		600.00
M. V. Bailey, salary.	1,600.00	900.00
Travel in County..		600.00
W. S. Barden, salary	1,600.00	900.00
Travel in County..		600.00
W. S. Barnhart, salary	1,600.00	900.00
Travel in County..		600.00
T. M. Beal, salary...	1,600.00	1,400.00
Travel in County..		600.00
G. E. Boltz, salary...	1,600.00	900.00
Travel in County..		600.00
U. F. Bruning, salary	1,600.00	900.00
Travel in County..		600.00
R. J. Bugbee, salary..	1,600.00	500.00
Travel in County..		
R. A. Cave, salary...	1,600.00	400.00
Travel in County..		600.00
C. F. Class, salary....	1,600.00	900.00
Travel in County..		600.00
O. L. Cunningham, salary	1,600.00	900.00
Travel in County..		600.00
F. S. DeLashmutt, salary	1,600.00	900.00
Travel in County..		600.00
R. F. Donnan, salary	1,600.00	900.00
Travel in County..		600.00
H. A. Dooley, salary.	1,600.00	2,900.00
Travel in County..		600.00
D. D. Dowds, salary.	2,200.00	
Travel in County..	100.00	500.00

County Agents (Continued)

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
G. A. Dustman, salary		1,600.00		900.00		
Travel in County..				600.00		
D. H. Evans, salary..		1,600.00		900.00		
Travel in County..				600.00		
W. S. Ferguson, salary		1,600.00		800.00		
Travel in County..				600.00		
Miscellaneous Exp.				100.00		
C. G. Fieldner, salary		1,600.00		900.00		
Travel in County..				600.00		
L. W. Finley, salary.		1,600.00		900.00		
Travel in County..				600.00		
W. H. Ford, salary..		1,600.00		600.00		
Travel in County..				600.00		
E. A. French, salary.		1,600.00		900.00		
Travel in County..				600.00		
H. C. Frey, salary ..		2,200.00				
Travel in County..	100.00					
W. F. Gahm, salary..		1,600.00		1,900.00		
Travel in County..				600.00		
R. W. Gardner, salary		1,600.00		900.00		
Travel in County..				600.00		
R. H. Halderson, sal- ary		1,600.00		900.00		
Travel in County..				600.00		
F. S. Hagy, salary...		1,600.00		900.00		
Travel in County..				600.00		
E. W. Hawkins, salary		1,600.00		900.00		
Travel in County..				600.00		
J. C. Hedge, salary..	1,600.00			900.00		
Travel in County..				600.00		
R. E. Helt, salary...		2,200.00				
Travel in County..	100.00			500.00		
S. R. Heffron, salary		1,600.00		900.00		
Travel in County..				600.00		
J. W. Henceroth, sal- ary		1,600.00		900.00		
Travel in County..				600.00		
G. F. Henning, salary		1,600.00		900.00		
Travel in County..				600.00		
J. D. Hervey, salary.		1,600.00				\$ 2,900.00
Travel in County..				600.00		
Miscellaneous Exp.				168.07		
B. P. Hess, salary...	1,600.00					1,331.93
Travel in County..						200.00
I. S. Hoddinott, salary	1,600.00					600.00
Travel in County..						900.00
B. R. Houser, salary.	1,600.00					600.00
Travel in County..						900.00
M. L. Howell, salary.	1,600.00					600.00
Travel in County..						2,400.00
W. D. Hunnicutt, sal- ary	1,600.00					600.00
Travel in County..						900.00
L. A. Kauffman, salary	2,300.00					600.00
Travel in County..						500.00
T. C. Kennard, salary	2,200.00					500.00
Travel in County..	100.00					900.00
O. R. Keyser, salary..	1,600.00					600.00
Travel in County..						600.00
G. W. Kreidler, salary	1,600.00					600.00
Travel in County..						600.00
Miscellaneous Exp.						300.00
H. S. Lewis, salary..	1,600.00					900.00
Travel in County..						600.00
C. M. Lough, salary..	1,600.00					900.00
Travel in County..						600.00
C. C. Lowe, salary...	1,600.00					900.00
Travel in County..						600.00
Floyd Lower, salary.	1,600.00					600.00

	Smith-Lever		Supp.	Supp.	Not	County
	Federal	State	Ext. Fund	Ext. Fund	Offsetting	
Travel in County..						600.00
Miscellaneous Exp.						300.00
L. B. Mayer, salary..	1,600.00					600.00
Travel in County..						600.00
Miscellaneous Exp.						300.00
E. E. McLean, salary	1,600.00					900.00
Travel in County..						600.00
G. W. Miller, salary..	1,600.00					900.00
Travel in County..						600.00
R. E. Moser, salary..	1,600.00					900.00
Travel in County..						600.00
R. W. Munger, salary			1,600.00			900.00
Travel in County..						600.00
G. C. Musgrove, salary			1,600.00			900.00
Travel in County..						600.00
J. C. Neff, salary....			1,600.00			1,400.00
Travel in County..						600.00
R. M. Pavey, salary..			1,600.00			900.00
Travel in County..						600.00
M. M. Phillips, salary			1,600.00			1,300.00
Travel in County..						600.00
F. S. Prince, salary..			1,600.00			900.00
Travel in County..						600.00
E. R. Raymond, salary			1,600.00			900.00
Travel in County..						600.00
E. H. Reed, salary..			1,600.00			900.00
Travel in County..						600.00
H. J. Ridge, salary..			1,600.00			900.00
Travel in County..						600.00
J. J. Riggle, salary..			1,600.00			900.00
Travel in County..						600.00
Howard Rogers, salary			1,600.00			900.00
Travel in County..						600.00
E. M. Rowe, salary..			1,600.00			900.00
Travel in County..						600.00
C. E. Rowland, salary			1,600.00			900.00
Travel in County..						600.00
G. K. Rule, salary...			1,600.00			900.00
Travel in County..						600.00
F. Sandhammer, salary			1,600.00			900.00
Travel in County..						600.00
J. P. Schmidt, salary			1,600.00			900.00
Travel in County..						600.00
C. M. Senn, salary..			1,600.00			900.00
Travel in County..						600.00
C. R. Shumway, salary			1,600.00			400.00
Travel in County..						600.00
E. C. Sleeth, salary..			1,600.00			900.00
Travel in County..						600.00
R. C. Smith, salary..			1,600.00			900.00
Travel in County..						600.00
H. A. Stevens, salary			1,600.00			1,400.00
Travel in County..						600.00
W. E. Stone, salary..			1,600.00			900.00
Travel in County..						600.00
S. B. Stowe, salary..			1,600.00			900.00
Travel in County..						600.00
Francis Taylor, salary			1,600.00			400.00
Travel in County..						600.00
Miscellaneous Exp.						500.00
C. F. Tom, salary....			1,600.00			400.00
Travel in County..						100.00
E. D. Turner, salary			1,600.00			900.00
Travel in County..						600.00
R. W. Wallace, salary	1,600.00					800.00
Travel in County..						600.00
Miscellaneous Exp.						100.00
T. A. Wheeler, salary			1,600.00			400.00
Travel in County..						600.00
J. E. Whomsettler, salary			1,600.00			900.00

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	State	Not Offsetting County
Travel in County..						600.00
Robert Wylie, salary.						
Travel in County..						
Gallia County, salary	1,800.00					400.00
Travel in County..						600.00
Summit County, salary	1,600.00					900.00
Travel in County						600.00
Fayette County						
Union County						
Totals	\$42,420.00	\$75,200.00	\$44,800.00	\$52,668.07		\$74,431.98
* U. S. D. A. Funds						
\$3900.00						
Total University Funds.....						\$166,320.00
Total County Funds.....						\$127,100.00

PROJECT NO. 3-A

FARM CROPS

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	State	Not Offsetting County
<i>Personnel, etc.</i>						
W. E. Hanger, salary		\$3,600.00				
Expenses		700.00				
Earl Jones, salary...		3,500.00				
Expenses		700.00				
E. P. Reed, salary....	3,500.00					
Expenses		700.00				
Specialist, Part time		900.00				
Expenses		800.00				
Cecelia Ryan, 1/2 salary		480.00				
Members of Dept.						
Expenses.....					\$ 200.00	
Totals	\$ 5,880.00	\$ 8,500.00			\$ 200.00	
Total for Project No. 3-A.....						\$14,580.00

PROJECT NO. 3-B

AGRICULTURAL ENGINEERING

<i>Personnel, etc.</i>						
Virgil Overholt, salary	\$3,500.00					
Expenses		\$ 700.00				
W. P. Miller, salary.	3,100.00					
Expenses.....		700.00				
H. P. Twitchell, salary		2,200.00				
Stenographer, 1/2 sal.	480.00					
Members of Dept.						
Expenses					\$ 200.00	
Totals	\$ 7,780.00	\$ 2,900.00			\$ 200.00	
Total for Project No. 3-B.....						\$10,880.00

PROJECT NO. 3-D

HORTICULTURE

<i>Personnel, etc.</i>						
R. B. Cruickshank,						
salary		\$ 3,600.00				
Expenses		700.00				
F. H. Beach, salary..	\$ 3,400.00					
Expenses		700.00				
Francis Carlisle, 1/2						
salary		480.00				
Members of Dept.						
Expenses					\$ 100.00	
Totals	\$ 3,880.00	\$ 5,000.00			\$ 100.00	
Total for Project No. 3-D.....						\$ 8,980.00

**PROJECT NO. 3-E
ANIMAL HUSBANDRY**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
J. W. Wuichet, salary		\$ 3,200.00				
Expenses		\$ 700.00				
Paul Gerlaugh, salary	3,800.00					
Expenses		700.00				
Specialist, salary ...					\$ 3,000.00	
Expenses	700.00					
Specialist, salary ...					3,000.00	
Expenses	700.00					
Madeline Brandt, ½ salary	480.00					
Members of Dept. Expenses					200.00	
Demonstrator View Herd	500.00					
Totals	\$ 6,180.00	\$ 4,600.00			\$ 6,200.00	
Total for Project No. 3-E.....						\$16,980.00

**PROJECT NO. 3-F
POULTRY HUSBANDRY**

<i>Personnel, etc.</i>						
Specialist, salary ...	\$ 2,500.00					
Expenses	700.00					
G. S. Vickers, salary..		\$ 3,000.00				
Expenses		700.00				
Madeline Brandt, ½ salary	480.00					
Members of Dept. Expenses					\$ 100.00	
Totals	\$ 3,680.00	\$ 3,700.00			\$ 100.00	
Total for Project No. 3-F.....						\$ 7,480.00

**PROJECT NO. 3-G
VEGETABLE GARDENING**

<i>Personnel, etc.</i>						
N. W. Glines, salary..	\$1,866.67	\$ 833.33				
Expenses		700.00				
Totals	\$ 1,866.67	\$ 1,533.33				
Total for Project No. 3-G.....						\$ 3,400.00

**PROJECT NO. 3-H
SOILS**

Robert Salter, salary.		\$ 3,600.00				
Expenses		700.00				
E. E. Barnes, salary..	\$ 3,500.00					
Expenses		700.00				
M. F. Morgan, salary	2,600.00					
Expenses		700.00				
George Valley, salary				\$ 1,500.00		
Hazel Monett, ½ sal- ary	480.00					
Dorothea Worthing, salary	960.00					
Student Labor	400.00					
Members of Dept. Exp.					200.00	
Totals	\$ 3,640.00	\$ 5,000.00			\$ 1,700.00	
Total for Project No. 3-H.....						\$15,340.00

**PROJECT NO. 3-I
ENTOMOLOGY**

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
T. H. Parks, salary..	\$ 3,600.00					
Expenses	700.00					
Stenog. part time....	600.00					
Totals	\$ 4,900.00					
Total for Project No. 3-I.....						\$ 4,900.00

**PROJECT NO. 4
BOYS' AND GIRLS' CLUB WORK**

<i>Personnel, etc.</i>						
* \$1,500						
W. H. Palmer, salary..	\$ 2,500.00					
Expenses	\$ 700.00					
Asst. Leader, salary..	\$ 3,200.00					
Expenses	700.00					
O. C. Croy, salary....		3,400.00				
Expenses		700.00				
Hulda Horst, salary.		2,800.00				
Expenses		700.00				
Guy Dowdy, salary..		3,400.00				
Expenses	331.93		\$ 368.07			
Martha Glover, salary		1,140.00				
Alice Bowers, salary.		900.00				
Conferences	300.00					
H. E. Eswine, salary					\$ 2,300.00	
Expenses					600.00	
<i>County Club Leaders</i>						
M. W. Brady, salary			\$ 1,250.00			\$ 700.00
Travel in County..						600.00
H. C. Brunskill, salary			1,250.00			750.00
Travel in County..						500.00
C. C. Caldwell, salary			1,250.00			
Travel in County..						
H. H. Claypool, salary			1,250.00			650.00
Travel in County..						600.00
C. M. Hampson, salary			1,250.00			1,350.00
Travel in County..						600.00
Miscellaneous Exp..						50.00
D. E. Hill, salary....			1,250.00			1,150.00
Travel in County..						600.00
H. M. Kidd, salary...			1,250.00			750.00
Travel in County..						600.00
Miscellaneous Exp.						150.00
Stanley Porter, salary			1,250.00			
Travel in County..						
C. C. Lang, salary...			1,250.00			1,150.00
Travel in County..						600.00
Miscellaneous Exp.						250.00
R. B. Tom, salary....			1,250.00			650.00
Travel in County..						350.00
W. W. Montgomery, salary	1,600.00					
Travel in County..						
* \$600						
F. L. Wright, salary.	650.00					1,750.00
Travel in County..						550.00
M. R. Wright, salary	1,250.00					
Travel in County..						
Additional Agents ...	3,750.00				\$ 2,500.00	1,000.00
Instructors in Boys' and Girls' Club Work	1,222.00				778.00	
Totals	\$13,003.93	\$21,240.00	\$ 7,868.07		\$ 6,178.00	\$15,350.00
* U. S. D. A. Funds						
\$2,100.00						
Total University Funds.....						\$50,390.00
Total County Funds.....						\$15,350.00

PROJECT NO. 5—FARMERS' WEEK

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
Farmers' Week Speakers, Per Diem.....					\$ 1,125.00	
Expenses					1,125.00	
Stud. Assistants A-2					500.00	
					\$ 2,750.00	
Total for Project No. 5.....						\$ 2,750.00

PROJECT NO. 6-A
HOME ECONOMICS—Clothing

<i>Personnel, etc.</i>						
Edna Callahan, salary	\$ 2,600.00					
Expenses		\$ 700.00				
Jeanette Butler, salary	2,600.00					
Expenses		700.00				
Specialist, salary					\$ 2,500.00	
Expenses	700.00					
Totals	\$ 5,900.00	\$ 1,400.00			\$ 2,500.00	
Total for Project No. 6-A.....						\$ 9,800.00

PROJECT NO. 6-B
HOME ECONOMICS—Home Management

<i>Personnel, etc.</i>						
Geneve Bane, salary..		\$ 2,400.00				
Expenses		700.00				
Besse C. Neeff, salary	1,200.00					
Totals	\$ 1,200.00	\$ 3,100.00				
Total for Project No. 6-B.....						\$ 4,300.00

PROJECT NO. 6-C
HOME ECONOMICS—Nutrition

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
<i>Personnel, etc.</i>						
Alma Garvin, salary.	\$ 2,500.00					
Expenses	700.00					
Lelia Ogle, salary.....		3,000.00				
Expenses	700.00					
Totals	\$ 3,900.00	\$3,000.00				
Total for Project No. 6-C.....						\$ 6,900.00

PROJECT NO. 6-D
HOME ECONOMICS—Health

<i>Personnel, etc.</i>						
W. Przuluska, salary.	\$ 2,700.00					
Expenses	700.00					
Total	\$ 3,400.00					
Total for Project No. 6-D.....						\$ 3,400.00

PROJECT NO. 7—DAIRYING

<i>Personnel, etc.</i>						
Ivan McKellip, salary		\$ 3,400.00				
Expenses		700.00				
Cecil Allen, salary... \$	960.00					
Members of Dept.						
Exp.					\$ 200.00	

	Smith-Lever		Supp.	Supp.	Not	
	Federal	State	Ext. Fund	Ext. Fund	State	Offsetting County
Advanced Registry						
Work in Dairy						
Cattle					2,040.00	
Catherine Earle, salary					960.00	
Totals	\$ 960.00	\$ 4,100.00			\$ 3,200.00	
Total for Project No. 7.....						\$ 8,260.00

PROJECT NO. 8—FARM MANAGEMENT

<i>Personnel, etc.</i>						
* \$1,500.						
R. F. Taber, salary..		\$2,100.00				
Expenses		700.00				
* \$900						
C. R. Arnold, salary..	\$ 2,500.00					
Expenses		700.00				
Marie Hoffman, salary	1,080.00					
Members of Dept.						
Exp.					\$ 200.00	
Totals	\$ 3,580.00	\$ 3,500.00			\$ 200.00	
* U. S. D. A. Fund						
\$2,400.00						
Total for Project No. 8.....						\$ 9,680.00

PROJECT NO. 9—PUBLICATION

<i>Personnel, etc.</i>						
J. E. McClintock, part salary					\$ 3,000.00	
Expenses					100.00	
Millred DePue, salary					1,020.00	
Grading and Mailing						
C. C. Lessons.....					500.00	
C. C. Supplies.....	-				300.00	
Total					\$ 4,920.00	
Total for Project No. 9.....						\$ 4,920.00

PROJECT NO. 10—FARMERS' INSTITUTES

<i>Personnel, etc.</i>						
F. L. Allen, salary..					\$ 2,700.00	900.00
Expenses					300.00	300.00
M. Huffman, salary..					1,320.00	
Assistant—2 Months						500.00
Expenses						250.00
County Inst. Speakers						
Per Diem					8,250.00	4,750.00
Expenses					3,865.00	4,635.00
Supplementary Inst.						1,415.00
Institute Printing ...						2,650.00
Totals					\$15,935.00	\$15,400.00
Total for Project No. 10.....						\$31,385.00

PROJECT NO. 11—HOME DEMONSTRATION AGENTS

<i>Personnel, etc.</i>						
* \$1,500						
Marie Sayles, salary..	\$ 2,300.00					
Expenses	700.00					
Minnie Price, salary	3,300.00					
Expenses	700.00					
S. Freestrom, salary		2,800.00				
Expenses	700.00					
Conferences.....		300.00				
Faye Ryerson, salary	960.00					
Home Demonstration Agents						

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not Offsetting State	County
Franklin Co. salary..	1,250.00				\$ 650.00
Travel in County..					600.00
Miscellaneous Exp.					500.00
A. Beibricker, salary	1,250.00				1,050.00
Travel in County..					600.00
Miscellaneous Exp.					350.00
Cuyahoga Co., salary	1,250.00				1,150.00
Travel in County..					600.00
Mahoning Co., salary	1,250.00				650.00
Travel in County..					600.00
Nancy Folsom, salary	1,250.00				950.00
Travel in County..					600.00
C. McClure, salary...	1,250.00				650.00
Travel in County..					600.00
Mary F. Devitt, salary	1,250.00				650.00
Travel in County..					600.00
Amy Parker, salary..	1,250.00				400.00
Travel in County..					600.00
Nelle Spensley, salary	1,250.00				400.00
Travel in County..					600.00
Cecile Witmer, salary	1,250.00				650.00
Travel in County..					600.00
Additional Agents ..	2,500.00			\$ 1,250.00	
Totals	\$17,710.00	\$ 9,050.00		\$ 1,250.00	\$14,050.00
* U. S. D. A. Fund	\$1,500.00				
Total University Funds.....					\$29,510.00
Total County Funds.....					\$14,050.00

PROJECT NO. 12—MARKETING

Personnel, etc.

B. A. Wallace, salary	\$ 3,000.00				
Expenses	700.00				
Specialist, salary ...	3,000.00				
Expenses	700.00				
Total	\$ 7,400.00				
Total for Project No. 12.....					\$ 7,400.00
* * * * *					

At this time the Trustees took up for consideration the annual budget for the year beginning July 1, 1923, and after incorporating into the budget as presented the modifications recommended by the President, the budget as so modified was adopted.

THE OHIO STATE UNIVERSITY SALARY REPORT 1923-1924

RESOURCES

Appropriation H. B. 622.....		\$1,663,658.00
Student Fees (estimated)		415,000.00
Morrill Fund		50,000.00
Total Resources		\$2,128,658.00

LIABILITIES

	Annual Rates	Approp.	Fourth Quarter
Colleges			
Agriculture	\$ 311,580.00	\$ 309,542.50	\$ 4,803.33
Arts	288,990.00	280,256.67	6,983.33
Com. and Jour.	196,399.00	189,824.00	6,916.64

Dentistry	24,100.00	24,100.00	
Education	189,465.00	184,840.00	6,366.66
Engineering	394,000.00	391,208.32	11,683.31
Law	27,960.00	27,960.00	
Medicine	169,565.00	168,090.00	
Pharmacy	13,000.00	13,000.00	
Vet. Medicine	41,660.00	41,660.00	
Graduate School	17,100.00	17,100.00	
President's Division	106,045.00	103,870.00	500.00
Administrative Division	103,615.00	102,865.00	
Phys. Plant Division	207,922.00	206,662.00	
Totals	\$2,091,401.00	\$2,060,978.49	\$ 37,253.27
Total Annual Rates			\$2,091,401.00
Fourth Quarter Instruction			37,253.27
Total Liabilities			\$2,128,654.27
Balance			\$ 3.73
	1923-1924		

COLLEGE OF AGRICULTURE ADMINISTRATION

Alfred Vivian	Dean	\$ 6,000.00
True G. Watson	Secretary of Coll.	2,700.00
Ina Shirk	Secretary to Dean	1,200.00
Eloise Terbrueggen	Stenographer	960.00
Anna Haynes	Stenographer	960.00
Eunice Evans	Stenographer	960.00
Alice Gillam	Stenographer	960.00
Nora Peck	Stenographer	960.00
Treva Siler	Stenographer	960.00
Bessie M. Freet	Stenographer	960.00
Martha Okey	Stenographer	960.00
Fleanor K. Fisher	Stenographer	960.00
Beatrice Samson	Stenographer	960.00
Cecelia Ryan	Stenographer	480.00
Hazel Monett	Stenographer	480.00
Flo Bailey	Stenographer	480.00
Leah Nacman	Stenographer	480.00
		\$ 21,420.00

AGRICULTURAL CHEMISTRY

John F. Lyman	Professor	\$ 4,500.00
Thomas G. Phillips	Professor	3,500.00
Emory F. Almy	Instructor	1,800.00
R. C. Burrell	Instructor	1,200.00
Carl P. Hinkle	Assistant	900.00
		\$ 11,900.00

AGRICULTURAL EDUCATION

W. F. Stewart	Professor (12 mos)	\$ 3,000.00
		\$ 3,000.00

AGRICULTURAL ENGINEERING

F. W. Ives	Professor	\$ 4,250.00
G. W. McCuen	Professor	3,750.00
C. O. Reed	Professor	4,250.00
F. B. Potter	Assistant Professor	3,300.00
J. T. Miller	Mechanic	1,400.00
E. C. Haughn	Mechanic	1,140.00
M. S. Klinck	Assistant (10 mos)	750.00
		\$ 18,840.00

ANIMAL HUSBANDRY—INSTRUCTIONAL

Carl W. Gay	Professor	\$ 6,000.00
C. S. Plumb	Professor	4,000.00
D. J. Kays	Professor	3,750.00

J. S. Coffey	00'09L'g	Professor	
C. T. Conklin	Assistant Professor		3,500.00
	Graduate Assistant		500.00
	Graduate Assistant		400.00
			<hr/>
			\$ 21,900.00

ANIMAL HUSBANDRY—EMPLOYEES

David M. Fyffe	Supt. Live Stock (and house)	\$ 1,800.00
Paul Jackson	Dairy Cattle Herdsman	1,440.00
William Franklin	Shepherd	1,440.00
Robert Watson	Groom	1,440.00
George Taylor	Beef Cattle Herdsman	1,260.00
Cecil Bayes	Beef Cattle Herdsman	1,260.00
Judson Solomon	Swine Herdsman	1,440.00
H. T. Laws	Laborer	1,140.00
Ray Garrett	Assistant Dairy Cattle Herdsman	1,080.00
J. T. Laws	Assistant Swine Herdsman	1,080.00
Jefferson Severe	Laborer	1,080.00
Alvin McAdow	Laborer	1,080.00
L. H. Myers	Laborer	960.00
Lonzo Bloomer	Teamster	960.00
William Whitacre	Pavilion Groom	960.00
William Kloepfer	Assistant Shepherd	900.00
Leonard Swanson	Laborer	240.00
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\$ 19,560.00		

BOTANY

E. N. Transeau	Professor	\$ 5,000.00
J. H. Schaffner	Professor	3,500.00
W. G. Stover	Professor	3,500.00
H. C. Sampson	Professor	3,500.00
A. E. Waller	Assistant Professor	3,250.00
L. H. Tiffany	Instructor	1,800.00
J. D. Sayre	Instructor	1,800.00
E. L. Stover	Instructor	1,700.00
Lois Lampe	Instructor	1,500.00
R. A. Dobbins	Instructor	1,500.00
J. S. Crabb	Assistant	1,200.00
	Assistant	1,200.00
Curtis May	Graduate Assistant	500.00
Dwight M. Moore	Graduate Assistant	500.00
Lillian K. Krueger	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
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\$ 35,150.00		

DAIRYING

Oscar Erf	Professor	\$ 4,500.00
R. B. Stoltz	Professor	3,500.00
H. D. Drain	Assistant Professor	2,500.00
D. S. Kochheiser	Instructor	2,100.00
George Reynolds	Driver	1,080.00
	Graduate Assistant	500.00
<hr/>		
\$ 14,180.00		

FARM CROPS

J. B. Park	Professor	\$ 4,000.00
C. G. Williams	Professor (Non-resident)	no salary
C. J. Willard	Assistant Professor	3,000.00
H. L. Borst	Instructor	1,800.00
R. H. Livingston	Assistant (field work)	1,200.00
Marion T. Meyers	Assistant	900.00
	Graduate Assistant	500.00
			<hr/>
			\$ 11,400.00

FARM OPERATIONS

A. E. Smith	Farm Foreman	\$ 2,000.00
John DeWitt	Mechanic (and house)	1,500.00
Lloyd Blackburn	Mechanic	1,200.00
Charles Pugh	Head Teamster (and house)	1,080.00
Joe Miller	Teamster	1,080.00
B. L. Johnson	Teamster	1,080.00
John Long	Teamster	1,080.00
S. N. Bell	Teamster	1,080.00
Alonzo McKenzie	Teamster	1,080.00
H. L. Bosart	Teamster	1,080.00
M. Peck	Teamster	1,080.00
			<hr/>
			\$ 13,340.00

HOME ECONOMICS

Faith R. Lanman	Professor	\$ 4,000.00
Grace G. Walker	Professor	3,600.00
Maude G. Adams	Professor	1,800.00
June Findley	Assistant Professor	2,800.00
Gladys McGill	Assistant Professor	2,500.00
Hughina McKay	Assistant Professor	2,500.00
Alice Donnelly	Instructor	2,200.00
Lelia McGuire	Instructor	2,000.00
Laurentza Hansen	Instructor	1,800.00
Elsie Steiger	Instructor	1,500.00
Katherine Bazore	Instructor	1,500.00
Marion Smith	Instructor (12 mos)	1,400.00
	Assistant	900.00
	Assistant	450.00
	Assistant	450.00
	Assistant	450.00
	Assistant	270.00
	Assistant	185.00
	Assistant	185.00
			<hr/>
			\$ 30,390.00

HORTICULTURE AND FORESTRY

W. Paddock	Professor	\$ 4,500.00
	Professor	3,500.00
L. M. Montgomery	Professor	3,300.00
A. D. Taylor	Non-resident Professor	750.00
A. C. Hottes	Assistant Professor	3,000.00
N. W. Scherer	Assistant Professor	2,250.00
	Instructor	2,500.00
F. G. Charles	Instructor	2,160.00
	Graduate Assistant	500.00
John Morrison	Assistant (12 mos) (and house)	1,860.00
J. E. Shanck	Assistant (12 mos)	1,400.00
John Hussey	Assistant (12 mos)	1,860.00
	Laborer (Gardens)	1,080.00
			<hr/>
			\$ 23,660.00

LAKE LABORATORY

F. H. Kreckler	Assistant Director	\$ 500.00
S. R. Williams	Instructor Zoology	350.00
M. E. Stickney	Instructor Botany	350.00
C. H. Kennedy	Instructor Entomology	350.00
			<hr/>
			\$ 1,550.00

POULTRY HUSBANDRY

E. L. Dakan	Professor	\$ 3,750.00
	Instructor	1,800.00
Arthur Bayes	Supt. Poultry Plant (12 mos)	1,680.00
	Laborer	1,080.00
		\$ 8,310.00

RURAL ECONOMICS

J. I. Falconer	Professor	\$ 5,000.00
C. G. McBride	Assistant Professor	3,300.00
C. E. Lively	Assistant Professor	3,300.00
F. L. Morison	Instructor	2,250.00
Myrtle Souders	Statistical Clerk	960.00
Irma Earle	Statistical Clerk	960.00
Margie Hoffman	Stenographer	960.00
	Assistant	360.00
		\$ 17,090.00

SOILS

Firman E. Bear	Professor	\$ 4,500.00
Guy W. Conrey	Assistant Professor	2,250.00
George M. McClure	Instructor	2,700.00
Charles L. Thrash	Instructor	2,400.00
George Valley	Instructor	500.00
Joel C. Leslie	Assistant (Fertility Plots) (and house)	1,080.00
Elbert Stephenson	Assistant (Fertility Plots) (and house)	1,080.00
James W. Jones	Assistant (Fertility Plots)	1,080.00
		\$ 15,590.00

ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor	\$ 5,000.00
Herbert Osborn	Research Professor	5,000.00
W. M. Barrows	Professor	3,250.00
F. H. Kreckler	Professor	3,250.00
D. M. DeLong	Professor	3,250.00
W. J. Kostir	Assistant Professor	2,500.00
C. H. Kennedy	Assistant Professor	2,300.00
James S. Hine	Associate Professor	2,500.00
E. L. Wickliff	Instructor	1,500.00
David F. Miller	Instructor	1,500.00
Linden F. Edwards	Instructor	1,200.00
Archie N. Tiasot	Assistant	1,200.00
Hugh Setterfield	Assistant	900.00
F. B. Paddock	Assistant	900.00
Mary Wasters	Assistant	900.00
Frank M. Hull	Graduate Assistant	500.00
Floyd F. Smith	Graduate Assistant	500.00
Oscar L. Cartwright	Graduate Assistant	500.00
Arthur L. Hamner	Graduate Assistant	500.00
Harold C. Lewis	Graduate Assistant	500.00
John O. Pepper	Graduate Assistant	500.00
F. H. Gambrell	Graduate Assistant	500.00
	Instructor (Summer Quarter)	650.00
		\$ 39,300.00
Total for the College of Agriculture.....		\$311,580.00

COLLEGES OF ARTS, PHILOSOPHY, AND SCIENCE

ADMINISTRATION

William E. Henderson	Dean	\$ 6,000.00
Smiley M. Whinery	Secretary	2,700.00
Ruth Evans	Stenographer	1,200.00
Annabella Mitchell	Stenographer	960.00
Susan Borst	Stenographer	960.00
Marie Combs	Stenographer	960.00
Luella Wright	Stenographer	960.00
		\$ 18,740.00

AMERICAN HISTORY

G. W. Knight	Professor	\$ 5,000.00
H. C. Hockett	Professor	4,250.00
Arthur C. Cole	Professor	3,750.00
Carl Wittke	Assistant Professor	3,750.00
Lawrence F. Hill	Assistant Professor	2,500.00
Eugene Roseboom	Instructor	2,250.00
R. H. Shryock	Instructor	2,000.00
S. S. McKay	Instructor	2,000.00
		\$ 25,500.00

ENGLISH

J. V. Denney	Professor	\$ 6,000.00
G. H. McKnight	Professor	4,500.00
J. R. Taylor	Professor	4,200.00
W. L. Graves	Professor	4,000.00
C. E. Andrews	Professor	4,000.00
E. L. Beck	Professor	3,500.00
V. A. Ketcham	Professor	3,500.00
J. William Hebel	Assistant Professor	3,500.00
Milton Percival	Assistant Professor	3,000.00
E. W. Wiley	Instructor	2,750.00
W. P. Sandford	Instructor	2,500.00
J. F. Craig	Instructor	2,500.00
Hayes Yeager	Instructor	2,500.00
Manning Smith	Instructor	2,500.00
Sada Harbarger	Instructor	2,250.00
Gertrude Robinson	Instructor	1,800.00
Verona Dollinger	Instructor	1,800.00
Edith Sniffen	Instructor	1,800.00
Walter French	Instructor	1,800.00
Whittier Burnet	Instructor	1,800.00
Bernard Raymond	Instructor	1,800.00
Herman Miller	Instructor	1,800.00
John M. Weed	Instructor	1,800.00
James Fullington	Instructor	1,800.00
Eleanor H. Percival	Instructor	1,500.00
Mary E. Ross	Instructor	1,500.00
John P. Fife	Instructor	1,500.00
Mary A. Hitchcock	Instructor	1,500.00
Henry C. Kohler	Assistant	800.00
Robert Kane	Assistant	800.00
Harlan Hatcher	Assistant	800.00
Mary B. Housel	Assistant	800.00
Kenneth C. Randall	Assistant	800.00
Herbert Edwards	Assistant	500.00
Blaine DeLancey	Assistant	500.00
Ruth Fisher	Assistant	500.00
Floy Winks	Assistant	500.00
Benjamin Gamzue	Assistant	500.00
H. M. Smyser	Assistant	500.00
Frederick Tupper	Professor (1st term Sum. Quar.)	800.00
James Chalfant	Assistant (Sum. Quar.)	500.00
		\$ 81,700.00

EUROPEAN HISTORY

W. H. Siebert	Professor	\$ 5,000.00
Edgar H. McNeal	Professor	4,000.00
H. M. Stuckert	Assistant Professor	3,000.00
G. A. Washburne	Assistant Professor	2,750.00
John R. Knipfling	Assistant Professor	2,750.00
A. H. Noyes	Instructor	2,250.00
Arthur W. Jones	Instructor	1,800.00
		\$ 21,550.00

GEOLOGY

J. A. Bownocker	Professor	4,000.00
J. E. Carman	Professor of His. Geol. and Curator	4,000.00
Roderick Peattie	Assistant Professor	3,000.00

Robert F. Webb	Instructor	2,500.00
R. E. Lamborn	Instructor	2,250.00
Paris B. Stockdale	Instructor	2,000.00
Grace Stewart	Instructor	2,000.00
Howard L. Hamilton	Student Assistant	100.00
Stafford R. Taylor	Student Assistant	100.00
Dorothy Lockhart	Student Assistant	100.00

\$ 20,050.00

GERMAN

M. B. Evans	Professor	\$ 5,000.00
L. Bloomfield	Professor	4,000.00
B. A. Eisenlohr	Professor	3,000.00
Ernest Feise	Assistant Professor	3,600.00
May Thomas	Assistant Professor	2,100.00
Lambert A. Shears	Instructor	2,400.00

\$ 20,100.00

GREEK

George M. Bolling	Professor	\$ 5,000.00
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\$ 5,000.00

LATIN

A. W. Hodgman	Professor	\$ 3,600.00
W. S. Elden	Professor	3,600.00
S. B. Smith	Instructor	2,800.00

\$ 10,000.00

PHILOSOPHY

J. A. Leighton	Professor	\$ 5,250.00
George H. Sabine	Professor	5,000.00
A. R. Chandler	Assistant Professor	3,200.00
A. E. Avey	Assistant Professor	3,000.00
D. L. Evans	Instructor	2,000.00

\$ 18,450.00

POLITICAL SCIENCE

H. R. Spencer	Professor	\$ 4,500.00
F. W. Coker	Professor	4,250.00
	Instructor	2,200.00
	Instructor	2,000.00
Wayne E. Stichter	Assistant	500.00
W. J. Shepard	Professor (Sum. Quar.)	1,000.00

\$ 14,450.00

ROMANCE LANGUAGES

Robert E. Rockwood	Assistant Professor and Chairman	\$ 4,000.00
W. S. Hendrix	Professor	4,500.00
Olin H. Moore	Professor	4,200.00
George R. Havens	Professor	4,000.00
A. R. Nykl	Assistant Professor	3,500.00
Santiago Gutierrez	Assistant Professor	3,250.00
E. F. Hacker	Assistant Professor	3,000.00
Robert Foure	Assistant Professor	3,000.00
Theodore E. Hamilton	Assistant Professor	2,500.00
Elizabeth Conrad	Assistant Professor	no salary
W. A. Whatley	Instructor	2,500.00
W. C. Smyser	Instructor	2,200.00
D. P. Rotunda	Instructor	2,200.00
Raymond L. Grismer	Instructor	2,200.00
Emily Schons	Instructor	2,000.00
G. Nelson Graham	Instructor	2,000.00
Florence Hier	Instructor	2,000.00

Bertha P. Arthur	Instructor	1,500.00
Helen V. Terry	Instructor	1,500.00
Frederick Sanchez	Instructor	1,500.00
Helen C. Barr	Assistant	1,650.00
Earl C. Shively	Assistant	1,650.00
Flola Shepard	Assistant	1,600.00
Helen Foure	Assistant	1,200.00
	Assistant	500.00
		<hr/>
		\$ 58,450.00
Total for College of Arts, Philosophy, and Science.....		\$288,990.00

COLLEGE OF COMMERCE AND JOURNALISM ADMINISTRATION

J. E. Hagerty	Dean	\$ 6,000.00
Edna Hale	Stenographer	960.00
Frances Snider	Stenographer	960.00
Bertha C. Caley	Stenographer	960.00
Nellie Stoneburner	Stenographer	960.00
	Stenographer	960.00
	Stenographer	960.00
	Stenographer	960.00
		<hr/>
		\$ 12,720.00

ACCOUNTING

G. W. Eckelberry	Professor	\$ 4,500.00
Howard M. Greer	Assistant Professor	3,500.00
Harold Huling	Instructor	2,200.00
W. D. Wall	Lecturer	800.00
D. M. Shonting	Assistant	2,100.00
J. Lake Vesper	Assistant	1,600.00
	Assistant	1,080.00
	Assistant	1,080.00
		<hr/>
		\$ 16,860.00

BUREAU OF BUSINESS RESEARCH

Director	\$ 5,000.00
Chief Clerk	2,000.00
Clerk	1,500.00
Stenographer	960.00
	<hr/>
	\$ 9,460.00

BUSINESS ORGANIZATION

Clyde O. Ruggles	Professor	\$ 6,000.00
John A. Fisher	Professor	5,000.00
Henry E. Hoagland	Professor	5,000.00
Walter C. Weidler	Professor	4,000.00
Harold H. Maynard	Professor	4,000.00
J. A. Fitzgerald	Assistant Professor	3,750.00
Miles M. Smith	Assistant Professor	3,600.00
Charles A. Dice	Assistant Professor	3,500.00
Felix E. Held	Assistant Professor	3,500.00
Montgomery E. Pike	Assistant Professor	3,000.00
Milton Nelson	Assistant Professor	3,000.00
Theodore N. Beckman	Instructor	2,500.00
Howard H. Webster	Instructor	1,750.00
Ralph H. Richards	Instructor	1,750.00
Robert M. Hunter	Assistant	1,200.00
Cary W. Bowers	Assistant	900.00
George Starr	Assistant	900.00
Russell E. Lyons	Assistant	600.00
Don Wiper	Assistant	500.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00

James M. Wheeler	Lecturer	700.00
W. C. Mills	Lecturer	500.00
Claire Harmeyer	Assistant	2,000.00
J. W. Hatcher	Assistant	1,835.00
H. M. Scott	Assistant	1,500.00
Perry P. DeNune	Assistant	2,000.00
	Assistant	700.00
	Reader	250.00
	Reader	200.00
		<hr/>
		\$ 27,285.00

Total for College of Commerce and Journalism..... \$196,399.00

COLLEGE OF DENTISTRY

H. M. Semans	Dean	\$ 6,000.00
H. V. Cottrell	Professor	5,000.00
Clyde H. Hebble	Assistant Professor	1,700.00
William C. Graham	Assistant Professor	1,300.00
R. B. Wiltberger	Assistant Professor	1,000.00
Ollie O. Mobberly	Superintendent Laboratories	2,400.00
Herbert S. Shumway	Instructor	1,800.00
Charles W. Stroanider	Instructor	1,300.00
Dick P. Snyder	Instructor	1,800.00
Louis E. Reif	Instructor	1,000.00
Edw. W. Martindale	Instructor	900.00
Irwin A. Bottenhorn	Instructor	900.00

Total for College of Dentistry..... \$ 24,100.00

COLLEGE OF EDUCATION ADMINISTRATION

George F. Arps	Dean	\$ 6,000.00
N. S. Maddox	Instructor in Education	2,500.00
Esther Miller	Stenographer	1,500.00
Louise N. Postle	Stenographer	960.00
Marian McComas	Stenographer	960.00
Frances E. Garden	Stenographer	960.00
Mildred Dennis	Stenographer	960.00
Gladys Everitt	Stenographer	960.00
Olive M. Trout	Stenographer	960.00
Florence Fearing	Stenographer	960.00
Barbara Farber	Stenographer	960.00
Wanda Rittenhouse	Stenographer	900.00
Mary E. Wheaton	Stenographer	900.00

\$ 20,440.00

BUREAU OF EDUCATIONAL RESEARCH

B. R. Buckingham	Director	\$ 7,500.00
P. R. Stevenson	Research Assoc.	3,000.00
Belle Voegelien	Reference Assistant	2,500.00
Josephine MacLatchy	Editorial Assistant	2,500.00
	Assistant to Director	1,600.00
	Proofreader	1,800.00

\$ 18,900.00

FINE ARTS

James R. Hopkins	Professor	\$ 5,000.00
Ralph S. Fanning	Assistant Professor	3,000.00
Alice R. Robinson	Assistant Professor	2,600.00
Bruce W. Saville	Instructor	2,250.00
Alma Knauber	Instructor	1,800.00
Bertha Smith	Instructor	1,800.00
Pleasant McIntosh	Instructor	1,500.00
E. W. Rannells	Instructor	1,500.00
Ted C. Lewis	Assistant	750.00
Elizabeth Weiffenbach	Instructor (Sum. Quar.)	400.00

\$ 20,600.00

HISTORY OF EDUCATION

L. F. Anderson	Professor	\$ 4,500.00
R. H. Eckelberry	Special Instructor	1,750.00
		\$ 6,250.00

INDUSTRIAL EDUCATION

E. L. Usry	Professor	\$ 4,800.00
Robert E. Smith	Instructor	3,500.00
Joseph E. Boman	Instructor (Sum. Quar.)	700.00
		\$ 9,000.00

MUSIC

(First Term, Summer Quarter)

Royal D. Hughes	Professor	\$ 700.00
Winifred V. Smith	Assistant Professor	550.00
Edith Keller	Assistant Professor	500.00
Richard M. Tunnicliff	Professor	600.00
Mrs. Nelle I. Sharpe	Assistant Professor	250.00
Samuel T. Burns	Instructor	300.00
Cleo Cowyer	Instructor	200.00
Evelyn Ross	Sp. Practice Teacher	125.00
		\$ 3,225.00

PRINCIPLES OF EDUCATION

Boyd H. Bode	Professor	\$ 6,000.00
J. L. Clifton	Professor	3,900.00
Orville G. Brim	Professor	5,000.00
F. C. Landsittel	Assistant Professor	3,000.00
Raymond D. Bennett	Assistant Professor	3,000.00
Henry G. Hullfish	Assistant Professor	1,500.00
Theodore L. Scholtz	Assistant	1,000.00
W. A. Lewis	Assistant	500.00
Maxwell C. Otto	Professor (Sum. Quar.)	1,500.00
Vivian T. Thayer	Professor (Sum. Quar.)	800.00
H. B. Sixby	Professor (Sum. Quar.)	600.00
E. E. Davis	Professor (Sum. Quar.)	600.00
Edwin F. Pahlow	Assistant Professor (Sum. Quar.)	700.00
		\$ 28,100.00

PSYCHOLOGY

George F. Arps	Professor	See Adm.
Henry H. Goddard	Professor	\$ 6,000.00
Albert P. Weiss	Professor	4,500.00
Harold E. Burt	Professor	4,000.00
Edgar A. Doll	Assistant Professor	4,000.00
Herbert A. Toops	Assistant Professor	4,000.00
Sidney L. Pressey	Assistant Professor	3,000.00
Robert D. Williams	Assistant Professor	3,000.00
H. M. Johnson	Assistant Professor	3,000.00
Anna S. Rogers	Assistant Professor	2,500.00
Erwin A. Esper	Instructor	2,400.00
Bertha C. Koch	Instructor	2,000.00
O. R. Chambers	Instructor	2,000.00
Adolph G. Ekdahl	Instructor	2,000.00
Luella C. Pressey	Instructor	2,000.00
Paul R. Farnsworth	Instructor	2,000.00
Carl N. Rexroad	Instructor	2,000.00
Albert L. Henderson	Instructor	1,800.00
C. H. Growdon	Assistant	1,000.00
Myra W. Kuenzel	Assistant	750.00
M. A. Durea	Assistant	1,000.00
	Assistant	750.00
Glen S. Long	Assistant	600.00
Karl C. Pratt	Assistant	500.00

Helen E. Cherington	Assistant	500.00
Paul B. Richardson	Assistant	500.00
Zoe E. Leatherman	Assistant	500.00
Waid W. Tuttle	Assistant (Sum. Quar.)	250.00
E. N. Henderson	Professor (Sum. Quar.)	800.00
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		\$ 57,350.00

SCHOOL ADMINISTRATION

C. C. McCracken	Professor	\$ 4,500.00
J. C. Morrison	Professor	5,500.00
E. J. Ashbaugh	Professor	5,000.00
W. G. Reeder	Assistant Professor	3,500.00
	Graduate Assistant	500.00
J. L. Manahan	Professor (Sum. Quar.)	1,000.00
A. O. Heck	Professor (Sum. Quar.)	1,000.00
J. L. Stenquist	Professor (Sum. Quar.)	800.00
J. E. Butterworth	Professor (Sum. Quar.)	750.00
F. T. Goodier	Professor (Sum. Quar.)	750.00
M. F. Beeson	Assistant Professor (Sum. Quar.)	600.00
C. C. Ross	Assistant Professor (Sum. Quar.)	600.00
W. W. Coxe	Instructor (Sum. Quar.)	300.00
Glen T. Howe	Graduate Assistant (Sum. Quar.)	200.00
		<hr/>
		\$ 25,000.00

VOCATIONAL AND COMMERCIAL EDUCATION

R. D. King	Assistant Professor (Sum. Quar.)	\$ 600.00
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		\$ 600.00
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Total for the College of Education		\$189,465.00

COLLEGE OF ENGINEERING

ADMINISTRATION

E. A. Hitchcock	Dean	\$ 6,000.00
Lenora Glasgow	Assistant to Dean	1,800.00
M. Helen Pugh	Stenographer	1,020.00
Annette Shugert	Stenographer	960.00
Mary Lahmering	Stenographer	960.00
Mabel Vesper	Stenographer	960.00
Mina Kennedy	Stenographer	960.00
Alberta Williams	Stenographer	960.00
Dorothy Lyford	Stenographer	960.00
Roxanna Rader	Stenographer	960.00
Thelma C. Kelly	Stenographer	960.00
		<hr/>
		\$ 17,460.00

ARCHITECTURE

J. N. Bradford	Professor	\$ 1,800.00
C. S. Chubb	Professor	4,800.00
Herbert Baumer	Professor	4,000.00
W. C. Ronan	Assistant Professor	3,200.00
George Fraser	Assistant Professor	2,000.00
F. H. Haskett	Instructor (12 mos.)	2,750.00
P. H. Elleman	Assistant (12 mos.)	2,400.00
		<hr/>
		\$ 20,450.00

ASTRONOMY

H. C. Lord	Professor (and house)	\$ 4,000.00
E. S. Manson	Professor	3,000.00
John F. Dickinson	Student Assistant	480.00
		<hr/>
		\$ 7,480.00

CERAMICS

A. S. Watts	Professor	\$ 4,500.00
Carl B. Harrop	Assistant Professor	2,750.00
James T. Robson	Instructor	2,200.00
John Lysatt	Technician	1,000.00
		<hr/>
		\$ 10,450.00

CHEMISTRY

William McPherson	Professor	(See Graduate School)	
William L. Evans	Professor	\$	5,500.00
James R. Withrow	Professor		5,000.00
Charles W. Foulk	Professor		4,500.00
Jesse E. Day	Assistant Professor		3,750.00
Cecil E. Boord	Assistant Professor		3,750.00
Edward Mack	Assistant Professor		3,500.00
Wesley G. France	Assistant Professor		2,750.00
Marion Hollingsworth	Assistant Professor		2,700.00
Howard E. Fritz	Instructor		2,200.00
Albert H. Vilbrandt	Instructor		2,200.00
C. D. Looker	Instructor		2,200.00
A. I. Andrews	Assistant		1,000.00
Henry W. Haas	Assistant		1,000.00
G. H. Vander Borgh	Assistant		1,000.00
Preston Hoff	Assistant		1,000.00
Robert S. Hanson	Assistant		1,000.00
Lucian F. Hunt	Assistant		1,000.00
William W. Mills	Assistant		1,000.00
Charles S. Pease	Assistant		1,000.00
Donald S. Villars	Assistant		1,000.00
Helen L. Wikoff	Assistant		1,000.00
H. J. Barrett	Assistant		1,000.00
John H. Griffith	Assistant		1,000.00
William S. Jones	Assistant		1,000.00
	Assistant		1,000.00
Robert W. Collins	Graduate Assistant		500.00
George M. Strong	Graduate Assistant		500.00
Alpha J. Will	Graduate Assistant		500.00
Thomas H. Swan	Graduate Assistant		500.00
Arthur M. Brant	Graduate Assistant		500.00
Albert M. Clifford	Graduate Assistant		500.00
Theodore S. Eckert	Graduate Assistant		500.00
John D. McBurney	Graduate Assistant		500.00
Edward G. Meiter	Graduate Assistant		500.00
Andrew E. Roper	Graduate Assistant		500.00
Raymond E. Schaad	Graduate Assistant		500.00
Lloyd C. Swallen	Graduate Assistant		500.00
Marvin Achterhof	Graduate Assistant		500.00
Aubrey O. Bradley	Graduate Assistant		500.00
George L. Bush	Graduate Assistant		500.00
H. Clyde Carlton	Graduate Assistant		500.00
Wm. R. Cornthwaite	Graduate Assistant		500.00
John M. Flikkema	Graduate Assistant		500.00
Frederick Frey	Graduate Assistant		500.00
Frank C. Keenon	Graduate Assistant		500.00
Stewart E. Lower	Graduate Assistant		500.00
Paul V. McKinney	Graduate Assistant		500.00
John M. Purdy	Graduate Assistant		500.00
David O'Donnell	Graduate Assistant		500.00
Forest H. Valentine	Graduate Assistant		500.00
Charles R. Wimmer	Graduate Assistant		500.00
James E. Hutchman	Graduate Assistant		500.00
George M. Karns	Graduate Assistant		500.00
	Graduate Assistant		500.00
	Graduate Assistant		500.00
	Graduate Assistant		500.00
	Graduate Assistant		500.00
	Graduate Assistant		500.00
	Graduate Assistant		500.00
	Student Assistant		250.00
	Student Assistant		250.00
	Student Assistant		250.00
	Student Assistant		250.00
	Student Assistant		250.00
	Student Assistant		250.00
Joseph F. Haskins	Assistant Professor	(Sum. Quar.)	500.00
				\$ 71,550.00

CIVIL ENGINEERING

C. E. Sherman	Professor		\$ 5,000.00
C. T. Morris	Professor		5,000.00
F. H. Eno	Professor		4,000.00
R. C. Sloane	Professor		3,000.00
J. R. Shank	Professor		3,000.00
J. C. Merrell	Assistant Professor		2,250.00
J. M. Montz	Instructor		2,000.00
C. H. Wall	Instructor		1,500.00
L. L. Dickson	Assistant		650.00
			\$ 26,400.00

CIVIL ENGINEERING—Summer Camp

R. C. Sloane	Professor		\$ 525.00
J. C. Merrell	Assistant Professor		390.00
J. M. Montz	Instructor		375.00
C. H. Wall	Instructor		270.00
L. L. Dickson	Assistant		270.00
			\$ 1,830.00

ELECTRICAL ENGINEERING

F. C. Caldwell	Professor		\$ 4,250.00
C. A. Wright	Professor		3,500.00
R. A. Brown	Assistant Professor		2,250.00
A. F. Puchstein	Assistant Professor		2,500.00
J. E. Shepardson	Assistant Professor		2,000.00
	Instructor		1,500.00
	Assistant		1,000.00
	Assistant		1,000.00
	Assistant		1,000.00
Robert Hughes	Assistant (12 mos.)		1,800.00
M. L. McDowel	Radio Operator		1,800.00
Program Manager	Program Manager		1,500.00
	Assistant (12 mos.)		720.00
			\$ 24,820.00

ENGINEERING DRAWING

Thomas E. French	Professor		\$ 5,000.00
Robert Meiklejohn	Professor		3,200.00
W. D. Turnbull	Professor		3,000.00
C. L. Svensen	Professor		3,000.00
O. E. Williams	Assistant Professor		3,000.00
W. B. Field	Assistant Professor		2,500.00
Ralph Paffenbarger	Assistant Professor		2,400.00
Allen P. McManigal	Instructor		2,000.00
Ralph W. Dunkle	Instructor		2,000.00
Thomas N. Finical	Instructor		1,500.00
Charles D. Cooper	Instructor		1,500.00
	Instructor		1,500.00
Tecla F. Haldy	Assistant		1,250.00
Frank H. Lee	Assistant		800.00
Frances Rataiczak	Student Assistant		300.00
John Rannels	Student Assistant		300.00
Hoyt Sherman	Student Assistant		300.00
Gerald P. Seegar	Student Assistant		300.00
Howard E. Sutton	Student Assistant		300.00
			\$ 34,150.00

INDUSTRIAL ARTS

W. A. Knight	Professor		\$ 3,000.00
C. M. Beem	Instructor		1,800.00
Rudolph Schneider	Instructor		1,800.00
U. W. Denman	Instructor		1,700.00
J. A. Foust	Instructor		1,700.00
Harold Wright	Instructor		1,700.00
P. L. Wright	Instructor		1,600.00
O. D. Rickly	Instructor		1,600.00
Edward A. Janning	Instructor		1,500.00
Ora L. Justice	Assistant (12 mos.)		1,260.00

Thomas Decker	Foundry Helper (12 mos.)	960.00
		\$ 18,620.00

MATHEMATICS

R. D. Bohannon	Professor	\$ 4,000.00
H. W. Kuhn	Professor	4,000.00
S. E. Rasor	Professor	3,750.00
C. C. Merris	Professor	2,500.00
G. W. McCoard	Professor	2,000.00
C. L. Arnold	Professor	3,000.00
James H. Weaver	Assistant Professor	2,750.00
Grace Bareis	Assistant Professor	2,000.00
Harry Beatty	Assistant Professor	2,000.00
J. B. Preston	Assistant Professor	1,800.00
Charles T. Bumer	Instructor	2,500.00
Hortense Rickard	Instructor	2,000.00
Vauhgn B. Carls	Instructor	2,000.00
	Instructor	1,800.00
Margaret Jones	Instructor	1,800.00
Clarice S. Hobensack	Instructor	1,800.00
	Instructor	2,000.00
	Instructor	2,000.00
Minona E. Bauer	Graduate Assistant	500.00
		\$ 44,200.00

MECHANICAL ENGINEERING

Wm. T. Magruder	Professor	\$ 5,000.00
F. W. Marquis	Professor	3,750.00
C. A. Norman	Professor	3,600.00
Horace Judd	Professor	3,000.00
A. I. Brown	Assistant Professor	2,750.00
Paul Bucher	Assistant Professor	2,400.00
Karl W. Stinson	Instructor	2,100.00
George N. Moffatt	Instructor	2,100.00
H. M. Jacklin	Instructor	2,000.00
R. H. Wasson	Instructor	1,900.00
C. P. Roberts	Instructor	1,500.00
Samuel R. Beitler	Instructor	1,650.00
John O. Harshman	Instructor	1,300.00
	Assistant	1,200.00
C. J. Cobb	Assistant	1,300.00
R. L. Pratt	Stationary Engineer	1,520.00
J. J. Davis	Machinist	1,520.00
George Richey	Laborer	900.00
		\$ 39,490.00

MECHANICS

James E. Boyd	Professor	\$ 4,500.00
E. F. Coddington	Professor	4,200.00
Percy W. Ott	Assistant Professor	2,750.00
	Instructor	1,200.00
		\$ 12,650.00

METALLURGY

D. J. Demorest	Professor	\$ 4,500.00
W. A. Mueller	Assistant Professor	3,000.00
J. O. Lord	Assistant Professor	1,800.00
	Student Assistant	600.00
		\$ 9,900.00

MINE ENGINEERING

Frank A. Ray	Consulting Director	\$ 1,000.00
H. E. Nold	Professor and Head	3,600.00
H. D. Decker	Instructor	1,500.00
		\$ 6,100.00

MINERALOGY

W. J. McCaughey	Professor	\$	4,000.00
William J. Harrison	Instructor		1,500.00
	Student Assistant		300.00
			\$ 5,800.00

PHYSICS

A. D. Cole	Professor	\$	5,000.00
Alpheus Smith	Professor		4,500.00
F. C. Blake	Professor		4,000.00
R. F. Earhart	Professor		3,500.00
Howard D. Minchin	Professor Applied Optics		3,250.00
H. G. Heil	Assistant Professor		2,600.00
Alva W. Smith	Assistant Professor		2,400.00
D. A. Woodbury	Instructor		2,100.00
E. F. Lowry	Instructor		2,100.00
M. C. Davies	Instructor Applied Optics		2,000.00
C. W. Jarvis	Instructor		1,900.00
W. V. Houston	Instructor		1,900.00
John S. Ward	Instructor		1,700.00
Fred J. Brooks	Assistant		1,700.00
John Rose	Assistant		900.00
Dean Judd	Assistant		900.00
William C. Phebus	Assistant		500.00
J. S. Sparrow	Assistant Custodian (12 mos.)		1,200.00
	Graduate Assistant		500.00
			\$ 42,650.00

Total for College of Engineering.....\$394,000.00

COLLEGE OF LAW

John J. Adams	Dean and Professor	\$	6,000.00
George W. Rightmire	Professor		5,750.00
Alonzo H. Tuttle	Professor		5,250.00
Clarence D. Laylin	Professor		5,250.00
Lewis M. Simes	Professor		4,750.00
Nellie J. Bair	Stenographer		960.00
			\$ 27,960.00

Total for College of Law.....\$ 27,960.00

COLLEGE OF MEDICINE

ADMINISTRATION

Eug. F. McCampbell	Dean	\$	6,000.00
Charles E. Findlay	Secretary to Dean		2,000.00
Margaret Rose	Technical Assistant		1,200.00
LeEvelyn Gillam	Stenographer		960.00
Helen Shacklett	Stenographer		960.00
Lucile Braun	Stenographer		900.00
Alice Maltby	Stenographer		900.00
			\$ 12,920.00

ANATOMY

Francis L. Landacre	Professor and Head	\$	5,250.00
Edward C. Buck	Assistant Professor		3,000.00
Rollo C. Baker	Assistant Professor		3,000.00
R. A. Knouff	Assistant Professor		3,000.00
Clarence I. Britt	Assistant		1,500.00
Dorothy Searles	Assistant		1,200.00
Thomas Evans	Technician		1,000.00
Leolyn A. Gilbert	Student Assistant		300.00
	Student Assistant		300.00
	Student Assistant		100.00
			\$ 18,750.00

BACTERIOLOGY

Charles B. Morrey	Professor	\$ 4,250.00
William A. Starin	Professor	3,250.00
Vera McCoy Masters	Assistant Professor	2,000.00
Fred Speer	Instructor	2,000.00
R. F. Jukes	Instructor	1,600.00
George W. Bond	Assistant	1,200.00
John G. McCrimmon	Assistant	1,200.00
Harold E. Lowery	Laboratory Assistant	600.00
	Assistant	120.00
			<hr/>
			\$ 16,220.00

MEDICINE

J. H. J. Upham	Professor and Head	\$ 2,000.00
Solomon A. Hatfield	Assistant Professor and Supt. Hospital	3,850.00
Elijah J. Gordon	Assistant Professor and Director Disp.	2,400.00
Frank C. Wagenhals	Assistant Professor	500.00
Elmer G. Horton	Assistant Professor	500.00
John D. Dunham	Assistant Professor	300.00
Jacob J. Coons	Assistant Professor	300.00
Charles J. Shepard	Assistant Professor	300.00
Halbert B. Blakey	Assistant Professor	200.00
Joseph W. Leist	Instructor	1,500.00
Raymond A. Ramsey	Instructor	400.00
	Instructor	300.00
	Instructor	300.00
E. H. Baxter	Instructor	200.00
William A. Pritchard	Instructor	200.00
Samuel D. Edelman	Assistant	300.00
E. F. Peinert	Assistant	200.00
H. A. Minthorn	Assistant	200.00
George O. Hoskins	Assistant	200.00
John P. Farson	Assistant	200.00
Link Murphy	Assistant	200.00
			<hr/>
			\$ 14,350.00

OBSTETRICS

Andrews Rogers	Professor and Head	\$ 1,250.00
Herman Koerper	Instructor	700.00
Roy E. Krigbaum	Assistant	700.00
	Assistant	150.00
			<hr/>
			\$ 2,800.00

OPHTHALMOLOGY AND OTO-LARYNGOLOGY

John Edwin Brown	Professor and Head	no salary
Andrew Timberman	Professor	\$ 300.00
George C. Schaeffer	Assistant Professor	400.00
Hugh G. Beatty	Assistant Professor	400.00
Andrew W. Prout	Assistant Professor	400.00
Arthur M. Hauer	Assistant Professor	400.00
John B. Alcorn	Instructor	400.00
T. Reese Williams	Assistant	400.00
Clarence B. Tanner	Assistant	400.00
Robert W. Nosker	Assistant	200.00
Russell G. Means	Assistant	200.00
			<hr/>
			\$ 3,500.00

PATHOLOGY

Ernest Scott	Professor and Head	\$ 4,500.00
Carl Spohr	Professor, Clin. Path.	3,500.00
Lear H. Van Buskirk	Instructor	1,800.00
Phillip J. Reel	Instructor	1,700.00
Mary H. Oliver	Instructor	1,600.00
Edith Miller	Instructor	1,500.00
Mortimer Banks	Technical Assistant	1,100.00
Clinton L. Bryant	Technical Assistant	1,100.00
			<hr/>
			\$ 16,800.00

PHYSIOLOGY

Roy G. Hoskins	Professor		\$ 5,250.00
A. M. Bleile	Professor		3,750.00
Raymond J. Seymour	Assistant Professor		3,250.00
Clayton McPeck	Assistant Professor		2,750.00
Fred E. Hitchcock	Instructor		2,200.00
Edwin P. Durrant	Instructor		2,100.00
Milton O. Lee	Instructor		1,800.00
Carl P. Effler	Technical Assistant		2,200.00
Paul H. Charlton	Assistant		1,200.00
R. R. Durant	Assistant		600.00
Elmer A. Assman	Assistant		600.00
	Student Assistant		100.00
			\$ 25,800.00

PHYSIOLOGICAL CHEMISTRY

Clayton S. Smith	Professor and Head		\$ 4,250.00
	Assistant Professor		2,500.00
Harry C. Powelson	Assistant		1,000.00
Anson L. Brown	Assistant		1,000.00
Harry W. Hughes	Technician		1,000.00
John M. Van Dyke	Student Assistant		150.00
Mildred Gardner	Student Assistant		150.00
			\$ 10,050.00

PUBLIC HEALTH AND SANITATION

Emery R. Hayhurst	Professor and Head		\$ 3,250.00
Norma Selbert	Assistant Professor		2,500.00
James S. Wilson	Assistant Professor		2,500.00
			\$ 8,250.00

SURGERY AND GYNECOLOGY

Charles S. Hamilton	Professor and Head		\$ 500.00
Verne A. Dodd	Professor		3,000.00
W. A. Humphrey	Professor		1,500.00
Yeatman Wardlow	Professor		800.00
Isaac B. Harris	Assistant Professor		800.00
Fred Fletcher	Assistant Professor		800.00
Leslie L. Bigelow	Assistant Professor		2,250.00
Edwin A. Hamilton	Assistant Professor		1,000.00
Hugh J. Means	Assistant Professor		900.00
A. M. Steinfeld	Assistant Professor		800.00
Luke V. Zartman	Instructor		700.00
John W. Means	Instructor		600.00
Edward C. Ludwig	Instructor	no salary	
Harley O. Bratton	Instructor		300.00
William N. Taylor	Instructor		300.00
Phillip E. Stiffey	Instructor		300.00
Holway D. Farrar	Instructor		200.00
Ben Kirkendall	Instructor		200.00
George H. Shawaker	Assistant		300.00
Milton Jones	Assistant		200.00
Wells Teachnor	Assistant		200.00
David B. Gilliam	Assistant		200.00
	Technician		840.00
			\$ 14,690.00

UNIVERSITY HOSPITAL

Lucy V. Ailer	Supt. of Nurses		\$ 1,500.00
Ruth K. Snowden	Asst. Supt. of Nurses		1,500.00
Katherine Harris	Dietitian		1,500.00
Jean Anderson	Chief Nurse, Operating Room		1,200.00
Nettie Thomas	Chief Day Supervisor		1,200.00
	Chief Night Supervisor		1,200.00
	Chief Nurse, Children's Ward		1,200.00
Murtle Van Rhoden	Night Supervisor		1,200.00
Marjorie Rader	Supt. Nurses, Maternity Hospital		1,200.00

James H. Snook	Professor, Vet. Surgery	3,000.00
John N. Shoemaker	Assistant Professor	2,700.00
Walter R. Hobbs	Assistant Professor	2,700.00
Russell E. Rebrassier	Instructor	2,400.00
Ralph A. Hendershott	Instructor	1,600.00
Mabel E. Moran	Secretary to Dean	1,200.00
Fay G. Adams	Clerk	960.00
E. L. Clements	Technician	1,200.00
William H. Walker	Groom	1,200.00
T. Harold McMurray	Groom	1,200.00

Total for the College of Veterinary Medicine..... \$ 41,660.00

GRADUATE SCHOOL

William McPherson	Dean	\$ 6,000.00
Alice A. Moran	Secretary to Dean	1,200.00
Sherman W. Bilsing	Fellow	500.00
Robert J. Havighurst	Fellow	500.00
Ruth L. Higgins	Fellow	500.00
Robert Lee Morton	Fellow	500.00
Robert A. Osborn	Fellow	500.00
Nancy E. Sidwell	Fellow	500.00
Dwight H. Stevenson	Fellow	500.00
Waid Wright Tuttle	Fellow	500.00
Faye M. Brooke	Scholar	300.00
Marion W. Caskey	Scholar	300.00
Ralph L. Dewey	Scholar	300.00
Lura M. Jewell	Scholar	300.00
Paul H. Mautz	Scholar	300.00
M'Della Moon	Scholar	300.00
Henry F. Palmer	Scholar	300.00
Charles G. Stewart	Scholar	300.00
Harold L. Yochum	Scholar	300.00
Dorothy F. Porter	Scholar	300.00
Margaret M. Barnett	Scholar	300.00
J. Wayne Ley	Scholar	300.00
John A. McClister	Scholar	300.00
George L. Glauner	Scholar	300.00
Lloyd N. Yepsen	Scholar	300.00
Lloyd E. Devol	Scholar	300.00
Siang Ceh Sung	Scholar	300.00
Tadashi Fujimoto	Scholar	300.00

Total for Graduate School \$ 17,100.00

LIBRARY

Olive B. Jones	Librarian	\$ 3,000.00
C. W. Reeder	Reference Librarian	3,000.00
Maude D. Jeffrey	Reference Librarian	2,400.00
Gertrude Kellicott	Accession Librarian	2,400.00
Bertha Schneider	Head Cataloger	2,400.00
Dorothy I. Higgins	Cataloger	2,000.00
Alice D. McKee	Cataloger	1,600.00
Alice D. Cruikshank	Cataloger	1,400.00
Edna E. Davis	Library Assistant	2,000.00
Rita M. Buxton	Library Assistant	1,420.00
Susan Marksbury	Library Assistant	1,400.00
Helen K. Laughlin	Library Assistant	1,320.00
Ethel M. Miller	Library Assistant	1,200.00
Mary E. Bigger	Library Assistant	1,200.00
Harriet Townshend	Library Assistant	1,080.00
Ruth Jones	Library Assistant	1,080.00
Miriam Beckes	Library Assistant	1,080.00
Adah P. Smith	Library Assistant	1,080.00
Ellen Michael	Library Assistant	1,080.00
Adelaide Hibbard	Library Assistant	1,080.00
Mrs. R. L. Watson	Library Assistant	1,080.00
Mary T. Beggs	Library Assistant	1,020.00

Marie Hopkins	Library Assistant	960.00
	Library Assistant	960.00
Alice Taylor	Library Assistant	720.00
W. R. Janeway	Library Assistant	600.00
Frank A. Guthrie	Library Assistant	600.00
Karl D. Way	Night Assistant	600.00
Harry Jeffrey	Night Assistant	600.00
F. M. Smith	Library Assistant	360.00
James B. Myers	Library Assistant	360.00
Carl H. Troeger	Library Assistant	360.00
Florence D. Reese	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Library Assistant	360.00
	Check Room	1,440.00
		<hr/>
		\$ 45,760.00

COMMENCEMENT

Karl H. Hoenig	Director of Music	\$ 900.00
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		\$ 900.00

MILITARY SCIENCE

Gros. L. Townsend	Commandant	\$ 500.00
Wylie T. Conway	Assistant Professor	250.00
	Assistant Professor	250.00
James A. Code	Assistant Professor	250.00
Louis A. Kunzig	Assistant Professor	250.00
Paul A. Barry	Assistant Professor	250.00
R. C. Birmingham	Assistant Professor	250.00
Paul M. Ellis	Assistant Professor	250.00
Edward G. Herlihy	Assistant Professor	250.00
George E. Jacobs	Assistant Professor	250.00
Carlisle B. Cox	Assistant Professor	250.00
Harold W. Webbe	Assistant Professor	250.00
Clell B. Perkins	Assistant Professor	250.00
R. D. Delehanty	Assistant Professor	250.00
Desmond O'Keefe	Assistant Professor	250.00
	Assistant Professor	250.00
James C. Welch	Assistant Professor	250.00
Harry R. Beery	Assistant Professor	250.00
Lester C. Ogg	Assistant Professor	250.00
Robert L. Tavenner	Assistant Professor	250.00
Gustav Bruder	Band Leader	500.00
Jacqueline Ulmer	Stenographer	960.00
Helen Mendenhall	Stenographer	960.00
	Cadet Officers	4,240.00
		<hr/>
		\$ 11,910.00

PHYSICAL EDUCATION

MEN'S DIVISION

L. W. St. John	Professor	\$ 5,000.00
J. H. Nichols	Professor	5,500.00
J. W. Wilce	Professor	2,500.00
F. R. Castleman	Professor	1,500.00
Samuel H. Cobb	Assistant Professor	2,700.00
George M. Trautman	Assistant Professor	1,000.00
Benjamin F. Mooney	Instructor	2,000.00
Glenn H. Alexander	Instructor	1,800.00
V. R. Billingsley	Secretary to Department	1,800.00
Henry D. Taylor	Alumni Recorder	1,500.00
R. M. Greuninger	Student Assistant	600.00
	Student Assistant	300.00
Allison W. Marsh	Instructor (Sum. Quar.)	600.00
H. C. Olsen	Instructor (Sum. Quar.)	500.00
		<hr/>
		\$ 27,300.00

PHYSICAL EDUCATION

WOMEN'S DIVISION

Lydia Clark	Professor	\$ 3,500.00
	Medical Adviser	2,800.00
Gladys Palmer	Assistant Professor	2,400.00
Eather Gilman	Instructor	2,200.00
Katherine Hersey	Instructor	2,000.00
Dorothy Sumption	Instructor	1,800.00
Margaret Cheney	Instructor	1,600.00
	Pianist	800.00
	Student Assistant	300.00
Yolanda S. Allen	Instructor (Sum. Quar.)	375.00
Anne Bierman	Stenographer	960.00
Louise Ortman	Maid	720.00
Emma Thomas	Maid	720.00
		<hr/>
		\$ 20,175.00

PRESIDENT'S OFFICE

W. O. Thompson	President	\$ 10,000.00
Katherine A. Vogel	Executive Clerk	2,000.00
Margaret Morrison	Stenographer	1,200.00
Edith M. Auch	Auditor Student Organiz. (part sal)	600.00
	Stenographic Service	1,600.00
		<hr/>
		\$ 15,400.00

BUSINESS MANAGER'S OFFICE

Carl E. Steeb	Secy. Bd. of Trustees and Business Manager	\$ 6,000.00
Armine L. Shields	Chief Clerk	1,260.00

PURCHASING DEPARTMENT

R. M. Royer	Purchasing Agent	3,600.00
Mary E. Duffy	Stenographer	1,200.00
Rosanne Gilmore	Bookkeeper	1,080.00
Helena Sands	Typist	960.00
	Stenographer	1,020.00

ACCOUNTING DEPARTMENT

Charles A. Kuntz	Comptroller	\$ 3,600.00
Floris D. Hane	Cashier	1,680.00
Dorothy Lewis	Assistant Cashier	1,260.00
Mary Kraus	Auditor	1,800.00
Anna O'Rourke	Stenographer	1,200.00
Helen Myers	Clerk	960.00
Gladys Steele	Stenographer	900.00
Florence Naile	Bookkeeper	1,800.00
Catherine Cottingham	Clerk	1,080.00
Ruth E. Waters	Clerk	1,020.00
Mildred Scott	Inventory Clerk	1,020.00
	Part-time Statistician	750.00

MAILING DEPARTMENT

Hugh Hardy	Clerk	\$ 1,500.00
G. J. Hoesch	Clerk	1,260.00
Ernest Ford	Mail Carrier	1,260.00
		<hr/>
		\$ 36,210.00

REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, Univ. Editor, and Secy. of Faculty	\$ 3,600.00
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REGISTRATION

Helen Clarke	Assistant Registrar	2,100.00
Eather Funk	Assistant to Registrar	1,260.00
Frances Rannells	Assistant to Registrar	1,200.00
Margaret Jerman	Assistant to Registrar	960.00

RECORDS

Virginia Michel	Assistant to Registrar	1,300.00
Frances Dick	Assistant to Registrar	1,020.00
Anne McNaughten	Assistant to Registrar	960.00
Florence Shride	Assistant to Registrar	960.00

TRANSCRIPTS

Bonnie Woodbury	Chief Transcript Clerk	1,300.00
Elizabeth Richards	Assistant to Registrar	1,080.00

SCHEDULES

Ethyl Woodbury	Chief Schedule Clerk	1,700.00
Miriam Cherry	Assistant to Registrar	960.00
Jean Kellenberger	Assistant to Registrar	960.00

PUBLICATIONS

Clara Miller	Assistant University Editor	1,800.00
Margaret Bain	Assistant to Registrar	1,020.00

\$ 22,180.00

ENTRANCE BOARD

B. L. Stradley	Asst. Prof., Educ. and Univ. Examiner	\$ 3,000.00
Mary E. Morris	Clerk	1,500.00
Bessie Plummer	Stenographer	960.00
Helen F. Powell	Stenographer (half time)	480.00

\$ 5,940.00

DEAN OF WOMEN

Elisabeth Conrad	Dean of Women	\$ 3,500.00
	Assistant Dean of Women	2,000.00
Beatrice Babb	Secretary	1,080.00
	Summer Salary	375.00

\$ 6,955.00

STUDENT HEALTH SERVICE

H. S. Wingert	Director	\$ 4,500.00
Richard Kempton	Assistant Director	3,000.00
E. Marguerite Kutz	Nurse	1,700.00
Maude M. Eckhardt	Clerk	1,200.00

\$ 10,400.00

STORES AND RECEIVING

F. E. Jones	Director	\$ 2,750.00
James Lawson	Checking Clerk	1,500.00
Lester Feyen	Laborer	1,080.00
Mabel Clum	Record Clerk and Typist	1,200.00

\$ 6,530.00

PHYSICAL PLANT DIVISION

ENGINEER'S OFFICE

William C. McCracken	Supt. Bldgs. and Grounds, and Chief Engineer ..	\$ 5,000.00
Earl R. Cohee	Clerk	1,500.00
Claire Elk	Stenographer	1,140.00

\$ 7,640.00

LIGHT, HEAT, AND POWER

Thomas D. Banks	Supt. Power Plant	\$ 3,800.00
John P. CoVan	Master Mechanic	2,400.00
W. H. Case	Assistant Chief Engineer	2,040.00
Fred Brewer	Engineer	1,860.00
W. D. Hicks	Engineer	1,860.00
R. M. Ronk	Engineer	1,860.00
S. Lowery	Fireman	1,680.00
P. E. McCoy	Fireman	1,680.00
Lawrence Mack	Fireman	1,680.00
George Grover	Fireman	1,680.00
	Fireman 6 mos.	840.00
William Anderson	Craneman	1,920.00
	Night Craneman	540.00
	Drag Line Operator	2,400.00

	Helper	1,500.00
	Laborer	1,080.00
	Wiper	1,080.00
Irwin Walker	Blacksmith	1,620.00
I. C. Reasoner	Helper to Blacksmith	1,200.00
Charles Reasoner	Steam Fitter	2,040.00
George E. Shepherd	Steam Fitter	1,920.00
James Mack	Steam Fitter's Helper	1,260.00
	Electrician	1,920.00
George Dillahunt	Assistant Electrician (and House)	1,680.00
Earl Achey	Assistant Electrician	1,620.00
C. T. Fippin	Boiler Repair Man	1,620.00
B. A. LeBay	Auto Mechanic and Helper	1,800.00
A. O. Kaiser	Crane Helper	960.00
	Ash Wheeler	960.00
Thomas Scott	Ash Wheeler	960.00
J. A. Colvin	Ash Wheeler	960.00
Robert Sams	Ash Wheeler	960.00
	Ash Wheeler	960.00
W. H. Kear	Ash Wheeler	960.00

\$ 53,300.00

BETTERMENT OF BUILDINGS

John Kraner	Carpenter	\$ 2,220.00
E. I. Martin	Carpenter	1,920.00
Philo Felker	Carpenter	1,920.00
Charles Blesch	Carpenter	1,920.00
R. C. Kaiser	Plumber (and House)	2,400.00
	Plumber	2,160.00
	Plumber	1,800.00
E. Inscho	Plumber's Assistant	1,800.00
	Heat Regulating Man	1,800.00
Max Lehman	Painter (and House)	1,500.00
James Brain	Painter	1,260.00
Ellwood Stephenson	Painter	1,320.00
	Painter	1,392.00
G. Davis	Painter's Helper	1,080.00
H. R. Johnson	Tinner	1,720.00
R. A. Bowers	Truck Driver	1,140.00

\$ 27,352.00

ROADS AND GROUNDS

Earl Bilderback	Foreman of Campus	\$ 1,680.00
Frank Funk	Arborator	1,260.00
Harold Esper	Laborer	1,200.00
John Rhone	Teamster	1,080.00
J. Fredo	Laborer	1,080.00
L. Stewart	Laborer	1,080.00
J. Hobert	Laborer	1,080.00
J. Stainbrook	Laborer	1,080.00
	Laborer	1,080.00
A. Chesbro	Laborer (and House)	1,080.00
Leo Moran	Truck Driver	1,140.00
M. T. Barrett	Laborer	1,140.00

\$ 13,980.00

POLICE AND WATCHMEN

William North	Day Policeman	\$ 1,440.00
H. S. Brown	Night Policeman	1,350.00
Charles G. Kalb	Traffic Officer	1,260.00
C. F. Reasoner	Supervisor of Watchmen	1,260.00
H. B. Case	Night Watchman	1,260.00
Alphonso Case	Night Watchman	1,260.00
O. D. Conaway	Night Watchman	1,260.00
Charles C. Clayton	Night Watchman	1,260.00
Thomas Bortle	Night Watchman	1,260.00
H. M. Cole	Night Watchman	1,260.00
J. T. Daniels	Night Watchman (retired)	480.00
W. F. Mahaffey	Night Watchman (retired)	480.00

\$ 13,830.00

JANITORS

John O'Rourke	Inspector of Bldgs. and Janitors	\$ 1,500.00
C. M. Hicks	Repair and Handy Man	1,200.00
Walter Penn	Janitor	1,140.00
W. M. Stahl	Janitor	1,140.00
William Daehler	Janitor	1,140.00
Harry Chantler	Janitor	1,140.00
John Tordiff	Janitor	1,140.00
A. D. Grayson	Janitor	1,140.00
S. A. Williams	Janitor	1,140.00
R. M. Moore	Janitor	1,140.00
George C. Denny	Janitor	1,140.00
Oliver Smith	Janitor	1,140.00
L. F. Jordan	Janitor	1,140.00
J. C. Ludlum	Janitor	1,140.00
W. Curry	Janitor	1,140.00
W. S. Smith	Janitor	1,140.00
Dan Brock	Janitor	1,140.00
Robert Petrie	Janitor	1,140.00
G. P. Royston	Janitor	1,140.00
Olaf Christianson	Janitor	1,140.00
J. R. Butler	Janitor	1,140.00
L. S. Hitchcock	Janitor	1,140.00
C. M. Shelton	Janitor	1,140.00
Forest Spencer	Janitor	1,140.00
J. O. Kimbrough	Janitor	1,140.00
Elmer E. Smith	Janitor	1,140.00
C. A. Hopkins	Janitor	1,140.00
Robert Dunn	Janitor	1,140.00
G. R. Pettibone	Janitor	1,140.00
Elmer McDowell	Janitor	1,140.00
M. Murphy	Janitor	1,140.00
John M. Wallace	Janitor	1,140.00
Edward Watson	Janitor	1,140.00
Floyd Grayem	Janitor	1,140.00
F. C. Radford	Janitor	1,140.00
Willis Abbott	Janitor	1,140.00
George Wilson	Janitor	1,140.00
M. N. Cook	Janitor	1,080.00
J. W. Brown	Janitor	1,080.00
William Goff	Janitor	1,080.00
James Merrill	Janitor (and House)	1,080.00
E. J. Nutt	Janitor	1,080.00
C. A. Hoppler	Janitor	1,080.00
Louis Trotter	Janitor	1,080.00
James Gormley	Janitor	1,080.00
H. Clemons	Janitor	1,080.00
M. F. Cooney	Janitor	1,080.00
Clarence Eaton	Janitor	1,080.00
George E. Whitmer	Janitor	1,080.00
Lot Calloway	Janitor	1,080.00
James E. Harrington	Janitor	1,080.00
D. S. Gordon	Janitor	1,080.00
A. L. Robison	Janitor	1,080.00
William Jones.	Janitor	1,080.00
	Janitor, C. & J.	1,080.00
	Janitor, C. & J.	1,080.00
Clara Derffinger	Janitress	840.00
Della Lee	Janitress	780.00
Lou Cornett	Janitress	780.00
Cora Paulsell	Janitress	780.00
	Janitress	750.00
Mary Powers	Matron Rest Room	780.00
M. S. Harvey	Elevator Man	660.00
Richard Brandon	Janitor (retired)	480.00

\$ 70,050.00

LAUNDRY

Myrtle Faught	Laundress	\$ 1,140.00
Bert Faught	Laundress (and house)	900.00
Dolly Gray	Laundress	780.00

Clara Williams	Laundress	780.00
Jennie Roberts	Laundress	780.00
	Laundress	780.00

\$ 5,160.00

UNIVERSITY ARCHITECT

J. N. Bradford	University Architect	\$ 3,700.00
H. F. Reichard	Chief Draftsman	3,200.00
C. F. Mayer	Draftsman	2,800.00
P. E. Crider	Draftsman	2,210.00
A. H. Mickey	Supt. of Construction	2,700.00
	Clerk	1,500.00

\$ 16,110.00

UNIVERSITY CHEMIST

D. J. Demorest	University Chemist	\$ 500.00
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\$ 500.00

Total for Physical Plant Division..... \$207,922.00

PUBLIC HEALTH AND SANITATION (A-3 Budget)

Two District Nurses	\$ 900.00
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GRADUATE SCHOOL

John M. Ort	Fellow (duPont)	\$ 750.00
Homer L. Cupples	Fellow (Grasselli)	750.00
L. B. Broughton	Fellow (Limestone)	1,500.00
Homer M. Faust	Fellow (Robinson)	750.00

DENTAL CLINIC

Frank C. Starr	Instructor	\$ 1,100.00
Earl G. Jones	Instructor	1,000.00
Webster M. Baker	Instructor	900.00
Virgil H. Traxler	Assistant	200.00
	Interne	1,500.00
	Interne	1,500.00
Katherine L. Pugh	Stenographer	1,400.00
Allie F. Harness	Clerk	1,000.00
Jocelyn Gillam	Clerk	960.00
Sue Merrill	Janitress	600.00

\$ 10,160.00

FARM ROTARY

Blanche Gillespie	Clerk	\$ 960.00
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LANTERN

Clara Baker	Bookkeeper	\$ 1,200.00
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UNIVERSITY HOSPITAL

Clara Dennis	Assistant Cook	\$ 816.00
Roxie Bowers	Dishwasher	600.00
Thelma Seymour	Dining Room Girl	540.00
Mary Bass	Diet Kitchen Girl	600.00
Nora Massie	Seamstress	600.00
Clara Howell	Cook and Dishwasher	600.00
Lennia Orick	Cook	660.00
Carrie Taylor	Dishwasher	540.00
Jay Bradish	Orderly	800.00
A. C. Alexander	Orderly	800.00

\$ 5,556.00

UNIVERSITY PRESS

R. W. Hodgson	Compositor	\$ 2,288.00
Charles H. Davis	Compositor	2,184.00
C. D. Kalb	Compositor	2,184.00
George Maggioro	Compositor	2,184.00
W. R. Stephens	Compositor	2,184.00
G. F. Rodocker	Pressman	2,080.00

W. J. Monroe	Pressman	2,080.00
Sue K. Brown	Feeder and Binder	1,162.00
Charles W. Thompson	Foreman of Bindery	2,288.00
Clara B. Harding	Bindery Woman	1,300.00
Anna B. Logan	Bindery Woman	988.00
Clyde J. Hodgson	Apprentice	873.60
Gladys Kavanagh	Stenographer	960.00

\$ 22,755.60

WAREHOUSE

RECEIVING DEPARTMENT AND GENERAL STORE

F. E. Jones	Director (part salary)	\$ 500.00
Blanche Sullivan	Clerk	1,500.00
	Price Clerk	1,080.00
Earl Conway	Stock Clerk	1,400.00
Charles Pugh	Stock Clerk	1,080.00
J. R. Remy	Tool Room and Shipping	1,200.00
D. R. Masters	Small Animal Keeper	1,140.00
	Janitor and Helper	1,080.00
Noel Martin	Laborer	1,020.00

\$ 10,000.00

LABORATORY SUPPLY STORE

C. W. McClintock	Storekeeper	\$ 2,750.00
H. W. Miller	Pharmacist	2,000.00
L. S. Gormley	Pharmacist	2,000.00
Frank D. Brill	Pharmacist	2,000.00
M. L. Babb	Pharmacist	2,000.00
R. B. Leonard	Glass Blower	1,900.00
K. L. Allison	Helper	1,300.00
Frank Westervelt	Helper	1,080.00
Kenneth Allison	Helper	960.00
	Helper	960.00
Clara Fleischer	Clerk	1,020.00
Arline M. Ebenhack	Clerk	900.00

\$ 18,870.00

* * * * *

Upon motion of Mr. Laybourne, it was ordered that all unencumbered balances remaining on the books June 30, 1923, be cancelled, it being understood that this order does not include gifts or Rotary funds.

* * * * *

The following resolution offered by Mr. Laybourne was unanimously adopted:

Resolved: That the interest on the Endowment and all other income of the University for the fiscal year ending June 30, 1923, not otherwise appropriated be and the same are hereby appropriated for its support and maintenance.

* * * * *

Upon the recommendation of the President, \$40,000.00 was appropriated from the interest on the Endowment Fund for the purpose of installing the Power House equipment recently purchased from the Federal Government.

* * * * *

The Secretary reported on the proposed construction of the north-central portion of the Administration Building as follows:

1. That, in accordance with action taken by the Board of Trustees at its last meeting, the Architect has completed the plans, specifications and estimates for this work, the estimated cost being \$62,000.00.

2. That, upon the advice of the State Architect, the following request was prepared and presented to the State Controlling Board:
June 20, 1923.

Honorable Wilbur E. Baker,
Director of Finance.

Dear Sir—The following request is submitted for the consideration of the State Controlling Board.

On March 6, 1923, the Trustees entered into contracts for the construction of an Administration Building on the campus of the Ohio State University, payable from the proceeds of H. B. 325.

The present contracts call for the complete building except the north-central portion. The building is now under construction, the foundations are in, and the first floor has been poured. The Trustees have determined that it is good business policy and for the best interest of the State to construct the north-central portion at this time, the cost to be paid from the proceeds of H. B. 325.

If the usual procedure of formal advertising is followed, it is doubtful if any bids will be presented, except from the present contractors. It is also doubtful if the bids from such contractors will be as low as the bids already submitted on the general building.

The Trustees, therefore, respectfully request that Sections 2314-30 be waived, in so far as the requirement for thirty days' advertising is concerned, and that permission be given to secure bids from the present contractors, based upon the unit costs of the present contracts, that said bids be submitted to the Director of Finance for his approval and, if so approved, then the University be authorized to proceed with the preparation of contracts, and the Director of Highways be authorized to sign said contracts.

Very truly yours,
(Signed) CARL E. STEEB, *Secretary.*

3. That the State Architect and the University Architect, after conference with the present contractors on the building, have received the following bids which were also presented to the State Controlling Board with the above letter:

D. W. McGrath & Sons, General Contract.....	\$46,000.00
Huffman-Wolfe Co., Plumbing, Heating, and Ventilating.....	10,730.00
Electric Power Equipment Co., Electrical Work.....	977.00

Total..... \$57,707.00

4. That from a telegram just received from the State Architect, the State Controlling Board has granted the above request and has authorized the preparation of contracts in accordance with said bids.

Upon motion, the above actions were approved and the contracts for the north-central portion of the Administration Building were awarded as follows:

D. W. McGrath & Sons, General Contract.....	\$46,000.00
Huffman-Wolfe Co., Plumbing, Heating, and Ven-tilating.....	10,000.00
Electric Power Equipment Co., Electrical Work	977.00

The following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated in the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

Upon motion, the plans, specifications and estimates of cost for a water supply system for the condensers were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and, if so approved, to advertise for bids in accordance with law.

* * * * *

The following transfers and appropriations were made for the Engineering Experiment Station; as requested by the Engineering Experiment Station Council:

June 16, 1923.

President W. O. Thompson,
Ohio State University.

Dear Dr. Thompson—At a meeting of the Engineering Experiment Station Council held June 11, 1923, the following actions were taken and are hereby presented to you for approval by the Board of Trustees:

On this date there was a free balance in the Station funds of about \$5,200, of which \$615 was surplus. The remainder was distributed over the several projects. Of this surplus \$564 was due to the receipt of a revenue voucher of \$2,220 for work on project No. 25, "Standardization of Auto Headlights."

To care for overdrafts on three projects, it was moved that from the free balance appropriations be made to meet the following overdrafts:

Project No. 10	\$250.00
Project No. 1472
Project No. 16	651.65

On August 2, 1922, the first appropriation was made for carrying on project No. 37, entitled "Climatological Data Relative to Ohio for Engineers," by Professor Sherman and Mr. Alexander of the United States Weather Bureau. For five years, Mr. Alexander has been compiling this data relating to precipitation and runoff for the State of Ohio and covers a period of one hundred years. It is a monumental piece of work and will be of permanent value for reference. This bulletin will contain about five hundred pages and is now ready for the press. It was therefore moved that the free balance of the Engineering Experiment Station funds as of June 22,

1923, be allotted to project No. 37 to enable the publication of the bulletin of this project to proceed at once.

Two thousand copies of this bulletin bound in buckram should absorb the free balance existing at the end of the fiscal year.

Respectfully submitted,

(Signed) E. A. HITCHCOCK.

* * * * *

The special committee in charge of the return of certain gifts made to the College of Homeopathic Medicine submitted the following report with recommendations.

1. On June 14, 1920, the Trustees accepted from Mr. C. F. Kettering 10,000 shares of the common capital stock of the General Motors Corporation. Due to stock dividends, the Trustees now have in their possession 10,756 10-40 shares of said stock.

2. Due to the falling off of the market value of these shares, it was deemed best not to sell the stock, but to use the dividends and if necessary, to borrow money, by offering this stock as collateral.

3. For meeting payments due on the Research Animal Building, it became necessary to borrow \$52,089.54, the 10,756 shares of stock were accepted as collateral on the loan. The note falls due June 30, 1923.

4. It is recommended by the committee:

(A) That this note be paid from the interest on the Endowment Fund.

(B) That the 10,756 10-40 shares of the common capital stock of the General Motors Corporation be returned to the donor, Mr. C. F. Kettering.

(C) That the Secretary be directed to take steps to have said stock, which is now issued in the name of the Trustees of the Ohio State University, transferred to C. F. Kettering.

Upon motion, said report was received and the recommendations contained therein were unanimously adopted.

* * * * *

The following resolution was also, on motion, unanimously adopted, to wit:

Whereas, the Trustees of the Ohio State University own and are in possession of 10,756 10-40 shares of the common capital stock of the General Motors Corporation, the gift of C. F. Kettering to the said Trustees for the use and benefit of the Homeopathic College of Medicine at the University, and

Whereas, the Homeopathic College of Medicine has been abolished by action of said Board of Trustees and said Trustees now desire to return the aforesaid stock to the donor,

Be it resolved, that Mr. Carl E. Steeb, as Secretary of the Board of Trustees of the Ohio State University, be, and he hereby is, authorized and directed for and on behalf of said Board of Trustees, to assign and transfer the aforesaid stock to Mr. C. F. Kettering, or to such other person as he may designate, and to make proper delivery thereof to Mr. Kettering, or the person by him designated.

* * * * *

The following resolution was also, on motion, unanimously adopted, to wit:

Whereas, the Trustees of the Ohio State University received on February 5, 1919, from F. P. Beaver of Dayton, Ohio, \$5,000.00 for the use and benefit of the Homeopathic College of Medicine at the University, and

Whereas, the Homeopathic College of Medicine has been abolished by action of said Board of Trustees and said Trustees now desire to return the aforesaid gift to the donor,

Whereas, \$2,484.62 has already been spent from this gift in the construction of the Research Animal Building,

Be it resolved, that Mr. Carl E. Steeb, as Secretary of the Board of Trustees of the Ohio State University, be and he hereby is directed to return to the donor, Mr. F. P. Beaver, the amount of his original gift, said payment to be made from the balance of \$2,515.38 remaining in the original fund, and \$2,484.62 from the balance remaining in the account called the Federal Guidance School, said fund being available for the uses and purposes of the University, subject to assignment by the Board of Trustees. ✓

* * * * *

The President presented the following form of agreement between the University and the National Limestone Association for a fellowship to be established at this University. Upon motion, said agreement was approved and was ordered signed by the President of the University and the Secretary of the Board of Trustees.

NATIONAL LIMESTONE ASSOCIATION RESEARCH FELLOWSHIP

For the purpose of determining somewhat more definitely the relative effectiveness for agricultural purposes of limestone of different degrees of fineness, The Ohio State University of Columbus, Ohio, accepts from the National Limestone Association with headquarters in Columbus, Ohio, an Industrial Fellowship to be known as the National Limestone Association Research Fellowship.

It is mutually understood and agreed that the conditions governing this Fellowship shall be as follows:

The object of the Fellowship shall be the making of a systematic and thorough study of the extent to which increased fineness of limestone increases its effectiveness on different soils and crops. An attempt will be made by investigating the various factors involved to develop a formula which can be applied to any limestone product which will give its relative efficiency as a corrective for acid soils.

The candidate for the Fellowship shall be selected by the Department of Soils of the Ohio State University, subject to the approval of the Graduate School of the Ohio State University and the donors of the Fellowship. The appointment will then be made by the Trustees of the Ohio State University. He shall be a man who has specialized along such lines of chemistry as are suited to his needs for the purpose of this investigation. He shall have completed his B.Sc. degree and shall have demonstrated his ability to do constructive research.

The investigational work undertaken by the Fellow shall be carried on under the direction and supervision of the Department of Soils of the Ohio State University. The Fellow shall report directly

to the Department of Soils but the National Limestone Association shall be given an annual report of progress of the work. Such progress reports or any portion of same shall not be available for publication without the consent of the Department of Soils.

This research shall be continued over a period of five full years. The Fellow shall devote from two-thirds to three-fourths of his time to field, plant-house and laboratory studies in connection with the problems under investigation. The remainder of his time, with the exception of one month of vacation taken at such a time as to least interfere with his work, shall be devoted to such courses in the University as he may desire to take and which will satisfy the requirements for the Ph.D. degree.

The work shall be carried on by means of field observations, field experiments, and by greenhouse and laboratory studies, due attention being given to the literature bearing on the subject.

The Fellow shall not publish any of the results of his investigation except with the approval of the Chairman of the Department of Soils. At the close of each crop year he shall submit a progress report of his work copy of which will be supplied the National Limestone Association. At the expiration of his appointment to the Fellowship he shall submit a comprehensive report of the results of his research in a form suitable for publication. A copy of this report shall be furnished the National Limestone Association for simultaneous publication.

The person accepting this Fellowship becomes a party to this agreement. His appointment shall be annually and may be continued each year for a period of five years.

For the support of this Fellowship the National Limestone Association agrees to pay to the Ohio State University the sum of \$2,000 per annum, for a period of five years. Of this \$2,000 such amounts as are necessary will be used for traveling and current expense. Such an amount as remains unexpended at the end of each year shall accumulate for use in the following years except at the expiration of the five-year period when it will revert to the National Limestone Association.

In witness hereof the aforementioned parties have attached their signatures this 20th day of March, 1923.

National Limestone Association,

EDGAR M. LAMKIN, President,
A. P. SANDLES, Secretary.

Department of Soils, the Ohio State University,

FIRMAN E. BEAR, Chairman,
L. B. BROUGHTON, Fellow.

Graduate Council,

WM. MCPHERSON, Dean,
G. M. BOLLING, Secretary.

Approved by:

The Trustees of The Ohio State University.

Attest CARL E. STEEB, Secretary. W. O. THOMPSON, President.

* * * * *

Upon the recommendation of the President, Professor L. B. Broughton, Professor of Industrial Chemistry at the University of Maryland, was appointed to the Industrial Fellowship known as the National Limestone Association Research Fellowship.

* * * * *

The President presented the agreement between the State Board for Vocational Education and the Ohio State University for the year 1923-1924, which was approved and ordered signed by the President of the University and the Secretary of the Board of Trustees:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL EDUCATION AND THE OHIO STATE UNIVERSITY

In consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tentative budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1923-1924.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

BUDGET FOR TEACHER-TRAINING IN AGRICULTURE

Salaries	\$20,000.00
Travel in training schools	400.00
Travel	1,200.00
Clerical and stenographic	960.00
Office supplies	300.00
Postage and communication	150.00
Printing and miscellaneous	100.00
Total.....	\$23,110.00

BUDGET FOR TEACHER-TRAINING IN HOME ECONOMICS

Salaries	\$12,900.00
Travel	600.00
Clerical and stenographic	1,140.00
Office supplies	100.00
Postage and communication.....	100.00
Printing and miscellaneous	100.00
Rent and maintenance of practice house	2,000.00
Total.....	\$16,940.00

In behalf of the Ohio State University.

W. O. THOMPSON,
President.

CARL E. STEEB,
Secretary Board of Trustees.

Date June 22, 1923.

In behalf of the State Board for Vocational Education.

VERNON M. RIEGEL,
President and Executive Officer.

* * * * *

Thereupon, the Board adjourned to meet July 27, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

JOHN KAISER,
Chairman.

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RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES.

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1923, to June 30, 1924

THE OHIO STATE UNIVERSITY

WILLIAM OXLEY THOMPSON
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
C. F. KETTERING, Dayton.....	Mar. 21, 1917	May 13, 1923
*T. C. MENDENHALL, Ravenna.....	June 16, 1919	Mar. 22, 1924
L. E. LAYBOURNE, Springfield.....	May 14, 1921	May 13, 1924
O. E. BRADFUTE, Xenia.....	Aug. 21, 1905	May 13, 1925
MRS. ALMA W. PATERSON, Columbus.....	Mar. 27, 1924	May 13, 1926
B. F. McCANN, Dayton.....	May 13, 1913	May 13, 1927
EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	May 13, 1928
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1929

CARL E. STEEB
Secretary of the Board

JULIUS F. STONE
Treasurer of the Board

* Died March 22, 1924—succeeded by Mrs. Alma W. Paterson.

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Put-in-Bay, Ohio, July 27, 1923.

The Board of Trustees met at the Lake Laboratory at 3 p. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; L. E. Laybourne, E. H. Mack, John Kaiser, B. F. McCann.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
M. F. Morgan	Specialist in Soils and Crops	Aug. 1, 1923	\$2,600.00	
E. E. McLean	County Agr. Agent, Clinton County	July 15, 1923	2,500.00	
Marian Walden	Stenographer	June 15, 1923	1,080.00	
H. A. Lehman	County Agr. Agent, Mahoning County	June 30, 1923	3,600.00	
O. M. Johnson	County Agent Leader	July 31, 1923	4,200.00	
<i>College of Agriculture</i>				
Philip H. Elwood	Asst. Professor, Horticulture	July 1, 1923	2,750.00	
F. B. Paddock	Asst., Zoology	Oct. 1, 1923	900.00	\$ 900.00
Lorenzo Bloomer	Teamster, Animal Husbandry	July 18, 1923	960.00	913.56
Mrs. Alice Gillam	Stenog., Dairy	July 1, 1923	960.00	960.00
	Transferred to Agricultural Extension			
<i>College of Arts, Philosophy, and Science</i>				
G. N. Graham	Instr., Rom. Lang.	July 1, 1923	2,000.00	2,000.00
A. R. Nykle	Asst. Professor, Romance Lang. (Position held for new appointment)	July 1, 1923	3,500.00	2,625.00
Harlan Hatcher	Asst., English	Oct. 1, 1923	800.00	800.00
Mary B. Housel	Asst., English	Oct. 1, 1923	800.00	800.00
<i>College of Commerce and Journalism</i>				
James W. Schlemmer	Editor, Lantern	July 26, 1923	75.00	37.50
<i>College of Dentistry</i>				
Virgil H. Traxler	Asst., Dentistry	July 1, 1923	200.00	Rotary
<i>College of Engineering</i>				
John H. Griffith	Asst., Chemistry	July 1, 1923	1,000.00	1,000.00
Thomas N. Finical	Instr., Eng. Draw.	Oct. 1, 1923	1,500.00	1,125.00
<i>College of Medicine</i>				
Vera McCoy Masters	Asst. Professor, Bacteriology	July 1, 1923	2,000.00	2,000.00

7-27-'23

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Graduate School</i>				
J. Wayne Ley	Scholar	Oct. 1, 1923	300.00	300.00
<i>Library</i>				
Alice D. Cruikshank	Cataloguer	Sept. 1, 1923	1,400.00	1,166.68

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
R. W. Wallace	County Agr. Agent Ross County Smith-Lever funds.....	July 1, 1923	\$2,400.00	
	Ross County funds.....		66.67	
			<u>\$200.00</u>	
Automobile Maintenance	Ross County funds...		\$600.00	
Alice Gillam	Stenographer	July 1, 1923	960.00	
	Transferred from Dairy Dept.			
Catherine Earle	Stenographer	July 1, 1923	960.00	
	(Salary to be paid from appropriation for advanced registry work; balance from State Dairymen's Association)			
Marjorie Norris	Stenographer, ½-time	July 9, 1923	480.00	
	(Salary to be paid from Smith-Lever funds in Project No. 3-B)			
Mrs. Flo Bailey	Stenographer, ½-time	July 9, 1923	480.00	
	(Salary to be paid from Smith-Lever funds in Project No. 3-F)			

College of Agriculture

Joseph Haigh	Laborer, Hort.	July 1, 1923	1,080.00	Budget
John F. Dowler	Asst., Rural Econ.	July 1, 1923	360.00	Budget
Beatrice Samson	Stenographer, Rural Economics	July 9, 1923	960.00	Budget
Anna Haynes	Stenographer	July 9, 1923	960.00	Budget
Leah Nacman	Stenographer	July 9-21 inc.		18.06
Marjorie Norris	Stenographer, ½-time Horticulture	July 9, 1923	480.00	Budget
Mrs. Flo Baily	Stenographer, ½-time Poultry Dept.	July 9, 1923	480.00	Budget
Roy E. Roberts	Instructor, Poultry Husbandry	Oct. 1, 1923	1,800.00	Budget
Ellen Pentland	Stenographer, Animal Husbandry	July 23, 1923	960.00	903.23
Edna L. Patterson	Asst., Zoology and Entomology	Oct. 1, 1923	900.00	900.00

College of Arts, Philosophy, and Science

James K. Pollock, Jr.	Instructor, Pol. Sci.	Oct. 1, 1923	2,000.00	Budget
James Chalfant	Asst., English	Oct. 1, 1923	500.00	Budget
George B. Woods	Substitute Prof., English	Fall Quarter	1,000.00	1,000.00
Harlan Hatcher	Instructor, English	Oct. 1, 1923	1,500.00	1,125.00
Floia Shepard	Asst., Rom. Lang. Special contract for quarter	Summer Quarter	350.00	350.00
Ruth Whatley	Asst., Rom. Lang.	Oct. 1, 1923	2,000.00	2,000.00
Marie Davis	Asst., Rom. Lang. Special contract for fall quarter only	Oct. 1, 1923	500.00	Budget

College of Commerce and Journalism

Agnes D. Denune	Asst., Sociology	Summer Quarter	335.00	335.00
Dallas R. Tobin	Editor, Lantern	Second term, Summer Quarter	for quarter 37.50	37.50

College of Dentistry

Eugene M. Riel	Asst., Dentistry	Oct. 1, 1923	200.00	Rotary
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7-27-'23

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Education</i>				
Mark E. Penney	Acting Professor, Hist. of Education	Oct. 1, 1923 for academic year only	4,000.00	4,000.00
C. W. Morris	Lab. Assistant, Psychology	Oct. 1, 1923	750.00	Budget
Archibald O. Heck	Research Assistant, Bu. Educ. Research	Oct. 1, 1923	1,200.00	900.00
Helen V. Brown	Proofreader, Bureau of Educ. Research	July 1, 1923	1,375.00	1,375.00
<i>College of Engineering</i>				
James O. Kennedy	Asst., Mech. Engr.	Aug. 1, 1923	1,200.00	Budget
Mervin F. Devine	Instr., Mechanics	Oct. 1, 1923	1,200.00	Budget
Benjamin W. McKay	Grad. Asst., Chem.	Oct. 1, 1923	500.00	Budget
Margaret Eslinger	Grad. Asst., Chem.	Oct. 1, 1923	500.00	Budget
Herrick L. Johnston	Grad. Asst., Chem.	Oct. 1, 1923	500.00	Budget
Merl Kindy	Grad. Asst., Chem.	Oct. 1, 1923	500.00	Budget
M. M. Culver	Grad. Asst., Math.	Oct. 1, 1923	500.00	500.00
J. Dudley Dawson	Grad. Asst., Math.	Oct. 1, 1923	500.00	500.00
R. B. Wildermuth	Instr., Mathematics	Oct. 1, 1923	2,500.00	1,875.00
Ying Lam Pun	Asst., Chemistry	Oct. 1, 1923	1,000.00	Budget
George E. Large	Instr., Eng. Draw.	Oct. 1, 1923	2,000.00	1,500.00
Mrs. F. G. Charles	Program Manager, Electrical Engr.	July 1, 1923	1,500.00	Budget
<i>College of Medicine</i>				
Roland E. Kremers	Asst. Prof., Phys. Chem., Pharm., and Materia Medica	Oct. 1, 1923	2,500.00	Budget
J. C. Bigony	Stud. Asst., Anatomy	Summer Quarter	100.00	Budget
Faye Irvin	Technician, Surgery	July 16, 1923	840.00	Budget
John G. McCrimmon	Asst., Bacteriology	Summer Quarter	300.00	300.00
<i>Graduate School</i>				
A. J. Andrews	Fellow, Bureau of Mines	July 1, 1923	375.00	F-9
Alden H. Emery	Fellow, Bureau of Mines	July 1, 1923	375.00	F-9
Upon recommendation of the President, the following budget changes were made, effective July 1, 1923:				
(A—Appropriate)				
(C—Cancel)				
<i>Agricultural Extension</i>				
J. C. Hedge	County Agr. Agent		2,500.00	
Transferred from Summit County to Mahoning County				
<i>College of Agriculture</i>				
Cecil Bayes	Herdsmen, An. Husb.		1260 to 1440	A. 130.00
Ina Shirk	Secretary to Dean		960 to 1200	Budget
Transferred from Stenographer, Department Animal Husbandry				
<i>College of Arts, Philosophy, and Science</i>				
Whittier Burnett	Instructor, English		1,800.00	
Effective all four quarters, instead of summer and spring only				
<i>College of Commerce and Journalism</i>				
J. Lake Vesper	Asst., Accounting		1600 to 1800	A. 200.00
Effective all four quarters				
<i>College of Education</i>				
Marian McComas	Stenographer, Bureau Educ. Research		960.00	
Leave of absence without salary for month of August				
E. J. Ashbaugh	Prof., School Admin.		5,000.00	
Transferred to Bureau of Educational Research				
P. R. Stevenson	Research Associate, Bureau of Educ. Research		3000 to 3500	A. 500.00

Cancel position	Proofreader, Bureau Educ. Research		C. 1,800.00
<i>College of Engineering</i>			
Cancel position	Instructor, Engr. Drawing		C. 1,500.00
Add position	Assistant, Engr. Drawing		A. 800.00
Tecla F. Haldy	Assistant, Engr. Drawing	1250 to 1320	A. 70.00
Annette M. Shugert	Stenographer, Engr. Drawing	960 to 1080	A. 120.00
Cancel position	Instr. in Mathematics		C. 2,000.00
Cancel position	Instr. in Mathematics		C. 1,800.00
Roy L. Pratt	Stationary Engineer, Dept. Mechanical Engineering	1520 to 1740	A. 220.00
<i>College of Medicine</i>			
Charles B. Morrey	Prof., Bacteriology	4250 to 4500	A. 250.00
Fred Speer	Title changed from Instr. to Asst. Prof. Bacteriology	2000 to 2250	A. 250.00
Harold E. Lowery	Laboratory Asst., Bacteriology	600 to 780	A. 180.00
George H. Shawaker	Title changed from Assistant to Instructor, Surgery		
Harry A. Minthorn	Title changed from Assistant to Instructor, Medicine		
Joseph W. Leist	Title changed from Instructor to Asst. Professor of Medicine		
Clarence I. Britt	Title changed from Assistant to Instructor, Anatomy		
Dorothy Searles	Title changed from Assistant to Instructor, Anatomy		
T. Reese Williams	Title changed from Assistant to Instructor, Ophthalmology		
<i>Library</i>			
Mrs. R. L. Watson	Library Assistant	1080 to 1200	A. 120.00
* * * * *			

The President reported the death of L. W. Finley, County Agricultural Agent, Monroe County, late in June, and, upon the recommendation of the President, his appointment was terminated, effective June 30, 1923.

Upon the recommendation of the President, the personnel of the Engineering Experiment Station Advisory Council for the year ending June 30, 1924, was made up as follows:

Professor D. J. Demorest.....	3 years
Professor F. W. Marquis.....	3 years
Professor F. C. Caldwell.....	2 years
Professor Alpheus Smith.....	2 years
Professor C. E. Sherman.....	1 year
Professor J. R. Withrow.....	1 year

Upon the recommendation of the President, \$8500.00 was appropriated, to be paid to the Alumni Association in ten installments beginning October 1, from the interest on Endowment Fund.

Upon the recommendation of the President, the usual appropriation of \$700 and \$500 was made for the Y. M. C. A. and the Y. W. C. A., respectively, for the current year, 1923-1924.

Upon the recommendation of the President, Professor E. L. Dakan was authorized to attend the annual meetings of the Association of Instructors and Investigators in Poultry Husbandry at Ontario, Canada, during the week of August 20; the University to pay railroad and pullman fare only, subject to the approval of the State Emergency Board.

Upon the recommendation of the President, the President or the Dean of the Graduate School, as may be convenient at the time, was authorized to attend the annual meeting of the Association of American Universities at Charlottesville, Virginia, November 8, 9, and 10, 1923, the University to pay railroad and Pullman fare only, subject to the approval of the State Emergency Board.

Upon the recommendation of the President, the following budgets for the work in Vocational Agriculture, Vocational Home Economics, and Vocational Education for the year 1923-1924 were adopted:

Department of Agricultural Education

W. F. Stewart—Professor (part salary).....	\$ 1,500.00
H. W. Nisonger—Assistant Professor.....	3,100.00
H. W. Nisonger—Automobile allowance.....	400.00
H. G. Kenestrick—Assistant Professor.....	2,600.00
W. F. Bruce—Instructor (Hamilton Township)....	2,660.00
A. C. Kennedy—Instructor (Worthington).....	2,560.00
J. B. McClelland—Instructor (Grove City).....	2,500.00
E. O. Bolender—Instructor (Hilliards).....	2,540.00
C. F. Christian—Instructor (Canal Winchester)..	2,540.00
Clerical and stenographic (Mrs. Mary Hunter for July and August).....	960.00
Travel expense.....	1,200.00
Office supplies.....	300.00
Postage and communication.....	150.00
Printing and miscellaneous.....	100.00

\$23,110.00

Department of Home Economics

Maude G. Adams—Professor (part time).....	\$ 1,800.00
Henrietta Gromme—Instructor.....	2,700.00
Clara Bancroft—Instructor (North High).....	2,100.00
Almeda Jones—Instructor (North High).....	2,000.00
Jane Hinkley—Instructor (Canal Winchester)....	2,200.00
Hazel Huston—Instructor (Reynoldsburg).....	2,100.00
Clerical and stenographic (Marie Kuglen).....	1,140.00
Travel expense.....	600.00
Office supplies.....	100.00
Postage and communication.....	100.00
Printing and miscellaneous.....	100.00
Rent and maintenance of practice house.....	2,000.00

\$16,940.00

Department of Vocational Education

D. J. MacDonald—Professor of Vocational Education	\$ 4,400.00
Assistant Professor.....	3,000.00
L. A. Flagler—Assistant Professor.....	3,600.00
R. W. Jenkins—Instructor.....	2,500.00
Part-time Assistant (Columbus, Cincinnati, Toledo, Dayton, Marion, Springfield).....	3,456.00
Hedwig R. Keller—Secretary.....	1,300.00
Travel.....	700.00
Printing, Supplies, Communication.....	825.00
Special Lecturers.....	500.00

\$20,281.00

Upon the recommendation of the University Faculty, the following degree was granted, as of the Class of 1923:

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Ward Wesley Sigler

The President was authorized to select a representative to attend the Joseph Leidy Commemorative Meeting, to be held in Philadelphia, December 6 and 7.

The Secretary reported that, in accordance with advertisement, bids were opened and publicly read at twelve o'clock noon, July 25, 1923, for the construction of an Addition to Chemistry Building, Journalism Building, and Water Supply System for Condensers. The following bids were received:

ADDITION TO CHEMISTRY BUILDING
GENERAL BIDS

General Contract

Middle States Construction Co.....	\$156,600.00
E. Elford.....	155,000.00
D. W. McGrath & Sons.....	141,000.00
E. H. Latham Co.....	143,748.00

Electrical Work

Hughes-Peters Electric Co.....	\$ 5,770.00
Electric Power Equipment Co.....	9,957.00
Northern Electric Co.....	8,345.00
M. G. Beck Electric Co.....	5,554.00

Heating and Plumbing

Huffman-Wolfe Co.....	\$ 33,639.00
D. W. McGrath & Sons.....	35,320.00

ALTERNATE BIDS

1. *Mastic Floor and Coating of Trench Covers*

Middle States Construction Co.....	\$ 9,000.00
E. Elford.....	8,500.00
D. W. McGrath & Sons.....	8,500.00
E. H. Latham Co.....	7,095.00

2. *Balcony Room No. 131*

Middle States Construction Co.....	\$ 2,330.00
E. Elford.....	2,500.00
D. W. McGrath & Sons.....	2,500.00
E. H. Latham Co.....	2,490.00

JOURNALISM BUILDING
GENERAL BIDS

General Contract

Middle States Construction Co.....	\$ 91,500.00
E. Elford.....	72,000.00
D. W. McGrath & Sons.....	67,500.00
E. H. Latham Co.....	68,000.00
Henry F. Blocker.....	92,950.77
Waugh-Hill Co.....	76,600.00
A. K. McCall & Co.....	79,947.00
Boyajohn & Barr.....	89,000.00

Electrical Work

Hughes-Peters Electric Co.....	\$ 2,580.00
Electric Power Equipment Co.....	3,835.00
Northern Electric Co.....	2,949.00
M. G. Beck Electric Co.....	2,257.00
E. H. Cobb.....	2,317.00
McMaster Electric Co.....	2,200.00

Heating and Plumbing

Huffman-Wolfe Co.....	\$ 20,727.00
D. W. McGrath & Sons.....	21,763.00

ALTERNATE BIDS

1. *Temperature Control*

Huffman-Wolfe Co.....	\$ 1,930.00
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2. *Add One Bay, North End*

Middle States Construction Co.....	\$ 10,250.00
E. Elford.....	18,000.00
D. W. McGrath & Sons.....	9,800.00
E. H. Latham Co.....	9,000.00
Henry F. Blocker.....	8,363.00
Waugh-Hill Co.....	10,500.00
A. K. McCall & Co.....	7,719.00
Boyajohn & Barr.....	12,000.00

3. *Pond Operating Device*

Middle States Construction Co.....	\$ 750.00
E. Elford.....	1,800.00
D. W. McGrath & Sons.....	1,600.00
E. H. Latham Co.....	1,700.00
Waugh-Hill Co.....	1,600.00
A. K. McCall & Co.....	1,550.00
Boyajohn & Barr.....	1,500.00

4. *R. N. Silica Plaster*

E. Elford.....	\$ 600.00
D. W. McGrath & Sons.....	1,000.00
Waugh-Hill Co.....	1,000.00
A. K. McCall & Co.....	500.00

COMBINED BIDS

General Contract

	Chemistry	Journalism	Total
Middle States Construction Co.....	\$156,100.00	\$91,000.00	\$247,100.00
E. Elford.....	154,000.00	71,000.00	225,000.00
D. W. McGrath & Sons.....	140,000.00	67,000.00	207,000.00
E. H. Latham Co.....	143,748.00	68,000.00	211,748.00

Electrical Work

Electric Power Equipment Co.....	\$ 9,400.00	\$ 3,600.00	\$ 13,000.00
Northern Electric Co.....	8,345.00	2,949.00	11,294.00
M. G. Beck Electric Co.....	5,554.00	2,257.00	7,811.00
Hughes-Peters Electric Co.....	5,770.00	2,580.00	8,350.00

Heating and Plumbing

Huffman-Wolfe Co.....	\$ 33,639.00	\$20,727.00	\$ 54,366.00
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WATER SUPPLY SYSTEM FOR CONDENSERS

	Location No. 1		Location No. 2	
	Supply Line	Return Line	Supply Line	Return Line
Beasley & Neilson, Columbus, O..	\$53,000.00	\$30,000.00	\$54,000.00	\$30,500.00
W. J. Wheatland, Charleston, W. Va.	73,250.00	14,720.00	76,066.00	14,737.00

The bids for Addition to Chemistry Building and the Journalism Building were referred to the State Architect and the University Architect and the bids for the Water Supply System for Condensers were referred to Mr. Wm. C. McCracken, for examination, tabulation, and report.

The Secretary then presented the following report from the Architects on the bids received for the Addition to the Chemistry Building and the Journalism Building:

July 25, 1923.

Mr. C. E. Steeb, Business Manager,
Ohio State University.

Dear Sir—From an examination of the bids received this date, for the Construction of an Addition to the Chemistry Building and the Construction of a Journalism Building, by the State Architect and the University Architect, the following report is made for the consideration of the Board of Trustees.

Addition to Chemistry Building, we recommend the acceptance of the following lowest bids:

1. D. W. McGrath & Sons, General Contract.....	\$140,000.00
Alternate No. 2, Balcony Room 131.....	2,500.00
Total.....	\$142,500.00
2. Huffman-Wolfe Co. Heating and Plumbing Contract..	33,500.00
3. M. G. Beck Electric Co.....	5,554.00
4. Architect's Fees.....	4,000.00
Grand Total.....	\$185,554.00
Architect's Estimated Cost.....	\$200,000.00

Journalism Building, we recommend the acceptance of the following lowest bids:

1. D. W. McGrath & Sons, General Contract.....	\$ 67,000.00
Alternate No. 3, Pond Operating Device.....	1,600.00
Total.....	\$ 68,600.00
2. Huffman-Wolfe Co. Heating and Plumbing Contract..	20,700.00
3. McMaster Electric Co., Electrical Contract.....	2,200.00
4. Architect's Fees.....	2,800.00
Grand Total.....	\$ 94,300.00
Architect's Estimated Cost.....	\$100,000.00

All the above bids satisfy all conditions relating to same.

Respectfully submitted,

(Signed) ROBERT S. HARSH,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the above recommendations were agreed to and the contracts for the Addition to the Chemistry Building were awarded to D. W. McGrath & Sons, including Alternate No. 2, to the Huffman-Wolfe Company, and to M. G. Beck Electric Company, for their bids as stated above. The contracts for the Journalism Building were awarded to D. W. McGrath & Sons, including Alternate No. 3, to the Huffman-Wolfe Company, and to McMaster Electric Company, for their bids as also stated above. Upon motion, the following resolution was passed:

The Secretary is hereby authorized and directed to prepare contracts in the usual form for execution by the Contractors and the Department of Highways and Public Works, such contracts in such form are hereby approved, and it is hereby determined to proceed with the work contemplated in the above awards under such contracts. The Secretary is hereby authorized and directed to certify the above action of this Board on the contracts or in any other form that may be required to attest the same.

* * * * *

The Secretary presented the following report from the Chief Engineer, Mr. Wm. C. McCracken, and Mr. P. H. Elleman, Engineer, on the bids received for the Water Supply System for Condensers:

July 27, 1923.

Mr. Carl E. Steeb, Secretary,
Board of Trustees.

Dear Sir—On July 25th, 1923, the following bids were received and opened for Water Supply System for Condensers in Power Plant:

	<i>Location No. 1</i>		<i>Location No. 2</i>	
	<i>Supply Line</i>	<i>Return Line</i>	<i>Supply Line</i>	<i>Return Line</i>
Beasley & Neilson, Columbus, O..	\$53,000.00	\$30,000.00	\$54,000.00	\$30,500.00
W. J. Wheatland, Charleston, W. Va.	73,250.00	14,720.00	76,066.00	14,737.00

As all bids were above the estimate, no contract can be awarded and we recommend the proposition be left open for further consideration.

