

December 29, 2011

Dear prospective applicant,

As the current Graduate/Professional Student Member of The Ohio State University Board of Trustees, I am writing to share with you information regarding the Board and the application process.

The Board currently consists of 19 members, 17 of whom are appointed by the Governor of Ohio. There are 15 voting members and two non-voting, student members. There are also two charter trustee members who are selected by the Board and must be a non-resident of Ohio. There is one Undergraduate Student Trustee and one Graduate/Professional Student Trustee. They serve two-year, staggered terms; the Graduate/Professional Student Trustee can be appointed from any graduate or professional student program within the University.

The Board of Trustees is the highest level of governance at Ohio State. The Board is the chief fiduciary and strategic body at the University, considering both internal and external issues and opportunities before the University. Examples of the former include campus master planning, development and investments, and the fiscal responsibility of all facets of university operations. The Board's decisions on all of the issues facing the University ultimately shape the future of Ohio State and directly impact students, faculty, and staff who make up the University community. In holding fiduciary responsibility for a major research and land-grant university, the Board's decisions also have a significant impact on the citizens of Ohio, regional economies, and the broader higher education community. As our state and nation face difficult economic and global challenges, Ohio State will play an increasingly important role in providing innovative ideas and technologies to address these issues. The role of the student trustee is invaluable in this process. Student trustees participate in all Board activities and provide an on-campus, student perspective to Board discussions. This perspective is unique and highly valued, making the student trustees an important component in Ohio State's governance model.

Ohio State's unique position as Ohio's flagship university strengthens the importance of the OSU Board of Trustees. The trustees are highly dedicated individuals who give extensively of their time to steer the University. Directed by the Academic Plan and President Gee's six thematic goals, the trustees set policies and guide strategy to continue to enhance Ohio State's excellence in research, scholarship, and service. As a trustee, you will work with the Board in guiding the University, but you will also learn more about higher education and public service.

While participating at this level of governance provides abundant opportunities to serve your University and Ohio, it is also important to note that the position requires significant investments of time.

While the commitment varies from week to week based on Board meetings and other University functions, your obligations on the Board are significant in nature. Additionally, you must also be able to balance your academic and personal commitments. Lastly, as a trustee, effective communication is of paramount importance. Your ability to clearly communicate your thoughts, both written and oral, in a concise, candid manner is crucial to your success as a Board member. Serving on the Board of Trustees is a tremendous opportunity to expand your understanding of the University. You will be able to interact not only with other students, but also with the faculty, administrators, and community members. If this type of service interests you, I highly encourage you to apply.

The application form and additional information about the Board of Trustees can be accessed online at <http://trustees.osu.edu>. The application deadline is **January 27, 2012 at 3 P.M.** Applications must be delivered to the Board of Trustees Office in 210 Bricker Hall. Please feel free to contact me if you have any questions throughout the process at brandonmitch@gmail.com. I wish you the best, and as always, Go Bucks!

Sincerely,

A handwritten signature in cursive script that reads "B. Mitchell". The signature is written in black ink and is enclosed within a hand-drawn oval.

Brandon Mitchell
Graduate/Professional Student Trustee

Application Guidelines

Graduate/Professional Student Member

The Ohio State University Board of Trustees

Graduate/Professional students are invited to apply for the position of Student Trustee on The Ohio State University Board of Trustees. Trustees at The Ohio State University have a special role in the governance of the University. More information about this role can be obtained at trustees.osu.edu.

The Governor of Ohio will appoint one Student Trustee from a pool of applicants designated by a selection committee consisting of student, faculty, and staff members. The term of the Graduate/Professional Student Trustee is two years, beginning May 2012 and ending May 2014.

To qualify, you must be an Ohio resident, enrolled as a Graduate/Professional student at The Ohio State University, in good academic standing, and not on disciplinary probation. The appointee will be expected to maintain Ohio residency and student status throughout the entire term. As required by state law, the position of Trustee is voluntary; no salary can be offered in exchange for service on the Board of Trustees.