Respectfully submitted,

(Signed) WM. C. MCCRACKEN,
Chief Engineer.

(Signed) P. H. ELLEMAN,
Engineer.

Upon motion, the above recommendation was agreed to and all bids were rejected.

* * * * *

The President presented a communication from Dean McCampbell requesting a co-operative arrangement with the Florence Crittenden Home for the purpose of securing clinical material for the College of Medicine. This request was referred to the President, with power.

* * * * *

The President presented the following supplementary report on the University building program:

July 25, 1923.

To the Board of Trustees:

The Cabinet submits herewith a supplementary report on the University Building program, making certain amendments to the report submitted May 28, 1923.

These amendments are made because of the following actions taken by the Board of Trustees:

1. The following motion was adopted May 28, 1923:

Upon motion, the balance in the allotment from H. B. 325 for University Hospital was cancelled, and from this amount cancelled, \$195,000.00 was appropriated for the Chemistry Building, \$50,000.00 additional for the Journalism Building, and \$10,000.00 for Greenhouses. The Architect was directed to prepare plans, specifications and estimates for these proposed buildings at once. The above cancellation was made with the understanding that a like amount will be appropriated from the appropriation bill No. 622. Further consideration of the above report was deferred until the next meeting of the Board of Trustees.

2. The following action was taken June 11, 1923:

Upon recommendation of the President, the Architect was directed to prepare plans, specifications and estimates of cost for a studio building, to be erected in the vicinity of Hayes Hall, the studio to be built for the use of the Department of Fine Arts. Approximate cost, \$10,000.00.

In view of the above, the Cabinet submits the following recommendations:

1. That the following unencumbered balances in allotments from H. B. 325 be cancelled:

Chemistry Building.....	\$ 11,823.30
Medical-science Building	17,000.00
Journalism Building.....	3,000.00
Administration Building.....	5,000.00
Greenhouses.....	10,000.00
Power House.....	4,801.48
Brown Hall.....	1,347.99
	\$ 52,972.77

2. That the following distribution of the appropriation for building from H. B. 622 be made:

Medical-science Building.....	\$ 213,000.00
University Hospital.....	497,000.00
President's Residence.....	50,000.00
Agricultural Engineering Building.....	120,000.00
College of Education.....	320,000.00
Fine Arts Studio.....	10,000.00
Engineering Experiment Station.....	170,000.00
Animal Husbandry.....	200,000.00
Robinson Laboratory.....	115,000.00
Greenhouses.....	10,000.00

Chemistry Building.....	5,000.00
Reserve.....	18,000.00

\$1,728,000.00

(Signed) W. O. THOMPSON
 CARL E. STEEB
 WM. C. MCCrackEN
 JOS. N. BRADFORD

Upon motion, the unencumbered balances in allotments from House Bill 325, as enumerated in the above report, were cancelled.

Upon motion, the distribution of the appropriation for buildings from House Bill 622, as outlined above, was ordered.

* * * * *

The Secretary presented the following report from the Architects concerning extra for the foundation of the Medical Science Building, and, upon motion, this extra was approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval:

July 25, 1923.

Mr. C. E. Steeb, Business Mgr.,
 Ohio State University.

Dear Mr. Steeb—In excavating for the foundation for the Medical Science Building, it was found necessary to excavate deeper than expected in places to secure a safe foundation bed.

This required 87.45 cu. yds. of extra excavation and 74.45 cu. yds. of extra concrete.

87.45 cu. yds. excavation @ \$3.00.....	\$ 262.35
74.45 cu. yds. concrete @ \$13.00.....	967.85

Total..... \$1,230.20

The unit price for excavation is the unit stated in the Contractor's bid, but the extra concrete they put in for \$13.00 per cu. yd. instead of \$20.00 unit stated in their bid. The concrete mixture being 1-3-6 substituted for 1-2-4 used for filling up to foundation level. The 1-3-6 mixture satisfies all construction requirements.

It is recommended that this extra on Boyajohn & Barr contract for the Medical Science Building be submitted to the Board of Trustees for their approval.

Respectfully submitted,

(Signed) ROBERT S. HARSH,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

The President presented the following communication relating to the Plumbing Contract of Fitzpatrick & Hoepfner for Mack Hall, and, upon his recommendation, the action of the State Architect and the University Architect was approved and the amended contract with Fitzpatrick and Hoepfner was accepted:

Columbus, Ohio, July 25, 1923.

Mr. C. E. Steeb, Business Mgr.,
 Ohio State University.

Dear Sir—The following is a report of action taken on the Plumbing Contract of Fitzpatrick & Hoepfner for Mack Hall:

On the 30th day of April, my attention was called to the

fact that the work on Mack Hall was being delayed through the neglect of the Fitzpatrick & Hoepfner Co. to install the Carrara Glass in the toilets and lavatories of that building.

On the afternoon of that day I made an inspection of the building accompanied by Prof. Bradford, Mr. Mickey, and Mr. LeVeque. After making this inspection, I advised Prof. Bradford to write me a letter, setting forth the steps which had been taken to get this Company to complete their contract.

Upon the receipt of this letter, the Contractors were given a notice to proceed with the work in accordance with Article 5 of their contract by the Department of Highways and Public Works. This letter caused that Company to appear before me with their Attorney on the 2nd of May, and the matter was gone over in the presence of Mr. Williams of the Attorney General's Office. At this meeting, the Contractor alleged that the Plans and Specifications were not clear upon the subject of the Carrara Glass. They insisted that only glass enclosure partitions and backs were included and not the wainscoting.

Upon the suggestion of Mr. Williams, I accompanied the Contractor and his Attorney, making calls upon all of the other bidders and upon the representative of the Carrara Glass Company. From the information gained from these sources, I was convinced that the bidders had not bid upon the wainscoting.

I then met with Prof. Bradford, Mr. Mickey, and Mr. Whitehouse at his office and carefully digested the Plans and Specifications. As a result of this conference, I was convinced that wainscoting could be required in only one toilet. In order to back up Prof. Bradford in his interpretation, however, I still insisted that the entire wainscoting be furnished.

The Contractor took up the matter directly with the Carrara Glass Department of the Pittsburgh Plate Glass Co., and they delayed their answer, so I granted an extension on the time of enforcing the terms of Article 5 of the contract.

At the same time, I took steps towards the securing of bids, so that in the event the State had to step in and take over the work that we would have something definite to guide us.

On May 9th, sealed bids were received from the Marble-ithic Co. of Dayton, Ohio, The Wege Marble and Tile Co. of Columbus, Ardit Mosaic Tile and Marble Co., Columbus, and the Stark Interior Marble and Tile Co. of Columbus, for the furnishing of all labor and material necessary to complete all wainscoting, partitions, backs, etc., for all compartments and all toilet and bath rooms, excepting the basement rooms, in which the wainscoting was omitted.

Bids were asked for only on the basis of marble and terazzo because of the impossibility of getting any competition on glass.

Upon the tabulation of the bids received, it was found that Florence X Marble could be substituted in place of Carrara Glass, and a saving of \$186.00 be effected over the Car-

rara bid upon only the compartment partitions and backs without wainscoting.

On the 11th of May, the Fitzpatrick & Hoepfner Company brought me a letter from the Carrara Glass Department of the Pittsburgh Plate Glass Company, in which they refused to furnish any glass, wainscoting, window sills and reveals for windows on their contract without additional compensation.

I then advised Mr. Fitzpatrick in the presence of his Attorney, Mr. Connor, and Professor Bradford that I was positive that if it was made a matter of Court action that we could force them to furnish without a question wainscoting in a part of the work, if not throughout.

The time element, however, being the important factor, I felt that we would get quicker results by accepting the low marble bid in place of fighting indefinitely with the Glass Company.

I, therefore, suggested that the Contractor either furnish the marble and give us the deduction above mentioned, or that the State would enforce the terms of Article 5 of the contract and complete the building, using marble. This met with the approval of Prof. Bradford, and after conferring with his attorney, Mr. Fitzpatrick decided to furnish the marble instead of allowing the State to take over his work.

I am attaching hereto letter of the Fitzpatrick & Hoepfner Company, covering this proposal, together with the copy of the acceptance of the Department of Highways and Public Works.

This change is hereby recommended.

(Signed) ROBERT S. HARSH,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

The Secretary reported that, in accordance with action taken by the Board of Trustees at its last meeting, the 10756 shares of common stock of the General Motors Corporation standing in the name of the Trustees of the Ohio State University were returned to Mr. C. F. Kettering on July 7, 1923, and that the Secretary holds the receipt of Mr. Kettering's attorney for said stock.

* * * * *

The Secretary reported further that, in accordance with the action of the Board of Trustees, a check has been sent to Mr. F. P. Beaver in the amount of \$5,000.00, which check returns in full to the donor, Mr. Beaver, the amount of his gift to the College of Homeopathic Medicine.

* * * * *

In response to the statement of Dr. Thompson that he desired to spend some time in Europe in the study of educational, industrial, and economic conditions, the following resolution was offered by the chairman and unanimously adopted:

Resolved: That the President of the University be granted a leave of absence, with salary, beginning on March 1, 1924, and ending on July 1, 1926; and that he be requested to prepare a report for this Board upon Institutions for Higher Education in Europe

and any other countries which he may visit, with such comment and discussion of the same as he may deem of interest and value to the administration of the affairs of the University.

* * * * *

Thereupon, the Board adjourned to meet Friday, August 31, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 31, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; E. H. Mack, O. E. Bradfute, L. E. Laybourne, John Kaiser.

* * * * *

The President submitted the following list of candidates for degrees as recommended by the University Faculty at a meeting held on Wednesday, August 29, with the recommendation that the degrees be granted:

DOCTOR OF PHILOSOPHY

William Hale Charch, A.B. (Miami University), M.Sc.; Edwin Nelson Cole Coolidge, B.A., M.Sc.; Warren Winfred Coxe, B.S. (Dakota Wesleyan University); Roy Israel Grady, B.Sc. (College of Wooster), M.Sc.; Cloyd Delson Looker, B.Sc. in Edu., M.Sc.; Erwin Foster Lowry, B.A., M.A. (Ohio Wesleyan University); Walter Harrison Moran, B.A. (West Virginia University), M.Sc.

MASTER OF ARTS

Harold Bernard Alberty, Ph.B. (Baldwin University), LL.B. (Cleveland Law School); Beulah May Brunner, B.S. (Columbia University); James Fraser Chalmers, B.S. (Mount Union College); Frederick Ray Conkling, A.B. (Manchester College); Roscoe Huhn Eckelberry, B.Sc. in Edu.; William Henry Edwards, B.A.; Ruth Frazier, B.A.; Ralph Moore Howell, A.B. (Ohio University); Rupel Johnson Jones, A.B. (Ohio University); Helen May Knott, B.A.; Yee Chun Koo, B.S. in Commerce (Valparaiso University); Dorothy Leamon, A.B. (Hiram College); Leona Smith Lewis, B.Sc. in Edu.; Carl Henry Meyer, B.A., B.S. (Lima College); Florence Agnes Miller, B.A.; Vincent Harmon Morris, A.B. (Oberlin College); James Edward Newell, A.B. (Otterbein College); Robert Thomas Pollard, B.A.; Laura Gillmer Pound, B.Ph. (Grove City College); Mabel Carol Rickenbacher, B.R., B.Sc. in Edu.; Russell Irwin Roudebush, B.Sc. Agr.; Hobart Ernest Rowlands, B.A.; William Russell Stemen, A.B. (Ripon College); Wilbur Hoadley Vance, B.A. (Wilmington College); Ralph Chester Waters, B.Sc. in Edu.; James Warren Wright, B.A. (Ohio Wesleyan University); Allen Norris Zechiel, B.A. (DePauw University).

MASTER OF SCIENCE

Theodore Sheldon Eckert, A.B. (Baldwin-Wallace College); Clifford Otis Eddy, B.A., B.Sc. in Edu.; Lela Arminda Ewers, B.Sc. in Edu. (Ohio University); Frank Barnhart Gullum, B.S. (Ohio University); Julia Jaster Kraatz, B.Sc. in Agr.; John Gordon McCrimmon, B.Sc. Agr. (University of Toronto); Elsie Elenora Steiger, B.Sc. in H. E.; Charles Blount Vance, B.Sc. (Denison University); James Holton Wilson, B.A., B.Ch.E.

BACHELOR OF SCIENCE IN AGRICULTURE

Clarence Rabold Ashenfelter, J. Murrell Baugh, Wesley Evers Bovey, George Faris Brown, Huber Emerson Denlinger, David Anderson Kearney, Kunjlal Lal Mahta, William Byron Montague, Carl William Vandervort.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Olive Tallman Dowdy, Martha Crum Kennedy, Alta Beatrice Kizer, Helen Esther McKee, Marjorie Maddox Wilcox, Letha Nixon.

BACHELOR OF ARTS

Raymond Ralph Bowser, Arthur William Brown, Leroy Howland Buckingham (with distinction), Gerald Hawley Coleman (as of the Class of 1922), Mary Elizabeth Conrad (with high distinction), Clarence Frederick Creedman, Harriet Ellen Derwin, Ralph Lawrence Dewey, Carl Godfrey Easter, Walter Arthur Edwards, Claudius Langdon Forney, Kathryn Dean Hall, Marie Shover Harper, Isaac Delbert Law, Leo Meyer Levi, Clayton George Mally, Alice Blake Mill, Ormun Durell Miller, Victoria Luke Mircheff, Louise H. Olmstead, Otho Vinson Overholser, LL.B., Eugenie Rounsavell Overturf (as of the Class of 1908), Walter Emile Reisgen, Robert Kenneth Salisbury (with high distinction), Zorayda Grace Sheets, Charles G. Shriner, Elbert Vincent Silver (with distinction), Luther William Steelhorn, Mary Leone Thurness (with distinction), Nathaniel Charles Wallin, Laura Diana Wendt, Theodore Thomas Wylie, Bernard Hymen Ziskind.

BACHELOR OF SCIENCE

Jay Durkee Bradish, John Henry Richardson.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Howard Aumend, James Paul Batterson, William Daniel Bretz, Donald Wayland Earl, Richard Harrison Evans, William Morton Farrar, Ralph Shepard Force, Joseph Thomas Gaughran, Wilmer Edward Isabel, Sam Mendlowitz, Alton Mennell, William David Murphy, Jr., Stanley Nash Phillips, Bradley Skeele, James Conley Smalley, Fred Adams Torbert, Frank Stimson Williams.

BACHELOR OF SCIENCE IN JOURNALISM

James Warren Schlemmer.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Pearl Dewy Graham.

DOCTOR OF DENTAL SURGERY

David Harry Fischbein, Adelbert Kenyon Friend, Arthur Cunard Laishley, Robert Earl Rainsberger, Carl Gray Rossel, John David Sarchet, Herbert Vergil Whitney.

BACHELOR OF SCIENCE IN EDUCATION

Ray Oren Billett, Delores Black, Melba Elizabeth Bowen, William Elgar Browning, Rose Connor Crayne, Jack Francis DePietro, Anna Katherine Dunbar, Paul Johnson Fay, Dorothy Olive Flanders, Carrie Verness Hagerman, Marie Shover Harper, Jesse Kinner, Elizabeth Augusta McCloud, William Raymond Niday, Grace Elizabeth Orr, Earl Clair Powell, Floyd Nicholas Reinbolt, Ethel Clare Schooler, Hanna Jane Scofield, Helen Elizabeth Tannehill, Ruby Phyllis Van Atta, Edna Mae Warren, Dorothy Elizabeth Welter, Ruth Estella Woodcock, H. Louise Woodford, Harry Leighton Zulauf, John Byron Zulauf.

ENGINEER OF MINES

William August Mueller (as of the Class of 1911).

BACHELOR OF CHEMICAL ENGINEERING

Arthur James Hamilton, Waldo Charles Portz.

BACHELOR OF ELECTRICAL ENGINEERING

Eugene Schmidt.

BACHELOR OF MECHANICAL ENGINEERING

Clifford Loren Forrest.

BACHELOR OF METALLURGICAL ENGINEERING

Ralph Deweese Hawkins.

DOCTOR OF MEDICINE

Irene Koons Converse, Jessie Jasper, B.Sc., Joseph Kerr McCready, Ralph Marion Strayer.

Upon motion, the recommendation of the President was agreed to and the degrees were granted as listed.

* * * * *

Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Charles M. Lough	County Agr. Agt.	Aug. 31, 1923	\$2,800.00	
Marjorie Norris	Stenographer, ½ time	Aug. 31, 1923	480.00	
<i>College of Agriculture</i>				
Marjorie Norris	Stenographer, ½ time Horticulture	Aug. 31, 1923	480.00	\$ 410.32
Lonzo McKenzie	Laborer, Farm Operations	Aug. 1, 1923	1,080.00	990.00
William Kloepfer	Asst. Shepherd, Animal Husbandry	July 15, 1923	900.00	825.00
E. L. Stover	Instr., Botany	July 1, 1923	1,700.00	1,700.00
<i>College of Engineering</i>				
E. F. Lowry	Instr., Physics	Aug. 27, 1923	2,100.00	2,100.00
A. I. Andrews	Asst., Chemistry	Oct. 1, 1923	1,000.00	666.67
Arthur M. Brant	Graduate Asst., Chemistry	Aug. 21, 1923	500.00	500.00
Benj. W. McKay	Graduate Asst., Chemistry	Oct. 1, 1923	500.00	500.00
Paul V. McKinney	Graduate Asst., Chemistry	July 1, 1923	500.00	500.00
John D. McBurney	Graduate Asst., Chemistry	Oct. 1, 1923	500.00	500.00
John Rose	Asst., Physics	July 1, 1923	900.00	900.00

Name	Title	Date Effective	Annual Rate	Cancellation
<i>College of Medicine</i>				
Lucile Braun	Stenographer	Aug. 1, 1923	900.00	825.00
<i>Graduate School</i>				
George L. Glauner	Scholar	Oct. 1, 1923	300.00	300.00

Upon recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
John R. Fleming	Asst. Agrl. Editor	Oct. 1, 1923	\$2,400.00	
	(Salary from Smith-Lever funds in Project No. 1-A)			
Eugene F. Townsend	County Agr. Agent	Sept. 1, 1923	2,200.00	
	State Offset. A-1.....	\$133.33		
	Perry County funds.....	50.00		
		\$183.33		
Automobile Maintenance	Perry County funds..	\$600.00		
S. M. Salisbury	Prof., An. Husb.	Sept. 1, 1923	3,600.00	
	(Salary from Not-Offsetting funds in Project No. 3)			
Earl K. Augustus	County Agr. Agent	Sept. 1, 1923	2,500.00	
	Smith-Lever funds.....	\$133.33		
	Delaware County funds..	75.00		
		\$208.33		
Automobile Maintenance	Delaware County funds	\$600.00		
Forest G. Hall	County Agr. Agent	July 16, 1923	3,400.00	
	Smith-Lever funds.....	\$133.33		
	Clinton County funds....	75.00		
	Farm Bureau funds.....	75.00		
		\$283.33		
Automobile Maintenance	Clinton County funds	\$600.00		
Arthur H. Smith	County Agr. Agent	Aug. 1, 1923	2,200.00	
	State Offset. A-1.....	\$133.33		
	Monroe County funds...	50.00		
		\$183.33		
Automobile Maintenance	Monroe County funds	\$600.00		
Effa Harm	Stenographer, ½ time	Sept. 1, 1923	480.00	
<i>College of Agriculture</i>				
William R. Sears	Prof. Landscape Architecture	Oct. 1, 1923	3,500.00	Budget
F. J. Rimoldi	Asst. Prof., Land- scape Architecture	Oct. 1, 1923	2,500.00	Budget
Elusina Lazenby	Grad. Asst., Land- scape Architecture	Oct. 1, 1923	500.00	Budget
L. G. Souders	Asst. Shepherd, Animal Husbandry	Aug. 1, 1923	75 per mo.	825.00
A. M. Farley	Laborer, Farm Operations	Aug. 1, 1923	1,080.00	990.00
Effa Harm	Stenographer, ¼ time	Sept. 1, 1923	480.00	400.00
<i>College of Arts, Philosophy, and Science</i>				
H. B. Calderwood, Jr.	Instructor, Political Science	Oct. 1, 1923	2,000.00	Budget
<i>College of Commerce and Journalism</i>				
H. K. Casterton	Asst., Accounting	Oct. 1, 1923	1,600.00	1,600.00
Maynard Donaldson	Asst., Accounting	Oct. 1, 1923	720.00	720.00
Donald C. Power	Asst., Econ. and Soc. Geography	Oct. 1, 1923	900.00	900.00
Harold M. Eswine	Asst., Econ. and Soc. Geography	Oct. 1, 1923	450.00	450.00
Lloyd Wilcox	Asst., Sociology	Oct. 1, 1923	700.00	Budget
Russell E. Lyons	Asst., Bureau of Business Research	July 1, 1923	1,500.00	Budget
George W. Starr	Asst., Bureau of Business Research	Sept. 1, 1923	900.00	750.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Dentistry</i>				
Wendell D. Postle	Demonstrator in Clinical Dentistry	Oct. 1, 1923	1,500.00	Rotary
Harvey C. Highman	Demonstrator in Clinical Dentistry	Oct. 1, 1923	1,500.00	Rotary
<i>College of Education</i>				
Harriet D. Sharpe	Clerk (for 2 months)	July 1, 1923	75 per mo..	150.00
William Ankenbrand	Grad. Asst., School Administration	Oct. 1, 1923	500.00	Budget
<i>College of Engineering</i>				
Horace C. Levinson	Instr., Mathematics	Oct. 1, 1923	1,800.00	1,800.00
Abner E. Gregg	Graduate Asst., Chemistry	Oct. 1, 1923	500.00	Budget
Ralph H. Ferguson	Graduate Asst., Chemistry	Oct. 1, 1923	500.00	500.00
George T. Rankin	Graduate Asst., Chemistry	Oct. 1, 1923	500.00	500.00
John D. McBurney	Asst., Chemistry	Oct. 1, 1923	1,000.00	Budget
Arthur G. Wise	Instr., Electrical Engineering	Oct. 1, 1923	1,500.00	Budget
Edward F. Ferguson	Asst., Electrical Engineering	Oct. 1, 1923	1,000.00	Budget
Paul G. Edwards	Stud. Asst., Electrical Engineering	Oct. 1, 1923	240.00	240.00
Herman L. Hartzell	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
Irving A. Heeb	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
Robert C. Higgy	Stud. Asst., Electrical Engineering	Oct. 1, 1923	160.00	160.00
Otto A. Keep	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
Lawrence Neeb	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
Philip E. Rush	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
R. S. Winbigler	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
Elmer C. Wise	Stud. Asst., Electrical Engineering	Oct. 1, 1923	200.00	200.00
John Menke	Shop Asst., Electrical Engineering	Sept. 1, 1923	720.00	Budget
John M. Russ	Acting Asst. Prof., Engr. Drawing	Oct. 1, 1923	2,750.00	2,062.50
J. W. Sappenfield	Asst., Physics	Oct. 1, 1923	900.00	900.00
Stanley M. Hanley	Graduate Asst., Physics	Oct. 1, 1923	500.00	Budget
<i>College of Medicine</i>				
Muriel White	Stenographer	Aug. 1, 1923	900.00	825.00
<i>College of Pharmacy</i>				
William E. Keyser	Instr., Pharmacy	Oct. 1, 1923	1,200.00	Budget
Leslie W. Rees	Student Asst., Pharmacy	Oct. 1, 1923	200.00	Budget
<i>Graduate School</i>				
Josef N. Knull	Research Assistant	Oct. 1, 1923	1,000.00	1,000.00
Upon the recommendation of the President, the following positions were cancelled:				
<i>College of Commerce and Journalism</i>				Cancel
Assistant in Accounting			1,080.00	1,080.00
Assistant in Accounting			1,080.00	1,080.00
Instructor, Economic and Social Geography			2,000.00	2,000.00
<i>College of Engineering</i>				
Instructor in Mathematics			2,000.00	2,000.00
*	*	*	*	*
Upon the recommendation of the President, the salary of Miss Edna Callahan, in the Agricultural Extension Service, was increased from \$2600 to \$2800 per annum, effective September 1, 1923.				
*	*	*	*	*

Upon the recommendation of the President, Joseph Miller, now in the Department of Farm Operations at a salary of \$90.00 per month, was transferred to the Department of Animal Husbandry at the same salary; the position now occupied by Mr. Miller will be maintained in the budget in order that a successor may be selected as soon as practicable.

Upon the recommendation of the President, A. L. Everitt was appointed Laborer in the Department of Poultry Husbandry for the months of July, August, and September, at a salary of \$90.00 per month, said salary to be charged against the provision of \$1080 in the budget for a laborer in the Poultry Department.

Upon the recommendation of the President, Curtis May, Dwight M. Moore, and Lilian K. Krueger, Graduate Assistants in the Department of Botany, were assigned for service in the Summer, Autumn, and Winter Quarters, instead of those quarters designated in the budget.

Upon the recommendation of the President, the salary of \$100 was ordered paid to Bernice Blue for service in the College of Agriculture for the month of July, 1923. The budget was increased \$100 in order to meet this payment.

Upon the recommendation of the President, the salary of Edna Hale, Stenographer in the College of Commerce and Journalism, was increased from \$80 to \$100 per month, effective September 1, 1923.

Upon the recommendation of the President, the title of Claire Harmeyer was changed from Assistant in Sociology to Assistant to the Dean of the College of Commerce and Journalism.

Upon the recommendation of the President, the vacation of Marion E. McComas, Stenographer in the Bureau of Educational Research, was extended without salary for the month of September.

Upon the recommendation of the President, the salary of Wanda Rittenhouse, Stenographer in the Bureau of Educational Research, was increased from \$75 to \$85 per month, effective September 1, 1923.

Upon the recommendation of the President, Helen L. Smith, Stenographer in the College of Education, was ordered given salary for July, 1923, as a vacation salary duly earned; her resignation thus becoming effective August 1, 1923.

Upon the recommendation of the President, the salary of Olive Trout, Stenographer in the College of Education, was increased from \$80 to \$85 per month, effective September 1, 1923.

Upon the recommendation of the President, John P. Rannells was changed from the position of Student Assistant in Engineering Drawing at \$200 to Assistant in Engineering Drawing at a salary of \$800 per annum, effective October 1, 1923.

Upon the recommendation of the President, Minona Elizabeth Bauer was changed from the position of Graduate Assistant in

Mathematics to Assistant in Mathematics at a salary of \$1000 per annum, effective October 1, 1923.

* * * * *
 Upon the recommendation of the President, the title of Vaughn B. Caris was changed from Instructor to Assistant Professor in the Department of Mathematics.

* * * * *
 Upon the recommendation of the President, the following named students taking the course in Business Organization 684 during the Summer Quarter, 1923, were relieved from the payment of fees for this work; it being understood, however, that hereafter regular fees will be charged for this course:

Rufus K. Brown, 245 Whittier Avenue, Syracuse, New York.
 Richard A. Cartmell, 428 Van Buren Street, Gary, Indiana.
 James B. Cherry, 706 Baltimore Street, Middletown, Ohio.
 M. Y. Chiu, 4030 Gilmore Avenue, Cincinnati, Ohio.
 W. S. Custer, 1267 Parkwood Drive, Cleveland, Ohio.
 R. L. Janes, 540 West Seventh Street, Cincinnati, Ohio.
 F. W. Keller, 682 South Ninth Street, Columbus, Ohio.
 R. F. Knipfer, 540 West Seventh Street, Cincinnati, Ohio.
 J. S. McKee, 706 Baltimore Street, Middletown, Ohio.
 C. S. Pearce, Jones and Laughlin Steel Works, South Side Plant, Pittsburgh, Pa.
 D. F. Powers, 540 South Seventh Street, Cincinnati, Ohio.
 J. M. Reynard, 428 Van Buren Street, Gary, Indiana.

* * * * *
 The President presented the following report from the special committee on the Edward Orton Memorial Library of Geology:
 To the Board of Trustees:

At a meeting of the Board of Trustees held June 11, 1923, a communication was received from Edward Orton, Jr., and presented to the Board of Trustees. The result was the appointment of a special committee consisting of Dr. T. C. Mendenhall, Mr. Egbert H. Mack, Judge B. F. McCann, and the President of the University, to which the letter from Professor Orton was referred. This committee was directed to give consideration to the terms and conditions outlined in Professor Orton's letter, and at a later meeting of the Board of Trustees to submit a report thereon, together with suitable recommendations.

For the purpose of making a complete record of all the correspondence in the case, and for the further purpose of declaring the policy of the Board of Trustees at the present time, and for the purpose of accepting the proposals of Edward Orton, Jr., concerning the Edward Orton Memorial Library of Geology, the following document is presented for adoption by the Trustees:

Item I. A letter from Edward Orton, Jr., dated November 10, 1916, as follows:

Dr. W. O. Thompson,
 University Hall.

Dear President Thompson—As you know, it has been in my mind for a good many years, to do something in a material way for the upbuilding and development of the Department of Geology in this University as a tribute to my father, who undertook the upbuilding of that department at the very beginning of the University's existence, and who died after more than a quarter of a century of happy work as its leader.

I have considered various ways in which I might contribute something of permanent use to the department, and have reached the conclusion that with such modest means as are at my disposal, I could do nothing more beneficial for the department and more acceptable to those who work in it either as teachers or students than to improve its library.

At the present, the Geological Library at the University and of the Geological Survey, of which the University Library is in custody according to the terms of a State law, amount jointly to about 7000 volumes and through the Survey its accessions are growing rapidly. Unfortunately, this collection of material is not now conveniently accessible, being scattered in several places, some of which are kept locked. The physical inconveniences attending the use of the books and maps are now so great that their use is greatly discouraged, even by the most enthusiastic. It seems to me, therefore, that what the Geological Library most needs at this juncture is to be gathered together in large, clean, light, commodious quarters, and adequately provided with shelves, stacks, indexes, and facilities for comfortable use. Although I am fully aware that the real library is in the books and not in the physical plant, the fact remains that without adequate physical equipment, the best library becomes a useless accumulation of inaccessible material.

I desire to make the following suggestion to you, and through you to the Board of Trustees, viz:

(1) That the Board adopt a resolution declaring that the departmental library in Geology duly constituted and operating under the rules of the Library Council, shall be named THE EDWARD ORTON MEMORIAL LIBRARY OF GEOLOGY.

(2) That one of the larger rooms in Orton Hall, now occupied by the Department of Geology for other work, be vacated and assigned to the permanent and exclusive use of the Library, and that other space within the building be re-assigned and the class work conducted in the building be rearranged in such a manner as to make this feasible.

(3) That in the future, and as soon as possible, the University will supply an attendant for the Geological Library.

(4) In consideration of the foregoing, I would propose to purchase the Geological Library of the late Charles Smith Prosser, consisting of several thousand books and valuable pamphlets, and present the same to the Memorial Library to be constituted.

(5) I would also propose to undertake at my own expense the complete remodeling and decoration of the space assigned, including the removal of temporary partitions and the provision of the necessary stacks, shelving and library equipment of all sorts to put the Library into first-class physical condition. I do not know what the cost of this may be and hence do not name any definite sum, but I will assure yourself and the Board that the result will not be satisfactory to me if it is not to them.

(6) Without making any other definite engagements at this time, I may say that if the foregoing proposals can be satisfactorily carried out, it would undoubtedly be my desire

and intention to contribute in the future to the Geological Library in the way of books and maps to such degree as my means may permit.

In all the changes proposed it would, of course, be my expectation and desire to work with and through the various departments of the University and Library for the carrying out of the proposed work. It is not my understanding that the naming of the division of the University Library as above proposed in any wise takes it out of the regular administration of the University Library itself. It would stand as any other department library now stands.

Very respectfully submitted,

(Signed) EDWARD ORTON, JR.

Item II. The communication from Edward Orton, Jr., under date of June 8, 1923:

To the Board of Trustees,
Ohio State University.

Gentlemen—On November 10, 1916, I submitted to you a proposal in writing, offering to establish "The Edward Orton Memorial Library of Geology", in which I agreed, among other things, to remodel and equip for Library uses certain space in Orton Hall if you would grant its permanent use for that purpose. This proposal you accepted on the same date. Copy of this document is attached hereto. During the summer and fall of 1917, I remodeled, refinished, and furnished two rooms with modern Library equipment, at a cost of approximately \$6,000.00. Into these quarters the books of the Department of Geology of the University, those of the Geological Survey of Ohio, and the Prosser collections were moved, a library attendant being installed, and the process of creating a unified Library of Geology was begun.

In June, 1920, at the formal opening exercises of this Library, I made a first gift of \$500.00 for the purchase of books, and without any formal promises to do so, I have supplied a like sum each year since, together with some other occasional gifts.

Under the inspiration of this encouragement, the Staff of the Department of Geology, and that of the University Library have collaborated with very encouraging results, and a count, made a few days ago, disclosed:

Books on hand (not all bound).....10703
 DuplicatesSeveral thousand
 Separate and unbound pamphlets.....about 3500

This collection is already a solid and dignified one. A foundation of complete sets of all fundamental journals and other source material is being laid and the breaking up and sacrifice of Libraries in Europe on account of the War has been greatly to our advantage here in obtaining much material that otherwise could not have been secured.

The funds now going into this Library annually are about as follows:

Orton donation	\$500.00
University Library Allowance	\$100.00 to \$150.00
Geological Survey Exchanges (in kind) ..	200.00 to 250.00
Binding, through State appropriation....	200.00 to 250.00

Total.....\$1000.00 to \$1150.00

This amount is sufficient, if kept up over a long period, to ensure the accumulation of a really noteworthy collection. No less an authority than Dr. David White of the United States Geological Survey, who saw the Orton Library recently, said that if it goes on as at present, it is destined to become the second Library of Geology in the United States, being surpassed only by that of the United States Geological Survey itself.

In March, 1923, Dr. J. A. Bownocker wrote me that already, in less than six years, the Library is outgrowing its quarters. Copy of his letter is attached hereto. He says that immediate steps should be taken to secure a more adequate room, in which the Library may continue to grow and expand over an indefinite term of years. He recommends the large room with balcony on the east side of Orton Hall, in which at one time was housed the entire Library of the University. The rearrangement of space in the building Dr. Bownocker considers entirely possible, and in many ways distinctly advantageous to the teaching work of the Department. His suggestions in that direction are in his letter.

I have employed an architect to study the problem of remodeling this room, with a view to making any changes that should be made in its structure and appointments to fit it to become the permanent home of what we expect to become a nationally known Library. His report suggests many changes, the details of which I need not go into, and indicates that the cost of these changes and the redecoration of the room will be \$10,000.00 as a minimum. All of this work would have to be done as a preliminary to moving the Library into that room. The cost of moving the old cases, etc., to the new Library and readjusting them to fit the new spaces, and supplying the additional equipment necessary to completely furnish the room would probably cost as much more. It would not all have to be done in the beginning as a preliminary to use. It could be strung out over a term of years, with the Library's growth.

It will be apparent to anyone who examines Orton Hall, that before any costly remodeling is attempted, thorough repairs to the roof would have to be made. The plastering of the room in question is in a ruinous condition in numerous places, due to leaks in the roof and gutters. These defects should be radically and thoroughly repaired for the sake of the building itself, whether my proposition is accepted or not.

Beside this matter of roof repair, there would be other expenses to the University involved in the moving of the Library, which will suggest themselves to you. Some of these are: Refitting the present Library rooms for use as classrooms; moving the Economic Museum material out of the East room to the Gallery of the Paleontologic Museum and to the South basement; providing new quarters for the Department of Educational Research, and by the Hydrographic Branch of the United States Geological Survey.

After careful consideration of Dr. Bownocker's recommendation, I am convinced that the future of the Edward Orton Memorial Library of Geology is bound up in securing a permanent home of much larger size than its present quar-

ters, and if it is to be moved, it certainly should be done at once, so that whatever is done for it from year to year would have permanent value and not be lost in some future readjustment—at least for a long period.

Accordingly, to further the purpose of the original agreement, dated November 10, 1916, I now propose to repair, remodel and redecorate the large (40x70) two-story East room and balcony in Orton Hall, including its anteroom and cloak room and all temporary rooms created within its space by partitions, and to install in said rooms the Library furniture, cases, stacks, and equipment now in the West rooms, second story, and to add such additional equipment as may be needed now or in the future to thoroughly equip this room as a permanent Library room. I would bear all expenses incident to the above, and would, of course, expect to do this work in a manner satisfactory to the Board of Trustees of the University by consultation of my architect with their architect and superintendent of buildings.

I make this proposal contingent upon the agreement of the Board of Trustees to make thorough repairs of the roofs and gutters of such portions of Orton Hall as affect the space concerned, to the end that this space may be made and kept dry and safe for valuable books and documents and to assign the exclusive use of the East two-story room, in place of the two rooms now occupied, permanently within the usual meaning of that word in this connection. The Room number 200 now occupied by the Orton Library as a storage room, would still be needed for the same purpose in the new plan, and its present assignment should be continued as a part of the plan. Also, the heating of the large room is not adequate, being very uncomfortable on the balcony in the winter time, and the increase of these heating units and some changes in distribution should be done by the University.

If the above proposal is acceptable to the Board of Trustees, I suggest that a resolution to that effect be adopted and a committee to go into the details of the rearrangement be appointed. I am ready to go ahead with my share of the plan at any time that the Board can complete the roof repairs and move the present occupants of the East Room out of the space.

Very respectfully submitted,
(Signed) EDWARD ORTON, JR.

Item III. Recommendations:

1. The committee, first of all, recommends that, subject to such modifications as are named below in this report, the Board of Trustees, by adopting this report, accepts the proposals of Edward Orton, Jr., as set out in his communications of November 10, 1916, and June 8, 1923, said proposals being made a part of this report, and express to Professor Orton the Board's keen appreciation and tender to him the thanks of the Trustees for the very generous provision already made for the Edward Orton Memorial Library of Geology, for the proposal made in the communication above, and for the fine way in which, up to this date, much of this plan has been accomplished.

2. The Board assures Professor Orton of its purpose to make the necessary repairs to Orton Hall, and to keep the building in a

state of repair that will assure the permanent safety and proper care of the Library.

3. The Board in accepting this proposal agrees to the changes and installations proposed, just as soon as adjustments in the building may be made and some provision for the interests and activities now occupying Orton Hall.

It is further understood that the proposals made do not in any way prevent or interfere with freedom of action on the part of the Trustees in the future, in making such changes or alterations as the interests of the University or of the Library may require.

4. The Board, in accepting the proposals made by Edward Orton, Jr., reserves the right, both for the present and for the future, of supervision and control of all changes, architectural and otherwise, made in the building.

5. The Board, in accepting the proposals of Professor Orton, assumes all responsibility for the ordinary operation and care of the Edward Orton Memorial Library of Geology, but does not assume financial or other responsibility in case of loss due to fire or other disasters beyond the control of the Trustees, ordinary care being assumed.

Respectfully submitted by the committee,
 DR. T. C. MENDENHALL
 MR. EGBERT H. MACK
 JUDGE B. F. MCCANN
 DR. W. O. THOMPSON

Upon motion, said report was adopted and ordered made a part of the record of this meeting and the recommendations submitted therein by the committee were approved.

* * * * *

The Chairman presented the following resolutions which were unanimously adopted:

Be it resolved: That the Trustees are opposed to any further extension of the budget.

Be it resolved: That the Trustees do not approve the establishment of a Night School as recommended by Dean Hagerty.

* * * * *

The following statement of the State Architect and the University Architect relating to the final settlement with the L. L. LeVeque Company, Contractors for Mack Hall, was presented:

August 6, 1923.

Mr. C. E. Steeb, Secretary,
 Board of Trustees.

Dear Sir—In the final settlement with the L. L. LeVeque Company, Contractors for Mack Hall, a number of extras remain to be approved.

These extras are as follows:

1. In place of running a tunnel across Neil Avenue for service lines, it was agreed to construct a pipe trench under the floor of the basement corridor connecting Oxley Hall. This trench, 178 feet in length, cost:

Excavation and Back Fill.....	\$119.00
Concrete.....	662.00
Tunnel Connection.....	25.00
Steel Cover Plates and Steel Curb Angles....	829.00
	\$1,635.00

2. The above pipe trench being below the foundation of Oxley Hall it was necessary to underpin where pipe trench passed under foundation wall. Cost of work:		
Excavation.....	\$ 20.00	
Concrete Work	58.00	
	<hr/>	\$ 78.00
3. Due to conditions of soil, the window area ways, north and south of front entrance, required extra excavation and concrete, the cost being as follows:		
<i>North Area</i>		
Excavation and Back Fill.....	\$ 11.00	
Concrete Work	38.00	
	<hr/>	\$ 49.00
<i>South Area</i>		
Excavation and Back Fill	\$ 22.00	
Concrete Work	62.00	
	<hr/>	\$ 84.00
4. In the final placing of the building, it was placed five feet nearer Neil Avenue and one foot south. This change cost:		
Excavation and Back Fill	\$ 46.00	
Concrete Work	270.00	
Brickwork	185.00	
Plaster Ceiling	9.00	
Cut Stone	75.00	
	<hr/>	\$ 585.00
5. The door from kitchen to corridor was changed from a single to a double door for passage way convenience. This change cost:		
Door and Frame	\$ 20.00	
Hardware	2.00	
Painting	2.00	
Carpenter Work	24.00	
	<hr/>	\$ 48.00
6. Extra door between Superintendent's Office and room east:		
Door Frame	\$ 20.00	
Hardware	18.00	
Painting	2.00	
Carpenter Labor	28.00	
	<hr/>	\$ 68.00
7. Cased opening first floor corridor to provide for closing off east end of corridor from sick room.		
Frame and Casing	\$ 12.00	
Plastering	4.00	
Carpenter Labor	10.00	
	<hr/>	\$ 26.00
8. Change in elevation of column footing due to soil conditions.		
Excavation	\$ 2.00	
Concrete Work	12.00	
	<hr/>	\$ 14.00
9. Two paneled doors to plumbing Utility Chamber.		
Doors, Frames, and Casing.....	\$ 10.00	
Painting	1.00	
Plaster Work	1.00	
Labor	9.00	
	<hr/>	\$ 21.00
Grand Total.....		\$2,608.00
Rebate on Plastering.....		300.00
		<hr/>
Balance		\$2,308.00

The above is recommended to the Board of Trustees for their approval.

(Signed) ROBERT S. HARSH,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

Accepted by The L. L. LeVeque Co., Contractors,

(Signed) L. L. LEVEQUE, *President.*

Upon motion, the extras as detailed in the above statement were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and presentation to the Auditor of State.

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The following statement of the State Architect and the University Architect relating to extra excavation for the Administration Building was presented:

August 29, 1923.

Mr. C. E. Steeb, Business Mgr.,
The Ohio State University.

Dear Mr. Steeb—In excavating for the Administration Building, we encountered a number of soft spots, requiring deeper excavation under the south entrance, east wall, and a number of interior piers. This was necessary to secure a safe foundation bed, and required:

81.86 cu. yds. of Excavation @ \$1.00.....	\$ 81.86
71.33 cu. yds. 1-3-6 Mix Concrete @ \$13.00....	927.94
6.4 cu. yds. 1-2-4 Mix Concrete @ \$18.00....	115.20
1174 lbs. of Reinforcing Steel @ \$0.04.....	46.96

Total..... \$1,171.96

The above is submitted to the Board of Trustees for their approval.

(Signed) ROBERT S. HARSH,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the extra as detailed in the above statement was approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and presentation to the Auditor of State.

* * * * *

The following statement of the State Architect and the University Architect, relating to the concealing of supply and return pipes to the room radiators in the Administration Building, was presented:

August 29, 1923.

Mr. C. E. Steeb, Business Manager,
The Ohio State University.

Dear Mr. Steeb—The original layout for the heating system for the Administration Building called for exposed supply and return pipes to the room radiators.

A Cabinet conference on the above resulted in directing the Architect to order the pipes concealed in the walls. The cost of this change will be as follows:

For additional fittings, labor, and pipe covering as per attached proposition of Huffman-Wolfe Co.....	\$1,458.00
For chases in brick wall and metal lath covering as per attached proposition of D. W. McGrath & Sons.....	337.04

Total..... \$1,795.04

The above is submitted to the Board of Trustees for approval.

(Signed) ROBERT S. HARSH,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the extra as detailed in the above statement was approved and the Secretary was directed to present the same to the

Director of Highways and Public Works for his approval and presentation to the Auditor of State.

* * * * *

Upon motion, the following appropriations were made from the balances remaining in House Bill 325:

For Lightning Conductors on Sheep Barn and Hog Barn.....	\$ 743.00
Lighting Fixtures—Mack Hall.....	2,081.00

* * * * *

The Secretary presented a deed prepared by Mr. John Vanmeter, Agent for the Virginia Military Lands, to Mrs. Mary Sullivan of Range Township, Madison County, Ohio, for lands situated in Survey No. 5803, Range Township, Madison County, containing 37.90 acres of land.

Upon motion, the application for said deed was approved and the Chairman was directed to execute a deed to Mary Sullivan for said land.

* * * * *

The following report from the Director of the Engineering Experiment Station was approved and the appropriations outlined therein were authorized:

August 4, 1923.

Dr. W. O. Tompson, President,
The Ohio State University.

Dear Dr. Thompson—At a meeting of the Engineering Experiment Station Council held August 2, the following distribution of Station funds for both old and new projects were made and are herewith presented to you for approval by the Board of Trustees:

OLD PROJECTS—

Project No. 01—Office equipment	\$ 200.00
Project No. 02—Supplies	200.00
Project No. 03—Labor (clerical)	200.00
Project No. 2—Professor Demorest	2,100.00
Project No. 5—Professor Magruder	400.00
Project No. 10—Professor Withrow	500.00
Project No. 25—Professor Caldwell	200.00
Project No. 29—Professor Marquis	200.00
Project No. 34—Professor Alpheus Smith	500.00
Project No. 37—Mr. Alexander and Professor Sherman	100.00

NEW PROJECTS—

Project No. 40—Public Utility Costs and Rates by Prof. C. A. Wright	\$ 300.00
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Just at this time a large amount of "data may be obtained from the Public Utilities Commission and the Ohio Tax Commission by which it may be possible to establish the fact that rates and costs vary according to definite and simple laws." Professor Wright advises that the Public Utilities Commissioners and some of the Tax Commissioners feel that if such laws can be established they will be very useful. Parties who are directly interested in this work are Professors Demorest, Ruggles, Puchstein, and Wright, also Mr. Ward Snook of the Public Utilities Commission and Mr. Cassidy of the Tax Commission. Professor Ruggles has advised that rate laws when established would be a valuable addition to economic theory.

Project No. 41-42-43—Co-operative Fellowships	\$1,125.00
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These project numbers are set aside to provide for the three co-operative fellowships agreed upon between the U. S. Bureau of Mines and the Engineering Experiment Station. An equal amount is provided by the Bureau thus making possible a stipend of \$750.00 each. The titles of the projects will be announced when selected by the co-

operative committee consisting of Professors Demorest, Watts, Nold, Withrow, and Mr. Boles, Superintendent of the Bureau of Mines Station.

Respectfully submitted,
(Signed) E. A. HITCHCOCK.

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It was ordered that the roof of Orton Hall be repaired in accordance with the recommendation made by the Cabinet. Estimated cost of asbestos slate, \$2500.00. Estimated cost of reinforcing steel framing and copper gutters, \$1500.00.
* * * * *

The President presented a communication from Edward Orton, Jr., under date of August 20, enclosing a check for \$500.00 to be used for the purchase of books for the Edward Orton Memorial Library of Geology.

Upon motion, the President was directed to express to Edward Orton, Jr., the thanks of the Board for his continued generosity in furnishing funds for the Edward Orton Memorial Library.
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The plans, specifications, and estimates of cost for a Studio for the Department of Fine Arts, as prepared by the University Architect, were approved, and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, then to advertise for bids in accordance with the law.
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The plans, specifications, and estimates of cost for the walks and drives around the Agricultural Group, as prepared by the University Architect, were approved, and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and, if so approved, then to advertise for bids in accordance with the law.
* * * * *

The plans, specifications, and estimates of cost for an elevator for Mack Hall, as prepared by the University Architect, were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and, if so approved, then to advertise for bids in accordance with the law.
* * * * *

Upon the recommendation of the President, Emma E. Prout was appointed House Superintendent for Oxley Hall and Mack Hall at a salary of \$2,000.00 per year and maintenance subject to the rules and regulations adopted by the Board of Trustees. It was ordered that the maintenance of the daughter of Mrs. Prout be paid for at the usual rates charged to students.
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Upon the recommendation of the President, a leave of absence without salary was granted to Professor Carl L. Svensen, of the Department of Engineering Drawing, beginning July 1, 1923, it being understood that his return to the University will be as of October 1, 1924.
* * * * *

The President presented a communication from Dr. Lester E. Siemon, of Cleveland, requesting that the Trustee and Faculty records of the Cleveland-Pulte Medical College, now in the possession of the University, be returned to him at Cleveland.

Upon motion, this request was approved and the records were ordered returned as requested.

* * * * *

The President reported that the University Architect has completed the plans, specifications and estimates of cost for the Addition to the Museum Building for the Ohio Archaeological and Historical Society, and, upon the recommendation of the President, said plans, specifications, and estimates of cost, as prepared by the Architect, were approved.

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Upon the recommendation of the President, Professor C. A. Dye was authorized to attend the annual meeting of the American Conference of Pharmaceutical Faculties to be held in Asheville, North Carolina, September 3 to 8, 1923; subject to the approval of the State Emergency Board, the University to pay Pullman and railroad fare only.

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Upon the recommendation of the President, Professor H. F. Walradt, of the Department of Economics, was authorized to attend the National Taxation Conference to be held September 24 to 28, 1923, at White Sulphur Springs, West Virginia; subject to the approval of the State Emergency Board, the University to pay Pullman and railroad fare only.

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Upon the recommendation of the President, it was ordered that William R. Sears, Professor of Landscape Architecture, be paid \$291.66 for the month of September, 1923; his regular contract to start October 1, 1923.

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Upon recommendation of the President, Ernestine Cookson was assigned \$300.00 for service during the Summer Quarter in the office of the Dean of Women; said money to be charged against an appropriation of \$375.00, provided in the budget for summer service.

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Upon the recommendation of the President, Miss Margaret Gillingham was assigned \$75.00 for summer help in the office of the Dean of Women; said money to be charged against an appropriation of \$375.00 provided in the budget for summer service.

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Upon the recommendation of the President, it was ordered that Miss Katherine Rogers Adams, Assistant Dean of Women, be paid \$500.00 for the Summer Quarter and that the same be charged against the appropriation provided in the budget.

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Upon the recommendation of the President, an allowance of \$300 was made for the upkeep of the automobile used by the Dean of Women and the Assistant Dean.

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Upon the recommendation of the President, Miss Jessica Foster, of Chicago, was appointed Assistant to the Dean of Women, effective October 1, 1923, on a twelve month basis with the usual vacation of one month, at the annual salary of \$2,000.00.

* * * * *

8-31-'23

The Chairman called the attention of the Trustees to a letter under date of August 23, 1923, received from the Governor of Ohio, concerning the Co-operative Supply Store, and also his reply thereto:

Upon motion, it was ordered that, unless the understanding of the Trustees, as outlined in a letter from the Chairman to the Governor of Ohio, under date of August 24, 1923, be complied with at once, the Co-operative Store shall not be permitted to open for business next October.

* * * * *

Thereupon the Board adjourned to meet September 18, 1923, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 2, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to the call of the Chairman.

Present: T. C. Mendenhall, Chairman; John Kaiser, B. F. McCann, L. E. Laybourne.

* * * * *

Mr. Laybourne offered the following resolution which was unanimously adopted:

Whereas, the General Assembly by an act passed March 28th, 1923, has authorized the Board of Trustees to sell to the White Cross Hospital Association of Ohio the Medical College property on Park Street in Columbus, Ohio, said act providing also for the mutual waiver and release of all claims, rights, title and obligations of each of said parties to or against the other or in any property of the other, and

Whereas, said White Cross Hospital Association has offered to pay for said property the sum of Sixty Thousand Dollars (\$60,000.00).

Therefore, be it resolved that said offer be accepted and that the Chairman and Secretary of this Board be authorized to execute a contract for the sale of said property and delivery of a deed of the State of Ohio therefor to the White Cross Hospital Association on payment of the sum of Sixty Thousand Dollars (\$60,000.00) in cash, on or before December 31, 1924; and providing also for the mutual release of claims of said parties as required by said Act; and that the Secretary of this Board be directed to certify a copy of said contract to the Auditor of the State of Ohio.

* * * * *

In accordance with the above resolution, the following contract was submitted by Mr. Laybourne, and upon motion, said contract

was approved and the Chairman and Secretary of the Board were authorized and directed to execute said contract:

This agreement made and concluded at Columbus, Ohio, this 2nd day of October, 1923, by and between the Board of Trustees of the Ohio State University, hereinafter designated "University," and the Board of Trustees of the White Cross Hospital Association of Ohio, formerly known as The Protestant Hospital Association of Columbus, Ohio, hereinafter designated "Hospital," *Witnesseth*:

That whereas the General Assembly of the State of Ohio has duly authorized said University to sell to said Hospital the real estate hereinafter described, by an act passed March 28th, 1923, and approved by the Governor on the 11th day of April, 1923.

Now therefore, it is agreed that said University, in consideration of the sum of Five Thousand Dollars (\$5,000.00) in cash, the receipt of which is hereby acknowledged, does hereby agree to sell and to furnish a good and sufficient deed of the State of Ohio, executed according to law, unto said Hospital, its successors and assigns, the following real estate, situated in the County of Franklin, in the State of Ohio, and in the City of Columbus, and bounded and described as follows:

Being Lot numbered Fourteen (14) excepting a strip of ground three (3) feet off the north side of said Lot numbered Fourteen (14) running the entire length of said Lot, and Lot numbered Fifteen (15), and two (2) feet and four (4) inches off the north side of Lot numbered Sixteen (16), of Lincoln Goodale's Executors' Subdivision of part of Reserve numbered Eight (8) of Lincoln Goodale's Addition to the City of Columbus, Ohio, and located on the east side of Park Street in said City, being the same property formerly belonging to the Ohio Medical University.

Said Hospital hereby agrees to purchase said property for the sum of Sixty Thousand (\$60,000.00) Dollars, payable as follows:

Said sum of Five Thousand Dollars (\$5,000.00) this day paid, shall be applied on said purchase price, and the balance of Fifty-five Thousand Dollars (\$55,000.00) shall be paid on or before December 31st, 1924, at the option of said University, at which time said University agrees to deliver said deed and the possession of said property unto said Hospital, it being agreed that said Hospital shall have at least thirty days' notice in writing of any demand by said University for payment of said balance prior to December 31st, 1924.

Said parties further agree that title to said property shall be and remain in the State of Ohio until all of said purchase price shall have been paid as aforesaid and possession of said property delivered.

As a further consideration for the foregoing promises and agreement and by virtue of the provisions of the Act of the General Assembly above referred to, said parties further agree and do by these presents mutually waive and release all claims, rights, titles, and obligations which each of the parties hereto may have against the other or in any property of the other, whether the same arises out of former contractual relations of said parties or otherwise, excepting only the agreement for the sale and purchase of the above described real estate as herein stipulated and said waiver and release shall be specifically contained in the deed as aforesaid.

In Witness Whereof, the parties hereto have set their hands by

their duly authorized officers and affixed their official seals to duplicates hereof the day and year first above written.

THE BOARD OF TRUSTEES OF THE OHIO STATE UNIVERSITY.

By T. C. MENDENHALL

Chairman.

CARL E. STEEB

Secretary.

THE WHITE CROSS HOSPITAL ASSOCIATION OF OHIO.

By T. H. CAMPBELL

President, Bd. of Trustees

LUCY L. TAYLOR

Secretary

* * * * *
Upon the recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
J. R. Allgyer	County Agr. Agt.	Aug. 15, 1923	\$3,000.00	
H. L. Andrew	County Agr. Agt.	Sept. 8, 1923	2,900.00	
M. W. Brady	County Club Agent	Oct. 8, 1923	2,550.00	
C. R. Shumway	County Agr. Agt.	Sept. 30, 1923	3,700.00	
D. D. Dowds	County Agr. Agt.	Oct. 15, 1923	2,200.00	
<i>College of Agriculture</i>				
Lilian Krueger	Grad. Asst., Botany	Oct. 1, 1923	500.00	\$ 335.00
Eloise Terbrueggen	Stenographer	Sept. 1, 1923	960.00	800.00
Marion T. Myers	Asst., Farm Crops	Oct. 1, 1923	900.00	600.00
<i>College of Commerce and Journalism</i>				
Frances Snider	Stenographer	Sept. 11, 1923	960.00	770.67
G. W. Starr	Asst., Bus. Org.	Oct. 1, 1923	900.00	900.00
G. W. Starr	Clerk, Bureau of Bus. Res.	Oct. 1, 1923	900.00	825.00
<i>College of Education</i>				
Bertha Smith	Instr., Fine Arts	Oct. 1, 1923	1,800.00	1,800.00
W. A. Lewis	Asst., Prin. of Educ.	Oct. 1, 1923	500.00	500.00
P. B. Richardson	Asst., Psychology	Oct. 1, 1923	500.00	500.00
<i>College of Engineering</i>				
Ross B. Wildermuth	Instr., Mathematics	Oct. 1, 1923	2,500.00	2,500.00
M. Helen Pugh	Stenographer	Sept. 15, 1923	1,020.00	807.50
Edward G. Meiter	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	333.34
W. John Harrison	Instr., Mineralogy	Oct. 1, 1923	1,500.00	1,500.00
George Fraser	Assistant Professor, Architecture	July 1, 1923	2,000.00	2,000.00
Andrew E. Roper	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	500.00
<i>College of Medicine</i>				
Nettie Thomas	Chief Day Supervisor, Hospital	Aug. 1, 1923	1,200.00	1,100.00
Velma Evans	Student Nurse	Aug. 1, 1923	75.00	68.75
<i>College of Veterinary Medicine</i>				
T. H. McMurray	Groom	Sept. 1, 1923	1,200.00	1,000.00
<i>Library</i>				
Alice L. Taylor	Library Assistant	Oct. 1, 1923	720.00	540.00
James B. Myers	Library Assistant, $\frac{1}{2}$ time	Sept. 1, 1923	360.00	300.00
<i>Vocational and Commercial Education</i>				
Hedwig R. Keller	Secretary	Sept. 1, 1923	1,300.00	Rotary
<i>Operation and Maintenance</i>				
Lot Calloway	Janitor	Sept. 13, 1923	1,080.00	861.00

Upon the recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
David T. Herrman	County Agr. Agent	Sept. 10, 1923	\$2,500.00	
	State Offsetting		\$133.33	
	Auglaize Co. funds.....		75.00	
			\$208.33	
Automobile Maint.	Auglaize Co. funds.....		\$600.00	
Esther Cope	Stenographer	Sept. 10, 1923	960.00	
	(Salary from Smith-Lever funds in Project No. 1)			
John A. Slipher	Asst. Prof., Soils	Oct. 1, 1923	3,300.00	
	(Salary from Smith-Lever funds in Project No. 3-H)			
James W. Pendry	County Agr. Agent	Nov. 1, 1923	3,200.00	
	Supp. Ext. funds.....		\$133.33	
	Portage Co. funds.....		33.33	
	Farm Bureau funds.....		100.00	
			\$266.66	
Automobile Maint.	Portage Co. funds.....		\$600.00	
M. W. Brady	Asst. State Leader,	Oct. 9, 1923	3,100.00	
	Boys'-Girls' Clubs			
	(Salary from Smith-Lever funds in Project No. 4)			
<i>College of Agriculture</i>				
Dalton D. Dowds	Graduate Assistant,	Oct. 1, 1923	500.00	Budget
	Animal Husbandry			
W. N. McCutchan	Graduate Assistant,	Oct. 1, 1923	500.00	Budget
	Dairy Lab.			
Mary E. Hirst	Stenographer	Sept. 7, 1923	960.00	\$ 784.00
Harold E. Thayer	Graduate Assistant,	Oct. 1, 1923	500.00	Budget
	Farm Crops			
Howard W. Johnson	Grad Asst., Botany	Oct. 1, 1923	500.00	Budget
Margaret H. Meyer	Stud. Asst., Botany	Oct. 1, 1923	300.00	Budget
Pearl E. Williams	Stud. Asst., Botany	Oct. 1, 1923	300.00	Budget
Sylvester Humphrey	Grad Asst., Botany	Oct. 1, 1923	500.00	Budget
Harmon A. Runnels	Asst., Botany	Oct. 1, 1923	1,000.00	Budget
Dwight M. Moore	Instr., Botany	Oct. 1, 1923	1,500.00	1,000.00
	Transferred from position of Graduate Assistant, Botany			
Bernard S. Meyer	Instr., Botany	Oct. 1, 1923	1,500.00	1,125.00
Alta Kizer	Graduate Assistant,	Oct. 1, 1923	75.00 per mo.	675.00
	Home Economics			
Margaret Tanner	Graduate Assistant,	Oct. 1, 1923	65.00 per mo.	585.00
	Home Economics			
Helen Cahill	Graduate Assistant,	Oct. 1, 1923	450.00	Budget
	Home Economics			
	(An equal amount to be paid from Home Econ. Cafeteria Rotary)			
Mildred Watts	Graduate Assistant,	Oct. 1, 1923	450.00	Budget
	Home Economics			
	(An equal amount to be paid from Home Econ. Cafeteria Rotary)			
<i>College of Arts, Philosophy, and Science</i>				
Irma R. Selby	Asst., Romance	Oct. 1, 1923	1,800.00	1,800.00
	Languages			
	(Temporary appointment for 1923-1924 only)			
<i>College of Commerce and Journalism</i>				
Ralph C. Davis	Asst. Professor,	Oct. 1, 1923	3,600.00	2,700.00
	Business Org.			
D. J. Hornberger	Lecturer, Bus. Org.	Oct. 1, 1923	900.00	900.00
W. N. King	Lecturer, Bus. Org.	Oct. 1, 1923	800.00	800.00
W. H. Snock	Lecturer, Bus. Org.	Oct. 1, 1923	1,000.00	1,000.00
Dallas S. Bolen	Instr., Accounting	Oct. 1, 1923	2,400.00	1,800.00
Anna E. Earl	Asst., Sociology	Oct. 1, 1923	1,500.00	1,500.00
Agnes D. Denuene	Asst., Sociology	Oct. 1, 1923	1,200.00	1,200.00
Belle D. Boyson	Lecturer, Sociology	Oct. 1, 1923	1,500.00	1,500.00
Lloyd Van Keuren	Lecturer, Sociology	Oct. 1, 1923	700.00	700.00

Name	Title	Date Effective	Annual Rate	Appropriation
Harold Fischer	Asst., Ec. & Soc. Geog.	Oct. 1, 1923	900.00	900.00
G. W. Starr	Acting Director, Bur. of Bus. Research	Oct. 1, 1923	2,500.00	2,500.00
H. H. Shively	Investigator, Bur. of Bus. Research	Oct. 1, 1923	3,000.00	3,000.00
Nelle Gainer	Stenographer	Sept. 17, 1923	960.00	Budget
Rose Mindigo	Stenographer	Oct. 1, 1923	960.00	Budget
Esther Goddard	Stenographer	Oct. 1, 1923	960.00	Budget
Ruth Pollitt	Stenographer	Oct. 1, 1923	960.00	Budget
Bertha C. Caley	Stenographer	July 1, 1923	960.00	960.00
Nellie Stoneburner	Stenographer	July 16, 1923	960.00	921.29
<i>College of Education</i>				
Jesse Ward	Graduate Assistant, Prin. of Educ.	Oct. 1, 1923	500.00	500.00
Frank P. Bakes	Asst., Psychology	Oct. 1, 1923	500.00	500.00
Gertrude Higgins	Stenographer, Bur. of Ed. Research	Sept. 24, 1923	960.00	738.67
Helen Woodfill	Asst. to Director, Bur. of Educ. Research	Sept. 10, 1923	1,500.00	1,212.50
Mrs. Flora Reeder	Instr., Fine Arts	Oct. 1, 1923	1,350.00	1,350.00
Mary E. Wheaton	Stenographer	July 1, 1923	900.00	Budget
Helen M. Poulton	Clerk	Sept. 1, 1923	900.00	750.00
Barbara Farber	Stenographer	July 1 to Sept. 22, 1923	560.00	218.67
<i>College of Engineering</i>				
Virgil L. Hansley	Student Assistant, Chemistry	Oct. 1, 1923	250.00	Budget
Melville L. Wolfrom	Student Assistant, Chemistry	Oct. 1, 1923	250.00	Budget
Burton B. Annis	Student Assistant, Chemistry	Oct. 1, 1923	250.00	Budget
Reuben A. Eyestone	Student Assistant, Chemistry	Oct. 1, 1923	250.00	Budget
Joseph Koffolt	Student Assistant, Chemistry	Oct. 1, 1923	250.00	Budget
John E. Fargus	Student Assistant, Chemistry	Oct. 1, 1923	250.00	Budget
Marjorie Benoy	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	Budget
Ernest Lavern Ruh	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	Budget
Gerald W. Wagner	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	500.00
B. H. Gilmore	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	500.00
Harold T. Ruff	Graduate Assistant, Chemistry	Oct. 1, 1923	500.00	500.00
Andrew E. Roper	Asst. Chemistry	Oct. 1, 1923	1,000.00	Budget
George M. Karns	Asst., Chemistry (Transferred from Grad. Asst., Chemistry)	Oct. 1, 1923	666.67	Budget
Arthur M. Brant	Instr., Mineralogy	Oct. 1, 1923	1,500.00	1,125.00
Galen Francis Oman	Instr., Architecture	Oct. 1, 1923	2,000.00	1,500.00
Jack Elwood Lucas	Student Assistant, Metallurgy	Oct. 1, 1923	30.00 mo.	270.00
Rufus H. Snyder	Instr., Physics	Oct. 1, 1923	2,000.00	1,500.00
<i>College of Medicine</i>				
Thomas A. Vogel	Asst., Obstetrics	Oct. 1, 1923	150.00	Budget
Marion Emery	Supervising Nurse	Oct. 1, 1923	1,200.00	Budget
Vera Baird	Supervising Nurse	Oct. 1, 1923	1,200.00	Budget
Verna F. McMillan	Supervising Nurse	Nov. 1, 1923	1,080.00	810.00
Pauline Thompson	Supervising Nurse	Oct. 1, 1923	1,200.00	900.00
John C. F. Wilkinson	Interne	July 1, 1923	50.00 per quar.	A-3
Joseph K. McCready	Interne	July 1, 1923	50.00 per quar.	A-3
Claude McCullough	Interne	July 1, 1923	50.00 per quar.	A-3
Muriel White	Stenographer (Transferred from full time to half time)	Oct. 1, 1923	480.00	Budget
Gertrude Kailes	Stenog., ½ time	Oct. 1, 1923	480.00	400.00

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Veterinary Medicine</i>				
John H. Burrell	Groom, Vet. Hospital	Sept. 1, 1923	1,200.00	1,000.00
<i>Graduate School</i>				
Rachel Edgar	Fellow	Oct. 1, 1923	500.00	Budget
<i>Library</i>				
George L. Dixon	Lib. Asst., ½ time	Oct. 1, 1923	360.00	Budget
Ralph H. Klapp	Lib. Asst., ½ time	Oct. 1, 1923	360.00	Budget
Col. G. L. Yearick	Lib. Asst., ½ time	Oct. 1, 1923	360.00	Budget
William Lovell	Lib. Asst., ½ time	Oct. 1, 1923	360.00	Budget
Pauline Lehman	Lib. Asst., ½ time	Oct. 1, 1923	360.00	300.00
William H. Rose	Lib. Asst., ½ time	Oct. 1, 1923	360.00	300.00
Margaret Y. Green	Lib. Asst., ½ time	Oct. 1, 1923	360.00	300.00
Lola A. Shepard	Cataloguer	Oct. 1, 1923	1,900.00	1,425.00
<i>Physical Education</i>				
Dr. G. Flint Jones	Asst. Professor	Oct. 1, 1923	2,800.00	Budget
Alvin W. Bachman	Student Assistant	Oct. 1, 1923	350.00	Budget
W. L. Pemberthy	Student Assistant	Oct. 1, 1923	250.00	Budget
<i>Vocational and Commercial Education</i>				
Eloise Terbrueggen	Secretary (Transferred from College of Agriculture)	Sept. 1, 1923	1,140.00	Rotary
<i>University Architect's Office</i>				
Elsie F. Edwards	Clerk	July 1, 1923	1,200.00	Budget
<i>Stores and Receiving</i>				
Leona Goetschius	Clerk	July 23, 1923	900.00	Rotary
	(Salary increased to \$960, effective September 1)			
H. O. Baker	Laborer	Sept. 11, 1923	1,080.00	Rotary
Arline M. Ebenhack	Clerk, Lab. Supply	July 1, 1923	900.00	Rotary
<i>Operation and Maintenance</i>				
N. Ivan Paschal	Drag Line Operator	July 16, 1923	1,920.00	Budget
R. A. Bowers	Laborer	July 1, 1923	1,500.00	Budget
Ralph Bobb	Plumber's Assistant	July 1, 1923	1,500.00	Budget
Harold Esper	Laborer	July 1, 1923	1,200.00	Budget
William Jones	Janitor	July 1, 1923	1,080.00	Budget
Alvadore L. Robison	Janitor	July 1, 1923	1,080.00	Budget
R. A. Jennings	Painter	July 9, 1923	1,260.00	Budget
	Salary increased to \$1320, effective September 1.			
B. E. Stahl	Laborer	July 16, 1923	1,080.00	Budget
G. Davis	Painter's Helper	July 1, 1923	1,080.00	Budget
C. D. Lowry	Laborer	July 3, 1923	1,140.00	Budget
S. R. Sher	Heat Regul'g Man	Aug. 1, 1923	1,800.00	Budget
C. M. Shepherd	Steamfitter's Helper	Sept. 1, 1923	1,260.00	Budget
Claire Elk	Stenog. Chief	July 11, 1923	960.00	Budget
<i>Engineer's Office</i>				
	Salary increased to \$1200, effective October 1.			

Upon the recommendation of the President, the following positions were cancelled in the College of Agriculture:

Assistant in Botany.....	\$1,200.00
Instructor in Botany.....	1,700.00
Assistant in Home Economics.....	900.00
Assistant in Home Economics.....	450.00

Upon motion, the following recommendations of the President were approved:

The salary of Chester C. Lang, County Club Leader, was increased from \$2400 to \$2650, effective October 1; the increase to be paid from funds supplied by Wood County.

The salary of J. L. Vesper, Assistant in Accounting, was adjusted so that he will receive \$1600 as an annual rate, effective October 1, and a special contract for services in the Summer Quarter, 1923, for which he will receive \$450.

Dr. C. O. Ruggles, Professor of Business Organization, was granted leave of absence without salary for the two quarters beginning October 1, 1923, and ending March 31, 1924. Dr. Ruggles will investigate the character of the work of the Colleges of Commerce of the United States and the relationship of these Colleges to the business world, upon the invitation and at the expense of several business organizations of the State of Ohio.

The salary of Miss Alice Robinson, Assistant Professor of Fine Arts, was increased from \$2600 to \$2650, effective July 1, 1923.

Thelma C. Kelly, Stenographer in the Department of Mechanical Engineering, was transferred to the office of the Dean of the College of Engineering at a salary of \$85.00 per month, effective September 15, 1923.

Dr. Edwin A. Hamilton, Assistant Professor of Surgery, was granted leave of absence for the Fall Quarter, 1923, with the understanding that his work will be carried by Dr. Verne A. Dodd, without additional expense to the University.

Dr. John Edwin Brown, Head of the Department of Ophthalmology and Oto-Laryngology, was relieved from the duties of administration in connection with the Department. Dr. Hugh G. Beatty, Assistant Professor of Oto-Laryngology, was appointed Chairman of the Department for the current year.

W. D. Wall, Lecturer in the Department of Accounting, was granted leave of absence for the coming year, without salary, on account of ill health.

The title of Perry P. Denune was changed from Assistant to Instructor in Sociology, effective October 1, 1923.

James G. Phillips and Fred T. Heath were appointed to the co-operative fellowships of the Bureau of Mines and the Engineering Experiment Station.

The title of Miss Henrietta Gromme was changed from Instructor to Assistant Professor in Home Economics on the Smith-Hughes budget.

The salary of Glenn H. Alexander, Instructor in Physical Education, was reduced from \$1800 to \$1500, due to a reduction in amount of service.

A duplicate diploma was ordered issued to John Clifford Roberts, Bachelor of Science in Business Administration, 1923, satisfactory evidence having been presented that the original diploma was destroyed.

In accordance with custom hitherto established, a diploma from the University for the College of Homeopathic Medicine was ordered provided in the case of Emma Amelia Martin, M. D., a graduate of the Cleveland Homeopathic Medical College, class of 1899.

* * * * *

Upon the recommendation of the President, the following travel was authorized subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor F. W. Ives to attend the annual convention of the American Society of Agricultural Engineers to be held in Chicago, November 7, 8, 9, and 10.

Dean Alfred Vivian to attend the annual conference of the Association of Land-Grant Colleges, to be held in Chicago, November 13 to 15, 1923.

* * * * *

Upon the recommendation of the President, the following budget of account F-9 of the Bureau of Educational Research was adopted:

Name of Account	Budget
Labor	\$ 3,275.00
Bulletin	3,150.00
Travel	800.00
Equipment	1,250.00
Supplies	1,350.00
Postage	630.00
Repairs	75.00
Telephone and Telegraph.....	50.00
Contingent	420.00

\$11,000.00

* * * * *

Upon the recommendation of the President, Ivan Harold Frye was declared a resident of Ohio, in so far as the registration rules of the University are concerned.

* * * * *

The President presented the case of Robert Marshall Tyler, a student. Upon consideration, the Trustees declared Mr. Tyler to be a non-resident of Ohio, insofar as the registration rules of the University are concerned.

* * * * *

The President presented a statement from the Dean of the College of Agriculture concerning the rental of additional lands for the Department of Animal Husbandry. Action upon this request was deferred until the President presents to the Board a report on the activities of the farm as called for at the meeting held February 8, 1923.

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The President reported that, upon the order of Mr. C. F. Kettering, he had returned the radium which Mr. Kettering had presented to the College of Homeopathic Medicine, to Dr. H. E. Cauffield.

* * * * *

The President presented for record a communication sent to the Board of Trustees on September 25, 1923, with reference to the Ohio State University Co-operative Supply Company:

Gentlemen—I beg to report that on last Saturday, September 22nd, I was called to the office of the Governor at 11 o'clock and found when I appeared that he had invited Mr. Long, or at any rate that Mr. Long was there. When I appeared I had no idea why the Governor was calling me. It soon developed, however, that he was initiating a conference between Mr. Long and myself probably because Mr. Long had brought the matter to the Governor's attention.

At all events we went into a conference. After an hour of discussion it was agreed that the matter be referred to me for such adjustment as was conformable to the action of the Trustees taken August 31, 1923.

Upon returning to my office, I called a meeting of the Board of Directors of the Ohio State Co-operative Supply Company and suggested certain amendments to actions already taken.

On September 24th, the following action was taken:

“The preferred Stock of the Ohio State University Co-operative Supply Co. shall be retired on October 1, 1923, upon presentation. All dividend rights expire on that date. The motion was seconded and carried.”

At a meeting held on September 19, 1923, the following action was taken:

"Any student, faculty member, or employee of the University may become a member of this Co-operative Association. A membership card shall be issued to him and he shall have such voting privileges as are enumerated in Article 4 Section 2, and such other privileges as are provided for in the By-Laws."

The above action completely mutualizes the Co-operative Store, making the entire student body and Faculty eligible for the benefits without the payment of a fee. Further, the action retires all stock as of October first, after which date no dividends can accrue.

This adjustment, in my opinion, meets in full the conditions as set forth in the action of the Trustees, taken August 31, 1923.

I am therefore authorizing the Ohio State University Co-operative Supply Company to continue business under the amended constitution as set out in this letter. I am sending a copy of this letter to Governor Donahey, to Mr. F. C. Long, and to the Manager of the Co-operative Supply Company, Mr. George Siebert.

Very truly,
(Signed) W. O. THOMPSON.

* * * * *

The Secretary reported a gift of \$200 from the Rotary Club of Columbus, to be used for the purchase of equipment for the Free Crippled Children's Clinic connected with the College of Medicine. Upon motion, this gift was received and the Secretary was directed to express the appreciation of the Trustees to the officers and members of the Rotary Club of Columbus.

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The bill of Schenck & Williams, Architects and Engineers, of Dayton, Ohio, for \$500.00 for services rendered in connection with inspecting the plans and construction of the Stadium, as ordered by the Board of Trustees, was approved and ordered paid.

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The Secretary presented the following communication from the University Architect:

October 2, 1923.

Mr. Carl E. Steeb, Business Manager,
The Ohio State University.

Dear Sir—The General Contractor, L. L. LeVeque, for Mack Hall, has completed the building according to Plans and Specifications. Therefore, I am recommending the acceptance of the Building by the Board of Trustees, and the payment of the final estimate.

The Plumbing and Heating Contractors, Fitzpatrick and Hoepfner, have completed their work according to Plans and Specifications. Therefore, I am recommending the acceptance of Plumbing and Heating by the Board of Trustees, and the payment of the final estimate.

This acceptance carries with it the one year guarantee, covering materials and workmanship, as stated in Article 23 of the Specifications for Mack Hall.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the above recommendation was approved and the General and Heating and Plumbing Contracts were accepted from the contractors. The final estimates were presented and ordered paid.

Dr. T. C. Mendenhall was appointed to represent the Ohio State University at a meeting to be held in Chicago, November 12 and 13, 1923, of representatives of the governing boards of State Universities.

The Secretary reported that J. K. Gardiner, owner of the house at 1630 Neil Avenue, now occupied as Nurses' Home by the University, has increased the rental from \$60.00 to \$75.00 a month, the University to pay water rents and make repairs and improvements needed upon the house as heretofore. Upon motion, the increased rental was approved and the Secretary was authorized to execute a lease in accordance therewith.

The Secretary reported that, in accordance with advertisement, bids will be received at 12 o'clock, noon, October 16, 1923, for the following items:

1. Studio Building, estimated cost \$10,000.00.
2. Elevator for Mack Hall, estimated cost \$5,300.00.
3. Roads and Sewer System, Agricultural Group, estimated cost \$68,262.00.

Inasmuch as the Trustees will not meet until October 27, 1923, it was ordered that the Cabinet open in public such bids as may be presented and submit the same to the State Architect and the University Architect for their consideration and recommendation. Upon motion, the President and Secretary were directed to transmit to the Department of Highways and Public Works the lowest bids received on each of the above items, together with the recommendation that proper contracts be entered into.

Thereupon, the Board adjourned to meet October 27, 9:30 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 27, 1923.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; E. H. Mack, L. E. Laybourne, John Kaiser.

The Trustees, after expressing individually their great regret at the sudden and serious illness of the President of the University and desiring to insure as far as possible his full and complete recovery, unanimously adopted the following resolution:

Resolved by the Board of Trustees of the Ohio State University that, because of the serious sickness of President Thompson which still continues, he be and is hereby given leave of absence with full salary during the Autumn Quarter, more or less, the date of his return to service to be determined by the advice and consent of his physician;

That the appointment by President Thompson of John J. Adams as Acting President, on or about October 8, 1923, is hereby approved and confirmed and the things done by said John J. Adams as Acting President are approved and confirmed, and the said John J. Adams is hereby appointed Acting President, with all the powers of President, until the return of the President to duty as above recited.

* * * * *

The following resolution was adopted:

Moved that the salary of John J. Adams, as Acting President, be fixed at \$250.00 per month, effective October 1, 1923, and to continue at such rate until the return of the President.

* * * * *

Upon the recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
C. C. Lowe	County Agr. Agent	Oct. 31, 1923	\$2,500.00	
Marie Sayles	Home Dem. Leader	Sept. 30, 1923	3,800.00	
<i>College of Agriculture</i>				
George Reynolds	Driver, Dairy	Oct. 1, 1923	1,080.00	\$ 810.00
Treva Siler	Stenographer, Dairy	Nov. 15, 1923	960.00	600.00
Ellen Pentland	Stenographer	Sept. 30, 1923	960.00	720.00
<i>College of Commerce and Journalism</i>				
Karl D. Reyer	Asst., Econ. and Social Geography	Oct. 1, 1923	900.00	900.00
David Prosser	Reader, Economics	Oct. 1, 1923	150.00	100.00
Miles Smith	Asst. Professor, Bus. Organization	Oct. 1, 1923	3,600.00	2,700.00
<i>College of Dentistry</i>				
Katharine L. Pugh	Stenographer	Sept. 30, 1923	1,080.00	Rotary
<i>College of Engineering</i>				
Elmer Wise	Student Assistant, Electrical Engr.	Oct. 1, 1923	200.00	200.00
F. L. Rataiczak	Student Assistant, Engr. Drawing	Oct. 1, 1923	300.00	300.00
<i>College of Medicine</i>				
Myrtle Van Roden	Supervising Nurse	Nov. 1, 1923	1,200.00	800.00
Marjorie Rader	Supervising Nurse	Oct. 1, 1923	1,200.00	990.00
<i>Registrar's Office</i>				
Margaret Bain	Asst. to Registrar	Oct. 1, 1923	960.00	720.00
<i>Entrance Board</i>				
Helen F. Powell	Stenographer	Aug. 31, 1923	480.00	400.00
<i>Business Manager's Office</i>				
Rosanne Gilmore	Bookkeeper	Oct. 31, 1923	1,080.00	720.00
Dorothy Lewis	Assistant Cashier	Oct. 31, 1923	1,260.00	840.00
Arminie L. Shields	Chief Clerk	Nov. 30, 1923	1,260.00	735.00

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Operation and Maintenance</i>				
P. E. McCoy	Fireman	Oct. 3, 1923	1,680.00	1,246.45
James Mack	Steamfitter	Oct. 15, 1923	1,920.00	560.00
R. M. Ronk	Engineer	Sept. 30, 1923	1,860.00	1,395.00

Laboratory Supply Store

Kenneth Allison	Laborer	Sept. 30, 1923	1,080.00	Rotary
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Upon the recommendation of the Acting President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Erwin J. Utz	Asst. Farm Management Demonstrator	Oct. 1, 1923	\$1,800.00	
	U. S. D. A. funds.....	\$125.00		
	State Offset	25.00		
			\$150.00	
Blanche B. Bowers	Asst. Home Demonstration Leader	Oct. 1, 1923	3,000.00	
	U. S. D. A. funds.....	\$125.00		
	Smith-Lever funds	125.00		
			\$250.00	

College of Agriculture

Marion T. Myers	Asst. Farm Crops	Oct. 1, 1923	900.00	\$ 600.00
W. H. Pomerene	Graduate Assistant, Botany	Oct. 1, 1923	500.00	Budget
Kathryn B. Kiner	Student Assistant, Botany	Oct. 1, 1923	300.00	Budget
J. B. Seelig	Driver, Dairy	Oct. 1, 1923	1,080.00	810.00
Paul Jones Hanes	Student Assistant, Botany	Nov. 1, 1923	30.00 mo.	Budget
Lois Lintner	Student Assistant, Home Economics	Oct. 15, 1923	15.00 mo.	Budget
Helen Diehl	Student Assistant, Home Economics	Oct. 1, 1923	15.00 mo.	Budget
Rama Edelen	Student Assistant, Home Economics	Oct. 1, 1923	25.00 mo.	75.00
Anna S. Miller	Stenographer	Oct. 25, 1923	960.00	658.06
Bessie M. Freet	Secretary to Dean	Oct. 24, 1923	1,200.00	825.81
Henrietta Smith	(Transferred from Stenographer, Home Economics) Stenographer	Oct. 1, 1923	900.00	705.00
	Salary to be increased to	\$960.00, effective	January 1	

College of Arts, Philosophy, and Science

Irene M. Gibson	Asst., Romance Lang. (special contract)	Oct. 1, 1923	90.00 mo.	810.00
Gertrude Walsh	Asst., Romance Lang. (special contract)	Oct. 1, 1923	50.00 mo.	450.00

College of Commerce and Journalism

Webster Davis	Asst., Econ. and Social Geography	Oct. 1, 1923 to Jan. 1, 1924	200.00	200.00
Robert B. Streeper	Reader, Econ. and Social Geography	Oct. 1, 1923	150.00	Budget
Phillip G. Beck	Reader, Economics	Oct. 1, 1923	170.00	170.00
Melvin H. Black	Reader, Economics	Oct. 1, 1923	200.00	200.00
Lowell K. Hanson	Reader, Economics	Oct. 1, 1923	170.00	170.00
Garrett M. Hartley	Reader, Economics	Oct. 1, 1923	200.00	200.00
Kenneth B. Johnston	Reader, Economics	Oct. 1, 1923	170.00	170.00
Russell H. Martin	Reader, Economics	Oct. 1, 1923	150.00	Budget
Heston McPherson	Reader, Economics	Oct. 1, 1923	300.00	300.00
Wm. H. Phillips	Reader, Economics	Oct. 1, 1923	170.00	170.00
Carl W. Vandervort	Reader, Economics	Oct. 1, 1923	200.00	200.00
Herbert Willit	Reader, Economics	Oct. 1, 1923	170.00	170.00
William Summers	Reader, Bus. Org.	Oct. 1, 1923	150.00	Budget

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Name	Title	Date Effective	Annual Rate	Appropriation
Carl Addams	Reader, Bus. Org.	Oct. 1, 1923	150.00	Budget
E. Grace Richmond	Reader, Sociology (temporary)	Oct. 1, 1923	450.00	Budget
Earla Wombold	Stenographer, Bureau of Bus. Research	Oct. 24, 1923	960.00	Budget
John W. Reed	Linotype Operator, Dept. Journalism	Sept. 18, 1923	2,184.00	1,716.87
<i>College of Dentistry</i>				
Virginia L. Moore	Stenographer	Oct. 1, 1923	960.00	720.00
<i>College of Education</i>				
Lura Bell Chamblin	Stenographer	Oct. 9, 1923	960.00	699.35
<i>College of Engineering</i>				
Edith Alice Lutz	Stenographer	Oct. 1, 1923	960.00	720.00
Robert O. Loomis	Student Assistant, Electrical Engr.	Oct. 1, 1923	25.00 mo. for 8 months	200.00
Lewis M. Headley	Student Assistant, Engr. Drawing	Oct. 1, 1923	300.00	300.00
Leonard R. Growden	Student Assistant, Engr. Drawing	Oct. 1, 1923	300.00	300.00
Margaret Burger	Stenog. and Clerk, Mechanical Engr.	Oct. 8, 1923	960.00	701.93
Arthur E. Focke	Student Assistant, Metallurgy	Oct. 1, 1923	30.00 mo.	270.00
Clarence J. Bugbee	Student Assistant, Mineralogy	Oct. 1, 1923 to May 31, 1924	30.00 mo.	Budget
W. E. Winterhalter	Student Assistant, Electrical Engr.	Oct. 1, 1923	25.00 mo. for 8 months	200.00
<i>College of Medicine</i>				
Julia Browning	Supervising Nurse	Nov. 1, 1923	1,200.00	800.00
Jessie Jasper	Intern	July 1, 1923	50.00 quar.	A-3
Lowell Ruff	Asst. Pharmacist	Oct. 1, 1923	50.00 mo.	450.00
John W. Sheetz	Instr., Medicine	July 1, 1923	300.00	Budget
Sam. P. Oast, Jr.	Instr., Ophthalmology	Oct. 1, 1923	without salary	
Harry L. Reinhart	Asst., Pathology	Oct. 1, 1923	150.00	150.00
<i>College of Pharmacy</i>				
Homer S. Blaser	Student Assistant	Sept. 28, 1923	200.00	Budget
Howard A. Hines	Student Assistant	Sept. 28, 1923	200.00	Budget
<i>Library</i>				
Helen A. Jones	Library Assistant	Oct. 1, 1923	85.00 mo.	Budget
Mary Brown	Library Assistant $\frac{1}{2}$ time	Oct. 1, 1923	30.00 mo.	270.00
Ida Mae Hudson	Library Assistant $\frac{1}{2}$ time	Oct. 1, 1923	30.00 mo.	270.00
<i>Physical Education</i>				
Alice Volp	Pianist	Oct. 2, 1923	800.00	Budget
Elizabeth Borger	Student Assistant	Oct. 2, 1923	300.00	Budget
<i>Registrar's Office</i>				
Elizabeth Allen	Asst. to Registrar	Oct. 1, 1923	960.00	720.00
<i>Entrance Board</i>				
Sarah Meriam	Stenographer, $\frac{1}{2}$ time	Oct. 1, 1923	480.00	360.00
<i>Business Manager's Office</i>				
Ruth E. Waters	Assistant Cashier (Transferred from position of Clerk)	Oct. 1, 1923	1,080.00	45.00
Ina D. Shirk	Chief Clerk (Transferred from Secretary to Dean, College of Agriculture)	Oct. 24, 1923	1,260.00	867.10
<i>Operation and Maintenance</i>				
James S. Conway	Janitor	Sept. 21, 1923	1,080.00	840.00
P. E. McCoy	Engineer (Transferred from position of Fireman)	Oct. 4, 1923	1,860.00	1,380.00
Mike Yeager	Steam Fitter	Oct. 17, 1923	1,920.00	1,357.42
J. T. Dill	Fireman	Oct. 5, 1923	1,680.00	1,241.93

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Vocational and Commercial Education</i>				
Catherine McGinty	Stenographer	Oct. 4, 1923	960.00	Rotary
<i>University Press</i>				
William Taylor	Bookbinder	Sept. 18, 1923	2,184.00	Rotary
<i>Stores and Receiving</i>				
Lee Ball	Laborer	Oct. 1, 1923	1,080.00	Rotary
Robert Dowd	Laborer, Laboratory Supply Store	Oct. 1, 1923	960.00	Rotary

* * * * *

On motion, the following recommendations of the Acting President were agreed to:

The position of Pharmacist, University Hospital, at \$760.00 was cancelled.

Minnie Price, who has been on leave of absence, was reappointed State Home Demonstration Leader in Agricultural Extension at a salary of \$2000, effective October 1, 1923. (It is understood that Miss Price will devote only part of her time each day to the work for a few months.)

The salary of D. S. Myer, District Supervisor in Northwestern Ohio, Department of Agricultural Extension, was increased from \$3800 to \$4000, effective July 1, 1923.

The salary of Harold M. Eswine, Assistant in the Department of Economic and Social Geography, was increased from \$450 to \$900, effective October 1, 1923.

The salary of Clyde Hodgson, Apprentice in the Print Shop, was increased from \$873.60 to \$1310.40, effective September 1, 1923.

Harold Esper, Laborer in the Department of Operation and Maintenance, was reduced to part time schedule and his salary was reduced from \$100 to \$44 per month, effective October 1, 1923, in order that he may attend the University.

Dr. Erwin A. Esper, Instructor in Psychology, was given leave of absence during the next Spring and Summer Quarters in accordance with the rules in regard to the Four Quarter Plan, for the purpose of taking special work in the field of Psychology of Speech at the University of Vienna.

It was ordered that in the case of Ralph H. Richards, Instructor in Business Organization, his appointment date from July 1, 1923, instead of October 1, 1923, and that he be paid three months' salary (July, August, and September). Mr. Richards has rendered half time service for the Summer Quarter, and he is expected to render full time service for three quarters beginning October 1, 1923, at an annual salary of \$1750.

The salary of R. A. Jennings, Painter, was increased from \$1260 to \$1320, effective September 1, 1923.

* * * * *

Upon the recommendation of the Acting President, an allowance of \$60 was made for the Autumn Quarter, beginning October 1, and ending December 22, 1923, for automobile expense for Professor J. L. Clifton in the supervision of Practice Teaching in the Columbus High Schools.

* * * * *

Acting President Adams presented the proposed constitution of the Ohio State University Orchestra which, upon his recommendation,

was approved. Upon motion, \$300 was appropriated to cover the salary of a professional director of the Orchestra for the current year, the director to be employed as outlined in the constitution, and the finances of the Orchestra to be under the supervision of the University.

* * * * *

Upon the recommendatoin of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the University to pay railroad and Pullman fare only:

Professor Harry Nold to attend the conference of the American Academy of Political and Social Science at Philadelphia, November 16 and 17, 1923.

One member of the faculty of the College of Law to attend the meeting of the Association of American Law Schools at Chicago, Illinois, in December.

Professor Alonzo H. Tuttle to attend the Interfraternity Conference of American Fraternities in New York, November 30, 1923.

* * * * *

The following resolution was adopted:

Resolved, that hereafter all flying by any sort of aircraft over any assemblage of people on the campus, grounds, or farms of this University is forbidden.

* * * * *

The Acting President presented the following invitations:

From Drake University for the inauguration of President Daniel Walter Morehouse on November 1, 1923.

From the University of Missouri for the inauguration of President Stratton Duluth Brooks on November 16, 1923.

From Washington University for the inauguration of Chancellor Herbert Spencer Hadley on November 10, 1923.

Upon motion, the Acting President was directed to select delegates to represent the University on these occasions.

* * * * *

The Acting President presented a request from Dean Vivian that the University be represented at the International Live Stock Exposition, to be held at Chicago this fall. Upon motion, said request was approved with the understanding that the University will pay the expenses of such exhibit, including freight and expenses of attendants, at a cost not to exceed \$560. It was also agreed to pay the expenses of one member of the faculty of the Department of Animal Husbandry to represent the University and to be in charge of the live stock; estimated expense \$50. It is also understood that any prize money received at the show will be used to offset the above authorization.

* * * * *

Acting President Adams presented a report from the manager of the Co-operative Supply Store stating that, to date, 23¾ shares of the preferred stock in the Co-operative Supply Company has been presented and purchased at par value. Twenty-six and one-half shares are still outstanding and those will be retired upon presentation.

* * * * *

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Upon the recommendation of the Acting President, the following appointments were made for the Summer Quarter, 1924, for the College of Education:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Principles of Education</i>				
M. C. Otto	Professor	First term	\$ 800.00	
Henry Neuman	Professor	Second term	700.00	
Adelaide Ayer	Instructor	First term	600.00	
<i>Psychology</i>				
E. N. Henderson	Professor	First term	800.00	
<i>School Administration</i>				
J. E. Butterworth	Professor	First term	750.00	
F. T. Goodier	Professor	First term	750.00	
Frank G. Pickell	Professor	First term	800.00	
C. C. Ross	Assistant Professor	Full quarter	1,000.00	
M. F. Beeson	Assistant Professor	Full quarter	1,000.00	
* Wm. W. Ankenbrand *	Graduate Assistant	Full quarter	200.00	*

The following communication was received from the President of the Athletic Board:

October 26, 1923.

The Board of Trustees,
Ohio State University.

Gentlemen—At a meeting of the Athletic Board on October 2, 1923, the following action was taken:

After hearing the report of Mr. Summer, of the committee consisting of Mr. Summer, Mr. French, and President Thompson, it was moved by Dr. Brumley that the arrangement made by the Committee with the Huntington National Bank of Columbus to finance the Stadium indebtedness on the plan of issuing bonds for \$500,000 at 96, said bonds to bear interest at 6% per annum, the principal being payable in ten years, in annual payments of \$50,000 beginning in October, 1924, be approved. Seconded by Mr. Hoyer. Carried unanimously.

It was moved by Dr. Brumley that the above action be submitted to the Board of Trustees of the University for approval, before concluding arrangements with the Huntington Bank. Seconded by Mr. Morris. Carried.

This action involves no additional obligations over those now carried, but distributes the payment of the principal so that easy annual payments may be made from the ordinary gate receipts.

It is herewith submitted to the Board of Trustees with the Athletic Board's request for its approval.

Respectfully,

(Signed) THOMAS E. FRENCH,
President, Athletic Board.

The following resolution presented by the Chairman was unanimously approved:

Resolved, that the Trustees approve the plan suggested by the Athletic Board for the financing of the debts of that body, with the

understanding that neither the Trustees nor the University assumes any responsibility for the payment of said debts.

* * * * *
 An appropriation of \$1,982.00 was made from the State Building Fund for the construction of a sewer for the Medical Science Building.

* * * * *
 Upon the recommendation of the Acting President, the appointment of the following Assistants for the University Library was made, these salaries to be paid from the balance of \$1360.00 remaining to the Library Fund up to November 1, because of unfilled positions:

Perry Parr	Library Assistant,	1/2 time	Nov. 1	\$30 mo.	\$240.00
Virginia Allen	Library Assistant,	1/2 time	Nov. 1	30 mo.	\$240.00
Harriet Chantler	Library Assistant,	1/2 time	Nov. 1	30 mo.	\$240.00
Ralph O. Bayles	Library Assistant,	1/2 time	Nov. 1	30 mo.	\$240.00
Arthur J. Blume	Library Assistant,	1/2 time	Nov. 1	30 mo.	\$240.00
* * * * *	* * * * *	* * * * *	* * * * *	* * * * *	* * * * *

The Secretary presented the following record from the meetings of the Cabinet, relating to the opening of bids as authorized at the last meeting of the Board:

CABINET MINUTES

October 16, 1923.

The Cabinet met in the University Chapel.

Present: Messrs. Bradford, McCracken, and Steeb.

In accordance with the action of the Board of Trustees at its meeting held October 2, the Cabinet opened and read in public the following bids:

Studio Building

	General	Heating and Plumbing
Frank L. Matthaes.....	\$ 9,865.00	total \$13,535.00
Waugh-Hill Co.	10,250.00	
D. W. McGrath & Sons.....	8,155.00	
A. W. Levinson	15,704.00	
Henry F. Blocker	10,360.00	
Huffman-Wolfe Co.		3,774.00

Elevator for Mack Hall

Warner Elevator Mfg. Co.....	\$ 7,539.00
Ohio Elevator & Machine Co.....	5,304.00
Haughton Elevator & Machine Co.	6,700.00
Otis Elevator Co.	5,000.00

Roads and Sewer for Agricultural Group

Brush & Davis	\$52,076.40
Kinnear-Barricklow Engineering Co.	64,997.00
W. Neilson	57,750.00

After the reading of the bids, they were referred to the University Architect and the State Architect for tabulation and report.

CABINET MINUTES

October 17, 1923.

The Cabinet met in the office of the Secretary.

Present: Messrs. Bradford, McCracken, and Steeb.

The Architect presented the following reports:

October 17, 1923.

Mr. C. E. Steeb, Business Manager,
 The Ohio State University.

Dear Sir—From an examination of the bids received

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October 16, 1923, for Roads and Grounds for Group of New Agricultural Buildings, and Sewerage System for Group of New Agricultural Buildings, we find the bid of Brush & Davis the lowest.

Their bid complies with all requirements and is within the Engineer's Estimated Cost. Therefore, we recommend that the Board of Trustees award the contract work to Brush & Davis for their bid of Fifty-Two Thousand Seventy-Six (\$52,076.40) and 40-100 Dollars.

The Engineer's Estimated Cost is..... \$67,312.00

Respectfully submitted,

(Signed) ROBERT S. HARSH,

State Architect and Engineer.

(Signed) JOS. N. BRADFORD,

University Architect.

October 17, 1923.

Mr. C. E. Steeb, Business Manager,
The Ohio State University.

Dear Sir—From an examination of the bids received October 16, 1923, for an Electric Passenger Elevator for Mack Hall, we find the bid of the Otis Elevator Company the lowest.

Their bid complies with all requirements, and is within the Architect's estimated cost. Therefore, we recommend that the Board of Trustees award the contract for this elevator to the Otis Elevator Company for their bid of Five Thousand (\$5,000.00) Dollars.

The Architect's Estimated Cost is.....\$5,300.00

Respectfully submitted,

(Signed) ROBERT S. HARSH,

State Architect and Engineer.

(Signed) JOS. N. BRADFORD,

University Architect.

The Architects reported that the bids for the Studio, both for the General Contract and for the Heating and Plumbing work, were in excess of the Architect's estimate. They reported further that, in their judgment, it would not be possible to secure lower bids by re-advertising and they, therefore, recommended that the matter be referred to the State Controlling Board with the recommendation that the said Board authorize the awarding of a contract to the lowest bidder, D. W. McGrath & Sons, for the sum of \$8,155.00, and that the University install the heating and plumbing and the electrical work, using its own men and material now on hand.

Thereupon, the Secretary presented the following statement and request for presentation to the State Controlling Board, which was approved:

October 17, 1923.

Hon. Wilbur E. Baker,
State Director of Finance,
Columbus, Ohio.

Dear Sir—The following statement is presented with the request that it be presented to the State Controlling Board at its meeting to be held tomorrow.

On October 16, 1923, the following bids were received, after thirty days' advertising, for the proposed Studio Building to be erected on the campus of the Ohio State University:

	General	Heating and Plumbing
Frank L. Matthaes.....	\$ 9,865.00	total \$13,535.00
Waugh-Hill Co.	10,250.00	
D. W. McGrath & Sons.....	8,155.00	
A. W. Levinson	15,704.00	
Henry F. Blocker	10,360.00	
Huffman-Wolfe Co.		3,774.00

The Architect's estimated cost, as filed with the Auditor of State, for the Studio, is \$10,000.00, divided as follows: General Contract, \$7,300.00; Heating and Plumbing, \$2,340.00; Electrical Work, \$160.00; Architect's Fees, \$200.00.

It will be observed that the bids for the General Contract, as well as the bid for the heating and plumbing, are in excess of the Architect's estimate. The University Architect made every effort to interest contractors in bidding on this work; he met with little success, due to the large amount of building now under way in the city and to the fact that this particular job is too small to interest the general contractors.

Mr. McGrath, who submitted the lowest bid, has at the present time three contracts under way on the campus. He has his organization here and can easily shift the men over onto this work. It is the opinion of the State Architect, as well as the University Architect, that at this time it will not be possible to secure a better bid by readvertising.

After considering the bids submitted, the Architects recommend that the General Contract be awarded to D. W. McGrath & Sons, for the sum of \$8,155.00, and that the University with its own men install the heating and plumbing and electrical work. The University has on hand sufficient radiation and piping taken from other buildings to adequately heat the building, so that the entire building can be built within the estimate of \$10,000.00.

It is, therefore, respectfully requested that the Controlling Board authorize the awarding of a contract to D. W. McGrath & Sons for the General Contract for the Studio Building, for the sum of \$8,155.00, and that the University be authorized to install the heating and plumbing, using the material now on hand; the entire cost of the building not to exceed the estimate of \$10,000.00, as filed with the Auditor of State.

Very truly yours,
(Signed) CARL E. STEEB,
Secretary

October 22, 1923.

Mr. Carl E. Steeb, Secretary,
Ohio State University.

Dear Sir—This is to advise you that the Controlling Board at its meeting on October 18th authorized the following:

D. W. McGrath & Sons to be awarded the contract for the Studio Building, for the sum of \$8,155.00, and the Uni-

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versity to be permitted to install the heating and plumbing, using the material now on hand; the entire cost of the building not to exceed the estimate of \$10,000.00, as filed with the Auditor of State.

Very truly yours,
(Signed) WILBUR E. BAKER,
Director of Finance.

In accordance with the resolution adopted by the Board of Trustees at the meeting held October 2, 1923, the above recommendations were referred to the President and Secretary for presentation to the Department of Highways and Public Works.

Upon motion, the actions of the Cabinet, as stated above, were approved.

* * * * *
The Acting President presented a report on the University Farm as prepared by Dean Vivian, dated October, 1923. Consideration of this report was deferred until the next meeting.
* * * * *

Thereupon, the Board adjourned to meet Friday, November 23, 1923, 6 p. m., at the Ohio Union.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 23, 1923.

The Board of Trustees met at the University at 6 p. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; L. E. Laybourne, John Kaiser, E. H. Mack, B. F. McCann.

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Upon the recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
F. S. Hagy	County Agr. Agent	Dec. 31, 1923	\$2,500.00	
<i>College of Education</i>				
Frances E. Garden	Stenographer	Sept. 30, 1923	960.00	\$ 720.00
<i>College of Medicine</i>				
Gertrude Kailes	Stenog. (part time)	Nov. 10, 1923	480.00	306.67
Elmer Assman	Asst. in Physiology	Oct. 1, 1923	600.00	600.00
Leolyn Gilbert	Student Asst., Anatomy	Oct. 1, 1923	300.00	300.00
Bertha McCormick	Head Cook, University Hospital	Nov. 1, 1923	900.00	600.00
Mary Bass	Dishwasher	Nov. 1, 1923	600.00	Rotary
<i>Physical Education</i>				
Anne G. Bierman	Stenographer	Oct. 31, 1923	960.00	640.00

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Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>College of Veterinary Medicine</i>				
John H. Burrell	Groom, Vet. Hosp.	Nov. 1, 1923	1,200.00	800.00
<i>Operation and Maintenance</i>				
John O. Kimbrough	Janitor	Oct. 31, 1923	1,140.00	760.00

Upon recommendation of the Acting President the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Walter R. Krill	Asst. Animal Husb.	Oct. 1, 1923	55.00	Rotary-95
Homer Clark	Laborer, Division of Farm Operations	Nov. 1, 1923	90.00 mo.	Budget-400
Frances Summers	Stenographer	Nov. 16, 1923	960.00	600.00
Mary Schimmel	Stenographer	Nov. 1, 1923	960.00	Rotary
<i>College of Commerce and Journalism</i>				
Carroll E. Bartlett	Business Manager of the Lantern	Oct. 1, 1923 for 9 mos.	500.00	Budget
William H. Mylander	Editor-in-Chief of the Lantern	Oct. 1, 1923 for 9 mos.	500.00	Budget
John E. Pryor	Investigator, Bureau of Bus. Research	Dec. 1, 1923 to to July 1, 1924	150.00 mo	1,050.00
<i>College of Medicine</i>				
M. D. Gamble	Asst., Physiology	Nov. 1, 1923	500.00	444.45
E. Kathleen Worrell	Stenog. (part time)	Nov. 10, 1923	40.00 mo.	306.67
Margaret McLellan	Student Nurse	Aug. 1, 1923	75.00	Budget
Jeanette Roberts	Student Nurse	Sept. 1, 1923	75.00	Budget
Deborah Hill	Student Nurse	Sept. 1, 1923	75.00	Budget
Roland W. Jones	Student Asst. in Dept. Anatomy	Oct. 1, 1923	300.00	300.00
Kenneth E. Reighard	Student Asst. in Dept. Anatomy	Oct. 1, 1923	300.00	Budget
<i>Physical Education</i>				
Nellie Kramer	Stenographer	Nov. 1, 1923	960.00	640.00
<i>College of Veterinary Medicine</i>				
Richard Phillips	Groom, Vet. Hosp.	Nov. 1, 1923	100.00 mo.	800.00
<i>Operation and Maintenance</i>				
Frank Asher	Fireman	Nov. 1, 1923	1,680.00	1,120.00
Charles Lyons	Janitor	Nov. 1, 1923	1,140.00	760.00
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On motion, the following recommendations of the Acting President were agreed to:

The salary of Mrs. Alice Bowers, Clerk in the Boys' and Girls' Club Department, was increased from \$900 to \$960 per year, effective November 1, 1923.

The salary of L. G. Souder, Assistant Shepherd, was increased \$5 per month, effective November 1, the above amount to be deducted from the salary now being paid to H. T. Laws.

The title of Edward A. Janning, Instructor in the Department of Industrial Arts, was changed to that of Assistant, effective October 1, 1923.

The salary of Milton O. Lee, Instructor in Physiology, was increased from \$1800 to \$1900 per year, effective November 1, 1923.

The salary of Pauline Thompson, Supervising Nurse, University

Hospital, was increased from \$100 to \$110 per month, effective October 1, 1923.

The title of Clara Dennis, Assistant Cook, University Hospital, was changed to Head Cook at a salary of \$75 per month, effective November 1, 1923.

The title of Roxie Bowers, Dishwasher, University Hospital, was changed to Assistant Cook at a salary of \$55 per month, effective November 1, 1923.

Payment of two-thirds of the regular salary was ordered to Miss Ethel C. Scofield, Department of Physical Education for Women, for special services in the Spring Quarter. Salary to be paid from interest on Endowment Fund.

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Upon recommendation of the Acting President, an allowance of \$60 was made for the Autumn Quarter beginning October 1 and ending December 22, 1923, for automobile expense for Professor R. D. Bennett in supervision of practice teaching in the Columbus High Schools.

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The Acting President presented a report of a special committee of the Administrative Council on automobile parking. Upon motion this report was referred to the Cabinet for consideration and subsequent report to the Board of Trustees.

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The request from the Department of Physical Education for the payment of compensation to Major Kunzig, who is giving instruction in fencing in the Department of Physical Education, was declined under the general order of the Board that the budget be not expanded.

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Upon recommendation of the Acting President, the following request from Professor W. H. Siebert was approved:

That the Trustees authorize the announcement in the program of the American Historical Association that its sessions for Friday, December 28, be held and that a luncheon will be tendered by the President and Board of Trustees to the members of the Association in the Ohio Union.

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The Acting President presented a communication from Colonel Townsend requesting additional service from the band leader and an increased appropriation for such service. It was ordered that this matter be given consideration at the time of the preparation of next year's budget.

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The Acting President announced that the American University Union in Europe, through Mr. Clarence Graff, is about to establish a graduate fellowship in one of the Universities of the Middle West. One of the conditions attached to the establishment of such a fellowship calls for the remission of tuition fees to the holder of the Graff fellowship. The Secretary was directed to notify the American University Union that the tuition fees to a holder of a Graff fellowship will be remitted at the Ohio State University.

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Upon recommendation of the Acting President, Professor G. M. Bolling was authorized, subject to the approval of the State Emergency Board, to attend the annual meeting of the Managing Committee of the American School of Classical Studies, to be held in

New York City, May 11, 1924. It is understood that the above authority includes Pullman and railroad fare only.

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 Upon recommendation of the Acting President, Mr. C. W. Reeder, reference librarian, was granted leave of absence with full salary for the Winter Quarter for the purpose of spending the quarter in study at the University of Chicago.

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 Upon recommendation of the Acting President, an additional groom was authorized for the Veterinary Hospital at a salary of \$100 per month, said salary to be paid from the Veterinary Clinic Rotary Fund.

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 Upon recommendation of the Acting President, the following travel was authorized, subject to the approval of the State Emergency Board, the University to pay railroad and Pullman fare only:

Professor J. B. Park to attend the meeting of the International Crop Improvement Association to be held in Chicago, November 30 to December 3, 1923.

Professor F. E. Bear to attend the meeting of the Association of Official Agricultural Chemists held in Washington the week of November 19, 1923.

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 The Secretary presented the plans, specifications, and estimates of cost for additional greenhouses for the Department of Horticulture. Upon motion, said plans, specifications, and estimates were approved, and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and if so approved to advertise for bids in accordance with the law.

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 The following report of the State Architect and University Architect, relating to the final estimate of the contractors, Fitzpatrick & Hoepfner, was approved:

Columbus, Ohio, October 15, 1923.

Mr. C. E. Steeb, Business Manager,
 The Ohio State University.

Dear Sir—In the construction of Mack Hall, it was originally designed to carry the service lines in a tunnel across Neil Avenue connecting with the main tunnel on the west side of Neil Avenue.

To avoid tearing up Neil Avenue and reduce the cost of installation of this service, a small pipe tunnel with removable cover was placed under the basement corridor connecting with Oxley Hall. This required some adjustment in the plumbing drainage lines, the cost of which was . . \$50.85

To provide for the drainage for the refrigerator, a change in the position of the floor drain was necessary. The cost of this change amounted to 46.52

Total \$97.37

The following deductions in cost resulted from the following changes:

One shower on fourth floor omitted \$ 36.48
 One lavatory on first floor omitted 56.79

Rebate on marble work.....	186.00
Total	\$279.27
Total deductions	\$279.27
Total of extras	97.37
Net deduction	\$181.90

The Contractors' (Fitzpatrick & Hoepfner) statements, covering the above, are attached to their final estimate.

The above is recommended to the Board of Trustees for their approval.

Respectfully submitted,
(Signed) ROBERT S. HARSH,

State Architect.

(Signed) JOS. N. BRADFORD,
University Architect.

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The following rule covering duplicate receipts for fees was adopted:

A duplicate receipt for fees will be issued only upon presentation of satisfactory evidence of the loss or destruction of the original. A fee of \$1.00 will be charged for each duplicate receipt.

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Upon motion, the following appropriations from House Bill 325 were cancelled and the following appropriation made:

Cancel

Architect's Fees—Mack Hall.....	\$2,023.35
Architect's Fees—Power House.....	1,465.03
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	\$3,488.38

Appropriate

Service Lines—Commerce Building.....	\$ 700.00
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Thereupon, the Board adjourned to meet Friday, December 21, 1923, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 21, 1923.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; L. E. Laybourne, John Kaiser, O. E. Bradfute.

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Upon recommendation of the University Faculty, the Acting President was ordered to confer the following degrees at the Autumn Convocation December 21, 1923:

DOCTOR OF PHILOSOPHY

Marion Donald Coulter, B. S. (Denison University); Mary Beal Housel, B.A., M.A. (Ohio Wesleyan University); Edward George Meiter, B.S. (Mount Union College), M.Sc.; Theunis Johannes Naude, B.Sc. (University of South Africa), M.Sc.; Joel Bigelow Peterson, B.Sc. (Denison University), M.Sc.

MASTER OF ARTS

Ruth Spencer Davis, B.Sc. in H.E., John Joseph Gerlach, B.Sc. in Bus. Adm., Kenneth Charles Randall, B.Sc. (Massachusetts Agricultural College), Alice Rosemond, A.B. (Randolph-Macon College); Dominic Peter Rotunda, A.B. (Cornell University); Harold Hastings Shively, A.B. (Ohio University); Idella Gunn Watson, B.A. (Wittenberg College).

MASTER OF SCIENCE

Earl Elmer Barnes, B.Sc. in Agr., Marion Donald Coulter, B.S. (Denison University); Leopoldo Faustino, B.E., E.M., Albert Stanley Schlingman, D.V.M., Shirley Leland Starker, B.Sc. in Agr. (West Virginia University); Charles Leonard Stevens, B.Sc. in Agr., Homer Columbus Thompson, B.Sc. in H. and F.

BACHELOR OF SCIENCE IN AGRICULTURE

Francis Ivan Bell, Bernard Noteman Cryder, Arlington Lorrain Everitt, Arbor Dell Fields, Harold Elias Heller, Paul Augustus Nussdorfer, Willis Weissell Rummell, Harold Crawford Tillson, Donald Worth Tripp.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Lucinda Mae Alexander, Adelaide Elizabeth Ott.

BACHELOR OF ARTS

Glenn Edward Calvin, Marion Frances Elliott, Mark Simeon Evans, Grace Naomi Harris, Abraham Allen Holmes, William Carl Hukari, Dorothy Ann Miller, Clarence Wilmott Olsen, Alfred Hodgen Pemberton, Dale Seif, Josephine Stambaugh, Frances Lucile White.

BACHELOR OF SCIENCE

Francis Ward Davis.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Russell William Baker, Thomas Joseph Carroll, Webster Loviner Davis, John Webster Gaver, Finley Hutchinson Hall, Lyndon Smith Hoch, Harold Anthony Montag, Paul Gerhard Rohlfing, Harvey Martin Sobel, Ira Glenn Spade, Robert Lee Walsh, Clayton E. Welty.

BACHELOR OF SCIENCE IN JOURNALISM

Dallas Demenia Tobin.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Catharine Frances David, Thelma Leone Seeger.

BACHELOR OF SCIENCE IN EDUCATION

Nelle Swisher Alexander, Margaret Adelyn Carter, Claribel Case, B.A., Evelyn Ferne Conkle, Phoebe Emma Crawford, Helen Marie

Fetzer, Helen May Gerhardt, Margarite Liggett Hall, Harriet Dukes Isaac, Helen Naomi Johnston, Margaret Lisette Ketterer, Helen Marguerite Kramer, Marguerite Maddox, Ruth Alexandria Marshall, Wilda Mattern, Harriet Mooney, John Wesley Powelson, Alma Mae Taylor, Elinore Reed Woldman, Faith Mary Wolfe, Rachel Van Hook Young, B.A., Isabelle Gibson Ziegler.

BACHELOR OF ARCHITECTURE

Clarence Dale Badgeley.

BACHELOR OF ARCHITECTURAL ENGINEERING

Efflo Eugene Eggert.

BACHELOR OF CHEMICAL ENGINEERING

Joseph Francis Gorman, William Lawrence Lonsway.

BACHELOR OF CIVIL ENGINEERING

Robert Elmer Bischoff.

BACHELOR OF ENGINEERING

Harold Marshall Haylor.

BACHELOR OF MECHANICAL ENGINEERING

Frank Gordon Abbey.

BACHELOR OF LAWS

Harold Armstrong Jones, B.A. (Yale University); George Dewey Lewis, Elden Russell Young.

DOCTOR OF MEDICINE

Homer Lee Mitchell, John Sumter Tanner, Jacob Allen Ziskind, B. Sc.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Jay Edwin Goldstein, Louis Eugene Handelman, Cecil Shepard Hines, B.S. (Denison University), M.A. (Columbia University); Henry Arnold Frederick Myers, Thomas James Ryan, Harlow Anthony Stapf, Leonard Roy Twete, D.V.M.

DOCTOR OF VETERINARY MEDICINE

Frank Gurley Loomis, Mariano Salvador Pasis, Herschel J. Wright.

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Upon the recommendation of the Acting President, Professor H. C. Hockett was granted leave of absence from February 1 until the close of the Spring Quarter of the current year with full salary, on condition that he make provision without expense to the University whereby his regular work here shall be carried in full during his absence, and that the arrangement thus made for his work be satisfactory to the Dean of the Arts College and to the Head of the Department of American History; further, that this leave of absence shall be understood as involving no accumulation of vacation credits nor vacation debits for either himself or those who carry his courses while he is away.

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Dr. T. C. Mendenhall was appointed to represent the University at the meeting of the American Historical Society to be held in Columbus December 27 to 29, 1923.

Upon the recommendation of the Acting President the following budget for the Summer Quarter, 1924, for the College of Education, was approved:

RESIGNATIONS			
<i>School Administration</i>			
J. A. Butterworth	Professor	First term	\$ 750.00
M. F. Beeson	Assistant Professor	Full quarter	1,000.00
F. G. Pickell	Professor	First term	800.00
APPOINTMENTS			
<i>Education</i>			
Paul W. Terry	Professor	Second term	750.00
A. H. Sproul	Assistant Professor	First term	600.00
<i>Fine Arts</i>			
Elizabeth Weiffenbach	Instructor	First term	500.00
<i>Music</i>			
Royal D. Hughes	Professor	First term	800.00
E. W. Morphy	Assistant Professor	First term	600.00
Winifred V. Smith	Assistant Professor	First term	550.00
Florence L. Shute	Assistant Professor	First term	600.00
Mrs. Nelle I. Sharpe	Instructor	First term	350.00
Cleo Cowger	Instructor	First term	200.00
Olwen Jones	Accompanist	First term	100.00
<i>Practice Teaching</i>			
Evelyn Ross	Supervisor	First term	125.00
<i>Principles of Education</i>			
Eva May Luse	Assistant Professor	First term	600.00
<i>School Administration</i>			
G. E. Carrothers	Professor	First term	750.00
J. L. Stenquist	Professor	First term	800.00

Upon recommendation of the Acting President, the College of Education was given an additional \$300 as a reserve fund to be used if necessary in completing the program of the Educational Conference to be held April 3, 4, and 5, 1924.

The Acting President read a letter from Colonel Townsend concerning the need of an armory for the Military Department at the Ohio State University. This letter was ordered filed to be given consideration at the time of the building of the next biennium budget.

Upon the recommendation of the Acting President, Florence Hier was given leave of absence with pay for the Winter Quarter with the understanding that she provide a substitute satisfactory to the Department of Romance Languages and to the Dean of the College of Arts for the three months of the Winter Quarter; further, that this leave of absence shall be understood as involving no accumulation of vacation credits nor vacation debits for either herself or those who carry her courses while she is away. Six hundred and sixty-six dollars and sixty-six cents was appropriated to cover Miss Hier's salary for the Winter Quarter.

12-21-'23

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Agricultural Extension</i>				
Davis E. Hill	County Club Agent, Cuyahoga County	Nov. 30, 1923	\$3,000.00	
H. C. Frey	County Agrl. Agent, Adams County	Oct. 31, 1923	2,200.00	
<i>College of Agriculture</i>				
Eunice E. Evans	Stenographer, Botany	Nov. 30, 1923	960.00	\$ 560.00
<i>College of Arts</i>				
Annabelle Mitchell	Stenographer	Nov. 30, 1923	960.00	560.00
<i>College of Engineering</i>				
John Menke	Shop Assistant	Dec. 14, 1923	720.00	393.00
<i>Operation and Maintenance</i>				
James S. Conway	Janitor	Dec. 12, 1923	1,080.00	595.16
<i>Physical Education (Women's Division)</i>				
Mrs. Emma Thomas	Maid, Pomerene Hall	Dec. 1, 1923	720.00	420.00
<i>Registrar's Office</i>				
Esther Funk	Asst. to Registrar	Nov. 1, 1923	1,260.00	840.00
<i>Stores and Receiving</i>				
Noel Martin	Laborer	Dec. 1, 1923	1,020.00	Rotary
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Upon recommendation of the Acting President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Harold S. Ward	County Club Agent, Cuyahoga County	Jan. 16, 1924	\$3,000.00	
	Supplementary Extension...		\$104.16	
	Cuyahoga County Funds....		145.84	
			\$250.00	
Automobile Maint.	Cuyahoga County Funds....		\$600.00	
Paul E. Haag	County Agr. Agent, State Offsetting (A-1).....	Dec. 1, 1923	2,200.60	\$183.33
Automobile Maint.	Smith-Lever		\$100.00	
	Adams Co. Farm Bureau... 500.00			
			\$600.00	
John L. Shriver	County Agr. Agent, Morgan Co.	Dec. 1, 1923	2,200.00	
	State Offsetting (A-1).....		\$183.33	
Automobile Maint.	Smith-Lever		\$100.00	
	Morgan Co. Funds..... 500.00			
			\$600.00	
Richard E. Helt	County Club Agent, Extension Funds	Nov. 1, 1923	2,500.00	
	Muskingum Co.		1,250.00	
			\$2,500.00	
	(Transferred from County Agr. Agent, Morgan County)			
<i>College of Agriculture</i>				
Helen Coleman	Stenog., Botany	Dec. 1, 1923	960.00	\$ 560.00
William Potts	Laborer, Poultry Husbandry	Nov. 12, 1923	90 mo.	687.00

12-21-'23

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Arts</i>				
Frances Summy	Assistant, Romance Languages	Jan. 2, 1924 (Special contract for 3 months)	40.00 mo.	120.00
Caroline Tyler	Assistant, Romance Languages	Jan. 2, 1924 (Special contract for 3 months)	50.00 mo.	150.00
<i>College of Commerce and Journalism</i>				
Robert D. McGinnis	Assistant, Business Organization	Jan. 1, 1924 for 6 months	100.00 mo.	600.00
C. S. Pierce	Reader, Business Organization	Jan. 1, 1924 for 6 months	15.00 mo.	90.00
C. C. Campbell	Reader, Business Organization	Jan. 1, 1924 for 6 months	15.00 mo.	90.00
R. B. Alsbaugh	Reader, Business Organization	Jan. 1, 1924 for 6 months	15.00 mo.	90.00
<i>College of Engineering</i>				
Lloyd M. Davis	Student Assistant, Mineralogy	Jan. 1, 1924 for 2 months	30.00 mo.	60.00
<i>College of Medicine</i>				
C. H. Benson	Instructor, Medicine	Jan. 1, 1924	No salary	
Francis W. Thomas	Assistant, Oto-Laryngology	Jan. 1, 1924	No salary	
Maurine Ligon	Anesthetist, Univ. Hospital	Jan. 1, 1924	100.00 mo.	Rotary
<i>Registrar's Office</i>				
Name to be supplied	Asst. to Registrar	Jan. 1, 1924	80.00 mo.	480.00
<i>Business Manager's Office</i>				
Jennie B. Cornman	Clerk	Dec. 4, 1923	960.00	552.26
<i>Operation and Maintenance</i>				
Robert Ferrell	Laborer, Roads and Grounds	Oct. 1, 1923	1,140.00	855.00
<i>Veterinary Medicine</i>				
W. C. Weil	Groom and Ambulance Driver	Nov. 29, 1923	1,200.00	Rotary
<i>Orchestra</i>				
Earl Hopkins	Director	Oct. 2, 1923	300.00	300.00
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Upon motion, the following recommendations of the Acting President were approved:

Miss Minnie Price, State Leader of Home Demonstration Work, was appointed on the full time basis, effective January 1, 1924, to be paid at the rate of \$3800 per year.

The salary of Clara Dennis, Cook, University Hospital, was increased from \$75 to \$83 per month, effective November 1, 1923, the increase to be paid from the Rotary Budget.

The salary of Roxie Bowers, Assistant Cook, University Hospital, was increased from \$55 to \$60 per month, effective December 1, 1923, the increase to be paid from the Rotary Budget.

Miss Carolyn Fritsche, having completed the period of three year training in the school for nurses at Ohio State University, was granted the degree of Graduate Nurse.

The services of Miss Dorothy Sumption, Department of Physical Education, Women's Division, were changed to four quarters 1923 and 1924, and she is to accumulate vacation credit for this period.

The title of Harold G. Olsen, Instructor, Department of Physical Education, was changed to that of Assistant Professor, effective December 1, 1923.

The following distribution of station funds for old projects, as recommended by the Engineering Experiment Station Council, was approved:

Project No. 2—Gasification of Ohio Coal, Prof. D. J. Demorest.....	\$ 500.00
Project No. 4—Gasoline Saving Devices for Automotive Engines, Prof. W. T. Magruder.....	400.00
Project No. 21—Economic Use of Different Types of Boiler Furnaces, Prof. F. W. Marquis.....	1,500.00
Project No. 37—Climatological Data for Ohio, Mr. W. H. Alexander..	100.00

Mr. Thomas Decker, Assistant, Department of Industrial Arts, was granted leave of absence without pay for three months, beginning January 1, 1924, provision to be made for the employment of a student helper during Mr. Decker's absence at \$40 per month.

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Upon the recommendation of the Acting President, the following travel was authorized subject to the approval of the State Emergency Board, the expense to the state to include railroad fair and Pullman only:

Professor William R. Sears, Department of Landscape Architecture, to attend the annual meeting of the American Society of Landscape Architects, to be held in New York, January 14, 15, and 16, 1924.

One delegate from the office of the Dean of Women to attend the national meeting of Deans of Women, to be held in Chicago, February 24 to 28, 1924.

One delegate from the Department of Physical Education to attend the annual meeting of the National Collegiate Athletic Association, to be held in Atlanta, Georgia, December 28, 1923.

Miss Olive Jones to attend the Mid-winter Meetings of the American Library Association, to be held in Chicago, December 31, 1923, to January 2, 1924.

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Upon recommendation of the University Architect, an additional allowance of \$7000 was made for the addition to the Medical Science Building, making the total allowance of the said building \$220,000.

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The University Architect presented the plans, specifications, and estimates for the addition to the Medical Science Building, to be used by the College of Dentistry, which were approved. The Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved to advertise for bids in accordance with the law.

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The Acting President called the attention of the Trustees to a resolution adopted May 3, 1922, as follows: "That all students at present enrolled in the College of Homeopathic Medicine shall, upon their individually expressed desire, be registered as students in the College of Medicine, with the grade now held by them in the College of Homeopathic Medicine," asking an interpretation of said resolution as to whether or not there is any time limit on students formerly in the College of Homeopathic Medicine transferring to the College of Medicine or whether the right was limited to such transfer in the autumn of 1922. Upon motion, it was declared that the resolution adopted by the Board of Trustees May 3, 1922, did not fix any time

limit and that the right to credits earned in the College of Homeopathic Medicine was not limited to an immediate transfer.

Upon motion, the Secretary was directed to request the Commencement Committee to arrange for a special invitation to be extended to the surviving ex-members of the Board of Trustees to attend the commencement exercises in June, 1924.

The Acting President presented a communication from Professor Osburn requesting that all limitations be removed as to the hours when the University buildings may be used at night. Upon motion, this request was referred to the Acting President for further consideration and report.

Upon recommendation of the Acting President, it was ordered that on page 26 of the Ohio State University rules and regulations issued September, 1923, in the first line of the last paragraph headed "Non-Resident Fees," the word "undergraduate" be deleted.

The Acting President presented the cases of Ivan Malcolm McCampbell and Robert Lee Criswell, and after a statement of facts covering these two cases, the motion was unanimously adopted declaring both students residents of Ohio.

The financial report from the Ohio State University Athletic Association from July 1, 1923, to November 30, 1923, was read and ordered filed.

The Secretary was directed to enter into a contract with the Columbus Citizen for one-half page advertisement to appear in the twenty-fifth anniversary of the Columbus Citizen, for the sum of \$300, with the understanding that in the future no further appropriation for such purpose shall be made.

Dr. T. C. Mendenhall was appointed delegate to represent the Ohio State University at the annual meeting of the American Association for the Advancement of Science, to be held in Cincinnati, December 27 to January 2, 1924.

The Acting President presented the following letter from Mr. Lowry F. Sater:

December 14, 1923.

Dean John J. Adams, Acting President,
The Ohio State University,
Columbus, Ohio.

Dear Mr. Adams—I have been observing with a great deal of interest for the last week the observance of Harding Memorial Week and the collection of funds for the Memorial. As you probably know, the plan is: first, to erect a suitable mausoleum at Marion; second, to acquire the Harding home; third, to erect a museum for Harding Mementoes in Marion; and fourth, to establish at some university or universities a Warren Gamaliel Harding Chair of Diplomacy and Functions of Government.

In connection with this last project it has occurred to me that Ohio State University would be a very likely and a very suitable institution to receive this chair. The largest of the state supported universities in Ohio, situated in her capital, the alma mater of many who helped to establish and carry on the Harding administration, with an outstanding faculty in the Department of Political Science,—Ohio State University is eminently fitted to receive the chair created in honor of Ohio's great son.

The selection of the university to receive the chair, according to literature sent out from the national headquarters, is to be made by the Board of Trustees of the Harding Memorial Association, of which President Coolidge is the president. Ohio State alumni will, no doubt, contribute a highly creditable amount to the Memorial Fund. It is important that the claims of the Ohio State University to this chair be presented with great promptness, and to that end I am taking the liberty of writing to remind you at this time.

With best personal wishes, I am

Very truly yours,

(Signed) LOWRY F. SATER.

The suggestion that such a chair be established at Ohio State University was unanimously approved by the Board and, upon motion, the Chairman was directed to appoint a special committee to present the claims of the Ohio State University. The Chairman appointed on this committee the President, Mr. L. F. Sater, and Mr. Carmi A. Thompson.

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A duplicate diploma was authorized for M. L. Jordan with the understanding that Mr. Jordan return the original diploma, which has been damaged.

* * * * *

A special committee consisting of Judge McCann and Mr. Laybourne was appointed to confer with certain parties in Washington C. H., who desire to make a gift to the Ohio State University. The committee was directed to report their findings to the Board of Trustees at its next meeting.

* * * * *

The Secretary presented a tentative plan covering the parking privileges of automobiles on the campus. Upon motion, this tentative plan was approved and the Committee was directed to complete the details.

* * * * *

Thereupon, the Board adjourned to meet January 8, 10 a. m., at the University.

Columbus, Ohio, December 21, 1923.

The Board of Trustees met in executive session at the Chittenden Hotel at 8:30 p. m. The following record of the meeting was prepared by the Chairman:

"An executive session of the Trustees was held at the Chittenden Hotel at 8:30 p. m., Friday, December 21, 1923. Present: Messrs. Bradfute, Kaiser, Laybourne, and the Chairman. By a unanimous vote, Dr. Wm. McPherson was appointed Acting President of the University, from January 1, 1924, to succeed Judge John J. Adams,

who, on account of failure in health, was obliged to decline further service in that capacity.

"It was also voted that while serving as Acting President, the salary of Dr. McPherson should be at the rate of \$250.00 per month for such service."

T. C. MENDENHALL,
Chairman.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 8, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; L. E. Laybourne, Egbert Mack, B. F. McCann.

* * * * *

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
F. L. Wright	County Club Agent, Hamilton County	Dec. 31, 1923	\$3,000.00	
R. B. Cruickshank	Prof., Horticulture, Extension Service	Dec. 31, 1923	3,600.00	
<i>College of Agriculture</i>				
Helen Cahill	Assistant, Home Economics	Dec. 31, 1923	450-Budget 450-Rotary	\$ 300.00 Rotary
<i>College of Commerce and Journalism</i>				
W. H. McPherson	Reader, Economics	Dec. 31, 1923	300.00	200.00
Robert B. Streeper	Reader, Econ. and Social Geography	Dec. 31, 1923	150.00	100.00
<i>Library</i>				
Ida M. Hudson	Asst., Accession Dept.	Jan. 1, 1924	30.00 mo.	180.00
<i>College of Engineering</i>				
Margaret Burger	Stenographer	Dec. 31, 1923	950.00	640.00
<i>University Press</i>				
Charles H. Davis	Compositor	Dec. 29, 1923	2,184.00	Rotary

Upon the recommendation of the Acting President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Raymond E. Cray	Asst. Professor, Poultry Husbandry	Jan. 1, 1924	\$3,000.00	

1-8-'24

Name	Title	Date Effective	Annual Rate	Appropriation
<i>College of Agriculture</i>				
Lucinda M. Alexander	Grad. Asst., Home Economics Dept.	Jan. 1, 1924	50.00 mo.	\$300.00
(An equal amount to be paid from Home Econ. Cafeteria Rotary Fund)				
Ivan E. Massar	Grad. Asst., Botany	Jan. 2, 1924	50.00 mo.	300.00
Archie Bishop	Instr., Animal Husb.	Jan. 7, 1924 to Mar. 8, 1924	400.00 for period of service	A-3
John Lengacher	Instr., Dairying	Jan. 7, 1924 to Mar. 8, 1924	400.00 for period of service	A-3
Harley Jones	Instr., Dairying	Jan. 7, 1924 to Mar. 8, 1924	300.00 for period of service	A-3
<i>College of Arts</i>				
Ethel Saunders	Stenographer	Dec. 10, 1923	960.00	536.77
<i>College of Commerce and Journalism</i>				
M. C. Buchanan	Reader, Economics	Winter and Spring Quarters	200.00 for 2 quarters	200.00
Merton Steels	Reader, Econ. and Social Geography	Winter and Spring Quarters	100.00 for 2 quarters	100.00
<i>College of Engineering</i>				
Gladys F. Scadden	Stenog., Dept. Mechanical Engr.	Jan. 1, 1924	960.00	480.00
<i>Physical Education</i>				
Emily Clayton	Maid	Jan. 1, 1924	720.00	360.00
<i>Operation and Maintenance</i>				
David L. James	Janitor	Jan. 1, 1924	1,080.00	540.00
<i>University Press</i>				
Frank A. Huff	Compositor	Jan. 1, 1924	2,184.00	Rotary
<i>Stores and Receiving</i>				
Frank Langworthy	Laborer	Jan. 2, 1924	85.00 mo.	Rotary
<i>Registrar's Office</i>				
Katherine Ferris	Asst. to Registrar	Jan. 1, 1924	80.00 mo.	480.00
*	*	*	*	*

Acting President McPherson presented the following recommendations which were approved:

Miss Katherine Bazole, Instructor in Department of Home Economics, was granted leave of absence for the Winter Quarter without salary.

Miss Arline Ebenhack, Clerk in Laboratory Supply Store, was granted a three months' leave of absence without salary, effective January 1, 1924.

Due to the resignation of Miss Esther Funk, Registrar's Office, accepted at the last meeting of the Board of Trustees, Miss Frances Dick was promoted to the position made vacant by the resignation of Miss Funk, salary \$1200 per year. Miss Florence Shride was promoted to the position made vacant by the promotion of Miss Dick, salary \$1020 per annum.

Professor M. B. Hammond was appointed Acting Dean of the Graduate School to serve until President Thompson's return to his office.

The salary of Miss Irene Gibson, Department of Romance Languages, was reduced from \$90 to \$45 for the present quarter, due to a reduction in the amount of work that is required of Miss Gibson.

The Chairman of the Board was directed to appoint a member of the Board of Control of the Ohio State University Faculty Club in accordance with the constitution of said Club.

Miss Louise Stitt, Assistant in the Department of Economics, was granted the privilege of the pension opportunities offered to instructors and those of higher rank.

Professor D. J. Kays, of the Department of Animal Husbandry, was granted leave of absence for the Spring Quarter with full pay.

Dean W. E. Henderson was granted permission to attend the meeting of Arts College Dean of Land Grant Colleges, to be held at University Station, North Dakota, in April, 1924, the University to pay railroad and Pullman fare only.

* * * * *
 The Acting President presented a statement showing approximate resources of the University for the year 1924-1925 for personal service. Upon motion, the Acting President was directed to proceed with the preparation of the annual budget for the next fiscal year, said budget to be prepared upon the same basis as the one for the current year.

* * * * *
 The Acting President reported that Mr. Julius F. Stone has presented to the Department of Chemistry an ultra-microscope, stating that Mr. Stone's only condition was that the best instrument made be purchased, together with all necessary attachments. The instrument has been purchased and is now being mounted in the Chemical Laboratory. Upon motion, the Chairman was directed to express to Mr. Stone the appreciation of the Board of Trustees for this gift.

* * * * *
 The following rules were, upon the recommendation of the Acting President, unanimously adopted:

Due to the increasing number of motor driven vehicles on the University campus, the danger to pedestrians, the limited available parking spaces near the buildings, and the congestion caused by students driving cars from one building to another during the change of classes, the following parking rules are prescribed by the Board of Trustees:

1. Motor driven vehicles either owned or driven by students, are prohibited from parking on the University campus, except on the south side of Twelfth Avenue, from High Street to Oxley Hall.

2. Students driving cars from surrounding towns and distant parts of the city may park their cars as follows:

- A. South side Twelfth Avenue from High Street to Oxley Hall.
- B. North side Eleventh Avenue from High Street to Neil Avenue.
- C. West side Neil Avenue from Eleventh to Tenth Avenues.
- D. North side Tenth Avenue from Neil to Michigan Avenues.
- E. South side Woodruff Avenue from High Street to Perry.

3. Motor driven vehicles either owned or driven by members of the Faculty or employees of the University shall be parked only in the parking sections to be assigned.

4. The following parking sections are hereby set aside for the members of the Faculty and employees of the University occupying the buildings named below:

- Section No. 1. Gymnasium and Hayes Hall.
- Section No. 2. Lord Hall and New Chemistry Building.
- Section No. 3. Hospital staff.
- Section No. 4. Military and Robinson Laboratory.
- Section No. 5. Shops Building.
- Section No. 6. Robinson Laboratory and Aviation Laboratory.
- Section No. 7. Brown Hall.
- Section No. 8. Brown Hall.
- Section No. 9. Service and Journalism Building.
- Section No. 10. Administration Building.

Section No. 11.	University Hall.
Section No. 12.	Judging Pavilion.
Section No. 13.	Barns.
Section No. 14.	Veterinary Clinic.
Section No. 15.	Townshend Hall, Veterinary Laboratory, University Hall.
Section No. 16.	Power Plant.
Section No. 17.	Library.
Section No. 18.	Horticulture Building.
Section No. 19.	Campbell Hall.
Section No. 20.	Greenhouses, Campbell Hall.
Section No. 21.	Botany-Zoology Building and University Hospital.
Section No. 22.	Hospital.
Section No. 23.	Hamilton Hall and Kinsman Laboratory.
Section No. 24.	Pomerene, Oxley, and Mack Halls.
Section No. 25.	Orton Hall and Board of Health Laboratory.
Section No. 26.	Physics Building, and Commerce and Journalism Building.
Section No. 27.	Page Hall.
Section No. 28.	Chemistry Building.
Section No. 29.	Laboratory Supply.
Section No. 30.	Ohio Union.

5. Parking places in front of all buildings, except Orton Hall, are reserved for visitors.

6. Although the University police will take every precaution to prevent theft or damage to cars, the Ohio State University assumes no responsibility for the care or protection of any motor car or its contents while parked on the University grounds.

7. The University campus, for the purposes of these regulations, does not include the farm land west of the River.

8. Should extraordinary circumstances make an exception to the above regulations desirable, the Business Manager has authority to deal with such instances.

9. The above regulations will become effective February 15, 1924, and will be in force each day from 7 a. m. to 5 p. m., except Saturday afternoons, Sundays, and holidays.

* * * * *

The Chairman presented the following recommendations submitted to the Board of Trustees by President Thompson:

To the Board of Trustees of Ohio State University:

I recommend that the Board of Trustees of this University appoint a committee of three to co-operate with a similar committee from the Ohio Archaeological and Historical Society for the purpose of developing, if possible, a working policy for the two agencies.

The aim of this policy will be a plan of co-ordinating the two agencies with a view of co-operating rather than of competing in certain fields, and for the purpose of a better definition of the function of each agency. I may add that the Archaeological and Historical Society has appointed a committee of three composed of the following persons:

Colonel Edward Orton, Jr.
Adjutant General Florence
Mr. George F. Bareis

Respectfully submitted,

(Signed) W. O. THOMPSON,

President.

At this time the Committee from the Faculty, consisting of Professors Siebert, Carl Wittke, Raymond Osburn, and A. C. Cole, appeared before the Board and presented such information on the President's recommendation as was at their command.

Upon motion, the Chairman was directed to appoint a committee

of three, including the Chairman of the Board and two others, to meet with a like Committee appointed by the Board of Trustees of the Archaeological and Historical Society. The Chairman appointed Professors W. H. Siebert and Raymond Osburn to serve on this committee.

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The Acting President presented a claim from the War Department for lost material amounting to approximately \$1500. Action on this claim was deferred until the return of President Thompson, who has had the matter under consideration.

* * * * *

Upon the recommendation of the Acting President, the College of Education was authorized to send one representative to the annual meeting of the Superintendents' Section of the N. E. A., to be held at Chicago, February 23 to 28, expense to the University to cover railroad and Pullman fare only.

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Upon the recommendation of the Acting President, Dr. F. P. O'Brien was elected Professor of School Administration for the Summer Quarter (both terms) at the salary of \$1000.00.

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The Acting President presented a request from the Dean of the College of Education for the authority to make advance contracts for special contract instructors for the Summer Quarter of 1925. Upon motion, the Board of Trustees approved the request of Dean Arps, subject, however, to the limitation of the budget.

* * * * *

The following letter from President Thompson was read by the Chairman and ordered incorporated in the minutes of this meeting:
January 8, 1924.

To the Board of Trustees,
Ohio State University.
Dr. T. C. Mendenhall, Chairman,
Mr. Carl E. Steeb, Secretary.

Gentlemen—On July 27 and 28, 1923, when in session at Put-in-Bay, the Board of Trustees, in response to a request from me, took action granting me a leave of absence on full salary beginning March 1, 1924, and continuing until June 30, 1926. This action, so far as I am informed, was unprecedented and beyond question was generous in the extreme. At first the effect upon Mrs. Thompson and myself was almost overwhelming. We could not express ourselves in view of this most generous surprise. We had always entertained our belief in the most cordial support and good will of the Trustees, but this action was quite beyond anything that had ever entered our minds.

After returning home, the matter became a subject of frequent consideration. No expression we could make would be equal to the appreciation we feel or the gratitude we have for this most generous action. We desire, therefore, to place on record our profoundest gratitude and most cordial thanks for the proposal of the Trustees.

After long and, we trust, due consideration, we have reached the conclusion that it would not be for the best to avail ourselves of the very liberal proposal of the Trustees as set out in the action of July 28, 1923.

I am, therefore, making the request that the Trustees excuse me from accepting the leave of absence as proposed and that for the present I be permitted to withdraw the question from further consideration.

With renewed assurance of my gratitude as well as that of Mrs. Thompson, and of our most cordial thanks for the consideration given by the Trustees, I remain, as ever,

Yours very sincerely,
(Signed) W. O. THOMPSON.

* * * * *

Upon the recommendation of Mr. Laybourne, the Board of Trustees accepted membership in the Association of Governing Boards of State Universities and Allied Institutions. The Trustees also approved the action of Mr. Laybourne in inviting said association to hold its next meeting at the Ohio State University.

* * * * *

The Secretary reported that on January 12 bids would be received for the greenhouses of the College of Agriculture. Inasmuch as the Board of Trustees will not be in session that date, the President and Cabinet were authorized and directed to open said bids and to award said contract on behalf of the Board of Trustees.

* * * * *

Mr. Laybourne, of the special committee appointed at the last meeting to confer with certain parties in Washington C. H., who desire to make a gift to the Ohio State University, reported that a preliminary inspection of the farm lands owned by Mr. Charles Persinger was made on December 27, 1923, and that since this inspection Mr. Persinger has submitted blue prints and preliminary statements concerning his wishes in making this proposed gift. After reading the memorandum prepared by Mr. Persinger, the same was referred to the special committee, Mr. Laybourne and Judge McCann, with instructions to take this matter up with President Thompson just as soon as the President is able to give consideration to the proposal. The Secretary was directed to notify Mr. Persinger that upon the return of President Thompson to duty this matter would be given further consideration.

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Thereupon, the Board adjourned to meet Tuesday, February 5, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 5, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; O. E. Bradfute, John Kaiser, L. E. Laybourne, B. F. McCann, Egbert Mack.

* * * * *

President Thompson presented to the Board of Trustees for transmission to the Governor of Ohio, as required by law, the fifty-third annual report of the President of the Ohio State University for the year ending June 30, 1923. This report was approved and ordered transmitted to the Governor.

The Chairman of the Board presented a protest against the use of the Ohio State University buildings and grounds as the location for the business of merchandising, signed by thirty-nine owners, lessors and lessees of business property in the Ohio State University district. The Chairman also presented a letter from the Governor of Ohio, endorsing said protest.

Upon motion, the President and Chairman were directed to refer this matter to the Attorney General for an official opinion on the issues presented in the letter of the Governor, under date of January 31, 1924.

Upon recommendation of the Acting President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel-lation
<i>Agricultural Extension</i>				
R. B. Tom	County Club Agent, Summit County	Dec. 31, 1923	\$1,900.00	
<i>College of Agriculture</i>				
Henrietta H. Smith	Stenographer	Dec. 31, 1923	900.00	\$ 450.00
Blanche Gillespie	Stenographer	Jan. 19, 1924	960.00	Rotary
F. J. Rimoldi	Asst. Prof., Land- scape Architecture	Feb. 15, 1924	2,500.00	1,562.50
<i>College of Engineering</i>				
M. M. Culver	Graduate Assistant, Mathematics	Jan. 1, 1924	500.00	333.33
J. Dudley Dawson	Graduate Assistant, Mathematics	Jan. 1, 1924	500.00	333.33
Horace Levinson	Asst., Mathematics	Jan. 1, 1924	1,800.00	900.00
H. D. Decker	Instr., Mine Engr.	Mar. 1, 1924	1,500.00	500.00
<i>College of Law</i>				
Nellie J. Bair	Stenographer	Feb. 1, 1924	960.00	400.00
<i>Business Manager's Office</i>				
Helen Myers	Clerk	Oct. 31, 1923	960.00	640.00

Upon recommendation of the Acting President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appro-riation
<i>Agricultural Extension</i>				
Miriam Hawkins	Home Demon. Agent	Jan. 16, 1924	\$2,100.00	
	Smith-Lever funds	\$104.16		
	Mahoning County funds	70.84		
		\$175.00		
Automobile Maintenance	Mahoning County funds	\$600.00		
Alfred M. Hedge	County Agr. Agent	Jan. 10, 1924	2,000.00	
	State Offsetting	\$2,000.00		
Automobile Maintenance	Vinton County funds	\$500.00		
	Smith-Lever funds	100.00		
		\$600.00		

Name	Title	Date Effective	Annual Rate	Appropriation
Carl R. Bibbee	County Club Agent	Feb. 1, 1924	3,000.00	
	U. S. D. A. funds.....	\$ 50.00		
	Smith-Lever funds	54.16		
	Hamilton County	145.84		
			\$250.00	
Automobile Maintenance	Hamilton County funds		\$600.00	
Howard R. Waugh	County Club Agent	Feb. 1, 1924	2,200.00	
	Supp. Ext. funds.....	\$104.16		
	Ashtabula County funds	54.16		
	Farm Bureau funds	25.00		
			\$183.32	
Automobile Maintenance	Ashtabula County funds		\$600.00	
<i>College of Agriculture</i>				
Evelyn Tomlinson	Stenographer	Jan. 15, 1924	960.00	\$ 443.87
Ruth C. Curry	Stenographer	Jan. 22, 1924	960.00	425.81
Louise Derrer	Stenographer	Jan. 25, 1924	960.00	Rotary
Dorothy Ryder	Student Assistant, Home Economics	Jan. 14, 1924	15.00 mo.	82.50
Emma Henton	Instr., Home Econ. (part time)	Jan. 1, 1924 for Winter Quarter only	125.00 mo.	375.00
J. Keeney McDowell	Asst. Prof., Land- scape Architecture	Feb. 15, 1924 to July 1, 1924	2,500.00	937.50
<i>College of Arts</i>				
Caroline Tyler	Assistant, Spanish	Spring Quar. only	50.00 mo.	150.00
Frances Summy	Assistant, Spanish	Spring Quar. only	40.00 mo.	120.00
<i>College of Education</i>				
H. C. Koch	Research Asst., Bu- reau of Educational Research	July 1, 1924	1,200.00	1,200.00
Florence E. Mitchell	Instr., Fine Arts	July 1, 1924	1,800.00	1,800.00
<i>College of Engineering</i>				
Harry M. Blank	Shop Helper, Indus- trial Arts	Winter Quar. only	40.00 mo.	120.00
J. Dudley Dawson	Asst., Mathematics	Winter Quar. only	1,000.00	333.33
M. M. Culver	Asst., Mathematics	Winter Quar. only	1,500.00	500.00
Mrs. Edna Wallace	Stenographer (1 mo. only)	Feb. 1, 1924	80.00 mo.	80.00
<i>College of Law</i>				
Mrs. Louise Hanes	Stenographer	Feb. 1, 1924	960.00	400.00
<i>Library</i>				
Eva Anderson	Library Assistant ½ time	Jan. 1, 1924	30.00 mo.	180.00
<i>Business Manager's Office</i>				
Blanche Gillespie	Clerk (Transferred from Stenographer, College of Agriculture)	Jan. 10, 1924	1,020.00	457.00
<i>Operation and Maintenance</i>				
R. G. Glenn	Janitor	Jan. 16, 1924	1,080.00	Budget
Charles Mercer	Laborer	Jan. 16, 1924	1,080.00	Budget
Clara Arthur	Laundress	Jan. 16, 1924 to June 30, 1924	780.00	368.55
		Jan. 16, 1924 to June 30, 1924		
Anna Krone	Laundress	Jan. 16, 1924 to June 30, 1924	780.00	368.55
*	*	*	*	*

Upon motion the following recommendations of the Acting President were approved:

That Mr. H. H. Claypoole, County Club Agent, Ashtabula County, be transferred to the position of County Agricultural Agent, Summit County, at a salary of \$2500.00 per year, \$1600.00 being paid from

Smith-Lever funds and \$900.00 from Summit County funds, effective January 16, 1924.

That Miss Cecelia Ryan, Stenographer in Department of Farm Crops, be granted leave of absence without salary for an indefinite period, effective January 1, 1924; and that Miss Mary Hirst be appointed, effective January 1, 1924, to fill the vacancy caused by Miss Ryan's absence, one-half of her salary to be paid from Extension funds in Farm Crops Project and one-half from University funds.

That permission be given to add to the salary of Mr. Everett C. Haughn, Department Agricultural Engineering, the sum of \$30.00 per month, beginning February 1st, this amount to be taken from the Farm Rotary account.

That Horace Levinson, Department Mathematics, whose resignation has been accepted this day, effective December 31, 1923, be paid one-third of his annual salary.

That the College of Agriculture be given permission to purchase the stallion "Hesitation" at a price of \$4,000.00, the same to be paid in the following manner:

By our colt "Laet" at.....	\$1,500.00
Cash to be paid from Farm Rotary at this time.....	1,000.00
Cash to be paid from Farm Rotary after July 1, 1924..	1,500.00
Total.....	\$4,000.00
* * * * *	* * * * *

Acting President McPherson presented the following recommendations, which were approved:

1. That Dean Elisabeth Conrad be appointed to represent the University at the National Convention of the American Association of University Women, to be held in Washington April 21 to 25, 1924.

2. The President and Trustees of the University of Pennsylvania have extended to the Ohio State University an invitation to be present at the official opening of the Moore School of Electrical Engineering, Weightman Hall, Philadelphia, Pa., February 6, 1924. Inasmuch as the selection of an official delegate could not be delayed until the meeting of the Board of Trustees, I took the liberty of appointing Professor Frank C. Caldwell, of the Department of Electrical Engineering, to represent the Ohio State University on the above occasion. This action involves no expense, since Professor Caldwell will be in the East during the week of the meeting.

3. That Miss Lydia Clark, Director of Physical Education, be permitted to attend the meeting of the National Physical Education Association in Kansas City, April 16 to 19, and that her car fare and Pullman expense be paid by the University.

4. That President Thompson and Professor F. C. Landsittel, Department of Principles of Education, be appointed to represent the Ohio State University at the 29th annual meeting of the North Central Association of Colleges and Secondary Schools, to be held in Chicago, March 17 to 22, and that their car fare and Pullman expenses be paid by the University.

5. That Dean Eugene F. McCampbell be appointed to represent the Ohio State University at the meeting of the Association of American Medical Colleges, to be held in Omaha, Nebraska, February 28 to March 1, and that his car fare and Pullman expense be paid by the University.

6. That President Thompson and Professor F. C. Landsittel be appointed to represent the College of Education at the meeting of

the Department of Superintendence, N. E. A., to be held in Chicago, February 24 to 29, and that their car fare and Pullman expenses be paid by the University.

7. That Professor F. C. Caldwell of the Department of Electrical Engineering, be granted leave of absence during the Autumn, Winter, and Spring Quarters of the year 1924-1925. He is on duty the four quarters of the present year 1923-1924; he will also be on duty during the Summer Quarter of 1924-1925. This request, therefore, involves permission to take the Spring Quarter off in anticipation of teaching in the Summer Quarter of 1925. Professor Caldwell expects to spend the winter in one of the European Universities, probably the University of Zurich. This request is exactly the same as has been granted to a number of other professors and is perfectly admissible under the Four Quarter Plan.

* * * * *

Upon recommendation of the Acting President, it was ordered that the leaves of absence granted the following persons do not require additional service by additional fourth quarter instruction:

AUTUMN QUARTER, 1922

C. E. Andrews
W. S. Hendrix

WINTER QUARTER, 1923

C. S. Plumb
G. W. Knight
J. V. Denney
George R. Havens

WINTER QUARTER, 1924

L. F. Anderson

SPRING QUARTER, 1924

D. J. Kays

Upon recommendation of the Acting President, the following persons granted leaves of absence were directed to sign special contracts calling for additional fourth quarter instruction to compensate for the leave given in advance:

SPRING QUARTER, 1923

J. I. Falconer
C. O. Ruggles
Mary Louise Mark
Henry C. Lord

WINTER QUARTER, 1924

C. A. Wright

SPRING QUARTER, 1924

E. L. Beck
F. W. Coker
Robert E. Rockwood

Upon recommendation of the Acting President, the following persons were directed to sign extra instruction contracts which provide for extra vacation credit:

FIRST TERM, SUMMER QUARTER, 1922

B. R. Buckingham
S. L. Pressey
Luella C. Pressey

SPRING QUARTER, 1923

F. E. Bear
Milton Percival
E. W. Wiley
Edith Sniffen
Whittier Burnet
Edgar H. McNeal
R. E. Rockwood
Santiago Gutierrez
G. W. Eckelberry
C. A. Dice
J. S. Myers
F. E. Lumley
L. F. Anderson
E. L. Usry
Robert E. Smith
Boyd H. Bode
J. L. Clifton
E. S. Manson
Marion Hollingsworth

FIRST TERM, SUMMER QUARTER, 1923

James Fullington
Ralph H. Richards
C. C. North
L. W. St. John
J. W. Wilce
Lydia Clark

SUMMER QUARTER, 1923

W. G. Reeder
Dorothy Sumption

SPRING QUARTER, 1924

F. E. Bear
D. M. DeLong
J. R. Taylor
W. S. Hendrix
D. P. Rotunda
W. A. Whatley
J. A. Fisher
T. N. Beckman
H. F. Walratt
L. E. Smart
Mary L. Mark
C. S. Chubb

E. S. Manson
 F. C. Caldwell
 H. W. Kuhn
 W. A. Mueller
 W. J. McCaughey

* * * * *

Upon recommendation of the Acting President, the following rule was adopted:

"That all members of the instructional force of the Ohio State University who are regularly registered in the Graduate School or in any College of the University, as well as all Scholars and Fellows elected by the Board of Trustees of the University, shall be exempt from the payment of all fees including laboratory fees, with the exception of a matriculation fee of \$10.00 and a diploma fee in case a degree is taken. This, however, shall apply only to members of the instructional force who have their Baccalaureate degree, except in the case of trained nurses employed in the hospital of the College of Medicine."

* * * * *

The request that Miss Hortense Rickard, Instructor in the Department of Mathematics, be given leave of absence for the year 1924-1925 with full pay, was declined, as this request does not conform with the rules adopted for leaves of absence under the Four Quarter Plan.

* * * * *

The request submitted by the Student Cabinet of the University Young Men's Christian Association, asking that students of nations other than the United States be relieved from the payment of non-resident fees, was declined.

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The Librarian's report on the Mid-winter Library Meeting, held in Chicago, was presented and ordered filed.

* * * * *

Upon motion, President Thompson was requested to prepare a suitable message of felicitation on the occasion of the ninetieth birthday of Charles W. Eliot, President of Harvard University, Emeritus.

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The Secretary reported that the officers of the White Cross Hospital Association have signed the contract for the purchase of the old Medical property on Park Street, and that said officers have made payment of Five Thousand (\$5,000.00) Dollars on said contract.

* * * * *

The Secretary reported that on January 30, 1924, in accordance with advertisement, the following bids were received for the addition to the Medical Science Building:

GENERAL BIDS

General Contract

Carl F. Steinle.....	\$192,877.00
L. L. LeVeque.....	209,900.00
Hodges Irwin Co.....	219,000.00
Boyajohn & Barr.....	187,000.00
Taylor & Owens.....	193,750.00

Heating and Plumbing

Vehorn-Osterman	\$ 45,800.00
Huffman-Wolfe	41,056.00

Electrical Contract

Paul L. Gilmore.....	\$ 5,628.00
M. G. Beck	6,600.00

ALTERNATE BIDS

1. *Cement Floor Entire Basement*

Carl F. Steinle	\$ 900.00
L. L. LeVeque	1,300.00
Hodges Irwin Co.	855.00
Boyajohn & Barr	770.00
Taylor & Owens	1,000.00

2. *Omit Bay, North Wing*

Carl F. Steinle	\$ 10,187.00
L. L. LeVeque	14,000.00
Hodges Irwin Co.	14,250.00
Boyajohn & Barr	14,000.00
Taylor & Owens	10,000.00
Vehorn-Osterman	1,513.00
Huffman-Wolfe	1,593.00

3. *Bottom-hung Windows, Infirmary*

Carl F. Steinle	\$ 287.50
L. L. LeVeque	300.00
Boyajohn & Barr	250.00
Taylor & Owens	250.00

4. *Install Temperature Regulation*

Huffman-Wolfe	\$ 3,795.00
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These bids were referred to the University Architect and State Architect for tabulation and report.

The Secretary presented the following report from the Architects:

January 30, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University

Dear Sir—From an examination of the bids received this date for the construction of the Addition to the Medical Science Building, we find the lowest and best bids as follows:

General Contract, Boyajohn & Barr.....	\$187,000.00
Plumbing and Heating Contract, The Huffman-Wolfe Co.	41,056.00
Electrical Contract, Paul L. Gilmore.....	5,628.00
	<u>\$233,684.00</u>
Deducting for Alternate No. 2, which omits one bay from west end of north wing... \$15,593.00	
and Alternate No. 3, which changes windows in Infirmary room to bottom hung..... 250.00	
	<u>15,843.00</u>
Total.....	\$217,841.00
Architect's estimated cost	217,000.00
	<u>\$ 841.00</u>

The bids received for the general contract were very close, and it is our opinion that it would be for the best interests of the State to accept the low bids for the General Contract and the Heating and Plumbing Contract and reject the electrical bids, authorizing the University to install the electrical work with its own force to keep the total cost of the building within the Architect's estimated cost.

Therefore, we make the following specific recommendations:

- The State Controlling Board to authorize and direct the Board of Trustees of the Ohio State University to (1) accept the bid and award the General Contract to Boyajohn & Barr for the amount stated in their bid, deducting alternates 2 and 3—
- | | |
|--------------|--|
| \$187,000.00 | |
| 14,250.00 | |
| \$172,750.00 | |
- (2) Accept the bid and award Plumbing and Heating Contract to Huffman-Wolfe Co. \$ 41,056.00
Deducting Alternate No. 2..... 1,593.00
- | |
|--------------|
| \$ 39,463.00 |
|--------------|
- (3) Reject the bids for Electrical Work and install same with the University force with the understanding that the total cost of the building will be kept within the Architect's estimated cost.

Respectfully submitted,
(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.
(Signed) J. N. BRADFORD,
University Architect.

* * * * *

The Secretary reported that, in compliance with the above recommendation of the Architects, the following communication had been sent to the Controlling Board:

January 31, 1924.

Hon. Wilbur E. Baker,
Director of Finance,
Columbus, Ohio.

Dear Sir—In accordance with advertisement, bids were opened yesterday for the addition to the Medical Science Building. The lowest bids received were:

General Contract, Boyajohn & Barr.....	\$187,000.00
Plumbing and Heating, The Huffman-Wolfe Co.....	41,056.00
Electrical Work, Paul L. Gilmore.....	5,628.00
Total.....	\$233,684.00
Deduct for Alternate 2 and 3.....	15,843.00
	\$217,841.00
Architect's Estimate	\$217,000.00
Excess over estimate	\$ 841.00

This proposed building is to house the College of Dentistry now located in the old Medical Building on Park Street. The Trustees are under contract to sell the old Medical Building to the White Cross Hospital, giving possession December 31, 1924. Before possession can be given, it is necessary to move out the College of Dentistry. It is, therefore, necessary to get the new building under contract at once.

The three lowest bids received on the general contract were as follows:

Boyajohn & Barr, present contractors.....	\$187,000.00
C. F. Steinle, Fremont	192,877.00
Taylor and Owens, Coshocton	193,750.00

The two bids received for plumbing and heating were:

Vehorn & Osterman	\$ 45,300.00
The Huffman-Wolfe Co.	41,056.00

The two bids for electrical work were:

M. G. Beck	\$ 6,600.00
Paul L. Gilmore	5,628.00

The bids received on the general contract were very close and in the opinion of the State Architect and the University Architect, it is for the best interests of the State that advantage be taken at this time of the lowest bid received for the general contract and heating and plumbing contract. The Architects recommend that the contracts be awarded on the basis of the low bids received for these two lines of work and that the bids for the electrical work be rejected, and the University be authorized to do the electrical wiring with its own force.

Upon the recommendation of the State Architect and the University Architect, it is respectfully requested that the Controlling Board authorize and direct the Board of Trustees:

1. To award the general contract and the heating and plumbing contract to the lowest bidders.
2. To reject all bids for the electrical work and to do the electrical work with the University force with the understanding that the total cost of the building will be within the Architect's estimate.

Very truly yours,

(Signed) CARL E. STEEB,
Secretary.

* * * * *

The Secretary submitted the following reply to the above request:
January 31, 1924.

Mr. Carl E. Steeb, Secy.,
The Ohio State University,
Columbus, Ohio.

Dear Sir—This is to advise you that the Controlling Board at its meeting on the above date took up the matter of the building of the addition to the Medical Science Building, and acted as follows:

1. Permission is granted to award the contract for plumbing and heating, and the general contract, to the lowest bidders.
2. Permission is granted to reject all bids for the electrical work and to do the electrical work with the University force with the understanding that the total cost of the building will be within the Architect's estimate.

A copy of this letter is being mailed to Mr. Briggs, State Architect and Engineer.

Very truly yours,
(Signed) WILBUR E. BAKER,
Director of Finance.

Upon the recommendation of the Architects and the action of the Controlling Board, the following motion was adopted:

Item 1. That the bids for the electrical work be rejected and said work be installed by the University, using its own force with the understanding that the total cost of the building will be kept within the Architect's estimated cost.

Item 2. That the bid of Boyajohn & Barr, deducting alternates 2 and 3, be accepted and that contracts be prepared for said work in the amount of \$172,750.00.

Item 3. That the bid of the Huffman-Wolfe Company for the plumbing and heating contract, deducting alternate No. 2, be accepted and that proper contract be prepared therefor in the amount of \$39,463.00.

* * * * *

The Secretary presented the report of the examination of the Ohio State University for the period from July 1, 1921, to June 30, 1923, as prepared by the Department of Auditor of State. Said report was approved and ordered filed.

* * * * *

The following distribution of equipment fund for the Medical Science Building, as appropriated in H. B. 622, was made:

Appropriation		\$19,212.00
Elevator	\$ 5,000.00	
Light Fixtures	2,500.00	
Electric Bulbs	500.00	
Window Shades	400.00	
Laboratory Equipment (desks, cases, shelves, stools, chairs, etc.)	10,812.00	
		\$19,212.00

* * * * *

Upon motion, the following adjustments of the balances in H. B. 325 were made:

<i>Cancel Outstanding Orders</i>			
Administration Building	Architect's Fees		\$1,616.34
Chemistry Building	Architect's Fees		3,568.45
Commerce Building	Architect's Fees		2,624.64
Journalism Building	Architect's Fees		1,571.77
Mack Hall	Drinking Fountain		105.00
Power House	Concrete Basin	\$130.00	
	Electrical Work	6.10	
			136.10
<i>Readjustment of Ailments by Board of Trustees</i>			
		Increase	Decrease
Administration Building		\$3,149.48	
Hospital Building		612.00	
Mack Hall		1,256.55	
Chemistry Building			\$3,176.45
Commerce Building			2,318.64
Journalism Building			4,167.77
Power House			254.26
<i>Authorization of Work</i>			
Administration Building	Service Lines	\$ 700.00	
	Elevators	4,495.32	
	Transformer	453.50	\$5,648.82
Chemistry Building	Transformer		392.00
Commerce Building	Transformer		306.00
Hospital Building	Transformer		612.00
Journalism Building	Transformer		104.00
Mack Hall	Elevator Connections	105.06	
	Lighting Fixtures ...	397.00	502.12
Medical Science Building	Transformer	464.00	
	Architect's Fees	792.55	1,256.55

* * * * *

The following cancellations in the appropriations made from G-2 Buildings, H. B. 622, were made:

Greenhouses	\$1,500.00
Chemistry Building	2,500.00

The following appropriations from the balance in G-2 Buildings, H. B. 622, were ordered:

Administration Building—Elevators	7,133.31
Studio Building—Plumbing, Heating, and Electrical Work..	\$ 884.69
Medical Science Building—Construction of Sewer.....	1,982.00
* * * * *	* * * * *

The Secretary presented the following report from the Architects concerning the contract of Fitzpatrick & Hoepfner for Mack Hall; said report to be substituted for the report adopted by the Board of Trustees November 23, 1923:

January 7, 1924.

Mr. C. E. Steeb, Bus. Mgr.,
Ohio State University,
Columbus, Ohio.

Dear Sir—The following report covers additions and deductions affecting the contract of Fitzpatrick & Hoepfner for Mack Hall:

In the construction of Mack Hall it was originally designed to carry the service lines in a tunnel across Neil Avenue, connecting with the main tunnel on the west side of Neil Avenue.

To avoid tearing up Neil Avenue and reduce the cost of installation of this service, a small pipe tunnel with removable cover was placed under the basement corridor connecting with Oxley Hall. This required some adjustment in the plumbing drainage lines, the cost of which was..\$50.85

Marble curbs for shower bath stalls..... 74.00

To provide for the drainage for the refrigerator, a change in the position of the floor drain was necessary. The cost of this change amounted to..... 47.05

Total.....\$171.90

The following deductions in cost resulted from the following changes:

One shower on fourth floor omitted.....	\$ 36.48
One lavatory on first floor omitted.....	56.79
Rebate on marble work.....	186.00
Total.....	\$279.27
Total of Deductions	\$279.27
Total of Extras	171.90
Net Deduction.....	\$107.37

The above is recommended to the Board of Trustees for its approval.

Respectfully submitted,
(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the action of the Board of Trustees taken November 23, 1923, whereby the report of the Architects dated October 15, 1923, was adopted, is hereby cancelled and the report of the Architects dated January 7, 1924, as given above, was approved and adopted.

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The Secretary reported the death of J. I. VanMeter of Chillicothe, University agent for the Virginia Military Lands.

* * * * *

The Secretary presented a resolution adopted by the Franklin Farmers' Institute, which was ordered filed.

* * * * *

The Secretary reported that in accordance with the action of the Board of Trustees at its last meeting the Cabinet opened bids on January 12, 1924, for a greenhouse for the College of Agriculture; that but one bid was received which was below the Architect's estimate; and that contract had been entered into with the American Greenhouse Manufacturing Company for greenhouse No. 9 for the sum of \$8,450.

* * * * *

The Secretary presented letters from Professor Siebert and from the Secretary of the American Historical Association expressing the gratitude of the Association for the courtesies extended during the recent annual meeting.

* * * * *

The Secretary presented sketches of a proposed theater for the Browning Society, to be located in the hollow east of the spring and the request of the Society that such a theater be approved, and that the Browning Society be authorized to solicit funds for its construction. Upon motion, certain sketches were approved, the construction of the theater was authorized on the site designated, and the Society was further authorized to proceed with the solicitation of funds for its construction.

* * * * *

The plans, specifications, and estimates for paving around the Agricultural Buildings west of the River, as proposed by P. H. Elleman, University Engineer, were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and if so approved to advertise for bids in accordance with the law.

* * * * *

The University Architect presented the plans, specifications and estimates for the new Hospital Building, which were approved and the Secretary was directed to refer the same to the Director of Highways and Public Works for his approval and if so approved, to advertise for bids in accordance with the law.

* * * * *

The University Architect presented the specifications and estimates for a freight elevator for the Medical Science Building and two push button controlled electric passenger elevators; one car controlled electric passenger elevator complete for operation, and one push button controlled electric dumb waiter, for the Administration Building, which were approved and the Secretary was directed to refer the same to the Director of Highways and Public Works for his approval and if so approved, to advertise for bids in accordance with the law.

* * * * *

Upon recommendation of the Acting President, an appropriation of \$3000.00 was made from A-1, Salaries, to pay the salaries of the personnel in University Hospital now carried in the Rotary fund, and \$3000.00 was appropriated from the general appropriation bill

for supplies for the University Hospital for the remainder of the present fiscal year.

Upon recommendation of the Acting President, the following resignations and appointments for the Summer Quarter 1924, in the College of Education, were approved:

RESIGNATION			
<i>School Administration</i>			
J. L. Stenquist	Professor	First term	\$800.00
APPOINTMENTS			
<i>School Administration</i>			
J. O. Engleman	Professor	First term	\$750.00
Dr. Edward D. Roberts	Professor	First term	800.00
* * *	* * *	* * *	* * *

Thereupon, the Board adjourned to meet March 4, 1924, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C. F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 4, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: T. C. Mendenhall, Chairman; John Kaiser, E. H. Mack, L. E. Laybourne, O. E. Bradfute.

* * * * *

The Chairman presented the following report:
To the Trustees of the Ohio State University:

The undersigned, who were appointed as judges in the competition relative to the needs of an auditorium for the Ohio State University, respectfully submit the following report:

After several postponements of the date for closing the competition, only twelve papers were submitted. With a few exceptions, they have very little merit, it being evident that not much thought had been given to the problem or time spent in preparation of the manuscript.

On the whole, the result of the competition was a great disappointment. We regret the absence from the circulars making public announcement of program for a competition, of a clause providing that the prizes might be withheld in cases in which, in the opinion of the judges, the essays offered were not worthy of such recognition.

We recommend as follows:

That the first prize of one hundred dollars be paid to the author of the manuscript marked "Faith, Hope, and Charity.;"

That the second prize of seventy-five dollars be paid to the author of the manuscript marked "L. M. N.;"

That the third prize of fifty dollars be paid to the author of the manuscript marked "James A. Blair";

That the fourth, fifth, and sixth prizes of twenty-five dollars each be paid to the manuscripts marked, respectively, "Old Farmer Boy," "H. O. Adams," and "Keith Deland."

Two additional awards were offered—of remission of tuition fees for a period of one year—for the best essays offered by students who do not qualify for one of the above awards. There was but a single essay which belonged to this class, and under the conditions of the offer this award must go to the author of a manuscript marked "Owen B. Sherwood—a Sophomore."

(Signed) T. C. MENDENHALL
EGBERT H. MACK

Upon motion, said report was received, the recommendations of the committee approved, and the committee discharged.

The Secretary was directed to present envelopes containing the correct names for the persons submitting the above manuscripts. The Chairman opened said envelopes with the following result:

"Faith, Hope, and Charity"—F. E. Whitehouse, 28 East Second Avenue, Columbus.

"L. M. N."—A. W. Sabine Siebert, West Tenth Avenue, Columbus.

"James A. Blair"—George B. Crane, 57 Northridge Road, Columbus.

"Old Farmer Boy"—F. W. Ives, Ohio State University.

"H. O. Adams"—Willard H. McEwen, 1626 Highland Street, Columbus.

"Keith Deland"—Virginia Phillips, 136 West Tenth Avenue, Columbus.

The award of the remission of tuition fees for a period of one year was made to Owen B. Sherwood.

The Secretary was directed to have the vouchers prepared and warrants sent to the winners as named above.

* * * * *
Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Cancel- lation
<i>Agricultural Extension</i>				
Stanley Porter	County Club Agent, Licking County	Jan. 31, 1924	\$2,100.00	
Faye Ryerson	Stenographer, Home Demonstr. Office	Jan. 31, 1924	960.00	
M. A. Bachtell	County Agr. Agent, Wayne County	Feb. 29, 1924	3,500.00	
<i>College of Arts, Philosophy, and Science</i>				
Irene Gibson	Asst., Dept. of Ro- mance Languages	March 31, 1924	405.00	\$ 135.00
<i>College of Education</i>				
Olive M. Trout	Stenographer	Feb. 25, 1924	1,020.00	340.00
<i>College of Engineering</i>				
John S. Ward	Instructor, Physics	Dec. 31, 1923	1,700.00	566.68
John F. Dickinson	Student Assistant, Dept. Astronomy	March 1, 1924	480.00	160.00
<i>Library</i>				
Virginia Allen	Library Assistant, $\frac{1}{2}$ time	Feb. 15, 1924	360.00	134.48
Ralph Bayles	Library Assistant, $\frac{1}{2}$ time	Feb. 1, 1924	360.00	150.00
Mary T. Beggs	Library Assistant, $\frac{1}{2}$ time	April 1, 1924	1,020.00	255.00

Name	Title	Date Effective	Annual Rate	Cancellation
<i>Business Manager's Office</i>				
Jennie Cornman	Clerk	Feb. 29, 1924	960.00	320.00
<i>Operation and Maintenance</i>				
P. E. McCoy	Engineer	Feb. 22, 1924	1,860.00	657.41
George R. Grover	Fireman	Jan. 31, 1924	1,680.00	700.00
R. A. Jennings	Painter	Jan. 31, 1924	1,320.00	550.00
Clarence Eaton	Janitor	March 7, 1924	1,080.00	339.68
<i>University Press</i>				
Sue K. Brown	Press Feeder	Jan. 31, 1924	1,162.00	Rotary

Upon recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Agricultural Extension</i>				
Bert S. Harrod	County Agr. Agent,	March 1, 1924	\$2,500.00	
	Smith-Lever Funds	\$133.33		
	Sandusky Co. Funds.....	75.00		
		\$208.33		
		\$600.00		
Automobile Maint.				
Helen D. Toole	Stenog., Home Demonstration Office	Jan. 28, 1924	960.00	
<i>College of Arts, Philosophy, and Science</i>				
John LaMonte	Instructor, European History	July 1, 1924	350.00	\$ 350.00
			for Summer Quarter only	
<i>College of Commerce and Journalism</i>				
Raymond Gauch	Assistant, Business Organization	March 24, 1924	300.00 quar.	300.00
			for Spring Quarter only	
<i>College of Education</i>				
C. B. Chancellor	Stenographer	March 3, 1924	960.00	314.84
<i>College of Engineering</i>				
Mervin F. Devine	Asst. (part time), Mine Engineering	March 15, 1924	220.00 quar	220.00
			for Spring Quarter only	
Henry I. Raymond	Student Assistant, Astronomy	March 1, 1924	480.00	160.00
Joseph F. Haskins	Assistant Professor, Chemistry	July 1, 1924	500.00 quar	500.00
			for Summer Quarter only	
<i>College of Medicine</i>				
Mrs. Frances Mangold	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
Elsie Mitchell	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
Thelma Wright	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
Gertrude Nygren	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
Ada Galloway	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
Clarice Cassill	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
Florence Samson	Student Nurse	Feb. 1, 1924	6.25 mo.	Budget
<i>Business Manager's Office</i>				
Dorothy Mills	Clerk	Feb. 1, 1924	960.00	400.00
<i>Library</i>				
Eldra W. Hartley	Library Assistant, $\frac{1}{2}$ time	Feb. 1, 1924	30.00 mo.	150.00
Earl F. Brown	Library Assistant, $\frac{1}{2}$ time	Feb. 15, 1924	30.00 mo.	135.52
Robert Bruce	Library Assistant, $\frac{2}{3}$ time	March 1, 1924	40.00 mo.	160.00
Austin B. Wilder	Library Assistant, $\frac{2}{3}$ time	March 1, 1924	40.00 mo.	160.00
Anna M. Green	Library Assistant	April 15, 1924	1,800.00	380.00

3-4-'24

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Operation and Maintenance</i>				
Joseph F. Dill	Engineer (Transferred from position of Fireman)	Feb. 22, 1924	1,860.00	657.41
Roderick Farley	Painter's Helper	Feb. 1, 1924	1,080.00	450.00
Glen O. Davis	Painter (Transferred from position of Painter's Helper)	Feb. 1, 1924	1,200.00	500.00
Ella Falkenbach	Library Bindery Worker	March 1, 1924	988.00	Rotary

* * * * *

The following recommendations of the President were approved: That the salary of J. Keeney McDowell, Assistant Professor of Landscape Architecture, was changed from \$2500.00 per year to \$1500.00 for period of service from February 15 to June 30, 1924.

That Professor Carl Wittke of the Department of American History be given a leave of absence for the year 1924-1925 without salary, and that his entire salary be reserved for the use of the department in temporarily supplying his place.

That the services of Mrs. Edna Wallace, Stenographer in College of Engineering, be continued, effective March 1st, at \$80.00 per month. Mrs. Wallace was appointed last month to take the place of Miss Lahmering who is absent on account of illness.

That Miss Florence Reese, Library Assistant, at present giving one-half time, be placed on full time and that her salary be increased from \$30.00 per month to \$60.00 per month, effective March 1, 1924.

That the salary of Miss Mary Wheaton be increased from \$900 to \$960, effective March 1, 1924.

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Upon recommendation of the Engineering Experiment Station Council, \$500.00 was appropriated to Project 17, entitled "Soil Survey Relative to Road Failure."

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An appropriation of \$645 was made from G-2 Buildings for the construction of a tunnel to the Medical Science Building.

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Upon recommendation of the Dean of the College of Medicine and of the President, it was ordered that the old building now occupied by the College of Medicine for pediatric work be wrecked as soon as the patients can be removed from the building.

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The following letter was presented to the Trustees by the Committee appointed at the last meeting of the Board to prepare a reply to the letter received from Governor Donahey under date of January 31, 1924, relative to the Co-operative Supply Store. Upon motion, the President was directed to transmit the same to the Governor.

March 4, 1924.

Hon. A. V. Donahey,
Governor of Ohio,
Columbus, Ohio.

Dear Governor Donahey—The Trustees of the Ohio State University beg leave to report that in response to your letter of January 31, 1924—copy attached hereto— and officially acknowledged by the Chairman of the Board, Dr. T. C. Mendenhall, they referred the protest accompanying your letter of January 31, 1924, to the Chairman of the Board and the President of the University with instruction to re-

quest an official opinion from the Attorney General. This was done.

Under date of February 7, 1924, a letter was addressed to the Attorney General signed by the President of the University requesting an official opinion upon the matters at issue as set out in the protest. Copy of the letter is hereto attached.

On February 14, 1924, a communication was received from the Attorney General—a copy of which is attached hereto. This opinion leaves the entire matter in the discretion of the Board of Trustees.

Your attention may be respectfully called to the fact that the terms of the protest are much more general than the opinions rendered by Attorney General Price and Attorney General Crabbe as indicated by the first paragraph of the protest—a copy of which is hereto attached. The Co-operative Store is one issue, but "the use of the Ohio State buildings and grounds as a location for the business of merchandising" raises a much larger and more fundamental issue in which some of the most important issues of the University are involved. The Trustees are confident, therefore, that the legal rights of the University are clear as against the protest.

The Trustees, however, are not disposed to rest simply on their legal rights. The welfare of the University, the interests of more than nine thousand students as students, and the rights of all parties in this unhappy episode will be carefully considered in all policies and actions approved by the Trustees. We beg to assure you that the supervision of the Co-operative Store and of all other agencies on the Campus engaged in the purchase and sale of commodities and supplies or in the supply of student needs will be both thorough and complete.

The Trustees have no thought of interfering with the rights of merchants or property owners adjacent to the Campus. They desire to operate the trust committed to them in the broad and generous spirit of the statutes establishing the University.

With the assurance of esteem the above communication with papers attached is respectfully submitted as ordered by the Trustees this fourth day of March, 1924.

Very respectfully,
(Signed) W. O. THOMPSON,
President.

* * * * *

The Secretary reported that on March 31, in accordance with advertisement, bids will be received for the proposed Hospital Building. Upon motion, the Cabinet was directed to open said bids, refer the same to the State Architect and the University Architect for tabulation and report, said report to be presented to the Board of Trustees at its next meeting.

* * * * *

President Thompson presented a verbal report on a conference held last week with Mr. Charles Persinger relative to the proposed Persinger Foundation. Upon motion, the President was directed to make a personal inspection of the lands in question just as soon as

weather permits, to confer further with Mr. Persinger, and to report at a later meeting of the Board of Trustees.

* * * * *

The Chairman appointed Mr. Lawrence E. Laybourne to represent the Board of Trustees on the Board of Control of the Ohio State University Faculty Club.

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The President submitted the following list of candidates for degrees as recommended by the University Faculty, with the recommendation that the degrees be granted:

DOCTOR OF PHILOSOPHY

Richard Andrew Crawford, B.A., M.Sc.; Howard Earl Fritz, B.Sc. in Ch.E., M.A.; Arthur Van Henry, Cer.E., M.Sc.

MASTER OF ARTS

Cornelius Winfield Fink, B.A. (Muskingum College); William Hollow Husband, A.B. (University of Michigan); Curtis May, B.A.; Paul Henry Saleste, B.A. (Muskingum College); Jesse Lynn Ward, A.B. (Indiana University); William Cleveland Wilson, B.A. (Miami University).

MASTER OF SCIENCE

Edith Bangham, B.Sc. in H.E.; John William Baringer, A.B. (Wabash College); John Glenn Bates, B.Sc. in Agr.; Hammond Crawford, B.A. (Ohio Wesleyan University); Donald Philips Limber, B. A.; Dale Martin Philippi, A.B. (Otterbein College); John LeRoy Ware, A.B. (Ohio University).

BACHELOR OF SCIENCE IN AGRICULTURE

Harold Gahn Ahrens, Ralph Isaac Beerbower, Sherman Jolly Belknap, Franklin Philip Bossart, John Denton Bragg, Clarence Delmon Brown, Arthur Brotherton Burrell, Robert James Campbell, Edwin Ray Gordin, John Thurman Hively, Myron Clinton Kurtz, James Colver Kyle, B.S. (Cedarville College), Austin Otis Lemasters, George Lewis, Herbert Dean McClelland, Adonis A. Mathewson, Floyd James Ruble, Norman Hughes Shilliday, Dale Malcolm Stoltz, Lucile Teeter, A.B. (Ashland College), James Dumaresq Ward, James Elias Webster.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Blanche Kathryn Coyne, Rama Mae Edelen, Eva Esther Obrist, Kathryn Rebekah Sherer, Charlotte Dun Shoemaker, Hazel Echo Teefing, Clara Gertrude Wieshaupt.

BACHELOR OF ARTS

Josephine Allegra Blake, John George Broady (with high distinction), Evangeline Cummings, Harlan Oliver Davis, Anita Morton Fitch, Doris Ankeney Flynn, Walter William Gwinn, Elizabeth Helen Harley, Garrett McClellan Hartley, Margaret Ann Innis, William Hicks Jeffers (with distinction), Alice Winnifred Martin, Gertrude Henrietta Marzetti, Isadore Alexander Mintz (with distinction), Sampson Pond (As of the Class of 1923), Laurella Wittich Sanders, Edna Spatz (with distinction), Lester Lyman Strong, Cheng Mo Sun (with distinction), Mary Elizabeth Walker, George Merritt Washington.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Wade Alexander Belden, Russell Roy Brewer, Harold Hiatt Bryan, Cullen Parmalee Calaway, Ralph Howard Clinger, Constantine Farcasin (As of the Class of 1923), Paul Albert Green, George Andrews Hart, Gordon C. Hughes, Judson Gordon Huston, Yung Kao Liao, Kenneth Parlette Moore, Roland Robert Moore, William Russell Sammet, Donald Henry Schneemilch, George Woodward Schug, Edwin Nathaniel Strand, Eldon Weaver Studer, William Howard Wallace, William Winfield Wilson.

BACHELOR OF SCIENCE IN JOURNALISM

Ernest Mannes Margulies, Austin Warren Welch.

BACHELOR OF SCIENCE IN EDUCATION

Ray Brown Ankenbrand, Josephine Allegra Blake, Helen Lucille Childs, Hiram Theresa Folkman, Haidee Coral Gross, Virginia Kaufman, Bertha Louise Marmet, Maxine Helen Matthews, Alice Cary Offerman, Dorothy Mae Smith, Daisy Marie Stackhouse, Lillian Estella Stumph, Rodney Johnson Warner, Helen Adele Witherspoon.

BACHELOR OF CERAMIC ENGINEERING

Arthur Burkhart DeVol.

BACHELOR OF CHEMICAL ENGINEERING

William Henry Whirl.

BACHELOR OF CIVIL ENGINEERING

Frank Edward Greene, Charles Stewart Roach, John Walter Wilson.

BACHELOR OF ENGINEERING

Samuel Holliday Ruggles.

BACHELOR OF MECHANICAL ENGINEERING

Harold Glick Walters.

BACHELOR OF METALLURGICAL ENGINEERING

George Michael Bierly.

BACHELOR OF ENGINEERING IN MINING

Harold Dewitt Decker, Robert Carnes Hickman.

BACHELOR OF SCIENCE IN APPLIED ARTS

Roy Charles Gygli.

BACHELOR OF LAWS

Donald Jacob Hoskins, B.Sc. in Bus. Admin.; Kenneth Wilson Kerr, William Horace Rose.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Isadore Baum, Emery Alfred Braun, Benjamin Cohen, Joseph Elwood Cowden, Leonard Garfield Davis, Winfield Scott Essex, Alexander Gelb, Homer Darold Gleadell, Samuel Albert Levin, William Nittskoff, Max Reisner, John Russo, Orphus Guy Ulry, Joseph Weintraub.

* * * * *

The President and Secretary were directed to request from the County Commissioners of Franklin County permission to construct an overhead bridge over the Columbus-Delaware Pike, in accordance with preliminary plans and sketches prepared by P. H. Elleman,

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Engineer. It was further ordered that if said permission is granted, then the Engineer be instructed to proceed with the preparation of the completed plans and specifications in accordance with the preliminary sketches submitted at this meeting.

* * * * *

Thereupon, the Board adjourned to meet Saturday, April 5, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

C.F. KETTERING,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Ravenna, Ohio, March 25, 1924.

Pursuant to the call of the President of the University, the Board met at Ravenna, Ohio, to attend the funeral services of the late Dr. T. C. Mendenhall, Chairman of the Board of Trustees, whose death occurred on Saturday, March 22, 1924, at his home.

* * * * *

After the funeral services, the Board held a brief business session at the Western Reserve Hotel, with the following members present: C. F. Kettering, B. F. McCann, L. E. Laybourne, and John Kaiser.

* * * * *

Upon motion, Mr. C. F. Kettering was elected Chairman of the Board for the unexpired term of the late Dr. Mendenhall, and Mr. Laybourne was elected Vice-chairman to succeed Mr. Kettering.

* * * * *

Upon motion, the Chairman was directed to appoint a committee to prepare an appropriate minute concerning the life and services of Dr. Mendenhall, said minute to be presented at the next meeting of the Trustees.

The Chairman appointed President Thompson, Mr. Laybourne, and Mr. Kaiser as members of said committee.

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Upon motion, the Board authorized President Thompson to request the Faculty to arrange for suitable memorial exercises in memory of the late Dr. T. C. Mendenhall.

* * * * *

Thereupon, the Board adjourned to meet April 5, 1924, at the University.

Attest:

CARL E. STEEB,
Secretary.

CHARLES F. KETTERING,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 5, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: C. F. Kettering, Chairman; John Kaiser, L. E. Laybourne, B. F. McCann, E. H. Mack, and Mrs. Alma W. Paterson, appointed member of the Board of Trustees by Governor Donahey March 27, 1924, to complete the unexpired term of the late Dr. T. C. Mendenhall.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
W. S. Barden	County Agr. Agent, Richland County	March 31, 1924	\$3,400.00
E. A. French	County Agr. Agent, Ashland County	April 30, 1924	2,500.00
<i>College of Agriculture</i>			
Lelia M. McGuire	Instr., Home Econ.	End Winter Quar.	2,000.00
Alta Kizer	Graduate Assistant, Home Economics	End Winter Quar.	675.00
Louise Derrer	Stenographer	March 20, 1924	960.00
<i>College of Arts</i>			
James Chalfant	Grad. Asst., English	April 1, 1924	500.00
<i>College of Commerce</i>			
P. G. Beck	Reader, Economics	April 1, 1924	170.00
J. Lake Vesper	Asst., Accounting	April 1, 1924	1,600.00
John W. Reed	Linotype Operator	March 31, 1924	2,184.00
<i>College of Education</i>			
Helen Poulton	Clerk	April 7, 1924	900.00
<i>College of Engineering</i>			
Roland H. Wasson	Instr., Mech. Engr.	March 30, 1924	1,900.00
J. J. Davis	Machinist, Mech. Engineering	April 1, 1924	1,500.00
<i>College of Medicine</i>			
Roland E. Kremers	Asst. Professor, Materia Medica	April 1, 1924	2,500.00
Vera Baird	Superv. of Nursing, Maternity Pavilion	April 1, 1924	1,200.00
<i>College of Veterinary Medicine</i>			
Richard Phillips	Groom, Vet. Hospital	March 1, 1924	100.00 mo.
<i>Dean of Women</i>			
Beatrice Babb	Stenographer	March 23, 1924	1,080.00
<i>University Hospital</i>			
Edith Hawley	Housekeeper	Feb. 29, 1924	600.00

Upon recommendation of the President, the following appointments were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Carl W. Vandervort	County Agr. Agent	March 16, 1924	\$2,400.00
	State Offsetting	\$133.33	
	Hardin Co. funds.....	66.67	
		\$200.00	
Automobile Maint.	Hardin Co. funds.....	\$600.00	
Norman H. Shilliday	County Agr. Agent	May 1, 1924	2,200.00
	State Offsetting	\$133.33	
	Ashland Co. funds.....	50.00	
		\$183.33	
Automobile Maint.	Ashland Co. funds.....	\$600.00	
Stanley Porter	County Agr. Agent	March 16, 1924	2,400.00
	State Offsetting	\$133.33	
	Lawrence Co. funds.....	66.67	
		\$200.00	
Automobile Maint.	Lawrence Co. funds.....	\$600.00	
George Dustman	County Agr. Agent,	March 16, 1924	2,800.00
	Wayne County		
	(Transferred from County Agricultural Agent, Lawrence Co.)		
C. S. Holland	Asst. Professor,	April 22, 1924	2,700.00
	Horticulture		
<i>College of Agriculture</i>			
Bertha Hayes	Instr., Home Econ.	Spring Quarter	125.00 mo.
Dorothy Butterworth	Asst., Home Econ.	Spring Quarter	75.00 mo.
Frances Garden	Stenographer	March 24, 1924	80.00 mo.
<i>College of Arts</i>			
Anne Jenkins	Stud. Asst., English	Spring Quarter only	50.00 mo.
Cyrus K. Carroll	Asst., English	Spring Quarter only	50.00 mo.
Geo. M. Stephenson	Lecturer, American History	Oct. 1 to July, 1925	3,500.00
Chas. H. Behre, Jr.	Asst. Prof., Geology	Oct. 1, 1924	3,000.00
J. H. Culbertson	Instr., Geology	Oct. 1, 1924	2,000.00
		for one year only	
	Stud. Asst., Spanish	Spring Quarter only	25.00 quar.
	Student Assistant, Philosophy	Spring Quarter only	50.00 quar.
<i>College of Commerce</i>			
Herman S. Miller	Asst., Accounting	Spring Quarter	475.00 quar.
M. M. Donaldson	Asst., Accounting	Spring Quarter	815.90 quar.
<i>College of Education</i>			
Henry E. Schrammel	Instr., School Administration (part time)	Spring Quarter only	350.00 quar.
Mildred Baker	Clerk	April 8, 1924	85.00 mo.
<i>College of Engineering</i>			
Irving A. Heeb	Asst., Electrical Engineering	Oct. 1, 1923	1,000.00
Raymond G. Hieber	Grad. Asst., Physics (part time)	Spring Quarter only	166.67
James W. Wright	Asst., Physics	Spring Quarter only	300.00
Lelia F. Morgan	Stenographer	April 1, 1924	75.00 mo.
	Machinist, Mech. Engineering	April 1, 1924	1,800.00
<i>College of Medicine</i>			
Melvin L. Babb	Asst., Pharmacology	Spring Quarter only	166.66 mo.
M. H. Powelson	Stud. Asst., Phys. Chem. and Pharm.	Spring Quarter	50.00 quar.
<i>College of Veterinary Medicine</i>			
Robert Millington	Groom, Vet. Hospital	March 1, 1924	100.00 mo.

Name	Title	Date Effective	Annual Rate	Appropriation
<i>Registrar's Office</i>				
Florence Woodrow	Asst. to Registrar	April 1, 1924 for one month only	80.00 mo.	
Janet French	Asst. to Registrar	April 1, 1924 for one month only	80.00 mo.	
Mildred Mills	Asst. to Registrar	April 1, 1924 for one month only	80.00 mo.	
<i>University Hospital</i>				
Lillie Willis	Housekeeper	March 10, 1924	600.00	
<i>Dean of Women</i>				
Frances Rundio	Stenographer	March 24, 1924	1,080.00	
<i>Operation and Maintenance</i>				
Charles Dick	Fireman	Feb. 11, 1924	1,680.00	
Jos. P. Dickson	Janitor	March 10, 1924	1,080.00	
* * *	* * *	* * *	* * *	* * *

Upon recommendation of the President, the following increases in salaries were made:

Name	Title	Date Effective	Annual Rate	
			From	To
<i>College of Agriculture</i>				
Elsie Steiger	Instructor, Home Economics	Spring Quarter	\$1,500.00	\$2,000.00
<i>College of Commerce</i>				
Paul C. Carty	Instr., Journalism	March 1, 1924	2,700.00	3,000.00
Albert P. Taylor	Instr., Journalism	March 1, 1924	2,184.00	2,340.00
Clyde J. Hodgson	Composer, Journalism	Sept. 1, 1924	1,310.40	1,716.00
<i>College of Engineering</i>				
K. W. Stinson	Instr., Mechanical Engineering	April 1, 1924	2,100.00	2,300.00
G. N. Moffat	Instr., Mechanical Engineering	April 1, 1924	2,100.00	2,200.00
H. N. Jacklin	Instr., Mechanical Engineering	April 1, 1924	2,000.00	2,300.00
S. R. Beitler	Instr., Mechanical Engineering	April 1, 1924	1,650.00	1,700.00
C. P. Roberts	Instr., Mechanical Engineering	April 1, 1924	1,500.00	1,700.00
J. O. Harshman	Instr., Mechanical Engineering	April 1, 1924	1,300.00	1,400.00
R. L. Pratt	Engr., Mechanical Engineering	April 1, 1924	1,740.00	1,800.00
J. J. Davis	Macht., Mechanical Engineering	April 1, 1924	1,520.00	1,580.00
<i>College of Medicine</i>				
Mildred Gardner	Stud. Asst., Phys. Chem. and Pharm.	April 1, 1924	50.00	125.00
<i>Library</i>				
Dorothy I. Higgins	Cataloguer	April 1, 1924	2,000.00	2,250.00
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Upon motion, the following recommendations of the President were approved:

That the title of Dr. P. R. Stevenson, Assistant Director of the Bureau of Educational Research, be changed to that of Assistant Professor.

That Assistant Professor Robert E. Rockwood of the Department of Romance Languages, be promoted to the rank of Professor with a seat in the University Faculty, effective July 1, 1924.

That Assistant Professor Eugene Van Cleef of the Department of Economics and Social Geography, be promoted to the rank of Professor with a seat in the University Faculty, effective July 1, 1924.

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That Assistant Professor Cecil E. Board of the Department of Chemistry, be promoted to the rank of Professor of Chemistry with a seat in the University Faculty, effective July 1, 1924.

That Dr. John D. Dunham and Dr. Jacob J. Coons of the Department of Medicine, be promoted to the rank of Professor with a seat in the University Faculty, effective July 1, 1924.

That the sum of \$700.00 be appropriated for the Ohio Journal of Science as formerly.

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President Thompson presented the following annual budget for the year ending June 30, 1925. After considering the budget in detail, the same was adopted as presented by the president.

THE OHIO STATE UNIVERSITY
SALARY BUDGET
1924-1925

RESOURCES

Balance from 1923-1924.....	\$ 105,000.00	
H. B. 622 A-1 Salaries.....	1,663,658.00	
Student Fees	450,000.00	
Morrill Fund	50,000.00	
Total Resources	\$2,268,658.00	
Budget for 1924-1925 (Actual Appropriation).....	\$2,198,042.50	
Fourth Quarter Credit.....	47,874.88	
		2,245,917.38
Balance Available		\$ 22,740.62

LIABILITIES

Colleges	Annual Rates	Appropriation	Fourth Quarter Debit	Fourth Quarter Credit
College of Agriculture	\$ 317,750.00	\$ 317,075.00	\$ 1,500.00	\$ 2,600.00
College of Arts	301,290.00	299,202.50	2,233.33	7,433.31
College of Com. and Journ.....	202,520.00	200,095.00	3,958.32	11,374.97
College of Dentistry	24,100.00	24,100.00		
College of Education	217,340.00	215,390.00		14,199.98
College of Engineering	407,240.00	404,952.50	1,416.66	8,933.31
College of Law	32,710.00	31,522.50		
College of Medicine	176,055.00	175,905.00		
College of Pharmacy	13,000.00	13,000.00		
College of Vet. Medicine	42,160.00	42,160.00		
Graduate School	17,400.00	17,400.00		
President's Division	113,050.00	113,000.00		3,333.31
Administrative Division	114,270.00	114,270.00		
Phys. Plant Division	229,970.00	229,970.00		
Totals	\$2,208,855.00	\$2,198,042.50	\$ 9,108.31	\$47,874.88

COLLEGE OF AGRICULTURE
ADMINISTRATION

		1924-1925
Alfred Vivian	Dean	\$ 6,000.00
True G. Watson	Secretary of College.....	2,800.00
Bessie M. Freet	Secretary to Dean.....	1,200.00

Anna Haynes	Stenographer	960.00
Nora Peck	Stenographer	960.00
Martha Okey	Stenographer	960.00
Eleanore K. Fisher	Stenographer	960.00
Anna S. Miller	Stenographer	960.00
Frances Summers	Stenographer	960.00
Helen Coleman	Stenographer	960.00
Evelyn Tomlinson	Stenographer	960.00
Effa Harm	Stenographer	960.00
Beatrice Samson	Stenographer	960.00
Mary Hirst	Stenographer	480.00
Hazel Monett	Stenographer	480.00
Flo Bailey	Stenographer	480.00

\$ 21,520.00

AGRICULTURAL CHEMISTRY

John F. Lyman	Professor	\$ 4,500.00
Thomas G. Phillips	Professor	3,500.00
Emory F. Almy	Instructor	2,200.00
R. C. Burrell	Instructor	1,200.00
Carl P. Hinkle	Assistant	900.00

\$ 12,300.00

AGRICULTURAL EDUCATION

W. F. Stewart	Professor (12 mos.)	\$ 3,000.00
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\$ 3,000.00

AGRICULTURAL ENGINEERING

F. W. Ives	Professor	\$ 4,250.00
C. O. Reed	Professor	4,250.00
G. W. McCuen	Professor	3,750.00
F. B. Potter	Asst. Professor	3,300.00
E. C. Haughn	Mechanic	1,500.00
J. T. Miller	Mechanic	1,400.00
M. S. Klink	Assistant (10 mos.)	750.00

\$ 19,200.00

ANIMAL HUSBANDRY—INSTRUCTIONAL

Carl W. Gay	Professor	\$ 6,000.00
C. S. Plumb	Professor	4,000.00
D. J. Kays	Professor	3,750.00
J. S. Coffey	Professor	3,750.00
C. T. Conklin	Asst. Professor	3,500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 22,000.00

ANIMAL HUSBANDRY—EMPLOYEES

David M. Fyffe	Supt. Live Stock (and house)	\$ 1,800.00
Paul Jackson	Dairy Cattle Herdsman	1,440.00
William Franklin	Shepherd	1,440.00
Robert Watson	Groom	1,440.00
Judson Solomon	Swine Herdsman	1,440.00
Cecil Bayes	Beef Cattle Herdsman	1,440.00
George Taylor	Beef Cattle Herdsman	1,260.00
Ray Garrett	Asst. Dairy Cattle Herdsman	1,080.00
J. T. Laws	Asst. Swine Herdsman	1,080.00
H. T. Laws	Laborer	1,080.00
Jefferson Severe	Laborer	1,080.00
Alvin McAdow	Laborer	1,080.00
Joseph Miller	Laborer	1,080.00
L. H. Myers	Laborer	960.00
William Whitacre	Laborer	960.00
L. G. Souders	Asst. Shepherd	960.00
Leonard Swanson	Laborer	240.00

\$ 19,860.00

BOTANY

E. N. Transeau	Professor	\$ 5,000.00
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J. H. Schaffner	Professor	3,500.00
W. G. Stover	Professor	3,500.00
H. C. Sampson	Professor	3,500.00
A. E. Waller	Asst. Professor	3,250.00
L. H. Tiffany	Instructor	2,500.00
J. D. Sayre	Instructor	2,500.00
Lois Lampe	Instructor	1,500.00
R. A. Dobbins	Instructor	1,500.00
Dwight M. Moore	Instructor	1,500.00
Bernard S. Meyer	Instructor	1,500.00
Harmon A. Runnels	Assistant	1,000.00
J. S. Crabb	Assistant (12 mos.)	1,200.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
		<hr/>
		\$ 35,850.00

DAIRYING

Oscar Erf	Professor	\$ 4,500.00
R. B. Stoltz	Professor	3,500.00
H. D. Drain	Assistant Professor	2,500.00
D. S. Kochheiser	Instructor	2,100.00
J. B. Seelig	Driver (12 mos.)	1,080.00
	Graduate Assistant	500.00
		<hr/>
		\$ 14,180.00

FARM CROPS

J. B. Park	Professor	\$ 4,000.00
C. G. Williams	Professor, (non-resident)	No salary
C. J. Willard	Assistant Professor	3,000.00
H. L. Borst	Instructor	2,200.00
R. H. Livinston	Assistant (Field Work)	1,200.00
Marion T. Meyers	Assistant	900.00
	Graduate Assistant	500.00
		<hr/>
		\$ 11,800.00

FARM OPERATIONS

	Farm Foreman	\$ 3,000.00
John Dewitt	Mechanic (and house)	1,500.00
Lloyd Blackburn	Mechanic	1,200.00
Charles Pugh	Head Teamster (and house)	1,080.00
M. Peck	Teamster	1,080.00
B. L. Johnson	Laborer	1,080.00
John Long	Laborer	1,080.00
S. N. Bell	Laborer	1,080.00
H. L. Bosart	Laborer	1,080.00
A. M. Farley	Laborer	1,080.00
Homer Clark	Laborer	1,080.00
		<hr/>
		\$ 14,340.00

HOME ECONOMICS

Faith R. Lanman	Professor	\$ 4,000.00
Grace G. Walker	Professor	3,600.00
Maude G. Adams	Professor	1,800.00
June Findley	Assistant Professor	2,800.00
Hughina McKay	Assistant Professor	2,800.00
Gladys McGill	Assistant Professor	2,500.00
Alice Donnelly	Instructor	2,200.00
Elsie Steiger	Instructor	2,000.00
Laurentza Hansen	Instructor	1,800.00
	Instructor	1,500.00
Katherine Bazole	Instructor	1,500.00
Marian Smith	Instructor (12 mos.)	1,400.00
	Graduate Assistant	675.00
	Graduate Assistant	685.00

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Graduate Assistant	300.00
Graduate Assistant	300.00
Student Assistant	270.00
Student Assistant	135.00
Student Assistant	135.00
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	\$ 30,300.00

HORTICULTURE AND FORESTRY

W. Paddock	Professor	\$ 4,500.00
William R. Sears	Professor	3,500.00
L. M. Montgomery	Professor	3,300.00
A. D. Taylor	Non-resident Professor	750.00
A. C. Hottes	Assistant Professor	3,000.00
	Assistant Professor	2,500.00
N. W. Scherer	Assistant Professor	2,250.00
F. G. Charles	Instructor	2,160.00
Elusina Lazenby	Graduate Assistant	500.00
John Morrison	Assistant (12 mos.) (and house)	1,860.00
John Hussey	Assistant (12 mos.)	1,860.00
J. E. Shanck	Assistant (12 mos.)	1,400.00
Joseph Haigh	Laborer	1,080.00
	<hr/>	
		\$ 28,660.00

LAKE LABORATORY

F. H. Kreckler	Assistant Director	\$ 500.00
S. R. Williams	Instructor in Zoology	350.00
M. E. Stickney	Instructor in Botany	350.00
C. H. Kennedy	Instructor in Entomology	350.00
	<hr/>	
		\$ 1,550.00

POULTRY HUSBANDRY

E. L. Dakan	Professor	\$ 3,750.00
Roy E. Roberts	Instructor	1,800.00
Arthur Bayes	Superintendent Poultry Plant (12 mos.)	1,680.00
William Potts	Laborer	1,080.00
	<hr/>	
		\$ 8,310.00

RURAL ECONOMICS

J. I. Falconer	Professor	\$ 5,000.00
C. G. McBride	Assistant Professor	3,300.00
C. E. Lively	Assistant Professor	3,300.00
F. L. Morison	Instructor	2,500.00
Myrtle Souders	Clerk	960.00
Irma Earle	Clerk	960.00
Margie Hoffman	Stenographer	960.00
John F. Dowler	Assistant	360.00
	<hr/>	
		\$ 17,340.00

SOILS

Firman E. Bear	Professor	\$ 4,500.00
Robert M. Salter	Assistant Professor	2,400.00
Guy W. Conrey	Assistant Professor	2,250.00
George M. McClure	Instructor	2,700.00
Charles L. Thrash	Instructor	2,400.00
George Valley	Instructor (Summer Quarter)	500.00
Elbert Stephenson	Assistant (Fertility Plots) (and house)	1,080.00
	Assistant (Fertility Plots) (and house)	1,080.00
James W. Jones	Assistant (Fertility Plots)	1,080.00
	<hr/>	
		\$ 17,990.00

ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor	\$ 5,000.00
Herbert Osborn	Research Professor	5,000.00
W. M. Barrows	Professor	3,250.00
F. H. Kreckler	Professor	3,250.00
D. M. DeLong	Professor	3,250.00
W. J. Kostir	Assistant Professor	2,750.00
C. H. Kennedy	Assistant Professor	2,300.00
James S. Hine	Associate Professor	2,500.00

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E. L. Wickliff	Instructor	1,500.00
David F. Miller	Instructor	1,500.00
Linden F. Edwards	Instructor	1,200.00
Archie N. Tissot	Assistant	900.00
Edna Patterson	Assistant	900.00
Mary Wartens	Assistant	900.00
Joseph A. Reeves	Assistant	900.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
Harold C. Lewis	Instructor (Summer Quarter)	650.00
Homer S. Swingle	Assistant (Summer Quarter)	300.00

\$ 39,550.00

COLLEGE OF ARTS

ADMINISTRATION

W. E. Henderson	Dean	\$ 6,000.00
Smiley M. Whinery	Secretary	2,700.00
Ruth Evans	Stenographer	1,200.00
Susan Borst	Stenographer	960.00
Marie Combs	Stenographer	960.00
Luella Wright	Stenographer	960.00
Ethel Saunders	Stenographer	960.00

\$ 13,740.00

AMERICAN HISTORY

G. W. Knight	Professor	\$ 5,000.00
H. C. Hockett	Professor	4,250.00
Arthur C. Cole	Professor	4,000.00
Carl Wittke	Assistant Professor	3,750.00
Lawrence F. Hill	Assistant Professor	2,750.00
Eugene Roseboom	Instructor	2,250.00
R. H. Shryock	Instructor	2,000.00
S. S. McKay	Instructor	2,000.00
Eugene Roseboom	Instructor (Summer Quarter)	200.00

\$ 26,200.00

ENGLISH

J. V. Denney	Professor	\$ 6,000.00
G. H. McKnight	Professor	4,500.00
J. R. Taylor	Professor	4,500.00
C. E. Andrews	Professor	4,500.00
W. L. Graves	Professor	4,250.00
E. L. Beck	Professor	3,500.00
V. A. Ketcham	Professor	3,500.00
	Assistant Professor	3,500.00
Milton Percival	Assistant Professor	3,500.00
E. W. Wiley	Instructor	2,750.00
W. P. Sandford	Instructor	2,750.00
J. F. Craig	Instructor	2,500.00
Hayes Yeager	Instructor	2,500.00
Manning Smith	Instructor	2,500.00
Sada Harbarger	Assistant Professor	2,500.00
Gertrude Robinson	Instructor	1,800.00
Verona Dollinger	Instructor	1,800.00
Edith Sniffen	Instructor	1,800.00
Walter French	Instructor	1,800.00
Whittier Burnet	Instructor	1,800.00
Bernard Raymond	Instructor	1,800.00
Herman Miller	Instructor	1,800.00
John M. Weed	Instructor	1,800.00
James Fullington	Instructor	1,800.00
	Instructor	1,800.00
	Instructor	1,800.00
	Instructor	1,800.00
Eleanor Percival	Instructor	1,500.00
Mary E. Ross	Instructor	1,500.00
	Instructor	1,500.00

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Mary A. Hitchcock	Instructor	1,500.00
Harlan Hatcher	Instructor	1,500.00
Henry C. Kohler	Assistant	800.00
Robert Kane	Assistant	800.00
Kenneth C. Randall	Assistant	800.00
Herbert Edwards	Assistant	500.00
Blaine DeLancey	Assistant	500.00
Ruth Fisher	Assistant	500.00
Floy Winks	Assistant	500.00
Benjamin Gamzue	Assistant	500.00
H. M. Smyser	Assistant	500.00
James Chalfant	Assistant	500.00
		<hr/>
		\$ 86,450.00

EUROPEAN HISTORY

W. H. Siebert	Professor	\$ 5,000.00
Edgar H. McNeal	Professor	4,250.00
H. M. Stuckert	Assistant Professor	3,000.00
G. A. Washburne	Assistant Professor	2,750.00
John R. Knipfing	Assistant Professor	2,750.00
A. H. Noyes	Instructor	2,500.00
Arthur W. Jones	Instructor	1,800.00
John LaMonte	Instructor (Summer Quarter)	350.00
		<hr/>
		\$ 22,400.00

GEOLOGY

J. A. Bownocker	Professor	\$ 4,500.00
J. E. Carman	Professor Historical Geology and Curator	4,000.00
	Professor	3,000.00
	Instructor	2,500.00
R. E. Lamborn	Instructor	2,250.00
Grace Stewart	Instructor	2,000.00
	Instructor	2,000.00
	Instructor	2,000.00
Wilbert Stout	Lecturer	300.00
Althea Lepper	Student Assistant	100.00
T. R. Myers	Student Assistant	100.00
	Student Assistant	100.00
		<hr/>
		\$ 22,350.00

GERMAN

M. B. Evans	Professor	\$ 5,000.00
L. Bloomfield	Professor	4,250.00
B. A. Eisenlohr	Professor	3,000.00
Ernst Feise	Assistant Professor	3,600.00
May Thomas	Assistant Professor	2,200.00
Lambert A. Shears	Instructor	2,400.00
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		\$ 20,450.00

GREEK

George M. Bolling	Professor	\$ 5,000.00
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LATIN

A. W. Hodgman	Professor	\$ 3,600.00
W. S. Elden	Professor	3,600.00
S. B. Smith	Instructor	3,000.00
		<hr/>
		\$ 10,200.00

PHILOSOPHY

J. A. Leighton	Professor	\$ 5,750.00
George H. Sabine	Professor	5,000.00
A. R. Chandler	Assistant Professor	3,200.00
A. E. Avey	Assistant Professor	3,000.00
D. L. Evans	Instructor	2,250.00
		<hr/>
		\$ 19,200.00

POLITICAL SCIENCE

H. R. Spencer	Professor	\$ 4,750.00
F. W. Coker	Professor	4,500.00
Howard B. Calderwood	Instructor	2,000.00
James K. Pollock	Instructor	2,000.00
	Instructor (Summer Quarter)	850.00
	Assistant	500.00

\$ 14,550.00

ROMANCE LANGUAGES

Robert E. Rockwood	Professor	\$ 4,000.00
W. S. Hendrix	Professor	4,500.00
Olin H. Moore	Professor	4,200.00
George R. Havens	Professor	4,000.00
Claude E. Anibal	Assistant Professor	3,500.00
Santiago Gutierrez	Assistant Professor	3,250.00
E. F. Hacker	Assistant Professor	3,250.00
Robert Fourie	Assistant Professor	3,250.00
Theodore E. Hamilton	Assistant Professor	2,500.00
Elisabeth Conrad	Assistant Professor	No salary
W. A. Whatley	Instructor	2,700.00
W. C. Smyser	Instructor	2,400.00
Raymond L. Grismer	Instructor	2,200.00
Florence Hier	Instructor	2,200.00
Emily Schons	Instructor	2,000.00
	Instructor	2,000.00
Ruth Whatley	Instructor	2,000.00
Bertha P. Arthur	Instructor	1,900.00
Helen V. Terry	Instructor	1,600.00
Frederick Sanchez	Instructor	1,600.00
Helen C. Barr	Instructor	1,650.00
Flola Shepard	Assistant	1,650.00
Earl C. Shively	Assistant	1,650.00
Marie Davis	Assistant	1,500.00
	Assistant	450.00
	Assistant	300.00

\$ 60,250.00

COLLEGE OF COMMERCE AND JOURNALISM

ADMINISTRATION

J. E. Hagerty	Dean	\$ 6,000.00
Claire Harmyer	Assistant	2,000.00
Nell Gainer	Stenographer	1,080.00
Bertha C. Caley	Stenographer	960.00
Nellie Stoneburner	Stenographer	960.00
Rose Mindigo	Stenographer	960.00
Esther Goddard	Stenographer	960.00
Ruth Pollitt	Stenographer	960.00
	Stenographer	960.00
	Clerk	960.00

\$ 15,800.00

ACCOUNTING

G. W. Eckelberry	Professor	\$ 4,500.00
Howard C. Greer	Assistant Professor	2,000.00
Dallas S. Bolon	Instructor	2,400.00
D. M. Shonting	Instructor	2,100.00
	Instructor	2,000.00
	Instructor	1,600.00
Harold K. Casterton	Instructor	1,600.00
W. D. Wall	Lecturer	800.00
Maynard M. Donaldson	Assistant	720.00
	Assistant	1,500.00

\$ 19,220.00

BUREAU OF BUSINESS RESEARCH

Howard C. Greer	Acting Director	\$ 2,500.00
George W. Starr	Assistant Director	1,500.00
John Pryor	Investigator	1,800.00

Russell Lyons	Investigator	1,500 00
H. H. Shively	Investigator	1,500 00
Erla Wambold	Stenographer	960.00

 \$ 9,760.00

BUSINESS ORGANIZATION

Clyde O. Ruggles	Professor	\$ 6,000.00
John A. Fisher	Professor	5,000 00
Henry E. Hoagland	Professor	5,000 00
Walter C. Weidler	Professor	4,500 00
Harold H. Maynard	Professor	4,000 00
J. A. Fitzgerald	Assistant Professor	3,750 00
Ralph C. Davis	Assistant Professor	3,600 00
Charles A. Dice	Assistant Professor	3,500 00
Felix E. Held	Assistant Professor	2,500 00
Montgomery E. Pike	Assistant Professor	3,000 00
Milton Nelson	Assistant Professor	3,000 00
Theodore N. Beckman	Assistant Professor	2,500 00
Howard H. Webster	Instructor	1,750 00
Ralph H. Richards	Instructor	1,750 00
H. H. Shively	Assistant	1,500 00
George W. Starr	Assistant	1,000 00
Robert M. Hunter	Assistant	1,200 00
Cary W. Bowers	Assistant	900 00
Don Wiper	Assistant	500 00
	Reader	150 00
	Reader	150 00
	Reader	150 00
	Reader	150 00
	Reader	150 00
	Reader	150 00

 \$ 56,850.00

ECONOMICS

M. B. Hammond	Professor	\$ 6,000.00
A. B. Wolfe	Professor	5,500 00
H. G. Hayes	Professor	4,500 00
H. F. Wairadt	Assistant Professor	3,500 00
George D. Haskell	Instructor	2,400 00
L. E. Smart	Instructor	2,000 00
Louise Stitt	Instructor	2,000 00
C. W. Fink	Instructor	1,750 00
Virgil Willett	Instructor	1,750 00
Frederick Croxton	Instructor (Summer Quarter)	750 00
Edison L. Bowers	Assistant	1,500 00
Frank R. Hunt	Assistant	1,500 00
	Assistant	500 00
	Reader	200 00
	Reader	200 00
	Reader	200 00
	Reader	200 00
	Reader	150 00
	Reader	150 00
	Reader	150 00
	Reader	150 00
	Reader	150 00
	Reader	150 00

 \$ 35,350.00

ECONOMIC AND SOCIAL GEOGRAPHY

C. C. Huntington	Professor	\$ 4,500.00
Eugene Van Cleef	Professor	4,000 00
F. A. Carlson	Assistant Professor	3,000 00
Roderick Peattie	Assistant Professor	3,000 00
	Assistant	1,000 00
Donald C. Power	Assistant	900 00
Harold Fischer	Assistant	900 00
	Assistant	600 00
Stella Huntington	Assistant	300 00
	Reader	150 00

 \$ 18,350.00

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JOURNALISM

J. S. Myers	Professor	\$ 5,000.00
Osman C. Hooper	Professor	4,000.00
Lester C. Getzloe	Assistant Professor	2,750.00
	Instructor	1,100.00
Russell Lord	Instructor
	Student Assistant	150.00
	Editor—Lantern	500.00
	Business Manager—Lantern	500.00
	Editor—Lantern (Summer Quarter)	100.00
	Business Manager—Lantern (Summer Quarter)	100.00
Paul C. Carty	Instructor (12 mcs.)	3,000.00
Albert P. Taylor	Instructor	2,340.00
		<hr/>
		\$ 19,540.00

SOCIOLOGY

C. C. North	Professor	\$ 5,000.00
F. E. Lumley	Professor	5,000.00
Mary L. Mark	Professor	3,600.00
	Assistant Professor	4,000.00
Perry P. DeNune	Instructor	2,000.00
J. W. Hatcher	Instructor	1,700.00
Belle D. Boyson	Lecturer	1,500.00
Walter M. West	Lecturer	1,000.00
James W. Wheeler	Lecturer	700.00
W. C. Mills	Lecturer	500.00
	Assistant	1,500.00
Lloyd Wilcox	Assistant	700.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
		<hr/>
		\$ 27,650.00

COLLEGE OF DENTISTRY

ADMINISTRATION

H. M. Semans	Dean	\$ 6,000.00
H. V. Cottrell	Professor	5,000.00
Clyde H. Hebble	Assistant Professor	1,700.00
William C. Graham	Assistant Professor	1,300.00
R. B. Wiltberger	Assistant Professor	1,000.00
Ollie O. Moberly	Superintendent Laboratories	2,400.00
Herbert S. Shumway	Instructor	1,300.00
Chas. W. Strosnider	Instructor	1,300.00
Dick P. Snyder	Instructor	1,300.00
Louis E. Reif	Instructor	1,000.00
Edwin W. Martindale	Instructor	900.00
Irwin A. Bottenhorn	Instructor	900.00
		<hr/>
		\$ 24,100.00

COLLEGE OF EDUCATION

ADMINISTRATION

George F. Arps	Dean	\$ 6,000.00
N. S. Maddox	Instructor in Education	2,600.00
Esther Miller	Stenographer	1,500.00
	Stenographer	1,020.00
Wanda Rittenhouse	Stenographer	1,020.00
Mildred Baker	Clerk	1,020.00
Louise N. Postle	Stenographer	960.00
Marian McComas	Stenographer	960.00
Mildred Dennis	Stenographer	960.00
Gladys Everitt	Stenographer	960.00
Florence Fearing	Stenographer	960.00
Lura B. Chamblin	Stenographer	960.00
Mary E. Wheaton	Stenographer	960.00
Gertrude L. Higgins	Stenographer	960.00
		<hr/>
		\$ 20,840.00

BUREAU OF EDUCATIONAL RESEARCH

B. R. Buckingham	Director	\$ 7,500.00
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4-5-'24

E. J. Ashbaugh	Professor	5,000.00
P. R. Stevenson	Assistant Professor	3,500.00
Belle Voegelien	Reference Assistant	2,500.00
Josephine MacLatchy	Editorial Assistant	2,500.00
Helen Woodfill	Assistant to Director	1,500.00
	Indexer	1,500.00
Helen V. Brown	Proofreader	1,375.00
H. C. Koch	Research Assistant	1,200.00
	Research Assistant	1,200.00
	Clerk	900.00

\$ 28,675.00

FINE ARTS

James R. Hopkins	Professor	\$ 5,000.00
Ralph S. Fanning	Assistant Professor	3,500.00
Alice R. Robinson	Assistant Professor	2,750.00
Bruce W. Saville	Instructor	2,250.00
Alma Knauber	Instructor	2,000.00
Florence E. Mitchell	Instructor	1,800.00
E. W. Rannels	Instructor	1,750.00
Pleasant McIntosh	Instructor	1,500.00
Ted C. Lewis	Assistant	750.00
Elizabeth Weiffenbach	Instructor (Summer Quarter)	500.00

\$ 21,800.00

HISTORY OF EDUCATION

L. F. Anderson	Professor	\$ 4,750.00
Mark E. Penney	Professor	4,000.00
R. H. Eckelberry	Special Instructor	1,750.00

\$ 10,500.00

INDUSTRIAL EDUCATION

E. L. Usry	Professor	\$ 4,800.00
Robert E. Smith	Instructor	3,500.00

\$ 8,300.00

MUSIC

Royal D. Hughes	Professor	\$ 800.00
E. W. Morphy	Assistant Professor	600.00
Florence L. Shute	Assistant Professor	600.00
Winifred V. Smith	Assistant Professor	550.00
Nelle I. Sharpe	Assistant Professor	350.00
Cleo Cowger	Instructor	200.00
Evelyn Ross	Special Practice Teacher	125.00
Olwen Jones	Accompanist	100.00

\$ 3,325.00

PRINCIPLES OF EDUCATION

Boyd H. Bode	Professor	\$ 6,000.00
V. T. Thayer	Professor	5,000.00
Orville G. Brim	Professor	5,000.00
J. L. Clifton	Professor	3,900.00
George R. Twiss	Professor	3,250.00
F. C. Landsittel	Assistant Professor	3,250.00
Raymond D. Bennett	Assistant Professor	3,000.00
H. Gordon Hullfish	Instructor	2,500.00
Theo. L. Scholtz	Assistant	1,500.00
H. B. Alberty	Assistant	1,000.00
Lura M. Jewell	Graduate Assistant	500.00
M. C. Otto	Professor	800.00
J. C. Chapman	Professor	800.00
Henry Neumann	Professor	700.00
	Professor	700.00
Eva Luse	Assistant Professor	600.00
Adelaide Ayer	Assistant Professor	600.00

\$ 39,100.00

PSYCHOLOGY

George F. Arps	Professor	(See Administration)
Henry H. Goddard	Professor	\$ 6,000.00

Albert P. Weiss	Professor	4,500.00
Harold E. Burt	Professor	4,250.00
Edgar A. Doll	Assistant Professor	4,000.00
Herbert A. Toops	Assistant Professor	4,000.00
Sidney L. Pressey	Assistant Professor	3,250.00
Robert D. Williams	Assistant Professor	3,250.00
H. M. Johnson	Assistant Professor	3,250.00
Anna S. Rogers	Assistant Professor	2,500.00
Erwin A. Esper	Instructor	2,400.00
Bertha C. Koch	Instructor	2,000.00
O. R. Chambers	Instructor	2,000.00
Adolph G. Ekdahl	Instructor	2,000.00
Luella C. Pressey	Instructor	2,000.00
D. A. Worcester	Instructor	2,000.00
Carl N. Rexroad	Instructor	2,100.00
Albert L. Henderson	Instructor	1,800.00
C. H. Growdon	Assistant	1,000.00
M. A. Durea	Assistant	1,000.00
Myra W. Kuenzel	Assistant	750.00
G. E. Weigand	Assistant	750.00
Karl C. Pratt	Assistant	600.00
Helen Corbitt	Assistant	500.00
Irma Loeb	Assistant	500.00
Frank P. Bakes	Assistant	500.00
W. G. Harding	Assistant	500.00
Myra W. Kuenzel	Assistant (Summer Quarter)	250.00
E. N. Henderson	Professor (Summer Quarter)	800.00

\$ 58,450.00

SCHOOL ADMINISTRATION

C. C. McCracken	Professor	\$ 4,750.00
J. C. Morrison	Professor	5,500.00
	Professor	5,500.00
W. G. Reeder	Assistant Professor	8,500.00
Wm. W. Ankenbrand	Graduate Assistant	500.00
F. P. O'Brien	Professor	1,000.00
F. T. Goodier	Professor	750.00
G. E. Carrothers	Professor	750.00
Paul W. Terry	Professor	750.00
J. O. Engleman	Professor	750.00
E. D. Roberts	Professor	800.00
C. C. Ross	Assistant Professor	1,000.00
Wm. W. Ankenbrand	Graduate Assistant	200.00

\$ 25,750.00

VOCATIONAL EDUCATION

A. H. Sproul	Assistant Professor (1 term)	\$ 600.00
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\$ 600.00

COLLEGE OF ENGINEERING

ADMINISTRATION

E. A. Hitchcock	Dean	\$ 6,000.00
Lenora Glasgow	Assistant to Dean	1,800.00
Annette Shugert	Stenographer	1,080.00
Thelma C. Kelly	Stenographer	1,020.00
Mabel Vesper	Stenographer	1,020.00
Mary Lahmering	Stenographer	960.00
Mina Kennedy	Stenographer	960.00
Alberta Williams	Stenographer	960.00
Dorothy Lyford	Stenographer	960.00
Roxanna Rader	Stenographer	960.00
Edith A. Lutz	Stenographer	960.00
Gladys F. Skadden	Stenographer	960.00

\$ 17,640.00

ARCHITECTURE

C. S. Chubb	Professor	\$ 4,800.00
J. N. Bradford	Professor	1,800.00
Herbert Baumer	Professor (12 mcs.)	2,000.00

W. C. Ronan	Assistant Professor	3,200.00
	Assistant Professor	2,000.00
F. H. Haskett	Instructor (12 mos.)	2,750.00
Galen F. Oman	Instructor	2,200.00

\$ 18,250.00

ASTRONOMY

H. C. Lord	Professor	\$ 4,000.00
E. S. Manson	Professor	3,000.00
	Graduate Assistant	500.00
	Student Assistant	480.00

\$ 7,980.00

CERAMICS

Arthur S. Watts	Professor	\$ 4,500.00
Carl E. Harrop	Assistant Professor	2,750.00
James T. Robson	Instructor	2,200.00
John Lysatt	Technician	1,000.00

\$ 10,450.00

CHEMISTRY

William McPherson	Professor	(See Graduate School)
William E. Henderson	Professor	(See College of Arts)
William L. Evans	Professor	\$ 5,500.00
James R. Withrow	Professor	5,600.00
Charles W. Foulk	Professor	4,500.00
Cecil E. Boord	Professor	4,000.00
Jesse E. Day	Assistant Professor	3,750.00
Edward Mack	Assistant Professor	3,500.00
Wesley G. France	Assistant Professor	3,250.00
Marion Hollingsworth	Assistant Professor	2,700.00
Howard E. Fritz	Instructor	2,200.00
Albert H. Vilbrandt	Instructor	2,200.00
C. D. Looker	Instructor	2,200.00
Harold J. Barrett	Assistant	1,000.00
Henry B. Hass	Assistant	1,000.00
Lucian F. Hunt	Assistant	1,000.00
James E. Hutchman	Assistant	1,000.00
George M. Karns	Assistant	1,000.00
William W. Mills	Assistant	1,000.00
Charles S. Pease	Assistant	1,000.00
Lloyd C. Swallen	Assistant	1,000.00
Albert M. Clifford	Assistant	1,000.00
David C. O'Donnell	Assistant	1,000.00
Andrew E. Roper	Assistant	1,000.00
Ralph H. Ferguson	Assistant	1,000.00
H. Clyde Carlton	Assistant	1,000.00
	Assistant	1,000.00
George M. Strong	Part-time Assistant	500.00
Robert W. Collins	Part-time Assistant	500.00
Alpha J. Will	Part-time Assistant	500.00
Marvin Achterhof	Graduate Assistant	500.00
Marjorie Benoy	Graduate Assistant	500.00
Wm. R. Cornthwaite	Graduate Assistant	500.00
Margaret Eslinger	Graduate Assistant	500.00
Frederick E. Frey	Graduate Assistant	500.00
James M. Purdy	Graduate Assistant	500.00
George T. Rankin	Graduate Assistant	500.00
Gerald W. Wagner	Graduate Assistant	500.00
Bernard H. Gilmore	Graduate Assistant	500.00
Raymond E. Schaad	Graduate Assistant	500.00
Robert Wimmer	Graduate Assistant	500.00
Harry B. Dykstra	Graduate Assistant	500.00
Alfred E. McGee	Graduate Assistant	500.00
Charles E. Waring	Graduate Assistant	500.00
Melville L. Wolfrom	Graduate Assistant	500.00
Mordica M. Ryan	Graduate Assistant	500.00
Warren A. Kramer	Graduate Assistant	500.00
William C. Calvert	Graduate Assistant	500.00
Glen Duttweiler	Graduate Assistant	500.00

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Virgil L. Hansley	Graduate Assistant	500.00
Harold P. Klug	Graduate Assistant	500.00
Maryan P. Matuszak	Graduate Assistant	500.00
Ignace L. Malm	Graduate Assistant	500.00
Marion M. Stiers	Graduate Assistant	500.00
William C. Taylor	Graduate Assistant	500.00
William D. Nicoll	Graduate Assistant	500.00
Ike Y. East	Graduate Assistant	500.00
George E. Bland	Graduate Assistant	500.00
Esther J. Nelson	Graduate Assistant	500.00
Earl Kerr	Graduate Assistant	500.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
Joseph F. Haskins	Assistant Professor (Summer Quarter)	500.00

\$ 72,300.00

CIVIL ENGINEERING

C. E. Sherman	Professor	\$ 5,000.00
C. T. Morris	Professor	5,000.00
F. H. Eno	Professor	4,250.00
R. C. Sloane	Professor	3,250.00
J. R. Shank	Professor	3,000.00
J. C. Merrell	Asst. Professor	2,250.00
J. M. Montz	Asst. Professor	2,250.00
C. H. Wall	Instructor	1,750.00
H. P. Chapman	Assistant	650.00

\$ 27,400.00

CIVIL ENGINEERING—SUMMER CAMP

R. C. Sloane	Professor	\$ 525.00
J. C. Merrell	Asst. Professor	300.00
J. M. Montz	Asst. Professor	375.00
C. H. Wall	Instructor	270.00
L. L. Dickson	Assistant	270.00

\$ 1,830.00

ELECTRICAL ENGINEERING

F. C. Caldwell	Professor	\$ 4,250.00
C. A. Wright	Professor	3,500.00
R. A. Brown	Asst. Professor	2,500.00
A. F. Puchstein	Asst. Professor	2,500.00
J. E. Shepardson	Asst. Professor	2,250.00
	Asst. Professor	2,250.00
Arthur G. Wise	Instructor	1,500.00
Edward F. Ferguson	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
M. F. McDowell	Radio Operator (12 mos.)	1,800.00
Robert Hughes	Assistant (12 mos.)	1,800.00
Mrs. F. G. Charles	Program Manager (12 mos.)	1,500.00
	Laborer (12 mos.)	780.00

\$ 27,630.00

ENGINEERING DRAWING

Thomas E. French	Professor	\$ 5,000.00
Robert Meiklejohn	Professor	3,500.00
W. D. Turnbull	Professor	3,200.00
O. E. Williams	Asst. Professor	3,000.00
John M. Russ	Asst. Professor	2,850.00
W. B. Field	Asst. Professor	2,600.00
Ralph Paffenbarger	Asst. Professor	2,500.00
Allen P. McManigal	Instructor	2,100.00
Ralph W. Dunkle	Instructor	2,000.00
George E. Large	Instructor	2,000.00
Charles D. Cooper	Instructor	1,600.00
Tecla F. Haldy	Assistant (12 mos.)	1,320.00

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Frank H. Lee	Assistant	800.00
Lewis M. Headley	Assistant	800.00
Hoyt Sherman	Student Assistant	300.00
Gerald P. Seegar	Student Assistant	300.00
Howard E. Sutton	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00

\$ 34,770.00

INDUSTRIAL ARTS

W. A. Knight	Professor	\$ 3,000.00
C. M. Beem	Instructor	1,800.00
Rudolph Schneider	Instructor	1,800.00
U. W. Denman	Instructor	1,700.00
J. A. Foust	Instructor	1,700.00
Harold Wright	Instructor	1,700.00
P. L. Wright	Instructor	1,600.00
O. D. Rickly	Instructor	1,600.00
Edward A. Janning	Assistant	1,600.00
Ora L. Justice	Assistant (12 mos.)	1,260.00
Thomas Decker	Laborer (12 mos.)	960.00

\$ 18,720.00

MATHEMATICS

R. D. Bohannon	Professor	\$ 4,000.00
	Professor	5,500.00
H. W. Kuhn	Professor	4,000.00
S. E. Rasor	Professor	3,750.00
C. C. MacDuffee	Assistant Professor	3,500.00
C. L. Arnold	Professor	3,000.00
C. C. Morris	Professor	2,750.00
G. W. McCoard	Professor	2,000.00
James H. Weaver	Assistant Professor	2,750.00
Grace Bareis	Assistant Professor	2,250.00
Harry Beatty	Assistant Professor	2,250.00
J. B. Preston	Assistant Professor	1,800.00
Charles T. Bumer	Assistant Professor	2,500.00
Hortense Rickard	Assistant Professor	2,000.00
Margaret Jones	Instructor	1,800.00
Clarice S. Hobensack	Instructor	1,800.00
Vaughn B. Caris	Assistant Professor	2,250.00
Van E. Teach	Instructor	1,800.00
Montgomery M. Culver	Graduate Assistant	500.00
J. Dudley Dawson	Graduate Assistant	500.00

\$ 50,700.00

MECHANICAL ENGINEERING

Wm. T. Magruder	Professor	\$ 5,000.00
F. W. Marquis	Professor	3,750.00
C. A. Norman	Professor	3,600.00
Horace Judd	Professor	3,000.00
A. I. Brown	Assistant Professor	2,750.00
Paul Bucher	Assistant Professor	2,400.00
Karl W. Stinson	Instructor	2,300.00
H. M. Jacklin	Instructor	2,300.00
George N. Moffat	Instructor	2,200.00
	Instructor	1,900.00
Samuel R. Beitler	Instructor	1,700.00
C. P. Roberts	Instructor	1,700.00
John O. Harshman	Instructor	1,400.00
C. J. Cobb	Assistant	1,300.00
R. L. Pratt	Stationary Engineer (12 mos.)	1,800.00
J. J. Davis	Machinist (12 mos.)	1,580.00
James O. Kennedy	Assistant (12 mos.)	1,200.00
George Richey	Laborer (12 mos.)	900.00

\$ 40,780.00

MECHANICS

James E. Boyd	Professor	\$ 4,500.00
E. F. Coddington	Professor	4,200.00

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Percy W. Ott	Assistant Professor	2,750.00
Mervin F. Devine	Instructor	1,600.00

\$ 13,050.00

METALLURGY

D. J. Demorest	Professor	\$ 4,500.00
W. A. Mueller	Assistant Professor	3,000.00
J. O. Lord	Assistant Professor	1,800.00
	Student Assistant	270.00
	Student Assistant	270.00

\$ 9,840.00

MINE ENGINEERING

H. E. Nold	Professor and Head	\$ 3,600.00
Frank A. Ray	Consulting Director	1,000.00
	Instructor	2,100.00

\$ 6,700.00

MINERALOGY

W. J. McCaughey	Professor	\$ 4,000.00
Arthur M. Brant	Instructor	1,800.00
	Student Assistant	300.00

\$ 6,100.00

PHYSICS

A. D. Cole	Professor	\$ 5,000.00
Alpheus Smith	Professor	4,500.00
F. C. Blake	Professor	4,000.00
R. F. Earhart	Professor	3,750.00
Howard D. Minchin	Professor Applied Optics	3,500.00
H. G. Heil	Assistant Professor	2,800.00
Alva W. Smith	Assistant Professor	2,600.00
D. A. Woodbury	Instructor	2,300.00
Rufus H. Snyder	Instructor	2,000.00
M. C. Davies	Instructor, Applied Optics	2,000.00
C. W. Jarvis	Instructor	1,900.00
W. V. Houston	Instructor	1,900.00
J. W. Sappenfield	Assistant	900.00
Dean Judd	Assistant	900.00
	Assistant	850.00
William C. Phebus	Assistant	600.00
Stanley M. Hanley	Graduate Assistant	500.00
Fred J. Brooks	Assistant (12 mos.)	1,800.00
J. B. Sparrow	Assistant (12 mos.)	1,400.00

\$ 43,100.00

COLLEGE OF LAW**ADMINISTRATION**

John J. Adams	Dean and Professor	\$ 6,000.00
Geo. W. Rightmire	Professor	5,750.00
Alonzo H. Tuttle	Professor	5,250.00
Clarence D. Laylin	Professor	5,250.00
Lewis M. Simes	Professor	5,000.00
	Professor	4,500.00
Louise M. Hanes	Stenographer	960.00

\$ 32,710.00

COLLEGE OF MEDICINE**ADMINISTRATION**

E. F. McCampbell	Dean	\$ 6,000.00
Charles E. Findlay	Secretary to Dean	2,000.00
William A. Humphrey	Professor	1,500.00
Carl P. Effler	Technical Assistant	2,300.00
Margaret Rose	Technical Assistant	1,300.00
LeEvelyn Gillam	Stenographer	960.00
Helen Shacklett	Typist	960.00
Alice Maltby	Clerk	900.00

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Muriel White	Stenographer (one-half time).....	480.00
Kathleen Worrell	Stenographer (one-half time).....	480.00

\$ 16,880.00

ANATOMY

Francis L. Landacre	Professor and Head.....	\$ 5,250.00
Edward C. Buck	Assistant Professor	3,000.00
Rollo C. Baker	Assistant Professor	3,000.00
R. A. Knouff	Assistant Professor	3,000.00
Clarence I. Britt	Instructor	1,500.00
Dorothy Searles	Instructor	1,200.00
Thomas Evans	Technician	1,100.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	100.00

\$ 18,750.00

BACTERIOLOGY

Charles B. Morrey	Professor	\$ 4,500.00
William A. Starin	Professor	3,250.00
Fred Speer	Assistant Professor	2,250.00
R. F. Jukes	Instructor	1,600.00
John G. McCrimmon	Assistant	1,500.00
George W. Bond	Assistant	1,200.00
Harold E. Lowry	Laboratory Assistant	780.00
	Student Assistant	120.00

\$ 15,200.00

MEDICINE

J. H. J. Upham	Professor and Head	\$ 2,000.00
Solomon A. Hatfield	Assistant Professor and Superintendent Hospital..	3,850.00
Elijah J. Gordon	Assistant Professor and Director Dispensary.....	2,400.00
Joseph W. Leist	Assistant Professor	1,500.00
John D. Dunham	Professor	300.00
Jacob J. Coons	Professor	300.00
Frank C. Wagenhals	Assistant Professor	500.00
Elmer G. Horton	Assistant Professor	500.00
Charles J. Shepard	Assistant Professor	300.00
Halbert B. Blakey	Assistant Professor	200.00
Raymond A. Ramsey	Instructor	400.00
John W. Sheetz	Instructor	300.00
E. H. Baxter	Instructor	300.00
William Pritchard	Instructor	200.00
H. A. Minthorn	Instructor	200.00
C. H. Benson	Instructor	100.00
Samuel D. Edelman	Assistant	300.00
E. F. Peinert	Assistant	200.00
George O. Hoskins	Assistant	200.00
John P. Farson	Assistant	200.00
Link Murphy	Assistant	200.00
Herbert Weirauk	Assistant	200.00

\$ 14,650.00

OBSTETRICS

Andrews Rogers	Professor and Head.....	\$ 1,250.00
Herman Koerper	Instructor	700.00
Roy E. Krigbaum	Assistant	700.00
Thomas A. Vogel	Assistant	150.00

\$ 2,800.00

OPHTHALMOLOGY AND OTO-LARYNGOLOGY

Hugh G. Beatty	Assistant Professor and Chairman.....	\$ 400.00
John Edwin Brown	Professor	No salary
Andrew Timberman	Professor	No salary
George C. Schaeffer	Assistant Professor	400.00
Andrew W. Prout	Assistant Professor	400.00
Arthur M. Hauer	Assistant Professor	400.00
John B. Alcorn	Instructor	400.00
T. Rees Williams	Instructor	400.00
Samuel P. Oast	Instructor	200.00

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Clarence B. Tanner	Assistant	400.00
Robert W. Nosker	Assistant	200.00
Russell G. Means	Assistant	200.00
Francis W. Thomas	Assistant	100.00

\$ 3,500.00

PATHOLOGY

Ernest Scott	Professor and Head	\$ 4,600.00
Carl Spöhr	Professor Clinical Pathology	3,500.00
Lear H. Van Buskirk	Instructor	1,800.00
Phillip J. Reel	Instructor	1,700.00
Mary H. Oliver	Instructor	1,600.00
Edith Miller	Instructor	1,500.00
Mortimer Banks	Technical Assistant	1,100.00
Clinton L. Bryant	Technical Assistant	1,100.00
Harry L. Reinhart	Assistant	150.00

\$ 17,050.00

PHYSIOLOGY

Roy G. Hoskins	Professor	\$ 5,250.00
A. M. Bleile	Professor	3,750.00
Raymond J. Seymour	Assistant Professor	3,250.00
Clayton McPeck	Assistant Professor	2,750.00
Fred A. Hitchcock	Instructor	2,200.00
Edwin P. Durrant	Instructor	2,200.00
Milton O. Lee	Instructor	2,000.00
Paul H. Charlton	Assistant	1,300.00
R. R. Durant	Assistant	600.00
M. D. Gamble	Assistant	500.00
	Student Assistant	100.00

\$ 23,900.00

PHYSIOLOGICAL CHEMISTRY

Clayton S. Smith	Professor and Head	\$ 4,250.00
	Assistant Professor	3,000.00
Harry C. Powelson	Assistant	1,000.00
Anson L. Brown	Assistant	1,000.00
Harry W. Hughes	Technician (12 mos.)	1,000.00
	Student Assistant	150.00
	Student Assistant	150.00

\$ 10,550.00

PUBLIC HEALTH AND SANITATION

Emery R. Hayhurst	Professor and Head	\$ 3,250.00
Norma Selbert	Assistant Professor	2,500.00
James S. Wilson	Assistant Professor	2,500.00

\$ 8,250.00

SURGERY AND GYNECOLOGY

Charles S. Hamilton	Professor and Head	\$ 500.00
Verne A. Dodd	Professor	3,000.00
Yeatman Wardlow	Professor	300.00
Leslie L. Bigelow	Assistant Professor	2,250.00
Edwin A. Hamilton	Assistant Professor	1,000.00
Hugh J. Means	Assistant Professor	900.00
Isaac B. Harris	Assistant Professor	300.00
Fred Fletcher	Assistant Professor	300.00
A. M. Steinfeld	Assistant Professor	300.00
Luke V. Zartman	Instructor	700.00
John W. Means	Instructor	600.00
Harley O. Bratton	Instructor	300.00
William N. Taylor	Instructor	300.00
Phillip E. Stiffey	Instructor	300.00
George H. Shawaker	Instructor	300.00
Holway D. Farrar	Instructor	200.00
Ben Kirkendall	Instructor	200.00
Milton Jones	Assistant	200.00
Wells Teachnor	Assistant	200.00
David B. Gilliam	Assistant	200.00

**PHYSICAL EDUCATION
MEN'S DIVISION**

L. W. St. John	Professor	\$ 5,000.00
J. H. Nichols	Professor	5,500.00
J. W. Wilce	Professor	2,500.00
F. R. Castleman	Professor	1,500.00
Samuel H. Cobb	Assistant Professor	3,000.00
George M. Trautman	Assistant Professor	1,000.00
Bernard F. Mooney	Instructor	2,000.00
	Instructor	1,500.00
V. R. Billingsley	Secretary to Department	1,900.00
Henry D. Taylor	Alumni Recorder	1,500.00
	Stenographer	960.00
	Student Assistant	350.00
	Student Assistant	350.00
	Instructor (Summer Quarter)	500.00

\$ 27,860.00

WOMEN'S DIVISION

Lydia Clark	Professor	\$ 3,500.00
Gertrude F. Jones	Assistant Professor	3,000.00
Gladys Palmer	Assistant Professor	2,400.00
Esther Gilman	Instructor	2,200.00
Katherine Hersey	Instructor	2,000.00
Dorothy Sumption	Instructor	1,500.00
Margaret Cheney	Instructor	1,600.00
Alma Volp	Pianist	800.00
Elizabeth Borger	Student Assistant	300.00
	Student Assistant	250.00
Marie Henze	Instructor (Summer Quarter)	300.00
Nellie Kramer	Stenographer	950.00
Louise Ortman	Maid	840.00
Emily Clayton	Maid	720.00

\$ 20,670.00

PRESIDENT'S OFFICE

W. O. Thompson	President	\$ 30,000.00
Katherine A. Vogel	Executive Clerk	2,000.00
Margaret Morrison	Stenographer	1,200.00
Edith M. Auch	Auditor Student Organization (part)	600.00
	Stenographic Service	1,600.00

\$ 15,400.00

BUSINESS MANAGER'S OFFICE

Carl E. Steeb	Sec'y of Board of Trustees and Bus. Mgr.	\$ 6,000.00
Ina D. Shirk	Chief Clerk	1,500.00

PURCHASING DEPARTMENT

R. M. Royer	Purchasing Agent	3,600.00
Mary E. Duffy	Stenographer	1,500.00
Helena Sands	Typist	1,080.00
Mildred Scott	Clerk	1,020.00

ACCOUNTING DEPARTMENT

Charles A. Kuntz	Comptroller	3,600.00
Floris D. Hane	Cashier	1,800.00
Ruth E. Waters	Assistant Cashier	1,200.00
Mary Kraus	Auditor	1,800.00
Anna O'Rourke	Stenographer	1,200.00
Dorothy Mills	Clerk	960.00
Gladys Steele	Stenographer	900.00
Florence Naile	Bookkeeper	1,800.00
Catherine Cottingham	Clerk	1,200.00
Blanche Gillespie	Clerk	1,020.00
	Clerk	960.00
	Inventory Clerk	1,080.00
	Information Clerk	1,200.00

MAILING DEPARTMENT

Hugh Hardy	Clerk	1,500.00
G. J. Hoesch	Clerk	1,260.00
Ernest Ford	Mail Carrier	1,260.00
		<hr/>
		\$ 37,440.00

REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, Univ. Editor and Sec'y of Faculty.....	\$ 3,750.00
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REGISTRATION

Helen Clarke	Assistant Registrar	\$ 2,200.00
Frances Rannels	Assistant to Registrar	1,300.00
Florence Shride	Assistant to Registrar	1,080.00
Elizabeth Allen	Assistant to Registrar	1,020.00
	Assistant to Registrar	1,020.00

RECORDS

Virginia Michel	Assistant to Registrar	1,400.00
Frances Dick	Assistant to Registrar	1,300.00
Anne McNaughten	Assistant to Registrar	1,020.00
Katherine Ferris	Assistant to Registrar	1,020.00
Margaret Jerman	Assistant to Registrar	1,020.00
	Assistant to Registrar	1,020.00

TRANSCRIPTS

Bonnie Woodbury	Chief Transcript Clerk.....	1,400.00
Elizabeth Richards	Assistant to Registrar.....	1,140.00

SCHEDULES

Ethyl Woodbury	Chief Schedule Clerk.....	1,800.00
Miriam Cherry	Assistant to Registrar.....	1,020.00
Jean Kellenberger	Assistant to Registrar.....	1,020.00
	Assistant to Registrar.....	1,020.00

PUBLICATIONS

Clara Miller	Assistant University Editor.....	1,990.00
	Assistant to Registrar.....	1,020.00
		<hr/>
		\$ 27,470.00

ENTRANCE BOARD

B. L. Stradley	Asst. Prof. of Education and Univ. Examiner.....	\$ 3,250.00
Mary E. Morris	Clerk	1,500.00
Bessie Plummer	Stenographer	960.00
Sarah Meriam	Stenographer (half time)	450.00
		<hr/>
		\$ 6,190.00

DEAN OF WOMEN

Elisabeth Conrad	Dean of Women.....	\$ 3,600.00
Jessica Foster	Assistant Dean of Women.....	2,200.00
Frances Rudio	Secretary	1,080.00
		<hr/>
		\$ 6,880.00

STUDENT HEALTH SERVICE

H. S. Wingert	Director	\$ 4,500.00
Richard Kimpton	Assistant Director	3,250.00
Lucile Young	Nurse	1,600.00
Maude M. Eckhardt	Clerk	1,200.00
		<hr/>
		\$ 10,550.00

STORES AND RECEIVING

F. E. Jones	Director	\$ 3,500.00
Blanche Sullivan	Clerk	1,560.00
Mabel Clum	Typist	1,320.00
James Lawson	Checking Clerk	1,560.00
J. R. Remy	Tool Room and Shipping	1,200.00
Lee Ball	Laborer	1,200.00
		<hr/>
		\$ 10,340.00

ENGINEER'S OFFICE

Wm. C. McCracken	Supt. Bldgs. and Grounds and Chief Engineer....	\$ 5,000.00
Earl R. Cohee	Clerk	1,500.00
Claire Elk	Stenographer	1,200.00
		<hr/>
		\$ 7,700.00

LIGHT, HEAT, AND POWER

Thomas D. Banks	Superintendent Power Plant.....	\$ 3,800.00
John P. Covan	Master Mechanic	2,400.00
W. H. Case	Assistant Chief Engineer.....	2,040.00
Fred Brewer	Engineer	1,860.00
W. D. Hicks	Engineer	1,860.00
J. F. Dill	Engineer	1,860.00
S. Lowery	Fireman	1,680.00
Lawrence Mack	Fireman	1,680.00
Charles Dick	Fireman	1,680.00
	Fireman	1,680.00
Frank Asher	Fireman	1,680.00
	Fireman (6 mos.)	840.00
William Anderson	Craneman	1,920.00
	Night Craneman	540.00
N. Ivan Paschall	Drag Line Operator.....	1,920.00
R. A. Bowers	Laborer	1,500.00
	Laborer	1,140.00
Irwin Walker	Wiper	1,080.00
F. C. Reasoner	Blacksmith	1,620.00
Charles Reasoner	Helper to Blacksmith.....	1,200.00
George E. Shepherd	Steam Fitter	2,040.00
Mike Yeager	Steam Fitter	1,920.00
	Steam Fitter	1,920.00
C. M. Shepherd	Steam Fitter's Helper.....	1,260.00
George Dillahunt	Electrician	1,920.00
	Electrician	1,800.00
Earl Achey	Assistant Electrician (and house).....	1,620.00
C. T. Fippin	Assistant Electrician	1,620.00
B. A. LeBay	Boiler Repair Man.....	1,620.00
A. O. Kaiser	Auto Mechanic and Helper.....	1,300.00
	Crane Helper	960.00
Thomas Scott	Ash Wheeler	960.00
J. A. Colvin	Ash Wheeler	960.00
F. W. Kinder	Ash Wheeler	960.00
James Bailey	Ash Wheeler	960.00
W. H. Kear	Ash Wheeler	960.00
Thomas B. Clark	Ash Wheeler	960.00
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		\$ 58,280.00

BETTERMENT OF BUILDINGS

John Kraner	Carpenter	\$ 2,220.00
E. I. Martin	Carpenter	1,920.00
Philo Felker	Carpenter	1,920.00
Charles Blesch	Carpenter	1,920.00
	Carpenter	1,920.00
R. C. Kaiser	Plumber (and house).....	2,400.00
	Plumber	2,400.00
	Plumber	2,160.00
E. Insko	Plumber's Assistant	1,800.00
Ralph Bobb	Plumber's Assistant	1,560.00
S. R. Sher	Heat Regulating Man.....	1,800.00
Max Lehman	Painter (and house).....	1,500.00
James Brain	Painter	1,260.00
Eilwood Stephenson	Painter	1,320.00

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	Painter	1,380.00
	Painter	1,330.00
Roderick Farley	Painter's Helper	1,080.00
H. R. Johnson	Tinner	1,720.00
C. D. Lowry	Laborer	1,140.00

\$ 32,740.00

POLICE AND WATCHMEN

William North	Day Policeman	\$ 1,440.00
H. S. Brown	Night Policeman	1,350.00
Charles G. Kalb	Traffic Officer	1,260.00
C. F. Reasoner	Supervisor of Watchmen	1,260.00
H. B. Case	Night Watchman	1,260.00
Alphonso Case	Night Watchman	1,260.00
O. D. Conaway	Night Watchman	1,260.00
Charles C. Clayton	Night Watchman	1,260.00
Thomas Bortle	Night Watchman	1,260.00
H. M. Cole	Night Watchman	1,260.00
J. T. Daniels	Night Watchman (retired)	450.00
W. F. Mahaffey	Night Watchman (retired)	450.00

\$ 13,830.00

ROADS AND GROUNDS

Paul H. Elleman	Engineer	\$ 2,700.00
Earl Bilderback	Foreman of Campus	1,680.00
Frank Funk	Arborator	1,260.00
	Laborer	1,200.00
	Teamster	1,080.00
John Rhone	Laborer	1,080.00
J. Fredo	Laborer	1,080.00
L. Stewart	Laborer	1,080.00
J. Hobert	Laborer	1,080.00
J. Stainbrook	Laborer	1,080.00
B. E. Stahl	Laborer	1,080.00
A. Chesbro	Laborer (and house)	1,080.00
Leo Moran	Truck Driver	1,200.00
Robert Dunn	Laborer	1,140.00

\$ 16,740.00

JANITORS

John O'Rourke	Inspector of Buildings and Janitors	\$ 1,500.00
C. M. Hicks	Repair and Handy Man	1,200.00
Walter Penn	Janitor	1,140.00
W. M. Stahl	Janitor	1,140.00
William Dachler	Janitor	1,140.00
Harry Chantler	Janitor	1,140.00
John Tordiff	Janitor	1,140.00
A. D. Grayson	Janitor	1,140.00
S. A. Williams	Janitor	1,140.00
R. M. Moore	Janitor	1,140.00
George C. Denny	Janitor	1,140.00
Oliver Smith	Janitor	1,140.00
L. F. Jordan	Janitor	1,140.00
J. C. Ludlum	Janitor	1,140.00
W. Curry	Janitor	1,140.00
W. M. Smith	Janitor	1,140.00
Dan Brock	Janitor	1,140.00
Robert Petrie	Janitor	1,140.00
G. P. Royston	Janitor	1,140.00
Olaf Christianson	Janitor	1,140.00
J. R. Butler	Janitor	1,140.00
L. S. Hitchcock	Janitor	1,140.00
C. M. Shelton	Janitor	1,140.00
Forest Spencer	Janitor	1,140.00
Elmer E. Smith	Janitor	1,140.00
C. A. Hopkins	Janitor	1,140.00
	Janitor	1,140.00
G. R. Pettibone	Janitor	1,140.00
Elmer McDowell	Janitor	1,140.00
M. Murphy	Janitor	1,140.00
John M. Wallace	Janitor	1,140.00
Edyard Watson	Janitor	1,140.00

Floyd Grayem	Janitor	1,140.00
F. C. Radford	Janitor	1,140.00
Willis Abbott	Janitor	1,140.00
George Wilson	Janitor	1,140.00
Charles Lyons	Janitor	1,140.00
	Janitor (Administration Building)	1,140.00
	Janitor (Administration Building)	1,140.00
	Janitor (C. & J. Building)	1,140.00
	Janitor (C. & J. Building)	1,140.00
	Janitor (C. & J. Building)	1,140.00
	Janitor (Chemistry Building)	1,140.00
	Janitor (Printing Building)	1,140.00
M. N. Cook	Janitor	1,080.00
J. W. Brown	Janitor	1,080.00
William Goff	Janitor	1,080.00
James Merrill	Janitor (and house)	1,080.00
E. J. Nutt	Janitor	1,080.00
C. A. Hoppler	Janitor	1,080.00
Louis Trotter	Janitor	1,080.00
James Gormley	Janitor	1,080.00
H. Clemons	Janitor	1,080.00
M. F. Cooney	Janitor	1,080.00
Joseph P. Dickson	Janitor	1,080.00
George E. Whitmer	Janitor	1,080.00
James E. Harrington	Janitor	1,080.00
D. S. Gordon	Janitor	1,080.00
A. L. Robison	Janitor	1,080.00
William Jones	Janitor	1,080.00
David L. James	Janitor	1,080.00
	Janitor	1,080.00
Clara Derflinger	Janitress	840.00
Delia Lee	Janitress	780.00
Lou Cornett	Janitress	780.00
Cora Paulsell	Janitress	780.00
	Janitress	780.00
Mary Powers	Matron Rest Room	780.00
	Elevator Man (University Hall)	720.00
M. S. Harvey	Elevator Man	660.00
Richard Brandon	Janitor (retired)	480.00

\$ 76,620.00

LAUNDRY

Myrtle Faught	Laundress	\$ 1,140.00
Bert Faught	Launderer (and house)	900.00
Dolly Gray	Laundress	780.00
Clara Williams	Laundress	780.00
Jennie Roberts	Laundress	780.00
	Laundress	780.00

\$ 5,160.00

UNIVERSITY ARCHITECT

J. N. Bradford	University Architect	\$ 3,700.00
H. F. Reichard	Chief Draftsman	3,500.00
C. F. Mayer	Draftsman	2,800.00
P. E. Crider	Draftsman	2,500.00
A. H. Mickey	Superintendent of Construction	2,700.00
Herbert Baumer	Professor (half time)	2,000.00
Elsie F. Edwards	Clerk	1,200.00

\$ 18,400.00

\$ 500.00

GRADUATE SCHOOL—A-3 BUDGET

Lectures	\$ 1,000.00
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\$ 1,000.00

DENTAL CLINIC—ROTARY

Frank C. Starr	Instructor	\$ 1,100.00
Earl G. Jones	Instructor	1,100.00
Webster M. Baker	Instructor	900.00

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Wendell D. Postle	Demonstrator	1,500.00
Harvey C. Highman	Demonstrator	1,500.00
Eugene M. Riel	Assistant	200.00
Allie F. Harness	Clerk	1,000.00
Jocelyn Gillam	Clerk	960.00
Virginia L. Moore	Stenographer	960.00
Sue Merrill	Janitress	600.00

 \$ 9,720.00

UNIVERSITY PRESS

R. W. Hodgson	Compositor	\$ 2,444.00
C. D. Kalb	Compositor	2,392.00
George Maggiore	Compositor	2,340.00
Frank A. Huff	Compositor	2,288.00
W. R. Stephens	Compositor	2,288.00
John W. Reed	Compositor	2,288.00
G. F. Rodocker	Pressman	2,288.00
W. J. Munroe	Pressman	2,288.00
Clyde J. Hodgson	Apprentice	1,372.80
Charles W. Thompson	Foreman of Bindery	2,444.00
William Taylor	Bookbinder	2,288.00
Clara B. Harding	Bindery Woman	1,352.00
Anna B. Logan	Bindery Woman	1,092.00
Ella Falkenbach	Bindery Woman	988.00
Gladys Kavanaugh	Stenographer	1,020.00

 \$ 29,172.80

Clara L. Baker	Bookkeeper (Lantern)	\$ 1,260.00
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STORES AND RECEIVING—ROTARY

WAREHOUSE

Earl Conway	Stock Clerk	\$ 1,460.00
Charles Pugh	Stock Clerk	1,140.00
H. O. Baker	Laborer	1,140.00
Frank Langworthy	Laborer	1,140.00
D. R. Masters	Small Animal Keeper	1,140.00
Leona Cohee	Clerk	1,080.00

 \$ 7,100.00

LABORATORY SUPPLY STORE

C. W. McClintock	Storekeeper	\$ 3,000.00
H. W. Miller	Pharmacist	2,000.00
L. S. Gormley	Pharmacist	2,000.00
Frank D. Brill	Pharmacist	2,000.00
M. L. Babb	Pharmacist	2,000.00
R. B. Leonard	Glass Blower	2,000.00
H. L. Allison	Laborer	1,400.00
Frank Westervelt	Laborer	1,140.00
Robert Dowd	Laborer	1,020.00
	Laborer	960.00
Clara Fleischer	Stenographer	1,080.00
Arlene M. Ebenhack	Clerk	960.00

 \$ 19,560.00

* * * * *

Upon recommendation of the President, the following travel was authorized subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor Eugene Van Cleef of the College of Commerce and Journalism to attend the meeting of the National Foreign Trade Council at Boston, June 4, 5, and 6, 1924.