Important Dates

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| January 5, 2012 | <i>Information Session for Prospective Applicants</i>
Ohio Union, Barbie Tootle Room, Room 3156, 12:00 Noon – 1 P.M. |
| January 11, 2012 | <i>Information Session for Prospective Applicants</i>
Thompson Library, Mortar Board Room, Room 202, 7:00 – 8:00 P.M. |
| January 17, 2012 | <i>Information Session for Prospective Applicants</i>
The Blackwell Inn, 330 Pfahl Hall, 9:00 – 10:00 A.M. |
| January 27, 2012 | Applications Due by 3:00 P.M. (1 copy of the application must be submitted along with 2 sealed recommendation letters)
Submit Applications to:

<i>Student Trustee Selection Committee</i>
<i>210 Bricker Hall</i>
<i>190 N. Oval Mall</i>
<i>Columbus, OH 43210</i> |
| February 9, 2012 | Evening reception for invited applicants with current Board of Trustee Members, and the Student Trustee Selection Committee.
<i>Location and time TBD</i> |
| February 25, 2012 | Selected applicant interviews with the Student Trustee Selection Committee
Interviews will occur throughout the day on this Saturday from 8 a.m. – 4 p.m. |

For additional information regarding the selection process, please contact Brandon Mitchell at brandonnmitch@gmail.com

Graduate/Professional Student Member Application Form The Ohio State University Board of Trustees

Name: _____ E-mail Address: _____

Degree Sought: _____ Expected Graduation Date: _____

Local Address/Phone: _____

Permanent Address/Phone: _____

Ohio Resident: Yes____ No____ (Must be an Ohio resident to apply)

Current GPA: _____

I certify that I am in good academic standing, according to the regulations and standards of my enrollment unit, and that I am not on any form of academic or disciplinary probation. I waive my privacy rights under the Family Educational Rights and Privacy Act, and I authorize members of the Student Trustee Selection Committee to verify my GPA, academic rank and standing, and that I am not on academic probation with the University Registrar. If appointed to serve on The Ohio State University Board of Trustees, I will make every reasonable effort to serve for the full duration of my term, and I will conscientiously seek to serve the interests of the taxpayers of the State of Ohio, the University community, and other relevant constituencies.

Signature: _____ Date: _____

PLEASE SUBMIT **ONE** COPY OF THE COMPLETED APPLICATION.
APPLICATION AND RELATED MATERIALS MUST BE RECEIVED BY
3:00 P.M. on FRIDAY, JANUARY 27, 2012

Your application must be complete at the time of submission. A complete application includes:

1. This application form, completed.
2. Updated résumé
3. Transcripts from all colleges and universities attended (including a current copy of your OSU Advising Report)
4. A statement addressing the following questions (maximum of 5 pages, double-spaced, 1in. margins, and 12pt Times font):
 - a. Discuss any work, service, and leadership experiences relevant to your candidacy.
 - b. As a trustee, who is your constituency, and how would you serve/represent it?
 - c. What is the role of a leader and how can you as a trustee fulfill this role?
 - d. What do you perceive are the major issues facing the university today?
 - e. How would you as a Trustee address these issues, including student concerns?
 - f. Discuss any special talents, abilities, or attitudes that strengthen your candidacy.
 - g. Include any additional information that might strengthen your application.
5. Two letters of recommendation to support your application. At least one of these must be from an individual affiliated with The Ohio State University. Letters of recommendation must be received by **3:00PM on JANUARY 27, 2012**. Do not copy the letters of recommendation as letters of recommendation must remain sealed. Selection Committee personnel will make necessary copies of the letters.

Please submit application materials to:

Student Trustee Selection Committee
210 Bricker Hall
190 N. Oval Mall
Columbus, OH 43210

*Incomplete applications and applications submitted to the incorrect office or address may not be accepted. Applications received after the deadline will not be reviewed. Cover letters will not be reviewed. Pages exceeding the 5-page maximum for the narrative statement will be removed and not considered in the review.

Please note that selected candidates must be available on the following dates:

- Thursday, February 9, 2012 Evening Reception with Board of Trustees and Selection Committee
- Saturday, February 25, 2012 Interview with the Selection Committee

Questions about the application or the process should be directed to:

Brandon Mitchell at brandonnmitch@gmail.com