Dr. J. E. Hagerty to attend the meetings of the National Association of Collegiate School of Business in New York City, May 1, 2, and 3, 1924; and of the National Conference on Social Work in Toronto for the week beginning June 26, 1924.

Miss Olive Jones to attend the meetings of the Temporary Library Training Board in New York City, April 15, 16, and 17, 1924.

The President presented the following items and upon motion, the recommendations of the President were approved, the former actions of the Board were cancelled, and the Secretary was directed to prepare new contracts in accordance with said recommendations:

The contract of Charles A. Dice, Assistant Professor in Business Organization, for extra instruction acted upon by the Board of Trustees February 5, 1924, called for the Spring Quarter, 1923, and should be cancelled; contract should be for extra instruction for one term of the Summer Quarter, 1922, which will give Mr. Dice an accumulation of one-half quarter vacation credit.

The contract of D. M. DeLong, Professor in Zoology and Entomology, for extra instruction acted upon by the Board of Trustees February 5, 1924, called for an accumulation of vacation credit, and should be cancelled; contract should be for extra instruction for Spring Quarter 1924 for cash in the amount of Six Hundred and Fifty Dollars (\$650.00).

The contract of W. A. Whatley, Instructor in Romance Languages, for extra instruction acted upon by the Board of Trustees February 5, 1924, called for an accumulation of vacation credit, and should be cancelled; contract should be for extra instruction for Spring Quarter 1924 for cash in the amount of Five Hundred Fifty-five and 55/100 Dollars (\$555.55).

Judge McCann and Mr. Laybourne were appointed as a special committee to select a successor to Mr. John Van Meter as agent for the Board of Trustees in the matter of the Virginia Military Lands.

Satisfactory evidence having been presented, the Trustees authorized a duplicate diploma for Maude Shover.

The Secretary presented the following communication from the Alumni Association:

April 5, 1924.

Mr. Carl E. Steeb,
Secretary, Board of Trustees,
Ohio State University.

My dear Mr. Steeb—The Alumni Association is anxious to accord to Dr. Thompson some measure of recognition for the fact that he has served in the Presidency of this University for a quarter-century. We hope in this connection to stage an anniversary celebration of some sort during commencement week of the current year. We are also anxious that participation in whatever is done shall be inclusive not only of the Alumni, but of the Trustees, Faculty, and the undergraduates as well.

Accordingly, I am taking the liberty on behalf of the Alumni Association of forming a small committee to this end and our group would be most appreciative of the appointment of two members of the Board of Trustees to serve on this committee.

We therefore convey this wish to the Board of Trustees, and on their behalf ask that the Board designate two of its members to serve with us.

Thanking you,

Sincerely yours,

(Signed) J. L. MORRILL,

Secretary, Alumni Association.

Upon motion, the above request was approved and the Chairman was directed to appoint a special committee of two members; the Chairman appointed Mrs. Paterson and Mr. Laybourne.

Upon motion, Dr. Thompson was appointed to succeed the late Dr. T. C. Mendenhall on a special committee working with a like committee from the Ohio State Archaeological and Historical Society on the matter of co-operation.

The President presented the report from the University Co-op Store which was referred to the Auditor of Student Organizations for examination and report to the President.

The President presented the following resolutions from the Ohio State Horticultural Society, which were ordered filed:

Resolved, That we recommend more meritorious remuneration for our more efficient servants at the Ohio State Experiment Station and the Ohio State University.

Resolved, That the next appointed trustee of Ohio State University be a farmer.

The President was selected to represent the University as a delegate to the Semicentennial of the Founding of the University of Purdue to be held May 1 to 3, 1924.

The Secretary presented the following report of the Cabinet dated March 31, 1924:

CABINET MINUTES

The Cabinet met in the University Chapel at one o'clock. Present: Messrs. Bradford, McCracken, and Steeb.

In accordance with the action of the Board of Trustees at its meeting held March 4, the Cabinet opened and read in public the following bids:

Starling-Loving Hospital

GENERAL CONTRACT

L. L. LeVeque.....	\$369,890.00
E. H. Latham Co.....	339,217.00
Moran Construction Co.....	349,660.00
Clemmens Johnson	396,000.00
D. W. McGrath.....	348,450.00
E. Elford	352,770.00
Max Penkert Sons Co.....	380,000.00
Robert H. Evans Co.....	353,545.00

HEATING AND PLUMBING

Samuel A. Esswein Co.....	\$ 78,155.00
Huffman-Wolfe Co.....	78,626.00
Veehorn & Esterfeld.....	89,000.00

ELECTRICAL WORK

Hughes-Peters	\$ 9,300.00
Electric Power Equipment Co.	10,921.00
Paul Gilmore	9,700.00
Central Ohio Electric Co.	15,419.00
M. J. Beck	11,732.00

CARRARA GLASS TERRAZZO AND TILE

Madalena Bros.	\$ 18,761.00
Wedge Co.	53,024.00
Ardit Co.	56,200.00

Elevators for Administration and Medical Science Buildings

	Total	1	2	3	4
Otis Elevator Co.	\$16,375.00	3750.00	5775.00	2825.00	4025.00
Warner Elevator Co.	18,905.00	4680.00	7285.00	2370.00	4570.00
Ohio Elevator Co.	15,976.00	4111.00	5906.00	1895.00	4064.00
Shepard Elevator Co.	18,000.00	4700.00	6900.00	2450.00	3950.00
Haughton Elevator Co.	20,526.00	4737.00	7740.00	2970.00	5079.00
Capitol Lift Co.	13,877.00	3462.00	5650.00	1556.00	3209.00

Concrete Paving—Roads and Approaches to Agrl. Group

L. R. Julian	\$ 11,753.00
Russell C. Taylor	8,495.00
Standard Paving Co.	10,814.00
Brush & Davis	9,493.50

* * * * *

The bids were referred to the Architect and Engineer for tabulation and report to the Board of Trustees April 5.

* * * * *

The Secretary presented the following report from the State Architect and the University Architect covering the bids received for the construction of the Starling-Loving Hospital Building:

Columbus, Ohio, April 3, 1924.

Mr. C. E. Steeb, Business Manager,
Ohio State University.

Dear Sir—From an examination of the bids, received March 31, 1924, for the construction of the Starling-Loving Hospital Building, by the State Architect and the University Architect, the following report is made for the consideration of the Board of Trustees:

We recommend the acceptance of the following lowest bids, which satisfy all conditions relating to the construction of the building:

(1st) E. H. Latham Co. of Columbus, Ohio, General Contract	\$339,217.00
Deduct for Alternate No. 6	\$2,000.00
(Natural Stone for Cast Stone)	
Deduct for Alternate No. 8	1,200.00
	<u>3,200.00</u>
(Omitting extra elevator doors in basement and ground floor)	
Total	\$336,017.00
(2nd) Samuel A. Esswein Heating and Plumbing Co., Columbus, Ohio Heating and Plumbing Contract....	\$ 78,155.00
(3rd) Hughes-Peters Electrical Corporation of Columbus, Ohio, Electrical Contract	9,300.00
(4th) Wege Marble & Tile Co. of Columbus, O. Carrara Glass, Terrazzo and Tile Contract	\$53,024.00
Deduct for Alternate No. 1	16,318.00
	<u>36,706.00</u>
(Alabama Grade A White Marble Carrara Glass)	
Architects' Fees	15,000.00
Grand Total	\$475,178.00

Architect's Estimated Cost.....	557,000.00
Estimated Cost in excess of bids.....	\$ 81,822.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendations of the Architects were approved and the following action taken:

1. The bid of E. H. Latham Co., Columbus, Ohio, deducting Alternate No. 6 and Alternate No. 8, was accepted and proper contract was ordered prepared therefor in the amount of \$336,017.00.

2. The bid of the Samuel A. Esswein Heating & Plumbing Co., Columbus, Ohio, for the heating and plumbing contract, was accepted and proper contract was ordered prepared therefor in the amount of \$78,155.00.

3. The bid of the Hughes-Peters Electrical Corporation, Columbus, Ohio, for the electrical contract, was accepted and proper contract was ordered prepared therefor in the amount of \$9,300.00.

4. The bid of the Wege Marble & Tile Co., Columbus, Ohio, for the Carrara Glass, Terrazzo and Tile Contract, deducting Alternate No. 1, was accepted and proper contract was ordered prepared therefor in the amount of \$36,706.00.

* * * * *

The Secretary presented the following report from the State Architect and the University Architect covering bids received for elevators:

Mr. C. E. Steeb, Business Manager,
The Ohio State University.

Dear Sir—From an examination of the bids, received March 31, 1924, for one Car Controlled Electric Passenger Elevator, two Push-Button Electric Passenger Elevators, and one Push-Button Electric Dumb Waiter, for the Administration Building, and one Push-Button Electric Freight Elevator for the Medical Science Building, we submit the following recommendation for the consideration of the Board of Trustees:

We recommend the acceptance of the bid, submitted by the Otis Elevator Company, for the sum of.....	\$16,375.00
Architect's Estimated Cost.....	16,700.00
Estimated Cost is in excess of the bid.....	325.00
The above bid complies with all requirements.	

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,
State Architect.

(Signed) JOS. N. BRADFORD,
University Architect.

Columbus, Ohio, April 3, 1924.

Mr. C. E. Steeb, Business Manager,
The Ohio State University.

Dear Sir—In our report recommending the acceptance of the Otis Elevator Company's bid for the elevators in the Administration and Medical Science Buildings, which is not the lowest, the following reasons are given for said action:

(1) The Otis Elevator Company's bid complied with all

requirements. We required that each bidder submit a list of three similar installations, which have been in service for at least three years. No other proposal submitted such a list.

(2) The Otis Company place all of their engines in the basements of the buildings. This is desired by the University for greater facility in maintenance and inspection. The buildings make provision for this location in the plans. Other bidders place some of their engines overhead and some in the basement.

(3) The Otis proposal provides a service clause, which furnishes a weekly inspection covering a period of three months. This service is considered, by the University, important for the reason that the Company assumes a complete supervision and care of the elevators during their "breaking-in" period. No other proposal contained this service clause.

(4) The Otis Push-Button Elevators possess a door-locking device which prevents the opening of any door, except the station the car is sent to or called to. The other Elevator Companies, submitting proposals within the Estimated Cost, do not contain this safety device, which prevents the possible opening of a door as the car passes other than the designated station.

(5) The following devices are clearly described in the Otis specifications but do not appear in others:

Controller has a device which automatically protects the electric motor from overload and excess current, which is a valuable protection to the motor, the source of operative power.

Self-aligning bearings which insures less friction and longer life to the bearings

The traction drive sheaves are of semi-steel in place of cast iron, which is a stronger and better material.

(6) Our general specifications required that the Elevator Companies, submitting proposal for this work, furnish complete specifications.

The Otis Company presented the most complete and detailed specifications. Moreover, this company is one of the oldest and most experienced Elevator Companies in this country. They manufacture all of the apparatus going into their installations, except cables and cabs. This fact is worthy of consideration.

It is our opinion that where the safety of people is at stake, we are justified in this selection.

Respectfully submitted,

(Signed) HERBERT B. BRIGGS,
State Architect.

(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the recommendation of the Architects was approved and the bid of the Otis Elevator Company for the elevator contracts was accepted, and proper contract was ordered prepared therefor in the amount of \$16,375.00

* * * * *

The Secretary presented the following report of the Engineer and State Architect covering the bids received for concrete paving, roads, and approaches around the new Agricultural Barns: Columbus, Ohio, April 3, 1924.

The Board of Trustees,
The Ohio State University.

Gentlemen—The following bids for concrete paving, roads, and approaches were opened on March 31st:

L. R. Julian.....	\$11,758.00
Russell C. Taylor.....	8,495.00
Standard Paving Co.....	10,814.00
Brush and Davis.....	9,493.50

We have interviewed Mr. Taylor and looked up his references which were satisfactory. Mr. Taylor gives good and sufficient bond.

We, therefore, recommend the contract for concrete paving, roads, and approaches be awarded to Russell C. Taylor at his bid of \$8,495.00

Very respectfully submitted,
(Signed) PAUL H. ELLEMAN,
Engineer.
(Signed) WM. C. MCCrackEN,
Chief Eng. & Supt. Bldgs. & Grounds.

Approved:
(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Upon motion, the recommendation of the Engineer and State Architect was approved and the bid of Russell C. Taylor was accepted and proper contract was ordered prepared therefor in the amount of \$8,495.00.

* * * * *
Upon recommendation of the President, the Board cancelled \$24,241.69 in the Hospital Building Fund.

Upon recommendation of the President, the Board made the following additional allotments from the balance in the building funds:

Robinson Laboratory Addition.....	\$ 5,000.00
Agricultural Engineering Building.....	10,000.00
Medical Science Building—Elevators.....	4,025.00
Administration Building—Elevators.....	5,216.69
	<hr/>
	\$24,241.69

* * * * *
In the construction of the approach to the Railroad Bridge over the Olentangy River, it is necessary to construct an overhead bridge over the Delaware Pike. The Secretary presented the following communication to the Board of Commissioners of Franklin County, Ohio, and the reply from said Board:

March 5, 1924.

To the Honorable Board of County Commissioners
of Franklin County, Ohio.

Sirs—The Board of Trustees of the Ohio State University hereby respectfully requests that permission be granted the University to construct an overhead railroad bridge over the Columbus and Delaware Pike, seven hundred and fifty-six (756) feet south of where center line of Lane Avenue from the west intersects the said Columbus and Delaware Pike in Clinton Township.

Bridge over the Subway will have a total span of forty-eight (48) feet of which thirty-six (36) feet will be clear span between curbs,

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with six (6) foot sidewalks on each side, and an overhead clearance of thirteen and a half (13½) feet. The overhead crossing is to be twenty-six (26) feet wide.

The abutments and retaining walls are to be made of concrete and the superstructure is to be built of steel covered with concrete.

The bridge in question will eliminate a very bad grade crossing and is to be used jointly by the Hocking Valley Railway and the Ohio State University, forming a part of the spur which connects the Hocking Valley Railway with the University Power House and the unloading switches on the east side of the University premises.

The plans and specifications of said bridge shall be submitted to the Board of County Commissioners and the County Surveyor and Engineer for approval, before any contracts are entered into by the Ohio State University for the construction of said bridge.

Very truly yours,

(Signed) CARL E. STEEB,
Secretary.

March 10, 1924.

Mr. Carl E. Steeb, Secretary,
The Ohio State University

Dear Sir—Referring to your letter of the fifth regarding the construction of a subway on the Columbus and Delaware Pike at a point 756 feet south of Lane Avenue, I am directed to confirm the understanding had with you and the Board of County Commissioners in this office on the 5th inst., as follows:

It is understood that you are to construct the subway at the point indicated and as stated, with the understanding that the plans and specifications shall be submitted to this board for final approval; also

That, inasmuch as, the appropriation made by the General Assembly is not sufficient to pay the entire cost of the construction of the bridge and subway at this time, the County Commissioners will construct a temporary roadway for the convenience of the traveling public if said subway is finished before an additional appropriation can be made by the state; also

That the State University is to pay the cost of a permanent brick roadway, with suitable cement sidewalks and curb at its own expense, as soon as an appropriation for the same can be made.

It is also understood that the entire cost of this improvement is to be borne by the trustees of the Ohio State University, and that they will assume all damages, and save the County of Franklin from all claims whatsoever arising out of or by reason of this improvement; also that they will provide proper barricades and protection during construction and provide detour signs, red lights, etc.

It is understood, however, that Franklin County assumes no obligation of contract until final plans and specifications for the work have been approved.

Very respectfully,

(Signed) OPHA MOORE,
Clerk.

Upon motion, the conditions as named by the County Commissioners were agreed to and the President was directed to incorporate in the

biennium requests an item sufficient to cover the cost of the repaving of the Delaware Pike adjacent to the overhead bridge.

* * * * *

Mr. Clyde T. Morris presented plans, specifications, and estimates for approaches to the bridge including a bridge over the Delaware Pike, which plans and specifications were approved and ordered presented to the Department of Highways and Public Works for approval, and if approved by said Department the Secretary was directed to advertise for bids for such work in accordance with the law.

* * * * *

The University Architect presented plans, specifications, and estimates for an addition to Robinson Laboratory, which plans and specifications were approved and ordered presented to the Department of Highways and Public Works for approval, and if approved by said Department the Secretary was directed to advertise for bids for such work in accordance with the law.

* * * * *

The University Architect presented plans, specifications and estimates for Agrl. Engineering Building, which plans and specifications were approved and ordered presented to the Department of Highways and Public Works for approval, and if approved by said Department the Secretary was directed to advertise for bids for such work in accordance with the law.

* * * * *

Mr. William C. McCracken presented plans, specifications, and estimates for additional piping to the power plant, which plans and specifications were approved and ordered presented to the Department of Highways and Public Works for approval, and if approved by said Department the Secretary was directed to advertise for bids for such work in accordance with the law.

* * * * *

Upon motion, the rule of the Board fixing the day of the monthly meeting as the first Tuesday after the first Monday of each month, was changed to read the first Saturday of each month.

* * * * *

The Committee appointed to prepare a suitable minute due to the death of Dr. Mendenhall submitted the following report which was unanimously adopted:

The death of Dr. Thomas Corwin Mendenhall at his home in Ravenna, Ohio, on Saturday afternoon, March 22, 1924, removed from University circles the last surviving member of the original Faculty of the Ohio State University appointed and elected in 1873.

It is worth while to note in passing that Dr. Mendenhall was the first member elected of the first Faculty of the University. His term of service continued from 1873 until 1878 at which time he became Professor of Physics in the Imperial University of Japan where he served until 1881. His subsequent public service as Superintendent of the United States Coast and Geodetic Survey, as President of Worcester Polytechnic Institute, of Rose Polytechnic Institute, as Superintendent of the United States Weights and Measures, as a member of the United States Light House Board, of the Bering Sea Commission, and of the Commission to determine the boundary line between the United States and Canada, and other public services, and memberships in scientific and honorary societies will be found recorded in Who's Who in America, and in the appropriate official documents re-

porting upon these public and professional services. This minute, therefore, will pass such matters of record by calling attention to the official sources of information.

Dr. Mendenhall was of Quaker origin, born in Hanoverton, Columbiana County, Ohio, October 4, 1841 and enjoyed only the meager privileges of village and rural schools in those days, together with the simplicity of life characteristic of the stock from which he sprang and the community in which he lived. A good portion of his early boyhood days was spent in the village of Marlborough not far from Ravenna. He attended for a period of time the Normal School under Arthur Holbrook at Lebanon, Warren County, Ohio. His early teaching experience was in Salem and in Middletown, Ohio, where a friendship between Governor James E. Campbell and himself was formed and continued with increasing warmth until his death. In 1868 he was elected to teach in the Central High School which at that time was the only High School in existence in Columbus. He soon became the most outstanding teacher in the city. His elementary education had brought him a good fundamental training in Mathematics and Physics. His power to pursue a subject independently was the key to his progress in both Mathematics and Physics in which subjects he became not only proficient but a recognized authority in the circles of scientific men both in Europe and in America. He demonstrated his own belief that education was acquired chiefly by individual effort. The New York Times in an editorial speaks of Dr. Mendenhall as an international scholar.

During this experience in Columbus he became intimately acquainted with the late Joseph Sullivant, one of the most active and high minded citizens of the city. This was a characteristic of Dr. Mendenhall, always to be found in the best circles. The friendship developed was probably the basis on which Mr. Sullivant became the ardent supporter of Dr. Mendenhall as the first professor to be elected to the new Faculty. Later years never dimmed that friendship. Both men agreed substantially in their theories of education. It is easy to understand, therefore, why in 1920 Dr. Mendenhall counted it a rare privilege to provide the Joseph Sullivant medal not only as a contribution to the University in its efforts to encourage men in scientific attainment, but as a tribute of love and respect to the memory of one whose comradeship and friendship had been so significant.

Leaving for the moment the personal qualities of Dr. Mendenhall it may be noted that certain outstanding qualities characterized his life. Among those we may mention:

1. His native ability.
2. His power to develop that ability independent of the usual academic methods since he never graduated from any institution of learning, and
3. His choice of superior men and women as comrades and friends.

These proved a continual stimulus and enabled him to acquire from others in a personal way that peculiar charm and quality of mind and life that cannot be acquired merely from the reading of books, or from listening to a teacher.

It should be noted in passing that Dr. Mendenhall lived through one of the most active periods of our American history. The Civil War came during his young manhood. The publication of "The Origin of Species" by Darwin in 1859 brought him as a young man face to

face with this epoch making publication. In addition to his eager reading of such a book and the discussions which it aroused, his public service enabled him to meet personally a very considerable number of men distinguished in science and in public service. It was during this period that the country was aroused by the post-bellum development of the great West, the expansion of railroads and other methods of transportation, the development of machinery especially in the agricultural world, and the multiplication of inventions having to do with increasing production and with the extension of utilities to the conveniences of modern life. In addition to these more or less mechanical developments there was the great discussion upon science and religion, and the development of a system of free popular education in the public schools together with the birth and growth of the modern State University and Land Grant College. Amid all these and other movements not here recited Dr. Mendenhall grew to his mature manhood steadily achieving a place for himself and becoming not only a scientist of recognized authority, but one of the greatest American teachers. His popularity as a speaker before educational and scientific meetings has rarely been equalled. In Teachers' Institutes, when available, he was a recognized leader.

The fact that he had chosen Physics as his field of study brought him into fundamental relation with the development of the application of electricity which began after the Civil War. The Philadelphia Exposition in 1876 was one of the great outstanding features of that period. Dr. Mendenhall was responsible for the protection of the Washington Monument, Washington, D. C., against damage by lightning. He was a member of the Lighting Commission. His suggestions were not followed in the original plans. Within a short time lightning damaged the monument. It was soon discovered that Dr. Mendenhall was the most intelligent man in the group on the subject of electricity. The matter of protection was turned over to him and now for about forty years the protection has been perfect. He took great satisfaction in later years in this achievement. Many of the older citizens of Columbus will recall his demonstration at the State House with the pendulum to show the revolution of the earth upon its axis. These incidents are cited for the purpose of intimating a characteristic of Dr. Mendenhall's life, viz., his intense and devoted interest to the application of science in a practical way for the enlightenment of people and the improvement of public service.

The fact that at the close of his service at Worcester in 1901 he was compelled to go to Europe for a period of eleven years in order to recover his health, is quite significant in that it failed to break his interest in science and in public affairs. His happy recovery from this experience at the age of 71 enabled him to spend what to most men is the evening time of life in a most vigorous emphasis of his character and achievement upon the circles in which he moved. While residing in Ravenna he gathered about him small groups of youth from the public schools, teaching them Physics and related subjects with all the enthusiasm of his earlier years. His services in rural communities near his home were a delight to him.

It would be useless here to attempt to recite the contacts Dr. Mendenhall enjoyed as a member of various scientific and national organizations, but his presidency of the American Association for the Advancement of Science may be cited as one of the distinguished honors in which he himself found great pleasure as did all his friends.

The fact that he was decorated by the Japanese Government and recognized by their National Education Association may also be cited as significant among other public recognitions. A number of educational institutions in the United States recognized him with appropriate honorary degrees.

Dr. Mendenhall was the author of "A Century of Electricity," of numerous reports of high scientific value, and of communications upon educational topics. His address, read before the Educational Conference last evening, was written in part during the last three or four days of his life when the effects of poison in his system were recognizable in the steadily depleted physical and mental activity.

Among the later public honors which came to Dr. Mendenhall was his appointment as a Trustee of the Ohio State University, June 16, 1919, in which capacity he served until his death as noted above. This appointment came about as a recognition of the First Faculty and of Dr. Mendenhall's distinguished place in Ohio as one of her first citizens. In this capacity he at once renewed his acquaintance with the earlier history of the University and familiarized himself with the new and more modern additions. His participation in the Semi-Centennial of 1920 was an evidence of his active interest in the development of the University. The published volumes of that occasion of which he was editor by invitation of the Trustees, contain his addresses and suitable reference to his founding of the Sullivant Memorial.

Within the limits of this minute only a brief reference is possible to certain personal qualities and achievements. One cannot fail to note his achievement in the use of pure and undefiled English and the charming style of all his writing. He developed through his reading and his writing a refined taste for the best literature of his own country and took a very keen interest in Oriental life due probably to his residence in Japan. Few men have had a wider opportunity and probably no one has made a better use of his opportunities than did Dr. Mendenhall. Here was a man—well born—of profound but quiet religious life characteristic of the Friends, reared in a rural community with meager educational opportunity, of good stock in his family, of untiring industry and patience in his work, an unusual gift of intellect together with a chastened ambition for public service which led him into fields of great opportunity and of equally great achievement, who became one of the highest types in American citizenship.

His death removed from the citizenship of Ohio one of its most widely known characters and a man whose charming personality endeared him to every circle he entered. To his last day his interest in young people, in teaching, in science, and in education seemed unabated. His memory is a precious legacy of inspiration to all young people who will take the time to examine his career. His services to the University were so evident as to justify the modest statement that we shall not soon again see so charming a man to connect us with the distinguished years when men like Lucius B. Wing, Rutherford B. Hayes, and John T. Mack, not to mention others, graced the Councils of this Board of Trustees.

* * * * *
Thereupon, the Board adjourned to meet Saturday, May 3, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

CHARLES F. KETTERING,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 3, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: C. F. Kettering, Chairman; L. E. Laybourne, John Kaiser, Mrs. Alma W. Paterson, Vernon M. Riegel, Superintendent of Public Instruction.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. F. Donnan	County Agr. Agent, Lucas County	April 30, 1924	\$3,000.00
Frances C. Carlisle (Rossel)	Stenographer	March 31, 1924	960.00
<i>College of Agriculture</i>			
Edna Patterson	Asst., Zoology and Entomology	July 1, 1924	900.00
<i>College of Arts</i>			
Charles H. Behre, Jr.	Asst. Prof., Geology	Oct. 1, 1924	3,000.00
Richard H. Shryock	Instr., Amer. History	End Spring Quar.	2,000.00
Susan Borst	Stenographer	April 30, 1924	960.00
<i>College of Engineering</i>			
Carl B. Harrop	Asst. Prof., Ceramic Engineering	End Spring Quar.	2,750.00
Gerald P. Seegar	Student Asst., Engr. Drawing	End Winter Quar.	300.00
George E. Bland	Graduate Asst., Chemistry	July 1, 1924	500.00
Ignace L. Malm	Graduate Asst., Chemistry	July 1, 1924	500.00
Esther J. Nelson	Graduate Asst., Chemistry	July 1, 1924	500.00
<i>College of Medicine</i>			
Harry W. Hughes	Technician, Phys. Chemistry	April 7, 1924	1,000.00
Fauline Thompson	Night Supervisor of Nurses	April 8, 1924	1,320.00
Kathaleen Worrell	Record Clerk $\frac{1}{2}$ time	June 1, 1924	480.00
<i>Library</i>			
Mary Ann Brown	Assistant, $\frac{1}{2}$ time	April 1, 1924	360.00
<i>Physical Education</i>			
Marie Henze	Instr., Phys. Educ.	Summer Quarter	300.00
<i>Operation and Maintenance</i>			
Robert Ferrell	Laborer	April 2, 1924	1,140.00
George C. Denny	Janitor	April 30, 1924	1,140.00
*	*	*	*

5-3-'24

Upon recommendation of the President, the following appointments for 1923-1924 were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Elmore O. Williams	County Agr. Agent, Lucas County	May 1, 1924	\$2,500.00
	State Offsetting	\$133.33	
	Lucas County	75.00	
		\$208.33	
Automobile Maintenance	Lucas County	\$600.00	
Mildred Fry	Stenographer	March 24, 1924	960.00
Ruth Siegenthaler	Stenographer	April 4, 1924	960.00
<i>College of Arts</i>			
Helen Grunick	Stenographer	April 24, 1924	960.00
Robert S. Adams	Stud. Asst., English	Spring Quarter	150.00 quarter
Mrs. R. B. Ankenbrand	Stud. Asst., English	Spring Quarter	150.00 quarter
Josephine Bye	Stud. Asst., English	Spring Quarter	150.00 quarter
Earl F. Carter, Jr.	Stud. Asst., English	Spring Quarter	150.00 quarter
Charles G. Fulkerson	Stud. Asst., English	Spring Quarter	150.00 quarter
Donald R. Goodell	Stud. Asst., English	Spring Quarter	150.00 quarter
Ralph Lonius	Stud. Asst., English	Spring Quarter	150.00 quarter
Mortimer Mulholand	Stud. Asst., English	Spring Quarter	150.00 quarter
Evalyn J. Shulman	Stud. Asst., English	Spring Quarter	150.00 quarter
Josephine Waters	Stud. Asst., English	Spring Quarter	150.00 quarter
Harold L. Yochem	Stud. Asst., English	Spring Quarter	150.00 quarter
Iola Zeckhauser	Stud. Asst., English	Spring Quarter	150.00 quarter
<i>College of Commerce</i>			
Lucille Carver	Stenographer	April 15, 1924	960.00
<i>College of Education</i>			
Marian Lilly	Stud Asst., Psychology	Spring Quarter	100.00 quarter
Dorothy Postle	Stud Asst., Psychology	Spring Quarter	150.00 quarter
Naomi Decker	Stud Asst., Psychology	Spring Quarter	150.00 quarter
William Moffatt	Instr., Prin. of Education, part time	Spring Quarter	400.00 quarter
<i>College of Medicine</i>			
John A. Alexander	Technician, Phys. Chemistry	April 14, 1924	1,000.00
Mildred Hutchings	Night Supervisor of Nurses	April 8, 1924	1,200.00
<i>Library</i>			
Frances Remley	Library Assistant, ½ time	April 1, 1924	30.00 month
<i>Military Science</i>			
Hiram G. Fry	Asst. Professor, Military Science	March 1, 1924	250.00
<i>College of Engineering</i>			
M. M. Culver	Asst., Mathematics	Spring Quarter only	500.00 quarter
J. Dudley Dawson	Asst., Mathematics	Spring Quarter only	165.65 quarter
Harry W. Bruck	Machinist, Mechanical Engineering	April 17, 1924	1,800.00
G. D. Ehrhardt	Student Asst., Engr. Drawing	Spring Quarter only	100.00 quarter
<i>Operation and Maintenance</i>			
Warren Maberry	Janitor	April 23, 1924	1,140.00
<i>University Press</i>			
J. Verne Jenkins	Linotype Operator	April 1, 1924	2,288.00
*	*	*	* * *

Upon recommendation of the President, the following appointments for 1924-1925 were made, and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Ruth Curry	Stenographer	July 1, 1924	\$ 960.00 (Rotary)
Warren P. Spencer	Asst., Zoology and Entomology	Autumn Quarter	900.00
Samuel F. Potts	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
Clarence O. Bare	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
George F. Knowlton	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
Reginald H. Painter	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
John Oscar Pepper	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
Foster Lee Gambrell	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
Oscar L. Cartwright	Grad. Asst., Zoology and Entomology	Autumn Quarter	500.00
<i>College of Arts</i>			
Helen Grunick	Stenographer	July 1, 1924	960.00
Waldo S. Glock	Instr., Geology	Autumn Quarter	2,250.00
Lura Marion Jewell	Assistant, Romance Languages	Autumn Quarter	150.00 quarter for 3 quarters
Dorothy Porter	Assistant, Romance Languages	Autumn Quarter	150.00 quarter for 2 quarters
Julio H. Valdes	Assistant, Romance Languages	Autumn Quarter	2,000.00
Macleod E. Hurst (Name to be sup.)	Instr., Geology	Autumn Quarter	2,000.00
	Student Asst., American History	Autumn Quarter	250.00
<i>College of Commerce</i>			
Lucille Carver	Stenographer	July 1, 1924	960.00
<i>College of Engineering</i>			
H. S. Mendenhall	Graduate Asst., Astronomy	Autumn Quarter	500.00
Edna C. Millonig	Graduate Asst., Chemistry	Autumn Quarter	500.00
Preston M. Harris	Graduate Asst., Chemistry	Autumn Quarter	500.00
Homer L. Cupples	Asst., Chemistry	Autumn Quarter	1,000.00
Edgar B. Bloom	Graduate Asst., Chemistry	Autumn Quarter	500.00
Harry W. Bruck	Machinist	July 1, 1924	1,800.00
<i>College of Law</i>			
Robert E. Mathews	Professor of Law	Autumn Quarter	4,250.00
<i>College of Medicine</i>			
John A. Alexander	Technician, Phys. Chemistry	July 1, 1924	1,000.00
Mildred Hutchings	Night Supervisor of Nurses	July 1, 1924	1,200.00
<i>College of Veterinary Medicine</i>			
W. C. Weil	Attendant and Ambulance Driver	July 1, 1924	1,200.00 (Rotary)
<i>Graduate School</i>			
Aubrey O. Bradley	Dupont Fellow	Autumn Quarter	750.00
Henry F. Palmer, Jr.	Grasselli Fellow	Autumn Quarter	750.00
Donald B. Anderson	Fellow	Autumn Quarter	500.00
Marion W. Caskey	Fellow	Autumn Quarter	500.00
Clar. E. Erffmeyer	Fellow	Autumn Quarter	500.00
Paul E. Farnsworth	Fellow	Autumn Quarter	500.00
George P. Hoff	Fellow	Autumn Quarter	500.00
Robert Lee Morton	Fellow	Autumn Quarter	500.00

Name	Title	Date Effective	Annual Rate
Samuel Renshaw	Fellow	Autumn Quarter	500.00
Ruhl J. Bartlett	Scholar	Autumn Quarter	300.00
Beulah Belle Clark	Scholar	Autumn Quarter	300.00
Mary E. Conrad	Scholar	Autumn Quarter	300.00
Dorothy L. Duis	Scholar	Autumn Quarter	300.00
Carl M. Frasure	Scholar	Autumn Quarter	300.00
Frank M. Hull	Scholar	Autumn Quarter	300.00
Howard W. Johnson	Scholar	Autumn Quarter	300.00
Herrick L. Johnston	Scholar	Autumn Quarter	300.00
Harold C. Lewis	Scholar	Autumn Quarter	300.00
Mary F. McCarthy	Scholar	Autumn Quarter	300.00
Ralph Wilson Ogan	Scholar	Autumn Quarter	300.00
Flora E. Olnhausen	Scholar	Autumn Quarter	300.00
L. A. Papenhagenn	Scholar	Autumn Quarter	300.00
Martha C. Pollock	Scholar	Autumn Quarter	300.00
Edna Spatz	Scholar	Autumn Quarter	300.00
Frances E. Summy	Scholar	Autumn Quarter	300.00
Siong Ceh Sung	Scholar	Autumn Quarter	300.00
George W. White	Scholar	Autumn Quarter	300.00
Elizabeth F. Yager	Scholar	Autumn Quarter	300.00
Arthur J. Yaney	Scholar	Autumn Quarter	300.00
Elden Russel Young	Scholar	Autumn Quarter	300.00

Physical Education

Elizabeth P. Maris	Instr., Phys. Educ.	Summer Quarter first term	300.00 quarter
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Library

William T. Purdum	Library Assistant	July 1, 1924	2,000.00
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Physical Plant

William E. Leonard	Glassblower's Helper, Lab. Supply Store	July 1, 1924	1,080.00
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University Press

J. Verne Jenkins	Linotype Operator	July 1, 1924	2,288.00
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The following increases in salaries were made for 1923-1924 as recommended by the President:

Name	Title	Date Effective	Annual Rate from	to
<i>College of Education</i>				
M. A. Durea	Asst., Psychology	Spring Quarter	\$ 250.00	\$ 450.00
<i>College of Engineering</i>				
Paul E. Crider	Draftsman, Univ. Architect's Office	Feb. 1, 1924	2,210.00	2,500.00
<i>Operation and Maintenance</i>				
Harold Esper	Laborer (Student)	May 1, 1924	44.00 mo.	68.00 mo.

Upon recommendation of the President, the following changes in the budget for 1924-1925 were authorized:

Name	Title	Date Effective	Annual Rate from	to
<i>College of Agriculture</i>				
L. G. Souders	Asst. Shepherd, Animal Husbandry	July 1, 1924	960.00	1,080.00
<i>College of Arts</i>				
G. M. Stephenson	Asst. Professor, American History	Oct. 1, 1924	Title changed Lecturer Asst. Prof.	
<i>College of Dentistry</i>				
Herbert S. Shumway	Instructor	July 1, 1924	1,300.00	1,800.00
Chas. W. Strosnider	Instructor	July 1, 1924	1,300.00	1,500.00
Irwin A. Bottenhorn	Instructor	July 1, 1924	900.00	1,200.00
Webster M. Baker	Instructor	July 1, 1924	900.00	1,000.00

			decrease:	
Dick P. Snyder	Instructor	July 1, 1924	1,300.00	1,200.00
Wendell Postle	Demonstrator	July 1, 1924	1,500.00	1,000.00
Harvey C. Highman	Demonstrator	July 1, 1924	1,500.00	1,000.00
			transfer:	
E. W. Martindale	Instructor	July 1, 1924	A-1	Rotary
<i>Business Manager's Office</i>			increase:	
Gladys Steele	Stenographer	July 1, 1924	900.00	960.00
*	*	*	*	*

The following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad and Pullman fare only:

Mr. R. M. Royer and Mr. Carl E. Steeb to attend the annual meeting of Business Officers at Madison, Wisconsin, May 16 and 17, 1924.

Mr. J. E. McClintock and Mr. John R. Fleming to attend the meeting of the American Association of Agricultural College Editors at Brookings, South Dakota, July 8, 9, and 10, 1924; their expenses to be paid from the Agricultural Extension Budget.

* * * * *

The following appropriations for the Engineering Experiment Station were made:

Project No. 2—Gasification of Ohio Coals, Professor D. J. Demorest	
—Sufficient sum to publish "Transition from Natural to Manufactured Gas."	
Project No. 31—The Washing of Ohio Coals, Prof. W. A. Miller..	\$ 100.00
Project No. 03—Labor (clerical and general investigation work) ..	100.00
Project No. 44—Professor J. R. Withrow and H. E. Fritz—Rate of Absorption of Hydrochloric Acid Gas.....	100.00

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The President presented the following budget for the Department of Vocational Education which was approved and adopted:

Name	Title	Annual Rate	
<i>Vocational Education</i>			
D. J. MacDonald	Professor	\$4,600.00	
R. W. Kent	Asst. Professor	4,500.00	
D. D. Finch	Instructor	3,500.00	
L. A. Flagler	Asst. Professor	3,600.00	
R. W. Jenkins	Instructor	3,000.00	
	Part-time Assistants (Cincinnati, Columbus, Toledo)	1,472.00	
Eloise Terbruegen	Secretary	1,200.00	
Scholarship or Research Fund		500.00	
Special Lectures		300.00	
Travel		1,000.00	
Printing, Communications, and Supplies		500.00	
		<hr/>	\$24,172.00
A. H. Sproul	Asst. Professor	\$ 600.00	
*	*	*	*

The President presented a letter from Dr. Edward Orton, Jr., dated May 2, 1924, concerning the alterations in Orton Hall. After the reading of this letter, the Secretary was directed to advise Dr. Orton that it is not the purpose of the Board of Trustees to include Orton Hall in those buildings to which a third story is to be added, but if the time comes when an addition will be necessary to Orton Hall it will, no doubt, be added to the south as suggested. The Secretary was further directed to advise Dr. Orton that it is the intention to repair the roof at once.

The Architect presented the plans for the remodeling of Orton Hall to accommodate the Edward Orton Memorial Library of Geology; these plans were approved.

* * * * *

The following motion was adopted: That the tuition fees for the College of Law be increased to \$100.00 per year, and that the fees for the College of Medicine be fixed at \$180.00 per year, of which \$105.00 shall constitute a non-returnable deposit for materials used; the above increase in fees to become effective at the discretion of the President.

* * * * *

The President presented the financial report from the Athletic Association, dated March 31, 1924, which report was ordered filed.

* * * * *

The President also presented the report of the Ohio Union for the last fiscal year, which report was ordered filed.

* * * * *

Upon recommendation of the President, the Secretary was directed to execute the following application for the registration of the trade mark "EDUCATIONAL RESEARCH BULLETIN":

PETITION

The Ohio State University, an educational institution duly created under the laws of Ohio and located at Columbus in the County of Franklin in the State of Ohio, and carrying on its educational work at Columbus, in said state, has adopted and used the trade mark shown in the accompanying drawing for

Periodical at present issued bi-weekly, in Class No. 88, Prints and Publications, and presents herewith five specimens showing the trade mark as actually used by applicant upon the publication mentioned, and requests that the same be registered in the United States Patent Office in accordance with the Act of February 20, 1905, as amended. The trade mark has been continuously used and applied to said publication in applicant's business since January 1, 1922. The trade mark is applied or affixed to the publication mentioned by printing the same thereon at present on the front cover page thereof.

The undersigned hereby appoints George W. Rightmire whose postal address is Ohio State University, Page Hall, Columbus, Ohio, its attorney to prosecute this application for registration, with full power of substitution and revocation, and to make alterations and amendments therein, to receive the certificate, and to transact all business in the Patent Office connected therewith.

The Ohio State University,
By CARL E. STEEB,
Secretary, Board of Trustees.

Columbus, Ohio,
April 29, 1924.
"EDUCATIONAL RESEARCH BULLETIN"

DECLARATION

State of Ohio
County of Franklin, ss.

Carl E. Steeb, being duly sworn, deposes and says that he is the Secretary of the Board of Trustees of the University, the applicant

named in the foregoing statement; that he believes the foregoing statement is true; that he believes that said University is the owner of the trade mark sought to be registered; that no other person, firm, corporation, or association or any other organization, to the best of his knowledge and belief, has the right to use said trade mark in the United States, either in the identical form or in any such near resemblance thereto as might be calculated to deceive; that said trade mark is used by said University in commerce among the several states of the United States; that the description and drawing presented truly represent the trade mark sought to be registered; and that the specimens show the trade mark as actually used upon the publication mentioned.

(Signed) CARL E. STEEB.

Subscribed and sworn to before me, a notary public, this..... day of....., 1924, at Columbus, Ohio.

.....
Notary Public.

* * * * *

The Secretary presented the following application for Virginia Military Land Deed, the same having been examined and approved by Mr. Laybourne:

Application No. 1910-1520 of H. M. Saylor, Trustee of the Farmers' Deposit Bank, South Vienna, Ohio, for 21.53 acres of land in Survey No. 12487, in Clarke County.

Upon motion, the application was approved and the Chairman of the Board was directed to execute deed therefor.

* * * * *

Upon the recommendation of Mr. Laybourne, of the special committee, and President Thompson, Mr. Frank M. Raymund of Columbus was appointed agent for the Virginia Military lands upon the same terms and conditions as applied to the appointment of the late Alexis Cope. The Secretary was directed to prepare an agreement with Mr. Raymund to this effect.

* * * * *

Thereupon, the Board adjourned to meet Saturday, June 7, 1924, 10 a. m., at the University.

Attest:

CARL E. STEEB,
Secretary.

CHARLES F. KETTERING,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 7, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: C. F. Kettering, Chairman, L. E. Laybourne, B. F. McCann, Egbert Mack, Mrs. Alma Paterson.

* * * * *

At this time, the Board proceeded to elect officers for the year beginning July 1, 1924.

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Upon motion, made and put by Judge McCann, the present officers of the Board were unanimously elected for another year.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Anne Biebricker	Home Dem. Agent, Lucas County	April 30, 1924	\$2,300.00
<i>College of Arts</i>			
Ruth Fisher	Grad. Asst., English	Autumn Quarter	500.00
Robert Kane	Grad. Asst., English	Autumn Quarter	800.00
Walter French	Instructor, English	Autumn Quarter	1,800.00
K. C. Randall	Grad. Asst., English	Autumn Quarter	800.00
Gertrude Robinson	Instructor, English	Autumn Quarter	1,800.00
Richard Shryock	Instructor, American History	Autumn Quarter	2,000.00
Blaine DeLancy	Grad. Asst., English	Autumn Quarter	500.00
Raymond L. Grismer	Instructor, Romance Languages	Autumn Quarter	2,200.00
S. S. McKay	Instructor, American History	Autumn Quarter	2,000.00
<i>College of Engineering</i>			
Van B. Teach	Instr., Mathematics	Oct. 1, 1924	1,800.00
Alfred E. MacGee	Graduate Asst., Chemistry	Autumn Quarter	500.00
Gerard H. Wagner	Graduate Asst., Chemistry	Autumn Quarter	500.00
<i>College of Medicine</i>			
Muriel White	Record Clerk, Uni- versity Hospital	June 1, 1924	480.00
J. Bradish	Orderly, University Hospital	July 1, 1924	300.00
Ernest Alexander	Orderly, University Hospital	July 1, 1924	300.00
<i>Graduate School</i>			
Elden R. Young	Scholar	Autumn Quarter	300.00
<i>Library</i>			
Ruth Jones	Library Assistant	May 15, 1924	90.00 month
Harry P. Jeffrey	Night Assistant	May 15, 1924	600.00
William A. Lovell	Library Assistant $\frac{1}{2}$ time	May 15, 1924	360.00
Lola A. Shepard	Cataloguer	May 1, 1924	1,900.00
Carl H. Troeger	Library Assistant	May 1, 1924	30.00 month
<i>Registrar's Office</i>			
Anne McNaughten	Asst. to Registrar	June 1, 1924	960.00
<i>Vocational and Commercial Education</i>			
Eloise Terbruggen	Stenographer	May 6, 1924	1,140.00
<i>Stores and Receiving</i>			
Lee Ball	Laborer	April 30, 1924	1,080.00
<i>Operation and Maintenance</i>			
Elwood Stephenson	Painter	April 30, 1924	1,320.00
* * * * *			

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Anne Biebricker	Instr., Home Econ.	May 1, 1924	\$2,500.00
(Salary to be paid from Non-Offsetting funds in Project No. 6A)			
John R. Gilkey	County Agr. Agent	May 1, 1924	2,500.00
	State Offsetting Funds..	\$133.33	
	Richland County Funds..	75.00	
		\$208.33	
Automobile Maintenance.....		\$600.00	
Florence F. York	Home Dem. Agent	May 1, 1924	2,000.00
(Salary to be paid from Smith-Lever funds in Project No. 11)			
Automobile Maintenance.....		\$600.00	
Adele Koch	Asst., Home Dem. Leader	May 21, 1924	3,000.00
(Salary to be paid from Smith-Lever funds in Project No. 11)			
Alta B. Kizer	Home Dem. Agent	May 16, 1924	2,100.00
(Salary to be paid from Smith-Lever funds in Project No. 11)			
Automobile Maintenance.....		\$600.00	
Cath. M. Christen	Home Dem. Agent	May 1, 1924	2,400.00
	State Offsetting Funds..	\$104.16	
	Lucas County Funds....	95.84	
		\$200.00	
Automobile Maintenance.....		\$600.00	
<i>College of Agriculture</i>			
George L. Lynch	Asst. Prof., Landscape Architecture	Oct 1, 1924	2,500.00
<i>College of Arts</i>			
Florence Eberhardt	Grad. Asst., English	Autumn Quarter	500.00
Florence Chabback	Grad. Asst., English	Autumn Quarter	500.00
W. Mellville Jones	Grad. Asst., English	Autumn Quarter	500.00
John F. Locke	Grad. Asst., English	Autumn Quarter	500.00
Thelma Matheny	Grad. Asst., English	Autumn Quarter	500.00
James Mark Purcell	Grad. Asst., English	Autumn Quarter	500.00
Chas. G. Fulkerson	Grad. Asst., English	Summer Quarter for 3 quarters	500.00
J. Harold Wilson	Instructor, English	Autumn Quarter	1,800.00
Sigmund K. Proctor	Instructor, English	Autumn Quarter	1,500.00
Earl P. Carter, Jr.	Grad. Asst., English	Autumn Quarter	500.00
Roy N. Owsley	Instructor, English	Autumn Quarter	1,800.00
Dabney Horton	Instructor, English	Autumn Quarter	1,800.00
Edmund M. Spieker	Asst. Prof., Geology	Autumn Quarter	3,250.00
Francis P. Weisenburger, Jr.	Instructor, American History	Autumn Quarter	2,000.00
Oliver L. Reiser	Instr., Philosophy (sub. appointment)	Autumn Quarter	2,000.00
<i>College of Commerce and Journalism</i>			
R. S. Wilcox	Instr., Accounting	Autumn Quarter	2,500.00
Adelaide Gardner	Stenographer	June 1, 1924	960.00
Thomas H. Revere	Editor-in-Chief, Lantern	Autumn Quarter	500.00
Ruth E. Turner	Business Manager, Lantern	Autumn Quarter	500.00
Rolla R. Sharrock	Asst., Econ. and Social Geography	Autumn Quarter	1,200.00
Charles W. Reeder	Asst. Prof., Bus. Organization	Autumn Quarter	4,000.00
	(Transferred from Reference Librarian, Library)		
<i>College of Education</i>			
Ruth Dellenbach	Stenographer	May 15, 1924	960.00

6-7-'24

Name	Title	Date Effective	Annual Rate
<i>College of Engineering</i>			
Raymond Sparr	Asst., Civil Engr. (part time)	July 1, 1924 for 1 year only	850.00
F. C. Westendick	Student Asst., Ceramic Engr.	July 1, 1924 for 1 year	350.00
<i>College of Medicine</i>			
Boni Petcoff	Orderly, University Hospital	July 1, 1924	25.00 month
Frank W. Messer	Orderly, University Hospital	July 1, 1924	25.00 month
Elsie K. Lyons	Record Clerk, University Hospital	June 1, 1924	80.00 month
<i>Graduate School</i>			
Homer M. Faust	Robinson Fellow	Autumn Quarter	750.00
Kenneth L. Smoke	Scholar	Autumn Quarter	300.00
<i>Library</i>			
Adah V. Morris	Cataloguer	Aug. 1, 1924	1,700.00
Harry Appller	Library Assistant, ½ time	May 1, 1924	30.00 month
Enno G. Fruewald	Library Assistant, ½ time	May 15, 1924	30.00 month
William Lovell	Night Assistant	May 15, 1924	50.00 month
Mrs. Dorothy Wilkins	Library Assistant	May 15, 1924	85.00 month
<i>Registrar's Office</i>			
Florence E. Woodrow	Asst. to Registrar	June 1, 1924	80.00 month
<i>Physical Education</i>			
Leo Gordon Staley	Instructor	Autumn Quarter	1,800.00
<i>Vocational and Commercial Education</i>			
Marian McComas	Stenographer (Transferred from College of Education)	May 19, 1924	1,140.00
<i>Business Manager's Office</i>			
Margaret Gooch	Typist	June 1, 1924	900.00
<i>Operation and Maintenance</i>			
Fred M. Dustman	Painter	May 1, 1924	1,260.00
Arch F. Thomas	Janitor	May 12, 1924	1,080.00
<i>Stores and Receiving</i>			
Kenneth Edgar	Laborer	May 1, 1924	1,080.00

Upon recommendation of the President, the following additional appointments for 1924-1925 were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Commerce and Journalism</i>			
Adelaide Gardner	Stenographer	July 1, 1924	\$ 960.00
<i>College of Education</i>			
Ruth Dellenbach	Stenographer	July 1, 1924	960.00
Pauline C. Egbert	Stenographer, Fine Arts	July 1, 1924	960.00
Edwin W. Pahlow	Asst. Prof., Principles of Education	1st term, Summer quar. only	700.00
F. L. Simmons	Research Asst., Bur. of Edu. Research	Sept. 1, 1924	1,200.00
Caryl Miller	Indexer, Bur. of Edu. Research	Aug. 1, 1924	1,500.00
<i>College of Medicine</i>			
Elsie K. Lyons	Record Clerk, University Hospital	July 1, 1924	80.00 month

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Name	Title	Date Effective	Annual Rate
<i>Library</i>			
William Lovell	Night Assistant	July 1, 1924	50.00 month
Mrs. Dorothy Wilkins	Library Assistant	July 1, 1924	85.00 month
<i>Registrar's Office</i>			
Florence E. Woodrow	Asst. to Registrar	July 1, 1924	85.00 month
<i>Business Manager's Office</i>			
Margaret Gooch	Typist	July 1, 1924	960.00
<i>Operation and Maintenance</i>			
Fred M. Dustman	Painter	July 1, 1924	1,260.00
Arch F. Thomas	Janitor	July 1, 1924	1,080.00
<i>Stores and Receiving</i>			
Kenneth Edgar	Laborer	July 1, 1924	1,080.00
*	*	*	*

Upon recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Annual Rate From	To
<i>College of Agriculture</i>				
Elusina Lazenby	Instr., Landscape Architecture	Autumn Quarter	\$ 500.00	\$1,500.00
Alice Donnelly	Asst. Prof., Home Economics	May 1, 1924	2,200.00	2,500.00
<i>College of Arts</i>				
Harlan Hatcher	Instructor, English	Autumn Quarter	1,500.00	1,800.00
Herbert Edwards	Assistant, English	Autumn Quarter	500.00	1,000.00
Henry C. Kohler	Assistant, English	Autumn Quarter	800.00	1,000.00
<i>College of Commerce and Journalism</i>				
Harold Fischer	Asst., Econ. and Social Geography	Autumn Quarter	900.00	1,300.00
Lester C. Getzloe	Asst. Professor, Journalism	July 1, 1924	2,750.00	3,000.00
Ralph Richards	Instructor, Business Organization	July 1, 1924	1750.00	2,000.00
<i>College of Education</i>				
Kath. B. Chancellor	Stenographer, Psychology	July 1, 1924	80.00 mo.	85.00 mo.
Wanda Rittenhouse	Stenographer, Bur. of Edu. Research	May 1, 1924	85.00 mo.	90.00 mo.
<i>College of Engineering</i>				
Charles T. Bumer	Asst. Professor Mathematics	Autumn Quarter	2500.00	3,000.00
James H. Weaver	Asst. Professor Mathematics	Autumn Quarter	2,750.00	3,000.00
A. S. Watts	Prof., Ceramic Engr.	July 1 for 1 year	4,500.00	4,900.00
J. M. Montz	Instr., Civil Engr.	July 1 for 1 year	2,250.00	2,650.00
R. C. Sloane	Prof., Civil Engr.	July 1 for 1 year	3,250.00	3,850.00
J. T. Robson	Instr., Ceramic Engr.	July 1 for 1 year	2,200.00	3,000.00
<i>Library</i>				
Helen Jones	Library Assistant	May 15, 1924	85.00 mo.	90.00 mo.
<i>University Architect's Office</i>				
Elsie Edwards	Clerk	July 1, 1924	1,200.00	1,500.00
*	*	*	*	*

Upon recommendation of the President, the following changes in title were made:

Name	Title changed from	to	Date Effective
<i>College of Agriculture</i>			
Elusina Lazenby	Grad. Asst., Landscape Architecture	Instr., Landscape Architecture	Autumn Quarter
Alice Donnelly	Instructor, Home Economics	Asst. Prof., Home Economics	May 1, 1924
<i>College of Engineering</i>			
Aubrey I. Brown	Asst., Prof., Steam Engineering	Asst. Prof., Heat and Ventilating	July 1, 1924
K. W. Stinson	Instr., Mechanical Engineering	Asst. Prof., Machine Design	July 1, 1924
H. M. Jacklin	Instr., Mechanical Engineering	Asst. Prof., Auto-motive Engr.	July 1, 1924
*	*	*	*

Upon motion, the following recommendations of the President were approved:

That the teaching schedules of Professor R. E. Rockwood and Professor George R. Havens, Department of Romance Languages, for 1924-1925, be adjusted so that Professor Rockwood will teach the Summer, Autumn, Winter, and Spring Quarters, and Professor Havens will teach the Autumn, Winter, and Spring Quarters.

That Professor R. D. Williams, Department of Psychology, be given the Summer Quarter off instead of the Autumn Quarter, as now appears in the budget.

That Professor A. S. Rogers, Department of Psychology, be given the Autumn Quarter off and be employed during the Summer Quarter.

That the services of Dr. E. J. Ashbaugh as Professor, Department of School Administration, be credited as follows:

Summer 1923	1st term—on duty
	2nd term—off duty
Autumn 1923	on duty
Winter 1924	on duty
Spring 1924	on duty

That the salary of Professor George Trautman, Department of Physical Education, be increased from \$1000.00 to \$1500.00, effective July 1, 1924, with the understanding that no quarter's leave shall accumulate and that from year to year he will, in addition to his work during the three quarters, teach during the Summer Quarter.

That the appointment of Professor Herbert Baumer be amended so that it will be on the ordinary academic four-quarter plan, namely, for three quarters of service, and that his salary remain as fixed in the university budget.

That Director H. C. Ramsower of the Department of Agricultural Extension be given leave of absence for the coming year on full salary.

That Professor A. R. Chandler, Department of Philosophy, be granted a leave of absence for the year 1924-1925, without salary.

That Charles Wells Reeder, Assistant Professor of Business Organization, be given leave of absence from June 16 to October 1, 1924, with full salary.

That Professor Charles S. Plumb and Professor B. H. Boda be appointed as official delegates to attend the exercises at Beloit College June 14, 1924, for the inauguration of Rev. Irving Maurer as President. It is understood that no expense will be incurred.

That Dean John J. Adams, Professor William T. Magruder and the President be appointed a delegation of three to attend the Cen-

ennial Exercises at Kenyon College and that a suitable Centennial message be authorized for the occasion.

That the following appropriation for the Department of Physical Education for the Summer Session be made:

Pianist (service by the hour).....	\$150.00
Medical Examinations for Women.....	100.00
Educational Supplies.....	100.00

That the usual appropriation of \$500.00 for the year be made to the Y. W. C. A.

That the recipient of the scholarship of \$250.00 given by the Home Economics Club be excused from the payment of University fees on the same basis as is in force in connection with the scholarships offered by the Graduate School.

That Mr. Perry Denune be paid \$200.00 for services in a cooperative investigation with the U. S. Government—the Federal Government having paid an equal amount.

That the bill of Mrs. Constance Webb in the amount of \$164.05 be paid and charged against the proceeds of the Endowment Fund.

The President reported, in absence of resignation, that Mrs. Dilworth left the service in Oxley Hall, Saturday, May 31.

* * * * *

Upon recommendation of the President, the following travel was authorized subject to the approval of the State Emergency Board, the expense to the state to include railroad fare and Pullman only:

Dr. Gertrude Jones, Department of Physical Education, to attend the meeting of the American Medical Association in Chicago, June 9 and 10, 1924.

Professor G. W. McCuen, Department of Agricultural Engineering, to attend the annual convention of the A. S. A. E. at Lincoln, Nebraska, June 17 to 20, 1924.

Mrs. Blanche Bowers and Miss Lelia Ogle to attend the Home Economics Association meetings at Buffalo, New York, the last of June and the first of July.

* * * * *

Upon recommendation of the President, a campus improvement council was authorized; the duties of such council to be to meet with the Cabinet for the purpose of considering—

1. The fundamental problems of campus design, including the grouping of buildings, location of buildings, drives, walks, and planting.
2. The general consideration of the separate projected buildings to fit into the general scheme, involving their exterior architectural design.
3. The general consideration of the separate planting schemes for local results and the fitting into campus scheme as a whole.
4. The consideration of interior decoration schemes, including walls, window shades, lighting fixtures, etc.
5. Such other problems connected with the campus improvements which, from time to time, require conferences of this Council.

Upon recommendation of the President, the following persons were appointed as members of the Campus Improvement Council for the coming year:

- Professor J. R. Hopkins
- Professor C. St. J. Chubb
- Professor Herbert Baumer
- Professor William R. Sears

* * * * *

Upon recommendation of the University Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, June 10, 1924.

DOCTOR OF PHILOSOPHY

Sherman Weaver Bilsing, B.S. (Otterbein College), B.A., M.A.; Homer Leslie Cupples, B.Ch.E., M.Sc.; Warner Gettys, A.B. (Hiram College), M.A.; Robert James Havinghurst, B.A. (Ohio Wesleyan University), M.A.; John Dorman McBurney, B.S. (Muskingum College), M.Sc.; Theodore Clinton McIlvaine, B.S., M.S. (Pennsylvania College); Oliver Leslie Reiser, B.A., M.A.; Edna Rickey, A.B., B.S. in Edu. (Ohio University), M.A.; Waid Wright Tuttle, B.A. (Huntington College), M.A. (University of South Dakota).

MASTER OF ARTS

Ralph Benjamin Alspaugh, B.A.; William Ward Ankenbrand, A.B. (Marietta College); Leonard Barnett, B.S. in Edu. (Ohio University); Margaret Mary Barnett, B.A. (Muskingum College); Helen Cecelia Barr, B.Sc. in Edu.; Faye Marie Brooke, B.A.; William French Bruce, B.Sc. in Agr.; George Leonard Bush, B.Sc. in Edu.; Clair Henry Calhoun, A.B. (Ohio University); Bertha D. Charles, A.B. (Otterbein College); Albert Mitchell Clifford, B.A. (Ohio Wesleyan University); Robert Emmett Coady, B.A.; Helen Vivian Corbett, B.A. (Defiance College); Clarence Wayne Dancer, A.B. (Toledo University); Eugene Mund Derby, B.A.; Ralph Lawrence Dewey, B.A.; Herbert Joseph Edwards, B.A.; Harold Miller Eswine, B.Sc. in Bus. Adm.; Jessica Foster, Ph.B. (University of Chicago); George Byers Garden, B.A. (Ohio Wesleyan University); Irene Mildred Gibson, A.B. (Cornell University); Carson Lieuellen Horton, Ph.B. (University of Denver); Anne Griffith Jenkins, B.A. (Ohio University); Lura Marion Jewell, A.B. (University of Illinois); Bessie Beatrice Keck, A.B. (Otterbein College); Zoe Emily Leatherman, B.A. (Ohio Wesleyan University); Pao Ching Liu, A.B. (Peking Government Teachers' College); Glenn Silas Long, B.Sc. in Edu.; Margaret Adella McCann, B.Sc. (Muskingum College); John Archibald McCleister, B.A.; Robert Daniel McGinnis, A.B. (Ohio University); William Heston McPherson, A.B. (Harvard University); David Franklin Miller, A.B. (Wittenberg College); Dorothy Frances Porter, B.A., B.Sc. in Edu.; Ying Chung Ren, A.B. (University of Nanking); Ralph Hare Richards, B.Sc. in Bus. Adm.; Edgar Christopher Roberts, B.Sc. in Edu.; Mary Eleanor Ross, B.A.; Viva Grace Ruse, Ph.B. (Wooster College); Fred John Sales, B.Sc. in Edu. (Muskingum College); Raymond Eugene Shaad, B.S. (Denison University); Nobel Crawford Shilt, A.B. (Ohio University); Grace Hill Staake, A.B. (Otterbein College); Charles Gideon Stewart, B.Sc. in Jour.; Emma Elizabeth Stuckey, A.B. (Heidelberg University); Hui Hwa Sung, B.A. (Ohio Wesleyan University); Lloyd Nicoli Yepsen, A.B. (Carthage College); Harold Leland Yechum, A.B. (Capital University); Elden Russell Young, LL.B.

MASTER OF SCIENCE

John Grover Albright, A.B. (Ohio University); Frederick Grover Charles, B.Sc. in Agr.; Rollin Ray Durant, B.A.; John Wilbur Dorst, A.B. (Wittenberg College); Ricardo Dussan, B.S. (Denison University); Homer Morgan Faust, B.M.E.; John Mino Flikkema, B.A. (Hope College); Fred Twichell Heath, B.Sc. in Cer.E. (University

of Washington); Frank Montgomery Hull, B.S. (Mississippi Agricultural and Mechanical College); Howard Wilfred Johnson, B.A.; S. Guy Jones, B.S. (Denison University); George Melvin Karns,, B.S. (Mount Union College); Ivan Ernest Massar, B.S. in Edu. (Ohio University); Paul Herman Mautz, B.Sc. in Agr.; Francis Leo Meara, B.E.E.; Alden Earl Noble, B.A. (Ohio Wesleyan University); James Gordon Phillips, B.A.; Warren Poppino Spencer, B.A. (Wooster College); Siong Ceh Sung, B.A. (Ohio Wesleyan University); Lloyd Clayton Swallen, B.A. (Ohio Wesleyan University).

BACHELOR OF SCIENCE IN AGRICULTURE

Horton Alger, Willis Sherman Barger, Wilber Edward Beane, Melvin Frank Beck, Roscoe C. Behymer, Hugh Eldon Brubaker, Arthur Lewis Burras, Donald Fleshner Christy, Arthur Valentine Clapp, Jean Constable, Herbert Horton Coons, Charles Deward Curry, Ben Herbert Davis, Robert Curran Douglas, Charles Dillon Dunlap, Leonard James Faulkner, John Ambrose Finan, Harold Dean Fleming, William Howard Forsyth, Donald Warden Frink, Milton Ostus Gardner, Morris Fuller Hartman, Paul Clouris Hartup, B.A.; George Louis Hasler, Arthur Harrison Hathaway, George Allen Hays, Herman Anthony Higgins, George Martin Hoffman, Nelson Twining Howe, Clair Talmadge Hummon, Chester Hutchinson, Frank Irons, Thomas Hampton Johnson, Louis Byron Kaiser, John Russell Kimber, Amy May Knauber, Clarence Snyder Krauss, Alma Laura Kuhlman, Robert William Lang, Joseph De Rea Leavengood, Rolfe Lee, Walter Cletus Leyda, Orville David Long, Hunter Gould Minor, Robert Morris Montgomery, Mahlon Pancoast Nichols, John Henry Elmer Nocka, Marjorie Norris, Albert Joseph Paulus, Matthew Edwin Penne, Harold Hunter Pickering, John Lester Powell, Merritt Powell, Stuart Croft Powers, Thomas Drees Price, Sempad Shahnazarian, John Creviston Skidmore, Bob Bill Smith, Phillip Burr Smith, Harry Dwight Steel, Sigmund Francis Stein, Walter Harold Studor, Homer Scott Swingle, Forest Emerson Teeter, Edgar Landon Thomas, Roger Mercer Thomas, Sylvan Morris Toner, James Otha Tressler, Melville Curtis Trucksis, Horace Vinton Vandever, Howard Roger Waugh, Chester Alphus Weaver, Star Henry Windsor, George Logan Woodburn, Robert Logan Woodburn, Cyrus Butler Wright, Walter Wayne Wyckoff, Erwin Kirk Young.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Florence Rose Beck, Forest Vivian Boyer, Margaret Brand, Ruth Margaret Betz, Hazel Elizabeth Brewster, Helen Catherine Clabaugh, Alice Bradford Colton, Edna Cramer, Charlotte Maude Darragh, Daisy Davis, Helen Louise Diehl, Lois M. Doolittle, Mary Cornelia Evans, Ella Magdalene Everett, Lola Violet Forbes, Deborah George, Marian Pearl George, Rossie Beatrice Greer, Martha Elizabeth Henderson, Ruth Marie Hildebrand, Alice Sheryl Houston, Doris May Humphreys, Alma Virginia Johnston, Helen Winifred Kennedy, Grace Louella Koch, Pauline Evelyn Kreager, Norma Emma Leibrand, Lois Gretchen Lintner, Ruth Kenyon McKinnie, Gladys Elizabeth Madden, Clara Allen Marshall, Ida Fay Massie, Frances Josephine Mathias, Doris Mae Merrill, Mary Margaret Miars, Margaret Elizabeth Osborne, Mary Louise Reinhard, Helen Taylor Renick, Ara Carr Ross, Dorothy Gayle Ryder, Eleanor Miriam Schultz, Bernice Louise Shaner, Medrith Ann Sheppard, Mary Lucille Shilling, Anita

Marion Shook, Verna Bernice Smith, Dorothy Elizabeth South, Martha Jean Sullivan, Helen Westervelt, Coell Jividen Wetherholt, Lois Elizabeth Whitaker, Helen Marie Yerger, Ala Leota Zimmerman.

BACHELOR OF ARTS

Florence Elizabeth Baird, Frank Prophet Bakes, Crystelle Adah Barnard, Eva Elizabeth Barnhart, Martha Cynthia Bauman (with distinction), Edna Norma Baumann, Mildred Antoinette Beard, La Vantia White Bedford, Lucile Beecher (with distinction), Hilda Maurine Bell (with distinction), Martha Frances Bell (with distinction), Mary Squier Bethel, John Charlton Bigony, Eleanor Olive Black, Helen Augusta Black, Melvin Hiel Black (with distinction), Dorothy Louise Blue, Owen King Blythe (as of the Class of 1922), Hendrik Wade Bode (with high distinction), Martha Bonnett, Irma Louise Braun, Ruth Adelaide Brown, Lina Buckley, Karl Frederick Buehner, Ralph LeRoy Burger, Josephine Bye (with high distinction), Helen Elaine Campbell, Charles Edwin Carlton (with high distinction), Harriet Elizabeth Carran, Earl Philip Carter, Jr. (with distinction), Vera Tucker Cassell (with distinction), Mary Catherine Cassidy, Rawley Ernest Chambers, Edna Marie Clark (with high distinction), William Lawson Clark, Frederick McArthur Clemans, Jr., Raymond Lynne Collier (with high distinction), Sadie Corinna Compher, Alice Hume Cooke, Marian Margaret Crawford, Earl Mack Criger, James Walter Cummins, Laura Jane DeLong, Florence Gray Denton, Anna Mary Dice, Alma Gillespye Dickey, Helen Ruth Doughton, Ralph Emerson Dunford (with distinction), Jesse Cameron Dungan, Emerson Llewellyn Dunn, Glenn Duttweiler (with distinction), Robert Garner Ewing, Frances McCreia Foott, Wellington Guild Fordyce, Hazel Rice Forsythe, Glenn Leslie Fortune, Jennie Mack Fox, Carl Maynard Frasure (with distinction), Rachel Freedman, Frank Alfred Fritz, Lyman Armentrout Garber, Adelaide Rowland Gardner, Margaret Mary Gillingham, Ruth Helen Graham, Lloyd Converse Groves, Miriam Rose Gumble, Elder Francis Hambsh, Howard Leeman Hamilton, Virgil Leland Hansley, Warren Gamaliel Harding II, Helen Elizabeth Hawkins, Esther Isabel Head, LeGrand Herman Headington, Maurice Conley Hendershott, LeRoy Allen Hodges, Dorothy Alice Houghton, Grace Hull, Edgar Sherman Hunter, Anna May Hussey, Marjorie S. Ingle, Harry Palmer Jeffrey, Katherine Virginia Johnson, Maurice George Karrel, Edward Boepple Kehres, Eudora Ruth Keys (with distinction), Paul Leland Kirk (with high distinction), Harold Philip Klug (with high distinction), Myron Stanley Korach, Anna Ione Kosmetes, Lee Hamilton Kramer, Florence Elizabeth Kress, Myra Wilhelmina Kuenzel (with high distinction), Katherine Anita Landacre, Avrom Landy (with high distinction), Hugh Clark Laughlin (with distinction), Alice Lucile Lawrence, Martin Leatherman, Ruth Violet Lefler, Ruth Mildred Lemley (with distinction), Dorothy Maude Lockhart, Irma Henriette Loeb (with distinction), Bertha Isabel Lonie, Ralph LaMar Lonius, Ethel Florence Lotze, Elmer James McCue (with high distinction), Mary Helen McDowell, Manford Lemuel McKercher, Esther Springer Mally, Edgar Allen Marquand, Russell V. Maxwell, Hugh Howard Miley, Lloyd Devere Miller, Edna Clark Millonig (with high distinction), William Guy Murphy, Jane Louise Newton, Kathryn Nancy Nowell, Flora Eva Olnhausen, Arthur Lloyd Osborn, Norman Goodrich Ovens, Janice Eleanor Padan, Corliss Lloyd Parry (with distinc-

tion), Mildred Alice Pasch, Edna Ora May Pate, Ruth Lucile Patton, Virginia Harrison Patton, Harold John Pennisten, Arline Virginia Phillips, Pearl Winifred Poe, Ida Myers Polan, John Albert Pollard, Mabel Martine Potter, William Hughes Price, Margaret Agnes Redfield, William Thomas Reed, Aileen Reiner, Elizabeth Gibboney Rhodes, Mary Elizabeth Richards (with distinction), Josephine Richardson, Catherine Jane Roberts, Samuel Johann Roessler, Estelle Faye Rogers (with distinction), Juliet Hollister Rogers (with distinction), Herman Frederick Roth, Lucille Martin Ruetenick, John Musgrave Russell, Olive Ruth Sands, Louis Thokey Schaefer, Harold Kent Schellenger (with distinction), Gertrude Marie Schlose, Margaret Blanche Schneider, Robert Martin Schoenhals, Melbourne Schwartz, Edward Jay Schweid, Gertrude Nanette Seifer, John Max Shepherst, Ober Carter Slotterbeck, Adrienne Lunette Smith, Frances Marian Smith (with high distinction), Ruth Garland Smith, Kenneth Ludwig Smoke (with distinction), Lyman Spung, Luella Fay St. Clair, Eugene Daily Straw, Dorothy Elizabeth Sullivan, Frances Elizabeth Summy (with high distinction), Stafford Russell Taylor, Helen Mae Thoma, James Alfred Thompson, Lucile Tidrick, Janies Eleanor Todd, Margaret Elizabeth Tubbs, Elizabeth Wadsworth, Carl Hinckley Waite, Ting-Shu Wang, Ruth Bradwill Warren, Josephine Waters (with high distinction), Charlotte Elizabeth Wean, George Edward Weigand, Carolyn McFarland Wells, Marline Westerfield, Wilbur Wallace White, Marshall Erwin Wilcox, Helene Gertrude Williams, Horace Starr Williams, Howard De Witt Willits, Melville Lawrence Wolfrom (with high distinction), Elizabeth Florence Yeager, Lillian Mae Zinn.

BACHELOR OF SCIENCE

Donald Frederick Bowers, Harry Gordon Harris, Allen Philip Heintz, Reed Llewellyn Kennedy, Robert W. Kropp, Charlotte Elsbeth Kusta, Willaim Kutler, Eugene H. Merrell, Edward Lincoln Miller, Edward Winfield Miskall, Garnett Eglon Neff, Delmar Reginald Palmer, Thomas Dominicus Santurello, McKinley Alfred Schlott, Walter Erwin Smith (as of the Class of 1922), Arnold Frederick Sydow, George Dewitt Woodward.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Carl Benjamin Addams, Edward Francis Baker, Frederick Leo Baumgardner, Abraham Berman, Harold Amasa Bishop, Henry Morton Bodfish, Charles Herbert Beininger, Rufus Kelly Brown, Jr., Valdona Monford Brown, Malvern Crisp Buchanan, Colin Crum Campbell, James Bertram Cherry, Man-Yang Chiu, Frank Gage Connell, Clesson Ellsworth Cronin, Earl Castle Curtis, George A. Davis, Robert Jesse Dicken, Nelson Henderson Dunlap, Donald Calvert Durrant, Emery Mather Durstine, Albert Eichorn, Earl Henry Elberfeld, Walter English, Jr., Maurice Andrew Faherty, Robert Ellsworth Feagles, Mathew Carl Finkelstein, Chauncey Blair Forward, Allen Luke Foster, John Gard, Jr., Harold L. Gardner, Dorothy Edna Gibson, Howard Lewis Glaser, Walter Melbourne Goodman, Harry Elmer Goshen, Frank Nelson Gray, George Delbert Gray, Arthur Frederick Greene, Clyde McFarland Griffith, Walter Baker Hall, Lowell Kingsley Hanson, Frank Wendell Harper, Albert George Harter, James Dowler Hartshorne, Grace Marguerite Heinlen, Robert Howard Henretty, Robert Turner Herr, Sydney Alan Hoagland, John Frederick Hudson, Jamie Thompson Irvine, Robert Stamm Jones, Herman Katz, Charles

Elfred Kennedy, James William Kensett, Ray Frederick Knipfer, Donald Charles Kyle, William Robert Lamb, Merlyn Keith Ledyard, Charles Thomas Lisko, Josephine Agnes Lowrie, Henry Hammond Metters, Irvin S. Morris, Herbert William Neunherz, Edmund Bernard O'Leary, Gerald Stanley Palmer, Perry Louis Parr, Charles Sidney Pearce, Dale Felton Powers, Charles Henry Priode, John William Purdom, Howard George Reifinger, Morris Deitch Reynolds, Robert Standish Rogers, Joseph R. Rosensweet, Robert Ludwig Seith, George Carey Sellers, Jr., Harry Curtis Slagle, John Frederick Smith, Victor LeRoy Snyder, Harold Leon Stahl, Morris Jehu Stanley, Merton Roscoe Steele, Clifford Albert Steinmeyer, Alvin John Sterman, Howard Bush Teter, Fred Warren Turner, Mildred Winifred Underwood, Lloyd Edward Vogelgesang, Mary Ellen Warren, Tse-Kong Wong, William Oldfield Yohe, Robert Kemmerle Zimmer, Ben A. Zuckerman.

BACHELOR OF SCIENCE IN JOURNALISM

Carroll Edward Bartlett, Gustus Carl Bowman, Ned Cadle Brooks, Eva Howell Clark, Samuel Steele Conaway, Edith Thorniley Cummins, Albert Voorhees Dix, Isadore M. Hyman, Barney Dave Iola, Jean Darke James, William Herbert Knight, Walter Stewart Mansell, Earl Dwight Mittendorf, Henry Lee Moon, A. B. (Howard University), William Herman Mylander, Lucille Burriss Pummell, Marian Bush Snyder, Chester Frederick Trautwein, John Lawrence Tresnicka, Richard Rinard Waltz, Meta Margareta Wirthwein, Harry Hall Workman.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Mildred Johnston Cleaveland, Cecelia Lora Coons, Mildred Elizabeth Osborn, Faith Radebaugh, Ethel Lillian Rowe, Sadie Strosnider, Almeda Ferne Sutherly, Ruth Mildred Walker, Thelma America Weese, Lloyd Wilcox.

DOCTOR OF DENTAL SURGERY

Frank Clyde Beck, Stanford Paul Berry, David Biel, Chester Richard Brown, Carson Edward Cross, Boynton Davenport, John William Dunson, Russell Frederick Eberley, Charles Joseph Eickholt, Robert Downing Fisher, Harry Gabelman, Adelbert Dalton Gill, Kenneth Gillette, William Lester Griffith, Ernest Gordon Gump, John Nicholas Hanson, Russell H. Haworth, Ralph Lawrence Hays, Genevieve M. Highman, Collin F. Kinsey, Paul Clifford Kitchin, B.Sc. in For.; Vernon Harry Knapp, Frank Shisler Kottmeier, Lawrence William Laughlin, Paul Dunbar Lofton, William Charles McMenamy, Herbert Patrick Machan, Raymond Jacob Marts, Frank Moffet Mitchell, John Frank Novatny, George Corbly Paffenbarger, Henry Piatt, Arthur Brown Rhodes, Samuel Burkhart Richeson, Eugene Moore Riel, Royal Dewey Robeson, Frederic Jones Rohrbaugh, Charles Arthur Ross, Roy Maywood Rossel, Caroline Ethel Rothschild, Elmer James Schad, John Shaw Schnebly, Frederick Elmer Schroder, Robert Errol Seiple, Clarence Wilbur Siddall, B.Sc. in Agr.; Theodore Andrew Slaman, Walter Andrew Sweeney, Varian Aldrich Sweetnam, Roger Alexander Tarr, Robert James Thoman, Donald McKinley Thomas, Paul Edgar Thomas, John Franklin Tschappat, John Harold Van Horn, Wesley Ashbury Vaughn, Thomas Corwin White, Jr., Stanley Otto Xanders.

BACHELOR OF SCIENCE IN EDUCATION

Margaret Helen Andrix, Emily Gertrude Arrowsmith, Iona Baldwin, Anna Amanda Banyai, Cora Olive Bartlett, Elton Oscar

Bartlow, Arthur Lyman Bascom, Vesta Louise Bateman, Helen Bates, Mary Louise Bauer, Louise Thelma Bell, Elizabeth Cecelia Bodell, Gladys Sunderland Bowen, Janice Butin Bowen, Mary Elizabeth Bratten, Lillian Marie Brauch, Virginia Clark Braun, May Louise Brodt, Melba Margaret Brophy, Edythe Bumgardner, Florence Hale Burington, Mary Catherine Cassidy, Harriet Louise Chantler, Helen Elliott Cherington, Marie Sarah Cleveland, Freda Shirley Cohen, Harriet Elizabeth Cohn, Florence Kathryn Congdon, Irma Juliette Curry, Ferne Alford Davis, Ada May DeWitt, Ruth Emily Dill, Florence Virginia Dyer, Ada Elisabeth Eby, Mary Elizabeth Elliott, Margery Eymon, Marjorie Elizabeth Ferree, Mildred Eleanor Ferree, Alice May Gelsanliter, Elizabeth Anna Gruber, Frank Keller Guthrie, Ruth Elmina Harris, Elva Ione Hartman, Euphrasia Cathryn Haskins, Laurette Annette Hays, Grace Louise Henderson, Frances Catherine Henning, Margaret Herrman, Ruth High, Mabel Evelina Hogan, Helen Ruth Humphreys, Mabel Isabel Huttenlocker, Nellie Ferris Jennings, Mary Bernice Johns, Laura Luella Jones, Martha Virginia Joyce, Marion Ann Kane, Ethel Katz, Mary Thelma Kilgore, Doris Elizabeth Kiner, Kathryn Bernice Kiner, Miriam Ruth Kotosky, Ruth Anna Lanpher, Marion Louise Lilly, Francis Fulton Little, Isabel Virginia Long, Ruth Passmore Lukens, Ruth Brown Lumley, Beatrice Kathryn McBride, Rose Anna McClain, Ruth Kathryn McDaniel, Mary Helen McDowell, Mary Margaret McNamara, Clara Isabel Macbeth, Lillie Caroline Maier, Irene Lucille Mason, Kathryn Haynes Mathews, Martha Spriggs Mathews, Alma Mary Miller, Helen Mitchell, Mary Louise Moody, Mary Frances Moore, Lydia Francis Newell, Dorothy Standish Norris, Mary Christine Oberdorfer, Flora Eva Olnhansen, Doris Margaret Olpp, Janice Eleanor Padan, Mary Anna Paton, Beatrice Elizabeth Penman, Lillian Elizabeth Pitz, Dorothy Kathryn Postle, Margaret Cartwright Poston, Georgiana Juliet Preston, Verna Mae Rains, Margaret Agnes Redfield, Marjorie Ethel Reeves, Marguerite Bernice Reuter, Stella Mae Rogers, Rose Rothschild, Ruth Madeline Salmans, Lois Allen Sanborn, August Matthew Schad, Gertrude Marie Schlose, Margaret Blanche Schneider, Martha Jane Searle, Vernon Opal Shelhamer, B.A.; Elizabeth Silverman, Kenneth Kyle Strock, Pearl Beatrice Strom, Ruth Ann Suydam, Kathaleen Swope, Olive Gwendolyn Tannehill, B.Sc. in Social Service; Janet Robins Taylor, Thelma Catherine Tyne, Rachel Hughes Van Hook, Fred Watts, Dorothy Jane Wells, Mary Lucille Wells, Lucile Whitney, Lora Marguerite Wiest, Burt Wilson Wilcox, Catharine Melissa Williams, Ruth Esther Wilson, Charles Stewart Winter, Eleanor Elizabeth Wright, Elizabeth Florence Yager, Faye Harriet Yarrington, Charlotte Lucille Zahrend, Priscilla Evelyn Ziskind.

ELECTRICAL ENGINEER

George Washington Baughman, Jr., B.E.E.

MECHANICAL ENGINEER

James Henry Platt, B.M.E.; Karl Willson Stinson, B.M.E.

BACHELOR OF ARCHITECTURE

Harold Augustus Boster, Isabel Beecher Chancellor, Martin Patrick Coady, Vernon Ralph McQuilkin, Elizabeth Esther Martin, Ruth Elizabeth Morris, Wellington Green Nicola, Thomas William Rayburn.

BACHELOR OF ARCHITECTURAL ENGINEERING

Gerald Richard Black, Raymond Dale Goller, Louis Frank Karlsru-
berger, Homer Addison Lorentz, Elizabeth Esther Martin, Charles
Monroe Sharp, Joseph Edgar Thomas, Jr.

BACHELOR OF CERAMIC ENGINEERING

Albert Schöll Adcock, Walter McKinnie Hughes, Nelson McCoy
Melick.

BACHELOR OF CHEMICAL ENGINEERING

Carroll Maurice Allen, Raymond S. Carter, Charles Cicero Clark,
Folsom Ewart Drummond, John Edward Fargus, George Frank
Friauf, Charles Truman Harman, Glenn Rounds Hull, Virgil Clarence
Hutton, Frank John Koehne, Joseph Koffolt, Clifford Frank Landin,
Albert Routa, George William Ruhl, James Randall Wall, Clifford
Albert Weis.

BACHELOR OF CIVIL ENGINEERING

Reed Davis Achauer, Mark Scott Bailey, George Livingstone
Baker, Bruce Armor Barr, Bradford Vieth Bevier, Maurice Von
Bickel, Joseph Chandler Bronson, Harold Rexford Carle, Charles
Clarence Conklin, Lester Liggett Dickson, Myron Allen Dysinger,
Harry William Fraas, Charles Genfan, Adolph Edward Goodman,
Charles Raymond Hanes, Fred Hildreth Holman, Garrett Joseph
Kane, Thomas Anthony Kelly, Ernest Frederick Keyerleber, Wilbur
Charles Krumm, Joseph Leichtner, Perry Francis Martter, Pearl
Edward Masheter, Frank James Murray, Charles Ervin Nofer, Rus-
sell Melvin Obert, Arthur Alexis Olson, Edgar Stinchcomb Pugh, John
Paul Rannels, Adolph Harry Ritter, John Allen Rousculp, Carroll
Lear Smith, Morris Reinoehl Smith, Olin Byrd Stout, Theodore Wolfe.

BACHELOR OF ELECTRICAL ENGINEERING

Lester Sauer Bernhard, James Monroe Comly, Cloyce Fay Dean,
William Tell Duncan, John Elliott Durstine, Paul Griffith Edwards,
Russel Paul Egry, John Wilbur Emerson, John Fies, Robert Hugh
Fisher, Russell Thomas Flora, Lester Noble Forbes, Louis Denis For-
ward, B.M.E.; Lorenz John Fritz, Emmet Green Gardner, George
Allen Griffin, Herman Lewis Hartzell, Irving Adolph Heeb, George
Haverfield Herrick, Richard Daniel Hulsman, George Junior Johns,
Robert Raymond Johnson, Otto Abner Keep, Harold Ralph Lewis,
William Chamberlin Lincoln, Robert Olwine Loomis, Orris McGinnis,
Henry Theron Miller, John Montano, Jr., Raymond Robert Murdock,
Lawrence Sylvanus Neeb, Harold Emanuel Nelson, Glenn McBride
Perry, Charles Vinnedge Poling, Max Rayburn, Byron David Redding,
John Sullins Roscoe, Philip Elias Rush, Samuel Ellis Rush, Henry
Murray Schnerer, Floyd Kelley Shoemaker, Harold Edward Stein-
mueller, Fred William Thaiss, Howard Allen Thurston, Harold Was-
son, Howard Samuel Williams, Hobert S. Winbigger, John Chalmer
Winegardner, William Edward Winterhalter, Elmer Carl Wise.

BACHELOR OF MECHANICAL ENGINEERING

Ande Algot Anderson, Elmer Lawrence Andrews, Jr., Arthur Kyle
Beedle, Charles Hetrick Bell, B.A.; Harper Gilbert Bitzer, John Paul
Bosch, Ralph L. Boyer, Joseph Donald Church, William Philip Cook,
Paul Harding Devaney, Thomas Edward Dodds, Charles Dovalovsky,
George Lansford Dunbar, Bernard Beach Evans, Frank Linville
Fisher, Walter Nelson Ford, William Emory Genung, George Allen
Griffin, Cyril Walter Hammond, Lewis Miller Headley, Carl Henry

Heldenbrand, Robert Bruce Jackson, Harold Dean Jones, Thomas John King (as of the Class of 1923), Gerhard Gustav Martin Kuechle, Carl Dennis Laughlin, Henry LaViers, Jr., Louis Dickson Lutzenberger, Arnold MacSpadden, John Edward Marek, Robert John Mathias, John Harold Miller, Harold Matthew Moore, Elmer Jacob Oswalt, Sylvanus Allen Oviatt, Virgil Vernon Park, Luis Peresutti, Louis Ernest Pondy, Sadi Santini, Merrill Davis Spurrier, Charles Whitaker Staacke, Fred Hanson Tibbetts, Jr., Conrad William Traut, Eugene Marshal VanScoyk, John Carl Varady, Frank Ellis Wilson, Paul Day Wright.

BACHELOR OF METALLURGICAL ENGINEERING

Mahlon Kenneth Brintlinger, Knight Charles Charlton, Edwin Loy Hall, Robert Ernest Stafford.

BACHELOR OF ENGINEERING IN MINING

Henry Charles Rose, Francis Oliver Stull, George Edward Zeigler.

BACHELOR OF SCIENCE IN APPLIED OPTICS

Carl Alcott Cargill, Charles Roger Crist, B.A. (Wittenberg College), Bernhard Hensel, Warder Jefferson Meranda, Albert James Rowe, Orville Newton Sparrow, Cyrus Hubert Stoner.

JURIS DOCTOR

Wayne Edwin Stitcher, B.A.

BACHELOR OF LAWS

Ralph Meredith Alspaugh, A.B. (Heidelberg University), Eugene Barney Bacher, A.B. (Heidelberg University), Louis Damarin Bannon, Herbert Samuel Beane, Norwood Everson Blake, Owen King Blythe, Robert Rownd Booton, B.A., Paul Francis Burke, Peter Paul Catri, Michael Halter Conrad, B.S. (Mount Union College), Clayton Edward Crafts, James Davis, Edward Joseph Demson, B.A.; George Lewis Dixon, Paul Gillilan Eckelberry, B.Sc. in Bus. Adm.; Norman Charles Ervin, Chester Perl Fitch, Paul Anthony Flynn, James Manington Fogle, Kenneth Paul Fox, John Perry Geiger, Marion Finney Graven, Grace Elizabeth Hartz, Charlotte Armine Hogan, B.A. (Trinity College), Henry Lawrence Holden, Milford Leon Landis, David Tod Gilliam, B.A.; Raymond Johnson McKibben, B.A.; Winfred Lycurgus Martindale, B.A.; Laura Helen Michalske, B.A. (Western Reserve University), William Lee Montgomery, B.A., B.Sc. in Edu.; Joseph Vivian Ralston, B.L. (Princeton University), Clayton Walpole Rose, Charles Raymond Ross, Norman Clarence Schwenk, B.A.; Cecil Kay Scott, Lewis Andrew Seikel, B.A.; David Philip Sheinbart, Edgar Allen Silbaugh, Theodore Stevenson, A.B. (Ohio Wesleyan University), Lucile Todd, B.A.; Homer Trantham, William Gustav Wandel, Grant Plibern Ward, B.A.; Charles Russell Younger, B.A.

DOCTOR OF MEDICINE

Robert John Armbrecht, B.Sc.; Robert Ellsworth Baker, B.Sc.; Roland Devere Bateman, B.Sc.; Jay Durkee Bradish, B.Sc.; Ord William Burkholder, B.Ped. (Tri-State College), B.A.; Harry Ernest Caldwell, B.A.; Harold Allen Campbell, B.Sc.; Harry Everett Chalker, B.Sc.; Harold Warner Davis, B.Sc.; Lewis Edwin Dougherty, B.A.; Leland Stanford Evans, B.Sc.; Ephriam McKinley Feingold, M.D. (Middlesex College); Isabel Aaron Fine, B.Sc.; Richard Lincoln

Hane, B.Sc.; Jesse Myron Hays, B.Sc.; Raymond Thomas Holzbach, B.Sc.; Iolas Melitus Huffman, B.A.; Grace Maurine Jordan, Kenneth Joseph Kemp, B.Sc.; Theodore J. Charles Kiess, B.Sc.; Cyrus Ernest Kruse, B.A.; John William Laufersweiler, B.Sc.; Robert Mayclim Lemmon, B.Sc.; Vernon Scott Lilly, B.Sc.; Floyd Schiefer Meek, A.B. (Oberlin College); Emil Julius Meckstroth, B.Sc.; Charles Werner Mueller, B.Sc.; Cyril Edward Myers, B.Sc.; Harry Clay Powelson, B.Sc.; Harry Louis Reinhart, B.A.; Thomas Dominicus Santurello, John Egnew Schrider, B.Sc.; Edwin Andrew Seifert, B.Sc.; Walter Erwin Smith, Addie D. Stanford, Murrel Hodges Turton, John Morrow VanDyke, B.Ph. (Mt. Union College); Wilford Chauncey Wood, John Allison Worrell, Jr., A. B. (University of Michigan).

BACHELOR OF SCIENCE IN PHARMACY

Karl Norwood Emmons.

DOCTOR OF VETERINARY MEDICINE

Howard Mack Bonifield, Thomas Benjamin Burris, Raymond Chester Coulson, John M. Hendrickson, Maynard E. Kilpatrick, Roy Virgil Loudon, Arthur Alexander McMurray, Harold Melgaard, Andrew Clarence Merrick, Victor Henry Miller, Leonard Henry Schmidt, Tarjje Steenerson, Arthur Rochus Theobald, Elwood Franklin Tittle, Hugo Baldonado Tugbang, Fred Von Kaenel, Dayton McRae Warren, Orville Grant Wiseman.

CERTIFICATE IN PUBLIC HEALTH NURSING

Anna Hodge Rumer, R.N.

CERTIFICATE OF GRADUATE NURSE

Georgiana Barga, Viola Kinnison Brown, Irene Horr Ellison, Maude Marie Hugus, Nellie Pauline Justice, Mildred Naomi Sutter, Edith Lucille Westervelt, Edna Ethel Wright, Ferne Alma Zetty.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Abe Edward Abraham, Clara Margaret Beck, Arthur Bennett, Ralph S. Berg, Theodore Bernhard Camin, Russel James Carlisle, Earl Raymond Clapper, Irwin Earl Dann, Paul Newton Egbert, Ennis Edmund Edwards, Emil Solomon Epstein, Kirtley Wayne Ervin, Harry Morgan Evans, Edwin John Fellows, Harry Gershun First, Carl Austin Frode, Roy Russell Gallagher, Philip Glickman, Charles Hammer, John Franklin Henry, Howard Arthur Hines, Vaughn Hottoian, Frank John Hotze, Frank Willis Hunter, James Ellery Jackson, Clifford Saunders Jones, Edward John Juchem, James Augustus Edward Kern, Samuel Levine, Vernon Albert McCauley, Harry Earnest Montgomery, Daniel Carson Morison, B.S. (Wilberforce College); Florence Marie Moyer, Bernard Murstein, Daniel Harold Muskoff, Harry Keadle Park, Louis Protus, Dana Orr Purdum, B.A. (Ohio Wesleyan University); Bessie Marian Reed, Sam Rosen, Henry Rosenkovitz, Irving Rubin, Joseph Alosius Rybicki, Eugene Herman Sarbin, Leo Schwartz, Samuel Segal, Paul Louis Shumaker, Carl Siegler, James Martin Smith, Milton Soskin, Adolph Stern, Max Harmon Throckmorton, Donald Coyle VanDyke, Leota Morehead VanDyke, Emil Frank Votava, Marvin Roy Wahl, Abraham Benjamin Waldman, Manuel Weiner, Roy V. Whiston, Bernard Francis Wietzel, Samuel Wohl.

* * * * *

Upon motion, the following cancellations from House Bill 325 were made:

Service lines to Administration Building.....	\$ 452.37
Elevators, Administration Building.....	4,495.32
Physics Building Equipment.....	365.76
Service lines to Commerce and Journalism Building.....	503.06
* * * * *	*

Upon motion, the following appropriations from House Bill 325 were made:

Brown Hall Equipment.....	\$ 80.54
Power House.....	26.32
Chemistry Building Equipment.....	1,700.00
* * * * *	*

The Secretary presented the following report of the Cabinet dated June 5, 1924:

CABINET MINUTES

June 5, 1924.

The Cabinet met in the office of the Secretary.

Present: President Thompson, Messrs. Bradford, McCracken, and Steeb.

* * * * *

The Architect presented the following list of extras for the Administration Building, with the contractor's price attached to each item:

ADMINISTRATION BUILDING EXTRAS GENERAL CONTRACT

<i>First Floor</i>	
Cutting wall and adding new door, Room 106—Faculty.....	\$ 85.00
Changes in Rooms 107-108: Tile partition door and base.....	274.00
Changes in Room 109: Partition door and base.....	153.00
Two compartment wardrobe in Room 111 adds.....	321.00
Total.....	\$ 833.00
<i>Second Floor</i>	
Rebuilding partitions (Registrar).....	\$ 47.75
Changes in Room 207: Added wainscoting, coat and lavatory wardrobe and additional built-in book cases.....	373.00
Wood lining lavatory compartment.....	72.00
Additions to Board Room Toilet Room.....	152.00
Changes in screen, Room 200.....	1,850.00
Additions to counter, Room 205.....	550.00
Total.....	\$ 2,944.75
<i>Third Floor</i>	
The changes affecting rooms 309, 300, 305, and an added room at top of east stairway—Extra plaster.....	\$ 1,330.00
Added room top of east stairway, requiring floor, wall, window guard, door, and iron stairway.....	620.00
Forming three private dining rooms east end of No. 300, requiring new walls.....	1,334.00
Two Wilson Folding Sectional Partitions.....	2,000.00
Relocating partitions between rooms 305 and 306, requiring a 9-inch 20-lb. I Beam.....	18.00
Total.....	\$ 5,352.00
OTHER ITEMS	
Stone Pediment added to north and south walls.....	\$ 324.00
Alteration in roof framing.....	76.80
Concrete beam over vault door opening, second floor.....	12.00
Elevator additions.....	1,814.00
Extension of columns C-34 and C-42.....	23.00
Total.....	\$ 2,249.80
<i>Plumbing and Heating</i>	
Changes in sewer.....	\$ 905.13
Grand total of above items.....	\$11,634.63

Upon motion, these were approved and ordered referred to the Board of Trustees with the recommendation that they be approved, and paid from H. B. 325.

* * * * *
 Upon motion, the Cabinet recommends that the Board of Trustees cancel \$23,782.00 in the allotment for the Starling-Loving Hospital.

* * * * *
 Upon motion, the Cabinet recommends to the Board of Trustees the approval of the following projects to be paid out of the building funds as indicated:

Amounts payable out of H. B. 325

Window shades—Administration Building.....	\$ 1,945.14
Cable for new Buildings.....	7,500.00
Hoods for Chemistry Building.....	1,700.00
Electric Bulbs	900.00
<hr/>	
Total.....	\$12,045.14

Amounts payable out of H. B. 622 G-2 Buildings

Metal Fly Screens—Administration Building.....	\$ 1,500.00
Lighting Fixtures—Administration Building.....	2,500.00
Lighting Fixtures—Journalism Building.....	500.00
Window Shades—Journalism Building.....	250.00
Electric Bulbs	2,600.00
Tunnel 6'6"x5'—342' long, running north from Townshend Hall to northeast corner of Veterinary Laboratory. This tunnel is necessary for installing the two 12" heating mains and other service lines running from New Power House to buildings on southwest part of Campus.....	7,000.00
For the construction of foundations necessary for turbine and three heaters in new Power House.....	7,000.00
Concrete Conduit and Service Lines for conveying air, gas, water and heat, and electric cables for light and power to the new Printing Shop.....	2,402.00
<hr/>	
Total.....	\$23,752.00

* * * * *
 The Purchasing Agent presented quotations on lighting fixtures for Medical Science Building. On motion, the Purchasing Agent was directed to place the order with Paul Gilmore at his bid of \$2,988.00, to be paid out of the Medical Science Building Equipment Fund.

* * * * *
 Upon motion, the recommendations of the Cabinet as listed above were approved.

* * * * *
 The Secretary presented the following report of the Cabinet, dated June 2, 1924:

CABINET MINUTES
 June 2, 1924.

The Cabinet met in the University Chapel at 12 o'clock.
 Present: President Thompson, Messrs. Bradford, McCracken, and Steeb.

* * * * *
 In accordance with advertisement, the following bids were opened and read in public:

ADDITION TO ROBINSON LABORATORY

<i>General Contract</i>	
Robert H. Evans.....	\$ 83,553.00
Middle States Construction Company.....	81,000.00
New Philadelphia Construction Company.....	86,745.00

Taylor & Owens.....	93,848.00
D. W. McGrath.....	74,300.00
P. T. Isabel.....	95,700.00
E. Elford.....	76,500.00
E. H. Latham.....	80,402.00
<i>Heating and Plumbing</i>	
S. A. Esswein.....	\$ 16,099.00
Veehorn & Osterfeld.....	16,600.00
W. H. Conklin Company.....	17,169.00
Huffman-Wolfe.....	16,200.00
<i>Electrical Contract</i>	
Hughes-Peters.....	\$ 3,067.00
Paul Gilmore.....	2,900.00
Electric Power Equipment Company.....	3,139.00
Central Ohio Electric.....	2,628.00

ALTERNATE BIDS

1. <i>If 30' x 96' is omitted—deduct</i>	
Robert H. Evans.....	\$ 5,000.00
Hughes-Peters.....	450.00
Paul Gilmore.....	250.00
Electric Power Equipment.....	433.00
Middle States Construction.....	4,000.00
New Philadelphia Construction Company.....	12,000.00
Taylor & Owens.....	14,400.00
D. W. McGrath.....	5,000.00
P. T. Isabel.....	5,500.00
E. Elford.....	5,000.00
E. H. Latham.....	5,586.00
S. A. Esswein.....	585.00
Veehorn & Osterfeld.....	600.00
Huffman-Wolfe.....	259.00
2. <i>If Alternate No. 2 is included—add</i>	
Robert H. Evans.....	\$ 4,000.00
Paul Gilmore.....	100.00
Electric Power Equipment.....	60.00
Central Ohio Electric.....	20.00
Middle States Construction.....	2,500.00
New Philadelphia Construction Company.....	6,000.00
Taylor & Owens.....	3,100.00
D. W. McGrath.....	3,500.00
P. T. Isabel.....	2,475.00
E. Elford.....	3,200.00
E. H. Latham.....	2,479.00
S. A. Esswein.....	813.00
Veehorn and Osterfeld.....	275.00
W. H. Conklin Company.....	950.00
Huffman-Wolfe.....	666.00
3. <i>Copper Steel Sash</i>	
Robert H. Evans.....	\$ 40.00
New Philadelphia Construction Company.....	100.00
Taylor & Owens.....	28.00
D. W. McGrath.....	50.00
P. T. Isabel.....	100.00
E. Elford.....	30.00
4. <i>Steel Sash</i>	
Robert H. Evans.....	\$ 1,800.00
Middle States Construction.....	2,800.00
New Philadelphia Construction Company.....	3,500.00
Taylor & Owens.....	1,900.00
D. W. McGrath.....	2,000.00
P. T. Isabel.....	2,000.00
E. Elford.....	2,500.00
E. H. Latham.....	1,549.00

COMBINED BIDS—ROBINSON LABORATORY ADDITION WITH
AGRICULTURAL ENGINEERING

<i>General Contract</i>	
Robert Evans.....	\$182,000.00
Taylor & Owens.....	176,580.00
D. W. McGrath.....	167,200.00

P. T. Isabel.....	204,400.00
E. Elford	166,000.00
E. H. Latham.....	169,402.00
<i>Heating and Plumbing</i>	
S. A. Esswein.....	\$ 41,444.00
Veehorn & Osterfeld.....	44,460.00
W. H. Conklin Company.....	47,481.00
Huffman-Wolfe	39,933.00
<i>Electrical Contract</i>	
Paul Gilmore	\$ 5,220.00
Electric Power Equipment.....	6,800.00
Central Ohio Electric.....	5,500.00

AGRICULTURAL ENGINEERING BUILDING

<i>General Contract</i>	
Robert H. Evans.....	\$ 99,632.00
Taylor & Owens.....	82,732.00
D. W. McGrath & Sons.....	94,000.00
B. J. Isabel & Sons.....	108,700.00
E. Elford	90,000.00
E. H. Latham.....	91,000.00
<i>Heating and Plumbing</i>	
S. A. Esswein.....	\$ 29,560.00
Veehorn & Osterfeld.....	28,850.00
W. H. Conklin Company.....	31,550.00
Huffman-Wolfe	25,945.00
<i>Electrical Contract</i>	
Hughes-Peters	\$ 3,400.00
Paul L. Gilmore.....	2,700.00
Electric Power Equipment Company.....	3,721.00
Central Ohio Electric	2,980.00

ALTERNATE BIDS

1. <i>Omission of Cement Floor—Room 109</i>	
Robert H. Evans.....	\$ 1,000.00
Taylor & Owens.....	447.00
D. W. McGrath.....	1,100.00
B. J. Isabel & Sons.....	1,500.00
E. Elford	1,400.00
E. H. Latham.....	1,349.00
2. <i>Steel Windows and Sills</i>	
Robert H. Evans.....	\$ 2,300.00
Taylor & Owens.....	1,900.00
D. W. McGrath.....	3,800.00
B. J. Isabel & Son.....	2,600.00
E. H. Latham.....	4,189.00
3. <i>Implement Barn Steel Sash</i>	
Robert H. Evans.....	\$ 200.00
Taylor & Owens.....	440.00
D. W. McGrath.....	500.00
B. J. Isabel & Son.....	220.00
E. Elford	300.00
E. H. Latham.....	410.00
4. <i>Omission of Concrete Seats—Room 101</i>	
Robert H. Evans.....	\$ 400.00
Taylor & Owens.....	360.00
D. W. McGrath.....	900.00
B. J. Isabel & Son.....	700.00
E. Elford	900.00
E. H. Latham.....	765.00
5. <i>12 x 18 Power Hoist</i>	
Robert H. Evans.....	\$ 3,500.00
Taylor & Owens.....	2,900.00
D. W. McGrath.....	3,000.00
B. J. Isabel & Son.....	4,000.00
6. <i>Raising Implement Barn Floors and Roof</i>	
Taylor & Owens.....	\$ 6,400.00
D. W. McGrath.....	4,700.00
B. J. Isabel & Son.....	6,200.00
E. H. Latham.....	4,921.00

7. Raising First Floor Implemet Barn	
Taylor & Owens	\$ 4,356.00
D. W. McGrath	2,500.00
B. J. Isabel & Son	3,000.00
E. H. Latham	2,649.00
8. Mastic Floor in Place of Linoleum	
Robert H. Evans	\$ 900.00
Taylor & Owens	1,061.00
D. W. McGrath	700.00
B. J. Isabel & Son	900.00
E. Elford	800.00
E. H. Latham	935.00

POWER PIPING AND EQUIPMENT

<i>Bids on Items ABCDEFGHJ</i>	
M. J. Daugherty Co., Inc.	\$ 49,064.00
Pitt Construction Company	51,000.00
Huffman-Wolfe Company (bid irregular)	42,509.00
American Power Piping Corporation	53,943.00
Power Piping Company	41,130.00
National Valve and Manufacturing Company	50,703.00
<i>Bid on Items ABCDEFG</i>	
Veehorn & Osterfeld Plumbing Company	\$ 34,787.00
Urbauer-Atwood Company	46,603.00
<i>Bid on Items H and J</i>	
The Dennis Engineering Company	\$ 10,995.00
Downington Iron Works	8,425.00
Houston, Stanwood & Gamble Company	8,000.00
Skeldon Engineering Company	11,635.00
Lancaster Iron Works	7,251.00
Tudor Boiler Manufacturing Company	8,758.00
Freeman Manufacturing Company	7,000.00
The Brownell Company	10,050.00
Factory Engr. and Salcs Company	7,333.00
Struthers-Wells Company	7,940.00
<i>Alternate Bids on Items H and J</i>	
The Dennis Engineering Company	\$ 10,995.00
Downington Iron Works	8,535.00
Houston, Stanwood & Gamble Company	8,325.00
Lancaster Iron Works	7,593.00
Tudor Boiler Manufacturing Company	8,858.00
The Brownell Company	9,850.00
Factory Engr. and Sales Company	7,366.00
*Struthers-Wells Company	7,302.00
*Coatesville Boiler Works	7,510.00

(*Note: Last two bidders did not bid on regular blanks or furnish the required bond and therefore cannot be considered.)

BRIDGE APPROACHES

<i>General Contract</i>	
Watters & Freeman	\$ 35,000.00
E. Elford	31,059.00
E. H. Latham	24,983.00
N. R. Porterfield	25,795.00
Pitt Construction	33,647.00
F. A. Moorehead	28,124.00
Grant Bolten	27,773.45
Fritz-Romer Cooke	31,293.00
W. Neilson	44,500.00

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The bids were referred to the Architect and Engineer for tabulation and report to the Board of Trustees June 7, 1924.

* * * * *

6-7-'24

The Secretary presented the following report from the State Architect and the University Architect covering the bids received for the construction of the Addition to Robinson Laboratory and the Agricultural Engineering Building:

Columbus, Ohio, June 4, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University,
Columbus, Ohio.

Dear Sir—From an examination of the bids received June 2, 1924, for the construction of an Addition to Robinson Laboratory and an Agricultural Engineering Building, the following report and recommendations are submitted for the consideration of the Board of Trustees:

Bids were called for on the above buildings separately and combined, covering both buildings. The examination of the bids received resulted in the selection of separate bids for the General Contract and combined bids for the Heating and Plumbing Contract and for the Electrical Contract, as detailed in the following tabulation:

1. Of the eight bids received for the General Contract for the Addition to Robinson Laboratory, that of D. W. McGrath & Sons of Columbus, Ohio, is the lowest, being..... \$ 74,300.00
2. Of the six bids received for the General Contract for the Agricultural Engineering Building, Taylor & Owens of Coshocton, Ohio, were the lowest, but from their letter of June 6th, hereby attached, refusing to enter into a contract at this figure, we find that the bid of E. H. Latham Company is the next lowest, namely \$ 91,000.00 when the alternates Nos. 3 and 6, which are advisable at this time, are added as shown in the summary.
It may be noted at this point that the sum of alternates 3 and 6 in E. H. Latham Company's bid is One Thousand Five Hundred Nine (\$1,509.00) Dollars less than the sum of Taylor & Owens.
3. Of the four bids received for the Heating and Plumbing Contract, the combined bid of the Huffman-Wolfe Company, Columbus, Ohio, is the lowest, being
Addition to Robinson Laboratory..... \$15,433.00
Agricultural Engineering Building..... 24,500.00
\$ 39,933.00
This combined bid results in a saving of \$2,111.00 over the lowest single bids.
4. Of the four bids received for the Electrical Contract, the combined bid of Paul L. Gilmore Company, Columbus, Ohio, is the lowest, being
Addition to Robinson Laboratory..... \$ 2,610.00
Agricultural Engineering Building..... 2,610.00
\$ 5,220.00
This bid combined results in a saving of \$108.00 over the two lowest single bids.
5. A number of alternate items were included in the bids submitted for each of the two buildings. Of these alternate items, the following are recommended to the Board of Trustees for approval:
For the Addition to Robinson Laboratory, add Alternates No. 2, which includes additional space 28' x 30', shown on sheet No. 2 of the drawings at a cost of..... \$ 3,500.00
Add Alternates Nos. 3 and 4, copper steel sash in place of wood at a cost of..... \$ 2,050.00
For the Agricultural Engineering Building, add Alternate No. 6, raising the roof of the present Implement Barn, making it two full stories in height. This barn will be a part of this new building at a cost of..... \$ 4,921.00
Add Alternate No. 3 which covers the cost of adding steel windows in the west wall of the present Implement Barn at a cost of \$ 410.00

SUMMARY

<i>Addition to Robinson Laboratory</i>		
General Contract, D. W. McGrath & Sons—Bid..	\$74,300.00	
Alternate No. 2.....	3,500.00	
Alternate No. 3.....	50.00	
Alternate No. 4.....	2,000.00	
Total.....	\$79,850.00	\$ 79,850.00
Heating and Plumbing Contract, the Huffman-Wolfe Company—Proportion of combined bid..		
Alternate No. 2.....	666.00	
Total.....	\$16,099.00	\$ 16,099.00
Electrical Contract, Paul L. Gilmore Company		
Proportion of combined bid.....	\$ 2,610.00	
Alternate No. 2.....	100.00	
Total.....	\$ 2,710.00	\$ 2,710.00
Grand Total.....	\$ 98,659.00	
Architect's Estimated Cost.....	\$116,500.00	
Estimated cost in excess of bids.....	17,841.00	
Architectural Service.....	3,500.00	
<i>Agricultural Engineering Building</i>		
General Contract, E. H. Latham Company—Bid..	\$91,000.00	
Alternate No. 3.....	410.00	
Alternate No. 6.....	4,921.00	
Total.....	\$ 96,331.00	
Heating and Plumbing Contract		
The Huffman-Wolfe Company.....	\$24,500.00	\$ 24,500.00
Electrical Contract		
Paul L. Gilmore Company.....	\$ 2,610.00	\$ 2,610.00
Grand Total.....	\$123,441.00	
Architect's Estimated Cost.....	\$128,465.00	
Estimated cost in excess of bids.....	5,024.00	
Architectural Service.....	3,500.00	

All of the above bids comply with all requirements, therefore, it is recommended to the Board of Trustees that contracts for the above mentioned buildings be awarded to the respective bidders and for the amounts in the above summary.

Respectfully submitted,
 (Signed) HERBERT B. BRIGGS,
State Architect and Engineer.
 (Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

The Secretary presented the following report from the State Architect and University Engineer covering the bids received for the construction of a Bridge Approach over the Olentangy River:

June 3, 1924.

The Board of Trustees,
 The Ohio State University,
 Columbus, Ohio.

Gentlemen—The following bids for a Bridge Approach across Delaware Pike were opened on June 2, 1924:

Watters & Freeman.....	\$85,000.00
E. Elford.....	31,059.00
E. H. Latham Company.....	24,983.00
N. R. Porterfield.....	25,795.00
Pitt Construction Company.....	33,647.00
F. A. Moorehead.....	28,124.00
Grant-Boulton Company.....	27,773.45
Fritz-Rumer-Cook Company.....	31,293.00
W. Neilson.....	44,500.00

The E. H. Latham Company are the lowest bidders for the work, but they specify November 30th, 1924, as the date for completing the work.

The next three lowest bidders have specified October 1st, 1924, as their date for completing work.

The County Commissioners request the Pike be closed to traffic the shortest time possible. We have taken the matter up with the E. H. Latham Company, and they have agreed to change the time of completion to October 1st, 1924, and are willing to have the contract so made up.

We, therefore, recommend the contract for bridge approach across the Delaware Pike be awarded to the E. H. Latham Company, at their bid of \$24,983.00.

Very respectfully submitted,
(Signed) PAUL H. ELLEMAN,
Engineer.

(Signed) WM. C. MCCrackEN,
Chief Eng. and Supt. Bldgs. and Grounds.

Approved:

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

* * * * *

The Secretary presented the following report from the Superintendent of the Power Plant and the Chief Engineer covering the bids received for the Power Piping and Equipmnt for the New Power House:

June 3, 1924.

The Board of Trustees,
The Ohio State University,
Columbus, Ohio.

Gentlemen—We are submitting herewith tabulation of bids for Power Piping and Equipment for the New Power House, opened June 2nd, 1924.

We find upon comparing bids that the lowest and best bid is that of the Power Piping Company, Pittsburgh, Pennsylvania.

Their bid being \$41,130.00 for all items of the contract, viz. ABCDEFGHJ.

The above figure is lower than can be obtained by any combination of the other bids.

The bid complies with the specifications in all details, we therefore recommend the contract be awarded to the Power Piping Company at their bid of \$41,130.00.

Very respectfully submitted,
(Signed) THOMAS D. BANKS,
Supt. Power Plant.

Approved:

(Signed) WM. C. MCCrackEN,
Chief Eng. and Supt. Bldgs. and Grounds.

Upon motion, the above recommendations were approved and the following contracts ordered prepared:

<i>Addition to Robinson Laboratory</i>	
General Contract, D. W. McGrath & Sons.....	\$ 79,850.00
Heating and Plumbing Contract, The Huffman-Wolfe Company	16,099.00
Electrical Contract, Paul L. Gilmore Company.....	2,710.00

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<i>Agricultural Engineering Building</i>	
General Contract, E. H. Latham Company.....	\$ 96,331.00
Heating and Plumbing Contract, The Huffman Wolfe Company	24,500.00
Electrical Contract, Paul L. Gilmore Company.....	2,610.00
<i>Approaches to Bridge Over the Olentangy River</i>	
E. H. Latham Company.....	\$ 24,983.00
<i>Power Plant Piping and Equipment of New Power Plant</i>	
Power Piping Company.....	\$ 41,130.00
* * * * *	

Upon recommendation of the Cabinet, an appropriation of \$3,500.00 was made from H. B. 622 G-2 Buildings to cover the cost of extra excavation at the University Hospital.

* * * * *

The award of the contract for the lighting fixtures of the Medical Science Building to Paul Gilmore for the sum of \$2,988.00 was approved, the same to be paid out of the Medical Science Building equipment fund.

* * * * *

Upon recommendation of the Architects, the proposal of the Samuel A. Esswein Heating and Plumbing Company to extend the glass-lined clothes chute to the basement of the new Hospital Building for the sum of \$606.00 was accepted.

* * * * *

The Secretary presented the following letter from the University Architect:

June 4, 1924.

Mr. C. E. Steeb, Secy.,
Board of Trustees,
Ohio State University.

Dear Sir—The following is presented for the approval of the Board of Trustees. During the construction of the Commerce Building, the following items of cost were ordered:

1. After the excavation for the foundation was partly completed, it was found necessary to shift the building further south on account of the tunnel to Page Hall. This required extra excavation. Due to conditions resulting from the razing of the Biological Building, it was necessary for the safety of the building to make a deeper excavation and add more concrete to the foundation wall.
The cost of this extra work amounted to..... \$ 1,073.00
2. The bronze entrance doors were heavier than expected, requiring extra door butts, costing..... 42.00
3. The departments of Commerce requested small openings in wall between rooms on the third floor, amounting to..... 40.00
4. In the Library Room, in order to better accommodate the book shelving, a wall furring was added to conceal the heating pipes, the cost being..... 310.00
5. A new door was added which required cutting through a heavy brick wall, a new door, new door frame, patching plaster and door hardware, which amounted to..... 135.00

\$ 1,600.00

Respectfully submitted,
(Signed) JOSEPH N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

The above is accepted by the contractor:

(Signed) E. H. LATHAM COMPANY,
Contractor.

Upon motion, the above recommendation was approved.

* * * * *

Upon recommendation of the Engineers, the proposal of R. C. Taylor to do extra concrete paving around the Animal Husbandry Barns for the sum of \$39.75 was approved.

* * * * *

Upon recommendation of the Engineers, the proposal of Brush & Davis for the following was approved:

1. Extra brickwork and cutting holes in concrete floors of the Horse Barn, Sheep Barn, Beef Cattle Barn, Hog Barn and Dairy Barn and making connection to tunnels.....	\$ 300.00
2. To make better paddock facilities for the Beef Cattle; fill up a low spot at the Northwest corner of the paddock and raise the grade of the road to Flenniken Pike requires the moving of 2,750 cu. yds. of dirt at \$1.00 per yard.....	2,750.00
3. To move manure and rubbish from side so as to facilitate the laying of concrete.....	370.00
Total.....	\$3,420.00

* * * * *

The Secretary presented an application for deed for 121.81 acres of land to Dorothea Crawford. Upon recommendation of the Agent, Mr. F. M. Raymund, this application was approved and the Chairman of the Board was directed to execute a deed therefor.

* * * * *

Upon the recommendation of the President, an appropriation of \$35,000.00 for the College of Engineering, and an appropriation of \$15,000.00 for the College of Agriculture, was made from the Morrill Fund, certain moneys to be used for the purchase of apparatus and equipment for these colleges.

* * * * *

Upon recommendation of the President, \$25,000.00 was appropriated from the State Appropriation for Equipment to be used by the College of Dentistry for the purchase of equipment for the new building; this appropriation to be effective July 1, 1924.

* * * * *

President Thompson was requested to ask from the Attorney General an opinion on the rights of the Board of Trustees to accept the proposal made by Mr. Charles Persinger.

* * * * *

The President presented a preliminary report from the Committee on Memorial Services for the late Dr. T. C. Mendenhall. This report contained the following recommendations which were approved:

1. To have three speakers—
 - (a) One outstanding physicist or electrical engineer. (Prof. A. A. Michelson first choice, Dr. Elihu Thompson, second.)
 - (b) One distinguished former student (C. F. Marvin, and G. R. Putnam, Chief of U. S. Lighthouse Service, especially considered.)
 - (c) Possibly the head of an Institute of Technology, as Pres. Hollis of Worcester Polytechnic.
2. To have date about November 15, 1924.

* * * * *

The following adjustment of the appropriation for the Bureau of Educational Research was made:

Acct. No.	Name of Account	Cancel	Appropriate
1	Labor		\$ 75.66
2	Bulletin	\$ 32.73	
3	Travel	452.06	

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4	Equipment	75.85	
5	Supplies		147.89
6	Postage		168.96
7	Repairs	4.20	
8	Telephone and Telegraph.....		18.00
9	Contingent		154.83
	Total.....	\$564.84	\$564.84

Upon recommendation of the President, the contract between the Department of Interior and the Ohio State University covering the Bureau of Mines now located at the University was continued for another year, and the President, the Chairman, and the Secretary of the Board of Trustees were ordered to sign said contract on behalf of the Board of Trustees.

The President presented the agreement between the State Board for Vocational Education and the Ohio State University for the year 1924-1925, which was approved and ordered signed by the President of the University and the Secretary of the Board of Trustees.

Upon recommendation of the President, the extension course at Dayton for the Department of Vocational Education was authorized. The fee for the course was fixed at \$5.00 plus the regular matriculation fee of \$10.00.

The President presented the budget of the Agricultural Extension Division for the year beginning July 1, 1924, and upon his recommendation, the budget was adopted:

THE OHIO STATE UNIVERSITY

AGRICULTURAL COLLEGE EXTENSION SERVICE

SOURCES OF INCOME

1924-1925

State Appropriation	\$235,266.33
Smith-Lever Fund	176,106.99
Supplementary Extension Fund.....	52,668.07
Regular U. S. D. A. Fund.....	9,900.00
Institute Funds from Counties.....	15,400.00
Total.....	\$489,341.39
County Agent Funds from Counties.....	167,850.00
County Agent Funds from Counties (Carry Over).....	275.00
Grand Total.....	657,466.39

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever		Supp.	Ext. Fund	Not-Offsetting	
	Federal	State	Ext. Fund	Offsetting	State	County
<i>Personnel, etc.</i>						
H. C. Ramsower,						
Salary	\$ 1,250.00				\$ 3,750.00	
Expenses	290.00				410.00	
Geo. B. Crane, salary.	1,500.00	\$ 2,300.00				
Orleta Ansel, salary.		1,200.00				
Tessa Webb, 2-3 time salary	800.00					

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	Smith-Lever		Supp.	Supp.	Not-Offsetting	
	Federal	State	Ext. Fund	Offsetting	State	County
H. L. Fackler, salary.					1,500.00	
Esther Calhoun, salary	960.00					
J. A. Bond, salary....	1,500.00					
Ralph Sprung, salary..	1,140.00					
Student Labor,						
Chart Making, etc..	500.00				500.00	
<i>Office Supplies</i>						
Small Printing.....	2,500.00				1,500.00	
Stationery	800.00					
Office Supplies.....					1,000.00	
Postage	200.00				1,500.00	
Photographs					200.00	
Express, Freight.....	300.00					
Communication	700.00				750.00	
Educational Supplies..					300.00	
<i>Equipment</i>						
Office	500.00	196.99			103.01	
Educational					2,500.00	
Automobile	300.00					
<i>Materials</i>						
Motor Supplies.....	600.00					
General Plant.....					350.00	
Repairs					50.00	
<i>Contingent Fund</i>						
Reserve Fund for						
Transfers	2,016.39					
	\$15,856.39	\$ 3,696.99			\$14,413.01	
Total for Project No. 1.....			\$33,966.39			

PROJECT NO. 1-A
EDITORIAL WORK

<i>Personnel, etc.</i>						
J. E. McClintock,						
Part salary.....	\$ 1,200.00					
J. R. Fleming,						
Part salary.....	300.00	\$ 2,700.00				
Expenses					300.00	
Russel Lord,						
3 mos. salary.....					450.00	
Assistant Editor,						
9 mos. salary.....	1,500.00					
Expenses	300.00					
Ethel Cadley, salary..		2,400.00				
C. E. Wilson, salary..		2,600.00				
Dorothy Holmes, salary		1,080.00				
Eleanor Beall, salary..		1,020.00				
	\$ 3,300.00	\$ 9,800.00			\$ 750.00	
Total for Project No. 1-A.....			\$13,850.00			

PROJECT NO. 1-B
PUBLICATIONS

<i>Printing and Distribu-</i>						
<i>tion of Publications</i>						
Printing Bulletins....	\$ 8,000.00				\$ 2,500.00	
Cuts	800.00					
Labor of Mailing.....	1,000.00				250.00	
	\$ 9,800.00				\$ 2,750.00	
Total for Project No. 1-B.....			\$12,550.00			

PROJECT NO. 2
COUNTY AGENTS

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
*\$1,500						
W. W. Brownfield,						
Salary	\$ 2,500.00					
Expenses		\$ 800.00				
*\$1,200						
G. R. Eastwood, salary		2,800.00				
Expenses		800.00				
*\$1,200						
D. S. Myer, salary.....		2,800.00				
Expenses		800.00				
B. B. Spohn, salary...		4,000.00				
Expenses		800.00				
Teresa Russell, salary.	1,080.00					
Conferences	1,940.00					
Two Assistant County Agents, salary.....					3,600.00	
<i>County Agents</i>						
Anderson, S. L., salary		1,600.00		\$ 900.00		
Travel in County...				600.00		
Augustus, E. K., salary		1,600.00		900.00		
Travel in County...				600.00		
Bailey, M. V., salary.		1,600.00		900.00		
Travel in County...				600.00		
Barnhart, W. S., salary		1,600.00		1,640.00		
Travel in County...				600.00		
Miscellaneous Exp..				28.07		\$ 181.93
Beal, T. M., salary....		1,600.00		1,400.00		
Travel in County...				600.00		
Blair, Forest K, salary		1,600.00		900.00		
Travel in County...				600.00		
Bolz, G. E., salary...		1,600.00		1,400.00		
Travel in County...				600.00		
Bruning, U. F., salary.		1,600.00		900.00		
Travel in County...				600.00		
Bugbee, R. J., salary.		1,600.00		1,400.00		
Travel in County...				600.00		
Cave, R. A., salary...		1,600.00		400.00		
Travel in County...				600.00		
Class C. F., salary....		1,600.00		900.00		
Travel in County...				600.00		
Claypole, H. H., salary		1,600.00		900.00		
Travel in County...				600.00		
Cunningham, O. L.,						
Salary		1,600.00		900.00		
Travel in County...				600.00		
Doeley, H. A., salary.		1,600.00		2,900.00		
Travel in County...				600.00		
Dustman, G. A., salary		1,600.00		600.00		
Travel in County...				600.00		
Evans, D. H., salary..		1,600.00		900.00		
Travel in County...				600.00		
Fieldner, C. G., salary		1,600.00		900.00		
Travel in County...				600.00		
Ford, W. H., salary..		1,600.00		600.00		
Travel in County...				600.00		
Gahn, W. F., salary...		1,600.00		1,900.00		
Travel in County...				600.00		
Gardner, R. W., salary		1,600.00		900.00		
Travel in County...				600.00		
Gilkey, John R., salary		1,600.00		900.00		
Travel in County...				600.00		
Haag, P. E., salary..	2,200.00					
Travel in County...	100.00					
Halderson, R. H.,						
Salary		1,600.00		900.00		
Travel in County...				600.00		
Hall, F. G., salary....		1,600.00		900.00		
Travel in County...				600.00		

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	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Harrod, B. S., salary.		1,600.00		900.00		
Travel in County...				600.00		
Hawkins, E. W., Salary		1,600.00		900.00		
Travel in County...				600.00		
Hedge, J. C., salary...		1,600.00		900.00		
Travel in County...				600.00		
Hedges, A. M., salary.	2,200.00					
Travel in County...	600.00					
Heffron, S. R., salary.		1,600.00		900.00		
Travel in County...				600.00		
Henceroth, J. W., Salary		1,600.00		900.00		
Travel in County...				600.00		
Henning, G. F., salary		1,600.00		900.00		
Travel in County...				600.00		
Herman, D. T., salary		1,600.00		900.00		
Travel in County...				600.00		
Hervey, J. D., salary.		1,600.00		2,900.00		
Travel in County...				600.00		
Miscellaneous Exp...					\$ 1,500.00	
Hess, B. P., salary....		1,600.00			200.00	
Travel in County...					600.00	
Hoddinott, I. S., salary		1,600.00		900.00		
Travel in County...				600.00		
Houser, B. R., salary		1,600.00		900.00		
Travel in County...				600.00		
Howell, M. L., salary.		1,600.00			2,400.00	
Travel in County...					600.00	
Hunnicut, W. D., Salary	1,600.00				2,400.00	
Travel in County...					600.00	
Kauffman, L. A., Salary	2,300.00				400.00	
Travel in County...					600.00	
Kennard, T. C., salary	1,600.00				600.00	
Travel in County...					600.00	
Miscellaneous Exp...					300.00	
Keyser, O. R., salary...	1,600.00				900.00	
Travel in County...					600.00	
Kreitler, G. W., salary	1,600.00				800.00	
Travel in County...					600.00	
Miscellaneous Exp...					100.00	
Lewis, H. S., salary...	1,600.00				900.00	
Travel in County...					600.00	
Lower, Floyd, salary...	1,600.00				1,050.00	
Travel in County...					600.00	
Miscellaneous Exp...					50.00	
Mayer, L. B., salary...	1,600.00				900.00	
Travel in County...					600.00	
Miller, G. W., salary...	1,600.00				900.00	
Travel in County...					600.00	
Moser, R. E., salary...	1,600.00				900.00	
Travel in County...					600.00	
Munger, R. W., salary			\$ 1,600.00		900.00	
Travel in County...					600.00	
Musgrove, G. C., salary			1,600.00		900.00	
Travel in County...					600.00	
Neff, J. C., salary...			1,600.00		1,400.00	
Travel in County...					600.00	
Pendry, J. W., salary.			1,600.00		900.00	
Travel in County...					600.00	
Phillips, M. M., salary			1,600.00		1,300.00	
Travel in County...					600.00	
Porter, Stanley, salary			1,600.00		900.00	
Travel in County...					600.00	
Prince, F. S., salary...			1,600.00		900.00	
Travel in County...					600.00	
Raymond, E. R., salary			1,600.00		900.00	
Travel in County...					600.00	
Reed, E. H., salary...			1,600.00		900.00	
Travel in County...					600.00	

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Ridge, H. J., salary...			1,600.00			900.00
Travel in County...						600.00
Riggle, J. J., salary...			1,600.00		1,600.00	
Travel in County...						600.00
Rogers, Howard, salary...			1,600.00			900.00
Travel in County...						600.00
Rowe, E. M., salary...			1,600.00			900.00
Travel in County...						600.00
Rowland, C. E., salary...			1,600.00			900.00
Travel in County...						600.00
Rule, G. K., salary...			1,600.00			900.00
Travel in County...						600.00
Sandhammer, Frank, Salary			1,600.00			900.00
Travel in County...						600.00
Schmidt, J. P., salary...			1,600.00			900.00
Travel in County...						600.00
Schriver, J. L., salary...	2,200.00					
Travel in County...	100.00					500.00
Senn, C. M., salary...			1,600.00			900.00
Travel in County...						500.00
Shilliday, N. H., Salary			1,600.00			600.00
Travel in County...						600.00
Miscellaneous Exp...						300.00
Sleeth, E. C., salary...			1,600.00			900.00
Travel in County...						600.00
Smith, A. H., salary...			1,600.00			900.00
Travel in County...						600.00
Smith, R. C., salary...			1,600.00			900.00
Travel in County...						600.00
Stevens, H. A., salary...			1,600.00			1,400.00
Travel in County...						600.00
Stone, W. E., salary...			1,600.00			900.00
Travel in County...						600.00
Taylor, F. P., salary...			1,600.00			600.00
Travel in County...						600.00
Miscellaneous Exp...						300.00
Tom, C. F., salary...			1,600.00			400.00
Travel in County...						100.00
Townsend, E. F., Salary			1,600.00			800.00
Travel in County...						600.00
Miscellaneous Exp...						100.00
Turner, E. D., salary...			1,600.00			900.00
Travel in County...						600.00
Vandervort, C. W., Salary	1,600.00					900.00
Travel in County...						600.00
Wallace, R. W., salary...	1,600.00					900.00
Travel in County...						600.00
Wheeler, T. A., salary...	1,600.00					400.00
Travel in County...						600.00
Whonsettler, J. E., Salary	1,600.00					900.00
Travel in County...						600.00
Williams, E. O., salary...	1,600.00					900.00
Travel in County...						600.00
Miscellaneous Exp...						1,500.00
Wylie, Robert, salary...	1,600.00					
Travel in County...						
Young, P. A., salary...	2,000.00					400.00
Travel in County...						600.00
Counties						
Athens, salary.....	1,600.00					900.00
Travel in County...						600.00
Hocking, salary.....	1,600.00					900.00
Travel in County...						600.00

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Marion, salary.....	1,600.00					900.00
Travel in County....						600.00
Fayette.....						
Union.....						
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
*U. S. D. A. Fund	\$46,020.00	\$68,800.00	\$44,800.00	\$52,668.07	\$ 3,600.00	\$82,281.93
\$3,900.00						
Total University Funds.....						\$167,120.00
Total County Funds.....						\$134,950.00

PROJECT NO. 3-A
FARM CROPS

<i>Personnel, etc.</i>						
W. E. Hanger, salary.....		\$ 3,800.00				
Expenses		700.00				
Earl Jones, salary....		3,600.00				
Expenses					\$ 700.00	
E. P. Reed, salary....	\$ 3,600.00					
Expenses	700.00					
Specialist,						
Part-time salary....	900.00					
Expenses	300.00					
Mary Hirst, ½-time						
salary	480.00					
Members of Dept. Exp.						200.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total for Project No. 3-A.....	\$ 5,980.00	\$ 8,100.00		\$14,980.00	\$ 900.00	

PROJECT NO. 3-B
AGRICULTURAL ENGINEERING

<i>Personnel, etc.</i>						
Virgil Overholt, salary	\$ 3,600.00					
Expenses		\$ 700.00				
W. P. Miller, salary..	3,100.00					
Expenses	700.00					
H. P. Twitchell, salary		2,400.00				
Beatrice Samson,						
½-time salary.....	480.00					
Members of Dept. Exp.						\$ 200.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total for Project No. 3-B.....	\$ 7,880.00	\$ 3,100.00		\$11,180.00	\$ 200.00	

PROJECT NO. 3-D
HORTICULTURE

<i>Personnel, etc.</i>						
F. H. Beach, salary...	\$ 3,600.00					
Expenses		700.00				
C. S. Holland, salary..	\$ 2,700.00					
Expenses	700.00					
Mildred Fry, salary...	960.00					
Assistant—Landscape						
Work, 4 mos, salary.					\$ 600.00	
Expenses					200.00	
Members of Dept. Exp.						100.00
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total for Project No. 3-D.....	\$ 4,360.00	\$ 4,300.00		\$ 9,560.00	\$ 900.00	

PROJECT NO. 3-E
ANIMAL HUSBANDRY

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
J. W. Wuichet, salary.....			\$ 3,400.00			
Expenses		700.00				
Paul Gerlaugh, salary. \$ 3,800.00						
Expenses		700.00				
S. M. Salisbury, salary.....		3,600.00				
Expenses	700.00					
Specialist, salary.....					3,000.00	
Expenses	700.00					
Ruth Siegenthaler, salary	960.00					
Members of Dept. Exp.					200.00	
Instructor—View Herd	158.67				341.33	
	\$ 6,318.67	\$ 8,400.00				
Total for Project No. 3-E.....			\$18,260.00			\$ 3,541.33

PROJECT NO. 3-F
POULTRY HUSBANDRY

<i>Personnel, etc.</i>						
R. E. Cray, salary.... \$ 3,000.00						
Expenses		700.00				
G. S. Vickers, salary..		3,300.00				
Expenses		700.00				
Flo Bailey, ½-time salary	480.00					
Stenographer, ½-time salary	480.00					
Members of Dept. Exp.					100.00	
	\$ 4,660.00	\$ 4,000.00				
Total for Project No. 3-F.....			\$ 8,760.00			\$ 100.00

PROJECT NO. 3-G
VEGETABLE GARDENING

<i>Personnel, etc.</i>						
N. W. Glines, salary..		\$ 2,700.00				
Expenses		700.00				
		\$ 3,400.00				
Total for Project No. 3-G.....			\$ 3,400.00			

PROJECT NO. 3-H
SOILS

<i>Personnel, etc.</i>						
Robert Salter, 3 mos. salary..... \$ 900.00						
Expenses		200.00				
Specialist, 9 mos. salary..... 2,250.00						
Expenses		500.00				
E. E. Barnes, salary... \$ 3,600.00						
Expenses		700.00				
J. A. Slipher, salary... 3,300.00						
Expenses					700.00	
George Valley, salary Hazel Monett, ½-time salary..... 480.00					1,500.00	
Dorothea Worthing, salary	960.00					
Student Labor..... 400.00						
Members of Dept. Exp.					200.00	
	\$ 5,690.00	\$ 4,300.00				
Total for Project No. 3-H.....			\$15,690.00			\$ 5,700.00

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PROJECT NO. 3-I
ENTOMOLOGY

	Smith-Lever		Supp.		Not-Offsetting	
	Federal	State	Ext. Fund	Offsetting	State	County
<i>Personnel, etc.</i>						
T. H. Parks, salary.....	\$ 3,800.00					
Expenses	700.00					
Stenographer, part time salary.....	600.00					
	\$ 5,100.00					
Total for Project No. 3-I.....				\$ 5,100.00		

PROJECT NO. 3 K
PLANT PATHOLOGY

<i>Personnel, etc.</i>						
W. G. Stover,						
2 mos. salary.....	\$ 400.00					
Expenses, 2 mos....	150.00					
	\$ 550.00					
Total for Project No. 3-K.....				\$ 550.00		

PROJECT NO. 4
BOYS' AND GIRLS' CLUB WORK

<i>Personnel, etc.</i>						
*\$1,500.00						
W. H. Palmer, salary..	\$ 2,500.00					
Expenses	700.00					
Asst. Leader, salary..	\$ 3,000.00					
Expenses	700.00					
O. C. Croy, salary.....	3,500.00					
Expenses	700.00					
Guy Dowdy, salary....	3,500.00					
Expenses					\$ 700.00	
Hulda Horst, salary...	3,000.00					
Expenses	331.93		368.07			
Martha Glover, salary	1,200.00					
Alice Bowers, salary..	960.00					
Conferences	300.00					
H. E. Eswine, salary...					2,300.00	
Expenses					600.00	
<i>Club Agents</i>						
*\$600.00						
Bibbee, C. R., salary..	\$ 650.00				\$ 1,750.00	
Travel in County....					550.00	
Brunskill, H. C., salary		\$ 1,250.00			650.00	
Travel in County....					600.00	
Caldwell, C. C., salary		1,250.00			650.00	
Travel in County....					600.00	
Hampson, C. M., salary		1,250.00			1,400.00	
Travel in County....					600.00	
Helt, R. E., salary....		1,250.00			1,250.00	
Travel in County....					600.00	
Kidd, H. M., salary...		1,250.00			550.00	
Travel in County....					600.00	
Lang, C. C., salary....		1,250.00			1,400.00	
Travel in County....					600.00	
Montgomery, W. W.						
Salary	\$ 1,600.00					
Travel in County....						
Ward, H. S., salary...	1,250.00				1,750.00	
Travel in County....					600.00	
Waugh, H. R., salary..	1,250.00				650.00	
Travel in County....					600.00	
Wright, M. R., salary..	1,250.00					
Travel in County....						
Five Additional Agents	8,750.00				2,500.00	

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Instructors in Boys' and Girls' Club Work....	1,250.00				1,250.00	
*U. S. D. A. Funds \$2,100.00	\$10,931.93	\$20,460.00	\$ 7,868.07		\$ 7,350.00	\$15,400.00
Total University Funds.....				\$48,710.00		
Total County Funds.....				\$15,400.00		

PROJECT NO. 5
FARMERS' WEEK

Farmers' Week Speakers, Per diem.....					\$ 1,125.00	
Expenses					1,125.00	
Assistants, Labor A-2.					500.00	
						\$ 2,750.00
Total for Project No. 5.....						\$ 2,750.00

PROJECT NO. 6-A
HOME ECONOMICS—Clothing

<i>Personnel, etc.</i>						
Edna Callahan, salary..	\$ 3,000.00					
Expenses		\$ 700.00				
Jeannette Butler, Salary	3,000.00					
Expenses		700.00				
Anne Biebricker, Salary			2,500.00			
Expenses	700.00					
Jeness Wirt, 3 mos. salary.....	450.00					
Expenses	150.00					
	\$ 7,300.00	\$ 3,900.00				
Total for Project No. 6-A.....						\$11,200.00

PROJECT NO. 6-B
HOME ECONOMICS—Home Management

<i>Personnel, etc.</i>						
Geneva Bane, salary..		\$ 2,600.00				
Expenses		700.00				
Besse C. Neeff, salary..	\$ 1,200.00					
	\$ 1,200.00	\$ 3,300.00				
Total for Project No. 6-B.....						\$ 4,500.00

PROJECT NO. 6-C
HOME ECONOMICS—Nutrition

<i>Personnel, etc.</i>						
Alma Garvin, salary..	\$ 2,700.00					
Expenses	700.00					
Lelia Ogle, salary....		3,000.00				
Expenses	700.00					
	\$ 4,100.00	\$ 3,000.00				
Total for Project No. 6-C.....						\$ 7,100.00

PROJECT NO. 6-D
HOME ECONOMICS—Health

<i>Personnel, etc.</i>						
Wanda Przyluska, Salary	\$ 2,900.00					
Expenses	700.00					
	\$ 3,600.00					
Total for Project No. 6-D.....						\$ 3,600.00

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PROJECT NO. 7
DAIRYING

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
Ivan McKellip, salary.		\$ 3,600.00				
Expenses		700.00				
Cecil Allen, salary....	\$ 960.00					
Members of Dept. Exp.					\$ 200.00	
*Advanced Registry Work in Dairy Cattle.....						3,000.00
	\$ 960.00	\$ 4,300.00			\$ 3,200.00	
Total for Project No. 7.....				\$ 8,460.00		
*F-9 Advanced Registry Work in Dairy Cattle.						
Alice Gillam, clerk.....				\$ 960.00		
Catherine Earle, 1/2 salary.....				480.00	
Traveling Expenses				800.00		
Checking Tests and Supplies.....				460.00		
Telegraph and Telephone.....				300.00		
						\$3,000.00

PROJECT NO 8
FARM MANAGEMENT

<i>Personnel, etc.</i>						
		*\$1,200.00				
R. F. Taber, salary...		\$ 2,600.00				
Expenses		700.00				
		*\$1,200.00				
C. R. Arnold, salary..	\$ 2,300.00					
Expenses		700.00				
E. J. Utz, salary....	2,400.00					
Expenses		700.00				
Marie Hoffman, salary.	1,140.00					
Members of Dept. Exp.					\$ 200.00	
	\$ 6,540.00	\$ 4,000.00			\$ 200.00	
*U. S. D. A. Funds \$2,400.00						
Total for Project No. 8.....				\$13,140.00		

PROJECT NO. 9
PUBLICATIONS (Correspondence Courses)

<i>Personnel, etc.</i>						
J. E. McClintock, part salary				\$ 3,000.00		
Expenses				100.00		
Mldred DePue, salary.				1,020.00		
Grading and Mailing						
C. C. Lessons.....				500.00		
C. C. Supplies.....				300.00		
						\$ 4,920.00
Total for Project No. 9.....				\$ 4,920.00		

PROJECT NO. 10
FARMERS' INSTITUTES

<i>Personnel, etc.</i>						
F. L. Allen, salary ...			\$ 2,700.00	\$ 900.00		
Expenses			300.00		300.00	
Margaret Hoffman, Salary			\$ 1,320.00			
Assistant, 2 mos. salary						500.00
Expenses						250.00

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
County Inst. Speakers, Per diem.....					8,250.00	4,750.00
Expenses					3,865.00	4,635.00
Supplementary Institutes						1,415.00
Institute Printing.....						2,650.00
Total for Project No. 10.....				\$31,335.00	\$15,935.00	\$15,400.00

**PROJECT NO. 11
HOME DEMONSTRATION AGENTS**

<i>Personnel, etc.</i>						
*\$1,500.00						
Minnie Price, salary..	\$ 2,300.00					
Expenses					\$ 700.00	
Blanche Bowers, salary		\$ 3,000.00				
Expenses	700.00					
Adele Koch, salary....	3,000.00					
Expenses	700.00					
Helen Toole, salary...	960.00					
Conferences	300.00					
<i>Home Demonstration Agents</i>						
Catherine Christen,						
Salary.....		\$ 1,250.00				\$ 1,150.00
Travel in County....						600.00
Miscellaneous Exp...						250.00
Nancy Folsom, salary		1,250.00				950.00
Travel in County....						600.00
Miriam Hawkins,						
Salary.....		1,250.00				850.00
Travel in County....						600.00
Dee Maier, salary....		1,250.00				850.00
Travel in County....						600.00
Miscellaneous Exp...						100.00
Amy Parker, salary.		1,250.00				1,475.00
Travel in County....						600.00
Nelle Spensley, salary.	1,250.00					900.00
Travel in County....						600.00
Florence M. Walker,						
Salary	1,250.00					850.00
Travel in County....						600.00
Miscellaneous Exp...						300.00
Florence F. York,						
Salary	1,250.00					650.00
Travel in County....						600.00
Erie County, salary...	1,250.00					650.00
Travel in County....						600.00
Montgomery County,						
Salary	1,250.00					650.00
Travel in County....						600.00
Five Additional Agents, Including Cuyahoga County	3,750.00				1,250.00	2,150.00
	\$17,960.00	\$ 9,250.00			\$ 1,950.00	\$17,775.00
*U. S. D. A. Funds \$1,500.00						
Total University Funds.....					\$30,660.00	
Total County Funds.....					\$17,775.00	

**PROJECT NO. 12
MARKETING**

<i>Personnel, etc.</i>	
B. A. Wallace, salary.	\$ 3,000.00
Expenses	700.00

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	Smith-Lever	Supp.	Supp.	Not-Off	
	Federal	State	Ext. Fund	Setting	County
			Ext. Fund	State	
			Offsetting		
C. W. Hammans,					
Salary	3,600.00				
Expenses	700.00				
	<u>\$ 8,000.00</u>				
Total for Project No. 12.....			\$ 8,000.00		
*	*	*	*	*	*

Upon recommendation of the President, duplicate diploma was granted to E. C. Turner, satisfactory evidence having been presented that the original diploma was destroyed.

* * * * *

Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

CARL E. STEEB,
Secretary.

CHARLES F. KETTERING,
Chairman.

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RECORD OF PROCEEDINGS

OF THE

BOARD OF TRUSTEES

OF THE

OHIO STATE UNIVERSITY

COLUMBUS

July 1, 1924, to June 30, 1925

THE OHIO STATE UNIVERSITY

WILLIAM OXLEY THOMPSON
President

BOARD OF TRUSTEES

	Date of Original Appointment	Term Expires
B. F. McCANN, ¹ Dayton.....	May 13, 1913	Nov. 29, 1924
CHARLES F. KETTERING, ² Dayton.....	Mar. 21, 1917	Mar. 17, 1925
O. E. BRADFUTE, ³ Xenia.....	Aug. 21, 1905	May 13, 1925
MRS. ALMA W. PATERSON, Columbus....	Mar. 27, 1924	May 13, 1926
HERBERT S. ATKINSON, Columbus.....	Mar. 17, 1925	May 13, 1927
EGBERT H. MACK, Sandusky.....	Dec. 12, 1922	May 13, 1928
JOHN KAISER, Marietta.....	Feb. 25, 1915	May 13, 1929
JULIUS F. STONE, ⁴ Columbus.....	Mar. 17, 1925	May 13, 1930
LAWRENCE E. LAYBOURNE, Springfield..	May 14, 1921	May 13, 1931
HARRY A. CATON, Coshocton.....	May 14, 1925	May 13, 1932

CARL E. STEEB
Secretary of the Board

C. F. KETTERING
Treasurer of the Board

O. E. BRADFUTE
Assistant Treasurer of the Board

¹ Died Nov. 29, 1924—succeeded by Herbert S. Atkinson

² Succeeded by Julius F. Stone

³ Succeeded by Harry A. Caton

⁴ Also served as Trustee May 23, 1909, to March 21, 1917

Proceedings of the Board of Trustees The Ohio State University

OFFICE OF THE BOARD OF TRUSTEES THE OHIO STATE UNIVERSITY

Put-in-Bay, Ohio, July 17, 1924.

The Board of Trustees met at the Lake Laboratory at 10 a. m.,
pusuant to call of the Chairman.

Present: L. E. Laybourne, Vice-Chairman, B. F. McCann, Egbert
Mack, O. E. Bradfute, John Kaiser, Mrs. Alma Paterson.

* * * * *

Upon recommendation of the President, the following resigna-
tions were accepted and the balances cancelled in accordance with the
general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
W. P. Miller	Asst. Prof., Agr. Engr.	June 30	\$3,100.00
T. C. Kennard	Co. Agr. Agt., Noble Co.	June 30	2,200.00
W. S. Ferguson	Co. Agr. Agt., Hocking Co.	June 30	2,400.00
L. A. Kauffman	Co. Agr. Agt., Jackson Co.	June 30	3,000.00
Robert Wylie	Co. Agr. Agt., Pickaway Co.	June 30	3,000.00
F. S. DeLashmutt	Co. Agr. Agt., Ottawa Co.	June 30	3,200.00
S. B. Stowe	Co. Agr. Agt., Marion Co.	June 30	3,500.00
Ralph M. Pavay	Co. Agr. Agt., Athens Co.	June 30	2,500.00
Walter F. Gahm	Co. Agr. Agt., Scioto Co.	July 31	3,500.00
J. J. Riggle	Co. Agr. Agt., Lake Co.	July 31	3,200.00
<i>College of Agriculture</i>			
Dwight M. Moore	Instructor, Botany	Oct. 1	1,500.00
Warren P. Spencer	Asst., Zoology & Ent.	Oct. 1	900.00
Clarence O. Bare	Grad. Asst., Zoology & Ent.	Oct. 1	500.00
Martha Okey	Stenographer	June 15	960.00
Gladys McGill	Asst. Prof. Home Econ.	May 1	2,500.00
<i>College of Commerce and Journalism</i>			
D. W. Wiper	Asst., Bus. Org.	Autumn Quarter	500.00
Virgil Willett	Instructor, Economics	Autumn Quarter	1,750.00
C. W. Fink	Instructor, Economics	Autumn Quarter	1,750.00
<i>College of Dentistry</i>			
Jocelyn Gillam	Clerk	July 15	960.00
<i>College of Education</i>			
Gladys L. Everitt	Stenographer	June 30	960.00
<i>College of Engineering</i>			
Wm. C. Phebus	Grad. Asst., Physics	Oct. 1	500.00
A. G. Wise	Instr., Elec. Engr.	Oct. 1	1,500.00
Deane B. Judd	Asst., Physics	Oct. 1	900.00
Thelma Kelly	Stenographer	June 30	1,020.00
<i>College of Law</i>			
Mrs. Louise Hanes	Stenographer	July 31	960.00

<i>Graduate School</i>			
Herrick L. Johnston	Scholar	Oct. 1	300.00
<i>Operation and Maintenance</i>			
David S. Gordon	Janitor	June 30	1,080.00
*	*	*	*

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
L. A. Kauffman	Asst. Prof., Animal Husb.	July 1	\$3,400.00
	Not-offsetting Funds in Project No. 3E		
Stanley Gordon	Janitor	July 1	90.00 mo.
	Transferred from University Budget-Smith-Lever Funds in Project No. 1B		
Robert W. Lang	County Agricultural Agent	July 16	2,200.00
	Smith-Lever Funds.....	\$133.33	
	Hocking County Funds.....	50.00	
		\$183.33	
Roger M. Thomas	Automobile Maintenance.....	600.00	2,200.00
	County Agricultural Agent	July 21	
	State offsetting funds.....	\$133.33	
	Scioto County Funds.....	50.00	
		\$183.33	
John D. Bragg	Automobile Maintenance.....	600.00	2,200.00
	County Agricultural Agent	July 16	
	Smith-Lever Funds.....	\$133.33	
	Pickaway Co. Farm Bureau..	50.00	
		\$183.33	
Paul P. Fankhauser	Automobile Maintenance.....	600.00	2,400.00
	County Agricultural Agent	July 1	
	Smith-Lever Funds.....	\$133.33	
	Jackson County.....	66.67	
		\$200.00	
	Automobile Maintenance.....	600.00	
<i>College of Agriculture</i>			
Sylv. S. Humphrey	Grad. Asst., Botany	Oct. 1	500.00
		for Autumn, Winter, and Spring Quarters	
Robert Campbell	Grad. Asst., Botany	Oct. 1	500.00
		for Autumn, Winter, and Spring Quarters	
Pearl E. Williams	Stud. Asst., Botany	Summer Quarter	300.00
		for Summer, Autumn, and Winter Quarters	
Ivan E. Massar	Grad. Asst., Botany	Summer Quarter	50.00 mo.
		for Summer Quarter	
Paul Jones Hanes	Stud. Asst., Botany	Summer Quarter	300.00
		for Summer, Autumn, and Winter Quarters	
Curtis May	Grad. Asst., Botany	Oct. 1	500.00
		for Autumn, Winter, and Spring Quarters	
R. Clark Gilmore	Asst., Botany	Oct. 1	1,000.00
		for Autumn, Winter, and Spring Quarters	
Andrew S. Stauffer	Asst., Botany	Oct. 1	1,000.00
		for Autumn, Winter, and Spring Quarters	
Merton Dale Oyler	Stud. Asst., Botany	Oct. 1	300.00
		for Autumn, Winter, and Spring Quarters	
Adolph F. Bohren	Grad. Asst., Dairying	Oct. 1	500.00
		for Autumn, Winter, and Spring Quarters	
Earl Day	Assistant, Soils	July 1	\$1,080.00
		(and house)	
Alden Earl Noble	Asst., Zoology & Ent.	Oct. 1	500.00
Mary E. Walker	Grad. Asst., Zoology & Ent.	Oct. 1	500.00
Eunice Ryan	Instr., Home Economics	Autumn Quarter	2,400.00
Margaret Riley	Stenographer	June 9	80.00 mo.
Thos. D. Phillips	Asst. Prof., Farm Management & Supt. Univ. Farm	July 1	3,000.00

<i>College of Arts</i>			
Robert S. Adams	Stud. Asst., English	Sum. Quar. Only	150.00 quar.
<i>College of Commerce and Journalism</i>			
John B. Fullen	Editor, Lantern	Sum. Quar. Only	100.00 quar.
Wilbur E. Snyppe	Bus. Man., Lantern	Sum. Quar. Only	100.00 quar.
Neison J. Neubig	Asst., Accounting	Autumn Quarter	1,000.00
Russel E. Lyons	Asst., Bus. Organization	Summer Quarter	800.00
Robert D. McGinnis	Asst., Bus. Organization	Autumn Quarter	500.00
Herbert A. Miller	Prof., Sociology	Autumn Quarter	6,000.00
Clyde Brooks	Asst., Economics	Autumn Quarter	1,800.00
Helen E. Cherington	Asst., Economics	Autumn Quarter	1,500.00
Malvern C. Buchanan	Asst., Econ.—1 1/2 time	Autumn Quarter	500.00
Rolla R. Sharrock	Reader, Economics	Sum. Quar. Only	50.00 quar.
<i>College of Dentistry</i>			
R. J. Woodward	Student Assistant	Oct. 1	200.00
Edna Wallace	Stenographer	July 1	960.00
<i>College of Education</i>			
Olive M. Steele	Stenographer	July 1	960.00
Ruth E. Atkinson	Comptometer Operator Bur. of Edu. Research	July 1	900.00
<i>College of Engineering</i>			
Parker Zaner Blosser	Stud. Asst., Astronomy	July 1	480.00
John C. Prior	Substitute Prof., Municipal Engr., Dept. Civil Engr.	June 16, 1925 for 3 mos.	2,125.00
D. S. Tovey	Instr., Mine Engr.	Oct. 1	2,100.00
L. H. Yingling	Grad Asst., Physics	Oct. 1	500.00
Francis Leo Meara	Assistant, Physics	Autumn Quarter	850.00
Emily E. Hannum	Assistant, Physics	Autumn Quarter	900.00
Edith R. Hutton	Stenographer	July 1	1,020.00
<i>College of Law</i>			
Daisy Davis	Stenographer	Aug. 1 For 1 mo. only	80.00 mo.
<i>College of Medicine</i>			
Margaret Gorey	Supervising Nurse	July 16	100.00 mo.
K. E. Reighard	Stud. Asst., Anatomy	Sum. Quar. only	100.00
M. H. Powelson	Stud. Asst., Phys. Chem.	Oct. 1	150.00
Mildred Gardner	Stud. Asst., Phys. Chem.	Oct. 1	150.00
Maurine Ligon	Reg. Nurse, Anesthetist	July 1	1,200.00
Carl A. Hyer	Assistant, Medicine	Oct. 1	Rotary
Fern Zetty	Student Nurse	July 1	No salary
Edna Wright	Student Nurse	July 1	75.00
Maude Hugus	Student Nurse	July 1	75.00
Mildred Sutter	Student Nurse	July 1	75.00
Viola Kinnison-Brown	Student Nurse	July 1	75.00
Edith Westervelt	Student Nurse	July 1	75.00
Deborah Hill	Student Nurse	July 1	75.00
Margaret McLellan	Student Nurse	July 1	75.00
Clarice Cassill	Student Nurse	July 1	75.00
Ada Galloway	Student Nurse	July 1	75.00
Frances Mangold	Student Nurse	July 1	75.00
Gertrude Nygren	Student Nurse	July 1	75.00
Elsie Mitchell	Student Nurse	July 1	75.00
Florence Samson	Student Nurse	July 1	75.00
Thelma Wright	Student Nurse	July 1	75.00
Marcia Gegelein	Student Nurse	July 1	75.00
Frieda Schacht	Student Nurse	July 1	75.00
Mae Lois Steyenson	Student Nurse	July 1	75.00
Alice Anderson	Student Nurse	July 1	75.00
Gladys Lytle	Student Nurse	July 1	75.00
Alice Swain	Student Nurse	June 1	75.00
<i>Graduate School</i>			
Margaret F. Shaw	Scholar	Oct. 1	300.00
L. F. Sherrar	Bur. of Mines Fellow Dept. of Ceramics	Oct. 1	750.00

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Alfred Ernest MacGee	Bur. of Mines Fellow Dept. of Ceramics	Oct. 1	750.00
Henry G. Fisk	Bur. of Mines Fellow Dept. of Mineralogy	Oct. 1	750.00
<i>Library</i>			
Margaret Y. Green	Cataloger	July 1	125.00 mo.
		for 1 mo. only	
Earl Brown	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
Jane Kintner	Library Asst.	July 1	1,200.00
Maude E. Avery	Cataloger	Sept. 15	2,000.00
Pauline Lehman	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
Frances M. Smith	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
Florence Reese	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
Harry Applier	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
Frances Remley	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
Eldra Hartley	Library Asst.— $\frac{1}{2}$ time	July 1	360.00
<i>Physical Education</i>			
Marian Johnson	Instr., Phys. Edu.	Oct. 1	2,200.00
<i>Registrar's Office</i>			
Mildred Mills	Asst. to Registrar	July 3	85.00 mo.
Marguerite J. Fox	Asst. to Registrar	July 1	85.00 mo.
M. Von Gerichten	Asst. to Registrar	July 3	85.00 mo.
Mary E. Warren	Asst. to Registrar	July 3	85.00 mo.
<i>Operation and Maintenance</i>			
George Nye	Steamfitter	July 1	1,920.00
E. A. Hague	Carpenter	July 1	1,920.00
John B. Truitt	Janitor	July 1	1,080.00
Emma Munyan	Laundress	July 1	780.00

* * * * *

Upon recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Salary Increase From	To
<i>College of Agriculture</i>				
Clarence H. Kennedy	Asst. Prof., Zoology	Summer Quarter	\$2,300.00	\$3,000.00
Arthur Bayes	Supt., Poul. Plant	July 1	1,680.00	1,800.00
Ralph H. Livingston	Asst., Farm Crops	July 1	1,200.00	1,320.00
Charles Pugh	Head Teamster	July 1	1,080.00	1,200.00
C. E. Lively	Asst. Prof., Rural Econ.	July 1	3,300.00	3,600.00
C. G. McBride	Asst. Prof., Rural Econ.	Oct. 1	3,300.00	3,600.00
<i>College of Education</i>				
Melvin A. Durea	Asst., Psychology	July 1 for 4 Quarters	1,000.00	2,000.00
<i>College of Medicine</i>				
George W. Bond	Asst., Bacteriology	Summer Quarter for 3 Quarters	1,200.00	1,500.00
Clara Dennis	Cook, Univ. Hos.	July 1	75.00 Mo.	83.00 Mo.
Salary to be paid from Rotary Fund.				
<i>Library</i>				
Alice McKee	Library Assistant	July 1	1,600.00	2,000.00
Ellen Michael	Library Assistant	July 1	1,080.00	1,380.00

Upon recommendation of the President, the following change in title was made:

Name	Title changed from	to	Date effective
<i>College of Medicine</i>			
Harry C. Powelson	Asst., Phys. Chem. and Pharmacology	Instructor, Pharmacology	July 1

Upon recommendation of the President, the following position was cancelled in the College of Medicine:

Student Assistant	Bacteriology	Summer Quarter	\$120.00
*	*	*	*

Upon recommendation of the President, the following travel was authorized subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor E. L. Dakan to attend the annual meeting of the American Association of Instructors and Investigators in Poultry Husbandry at Raleigh, North Carolina, August 19 to 22, 1924.

Professor J. S. Myers to attend the annual meeting of the American Schools and Departments of Journalism at Chicago, December 29, 30, and 31, 1924.

Professor Clair A. Dye to attend the meetings of the American Conference of Pharmaceutical Faculties and the American Pharmaceutical Association in Buffalo, New York, August 25 to 30, 1924.

* * * * *

Upon motion, the following recommendations of the President were approved:

The fees for the College of Law were fixed at \$35.00 per quarter instead of \$100.00 per year, effective July 1, 1925.

Professor Charles A. Wright was appointed Acting Head of the Department of Electrical Engineering effective June 16, 1924, to June 16, 1925, vice Professor F. C. Caldwell on leave of absence.

The period of service for Professor John Knipping, of the Department of European History, was changed to Summer, Winter, and Spring Quarters 1924-1925.

The period of service of A. L. Henderson, of the Department of Psychology, was changed to read July 1 instead of October 1.

The period of service of J. L. Clifton, of the Department of Principles of Education, was changed to read July 1, 1923, to June 30, 1924, as Professor Clifton has been on duty for the four quarters of the past year.

The period of service for Professor A. E. Waller, of the Department of Botany, was ordered to read for the Summer, Autumn, and Winter Quarters for the year 1923-1924.

The following budget was authorized for conferences to be held throughout the year by the College of Commerce and Journalism:

Sociology Summer Course.....	\$ 700.00
Management Week.....	400.00
Chamber of Commerce Secretaries.....	(expenses only)
Banking and Finance.....	400.00
Institute of Public Accountants.....	500.00
Foreign Trade.....	300.00
Conference of Ohio Newspapers.....	200.00
Total.....	\$2,500.00

The following salaries for the women's dormitories were authorized for the year 1924-1925:

Superintendent.....	\$185 mo.
Dietitian.....	140 mo.
Secretary.....	105 mo.
Chaperon.....	75 mo.
Housekeeper.....	80 mo.
1 Cook.....	65 mo.
2 Cooks @ \$60 per month.....	120 mo.
1 Cook.....	40 mo.
1 Waitress.....	13 wk.
4 Waitresses @ \$12 per week.....	48 wk.
Kitchen Helper.....	11 wk.
Maid.....	40 mo.
Porter.....	150 mo.
Porter.....	85 mo.
Housekeeper.....	30 mo.

Robert C. Higgy was employed during the months of July and September in connection with the radio broadcasting station at a salary of \$100 per month.

In order to correct an error in money due Mr. Perry P. Denune \$100.00 was appropriated for this purpose.

The salary of Mrs. Nellie I. Sharpe Tallentire for music in the Summer session of six weeks was fixed at \$600.00.

The tuition charge of \$60.00 per quarter, or \$180.00 per annum, in the College of Medicine, effective July 1, 1925, was ordered divided as follows:

For deposit	\$35.00 per quarter
For tuition	\$25.00 per quarter

It was ordered that the fee in the College of Medicine of \$150 per annum, for the current year, be distributed as follows:

For deposit	\$35.00 per quarter
For tuition	\$15.00 per quarter

The following memorandum of agreement by and between the Ohio State University, the Ohio Department of Health, and the City Department of Health, was approved and the Secretary was directed to execute said agreement for and on behalf of the Board of Trustees:

MEMORANDUM OF AGREEMENT

This agreement made this 29th day of July, 1924, between the Board of Health of the City of Columbus, Ohio, the Ohio Department of Health, and the College of Medicine of the Ohio State University on authority of the Board of Trustees.

Witnesseth:

That there shall be established a Venereal Disease Clinic, which shall be jointly maintained and operated by the Board of Health of the City of Columbus, Ohio, the Ohio Department of Health, and the College of Medicine of the Ohio State University.

That the direct supervision of this clinic shall be vested in a committee consisting of the Health Commissioner, representing the City Board of Health, and the Dean of the College of Medicine, representing the College of Medicine of the Ohio State University. This committee shall have authority to make rules and regulations governing the operation of the Venereal Disease Clinic.

It is agreed that indigent persons having any venereal

disease shall receive free examination and treatment at this clinic. In the event that a person, who receives examination or treatment therein is financially able to make payment therefor, the clinic may receive from such person such sum as may be equitable, which shall not exceed a nominal charge.

All funds received from persons treated at the Venereal Disease Clinic shall be deposited with the Bursar of the University in a special fund to be designated as "Venereal Disease Fund," which fund may be used for the purchase of supplies, equipment, and personal service.

Expenditures shall be made for such purposes as are hereinafter designated from this fund upon vouchers approved by the committee under whose control the Clinic is to be operated.

A physician (member of the faculty of the College of Medicine), one or more nurses and such other necessary employees shall be employed by the City Board of Health to conduct the Clinic at such salaries as shall be determined by said Board.

The duties of the personnel shall be prescribed by the committee in charge of the clinic.

The expense of maintaining and operating the Venereal Disease Clinic shall be provided as follows:

The building, including heat, light, and janitor service, shall be furnished by the College of Medicine of the Ohio State University. The Ohio Department of Health shall furnish arsenical preparations and such other services as they may be able to render. The City Board of Health shall pay the salaries of the physician, nurse, or nurses, and other employees in so far as the remainder of the fund is insufficient. However, incidental expenses of maintaining and operating the clinic shall be paid from the fund before any salaries may be paid from said fund.

Accurate account of all moneys received and expended shall be kept by the Clerk of the Clinic. Duplicate receipts shall be given for all funds received, a cash book record of receipts shall be kept, and all deposits shall be made weekly to the Bursar of the University to be credited to the Venereal Disease Fund.

The committee in charge of the clinic shall make an annual report on or before the 15th day of January each year, setting forth the receipts and disbursements of the clinic, the number of persons treated and such other data as may be pertinent.

College of Medicine, Ohio State University

By (Signed) CARL E. STEEB,
Secretary, Board of Trustees.

Ohio Department of Health

By (Signed) JOHN E. MONGER,
Director of Health.

City Department of Health

By (Signed) ROBERT E. PFEIFFER, *President.*
(Signed) JOHN W. KEEGAN, *Clerk.*

The following memorandum of agreement of the Board of Trustees of Ohio State University and the Council of the City of Columbus was approved, and the President was directed to sign said memorandum on behalf of the Board of Trustees:

MEMORANDUM OF AGREEMENT

This agreement made this 29th day of July, 1924, between the Board of Trustees of the Ohio State University and the Council of the City of Columbus, Ohio.

Witnesseth:

(1) It is agreed that the Board of Trustees of the Ohio State University through the College of Medicine will furnish and provide in the Starling-Loving University Hospital the necessary medical care and maintenance for all bona fide residents of the City of Columbus suffering from quarantinable contagious diseases who are certified by the Commissioner of Health of the City of Columbus as being indigent and entitled to free medical care.

(2) It is further agreed that the City of Columbus shall pay the Starling-Loving University Hospital \$3.80 per diem per patient for all patients of the character referred to in paragraph No. 1 of this agreement.

(3) It is agreed that the per diem per capita cost referred to in paragraph No. 2 of this agreement may be revised and reconsidered at any time depending upon the facts presented and a new per diem cost determined with the consent of both parties.

(4) It is further agreed that this agreement may be terminated by either party on due written notice of six months.

(5) It is further agreed that this agreement is to remain in force until such time as it may be revised by mutual consent or terminated by either party.

Ohio State University

By (Signed) W. O. THOMPSON,
President.

Council of the City of Columbus

By (Signed) FRED P. ZIMPFER,
President, City Council.

* * * * *

The following program for the building and development of the College of Medicine, running through a period of five years, was approved, and the President of the University was authorized to present the same to the Legislature as the budget authorized by the Trustees; the President was further authorized to present said plan to the Rockefeller Foundation and to the General Education Board with respectful request for cooperation in providing such assistance as may be necessary to carry the plan to completion.

1. Nurses' Home.....	\$300,000.00
2. Completion of Hospital.....	500,000.00
3. Completion of front and fourth floor present Hospital wing.....	150,000.00

4. Completion of Hamilton Hall.....	500,000.00	
(Completing Quadrangle)		
5. Addition to Kinsman Hall connected to Hospital	170,000.00	
6. Tunnel connecting Hamilton Hall with east wing of Hospital.....	2,500.00	
		\$1,622,500.00
EQUIPMENT		
Hospital.....	\$100,000.00	
Hamilton Hall.....	75,000.00	
Kinsman Hall.....	20,000.00	\$ 195,000.00
Total.....		\$1,817,500.00

* * * * *

The matter of making provision for the farm work horses was referred to the President with power to act.

* * * * *

The request from Professor Nold for space to install mine ventilating apparatus was referred to the President with power to act.

* * * * *

The President was directed to express the appreciation of the Trustees to Dr. Wm. McPherson for his generous provision for the ringing of the chimes. The President was authorized to make the necessary arrangements for the ringing of the chimes during the coming year.

* * * * *

It was agreed to appropriate \$1450.00 for the Department of Rural Economics to carry on a research problem of farmer owned and operated marketing organizations in Ohio in accordance with the plan suggested by Dr. Falconer, \$700 of the amount to be used for travel and \$750 for a graduate assistant.

* * * * *

The President and Secretary were authorized to enter into contract with Mrs. Ada Baker for the rental of Mrs. Baker's house, located at 220 West Tenth Avenue, for the year beginning September 1, 1924, at an annual rental of \$1500; the water, insurance, taxes, etc., to be paid by the lessor; the house to be cleaned, completely furnished, and placed in readiness for use, by the lessor. The above is in response to the request of the Dean of Women for a residence to house 12 or 15 young women who are now attempting to do their own cooking for the purpose of reducing their expenditures at the University in a cooperative way.

* * * * *

The following budgets for Vocational Agriculture and Vocational Home Economics were adopted:

Department of Agricultural Education

W. F. Stewart—Professor (part salary).....	\$1,600.00
H. W. Nisonger—Assistant Professor.....	3,300.00
H. W. Nisonger—Automobile allowance.....	400.00
H. G. Kenestrick—Assistant Professor.....	2,950.00
A. C. Kennedy—Instructor (Worthington).....	2,700.00
E. O. Bolender—Instructor (Hilliards).....	2,700.00
J. B. McClelland—Instructor (Grove City).....	2,700.00
F. J. Salter—Instructor (Westerville).....	2,700.00
R. G. McMurray—Instructor (Canal Winchester).....	2,650.00
Mary Schimmel—Clerk and Stenographer.....	1,080.00
Travel.....	1,200.00
Office Supplies.....	300.00

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Postage and Communication.....	150.00
Printing and Miscellaneous.....	100.00
W. F. Bruce—Graduate Assistant (salary to be paid \$50 per month beginning Aug. 1).....	550.00
Total Budget.....	\$25,080.00

Department of Home Economics

Maude G. Adams—Professor (part time).....	\$1,800.00
Henrietta Gromme—Assistant Professor.....	2,700.00
Clara Bancroft—Instructor (North High).....	2,100.00
Almeda Jones—Instructor (North High).....	2,000.00
Jane Hinkley—Instructor (Canal Winchester).....	2,200.00
Hazel Huston—Instructor (Reynoldsburg).....	2,100.00
Marie Kuzien—Clerk and Stenographer.....	1,140.00
Travel Expense.....	600.00
Office Supplies.....	100.00
Postage and Communication.....	100.00
Printing and Miscellaneous.....	100.00
Rent and Maintenance of Practice House.....	2,000.00
Total Budget.....	\$16,940.00

* * * * *

The President reported a gift of \$500.00 from Edward Orton, Jr., for the purchase of books for the Geology Library. Upon motion, the President was requested to express the appreciation of the Board of Trustees to General Orton for this gift.

* * * * *

Upon recommendation of the President, an appropriation of \$700.00 was made for the Y. M. C. A. for the current year, payable from H. B. 622 H-8, and an appropriation of \$8500.00 was made to the Ohio State University Association continuing the appropriation of former years, payable \$2500 from H. B. 622 H-8 and \$6000 from the Interest on Endowment Fund.

* * * * *

Dr. Thompson and Dr. E. F. McCampbell were authorized to represent the University at the inauguration of Robert Ernest Vinsor as President of Western Reserve University and at the dedication of the new buildings of the School of Medicine on the 9th of October, 1924.

* * * * *

The President was authorized to select a delegate to represent the University at the One Hundredth Anniversary of the Rensselaer Polytechnic Institute on October 3 and 4, 1924, at Troy, New York.

* * * * *

The Secretary presented the following lease and option covering the land owned by Mary E. Hess:

LEASE

This agreement of lease, made this 26th day of July, 1924, but intended to be effective from the 1st day of July, 1924, by and between Mary E. Hess, of Columbus, Ohio, lessor, and the Board of Trustees of the Ohio State University, lessee. *Witnesseth:*

That said lessor, in consideration of the rents, covenants, conditions, and agreements, hereinafter mentioned, reserved and contained on the part of said lessee to be paid, kept, and performed, has granted, demised, and leased, and by these presents does hereby grant, demise,

and lease unto the said lessee, its successors and assigns, the following described premises situated in the County of Franklin, State of Ohio, and Township of Clinton:

First parcel: Being a tract of land containing 18.928 acres lying west of the Hocking Valley Railroad and north of the Wood Brown Company's Second Addition.

Second parcel: Being a tract of land containing 60.69 acres lying east of the Hocking Valley Railroad and south of the Hess Road and north of Lane Avenue.

Third parcel: Being a tract of land containing 50.75 acres lying west of the Hocking Valley Railroad and north and south of the Hess Road.

Reserving to lessor, however, out of said Third Parcel the following premises:

The brick residence and grounds, barns, and barn lot to the south, and the orchard and pasture lot to the east.

To Have and to Hold the same, with the appurtenances thereunto belonging, unto said lessee, its successors and assigns, for and during the full term of ten (10) years, beginning July 1, 1924, and ending June 30, 1934.

Said lessee covenants and agrees to pay to said lessor, her heirs, executors, administrators and assigns, as rent for the premises hereby demised, the sum of Two Thousand One Hundred Sixty-five Dollars (2165.00) net per annum for the first five (5) years of the term thereof, ending on the 30th day of June, 1929, and the sum of Two Thousand Five Hundred Fifty Dollars (\$2550.00) net per annum for the next five (5) years hereof, ending on the 30th day of June, 1934, and agrees further as a part of said rentals to furnish pasture to said lessor during said term for one cow and one horse. All of said rentals shall be paid in semi-annual installments, on the 15th day of July and January of each year thereof.

It is agreed by and between the lessor and lessee that no partial or complete destruction by fire or other casualty to any buildings now on said premises shall in any way affect the payments of rentals herein provided for.

It is further covenanted and agreed that all repairs and improvements made or required in and about said premises, to either fences or buildings, shall be done and made at the expense of the lessee. This clause shall not apply, however, to the buildings retained by the lessor.

Said lessee for itself, its successors, and assigns, does hereby covenant and agree with the lessor, her heirs, executors, administrators, and assigns, as follows:

That lessee will cultivate and manage said farm in the proper manner and will not remove any of the soil therefrom, or do or perform any act in connection therewith which will decrease the value of said premises, and that lessee will surrender and deliver up said premises at the end of said term in as good order and condition as the same now are or may be put with reasonable use and ordinary wear and tear excepted.

Provided, however, if said rents, or any part thereof, shall, for a period of ninety (90) days after the same shall become due, remain in arrears and unpaid, or if said lessee shall fail to keep and perform any of the covenants, conditions, and agreements of this lease on

lessee's part to be kept and performed, said lessor, or her heirs, executors, administrators, and assigns, may enter into said premises and have, re-possess, and enjoy the same as if this lease had not been made.

Said lessor, for herself, her heirs, administrators, executors and assigns, further hereby grants to the said lessee, its successors and assigns, the right and option to purchase said premises above described, and every part thereof, at any time until March 1st, 1926, for the sum of One Thousand Dollars (\$1000.00) per acre, and thereafter at any time until March 1, 1928, for the sum of One Thousand One Hundred Dollars (\$1100.00) per acre, and at any time thereafter until March 1, 1930, for the sum of One Thousand Two Hundred Dollars (\$1200.00) per acre, and at any time thereafter until March 1, 1932, for the sum of One Thousand Three Hundred Dollars (\$1300.00) per acre, and at any time thereafter until March 1, 1934, for the sum of One Thousand Five Hundred Dollars (\$1500.00) per acre. The acreage in said tract to be determined by actual survey.

Upon payment of said purchase price by said lessee to said lessor, or her heirs, executors, administrators, or assigns, said lessor, or her heirs, executors, administrators, or assigns shall deliver unto said lessee a general warranty deed for said premises, conveying the same to the lessee in fee simple, free and clear of all encumbrances by, through, or under the lessor, her heirs, executors, administrators, or assigns, subsequent to the date hereof, and shall furnish an abstract, clearly disclosing the status of the title to said premises. Reserving to lessor, however, a life estate in and to the premises reserved for the use of said lessor by this instrument. Upon the execution and delivery of said deed, this lease, and everything herein contained, shall become null and void.

In Witness Whereof, the said lessor and said lessee by Carl Steeb, its Secretary, duly authorized by resolution, have set the name of lessor and lessee hereunto, this 26th day of July, A. D. 1924.

(Signed) J. K. KENNEDY.

(Signed) MARY E. HESS.

(Signed) M. K. MINK.

The Board of Trustees of the Ohio State University,

By (Signed) CARL E. STEEB, *Secy.*

State of Ohio, Franklin County, ss:

Be It Remembered, That on this 26th day of July, 1924, before me, a Notary Public in and for said County and State, personally appeared the above-named Mary E. Hess, lessor, and Carl E. Steeb, who as Secretary of the Board of Trustees of the Ohio State University, acknowledged the signing of this instrument to be their voluntary act and deed for the uses and purposes therein mentioned.

In Witness Whereof, I have hereunto set my hand and affixed my notarial seal the day and year aforesaid.

J. K. KENNEDY,

Notary Public, Franklin County, Ohio.

Upon motion, the above lease and option, upon the terms as stated, were approved and the Secretary was directed to sign the same for and on behalf of the Board of Trustees.

* * * * *

The Secretary reported that the Controlling Board under date of June 23, 1924, granted the University permission to waive advertising for bids on the new brick road around the new Administration Building and also for the tunnel running from Townshend Hall to Veterinary Laboratory, with the understanding that competitive bids on both of these improvements be submitted to the Director of Finance before contracts are awarded.

On July 2, 1924, the following bids were received for the brick road around the Administration Building:

Robert J. Dienst.....	\$11,449.00
Standard Paving Company.....	13,580.00
D. W. McGrath & Sons.....	25,500.00

Mr. Robert J. Dienst was the lowest bidder and upon the recommendation of the Engineers and the approval of the Director of Finance, a contract was entered into with Mr. Dienst in accordance with his bid.

Upon motion, the above action was approved.

The Secretary reported further that the Ohio Paving Brick Manufacturing Association, through Mr. James R. Marker, the Secretary, has agreed to donate to the University the 120,000 brick needed for the above roadway. Upon motion, the Secretary was directed to advise Mr. Marker of the appreciation of the Trustees for this gift.

* * * * *

The Secretary reported further that on July 2, 1924, the following bids were received for the tunnel from Veterinary Laboratory to Townshend Hall:

M. P. Street.....	\$ 9,977.00
Standard Paving Company.....	10,970.00
Elcon Engineering Company.....	6,990.00

Upon recommendation of the Engineers and the approval of the Director of Finance, contract has been entered into with the Elcon Engineering Company for the construction of said tunnel in accordance with the terms of their bid.

Upon motion, the above action was approved.

* * * * *

Upon recommendation of the Cabinet, the Board agreed to the widening of the roadway on the east and west sides of Administration Building, two feet, at an additional cost of \$363.00. The Board also agreed to the paving of the road running east from Neil Avenue to the rear of University Hall, at a cost of \$2,917.00, the above to be paid from the balance remaining in the State appropriation for Roadways and Sidewalks. The Secretary was directed to issue an order to Robert J. Dienst, Contractor, for the above work at the price named.

* * * * *

The Secretary presented the following report from the University Architect:

June 4, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—The E. H. Latham Company, Columbus, Ohio, have completed the general contract for the erection of the Commerce Building.

Therefore, the acceptance of this building and the author-

ity of the University Architect to issue the final estimates is recommended to the Board of Trustees.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the Commerce Building was accepted and the University Architect was authorized to prepare final estimate to the E. H. Latham Company for said building.

* * * * *

The Secretary presented the following report on the Journalism Building from the University Architect:

Mr. C. E. Steeb, Secretary, July 14, 1924.
Board of Trustees,
Ohio State University.

Dear Sir—The contractors have completed the Journalism Building in compliance with the plans and specifications.

Therefore, it is recommended that the Board of Trustees accept the building and authorize the payment of the final estimate.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the Journalism Building was accepted and the University Architect was authorized to prepare final estimate to the D. W. McGrath & Sons Company for said building.

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The Secretary presented the following report on the Addition to Chemistry Building from the University Architect:

Mr. C. E. Steeb, Secretary, July 14, 1924.
Board of Trustees,
Ohio State University.

Dear Sir—The contractors have completed the Addition to Chemistry Building in compliance with the plans and specifications.

Therefore, it is recommended that the Board of Trustees accept the building and authorize the payment of the final estimate.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

Upon motion, the Addition to Chemistry Building was accepted and the University Architect was authorized to prepare final estimate to D. W. McGrath & Sons for said building.

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Upon the recommendation of the President, \$18,000.00 was appropriated from interest on Endowment Fund for the purchase of equipment for the new Administration Building.

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The Secretary reported that under date of June 18, 1924, the Emergency Board made an allowance of \$12,815.13 to be credited to the University C-3 Fuel Account.

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The Secretary presented the following communication from the University Architect:

Mr. C. E. Steeb, Secretary, July 14, 1924.
Board of Trustees,
Ohio State University.

Dear Sir—In the installation of the Heating and Ventilating in the Commerce Building, the following changes were made:

(1) Omitting the air washer, deducting.....	\$1,650.00	
(2) Changing the depth of 48 feet of 8-inch sewer, costing.....	\$81.28	
(3) Changing the location of three heating riser pipes, costing.....	8.00	89.28
Net deduction.....	\$1,560.72	

The above is recommended for the approval of the Board of Trustees.

Respectfully submitted,
(Signed) JOS. N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Accepted:
(Signed) HUFFMAN-WOLFE COMPANY,
Contractor.

Upon motion, the above changes were authorized and the Architect was directed to make a deduction on the contract of the Huffman-Wolfe Company of \$1,560.72 as set forth above.

* * * * *

The Secretary presented the following communication from the University Architect:

Mr. C. E. Steeb, Secretary, July 14, 1924.
Board of Trustees,
The Ohio State University.

Dear Sir—The steel sash for the windows in the Journalism Building was changed by the removal of the steel muntins and the small panes of glass. This change resulted in much better windows with two large lights of glass in place of multiple divisions. The cost of this change will be as follows:

(1) Removal of steel muntins.....	\$500.00	
(2) Reglazing.....	443.00	\$943.00

The above is recommended for the approval of the Board of Trustees.

Respectfully submitted,
(Signed) JOSEPH N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Accepted:
(Signed) D. W. McGRATH & SONS,
Contractor.

Upon motion, the extra of \$943.00 was approved in favor of the D. W. McGrath & Sons Co., as set forth above.

* * * * *

7-17-'24

The Secretary presented the following communication from the University Architect:

July 14, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
The Ohio State University.

Dear Sir—In the erection of the Administration Building, it was found necessary to relocate the sewer, costing \$905.13.

The above is recommended to the Board of Trustees for approval.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Accepted:

(Signed) HUFFMAN-WOLFE COMPANY,
Contractor.

Upon motion, the extra of \$905.13 was approved in favor of the Huffman-Wolfe Company as set forth above.

* * * * *

The Secretary presented the following communication from the University Architect:

July 14, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
The Ohio State University.

Dear Sir—In the construction of the addition to the new Chemistry Building, it was found necessary to relocate the main galvanized iron heating and ventilating ducts to avoid interference with the Balance Room and obstruction of light in two laboratories and dispensing store room.

The cost of this work will be \$1,118.00.

The above is recommended for the approval of the Board of Trustees.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Accepted:

(Signed) HUFFMAN-WOLFE COMPANY,
Contractor.

Upon motion, the above action was approved and the Secretary was directed to issue an order in favor of the Huffman-Wolfe Company for said work at the price named, to be paid out of H. B. 622 G-2 Buildings.

* * * * *

The Secretary presented the following communication from the State Architect:

July 16, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
The Ohio State University.

Dear Sir—In constructing the concrete bases for table in the Chemistry Building, trenches for facilitating the table equipment were deemed advisable to save installation cost.

The cost of this additional work amounted to	\$216.00
Additional cement partitions to enlarge the dispensing room were constructed, costing	\$660.00
Total	<u>\$876.00</u>

The above is in accordance with the attached statement of the Contractors, and is recommended for the approval of the Board of Trustees.

Respectfully submitted,

(Signed) JOSEPH N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Upon motion, the above additional work was approved at the prices named, payable from H. B. 325.

* * * * *

The Architect presented the plans, specifications, and estimates of cost for the following buildings:

- Engineering Experiment Station Building.
- Judging Pavilion for Animal Husbandry.
- College of Education Building.
- President's Residence.

Upon motion, said plans, specifications, and estimates of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval and if so approved to advertise in accordance with the law for bids to be received September 1, 1924.

* * * * *

Upon motion, \$151.41 was cancelled in the appropriation made from H. B. 325 for Chemistry Building Equipment.

* * * * *

Upon motion, \$14,118 was cancelled from the appropriation made from H. B. 622, G-2 Buildings for Robinson Laboratory.

* * * * *

Upon motion, \$40,000.00 was appropriated from the balance remaining in the Building Fund to be added to the appropriation already made for the President's Residence.

* * * * *

The Secretary reported that the Controlling Board, under date of May 21, granted the University permission to waive advertising in the matter of purchasing cable to be used in connection with the new buildings nearing completion on the University campus and to place

an order for such cable with the Standard Underground Cable Company at their bid. Upon motion, the above action was approved.

* * * * *

Thereupon, the Board adjourned to meet Friday, September 5, 1924, 9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary. Vice-Chairman.

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OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, August 29, 1924.

The Board of Trustees met at the University at 2 p. m., pursuant to the call of the Chairman.

Present: L. E. Laybourne, Vice-Chairman; John Kaiser, Egbert Mack, B. F. McCann.

* * * * *

Upon recommendation of the University Faculty, the President was ordered to confer the following degrees at the Summer Convocation on August 29, 1924:

DOCTOR OF PHILOSOPHY

Andrew Irving Andrews, B.S., M.S. (University of Wisconsin); Arthur Talbot Bawden, B.S. (Denison University), M.Sc.; Theodore N. Beckman, B.Sc. in Bus. Adm., M.A.; Jacob Work Bulger, B.Sc. in Agr. (South Dakota State College), M.Sc.; Robert Stewart Hanson, B.A., M.Sc.; Archie Oliver Heck, B.S. (Hedding College), M.S. (University of Illinois); William Samuel Jones, A.B. (University of West Virginia), M.A.; John Mouk Ort, B.Ch.E., M.Sc.; Robert Ambrose Osborn, B.S. (Ohio Northern University), M.Sc.; Harold Theodore Reiner Ruff, B.Ch.E., M.Sc.; Thomas Hadden Swan, B.A. (University of Mississippi), A.M. (Columbia University); Donald Statler Villars, B.A. (Wilmington College), M.Sc.; Helen Landman Wikoff, B.A., M.Sc.

MASTER OF ARTS

Harvey Miles Appleman, Ph.B. in Edu. (University of Chicago); John Logan Auble, A.B. (Hillsdale College); William Edgar Beeman, B.S. in Edu. (Ohio Northern University); Mary Bolenbaugh, A.B. (Otterbein College); William Jesse Caplinger, B.A. (Wilmington College); Helen Elliott Cherington, B.Sc. in Edu.; Hsu Ching, Ph.B. (Denison University); Gale Washington Cox, B.A. (Ohio Wesleyan University); Montgomery Morton Culver, B.A. (Defiance College); Elizabeth Hunt Day, A. B. (Smith College); Blaine Morrison DeLancey, A.B. (Marietta College); Paul Heaney Dunn, A.B. (Miami University); Mervin Arnold Durea, B.A.; Otta May Fisher, A.B. (Colorado State Teachers' College); Emily Lenore Fleming, B.A.; Mary Alice Fornshell, A.B. (Earlham College), Mabel Hartzell, A.B. (Mt. Union College), Clara Belle Hicks, B.A. (Michigan State Normal College); Wilbur Augustus Howe, A.B. (Bluffton College); Charles Free-

man Hughes, B.S. in Edu. (Ohio Northern University); Sing Tah Kee, B.A. (University of Washington); Joseph Luke Kerpan, A.B. (Ohio Northern University); John Herbert Kiger, A.B. (Marysville College), M.A. (University of Cincinnati); James Norman Kimble, B.A. (Washington Missionary College); Merl Melvin Kindy, A.B. (Manchester College); Klise Samuel King, B.A. (Defiance College); Viola Click Marlatt, B.A. (Berea College); John Hays Morris, B.S. (Muskingum College); Clyde Shields Nesbitt, B.Sc. in Edu.; Janice Eleanor Padan, B.Sc. in Edu., B.A.; Lotta Pugh, A.B. (Ohio University); Paul Frederick Ries, B.A.; Raymond Robert Ryder, A.B. (Juniata College); James Walter Sappenfield, A.B. (University of Indiana); Gwendolyn Anita Saylor, B.Sc. in Edu. (Ohio University); Hamilton Martin Smyser, B.A. (Ohio Wesleyan University); Dora Henrietta Summer, B.Sc. in Edu.; James Earl Taylor, A.B. (Wittenberg College); Lorin Andrew Thompson, Jr., B.A.; Amanda Lee Thrasher, B.S. in Edu. (Ohio Northern University); William Butler Treloar, A.B. (Greenville College); Margaret Hastings Willson, B.A., B.Sc. in Edu.; Floy Winks, A.B. (DePauw University); Thomas Howard Winters, B.A. (Ohio Wesleyan University).

MASTER OF SCIENCE

Marvin Achterhof, A.B. (Hope College); Tien I. Chen, A.B. (Morningside College); John Dudley Dawson, B.S. (Denison University); Dalton D. Dowds, B.Sc. in Agr.; Cecil Elder, D.V.M. (Kansas State Agricultural College); Frederick Ernest Frey, B.S. (Wooster College); Arthur Lee Hamner, B.S. (Alabama Polytechnic Institute); Stanley Macrae Hanley, A.B. (Wittenberg College); Robert Arthur Hefner, B.S. (Ohio Northern University); Raymond George Hieber, B.S. (University of Dayton); James Edwin Hutchman, B.A. (Muskingum College); Frank Gilbert Keenen, B.S. (Denison University); Josef Nissley Knull, B.S. in Biology (Pennsylvania State College); Hsing Ya Liu, E.M. (Michigan College of Mines); Toh Liu, B.S. (Peking Government Teachers' College); Stewart Everett Lower, A.B. (Manchester College); Joseph Amos Reeves, A.B. (Bethany College); Hugh Setterfield, A.B. (Wittenberg College); Floyd Franklin Smith, B.Sc. in Agr.; Harold Forester Thayer, B.S. (Michigan Agricultural College); Morrison Robert VanCleve, A.B. (University of Pennsylvania); Gerald William Wagner, B.A.; Seth Thomas Walton, A.B. (Carolina College), D.V.M.; Abraham Hiebert Wiebe, A.B. (Bluffton College).

BACHELOR OF SCIENCE IN AGRICULTURE

Wilbur Joseph Barger; Stanley Davis; Ralph Samuel Harrod; Levi Harris Lukens; Boyd Atkinson Olinger; William Russell Rafferty; Louis Charles Rinear; Herbert Levere Snapp.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Addis Keren Barthelmeh; Dorothy Duckworth Dunham; Genevieve Flora Hess; Naomi Louise Ingram; Audrey Lucile Maloney; Ethel Jane Ransower; Laura Anne Vigor; Ardine Wildermuth.

BACHELOR OF ARTS

Josephine Julia Bambach; Willard Harrison Bennett (with distinction); Eugene Saul Block; Leslie Verne Burkett; Edwin Milton Bush, Jr.; Mary Martha Carter; Neva Chrisman; Frank Earl Cooley, Jr.; John Horace Curry; Chester Franklin Eicher; Frank Conrad Emmerling; Milton Louis Farber; Marvin Gans; Dorothy Marie Giesen; George Edgar Harvey; Lavena Elizabeth Herboltzheimer;

Frederick Vinton Hunt; Catherine Lau; Herbert Hirsch Lind; Aleen Q. V. McConahy; Ruth Martha McGonigle; Lillian Elizabeth Meloy, B.Sc. in Edu.; Martha Caroline Peters; Dorothy Kathryn Postle, B.Sc. in Edu.; Versus Vivian Powell; Jack Price; Edith Mae Richardson; Emanuel Myron Rose; Alex Rubenstein; Lester Seligson; Mary Katherine Sharp; Violet Edwilda Sharp; Phyllis Eugenia Smith; Paul Carlyle Steel; Mary Viola Tackleson; Rachel Hughes Van Hook, B.Sc. in Edu.; Harry Charles Vollrath, Jr.; Madonna Lactyier Walker; Charles Arna Wildman, B.Sc. in M.E. (Case School of Applied Science); Roger Eugene Williams; Cecil John Zimmerman.

BACHELOR OF SCIENCE

William Warner Trostel.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

Ralph Oakley Bayles; Norton R. Cotterill; George Edward Everett; Wilber Berdette Fess; Clarence Frederick Fosnaugh; Malcolm Theodore Graham; Elmer Christ Grossman; Jen Chieh Hsu; John Anderson Hyslop, Jr.; Stuart Adelbert Jenney; Fred William Keller; Marc William Laibe; George Emmett Locke; William James Madison; Donald Lewis Mills; Walter Atkinson Quick; Rollo Russell Sharrock; Edward Thomas Slackford; Keith Ramsey Smith; Donald Forest Summers; James Russell Trittipio.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Clara Earl Bayles; Bertha Lee Herrington; Mary Antoinette Newman; Annida Clara Slavens.

DOCTOR OF DENTAL SURGERY

William Jackson Barrick; Edgar Raymond Beach; Clesson Howard Dougherty; Herbert Samuel Goodloe; Thomas Kenyon Reed.

BACHELOR OF SCIENCE IN EDUCATION

Beatrice Louise Barker; Clyde Othey Borrer; Louise Brown; Nellie Edith Brown; George Bertrand Crane, Jr.; Pearl Crawford; Henry Kendall Datson; Daniel Osborne Davis, B.A.; Vera Lucy Dickinson; Dorothy Donavon; Chester Franklin Eicher; Clifton Thomas Falls; Hazel Jeannette Faringer; Avas Ina Ganson; Nellie Best Gower; Cleo Augusta Grace; Olive Mae Hoover; Neva Ruth Hulshizer; Louise Medora Jones; Beulah Nadine Lamb; Beatrice Laughead; Eleanor Lewis Lehne; Ruth Evelyn Lewis; Betty Helen Ley; Mary Florence McCarthy; Helen Marie McCormick; Sai E. McGrew; Joseph Thomas Madox; Elizabeth Sprafkin Melamed; Florence Louise Miller; Dorothy Milligan; Eleanor Louise Purpus; Luciano Raymundo; Lily Schindelman; Myron Teal Seifert; Charles Graydon Shower; Charles Ray Snider; Dora Leah Sniderman; Donald Emerson Wiley; Miriam Williams; Isabel Ross Wilson.

BACHELOR OF CERAMIC ENGINEERING

Adolph Harmon Kuechler.

BACHELOR OF ELECTRICAL ENGINEERING

John Milton Dunham; Harlow William Rettig; James Francis Stutsman.

BACHELOR OF MECHANICAL ENGINEERING

George Duncan Liddle.

BACHELOR OF METALLURGICAL ENGINEERING
 Wilbur George Bischoff; John Roscoe Conklin.

BACHELOR OF SCIENCE IN APPLIED OPTICS
 Will Franklin Young.

DOCTOR OF MEDICINE

Edward Charles Brandt; Robert Flinn Corwin, B.Sc.; Edward Kimmel Cravener; Drew Lodwick Davies, B.A.; Moses Dolganos, B. Sc.; John Wright Larcomb; Oscar Adair Lashley, B.Sc.; Adolphus Marinella; Frank Norman Nagel; Clarence Larimore Perry, B.A. (Ohio Wesleyan University); Marion Dow Scholl, B.Sc.; Burdett Earl Shreffler, B. Sc.

CERTIFICATE IN PUBLIC HEALTH NURSING

Gertrude Austin Pavey.

* * * * *

Thereupon, the Board adjourned to meet Friday, September 5, 1924, 9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary. *Vice-Chairman.*

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, September 6, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; Egbert H. Mack, John Kaiser, Mrs. Alma Paterson.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. H. Halderson	Co. Agr. Agent, Medina Co.	Sept. 15, 1924	\$3,000.00
<i>College of Agriculture</i>			
Laurentzia Hensen	Instructor, Dept. Home Economics	July 1, 1924	1,800.00
Frances E. Garden	Stenographer, College of Agriculture	Aug. 31, 1924	80.00 mo.
George Taylor	Beef Cattle Herdsman, Animal Husbandry	Aug. 31, 1924	1,260.00
<i>College of Arts, Philosophy, and Science</i>			
Wayne E. Stitche	Asst., Dept. of Political Science	July 1, 1924	500.00
D. P. Rotunda	Instructor, Romance Lang.	July 1, 1924	2,200.00
Frederick Sanchez	Instructor, Romance Lang.	Sept. 30, 1924	1,600.00
Bernard Raymond	Instructor, English	July 1, 1924	1,800.00
Helen Grunick	Stenographer	July 31, 1924	960.00

<i>College of Commerce and Journalism</i>			
Belle D. Boyson	Lecturer, Sociology	Sept. 30, 1924	1,500.00
John E. Pryor	Investigator, Bureau of Business Research	Aug. 31, 1924	150.00 mo.
Russell Lord	Part-time Instructor, Journalism	Sept. 30, 1924	1,800.00
<i>College of Education</i>			
Mark E. Penney	Acting Professor, Hist. of Edu.	July 23, 1924	4,000.00
Wm. W. Ankenbrand	Grad. Asst., School Adm.	Aug. 30, 1924	500.00
Ruth Atkinson	Comptometer Operator, Bur. of Edu. Research	Sept. 30, 1924	900.00
Floyd L. Simmons	Research Asst., Bur. of Edu. Research	July 1, 1924	1,200.00
<i>College of Engineering</i>			
H. S. Mendenhall	Grad. Asst., Astronomy	Oct. 1, 1924	500.00
Irving A. Heeb	Asst., Elec. Engr.	July 1, 1924	1,000.00
Frank H. Lee	Asst., Engr. Drawing	July 1, 1924	800.00
Lewis Headley	Asst., Engr. Drawing	July 1, 1924	800.00
George E. Large	Instr., Engr. Drawing	Sept. 30, 1924	2,000.00
Stanley M. Hanley	Grad. Asst., Physics	July 1, 1924	500.00
H. P. Chapman	Asst., Civil Engr.	July 1, 1924	650.00
<i>College of Medicine</i>			
Dr. Samuel P. Oast	Instr., Ophthalmology	Sept. 1, 1924	200.00
<i>Graduate School</i>			
Dorothy Louise Duis	Scholar	July 1, 1924	300.00
<i>Library</i>			
Helen K. Laughlin	Library Assistant	Sept. 15, 1924	1,320.00
Frank Guthrie	Library Assistant	Aug. 31, 1924	600.00
Harriet N. Townshend	Library Assistant	July 1, 1924	1,080.00
Adelaide C. Hibbard	Library Assistant	Aug. 31, 1924	1,080.00
Frances M. Smith	Library Assistant (½ time)	Aug. 31, 1924	360.00
<i>Military Science</i>			
Helen Mendenhall	Stenographer, Military Science	Aug. 31, 1924	960.00
<i>Registrar's Office</i>			
Miriam Cherry	Asst. to Registrar	Sept. 1, 1924	1,020.00
<i>Dean of Women</i>			
Frances E. Rundio	Stenographer	June 30, 1924	1,080.00
<i>Operation and Maintenance</i>			
Jennie Roberts	Laundress	July 31, 1924	780.00
<i>Stores and Receiving</i>			
Leona Cohee	Clerk	July 31, 1924	1,080.00
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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Lyle H. Barnes	County Agr. Agent, Lake County,	Aug. 1, 1924	\$2,500.00
	Project No. 2—Supp. Ext. Fund.....		\$1,600.00
	Lake County.....		900.00
			<u>\$2,500.00</u>
	Automobile Maintenance.....		600.00
Roy A. Cave	County Agr. Agent, Medina County	Sept. 15, 1924	2,800.00
	Transferred from County Agent, Fulton County.		

College of Agriculture

Hazel Tussing Zwayer	Stenographer	Sept. 1, 1924	960.00
Benton M. Stahl	Instr., Agr. Engr.	Oct. 1, 1924	2,700.00
L. B. Broughton	Fellow (Limestone)	July & Aug. only	125.00 mo.
Herbert F. Kreige	Fellow (Limestone)	Sept. 1, 1924	1,500.00
Ida Patterson	Asst. Prof., Home Econ. (Smith-Hughes)	Sept. 1, 1924	2,700.00
Susan Roof	Instr., Home Econ. (Smith-Hughes)	Sept. 1, 1924	2,200.00
George F. Henning	Grad. Asst., Rural Econ.	Oct. 1, 1924 For Sum., Aut., Win., and Spring Quarters	750.00 A-3

College of Arts, Philosophy, and Science

William T. Utter	Instr., Amer. History	Oct. 1, 1924	2,000.00
Frederick C. Ault	Stud. Asst., Amer. History	Oct. 1, 1924	250.00
Harry P. Jeffrey	Asst., Dept. Political Science	Oct. 1, 1924	500.00
Harry Russell	Asst., Dept. Rom. Lang.	Oct. 1, 1924	2,000.00
Jose Palomo	Asst., Dept. Rom. Lang.	Oct. 1, 1924	1,800.00
Miles M. Graham	Asst., Dept. English	Oct. 1, 1924	1,000.00
Tom Burns Haber	Asst., Dept. English	Oct. 1, 1924	1,000.00
Sawyer Falk	Instr., Dept. English	Oct. 1, 1924	2,000.00

College of Commerce and Journalism

Herman S. Miller	Instr., Accounting	Oct. 1, 1924	1,600.00
Evelyn Buchan	Instr., Sociology	Oct. 1, 1924	2,300.00
John R. Fleming	Instr., Journalism (part-time)	Oct. 1, 1924	900.00

College of Education

F. Herrick Connors	Grad. Asst., Dept. School Administration	Oct. 1, 1924	500.00
Ruth H. Graham	Comptometer Operator, Bur. of Edu. Research	Oct. 1, 1924	900.00
A. P. Savides	Acting Prof., Hist. of Edu.	Oct. 1, 1924	4,000.00
Ralph Livingston	Research Asst., Bur. of Edu. Research	Sept. 1, 1924	1,200.00
Arch Oliver Heck	Asst. Prof., Sch. Admin.	Oct. 1, 1924	3,600.00
Amos L. Heer	Grad. Asst., Dept. School Administration	Oct. 1, 1924	700.00

College of Engineering

Raymond L. Wilder	Asst. Prof., Mathematics	Oct. 1, 1924	3,000.00
Joseph L. Wright	Asst., Dept. Astronomy	Oct. 1, 1924	500.00
Emerson E. Kimberly	Instr., Elec. Engr.	Oct. 1, 1924	1,800.00
Glenn R. Spohn	Asst., Dept. Elec. Engr.	Oct. 1, 1924	200.00
Robert C. Higgy	Asst., Dept. Elec. Engr.	Oct. 1, 1924	200.00
George Wm. Pratt	Asst., Dept. Elec. Engr.	Oct. 1, 1924	200.00
Arthur W. Hershey	Asst., Dept. Elec. Engr.	Oct. 1, 1924	200.00
Philip Elias Rush	Asst., Dept. Elec. Engr.	Oct. 1, 1924	1,000.00
John Baker	Shop Asst., (Laborer) Dept. Elec. Engr.	July 1, 1924	780.00
L. D. Lutzenberger	Instr., Engr. Drawing	Oct. 1, 1924	1,600.00
Lawrence D. Jones	Instr., Engr. Drawing	Oct. 1, 1924	1,600.00
Frederick V. Hunt	Student Asst., Physics	Oct. 1, 1924	500.00
Henry Blumberg	Professor, Mathematics	Oct. 1, 1924	4,000.00

College of Medicine

Albert D. Frost	Instr., Ophthalmology	Oct. 1, 1924	200.00
Jessie Jasper	Anesthetist, Univ. Hospital	Sept. 1, 1924	125.00 mo. (Rotary)
Gladys Lytle	Stud. Nurse, Univ. Hospital	Aug. 1, 1924	6.25 mo.
Alice Anderson	Stud. Nurse, Univ. Hospital	Aug. 1, 1924	6.25 mo.
John B. Brown	Asst. Prof., Phys. Chem.	Oct. 1, 1924	3,000.00
Janie Sumner	Dishwasher, Univ. Hospital	July 2, 1924	540.00
Mary E. Carter	Dishwasher, Univ. Hospital	July 1, 1924	600.00

Graduate School

Paul W. Stansbury	Scholar	Oct. 1, 1924	300.00
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Library

Harriet Chantler	Library Asst.	Sept. 1, 1924	50.00 mo.
Carl Troeger	Library Asst.	Sept. 1, 1924	50.00 mo.

Miriam Heckelman	Library Asst.	Sept. 15, 1924	1,080.00
Donald M. Gibbs	Library Asst. ($\frac{1}{2}$ time)	Oct. 1, 1924	360.00
Fred E. Fuller	Library Asst. ($\frac{1}{2}$ time)	Oct. 1, 1924	360.00
Ralph H. Klapp	Library Asst. ($\frac{1}{2}$ time)	Oct. 1, 1924	360.00
Dorothy Arbuckle	Library Asst. ($\frac{1}{2}$ time)	July 1, 1924	360.00
Margaret Y. Green	Library Asst.	Sept. 1, 1924	1,080.00
Gladys Capell	Library Asst.	Sept. 1, 1924	1,500.00

Physical Education

Virginia Parsons Hill	Instr., Phys. Edu.	Oct. 1, 1924	1,700.00
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Registrar's Office

Martha Hillhouse	Asst. to Registrar	Sept. 1, 1924	1,200.00
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Business Manager's Office

Katharine Taylor	Office Assistant	Sept. 1, 1924	1,200.00
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Operation and Maintenance

Earling Howard	Painter	July 1, 1924	1,380.00
H. Charles Mercer	Laborer	Aug. 1, 1924	1,140.00
Harold Esper	Laborer (Student)	July 1, 1924	1,032.00
Lawrence J. McKenna	Janitor	Aug. 12, 1924	1,140.00
William Cavanaugh	Janitor	Aug. 8, 1924	1,140.00
John M. Conti	Janitor	Aug. 1, 1924	1,140.00
James E. Holliday	Janitor	Aug. 1, 1924	1,140.00
C. Ashenhurst	Janitor	July 23, 1924	1,140.00
Ruth Paulsell	Janitress	July 17, 1924	780.00

Stores and Receiving

Wilma L. Mulby	Stenographer	Aug. 1, 1924	960.00
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Upon recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Salary increased from	to
<i>College of Arts</i>				
Benjamin Gamzue	Asst., Dept. English	Oct. 1, 1924	\$ 500.00	\$1,000.00
Hamilton M. Smyser	Asst., Dept. English	Oct. 1, 1924	500.00	1,000.00
<i>College of Engineering</i>				
Hoyt L. Sherman	Student Asst., Engr. Drawing	Oct. 1, 1924	300.00	520.00
Telca F. Haldy	Asst., Dept. Engr. Drawing	Oct. 1, 1924	1,320.00	1,500.00
<i>College of Medicine</i>				
William A. Starin	Prof. Bacteriology	Oct. 1, 1924	3,250.00	3,500.00
Mrs. Nora Massie	Seamstress, Univ. Hospital	Sept. 1, 1924	660.00	780.00
<i>Library</i>				
Mrs. R. L. Watson	Library Asst.	Sept. 1, 1924	1,200.00	1,400.00
Edna E. Davis	Library Asst.	Sept. 1, 1924	2,000.00	2,250.00
Marie Hopkins	Library Asst.	Sept. 1, 1924	960.00	1,080.00
Rita M. Buxton	Library Asst.	Sept. 1, 1924	1,420.00	1,600.00
<i>University Press</i>				
Clyde J. Hodgson	Apprentice, Univ. Press	Sept. 1, 1924	1,372.80	1,716.00

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Upon recommendation of the President, the following decrease in salary was made:

Name	Title	Date Effective	Salary decreased From	To
<i>College of Agriculture</i>				
Cecil Bayes	Beef Cattle Herd- man, Animal Husbandry	Sept. 1, 1924	1,440.00	1,260.00 & House

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Upon motion, the following recommendations of the President were approved:

That Professor G. W. McCuen be appointed Head of the Department of Agricultural Engineering, effective October 1, 1924.

That Professor R. M. Salter be appointed acting head of the Department of Soils, effective October 1, 1924, to October 1, 1925, vice Professor F. E. Bear on leave of absence.

That Professor T. E. French, Professor of Engineering Drawing, be granted six months' leave of absence on salary, beginning February 1, 1925.

That the following persons be granted one year's leave of absence without pay, the absence to begin on the dates indicated:

Lois Lampe, Instructor in Botany—October 1, 1924.

Henrietta Gromme, Assistant Professor, Home Economics—Sept. 1, 1924.

Jane S. Hinkley, Instructor in Home Economics—Sept. 1, 1924.

That the schedule of Professor Charles T. Bumer, Department of Mathematics, for the next fiscal year be changed from Summer, Autumn, and Winter Quarters to Summer and Spring Quarters, so that he may have the Autumn and Winter Quarters for the purposes of studying.

That the appropriation of \$3,000.00 from the general fund for the District Nursing Association be paid in monthly installments on the presentation of bills from this association.

That the appropriation of \$2,000.00 to St. Francis Hospital for supplies be paid in installments of \$500.00 per quarter, upon presentation of bills.

That the plan for division of the Department of Chemistry be approved and a division of Chemical Engineering be authorized, subject to the following terms and conditions:

(1) The Dean of the College of Engineering shall present to the President of the University for his approval a complete list of all courses in Chemical Engineering that should be transferred to the new department hereby created, and also a complete report upon the organization of courses for the two departments.

(2) New courses in the Department of Chemistry shall not be authorized when they parallel or duplicate the courses given in the Department of Chemical Engineering or the courses transferred, nor shall the courses in the new Department of Chemical Engineering parallel or duplicate the courses hereafter to be given in the Department of Chemistry.

(3) The division of this department shall not be taken as authority for any expansion in courses offered not authorized by the budget.

Professor James R. Withrow is hereby appointed head of the Department of Chemical Engineering.

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Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dean Alfred Vivian, College of Agriculture; Professor Faith Lanman, Department of Home Economics, and Dean E. A. Hitchcock, College of Engineering, to attend the meeting of the Land Grant College Association at Washington, November 11 to 14, 1924.

Mrs. E. E. Prout, and Miss Flory, Dietitian, to attend the Restaurant Managers' Convention at Chicago, Illinois, September 2 to 6, 1924.

Professor R. B. Stoltz to attend the National Dairy Show at Milwaukee, Wisconsin, September 27 to October 4, 1924.

Mr. John A. Slipper, Soils and Crops Specialist in Extension Service, to attend the American Society of Agronomy meeting to be held in Washington, November 10 and 11, 1924, the expense to be paid from Extension Service Funds.

Henry F. Walradt, Department of Economics, to attend the meeting of the National Taxation Association to be held in St. Louis, Missouri, the middle of September, 1924.

Professor C. T. Conklin, Department Animal Husbandry, to attend the Waterloo Dairy Congress at Waterloo, Iowa, September 22 to 28, 1924, and the National Dairy Show at Milwaukee, Wisconsin, September 27 to October 4, 1924.

Professor R. M. Salter, Department of Soils, to attend the meeting of the American Society of Agronomy in Washington, D. C., November 10 and 11, 1924.

Professor T. G. Phillips, Department Agricultural Chemistry, to represent the University at the opening of the Boyce Thompson Institute for Plant Research at Yonkers, New York, September 24, 1924.

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The President read a communication from the War Department asking for the immediate payment of \$2737.06 to cover equipment and material lost during the past six years. The President was instructed to advise the War Department that the University would present this claim to the Legislature at its next session.

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Upon recommendation of the President, the following appointments for the Summer Quarter 1925 were made:

Name	Title	Date Effective	Annual Rate
E. D. Roberts	Prof., Sch. Admin.	2nd term	\$ 800.00
G. E. Carrothers	Prof., Sch. Admin.	1st term	750.00
J. O. Engleman	Prof., Sch. Admin.	1st term	900.00
Paul W. Terry	Prof., Sch. Admin.	1st & 2nd terms	1,200.00
M. F. Beeson	Asst. Prof., Sch. Admin.	1st term	750.00
J. J. Oppenheimer	Asst. Prof., Sch. Admin.	1st & 2nd terms	1,000.00
Frank Hart	Prof., Sch. Admin.	1st term	900.00

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The following increases in salary for the employees of the University Press were ordered to be paid from the Rotary Fund, effective March 1, 1924:

Name	Title	Salary increased	
		from	to
R. W. Hodgson—Compositor		\$2,288.00	\$2,444.00
Frank A. Huff—Compositor		2,184.00	2,288.00
C. D. Kalb—Compositor		2,184.00	2,392.00
George Maggiore—Compositor		2,184.00	2,340.00
W. R. Stephens—Compositor		2,184.00	2,288.00

9-6-'24

G. F. Rodocker—Pressman.....	2,080.00	2,288.00
W. J. Monroe—Pressman.....	2,080.00	2,288.00
Clyde J. Hodgson—Apprentice.....	1,310.40	1,372.80
C. W. Thompson—Binder.....	2,288.00	2,444.00
William Taylor—Binder.....	2,184.00	2,288.00
Clara B. Harding—Binder.....	1,300.00	1,352.00
Anna B. Logan—Binder.....	988.00	1,092.00

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The President was authorized to negotiate with Dr. W. C. Bagley for services during the Summer Quarter 1925 in the Department of School Administration.

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The President presented the following communication signed by Gardiner Lattimer, secretary of the Brace Shop Committee, and upon his recommendation and the Dean of the College of Medicine, the proposal as made by Mr. Lattimer was approved and accepted:

Board of Trustees, September 2, 1924.
Ohio State University,
Columbus, Ohio.

Gentlemen—For the purpose of providing better facilities for the care of crippled children in central Ohio and for the purpose of assisting the College of Medicine to establish a brace shop in connection with its orthopedic service, and for the purpose of demonstrating that such a brace shop can be made self-supporting, we, the undersigned, make the following proposition:

1. We will guarantee the salary of \$2,400.00 for one year for a brace maker.
2. As soon as this brace maker is employed and is ready to start to work, we will place in your hands the sum of \$1,200.00 to cover his salary for six months.
3. Whenever it is needed, we will place in your hands the sum of \$300.00 to cover the cost of additional equipment required for this brace shop.
4. This guarantee of \$2,400.00 and these payments of \$1,200.00 and \$300.00 are made with the understanding that braces and other appliances made in this shop are to be paid for at the regular established prices, that these prices are not to be below those charged by brace shops commercially operated for profit and with the further understanding that if at the end of six months the shop has proved to be in whole or part self-supporting, such part of the contributions made to this work shall be returned to the donors as the secretary of your Board may deem wise. It is further understood that similar accounting and similar payments shall be made to the donors of this fund at six month periods following the first six months but if at the end of two years from the date of this proposal it shall have been demonstrated that the brace shop cannot be made self-supporting the donors of this fund will relinquish claim to all or to part of the contributions made.

Yours very truly,

THE BRACE SHOP COMMITTEE.
By GARDINER LATTIMER, *Secretary.*

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The President reported that owing to a saving in the contract for the road around the Administration Building, the Cabinet had given the order to the Contractor to complete the brick road from Neil Avenue to the rear of University Hall. Upon motion, the above action of the Cabinet was approved.

* * * * *

The President presented the following lease for South Hall covering a period of ten years:

LEASE

This Lease, Witnesseth: That Martha I. Cockell, Trustee, of Columbus, Franklin County, Ohio, lessor, in consideration of the rents and covenants hereinafter stipulated to be paid and performed by the Board of Trustees of the Ohio State University, lessee, and its successors and assigns, does hereby grant, demise, and lease unto the said lessee, its successors and assigns, the following described premises, to-wit:

Situating in the City of Columbus, County of Franklin, and State of Ohio, and more particularly described as follows:

Being seventy-two (72) feet and six (6) inches off the north end of Lot Number Eighteen (18) and part of Reserve B. of University Heights Addition to the City of Columbus, Ohio, as the same are numbered and delineated upon the recorded plat thereof, of record in Plat Book 4, page 255, Recorder's Office, Franklin County, Ohio, together with the use of the balance of the parcel known as Reserve B., and being a strip of land thirty-eight (38) feet in width and extending in a southerly direction from the south line of the premises herein specifically named to the north line of Tenth Avenue, the use of which said strip is subject, however, to the use of the lessor, and her successors and assigns, for the purpose of ingress and egress in and to the building situated on Lot 18 immediately west of said strip. The building on said premises is known as South Hall and is leased for the sole purpose of being used as a dormitory for young lady students attending Ohio State University.

To have and to hold the same, with appurtenances, unto the said lessee, its successors and assigns, for and during the full term of ten (10) years next ensuing from the 1st day of September in the year of our Lord nineteen hundred and twenty-four and to be fully completed and ended on the 31st day of August, in the year of our Lord nineteen hundred and thirty-four;

Yielding and paying therefor, during the said term, the sum of Fifty Thousand (\$50,000.00) Dollars, payable in annual installments of Five Thousand (\$5,000.00) Dollars each, on the 1st day of September of each and every year during the continuance of this lease.

And said lessee, for itself and for its successors and assigns, does hereby covenant and agree with said lessor, her successors and assigns, that it will pay said rents, in manner aforesaid, unless said premises shall be destroyed or rendered untenable by fire or

unavoidable accident; that it will not do or suffer any waste therein, nor use said premises for any unlawful purpose, nor assign this lease, nor underlet said premises, nor any part thereof, except for dormitory purposes, without the written consent of said lessor, and that at the end of said term it will deliver up said premises in as good order and condition as they now are, or may be put by said lessor, reasonable use and ordinary wear and tear thereof, and damage by fire and other unavoidable casualty, condemnation or appropriation excepted.

Provided, however, that if said rent, or any part thereof, shall remain unpaid for 30 days after it shall become due, and without demand made therefor; or if said lessee shall assign this lease, or underlet said leased premises, except for the purposes as herein named, or any part thereof, or if said lessee's interest therein shall be sold under execution or other legal process, without the written consent of said lessor, her successors and assigns, first had; or if said lessee or its successors or assigns shall fail to keep any of the other covenants of this lease, it shall be lawful for said lessor, her successors or assigns, into said premises to re-enter, and the same to have again, re-possess and enjoy, as in first and former estate; and thereupon this lease and everything herein contained on the said lessor's behalf to be done and performed, shall cease, determine, and be utterly void.

As a part of the consideration for said lease, it is mutually understood and agreed by the parties hereto that the lessee, during the continuance of this lease, shall make, at its own cost and expense, all inside repairs, changes and improvements, of every nature and description, that may be necessary in connection with the use and occupancy of the building on said premises, and that the lessor, at her own expense, shall make all outside changes, repairs, and improvements that may be necessary in connection therewith.

It is further understood and agreed that the said lessee shall have full and complete control and jurisdiction over said premises, and the said building, free from every interference from the said lessor, her successors, assigns, or representatives.

It is further understood and agreed that until the completion of the said repairs, improvements, and replacements that are to be made on said premises by the said lessee, the said lessee shall retain from the first year's rental a sum not exceeding \$1,500.00 for the payment of certain changes, improvements, and replacements, and that upon the completion of said changes, improvements, and replacements the said lessee shall submit to the lessor an itemized statement of costs of such changes, improvements, and replacements and if any balance remains in the \$1,500.00 set aside for this purpose the balance shall be paid over to the said lessor.

And said lessor, for herself and for her successors and assigns, covenants and agrees with the said lessee, its successors and assigns, that said lessee paying the rents and observing and keeping the covenants of this lease on its part to be kept, shall lawfully, peaceably, and quietly hold, occupy, and enjoy said premises, during said term, without any let, hindrance, ejection, or molestation by said lessor, or her successors or assigns, or any person or persons lawfully claiming under them.

In Witness Whereof, the said lessor and lessee, the Board of Trustees of the Ohio State University, have hereunto set their hands

on the second day of September, in the year of our Lord nineteen hundred and twenty-four.

Signed and acknowledged
in presence of:

	(Signed)	
(Signed) GERALDINE D. COCKELL		MARTHA ISABELLE COCKELL,
(Signed) VIVIAN C. CRAVEN		Trustee.
(Signed) PERRY B. COCKELL		The Board of Trustees
(Signed) HARVEY COCKELL		of Ohio State University, by
(Signed) INA D. SHIRK	(Signed)	W. O. THOMPSON, Pres.
(Signed) KATHARINE C. TAYLOR	(Signed)	CARL E. STEEB, Secy.

State of Ohio, Franklin County, ss:

Be It Remembered, That on the second day of September, in the year of our Lord nineteen hundred and twenty-four, before me a Notary Public in and for said county, personally came Martha I. Cockell, Trustee, one of the parties named in the foregoing lease, and acknowledged the signing thereof to be her voluntary act and deed.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal on the day and year aforesaid.

(Signed) CHAS. A. KUNTZ,
Notary Public, Franklin County, Ohio.

State of Ohio, Franklin County, ss:

Be It Remembered, That on the 6th day of September, 1924, before me a Notary Public in and for said county, personally came the Board of Trustees of the Ohio State University, by W. O. Thompson, its President, and Carl E. Steeb, its Secretary, by resolution of the Board of Trustees duly authorized, one of the parties to the foregoing lease, and acknowledged that as such officers they signed the foregoing lease, and that the signing and execution of the same was the voluntary act and deed of said Board of Trustees and of themselves as such officers, for the uses and purposes therein mentioned.

In Testimony Whereof, I have hereunto subscribed my name, and affixed my official seal on the day and year aforesaid.

(Signed) CHAS. A. KUNTZ,
Notary Public, Franklin County, Ohio.

Upon motion, said lease was approved and ordered executed by the President of the University and the Secretary of the Board.

* * * * *

The Secretary presented the following extras to contracts as recommended by the University Architect and State Architect, and upon motion, said extras were approved:

Medical Science Building

Paul L. Gilmore, Electrical Contract.....	\$ 155.10
Boyajohn & Barr, General Contract.....	390.00
The Veehorn & Osterfeld Plbg. Co., Heating and Plumbing.....	229.00

Journalism Building

D. W. McGrath & Sons, General Contract.....	485.17
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Administration Building

Electric Power & Equipment Company, Electrical Contract.....	239.93
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<i>Bridge Approach</i>	
E. H. Latham Co., General Contract.....	1,105.00
<i>Commerce Building</i>	
E. H. Cobb, Electrical Contract.....	382.00
<i>Greenhouse No. 9</i>	
Am. Greenhouse Mfg. Co., General Contract.....	116.80
* * * * *	

The Secretary presented the following report from the University Architect, and upon motion Greenhouse No. 9 was accepted and the Architect was directed to prepare the final estimate in payment of this contract.

September 4, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—The American Greenhouse Manufacturing Company have completed the Greenhouse No. 9 and I am recommending that the Board of Trustees authorize the University Architect to prepare the final estimate for this structure.

Respectfully submitted,

(Signed) JOS. N. BRADFORD,
University Architect.

* * * * *

The Secretary presented the following report of the Cabinet dated September 2, 1924:

CABINET MINUTES

September 2, 1924.

The Cabinet met in the office of the Secretary at one o'clock.

Present: President Thompson, Messrs. Bradford, McCracken, and Steeb.

* * * * *

In accordance with advertisement, the following bids were opened and read in public:

ENGINEERING EXPERIMENT STATION

General Contract

Boyajohn & Barr.....	\$184,000.00
E. Elford.....	164,700.00
Robert H. Evans.....	164,100.00
Moran Construction Company.....	188,983.00
E. H. Latham Company.....	183,300.00
D. W. McGrath.....	138,500.00
Middle States Construction Company.....	139,989.00
Ed S. Moore & Sons.....	177,000.00

Heating and Plumbing

Huffman-Wolfe Company.....	\$ 31,200.00
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Electrical Contract

Hughes-Peters.....	\$ 4,600.00
Paul Gilmore.....	4,080.00
Central Ohio Electric.....	6,500.00
Electric Power Equipment Company.....	5,279.00
Northern Electric Company.....	3,960.00

ALTERNATE BIDS

1. Hauserman or steel partitions omitted.	
Boyajohn & Barr.....	\$ 4,850.00
E. Elford	4,800.00
Robert H. Evans.....	4,410.00
Moran Construction Company.....	4,707.00
E. H. Latham Company.....	5,090.00
D. W. McGrath.....	4,400.00
Middle States Construction Company.....	5,090.00
Ed S. Moore & Sons.....	4,400.00
2. Omitting removable floors.	
Boyajohn & Barr.....	\$ 2,000.00
E. Elford	1,600.00
Robert H. Evans.....	2,000.00
Moran Construction Company.....	1,338.00
E. H. Latham.....	3,305.00
D. W. McGrath.....	900.00
Middle States Construction Company.....	1,590.00
Ed S. Moore & Sons.....	1,500.00
3. Fourth floor partition and mastic flooring omitted.	
Plumbing fixtures and radiators omitted.	
Huffman-Wolfe Company.....	\$ 1,100.00
Boyajohn & Barr.....	4,000.00
E. Elford.....	3,300.00
Moran Construction Company.....	4,466.00
E. H. Latham.....	4,715.00
D. W. McGrath.....	3,500.00
Middle States Construction Company.....	4,195.00
Ed S. Moore & Sons.....	3,500.00

ANIMAL HUSBANDRY BUILDING

General Contract

S. J. Isabel.....	\$160,000.00
E. Elford	143,000.00
Robert H. Evans.....	159,000.00
Moran Construction Company.....	169,594.00
E. H. Latham.....	158,645.00
D. W. McGrath.....	133,500.00
Middle States Construction Company.....	144,500.00

Heating and Plumbing

Huffman-Wolfe	\$ 29,530.00
Samuel A. Esswein.....	29,780.00

Electrical Contract

Hughes-Peters	\$ 2,865.00
Paul Gilmore.....	3,020.00
Central Ohio Electric Company.....	3,500.00
Electric Power Equipment Company.....	3,292.00
Northern Electric Company.....	2,945.00

Plastering Contract

D. W. McGrath.....	\$ 13,400.00
Stearn Plastering Company.....	13,980.00

ALTERNATE BIDS

1. If two small wings are omitted—deduct.	
Hughes-Peters	\$ 168.00
Paul Gilmore.....	75.00
Central Ohio Electric Company.....	100.00
Electric Power Equipment Company.....	91.00
Northern Electric Company.....	25.00
Huffman-Wolfe Company.....	1,090.00
Samuel A. Esswein.....	1,200.00
S. J. Isabel.....	8,200.00
E. Elford	13,600.00
Robert H. Evans.....	12,500.00

Moran Construction Company.....	10,466.00
E. H. Latham Company.....	16,163.00
D. W. McGrath.....	12,000.00
Middle States Construction Company.....	9,000.00
2. If amphitheater is omitted—deduct.	
Hughes-Peters	\$ 300.00
Paul Gilmore.....	700.00
Central Ohio Electric Company.....	200.00
Electric Power Equipment Company.....	278.00
Northern Electric Company.....	100.00
Huffman-Wolfe	6,000.00
Samuel A. Esswein.....	5,000.00
S. J. Isabel.....	25,600.00
E. Elford.....	44,000.00
Robert H. Evans.....	47,000.00
Moran Construction Company.....	31,024.00
E. H. Latham Company.....	53,838.00
D. W. McGrath.....	35,500.00
Middle States Construction Company.....	32,000.00
Stearn Plastering Company.....	940.00
3. Indiana Oolitic Limestone instead of Cast Stone.	
S. J. Isabel.....	\$ 5,650.00
E. Elford.....	7,000.00
Robert H. Evans.....	4,000.00
Moran Construction Company.....	7,679.00
E. H. Latham.....	8,690.00
D. W. McGrath.....	2,000.00
Middle States Construction Company.....	2,200.00
4. Wood sash instead of metal sash.	
S. J. Isabel.....	\$ 3,000.00
E. Elford.....	2,000.00
Robert H. Evans.....	3,500.00
Moran Construction Company.....	3,863.00
E. H. Latham.....	1,994.00
D. W. McGrath.....	2,000.00
Middle States Construction Company.....	3,200.00
5. Temperature Regulation.	
Huffman-Wolfe	\$ 2,680.00
Samuel A. Esswein.....	2,500.00

EDUCATION BUILDING

General Contract

S. J. Isabel.....	\$280,000.00
Boyajohn & Barr.....	319,000.00
E. Elford	279,000.00
Robert H. Evans.....	288,200.00
Moran Construction Company.....	314,537.00
E. H. Latham.....	325,678.00
D. W. McGrath.....	269,000.00

Heating and Plumbing

Huffman-Wolfe	\$ 45,700.00
Samuel A. Esswein.....	44,644.00

Electrical Contract

Hughes-Peters	\$ 7,360.00
Paul Gilmore.....	8,084.00
Central Ohio Electric Company.....	10,000.00
Electric Power Equipment Company.....	5,500.00
Northern Electric Company.....	6,091.00

Marble and Terrazzo

D. W. McGrath.....	\$ 17,500.00
Ardit Company.....	19,000.00
Wege Marble & Tile Company.....	18,646.00

ALTERNATE BIDS

1. Addition.

Hughes-Peters	\$ 150.00
Paul Gilmore.....	165.00
Central Ohio Electric Company.....	150.00
Electric Power Equipment Company.....	135.00
Northern Electric Company.....	100.00
Huffman-Wolfe	1,400.00
Samuel A. Esswein.....	1,280.00
S. J. Isabel.....	20,644.00
Boyajohn & Barr.....	19,000.00
E. Elford	16,000.00
Robert H. Evans.....	18,912.00
Moran Construction Company.....	10,513.00
E. H. Latham.....	22,318.00
D. W. McGrath.....	17,921.00
Ardit Company.....	97.00

2. Addition.

Hughes-Peters	\$ 80.00
Paul Gilmore.....	75.00
Central Ohio Electric Company.....	150.00
Electric Power Equipment Company.....	184.00
Huffman-Wolfe	950.00
Samuel A. Esswein.....	900.00
S. J. Isabel.....	8,841.00
Boyajohn & Barr.....	14,500.00
E. Elford	13,000.00
Robert H. Evans.....	10,791.00
Moran Construction Company.....	11,083.00
E. H. Latham.....	14,608.00
D. W. McGrath.....	12,500.00

3. If bronze doors and frames are used on S. & W. entrances—add.

E. Elford.....	\$ 2,500.00
Robert H. Evans.....	2,500.00
Moran Construction Company.....	1,810.00
E. H. Latham.....	1,771.00
D. W. McGrath.....	2,500.00

4. Substitute Indiana Oolitic Limestone for Cast Stone.

S. J. Isabel.....	\$ 6,000.00
E. Elford	7,000.00
Robert H. Evans.....	6,000.00
Moran Construction Company.....	18,000.00
E. H. Latham.....	20,983.00
D. W. McGrath.....	2,000.00

5. Temperature Regulation.

Huffman-Wolfe	\$ 3,640.00
Samuel A. Esswein.....	3,700.00

Combined Proposal: Education Building, Animal Husbandry Building, and Engineering Experiment Station Building

Paul Gilmore.....	\$ 14,870.00
Central Ohio Electric Company.....	18,000.00
Electric Power Equipment Company.....	17,350.00
Northern Electric Company.....	12,625.00
Huffman-Wolfe	99,690.00
E. Elford	578,700.00
Robert H. Evans.....	605,800.00
E. H. Latham.....	661,938.00
D. W. McGrath.....	537,500.00

* * * * *

The bids were referred to the State Architect and the University Architect for tabulation and report to the Board of Trustees September 6, 1924.

* * * * *

The Secretary presented the following report from the State Architect and the University Architect covering the bids received for the construction of an Education Building, an Engineering Experiment Station Building, and an Animal Husbandry Building:

Columbus, Ohio, September 3, 1924.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University,
Columbus, Ohio.

Dear Sir—From an examination of the bids received September 2, 1924, for the construction of an Education Building, an Engineering Experiment Station Building, and an Animal Husbandry Building, the following report and recommendations are submitted to the Board of Trustees for their consideration and action.

(1st)	Separate and combined bids were received for the above named buildings.	
(2nd)	Of the eight bids received for the General Contract, the combined bid for the three buildings submitted by D. W. McGrath & Sons was the lowest, being.....	\$537,500.00
(3rd)	Of the two bids received for the Heating and Plumbing Contract, the combined bid for the three buildings, submitted by the Hullman-Wolfe Company was the lowest, being	99,690.00
(4th)	Of the five bids received for the Electrical Contract, the combined bid for the three buildings, submitted by the Northern Electric Company was the lowest, being.....	12,625.00
(5th)	Of the two bids received for the Plastering Contract for the Animal Husbandry Building, that of D. W. McGrath & Sons was the lowest, being.....	13,400.00
(6th)	Of the three bids received for the Marble and Terrazzo Contract for the Education Building, that of D. W. McGrath & Sons was the lowest, being.....	17,500.00
(7th)	A number of Alternate items were included in the bids for each of the three buildings. Of these alternate items, the following are recommended to the Board of Trustees for approval:	
	“A” For the Education Building, Alternate No. 4, substituting Bedford Limestone for Cast Stone, results in a reduction of.....	\$2,000.00
	“B” For the Engineering Experiment Station Building, Alternate No. 1, omitting Hauserman partitions, a reduction of.....	4,400.00
	Alternate substituting Bedford Limestone for Cast Stone, a reduction of.....	1,400.00
	Total.....	\$ 5,800.00
	“C” For the Animal Husbandry Building, Alternate No. 3, substituting Indiana Limestone for Cast Stone, a reduction of.....	\$ 2,000.00
	Alternate No. 4, substituting wood sash for metal, a reduction of.....	2,000.00
	Total deductions for Alternates.....	\$ 11,800.00

SUMMARY

Combined General Contract for all three buildings—	
D. W. McGrath & Sons.....	\$537,500.00
Total deductions for Alternate items.....	11,800.00
	<hr/>
	\$525,700.00
Plastering Contract for Animal Husbandry Building—	
D. W. McGrath & Sons.....	\$ 13,400.00

Marble and Terrazzo Contract for Education Building—	
D. W. McGrath & Sons.....	\$ 17,500.00
Total of D. W. McGrath & Sons' bids.....	\$556,600.00
Combined Heating and Plumbing Contract for all three buildings—	
The Huffman-Wolfe Company.....	\$ 99,690.00
Combined Electrical Contract for all three buildings—	
Northern Electric Company.....	\$ 12,625.00
Grand Total.....	\$668,915.00
Total of Architect's Estimated Cost.....	\$673,500.00
Total of bids below the Architect's Estimate.....	\$ 4,585.00

From the above examination of bids received, we find that all bids comply with all requirements, therefore, it is recommended to the Board of Trustees that the above named combined bids be accepted, and contracts for the three buildings be awarded as follows:

(1st) <i>Education Building:</i>	
General Contract to D. W. McGrath & Sons.....	\$265,000.00
Marble and Terrazzo Contract to D. W. McGrath & Sons.....	17,500.00
Total	\$282,500.00
Heating and Plumbing Contract to The Huffman-Wolfe Company	\$ 41,640.00
Electrical Contract to the Northern Electric Company....	\$ 5,941.00
(2nd) <i>Engineering Experiment Station Building:</i>	
General Contract to D. W. McGrath & Sons.....	132,200.00
Heating and Plumbing Contract to the Huffman-Wolfe Company	29,816.00
Electrical Contract to the Northern Electric Company....	3,834.00
(3rd) <i>Animal Husbandry Building:</i>	
General Contract to D. W. McGrath & Sons.....	128,500.00
Plastering Contract to D. W. McGrath & Sons.....	12,400.00
Total	\$141,900.00
Heating and Plumbing Contract to the Huffman-Wolfe Company	\$ 28,234.00
Electrical Contract to the Northern Electric Company....	2,850.00
Contractors' Grand Total of Contracts.....	\$668,915.00
Architect's Grand Total of Estimated Costs.....	\$673,500.00

Respectfully submitted,

(Signed) HERBERT B. BRIGGS, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. *University Architect.*

NOTE—It may be of interest to note that the combined bids resulted in a savings as follows:

General Contract	\$3,500.00
Heating and Plumbing Contract.....	4,740.00
Electric Contract	371.00
Total	\$8,611.00

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Upon motion, it was unanimously agreed to take advantage of the combined proposals as detailed in the above report, and the Secretary was directed to prepare contracts as recommended by the Architects, as follows:

Education Building

General Contract, D. W. McGrath & Sons.....	\$265,000.00
Marble and Terrazzo Contract, D. W. McGrath & Sons.....	17,500.00
Total	\$282,500.00
Heating and Plumbing Contract, The Huffman-Wolfe Company...	\$ 41,640.00
Electrical Contract, The Northern Electric Company.....	5,941.00

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Dayton, Ohio, October 3, 1924.

The Board of Trustees met at Dayton, Ohio, 7:30 p. m., pursuant to call of the Chairman.

Present: C. F. Kettering, Chairman; L. E. Laybourne, John Kaiser, Mrs. Alma Paterson, B. F. McCann, O. E. Bradfute.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
R. W. Gardner	Co. Agr. Agent	Oct. 1, 1924	\$3,000.00
G. F. Henning	Co. Agr. Agent	Oct. 1, 1924	2,800.00
Besse C. Neef	Stenographer	Oct. 7, 1924	1,200.00
M. V. Bailey	Co. Agr. Agent	Sept. 30, 1924	3,000.00
C. C. Lang	County Club Leader	Oct. 15, 1924	2,650.00
<i>College of Agriculture</i>			
Dalton D. Dowds	Graduate Assistant, Dept. Animal Husb.	June 30, 1924	500.00
Harold F. Thayer	Graduate Assistant, Dept. Farm Crops	June 30, 1924	500.00
<i>College of Arts, Philosophy, and Science</i>			
Charles G. Fulkerson	Assistant, English	Oct. 1, 1924	500.00
S. Falk	Instructor, English	Oct. 1, 1924	2,000.00
Whittier Burnet	Instructor, English	Oct. 1, 1924	1,800.00
Verona M. Dollinger	Instructor, English	Oct. 1, 1924	1,800.00
Floy Winks	Assistant, English	Oct. 1, 1924	500.00
Julio H. Valdes	Asst., Romance Lang.	Oct. 1, 1924	2,000.00
<i>College of Commerce and Journalism</i>			
Malvern B. Buchanan	Assistant, Economics	Autumn Quarter	500.00
<i>College of Education</i>			
George E. Carrothers	Prof., School Admr.	Summer Quarter 1925	750.00
Mildred Mae Dennis	Stenographer	Sept. 8, 1924	960.00
Lura B. Chamblin	Stenographer	Aug. 31, 1924	960.00
Louise N. Postle	Stenographer	Sept. 15, 1924	960.00
<i>College of Engineering</i>			
Parker Z. Blosser	Student Asst., Dept. Astronomy	Oct. 1, 1924	480.00
George Wm. Pratt	Asst., Dept. Elec. Engr.	Oct. 1, 1924	200.00
Frederick E. Frey	Grad. Asst., Chemistry	Autumn Quarter	500.00
Melville L. Wolfrom	Grad. Asst., Chemistry	Autumn Quarter	500.00
<i>College of Medicine</i>			
Marion Emery	Supervising Nurse	Oct. 1, 1924	1,200.00
<i>Military Science</i>			
Carlisle B. Cox	Asst. Prof., Mil. Science	Sept. 16, 1924	250.00
James A. Code	Asst. Prof., Mil. Science	June 7, 1924	250.00
G. L. Townsend	Prof., Mil. Science and Commandant of Cadets	Aug. 1, 1924	500.00
<i>Operation and Maintenance</i>			
Fred M. Dustman	Painter	Aug. 31, 1924	1,260.00
William Jones	Janitor	Sept. 13, 1924	1,050.00
Bert Faught	Lauderer	Aug. 31, 1924	900.00

Stores and Receiving

Kenneth Edgar	Laborer	Aug. 31, 1924	1,080.00
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University Hospital

Mary E. Carter	Dishwasher	Aug. 31, 1924	600.00
Jane Sumner	Dishwasher	Aug. 31, 1924	540.00

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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
John S. Crossman	Assistant Editor	Oct. 1, 1924	2,000.00
Eunice Teal	To be paid from Smith-Lever Funds, Project No. 1 A. Home Demon. Agent, Montgomery County	Sept. 1, 1924	2,100.00
	Smith-Lever Funds.....	\$104.16	
	Montgomery County Funds....	54.17	
	Farm Bureau Funds.....	16.67	
		\$175.00	
	Automobile Maintenance.....	\$600.00	
C. C. Lang	Asst. State Leader, Boys' and Girls' Clubs	Oct. 16, 1924	3,200.00
Harold F. Thayer	To be paid from Smith-Lever Funds, Project No. 4. County Agr. Agent, Fairfield County	Oct. 8, 1924	2,500.00
	State Offsetting Funds.....	\$133.33	
	Fairfield County Funds.....	75.00	
		\$208.33	
	Automobile Maintenance.....	\$600.00	
Banks Collings	County Agr. Agent, Mercer County	Oct. 1, 1924	2,500.00
	State Offsetting Funds.....	\$133.33	
	Mercer County Funds.....	75.00	
		\$208.33	
	Automobile Maintenance.....	\$600.00	
M. V. Bailey	Asst. Prof., Soils Extension	Oct. 1, 1924	3,200.00
Thomas H. Johnson	To be paid from Smith-Lever Funds, Project No. 3 H. County Agr. Agent, Athens County	Oct. 1, 1924	2,200.00
	Smith-Lever Funds.....	\$133.33	
	Athens County Funds.....	50.00	
		\$183.33	
	Automobile Maintenance.....	\$600.00	
<i>College of Agriculture</i>			
Walter R. Krill	Grad. Asst., Animal Husb.	Oct. 1, 1924	500.00
John Russell Kimber	Grad. Asst., Animal Husb.	Oct. 1, 1924	500.00
Robert Wallace Gerdel	Grad. Asst., Farm Crops	Oct. 1, 1924	500.00
Ray Thomas Everly	Student Asst., Botany	Oct. 1, 1924	300.00
Jesse D. Miller	Student Asst., Botany	Oct. 1, 1924	300.00
L. Maybelle Cornell	Instr., Home Economics	Oct. 1, 1924	2,200.00
Elizabeth C. Cooley	Instr., Home Economics	Oct. 1, 1924	1,500.00
Mary Ann Graber	Stud. Asst., Home Econ.	Oct. 1, 1924	15.00 mo.
Mary A. Blanchard	Grad. Asst., Home Econ.	Oct. 1, 1924	75.00 mo.
Frances Mathias	Grad. Asst., Home Econ.	Oct. 1, 1924	33.33 mo.
Dorothy South	Grad. Asst., Home Econ.	Oct. 1, 1924	33.33 mo.
Leona R. Peckham	Grad. Asst., Home Econ.	Nov. 1, 1924	70.00 mo.
<i>College of Arts, Philosophy, and Science</i>			
Elmer James McCue	Grad. Asst., English	Autumn Quarter	500.00
Nelson Budd	Grad. Asst., English	Autumn Quarter	500.00
Helen Pond	Grad. Asst., English	Autumn Quarter	500.00

Josephine Bye	Grad. Asst., English	Autumn Quarter	500.00
Lily Schindelma	Grad. Asst., English	Autumn Quarter	500.00
Bert Emsley	Instructor, English	Autumn Quarter	1,800.00
Clyde Shields Nesbitt	Instructor, English	Autumn Quarter	1,800.00
T. R. Wiley	Asst., Romance Lang.	Oct. 1, 1924	1,800.00
Erwin Naujoks	Student Asst., Geology	Sept. 29, 1924	100.00
Robert G. Earl	Stud. Asst., Amer. History	Oct. 1, 1924	250.00
Walter T. Wirthwein	Instr., European History	for Autumn, Winter, and Spring Quarters Oct. 1, 1924	500.00
Mildred Williams	Stenographer	for 3 months only Sept. 15, 1924	960.00
<i>College of Commerce and Journalism</i>			
Elizabeth Long	Lecturer, Sociology	Oct. 1, 1924 for Winter and Spring Quarters	700.00
N. K. Teeters	Reader, Sociology	Oct. 1, 1924	150.00
Grace Richmond	Reader, Sociology	Oct. 1, 1924	150.00
Eldon R. Young	Asst., Economics	Oct. 1, 1924	500.00
Hilda Guth	Stenographer	Sept. 24, 1924	80.00 mo.
<i>College of Education</i>			
Mary Newton	Stenographer	Sept. 8, 1924	1,020.00
Eleanor L. Kohn	Stenographer	Sept. 4, 1924	960.00
<i>College of Engineering</i>			
Richard S. Buck, Jr.	Instr., Architecture	Oct. 1, 1924	2,000.00
Henry Isaac Raymond	Student Asst., Astronomy	Oct. 1, 1924	480.00
Robert John Mathias	Asst., Mech. Engr.	Sept. 29, 1924	1,200.00
Special contract for 9 months, Sept. to June			
Garrett D. Ehrhardt	Stud. Asst., Engr. Draw.	Oct. 1, 1924	300.00
A. G. Conrad	Asst., Elec. Engr.	Oct. 1, 1924	200.00
Hollis Glenn Bell	Stud. Asst., Chem. Engr.	Oct. 1, 1924	250.00
Geo. C. Strouse	Grad. Asst., Chemistry	Oct. 1, 1924	350.00
Theodore S. Eckert	Grad. Asst., Chemistry	for Autumn and Winter Quarters Oct. 1, 1924	500.00
<i>College of Law</i>			
Pearl W. Poe	Stenographer	Sept. 1, 1924	960.00
<i>College of Medicine</i>			
Ruth DeWolf	Supervising Nurse	Oct. 1, 1924	100.00 mo.
Martha Wright	Student Nurse	Sept. 10, 1924	6.25 mo.
<i>College of Pharmacy</i>			
James M. Moore	Stud. Asst., Pharmacy	Oct. 1, 1924	200.00
William A. Morse	Stud. Asst., Pharmacy	Oct. 1, 1924	200.00
Leslie W. Reese	Stud. Asst., Pharmacy	Oct. 1, 1924	200.00
Walter C. Grudier	Stud. Asst., Pharmacy	Oct. 1, 1924	200.00
<i>Military Science</i>			
Chester A. Horne	Asst. Prof., Mil. Science	Sept. 9, 1924	250.00
Chester H. Smith	Asst. Prof., Mil. Science	Sept. 17, 1924	250.00
Arthur M. Shipp	Prof., Mil. Science and Commandant of Cadets	Aug. 1, 1924	500.00
Olga S. Krill	Stenographer	Sept. 15, 1924	960.00
<i>Library</i>			
John W. Seeley	Library Asst., ($\frac{1}{2}$ time)	Oct. 1, 1924	30.00 mo.
<i>University Hospital</i>			
Ottie Tinsley	Dishwasher	Sept. 1, 1924	540.00
Martha Davis	Diet Kitchen Maid	Sept. 1, 1924	600.00
<i>Dean of Women</i>			
Treva MacInnis	Stenographer	Sept. 29, 1924	1,080.00
Beatrice Babb	Stenographer	July 1 to Sept. 27	1,080.00
<i>Business Manager's Office</i>			
W. R. Kruse	Inventory Clerk	Sept. 24, 1924	1,500.00

Stores and Receiving

C. A. Starkey	Laborer	Sept. 1, 1924	1,080.00
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Operation and Maintenance

Charles H. Carter	Janitor	Sept. 15, 1924	1,080.00
Isaac Errington	Janitor	Sept. 17, 1924	1,140.00
William M. Eviston	Janitor	Sept. 1, 1924	1,140.00
Elmer L. Cavender	Electrician	Sept. 1, 1924	1,800.00

* * * * *

Upon recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	Sal. increased from	to
<i>College of Agriculture</i>				
Clifford T. Conklin	Asst. Prof., An. Husb.	Oct. 1, 1924	\$3,500	\$4,200
Sylvester S. Humphrey	Instructor, Botany	Oct. 1, 1924	500	1,500
Pearl S. Williams	Grad. Asst., Botany	Oct. 1, 1924	300	500
Autumn and Winter Quarters				
Glen W. McCuen	Prof., Agr. Engr.	Sept. 1, 1924	3,750	4,250

* * * * *

Upon recommendation of the President, the following changes in title were made:

Name	Title changed from	to
Sylvester S. Humphrey	Graduate Assistant	Instructor, Botany
Pearl E. Williams	Student Assistant	Grad. Asst., Botany
Mildred Gardner	Student Assistant	Assistant, Phys. Chem.

* * * * *

Upon recommendation of the President, the following revised salary roll for the Department of Romance Languages was approved for the Autumn Quarter only:

Helen Louise Weinman	Assistant	\$450.00 year
Lura M. Jewell	Assistant	450.00 to \$900.00
Dorothy Porter	Assistant	300.00 to \$1,350.00
Kathleen B. Smith	Assistant	150.00 for Quarter

* * * * *

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor J. S. Coffey, Professor of Animal Husbandry, to attend the National Swine Show at Peoria, Illinois, September 27 to October 4, 1924.

Professor C. A. Wright, Department Electrical Engineering, to attend the Third Radio Conference to be held at Washington, D. C., October 6, 1924, the expense to be paid from Extension Service Funds.

* * * * *

Upon motion, the following recommendations of the President were approved:

That the personnel of the Engineering Experiment Station Council for the year 1925 be made up as follows:

Prof. J. R. Withrow	3 years
Prof. Clyde T. Morris	3 years
Prof. D. J. Demorest	2 years
Prof. F. W. Marquis	2 years
Prof. F. C. Caldwell	1 year
Prof. Alpheus Smith	1 year

That George Valley, Extension Chemist, be given leave of absence without pay from October 1, 1924, to June 30, 1925, in order that he may attend Yale University for graduate work.

That the schedule of Dr. B. R. Buckingham, of the Bureau of Educational Research, for the year 1924-1925, be changed to Summer, Winter, and Spring Quarters; and that of Dr. P. R. Stevenson to read Summer, Autumn, and Winter Quarters.

That the sum of \$300.00 be appropriated for the year 1924-1925 for the maintenance of an automobile for the Dean of Women.

That the appropriation of \$2,500.00 for the purpose of subsidizing twenty-five critic teachers of the Columbus public schools at the rate of \$50.00 per quarter, be made.

* * * * *

The President presented a list of the Buildings which have been requested by the Departments for the coming biennium budget. After a general discussion of the entire building program, the President was requested to present to the Board at the next meeting his definite recommendations as to the buildings to be included.

* * * * *

Upon recommendation of the President, the Secretary was authorized to execute a lease with the Francis Wayland Foundation for the 2½ story brick residence known as 151 West Eleventh Avenue, to be used as a rooming house for nurses for the College of Medicine, the rental to be \$90.00 per month and the lease to be for one year.

* * * * *

Thereupon, the Board adjourned to meet October 24, 7:30 p. m., at the University.

Attest:

(Signed) CARL E. STEEB,

C. F. KETTERING,

Secretary.

Chairman.

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, October 25, 1924.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; John Kaiser, Mrs. Alma Paterson, O. E. Bradfute.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Margaret A. Riley	Stenographer	Oct. 7, 1924	960.00
<i>College of Arts</i>			
Ruth Whatley	Asst., Romance Lang.	Oct. 1, 1924	2,000.00
Luella Wright	Stenographer	Sept. 30, 1924	960.00
<i>College of Engineering</i>			
George M. Strong	Assistant (part time) Chemistry	Nov. 1, 1924	500.00
M. M. Culver	Grad. Asst., Mathematics	Oct. 1, 1924	500.00
Mrs. Mabel Vesper	Stenographer	Nov. 1, 1924	1,020.00
Edith A. Lutz	Stenographer	Sept. 30, 1924	960.00
Mary Lahmering	Stenographer	Oct. 7, 1924	960.00
<i>Registrar's Office</i>			
Mary Warren	Asst. to Registrar	Oct. 1, 1924	85.00 mo.
<i>University Hospital</i>			
Clara Howell	Cook	Sept. 30, 1924	600.00
Roxie Bowers	Assistant Cook	Sept. 30, 1924	720.00
<i>Veterinary Medicine</i>			
Robert Millington	Groom	Sept. 30, 1924	1,200.00
<i>Operation and Maintenance</i>			
Glenn O. Davis	Painter	Sept. 30, 1924	1,200.00
Roderick Farley	Painter's Helper	Sept. 30, 1924	1,080.00
<i>Laboratory Supply Store</i>			
Arline M. Ebenhack	Clerk	Sept. 30, 1924	960.00
* * * * *			

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Ruth Phillips	Stenographer	Oct. 7, 1924	960.00
<i>Agricultural Extension</i>			
Roderick D. Barden	Instr., Agr. Engr.	Oct. 16, 1924	2,400.00
C. J. Schollenberger	Asst., Soils (part time)	Oct. 6, 1924	1,500.00
<i>College of Arts</i>			
Chas. G. Fulkerson	Asst., Dept. English Reinstated for Autumn and Winter Quarters.	Oct. 1, 1924	500.00
Russell H. Martin	Stud. Asst., Amer. History	Oct. 1, 1924	250.00
Florence E. White	Asst., Dept. Romance Lang. (Temporary Appt.)	Oct. 1, 1924	1,650.00
<i>College of Commerce and Journalism</i>			
George E. Rinck	Asst., Bus. Organization	Oct. 1, 1924	1,800.00
Lowell K. Hanson	Reader, Dept. Economics	Oct. 1, 1924	150.00
Oliver B. Combs	Reader, Economics	Oct. 1, 1924	150.00
for Autumn and Winter Quarters			
Robt. E. Bachman	Reader, Economics	Oct. 1, 1924	150.00
Martin F. Gaudian	Reader, Economics	Oct. 1, 1924	150.00
Herbert Willett	Reader, Economics	Oct. 1, 1924	150.00
Clifford L. James	Reader, Economics	Oct. 1, 1924	150.00
Kenneth B. Johnson	Reader, Economics	Oct. 1, 1924	150.00
G. Marvin Wright	Reader, Economics	Oct. 1, 1924	150.00
Harry L. Wylie	Reader, Economics	Oct. 1, 1924	150.00
H. B. Alger	Reader, Economics	Oct. 1, 1924	150.00
William H. Belden	Reader, Bus. Organization	Oct. 1, 1924	150.00
W. R. Kaufman	Reader, Bus. Organization	Oct. 1, 1924	150.00
William M. Summers	Reader, Bus. Organization	Oct. 1, 1924	150.00
C. W. Chambers	Reader, Bus. Organization	Oct. 1, 1924	150.00
L. J. Arnold	Reader, Bus. Organization	Oct. 1, 1924	150.00

College of Education

Zoe E. Leatherman	Asst., Psychology	Oct. 1, 1924	1,800.00
Fred C. Aver	Prof., School Admr.	June 22, 1925	750.00
		1st term, Summer Quarter only	
Edgar Wm. Pahlow	Prof. of Education, Dept. Principles of Education	July 1, 1925	4,500.00
		Summer, Autumn, and Winter Quarters only	
Adelaide M. Ayer	Asst. Prof. of Education, Principles of Education	June 22, 1925	600.00
		1st term, Summer Quarter only	
Maxwell Chas. Otto	Prof. of Education, Dept. Principles of Education	June 22, 1925	1,500.00
		Summer Quarter only	
E. N. Henderson	Prof., Psychology	June 22, 1925	800.00
		1st term, Summer Quarter only	
A. O. Heck	Asst. Prof., Sch. Admr.	June 22, 1925	1,200.00
		Summer Quarter only	
Teresa Daugherty	Stenographer, Appointment Committee	Sept. 16, 1924	80.00 mo.

College of Engineering

Frank G. Keenan	Grad. Asst., Chemistry	Nov. 1, 1924	445.00
Gerald P. Seeger	Stud. Asst., Engr. Draw.	Oct. 1, 1924	300.00
William C. McCoy	Grad. Asst., Mathematics	Oct. 1, 1924	500.00
Arthur E. Juve	Stud. Asst., Chemistry	Oct. 1, 1924	250.00
Wm. F. Underwood	Stud. Asst., Chemistry	Oct. 1, 1924	250.00
Ernest M. Waxbom	Stud. Asst., Chemistry	Oct. 1, 1924	250.00
Charles Clifton	Stud. Asst., Chemistry	Oct. 1, 1924	250.00
Russell Davis	Stud. Asst., Chemistry	Oct. 1, 1924	250.00
Jack Elwood Lucas	Stud. Asst., Mineralogy	Oct. 1, 1924	30.00 mo.
		for Autumn Quarter only	
Herbert H. Ross	Stud. Asst., Mineralogy	Jan. 1, 1925	30.00 mo.
		for Winter and Spring Quarters	

College of Medicine

Anthony Orthaber	Mech. in Medical Shop	Nov. 1, 1924	200.00 mo.
Jacob Rosofsky	Stud. Asst., Anatomy	Oct. 1, 1924	300.00
Kenneth E. Reighard	Stud. Asst., Anatomy	Oct. 1, 1924	300.00
Jay C. Kloepper	Part time Asst., Pathology	Oct. 1, 1924	150.00
Edward H. Wilson	Asst., Surgery	Nov. 1, 1924	No Salary

Library

Mildred Hindman	Library Asst., ½ time	Oct. 1, 1924	360.00
Mary T. Hugentugler	Library Asst.	Oct. 1, 1924	1,080.00
J. Keith Loudon	Library Asst., ½ time	Oct. 1, 1924	360.00

Physical Education

A. W. Bachman	Stud. Asst., Phys. Ed.	Oct. 1, 1924	350.00
Walter L. Pemberty	Stud. Asst., Phys. Ed.	Oct. 1, 1924	300.00
Robert Greuninger	Asst., Phys. Ed. (part time)	Oct. 1, 1924	600.00
Phyllis E. Gauley	Stenographer	Sept. 26, 1924	960.00

Registrar's Office

Bertha A. Randall	Asst. to Registrar	Oct. 1, 1924	85.00 mo.
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University Hospital

Roxie Oden	Dishwasher & Night Cook	Oct. 1, 1924	600.00
Jeanette Caine	Assistant Cook	Oct. 1, 1924	720.00

Veterinary Medicine

Olen R. Wimer	Groom	Oct. 5, 1924	1,200.00
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Operation and Maintenance

Delmar Devese	Painter's Helper	Oct. 1, 1924	1,080.00
Edward W. Stratton	Painter	Oct. 7, 1924	1,200.00
William D. Beach	Painter	Oct. 1, 1924	1,260.00
John S. Long	Janitor	Oct. 1, 1924	1,140.00

Laboratory Supply Store

Mary E. Hirst	Stenographer	Oct. 16, 1924	960.00
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10-25-'24

Upon recommendation of the President, the following changes in salary were made:

College of Engineering

J. Dudley Dawson	Asst., Mathematics	Oct. 1, 1924	from \$500	to \$1,000
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Library

Earl F. Brown	Library Assistant	Oct. 1, 1924	30 mo.	50 mo.
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Upon recommendation of the President, the following changes to title were made:

College of Engineering

J. Dudley Dawson	from Grad. Assistant	to Asst., Math.	Oct. 1
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College of Medicine

Elmer G. Horton	Asst. Prof., Medicine	Prof. Pediatrics	Oct. 1
Luke V. Zartman	Instructor, Surgery	Asst. Prof., Surg.	Oct. 1
John W. Means	Instructor, Surgery	Asst. Prof., Surg.	Oct. 1

Library

Earl F. Brown	Part time Assistant	Full time Asst.	Oct. 1
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Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dr. William McPherson, Dean of the Graduate School, to attend the meeting of the Association of American Universities as official delegate, to be held at Minneapolis, Minnesota, October 30 to November 1, 1924.

Upon recommendation of the President, the following distribution of Engineering Experiment Station funds for new projects was approved:

Project No. 46—"X-Ray Analysis of Alloy Steels"—Prof. C. E. Blake..	\$ 500.00
Project No. 47—"Coal Losses in Ohio"—Prof. Harry Nold.....	250.00
Project No. 48—"Effect of Furnace Conditions upon the Load Test for Refractories"	
Project No. 49—"Study of Bonds for Spinel Refractories"	
Project No. 50—"Heat Required to Fire Ceramic Bodies" (Projects for cooperative fellowships with the U. S. Bureau of Mines).	\$1,125.00

The President reported that in accordance with the action taken at the meeting of the Board of Trustees held September 6, 1924, satisfactory adjustment has been made covering the transfer of courses and personnel from the Department of Chemistry to the Department of Chemical Engineering.

The Secretary presented the following applications for Virginia Military Land deeds, as recommended by Mr. Frank M. Raymund, Agent:

Quit claim deed to Hugh M. Campbell for 10 acres in first tract and 47 acres in second tract, in Madison Township, Fayette County, Ohio, Survey No. 8226.
Deed to E. F. King for 50 acres in Union Township, Highland County, Ohio, Survey No. 2398.

Deed to Guy L. Zurmehly for 46 acres (except 3.56 acres) in Deerfield Township, Ross County, Ohio, Survey No. 8446-8476-9293.

Upon motion, the deeds as recommended were authorized and the Vice-Chairman was directed to execute the same.

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Upon recommendation of the President, \$1,950.00 was appropriated from the Reserve Building Fund for wiring in the new Chemistry Building.

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The President presented the budgetary requests for the University for the coming biennium. After a general discussion of the principles underlying the construction of the budget, the President was requested to complete the preparation of the budget for final action by the Board of Trustees at its meeting to be held Saturday morning, November 8, 1924.

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Thereupon, the Board adjourned to meet at call of the Chairman.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary. *Vice-Chairman.*

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 8, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; John Kaiser, Mrs. Alma Paterson, O. E. Bradfute.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Mary Hirst	Stenog., Coll. of Agr.	Oct. 15, 1924	\$ 480.00
<i>College of Education</i>			
Frank Hart	Prof., School Admn.	Summer Quarter	900.00
Mary I. Newton	Stenographer	1925	
		Oct. 31, 1924	1,020.00
<i>College of Engineering</i>			
L. R. Growden	Stud. Asst., Engr. Draw.	July 1, 1924	300.00
* * * * *			

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
George W. Timmons	County Agr. Agent, Marion County	Nov. 1, 1924	\$2,400.00
	Smith-Lever Funds.....	\$133.33	
	Marion County Funds.....	66.67	
		\$200.00	
	Automobile Maintenance.....	\$600.00	
Louise C. Fiand	Stenographer (½ time)	Oct. 16, 1924	480.00
<i>College of Agriculture</i>			
Cecelia Ryan	Stenographer (½ time)	Oct. 16, 1924	480.00
Blanche Oyler	Stud. Asst., Home Econ.	Oct. 1, 1924	15.00 mo.
R. Azelia White	Stud. Asst., Home Econ.	Oct. 1, 1924	15.00 mo.
Rachel Ewing	Stud. Asst., Home Econ.	Oct. 1, 1924	15.00 mo.
Alexander Blockhall	Herdsmen, Dept. Animal Husbandry	Nov. 1, 1924	100.00 mo.
<i>College of Commerce and Journalism</i>			
Richard C. Webster	Reader, Econ. & Soc. Geog.	Oct. 1, 1924	150.00 for Autumn, Winter, and Spring Quarters
Josephine Lowrie	Asst., Bur. of Bus. Res.	Nov. 10, 1924	100.00 mo. for three months
Mildred Coen	Asst., Bur. of Bus. Res.	Nov. 10, 1924	75.00 mo. for three months
<i>College of Education</i>			
L. L. Winslow	Asst. Prof., Ind. Ed.	July 1, 1925	4,000.00
A. H. Sproul	Asst. Prof., Vocational Education	June 22, 1925	600.00 for 1st term, Summer Quarter
Eva Mae Luse	Asst. Prof., Principles of Education	1st Term, Sum. Quarter 1925	600.00
William W. Theisen	Prof., School Admn.	June 22, 1925	900.00 for 1st term, Summer Quarter
Elizabeth Weiffenbach	Instructor, Fine Arts	June 22, 1925	500.00 for 1st term, Summer Quarter
Herbert D. Williams	Instructor, Vocational Ed. (Smith-Hughes)	Jan. 2, 1925	225.00 for Winter Quarter
<i>College of Engineering</i>			
George D. Crumley	Stud. Asst., Engr. Draw.	Oct. 1, 1924	300.00
<i>College of Veterinary Medicine</i>			
Derwin W. Ashcraft	Instr., Vet. Anatomy	Nov. 1, 1924	2,250.00
<i>Physical Education</i>			
Irma Wormser	Part-time temporary stenographer & Clerk, Phys. Education, Women's Division	Nov. 1, 1924 (not to exceed 8 months)	30.00 mo.
*	*	*	*

Upon recommendation of the President, the following increases in salary were made:

<i>Agricultural Extension</i>			
Mrs. Alice Bowers	Clerk, Boys' & Girls' Club	Nov. 1, 1924	from \$960 to \$1,080
<i>College of Commerce and Journalism</i>			
Lowell Hanson	Reader, Economics	Oct. 1, 1924 for 3 Quarters	150 300
<i>Physical Education</i>			
Katherine Hersey	Instructor, Phys. Educ., Women's Division	Nov. 1, 1924	2,000 2,200
*	*	*	*

Upon recommendation of the President, the following changes in title were made:

College of Agriculture

	from	to	
Marion T. Meyers	Assistant	Instr., Farm Crops	Oct. 1, 1924

College of Education

	Instructor	Asst. Prof., Industrial Education	
Robert E. Smith			July 1, 1925

* * * * *

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor J. A. Fisher, Department of Business Organization, to attend the meeting of the Taylor Society in New York, to be held December 4 to 6, 1924.

Professor George M. Bolling, Department of Greek, to attend the annual meeting of the Managing Committee of the American School at Athens, to be held in New York May 9, 1925.

Professor F. C. Blake, Department of Physics, to attend the meeting of the American Physical Society to be held at Ann Arbor, November 28 to 29, 1924.

Mr. John Kaiser to represent the Board of Trustees at the annual meeting of the Association of Governing Boards of State Universities and Allied Institutions, to be held in Chicago, November 10 and 11, 1924.

* * * * *

Upon motion, the following recommendations of the President were approved:

That leave of absence for Professor Eldon L. Usry, Department of Industrial Education, be granted for one year, beginning with the Autumn Quarter, 1925, and that his vacation credit for two quarters be recognized as already earned, and that the Third Quarter be recognized in advance with the understanding that the proper vacation credit will be earned after his return.

That the contract for agreement between the Department of Political Science and Mr. Howard B. Calderwood, Jr., be now recognized and that his salary be paid for that contract inasmuch as there was money appropriated (\$800.00), and further that no budget provision for such an appointment be made for the coming year.

That the sum of \$50.67 be appropriated to cover the salary of Lura Bell Chamblin, stenographer in the Department of Principles of Education, for extra service to September 4th and for her two weeks' vacation.

That an additional sum of \$500.00 be appropriated for the Educational Conference to be held April 2 to 4, 1925.

That the title of the Department of Economics and Social Geography be changed to "The Department of Geography."

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11-8-'24

The President presented the following communication from the Athletic Board:

November 6, 1924.

Board of Trustees,
Ohio State University,
Columbus, Ohio.

Gentlemen—In recognition of the accomplishments of the six Ohio State athletes who have represented the United States in the 1912 and 1924 Olympic meets, the Athletic Board desires to honor these men at a public ceremony between halves of the Indiana-Ohio State football game Saturday, November 8th.

To this end, the Board has provided illuminated testimonials expressing the appreciation of the Board on behalf of the entire campus for the honor these men have done the University, as well as themselves.

In view of the fact that these men have thus brought honor to the entire University, it seems fitting and proper that the seal of the University should be used on these testimonials. The Athletic Board, therefore, respectfully requests authority for the use of the University seal on these documents, which have been prepared at considerable labor and expense.

The six men to be honored include two men who competed in the Olympic games in 1912 at Stockholm and four who competed at Paris last summer. The two 1912 men are C. Clement Cooke, broad jumper and sprinter, now residing in Columbus; and Garnet Wikoff, distance runner, also residing in Columbus.

The four 1924 men include George P. Guthrie, hurdler, whose home is in Elyria; C. Russell Payne, distance and steeple chase runner, whose home is in Cincinnati; Perry F. Martter, now of Los Angeles, but until recently of Columbus, and Harry F. Steel, of East Sparta, both wrestlers. Guthrie finished third in the final heat of the 110 meter hurdles at Paris, and Steel won the Olympic championship in the heavy-weight division. While the others did not do so well, their achievement is one of which we should be proud. It is worth noting, also, that so far as available information shows, the Ohio State University had a larger representation from its athletic teams of 1923-1924 at Paris than any other Western Conference school.

Respectfully,

(Signed) THOMAS E. FRENCH,
Pres., Athletic Board.

Upon recommendation of the President, the following resolution was adopted:

Resolved, That the Trustees approve the proposal of the Athletic Board to give public recognition to the six men from the Ohio State University who have competed in the Olympic games, and authorize the placing of the University seal upon an illuminated certificate prepared for each man.

* * * * *

Upon recommendation of Mr. McCracken, the contract with the Power Piping Company, of Pittsburgh, was extended to December 1, 1924.

Upon recommendation of the President, it was ordered that the fee in the College of Dentistry of \$150.00 for the current year be distributed as follows:

For deposit — \$35.00 per Quarter
 For tuition — \$15.00 per Quarter

Upon motion, the following cancellations and appropriations were made from H. B. 325 Educational Building Fund:

<i>Appropriate:</i>	
Commerce Building.....	\$ 89.90
Starling-Loving Hospital.....	26.48
<i>Cancel:</i>	
Chemistry Building Equipment.....	\$ 149.97

Upon motion, the following cancellations and appropriations were made from H. B. 622 G-2 Buildings:

<i>Appropriate:</i>	
Education Building.....	\$2,426.00
Hamilton Hall.....	2,099.81
Starling-Loving Hospital.....	4,771.24
Tunnel	311.46
<i>Cancel:</i>	
Robinson Laboratory.....	\$1,000.00
Agricultural Engineering Building.....	750.00
Animal Husbandry Building.....	800.00

The President reported that the Ohio National Bank has presented to the University the marble seat now located in the atrium of the Administration Building. Upon motion, the President was directed to express to the Ohio National Bank the appreciation of the Trustees for this gift.

The President reported an annual gift from the Grasselli Chemical Company of Cleveland of \$750.00 for the support of a fellowship in the Department of Chemistry. Upon motion, the President was directed to express the appreciation of the Trustees for this gift.

Thereupon, the Board adjourned to meet November 15, 9:30 a. m., at the University.

Attest:
 (Signed) CARL E. STEEB, Secretary. (Signed) L. E. LAYBOURNE, Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, November 15, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; Egbert Mack, Mrs. Alma Paterson, John Kaiser.

11-15-'24

Upon recommendation of the President, the following resignation was accepted and the balance cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
Paul W. Terry	Prof., School Admn.	Sum. Quar., 1925	\$1,200.00
*	*	*	*

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Esther R. Leonhardt	Stud. Asst., Botany	Oct. 1, 1924	120.00 for 4 mos. only
Phyllis E. Smith	Stud. Asst., Botany	Oct. 1, 1924	120.00 for 4 mos. only
Edward A. Silver	Asst., Agr. Engr.	Nov. 1, 1924	200.00 mo.
		for Autumn, Winter, and Spring Quarters	
<i>College of Education</i>			
Lewis Wilbur Smith	Prof., School Admn.	June 22, 1925	\$1,200.00 for Summer Quar.
*	*	*	*

Upon recommendation of the President, the following increases in salary were made:

Name	Title	Date Effective	from	to
<i>Agricultural Extension</i>				
J. C. Neff	County Agr. Agent, Franklin County	Nov. 1, 1924	\$3,000	\$3,200
Florence M. Walker	Home Dem. Agent, Franklin County	Nov. 1, 1924	2,100	2,300
*	*	*	*	*

Upon the recommendation of the President, it was agreed to pay Mr. Allen P. McManigal \$30.00 per month for services rendered in connection with the ringing of the chimes, this payment to become effective as of October 1, 1924, and to continue until June 30, 1925, payable from A-1.

Upon recommendation of the President, it was ordered that the teaching schedule of H. H. Hatcher, Instructor in the Department of English, be changed from Autumn, Winter, and Spring Quarters, to Autumn, Spring, and Summer Quarters.

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dr. H. Shindle Wingert to attend the Annual Convention of the American Student Health Association to be held in New York City, December 26-28, 1924.

The following extras to building contracts, as recommended by the University Architect and State Architect, were approved and ordered made a part of the original contracts:

AGRICULTURAL ENGINEERING BUILDING

E. H. Latham Company

1. Construct a concrete fuel trench, Room 112.....	\$ 160.00
2. Take off 25 squares of old roof and replace with Genasco Shingles with 70' of copper flashing.....	378.00
Total	\$ 538.00

AGRICULTURAL ENGINEERING BUILDING

Huffman-Wolfe Plumbing Company

To substitute brass pipes and fittings for all plumbing service pipes less than 1" diameter for.....	\$ 175.94
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ANIMAL HUSBANDRY BUILDING

D. W. McGrath & Sons

30 cu. yds. Concrete 1-3-6 mix.....	\$ 390.00
14.57 cu. yds. Concrete 1-2-4 mix.....	262.26
11 — 4" I — 5½ I beams.....	22.70
706 Brick.....	30.80
42.5 cu. yds. Excavation.....	69.24
Total	\$ 775.00

EDUCATION BUILDING

D. W. McGrath & Sons

47.63 cu. yds. 1-2-4 mix, concrete in foundation.....	\$ 857.54
8.48 cu. yds. 1-3-6 mix, concrete in foundation.....	110.24
Two doors, third floor, including bricks, frame casing, hard- ware, and varnishing.....	197.00
Weather stripping, Room 401-A.....	6.13
	\$1,170.91

EDUCATION BUILDING

Huffman-Wolfe Plumbing Company

To install complete, with supply, waste and vent, one lavatory in Room 301; one lavatory complete, with supply, waste, and vent, in Room 324; one slop sink complete, with supply, waste, and vent, and roughing in for future equipment in Room 408, for the sum of.....	\$ 766.00
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EDUCATION BUILDING

Northern Electric Company

To furnish and install the following:	
10 additional wall plugs	
1 additional switch	
13 additional buzzers	
1 1,000-watt light outlet	
for the sum of.....	\$ 334.00

ADDITION TO MEDICAL SCIENCE BUILDING

Boyajohn & Barr

To furnish extra steel to provide for future connection:	
Structural Steel, 178.35 lbs. @ 4¢.....	\$ 71.34
Elevator door operating device, 4 sets.....	475.00
Extra excavation and concrete to make foundation safe:	
Excavation—62 cu. yds. @ \$4.00.....	248.00
Concrete—41.5 cu. yds. @ \$25.00.....	1,037.50
Cribbing	50.00
Tunnel connection:	
Excavation—27 cu. yds. @ \$4.00.....	\$108.00
Concrete—3 cu. yds @ \$22.00.....	66.00
Forms	41.25
	215.25
	\$2,097.09

ADDITION TO ROBINSON LABORATORY

D. W. McGrath & Sons

1. Construct a concrete pipe tunnel, thirty feet long, for....	\$ 212.00
2. To excavate two cu. yds. of earth @ \$2.00.....	4.00
To placing two cu. yds. concrete @ \$20.00 (foundation walls)	40.00
	<hr/>
	\$256.00

ADDITION TO ROBINSON LABORATORY

Huffman-Wolfe Plumbing Company

1. Install two 4" backwater valves with brass tops and the necessary 4" cast-iron pipe to connect with building drain for.....	\$ 104.43
2. Substitute brass pipe and fittings for all plumbing water service pipe less than 1" diameter for.....	78.29
	<hr/>
	\$ 182.72

STARLING-LOVING HOSPITAL

E. H. Latham Company

To furnish one closet in each of Rooms 12 and 13.....	\$ 32.00
One warming cabinet in Room 122; one warming cabinet between Rooms 212-213; one warming cabinet in Room 315; one warming cabinet between Rooms 322 and 323; one warming cabinet between Rooms 420-421; one warming cabinet in each of Rooms 122, 212, 315, 322, 420.....	120.00
One tile wall in Room 419.....	172.50
One cabinet in Rooms 418, 409, 410.....	139.06
One door opening between Rooms 413-414.....	36.00
One wall between columns 11-28.....	115.00
One opening cased, Room 27.....	46.50
One damper in fireplace.....	27.00
One concrete trench, Room 27.....	27.00
Enlarging pipe space, Room 22.....	21.00
Three Pyrono doors complete.....	180.00
	<hr/>
	\$ 916.06

STARLING-LOVING HOSPITAL

Samuel A. Esswein Plumbing Company

Changes and additions in Rooms 22, 23, 26, 27 to provide for future installation of the Kitchen and Diet Equipment for the sum of.....	\$1,092.00
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STARLING-LOVING HOSPITAL

Samuel A. Esswein Plumbing Company

To install additional plumbing as follows:	
In Room 13 and Room 414, surgeon's sink and connections for sterilizer.	
In Rooms 16, 212, 320, 425, 412, 413-A, 419, and 408, rough in for water waste and vent for sterilizers.	
In Room 122, rough in for sterilizer, bed pan washer, and change location of lavatory.	
In Rooms 217 and 327, omit clinic slop sink and rough in for sterilizers.	
In Rooms 212, 322, 315, and 420, rough in for bed pan washer (water, waste, and vent).	
In Room 419, reset sink moved from 414.	
In Room 418, install lavatory complete.	
In entrance lobby, install gas connection for fire place.	
The above work complete for the sum of.....	\$2,008.00

STARLING-LOVING HOSPITAL

Hughes-Peters Electric Corporation

To install fifteen electric outlets for sterilizers and warmers, six outlets in X-Ray Room (No. 13), change kitchen motor outlet and add one additional outlet for the sum of....	\$2,872.00
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* * * * *

12-6-'24

Thereupon, the Board adjourned to meet December 6, 9:30 a. m., at the University.

(Signed) CARL E. STEEB,
Secretary.

(Signed) L. E. LAYBOURNE,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, December 6, 1924.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; John Kaiser, Mrs. Alma Paterson, Egbert Mack.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Education</i>			
J. O. Engleman	Prof., School Admn.	Sum. Quar., 1925	\$ 900.00
W. G. Harding	Grad. Asst., Psychology	Dec. 1, 1924	500.00
<i>College of Engineering</i>			
Dorothy Lyford	Stenographer	Dec. 31, 1924	960.00
<i>Library</i>			
Eldra W. Hartley	Library Asst., ½ time	Nov. 30, 1924	30.00 mo.
<i>Operation and Maintenance</i>			
Claire Elk	Stenographer	Nov. 30, 1924	1,200.00
<i>University Press</i>			
Ella Falkenbach	Library Bindery Worker	Oct. 31, 1924	988.00

* * * * *

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
John D. Guthrie	Stud. Asst., Agr. Chem.	Jan. 1, 1925	\$ 50.00 mo.
<i>College of Arts</i>			
Mary M. Thomas	Stenographer	Sept. 28, 1924	960.00
<i>College of Commerce and Journalism</i>			
J. L. Morrill	Part-time Instr., Journalism	Winter Quarter	300.00 Quar.
Wm. H. Phillips	Reader, Economics	Oct. 1, 1924	150.00
<i>College of Education</i>			
Lorraine L. Scholtz	Stenographer	Nov. 18, 1924	1,020.00
Carroll R. Reed	Prof., School Admn.	June 22, 1925	900.00 for 1st term, Summer Quarter
Henry Neumann	Prof., Prin. & Practice of Education	July 30, 1925	700.00 for 2nd term, Summer Quarter
Ralph Philip Boas	Asst. Prof., Prin. & Practice of Education	June 22, 1925	800.00 for 1st term, Summer Quarter
Elmer Bowers	Asst., Psychology	Dec. 1, 1924	500.00

College of Engineering

Catherine Earle	Stenographer	Nov. 1, 1924	1,020.00
Carolyn B. Hard	Stenographer	Nov. 10, 1924	960.00
Frank E. Neely	Laborer, Mech. Engr.	Nov. 28, 1924	900.00 with
(Substitute appointment during illness of George Richey)		2 wks. vacation on pay	

Library

Clarence C. Myers	Library Asst., ½ time	Dec. 1, 1924	360.00
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Operation and Maintenance

Helen J. Bowman	Stenographer	Dec. 1, 1924	1,320.00
Ernest Limes	Plumber	Nov. 1, 1924	2,100.00
Chester Potts	Janitor	Nov. 1, 1924	1,140.00
George Perkins	Janitor	Nov. 1, 1924	1,140.00
J. R. Holliday	Elevator Operator	Nov. 1, 1924	720.00
Eliz. Westenhaber	Laundress	Nov. 1, 1924	900.00
Anna Krone	Laundress	Nov. 1, 1924	780.00

University Press

Florien Weidner	Bindery Worker	Nov. 10, 1924	1,040.00
*	*	*	*

Upon recommendation of the President, the following increase in salary was made:

Dean of Women

Jessica Foster	Asst., Dean of Women	Oct. 1, 1924	from \$2,200	to \$2,500
*	*	*	*	*

Upon motion, the following recommendations of the President were approved:

That an additional stenographer, at a salary of \$80.00 per month, be authorized for the Department of Military Science.

That Professor T. G. Phillips, of the Department of Agricultural Chemistry, be given leave of absence without pay for the Winter Quarter in order that he may render some service at the College of Agriculture in New Hampshire.

That Mr. W. H. Palmer, of the Extension Service, be granted leave of absence for six months on salary, effective January 1, 1925, upon condition that he devote the time to study at the Ohio State University for a time and later at the University of Minnesota in Rural Sociology.

That Miss Wanda Przuluska, of the Extension Service, be granted leave of absence for six months on salary, effective January 1, 1925, upon condition that she spend her time at the Merrill Palmer School at Detroit in study.

That an appropriation of \$200.00 be made for the year 1924-1925 for investigation work undertaken by Professor Cecil C. North of the Department of Sociology.

That an appropriation of \$500.00 be made to provide the funds necessary to pay the volunteer members of the Cadet Band.

* * * * *

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

One member of the College of Law Faculty to attend the meeting of the Association of American Law Schools to be held in Chicago, Illinois, this month.

Professor L. W. St. John and Dr. J. H. Nichols, of the Department of Physical Education, to attend the meeting of the National Collegiate Athletic Association and Allied Associations to be held in New York, December 29-31, 1924.

Dr. Gertrude Jones, Medical Adviser to Women, to attend the American Student Health Association Conference to be held in New York City, January 1-2, 1925.

Dr. J. F. Lyman, of the Department of Agricultural Chemistry, to attend the annual meeting of the American Society of Biological Chemists to be held in Washington, D. C., December 28-31, 1924.

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Upon motion, the following appropriation was made from the balance in H. B. 325:

Addition to Medical Science Building — Electric light fixtures	\$2,600.00
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Upon motion, the following cancellations and appropriations were made from proceeds of H. B. 622, G-2 Buildings:

Appropriate:

Chemistry Building	\$ 256.06
Hoods in Hamilton Hall.....	2,900.00

Cancel:

Administration Building.....	\$ 984.55
Agricultural Engineering Building.....	595.06
Animal Husbandry Building.....	1,000.00
Robinson Laboratory	1,167.48
Greenhouses	28.78

* * * * *

The Secretary reported that the lessor of South Hall, Martha Isabelle Cockell, Trustee, is about to assign said lease to the Columbian Building and Loan Company for a loan of \$50,000.00 and that it is the desire of said lessor that the University consent to such a consignment and agree to pay the rental as provided in said lease to the Columbian Building and Loan Company; the purpose of such loan being to provide funds for the remodeling of the old residence immediately adjacent to South Hall. As a protection to the University in the matter of its lease, the Trustee presented the following statement which was ordered made a part of the record of this meeting:

December 5, 1924.

To the Board of Trustees,
Ohio State University.

Gentlemen—As the owner of the property known as No. 200 West Tenth Avenue, Columbus, Ohio, upon the north end of which South Hall stands, and which I leased to you under date of September 2, 1924, for a period of ten years at a rental of \$5,000.00 per year, I hereby advise that I am remodeling and equipping the residence property on the south end of said lot for dormitory purposes, and that your Board shall have the option of leasing said building for the balance of the ten-year term covered by the lease for South Hall, provided we are able to agree upon terms and conditions.

In this connection, I wish to say that in remodeling this building and adapting it for dormitory purposes, it is my

purpose and intention to have it used exclusively for the accommodation of young lady students at the University and that at no time during the continuance of the lease for South Hall shall it be occupied or used for any other purpose.

You shall have the exclusive option of leasing this property upon such terms as we may be able to agree upon up to and including January 10, 1925.

Respectfully submitted,

(Signed) MARTHA ISABELLE COCKELL,
Trustee.

Upon motion, the President of the University and the Secretary of the Board were authorized for and in behalf of the Board of Trustees to signify the consent of the Board of Trustees to the above request.

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The Secretary reported that in the line of his regular duties as University Architect, Mr. J. N. Bradford had for good and sufficient reasons declined to approve a sample of floor covering submitted by the David E. Kennedy Company of New York for the Starling-Loving Hospital, and that as a result of this action on the part of Mr. Bradford, the David E. Kennedy Company has entered suit against him and against the E. H. Latham Company, general contractors, for damages in the amount of \$25,000.00. The Secretary was directed to request the Attorney General to render such legal assistance to Mr. Bradford as may be necessary in the case.

* * * * *

The President announced the death of Judge Benjamin F. McCann whereupon the following resolution was adopted:

The Board of Trustees of Ohio State University herewith places on record its appreciation of the character and services of Benjamin Franklin McCann and expresses its profound sorrow at his untimely death.

Benjamin Franklin McCann was born on a farm near Dresden, Muskingum County, Ohio, January 22, 1861, and received his higher education in Denison University, Granville, Ohio, where he graduated in 1886. After studying law in the office with Gunckel and Rowe of Dayton, he began the practice in Dayton, Ohio, in the year 1890. He served as prosecuting attorney from 1892 until 1899, when he was elected Probate Judge, serving two terms, covering a period of six years. He became a Trustee of Denison University in 1894 and continued in service until his death. During the large part of this period he served as Chairman of the Finance Committee and had in charge the investment of the productive funds of the institution. During these years he directed a considerable amount of money toward Denison University and gave counsel as to its method of investment and the purposes to which it should be assigned. His service with his Alma Mater was characterized by the most conscientious fidelity, a large view of the place of the Christian College in American education and an unusual interest in all matters that pertained to the welfare of students and the progress of the University.

Judge McCann was appointed a member of the Board of Trustees of Ohio State University in 1913 to succeed the Honorable O. T.

Corson and served until his death Saturday morning, November 29, 1924, at the age of 63 years.

Judge McCann very promptly caught the spirit of the Ohio State University. He had been familiar with educational matters through his Trusteeship of Denison University and a careful observer of the methods of education both in the public schools and in the colleges. The result was that he brought to the University a very genuine interest in the larger and wider field of education in which the State University must engage. He was the owner of the farm previously owned by the late J. McLain Smith of this Board of Trustees and had for years been interested in the production of pure bred live stock. His interest in agricultural education was genuine, but that interest in no way biased his judgment or interest in the other fields of education. He was not a partisan by nature. His service to the University, therefore, was characterized by an open-minded integrity and fairness, and made him a man of unusual efficiency.

The personal qualities of Judge McCann were so attractive as to make him a much beloved citizen in the city of Dayton. Among the many tributes of high appreciation occurring in the local papers an editorial written by Governor James M. Cox in the Dayton News of Sunday, November 30, 1924, associating the name of Judge McCann with four great citizens of Dayton recently deceased, says:

"The influence of the life and character of Judge McCann had wide reaches. Modest, unassuming, unselfish, the fruits of his labors were in the realm of the law, the operations of two great universities, the activities of the Y. M. C. A., local, state, national, and international, and in the homes of those whose troubles and anxieties excited his counsel and aid. He was a composite of the poetic and practical, as tender as a child in his emotions, and as brave as a lion in his moral concepts."

In every circle men speak of Judge McCann in terms of endearment, calling attention to his winning personality, his gentleness of spirit and the heroism of his courage. He was a great teacher as evidenced by the loyalty of a very large class of men in the First Baptist Church through his series of years. His services in the Board of Trustees will long be remembered as devoted to the highest ideals of education, a genuine good will toward his colleagues and all associated with him in University circles. It is fitting to say that a prince and a great man has fallen this day in Israel.

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Upon recommendation of the President, the degree of Bachelor of Science (June 12, 1923) was conferred upon Elmer William Rebbeck, the technical point being that his work for the second year was done at the University of Pittsburgh owing to illness in the family. He has met all the requirements for the degree.

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Upon motion, it was ordered that the following degrees for the Autumn Quarter, as recommended by the University Faculty, be authorized and granted, subject to the approval of the President:

DOCTOR OF PHILOSOPHY

Henry Gordon Hullfish, B.A. (University of Illinois), M.A.;
Dwight Munson Moore, B.S., M.S. (Denison University); William
Cave Prebus, A.B. (Miami University).

MASTER OF ARTS

Garry Eckard, A.B. in Edu. (Marshall College); Thomas Herbert Everhart, A.B., Ph.B. (Ohio Northern University); Albert Elza Gower, B.Sc. in Edu.; Hsiang Hung Li, B.A. (Cornell University); Martha McCracken, B.A.; Karl Chapman Pratt, B.A.; Harold Emerson Ryder, B.S. in Edu., M.A. (Ohio Northern University); William Keith Wilson, B.A. (Rio Grande College).

MASTER OF SCIENCE

Ralph Holmes Ferguson, B.Ch.E.; Chung Kwai Kao (Government Teachers' College); Adonis A. Mathewson, B.Sc. in Agr.

BACHELOR OF SCIENCE IN AGRICULTURE

Dean Baxter Baker, Philip Garrett Beck, Walter Lemoine Bluck, John Edwin Bradfute, A.B. (Cedarville College), Herman Jacob Brueckner, Lee Harrison Dill, Orland Charles Duke, Robert McKinley Grueninger, Harry Kauble, John Leslie McKitrick, Charles Lee Marshall, Charles Suydam Merion, Doris Spratt Stacy.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Dorothea Ruth Haney, Frances Jeanette Martin, Glenna Lucile Schlitt.

BACHELOR OF ARTS

Wallace Winn Bacon, Lillian Edwards Browne (with distinction), Mildred Willis Hindman, Harriett Rea Hoffman, William Ralph Janeway, George Durkee Kingdom, Nathan Robertson Knauer, William David Lamb, William Ernest McKinley, Irma Elvira Melstrom, Lawrence Lynde Miller, Paul George Minneman, Mary Grace Monahan, Steward George Morris, Roye Clifton Munsell, Charles Archie Phillips, Emma Helen Pond, Anne Schatenstein, Evalyn Jaffe Shulman (with distinction), Roy Slentz, Charles Chapman Smith, Albert Francis Stout, Margaret Elizabeth Wilson.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

William Francis Boland, Oliver Bert Combs, Lawrence Fulton Craig, Calvin Lloyd Donaldson, Carl Wendell Dowling, Marvin Burke Eckford, Dwight Edmond Friend, Dwight Lewis Gingery, Beatrice Louise Holland, Abraham Bernard Kling, Paul Joseph Ryan, Paul Maxwell Shepard, Russell Albert Summers, Charles Worley, Sung Ling Yao.

BACHELOR OF SCIENCE IN JOURNALISM

Frank Henry Rumble, Wilbur Evan Snypp, Raymond Daniel Trautman.

BACHELOR OF SCIENCE IN EDUCATION

Mary Blakeley, Francis Vivian Davis, Harry Glenn Denius, Esther Maurine Dolby, Etta Esakovich, Rose Finkelstein, B.A., Katherine Fromme, Glayds Irene Grace, Robert Gray, Jr., Charles Osborne Guy, Mary Luella Hoffmann, Anna Mary Jones, Dorothy Virginia King, Mabel Elizabeth Law, Bessie Leota Lyons, Robin Beatrice McIntosh, Josephine Ardelle Manny, Gladys Eleanor Marshall, Ruth Neal, Ruth Marguerite Priest, Cordelia Josephine Reussner, Pauline Snyder, Mabel Irene Thompson, Esther George Treahey, Helen Wible.

BACHELOR OF CHEMICAL ENGINEERING

Paul Oscar Holmstrom.

BACHELOR OF CIVIL ENGINEERING

Desso T. Mitchell, Frank Dewey Young, William Ingram Zuercher.

BACHELOR OF MECHANICAL ENGINEERING

Charles Isbell Cottingham.

BACHELOR OF SCIENCE IN APPLIED OPTICS

William Joseph Granfield.

JURIS DOCTOR

Maynard McClure Donaldson, B.A., B.Sc. in Bus. Adm.; Lewis Daniel Houck, A.B. (Princeton University).

BACHELOR OF LAWS

Evert E. Addison, Alva William Bachman, A.B. (Oberlin College), Lloyd Edwin Bilger, John Levitt Bodell, Leland Stanford Dougan, A.B. (Marietta College), Isidore Walton Garek, Cable Morgan Gibson, Cameron Lon Meacham, Don Randall Thomas, B.Sc. in Bus. Adm., Christian Russell Wingerd, A.B. (Ohio Northern University).

DOCTOR OF MEDICINE

Arlington Joseph Rawers, Charles Chapman Smith, Percy Barrette Wiltberger, B.Sc. in Ent., M.Sc.

BACHELOR OF SCIENCE IN PHARMACY

John Rufus Gibson.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Guy Homer Baker, Hyman Sanford Dennis, James Hammond Donovan, Maurice William Horton, Harry Miller, Francis Lesley Mills, James Mehollin Moore, Fred Bingham Warden.

* * * * *

Thereupon, the Board adjourned to meet Saturday, January 3, 1925, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary. *Vice-Chairman.*OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, January 3, 1925.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: C. F. Kettering, Chairman; O. E. Bradfute, John Kaiser, Lawrence E. Laybourne, Egbert H. Mack, Mrs. Alma Paterson, Mr. Winters representing Mr. Vernon M. Riegel.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
B. R. Houser	County Agr. Agent, Harrison County	Nov. 30, 1924	\$3,000.00
Howard Rogers	County Agr. Agent, Lorain County	Dec. 31, 1924	3,000.00
D. H. Evans	County Agr. Agent, Logan County	Oct. 31, 1924	2,800.00
W. E. Stone	County Agr. Agent, Hamilton County	Dec. 31, 1924	3,000.00
Clyde F. Tom	County Agr. Agent, Clermont County	Dec. 31, 1924	2,000.00
<i>College of Agriculture</i>			
Marion Smith	Instr., Home Economics	Dec. 31, 1924	1,400.00
Katherine Bazore	Instr., Home Economics	End Autumn Quar.	1,500.00
<i>College of Arts</i>			
Mary M. Thomas	Stenographer	Dec. 31, 1924	960.00
<i>College of Medicine</i>			
Anthony Orthaber	Mechanic in Medical Shop	Dec. 31, 1924	200.00 mo.
John A. Alexander	Technician in Phys. Chem.	Nov. 1, 1924	1,000.00
<i>Physical Education</i>			
Emily Clayton	Maid, Physical Education (Women's Division)	Dec. 1, 1924	720.00
Alvin W. Bachman	Stud. Asst., Phys. Edu. (Men's Division)	Dec. 31, 1924	350.00

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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Thelma Beall	Home Dem. Agent, Wood County	Dec. 8, 1924	2,200.00
	Smith-Lever Fund	\$104.16	
	Wood County Fund.....	79.17	
		\$183.33	
	Automobile Maintenance.....	\$600.00	
Henry R. Brinker	County Agr. Agent, Wyandot County	Jan. 1, 1925	2,400.00
	State Offsetting Funds.....	\$133.33	
	Wyandot County Funds.....	66.67	
		\$200.00	
	Automobile Maintenance.....	\$600.00	
C. F. Christian	Asst. in Agr. Extension	Dec. 8, 1924	150.00 mo.
	To be paid from Non-Offsetting Funds (A-1 Salaries) Project No. 1		
Charles A. Reese	Instr. in Beekeeping, Extension Dept.	Jan. 1, 1925 to Apr. 1, 1925 only	2,000.00
<i>College of Agriculture</i>			
Archie Bishop	Instr., Animal Husbandry	Jan. and Feb. Winter Course	200.00 mo.
John Lengacher	Instr., Dairying	Jan. and Feb. Winter Course	200.00 mo.
Emerson George	Instr., Dairying	Jan. and Feb. Winter Course	200.00 mo.
	(These three Instructors' salaries to be paid from A-3)		
<i>College of Arts</i>			
Dorothy Lyford	Stenographer	Jan. 1, 1925	960.00

<i>College of Commerce and Journalism</i>			
Nelson J. Neubig	Secy., Extension Service	Oct. 15, 1924 to June 30, 1925	600.00
W. J. Blackburn	Assistant, Sociology	Winter Quar., 1925	500.00 Quar.
Special contract for the Quarter			
<i>College of Education</i>			
Virginia Kaufman	Reader, History of Edu.	Dec. 1, 1924	90.00 Quar.
Elizabeth C. Joyce	Asst., Fine Arts	Jan. 1, 1925	750.00 for Winter and Spring Quarters
<i>College of Engineering</i>			
Joseph F. Haskins	Asst. Prof., Chemistry	June, 1925	750.00 for Sum. Quar.
<i>College of Medicine</i>			
Frank F. Schmidt	Assistant in Surgery	Jan. 1, 1925	No Salary
Rhea Horner	Student Nurse	Nov. 1, 1924	6.25 mo.
E. L. Dunn	Technician, Phys. Chem.	Jan. 1, 1925	1,000.00
Oscar M. Peterson	Mechanic in Medical Shop	Jan. 1, 1925	200.00 mo.
To be paid from Rotary Fund out of funds deposited as a gift by a group of gentlemen in the city inter- ested in orthopedic work			
Austin H. Seeds	Assistant, Obstetrics	Jan. 1, 1925	50.00 Quar.
<i>Operation and Maintenance</i>			
Eugene Miller	Engineer	Dec. 1, 1924	1,860.00
James A. Kirkwood	Fireman	Dec. 1, 1924	1,680.00
Benjamin H. Oyer	Plumber's Helper	Dec. 1, 1924	1,500.00
<i>Physical Education</i>			
Mrs. Nellie Robbins	Maid, Physical Education (Women's Division)	Dec. 1, 1924	60.00 mo.
Carl Edward Tishler	Stud. Asst., Phys. Edu. (Men's Division)	Jan. 1, 1925 to June 1, 1925	30.00 mo.
* * * * *			

Upon recommendation of the President, the following increases in salary were made:

<i>College of Commerce and Journalism</i>			
Grace Richmond	Reader, Sociology	Oct. 1, 1924	from 150 to 300 for 9 mos.
<i>College of Medicine</i>			
Dr. Thomas A. Vogel	Asst., Obstetrics	Jan. 1, 1925	50 Quarter 100 Quarters for Winter and Spring Quarters
* * * * *			

Upon motion, the following recommendations of the President were approved:

That Mr. C. E. Rowland, County Agricultural Agent in Columbiana County, be transferred to the same position in Lorain County, January 1, 1925, at a salary of \$3,400.00 per year. The amount to be paid by the University will continue to be the same.

That the services of Miss Phyllis Smith and Miss Esther Leonhart, Student Assistants in the Department of Botany, be continued until June 30, 1925, at a salary of \$30.00 per month.

That Professor E. N. Transeau, Department of Botany, be given the Spring Quarter off; this change involves a special contract for extra vacation.

That Mr. Guy W. Miller, County Agent in Trumbull County, be granted a six months' leave of absence, with part time pay, beginning February 1, 1925, for graduate work at Cornell University.

That Dr. Roy E. Krigbaum, Assistant in Obstetrics, be granted a leave of absence, without pay, for a period of two quarters, effective January 1, 1925.

That Miss Mary H. Oliver, Instructor in Pathology, be granted a leave of absence from January 1st to July 1st, 1925, with salary. Miss Oliver is seriously ill with an acute pulmonary tuberculosis.

That the sum of \$25.00 a month additional be set aside for the District Nursing Association, therefore, making our total expenditure for this work \$100.00 a month instead of \$75.00 a month, effective October 1st, 1924.

* * * * *

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Miss Olive Jones, Librarian, to attend special meetings of University Librarians in Chicago during the holidays.

* * * * *

Upon recommendation of the President, the following appropriations were made from the Engineering Experiment Station funds:

ACTIVE PROJECTS

Project No. 03—Clerical and other labor.....	\$ 200.00
Project No. 1—"Ohio Stream Flow," by Prof. C. E. Sherman.....	1,000.00
Project No. 2—"Gasification of Ohio Coal," by Prof. D. J. Demorest..	1,200.00
Project No. 16—"Tapered Struts," by Prof. James E. Boyd.....	460.00
(For publication of his bulletin)	
Project No. 17—"Soil Survey Relative to Road Failure," by Prof. F. H. Eno	1,000.00
Project No. 27—"Chemical Study of Commercial Limes," by Prof. J. R. Withrow	500.00
Project No. 29—"Economical Use of Coal in Different Types of Boiler Furnaces," by Prof. F. W. Marquis.....	1,200.00
Project No. 34—"Thermo Conductivity of Alloys," by Prof. Alpheus Smith	400.00

NEW PROJECTS

Project No. 51—"The Betterment of Ohio Coals," by Prof. D. J. Demorest	1,000.00
Project No. 52—"Ohio State University Broadcasting Station," by C. A. Wright	250.00
Project No. 04—Special Apparatus unassigned to a Particular Project..	320.00
Four deformatoer gauges for the use of Professor C. T. Morris in the study of internal stresses of indeterminate structures.	
Project No. 27—"The Dead Burning of Dolomite," by James T. Robson. To secure 1,000 reprints in bulletin form of this investigation which is being published in the journal of the American Ceramic Society.	275.00
Project No. 45—(new project) "The Effect of Multiple Ignition on the Performance of Small Gas Engines," by Prof. H. M. Jacklin; \$250.00 from the 1923-1924 Station fund, and \$450.00 from the 1924-1925 fund. H. M. Jacklin has developed a device by means of which a composite indicator card may be taken from the cylinder of a high-speed gas engine using a standard steam engine indicator which ordinarily is not adapted to high-speed. The diagrams taken by this device are excellent, and an opportunity is therefore opened up whereby interesting and valuable studies may be made of the actions going on inside of an automobile engine cylinder.	

* * * * *

Upon motion, President Thompson was requested to report at a later meeting on a suitable memorial for the late Governor James E. Campbell.

* * * * *

Inasmuch as the Trustees adjourned at the last meeting before completing the final consideration of the biennium budget, the President again presented the biennium budget for further consideration.

Upon recommendation of the President, the following motion was adopted:

* * * * *

That the budget as prepared be approved by the University Trustees and that the President of the University be authorized in the name of the Trustees and for them, to present and advocate this budget before the Finance Committees of the General Assembly.

* * * * *

The Secretary was directed to request the State Superintendent of the Budget to place the following items in the supplementary bill as needed at this time by the University:

A-2	Labor	\$ 7,500.00
C-1	Food	1,200.00
C-2	Forage	2,000.00
C-3	Fuel	33,000.00
D-3	General Plant Materials.....	5,000.00
F-3	Water	3,000.00
F-5	Freight	1,000.00
G-31	Chemistry Building Equipment...	36,000.00
	Total	\$88,700.00

* * * * *

Mr. Laybourne of the Special Committee, reported that in accordance with the contract entered into with the White Cross Hospital Association that a deed had been prepared by the Attorney General and signed by the Governor deeding the old Medical College property on Park Street to the White Cross Hospital Association, and that the balance due of \$55,000.00 has been received and paid into the State Treasury to the credit of the Hospital Building fund.

Upon motion, the above report was received with thanks and appreciation, and the Special Committee discharged.

Herewith follows the opinion of the Attorney General and the Governor's deed covering the above transaction:

Hon. Carl E. Steeb, Secretary
Board of Trustees,
Ohio State University,
Columbus, Ohio.

December 30, 1924.

Dear Sir—You have submitted to this office a copy of an agreement entered into by the Board of Trustees of Ohio State University and the White Cross Hospital Association of Ohio relative to the sale of certain property held by the Ohio State University, said sale to be made in pursuance to the provisions of the Act of the General Assembly of Ohio, 110 Ohio Laws, 89, and requested that a deed be prepared to enable the University, or State, to carry out the terms of its agreement as provided in said Act.

Under the terms of the act and agreement, it becomes the duty of the State to convey the premises, which are spe-

cifically described in the act, when the purchase price, \$60,000, is paid in to the state treasury. Under the terms of the agreement this sum should be paid before December 31, 1924.

Under the provisions of Section 8523, conveyances by the State must be executed by the Governor and countersigned by the Secretary of State.

Enclosed herewith you will find a form of deed which I have prepared, which it is believed to be sufficient for the purposes of the act when properly executed and delivered.

It will be noted that the deed recites that the purchase price has been paid in to the state treasury, and of course that fact should exist before the same is executed.

A copy of the contract which you submitted is being returned herewith.

Respectfully,

(Signed) C. C. CRABBE,
Attorney General.

GOVERNOR'S DEED

To All to Whom These Presents Shall Come, Greeting:

Whereas, there was duly passed by the Legislature of the State of Ohio an Act which became effective on April 13, 1923, being found in 110 Ohio Laws, 89, which reads, in part, as follows:

"Be it enacted by the General Assembly of the State of Ohio:

Section 1. The Board of Trustees of Ohio State University is hereby authorized to sell to the White Cross Hospital Association of Ohio, formerly known as the Protestant Hospital Association of Columbus, Ohio, the following described real estate belonging to the State of Ohio and heretofore used, in connection with the hospital conducted by the said Protestant Hospital Association, for medical college purposes, and being situated in the County of Franklin, in the State of Ohio, and in the City of Columbus, and bounded and described as follows:

Being lot number fourteen (14) excepting a strip of ground three (3) feet off the north side of said lot numbered fourteen (14) running the entire length of said lot, and lot numbered fifteen (15), and two (2) feet and four (4) inches off the north side of lot numbered sixteen (16), of Lincoln Goodale's Executor's Subdivision of part of Reserve number eight (8) of Lincoln Goodale's Addition to the City of Columbus, Ohio, and located on the east side of Park Street in said city.

The terms of said sale shall be such as may be agreed upon between the parties hereinbefore mentioned, but shall provide for the mutual waiver and release of all claims, rights, title, and obligations of each of said parties to or against the other, or in any property of the other; for the retention of title by the state until the entire purchase price shall have been paid; and for the retention of possession of said property by the said Board of Trustees so long as the same may be needed for medical college purposes.

Section 2. The contract provided for in this act shall be in writing and signed by the parties or their duly authorized officers, and a copy thereof shall be certified by the Secretary of the Board of Trustees of the Ohio State University to the Auditor of State. When the purchase price fixed thereby shall have been paid in full into the State Treasury, a deed of conveyance for said property shall be prepared and executed in the manner provided by law and delivered to the grantee."

And, whereas, the Board of Trustees of the Ohio State University and the White Cross Hospital Association of Ohio on November 25, 1924, duly entered into a contract in pursuance to the provision of the act heretofore referred to wherein it was agreed that said Hospital should pay the sum of Sixty Thousand Dollars (\$60,000) for such property; Five Thousand Dollars (\$5,000) paid on the date of con-

tract and Fifty Five Thousand Dollars (\$55,000) to be paid on or before December 31, 1924, at the option of the University, at which time said University agreed to deliver said deed and possession of said property.

Said contract contained a further provision that the said Hospital and University waive and release all claims, rights, titles, and obligations which each of the parties have against the other or in any property of the other, excepting only the agreement for the sale of the premises heretofore described in the Act set out; and,

Whereas, a copy of said contract was duly certified by the Secretary of the Board of Trustees of the Ohio State University to the Auditor of State, and the purchase price so fixed and agreed upon by the Board of Trustees of Ohio State University and the White Cross Hospital Association of Ohio having been paid in full into the State Treasury, and the said Hospital Association is entitled to a deed of conveyance, as required in said Act;

Now, therefore, I, A. V. Donahey, Governor of the State of Ohio, for and on behalf of the Ohio State University and the State of Ohio, in consideration of the premises, and by virtue and in exercise of the powers vested in me as such Governor, in pursuance to the provisions of Section 8523 of the General Code of Ohio and the Act heretofore referred to, do hereby give, grant, sell and convey unto the said White Cross Hospital Association of Ohio, its successors and assigns forever, all title and interest of the Ohio State University and the State of Ohio in and to the premises heretofore described in the Act, a part of which is set forth herein.

To have and to hold, said premises with all the privileges and appurtenances thereunto belonging, to the said White Cross Hospital Association of Ohio, its successors and assigns forever.

It is the intention of the grantor and grantee herein, in the delivery and acceptance of this instrument of conveyance, to mutually waive and release all claims, rights, titles and obligations of each of said parties to or against the other, or in any property of the other.

In Witness Whereof, I have hereunto set my name and affixed the Great Seal of the State of Ohio, at the City of Columbus, this 31st day of December, in the year of our Lord one thousand nine hundred and twenty-four.

THE STATE OF OHIO.

(Signed) By VIC. DONAHEY,
Governor.

SEAL

Countersigned:
(Signed) THAD H. BROWN,
Secretary of State.

By the Governor.

Recorded in Deed Book Volume 1, page 10 of Lands Sold.
Delivered December 31, 1924, to White Cross Hospital Association.

(Signed) JOSEPH T. TRACY,
Auditor of State.

Receipt on file in Auditor of State's Office for said deed signed by White Cross Hospital Association, by J. A. White, Attorney.

* * * * *

2-7-'25

Thereupon, the Board adjourned to meet Saturday, February 7, 1925, 9:30 a. m., at the University.

Attest:
 (Signed) CARL E. STEEB, (Signed) C. F. KETTERING,
Secretary. *Chairman.*

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, February 7, 1925.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; O. E. Bradfute, John Kaiser, Egbert Mack, Mrs. Alma Paterson, and Mr. Winters representing Vernon M. Riegel, Director of Education.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Arts</i>			
John F. Locke	Asst., Dept. English	Dec. 31, 1924	\$ 500.00
<i>College of Commerce and Journalism</i>			
Oliver B. Combs	Reader, Economics	Jan. 1, 1925	150.00
Lowell K. Hanson	Reader, Economics	Jan. 1, 1925	300.00
Eldon R. Young	Assistant, Economics	Feb. 1, 1925	500.00
<i>College of Education</i>			
L. W. Smith	Prof., School Admn.	Summer Quarter	1,200.00
<i>College of Engineering</i>			
Edith R. Hutton	Clerk	Jan. 16, 1925	1,020.00
<i>College of Medicine</i>			
Maurine Ligon	Anesthetist, Univ. Hospital	Feb. 1, 1925	100.00 mo.
<i>College of Pharmacy</i>			
James M. Moore	Stud. Asst., Pharmacy	End Win. Quar.	200.00
<i>Library</i>			
Mildred Hindman	Library Asst., 1/2 time	Jan. 31, 1925	360.00
<i>Registrar's Office</i>			
Martha Hillhouse	Asst. to Registrar	Jan. 10, 1925	1,200.00
Elizabeth Richards	Asst. to Registrar	Feb. 1, 1925	1,140.00
Jean Kellenberger	Asst. to Registrar	Feb. 1, 1925	1,020.00
<i>Operation and Maintenance</i>			
Robert W. Petrie	Janitor	Dec. 31, 1924	1,140.00
Chester Potts	Janitor	Dec. 31, 1924	1,140.00

* * * * *

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Edith Childs	Home Dem. Agent, Summit County	Jan. 5, 1925	2,400.00
	State Offsetting funds.....	\$104.17	
	Summit County funds.....	95.83	
		<hr/>	
	Automobile Maintenance.....	\$200.00	
		\$600.00	
William Ellis., Jr.	County Agr. Agent, Fulton County	Feb. 1, 1925	2,200.00
	State Offsetting funds.....	\$133.33	
	Fulton County funds.....	50.00	
		<hr/>	
	Automobile Maintenance.....	\$183.33	
		\$600.00	
R. W. Gardner	County Agr. Agent, Carroll County	Jan. 1, 1925	2,500.00
	Supp. Extension funds.....	\$133.33	
	Carroll County funds.....	75.00	
		<hr/>	
	Automobile Maintenance.....	\$208.33	
		\$600.00	
Floyd Lower	County Agr. Agent, Columbiana County	Jan. 1, 1925	3,200.00
	Transferred from same position in Carroll County; addition in his salary to be paid from Columbiana County funds.		
<i>College of Agriculture</i>			
Glenna Schlitt	Asst., Home Economics	Jan. 5, 1925	1,400.00
Mrs. Georgene Linn	Asst., Home Economics	Jan. 5, 1925	100.00 mo.
Ottilie Rohe	Asst., Home Economics	Jan. 5, 1925	70.00 mo.
<i>College of Arts</i>			
Helen L. Weinman	Asst., Romance Lang.	300.00 for Jan. 1, 1925 Winter Quarter only	
<i>College of Commerce and Journalism</i>			
Josephine Lowrie	Asst., Bur. of Bus. Research	Feb. 10, 1925	125.00 mo.
Webster L. Davis	Asst., Geography	Jan. 1, 1925	650.00 for Winter and Spring Quarters
Margaret Bargar	Reader, Economics	Jan. 1, 1925	100.00 for Winter and Spring Quarters
Paul C. Bovey	Reader, Economics	Jan. 1, 1925	100.00 for Winter and Spring Quarters
Earl C. Willson	Reader, Economics	Jan. 1, 1925	100.00 for Winter and Spring Quarters
William H. Belden	Assistant, Economics	Feb. 1, 1925	500.00
<i>College of Education</i>			
Royal D. Hughes	Prof., Dept. Music	June 22, 1925	800.00 for 1st term, Summer Quarter
E. W. Morphy	Asst. Prof., Music	June 22, 1925	600.00 for 1st term, Summer Quarter
Florence L. Shute	Asst. Prof., Music	June 22, 1925	600.00 for 1st term, Summer Quarter
Edith Keller	Asst. Prof., Music	June 22, 1925	600.00 for 1st term, Summer Quarter
Cleo Cowger	Instructor, Music	June 22, 1925	200.00 for 1st term, Summer Quarter
Olwen Jones	Accompanist, Music	June 22, 1925	100.00 for 1st term, Summer Quarter
Mrs. W. S. Downing	Asst. Prof., Music	June 22, 1925	600.00 for 1st term, Summer Quarter
Evelyn Ross	Asst., Music	June 22, 1925	125.00 for 1st term, Summer Quarter
Wilford M. Aikin	Prof., School Admn.	June 22, 1925	1,200.00 for Summer Quarter only
Ralph E. Dunford	Grad. Asst., Psychology	Feb. 1, 1925	675.00
C. R. Reed	Professor of Education	June 22, 1925 to July 3, 1925	300.00

Dr. A. E. Morgan	Professor of Education	July 6-10, 1925	150.00
Dr. Payson Smith	Professor of Education	July 13-17, 1925	375.00
Dr. C. S. Meek	Professor of Education	July 20-31, 1925	300.00
Dr. E. D. Roberts	Professor of Education	Aug. 3-14, 1925	300.00
Dr. R. G. Jones	Professor of Education	Aug. 17-28, 1925	300.00
<i>College of Engineering</i>			
Besse C. Neeff	Stenographer	Jan. 5, 1925	960.00
<i>College of Medicine</i>			
Dorothy Hyle	Stud. Nurse, Univ. Hosp.	Jan. 1, 1925	6.25 mo.
Marian Hyle	Stud. Nurse, Univ. Hosp.	Jan. 1, 1925	6.25 mo.
Nina Bargdill	Stud. Nurse, Univ. Hosp.	Jan. 1, 1925	6.25 mo.
Georgiana Rawers	Stud. Nurse, Univ. Hosp.	Jan. 1, 1925	6.25 mo.
Marcia Gegelein	Stud. Nurse, Univ. Hosp.	Jan. 1, 1925	6.25 mo.
Urna Work	Clerk, Venereal Clinic Dis- pensaries (part time)	Jan. 16, 1925	62.50 mo.
	To be paid from Venereal Disease Fund now designated	July 1, 1924	Rotary 23
Harry C. Powelson	Interne, St. Francis Hosp.		50.00 quar.
<i>College of Pharmacy</i>			
Harold L. Bejeck	Stud. Asst., Pharmacy	Jan. 5, 1925	200.00
John A. Bell	Stud. Asst., Pharmacy	Jan. 5, 1925	200.00
<i>Library</i>			
Evelyn Hensel	Library Asst., $\frac{1}{2}$ time	Feb. 1, 1925	30.00 mo.
<i>Military Science</i>			
James C. Howard	Janitor (Target Gallery)	Jan. 20, 1925	15.00 mo.
Clara Offenbacher	Stenographer	Jan. 6, 1925	960.00
<i>Physical Education</i>			
Maj. Louis A. Kunzig	Special Instr., Phys. Edu.	Feb., Mar. & Apr.	18.00 mo.
<i>Registrar's Office</i>			
Mildred Hindman	Asst. to Registrar	Feb. 1, 1925	85.00 mo.
	Transferred from Library Assistant		
Mabel Walters	Asst. to Registrar	Feb. 1, 1925	85.00 mo.
Ruth Agler	Asst. to Registrar	Feb. 1, 1925	110.00 mo.
<i>Operation and Maintenance</i>			
William Pohle	Janitor	Jan. 1, 1925	1,140.00
*	*	*	*

Upon recommendation of the President, the following changes in title were made:

<i>College of Agriculture</i>	from	to	
Leona Peckham	Grad. Asst., Home Econ.	Instr., Home Ec.	Jan. 5, 1925
<i>College of Commerce and Journalism</i>			
Nelson J. Neubig	Secy., Extension Service	Asst., Extension Service	Oct. 15, 1924
*	*	*	*

Upon recommendation of the President, the following increases in salary were made:

<i>College of Agriculture</i>			from	to
Leona Peckham	Instr., Home Economics	Jan. 5, 1925	\$560	\$1,500
<i>College of Arts</i>				
Lura M. Jewell	Asst., Romance Lang.	Jan. 1, 1925	150	300
Dorothy Porter	Asst., Romance Lang.	Jan. 1, 1925	150	450
			Quarter	Quarter
*	*	*	*	*

Upon motion, the following recommendations of the President were approved:

That the teaching schedule of W. A. Whatley, Instructor in the Department of Romance Languages, be changed from Summer and Autumn to Summer, Autumn, and Winter Quarters for the year 1924-1925.

That W. A. Whatley, Instructor in the Department of Romance Languages, be given a special contract for the Spring Quarter, 1925, on the 2/3 cash basis.

That the teaching schedule of Professor H. E. Hoagland, Department of Business Organization, be changed from Autumn, Winter, and Spring to Summer, Autumn, Winter, and Spring for the year 1922-1923.

That the teaching schedule of Ralph Richards, Instructor in the Department of Business Organization, be changed from Summer, Autumn, Winter, and Spring to 1st term Summer, Autumn, Winter, and Spring for the year 1924-1925.

That the debit of one quarter against Professor C. O. Ruggles, Department of Business Organization, be cancelled as this leave was taken upon consent of the President and Dean Hagerty.

That the debit of one quarter against Professor J. I. Falconer, Department of Rural Economics, be cancelled as this leave was taken upon consent of the President and Dean Vivian.

* * * * *

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor F. C. Landsittel, Department of Principles of Education, to attend the meeting of the North Central Association of Colleges and Secondary Schools to be held at Chicago, Illinois, March 16-21, 1925.

Professor J. Cayce Morrison, Department of School Administration, to attend the annual meeting of the Department of Superintendence to be held at Cincinnati, Ohio, February 21-26, 1925.

Professor Clyde T. Morris, Department of Civil Engineering, to attend the annual meeting of the American Society of Civil Engineers in New York, January 20-25, 1925.

* * * * *

The University Architect presented the plans, specifications, bill of materials, and estimate of cost for the proposed President's Residence. After careful examination, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

* * * * *

The University Architect presented the plans, specifications, bill of materials, and estimate of cost for the elevators for the Starling-Loving Hospital. Upon motion, said plans, specifications, bill of materials, and estimate of cost were approved and the Secretary was

directed to present the same to the Director of Highways and Public Works for his approval, and if so approved, to advertise for bids in accordance with law.

* * * * *

Upon motion, the following balances in H. B. 325 were cancelled:

<i>Administration Building</i>		
Transformer	\$296.44	
Architect	18.55	\$314.99
<i>Chemistry Building</i>		
Architect		85.30
<i>Cables</i>		255.72
<i>Journalism Building</i>		
Transformer	62.20	
Architect	18.05	80.25

* * * * *

The President reported that the committee in charge has announced that the Mendenhall Memorial exercises will be held in the University Chapel April 16, 1925, at 4 p. m.

* * * * *

The President presented a financial report from the Athletic Board dated December 31, 1924. Upon motion, this report was accepted and ordered filed.

* * * * *

Upon recommendation of the President, it was ordered that hereafter no fees be refunded in case of withdrawal of students until 30 days have elapsed from the date of withdrawal.

* * * * *

The President reported that certain departments were desirous of sending more than one representative from the department to conventions or scientific meetings. The Board reaffirmed its former position in this matter, namely, that only one representative from a department may be authorized to attend such meetings.

* * * * *

The President presented a request from the College of Commerce and Journalism asking that the name of the College be changed. After some consideration, it was agreed that the changes of names of colleges, departments, etc., be made a special order for March 7, 1925, 9:30 a. m.

* * * * *

The President presented a copy of the proposed revised rules as adopted by the University Faculty. Attention was directed to the main features of the changes and the President then recommended that the report be received and ordered printed for the purpose of examination for any desired amendments and for official approval by the Trustees.

* * * * *

The President read to the Board a proposed bill to be presented to the Legislature. This bill provides for a funding of the Stadium indebtedness and the issue of certificates of indebtedness to be paid from, and be a first charge upon, the gross receipts from intercollegiate football. The said certificates were to run for a period of ten years bearing five per cent and not to exceed in amount the sum of

\$450,000.00. After discussion the bill, upon recommendation of the President, was approved and its presentation to the Legislature authorized.

* * * * *
The following recommendation was unanimously adopted:

Resolved, That the Trustees of the University express their profound regret at the unfortunate circumstances resulting in the death of two students, Charles Henry Huls, and David Isaac Pusken, and the serious and almost fatal illness of others. The Trustees also place on record their approval of the promptness and care exercised by the University officials in their efforts to disclose all the facts. They also approve the placing at the disposal of the public authorities all available means and facilities of the University, by which may be ascertained all the facts pertaining to the case and the location of any responsibility for the deplorable situation.

The Trustees further express their approval and hearty appreciation of the diligence with which the city and county officials and their assistants are conducting the investigation.

* * * * *

The President presented the situation as to Music in the Summer Quarter and the increasing demand throughout the University for appropriate facilities for Music as a part of a liberal and professional education. Attention was drawn to the situation in the public schools and the increasing number of students who come to the University with a desire to continue the study of music. The subject was considered by the Trustees for some time when the President presented the following resolution which, upon motion, was unanimously adopted:

That the Trustees now authorize and establish a Department of Music and request the President at a later meeting to report upon its organization.

Royal D. Hughes, Ph.D., was appointed head of the new Department of Music.

* * * * *

Thereupon, the Board adjourned to meet Saturday, March 7, 1925, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) L. E. LAYBOURNE,
Vice-Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, March 7, 1925.

The Board of Trustees met at the University at 9:30 a. m., pursuant to adjournment.

Present: C. F. Kettering, Chairman; L. E. Laybourne, John Kaiser, Egbert Mack, and Mrs. Alma Paterson.

* * * * *

Upon request of the President, Dean Hagerty of the College of Commerce and Journalism, and Dean Henderson of the College of Arts, Philosophy, and Science, appeared before the Board and made a

Upon request of the President, Dean Hagerty of the College of Commerce and Journalism, and Dean Henderson of the College of Arts, Philosophy, and Science, appeared before the Board and made a statement concerning proposed change of names of their respective colleges. During the discussion, the assignment of departments to colleges was given some consideration and inasmuch as this matter was treated in some detail by Mr. George E. Frazer in his report covering recommendations as to the organization of the Ohio State University under the four-quarter plan, dated September 29, 1921, it was ordered that copies of Mr. Frazer's report be printed and distributed to the members of the Board of Trustees, to the Deans and to members of the University Faculty.

Upon motion, it was agreed to hold a special meeting April 3 and 4, for the consideration of the recommendations made by Mr. Frazer, and the President was requested to advise the Administrative Council and the University Faculty, that it is the desire of the Board of Trustees that each of these bodies submit reports to the Board concerning Mr. Frazer's recommendations. The President was requested to make it known that the Board will welcome reports from any individuals on the proposed plan of organization, these reports to be submitted verbally or in writing.

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The President presented a detailed report on the present status of the biennium budget now under consideration by the General Assembly.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
T. C. Kennard	County Agr. Agent, Noble County	Feb. 28, 1925	\$2,200.00
Max M. Phillips	County Agr. Agent, Huron County	Jan. 31, 1925	3,400.00
E. D. Turner	County Agr. Agent, Preble County	Mar. 31, 1925	3,000.00
<i>College of Education</i>			
M. F. Beeson	Asst Prof., Sch. Admn.	1st term, Sum. Quarter	750.00
<i>College of Engineering</i>			
Howard E. Fritz	Instr., Chem. Engr.	Feb. 28, 1925	2,200.00
<i>College of Law</i>			
Pearl Poe	Stenographer	Feb. 28, 1925	960.00
<i>College of Medicine</i>			
Margaret M. Gorey	Supervisor of Nurses, Obstetrics Dept.	Mar. 1, 1925	100.00 mo.
Roxie Oden	Dishwasher & Night Cook, University Hospital	Jan. 31, 1925	600.00
<i>Registrar's Office</i>			
Mabel Walters	Asst. to Registrar	Mar. 1, 1925	85.00 mo.
Frances Rannells	Asst. to Registrar	Mar. 1, 1925	1,300.00
Marg. VonGerichten	Asst. to Registrar	Mar. 1, 1925	85.00 mo.
<i>Operation and Maintenance</i>			
F. C. Radford	Janitor	Jan. 31, 1925	1,140.00
Ruth Paulsell	Janitress	Jan. 31, 1925	780.00

Registrar's Office

Alice Lawrence	Assistant to Registrar	Mar. 1, 1925	85.00 mo.
Floy Core	Assistant to Registrar	Mar. 16, 1925	85.00 mo.
Esther Head	Assistant to Registrar	Mar. 16, 1925	85.00 mo.

Library

Lillian H. Rose	Library Assistant	Feb. 15, 1925	90.00 mo.
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Operation and Maintenance

Viola Paisley	Janitress	Feb. 19, 1925	780.00
Inez Toy	Laundress	Mar. 1, 1925	65.00 mo.
Rosie Long	Laundress	Mar. 1, 1925	65.00 mo.
James T. Shidecker	Engineer	Mar. 1, 1925	175.00 mo.

University Press

E. G. Patterson	Linotype Operator	Feb. 1, 1925	2,288.00
*	*	*	*

Upon recommendation of the President, the following changes in title were made:

College of Engineering

Wm. C. McCoy	from Graduate Assistant	to Asst., Math.	Jan. 1, 1925 for Winter Quarter only
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College of Medicine

Herman Koerper	Instructor	Asst. Prof., Obstetrics	Mar. 1, 1925
*	*	*	*

Upon recommendation of the President, the following increases in salary were made:

College of Engineering

Wm. C. McCoy	Asst., Mathematics	Jan. 1, 1925 for Win. Quar only	from \$500	to \$1,000
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Operation and Maintenance

James Merrill	Janitor	Mar. 1, 1925	90 mo.	95 mo.
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Upon motion, the following recommendations of the President were approved:

That the non-resident fee for the Summer Quarter be fixed as follows:

\$20.00 per term
\$35.00 per quarter

That a helper at a salary of \$115.00 per month be employed, effective March 9, 1925, for work on sewers and tunnels to Agricultural Engineering Building, Experimental Engineering, and Education Buildings.

That the salary of Philo Felker, carpenter, be reduced to \$50.00 per month, effective March 1, 1925, until such time as he may be able to return to work, and that the balance of his salary for the year be appropriated to employ a carpenter to work in his place. Mr. Felker has been sick and off duty for six weeks.

That the covering on floor of hall in Animal Husbandry Building be changed from linoleum to Asphaltic Compound.

* * * * *

Upon recommendation of the President, the following travel was

authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dr. William Lloyd Evans, Department of Chemistry, to attend the meeting of the American Chemistry Society in Baltimore, Maryland, the week of April 6, 1925.

Dr. E. F. McCampbell, College of Medicine, to attend the meeting of the Council on Medical Education of the American Medical Society in Chicago, March 9-12, 1925.

Miss Lydia Clark, Department of Physical Education, to attend the annual meeting of the N. A. A. F. in Chicago, April 7th, and also the meeting of the College Directors' Society, April 8-9, 1925.

Dean Elisabeth Conrad to attend the National meeting of Deans of Women in Cincinnati, Ohio, February 26-28, 1925.

* * * * *

The President presented a letter from the Secretary of the Ohio State Archaeological and Historical Society requesting action on the report of a joint committee on cooperation representing the Trustees of the Society and the State University. Action on this report was deferred for the present.

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Upon motion, the Secretary was given leave of absence for the months of July and August, 1925.

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Upon motion, the President and Secretary were directed, for and on behalf of the Board of Trustees, to open bids for the President's Residence on Tuesday, March 17, and if any bids are received below the Architect's estimate to certify the facts to the Department of Highways and Public Works with the recommendation that the contract for the building be awarded to the lowest and best bidder.

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Upon recommendation of the President, the new Agricultural Engineering Building was formally named "Ives Hall," in memory of the late Professor Frederick W. Ives.

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The President reported that the supplementary appropriation bill passed at the present session of the General Assembly carries an item of \$7,500.00 for A-2 Labor, and upon his recommendation the Trustees apportioned this amount as follows:

University Architect—for preparation of plans for new buildings	\$3,000.00
Physical Plant	2,000.00
President's Division	1,000.00
Colleges	1,500.00

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Upon motion, the following cancellations and appropriations were made in H. B. 622 G-2 Buildings:

Cancellations:

Commerce Building.....	\$5,998.00	
Journalism Building.....	250.00	
Power House.....	2,500.00	
Robinson Laboratory.....	1,500.00	
Hamilton Hall.....	89.82	
Reserve Fund.....	1,597.55	\$11,935.37

Appropriations:

President's Residence.....	\$4,000.00	
Cables	4,158.00	
Service Lines.....	2,277.37	
Engr. Experiment Station—Architect's Fees.....	1,500.00	\$11,935.37

* * * * *

The Secretary reported that the State Controlling Board has authorized the University to construct the Chemistry Building equipment by force account. The appropriation of \$36,000.00 for this equipment is carried in the supplemental appropriation bill passed by the General Assembly. Upon motion, the Secretary was directed to see that the orders are placed at once for the construction of this equipment by force account.

* * * * *

The Secretary reported that the State Controlling Board has acted favorably upon the following request:

Hon. Wilbur E. Baker, February 27, 1925.
 Director of Finance,
 Columbus, Ohio.

My dear Sir—Part of the equipment needed for that portion of the University Hospital now nearing completion is composed of refrigerators, automatic refrigerating system and sterilizers.

A committee representing the College of Medicine and the University authorities, has been working for several months on the various kinds of such equipment, with the view of putting into the University Hospital the very latest approved types.

In reaching its decision on some of the equipment, the price factor became an important item. Therefore, it was necessary to secure accurate quotations from the manufacturers.

Inasmuch as accurate quotations were asked from every reputable manufacturer and are herewith submitted, it is respectfully requested that the Controlling Board waive the requirement of formal advertisement and authorize the awarding of contracts as follows:

Pettigrew Peters Company, 1 automatic refrigerating system	\$ 5,638.00
McCray Refrigerator Company, 8 refrigerators.....	6,811.00
F. O. Schoedinger, 34 electric sterilizers.....	10,985.00

Attached hereto will be found tabulation of all bids received on above items and report of the committee on said bids.

Respectfully submitted

CARL E. STEEB, *Secretary.*

Upon motion, the Secretary was directed to have the orders placed as detailed above.

* * * * *

Thereupon, the Board adjourned to meet April 3, 1925, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB,
Secretary.

(Signed) C. F. KETTERING,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 3, 1925.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; E. H. Mack, Mrs. Alma Paterson, John Kaiser, O. E. Bradfute; Julius F. Stone, of Columbus, appointed by the Governor on March 17, 1925, confirmed by the Senate March 24, 1925, to succeed Charles F. Kettering, of Dayton, for the term ending May 13, 1930; and Herbert S. Atkinson, of Columbus, appointed by the Governor March 17, 1925, confirmed by the Senate March 24, 1925, to succeed the late Benjamin F. McCann, of Dayton, for the term ending May 13, 1927. Mr. Harry A. Caton, of Coshocton, appointed by the Governor March 17, 1925, confirmed by the Senate March 24, 1925, to succeed Mr. O. E. Bradfute, of Xenia, for the term beginning May 14, 1925, and ending May 13, 1932, was also present.

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The minutes of the last meeting were approved.

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The President made a general statement concerning the Frazer report on University organization and read communications from the Administrative Council, Professors Chubb, Hopkins, Evans, and Dye.

The following persons appeared before the Board to discuss the report:

Dean McPherson
Professor Evans
Dean Vivian
Dean Henderson
Dean Hitchcock

* * * * *

Having spent the entire day in discussion of the Frazer report, the Board adjourned to meet at 8:30 a. m., at the University.

Columbus, Ohio, April 4, 1925.

The Board of Trustees met at 8:30 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Vice-Chairman; E. H. Mack, Mrs. Alma Paterson, John Kaiser, O. E. Bradfute, Julius F. Stone, H. S. Atkinson.

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Dean Hitchcock continued his discussion of the Frazer report. After Dean Hitchcock finished, the Board went into general discussion of the principles underlying the report. Upon motion, the Chairman, Mrs. Paterson, Mr. Atkinson, and Mr. Stone were appointed a special committee to prepare a report with recommendations to be presented to the Board at its meeting to be held April 16, 1925, 9:30 a. m., at the University.

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Inasmuch as the term of the former Chairman, Mr. Kettering, has expired, the Board now proceeded to elect the Chairman for the remainder of the fiscal year. Mr. L. E. Laybourne was elected Chairman and Mr. E. H. Mack was elected Vice-Chairman.

Mr. Stone presented his resignation as Treasurer of the University and upon motion, Mr. Charles F. Kettering, of Dayton, was elected Treasurer, his term to begin as soon as proper bond is prepared. Mr. O. E. Bradfute was elected Assistant Treasurer, term to begin May 14, 1925.

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Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
E. C. Haughn	Mechanic, Agr. Engr.	April 1, 1925	\$1,500.00
John D. Guthrie	Asst., Agr. Chemistry	End Winter Quar.	50.00 mo.
<i>College of Arts</i>			
Helen L. Weinman	Asst., Romance Lang.	Mar. 21, 1925	300.00 Quar.
<i>College of Commerce and Journalism</i>			
William H. Belden	Reader, Bus. Organization	End Winter Quar.	150.00
<i>College of Education</i>			
Florence E. Mitchell	Instructor, Fine Arts	July 1, 1925	1,800.00
<i>College of Engineering</i>			
Frank E. Neely	Laborer, Mech. Engr.	Mar. 21, 1925	900.00
R. J. Mathias	Asst., Mech. Engr.	Apr. 14, 1925	1,200.00
Homer L. Cupples	Asst., Chem. Engr.	End Winter Quar.	1,000.00
<i>College of Medicine</i>			
Harry A. Minthorn	Instructor in Medicine	Apr. 1, 1925	200.00
Urna Work	Clerk, Venereal Clinic	Mar. 31, 1925	62.50 mo.
<i>Library</i>			
Carl H. Troeger	Library Assistant	Mar. 31, 1925	50.00 mo.
Frances Remley	Library Asst., (½ time)	Mar. 31, 1925	30.00 mo.
<i>Entrance Board</i>			
Sarah Meriam	Part-time Stenographer	Mar. 31, 1925	480.00

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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Addis K. Barthelmeh	Home Dem. Agent, Stark County	Mar. 9, 1925	2,100.00
	Smith-Lever Funds.....	\$133.33	
	Stark County Funds.....	41.67	
		\$175.00	
Dwight P. Miller	Automobile Maintenance.....	\$600.00	
	County Agr. Agent, Harrison County	Apr. 1, 1925	2,200.00
	State Offsetting Funds.....	\$133.33	
	Harrison County Funds.....	50.00	
		\$183.33	
C. M. Hampson	Automobile Maintenance.....	\$600.00	
	County Agr. Agent, Huron County	Feb. 15, 1925	2,900.00
	Automobile Maintenance.....	\$600.00	
	Transferred from County Club Agent, Hancock County		

College of Agriculture

Walter Umbstaetter	Mechanic, Agr. Engr.	Apr. 1, 1925	1,500.00
Inez B. Blystone	Stud. Asst., Agr. Chem.	Spring Qr.	300.00
Doris M. Kissinger	Stud. Asst., Home Econ.	Spring Qr. only	35.00 mo.
Emma Henton	Assistant, Home Econ.	Spring Qr. only	100.00 mo.

College of Arts

Carroll B. Malone	Instr., European History	Summer Qr.	500.00 for 1st term, Summer Quarter
Howard White	Asst. Prof., Political Sci.	June 22, 1925	800.00 for Summer Quarter only
Beulah Clark	Grad. Asst., English	Mar. 28, 1925	150.00 for Spring Quarter only
Victor L. Parks	Grad. Asst., English	Mar. 28, 1925	150.00 for Spring Quarter only
Dorothy M. Calkins	Grad. Asst., English	Mar. 28, 1925	150.00 for Spring Quarter only
Cyrus K. Carroll	Grad. Asst., English	Mar. 28, 1925	150.00 for Spring Quarter only
Josephine Waters	Grad. Asst., English	Mar. 28, 1925	150.00 for Spring Quarter only
Geo. M. Stephenson	Asst. Prof., Amer. Hist.	Summer Qr.	650.00 for Summer Quarter only

College of Education

Charles H. Hindley	Special Lecturer on History of Education	Oct. 1, 1925	4,000.00
Nancy E. Sidwell	Asst. Prin. of Edu.	Mar. 30, 1925	350.00 for Spring Quarter only
William E. Warner	Asst. Prof., Indus. Edu.	Summer Qr.	3,750.00

College of Medicine

Jessie B. Freeman	Clerk, Venereal Clinic	Apr. 1, 1925	62.50 mo.
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Entrance Board

Ruth E. Esler	Part-time Stenographer	Apr. 1, 1925	40.00 mo.
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Upon recommendation of the President, the following change in title was made:

College of Agriculture

Ottilie Rohe	from Part-time Assistant	to Asst., Home Econ.	Spring Quar.
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Upon recommendation of the President, the following increase in salary was made:

College of Agriculture

Ottilie Rohe	Asst., Home Econ.	Spring Quar.	from \$70.00	to \$125.00 mo.
* * * * *				

The President presented the following report and recommendation which was adopted:

I desire to report that Edward Orton, Jr., in honor of his father, Edward Orton, Sr., has completed the improvements and equipment of the Edward Orton Memorial Library of Geology in Orton Hall in accordance with the agreement entered into and of record in the proceedings of this Board of Trustees and in accordance with the approved plans and specifications as drawn by the University Architect, Professor Joseph N. Bradford.

The improvement and equipment of the Orton Library has been of unusually fine character and is a splendid tribute

both to Edward Orton, Jr., and to his honored father in whose memory the gift was made. When the Bureau of Educational Research shall have been moved from the building as anticipated during this coming summer and after certain minor improvements have been made due to changes, Orton Hall will be one of the outstanding buildings in the country devoted exclusively to the Science of Geology. The library room itself will probably not be excelled, if equalled, anywhere in the country.

Professor Edward Orton, Jr., has seen fit to add to the library room certain paintings illustrating phases of geology and which in addition to the other equipment represent a very substantial expenditure of money. There is every reason to believe that the interest of Edward Orton, Jr., will not cease with the present state of improvements and equipment. The University, therefore, is to be congratulated for the unusual opportunity thus afforded for students of the University and for the advantages of the science of Geology through research and study on the part of members of the Geological Faculty. In view of this action now completed I make two recommendations, viz.:

That the Trustees place on record their most hearty appreciation and approval of the splendid addition made to the facilities for Geology through the benevolence and enthusiasm of General Edward Orton, Jr., and that the Trustees extend to him their thanks for the services rendered.

Second: I recommend that inasmuch as the building has been formally dedicated, the Board approve a plan for some special recognition of this library including a brief program as may be arranged both as to time and character of program between General Edward Orton, Jr., and the President of the University.

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 It was agreed to send a delegate to the Fiftieth Anniversary of Wellesley College to be celebrated at Wellesley, Massachusetts, May 29th, 1925.
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 It was also agreed to send the President as delegate to the Seventy-fifth Anniversary of the founding of Heidelberg University to be celebrated June 19 and 20, 1925.
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 Upon the recommendation of the President, the Agricultural Engineering Building and the Addition to Robinson Laboratory were accepted and the Secretary was authorized to approve the final estimates to the contractors for these buildings.
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 Upon recommendation of the President, the Addition to the Medical Science Building was accepted and the Secretary was authorized to approve the final estimate for the contractors of this building.
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 Upon motion, the following changes in contracts were approved and the Secretary was directed to execute the proper papers and forward to the Director of Highways and Public Works for his approval:

The schedule of Dr. P. R. Stevenson, Bureau of Educational Research, was changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters.

The President reported that the Grasselli Chemical Company of Cleveland and the E. I. du Pont de Nemours Company of Wilmington, Delaware, will continue the fellowships in the Department of Chemistry for the ensuing year. The amount connected with each of these fellowships is \$750.00. This amount will be paid to the Bursar of the University previous to October 1, 1925.

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dr. W. E. Henderson, College of Arts, to attend the meeting of Deans of Land Grant Colleges in Madison, Wisconsin, May 5-7, 1925.

Mr. Carl E. Steeb to attend the meeting of the Association of University and College Business Officers in Columbia, Missouri, May 22 and 23, 1925.

Upon the recommendation of the President, it was ordered that, effective with the Summer Quarter 1925, when checks given for payment of fees are not paid on presentation at bank, registration will be cancelled and receipts given considered null and void. A penalty of \$5.00 will be charged for reregistration of such persons. The Secretary was directed to give proper publicity to this rule.

Upon the recommendation of the President, it was ordered that an air washer be installed in the Administration Building at an estimated cost of \$1,500.00.

Upon recommendation of the President, the Business Manager was authorized to purchase a Dodge Coupe costing \$1,180.00.

Upon recommendation of the President, the unexpended balance in the appropriation for roads about the Animal Husbandry Building was appropriated as follows:

To extend a short piece of the main road to the East to connect up with the main road of the campus.....	\$2,700.00
To prepare road surface and treat with heavy asphaltic base oil, Tarvia, or an Asphalt Mixture.....	3,725.00

The Cabinet was authorized to have the above work done.

Upon the recommendation of the President, the unexpended balance in the appropriation for bridge approaches was appropriated for the following work:

To pave the bridge over Olentangy River and riprap the sides of both abutments to prevent water cutting in behind abutments	\$4,000.00
To move the Poultry Building to a new site so that the ramp on South side of the embankment can be finished, thereby giving access to roadway over the River Bridge.....	1,900.00
To raise 800 feet of track 2 feet and widen approach embankment on West of new bridge.....	3,500.00

The Cabinet was authorized to award contracts for the above work.

Dean Arps appeared before the Board at this time to discuss the Frazer report.

* * * * *
The President presented the following communication from the Attorney General concerning the Pulte Medical College refund:

Dr. W. O. Thompson, March 18, 1925.
President, Ohio State University.

Dear Sir—I have given careful consideration to your inquiry concerning the Pulte Medical College refund. The specific question presented by you is whether sufficient data has been submitted to establish the legal existence of the institution and the identity of the officers of the institution. An affidavit has been submitted, signed by Frederick W. Hinkle, of Cincinnati, stating that the Pulte Medical College is now in existence, and has never surrendered its franchise. The affidavit also gives the names of the board of directors.

It is my opinion that this, with other data submitted, sufficiently establishes the legal existence of the College and the identity of its officers. I do not have at hand any information concerning the conditions under which the trustees hold the specific endowments, from the income of which it is proposed to repay this \$15,000.00 and therefore express no opinion as to whether payment may be legally made in that way.

The Cleveland school has as yet furnished no information.

Very truly yours,
(Signed) C. C. CRABBE,
Attorney General.

Upon motion, the Secretary was directed to prepare voucher and return to the Trustees of the Pulte Medical College the \$15,000.00, the full amount of the original gift from said college, this amount to be paid from the interest on endowment.

* * * * *
Upon motion, the Secretary was directed to notify Dean Vivian that it is the desire of the Board of Trustees that the new roadway leading from North Star Avenue to the University farm be closed at the North Star entrance; that the culvert be removed and if necessary a fence be erected at that point.

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Upon the recommendation of the President, it was unanimously agreed to name the Physics Building "The Mendenhall Laboratory," in honor of the late Dr. Thomas Corwin Mendenhall.

* * * * *
The President reported that in the will of the late Benjamin G. Lamme, of the class of 1888, his collection of Indian relics was given to the Ohio State University provided proper arrangements be made by the University for exhibiting them. The President recommended that this collection of Indian relics be loaned indefinitely for exhibiting purposes to the Ohio Archaeological and Historical Society. Upon motion, the recommendation of the President was agreed to.

* * * * *
The President reported further that Mr. Benjamin G. Lamme's will made provision for the sum of \$15,000.00 to be set aside as a

trust fund for two scholarships of \$7500.00 each, the yearly income from the trust fund to go equally to the two most capable students in the mechanical and electrical courses during their senior year.

Mr. Lamme also made a bequest in the sum of \$6,000.00, of which amount not exceeding \$1,000.00 shall be expended for a die, and the balance shall be held as a trust fund, the yearly income from which shall pay for a gold medal, together with a bronze replica thereof, to be given annually to a graduate of one of the technical departments for meritorious achievement in engineering or the technical arts, and if the accumulation from said fund in the judgment of the beneficiary warrants, two such medals, together with bronze replicas thereof, may be given in one year.

The President also reported that it would be some time before the estate can be closed and this trust established.

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The Secretary presented the following report of the Cabinet dated March 17, 1925. The University Architect explained the details of the report to the Board.

CABINET MINUTES

March 17, 1925.

The Cabinet met in the office of the Secretary at one o'clock.
Present: President Thompson, Messrs. McCracken and Steeb.

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In accordance with advertisement, the following bids were opened and read in public:

ELEVATORS—STARLING-LOVING HOSPITAL

	1	2	Total
Karstner & Hecht.....	\$5,716.00	\$5,341.00	\$11,057.00
Ohio Elevator Company.....	4,752.50	4,427.00	9,180.00
Otis Elevator Company.....	4,720.00	4,557.00	9,277.00
Shepard Elevator Company.....	4,485.00	4,175.00	8,500.00
Houghton Elevator Company.....	5,700.00	5,300.00	11,000.00

PRESIDENT'S RESIDENCE

General Contract

D. W. McGrath.....	\$52,595.00
Boyaohn & Barr.....	56,500.00
Waugh-Hill Company.....	58,856.00
Steinle-Wolfe Company.....	56,518.00
J. Nadalin & Company.....	58,000.00
Ralph S. Fallon.....	57,500.00

Heating and Plumbing

D. W. McGrath.....	\$ 7,500.00
Waugh-Hill Company.....	8,456.00
Roberts Plumbing Company.....	11,640.00
S. A. Esswein Company.....	8,450.00
Huffman-Wolfe Company.....	8,456.00
R. C. Kaiser.....	10,916.00

Tile Contract

D. W. McGrath.....	\$ 1,290.00
Waugh-Hill Company.....	1,600.00
Ardit Mosaic Tile & Marble Company.....	1,590.00
Columbus Tile Company.....	2,400.00
Wege Marble and Tile Company.....	1,661.00

Electrical Contract

D. W. McGrath.....	\$ 1,000.00
Waugh-Hill Company.....	2,465.00
Electric Power Equipment Company.....	1,947.00
Paul L. Gilmore.....	1,452.00
Central Ohio Electric Company.....	1,673.00
M. G. Beck.....	1,850.00
D. K. Hibbs.....	1,800.00

ALTERNATE BIDS

1. Ribbed and Panel Ceiling—Living Room.	
D. W. McGrath.....	\$ 500.00
Boyajohn & Barr.....	1,200.00
Waugh-Hill Company.....	700.00
Steinle-Wolfe Company.....	550.00
J. Nadalin Company.....	350.00
Ralph S. Fallon.....	900.00
2. Ribbed and Panel Ceiling—Dining Room.	
D. W. McGrath.....	\$ 375.00
Boyajohn & Barr.....	1,000.00
Waugh-Hill Company.....	440.00
Steinle-Wolfe Company.....	425.00
J. Nadalin Company.....	286.00
Ralph S. Fallon.....	850.00
3. Oak Paneling—Living Room.	
D. W. McGrath.....	\$ 1,050.00
Boyajohn & Barr.....	1,200.00
Waugh-Hill Company.....	1,445.00
Steinle-Wolfe Company.....	1,125.00
J. Nadalin Company.....	800.00
Ralph S. Fallon.....	1,600.00
4. Random Width—Oak Flooring.	
D. W. McGrath.....	\$ 500.00
Boyajohn & Barr.....	400.00
Waugh-Hill Company.....	800.00
Steinle-Wolfe Company.....	625.00
J. Nadalin Company.....	900.00
5. Copper vs. Lead.	
D. W. McGrath.....	\$ 1,650.00
Boyajohn & Barr.....	1,600.00
Waugh-Hill Company.....	1,600.00
Steinle-Wolfe Company.....	1,425.00
J. Nadalin Company.....	1,600.00
Ralph S. Fallon.....	1,600.00
6. Cedar Chests.	
D. W. McGrath.....	\$ 220.00
Boyajohn & Barr.....	200.00
Waugh-Hill Company.....	200.00
Steinle-Wolfe Company.....	340.00
J. Nadalin Company.....	180.00
Ralph S. Fallon.....	300.00
7. Stone—Bedford Antique vs. Briar Hill.	
Waugh-Hill Company.....	\$ 300.00
Steinle-Wolfe Company.....	350.00
Ralph S. Fallon.....	200.00

SUBSTITUTIONS

D. W. McGrath	
Concrete foundation walls for birch foundation walls—	
deduct	\$ 100.00
Boyajohn & Barr	
Linco for Crittall casement sash—deduct.....	2,500.00
International for Crittall casement sash—deduct.....	500.00
Doddington for J. S. MacLean Co., millwork—deduct...	3,000.00
Clark County for J. S. MacLean Co., millwork—deduct..	3,400.00
Waugh-Hill Company	
Competitive millwork for J. S. MacLean Co., millwork—	
deduct	1,500.00
International for Crittall casement—deduct.....	570.00

COMBINED BIDS

D. W. McGrath & Sons.....	\$62,385.00
Waugh-Hill Company.....	71,377.00

The bids were referred to the State Architect and the University Architect for tabulation and report to the Board of Trustees April 3, 1925.

* * * * *

The Secretary presented the following reports from the State Architect and the University Architect covering the bids received for

4-4-'25

two electric passenger elevators for Starling-Loving Hospital and the President's residence:

Columbus, Ohio, March 25, 1925.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—From an examination of the bids received March 17, 1925, for two electric passenger elevators for the Starling-Loving Hospital, we submit the following report:

- (1) All bidders complied with the specifications.
 - (2) The bid of the Shepard Elevator Company of Cincinnati was the lowest, being..... \$ 8,500.00
 - (3) The University Electrician made a personal examination of their plant and also several installations which had been in successful operation.
 - (4) From an examination of their bid, their plant and their installations, it is recommended to the Board of Trustees that the bid of the Shepard Elevator Company be accepted for the two Electric Passenger Elevators for Starling-Loving Hospital.
- | | |
|-------------------------------------|-------------|
| Architect's Estimated Cost..... | \$12,500.00 |
| Shepard Elevator Company's bid..... | 8,500.00 |
| | 4,000.00 |
- Estimated cost in excess of bid..... \$ 4,000.00

The above bid complies with all requirements.

Respectfully submitted,

(Signed) G. W. DILLAHUNT,
University Electrician.

(Signed) JOS. N. BRADFORD,
University Architect.

(Signed) HERBERT B. BRIGGS,
State Architect and Engineer.

Columbus, Ohio, April 1, 1925.

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—From an examination of the bids, received March 17, 1925, for the erection of a President's Residence, on the campus of the Ohio State University, the following report is presented for the consideration of the Board of Trustees:

The specifications for this building called for four contracts, namely: General Contract, Heating and Plumbing Contract, Tile Contract, and Electrical Contract.

Of the six General Contractors submitting proposals, two presented combined proposals for all four contracts. They were:

D. W. McGrath & Sons.....	\$62,385.00
Waugh-Hill Company.....	\$71,377.00

These combined bids were conditioned upon the acceptance of the total of all four. In other words, their combined bids could not be separated.

The bid of the Waugh-Hill Company, being in excess of the Architect's Estimated Cost, could not be considered.

In reference to the combined bid from D. W. McGrath & Sons, which is within the Architect's Estimated Cost, the following explanation is given for deeming it unwise to accept it:

Article 12 of the Specifications states in part that "The contractor shall, if so required, submit with his proposal a list of sub-contractors." Upon written request, D. W. McGrath & Sons refused to furnish the Architect with the names of their sub-contractors for the Heating and Plumbing, Tile Work, and Electrical Work. For this reason, the Architect could not form an opinion nor satisfy himself as to the experience and responsibility of these sub-contractors.

The amounts stated by D. W. McGrath & Sons in their combined bid are Heating and Plumbing, \$7,500.00; Tile Work, \$1,290.00; Electrical, \$1,000.00. These amounts are so far below the lowest bids received from responsible and reliable contractors, March 17, 1925, that it would be unwise and would invite no end of trouble to accept this combined bid.

Following the above, this report will present the analysis of the separate proposals called for in the specifications:

The two lowest bids submitted for the General Contract—

D. W. McGrath & Sons.....	\$52,595.00
Boyajohn & Barr.....	\$56,500.00

require an explanation to put them on the same basis.

D. W. McGrath & Sons include two alternates not stated in their bid.

Boyajohn & Barr bid, as per specifications, including Crittall Casement Sash and J. S. MacLean Millwork. They offer as an alternate "Linco" Casement Sash with a deduction of.....	\$2,500.00
Doddington Millwork with a deduction of.....	\$3,000.00

These alternates make a total deduction of.....	\$5,500.00
which deducted from their base bid, will reduce their bid to \$51,000.00, and being on the same basis as D. W. McGrath & Sons' bid, is lower by.....	\$1,595.00

D. W. McGrath stated verbally that their base bid did not include Crittall Casement Sash and J. S. MacLean Millwork.

Accepting Boyajohn & Barr's deduction for alternate No. 5. \$1,600. (copper substituted for lead for roofing), will reduce their bid to \$49,400.00.

D. W. McGrath & Sons' deduction for Alternate No. 5 is \$1,650.00, reducing their bid to \$50,945.00, which is \$1,545.00 higher than the bid of Boyajohn & Barr.

Of the contractors, submitting bids for the Heating and Plumbing Contract only, that of the Samuel A. Esswein Company is the lowest, being \$8,450.00.

Of the contractors, submitting bids for the Tile Contract only, that of the Ardit Mosaic Tile & Marble company is the lowest, being \$1,590.00.

Of the contractors, submitting bids for the Electrical Contract only, that of the Paul L. Gilmore Company is the lowest, being \$1,452.00.

Therefore, it is recommended to the Board of Trustees that the following proposals be accepted:

(1) General Contract to Boyajohn & Barr.....	\$49,400.00
(2) Heating and Plumbing Contract to Samuel A. Esswein Heating and Plumbing Company.....	8,450.00
(3) Tile Contract to the Ardit Mosaic Tile & Marble Company..	1,590.00
(4) Electrical Contract to Paul L. Gilmore Company.....	1,452.00
<hr/>	
Total	\$60,892.00
Architect's Estimated Cost.....	\$62,500.00
Architect's Estimated Cost in excess of bids.....	\$ 1,608.00

All of the above proposals comply with all requirements.

Respectfully submitted,

(Signed) HERBERT B. BRIGGS, (Signed) JOS. N. BRADFORD,
State Architect and Engineer. University Architect.

* * * * *

Upon motion, the above recommendations were approved and the Secretary was directed to prepare contracts as recommended by the Architects, as follows:

<i>Two Electric Passenger Elevators in Starling-Loving Hospital</i>	
Shepard Elevator Company.....	\$ 8,500.00
<i>President's Residence</i>	
General Contract, Boyajohn & Barr.....	\$49,400.00
Tile Contract, Ardit Mosaic Tile & Marble Company.....	1,590.00
Heating and Plumbing, The Samuel A. Esswein Heating and Plumbing Company.....	8,450.00
Electrical, Paul L. Gilmore Company.....	1,452.00

* * * * *

Thereupon, the Board adjourned to meet April 16, 1925, 9:30 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary. Chairman.

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 16, 1925.

The Board of Trustees met at the University at 10 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman; John Kaiser, Mrs. Alma Paterson, and Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The President made a statement concerning the inconsistency in the rules governing the hours of student social affairs and, upon his recommendation, the President, the Dean of Women, and the House Superintendent were requested to submit to the Trustees a recommendation concerning this matter.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Curtis May	Grad. Asst., Botany	Mar. 21, 1925	\$ 500.00
<i>College of Commerce and Journalism</i>			
M. F. Gaudian	Reader, Dept. Economics	Mar. 30, 1925	150.00
Richard C. Webster	Reader, Dept. Geography	Mar. 19, 1925	150.00
Hilda Guth	Stenographer	Apr. 3, 1925	960.00
<i>College of Engineering</i>			
E. F. Ferguson	Asst., Elec. Engineering	July 1, 1925	1,000.00
Harry W. Bruck	Machinist, Mech. Engr.	Mar. 31, 1925	1,800.00
George Richey	Laborer, Mech. Engr.	Apr. 20, 1925	900.00
<i>College of Veterinary Medicine</i>			
Olen R. Wimer	Groom	Mar. 31, 1925	1,200.00
<i>Operation and Maintenance</i>			
W. D. Beach	Painter	Mar. 31, 1925	1,260.00
Edward Stratton	Painter	Mar. 31, 1925	1,200.00
Delmer Devese	Painter's Helper	Mar. 31, 1925	1,080.00
Louis Trotter	Janitor	Apr. 6, 1925	1,080.00
William Pohle	Janitor	Mar. 31, 1925	1,140.00
Charles Lyons	Janitor	Mar. 31, 1925	1,140.00
Guston Royston	Janitor	Mar. 31, 1925	1,140.00
Lawrence Mack	Fireman	Apr. 16, 1925	1,680.00
<i>University Press</i>			
E. G. Patterson	Linotype Operator	Apr. 6, 1925	2,288.00
* * * * *			

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Carl N. Gibboney	County Agr. Agent	Apr. 16, 1925	\$2,500.00
	Supp. Extension Funds.....	\$133.33	
	Preble County Funds.....	75.00	
		\$208.33	
	Automobile Maintenance.....	\$600.00	
Walter W. Wyckoff	County Agr. Agent	Apr. 1, 1925	2,200.00
	Smith-Lever Funds.....	\$133.33	
	Noble County Funds.....	50.00	
		\$183.33	
	Automobile Maintenance.....	\$600.00	
<i>College of Agriculture</i>			
Pearle E. Williams	Grad. Asst., Botany	Apr. 1, 1925	55.00 mo.
<i>College of Arts, Philosophy, and Science</i>			
Henry Melville Sayre	Grad. Asst., English	Mar. 31, 1925	150.00 for Spring Quar. only
<i>College of Commerce and Journalism</i>			
Harold E. Stewart	Reader, Geography	Mar. 30, 1925	50.00 Quar.
Elvin F. Donaldson	Reader, Economics	Mar. 30, 1925	50.00 Quar.
Helen Dayton	Clerk	Mar. 21, 1925	960.00
<i>College of Education</i>			
William E. Moffatt	Asst., Prin. of Educ.	Spring Quarter	200.00 for Spring Quar. only
Rose Thall	Stenographer	Mar. 11, 1925	960.00

College of Engineering

A. G. Conrad	Asst., Elec. Engr.	Summer Quarter	1,000.00
Martin Hamm	Stud. Asst., Mech. Engr.	Apr. 1, 1925	30.00 mo.
Clark M. Humphreys	Stud. Asst., Mech. Engr.	Apr. 1, 1925	30.00 mo.
Robert H. Koehler	Stud. Asst., Mech. Engr.	Apr. 1, 1925	21.00 mo.
Poster J. Young	Stud. Asst., Mech. Engr.	Apr. 1, 1925	21.00 mo.

College of Medicine

Edwin S. Shane	Stud. Asst., Phys. Chem.	Apr. 1, 1925	50.00 Quar.
George W. Bond	Asst., Bacteriology	Spring Quarter	for Spring Quar. only 300.00
Emma Blair	Maid	Mar. 1, 1925	for Spring Quar. 540.00

College of Veterinary Medicine

Robert Millington	Groom	Apr. 1, 1925	1,200.00
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Library

Max W. Johnston	Library Asst., ($\frac{1}{2}$ time)	Apr. 1, 1925	30.00 mo.
Elsie Tidyman	Library Asst., ($\frac{1}{2}$ time)	Apr. 1, 1925	30.00 mo.

Operation and Maintenance

John H. Elleman	Helper (Roads & Grounds)	Mar. 23, 1925	1,380.00
Milford Bainter	Engineer	Apr. 6, 1925	1,860.00
Otis Betts	Painter	Apr. 6, 1925	1,260.00
Jesse Barr	Painter	Apr. 2, 1925	1,080.00
L. A. Christian	Painter's Helper	Apr. 6, 1925	1,080.00
H. E. Goldston	Janitor	Apr. 6, 1925	1,080.00
John F. Hill	Janitor	Apr. 1, 1925	1,080.00
Joe Walker	Janitor	Apr. 1, 1925	1,140.00
Peter J. Marquette	Janitor	Apr. 1, 1925	1,140.00
Thad S. Blackwood	Janitor	Apr. 1, 1925	1,140.00
William H. Shelton	Janitor	Apr. 7, 1925	1,140.00

University Press

William H. Ziebold	Linotype Operator	Apr. 7, 1925	2,288.00
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Upon recommendation of the President, the following change in title was made:

College of Medicine

Julia French	from Dishwasher	to Assistant Cook	Mar. 1, 1925
* * *	* * *	* * *	* * *

Upon recommendation of the President, the following changes in salary were made:

Agricultural Extension

O. R. Keyser	County Agr. Agent, Stark County	Apr. 1, 1925	from \$2,500	to \$3,000
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College of Medicine

Julia French	Assistant Cook	Mar. 1, 1925	540	720
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Library

Clarence C. Myers	Library Assistant	Apr. 1, 1925	30 mo.	50 mo.
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Operation and Maintenance

Charles Carter	Janitor	Apr. 1, 1925	1,080	1,140
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Upon motion, the following recommendations of the President were approved:

That Joe F. Dill, Engineer, be granted leave of absence without salary, effective April 1, 1925.

That Irwin L. Walker, Wiper, be granted leave of absence without salary, effective April 1, 1925.

That the teaching schedule of Miss Dorothy Sumption, Instructor in Physical Education, be changed from the Autumn, Winter, and Spring Quarters to the Autumn and Winter Quarters.

That the teaching schedule of H. C. Hockett, Professor in American History, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters.

That the teaching schedule of Arthur C. Cole, Professor in American History, be changed from the Autumn, Winter, and Spring Quarters to the Autumn and Winter Quarters.

That the teaching schedule of Milton Percival, Professor of English, be changed from the Summer, Autumn, and Winter Quarters to the Summer, Autumn, Winter, and Spring Quarters.

That the teaching schedule of Mrs. Milton Percival, Instructor in English, be changed from the Autumn, Winter, and Spring Quarters to the Autumn and Winter Quarters.

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Upon recommendation of the President, the following budget for the Department of Physical Education was adopted for the Summer Quarter, 1925:

Women's Division

Elizabeth P. Maris	Instructor	First Term	\$ 400.00
Edith Bond	Instructor	First Term	400.00
Pianist		First Term	150.00
Medical Examinations		Summer Quarter	150.00

Men's Division

H. G. Olsen	Assistant Professor	First Term	500.00
Supplies and Equipment (Playground)			100.00

* * * * *

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Professor William T. Magruder, Department of Mechanical Engineering, to represent the University at a meeting of the American Society of Mechanical Engineers at Milwaukee, Wisconsin, May 18-21, 1925.

Professor Herbert A. Toops, Department of Psychology, to attend the meeting of the College Vocational Guidance Section of the Personnel Research Federation at the National Research Council to be held in Washington, D. C., May 22-23, 1925.

* * * * *

The President presented a report from the Deans, to whom had been referred the request of the Special Committee of the Board of Trustees asking for recommendations as to the consolidation, transfer or realignment of Departments in the various College organizations. Inasmuch as this report was noncommittal and offered no recommendations whatever, it was ordered filed.

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Upon the recommendation of the President, it was ordered that beginning with the Autumn Quarter, South Hall shall be set aside for use as a nurses' home.

* * * * *

Upon the recommendation of the President, it was ordered that the Morrill Fund for 1924-1925 be expended for equipment and the President was directed to authorize the Purchasing Agent to place orders for such equipment as the President may approve.

* * * * *

Upon motion, it was ordered that in the preparation of the 1925-1926 budget, the President provide for a Department of Industrial Engineering in the College of Engineering.

* * * * *

The Board now recessed to examine proposed sites for the President's Residence. Upon reconvening, it was ordered that the President's Residence be located on the site now occupied by the Astronomer's Residence.

Upon motion, it was ordered that the Residence now occupied by the Astronomer be moved to a location approximately 450 feet south of that selected for the President's Residence.

Upon motion, the Secretary was directed to notify Mrs. H. C. Lord that it is the desire of the Board of Trustees that the house she now occupies be vacated.

* * * * *

Upon motion, the following cancellations and appropriations in H. B. 622 G-2 Buildings were made:

Appropriate

Agricultural Engineering Building.....	\$1,513.11
Cables	210.00
Robinson Laboratory.....	350.57

Cancel

Starling-Loving Hospital.....	\$2,073.68
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* * * * *

Upon recommendation of the University Architect, the following extras to contracts for the Starling-Loving Hospital were approved.

E. H. Latham Company.....	\$ 921.63
Wege Marble & Tile Company.....	2,135.00
Samuel A. Esswein Heating & Plumbing Company.....	23.35

* * * * *

Upon recommendation of the University Architect, the following deductions to contracts for the Starling-Loving Hospital were approved:

E. H. Latham Company.....	\$4,074.75
Wege Marble & Tile Company.....	151.00

* * * * *

Thereupon, the Board adjourned to meet at 9 a. m., April 25, 1925, at the University, for the purpose of completing the preparation of the by-laws of the Board of Trustees.

Attest:

(Signed) CARL E. STEEB, *Secretary.*

(Signed) LAWRENCE E. LAYBOURNE,
Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, April 25, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman; John Kaiser, Mrs. Alma Paterson, Julius F. Stone.

* * * * *

The minutes of the last meeting were approved.

* * * * *

The Secretary reported that in choosing a definite location for the site of the former Astronomer's Residence, the Cabinet has concluded that a site 100 feet south of Eleventh Avenue and approximately 150 feet west of the present Nurses' Home will be more desirable than the site originally agreed upon on Twelfth Avenue. The Secretary reported further that the price for moving the house will be \$150.00 less to the Eleventh Avenue site than to the Twelfth Avenue site.

Upon motion, it was agreed that the house should be moved to the proposed Eleventh Avenue site, and the Cabinet was authorized to award the contracts for the excavation and foundation and to remodel the house in accordance with plans submitted by the University Architect.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Mary L. Lahmering	Stenographer	Apr. 30, 1925	\$1,080.00
H. A. Stevens	County Agr. Agent, Erie County	Apr. 15, 1925	3,000.00
W. D. Hunnicutt	County Agr. Agent	Apr. 30, 1925	4,000.00
B. P. Hess	County Agr. Agent	Apr. 30, 1925	1,800.00
<i>College of Agriculture</i>			
Foster L. Gambrell	Grad. Asst., Zoology & Ent.	Apr. 30, 1925	500.00
<i>College of Arts</i>			
Lambert A. Shears	Instructor, German	Apr. 30, 1925	2,400.00
<i>College of Commerce and Journalism</i>			
Russell E. Lyons	Asst., Business Organi- zation	Mar. 31, 1925	800.00
<i>College of Education</i>			
Mildred Baker	Clerk	May 15, 1925	1,020.00
<i>Physical Plant Division</i>			
Inez Toy	Laundress	Apr. 20, 1925	780.00
*	*	*	*

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Agriculture</i>			
Marion W. Boesel	Grad. Asst., Zoology & Ent.	May 1, 1925 for May and June	\$ 500.00
<i>College of Arts</i>			
Emilie Balz	Instructor, German	Apr. 20, 1925	300.00 for Spring Quar.
<i>College of Commerce and Journalism</i>			
William R. Kaufman	Asst., Business Organization	Apr. 1, 1925	65.00 mo. for Spring Quar.
F. P. Brasseur	Reader, Business Organization	Spring Quarter	15.00 mo. for Spring Quar.
<i>College of Education</i>			
Clyde R. Miller	Lecturer, School Admin.	June 22, 1925 1st term, Sum. Quar.	500.00
<i>Physical Plant Division</i>			
Fred E. Henkel	Janitor	Apr. 20, 1925	1,140.00
Nellie Gilmour	Laundress	Apr. 20, 1925	780.00
*	*	*	*

Upon recommendation of the President, the following increase in salary was made:

<i>Agricultural Extension</i>			
Dorothy Toole	Stenographer, Home Econ.	May 1, 1925	from \$ 960 to \$1,080
*	*	*	*

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dr. J. E. Hagerty, Dean of the College of Commerce and Journalism, to attend the meeting of the National University Extension Association to be held at the University of Virginia April 30 to May 2, 1925.

Dr. J. E. Hagerty, Dean, College of Commerce and Journalism, to attend the National Conference on Social Work to be held at Denver, Colorado, June 10-18, 1925.

* * * * *

The following members of the Faculty now appeared before the Board to discuss the alignment of Departments in Colleges:

William McPherson
Raymond Osburn
J. E. Hagerty
J. R. Hopkins
A. D. Cole

* * * * *

Upon request, Dean Dye appeared before the Board to discuss the present short course in Pharmacy. After hearing from Dean Dye and upon the recommendation of the President, it was unanimously agreed to abolish the short course in Pharmacy June 30, 1926, and no new students are to be entered in this course from this date forward.

* * * * *

The special committee of the Board having under discussion the revision of the by-laws, submitted its report and upon motion, this

report was made a special order of business for the next meeting of the Board of Trustees, to be held at 9 a. m., May 14, 1925, at the University.

* * * * *

The Secretary reported a communication from the Citizens Trust and Savings Bank announcing that this bank was the executor of the will of the late Maria S. Wright, and that under the terms of this will there is bequeathed to the historical room of Ohio State University the portrait of Lieutenant Commander A. H. Wright.

The Secretary was directed to accept this picture on behalf of the University and when received to loan the picture to the Archaeological and Historical Society, for exhibiting purposes.

* * * * *

The Chairman presented a request for the consent of the Board of Trustees to the assignment of the lease existing between the Board of Trustees and Mr. Harvey Cockell for the rental of South Hall to the Provident Mortgage Company of Columbus, Ohio. At the present time this lease, by consent of this Board, has been assigned to the Columbian Building and Loan Company.

Upon motion, the Board agreed to consent to the assignment of the lease to the Provident Mortgage Company as soon as the assignment already made to the Columbian Building and Loan Company is cancelled.

* * * * *

Thereupon, the Board adjourned to meet at 9 a. m., May 14, 1925, at the University.

Attest:

(Signed) CARL E. STEEB, *Secretary.*

(Signed) LAWRENCE E. LAYBOURNE,
Chairman.

* * * * *

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 14, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman; John Kaiser, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry Caton.

* * * * *

The minutes of the last meeting were approved.

* * * * *

Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>College of Commerce and Journalism</i>			
William R. Kaufman	Reader, Business Organization	Apr. 1, 1925	150.00

Summer Quarter, 1925, in accordance with Board action already taken.

Upon recommendation of the President, the following travel was authorized, subject to the approval of the State Emergency Board, the expense to the State to include railroad fare and Pullman only:

Dr. Wesley G. France, of the Department of Chemistry, to attend the National Symposium on Colloid Chemistry at the University of Minnesota, June 17, 18, and 19, 1925.

* * * * *

Upon recommendation of the President, Dr. Manning Willis Manahan, a graduate of the Cleveland Homeopathic Hospital College in 1882, was granted a certificate similar to that given to other graduates of the Colleges of Medicine.

* * * * *

The President reported that in accordance with action taken at the meeting of April 4, 1925, the collection of Indian relics given to the Ohio State University under the will of the late Benjamin G. Lamme has been received and deposited with the Ohio State Archaeological and Historical Society.

Upon motion, the Secretary was directed to acknowledge to the executors the receipt of the above collection and to express to the executors the appreciation of the Trustees for the promptness with which this bequest has been carried out.

* * * * *

The Chairman presented a protest against the Cooperative Supply Store signed by High Street merchants. This report was referred to a committee consisting of Mr. Atkinson, Mrs. Paterson and Mr. Kaiser for examination and report to the Board.

* * * * *

The President presented the budget for the Agricultural Extension Service for 1925-1926 and upon his recommendation, the budget was adopted as follows:

THE OHIO STATE UNIVERSITY
AGRICULTURAL COLLEGE EXTENSION SERVICE

SOURCES OF INCOME

1925-1926

State Appropriation.....	\$239,700.00
Smith-Lever Fund.....	176,106.99
Supp. Extension Fund.....	52,668.07
Regular U. S. D. A. Funds.....	9,900.00
Institute Funds from Counties.....	15,400.00
	\$493,775.06
Total	\$493,775.06
County Agent Funds from Counties.....	191,530.00
	\$685,305.06
Grand Total.....	\$685,305.06

PROJECT NO. 1—ADMINISTRATION

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
H. C. Ramsower,						
Salary	\$ 3,750.00				\$ 1,250.00	
Expenses	430.32				269.68	
Geo. B. Crane, salary..	1,500.00	\$ 2,300.00				
Orleta Loar, salary...		1,200.00				
Tessa Webb, 2-3 time salary	840.00					
H. L. Fackler, salary					1,500.00	
Esther Calhoun, salary	960.00					
J. A. Bond, salary...	1,500.00					
Ralph Sprung, salary..					1,200.00	
Student Labor, Chart Making, etc..	320.00	80.00			500.00	
<i>Office Supplies</i>						
Small Printing	2,500.00				1,500.00	
Stationery	800.00					
Office Supplies	200.00	1,000.00				
Postage	200.00				1,500.00	
Express, Freight	300.00					
Communication	700.00				750.00	
Educational Supplies..					300.00	
<i>Equipment</i>						
Office	500.00	300.00				
Educational					2,200.00	
Automobile	300.00					
<i>Materials</i>						
Motor Supplies	550.00					
General Plant					350.00	
Repairs					100.00	
<i>Contingent Fund</i>						
Reserve Fund for Transfers	986.40					
	\$16,318.72	\$ 4,880.00			\$11,419.68	
Total for Project No. 1.....						\$32,618.40

PROJECT NO. 1-A—EDITORIAL WORK

<i>Personnel, etc.</i>						
J. E. McClintock,						
Part salary	\$ 1,200.00					
J. R. Fleming, salary		\$ 3,300.00				
Expenses					\$ 300.00	
J. S. Crossman, salary	2,000.00					
Expenses					300.00	
Ethel Cadley, salary..		2,400.00				
C. E. Wilson, salary..		2,700.00				
Dorothy Holmes, salary		1,140.00				
Eleanor Beall, salary..		1,020.00				
	\$ 3,200.00	\$10,560.00			\$ 600.00	
Total for Project No. 1-A.....						\$14,360.00

PROJECT NO. 1-B—PUBLICATIONS

<i>Printing and Distribu- tion of Publications</i>						
Printing Bulletins ...	\$ 8,500.00				\$ 2,000.00	
Cuts	600.00				200.00	
Stanley Gordon, salary					1,080.00	
Labor of Mailing.....					170.00	
	\$ 9,100.00				\$ 3,450.00	
Total for Project No. 1-B.....						\$12,550.00

PROJECT NO. 2—COUNTY AGENTS

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
*\$1,500						
W. W. Brownfield,						
Salary	\$ 2,500.00					
Expenses		\$ 800.00				
*\$1,200						
G. R. Eastwood,						
Salary		2,800.00				
Expenses		800.00				
D. S. Myer, salary....		2,000.00			\$ 2,000.00	
Expenses		800.00				
*\$1,200						
B. B. Spohn, salary...		2,800.00				
Expenses		800.00				
Teresa Russell, salary.	1,080.00					
Conferences	1,940.00					
Assistant County Agents,						
Salary					3,600.00	
<i>County Agents</i>						
Anderson, S. L., salary		1,600.00		\$ 900.00		
Travel in County...				600.00		
Augustus, E. K., salary		1,600.00		900.00		
Travel in County...				600.00		
Barnes, Lyle H., salary		1,600.00		900.00		
Travel in County...				600.00		
Misc. Expenses.....						\$ 700.00
Barnhart, W. S., salary		1,466.66			133.34	1,640.00
Travel in County...						600.00
Misc. Expenses						60.00
Beal, T. M., salary....		1,466.66			133.34	1,400.00
Travel in County...						600.00
Blair, F. F., salary...		1,600.00		900.00		
Travel in County...				600.00		
Bluck, W. L., salary..		1,600.00		400.00		
Travel in County...				600.00		
Misc. Expenses				318.07		181.93
Boltz, Geo. E., salary		1,600.00		1,400.00		
Travel in County...				600.00		
Boyd, Jos. H., salary..		1,600.00		900.00		
Travel in County...				600.00		
Bragg, John D., salary		1,600.00				
Travel in County...						
Brinker, H. R., salary		1,600.00		800.00		
Travel in County...				600.00		
Misc. Expenses						100.00
Bruning, U. F., salary		1,600.00		900.00		
Travel in County...				600.00		
Geauga County, salary		1,600.00				1,400.00
Travel in County...						600.00
Cave, R. A., salary...		1,600.00		900.00		
Travel in County...				600.00		
Class, C. F., salary...		1,466.67			133.33	900.00
Travel in County...						600.00
Claypoole, H. H., salary		1,600.00		900.00		
Travel in County...				600.00		
Collings, Banks, salary		1,600.00		900.00		
Travel in County...				600.00		
Cunningham, O. L.,						
Salary	1,600.00			900.00		
Travel in County...				600.00		
Dooley, H. A., salary..	1,600.00			2,900.00		
Travel in County...				600.00		
Misc. Expenses						1,000.00
Dustman, G. A., salary		1,600.00		600.00		
Travel in County...				600.00		
Ellis, Wm., Jr., salary		1,600.00		400.00		
Travel in County...				600.00		

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting	
	Federal	State			State	County
Fieldner, C. G., salary		1,600.00		900.00		
Travel in County...				600.00		
Ford, W. H., salary...		1,600.00		600.00		
Travel in County...				600.00		
Fankhouser, Paul,						
Salary		1,600.00		900.00		
Travel in County...				600.00		
Gardner, R. W., salary		1,600.00		900.00		
Travel in County...				600.00		
Misc. Expenses						200.00
Gibboney, C. N., salary		1,600.00		900.00		
Travel in County...				600.00		
Gilkey, J. R., salary...		1,600.00		900.00		
Travel in County...				600.00		
Haag, P. E., salary...	2,400.00					
Travel in County...	100.00					500.00
Hall, F. G., salary...		1,600.00		1,800.00		
Travel in County...				600.00		
Misc. Expenses						1,100.00
Hampson, C. M., salary		1,600.00		1,300.00		
Travel in County...				600.00		
Harrod, B. S., salary...		1,600.00		900.00		
Travel in County...				600.00		
Hawkins, E. W., salary		1,600.00		900.00		
Travel in County...				600.00		
Hedge, J. C., salary...		1,466.67			133.33	2,000.00
Travel in County...						600.00
Hedge, A. M., salary...	2,400.00					
Travel in County...	100.00					500.00
Heffron, S. R., salary		1,600.00		900.00		
Travel in County...				600.00		
Henceroth, J. W.,						
Salary		1,466.66			133.34	900.00
Travel in County...						600.00
Herrman, D. T., salary	1,600.00			900.00		
Travel in County...				600.00		
Hervey, J. D., salary...	1,600.00			2,900.00		
Travel in County...				600.00		
Misc. Expenses						1,500.00
Hoddinott, I. S.,						
Salary	1,466.66			1,250.00	133.34	
Travel in County...				600.00		
Johnson, T. H., salary	1,600.00			800.00		
Travel in County...				600.00		
Misc. Expenses						100.00
Keyser, O. R., salary...	1,466.67				133.33	1,400.00
Travel in County...						600.00
Kreitler, G. W., salary	1,600.00			900.00		
Travel in County...				600.00		
Lang, R. W., salary...	1,600.00					800.00
Travel in County...						600.00
Misc. Expenses						100.00
Lewis, H. S., salary...	1,600.00					900.00
Travel in County...						600.00
Lower, Floyd, salary...	1,600.00					900.00
Travel in County...						600.00
Mayer, L. B., salary...	1,600.00					900.00
Travel in County...						600.00
Miller, Dwight P.,						
Salary	1,600.00					600.00
Travel in County...						600.00
Misc. Expenses						300.00
Miller, Guy W., salary	1,600.00					1,500.00
Travel in County...						600.00
Moser, R. E., salary...	1,600.00					900.00
Travel in County...						600.00
Munger, R. W., salary			\$ 1,466.67		133.33	900.00
Travel in County...						600.00
Musgrove, G. C., salary			1,466.67		133.33	900.00
Travel in County...						600.00

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting	
	Federal	State			State	County
Myers, M. R., salary...			1,600.00			800.00
Travel in County...						600.00
Misc. Expenses						600.00
Neff, J. C., salary....			1,600.00			1,600.00
Travel in County...						600.00
Pendry, J. W., salary.			1,600.00			1,600.00
Travel in County...						600.00
Misc. Expenses						800.00
Porter, Stanley, salary			1,600.00			900.00
Travel in County...						600.00
Prince, F. S., salary..			1,600.00			900.00
Travel in County...						600.00
Raymond, E. R., salary			1,600.00			1,600.00
Travel in County...						600.00
Misc. Expenses						380.00
Reed, E. H., salary...			1,466.67		133.33	900.00
Travel in County...						600.00
Allen County, salary..			1,600.00			900.00
Travel in County...						600.00
Misc. Expenses						1,000.00
Rowe, E. M., salary..			1,600.00			900.00
Travel in County...						600.00
Rowland, C. E., salary			1,600.00			900.00
Travel in County...						600.00
Rule, G. K., salary....			1,600.00			900.00
Travel in County...						600.00
Sandhammer, Frank,						
Salary			1,600.00			900.00
Travel in County...						600.00
Schmidt, J. P., salary			1,600.00			900.00
Travel in County...						600.00
Schrifer, J. L., salary	2,200.00					500.00
Travel in County...	100.00					900.00
Senn, C. M., salary..			1,600.00			600.00
Travel in County...						900.00
Shilliday, N. H., salary			1,600.00			600.00
Travel in County...						900.00
Ashtabula County, salary			1,600.00			600.00
Travel in County...						900.00
Smith, A. H., salary..			1,600.00			600.00
Travel in County...						900.00
Smith, R. C., salary..			1,466.67		133.33	2,220.00
Travel in County...						600.00
Misc. Expenses						180.00
Taylor, F. P., salary..			1,600.00			900.00
Travel in County...						600.00
Thayer, H. F., salary			1,600.00			900.00
Travel in County...						600.00
Thomas, R. M., salary			1,600.00			900.00
Travel in County...						600.00
Misc. Expenses						1,500.00
Timmons, G. W., salary			1,600.00			800.00
Travel in County...						600.00
Misc. Expenses						1,600.00
Townsend, E. F., salary			1,600.00			900.00
Travel in County...						600.00
Vandervort, C. W.,						
Salary			1,600.00			900.00
Travel in County...						600.00
Wallace, R. W., salary			1,600.00			900.00
Travel in County...						600.00
Wheeler, T. A., salary			1,466.67		133.33	400.00
Travel in County...						600.00
Whonsettler, J. E.,						
Salary			1,600.00			900.00
Travel in County...						600.00
Williams, E. O., salary	1,600.00					1,200.00
Travel in County...						600.00
Misc. Expenses						1,200.00

	Smith-Lever		Supp.		Not-Offsetting	
	Federal	State	Supp. Ext. Fund	Ext. Fund Offsetting	State	County
Wyckoff, W. W., salary	1,600.00					600.00
Travel in County...						600.00
Misc. Expenses						300.00
Young, P. A., salary...	2,100.00					400.00
Travel in County...						600.00
Brown County, salary	1,600.00					200.00
Travel in County...						600.00
Misc. Expenses						200.00
Butler County, salary	1,600.00					2,400.00
Travel in County...						600.00
Clermont County, salary	1,600.00					500.00
Travel in County...						600.00
Henry County, salary	1,600.00					1,400.00
Travel in County...						600.00
Misc. Expenses						1,000.00
Fayette County						
Union County						
	\$45,053.33	\$64,533.32	\$45,733.35	\$52,668.07	\$ 7,200.00	\$96,661.93
*U. S. D. A. Fund						
\$3,900.00						
Total University Funds						\$166,420.00
Total County Funds						\$149,330.00

PROJECT NO. 3-A—FARM CROPS

<i>Personnel, etc.</i>						
W. E. Hanger, salary		\$ 3,800.00				
Expenses		700.00				
Earl Jones, salary		3,600.00				
Expenses		700.00				
E. P. Reed, salary	\$ 3,600.00					
Expenses	700.00					
Specialists (part time)						
Salary					\$ 900.00	
Expenses					300.00	
Cecelia Ryan, salary	480.00					
Members of Dept. Exp.						200.00
	\$ 4,780.00	\$ 8,800.00			\$ 1,400.00	
Total for Project No. 3-A						\$14,980.00

PROJECT NO. 3-B—AGRICULTURAL ENGINEERING

<i>Personnel, etc.</i>						
Virgil Overholt, salary	\$ 3,600.00					
Expenses		\$ 700.00				
R. D. Barden, salary	2,400.00					
Expenses	700.00					
H. P. Twitchell, salary		2,600.00				
Beatrice Samson,						
1/2-time salary					\$ 480.00	
Members of Dept. Exp.						200.00
	\$ 6,700.00	\$ 3,300.00			\$ 680.00	
Total for Project No. 3-B						\$10,680.00

PROJECT NO. 3-D—HORTICULTURE

<i>Personnel, etc.</i>						
F. H. Beach, salary		\$ 3,600.00				
Expenses		700.00				
C. S. Holland, salary	\$ 2,700.00					
Expenses		700.00				
Mildred Harris, salary	960.00					
Assistant—Landscape						
Work, 4 mos. salary,					\$ 600.00	
Expenses					200.00	
Members of Dept. Exp.						100.00
	\$ 4,360.00	\$ 4,300.00			\$ 900.00	
Total for Project No. 3-D						\$ 9,560.00

PROJECT NO. 3-E—ANIMAL HUSBANDRY

	Smith-Lever Federal State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>					
J. W. Wuichet, salary		\$ 2,550.00		\$ 850.00	
Expenses		700.00			
Paul Gerlaugh, salary		1,900.00		1,900.00	
Expenses		700.00			
S. M. Salisbury, salary	\$ 3,600.00				
Expenses	700.00				
L. A. Kauffman, salary	3,400.00				
Expenses	700.00				
Ruth Siegenthaler, Salary	960.00				
Members of Dept. Exp.				200.00	
Instructor—View Herd	250.00			250.00	
	\$ 9,610.00	\$ 5,850.00		\$ 3,200.00	
Total for Project No. 3-E					\$18,660.00

PROJECT NO. 3-F—POULTRY HUSBANDRY

<i>Personnel, etc.</i>					
G. S. Vickers, salary		\$ 3,500.00			
Expenses		700.00			
R. E. Cray, salary	\$ 3,200.00				
Expenses	700.00				
Flo Bailey, ½-time salary	480.00				
Stenographer, ½-time salary	480.00				
Members of Dept. Exp.				\$ 100.00	
	\$ 4,860.00	\$ 4,200.00		\$ 100.00	
Total for Project No. 3-F					\$ 9,160.00

PROJECT NO. 3-G—VEGETABLE GARDENING

<i>Personnel, etc.</i>					
N. W. Glines, salary		\$ 2,900.00			
Expenses		700.00			
		\$ 3,600.00			
Total for Project No. 3-G					\$ 3,600.00

PROJECT NO. 3-H—SOILS

<i>Personnel, etc.</i>					
E. E. Barnes, salary		\$ 2,700.00		\$ 900.00	
Expenses		700.00			
M. V. Bailey, salary	\$ 3,300.00				
Expenses	700.00				
J. A. Slipher, salary		3,500.00			
Expenses		700.00			
Soils Asst. (part time)				\$ 1,500.00	
Hazel Monett, ½-time salary				480.00	
Dorothea Worthing, Salary	960.00				
Student Labor	300.00				
Members of Dept. Exp.				200.00	
	\$ 5,260.00	\$ 7,600.00		\$ 3,080.00	
Total for Project No. 3-H					\$15,940.00

PROJECT NO. 3-I—ENTOMOLOGY

<i>Personnel, etc.</i>					
T. H. Parks, salary	\$ 3,800.00				
Expenses	700.00				
Stenographer, part- time salary	480.00				
	\$ 4,980.00				
Total for Project No. 3-I					\$ 4,980.00

PROJECT NO. 4—BOYS' AND GIRLS' CLUB WORK

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
<i>Personnel, etc.</i>						
* \$1,500						
W. H. Palmer, salary		\$ 2,500.00				
Expenses		700.00				
O. C. Croy, salary		3,600.00				
Expenses		700.00				
Guy Dowdy, salary		3,600.00				
Expenses	\$ 365.28		\$ 334.72			
Hulda Horst, salary		3,000.00				
Expenses	259.68	440.32				
C. C. Lang, salary	3,200.00					
Expenses	700.00					
Martha Glover, salary		1,200.00				
Alice Bowers, salary		1,080.00				
H. E. Eswine, salary					\$ 2,300.00	
Expenses					600.00	
Conferences	300.00					
Instructors in Boys' and Girls' Club Work for camps and Coun- ty Fairs	1,653.32	346.68			2,500.00	
<i>Club Agents</i>						
* \$600.00						
Bibbee, C. R., salary		650.00				\$ 1,700.00
Travel in County						600.00
Brunskill, H. C., salary			1,250.00			650.00
Travel in County						600.00
Caldwell, C. C., salary			1,250.00			650.00
Travel in County						600.00
Helt, R. E., salary			1,250.00			1,400.00
Travel in County						600.00
Kidd, H. M., salary			1,250.00			550.00
Travel in County						600.00
Montgomery, W. W., Salary			1,600.00			400.00
Travel in County						600.00
Ward, H. S., salary		1,250.00				1,750.00
Travel in County						600.00
Waugh, H. R., salary		1,600.00				650.00
Travel in County						600.00
Wright, M. R., salary		1,466.67			133.33	950.00
Travel in County						600.00
Misc. Expenses						600.00
	\$ 6,478.28	\$ 22,133.67	\$ 6,934.72		\$ 5,533.33	\$ 14,250.00
* U. S. D. A. Funds						
\$2,100.00						
Total University Funds						\$ 43,180.00
Total County Funds						\$ 14,250.00

PROJECT NO. 5—FARMERS' WEEK

<i>Personnel, etc.</i>						
Farmers' Week Speakers,						
Per diem					\$ 1,200.00	
Expenses					1,125.00	
Assistants, Labor A-2					500.00	
					\$ 2,825.00	
Total for Project No. 5						\$ 2,825.00

PROJECT NO. 6-A—HOME ECONOMICS—Clothing

<i>Personnel, etc.</i>						
Edna Callahan, salary					\$ 3,000.00	
Expenses	\$ 700.00					
Jeanette Butler, Salary	\$ 3,000.00					
Expenses		700.00				

	Smith-Lever	Supp.	Supp.	Not-Offsetting	
	Federal	State	Ext. Fund	Ext. Fund	State
			Offsetting		County
Anne Biebricker,					
Salary	2,700.00				
Expenses	700.00				
	\$ 6,400.00	\$ 1,400.00		\$ 3,000.00	
Total for Project No. 6-A.....					\$10,800.00

PROJECT NO. 6-B—HOME ECONOMICS—Home Management

<i>Personnel, etc.</i>					
Geneva Bane, salary..		\$ 2,600.00			
Expenses		700.00			
Stenographer, salary..	\$ 960.00				
	\$ 960.00	\$ 3,300.00			
Total for Project No. 6-B.....					\$ 4,260.00

PROJECT NO. 6-C—HOME ECONOMICS—Nutrition

<i>Personnel, etc.</i>					
Alma Garvin, salary..	\$ 2,700.00				
Expenses	700.00				
Lelia Ogle, salary....		\$ 3,000.00			
Expenses	700.00				
	\$ 4,100.00	\$ 3,000.00			
Total for Project No. 6-C.....					\$ 7,100.00

PROJECT NO. 6-D—HOME ECONOMICS—Health

<i>Personnel, etc.</i>					
Wanda Przyluska,					
Salary	\$ 2,900.00				
Expenses	700.00				
	\$ 3,600.00				
Total for Project No. 6-D.....					\$ 3,600.00

PROJECT NO. 7—DAIRYING

<i>Personnel, etc.</i>					
Ivan McKellip, salary		\$ 3,600.00			
Expenses		700.00			
Cecil Allen, Salary....	\$ 960.00				
Members of Dept. Exp.				\$ 200.00	
*Advanced Registry					
Work					3,000.00
	\$ 960.00	\$ 4,300.00		\$ 3,200.00	
Total for Project No. 7.....					\$ 8,460.00
*F-9 Advanced Registry Work in Dairy Cattle					
Alice Gillam, clerk.....				\$ 960.00	
Stenographer, ½ salary.....				480.00	
Traveling Expenses.....				800.00	
Checking Tests and Supplies.....				460.00	
Telegraph and Telephone.....				300.00	
				\$3,000.00	

PROJECT NO. 8—FARM MANAGEMENT

<i>Personnel, etc.</i>					
*\$1,200.00					
R. F. Taber, salary... \$ 2,600.00					
Expenses		\$ 700.00			
C. R. Arnold, salary..		1,750.00		\$ 1,750.00	
Expenses	700.00				
*\$1,200.00					
E. J. Utz, salary.....	1,400.00				
Expenses	700.00				

	Smith-Lever		Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting	
	Federal	State			State	County
Instructor—Rural Sociology, salary					3,000.00	
Expenses					500.00	
Marie Hoffman, salary	1,140.00					
Members of Dept. Exp.					200.00	
	\$ 6,540.00	\$ 2,450.00			\$ 5,450.00	
*U. S. D. A. Funds \$2,400.00						
Total for Project No. 8.....						\$16,840.00

PROJECT NO. 9—PUBLICATIONS—Correspondence Courses

<i>Personnel, etc.</i>						
J. E. McClintock,						
Part salary					\$ 3,000.00	
Expenses					100.00	
Mildred DePue, salary					1,020.00	
Grading and Mailing						
C. C. Lessons A-2...					500.00	
C. C. Supplies.....					300.00	
					\$ 4,920.00	
Total for Project No. 9.....						\$ 4,920.00

PROJECT NO. 10—FARMERS' INSTITUTES

<i>Personnel, etc.</i>						
F. L. Allen, salary...					\$ 2,700.00	\$ 900.00
Expenses					300.00	300.00
Margaret Huffman, salary					1,320.00	
Assistant, 2 mos. salary						500.00
Expenses						250.00
County Institute Speakers						
Per diem					8,250.00	4,750.00
Expenses					3,365.00	4,635.00
Supplementary Institutes						1,415.00
Institute Printing						
					\$15,935.00	\$15,400.00
Total for Project No. 10.....						\$41,335.00

PROJECT NO. 11—HOME DEMONSTRATION AGENTS

<i>Personnel, etc.</i>						
*\$1,500.00						
Minnie Price, salary..	\$ 2,300.00					
Expenses					\$ 700.00	
Blanche Bowers, salary		\$ 3,000.00				
Expenses	700.00					
Adele Koch, salary...	3,000.00					
Expenses	700.00					
Helen Toole, salary...	1,080.00					
Conferences	300.00					
<i>Home Dem. Agents</i>						
Addis Barthelmeh,						
Salary	1,600.00				\$ 500.00	
Travel in County...					600.00	
Misc. Expenses					1,900.00	
Thelma Beall, Salary..	1,250.00				950.00	
Travel in County...					600.00	
Misc. Expenses					450.00	
Edith M. Childs, salary	1,250.00				1,150.00	
Travel in County...					600.00	
Misc. Expenses					250.00	
Catherine Christen,						
Salary		1,250.00			1,350.00	
Travel in County...					600.00	
Misc. Expenses					50.00	
Nancy Folsom, salary.		1,600.00			950.00	
Travel in County...					600.00	

	Smith-Lever Federal	State	Supp. Ext. Fund	Supp. Ext. Fund Offsetting	Not-Offsetting State	County
Miriam Hawkins,						
Salary	1,600.00					
Travel in County...						700.00
Misc. Expenses						100.00
Alta Kizer, salary....	1,250.00					900.00
Travel in County...						600.00
Dee Maier, salary....		1,250.00				850.00
Travel in County...						600.00
Misc. Expenses						100.00
Nelle Spensley, salary	1,250.00					1,250.00
Travel in County...						600.00
Eunice Teal, salary...	1,250.00					650.00
Travel in County...						600.00
Florence M. Walker,						
Salary	1,250.00					1,050.00
Travel in County...						600.00
Misc. Expenses						1,150.00
Margaret Walker, salary	1,600.00					800.00
Travel in County...						600.00
Misc. Expenses						500.00
Florence F. York, salary	1,600.00					500.00
Travel in County...						600.00
Misc. Expenses						400.00
Two Additional Home						
Agents—12 months		3,200.00				1,500.00
Two Additional Home						
Agents—10 months.	2,666.66					
Two Additional Home						
Agents—6 months..	1,600.00					
Cuyahoga County						
	\$24,646.66	\$11,900.00			\$ 700.00	\$27,950.00
*U. S. D. A. Funds						
\$1,500.00						
Total University Funds.....						\$38,746.66
Total County Funds.....						\$27,950.00

PROJECT NO. 12—MARKETING

<i>Personnel, etc.</i>						
B. A. Wallace, salary	\$ 3,200.00					
Expenses						700.00
C. W. Hammans, salary	3,600.00					
Expenses						700.00
	\$ 8,200.00					
Total for Project No. 12.....						\$ 8,200.00
* * * * *						

The Board now proceeded to the consideration of the annual budget. After some consideration, it was unanimously agreed to lay the budget on the table.

The President presented the following memorandum concerning the establishment of a sub-station of the Ohio Agricultural Experiment Station at the Ohio State University:

AN UNDERSTANDING PROVIDING FOR AGRICULTURAL RESEARCH AT THE COLLEGE OF AGRICULTURE, OF THE OHIO STATE UNIVERSITY

It is hereby provided that a sub-station of the Ohio Agricultural Experiment Station shall be established with the College of Agriculture of the Ohio State University at Columbus, Ohio.

Members of the resident faculty of the College of Agriculture may, upon recommendation of the heads of the departments concerned, the Dean of the College of Agriculture and the President of the University, be appointed to the Station staff in the usual way, to carry on work at this sub-station.

5-14-'25

Ultimately the Experiment Station shall pay one-fourth of the salary of the members of the College faculty who are appointed to its staff, unless otherwise agreed upon. Present appropriations will not permit this payment during the coming biennium, but the Station shall, in the future, include in its budget requests for the funds necessary to carry out this arrangement.

The members of the College faculty who are appointed to the Station staff shall be responsible in their research work to the head of the Station department with which they are connected, and the results of their work shall be published under the same conditions as those of the other members of the staff.

Before projects are planned and submitted for consideration there shall be a conference of the members of the departments concerned and duplication avoided as far as possible.

All new projects shall be submitted through the head of the Station department to the Director of the Station for approval and shall be passed upon as are other Station projects before being undertaken.

Projects now under way shall be taken over by the Station and handled from now on as new projects, except as by mutual agreement adjustments and assignments may be made to avoid duplication.

It is further agreed that all expenses for this research work at the College of Agriculture in excess of rotary funds shall be provided by the Experiment Station from appropriations made for sub-station work, which shall be included in all future budgets.

Upon motion, the plan as presented above was approved and the President of the University and the Dean of the College of Agriculture were authorized to work with the Director of the Station in putting said agreement into effect.

* * * * *

Upon recommendation of the Dean of the College of Arts and the President, it was agreed to combine the present Departments of Latin and Greek and to call the new department the Department of Classical Languages, effective July 1, 1925.

* * * * *

The President was directed to appoint a delegate to represent the University at the seventy-fifth anniversary of Hiram College, Hiram, Ohio, June 13-15, 1925.

* * * * *

Upon motion, it was agreed to hold the June meeting on Friday, June 12, 1925, 9:00 a. m., at the University.

* * * * *

Thereupon, the Board adjourned to meet in special session Saturday, May 23, 1925, 9:00 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary. Chairman.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, May 23, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman; John Kaiser, Mrs. Alma W. Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

The minutes of the last meeting were approved.

* * * * *

The Chairman presented the following communication from the President:

May 23, 1925.

To the Board of Trustees,
Ohio State University,
Columbus, Ohio.

Gentlemen—I hereby resign the presidency of the Ohio State University, to become effective November 5, 1925, when, if living, I shall have attained the age of seventy years.

I recognize the importance of a public policy on such issues as may be involved in tenure of office and therefore ask the concurrence of the Board in my desire.

Few men have had a more enjoyable administration and no one has been treated with more uniform good will and kindness. I am deeply grateful for all the good will among all classes and to know that it remains unabated to this day.

With great respect,
Very cordially,

(Signed) WILLIAM OXLEY THOMPSON.

Mr. Stone presented the following resolution which was unanimously adopted:

Be It Resolved: That the resignation of Dr. Thompson be accepted and that coincident with its becoming effective, Dr. Thompson be elected President Emeritus at his present salary; and that because of his long and outstanding service to the State and nation, it is the sense, as well as the earnest desire of the present Board of Trustees, that this arrangement be continued throughout Dr. Thompson's life.

* * * * *

Mr. Laybourne, Chairman of the Special Committee appointed to prepare the by-laws of the Board of Trustees, presented the following proposed by-laws, which were unanimously adopted, said by-laws to become effective July 1, 1925:

BY-LAWS OF THE BOARD OF TRUSTEES

Effective July 1, 1925

CHAPTER I

ORGANIZATION AND MEETINGS OF THE BOARD OF TRUSTEES

Section 1. The corporate authority of the University is vested by law in the Board of Trustees.

The organization of the University and of each of its divisions is provided through these By-Laws. All changes or amendments must receive the favorable action of the Board of Trustees.

MEETINGS

Sec. 2. There shall be regular meetings of the Board of Trustees on the second Monday of each month except in the month of June.

Sec. 3. Special meetings of the Board of Trustees may be ordered upon motion of the Board or called by the Chairman of the Board. The Chairman shall call special meetings upon the written request of three members.

Sec. 4. Unless otherwise ordered, meetings shall be held at the office of the Board of Trustees at the University, beginning at 9:00 a. m.

Sec. 5. A majority of the Board shall constitute a quorum to do business but a majority of all the Board shall be necessary to elect or remove a president or

professor. The general parliamentary rules, as modified by the rules and regulations of the Board, shall be observed in conducting the business of the Board.

ORDER OF BUSINESS

Sec. 6. The order of business at all meetings shall be as follows :

1. Roll call.
2. Approval of minutes of preceding meetings.
3. Election of officers.
4. Report of the President.
5. Report of committees.
6. Communications, petitions, and memorials.
7. Unfinished and miscellaneous business.
8. New business.

CHAPTER II

OFFICERS OF THE BOARD AND THEIR DUTY

Section 1. The officers shall be chosen at the June meeting of the Board. They shall take office at the beginning of the next fiscal year and shall hold their office for one year and until their successors are elected and qualified.

Sec. 2. The Chairman, when present, shall preside at all meetings of the Board; shall sign the journal of all proceedings of the Board; shall perform such duties as usually pertain to this office, and such other duties as may be assigned by the Board and except as otherwise specifically provided by the rules of the Board, he shall be governed in his action by the usual parliamentary procedure. All committees shall be appointed by the Chairman, unless otherwise ordered by the Board.

Sec. 3. The Vice-Chairman shall, in the absence of the Chairman, assume the duties of the Chairman as outlined in the preceding paragraph.

Sec. 4. The Secretary and Business Manager shall be responsible for the business affairs of the University, and in all these matters he shall be responsible to the Board of Trustees through the President of the University.

Sec. 5. As secretary, he shall be custodian of the books and papers of the Trustees, and of the University seal. He shall in all proper cases authenticate the acts of the Board by affixing said seal and shall conduct the ordinary correspondence of the Board. He shall attend all meetings of the Board (except when excused) and keep a correct journal of the same. He shall attend all meetings of the committees (except when excused) and shall keep a correct record of the proceedings.

Sec. 6. As business manager, his duties shall be as prescribed below: He shall be the financial officer of the University. He shall receive all moneys due the University and shall pry the same over to the State Treasurer or to the Treasurer of the University in accordance with the law. He shall maintain such systems of accounting as shall conform to the fiscal policy of the state as well as the standard form of uniform accounting for colleges and universities as now established in the middle west universities.

He shall be responsible for and have general supervision over the officers and employees of the Physical Plant.

Sec. 7. He shall give bond to the State of Ohio for the use of the University in the sum of fifty thousand dollars, and conditioned upon the faithful performance of his duties and for the payment to the State Treasurer and Treasurer of the University of all moneys coming into his hands as such officer; said bond shall be signed by a surety company authorized to do business in the State of Ohio and the premium thereon shall be paid by the University; said bond shall be filed with the Treasurer of the University.

Sec. 8. He shall furnish to each member of the Board and to the President of the University reports showing the financial condition of the University.

Sec. 9. He shall also perform such other duties as may be assigned by the Board of Trustees.

Sec. 10. The Treasurer of the University shall receive such moneys as, in accordance with law, are not to be deposited with the State Treasurer. He shall keep an accurate account of all moneys received and disbursed by him, and at the end of each fiscal year he shall submit to the Board a detailed statement of all moneys received and disbursed, and at the close of his term of office he shall deliver over all moneys, books, and other properties then in his possession to his successor in office.

Sec. 11. He shall give bond, payable to the State of Ohio, for the use of the University, in the sum of twenty-five thousand dollars, for the safe keeping of said funds, and for the payment of the same in accordance with the rules of the Board, and for the faithful performance of his duties as treasurer. Said bond shall be signed by a surety company authorized to do business in the State of Ohio, and the premium thereon shall be paid by the University. Said bond shall be approved by the Attorney General and filed with the Secretary of State.

CHAPTER III
ORGANIZATION OF THE OFFICE OF THE PRESIDENT

The President

Section 1. The President shall be the executive head of the University. It shall be his duty to enforce all rules and regulations of the Board, and he is hereby clothed with all authority requisite to that end.

Sec. 2. He shall be the presiding officer of the University Faculty; he shall be a voting member of the University Faculty and of all college faculties. He shall be the representative and general executive of the Board of Trustees in all University affairs except as otherwise directed by the Board.

Sec. 3. All professors shall be responsible to him through their deans for the faithful and efficient performance of their duties. All other members of the departments shall be responsible to the heads of their several departments and through them to the dean and President.

Sec. 4. He shall have charge of the assignment of rooms for the use of the several departments of instruction. His approval must be secured for any meetings held in the University Chapel, or in any other room in the University buildings, other than those instructional meetings for which provision is regularly made in the curriculum or the schedule.

Sec. 5. In case of the absence or disability of a professor or teacher, the President shall provide for his work by a temporary assignment from the existing faculty, or by the employment of additional help—reporting all such action to the Board at its next meeting.

Sec. 6. At least one week before the meeting at which the budget is to be considered by the Trustees, the President shall present to each member of the Board the annual budget, or a summary thereof, for the fiscal year beginning July 1, following. The budget shall be based upon a careful estimate of the available income for the year, to be furnished him by the business manager and the said budget shall leave unappropriated a balance of not less than \$25,000.00.

Sec. 7. The ordinary method of communication between the faculty, members of the instructional force, or other officers of the University, and the Board of Trustees, shall be in writing, and shall be presented through the President of the University; provided, however, that this rule shall not be interpreted as in any way limiting the right of communication between the Faculty or other officers of the University and the Trustees, or as in any way limiting the manner in which the Trustees may gain information as to the work of the University. All business to be presented to the Trustees shall be in the hands of the President not later than one week prior to the day of the meeting at which such business is to be considered.

Sec. 8. The deans, members of the faculty, or administrative officers of the University shall submit to the President, official reports on the work in their respective departments or divisions, whenever called upon so to do by the President.

CHAPTER IV

THE ADVISORY STAFF OF THE PRESIDENT

Section 1. The Board of Trustees may elect annually, upon nomination by the President, the following staff officers for the office of the President:

- A Dean of Administration.
- An Executive Secretary to the President.
- Any other staff officers that may be authorized by the Board of Trustees.

Sec. 2. The Dean of Administration shall be under the direction of the President and render such service as the President may require. Among these services he shall make a study of the educational and administrative efficiency of the University and report thereon to the President. He shall serve as assistant in the preparation of the annual budget and perform such other duties as may from time to time be assigned. He shall be a voting member of the University Faculty, the chairman of the Faculty Committee on Instruction, a corresponding member of the Administrative Council, the Library Council, and of all College Faculties.

Sec. 3. The Executive Secretary shall serve as the secretary of the Administrative Council and in the office of the President perform such service as may be assigned by the President. He shall be a corresponding member of the University Faculty.

ADMINISTRATIVE COUNCIL

Sec. 4. The President of the University, the deans of colleges, and the Dean of the Graduate School shall comprise the Administrative Council of the University. The Dean of Administration shall be a corresponding member of the Council. The executive secretary to the President shall be the secretary to the Administrative Council. The Administrative Council shall meet once each week during the academic year and

at such other times as the Council may determine. The Administrative Council shall serve as an advisory council to the President on all proposals for the establishment or the abolition of colleges, schools, departments of instruction, bureaus, curricula, and degrees.

It shall also serve as a council advisory to the President on matters pertaining to educational policies for report to the Board of Trustees, and shall perform any other functions assigned it by the Board of Trustees, the President, or by a vote of reference from the Faculty.

CHAPTER V

ORGANIZATION OF COLLEGES AND DEPARTMENTS

Organization of the Department

Section 1. The department is the unit of university organization for instruction, research, and extension in a defined field of learning.

Sec. 2. The Board of Trustees shall elect annually a chairman for each department, who shall be the administrative head of the department, and who, subject to the approval of the dean, shall be responsible for the educational policies and practices of the department. The professors and assistant professors of each department shall make nominations to the dean of the college of one of their number for the chairmanship. The dean of the college shall transmit these nominations, together with his own recommendations, to the President, who shall make final nomination to the Board of Trustees.

Sec. 3. The chairman of the department shall prepare the annual budget recommendations of the department for the consideration of the dean of the college. The professors and assistant professors in the department shall comprise the departmental budget committee, under the direction of the chairman of the department, for the discussion of departmental budget requests.

Sec. 4. The faculty of the department shall comprise all officers of instruction, research, and extension appointed in the department. The chairman of the department shall be chairman of the faculty of the department. The faculty of the department shall make recommendations on educational policies to the faculty of the college.

Sec. 5. The faculty of the department shall meet upon call of the chairman of the department and not less frequently than once each quarter of the academic year.

Sec. 6. The chairman of the department shall appoint a secretary for the faculty of the department, who shall keep minutes of all meetings with a record of attendance and a record of all actions taken, and forthwith furnish copies of such minutes to the chairman of the department, the dean of the college, and the President of the University.

Sec. 7. The President of the University and the dean of the college are members of the faculty of each department.

Organization of the College

Sec. 8. The administrative head of each college shall be a dean elected annually to that office by the Board of Trustees. The chairman of departments in the college shall make recommendations to the President of the University, who shall make nominations to the Board of Trustees.

Sec. 9. The dean shall be the administrative head of the college, and in this capacity shall preside at the meetings of the College Faculty, prepare the financial budget for the consideration of the President, recommend appointments to the staff in the departments under his charge, and to membership of the College Faculty. The heads of departments in the college shall comprise the college budget committee, under the chairmanship of the dean, for the discussion of the college budget.

Sec. 10. He shall present candidates for degrees to the President of the University at the Quarterly Convocation, serve as a member of the Administrative Council, the Committee on Rules, and the Library Council, and in general be responsible for the progress of educational policies and well-being of the college. He shall prepare for the President an annual report for the fiscal year ending June 30, upon the condition and progress of the college, and submit said report not later than August 1st following. He shall provide the University Editor with the material for the bulletin of the college and for any other publications the college may be authorized to issue, on or before a date prescribed by the President. He shall approve courses of study for students (or delegate this duty to responsible persons), place students delinquent in their studies on probation, and recommend any other disciplinary action to the President of the University.

Sec. 11. The assignment to membership in the several college faculties shall be made by the President of the University on recommendation of the deans concerned, from the list of professors, associate professors, assistant professors, and those instructors who have served the University for at least six quarters. The faculty of the college shall make recommendations on educational policies to the University Faculty.

Sec. 12. The dean of the college shall appoint a secretary for the faculty, who shall keep minutes of all meetings with a record of attendance and a record of all actions taken, and forthwith furnish copies of such minutes to the dean and to the President of the University.

Sec. 13. The faculty of the college shall meet at the call of the dean, and not less frequently than once during each quarter of the academic year.

CHAPTER VI
ORGANIZATION OF THE UNIVERSITY FACULTY
Membership

Section 1. The University Faculty shall be constituted of voting members and corresponding members as follows:

Sec. 2. The voting members shall be the President, the Dean of Administration, the Dean of the Graduate School, the Deans of the Colleges, all members of the staff with the rank of Professor or Professor Emeritus, and other members of the staff while in charge of departments, the Dean of Women, the Librarian, the Registrar, the University Examiner.

Sec. 3. Unless they are already members of the Faculty by virtue of their rank, the corresponding members shall be the secretary of the Faculty, the secretaries of the colleges, the executive secretary to the President, and such other persons as may from time to time be so designated. Corresponding members shall have the privilege of participating in the discussions of the Faculty, but shall not have the right to vote.

Sec. 4. The regular meetings of the University Faculty shall be held on the second Thursday of each month during the academic sessions. A meeting to pass upon candidates for degrees shall be held by special announcement preceding each Quarterly Convocation.

Sec. 5. The legislative authority to establish rules and regulations for the immediate government of the University and students in all that relates to the order and discipline therein, and to affix penalties for the violation thereof, the times of recitation and other matters relating to the internal policy of the University, is vested in the President and the University Faculty, subject to the approval of the Board of Trustees.

Sec. 6. All rules and regulations made by the Faculty or any board or committee appointed by it, shall be subject to the approval of, and may be, from time to time, reviewed, modified, or annulled by the Board of Trustees.

Sec. 7. Absence of any professor or instructor from ordinary service in the University, for any cause other than sickness, must be with the approval of the President of the University, and if for longer than ten days, with the approval of the Board of Trustees.

Sec. 8. All cases of sickness causing absence from classes by members of the Faculty shall be reported immediately by the chairman of the department to the Dean and the President. Provision shall then be made as announced in Chapter III, Section 5.

Sec. 9. Unless by special action of the Trustees, new requirements for admission to the University, new courses of study, or important changes in the existing courses or requirements, shall not be published or go into effect, until they have been recommended by the Faculty or some college of the University, approved by the University Faculty, and adopted by the Board of Trustees. When approved by the University Faculty, the President shall report them to the Board of Trustees with his recommendation thereon, which report shall show the effect upon the operating budget.

Sec. 10. Each instructor in any department shall have the right to transmit, through the chairman of the department, to the dean of his college and to the President any communication bearing upon the work in which he is personally engaged, and the chairman of the department shall promptly transmit to the Dean and to the President any communication so received.

Sec. 11. The secretary of the Faculty shall be custodian of the books and papers of the Faculty. He shall attend all meetings of the Faculty (except when excused), and keep a correct journal of the same.

Sec. 12. He shall furnish to the President for report to the Board of Trustees for its consideration all actions and rules of a general nature passed by the Faculty, requiring the approval or action of the Trustees.

CHAPTER VII
OTHER OFFICERS

Section 1. The Commandant of Cadets, the Chairman of the Department of Physical Education, the University Examiner, the Registrar, the Librarian, the University Editor, and the Director of Student Health Service shall be responsible

to the President and present an annual report for the fiscal year not later than August 1st of each year. Upon request they shall report to the Faculty upon matters under their jurisdiction.

CHAPTER VIII

ORGANIZATION OF INSTRUCTION, RESEARCH, AND UNIVERSITY EXTENSION

Section 1. The University is organized by departments, grouped into colleges, as follows:

CHAPTER IX

THE ACADEMIC STAFF

Academic Ranks

Section 1. Academic appointment in the University shall be made by the Board of Trustees in the following grades:

Professor
Assistant Professor
Instructor
Assistant

Tenure of Appointment

Sec. 2. Although the Board of Trustees is required, under the statutes, to elect the President, members of the Faculty, and all employees annually, it is the desire and intention of the Board that they shall be permanent in their positions, subject to continued efficiency in service and to the limitations of the statutes of Ohio, Section 7896-34, General Code of Ohio, which provides for the automatic retirement of all teachers at the end of the year in which the age of seventy is attained, provided in each case the consent of the employer is secured; but the legal right is reserved to terminate such service at such a time as the Board may deem best for the interest of the University, and all employment must be accepted upon this condition.

Appointments

Sec. 3. The annual budget adopted by the Board of Trustees shall make appointments to all academic ranks and fix salaries therefor for the following year. Such appointments shall be made upon nomination by the President of the University. The President of the University shall receive recommendations from the deans of the respective colleges as to appointments in their colleges. In making recommendations the dean of each college shall consult the members of the college budget committee and the chairmen of departments shall, in turn, consult the members of the departmental budget committee.

Work and Vacation Credit of Members of the Faculties

Sec. 4. Each resident member of a faculty shall give instruction ordinarily during three quarters of the year with a minimum of twelve hours or its equivalent. Members of faculties holding titles below that of Assistant Professor, at the discretion of the President, may be required to give as a minimum fifteen hours of instruction or its equivalent. The extra vacation leave from teaching shall be arranged through the offices of the Dean and President and reported in writing to the Board of Trustees for approval and record. These extra vacations from teaching are intended to provide a method of conserving the professional character of the Faculty, of improving the conditions under which the Faculty works, and should be used for approved research work or such other program of activities as may be approved by the Board of Trustees. Members of the Faculty having leave of absence under the Four-quarter Plan shall first submit to the Dean and the President for recommendation to the Board of Trustees a proposed program of work to be carried on during the term of absence. If the request for leave is approved a report shall be presented to the Dean and the President at the termination of the period upon the work actually done. This report shall be presented to the Board of Trustees. For every quarter or term in a year he may teach, in addition to the number of hours required, he receives according as it may be arranged by the President, either an extra full vacation or an extra two-thirds pro rata salary. In case of resignation vacation credit thus earned is paid on the basis of two-thirds pro rata salary.

Sec. 5. With reference to extra vacation credit the following limitations are to be observed:

(a) No obligation against the University for extra vacation credit shall be created except by vote of the Board of Trustees, on recommendation of the President, in each individual case.

(b) As a rule no member of the Faculty may acquire at a given time more than two quarters extra vacation credit.

(c) No member of the Faculty lower in rank than an Instructor shall be entitled to obtain extra vacation credit.

(d) The Four-quarter Plan shall not apply to executive or administrative officers, to directors of bureaus, or other employees of the University not carrying

an approved teaching load, but shall apply only to members of the teaching staff carrying an approved teaching load under contract of record with the Board of Trustees.

CHAPTER X

UNIVERSITY INSTRUCTION

University Year

Section 1. The university year shall be divided into four quarters with not less than thirty-four weeks in any given three quarters. The Summer Quarter shall be the first quarter in the university year and shall be divided into two terms of six weeks each.

Entrance Requirements

Sec. 2. Entrance requirements to the several colleges of the University shall be adopted by the Board of Trustees upon recommendation of the University Faculty transmitted through the President. In making recommendations as to entrance requirements, the University Faculty shall receive recommendations from the faculties of the colleges affected.

Classification of Courses

Sec. 3. Classification of courses for each college shall be adopted by the Board of Trustees upon recommendation from the University Faculty transmitted by the President. As a basis for recommendations to the Board of Trustees the University Faculty shall receive recommendations from the college faculties.

Degrees and Certificates

Sec. 4. Degrees and certificates shall be awarded by vote of the Board of Trustees upon recommendation of the University Faculty, transmitted by the President.

Sec. 5. All diplomas issued to those receiving degrees from the University shall be signed by the Chairman and Secretary of the Board of Trustees and by the President of the University.

Fellowships and Scholarships

Sec. 6. Fellows and Scholars in the several departments of the University shall be appointed in the same manner as assistants.

Registration

Sec. 7. The University Faculty may adopt regulations for the registration of students which the President of the University may refer to the Board of Trustees for approval.

Students—General Rules

Sec. 8. All term bills, laboratory deposits, and fees required from students must be paid previous to, and as a condition of registration. Instructors shall not permit students to enter classes in their respective departments unless notified by the Registrar. Instructors shall not permit students to engage in laboratory work unless first shown a receipt from the Bursar for deposits paid.

Sec. 9. All incidental, tuition, laboratory, and other fees and deposits to be charged students shall be determined by the Board from time to time.

Sec. 10. Fees are not returnable except in case of sickness and for causes entirely beyond the control of the student. No part of the fees shall be returned for voluntary withdrawal of the student or enforced withdrawal thirty days after the registration. Students withdrawing under discipline, forfeit all rights to the return of any part of the fees. No fees will be returned in case of withdrawal of students until thirty days have elapsed from the date of withdrawal.

CHAPTER XI

RESEARCH

Libraries

Section 1. The University Librarian and the University Library staff shall be appointed by the Board of Trustees upon recommendation of the President of the University.

Sec. 2. The Librarian shall be responsible for the proper administration of the University Library and shall report directly to the President. He shall make nominations and recommendations to the President as to appointments and salaries of the Library Staff. He shall present an annual report for the fiscal year ending June 30, not later than August 1st following, to the President on the condition and progress of the Library.

Sec. 3. The Library shall consist of all books, magazines, papers, pamphlets, or maps purchased with University money or acquired by the University, or any of its

departments, through appropriations by the Board or by gifts or exchange. All books, magazines, papers, pamphlets, and maps owned by the University and in the possession of various departments shall be recorded and catalogued by the Librarian.

The Library Council

Sec. 4. The Library Council shall be composed of the President, the Deans of the several colleges and of the Graduate School, and the Librarian, and shall, in an advisory capacity, direct the policy and administration of the Library. The Dean of Administration shall be a corresponding member of the Library Council.

CHAPTER XII

UNIVERSITY EXTENSION

Public Use of University Facilities

Section 1. The use by the public of any University library, museum, laboratory, or any other University facility, shall be governed by rules and regulations adopted by the Board of Trustees.

Public Lectures

Sec. 2. The University may establish a bureau of public lectures under the administrative supervision of the President. Rules and regulations governing the activities of this bureau may be recommended by the University Faculty, provided that the President of the University shall refer any or all such rules and regulations to the Board of Trustees for adoption.

University Press

Sec. 3. The Board of Trustees shall appoint the staff of the University Press upon recommendation of the President.

Correspondence Instruction

Sec. 4. Rules and regulations governing instruction by correspondence may be adopted by the Board of Trustees upon recommendation of the President.

Correspondence instruction, when authorized by the Board of Trustees, shall be conducted by the departments of the University.

CHAPTER XIII

STUDENT LIFE

Discipline

Section 1. The President of the University is responsible for the discipline of the students of the University and shall have final authority in all such matters. The President of the University may refer specific cases of university discipline to the Administrative Council or to any other group of the Faculty or students for recommendation.

Sec. 2. The deans of colleges and chairmen of departments, respectively, are responsible to the President for the discipline of all students in the activities of the colleges and departments.

Student Organizations and Publications

Sec. 3. All student activities shall be conducted by student organizations under rules and regulations adopted by the Administrative Council. The President of the University, upon recommendation from the Administrative Council, shall appoint a member of the Faculty as the Faculty Counselor to each student organization, and all activities of the student organization shall be subject to the approval of such Faculty Counselor, provided that any student organization, through its administrative officers, may appeal to the Administrative Council from the decisions of the Faculty Counselor.

CHAPTER XIV

OTHER OFFICERS—EDUCATIONAL DIVISION

Dean of Women

Section 1. The Board of Trustees, upon nomination of the President, shall elect annually a Dean of Women, who shall be responsible to the President and shall perform such duties and shall exercise such authority as to the discipline of women students as may be delegated from time to time by the President. The Dean of Women shall prepare and submit to the President for the approval of the Board of Trustees rules and regulations for the women students.

Superintendent of Dormitories

Sec. 2. The Board of Trustees, upon nomination of the President, shall elect annually a House Superintendent, who shall be the administrative officer of the dormitories for women. In all matters pertaining to policies and regulations, the House Superintendent shall be responsible to the President. In all matters pertaining

to the business administration of the dormitories she shall be responsible to the Business Manager. The House Superintendent shall be responsible for all house discipline, and shall report all matters requiring University discipline to the Dean of Women. The House Superintendent shall prepare and submit to the President for the approval of the Board of Trustees rules and regulations for dormitory occupancy.

Student Health Service

Sec. 3. The President shall organize the student health service of the University and recommend to the Board of Trustees the appointment of members of the staff, together with rules and regulations for the conduct of the service.

The Registrar

Sec. 4. The Registrar shall have general charge of the registration and records of students and shall perform such other duties as may be assigned from time to time by the President.

The Registrar shall prepare and be responsible for the University time schedule and the assignment of rooms, subject to the direction of the President.

The University Editor

Sec. 5. The University Editor shall have general charge of the publication of University catalogues and bulletins and other similar publications.

The University Examiner

Sec. 6. The chairman of the Entrance Board exercising the functions of University Examiner shall have charge of the admission of students to all colleges and schools of the University.

CHAPTER XV

ADMINISTRATIVE SERVICES

Section 1. The administrative services of the University, including the offices of the Comptroller, Purchasing Agent, the Director of Stores and Receiving, the Superintendent of Buildings and Grounds, and the University Architect, the Mailing Department, the business administration of the dormitories for women, shall be under the executive authority of the Business Manager and Secretary of the Board of Trustees.

THE UNIVERSITY CABINET

Sec. 2. The President, Business Manager, Superintendent of Buildings and Grounds, and the University Architect shall constitute a cabinet for the consideration of the maintenance, repair, construction, and improvement of the physical plant.

The Cabinet shall hold stated meetings each week and shall be responsible to the Board of Trustees.

The Cabinet shall maintain a record of all its actions, which record shall be presented to the Board of Trustees.

RULES

Sec. 3. Rules and regulations for such administrative services shall be adopted by the Board of Trustees upon recommendation of the President of the University.

CHAPTER XVI

FINANCE

The Budget

Section 1. The annual budget as adopted by the Board of Trustees shall govern all transactions involving financial obligations. The budget shall comprise classifications, in accordance with the Budget System adopted by the State of Ohio.

Personal Service

Sec. 2. Salaries shall be paid in twelve monthly installments. The Business Manager shall approve vouchers on the Auditor of State in payment of such installments of salaries as they fall due. The salaries of instructors in the Summer Session shall be paid in two equal installments and the Business Manager shall approve vouchers on the Auditor of State as they fall due. The monthly salary installments shall fall due and become payable on the last day of each month.

Sec. 3. Payment for personal service on the hourly basis and all other unclassified services shall be made when properly approved invoices covering such services are received from the department incurring the obligation. After such vouchers have been properly audited in the office of the Business Manager, the Business Manager shall approve vouchers on the Auditor of State in payment of such services.

Maintenance

Sec. 4. All expenditures for current expenses, equipment, improvements, and new construction shall be made from the budget allowances for maintenance. Invoices

for all purchases must bear the approval of the Receiving Clerk. All invoices for improvements and new construction must bear the approval of the University Architect or the Superintendent of Buildings and Grounds. After such invoices have been properly audited in the office of the Business Manager, the Business Manager shall approve vouchers on the Auditor of State in payment of such invoices.

Endowments, Rotary Funds, and Gifts

Sec. 5. Expenditures from the Endowment Funds, and receipts from rotary funds and gifts for specific purposes shall be made in like manner as outlined in Section 4.

CHAPTER XVII

CIVIL SERVICE

Section 1. All requests for personal service coming under the terms of the State Civil Service law shall be filed with the President. After such request has been approved by the President, the Business Manager shall make formal application to the Civil Service Commission for certification for the kind of service required.

Sec. 2. The Business Manager shall act as the appointing officer of the University in all positions covered by the State Civil Service.

CHAPTER XVIII

MISCELLANEOUS

Section 1. All circular letters, pamphlets, or statements written in the interest or name of the University, or of any college or department of the University and intended for distribution, shall bear the approval of the President before the same shall be printed.

Sec. 2. Buildings of the University shall not be named after living persons.

Sec. 3. Service in the University assumes high character, personal life above reproach and free from just criticism. A failure in these particulars will be construed as strictly as inefficiency in academic requirements.

CHAPTER XIX

AMENDMENTS

Adoption of Amendments

Section 1. Amendments to these By-Laws may be adopted by a majority vote of the Board of Trustees at any regular meeting of the Board.

Recommendations as to Amendments

Sec. 2. The University Faculty is authorized to make recommendations, through the President, to the Board of Trustees as to amendments of the By-Laws.

* * * * *

The Chairman reported the death of Assistant Professor J. B. Preston, which occurred Wednesday, May 20th, 1925, and recommended that the May and June installments of Professor Preston's salary be paid to the widow. The recommendation of the Chairman was unanimously approved.

* * * * *

Mr. Laybourne resigned as member of the Board of Control of the Faculty Club and upon motion, Mr. Stone was selected as his successor.

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Upon motion, Mrs. Alma W. Paterson was appointed to represent the Board of Trustees as a member of the Pomerene Board of Control.

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Upon motion, Mr. Herbert S. Atkinson was appointed to represent the Board of Trustees as a member of the Athletic Board.

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Dean Hagerty now appeared before the Board and made a statement concerning a proposed Bureau of Business Research. No action was taken on Mr. Hagerty's suggestion.

* * * * *

The Trustees now proceeded to further consideration of the annual budget for 1925-1926 as presented by the President. The following amendments to the budget were agreed to:

Omit salary J. B. Preston.....	\$1,800.00	
Omit Assistant Librarian (Law).....	1,800.00	
Reduce salary J. W. Wilce.....	2,500.00	
Reduce salary Inventory Clerk.....	300.00	
Reduce salary Dean of Women.....	400.00	
Reduce salary Teaching Fellow (Philosophy).....	150.00	
Total reductions.....		\$6,950.00
Increase salary W. L. Graves.....	\$ 250.00	
Increase salary A. W. Hodgman.....	400.00	
Increase salary E. L. Beck.....	500.00	
Total Addition to Budget.....		1,150.00
Net Reduction of Budget.....		\$5,800.00

Upon motion, the salary budget for 1925-1926, as presented by the President and amended above, was unanimously adopted. The detailed budget as amended is as follows:

COLLEGE OF AGRICULTURE

ADMINISTRATION

Alfred Vivian	Dean	\$ 6,000.00
True G. Watson	Secretary of College.....	2,800.00
Bessie M. Freet	Secretary to Dean.....	1,200.00
Anna Haynes	Stenographer	960.00
Nora Peck	Stenographer	960.00
Eleanore K. Fisher	Stenographer	960.00
Anna S. Miller	Stenographer	960.00
Frances Summers	Stenographer	960.00
Helen Coleman	Stenographer	960.00
Evelyn Tomlinson	Stenographer	960.00
Effa Harm	Stenographer	960.00
Ruth Phillips	Stenographer	960.00
Jane Allen	Stenographer	960.00
Beatrice Samson	Stenographer	960.00
Hazel Monett	Stenographer	960.00
Flo Bailey	Stenographer	960.00
Cecelia Ryan	Stenographer	960.00

\$ 21,520.00

AGRICULTURAL CHEMISTRY

John F. Lyman	Professor	\$ 4,500.00
R. C. Burrell	Assistant Professor.....	3,000.00
E. F. Almy	Assistant Professor.....	2,700.00
Carl P. Hinkle	Instructor	1,500.00
	Assistant	900.00
	Graduate Assistant.....	500.00

\$ 13,100.00

AGRICULTURAL EDUCATION

W. F. Stewart	Professor (12 mos.).....	\$ 3,000.00
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\$ 3,000.00

AGRICULTURAL ENGINEERING

G. W. McCuen	Professor	\$ 4,250.00
C. O. Reed	Professor	4,250.00
P. B. Potter	Assistant Professor.....	3,300.00
Benton M. Stahl	Instructor	2,700.00
Walter Umbstaetter	Mechanic (12 mos.).....	1,500.00
J. T. Miller	Mechanic (12 mos.).....	1,400.00
M. S. Klinck	Assistant (10 mos.).....	750.00

\$ 18,150.00

ANIMAL HUSBANDRY

Carl W. Gay	Professor	\$ 6,000.00
C. S. Plumb	Professor	4,000.00
D. J. Kays	Professor	4,000.00
J. S. Coffey	Professor	4,000.00
C. T. Conklin	Assistant Professor	4,200.00
John R. Kimber	Graduate Assistant	500.00
Walter R. Krill	Graduate Assistant	500.00
		<hr/>
		\$ 23,200.00

ANIMAL HUSBANDRY--EMPLOYEES

David M. Fyffe	Superintendent of Live Stock (house)	\$ 1,800.00
Paul Jackson	Dairy Cattle Herdsman	1,440.00
William Franklin	Shepherd	1,440.00
Robert Watson	Groom	1,440.00
Judson Solomon	Swine Herdsman	1,440.00
Cecil Bayes	Beef Cattle Herdsman	1,260.00
Alexander Blockhall	Herdsman	1,200.00
L. G. Souders	Assistant Shepherd	1,080.00
Ray Garrett	Assistant Dairy Cattle Herdsman	1,080.00
J. T. Laws	Assistant Swine Herdsman	1,080.00
H. T. Laws	Laborer	1,080.00
Jefferson Severe	Laborer	1,080.00
Alvin McAdow	Laborer	1,080.00
Joseph Miller	Laborer	1,080.00
L. H. Myers	Laborer	960.00
William Whitacre	Pavilion Groom	960.00
Clarence Schwan	Student Laborer	240.00
		<hr/>
		\$ 19,740.00

BOTANY

E. N. Transeau	Professor	\$ 5,000.00
J. H. Schaffner	Professor	3,500.00
W. G. Stover	Professor	3,500.00
H. C. Sampson	Professor	3,500.00
A. E. Waller	Assistant Professor	3,250.00
L. H. Tiffany	Assistant Professor	2,500.00
J. D. Sayre	Assistant Professor	2,500.00
	Instructor	1,500.00
R. A. Dobbins	Instructor	1,500.00
Bernard S. Myer	Instructor	1,500.00
J. S. Crabb	Assistant (12 mos.)	1,200.00
Harman A. Runnels	Assistant	1,000.00
	Assistant	1,000.00
	Assistant	1,000.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	300.00
		<hr/>
		\$ 35,450.00

DAIRYING

Oscar Erf	Professor	\$ 4,500.00
R. B. Stoltz	Professor	4,000.00
H. D. Drain	Assistant Professor	2,500.00
D. S. Kochheiser	Instructor	2,100.00
J. B. Seelig	Laborer	1,080.00
	Graduate Assistant	500.00
		<hr/>
		\$ 14,680.00

FARM CROPS

J. B. Park	Professor	\$ 4,000.00
C. G. Williams	Professor (non-resident)	No salary
C. J. Willard	Assistant Professor	3,000.00
H. L. Borst	Instructor	2,200.00

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R. H. Livingston	Assistant (12 mos.)	1,320.00
Marion T. Meyers	Instructor	900.00
	Graduate Assistant	500.00

\$ 11,920.00

FARM OPERATIONS

Thomas D. Phillips	Assistant Professor and Superintendent of Farm	\$ 3,000.00
John DeWitt	Mechanic (house)	1,500.00
Lloyd Blackburn	Mechanic	1,200.00
Charles Pugh	Head Teamster (house)	1,200.00
M. Peck	Teamster	1,080.00
B. L. Johnson	Laborer	1,080.00
John Long	Laborer	1,080.00
S. N. Bell	Laborer	1,080.00
H. L. Bosart	Laborer	1,080.00
A. M. Farley	Laborer	1,080.00
Homer Clark	Laborer	1,080.00

\$ 14,460.00

HOME ECONOMICS

Faith R. Lanman	Professor	\$ 4,000.00
Grace G. Walker	Professor	3,600.00
Maude G. Adams	Professor (part salary)	1,800.00
June Findley	Assistant Professor	2,800.00
Hughina McKay	Assistant Professor	2,800.00
Alice Donnelly	Assistant Professor	2,500.00
Eunice Ryan	Instructor	2,400.00
L. Maybelle Cornell	Instructor	2,200.00
Elsie Steiger	Instructor	2,000.00
Elizabeth C. Cooley	Instructor	1,500.00
Leona R. Peckham	Instructor	1,500.00
Glenna Schlitt	Assistant	1,400.00
	Assistant	1,125.00
	Graduate Assistant	675.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	135.00

\$ 31,035.00

HORTICULTURE AND FORESTRY

W. Paddock	Professor	\$ 4,500.00
William R. Sears	Professor	3,500.00
L. M. Montgomery	Professor	3,300.00
A. C. Hottes	Professor	3,000.00
A. D. Taylor	Professor (non-resident)	750.00
George L. Lynch	Assistant Professor	2,500.00
N. W. Scherer	Assistant Professor	2,250.00
F. G. Charles	Instructor	2,160.00
Elusina Lazenby	Instructor	1,500.00
John Morrison	Assistant (12 mos.) (house)	1,860.00
John Hussey	Assistant (12 mos.)	1,860.00
J. E. Shanck	Assistant (12 mos.)	1,400.00
Joseph Haigh	Laborer	1,080.00

\$ 29,660.00

LAKE LABORATORY

F. H. Kreeker	Assistant Director	\$ 500.00
M. E. Stickney	Instructor in Botany	350.00
C. H. Kennedy	Instructor in Entomology	350.00
S. R. Williams	Instructor in Zoology	350.00

\$ 1,550.00

POULTRY HUSBANDRY

E. L. Dakan	Professor	\$ 3,750.00
Roy E. Roberts	Instructor	1,800.00
Arthur Bayes	Superintendent Poultry Plant (12 mos.)	1,800.00
William Potts	Laborer (12 mos.)	1,080.00

\$ 8,430.00

RURAL ECONOMICS

J. I. Falconer	Professor	5,000.00
C. G. McBride	Assistant Professor	3,600.00
C. E. Lively	Assistant Professor	3,600.00
F. L. Morison	Instructor	2,500.00
Myrtle Souders	Clerk	960.00
Irma Earle	Clerk	960.00
Margie Hoffman	Stenographer	960.00
John F. Dowler	Assistant	360.00

\$ 17,940.00

SOILS

Firman E. Bear	Professor	4,500.00
Robert M. Salter	Assistant Professor	2,400.00
Guy W. Conrey	Assistant Professor	1,500.00
George M. McClure	Instructor	2,700.00
Charles L. Thrash	Instructor	2,400.00
George Valley	Instructor (Winter)	500.00
Earl Day	Assistant (Fertility Plots) (house)	1,080.00
Elbert Stephenson	Assistant (Fertility Plots) (house)	1,080.00
James W. Jones	Assistant (Fertility Plots) (house)	1,080.00

\$ 17,240.00

ZOOLOGY AND ENTOMOLOGY

Raymond C. Osburn	Professor	5,000.00
Herbert Osborn	Research Professor	5,000.00
W. M. Barrows	Professor	3,250.00
F. H. Kreckler	Professor	3,250.00
D. M. DeLong	Professor	3,250.00
W. J. Kostir	Assistant Professor	3,250.00
C. H. Kennedy	Assistant Professor	3,000.00
James S. Hine	Associate Professor	2,500.00
E. L. Wickliff	Instructor	1,500.00
David F. Miller	Instructor	1,500.00
Linden F. Edwards	Instructor	1,200.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Assistant	900.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Instructor (Summer)	650.00
	Assistant (Summer)	300.00

\$ 40,750.00

COLLEGE OF ARTS

ADMINISTRATION

W. E. Henderson	Dean	6,000.00
Smiley M. Whinery	Secretary of the College	2,700.00
Ruth Evans	Stenographer	1,200.00
Marie Combs	Stenographer	960.00
Ethel Sanders	Stenographer	960.00
Mildred Williams	Stenographer	960.00
Dorothy Lyford	Stenographer	960.00

\$ 13,740.00

AMERICAN HISTORY

G. W. Knight	Professor	5,000.00
Arthur C. Cole	Professor	4,500.00
H. C. Hockett	Professor	4,250.00
Carl Wittke	Professor	3,750.00
Lawrence F. Hill	Assistant Professor	2,750.00
Eugene Roseboom	Instructor	2,250.00
F. P. Weisenburger	Instructor	2,000.00
William T. Utter	Instructor	2,000.00

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Paul H. Clyde	Instructor	2,250.00
John LaMonte	Instructor	2,000.00
Carroll B. Malone	Instructor	500.00
Arthur W. Jones	Instructor	

\$ 25,000.00

GEOLOGY

J. A. Bownocker	Professor	\$ 4,500.00
J. E. Carman	Professor and Curator	4,000.00
Edmund M. Spieker	Assistant Professor	3,250.00
R. E. Lamborn	Instructor	2,250.00
Waldo S. Glock	Instructor	2,250.00
Grace Stewart	Instructor	2,000.00
Macleod E. Hurst	Instructor	2,000.00
P. B. Stockdale	Instructor	2,000.00
J. J. Wolford	Graduate Assistant	500.00
Wilber Stout	Lecturer (Winter)	300.00
Althea Lepper	Student Assistant	100.00
T. R. Myers	Student Assistant	100.00
Erwin Naujoks	Student Assistant	100.00
J. A. Culbertson	Instructor	

\$ 23,350.00

GERMAN

M. B. Evans	Professor	\$ 5,000.00
L. Bloomfield	Professor	4,250.00
B. A. Eisenlohr	Professor	3,000.00
Ernst Feise	Assistant Professor	3,600.00
May Thomas	Assistant Professor	2,200.00
Oswald Roseler	Instructor	3,000.00

\$ 21,050.00

PHILOSOPHY

J. A. Leighton	Professor	\$ 5,750.00
George H. Sabine	Professor	5,000.00
A. R. Chandler	Professor	3,200.00
A. E. Avey	Assistant Professor	3,000.00
O. L. Reiser	Instructor	2,000.00
Kurt E. Rosinger	Teaching Fellow	500.00
D. L. Evans	Instructor	

\$ 19,450.00

POLITICAL SCIENCE

Henry R. Spencer	Professor	\$ 4,750.00
F. W. Coker	Professor	4,500.00
James K. Pollock	Instructor	2,500.00
Frank Paddock	Instructor	2,000.00
Howard White	Assistant Professor	800.00
Howard B. Calderwood	Instructor	

\$ 14,550.00

ROMANCE LANGUAGES

Robert E. Rockwood	Professor	\$ 4,000.00
W. S. Hendrix	Professor	4,500.00
George R. Havens	Professor	4,500.00
Olin H. Moore	Professor	4,200.00
Claude E. Anibal	Assistant Professor	3,500.00
G. Oscar Russell	Assistant Professor	3,500.00
Santiago Gutierrez	Assistant Professor	3,250.00
E. F. Hacker	Assistant Professor	3,250.00
Robert Fourie	Assistant Professor	3,250.00
Theodore Hamilton	Assistant Professor	2,500.00
Elisabeth Conrad	Assistant Professor	
W. A. Whatley	Instructor	2,700.00
Gertrude Walsh	Instructor	2,500.00
W. C. Smyser	Instructor	2,400.00
Florence Hier	Instructor	2,200.00
Emily Schons	Instructor	2,000.00
Helen Fourie	Instructor	2,000.00

Bertha P. Arthur	Instructor	1,900.00
Helen C. Barr	Instructor	1,650.00
Harry Russel	Assistant	2,500.00
Jose Palomo	Assistant	1,800.00
T. R. Wiley	Assistant	1,800.00
	Assistant	1,650.00
Marie Davis	Assistant	1,500.00
Earl C. Shively	Assistant	500.00
Lura M. Jewell	Assistant	450.00
Dorothy Porter	Assistant	300.00
		<hr/>
		\$ 64,300.00

COLLEGE OF COMMERCE

ADMINISTRATION

J. E. Hagerty	Dean	\$ 6,000.00
Claire Harmyer	Assistant	2,000.00
Nell Gainer	Stenographer	1,080.00
Bertha C. Caley	Stenographer	960.00
Rose Mindigo	Stenographer	960.00
Esther Goddard	Stenographer	960.00
Ruth Pollitt	Stenographer	960.00
Lucile Carver	Stenographer	960.00
Adelaide Gardner	Stenographer	960.00
Helen Dayton	Clerk	960.00
Nelson J. Neubig	Secretary, Extension	600.00
		<hr/>
		\$ 16,400.00

ACCOUNTING

G. W. Eckelberry	Professor	\$ 4,500.00
Howard C. Greer	Professor	2,000.00
R. S. Wilcox	Instructor	2,500.00
Dallas S. Bolon	Instructor	2,400.00
D. M. Shonting	Instructor	2,100.00
Harold K. Casterton	Instructor	1,600.00
Hermann C. Miller	Instructor	1,600.00
Nelson J. Neubig	Assistant	1,000.00
Maynard M. Donaldson	Assistant	720.00
W. D. Wall	Lecturer	800.00
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		\$ 19,220.00

BUSINESS ORGANIZATION

Cyde O. Ruggles	Professor	\$ 6,000.00
John A. Fisher	Professor	5,000.00
Henry E. Hoagland	Professor	5,000.00
Walter C. Weidler	Professor	4,500.00
Harold H. Maynard	Professor	4,000.00
Charles A. Dice	Professor	3,500.00
Felix E. Held	Professor	3,500.00
C. W. Reeder	Assistant Professor	4,000.00
Ralph C. Davis	Assistant Professor	3,600.00
Montgomery E. Pike	Assistant Professor	3,000.00
Milton N. Nelson	Assistant Professor	3,000.00
Theodore N. Beckman	Assistant Professor	2,500.00
Ralph H. Richards	Instructor	2,000.00
	Instructor	1,750.00
George E. Rinck	Assistant	1,800.00
H. H. Shively	Assistant	1,500.00
Robert M. Hunter	Assistant	1,200.00
George W. Starr	Assistant	1,000.00
Cary W. Bowers	Assistant	900.00
	Assistant	800.00
Robert D. McGinnis	Assistant	500.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
Howard H. Webster	Instructor	150.00
		<hr/>
		\$ 59,800.00

ECONOMICS

M. B. Hammond	Professor	\$ 6,000.00
A. E. Wolfe	Professor	5,500.00
H. G. Hayes	Professor	4,500.00
H. F. Walradt	Professor	3,500.00
J. A. Fitzgerald	Professor	3,750.00
George D. Haskell	Instructor	2,400.00
L. E. Smart	Instructor	2,000.00
Louise Stitt	Instructor	2,000.00
Edison L. Bowers	Instructor	1,500.00
Frank R. Hunt	Instructor	1,500.00
Clyde Brooks	Assistant	1,800.00
Helen E. Cherington	Assistant	1,500.00
William H. Belden	Assistant	1,000.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
	Reader	150.00

\$ 38,450.00

GEOGRAPHY

C. C. Huntington	Professor	\$ 4,500.00
Eugene Van Cleef	Professor	4,000.00
Roderick Peattie	Professor	3,000.00
Fred A. Carlson	Assistant Professor	3,000.00
Harold C. Fischer	Assistant	1,300.00
R. R. Sharrock	Assistant	1,200.00
Donald C. Power	Assistant	900.00
Stella Huntington	Assistant	300.00
	Reader	150.00

\$ 18,350.00

JOURNALISM

J. S. Myers	Professor	\$ 5,000.00
Osman C. Hooper	Professor	4,000.00
Lester C. Getzloe	Assistant Professor	3,000.00
John R. Fleming	Instructor (part time)	900.00
Joseph M. Ripley	Editor Lantern	500.00
	Business Manager Lantern	500.00
	Editor Lantern	100.00
	Business Manager Lantern	100.00
	Student Assistant	150.00
	Instructor	300.00
Paul C. Carty	Instructor (12 months)	3,000.00
Albert P. Taylor	Instructor (12 months)	2,340.00

\$ 19,890.00

SOCIOLOGY

C. C. North	Professor	\$ 5,000.00
Herbert A. Miller	Professor	6,000.00
F. E. Lumley	Professor	5,000.00
	Professor	5,000.00
Mary L. Mark	Professor	3,600.00
	Instructor	2,300.00
Perry P. Denune	Instructor	2,000.00
J. W. Hatcher	Instructor	1,700.00
Lloyd Wilcox	Assistant	700.00
Walter M. West	Lecturer	1,000.00
James M. Wheeler	Lecturer	700.00
	Lecturer	700.00
W. C. Mills	Lecturer	500.00
	Reader	150.00
	Reader	150.00
	Reader	150.00
Evelyn Buchan	Instructor	150.00

\$ 34,650.00

COLLEGE OF DENTISTRY

H. M. Semans	Dean	\$ 6,000.00
H. V. Cottrell	Professor	5,000.00
Irwin A. Bottenhorn	Professor	4,000.00
Paul C. Kitchen	Instructor	2,500.00
Ollie O. Moberly	Superintendent Laboratories	2,400.00
Clyde H. Hebble	Assistant Professor	1,700.00
William C. Graham	Assistant Professor	1,300.00
R. B. Wiltherger	Assistant Professor	1,000.00
Herbert S. Shumway	Instructor	1,800.00
Charles W. Strosnider	Instructor	1,500.00
Dick P. Snyder	Instructor	1,200.00
Louis E. Reif	Instructor	1,000.00
Victor L. Steffel	Student Assistant	200.00
		\$ 29,600.00

COLLEGE OF EDUCATION
ADMINISTRATION

George F. Arps	Dean	\$ 6,000.00
R. D. Bennett	Secretary of College	3,000.00
N. S. Maddox	Secretary of College	
Esther Miller	Stenographer	1,500.00
Wanda Rittenhouse	Stenographer	1,080.00
Catherine Chancellor	Stenographer	1,020.00
Loraine Scholtz	Stenographer	1,020.00
Eleanor L. Tress	Clerk	1,020.00
Florence Fearing	Stenographer	960.00
Mary E. Wheaton	Stenographer	960.00
Gertrude L. Higgins	Stenographer	960.00
Ruth Dellenbach	Stenographer	960.00
Olive M. Steele	Stenographer	960.00
Eleanor L. Kohn	Stenographer	960.00
Teresa Daugherty	Stenographer	960.00
Rose Thall	Stenographer	960.00
Anne C. Beaman	Clerk	960.00
Pauline C. Egbert	Stenographer	960.00
		\$ 24,240.00

BUREAU OF EDUCATIONAL RESEARCH

B. R. Buckingham	Director	\$ 7,500.00
J. L. Clifton	Assistant Director	3,900.00
E. J. Ashbaugh	Professor	5,000.00
P. R. Stevenson	Assistant Professor	3,500.00
L. Belle Voegelien	Reference Assistant	2,500.00
Josephine MacLatchy	Editorial Assistant	2,500.00
Helen Woodfill	Assistant to Director	1,500.00
Caryl Miller	Indexer	1,500.00
Helen V. Brown	Proofreader	1,375.00
H. C. Koch	Research Assistant	1,200.00
Ralph Livingston	Research Assistant	1,200.00
Ruth Graham	Comptometer Operator	900.00
	Secretary	1,200.00
		\$ 33,775.00

FINE ARTS

James R. Hopkins	Professor	\$ 5,000.00
Ralph S. Fanning	Professor	3,500.00
Alice R. Robinson	Assistant Professor	2,750.00
Erwin F. Frey	Instructor	2,250.00
Alma Knauber	Instructor	2,000.00
E. W. Rannells	Instructor	1,750.00
Elizabeth C. Joyce	Instructor	1,750.00
Ted C. Lewis	Instructor	1,750.00
Pleasant McIntosh	Instructor	1,500.00
Elizabeth Weiffenbach	Instructor	500.00
		\$ 22,750.00

HISTORY OF EDUCATION

L. F. Anderson	Professor	\$ 4,750.00
C. H. Hindley	Professor	4,000.00
R. H. Eckelberry	Instructor	1,750.00
A. P. Savides	Professor	
		\$ 10,500.00

INDUSTRIAL EDUCATION

E. L. Usry	Professor	\$ 4,800.00
W. E. Warner	Assistant Professor	3,750.00
R. E. Smith	Assistant Professor	3,500.00
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			\$ 12,050.00

MUSIC

	Professor (Tentative)	\$ 5,200.00
R. D. Hughes	Professor	800.00
E. W. Morphy	Assistant Professor	600.00
Florence L. Shute	Assistant Professor	600.00
Winifred S. Downing	Assistant Professor	600.00
Edith Keller	Assistant Professor	600.00
Cleo Cowger	Instructor	200.00
Evelyn Ross	Special Practice Teacher	125.00
Olwyn Jones	Accompanist	100.00
			<hr/>
			\$ 8,825.00

PRINCIPLES OF EDUCATION

Boyd H. Bode	Professor	\$ 6,000.00
V. T. Thayer	Professor	5,000.00
Orville G. Brim	Professor	5,000.00
E. W. Pahlow	Professor	4,500.00
George R. Twiss	Professor	3,250.00
F. C. Landsittle	Assistant Professor	3,250.00
H. Gordon Hullfish	Instructor	2,750.00
H. B. Alberty	Instructor	2,750.00
N. S. Maddox	Instructor	2,600.00
T. L. Scholtz	Instructor	2,500.00
R. D. Bennett	Assistant Professor
M. C. Otto	Professor	1,500.00
Henry Neuman	Professor	700.00
Philip Boas	Assistant Professor	800.00
Eva Luse	Assistant Professor	600.00
Adelaide Ayer	Assistant Professor	600.00
C. R. Reed	Professor	300.00
A. E. Morgan	Professor	150.00
Payson Smith	Professor	375.00
C. S. Meek	Professor	300.00
E. D. Roberts	Professor	300.00
R. G. Jones	Professor	300.00
			<hr/>
			\$ 43,525.00

PSYCHOLOGY

George F. Arps	Professor(See Administration)	
H. H. Goddard	Professor	\$ 6,000.00
Albert P. Weiss	Professor	4,500.00
Harold E. Burt	Professor	4,500.00
	Professor	4,000.00
William R. Wilson	Assistant Professor	4,500.00
Herbert A. Toops	Assistant Professor	4,250.00
Sidney L. Pressey	Assistant Professor	3,500.00
Robert D. Williams	Assistant Professor	3,250.00
	Assistant Professor	3,250.00
H. M. Johnson	Assistant Professor
A. Sophie Rogers	Assistant Professor	2,500.00
Robert H. Seashore	Instructor	2,500.00
Erwin A. Esper	Instructor	2,400.00
Luella C. Pressey	Instructor	2,250.00
Carl N. Rexroad	Instructor	2,250.00
Bertha C. Koch	Instructor	2,000.00
O. R. Chambers	Instructor	2,000.00
D. A. Worcester	Instructor	2,000.00
Earl B. South	Instructor	2,000.00
Albert L. Henderson	Instructor (12 mos.)	1,800.00
Adolph G. Ekdahl	Instructor
M. A. Durea	Assistant	2,000.00
Zoe E. Leatherman	Assistant	1,800.00
C. H. Growden	Assistant	1,200.00
Harold A. Egerton	Assistant	1,000.00
G. E. Weigand	Assistant	750.00

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Karl C. Pratt	Assistant	750.00
Irma Loeb	Assistant	500.00
Frank P. Bakes	Assistant	500.00
Elmer Bowers	Assistant	500.00
John F. Seaton, Jr.	Assistant	500.00
E. N. Henderson	Professor	800.00

\$ 69,750.00

SCHOOL ADMINISTRATION

C. C. McCracken	Professor	\$ 4,750.00
J. C. Morrison	Professor	5,500.00
W. G. Reeder	Assistant Professor	3,500.00
Clyde R. Miller	Lecturer	500.00
Amos L. Heer	Graduate Assistant	500.00
W. M. Aikin	Professor	1,200.00
Arch O. Heck	Assistant Professor	1,200.00
J. J. Oppenheimer	Assistant Professor	1,000.00
W. W. Theisen	Professor	900.00
C. R. Reed	Professor	900.00
E. D. Roberts	Professor	800.00
Fred C. Ayer	Professor	750.00
F. R. Rogers	Assistant Professor	750.00
S. P. Capen	Professor	600.00
L. C. Lord	Professor	600.00
F. Herrick Connors	Graduate Assistant	200.00
	Graduate Assistant	200.00

\$ 23,850.00

VOCATIONAL EDUCATION

A. H. Sproul	Assistant Professor	\$ 600.00
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\$ 600.00

COLLEGE OF ENGINEERING

ADMINISTRATION

E. A. Hitchcock	Dean	\$ 6,000.00
Lenora Glasgow	Secretary to Dean	1,800.00
Annette Shugert	Stenographer	1,080.00
Catherine Earle	Stenographer	1,020.00
Frances Rannells	Clerk	1,020.00
Mina Kennedy	Stenographer	960.00
Alberta Williams	Stenographer	960.00
Roxanna Rader	Stenographer	960.00
Gladys F. Skadden	Stenographer	960.00
Carolyn B. Hard	Stenographer	960.00
Besse C. Neeff	Stenographer	960.00
Catherine Luff	Stenographer	960.00

\$ 17,840.00

APPLIED OPTICS

Howard D. Minchin	Professor	\$ 3,500.00
M. C. Davies	Instructor	2,000.00

\$ 5,500.00

ARCHITECTURE

C. S. Chubb	Professor	\$ 4,800.00
J. N. Bradford	Professor	1,300.00
Herbert Baumer	Professor	2,000.00
W. C. Ronan	Professor	3,200.00
F. H. Haskett	Instructor in Photography	2,750.00
Galen F. Oman	Instructor	2,200.00
Richard S. Buck, Jr.	Instructor	2,000.00

\$ 18,250.00

ASTRONOMY

H. C. Lord	Professor	\$ 4,000.00
E. S. Manson	Professor	3,250.00
	Assistant Professor	3,000.00
	Student Assistant	600.00

\$ 10,850.00

BROADCASTING STATION

Robert C. Higgy	Radio Engineer	\$ 2,250.00
Mrs. F. G. Charles	Program Manager	2,000.00
M. F. McDowell	Radio Operator	2,000.00
	Stenographer	960.00

 \$ 7,210.00

CERAMICS

Arthur S. Watts	Professor	\$ 4,500.00
John L. Carruthers	Assistant Professor	3,500.00
Frank C. Westendick	Instructor	1,200.00
John Lysatt	Technician	1,000.00
Samuel R. Scholes	Lecturer	500.00

 \$10,700.00

CHEMICAL ENGINEERING

James R. Withrow	Professor	\$ 5,000.00
Albert H. Vilbrandt	Instructor	2,200.00
Wilson F. Brown	Instructor	2,000.00
E. P. Arthur	Instructor	2,000.00
	Student Assistant	250.00

 \$ 11,450.00

CHEMISTRY

William McPherson	Professor(See Graduate School)
Wm. E. Henderson	Professor(See College of Arts)
William L. Evans	Professor	\$ 5,500.00
Charles W. Foulk	Professor	4,500.00
Cecil E. Boord	Professor	4,000.00
Edward Mack, Jr.	Professor	3,500.00
Jesse E. Day	Assistant Professor	3,750.00
Wesley G. France	Assistant Professor	3,250.00
Marion Hollingsworth	Assistant Professor	2,700.00
Cloyd D. Looker	Assistant Professor	1,000.00
Albert M. Clifford	Assistant	1,000.00
Wm. R. Cornthwaite	Assistant	1,000.00
Harry B. Dykstra	Assistant	1,000.00
Ralph H. Ferguson	Assistant	1,000.00
Virgil L. Hansley	Assistant	1,000.00
Frank G. Keenen	Assistant	1,000.00
Harold P. Klug	Assistant	1,000.00
Edna Millonig	Assistant	1,000.00
David C. O'Donnell	Assistant	1,000.00
George T. Rankin	Assistant	1,000.00
Andrew E. Roper	Assistant	1,000.00
William R. Stemen	Assistant	1,000.00
George C. Strouse	Assistant	1,000.00
Robert W. Collins	Part-time Assistant	500.00
Alpha J. Will	Part-time Assistant	500.00
Marvin Achterhof	Graduate Assistant	500.00
John P. Bartz	Graduate Assistant	500.00
G. Wayland Bennett	Graduate Assistant	500.00
Marjorie Benoy	Graduate Assistant	500.00
Edgar B. Bloom	Graduate Assistant	500.00
Charles E. Clifton	Graduate Assistant	500.00
Glenn Duttweiler	Graduate Assistant	500.00
Ike Y. East	Graduate Assistant	500.00
John Goshorn	Graduate Assistant	500.00
Roy E. Graves	Graduate Assistant	500.00
Charles E. Hammett	Graduate Assistant	500.00
Winfield W. Heckert	Graduate Assistant	500.00
Robert C. Hockett	Graduate Assistant	500.00
Earl G. Kerr	Graduate Assistant	500.00
Warren A. Kramer	Graduate Assistant	500.00
J. Frank Lewis	Graduate Assistant	500.00
Harley K. Lyons	Graduate Assistant	500.00
Maryan P. Matuszak	Graduate Assistant	500.00
William D. Nicoll	Graduate Assistant	500.00
John M. Purdy	Graduate Assistant	500.00
Mordica M. Ryan	Graduate Assistant	500.00
Daniel E. Strain	Graduate Assistant	500.00

Robert K. Summerbell	Graduate Assistant	500.00
Siong Ceh Sung	Graduate Assistant	500.00
William C. Taylor	Graduate Assistant	500.00
Theo. Van der Ploeg	Graduate Assistant	500.00
Charles E. Waring	Graduate Assistant	500.00
James C. Vaughn	Graduate Assistant	500.00
Arthur B. Wilder	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
	Student Assistant	250.00
Joseph F. Haskins	Assistant Professor	750.00

\$ 60,900.00

CIVIL ENGINEERING

C. E. Sherman	Professor	\$ 5,000.00
C. T. Morris	Professor	5,000.00
F. H. Eno	Professor	4,250.00
R. C. Sloane	Professor	3,250.00
J. R. Shank	Professor	3,000.00
E. F. Coddington	Professor Geodetic Engineering	2,800.00
J. C. Merrell	Assistant Professor	2,250.00
J. M. Montz	Assistant Professor	2,250.00
C. H. Wall	Instructor	1,750.00
Raymond Sperr	Assistant	850.00

\$ 30,400.00

CIVIL ENGINEERING—SUMMER CAMP

R. C. Sloane	Professor	\$ 525.00
J. C. Merrell	Assistant Professor	390.00
J. M. Montz	Assistant Professor	375.00
C. H. Wall	Instructor	270.00
L. L. Dickson	Assistant	270.00

\$ 1,830.00

ELECTRICAL ENGINEERING

F. C. Caldwell	Professor	\$ 4,250.00
C. A. Wright	Professor	3,500.00
R. A. Brown	Assistant Professor	2,500.00
A. F. Puchstein	Assistant Professor	2,500.00
J. E. Shepherdson	Assistant Professor	2,250.00
C. V. O. Terwillinger	Assistant Professor	2,250.00
Emerson E. Kimberly	Instructor	1,800.00
Philip E. Rush	Assistant	1,000.00
A. G. Conrad	Assistant	1,000.00
Robert Hughes	Mechanician (12 mos.)	1,800.00
John Baker	Laborer	780.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00

\$ 24,430.00

ENGINEERING DRAWING

Thomas E. French	Professor	\$ 5,000.00
Robert Meiklejohn	Professor	3,500.00
W. D. Turnbull	Professor	3,200.00
O. E. Williams	Assistant Professor	3,000.00
John M. Russ	Assistant Professor	2,850.00
W. B. Field	Assistant Professor	2,600.00
Ralph Paffenberger	Assistant Professor	2,500.00
Allen P. McManigal	Instructor	2,100.00
Ralph W. Dunkle	Instructor	2,000.00
Charles D. Cooper	Instructor	1,600.00
Louis D. Lutzenberger	Instructor	1,600.00
Lawrence D. Jones	Instructor	1,600.00
Tecla F. Haldy	Assistant	1,500.00
Hoyt Sherman	Student Assistant	520.00
Gerald P. Seegar	Student Assistant	300.00

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Howard E. Sutton	Student Assistant	300.00
Garrett D. Ehrhardt	Student Assistant	300.00
George D. Crumley	Student Assistant	300.00

\$ 34,770.00

INDUSTRIAL ENGINEERING

John Younger	Professor	\$ 6,000.00
W. A. Knight	Professor	3,000.00
C. M. Beem	Instructor	1,800.00
Rudolph Schneider	Instructor	1,800.00
U. W. Denman	Instructor	1,700.00
J. A. Foust	Instructor	1,700.00
Harold Wright	Instructor	1,700.00
O. D. Rickly	Instructor	1,600.00
Edward A. Janning	Assistant	1,600.00
Ora L. Justice	Assistant (12 mos.)	1,260.00
Thomas Decker	Laborer (12 mos.)	960.00

\$ 23,120.00

MATHEMATICS

R. D. Bohannon	Professor	\$ 4,000.00
H. W. Kuhn	Professor	4,000.00
Henry Blumberg	Professor	4,000.00
S. E. Rasor	Professor	3,750.00
C. L. Arnold	Professor	3,000.00
C. C. Morris	Professor	2,750.00
G. W. McCoard	Professor	2,000.00
C. C. MacDuffee	Assistant Professor	3,500.00
James H. Weaver	Assistant Professor	3,000.00
Raymond L. Wilder	Assistant Professor	3,000.00
Charles T. Bumer	Assistant Professor	3,000.00
Grace Bareis	Assistant Professor	2,250.00
Harry Beatty	Assistant Professor	2,250.00
Vaughn B. Caris	Assistant Professor	2,250.00
Hortense Rickard	Assistant Professor	2,000.00
Margaret Jones	Instructor	1,800.00
Clarice Hobensack	Instructor	1,800.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00

\$ 50,350.00

MECHANICAL ENGINEERING

William T. Magruder	Professor	\$ 5,000.00
F. W. Marquis	Professor	3,750.00
C. A. Norman	Professor	3,600.00
Horace Judd	Professor	3,000.00
A. I. Brown	Assistant Professor	2,750.00
Paul Bucher	Assistant Professor	2,400.00
Karl W. Stinson	Assistant Professor	2,300.00
H. M. Jacklin	Assistant Professor	2,300.00
George N. Moffat	Instructor	2,200.00
Samuel R. Beitler	Instructor	1,700.00
C. P. Roberts	Instructor	1,700.00
John O. Harshman	Instructor	1,400.00
C. J. Cobb	Assistant	1,300.00
R. L. Pratt	Stationary Engineer	1,800.00
James O. Kennedy	Assistant (12 mos.)	1,200.00
Robert T. Simpson	Machinist	1,800.00
John P. Kramer	Laborer	900.00

\$ 39,100.00

MECHANICS

James E. Boyd	Professor	\$ 4,500.00
E. F. Coddington	Professor	1,400.00
Percy W. Ott	Assistant Professor	2,750.00
	Instructor	1,600.00
Mervin F. Devine	Instructor	

\$ 10,250.00

METALLURGY

D. J. Demorest	Professor	\$ 4,500.00
W. A. Mueller	Professor	3,000.00
J. O. Lord	Assistant Professor	1,800.00
A. E. Foeke	Student Assistant	270.00
J. E. Lucas	Student Assistant	270.00
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		\$ 9,840.00

MINE ENGINEERING

H. E. Nold	Professor	\$ 3,600.00
Frank A. Ray	Consulting Director	250.00
D. S. Tovey	Instructor	2,100.00
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		\$ 5,950.00

MINERALOGY

W. J. McCaughey	Professor	\$ 4,000.00
Arthur M. Brant	Instructor	1,800.00
	Student Assistant	300.00
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		\$ 6,100.00

PHYSICS

A. D. Cole	Professor	\$ 5,000.00
Alpheus Smith	Professor	4,500.00
F. C. Blake	Professor	4,000.00
R. F. Earhart	Professor	3,750.00
H. G. Heil	Assistant Professor	2,800.00
Alva W. Smith	Assistant Professor	2,600.00
D. A. Woodbury	Instructor	2,300.00
Rufus H. Snyder	Instructor	2,000.00
C. W. Jarvis	Instructor	1,900.00
J. W. Sappenfield	Instructor	1,800.00
	Assistant	1,000.00
Emily E. Hannum	Assistant	900.00
Francis L. Meara	Assistant	850.00
J. B. Sparrow	Assistant (12 mos.)	1,400.00
Fred J. Brooks	Assistant (12 mos.)	1,800.00
	Graduate Assistant	500.00
	Graduate Assistant	500.00
W. V. Houston	Instructor
		<hr/>
		\$ 37,600.00

COLLEGE OF LAW
ADMINISTRATION

John J. Adams	Dean	\$ 6,000.00
George W. Rightmire	Professor	5,750.00
Alonzo H. Tuttle	Professor	5,250.00
Clarence D. Laylin	Professor	5,250.00
Lewis M. Simes	Professor	5,000.00
Robert E. Mathews	Professor	4,500.00
	Professor	4,750.00
Myrtle Albaugh	Stenographer	1,020.00
		<hr/>
		\$ 37,520.00

COLLEGE OF MEDICINE
ADMINISTRATION

E. F. McCampbell	Dean	\$ 6,000.00
Charles E. Findlay	Secretary to Dean	2,000.00
William A. Humphrey	Professor	1,500.00
Carl P. Effler	Technical Assistant	2,300.00
Margaret Rose	Technical Assistant	1,300.00
LeEvelyn Gillam	Stenographer	960.00
Helen Shacklett	Typist	960.00
Elsie K. Lyons	Clerk	960.00
		<hr/>
		\$ 15,980.00

ANATOMY

Francis L. Landacre	Professor	\$ 5,250.00
Edward C. Buck	Assistant Professor	3,000.00
Rollo C. Baker	Assistant Professor	3,000.00
R. A. Knouff	Assistant Professor	3,000.00

Clarence I. Britt	Instructor	1,500.00
Dorothy Searles	Instructor	1,500.00
Thomas Evans	Technician	1,100.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00
	Student Assistant.....	300.00

\$ 19,250.00

BACTERIOLOGY

Charles B. Morrey	Professor	\$ 4,500.00
William A. Starin	Professor	3,750.00
Fred Speer	Assistant Professor.....	2,500.00
R. F. Jukes	Instructor	1,600.00
John G. McCrimmon	Instructor	1,500.00
George W. Bond	Instructor	1,500.00
Harold E. Lowry	Laboratory Assistant (12 mos.).....	840.00

\$ 16,190.00

MEDICINE

J. H. J. Upham	Professor	\$ 2,000.00
S. A. Hatfield	Assistant Professor and Superintendent of Hospital	3,950.00
E. J. Gordon	Assistant Professor and Director of Dispensaries	2,500.00
Joseph W. Leist	Assistant Professor	1,500.00
	Instructor	2,400.00
John D. Dunham	Professor	500.00
Elmer G. Horton	Professor	500.00
Jacob J. Coons	Professor	300.00
E. H. Baxter	Instructor	300.00
	Assistant	500.00
Carl A. Hyer	Assistant	200.00
F. C. Wagenhals	Assistant Professor	
Charles J. Shepard	Assistant Professor	
Raymond A. Ramsey	Instructor	
William Pritchard	Instructor	
C. H. Benson	Instructor	
Samuel D. Edelman	Assistant	
George O. Hoskins	Assistant	
John P. Farson	Assistant	
Link Murphy	Assistant	
Herbert Weirauk	Assistant	

\$ 14,650.00

OBSTETRICS

Andrews Rogers	Professor	\$ 1,250.00
Herman Koerper	Assistant Professor.....	700.00
Roy E. Krigbaum	Assistant	700.00
Thomas A. Vogel	Assistant	500.00
Austin H. Seeds	Assistant	200.00

\$ 3,350.00

OPHTHALMOLOGY AND OTO-LARYNGOLOGY

Hugh G. Beatty	Assistant Professor.....	\$ 500.00
	Instructor	2,000.00
T. Rees Williams	Instructor	600.00
John B. Alcorn	Instructor	400.00
John Edwin Brown	Professor	
Andrew Timberman	Professor	
George C. Schaeffer	Assistant Professor	
Andrew W. Prout	Assistant Professor	
Arthur M. Hauer	Assistant Professor	
Albert D. Frost	Instructor	
Clarence B. Tanner	Assistant	
Robert W. Nosker	Assistant	
Russell G. Means	Assistant	
Francis W. Thomas	Assistant	

\$ 3,500.00

PATHOLOGY

Ernest Scott	Professor	\$ 4,750.00
Carl Spohr	Professor of Clinical Pathology.....	3,750.00
Lear H. Van Buskirk	Instructor	1,800.00

Phillip J. Reel	Instructor	1,700.00
Mary H. Oliver	Instructor	1,600.00
Edith Miller	Instructor	1,500.00
Mortimer Banks	Technical Assistant.....	1,200.00
Clinton L. Bryant	Technical Assistant.....	1,200.00
Francis W. Gosnell	Assistant	200.00
	Student Assistant.....	300.00
		<hr/>
		\$ 18,000.00

PHYSIOLOGY

Roy G. Hoskins	Professor	\$ 5,250.00
A. M. Bleile	Professor	3,750.00
Raymond J. Seymour	Assistant Professor.....	3,250.00
Clayton McPeck	Assistant Professor.....	2,750.00
Edwin P. Durrant	Assistant Professor.....	2,400.00
Fred A. Hitchcock	Instructor	2,200.00
Milton O. Lee	Instructor	2,200.00
R. R. Durant	Instructor	1,500.00
	Assistant	600.00
Alice B. Maltby	Technician	1,200.00
		<hr/>
		\$ 25,100.00

PHYSIOLOGICAL CHEMISTRY

Clayton S. Smith	Professor	\$ 4,250.00
John B. Brown	Assistant Professor.....	3,000.00
Harry C. Powelson	Instructor	2,400.00
E. L. Dunn	Technician	1,200.00
Anson L. Brown	Assistant	500.00
	Graduate Assistant.....	500.00
	Student Assistant.....	300.00
M. H. Powelson	Student Assistant.....	300.00
Mary E. Gray	Student Assistant.....	300.00
Edwin S. Shane	Student Assistant.....	200.00
		<hr/>
		\$ 12,650.00

PUBLIC HEALTH AND SANITATION

Emery R. Hayhurst	Professor	\$ 3,250.00
Norma Selbert	Assistant Professor.....	2,750.00
James S. Wilson	Assistant Professor.....	2,500.00
		<hr/>
		\$ 8,500.00

SURGERY AND GYNECOLOGY

Charles S. Hamilton	Professor and Head	
Verne A. Dodd	Professor	\$ 4,000.00
John W. Means	Assistant Professor.....	3,000.00
Leslie A. Bigelow	Assistant Professor.....	2,250.00
Hugh J. Means	Assistant Professor.....	900.00
Luke V. Zartman	Assistant Professor.....	700.00
Edwin A. Hamilton	Assistant Professor.....	500.00
A. M. Steinfeld	Assistant Professor.....	300.00
William N. Taylor	Instructor	300.00
George H. Shawaker	Instructor	300.00
Frank F. Schmidt	Assistant	100.00
Faye Irvin	Technician	840.00
Isaac B. Harris	Professor	
Fred Fletcher	Professor	
Harley O. Bratton	Instructor	
Ben Kirkendall	Instructor	
Milton Jones	Assistant	
Wells Teachnor	Assistant	
David B. Gilliam	Assistant	
Edward H. Wilson	Assistant	
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		\$ 13,190.00

UNIVERSITY HOSPITAL

Lucy V. Ailer	Superintendent of Nurses.....	\$ 1,800.00
Ruth K. Snowden	Assistant Superintendent of Nurses.....	1,700.00
Katherine Harris	Dietitian	1,500.00
Jean Anderson	Chief Nurse Operating Room.....	1,500.00
Mildred Hutchings	Chief Night Supervisor.....	1,200.00
Julia Browning	Supervising Nurse.....	1,200.00
Verna McMillen	Supervising Nurse.....	1,200.00
Ruth De Wolfe	Supervising Nurse.....	1,200.00

5-23-'25

Helen Z. Ryan	Supervising Nurse	1,200.00
Blanca S. Hambleton	Assistant Maternity Supervisor	600.00
Paul H. Charlton	Resident Physician	2,400.00
Lowell Ruff	Assistant Pharmacist	600.00
Lorraine K. Stephens	Stenographer	1,200.00
Alice Taylor	Clerk	960.00
John Long	Orderly Operating Room	1,140.00
Boni Petcoff	Orderly	300.00
Frank Messer	Orderly	300.00
Ernest Long	Janitor	1,140.00
Oscar Raver	Janitor	1,080.00
Jessie Haney	Janitress	750.00
Charlotte Thum	Janitress	750.00
Elizabeth Rourke	Janitress	750.00
Clara Dennis	Chief Cook	900.00
Julia French	Assistant Cook	720.00
Belle Carter	Night Cook	600.00
Lennie Orick	Cook	720.00
Nora Massie	Seamstress	750.00
Lillie Willis	Housekeeper	600.00
Martha Davis	Diet Kitchen Maid	600.00
Emma Blair	Maid	540.00
Martha Morris	Dishwasher	600.00
Ottie Tinsley	Dishwasher	540.00

\$ 31,070.00

UNIVERSITY HOSPITAL—NEW

Supervising Nurse	\$ 1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Supervising Nurse	1,200.00
Assistant Cook	720.00
Assistant Cook	720.00
Assistant Cook	720.00
Orderly	300.00
Orderly	300.00
Orderly	300.00
Janitress	750.00
Janitress	750.00
Janitress	750.00
Dishwasher	540.00
Dishwasher	540.00
Dishwasher	540.00
Diet Kitchen Helper	600.00
Diet Kitchen Helper	600.00
Diet Kitchen Helper	600.00
Diet Kitchen Helper	600.00
Seamstress	720.00
Seamstress	720.00
Assistant Dietitian	1,400.00
Pharmacist	2,000.00
Record Clerk	1,200.00
Record Clerk	1,200.00
Assistant Hospital Superintendent	2,400.00

\$ 29,770.00

UNIVERSITY HOSPITAL—NURSES

Student Nurse	\$ 75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00
Student Nurse	75.00

COLLEGE OF PHARMACY

ADMINISTRATION

Clair A. Dye	Dean	\$ 4,750.00
Clarence M. Brown	Assistant Professor	3,000.00
William S. Stevens	Instructor	2,200.00
Charles L. Williams	Instructor	1,950.00
William E. Keyser	Instructor	1,400.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
	Student Assistant	200.00
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		\$ 14,100.00

COLLEGE OF VETERINARY MEDICINE

ADMINISTRATION

David S. White	Dean	\$ 6,000.00
Oscar V. Brumley	Professor	5,000.00
Leonard W. Goss	Professor	5,000.00
James D. Grossman	Professor	3,500.00
James H. Snook	Professor	3,500.00
John N. Shoemaker	Assistant Professor	2,700.00
Walter R. Hobbs	Assistant Professor	2,700.00
R. E. Rebrassier	Assistant Professor	2,700.00
Derwin W. Ashcraft	Instructor	2,400.00
Ralph A. Hendershott	Instructor	1,600.00
Mabel E. Moran	Secretary to Dean	1,200.00
Fay G. Adams	Clerk	960.00
E. L. Clements	Technician	1,200.00
William H. Walker	Groom	1,260.00
Robert Millington	Groom	1,200.00
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		\$ 40,920.00

GRADUATE SCHOOL

William McPherson	Dean	\$ 6,000.00
Alice A. Moran	Secretary to Dean	1,500.00
Harry Willis Allen	Fellow	500.00
Raymond L. Carter	Fellow	500.00
F. Herrick Conners	Fellow	500.00
William A. Everhart	Fellow	500.00
Toh Liu	Fellow	500.00
Reginald H. Painter	Fellow	500.00
Raymond E. Schaad	Fellow	500.00
Frederick C. Ault	Scholar	300.00
Dorothy Jean Barker	Scholar	300.00
Edward D. Branch	Scholar	300.00
Beulah Belle Clark	Scholar	300.00
Dorothy Louise Duis	Scholar	300.00
Carl M. Frasure	Scholar	300.00
Martin F. E. Gaudian	Scholar	300.00
Robert F. Heald	Scholar	300.00
J. Edwin Hutchman	Scholar	300.00
Clifford L. James	Scholar	300.00
Gertrude Lawrence	Scholar	300.00
Chih Tai Li	Scholar	300.00
Pedro T. Orata	Scholar	300.00
Gertrude A. Pavay	Scholar	300.00
Margaret F. Shaw	Scholar	300.00
Ralph J. Slattery	Scholar	300.00
Paul Wm. Stansbury	Scholar	300.00
Negley King Teeters	Scholar	300.00
Y. Charles Ling Wu	Scholar	300.00
Margaret Thomas	Scholar	300.00
Narcissa Williamson	Scholar	300.00
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		\$ 17,300.00

STAFF OFFICERS

Staff Officers		\$ 18,000.00
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		\$ 18,000.00

Desmond O'Keefe	Assistant Professor	250.00
Lewis B. Hershey	Assistant Professor	250.00
James C. Welch	Assistant Professor	250.00
Harry R. Beery	Assistant Professor	250.00
Lester C. Ogg	Assistant Professor	250.00
Robert L. Tavenner	Assistant Professor	250.00
Chester S. Horne	Assistant Professor	250.00
Chester H. Smith	Assistant Professor	250.00
Gustav Bruder	Band Leader	500.00
Jacqueline Ullmer	Stenographer	960.00
Olga S. Krill	Stenographer	960.00
Clara Offenbacher	Stenographer	960.00
Edward O. Kohn	Assistant	250.00
John Williams	Assistant	250.00
James C. Howard	Janitor	180.00
	Cadet Officers	4,900.00
	Band Volunteers	500.00
	Band Lieutenant	40.00

\$ 14,750.00

PHYSICAL EDUCATION—MEN

L. W. St. John	Professor	\$ 5,000.00
J. H. Nichols	Professor	5,500.00
J. W. Wilce	Professor	2,500.00
F. R. Castleman	Professor	1,500.00
George M. Trautman	Assistant Professor (12 mos.)	1,500.00
Samuel H. Cobb	Assistant Professor	3,000.00
Bernard F. Mooney	Instructor	2,000.00
Leo G. Staley	Instructor	1,800.00
James E. Pollard	Director News Bureau	2,000.00
V. R. Billingsley	Secretary to Department	1,900.00
Henry D. Taylor	Alumni Recorder	1,500.00
Phyllis E. Gauley	Stenographer	960.00
Robert Gruening	Assistant	600.00
Walter L. Pemberthy	Student Assistant	300.00
Carl E. Tishler	Student Assistant	270.00
H. G. Olsen	Assistant Professor	500.00

\$ 30,830.00

PHYSICAL EDUCATION—WOMEN

Lydia Clark	Professor	\$ 4,000.00
Gertrude F. Jones	Professor	3,500.00
Gladys Palmer	Assistant Professor	2,400.00
Esther Gilman	Instructor	2,200.00
Katherine Hersey	Instructor	2,200.00
Marian Johnson	Instructor	2,200.00
Dorothy Sumption	Instructor	1,800.00
Virginia P. Hill	Instructor	1,700.00
Margaret Cheney	Instructor	1,600.00
Alma Volp	Pianist	900.00
	Student Assistant	300.00
	Student Assistant	300.00
	Student Assistant	250.00
Nellie Kramer	Stenographer	1,020.00
Louise Ortman	Maid	840.00
Nellie Robbins	Maid	720.00
Elizabeth Maris	Instructor	400.00
Edith Bond	Instructor	400.00
	Pianist	150.00

\$ 26,880.00

PRESIDENT'S OFFICE

W. O. Thompson	President	\$ 10,000.00
Katherine A. Vogel	Executive Clerk	2,000.00
Margaret Morrison	Stenographer	1,320.00
Edith M. Auch	Auditor Student Organizations (part)	600.00
	Stenographic Service	1,600.00

\$ 15,520.00

BUSINESS OFFICE

Carl E. Steeb	Sec'y. of Board of Trustees and Business Manager	\$ 6,000.00
Ina D. Shirk	Chief Clerk	1,620.00

PURCHASING DEPARTMENT

R. M. Royer	Purchasing Agent.....	\$ 3,800.00
Mary E. Duffy	Stenographer	1,620.00
Helena Sands	Typist	1,200.00
Mildred Scott	Clerk	1,080.00

ACCOUNTING DEPARTMENT

Charles A. Kuntz	Comptroller	\$ 4,000.00
Katherine Taylor	Office Assistant.....	1,260.00
Margaret Gooch	Typist	1,020.00
Floris D. Hane	Cashier	2,000.00
Ruth E. Waters	Assistant Cashier.....	1,880.00
Mary Kraus	Auditor	2,000.00
Anna O'Rourke	Stenographer	1,260.00
Gladys E. Steele	Stenographer	1,020.00
Dorothy Mills	Clerk	1,020.00
Florence Naile	Bookkeeper	2,000.00
Catherine Cottingham	Clerk	1,260.00
Blanche Gillespie	Clerk	1,140.00
	Inventory Clerk.....	1,500.00

MAILING DEPARTMENT

Hugh Hardy	Clerk	\$ 1,500.00
G. J. Hoesch	Clerk	1,260.00
Ernest Ford	Mail Carrier.....	1,260.00

\$ 40,200.00

REGISTRAR'S OFFICE

Edith D. Cockins	Registrar, University Editor, and Secretary of Faculty	\$ 4,000.00
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REGISTRATION

Helen Clarke	Assistant Registrar.....	\$ 2,250.00
Ruth Agler	Assistant to Registrar.....	1,320.00
Elizabeth Allen	Assistant to Registrar.....	1,020.00
Floy Core	Assistant to Registrar.....	1,020.00
Esther Head	Assistant to Registrar.....	1,020.00
	Assistant to Registrar.....	1,020.00

RECORDS

Virginia Michel	Recorder	\$ 1,500.00
Katherine Ferris	Assistant to Registrar.....	1,020.00
Margaret Jerman	Assistant to Registrar.....	1,020.00
Florence Woodrow	Assistant to Registrar.....	1,020.00

STATISTICS

Florence Shride	Assistant to Registrar.....	\$ 1,200.00
Alice Lawrence	Assistant to Registrar.....	1,020.00

SCHEDULES

Ethyl Woodbury	Chief Schedule Clerk.....	\$ 1,900.00
Marguerite Fox	Assistant to Registrar.....	1,020.00
Mildred Mills	Assistant to Registrar.....	1,020.00
Mildred Hindman	Assistant to Registrar.....	1,020.00

TRANSCRIPTS

Bonnie Woodbury	Chief Transcript Clerk.....	\$ 1,500.00
Frances Dick	Assistant to Registrar.....	1,300.00

PUBLICATIONS

Clara Miller	Assistant Editor.....	\$ 2,100.00
Bertha Randall	Assistant to Registrar.....	1,020.00

\$ 29,310.00

ENTRANCE BOARD

B. L. Stradley	Assistant Professor of Education and University Examiner	\$ 3,600.00
Mary E. Morris	Clerk	1,800.00
Bessie Plummer	Stenographer	960.00
Ruth E. Esler	Stenographer	480.00
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		\$ 6,840.00

DEAN OF WOMEN

Elisabeth Conrad	Dean of Women.....	\$ 3,600.00
Jessica Foster	Assistant Dean of Women.....	2,700.00
Treva MacInnis	Stenographer	1,080.00
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		\$ 7,380.00

STUDENT HEALTH SERVICE

H. S. Wingert	Director	\$ 4,800.00
Richard Kimpton	Assistant Director.....	3,600.00
Lucile Young	Nurse	1,800.00
Maude M. Eckhardt	Clerk	1,320.00
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		\$ 11,520.00

STORES AND RECEIVING

F. E. Jones	Director	\$ 3,600.00
Blanche Sullivan	Clerk	1,620.00
Mabel Clum	Typist	1,380.00
James Lawson	Checking Clerk.....	1,620.00
	Laborer (Tool Room).....	1,200.00
C. A. Starky	Laborer	1,140.00
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		\$ 10,560.00

ENGINEER'S OFFICE

William C. McCracken	Superintendent of Buildings and Grounds, and Chief Engineer.....	\$ 5,000.00
Earl R. Cohee	Clerk	1,620.00
Helen J. Bowman	Stenographer	1,320.00
	Clerk	1,080.00
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		\$ 9,020.00

BETTERMENT OF BUILDINGS

John Kraner	Carpenter	\$ 2,400.00
E. I. Martin	Carpenter	1,920.00
Philo Felker	Carpenter	1,920.00
E. A. Hague	Carpenter	1,920.00
Charles Blesch	Carpenter	1,920.00
R. C. Kaiser	Plumber (and house).....	2,400.00
	Plumber	2,400.00
Ernest Limes	Plumber	2,100.00
E. Incho	Plumber's Assistant.....	1,800.00
Ralph Bobb	Plumber's Assistant.....	1,500.00
Benjamin H. Oyer	Plumber's Assistant.....	1,500.00
S. R. Sher	Heat Regulating Man.....	1,800.00
H. R. Johnson	Tinner	1,720.00
Max Lehman	Painter (and house).....	1,560.00
Earling Howard	Painter	1,480.00
Otis Betts	Painter	1,320.00
James Brain	Painter	1,260.00
Jesse Barr	Painter	1,140.00
L. A. Christian	Painter's Helper.....	1,140.00
C. D. Lowry	Laborer	1,140.00
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		\$ 34,340.00

LIGHT, HEAT, AND POWER

Thomas D. Banks	Superintendent Power Plant.....	\$ 3,800.00
John P. CoVan	Master Mechanic.....	2,400.00
W. H. Case	Assistant Chief Engineer.....	2,160.00
Fred Brewer	Engineer	1,860.00
W. D. Hicks	Engineer	1,860.00
J. F. Dill	Engineer	1,860.00
Eugene Miller	Engineer	1,860.00

Milford Bainter	Engineer	1,860.00
S. Lowery	Fireman	1,680.00
Charles Dick	Fireman	1,680.00
Frank Asher	Fireman	1,680.00
James A. Kirkwood	Fireman	1,680.00
	Fireman (6 months)	840.00
William Anderson	Craneman	1,920.00
	Night Craneman	540.00
N. Ivan Paschal	Drag Line Operator	1,920.00
George E. Shepherd	Steam Fitter	2,100.00
George Nye	Steam Fitter	1,980.00
Mike Yeager	Steam Fitter	1,920.00
C. M. Shepherd	Steam Fitter's Helper	1,260.00
George Dillahunt	Electrician	1,920.00
Elmer L. Cavender	Electrician	1,800.00
Earl Achey	Assistant Electrician (and house)	1,680.00
C. T. Fippin	Assistant Electrician	1,680.00
B. A. LeBay	Boiler Repair Man	1,620.00
A. O. Kaiser	Auto Mechanic and Helper	1,860.00
I. C. Reasoner	Blacksmith	1,620.00
Charles Reasoner	Helper to Blacksmith	1,200.00
R. A. Bowers	Laborer	1,500.00
H. Charles Mercer	Laborer	1,140.00
Irwin Walker	Wiper	1,080.00
	Crane Helper	960.00
	Ash Wheeler	960.00
	Ash Wheeler	960.00
	Ash Wheeler	960.00
	Ash Wheeler	960.00
	Ash Wheeler	960.00
	Ash Wheeler	960.00

\$ 60,680.00

ROADS AND GROUNDS

Paul H. Elleman	Civil Engineer	\$ 2,700.00
John H. Elleman	Engineer's Helper	1,380.00
Earl Bilderback	Foreman of Campus	1,680.00
Frank Funk	Arborator	1,320.00
John Rhone	Teamster	1,140.00
	Laborer	1,200.00
J. Fredo	Laborer	1,140.00
L. Stewart	Laborer	1,140.00
J. Hobert	Laborer	1,140.00
J. Stainbrook	Laborer	1,080.00
B. E. Stahl	Laborer	1,140.00
A. Chesbro	Laborer (and house)	1,080.00
Leo Moran	Truck Driver	1,200.00
Robert Dunn	Laborer	1,140.00

\$ 18,480.00

POLICE AND WATCHMEN

William North	Day Policeman	\$ 1,500.00
H. S. Brown	Night Policeman	1,410.00
Charles G. Kalb	Traffic Officer	1,320.00
C. F. Reasoner	Supervisor of Watchmen	1,320.00
H. B. Case	Night Watchman	1,320.00
Alphonso Case	Night Watchman	1,320.00
O. D. Conaway	Night Watchman	1,320.00
Charles C. Clayton	Night Watchman	1,320.00
Thomas Bortle	Night Watchman	1,320.00
H. M. Cole	Night Watchman	1,320.00
	Night Watchman (retired)	480.00

\$ 13,950.00

JANITORS

John O'Rourke	Inspector of Buildings and Janitors	\$ 1,500.00
C. M. Hicks	Repair and Handy Man	1,200.00
Walter Penn	Janitor	1,200.00
William Daehler	Janitor	1,200.00
Harry Chantler	Janitor	1,200.00
A. D. Grayson	Janitor	1,200.00

S. A. Williams	Janitor	1,200.00
R. M. Moore	Janitor	1,200.00
Oliver C. Smith	Janitor	1,200.00
L. F. Jordan	Janitor	1,200.00
J. C. Ludlum	Janitor	1,200.00
W. Curry	Janitor	1,200.00
W. M. Smith	Janitor	1,200.00
Dan Brock	Janitor	1,200.00
Olaf Christenson	Janitor	1,200.00
J. R. Butler	Janitor	1,200.00
L. S. Hitchcock	Janitor	1,200.00
C. M. Shelton	Janitor	1,200.00
Forest Spencer	Janitor	1,200.00
C. A. Hopkins	Janitor	1,200.00
Warren Maberry	Janitor	1,200.00
G. R. Pettibone	Janitor	1,200.00
Elmer McDowell	Janitor	1,200.00
M. Murphy	Janitor	1,200.00
John M. Wallace	Janitor	1,200.00
Edward Watson	Janitor	1,200.00
Floyd Grayem	Janitor	1,200.00
Willis Abbott	Janitor	1,200.00
George Wilson	Janitor	1,200.00
Elmer E. Smith	Janitor	1,200.00
C. Ashenhurst	Janitor	1,200.00
James E. Holliday	Janitor	1,200.00
John M. Conti	Janitor	1,200.00
Lawrence J. McKenna	Janitor	1,200.00
William Cavenaugh	Janitor	1,200.00
William Eviston	Janitor	1,200.00
Isaac Errington	Janitor	1,200.00
John S. Long	Janitor	1,200.00
George Perkins	Janitor	1,200.00
Charles Carter	Janitor	1,200.00
Joe Walker	Janitor	1,200.00
Peter J. Marquette	Janitor	1,200.00
Thad S. Blackwood	Janitor	1,200.00
William H. Shelton	Janitor	1,200.00
C. A. Hoppler	Janitor	1,200.00
	Janitor (Ives Hall)	1,200.00
	Janitor (Eng. Exp. Sta.)	1,200.00
	Janitor (Eng. Exp. Sta.)	1,200.00
	Janitor (Education Building)	1,200.00
	Janitor (Education Building)	1,200.00
	Janitor	1,140.00
W. M. Stahl	Janitor	1,140.00
John Tordiff	Janitor	1,140.00
James Merrill	Janitor	1,140.00
J. W. Brown	Janitor	1,140.00
William Goff	Janitor	1,140.00
E. J. Nutt	Janitor	1,140.00
James Gormley	Janitor	1,140.00
H. Clemons	Janitor	1,140.00
M. F. Cooney	Janitor	1,140.00
Joseph P. Dickson	Janitor	1,140.00
George E. Whitmer	Janitor	1,140.00
James E. Harrington	Janitor	1,110.00
A. L. Robison	Janitor	1,140.00
David L. James	Janitor	1,140.00
Arch F. Thomas	Janitor	1,140.00
John B. Truitt	Janitor	1,140.00
R. G. Glenn	Janitor	1,140.00
H. E. Goldston	Janitor	1,140.00
John F. Hill	Janitor	1,110.00
Fred H. Henkel	Janitor	1,110.00
	Janitor (Old Judging Pavilion)	1,140.00
	Janitor (Animal Husbandry Building)	1,140.00
	Janitor	1,140.00
	Engineer-Janitor (Animal Husbandry Building)	1,560.00
	Engineer-Fireman (7 mos.) (An. Husb. Bldg.)	840.00
Clara Derflinger	Janitress	900.00
Viola Parsley	Janitress	840.00
Lou Cornett	Janitress	840.00
Cora Paulsell	Janitress	840.00

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Mary Powers	Matron Rest Room.....	840.00
Della Lee	Janitress	780.00
J. R. Holliday	Elevator Man.....	720.00
M. S. Harvey	Elevator Man.....	660.00
Richard Brandon	Janitor (retired).....	480.00
M. N. Cook	Janitor (retired).....	480.00
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	LAUNDRY	\$ 96,300.00
Myrtle Faught	Laundress	\$ 1,140.00
Eliz. Westenhaver	Laundress	900.00
Dolly Gray	Laundress	780.00
Clara Williams	Laundress	780.00
Emma Munyan	Laundress	780.00
Anna Krone	Laundress	780.00
Rosie Long	Laundress	780.00
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	UNIVERSITY ARCHITECT	\$ 6,720.00
J. N. Bradford	University Architect.....	\$ 4,000.00
H. F. Reichard	Chief Draftsman	3,600.00
C. F. Mayer	Draftsman	2,800.00
P. E. Crider	Draftsman	2,500.00
A. H. Mickey	Superintendent of Construction.....	2,800.00
Herbert Baumer	Professor (half-time).....	2,000.00
Elsie F. Edwards	Clerk	1,500.00
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	UNIVERSITY CHEMIST	\$ 19,200.00
D. J. Demorest	University Chemist.....	\$ 500.00
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	ROTARY ACCOUNTS	\$ 500.00
	FARM ROTARY	
Ruth Curry	Stenographer	\$ 1,020.00
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	BRACE SHOP	\$ 1,020.00
Oscar M. Peterson	Mechanic	2,400.00
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	DISPENSARIES	\$ 2,400.00
Jessie B. Freeman	Clerk	750.00
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	UNIVERSITY HOSPITAL	\$ 750.00
Jessie Jasper	Anesthetist	\$ 1,800.00
Phillip E. Stiffey	Anesthetist	1,800.00
Edith Miller	Pathologist	300.00
Clara Dennis	Cook	96.00
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	VETERINARY CLINIC	\$ 3,996.00
W. C. Weil	Groom	\$ 1,200.00
	House Surgeon.....	1,200.00
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	DENTAL CLINIC	\$ 2,400.00
Earl G. Jones	Assistant Professor.....	\$ 1,000.00
Frank C. Starr	Instructor	1,100.00
Webster M. Baker	Instructor	1,000.00
Wendell D. Postle	Instructor	1,000.00
Harvey C. Highman	Instructor	1,000.00
Edwin W. Martindale	Instructor	900.00
Allie F. Harness	Clerk	1,000.00
Virginia L. Moore	Stenographer	960.00
Edna Wallace	Stenographer	960.00
Sue Merrill	Janitress	600.00
		<hr/>
		\$ 9,520.00

STORES AND RECEIVING

Earl Conway	Stock Clerk.....	\$ 1,460.00
Charles Pugh	Stock Clerk.....	1,260.00
H. O. Baker	Laborer.....	1,200.00
Frank Langworthy	Laborer.....	1,200.00
D. R. Masters	Small Animal Keeper.....	1,140.00
Wilma L. Mulby	Stenographer.....	1,020.00
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		\$ 7,280.00

LABORATORY SUPPLY STORE

C. W. McClintock	Storekeeper.....	\$ 3,120.00
H. W. Miller	Pharmacist.....	2,100.00
L. S. Gormley	Pharmacist.....	2,100.00
Frank D. Brill	Pharmacist.....	2,100.00
M. L. Babb	Pharmacist.....	2,000.00
	Pharmacist.....	2,000.00
R. B. Leonard	Glass Blower.....	2,200.00
William E. Leonard	Glass Blower's Helper.....	1,200.00
H. L. Allison	Laborer.....	1,500.00
Frank Westervelt	Laborer.....	1,200.00
Robert Dowd	Laborer.....	1,080.00
	Laborer.....	960.00
Clara Fleisher	Clerk.....	1,200.00
Mary E. Joyce	Stenographer.....	1,020.00
	Clerk.....	960.00
		<hr/>
		\$ 24,740.00

* * * * *

Mr. Caton was appointed a committee of one to cooperate with Dean Vivian and Professor Dakan in the selection of a site for the new Poultry Plant and to report on the same at the next meeting of the Board.

* * * * *

Thereupon, the Board adjourned to meet Friday, June 12, 1925, 9 a. m., at the University.

Attest:

(Signed) CARL E. STEEB, (Signed) L. E. LAYBOURNE,
Secretary *Chairman.*

OFFICE OF THE BOARD OF TRUSTEES
 THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 12, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to adjournment.

Present: L. E. Laybourne, Chairman; E. H. Mack, John Kaiser, Mrs. Alma Paterson, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

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Upon recommendation of the Secretary, the following outstanding orders against G-2 Buildings, were cancelled:

Animal Husbandry Building	Architect's Fees	\$ 743.24
Engr. Exp. Sta. Bldg.	Architect's Fees	691.45
Hamilton Hall	Service Department	687.54
Ives Hall	Architect's Fees	243.19
Journalism Building	Service Department	52.14
Robinson Laboratory	Architect's Fees	487.38
	Total,	\$2,904.04

The Secretary was directed to have specifications prepared and to receive bids for lighting fixtures and window shades for the various new buildings and to issue orders therefor, in amount to cover the unencumbered balance in the building fund as of June 30, 1925.

The Secretary was further directed to make any adjustments necessary in the present allotments for the buildings and to report such action at the next meeting of the Board of Trustees.

The Secretary presented a report from the Board of Overseers of the Ohio Union, stating that the Union now has invested an accumulated balance of \$20,000.00 and that out of this money the Board desires to make certain major repairs in the building during the coming summer; these repairs to include new floors on the first and second floors of the building made of a tile similar to that used in the new Administration Building, to paint the building throughout, and to make certain changes in the rooms. The estimated cost of the above improvements is to be approximately \$12,500.00.

Upon motion, the request of the Board of Overseers of the Ohio Union was approved.

Upon motion, the Secretary was authorized and directed to consummate the purchase of land from Miss Mary E. Hess, the appropriation for which will become available July 1, 1925.

The Secretary reported that there is a balance of \$6,000.00 remaining in the appropriation for roads around the Agricultural Buildings, and that in order to contract this money prior to June 30th, the State Controlling Board has authorized the letting of the contract without the usual form of advertising.

The plans, specifications, and estimates for said roadway as prepared by Mr. Elleman were presented and approved, and the Secretary was directed to receive bids thereon and to present the same to the Director of Finance for examination and approval, and when so approved to award contracts.

Upon recommendation of the President, Mr. W. D. Hicks, who has been an engineer in the Power Plant for the past thirteen years and lost one eye while on duty and is now losing the sight of the other eye, was relieved from active duty effective June 30, 1925, and for the next fiscal year was placed on a retiring allowance of \$60.00 per month.

The Secretary reported that the Citizens Trust and Savings Bank, the depository for the account of the University Treasurer, has announced that after July 1, 1925, the interest on the daily balances will be at the rate of 2% instead of 2.75%. This action was approved by the Board.

Satisfactory evidence having been presented, duplicate diplomas were ordered for John B. Gault and Albert R. Shadle.

* * * * *

The Secretary called the attention of the Board to the matter of messenger insurance and after some discussion, it was ordered that the Secretary arrange for messenger insurance in the amount of \$5,000.00.

Upon motion, it was also ordered that the Secretary arrange to have the bond furnished by him converted into a blanket bond covering other employees of the office, the amount of said bond to be \$50,000.00.

* * * * *

Upon motion, the annual contract between the Department of Interior and the Ohio State University covering the Federal Bureau of Mines was renewed for another year and the President of the University and the Chairman and Secretary of the Board of Trustees were directed to execute said agreement for and on behalf of the Board of Trustees.

* * * * *

The Secretary reported that, in accordance with action of the Board of Trustees, the gift of \$15,000.00 received from the Trustees of the Pulte Medical College for the construction of the building for the College of Homeopathic Medicine has been returned in full to the Trustees of the Pulte Medical College.

* * * * *

The following resolution was unanimously adopted:

Resolved, That Dr. B. R. Buckingham be directed to conduct a survey of the Ohio State University; that, as far as time and resources permit, this survey shall include a cost accounting of the teaching, research, and administration of the various activities of the University, an inquiry into the organization and articulation of colleges, departments, and courses, a study of the adequacy of the teaching and research service provided for each college and department, an investigation of the occupancy of buildings, of the system of record keeping, and of the business management; that all offices and all faculty members and employees of the University be directed to furnish promptly for the purpose of this survey such information as may be requested; that the director of the survey be authorized to use for the purpose of the survey the staff of the Bureau of Educational Research and to obtain, subject to the approval of the President of the University, such services on the part of faculty members and employees as may be needed for the successful conduct of the survey; that, in order to permit the Bureau of Educational Research to continue its routine activities and meet its regular obligations, such extra service as may be necessary be provided; that during the course of the survey the director be relieved of all University duties and responsibilities, except the advisorship of graduate students; and that an appropriation of \$2,000.00 be made to provide for clerical service and for necessary expenses in connection with the survey.

* * * * *

The request received from Mr. Hugh J. Baker, Class of 1905, to have the sun dial, which this class placed on the campus as memorial, removed to the center circle of the Long Walk and also to replace the marble pedestal by a more enduring one of granite, the expenses to be defrayed by Mr. Baker and other members of his class, was approved.

* * * * *

The Secretary presented the following communication from the University Architect:

June 11, 1925,

Mr. C. E. Steeb, Secretary,
Board of Trustees,
Ohio State University.

Dear Sir—The Shepard Elevator Company, who have the contract for installing two electric passenger elevators in the Starling-Loving Hospital, make four suggestions concerning this work, which are as follows:

- | | | |
|-------|---|----------|
| (1st) | Place the east elevator machinery over head in a pent house, in place of in the basement, to make both installations alike. (The west elevator is over-head type). For this change, they offer a deduction of..... | \$300.00 |
| (2nd) | Change the door-closing device for both elevators, specified, to the type of door closer they manufacture. The advantage of this change is that both the hatchway door and the car door are operated by one unit in place of two. For this change, they offer a deduction of..... | \$200.00 |
| (3rd) | They will take the door closers specified, now in the hands of the General Contractor, off his hands, and allow a deduction of..... | \$500.00 |
| (4th) | Substitute a United States Government Standard sanitary hospital car for the car specified. For this substitution add to their contract..... | \$200.00 |
| | The above changes will result in a net deduction of.... | \$800.00 |

To carry out suggestion No. 1 will require the pent house for the east elevator increased in height about 5' and to place a metal door in the pent house.

For this work, the General Contractor submits a quotation of \$300.00.

These changes result in a net saving of \$500.00, and will give the University a more satisfactory installation.

The University Architect recommends to the Board of Trustees the approval of the above changes.

Respectfully submitted,

(Signed) JOSEPH. N. BRADFORD,
University Architect.

Upon motion, the above recommendations were approved and the Secretary was directed to have contracts amended in accordance therewith.

* * * * *

The following resolution offered by Mr. Mack was unanimously adopted:

Resolved, That the interest on the Endowment and all other incomes of the University for the fiscal year ending June 30, 1926, not otherwise appropriated be and the same are hereby appropriated for its support and maintenance.

* * * * *

Upon recommendation of the President, the following budget for the dormitories was adopted:

<i>Name</i>	<i>Title</i>	<i>Annual Rate</i>
Mrs. E. E. Prout	Superintendent	\$2,520.00
Leola B. Flory	Dietitian	1,800.00
Laura A. Wadsworth	Secretary	1,320.00
Mrs. Annis Newton	Chaperon	1,500.00
Katherine Hammell	Housekeeper	996.00
Mary Warner	Housekeeper	360.00
Mary Barr	Cook	960.00
Emma Eppel	Cook	780.00
Elizabeth Kincaid	Cook	600.00
Nettie Teguel	Cook	780.00
Isaiah Ragland	Janitor	1,056.00
Jessie Bull	Janitor	1,800.00
Susan Roberts	Maid	480.00
Gustina J. Gwyn	Maid	13.50 per week
Maggie Flipping	Maid	12.50 per week
Henrietta M. Clark	Maid	12.50 per week
Jennie Thomas	Maid	12.50 per week
Sarah Ragland	Maid	12.50 per week
Eliza Mickens	Maid	12.00 per week
Odell Wenn	Maid	12.00 per week
*	*	*
*	*	*
*	*	*
*	*	*
*	*	*
*	*	*

Upon recommendation of the University Faculty, it was ordered that the following degrees be conferred by the President of the University on Commencement Day, June 16, 1925:

DOCTOR OF PHILOSOPHY

Aubrey Ottarson Bradley, B.A. (Ohio Wesleyan University), M.Sc.; Leonard Thomas Capell, B.Ch.E., M.Sc.; Marion William Caskey, A.B., M.A. (Baylor University); Clifford Reginald Cutright, B.A., M.Sc.; Howard Leroy Dunlap, B.S. (Ohio University), M.A.; Paul Randolph Farnsworth, B.A., M.A.; Henry Bohn Hass, B.A. (Ohio Wesleyan University), M.A.; George Preston Hoff, B.A., M.Sc.; William Vermillion Houston, B.A., B.Sc. in Edu., M.Sc.; Walter Harrison Larrimer, B.Sc. in For., M.S.; Alfred Ernest McGee, B.S., M.S. (Louisiana State University); August Edward Miller, B.Sc. in Agr., M.Sc.; Robert Lee Morton, B.Sc. in Edu. (Ohio University), M.A.; Henry Francis Palmer, Jr., A.B. (Dartmouth College), M.Sc.; Louis Abell Pappenhagen, B.S. (Allegheny College), M.Sc.; Marion Capps Reed, B.S. (Kansas State Agricultural College), M.Sc.; Charles Adolph Weigel, B.Sc. (New Hampshire State College), M.Sc.; Florence Jane Williamson, A.B. (Cedarville College), M.A.; Arthur J. Yaney, B.A. (Ohio Wesleyan University), M.Sc.

MASTER OF ARTS

Morna Leo Adams, Ph.B. (Denison University); Francis Robert Aumann, B.A. (Ohio Wesleyan University); Helen Fayerma Behrens, B.Sc. in Edu.; Hilda Maurine Bell, B.A.; Lloyd Slavens Bloomfield, B.Sc. in Edu.; Mabel Cranston Briney, A.B. (Miami University); Ethel Amelia Brown, B.A. (College of Wooster); Henry Clyde Carlton, A.B. (Hiram College); Ruth Carson, Ph.B. (College of Wooster); Harold Kennerley Casterton, B.Sc. in Bus. Adm.; Edna Maria Clark, B.A.; Lester David Condit, A.B. (Miami University); Francis Herick Conners, B.Sc. (New York State College for Teachers); Mary Elizabeth Conrad, B.A.; William Robert Cornthwaite, A.B. (DePauw University); Edna Eva Davis, B.A. (Syracuse University); Eleanor

Mercedes Do Bell, B.A.; Ralph Emerson Dunford, B.A.; Carl Godfrey Easter, B.A.; Florence Leon Eberhard, B.A.; Otto C. France, B.A. (Indiana State Normal School); Carl Maynard Frasure, B.A.; Eloise Fromme, B.A., B.Sc. in Edu.; Charles Goodsell Fulkerson, B.A. (Washburn College); Benjamin Gamzue, B.S. (Massachusetts Agricultural College); Guy Lee Geiger, B.Sc. in Agr.; R. Clark Gilmore, A.B. (Miami University); Miles McKindree Graham, A.B. (Ohio University); Clifton Wallace Hall, Ph.B. (Denison University); J. Wesley Hatcher, B.A.; Edna Marea Hoffman, B.Sc. in Edu.; Olive Mae Hoover, B.Sc. in Edu.; Verna Virginia Kennon, B.Sc. in Edu. (Muskingum College); Myra Wilhemina Kuenzel, B.A.; Clarence Oliver Lehman, A.B. (Bluffton College); Mary Florence McCarthy, B.Sc. in Edu.; Eleanor Ward McClain, B.A. (Ohio Wesleyan University); William Collins McCoy, B.A.; Herman Leo McCullough, A.B. (Wittenberg College); Robert Hooper McNeil, A.B. (George Washington University); Faith Melsheimer, B.A., B.Sc. in Edu.; Clarence Walter Morris, B.Sc. in App. Opt.; Walter Frederick Muhlbach, Ph.B. (University of Chicago); Elmer Talmadge Naylor, B.Sc. in Edu.; Howard William Newton, A.B. (Hiram College); Wesley Clark Newton, Jr., A.B. (Marietta College); Harold Joyce Noble, B.A. (Ohio Wesleyan University); Ralph Wilson Ogan, B.A. (Muskingum College); Flora Eva Olnhausen, B.A., B.Sc. in Edu.; Mary Anita Palmer, B.A.; Edna Oramay Pate, B.A.; Karl Dustin Reyer, B.Sc. in Bus. Adm.; Max Manuel Rosen, B.Sc. in Bus. Adm.; Claire Gertrude Sharpe, B.Sc. in Edu.; Grace Mae Slater, B.Sc. in Edu.; Kenneth Ludwig Smoke, B.A.; Sue Snorf, B.S. in Edu. (Miami University); Edna Spatz, B.A.; Helen Louise Stitt, B.A.; Frances Elizabeth Summy, B.A.; Fred Leon Teal, B.S. in Edu. (Ohio Northern University); Negley King Teeters, A.B. (Oberlin College); Floyd Johnson Vance, A.B. (Otterbein College); Mary Elizabeth Walker, B.A.; Mary Wartens, A.B. (Shorter College); Alethea Hebron Washington, Ph.B. (University of Chicago); Josephine Waters, B.A.; George Willard White, B.S. (Otterbein College); Dortha Edith Williams, A.B. (Indiana State Normal School); Margaret Caroline Williams, A.B. (Mount Holyoke College); Elizabeth Florence Yager, B.A., B.Sc. in Edu.; Sung Ling Yao, B.Sc. in Bus. Adm.; Lawrence Howard Yingling, B.A. (Northwestern College).

MASTER OF SCIENCE

Horton Alger, B.Sc. in Agr.; Earle Radcliffe Caley, B.S. (Baldwin-Wallace College); Oscar Ling Cartwright, B.S. (Allegheny College); Edward Francis Ferguson, B.E.E.; Robert Ceylon Gregg, B.A. (Ohio Wesleyan University); Benjamin Wyatt McKay, A.B. (Hiram College); Hugh Howard Miley, B.A.; William Dickson Nicoll, B.S. (Tarkio College); David Charles O'Donnell, A.B. (Miami University); Russell Edmund Rebrassier, D.V.M.; Roy Elmer Roberts, B.S. in Agr. (Purdue University); Andrew Earl Roper, B.A.; Leonard Francis Sheerar, B.Sc. in Cer. Engr. (Alfred College); George Washington Starr, B.Sc. in Bus. Adm.; Andrew Z. Stauffer, B.S. (Ohio Northern University), B.Sc. in Agr.; Archie Newton Tissot, B.Sc. in Agr.; Edwin Fred Vogel, B.S. (Capital University); Star Henry Windsor, B.Sc. in Agr.

MASTER OF SCIENCE IN SOCIAL ADMINISTRATION

Prather James Hauser, A.B. (Wilberforce University).

BACHELOR OF SCIENCE IN AGRICULTURE

Chester B. Alspach, Russell Crowe Atkins, Andrew Harper Bickett, Joseph Clifford Bixler, Louie Henry Bohley, James Matthew Cook, Thomas Arthur Cook, Guy Lamar Coppock, Robert Patterson Craven, Edwin Marshall Cupp, Charles Perry Dodd, Ernest Adrian Drake, John Elmer Drake, Jr., Clarence Edward Drumheller, John William Ellis Dunbar, Harold Carl Esper, Samuel Phillip Frantz, Chester Jonas George, Lester John George, Paul Jones Hanes, Wesley Alfred Harper, Roy Burton Harris, Norton Doan Henry, Jr., Harold Grannis Hodson, John Henry Hollenberg, Earl Kerlin Jackson, Howard Frankford Kohler, Stephen John Langshaw, Houston Melvin Lemasters, Lowell Martin Lewis, Julius Harold Lintner, Howard McClarren, Homer Wakefield McClure, Carl Laughlin Mack, Lewis Briggs Morehead, Benjamin Franklin Morris, Sheldon White Neill, Newell S. Oder, Walter Pabst, Harold Seymour Peters, Raymond Leslie Pigion, Donald Piersol Plymale, Calvin McNary Pollock, William Herbert Poly, Virgil Bryan Redd, Lloyd Roscoe Roof, Elmer Miller Rowalt, Harold Day Saxton, Walter Ernest Schaeffer, Morris M. Schlosberg, Raymond Edison Shank, Erval Ainsworth Spafford, Leonard Erwin Swanson, Robert Emmet Swihart, Howard Tom, Charles Francis Tossey, Isaac Warshay, Alan Francis Williams, Clifford Alexander Wilson, Willard Henry Wolf, George Stewart Wolfram, Harry Darl Wright.

BACHELOR OF SCIENCE IN LANDSCAPE ARCHITECTURE

Lela Erline Green, Ralph Lucas Reaser.

BACHELOR OF SCIENCE IN HOME ECONOMICS

Helen Abbott, Violet Kramer Alspach, Marjorie Lela Averell, Frances Martha Baker, Helen Harvey Baldwin, Elda Mae Barnes, Anna Mary Barr, Esther Jane Bishop, Rhea McKay Bishop, Mary Louise Bone, Dorothy Louise Briggs, Elizabeth Ruth Brooks, Mary Ann Brown, Kathryn Helen Bryant, Mary Florence Chambers, Winifred Bess Chrisman, Norah Margaret Clancy, Ruth Pauline Clouse, Frances Coffman, Josephine Coppock, Beatrice Elizabeth Cummins, Elizabeth Deiber, Charlotte Campbell Ellis, Esther Erwin, Grace Althea Essex, Lucy Jeanette Folsom, Marjorie Eugenia Fouke, Mildred Ruth Geiger, Agnes Dorothy Grabiell, Margaret Groschner, Helen Annalee Hart, Lucile De Ett Hawkins, Georgia Gordon Hershey, Isabelle Mortimore Hitchcock, Marion Annatta Hoddick, Elizabeth Ann Holloway, Pauline Agnes Johnson, Doris Eleanor Kerr, Doris McGrew Kissinger, Faye Margaret Larimer, Marian Alice Leak, Margaret Allen Lunn, Helen Larimer McCandlish, Margaret Ella Madden, Ethel Frances Miller, Frances Miller, Anita Conant Moser, Blanche Bell Oyler, Mary Elizabeth Preisendorfer, Edith Eliza Rabberman, Serena Clifford Rees, Dorothy Rose Reinbolt, Marguerite Pauline Richner, Hilda Rymer, Merion Elizabeth Savage, Helen Adele Scheffler, Agnes Mae Skinner, Marian Slater, Rose Stetelman, Joyce Syler, Virginia Jones Thomasson, Marian Coletta Vincent, Verna Katherine Weaver, Dorothy Williams, Ernestine Elizabeth Williams, Blanche Winifred Wolfe, Mary Marjorie Yost.

BACHELOR OF ARTS

Theresa Emma Armstrong, Helen Burington Arnold, Frederick Calvin Ault (with high distinction), Marthalee Beaver, Albert Boggs (with high distinction), Rollo Wyrick Bonnell, Peter Hubert Bonner, William Frank Boukalik, Edna Cordelia Bowling, Robert Elmer Boyd, Frank Sheldon Bradford, Richard Irving Brashear, Jeanette Bresnan, Helen Jean Brown (with distinction), Olin Teeter Brown, Dorothea Ruth Buckley, Richard Stevens Burington (with high distinction), John William Camp, Helen Mary Cannon, Henry Amos Carns, Maryon Alice Carpenter, George Richard Carpenter, Virginia Case, Arnie Louise Chadwick (with high distinction), Anna Belle Chalfant (with high distinction), Helene Elizabeth Cherry, Samuel Chiccarino, Edmund Stephen Chod, Charles Egolf Clifton, Charles Monroe Coffin (with high distinction), Mary Collicott (with distinction), Rollin Francis Conaway, Paden Hott Coontz, Emmitt Littleton Crist, Paul Arthur Culbert, Mary Adra Cull, Harriet Laverne Davis, Russell Edmund Davis, B.Sc. (Wilmington College), Naomi Esther Decker, B.Sc. in Edu.; Ruth Harriett Doncaster, Joseph Marshall Downs, Anna Wonder Eikenhout (with high distinction), Dorothy Ida Failer, Robert Hull Farber, Margaret Eliza Finckel, Nellis Hartley Fisher, Robert Clarence Fowler, Dorothy Elizabeth France, Elizabeth Bancroft Fravel, Dorothy Standish Frohock, Elsie May Fuerniss, Katharine Elizabeth Gamble, Ruth Gebhart, Hilda Loretta George, Marjorie Russell Gibson (with high distinction), Charles Emory Glander, John Paul Goetz, Eric Theodore Griebing, Paul Alfred Griffith (with high distinction), Reinold Haldi, Louise Harding (with distinction), Hulda Elizabeth Hauenstein, George B. Hay, Dorothy Virginia Hayden, Frank William Heeter, Mera Lin Helin, Ward James Herbert (with distinction), Catharine Luella Hicks (with distinction), Margaret Gertrude Hobstetter (with distinction), Eldon Ferdinand Hoerner, Robert Hawes Hoffman (with distinction), Wilhemina Louise Holtzman, Charlotte Olivia Hoop, Robert Edgar Hughson, Jr., Helen Alvina Hunscher (with high distinction), Vinson Hunter, Henry Pettker Huston, Clifford Lester James (with high distinction), Ruth Virginia Johnson (with high distinction), Dorothy May Johnston, Cornelia Imogene Jones, Rachael Anne Jones, Lawrence Edwin Judy (with distinction), Katherine Annette Kauffman, Grace Florence Kelley, Caroline Conwell Kennedy, Arthur Glenn Kent, Zora Ewens Frankel Kettell, Carter Coslet Kissell (with distinction), Jean MacPherson Kitchen, George Corinth Lacy, Gertrude Virginia Lance, Lucile Anne Lane, Lola Louise Larason, Rosa Oberia Lattimer, Ted C. Lewis, Ethel Veres Lichtblau, Daniel Poindexter Lincoln, John Stephen Loder, Calvin Armstrong McCoy, Leo Eldridge McCoy (with distinction), Raymond Alex MacFadyen, David Magid, Margaret Louise Marsh, Elizabeth Lincoln Marshall (with distinction), Donald Holcomb Metcalf, Margaret Hinkel Meyer (with distinction), Robert Ross Michener, Catherine Adele Miles (with distinction), Foster Travis Miller, Nancy Eleanor Milligan, Alma Amelia Millonig (with high distinction), John Franklin Miner, Peter Michael Mizenko, Jessica Indanthea Moffat (with high distinction), Laura Estelle Nash, George Philip Naum, Carl Joseph Ochs, Helen Frances Okerbloom, Naomi Organ, B.A. (Wilmington College), Mildred Fransonia Orwig, Hercule Paulino, Beulah Amy Parrot, George Elliott Peters, Robert Clair Porter, Helen Rathburn, Albert Edmund Redman, Marcella Augusta Rehl, Dorothy Ellen Reid (with high distinction), Irville Spencer Rian,

Cleopatra Rutter Riegle, James Glenn Ross, Florence Emma Rozelle, Cordelia Closse Ruetenik, Louise Salisbury (with high distinction), Merritt Edward Schlafman, Walter Paul Schuette, Margaret Lee Calhoun Seely, Albert Ephriam Segal (with high distinction), Herman William Seikel, Ruth Laura Sells, Frank Merrick Semans, Helen Reyburne Sidener, Florence Katherine Simmons, Gwendolen Singleton, Mary Isabelle Skeen, Ralph A. Skilken (with distinction), Charles Anderson Slade, Deane Hawthorne Spaulding, Margaret Speaks, Mary Elizabeth Sprague, David McClure Spriggs, Anna Becken Stein, Hylda Laurel Stern, Herbert Ralph Stockwell, Roy Jacob Stone (with distinction), Ethel Marie Straw, Alfred Bell Strehli, Esther Elizabeth Stroedter (with high distinction), Huldah Anna Stroedter, Irma Dacie Strong, Donald Chapman Strother (with distinction), Karl Otto Suessenguth, George Ching Sun, Marion Swickard, Mary Taylor, Charles Van Pelt Thomas, Margaret Ellen Thomas (with distinction), Hugh Cochran Thompson (with high distinction), Wilbur Metellus Tidd, Eleanor Augusta Torbert, Dean Wakefield Trott, Ruth Louise Trott, Paul Wood Vale (with distinction), Mildred Wagner (with high distinction), Edna Christine Natalie Walz (with high distinction), Shu-Ling Wang, Stuart Mills Watson, Alex Stevenson Watt, Florence Helen Welch, Mary Elizabeth Whiteford (with high distinction), Edwin Lloyd Wiegman, Mary Elizabeth Winters, William Foster Wittman (with distinction), James Mortimer York, Helen Gertrude Zahn, Esther Rosetta Zurcher.

BACHELOR OF SCIENCE

Russell Wilson Gardner, Donald Fayette Gowe, Harold Ellsworth Hathhorn, John Elmer Hoberg, Myron Hopkins Powelson, Edmond Girard Puterbaugh, Francis Augustus Riebel, Milton Anderson Strawbridge, Robert Milton Zollinger.

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

David Griffith Abram, Hector MacDonald Aitken, Duane Orr Alexander, Carolyn Bamberger, Heber Leroy Bartlett, Paul Canfield Barton, Harold Riegel Bixler, Robert Aten Blair, Joseph Louis Bopeley, Harold Stanley Bown, Fernand Paul Brasseur, Sunny Christian Breneman, Earl Francis Brown, Ralph Kay Brown, George Dana Cameron, John Strickler Cole, Emmett Lawrence Corwin, Raymond William Dachsteiner, William Paul Der Mott, Alfred Milton Devol, Helen Jane Dew, Elvin Frank Donaldson, Paul Burton Duffield, Don Harold Ebright, Harrold Cross Eckert, Herman Erlen, Jacob Erlen, Allen Jacob Esper, William Donald Fesler, Anthony Raymond Fiorette, Otis Frederick Forsyth, Albert Hurt Freytag, David Arthur Friedman, Jennie Gordon, William Norval Griffith, Jr., Edward Samuel Griffiths, Robert Hamilton Haines, Kathryn Florence Halladay, Scott Elwood Hambleton, Louise Harding, Seth William Harter, Sarita Heenan, Forest McKinley Henderson, John Wesley Hudson, Arthur Ronald Hull, Elbert George Jones, Vernon Douglas Klein-smith, Roy DeWitt Leis, Carnot Henry Leupold, Harry McDowell Lewis, David Shinn Lowe, Merald Franklin Lue, George Joseph Meehan, William Wilson Michel, Louis Samuel Moll, Jr., Theodore Roosevelt Moore, William Cecil Mumma, Frank Raymond Musrush, Fern Inez Nation, Harold Lee North, Stephen Dwight Parker, Cletus

Francis Paumier, Samuel Wilson Pearce, William Herbert Phillips, Henry Isaac Raymond, Jack Clarence Reese, Jack Segall Resler, Harold Allen Ritter, Brooks Edward Rogerson, Roland Deem Ross, Milton Ivan Shapero, Melville James Shaw, Carl Frederick Shonting, Ralph Marion Siniff, Laurence Nelson Snyder, Everett Van Spaulding, Carl Lloyd Spicer, John Jay Miller Spiker, Arnold Joseph Stang, Charles Edgar Stinson, Walter Eugene Stockton, Charles Scott Storck, Alfred Bell Strehli, Anton Edward Strohm, Charles Norris Sutton, Dorothea Jeanne Tinstman, George Devilloe Tuttle, Chester Curtis Vaughan, Frederick Lee Von Neiderhausern, Lawrence Rudolph Walther, Rosalia Mary Weaver, Stewart Weber, Mildred Carolyn Weil, Harley Louis Werth, Walter Levere Wickard, Ralph Byron Williams, Earl Craven Willson, Herbert Willit, John Hayes Winters, Virginia Woodworth, Harry Lester Wylie.

BACHELOR OF SCIENCE IN JOURNALISM

Eric John Bender, Leo Aloysius Dunkel, Herbert Gray Fickes, Alfred Tennyson Greenbank, Frances Blake Huffman, Albert Hopkins Kelly, Rose Emma Miller, Frank Alphus Petrie, Albert Edmund Redman, Thomas Harold Revere, Bernadine Rose Soisson, Asa Lee Spencer, Ruth Eleanor Turner, Mildred Frankel Weiss, Melvin Kerr Whiteleather, Henry Everett Worley, Jr.

BACHELOR OF SCIENCE IN SOCIAL ADMINISTRATION

Treva Mae Allen, Myrtle Marie Cook, Lillian Isabel Freund, Mamie Sue Greer, Rowena Louise Krob, Harriet Alice Lakin, Martha Norinne Lathouse, Portia Belle Mengert, Ruth Elizabeth Patterson, Evelyn Grace Richmond, Goldia Mary Spafford, Joe Reynolds Wisely, B.C.S. (Findlay College).

DOCTOR OF DENTAL SURGERY

Lewis Romer Basch, Joseph Newland Basom, Donald Elbridge Bowers, Edward Samuel Cox, William Evans, John Thomas Fulton, Harry LeRoy Hanna, Clayton Chan Haulk, LeRoy Johnson, Walter Barnhart Kline, Joseph Frederick Lyden, Ralph Millard McCoid, William James Madison, Quinn Frank Montgomery, A.B. (Fisk University), Richard Peter Muth, Alfred Stattelmann, John Edwin Sullivan, Victor LeRoy Thompson, Maynard Barnhart Thorpe, George Elmer Wilson, Robert Chancy Wilson, Reginald James Woodward.

BACHELOR OF SCIENCE IN EDUCATION

Dorothy Frances Abernathy, Una Margarete Ackley, Ruth Clark Allen, B.A.; Juliet Mary Alspach, Lucy Mary Amborski, Hester Virginia Amlin, Rachel Ada Appleman, Dorothy Le Baron Arbuckle, Ruth Irene Avey, Amanda Georgia Baer, Katherine Maxine Baker, Leta Fay Barrick, Gladys Coble Bartlett, Ruth Carmen Beall, Earl Edson Beard, Gertrude Elizabeth Beery, Katherine Lucile Bennett, Eva Margrete Berman, Miriam Harriet Bernstein, Eleanor Olive Black, B.A.; Ruth Madeline Blenkner, Homer Blue, Bernice Estelle Blumenstiel, Elizabeth Harriet Borger, Anna Amelia Bower, Irma Louise Braun, B.A.; Martha Brennan, Helen Irene Brink, Stella Marie

Brooks, Helen Marguerite Butterworth, Hallam Dean Campbell, George Richard Carpenter, Hsuan-Shan Chen, Helene Elizabeth Cherry, Emit Guy Clark, Sarah Bell Colflesh, May Genevieve Collins, Mary Louise Cornell, Dorothy Margaret Cotter, Bernice Grace Croll, Loral Beatrice Culbert, Fidelia Ann Cummings, Marguerite Fullerton Danner, William Dwight Darling, Lucy Dennison, Dorothy Forrest Derry, Dorothy Eloise Dougherty, Ellen Dumm, Olive Louise Edwards, Anna Wonder Eikenhout, Evelyn Ruth Ennes, Carolyn Faris, Mary Lucile Flanagan, Florence Elizabeth Foster, Esther Lucille Frazier, Anna Corinne Frederick, Grace Loella Fritz, Jessie Lenora Fry, Phoebe Marguerite Fulton, Louesba Mitchell Galbreath, Katharine Elizabeth Gamble, Louise Gatewood, Bonnie Lee Gehres, Helen Elizabeth Gilbert, Alice Hortense Gillespie, Edna Frances Gordon, Dorothy Ethel Graham, Jefferson Eugene Grigsby, A.B. (Biddle University), Cleo Evelyn Grover, Dora Olive Grube, Helen Armena Harpster, Katherine Margaret Harrop, Helen Lavonne Hauptert, Helen Elizabeth Hawkins, B.A.; Ruth Marie Heltter, Martha Jane High, Anita Ione Hoffman, Ruth Leona Huddle, Earl Dickinson Irick, Alice Carolyn Jennings, Harold Nels Johnson, Martha Ann Johnson, Ruth Virginia Johnson, Faith Adelaide Johnston, Cornelia Imogene Jones, Leland Thomas Jones, Mary Rachel Jones, Mildred Jones, Edith May Judd, Katherine Annette Kauffman, Lois Rebecca Keller, Marguerite Kellerman, Eulalia Marie Kemp, Freda Mae Kennard, Selma Ruth Kessler, Ruth Loine Killworth, Alice Rosina Kirchner, Nelle Margueritte Kloepper, Charlotte Isabelle Knauss, Edith Elizabeth Lakin, Margaret Ellen Lanpher, Desdemona Latham, Margaret Naomi Lee, Lueta Charline Lesser, Dorothy Elizabeth Longshore, Ethelyne Lee McBee, Leo Eldridge McCoy, Harold Lorin McMillan, Russell Harmon Martin, Sedalia Gladys Mayer, Josephine Metcalfe, Catherine Adele Miles, Alma Amelia Millonig, Ruth Elizabeth Monesmith, Mary West Morgan, Georgia Elizabeth Moss, Charles Mortimer Mulholand, Lillian May Nesser, Mary Elizabeth Newlun, Gertrude Ida Nothstine, Dorothy Rebecca O'Neil, William Daniel Overman, Hilda Marie Owens, Olive Arlyn Pearson, Florence Amelia Powell, Mary Lucile Rapp, Lucile Marie Renz, Florence Amelia Rice, Velma Lee Ridenour, Grace Velma Rinehart, Sevellon Channell Rockwell, B.A. (Mt. Vernon College), Hazel Isabel Ross, Ruth Elizabeth Ross, Freda Ida Schlose, Helen Schrider, Theodore Bruning Sherman, Elizabeth Constance Sims, Catherine Agnes Small, Elizabeth Maybelle Smith, Marjorie Grace Smith, Phyllis Eugenia Smith, B.A.; Clare Berkley Snodgrass, Hazel Anne Snyder, Hazel Dorothy Stelzer, Helen Dorothy Stephens, Izora Finch Stewart, Katherine Irene Stewart, Alma Eunice Stockton, Ethel Marie Straw, Hazel Strayer, Frances Foss Taylor, Louis LeGrand Taylor, Mildred Eleanore Taylor, Ruth Elizabeth Taylor, Lorena Templin, Lenore Laura Tharp, Gertrude Elizabeth Thomas, Ida Anna Thomas, Beatrice Thompson, Dorice Tidd, Margaret Elizabeth Tinsley, Ora Benjamin Tracht, Edith Sarah Vance, Mildred Wagner, Grace Elizabeth Waite, Odell Wallace, Mercedes Van Dyke Walley, Edna Christine Natalie Walz, Anna Elizabeth Weakley, Kathryn Julia Webb, Mildred Ozilla Wertman, Orvel Clark West, Marjorie Eloise Weston, Anne Elizabeth Wiant, Austin Birdine Wilder, Gladys Mohler Williams, Pearle Elizabeth Williams, Vestal Madeline Williams, Margaret Louise Winckelmann, Glaga Cecelia Wood, Marianne Elizabeth Woodcock, Dorothy Elizabeth Young, Alice Christina Zimmer, Reva Corine Zipperlen, Gertrude Ohlemacher Zorn, Esther Rosetta Zurcher.

BACHELOR OF ARCHITECTURE

Doyt Harold Early, Roscoe Maynard Gortner, John Wallace Green, James Arthur Kaltenbrun, Winters Sampson, Harold Sylvester Sands, Robert Verne Wade, Clement Mortimer Williams.

BACHELOR OF ARCHITECTURAL ENGINEERING

Otis D. Coston, Clifford Elbridge Jones, Donald Fee McMurchy, Robert Henry Morgan, Horace Boyce Rose, John Frank Small, Roy Emmor Vickers, Ora Elden Wells.

BACHELOR OF CERAMIC ENGINEERING

Thomas Moore Arnold, John Atwood Austin, Edward Burkhalter, Robert Edwards Gould, George Morrill Grady, William Eugene Senn, Harold Ellis Simpson, Francis Oliver Stull, B.E.M.; Frank Charles Westendick.

BACHELOR OF CHEMICAL ENGINEERING

Burton Benjamin Annis, Curtis C. Balding, Richard Hartwell Bancroft, Nathan Thomas Beynon, John Lavelly Bowers, Mathew Michael Braidech, Alfred Martin Eyerman, Arthur Edgar Juve, Robert Orin Klotz, Armand McClintock McCollister, Frederick Haviland MacLaren, Merritt Taylor Metz, Paul Martin Mowen, Ralph James Paddock, John Clarence Pew, Robert William Rothrock, Chennan Shen, Robert John Sutton, Owen Albert Thompson, Harold Millard Trimble, Nelson Clegg Turner, Kevork Sarkis Tzindzalian, William Frederick Underwood, Adolph Valley, Herman Ernst Wening.

BACHELOR OF CIVIL ENGINEERING

Carl Edgar Allen, Willis Partman Ansley, John William Dorwell Bebout, Paul Joseph Bodey, Paul Henry Boldt, Henry Armstrong Brevoort, Stewart Burdeaux Brown, Forrest Eugene Byrns, Owen Edward Clark, John William Currie, Francis Houser Davidson, Carleton Burnett Dittenhaver, Clifford Alton Fites, Charles Gustavus Franklin, Lawrence Berry Gamble, Hobart McKinley Gray, Joseph Roger Hayden, Paul Mardaunt Holmes, Charles Longson Lockett, Charles Hosmer Longwell, Leon Bravo Millan, George Henry Miner, Floyd Levan Reed, Albert Ward Ross, Jr., Orville Henry Seeger, Raymond Sperr, Benjamin Clifford Stuck, Edmund Dickey Watts, Charles Henry Wicks, Theodore Claude Wilson, Charles Herschel Woodruff, Arthur George Wyatt.

BACHELOR OF ELECTRICAL ENGINEERING

Henry August Becker, Cecil Shisler Bidlack, Frank Lucian Bisel, William Henry Cochran, Thomas Gillum Crabtree, Daryl Rowland De Roche, Edward William Dougherty, Arthur Emanuel Flink, Victor Edmund Gauthier, Clair Eugene Gaylord, John Raymond Gebhart, Howard Lewis Glenn, Clyde Miller Griffin, Lloyd Marvin Grow, Ralph Gordon Hall, Jack Nelson Heed, Arthur Willis Hershey, Ralph Harman Hiester, Robert Charles Higgy, Gerald L. Hoddy, Joseph Alex Horvath, Frederick Vinton Hunt, B.A.; Harold Freeman Kellogg, Maurice Sylvester Kirwen, Lewis Ray Klopfer, Irving Llewellyn Lindow, Thomas Addison McCann, III, James Carleton McCurley, Robert Emmett Madden, George Raymond Miller, Ward Russell Miller,

Isaac Hollis Parry, Eugene Pearson, Carl Albert Schaefer, Jr., Harold Karr Sellick, Reynolds Eugene Smith, Glenn Alta Spohn, Jennings Neil Stanbery, John Smith Stevenson, John Wayne Thomas, Charles St. Clair Thompson, Raymond Edward Utter.

BACHELOR OF MECHANICAL ENGINEERING

George Eldon Armington, Marshall William Baker, Ora Walter Bard, Orlando Keith Barnes, Alfred David Benson, Harry Madison Blank, Harry Elmer Bonner, Homer Newton Booker, Luis Alberto Borruat, Maurice Russell Gannon, Max O'Neil Griffith, Willard Virgil Grove, Noel Frederick Christian Haberkost, Martin Hamm, Samuel Abraham Harris, Howard William Harrison, Victor Hugo Hasselquist, Christian Andrew Henes, William Marion Holaday, Marshall Houghn, Frederick Alvan Huhn, Clark Magly Humphreys, Robert Harold Hoehler, Kermit James Leach, Neil Boyer Miller, Loren Austin Murphy, Roy Irvin Plummer, Arthur Leroy Rybolt, Wallace Harland Seckel, Vaughn Bernard Thompson, Edgar Lawrence White, Foster Jason Young.

BACHELOR OF METALLURGICAL ENGINEERING

Starling Portz Bahmer, Russell C. Beam, Richard Walbridge Parsons, Thayer Haller Schwarzkopf.

BACHELOR OF ENGINEERING IN MINING

James Roy Bartlett, Arnold Evert Condon, Jesse Raymond Glaeser, Nelson Monroe Jenkins, Joseph Carl Perry, Karl Reese Thompson.

BACHELOR OF ENGINEERING PHYSICS

Louis Mace Heil.

BACHELOR OF SCIENCE IN APPLIED OPTICS

Homer Blue, William Leroy Burris, John Vincent Conlon, John Lowell Crawford, Marion Alice Gibson, Richard Malcolm Hall, Harry Joseph Kramer, Charles Edwin Padoll, Leroy Earl Puetz, Wilbur Burnley Stephens, Alfred Henry Wittlig, B.A. (Marietta College).

JURIS DOCTOR

Sidney DeLamar Jackson, Jr., B.A.; John George Ketterer, B.A.; Ralph Henry Klapp, B.A. (Wittenberg College); Horace Dunn Riegler, B.A. (Ohio Wesleyan University); Henry William Seney, II, A.B. (Cornell University).

BACHELOR OF LAWS

Herman Louis Arenson, Leslie Jacobs Arnold, B.A.; William Wayne Badger, B.Sc. in Bus. Adm.; Joseph Haradon Beatty, B.A.; Scott Alexander Belden, Samuel Luccock Black, Jr., Howard Roger Butler, Henry Amos Carns, Francesco Cipriano, Arthur Raymond Cline, B.A.; Mettill Cranston Cross, Edward John Davis, B.A.; Harlan Oliver Davis, B.A.; Robert Joseph Davis, Thomas Edward Davis, Lawrence Edmund Duffey, Walter Cecil John Dunigan, Elmo Martin Estill, B.Sc. in Bus. Adm.; James Mitchell Evans, Harry Clifford Fens-termaker, B.A.; Byron Edward Ford, B.A.; Morris Morrison Garfin-

kel, Charles Audley Gray, Noel Lewman Greenlee, John Grant Hanlin, Albert Edward Irvine Harter, Marvin Henry Helter, B.A.; (Ohio Wesleyan University), James Frederick Henderson, Benjamin Wade Jenkins, Kenneth Belknap Johnston, B.A.; Leslie Andrew Kindell, Wilbur Roy Klein, Glenn Kreider, Moses Lane, Richard Nye Larrimer, Ernest Guthrie Littleton, Richard Asa McClure, William Moore McCulloch, Norman Lindsey McLean, Raymond Alex MacFadyen, Oliver Clayton Martin, B.A., B.Sc. in Edu.; Edmund Louis Matz, Robert Mellman, Herbert Spencer Mendelsohn, Edgar William Norris, A.B. (Marietta College); Glenn Edward Offenbacher, Kenneth Henderson Pauley, B.A.; Ralph John Rekart, Neill Rife, B.A.; Duane Rightmire, Morgan William Roderick, Samuel Johann Roessler, B.A.; George Edward Schroth, Jr., B.Sc. in Bus. Adm.; Harry Schwartz, John Wood Seely, Justin Leon Sillman, Walter Richard Snider, Dwight Alston Swisher, B.A.; Russell Webster Thomas, Dean Wakefield Trott, Louis Tucker, Harold Herdman Voelker, William Louis Weber, B.A.; Howard H. Webster, B.Sc. in Bus. Adm.; Ralph Whorton Wilkins, A.B. (Ohio University); Starr Nehemiah Williams, Donald William Wiper, B.Sc. in Bus. Adm.; Alfred James Worsham, B.A.; Ben Henry Zwick.

DOCTOR OF MEDICINE

Ernest Carey Alexander, A.B. (Wittenberg College); William Kenneth Argabright, B.Sc.; Allan Steinwehr Avery, David D. Baden, John Bakos, B.A.; John Sydney Balliet, Carl Homer Bayha, B.Sc.; Harry Wilbur Beck, B.Sc.; William Anderson Bloom, B.Sc.; Boyd Cline Bly, B.A.; Arthur Wayne Boda, Fred Allison Bower, Wade Disler Bower, B.Sc.; James Richard Brandon, Stowell Nelson Brown, John Ellis Conley, B.Sc.; Abe Cowan, John T. Craddock, Johnnie Hamill Czatt, Francis Ward Davis, B.Sc.; Morris Edgerton Deuel, Roswell Schiedt Fidler, B.A.; Claudius Langdon Forney, B.A.; Frank Chauncey Frailie, B.A.; Huston Fenn Fulton, B.A.; Mildred White Gardiner, B.A.; Roland Haven Good, Edward Williams Harris, B.Sc.; Harold Krauss Harris, John Vandereau Horst, B.Sc.; Albert Kreider Howell, Gerhard Arthur Isselstein, Roland Schuster Jauch, B.A. (Baldwin-Wallace College); Louis Nicholas Jentgen, B.S. (Heidelberg University), William McKinley Johnston, Frank Henness Jones, Roland Wynn Jones, B.S. (Mt. Union College); Jacob Marvin Kahan, Lloyd Lavern Kersell, Jay Clay Kloepfer, Charlotte Elsbeth Kusta, B.A. (Western Reserve University College for Women), B.Sc.; Ruskin Billings Lawyer, Lewis Lee Liggett, A.B. (Franklin College); Claude Franklin Love, Bennie Lubitz, B.Sc.; Roger Hoffman McCaughtry, Ila Alexander McCown, Eugene Wayne Martz, B.S. (Denison University); Willis Beem Merrill, Byron Eugene Neiswander, Charles Ernest Newbold, Ernest Thomas Pearson, Edgar Pickard, B.Sc.; Robert Thomas Polling, B.A. Kenneth Emanuel Reighard, B.Sc.; John Henry Richardson, B.Sc.; Francis Augustus Riebel, Charles Wilbur Scheib, B.S. (Denison University); Frank Patrick Schubert, B.Sc.; Jackson Searles, B.A.; Hubert Emerson Shafer, B.A.; Jay Emerson Sharp, B.A.; Emerson Paul Shepard, B.Sc.; Donald Delmont Shontz, B.Sc.; Ivan Campbell Smith, Pearl Clifford Staker, Harry Byron Stewart, B.A. (Muskingum College); Milton Anderson Strawbridge, Sam Tamarkin, William Adrian Thomas, B.A.; John Ralph Turner, Edward Lawrence Voke, B.A.; Russell Hill Williams, B.S. (Denison University).

BACHELOR OF SCIENCE IN PHARMACY

Valeria Barbara Albert, Ali May Giles, Evlyn W. Gray, Walter Carver Grudier, Roger Francis Maize, Daniel Carson Morison, B.S. (Wilberforce University); William Alexander Morse, Lawrence Edward Schneider, Emerson William Weber, Russell William Young.

DOCTOR OF VETERINARY MEDICINE

Francis William Babb, Fred Joseph Badger, Lawrence Dean Barrett, Ralph Clyde Bunker, Joseph Delaws Cozzens, Oral Burl Curry, Joseph Druckerman, Clarence Benhard Erickson, Milton Reid Fisher, Harrie Earl Foster, Claude Adair Henley, Bruce Kester, Herman Joseph Kroger, Fernand Joseph Lizana, Everett Otis Lummis, William Francis Lyons, Floyd Alvin Mathew, Arthur Melvin Milliron, Neil Hayes Myers, Oscar Clay Richardson, Roy Joseph Rosselot, Lewis Ellis Schweizer, George Oakley Shipley, Roy Emmitt Speck, Clarence Warden Sprowls, LeRoy Stauffer, Emmett Dwight Turner, Francis Lyle Vail, Frank Elmo Wesley.

CERTIFICATE IN PUBLIC HEALTH NURSING

Jessie Flora Hindsale, R.N.; Mary Gladys Amelia Honeck, R.N.; Florence Catherine Kempf, R.N.; Leora Belle Stroup, R.N.

CERTIFICATE OF GRADUATE NURSE

Rhea Horner, Freda Schacht, Mae Lois Stevenson, Alice E. Swain, Martha Elizabeth Ellen Wright.

CERTIFICATE OF PHARMACEUTICAL CHEMIST

Samuel Seymour Adelman, Harry Edward Artz, Irvin Israel Baker, Lewis Joseph Bamberl, Herman Barnett, Raymond Harold Bartchy, Harold Lewis Bejek, Rolland Brawley, William Barkhurst Cheffy, Richard Russell Cosler, William Luther Danner, Harry Diamond, Grace Leona Emig, Warren Rice Flanagan, Melville John Fordyce, Daniel Edward Forman, Abram Freedman, Vernon Joyce Gasson, Joseph Gilman, Edward Goodsmith, Elbert Sevier Gosseye, Sylvester Hersch Gottfried, Harry Raymond Hale, Wilbert Joe Hall, Chester Mearl Hauck, Frank Pierre Hill, Charles Anthony Hoffman, Raymond Montford Jones, Donald Bernard Kess, Donald Earle King, Nathan Ralph Kwait, William Russell Kwait, Lovell Glenn Leigh, Albert London, John Joseph Luckhaupt, Bernard Joseph McGory, Jr., George Alfred McLean, Paul Mitten Marty, Irvin Isadore Meister, Norwood Henry Meyer, Edwin Isadore Miller, Louis Miller, Nathaniel Leonard Miller, Isadore Marshall Motoshefsky, Charles Homer Murlin, Norman Thomas Peterson, Meyer Reider, Lawrence Francis Ritzert, Orville Josiah Roberts, Nelson Rosenberg, Helen Louise Rudy, Clarence William Schlobohm, Rudolph Herman Schneider, Harold Kennard Smith, Leonard Harold Stein, Sam Sol Stolmack, Harold Hughey Taylor, Paul Jared Thomas, Samuel Alvin Trotzky, Frank Gerard Weinberg, Clyde Venton Williams, Isadore Zavodnick.

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President Thompson was appointed delegate to represent the Ohio State University at the Semi-Centennial of the Founding of Vanderbilt University on October 15-18, 1925.

6-12-'25

The President was also selected as delegate to represent the University at the Semi-Centennial of the University of North Carolina to be celebrated October 12, 1925.

* * * * *

The following officers of the Board were elected for the fiscal year beginning July 1, 1925:

Chairman L. E. Laybourne
 Vice-Chairman E. H. Mack
 Treasurer C. F. Kettering
 Assistant Treasurer..... O. E. Bradfute
 Secretary Carl E. Steeb

* * * * *

Upon recommendation of Dean Henderson and the President, Professor M. B. Ogle was designated as Chairman of the Department of Classical Languages, effective July 1, 1925.

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Upon recommendation of the President, the following resignations were accepted and the balances cancelled in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
M. L. Howell	County Agr. Agent, Henry County	May 31, 1925	\$4,000.00
H. J. Ridge	County Agr. Agent, Allen County	May 31, 1925	2,500.00
E. C. Sleeth	County Agr. Agent, Ashtabula County	May 31, 1925	3,000.00
Frank Sandhammer	County Agr. Agent, Champaign County	June 30, 1925	2,500.00
R. J. Bugbee	County Agr. Agent, Geauga County	June 30, 1925	3,200.00
<i>College of Arts</i>			
Emil F. Hacker	Asst. Prof. of Romance Languages	May 29, 1925	3,250.00
James K. Pollock, Jr.	Instr., Political Science	Oct. 1, 1925	2,500.00
<i>College of Education</i>			
Frank P. Bakes	Assistant, Psychology	Autumn Quar.	500.00
Rose Thall	Stenographer	May 31, 1925	960.00
<i>College of Engineering</i>			
D. S. Tovey	Instructor, Mine Engr.	End Spr. Quar.	2,100.00
<i>College of Medicine</i>			
Mildred Hutchings	Night Supervisor, Univ. Hospital	June 1, 1925	1,200.00
<i>College of Veterinary Medicine</i>			
Fay Adams	Clerk	June 15, 1925	960.00
<i>Graduate School</i>			
Dorothy Jean Barker	Scholar	Oct. 1, 1925	300.00
<i>Business Manager's Office</i>			
Blanche Gillespie	Clerk	June 10, 1925	1,020.00
<i>Entrance Board</i>			
Bessie Plummer	Stenographer	June 31, 1925	960.00

Operation and Maintenance

Elmer L. Cavender	Electrician	May 23, 1925	1,800.00
H. E. Goldston	Janitor	May 22, 1925	1,080.00
James E. Holliday	Janitor	May 19, 1925	1,140.00
Isaac Errington	Janitor	May 31, 1925	1,140.00
*	*	*	*

Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Date Effective	Annual Rate
<i>Agricultural Extension</i>			
Herbert H. Varney	County Agr. Agent, Ashtabula County	July 1, 1925	\$2,600.00
	Supp. Extension Funds.....	\$133.33	
	Ashtabula County Funds.....	75.00	
	Farm Bureau Funds.....	8.33	
		\$216.66	
	Automobile Maintenance.....	\$600.00	
E. H. Bond	County Agr. Agent, Henry County	July 1, 1925	2,700.00
	Smith-Lever Funds.....	\$133.33	
	Henry County Funds.....	91.67	
		\$225.00	
	Automobile Maintenance.....	\$600.00	
Ralph Q. Smith	County Agr. Agent, Butler County	June 1, 1925	3,500.00
	Smith-Lever Funds.....	\$133.33	
	Butler County Funds.....	158.33	
		\$291.66	
	Automobile Maintenance.....	\$600.00	
Clair T. Hummon	County Agr. Agent, Allen County	June 1, 1925	2,200.00
	Supp. Extension Funds.....	\$133.33	
	Allen County Funds.....	50.00	
		\$183.33	
	Automobile Maintenance.....	\$600.00	
<i>College of Agriculture</i>			
		Quarters	
Archie N. Tissot	Instr., Zoology & Ent.	Summer	650.00
Morris Schlosberg	Assistant, Zoology & Ent.	Summer	300.00
Hugh Setterfield	Assistant, Zoology & Ent.	Au., Wi., Sp.	900.00
Hugh H. Miley	Assistant, Zoology & Ent.	Au., Wi., Sp.	900.00
Robert N. McCormick	Assistant, Zoology & Ent.	Au., Wi., Sp.	900.00
Mary E. Walker	Assistant, Zoology & Ent.	Au., Wi., Sp.	900.00
Henry Wm. Olson	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
Mary Talbot	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
Mary E. Conrad	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
Morris Schlosberg	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
Joseph N. Miller	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
Grace Townsend	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
Marion W. Boesel	Grad. Asst., Zoology & Ent.	Au., Wi., Sp.	500.00
<i>College of Engineering</i>			
Thomas E. Noble	Stud. Asst., Astronomy	Su., Au., Wi., Sp.	600.00
Donald H. Menzel	Asst. Prof., Astronomy	Au., Wi., Sp.	3,000.00
John Younger	Prof., Industrial Engr.	Au., Wi., Sp.	6,000.00
George M. Strong	Part-time Asst., Chemistry	Au., Wi., Sp.	500.00
Albert Boggs	Graduate Asst., Physics	Au., Wi., Sp.	500.00
Louis M. Heil	Assistant, Physics	Au., Wi., Sp.	900.00
<i>Graduate School</i>			
(Miss) Jack Huddleson	Scholar	Au., Wi., Sp.	300.00
Henry G. Fisk	Bureau of Mines Fellow, Dept. Ceramic Engr.	Au., Wi., Sp.	750.00

Ralph J. Paddock	Bureau of Mines Fellow, Dept. Mineralogy	Au., Wi., Sp.	750.00
Albert Ward Ross, Jr.	Robinson Fellow, Dept. Civil Engr.	Au., Wi., Sp.	750.00
Henry C. Carlton	Grasselli Fellow, Dept. Chemistry	Au., Wi., Sp.	750.00
Lloyd C. Swallen	E. I. duPont Fellow, Dept. Chemistry	Au., Wi., Sp.	750.00

CIVIL SERVICE APPOINTMENTS

<i>College of Agriculture</i>		Date Effective	Annual Rate
Jane Allen	Stenographer	Apr. 21, 1925	\$ 960.00
<i>College of Education</i>			
L. Eleanor Tress	Clerk	May 16, 1925	1,020.00
Marie Clouse	Stenographer	June 3, 1925	960.00
<i>College of Engineering</i>			
Alene S. Little	Stenographer	Apr. 16, 1925	960.00
<i>College of Medicine</i>			
Edith Westervelt	Night Supervisor, University Hospital	June 1, 1925	100.00 mo.
Gladys Johnston	Stenographer	May 20, 1925	960.00
Jesteen Crump	Diet Kitchen Maid, University Hospital	May 11, 1925	600.00
Mary E. Carter	Dining Room Maid, University Hospital	May 7, 1925	540.00
<i>College of Veterinary Medicine</i>			
Mabel Spencer	Clerk	June 1, 1925	960.00
<i>Business Manager's Office</i>			
Howard L. Hamilton	Clerk	June 1, 1925	1,500.00
<i>Registrar's Office</i>			
Margaret Bain	Assistant to Registrar	July 1, 1925	1,020.00
<i>Entrance Board</i>			
Dorothy Offenbacher	Stenographer	July 1, 1925	960.00
<i>Operation and Maintenance</i>			
Paul Raebel	Laborer (Student)	June 1, 1925	1,200.00
Owen T. Keenan	Janitor	May 21, 1925	1,140.00
Robert Sams	Janitor	May 27, 1925	1,080.00
Michael J. Murphy	Janitor	June 1, 1925	1,140.00

Upon recommendation of the President, the following changes in salary were made:

Agricultural Extension

E. O. Williams	County Agr. Agent	June 1, 1925	from \$2,500	to \$2,800
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College of Agriculture

James S. Hine	Associate Prof., (part-time) Zoology & Ent.	July 1, 1925	\$2,500	\$1,000
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Professor Hine has been appointed Curator in Natural History by the State Historical and Archaeological Museum (part time).

* * * * *

Upon recommendation of the President, \$8,500.00 was appropriated to the Ohio State University Association, payable as follows:

\$2,500.00 from H. B. 622 H-8 Contributions
\$6,000.00 from Interest on Endowment Fund

* * * * *

Upon recommendation of the President, \$500.00 was appropriated to the Y. W. C. A.; and \$700.00 was appropriated to the Y. M. C. A.

* * * * *

The Secretary was directed to pay D. Luther Evans \$444.44 extra instruction compensation for teaching as Instructor in Philosophy during the Summer Quarter 1924.

* * * * *
 The following positions in the budget were ordered continued:

Instructor, Mine Engineering.....	\$2,100.00
Assistant Professor, Romance Languages.....	3,250.00
Instructor, Political Science.....	2,500.00

* * * * *
 The teaching schedule of Professor Paul Bucher, Department of Mechanical Engineering, was changed from the Summer, Winter, and Spring Quarters to the Autumn, Winter, and Spring Quarters.

* * * * *
 The teaching schedule of Professor Horace Judd, Department of Mechanical Engineering, was changed from Autumn, Winter, and Spring Quarters to Summer, Autumn, Winter, and Spring Quarters; a contract for the fourth quarter to be agreed to.

* * * * *
 The President announced that the Du Pont and Grasselli fellowships are to be continued for another year, and the President was directed to make suitable acknowledgment to the donors for their continued generosity.

* * * * *
 The following budget for Vocational Education was, upon recommendation of the President, approved:

Name	Title	Quarters	Annual Rate
Fred. Horridge	Professor	Su., W., Sp.	\$4,600.00
R. W. Kent	Assistant Professor	Su., Au., Sp.	4,500.00
D. B. Finch	Instructor	Au., W., Sp.	3,500.00
R. W. Jenkins	Assistant Professor	Au., W., Sp.	3,750.00
Martha Okey	Secretary		1,200.00
(A. H. Sproul—Assistant Professor—on University budget for 1st term, Summer Quarter.)			
Scholarship or Research Fund.....			300.00
Special Lectures.....			500.00
Travel.....			1,800.00
Printing, Communication, and Supplies.....			600.00
			<hr/>
			\$21,522.00

* * * * *
 Upon recommendation of the President, Professor George H. Sabine was designated as Acting Chairman of the Department of Philosophy for the Summer Quarter.

* * * * *
 The President presented the following resolution adopted by the Publication Board:

Whereas, there is a continuing pressure on the Publication Board for the publication of University Studies, Bulletins and Catalogs, and

Whereas, the facilities of the University Print Shop are inadequate for carrying the present volume of business, be it

Resolved, That, in the judgment of the Publication Board, the facilities of the Print Shop be increased to meet adequately the needs of the University.

Upon motion, the above resolution was referred to the Committee on Appropriations for consideration and report back to the Trustees.

Upon recommendation of the President, Miss Lenora Glasgow was granted leave of absence from June 26 to August 25, 1925, with salary.

* * * * *
The following budget for the University Press was approved:

Name	Title	Annual Rate
R. W. Hodgson	Compositor (Printer)	\$2,444.00
C. D. Kalb	Compositor (Printer)	2,392.00
George Maggiore	Compositor (Linotype Operator)	2,340.00
Frank A. Huff	Compositor	2,288.00
W. R. Stephens	Compositor (Linotype Operator)	2,288.00
W. H. Ziebold	Linotype Operator	2,288.00
G. F. Rodocker	Pressman	2,288.00
W. J. Munroe	Pressman	2,288.00
Clyde Hodgson	Apprentice	1,716.00
Charles W. Thompson	Foreman of Bindery (Forwarder)	2,444.00
William Taylor	Bookbinder	2,288.00
Clara B. Harding	Bindery Woman	1,352.00
Anna B. Logan	Bindery and Pressroom Woman	1,092.00
Florien Weidner	Bindery Worker	1,040.00
Gladys Kavanaugh	Stenographer	1,020.00
* * * * *		

The following report from the Cabinet concerning new buildings, capital equipment for new buildings, and general improvements for the physical plant was received:

June 10, 1925.

To the Members of
The Board of Trustees,
Ohio State University:

1.

The appropriation bill for the biennium beginning July 1, 1925, carries the following appropriations for buildings:

Poultry Plant.....	\$ 40,000.00
Horticultural Greenhouse.....	12,000.00
Dentistry—Hamilton Hall Wing.....	200,000.00
Chemistry Building Addition.....	300,000.00
Front and fourth floor present Hospital.....	150,000.00
Addition to Artillery Stables.....	9,000.00
Completion Pomerene Hall.....	450,000.00
Field House for Women.....	25,000.00

The Cabinet has had these items under consideration and discussion for several weeks. The University Architect has secured the advice and suggestions on certain of the buildings on which agreement was reached by the departments which will occupy the buildings.

Following are the reports of the Cabinet on Pomerene Hall, Addition to Hamilton Hall, and the Addition to Starling-Loving Hospital, which are now presented to the Board of Trustees for consideration and action. The Cabinet requests instruction and authority from the Board of Trustees to proceed with the development of the plans in order that contracts may be awarded as early as is practicable.

POMERENE HALL

The building was originally designed in 1919, but only part was constructed due to insufficient appropriation. The part erected necessarily controls, to a certain extent, the proposed additions; namely, the architecture of the building,

the interior finish, and the type of construction. The service, heat, light, and water are partly cared for in the constructed part of the building.

The additions to be constructed at this time carry out, essentially, the original scheme and complete the building. These additions consist of a north wing facing Mirror Lake and a south wing facing the Twelfth Avenue drive.

The north wing will provide for the following activities:

First. The ground floor will have a dining room and cafeteria seating about four hundred and twenty-five at one time, kitchen, serving room storage, refrigeration storage, and employees' locker rooms.

Second. The first floor will have a large lounge 38' x 68', a small lounge 34' x 46', a suite of three offices for the management of the building, and a check room.

A large terrace 26' x 45', facing the lake, will add a pleasant outdoor space during favorable weather.

Third. The second floor will have a suite of three offices, fronting on Neil Avenue drive, for the Dean of Women, and six rooms for assignment to the young women organizations.

The south wing makes provision for a Natatorium for the Physical Education Department and will contain a collegiate standard swimming pool, 25' x 60', in a room 48' x 77', having a visitors' gallery on one side seating two hundred and seventy, a shower and dressing room 24' x 38', rest room, attendant's room, suit sterilizing and drying room, and two locker rooms.

Two additional instructors' rooms will be added, making seven offices for the staff of the women's department of Physical Education.

The Cabinet carefully considered the proposed plans and recommended their presentation to the Pomerene Board of Control.

The Pomerene Board of Control made a very thorough review of the proposed plans resulting in several suggestions and minor changes which can be easily incorporated in the completed plans.

Finally the Cabinet recommended the presentation of the proposed plans for the completion of Pomerene Hall to the Board of Trustees for their consideration and instructions to the University Architect to proceed with the completion of the construction drawings, specifications, and estimated cost.

ADDITION TO HAMILTON HALL

This addition will complete the north wing occupied by the Dental College. The development of these plans has been in accord with the active cooperation of the members of the Dental College and is satisfactory to them.

The type of construction and style of architecture will be same as the erected part of the building.

The proposed addition provides the facilities omitted in the original design for the Dental College due to the amount of money appropriated.

The following is a brief statement of the project, floor by floor:

First. The first floor additions are—Recitation Room, Technic Storage Room, Office, Seminar and Museum, Locker Room and Filing Room.

Second. The second floor additions are—Recitation Room, Metallurgical Laboratory, Waiting Room, Impression Room, Locker Room, Porcelain Clinic Room, and an Office.

Third. The third floor additions are—Extension of the Infirmary, Waiting Room, Extracting Room, Anaesthesia Amphitheater, X-Ray Room, Examination Room, and a Sterilizing Room.

Fourth. The fourth floor additions are—Dental Technic Laboratory, two Research Laboratories, and a Special Clinic Room.

The Cabinet carefully considered these proposed plans and recommended their presentation to the Board of Trustees for their consideration and instructions to the University Architect to proceed with the preparation of the construction drawings, specifications, and estimated cost.

ADDITION TO STARLING-LOVING HOSPITAL

This work consists of the addition to the front of the present east wing (formerly the Homeopathic Hospital) and a fourth story to the entire wing.

The added front will be 45' wide and will extend 49' 6" north of the present building, to be on the north front building line of the completed Hospital. The added fourth floor will be 45' wide with a total length of 150'.

The architecture of the addition will carry out that of the Hospital Building, now under construction, to which it is connected.

These plans have been developed with the very active cooperation of the Medical College, and, briefly stated, provide for the following hospital facilities:

First. The Ground Floor.—Two Emergency Dispensary Rooms, Pharmacy, Linen Storage, Sewing Room, and a Locker and Rest Room.

Second. The First Floor.—Waiting Room, Neurology Room, two Pediatrics Rooms, and four Medical Examining Rooms.

Third. The Second Floor.—Seven rooms devoted to the treatment of children.

Fourth. The Third Floor.—Six private wards for patients.

Fifth. The Fourth Floor.—This entire floor will be devoted, in the main, to maternity cases.

The Cabinet carefully considered the proposed plans and recommended their presentation to the Board of Trustees for their consideration and instructions to the University Architect to proceed with the completion of the construction drawings, specifications, and estimated cost.

Request is also respectfully made that the Cabinet be authorized to have preliminary plans prepared for the other buildings for which appropriations have been made, said preliminary plans to be submitted to the Board of Trustees for approval before final development is made.

2.

The appropriation bill carries the following items for capital equipment, for which authority is requested to proceed with the development of plans and securing of bids for presentation to the Board of Trustees for action:

Equipment Chemistry Building	\$75,000.00
Equipment Educational Building	25,000.00
Equipment Addition to Robinson Laboratory	50,000.00
Equipment Engineering Experiment Station	43,000.00
Equipment Agricultural Engineering Building	30,000.00
Equipment Dentistry Building	25,000.00
Equipment Medical Buildings	75,000.00

3.

The appropriation bill carries the following appropriations for other capital outlay:

Cables—Unified Telephone System.....	\$11,845.00
The estimate for these cables was prepared by Mr. McCracken and representatives of the Ohio Bell Telephone Company, making provision for the new unified telephone system on the campus. The installation of these cables will be made by the telephone company and authority is hereby requested for the Cabinet to enter into contract with the telephone company for said cables.	
Paving River Road under Bridge.....	11,000.00
When the overhead bridge was constructed over the River Road, agreement was made with the County Commissioners of Franklin County to place a permanent pavement under the bridge with the understanding that the Trustees would request of the Legislature an appropriation sufficient to reimburse Franklin County for this expense. The road has been constructed and request is made for authority to pay into the Franklin County Treasury the cost of said paving.	
New Roads	40,000.00
Sidewalks	10,000.00
Completion of Road to Agricultural Building and Removal of Old Bridge.....	35,655.00
Tunnels to new Buildings.....	87,500.00
Service Lines to new Buildings.....	75,094.00
Sewers to new Buildings.....	17,600.00

The Cabinet respectfully recommends that out of these appropriations, the following items be approved and authorized, and the Cabinet directed to prepare plans, specifications, and estimates of cost on said improvements for presentation to the Board of Trustees for final approval:

ROADS

Construct a road from near the southeast corner of Lord Hall westerly to near the southeast corner of Brown Hall. The road to be approximately 500 feet long and 28 feet wide preferably of brick. This is a much needed road and gives direct access to the Administration Building from High Street.....	\$ 8,500.00
Construct a road from Neil Road near southeast corner of Veterinary Laboratory, west to the switch west of the new Power House, 385 feet long, 40 feet wide.	
From switch to foot of the hill make a walk 40 feet wide all to be of brick. This road and walk is needed very much in handling traffic to rear of buildings west of Neil Road and to the Stadium	11,000.00
Construct a road along side of the new addition to Robinson Laboratory in a westerly direction past the south front of the Journalism Building to east side of Neil Road. Length of road 430 feet, width 28 feet.	
This road will give access to the Journalism Building, the Garage, and an outlet to the road which comes from Seventeenth Avenue, by Lord Hall direct to Neil Avenue, and will make it possible to close up the road running east from Veterinary Clinic..	8,500.00
Construct a road from west side of Neil Road running westerly toward the Stadium, between Veterinary Clinic and Old Cattle Barn, ending at the foot of the hill: 555 feet long, 28 feet wide. This will be the only auto and truck road to the Stadium	10,000.00
Resurface Seventeenth Avenue from High Street to near the southeast corner of Lord Hall.....	2,000.00
	<hr/>
	\$40,000.00

SIDEWALKS

A brick sidewalk should be constructed from Neil Road at the Horticulture and Forestry Building to Orton Hall on the south side of the Spring Road. At present the Road is used as a walk by the students. The increasing number of automobiles and trucks using the road, makes the use of the road, as a walk, very unsafe for students. Length of walk 880 feet, width 8 feet. \$ 2,900.00

Construct a brick sidewalk along north side of the new road extended from the southeast corner of Lord Hall to Brown Hall and lateral walk to Lord Hall entrance. Length of walk approximately 500', width 8'.....	1,200.00
Construct brick walk in front of Brown Hall in place of cinder walk and bring it into harmony with the Administration Building walks. Length approximately 220 feet, width 8 feet...	500.00
Revice grade and construct brick walk at the east end of University Hall so as to harmonize with Administration Building walks--length 200 feet, width 8 feet.....	700.00
Construct brick walk from Pomerene Hall and Neil Road to the Ohio Union with a lateral walk to the new residence for the President. This is a much needed walk. Length 960 feet, width 8 feet.....	2,304.00
Construct brick walk from Lord Hall south to the intersection with main sidewalk which runs in front of Hayes Hall. Length 360 feet, width 8 feet.....	900.00
Finish Plaza in front of Orton Hall which is only gravel...	640.00
Finish brick walk from oval between Orton Hall and Physics Building to meet walk coming from Ohio Union.	
Walk from Library Building to the Administration Building, 400 feet long, 8 feet wide.....	800.00
Total amount for Sidewalks.....	\$ 9,944.00

COMPLETION OF ROAD TO AGRICULTURAL BUILDINGS

Finish paving railroad bridges and build up roadway from Neil Road to a connection with the Road at the Animal Husbandry Group and as soon as it has become settled enough to pave, do so with water bound macadam impregnated with hot tarvia or asphalt. Appropriation.....	\$35,655.00
Paving River Road under Bridge and Ramps:	
Finish work along banks of road.	
Move the Poultry Building.	
Complete the ramps leading from the Delaware Pike to the University road overhead.....	2,462.00

Ives Hall

TUNNELS

A Tunnel extending from the main tunnel near the southeast corner of Veterinary Clinic past the fronts of the Old Cattle Barn and Judging Pavilion, to the southeast corner of Ives Hall, thence west about 150 feet to a connection with Ives Hall. Length of tunnel 1080 feet, cross section 6' 6" x 6' 6", top of tunnel will be used as a sidewalk to reach the buildings in that part of the campus.....	22,000.00
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Education Building

The main tunnel will begin near the southeast corner of Robinson Laboratory extending directly east past New Chemistry and Lord Hall to a point opposite the center of the Education Building, thence due south to a connection with the Education Building. A branch is taken off the main tunnel near the southeast corner of the Barracks Group and extended to the Experimental Engineering Building with a lateral off this branch to the center of the north end of the New Chemistry Building. A short branch is extended from main tunnel to the center of the south end of the New Chemistry Building. The top of this tunnel will make a walk from Robinson Laboratory by Barracks Group, New Chemistry, rear of Lord Hall to Education Building, within 160 feet of High Street.

This tunnel with short extensions will take care of the service to:

1. Front part of New Chemistry Laboratory.
2. Any buildings which may be built where the Barracks group now stands.
3. May serve any extension to Lord Hall.
4. The College of Education Building.
5. The Assembly Hall which is planned north of Education Building.
6. The Grade and High School.
7. Any building or buildings which may be built on the site of the Athletic House and the President's Residence.

Length of tunnel to Education Building 1385' cross section practically all of it 6' 6" x 6' 6".....	\$30,000.00
Length of tunnel to Experimental Building 470 feet.....	11,000.00
Length of tunnel to New Chemistry Laboratory 270 feet....	6,000.00
Short piece tunnel between Old Boiler House and Power House	3,600.00
	<u>\$72,600.00</u>

SERVICE LINES TO NEW BUILDINGS

Branching from two 12" hot water mains near the southwest corner of University Hall two 10" hot water mains are to be extended south to supply hot water for heating the group of buildings at the extreme south and southwest part of the campus.

It is extremely necessary that these mains be installed by the time the new hospital is completed. Length of mains, approximately 1900 feet each.

Ives Hall

Hot water heating mains will be 7" diameter and approximately 1100 feet long. These mains will serve the Veterinary Clinic, Old Cattle Barn, Judging Pavilion, or any new buildings which may be erected in the space between the Veterinary Clinic and Ives Hall.

Main hot water heating line east; connecting to the 24" hot water mains in the tunnel near southeast corner of Veterinary Clinic will be two 20" mains extending to the east side of the Pump Room in the basement of the Old Power House.

At that point the main will be connected to the 12" mains which supply hot water heat to the southeast part of the campus. The end of the 20" mains will be reduced to 14" and extended to the junction of the Experimental Engineering tunnel, again reduced to 12" and again to 10" before entering the Education Building. The branches to the Engineering Experiment Laboratory will be 8".

The above described 14" main will have capacity to heat the:

1. Front of the New Chemistry Building.
2. Any building erected on the site of the Barracks Group.
3. The Education Building.
4. The proposed Assembly Hall.
5. The proposed Grade and High School.
6. Any building or buildings which may be erected on the site of the Athletic House and President's Residence.
7. The Experimental Engineering Building..... \$65,000.00

Other service lines such as water, air, gas, and electric
lines will cost approximately..... 10,000.00

\$75,000.00

SEWERS

Extension of main trunk sewer, from near the center of south side of Robinson Laboratory east of the New Chemistry Laboratory and Lord Hall to a manhole near the east edge of the woods, thence southeasterly to a manhole near the southwest corner of the College of Education Building.

This sewer will take care of:

1. The front part of the new Chemistry Building.
2. Any building which may be erected directly west of the new Chemistry Building.
3. Will relieve the overloaded sewer now serving Lord Hall.
4. The College of Education Building.
5. Assembly Hall which is planned north of the Education Building.
6. The Grade and High School Building.
7. Any building or buildings which may be erected on the site of the Athletic House and the President's Residence.

Size of sewer to first manhole 24" to second manhole near southwest corner of Education Building 18".

Length sewer to Education Building 1330 feet..... \$15,000.00

Sewer to Ives Hall

Beginning at a manhole near the northwest corner of the Veterinary Clinic extending north to opposite Judging Pavilion 15" hence north 12" to Ives Hall. Length 540 feet..... 1,750.00

Six inch sanitary sewer from the Animal Husbandry Building south to a manhole 400 feet from Animal Husbandry Building 640.00

An 8" sewer from Experimental Engineering Building to connect with 10" sewer, approximately 30 feet long..... 60.00

\$17,450.00

4

The appropriation bill carries for boilers and refrigerating plant for the Animal Husbandry Building..... \$10,300.00

The Cabinet respectfully requests authority to proceed with the development of plans and specifications for this item as follows:

BOILERS AND REFRIGERATING APPARATUS
ANIMAL HUSBANDRY BUILDING

It is contemplated to install three boilers in the basement of the Animal Husbandry Building for heating the main building and certain rooms in the other five buildings.

Furnishing steam for sterilizing milk cans at Dairy Barn, for cooking feed, hog barn, and such steam as may be needed in the abattoir. Boilers \$ 5,200.00

An ammonia compressor and the necessary equipment to furnish 5 tons of refrigeration for the 3 refrigerators in the Animal Husbandry Building..... 5,100.00

\$10,300.00

5

The appropriation bill also carries an item for Light, Heat, and Power Equipment..... \$110,000.00

On this item the Cabinet makes the following statement and requests the approval of the Board of Trustees together with authority to proceed with the preparation of plans and specifications of the items detailed for submission to the Board of Trustees for final approval:

LIGHT, HEAT, AND POWER

For several years the Division has been operating the Power and Heating Plant under a serious handicap, that is, operating in two houses, neither of which was equipped as it should have been.

The Legislature has provided funds which, it is hoped, will be sufficient to consolidate all the equipment in one house, to provide for continuity of service and care for overloads. One of the first things to be done is the erection of the second 1500 K. W. Unit brought from Langley Field and with it a condenser and the necessary auxiliaries.

Condensing water system for the turbine condensers. This system requires the building of a small pump house on the bank of the river, the installation therein of 2 motor-driven centrifugal pumps each of 4000 gallons per minute capacity. A 24" force main 1800 feet long to the condensers in the basement of the Power House and a 24" return main 1800 feet long from the Power House to the river.

It is absolutely essential to an efficient operation of the turbo units to have this supply of water, especially during the warm months of the year.

A big item is the moving of the Turbo-Generator, heaters, condenser, and pumps from the Old Plant to the New and re-assembling them in their new location. In doing this, the heaters will probably have to be retubed as also the condenser.

A new hot water motor driven centrifugal pump for circulating water to the various buildings for heating will have to be installed; this pump will have a capacity for pumping 6250 gallons of water per minute against a 125 foot head, through approximately 263,000 square feet of radiation, in 26 different buildings widely scattered over the campus.

A dual drive exciter for exciting the fields of the 300,400 and 2-1500 Kilo Watt generators. This exciter set is to be used alternately with the one now in service and is needed to insure a continuous electrical service.

Much has been said about pulverized coal and many of the new central stations or base electrical plants are installing pulverized coal for generating steam. It is proposed to equip Boiler No. 1 in the University Power Plant with a unit system for pulverizing and burning the coal. If the apparatus will do for the University what is claimed for it, it will effect a large saving in the coal bill and eventually all the boilers should be so equipped.

An oil filtering and handling system is to be installed in the basement of the Power Plant to filter and handle all the oil used on the various turbines, generators, and pumps. This apparatus is absolutely necessary to keep down the cost of lubricating oil as with the oil system in use the oil can be used over many times.

All the above mentioned apparatus will have to be connected up with pipe, valves, and fittings and they in turn with the large heaters will have to be covered with sponge felt, magnesia, or other insulation to prevent waste of heat.

For safety to the operators, rubber mats are to be placed in front of switch board and around generators.

Very truly yours,

(Signed) CARL E. STEEB, *Secretary.*

After considering the above report and the preliminary plans and layouts for the various improvements as presented in detail by the

University Architect and the Superintendent of Buildings, the following actions were taken:

(1) The preliminary plans and sketches for Pomerene Hall, the Addition to Hamilton Hall, and the Addition to Starling-Loving Hospital were approved and the University Architect was directed to proceed with the completion of the construction drawings, specifications, and estimated cost, said plans, specifications, and estimates when completed to be presented to the Board of Trustees for final approval.

(2) The Cabinet was directed and authorized to have preliminary plans and sketches prepared for the other buildings for which appropriations have been made, said preliminary plans and sketches to be submitted to the Board of Trustees for approval before final development is made.

(3) The Cabinet was directed to proceed with the development of plans for the equipment of the new buildings as provided in the appropriation bill, said plans and estimates to be presented to the Board of Trustees for approval.

(4) The Secretary was directed to enter into contract with the Ohio Bell Telephone Company for the installation of cables for the unified telephone system in accordance with the item in the appropriation bill.

(5) The Secretary was directed to approve a voucher in favor of the County Commissioners of Franklin County for the cost of the paving of the River Road under the overhead bridge, as provided in the appropriation bill.

(6) Upon motion, the recommendations of the Cabinet concerning the construction of new roads, sidewalks, completion of road to Agricultural Buildings, tunnels to new buildings, service lines to new buildings, and sewers to new buildings, were approved and final plans, specifications, and estimates of cost were ordered prepared to be presented to the Board of Trustees for final approval.

(7) The recommendation of the Cabinet covering the boilers and refrigerating plant for the Animal Husbandry Building, were approved and the final plans and specifications were ordered prepared for presentation to the Board of Trustees for final approval.

(8) The recommendation of the Cabinet covering the item for light, heat, and power equipment, was approved and the work listed therein authorized.

* * * * *

Mr. Caton, of the special committee appointed to locate the Poultry Plant, recommended that the new Poultry Plant be located on the Hess tract west of the River Road and opposite the Hess house in accordance with a site plan presented by the University Architect; said site includes approximately 40 acres of land; it is understood, however, that the Dean of the College of Agriculture has authority to assign unused portions of this tract for the use of other departments in the College of Agriculture until such time as the Poultry Plant may need them.

The above recommendation was unanimously approved and the University Architect was directed to prepare sketches for the new Poultry buildings in conformity to the general layout as presented.

* * * * *

Upon motion, it was unanimously agreed to turn over the use of the house, formerly known as the Astronomer's Residence, and now moved to a site on Eleventh Avenue, to the Business Manager upon the same terms and conditions which apply to the President's Residence.

* * * * *
 The Secretary presented the following statement giving somewhat in detail the major repairs and betterments, which, in the opinion of the Cabinet, will be required during the coming biennium, for the maintenance and upkeep of the physical plant:

MAINTENANCE

LIGHT, HEAT, AND POWER, AND BUILDINGS AND GROUNDS

Light, Heat, and Power:

New steam main from near Northeast corner of Veterinary Laboratory to Townshend Hall.....	\$ 1,600.00
Repairs to steam and hot water distributing mains in 12,000 feet of tunnel.....	3,650.00
Maintenance of equipment in Power Plant, consisting of items as follows:	
7 Water tube boilers, stokers, and superheaters, total 3800 H. P.	
1 Water softening plant.	
1- 300, 1-400, 2-1500 K. W. Turbo-generators—Total 3700 K. W.	
3 Air compressors.	
3 Exciter sets, 2-50 K. W., 1-35 K. W.	
2 Turbine Driven Pumps, 6250 g.p.m.	
3 Turbine Drive Boiler Feed Pumps, 300 g.p.m.	
3 Condensers and auxiliaries.	
5 Hot water heaters for buildings.	
2 Exhaust steam feed water heaters.	
1 Domestic hot water heater.	
7 Forced draft fans, turbine and motor drive.	
2 Domestic hot water supply pumps.	
4 Condensate pumps.	
2 Locomotive cranes.	
Coal crusher and coal handling machinery, capacity 50 tons per hour, 70 feet high, maximum transverse horizontal run 200 feet.	
Booster Pumps.	
Soot blowers	\$12,000.00
Switchboard and cables in Robinson Laboratory	
Mechanical Engineering Department.....	900.00
Switchboard—2 panels at Orton.....	500.00
Power Panel in Lord Hall.....	300.00
Overhaul power and bell circuits in the tunnels.....	550.00
Placing cable in tunnels at Animal Husbandry Group.....	400.00
Creosote poles along railroad and repairs to cross arms....	75.00

BUILDINGS

Floors

Floors in Campbell Hall and Horticulture and Forestry should be renewed in several rooms and halls.	
Floors in basement of Hayes Hall should be renewed.	
Floors in Brown Hall basement should be renewed.	
Floors in Mechanical Engineering Department Robinson Laboratory should be renewed.	
Roof on University Hall should be renewed.....	2,500.00
General repairs to roof, gutters, and down spouts.....	1,400.00
Change window sash in Campbell Hall.	
New treads on stairways University Hall.....	1,800.00
Put second floor in garage and repair ventilator. (Second floor to be used for storage).....	2,000.00
Partition basement of Veterinary Laboratory.....	175.00

PAINTING

Inside

1. Brown Hall.	
2. Lord Hall.	
3. University Hall.	
4. Library Building.	
5. Old Chemistry Laboratory.	
6. Robinson Laboratory.	
7. Hayes Hall.	
8. Veterinary Clinic (Part)	
9. Veterinary Laboratory (Part)	
10. Campbell Hall.	
11. Orton Hall—Museum (Part)	Average \$1800.00.....
Kinsman)	18,000.00
Ives)	All new but have requests for painting
Hamilton)	all of them.
Commerce)	

Outside

1. Physics Building.	
2. Ohio Union.	
3. University Hall (7 yrs.)	
4. Library Building. (7 yrs.)	
5. Ives Hall in rear.	
6. Service Building. (7 yrs.)	
7. Athletic House. (7 yrs.)	
8. President's Residence. (7 yrs.)	
9. New Power House. (Part 7 yrs.)	
10. Shops, one coat—Average \$450.00.....	4,500.00

GROUNDS

Finish grading around Ives Hall.
 Finish grading around New Hospital and provide temporary road and walks.
 Finish grading around College of Education Building.
 Finish grading around Engineering Experiment Station Building.
 Finish grading around northeast corner of Hamilton Hall.
 Grade around new residence for the President.

PLUMBING REPAIRS AND SERVICE LINE EXTENSION

Repairs at Library

Enlarge water line and replace all tanks and valves on water closets \$ 450.00

Repairs at Old Chemistry Building

Replace all tanks and valves on water closets and urinals.. 600.00

Repairs at Lord Hall

Replace all old high tanks and valves on water closets and urinals 200.00
 Replace 2½" water service across campus Orton Hall..... 2,800.00
 One additional Croll Reynolds Heater for Domestic Hot Water System 1,200.00
 Change Domestic Water Lines at Hospital Branch, (enlarge return) Partially due to New Hospital..... 600.00
 Extension of Domestic Hot Water System around circle; to Brown Hall, Chemistry, Hayes Hall, Gymnasium, Page Hall, Commerce, Physics, and Orton Hall..... 6,000.00
 Equip new buildings with fire extinguishers..... 650.00
 Repair on sewer south of Lake..... 450.00
 Renewal of hot water service lines in Old University Hospital, (one fourth of the lines to date have been renewed)

 \$12,950.00

Upon motion, the Trustees approved the recommendations of the Cabinet and authorized the work outlined to be done.

* * * * *

6-15-'25

Thereupon, the Board adjourned to meet at the call of the Chairman.

Attest:

(Signed) CARL E. STEEB, *Secretary*.

(Signed) LAWRENCE E. LAYBOURNE, *Chairman*.

OFFICE OF THE BOARD OF TRUSTEES
THE OHIO STATE UNIVERSITY

Columbus, Ohio, June 15, 1925.

The Board of Trustees met at the University at 9 a. m., pursuant to call of the Chairman.

Present: L. E. Laybourne, Chairman; John Kaiser, Julius F. Stone, Herbert S. Atkinson, Harry A. Caton.

* * * * *

The minutes of the last meeting were approved.

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Upon recommendation of the President, the following appointments were made and the necessary amounts appropriated to meet the salaries in accordance with the general rule:

Name	Title	Quarters	Annual Rate
<i>College of Agriculture</i>			
Pearle E. Williams	Grad. Asst., Botany	Summer	\$ 50.00 mo.
Donald B. Anderson	Grad. Asst., Botany	Summer	50.00 mo.
<i>College of Arts</i>			
Marvin Farber	Instructor, Philosophy	Au., Win., Sp.	2,000.00
Dwight F. Donan	Asst., Romance Languages	Au., Win., Sp.	2,000.00
Glenn R. Barr	Asst., Romance Languages	Au., Win., Sp.	1,800.00
<i>College of Commerce and Journalism</i>			
Arthur E. Davis	Editor, Lantern	Summer	100.00 quar.
Edward E. Grud	Bus. Mgr., Lantern	Summer	100.00 quar.
<i>College of Education</i>			
Dorothy Wall	Editorial Asst., Bureau of Educational Research	July 1, 1925	1,800.00
Edgar A. Doll (Special Contract)	Asst. Prof., Psychology	Summer	1,500.00 quar.
* * * * *			

Upon recommendation of the President, the following changes in salary were made:

<i>College of Agriculture</i>			
Name	Title	Quarters	from to
L. Maybelle Cornell	Instr., Home Economics	July 1, 1925	\$2,200 \$2,500
<i>College of Arts</i>			
Wallace S. Elden	Prof., Classical Lang.	July 1, 1925	3,600 4,000
<i>College of Engineering</i>			
Lenora Glasgow	Sec'y. to Dean, College of Engineering	July 1, 1925	1,800 2,000

Physical Education

Katherine Hersey	Instr., Physical Education	July 1, 1925	2,200	2,500
Dorothy Sumption	Instr., Physical Education	July 1, 1925	1,800	1,900
Margaret Cheney	Instr., Physical Education	July 1, 1925	1,600	1,700
Marian Johnson	Instr., Physical Education	July 1, 1925	2,200	2,300

Administrative Division

Edith M. Auch	Auditor, Student Organizations	July 1, 1925	1,500	2,000
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The increase of \$500.00 to be divided equally between the University and the agencies directly served.

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Upon recommendation of the President, the following change in title was made:

College of Medicine

E. J. Gordon	from Assistant Professor	to Prof. of Medicine & Director of Dispensaries	July 1, 1925
*	*	*	*

The following recommendations of the President were approved:

That the salary of Dr. Thomas A. Vogel be reduced from \$500.00 to \$150.00 owing to reduced services on account of the state of his health.

That the request, that the salary of Dr. Andrews Rogers be increased \$350.00, making it \$1600.00, be held without prejudice for the present.

That \$100.00 be added to the appropriation to secure a successor to Virginia P. Hill, Instructor, Department of Physical Education for Women, making the salary \$1800.00.

That the name of A. O. Heck, Assistant Professor of School Administration, omitted from the budget by error, be restored and the salary fixed at \$3600.00.

That Professor C. A. Wright be appointed Director of the Radio Station; this position carries no additional salary.

* * * * *

The Secretary reported that the survey of the Mary E. Hess land just completed shows 2.81 acres more land than was estimated at the time the request was made to the Legislature for appropriations, which makes the total cost of the property \$2802.00 more than the amount actually appropriated by the Legislature.

Upon motion, the Secretary was authorized and directed to pay the additional amount from the interest on Endowment Fund, in case Miss Hess insists upon the additional amount.

* * * * *

The President presented the following contracts between the State Board for Vocational Education and the Ohio State University for the year 1925-1926, which were approved and ordered signed by the President of the University and the Secretary of the Board of Trustees:

CONTRACT BETWEEN THE STATE BOARD FOR VOCATIONAL EDUCATION AND THE OHIO STATE UNIVERSITY

On consideration of the fact that the State Board for Vocational Education hereby agrees to reimburse the University in the amounts and for the purposes stated in the tenta-

tive budgets herewith, the Ohio State University agrees to conduct in the College of Agriculture a course for the training of teachers in vocational agriculture and a course for the training of teachers in vocational home economics in accordance with the State Plan adopted by the State Board for Vocational Education for the year 1925-1926.

These courses for the training of teachers in vocational agriculture and in vocational home economics will be kept up to the standards demanded by the State Plan and will be subject to the general supervision of the State Board for Vocational Education.

Reimbursements in amounts not to exceed those stated in the budgets herewith will be made by the State Board for Vocational Education upon receipt of the affidavit from the Secretary of the Board of Trustees of Ohio State University as to the actual expenditures for that month.

BUDGET FOR TEACHER-TRAINING IN AGRICULTURE

Salaries	\$21,700.00
Research	550.00
Clerical and stenographic.....	1,200.00
Travel	1,200.00
Office Supplies	300.00
Postage and communication.....	150.00
Printing and Miscellaneous.....	100.00
Total	\$25,200.00

BUDGET FOR TEACHER-TRAINING IN HOME ECONOMICS

Salaries	\$13,100.00
Clerical	1,200.00
Travel	600.00
Office Supplies	100.00
Postage and communication.....	100.00
Printing and Miscellaneous.....	100.00
Rent of practice house.....	2,000.00
Total	\$17,200.00

In behalf of the Ohio State University

(Signed) W. O. THOMPSON, *President*.

(Signed) CARL E. STEEB, *Secretary, Board of Trustees*.

In behalf of the State Board for Vocational Education

(Signed) VERNON M. RIEGEL.

President and Executive Officer.

Date, June 15, 1925.

CONTRACT BETWEEN THE OHIO STATE UNIVERSITY AND THE STATE BOARD FOR VOCATIONAL EDUCATION REGARDING THE TRAINING OF TEACHERS FOR TRADES AND INDUSTRIES UNDER THE SMITH-HUGHES LAW

The Board of Trustees of the Ohio State University herewith agrees to provide in the College of Education of said University, facilities for the training of teachers for Trades

and Industries during the year ending June 30, 1926, in accordance with the requirements of the act of Congress known as the Smith-Hughes Law and with the plans as adopted by the State Board for Vocational Education, of the State of Ohio, for the training of teachers for trades and industries. As a part of this training the Board of Trustees agrees to provide suitable facilities for practice teaching in Trades and Industries and for observation of teaching in Trades and Industries.

The Teacher-Training for Trades and Industries in the College of Education of the Ohio State University will be subject to the general supervision of the State Board for Vocational Education through its regularly designated supervisor of Teacher-Training for Trades and Industries.

In consideration of this action by said Board of Trustees and upon condition of the fulfillment of the same, the State Board for Vocational Education hereby agrees to reimburse the Ohio State University for moneys spent in connection with the courses in Teacher-Training for Trades and Industries in amounts not to exceed those stated for each item in the budget given below. Reimbursement for such expenditures will be made quarterly (the quarters ending September 30, December 31, March 31, and June 30, respectively) upon the presentation of a properly attested affidavit showing the actual expenditures during the quarter.

BUDGET FOR TEACHER-TRAINING FOR TRADES AND INDUSTRIES
AT THE OHIO STATE UNIVERSITY

Head of Department.....	\$ 4,600.00
R. W. Kent.....	4,500.00
D. B. Finch.....	3,500.00
R. W. Jenkins.....	3,750.00
Part-time Instructor.....	772.00
Secretary.....	1,200.00
Research.....	300.00
Special Lectures.....	500.00
Travel.....	1,800.00
Printing, Communication, and Supplies.....	600.00
	<hr/>
	\$21,522.00

In behalf of the Ohio State University

(Signed) W. O. THOMPSON, *President.*

(Signed) CARL E. STEEB, *Secretary, Board of Trustees.*

In behalf of the State Board for Vocational Education

(Signed) VERNON M. RIEGEL,
President and Executive Officer.

Date, June 15, 1925.

* * * * *
Thereupon, the Board adjourned to meet at call of the Chairman.

Attest:

(Signed) CARL E. STEEB, *Secretary.*

(Signed) LAWRENCE E. LAYBOURNE, *Chairman.*

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